

**TOWN COUNCIL MEETING  
MINUTES  
Monday, October 3, 2022**

**I. ROLL CALL**

A regular meeting of the Jamestown Town Council was held on October 3, 2022. Town Council Members present were as follows: Nancy A. Beye, Mary Meagher, Michael G. White, Randy White and Erik Brine

Also, in attendance: Town Administrator Jamie Hainsworth, Solicitor Peter Ruggiero, Police Chief Edward Mello, Finance Director Christina Collins, Town Planner Lisa Bryer, and Town Clerk Roberta Fagan.

**II. CALL TO ORDER, PLEDGE OF ALLEGIANCE**

Town Council President Beye called the meeting of the Jamestown Town Council to order at 6:32 p.m. in the Jamestown Town Hall Rosamond A. Tefft Council Chambers at 93 Narragansett Avenue and led the Pledge of Allegiance.

**III. OPEN FORUM**

Comments are not limited to items on this agenda. However, items not on this agenda will only be heard and not acted upon by the Town Council. Note: Section 42-46-6 of the Open Meetings Act, and Department of the Attorney General Advisory Opinions relevant to this item on any public body meeting agenda specifically prohibits the Town Council from discussing, considering or acting on any topic, statement or question presented. The Town Council may, if warranted, refer such matters to an appropriate committee, to another body or official, or post the matter for consideration at a properly-noticed, future meeting.

- A) Scheduled request to address
- B) Non-scheduled request to address

**IV. ACKNOWLEDGEMENTS, ANNOUNCEMENTS, PRESENTATIONS, RESOLUTIONS AND PROCLAMATIONS**

- A) None

**V. PUBLIC HEARINGS, LICENSES AND PERMITS**

*The Town Council will review each license application and vote on it individually. All approvals for licenses and permits are subject to the resolution of debts, taxes and appropriate signatures as well as, when applicable, proof of insurance. Please Note in Accordance with Section 42-46-6 (b) the Council May Review, Discuss and/or Take Action and/or Vote on the following items:*

- A) Licenses and Permits
  - 1) One-Day Event/Entertainment License: All One-Day Entertainment license application approvals are subject to any COVID-19 protocols in effect at the time of the event; Review, Discussion, and/or Take Action and/or Vote for the following:
    - a) Applicant: Tom Harris
    - Event: Jamestown Christmas Tree Lighting
    - Date(s): December 3, 2022
    - Location: East Ferry Memorial Square

**A motion was made by Vice President Meagher with a second by Councilor M. White to approve the Jamestown Christmas Tree Lighting One Day Event/Entertainment License on**

**December 3, 2022. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; Councilor R. White, Aye**

- b) Applicant: Jamestown Arts Center
- Event: Francisco Pais A.M.A. (Music & short film)
- Date(s): October 8, 2022
- Location: 18 Valley St.

**A motion was made by Vice President Meagher with second by Councilor M. White to approve the Francisco Pais A.M.A (Music & short film) One Day Event/Entertainment License on October 8, 2022. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; Councilor R. White, Aye**

- c) Applicant: Jamestown Arts Center
- Event: JAC talk with Tracey Weisman
- Date(s): November 3, 2022
- Location: 18 Valley St.

**A motion was made by Vice President Meagher with a second by Councilor M. White to approve the JAC talk with Tracey Weisman One Day Event/Entertainment License on November 3, 2022. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; Councilor R. White, Aye**

## **VI. COUNCIL, ADMINISTRATOR, SOLICITOR, COMMISSION/COMMITTEE COMMENTS & REPORTS**

*Please Note the Following Items are Status Reports and Matters of Interest to the Council and are for Informational Purposes unless Indicated Otherwise and will be Acted upon in Accordance with Section 42-46-6 (b)*

- A) Town Administrator's Report: Jamie A. Hainsworth
  - 1) Cellular/Wireless Service update

**A cell service tower will be erected at the north end of the town. Photo sampling and radio frequency testing will be taking place later in October. Councilor Brine asked for an update on the small cell site installation project. So far 7 have been installed, as well as nodes. Councilor Brine recently learned that Verizon now offers 5g Verizon Home Wireless and Cox Communications plans to have fiber on the island within 12 months.**

- 2) Temporary location of Library during construction

**Town Administrator Hainsworth recommended the library temporarily utilize the second floor of the golf course clubhouse. The original plan was to move the library into the Council Chambers and all Town meetings would be held at the clubhouse. That decision was made at a time when the renovation project was scheduled to start in June or early July; the time of year when the golf course would have been the busiest. Now with the long-delayed start of construction, no bid award, and finances not secured, the plan was re-evaluated. Other considerations included costly additional expenses and labor to move the audiovisual and other equipment to the clubhouse; and the degree of disruption of operations for the Town offices, boards, commissions, and the Council. With the project anticipated to start in November, it no longer makes sense to have the temporary library at Town Hall. The new plan would be to have the library temporarily located at the clubhouse and to coordinate**

with the contractor to prepare an area they could move back into by late spring or early summer 2023.

- 3) Jamestown Housing Authority (JHA) Heating and Ventilation System Upgrade and Grant

JHA received a \$1.48 million dollar grant through the US Department of Housing and Urban Development (HUD) for the total upgrade of the heating, ventilation, and air conditioning system (HVAC). Additionally, the heating system has temporarily been repaired and working.

- 4) Status of Reservoir level

The north reservoir registered forty-five inches below the spillway even after the heavy rainfall over the weekend. Water restrictions will remain in effect until the reservoir water level measures 43" below the spillway threshold.

Discussion ensued.

Vice President Meagher suggested placing an advertisement in the Jamestown Press about the continued restrictions.

Finance Director Collins mentioned that the restriction information is on the website landing page.

Councilor Brine asked if an emergency broadcast voicemail message be sent out.

## VII. UNFINISHED BUSINESS

- A) Review, Discussion and/or Action and/or Vote: Permission to advertise Charter Review Commission. The Town Charter Review Committee shall consist of seven (7) voting members. All voting members shall be qualified electors and residents of the Town of Jamestown. There shall be an appointed member (non-voting) of the Town Council (TBD). As an ad hoc committee, the committee members will begin meeting for a 9-month term, commencing upon full appointment of the committee and will be discharged upon the completion of their task. The Town Charter Review Committee shall complete a charter review solely for the purpose of determining if there are any changes necessary. Any recommendations for changes to the charter will be presented to the Council for their consideration. Any Charter revisions would be on the ballot for the November 2024 General Election or at Special Election Referendum.

Discussion ensued.

Vice President Meagher volunteered to be a non-voting member of the Charter Review Committee.

A motion was made by Vice President Meagher with a second by Councilor Brine to advertise the Charter Review Commission vacancies. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; Councilor R. White, Aye

## **IX. NEW BUSINESS**

- A) Review, Discussion and/or Action and/or Vote:
- 1) Lessor's (Town) Agreement and Waiver of Lien with TPG Marinas Conanicut, LLC. Authorizing Town Administrator to sign if acceptable.
  - 2) Lessor's (Town) Agreement and Waiver of Lien with TPG Marinas Dutch Harbor, LLC. Authorizing Town Administrator to sign if acceptable.

**Discussion ensued.**

**Solicitor Ruggiero gave a brief overview of this type of business practice and request.**

**A motion was made by Vice President Meagher with second by Councilor M. White to approve authorizing Town Administrator Hainsworth to sign the Lessor's (Town) Agreement and Waiver of Lien with TPG Marina Conanicut, LLC and the Lessor's (Town) Agreement and Waiver of Lien with TPG Marinas Dutch Harbor, LLC. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; Councilor R. White, Aye**

- B) Review, Discussion and/or Action and/or Vote:
- 1) Quorums for Planning and Zoning Board and voting requirements as recently amended in the Rhode Island General Law.

**Discussion ensued.**

**Solicitor Ruggiero briefly explained the next steps and advised to follow the recently amended voting requirements per Rhode Island General Law (RIGL) as of January 2023. Due to these RIGL amendments, local ordinances need to be amended. The Town Council has jurisdiction over the Zoning Ordinance regarding quorum and voting requirements; and the Planning Commission has exclusive jurisdiction over sub-division regulation for voting and quorum requirements.**

- 2) Request Planning Commission to develop a proposed zoning ordinance with amendments that address the accessory dwelling units (ADU), as recently amended in the Rhode Island General Law.

**A lengthy discussion ensued.**

**Vice President Meagher and the Affordable Housing Committee will be meeting later in the week and will be discussing the ADU RIGL amendments; and will be making recommendations to the Planning Commission.**

**Town Planner Lisa Bryer informed the Town Council that the Planning Commission is reviewing the amendments to the RIGL as they relate to quorums, voting requirements, and ADUs. The Planning Commission is ready to hold public workshops to review proposed amendments to the Town of Jamestown zoning ordinance. The anticipated timeline would be to hold public workshops in November; make formal recommendations to the Town Council sometime in December; and advertise for a Public Hearing to be held sometime in January 2023.**

**No action taken.**

**X. ORDINANCES, APPOINTMENTS, VACANCIES AND EXPIRING TERMS**

*Please Note in Accordance with Section 42-46-6 (b) the Council May Review, Discuss and/or Take Action and/or Vote on the following items:*

- A) Appointments, Vacancies and Expiring Terms; Review, Discussion, and/or Action and/or Vote: None

**XI. CONSENT AGENDA**

*An item on the Consent Agenda need not be removed for simple clarification or correction of typographical errors. Approval of the Consent Agenda shall be equivalent to approval of each item as if it had been acted upon separately for review, discussion and/or potential action and/or vote. A Consent Agenda item or items may be removed by the Town Council for review, discussion and/or potential action and or vote.*

- A) Adoption of Town Council Minutes
  - 1) August 22, 2022(Regular Meeting)
  
- B) Tax Assessor’s Abatements and Addenda of Taxes

ABATEMENTS TO 2022 TAX ROLL		
13-1890-75	Updated Property Information	\$169.75
20-0622-00	Updated Property Information	\$607.70
03-0379-50	Updated Property Information	\$153.46
01-0575-00	Updated Property Information	\$52.28
03-1140-50	Updated Property Information	\$21.73
23-0982-25	Updated Property Information	\$252.58
12-0499-77	Updated Property Information	\$16.98
01-0355-00	Updated Property Information	\$33.95
19-0054-01	Updated Property Information	\$1,153.63
ADDENDA TO 2022 TAX ROLL		
28-0110-00	Exemption Change Non-taxable to Taxable	\$2,850.78
01-0181-50	Exemption Change- Property Sold	\$187.50
<b>TOTAL ABATEMENTS TO 2022 TAX ROLL</b>		<b>\$2,462.06</b>
<b>TOTAL ADDENDA TO 2022 TAX ROLL</b>		<b>\$3,038.28</b>
<b>GRAND TOTAL</b>		<b>\$576.22</b>

A motion was made by Vice President Meagher with second by Councilor M. White to accept the Consent Agenda. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; Councilor R. White, Aye

**XII. COMMUNICATIO, PETITIONS, AND PROCLAMATIONS AND RESOLUTIONS FROM OTHER RHODE ISLAND CITIES AND TOWNS**

*The Council may acknowledge any of the listed Communications and Proclamations and Resolutions. Should any member wish to have a conversation on any of the matters, the item will be placed on a future agenda for review, discussion and/or potential action and/or vote.*

- A) Communications Received:
  - 1) Copy of Letter to: Jamestown Town Council  
From: Alma Davenport, 99 Clinton Ave.  
Dated: September 19, 2022  
Re: Short-term off-street parking

- 2) Copy of Letter to: Jamestown Town Council  
From: Denise Rounds  
Dated: September 16, 2022  
Re: Short Term Rental Ordinance
- 3) Copy of Letter to: Jamestown Town Council  
From: Denise Rounds  
Dated: September 20, 2022  
Re: Short Term Rental Ordinance (Will submit list prior to next meeting)
- 4) Copy of Letter to: Jamestown Town Council  
From: Sarah Wood  
Dated: September 15, 2022  
Re: Jamestown RI Short Term Rental Agreement Concerns and Recommendations 9.15.22
- 5) Copy of Letter to: Jamestown Town Council  
From: Eric Archer  
Dated: September 14, 2022  
Re: Short Term Lease suggestion
- 6) Copy of Letter to: Jamestown Town Council  
From: Blakely Schmidt Andersen  
Dated: September 20, 2022  
Re: Public Service Announcement – Amended Dog Ordinance
- 7) Copy of Letter to: Jamestown Town Council  
From: Jamestown Community Chorus  
Dated: September 7, 2022  
Re: Thank you for Town support

**Communications were acknowledged**

**A motion was made by Vice President Meagher to move into Executive Session with a second by Councilor M. White. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; and Councilor R. White, Aye.**

**XIII. EXECUTIVE SESSION**

*The Town Council may seek to enter into Executive Session for review, discussion and/or potential action and/or vote on the following:*

- A) Review, Discussion and/or Action and/or Vote in Executive Session and/or open session pursuant to RIGL § 42-46-5(a) Subsection (5) East Ferry Use: Potential Use Agreement with Conanicut Marine Services, Inc.

#### **XIV. ADJOURNMENT OF EXECUTIVE SESSION**

**A motion was made by Vice President Meagher to seal the minutes and adjourn from Executive Session with a second by Councilor M. White. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; and Councilor R. White, Aye.**

**It was announced that no votes were taken.**

**The Town Council reconvenes the regular meeting.**

#### **XV. ADJOURNMENT**

**A motion was made by Councilor M. White with second by Vice President Meagher to adjourn at 7:54 p.m. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, aye; Councilor R. White, Aye.**

**Attest:**

  
**Roberta J. Fagan, Town Clerk**