



TOWN COUNCIL MEETING
Jamestown Town Hall
Rosamond A. Tefft Council Chambers
93 Narragansett Avenue
Monday, October 17, 2022
6:30 P.M.

THIS MEETING WILL BE CONDUCTED IN PERSON ONLY.

THIS MEETING WILL BE LIVE STREAMED: To view the meeting with no interaction:
<https://RInewmedia.com/Jamestown/StreamPrimJtown.html>

The public is welcome to participate in this Town Council meeting. Open Forum offers citizens the opportunity to clarify an item on the agenda, address items not on the agenda, or comment on a communication or Consent Agenda item. Citizens are welcome to speak to the subject of a Public Hearing and are allowed to speak at the discretion of the Council President or a majority of Councilors present, or at other times during the meeting, in particular during New or Unfinished Business.

Anyone wishing to speak should use the microphone at the front of the room, stating their name and address for the record; comments must be addressed to the Council, not the audience. It is the Town Council's hope that citizens and Councilors alike will be respectful of each other's right to speak, tolerant of different points of view, and mindful of everyone's time.

Attachments for items on this meeting agenda are available to the public on the Town website at:
<https://jamestownri.gov/town-government/town-council/town-council-meetings-minutes/2022-meetings-minutes>

I. ROLL CALL

II. CALL TO ORDER, PLEDGE OF ALLEGIANCE

III. TOWN COUNCIL SITTING AS THE BOARD OF WATER AND SEWER COMMISSIONERS

- A) Approval of Minutes; Review, Discussion, and/or Action and/or Vote:
 1) None

- B) Open Forum – Water & Sewer Matters

Comments are not limited to items on this agenda. However, items not on this agenda will only be heard and not acted upon by the Town Council. Note: Section 42-46-6 of the Open Meetings Act and Department of the Attorney General Advisory Opinions relevant to this item on any public body meeting agenda specifically prohibits the Town Council from discussing, considering, or acting on any topic, statement or question presented. The Town Council may, if warranted, refer such matters to an appropriate committee, to another body or official, or post the matter for consideration at a properly-noticed, future meeting.

- 1) Scheduled request to address - none
 2) Non-scheduled request to address

- C) Report of Town Officials: Review, Discussion, and/or Action and/or Vote:
 - 1) Pumping Report
 - 2) Town Project Reports
 - a) Town Wells
 - b) Water Treatment Plant
 - c) Transfer Pumping/Reservoir
 - d) Distribution System
 - e) Wastewater Treatment Facility
- D) Letters and Communication: Review, Discussion, and/or Action and/or Vote:
 - 1) Copy of letter dated August 2, 2022, from Colin Walsh of 183 Narragansett Ave. re: request for relief from the 06/22 Water and Sewer bill
- E) Unfinished Business: Review, Discussion, and/or Action and/or Vote:
 - 1) None
- F) New Business: Review, Discussion, and/or Action and/or Vote:
 - 1) None

The Board of Water and Sewer Commissioners recess and the Town Council continues the open session.

IV. OPEN FORUM

Comments are not limited to items on this agenda. However, items not on this agenda will only be heard and not acted upon by the Town Council. Note: Section 42-46-6 of the Open Meetings Act and Department of the Attorney General Advisory Opinions relevant to this item on any public body meeting agenda specifically prohibits the Town Council from discussing, considering, or acting on any topic, statement or question presented. The Town Council may, if warranted, refer such matters to an appropriate committee, to another body or official, or post the matter for consideration at a properly-noticed, future meeting.

- A) Scheduled request to address
- B) Non-scheduled request to address

V. ACKNOWLEDGEMENTS, ANNOUNCEMENTS, PRESENTATIONS, RESOLUTIONS, AND PROCLAMATIONS

- 1) None

VI. PUBLIC HEARINGS, LICENSES, AND PERMITS

The Town Council will review each license application and vote on it individually. All approvals for licenses and permits are subject to the resolution of debts, taxes, and appropriate signatures as well as, when applicable, proof of insurance. Please Note in Accordance with Section 42-46-6 (b) the Council May Review, Discuss and/or Take Action and/or Vote on the following items:

A) Town Council Sitting as the Alcohol Beverage Licensing Board

Notice is hereby given by the Town Council of the Town of Jamestown, being the Licensing Board in said Town as provided under Title 3, Chapters 1-12 of the General Laws of Rhode Island 1956, and as amended.

- 1) Review, Discussion, and/or Take Action and/or Vote for the following: To set the Alcoholic Beverage License limits for 2022-2023

The Town Council Adjourn from Sitting as the Alcohol Beverage Licensing Board

B) Licenses and Permits

- 1) One-Day Event/Entertainment License: All One-Day Entertainment license application approvals are subject to any COVID-19 protocols in effect at the time of the event; Review, Discussion, and/or Take Action and/or Vote for the following:
 - a) Applicant: Out of the Box Studio and Gallery
Event: Funhouse Closing Reception
Date(s): October 28, 2022, 5 p.m.-8p.m.
Location: 11 Clinton Avenue
 - b) Applicant: Out of the Box Studio and Gallery
Event: Irish Eyes
Date(s): November 11, 2022, 5 p.m.-8p.m.
Location: 11 Clinton Avenue
 - c) Applicant: Jamestown Arts Center
Event: Newport Live with Dori Freeman
Date(s): November 5, 2022, 7 p.m.-8:30p.m.
Location: 18 Valley Street
 - d) Applicant: Jamestown Arts Center
Event: Newport Live with Erin McKeown
Date(s): November 19, 2022, 7 p.m.-8:30p.m.
Location: 18 Valley Street
 - e) Applicant: Jamestown Arts Center
Event: Newport Live with Alisa Amador
Date(s): December 3, 2022, 7 p.m.-8:30p.m.
Location: 18 Valley Street

- 2) One-Day Vendor/Peddler License: All One-Day Vendor/Peddler license application approvals are subject to any COVID-19 protocols in effect at the time of the event; Review, Discussion, and/or Take Action and/or Vote for the following:

- a) Applicant: Catherine Potter/Newport Chowder Company, LLC (sub-applicant)
- Event: Halloween/Jamestown Police Department
- Date(s): October 31, 2022, 4 p.m.-8:00p.m.
- Location: Michelle Bush/Clinton Avenue

VII. COUNCIL, ADMINISTRATOR, SOLICITOR, COMMISSION/COMMITTEE COMMENTS & REPORTS

Please Note the Following Items are Status Reports and Matters of Interest to the Council and are for Informational Purposes unless Indicated Otherwise and will be Acted upon in Accordance with Section 42-46-6 (b)

- A) Town Administrator’s Report: Jamie A. Hainsworth
 - 1) Fort Getty Gate House Project
 - 2) RI Department of Transportation review road projects
 - 3) Reservoir Level

VIII. UNFINISHED BUSINESS

- A) Review, Discussion and/or Action, and/or Vote:
 - 1) None

IX. NEW BUSINESS

- A) Review, Discussion, and/or Action and/or Vote:
 - 1) None

X. ORDINANCES, APPOINTMENTS, VACANCIES, AND EXPIRING TERMS

- A) Appointments, Vacancies, and Expiring Terms; Review, Discussion, and/or Action and/or Vote:
 - 1) Jamestown Affordable Housing Committee, One (1) vacancy with an unexpired term ending May 31, 2024
 - a) Letter of Interest
 - i) Gregory DiGasper

XI. CONSENT AGENDA

An item on the Consent Agenda need not be removed for simple clarification or correction of typographical errors. Approval of the Consent Agenda shall be equivalent to the approval of each item as if it had been acted upon separately for review, discussion, and/or potential action and/or vote. A Consent Agenda item or items may be removed by the Town Council for review, discussion, and/or potential action and or vote.

- A) Adoption of Town Council Minutes
- 1) September 6, 2022(Regular Meeting)
 - 2) September 13, 2022(Executive Session)
 - 3) September 19, 2022 (Regular Meeting)
 - 4) October 3, 2022 (Regular Meeting)
 - 5) October 3, 2022 (Executive Session)
- B) Minutes of Boards/Commissions/Committees
- 1) Jamestown Affordable Housing Committee (September 7, 2022)
 - 2) Jamestown Planning Commission (August 17, 2022)
 - 3) Jamestown Planning Commission (September 21, 2022)
 - 4) Jamestown Zoning Board of Review (August 23, 2022)
- C) Tax Assessor's Abatements and Addenda of Taxes

ABATEMENTS TO THE 2022 TAX ROLL		
14-0210-00	UPDATED PROP INFORMATION	\$ 222.72
14-0392-70	UPDATED PROP INFORMATION	\$548.64
01-0355-00	UPDATED PROP INFORMATION	\$5304.34
ADDENDA TO 2022 TAX ROLL		
01-0305-00	UPDATED PROP INFORMATION	\$1776.94
05-0361-00	UPDATED PROP INFORMATION	\$2264.47
TOTAL ABATEMENTS TO 2022 TAX ROLL		\$6075.70
TOTAL ADDENDA TO 2022 TAX ROLL		\$4041.41

XII. COMMUNICATIONS, PETITIONS, AND PROCLAMATIONS AND RESOLUTIONS FROM OTHER RHODE ISLAND CITIES AND TOWNS

The Council may acknowledge any of the listed Communications and Proclamations and Resolutions. Should any member wish to have a conversation on any of the matters, the item will be placed on a future agenda for review, discussion, and/or potential action and/or vote.

- A) Communications Received:
- 1) Copy of Email to: Jamestown Town Council
From: Connie Slick
Date: September 21, 2022
Re: Short-Term Rental Ordinance
 - 2) Copy of Letter to: Jamestown Town Council
From: Denise R. Rounds
Date: October 6, 2022
Re: Short-Term Rental Ordinance
 - 3) Copy of Email to: Town Clerk Roberta Fagan
From: Nancy K. Hendry
Date: October 5, 2022
Re: Short-Term Rental Ordinance

- 4) Copy of Email to: Town Administrator Hainsworth
From: Nick Bakios
Date: October 6, 2022
Re: Potters Cove and Jamestown Beaches
- 5) Copy of Email Invitation to: Jamestown Town Council
From: Samira Hakki/Rolling Agenda
Date: October 10, 2022
Re: Bike ride invitation
- 6) Copy of Email Invitation to: Jamestown Town Council
From: Beth Herman/ Jamestown Tree Protection & Preservation
Date: October 3, 2022
Re: Champion Tree Lecture and Tree Tour

XIII. EXECUTIVE SESSION- BOARD OF WATER AND SEWER COMMISSIONERS

The Town Council Sitting as the Board of Water and Sewer Commissioners may seek to enter into Executive Session for review, discussion and/or potential action and/or vote on the following:

- A) The Board of Water and Sewer Commissioners: Review, Discussion and/or Action and/or Vote in Executive Session and/or open session pursuant to RIGL § 42-46-5(a) Subsection (2) Pending or Potential Litigation: CLP TRUST – 2016, by and through its Trustee, Joseph R. Paolino, Jr., vs. Town of Jamestown, C.A. No. 1:22-cv-00339

The Board of Water and Sewer Commissioners adjourn from Executive Session and return to open session

XIV. EXECUTIVE SESSION- TOWN COUNCIL

The Town Council may seek to enter into Executive Session for review, discussion and/or potential action and/or vote on the following:

- A) Review, Discussion and/or Action and/or Vote in Executive Session and/or open session pursuant to RIGL § 42-46-5(a) Subsection (2) Pending or Potential Litigation; Conanicut Marine Services, Inc. v. Town of Jamestown, use of East Ferry access point

The Town Council adjourn from Executive Session and return to open session

XV. ADJOURNMENT

Pursuant to RIGL § 42-46-6(c) Notice of this meeting shall be posted on the Secretary of State's website and at the Town Hall and the Jamestown Philomenian Library. Notice is also posted at the Jamestown Police Station and on the Internet at www.jamestownri.gov.

ALL NOTE: If communications assistance is needed or other accommodations to ensure equal participation, please call 1-800-745-5555, or contact the Town Clerk at 401-423-9800, via facsimile to 401-423-7230, or email to rfagan@jamestownri.net not less than three (3) business days prior to the meeting.

Posted on the RI Secretary of State website on October 13, 2022

Project Update October 2022

WELLS

JR-1, JR-3

- JR-1 is in service.

TREATMENT PLANT

- The water department staff have been preparing for the tank coating and filter replacement project that is schedule to begin on October 24th. During coating, one treatment train will be taken off line and the membrane filter removed and set in a temporary pool with pump to maintain moist conditions. Contractors will then strip the existing tank to bare metal, prime, and coat. After 7 days of curing the filter membranes will then be placed back in service and the second treatment train and tank coating will begin. The entire process will take a month to complete. After the tank coatings are completed SUEZ will then mobilize a crew to replace the membranes with the new membrane filters in December.
- Jean Lambert and I met with our consultant to kick-off our Water Supply System Management plan update. Over the next several months Pare will be completing updates to our planning document that will include water supply and system capacity, a build-out analysis within the district, and conservation measures to protect our supply. The plan must be submitted by April 2023 to the Water Resources Board for review and approval. We are responsible for updating the plan every 5 years.

TRANSFER PUMPING/RESERVOIR

- On October 11, 2022 the level at the North Reservoir was measured at 49" below the spillway which equates to approximately 27 million gallons of storage.
- We are working on an update to our Dam Emergency Action Plan (EAP) that must be submitted to the RI Emergency Management Agency and RIDEM. Our plan was submitted in 2013. All Significant and High Hazard Dams in RI are required to have a EAP which defines responsibilities and provides procedures for conditions that may endanger our two dams at North and South Pond. The EAP will include notification procedures and remedial action plans in the event of dam failure.

DISTRIBUTION SYSTEM

South Pond @ 6 MG

Usable Storage, 6 Million Gallons

North Pond @ 60 MG

Usable Storage 27 Million Gallons

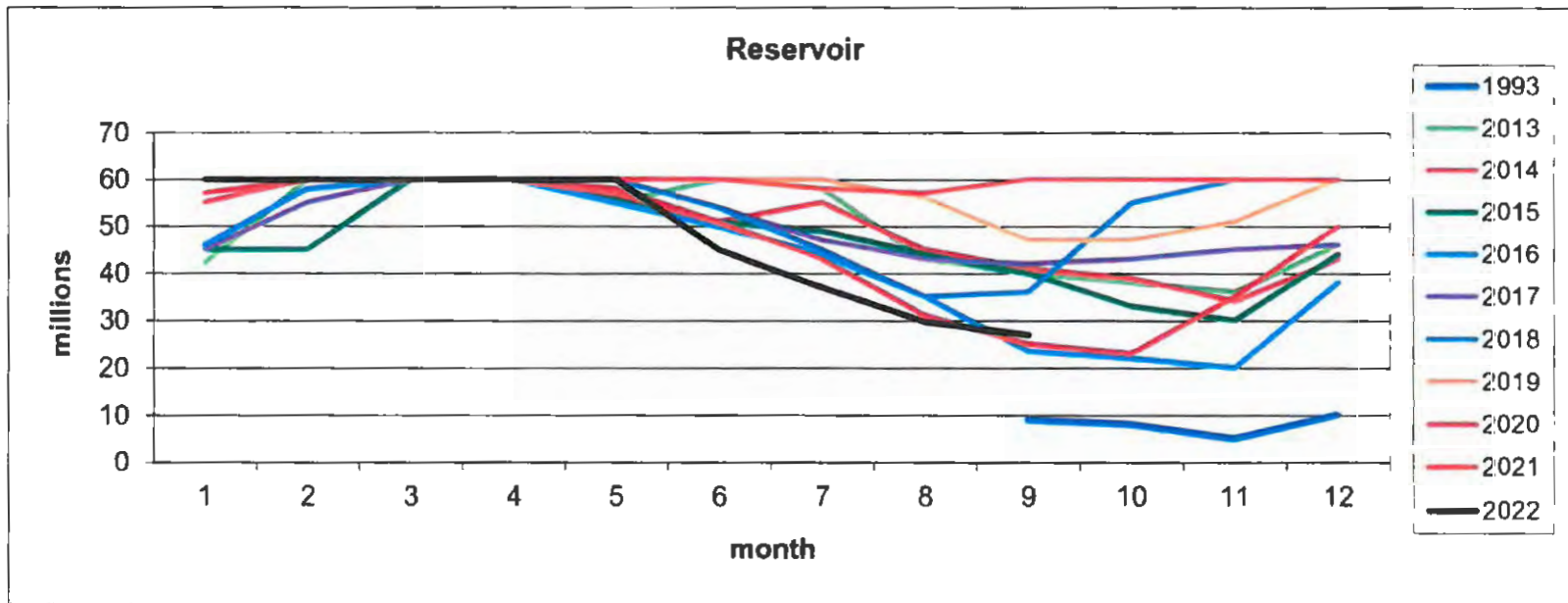
- The existing conditions survey of Narragansett Avenue and North Main Road is complete. Pare will now use this information to begin designing the watermain replacement project. Over the next few months the project design will be completed and we will submit for a RIDOT permit. We are anticipating a bid advertisement in the spring of 2023.

WASTEWATER TREATMENT PLANT

- The monthly average daily flow at the treatment plant for September was 0.13 million gallons per day. The monthly average allowed by our discharge permit is 0.73 million gallons per day. The peak daily flow was 0.18 million gallons.
- The New Generator was delivered and installed in Pump Station #3 at West Ferry on October 12th. Technicians can now wire and connect the exhaust system to complete the installation.

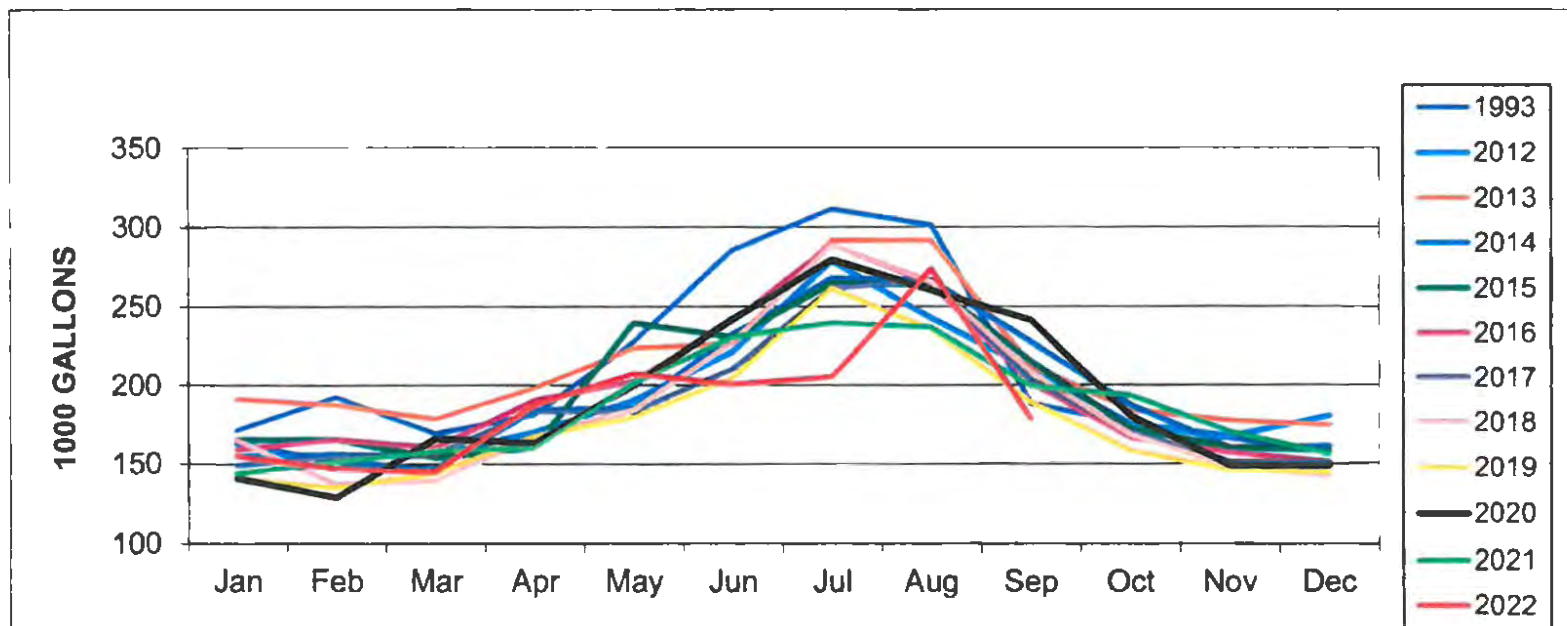
RESERVOIR LEVEL

	1993	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022
Jan		60	42	55	45	46	45	60	60	60	57	60
Feb		60	60	60	45	58	55	60	60	60	60	60
Mar		58	60	60	60	60	60	60	60	60	60	60
Apr		60	60	60	60	60	60	60	60	60	60	60
May		60	55	58	56	55	60	60	60	57	60	60
Jun		54	60	51	51	50	54	54	60	51	60	60
Jul		49	58	55	49	44	47	45	60	43	58	45
Aug		43	43	45	44	35	43	35	56	31	57	37
Sep	9	40	40	41	40	23.5	42	36	47	25	60	29.75
Oct	8	38	38	39	33	22	43	55	47	23	60	27
Nov	5	35	36	34	30	20	45	60	51	35	60	
Dec	10	42	46	43	44	38	46	60	60	50	60	



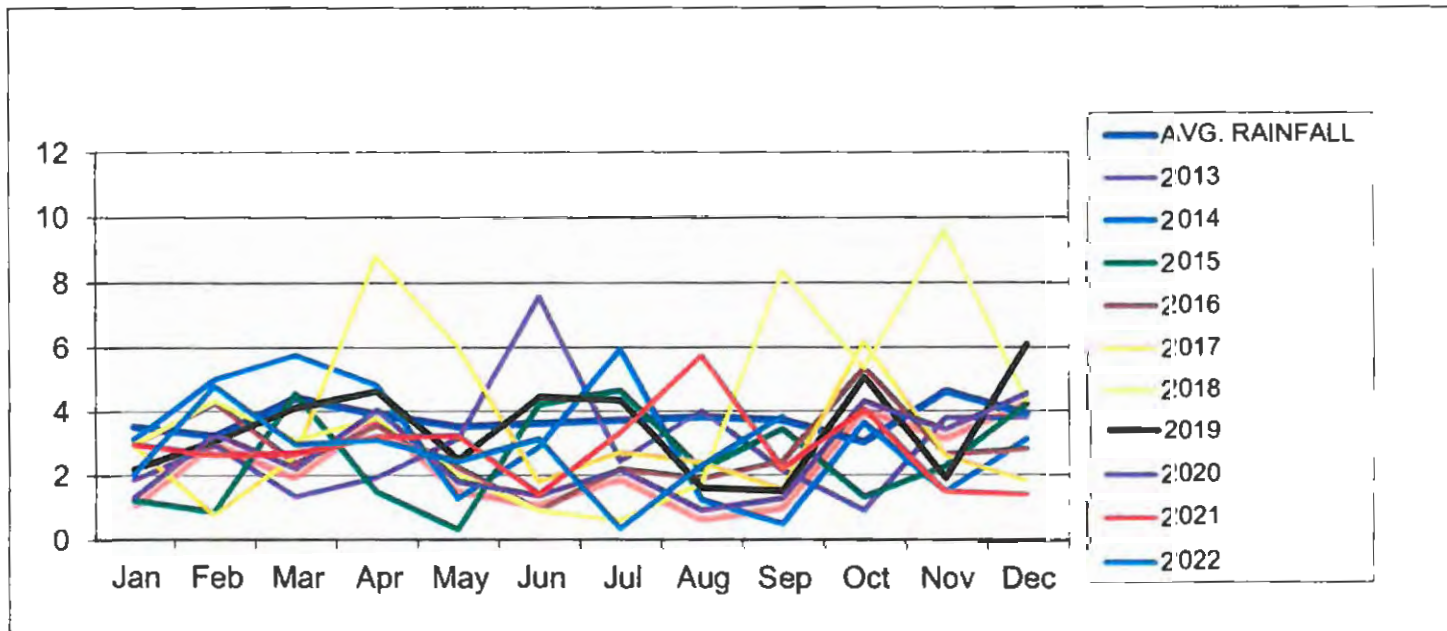
	1993	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022
Jan	171	173	239	172	155	191	163	165	159	149	165	141	141	144	155
Feb	192	173	210	158	156	187	151	165	165	155	137	135	129	151	147
Mar	169	165	198	157	155	178	147	154	160	156	139	144	166	158	145
Apr	181	196	210	180	170	198	184	160	190	183	167	167	163	160	187
May	227	195	180	212	190	223	185	239	202	183	184	179	200	201	207
Jun	285	215	218	226	221	226	232	230	240	210	227	204	242	230	200
Jul	311	277	274	279	278	291	267	264	288	261	288	261	279	239	205
Aug	301	290	251	254	242	291	266	263	264	266	265	235	260	236	273
Sep	188	245	193	205	210	212	227	215	201	203	208	189	241	199	178
Oct	175	259	182	175	175	184	187	172	166	170	168	158	180	193	
Nov	166	226	160	164	167	177	160	160	157	151	148	146	149	170	
Dec	158	230	167	158	180	174	161	158	151	151	142	145	149	156	

PUMPING REPORT

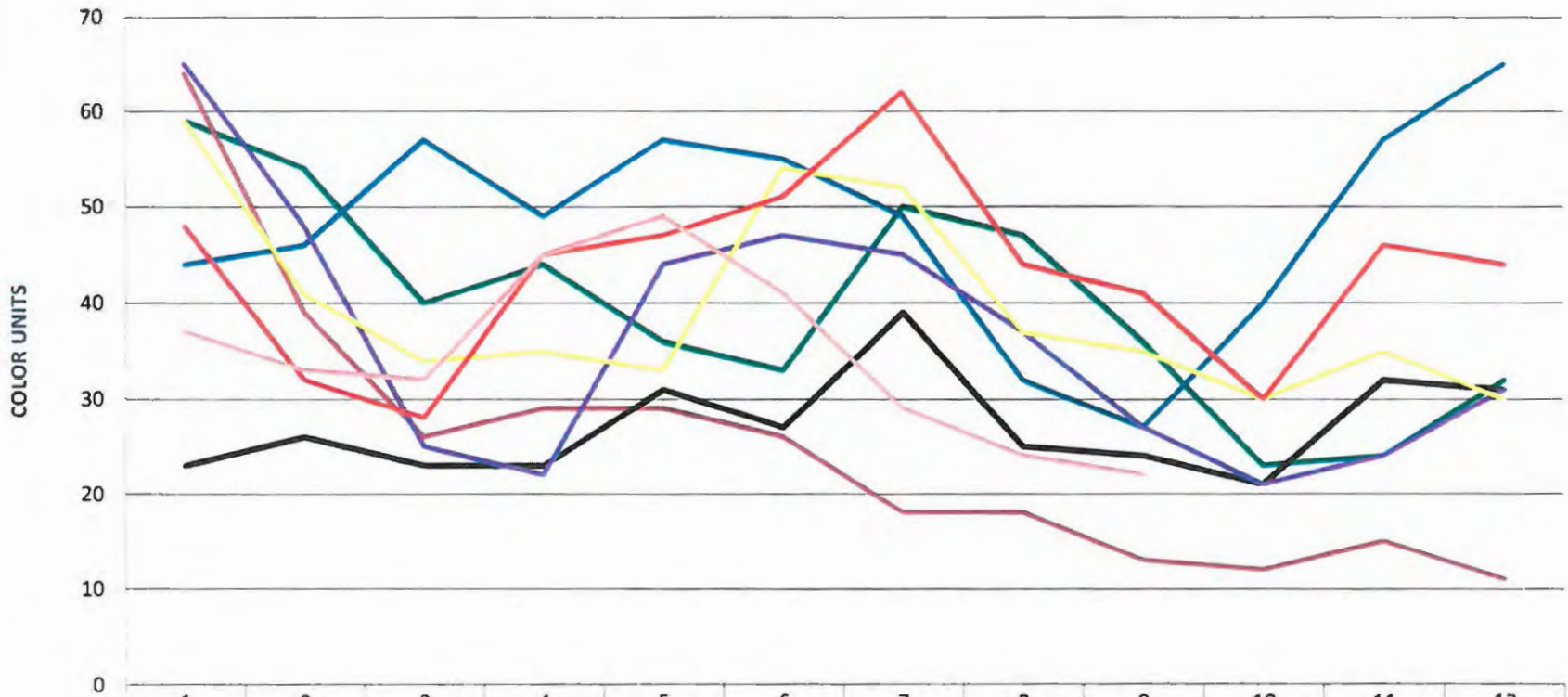


	AVG. RAINFALL	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022
Jan	3.5	1.85	3.1	1.22	2.94	2.94	2.94	2.19	1.3	2.94	2.04
Feb	3.2	2.94	4.98	0.86	4.25	0.76	4.33	3.06	3.26	2.62	4.77
Mar	4.4	1.32	5.74	4.53	2.36	2.62	3.07	4.11	2.21	2.66	2.94
Apr	3.9	1.92	4.8	1.47	3.53	8.8	3.79	4.61	4.03	3.18	3.08
May	3.5	3.11	1.27	0.32	2.24	6.03	2.03	2.46	1.79	3.2	2.43
Jun	3.6	7.55	2.86	4.2	0.89	1.79	0.89	4.44	1.36	1.4	3.11
Jul	3.7	2.42	5.93	4.63	2.19	2.7	0.61	4.33	2.16	3.3	0.35
Aug	3.8	3.98	1.23	2.17	1.88	2.4	1.73	1.58	0.91	5.71	2.29
Sep	3.7	2.13	0.5	3.41	2.42	1.54	8.35	1.49	1.27	2.19	3.81 avg 33.3
Oct	3	0.9	3.61	1.31	5.33	6.18	5.34	5.04	4.29	4.03	
Nov	4.6	3.76	1.47	2.27	2.63	2.61	9.61	1.89	3.39	1.47	
Dec	3.9	3.76	3.1	4.2	2.79	1.81	4.33	6.09	4.53	1.38	
Total	44.8	35.64	38.59	30.59	33.45	40.18	47.02	41.29	30.5	34.08	24.82

RAINFALL



Transfer Pumping NORTH POND WATER QUALITY



	1	2	3	4	5	6	7	8	9	10	11	12
2015	59	54	40	44	36	33	50	47	36	23	24	32
2016	64	39	26	29	29	26	18	18	13	12	15	11
2017	23	26	23	23	31	27	39	25	24	21	32	31
2018	44	46	57	49	57	55	49	32	27	40	57	65
2019	65	48	25	22	44	47	45	37	27	21	24	31
2020	59	41	34	35	33	54	52	37	35	30	35	30
2021	48	32	28	45	47	51	62	44	41	30	46	44
2022	37	33	32	45	49	41	29	24	22			



TOWN OF JAMESTOWN WWTF
MONTHLY REPORT
SEPTEMBER 2022

Douglas Ouellette, Superintendent

Parameters

	<u>Monthly Avr.</u>	<u>Permit Limit</u>	<u>Notes</u>
Flow	.1271 MGD	.73 MGD	
Daily Max	.1840 MGD		
BOD Removal	99.94%	85%	% Removed
TSS Removal	98.95%	85%	% Removed
Fecal Coliform	1.1	No limit, report only	
Enterococci	1.0	(<35 cfu/100ml Monthly) (<276 cfu/100ml Daily)	

Environmental Compliance (Violations)

There were 0 violations to report for the month of September.

Complaints

There was 1 complaint reported for the month of September. There was a blockage on 8 Shady Lane (Butch Anthony). Crews jetted the line and cleared the blockage.

Alarms

There was 1 alarm on 9-3-22 for low chlorine. Chlorine was new and required adjustment of the feed rate.

Septage

The facility received 2,000 gallons septage for the month of September.

Sludge Production

The facility processed 54,000 gallons of sludge through Wastewater Services Incorporated.

Maintenance Management

Facility staff changed all blower oils and belts, cleaned all the flooded wet-wells and repaired the air blower that was submerged when PS#2 flooded.

The Generator at the plant currently remains off line and Lightship Group are in the process of troubleshooting the issues.

The new Generator at PS3 is set to be delivered on 10/11/22, installation to follow.

Chemical Use

The facility used 373.6 gallons of Sodium hypochlorite and 0 pounds of lime for process control.

Collection System

30 pump station inspections were completed. All stations are operating as designed. 16 Generator Set inspections were performed.

Energy Use

Energy use for September was: 143 KWH

Precipitation

Precipitation for September was 4.11" of rain

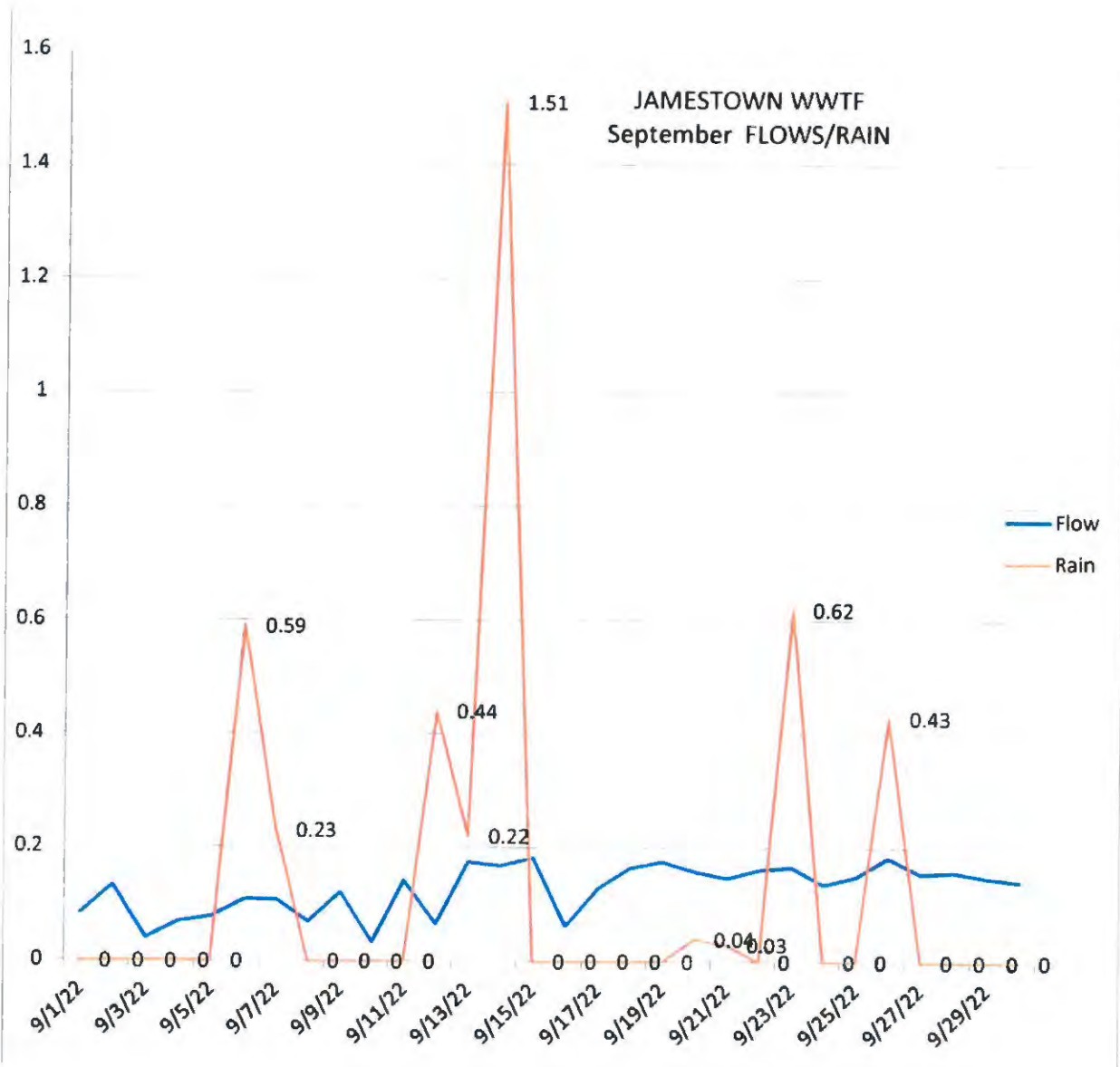
Golf Course

1.005 MG of effluent and 25.65 gallons of chlorine were sent to Golf Course for the month of September. The Golf Course Operator requested the flow be shut off on 9-18-22 as the pond was full.

Work Orders

80 work orders were completed.

Graphs



JUN 11 2022

Town of Jamestown

Date: August 2, 2022

Jamestown Water Department

Attn: Denise Jennings

Denise,

This letter is in regards to the high water usage at my property located at 183 Narragansett Ave in Jamestown, RI 02835. I was notified by you via email on June 22, 2022 of high water usage at my property. Upon receiving your email I inspected all water sources on my property and was unable to find any leaks. On June 28 two representatives from the water dept came to my house and verified that there were no ongoing leaks at the property. The amount of water usage on the bill is for 110,700 gallons between 3/14/2022 and 6/21/2022 and my current quarterly bill is \$5230.92. I have lived at this property since 2017 my water bills usually average approximately \$300.00 per quarter. I do not know the cause of this water usage. There are only two people that live at this residence, my partner and I, and we are the only people that have lived at this residence since 2017. We do not rent the house, or Airbnb the house, and we have not had any long-term houseguests. My only guesses regarding this drastic increase in usage are that there was some sort of leak in the water line or that someone doing some landscaping/working at the house left an outdoor hose running. Certainly there was not a leak inside the house or we would have noticed. I would greatly appreciate any possible relief on this bill as it is almost 20x my usual bill.

Please let me know if there is anything I can do for the Town to reconsider this bill. Thank you for your help and consideration.

Colin Walsh

183 Narragansett Ave

Jamestown, RI 02835

1-401-439-4031



Jamestown Town Council

Agenda Item Report

Meeting Date: October 17, 2022

Item: Alcoholic Beverage License Limits for 2022-2023

Motion: To set the Alcoholic Beverage License limits for 2022-2023 as follows:

Class A - 2
 Class BV - 8
 Class BV-L 2
 Class BT - 1
 Class D - 1

Summary of Use

License Limits	2012-2013	2013-2014	2014-2015	2015-2016	2016-2017	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022
Class A	2	2	2	2	2	2	2	2	2	2
Class BV	8	8	8	7	7	7	7	6	9	10
Class BL	0	0	0	2	2	3	4	3	1	2
Class BT	1	1	1	1	1	1	1	1	1	1
Class D	1	1	1	1	1	1	1	1	1	1
Total	12	12	12	13	13	14	15	13	14	16

Request for Renewals for 2021-2022

Class A - 2
 Class BV - 10
 Class BV-L 2
 Class BT - 1
 Class D - 1
 Total 16

Request for Renewals for 2022-2023

Class A - 2
 Class BV - 8
 Class BV-L 2
 Class BT 1
 Class D - 1
 Total 14

A Class G Liquor License is granted by the Town to serve dockside each summer to Conanicut Marine Services, Inc. (m/v Jamestown, Katherine & Coastal Queen) which is *issued by the State only*. A Class G license is seasonal only and does not need to be renewed at this time.

A Manufacturer's (Brewer's) License has been granted to Jamestown Beer Holdings LLC which is *issued by the State only*. A Manufacturer's License will expire yearly and will need to be renewed in accordance with the rules and regulations established by the Department of Business Regulation.

Prepared by: _____
 Denise Gamon, Town Clerk's Assistant

RECEIVED:
SEP 28 2022 12:52 PM
TOWN OF JAMESTOWN
TOWN CLERK



TOWN OF JAMESTOWN

One Day Event/Entertainment Application

\$5.00 Application Fee

All licenses are issued subject to the resolution of debts, taxes and appropriate signatures

Please complete the following information:

- Seasonal Event
- Parade
- Race:
 - Bicycle/Wheelchair
 - Run/Jog/Walk/Wheelchair
 - Marine Vessel
- Art/Craft Show
- Theatre/Film Production
- Concert
- Miscellaneous Function (please explain)
Storytelling @ OOTB

Name of Event: (if applicable) Funhouse closing Reception
 Date of Event: Oct-28-22 Hours of Event: 5-8pm
 Location of Event: out of the Box II Club Number of people attending: 20-30
 Name of Applicant/ Business: out of the Box Row Studio & Gallery
 Mailing Address: 2 Hammett Cr. Jamestown RI 02935 Business Phone #: [Redacted]
 Email Address: [Redacted]
 Contact Person: Casey Weibust Phone Number: [Redacted]

List the type of entertainment being requested, if applicable (Band, DJ, etc.) poetry readings - storytelling w/ music

Who will the event benefit? Community

Type of Operation: (Private, State Sponsored, Non-Profit): Non profit

R.I. Show Promoter's Permit Number, per RIGL § 44-19-1, (if applicable): _____

If the applicant is a Non-Profit organization, is it registered with the State? Yes No

RI Tax ID #: [Redacted] Non-Profit ID #: [Redacted]

Number of Vendors/Peddlers: (circle one) N/A 1-10 11-20 21-30 31-40 41-50

All vendor/peddlers must submit an application to the Town Clerk's Office

What types of items will be sold at this event? _____

Will alcohol be provided and/or served at this event? If yes, Alcohol Liability Insurance must be provided Yes No

Will traffic control be needed? Yes No
If yes, Please contact the Jamestown Police Department

Note: All applicants must submit a liability insurance policy with coverage in the amount of \$1,000,000 (one million dollars) when using Town owned property, naming the Town of Jamestown as an additional Certificate Holder.

Certificate of insurance: Yes No

If there is additional information for the Town Council that you would like to add please attach separate correspondence.

Signature of Applicant: [Signature]

Please attend the Town Council meeting on the _____ day of _____, 20____ for Council review.

RECEIVED:
SEP 28, 2022 12:52 PM
Robert L. Fagan
TOWN OF JAMESTOWN Town Clerk



TOWN OF JAMESTOWN

One Day Event/Entertainment Application

\$5.00 Application Fee

All licenses are issued subject to the resolution of debts, taxes and appropriate signatures

Please complete the following information:

- Seasonal Event
- Parade
- Race:
 - Bicycle/Wheelchair
 - Run/Jog/Walk/Wheelchair
 - Marine Vessel
- Art/Craft Show
- Theatre/Film Production
- Concert
- Miscellaneous Function (please explain)

Name of Event: (if applicable) IRISH EYES

Date of Event: Nov. 11, 2022 Hours of Event: 5-8pm

Location of Event: 11 Clinton Ave Number of people attending: 20-30

Name of Applicant/ Business: Out of the Box & [REDACTED]

[REDACTED]

Contact Person: Casey Weibust Phone Number: [REDACTED]

List the type of entertainment being requested, if applicable (Band, DJ, etc.) _____

Who will the event benefit? Members of the community - OOTB artists

Type of Operation: (Private, State Sponsored, Non-Profit) Non Profit

R.I. Show Promoter's Permit Number, per RIGL § 44-19-1, (if applicable): _____

If the applicant is a Non-Profit organization, is it registered with the State? Yes No

RI Tax ID #: [REDACTED]

Number of Vendors/Peddlers: (circle one) N/A 1-10 11-20 21-30 31-40 41-50
All vendor/peddlers must submit an application to the Town Clerk's Office

What types of items will be sold at this event? _____

Will alcohol be provided and/or served at this event? If yes, Alcohol Liability Insurance must be provided Yes No

Will traffic control be needed? Yes No
If yes, Please contact the Jamestown Police Department

Note: All applicants must submit a liability insurance policy with coverage in the amount of \$1,000,000 (one million dollars) when using Town owned property, naming the Town of Jamestown as an additional Certificate Holder.

Certificate of insurance: Yes No

If there is additional information for the Town Council that you would like to add please attach separate correspondence.

Signature of Applicant: [Signature]

Please attend the Town Council meeting on the _____ day of _____, 20____ for Council review.



RECEIVED:
OCT 10 2017 03:26 PM
Roberta J. Fagan
TOWN OF JAMESTOWN Town Clerk

TOWN OF JAMESTOWN

One Day Event/Entertainment Application

\$5.00 Application Fee

All licenses are issued subject to the resolution of debts, taxes and appropriate signatures

Please complete the following information:

- Seasonal Event
- Parade
- Race:
 - Bicycle/Wheelchair
 - Run/Jog/Walk/Wheelchair
 - Marine Vessel
- Art/Craft Show
- Theatre/Film Production
- Concert
- Miscellaneous Function (please explain)
MUSIC performance

Name of Event: (if applicable) Newport Live with Dori Freeman
 Date of Event: 11-5-22 Hours of Event: 7-8:30 pm
 Location of Event: 18 Valley St Number of people attending: 70
 Name of Applicant/ Business: Jamestown Arts Center
 Mailing Address: P.O. Box 97 Business Phone #: [REDACTED]
Jamestown, RI 02835 Email Address: [REDACTED]
 Contact Person: Margaret Coleman Phone Number: [REDACTED]

List the type of entertainment being requested, if applicable (Band, DJ, etc.) _____
 Who will the event benefit? Jamestown Arts Center
 Type of Operation: (Private, State Sponsored, Non Profit): Non-Profit

R.I. Show Promoter's Permit Number per RIGL § 44-19-1, (if applicable): _____
 If the applicant is a Non-Profit organization, is it registered with the State? Yes No
 RI Tax ID #: [REDACTED]

Number of Vendors/Peddlers: (circle one) N/A 1-10 11-20 21-30 31-40 41-50
All vendor/peddlers must submit an application to the Town Clerk's Office
 What types of items will be sold at this event? none

Will alcohol be provided and/or served at this event? if yes, Alcohol liability Insurance must be provided Yes No
 Will traffic control be needed? Yes No
 if yes, Please contact the Jamestown Police Department

Note: All applicants must submit a liability insurance policy with coverage in the amount of \$1,000,000 (one million dollars) when using Town owned property, naming the Town of Jamestown as an additional Certificate Holder.

Certificate of insurance: Yes No

If there is additional information for the Town Council that you would like to add please attach separate correspondence.

Signature of Applicant:

Please attend the Town Council meeting on the _____ day of _____, 20____ for Council review.

CLASS LICENSE



RECEIVED: 11/19/27 03:27 PM
Robert J. Fasan
TOWN OF JAMESTOWN Town Clerk
TOWN OF JAMESTOWN
One Day
Event/Entertainment Application

\$5.00 Application Fee

All licenses are issued subject to the resolution of debts, taxes and appropriate signatures

Please complete the following information.

- Seasonal Event
- Parade
- Race:
 - Bicycle/Wheelchair
 - Run/Jog/Walk/Wheelchair
 - Marine Vessel
- Art/Craft Show
- Theatre/Film Production
- Concert
- Miscellaneous Function (please explain)
Music Performance

Name of Event: (if applicable) Newport Live with Erin McKeown
 Date of Event: 11-19-22 Hours of Event: 7 - 8:30pm
 Location of Event: 18 Valley St Number of people attending: 70
 Name of Applicant/ Business: Jamestown Arts Center
 Mailing Address: P.O. Box 97 Business Phone #: [REDACTED]
Jamestown, RI 02835 Email Address: [REDACTED]
 Contact Person: Mawson Coleman Phone Number: [REDACTED]

List the type of entertainment being requested, if applicable (Band, DJ, etc.) _____
 Who will the event benefit? Jamestown Arts Center
 Type of Operation: (Private, State Sponsored, Non Profit): Non-Profit
 R.I. Show Promoter's Permit Number, per RIGL § 44-19-1, (if applicable): _____
 If the applicant is a Non-Profit organization, is it registered with the State? Yes No
 RI Tax ID #: [REDACTED]

Number of Vendors/Peddlers: (circle one) N/A 1-10 11-20 21-30 31-40 41-50
All vendor/peddlers must submit an application to the Town Clerk's Office
 What types of items will be sold at this event? _____

Will alcohol be provided and/or served at this event? If yes, Alcohol Liability Insurance must be provided Yes No
 Will traffic control be needed? Yes No
 If yes, Please contact the Jamestown Police Department

Note: All applicants must submit a liability insurance policy with coverage in the amount of \$1,000,000 (one million dollars) when using Town owned property, naming the Town of Jamestown as an additional Certificate Holder.

Certificate of insurance: Yes No

If there is additional information for the Town Council that you would like to add please attach separate correspondence.

Signature of Applicant: [Signature]

Please attend the Town Council meeting on the _____ day of _____, 20____ for Council review.

Class License



RECEIVED:
OCT 22 03:27 PM
ROBERTA J. Fagan
TOWN OF JAMESTOWN Town Clerk

TOWN OF JAMESTOWN

One Day Event/Entertainment Application

\$5.00 Application Fee

All licenses are issued subject to the resolution of debts, taxes and appropriate signatures

Please complete the following information:

- Seasonal Event
- Parade
- Race:
 - Bicycle/Wheelchair
 - Fun/Jog/Walk/Wheelchair
 - Marine Vessel
- Art/Craft Show
- Theatre/Film Production
- Concert
- Miscellaneous Function (please explain)
MUSIC PERFORMANCE

Name of Event: (if applicable) Newport Live with Alisa Amador
 Date of Event: 12-3-22 Hours of Event: 7-8:30pm
 Location of Event: 18 Valley St Number of people attending: 70
 Name of Applicant/ Business: Jamestown Arts Center
 Mailing Address: P.O. Box 97 Business: [REDACTED]
 [REDACTED ADDRESS]

List the type of entertainment being requested, if applicable (Band, DJ, etc.) _____
 Who will the event benefit? Jamestown Arts Center
 Type of Operation: (Private, State Sponsored, Non Profit): Non Profit
 R.I. Show Promoter's Permit Number per RIGL § 44-19-1, (if applicable): _____
 If the applicant is a Non-Profit organization, is it registered with the State? Yes No
 RI Tax ID #: 00 [REDACTED]
 Number of Vendors/Peddlers: (circle one) N/A 1-10 11-20 21-30 31-40 41-50
All vendor/peddlers must submit an application to the Town Clerk's Office
 What types of items will be sold at this event? NONE

Will alcohol be provided and/or served at this event? *If yes, Alcohol liability insurance must be provided* Yes No
 Will traffic control be needed? Yes No
If yes, Please contact the Jamestown Police Department

Note: All applicants must submit a liability insurance policy with coverage in the amount of \$1,000,000 (one million dollars) when using Town owned property, naming the Town of Jamestown as an additional Certificate Holder.

Certificate of Insurance: Yes No

If there is additional information for the Town Council that you would like to add please attach separate correspondences.

Signature of Applicant: [Signature]

Please attend the Town Council meeting on the _____ day of _____, 20____ for Council review.

class license

TOWN OF JAMESTOWN

One Day

Vendor/Peddler License Application

RECEIVED:
OCT 03, 2022 11:21 AM
Robert J. Fasan
TOWN OF JAMESTOWN Town Clerk

Please submit the following

Retail Sales Tax Permit

Vendor/Peddler Fee of \$5.00

\$1,000,000 Certificate of Insurance

Department of Health Certificate

Please complete the following information:

Date of Event: 10/31/2022	Between the hours of: 4-8
Event Location: Michelle Bush. Clinton Avenue	
Name of Applicant: Catherine Potter	DBA: Newport Chowder Company, LLC
Residence Mailing Address: <div style="background-color: black; width: 100%; height: 20px;"></div>	Business Mailing Address: same.
Telephone Number: <div style="background-color: black; width: 100%; height: 20px;"></div>	Telephone Number:
Email: NewportChowderCompany@gmail.com	Email: [redacted].com
Name and Address of all Partners, Officers, Directors and/or Members:	
Ø	
Location and number of health and sanitation facilities:	
Items/Products to be sold: Seafood chowder	

Applicant's Signature: _____

Catherine Potter

All applicants must submit a liability insurance policy with coverage in the amount of \$1,000,000 (one million dollars) when using Town owned property, naming the Town of Jamestown as an additional Certificate Holder.

A Department of Health form for a Seasonal Event for an Organizer of Temporary Food Events must be completed and returned to the Department of Health 4 weeks prior to the event.

All licenses are issued subject to the resolution of debts, taxes and appropriate signatures

Town Administrator

93 Narragansett Avenue

Jamestown, Rhode Island 02835-1199

401-423-9805

Email: jhainsworth@jamestownri.net



Jamie A. Hainsworth
Town Administrator

MEMORANDUM TO: Honorable Town Council

FROM: Town Administrator, Jamie A. Hainsworth

DATE: October 12, 2022

SUBJECT: Report for Town Council Meeting October 17, 2022

Fort Getty Gate House Project: The construction for the Fort Getty Gatehouse and drive realignment will begin sometime after the last event of the season (Fright Night). Work will be done by our Public Works Department under the supervision of Michael Gray.

RI Department of Transportation review road projects: Earlier this month Councilors Beye, Meagher, members of the Staff and I had a virtual meeting with RIDOT Road Works leaders. We discussed pending projects and concerns on our state-owned roads. RIDOT shared the estimated time schedules for road improvements in Jamestown. There was a considerable amount of discussion on improvements such as crosswalks, bike lanes, traffic calming designs, reconstruction and resurfacing. We also were able to arrange a subsequent meeting with the DOT traffic safety division to discuss several road safety project requests.

During the discussion of North Road (Great Creek area), DOT announced they would be hosting a multi-state Peer Exchange on Road Infrastructure Resilience on October 12th. The purpose of the peer exchange was brainstorm with a diverse range of people working in transportation (planning and engineering), natural resources, hydrology, and coastal management and to gather insights and lessons learned from other jurisdictions regarding how infrastructure and nature-based solutions have been and could be used to increase the resilience of highways exposed to coastal hazards, including sea level rise.

We, along with Councilor Brine, met with the group on a site visit of North Road, at the Great Creek as they assessed the conditions of the existing infrastructure in order to identify adaptation strategies and potential infrastructure improvements. They also considered nature-based solutions that would improve its resilience to ensure that it can continue operating, both now and in the future. The project time line is estimated as; design & permitting 2022-2025 and construction 2026-2028, completion 2029. We also discussed the sea wall and issues on Conanicus Avenue however, at this time RIDOT has no plans for this section of roadway.

Reservoir Level: As of October 11th, the north reservoir water level was at forty-seven inches (47) below the spillway. We will continue with notices in the Jamestown Press and use of roadside sign displays. We will continue to monitor and stay on the water restrictions until it again goes below the 43" threshold.



RECEIVED:
AUG 23 2022 03:48 PM
TOWN CLERK

Town of Jamestown

Public Service Appointment Application

Committee, Commission or Board applying for: (MAY APPLY FOR MORE THAN ONE)**

AFFORDABLE HOUSING COMMITTEE

Name: GREGORY DI GASPAR
Address: [REDACTED]
City: JAMESTOWN Zip Code: 02831
Home Phone #: [REDACTED] Business Phone #: _____

Are you a registered voter in the town of Jamestown: Y N

May we contact you at work: Y N

Occupation: ACCOUNT EXECUTIVE/CONSULTANT -mail address: [REDACTED]

Is your request for reappointment? Y N

If yes, how long have you served on the Committee, Commission or Board? _____

Have you attended meetings of a Committee, Commission or Board in the past? Y N

If yes, which one: JULY 5 AND AUG 1, 2022

Is there a specific evening or other period of time you would be unavailable to attend meetings? Y N

If so, please indicate: _____

Do you anticipate having to refrain from participating in discussions or voting on any particular matter(s) that may come before said Committee, Commission or Board because of a conflict of interest? Y N

If so, please explain: _____

Please be advised that appointment to the Zoning Board of Review, the Planning Commission, and several other Boards require time during the regular work day to review plans and conduct site inspections. Do you understand the time requirements necessary to serve and are you able to make that commitment? Y N

Applications are kept on file for one (1) year from the date of receipt. Would you like your application to be kept on file for future consideration? Y N

PLEASE BE SURE TO ATTACH A RESUME

[Signature]
Signature

August 19, 2022
Date

Please be advised that you will need to go before the Town Council for an interview.

Interview scheduled for: _____ at _____ PM.

Please return to: **Town Clerk's Office** 93 Narragansett Avenue, Jamestown, RI 02835
Email: rfagan@jamestownri.net or dgamon@jamestownri.net or Fax # (401) 423-7230

TOWN COUNCIL MEETING MINUTES
September 6, 2022

I. ROLL CALL

A regular meeting of the Jamestown Town Council was held on September 6, 2022. Town Council Members present were as follows: Nancy A. Beye, Mary Meagher, Michael G. White, Randy White and Erik Brine (arrived at 6:20 p.m.)

Also, in attendance: Town Administrator Jamie Hainsworth, Solicitor Peter Ruggiero, Police Chief Edward Mello, Town Planner Lisa Bryer, and Town Clerk Roberta Fagan.

II. CALL TO ORDER, PLEDGE OF ALLEGIANCE

Town Council President Beye called the meeting of the Jamestown Town Council to order at 6:00 p.m. in the Jamestown Town Hall Rosamond A. Tefft Council Chambers at 93 Narragansett Avenue and led the Pledge of Allegiance.

A motion was made by President Beye to move into Executive Session with a second by Vice President Meagher. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor M. White, Aye; and Councilor R. White, Aye.

III. EXECUTIVE SESSION

The Town Council may seek to enter into Executive Session for review, discussion, and/or potential action and/or vote on the following:

- A) Review, Discussion, and/or Action and/or Vote in Executive Session and/or open session pursuant to RIGL § 42-46-5(a) Subsection (3) Matter of Security

IV. ADJOURNMENT OF EXECUTIVE SESSION

A motion was made by Councilor M. White to seal the minutes and adjourn from Executive Session with a second by Vice President Meagher. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor M. White, Aye; and Councilor R. White, Aye.

It was announced that no votes were taken.

The Town Council reconvenes the regular meeting.

V. TOWN COUNCIL INTERVIEW SESSION: The Jamestown Town Council will meet in special session to conduct interviews of applicants for the committee vacancies as follows:

TIME	NAME	COMMITTEE
6:15	Gerald Precious	Jamestown Housing Authority

The Town Council interviewed the candidate and thanked him for his interest. Councilor R. White and Mr. Precious agreed to meet at a date to be determined to further discuss the JHA Resident Commissioner position.

VI. OPEN FORUM

Comments are not limited to items on this agenda. However, items not on this agenda will only be heard

and not acted upon by the Town Council. Note: Section 42-46-6 of the Open Meetings Act and Department of the Attorney General Advisory Opinions relevant to this item on any public body meeting agenda specifically prohibits the Town Council from discussing, considering, or acting on any topic, statement or question presented. The Town Council may, if warranted, refer such matters to an appropriate committee, to another body or official, or post the matter for consideration at a properly-noticed, future meeting.

- A) Scheduled request to address
- B) Non-scheduled request to address

VII. ACKNOWLEDGEMENTS, ANNOUNCEMENTS, PRESENTATIONS, RESOLUTIONS, AND PROCLAMATIONS

- A) None

A motion was made by Vice President Meagher with second by Councilor M. White to convene as the Town Council sitting as the Alcohol Beverage Licensing Board. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; Councilor R. White, Aye

VIII. PUBLIC HEARINGS, LICENSES, AND PERMITS

The Town Council will review each license application and vote on it individually. All approvals for licenses and permits are subject to the resolution of debts, taxes, and appropriate signatures as well as, when applicable, proof of insurance. Review, Discuss and/or Take Action and/or Vote on the following items:

- A) **Town Council Sitting as the Alcohol Beverage Licensing Board**
 - 1) The Town Council of the Town of Jamestown, being the Licensing Board in said Town as provided under Title 3, Pursuant to Title 3 Chapter 7 of the General Laws of Rhode Island 1956, and as amended, the following license application has been received under said Act for a one-day license(s), at the Jamestown Arts Center
 - a) Review, Discussion, and/or Action and/or Vote: One Day Event/Entertainment license previously approved by the Town Council on August 22, 2022, modified on August 25, 2022, to serve alcohol (CLASS P / Caterer)
 - Applicant: Jamestown Arts Center
 - Event(s): Manhattan Shorts Film Festival Screening
 - Date(s): September 23rd, September 24th, September 30th. and October 1st
 - Location: Jamestown Arts Center, 18 Valley Street

Discussion ensued.

A motion was made by Vice President Meagher with second by Councilor M. White to approve the amended event application of the Jamestown Arts Center. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; Councilor R. White, Aye

A motion was made by Vice President Meagher with second by Councilor M. White to adjourn from sitting as the Alcohol Beverage Licensing Board. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; Councilor R. White, Aye

B) Licenses and Permits

- 1) One Day Event/Entertainment License: All One-Day Entertainment license application approvals are subject to any COVID-19 protocols in effect at the time of the event; Review, Discussion, and/or Take Action and/or Vote for the following:
 - a) Applicant: Jamestown Arts Center
 Event(s): Artist Talk with Kate Barber & Wendy Mueller
 Date(s): September 29, 2022
 Time(s): 6:00 p.m. – 8:00 p.m.
 Location: ~~Narragansett Avenue~~ scrivener's error, Valley Street

A motion was made by Vice President Meagher with second by Councilor M. White to approve the One Day Event/Entertainment License for Artist Talk with Kate Barber & Wendy Mueller on September 29, 2022, 6:00-8:00 p.m. at the Jamestown Arts Center, Valley Street. . Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; Councilor R. White, Aye

- b) Applicant: Jamestown Police Department
 Event(s): Halloween
 Date(s): October 31, 2022
 Time(s): 4:00 p.m. – 9:00 p.m.
 Location: Narragansett Avenue

A motion was made by Vice President Meagher with second by Councilor M. White to approve the One-day Event/Entertainment License for Jamestown Police Department Halloween event on October 31, 2022, 4:00-9:00 p.m. on Narragansett Avenue. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; Councilor R. White, Aye

IX. COUNCIL, ADMINISTRATOR, SOLICITOR, COMMISSION/COMMITTEE COMMENTS & REPORTS

Please Note the Following Items are Status Reports and Matters of Interest to the Council and are for Informational Purposes unless Indicated Otherwise and will be Acted upon in Accordance with Section 42-46-6 (b)

- A) Town Administrator's Report: Jamie A. Hainsworth
 - 1) Reservoir level and water restrictions

As of the morning of September 6, 2022, the reservoir level increased to 43.75" below the spill line which is encouraging. For reference the weekend usage for the last four weeks:

- August 12-14, approximately 1 million gallons consumed
- August 19-21st approximately 820,000 gallons consumed
- August 26-28th approximately 726,000 gallons consumed
- September 2-5th approximately 626,000

Even though usage has gone down significantly over the last 3 weekends water restrictions are still in place. Conservation would be the best way to avoid water usage. Better shape than was previously reported a few weeks ago, but still not out of the severe water restriction state.

Vice President Meagher requested that the Conservation regulation be reviewed at the next meeting and consideration to amend so that conservation measures can be enforced sooner.

Water shortages are going to continue to be a critical issue regionally, nationally, and globally. Energy costs are predicted to increase as well.

Councilor Brine also could we look at other policy considerations for example conservation incentives and/or requirements.

Councilor M. White also commented that decreased usage will inevitably drive the water and sewer rates up.

President Beye stressed the importance of conservation education, especially in schools.

X. UNFINISHED BUSINESS

A) Review, Discussion, and/or Action and/or Vote: Resolution No. 2022-11 which calls a Special Financial Town Meeting to be held on (TBD by the Town Council at this or a future meeting) such Special Financial Town Meeting to be held to consider a Resolution for the purpose of (1) making appropriations for the renovation, repair and/or expansion of the Jamestown Philomenian Library including related equipment therefor and all costs incidental thereto and (2) authorizing borrowing by issuance of \$600,000 bonds and notes of the Town to finance said appropriation; which \$600,000 amount of bonds and notes is in addition to the \$1,500,000 previously approved by the voters at the general election of November 3, 2020 by approving Local Acts 52 and 53 of the Rhode Island Acts and Resolves of 2020 and the \$1,000,000 previously approved by the voters at the general election of November 6, 2018 by approving Local Acts 148 and 151 of the Rhode Island Acts and Resolves of 2018.

1) Memorandum from Jamestown Philomenian Library Director Lisa Sheley and Board of Directors Chair Eugene Mihaly to the Town Council with the following attachments: Appendix A, Appendix B, Appendix C, Appendix D and Appendix E

A lengthy discussion ensued.

Library Board of Trustees (LBOT) Board Chair Eugene Mihaly, Knowles Court and Library Director Lisa Sheely made a presentation to the Town Council. An anonymous donation in the amount of \$400,000 has reduce the previously requested amount of \$1,000,000 bond to \$600,000 bond. Mr. Mihaly and Ms. Sheely continued to explain that anticipated reimbursement from OLIS will cover the requested \$600,000 bond.

Vice President Meagher noted Mr. Mihaly and Ms. Sheely's stalwart support of the library project, greatly appreciate their efforts; and supports the request. She gave historical background on the renovation project. Vice President Meagher requested that the LBOT continue to explore value engineering in anticipation of cost runs/unanticipated expenses. Leveraging your position before you sign the contract, go back to bidders and ask what can be changed, and have them come back with updated bids.

Councilor Brine also would be in support of the library project and gave thanks to the LBOT for their work.

Councilor R. White shared the sentiments of fellow council members. He explained that at the August 22nd Town Council meeting there was not sufficient information to vote in support of the SFTM and appreciates the efforts of the LBOT.

A motion was made by Vice President Meagher with second by Councilor M. White to have a Special Financial Town Meeting on October 18, 2022, for the purpose of (1)making appropriations for the renovation, repair, and/or expansion of the Jamestown Philomenian Library including related equipment therefor and all costs incidental thereto and (2) authorizing borrowing by issuance of \$600,000 bonds and notes of the Town to finance said appropriation. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; Councilor R. White, Aye

- B) Review, Discussion, and/or Action and/or Vote: Use of public dock at East Ferry
 - 1) Town Administrator Hainsworth to update the Town Council

A lengthy discussion ensued.

Town Administrator Hainsworth, Chief Mello, and Harbor Commissioner Chairperson Wayne Banks met with Conanicut Marine Services/Jamestown Newport Ferry (CMS/JNF) owner William (Bill) Munger. A proposal was submitted for consideration by CMS/JNF.

Vice President Meagher reminded all that at the August 22nd meeting questions were raised regarding liability, hindrance of public access to the touch-and-go docks, and lack of formal use agreement between the Town of Jamestown and CMS/JNF.

Chief Mello explained there are unresolved issues and more explicit direction from the Town Council is necessary.

Vice President Meagher and Councilor Brine suggested the need for an executive session to discuss the use of the East Ferry public touch-and-go docks by CMS/JNF.

Councilor R. White shared Vice President Meagher's frustration with the delay in resolving the use of the public access docks at East Ferry.

An Executive Session was scheduled for September 13th at 8:30 a.m.

XI. NEW BUSINESS

- A) Review, Discussion, and/or Action and/or Vote: Rhode Island Statewide Planning Program amendments to the General Laws regarding land use, zoning, and planning matters; mandatory education law effective January 1, 2023
 - 1) Rhode Island Division of Statewide Planning Summary of the 2022 Legislative Session digest

Discussion ensued.

Solicitor Peter Ruggiero as of July 2022 General Laws were amended and superseded local ordinances pertaining to Accessory Dwelling Units. If a municipality chooses to permit ADUs the ordinance can not be more restrictive then the RIGL. Took out entire reference to family (AFDU). Ordinances are not compliant and need to be change. Solicitor Peter Ruggiero advised the Town Council to request Planning and Zoning to address these issues.

Vice President Meagher informed the Town Council the Affordable Housing Committee will be meeting tomorrow to discuss this topic. ADUs could be viable affordable housing solutions.

Councilor Brine made the request to the Town Planner to report to the Town Council at the next regularly scheduled meeting on ADUs.

- B) Review, Discussion, and/or Action, and/or Vote to increase the number of Members of the Tree Protection and Preservation Committee by Two (2), from Seven (7) Members to Nine (9) Members, with a three-year term ending date of December 31, 2025

Discussion ensued.

A motion was made by Vice President Meagher with second by Councilor M. White to increase the number of Members of the Tree Protection and Preservation Committee by Two (2), from Seven (7) Members to Nine (9) Members, with a three-year term ending date of December 31, 2025. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; Councilor R. White, Aye**

****This motion does not conform to the Town of Jamestown Code of Ordinances Sec. 1002 (1) of the Charter limits committee membership to 7 members.**

- C) Review, Discussion, and/or Action, and/or Vote to discharge or extend the January 19, 2021 approval to Reconstitute the Traffic Committee, with 3-year terms due to expire in November 2025

Discussion ensued.

Chief Mello gave historical background on the Traffic Committee and made the recommendation to delegate the oversight to Town staff; modeling similar to the Technical Review Committee.

President Beye expressed concern about discharging the Traffic Committee.

Vice President Meagher had similar reservations about discharging the Traffic Committee.

The agenda item was continued to the next regularly scheduled Town Council meeting.

XII. ORDINANCES, APPOINTMENTS, VACANCIES AND EXPIRING TERMS

Please Note in Accordance with Section 42-46-6 (b) the Council May Review, Discuss and/or Take Action and/or Vote on the following items:

- A) Appointments, Vacancies, and Expiring Terms; Review, Discussion, and/or Action and/or Vote:
- 1) Jamestown Affordable Housing Committee, One [1] member vacancy with an unexpired term ending May 31, 2024, **permission to advertise** a vacancy to be inserted in the September 15th and 22nd, 2022 editions of the *Jamestown Press*

A motion was made by Vice President Meagher with second by Councilor M. White to advertise a vacancy to be inserted in the September 15th and 22nd, 2022 editions of the *Jamestown Press*. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; Councilor R. White, Aye

- 2) Jamestown Housing Authority. One [1] Resident Commissioner vacancy with an unexpired term ending December 31, 2023
 - a) JHA Resident Commissioner voting results
 - i) Gerald Precious
 - ii) Doreen Dell
 - iii) Bernie Courtney

Discussion ensued.

A motion was made by Councilor R. White with second by Vice President Meagher to continue to the next meeting.. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; Councilor R. White, Aye

- 3) Jamestown Tree Protection and Preservation Committee, Two [2] member vacancies with a term ending to be determined, and/or **permission to advertise** vacancies to be inserted in the September 15th and 22nd, 2022 editions of the *Jamestown Press*:
 - a) Letter of Interest
 - i) Donna Repko (previously interviewed)

Discussion ensued.

A motion was made by Vice President Meagher with second by Councilor M. White to appoint Donna Repko to the Jamestown Tree and Preservation Committee. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; Councilor R. White, Aye**

****This motion does not conform to the Town of Jamestown Code of Ordinances Sec. 1002 (1) of the Charter limits committee membership to 7 members.**

- 4) Jamestown Zoning Board of Review –Alternate Member One [1] vacancy with an unexpired one-year term ending date of December 31, 2022, **permission to advertise** vacancy to be inserted in the September 15th and 22nd, 2022 editions of the *Jamestown Press*:

A motion was made by Vice President Meagher with second by Councilor M. White to advertise the Jamestown Zoning Board of Review vacancy to be inserted in the September 15th and 22nd, 2022 editions of the *Jamestown Press*. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; Councilor R. White, Aye

A motion was made by Vice President Meagher with second by Councilor M. White to accept the Consent Agenda excluding A) Adoption of Town Council Minutes August 22, 2022. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; Councilor R. White, Aye

XIII. CONSENT AGENDA

An item on the Consent Agenda need not be removed for simple clarification or correction of typographical errors. Approval of the Consent Agenda shall be equivalent to approval of each item as if it had been acted upon separately for review, discussion, and/or potential action and/or vote. A Consent Agenda item or items may be removed by the Town Council for review, discussion, and/or potential action and or vote.

- A) Adoption of Town Council Minutes
 - 1) ~~August 22, 2022 (Regular Meeting)~~

- B) Minutes of Boards/Commissions/Committees
- 1) Planning Commission (August 3, 2022)
 - 2) Zoning Board of Review (July 26, 2022)
- C) Tax Assessor's Abatements and Addenda of Taxes

ABATEMENTS TO 2021-2022 TAX ROLL		
01-0002-08M	CAR SOLD(2021)	\$56.27
12-0069-05	UPDATED PROP INFORMATION(2022)	\$911.22
TOTAL ABATEMENTS TO 2021 TAX ROLL		\$56.27
TOTAL ABATEMENTS TO 2022 TAX ROLL		\$911.22
GRAND TOTAL		\$967.49

- D) Authorize Town Administrator Hainsworth to sign any and all forms and applications related to the purchase of development rights for the Jamestown Community Farm
- E) Authorize Town Administrator Hainsworth to sign the Memorandum of Understanding between the Town of Jamestown and the University of Rhode Island

XIV. COMMUNICATIONS, PETITIONS, AND PROCLAMATIONS AND RESOLUTIONS FROM OTHER RHODE ISLAND CITIES AND TOWNS

The Council may acknowledge any of the listed Communications and Proclamations and Resolutions. Should any member wish to have a conversation on any of the matters, the item will be placed on a future agenda for review, discussion, and/or potential action and/or vote.

- A) Communications Received:
- 1) Copy of email to: Town Clerk Roberta Fagan
From: Carol Hopkins
Dated: August 24, 2022
Re: Short-Term Rental Ordinance
 - 2) Copy of email to: Town Clerk Roberta Fagan
From: Jon Whitney
Dated: August 25, 2022
Re: Short Term Rental Regulations 14-88.c

Communications were acknowledged

XV. ADJOURNMENT

A motion was made by Vice President Meagher with second by Councilor M. White to adjourn at 8:13 p.m. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, aye; Councilor R. White, Aye.

Attest:

Roberta J. Fagan, Town Clerk

TOWN COUNCIL MEETING MINUTES
Monday, September 19, 2022

I. ROLL CALL

A regular meeting of the Jamestown Town Council was held on September 19, 2022. Town Council Members present were as follows: Nancy A. Beye, Mary Meagher, Michael G. White, Randy White, and Erik Brine

Also, in attendance: Town Administrator Jamie Hainsworth, Solicitor Peter Ruggiero, Police Chief Edward Mello(arrived at 6:48), Public Works Director Michael Gray, Town Engineer Jean Lambert, Parks & Recreation Director Ray DeFalco, Administrative Assistant Aileen Flath, Water and Sewer Clerk Denise Jennings, Brenda D.P. Hanna and Town Clerk Roberta Fagan

II. CALL TO ORDER, PLEDGE OF ALLEGIANCE

Town Council President Beye called the meeting of the Jamestown Town Council to order at 6:33 p.m. in the Jamestown Town Hall Rosamond A. Tefft Council Chambers at 93 Narragansett Avenue and led the Pledge of Allegiance.

A motion was made by Vice President Meagher with second by Councilor M. White to convene as the Town Council Sitting as the Board of Water and Sewer. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; Councilor R. White, Aye

III. TOWN COUNCIL SITTING AS THE BOARD OF WATER AND SEWER COMMISSIONERS

- A) Approval of Minutes; Review, Discussion, and/or Action and/or Vote:
 1) 08/22/2022(regular meeting)

- B) Open Forum – Water & Sewer Matters

Comments are not limited to items on this agenda. However, items not on this agenda will only be heard and not acted upon by the Town Council. Note: Section 42-46-6 of the Open Meetings Act, and Department of the Attorney General Advisory Opinions relevant to this item on any public body meeting agenda specifically prohibits the Town Council from discussing, considering or acting on any topic, statement or question presented. The Town Council may, if warranted, refer such matters to an appropriate committee, to another body or official, or post the matter for consideration at a properly-noticed, future meeting.

- 1) Scheduled request to address - none
 2) Non-scheduled request to address

- C) Report of Town Officials: Review, Discussion, and/or Action and/or Vote:
 - 1) Pumping Report
 - 2) Town Project Reports
 - a) Town Wells
 - b) Water Treatment Plant
 - c) Transfer Pumping/Reservoir
 - d) Distribution System
 - e) Wastewater Treatment Facility

- D) Letters and Communication: Review, Discussion, and/or Action and/or Vote:
 - 1) Copy of letter dated August 21, 2022 from Christine Ferguson of 37 Bay View Drive re: request for relief from her 01/22 Water and Sewer bill and her 04/22 Water and Sewer Bill

- E) Unfinished Business: Review, Discussion, and/or Action and/or Vote:
 - 1) Water Conservation Regulations-reviewed and possibly amended; Re: status levels/action levels

 - 2) Review, Discussion, and/or Action and/or Vote regarding whether the Board of Water and Sewer Commissioners find, after a showing by the applicant, a material or substantial change in circumstances in the time intervening after having denied a previous application of Christina DiMeglio for a water service extension to 68 East Shore Road, Jamestown, RI; Assessor's Plat 7 Lot 86 to warrant hearing a factually identical application for water service extension at this address.

- F) New Business: Review, Discussion, and/or Action and/or Vote:
 - 1) None

- G) **The Town Council Adjourns from sitting as the Board of Water and Sewer Commissioners**

A motion was made by Vice President Meagher with second by Councilor M. White to adjourn from sitting as the Board of Water And Sewer Commissioners. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; Councilor R. White, Aye

IV. OPEN FORUM

Comments are not limited to items on this agenda. However, items not on this agenda will only be heard and not acted upon by the Town Council. Note: Section 42-46-6 of the Open Meetings Act, and Department of the Attorney General Advisory Opinions relevant to this item on any public body meeting agenda specifically prohibits the Town Council from discussing, considering or acting on any topic, statement or question presented. The Town Council may, if warranted, refer such matters to an appropriate committee, to another body or official, or post the matter for consideration at a properly-noticed, future meeting.

- A) Scheduled request to address
- B) Non-scheduled request to address

Denise Rounds, 14 Harbor Street. A group of Short-Term Rental hosts has formed and requested to be heard at a future Town Council meeting. They would like to present concerns, suggestions, and amendments to the Short-Term Rental ordinance.

Councilor R. White suggested that the group make very specific and concise requests and/or suggestions when they do make a presentation.

Alma Davenport, 99 Clinton Avenue, Unfinished Business B) dissolving the Traffic Committee.

Vice President Meagher asked Alma to wait for that agenda item later in the meeting.

Doreen Dell, 45 Pemberton Avenue, regarding the Jamestown Housing Authority resident commissioner vacancy.

V. ACKNOWLEDGEMENTS, ANNOUNCEMENTS, PRESENTATIONS, RESOLUTIONS, AND PROCLAMATIONS

- 1) None

VI. PUBLIC HEARINGS, LICENSES, AND PERMITS

The Town Council will review each license application and vote on it individually. All approvals for licenses and permits are subject to the resolution of debts, taxes and appropriate signatures as well as, when applicable, proof of insurance. Please Note in Accordance with Section 42-46-6 (b) the Council May Review, Discuss and/or Take Action and/or Vote on the following items:

- A) **Public Hearing**
 - 1) Proposed Amendments to the Code of Ordinances, Chapter 38 Offenses and Miscellaneous Provisions, Article VII Cannabis, Section 140-143. These amendments are proposed to prohibit cannabis smoking/vaporizing in public places, and places of business; and to define violations, penalties and enforcement; Review, Discuss and/or Take Action and/or Vote

A lengthy discussion ensued.

Chief Mello, public use was left to the local municipalities to regulate. The State of RI tried to capture the same prohibition as smoking cigarettes, 50' from a restaurant but failed to do so.

James Thompson, 831 North Main Road; spoke in opposition to the proposed ordinance. Requested the Town Council take a wait-and-see attitude; and wait one year before passing an ordinance prohibiting public smoking/vaporizing in public places, and places of business.

Councilor R. White made a comparison to the prohibition to drinking in public.

Vice President Meagher agreed with Councilor R. White's comparison, and the Town Council's responsibility to protect the rights of Jamestown citizens. She would be in favor of applying the same standard as prohibiting public drinking.

Chief Mello, societal norms aside, current law does not adequately prohibit the public use of cannabis. There are concerns that the Cannabis State law failed to protect the younger population similar to alcohol laws.

Dorianna Corella, 35 Gondola, has observed public drinking at the Town beaches, Ft. Getty, and the state parks. Enforcement would be the key to deterring public drinking and smoking/vaping.

Doreen Dell, 45 Pemberton Avenue, cannabis can be smelled at the Jamestown Housing Authority apartments on Pemberton Avenue and she does not like the smell of it.

A motion was made by Vice President Meagher with a second by Councilor Brine to approve the Proposed Amendments to the Code of Ordinances, Chapter 38 Offenses and Miscellaneous Provisions, Article VII Cannabis, Section 140-143. These amendments are proposed to prohibit cannabis smoking/vaporizing in public places, and places of business; and to define violations, penalties, and enforcement. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; Councilor R. White, Aye

A motion was made by Vice President Meagher with second by Councilor M. White to convene as the Town Council sitting as the Alcohol Beverage Licensing Board. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; Councilor R. White, Aye

B) Town Council Sitting as the Alcohol Beverage Licensing Board

- 1) **REQUEST** that the applications listed below will be in order for hearing at a meeting of said Licensing Board on Monday, November 7, 2022, at 6:30 p.m. and advertised in the *Jamestown Press*. **NOTICE:** Is hereby given by the Town Council of the Town of Jamestown, being the Licensing Board in said Town as provided under Title 3, Chapters 1-12 of the General Laws of Rhode Island 1956, and as amended, that the following **RENEWAL** applications have been received by the Town Council for licenses under said Act, for the year December 1, 2022, to November 30, 2023; review, discussion and/or potential action and/or vote:

CLASS A (PACKAGE STORE) – RETAIL

Tunstall, Inc.

dba: Grapes & Gourmet

9 Ferry Wharf

Varsha, Inc.

dba: Jamestown Wine & Spirits

30 Southwest Avenue

CLASS B – TAVERN

JB's On the Water, LLC

dba: JB's On the Water

150 Conanicus Avenue

CLASS B – VICTUALER

Conanicut Restaurant Group II, LLC

dba: Beech

13 Narragansett Avenue

Epic Decade, LLC

dba: Curiosity & Co.

14 Narragansett Avenue

Jamestown Locals LLC

dba: Narragansett Café

25 Narragansett Avenue

Jamestown Marina Beverage Operations LLC

dba: One Ferry Wharf

3 East Ferry Wharf

KALI, LLC

dba: J22 Tap & Table

22 Narragansett Avenue

New England Golf Course Management, Inc.

dba: Jamestown Golf and Country Club

aka: The Caddy Shack

245 Conanicus Avenue

Slice of Heaven, Inc.

dba: Slice of Heaven

32 Narragansett Avenue

Tallulah's Taqueria, LLC

dba: Tallulah's Tacos

35 Narragansett Avenue, Unit D

CLASS B – VICTUALER - LIMITED

Our Table LLC

dba: Our Table

53 Narragansett Avenue

Village Hearth Bakery, Inc.

dba: Village Hearth Bakery

2 Watson Avenue

Jamestown, RI 02835

CLASS D – FULL (CLUB)

Conanicut Yacht Club
 dba: Conanicut Yacht Club
 40 Bay View Drive

A motion was made by Vice President Meagher with second by Councilor M. White to approve the REQUEST that the applications listed will be in order for hearing at a meeting of said Licensing Board on Monday, November 7, 2022, at 6:30 p.m. and advertised in the *Jamestown Press*. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; Councilor R. White, Aye

The Town Council Adjourns from sitting as the Alcohol Beverage Licensing Board**C) Licenses and Permits**

- 1) **One-Day Event/Entertainment License:** All One-Day Entertainment license application approvals are subject to any COVID-19 protocols in effect at the time of the event; Review, Discussion, and/or Take Action and/or Vote for the following:

- a) Applicant: Save the Bay
 Event: International Coastal Cleanup- Potter Cove
 Date(s): September 25, 2022 10 a.m. – 12:00 p.m.
 Location: Potter Cove

A motion was made by Vice President Meagher with a second by Councilor M. White to approve the International Coastal Cleanup- Potter Cove One Day Event application, taking place on September 25, 2022, at Potter Cove. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; Councilor R. White, Aye

- b) Applicant: Out of the Box Studio and Gallery
 Event: Rhodeo Poets/Poetry Nights
 Date(s): see attached
 Location: 11 Clinton Avenue

A motion was made by Vice President Meagher with a second by Councilor M. White to approve the Rhodeo Poets/Poetry Nights One Day Event(s) taking place at 11 Clinton Avenue. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; Councilor R. White, Aye

- c) Applicant: Jamestown Parks and Recreation
 Event: Fright Night at Fort Getty
 Date(s): October 22, 2022 (Rain Date October 23, 2022)
 Location: Fort Getty

A motion was made by Vice President Meagher with a second by Councilor M. White to approve the Fright Night at Fort Getty One-Day Event License on October 22, 2022, at Fort Getty. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; Councilor R. White, Aye

VII. COUNCIL, ADMINISTRATOR, SOLICITOR, COMMISSION/COMMITTEE COMMENTS & REPORTS

Please Note the Following Items are Status Reports and Matters of Interest to the Council and are for Informational Purposes unless Indicated Otherwise and will be Acted upon in Accordance with Section 42-46-6 (b)

A) Town Administrator's Report: Jamie A. Hainsworth

1) Recusal: Town Moderator, Agenda Item

Town Moderator, Mr. John A. Murphy, recused himself as Moderator for the Special Financial Town Meeting on Tuesday, October 18, 2022, at 7 p.m. This is due to a potential conflict he may have in his capacity as an Honorary Co-Chair of the Library's fund-raising efforts. Town Administrator Hainsworth contacted former Town Moderator Susan Romano and she has agreed to serve as Moderator that evening.

2) Short Term Rental (STR) Ordinance extension of Registration and Inspection Deadlines

The recently passed short-term rental ordinance has deadlines requiring inspections and registrations. In practicality, considering the timing, Town Administrator Hainsworth has directed the staff to relax those deadlines for 2023 and work with the applicants to achieve the registration and licensing requirements as soon as practical. This does not relieve the licensing requirement for 2023.

3) Reservoir Level

As of September 13th, the north reservoir water level was at Forty-Three and three-quarters of an inch (43.75) below the spillway. That was before the rain storm received later that morning. Monitoring will continue and water restrictions will remain in effect until the level registers below the 43" threshold.

4) Tree Committee Expansion

The vote at the September 6, 2022, Town Council meeting to expand the tree committee to nine (9) members exceeded the maximum number of seven (7) voting members in accordance with the Town Charter. Therefore, the new appointment made at that meeting was not executed.

5) Covid 19 update: Covid Testing

From August 16th to September 14th there have been Twenty-Six (26) new positive covid-19 cases reported by the Department of Health (DOH) in Jamestown.

VIII. UNFINISHED BUSINESS

A) Review, Discussion and/or Action, and/or Vote regarding the request by Andrea Colognese and Doriana Carella for permission to build an outdoor Pizza Oven at the Fort Getty Pavilion

1) August 16, 2021, Town Council minutes and vote to approve endorsement of the proposal to continue the exploration of the project.

Discussion ensued.

Vice President Meagher would like to reinvigorate the project. Andrea Colognese and Doriana Carella have offered to build the pizza oven. Town Administrator Hainsworth suggested putting together a committee of Town staff (Director of Parks & Rec, Director of

Public Works, and Town Planner) to develop a budget, timeline, etc. There was a consensus to reinvigorate the project.

- B) Review, Discussion and/or Action, and/or Vote: at the request of Vice President Meagher dissolve the Traffic Committee; and direct Town staff to investigate on parking and traffic issues including but not limited to, stop signs, speeding, parking, and other related issues in the Town of Jamestown and make recommendations to the Town Council.

Discussion ensued.

Vice President Meagher spoke with the Chair of the Traffic Committee and would be in favor of directing Town Staff to oversee the duties of the Committee.

Alma Davenport has written to the Town Council in the past with parking concerns with no response. Rather than dissolve the Traffic Committee, Ms. Davenport suggested reconstituting/expanding it to include more citizens at large involvement.

Vice President Meagher apologized for not responding to Ms. Davenport's correspondence. The committee has not met and the current committee has lost its usefulness.

Town Administrator Hainsworth suggested a committee similar to the Technical Review Committee makeup.

A motion was made by Vice President Meagher with second by Councilor M. White to approve dissolving the Traffic Committee; and direct Town staff to investigate on parking and traffic issues including but not limited to, stop signs, speeding, parking, and other related issues in the Town of Jamestown and make recommendations to the Town Council.. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; Councilor R. White, Aye

IX. NEW BUSINESS

- A) Review, Discussion, and/or Action and/or Vote: Appoint Susan Romano as interim Town Moderator for the Special Financial Town Meeting on October 18, 2022
 I) Copy of email from John Murphy regarding conflict of interest and SFTM

Discussion ensued.

Town Administrator Hainsworth spoke with former Town Moderator Susan Romano and confirmed her willingness and availability for the Special Financial Town Meeting on October 18, 2022.

A motion was made by Vice President Meagher with a second by Councilor M. White to approve to appoint Susan Romano as interim Town Moderator for the Special Financial Town Meeting on October 18, 2022. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; Councilor R. White, Aye

- B) Review, Discussion, and/or Action and/or Vote: Request of Vice President Meagher to authorize reactivating the ad hoc Charter Review Committee

Discussion ensued.

Vice President Meagher commented that the Town Charter has some issues currently. The request to order advertisement for the Charter Review Committee will be on the October 3, 2022 agenda.

No vote needed.

X. ORDINANCES, APPOINTMENTS, VACANCIES AND EXPIRING TERMS

A) Appointments, Vacancies and Expiring Terms; Review, Discussion, and/or Action and/or Vote:

- 1) Jamestown Housing Authority, One (1) Resident Commissioner vacancy with an unexpired term ending December 31, 2023
 - a) JHA Resident Commissioner
 - i) Gerald Precious
 - ii) Doreen Dell
 - iii) Bernie Courtney

Discussion ensued.

A motion was made by Councilor R. White with second by Vice President Meagher to appoint Gerald Precious as the JHA Resident Commissioner with an unexpired term ending December 31, 2023. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; Councilor R. White, Aye

B) Review, Discussion, and/or Take Action and/or Vote: permission to advertise unexpired and expiring vacancies for the following Committee/Boards/Commissions:

- 1) Beavertail State Park Advisory Committee One (1) member; three-year term ending 12/31/2025
- 2) Conservation Commission, Three (3) members; three-year term ending 12/31/2025
- 3) Harbor Management Commission, Two (2) members, three-year term ending 12/31/2025
- 4) Jamestown Housing Authority, One (1) full member, five-year term ending 12/31/2027
- 5) Juvenile Hearing Board, One (1) full member, three-year term ending 12/31/2025, and One (1) alternate member, two-year term ending 12/31/2024
- 6) Library Board of Trustees, Two (2) members, three-year term ending 12/31/2025
- 7) Planning Commission, One (1) member, four-year term ending 12/31/2026
- 8) Quonset Development, One (1) member, three-year term ending 12/31/2025
- 9) Tree Committee, Two (2) members, three-year term ending 12/31/2025
- 10) Tree Warden, One (1) warden, one-year term ending 12/31/2023
- 11) Zoning Board of Review, One (1) full member, five-year term ending 12/31/2027, and three (3) alternate members, one year-term ending 12/31/2023

A motion was made by Councilor R. White with a second by Councilor M. White to approve the request to advertise unexpired and expiring vacancies for the listed Committee/Boards/Commissions. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; Councilor R. White, Aye

A motion was made by Vice President Meagher with a second by Councilor M. White to accept the Consent Agenda. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; Councilor R. White, Aye

XI. CONSENT AGENDA

An item on the Consent Agenda need not be removed for simple clarification or correction of typographical errors. Approval of the Consent Agenda shall be equivalent to the approval of each item as if it had been acted upon separately for review, discussion, and/or potential action and/or vote. A Consent Agenda item or items may be removed by the Town Council for review, discussion, and/or potential action and or vote.

- A) Minutes of Boards/Commissions/Committees
 - 1) Jamestown Affordable Housing Committee (August 1, 2022)
 - 2) Jamestown Affordable Housing Committee (August 15, 2022)

B) Tax Assessor’s Abatements and Addenda of Taxes

ABATEMENTS TO THE 2022 TAX ROLL		
22-0305-00	ADDED EXEMPTION-PURCHASE	\$ 250.00
14-0210-00	UPDATED PROP INFORMATION	\$ 85.55
19-0636-00	UPDATED PROP INFORMATION	\$ 119.50
ADDENDA TO 2022 TAX ROLL		
13-1188-02	REMOVED EXEMPTION- SOLD	250.00
TOTAL ABATEMENTS TO 2022 TAX ROLL		\$455.05
TOTAL ADDENDA TO 2022 TAX ROLL		\$250.00

- C) Approval of the Appointment of Michael Gray as the Director of Public Works for the Town of Jamestown
 - 1) Memorandum from Town Administrator regarding Director of Public Works Confirmation by Town Council
- D) Approval of the Appointment of Peter Medeiros as the Building and Zoning Official for the Town of Jamestown
 - 1) Memorandum from Town Administrator regarding Building and Zoning Official Confirmation by Town Council
- E) Approval of the proposed 2023 Harbor Rates and 2023/2024 Budget
 - 1) Memorandum from Police Chief Mello to Town Administrator Jamie Hainsworth
 - 2) 2023 Harbor Rates and 2023/2024 Marine Development Fund Operating Budget approved by the Harbor Commission on September 14, 2022

XII. COMMUNICATIONS, PETITIONS, AND PROCLAMATIONS AND RESOLUTIONS FROM OTHER RHODE ISLAND CITIES AND TOWNS

The Council may acknowledge any of the listed Communications and Proclamations and Resolutions. Should any member wish to have a conversation on any of the matters, the item will be placed on a future agenda for review, discussion and/or potential action and/or vote.

- A) Communications Received:
 - 1) Copy of Letter to: Town Clerk, Administrator, Police Chief, and Parks & Recreation Director
From: Christine Ariel
Date: September 2, 2022
Re: Amended dog ordinance
 - 2) Copy of Letter to: Town Council members
From: Dan Jensen
Date: September 2, 2022
Re: 98 Bay View Drive
- B) Proclamations and Resolutions from other Rhode Island Cities and Towns
 - 1) Town of Warren Resolution requesting that the State of Rhode Island in partnership with municipalities develop a comprehensive plan to provide high-speed broadband access, Resolution 22-153

Communications were acknowledged

XIII. ADJOURNMENT

A motion was made by Councilor M. White with second by Vice President Meagher to adjourn at 9:15 p.m. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, aye; Councilor R. White, Aye.

Attest:

Roberta J. Fagan, Town Clerk

**TOWN COUNCIL MEETING
MINUTES
Monday, October 3, 2022**

I. ROLL CALL

A regular meeting of the Jamestown Town Council was held on October 3, 2022. Town Council Members present were as follows: Nancy A. Beye, Mary Meagher, Michael G. White, Randy White and Erik Brine

Also, in attendance: Town Administrator Jamie Hainsworth, Solicitor Peter Ruggiero, Police Chief Edward Mello, Finance Director Christina Collins, Town Planner Lisa Bryer, and Town Clerk Roberta Fagan.

II. CALL TO ORDER, PLEDGE OF ALLEGIANCE

Town Council President Beye called the meeting of the Jamestown Town Council to order at 6:32 p.m. in the Jamestown Town Hall Rosamond A. Tefft Council Chambers at 93 Narragansett Avenue and led the Pledge of Allegiance.

III. OPEN FORUM

Comments are not limited to items on this agenda. However, items not on this agenda will only be heard and not acted upon by the Town Council. Note: Section 42-46-6 of the Open Meetings Act, and Department of the Attorney General Advisory Opinions relevant to this item on any public body meeting agenda specifically prohibits the Town Council from discussing, considering or acting on any topic, statement or question presented. The Town Council may, if warranted, refer such matters to an appropriate committee, to another body or official, or post the matter for consideration at a properly-noticed, future meeting.

- A) Scheduled request to address
- B) Non-scheduled request to address

IV. ACKNOWLEDGEMENTS, ANNOUNCEMENTS, PRESENTATIONS, RESOLUTIONS AND PROCLAMATIONS

- A) None

V. PUBLIC HEARINGS, LICENSES AND PERMITS

The Town Council will review each license application and vote on it individually. All approvals for licenses and permits are subject to the resolution of debts, taxes and appropriate signatures as well as, when applicable, proof of insurance. Please Note in Accordance with Section 42-46-6 (b) the Council May Review, Discuss and/or Take Action and/or Vote on the following items:

- A) Licenses and Permits
 - 1) One-Day Event/Entertainment License: All One-Day Entertainment license application approvals are subject to any COVID-19 protocols in effect at the time of the event; Review, Discussion, and/or Take Action and/or Vote for the following:
 - a) Applicant: Tom Harris
 - Event: Jamestown Christmas Tree Lighting
 - Date(s): December 3, 2022
 - Location: East Ferry Memorial Square

A motion was made by Vice President Meagher with a second by Councilor M. White to approve the Jamestown Christmas Tree Lighting One Day Event/Entertainment License on

December 3, 2022. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; Councilor R. White, Aye

- b) Applicant: Jamestown Arts Center
 Event: Francisco Pais A.M.A. (Music & short film)
 Date(s): October 8, 2022
 Location: 18 Valley St.

A motion was made by Vice President Meagher with second by Councilor M. White to approve the Francisco Pais A.M.A (Music & short film) One Day Event/Entertainment License on October 8, 2022. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; Councilor R. White, Aye

- c) Applicant: Jamestown Arts Center
 Event: JAC talk with Tracey Weisman
 Date(s): November 3, 2022
 Location: 18 Valley St.

A motion was made by Vice President Meagher with a second by Councilor M. White to approve the JAC talk with Tracey Weisman One Day Event/Entertainment License on November 3, 2022. Vote: President Beye, Aye; Vice President Meagber, Aye; Councilor Brine, Aye; Councilor M. White, Aye; Councilor R. White, Aye

VI. COUNCIL, ADMINISTRATOR, SOLICITOR, COMMISSION/COMMITTEE COMMENTS & REPORTS

Please Note the Following Items are Status Reports and Matters of Interest to the Council and are for Informational Purposes unless Indicated Otherwise and will be Acted upon in Accordance with Section 42-46-6 (b)

- A) Town Administrator's Report: Jamie A. Hainsworth
 1) Cellular/Wireless Service update

A cell service tower will be erected at the north end of the town. Photo sampling and radio frequency testing will be taking place later in October. Councilor Brine asked for an update on the small cell site installation project. So far 7 have been installed, as well as nodes. Councilor Brine recently learned that Verizon now offers 5g Verizon Home Wireless and Cox Communications plans to have fiber on the island within 12 months.

- 2) Temporary location of Library during construction

Town Administrator Hainsworth recommended the library temporarily utilize the second floor of the golf course clubhouse. The original plan was to move the library into the Council Chambers and all Town meetings would be held at the clubhouse. That decision was made at a time when the renovation project was scheduled to start in June or early July; the time of year when the golf course would have been the busiest. Now with the long-delayed start of construction, no bid award, and finances not secured, the plan was re-evaluated. Other considerations included costly additional expenses and labor to move the audiovisual and other equipment to the clubhouse; and the degree of disruption of operations for the Town offices, boards, commissions, and the Council. With the project anticipated to start in November, it no longer makes sense to have the temporary library at Town Hall. The new plan would be to have the library temporarily located at the clubhouse and to coordinate

with the contractor to prepare an area they could move back into by late spring or early summer 2023.

- 3) Jamestown Housing Authority (JHA) Heating and Ventilation System Upgrade and Grant

JHA received a \$1.48 million dollar grant through the US Department of Housing and Urban Development (HUD) for the total upgrade of the heating, ventilation, and air conditioning system (HVAC). Additionally, the heating system has temporarily been repaired and working.

- 4) Status of Reservoir level

The north reservoir registered forty-five inches below the spillway even after the heavy rainfall over the weekend. Water restrictions will remain in effect until the reservoir water level measures 43” below the spillway threshold.

Discussion ensued.

Vice President Meagher suggested placing an advertisement in the Jamestown Press about the continued restrictions.

Finance Director Collins mentioned that the restriction information is on the website landing page.

Councilor Brine asked if an emergency broadcast voicemail message he sent out.

VII. UNFINISHED BUSINESS

- A) Review, Discussion and/or Action and/or Vote: Permission to advertise Charter Review Commission. The Town Charter Review Committee shall consist of seven (7) voting members. All voting members shall be qualified electors and residents of the Town of Jamestown. There shall be an appointed member (non-voting) of the Town Council (TBD). As an ad hoc committee, the committee members will begin meeting for a 9-month term, commencing upon full appointment of the committee and will be discharged upon the completion of their task. The Town Charter Review Committee shall complete a charter review solely for the purpose of determining if there are any changes necessary. Any recommendations for changes to the charter will be presented to the Council for their consideration. Any Charter revisions would be on the ballot for the November 2024 General Election or at Special Election Referendum.

Discussion ensued.

Vice President Meagher volunteered to be a non-voting member of the Charter Review Committee.

A motion was made by Vice President Meagher with a second by Councilor Brine to advertise the Charter Review Commission vacancies. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; Councilor R. White, Aye

IX. NEW BUSINESS

- A) Review, Discussion and/or Action and/or Vote:
- 1) Lessor's (Town) Agreement and Waiver of Lien with TPG Marinas Conanicut, LLC. Authorizing Town Administrator to sign if acceptable.
 - 2) Lessor's (Town) Agreement and Waiver of Lien with TPG Marinas Dutch Harbor, LLC. Authorizing Town Administrator to sign if acceptable.

Discussion ensued.

Solicitor Ruggiero gave a brief overview of this type of business practice and request.

A motion was made by Vice President Meagher with second by Councilor M. White to approve authorizing Town Administrator Hainsworth to sign the Lessor's (Town) Agreement and Waiver of Lien with TPG Marina Conanicut, LLC and the Lessor's (Town) Agreement and Waiver of Lien with TPG Marinas Dutch Harbor, LLC. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; Councilor R. White, Aye

- B) Review, Discussion and/or Action and/or Vote:
- 1) Quorums for Planning and Zoning Board and voting requirements as recently amended in the Rhode Island General Law.

Discussion ensued.

Solicitor Ruggiero briefly explained the next steps and advised to follow the recently amended voting requirements per Rhode Island General Law (RIGL) as of January 2023. Due to these RIGL amendments, local ordinances need to be amended. The Town Council has jurisdiction over the Zoning Ordinance regarding quorum and voting requirements; and the Planning Commission has exclusive jurisdiction over sub-division regulation for voting and quorum requirements.

- 2) Request Planning Commission to develop a proposed zoning ordinance with amendments that address the accessory dwelling units (ADU), as recently amended in the Rhode Island General Law.

A lengthy discussion ensued.

Vice President Meagher and the Affordable Housing Committee will be meeting later in the week and will be discussing the ADU RIGL amendments; and will be making recommendations to the Planning Commission.

Town Planner Lisa Bryer informed the Town Council that the Planning Commission is reviewing the amendments to the RIGL as they relate to quorums, voting requirements, and ADUs. The Planning Commission is ready to hold public workshops to review proposed amendments to the Town of Jamestown zoning ordinance. The anticipated timeline would be to hold public workshops in November; make formal recommendations to the Town Council sometime in December; and advertise for a Public Hearing to be held sometime in January 2023.

No action taken.

X. ORDINANCES, APPOINTMENTS, VACANCIES AND EXPIRING TERMS

Please Note in Accordance with Section 42-46-6 (b) the Council May Review, Discuss and/or Take Action and/or Vote on the following items:

- A) Appointments, Vacancies and Expiring Terms; Review, Discussion, and/or Action and/or Vote: None

XI. CONSENT AGENDA

An item on the Consent Agenda need not be removed for simple clarification or correction of typographical errors. Approval of the Consent Agenda shall be equivalent to approval of each item as if it had been acted upon separately for review, discussion and/or potential action and/or vote. A Consent Agenda item or items may be removed by the Town Council for review, discussion and/or potential action and or vote.

- A) Adoption of Town Council Minutes
 - 1) August 22, 2022(Regular Meeting)
- B) Tax Assessor’s Abatements and Addenda of Taxes

ABATEMENTS TO 2022 TAX ROLL		
13-1890-75	Updated Property Information	\$169.75
20-0622-00	Updated Property Information	\$607.70
03-0379-50	Updated Property Information	\$153.46
01-0575-00	Updated Property Information	\$52.28
03-1140-50	Updated Property Information	\$21.73
23-0982-25	Updated Property Information	\$252.58
12-0499-77	Updated Property Information	\$16.98
01-0355-00	Updated Property Information	\$33.95
19-0054-01	Updated Property Information	\$1,153.63
ADDENDA TO 2022 TAX ROLL		
28-0110-00	Exemption Change Non-taxable to Taxable	\$2,850.78
01-0181-50	Exemption Change- Property Sold	\$187.50
TOTAL ABATEMENTS TO 2022 TAX ROLL		\$2,462.06
TOTAL ADDENDA TO 2022 TAX ROLL		\$3,038.28
GRAND TOTAL		\$576.22

A motion was made by Vice President Meagher with second by Councilor M. White to accept the Consent Agenda. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; Councilor R. White, Aye

XII. COMMUNICATIOIS, PETITIONS, AND PROCLAMATIONS AND RESOLUTIONS FROM OTHER RHODE ISLAND CITIES AND TOWNS

The Council may acknowledge any of the listed Communications und Proclamations and Resolutions. Should any member wish to have a conversation on any of the matters, the item will be placed on a future agenda for review, discussion and/or potential action and/or vote.

- A) Communications Received:
 - 1) Copy of Letter to: Jamestown Town Council
From: Alma Davenport, 99 Clinton Ave.
Dated: September 19, 2022
Re: Short-term off-street parking

- 2) Copy of Letter to: Jamestown Town Council
From: Denise Rounds
Dated: September 16, 2022
Re: Short Term Rental Ordinance
- 3) Copy of Letter to: Jamestown Town Council
From: Denise Rounds
Dated: September 20, 2022
Re: Short Term Rental Ordinance (Will submit list prior to next meeting)
- 4) Copy of Letter to: Jamestown Town Council
From: Sarah Wood
Dated: September 15, 2022
Re: Jamestown RI Short Term Rental Agreement Concerns and Recommendations 9.15.22
- 5) Copy of Letter to: Jamestown Town Council
From: Eric Archer
Dated: September 14, 2022
Re: Short Term Lease suggestion
- 6) Copy of Letter to: Jamestown Town Council
From: Blakely Schmidt Andersen
Dated: September 20, 2022
Re: Public Service Announcement – Amended Dog Ordinance
- 7) Copy of Letter to: Jamestown Town Council
From: Jamestown Community Chorus
Dated: September 7, 2022
Re: Thank you for Town support

Communications were acknowledged

A motion was made by Vice President Meagher to move into Executive Session with a second by Councilor M. White. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; and Councilor R. White, Aye.

XIII. EXECUTIVE SESSION

The Town Council may seek to enter into Executive Session for review, discussion and/or potential action and/or vote on the following:

- A) Review, Discussion and/or Action and/or Vote in Executive Session and/or open session pursuant to RIGL § 42-46-5(a) Subsection (5) East Ferry Use: Potential Use Agreement with Conanicut Marine Services, Inc.

Approved as written

Jamestown Affordable Housing Committee Minutes

September 7, 2022

9:00 a.m.

93 Narragansett Ave.

Jamestown RI 02835

I. Call to Order

The meeting was called to order at 9:00am and the following members were present:
Job Toll, Fred Pease, Joe Cannon, Bob Plain, Quaker Case, Lisa Bryer and Mary Meagher.

Greg DiGasper – joined at 9:43am

Also present: Carrie Kolb

Not present: Mike Liebhauser

Plain informed the committee that Nick Radesca had resigned because he is moving to College Hill in Providence.

II. Approval of Minutes August 1, 2022 and August 15, 2022- review, discussion and/or action and/or vote

A motion to approve the minutes from August 1, 2022 meeting and August 15, 2022 field trip as written was moved by Case and seconded by Pease.

Discussion: members have read and familiarized themselves with the record(s) of the meeting(s) if they did not attend.

All in favor. So unanimously voted.

III. Executive Session

1. Town-owned land - Review, discussion and/or action and/or vote

A motion to enter into Executive Session at 9:07am was moved by Pease and seconded by Toll.

All in favor.

IV. Adjournment of Executive Session

A motion to adjourn Executive Session at 9:43am was moved by Pease and seconded by Case. All in favor.

A motion to seal the minutes from Executive Session was moved by Pease and seconded by Case. All in Favor.

There were no votes taken during Executive Session.

Affordable Housing Committee Minutes
 September 7, 2022
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V. Community Land Trust - Update

Meagher stated that she, Bryer, Town Solicitor and CCHC are meeting this afternoon to discuss. She is hoping to get one or two projects going. Plain is excited that it will be an effort that the committee can work on. Meagher stated that it may take time, but the Town needs to create affordable housing that doesn't scare people.

VI. Rentals & Accessory Dwelling Units - review, discussion and/or action and/or vote

1. Short term rentals and ADUs
2. Year-round rentals

Meagher said that the Town solicitor gave an update on recent legislation at the Town Council meeting on 9-6-22. Meagher said that the state law on ADUs is really badly written. Town Solicitor was helpful in saying, if you allow ADUs, here are all the things that you cannot do. And he noted that communities do not have to allow ADUs. Meagher said that Accessory Family Dwelling Units (AFDUs) are out the window. The local ordinance needs to be re-written. A letter from the committee to the Town Council would be welcome.

Plain asked how to we move this forward? Meagher recognized the recent legislation has opened up the possibility by which ADUs can be granted in the town. We urge the Town to approve the presence of ADUs. We urge that STR are not allowed in ADUs.

Bob – ADUs should be used beyond AFDUs, but not be used for short term rentals and as long as there is enough water. Informal straw poll was taken and everyone agrees. Bob will write a letter that supports ADUs, but not to be used for short term rentals. He will send to Kolb, and the letter will be distributed prior to next meeting. At the October meeting the letter can be revised, if needed, and voted upon.

Bryer stated that the Planning Commission will update the zoning ordinance. The Town has a consultant engaged to help us update our ordinances now. The consultant is on-board to help us update the ADU ordinance. Kolb will let the committee know when ADUs are on the agenda for discussion.

VII. Cottage Clusters Field Trip debrief - review, discussion and/or action and/or vote

The field trip was excellent and it was really good to see what a Cottage Cluster looks like. Plain said that Don Powers is a gem and he would like to send him a thank you card signed by the committee. Bryer said that the pictures of the project do not adequately describe it. Cannon said that the photos of the project are almost a negative because it doesn't do it justice. Plain said that East Greenwich only place that has cottage clusters in RI, and he hopes that Jamestown is the next place. Discussion ensued regarding the zoning of cottage clusters. When you put Cottage Clusters in the zoning ordinance, then they do not need a variance to be built because they are an approved use. Both sets of cottage clusters in East Greenwich were built with Comprehensive Permits.

VIII. Tools and Techniques for Creating Affordable Housing in Jamestown - review, discussion and/or action and/or vote

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Discussion on housing in Jamestown ensued. Plain emailed a document to the committee with housing figures pulled from Department of Commerce: 3159 housing units, owner occupied 2,008 (65%); renter occupied 473 (15%); vacant 678 (21%); affordable housing 116 (3.70%); short term rentals 112 (3.50%). Meagher stated the number for short term rentals is closer to 173. The vacancy number is high because Jamestown has always been a summer destination. Plain stated that Narragansett, South Kingstown and Block Island all have higher vacant house figures. The question was raised, is there a way to incentivize long term rentals? Plain gave the example of how in Germany home owners who rent a house can take it off their taxes.

IX. Member Reports – none

X. Future meetings and agenda items of Affordable Housing Committee

The next meeting will be on October 5th – start at 5:00pm or 5:30pm – the length of the agenda will determine the start time. The meeting will need to adjourn by 6:45pm.

XI. Adjournment

A motion to adjourn at 10:18am was moved by Pease and seconded by Case. All in favor.

Attest:

Lisa Bryer and Carrie Kolb
Town Planner Planning Assistant

Approved as amended
PLANNING COMMISSION MINUTES
August 17, 2022

6:00 PM – Zoning Ordinance Amendment discussion of cannabis
7:00 PM – Public Hearing for Preliminary Plan for 91 Carr Lane
Jamestown Town Hall
93 Narragansett Ave.

I. Call to Order and Roll Call

The meeting was called to order at 6:00pm and the following members were present:

Mike Swistak – Chair	Duncan Pendlebury – Vice Chair
Mick Cochran	Rosemary Enright – Secretary
Diane Harrison	Bernie Pfeiffer
Dana Prestigiacommo	

Also Present:

Lisa Bryer, AICP – Town Planner
Wyatt Brochu, Esq. – Town Solicitor
Carrie Kolb – Planning Assistant
Ashley Sweet – Consulting Planner for owner
Christian Belden, CCHC, Applicant
Christopher Chutz, CCHC
Michael Darveau, PLS - Darveau Land Surveying
Michael Resnick, Esq. - Attorney at Kelly, Souza and Parmenter, PC
Anthony Urbano, PE, GZA
Patrick Freeman, PE, American Engineering
Bonnie Hogan
Nick Robertson
Ken Froberg

II. Citizen’s Non-Agenda Item -none

III. Old Business – Part 1

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1. Zoning Ordinance Amendment related to Cannabis; review, discussion, and/or action, and/or vote: (6:00PM)

In November the voters in Town will be asked to vote on: "Shall new cannabis-related licenses for businesses involved in the cultivation, manufacture, laboratory testing and for the retail sale of adult recreational use of cannabis be issued in the Town of Jamestown?" The referendum cannot be separated, it is voting "yes" for all four aspects or voting "no". If the voters approve to allow cannabis, then the Planning Commission will have to draft an ordinance quickly. The Town Council cannot take a position either for or against the referendum. The Planning Commission can take a side and send a letter to the Town Council. The plan was to discuss and come to an agreement either positive or negative to send the reasoning to Town Council. The reasoning will give the Town Council some tools to educate the public.

When medical marijuana was discussed in 2017, operations were not talked about. The question now is how do we feel about recreational usage?

Bryer had a discussion with Chief Mello and he is making recommendations to the Town Council on public smoking and vaping. It will be proposed to be prohibited in restaurants and open public areas, similar to drinking alcohol in public areas.

Commissioner Enright asked for clarification that people can smoke in their own home or property, but not an area that police would be interested in? The answer was "yes".

Commissioner Pendlebury asked Solicitor Brochu if the new law changes the way that the Town had medical marijuana structured now? Solicitor Brochu stated yes because the Town is putting the subject to a vote in November.

Commissioner Pendlebury asked if medical marijuana and marijuana are now the same?

Solicitor Brochu stated that from a zoning perspective "yes". In other aspects they are different, and example is department of health regulations.

Commissioner Pendlebury asked if the Planning Commission needs to change medical marijuana ordinance? Solicitor Brochu stated that they do because the new statute does not make a distinction between the two. Bryer stated that the law talks about "cannabis establishments" not compassion centers. We may have to change our ordinance wording.

Commissioner Swistak stated that the Comprehensive Plan and Zoning Ordinances do not encourage large scale business operations. Industrial manufacturing is almost all "no". A grow facility must happen indoors because marijuana is not traditional agricultural use.

Manufacturing of marijuana also must happen in same type of facility, and in his view that is large scale manufacturing. Growing and manufacturing do not line up the zoning use table. Jamestown has a rural character and small-town feel. He endorses saying "no" at the expense of laboratory testing or retail sales. The ability to purchase marijuana will be readily available throughout the State.

Commissioner Enright stated that the growing of marijuana is very water intensive. We don't have that kind of water to support the large-scale use of an indoor facility. She said that Jamestown has enough water problems and let's not add to them.

Commissioner Harrison agreed with Commissioner Enright's points. She read the minutes and memo from 2017, the reasons towards "no" are sound.

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Bryer stated that with zoning, if a use is permitted in a certain district, the land size has to be available. The example was given of permitting in a CL district where 1 acre of land is required, if there are not any 1 acre lots in the CL, then you are effectively not permitting the use because the site size needed is not available. It is unclear why the referendum question was written as all or nothing.

Solicitor Brochu said that the legislature gave the towns a choice to say "yes" or "no". Discussion ensued regarding zoning if the referendum passes. Commissioner Swistak referred to the memo from Amy Goins of Ursillo, Teitz and Ritch, which says that we can't be so heavy handed that we make any of the four aspects of cannabis prohibitive. Solicitor Brochu brought up that it cannot be prohibitive and the determination comes from the voters in the Town.

Commissioner Cochran questioned why the Planning Commission isn't weighing in on public use as well? He has some concerns about that and will send Kolb ordinances he has found for Lowell, MA, and Nantucket, MA. Bryer stated that public use is in the code of ordinances and not zoning.

Commissioner Pendlebury stated that the cannabis issue is so complicated and with so many loose ends. This issue should be voted down and the Town can relook at it when things get straightened out. Retail sales are cash only and the cash can't go into the bank. The Town is only benefitting on the tax of retail sales, and the State could take that away in the future. If the State is giving the Town tax money from the sale of marijuana, then why are we not getting money from the sale of alcohol, for example, whiskey and beer? How are police going to deal with people under the influence? Commissioner Cochran stated that industry is separate from public use. He does that think that marijuana industry should be allowed.

Commissioner Prestigiacommo stated that our natural resources are so fragile that we need to put water at the top of the list of priorities. Ordinances can always get changed in the future when things are straightened out, but natural resources cannot be replaced.

Commissioner Enright stated that marijuana is a difficult topic because no one knows what it is yet and it is hard to enforce. Because the legislature has put all four aspects together and they cannot be separated, she is against it.

Commissioner Pfeiffer stated that he is on board for 'no'.

A motion was moved by Commissioner Swistak and seconded by Commissioner Pendlebury to instruct the Town Planner to send a memo to the Town Council with findings of fact stating the Planning Commission's opposition against the adoption of an ordinance that allows the cultivation, manufacture, laboratory testing and the retail sale of adult recreational use of cannabis. Part two, the memo will also request that the Town Council initiate efforts to educate the public/voters that the referendum is not just about retail sales, but includes cultivation, manufacture and laboratory testing. Part three, the memo notifies the Town Council that we are preparing a draft ordinance in the event that the voters approve the referendum on cultivation,

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manufacture, laboratory testing and the retail sale of adult recreational use of cannabis. All in favor.

IV. Correspondence

1. Letter for Development Plan Approval for 29 Narragansett Avenue, Plat 9, Lot 631 Letter was recognized as received.

V. Approval of Minutes – review, discussion and/or action and/or vote

1. August 3, 2022

A motion was moved by Commissioner Enright and seconded by Commissioner Harrison to approve the minutes as amended. All in favor.

Page 6 – last paragraph, second sentence “For the Zoning change,” was added before: The Planning Commission makes are recommendation to....”

Page 7: second full paragraph, third sentence ~~Their~~ is removed. ~~Is~~ changed to “are”.

Old Business - Part 2

2. Preliminary Plan Application 91 Carr Lane, AP 4 Lot 52; review, discussion, and/or action, and/or vote; (7:00PM)

Chair Swistak recused himself from old business. Vice Chair Pendlebury sat as Chair for the application. A motion to sit as the Local Review Board was moved by Commissioner Cochran and seconded by Commissioner Enright. All in favor.

The Jamestown Planning Commission sitting as the Local Review Board pursuant to RIGL 45-53 Low-and Moderate-Income Housing Act

NOTICE OF PUBLIC HEARING

JAMESTOWN PLANNING COMMISSION

TO HOLD A SUBDIVISION PRELIMINARY PLAN PUBLIC HEARING FOR SUBDIVISION WITH WAIVERS/VARIANCES FOR PROPERTY LOCATED AT PLAT 4 LOT 52, 91 CARR LANE, JAMESTOWN, RI OWNER, TOWN OF JAMESTOWN, AND APPLICANT CHURCH COMMUNITY HOUSING CORPORATION

The Local Review Board will review and act on the proposed Preliminary Plan for the (Major) Land Development Project as well as the requested variances through the Comprehensive Permit Process. The Local Review Board shall have the authority to issue the comprehensive permit for subdivision per Jamestown Zoning Ordinance Article 17 and RIGL Title 45 Ch. 53 as amended, including the necessary relief from the Jamestown Zoning Ordinance as stated below.

Said lot proposed for subdivision begins less than 2/10th of a mile (approximately 770 feet) east of North Main Road on Carr Lane and less than 2/10th (approximately 1380 feet) of a mile west of East Shore Road on Carr Lane.

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This project consists of the development of 2 “affordable” single family units and 1 market-rate single family unit. The Applicant requests variances to the Zoning Ordinance as follows including any and all other necessary relief as determined:

Parcel A:

1. Minimum Lot Size:

Required: 200,000 square feet

Proposed: 13,585 square feet

Relief needed: 186,415 square feet

2. Minimum Lot Width:

Required: 300-feet

Proposed: 78.96-feet

Relief needed: 221.04-feet

3. Minimum Side Yard Building Setback:

Required: 40-feet

Proposed: 12-feet from west side & 19.2-feet from east side lines

Relief needed: 28-feet from west side & 20.8-feet from east side lines

4. Lot Coverage Allowed: 5%

Lot Coverage Proposed: 8.95%

Relief Needed: 3.95%

Parcel B:

1. Minimum Lot Size:

Required: 200,000 square feet

Proposed: 13,836 square feet

Relief needed: 186,164 square feet

2. Minimum Lot Width:

Required: 300-feet

Proposed: 82-feet

Relief needed: 218-feet

3. Minimum Side Yard Building Setback:

Required: 40-feet

Proposed: 12-feet from west side & 18-feet from east side lines

Relief needed: 28-feet from west side & 22-feet from east side lines

4. Lot Coverage Allowed: 5%

Lot Coverage Proposed: 8.79%

Relief Needed: 3.79%

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Parcel C:

1. Minimum Lot Size:

Required: 200,000 square feet
Proposed: 31,698 square feet
Relief needed: 168,302 square feet

2. Minimum Lot Width:

Required: 300-feet
Proposed: 175-feet
Relief needed: 125-feet

3. Lot Coverage Allowed: 5%

Lot Coverage Proposed: 11.88%
Relief Needed: 6.88%

4. Minimum Side Yard Building Setback:

Required: 40-feet
Note: Existing dwelling is located 11.3-feet from the east side line
Relief needed: 28.7-feet from the east side line

5. Existing garage is located within the front yard setback:

Required: 50-feet
Note: Existing garage is located 31.8-feet from Carr Lane
Relief needed: 18.2-feet from Carr Lane

6. Per Section 82-311:

The maximum size of an accessory structure on the lot is 900 square feet
Note: Existing garage is 1,312 square feet
Relief needed: 412 square feet

Additional Relief requested:

1. The entire area is subject to Zoning Ordinance Article 8, Section 82-800 thru 82-803 - Regulations for RR-200 Zoning Districts.
2. Waiver from Subdivision Regulation Article III, A(2)

Attorney Resnick stated the project is for a three-unit development with two units are Low-and Moderate- income and one unit is market rate. They have Master Plan approval from this board. They are before the board with the Preliminary application. They have received and reviewed the planner's memo and proposed decision and conditions of approval. The only objection is to the stone wall. Mr. Belden will address his due diligence and taking a position relative to the condition. Attorney Resnick submitted another waiver related to subdivision regulations and he has found out that it is superfluous and not needed. The waivers requested are the same as requested in the Master Plan application.

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Testimony was provided by: Darveau for overall site layout and OWTS; Patrick Freeman, civil engineer, for storm water management plan; Anthony Urbano, professional engineer, for hydrogeological report and Christian Belden, for his due diligence to the stone wall.

Attorney Resnick asked if Darveau should go through the list of waivers? Commissioner Pendlebury stated that they have gone through the waivers several times. He asked if any of the Commissioners needed the waivers reviewed? They did not need to review the waivers again. Darveau, President of Darveau Surveying, presented his background and credentials. A motion was moved by Commissioner Cochran and seconded by Commissioner Pfeiffer to accept Michael Darveau as an expert witness. All in favor.

Darveau presented the three pages of plans submitted. Page 1 is the layout of the property, Plat 4 Lot 52. The property consists of an existing 3-bedroom dwelling and existing garage. The septic system for existing dwelling is located off the property, within the land that was conserved. The agreement with the Town is that when the property is developed that the septic has to be upgraded and existing septic will be abandoned.

The wetlands are located offsite and approximately 110 feet from SE corner of the property. The wetlands have been verified by RI DEM for their location. The letter of approval from DEM has been submitted with the application. The second application has been submitted to DEM in June, out of an abundance of caution, to ensure that there were not any unknown impacts and they are still waiting for review/approval. The wetland rules changed as of July 1 and this application will be reviewed under the old rules. In the worst-case scenario, the wetlands setbacks would be at 100 feet.

They have performed soil testing at 7 locations that were parallel with Carr Lane with water table ranges from 24-36 inches and that is common for Jamestown. They have designed septic systems based on those requirements.

Darveau reviewed Page 2, which shows the two new houses and existing house site. All the setbacks that correspond the waiver requests are detailed on the page. Darveau reviewed the house specs. On the new dwellings, the roof area will be facing south to take advantage of the sun for solar panels. The approved septic for the new dwellings will be for 3 bedrooms and the approved septic for the existing house is for 4 bedrooms.

Darveau reviewed Page 3, which shows the proposed site plan. The three DEM approved septic systems are of the highest treatment quality that do not require variances. The treatment units are septi-tank. The disposal fields are geo-mat, which allow for grass to be grown over them and are shallow in nature. Each new dwelling will have a crushed stone driveway with parking for three cars consisting of a 1-car garage and 2 parking spaces. The 2 parking spaces are perpendicular to the garage, which allows for vehicles to turn around and not backing out onto Carr Lane. The existing dwelling has two driveways that will remain. The proposed dwellings will be built on slabs one-foot above the water table, with no basements and a split-level type home. The grading has been designed to work with the geo-mat and there will only be a few steps in the front of the house. Stormwater is proposed at the back of the site and Patrick Freeman will discuss. With the grading of the site, there will be no runoff onto Carr Lane.

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Commissioner Pendlebury asked if there is runoff from Carr Lane onto the site? Darveau stated that there is a small berm and no run-off. Prior to the re-paving of Carr Lane, there was no berm, but the berm that is there now directs the run-off.

Parcels A, B, and C have sufficient area for septic systems, new wells, new dwellings and gradings with no variances required for State approvals. Zoning variances are required. There is sufficient parking. There are sufficient stormwater controls. They are not in any wetlands.

Commissioner Harrison asked who is responsible for putting in the new septic in the existing home? Commissioner Harrison was asking for clarification because she thought that CCHC was putting in the new septic system. Christian Belden with CCHC replied that with the existing house, the existing septic is on the back conservation lot. The Town will make the disconnection of the septic system. The existing house will be sold with the permit from DEM for a 4-bedroom septic system. Commissioner Harrison asked if they have to put in the de-nitrification septic system? Darveau replied that the septi-tank system is what was approved by DEM. A purchaser could make changes with DEM. The purchaser will be required to meet State requirements.

Commissioner Pendlebury asked who writing the purchase and sales agreement for the existing house? Belden stated that the Town still owns the property. CCHC and the Town has not ironed out how it will proceed. Commissioner Pendlebury asked if the purchaser is required to have septic and water before they are able to move in. Solicitor Brochu said that the purchaser will need to have the septic installed in order to get a Certificate of Occupancy. Darveau stated that it is his opinion that if someone wanted a different system, there might not be enough room. Commissioner Cochran asked when the last time the septic system was inspected? Bryer stated it was prior to purchase and sale in 2017. The house is currently vacant.

Attorney Resnick asked Darveau:

Based on your testimony this evening, and your work related to this project, are you of the opinion that this project is within the zoning ordinance considering the requested waivers? Darveau replied yes.

With respect to the design of the OWTS, are you of the opinion that there are no negative impacts on the surrounding environment as it relates to that system. Darveau replied yes. Are you of the opinion that there are no negative impacts on the health and safety of the future community residents as it relates to the design of the OWTS system? Darveau replied yes, that there are no State variances on any regulations. The only variances are on setbacks and lot size. Are you of the opinion that all lots have adequate access to the public street? Darveau replied yes.

Are you of the opinion that the proposed development will not create lots with physical constraints to development? Darveau replied yes, that in his presentation he explained all the required improvements to support a single-family home.

Have you offered your testimony with a reasonable degree of certainty with respect to land surveying and OWTS? Darveau replied yes.

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Patrick Freeman, PE, American Engineering, presented his background and credentials. A motion was moved by Commissioner Pfeiffer and seconded by Commissioner Cochran to accept Patrick Freeman as an expert witness. All in favor.

Freeman explained they were responsible for the stormwater management system design. The existing topography slopes from north westerly corner to the south easterly side of the lot. Parcels A & B are wooded. Prior to land disturbance they would install a perimeter silt fence. Freeman explains required run-off capture. Due to concerns from previous meetings, they decided to oversize the water quality treatment practices to meet the requirements of the High Groundwater Overlay District, which designs for a Ten-Year Storm. Freeman explains the calculations of the vegetated swales, which will hold 300% more than required. Once the site is stabilized the silt fence will be removed. By using the silt fence erosion controls and by oversizing the stormwater management, there will be no significant negative impact to the drinking water reservoir or its associated wetlands as a result of stormwater run-off. Commissioner Pendlebury asked if lot with existing building need more stormwater control. Freeman said no because they are not putting any impervious surfaces on the lot and do not have to do any further stormwater controls. Commission Pendlebury asked if the owner decided to make changes, then it's a different story. Freeman answered correct.

Attorney Resnick asked if the testimony was offered to a reasonable degree of engineering certainty? Freeman answered yes.

Anthony Urbano, PE, GZA, presented his background and credentials. A motion was moved by Commissioner Enright and seconded by Commissioner Pendlebury to accept Anthony Urbano as an expert witness. All in favor.

Urbano explained that he was hired to evaluate the 3 water supply wells for the residential homes for the proposed development will impact the abutting properties in the surrounding area to evaluate the yield that the wells could pump. The scope of work included reviewing the development plans, the test logs that were performed at the site. He reviewed US Geologic Survey published reports on the bedrock groundwater. He reviewed private supply well logs regarding the well depth and well yield that were available from the Town of Jamestown and Rhode Island Department of Health. He also sent out a questionnaire to the residences within a 600-foot radius that asked them for information on well depth and yields for those water supply wells. He performed a site reconnaissance to walk over the site, look at the conditions of the site itself. Also try to identify, from the street right of way, the approximate locations of the wells that were on the surrounding properties.

The subsurface conditions at the site are comprised of a glacial till, a very dense mixtures of sand, gravel and silt. The underlying rock is relatively shallow, about 10 feet below ground surface. The bedrock geology is called Rhode Island Formation, which is comprised of quartz conglomerate, sandstone and schist.

There are nine water supply wells within the 600-foot radius. The wells (at 91 Carr Lane) will be placed at the rear of the property to be as far away from the existing properties. The closest well was 200 feet to the west. The farthest one is 600 feet away to the north-east. Based on the

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logs that were reviewed, most of the wells are bedrock wells, are drilled to a depth of 100-feet. One well was drilled to 160-feet. The yields are generally reported at four gallons per minute and that rate is more than enough water for typical use in a residential home. One well, located further down the road, had a yield of 20 gallons per minute, which is a high yield.

He looked at the wells relative to one another. Some of the homes within the 600-foot radius are close to each other, it looked like a couple of homes could have private wells within 100 feet of each other. The homes had woods in the back and houses located in the front were close together. Further down the road $\frac{1}{4}$ of a mile to the west, there are numerous wells within 100 feet of one another. He took away from all that, is that this area can support homes with wells within 100 feet of each other.

The average water use is 150-300 gallons per day. He used upper value of 300 gallons per day in his calculations. A conservative estimate of the recharge rate of the water supply is eight inches per year. On average the rainfall is 45 inches per year. He looked at 8 inches of recharge per year and consuming 300 gallons per day to calculate the radius needed to replenish the water for a typical home and the calculation came out to 85 feet. What wasn't taken into account, was that of the 300 gallons used per day, only a small fraction is consumed and most is put back into the water table.

Attorney Resnick asked Urbano to repeat the distances from the closest wells. Urbano stated that they have seen homes within 100-foot radius of each other. He calculates an 85-foot radius is all that is needed to recharge the water. The closest homes are located at: one is 200 feet away; one is 300 feet to the west; and then others are further to the northeast and east up to 600 feet away. The homes are much further away than the area required. We take that these three water supply wells could easily be utilized without seeing an adverse impact on the yield of the wells (on abutting properties). Those wells are 100 feet deep, and the water table is typically 10-20 feet below. There is 70 feet of water in the wells. There is no draw down impacts for common domestic use.

Commissioner Pendlebury asked Urbano have you looked at the layout of the site with regards to the septic areas and stormwater control areas? Does that layout coincide with the recharge? Urbano said yes, the water supply wells are located at least 100 feet away from the onsite waste water treatment systems and that is a requirement that you want to maintain.

Commissioner Cochran asked about the two new subdivided lots that their wells will be pretty close about 60 feet apart? Urbano answered that they will be closer together and when the wells are drilled that the drawdown should be measured in each well.

Attorney Resnick asked Urbano based on your geohydrologic study and your analysis is it your opinion to a reasonable degree of engineering certainty that the private water supply wells of this project will not have an adverse impact on the yield of abutting properties? Urbano answered yes.

Belden discussed going to the Carr Lane property two different times to take pictures of where the stone wall had been. He explained that there are so few stones left, that is more remnants.

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For the photos, he had to zoom in close to get one stone and zoom out to get a row of stones. He explained that it is not economically feasible for the project to build a new stone wall. Commissioner Pendlebury asked if the stones will be cleaned up? Belden said that the site will be cleared and the stones will be cleared as a part of it. Commissioner Cochran said that he can concur that there is no wall.

Commissioner Pendlebury asked about drilling the new well at the existing house? Belden said that house will be sold and the new buyer will put in new septic and drill a new well. The new owner will hire the contractors. Commissioner Pendlebury asked if the abandonment of the existing well is going to be on the site plan that is handed over at the time of purchase of the property? Belden said yes. Commissioner Pendlebury asked if the well is pumping water? Darveau explains that there is an existing well and that it will be abandoned as a condition of approval of the septic system. When the new septic has been constructed, rules have to be followed to abandon a well and it must meet the setbacks. Commissioner Enright asked if it was up to the new owners to do and get the approvals? Belden reviewed the third to last page in the packet which is a letter from the Town Administrator to CCHC that documents that the Town is committed to: abandon the septic system for the existing house on Town Land per RI DEM regulations. The new owner will have to locate the new well at least 100 feet away from the new septic system. Darveau stated that the abandoning the well is a condition of approval.

Commissioner Pendlebury stated that the letter from the Town Administrator also states that Town is committed to putting up fencing to demarcate the house lot and prevent encroachment onto the conservation land. The fencing is just across the rear of the three sites? He asked about the 20-30 feet of planting that Town is going to put in and questioned if the land will be cleaned up first? Bryer stated that the Town is committed to the abutter and the town will follow through with the planting.

There were no further questions from the Commissioners. Commissioner Pendlebury entertained comments from the public.

Bonnie Hogan - 56 Carr Lane: She stated at the last meeting it was said that there would be a peer review of hydrogeological survey. Has that been done? Commissioner Pendlebury stated that they would have a peer review if they needed to. He stated that the hydrogeological study was reviewed at a Technical Review Committee meeting. The study was reviewed by Town Engineer, Town Environmental Engineer and Building Inspector and it was accepted. Hogan has presented information at previous meetings. The Zoning in RR200 is for 1 house on 5 acres, not 3 houses on 1.7 acres and the variances they are seeking are astronomical. It is obvious to the public at the last hearing that the decision was predetermined before public input was presented. She stated that the decision was sent to CCHC prior to the meeting. She brought up that it was stated at the last meeting that the town has lots of water. We need to protect the water supply.

Attorney Resnick stated that they came today to prove the engineering. They can only get the density at Master Plan if they show the project not will have a negative impact on the environment or abutters.

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Commissioner Pendlebury responded to the comment that the decision is already made. He explained that they usually prepare a motion ahead of time that can be voted up or down. The motion makes the process go more smoothly. The facts in the motion are based on the findings and discussion. The points that come from the audience are developed as a condition of approval or finding of fact. He apologized if it seems that way, but they listen and take into account public comment.

Nick Robertson - 109 Carr Lane: He stated that his concern is with the water. He supports affordable housing. He gave an example with a family of five in each house that uses 100 gallons per person per day, and would be 1,500 gallons per day. He stated that when you increase density, you increase water usage. He stated again that he is concerned about water. Robertson gave Commissioner Pendlebury a handout.

Ken Froberg - 735 North Main Road: He complimented the presentation, but said it is for the wrong place. He questioned the amount of money spent on the presentation and hiring of experts. He said that the RR 200 zoning is there for a reason. He questioned, why have a planning commission?

Belden gave an example of the how the wells work. He said that most people think of the water as one pool, but it is really like 1,000 little cups all next to each other. If you put too many wells into a tiny cup then you have a problem. You cannot negatively impact the aquifer with drilling three more wells that are at a distance from the neighbors. The prevalent feeling in town because of 5 acres zoning, is that the drilling of three more wells will negatively impact the overall aquifer. Belden asked Urbano to further explain.

Urbano stated that Jamestown has 5-acre zoning through the island and most towns have much smaller zoning. You can have small areas that have density. You can build three wells, but you can't build 25-75 wells on one lot.

Attorney Resnick followed up on a comment of why the all the money was spent. He stated that it was spent to hire experts to prove to the Planning Commission and the community that there concerns, while listened to, are unfounded as it relates to hydrogeological and environmental issues. Having to do a hydrogeological study is a rarity.

Commissioner Pendlebury stated procedural history of how we got to where we are right now. The Rafferty's offer to the Town with the condition that it be made into affordable housing. Since the zoning was put in place for watershed protection, the science has advanced from 30-40 years ago. There is now the science of denitrification of septic systems, and the science of the re-utilization of stormwater run-off. This project has shown that they tripled the normal stormwater retention. Testimony has been given that we are not losing water. The density issue has to deal with affordable housing and the density makes it affordable to build. It is a State mandate to create more affordable housing. Part of the Town's Comprehensive Plan is to network affordable housing all over the island. The watershed issues have been addressed. The lack of more questions from the Commission means they have been addressed. A lot of

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information has been put into a motion, which is not fully prepared. A suggestion is to revise the memo and continue the hearing until we can have a vote of a completed memo. The earliest date is September 21.

A motion was moved by Commissioner Pendlebury and seconded by Commissioner Enright to continue the Public Hearing until September 21st at 7:00pm in the Town Council Chambers at Town Hall. Discussion: Attorney Resnick questioned if the hearing should be closed this evening? Solicitor Brochu answered no.
All in favor.

VI. Reports

1. Planner's Report – 91 Carr Lane from Ashley Sweet, Consulting Planner – not discussed

VII. Adjournment

A motion to adjourn at 8:19pm was moved by Commissioner Pfeiffer and seconded by Commissioner Cochran. So unanimously voted.

Attest:

Carrie Kolb

Approved as written
PLANNING COMMISSION MINUTES
September 21, 2022
7:00 PM
Jamestown Town Hall
93 Narragansett Ave.
Jamestown, RI 02835

I. Call to Order and Roll Call

The meeting was called to order at 7:00pm and the following members were present:

Mike Swistak – Chair, recused	Duncan Pendlebury – Vice Chair
Mick Cochran	Diane Harrison
Bernie Pfeiffer	Dana Prestigiacomo

Also present:

Lisa Bryer, AICP – Town Planner
Wyatt Brochu, Esq. – Town Solicitor
Carrie Kolb – Planning Assistant
Ashley Sweet – Consulting Planner for owner
Christian Belden, CCHC, Applicant
Christopher Chutz, CCHC
Michael Darveau, PLS - Darveau Land Surveying
Michael Resnick, Esq. - Attorney at Kelly, Souza and Parmenter, PC
Anthony Urbano, PE, GZA
Patrick Freeman, PE, American Engineering
Bonnie Hogan

Not present: Rosemary Enright – Secretary

II. Citizen’s Non-Agenda Item – none

III. Approval of Minutes – review, discussion and/or action and/or vote

1. August 17, 2022

A motion was moved by Commissioner Cochran and seconded by Commissioner Pfeiffer to approve the minutes from the August 17, 2022 meeting as amended. All in favor.

Page 7 – paragraph 3: “salt” changed to “soil” and “site locations” changed to “locations”

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Page 7 – paragraph 5 – “stairs” changed to “steps”

Page 8 – paragraph 2 – addition of “with the” changed to “sold with the permit from DEM...”

Page 8 – paragraph 2 – ~~can~~ is removed after the word “could”

Page 8 – paragraph 8 – “OTWS” changed to “OWTS”

IV. Old Business

1. Preliminary Plan Application 91 Carr Lane, AP 4 Lot 52; review, discussion, and/or action, and/or vote;

Chair Swistak recused himself from the next application. Vice Chair Pendlebury sat as Chair for the application. A motion to sit as the Local Review Board was moved by Commissioner Cochran and seconded by Commissioner Prestigiacomo. All in favor.

The Jamestown Planning Commission sitting as the Local Review Board pursuant to RIGL 45-53 Low-and Moderate-Income Housing Act

NOTICE OF PUBLIC HEARING – Continued from 8-17-22

JAMESTOWN PLANNING COMMISSION

TO HOLD A SUBDIVISION PRELIMINARY PLAN PUBLIC HEARING FOR THE PROPOSED (MAJOR) 3 LOT SUBDIVISION WITH WAIVERS/VARIANCES FOR PROPERTY LOCATED AT PLAT 4 LOT 52, 91 CARR LANE, JAMESTOWN, RI OWNER, TOWN OF JAMESTOWN, AND APPLICANT CHURCH COMMUNITY HOUSING CORPORATION

The Local Review Board will review and act on the proposed Preliminary Plan for the (Major) Land Development Project as well as the requested variances through the Comprehensive Permit Process. The Local Review Board shall have the authority to issue the comprehensive permit for subdivision per Jamestown Zoning Ordinance Article 17 and RIGL Title 45 Ch. 53 as amended, including the necessary relief from the Jamestown Zoning Ordinance as stated below.

Said lot proposed for subdivision begins less than 2/10th of a mile (approximately 770 feet) east of North Main Road on Carr Lane and less than 2/10th (approximately 1380 feet) of a mile west of East Shore Road on Carr Lane.

This project consists of the development of 2 “affordable” single family units and 1 market-rate single family unit. The Applicant requests variances to the Zoning Ordinance as follows including any and all other necessary relief as determined:

Parcel A:

1. Minimum Lot Size:

Required: 200,000 square feet

Proposed: 13,585 square feet

Relief needed: 186,415 square feet

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2. Minimum Lot Width:

Required: 300-feet

Proposed: 78.96-feet

Relief needed: 221.04-feet

3. Minimum Side Yard Building Setback:

Required: 40-feet

Proposed: 12-feet from west side & 19.2-feet from east side lines

Relief needed: 28-feet from west side & 20.8-feet from east side lines

4. Lot Coverage Allowed: 5%

Lot Coverage Proposed: 8.95%

Relief Needed: 3.95%

Parcel B:

1. Minimum Lot Size:

Required: 200,000 square feet

Proposed: 13,836 square feet

Relief needed: 186,164 square feet

2. Minimum Lot Width:

Required: 300-feet

Proposed: 82-feet

Relief needed: 218-feet

3. Minimum Side Yard Building Setback:

Required: 40-feet

Proposed: 12-feet from west side & 18-feet from east side lines

Relief needed: 28-feet from west side & 22-feet from east side lines

4. Lot Coverage Allowed: 5%

Lot Coverage Proposed: 8.79%

Relief Needed: 3.79%

Parcel C:

1. Minimum Lot Size:

Required: 200,000 square feet

Proposed: 31,698 square feet

Relief needed: 168,302 square feet

2. Minimum Lot Width:

Required: 300-feet

Proposed: 175-feet

Relief needed: 125-feet

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3. Lot Coverage Allowed: 5%
Lot Coverage Proposed: 11.88%
Relief Needed: 6.88%

4. Minimum Side Yard Building Setback:
Required: 40-feet
Note: Existing dwelling is located 11.3-feet from the east side line
Relief needed: 28.7-feet from the east side line

5. Existing garage is located within the front yard setback:
Required: 50-feet
Note: Existing garage is located 31.8-feet from Carr Lane
Relief needed: 18.2-feet from Carr Lane

6. Per Section 82-311:
The maximum size of an accessory structure on the lot is 900 square feet
Note: Existing garage is 1,312 square feet
Relief needed: 412 square feet

Additional Relief requested:

- 1. The entire area is subject to Zoning Ordinance Article 8, Section 82-800 thru 82-803 - Regulations for RR-200 Zoning Districts.**
- 2. Waiver from Subdivision Regulation Article III, A(2)**

Commissioner Pendlebury stated that they have been discussing this application for quite some time and there has been a lot of evidence submitted to support the application. Commissioner Pendlebury asked if the applicant had anything additional? Attorney Resnick stated that there is no additional testimony. The applicant had received a copy of the draft motion and there were no objections to draft motion. Resnick also stated that all of the experts are here today if there are any further questions.

Commissioner Pendlebury addressed the audience stating that most of the attendees had been to the Public Hearing on August 17th. He asked that only new questions and new information be presented. He noted that all previous comments had been entered and recorded into the minutes

Bonnie Hogan 56 Carr Lane – questioned why CCHC was not replacing the septic system? She questioned the amount of parking provided? She questioned who would pay to repair the Geomat septic if it was driven over?

Commissioner Pendlebury replied that the Town signed a letter saying they would discontinue the septic system. The buyer of the existing house would need to put in a new well and septic system to get a Certificate of Occupancy.

Belden – the letter from Town administration to CCHC dated June 10 states that the Town will abandon septic system of the existing house per RI DEM. The existing house will be sold with an approved permit for a state-of-the-art septic system.

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Resnick stated that the new owner would not get a Certificate of Occupancy until septic is installed.

Commissioner Pendlebury asked for the parking question to be addressed.

Darveau stated at each new home will have a 1 car garage, and 2 parking spots off the driveway for a total of three parking spots. They are designed with entrance on Carr Lane. Driveways are 14 feet wide on average and there is enough room for guest parking. Regarding the Geo-mat question: The septic system is shallow. They are elevated and 15 feet from the driveway. If someone is driving a 4x4 anything can happen, the likelihood that the septic system would get driven over on purpose is slim. If it did get run-over, it can be repaired.

Commissioner Pendlebury said that this scenario came up in a previous meeting and there was no need for bollards around the Geo-Mat.

Commissioner Cochran asked Darveau is there any place you can see a Geo-mat system?

Darveau stated that 1046 East Shore Road near the stone wall near the property line, had just been installed a few weeks ago and he was not sure if it has been re-seeded yet.

Commissioner Cochran stated that he wanted members of the public to be able to see an example and that they are raised.

Belden answered the question- who owns the septic for the new construction houses? There is a 99-year ground lease to the home buyers, and CCHC retains ownership of the land. The home buyer has all the rights and responsibility, as a fee simple ownership, through the ground lease. They are responsible for the maintenance, all improvements and paying the taxes.

Commissioner Pendlebury asked if the owner is responsible make sure that there is a contract in place to make sure that there are inspections to the septic system.

Belden explained that when CCHC is building the houses that the contract for the septic system will be with CCHC, however when the home is purchased, the contract transfers to the home buyer.

Sweet stated the Zoning Ordinance requires two parking spaces per unit by zoning and they have provided three spaces so they are exceeding compliance.

Commissioner Pendlebury asked if there were any further questions? There were none.

Commissioner Pendlebury asked the other members of the Commission after having listened to issues regarding water, watershed, storm water run-off, quality of storm water systems, etc., if any commissioners had further questions? Commissioners did not have any further questions.

Hogan asked if the appeal (of the Master Plan approval to Superior Court) had that been resolved?

Commissioner Pendlebury stated that they have no information about it.

Resnick answered Hogan that there was an appeal of the Master Plan approval. It is still pending in court and the parties entered into a briefing schedule. The briefs will be deposited into the court in November, probably after Thanksgiving. There is usually not an oral argument, and it is decided upon the records.

Hogan asked why not wait until it is resolved?

Resnick stated that the appeal has no effect on the applicant's ability to move forward and that the applicant is moving forward at their own peril. It's CCHC intent to move forward with the project.

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Commissioner Pendlebury stated that there is a draft approval letter which includes procedural history, and what applicant is asking for. He had two things further that he needs to ask applicant regarding police and fire department approvals. Sweet explains that they are covered in the #6 in conditions of approval.

A motion was moved by Commissioner Pendlebury and seconded by Commissioner Cochran for the Jamestown Planning Commission sitting as Local Review Board to accept the DRAFT motion letter from Planning Consultant Ashley Sweet dated September 21, 2022 which approves the Preliminary Plan/Comprehensive Permit for the 91 Carr Lane project.

So voted:

Commissioner Cochran – aye	Commissioner Harrison – nay
Commissioner Pfeiffer – aye	Commissioner Prestigiacomo - aye
Commissioner Pendlebury - aye	

Motion carries: 4-1

Commissioner Swistak was recused and Commissioner Enright was not present.

A motion was moved by Commissioner Cochran and seconded by Commissioner Pfeiffer to close the Local Board of Review. All in favor.

V. Correspondence

1. Approval letter for Administrative Subdivision, AP 10, Lots 30, 31 & 154
Letter was recognized as received.

VI. Adjournment

A motion to adjourn at 7:35pm was moved by Commissioner Cochran and seconded by Commissioner Prestigiacomo. So unanimously voted.

Attest:

Carrie Kolb

JAMESTOWN ZONING BOARD OF REVIEW

Minutes of the August 23, 2022 Meeting

A regular meeting of the Jamestown Zoning Board of Review was held at the Jamestown Town Hall, 93 Narragansett Avenue. The Chairman called the meeting to order at 7:00 p.m. The clerk called the roll and noted the following members present:

Richard Boren, Chair
Terence Livingston, Member
James King, Member
Jane Bentley, Member
Judith Bell, 1st Alternate

Also present: Wyatt Brochu, Counsel
Brenda Hanna, Stenographer
Pat Westall, Zoning Clerk

MINUTES

Minutes of July 26, 2022

A motion was made by James King and seconded by Terence Livingston to accept the minutes of the July 26, 2022 meeting as presented.

The motion carried by a vote of 5 -0.

Richard Boren, Terence Livingston, James King, Jane Bentley and Judith Bell voted in favor of the motion.

Dean Wagner and John Shekarchi were absent.

CORRESPONDENCE

All correspondence received was in reference to agenda items.

OLD BUSINESS

CYC

Commodore Charles Beal requested that the application of CYC be continued to the next regular meeting of the Zoning Board as they try to work out concerns of the neighbors.

A motion was made by Terence Livingston and seconded by Judith Bell to continue the application of CYC to the September 27, 2022 Zoning Board meeting.

The motion carried by a vote of 5 -0.

Richard Boren, Terence Livingston, James King, Jane Bentley and Judith Bell voted in favor of the motion.

Dean Wagner and John Shekarchi were absent.

Carlson

Mark Liberati, Esq., attorney for the applicant, was unable to attend the meeting but contacted Wyatt Brochu, Esq. requesting the application be continued to the next ZBR meeting.

A motion was made by James King and seconded by Terence Livingston to continue the application of Laura Carlson to the September 27, 2022 Zoning Board meeting.

The motion carried by a vote of 5 -0.

Richard Boren, Terence Livingston, James King, Jane Bentley and Judith Bell voted in favor of the motion.

Dean Wagner and John Shekarchi were absent.

New Business

469 Sloop

A motion was made by Terence Livingston and seconded by Richard Boren to grant the request of Lot 469 Sloop, LLC whose property is located at 0 Sloop Street, and further identified as Assessor's Plat 3, Lot 469 for a Special Use Permit granted under Article 6, Special Use Permits and Variances, Section 600 and 602. This

application is made pursuant to the provisions of section 82-314, High groundwater table and Impervious layer overlay district. The Applicant seeks to construct a new 3- bedroom dwelling.

This Board has determined that this application does satisfy the requirements of Article 6, Sections 600 and 602.

This Special Use Permit is granted with the following restriction/condition(s):

This project must be constructed in strict accordance with the site and building plans duly approved by this Board.

This motion is based on the following findings of fact:

1. Said property is located in a R-40 zone and contains 14,400 square feet.
2. Impervious coverage is 9.2% where 10% is allowed.
3. OWTS meets ordinance requirements.
4. This project also requires the least grading and least disturbance to the lot.
5. OWTS meets all OWTS setbacks.
6. There will be no effect on the runoff pattern.
7. We heard from engineer Patrick Freeman and the Board finds him credible and accept his testimony in full.
8. Along the perimeter westerly side berm will direct runoff away from abutters to Sloop Street.
9. The applicant meets all the requirements of the overlay district.
10. There were objectors such as Heidi Doyle and reference Exhibit #1, her letter, as part of this decision.

The motion carried by a vote of 5 -0.

Richard Boren, Terence Livingston, James King, Jane Bentley and Judith Bell voted in favor of the motion.

Dean Wagner and John Shekarchi were absent.

McGivney

A motion was made by Terence Livingston and seconded by James King to grant the application of Mark and Betty Lou McGivney subject to a written decision and conditions that we are going

to set forth in that decision and to continue it to the September 27, 2022 for the written decision.

The motion carried by a vote of 4-1.

Richard Boren, Terence Livingston, James King, and Judith Bell voted in favor of the motion.

Jane Bentley voted against the motion.

Dean Wagner and John Shekarchi were absent.

ADJOURNMENT

A motion was made and seconded to adjourn at 9:02 p.m. The motion carried unanimously.



**Town of Jamestown
Tax Assessor**

**93 Narragansett Avenue
Jamestown, RI 02835**

**Phone: 401-423-9802
Email: cbrochu@jamestownri.net**

To: COUNCIL PRESIDENT BEYE, JAMESTOWN TOWN COUNCIL

From: CHRISTINE BROCHU, JAMESTOWN TAX ASSESSOR

Subject: ADDITIONS AND ABATEMENTS OF TAXES FOR THE **OCTOBER 17, 2022** MEETING

Please see the attached.

RESPECTFULLY SUBMITTED,

Christine Brochu

CHRISTINE BROCHU
TAX ASSESSOR

BAA/COC Listing Report TYPE: All JAMESTOWN YEAR: 2012 TO 2022 Page 1
 Conditions: District: Reported Type: All DATE: 10/12/2022

YEAR	NAME/ADDRESS	COC INFO	ACCOUNT # UNIQUE ID LIST NUMBER	GROSS OLD GROSS CHANGE GROSS NEW	EXEMPT OLD EXEMPT CHANGE EXEMPT NEW	NET OLD NET CHANGE NET NEW	TAX OLD TAX CHANGE TAX NEW	SEWER OLD SEWER CHANGE SEWER NEW
2022	[REDACTED]	18676R	01-0305-00 4/29	1,788,300	0	1,788,300	12,142.56	0.00
Accept	[REDACTED]	10/11/2022 UPDATED PROF. INFORMATION	73	261,700	0	261,700	1,776.94	0.00
				2,050,000	0	2,050,000	13,919.50	0.00
2022	[REDACTED]	18677R	05-0361-00 4/27	3,362,800	0	3,362,800	22,833.41	0.00
Accept	[REDACTED]	10/11/2022 UPDATED PROF. INFORMATION	1037	333,500	0	333,500	2,264.47	0.00
				3,696,300	0	3,696,300	25,097.88	0.00
2022	[REDACTED]	18674R	14-0210-00 7/129	523,400	0	523,400	3,303.89	0.00
Accept	[REDACTED]	10/03/2022 UPDATED PROF. INFORMATION	2278	-32,800	0	-32,800	-222.72	0.00
				490,600	0	490,600	3,081.17	0.00
2022	[REDACTED]	18675R	14-0392-70 2/181	1,089,400	0	1,089,400	7,397.03	0.00
Accept	[REDACTED]	10/03/2022 UPDATED PROF. INFORMATION	2299	-80,800	0	-80,800	-548.64	0.00
				1,008,600	0	1,008,600	6,848.39	0.00
2022	[REDACTED]	18678R	01-0355-00 4/30	3,602,700	0	3,602,700	24,212.33	0.00
Accept	[REDACTED]	10/11/2022 UPDATED PROF. INFORMATION	81	-781,200	0	-781,200	-5,304.34	0.00
				2,821,500	0	2,821,500	18,907.99	0.00

Totals For -2022 R

-299,600 -2,034.29

Total Inc's: 4,041.41

Total Dec's: -6,075.70

TOTAL # of Appeals

-299,600 -2,034.29

Grand Total Inc's: 4,041.41

Grand Total Dec's: -6,075.70

Roberta Fagan

From: Connie Slick <[REDACTED]>
Sent: Wednesday, September 21, 2022 5:11 PM
To: Roberta Fagan
Subject: Letter for the Town Council in regards to STR

September 21, 2022

Dear Town Council,

After the town meeting on STR and meetings with other hosts it became clear to me that this ordinance is written as a one size fits all, and that is not the case here. There are those who rent on their own, use rental agencies, and those on hosting platforms. This island has been doing this for decades, but now this ordinance is dividing people which doesn't need to happen.

The more I listen to others the more I realize many people, like me, are doing this so we can afford to stay in our own homes. We are not the ones with party houses. We live here and want to be good citizens.

On a personal note, I would ask you to be specific in the wording of the ordinance. I own a three family, so if I rent two spaces within one property is that considered one "unit?" And I'd also ask for you to revisit the wording of a property in a trust. The ordinance could say any property owned by a corporation, or out of state entity, or LLC, must pay a higher amount since it seems these are getting out of hand. But someone like me who has the Connie A. Slick Revocable Trust simply means I own my home and when I die, I've decided who it goes to within my family. This type of trust should have zero impact on my residence status, and not cost me more to register, when I live here and vote here.

After a recent conversation I realize how hard you all worked on this, I only wish there were public work sessions and a cross section of individuals who host, oppose STR, Town officials, and residents so the ordinance represented everyone. The Council works for the greater good of the people, and it seemed to me that many people at the meeting were unsatisfied with the ordinance. If at any time going forward you decide to reconvene and need constructive help from someone who only uses the platforms, I'd be happy to help.

Sincerely,

Connie Slick
[REDACTED]

Jamestown, RI 02835

Hand Delivered

RECEIVED:
OCT 07 2022 11:05 AM
Roberta J. Pagan
TOWN OF JAMESTOWN Town Clerk

October 6, 2022

Jamestown Town Council
93 Narragansett Avenue
Jamestown RI 02835

RE: Short term Rental Ordinance

Dear Council Members,

Thank you for your invitation to be included in the agenda for the Town Council Meeting on October 3, 2022. As was discussed with Tina Collins when she called, our group had a meeting scheduled for later in the week of September 26th and it would not have been possible for us to provide you with our list of concerns regarding the STR Ordinance in a timely fashion.

We respectfully request that you consider including the ordinance on the agenda for the November 7, 2022 Town Council Meeting. Our list of questions and concerns will be provided well in advance of this meeting.

Thank you for your consideration and please advise if this scheduling will work for you.

Sincerely,



Denise R Rounds

Roberta Fagan

From: Nancy Hendry [REDACTED]
Sent: Wednesday, October 5, 2022 12:04 PM
To: Roberta Fagan
Subject: Short-term rental ordinance information

Hi Roberta,

My husband and I went to the Town Hall to better understand this new short term rental ordinance - and we were given the strip of paper with your email address, and told to contact you directly.

We live in the San Francisco Bay Area, CA, and in 2008 after the passing of our parents, we bought from our siblings, the family home here in Jamestown. A home that has been in our family for over 100 years. But with the increasing tax on the property, renting the house for a couple weeks each summer would allow us the ability to continue to hold on to our family property. We have been following in the Jamestown Press, and hearing the out cry from a few residents concerning short term rentals. Not that it really matters, but it truly saddens me that a small pool of rental hosts, have such power to cause the majority of property-owner rental hosts to incur these additional costs and inconveniences. Seems to me, poor hosts should be the ones being targeted. But not being a full-time resident, it seems we have no real rights to be considered - even though our property tax rate equals that of any full-time resident. Having said that, when you know the final ordinance guidelines and costs for registering a short-term rental property we would very much like to hear back from you.

We are here at our Jamestown home until October 26th, and will not return until late Spring. So please let us know what we need to do 'now' to keep our 'possible' short term rental property eligible for a couple week-long rentals within the summer of 2023.

Thank you sincerely,
[REDACTED]

Roberta Fagan

From: Jamie Hainsworth
Sent: Thursday, October 6, 2022 2:30 PM
To: Roberta Fagan
Subject: FW: Potters Cove and Jamestown Beaches

Roberta, good afternoon
 Please put this under correspondence for the next meeting.
 TY
 Jamie

Jamie A. Hainsworth
 Town Administrator
 Town of Jamestown
 93 Narragansett Avenue
 Jamestown, RI 02835
 401-423-9805

From: nick bakios [REDACTED]
Sent: Thursday, October 6, 2022 8:33 AM
To: Jamie Hainsworth <jhainsworth@jamestownri.net>
Subject: Potters Cove and Jamestown Beaches

October 6, 2022

Jamie Hainsworth:

I write this in the hopes that something will be done to preserve Jamestown's beautiful beaches. My husband and I were born and raised on Jamestown and continue to own and pay taxes there. Potters Cove is the beach that we have been enjoying since childhood. Over the years; since the Pell Bridge has gone up, more non-resident people have found it. They bring their tents; dogs; coolers and leave their garbage; wood fires and canine feces.

Why can't Jamestown make Potters Cove resident parking only (like Mackerel) and put up a self pay machine; (like Mary Street parking lot) and charge non-residents for a day at the beach? The revenue then could be recycled back to the recreation; police; fire and school departments. The parking along East Shore Road should be stopped altogether or made resident parking stickers only (as on Hamilton Avenue.)

I hope that you will give some consideration to some plans to preserve that area. The non-residents that come to Potters Cove BRING nothing to the town. They do not buy gas; food or alcohol. They bring their own. Beavertail and Fort Wetherill State parks are free to enjoy by anyone. We see what the non-residents have done to the cliffs there with their graffiti. I see more cans on the bottom of Narragansett Bay than ever before. Please Help!

Thank You,

Mary Bakios

If you are not the right person to send this to; would you please forward to someone that is Page 87 of 93

Roberta Fagan

From: Rolling Agenda <[REDACTED]>
Sent: Monday, October 10, 2022 5:07 PM
To: Roberta Fagan
Cc: Julie Kallfelz
Subject: Invitation for Town Council
Attachments: Screenshot_20221010-164957_Maps.jpg

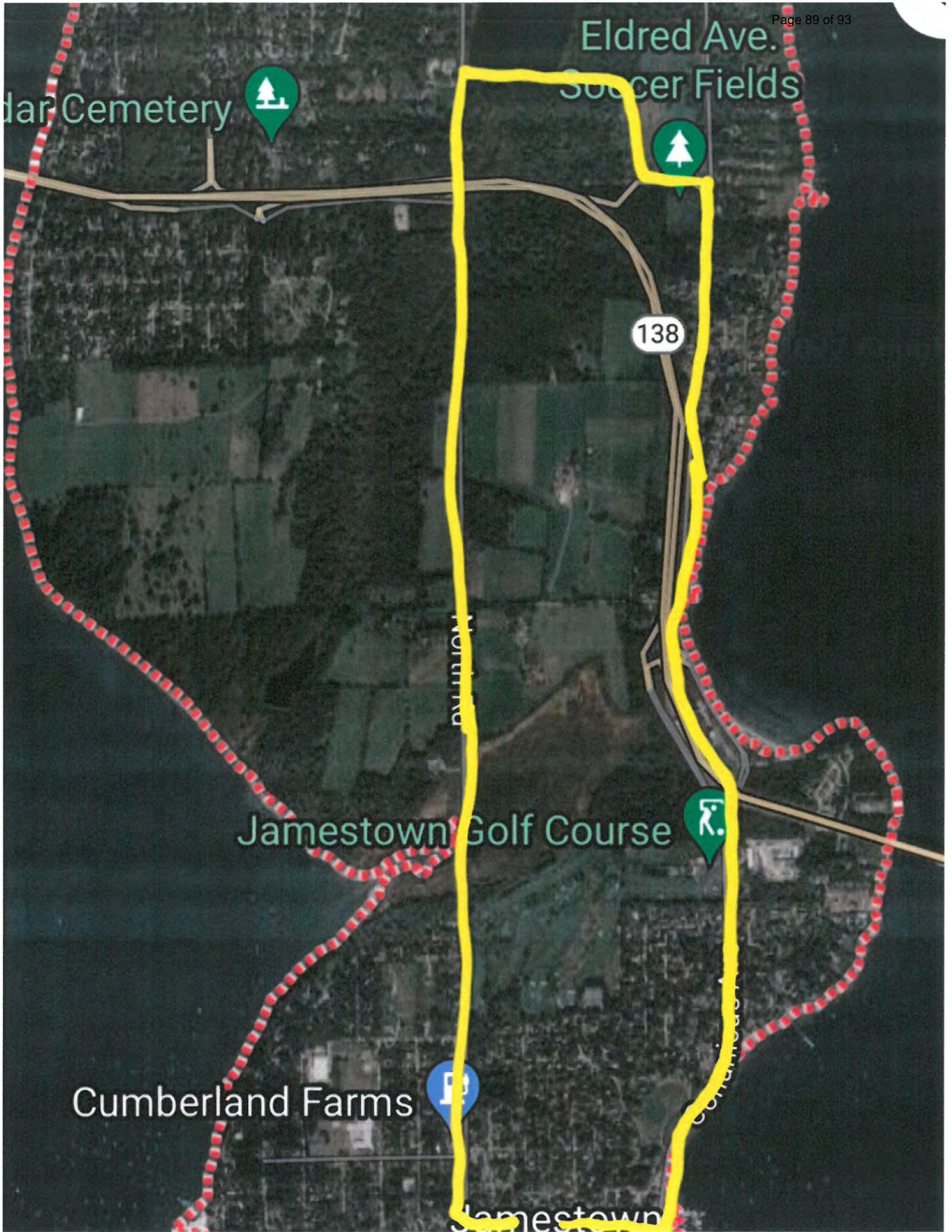
President Beye and Town Council Members,

Rolling Agenda would like to invite you for a bike ride. At your convenience we'd like to invite you to ride with us on the 4.5 mile loop indicated in the attached image.

This loop includes some of the areas that are of particular concern to the public as indicated by our workshops, surveys, and public input maps. It also includes the Cross Island Bike Path which was recently completed by the town.

If any of you are in need of a suitable bike for this ride please let us know so we can make arrangements to accommodate you.

Samira Hakki
Rolling Agenda



dar Cemetery

Eldred Ave.

Soccer Fields

138

North

Jamestown Golf Course

Cumberland Farms

Jamestown

Roberta Fagan

From: Beth Herman <[REDACTED]>
Sent: Monday, October 3, 2022 11:21 AM
To: Roberta Fagan; Denise Gamon; Karen Montoya
Cc: Darcy Magratten; walter bopp
Subject: Fwd: CHAMPION TREE LECTURE RESCHEDULED! PLUS BONUS TREE TOUR!
Attachments: F.Champion2x6Ad.pdf; F.Tree Tour 2x6Ad.pdf

Hello Roberta, Denise and Karen,

Would you be able to distribute the attached information to Jaime and the Town Council? We hope all can attend one activity or both!

Thank you!

Beth

Beth Herman
Secretary
Jamestown Tree Preservation and Protection Committee
[REDACTED]

Hello Tree Lovers!

The Jamestown Tree Preservation and Protection Committee is happy to report that the **Champion Tree Lecture** has been rescheduled. It will take place on **Thursday, October 20th at 6:30 pm**, at the Jamestown Golf Club in their beautiful new second floor large meeting room. While not required for attendance, it would be helpful if you could rsvp

jamestowntreecommittee@gmail.com

In addition, we are thrilled to offer our **first Jamestown Tree Tour**, to take place on **Saturday, October 15th at 10AM**. This 1/2 mile loop walk in downtown Jamestown will be led by Joe Verstandig, the Living Collections Manager of the Newport Tree Conservancy, and will highlight some of our most interesting and notable local trees, including several Champions. A brochure and map will be available at the walk. For more detailed information about the trees we will visit you can also go to our website: jamestowntree.org

The walk is limited to 30 people so please register at:

jamestowntreecommittee@gmail.com

We hope to see you there!

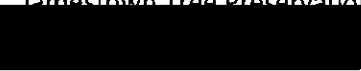
Best wishes,

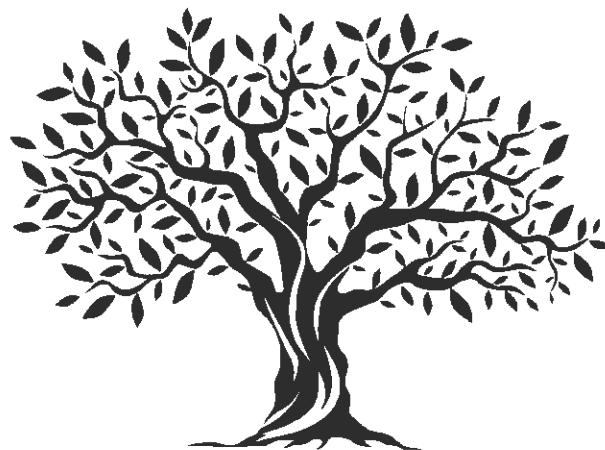
Beth

Beth Herman

Secretary

Jamestown Tree Preservation and Protection Committee





We are the Champions!

Which RI tree species are the most notable?
What makes them so special? Come listen to
RI Tree Council expert, John Campanini, explain
why a handful of Rhode Island tree species are
making outsized contributions to our economy,
culture, and forest ecology. Learn about the
Champion trees here in Jamestown and how to
nominate a tree that you think may qualify.

Come be amazed!

Jamestown Golf Course, Upstairs

Thursday, Oct. 20th, 6:30pm

Free and open to the public

Presented by the Jamestown Tree Protection and Preservation Committee



FREE!

Jamestown Tree Tour

(See Champion Trees of Jamestown)

Come join Joe Verstandig, *Collections Manager of Newport Tree Conservancy*, on a tree tour in downtown Jamestown on Saturday, October 15th, from 10-11:30am. The tour covers an approx. 1/2 mile loop downtown. Meet in front of St. Mark's Church by 10:00am. This is a free event but limited to 30 people. **Register at jamestowntreecommittee@gmail.com**

Free and open to the public. Please register.

Presented by the Jamestown Tree Protection and Preservation Committee