



**TOWN OF JAMESTOWN
HARBOR COMMISSION**

Minutes of the February 9, 2022 Meeting of the Jamestown Harbor Commission
Approved: 3/9/2022

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Meeting ID: 890 0637 6273

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I. CALL TO ORDER AND ROLL CALL

Chairman Banks called the meeting to order at 5:00 PM with roll call:

Present:

Wayne Banks, Chairman

Michael Junge, Vice-Chairman

Steven Bois, Commissioner

Jessica McCarthy, Commissioner

Richard Raynes, Commissioner

Eric Lexow, Commissioner

Dan Wurzbacher, Commissioner

Also in attendance:

Chief Edward Mello, Executive Director

Randy White, Town Council Liaison

George Souza, Conservation Commission Liaison

Kim Devlin, Harbor Clerk

II. APPROVAL OF MEETING MINUTES - Review, discussion and/or potential action and/or vote

A. Wednesday, January 12, 2022

Chairman Banks moved to approve the January 12, 2022 minutes of the Jamestown Harbor Commission; Vice-Chairman Junge seconded. So voted; 7 ayes, 0 nays.

III. OPEN FORUM

A. Scheduled Requests to Address

There were no Scheduled Requests to Address.

B. Non-scheduled Requests to Address- Review, discussion and/or potential action and/or vote

There were no Non-Scheduled Requests to Address.

IV. EXECUTIVE DIRECTOR MELLO'S REPORT- Review, discussion and/or potential action and/or vote

Executive Director Chief Mello reported that we will come up with a draft for the signage at the touch and go docks and bring it back to the Jamestown Harbor Commission. The inner touch and go at East Ferry needs updated to reflect that the south side is public use. At West Ferry a section of the bulkhead is pulling away

near the touch and go docks that we will have to go out to bid to have repaired, possibly in conjunction with other upgrades that we had discussed, such as adding water and electricity and new lighting.

A. Qualified Mooring Inspector Application Process

Executive Director Chief Mello briefed the Jamestown Harbor Commission on the application process for Qualified Mooring Inspectors (QMI). The term of appointment to the QMI list is from January 1 through December 31. The staff recommends the list to the Jamestown Harbor Commission based on the applications received and the Jamestown Harbor Commission approves the list.

The 2022 QMI application is a form that the applicant needs to complete, it isn't just an insurance certificate submission. The application is clear about the rules and expectations and we view the companies on the list as subcontractors for the Town. The QMI's have a responsibility to the Town and their clients to provide the service that is outlined. It is our responsibility to make sure our records are complete, not to be a collection agency for their clients. There are some inspectors that are not performing the work they claim to have done and we are going to begin doing audits of the moorings that have been inspected to ensure that the work they claim to have done is being done.

Executive Director Chief Mello demonstrated the Online Mooring system, from the inspector point of view.

V. MARINE DEVELOPMENT FUND BUDGET

A. 2020/2021

MDF YTD Budget- Review, discussion and/or potential action and/or vote

The budget was not available for review.

VI. SUB-COMMITTEE REPORTS

A. Budget - Review, discussion and/or potential action and/or vote

Commissioners Lexow and Raynes had nothing to report.

B. Facilities - Review, discussion and/or potential action and/or vote

Commissioner Wurzbacher and Chairman Banks had nothing to report.

C. Mooring Implementation - Review, discussion and/or potential action and/or vote

Chairman Banks had nothing to report.

D. Traffic Committee - Review, discussion and/or potential action and/or vote

Commissioner Junge had nothing to report.

E. Gould Island Restoration Committee - Review, discussion and/or potential action and/or vote

Commissioner Bois reported that they are trying to organize a presentation for the spring, and that there is no update on additional Federal funding.

VII. LIAISON REPORTS

A. Conservation Commission Liaison - Review, discussion and/or potential action and/or vote

Conservation Commission Liaison Souza reported that he will be stepping down as the Conservation Commission liaison and that Leo Orsi will be stepping into the role. Conservation Commission Liaison Souza also reported that the local Right of Way group has asked that the Conservation Commission recommend to the Town Council that they sign a Memorandum of Understanding with the CRMC on the rights of ways in Jamestown.

B. Town Council Liaison Report - Review, discussion and/or potential action and/or vote

Town Council Liaison White had nothing to report.

IX. CORRESPONDENCE

A. Appeal –Tri-State Dive Services; 1/3/2022; Re: Qualified Mooring Inspector (QMI) Application Submission and Request to be added to the QMI list - Review, discussion and/or potential action and/or vote

B. Letter from Joseph Cannon; Re: JSA Beach Chair; 1/14/2022

Chairman Banks moved to accept Correspondence items A and B; Vice-Chairman Junge seconded. So voted; 7 ayes, 0 nays.

VIII. OLD BUSINESS

A. Appeal –Tri-State Dive Services; 1/3/2022; Re: Qualified Mooring Inspector (QMI) Application Submission and Request to be added to the QMI list - Review, discussion and/or potential action and/or vote

Executive Director Chief Mello stated that we have provided a detailed list of correspondence from the last year that is relevant to the matter. Tri State's application was not submitted by the deadline for the last two years and the company has exhibited a lack of detail to record keeping. There are also instances of them claiming a client was not theirs but have found that they edited that person's Online Mooring account.

Giovanni La Terra Bellini, attorney for Tri State, stated that he would like to address the inconsistencies in the client lists.

Commissioner McCarthy stated that she is all for going through the inconsistencies, but even without them the information provided says that this person didn't follow procedures.

Vice-Chairman Junge moved to end the discussion and vote; Commissioner Lexow seconded.

Commissioner Bois stated that he would like to allow the attorney to speak, as this seems to be a matter of not one mooring, but many issues and that procedure isn't being followed.

Giovanni La Terra Bellini stated that the original communication was with one client but there were actually six issues with clients.

So voted; 3 ayes, 4 nays. Motion carries and the discussion is ended.

Executive Director Chief Mello stated that we have a conflict on our record versus the information that they have.

Vice-Chairman Junge stated that the motion passed and the discussion is over.

Chairman Banks moved to grant the appeal of Tri State, Vice-Chairman Junge seconded. So voted; Commissioner Raynes – aye, Commissioner Bois – nay, Chairman Banks – nay, Vice-Chairman Junge – nay, Commissioner McCarthy – nay, Commissioner Lexow - nay. Motion failed (1 aye, 6 nays); the appeal is denied.

XI. NEW BUSINESS

A. Mooring capacity at Head's Beach and Park Dock - Review, discussion and/or potential action and/or vote

Executive Director Chief Mello stated that we have the authority to add moorings at both locations with CRMC approval. We could make that request as our Harbor Management Ordinance is up for review in 2023.

Chairman Banks asked the Jamestown Harbor Commission if they have an appetite to add moorings.

Vice-Chairman Junge stated that he would like to because there is room in the mooring fields. If we say the

mooring number at Head's Beach is sufficient then that becomes the standard.

Commissioner McCarthy and Commissioner Wurzbacher recused themselves from the discussion.

Chairman Banks moved to delay the vote until the next Harbor Management Ordinance review.

Commissioner Bois moved that all Town mooring fields be assessed for capacity and consideration of either increasing or decreasing mooring capacity.

A discussion ensued.

Chairman Banks asked Executive Director Chief Mello if we have the staff for that.

Executive Director Chief Mello stated that we do not, if what you are asking is for us to apply metrics.

Vice-Chairman Junge volunteered to put the data together.

Commissioner McCarthy suggested Vice-Chairman Junge to come up with the best practice metrics.

Chairman Banks stated that he does not have an issue with Vice-Chairman Junge doing the research.

Commissioner Bois moved that all mooring fields managed by the Town are surveyed; Commissioner Raynes seconded. So voted; 7 ayes, 0 nays.

XII. OPEN FORUM – CONTINUED - Review, discussion and/or potential action and/or vote

Charlotte Zarlengo stated that she does not appreciate that at every meeting it seems as if there is one member of the Jamestown Harbor Commission that is determined to put more moorings at Head's Beach and that the Jamestown Harbor Commission does not respect the Jamestown Shores.

XIII. ADJOURNMENT- Review, discussion and/or potential action and/or vote

Chairman Banks moved to adjourn at 6:27 PM; Vice-Chairman Junge seconded. So voted; 7 ayes, 0 nays.

Respectfully submitted,



Kim Devlin
Jamestown Harbor Clerk