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therefor and all costs incidental thereto and (2) authorizing borrowing by issuance of \$1,000,000 bonds and notes of the Town to finance said appropriation; which \$1,000,000 amount of bonds and notes is in addition to the \$1,500,000 previously approved by the voters at the general election of November 3, 2020 by approving Local Acts 52 and 53 of the Rhode Island Acts and Resolves of 2020 and the \$1,000,000 previously approved by the voters at the general election of November 6, 2018 by approving Local Acts 148 and 151 of the Rhode Island Acts and Resolves of 2018.231

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Notice is hereby given that the Jamestown Zoning Board of Review will hold a public hearing July 26, 2022, at the Jamestown Town Hall 93 Narragansett Avenue, Jamestown, Rhode Island at 7:00 p.m. upon the following:290

Application of Michelle Botelho-Martins whose property is located on Buoy street, and further identified as assessor’s plat 15, lot 143 for a special use permit granted under article 6, special use permits and variances, pursuant to section 82-314, high groundwater table and impervious layer overlay district, sub-district A, to construct a 30 x 24 two-bedroom single-family home, OWTS, and associated stormwater control. Said property is located in a RR40 zone and contains 7,200 square feet.290

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XV. ADJOURNMENT.....



TOWN COUNCIL MEETING
Jamestown Town Hall
Rosamond A. Tefft Council Chambers
93 Narragansett Avenue
Monday, August 22, 2022
6:00 P.M.

THIS MEETING WILL BE CONDUCTED IN PERSON ONLY.

THIS MEETING WILL BE LIVE STREAMED: To view the meeting with no interaction:
<http://158.123.195.41/OTRMedia/Town2020/Others2020/StreamPrimJtown.html>

The public is welcome to participate in this Town Council meeting. Open Forum offers citizens the opportunity to clarify an item on the agenda, address items not on the agenda, or comment on a communication or Consent Agenda item. Citizens are welcome to speak to the subject of a Public Hearing, and are allowed to speak at the discretion of the Council President or a majority of Councilors present, or at other times during the meeting, in particular during New or Unfinished Business.

Anyone wishing to speak should use the microphone at the front of the room, stating their name and address for the record; comments must be addressed to the Council, not the audience. It is the Town Council's hope that citizens and Councilors alike will be respectful of each other's right to speak, tolerant of different points of view, and mindful of everyone's time.

Attachments for items on this meeting agenda are available to the public on the Town website at:
<https://jamestownri.gov/town-government/town-council/town-council-meetings-minutes/2022-meetings-minutes>

I. ROLL CALL

II. TOWN COUNCIL INTERVIEWS: The Jamestown Town Council will meet to conduct interviews of applicants for the committee vacancies as follows:

TIME	NAME	COMMITTEE
6:00	Richard Kingsley	Tree Committee
6:15	Donna Repko	Tree Committee

III. CALL TO ORDER, PLEDGE OF ALLEGIANCE

IV. TOWN COUNCIL SITTING AS THE BOARD OF WATER AND SEWER COMMISSIONERS

- A) Approval of Minutes; Review, Discussion, and/or Action and/or Vote:
 - 1) 06/21/2022(regular meeting)
 - 2) 07/25/2022(special meeting)

- B) Open Forum – Water & Sewer Matters
Comments are not limited to items on this agenda. However, items not on this agenda will only be heard and not acted upon by the Town Council. Note: Section 42-46-6 of the Open Meetings Act, and Department of the Attorney General Advisory Opinions relevant to this item on any public body meeting agenda specifically prohibits the Town Council from discussing, considering or acting on any topic, statement or question presented. The Town Council may, if warranted, refer such matters to an appropriate committee, to another body or official, or post the matter for consideration at a properly-noticed, future meeting.
 - 1) Scheduled request to address - none
 - 2) Non-scheduled request to address

- C) Report of Town Officials- Review, Discussion, and/or Action and/or Vote:
 - 1) Pumping Report
 - 2) Town Project Reports
 - a) Town Wells
 - b) Water Treatment Plant
 - c) Transfer Pumping/Reservoir
 - d) Distribution System
 - e) Wastewater Treatment Facility
 - 3) Consumer Confidence Report for the calendar year 2021

- D) Letters and Communication
 - 1) None

- E) Unfinished Business
 - 1) Review, Discussion, and/or Action and/or Vote: Status update on North Reservoir.

- F) New Business
 - 1) Review, Discussion, and/or Action and/or Vote: Application of Christina DiMeglio et CLP Trust-2016 for water extension-68 East Shore; Plat 7 Lot 86

 - 2) Review, Discussion, and/or Action and/or Vote: Application of Laura Carlson dba Good Graces Grooming and McQuade’s Jamestown LLC/Michael McQuade (Owner of real estate); 3 Clarke St.-Plat 9, Lot 105 for Utility Service Expansion/Change of Use (From laundromat (business closed Dec. 2020) to dog grooming)

- 3) Review, Discussion, and/or Action and/or Vote: Application of We Dig Investments, LLC; 29 Narragansett Avenue- Plat 9, Lot 631 for Utility Service Expansion/Change of Use (former bank building to 2 residential units and 2 commercial units)
- 4) Review, Discussion, and/or Action and/or Vote: Award of Proposal not to exceed in the whole, the sum of Thirty-Three Thousand Five Hundred (\$33,500.00) Dollars: Water Supply System Management Plan Update 2022, Jamestown Municipal Water System

The Town Council Adjourns from sitting as the Board of Water and Sewer Commissioners

V. OPEN FORUM

Comments are not limited to items on this agenda. However, items not on this agenda will only be heard and not acted upon by the Town Council. Note: Section 42-46-6 of the Open Meetings Act and Department of the Attorney General Advisory Opinions relevant to this item on any public body meeting agenda specifically prohibits the Town Council from discussing, considering, or acting on any topic, statement or question presented. The Town Council may, if warranted, refer such matters to an appropriate committee, to another body or official, or post the matter for consideration at a properly-noticed, future meeting.

- A) Scheduled request to address
- B) Non-scheduled request to address

VI. ACKNOWLEDGEMENTS, ANNOUNCEMENTS, PRESENTATIONS, RESOLUTIONS AND PROCLAMATIONS

- A) None

VII. PUBLIC HEARINGS, LICENSES AND PERMITS

The Town Council will review each license application and vote on it individually. All approvals for licenses and permits are subject to the resolution of debts, taxes and appropriate signatures as well as, when applicable, proof of insurance. Please Note in Accordance with Section 42-46-6 (b) the Council May Review, Discuss and/or Take Action and/or Vote on the following items:

A) Public Hearings

- 1) Proposed Amendments to the Code of Ordinances, Chapter 82 – Zoning Ordinance, Sec 82-103 Definitions, and Section 82-301, Uses and districts. These Amendments are proposed to allow the use of Pet Grooming and to amend the definition of Pet Grooming as provided to the Town Council on July 5, 2022; duly advertised in the *Jamestown Press* August 4th, August 11th and August 18th, 2022 editions; Review, Discussion, and/or Take Action and/or Vote
 - a) Memorandum from the Jamestown Planning Commission to the Jamestown Town Council regarding Zoning Ordinance Amendment related to Pet Grooming
 - b) Copy of email from Laura Carlson to the Jamestown Town Council and resume of Laura Carlson

- 3) Proposed Amendments to the Code of Ordinances, Chapter 14 – Buildings and Buildings Regulation, Article V., Short Term Rentals, Sec. 14-80-14-93. These Amendments are proposed to regulate short-term rental activity to help maintain the residential character of neighborhoods, provided flexible housing stock, and contribute positively to the local economy; duly advertised in the *Jamestown Press* August 11th, 2022 edition; Review, Discussion, and/or Take Action and/or Vote

B) Town Council Sitting as the Alcohol Beverage Licensing Board

- 1) The Town Council of the Town of Jamestown, being the Licensing Board in said Town as provided under Title 3, Pursuant to Title 3 Chapter 7 of the General Laws of Rhode Island 1956, and as amended, the following license application has been received under said Act for a one-day license(s) on September 11, 2022, at the Jamestown Community Farm:

CLASS F (NON-PROFIT)
 Jamestown Community Farm
 231 East Shore Road
 Jamestown, RI 02835

- a) Review, Discussion, and/or Action and/or Vote for Approval of the **CLASS F (NON-PROFIT) LIQUOR LICENSE**

The Town Council Adjourns from sitting as the Alcohol Beverage Licensing Board

C) Licenses and Permits

- 1) **One Day Event/Entertainment License:** All One-Day Entertainment license application approvals are subject to any COVID-19 protocols in effect at the time of the event; Review, Discussion, and/or Take Action and/or Vote for the following:
 - a) Applicant: Jamestown Community Farm
 Event: JCF/One Chance Farm-To-Table Dinner
 Date(s): September 11, 2022, 5:00 p.m.- 10 p.m.
 Location: Jamestown Community Farm, 231 East Shore Road
 - b) Applicant: Looking Upwards/Out of the Box Studio & Gallery
 Event: Art Opening, “Fun House”
 Date(s): September 15, 2022, 5:00 p.m.- 8:00 p.m.
 Location: Looking Upwards, 11 Clinton Avenue
 - c) Applicant: Jamestown Arts Center
 Event(s): (see application)
 Date(s): August 27th, September 10th, September 22nd, September 23rd, September 24th, September 25th, September 30th, and October 1st, October 28th, December 9th, December 10th
 Time(s): (see application)
 Location: Jamestown Arts Center, 18 Valley Street

- 2) **One-Day Vendor/Peddler License:** All One-Day Vendor/Peddler license application approvals are subject to any COVID-19 protocols in effect at the time of the event; Review, Discussion, and/or Take Action and/or Vote for the following:
 - a) Applicant: Jamestown Ukraine Relief Project (previously approved on July 5, 2022)
 Event: Sunflower Family Festival
 Date: August 27, 2022, 10:00 a.m. – 2:00 p.m.
 Location: Jamestown Lawn Avenue School grounds
 - b) Applicant: Keane’s Wood-Fired Catering (sub-applicant)
 Event: Sunflower Family Festival
 Date: August 27, 2022, 10:00 a.m. – 2:00 p.m.
 Location: Jamestown Lawn Avenue School grounds
 - c) Applicant: Scoop T’s Ice Cream (sub-applicant)
 Event: Sunflower Family Festival
 Date: August 27, 2022, 10:00 a.m. – 2:00 p.m.
 Location: Jamestown Lawn Avenue School grounds

- 3) **Bingo License Application:** All bingo license application approvals are subject to any COVID-19 protocols in effect at the time of the event; Review, Discussion and/or Action, and/or Vote on the following:
 - a) Applicant: Friends of the Jamestown Seniors, Inc.
 Event: Weekly Bingo Games
 Date: September 1, 2022 to August 31, 2023
 Location: 6 West Street, Jamestown (Senior Center)

- 4) **Jamestown Clubhouse Community Group List applications:** All Jamestown Clubhouse function room use application approvals are subject to any COVID-19 protocols in effect at the time of the event; Review, Discussion, and/or Action and/or Vote on the following:
 - a) Applicant: Jamestown Historical Society
 - b) Applicant: Jamestown Community Farm
 - c) Applicant: Beavertail Lighthouse Museum Association

VIII. COUNCIL, ADMINISTRATOR, SOLICITOR, COMMISSION/COMMITTEE COMMENTS & REPORTS

Please Note the Following Items are Status Reports and Matters of Interest to the Council and are for Informational Purposes unless Indicated Otherwise and will be Acted upon in Accordance with Section 42-46-6 (b)

- A) Town Administrator’s Report: Jamie A. Hainsworth
 - 1) Tax Bills FYI
 - 2) Jamestown Library Renovation Bid status
 - 3) Workforce Bargaining Agreement Agenda item
 - 4) Department Leader Vacancies
 - 5) Reservoir Level
 - 6) Covid 19 Testing update

IX. UNFINISHED BUSINESS

- A) Review, Discussion, and/or Action and/or Vote: Lease agreement between the Town of Jamestown and Conanicut Island Sailing Foundation
 - 1) Memorandum from Office of the Town Planner Bryer, recommendation by Town Staff, and Draft lease agreement

- B) Review, Discussion, and/or Take Action and/or Vote: Request by Christian S. Infantolino to contract with the Town of Jamestown to operate a hotdog cart, also known as a Mobile Food Establishment (MFE) in the Town of Jamestown with further clarification on the use of East Ferry per the Town Council vote on June 13, 2022
 - 1) Copy of the Vendor Agreement between Splash Dogs, LLC and the Town of Jamestown; and copy of the June 13, 2022, Town Council minutes

- C) Review, Discussion, and/or Action and/or Vote: Use of public dock at East Ferry
 - 1) Memorandum from Town Administrator Hainsworth to the Town Council

X. NEW BUSINESS

- A) Review, Discussion, and/or Action and/or Vote: Resolution No. 2022-11 which calls a Special Financial Town Meeting to be held on (TBD by the Town Council at this or a future meeting) such Special Financial Town Meeting to be held to consider a Resolution for the purpose of (1) making appropriations for the renovation, repair and/or expansion of the Jamestown Philomenian Library including related equipment therefor and all costs incidental thereto and (2) authorizing borrowing by issuance of \$1,000,000 bonds and notes of the Town to finance said appropriation; which \$1,000,000 amount of bonds and notes is in addition to the \$1,500,000 previously approved by the voters at the general election of November 3, 2020 by approving Local Acts 52 and 53 of the Rhode Island Acts and Resolves of 2020 and the \$1,000,000 previously approved by the voters at the general election of November 6, 2018 by approving Local Acts 148 and 151 of the Rhode Island Acts and Resolves of 2018.

- B) Review, Discussion, and/or Action and/or Vote: Discussion of Rhode Island Department of Transportation (RIDOT) status update on State road projects to include Southwest Avenue, North Road, Narragansett Avenue and Beavertail Road/Mackerel Cove
 - 1) Memorandum from Chief Mello to Town Administrator Hainsworth regarding Southwest Avenue/RIDOT and recommendation to the Town Council to request to modify the designs

XII. ORDINANCES, APPOINTMENTS, VACANCIES AND EXPIRING TERMS

- A) Ordinances; Discussion and Possible Action to *Order to Advertise* in the Jamestown Press; Notice of a Public Hearing for Proposed Amendments to the Code of Ordinances, Chapter 38 Offenses and Miscellaneous Provisions, Article VII Cannabis, Section 140-143.
- B) Appointments, Vacancies, and Expiring Terms; Review, Discussion, and/or Action and/or Vote to appoint and or advertise the following Board/Commission/Committee vacancies:
 - 1) Tree Preservation & Protection Committee: One (1) unexpired term ending date of December 31, 2022
 - a) Letter of interest
 - i) Richard Kingsley
 - i) Donna Repko
 - 2) Jamestown Affordable Housing Committee: One (1) unexpired term ending date of May 31, 2024
 - a) Letter of resignation
 - i) Nicholas Radesca
 - b) Permission to advertise the vacancy
- C) Review, Discussion, and/or Action and/or Vote: Planning Commission member Michael (Mich) Cochran request for a six-month leave of absence or resignation.
 - 1) Code of Ordinances, Sec 1002. Membership and terms; (5) All persons appointed shall be subject to removal for good cause as determined by the council.

XIII. CONSENT AGENDA

An item on the Consent Agenda need not be removed for simple clarification or correction of typographical errors. Approval of the Consent Agenda shall be equivalent to approval of each item as if it had been acted upon separately for review, discussion, and/or potential action and/or vote. A Consent Agenda item or items may be removed by the Town Council for review, discussion, and/or potential action and or vote.

- A) Adoption of Town Council Minutes
 - 1) July 5, 2022(Regular Meeting)
 - 2) July 5, 2022 (Executive Session)
 - 3) July 25, 2022 (Special Meeting)
- B) Minutes of Boards/Commissions/Committees
 - 1) Planning Commission Minutes, June 15, 2022
 - 2) Zoning Board of Review, June 28, 2022
 - 3) Jamestown Tree Preservation and Protection Committee, March 16, 2022
 - 4) Jamestown Tree Preservation and Protection Committee, April 20, 2022
 - 5) Jamestown Tree Preservation and Protection Committee, May 18, 2022
 - 6) Jamestown Tree Preservation and Protection Committee, Attendance Log
- C) Town of Jamestown as an abutter. Town property: plat 16, Lots 60 & 88
Notice of Administrative Decision: An application for modification has been submitted to the Zoning Enforcement Officer, pursuant to Article 6, Section 609 of

the Jamestown Zoning Ordinance. The Zoning Enforcement Officer has decided that the request is consistent with the requirements of 609. You have the right to file a written objection to this determination and, if timely filed, the request for modification shall be denied. If no written objections are received within thirty (30) days of July 8, 2022, the modification shall be granted.

Application of Carl Pecchia, Trustee of the Maria C. Pecchia trust, whose property is located at 11 Yawl, and further identified as Assessor’s Plat 16, Lot 82, for a modification from Article 6, Section 82.609, and Article 3, Section 82.302 Table 3-2, to allow replacement of a deck larger than existing, at 23.5’ from the rear property line where 30’ is required. Said property is located in a R-40/20 zone and contains 14,418 sq. ft.

- D) Town of Jamestown as an abutter. Town property: Plat 15, Lots 142, 273, 140, 180, 90, & 141.

Notice is hereby given that the Jamestown Zoning Board of Review will hold a public hearing July 26, 2022, at the Jamestown Town Hall 93 Narragansett Avenue, Jamestown, Rhode Island at 7:00 p.m. upon the following:

Application of Michelle Botelho-Martins whose property is located on Buoy street, and further identified as assessor’s plat 15, lot 143 for a special use permit granted under article 6, special use permits and variances, pursuant to section 82-314, high groundwater table and impervious layer overlay district, sub-district A, to construct a 30 x 24 two-bedroom single-family home, OWTS, and associated stormwater control. Said property is located in a RR40 zone and contains 7,200 square feet.

- E) Request from Town Engineer Jean Lambert to the Jamestown Town Council to approve the Award of Proposal not to exceed in the whole, the sum of Ninety-six Thousand Eight Hundred (\$96,800.00) Dollars: Hydraulic Modeling and Water Main Design, Jamestown Municipal Water System
- F) Review, Discussion, and/or Action and/or Vote: Authorize Town Council President Beye and Town Administrator Hainsworth to sign the Memorandum of Agreement between William and Theresa Donovan and the Town of Jamestown
- G) Ratification of Police Pension Plan Amendments to accommodate for IRS changes
- H) Ratification of the Police Department Mutual Aid Agreements
- I) Authorize Town Administrator Hainsworth to sign the NAGE 68 contract agreement, effective July 1, 2022 – June 30, 2025
- J) Tax Assessor’s Abatements and Addenda of Taxes

ABATEMENTS TO 2021 TAX ROLL		
09-0005-00	NO PERSONAL PROPERTY IN TOWN	\$ 5.00
08-0061-00	UPDATED PROP. INFORMATION	\$ 285.18
TOTAL ABATEMENTS TO 2022 TAX ROLL		\$ 290.18
GRAND TOTAL		\$ 290.18

XIV. COMMUNICATIONS, PETITIONS, AND PROCLAMATIONS AND RESOLUTIONS FROM OTHER RHODE ISLAND CITIES AND TOWNS

The Council may acknowledge any of the listed Communications and Proclamations and Resolutions. Should any member wish to have a conversation on any of the matters, the item will be placed on a future agenda for review, discussion, and/or potential action and/or vote.

A) Communications Received:

- 1) Copy of Solar Initiatives 2022 Summary
From: Jamestown School Department
Dated: July 15, 2022
- 2) Copy of Press Release
From: Jamestown Police Department
Dated: August 8, 2022
Re: forged signatures on nomination papers
- 3) Copy of email to the Town Council
From: Bernie Courtney
Dated: August 16, 2022
Re: JHA Resident Commissioner
- 4) Copy of email to the Town Council
From: Kacyn Fisher
Dated: July 15, 2022
Re: Complement of JHA Executive Director Vazquez
- 5) Copy of letter to the Town Council
From: Connie Slick
Dated: July 14, 2022
Re: Proposed Short Term Rental Ordinance
- 6) Copy of email to the Town Council Vice President Meagher
From: Nancy Lush
Dated: July 15, 2022
Re: Comments on Dog Ordinance/Update on the Dog Ordinance
- 7) Copy of letter to the Town Council President Beye
From: Paul and Cynthia Levesque
Dated: June 30, 2022
Re: Revitalization of town pier and public/private partnership
- 8) Copy of letter to the Town Council
From: Sergius D'Ambrosio, Gaby St. Hilaire, Bevin O'Gorman (5th grade students)
Dated: June 22, 2022
Re: Dog park consideration

- C) Proclamations and Resolutions from Other Rhode Island Cities and Towns
 - 1) Resolution of the Town of Tiverton, requesting a ballot question related to the licensure of “Cannabis Related Licenses” within the Town of Tiverton pursuant to the Rhode Island Cannabis Act.
 - 2) Resolution of the Town of Tiverton, in support of House Bill 2022-H 8244 Relating to Siting of Aquaculture Leases

XV. ADJOURNMENT

Pursuant to RIGL § 42-46-6(c) Notice of this meeting shall be posted on the Secretary of State’s website and at the Town Hall and the Jamestown Philomenian Library. Notice is also posted at the Jamestown Police Station and on the Internet at www.jamestownri.gov.

ALL NOTE: If communications assistance is needed or other accommodations to ensure equal participation, please call 1-800-745-5555, or contact the Town Clerk at 401-423-9800, via facsimile to 401-423-7230, or email to rfagan@jamestownri.net not less than three (3) business days prior to the meeting.

Posted on the RI Secretary of State’s website on August 18, 2022

JAMESTOWN TOWN COUNCIL
INTERVIEW SCHEDULE
Jamestown Town Hall
93 Narragansett Avenue
Town Council Chambers

Monday, August 22, 2022

TIME	NAME	COMMITTEE
6:00	Richard Kingsley	Tree Committee
6:15	Donna Repko	Tree Committee

**TOWN OF JAMESTOWN
TOWN COUNCIL MEETING
for
TOWN, WATER AND SEWER MATTERS**

June 21, 2022

A regular meeting of the Jamestown Town Council sitting as the Board of Water and Sewer Commissioners was called to order at the Jamestown Town Hall, Council Chambers, 93 Narragansett Avenue at 6:33 PM by Commission President Nancy A. Beye.

The following members were present:

Mary E. Meagher, Commission Vice-President
Erik G. Brine
Michael G. White
Randall White

Also, present were:

Jamie A. Hainsworth, Town Administrator
Roberta J. Fagan, Town Clerk
Christina D. Collins, Finance Director
Michael Gray PE, Public Works Director
Peter D. Ruggiero Esq., Town Solicitor
Denise Jennings, Water and Sewer Clerk

AWARDS, PRESENTATIONS AND ACKNOWLEDGMENTS

(None)

READING AND APPROVAL OF MINUTES

1) April 18, 2022 (regular meeting)

Motion was made by Commissioner Meagher, seconded by Commissioner Michael White to accept the April 18, 2022 regular meeting minutes. Vote: President Beye, Aye; Commission Vice-President Meagher, Aye; Commissioner Brine, Aye; Commissioner Michael White, Aye; Commissioner Randall White, Aye

OPEN FORUM

Commission President Beye noted that this open forum would be for water and sewer matters only.

- 1) Scheduled requests to address: (None)
- 2) Non-scheduled request to address: (None)

REPORT OF TOWN OFFICIALS

1) **Pumping Report:**

The Public Works Director reported the following:

- JR-1 well is in service.
- Pumping was up slightly for the month of May.
- Rainfall was down for the month of May.
- North Reservoir is @ capacity, usable storage-60MG.
- South Pond is @ capacity, usable storage- 6MG

2) **Town project reports: (See attached Project Update Report dated June 2022)**

Treatment Plant-

The Public Works Director reported the following:

- The Town has received a proposal from SUEZ to strip and recoat the two steel tanks that hold the membrane filters. He is working with SUEZ on a schedule to complete the coating and get the new membranes installed.

Transfer pumping/Reservoir-

The Public Works Director reported the following:

- The region is experiencing a moderate drought, although he spoke to the previous Public Works Director and he feels that we should not be concerned and that the reservoir remains at capacity going into the peak season.

Distribution system-

The Public Works Director reported the following:

- The final plans for the water tower painting project have been submitted to the RI Department of Health for their review. Once the Town receives approval from RIDOH, the project could go out to bid in the fall of 2022, for a spring of 2023 project.
- He and Jean Lambert have met with Pare Corporation to review the Narragansett Avenue and North Road watermain replacement projects. The Town Planner has applied for a grant to assist with funding the entire project. He anticipates the project to be bid in the spring of 2023.

Wastewater Treatment Plant-

The Public Works Director reported the following:

- Previous funding will soon be paid off and he recommends that funding be obtained for additional, necessary projects.
- The proposed FY2022/2023 Sewer Budget that is before the Commission this evening, includes additional funding for future sewer projects.

It was the consensus of the Commission, to accept the Public Works Director's report, as submitted.

3) **Finance Director's Report:** Comparison of the Water Budget to Actuals as of May 31, 2022

Administrator Hainsworth stated that the Finance Director is available, if the Commission had any questions pertaining to the Water and Sewer Budget to Actuals.

LETTERS AND COMMUNICATIONS

(None)

UNFINISHED BUSINESS

(None)

NEW BUSINESS

- 1) **Application of Robert Braisted of 68 Narragansett Avenue; Plat 8 Lot 122 for Utility Service Expansion/Change of Use** from a single-family dwelling (house was raised and property is now vacant) to mixed use with two residential units (a one-bedroom and a three-bedroom) and one commercial retail space.

The Public Works Director reported the following

- He noted that an error was made on his memorandum dated June 14, 2022 to the Board of Water and Sewer Commissioners. Specifically, "The owner has proposed two residential units (**a one-bedroom and two-bedroom**) and a commercial retail space" and that it should have read (**a one-bedroom and a three-bedroom**).
- Mr. Braisted has received approval from the Planning Commission and the Zoning Board of Review for construction of a mixed commercial and residential use of the property.
- The original single-family residential house was raised and the lot has been vacant for quite some time.
- He supports the change of use application and recommends that as a condition of approval, that all fixtures meet the efficiency standards established by the Water and Sewer Commission and that each unit must be metered separately.

Following clarification on a few items, motion was made by Commissioner Meagher, seconded by Commissioner Michael White to approve the application of Robert Braisted of 68 Narragansett Avenue; Plat 8 Lot 122 for Utility Service Expansion/Change of Use for mixed use with two residential units (a one-bedroom and a three-bedroom) and one commercial retail space subject to the following conditions:

- All fixtures must meet the efficiency standards established by the Water and Sewer Commission.
- Each unit must be metered separately.

Vote: President Beye. Aye; Commission Vice-President Meagher. Aye; Commissioner Brine. Aye; Commissioner Michael White. Aye; Commissioner Randall White. Aye

- 2) Review, Discussion and /or Action and/or vote to adopt the **Proposed Water Budget FY2022/2023** in the amount of \$1,454,393. *(See attached)*

The Public Works Director and the Finance Director briefly outlined the changes in the proposed FY2022/2023 Water Budget.

Motion was made by Commissioner Meagher, seconded by Commissioner Brine to approve the **Proposed Water Budget FY2022/2023** as recommended in the amount of \$1,454,393.

Vote: President Beye. Aye; Commission Vice-President Meagher. Aye; Commissioner Brine. Aye; Commissioner Michael White. Aye; Commissioner Randall White. Aye

- 3) Review, Discussion and /or Action and/or vote to adopt the **Proposed Sewer Budget FY2022/2023** in the amount of \$905,933. *(See attached)*

The Public Works Director and the Finance Director briefly outlined the changes in the proposed FY2022/2023 Sewer Budget.

Motion was made by Commissioner Randall White, seconded by Commissioner Meagher to approve the **Proposed Sewer Budget FY2022/2023** as recommended in the amount of \$905,933.

Vote: President Beye, Aye; Commission Vice-President Meagher, Aye; Commissioner Brine, Aye; Commissioner Michael White, Aye; Commissioner Randall White, Aye

ADJOURNMENT

Motion was made by Commissioner Meagher, seconded by Commissioner Randall White to adjourn the meeting of the Jamestown Town Council sitting as the Board of Water and Sewer Commissioners at 6:48 PM. Vote: President Beye, Aye; Commission Vice-President Meagher, Aye; Commissioner Brine, Aye; Commissioner Michael White, Aye; Commissioner Randall White, Aye

Attest:

Denise Jennings
Water and Sewer Clerk

Project Update June 2022

WELLS

JR-1, JR-3

- JR-1 is in service.

TREATMENT PLANT

- The water department staff has been working with our consultant Harbor Controls (HC), who designed and provided many years of service for all of our SCADA equipment that runs our process controls for the water plant. Many of the components are now 15 years old and we are finding they are no longer supported and available since they are not compatible with new versions of software and computer operating systems. In early 2022 we met with HC and developed a plan to upgrade our equipment that runs the treatment processes. Over the past several months they have been working on replacing many of the process control system components. This will be ongoing as new equipment arrives due to long lead times and supply chain issues. At the completion of this project our plant will be operating on the most up to date equipment.
- We have received a proposal to strip and recoat the two steel tanks for the membrane filters. I am working with SUEZ on a schedule to complete the work and get the new filters installed
- The Sanitary Survey was conducted by staff from the RIDOH on April 26, 2022. There were no issues found with our operation. RIDOH Staff was concerned about the condition of the paint on the water towers and that the project gets completed.

TRANSFER PUMPING/RESERVOIR

- The region is experiencing a moderate drought with the lack of significant rainfall over the past two months. Our reservoir continues to be at capacity heading into our peak season

DISTRIBUTION SYSTEM

South Pond @ 6 MG

Usable Storage, 6 Million Gallons

North Pond @ 60 MG

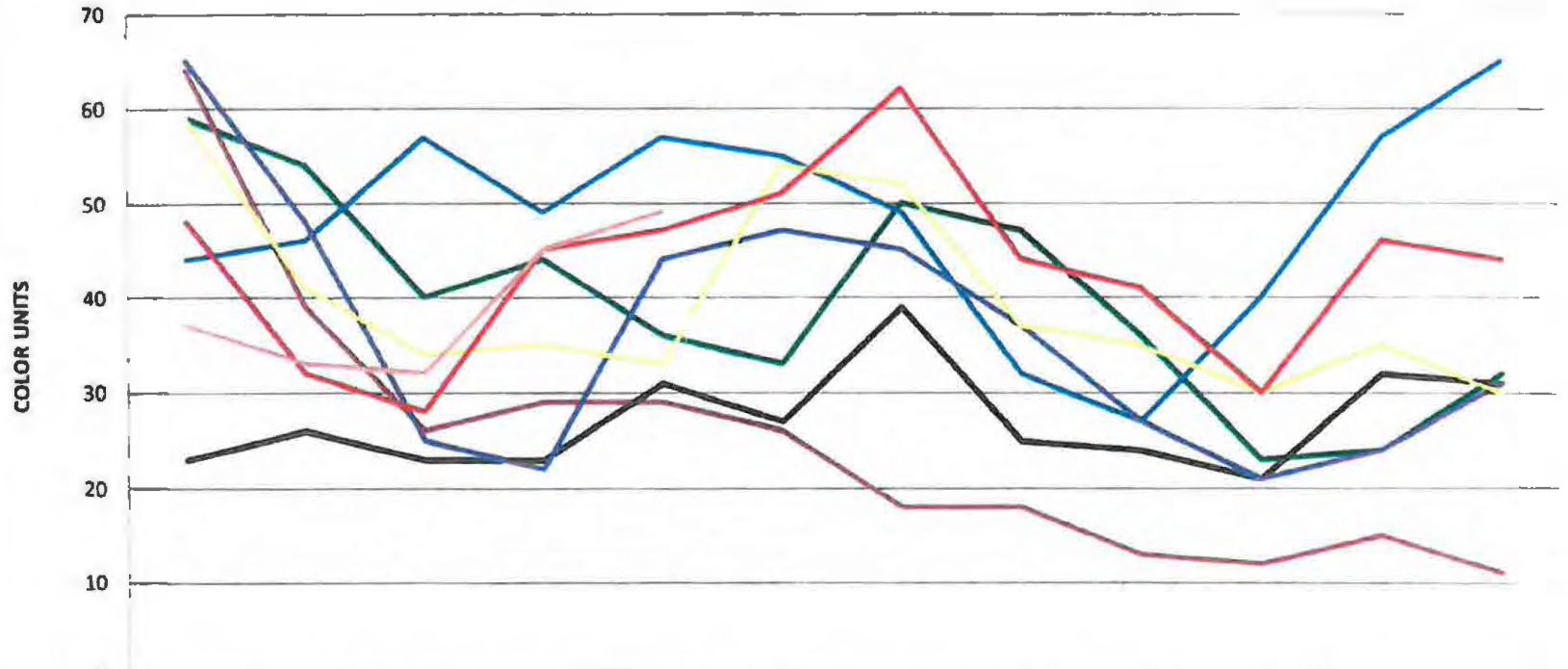
Usable Storage 60 Million Gallons

- Our Final Plans for the water tower painting project have been submitted to the RI Department of Health for their review. Once approved the project can be bid for a fall 2022/spring 2023 project.
- Jean Lambert and I met with Pare Corporation to review the Narragansett Avenue and North Road Watermain Replacement projects. Pare will be working with the Town to prepare bid documents for replacing the watermains using the American Rescue funds. Lisa Bryer has also applied for a grant through Senator Reed's office to assist with funding the entire project. The project is anticipated to be bid in spring of 2023.

WASTEWATER TREATMENT PLANT

- The monthly average daily flow at the treatment plant for May 0.22 million gallons per day. The monthly average allowed by our discharge permit is 0.73 million gallons per day. The peak daily flow was 0.31 million gallons.

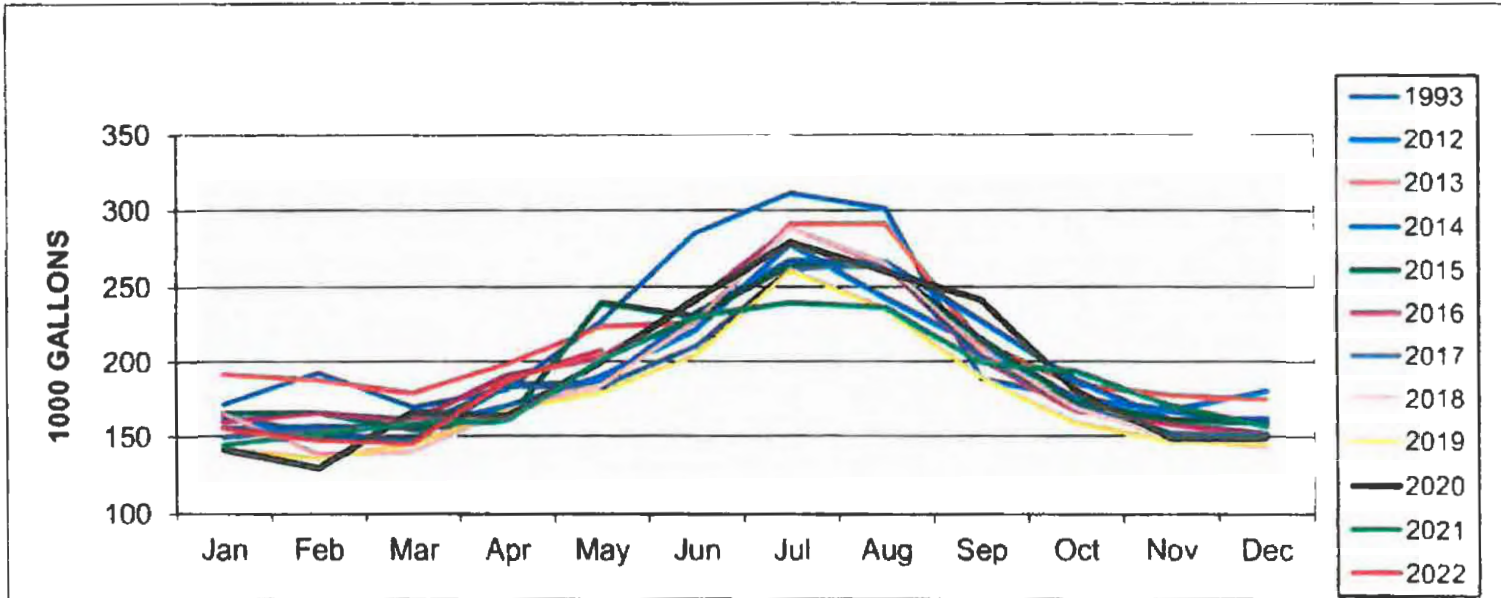
Transfer Pumping NORTH POND WATER QUALITY



	1	2	3	4	5	6	7	8	9	10	11	12
2015	59	54	40	44	36	33	50	47	36	23	24	32
2016	64	39	26	29	29	26	18	18	13	12	15	11
2017	23	26	23	23	31	27	39	25	24	21	32	31
2018	44	46	57	49	57	55	49	32	27	40	57	65
2019	65	48	25	22	44	47	45	37	27	21	24	31
2020	59	41	34	35	33	54	52	37	35	30	35	30
2021	48	32	28	45	47	51	62	44	41	30	46	44
2022	37	33	32	45	49							

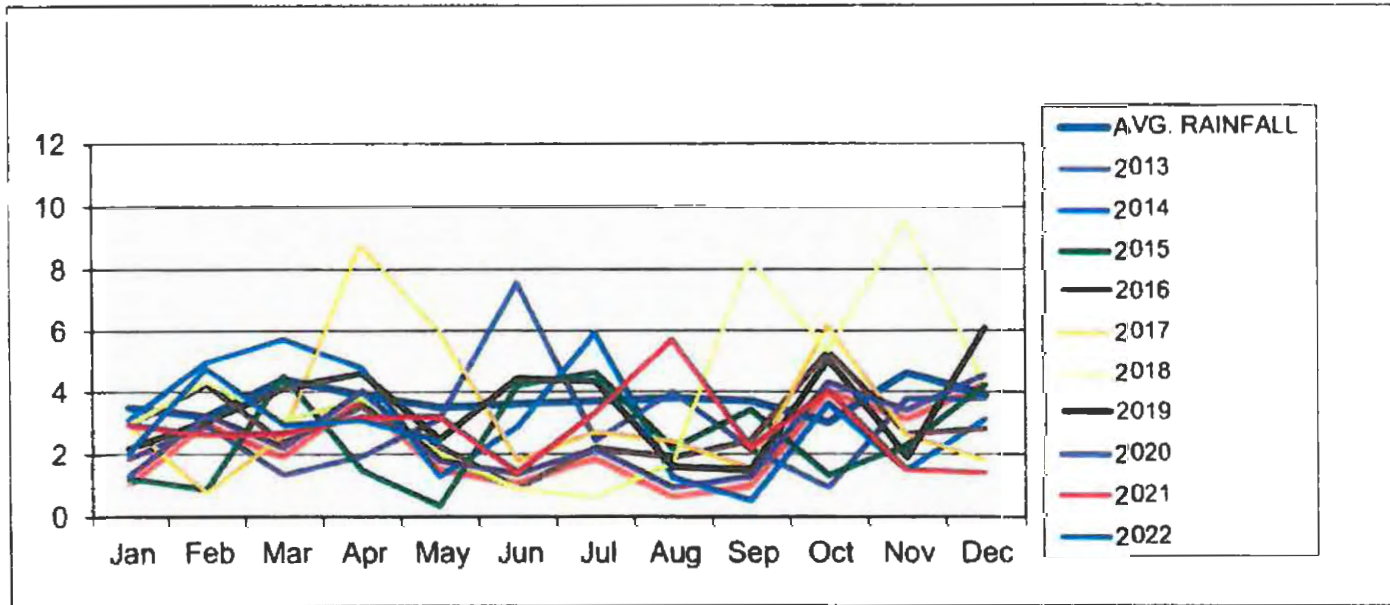
	1993	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022
Jan	171	173	239	172	155	191	163	165	159	149	165	141	141	144	155
Feb	192	173	210	158	156	187	151	165	165	155	137	135	129	151	147
Mar	169	165	198	157	155	178	147	154	160	156	139	144	166	158	145
Apr	181	196	210	180	170	198	184	160	190	183	167	167	163	160	187
May	227	195	180	212	190	223	185	239	202	183	184	179	200	201	207
Jun	285	215	218	226	221	226	232	230	240	210	227	204	242	230	
Jul	311	277	274	279	278	291	267	264	288	261	288	261	279	239	
Aug	301	290	251	254	242	291	266	263	264	266	265	235	260	236	
Sep	188	245	193	205	210	212	227	215	201	203	208	189	241	199	
Oct	175	259	182	175	175	184	187	172	166	170	168	158	180	193	
Nov	166	226	160	164	167	177	160	160	157	151	148	146	149	170	
Dec	158	230	167	158	180	174	161	158	151	151	142	145	149	156	

PUMPING REPORT



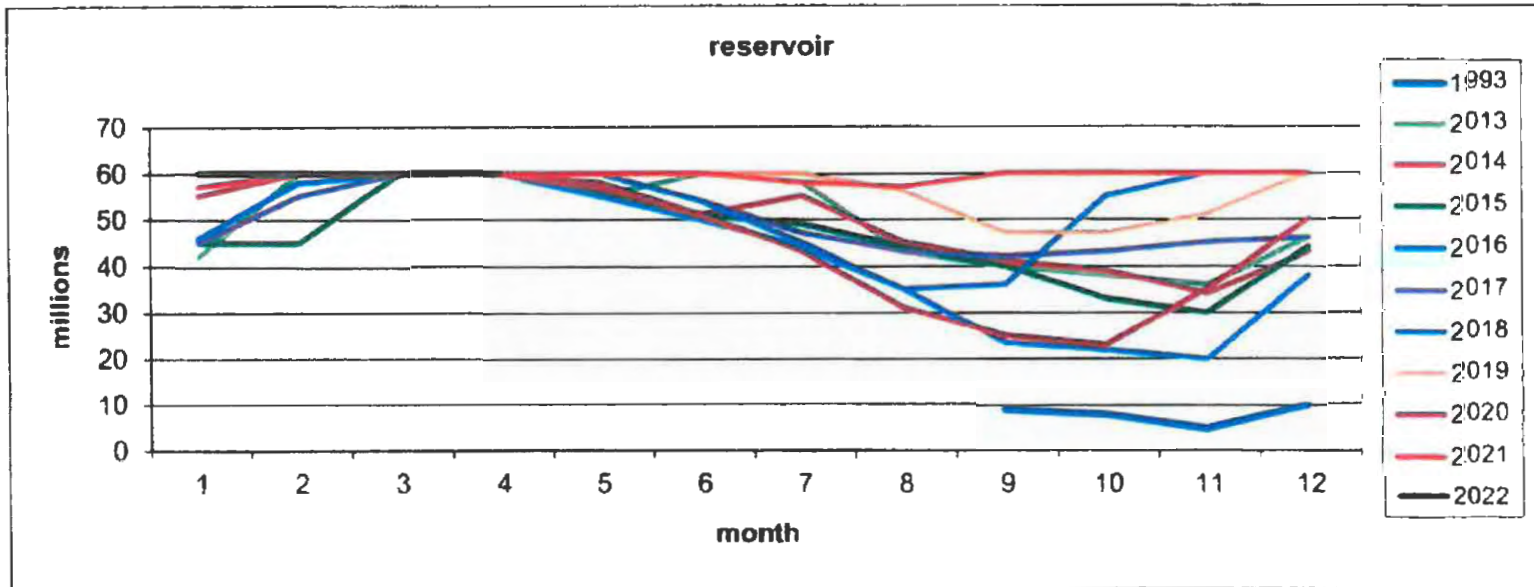
	AVG. RAINFALL	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022
Jan	3.5	1.85	3.1	1.22	2.94	2.94	2.94	2.19	1.3	2.94	2.04
Feb	3.2	2.94	4.98	0.86	4.25	0.76	4.33	3.06	3.26	2.62	4.77
Mar	4.4	1.32	5.74	4.53	2.36	2.62	3.07	4.11	2.21	2.66	2.94
Apr	3.9	1.92	4.8	1.47	3.53	8.8	3.79	4.61	4.03	3.18	3.08
May	3.5	3.11	1.27	0.32	2.24	6.03	2.03	2.46	1.79	3.2	2.43 avg 18 5
Jun	3.6	7.55	2.86	4.2	0.89	1.79	0.89	4.44	1.36	1.4	
Jul	3.7	2.42	5.93	4.63	2.19	2.7	0.61	4.33	2.16	3.3	
Aug	3.8	3.98	1.23	2.17	1.88	2.4	1.73	1.58	0.91	5.71	
Sep	3.7	2.13	0.5	3.41	2.42	1.54	8.35	1.49	1.27	2.19	
Oct	3	0.9	3.61	1.31	5.33	6.18	5.34	5.04	4.29	4.03	
Nov	4.6	3.76	1.47	2.27	2.63	2.61	9.61	1.89	3.39	1.47	
Dec	3.9	3.76	3.1	4.2	2.79	1.81	4.33	6.09	4.53	1.38	
Total	44.8	35.64	38.59	30.59	33.45	40.18	47.02	41.29	30.5	34.08	15.26

RAINFALL



RESERVOIR LEVEL

	1993	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022
Jan		60	42	55	45	46	45	60	60	60	57	60
Feb		60	60	60	45	58	55	60	60	60	60	60
Mar		58	60	60	60	60	60	60	60	60	60	60
Apr		60	60	60	60	60	60	60	60	60	60	60
May		60	55	58	56	55	60	60	60	57	60	60
Jun		54	60	51	51	50	54	54	60	51	60	
Jul		49	58	55	49	44	47	45	60	43	58	
Aug		43	43	45	44	35	43	35	56	31	57	
Sep	9	40	40	41	40	23.5	42	36	47	25	60	
Oct	8	38	38	39	33	22	43	55	47	23	60	
Nov	5	35	36	34	30	20	45	60	51	35	60	
Dec	10	42	46	43	44	38	46	60	60	50	60	





TOWN OF JAMESTOWN WWTF
MONTHLY REPORT
MAY 2022

Douglas Ouellette, Superintendent

Parameters

	<u>Monthly Avg.</u>	<u>Permit Limit</u>	<u>Notes</u>
Flow	.2179 MGD	.73 MGD	
Daily Max	.3130 MGD		
BOD Removal	99.5%	85%	% Removed
TSS Removal	98.1%	85%	% Removed
Fecal Coliform	1.60	No limit, report only	
Enterococci	1.26	(<35 cfu/100ml Monthly) (<276 cfu/100ml Daily)	

Environmental Compliance (Violations)

There were no violations to report for May.

Complaints

There were complaints in the month of May

Alarms

There are 2 alarms to report for May, the first was a low CL2 alarm due to CL2 pump failure, the second was caused by a power failure. Both incidences were rectified without issue.

Septage

The facility received 3250 gallons for May.

Sludge Production

The facility processed 50500 gallons of sludge through Wastewater Services Incorporated.

Maintenance Management

80 work orders were completed for May to include, replacing the light fixtures in in blower room stair well, genset oil and aerator oil changes. IPS removed and replaced pump#2 at PS#1, the impeller was also adjusted on that pump greatly improving its efficiency.

Chemical Use

The facility used 317.4 gallons of Sodium hypochlorite and 0 pounds of lime for process control.

Collection System

31 pump station inspections were completed. All stations are operating as designed.

Energy Use

Energy use for May 2022 was: 159.0 Kwh

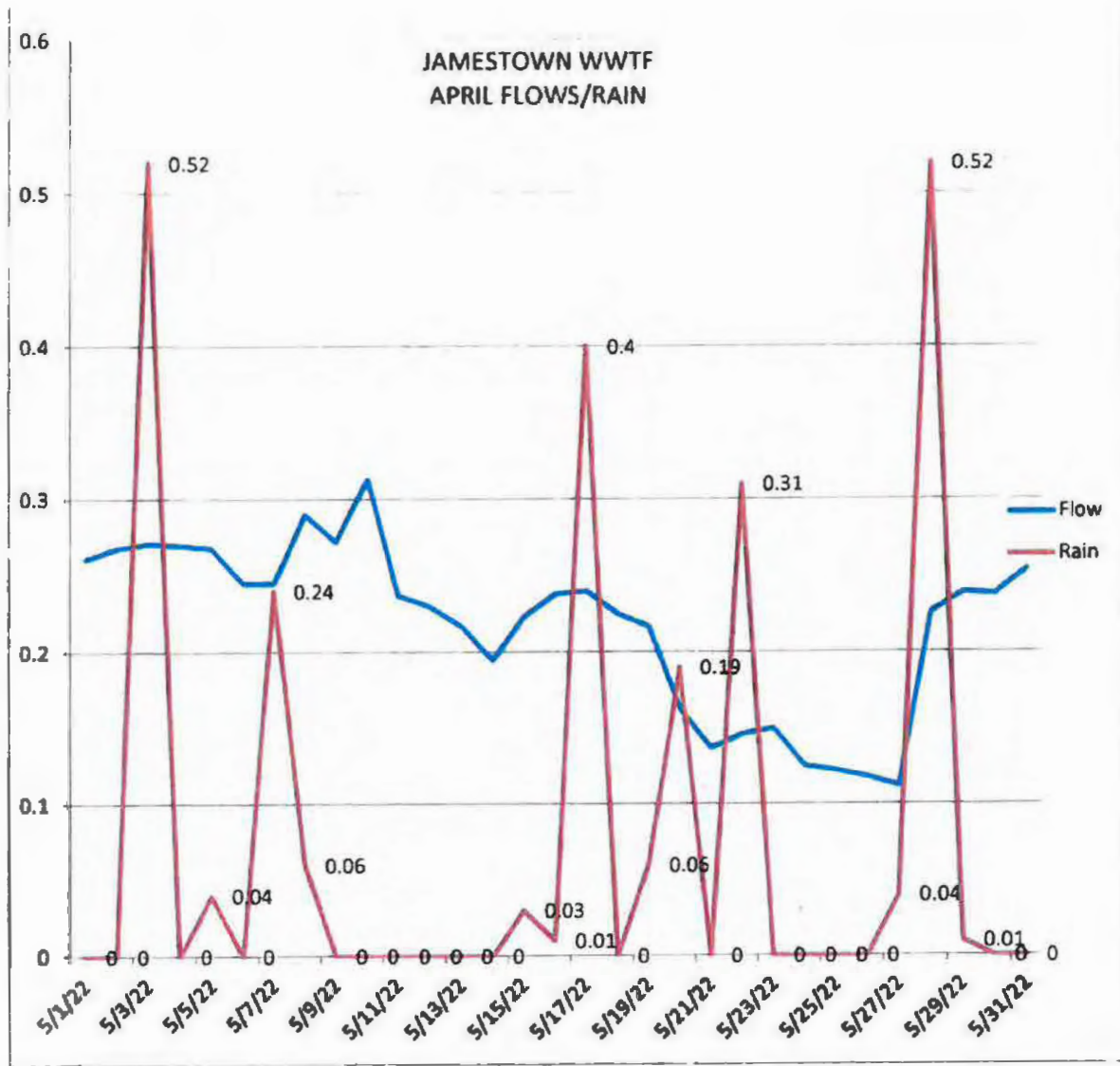
Precipitation

Precipitation for May was 2.43"

Golf Course

Pumped .738 MG gallons to course. The facility provided water for 9 days. Golf course operator requested water to be shut off on 5-28-22

Graphs



*Adopted as
presented
6/21/22*



Town of Jamestown
Finance Department
Town Hall
93 Narragansett Avenue
Jamestown, Rhode Island 02835-1199
401-423-9809 Fax 401-423-7229
Email: ccollins@jamestownri.net

To: Honorable Council Members
From: Christina D. Collins, Finance Director
Date: June 16, 2022

Subject: 2022/2023 Water & Sewer Budget

Attached please find the proposed Water & Sewer budgets for fiscal year 2022/2023. Major drivers of the proposed increases are directly related to the cost of commodities. Also, in FY2022 we continued to see a decrease in both usage and pumping that we started to see in June 2021. We believe this is due to residents returning to a more normal routine and more precipitation which decrease water usage.

The Water budget as presented includes additional expenses of \$89,877 or a 6.59% increase in the operating costs for the Water department. Proposed increases include costs for personnel (\$12,961 or 2.79%). Material, equipment maintenance, electricity, heating oil and chemical line items were increased due to continual and expected price increases which are beyond the control of staff. These items will require an increase of 7% for metered excess water and a 7% increase on minimum in advance for the next fiscal year.

The Sewer budget as presented includes additional expenses of \$43,055 or a 4.99% increase in the operating cost for the Sewer department. As with the Water budget many line item increases are beyond the control of staff. The debt service for the Jet Vac Truck lease which retired in FY2022, (\$22,130) helped to minimize the increase. The Treatment Plant is monitored 24/7 with mandatory coverage required on the weekend as well as call outs for alarms and storms. The proposed budget will require an increase of 5.72% (\$17.20 to \$18.18) in the rate for customers for the next fiscal year.

Attached is a summary of billing rates for water and sewer for the existing fiscal year and the proposed FY2022/2023 year. The annual increase is between 4.55% and 5.65% based on the tiered structure for gallons used and the increase for Sewer usage.

With operating costs continuing to increase, the rates as presented are required to operate the Facilities in accordance with State and Federal guidelines.

Adopted 6/21/22

TOWN OF JAMESTOWN - WATER DIVISION
Proposed Budget
July 1, 2022 - June 30, 2023

<u>ACCOUNT NUMBER & DESCRIPTION</u>	<u>Actual FY20.21</u> <u>6/30/2021</u>	<u>BUDGET</u> <u>FY21.22</u>	<u>PROPOSED</u> <u>FY22.23</u>	<u>FY21.22 YTD</u> <u>6/13/2022</u>	<u>\$ Change</u> <u>Prev. Yr.</u>	<u>% Change</u> <u>Prev. Yr.</u>
OPERATING REVENUES						
2102 0000 40101 Metered Excess Water	408,970.26	410,011.00	438,730.00	310,642.60	28,719.00	7.00%
2102 0000 40402 Minimum Charge	558,452.67	587,169.00	628,300.00	590,116.21	41,131.00	7.00%
2102 0000 40403 Fire Protection Charges	170,000.00	170,000.00	170,000.00	0.00	0.00	0.00%
2102 0000 40408 Income From New Services	22,100.00	15,000.00	18,500.00	18,240.72	3,500.00	23.33%
2102 0000 40409 Miscellaneous Income	7,602.62	17,000.00	17,000.00	9,284.13	0.00	0.00%
2102 0000 40415 Interest Income	3,641.21	3,500.00	3,600.00	3,139.28	100.00	2.86%
2102 0000 40420 Rental Water Tower	173,091.77	161,836.00	178,263.00	171,388.84	16,427.00	10.15%
40100 TOTAL REVENUES	1,343,858.53	1,364,516.00	1,454,393.00	1,102,811.78	89,877.00	6.59%
OPERATING SALARIES						
2102 7000 70100 Public Works Director	26,153.37	26,756.00	26,806.00	26,806.12	50.00	0.19%
2102 7000 70102 Accounting	46,672.73	44,411.00	48,536.00	47,122.28	4,125.00	9.29%
2102 7000 70103 Treatment Plant Oper w/long	76,057.56	82,512.00	84,987.00	76,277.45	2,475.00	3.00%
2102 7000 70104 Ass't Treat Plant Oper w/long	73,696.35	75,636.00	77,905.00	70,882.69	2,269.00	3.00%
2102 7000 70105 Plant Operator	64,617.54	62,608.00	64,486.00	52,885.54	1,878.00	3.00%
2102 7000 70513 Treatment Plant Oper - OT	17,087.40	15,000.00	15,000.00	11,625.43	0.00	0.00%
2102 7000 70514 Ass't Treatment Plant - OT	15,014.95	15,000.00	15,000.00	13,945.46	0.00	0.00%
2102 7000 70515 Plant Operator OT	9,967.46	10,000.00	10,000.00	9,813.83	0.00	0.00%
2102 7000 70339 License Yrly	1,800.00	1,800.00	1,800.00	0.00	0.00	0.00%
2102 7000 70501 Water Charge Backs	427.88	0.00	0.00	0.00	0.00	#DIV/0!
7000 Salaries	331,495.24	333,723.00	344,520.00	309,358.80	10,797.00	3.24%
2102 7001 70900 Social Security	22,766.15	25,392.00	26,356.00	15,414.46	964.00	3.80%
2102 7001 70901 Blue Cross/Delta Dental	47,150.32	46,700.00	47,900.00	39,355.79	1,200.00	2.57%
2102 7001 70902 Worker's Compensation	20,000.00	20,000.00	20,000.00	20,000.00	0.00	0.00%
2102 7001 70903 Retirement Fund	41,544.85	36,750.00	36,750.00	26,045.19	0.00	0.00%
2102 7001 70906 Life Insurance	669.60	670.00	670.00	627.30	0.00	0.00%
2102 7001 70910 Clothing Allowance	1,808.67	1,500.00	1,500.00	150.00	0.00	0.00%
7001 Benefits	133,939.59	131,012.00	133,176.00	101,592.74	2,164.00	1.65%
7000/7001/7002 SALARIES/BENEFITS	465,434.83	464,735.00	477,696.00	410,951.54	12,961.00	2.79%
2102 7005 70601 Maintenance	3,753.79	6,000.00	6,000.00	3,070.00	0.00	0.00%
2102 7005 70606 Alarm Lines	3,124.53	2,500.00	3,000.00	3,165.00	500.00	20.00%
7005 Reservoirs/Rights of Way	6,878.32	8,500.00	9,000.00	6,235.00	500.00	5.88%
2102 7006 70601 Maintenance	1,964.85	1,000.00	1,000.00	250.10	0.00	0.00%
2102 7006 70636 Electricity	10,535.86	10,000.00	15,000.00	8,172.47	5,000.00	50.00%
7006 Wells	12,500.71	11,000.00	16,000.00	8,422.57	5,000.00	45.45%
2102 7010 70008 Lab Supplies	15,583.18	12,500.00	15,000.00	11,142.42	2,500.00	20.00%
2102 7010 70631 Chemicals	56,617.27	55,000.00	70,000.00	35,940.72	15,000.00	27.27%
2102 7010 70632 Heat	9,014.95	12,000.00	18,000.00	15,266.64	6,000.00	50.00%
2102 7010 70633 Equipment Maintenance	48,314.78	40,000.00	45,000.00	21,847.89	5,000.00	12.50%
2102 7010 70634 Professional Services	626.00	5,000.00	5,000.00	500.00	0.00	0.00%
2102 7010 70635 Telephone	3,113.74	3,500.00	3,500.00	3,128.77	0.00	0.00%
2102 7010 70636 Electricity	41,204.30	40,000.00	60,000.00	34,593.04	20,000.00	50.00%
2102 7010 70637 Building Maintenance	12,903.79	8,000.00	8,000.00	5,727.80	0.00	0.00%
2102 7010 70638 State Testing	13,259.00	11,000.00	12,000.00	11,490.01	1,000.00	9.09%
2102 7010 70639 License Fees	4,092.00	6,000.00	6,000.00	1,800.00	0.00	0.00%
2102 7010 70643 Pump Out Treatment Plant	3,839.02	3,500.00	3,500.00	2,300.00	0.00	0.00%
2102 7010 70645 Sludge Disposal	13,789.06	15,000.00	16,500.00	11,645.00	1,500.00	10.00%
7010 Pump Station & Treatment Plant	222,357.09	211,500.00	262,500.00	155,382.29	51,000.00	24.11%
2102 7011 70636 South Pond - Electricity	1,353.40	1,750.00	3,000.00	1,114.29	1,250.00	71.43%
2102 7011 70637 South Pond - Transfer Pump	1,717.04	3,000.00	4,000.00	0.00	1,000.00	33.33%
7011 South Pond Pre-Treatment Bldg	3,070.44	4,750.00	7,000.00	1,114.29	2,250.00	47.37%
2012 7012 70636 Water Tower - Electricity	1,423.95	2,000.00	3,000.00	1,349.63	1,000.00	50.00%
2102 7012 70643 Water Tower - Maintenance	0.00	500.00	500.00	1,628.19	0.00	0.00%
7012 Water Tower	1,423.95	2,500.00	3,500.00	2,977.82	1,000.00	40.00%
2102 7013 70644 Gasoline/Oil	869.89	1,500.00	2,000.00	1,246.83	500.00	33.33%
2102 7013 70645 Repairs/Maintenance	633.19	4,000.00	4,000.00	932.09	0.00	0.00%
7013 Vehicles	1,503.08	5,500.00	6,000.00	2,178.92	500.00	9.09%
2102 7020 70651 Clamps	1,746.76	1,000.00	1,500.00	5,606.27	500.00	50.00%
2102 7020 70652 Pipe	3,211.43	5,000.00	5,500.00	1,668.28	500.00	10.00%
7020 70653 Backfill & Excavation	0.00	2,000.00	2,000.00	0.00	0.00	0.00%
7020 Maintenance & Laterals	4,958.19	8,000.00	9,000.00	7,274.55	1,000.00	12.50%

TOWN OF JAMESTOWN - WATER DIVISION
Proposed Budget
July 1, 2022 - June 30, 2023

<u>ACCOUNT NUMBER & DESCRIPTION</u>	<u>Actual FY20.21</u> <u>6/30/2021</u>	<u>BUDGET</u> <u>FY21.22</u>	<u>PROPOSED</u> <u>FY22.23</u>	<u>FY21.22 YTD</u> <u>6/13/2022</u>	<u>\$ Change</u> <u>Prev. Yr.</u>	<u>% Change</u> <u>Prev. Yr.</u>
2102 7030 70661 Service Repairs	12,268.78	10,000.00	10,000.00	4,185.50	0.00	0.00%
2102 7030 70663 New Services	795.85	5,000.00	5,000.00	2,533.73	0.00	0.00%
7030 Water Division Services	13,064.63	15,000.00	15,000.00	6,719.23	0.00	0.00%
2102 7040 70672 Supplies/Expenses	12,727.50	14,000.00	14,000.00	10,484.40	0.00	0.00%
7040 Meters	12,727.50	14,000.00	14,000.00	10,484.40	0.00	0.00%
2102 7050 70681 Maintenance	2,053.10	7,500.00	8,500.00	464.65	1,000.00	13.33%
7050 Hydrants	2,053.10	7,500.00	8,500.00	464.65	1,000.00	13.33%
2102 7060 70923 Billing	5,433.50	6,500.00	6,500.00	2,719.55	0.00	0.00%
2102 7060 70924 Insurance	9,700.00	7,920.00	7,920.00	7,200.00	0.00	0.00%
2102 7060 70925 Audit	0.00	3,000.00	3,000.00	0.00	0.00	0.00%
2102 7060 70926 Supplies & Training	6,224.01	6,000.00	6,000.00	5,919.21	0.00	0.00%
7030 Administration	21,357.51	23,420.00	23,420.00	15,838.76	0.00	0.00%
2102 7070 70350 Principal	0.00	0.00	0.00	0.00	0.00	#DIV/0!
2102 7070 70940 Interest	104,777.95	0.00	0.00	9,970.20	0.00	#DIV/0!
Dam Repair (Interest Only) (\$550K)	10,000.00	27,280.00	27,280.00	0.00	0.00	0.00%
Water Tank Painting (\$400K)	0.00	41,250.00	41,250.00	0.00	0.00	0.00%
2102 7070 70300 Transfer to \$6.2 Water Debt	0.00	419,581.00	434,247.00	0.00	14,666.00	3.50%
7070 Debit Service	114,777.95	488,111.00	502,777.00	9,970.20	14,666.00	3.00%
7080 70800 Infrastructure Replacement						
Fund/Capital Improvements	32,639.69	100,000.00	100,000.00	152,990.93	0.00	0.00%
7080 Total	32,639.69	100,000.00	100,000.00	152,990.93	0.00	0.00%
TOTAL EXPENSES	914,746.99	1,364,516.00	1,454,393.00	791,005.15	89,877.00	6.59%
TOTAL REVENUES	1,343,858.53	1,364,516.00	1,454,393.00	1,102,811.78	89,877.00	6.59%

TOWN OF JAMESTOWN - SEWER DIVISION
Proposed Budget
July 1, 2022 - June 30, 2023

Adopted 6/21/22

ACCOUNT NUMBER & DESCRIPTION	FY20.21	BUDGET	PROPOSED	FY21.22 YTD	\$ Change	% Change
	YTD 6/30/2021					
OPERATING REVENUES						
2103 0000 40400 Sewer Line Frontage Assessment	81,389.20	81,389.00	81,389.00	0.00	0.00	0.00%
2103 0000 40405 Inspection Fees	125.00	300.00	300.00	150.00	0.00	0.00%
2103 0000 40406 Sewer Use Sales	771,584.44	753,189.00	796,244.00	581,543.22	43,055.00	5.72%
2103 0000 40408 New Service Connect Fees	9,000.00	15,000.00	15,000.00	15,000.00	0.00	0.00%
2103 0000 40414 Dumping Fees	2,051.00	5,000.00	5,000.00	2,695.00	0.00	0.00%
2103 0000 40850 Golf Course Allocation	8,000.00	8,000.00	8,000.00	0.00	0.00	0.00%
40100 TOTAL REVENUES	872,149.64	862,878.00	905,933.00	599,388.22	43,055.00	4.99%
OPERATING EXPENSES						
2103 7000 70100 Public Works Director	26,153.32	26,756.00	26,806.00	26,805.90	50.00	0.19%
2103 7000 70101 Wastewater Super w/Long	81,634.64	84,869.00	87,415.00	72,914.71	2,546.00	3.00%
2103 7000 70102 Accounting w/Long	46,725.40	44,411.00	48,443.00	47,032.35	4,032.00	9.08%
2103 7000 70103 Asst. Super w/Long	73,697.78	75,636.00	77,905.00	70,147.18	2,269.00	3.00%
2103 7000 70104 Plant Operator w/Long	65,393.67	66,678.00	68,678.00	62,180.29	2,000.00	3.00%
2103 7000 70111 Sewer - Temp Labor	8,281.88	8,500.00	0.00	0.00	-8,500.00	100.00%
2103 7000 70511 Wastewater Super OT	13,195.84	13,000.00	13,000.00	15,793.83	0.00	0.00%
2103 7000 70513 Asst. Superintendent OT	16,578.06	13,000.00	13,000.00	13,397.94	0.00	0.00%
2103 7000 70514 Plant Operator OT	4,155.86	10,000.00	10,000.00	1,731.24	0.00	0.00%
7000 Salaries	335,816.45	342,850.00	345,247.00	310,003.44	2,397.00	0.70%
2103 7000 70900 Social Security	21,906.50	26,228.00	26,550.00	9,510.74	322.00	1.23%
2103 7000 70901 Health & Dental	49,104.09	48,079.00	49,500.00	39,094.59	1,421.00	2.96%
2103 7000 70902 Worker's Compensation	8,000.00	10,000.00	8,000.00	8,000.00	-2,000.00	-20.00%
2103 7000 70904 Retirement	42,121.45	38,000.00	38,000.00	26,264.49	0.00	0.00%
2103 7000 70906 Life Insurance	669.60	695.00	695.00	685.35	0.00	0.00%
2103 7000 70336 Clothing Allowance	2,230.31	1,500.00	1,500.00	384.95	0.00	0.00%
2103 7000 70335 License Fees	1,800.00	1,800.00	1,800.00	1,800.00	0.00	0.00%
7000 Benefits	125,831.95	126,302.00	126,045.00	85,740.12	-257.00	-0.20%
7000 TOTAL SALARY & BENEFITS	461,648.40	469,152.00	471,292.00	395,743.56	2,140.00	0.46%
2103 7002 70001 Power - Electricity	41,241.14	42,000.00	60,000.00	34,811.37	18,000.00	42.86%
2103 7002 70002 Chemicals	1,121.57	2,500.00	3,000.00	0.00	500.00	20.00%
2103 7002 70003 Heat	7,838.25	9,500.00	20,000.00	13,603.73	10,500.00	110.53%
2103 7002 70004 Water	2,165.78	2,000.00	2,000.00	1,666.80	0.00	0.00%
2103 7002 70005 Chlorine	3,290.95	7,000.00	10,000.00	8,602.94	3,000.00	42.86%
2103 7002 70006 Equipment Maintenance	36,173.65	30,000.00	30,000.00	21,052.74	0.00	0.00%
2103 7002 70007 Misc Supplies, Office Cleaning	8,754.71	10,000.00	10,000.00	3,907.61	0.00	0.00%
2103 7002 70008 Laboratory Supplies	3,670.41	4,500.00	5,500.00	2,566.53	1,000.00	22.22%
2103 7002 70009 Telephone	965.17	2,200.00	2,200.00	392.03	0.00	0.00%
2103 7002 70010 Alarm Lines	6,569.43	7,000.00	7,500.00	6,124.01	500.00	7.14%
2103 7002 70011 Sludge Composting	51,179.40	45,000.00	50,000.00	36,704.99	5,000.00	11.11%
2103 7002 70012 Truck Operation & Main.	121.32	2,000.00	2,000.00	957.74	0.00	0.00%
2103 7002 70013 Gas - Truck	1,347.41	2,500.00	3,500.00	1,592.11	1,000.00	40.00%
2103 7002 70014 State Mandated Testing	26,577.80	26,000.00	28,500.00	24,435.49	2,500.00	9.62%
2103 7002 70201 Professional Services - Legal	0.00	2,500.00	2,500.00	0.00	0.00	0.00%
2103 7002 70315 Training	70.00	1,000.00	1,000.00	479.95	0.00	0.00%
2103 7002 70600 Professional Services	1,000.00	2,000.00	2,000.00	0.00	0.00	0.00%
7002 Wastewater Treatment Facility	192,086.99	197,700.00	239,700.00	156,898.04	42,000.00	21.24%
2103 7003 70017 Pumping Station #3 (W Ferry)	5,362.16	5,000.00	7,500.00	3,689.65	2,500.00	50.00%
2103 7003 70018 Pumping Station #1 (Bayview)	21,158.58	25,000.00	37,000.00	20,363.99	12,000.00	48.00%
2103 7003 70019 Pumping Station #2 (Hamilton)	10,999.89	11,000.00	16,000.00	10,606.49	5,000.00	45.45%
2103 7003 70020 Pumping Station #4 (Maple)	660.73	750.00	1,000.00	617.36	250.00	33.33%
7003 Pumping Stations	38,181.36	41,750.00	61,500.00	35,277.49	19,750.00	47.31%
2103 7004 70598 Equipment Insurance	6,500.00	4,000.00	4,000.00	4,000.00	0.00	0.00%
7004 Insurance	6,500.00	4,000.00	4,000.00	4,000.00	0.00	0.00%
2103 7005 70021 Maintenance Sewer Mains	9,300.00	10,000.00	12,000.00	8,367.20	2,000.00	20.00%
2103 7005 70xxx Jet Vac Truck Lease	0.00	22,130.00	0.00	0.00	-22,130.00	-100.00%
2103 7005 70xxx Sewer Truck	0.00	8,321.00	8,216.00	0.00	-105.00	-1.26%
2103 7005 70xxx Slip Lining	0.00	39,825.00	39,225.00	0.00	-600.00	-1.51%
2103 7005 70605 West Ferry Extension Notes	16,011.94	0.00	0.00	50,223.04	0.00	#DIV/0!
7005 Sanitary Sewers, Laterals&Mains	25,311.94	80,276.00	59,441.00	58,590.24	-20,835.00	-25.95%
7081 70801 Capital Expense	15,221.65	70,000.00	70,000.00	21,821.65	0.00	0.00%
TOTAL EXPENSES	738,950.34	862,878.00	905,933.00	672,330.98	43,055.00	4.99%

JAMESTOWN WATER AND SEWER RATES
Proposed Rates for July 1, 2022 - June 30, 2023

Minimum in advance:				
Meter size	Quarterly	Seasonal	Quarterly	Seasonal
	Current Billing Rates		Proposed 7% inc.	
5/8"	\$83.94	\$319.74	\$89.82	\$340.84
3/4"	\$125.98	\$479.92	\$134.80	\$511.59
1"	\$156.47	\$596.02	\$167.42	\$635.36
1 1/2"	\$192.73	\$733.38	\$206.22	\$781.78
2"	\$251.06	\$956.38	\$268.63	\$1,019.50
3"	\$462.85	\$1,763.19	\$495.25	\$1,879.56
4"	\$696.69	\$2,654.06	\$745.46	\$2,829.23

Current Excess Water Rates: * per 1,000 gallons			Proposed
Minimum	Maximum	Rates	7% inc.
0	5,000	\$0.00	\$0.00
5,001	9,999	\$7.46	\$7.98
10,000	14,999	\$8.02	\$8.58
15,000	19,999	\$10.16	\$10.87
20,000	49,999	\$14.14	\$15.13
50,000	99,999	\$17.35	\$18.56
100,000	199,999	\$22.21	\$23.76
200,000	999,999,999	\$28.26	\$30.24

Excess Seasonal Water Rates: *per 1,000 gallons			Proposed
Minimum	Maximum	Rates	7% inc.
0	20,000	\$0.00	\$0.00
20,001	49,999	\$14.14	\$15.13
50,000	99,999	\$17.35	\$18.56
100,000	199,999	\$22.21	\$23.76
200,000	999,999,999	\$28.26	\$30.24

CURRENT SEWER RATES:		Proposed 5.72% inc.
Sewer use rate (per 1000 gallons):	\$17.20	\$18.18
Sewer flat rate for pump out: Flat B	\$199.02	\$210.40
Sewer flat rate for those without meters and without water: Flat A	\$79.68	\$84.24
Sewer metered rate for those without water (per 1000 gallons):	\$17.20	\$18.18
Sewer Debt Flat Fee:	\$38.02	
Sewer Debt Usage Fee (per 1000 gallons):	\$6.49	

Misc. Charges: No Change	Rates
Turn on/off (\$15 per service)	\$30.00
Install/Remove (\$50 per service)	\$100.00
Early Install/Remove (\$25. per service)	\$50.00
Sprinkler Charge (per unit)	\$0.18
Frozen Meter	\$125.00
Special Reading	\$20.00
Call out	\$150.00
Lien discharge recording fee	\$49.00

State Surcharge Rates - No Change
SC 1 .010540 per 100 gals.
SC 2 .016644 per 100 gals.

**TOWN OF JAMESTOWN SEWER DIVISION
 PROPOSED OPERATING BUDGET
 July 1, 2022- June 30, 2023**

NUMBER	ACCOUNT	PROPOSED 2022/2023	
70070940	Principal Due	\$459,528.00	
	Interest Due	\$9,870.00	\$469,398 00
	Income to offset Debt	\$469,398.00	

CURRENT WATER RATES 2021/2022

**PROPOSED WATER RATES
FY2022/2023**

Water - Minimum in Advance- 7% inc.
Water- Excess Water - 7% inc.
Sewer - 5.72% inc.

06-21-22 Water and Sewer Meeting Minutes

	Unit	Rate	Qtrly Amount	Yrly.	Unit	Rate	Qtrly Amount	Yrly.	Yrly \$ inc.	Yrly % inc.	
3,000/12,000 gallons											
Minimum in Advance	1	\$83.94	\$83.94	\$335.76	1	\$89.82	\$89.82	\$359.26	\$23.50		
Excess Water	0		\$0.00	\$0.00	0		\$0.00	\$0.00	\$0.00		
State Surcharge 1	3	\$0.11	\$0.32	\$1.26	3	\$0.11	\$0.32	\$1.26	\$0.00		
State Surcharge 2	3	\$0.17	\$0.50	\$2.00	3	\$0.17	\$0.50	\$2.00	\$0.00		
Sewer Charge- usage	3	\$17.20	\$51.60	\$206.39	3	\$18.18	\$54.55	\$218.19	\$11.81		
Sewer Debt Flat Fee	1	\$38.02	\$38.02	\$152.08	1	\$38.02	\$38.02	\$152.08	\$0.00		
Sewer Debt Usage Fee	3	\$6.49	\$19.47	\$77.88	3	\$6.49	\$19.47	\$77.88	\$0.00		
			\$193.84	\$775.37			\$202.67	\$810.68	\$35.31	4.55%	
8,000/32,000 gallons											
Minimum in Advance	1	\$83.94	\$83.94	\$335.76	1	\$89.82	\$89.82	\$359.26	\$23.50		
Excess Water	3	\$7.46	\$22.38	\$89.52	3	\$7.98	\$23.95	\$95.79	\$6.27		
State Surcharge 1	8	\$0.11	\$0.84	\$3.37	8	\$0.11	\$0.84	\$3.37	\$0.00		
State Surcharge 2	8	\$0.17	\$1.33	\$5.32	8	\$0.17	\$1.33	\$5.32	\$0.00		
Sewer Charge- Usage	8	\$17.20	\$137.59	\$550.37	8	\$18.18	\$145.46	\$581.85	\$31.48		
Sewer Debt Flat Fee	1	\$38.02	\$38.02	\$152.08	1	\$38.02	\$38.02	\$152.08	\$0.00		
Sewer Debt Usage Fee	8	\$6.49	\$51.92	\$207.68	8	\$6.49	\$51.92	\$207.68	\$0.00		
			\$336.03	\$1,344.10			\$351.34	\$1,405.35	\$61.25	4.56%	
13,000/52,000 gallons											
Minimum in Advance	1	\$83.94	\$83.94	\$335.76	1	\$89.82	\$89.82	\$359.26	\$23.50		
Excess Water	8	\$8.02	\$64.16	\$256.64	8	\$8.58	\$68.65	\$274.60	\$17.96		
State Surcharge 1	13	\$0.11	\$1.37	\$5.48	13	\$0.11	\$1.37	\$5.48	\$0.00		
State Surcharge 2	13	\$0.17	\$2.16	\$8.65	13	\$0.17	\$2.16	\$8.65	\$0.00		
Sewer Charge- usage	13	\$17.20	\$223.59	\$894.35	13	\$18.18	\$236.38	\$945.50	\$51.16		
Sewer Debt Flat Fee	1	\$38.02	\$38.02	\$152.08	1	\$38.02	\$38.02	\$152.08	\$0.00		
Sewer Debt Usage Fee	13	\$6.49	\$84.37	\$337.48	13	\$6.49	\$84.37	\$337.48	\$0.00		
			\$497.61	\$1,990.44			\$520.77	\$2,083.06	\$92.62	4.65%	
16,000/64,000 gallons											
Minimum in Advance	1	\$83.94	\$83.94	\$335.76	1	\$89.82	\$89.82	\$359.26	\$23.50		
Excess Water	11	\$10.16	\$111.76	\$447.04	11	\$10.87	\$119.58	\$478.33	\$31.29		
State Surcharge 1	16	\$0.11	\$1.69	\$6.75	16	\$0.11	\$1.69	\$6.75	\$0.00		
State Surcharge 2	16	\$0.17	\$2.66	\$10.65	16	\$0.17	\$2.66	\$10.65	\$0.00		
Sewer Charge- usage	16	\$17.20	\$275.18	\$1,100.73	16	\$18.18	\$290.92	\$1,163.69	\$62.96		
Sewer Debt Flat Fee	1	\$38.02	\$38.02	\$152.08	1	\$38.02	\$38.02	\$152.08	\$0.00		
Sewer Debt Usage Fee	16	\$6.49	\$103.84	\$415.36	16	\$6.49	\$103.84	\$415.36	\$0.00		
			\$617.09	\$2,468.37			\$646.53	\$2,586.13	\$117.76	4.77%	

CURRENT WATER RATES 2021/2022

**PROPOSED WATER RATES
FY2022/2023**

Water - Minimum in Advance- 7% inc.
Water- Excess Water - 7% inc.
Sewer - 5.72% inc.

06-21-22 Water and Sewer Meeting Minutes

	Unit	Rate	Qtrly Amount	Yrly.
32,000/128,000 gallons				
Minimum in Advance	1	\$83.94	\$83.94	\$335.76
Excess Water	27	\$14.14	\$381.78	\$1,527.12
State Surcharge 1	32	\$0.11	\$3.37	\$13.49
State Surcharge 2	32	\$0.17	\$5.32	\$21.30
Sewer Charge- usage	32	\$17.20	\$550.37	\$2,201.47
Sewer Debt Flat Fee	1	\$38.02	\$38.02	\$152.08
Sewer Debt Usage Fee	32	\$6.49	\$207.68	\$830.72
			\$1,270.48	\$5,081.94

	Unit	Rate	Qtrly Amount	Yrly.	Yrly \$ inc
	1	\$89.82	\$89.82	\$359.26	\$23.50
	27	\$15.13	\$408.50	\$1,634.02	\$106.90
	32	\$0.11	\$3.37	\$13.49	\$0.00
	32	\$0.17	\$5.32	\$21.30	\$0.00
	32	\$18.18	\$581.85	\$2,327.39	\$125.92
	1	\$38.02	\$38.02	\$152.08	\$0.00
	32	\$6.49	\$207.68	\$830.72	\$0.00
			\$1,334.57	\$5,338.26	\$256.33
					5.04%

	Unit	Rate	Qtrly Amount	Yrly.
68,000/272,000 gallons				
Minimum in Advance	1	\$83.94	\$83.94	\$335.76
Excess Water	63	\$17.35	\$1,093.05	\$4,372.20
State Surcharge 1	68	\$0.11	\$7.17	\$28.67
State Surcharge 2	68	\$0.17	\$11.32	\$45.26
Sewer Charge- usage	68	\$17.20	\$1,169.53	\$4,678.11
Sewer Debt Flat Fee	1	\$38.02	\$38.02	\$152.08
Sewer Debt Usage Fee	68	\$6.49	\$441.32	\$1,765.28
			\$2,844.34	\$11,377.36

	Unit	Rate	Qtrly Amount	Yrly.	Yrly \$ inc.
	1	\$89.82	\$89.82	\$359.26	\$23.50
	63	\$18.56	\$1,169.56	\$4,678.25	\$306.05
	68	\$0.11	\$7.17	\$28.67	\$0.00
	68	\$0.17	\$11.32	\$45.26	\$0.00
	68	\$18.18	\$1,236.43	\$4,945.70	\$267.59
	1	\$38.02	\$38.02	\$152.08	\$0.00
	68	\$6.49	\$441.32	\$1,765.28	\$0.00
			\$2,993.63	\$11,974.51	\$597.15
					5.25%

	Unit	Rate	Qtrly Amount	Yrly.
169,000/676,000 gallons				
Minimum in Advance	1	\$83.94	\$83.94	\$335.76
Excess Water	164	\$22.21	\$3,642.44	\$14,569.76
State Surcharge 1	169	\$0.11	\$17.81	\$71.25
State Surcharge 2	169	\$0.17	\$28.12	\$112.49
Sewer Charge- usage	169	\$17.20	\$2,906.62	\$11,626.49
Sewer Debt Flat Fee	1	\$38.02	\$38.02	\$152.08
Sewer Debt Usage Fee	169	\$6.49	\$1,096.81	\$4,387.24
			\$7,813.77	\$31,255.07

	Unit	Rate	Qtrly Amount	Yrly.	Yrly \$ inc.
	1	\$89.82	\$89.82	\$359.26	\$23.50
	164	\$23.76	\$3,897.41	\$15,589.64	\$1,019.88
	169	\$0.11	\$17.81	\$71.25	\$0.00
	169	\$0.17	\$28.12	\$112.49	\$0.00
	169	\$18.18	\$3,072.88	\$12,291.53	\$665.04
	1	\$38.02	\$38.02	\$152.08	\$0.00
	169	\$6.49	\$1,096.81	\$4,387.24	\$0.00
			\$8,240.87	\$32,963.49	\$1,708.42
					5.47%

	Unit	Rate	Qtrly Amount	Yrly.
210,000/840,000 gallons				
Minimum in Advance	1	\$83.94	\$83.94	\$335.76
Excess Water	205	\$28.26	\$5,792.70	\$23,170.80
State Surcharge 1	210	\$0.11	\$22.13	\$88.54
State Surcharge 2	210	\$0.17	\$34.94	\$139.78
Sewer Charge- usage	210	\$17.20	\$3,611.78	\$14,447.12
Sewer Debt Flat Fee	1	\$38.02	\$38.02	\$152.08
Sewer Debt Usage Fee	210	\$6.49	\$1,362.90	\$5,451.60
			\$10,946.42	\$43,785.67

	Unit	Rate	Qtrly Amount	Yrly.	Yrly \$ inc.
	1	\$89.82	\$89.82	\$359.26	\$23.50
	205	\$30.24	\$6,198.19	\$24,792.76	\$1,621.96
	210	\$0.11	\$22.13	\$88.54	\$0.00
	210	\$0.17	\$34.94	\$139.78	\$0.00
	210	\$18.18	\$3,818.37	\$15,273.49	\$826.38
	1	\$38.02	\$38.02	\$152.08	\$0.00
	210	\$6.49	\$1,362.90	\$5,451.60	\$0.00
			\$11,564.38	\$46,257.51	\$2,471.83
					5.65%

**TOWN OF JAMESTOWN
TOWN COUNCIL MEETING
for
TOWN, WATER AND SEWER MATTERS**

July 25, 2022

A special meeting of the Jamestown Town Council sitting as the Board of Water and Sewer Commissioners was called to order at the Jamestown Town Hall, Council Chambers, 93 Narragansett Avenue at 10:36 PM by Commission President Nancy A. Beye.

The following members were present:

Mary E. Meagher, Commission Vice-President
Michael G. White

Also, present were:

Jamie A. Hainsworth, Town Administrator
Roberta J. Fagan, Town Clerk
Christina D. Collins, Finance Director
Michael Gray PE, Public Works Director
Denise Jennings, Water and Sewer Clerk

Absent were:

Erik G. Brine, Commissioner
Randall White, Commissioner
Peter D. Ruggiero Esq., Town Solicitor

OPEN FORUM

Commission President Beye noted that this open forum would be for water and sewer matters only.

1) Scheduled requests to address: (None)

2) Non-scheduled request to address:

Carol Nelson-Lee-23 Buoy Street:

Ms. Nelson-Lee expressed her concerns regarding island wide water usage and conservation. Ms. Nelson Lee distributed her recommendation/suggestions dated July 25, 2022 to the Commission and Town Staff. (See attached) for review.

Commission President Beye thanked Ms. Nelson-Lee for her communication.

NEW BUSINESS

1) Review, Discussion, and/or Action and/or Vote: **Status update on North Reservoir.**

Town Administrator Hainesworth reported the following:

- On Thursday, July 21, 2022 the reservoir was 19 inches below the spillway.

- Today, July 25, 2022 the reservoir was 22 inches below the spillway.
- The current water restrictions in place are as follows:
June 1, 2022 through August 31, 2022- Lawn irrigation is prohibited.
- The next step pertaining to conservation, in accordance with the rules and regulations would be as follows:
No Lawn irrigation, house washing, boat washing, or residential car washing when the height of the reservoir is more than 42 inches below the top of the spillway.

2) **Review, Discussion, and/or Action and/or Vote: Rules and Regulations pertaining to Water Conservation**

Commissioner Meagher stated that the reason that she brought this subject up for discussion was that she feels that conditions are going to get worse.

Commissioner Mcagher expressed her concerns about boat washing during this dry time and stated that she thinks that the rules and regulations need to be updated for the future. Commissioner Michael White asked the Town Administrator to report weekly to the Commission on the status of the reservoir level. Commission President Beye stated that the residents need to be reminded and educated on the importance of this matter. Brief discussion ensued.

The Finance Director suggested that two advertisements be placed in the Jamestown Press. Specifically, one for municipal water restrictions and the second for island wide water conservation. Commissioner Michael White suggested using the electronic board that the police department uses.

ADJOURNMENT

Motion was made by Commissioner Meagher, seconded by Commissioner Michael White to adjourn the special meeting of the Jamestown Town Council sitting as the Board of Water and Sewer Commissioners at 10:49 AM.
Vote: President Beye, Aye; Commission Vice-President Meagher, Aye; Commissioner Michael White, Aye

Attest:

Denise Jennings
Water and Sewer Clerk

Good morning,

Likely you (the town council) have noticed

- we're three inches below average rainfall for this time of year
- the seasonal march of tropical disturbances across the Atlantic Ocean from Africa this time of year has not happened
- the rainstorms in Rhode Island have passed to the north.

Not only do we need to consider and safeguard the town's drinking water supply, we also need to consider and protect the water supply for those on private wells, outside the water district. (Generally, those homes north of Zeek's Creek/Weeden Lane.)

I specifically, politely and respectfully request:

1. A water study of water quantity of private wells. You may recall that one was proposed several years ago. But for whatever reason, the water study committee (comprised of Jim Turenne, hydrologist; Jack Hubbard, engineer; and myself) never received the information and cooperation we needed.
Now would be a good time for the town council to mandate and support such as effort.
2. Modify the high ground water table regulations to prohibit subsequent homeowners from modifying town-approved rain gardens, either by reducing their size or vegetation.
3. Begin the process of defining and approving water cisterns for homeowners.
Yes, I know that we're in a drought and that it might seem specious, but let's prepare for the future. If Bermuda can meet its water demands by collecting and storing rainfall, so can we.
4. I ask the town to lead by example, to wit:
Instead of the town hall gutter downspout (across the West Street lawn) lead to emptying into the parking lot, why not collect the gutter water into a rain barrel and use it to water plants inside and outside the building? Be visible in respecting water collection and use throughout town buildings, school buildings and the library.
5. Actively protect the conservation lots in the Jamestown Shores from encroachment and from the influx of abutters' lawn fertilizer run off into these lots.
6. Protect the 30-odd tax lots in the Jamestown Shores by designating them as conservation lots.
7. Consider offering homeowners on private wells a property tax reduction for installing rain gardens (where not specifically required by the high ground water table regs) and for installing cisterns (once the town defines their installation and use).

Thank you for your time and attention. Now is the time to act.

Carol Nelson-Lee, 23 Buoy Street, Jamestown

July 25, 2022

Project Update August 2022

WELLS

JR-1, JR-3

- JR-1 is in service and producing approximately 30 gpm directly into the transmission main.

TREATMENT PLANT

- The project schedule to strip and recoat the two steel filter tanks is being developed with SUEZ. As each tank is completed, the replacement membrane filters will be installed. The overhead crane was inspected in preparation for the project and no issues were found. The tentative plan is for work to begin in the fall.
- We have submitted a preliminary testing plan to RIDOH for PFAS testing. The RIDOH will fund an initial round of testing to establish a base line for Jamestown water. Sampling will be scheduled after RIDOH reviews the proposed sampling plan.

TRANSFER PUMPING/RESERVOIR

- The region is experiencing a moderate drought with the lack of significant rainfall over the past two months.
- No water was transferred from South Pond.

DISTRIBUTION SYSTEM

South Pond @ 6 MG

Usable Storage 6 Million Gallons

North Pond @ 37 MG

Usable Storage 60 Million Gallons

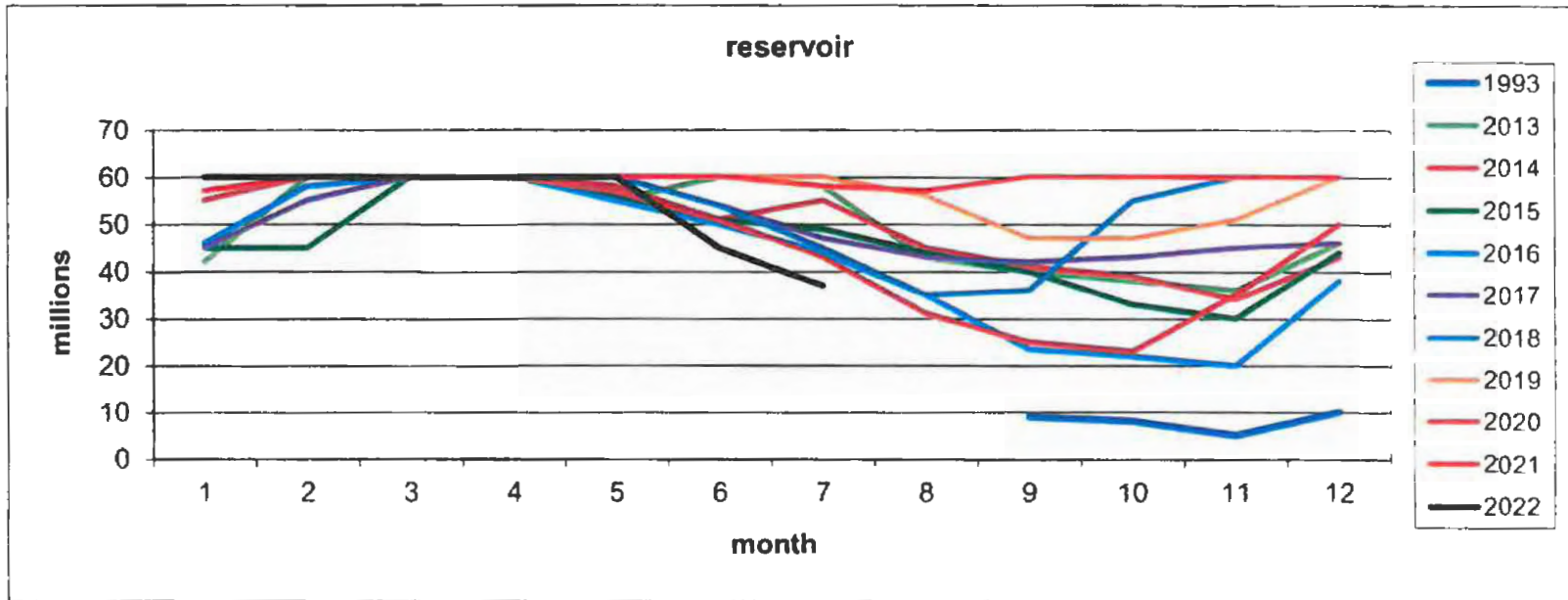
- The water tower painting project have been approved by the RI Department of Health. PARE Corporation is finalizing the bid documents for the project to be bid in fall 2022 with a planned start date in spring 2023.
- The Town has received proposal from PARE Corporation for the design of approximately 5700' of water main in Narragansett Ave and North Road. Pare will be working with the Town to prepare bid documents with the project anticipated to be bid in spring of 2023. Staff has recommended the proposal be awarded.
- The Town has received a proposal from PARE Corporation for the State mandated 5-year update to the Water Supply Management Plan. The updated plan is due to the State in April 2023. Staff has recommended the proposal be awarded.

WASTEWATER TREATMENT PLANT

- The monthly average daily flow at the treatment plant for May 0.12 million gallons per day. The monthly average allowed by our discharge permit is 0.73 million gallons per day. The peak daily flow was 0.22 million gallons. There were no sanitary sewer overflows for the month of July.

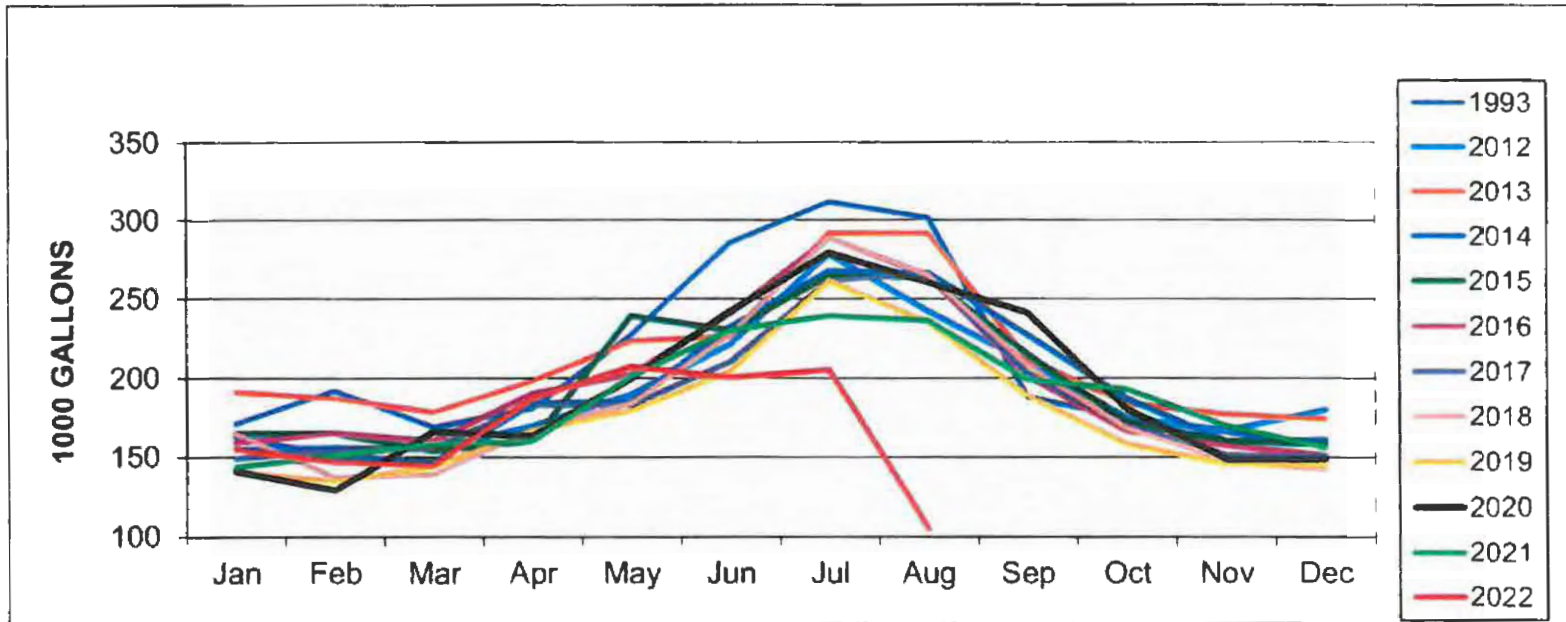
RESERVOIR LEVEL

	1993	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022
Jan		60	42	55	45	46	45	60	60	60	57	60
Feb		60	60	60	45	58	55	60	60	60	60	60
Mar		58	60	60	60	60	60	60	60	60	60	60
Apr		60	60	60	60	60	60	60	60	60	60	60
May		60	55	58	56	55	60	60	60	57	60	60
Jun		54	60	51	51	50	54	54	60	51	60	60
Jul		49	58	55	49	44	47	45	60	43	58	45
Aug		43	43	45	44	35	43	35	56	31	57	37
Sep	9	40	40	41	40	23.5	42	36	47	25	60	
Oct	8	38	38	39	33	22	43	55	47	23	60	
Nov	5	35	36	34	30	20	45	60	51	35	60	
Dec	10	42	46	43	44	38	46	60	60	50	60	



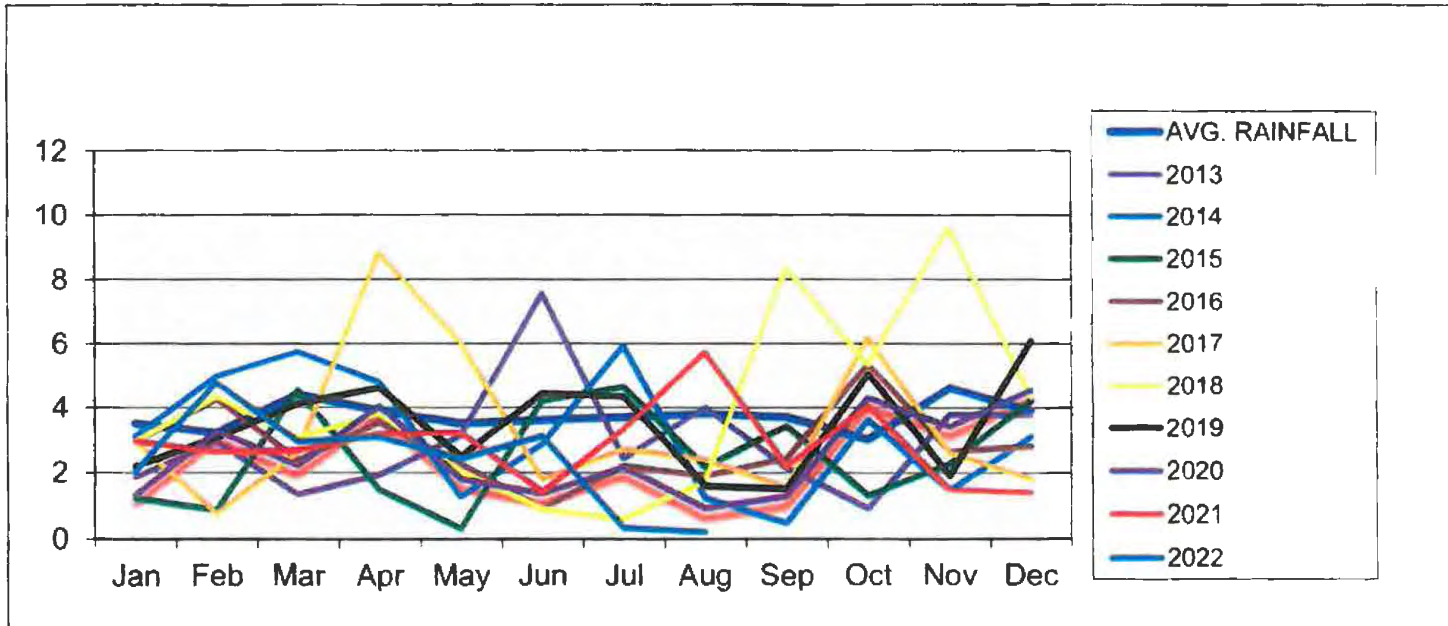
	1993	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022
Jan	171	173	239	172	155	191	163	165	159	149	165	141	141	144	155
Feb	192	173	210	158	156	187	151	165	165	155	137	135	129	151	147
Mar	169	165	198	157	155	178	147	154	160	156	139	144	166	158	145
Apr	181	196	210	180	170	198	184	160	190	183	167	167	163	160	187
May	227	195	180	212	190	223	185	239	202	183	184	179	200	201	207
Jun	285	215	218	226	221	226	232	230	240	210	227	204	242	230	200
Jul	311	277	274	279	278	291	267	264	288	261	288	261	279	239	205
Aug	301	290	251	254	242	291	266	263	264	266	265	235	260	236	105
Sep	188	245	193	205	210	212	227	215	201	203	208	189	241	199	
Oct	175	259	182	175	175	184	187	172	166	170	168	158	180	193	
Nov	166	226	160	164	167	177	160	160	157	151	148	146	149	170	
Dec	158	230	167	158	180	174	161	158	151	151	142	145	149	156	

PUMPING REPORT

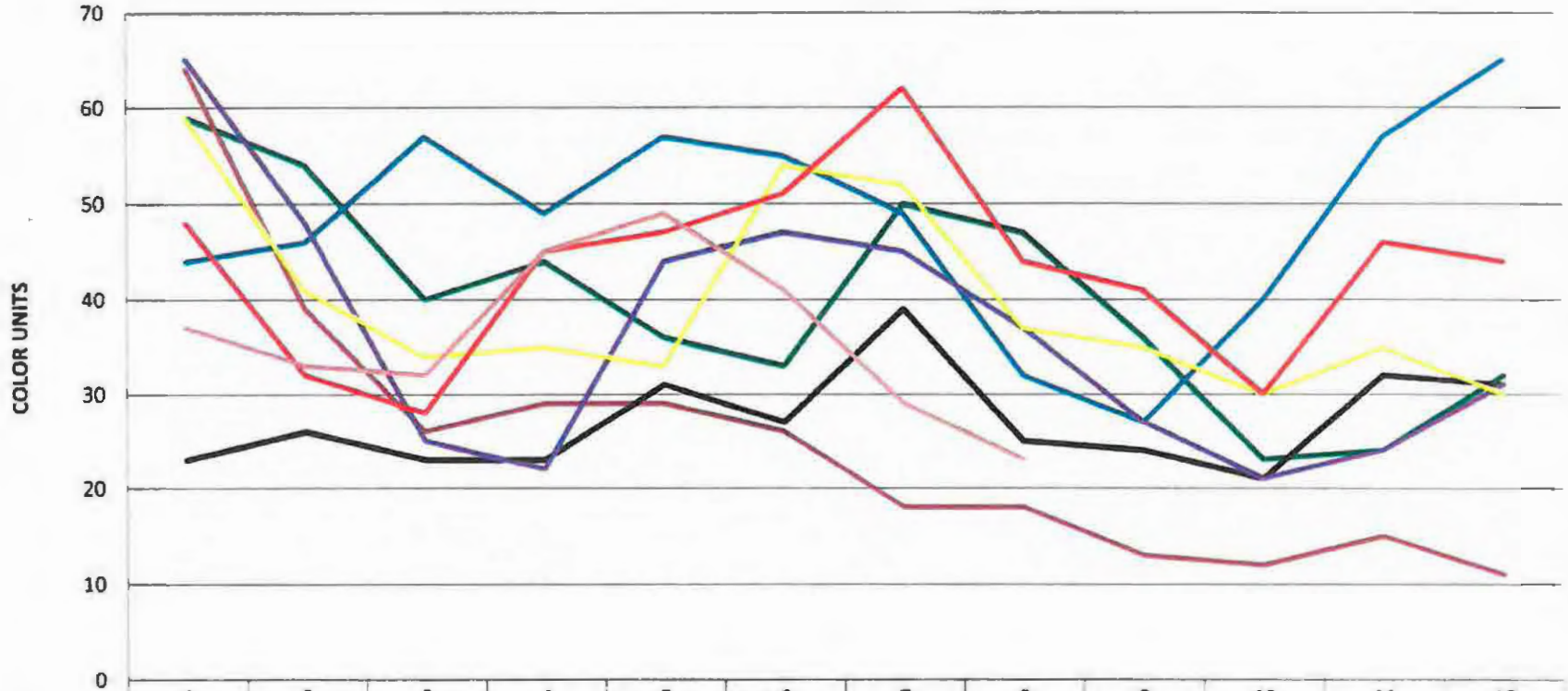


	AVG. RAINFALL	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022
Jan	3.5	1.85	3.1	1.22	2.94	2.94	2.94	2.19	1.3	2.94	2.04
Feb	3.2	2.94	4.98	0.86	4.25	0.76	4.33	3.06	3.26	2.62	4.77
Mar	4.4	1.32	5.74	4.53	2.36	2.62	3.07	4.11	2.21	2.66	2.94
Apr	3.9	1.92	4.8	1.47	3.53	8.8	3.79	4.61	4.03	3.18	3.08
May	3.5	3.11	1.27	0.32	2.24	6.03	2.03	2.46	1.79	3.2	2.43
Jun	3.6	7.55	2.86	4.2	0.89	1.79	0.89	4.44	1.36	1.4	3.11
Jul	3.7	2.42	5.93	4.63	2.19	2.7	0.61	4.33	2.16	3.3	0.35 avg 25.8
Aug	3.8	3.98	1.23	2.17	1.88	2.4	1.73	1.58	0.91	5.71	0.23
Sep	3.7	2.13	0.5	3.41	2.42	1.54	8.35	1.49	1.27	2.19	
Oct	3	0.9	3.61	1.31	5.33	6.18	5.34	5.04	4.29	4.03	
Nov	4.6	3.76	1.47	2.27	2.63	2.61	9.61	1.89	3.39	1.47	
Dec	3.9	3.76	3.1	4.2	2.79	1.81	4.33	6.09	4.53	1.38	
Total	44.8	35.64	38.59	30.59	33.45	40.18	47.02	41.29	30.5	34.08	18.95

RAINFALL



Transfer Pumping NORTH POND WATER QUALITY



	1	2	3	4	5	6	7	8	9	10	11	12
2015	59	54	40	44	36	33	50	47	36	23	24	32
2016	64	39	26	29	29	26	18	18	13	12	15	11
2017	23	26	23	23	31	27	39	25	24	21	32	31
2018	44	46	57	49	57	55	49	32	27	40	57	65
2019	65	48	25	22	44	47	45	37	27	21	24	31
2020	59	41	34	35	33	54	52	37	35	30	35	30
2021	48	32	28	45	47	51	62	44	41	30	46	44
2022	37	33	32	45	49	41	29	23				



**TOWN OF JAMESTOWN WWTF
MONTHLY REPORT
JULY 2022**

Douglas Ouellette, Superintendent

Parameters

	<u>Monthly Avr.</u>	<u>Permit Limit</u>	<u>Notes</u>
Flow	.1207	MGD .73 MGD	
Daily Max	.2240		
BOD Removal	99.8%	85%	% Removed
TSS Removal	99.2%	85%	% Removed
Fecal Coliform	1.11	No limit, report only	
Enterococci	1.0	(<35 cfu/100ml Monthly) (<276 cfu/100ml Daily)	

Environmental Compliance (Violations)

There are 0 violations to report for the month of July 2022

Complaints

There was one complaint reported for July, 45 Columbia Avenue reported its sewer was backing up. Staff responded to that address and determined it was the homes service line and that the street was clear.

Alarms

The facility had three alarms in July 2022, all three were at pump station#2 and were the result of pump#2 motor starter tripping out on over temp due to the heat.

Septage

The facility received 8250 gallons for July.

Sludge Production

The facility processed 105,000 gallons of sludge through Wastewater Services Incorporated.

Maintenance Management

Pump stations#1 and 2 had the grease and grit removed by Inland Waters. Facility staff replaced the motor starter for the sanitary sump.

Chemical Use

The facility used 347 gallons of Sodium hypochlorite and 150 pounds of lime for process control.

Collection System

31 pump station inspections were completed. All stations are operating as designed.

Energy Use

Energy use for July was: 187 KWH

Precipitation

Precipitation for July was .35"

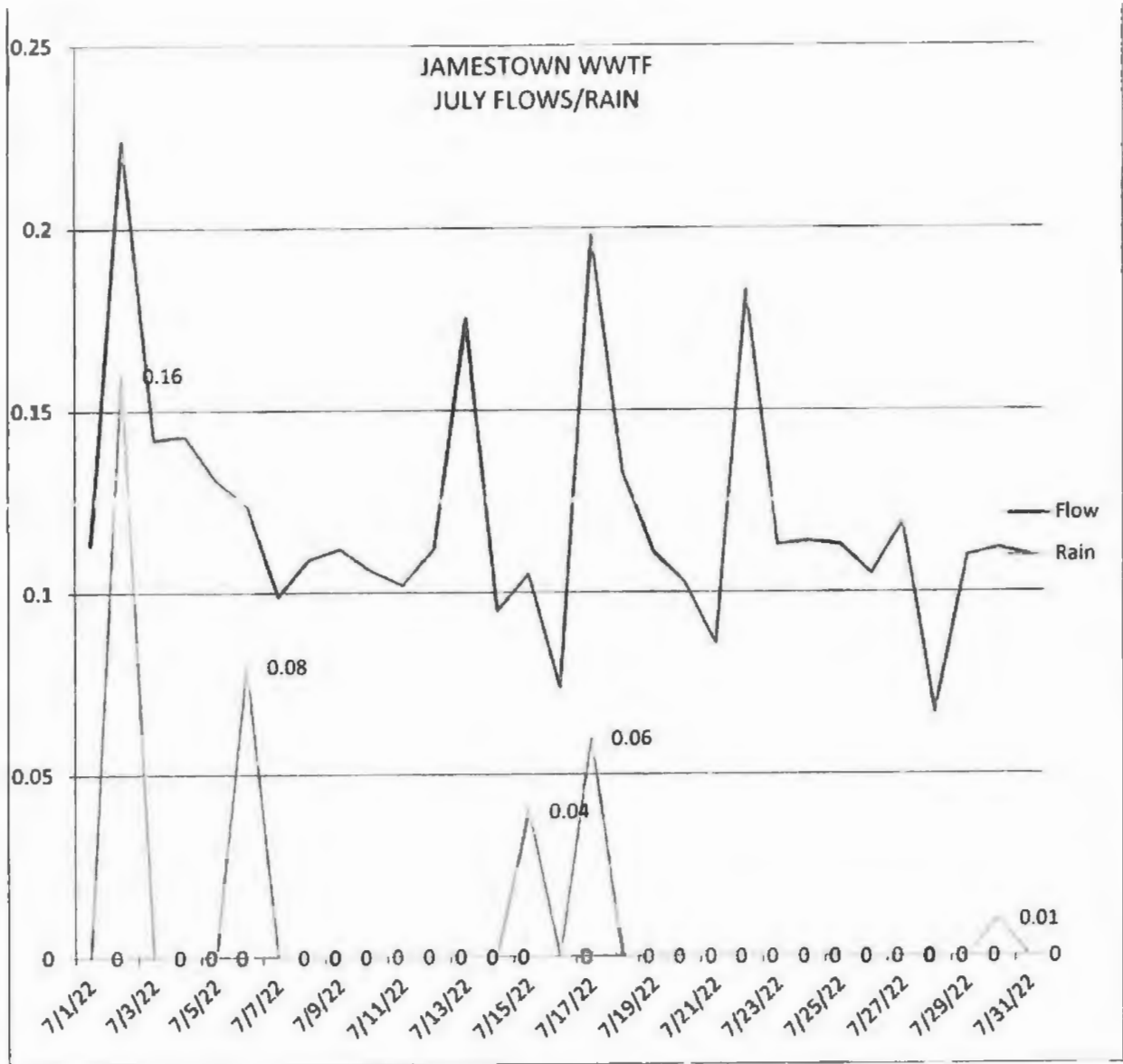
Golf Course

2,271,000 gallons of effluent was pumped to the pond in July.

Work Orders

70 work orders were completed.

Graphs



JAMESTOWN WATER DEPARTMENT

Consumer Confidence Report – 2022

Covering Calendar Year – 2021

RI1858419

This brochure is a snapshot of the quality of the water that we provided last year. Included are the details about where your water comes from, what it contains, and how it compares to Environmental Protection Agency (EPA) and state standards. We are committed to providing you with information because informed customers are our best allies. If you would like to learn more about our decision-making processes that affect drinking water quality, please call the Public Works Director at 401-423-7225.

Your water comes from

Source Name	Source Water Type
NORTH (CARR) POND	Surface Water
WELL JR-1 (BR)	Ground Water
SOUTH (WATSON) POND	Surface Water

Buyer Name	Seller Name
There are no additional purchases to display.	

The two primary sources of water are North Pond and South Pond. One groundwater well, designated JR-1, is used as a supplemental water source during periods of the year when the water level in the reservoirs is lower. We disinfect our water and treat it for pH and corrosion control. Our treatment plant can produce 500,000 gallons of clean water a day.

The RI Department of Health, in cooperation with other state and federal agencies, has assessed the threats to Jamestown Water Department water supply sources. The assessment considered the intensity of development, the presence of businesses and facilities that use, store or generate potential contaminants, how easily contaminants may move through the soils in the Source Water Protection Area (SWPA), and the sampling history of the water.

Our monitoring program continues to assure that the water delivered to your home is safe to drink. However, the assessment found that the water source is at LOW RISK of contamination. This does NOT mean that the water cannot become contaminated. Protection efforts are necessary to assure continued water quality. The complete Source Water Assessment Report is available from Jamestown Water Department or the Department of Health at (401) 222-6867.

Some people may be more vulnerable to contaminants in drinking water than the general population. Immuno-compromised persons such as those with cancer undergoing chemotherapy, persons who have undergone organ transplants, people with HIV/AIDS or other immune system disorders, some elderly, and infants can be particularly at risk from infections. These people should seek advice about drinking water from their health care providers. EPA/CDC guidelines on appropriate means to lessen the risk of infection by *Cryptosporidium* and other microbial contaminants are available from the Safe Drinking Water Hotline (800-426-4791).

Drinking water, including bottled water, may reasonably be expected to contain at least small amounts of some contaminants. The presence of contaminants does not necessarily indicate that water poses a health risk. More information about contaminants and potential health effects can be obtained by calling the EPA's Safe Drinking Water Hotline (800-426-4791).

The sources of drinking water (both tap water and bottled water) included rivers, lakes, streams, ponds, reservoirs, springs, and wells. As water travels over the surface of the land or through the ground, it dissolves naturally occurring minerals and, in some cases, radioactive material, and can pick up substances resulting from the presence of animals or from human activity.

Contaminants that may be present in sources water before we treat it include Microbial contaminants, such as viruses and bacteria, which may come from sewage treatment plants, septic systems, livestock operations and wildlife.

Inorganic contaminants, such as salts and metals, which can be naturally-occurring or result from urban storm water runoff, industrial or domestic wastewater discharges, oil and gas production, mining or farming.

Pesticides and herbicides, which may come from a variety of sources such as storm water run-off, agriculture, and residential users.

Radioactive contaminants, which can be naturally occurring or the result of mining activity.

Organic contaminants, including synthetic and volatile organic chemicals, which are by-products of industrial processes and petroleum production, and also come from gas stations, urban storm water run-off, and septic systems.

In order to ensure that tap water is safe to drink, EPA prescribes regulation which limits the amount of certain contaminants in water provided by public water systems. Food and Drug Administration regulations establish limits for contaminants in bottled water, which must provide the same protection for public health.

Our water system is required to test a minimum of 3 samples per month in accordance with the Total Coliform Rule for microbiological contaminants. Coliform bacteria are usually harmless, but their presence in water can be an indication of disease-causing bacteria. When coliform bacteria are found, special follow-up tests are done to determine if harmful bacteria are present in the water supply. If this limit is exceeded, the water supplier must notify the public.

Water Quality Data

The following tables list all of the drinking water contaminants which were detected during the 2021 calendar year. The presence of these contaminants does not necessarily indicate the water poses a health risk. Unless noted, the data presented in this table is from the testing done January 1- December 31, 2021. The state requires us to monitor for certain contaminants less than once per year because the concentrations of these contaminants are not expected to vary significantly from year to year. Some of the data, though representative of the water quality, is more than one year old. Our water system makes every effort to provide you with safe drinking water.

Terms & Abbreviations

Maximum Contaminant Level Goal (MCLG): the "Goal" is the level of a contaminant in drinking water below which there is no known or expected risk to human health. MCLGs allow for a margin of safety.

Maximum Contaminant Level (MCL): the "Maximum Allowed" MCL is the highest level of a contaminant that is allowed in drinking water. MCLs are set as close to the MCLGs as feasible using the best available treatment technology.

Secondary Maximum Contaminant Level (SMCL): recommended level for a contaminant that is not regulated and has no MCL.

Action Level (AL): the concentration of a contaminant that, if exceeded, triggers treatment or other requirements.

Treatment Technique (TT): a required process intended to reduce levels of a contaminant in drinking water.

Maximum Residual Disinfectant Level (MRDL): the highest level of a disinfectant allowed in drinking water. There is convincing evidence that addition of a disinfectant is necessary for control of microbial contaminants.

Maximum Residual Disinfectant Level Goal (MRDLG): the level of a drinking water disinfectant below which there is no known or expected risk to health. MRDLGs do not reflect the benefits of the use of disinfectants to control microbial contaminants.

Non-Detects (ND): lab analysis indicates that the contaminant is not present.

Parts per Million (ppm) or milligrams per liter (mg/l)

Parts per Billion (ppb) or micrograms per liter (µg/l)

Picocuries per Liter (pCi/L): a measure of the radioactivity in water.

Millirems per Year (mrem/yr): measure of radiation absorbed by the body.

Monitoring Period Average (MPA): An average of sample results obtained during a defined time frame, common examples of monitoring periods are monthly, quarterly and yearly.

Nephelometric Turbidity Unit (NTU): a measure of the clarity of water. Turbidity

in excess of 5 NTU is just noticeable to the average person. Turbidity is not regulated for groundwater systems.

Running Annual Average (RAA): an average of sample results obtained over the most current 12 months and used to determine compliance with MCLs

Locational Running Annual Average (LRAA): Average of sample analytical results for samples taken at a particular monitoring location during the previous four calendar quarters.

Testing Results for: JAMESTOWN WATER DEPARTMENT

Microbiological	Result	MCL	MCLG	Typical Source	Violation
COLIFORM (TCR)	In the month of August, 1 sample(s) returned as positive	Treatment Technique Trigger	0	Naturally present in the environment	No

Regulated Contaminants	Collection Date	Highest Value	Range (low/high)	Unit	MCL	MCLG	Typical Source	Violation
BARIUM	3/31/2021	0.01	0.007 - 0.01	ppm	2	2	Discharge of drilling wastes; Discharge from metal refineries; Erosion of natural deposits	No
Nitrate	3/31/2021	3/31/2021	0.06 - 0.16	ppm	10	10	Runoff from fertilizer use; Leaching from septic tanks, sewage; Erosion of natural deposits	No
Nitrate-Nitrite	4/30/2021	0.52	0.52	ppm	10	10	Runoff from fertilizer use; Leaching from septic tanks, sewage; Erosion of natural deposits	No

Disinfection Byproducts	Sample Point	Monitoring Period	Highest LRAA	Range (low/high)	Unit	MCL	MCLG	Typical Source	Violation
TOTAL HALOACETIC ACIDS (HAA5)	Distribution System	2021	25	10.6 - 28.4	ppb	60	0	Byproduct of drinking water disinfection	No
TTHM	Distribution System	2021	49	28.4 - 72.5	ppb	80	0	Byproduct of drinking water disinfection	No

Lead and Copper	Monitoring Period	90 th Percentile	Range (low/high)	Unit	AL	Sites Over AL	Typical Source
COPPER, FREE	2017 - 2019	0.12	0.02 - 0.338	ppm	1.3	0	Corrosion of household plumbing systems
LEAD	2017 - 2019	2	0 - 4	ppb	15	0	Corrosion of household plumbing systems

If present, elevated levels of lead can cause serious health problems, especially for pregnant women and young children. Lead in drinking water is primarily from materials and components associated with service lines and home plumbing. Your water system is responsible for providing high quality drinking water but cannot control the variety of materials used in plumbing components. When your water has been sitting for several hours, you can minimize the potential for lead exposure by flushing your tap for 30 seconds to 2 minutes before using water for drinking or cooking. If you are concerned about lead in your water, you may wish to have your water tested. Information on lead in drinking water, testing methods, and steps you can take to minimize exposure is available from the Safe Drinking Water Hotline or at <http://www.epa.gov/safewater/lead>.

Maximum Disinfection Level	MPA	MPA Units	RAA	RAA Units	Violation
2021 - 2021	0.1500	MG/L	0.1	MG/L	No

Total Organic Carbon	Number of Samples	RAA	Required Removal Ratio	Removal Ratio	Violation
5/1/2021 - 5/31/2021	12	1.46	1.0 RATIO	1.33	No

Analyte	Facility	Highest Value	Unit of Measure	Month Occurred	Violation
TURBIDITY	TREATMENT PLANT 1	0.09	NTU	June 2021	No

Radiological Contaminants	Collection Date	Highest Value	Range (low/high)	Unit	MCL	MCLG	Typical Source	Violation
No detected results were found in the past five years.								

During the 2021 calendar year, we had the below noted violation(s) of drinking water regulations

Federal Compliance Period	Analyte	Comments
No Violations Occurred in the Calendar Year of 2021		

Additional Required Health Effects Language

Coliforms are bacteria that are naturally present in the environment and are used as an indicator that other, potentially-harmful, bacteria may be present. Coliforms were found in more samples than allowed and this was a warning of potential problems.

There are no additional required health effects violation notices.



TOWN OF JAMESTOWN
 93 NARRAGANSETT AVENUE
 P.O. Box 377
 JAMESTOWN, RHODE ISLAND 02835

August 16, 2022

NOTICE

TOWN OF JAMESTOWN – WATER CONSERVATION

ALL RESIDENTS – MUNICIPAL WATER SYSTEM or PRIVATE WELLS
 Please make every effort to conserve NOW!

Your cooperation in preserving our natural resources is appreciated and necessary.

MUNICIPAL WATER USERS

<i>STATUS</i>	<i>ACTION LEVEL</i>
Normal – June 1 – August 31	No Lawn Irrigation
Moderate - 42” spillway	NO - Lawn Irrigation, House Washing, Boat Washing or Car Washing.
Severe – 43” below spillway	NO OUTDOOR USE

RESERVOIR STATUS AS OF AUGUST 16, 2022 – 33” below spillway.

PLEASE LIMIT USE - We do not want to be in the SEVERE category!

**Town of
Jamestown, Rhode Island**

PO Box 377
Jamestown, RI 02835- 1509
Phone: (401) 423-7193
Fax: (401) 423-7226



Date: August 17, 2022

To: Board of Water and Sewer Commissioners

From: Jean Lambert
Town Engineer

RE: Change of Use Application
Plat 9 Lot 105
3 Clarke Street
Laura Carlson dba Good Graces Grooming and McQuades Jamestown LLC

Attached is an application from Laura Carlson dba Good Graces Grooming and McQuades Jamestown LLC, owner of 6 Clarke Street for a change of use. The applicant has received approval from planning and zoning to convert the existing laundry facility into a grooming shop for dogs.

Water consumption at the laundry facility ranged from 200,000 to 400,000 gallons per year.

Water demand for the proposed facility is estimated at 18,000 gallons per year.

I support this change of use application based upon the projected reduction in demand. I recommend that, as a condition of approval, all fixtures meet the efficiency standards established by the water and sewer commission and that appropriate backflow preventer devices be installed.

**Town of
Jamestown, Rhode Island**

PO Box 377
Jamestown, RI 02835- 1509
Phone: (401) 423-7193
Fax: (401) 423-7226



Date: August 17, 2022

To: Board of Water and Sewer Commissioners

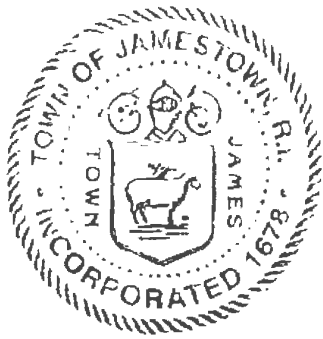
From: Jean Lambert
Town Engineer

RE: Change of Use Application
Plat 9 Lot 631
29 Narragansett Ave
We Dig Investments LLC

Attached is an application from We Dig Investments LLC, owner of 29 Narragansett Avenue for a change of use. The applicant has received approval from planning and zoning for the construction of a mixed-use structure with two commercial units and two residential units on the property. The two residential units will each have two-bedrooms and each commercial retail space will have a bathroom. The previous use was a bank with a single bathroom.

Water demand for residential use in Jamestown is 41 gallons per person per day. The total demand for (4) bedrooms using two persons per bedroom would be 328 gallons per day. The commercial retail space would be about 10 gallons per employee per day.

I support the change of use application based upon the projected demand. I recommend that as a condition of approval that all fixtures meet the efficiency standards established by the water and sewer commission, that each unit be separately metered, and that all water and sewer comments submitted to the Planning Board be addressed.



TOWN OF JAMESTOWN
 P.O. Box 377
 93 Narragansett Ave.
 JAMESTOWN, RHODE ISLAND 02835

August 9, 2022

Planning Office - 423-7210
 Fax - 423-7226

We Dig Investments, LLC
 Enrico DiGregorio, DiGregorio Corporation
 23 Business Park Drive
 Smithfield, RI 02917

Re: Development Plan Approval for 29 Narragansett Avenue, Plat 9, Lot 631

Dear Mr. DiGregorio:

At the August 3, 2022 Planning Commission meeting, the Commission voted to Grant Development Plan approval of the application of We Dig Investments, LLC, 29 Narragansett Avenue, Plat 9, Lot 631, Jamestown, RI, to build a mixed-use structure with 2 commercial units and 2 residential units, based on the following findings and subject to the following conditions of approval.

Findings of Fact

1. At various times, representatives of the Town and the Technical Review Committee (TRC) met with the applicant 4 times over the last few months to discuss the new application of We Dig Investments and to provide comments and recommendations
 - a. June 8, 2022
 - b. July 5, 2022
 - c. July 19, 2022 (see meeting minutes)
 - d. July 26, 2022. (see TRC minutes);
2. The Applicant submitted the following in support of this application.
 - a. An application dated 7-20-2022;
 - b. Plans by A Tesa Architecture dated 7-21-22:
 - i. First Floor Plan, 101
 - ii. Second Floor Plan, 102
 - iii. Third Floor Plan, 103
 - iv. Roof Plan, 104
 - v. Elevations, 200
 - vi. Elevations, 201
 - vii. Floor Area Ratio, 500
 - viii. Architectural Rendering (digital)

29 Narragansett Avenue
August 9, 2022
Page 2 of 4

- c. Site /Utilities/Drainage/Landscape/Soil Erosion and Sediment Control Plan for Mixed Use Development, AP 9, Lot 631 by DiGregorio Corporation Updated 6-7-2022.
 - d. Traffic Study by Pare Corporation dated 2-15-2022. Supplement dated 2-17-2022;
 - e. Hydrant Data in the vicinity of 2 Narragansett Avenue;
 - f. RIDOT Physical Alteration Permit to close the existing curb cut on Narragansett Avenue with granite curbing and sidewalks to match existing conditions surrounding site;
 - g. Vicinity Plan;
 - h. Aerial Photograph;
 - i. Soils Map;
 - j. Tax Statement;
3. The applicant was represented by Attorney John Mancini, and Alec Tesa, AIA, who was recognized by the Planning Commission as an expert witness;
 4. This is the second application for the applicant and this application meets the standards previously requiring variances. This proposal meets all the standards of the Zoning Ordinance including, parking, building lot coverage, setbacks, height.
 5. One to two additional parking spaces will be created along Narragansett Avenue due to closing the curb cut at Narragansett Avenue;
 6. The Village Special Development District permits 2 stories maximum, where the net floor area of the third floor (attic) of a structure should not exceed 75 percent of the area of the ground floor. This proposal meets this requirement based on sheet 500 by A Tesa Architecture;
 7. The Lot proposed for development is 10,258 square feet;
 8. The proposed duplex/mixed use structure is permitted by right within the CD District with 5,000 square feet;
 9. The Landscape plan is adequate when addressing the public realm;
 10. Refuse from the 4 units will be handled individually in the rear garage area of the building;
 11. The building height in the CD district and throughout the island is 35 feet. The proposed structure is 34' 9 1/4" which is required to be measured from the average grade of the 4 corners of the building;
 12. The property is serviced by municipal water and sewer. A municipal sewer line which services the dwelling at 7 Green Lane cuts across the south-east corner of the applicant's property
 13. The Traffic Analysis prepared by Pare Corporation, based on the previous proposal of 3 residential units and 3 commercial units, concluded that the proposed development will not have any significant impact to the capacity and safety of the surrounding roadway

29 Naragansett Avenue

August 9, 2022

Page 3 of 4

network. In addition, they concluded in a supplemental analysis that there are no crash trends in the vicinity of the proposed development site indicative of an existing safety hazard.

14. The applicant previously indicated that they do not intend to Short Term Rent the residential units. The Planning Commission accepted that commitment.
15. The applicant has, with the consent of the Public Works Director, installed a manhole at the southwest corner of the property and piped the water to Green Lane to resolve on site flooding from the property to the west.

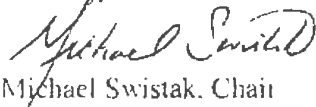
Conditions

1. This approval is for a duplex/mixed use structure containing 2 residential units and 2 ground floor commercial units.
2. Water Service:
 - a. The water services must be appropriately sized for a commercial/residential use.
 - b. Each unit shall be independently metered;
3. Sewer Service:
 - a. A 6" sewer connection into the existing 8" Green Lane sewer is acceptable;
 - b. The sewer connection must be a "Y" connection; a drop connection will not be permitted;
 - c. If a new sewer connection is proposed, the existing sewer connection from the property must be removed. Please note that this removal may necessitate the repair and/or replacement of a section of the existing 8" Green Lane sewer;
 - d. Note that there may be a conflict with the installation of the new sewer connection and the existing 12" water in Green Lane. It is suggested that an onsite meeting with Town Water and Sewer Department personnel present be coordinated prior to and during excavation for the utilities. A test pit may be required to investigate the existing conditions;
4. Roadway:
 - a. An excavation permit will be required to conduct work within the Town roadway;
 - b. A bond will be required for the cost of all work within the Town right of way (including at a minimum: road restoration, curbing, sidewalks and utility work);
 - c. The Town will require complete restoration of the roadway and sidewalks. A temporary patch must be in place for a minimum of 90 days. Final curb to curb paving on Green Lane within the area of disturbance will be required;
5. The site will be developed in strict adherence with the plans as approved by the Planning Commission as noted above prior to issuance of a Certificate of Occupancy;
6. No structures shall be built over the underground pipes at the southeast corner of the property in the parking lot/buffer area servicing the neighbor at 6 Green Lane (two-family with 6 Green Lane, Plat 94 of 570). The pipe shall be shown on the final plan.

29 Narragansett Avenue
August 9, 2022
Page 4 of 4

7. The applicant shall install new concrete sidewalks and curbing along the previous curb cut at Narragansett Avenue and Green Lane frontage to match the specifications of the existing Narragansett Avenue sidewalks to include the raised aggregate feature
8. The following shall be included in the Condominium Documents which shall be reviewed and approved by the Planner and Solicitor prior to final approval and recording:
 - a. Landscape maintenance standards shall be developed by a registered landscape architect and submitted to the Town Planner for review and approval at final approval:
9. Approval of the Board of Water and Sewer Commissioners shall be received prior to Final Approval; and,
10. Final Development Plan approval shall be granted Administratively.

Sincerely,



Michael Swistak, Chair
Jamestown Planning Commission

C. Planning Commission
Building Official
Public Works Director



Town of Jamestown, Rhode Island

Department of Public Works

93 Narragansett Ave ♦ Jamestown, RI 02835 – 1509

Phone: (401) 423-7193
Fax: (401) 423-7226
jlambert@jamestownri.net

Date: July 15, 2022

To: Jamie A. Hainsworth, Town Administrator

From: Jean Lambert, Town Engineer

RE: Award of Proposal
Water Supply System Management Plan Update 2022, Jamestown Municipal Water System

PARE Corporation has submitted a proposal for the development of the 5-year update to the *Water Supply System Management Plan (WSSMP)*. The proposal includes preparation of the WSSMP and submission of the plan to the Rhode Island Water Resources Board in accordance with State regulations. The Jamestown Water District is responsible for updating its WSSMP every 5 years.

PARE Corporation has worked extensively on the Town municipal water system in coordination with Town personnel. In addition, PARE completed the last update to the Town WSSMP in 2018. The State Master Price Agreement #584 was used in consideration of this proposal.

I recommend that the *Water Supply System Management Plan* be awarded to PARE Corporation for \$33,500 as detailed in their proposal dated June 29, 2022.

Please contact me if you have any questions or concerns.

**PUBLIC HEARING NOTICE
TOWN OF JAMESTOWN**

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Notice is hereby given that the Town Council of the Town of Jamestown will conduct a public hearing on August 22, 2022 at 6:30 p.m. at the Town of Jamestown’s Town Hall, 93 Narragansett Avenue, Jamestown, R.I. on the following proposed amendment to the Code of Ordinances regarding Chapter 82 – Zoning Ordinance. Opportunity shall be given to all persons interested to be heard upon the matter at the public hearing. The following proposed ordinance amendment is under consideration and may be adopted and/or altered or amended prior to the close of the public hearing without further advertising, as a result of further study or because of the views expressed at the public hearing. Any alteration or amendment must be presented for comment in the course of the public hearing. The proposed amendment is available for review and/or purchase at the Town Clerk’s Office between the hours of 8:30 a.m. and 4:30 p.m., Monday through Friday, excluding Holidays and on the Town’s web site at www.jamestownri.net.

Section 1. Be it hereby ordained by the Town Council of the Town of Jamestown that the Jamestown Code Of Ordinances, Chapter 82, Zoning Ordinance, as the same may have been heretofore amended, is hereby amended by changing the text of the Chapter, as follows:

NOTE: words set as ~~strike through~~ are to be deleted from the ordinance; words underlined are to be added to the ordinance.

See Exhibit A, attached hereto and incorporated herein by reference for the proposed amendments.

Section 2. The Town Clerk is hereby authorized to cause said changes to be made to Chapter 82 of the Town of Jamestown’s Code of Ordinances.

Section 3. This Ordinance shall take effect upon its passage.

Ad Date(s): August 4th, 11th, and 18th (3 times)
Publication Source: Jamestown Press
Hearing Date: August 22, 2022
Action: _____
Certified: _____

ORIGINAL
6/14/2022
10 1 21 11 000 6/21

Exhibit A

Sec. 82-103. Definitions.

The following words [terms] shall have the following meanings [in this chapter]:

...

(178) Pet Grooming. An establishment where domestic pets, (dogs and cats), are groomed and washed and may include the ancillary sale of products related to the service, but does not include any associated kennel, overnight accommodations, obedience training, pet walking, or pet food sales.

Sec. 82-301. – Uses and districts.

VII. Commercial services

B. Personal services

8. Pet Grooming

Table 3-1

Use	District												
	P	OS-I**	OS-II**	RR-200	RR-80	R-40	R-20	R-8	CL	CD	CWe	CWw	DC
...													
<u>8.</u>	<u>N</u>	<u>N</u>	<u>N</u>	<u>N</u>	<u>N</u>	<u>N</u>	<u>N</u>	<u>N</u>	<u>S</u>	<u>S</u>	<u>N</u>	<u>N</u>	
...													



Jamestown Planning Commission MEMORANDUM

TO: The Honorable Town Council
Nancy Beye, President

FROM: Michael Swistak, Chair, Jamestown Planning Commission

RE: Zoning Ordinance Amendment related to Pet Grooming

DATE: July 8, 2022

On Wednesday, July 6, 2022, the Town of Jamestown Planning Commission held a public meeting to consider proposed amendments to the Town of Jamestown Zoning Ordinance related Pet Grooming (“Zoning Ordinance Amendment”). During the public meeting the Planning Commission heard from Town Planner, Lisa Bryer, and Town Solicitor, Wyatt Brochu, and reviewed materials provided by the Town Planner, and provided an opportunity for members of the public to provide input. After due consideration of this matter, the Planning Commission voted to approve the Zoning Ordinance Amendment related to Pet Grooming, as attached. There were two approved motions as follows:

- 1) To allow the use of Pet Grooming, as defined, by right (Y) in the CL and CD Zoning Districts in the Jamestown Zoning Ordinance Use Table, Section 82-301 – 6 in favor, 1 opposed;
- 2) To consider amending the definition of Pet Grooming as provided to the Town Council on July 5, 2022 as follows:

(178) *Pet Grooming*. An establishment where domestic pets, (dogs and cats), are groomed ~~and washed with a maximum of one grooming station for every 200 square feet of floor space~~ and may include the ancillary sale of products related to the service, but does not include any associated kennel, overnight accommodations, obedience training, pet walking, ~~or~~ pet food sales ~~or outdoor dog holding areas (runs, cages or tie-outs)~~ – Unanimously voted.

The Planning Commission also recommends forwarding the proposed amendment to the Town Council for public hearing and subsequent action.

In support of approving the Zoning Ordinance Amendment, the Planning Commission made the following findings of fact, and determined the Zoning Ordinance Amendment to be consistent with the Town of Jamestown Comprehensive Community Plan and Rhode Island Zoning Enabling Act as follows:

A. FINDINGS OF FACT

The Town of Jamestown hereby finds the regulation of Pet Grooming is in the best interest of the residents of the Town of Jamestown for the following reasons:

Memo to Town Council
 July 8, 2022
 Page 2 of 5

1. Pet grooming is considered an appropriate “by right” use with the exclusions of kennel, overnight accommodations, obedience training, pet walking, pet food sales or outdoor dog holding areas (runs, cages or tie-outs);
2. Local research has found some communities to require a Special Use Permit for “Pet Grooming” and some communities permit the use “by right” in the use table;
3. Communities that permit the use as a Special Use often exclude the above mentioned uses;
4. Jamestown’s Zoning Ordinance permits the following uses “by right” in the CD and CL district without the need for a special use permit:
 - a. Family Day Care Home;
 - b. Horticulture Nursery;
 - c. Grocery, bakery;
 - d. Restaurant – no alcoholic beverages;
 - e. Marina;
 - f. Miscellaneous retail uses;
 - g. Department store;
 - h. Drug store;
 - i. Florist shops;
 - j. General office;
 - k. Day care center;
 - l. Laundry, dry cleaner pickup, self-service laundromat;
 - m. Funeral home; and,
 - n. Beautician, barber, shoe repair and similar services.
5. All of the above uses, are considered appropriate uses in Jamestown’s CD and CL districts without restriction;
6. The Planning Commissions recommended zone change is attached to this memo and includes the changes mentioned in the two motions above
7. The Town Solicitor in consultation with the Zoning Board Chair, the Planning Commission Chair, The Building Official, and the Town Planner have reviewed the Planning Commission’s amendments to the proposed amendment and found them to be in compliance with State Law and the Zoning Enabling Legislation as follows:

B. CONSISTENCY WITH THE COMPREHENSIVE PLAN

The Jamestown Planning Commission hereby finds the following evidence in support of the establishment of regulations in the Zoning Ordinance related to Pet Grooming. The Planning Commission finds that the proposed amendment is consistent with the Comprehensive Community Plan as follows:

2015 Comprehensive Community Plan

Economic Development Action Plan

Goal: To achieve a diverse local economy which provides job opportunities as well as basic goods and services for residents and maintains an affordable tax base.

Memo to Town Council
 July 8, 2022
 Page 3 of 5

Policy #1: Continue to direct commercial development into existing commercial zones.

Policy #4: Ensure that new or expanded development within the commercial zones is compatible with existing character of the community.

b.

Review and amend zoning ordinance to ensure permitted uses, requirements, etc. are compatible with community character and will foster desired results.

C. CONSISTENCY WITH ZONING

The Planning Commission finds that the proposed Zoning Ordinance amendment recognizes and takes into account the following applicable purposes of zoning as stated in the Rhode Island Zoning Enabling Act of 1991:

- (1) Promoting the public health, safety, and general welfare.
- (2) Providing for a range of uses and intensities of use appropriate to the character of the city or town and reflecting current and expected future needs.
- (3) Providing for orderly growth and development that recognizes:
 - (i) The goals and patterns of land use contained in the comprehensive plan of the city or town adopted pursuant to chapter 22.2 of this title;
 - (ii) The natural characteristics of the land, including its suitability for use based on soil characteristics, topography, and susceptibility to surface or groundwater pollution;
 - (iii) The values and dynamic nature of coastal and freshwater ponds, the shoreline, and freshwater and coastal wetlands;
 - (iv) The values of unique or valuable natural resources and features;
 - (v) The availability and capacity of existing and planned public and/or private services and facilities;
 - (vi) The need to shape and balance urban and rural development; and
 - (vii) The use of innovative development regulations and techniques.
- (4) Providing for the control, protection, and/or abatement of air, water, groundwater, and noise pollution, and soil erosion and sedimentation.
- (5) Providing for the protection of the natural, historic, cultural, and scenic character of the city or town or areas in the municipality.
- (6) Providing for the preservation and promotion of agricultural production, forest, silviculture, aquaculture, timber resources, and open space.
- (7) Providing for the protection of public investment in transportation, water, stormwater management systems, sewage treatment and disposal, solid waste treatment and disposal, schools, recreation, public facilities, open space, and other public requirements.
- (8) Promoting a balance of housing choices, for all income levels and groups, to assure the health, safety and welfare of all citizens and their rights to affordable, accessible, safe, and sanitary housing.
- (9) Providing opportunities for the establishment of low- and moderate-income housing.
- (10) Promoting safety from fire, flood, and other natural or unnatural disasters.
- (11) Promoting a high level of quality in design in the development of private and public facilities.
- (12) Promoting implementation of the comprehensive plan of the city or town adopted

Memo to Town Council
July 8, 2022
Page 4 of 5

pursuant to chapter 22.2 of this title.

(13) Providing for coordination of land uses with contiguous municipalities, other municipalities, the state, and other agencies, as appropriate, especially with regard to resources and facilities that extend beyond municipal boundaries or have a direct impact on that municipality.

(14) Providing for efficient review of development proposals, to clarify and expedite the zoning approval process.

(15) Providing for procedures for the administration of the zoning ordinance, including, but not limited to, variances, special-use permits, and, where adopted, procedures for modifications.

(16) Providing opportunities for reasonable accommodations in order to comply with the Rhode Island Fair Housing Practices Act, chapter 37 of title 34; the United States Fair Housing Amendments Act of 1988 (FHAA); the Rhode Island Civil Rights of Persons with Disabilities Act, chapter 87 of title 42; and the Americans with Disabilities Act of 1990 (ADA), 42 U.S.C. § 12101 et seq.

**PUBLIC HEARING NOTICE
TOWN OF JAMESTOWN**

Notice is hereby given that the Town Council of the Town of Jamestown will conduct a public hearing on the 22nd day of August 2022 at the Jamestown Town Hall, 93 Narragansett Avenue on the following proposed amendment to the Code of Ordinances regarding **Chapter 14 – Buildings and Buildings Regulation**. Opportunity shall be given to all persons interested to be heard upon the matter at the public hearing. The following proposed ordinance amendment is under consideration and may be adopted and/or altered or amended prior to the close of the public hearing without further advertising, as a result of further study or because of the views expressed at the public hearing. Any alteration or amendment must be presented for comment in the course of the public hearing. The proposed amendment is available for review at the Town Clerk’s Office between the hours of 8:30 a.m. and 4:30 p.m., Monday through Friday, excluding Holidays and at www.Jamestownri.gov.

Section 1. The Town Council of the Town of Jamestown does hereby resolve that the Jamestown Code Of Ordinances, **Chapter 14 – Buildings and Buildings Regulation**, as the same may have been heretofore amended, is hereby amended by changing the text of the Chapter, as follows:

NOTE: words set as ~~strike through~~ are to be deleted from the ordinance; words underlined are to be added to the ordinance.

See Exhibit A, attached hereto and incorporated herein by reference. NOTE: amendments to the terms and conditions set forth at Exhibit A may be made based on comments received during the public hearing.

Section 2. The Town Clerk is hereby authorized to cause said changes to be made to Chapter 14 of the Town of Jamestown’s Code of Ordinances.

Section 3. This Ordinance shall take effect upon its passage.

Ad Date(s): August 11, 2022
Publication Source: Jamestown Press
Hearing Date: August 22, 2022
Action: _____
Certified: _____

1 **Exhibit A**

2
3 **Chapter 14 – BUILDINGS AND BUILDING REGULATIONS**

4
5 **ARTICLE V. – SHORT TERM RENTALS**

6
7 **Sec. 14-80. - Findings.**

- 8
9 a) Short-term residential rentals, which is defined as residential rental tenancies of less
10 than 30 days duration, occurs in many residential areas of the Town. Jamestown
11 recognizes the growing trend by the homeowners public to provide accommodations
12 in their homes to travelers. The provision of such type of housing accommodations can
13 be beneficial under certain circumstances and, if properly regulated, provide a means
14 of assisting property owners to keep their properties in good order and repair which, in
15 turn, assists in stabilizing home ownership, maintaining property values, and
16 strengthening the economy of Jamestown. This trend to engage in short-term rentals
17 has also been expanded to include absentee owner-investors.
18
19 b) Simultaneously, Jamestown is mindful of the negative impacts short-term rental
20 activity has on well-established residential neighborhoods. The seasonal (primarily
21 summer) rental market has been transformed into short-term rentals, often with
22 tenancies of less than one week in duration, conducted via increasingly anonymous means
23 through the internet. This transformation is profound in its potential to convert every home
24 on the island into a commercial hotel-like activity without the benefit of community review
25 or appropriate regulation. This trend has also fostered commercial investment to purchase
26 previously single family occupied homes and transformed them into hotel-like rentals in
27 many residential neighborhoods. Unregulated short-term rental activity obliterates the
28 distinctions between residential and commercial uses and zoning districts. It also
29 undermines the Town's Comprehensive Plan, Zoning Ordinance, life and safety codes and
30 the safeguards therein that enable homeowners and residents to know and to predict what
31 land uses are allowed in their neighborhoods and in the dwelling next door.
32
33 c) The impact of short-term rentals on long-term rentals and affordable rentals has been
34 negative and significant by replacing such long term and affordable rentals with more
35 lucrative short-term rental opportunities. Lack of availability of long-term and affordable
36 rentals has forced out the younger generation of Town residents to other communities,
37 reducing economic diversity and community volunteers. This resident displacement will
38 continue and may increase if not regulated.
39
40 d) Without appropriate controls on the manner, method, location, and operation of
41 short-term rentals, residential neighborhoods stand to be harmed by undue
42 commercialization and disruption. The primary and overarching purpose of a residential
43 neighborhood is first and foremost a residential community, where people live, not a
44 place of transient occupancy or commercial activity. The regulation of short-term rentals,
45 the introduction of requirements, safeguards, and community review, will improve and

1 moderate this land use transformation. Regulation of this activity will serve to help
 2 maintain the residential character of neighborhoods.

- 3
- 4 e) The regulations set forth hereinafter strike an appropriate balance by encouraging and
 5 strengthening opportunities for home ownership by providing a means of assisting owners
 6 of homes in the upkeep of their property, and significantly, by maintaining the residential
 7 character of neighborhoods by requiring that short-term rentals, as defined by this
 8 ordinance, be operated and located in such a manner as to curb the potential of residential
 9 neighborhoods becoming predominantly places for commercial hotel-like rentals and the
 10 associated negative externalities.
- 11
- 12 f) The Constitution of the State of Rhode Island, Article XIII, Section 2, in relevant part,
 13 grants to the Town of Jamestown the authority to enact and amend local laws relating to
 14 its property, affairs, and government if such local laws are consistent with the Constitution
 15 and laws enacted by the General Assembly. This delegation of power includes the police
 16 power to enact reasonable legislation to regulate to protect the public health, safety, and
 17 welfare.
- 18
- 19 g) The Town of Jamestown finds that, by application of the regulatory framework contained
 20 herein, the short-term rental of dwelling units can have a positive effect on the health,
 21 safety, and welfare of the community by providing a flexible housing stock that allows
 22 travelers safe accommodations while contributing to the local economy and providing
 23 homeowners an opportunity to hold property in difficult economic circumstances or as an
 24 investment while balancing these regulations to also protect the integrity of the residential
 25 neighborhood from commercialization.

26

27 **Sec. 14-81. Applicability.**

- 28
- 29 a) The provisions of this chapter shall apply to all short-term rentals of dwelling units, as
 30 defined subsequently, herein, within the Town of Jamestown.

31

32 **Sec. 14-82. Definitions.** For this chapter, the following definitions shall apply:

- 33
- 34 a) Bedroom or Sleeping Accommodation: Any room in a residential structure which is greater
 35 than 70 square feet in area, which is susceptible to present or future use as a private sleeping
 36 area, which has at least one window and one interior method of entry and egress but
 37 excluding closets, shared spaces open to the house, and bathrooms.
- 38
- 39 b) Dwelling Unit: A structure or portion thereof providing complete, independent living
 40 facilities for one or more persons, including permanent provisions for living, sleeping,
 41 eating, cooking, and sanitation, and containing a separate means of ingress and egress.
- 42
- 43 c) Licensing Authority: The Town Council of the Town of Jamestown.
- 44
- 45 d) Local Representative: A person designated on a registration form filed under this chapter
 46 as the person authorized to receive any process, notice or demand required or permitted to

1 be served upon the owner of the premises and required to respond to questions/complaints
 2 from tenants, neighbors, and Town staff on a 24/7 basis. A local representative may, but
 3 need not, also serve as property manager.

4
 5 e) Registrar: The Town Clerk.

6
 7 f) Resident: The record owner of a parcel of real estate who (1) physically resides in the
 8 subject property for no less than 183 days per year; and (2) has designated the subject
 9 property as their legal residence for a driver's license, voter registration, State identification
 10 card or other suitable form as proof of domicile. A business entity and/or trust is not defined
 11 as a resident for the purposes of this ordinance.

12
 13 g) Short-term Rental: The rental, lease, or other contractual arrangement for the occupation
 14 of a dwelling unit, or any portion thereof, by a tenant or occupant for residential and/or
 15 dwelling purposes, for any period of less than thirty (30) consecutive days. Short-term
 16 Rental shall not include duly licensed and permitted hotel, motel, bed and breakfast homes,
 17 and community residences.

18
 19 **Sec. 14-83. Registration, inspection and license required!**

20
 21 a) Every Short-term Rental unit shall obtain a compliance certificate issued by the Building
 22 Official, shall be registered by the record property owner thereof with the Registrar, and
 23 shall apply for and be issued a license from the Licensing Authority before any use of the
 24 Short-term Rental Unit occurs.

25
 26 b) Prior to registration and licensing of a Short-term Rental unit, the Short-term Rental unit
 27 shall be inspected for a fee by the Building Official or his/her designee and the Jamestown
 28 Fire Marshal. Thereafter, the dwelling unit shall be inspected by the Building Official each
 29 two (2) years thereafter, and by the Fire Marshall each two (2) years thereafter, to be
 30 completed no later than the application period filing of the requisite year. The purpose of
 31 the inspection is to determine the occupancy limit of the unit pursuant to Sec 14-87 of this
 32 chapter and compliance with the relevant State Building Codes, Fire Codes and Town
 33 Ordinances, including, but not limited to smoke and C.O. detectors are installed and
 34 compliance with the State Fire Code for dwelling units and Short-term Rental units and to
 35 determine the number of off-street and on-street parking spaces required and available. The
 36 Building Official or his/her designee shall issue a Short-term Rental compliance certificate
 37 stating that the unit has passed the required inspections and shall state the maximum
 38 occupancy for the Short-term Rental and dwelling unit. The Building Official and/or Fire
 39 Marshall may conduct an inspection of any Short-term Rental unit upon complaint or for
 40 any other proper reason pursuant to the General Laws, applicable regulations and/or Town
 41 Ordinances. Failure of the record owner of the Short-term Rental unit to allow inspections
 42 shall constitute a violation of this chapter.

43
 44 c) Any deficiencies found by the Building Official or Fire Marshall must be satisfactorily
 45 addressed by the record owner prior to issuance of a compliance certificate or the use or

1 re-use of the Short-term Rental unit; engaging or continuing the Short-term Rental while
 2 deficiencies are outstanding shall be a violation of this chapter.

- 3
 4 d) A Short-term Rental unit compliance certificate shall expire on December 31st of each year
 5 and must be renewed by the holder, unless revoked, rescinded and/or returned. Any Short-
 6 term Rental compliance certificate issued prior to December 31st of any year shall thereafter
 7 expire and require renewal annually prior to December 31st of the year issued.

8
 9 **Sec. 14-84. Compliance certificate, registration and license forms.**

- 10
 11 a) The Short-term Rental unit compliance certificate form shall be prepared and issued by the
 12 Building Official, who is hereby authorized to require such relevant and appropriate
 13 information as deemed necessary to constitute compliance with the relevant provisions of
 14 this ordinance for the issuance of such certificate.
- 15
 16 b) The rental registration form shall be developed by the Registrar's office and, at a minimum,
 17 shall indicate the Tax Assessor's plat and lot number, address of the rental dwelling and
 18 Short-term Rental unit, the number of Short-term Rental units therein, the maximum
 19 occupancy, the name, permanent mailing address, email address, and telephone number of
 20 the record owner and of his or her registered local representative, if different than the
 21 owner. Copies of the registration form, with 24 hours, 7 days a week contact information
 22 for the record owner and, if applicable, the local representative, will be held on file by the
 23 Registrar.
- 24
 25 c) The Short-term Rental unit license form shall be prepared and issued by the Registrar's
 26 office, who is hereby authorized to require such relevant and appropriate information as
 27 deemed necessary to constitute compliance with the relevant provisions of this ordinance
 28 for the issuance of a license by the Licensing Authority.

29
 30 **Sec. 14-85. Filing date; term.**

- 31
 32 a) On or before October 1 of each year, the record owner of the rental dwelling unit shall file
 33 the completed rental registration form with the Registrar along with the compliance
 34 certificate issued by the Building Official, which registration and certificate, if issued, shall
 35 be valid for a one-year period from January 1 to December 31 of the following year, subject
 36 to the issuance of a license for the same by the Licensing Authority. If the property is
 37 registered and issued a compliance certificate during the calendar year, the registration and
 38 compliance certificate shall be valid until December 31 of that same year, subject to the
 39 issuance of a license for the same by the Licensing Authority. Failure of the record owner
 40 to obtain a compliance certificate, register and be issued a license for the Short-term Rental
 41 unit shall constitute a violation of this chapter.
- 42
 43 b) Once a completed registration and licensing application is submitted to the Registrar's
 44 office on or before October 1st of each year, the Registrar shall place all completed
 45 applications on a Licensing Authority agenda for consideration, discussion, and potential

1 action. The Registrar shall cause an advertisement to be made no less than two (2) weeks
 2 prior to the date selected for the License Authority meeting containing the list of
 3 applications filed and forwarded to the Licensing Authority. A public hearing shall be
 4 available to any person so requesting to make comment or contest any Short-term Rental
 5 unit application pending before the License Authority. Absent any objections being filed
 6 either before or at the Licensing Authority meeting on a Short-term Rental application, the
 7 Licensing Authority may approve an application on their consent agenda, without a public
 8 hearing or deliberation. The Licensing Authority may conditionally approve and/or deny a
 9 Short-term Rental license to an applicant only for just cause. Just cause may include, but
 10 not be limited to, complaints, regulatory contacts, misleading or inaccurate filing
 11 information, or ordinance violations to name a few.

12
 13 **Sec. 14-86. Registration and license fee.**

- 14
 15 a) There shall be an annual registration and license fee of three hundred and fifty (\$350.00)
 16 dollars for each Resident Short-term Rental unit and an annual registration and license fee
 17 of seven hundred dollars (\$700.00) for all other Short-term Rental units covered under the
 18 provisions of this chapter. Registration and license fees are required to be paid upon
 19 application and are non-refundable.

20
 21 **Sec. 14-87. Occupancy location, limits, and parking requirements.**

- 22
 23 a) A Short-term Rental is only permitted in a dwelling unit, or a portion thereof, by a tenant
 24 or occupant for residential purposes. Short-term Rentals are prohibited in accessory
 25 structures and structures that do not constitute a dwelling unit or portion thereof.
 26
 27 b) The maximum occupancy for the dwelling and Short-term Rental unit shall be two persons
 28 per bedroom and in cases where dwelling units use an On-site Wastewater Treatment
 29 System ("OWTS") maximum occupancy shall not exceed the number of bedrooms
 30 supported by the design load of the property's OWTS. The record owner shall provide
 31 records and/or information that the Building Official or his/her designee deems reasonably
 32 sufficient to determine the number of bedrooms for which the OWTS is rated. If OWTS
 33 information is unavailable for the dwelling unit, it shall be deemed a two-bedroom dwelling
 34 unit. The maximum occupancy may be further limited by the requirements of Subsection
 35 b, herein.
 36
 37 c) One off-street parking space shall be provided on the same lot on which the Short-term
 38 Rental is located for each bedroom, plus one additional parking space, as determined by
 39 the Building Official. Off-street parking spaces shall be located within an identified
 40 driveway and/or parking area and not on lawn areas. All required parking spaces must be
 41 dedicated and available for use as required by this ordinance. The total number of parking
 42 spaces required shall be one greater than the number of bedrooms utilized for occupancy.
 43 Each required parking space shall be not less than 10 feet in width and 22 feet in length
 44 exclusive of drives and maneuvering space. Where the total number of parking spaces

1 required by this section cannot be met, the permitted occupancy of the dwelling shall be
 2 reduced to conform to the available amount of off-street parking spaces.

- 3
 4 d) No tents, storage units, boats, recreational vehicles, and the like shall be used and/or
 5 occupied while on the Short-term Rental property.
 6
 7 e) The record owner shall be jointly and severally liable for compliance with the Short-term
 8 Rental Ordinance provisions, including but not limited to, rental term limits, occupancy
 9 limits and parking requirements. Non-compliance with any of the provisions of this
 10 ordinance or any other Code of Ordinance provisions of the Town of Jamestown by users
 11 of the Short-term Rental unit shall constitute a violation of this chapter.

12
 13 **Sec. 14-88. Owner's obligations.**

- 14
 15 a) All Short-term rental unit advertisements shall contain an accurate and detailed description
 16 of the Short-term Rental unit and the limitations and requirements contained in this
 17 ordinance for use of the Short-term Rental unit.
 18
 19 b) All Short-term Rental unit agreements shall attach a copy of the applicable short-term
 20 rental registration and permit for the premises. The Short-term Rental unit agreement shall
 21 state that the renter may be held legally responsible and liable for any violations of law
 22 committed by the renter or by other occupants or guests while at the Short-term Rental unit
 23 premises, including violations of the laws and ordinances pertaining to noise, disorderly
 24 conduct, disturbance of the peace, keeping dogs on a leash, parking, trash maintenance and
 25 disposal, and dwelling occupancy limits.
 26
 27 c) The owner and/or local representative shall obtain accurate and up-to-date information,
 28 including the names, home addresses and phone numbers of the renters, the date of the
 29 rental period and a copy of a state issued driver's license or identification card or passport
 30 from the renter and any tenants or guests. The owner and/or local representative shall
 31 maintain this information throughout the term of the Short-term Rental agreement and for
 32 90 (ninety) days thereafter; and shall make this information available to Town officials
 33 who are lawfully investigating or prosecuting any offense reasonably believed to involve
 34 one or more of the renters. Failure of the record owner and/or local representative to gather,
 35 maintain or provide this required information shall constitute a violation of this chapter.

36
 37 **Sec. 14-89. Posting of notice by owner.**

- 38
 39 a) The record owner shall be responsible and is required to state all short-term rental
 40 advertising the maximum number of bedrooms, maximum number of persons, and number
 41 of designated on-site parking spaces. The record owner shall be responsible to post and
 42 affix in plain view, in a conspicuous place within the rental dwelling unit, a compilation to
 43 be provided by Town staff and available at the office of the Registrar, containing general
 44 information regarding certain Town ordinances with which tenants must comply, dwelling
 45 occupancy limits, and any other pertinent ordinance, or law information which the Town
 46 may deem appropriate from time to time. In addition, notice of water conservation, trash

1 pickup, and recycling shall also be posted. The record owner of the Short-term Rental
 2 dwelling unit subject to the provisions of this chapter shall cause the registration form and
 3 permit required by this chapter to be posted or affixed to the inside of the primary access
 4 door to said Short-term Rental dwelling unit so as to allow the lease and registration form
 5 to be readily available for inspection by police, zoning, building, or minimum housing
 6 officials of the Town of Jamestown. Non-compliance of posting requirements shall be a
 7 violation of this chapter.

8
 9 **Sec. 14-90. Local representative.**

- 10
 11 a) The record owner shall designate on the registration form, if different from themselves, an
 12 individual who permanently resides in Rhode Island, or a property manager with a
 13 physically staffed office within Rhode Island, as the record owner's local representative,
 14 who shall be authorized to receive any process, notice or demand required or permitted to
 15 be served upon the owner of the premises. The record owner may be designated as the local
 16 representative, only if he or she resides in Rhode Island.
- 17
 18 b) The local representative must be authorized by the record owner to respond to tenant and
 19 neighborhood questions or concerns on a 24/7 basis. The local representative shall serve as
 20 the initial contact person if there are questions or complaints regarding the use of the
 21 dwelling unit for short-term rentals. The local representative promptly shall respond in
 22 person or via telephone to those complaints to ensure that the use of the dwelling unit
 23 complies with the requirements of this chapter, as well as all other applicable Town
 24 ordinances pertaining to parking, noise, disturbances, or nuisances, as well as state law
 25 pertaining to the consumption of alcohol and/or the use of illegal drugs.
- 26
 27 c) The failure of the record owner or local representative promptly to respond in person or
 28 via telephone to the Jamestown Police Department or other Town Official inquiries and
 29 address and resolve any situation, complaint, or violation within two (2) hours shall be
 30 considered a violation of this chapter.
- 31
 32 d) The record owner may change the designation of the local representative from time to time
 33 by filing an amended registration application including the name, address, and telephone
 34 number of the new local representative. Failure to notify the Town of any change in the
 35 local representative shall constitute a violation of this chapter.

36
 37 **Sec. 14-91. Enforcement; penalty for violation; revocation of permit.**

- 38
 39 a) For the purposes of enforcement of the provisions of this chapter, the Town Council of the
 40 Town of Jamestown hereby designates and authorizes the Zoning Enforcement Officer for
 41 the Town to implement, investigate, enforce, and prosecute the provisions of this chapter.
- 42
 43 b) Violations of this chapter shall be enforceable through issuance of a Violation Citation and
 44 Summons by the Zoning Enforcement Officer or his or her designee, of the Town and
 45 citations shall be heard and adjudicated by the District Court or other court of appropriate
 46 jurisdiction.

- 1
2 c) Except as provided herein, violations shall be punished in accordance with, and the Town shall have all the powers and remedies provided by, Sec. 1-15 of the Jamestown Code of Ordinances, which include and provide for a first offense penalty of \$250 and a second and subsequent offense penalty of \$500 where each day counts as a distinct and separate violation.
- 3
4
5
6
7
- 8 d) The Zoning Enforcement Officer may provide in the Violation Citation that upon admittance of the violation the fine may be paid in person, by mail or electronic payment, or other disposition imposed, prior to the first appearance before the District Court.
- 9
10
11
- 12 e) Notwithstanding any other remedies available to the Town, the Zoning Enforcement Officer may refer a Short-term Rental license issued under this ordinance to the Licensing Authority for a show-cause hearing to be held by the Licensing Authority. The Licensing Authority shall have the authority to revoke, suspend, and take such other equitable action as deemed appropriate and necessary based on the facts and circumstances of the situation determined at the show-cause hearing concerning the licensee.
- 13
14
15
16
17
18

19 **Sec. 14-92. Implementation.**

20

- 21 a) This chapter shall take effect upon passage, provided, however, that enforcement of violations shall be stayed until January 1, 2023.
- 22
23
- 24 b) No Short-term Rental may occur after adoption of this ordinance without compliance with this chapter. Non-compliance shall constitute a violation of this chapter.
- 25
26

27 **Sec. 14-93. Limits on total Short-term Rental Units licensed.**

28

- 29 a.) The Town Council reserves the right to set limits on the total number of Short-term Rental units permitted in the Town and/or by certain geographic areas, such as blocks, neighborhoods and/or areas.
- 30
31
32
- 33 b.) The Town Council may act to set the limits at their discretion upon a showing of need based on finding disruption to the quiet enjoyment of a residential area, negative impact on the seasonal and/or affordable housing rental markets, or impairment to the integrity of the residential character of particular areas.
- 34
35
36
37

38 **Sec. 14- 94 - 100. – Reserved.**

39

Short Term Rentals

Jamestown RI

August 22, 2022

Short Term Rentals Jamestown RI

- Has been on the town radar since 2012
- The first draft ordinance was developed in 2016 by the Ordinance Comm.
- Town Council Directive in 2019 to investigate short term rental regulation
- Planner has been in contact with Host Compliance (a rental registration/compliance company) for several years. Contract pending.
- Planning Commission has met multiple times to discuss this issue including meetings with Realtors and B&B owners
- Current Draft Ordinance drafted in coordination with Solicitors Ruggiero and Brochu
- Staff (Police, Building, Planning, Administrator, Solicitors) have been involved and have met over the last 1.5 years with Town Council representation to finalize the ordinance

Short Term Rentals Jamestown RI

- Goals:
- to maintain neighborhood continuity, economic diversity, safety and HIGH quality of life;
- ensuring adequate water resources for residents;
- preserving the residential balance between full time residents and visitors (transients);
- ensuring affordable housing opportunities are available as well as year-round rental opportunities;
- not overburdening our town government with enforcement and record keeping related to rental regulation;
- Allowing property owners to utilize their dwelling for various rental purposes while minimizing commercialization of the neighborhood
- minimizing negative impacts (nuisance issues) to town residents and neighborhoods from STR

Short Term Rentals

Jamestown RI

Issues/Questions considered in developing the ordinance:

1. How do we define STR? 30 days or less? 7 days or less?
2. What are other towns/cities doing?
3. Do we consider STR a commercial use?
4. What is town responsibility for life safety issues? Code compliance/inspection (building and/or fire)
5. What is town capacity for monitoring, code compliance and enforcement? Is it worth contracting a firm
6. Permit fee \$\$\$ Self sustaining program?
7. Who are stakeholders?
8. Registration vs. regulation vs. prohibition?
9. What type of regulation: location, number of bedrooms/length of stay?
10. Are some areas more appropriate than others? Different zoning districts?
11. Register/regulate all rentals or just STR?
12. Distinction between STR and B&B homes (# of BR?)
13. Owner occupied vs. non-owner occupied rentals, should we differentiate?
14. What ordinance/department should this be under? Building (Monday-Friday 5-4:30) or Police 24/7
15. Nuisance issues: parking, noise, trash, pets, etc.
16. Island wide issue or scattered impact? Serious? Intermittent or constant?

Short Term Rentals

Jamestown RI

Pros	Considerations
<ol style="list-style-type: none">1. Provides lodging options/flexible housing stock2. Assists owner with housing costs3. Potential economic benefits for Jamestown	<ol style="list-style-type: none">1. No regulation therefore no control2. Reduces # of long term rentals which impacts Economic diversity and community volunteers3. Neighborhood character/continuity impacts4. Traffic/parking impacts5. Safety of neighborhood given high turnover6. Noise7. Water quantity and Septic disposal

Short Term Rentals

Jamestown RI

Ordinance Provisions:

1. **Definition:** The rental, lease or other contractual arrangement for the occupation of a dwelling unit, or any portion thereof, by a tenant or occupant for residential and/or dwelling purposes, for any period of less than thirty (30) consecutive days. Short-term Rental shall not include duly licensed and permitted hotel, motel, bed and breakfast homes, and community residences.
2. **Findings:** to protect the public health, safety and welfare of the community and ensuring STR have a positive impact to community while minimizing negative impacts.
3. **Applicability:** Shall apply to all Short-term Rental dwelling units within the Town of Jamestown except hotels, motels, bed and breakfast homes, and community residences.
4. **Registration** – Shall include a Form, license, compliance inspection (fire and building) yearly fee
5. **Inspection:** 1) Building and 2) Fire
6. **Standards:**
 - a) Occupancy Limits (2 persons/BR and subject to OWTS limits
 - b) Prohibited in accessory structures
 - c) One off street parking space per BR +1 (may use frontage also). Capacity may be reduced based on parking available
 - d) Owners obligations related to accurate advertising, legal responsibility under the law, for noise, dogs, parking, trash, occupancy limits, contact info, posting requirements
 - e) Local owner representative if owner is not permanent resident of RI
 - f) In house posting of applicable ordinances such as parking, noise, disturbances or nuisances, state law pertaining to consumption of alcohol and/or use of illegal drugs, occupancy limits and important information such as trash pickup, recycling, water conservation etc.
7. **Enforcement, Implementation and Violations** – Includes provisions for revocation of permit

Reasons to Act NOW!

- Jamestown is an increasingly desirable island with minimal overnight accommodations making it at-risk for transforming residential neighborhoods into commercial enterprises/investments
- Jamestown is seeing the impacts of STR now, which are anticipated to increase, so regulation is needed to allow the peaceful co-existence of short term rentals into residential neighborhoods.

Jamestown
City or Town

State of Rhode Island

Board of Licensing Commissioners

Application for License by Corporation, Independent or Caterer

Retailer Class:

F (beer/wine) -or- F1 _____ (full bar)
Liability Insurance Policy **MUST** accompany this form upon submission*

Date of Event: SEPT. 11, 2022 Hours of Event: 5-10 PM

Location of Event: JCF
~~47 SLOAN AVE, JAMESTOWN R.I.~~
231 E STORE RD

Name of Applicant: JAMESTOWN COMMUNITY FARM

DBA: _____ Applicants Phone #: [REDACTED]

Address of Applicant: PO Box 352, JAMESTOWN, RI 02835

Does applicant have a draft system? YES -or- NO

Will Food be provided? YES -or- NO If yes, you must contact the R.I. Department of Health

Will Entertainment be provided? YES -or- NO

Has an Entertainment License been requested and/or applied for? YES -or- NO

Does Applicant Own Premise? YES -or- NO Is Property Mortgaged? YES -or- NO

Is Property Leased? YES -or- NO Is Property Town Owned? YES -or- NO

Name Address, Phone # and Date of Birth of all Corporation Officers:

President: Robert Sutton Vice President: _____
Secretary: Mark J. D'Agostino Treasurer: Leo Cote

Classes of Stock: (attach additional sheet if necessary)

Amount of Each Authorized: N/A Amount of Each Issued: N/A

Names and Addresses of All Registered Owners of Each Class and Amount Owned:
N/A

If any of the above stock is hypothecated or pledged provide details:
N/A

If application is on behalf of undisclosed principal or party in interest, give details:

N/A

Have any Officers, Board Members or Stockholders ever been arrested or convicted of a crime? YES -or- NO (if Yes explain): NO

Is any other business to be carried on in Licensed Premises? YES -or- NO (if Yes explain): NO

Is any Officer, Board Member or Stockholder engaged in any manner as a Law Enforcement Officer? YES -or- NO (if Yes explain): NO

Is Applicant or any of its Officers, Board Members or Stockholders interested directly or indirectly, as principle or associate, or in any manner whatsoever, in any retail license issued under Chapter 3-7 of the General Laws of Rhode Island, 1956, as amended? If yes, explain. NO

Is Applicant the owner or operator of any other business? YES -or- NO If yes, explain:

State amount of capital invested in the business: N/A

I hereby certify that the above statements are true to the best of my knowledge and belief.

Linda A. Suter
Applicant

7/6/22
Date

Corporation Owner/Caterer

Date

Devin Carter 7/6/22
Witness of Licensing Board or Notary Public Date of Witness or Notary Expiration

Instructions for Corporation Applicants

1. Every question on the Application Form must be answered. Any false statement made by the Applicant will be sufficient grounds for the denial of the application or the revocation of the license in case one has been granted.
2. Corporations having 25 or more stockholders need not file a list of the names and addresses of stockholders (question #8).
3. Attention is called to the requirements of the 1963 amendment of Section 3-5-10 of the General Laws.
 - a. All newly elected officers or directors must be reported to the Board of License Commissioners within 30 days.
 - b. Any acquisition by any person of more than 10% of any class of corporate stock must be reported within 30 days.
 - c. Any transfer of 50% or more of any class of corporate stock can be made only by written application to the licensing board subject to the procedures for a transfer license.

(Copy Shall Be Forwarded To Liquor Control Administration By Town Clerk)

Town of Jamestown, Rhode Island Board of License Commissioners Alcoholic Beverage License Application

As part of the application process for a liquor license in the Town of Jamestown, the Alcoholic Beverage Licensing Commission of said town conducts an investigation to determine if the applicant has ever been convicted of any crime in this state or any other state. The applicant acknowledges the same, and consents to the investigation by the Commission or its designee, including the Jamestown Police Department, and the release of any information relating to a past criminal conviction of the applicant by any federal, state or municipal source to the Commission or its designee.

Signature of Applicant: hinda Q. Suter

For Office Use Only

Certificate of Liability Insurance: _____

F License Fee (Beer/Wine): \$15.00 Date Paid: _____

F1 License Fee (Full): \$35.00 Date Paid: _____

Approval: Please Sign & Date

Chief of Police: [Signature] 7/8/22

Fire Chief: [Signature] 7.11.22

Zoning Official: [Signature] 7/8/22

Water & Sewer Clerk: [Signature] 7/14/22

Tax Collector: [Signature] 7/14/22

Public Works Director: [Signature] 7.8.22

This application has been **GRANTED/DENIED** by the Jamestown Town Council at a meeting held on the _____ day of _____, 20____ for the day of the event to be held on: _____;

Location: _____

Issued: _____

Roberta J. Fagan, Town Clerk

Please keep this license on hand for the duration of the event

RESPONSIBLE ALCOHOL SERVICE
CERTIFIES THAT

Kristine Pelosquin

HAS SUCCESSFULLY COMPLETED THIS
ALCOHOL SERVER TRAINING PROGRAM

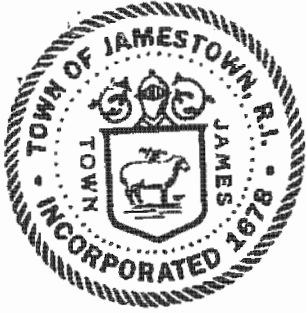
ISSUED: 10-12-21 EXPIRES: 10-12-24

RESPONSIBLE ALCOHOL SERVICE
CERTIFIES THAT

Christian Pelosquin

HAS SUCCESSFULLY COMPLETED THIS
ALCOHOL SERVER TRAINING PROGRAM

ISSUED: 10-12-21 EXPIRES: 10-12-24



TOWN OF JAMESTOWN

One Day Event/Entertainment Application

\$5.00 Application Fee

RECEIVED
JUL 22 2 11 46 AM
TOWN OF JAMESTOWN

All licenses are issued subject to the resolution of debts, taxes and appropriate signatures

Please complete the following information:

- Seasonal Event
- Parade
- Race:
 - Bicycle/Wheelchair
 - Run/Jog/Walk/Wheelchair
 - Marine Vessel
- Art/Craft Show
- Theatre/Film Production
- Concert
- Miscellaneous Function (please explain)
FARM-TO-TABLE DINNER/FUNDRAISER

Name of Event: (if applicable) JCF ONE CHANCE FARM-TO-TABLE DINNER

Date of Event: SEPT. 11, 2022 Hours of Event: 5-10

Location of Event: 231 E. SHORE RD. Number of people attending: 100

Name of Applicant/ Business: JAMESTOWN COMMUNITY FARM

Mailing Address: PO BOX 352 Business Phone #: 401-423-0910

JAMESTOWN, RI 02835 Email Address: [REDACTED]

Contact Person: LYNDA SUTTON Phone Number: [REDACTED]

List the type of entertainment being requested, if applicable (Band, DJ, etc.) small acoustic band 5-6pm

Who will the event benefit? JAMESTOWN COMMUNITY FARM

Type of Operation: (Private, State Sponsored, Non-Profit): NON-PROFIT

R.I. Show Promoter's Permit Number, per RIGL § 44-19-1, (if applicable): N/A

If the applicant is a Non-Profit organization, is it registered with the State? Yes No

RI Tax ID #: [REDACTED] Non-Profit ID #: [REDACTED]

Number of Vendors/Peddlers: (circle one) N/A 1-10 11-20 21-30 31-40 41-50

All vendor/peddlers must submit an application to the Town Clerk's Office

What types of items will be sold at this event? SILENT AUCTION ITEMS

Will alcohol be provided and/or served at this event? If yes, Alcohol Liability Insurance must be provided Yes No

Will traffic control be needed? Yes No

If yes, Please contact the Jamestown Police Department

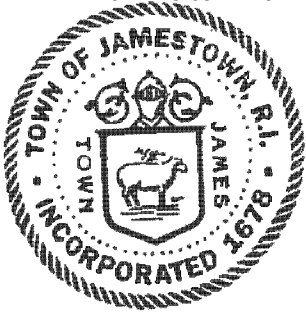
Note: All applicants must submit a liability insurance policy with coverage in the amount of \$1,000,000 (one million dollars) when using Town owned property, naming the Town of Jamestown as an additional Certificate Holder.

Certificate of insurance: Yes No

If there is additional information for the Town Council that you would like to add please attach separate correspondence.

Signature of Applicant: Lynda A. Sutton

Please attend the Town Council meeting on the 22 day of August, 2022 for Council review.



TOWN OF JAMESTOWN

One Day Event/Entertainment Application

RECEIVED
AUG 17 2022 10:10 AM
TOWN CLERK

\$5.00 Application Fee

All licenses are issued subject to the resolution of debts, taxes and appropriate signatures

Please complete the following information:

- Seasonal Event
- Parade
- Race:
 - Bicycle/Wheelchair
 - Run/Jog/Walk/Wheelchair
 - Marine Vessel
- Art/Craft Show
- Theatre/Film Production
- Concert
- Miscellaneous Function (please explain)
opening Reception for ART exhibit

Name of Event: (if applicable) ART OPENING - "PUNHOUSE"

Date of Event: Sept 15 Hours of Event: 5-8pm

Location of Event: 11 Clinton Ave, Number of people attending: 25-35

Name of Applicant/ Business: Looking Upwards - Out of the Box STUDIO & Gallery

Mailing Address: 2 Hammet Cr. Business Phone #: 401-328-5066

Jamestown RI 02835 Att: Email Address: [Redacted]

Contact Person: Casey Westbrook (OR) Out of the Box Studio Phone Number: [Redacted]

List the type of entertainment being requested, if applicable (Band, DJ, etc.) _____

Who will the event benefit? Out of the Box + artists + community members

Type of Operation: (Private, State Sponsored, Non-Profit): Non-profit

R.I. Show Promoter's Permit Number, per RIGL § 44-19-1, (if applicable): N/A

If the applicant is a Non-Profit organization, is it registered with the State? Yes No

RI Tax ID #: [Redacted]

[Redacted] 1-10 11-20 21-30 31-40 41-50

All vendor/peddlers must submit an application to the Town Clerk's Office

What types of items will be sold at this event? Fine Art

Will alcohol be provided and/or served at this event? If yes, Alcohol Liability Insurance must be provided Yes No

Will traffic control be needed? Yes No
If yes, Please contact the Jamestown Police Department

Note: All applicants must submit a liability insurance policy with coverage in the amount of \$1,000,000 (one million dollars) when using Town owned property, naming the Town of Jamestown as an additional Certificate Holder.

Certificate of insurance: Yes No

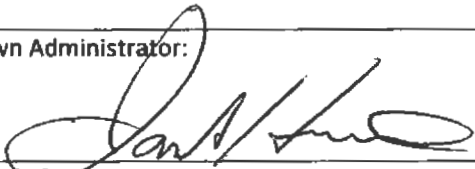

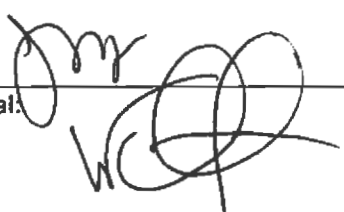
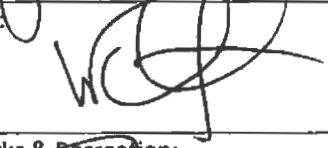
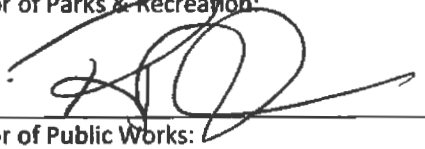

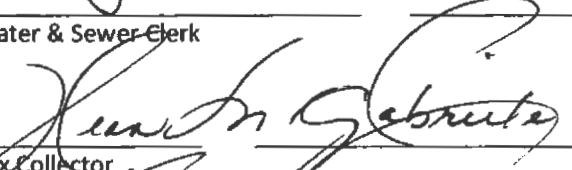
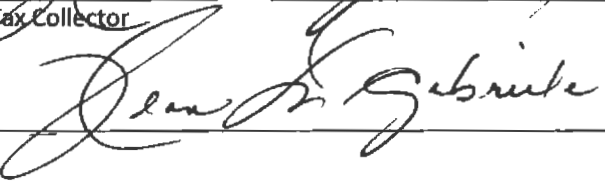
If there is additional information for the Town Council that you would like to add please attach separate correspondence.

Signature of Applicant: Casey Westbrook

Please attend the Town Council meeting on the _____ day of _____, 20____ for Council review.

For Office Use Only

For Approval: Please sign & date

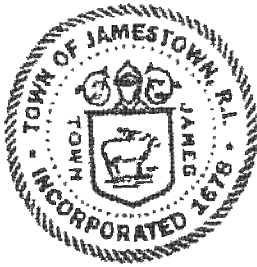
Department	Date	Comments
Town Administrator: 	7/14/22	
Chief of Police: 	7/8/22	
Fire Chief: 	7.11.22	
Zoning Official: 	7/8/22	
Director of Parks & Recreation: 	7/11/22	
Director of Public Works: 	7.8.22	
Water & Sewer Clerk: 	7/14/22	
Tax Collector: 	7/14/22	

This application has been **GRANTED/DENIED** by the Jamestown Town Council at a meeting held on the _____ day of _____, 20____ for the event scheduled for: (date) _____ (time) _____ with a location of _____.

Issued: _____

Roberta J. Fagan, Town Clerk

Please keep this license on hand for the day of the event.



TOWN OF JAMESTOWN

One Day Event/Entertainment Application

\$5.00 Application Fee

All licenses are issued subject to the resolution of debts, taxes and appropriate signatures

Please complete the following information:

- Seasonal Event
- Parade
- Race:
 - Bicycle/Wheelchair
 - Run/Jog/Walk/Wheelchair
 - Marine Vessel
- Art/Craft Show
- Theatre/Film Production
- Concert
- Miscellaneous function (please explain)
Film Screening

Name of Event: (if applicable) Film Screening of "Cunningham"
 Date of Event: August 27, 2022 Hours of Event: 7:00-8:30
 Location of Event: 18 Valley St Number of people attending: 125
 Name of Applicant/ Business: Jamestown Arts Center
 Mailing Address: P.O. Box 97 Business Phone #: 401-560-0979
Jamestown, RI 02835 Email Address: Maxee@jamestownartscenter.org
 Contact Person: Margaret Coleman Phone Number: 401-486-2232

List the type of entertainment being requested, if applicable (Band, DJ, etc) _____

Who will the event benefit? JAC

Type of Operation: (Private, State Sponsored, Non-Profit): Non-Profit

R.I. Show Promoter's Permit Number, per RIGL § 44-19-1, (if applicable): _____

If the applicant is a Non-Profit organization, is it registered with the State? Yes No

RI Tax ID #: _____

Number of Vendors/Peddlers: (circle one) N/A 1-10 11-20 21-30 31-40 41-50
All vendor/peddlers must submit an application to the Town Clerk's Office

What types of items will be sold at this event? _____

Will alcohol be provided and/or served at this event? If yes, Alcohol Liability Insurance must be provided Yes No

Will traffic control be needed? Yes No

If yes, Please contact the Jamestown Police Department

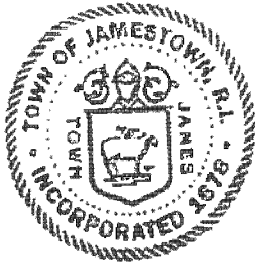
Note: All applicants must submit a liability insurance policy with coverage in the amount of \$1,000,000 (one million dollars) when using Town owned property, naming the Town of Jamestown as an additional Certificate Holder.

Certificate of Insurance: Yes No

If there is additional information for the Town Council that you would like to add please attach separate correspondence.

Signature of Applicant: [Signature]

Please attend the Town Council meeting on the _____ day of _____, 20____ for Council review.



TOWN OF JAMESTOWN

One Day Event/Entertainment Application

RECEIVED
JUL 20 10 20 AM '22
ROBERT L. FOSBERG
TOWN CLERK
TOWN OF JAMESTOWN, R.I.

\$5.00 Application Fee

All licenses are issued subject to the resolution of debts, taxes and appropriate signatures

Please complete the following information:

- Seasonal Event
- Parade
- Race
 - Bicycle/Wheelchair
 - Run/Jog/Walk/Wheelchair
 - Marine Vessel
- Art/Craft Show
- Theatre/Film Production
- Concert
- Miscellaneous Function (please explain)
 - open house event

Name of Event: (if applicable) Autumn Open House

Date of Event: September 10, 2022 Hours of Event: 10am-3pm

Location of Event: 18 Valley St Number of people attending: 125

Name of Applicant/ Business: Jamestown Arts Center

Mailing Address: P.O. Box 97 Business Phone #: 401-560-0979
Jamestown, RI 02835 Email Address: Maxrene@jamestownartscenter.org

Contact Person: Maxrene Coleman Phone Number: 401-486-2232

List the type of entertainment being requested, if applicable (Band, DJ, etc.) None

Who will the event benefit? JAC

Type of Operation: (Private, State Sponsored, Non-Profit): Non-Profit

R.I. Show Promoter's Permit Number, per RIGL § 44-29-1, (if applicable): _____

If the applicant is a Non-Profit organization, is it registered with the State? Yes No

RI Tax ID # _____

Number of Vendors/Peddlers: (circle one) N/A 1-10 11-20 21-30 31-40 41-50

All vendor/peddlers must submit an application to the Town Clerk's Office

What types of items will be sold at this event? _____

Will alcohol be provided and/or served at this event? If yes, Alcohol Liability Insurance must be provided Yes No

Will traffic control be needed? Yes No

If yes, Please contact the Jamestown Police Department

Note: All applicants must submit a liability insurance policy with coverage in the amount of \$1,000,000 (one million dollars) when using Town owned property, naming the Town of Jamestown as an additional Certificate Holder.

Certificate of Insurance: Yes No

If there is additional information for the Town Council that you would like to add please attach separate correspondence.

Signature of Applicant: [Signature]

Please attend the Town Council meeting on the _____ day of _____, 20____ for Council review.



TOWN OF JAMESTOWN

One Day Event/Entertainment Application

07:41 PM
Roberto J. Tusan
TOWN OF JAMESTOWN Iowa Clark

\$5.00 Application Fee

All licenses are issued subject to the resolution of debts, taxes and appropriate signatures

Please complete the following information:

- Seasonal Event
- Parade
- Race:
 - Bicycle/Wheelchair
 - Run/Jog/Walk/Wheelchair
 - Marine Vessel
- Art/Craft Show
- Theatre/Film Production
- Concert
- Miscellaneous Function (please explain)
lecture

Name of Event: (if applicable) Murals of Detroit: A lecture with David Young
 Date of Event: Sept. 22, 2022 Hours of Event: 6:30-8:30pm
 Location of Event: 18 Valley St Number of people attending: 120
 Name of Applicant/ Business: Jamestown Arts Center
 Mailing Address: P.O. Box 97 Business Phone #: 401-560-0939
Jamestown, RI 02835 Email Address: Maureen@jamestownartscenter.org
 Contact Person: Maureen Coleman Phone Number: 401-486-2232

List the type of entertainment being requested, if applicable (Band, DJ, etc.) _____

Who will the event benefit? JAC

Type of Operation: (Private, State Sponsored, Non-Profit): Non-Profit

R.I. Show Promoter's Permit Number, per RIGL § 44-19-1, (if applicable): _____

If the applicant is a Non-Profit organization, is it registered with the State? Yes No

Number of Vendors/Peddlers: (circle one) N/A 1-10 11-20 21-30 31-40 41-50

All vendor/peddlers must submit an application to the Town Clerk's Office

What types of items will be sold at this event? _____

Will alcohol be provided and/or served at this event? If yes, Alcohol Liability Insurance must be provided. Yes No

Will traffic control be needed? Yes No

If yes, Please contact the Jamestown Police Department

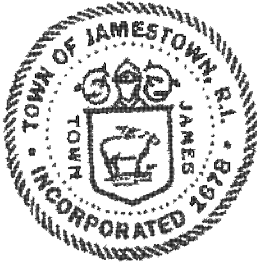
Note: All applicants must submit a liability insurance policy with coverage in the amount of \$1,000,000 (one million dollars) when using Town owned property, naming the Town of Jamestown as an additional Certificate Holder.

Certificate of Insurance: Yes No

If there is additional information for the Town Council that you would like to add please attach separate correspondence.

Signature of Applicant: *Maureen Coleman*

Please attend the Town Council meeting on the _____ day of _____ 20_____ for Council review.



TOWN OF JAMESTOWN

One Day Event/Entertainment Application

\$5.00 Application Fee

All licenses are issued subject to the resolution of debts, taxes and appropriate signatures

Please complete the following information:

- Seasonal Event
- Parade
- Race:
 - Bicycle/Wheelchair
 - Run/Jog/Walk/Wheelchair
 - Marine Vessel
- Art/Craft Show
- Theatre/Film Production
- Concert
- Miscellaneous Function (please explain)
Film Screening

Name of Event: (if applicable) Manhattan Short Film Festival Screening
 Date of Event: Please see attached Hours of Event: Please see attached
 Location of Event: 18 Valley St Number of people attending: 70 Screening
 Name of Applicant/ Business: Jamestown Arts Center
 Mailing Address: P.O. Box 97 Business Phone #: 401-560-0979
Jamestown, RI 02835 Email Address: marvca@jamestownartscenter.org
 Contact Person: Marvca Coleman Phone Number: 401-480-2232

List the type of entertainment being requested, if applicable (band, DJ, etc.) _____

Who will the event benefit? JAC

Type of Operation: (Private, State Sponsored, Non-Profit): Non-Profit

R.I. Show Promoter's Permit Number, per RIGL § 44-19-1, (if applicable): _____

If the applicant is a Non-Profit organization, is it registered with the State? Yes No

RI Tax ID # _____

Number of Vendors/Peddlers: (circle one) N/A 1-10 11-20 21-30 31-40 41-50
All vendors/peddlers must submit an application to the Town Clerk's Office

What types of items will be sold at this event? _____

Will alcohol be provided and/or served at this event? If yes, Alcohol Liability Insurance must be provided. Yes No

Will traffic control be needed? Yes No

If yes, Please contact the Jamestown Police Department

Note: All applicants must submit a liability insurance policy with coverage in the amount of \$1,000,000 (one million dollars) when using Town owned property, naming the Town of Jamestown as an additional Certificate Holder.

Certificate of Insurance: Yes No

If there is additional information for the Town Council that you would like to add please attach separate correspondence.

Signature of Applicant: [Signature]

Please attend the Town Council meeting on the _____ day of _____ 20____ for Council review.

Manhattan Shorts Film Festival Screening Event Permit Application

Event	Date of Event	Hours of Event	Number of Attendees
Weekend 1			
Film Screening_Manhattan Shorts Film Festival Screening	Friday, September 23, 2022	7:00-9:30pm	70
Film Screening_Manhattan Shorts Film Festival Screening	Saturday, September 24, 2022	7:00-9:30pm	70
Film Screening_Manhattan Shorts Film Festival Screening	Sunday, September 25, 2022	2:00-4:30pm	70
Weekend 2			
Film Screening_Manhattan Shorts Film Festival Screening	Friday, September 30, 2022	7:00-9:30pm	70
Film Screening_Manhattan Shorts Film Festival Screening	Saturday, October 1, 2022	7:00-9:30pm	70



TOWN OF JAMESTOWN

02:41 PM
TOWN OF JAMESTOWN, R.I. Clerk

One Day Event/Entertainment Application

\$5.00 Application Fee

All licenses are issued subject to the resolution of debts, taxes and appropriate signatures

Please complete the following information:

- Seasonal Event
- Parade
- Race:
 - Bicycle/Wheelchair
 - Run/Jog/Walk/Wheelchair
 - Marine Vessel
- Art/Craft Show
- Theatre/Film Production
- Concert
- Miscellaneous Function (please explain)
Exhibition Opening

Name of Event: (if applicable) Exhibition Opening for Member's & Solo Show
 Date of Event: October 28, 2022 Hours of Event: 6-8 pm
 Location of Event: 18 Valley St Number of people attending: 160
 Name of Applicant/ Business: Jamestown Arts Center
 Mailing Address: P.O. Box 97 Business Phone #: 401-560-0979
Jamestown, RI 02835 Email Address: Marvenc@jamestownartscenter.org
 Contact Person: Marvenc Coleman Phone Number: 401-486-2232

List the type of entertainment being requested, if applicable (Band, DJ, etc.) _____

Who will the event benefit? JAC

Type of Operation: (Private, State Sponsored, Non-Profit): Non-Profit

R.I. Show Promoter's Permit Number, per RiGL § 44-19-1, (if applicable): _____

If the applicant is a Non-Profit organization, is it registered with the State? Yes No

RI Tax ID #: _____

Number of Vendors/Peddlers: (circle one) N/A 1-10 11-20 21-30 31-40 41-50
All vendor/peddlers must submit an application to the Town Clerk's Office

What types of items will be sold at this event? _____

Will alcohol be provided and/or served at this event? If yes, Alcohol Liability Insurance must be provided Yes No

Will traffic control be needed? Yes No

If yes, Please contact the Jamestown Police Department

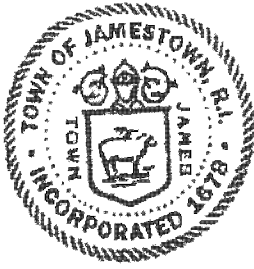
Note: All applicants must submit a liability insurance policy with coverage in the amount of \$1,000,000 (one million dollars) when using Town owned property, naming the Town of Jamestown as an additional Certificate Holder.

Certificate of insurance: Yes No

If there is additional information for the Town Council that you would like to add please attach separate correspondence.

Signature of Applicant: Marvenc Coleman

Please attend the Town Council meeting on the _____ day of _____, 20____ for Council review.



TOWN OF JAMESTOWN

One Day Event/Entertainment Application

\$5.00 Application Fee

All licenses are issued subject to the resolution of debts, taxes and appropriate signatures

Please complete the following information:

- Seasonal Event
- Parade
- Race:
 - Bicycle/Wheelchair
 - Run/Jog/Walk/Wheelchair
 - Marine Vessel
- Art/Craft Show
- Theatre/Film Production
- Concert
- Miscellaneous Function (please explain)

Name of Event: (if applicable) Holiday Arts Market (2 day event) Day 1
 Date of Event: December 9, 2022 Hours of Event: 5:30-7:30pm
 Location of Event: 18 Valley St Number of people attending: 100
 Name of Applicant/ Business: Jamestown Arts Center
 Mailing Address: P.O. Box 97 Business Phone #: 401-560-0979
Jamestown, RI 02835 Email Address: Mawson@jamestownartscenter.org
 Contact Person: Mawson Coleman Phone Number: 401-480-2232

List the type of entertainment being requested, if applicable (Band, DJ, etc.) _____

Who will the event benefit? JAC

Type of Operation: (Private, State Sponsored, Non-Profit): Non-Profit

R.I. Show Promoter's Permit Number, per RIGL § 44-19-3, (if applicable): _____

If the applicant is a Non-Profit organization, is it registered with the State? Yes No

RI Tax _____

Number of Vendors/Peddlers: (circle one) N/A 1-10 11-20 21-30 31-40 41-50
All vendor/peddlers must submit an application to the Town Clerk's Office

What types of items will be sold at this event? Art + Crafts

Will alcohol be provided and/or served at this event? If yes, Alcohol Liability Insurance must be provided Yes No

Will traffic control be needed? Yes No

If yes, Please contact the Jamestown Police Department

Note: All applicants must submit a liability insurance policy with coverage in the amount of \$1,000,000 (one million dollars) when using Town owned property, naming the Town of Jamestown as an additional Certificate Holder.

Certificate of insurance: Yes No

If there is additional information for the Town Council that you would like to add please attach separate correspondence.

Signature of Applicant: [Signature]

Please attend the Town Council meeting on the _____ day of _____, 20____ for Council review.



TOWN OF JAMESTOWN

One Day

Event/Entertainment Application

RECEIVED
AUG 22 2022 02:43 PM
Robert L. Tovan
TOWN OF JAMESTOWN Town Clerk

\$5.00 Application Fee

All licenses are issued subject to the resolution of debts, taxes and appropriate signatures

Please complete the following information:

- Seasonal Event
- Parade
- Race:
 - Bicycle/Wheelchair
 - Run/Jog/Walk/Wheelchair
 - Marine Vessel
- Art/Craft Show
- Theatre/Film Production
- Concert
- Miscellaneous Function (please explain)

Name of Event: (if applicable) Holiday Arts Market (2 Day event) Day 2
 Date of Event: December 10, 2022 Hours of Event: 10am - 4pm
 Location of Event: 18 Valley St Number of people attending: 150
 Name of Applicant/ Business: Jamestown Arts Center
 Mailing Address: P.O. Box 97 Business Phone #: 401-560-0939
Jamestown, RI 02835 Email Address: Maxce@jamestownartscenter.org
 Contact Person: Margaret Coleman Phone Number: 401-486-2232

List the type of entertainment being requested, if applicable (Band, DJ, etc.) _____

Who will the event benefit? JAC

Type of Operation: (Private, State Sponsored, Non-Profit): Non-Profit

R.I. Show Promoter's Permit Number, per RIGL § 44-19-1, (if applicable): _____

If the applicant is a Non-Profit organization, is it registered with the State? Yes No

R.I. Tax [REDACTED] [REDACTED] [REDACTED] [REDACTED] [REDACTED] [REDACTED]

Number of Vendors/Peddlers: (circle one) N/A 1-10 11-20 21-30 31-40 41-50

All vendor/peddlers must submit an application to the Town Clerk's Office

What types of items will be sold at this event? Art & Crafts

Will alcohol be provided and/or served at this event? If yes, Alcohol Liability Insurance must be provided Yes No

Will traffic control be needed? Yes No
if yes, Please contact the Jamestown Police Department

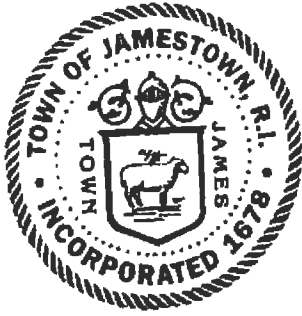
Note: All applicants must submit a liability insurance policy with coverage in the amount of \$1,000,000 (one million dollars) when using Town owned property, naming the Town of Jamestown as an additional Certificate Holder.

Certificate of Insurance: Yes No

If there is additional information for the Town Council that you would like to add please attach separate correspondence.

Signature of Applicant: _____

Please attend the Town Council meeting on the _____ day of _____, 20____ for Council review.



TOWN OF JAMESTOWN

One Day
Vendor/Peddler License Application

Date Rec'd 7/28/2022

All licenses are issued subject to the resolution of debts, taxes, and appropriate signatures

Please complete the following information:

Date of Event: August 27, 2022 Hours of Operation: Saturday 10am - 2pm
Event Location: Lawn Avenue School grounds
Name of Applicant/ Business: Jamestown Ukraine Relief Project
Doing Business As: Same as above
Business Address: P.O. Box 36 Jamestown, RI 02835
Mailing Address: (if different than above) _____
Business Phone #: 181 929 9434 Contact Person: Karen Buetens
Type of Vendor/Peddler: Humanitarian non-profit
Items/Products to be sold: Flags, lapel pins, t-shirts, crafts

Will food be sold at the location? Yes No

Copies of the RI Department of Health Certificate and Retail Sales Tax Permit must be provided with this application form.

A Department of Health form for a Seasonal Event for an Organizer/Sponsor of Temporary Food Events must be completed and returned to the Department of Health 4 weeks prior to the event

NOTE: All applicants must submit proof of liability insurance coverage in the amount of \$1,000,000 (One Million Dollars) when using Town-owned property, naming the Town of Jamestown as an additional Certificate Holder.

Certificate of insurance: Yes No

Please attach any additional information you would like to provide to the Town Council.

Signature of Applicant: Wayne Cress

Hello

Thank you for helping us with our Sunflower Family Festival, an event to support the people and culture of Ukraine and to raise funds for JURP (Jamestown Ukraine Relief Project) where we send funds to organizations that provide direct support to the Ukrainian people and refugees.

For this day, we are planning music, activities and crafts celebrating Ukraine. We are planning to sell water, sodas, and hopefully cookies and treats from local bakeries. We hopefully will have a food truck that will offer foods or ice creams. We assume the food trucks are already approved through your department. The program runs from 10 to 2 on August 27, 2022.

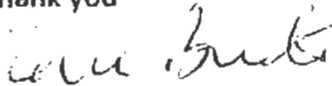
For more information, please check out our website at

<https://www.jamestownukrainereliefproject.org>

This is our first time hosting anything like this, so please let us know if there is anything else that is needed.

I can be reached at 781 929 9434.

Thank you



Karen Buetens,

Coordinator of Sunflower Family Festival and Board member of JURP

TOWN OF JAMESTOWN

One Day

Vendor/Peddler License Application

RECEIVED
TOWN OF JAMESTOWN
TOWN CLERK

Please submit the following

Retail Sales Tax Permit

Vendor/Peddler Fee of \$5.00

\$1,000,000 Certificate of Insurance

Department of Health Certificate

Please complete the following information:

Date of Event: August, 27, 2022	Between the hours of:
Event Location: Lawn Avenue schoolgrounds	10am-2pm
Name of Applicant: Keane's Wood-Fired Catering	DBA:
Residence Mailing Address:	Business Mailing Address: 1850 Broad St Cranston RI 02905
Telephone Number: 401-437-6933	Telephone Number:
Email:	Email:
Name and Address of all Partners, Officers, Directors and/or Members:	
Kaylyn Keane, 56 angel rd chepachet RI 02814	
Location and number of health and sanitation facilities: 1850 broad st. cranston RI 02905	
Items/Products to be sold: Menu attached	

Applicant's Signature: Kaylyn Keane

All applicants must submit a liability insurance policy with coverage in the amount of \$1,000,000 (one million dollars) when using Town owned property, naming the Town of Jamestown as an additional Certificate Holder.

A Department of Health form for a Seasonal Event for an Organizer of Temporary Food Events must be completed and returned to the Department of Health 4 weeks prior to the event.

All licenses are issued subject to the resolution of debts, taxes and appropriate signatures

TOWN OF JAMESTOWN

One Day

Vendor/Peddler License Application

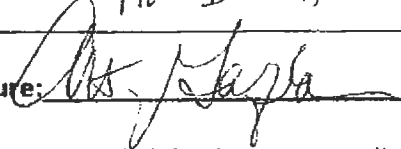
RECEIVED
 AUG 15 2022 9:00 AM
 Robert A. Joyce
 TOWN OF JAMESTOWN

Please submit the following

- Retail Sales Tax Permit Vendor/Peddler Fee of \$5.00
 \$1,000,000 Certificate of Insurance Department of Health Certificate

Please complete the following information:

Date of Event: 8/21/2022	Between the hours of:
Event Location: 55 Lawn Ave Jamestown RI	10am - 2pm
Name of Applicant: SCOTT'S Ice Cream CHRISTINA GARAFOLA	DBA: SCOTT'S Ice Cream
Residence Mailing Address: 257 STORZ RD WESTLEY RD 02891	Business Mailing Address: 257 STORZ RD WESTLEY RI 02891
Telephone Number: 401 787 2012	Telephone Number: 401 787 2012
Email:	Email: SCOTT'SIcecream@gmail
Name and Address of all Partners, Officers, Directors and/or Members:	
Location and number of health and sanitation facilities:	
Items/Products to be sold: Hand Ice cream / Beverages.	

Applicant's Signature: 

All applicants must submit a liability insurance policy with coverage in the amount of \$1,000,000 (one million dollars) when using Town owned property, naming the Town of Jamestown as an additional Certificate Holder.

A Department of Health form for a Seasonal Event for an Organizer of Temporary Food Events must be completed and returned to the Department of Health 4 weeks prior to the event.

All licenses are issued subject to the resolution of debts, taxes and appropriate signatures

Roberta Fagan

From: Raymond DeFalco
Sent: Wednesday, August 17, 2022 8:53 AM
To: Roberta Fagan
Cc: Jamie Hainsworth
Subject: MEMO - Jamestown Clubhouse Community Group Applications
Attachments: MEMO 8.22.22 Community Group Apps.docx; JCF Clubhouse List App.pdf; JHS Clubhouse List App.pdf; Beavertail Light House Association Clubhouse List App.pdf

Hi Roberta,

I have attached the applications received so far for the Jamestown Community Group list for use of the Jamestown Clubhouse function rooms.

Thank you,
Ray

Ray DeFalco, CPRP
Director
Jamestown Parks and Recreation
rdefalco@jamestownri.net
401-423-7266



TOWN OF JAMESTOWN
Parks & Recreation Office
P.O. Box 377
41 Conanicus Ave.
JAMESTOWN, RHODE ISLAND 02835

Recreation Office (401) 423-7260
Teen Center (401) 423-7261
Fort Getty (401) 423-7211
Fax (401) 423-7229

**Jamestown Parks and
Recreation**

Memo

To: Town Council

From: Ray DeFalco, Parks and Recreation Director

cc: Roberta Fagan, Town Clerk; Jamie Hainsworth, Town Administrator

Date: 8/17/2022

Re: Jamestown Community Group List Applications – Jamestown Clubhouse

The applications attached are for council approval to be added to the Jamestown Community Group list for use of the Jamestown Clubhouse function rooms.

- Jamestown Historical Society
- Jamestown Community Farm
- Beavertail Lighthouse Museum Association

Thank you

Jamestown Community Group Application

Name of Community Group: JAMESTOWN HISTORICAL SOCIETY

Name of Representative: Betsy Baldwin VP, JHS

Contact Phone: [REDACTED] Contact Email: [REDACTED]

Approximate Number of Participants: 12-15 for meetings 675 for lectures gmail.com

How many of the group are Jamestown Residents? memberships 400+ 95% Jamestown, some

How long has your group been in operation? Founded in 1912 several

Please describe your community group

The JHS is dedicated to preserving & sharing the history of Jamestown. We have artifacts, documents, buildings and historic sites that we maintain and events to share our history.

Does your group hold Non-Profit 501-3C status? Yes

If your group is a non-profit 501-3c please provide documentation

All community groups must provide All organizations and/or residents leasing the function room/s within the Clubhouse building shall secure and maintain, at no expense to the Town of Jamestown, a comprehensive general liability policy with policy limits not less than \$1,000,000 per occurrence. The Town of Jamestown shall be named as additionally insured and the insurance must be maintained throughout the period of use of the permit. A copy of proof of insurance must be submitted to the Parks and Recreation Department no less than 7 days prior to the event date.



U. S. TREASURY DEPARTMENT
INTERNAL REVENUE SERVICE

DISTRICT DIRECTOR
544 Elmwood Avenue
Providence, Rhode Island
May 3, 1967

IN REPLY REFER TO
Form 1-175
PRO-EO-67-25
MMD/528-5218

Jamestown Historical Society
Jamestown, Rhode Island 02835

PURPOSE Educational	
ADDRESS INQUIRIES & FILE RETURNS WITH DISTRICT DIRECTOR OF INTERNAL REVENUE 544 Elmwood Avenue Providence, Rhode Island	
FORM 990-A RE- QUIRED	ACCOUNTING PERIOD ENDING
<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	July 31

On the basis of your stated purposes and the understanding that your operations will continue as evidenced to date or will conform to those proposed in your ruling application, we have concluded that you are exempt from Federal income tax as an organization described in section 501(c)(3) of the Internal Revenue Code. Any changes in operation from those described, or in your character or purposes, must be reported immediately to your District Director for consideration of their effect upon your exempt status. You must also report any change in your name or address.

You are not required to file Federal income tax returns so long as you retain an exempt status, unless you are subject to the tax on unrelated business income imposed by section 511 of the Code, in which event you are required to file Form 990-T. Our determination as to your liability for filing the annual information return, Form 990-A, is set forth above. That return, if required, must be filed on or before the 15th day of the fifth month after the close of your annual accounting period indicated above.

Contributions made to you are deductible by donors as provided in section 170 of the Code. Bequests, legacies, devises, transfers or gifts to or for your use are deductible for Federal estate and gift tax purposes under the provisions of section 2055, 2106 and 2522 of the Code.

You are not liable for the taxes imposed under the Federal Insurance Contributions Act (social security taxes) unless you file a waiver of exemption certificate as provided in such act. You are not liable for the tax imposed under the Federal Unemployment Tax Act. Inquiries about the waiver of exemption certificate for social security taxes should be addressed to this office, as should any questions concerning excise, employment or other Federal taxes.

This is a determination letter.

Very truly yours

William E. Coakley

WILLIAM E. COAKLEY

Acting District Director

Jamestown Community Group Application

Name of Community Group: Jamestown Community Farm

Name of Representative: Lynda Sutton

Contact [REDACTED] Contact Email: [REDACTED]

Approximate Number of Participants: 75

How many of the group are Jamestown Residents? Probably all

How long has your group been in operation? 22 years

Please describe your community group

We are a non profit organization formed to plant weed and harvest crops in order to provide fresh vegetables to the needy.

Does your group hold Non-Profit 501-3C status? yes

If your group is a non-profit 501-3c please provide documentation attached

All community groups must provide All organizations and/or residents leasing the function room/s within the Clubhouse building shall secure and maintain, at no expense to the Town of Jamestown, a comprehensive general liability policy with policy limits not less than \$1,000,000 per occurrence. The Town of Jamestown shall be named as additionally insured and the insurance must be maintained throughout the period of use of the permit. A copy of proof of insurance must be submitted to the Parks and Recreation Department no less than 7 days prior to the event date.



STATE OF RHODE ISLAND AND PROVIDENCE PLANTATIONS

Department of Revenue
DIVISION OF TAXATION
One Capitol Hill
Providence, RI 02908-5800

CERTIFICATE OF EXEMPTION

JAMESTOWN COMMUNITY FARM, INC
20 OCEAN AVENUE
JAMESTOWN, RI 02835

THIS IS TO CERTIFY THAT THE ABOVE-NAMED INSTITUTION HAS QUALIFIED FOR EXEMPTION PURSUANT TO THE PROVISIONS OF THE RHODE ISLAND SALES AND USE TAX ACT, CHAPTER 13, TITLE 40, OF THE GENERAL LAWS OF 1956, AS AMENDED, AND IS ACCORDINGLY EXEMPT FROM THE PAYMENT OF THE SALES TAX ON SALES MADE TO IT AND FROM THE USE TAX ON THE STORAGE, USE OR OTHER CONSUMPTION OF TANGIBLE PERSONAL PROPERTY BY IT.

THIS CERTIFICATE DOES NOT EXPIRE AND IS GOOD FOR THE EXISTENCE OF THE ORGANIZATION.

DAVID M. SULLIVAN
TAX ADMINISTRATOR
BY: *[Signature]*
WILLIAM J. FINCH
CHIEF REVENUE AGENT
FIELD AUDIT SERVICE

CERTIFIED NUMBER: 11291
DATE ISSUED: October 28, 2010

TX RESULT REPORT

NAME :
TEL :
DATE : NOV 24 2010 15:31

SESSION	FUNCTION	NO.	DESTINATION STATION	DATE	TIME	PAGE	DURATION	MODE	RESULT
4509	TX	001	17703-142762	NOV 24	15:30	003	00h01min33s	ECH	OK

Jamestown Community Group Application

Name of Community Group: Beavertail Lighthouse Museum Assoc

Name of Representative: Leo Orsi

Contact Phone: [REDACTED] Contact Email: [REDACTED]

Approximate Number of Participants: 40

How many of the group are Jamestown Residents? approx 40%

How long has your group been in operation? Since 1979

Please describe your community group

BLMA runs & manages the Beavertail lighthouse
in conjunction with the DEW. BLMA maintains the
building & grounds & operates the museum inside,
for the public.

Does your group hold Non-Profit 501-3C status? Yes

If your group is a non-profit 501-3c please provide documentation

All community groups must provide All organizations and/or residents leasing the function room/s within the Clubhouse building shall secure and maintain, at no expense to the Town of Jamestown, a comprehensive general liability policy with policy limits not less than \$1,000,000 per occurrence. The Town of Jamestown shall be named as additionally insured and the insurance must be maintained throughout the period of use of the permit. A copy of proof of insurance must be submitted to the Parks and Recreation Department no less than 7 days prior to the event date.



State of Rhode Island
DIVISION OF TAXATION
One Capitol Hill
Providence, RI 02908-5800



Phone: (401) 574-8962
TTY Via 711
Fax: (401) 574-8916

09/22/2021

CERTIFICATE OF EXEMPTION

BEAVERTAIL LIGHTHOUSE MUSEUM ASSOCIATION
PO BOX 83
JAMESTOWN RI 02835

Notice ID: [REDACTED]

THIS IS TO CERTIFY THAT THE ABOVE-NAMED INSTITUTION HAS QUALIFIED FOR EXEMPTION PURSUANT TO THE PROVISIONS OF THE RHODE ISLAND SALES AND USE TAX ACT, CHAPTER 18, TITLE 44, OF THE GENERAL LAWS OF 1956, AS AMENDED, AND IS ACCORDINGLY EXEMPT FROM THE PAYMENT OF THE SALES TAX ON SALES MADE TO IT AND FROM THE USE TAX ON THE STORAGE, USE OR OTHER CONSUMPTION OF TANGIBLE PERSONAL PROPERTY BY IT.

[REDACTED]
[REDACTED]
[REDACTED] ADMINISTRATOR

CERTIFICATE NUMBER: [REDACTED]

DATE ISSUED: [REDACTED]

EXPIRES: [REDACTED]



Town of Jamestown
 Town Administrator
 93 Narragansett Avenue
 Jamestown, Rhode Island 02835-1199
 401-423-9805
 Email: jhainsworth@jamestownri.net

Jamie A. Hainsworth
 Town Administrator

MEMORANDUM TO: Honorable Town Council
FROM: Town Administrator, Jamie A. Hainsworth
DATE: August 16, 2022
SUBJECT: Report for Town Council Meeting August 22, 2022

Tax Bills FYI: The property tax bills with the new valuations have been mailed. If a property owner(s) is not in agreement with the property value or data used in the valuation process, they have the option to appeal to the Tax Assessor. An appeal must be filed within 90 days from when the first tax payment is due, making the appeal application deadline December 12th. Appeals must show that the valuation is based on incorrect data or show a reason that the value of the property is wrong. The taxpayer should consider; “Is the value a marketable value as of 12/31/2021? “

Jamestown Library Renovation Bid status: On August 10th at 10:00 a.m. the bid opening for the library renovation project was held in Council Chambers. Three bids were submitted and turned over to the architect for review to determine if they are all responsive. All three bids are higher than the present available funding. The Finance Director and I are working with the Library Director and the Chair of the Trustees on next steps for this project.

Workforce Bargaining Agreement Agenda item: The NAGE 68 Clerks and Dispatchers bargaining agreement has been successfully negotiated and before you for authorization to sign. This concludes all pending labor agreements with members of staff.

Department Leader Vacancies: Presently we have two vacant positions; Public Works Director (PWD) and Building and Zoning Official (BZO). Both have been advertised. The PWD has been advertised in many outlets and we have received a few applications. We are evaluating those and exploring other recruitment options. The BZO first application period closes on August 19th.

Reservoir Level: As of August 16th the north reservoir level was thirty-three inches (33”) below the spillway. The reading was twenty-eight inches (28”) one week earlier.

Covid 19 Testing update: From June 9th to August 16th there have been Ninety-Seven (97) new positive covid-19 cases reported by the Department of Health (DOH) in Jamestown.



Office of the Town Planner MEMORANDUM

TO: The Honorable Town Council, Nancy Beye, President
Jamie Hainsworth, Town Administrator
FROM: Raymond DeFalco, CPRP, Recreation Director
Lisa W. Bryer, AICP, Town Planner
RE: CISF Lease at Ft. Getty Recreational Area
DATE: August 17, 2022

As noted in our June 15 Memorandum, key staff, Town Administrator Jamie Hainsworth and I have been working with the Conanicut Island Sailing Foundation (CISF) since October 2021 when the Town Council voted unanimously “to approve Town staff to work with CISF to create a land lease, develop a program, design a facility to promote the mission of CISF which is also the mission of the Jamestown Recreation Department”. Councilman Erik Brine said at that time “They’ve had successful programming for a significant period of time, so that’s obviously working. It’s not, ‘Build it and they will come.’ They are already here.”

The lease was reviewed at the June 21 Town Council meeting where there were questions related to the lease area that would be answered by the map, and area descriptions when provided. All involved have reviewed and amended this lease in detail and the map including description details are now provided within this packet. Representatives of CISF and Jamie Hainsworth will be available to answer any questions at the meeting.

Again, please be assured that staff and Solicitor Ruggiero have been coordinating on this lease and we remain ready to work with CISF to insure their successful presence and operation at Ft. Getty into the future. We all remain ready to assist the Town Council in furthering this joint venture.

LEASE AGREEMENT

This Lease is made on this ___ day of _____, 2022 by and between THE TOWN OF JAMESTOWN (the "Town"), a municipal corporation organized and validly existing under the laws of the State of Rhode Island, (hereinafter called the "Lessor"), and CONANICUT ISLAND SAILING FOUNDATION ("CISF"), a 501(c)(3) Organization, organized and validly existing under the laws of the State of Rhode Island, (hereinafter called the "Lessee"), upon the following terms and conditions:

LEASED PREMISES

Lessor does, by these presents, lease and demise unto the Lessee the following described premises: That certain portion of land located at Fort Getty, located in Jamestown, Rhode Island, as shown on the attached CISF Campus, Use Area map, and hereinafter referred to as the "Demised Premises" which hereinafter includes both Primary Use (exclusive use by the Lessee) Space, labeled on the Map as Area A, A1 and A2, and Shared Space (areas shared with the Lessor), which includes areas on the map entitled B through E labeled as "use agreement", "flex use" and "shared storage" defined below. (Attached hereto as Exhibit 1, incorporated herein by reference).

TERM OF LEASE

This Lease shall be for an initial term of twenty (20) years from the date hereof. The lease term shall be extended automatically for an additional term of ten (10) years provided Lessee is not default under any of the material terms of this Lease, which default continues after Lessor's notice thereof and reasonable opportunity to cure such default.

RENT

In lieu of the payment of rent, the Lessee covenants and agrees to perform the improvements to the Demised Premises as identified in this Lease, and to use and occupy the Demised Premises in accordance with the terms of this Lease. By these actions and the marine recreation and educational programs provided by CISF, CISF provides benefit to the Town (see attachment of 2021 reports) the Town otherwise could not provide.

USE

The Lessee shall use the Demised Premises for a year-round boating and marine education center, which shall include, marine recreation and educational programming but not be limited to offering classes, boat rentals, regattas, sailing lessons, and community sailing programs. CISF will receive 10 staff Ft. Getty parking passes to allow entry into Ft Getty. Fundraising activities for CISF at the Demised Premises are permitted with the consent of the Town which consent shall not be unreasonably delayed or withheld. With CISF and Town Recreation Department approval, other parties, as consented to by CISF, may use the Demised Premises to support CISF's mission. Please see attached report for 2021 for examples of use. The Lessee shall update and submit an annual report of its use to the Lessor by December 1 of each year. The Lessee and Lessor also agree to

review shared space every two-years. Items to be discussed may include but not be limited to shared use space, boat ramp, events, boat rentals, outdoor boat and general storage.

Shared use disputes will first be looked at by the Recreational Department, then if not resolved, by the Town Administrator and then the Town Council.

The areas subject to this agreement are presented in the attached map. They include:

Area A is the location of any proposed facilities. It is located at the north west corner of the main north south roadway to the boat ramp and the northernmost east west road off of that main roadway for the exclusive use of CISF. It is west of the main roadway, north of the secondary roadway, east of the existing campground bathrooms.

It is understood that area A includes the septic system for this part of Fort Getty, including for the campground bathrooms. Should the proposed facilities or landscape interventions or any use of area A by CISF or the town require modification of this septic system, in whole or in part, agreement between CISF and the town regarding changes to the septic system will be developed prior to any approvals being granted by the town council, planning commission or other agency. Notwithstanding the foregoing, in the event the septic system shall become inoperable or require maintenance, the Lessor shall provide temporary alternatives such as "port-a-potties".

Area A1 includes ten parking spaces south of Area A with access from a lesser north south roadway for exclusive use of CISF. This area shall be so marked by the town. (These spaces are to the west of what is currently described as Area E on the map.

Area A2 includes the area across the north south road to the ramp that is the same length along the road to the ramp as Area A for the exclusive use of CISF. This is the current location of CISF bathroom and potential location of CISF storage/ equipment in season.

This lease agreement for area A, A1 and A2 shall grant CISF, use and control of these area. The facilities, amenities or landscape interventions and the equipment and programs maintained within them shall be as directed or controlled by CISF as noted in this lease.

Area C is the existing boat ramp and the access along the road to it. This is a public boat ramp. CISF's access to the boat ramp, the adjacent beach to the north of it or the roadway that leads to it, shall be shared space during the term of this lease.

Area D is the location of boat, kayak and other storage for CISF and the town in the predominant season.

Areas E and B are fields that may be accessed by CISF or its accompanying, permitted organizations for a variety of uses, which may include but are not limited to playfields, temporary boat storage, picnics, events and event parking.

Lessee shall maintain its nonprofit tax status, continue to provide scholarships for its programs and continue to offer community programming.

The Lessee agrees not to discriminate against any person in the use of the Demised Premises because of his/her/their race, sex, religion, nationality, handicap, age, sexual preference or any other matter provided by applicable law.

The failure of Lessee to use the Demised Premises for a year-round sailing and marine education center, which shall include, but not be limited to marine recreation and educational programs, shall constitute a material breach and be the basis of a notice of breach with an allowance for the Lessee to cure such breach within 6 months or be subject to eviction.

CONSTRUCTION AND/OR IMPROVEMENTS MADE BY LESSEE DURING THE TERM OF THE LEASE

Prior to Lessee's construction of permanent or semi-permanent facilities or any intervention that alters the landscape of Area A, A1 or A2 described above Lessee shall submit a concept plan (the "Plan"), including site plan and preliminary building and or landscape elevations and description of the uses of these interventions for approval by the Town Council.

Review of the Plan must be undertaken within 30 days of its submittal to the Town Council and approval shall not be unreasonably delayed or withheld.

Upon approval by the Town Council of the "Plan", Lessee shall submit to the Jamestown Planning Commission detailed plans and elevations, including exterior lighting and landscape plans for approval by the Jamestown Planning Commission through its Development Plan Review process and requirements as stipulated by the town planner as relevant to this project.

Any part of the Plan by the Planning Commission that requires that the Town contribute to the construction or maintenance of these improvements, such as but not limited to the reorganization or reconstruction of pathways or roadways, bathrooms, septic services or drainage systems, must be approved by the Town Council if not expressly approved in the review of the Plan.

Upon approval by the Jamestown Planning Commission and Town Council (if required) the Plans shall be subject to the approval of and respective state agencies (including but not limited to RIDEM and RICRMC) and local building officials.

The development of the Areas known as A, A1 and A2 by Lessee shall include, but not be limited to the construction of the following improvements at the Lessee's sole cost and expense:

1. permanent and/or or temporary structures
2. permanent and/or temporary restrooms until planned permanent restrooms are complete

3. plantings and landscaping. Any plantings will be for screening and mitigation, NOT to block views
4. grading to improve drainage
5. improved traffic flow and one or more drop-off zones
6. ADA compliant walkways and paths
7. refurbishment of the current concrete pad if necessary

Lessor covenants and agrees to construct and/or maintain the following structures and facilities at Lessor's sole cost and expense in the Shared Space (also known as Areas B, C, D, and E)

1. adequate utilities (electric/water) to service the structures constructed by Lessee (includes use of the existing septic field if that is permitted)
2. parking for automobiles, Area A1
3. summer trailer storage in Kit Wright Trail (Area D)
4. kayak storage on rack at Kit Wright Trail (Area D)
5. winter storage for trailers and boats in Town specified location until on-site storage is available
6. access to ramp and beaches
7. access and use of paths around Fort Getty and Kit Wright Trail
8. access and shared use of nearby field (Area B and E)

CISF reserves the right to name the facilities it constructs on the Demised Premises and/or individual rooms within the facilities or building. CISF may erect exterior signs stating such with Lessor's approval of both the name and signage.

Once developed, any need or desire by the Lessee to alter, remodel, or change the exterior of the structures located on the Demised Premises must first be approved in writing by the Lessor, which approval shall not be unreasonably withheld. All permanent capital improvements made by the Lessee during the term of this Lease shall remain the property of Lessor at the expiration of this Lease.

FUNDRAISING AND DEVELOPMENT SCHEDULE

The Lessor acknowledges that fundraising by the Lessee is essential for development of the facilities and the programs of CISF. The parties hereto acknowledge and agree that the development of Area A, A1 and A2 described above shall be conducted in phases and hereby agree that if Lessee is unable to begin the construction of improvements of the Exclusive Space within five (5) years from the date hereof due to inadequate funding for the construction of such facilities as contemplated in this Lease, this Lease may be terminated by either Lessor or Lessee upon ninety (90) days written notice to the other party.

MAINTENANCE BY LESSOR

The Lessor covenants and agrees that it shall, at its sole cost and expense, provide the following utilities and services to the Demised Premises on a year-round basis:

1. cutting the grass (as needed)
2. adequate water
3. adequate electricity supply

The Lessor shall also provide and maintain the necessary mains and conduits carrying utility services to the Demised Premises and all utility lines near the boat ramp and the dock area shall be buried or raised to an acceptable level for safety in boat maneuvering in that area.

The Lessor shall be able to maintain the septic system on site and install a new system in Area A if needed so long as such construction or alteration does not impact the Lessee's building or permanent infrastructure.

MAINTENANCE BY LESSEE

Other than those items to be provided and/or maintained by Lessor as described above, Lessee shall provide the following, at its sole cost and expense:

1. landscaping (other than grass cutting) and planting
2. maintenance of structures to be built and equipment installed
3. bathroom facilities used exclusively by Lessee
4. A separate, new, Septic system if required by CISF for the exclusive use of its facilities

Lessee shall be permitted to use the dumpster adjacent to the Ft. Getty pavilion during its seasonal activities to dispose of its own, typical, daily trash in a timely fashion. Building construction, landscape construction debris, or other large types of debris are not allowed to be deposited in this dumpster.

UTILITIES

During the term of this Lease, Lessee shall be responsible for all electricity costs. In addition, Lessee shall be responsible for all water charges if water usage can be separately metered to measure Lessee's exclusive use.

INDEMNIFICATION

The Lessor and Lessee each agree to indemnify and defend the other party against, and to save it harmless from any and all claims, demands, costs, liabilities, losses, expenses and damages (including reasonable attorneys' fees and costs) of whatever nature, for injury or damage to persons or property in or about the Demised Premises from any cause, or arising from any accident, injury or damage, arising or resulting from an act, default, omission or any cause on the part of the indemnifying party, or its employees, agents, contractors, licensees, business invitees, or guests.

INSURANCE

The Lessee shall, at all times during the term of this Lease, keep all buildings or other improvements on the Demised Premises continuously insured to the full replacement cost thereof under so-called all-risk insurance policies, which insure against fire, vandalism and malicious mischief, risks commonly insured against by extended coverage insurance and other perils and which contain a special replacement cost endorsement, such policies to be written by companies of recognized responsibility and financial standing duly-authorized to do business in the State of Rhode Island. The Lessee shall be responsible to obtain any special endorsements at their own cost to cover boats and equipment. Neither party hereto shall be liable to the other party of any insurer of any such other party with respect to any loss or damage to the real estate or tangible personal property of such other party resulting from or caused by the occurrence of any risk which is commonly insured against such as fire, lightning, explosion, riot, smoke, civil commotion, aircraft, windstorm or vehicles, whether the occurrence of such risk shall be caused by any act or omission of a party hereto or any of its or their agents, servants, invitees, or contractors. The Lessee shall furnish to the Lessor upon request a certificate evidencing the insurance coverage maintained from time to time hereunder.

During the term of this Lease, Lessee shall carry comprehensive general public liability and property damage liability insurance including contractual liability insurance with not less than one million (\$1,000,000) dollars per occurrence and two million (\$2,000,000) dollars aggregate limit for both bodily injury and property damage together with an Excess or Umbrella Liability insurance policy with a coverage limit of at least five million (\$5,000,000) dollars and such other insurance coverage of the type and in amounts as required by Law.

The Lessee shall annually show Evidence of Insurance (Certificate) to the Town Finance Department. The Lessee shall name the Town as an *Additionally Named Insured* on the GL, Property and Excess/Umbrella policies, in the event that the Town is sued due to the activities/action/negligence of the "CISF". CISF's policy should respond under this scenario.

ENTRY BY LESSOR FOR REPAIRS

The Lessor shall make such repairs to the Demised Premises as required by this Lease, including but not limited to repairing utility facilities or lines, pipes, wires, and the like, over, upon and through the Demised Premises as may be necessary or advisable for servicing the Demised Premises or the structures located and/or to be located on the Demised Premises, including any public areas and the parking lot; provided, however that Lessor shall use its best efforts not to interfere with the conduct of Lessee's business on the Demised Premises. Except in the case of an emergency, Lessor shall give Lessee not less than ten (10) business days 'notice (by telephone or email) to gain access to the Demised Premises to maintain, repair or replace utility facilities or lines, pipes, wires, and the like.

DESTRUCTION OF PREMISES

In the event of a partial destruction of the any structure located on the Demised Premises during the term hereof, from any cause, Lessee shall repair the same. In the event that repairs cannot be made within ninety (90) days, Lessee, may, at its sole option, either make the repairs within a reasonable time, or terminate this Lease.

TAKING BY EMINENT DOMAIN

In case of a taking by eminent domain of the whole of the Demised Premises, then this Lease shall terminate as of the date of the actual taking of possession by the public authorities. In case of a taking as aforesaid of such portion of the Demised Premises as shall preclude the reasonable use of the Demised Premises as set forth in this Lease, either the Lessor or the Lessee may terminate this Lease by notice given to the other with thirty (30) days after the Lessee has been deprived by the taking authorities of physical possession of the Demised Premises so taken.

LEASE TERMINATION

Provided that Lessee shall not be in default under any of the conditions of this Lease, Lessee shall have the right to terminate this Lease, and the term and estate hereby granted at any time by giving not less than 3 months prior written notice given by Lessee to Lessor (the "Cancellation Notice"). The date given in such notice for the termination of this Lease is hereinafter referred to as the "Surrender Date". As used herein, the Surrender Date shall mean the date on which Lessee shall give Lessor possession of the Premises, broom clean, free of all liens, claims, occupants and personal property and otherwise in the condition required under the Lease upon the expiration of the term of the Lease, and an effective instrument of surrender in form and in substance satisfactory to Lessor has been signed and delivered by Lessee to Lessor. In the event of the giving of the Cancellation Notice by Lessee, this Lease and the term and estate hereby granted (unless the same shall have expired sooner pursuant to any other provision of this Lease or pursuant to Law) shall terminate on the Surrender Date with the same effect as if such date were the date hereinbefore specified for the expiration of the term of this Lease. Nothing contained herein or in any instrument of surrender shall relieve Lessee of liability to Lessor of any obligation or liability accrued or incurred under this Lease, including any that are outstanding and unsatisfied as of the Surrender.

ASSIGNMENT AND SUBLETTING

Lessee shall not assign this Lease or sublet any portion of the Demised Premises without the prior written consent of the Lessor. Any such assignment or subletting without consent shall be void and, at the option of the Lessor, may terminate this Lease.

LESSOR'S REMEDIES ON DEFAULT

If Lessee defaults in the performance of any of the other covenants or conditions hereof, Lessor may give Lessee notice of such default and, if Lessee does not cure any such default within thirty (30) days, after the giving of such notice (or if such other default is of such nature that it

cannot be completely cured within that period, if Lessee does not commence such curing within such thirty (30) days and thereafter proceed with reasonable diligence and in good faith to cure such default), then Lessor may terminate this Lease on the date specified in such notice the term of this Lease shall terminate, and Lessee shall then quit and surrender the premises to Lessor. If this Lease shall have been so terminated by Lessor, Lessor may at any time thereafter resume possession of the Demised Premises by any lawful means and remove Lessee or other occupants and their effects. If the Lessee shall be declared insolvent according to law, or if a receiver or other similar officer shall be appointed to take charge of the Lessee's property, or a substantial party thereof, then, and in each of the said cases, the Lessor lawfully may (notwithstanding any license of any former breach of covenant or waiver of the benefit hereof or consent in a former instance) immediately or at any time thereafter while such default or other situation as aforesaid continues, and without further demand or notice, enter into and upon the Demised Premises or any part thereof in the name of the whole and repossess the same and expel the Lessee and those claiming through or under the Lessee and remove its effects, at Lessee's expense, without being deemed guilty of any manner of trespass; and, upon entry as aforesaid, this Lease shall terminate.

WAIVER

Failure on the part of the Lessor or the Lessee to complain of any action or non-action on the part of the other, no matter how long the same may continue, shall not be deemed to be a waiver by either party of any of its rights hereunder. A waiver of any provision hereof shall not be construed to be a waiver of any other provision hereof.

SERVICES BY LESSOR

With respect to any services to be furnished to Lessee, the Lessor shall in no event be liable for failure or delay to furnish the same when prevented from doing so by war, strikes, labor difficulties, lockouts, breakdown, accident, order or regulation of governmental authority, failure of supply, or inability, by exercise of reasonable diligence, to obtain supplies, parts or employees necessary to perform such services, or for any cause beyond Lessor's reasonable control, or for any cause due to any act or neglect on the part of the Lessee or its servants, agents, employees, licensees or any person claiming by, through or under the Lessee, or any termination for any reason of Lessor's occupancy of the premises from which the service is being supplied by the Lessor.

QUIET ENJOYMENT

The Lessee, subject to the terms and provisions of this Lease, on observing, keeping and performing all of the terms and provisions herein contained on Lessee's part to be performed, kept and observed, shall peaceably and quietly hold and enjoy the Demised Premises without hindrance, ejection or interruption by the Lessor or any person or persons claiming under it.

LESSEE'S ADDITIONAL COVENANTS

In addition to all other covenants and agreements of the Lessee contained in this Lease, the Lessee covenants and agrees at all times during the term hereof, and for any further time as it shall hold said Demised Premises or any part thereof, to keep the same in as good order, repair and

condition as the same are in at the commencement of the term, or may be put in thereafter, reasonable wear and tear and damage by fire excepted; to make all those capital improvements and to do those projects as the same are described herein; to remove its goods and effects, and those of all persons claiming under it, at the termination or expiration of this Lease, and will peaceably yield up said premises and all additions thereto to the Lessor, and leave the same clean and in such repair, order and condition as the same were in at the commencement of the term or may be put in during the continuance thereof, excepting only such alterations as are made or authorized by the Lessor, reasonable wear and tear, and damage by fire; not commit any nuisance, or overload the premises, not to carry on any business or occupation which shall be unlawful or contrary to any law or ordinance in force for the time being; not to do any act or things upon the premises which will make them un-insurable against fire or which is liable to increase the premium for fire insurance on the building; to keep the premises equipped as required by law or ordinances, or any other regulation of any public authority because of the use made of said premises by the Lessee, and will make all repairs, alterations, replacements or additions as required, and will procure any authorizations or licenses required for Lessee's use of the premises; will permit the Lessor or its agents to enter at reasonable time to view the premises and make repairs or alterations necessary for the preservation and safety of the Demised Premises pursuant to the terms hereinabove described.

Lessee shall not encumber any fixture or improvement erected by them on the Demised Premises without the express written authorization of the Lessor. Under no circumstance shall the Lessee impair, encumber and/or burden the Demised Premises.

Any fixture, improvements other than personal property and trade fixtures, and/or buildings or structures erected on the Demised Premises by the Lessee shall become the property of the Lessor upon the surrender, termination and/or eviction of the Lessee.

REMOVAL OF PERSONAL PROPERTY

The Lessee may, at the termination of this Lease, remove all of its items of personal property which are not affixed to the real estate. All fixtures which are permanently attached to the premises shall remain in place and shall become the property of the Lessor upon the attaching of the same. The Lessee shall, at its own expense, remove all of its items of personal property at the termination of this Lease and shall repair any and all damage to the premises which may result from or be caused by the removal of such items of equipment or personal property from the Lessee.

HOLDING OVER

If Lessee holds over or continues in possession of the Demised Premises after the expiration of this Lease and without the execution of a new Lease, the tenancy thus created shall be at sufferance. All covenants, obligations, condition and agreements herein contained shall, so far as applicable, apply to all extensions of the terms hereof and to all holding over by the Lessee as a tenant at sufferance.

NOTICES

All notices that may be given hereunder by Lessor or Lessee shall be by registered or certified mail; address in the case of Lessor to Town of Jamestown, c/o Town Administrator, P.O. Box 377, Jamestown, Rhode Island 02835, or to such other address as Lessor may from time to time in writing give Lessee for this purpose; and all notices that may be given to Lessee shall be addressed to Meg Myles, 7 Felucca Ave, Jamestown, Rhode Island 02835. or to such other address as Lessee may from time to time in writing give Lessor for this purpose.

RIGHT OF EACH PARTY TO PERFORM OTHER'S COVENANTS

Each party shall have the right at any time, after ten (10) days' notice to the other party (or without notice in case of emergency or in case of any fine, penalty, interest or cost which may otherwise be imposed or incurred), to make any payment or perform any act required of such other party under any provision of this Lease, and in exercising such right, to incur necessary and incidental costs and expenses, including reasonable counsel fees. Nothing herein shall imply any obligation on the part of the party, and the exercise of the right to do so shall not constitute a release of any obligation or a waiver of any default. All payments made and all costs and expenses incurred in connection with any exercise of such right shall be reimbursed by the other party within ten (10) days after such payments, together with interest at an annual rate equal to the prime interest rate plus one (1%) percent from the respective dates of the making of such payments or the incurring of such costs and expenses, to the party making and paying the same.

SUCCESSORS AND ASSIGNS

All the covenants, conditions and provisions of this Lease shall apply to and inure to the benefit of, and be binding upon the heirs, executors, administrators, successors and assigns of the said Lessor and said Lessee, both as to rights and as to duties and liabilities, except with respect to the right of the Lessee to assign or sublet, which shall be subject to that paragraph entitled "ASSIGNMENT AND SUBLETTING" of this Lease.

ORDINANCES AND STATUTES

Lessee shall comply with all statutes, ordinances and requirements of all municipal, state and federal authorities now in force or which may hereafter be in force, pertaining to the premises, occasioned by or affecting the use thereof by Lessee. Failure of the Lessee to comply with this section of the Lease shall constitute a termination of the Lease and the Lessee shall either immediately cure any such violation or quit and vacate the Demised Premises.

ATTORNEY'S FEES

In the event that Lessor shall cause any suit to be brought for the recovery of the Demised Premises or for any sum due hereunder, or because of any act which may arise out of the possession of the Demised Premises by the Lessee, the Lessor shall be entitled to all costs incurred in connection with such action, including a reasonable attorney's fee.

PARAGRAPH HEADINGS

The paragraph headings contained in this Lease are not a part hereof but are inserted only for reference.

JURISDICTION

The parties agree that this Lease shall be deemed a Rhode Island contract and shall be governed by the laws of the State of Rhode Island.

RELEASE AT EXPIRATION

At the expiration of the term of this Lease, provided the Lessee shall not be in default hereof, the Lessee shall be held harmless and indemnified from any liability which may arise at any point in time thereafter due to Lessee's installation of the capital improvements. At the expiration or termination of the Lease, Lessee agrees and acknowledges to release any and all claims of every kind and nature in and to ownership and/or control of the Demised Premises and the structures located thereon.

ENTIRE AGREEMENT

The foregoing constitutes the entire agreement between the parties and may be modified only by a writing signed by both parties.

BY THE PARTIES

TOWN OF JAMESTOWN

Witness

By: _____
Jamie Hainsworth, Town Administrator
Duly Authorized by the Jamestown
Town Council (08-22-2022)

STATE OF RHODE ISLAND
COUNTY OF NEWPORT

In Jamestown, in said County, on the _____ day of _____, 2022, before me personally appeared Jamie Hainsworth, Town Administrator, Town of Jamestown, to me known and known by me to be the party executing the foregoing instrument, and he acknowledged said instrument, by him/her so executed, to be the free act and deed of said Town of Jamestown, and his/her free act and deed as Town Council, as aforesaid, and individually as well.

Notary Public
My Commission Expires:

CONANICUT ISLAND SAILING FOUNDATION

Witness

By: _____
Name & Title:

STATE OF RHODE ISLAND
COUNTY OF NEWPORT

In Jamestown, in said County, on the _____ day of _____, 2022, before me personally appeared _____, _____ of CONANICUT ISLAND SAILING FOUNDATION, to me known and known by me to be the party executing the foregoing instrument, and he/she acknowledged said instrument, by his/her so executed, to be the free act and deed of said corporation, his/her free act and deed as _____ of said _____, and individually as well.

Notary Public
My Commission Expires:



LEGEND

- - - CISF PRIMARY USE
- - - USE AGREEMENT
- - - FLEX USE
- - - SHARED STORAGE
- - - CISF ACCESS
- - - APPROXIMATE EXISTING SEPTIC SYSTEM
- - - CRMC JURISDICTIONAL LIMIT LINE

Use Area

CISF Campus

July 2022

Jamestown, RI





Conanicut Island Sailing Foundation Free Sailing Program Report, 2021

CISF was able to run Free Community Sailing again this summer! Free Sailing was held on Wednesday's from 4:30-6:30 July 14 through August 11. The program was scheduled for five weeks; one week had to be cancelled due to bad weather. Approximately 125 people participated in those four weeks.

The goals of free public sailing are to give people an opportunity to experience sailing; to teach some basic sailing skills; to meet Jamestowners; and to provide an opportunity for people of all ages to connect with nature and the beautiful waters surrounding Jamestown.

CISF has kept to the same basic format for Free Sailing for the past fourteen years. Safety is our primary concern. (CISF also has a motorboat available for safety purposes during Free Sail.) We provide a safe, hands-on learning opportunity on the water to expose more people to sailing. Each week we use three to four of our 14' Hobie Wave catamaran sailboats with an instructor onboard each boat. An instructor takes a group of people sailing, teaching people as they go, with participants most often steering the boat and handling the sails by the end of their session that evening. Sometimes, Sea Adventure Camp participants sail the boat with their parents on board to demonstrate what they have learned.

Our target time for sailing sessions is 20 minutes if it is a busy evening, or longer if it is not busy. How busy we are is directly related to our advertising. This summer, I did not get an ad in the paper until the second week of the program. Thus, the first week was very slow – we had fewer than ten participants.

Our land-side coordinator for Free Sailing ensures that we have a waiver for each participant. Other jobs of the land-side coordinator include keeping track of who is next, as well as how long each sail lasts. Each sailboat is equipped with a VHF radio so that they can communicate with the shore person. Every participant of the Free Sailing Program is required to wear a life jacket. CISF supplies a life jacket to anyone who needs one.

There were no incidents to report during free sailing. Use of the ramp was still available to the public.

Thank you for your time and for allowing Conanicut Island Sailing Foundation to continue to run this free public program at Fort Getty for Jamestown residents and visitors. We consider Free Sailing one of the cornerstones of CISF's mission to both provide and promote marine access, marine education, and sailing to people of all ages, abilities and backgrounds. We look forward to running this program again next year.

Sincerely,

A handwritten signature in blue ink that reads "Meg Myles".

Meg Myles
CISF Executive Director



Mission: *Inspire and empower people of all ages, backgrounds and abilities by engaging them with the marine environment of Narragansett Bay through sailing & education*

CISF's 2021 Jamestown Sea Adventure Summer Report

I'd like to start by thanking the Town of Jamestown, and specifically Ray DeFalco, Jamie Hainsworth, and Ronnie Parfitt from Public Works. All have really been terrific to work with – helpful, timely, honest, direct. **THANK YOU, Jamie, Ray, & Ronnie!!!**

Summer 2021 was both remarkable and unremarkable. We had an unprecedented number of camp spots available and filled – approximately **486 camp spots were filled**. (And, we still had waiting list!) It was an unremarkable summer thankfully due to the lack of incidents and accidents. (See incidents report at the end of this report.)

Because a vaccine was still not available for the majority of children participating in camp, we kept many of our policies and procedures in place from summer 2020.

Summer 2021 COVID-19 Policies and Procedures:

- As per State guidelines, we registered with the State.
- Hand washing stations at two locations (frequent hand washing encouraged, especially at drop off and pick up)
- Two drop off locations designated with signs and pre-assigned to campers. Drop off location assignments were sent via email to parents and caregivers preceding camp.
- Small, pre-arranged groups (pods) of children (approximately 12-15 children /pod – bigger than 2020, but still much smaller than recommended State guidelines)
- Pods distanced, requiring several pop-up tents as home-bases for pods
- 4 port-o-potty units, each for a designated pod and marked as such; units closed to public use
- Designated equipment for each pod
- Ages 4-6 (Explorers group) cancelled for the entire summer
- 14-day advance of camp health attestation form required for each camper ahead of camp
- Daily health screening on site at drop off (no temp checks)
- Parents were given the ability to request children be in the same pod as friends
- We did not sell a boat as planned in 2020. In order to make our pod system work, we needed a sixth Hobie Wave.
- Had more staff to ensure each staff member was with a singular pod each week.
- Staff were encouraged to be vaccinated. Any unvaccinated staff were required to wear face coverings with not socially distanced or inside.
- Children were asked to bring a face covering for times when they could not be socially distanced, though we tried to keep kids distanced as much as possible
- Children were asked NOT to wear a face covering when sailing in case they fell in – swimming with a face covering is a whole other risk.

Sea Adventure Camp Overview, 2021:

- **8 weeks of camp** were offered
- Dates of Camp: **June 28 - August 20**
- The **focus of Sea Adventure Camp** remained the same: to **explore nature and the outdoors - on, in, and around the water - while also increasing children's awareness of the unique and beautiful marine environment surrounding Jamestown and beyond.**
- Each week of camp is tailored to the interests of the group attending, while still focusing on **our main goals: 1.) introducing & teaching sailing**
2.) marine & environmental education
- **Fort Getty's easy access to a salt marsh, rocky shore, and sandy beach provides an ideal setting for camp** and to allow **kids to explore and learn.**
- We have been fortunate to have the majority of the **same talented staff** this summer as we have had **for the past several years.**

Sea Adventure Staff

- **Haley Barber**, BA in Environmental Education & Master of Arts in Early Childhood Education, CISF Program Director & Sea Adventure Camp Manager
- **Rachel Bryer**, US Sailing Level 1 & 2 certified (part-time in 2021)
- **Fiona Christie**, US Sailing Level 1 certified sailing instructor, BA Elementary Education and a BA in Fine Arts; CISF year-round educator in charge of our Home-school programs
- **Eric Marshall** – US Sailing Level 1 certified instructor
- **Emma Henry** – camper turned instructor since 2019
- **Heather Moore** – camper turned instructor since 2016
- **Ian Bryer** - camper turned instructor since 2016
- **Madi Henry** - camper turned instructor since 2018
- **Theo Michaud** – camper turned instructor – this was his first summer as a full-time instructor

Camp Administrator:

- **Katie Flath** – councilor with administrator roles/responsibilities (Katie worked remotely this year)
-

Junior Instructors:

- Maggie Taplin
- Matt Cotter
- Isabella Museler

***Councilors in Training:**

- Ryan Goodburn
- Ryan Barret
- Avery Shafts
- Annabelle Murray
- Elle Knopp
- Frankie Strassman

*CIT's must be at least 14 years old. and work on a volunteer basis.

As you can see, our camp staff has grown tremendously. We are actively formalizing our junior instructor and CIT pathways. CITs volunteer their time for 1-2 weeks a summer. They are essentially campers with some responsibilities. Our Jr Instructors are a bit older (typically 14-16 years old), are asked to commit to more weeks of camp, and are paid. We have added a page to our website with information about becoming a CIT as well as an application.

We are so fortunate to have a group of fantastic individuals who help camp run smoothly and help to maintain the same camp 'feel' from year to year.

The combination of Fort Getty's environment with *Sea Adventure Camp's* intuitive and talented staff continues to make Sea Adventure Camp unique and popular.

2021 Camp Details:

For the 2021 season, there were **eight weeks of camp** for children ages 5 (if Kindergarten was completed) -16.

Schedule:

- *Explorers*, ages 4-6, cancelled for the entirety of the summer
- *Marine Adventurers*, ages 5 (if K completed) -8, four half-day sessions offered over the course of 3 weeks, 116 children total participated
- Ages 8-10, half-day, 2 weeks of camp offered, 78 total children participated (more than double the number from 2020)
- Ages 8-10, full day, 6 weeks of camp offered, 146 total children participated
- Ages 11-16, 6 weeks of camp offered, 111 total children participated
- Leadership Program, ages 11-16, 3 weeks offered, 19 total children participated
- O'Pen Skiff Adventures, ages 10 & up with some sailing experience, 16 total children

When creating the schedule each summer, we consider the following factors:

- Combinations of groups that enable us to include multiple age groups
- A balance of younger age camp offerings throughout the summer
- Other, existing on-island camps, such as soccer camps – we try to balance our schedule to maximize camp opportunities for younger children as much as is possible.
- Waiting lists from previous years – is there consistency from year to year in which weeks we have waitlists; how can we minimize those waitlists/meet demand without jeopardizing the camp experience?

Leadership Program:

CISF launched a **leadership program in 2018** for teens ages 13-16. It is an add-on program to Sea Adventure Camp. Our goal is not to create the next group of Sea Adventure Camp Instructors, but to **empower students with skills** that will **enable them to make better decisions**. Additional goals include teaching participants **what it means to be a leader** and **how to lead** using the **leadership style that best suits each person**. **Leadership skills are taught through discussion, purposeful training, games, and goal achievement** in sailing, marine science, and environmentalism. CISF strongly believes that **“leaders are made, not born”** (Vince Lombardi).

This summer, **we opened up our Leadership Program to include children ages 11-16**.

Leadership participants were their own pod. The result was a better experience and program for all participants in the Program as per feedback from staff, parents, and participants.

O'Pen Skiff Camp:

This summer we launched a pilot program called O'Pen Skiff Adventures. We used only the O'Pen Skiffs, which are small, unstable, but super fun boats. The program ran for a half-day (1 – 4 pm) for a week. We ran two of these weeks & received great feedback! It would be great to have an additional boat or two so that more kids can participate.

Boats:

CISF owns and maintains **5 Hobie Waves**, storing them inside our trailers during the winter. We have **access to and use of a sixth Hobie Wave, thanks to a Jamestown family**.

4 O'Pen Skiff's added in 2020. <https://www.openskiff.org/>

1 J/22 keelboat used sporadically this summer in camp

2 powerboats (inflatables) – 1 15', and 2nd that is 17'

We also own several kayaks, SUP boards, and windsurfing boards. All are stored on the rack in the Kit Wright Trail.

Waiting Lists:

2021 saw a continued demand for outdoor camps for children and Sea Adventure Camp waiting lists reflected that demand. By the end of the day of our first day of registration for the 2021 season, we were 60% full. We had waiting lists in the youngest age groups (ages 5 (if K completed) – 8) that were 20-30 kids deep. In the other age groups, every week of camp had at least 8 children on the waiting list. Because of the long waiting lists, we added spots to camp weeks when possible.

Annually, the growth of Sea Adventure Camp has been to meet demand. We have not made camp bigger just for the sake of getting bigger.

Numbers & Metrics:

2021 participation numbers were **very high!** We had **486 camp spots filled**, which is a 15% increase (66 spots) from 2019, when we had our highest participation numbers.

Interestingly, COVID forced us to operate in a pod system, that has turned out to be great! The smaller groupings of pods has brought back a more tailored and personal camp experience for all children. It is a system we will stick with, though with some modifications. An example of a modification includes bringing back a bit of “all camp” activities and games, or possibly just games between pods.

Our approximate maximum capacity for each week of camp in 2021:

- 5 (if K completed)-8 yr olds, *Marine Adventurers*, – 116 spots available, 4 sessions offered
- 8-10 yr olds, half day –40 spots available/week, usually 2 weeks offered; 80 total spots
- 8-10 yr olds, full day – 25 spots available/week for 5 of 6 weeks; 12 spots available in the 6th week; approximately 137 spots available
- 11-16 yr olds, 20 spots available/week in 5 of 6 weeks; 12 spots available in week 6; 112 spots total
- O’Pen Skiff – 8 spots available/week, 2 weeks offered; 16 total spots
- Leadership Program (ages 11-16) – approximately 8 spots available/week, 3 weeks offered; 24 spots total

Approximate Total Capacity:

With the schedule as organized this summer, total capacity was approximately 493 camp spots. At approximately 486 spots filled, we were essentially at capacity.

Participation Metrics (Leadership Program participation included):

- **486 total camp spots filled**
- **358 ‘unique’ participants**
- **96 children participated in multiple weeks**
 - 262 children participated in one week of camp
 - 70 children participated in 2 weeks of camp
 - 22 children participated in 3 weeks of camp
 - 3 children participated in 4 weeks of camp
 - 1 child participated in 5 weeks of camp

Where did Sea Adventure campers come from in 2021?

- **90-95%** of participants are **residents, relatives of residents, rent or teach in Jamestown**
- **5-10%** of participants **come from off island**, just for *Sea Adventure Camp*

Arts & Crafts:

Arts & crafts projects are done during periods of transition such as the morning drop off as a welcoming activity, as well as during down times and bad weather. Painting shells and building structures out of rocks on the beach, and having volcano building contests are among the most popular activities. Additionally, tie-dying t-shirts each week has become a signature Sea Adventure activity.

Marine Debris & Environmental Impact: One of the focuses of Sea Adventure Camp continues to be marine debris - what is it, where it comes from, how is it harmful, & what can we do to mitigate this problem. Campers clean up trash wherever they are – on the water, on the beach – and dispose of it properly. The last week of camp, the instructors had a trash pick up contest. Approximately 2,500 pieces of trash were picked up.

Worm Composting: CISF started worm composting in the 2017-18 school year in the Melrose School. A worm bin designated for the Lawn school was added in 2018-19 school year. CISF provided the bin for Melrose, and a grant from Jamestown Education Foundation funded the Lawn School bin. CISF Program Director, Haley Barber, has led the worm composting programs in both schools. The worm bins have been used at camp each summer to ensure the health of the worms, the bin, and the continuation of this project. The bins are used to educate children about the cycle of life of food. However, due to COVID and the adjusted school policies to manage COVID, worm composting was suspended. We will take it up again in 2022, or hopefully sooner.

Fox Hill Farm Gardens: Abby & Jeff Boal at Fox Hill Farm allowed CISF use of several of their vegetable beds starting early spring. Vegetable gardening was added to our spring programs. Though it may seem a stretch from our focus of sailing and marine education, getting kids involved in growing food, the soil web, the details of growing food, and generally getting their hands dirty in the ground fits right in with our mission. Land and sea are intricately connected. How we treat the land and soil dramatically effects what flows into the ocean. Understanding how food grows and finding value in that is also critical to creating a connection to the earth and nature. Getting children to understand the connection of land and sea is an integral part of marine education. To that end, during the summer, one pod a week spent time at Fox Hill Farm tending to the gardens for a portion of a day.

Environmental Summary: CISF takes a number of measures to minimize our garbage output and our environmental footprint. Worm composting, beach clean ups, camp giveaways that are not plastic and are environmentally friendly, a water re-fill station (no plastic cups are provided), and recycling are all measures that we take to be environmentally responsible.

Life jackets:

Thanks to a grant from the Sea Tow Foundation a few years back, CISF maintains a life jacket stand at Fort Getty for anyone going boating and in need of a life jacket. **Not having or wearing a life jacket is still the leading cause of fatalities when boating.**

Last summer our life jacket stand was not in use because the transmission of COVID was still not totally understood. This summer there was less cause for concern of transmission from objects like life jackets. We did have our life jacket stand out, but a bit set back. In summer 2022, we will have it fully operational and obvious for public use.

Financial Information:

CISF continues to make significant financial investments to make Sea Adventure Camp and all of our other programs safe and viable.

Staff - we pay our staff competitive rates to ensure quality & safety.

Providing safe, fun, and engaging programming that create leadership and confidence-building opportunities for the next generations is incredibly important to us. Jamestown **Sea Adventure Camp and all of CISF's programs are priced below market value, and are often free - fourth**

grade sailing is a good example of such a program that is offered for free to 4th graders in the Jamestown school system. Additionally, **CISF funds our Program Director, Haley Barber, to be in the Jamestown School system** to assist Jamestown teachers with their projects and to **create and implement** additional hands-on, fun, **marine and outdoor educational programs that support grade-level curriculum.**

2021 Camp prices:

Camp prices have remained almost the same since the start of camp in 2012.

- The full day camp price has gone up \$10 since 2013.
 - The half-day camp price actually went down \$5 since 2013.
 - The younger age group price (*Marine Adventurers*) is the only price that has gone up since 2018. It went from \$125 to \$145 for 2019 and has remained at that price.
- Full-day camp (9 am- 4 pm)- \$295
 - Half-day camp (9 am-1pm) - \$160
 - *Marine Adventurers*, 6-8 year olds (1-4 pm) - \$145
 - *Explorers*, 4 - 6 year olds (9am - 12pm) - \$145
 - *O'Pen Skiff* (1 – 4 pm) - \$160
 - Leadership Program - \$55

Scholarships:

CISF approved all scholarships to *Jamestown Sea Adventure Camp* that were received.

CISF **scholarship deadlines** changed in 2020 to be rolling throughout the year, rather than May and November how they had been for years. This change was done in response to COVID and financial hardships that people have been experiencing due to the pandemic. We consciously decided to keep rolling acceptances for financial aid requests.

Scholarship announcements (reminders) are published in the *Jamestown Press* periodically.

Incidents, Weather, & Port-o-Potties:

Incidents:

The first week of camp was our only big 'incident'. A child slipped on the shale rocks across from the boat ramp. Emergency medical help was called. He received 11 stitches and returned to subsequent weeks of camp once he was healed.

COVID – unfortunately, though we had a pod system in place, there was some mixing of two pods during the third week of camp. There was a positive test from a camper in week 3 as well. A child who was scheduled to go to a camp the following week that required a PCR test, tested and that test came back with a surprise positive result (asymptomatic child).

The DOH was contacted & contact tracing done within two hours of the positive test notification. By the time of pick up that same day (a Friday), all parents had received an email about the positive test. Two pods of 8-10 year olds were quarantined. This did affect our numbers slightly for the following week as there were some children scheduled to participate in the following week of camp.

Weather:

It was actually quite a rainy summer. Our new, three season tent makes rainy days much better, but with COVID and a pod system, we cannot fit all of the children under our tent. Additionally, being under a tent in a thunderstorm is also not ideal. Thus, we did in fact cancel or shorten a few days.

Of the 8 weeks of camp, the following schedule adjustments were made due to weather:

- 2 full days of camp were cancelled
- 3.5 days were shortened
- 1 make-up day was offered the week of August 23

Ironically, our make-up day also had to be rescheduled due to the hurricane at the end of August. That hurricane came close enough that we took the walls and roof off of our tent. We also took the masts of our catamarans down and stored everything that could fly away inside our trailers (including a few small boats). It took us a few days to put things back together.

Additionally, there was a fall storm with very high winds that also caused us to take the side walls off of our tent. Taking the side walls down preserves the tent a bit. For that storm we only had one catamaran left out. We did not take the mast down and it did lift and get stuck against the concrete wall where the basketball post sits. Thankfully, there was no real damage.

Port-o-Potties

CISF had **4 port-o-potties for our use exclusively** through the summer – one per pod. They were **located just to the left of the road leading to the Kit Wright Trail**. This location was **ideal**. It allowed children **quicker access** to the bathroom, and instructors could keep an eye on children using the bathroom without having to leave the rest of the group. Though the location required crossing the road, CISF staff were able to manage that without issue.

We do still have quite a few people who stop to use the port-o-potties. We have signs on them that they are for CISF/Camp use only. Keeping them locked when camp is in session is not always practical, but we do our best. One suggestion is to add a 5th unit next summer and designate that for public use. Additionally, signage for the bathrooms at the top of the hill would also be super helpful to the public.

The Town has been instrumental in helping us rent & manage the port-o-potty units! Thank you!

CISF's New Tent:

We spent last fall researching tents and the winter fundraising. As a result, in March we put up a new, three season tent! It is really great! We have added a heater as well for use on cold days. These additions have truly helped us add more programs, add quality to our programs, and keep kids warm. There is still puddling on the concrete, but overall, things are much better. Quick side note: We have had plans to replace the concrete for over a year now. However, we are going to hold off replacing the concrete until we have a better overall plan that is planned in conjunction with the Town. We don't want to spend money to have the concrete replaced and then find we need to amend the new concrete in any way.

Car Traffic:

It is no secret that Fort Getty is busy in the summer. Having witnessed drop-offs and pick-ups for years now, I reached out to Chief Mello and Ray De Falco to meet at Fort Getty and discuss the flow of traffic at these busy times, with the idea that we could do better.

The three of us met Friday, July 23 at 8:30 am to look at the traffic situation flowing past camp at drop off. All discussed and agreed that improvements could be made. It was agreed that a new traffic scheme be implemented Monday, July 26 as pilot program to keep traffic flowing one way from the corner where the CISF tent is towards the boat ramp.

During the week of July 26-30, this 'pilot' traffic scheme was instituted during the following times: 8:30-9:15, 12:20-1:15, 3:45-4:15. The week of August 9-13 also had the same times as the camp schedule has a mid-day camp pick up. Other weeks traffic flow was changed from 8:30-9:15 and 3:45-4:15.

Overall, there was marked improvement in safety & confusion during drop offs and pick-ups by doing this. There were a few minor incidents involving other Park users (people driving by). Ray,

Chief Mello, and I kept in touch about this and I submitted a summary report to the Chief & Ray on July 30th, after the first week of the pilot program. In summary, it would be great to continue this adjusted traffic flow next summer. If all agree and approve, we will have better signage made indicating traffic flow and exits to keep cars from driving through the camper areas.

Conclusions:

On behalf of the CISF I would like to **thank the Town of Jamestown for allowing us to hold camp & programs at Fort Getty. We are passionate about our mission** to inspire and empower people of all ages, backgrounds and abilities by engaging them with the marine environment of Narragansett Bay through sailing and education. Our **CORE Values** drive every decision that we make and every program that we offer. **Opportunity, Education, Stewardship, and Positive Youth Development** are our guiding principles.

CISF provides a significant number of Jamestowners with a local, safe learning environment in which to experience sailing and Jamestown's coastal environment. **We are a resource for the Town of Jamestown and look forward to continuing our successful partnership.**

Thank you for your time. Please contact me with any questions, comments or concerns. I can be reached at 401-855-6643 or via e-mail at CISFSailing@gmail.com.

Sincerely,



Meg Myles
CISF Executive Director

VENDOR AGREEMENT

This Agreement is made this 2nd day of July, 2022, by and between Splash Dogz, LLC (“SD”), The Town of Jamestown, a municipality formed under the laws of the State of Rhode Island (the “Town”).

WHEREAS: SD has proposed to operate a hotdog cart under the Mobile Food Establishment provisions of the Town ordinance.

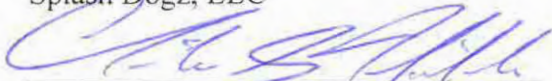
NOW THEREFORE, for good and valuable consideration, the receipt of which is hereby acknowledged, the parties agree as follows:

1. SD shall remain compliant with all State of Rhode Island regulations including but not limited to obtaining a certificate from the Department of Business Regulation, obtaining a permit from the Department of Health, and obtaining a retail sales permit from the Rhode Island Division of Taxation.
2. SD shall be permitted to operate within the Town limits from May 15, 2022 through September 15, 2022. SD shall be allowed to present a renewal application for review upon the termination of this agreement.
3. SD shall be permitted to operate Monday through Sunday from 10:00 am until 5:30 pm, except on state and federal holidays the closing time shall be 7:00 pm.
4. SD shall be permitted to operate at Mackerel Cove and/or the East Ferry Memorial Park area.
5. SD proposes to sell any items allowable under the RI Health Department permit, including but not limited to hotdogs (all beef, saugy, and vegetarian) with associated condiments, chips, soda and water, and small ice cream (i.e. hoodsie cups, ice cream sandwiches). SD shall not sell frozen lemonade products.
6. Site restrictions shall include the following: All vehicles, carts, trailers, grills, refrigerators, umbrellas, chairs and other vending related items will not be stored on the site outside of the hours of operation. SD shall be responsible for all site clean up including grease spills and trash removal. The site area shall be kept clean and neat during the hours of operation. SD shall remove trash and recyclable materials daily. SD acknowledges that no electricity or water will be provided onsite.
7. SD shall carry general liability insurance in an amount not less than \$1,000,000.00 for all damages arising out of bodily injuries to or death of one (1) person. The above mentioned policy shall name The Town of Jamestown as an additional insured and add the locations of Mackerel Cove and East Ferry. SD shall also carry any other insurance required by the RI Department of Health or RI Department of business regulations.

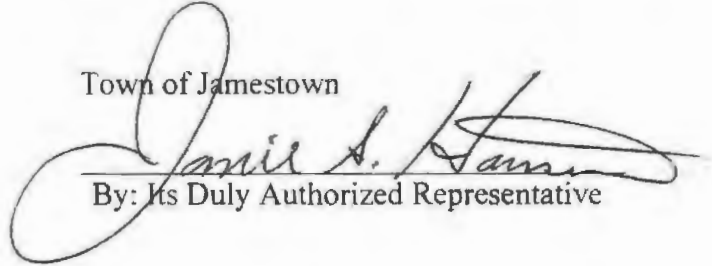
- 8. SD shall be allowed 2 signs no larger than two (2) feet by two (2) feet. One of the 2 signs shall be located onsite (removed daily) and the other sign to be located in a strategic position in town to direct traffic to the business location.
- 9. SD shall pay the amount of Two Hundred Dollars (\$200.00) per month (note: this will be \$800 for the above mentioned term) to the Town as rental for the parking space.

IN WITNESS WHEREOF the undersigned have hereunto set their hands and seals this 2nd day of August, 2022.

Splash Dogz, LLC

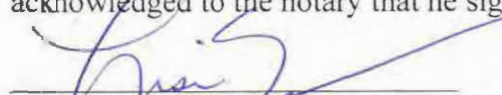

 By: Its Duly Authorized Representative

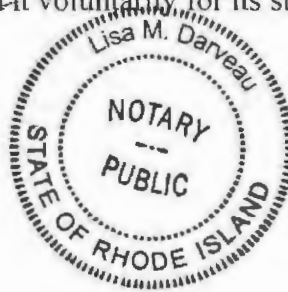
Town of Jamestown


 By: Its Duly Authorized Representative

STATE OF RHODE ISLAND
COUNTY OF NEWPORT

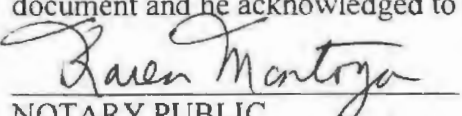
On this 2nd day of August, 2022 before me, the undersigned notary public, personally appeared Christian Infantolino in his capacity as Member of Splash Dogz, LLC, personally known to the notary or proved to the notary through satisfactory evidence of identification which was Drivers License, to be the party whose name is signed on the preceding or attached document and he acknowledged to the notary that he signed it voluntarily for its stated purpose.


 NOTARY PUBLIC
 Print name: LISA M. DARVEAU
 My Commission Expires: 11/8/25



STATE OF RHODE ISLAND
COUNTY OF NEWPORT

On this 2nd day of August, 2022, before me, the undersigned notary public, personally appeared Jamie Hainsworth in his capacity as Town Administrator for the Town of Jamestown, personally known to the notary or proved to the notary through satisfactory evidence of identification which was RI License, to be the party whose name is signed on the preceding or attached document and he acknowledged to the notary that he signed it voluntarily for its stated purpose.


 NOTARY PUBLIC
 Print name: Karen Montoya
 My Commission Expires: 7-1-26



Councilor R. White also expressed concerns about increased traffic, and "smells"; conversely applauded the applicant for closing 15 minutes earlier than the zoning restriction.

A motion was made by Vice President Meagher with second by Councilor R. White to approve the amended Victualing & Holiday License for Dutch Harbor Beverage LLC, dba: Scuttlebutt. Vote: President Beye. Aye: Vice President Meagher, Aye: Councilor M. White, Aye: Councilor R. White. Aye

VI. UNFINISHED BUSINESS

- A) Review, Discussion, and/or Take Action and/or Vote: Request by Christian S. Infantolino to contract with the Town of Jamestown to operate a hotdog cart, also known as a Mobile Food Establishment (MFE) in the Town of Jamestown.

Christian S. Infantolino introduced his family and presented the logo and name of his new business Splash Dogs. Mr. Infantolino has ordered the food cart and once it arrives will take the necessary steps with the RI Board of Health, and the Town Clerk's office to obtain the necessary license.

President Beye questioned the request to have the one cart in two locations (East Ferry and Mackerel Cove).

Mr. Infantolino requested permission at both East Ferry and Mackerel Cove for sake of ease but agrees that Mackerel Cove would be the main location of the business operation. And if operating at East Ferry, would be a sub-applicant to a special event applicant.

Councilor M. White stated he was a fan of the hot dog cart at East Ferry. Vendor carts are synonymous with small towns and would be supportive of the idea.

President Beye asked for clarification on the proposed fee – would it be for both locations or per each location? And would the liability insurance be cost-prohibitive?

Mr. Infantolino stated the fee was commensurate with a monthly parking space and expects the general liability insurance to be reasonable.

Town Administrator Hainsworth and Building/Zoning Official Moore will be working with the applicant on a designated parking spot at Mackerel Cove and signage.

A motion was made by Vice President Meagher with second by Councilor M. White to conditionally approve the request of Christian S. Infantolino to contract with the Town of Jamestown to operate a hotdog cart, also known as a Mobile Food Establishment (MFE) in the Town of Jamestown based on Town Administrator Hainsworth's caveats. Vote: President Beye. Aye: Vice President Meagher. Aye: Councilor M. White. Aye: Councilor R. White. Aye

- B) Review, Discussion, and/or Take Action and/or Vote: Appointment of a member of the Jamestown Town Council to the Beavertail State Park Master Plan Stakeholder Group

President Beye stated that she applied for and received an advisory opinion letter from the RI Ethics Commission, permitting her to serve on the Beavertail State Park Master Plan Stakeholder Group.



Town of Jamestown
Town Administrator
93 Narragansett Avenue
Jamestown, Rhode Island 02835-1199
401-423-9805
Email: jhainsworth@jamestownri.net

Jamie A. Hainsworth
Town Administrator

MEMORANDUM TO: Honorable Town Council Members
FROM: Town Administrator, Jamie A. Hainsworth
DATE: August 17, 2022
SUBJECT: Use of Public Dock East Ferry

During the June 21st Council meeting there was a proposal by Mr. Bill Munger, owner of the Jamestown Newport Ferry Service (JNFS), to adopt a master plan for the ferry service. The Council and others raised issues of the use of the Town owned public dock space including the public touch and goes. The Council reserved making a decision pending the Jamestown Harbor Commissions (JHC) decision at one of their upcoming meetings.

I reviewed the previous decisions by the JHC, among other records, and failed to find any type of agreement between the Town and/or the JHC with the JNFS.

I learned that in the Fall of 2021, during a site visit to East Ferry, the JHC took note of the signage and appeared that the inner touch and go was exclusive use for the ferries. They subsequently directed staff to install signage indicating that the southeast face was for public use as they agreed to in 2018. I don't believe such a sign(s) has been erected. I did learn from JHC Director Chief Mello; that while in the process of having the signs installed, Bill Munger contacted him and requested a meeting. This led to several discussions and disagreements about that particular space.

At the JHC June and July meeting, this issue was discussed. JHC asked Mr. Munger to present a plan about using the space. In July, the JHC rejected the shared use concept as they felt it was not clear to the public access. I was contacted by Chief Mello, that the JHC had directed him to arrange a meeting to discuss the ferry usage at East Ferry. The meeting included Chairman Banks, Chief Mello, Mr. Munger, his Attorney and myself.

On July 15th prior to the August 2nd meeting, Chief Mello sent an email to Mr. Munger and his Attorney Christian S. Infantolino. In an effort to move the meeting along as efficiently as possible and prepare them the Chief pointed out some of the issues of concern that had been raised. The intention is to develop a User Agreement to be considered by the JHC and Town Council.

The Items of concern on the list to discuss were:

- Clarifying the investment in the inner touch and go. Clarify grant funding not spent and CMS investment with documentation.
- Is there current grant funding available?
- Insurance Coverage
- Requested use of this space for ferry service. The “shared space” proposal was rejected by the JHC, so another solution needs to be proposed.
- Plan to “make up” lost space/time for public access.
- Any other land side request (i.e. signage, tents etc.)
- Statistics related to ridership. How many originate in Newport? How many from Jamestown? Is the ferry providing a service to Jamestown or is it providing service to Newport.
- The master plan as submitted to the TC assumes a major investment of public dollars. An assessment on the return needs to be discussed. public good vs. public enjoyment.
- Use of pump outs.
- Trash.
- Dockage fees paid in Newport.
- Dockage fees paid in Jamestown.
- Expected ridership during special events. Plans for parking. Impacts on village parking.
- Is the current parking at 260 Conanicus Avenue a permitted use under zoning?

Our meeting took place on August 2nd. Some of the issues on the list were discussed. At the conclusion of the meeting, we requested Mr. Munger contact us with a proposal about the ferry service at East Ferry with an intent to develop a User Agreement. We further expressed that it would have to include a number of detailed items to be addressed later but must include the “recovery” of 30’ of public space. This space was not to be “shared.”

I received a response today from the Mr. Munger’s attorney. He advised they have been working with a marine engineer to develop a proposed area in order to present a proposal to JHC/Town for an agreement. He also indicated that they are awaiting drawings and once received will be able to put a more formal proposal together for the subcommittee to review.



Edward A. Mello
Chief of Police

JAMESTOWN POLICE DEPARTMENT

250 Conanicus Avenue, Jamestown, RI 02835

Tel: (401) 423-1212 Fax: (401) 423-3710

www.jamestownri.net/police



MEMORANDUM

TO: Jamie Hainsworth
FROM: Chief Edward A. Mello
DATE: August 17, 2022
SUBJECT: Southwest Avenue/RIDOT

Jamie;

As you know, we have received a complaint from a resident on Southwest Avenue regarding speeding. This complaint was the result of a motor vehicle accident, which occurred at the intersection of SWA and Hamilton Avenue.

As a result, I followed up with RIDOT to inquire about a safety improvement project that they approved in 2018 for this intersection. I also inquired about the installation of a cross walk at the intersection of SWA and High Street.

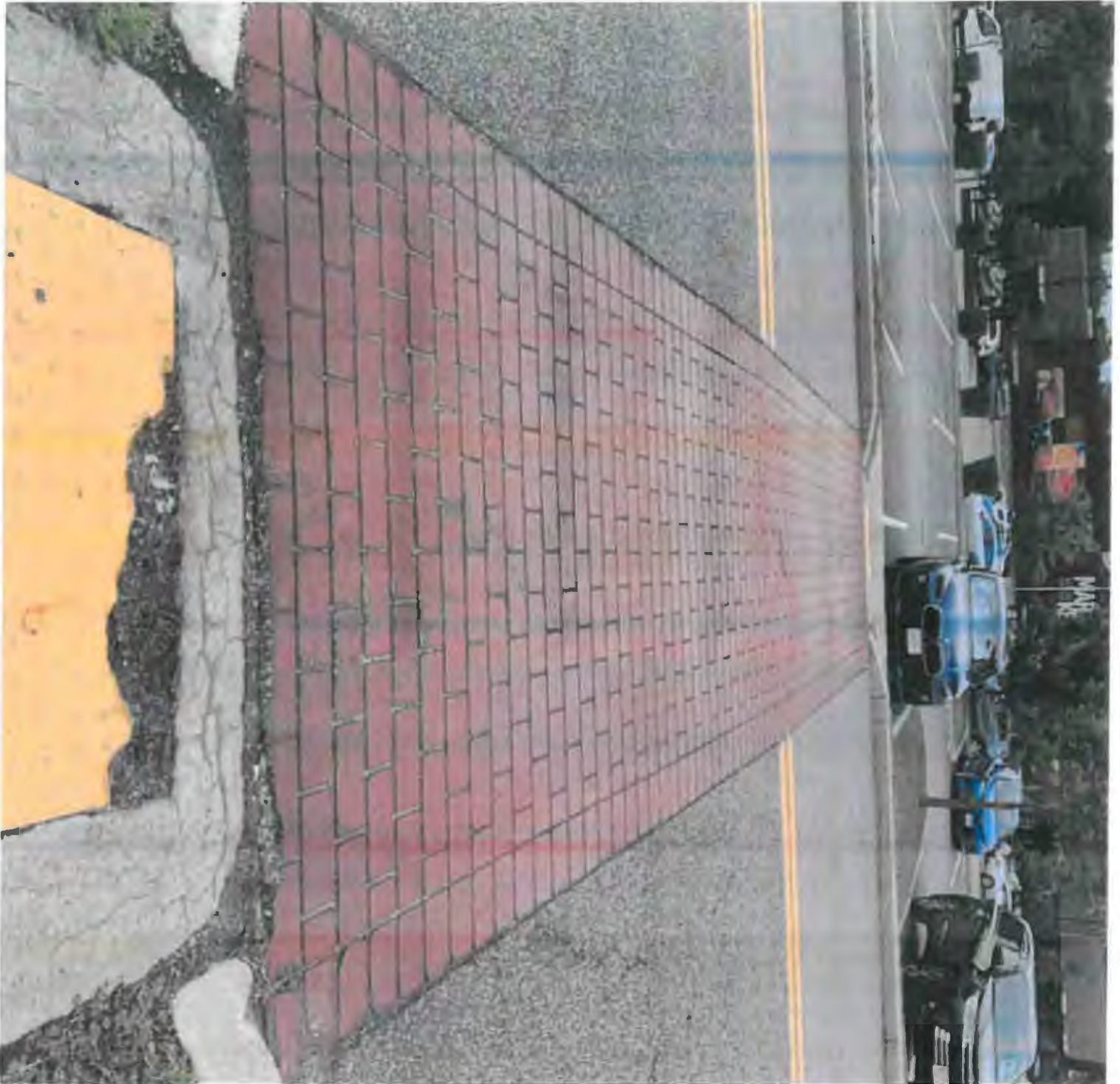
Both projects were put on hold by RIDOT as the result of historical concerns. I have asked that both projects be reconsidered and moved forward.

I have been informed that they now plan to include both projects in the scheduled resurface project of SWA in 2023/2024.

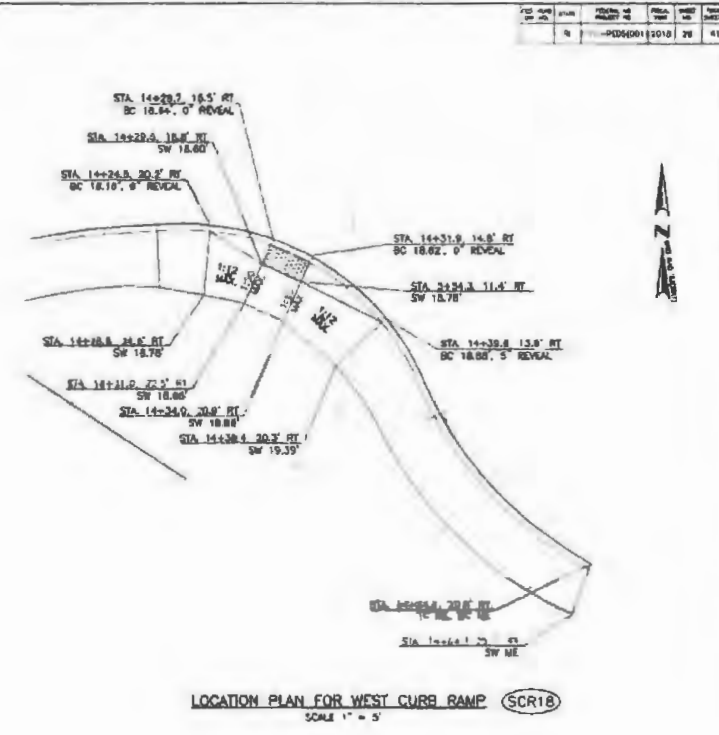
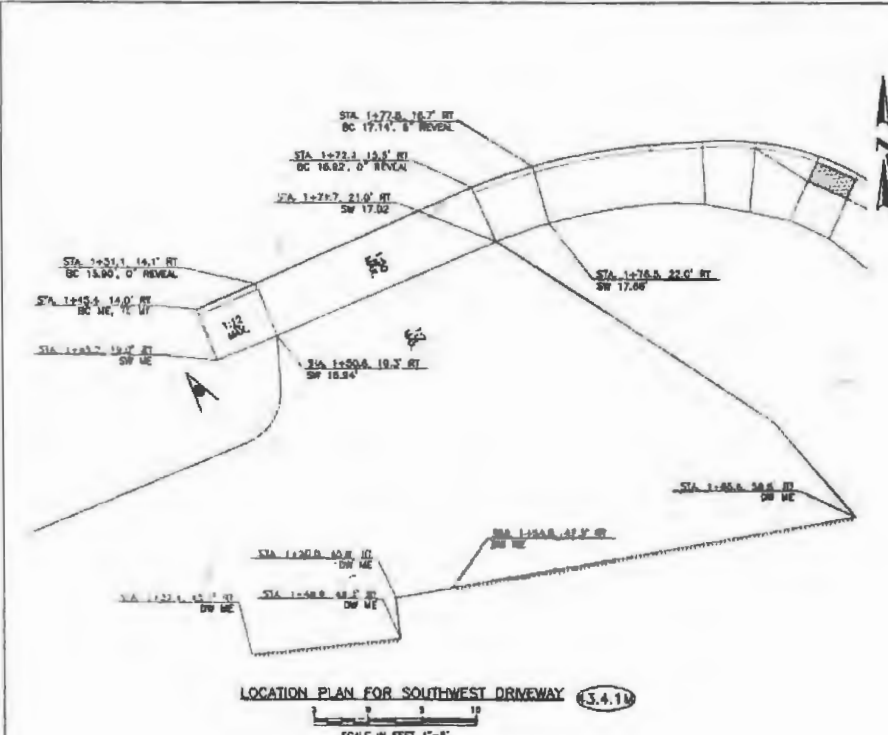
I have attached the current designs for both intersections. I recommend that the Town Council consider a request to modify the designs to include a bump out (see attached) for the crosswalk at SWA and High Street and that all crosswalks on the plan be constructed using a brick pattern stamped asphalt process. These crosswalks would then be painted red (see attached). I believe that these two changes will help to "calm" traffic speeds on the section of the roadway.

If agreed, the Town would have to enter into an MOU with RIDOT to maintain the red painting on the crosswalks as RIDOT does not support this in their maintenance program.





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- ABBREVIATIONS:**
- BC BOTTOM OF CURB
 - LT LEFT
 - MAX. MAXIMUM
 - ME MATCH EXISTING
 - RT RIGHT
 - STA. STATION
 - SP SIDEWALK
 - DW DRIVEWAY
 - IC TOP OF CURB

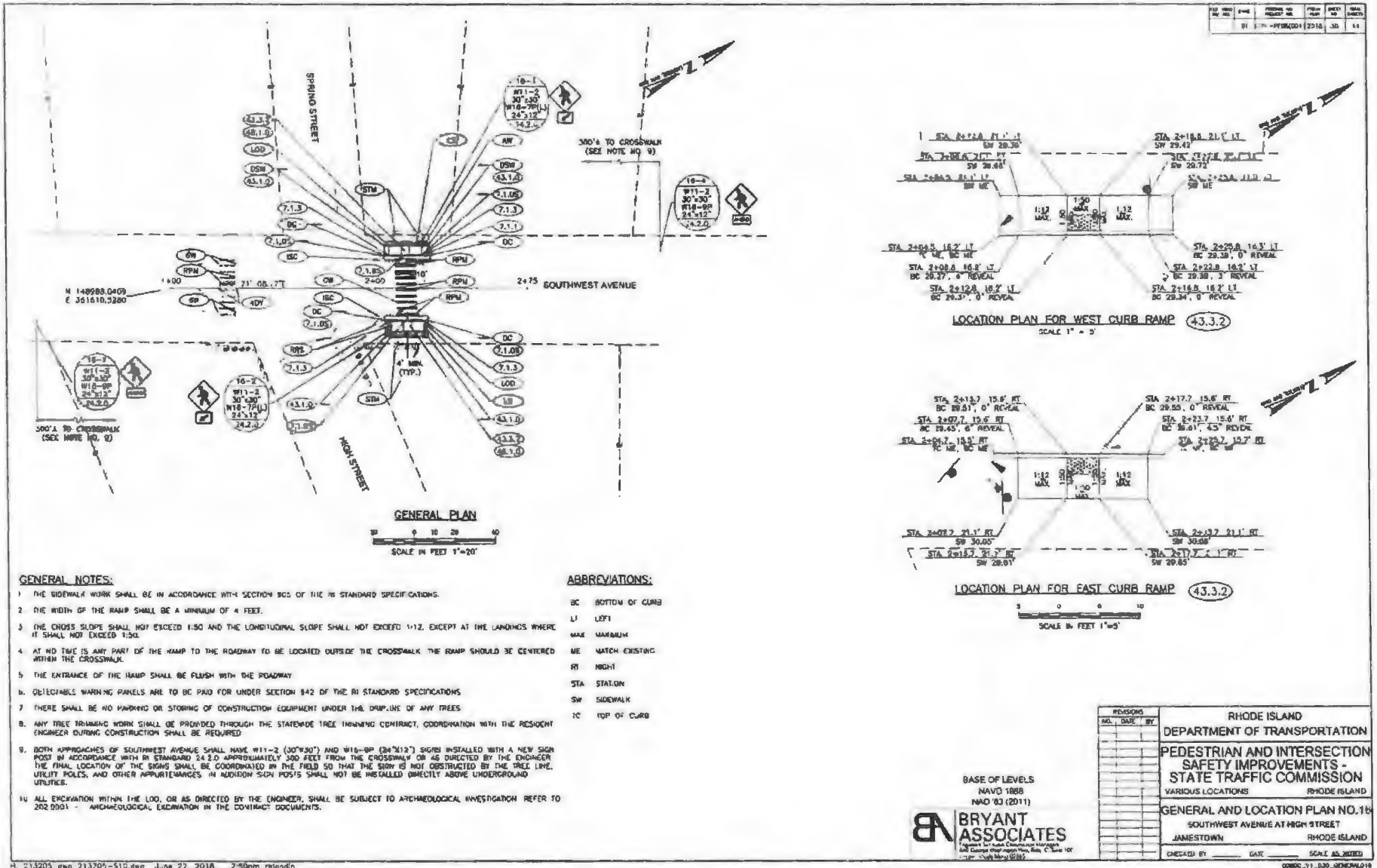
REVISIONS		RHODE ISLAND	
NO.	DATE	DEPARTMENT OF TRANSPORTATION	
		PEDESTRIAN AND INTERSECTION	
		SAFETY IMPROVEMENTS -	
		STATE TRAFFIC COMMISSION	
		VARIOUS LOCATIONS	RHODE ISLAND
		GENERAL AND LOCATION PLAN NO. 15	
		SOUTHWEST AVENUE AT HAMILTON AVENUE	
		JAMESTOWN	RHODE ISLAND
		CHECKED BY	DATE
			SCALE AS NOTED

BASE OF LEVELS
 NAVD 1988
 NAD 83 (2011)

BRYANT ASSOCIATES
 1000 Main Street, Suite 100
 Pawtucket, Rhode Island 02860
 Phone: 401-942-9200

213204.dwg 213204-710.dwg June 22, 2018 - 8:56am rhobridin

00002_V1_001_CDRW01P14



Maintenance Work Order NO. Ja070822

Date Prepared: 7/8/2022

City/Town: Jamestown

Street Name: Southwest Avenue

Location: Hamilton Avenue

Nearest Intersection: See Below

Requested by: RIDOT

Date: 06/2022

Field Review By: VHB

Date: 07/2022

Approved by: RIDOT Traffic Engineering

Date: 07/2022

Prepared by: VHB

Install: X

Replace:

Remove: X

Relocate: X

Modify:

Repair:

Description and Comments:

This Maintenance Work Order was prepared to do the following:

- Install chevron signage along the curve on Southwest Avenue/Beavertail Road at Hamilton Avenue;
- Remove and relocate the existing speed limit sign of Beavertail Road northbound approximately 25 feet west of the current location; and
- Remove and dispose the existing chevron signage at the intersection of Southwest Avenue at Hamilton Avenue.

Project Location: Photo courtesy of Google Earth



Maintenance Work Order NO. Ja070822

Install proposed signage as shown on Signing Work Order Plan 1.



Work Order Quantities				
Item Code	Sign Designation	Description	Size	Number of Signs
T15.0100	W1-8L	Chevron – Left	18"x24"	4
	W1-8R	Chevron – Right	18"x24"	5
T15.0200	-	Remove and Relocate Sign	-	1
201.0610	-	Remove and Dispose Sign	-	2

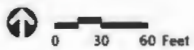
\\vhb.com\gbl\proj\Projects\0713\0009\Work Orders\Southwest Ave at Hamilton Ave\Jamestown\Southwest Ave at Hamilton Ave Signing WO.dwg




NOTE: ALL W1-B SIGNS SHALL BE INSTALLED AT 4 FOOT MOUNTING HEIGHT FROM ROADWAY GRADE

LEGEND

-  REMOVE AND DISPOSE SIGN
-  REMOVE AND RELOCATE SIGN



 Signing Work Order
Southwest Avenue at
Hamilton Avenue
Jamestown, RI

Plan 1

**PUBLIC HEARING NOTICE
TOWN OF JAMESTOWN**

Notice is hereby given that the Town Council of the Town of Jamestown will conduct a public hearing on the ___ day of _____, 2022 at the Jamestown Town Hall, 93 Narragansett Avenue on the following proposed amendment to the Code of Ordinances regarding **Chapter 38–Article VII Cannabis**. Opportunity shall be given to all persons interested to be heard upon the matter at the public hearing. The following proposed ordinance amendment is under consideration and may be adopted and/or altered or amended prior to the close of the public hearing without further advertising, as a result of further study or because of the views expressed at the public hearing. Any alteration or amendment must be presented for comment in the course of the public hearing. The proposed amendment is available for review at the Town Clerk’s Office between the hours of 8:30 a.m. and 4:30 p.m., Monday through Friday, excluding Holidays and at www.Jamestownri.gov.

Section 1. The Town Council of the Town of Jamestown does hereby resolve that the Jamestown Code of Ordinances, **Chapter 38-Article VII Cannabis**, as the same may have been heretofore amended, is hereby amended by changing the text of the Chapter, as follows:

NOTE: words set as ~~strike through~~ are to be deleted from the ordinance; words underlined are to be added to the ordinance.

See Exhibit A, attached hereto and incorporated herein by reference. NOTE: amendments to the terms and conditions set forth at Exhibit A may be made based on comments received during the public hearing.

Section 2. The Town Clerk is hereby authorized to cause said changes to be made to Chapter 70 of the Town of Jamestown’s Code of Ordinances.

Section 3. This Ordinance shall take effect upon its passage.

Ad Date(s): _____
Publication Source: Jamestown Press
Hearing Date: _____
Action: _____
Certified: _____

- 1
- 2
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- 5

EXHIBIT A

Chapter 38 Offenses and Miscellaneous provisions

Article VII Cannabis

Sec. 38-140. Definitions

For the purposes of this chapter, "cannabis" shall be defined by RI General Law 21-28.11-3 (6) as amended.

Section 38-141. Prohibition Against Cannabis Smoking/Vaporizing in Public Places

No person shall smoke or vaporize cannabis in public places, including outdoor common areas, parks, beaches, schools, school property, recreational facilities, motor vehicles on public property or highways, and other public spaces.

Section 38-142. Prohibition Against Cannabis Smoking/Vaporizing in Places of Business

No person shall smoke or vaporize cannabis in any establishment, retail space or other space licensed or required to be licensed by the State of Rhode Island or the Town of Jamestown.

Sec. 38-143. - Violations; penalties; enforcement.

A. Any person who violates the provisions of this chapter may be fined \$100 for the first offense, up to \$250 for the second offense, and up to \$500 for the third offense.

B. All members of the Police Department are authorized to enforce the provisions of this article.

Nicholas Radesca
24 Orient Avenue
Jamestown, RI 02835

August 9, 2022

Lisa Bryer
Town Planner
Town of Jamestown
93 Narragansett Avenue
Jamestown, RI 02835

RECEIVED
AUG 10 2022 01:47 PM
Roberto A. Fagan
TOWN OF JAMESTOWN Town Clerk

RE: Resignation from the Affordable Housing Committee

Dear Lisa,

Please accept this letter as official notice of my resignation from the Jamestown Affordable Housing Committee (AHC). It has been an honor to serve the town over the last four years.

My wife and I recently purchased a historic home on College Hill in Providence and will be relocating in the coming months. As we prepare to move to our new community, my heart and mind are no longer focused on Jamestown and it would be a disservice to our community to remain on the AHC.

This has become an excellent, engaged committee and I will miss working with this group.

Sincerely,



Nicholas Radesca



August 16, 2022

Council members:

I will be taking an extended leave from Jamestown October 3 until mid-April 2023.

My partner and I will be living in New Zealand while she practices family medicine on the north island.

Since Rhode Island law prohibits me from attending Planning Commission meetings remotely, and since there are several very important issues before the Commission, I feel I should let the Council know so that you members can weigh your options.

I am willing, of course, to resign my membership should that be necessary.

Sincerely



Mick Cochran, planning commissioner

Sec. 1002. - Membership and terms.

- (1) All town boards, commissions and committees shall not exceed seven voting members, except during revisions of ordinances as described in section 221 of this Charter.
- (2) Terms of board, commission and committee members that are scheduled to expire during any year shall expire in the months of December or May.
- (3) Unless otherwise mandated by state law or regulations, all terms of board, commission and committee membership shall be limited to three years. With the exception of the zoning board of review alternate members, no person shall serve more than three consecutive terms on the same committee and that person shall not be reappointed to that body for one year thereafter, unless the person has special qualifications required by the board, or for other good reason, with a unanimous vote of the council concurring with the reappointment.
- (4) The chair of any board, commission or committee shall be responsible for conducting and managing meetings and shall have neither fewer nor greater powers or authorities than any other member, unless specified by ordinance.
- (5) All persons appointed shall be subject to removal for good cause as determined by the council.

(Amend. of 11-5-2002, § X; Amend. of 11-8-2016)

TOWN COUNCIL MEETING MINUTES July 5, 2022

A motion was made by Vice President Meagher to move into Executive Session with a second by Councilor M. White at 6:00 p.m. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; and Councilor R. White, Aye.

I. EXECUTIVE SESSION

- A) Review, Discussion, and/or Action and/or Vote in Executive Session and/or open session pursuant to RIGL § 42-46-5(a) Subsection (2) Pending or Potential Litigation in regards to 91 Carr Lane

A motion was made by Vice President Meagher to seal the minutes and adjourn from Executive Session with a second by Councilor M. White. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; and Councilor R. White, Aye.

It was announced that no votes were taken.

The Town Council took a short break before convening the regular meeting.

OPEN SESSION WILL BEGIN AT 6:30 PM

II. ROLL CALL

A regular meeting of the Jamestown Town Council was held on July 5, 2022. Town Council Members present were as follows: Nancy A. Beye, Mary Meagher, Michael G. White, Randy White, and Erik Brine

Also, in attendance: Town Administrator Jamie Hainsworth, Solicitor Peter Ruggiero, Police Chief Edward Mello, Finance Director Christina Collins, Town Planner Lisa Bryer, Parks and Recreation Director Ray DeFalco, and Town Clerk Roberta Fagan.

III. CALL TO ORDER, PLEDGE OF ALLEGIANCE

Town Council President Beye called the meeting of the Jamestown Town Council to order at 6:30 p.m. in the Jamestown Town Hall Rosamond A. Tefft Council Chambers at 93 Narragansett Avenue and led the Pledge of Allegiance.

IV. OPEN FORUM

- A) Scheduled request to address
B) Non-scheduled request to address

Lois Migneault, 15 Rosemary Lane, gave an overview of the Jamestown Invasive Plant Public Awareness Campaign (JIPPAC) and asked for the Town Council to support efforts to eliminate invasive plants such as the Common Reed and Japanese Knotweed. Vice President Meagher commended the JIPPAC on their work and efforts; and recommended the topic be placed on a future agenda.

Christine Ariel, 61 Steamboat Street, requested the Town look into speeding vehicles and dumping into the culvert on Steamboat Street.

Starlet Snell – 74 Steamboat Street – observed dumping into the culvert, and trucks blocking access to the throughway on Steamboat Street creating a safety issue.

Carol Nelson-Lee 23 Buoy Street, stated concerns regarding the Wickford Avenue Right of Way and Administrative Subdivision of the application by Palo Alto LLC.

V. ACKNOWLEDGEMENTS, ANNOUNCEMENTS, PRESENTATIONS, RESOLUTIONS, AND PROCLAMATIONS

A) None

VI. PUBLIC HEARINGS, LICENSES, AND PERMITS

A) **Public Hearings**

- 1) Proposed Amendments to the Code of Ordinances, Chapter 10, Animals, Article I -In General; Sections 1-2; Article III Dogs and Cats, Section 10-73. These Amendments are proposed to update and modernize the existing Dog Leash and Dog At Large ordinance

Councilor R. White gave a synopsis and history of the Dog Ordinance amendments. In 2021 President Beye requested Councilor R. White to reexamine the outdated Dog Ordinance. He was surprised to discover that dogs were prohibited on any beach at any time; in town, a dog could be off-leash/at-large; and at Ft. Getty/other public property dogs were always required to be on a leash. The ordinance was amended allowing for dogs to be off-leash and on beaches from October 1-May 15th, and enacted in November 2021. When the signs were erected on May 16, 2022, prohibiting dogs on Town beaches, many were surprised and unaware of the November 2021 ordinance change. Constructive dialogue enabled the Town Council to reconsider the beach restrictions. Countervailing concerns for the environment suggested that the ordinance was not strict enough. It was agreed that the ordinance was flawed. The Town Council embarked on finding a balance, considering public enjoyment and health interests; the environment (nesting grounds); and dog owners. Councilor R. White stated that the November 2021 amended ordinance was wrong to restrict beach usage for all Town beaches. He visited Heads Beach, Park Dock, and Potter's Cove to gain a better understanding of the landscape. The onset of summer precipitated the proposed amendments.

Sheila Riley, Pennsylvania Avenue, made the observation that Heads Beach, Park Dock, and Potter's Cove are all located north of Great Creek and parking could be a problem with proposed amendments. Also, she requested earlier evening hours to walk her dog on the sanctioned beaches.

Laura Carlson, 20 Brook Street, was in favor of the proposed amendments. She requested further consideration to permit leashed dogs on Mackerel Cove Beach; and suggested additional dog waste stations and public awareness signage.

Christine Ariel, 61 Steamboat Street, urged the Town Council to stick to the original rationale and wait until the fall to make any amendments to the dog ordinance. She questioned how the amendments would fit in with the Comprehensive Plan

Wayne Banks, America's Way, dogs bring joy to many. Banks stated that he visited the 39+/- Rights-of-way and determined they are not suitable for dogs and dog owners. He suggested afternoon hours to begin earlier at either 3:00 or 3:30 p.m. Shared space – the northern part

of Park Dock, north of the second jetty at Heads Beach, and Ft. Getty's south side are rocky and not suitable for swimming. Could these areas be designated for dog use? He would suggest limiting access points so as not to interfere with anyone else at the beach.

Trisha McElroy, 34 Court Street, has observed more human pollution on the beaches than dog waste. While walking her dogs, McElroy routinely picks up trash/debris on the Town beaches. She thanked the Town Council for finding a viable solution with the proposed amendments.

Joan Hall, West Bay View Drive, commended Trisha McElroy for her stewardship. She suggested referencing the website BringFido.com, where dog owners can find beaches/activities for dogs.

Chris Powell, 38 Mt. Hope Avenue, past chair of the Jamestown Conservation Commission. Powell consulted Charlie Clarkson Ph.D., RI Audubon Society Director of Avian Research, to gain insight on species nesting on the island and the beaches. Powell provided a document to the Town Council. Powell suggested a need for a happy mix when considering wildlife and dogs on the beaches during the summer months. Powell currently is the trail steward for the Conservation Commission. There are a couple of trails with dog-on-leash requirements: The Wright Trail, and the South Pond Trail. In the Conanicut Island Sanctuary, all pets are prohibited. Certain areas are good for dogs, and other areas are not. Powell thanked the Town Council.

Nancy Lush, 17 Bay Street, earlier submitted a letter to the Town Council with constructive suggestions to help resolve issues related to the dog ordinance. Responsible dog owners are inadvertently bearing the brunt due to bad dog owners. The times allowed to walk dogs on designated beaches do not factor in varying tides and dog owners' routines. Does the Town Council plan to legislate private beaches? Could the proposed amendments limiting access to a few beaches create more issues? Lush proposed reinstating the animal control officer.

Bill Sokolowski, Steamboat Street, uses Heads Beach primarily and rarely observes dog waste on the beach. He appreciates the less restrictive proposed dog ordinance. Sokolowski questioned the northern boundary of the designated area on Heads Beach.

Mike Pinkshaw, East Shore Road, frequents Park Dock beach with his dog. He inquired about the delineation, and where are the boundaries/sanctioned area on Park Dock. Without a clear delineation, how will the town enforce the ordinance? Also commented on open fires and littering on the beach which are not enforced. There are various wildlife feces that can be found on Park Dock beach, as well as human waste.

Carol Toselli, 1052 East Shore Road, spoke in regards to Park Dock beach. A vocal opponent of the previous Dog Ordinance appreciates the proposed amendments. She and other dog owners that use Park Dock all pick up the trash on the beach, essentially helping the Town keep the beach clean.

Leslie Harkins, 10 Narragansett Avenue, thanked Randy for taking on the yeoman's task. She stated support for the proposed amendments and agreed that dogs should not be allowed at Mackerel Cove during the summer months.

A motion was made by Vice President Meagher with second by Councilor Brine to approve the proposed amendments to the Code of Ordinances, Chapter 10, Animals, Article I -In General; Sections 1-2; Article III Dogs and Cats, Section 10-73 as written. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; Councilor R. White, Aye

A motion was made by Vice President Meagher with second by Councilor M. White to convene as the Town Council sitting as the Alcoholic Beverage Licensing Board. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; Councilor R. White, Aye

B) Town Council Sitting as the Alcoholic Beverage Licensing Board.

- 1) The Town Council of the Town of Jamestown, being the Licensing Board in said Town as provided under Title 3, Pursuant to Title 3 Chapter 7 of the General Laws of Rhode Island 1956, and as amended, the following license application has been received under said Act for a one-day license(s) on the following dates: **July 12th, July 21st, August 18th, and August 26th**, at the Jamestown Arts Center:

CLASS F (NON-PROFIT)

Jamestown Arts Center
18 Valley Street
Jamestown, RI 02835

- a) Review, Discussion, and/or Action and/or Vote for Approval of the **CLASS F (NON-PROFIT) LIQUOR LICENSE**

Discussion ensued.

A motion was made by Vice President Meagher with second by Councilor Brine to approve the one-day Class F Liquor license(s) for the Jamestown Arts Center on the following dates: July 12th, July 21st, August 18th, and August 26th, for events taking place at the Jamestown Arts Center. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; Councilor R. White, Aye

A motion was made by Vice President Meagher with second by Councilor M. White to adjourn from sitting as the Alcoholic Beverage Licensing Board. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; Councilor R. White, Aye

The Town Council Adjourns from sitting as the Alcoholic Beverage Licensing Board

C) Licenses and Permits

- 1) **One Day Event/Entertainment License:** All One-Day Entertainment license application approvals are subject to any COVID-19 protocols in effect at the time of the event; Review, Discussion, and/or Take Action

and/or Vote for the following:

- a) Applicant: Jamestown Arts Center
 Event: (see application)
 Date(s): July 12th, July 21st, July 22nd, August 6th, August 9th,
 August 18th, August 26th, and September 9th
 Time: (see application)
 Location: Jamestown Arts Center

A motion was made by Vice President Meagher with second by Councilor M. White to approve the One Day Event/Entertainment License(s) to the Jamestown Arts Center for the following dates: July 12th, July 21st, July 22nd, August 6th, August 9th, August 18th, August 26th, and September 9th. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; Councilor R. White, Aye

- b) Applicant: Jamestown Striper Club
 Event: Jamestown Striper Club's Kids Fishing Derby
 Date: August 13th, 8 a.m. – 11:00 a.m.
 Location: North Pond Reservoir

A motion was made by Vice President Meagher with second by Councilor R. White to approve the Jamestown Striper Club's Kids Fishing Derby One Day Event License on August 13th, 8 a.m. – 11:00 a.m. located at the North Pond Reservoir. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; Councilor R. White, Aye

- c) Applicant: Jamestown Senior Center/Town of Jamestown
 Event: Annual Senior Picnic at Getty
 Date: Wednesday, August 17, 2022, 12 p.m.- 2 p.m.
 Location: Ft. Getty Pavilion

A motion was made by Vice President Meagher with second by Councilor M. White to approve the Annual Senior Picnic at Getty One Day Event License, on Wednesday, August 17, 2022, 12 p.m.- 2 p.m., located at the Ft. Getty Pavilion. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; Councilor R. White, Aye

- d) Applicant: Jamestown Ukraine Relief Project
 Event: Sunflower Family Festival
 Date: Saturday, August 27, 2022, 10 a.m. – 2 p.m.
 Location: Lawn Avenue School grounds*
 *contingent on approval from the Jamestown School Department

Discussion ensued.

A motion was made by Vice President Meagher with second by Councilor M. White to conditionally approve the One Day Event License for the Sunflower Family Festival, on Saturday, August 27, 2022, 10 a.m. – 2 p.m., located at the Lawn Avenue School grounds, contingent on the Jamestown School Department approval. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; Councilor R. White, Aye

- 2) **Vendor/Peddler One-Day License: All One-Day Vendor/Peddler license**

application approvals are subject to any COVID-19 protocols in effect at the time of the event; Review, Discussion, and/or Take Action and/or Vote for the following:

- a) Applicant: The Rotary Club of Jamestown
- Date: Saturday, August 6, 2022, 8 a.m.- 12:30 p.m.
- Location: East Ferry

Discussion ensued.

The event would be in conjunction with the Fools Rules Regatta. The Rotary Club of Jamestown would be serving doughboys from the grassy area north of Veterans Square.

A motion was made by Vice President Meagher with second by Councilor M. White to approve the One-Day Vendor/Peddler License for the Rotary Club of Jamestown, on Saturday, August 6, 2022, 8 a.m.- 12:30 p.m., located at East Ferry grassy area north of Veteran's Square; and strictly prohibiting the use of Veterans Square. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; Councilor R. White, Aye

VII. COUNCIL, ADMINISTRATOR, SOLICITOR, COMMISSION/COMMITTEE COMMENTS & REPORTS

- A) Town Administrator's Report: Jamie A. Hainsworth
No report at this time.

VIII. UNFINISHED BUSINESS

- A) Review, Discussion, and/or Action and/or Vote: Administrative Subdivision of the application of Palo Alto LLC, to move lot lines between Plat 2 Lots 234 and 302 subject to conditions
 - 1) Jamestown Planning Commission findings and conditional approval letter
 - 2) Draft Road Maintenance Agreement

Discussion ensued.

Atty. Infantolino, representing Palo Alto LLC, addressed the Town Council. He reviewed the Road Use and Maintenance Agreement with the hand-written revisions. Atty. Infantolino explained that the Wickford Avenue Road Use and Maintenance Agreement as a part of the subdivision. Solicitor Ruggiero had no objections to the revisions.

Vice President Meagher commented that there was no issue with the right-of-way; the Planning Commission requirements will make it easier to access the Right-of-Way.

A motion was made by Vice President Meagher with second by Councilor M. White to approve the Administrative Subdivision of the application of Palo Alto LLC, to move lot lines between Plat 2 Lots 234 and 302 subject to conditions and as indicated in the handwritten revisions. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; Councilor R. White, Aye

- B) Review, Discussion, and/or Action and/or Vote: Authorize Town Administrator Hainsworth to sign the NAGE 69 contract agreement, effective July 1, 2022 – June 30, 2025.

Discussion ensued.

A motion was made by Vice President Meagher with second by Councilor M. White to approve authorizing Town Administrator Hainsworth to sign the NAGE 69 contract agreement, effective July 1, 2022-June 30, 2025. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; Councilor R. White, Aye

- C) Review, Discussion, and/or Action and/or Vote: To approve changes and adjustments to the Department Directors and Non-Union Personnel Manual, effective July 1, 2022.

A motion was made by Vice President Meagher with second by Councilor M. White to approve the changes and adjustments to the Department Directors and Non-Union Personnel Manual, effective July 1, 2022. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; Councilor R. White, Aye

- D) Review, Discussion, and/or Action and/or Vote: Jamestown Golf Course Clubhouse – Usage proposal
 1) Memorandum from Parks and Recreation Director DeFalco, usage proposal, and draft Jamestown Community Group Application

Discussion ensued.

Parks and Recreation Director DeFalco reviewed the usage proposal and the draft Jamestown Community Group Application. The goal was to create an accessible and affordable use of the space for town residents and town groups. Additionally, the objective would be for the clubhouse to be self-funding and to be revenue positive for the Town and Recreation Department.

A motion was made by Vice President Meagher with second by Councilor R. White to approve the Jamestown Golf Course Clubhouse Usage Proposal and Group Application. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; Councilor R. White, Aye

IX. NEW BUSINESS

- A) Review, Discussion, and/or Action and/or Vote: Jamestown Police Use of Body Worn Cameras- Grant Program Brief

Discussion ensued.

Chief Mello explained that body-worn cameras are an expectation in modern-day policing today. 2021 RIGL adopted enabling legislation funding the use of body-worn cameras for the majority of front-line police officers in Rhode Island. Rhode Island state and Federal grant funds are available to offset the estimated annual cost of \$33,000 per unit which would include the camera, data storage, and back-office management. Participation in the program

would require the Town to adopt the statewide model policy developed by the Rhode Island Police Chiefs Association, State Police, and the Attorney General.

No action or vote was taken.

X. ORDINANCES, APPOINTMENTS, VACANCIES, AND EXPIRING TERMS

- A) Ordinances; Discussion and Possible Action to *Order to Advertise* in the Jamestown Press; Notice of a Public Hearing for Proposed Amendments to the Code of Ordinances, Chapter 14- Buildings and Buildings Regulation. Article V. Short Term Rentals, Sec. 14-80 thru 14-94-100. These Amendments are proposed based on comments received during the public hearing.

Discussion ensued.

Vice President Meagher summarized the work conducted by the Short-Term Rental Sub-Committee and referenced the earlier iterations. The draft ordinance would enable the Town to move forward with contracting a host management company and resulting data collection.

Councilor R. White made recommendations to the draft ordinance:

14-84 (b) Include in the language that the registration form “will be held on file by the Town Clerk registrar and available to the Jamestown Police, Fire Departments and the public.”

14-86 Registration and license fees proposed adding the word “annual” before registration and on line 16 to read “each Resident Short-term Rental unit and a registration and license fee of seven hundred dollars...” Also, on line 19 striking out “~~or dependent on the license being issued by the Licensing Authority~~”

14-91 (e): The intention being the licensing authority would have the power to revoke a license, recommended removing the language “if three or more violations” and replace with “for just cause shown” or something to that effect.

A motion was made by Councilor R. White with second by Vice President Meagher to approve amendments as discussed to the Code of Ordinances, Chapter 14- Buildings and Buildings Regulation, Article V. Short Term Rentals, Sec. 14-80 thru 14-94-100 Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; Councilor R. White, Aye

Councilor Brine reiterated concern regarding the parking requirements.

A motion was made by Vice President Meagher with second by Councilor M. White to approve the Order to Advertise in the Jamestown Press, Notice of a Public Hearing for Proposed Amendments to the Code of Ordinances, Chapter 14- Buildings and Buildings Regulation, Article V. Short Term Rentals, Sec. 14-80 thru 14-94-100 with approved additional amendments. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; Councilor R. White, Aye

- B) Appointments, Vacancies, and Expiring Terms; Review, Discussion, and/or Action and/or Vote:
- 1) Jamestown Bike Committee: Ad-hoc committee
 - a) Jamestown Bike Committee charge: Review, Discussion and or

Action, and/or Vote to amend the charge by increasing the number of members to include two (2) representatives from the Rolling Agenda group and four citizens-at-large; and/or other recommendations

- b) Letter of Interest for appointment
 - i) James Schewe
 - ii) Jeremy Collie
 - iii) Steve Engberg
 - iv) John Hammel
 - v) Michael Hill
 - vi) Richard Smith
 - vii) Jonathan Valente

Discussion ensued.

A motion was made by Vice President Meagher with second by Councilor M. White to amend the Bike Path Charge to read as follows: The Jamestown Bike Path Committee shall may include the following seven (7) nine (9) members: Town Planner, Public Works Director or designee, Conservation Commission member, (2) Rolling Agenda Group members/and/or Citizens at Large, (4) Citizens at Large, RI Department of Transportation member (non-voting) and the Town Administrator (non-voting).

Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; Councilor R. White, Aye

A motion was made by Vice President Meagher with second by Councilor Brine to appoint the following individuals to the Jamestown Bike Committee: Jeremy Collie, Steve Engberg, John Hammel, and Richard Smith. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; Councilor R. White, Aye

- 2) Jamestown Tree Committee: One (1) unexpired 3-year term ending December 31, 2022. Review, Discussion, and or Action, and/or Vote: to schedule an interview for August 22, 2022, Town Council Meeting.
 - a) Letter of Interest for appointment
 - i) Donna Repko

A motion was made by Vice President Meagher with second by Councilor M. White to schedule interviews on August 22, 2022, for prospective applicants. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; Councilor R. White, Aye

- 3) Jamestown Zoning Board of Review: Alternate member One unexpired one-year term ending December 31, 2022; Review, Discussion, and or Action, and/or Vote: to *Order to advertise a vacancy*
 - a) Letter of Resignation
 - i) Alex Finkelman

A motion was made by Vice President Meagher with second by Councilor M. White to Order to advertise the Jamestown Zoning Board of Review Alternate member vacancy. Vote:

President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; Councilor R. White, Aye

A motion was made by Vice President Meagher with second by Councilor R. White to accept the Consent Agenda. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; Councilor R. White, Aye

XI. CONSENT AGENDA

- A) Town Council Meeting Minutes
 - 1) April 18, 2022(Executive Session- sealed)
 - 2) May 16, 2022(Regular Meeting)
 - 3) May 24, 2022 (Special Meeting)
 - 4) June 6, 2022 (FTM)
 - 5) June 13, 2022 (Special Meeting)
 - 6) June 21, 2022 (Executive Session- sealed)
 - 7) June 21, 2022 (Regular Meeting)

- B) Minutes of Boards/Commissions/Committees
 - 1) Affordable Housing Committee (May 17, 2022)
 - 2) Harbor Commission (May 11, 2022)
 - 3) Planning Commission (June 1, 2022)
 - 4) Zoning Board of Review (May 24, 2022)

XII. COMMUNICATIONS, PETITIONS, AND PROCLAMATIONS AND RESOLUTIONS FROM OTHER RHODE ISLAND CITIES AND TOWNS

- A) Communications Received:
 - 1) Copy of Memorandum to Town Administrator Hainsworth
From: Chief Edward A. Mello
Dated: June 4, 2022
Re: Lawn Avenue parking

 - 2) Copy of Letter to: Town Council
From: Lois Migneault
Dated: June 24, 2022
Re: Jamestown Invasive Plant Public Awareness Campaign

 - 3) Copy of Letter to: Town Council
From: Gwendolyn Sorrell (5th-grade student at Jamestown Schools)
Re: Dog Park in Jamestown

 - 4) Copy of Letter to: Town Council
From: Zach Roberts (5th-grade student Jamestown Schools)
Dated: June 22, 2022
Re: Health of bees/Prohibit the use of Neonicotinoids

 - 5) Copy of Letter to: Town Council
From: Cameron Swistak (5th-grade student at Jamestown Schools)
Dated: June 22, 2022

Re: Dog Park in Jamestown

- 6) Copy of Letter to: Town Council
From: James Silveira (5th-grade student at Jamestown Schools)
Re: Bike path recommendation
 - 7) Copy of Letter to: Town Council/Department of Transportation
From: Flannery Freeman (5th-grade student Jamestown Schools)
Re: Bike path recommendation
 - 8) Copy of Letter to: Jamestown School Committee
From: Celia Flaherty (5th-grade student at Jamestown Schools)
Dated: June 22, 2022
Re: Jamestown School recess area concern
 - 9) Copy of Letter to: Jamestown School Committee
From: Leslie O'Donnell (5th-grade student Jamestown Schools)
Dated: June 23, 2022
Re: Jamestown School black top (recess area concern)
 - 10) Copy of Letter to: Jamestown School Committee
From: Alex DeMolles (5th-grade student at Jamestown Schools)
Dated: June 23, 2022
Re: Jamestown School courtyard (recess area concern)
- B) Proclamations And Resolutions From Other Rhode Island Cities And Towns
- 1) Town of Barrington, Resolution in Support of Legislation Restoring Funding for the State Aid to Libraries to the Full 25 Percent
 - 2) Resolution of the Barrington Town Council, Celebrating the Month of June as Barrington Pride Month, Honoring LGBTQIAP+ Residents and Centering Trans Youth

Communications were acknowledged and Councilor Brine made note of the letters from the Jamestown School 5th grade students.

XIII. ADJOURNMENT

A motion was made by Vice President Meagher with second by Councilor M. White to adjourn at 8:49 p.m. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, aye; Councilor R. White, Aye.

Attest:

Roberta J. Fagan, Town Clerk

**Comments on Revised Dog Ordinance
Chris Powell - Jamestown Conservation Commission Trail Steward
July 5, 2022**

Incident regarding a **dog & shorebirds** at Mackerel Cove Beach

Contacted **Dr. Charles Clarkson, Director of Avian Research at the Audubon Society of Rhode Island** - periods of highest use of our beaches as stop-over refueling areas during migration.

Dr. Clarkson sent me a **spreadsheet (below) of 10 species of shorebirds** showing the periods of peak detection on Rhode Island Beaches for both spring and fall.

He recommended the time period for protection of migrating shorebirds for our beach would be May through October.

Revise ordinance from Oct. 1 to Oct. 31 is recommended.

Dogs Must Be Leashed at certain trails - impacts of dogs on wildlife.

Concern for ground nesting Ovenbirds and Black & White Warblers. Wood Thrush - Near Threatened status. All occur on Conanicut Island

Kit Wright Trail - Ft. Getty Park

South Pond Trail - Water Treatment Plant to South Pond

Both trails have been posted for many years with signs "**Dogs Must Be Leashed**"

All pets are Prohibited at the Conanicut Island Sanctuary next to the Golf Course. This is posted as such.

Problem - some dog owners ignore the signs.

Species	Peak Detection Spring	Peak Detection Fall
Least Sandpiper	May	1 June - 15 September
Whimbrel	N/A	1 June - 1 September
Semipalmated Plover	1 May - 15 June	1 July - 1 November
Black-bellied Plover	1 May - first week in June	1 August - 3rd week November
Red Knot	mid-May - first week in June	August
Sanderling	May	2nd week of July through winter (individuals may overwinter)
White-rumped Sandpiper	1 May - 1 July	1 August - 1 October
Semipalmated Sandpiper		Individuals detected from 1 May end of September
Western Sandpiper	N/A	2nd week of July - 1 October
Short-billed Dowitcher	1 May - mid-June	1 July - 1 October

TOWN COUNCIL SPECIAL MEETING

Monday, July 25, 2022

10:30 A.M.

A special meeting of the Jamestown Town Council was held on July 25, 2022. Town Council Members present were as follows: Nancy A. Beye, Mary Meagher, and Michael G. White. Councilor R. White and Councilor Brine were absent.

Also, in attendance: Town Administrator Jamie Hainsworth, Finance Director Christina Collins, Town Planner Lisa Bryer, Water and Sewer Clerk Denise Jennings, and Town Clerk Roberta Fagan.

I. ROLL CALL

II. CALL TO ORDER, PLEDGE OF ALLEGIANCE

Town Council President Beye called the meeting of the Jamestown Town Council to order at 10:34 a.m. in the Jamestown Town Hall Rosamond A. Tefft Council Chambers at 93 Narragansett Avenue and led the Pledge of Allegiance.

III. OPEN FORUM

Comments are not limited to items on this agenda. However, items not on this agenda will only be heard and not acted upon by the Town Council. Note: Section 42-46-6 of the Open Meetings Act and Department of the Attorney General Advisory Opinions relevant to this item on any public body meeting agenda specifically prohibit the Town Council from discussing, considering, or acting on any topic, statement or question presented. The Town Council may, if warranted, refer such matters to an appropriate committee, to another body or official, or post the matter for consideration at a properly-noticed, future meeting.

A) Scheduled request to address -

B) Non-scheduled request to address

None

IV. ACKNOWLEDGEMENTS, ANNOUNCEMENTS, PRESENTATIONS, RESOLUTIONS, AND PROCLAMATIONS

- A. Review, Discussion and/or Action, and/or Vote regarding a Resolution Of The Town Of Jamestown, Legalization Of Adult Recreation Use Of Marijuana, 2022-09, to ratify the June 21, 2022, Town Council vote to approve to put the question to the voters and authorized a referendum to opt-out of retail sales of marijuana: "Shall new cannabis related licenses for businesses involved in the cultivation, manufacture, laboratory testing and for the retail sale of adult recreational use cannabis be issued in the Town of Jamestown?"

Discussion ensued.

A motion was made by Vice President Meagher with second by Councilor M. White to convene as the Town Council Sitting as the Board of Water and Sewer. Vote: President Beye, Aye; Vice President Meagher, Aye; and Councilor M. White.

Approved as Amended
PLANNING COMMISSION MINUTES
June 15, 2022
7:00 PM
Jamestown Town Hall
93 Narragansett Ave.

I. Call to Order and Roll Call

The meeting was called to order at 7:00pm and the following members were present:

Mike Swistak – Chair	Duncan Pendlebury – Vice Chair
Mick Cochran	Rosemary Enright – Secretary
Diane Harrison	Bernie Pfeiffer
Dana Prestigiacomio	

Also present:

Carrie Kolb - Planning Assistant
Lisa Bryer, AICP – Town Planner
Wyatt Brochu, Esq – Town Solicitor
Dale Jerald, 63 Carr Lane

II. Citizen’s Non-Agenda Item - none

III. Correspondence

1. Conditional Administrative Subdivision approval William J. Mayer/Palo Alto LLC, Plat I Lots 234 and 302, Jamestown, RI
2. Memo to Zoning Board of Review for Zoning Ordinance Section 82-314 – High Groundwater Table and Impervious Overlay District Sub-district A, Michelle Martins-Botelho: AP 15, Lot 143; Buoy Street, Jamestown, RI
3. Appeal of Master Plan Approval to State of Rhode Island and Providence Plantations Newport County Superior Court, C.A. NO. 2022-162; Bernard F. Radobicky, Jr, Morgan W. O’Hara, Robert L. Fadden and Susan Fadden v. Town of Jamestown, Town of Jamestown Planning Commission and Church Community Housing Corporation

IV. Election of Officers

Commissioner Swistak stated that elections need to be held each year for the positions of Chair, Vice-Chair and Secretary.

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A motion was moved by Commissioner Pfeiffer and seconded by Commissioner Enright to nominate Mike Swistak as Chair. No other nominations were made.

All in Favor.

A motion was moved by Commissioner Enright and seconded by Commissioner Pfeiffer to nominate Duncan Pendlebury as Vice-Chair. No other nominations were made.

All in Favor.

A motion was moved by Commissioner Swistak and seconded by Commissioner Cochran to nominate Rosemary Enright as Secretary. No other nominations were made.

All in Favor.

V. New Business

1. Jamestown Zoning Ordinance update - review, discussion and/or action and/or vote
 - A. Legal Review from Ursillo, Teitz & Ritch, Ltd.

Bryer stated that they have been working on revising the Zoning Ordinance for quite a while. Everyone received:

- a new copy of the January 2020 document so we are all working from same document.
- Two memos from Ursillo, Teitz & Ritch, LLC: one on existing ordinance and one on proposed ordinance changes.
- A copy of the table of contents comparison and please note that the section numbers don't match up right now, but they will match once the documents are finished.

Bryer stated that she would like to have Jeff Davis, zoning consultant from Horsley Witten, at the next meeting when things are discussed. There are changes that have been made due to State law changes, for example the Town no longer has the authority to regulate OWTS near Wetlands. That is now done by DEM and CRMC starting in January 2022. As other changes happen at State Level, we will keep up with them.

Commissioner Swistak asked how far along are we? 90% done, 60% done or in between? Bryer stated that we are closer to 90% than 60%. We don't need to address all the changes any more since we have done that, that is why we sent it for legal review. What does need to be addressed are the gray boxes, which are remaining decision points within the document and the changed items per the legal review. The document goes from Planning Commission to the Town Council. They will review, hold a hearing and adopt.

Commissioner Swistak asked one meeting should be set aside to make changes?

Bryer stated that the changes could be made in a few meetings, one meeting with Jeff Davis present.

Commissioner Pendlebury stated that at this point he is comfortable. We are very close to being ready to go to Town Council. He has notes that he will forward along to Bryer.

Solicitor Brochu asked if the legal comments will be addressed before the next meeting?

Bryer stated that they will be addressed and the Commissioners will get updated pages.

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Commissioner Swistak asked Bryer if there was anything else that she wanted to address? Bryer stated that she is still concerned about Accessory Family Dwelling Units (AFDU) and guest house proliferation. We discussed the previously. When there is a second or third structure on the lot. She is not sure if they looked carefully at the overall dimensions in the dimension table. For example, our building lot coverage is fairly generous. We have very large homes with accessory units and multiple accessory units, it becomes very clear that we have a lenient building lot coverage ordinance. Is this something we want to look at, just as a second look? How do we regulate AFDUs?

Commissioner Harrison asked about language because the AFDU ordinance reads: "family members with a disability, over 62 years of age or family members..." Why family member with disability and family member? Bryer stated that it was a change that came from the State Law.

Bryer read the comments from the consultants about accessory and affordable units. She needs to speak with Jeff Davis about them. Should they be kept together or separated?

Commissioner Swistak stated that a couple of years ago the Town spent a lot of time on the issue of marijuana, it is prohibited in town, medical or otherwise. Now that it is legalized at the State level, are we still protected because we took action prior? Solicitor Brochu replied that it's a policy decision that the Town Council needs to make. Bryer stated that the town lawyers have been in touch with the Town Administrator already.

Dale Jerald of 63 Carr Lane, questioned state law vs. Jamestown ordinances?

Commissioner Swistak stated as an example just because marijuana is now legal, it doesn't mean that you can come to Jamestown and open up a shop in town.

Bryer asked the Commissioner to refamiliarize themselves with the document and prepare questions for Jeff Davis.

Solicitor Brochu brought up the proposal for dog groomers. Bryer explained the situation, where the Building Official denied a permit for a dog groomer because the use is not listed in the use table, it's prohibited and was denied. The applicant is appealing the decision to the Zoning Board. If the Zoning Board thinks it is similar enough to another use, like a hair salon, then we will not need to go through a zoning change. If the Zoning Board denies the appeal then a zone change is necessary for this use to occur. This issue may cause a zone change before the current ordinances get updated, and we would have to be consistent.

VI. Reports

1. Planner's Report –

- Future meetings – topics and applications
 - Palo Alto: the maintenance easement going before the Town Council on Tuesday, June 21st.

Summer Schedule: Commissioner Swistak asks if there will be one meeting in July and one meeting in August? There are no restrictions for July 6 and 20 and August

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3 and 17. In the past the Commission has taken off one meeting in either July or August. There are no applications for July 6th meeting at this point. Bryer will check with Jeff Davis to see if he can meet on the 6th? If no then we take off that date.

Commissioner Swistak directed a question raised by Commissioner Pendlebury to Solicitor Brochu: Can Carr Lane proceed with the appeal to Superior Court? Solicitor Brochu replied that yes, Carr Lane can proceed because the appellant did not file a request for a stay/injunction.

Commissioner Swistak asked what their exposure is sitting as Planning Commissioners? Solicitor Brochu asked if he meant personal exposure? Commissioner Swistak asked if there was any situation where they would be liable. Solicitor Brochu explained that this instance is different because they are sitting as the Local Board of Review. Normally the Planning Commission's decisions go to the Zoning Board and the Zoning Board's decisions get appealed to court. Bryer stated the Planning Commission is covered under the Town Interlocal Trust insurance.

VII. Approval of Minutes – review, discussion and/or action and/or vote

1. June 1, 2022

A motion was moved by Commissioner Enright and seconded by Commissioner Harrison to approve the minutes as amended. All in favor.

Page Five: Last paragraph the word ~~offsite~~ changed to “onsite”

Page Seven: Duplicate information was removed: ~~Motion to approve the minutes with the following changes by Commissioner Pfeiffer and seconded by Commissioner Enright. Town Planner Lisa Bryer said she will make the changes on page 9 of 19 as Nick Robertson was not present.~~

VIII. Adjournment

A motion to adjourn was made by Commissioner Cochran and seconded by Commissioner Enright at 7:39pm. All in favor.

Attest:

Carrie Kolb

JAMESTOWN ZONING BOARD OF REVIEW

Minutes of the June 28, 2022 Meeting

A regular meeting of the Jamestown Zoning Board of Review was held at the Jamestown Town Hall, 93 Narragansett Avenue. The Chairman called the meeting to order at 7:00 p.m. The clerk called the roll and noted the following members present:

Richard Boren, Chair
 Terence Livingston, Member
 James King, Member
 Jane Bentley, Member
 Judith Bell, 1st Alternate
 Alex Finkelman, 3rd Alternate

Also present: William L. Moore, Zoning Officer
 Wyatt Brochu, Counsel
 Brenda Hanna, Stenographer
 Pat Westall, Zoning Clerk

MINUTESMinutes of May 24, 2022

A motion was made by Jane Bentley and seconded by Judith Bell to accept the minutes of the May 24, 2022 meeting as presented.

The motion carried by a vote of 5 -0.

Richard Boren, Terence Livingston, James King, Jane Bentley and Judith Bell voted in favor of the motion.

Alex Finkelman was not seated and Dean Wagner and John Shekarchi were absent.

CORRESPONDENCE

A request for a one-year extension of a previously granted variance, granted July 27, 2021, of James and Amber King whose property is located at 29 Walcott Avenue, and further identified as Tax Assessor's Plat 9, Lot 293 for a Variance granted under Article 6, Special Use Permits and Variances, Section 600 and 606. This application is made pursuant to the provisions of section 82-302, Table 3-2, District Dimensional Regulations for the R40 Zoning

District of the zoning ordinance. The Applicant seeks front yard setback relief of 11.3 feet where 40 feet is required in order to construct a new garage. Said property is located in a R-40 zone and contains 24,851 square feet.

A motion was made by Terence Livingston and seconded by Jane Bentley to grant the request for a one-year extension of James and Amber King.

The motion carried by a vote of 5 -0.

Richard Boren, Terence Livingston, Jane Bentley, Judith Bell and Alex Finkelman voted in favor of the motion.

James King was recused and Dean Wagner and John Shekarchi were absent.

We Dig

A request from John O. Mancini, Esq. representing We Dig to withdraw the application. He stated that the plans have been changed and they may not need a variance.

The Board accepted the request to withdraw the application of We Dig without prejudice.

NEW BUSINESS

Knowles

A motion was made by Terence Livingston and seconded by James King to grant the request of Alexander B & Linda D. Knowles, whose property is located at 108 Southwest Ave., and further identified as Assessor's Plat 9, Lot 26 for a variance from Article 3, Section 82-302, Table 3-2 (District Dimensional Regulations) and Sec. 82-605/606 and 82-705 to replace an existing outbuilding that will utilize the same north side setback of 2 ft. where 10' is required. The new structure will increase the square footage from 264 sq. ft. to 528 sq. ft.

This Board has determined that this application does satisfy the requirements of Article 6, Section 600, Section 606, and Section 607, Paragraph 2.

This Variance is granted with the following condition(s):

This project must be constructed in strict accordance with the site and building plans duly approved by this Board.

This motion is based on the following findings of fact:

1. Said property is located in a R20 zone and contains 87,700 sq. ft.
2. The applicant proposes to increase the square footage of a non-conforming structure from 264 sq. ft. to 528 sq. ft.
3. The structure will be built to add 12 feet to the south side.
4. The north side of the structure is currently 2 feet from side setback, where 10 ft. is required.
5. The structure will be 4 feet higher than currently.
6. If the structure was moved 8 feet more off the north side setback it would not be in line with the current driveway and would require cutting down at least one mature tree.
7. The building goes higher for esthetic reasons.
8. One person testified in favor of the applicants and none against.
9. One person, Mike O'Neil, had concerns regarding workers on his property during construction.

The motion carried by a vote of 5 -0.

Richard Boren, Terence Livingston, James King, Jane Bentley and Judith Bell voted in favor of the motion.

Alex Finkelman was not seated and Dean Wagner and John Shekarchi were absent.

Pendlebury

A motion was made by James King and seconded by Terence Livingston to grant the request of Susan & Duncan Pendlebury, whose property is located at 56 Wright Lane, and further identified as Assessor's Plat 4, Lot 143 for a variance from Article 3, Section 82-302, Table 3-2 (District Dimensional Regulations) to 38.5 ft. front yard for existing building where 40 ft. is required of extension of existing accessory structure as per 82-605, 606 and 82-705.

This Board has determined that this application does satisfy the requirements of Article 6, Section 600, Section 606, and Section 607, Paragraph 2.

This Variance is granted with the following condition(s):

This project must be constructed in strict accordance with the site and building plans duly approved by this Board.

This motion is based on the following findings of fact:

1. Said property is located in a RR80 zone and contains 80,074 sq. ft.
2. The accessory will be changed to an accessory family dwelling unit.
3. There were no objectors.
4. The stepson is the occupant of the accessory family dwelling unit.

The motion carried by a vote of 5 -0.

Richard Boren, Terence Livingston, James King, Jane Bentley and Judith Bell voted in favor of the motion.

Alex Finkelman was not seated and Dean Wagner and John Shekarchi were absent.

Carlson

Testimony was heard and the Chairman stated that revisions may be made to the Zoning Ordinance that would allow dog grooming in this zone.

A motion was made by Terence Livingston and seconded by Jane Bentley to continue the appeal of Laura Carlson to the August 23, 2022 meeting at the request of her attorney Mark Liberati.

The motion carried by a vote of 5 -0.

Richard Boren, Terence Livingston, James King, Jane Bentley and Judith Bell voted in favor of the motion.

Alex Finkelman was not seated and Dean Wagner and John Shekarchi were absent.

ADJOURNMENT

A motion was made and seconded to adjourn at 8:25 p.m. The motion carried unanimously.

Jamestown Tree Preservation and Protection Committee
Jamestown Philomenian Library
Wednesday, March 16, 2022
Meeting Minutes
DRAFT

Call to Order: The meeting was called to order at 6:31 pm.

Roll Call: Present - Walter Bopp (phone), Steve Heath, John Murphy, Darcy Magratten, Jim Simmons, Beth Herman, Steve Saracino (phone), George Souza, Barbara Lundy.
Absent - Carol Coleman.

Reading and Approval of Minutes: John made a motion to approve the February 17th minutes, seconded by Darcy. The minutes were approved unanimously.

Communications: None

Tree Warden Correspondence and Report:

Tree Nursery: Steve S. reported that DPW has selected a vendor for the new deer fencing. He distributed a copy of the fencing selected. Unfortunately, the vendor recommends use of round posts to attach it, while the current posts are square. No round posts are currently available. Mike Gray will look for another vendor. A discussion was held as to whether the fencing could be attached temporarily to the current posts, or if they could be covered with round PVC piping. Steve noted that if the wait time was long, DPW will temporarily repair the existing fencing. Jim noted that he had already repaired a large amount of it. He also cleared out the weeds.

Signage: Walter asked about the other DPW commitments to repair the irrigation system and replace the signage. Re the signage, Mike G. noted that the current sign cannot be fixed, and that Steve should go ahead and either contact the original vendor or find a new one. Walter suggested that a subcommittee should be formed to develop a new sign and wording. Darcy noted that fiberglass signs don't work well, and that further research is needed.

Irrigation: Steve S. had no further information about the irrigation. Walter noted that although there hasn't been any irrigation over the past five years, most trees have survived. The young trees purchased from CISF however did not, and were eaten by deer. Gator bags are needed for transplanted trees including the Arbor Day tree. Steve will talk to John Ford about locating a vendor.

Nursery cleanup: Jim will bring a group of high school volunteers to the nursery on Saturday, March 25.

Inventory: The tree inventory will recommence on weekends. In order to train new volunteers, it will be combined with the nursery cleanup work on Saturday.

Unfinished Business:

Arbor Day: Arbor Day will be celebrated on Friday, April 29th. Steve S. originally suggested placing another nursery tree along the Eldred Avenue bike path. However, Mike Gray recently suggested replacing the dead cherry tree just removed in front of St. Mark's. DPW will pay to purchase this tree. Beth made a motion to accept this offer, Darcy seconded. It was approved unanimously. In terms of tree selection, Jim noted that the previous tree caused problems with the sidewalk. Steve S. noted that Mike is aware, and a correctly sized tree will be chosen. Steve will invite TC members for the selection. Barbara agreed to post a flyer publicizing the event on the Jamestown Community facebook page.

UCF grant: Inventory will recommence this weekend. Jim and volunteers, Steve S. and Beth will meet at 10:00 am Saturday and on Saturdays or Sundays going forward.

Tree walk brochure: Darcy presented the latest draft of the brochure. It was enthusiastically received. A symbol for native trees will be added. John Verstandig, arborist for the Newport Tree Conservancy, has agreed to conduct a live walk based on the brochure. Darcy asked if we could pay him, perhaps \$100. John Murphy offered to sponsor him. Whether to charge for the brochure was discussed, but no final conclusion reached. Barbara noted that the Conservation Commission has collected \$4,000 from its trail brochure sales.

Website. We have purchased a Wix website. The domain name is Jamestowntree.org. A subcommittee is needed to write a vision statement and populate the site. Beth agreed to maintain it.

Educational lectures series. John Campanini of the RI Tree Council has been booked for 6:30 pm on August 4th. He will give a talk on either Fabulous Species or Champion Trees. The location is the large meeting room at Town Hall.

Favorite Tree contest: Beth will follow up with John Campanini to see if we can coordinate a contest with his talk.

Bike Path: The town has approved the reestablishment of a Bike Path Committee.

Consider Not for Profit Status: Steve H. noted that the first question to answer is "why." John M. noted that RI Foundation grants can be given to municipalities, given a specific

purpose, eliminating the need for nfp status for this source. Barbara asked if becoming an nfp would sever our ties with the town. Walter said no, noting the example of the Newport Tree Conservancy.

New Business:

Subcommittees: Walter suggested that the TC form subcommittees with assigned captains to more efficiently address our specific activities. He suggested circulating a form asking members what they would like to work on. Darcy suggested the need for a PR subcommittee. Steve S. agreed to assist. Beth agreed to create and circulate a form.

Liaison and Other Reports. None.

Open Forum. None.

Future Agenda Topics; Items of Interest. None.

Adjourn: There being no further business, Steve H. moved to adjourn, seconded by Darcy. The meeting was adjourned at 7:57 pm.

Respectfully submitted,
Beth Herman, Secretary

STEVEN SARACINO
TREE WARDEN REPORT
March 16, 2022

Tree Nursery

Pending:

Awaiting a response from Mike Gray/DPW regarding the arrival date of the new deer fencing and when the installation may be taking place. I will be following up with a phone call to Mike on Wednesday, and hope to have some updates on this to share at the meeting Wednesday evening.

Miscellaneous nursery maintenance work to begin soon. Discussions were held with Jim Simmons regarding student assistance with tree nursery work. Continued discussion with updates at meeting.

Tree Inventory

Discussions have taken place with Beth Herman to schedule tree inventory work for Saturday mornings. Dates and times to be determined.

2022 Arbor Day

Arbor Day 2022 will be celebrated on Friday April 29, 2022.

Upon request, I would like to offer a recommendation to identify a location on the bike-path between Eldred Avenue and the Tree Nursery for our 2022 Arbor Day Tree Planting. I would also like to consider utilizing an existing tree that we presently have growing in the nursery for our Arbor Day Tree.

All interested committee members would be invited to meet at the Tree Nursery, preferably on a Saturday morning, to view some possible tree options and then look to determine an agreed upon planting location.

Beth and I also discussed that some tree inventory work could possibly be performed on that same morning as time would allow. This would also be open to any interested committee members.

Jamestown Tree Preservation and Protection Committee
Jamestown Philomenian Library
Wednesday, April 20, 2022
Meeting Minutes

Call to Order: The meeting was called to order at 6:35 pm.

Roll Call: Present - Walter Bopp (phone), Steve Heath, John Murphy, Darcy Magratten, Carol Coleman, Beth Herman, Steve Saracino (phone), George Souza, Barbara Lundy.
Absent - Jim Simmons

Reading and Approval of Minutes: Steve H. made a motion to approve the March 16th minutes, seconded by John. The minutes were approved unanimously.

Communications: None

Tree Warden Correspondence and Report: See attached.

Tree Nursery cleanup: Jim S and student volunteers worked on Saturday March 26 and made good progress.

Fencing: No updates

National Grid: A discussion was held concerning how National Grid tracks and schedules its work. The quality of contractors varies. Steve S. will keep a close watch on the work. He will provide a schedule.

Inventory: An updated inventory of trees in the nursery is needed. It can be added to the website.

Unfinished Business:

Arbor Day: see Tree Warden Report. Steve H. will read a poem and Darcy and Beth will make cookies. Beth will purchase some Arbor Day bling if reasonable.

Tree Inventory: Beth worked with two student volunteers on March 26th to inventory trees along the bike path. Future sessions will be scheduled. A map will be drawn to assign ears of priority. Narragansett Avenue is first.

Nursery signage: Darcy has begun research into a new sign. She noted that the Nature Conservancy sign on Route 1A near Casey Farm was attractive and might be a model.

Tree walk brochure: Is in its final draft. John and Beth volunteered to proofread. Steve H. Volunteered to make plexiglass boxes to hold the brochures. John noted that Taylor Point is publishing a booklet about invasive plants.

Website. The website framework is in draft form. It requires content. There are five interactive pages available. There can be a donation option. John will investigate whether the TC can legally collect money through the website.

Educational lectures series. No updates.

Favorite Tree contest: A discussion was held concerning how to make a favorite tree contest that would appeal to children. Steve H. offered to develop a prototype.

New Business: None.

Liaison and Other Reports. None.

Open Forum. None.

Future Agenda Topics; Items of Interest. None.

Adjourn: There being no further business, John moved to adjourn, seconded by Darcy. The meeting was adjourned at 7:50 pm.

Respectfully submitted,
Beth Herman, Secretary

STEVEN SARACINO
TREE WARDEN REPORT
April 20, 2022

Tree Nursery

On-going miscellaneous maintenance work at tree nursery. Pruning, mulch prep around base of trees, vine removal, and assistance with tree inventory was performed by volunteer assistance from Jim S and NK students. Work was greatly appreciated and successful and look forward to future assistance.

No updates at this time regarding new deer fencing.
Two existing nursery trees have been selected for planting at Cole Street through Town Tree Planting Program. Trees to be planted one day next week prior to Arbor Day.

Tree Inventory

Discussions continue to take place with Beth Herman to schedule tree inventory work, dates and times to be determined.

2022 Arbor Day

Arbor Day 2022 will be celebrated on Friday April 29, 2022.
Selected location in sidewalk area in front of St. Marks Church is being prepared by DPW for tree planting.

A decision was made to purchase a tree for Arbor Day, which will be tagged and delivered early next week and will be planted by DPW.

Discussions have taken place with DPW to coordinate a day early next week to plant Arbor Day Tree prior to Arbor Day Ceremony on Friday. The species of tree is still undetermined but most likely will be one that will have a smaller maturity size and that is more utility friendly.

National Grid Tree Trimming Program

National Grid annual maintenance tree trimming program island wide has started this week. Copy of article in Jamestown Press below.

National Grid has started to trim trees in Jamestown as part of its annual maintenance program to prevent overgrown branches from causing service interruptions.

“There are tens of thousands of trees across the state, and we’re committed to working with our customers to perform this work safely and with as little impact to them as possible,” said Christopher Rooney, National Grid’s forestry supervisor.

The utility company’s contractor for this project is Lewis Tree Services. Workers, in order to provide reliable electricity to local homes, will trim trees that are near wires. The work will be conducted in April, May and June, and Lewis will notify National Grid customers in the areas where they are trimming via a mailer in advance of their work.

*Preliminary meetings with NG and Lewis Tree Services have taken place to discuss tree trimming expectations, quality control, housing of parked vehicles during non-use, and disposal of wood chips. Also, daily/weekly notifications of scheduled work locations have been requested in order to monitor work progression.

**Jamestown Tree Preservation and Protection Committee
Jamestown Philomenian Library
Wednesday, May 18, 2022
Meeting Minutes**

Call to Order: The meeting was called to order at 6:35 pm.

Roll Call: Present - Walter Bopp, Jim Simmons, John Murphy, Darcy Magratten, Carol Coleman, Beth Herman, Steve Saracino (phone), George Souza. Absent - Steve Heath, Barbara Lundy.

Reading and Approval of Minutes: John M. made a motion to approve the April 20th minutes, seconded by Darcy. The minutes were approved unanimously. A suggestion was made to add the date of the next meeting to the minutes.

Communications: Request to remove hazardous white pines at 76 Beacon Avenue received. See Tree Warden Report.

Tree Warden Correspondence and Report: See attached.

Public Works Director Mike Gray announced his resignation from the DPW, effective June 30th. Joe Ford and Town Administrator Jaime Hainsworth will assume his duties until a replacement is found. Walter will schedule a meeting with them.

Tree nursery cleanup: On May 5th and May 14th Jim Simmons and a team of high school students continued great work clearing weeds, mulching the trees in the nursery and making fencing repairs.

Nursery fencing: The DPW has agreed to provide temporary fencing until permanent fencing can be obtained. The current permanent fencing choice requires round poles, which are currently out of stock. John and Carol offered to donate some round poles.

Steve S. will contact Joe about next steps early next week.

National Grid: Work continues. Steve S. is in contact with NG reschedule and completed work. So far work has been satisfactory. NG's focus is on the top power lines only.

Tree planting: A willow tree will be planted at 210 America's Way. A hornbeam tree has been moved to 30 Narragansett Avenue. Both trees come from the tree nursery. Mike G. previously agreed to place a gator bag around last year's Arbor Day tree.

Nursery trees: It was noted that a number of trees in the nursery are large and need to be relocated. Narragansett Avenue east of the North Road was suggested. Steve S, Walter and Beth will meet on Saturday morning to walk the street and identify potential tree locations.

Darcy inquired as to the status of the golf course landscaping. It was suggested that we contact Hali Beckman, the landscape architect, or the lessor of the course.

Unfinished Business:

Arbor Day: The event was a big success. An eastern redbud was planted in front of St. Mark's Church. The proclamation was read by Mike White. There was full attendance from local officials and dignitaries including Deb Ruggiero, Dawn Euer and the Town Council. It was noted that in future a press release and additional pictures would be helpful.

Tree Inventory: On May 15th Darcy, Beth and two junior high school volunteers surveyed Clinton and part of Howland Avenue. The students were very enthusiastic and efficient. We hope to schedule additional sessions with them. Darcy enquired if there was a way to compensate them via the grant, possibly with gift cards. Beth will follow up with Lou Allard. It was noted that there are quite a few community service groups that might also provide volunteers, including the National Honor Society, Leadership Academy and Eagle Scouts.

Nursery signage: Walter agreed to write content for the new sign. Beth will check the uprights holding the current sign for dimensions.

Tree walk brochure: Is complete. Publication awaits populating the website with info. Darcy will schedule the first tree walk with Joe Verstandig of the Newport Tree Conservancy.

Website. Content continues to be required.

Educational lectures series. Champion Tree lecture by John Campanini at 6:30 on August 4th at Town Hall is on schedule.

Favorite Tree contest: Steve H. submitted text for the Favorite Tree contest. Jim will follow up with Steve to also possibly create a scavenger hunt using the Geocache app.

New Business: Darcy proposed that the Tree Committee march in costume in the July 4th parade. She will investigate costumes and a banner.

Beth presented a chart of proposed Tree Committee assignments.

Liaison and Other Reports. None.

Open Forum. None.

Future Agenda Topics; Items of Interest. None.

Adjourn: There being no further business, John moved to adjourn, seconded by Jim. The meeting was adjourned at 7:56 pm.

The next Tree Committee meeting is scheduled for 6:30 on Wednesday, June 15th, at the Jamestown Philomenian Library.

Respectfully submitted,
Beth Herman, Secretary

STEVEN SARACINO
TREE WARDEN REPORT
May 18, 2022

Tree Nursery

Discussion with Mike Gray this morning regarding deer fencing status. Also spoke to Joe Ford, Public Works Foreman regarding this subject. I requested updates on this ASAP.

General miscellaneous maintenance work on-going. Continued assistance from Jim Simmons and students also continuing and appreciated.

*One existing willow tree in nursery has been tagged and will be planted through our Tree Planting Program @ 210 America Way. Day and time TBD.

*One existing fastigate Hornbeam Tree in nursery has been relocated to 30 Narragansett Ave in sidewalk area.

Tree Inventory

Continued discussions with Beth Herman regarding the scheduling of tree inventory work. Days and times TBD.

National Grid Tree Trimming Program

NG tree work continuing island wide. Continued correspondence with NG and Lewis Tree to confirm scheduled work locations and to review completed work.

Present work locations – Lewis Tree
Mackeral Dr.
North Main Road.
Beavertail Road.

Town of Jamestown Tree Removal/Trimming Permit Application.

76 Beacon Ave – A request has been made to remove hazardous White Pines in front of property on Town ROW that are growing into roadway and into electrical lines.

A decision will be made upon the completion of a site meeting and assessment at the property.

**Jamestown Tree Preservation and Protection Committee
Attendance Log
2022**

	Jan 19*	Feb 17	Mar 16	Apr 20	May 18	Jun 15	Jul 20	Aug 17	Sep 21	Oct 19	Nov 16	Dec 21
Walter Bopp	P	P	P** *	P	P	P						
Beth Herman	P	P	P	P	P	P						
Darcy Magratten	P	A	P	P	P	P						
Carol Coleman	P	P	A	A	- ****	-						
Steve Heath	P	P	P	P	A	P						
John Murphy	P	P	P	P	P	P						
Jim Simmons	P	P	P	P	P	P						
Steve Saracino	P ***	P ***	P ***	P ***	P ***	P ***						
George Souza**	A	P	-	-	-	-						
Barbara Lundy**		P	P	P	A	P						

*Meeting held via Zoom due to Covid

**Barbara Lundy replaced George Souza as Conservation Commission Liaison as of 2/17

***By phone

****Carol Coleman resigned as of May

TOWN OF JAMESTOWN as an abutter.

Town property: plat 16, Lots 60 & 88

TOWN OF JAMESTOWN

NOTICE OF ADMINISTRATIVE DECISION

An application for modification has been submitted to the Zoning Enforcement Officer, pursuant to Article 6, Section 609 of the Jamestown Zoning Ordinance. The Zoning Enforcement Officer has decided that the request is consistent with the requirements of 609. You have the right to file a written objection to this determination and, if timely filed, the request for modification shall be denied. If no written objections are received within thirty (30) days of July 8 2022, the modification shall be granted.

Application of Carl Pecchia, Trustee of the, Maria C. Pecchia trust, whose property is located at 11 Yawl, and further identified as Assessor's Plat 16, Lot 82, for a modification from Article 6, Section 82.609, and Article 3, Section 82.302 Table 3-2, to allow replacement of a deck larger than existing, at 23.5' from the rear property line where 30' is required. Said property is located in a R-40/20 zone and contains 14,418 sq. ft.

BY ORDER OF THE ZONING OFFICER
William L Moore

93 Narragansett Avenue

Jamestown, RI 02835

Town of Jamestown as an abutter.

Town property: Plat 15, Lots 142, 273, 140, 180, 90, & 141.

TOWN OF JAMESTOWN
ZONING BOARD OF REVIEW
NOTICE OF PUBLIC HEARING

NOTICE IS HEREBY GIVEN THAT THE JAMESTOWN ZONING BOARD OF REVIEW WILL HOLD A PUBLIC HEARING JULY 26, 2022, AT THE JAMESTOWN TOWN HALL 93 NARRAGANSETT AVENUE, JAMESTOWN, RHODE ISLAND AT 7:00 P.M. UPON THE FOLLOWING:

Application of Michelle Botelho-Martins whose property is located on Buoy Street, and further identified as Assessor's Plat 15, Lot 143 for a Special Use Permit granted under Article 6, Special Use Permits and Variances, pursuant to Section 82-314, High groundwater table and impervious layer overlay district, sub district A, to construct a 30 x 24 two-bedroom single-family home, OWTS and associated storm water control. Said property is located in a RR40 zone and contains 7,200 square feet.

BY ORDER OF THE ZONING BOARD OF REVIEW

RICHARD BOREN, CHAIRMAN

WILLIAM MOORE, ZONING OFFICER

PLEASE NOTE: All Correspondence you wish the Board to consider on any of the above matters must be received by the Zoning Office no later than July 13, 2022. Email to pwestall@jamestownri.net or via drop box located on the West Street side entrance of Town Hall, or by regular mail 93 Narragansett Avenue, Jamestown, RI 02835.

This meeting location is accessible to the physically challenged. Hearing or speech impaired individuals requiring the services of an interpreter should call 1-800-745-5555 not less than 3 business days prior to the meeting.

Roberta Fagan

From: Christina Collins
Sent: Monday, July 18, 2022 9:21 AM
To: Roberta Fagan; Denise Jennings
Cc: Jamie Hainsworth; Jean Lambert
Subject: FW: recommendations for approval of two water system proposal
Attachments: PARE_Hydraulic_Modelling_and_Water_Main_Design memo.doc;
PARE_Water_Supply_Management_Plan_Update_2022 memo.doc

Good morning-

I misspoke when I suggested that they both be on the Town Council agenda. The Hydraulic Modeling should be on the Town Council, funding via ARPA and the Water Supply Management Plan is funded under the Water Capital and should be on the Water & Sewer Agenda August 22nd.

Sorry for the confusion,
Tina

CHRISTINA D. COLLINS
FINANCE DIRECTOR
TOWN OF JAMESTOWN
93 NARRAGANSETT AVE.
JAMESTOWN, RI 02835
ccollins@jamestownri.net
P)401-423-9809
F)401-423-7229

From: Jamie Hainsworth <jhainsworth@jamestownri.net>
Sent: Monday, July 18, 2022 8:57 AM
To: Roberta Fagan <rfagan@jamestownri.net>
Cc: Jean Lambert <jlambert@jamestownri.net>; Christina Collins <ccollins@jamestownri.net>
Subject: FW: recommendations for approval of two water system proposal

Roberta, Good Morning

For when you return, this will be on the Councils August 22nd consent agenda to award.

Jamie A. Hainsworth
Town Administrator
Town of Jamestown
93 Narragansett Avenue
Jamestown, RI 02835
401-423-9805

From: Jean Lambert <jlambert@jamestownri.net>
Sent: Friday, July 15, 2022 3:41 PM
To: Jamie Hainsworth <jhainsworth@jamestownri.net>
Cc: Christina Collins <ccollins@jamestownri.net>
Subject: recommendations for approval of two water system proposal

Let me know if you have any questions.

Roberta Fagan

From: Jamie Hainsworth
Sent: Monday, July 18, 2022 8:57 AM
To: Roberta Fagan
Cc: Jean Lambert; Christina Collins
Subject: FW: recommendations for approval of two water system proposal
Attachments: PARE_Hydraulic_Modelling_and_Water_Main_Design memo.doc;
PARE_Water_Supply_Management_Plan_Update_2022 memo.doc

Roberta, Good Morning

For when you return, this will be on the Councils August 22nd consent agenda to award.

Jamie A. Hainsworth
Town Administrator
Town of Jamestown
93 Narragansett Avenue
Jamestown, RI 02835
401-423-9805

From: Jean Lambert <jlambert@jamestownri.net>
Sent: Friday, July 15, 2022 3:41 PM
To: Jamie Hainsworth <jhainsworth@jamestownri.net>
Cc: Christina Collins <ccollins@jamestownri.net>
Subject: recommendations for approval of two water system proposal

Let me know if you have any questions.

Jean Z. Lambert, PE, CFM
Town Engineer
Town of Jamestown, RI

401-423-7193



Town of Jamestown, Rhode Island

Department of Public Works

93 Narragansett Ave ♦ Jamestown, RI 02835 – 1509

Phone: (401) 423-7193
Fax: (401) 423-7226
jlambert@jamestownri.net

Date: July 15, 2022

To: Jamie A. Hainsworth, Town Administrator

From: Jean Lambert, Town Engineer

RE: Award of Proposal
Hydraulic Modeling and Water Main Design, Jamestown Municipal Water System

PARE Corporation has submitted a proposal for *Hydraulic Modeling and Water Main Design* for the replacement of water main along Narragansett Avenue West and North Road. The proposal includes the development of a hydraulic model of Jamestown's water system to determine the appropriate pipe sizes.

PARE Corporation has worked extensively on the Town municipal water system in coordination with Town personnel. The State Master Price Agreement #584 was used in consideration of this proposal.

I recommend that the *Hydraulic Modeling and Water Main Design* be awarded to PARE Corporation for \$96,800 as detailed in their proposal dated June 28, 2022. The project will be funded by the ARPA money.

Please contact me if you have any questions or concerns.

JFP:pac 7881/1 \MOA\78811 5a MOA 8.10.22-CLEAN VERSION

MEMORANDUM OF AGREEMENT

This Memorandum of Agreement (“MOA”) is entered into by and among William Donovan (“William”), Theresa Donovan (“Teri”) and the Town of Jamestown (“Town”) and shall be effective as of July 1, 2022. William and Teri are sometimes referred to herein collectively as “the Donovans.” William, Teri and the Town are collectively referred to herein as “the parties.”

RECITALS

- A. William was sworn in as a member of the Jamestown Police Department (“JPD”) on August 25, 1980.
- B. As a member of the JPD, William and his family received certain healthcare benefits that had been negotiated and agreed upon by his bargaining agent (i.e. the International Brotherhood of Police Officers (“IBPO”)) and the Town. Those benefits were set forth in various CBAs during William’s tenure as a member of the JPD.
- C. After nearly 30 years of service, William retired from the JPD on April 23, 2010.
- D. At the time of his retirement, the collective bargaining agreement for the period of March 1, 2007 through June 30, 2010 was in place (the “CBA”).
- E. Article XII, Section 1(i) of the CBA sets forth the healthcare benefits for retirees and their families.
- (i) Effective March 1, 2007 employees who retire after completing at least twenty (20) years of service (having reached their normal retirement date) will receive individual health care benefits as outlined above, and may purchase family coverage and benefit rider packages at the rate the Town pays for the coverage by reimbursing the Town the difference between the costs of the two health plans. This benefit will remain the same until such time as the employee would have completed twenty-five years of service. At that time the employee will receive an individual or family plan health benefit package, whichever is applicable, and may purchase benefit rider packages at the rate the Town pays for the coverage by reimbursing the Town for the cost of the riders.
- F. From the date of William’s retirement in 2010 until August 31, 2020, the Town paid for the Donovan family healthcare benefits as set forth in Article XII, Section 1(i).

G. William turned 65 in July of 2020.

H. By way of a letter dated August 31, 2020, William was notified by the Town that effective September 1, 2020, William and his family would no longer be covered by the Town's healthcare insurance, and that he would "need to enroll in [his] spouse's healthcare coverage through the Town of Narragansett."

I. The Town had forgotten that the provisions in Article XII, Section 1(i) had recently been changed. More specifically, since William had completed 25 years of service by the date of his retirement on April 23, 2010, he was entitled to continued paid family healthcare benefits.

J. The Donovans filed a claim with the Jamestown Town Council on May 19, 2022 indicating they were prepared to file a lawsuit in the Newport County Superior Court seeking damages and a declaration that William was entitled to family healthcare benefits paid by the Town.

K. Prior to the filing of the lawsuit, the parties reached an agreement to settle their differences so as to avoid expensive and protracted litigation.

L. This MOA is intended to set forth the terms of the agreement between the Donovans and the Town.

Now, therefore, for good and valuable consideration, the receipt of which is hereby acknowledged by the parties, it is hereby:

AGREED

1. Commencing on July 1, 2022 and ending on September 30, 2025 (when the Donovans' two children will turn 26 years old), the Town shall provide family healthcare benefits in accordance with Article XII, Section 1(i) of the CBA (including the CVS Caremark plan for prescription drugs-or such plan offered by the Town during that time period).

2. On October 1, 2025, instead of providing the Donovans with the family healthcare coverage required under Article XII, Section 1(i) of the CBA, the parties have agreed that the Town will provide alternate healthcare coverage as set forth below.

3. Commencing on October 1, 2025, the Town will begin reimbursing the Donovans on a quarterly basis their expenses for Medicare Part B (including deductibles) and as a Part B Medicare supplement, the Blue Cross Plan 65 that is in effect at that time. (Currently, that supplemental plan is described as "Plan 65 G.")

4. At the end of each quarter, the Donovans will submit to the Town evidence of the expenses they have incurred for Medicare Part B and the supplemental Blue Cross Plan 65. Within fifteen (15) days thereafter, the Town shall reimburse the Donovans said expenses by making a direct deposit or issuing a check to the Donovans.

5. Commencing on October 1, 2025, for the Donovans' prescription drug coverage, the Town, at its expense, will continue to provide the current coverage in place (i.e. CVS Caremark or such plan offered by the Town at that time) or such other prescription drug coverage by whatever name it may then be called provided it is equivalent to or better than the current CVS Caremark coverage.

6. The parties acknowledge that the post-October 1, 2025 healthcare coverage to be provided to the Donovans as set forth herein is different than what is set forth in the CBA.

7. If for whatever reason any of the coverage provided under #s 2-5 of this MOA becomes unavailable or has a decrease in benefits—so that such coverage is no longer equivalent to the healthcare required to be provided by the Town under the CBA—then the Town shall be required to initiate healthcare coverage for the Donovans as set forth in Article XII, Section 1(i) of the CBA.

8. For the purpose of clarity, it is the intent of the parties that the Donovans will not suffer any loss in healthcare coverage as a result of their decision to allow the Town to provide them with healthcare benefits as set forth in #s 2-5 of this MOA as opposed to the CBA.

9. Notwithstanding the foregoing, and because of the uncertainty as to the state of Medicare in the future, between April 1, 2025 and April 30, 2025, the Town will have a one-time option to elect to provide the Donovans with two, individual healthcare benefits in accordance with Article XII, Section 1(i) of the CBA (including the CVS Caremark Plan for prescription drugs or such plan offered by the Town at that time) after September 30, 2025, instead of the coverage set forth in #s 2-8. Notice of the Town's election in that regard must be received by the Donovans in writing on

or before April 30, 2025. If such notice is not received by the Donovans on or before April 30, 2025, then their healthcare coverage will be as set forth in #s 2-8.

10. The parties have agreed that the damages sustained by the Donovans as a result of their having to procure healthcare coverage between September 1, 2020 through June 30, 2022 is \$30,847.49. Said damages shall be paid to William (by check or direct deposit) on or before August 23, 2022. William shall provide completed W-9 form to the Town upon their signatory to this Agreement.

11. All matters stated in the Recitals of this MOA are true and correct, and constitute part of this MOA to the same extent as if contained in the body hereof.

12. This MOA is given and received in settlement of a doubtful and disputed claim, and it does not operate as an admission of liability on the part of the Town, such liability being expressly denied.

13. The parties agree that the provisions of this MOA are entered into voluntarily and that none of the parties have been coerced to enter into this agreement through fraud, duress, misrepresentation, undue influence or any other means that may affect the voluntariness of the mutual assent upon which this agreement is based.

14. This MOA contains the entire agreement among the parties.

15. This MOA may be modified only through a written agreement signed by the parties.

16. The mutual agreement contained within this MOA shall constitute sufficient consideration to support the terms of this agreement.

17. If any provision of this MOA is deemed invalid by a court of competent jurisdiction, said provision shall be severed and the remaining provisions of the MOA shall be given full force and effect.

18. The parties have contributed substantially and materially to the preparation of this MOA. Consequently, this MOA will not be construed more strictly against one party than against any other merely by virtue of the fact that it may have been prepared by legal counsel to one of the parties.

19. The undersigned representatives of the Town hereby confirm that this agreement was presented to the Town Council on August 22, 2022 and was approved by a majority vote of the Town Council. Attached to this MOA is *Attachment A* which is a copy of the Town Council vote.

William Donovan

Dated: _____

Theresa Donovan

Dated: _____

TOWN OF JAMESTOWN

By: _____
Jamie Hainsworth, Town Administrator

Dated: _____

JAMESTOWN TOWN COUNCIL

By: _____
Nancy A. Beye, President

Dated: _____

Roberta Fagan

From: Jamie Hainsworth
Sent: Wednesday, August 17, 2022 7:56 AM
To: Roberta Fagan
Cc: Christina Collins
Subject: FW: SECURE Act Amendment for Town of Jamestown, Rhode Island Police Department Pension Plan
Attachments: Town of Jamestown, Rhode Island Police Department Pension Plan.pdf

Roberta, Good morning

Please put the attached resolution on the Consent agenda for August 22nd.

Thank you
Jamie

Jamie A. Hainsworth
Town Administrator
Town of Jamestown
93 Narragansett Avenue
Jamestown, RI 02835
401-423-9805

From: Christina Collins <ccollins@jamestownri.net>
Sent: Thursday, August 11, 2022 2:21 PM
To: Peter Ruggiero <peter@rubroc.com>; Jamie Hainsworth <jhainsworth@jamestownri.net>
Subject: FW: SECURE Act Amendment for Town of Jamestown, Rhode Island Police Department Pension Plan

Good afternoon-

The attached needs to be executed by the Town Council. It is housekeeping by nature. Should we put it on the 22nd mtg or wait till Sept. 6th?

Thank you,
Tina

CHRISTINA D. COLLINS
FINANCE DIRECTOR
TOWN OF JAMESTOWN
93 NARRAGANSETT AVE.
JAMESTOWN, RI 02835
ccollins@jamestownri.net
P)401-423-9809
F)401-423-7229

From: Lisa Camara <LCamara@AngellPensionGroup.com>
Sent: Thursday, August 11, 2022 1:41 PM
To: Christina Collins <ccollins@jamestownri.net>
Cc: Scott Gregory <sgregory@AngellPensionGroup.com>
Subject: SECURE Act Amendment for Town of Jamestown, Rhode Island Police Department Pension Plan

Dear Client:

As you may recall, the Setting Every Community Up for Retirement Enhancement Act (SECURE Act) required that all retirement plans implement certain changes. The most significant change was to increase the minimum age requirement with respect to required minimum distributions. Instead of requiring terminated participants to commence benefits from their retirement plans at age 70-1/2, the minimum age requirement was increased to age 72 for participants born after June 30, 1949.

In addition, after the initial declaration of the COVID-19 pandemic, the Coronavirus Aid, Relief and Economic Security Act (CARES Act) was enacted. The purpose of the CARES Act was to allow plan sponsors to provide for coronavirus-related distributions.

While these provisions have been implemented operationally, the Internal Revenue Service (IRS) requires that amendments be adopted.

Please have the attached Resolution and Amendment executed by an authorized officer as soon as practicable. The Resolution does not require Board action since this is a technical, good faith compliance Amendment to conform to the provisions of the SECURE Act and CARES Act. Please return one copy of the executed Resolution and the Amendment to us for our records.

The attached Summary of Material Modifications should be distributed to participants at your earliest convenience over the next few months.

In the meantime, if you have any questions concerning the attached material, please do not hesitate to contact your APG administrator.

Thank you

Lisa Camara

Operations Manager

The Angell Pension Group, Inc.

88 Boyd Avenue

East Providence, RI 02914

☎: 401.438.9250 ext 120

☎: 401.438.7278

✉: lcamara@angellpensiongroup.com

[Send me an Encrypted Email](#)

Disclosure Required Under IRS Circular 230: To ensure compliance with requirements imposed by the IRS, we advise you that any discussion of tax issues contained in this communication (including any attachments) is not intended or written to be used, and cannot be used, to avoid any Federal tax-related penalties, or to promote, market or recommend to another party any transaction or matter addressed herein.

THE INFORMATION CONTAINED IN THIS EMAIL IS LEGALLY PRIVILEGED AND INCLUDES CONFIDENTIAL INFORMATION AS IT IS INTENDED ONLY FOR THE USE OF THE ADDRESSEE(S). IF THE RECIPIENT OF THIS EMAIL IS NOT THE ADDRESSEE(S), YOU ARE HEREBY NOTIFIED THAT ANY DISSEMINATION, DISTRIBUTION OR COPYING OF THIS EMAIL IS STRICTLY PROHIBITED. IF YOU HAVE RECEIVED THIS EMAIL BY MISTAKE, PLEASE IMMEDIATELY NOTIFY US BY EMAIL OR TELEPHONE AND DESTROY ANY EMAIL RECEIVED. THANK YOU.

TOWN OF JAMESTOWN, RHODE ISLAND POLICE DEPARTMENT PENSION PLAN**SUMMARY OF MATERIAL MODIFICATIONS**

The purpose of this Summary of Material Modifications is to inform you of a change that has been made to the Town of Jamestown, Rhode Island Police Department Pension Plan. Please note the following provision that applies to the Plan.

REQUIRED MINIMUM DISTRIBUTIONS

The Plan provides that terminated participants (or certain owners) must take required minimum distributions from the Plan upon the attainment of age 72 (if born after June 30, 1949) or age 70-1/2 (if born before July 1, 1949). The age 70-1/2 requirement has been the rule for many years.

ADOPTING RESOLUTION

The following resolutions were approved by Town of Jamestown (the "Employer") with respect to the adoption of an amendment to the Town of Jamestown, Rhode Island Police Department Pension Plan (the "Plan"), a retirement plan maintained for the benefit of the Employer's employees.

RESOLVED: That the Plan be amended in the form attached hereto, which amendment is hereby adopted and approved; and

RESOLVED: That the appropriate representatives of the Employer are hereby authorized and directed to execute the amendment and to take any and all actions necessary or appropriate to effectuate the foregoing resolution, including the making and execution of any subsequent changes or amendments to the Plan.

TOWN OF JAMESTOWN

By: _____

Date: _____

TOWN OF JAMESTOWN, RHODE ISLAND POLICE DEPARTMENT PENSION PLAN
SECURE/CARES/CAA AMENDMENT

This Amendment is intended as a good faith effort to comply with the requirements of the Further Consolidated Appropriations Act, 2020, including the SECURE Act provisions, the Coronavirus, Aid, Relief and Economic Security (CARES) Act, and the Consolidated Appropriations Act, 2021 (CAA), and corresponding guidance (the "Applicable Law"). This Amendment is to be construed in accordance with the Applicable Law and both the Amendment and the Applicable Law will supersede any inconsistent Plan provisions.

OPTIONAL PROVISION:

If the check box is empty, the *italicized* provision will apply.

1. In-Service Withdrawals

The existing Plan provisions, if any, remain in effect for distributions to a Participant who has not separated from employment (e.g., age cannot be less than 62).

- Effective _____ (no earlier than January 1, 2020), the Plan permits distributions to a Participant who has not separated from employment if the Participant attains: _____ (age cannot be less than 59-1/2).

STANDARD PROVISIONS:

A. Required Minimum Distributions

In defining Required Beginning Date or determining required minimum distributions, any references to age 70-1/2 are replaced with: age 70-1/2 (for Participants born before July 1, 1949) or age 72 (for Participants born after June 30, 1949).

Notwithstanding other provisions of the Plan to the contrary and if selected above, a Participant or beneficiary who would have been required to receive required minimum distributions in 2020 (or paid in 2021 for the 2020 calendar year for a Participant with a required beginning date of April 1, 2021) but for the enactment of section 401(a)(9)(l) of the Code ("2020 RMDs"), and who would have satisfied that requirement by receiving distributions that are either: (1) equal to the 2020 RMDs, or (2) one or more payments (that include the 2020 RMDs) in a series of substantially equal periodic payments made at least annually and expected to last for the life (or life expectancy) of the Participant, the joint lives (or joint life expectancies) of the Participant and the Participant's designated beneficiary, or for a period of at least 10 years ("Extended 2020 RMDs"), may receive those distributions.

B. Disaster or Coronavirus-Related Relief

Notwithstanding any provision of the Plan to the contrary, the Plan may grant temporary disaster or coronavirus-related relief in compliance with Code sections 1400M and 1400Q, section 15345 of the Food, Conservation, and Energy Act of 2008, section 702 of the Heartland Disaster Tax Relief Act of 2008, section 502 of the Disaster Tax Relief and Airport and Airway Extension Act of 2017, section 11028 of the Tax Cuts and Jobs Act of 2017, section 20102 of the Bipartisan Budget Act of 2018, subtitle II of Division Q of the Further Consolidated Appropriations Act, 2020, section 2202 of the Coronavirus, Aid, Relief and Economic Security Act, and Title III of Division EE of the Consolidated Appropriations Act, 2021 ("Applicable Law"). This Section only applies to the extent the Plan has provided some or all of the relief listed below in compliance with Applicable Law.

A. Qualified Distributions

- I. "Qualified Distribution" means a distribution to a qualified individual within the applicable time periods as defined in the relevant sections of Applicable Law which may not exceed \$100,000 in aggregate from all plans maintained by the Employer.
- II. If the Plan permits rollover contributions, at any time during the 3-year period beginning on the day after the Qualified Distribution was received, an individual may contribute as a rollover to the Plan an aggregate amount that does not exceed the amount of the Qualified Distribution.
- III. If the Plan permits rollover contributions, an individual who received a withdrawal for the purchase of a home, but could not use the withdrawal amount due to the disaster, may contribute as a rollover to the Plan an aggregate amount that does not exceed the amount of the withdrawal amount within the applicable time periods as defined in the relevant sections of Applicable Law.

B. Expanded Loan Provisions

- I. The maximum loan limit under Code section 72(p)(2)(A) may be applied by substituting "\$100,000" for "\$50,000" and substituting "the present value" for "one-half the present value" under the Loan Procedures for a qualified individual within the applicable time periods as defined in the relevant sections of Applicable Law.

- II. The loan repayment may be delayed for 1 year for a qualified individual within the applicable time periods as defined in the relevant sections of Applicable Law.
- III. Subsequent repayments will be adjusted to reflect the 1-year delay and any interest accrued during such delay.
- IV. The 1-year delay will be disregarded in determining the 5-year maximum term of loans under Code section 72(p)(2)(B) and (C).

IN WITNESS WHEREOF, the Employer has caused this Amendment to be executed this _____ day of _____, 2022.

Town of Jamestown:

By: _____

Roberta Fagan

From: Chief Edward Mello
Sent: Thursday, June 30, 2022 2:01 PM
To: Peter Ruggiero; Jamie Hainsworth; Roberta Fagan
Cc: Detective Derek Carlino
Subject: Mutual Aid resolution
Attachments: Statewide Mutual Aid Agreement 06-15-2022 - Clean - Removed - CCRI - URI.docx; Resolution-Mutual Aid - Signed - Approved.pdf

Peter and Jamie

Please see the attached MOU and sample resolution.

The recent change to the law allows for agencies to enter into a statewide mutual aid agreement upon favorable resolution from the TC.

This replaces the former mutual aid polices limited to the adjacent communities.

I ask that a resolution be put forth to the TC for consideration.

Thank you.

Edward A. Mello
Chief of Police
Jamestown Police Department
250 Conanicus Avenue
Jamestown RI 02835



phone: 401-423-1212
fax: 401-423-3710

MUTUAL AID AGREEMENT

This MUTUAL AID AGREEMENT made as of the ____ day of _____, 2022 by and between the several municipalities of the State of Rhode Island, *to wit*, the Town of Barrington, Town of Bristol, Town of Burrillville, City of Central Falls, Town of Charlestown, Town of Coventry, City of Cranston, Town of Cumberland, Town of East Greenwich, City of East Providence, Town of Exeter, Town of Foster, Town of Glocester, Town of Hopkinton, Town of Jamestown, Town of Johnston, Town of Lincoln, Town of Little Compton, Town of Middletown, Town of Narragansett, City of Newport, Town of New Shoreham, Town of North Kingstown, Town of North Providence, Town of North Smithfield, City of Pawtucket, Town of Portsmouth, City of Providence, Town of Richmond, Town of Scituate, Town of Smithfield, Town of South Kingstown, Town of Tiverton, Town of Warren, City of Warwick, Town of Westerly, Town of West Greenwich, Town of West Warwick, and the City of Woonsocket, (the “Municipalities”) as well as Rhode Island institutions of higher education including the University of Rhode Island (the “Educational Institutions”).

WHEREAS, the General Assembly enacted RIGL 45-42-2 (the “Act”) authorizing nonemergency mutual aid agreements, which was previously limited to mutual aid between police departments of adjacent Rhode Island municipalities; and

WHEREAS, the Act was amended in 2021 through P.L. 2021, ch. 108, to authorize nonemergency mutual aid agreements between nonadjacent municipalities and institutions of higher education; and

WHEREAS, the Municipalities and the Educational Institutions are desirous of entering into a nonemergency mutual aid agreement allowing nonemergency mutual aid among the respective police departments of each of the Municipalities and each of the Educational Institutions to the fullest extent allowed by the Act as currently enacted.

NOW THEREFORE, the Municipalities and the Educational Institutions, for consideration of the mutual agreements herein contained, do hereby covenant and agree to the following provision of mutual aid:

I. PURPOSE

The undersigned law enforcement agencies of the Municipalities and Educational Institutions have entered into this mutual aid contract as provided for in RIGL 45-42-2, for the purpose of providing reciprocal police services across jurisdictional lines. This agreement will enhance the capabilities of law enforcement and provide additional protection for inhabitants and property in the effected areas. Each undersigned chief law enforcement officer of the respective Municipalities and Educational Institutions acknowledge that prior to the adoption of this agreement, each chief of a department of the Municipalities have obtained the approval their respective town/city councils by way of resolution and each department of the Educational Institutions have obtained approval of their respective presidents, authorizing each law enforcement agency of every party to this agreement to provide police services across jurisdictional lines. This agreement has been fully considered by all parties and is entered into the interest of public safety and for the inhabitants of the Municipalities covered by this agreement and the students, employees, and faculty of the Educational Institutions covered by this agreement.

Any public or private educational institution of higher learning located in this state, with a police or other public safety department consisting of campus police officers appointed pursuant to chapter 52 of title 16, or special police officers appointed pursuant to chapter 2.1 of title 12, may enter into this mutual aid agreement with the city or town in which the institution is primarily located. Officers appointed under these chapters must have satisfactorily completed a training academy certified by the Police Officer's Commission on Standards and Training.

The undersigned agencies shall provide and exchange upon request police services to and from the other agency without limitation but generally in accord with the following guidelines.

II. GEOGRAPHICAL AREAS ENCOMPASSED BY AGREEMENT

It is agreed by and between the undersigned agencies that the geographical area encompassed by this agreement includes the territory of each of the Municipalities of the State of Rhode Island, which, collectively, comprises the entire territory of the State of Rhode Island.

III. GENERAL TERMS AND PROCEDURES

- (A) No officers acting under any provisions of this agreement may initiate, self-deploy, or take any law enforcement actions without the expressed permission of their employing agency's on-duty officer-in-charge."
- (B) For the purpose of this agreement, mutual aid includes all police services, which are requested by one law enforcement agency and provided by any other law enforcement agency, both of which are signatories to this agreement.
- (C) A participating agency will provide police service assistance only to the extent that the personnel and equipment are not required for the adequate protection of that agency's jurisdiction and a request is made by one of the law enforcement agencies that are a party in this agreement. The command structure of the requested law enforcement agency will have the sole authority to determine the amount of personnel and equipment, if any, available for assistance. The ranking officer of the requesting city or town shall be responsible for all law enforcement decisions pursuant to this agreement.
- (D) Whenever the law enforcement employees of one cooperating agency are providing police services to another cooperating agency pursuant to the authority contained in this agreement, such employees will have the same power, duties, rights and immunities regarding jurisdiction that the requesting agency has.
- (E) Whenever the law enforcement employees of one cooperating agency are providing police services to another cooperating agency, they will be under the lawful direction and authority of the commanding law enforcement officer of the agency to which they are rendering assistance. Officers shall be subject to the code of ethics, policies, and rules and regulations of their employing agency at all times.
- (F) The on-duty officer requesting police assistance shall notify the officer in charge of his agency. The officer in charge shall then request assistance by contacting the cooperating agency's command staff.
- (G) All wages, disability payments, pensions, worker's compensation claims, or their equivalent as provided under RIGL 45-19-1, medical expenses or other employment benefits will be the responsibility of the employing agency, unless the requesting agency is reimbursed for such costs from any other source. Each agency shall be responsible for the negligence of its employees to the extent specified by law.

Further, each of the undersigned agencies hereby agree to indemnify and hold harmless the other participating agency from liability for any and all claims, by whomever made, arising from the negligence of the participating agency's employee(s).

- (H) Each cooperating agency shall be responsible for any cost arising from the loss of or damage to that agency's equipment or property while providing assistance.
- (I) The terms of this contract shall be in continuous effect for each participating agency from the date the authorized signature for such agency is affixed hereto. Any party to this agreement may revoke its future contractual obligations here under only upon sixty days written notice to each of the other parties.
- (J) No provision in this agreement shall derogate any statutory authority of the Rhode Island State Police.

IV. COOPERATIVE ENFORCEMENT GUIDELINES

The following circumstances are examples of requests for mutual aid which would allow an on-duty police officer to render mutual aid with the approval of their employing agency's on-duty officer-in-charge.

- (A) Whenever an on-duty law enforcement officer within his home jurisdiction views or otherwise has probable cause to believe a criminal offense has occurred outside the officer's home jurisdiction but within the jurisdiction of a cooperating agency, the officer may make arrest according to law and take any measures necessary to preserve the crime scene.
- (B) Whenever an on-duty law enforcement officer within his home jurisdiction views or otherwise has probable cause to believe that a serious traffic offense, including, but not limited to, DWI violations has occurred within the jurisdiction of another agency the law enforcement officer may stop, arrest, or cite the suspected violator according to the.
- (C) Whenever an on-duty law enforcement officer views or otherwise is called upon to render aid to a motorist or other person in an area encompassed by this agreement, the law enforcement officer may render emergency aid as necessary while awaiting officer in charge authorization. In the event a call for assistance is made wherein it is unknown as to the location of the request for assistance, all agencies party to this agreement may dispatch personnel to the appropriate area and render such assistance as is necessary and the circumstances require while awaiting officer in charge authorization.
- (D) In a situation where automated traffic control devices are located within the jurisdictional boundaries of one agency have malfunctioned and a traffic accident is imminent unless control is established immediately, assistance from another cooperating agency may be provided upon request by the affected jurisdiction.

{ Signature Pages Follow }

TOWN OF BARRINGTON

By: _____
Chief of Police
As authorized by Council resolution
dated _____.

TOWN OF BRISTOL

By: _____
Chief of Police
As authorized by Council resolution
dated _____.

TOWN OF BURRILLVILLE

By: _____
Chief of Police
As authorized by Council resolution
dated _____.

CITY OF CENTRAL FALLS

By: _____
Chief of Police
As authorized by Council resolution
dated _____.

TOWN OF CHARLESTOWN

By: _____
Chief of Police
As authorized by Council resolution
dated _____.

TOWN OF COVENTRY

By: _____
Chief of Police
As authorized by Council resolution
dated _____.

CITY OF CRANSTON

By: _____
Chief of Police
As authorized by Council resolution
dated _____.

TOWN OF CUMBERLAND

By: _____
Chief of Police
As authorized by Council resolution
dated _____.

TOWN OF EAST GREENWICH

By: _____
Chief of Police
As authorized by Council resolution
dated _____.

CITY OF EAST PROVIDENCE

By: _____
Chief of Police
As authorized by Council resolution
dated _____.

TOWN OF EXETER

By: _____
Council President
As authorized by Council resolution
dated _____.

TOWN OF FOSTER

By: _____
Chief of Police
As authorized by Council resolution
dated _____.

TOWN OF GLOCESTER

By: _____
Chief of Police
As authorized by Council resolution
dated _____.

TOWN OF HOPKINTON

By: _____
Chief of Police
As authorized by Council resolution
dated _____.

TOWN OF JAMESTOWN

By: _____
Chief of Police
As authorized by Council resolution
dated _____.

TOWN OF JOHNSTON

By: _____
Chief of Police
As authorized by Council resolution
dated _____.

TOWN OF LINCOLN

By: _____
Chief of Police
As authorized by Council resolution
dated _____.

TOWN OF LITTLE COMPTON

By: _____
Chief of Police
As authorized by Council resolution
dated _____.

TOWN OF MIDDLETOWN

By: _____
Chief of Police

TOWN OF NARRAGANSETT

By: _____
Chief of Police

As authorized by Council resolution
dated _____.

TOWN OF NEW SHOREHAM

By: _____
Chief of Police
As authorized by Council resolution
dated _____.

As authorized by Council resolution
dated _____.

CITY OF NEWPORT

By: _____
Chief of Police
As authorized by Council resolution
dated _____.

TOWN OF NORTH KINGSTOWN

By: _____
Chief of Police
As authorized by Council resolution
dated _____.

TOWN OF NORTH PROVIDENCE

By: _____
Chief of Police
As authorized by Council resolution
dated _____.

TOWN OF NORTH SMITHFIELD

By: _____
Chief of Police
As authorized by Council resolution
dated _____.

CITY OF PAWTUCKET

By: _____
Chief of Police
As authorized by Council resolution
dated _____.

TOWN OF PORTSMOUTH

By: _____
Chief of Police
As authorized by Council resolution
dated _____.

CITY OF PROVIDENCE

By: _____
Chief of Police
As authorized by Council resolution
dated _____.

TOWN OF RICHMOND

By: _____

TOWN OF SCITUATE

By: _____

Chief of Police
As authorized by Council resolution
dated _____.

TOWN OF SMITHFIELD

By: _____
Chief of Police
As authorized by Council resolution
dated _____.

TOWN OF TIVERTON

By: _____
Chief of Police
As authorized by Council resolution
dated _____.

CITY OF WARWICK

By: _____
Chief of Police
As authorized by Council resolution
dated _____.

TOWN OF WEST WARWICK

By: _____
Chief of Police
As authorized by Council resolution
dated _____.

CITY OF WOONSOCKET

Chief of Police
As authorized by Council resolution
dated _____.

TOWN OF SOUTH KINGSTOWN

By: _____
Chief of Police
As authorized by Council resolution
dated _____.

TOWN OF WARREN

By: _____
Chief of Police
As authorized by Council resolution
dated _____.

TOWN OF WEST GREENWICH

By: _____
Chief of Police
As authorized by Council resolution
dated _____.

TOWN OF WESTERLY

By: _____
Chief of Police
As authorized by Council resolution
dated _____.

UNIVERSITY OF RHODE ISLAND

By: _____
Chief of Police
As authorized by Council resolution
dated _____.

By: _____
Chief of Police
As authorized by the President on
_____.

TOWN OF BRISTOL, RHODE ISLAND

A RESOLUTION ALLOWING THE POLICE DEPARTMENT OF THE TOWN OF BRISTOL TO COLLABORATE WITH NONADJACENT RHODE ISLAND MUNICIPALITIES AND POLICE DEPARTMENTS THROUGH A STATEWIDE MUTUAL AID AGREEMENT

WHEREAS, the Bristol Town Council desires to promote cross-municipal police collaboration to achieve desired outcomes in the Town of Bristol; and


WHEREAS, the General Assembly enacted RIGL 45-42-2 and then amended it in 2021 through P.L. 2021, ch. 108, providing the Bristol Town Council a mechanism to authorize nonemergency mutual aid agreements between nonadjacent municipalities, their police departments, and institutions of higher education within the Town of Bristol; and

WHEREAS, the General Assembly has granted such authority to other municipalities in Rhode Island through enabling legislation;

NOW, THEREFORE, BE IT RESOLVED:

1. The Bristol Town Council hereby authorizes the Town of Bristol's police department to collaborate with nonadjacent Rhode Island municipalities and police departments pursuant to the Statewide Mutual Aid Agreement; and
2. This resolution shall take effect upon passage.

ATTEST:


Melissa Cordeiro
Town Clerk


Nathan T. Calouro, Chairman
Bristol Town Council



Town of Jamestown

Resolution of the Town Council

No. 2022-10

A RESOLUTION AUTHORIZING THE JAMESTOWN POLICE DEPARTMENT, BY AND THROUGH ITS CHIEF, TO ENTER INTO THE STATEWIDE MUTUAL AID AGREEMENT AUTHORIZED PURSUANT TO RIGL 45-2-2

WHEREAS the Town Council of the Town of Jamestown at a duly held meeting on Monday August 22, 2022, reviewed, discussed, and considered the provisions of entering a statewide mutual aid agreement (the "Agreement"), provided pursuant to the relevant provisions of RIGL 45-42-2, as amended through P.L. 2021, ch. 108; and

WHEREAS the Town Council of the Town of Jamestown deliberated on the merits of entering the Agreement; and

WHEREAS after consideration of the matter, the Town Council agreed to authorize the Jamestown Police Department, by and through its Chief, to enter into the Agreement as it was found to be beneficial to the general health, safety and welfare of the Town, its residents, businesses, and visitors.

NOW, THEREFORE, BE IT RESOLVED that the Town Council of the Town of Jamestown hereby approves and authorizes the Chief of Police of the Jamestown Police Department to enter into and execute the Agreement, attached hereto as Exhibit 1. This resolution takes effect upon passage.

By Order of the Jamestown Town Council

Nancy A. Beye, President

IN WITNESS WHEREOF, I hereby attach my hand and the official Seal of the Town of Jamestown this ___ day of August 2022.

Roberta J. Fagan, Town Clerk

MUTUAL AID AGREEMENT

This MUTUAL AID AGREEMENT made as of the ____ day of _____, 2022 by and between the several municipalities of the State of Rhode Island, *to wit*, the Town of Barrington, Town of Bristol, Town of Burrillville, City of Central Falls, Town of Charlestown, Town of Coventry, City of Cranston, Town of Cumberland, Town of East Greenwich, City of East Providence, Town of Exeter, Town of Foster, Town of Glocester, Town of Hopkinton, Town of Jamestown, Town of Johnston, Town of Lincoln, Town of Little Compton, Town of Middletown, Town of Narragansett, City of Newport, Town of New Shoreham, Town of North Kingstown, Town of North Providence, Town of North Smithfield, City of Pawtucket, Town of Portsmouth, City of Providence, Town of Richmond, Town of Scituate, Town of Smithfield, Town of South Kingstown, Town of Tiverton, Town of Warren, City of Warwick, Town of Westerly, Town of West Greenwich, Town of West Warwick, and the City of Woonsocket. (the "Municipalities") as well as Rhode Island institutions of higher education including the University of Rhode Island (the "Educational Institutions").

WHEREAS, the General Assembly enacted RIGL 45-42-2 (the "Act") authorizing nonemergency mutual aid agreements, which was previously limited to mutual aid between police departments of adjacent Rhode Island municipalities; and

WHEREAS, the Act was amended in 2021 through P.L. 2021, ch. 108, to authorize nonemergency mutual aid agreements between nonadjacent municipalities and institutions of higher education; and

WHEREAS, the Municipalities and the Educational Institutions are desirous of entering into a nonemergency mutual aid agreement allowing nonemergency mutual aid among the respective police departments of each of the Municipalities and each of the Educational Institutions to the fullest extent allowed by the Act as currently enacted.

NOW THEREFORE, the Municipalities and the Educational Institutions, for consideration of the mutual agreements herein contained, do hereby covenant and agree to the following provision of mutual aid:

I. PURPOSE

The undersigned law enforcement agencies of the Municipalities and Educational Institutions have entered into this mutual aid contract as provided for in RIGL 45-42-2, for the purpose of providing reciprocal police services across jurisdictional lines. This agreement will enhance the capabilities of law enforcement and provide additional

protection for inhabitants and property in the effected areas. Each undersigned chief law enforcement officer of the respective Municipalities and Educational Institutions acknowledge that prior to the adoption of this agreement, each chief of a department of the Municipalities have obtained the approval their respective town/city councils by way of resolution and each department of the Educational Institutions have obtained approval of their respective presidents, authorizing each law enforcement agency of every party to this agreement to provide police services across jurisdictional lines. This agreement has been fully considered by all parties and is entered into the interest of public safety and for the inhabitants of the Municipalities covered by this agreement and the students, employees, and faculty of the Educational Institutions covered by this agreement.

Any public or private educational institution of higher learning located in this state, with a police or other public safety department consisting of campus police officers appointed pursuant to chapter 52 of title 16, or special police officers appointed pursuant to chapter 2.1 of title 12, may enter into this mutual aid agreement with the city or town in which the institution is primarily located. Officers appointed under these chapters must have satisfactorily completed a training academy certified by the Police Officer's Commission on Standards and Training.

The undersigned agencies shall provide and exchange upon request police services to and from the other agency without limitation but generally in accord with the following guidelines.

II. GEOGRAPHICAL AREAS ENCOMPASSED BY AGREEMENT

It is agreed by and between the undersigned agencies that the geographical area encompassed by this agreement includes the territory of each of the Municipalities of the State of Rhode Island, which, collectively, comprises the entire territory of the State of Rhode Island.

III. GENERAL TERMS AND PROCEDURES

- (A) No officers acting under any provisions of this agreement may initiate, self-deploy, or take any law enforcement actions without the expressed permission of their employing agency's on-duty officer-in-charge."
- (B) For the purpose of this agreement, mutual aid includes all police services, which are requested by one law enforcement agency and provided by any other law enforcement agency, both of which are signatories to this agreement.
- (C) A participating agency will provide police service assistance only to the extent that the personnel and equipment are not required for the adequate protection of that agency's jurisdiction and a request is made by one of the law enforcement agencies that are a party in this agreement. The command structure of the requested law enforcement agency will have the sole authority to determine the amount of personnel and equipment, if any, available for assistance. The ranking officer of the requesting city or town shall be responsible for all law enforcement decisions pursuant to this agreement.
- (D) Whenever the law enforcement employees of one cooperating agency are providing police services to another cooperating agency pursuant to the authority contained in this agreement, such employees will have the same power, duties, rights and immunities regarding jurisdiction that the requesting agency has.

- (E) Whenever the law enforcement employees of one cooperating agency are providing police services to another cooperating agency, they will be under the lawful direction and authority of the commanding law enforcement officer of the agency to which they are rendering assistance. Officers shall be subject to the code of ethics, policies, and rules and regulations of their employing agency at all times.
- (F) The on-duty officer requesting police assistance shall notify the officer in charge of his agency. The officer in charge shall then request assistance by contacting the cooperating agency's command staff.
- (G) All wages, disability payments, pensions, worker's compensation claims, or their equivalent as provided under RIGL 45-19-1, medical expenses or other employment benefits will be the responsibility of the employing agency, unless the requesting agency is reimbursed for such costs from any other source. Each agency shall be responsible for the negligence of its employees to the extent specified by law.

Further, each of the undersigned agencies hereby agree to indemnify and hold harmless the other participating agency from liability for any and all claims, by whomever made, arising from the negligence of the participating agency's employee(s).

- (H) Each cooperating agency shall be responsible for any cost arising from the loss of or damage to that agency's equipment or property while providing assistance.
- (I) The terms of this contract shall be in continuous effect for each participating agency from the date the authorized signature for such agency is affixed hereto. Any party to this agreement may revoke its future contractual obligations here under only upon sixty days written notice to each of the other parties.
- (J) No provision in this agreement shall derogate any statutory authority of the Rhode Island State Police.

IV. COOPERATIVE ENFORCEMENT GUIDELINES

The following circumstances are examples of requests for mutual aid which would allow an on-duty police officer to render mutual aid with the approval of their employing agency's on-duty officer-in-charge.

- (A) Whenever an on-duty law enforcement officer within his home jurisdiction views or otherwise has probable cause to believe a criminal offense has occurred outside the officer's home jurisdiction but within the jurisdiction of a cooperating agency, the officer may make arrest according to law and take any measures necessary to preserve the crime scene.
- (B) Whenever an on-duty law enforcement officer within his home jurisdiction views or otherwise has probable cause to believe that a serious traffic offense, including, but not limited to, DWI violations has occurred within the jurisdiction of another agency the law enforcement officer may stop, arrest, or cite the suspected violator according to the.
- (C) Whenever an on-duty law enforcement officer views or otherwise is called upon to render aid to a motorist or other person in an area encompassed by this agreement, the law enforcement officer may render emergency aid as necessary while awaiting officer in charge authorization. In the event a call for assistance is made wherein it is unknown as to the location of the request for assistance, all agencies party to this agreement may dispatch personnel to the appropriate area and render such

assistance as is necessary and the circumstances require while awaiting officer in charge authorization.

- (D) In a situation where automated traffic control devices are located within the jurisdictional boundaries of one agency have malfunctioned and a traffic accident is imminent unless control is established immediately, assistance from another cooperating agency may be provided upon request by the affected jurisdiction.

TOWN OF BARRINGTON

TOWN OF BRISTOL

By: _____
 Chief of Police
 As authorized by Council resolution
 dated _____.

By: _____
 Chief of Police
 As authorized by Council resolution
 dated _____.

TOWN OF BURRILLVILLE

CITY OF CENTRAL FALLS

By: _____
 Chief of Police
 As authorized by Council resolution
 dated _____.

By: _____
 Chief of Police
 As authorized by Council resolution
 dated _____.

TOWN OF CHARLESTOWN

TOWN OF COVENTRY

By: _____
 Chief of Police
 As authorized by Council resolution
 dated _____.

By: _____
 Chief of Police
 As authorized by Council resolution
 dated _____.

CITY OF CRANSTON

TOWN OF CUMBERLAND

By: _____
 Chief of Police
 As authorized by Council resolution
 dated _____.

By: _____
 Chief of Police
 As authorized by Council resolution
 dated _____.

TOWN OF EAST GREENWICH

CITY OF EAST PROVIDENCE

By: _____
 Chief of Police
 As authorized by Council resolution
 dated _____.

By: _____
 Chief of Police
 As authorized by Council resolution
 dated _____.

TOWN OF EXETER

By: _____
Council President
As authorized by Council resolution
dated _____.

TOWN OF FOSTER

By: _____
Chief of Police
As authorized by Council resolution
dated _____.

TOWN OF GLOCESTER

By: _____
Chief of Police
As authorized by Council resolution
dated _____.

TOWN OF HOPKINTON

By: _____
Chief of Police
As authorized by Council resolution
dated _____.

TOWN OF JAMESTOWN

By: _____
Chief of Police
As authorized by Council resolution
dated _____.

TOWN OF JOHNSTON

By: _____
Chief of Police
As authorized by Council resolution
dated _____.

TOWN OF LINCOLN

By: _____
Chief of Police
As authorized by Council resolution
dated _____.

TOWN OF LITTLE COMPTON

By: _____
Chief of Police
As authorized by Council resolution
dated _____.

TOWN OF MIDDLETOWN

By: _____
Chief of Police
As authorized by Council resolution
dated _____.

TOWN OF NARRAGANSETT

By: _____
Chief of Police
As authorized by Council resolution
dated _____.

TOWN OF NEW SHOREHAM

By: _____
Chief of Police
As authorized by Council resolution
dated _____.

CITY OF NEWPORT

By: _____
Chief of Police
As authorized by Council resolution
dated _____.

TOWN OF NORTH KINGSTOWN

By: _____
Chief of Police
As authorized by Council resolution
dated _____.

TOWN OF NORTH PROVIDENCE

By: _____
Chief of Police
As authorized by Council resolution
dated _____.

TOWN OF NORTH SMITHFIELD

By: _____
Chief of Police
As authorized by Council resolution
dated _____.

CITY OF PAWTUCKET

By: _____
Chief of Police
As authorized by Council resolution
dated _____.

TOWN OF PORTSMOUTH

By: _____
Chief of Police
As authorized by Council resolution
dated _____.

CITY OF PROVIDENCE

By: _____
Chief of Police
As authorized by Council resolution
dated _____.

TOWN OF RICHMOND

By: _____
Chief of Police
As authorized by Council resolution
dated _____.

TOWN OF SCITUATE

By: _____
Chief of Police
As authorized by Council resolution
dated _____.

TOWN OF SMITHFIELD

By: _____
Chief of Police
As authorized by Council resolution
dated _____.

TOWN OF SOUTH KINGSTOWN

By: _____
Chief of Police
As authorized by Council resolution
dated _____.

TOWN OF TIVERTON

By: _____
Chief of Police
As authorized by Council resolution
dated _____.

TOWN OF WARREN

By: _____
Chief of Police
As authorized by Council resolution
dated _____.

CITY OF WARWICK

By: _____
Chief of Police
As authorized by Council resolution
dated _____.

TOWN OF WEST GREENWICH

By: _____
Chief of Police
As authorized by Council resolution
dated _____.

TOWN OF WEST WARWICK

By: _____
Chief of Police
As authorized by Council resolution
dated _____.

TOWN OF WESTERLY

By: _____
Chief of Police
As authorized by Council resolution
dated _____.

CITY OF WOONSOCKET

By: _____
Chief of Police
As authorized by Council resolution
dated _____.

UNIVERSITY OF RHODE ISLAND

By: _____
Chief of Police
As authorized by the President on



**Town of Jamestown
Tax Assessor**

**93 Narragansett Avenue
Jamestown, RI 02835**

**Phone: 401-423-9802
Email: cbrochu@jamestownri.net**

To: COUNCIL PRESIDENT BEYE, JAMESTOWN TOWN COUNCIL

From: CHRISTINE BROCHU, JAMESTOWN TAX ASSESSOR

Subject: ABATEMENT OF TAXES FOR THE **AUGUST 22, 2022** MEETING

Please see the attached.

RESPECTFULLY SUBMITTED,

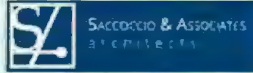
Christine Brochu

CHRISTINE BROCHU
TAX ASSESSOR

BAA/COC Listing Report		TYPE: All	JAMESTOWN	YEAR: 2022 TO 2022	Page 1					
Conditions:		District:	Reported Type: All	DATE: 8/17/2022						
YEAR	NAME/ADDRESS	COC INFO	ACCOUNT # UNIQUE ID LIST NUMBER	GROSS OLD GROSS CHANGE	EXEMPT OLD EXEMPT CHANGE	NFT OLD NET CHANGE	TAX OLD TAX CHANGE	SEWER OLD SEWER CHANGE		
				GROSS NEW	EXEMPT NEW	NET NEW	TAX NEW	SEWER NEW		
2022	[REDACTED]	18650P	09-0005-00	482	0	482	5.00	0.00		
Accept	[REDACTED]	08/11/2022	09-0005-00	-482	0	-482	5.00	0.00		
	[REDACTED]	NO PERSONAL PROPERTY IN TOWN	40104	0	0	0	0.00	0.00		
Totals For -2022 P						-482	-5.00			
						Total Inc's:	0.00			
						Total Dec's:	-5.00			
2022	[REDACTED]	18651K	08-0061-00	611,100	0	611,100	4,149.37	0.00		
Accept	[REDACTED]	08/15/2022	8/878	-42,000	0	-42,000	285.18	0.00		
	[REDACTED]	UPDATED PROP. INFORMATION	1395	569,100	0	569,100	3,864.19	0.00		
Totals For -2022 P						-42,000	-285.18			
						Total Inc's:	0.00			
						Total Dec's:	-285.18			
TOTAL	# Of Accts?					-42,482	-290.18			
						Grand Total Inc's:	0.00			
						Grand Total Dec's:	-290.18			



JAMESTOWN SCHOOL DEPARTMENT



Solar Initiatives 2022



What is the scope of the solar project?

The Jamestown School Department has contracted with Saccoccio and Associates and Newport Renewables to construct a solar carport canopy at the Melrose School and to install rooftop solar panels at the Lawn School.

Melrose School Carport



Lawn School Roof Array



Cost to the District:

The project is 100% funded through the 2018 School Construction Bond

Project Budget: \$799,020

Commercial Scale Renewable Energy Fund Grants: \$235,450.00

Melrose School Carport

\$795,000 - \$185,300 (grant) = \$609,700

Lawn School Rooftop Array

\$239,000 - \$50,150 (grant) = \$188,850

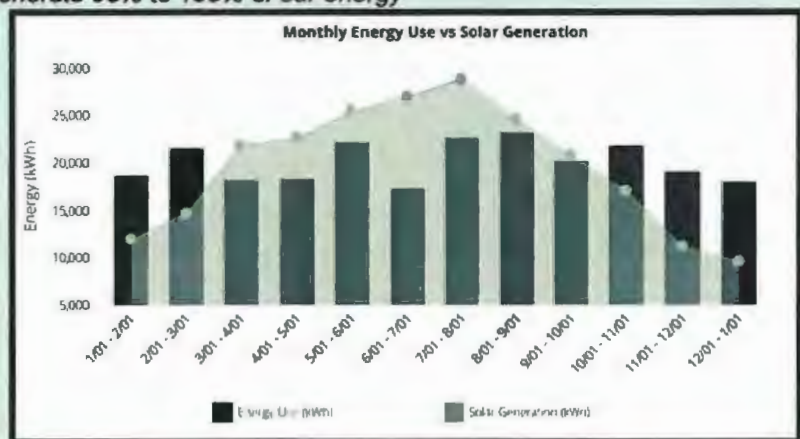
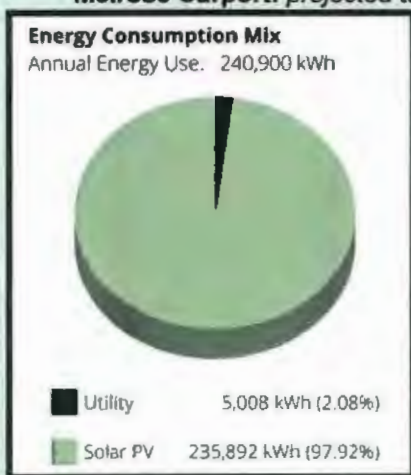
Total Cost: \$798,550

Timeline:

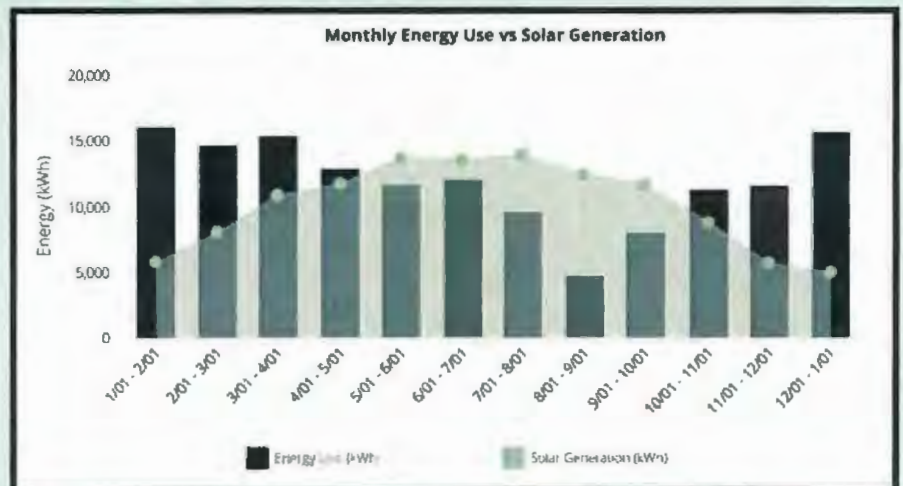
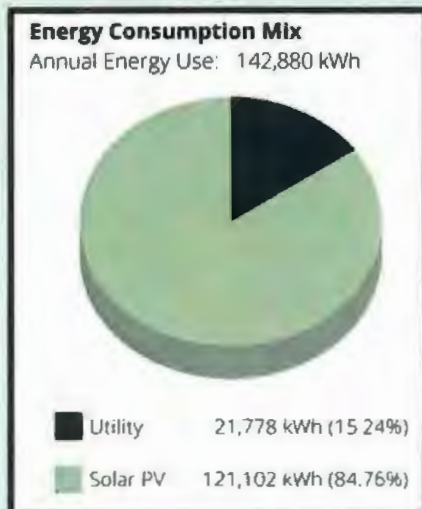
- November 6, 2018 the residents of Jamestown approved a school construction bond in the amount of 5.9 million dollars to finance replacements, renovations, and improvements to the Jamestown School facilities.
- Prior to the bond request the Town of Jamestown consulted with solar developers for possible options of renewable energy. The school buildings were recommended as prime sites for solar development.
- February 2019, the school department consulted with Saccoccio and Associates on possible options for solar development either on the rooftops of the buildings or a carport.
- Between the summers of 2019 through 2021, the school department continued to consult with Saccoccio and Associates while completing the other projects identified in the 5-year Capital Improvement Plan and the School Construction Bond.
 - New roofs for both schools
 - Replacement of heating oil tanks
 - Replacing all interior doors for school safety at the Melrose school

- Upgrading the HVAC systems in both schools
 - Replacing new windows at the Lawn school.
 - Renovating the school office at the Lawn school.
 - Constructing a new vestibule for school security at the Lawn school.
 - Updating and expanding the cafeteria at Lawn school
 - Abating and replacing floors at the Lawn school.
 - Renovating classroom spaces to improve the learning environment and school safety at Lawn school.
- In April of 2022 the School Committee and Town Council voted to approve a contract to Newport Renewables, LLC. to complete the solar panel project for the Melrose and Lawn Schools.
 - In June of 2022, Newport Renewables, LLC began the regulatory and pre-construction process for both projects.
 - Melrose School: Due to shortages in supply the steel for the carport is not expected until the end of November. Construction of the carport is projected from November 28 - December 27, 2022. Regulatory close-out is projected to be *complete by March 14, 2023*
 - Lawn School: Installation of arrays and regulatory closeout August 10 - *December 2, 2022*.

Benefits of Solar Power: District-wide projection is to generate 83% to 90% of our energy use.
Melrose Carport: projected to generate 98% to 105% of our energy



Lawn Rooftop Array: projected to generate 85% of our energy





JAMESTOWN POLICE DEPARTMENT

250 Conanicus Avenue, Jamestown, RI 02835

Tel: (401) 423-1212 Fax: (401) 423-3710

www.jamestownri.net/police

Edward A. Mello
Chief of Police



PRESS RELEASE

Date: August 8, 2022

Contact: Chief Edward Mello 401-423-1212

On August 8, 2022, the Jamestown Police Department charged Owen Lokey, age 18 and Gracie Flynn, age 18, both of North Kingstown with providing a false document to a public official under RI General Law 11-18-1 and Conspiracy under RI General Law 11-1-6

The charges were the result of an investigation after police received a complaint from the Jamestown Clerk's Office. In the complaint, it was alleged that Lokey and Flynn conspired to forge signatures and submitted nomination papers on behalf of Zachary Hurwitz, a candidate for Rhode Island Governor. The Canvasser Clerk attempted to verify the two signatures of Jamestown residents and suspected that the signatures were forged.

An investigation determined that the two signatures were forged and the form was sworn to as truthful by Lokey.

Lokey and Flynn turned themselves in to police headquarters. They were released with a summons to appear for formal arraignment on August 12, 2022.

Roberta Fagan

From: Roberta Fagan <robertafk.7@gmail.com>
Sent: Tuesday, August 16, 2022 12:26 PM
To: Roberta Fagan
Subject: Fwd: J H A Resident Commisioner

----- Forwarded message -----

From: **bernie courtney** <courtneybernie@yahoo.com>
Date: Tue, Aug 16, 2022 at 12:14 PM
Subject: J H A Resident Commisioner
To: Randy White <major510@cox.net>, Mary Meagher <tiptoparch@msn.com>
Cc: Jamie Hainsworth <jhainsworth@jamestownri.net>, Roberta Fagan <robertafk.7@gmail.com>

Dear Town Council Members,

We have voting here today from 10am-12 noon for residents from Pemberton Apartments (only) to submit there vote for RC. I was told that the results would be brought directly to the Town Hall, possibly the Town Clerk? Please make sure you are AWARE of exactly HOW MANY RESIDENTS actually voted, since it was the TC who wanted the residents themselves to decide. Nancy Bye specifically said the vote "should come from the majority of residents" however, please be advised that there are over 30 residents living here at Pemberton Apartments. If you only get 12 people voting, that is NOT a majority, nor would you get a concensus from 12 votes.

On the ballots themselves, residents were not given an option to abstain, nor were they given "take home ballots". There are residents who simply are homebound and will not walk to the CR to vote. There are residents who will not even come out to vote, though they are physically able. Some residents are not even aware that this is happening today, because notices were not put on their doors, but just posted generally.

So what exactly connotates a : "majority of the resident votes"; when the majority of the residents do not vote? If one person gets 5 votes out of only 12 votes, that certainly is not a "majority of the residents".

Most Importantly, please inquire : "How Many Actual Resident's ballots/votes were recieved?"

Bernie Courtney

[Sent from Yahoo Mail on Android](#)

--
Roberta J. Fagan

Roberta Fagan

From: Kacyn Fisher <fisher5kc@gmail.com>
Sent: Friday, July 15, 2022 3:09 PM
To: NIKKI VAZQUEZ Executive Director; Roberta Fagan
Subject: Complement (and request of Ms. Roberta J. Fagan)

Dear Nikki

I want to express my appreciation for the work and effort you are giving, and have already given, to the JHA and your sincere willingness and ability to do a great job AND to let you know all are very impressed

I know the importance of acknowledgment and I want to let you know that you are functioning at a professional level and most valued is the respect for others that you have shown

Thank you and have a wonderful weekend

Fisher <*)><~~~~~

PS As you can see I have copied this email to Ms. Roberta Fagan, Jamestown Town Clerk and herein (within the content of this email's "PS") request that she make this email available to the Town Council and Town Administrator
Thank you Roberta (BC - mew)

[This e-mail message is confidential and is intended only for the named recipient\(s\). It may contain information that is subject to the attorney-client privilege or the attorney work-product doctrine or that is otherwise exempt from disclosure under applicable law. If you have received this e-mail message in error, or are not the named recipient\(s\), please immediately notify the sender and delete this message from your computer and destroy all copies.](#)

[Thank you.](#)

RECEIVED:
JUL 15, 2022 03:50 PM
Roberta J. Fagan
TOWN OF JAMESTOWN Town mt

July 14, 2022

Dear Jamestown Town Council,

I just finished reading the article in the Jamestown Press regarding the proposed ordinances on short term rentals.

I understand and can certainly appreciate the fact that people living in residential neighborhoods on the island don't want adjoining neighbors to host guests without regulation. I sympathize with a need to organize, and record contact information, in cases of an emergency.

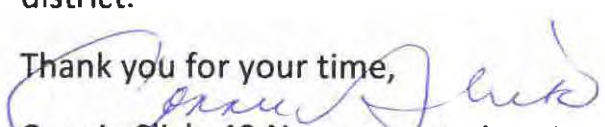
What I did not read in this article was anything regarding someone in my situation. I own a three family in the CD zone. I have been running a legitimate Airbnb/VRBO to support myself since my husband's death. I have fire pull boxes and have my fire alarm tested annually. I reside on the property full time.

My hosting platforms pay the town directly with each booking. I'm wondering why town registration should cost upwards of \$700 which is equal to **3 nights** of income? A small place like mine rents for \$225-250 a night so that is a huge financial burden. I don't have a mansion with 5-7 bedrooms that costs thousands of dollars per night. Could you please revisit these registration and license fees based on number of rooms and/or location? I'm afraid that people with larger properties will continue to have repeat guests without using the platform and these new regulations won't touch them.

My guests support all the local businesses, thanks to my guidance of places to eat, shop and explore. That should be celebrated, not discouraged by town laws. Guests should be able to stay any number of nights they desire, and I approve.

In my humble opinion the town needs to support and make special provisions for people like me who are playing by the rules and live within the commercial district.

Thank you for your time,


Connie Slick, 49 Narragansett Ave, Jamestown RI 02835, 401-480-1738

Roberta Fagan

From: Mary Meagher <meagherjamestowntc@gmail.com>
Sent: Wednesday, July 6, 2022 8:27 AM
To: Roberta Fagan
Subject: FW: Thank you
Attachments: Comments on the Dog Ordinance.docx; Update on the Dog Ordinance.docx

Roberta would you please share this with my fellow councilors and for your records? Thank you.

From: Nancy Lush <nancy.lush@lgissoftware.com>
Sent: Tuesday, July 5, 2022 9:01 PM
To: 'Mary Meagher' <meagherjamestowntc@gmail.com>
Subject: Thank you

Hi Mary,

Thank you for your part in shepherding this ordinance in the right direction. I am including both my original letter and that which I read tonight to share with the other council members.

I am glad that the council is interested in continuing to evaluate long-range options. I would be glad to participate in a workshop to provide more guidance if I can be of help.

During the first session, it struck me that Randy said he did not know a lot about dogs. (No offense, Randy.) It struck me that is exactly why you need folks involved who do understand both dogs and human nature. I have not met a dog owner who planned to be anything but a good dog parent when they got their dog. But I have met many who have had dogs that they were frustrated with. I keep several dog training books in triplicate that I regularly loan out to folks in that category or to new dog owners. That said, you have a wealth of dog friendly experts in Jamestown. By convening a well-intended group I am certain that many of the problems identified can be resolved with fewer legislated rules.

In the meantime, I am hopeful that the new Jamestown dog group will propose a public awareness campaign to educate dog owners. This would include basic good manners for dog owners and can include such details as the impact of loose dogs on migrating birds. I think this would go a long way toward alleviating problems identified.

HTH,
 Nancy

Nancy Lush nancy.lush@lgissoftware.com
 Lush Group, Inc www.lgissoftware.com
 Patient Centric PatientCentricSolutions.com
 Solutions, Inc
 28 Narragansett Ave Office: (401) 423-9111
 PO Box 651 Cell:(401) 965-9347
 Jamestown, RI 02835



Comments on the Dog Ordinance

Let me begin by thanking the council for taking on this project of updating the dog ordinance. I realize it is both a lot of work and a thankless project. I suspect we may want to re-think a few points. While there are always a few irresponsible citizens, it is not necessary to penalize everyone due to a few. I propose we err on the side of educating and requiring responsibility.

When we first came to Jamestown, we were impressed by the abundance of nature-loving Jamestowners. Folks were always out and about walking their dogs and it certainly seemed like every family had a dog. Dogs were welcome in Jamestown and were part of our fabric.

Even today when we walk our dogs, folks frequently stop to ask if they can pet them or if their child can say hello. Even folks from out of town often tell us that they have left their beloved pet at home and ask if they can pet ours. That said, we never assume that everyone wants to interact with our dogs. That interaction occurs only when they are invited.

In all walks of life, there are those who are responsible citizens and those that are less responsible. Unfortunately, there are dog owners that fall into these categories as well. After living in Jamestown now for over 30 years, I can confidently say that the majority of Jamestowners are responsible. For those that are not, I suggest that they are trainable.

I consider these basic manners when owning a dog:

- A dog should be treated as any other loving family member
- Dogs should be trained. Dog owners should be trained as well.
- When walking in a public area, a dog should be on a leash. (Most responsible dog owners keep their dog on a leash for the protection of the dog as well.)
- When in an open space, when the dog is controlled, they can be off leash as long as they are not bothering anyone and as long as the dog is not in danger.
- Owners should always pick up poops and dispose of properly.
- People should be aware of others and respect their wishes. Dog owners should keep their dogs to themselves unless asked by others to interact. Non-dog owners should not assume they can interact with a dog without asking permission. (Notice the 2-way street.) This is really the same principal as encountering a person you don't know on the street.

We should ask ourselves if responsible dog owners are losing basic privileges with this new ordinance: Most Jamestowners are responsible dog owners. I don't object to having rules that require responsible behavior. But folks should be allowed to walk dogs where they want if they are not misbehaving or bothering others. It seems we are taking a few bad examples and eliminating basic rights for all. I never thought Jamestown might impose restrictions that would reduce our quality of life.

If Jamestown disallows dogs at Mackerel Cove, our town beach, I think that is a reasonable restriction. Citizens should be able to swim there when they want without unwanted doggie kisses. Restricted hours when dogs can swim at Mackerel Cove is also a reasonable possibility.

There are other beaches in Jamestown that are seldom used for swimming. Many of us walk our dogs along the beach and stop on our way home for a quick swim. This is one of the joys of living in Jamestown.

I can speak to the use of Potter's Cove. This is not a designated swimming beach and it is often empty. We both walk our dogs there and also take them there to swim. During Covid, folks from out of town come to that beach and it does get busy in the summer during the day. We stay away during these times. It should be available to Jamestown residents as we have always enjoyed and not abused it. We should be able to walk our dogs on leash on these beaches during specified times and off leash during other specified times during the summer.

Dogs do need some place to run and exercise their limbs. We are lucky enough to have a large fenced in yard, so our dogs are able to run. Not everyone is that fortunate. If a dog is always constrained and not allowed to run, this lack of exercise is likely to come out in other ways, perhaps with more negative effects.

In the very hot weather, dogs also benefit by submerging their bodies in the water to cool down. On many of these hot summer days that may be the only way for a dog to cool off.

I suggest we relax our rules in three ways:

- Allow dogs on the beaches during the summer, on leash. (Mackerel Cove, our town swimming beach can have more restrictions.)
- Allow dogs to be off leash and accompanied by owner before 10 and after 4 during the summer, providing it is a safe environment and they are not disturbing others.
- Do not prohibit dogs on beaches completely during the summer

By disallowing leashed dogs to walk on the beach in Jamestown, we are disallowing many people from walking on the beach. For many of us, it is our daily routine to enjoy a healthy walk with our dogs, as we have been doing as long as we have lived in Jamestown. We have always had large populations of Jamestowners who walk their dogs daily. Do we need to move off island for the summer now to continue to enjoy the same quality of life?

Another suggestion is to hold pet training/education sessions periodically. I suspect we have many dog-supporters who may be willing to lead these sessions. These training sessions could include the following topics:

- Basic manners for dog owners (we might not want to call it that 😊)
- Presentations by dog trainers – addressing common challenges and solutions
- Awareness training around folks who either dislike or fear dogs or who may be allergic
- Training for folks who are fearful of dogs and would like to be less so
- Enjoying your dog in Jamestown

One last point that I believe is simply an overlooked error: 10-73 – a ... leash must be securely attached to the identification collar affixed to the dog.

- Many dogs today use harnesses, not collars.
- We are not mandated to have the dog wear their tag. Our dogs have our name and number on their collars and that has always been fine.

Thank you,

Nancy Lush

Update on the Dog Ordinance

Earlier I submitted a letter to the council with constructive suggestions to resolve some of the issues I heard in the previous ordinance public session.

In the last 10 days I have been scratching my head trying to figure out both what the objective is and how issues might best be solved.

- It is my opinion that if you are a dog owner, you should know how to be a responsible dog owner, along with all that entails.
- I sympathize with anyone who may have been frightened or felt unsafe. Dog owners who have created those situations should control their dogs.
- There will always be some folks that follow the rules and some that will always ignore them. It seems like this ordinance will restrict only the well-meaning good Jamestown citizens.
- We have busy days during the summer when beaches are crowded – like last weekend. But Jamestown is an island with many beaches. Many of those beaches are empty most of the time. Does anyone really object to a person and their dog walking on an empty beach?
 - Many beaches here are rocky and not conducive to sun bathing or swimming. Do we really need to prohibit usage of those beaches by a person and their dog?
- A typical day for a Jamestown resident might be to get up in the AM, work in the garden or perhaps mow their lawn, then, being hot, the person and their dog goes to the beach for a swim.
 - a. If they are not bothering anyone, then what is the problem we are trying to solve?
- A normal routine might be to walk their dog early or late in the day. But what if one has commitments for the evening or early AM and needs to walk at another time? If they are not inconveniencing anyone, why should there be a restriction?
- What about varying tides? Many beaches are unwalkable during high tides. Based on suggested times, can we not walk on days when the tide is high during our allocated hours?

So after stepping back and thinking about this ordinance, I was confused: Why exactly can good Jamestown citizens not continue to do what we have always done?

If all dog owners were responsible dog owners, we would not have an issue. Creating new 'rules' will only impact those already responsible and just add more restrictions where perhaps they are not necessary.

I will leave you with several questions and comments:

1. Do you also intend to legislate private beaches? (re: statement, unless specifically called out – this is the rule.)
2. By limiting access to a few beaches, you are effectively creating dog parks on those beaches named. Dogs in large numbers can often be a problem. Are you in fact creating an issue that would not have otherwise been?
3. We used to have a dog officer – that worked great for all. She was a great asset to the community and because she was the 'animal officer' covered many other issues. She understood the community and was a helpful addition. During those years we did not have 'dog issues'. I propose we eliminate one police officer and re-instate the animal control role. That person can understand the community and the issues instead of creating imperfect legislation.

Comments on the Dog Ordinance

Let me begin by thanking the council for taking on this project of updating the dog ordinance. I realize it is both a lot of work and a thankless project. I suspect we may want to re-think a few points. While there are always a few irresponsible citizens, it is not necessary to penalize everyone due to a few. I propose we err on the side of educating and requiring responsibility.

When we first came to Jamestown, we were impressed by the abundance of nature-loving Jamestowners. Folks were always out and about walking their dogs and it certainly seemed like every family had a dog. Dogs were welcome in Jamestown and were part of our fabric.

Even today when we walk our dogs, folks frequently stop to ask if they can pet them or if their child can say hello. Even folks from out of town often tell us that they have left their beloved pet at home and ask if they can pet ours. That said, we never assume that everyone wants to interact with our dogs. That interaction occurs only when they are invited.

In all walks of life, there are those who are responsible citizens and those that are less responsible. Unfortunately, there are dog owners that fall into these categories as well. After living in Jamestown now for over 30 years, I can confidently say that the majority of Jamestowners are responsible. For those that are not, I suggest that they are trainable.

I consider these basic manners when owning a dog:

- A dog should be treated as any other loving family member
- Dogs should be trained. Dog owners should be trained as well.
- When walking in a public area, a dog should be on a leash. (Most responsible dog owners keep their dog on a leash for the protection of the dog as well.)
- When in an open space, when the dog is controlled, they can be off leash as long as they are not bothering anyone and as long as the dog is not in danger.
- Owners should always pick up poops and dispose of properly.
- People should be aware of others and respect their wishes. Dog owners should keep their dogs to themselves unless asked by others to interact. Non-dog owners should not assume they can interact with a dog without asking permission. (Notice the 2-way street.) This is really the same principal as encountering a person you don't know on the street.

We should ask ourselves if responsible dog owners are losing basic privileges with this new ordinance: Most Jamestowners are responsible dog owners. I don't object to having rules that require responsible behavior. But folks should be allowed to walk dogs where they want if they are not misbehaving or bothering others. It seems we are taking a few bad examples and eliminating basic rights for all. I never thought Jamestown might impose restrictions that would reduce our quality of life.

If Jamestown disallows dogs at Mackerel Cove, our town beach, I think that is a reasonable restriction. Citizens should be able to swim there when they want without unwanted doggie kisses. Restricted hours when dogs can swim at Mackerel Cove is also a reasonable possibility.

There are other beaches in Jamestown that are seldom used for swimming. Many of us walk our dogs along the beach and stop on our way home for a quick swim. This is one of the joys of living in Jamestown.

I can speak to the use of Potter's Cove. This is not a designated swimming beach and it is often empty. We both walk our dogs there and also take them there to swim. During Covid, folks from out of town come to that beach and it does get busy in the summer during the day. We stay away during these times. It should be available to Jamestown residents as we have always enjoyed and not abused it. We should be able to walk our dogs on leash on these beaches during specified times and off leash during other specified times during the summer.

Dogs do need some place to run and exercise their limbs. We are lucky enough to have a large fenced in yard, so our dogs are able to run. Not everyone is that fortunate. If a dog is always constrained and not allowed to run, this lack of exercise is likely to come out in other ways, perhaps with more negative effects.

In the very hot weather, dogs also benefit by submerging their bodies in the water to cool down. On many of these hot summer days that may be the only way for a dog to cool off.

I suggest we relax our rules in three ways:

- Allow dogs on the beaches during the summer, on leash. (Mackerel Cove, our town swimming beach can have more restrictions.)
- Allow dogs to be off leash and accompanied by owner before 10 and after 4 during the summer, providing it is a safe environment and they are not disturbing others.
- Do not prohibit dogs on beaches completely during the summer

By disallowing leashed dogs to walk on the beach in Jamestown, we are disallowing many people from walking on the beach. For many of us, it is our daily routine to enjoy a healthy walk with our dogs, as we have been doing as long as we have lived in Jamestown. We have always had large populations of Jamestowners who walk their dogs daily. Do we need to move off island for the summer now to continue to enjoy the same quality of life?

Another suggestion is to hold pet training/education sessions periodically. I suspect we have many dog-supporters who may be willing to lead these sessions. These training sessions could include the following topics:

- Basic manners for dog owners (we might not want to call it that 😊)
- Presentations by dog trainers – addressing common challenges and solutions
- Awareness training around folks who either dislike or fear dogs or who may be allergic
- Training for folks who are fearful of dogs and would like to be less so
- Enjoying your dog in Jamestown

One last point that I believe is simply an overlooked error: 10-73 – a ... leash must be securely attached to the identification collar affixed to the dog.

- Many dogs today use harnesses, not collars.
- We are not mandated to have the dog wear their tag. Our dogs have our name and number on their collars and that has always been fine.

Thank you,

Nancy Lush

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Town of Jamestown

ATTN; President of Town Council

Town Hall

Narragansett Avenue,

Jamestown, Ri 02835

June 30, 2022

Revitalizing the town pier using the suspect Public/Private Partnership makes no sense to me as a Tax Payer. Thankfully, the idea has been tabled. It appears that the Harbor Commission needs to weigh in on this proposal. What benefit is there to the town resident taxpayers to move forward with this project. The fees generated by the Harbor Commission monies should be used for any maintenance or upgrades for the public good on or near the waterfront. Also, attention should be paid to the designated use of these piers as touch and go as mentioned by Chief Mello. We have already ventured into creating a pseudo public private enterprise known as the Jamestown Golf Course where residents are afforded no special privileges to access the golf course other than a \$1 off for the pleasure of fighting with non residents for time on the course. In addition, the Fort Wetherill boat owners association renews a lease with the town of Jamestown providing little or no benefit to again the resident tax payers. The candy store that has been over generous with taxpayer money has to cease and no further giveaways should be contemplated without a significant benefit to the taxpayers.

Respectfully submitted:



Paul and Cynthia Levesque

87 Southwest Ave

Jamestown, RI 02835

June 22, 2022

Dear Town Council Members,

I am Sergius D'Ambrosio, Gaby ST. Hilaire and I am Bevin O'Gorman. We are students of Mrs. Bernardo's grade 5 social studies class at the Lawn School. We are writing to ask you to consider creating a dog park here in Jamestown.

We know there have been incidents with dogs off lease here on the island which prompted the town to create leash laws and ban dogs from being on the beaches. But, we feel that dogs might not be able to get enough exercise while on a leash so we are proposing a dog park.

If dogs do not get enough exercise they behave poorly and if we want dogs to be better behaved here in Jamestown we need to make sure they are getting the exercise they need. A fenced in dog park would give a dog enough room to run far, get exercise and still be safe. When dogs play with other dogs they become more socialized that also leads to happier, well behaved dogs.

Another thing to consider is that having a dog park could also help with the poop issue in town. A lot of people do not pick up after dogs or they leave the poop bags lying around. A dog park, where there are poop bags and trash cans available, could lead to less of a mess left around town.

A few places that could be a possibility for a dog park are Fort Getty or Fort Weatherill. Also if Jamestown can purchase the land near the community farm that would also be a great place for a dog park.

In closing, having a dog park would help with the issues of dog behavior by providing a place for dogs to run and play and it could solve the issue of poop and poop bags left around town. We hope you will consider the creation of a dog park that would benefit all the citizens of Conanicut Island.

Sincerely,

Sergius, Gaby and Bevin

Bevin Rosemarie O'Gorman

Sergius D'Ambrosio

Gaby St. Hilaire

RESOLUTION NUMBER 2022-0011**TOWN OF TIVERTON**

RESOLUTION REQUESTING A BALLOT QUESTION RELATED TO THE LICENSURE OF "CANNABIS RELATED LICENSES" WITHIN THE TOWN OF TIVERTON PURSUANT TO THE RHODE ISLAND CANNABIS ACT

WHEREAS, the State of Rhode Island recently enacted "The Rhode Island Cannabis Act" as found at R.I.G.L. §21-28.11-1 et. seq; and

WHEREAS, the Cannabis Act regulates the licensure of non-medical cannabis establishments through a Cannabis Control Commission; and

WHEREAS, the Cannabis Act defines "cannabis related licenses" inclusive of licenses for the cultivation, manufacture, laboratory testing and/or retail sale; and

WHEREAS, the Cannabis Act permits municipalities to submit a ballot question to the voters within a town which, if approved by the voters, would prevent the Cannabis Control Commission from issuing "cannabis related licenses" within the community; and

WHEREAS, if approved by the voters, the Town of Tiverton will also not be eligible to receive any revenue from any taxes generated from the retail sale of marijuana as set forth in R.I.G.L § 21-28.11-13; and

WHEREAS, the Tiverton Town Council believes that the voters of Tiverton should decide whether the Cannabis Control Commission should be allowed to issue such licenses within the Town by way of referendum.

NOW THEREFORE BE IT RESOLVED, THAT THE TIVERTON TOWN COUNCIL HEREBY REQUESTS THAT THE FOLLOWING QUESTION BE PLACED ON THE ELECTION BALLOT ON NOVEMBER 8, 2022 AS SET FORTH IN R.I.G.L. § 21-28.11-15:

"Shall new cannabis related licenses for businesses involved in the cultivation, manufacture, laboratory testing and for the retail sale of adult recreational use cannabis be issued in the Town?"

Introduced by Councilor Burk
July 6, 2022

Approved by the Tiverton Town Council July 11, 2022

RESOLUTION NUMBER 2022-0010

RESOLUTION OF THE TOWN OF TIVERTON IN SUPPORT OF
HOUSE BILL 2022-H 8244 RELATING TO SITING OF AQUACULTURE LEASES

WHEREAS, The Town of Tiverton supports House Bill 2022-H 8244 (the "Bill") and any corresponding Senate Bill, which would require siting of aquaculture leases no less than one thousand feet from the median high tide line; and

WHEREAS, The purpose of the Bill is to protect access and use of coastal waters as guaranteed by the Public Trust Doctrine which is codified in Article 1, Section 17 of the Rhode Island Constitution; and

WHEREAS, The Town has a vested interest in protecting public access and use of coastal waters and to protect the rights of riparian landowners; and

WHEREAS, the Town of Tiverton recognizes the growing and inevitable conflict between the rights of access guaranteed by the Public Trust Doctrine and the riparian rights of landowners on the one hand and the need to accommodate aquaculture and other uses of the coastal waters in Tiverton and throughout Narragansett Bay; and

WHEREAS, the Town of Tiverton believes a 1,000 foot buffer zone from the mean high tide line extending into the coastal waters in which no future aquaculture leases can be sited will minimize conflicting uses while concurrently maximizing all uses; and

WHEREAS, the Town of Tiverton recognizes that the Rhode Island General Assembly and Coastal Resources Management Council have jurisdiction over the coastal waters of the State of Rhode Island and are entrusted with protecting the rights guaranteed by the Public Trust Doctrine and therefore have the authority to create the proposed protections through legislation or administrative rule making; and

NOW, THEREFORE, BE IT RESOLVED that the Town Council of the Town of Tiverton supports House Bill 2022-H 8244 and any corresponding Senate Bill.

BE IT FURTHER RESOLVED that the Tiverton Town Council respectfully requests the Rhode Island General Assembly to pass House HB 2022-H 8244 and corresponding Senate Bill into law and that a copy of this Resolution be forwarded to the Rhode Island Coastal Resources Management Council, every Rhode Island municipality, Tiverton's legislators, the Chairperson of the appropriate House and Senate Committees, and the Governor requesting their support to this legislation.

WHERETO: The following bear witness:

Denise M deMedeiros
Denise M. deMedeiros, Town Council President
Presented by Councilor Donna J. Cook .

6/28/2022
Date