

**TOWN OF JAMESTOWN
TOWN COUNCIL MEETING
for
TOWN, WATER AND SEWER MATTERS**

June 21, 2022

A regular meeting of the Jamestown Town Council sitting as the Board of Water and Sewer Commissioners was called to order at the Jamestown Town Hall, Council Chambers, 93 Narragansett Avenue at 6:33 PM by Commission President Nancy A. Beye.

The following members were present:

Mary E. Meagher, Commission Vice-President
Erik G. Brine
Michael G. White
Randall White

Also, present were:

Jamie A. Hainsworth, Town Administrator
Roberta J. Fagan, Town Clerk
Christina D. Collins, Finance Director
Michael Gray PE, Public Works Director
Peter D. Ruggiero Esq., Town Solicitor
Denise Jennings, Water and Sewer Clerk

AWARDS, PRESENTATIONS AND ACKNOWLEDGMENTS

(None)

READING AND APPROVAL OF MINUTES

1) April 18, 2022 (regular meeting)

Motion was made by Commissioner Meagher, seconded by Commissioner Michael White to accept the April 18, 2022 regular meeting minutes. Vote: President Beye, Aye; Commission Vice-President Meagher, Aye; Commissioner Brine, Aye; Commissioner Michael White, Aye; Commissioner Randall White, Aye

OPEN FORUM

Commission President Beye noted that this open forum would be for water and sewer matters only.

1) Scheduled requests to address: (None)

2) Non-scheduled request to address: (None)

REPORT OF TOWN OFFICIALS

1) **Pumping Report:**

The Public Works Director reported the following:

- JR-1 well is in service.
- Pumping was up slightly for the month of May.
- Rainfall was down for the month of May.
- North Reservoir is @ capacity, usable storage-60MG.
- South Pond is @ capacity, usable storage- 6MG

2) **Town project reports:** *(See attached Project Update Report dated June 2022)*

Treatment Plant-

The Public Works Director reported the following:

- The Town has received a proposal from SUEZ to strip and recoat the two steel tanks that hold the membrane filters. He is working with SUEZ on a schedule to complete the coating and get the new membranes installed.

Transfer pumping/Reservoir-

The Public Works Director reported the following:

- The region is experiencing a moderate drought, although he spoke to the previous Public Works Director and he feels that we should not be concerned and that the reservoir remains at capacity going into the peak season.

Distribution system-

The Public Works Director reported the following:

- The final plans for the water tower painting project have been submitted to the RI Department of Health for their review. Once the Town receives approval from RIDOH, the project could go out to bid in the fall of 2022, for a spring of 2023 project.
- He and Jean Lambert have met with Pare Corporation to review the Narragansett Avenue and North Road watermain replacement projects. The Town Planner has applied for a grant to assist with funding the entire project. He anticipates the project to be bid in the spring of 2023.

Wastewater Treatment Plant-

The Public Works Director reported the following:

- Previous funding will soon be paid off and he recommends that funding be obtained for additional, necessary projects.
- The proposed FY2022/2023 Sewer Budget that is before the Commission this evening, includes additional funding for future sewer projects.

It was the consensus of the Commission, to accept the Public Works Director's report, as submitted.

3) **Finance Director's Report:** Comparison of the Water Budget to Actuals as of May 31, 2022

Administrator Hainsworth stated that the Finance Director is available, if the Commission had any questions pertaining to the Water and Sewer Budget to Actuals.

LETTERS AND COMMUNICATIONS

(None)

UNFINISHED BUSINESS

(None)

NEW BUSINESS

- 1) **Application of Robert Braisted of 68 Narragansett Avenue; Plat 8 Lot 122 for Utility Service Expansion/Change of Use** from a single-family dwelling (house was raised and property is now vacant) to mixed use with two residential units (a one-bedroom and a three-bedroom) and one commercial retail space.

The Public Works Director reported the following

- He noted that an error was made on his memorandum dated June 14, 2022 to the Board of Water and Sewer Commissioners. Specifically, “The owner has proposed two residential units (**a one-bedroom and two-bedroom**) and a commercial retail space” and that it should have read (**a one-bedroom and a three-bedroom**).
- Mr. Braisted has received approval from the Planning Commission and the Zoning Board of Review for construction of a mixed commercial and residential use of the property.
- The original single-family residential house was raised and the lot has been vacant for quite some time.
- He supports the change of use application and recommends that as a condition of approval, that all fixtures meet the efficiency standards established by the Water and Sewer Commission and that each unit must be metered separately.

Following clarification on a few items, motion was made by Commissioner Meagher, seconded by Commissioner Michael White to approve the application of Robert Braisted of 68 Narragansett Avenue; Plat 8 Lot 122 for Utility Service Expansion/Change of Use for mixed use with two residential units (a one-bedroom and a three-bedroom) and one commercial retail space subject to the following conditions:

- All fixtures must meet the efficiency standards established by the Water and Sewer Commission.
- Each unit must be metered separately.

Vote: President Beye, Aye; Commission Vice-President Meagher, Aye; Commissioner Brine, Aye; Commissioner Michael White, Aye; Commissioner Randall White, Aye

- 2) Review, Discussion and /or Action and/or vote to adopt the **Proposed Water Budget FY2022/2023** in the amount of \$1,454,393. (*See attached*)

The Public Works Director and the Finance Director briefly outlined the changes in the proposed FY2022/2023 Water Budget.

Motion was made by Commissioner Meagher, seconded by Commissioner Brine to approve the **Proposed Water Budget FY2022/2023** as recommended in the amount of \$1,454,393.

Vote: President Beye, Aye; Commission Vice-President Meagher, Aye; Commissioner Brine, Aye; Commissioner Michael White, Aye; Commissioner Randall White, Aye

- 3) Review, Discussion and /or Action and/or vote to adopt the **Proposed Sewer Budget FY2022/2023** in the amount of \$905,933. *(See attached)*

The Public Works Director and the Finance Director briefly outlined the changes in the proposed FY2022/2023 Sewer Budget.

Motion was made by Commissioner Randall White, seconded by Commissioner Meagher to approve the **Proposed Sewer Budget FY2022/2023** as recommended in the amount of \$905,933.

Vote: President Beye, Aye; Commission Vice-President Meagher, Aye; Commissioner Brine, Aye; Commissioner Michael White, Aye; Commissioner Randall White, Aye

ADJOURNMENT

Motion was made by Commissioner Meagher, seconded by Commissioner Randall White to adjourn the meeting of the Jamestown Town Council sitting as the Board of Water and Sewer Commissioners at 6:48 PM. Vote: President Beye, Aye; Commission Vice-President Meagher, Aye; Commissioner Brine, Aye; Commissioner Michael White, Aye; Commissioner Randall White, Aye

Attest:

Denise Jennings
Water and Sewer Clerk

Project Update June 2022

WELLS

JR-1, JR-3

- JR-1 is in service.

TREATMENT PLANT

- The water department staff has been working with our consultant Harbor Controls (HC), who designed and provided many years of service for all of our SCADA equipment that runs our process controls for the water plant. Many of the components are now 15 years old and we are finding they are no longer supported and available since they are not compatible with new versions of software and computer operating systems. In early 2022 we met with HC and developed a plan to upgrade our equipment that runs the treatment processes. Over the past several months they have been working on replacing many of the process control system components. This will be ongoing as new equipment arrives due to long lead times and supply chain issues. At the completion of this project our plant will be operating on the most up to date equipment.
- We have received a proposal to strip and recoat the two steel tanks for the membrane filters. I am working with SUEZ on a schedule to complete the work and get the new filters installed.
- The Sanitary Survey was conducted by staff from the RIDOH on April 26, 2022. There were no issues found with our operation. RIDOH Staff was concerned about the condition of the paint on the water towers and that the project gets completed.

TRANSFER PUMPING/RESERVOIR

- The region is experiencing a moderate drought with the lack of significant rainfall over the past two months. Our reservoir continues to be at capacity heading into our peak season.

DISTRIBUTION SYSTEM

South Pond @ 6 MG

Usable Storage, 6 Million Gallons

North Pond @ 60 MG

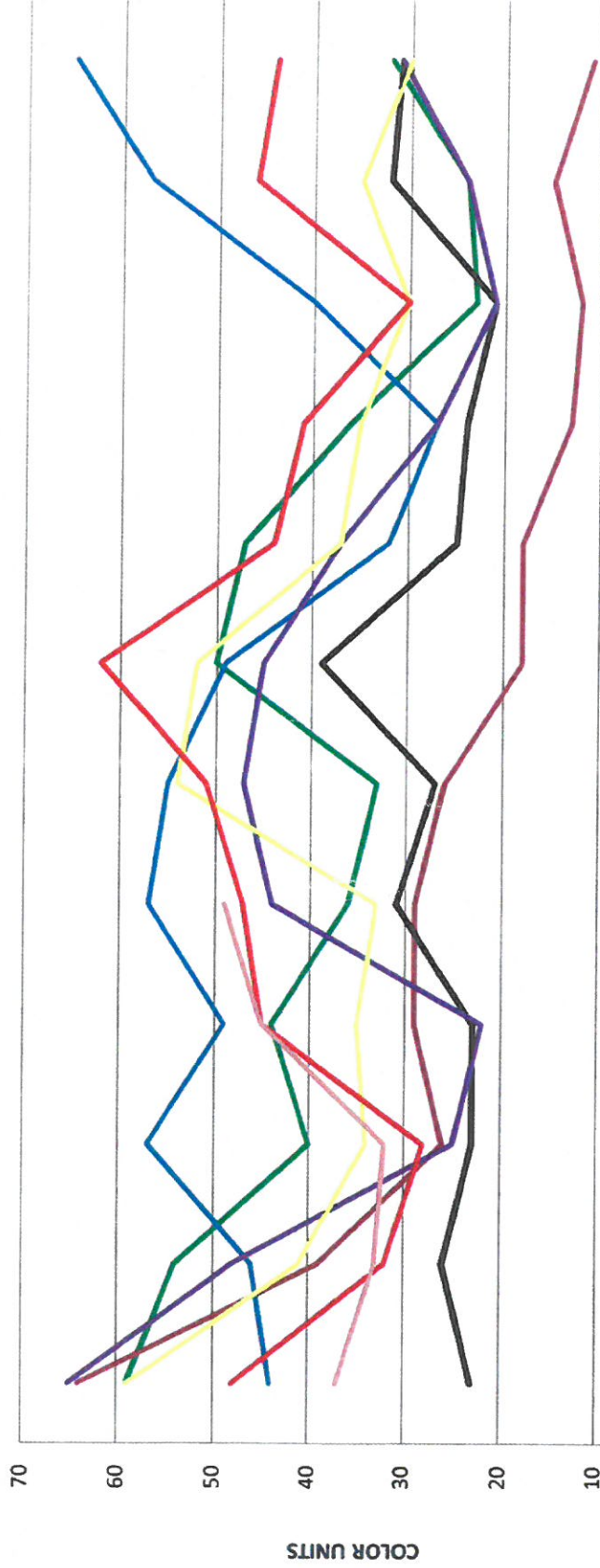
Usable Storage 60 Million Gallons

- Our Final Plans for the water tower painting project have been submitted to the RI Department of Health for their review. Once approved the project can be bid for a fall 2022/spring 2023 project.
- Jean Lambert and I met with Pare Corporation to review the Narragansett Avenue and North Road Watermain Replacement projects. Pare will be working with the Town to prepare bid documents for replacing the watermains using the American Rescue funds. Lisa Bryer has also applied for a grant through Senator Reed's office to assist with funding the entire project. The project is anticipated to be bid in spring of 2023.

WASTEWATER TREATMENT PLANT

- The monthly average daily flow at the treatment plant for May 0.22 million gallons per day. The monthly average allowed by our discharge permit is 0.73 million gallons per day. The peak daily flow was 0.31 million gallons.

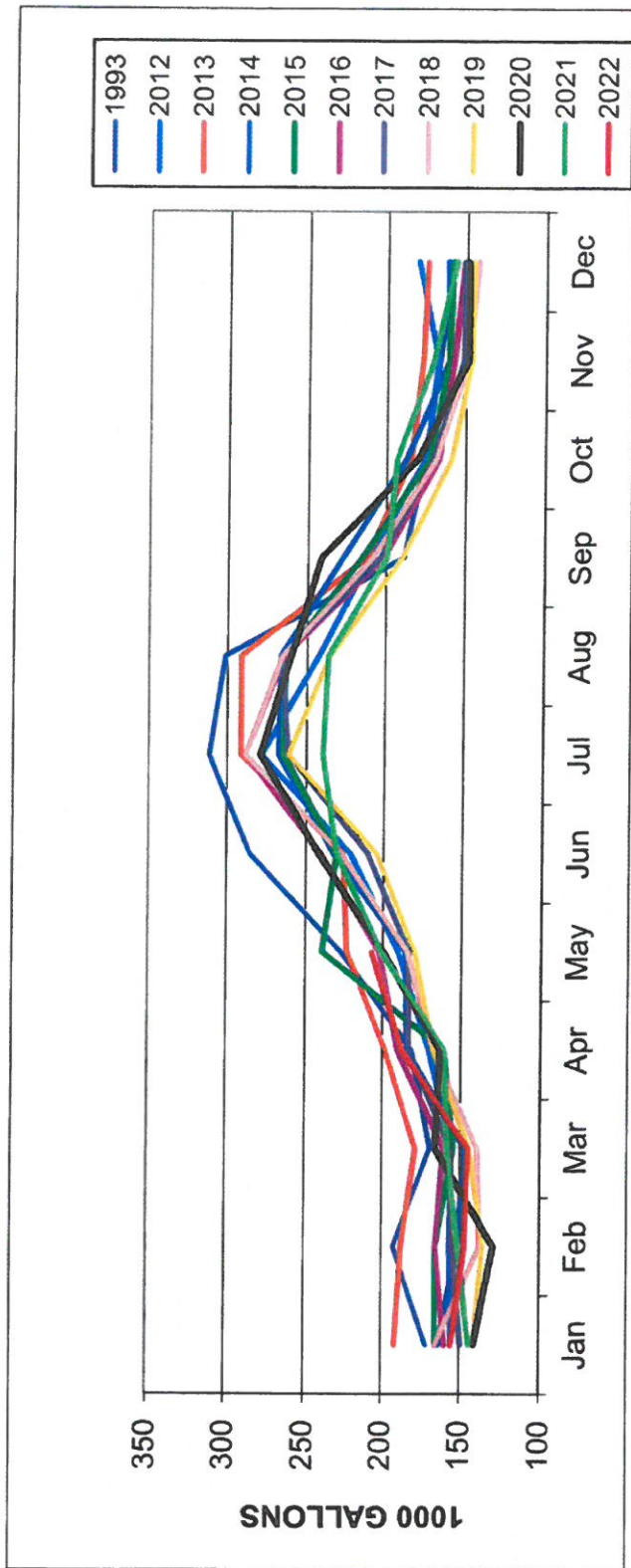
Transfer Pumping NORTH POND WATER QUALITY



	1	2	3	4	5	6	7	8	9	10	11	12
2015	59	54	40	44	36	33	50	47	36	23	24	32
2016	64	39	26	29	29	26	18	18	13	12	15	11
2017	23	26	23	23	31	27	39	25	24	21	32	31
2018	44	46	57	49	57	55	49	32	27	40	57	65
2019	65	48	25	22	44	47	45	37	27	21	24	31
2020	59	41	34	35	33	54	52	37	35	30	35	30
2021	48	32	28	45	47	51	62	44	41	30	46	44
2022	37	33	32	45	49							

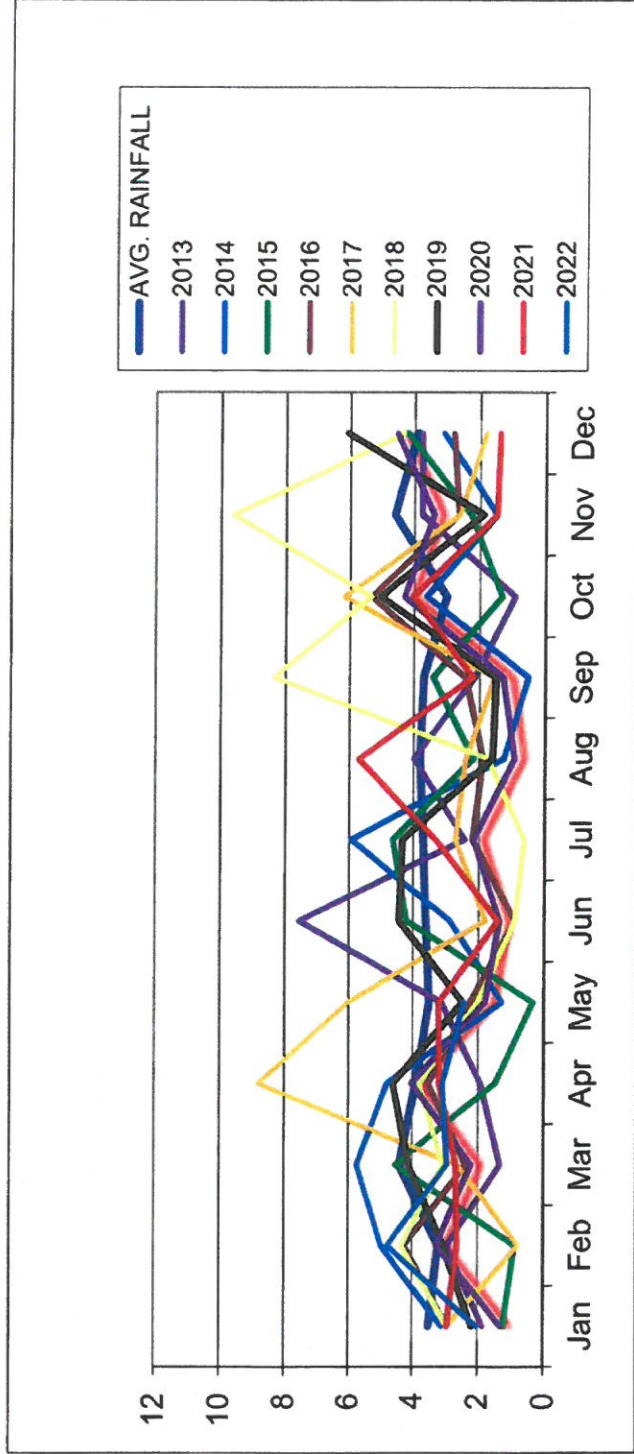
	1993	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022
Jan	171	173	239	172	155	191	163	165	159	149	165	141	141	144	155
Feb	192	173	210	158	156	187	151	165	165	155	137	135	129	151	147
Mar	169	165	198	157	155	178	147	154	160	156	139	144	166	158	145
Apr	181	196	210	180	170	198	184	160	190	183	167	167	163	160	187
May	227	195	180	212	190	223	185	239	202	183	184	179	200	201	207
Jun	285	215	218	226	221	226	232	230	240	210	227	204	242	230	
Jul	311	277	274	279	278	291	267	264	288	261	288	261	279	239	
Aug	301	290	251	254	242	291	266	263	264	266	265	235	260	236	
Sep	188	245	193	205	210	212	227	215	201	203	208	189	241	199	
Oct	175	259	182	175	175	184	187	172	166	170	168	158	180	193	
Nov	166	226	160	164	167	177	160	160	157	151	148	146	149	170	
Dec	158	230	167	158	180	174	161	158	151	151	142	145	149	156	

PUMPING REPORT



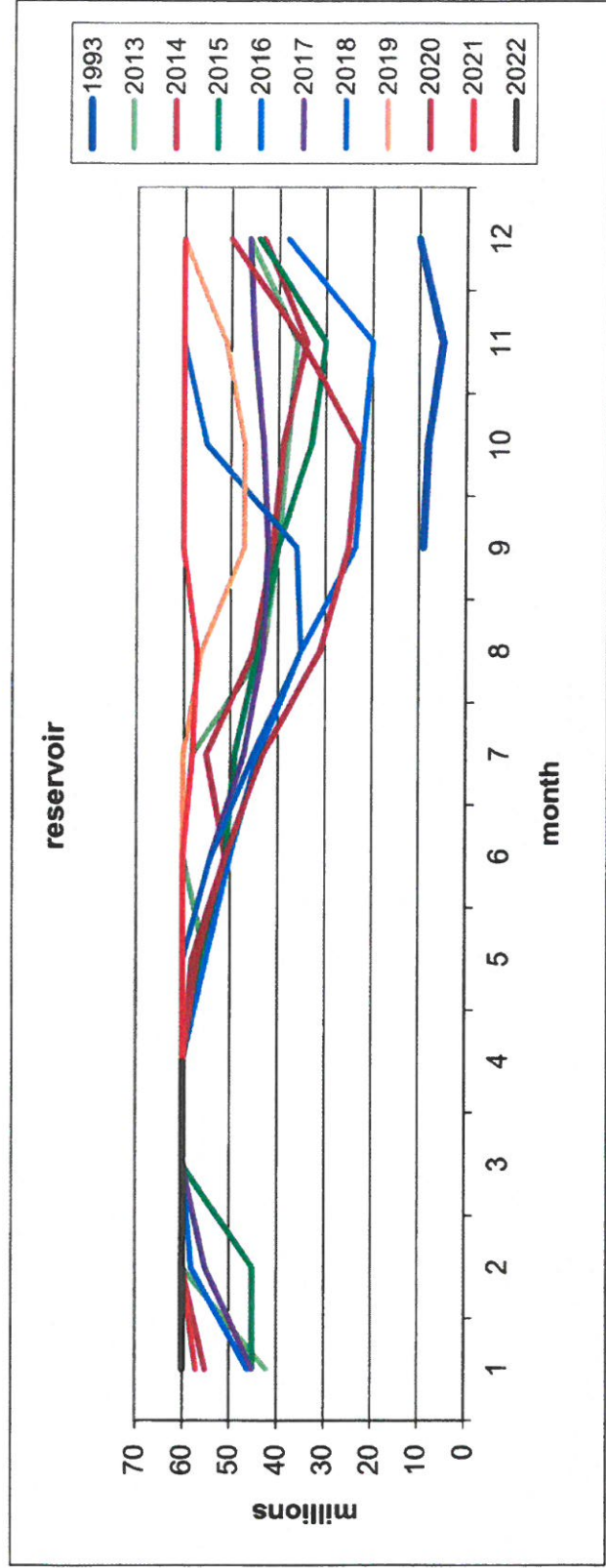
	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022
Jan	3.5	3.1	1.22	2.94	2.94	2.94	2.19	1.3	2.94	2.04
Feb	3.2	4.98	0.86	4.25	0.76	4.33	3.06	3.26	2.62	4.77
Mar	4.4	5.74	4.53	2.36	2.62	3.07	4.11	2.21	2.66	2.94
Apr	3.9	4.8	1.47	3.53	8.8	3.79	4.61	4.03	3.18	3.08
May	3.5	1.27	0.32	2.24	6.03	2.03	2.46	1.79	3.2	2.43 avg 18.5
Jun	3.6	2.86	4.2	0.89	1.79	0.89	4.44	1.36	1.4	
Jul	3.7	5.93	4.63	2.19	2.7	0.61	4.33	2.16	3.3	
Aug	3.8	1.23	2.17	1.88	2.4	1.73	1.58	0.91	5.71	
Sep	3.7	0.5	3.41	2.42	1.54	8.35	1.49	1.27	2.19	
Oct	3	3.61	1.31	5.33	6.18	5.34	5.04	4.29	4.03	
Nov	4.6	1.47	2.27	2.63	2.61	9.61	1.89	3.39	1.47	
Dec	3.9	3.1	4.2	2.79	1.81	4.33	6.09	4.53	1.38	
Total	44.8	38.59	30.59	33.45	40.18	47.02	41.29	30.5	34.08	15.26

RAINFALL



RESERVOIR LEVEL

	1993	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022
Jan		60	42	55	45	46	45	60	60	60	57	60
Feb		60	60	60	45	58	55	60	60	60	60	60
Mar		58	60	60	60	60	60	60	60	60	60	60
Apr		60	60	60	60	60	60	60	60	60	60	60
May		60	55	58	56	55	60	60	60	57	60	60
Jun		54	60	51	51	50	54	54	60	51	60	60
Jul		49	58	55	49	44	47	45	60	43	58	60
Aug	9	43	43	45	44	35	43	35	56	31	57	60
Sep	8	40	40	41	40	23.5	42	36	47	25	60	60
Oct	5	38	38	39	33	22	43	55	47	23	60	60
Nov	10	35	36	34	30	20	45	60	51	35	60	60
Dec		42	46	43	44	38	46	60	60	50	60	60





TOWN OF JAMESTOWN WWTF
MONTHLY REPORT
MAY 2022

Douglas Ouellette, Superintendent

Parameters

	<u>Monthly Avg.</u>	<u>Permit Limit</u>	<u>Notes</u>
Flow	.2179 MGD	.73 MGD	
Daily Max	.3130 MGD		
BOD Removal	99.5%	85%	% Removed
TSS Removal	98.1%	85%	% Removed
Fecal Coliform	1.60	No limit, report only	
Enterococci	1.26	(<35 cfu/100ml Monthly) (<276 cfu/100ml Daily)	

Environmental Compliance (Violations)

There were no violations to report for May.

Complaints

There were complaints in the month of May

Alarms

There are 2 alarms to report for May, the first was a low CL2 alarm due to CL2 pump failure, the second was caused by a power failure. Both incidences were rectified without issue.

Septage

The facility received 3250 gallons for May.

Sludge Production

The facility processed 50500 gallons of sludge through Wastewater Services Incorporated.

Maintenance Management

80 work orders were completed for May to include, replacing the light fixtures in in blower room stair well, genset oil and aerator oil changes. IPS removed and replaced pump#2 at PS#1, the impeller was also adjusted on that pump greatly improving its efficiency.

Chemical Use

The facility used 317.4 gallons of Sodium hypochlorite and 0 pounds of lime for process control.

Collection System

31 pump station inspections were completed. All stations are operating as designed.

Energy Use

Energy use for May 2022 was: 159.0 Kwh

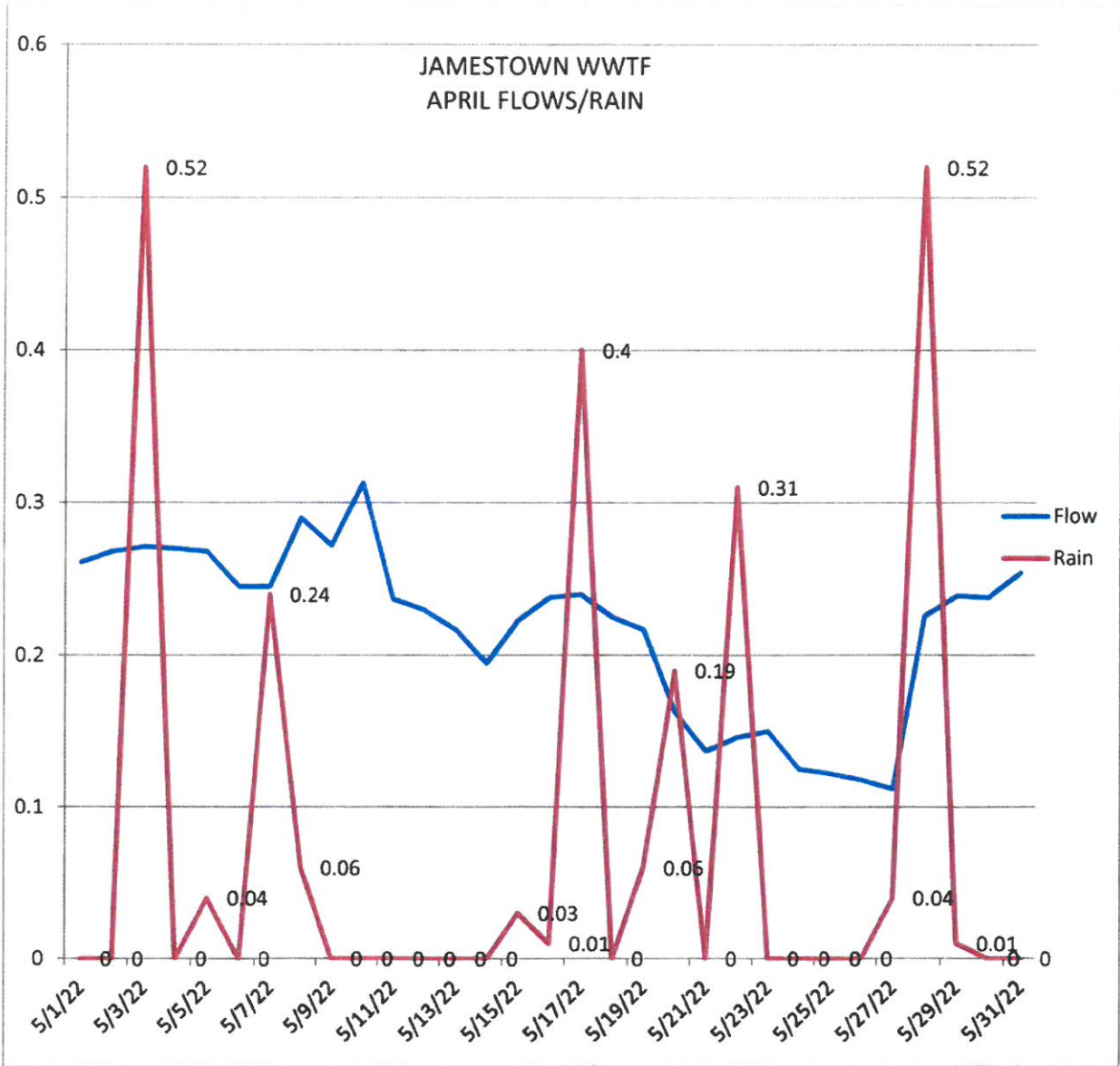
Precipitation

Precipitation for May was 2.43"

Golf Course

Pumped .738 MG gallons to course. The facility provided water for 9 days. Golf course operator requested water to be shut off on 5-28-22

Graphs



Adopted as
presented
6/21/22

Town of Jamestown

Finance Department

Town Hall

93 Narragansett Avenue

Jamestown, Rhode Island 02835-1199

401-423-9809 Fax 401-423-7229

Email: ccollins@jamestownri.net



To: Honorable Council Members

From: Christina D. Collins, Finance Director

Date: June 16, 2022

Subject: 2022/2023 Water & Sewer Budget

Attached please find the proposed Water & Sewer budgets for fiscal year 2022/2023. Major drivers of the proposed increases are directly related to the cost of commodities. Also, in FY2022 we continued to see a decrease in both usage and pumping that we started to see in June 2021. We believe this is due to residents returning to a more normal routine and more precipitation which decrease water usage.

The Water budget as presented includes additional expenses of \$89,877 or a 6.59% increase in the operating costs for the Water department. Proposed increases include costs for personnel (\$12,961 or 2.79%). Material, equipment maintenance, electricity, heating oil and chemical line items were increased due to continual and expected price increases which are beyond the control of staff. These items will require an increase of 7% for metered excess water and a 7% increase on minimum in advance for the next fiscal year.

The Sewer budget as presented includes additional expenses of \$43,055 or a 4.99% increase in the operating cost for the Sewer department. As with the Water budget many line item increases are beyond the control of staff. The debt service for the Jet Vac Truck lease which retired in FY2022, (\$22,130) helped to minimize the increase. The Treatment Plant is monitored 24/7 with mandatory coverage required on the weekend as well as call outs for alarms and storms. The proposed budget will require an increase of 5.72% (\$17.20 to \$18.18) in the rate for customers for the next fiscal year.

Attached is a summary of billing rates for water and sewer for the existing fiscal year and the proposed FY2022/2023 year. The annual increase is between 4.55% and 5.65% based on the tiered structure for gallons used and the increase for Sewer usage.

With operating costs continuing to increase, the rates as presented are required to operate the Facilities in accordance with State and Federal guidelines.

TOWN OF JAMESTOWN - WATER DIVISION
Proposed Budget
July 1, 2022 - June 30, 2023

Adopted 6/21/22

<u>ACCOUNT NUMBER & DESCRIPTION</u>	<u>Actual FY20.21</u> <u>6/30/2021</u>	<u>BUDGET</u> <u>FY21.22</u>	<u>PROPOSED</u> <u>FY22.23</u>	<u>FY21.22 YTD</u> <u>6/13/2022</u>	<u>\$ Change</u> <u>Prev. Yr.</u>	<u>% Change</u> <u>Prev. Yr.</u>
OPERATING REVENUES						
2102 0000 40101 Metered Excess Water	408,970.26	410,011.00	438,730.00	310,642.60	28,719.00	7.00%
2102 0000 40402 Minimum Charge	558,452.67	587,169.00	628,300.00	590,116.21	41,131.00	7.00%
2102 0000 40403 Fire Protection Charges	170,000.00	170,000.00	170,000.00	0.00	0.00	0.00%
2102 0000 40408 Income From New Services	22,100.00	15,000.00	18,500.00	18,240.72	3,500.00	23.33%
2102 0000 40409 Miscellaneous Income	7,602.62	17,000.00	17,000.00	9,284.13	0.00	0.00%
2102 0000 40415 Interest Income	3,641.21	3,500.00	3,600.00	3,139.28	100.00	2.86%
2102 0000 40420 Rental Water Tower	173,091.77	161,836.00	178,263.00	171,388.84	16,427.00	10.15%
40100 TOTAL REVENUES	1,343,858.53	1,364,516.00	1,454,393.00	1,102,811.78	89,877.00	6.59%
OPERATING SALARIES						
2102 7000 70100 Public Works Director	26,153.37	26,756.00	26,806.00	26,806.12	50.00	0.19%
2102 7000 70102 Accounting	46,672.73	44,411.00	48,536.00	47,122.28	4,125.00	9.29%
2102 7000 70103 Treatment Plant Oper w/long	76,057.56	82,512.00	84,987.00	76,277.45	2,475.00	3.00%
2102 7000 70104 Ass't Treat Plant Oper w/long	73,696.35	75,636.00	77,905.00	70,882.69	2,269.00	3.00%
2102 7000 70105 Plant Operator	64,617.54	62,608.00	64,486.00	52,885.54	1,878.00	3.00%
2102 7000 70513 Treatment Plant Oper - OT	17,087.40	15,000.00	15,000.00	11,625.43	0.00	0.00%
2102 7000 70514 Ass't Treatment Plant - OT	15,014.95	15,000.00	15,000.00	13,945.46	0.00	0.00%
2102 7000 70515 Plant Operator OT	9,967.46	10,000.00	10,000.00	9,813.83	0.00	0.00%
2102 7000 70339 License Yrly	1,800.00	1,800.00	1,800.00	0.00	0.00	0.00%
2102 7000 70501 Water Charge Backs	427.88	0.00	0.00	0.00	0.00	#DIV/0!
7000 Salaries	331,495.24	333,723.00	344,520.00	309,358.80	10,797.00	3.24%
2102 7001 70900 Social Security	22,766.15	25,392.00	26,356.00	15,414.46	964.00	3.80%
2102 7001 70901 Blue Cross/Delta Dental	47,150.32	46,700.00	47,900.00	39,355.79	1,200.00	2.57%
2102 7001 70902 Worker's Compensation	20,000.00	20,000.00	20,000.00	20,000.00	0.00	0.00%
2102 7001 70903 Retirement Fund	41,544.85	36,750.00	36,750.00	26,045.19	0.00	0.00%
2102 7001 70906 Life Insurance	669.60	670.00	670.00	627.30	0.00	0.00%
2102 7001 70910 Clothing Allowance	1,808.67	1,500.00	1,500.00	150.00	0.00	0.00%
7001 Benefits	133,939.59	131,012.00	133,176.00	101,592.74	2,164.00	1.65%
7000/7001/7002 SALARIES/BENEFITS	465,434.83	464,735.00	477,696.00	410,951.54	12,961.00	2.79%
2102 7005 70601 Maintenance	3,753.79	6,000.00	6,000.00	3,070.00	0.00	0.00%
2102 7005 70606 Alarm Lines	3,124.53	2,500.00	3,000.00	3,165.00	500.00	20.00%
7005 Reservoirs/Rights of Way	6,878.32	8,500.00	9,000.00	6,235.00	500.00	5.88%
2102 7006 70601 Maintenance	1,964.85	1,000.00	1,000.00	250.10	0.00	0.00%
2102 7006 70636 Electricity	10,535.86	10,000.00	15,000.00	8,172.47	5,000.00	50.00%
7006 Wells	12,500.71	11,000.00	16,000.00	8,422.57	5,000.00	45.45%
2102 7010 70008 Lab Supplies	15,583.18	12,500.00	15,000.00	11,142.42	2,500.00	20.00%
2102 7010 70631 Chemicals	56,617.27	55,000.00	70,000.00	35,940.72	15,000.00	27.27%
2102 7010 70632 Heat	9,014.95	12,000.00	18,000.00	15,266.64	6,000.00	50.00%
2102 7010 70633 Equipment Maintenance	48,314.78	40,000.00	45,000.00	21,847.89	5,000.00	12.50%
2102 7010 70634 Professional Services	626.00	5,000.00	5,000.00	500.00	0.00	0.00%
2102 7010 70635 Telephone	3,113.74	3,500.00	3,500.00	3,128.77	0.00	0.00%
2102 7010 70636 Electricity	41,204.30	40,000.00	60,000.00	34,593.04	20,000.00	50.00%
2102 7010 70637 Building Maintenance	12,903.79	8,000.00	8,000.00	5,727.80	0.00	0.00%
2102 7010 70638 State Testing	13,259.00	11,000.00	12,000.00	11,490.01	1,000.00	9.09%
2102 7010 70639 License Fees	4,092.00	6,000.00	6,000.00	1,800.00	0.00	0.00%
2102 7010 70643 Pump Out Treatment Plant	3,839.02	3,500.00	3,500.00	2,300.00	0.00	0.00%
2102 7010 70645 Sludge Disposal	13,789.06	15,000.00	16,500.00	11,645.00	1,500.00	10.00%
7010 Pump Station & Treatment Plant	222,357.09	211,500.00	262,500.00	155,382.29	51,000.00	24.11%
2102 7011 70636 South Pond - Electricity	1,353.40	1,750.00	3,000.00	1,114.29	1,250.00	71.43%
2102 7011 70637 South Pond - Transfer Pump	1,717.04	3,000.00	4,000.00	0.00	1,000.00	33.33%
7011 South Pond Pre-Treatment Bldg	3,070.44	4,750.00	7,000.00	1,114.29	2,250.00	47.37%
2012 7012 70636 Water Tower - Electricity	1,423.95	2,000.00	3,000.00	1,349.63	1,000.00	50.00%
2102 7012 70643 Water Tower - Maintenance	0.00	500.00	500.00	1,628.19	0.00	0.00%
7012 Water Tower	1,423.95	2,500.00	3,500.00	2,977.82	1,000.00	40.00%
2102 7013 70644 Gasoline/Oil	869.89	1,500.00	2,000.00	1,246.83	500.00	33.33%
2102 7013 70645 Repairs/Maintenance	633.19	4,000.00	4,000.00	932.09	0.00	0.00%
7013 Vehicles	1,503.08	5,500.00	6,000.00	2,178.92	500.00	9.09%
2102 7020 70651 Clamps	1,746.76	1,000.00	1,500.00	5,606.27	500.00	50.00%
2102 7020 70652 Pipe	3,211.43	5,000.00	5,500.00	1,668.28	500.00	10.00%
7020 70653 Backfill & Excavation	0.00	2,000.00	2,000.00	0.00	0.00	0.00%
7020 Maintenance & Laterals	4,958.19	8,000.00	9,000.00	7,274.55	1,000.00	12.50%

TOWN OF JAMESTOWN - WATER DIVISION
Proposed Budget
July 1, 2022 - June 30, 2023

<u>ACCOUNT NUMBER & DESCRIPTION</u>	<u>Actual FY20.21</u> <u>6/30/2021</u>	<u>BUDGET</u> <u>FY21.22</u>	<u>PROPOSED</u> <u>FY22.23</u>	<u>FY21.22 YTD</u> <u>6/13/2022</u>	<u>\$ Change</u> <u>Prev. Yr.</u>	<u>% Change</u> <u>Prev. Yr.</u>
2102 7030 70661 Service Repairs	12,268.78	10,000.00	10,000.00	4,185.50	0.00	0.00%
2102 7030 70663 New Services	795.85	5,000.00	5,000.00	2,533.73	0.00	0.00%
7030 Water Division Services	13,064.63	15,000.00	15,000.00	6,719.23	0.00	0.00%
2102 7040 70672 Supplies/Expenses	12,727.50	14,000.00	14,000.00	10,484.40	0.00	0.00%
7040 Meters	12,727.50	14,000.00	14,000.00	10,484.40	0.00	0.00%
2102 7050 70681 Maintenance	2,053.10	7,500.00	8,500.00	464.65	1,000.00	13.33%
7050 Hydrants	2,053.10	7,500.00	8,500.00	464.65	1,000.00	13.33%
2102 7060 70923 Billing	5,433.50	6,500.00	6,500.00	2,719.55	0.00	0.00%
2102 7060 70924 Insurance	9,700.00	7,920.00	7,920.00	7,200.00	0.00	0.00%
2102 7060 70925 Audit	0.00	3,000.00	3,000.00	0.00	0.00	0.00%
2102 7060 70926 Supplies & Training	6,224.01	6,000.00	6,000.00	5,919.21	0.00	0.00%
7030 Administration	21,357.51	23,420.00	23,420.00	15,838.76	0.00	0.00%
2102 7070 70350 Principal	0.00	0.00	0.00	0.00	0.00	#DIV/0!
2102 7070 70940 Interest	104,777.95	0.00	0.00	9,970.20	0.00	#DIV/0!
Dam Repair (Interest Only) (\$550K)	10,000.00	27,280.00	27,280.00	0.00	0.00	0.00%
Water Tank Painting (\$400K)	0.00	41,250.00	41,250.00	0.00	0.00	0.00%
2102 7070 70300 Transfer to \$6.2 Water Debt	0.00	419,581.00	434,247.00	0.00	14,666.00	3.50%
7070 Debit Service	114,777.95	488,111.00	502,777.00	9,970.20	14,666.00	3.00%
7080 70800 Infrastructure Replacement Fund/Capital Improvements	32,639.69	100,000.00	100,000.00	152,990.93	0.00	0.00%
7080 Total	32,639.69	100,000.00	100,000.00	152,990.93	0.00	0.00%
TOTAL EXPENSES	914,746.99	1,364,516.00	1,454,393.00	791,005.15	89,877.00	6.59%
TOTAL REVENUES	1,343,858.53	1,364,516.00	1,454,393.00	1,102,811.78	89,877.00	6.59%

TOWN OF JAMESTOWN - SEWER DIVISION
Proposed Budget
July 1, 2022 - June 30, 2023

Adopted 6/21/22

ACCOUNT NUMBER & DESCRIPTION	FY20.21	BUDGET	PROPOSED	FY21.22 YTD	\$ Change	% Change
	YTD	FY 21.22	FY22.23	FY21.22 YTD		
OPERATING REVENUES	6/30/2021			6/13/2022	Prev. Yr.	Prev. Yr.
2103 0000 40400 Sewer Line Frontage Assessment	81,389.20	81,389.00	81,389.00	0.00	0.00	0.00%
2103 0000 40405 Inspection Fees	125.00	300.00	300.00	150.00	0.00	0.00%
2103 0000 40406 Sewer Use Sales	771,584.44	753,189.00	796,244.00	581,543.22	43,055.00	5.72%
2103 0000 40408 New Service Connect Fees	9,000.00	15,000.00	15,000.00	15,000.00	0.00	0.00%
2103 0000 40414 Dumping Fees	2,051.00	5,000.00	5,000.00	2,695.00	0.00	0.00%
2103 0000 40850 Golf Course Allocation	8,000.00	8,000.00	8,000.00	0.00	0.00	0.00%
40100 TOTAL REVENUES	872,149.64	862,878.00	905,933.00	599,388.22	43,055.00	4.99%
OPERATING EXPENSES						
2103 7000 70100 Public Works Director	26,153.32	26,756.00	26,806.00	26,805.90	50.00	0.19%
2103 7000 70101 Wastewater Super w/Long	81,634.64	84,869.00	87,415.00	72,914.71	2,546.00	3.00%
2103 7000 70102 Accounting w/Long	46,725.40	44,411.00	48,443.00	47,032.35	4,032.00	9.08%
2103 7000 70103 Asst. Super w/Long	73,697.78	75,636.00	77,905.00	70,147.18	2,269.00	3.00%
2103 7000 70104 Plant Operator w/Long	65,393.67	66,678.00	68,678.00	62,180.29	2,000.00	3.00%
2103 7000 70111 Sewer - Temp Labor	8,281.88	8,500.00	0.00	0.00	-8,500.00	-100.00%
2103 7000 70511 Wastewater Super OT	13,195.84	13,000.00	13,000.00	15,793.83	0.00	0.00%
2103 7000 70513 Asst. Superintendent OT	16,578.06	13,000.00	13,000.00	13,397.94	0.00	0.00%
2103 7000 70514 Plant Operator OT	4,155.86	10,000.00	10,000.00	1,731.24	0.00	0.00%
7000 Salaries	335,816.45	342,850.00	345,247.00	310,003.44	2,397.00	0.70%
2103 7000 70900 Social Security	21,906.50	26,228.00	26,550.00	9,510.74	322.00	1.23%
2103 7000 70901 Health & Dental	49,104.09	48,079.00	49,500.00	39,094.59	1,421.00	2.96%
2103 7000 70902 Worker's Compensation	8,000.00	10,000.00	8,000.00	8,000.00	-2,000.00	-20.00%
2103 7000 70904 Retirement	42,121.45	38,000.00	38,000.00	26,264.49	0.00	0.00%
2103 7000 70906 Life Insurance	669.60	695.00	695.00	685.35	0.00	0.00%
2103 7000 70336 Clothing Allowance	2,230.31	1,500.00	1,500.00	384.95	0.00	0.00%
2103 7000 70335 License Fees	1,800.00	1,800.00	1,800.00	1,800.00	0.00	0.00%
7000 Benefits	125,831.95	126,302.00	126,045.00	85,740.12	-257.00	-0.20%
7000 TOTAL SALARY & BENEFITS	461,648.40	469,152.00	471,292.00	395,743.56	2,140.00	0.46%
2103 7002 70001 Power - Electricity	41,241.14	42,000.00	60,000.00	34,811.37	18,000.00	42.86%
2103 7002 70002 Chemicals	1,121.57	2,500.00	3,000.00	0.00	500.00	20.00%
2103 7002 70003 Heat	7,838.25	9,500.00	20,000.00	13,603.73	10,500.00	110.53%
2103 7002 70004 Water	2,165.78	2,000.00	2,000.00	1,666.80	0.00	0.00%
2103 7002 70005 Chlorine	3,290.95	7,000.00	10,000.00	8,602.94	3,000.00	42.86%
2103 7002 70006 Equipment Maintenance	36,173.65	30,000.00	30,000.00	21,052.74	0.00	0.00%
2103 7002 70007 Misc Supplies, Office Cleaning	8,754.71	10,000.00	10,000.00	3,907.61	0.00	0.00%
2103 7002 70008 Laboratory Supplies	3,670.41	4,500.00	5,500.00	2,566.53	1,000.00	22.22%
2103 7002 70009 Telephone	965.17	2,200.00	2,200.00	392.03	0.00	0.00%
2103 7002 70010 Alarm Lines	6,569.43	7,000.00	7,500.00	6,124.01	500.00	7.14%
2103 7002 70011 Sludge Composting	51,179.40	45,000.00	50,000.00	36,704.99	5,000.00	11.11%
2103 7002 70012 Truck Operation & Main.	121.32	2,000.00	2,000.00	957.74	0.00	0.00%
2103 7002 70013 Gas - Truck	1,347.41	2,500.00	3,500.00	1,592.11	1,000.00	40.00%
2103 7002 70014 State Mandated Testing	26,577.80	26,000.00	28,500.00	24,435.49	2,500.00	9.62%
2103 7002 70201 Professional Services - Legal	0.00	2,500.00	2,500.00	0.00	0.00	0.00%
2103 7002 70315 Training	70.00	1,000.00	1,000.00	479.95	0.00	0.00%
2103 7002 70600 Professional Services	1,000.00	2,000.00	2,000.00	0.00	0.00	0.00%
7002 Wastewater Treatment Facility	192,086.99	197,700.00	239,700.00	156,898.04	42,000.00	21.24%
2103 7003 70017 Pumping Station #3 (W Ferry)	5,362.16	5,000.00	7,500.00	3,689.65	2,500.00	50.00%
2103 7003 70018 Pumping Station #1 (Bayview)	21,158.58	25,000.00	37,000.00	20,363.99	12,000.00	48.00%
2103 7003 70019 Pumping Station #2 (Hamilton)	10,999.89	11,000.00	16,000.00	10,606.49	5,000.00	45.45%
2103 7003 70020 Pumping Station #4 (Maple)	660.73	750.00	1,000.00	617.36	250.00	33.33%
7003 Pumping Stations	38,181.36	41,750.00	61,500.00	35,277.49	19,750.00	47.31%
2103 7004 70598 Equipment Insurance	6,500.00	4,000.00	4,000.00	4,000.00	0.00	0.00%
7004 Insurance	6,500.00	4,000.00	4,000.00	4,000.00	0.00	0.00%
2103 7005 70021 Maintenance Sewer Mains	9,300.00	10,000.00	12,000.00	8,367.20	2,000.00	20.00%
2103 7005 70xxx Jet Vac Truck Lease	0.00	22,130.00	0.00	0.00	-22,130.00	-100.00%
2103 7005 70xxx Sewer Truck	0.00	8,321.00	8,216.00	0.00	-105.00	-1.26%
2103 7005 70xxx Slip Lining	0.00	39,825.00	39,225.00	0.00	-600.00	-1.51%
2103 7005 70605 West Ferry Extension Notes	16,011.94	0.00	0.00	50,223.04	0.00	#DIV/0!
7005 Sanitary Sewers, Laterals&Mains	25,311.94	80,276.00	59,441.00	58,590.24	-20,835.00	-25.95%
7081 70801 Capital Expense	15,221.65	70,000.00	70,000.00	21,821.65	0.00	0.00%
TOTAL EXPENSES	738,950.34	862,878.00	905,933.00	672,330.98	43,055.00	4.99%

JAMESTOWN WATER AND SEWER RATES
Proposed Rates for July 1, 2022 - June 30, 2023

Minimum in advance:						
Meter size	Quarterly		Seasonal		Quarterly Seasonal	
	Current Billing Rates			Proposed 7% inc.		
5/8"	\$83.94	\$319.74	\$89.82	\$340.84		
3/4"	\$125.98	\$479.92	\$134.80	\$511.59		
1"	\$156.47	\$596.02	\$167.42	\$635.36		
1 1/2"	\$192.73	\$733.38	\$206.22	\$781.78		
2"	\$251.06	\$956.38	\$268.63	\$1,019.50		
3"	\$462.85	\$1,763.19	\$495.25	\$1,879.56		
4"	\$696.69	\$2,654.06	\$745.46	\$2,829.23		

Current Excess Water Rates: * per 1,000 gallons			Proposed 7% inc.
Minimum	Maximum	Rates	
0	5,000	\$0.00	\$0.00
5,001	9,999	\$7.46	\$7.98
10,000	14,999	\$8.02	\$8.58
15,000	19,999	\$10.16	\$10.87
20,000	49,999	\$14.14	\$15.13
50,000	99,999	\$17.35	\$18.56
100,000	199,999	\$22.21	\$23.76
200,000	999,999,999	\$28.26	\$30.24

Excess Seasonal Water Rates: *per 1,000 gallons			Proposed 7% inc.
Minimum	Maximum	Rates	
0	20,000	\$0.00	\$0.00
20,001	49,999	\$14.14	\$15.13
50,000	99,999	\$17.35	\$18.56
100,000	199,999	\$22.21	\$23.76
200,000	999,999,999	\$28.26	\$30.24

CURRENT SEWER RATES:		Proposed 5.72% inc.
Sewer use rate (per 1000 gallons):	\$17.20	\$18.18
Sewer flat rate for pump out: Flat B	\$199.02	\$210.40
Sewer flat rate for those without meters and without water: Flat A	\$79.68	\$84.24
Sewer metered rate for those without water (per 1000 gallons):	\$17.20	\$18.18
Sewer Debt Flat Fee:	\$38.02	
Sewer Debt Usage Fee (per 1000 gallons):	\$6.49	

Misc. Charges: No Change	Rates
Turn on/off (\$15. per service)	\$30.00
Install/Remove (\$50. per service)	\$100.00
Early Install/Remove (\$25. per service)	\$50.00
Sprinkler Charge (per unit)	\$0.18
Frozen Meter	\$125.00
Special Reading	\$20.00
Call out	\$150.00
Lien discharge recording fee	\$49.00

State Surcharge Rates - No Change	
SC 1	.010540 per 100 gals.
SC 2	.016644 per 100 gals.

**TOWN OF JAMESTOWN SEWER DIVISION
PROPOSED OPERATING BUDGET
July 1, 2022- June 30, 2023**

NUMBER	ACCOUNT	PROPOSED 2022/2023	
70070940	Principal Due	\$459,528.00	
	Interest Due	\$9,870.00	\$469,398.00
	Income to offset Debt	\$469,398.00	

CURRENT WATER RATES 2021/2022

**PROPOSED WATER RATES
FY2022/2023**

Water - Minimum in Advance- 7% inc.
Water- Excess Water - 7% inc.
Sewer - 5.72% inc.

	Unit	Rate	Qtrly Amount	Yrly.	Unit	Rate	Qtrly Amount	Yrly.	Yrly \$ inc.	Yrly % inc.
3,000/12,000 gallons										
Minimum in Advance	1	\$83.94	\$83.94	\$335.76	1	\$89.82	\$89.82	\$359.26	\$23.50	
Excess Water	0		\$0.00	\$0.00	0		\$0.00	\$0.00	\$0.00	
State Surcharge 1	3	\$0.11	\$0.32	\$1.26	3	\$0.11	\$0.32	\$1.26	\$0.00	
State Surcharge 2	3	\$0.17	\$0.50	\$2.00	3	\$0.17	\$0.50	\$2.00	\$0.00	
Sewer Charge- usage	3	\$17.20	\$51.60	\$206.39	3	\$18.18	\$54.55	\$218.19	\$11.81	
Sewer Debt Flat Fee	1	\$38.02	\$38.02	\$152.08	1	\$38.02	\$38.02	\$152.08	\$0.00	
Sewer Debt Usage Fee	3	\$6.49	\$19.47	\$77.88	3	\$6.49	\$19.47	\$77.88	\$0.00	
			\$193.84	\$775.37			\$202.67	\$810.68	\$35.31	4.55%

	Unit	Rate	Qtrly Amount	Yrly.	Unit	Rate	Qtrly Amount	Yrly.	Yrly \$ inc.	Yrly % inc.
8,000/32,000 gallons										
Minimum in Advance	1	\$83.94	\$83.94	\$335.76	1	\$89.82	\$89.82	\$359.26	\$23.50	
Excess Water	3	\$7.46	\$22.38	\$89.52	3	\$7.98	\$23.95	\$95.79	\$6.27	
State Surcharge 1	8	\$0.11	\$0.84	\$3.37	8	\$0.11	\$0.84	\$3.37	\$0.00	
State Surcharge 2	8	\$0.17	\$1.33	\$5.32	8	\$0.17	\$1.33	\$5.32	\$0.00	
Sewer Charge- Usage	8	\$17.20	\$137.59	\$550.37	8	\$18.18	\$145.46	\$581.85	\$31.48	
Sewer Debt Flat Fee	1	\$38.02	\$38.02	\$152.08	1	\$38.02	\$38.02	\$152.08	\$0.00	
Sewer Debt Usage Fee	8	\$6.49	\$51.92	\$207.68	8	\$6.49	\$51.92	\$207.68	\$0.00	
			\$336.03	\$1,344.10			\$351.34	\$1,405.35	\$61.25	4.56%

	Unit	Rate	Qtrly Amount	Yrly.	Unit	Rate	Qtrly Amount	Yrly.	Yrly \$ inc.	Yrly % inc.
13,000/52,000 gallons										
Minimum in Advance	1	\$83.94	\$83.94	\$335.76	1	\$89.82	\$89.82	\$359.26	\$23.50	
Excess Water	8	\$8.02	\$64.16	\$256.64	8	\$8.58	\$68.65	\$274.60	\$17.96	
State Surcharge 1	13	\$0.11	\$1.37	\$5.48	13	\$0.11	\$1.37	\$5.48	\$0.00	
State Surcharge 2	13	\$0.17	\$2.16	\$8.65	13	\$0.17	\$2.16	\$8.65	\$0.00	
Sewer Charge- usage	13	\$17.20	\$223.59	\$894.35	13	\$18.18	\$236.38	\$945.50	\$51.16	
Sewer Debt Flat Fee	1	\$38.02	\$38.02	\$152.08	1	\$38.02	\$38.02	\$152.08	\$0.00	
Sewer Debt Usage Fee	13	\$6.49	\$84.37	\$337.48	13	\$6.49	\$84.37	\$337.48	\$0.00	
			\$497.61	\$1,990.44			\$520.77	\$2,083.06	\$92.62	4.65%

	Unit	Rate	Qtrly Amount	Yrly.	Unit	Rate	Qtrly Amount	Yrly.	Yrly \$ inc.	Yrly % inc.
16,000/64,000 gallons										
Minimum in Advance	1	\$83.94	\$83.94	\$335.76	1	\$89.82	\$89.82	\$359.26	\$23.50	
Excess Water	11	\$10.16	\$111.76	\$447.04	11	\$10.87	\$119.58	\$478.33	\$31.29	
State Surcharge 1	16	\$0.11	\$1.69	\$6.75	16	\$0.11	\$1.69	\$6.75	\$0.00	
State Surcharge 2	16	\$0.17	\$2.66	\$10.65	16	\$0.17	\$2.66	\$10.65	\$0.00	
Sewer Charge- usage	16	\$17.20	\$275.18	\$1,100.73	16	\$18.18	\$290.92	\$1,163.69	\$62.96	
Sewer Debt Flat Fee	1	\$38.02	\$38.02	\$152.08	1	\$38.02	\$38.02	\$152.08	\$0.00	
Sewer Debt Usage Fee	16	\$6.49	\$103.84	\$415.36	16	\$6.49	\$103.84	\$415.36	\$0.00	
			\$617.09	\$2,468.37			\$646.53	\$2,586.13	\$117.76	4.77%

