



**TOWN COUNCIL MEETING**  
**Jamestown Town Hall**  
**Rosamond A. Tefft Council Chambers**  
**93 Narragansett Avenue**  
**Tuesday, July 5, 2022**  
**6:00 P.M.**

**THIS MEETING WILL BE CONDUCTED IN PERSON ONLY.**

**THIS MEETING WILL BE LIVE STREAMED:** To view the meeting with no interaction:  
<http://158.123.195.41/OTRMedia/Town2020/Others2020/StreamPrimJtown.html>

*The public is welcome to participate in this Town Council meeting. Open Forum offers citizens the opportunity to clarify an item on the agenda, address items, not on the agenda, or comment on a communication or Consent Agenda item. Citizens are welcome to speak to the subject of a Public Hearing and are allowed to speak at the discretion of the Council President or a majority of Councilors present, or at other times during the meeting, in particular during New or Unfinished Business.*

*Anyone wishing to speak should use the microphone at the front of the room, stating their name and address for the record; comments must be addressed to the Council, not the audience. The Town Council hopes that citizens and Councilors alike will be respectful of each other's right to speak, tolerant of different points of view, and mindful of everyone's time.*

*Attachments for items on this meeting agenda are available to the public on the Town website at:*  
<https://jamestownri.gov/town-government/town-council/town-council-meetings-minutes/2022-meetings-minutes>

**I. ROLL CALL**

**II. CALL TO ORDER, PLEDGE OF ALLEGIANCE**

**III. EXECUTIVE SESSION**

*The Town Council may seek to enter into Executive Session for review, discussion, and/or potential action and/or vote on the following:*

- A) Review, Discussion, and/or Action and/or Vote in Executive Session and/or open session pursuant to RIGL § 42-46-5(a) Subsection (2) Pending or Potential Litigation in regards to 91 Carr Lane

**OPEN SESSION WILL BEGIN AT 6:30 PM**

**IV. OPEN FORUM**

*Comments are not limited to items on this agenda. However, items not on this agenda will only be heard and not acted upon by the Town Council. Note: Section 42-46-6 of the Open Meetings Act and Department of the Attorney General Advisory Opinions relevant to this item on any public body meeting agenda specifically prohibit the Town Council from discussing, considering, or acting on any topic, statement or question presented. The Town Council may, if warranted, refer such matters to an appropriate committee, to another body or official, or post the matter for consideration at a properly-noticed, future meeting.*

- A) Scheduled request to address  
B) Non-scheduled request to address

V. **ACKNOWLEDGEMENTS, ANNOUNCEMENTS, PRESENTATIONS, RESOLUTIONS, AND PROCLAMATIONS**

- A) None

VI. **PUBLIC HEARINGS, LICENSES, AND PERMITS**

*The Town Council will review each license application and vote on it individually. All approvals for licenses and permits are subject to the resolution of debts, taxes, and appropriate signatures as well as, when applicable, proof of insurance.*

A) **Public Hearings**

- 1) Proposed Amendments to the Code of Ordinances, Chapter 10, Animals, Article I -In General; Sections 1-2; Article III Dogs and Cats, Section 10-73. These Amendments are proposed to update and modernize the existing Dog Leash and Dog At Large ordinance

B) **Town Council Sitting as the Alcoholic Beverage Licensing Board.**

- 1) The Town Council of the Town of Jamestown, being the Licensing Board in said Town as provided under Title 3, Pursuant to Title 3 Chapter 7 of the General Laws of Rhode Island 1956, and as amended, the following license application has been received under said Act for a one-day license(s) on the following dates: **July 12<sup>th</sup>, July 21<sup>st</sup>, August 18<sup>th</sup>, and August 26<sup>th</sup>**, at the Jamestown Arts Center:

**CLASS F (NON-PROFIT)**

Jamestown Arts Center  
18 Valley Street  
Jamestown, RI 02835

- a) Review, Discussion, and/or Action and/or Vote for Approval of the **CLASS F (NON-PROFIT) LIQUOR LICENSE**

**The Town Council Adjourns from sitting as the Alcoholic Beverage Licensing Board**

C) **Licenses and Permits**

- 1) **One Day Event/Entertainment License:** All One-Day Entertainment license application approvals are subject to any COVID-19 protocols in effect at the time of the event; Review, Discussion, and/or Take Action and/or Vote for the following:
- a) Applicant: Jamestown Arts Center  
Event: (see application)  
Date(s): July 12<sup>th</sup>, July 21<sup>st</sup>, July 22<sup>nd</sup>, August 6<sup>th</sup>, August 9<sup>th</sup>, August 18<sup>th</sup>, August 26<sup>th</sup>, and September 9<sup>th</sup>  
Time: (see application)  
Location: Jamestown Arts Center
- b) Applicant: Jamestown Striper Club  
Event: Jamestown Striper Club's Kids Fishing Derby  
Date: August 13<sup>th</sup>, 8 a.m. – 11:00 a.m.  
Location: North Pond Reservoir

- c) Applicant: Jamestown Senior Center/Town of Jamestown  
 Event: Annual Senior Picnic at Getty  
 Date: Wednesday, August 17, 2022, 12 p.m.- 2 p.m.  
 Location: Ft. Getty Pavilion
- d) Applicant: Jamestown Ukraine Relief Project  
 Event: Sunflower Family Festival  
 Date: Saturday, August 27, 2022, 10 a.m. – 2 p.m.  
 Location: Lawn Avenue School grounds\*

\*contingent on approval from the Jamestown School Department

- 2) **Vendor/Peddler One-Day License:** All One-Day Vendor/Peddler license application approvals are subject to any COVID-19 protocols in effect at the time of the event; Review, Discussion, and/or Take Action and/or Vote for the following:
  - a) Applicant: The Rotary Club of Jamestown  
 Date: Saturday, August 6, 2022, 8 a.m.- 12:30 p.m.  
 Location: East Ferry

**VII. COUNCIL, ADMINISTRATOR, SOLICITOR, COMMISSION/COMMITTEE COMMENTS & REPORTS**

*Please Note the Following Items are Status Reports and Matters of Interest to the Council and are for Informational Purposes unless Indicated Otherwise:*

- A) Town Administrator’s Report: Jamie A. Hainsworth  
**No report at this time.**

**VIII. UNFINISHED BUSINESS**

- A) Review, Discussion, and/or Action and/or Vote: Administrative Subdivision of the application of Palo Alto LLC, to move lot lines between Plat 2 Lots 234 and 302 subject to conditions
  - 1) Jamestown Planning Commission findings and conditional approval letter
  - 2) Draft Road Maintenance Agreement
- B) Review, Discussion, and/or Action and/or Vote: Authorize Town Administrator Hainsworth to sign the NAGE 69 contract agreement, effective July 1, 2022 – June 30, 2025.
- C) Review, Discussion, and/or Action and/or Vote: To approve changes and adjustments to the Department Directors and Non-Union Personnel Manual, effective July 1, 2022.
- D) Review, Discussion, and/or Action and/or Vote: Jamestown Golf Course Clubhouse – Usage proposal
  - 1) Memorandum from Parks and Recreation Director DeFalco, usage proposal, and draft Jamestown Community Group Application

**IX. NEW BUSINESS**

- A) Review, Discussion, and/or Action and/or Vote: Jamestown Police Use of Body Worn Cameras- Grant Program Brief

**X. ORDINANCES, APPOINTMENTS, VACANCIES, AND EXPIRING TERMS**

- A) Ordinances; Discussion and Possible Action to *Order to Advertise* in the Jamestown Press; Notice of a Public Hearing for Proposed Amendments to the Code of Ordinances, Chapter 14- Buildings and Buildings Regulation, Article V. Short Term Rentals, Sec. 14-80 thru 14-94-100. These Amendments are proposed based on comments received during the public hearing.

- B) Appointments, Vacancies, and Expiring Terms; Review, Discussion, and/or Action and/or Vote:

- 1) Jamestown Bike Committee: Ad-hoc committee
  - a) Jamestown Bike Committee charge: Review, Discussion and or Action, and/or Vote to amend the charge by increasing the number of members to include two (2) representatives from the Rolling Agenda group and four citizens-at-large; and/or other recommendations
  - b) Letter of Interest for appointment
    - i) James Schewe
    - ii) Jeremy Collie
    - iii) Steve Engberg
    - iv) John Hammel
    - v) Michael Hill
    - vi) Richard Smith
    - vii) Jonathan Valente
- 2) Jamestown Tree Committee: One (1) unexpired 3-year term ending December 31, 2022. Review, Discussion, and or Action, and/or Vote: to schedule an interview for August 22, 2022, Town Council Meeting.
  - a) Letter of Interest for appointment
    - i) Donna Repko
- 3) Jamestown Zoning Board of Review: Alternate member One unexpired one-year term ending December 31, 2022; Review, Discussion, and or Action, and/or Vote: to *Order to advertise a vacancy*
  - a) Letter of Resignation
    - i) Alex Finkelman

## **XI. CONSENT AGENDA**

*An item on the Consent Agenda need not be removed for simple clarification or correction of typographical errors. Approval of the Consent Agenda shall be equivalent to the approval of each item as if it had been acted upon separately for review, discussion, and/or potential action and/or vote. A Consent Agenda item or items may be removed by the Town Council for review, discussion, and/or potential action and or vote.*

- A) Town Council Meeting Minutes
  - 1) April 18, 2022(Executive Session- sealed)
  - 2) May 16, 2022(Regular Meeting)
  - 3) May 24, 2022 (Special Meeting)
  - 4) June 6, 2022 (FTM)
  - 5) June 13, 2022 (Special Meeting)
  - 6) June 21, 2022 (Executive Session- sealed)
  - 7) June 21, 2022 (Regular Meeting)
  
- B) Minutes of Boards/Commissions/Committees
  - 1) Affordable Housing Committee (May 17, 2022)
  - 2) Harbor Commission (May 11, 2022)
  - 3) Planning Commission (June 1, 2022)
  - 4) Zoning Board of Review (May 24, 2022)

## **XII. COMMUNICATIONS, PETITIONS, AND PROCLAMATIONS AND RESOLUTIONS FROM OTHER RHODE ISLAND CITIES AND TOWNS**

*The Council may acknowledge any of the listed Communications and Proclamations and Resolutions. Should any member wish to have a conversation on any of the matters, the item will be placed on a future agenda for review, discussion, and/or potential action and/or vote.*

- A) Communications Received:
  - 1) Copy of Memorandum to Town Administrator Hainsworth  
From: Chief Edward A. Mello  
Dated: June 4, 2022  
Re: Lawn Avenue parking
  
  - 2) Copy of Letter to: Town Council  
From: Lois Migneault  
Dated: June 24, 2022  
Re: Jamestown Invasive Plant Public Awareness Campaign
  
  - 3) Copy of Letter to: Town Council  
From: Gwendolyn Sorrell (5<sup>th</sup>-grade student at Jamestown Schools)  
Re: Dog Park in Jamestown
  
  - 4) Copy of Letter to: Town Council  
From: Zach Roberts (5<sup>th</sup>-grade student Jamestown Schools)  
Dated: June 22, 2022  
Re: Health of bees/Prohibit the use of Neonicotinoids
  
  - 5) Copy of Letter to: Town Council  
From: Cameron Swistak (5<sup>th</sup>-grade student at Jamestown Schools)  
Dated: June 22, 2022  
Re: Dog Park in Jamestown

- 6) Copy of Letter to: Town Council  
From: James Silveira (5<sup>th</sup>-grade student at Jamestown Schools)  
Re: Bike path recommendation
- 7) Copy of Letter to: Town Council/Department of Transportation  
From: Flannery Freeman (5<sup>th</sup>-grade student Jamestown Schools)  
Re: Bike path recommendation
- 8) Copy of Letter to: Jamestown School Committee  
From: Celia Flaherty (5<sup>th</sup>-grade student at Jamestown Schools)  
Dated: June 22, 2022  
Re: Jamestown School recess area concern
- 9) Copy of Letter to: Jamestown School Committee  
From: Leslie O'Donnell (5<sup>th</sup>-grade student Jamestown Schools)  
Dated: June 23, 2022  
Re: Jamestown School black top (recess area concern)
- 10) Copy of Letter to: Jamestown School Committee  
From: Alex DeMolles (5<sup>th</sup>-grade student at Jamestown Schools)  
Dated: June 23, 2022  
Re: Jamestown School courtyard (recess area concern)
- B) Proclamations And Resolutions From Other Rhode Island Cities And Towns
  - 1) Town of Barrington, Resolution in Support of Legislation Restoring Funding for the State Aid to Libraries to the Full 25 Percent
  - 2) Resolution of the Barrington Town Council, Celebrating the Month of June as Barrington Pride Month, Honoring LGBTQIAP+ Residents and Centering Trans Youth

### **XIII. ADJOURNMENT**

***Pursuant to RIGL § 42-46-6(c), Notice of this meeting shall be posted on the Secretary of State's website and at the Town Hall and the Jamestown Philomenian Library. Notice is also posted at the Jamestown Police Station and on the Internet at [www.jamestownri.gov](http://www.jamestownri.gov).***

ALL NOTE: If communications assistance is needed or other accommodations to ensure equal participation, please call 1-800-745-5555, or contact the Town Clerk at 401-423-9800, via facsimile to 401-423-7230, or email to rfagan@jamestownri.net not less than three (3) business days prior to the meeting.

*Posted on the RI Secretary of State's website on June 30, 2022*