

Town of Jamestown

Town Clerk's Office
Town Hall, 93 Narragansett Avenue
Jamestown, Rhode Island 02835-1199
401-423-7200 • Fax 423-7230
email: cfernstrom@jamestownri.net

Cheryl A. Fernstrom, CMC
Town Clerk
Probate Clerk

Holiday and Peddler License Renewal Application

Please include:

- Holiday Application Fee: \$20.00
- Peddler Application Fee: \$25.00
- Department of Health Certificate
- Retail Sales Tax Permit
- \$1,000,000.00 Insurance Policy

License Holder:

Permit for the Period of: March 1, 2015 to February 28, 2016

Corporate Name: A. B. Munroe Dairy, Inc.

Doing Business As: (dba) A.B. Munroe Dairy

Location of Business: Island-Wide

Business Phone: 438-4450 **RI Retail Tax ID #:** 050260544

Hours of Operation: 3:30 am to 5:00 pm

Business Address/Mailing Address & Phone Number (if different from above):

151 North Brow Street, East Providence, RI 02914

Partnerships & Corporations: Please list names, addresses & dates of birth for all partners and principal officers/stockholders:

<u>Name</u>	<u>Address</u>	<u>Date of Birth</u>
R.C. Armstrong, Jr.	120 Perryville Rd., Rehoboth, Ma 02769	06/28/1950

Type of Operation: (restaurant, bakery, gift shop, etc.)

Food & Dairy Sales

Signature of Applicant: 

Tax & Water Assessments must be paid to date prior to any Town Council Action.

All licenses are subject to the resolution of debts, taxes and appropriate signatures.

RECEIVED
TOWN OF JAMESTOWN, R.I.
JAN 14 AM 11:05

TOWN OF JAMESTOWN

Town Clerk's Office
93 Narragansett Avenue
Jamestown, RI 02835
423-7200 ~ Fax: 423-7230

For Office Use Only

Application Fee: \$ 45

Paid/Date: 1-14-15 pd

Insurance Policy: ✓

Approval: Please Sign & Date

Chief of Police: [Signature] 1-20-2015

Fire Chief: [Signature] 1.30.15

Zoning Official: [Signature] 1-28-15

Water & Sewer Clerk: [Signature] 1/15/15

Tax Collector: [Signature] 1/15/15

Public Works Director: [Signature] 1-22-15

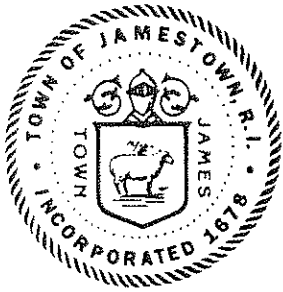
Director of Parks & Recreation: [Signature] 1-29-15



This application has been **GRANTED/DENIED** by the Jamestown Town Council at a meeting held on the _____ day of _____, 2014 for the period of **March 1, 2015 to February 28, 2016.**

Issued: _____

Cheryl A. Fernstrom, CMC, Town Clerk



Town of Jamestown

Tax Assessor

93 Narragansett Avenue

Jamestown, Rhode Island 02835

401-423-9802

January 20, 2015

Andrew Nota
Jamestown Town Administrator
93 Narragansett Avenue
Jamestown, RI 02835

Re: Revaluation Recommendation

Dear Mr. Nota:

On January 16, 2015 we opened the following four bids for our Statistical Revaluation of property values as of December 31, 2015:

Tyler Technologies	\$70,100
Northeast Revaluation	\$60,000
Ron L. Beaulieu & Co.	\$59,500
VGSI (Vision)	\$52,400

As our current CAMA vendor, Vision has provided us with professional revaluation services since 2009. They are the largest New England based provider of revaluation services and software, with their CAMA software installed in 450 assessing offices, including 30 in the State of Rhode Island. They have completed 200 valuation projects throughout New England, with 25 in Rhode Island, during the last five years using Vision software. Their Project Manager, Steve Ferreira, is familiar with our community, having managed our previous two revaluation projects, in 2009 and 2012. He has over 30 years of revaluation experience/supervision, specializing in waterfront communities.

Vision is highly regarded in the assessment community, with strong customer references. Fifty percent of Vision's clients have been with them for over 20 years. In addition, they possess the financial resources and requisite skills to successfully complete our project. Therefore, it is my recommendation that we award the contract for this project to the low bidder, Vision Government Solutions, Inc. (VGSI) at a price of \$52,400.

Respectfully,

Kenneth Gray

Tax Assessor

RECEIVED
TOWN OF JAMESTOWN, R.I.
15 JAN 29 PM 3:19

CERTIFICATE OF RECOGNITION

This certificate is awarded to

JAMESTOWN TREE PRESERVATION AND PROTECTION COMMITTEE

James Rugh-Chair, Anthony Antine- Vice Chair, Lydia Thomas-Secretary, David Frank, Dick Lynn, Lois Migneault, John Collins, Paula Samos

for an exceptional committee whose work provides innovative leadership in advancing sustainable community forestry efforts for the Town of Jamestown.

RHODE ISLAND TREE COUNCIL



Doris Alberg
Doris Alberg, Chairwomen

Robin Enos
Robin Enos, Community Outreach Coordinator

10/25/14
Date

10/25/14
Date

**STATE PLANNING COUNCIL
STATEWIDE PLANNING PROGRAM
RHODE ISLAND DEPARTMENT OF ADMINISTRATION
One Capitol Hill
Providence, RI 02908-5870**

**PUBLIC NOTICE
MAJOR AMENDMENT TO THE TRANSPORTATION IMPROVEMENT PROGRAM**

Amendment # 5 is being proposed to the FY 2013-2016 Transportation Improvement Program (TIP) for the State of Rhode Island, as adopted by the State Planning Council on July 12, 2012.

The amendment has been requested by the Rhode Island Public Transit Authority. This proposed TIP amendment realigns programs to reflect new categories of funding under Moving Ahead for Progress in the 21st Century, distributes new and increased apportionments, carries forward funding from the FY09-12 TIP and shifts funds to match agency priorities. This amendment will affect the Transit Program of the TIP.

The proposed amendment is available for review at the R.I. Statewide Planning Program Office, One Capitol Hill, Providence, RI, between 8:30 a.m. and 4:00 p.m., Monday through Friday and at the Program's website at www.planning.ri.gov. A copy may also be obtained by calling (401) 222-7901.

The State Planning Council's Transportation Advisory Committee (TAC) will conduct a public hearing of the proposed major amendment at its meeting scheduled for:

Thursday, January 22, 2015 at 6:30 p.m.
Conference Room A, Second Floor
RI Department of Administration

All persons may present their views on this amendment in person, through a representative, or by filing a written statement with the Secretary of the State Planning Council, One Capitol Hill, Providence, RI 02908. All comments on the TIP amendment must be received by the close of the hearing on January 22, 2015.

This meeting place is accessible to individuals with disabilities. Any individual requiring a reasonable accommodation in order to participate in this meeting should contact Thomas Mannock, Ph.D at 401-222-6377 (voice) or #711 (R.I. Relay) 5 business days in advance of the meeting. Any individual requiring the services of a spoken language interpreter to participate in this meeting should contact Michael Moan at (401) 222-1236 (voice) at least five (5) business days prior to the meeting. Public transit schedule information for the public hearings is available from RIPTA at (401)781-9400 or www.ripta.com.



Kevin M. Flynn
Secretary
State Planning Council
December 22, 2014

1735 Market Street, 51st Floor
Philadelphia, PA 19103-7599
TEL 215.665.8500
FAX 215.864.8999
www.ballardspahr.com

H. David Prior
Tel: 215.864.8500
Fax: 215.864.8999
prior@ballardspahr.com

January 8, 2015

Members of Town Council
c/o Cheryl Fernstrom, Town Clerk
93 Narragansett Avenue
Jamestown, RI 02835

Re: Newport Pell Bridge Proclamation

Dear Members of Council,

John Murphy forwarded your Proclamation thanking us for our efforts toward making the Newport Pell Bridge safe. The Proclamation was wholly unexpected and a very nice surprise.

We are honored and humbled by your kind recognition. We were blessed to have had John's compassionate and wise counsel and help throughout this process. We are most grateful that a median barrier on the Bridge will be a reality soon. The barrier will save lives.

None of this would have happened without your help and leadership. The support of the Town of Jamestown and the Town Council Resolution demanding a barrier and the enforcement of the traffic laws were the catalyst for positive change. You also urged other Cities and Towns in Rhode Island to support the cause, and adopt Bridge safety resolutions, and they did. Your support also helped convince Jamestown's elected state representatives to sponsor, and the General Assembly to enact, state legislation mandating a barrier and other safety measures. All of this was critical to convincing RITBA that it finally needed to act, to install a median barrier and to protect the public.

This process was a great example of civic engagement and positive local support from elected officials and a caring community. This is why my brother Kenny was proud to be a Citizen of Jamestown. Kenny loved Jamestown and it loved him back. The barrier will be a fitting memorial to both Kenny and Kathy Meunier.

Thank you from the bottom of my heart for your compassion and assistance. Our two families are most grateful for your help and your acknowledgement of what was truly a team effort.

Sincerely,



David Prior

cc: John Austin Murphy, Esq.
Marjorie Prior
Katherine Bealieu
Richard Meunier

RECEIVED
TOWN OF JAMESTOWN, R.I.
15 JAN 13 AM 8:54

Jamestown School Department
76 Melrose Avenue
Jamestown, Rhode Island 02835



Telephone (401) 423-7020
Fax (401) 423-7022
TTY Relay 1-800-745-5555

J

Nathaniel Edmunds
Principal, Lawn School

Carol A. Blanchette
Superintendent

Kenneth A. Duva
Director of Student Services

Carole L. Melucci
Principal, Melrose School

Jane Littlefield
Director of Finance

January 22, 2015

Members of the Jamestown Town Council
and Mr. Andrew Nota, Town Administrator
Jamestown Town Hall
93 Narragansett Avenue
Jamestown, RI 02835

Dear Town Council Members and Mr. Nota,

In the spirit of effective School Committee/Town Council communication, I encourage you to attend the Jamestown School Committee's meetings on the FY '16 School Department Budget. The schedule is as follows:

Thursday, January 29, 7:00 p.m. at the Melrose Learning Support Classroom
Superintendent's Presentation of Proposed FY '16 Budget

Thursday, February 4, 7:30 p.m. at the Melrose Learning Support Classroom
Budget Workshop

Thursday, February 5, 7:00 p.m. at the Melrose Learning Support Classroom
Budget Workshop

Thursday, February 11, 7:00 p.m. at the Melrose Learning Support Classroom
Budget Workshop

(if needed) Thursday, February 12, 7:00 p.m. at the Melrose Learning Support Classroom
Budget Workshop

I am so pleased to be a part of this outstanding school community, and look forward to working with all of you.

Sincerely,

Carol A. Blanchette
Superintendent

Jamestown Schools: A School Community Partnership

The Jamestown School Department, in partnership with the community, provides a respectful environment that challenges each child to fulfill his/her unique potential, and to develop the knowledge and skills necessary to become active and engaged 21st century learners and citizens.



JAMESTOWN FIRE DEPARTMENT

INCORPORATED 1897



Telephone 401/423-0062
Fax 401/423-7278

50 Narragansett Avenue
Jamestown, RI 02835

To : Andrew Nota
Town Administrator

From : Howard F. Tighe
Deputy Fire Chief

Re : ALS Program Update

Per-Diem Provider Selection Process:

In coordination with the Finance Department an advertisement was placed in the local newspapers soliciting ALS per-diem providers for our Department. The required qualifications for the positions were a candidate must be a Rhode Island licensed EMT-Cardiac or EMT-Paramedic with extended skills of Endotracheal Intubation, Advanced Cardiac Life Support, 12-Lead ECG Interpretation and they must have experience as an ALS provider in a municipal 911 EMS or Fire Department service. Preferred qualifications also included experience in Training, Pediatric Advanced Life Support and CPR and EMT Instructor.

We received twenty-four applicants for the position of ALS per-diem provider. We conducted interviews with all candidates during the first week of November. The interview committee was made up of four internal EMS members of the Department. An invitation was extended to the Town Administrator and Finance Director to sit on the panel as well.

After the interviews the panel selected fourteen candidates to offer a per-diem position to. All fourteen have accepted the offer.

Nine of the candidates are EMT-Paramedic certified and five are EMT-Cardiac certified. All candidates have all of the required qualifications and have experience in Training. We conducted background checks on the candidates and received approval from the State of Rhode Island and our Medical Director for them to work in our EMS system.

We plan on maintaining an eligibility list if needed for future openings in the ALS per-diem roster. We have made it very clear to all of our internal providers and the ALS per-diem candidates that the overall objective is to enhance the capabilities of care we can provide patients, have the ability to treat and transport patients to the appropriate emergency medical facility based upon the patient needs and provide shift based training to enhance the confidence and techniques of our responders.

Our internal responders who want to work towards becoming an ALS per-diem responder will be required to meet a standard set of requirements. This process includes certification at various ALS levels of care, having several hours of patient care contact, approval of the Deputy Chief of EMS, the Medical Director and the Department of Health.



TOWN OF JAMESTOWN

93 NARRAGANSETT AVENUE

P.O. Box 377

JAMESTOWN, RHODE ISLAND 02835

Town Offices - 423-7201

Fax - 423-7229

TO: HONORABLE TOWN COUNCIL
FROM: ANDREW E. NOTA, TOWN ADMINISTRATOR *AEN*
SUBJECT: TOWN ADMINISTRATORS REPORT
DATE: January 29, 2015

The following information is provide as part of the February 2015 Administrators report.

1) Storm Operational Recap: Winter Storm Juno

Public Works Department: In its preparation to address the extreme conditions of the anticipated winter storm, the Town staff under Mike Gray's direction engaged in the following pre, during and post storm functions. Employees of the Public Works Department (DPW) arrived at their regular time at 7:00 AM on Monday January 26th. During the day they prepared trucks, plows and stocked supplies for the storm. A 65 KW trailer mounted generator was rented from ATS equipment to provide electrical service to the Town Hall in the first such event that an alternate power source would be used to power the building, in case of a power loss. Jack's electric provided the necessary electrical servicing of the generator when it arrived at the Town Hall. All other municipal and school department facilities with generators were tested and fueled prior to the storm. Contact was made with multiple private vendors to schedule backhoes and loaders to assist with clearing roads and moving snow on Tuesday. Ben Brighton, RAM Construction, Conanicut Marine Services, and KM Gladding provided equipment to assist the DPW in clearing roads and the school parking lots.

Light snow began falling during the evening on Monday with heavier bands starting at 8:00 pm. The DPW had 10 pieces of equipment on the road that included 8 trucks, a backhoe and loader. Contractors provided three (3) additional backhoes and a skid steer loader beginning at daybreak on Tuesday. Private contractors worked approximately 12 hours on Tuesday assisting with large drifts, dead ends, intersections, and the school parking lots. DPW Crews completed snow removal by 10 pm on Tuesday night. DPW Crews returned to work at 6:00 am on Wednesday clearing drifting snow, opening intersections, widening roadways and to finish snow removal from the school parking lots. Crews were able to leave at their normal time, 3:30pm on Wednesday.

DPW crews and recreation staff came in at 11:00 pm on Wednesday evening and worked until 7:00 am on Thursday to clear snow from the sidewalks on Narragansett Avenue between Howland Avenue and Conanicus Avenue. The snow was piled behind the parking area on Conanicus Avenue at East Ferry. Fortunately there were no trees down or power outages reported. The DPW had no major equipment issues during the storm. There is no damage to report of public buildings, properties, or Harbor Assets.

To date, approximately \$11,500 in overtime was required during the event specific to DPW operations. Additional storm related costs are presently being calculated as part of an overall state-wide effort in determining overall state and county costs, pending a future determination regarding a Rhode Island Federal emergency declaration. Additional costs estimates will also include, material equipment, contractors, provisions, and volunteers for storm and public safety functions, etc.

Public Safety: In the area of community-wide emergency management, Chief Mello provided the required leadership and direction necessary to organize the various community agencies that would be most involved and impacted by this event. Storm preparation began on Sunday, January 25th with the first of several Code Red community-wide messages warning residents of the impending storm. A meeting of the EMA committee was called on Monday, January 26th at 10:00am at the Police Station of the various law enforcement, Fire/EMS, administrative, municipal, school, housing, and other support agencies. At 3:00pm the emergency operations center (EOC) was opened and staffed at the Police Station with Jamestown being an active participant of the state-wide Web EOC system. Additional police and dispatch personnel were brought in to assist during the event. On Monday, the Governor ordered all bridges and roads in the state closed until further notice. The emergency shelter plan was in place and ready to be exercised, if needed, with shelter volunteers in place to assist with the main shelter at the Melrose School and the pet shelter at the Lawn School. A second Code Red storm update was released community-wide with approximately 2500 confirmed phone contacts. Later in the day it was announced that Jamestown Schools would be closed on Tuesday, January 27th.

On Tuesday, the EOC remained open at the Police Station with various statewide conference calls occurring with coordination with the Governor's office, RIEMA, National Grid, the Red Cross and other emergency agencies. The shelter remained ready to open with coordination continuing amongst the volunteers, under the guidance of the shelter coordinator, Council member Tighe. Approximately 95 at-risk residents were contacted directly by the Police Department to assess their immediate needs and to ensure their safety during the event. As crews continued to clear roadways in the community and improved storm assessments were received by the Town staff, a decision was made to close the Jamestown Schools on Wednesday, January 28th. The Governor heeded the input from communities throughout Rhode Island and kept the travel ban in place until 8:00pm on Tuesday evening. This decision greatly improved the safety and ability of road crews to clear the roadways in a much more efficient, safe and effective manner. At 7:00pm the EOC was demobilized at the Police Station, although additional staffing remained in place until Wednesday evening to address any additional storm related support.

On Wednesday, January 28th crews reported back to work at 6:00am and later reported back to work again at 11:00pm to assist with snow removal from sidewalks in the more heavily traveled areas of town. Crews began preparation for the next two anticipated snow falls, including one on Friday evening January 30th and the second on Monday, February 2nd. During this event approximately 108 hours of overtime was required for the Police Department at an estimated cost of \$4,600.

In speaking with many of the Town staff regarding this storm event and the long hours worked, they stated that this is what they get paid to do. I would not technically disagree, although I would add, that in this type of crisis situation, it is important to remember that the staff also have family, friends and relatives at home and at times in harms way. In my observations during the event, it is without question that the difference here was the commitment of the town staff, at all levels, in all disciplines, that afforded Jamestown residents access to the various town and public

safety services that they may have needed during this type of community emergency. I would like to personally thank the entire staff, community agencies and volunteers that came together to work this storm event and applaud them for their professionalism, pride and commitment to the Jamestown community.

2) ADA Accessibility Update:

The installation of ADA compliant electric door opening mechanisms and the replacement of the exterior doors on the front of the Police Station has been completed. Town staff will be continuing their assessment of other municipal facilities in the community that may require similar ADA improvements.

3) Harbor Commission Budget Discussion:

At the January meeting of the Harbor Commission, a budget discussion ensued regarding the proposed Capital and Operating budget recommendations for the 2015-2016 fiscal year. In this discussion, various operational changes in the budget were noted, with much discussion addressing the recent change in projected revenue, with the Council having established a waterfront reserve fund dedicated to assist in funding waterfront projects throughout the community. The use of this fund has been broadened with this change to support not only Harbor projects, although it remains available to supplement Harbor projects upon the direction of the Council. The one change worthy of mention is that the Commission previously utilized Harbor Funds and Town Capital funds alone to support Harbor designated capital projects, albeit the Town Council would make the final decision as part of the budget approval process. Today, that process has been slightly changed, to include, Harbor Funds, Waterfront Reserve Funds and Town Capital funds. Questions arose during the public discussion specific to the proposed rate increases in select revenue categories, the need and justification for said increases and the overall transparency of the process. As part of the discussion it was noted for the committee members and residents in attendance that the guiding documents and policies/regulations that the committee is following in this review and budget development, includes the recently approved Harbor Ordinance/Harbor Management Plan and the newly established Harbor Asset Inventory. These two documents provide the basis upon which the Harbor Commission is to develop the annual harbor budget. These documents have been fully vetted through a transparent public hearing and discussion process and ultimately approved by the CRMC Council this past fall. The Commission ultimately decided to review the budget development and rate setting process until the Commissions next meeting scheduled on February 11th meeting.

4) Turnpike and Bridge Authority:

The Turnpike and Bridge Authority has tentatively scheduled a community informational meeting regarding the Newport Bridge median barrier installation project for Tuesday evening, March 3rd at 6:00pm here at Town Hall. This is a tentative meeting and as the schedule and overall need for the meeting is solidified, additional information will be provided. A similar meeting is being planned in Newport during the month of February. This project involves the installation of a portable concrete sectioned barrier along the full center line of the bridge. The contract has been awarded to Aetna Bridge Company at a cost not to exceed \$6,586,275.

Please advise if you should have any questions or require additional information on any of the matters noted.



TOWN OF JAMESTOWN

93 NARRAGANSETT AVENUE

P.O. Box 377

JAMESTOWN, RHODE ISLAND 02835

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Please advise if you should have any questions or require additional information on any of the matters noted.

**Town of
Jamestown, Rhode Island**

PO Box 377
Jamestown, RI 02835- 1509
Phone: (401) 423-7220
Fax: (401) 423-7229



Date: January 15, 2015

To: Andrew Nota
Town Administrator

From: Michael Gray
Public Works Director

RE: Bid Award
Carpet Replacement Project
Jamestown Philomenian Library

The annual budget included capital funding to replace carpet at the Jamestown Philomenian Library. The request for bids included two (2) items: one for a lump sum cost to replace the carpet in the meeting room, lobby and hall and the second as an add/alternate to replace the carpet in the two study rooms.

Bids were advertised for the project and received on December 17, 2014 where they were opened and read in public. One Bid was received as listed below:

Island Carpet Tile & Hardwoods

Item No. 1: Carpet Replacement-Meeting Room, Lobby, Hall	\$11,500
Item No. 2: Add/Alternate - Carpet Replacement- Study Rooms	\$ 1,595

Total Bid	\$13,095
-----------	----------

I have reviewed the bid received and I am recommending that the carpet replacement project at the Jamestown Philomenian Library be awarded to **Island Carpet Tile & Hardwoods for an amount not to exceed \$13,095.**

B.J. Whitehouse
61 Steamboat Street
Jamestown, RI 02835
401-423-1574

Andrew Nota
Jamestown Town Manager
Town Hall
93 Narragansett Avenue
Jamestown, RI 02835

December 29, 2014

Mr. Nota,

It is my pleasure to announce the donation of new Kawai console piano to the Town of Jamestown. Over thirty generous donors contributed enough money to purchase and deliver the piano this past December 6 to the Recreation Center. In addition, Avery Piano Company removed the old upright from the Center. Following the delivery a local cabinetmaker installed a storage cabinet for the piano as well as steel shelving that is intended for use by the Recreation Department.

The piano is open for use by members of the community at the Recreation Center with only a few stipulations; an adult needs to be present and the piano is to be returned to the cabinet as soon as the event is over, and, a padded cover (that was part of the purchase) must be used when the piano is not being played.

Janet Grant and I headed the fund-raising with strong support from the Jamestown Community Chorus. In fact, the Chorus has taken on the responsibility of maintaining and tuning the piano as needed throughout the years. Keys will be made available to the Recreation staff and it is hoped that the piano will last for generations of Jamestown musicians.

Regards,



B.J. Whitehouse