

## **Town Council Minutes January 18, 2022**

### **I. ROLL CALL**

A regular meeting of the Jamestown Town Council was held on January 18, 2022. This meeting was held pursuant to the Executive Order No. 22-01, executed by Governor Daniel J. McKee and was teleconferenced via Zoom. The public access code to participate by phone was 1 (646) 876-9923 or 1 (301) 715-8592 Meeting ID 849 5505 0418. To participate by computer or mobile app: <https://us06web.zoom.us/j/84955050418>. Town Council Members present were as follows: Nancy A. Beye, Mary Meagher, Eric G. Brine, Michael G. White, and Randall White. Also present Town Administrator Jamie A. Hainsworth, Police Chief Edward Mello, Fire Chief James Bryer, Finance Director Christina Collins, Public Works Director Michael Gray, Town Planner Lisa Bryer, Parks and Recreation Director Raymond DeFalco, Town Solicitors Peter D. Ruggiero and Wyatt Brochu, Town Clerk Roberta J. Fagan and Denise Gamon, Town Clerk's Assistant

### **II. CALL TO ORDER, PLEDGE OF ALLEGIANCE**

Council President Beye called the meeting of the Jamestown Town Council to order at 6:31 p.m. held via Zoom, and led the Pledge of Allegiance

### **III. OPEN FORUM**

*Comments are not limited to items on this agenda. However, items not on this agenda will only be heard and not acted upon by the Town Council. Note: Section 42-46-6 of the Open Meetings Act, and Department of the Attorney General Advisory Opinions relevant to this item on any public body meeting agenda specifically prohibits the Town Council from discussing, considering or acting on any topic, statement or question presented. The Town Council may, if warranted, refer such matters to an appropriate committee, to another body or official, or post the matter for consideration at a properly-noticed, future meeting.*

- A) Scheduled request to address
- B) Non-scheduled request to address

### **IV. ACKNOWLEDGEMENTS, ANNOUNCEMENTS, PRESENTATIONS, RESOLUTIONS AND PROCLAMATIONS**

- A) No items for review at this time

**V. PUBLIC HEARINGS, LICENSES AND PERMITS**

*The Town Council will review each license application and vote on it individually. All approvals for licenses and permits are subject to the resolution of debts, taxes and appropriate signatures as well as, when applicable, proof of insurance. Please Note in Accordance with Section 42-46-6 (b) the Council May Review, Discuss and/or Take Action and/or Vote on the following items:*

- A) Review, Discussion and/or Action and/or Vote: Trash Collector License Renewal Applications

- 1) Applicant: Island Rubbish Service, Inc. **dba: Island Rubbish**  
Address: 8 Swinburne Street, Jamestown, RI 02835

**A motion was made by Vice President Meagher with second by Councilor R. White to approve the Trash Collector License Renewal Application for Island Rubbish. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; Councilor R. White, Aye**

- 2) Applicant: Waste Management of RI, Inc. **dba: Waste Management**  
Address: 1610 Pontiac Ave, Cranston, RI 02920

**A motion was made by Vice President Meagher with second by Councilor M. White to approve the Trash Collector License Renewal Application for Waste Management. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; Councilor R. White, Aye**

**VI. COUNCIL, ADMINISTRATOR, SOLICITOR, COMMISSION/COMMITTEE COMMENTS & REPORTS**

- A) Town Administrator's Report: Jamie A. Hainsworth
- 1) American Rescue Plan Act (ARPA) Funding (agenda presentation)
  - 2) Annual Financial Report – Fiscal Year Ended June 30, 2021
  - 3) Citizens Request Form for Maintenance and Services now available on the Town Website
  - 4) Request to Renew Agreement with Sunset Oyster Farms for installation of upwellers at the Fort Getty pier (agenda item)
  - 5) Jamestown Golf Clubhouse 2<sup>nd</sup> Floor Historic Photographs (agenda item)
  - 6) Opening Meetings Act Executive Order #22-01
  - 7) Status update on Broadband Request for Proposals (RFP)
  - 8) Cellular Improvements of Cell Service/Tower
  - 9) Covid-19 update

Town Administrator Hainsworth reported on the following:

The Citizens Request Form for Maintenance and Services is now on the Town's website. This enables our residents to submit complaints and concerns on-line. Councilor Brine recommends putting the Citizens Request Form on the home page of the Town's website.

On January 6, 2022 Governor McKee signed an Executive Order allowing remote participation of all public meetings.

The closing date for the Broadband Request for Proposals was January 6, 2022, there are have been 3 submissions. Once reviewed, one will be selected for consideration by the Council.

Mariner Tower Company had been delayed in erecting a tower on Carr Lane, for cellular improvements, due to COVID. They are now in the process of obtaining the required permits and carrier agreements.

Verizon Wireless continues to work on their project of installing small cell sites.

COVID update: there have been 147 new positive cases in Jamestown, between December 14, 2021 and January 11, 2022. There are 4 vaccination clinics planned at the Melrose School beginning January 21, 2022.

B) Planning Director Report: Lisa Bryer

1) Zoning Ordinance Status update

Planning Director Bryer is in receipt of the fully reviewed Zoning Ordinance from Ursillo, Teitz and Ritch, Ltd. and will be reviewing and making any necessary changes prior to sending to the Planning Commission for their final review.

2) Short Term Rental Status of Data Collection Consultant

Planning Director Bryer has contacted Granicus (formerly Host Compliance) for an estimate of the collection of data for short term rentals in order to move forward with the proposed ordinance. Granicus recommends engaging with a Planner who is well versed in writing short term rental ordinances.

3) Affordable Housing Committee (agenda item)

Planning Director Bryer is in full support of reducing the Affordable Housing Committee membership from 8 members to 7 members. It is sufficient for the functioning of the board, including an odd number for voting purposes.

## VII. UNFINISHED BUSINESS

A) Review, Discussion and/or Action and/or Vote: Town's Consent on American Rescue Plan Act (ARPA) Funding

1) Presentation by Town Staff; Review of ARPA funding, use guidelines and draft of proposed projects for utilization of ARPA funds

In Town Administrator Hainsworth's power point presentation he reviewed the ARPA.

The total of the funding allocation is \$1,643,389.73

The Period of Performance began March 3, 2021 when the Act passed. All spending must be obligated by December 31, 2024 and all projects and monies spent must be completed by December 31, 2026.

Encourages the Council to schedule a workshop to discuss projects. This requires coordination, compliance and collaboration.

The Administration's prioritized projects include:

- Replacing the pipeline on Narragansett Avenue between Southwest Avenue and West Ferry. This segment is on the TIP program for 2023. Estimated cost is \$1,250,000

- Replacing the 14 year old dispatch radio system which serves the Police, Fire, EMS and EMA. Estimated cost is \$180,000
- Purchase a new ambulance. Estimated cost is \$300,000

B) Review, Discussion and/or Action and/or Vote: Jamestown Golf Clubhouse 2<sup>nd</sup> Floor Historic Photographs

Rosemary Enright presented a proposal by the Jamestown Historical Society to decorate the 2<sup>nd</sup> floor of the Clubhouse with 27 sporting activity photographs from their collection.

**A motion was made by Vice President Meagher with second by Councilor Brine to approve the installation of 27 photographs from the Historical Society's Collection to the 2<sup>nd</sup> floor of the Jamestown Golf Clubhouse. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; Councilor R. White, Aye**

C) Review, Discussion and/or Action and/or Vote to decrease the number of Members of the Affordable Housing Committee by One (1), from Eight (8) Members to Seven (7) Members.

**A motion was made by Vice President Meagher with second by Councilor M. White to approve the decrease of members on the Affordable Housing Committee from (8) to (7). Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; Councilor R. White, Aye**

D) Review, Discussion and/or Action and/or Vote to approve the National Grid Highland Drive pole petition request with Jamestown Department of Public Works provisional condition

- 1) Memorandum from Public Works Director Michael Gray to Town Administrator Jamie Hainsworth
- 2) Request and Joint Pole Petition from National Grid

Public Works Director recommends the Town Council approve the petition to install a new pole at 45 Highland Drive with the condition that the Town of Jamestown DPW be notified in advance and be onsite for the installation due to the close proximity of a watermain.

**A motion was made by Vice President Meagher with second by Councilor M. White to approve the pole petition submitted by National Grid with a location of 45 Highland Drive. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; Councilor R. White, Aye**

E) Review, Discussion and/or Action and/or Vote on the proposed Short-Term Rental Ordinance

- 1) Report update from Vice President Meagher

Vice President Meagher stated the proposed ordinance for short term rentals has stalled due to the Legislation overriding the Governor's veto of the Short Term Rental Bill. The Town Solicitor required time to review the consequences of that action.

Discussion ensued. No action was taken.

### VIII. NEW BUSINESS

- A) Review, Discussion and/or Action and/or Vote to allocate a portion of the Property Conveyance Tax for Affordable Housing projects at the request of Vice President Meagher

Vice President Meagher commended Bob Plain, Chair of the Affordable Housing Committee for his energy and devotion to the cause that he is bringing to all of the issues on the Committee. He has done a great job in a short time.

Bob Plain has done research into the Real Estate Conveyance Tax. RIGL 44-25-1 imposes a tax on each deed or other instrument which transfers or conveys real property. The tax is payable by the person conveying the property. The rate is \$4.60 per thousand. More than half of the tax stamp fee stays with the State, the Town receiving the remainder. The State puts part of that money towards affordable housing and distressed communities. Some of the money from Jamestown's real estate conveyance tax goes toward affordable housing in other parts of the State.

Vice President Meagher is asking for support in asking the Finance Director and Town Solicitor to review earmarking some of the money that is conveyed to the Town for Affordable Housing.

**A motion was made by Councilor R. White with second by President Meagher to direct the Finance Director to look into how much can be afforded to dedicate and delegate of the Conveyance Tax Fund for Jamestown's Affordable Housing's pot. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; Councilor R. White, Aye**

- B) Reports from Jamestown Parks and Recreation Department presented by Director Ray DeFalco
  - 1) FY 2021 Parks and Recreation Department overview
  - 2) Review, Discussion, and/or Action and/or Vote to approve proposed fee increase as follows:
    - a) Tent camping for Jazz Festival (4-day rental) increase to \$250.00 from current rate of \$140.00

**A motion was made by Vice President Meagher with second by Councilor Brine to increase the fee for tent camping for Jazz Festival (4-day rental) to \$250.00. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; Councilor R. White, Aye**

- b) New fee structure for Pavilion Rental to Private For-Profit Organization Public Events at a rate of \$2500.00

**A motion was made by Vice President Meagher with second by Councilor Brine to approve the new fee structure of \$2500.00 for Pavilion rentals to Private For-Profit Organizations. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; Councilor R. White, Aye**

**A motion was made by Vice President Meagher with second by Councilor Brine for the Town Council to develop a policy for Private For-Profit Organization Public Events being held at the Fort Getty Pavilion to be placed on the next agenda. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; Councilor R. White, Aye**

- 3) Review, Discuss and/or take Action and/or Vote on Eldred Avenue Recreation Field as an alternative location for proposed Pickle Ball Courts
  - a) Memorandum from Ray DeFalco, Parks and Recreation Director regarding Eldred Field Deed and Regulations
  - b) Copy of Quick Claim Deed from State of RI to the Town of Jamestown parcel of land between East Shore Road and Eldred Avenue; and map of parcel of land.

**A motion was made by Vice President Meagher with second by Councilor Brine to have Parks and Recreation Director DeFalco make a formal request of the State seeking permission to loosen restrictions on the deed for a parcel of land between East Shore Road and Eldred Avenue. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; Councilor R. White, Aye**

- 4) Conanicut Island Sailing Foundation and Jamestown Historical Society/Conanicut Battery 2021 Review

Parks and Recreation Director DeFalco gave a brief review of the Conanicut Battery:

- The Jamestown Historical Society oversees and maintains the Battery with the assistance of the Parks and Recreation Department and the Department of Public Works
- In 2021 the JHS replaced all of the signage in the park through a grant sponsored by Senator Dawn Euer.
- An opening to a conduit that led to a WWII building at the water's edge was capped.
- The Jamestown Historical Society are great stewards for the Battery.

Parks and Recreation Director DeFalco gave a brief review of Conanicut Sailing Foundation

- CISF offered free sailing in 2021 on Wednesday evenings, approximately 125 people participated
- CISF started a pilot program of Hobie boat rentals out of Fort Getty
- Jamestown Adventure Camp, which runs over 8 weeks was attended by 486 campers, with almost 500 campers on a waiting list
- Leadership Program, for teens 13-16, which empowers students with skills that will enable them to make better decisions, had 12-15 participants
- O'Pen Skiff Camp offered the use of O'Pen skiffs which are small, unstable but fun boats, received positive feedback
- CISF offered Fall and Winter programming focusing on a nature based curriculum with over 100 participants



- C) Review, Discussion and/or Action and/or Vote: Request by resident to close a portion of Steamboat Street and create a dead-end.
- 1) Conservation Commission report
  - 2) Ken Schadegg, 96 Steamboat Street
    - a) Email correspondence from Mr. Schadegg
  - 3) David O'Neill, 186 Beach Avenue and Fred Uttley, 57 Spirketing Street
    - a) Letter from Mr. O'Neill and Mr. Uttley

**A motion was made by Vice President Meager with second by Councilor R. White, recommending sending the request of closing a portion of Steamboat Street and creating a dead-end to the Traffic Committee. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; Councilor R. White, Aye**

- D) Review, Discussion and/or take Action and/or Vote on Request by Tony and Joe Pinheiro for Sunset Oyster Farms to renew agreement to place floating upwellers at the Fort Getty Pier
- 1) Letter dated February 20, 2021 from Chief Mello, Executive Director, Jamestown Harbor Commission to Sunset Oyster Farms c/o Tony and Joe Pinheiro

**A motion was made by Vice President Meagher with second by Councilor M. White to renew the agreement between the Town of Jamestown and Sunset Oyster Farms for the placement of floating upwellers at the Fort Getty Pier. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; Councilor R. White, Aye**

- E) Review, Discussion, and or take Action and/or Vote: Award bid to Cyber Communications in the amount of \$95,374. Costs and contracts are from State of Rhode Island MPA. Phase 1 is for crucial components to keep the public safety communication systems operational. Project is being proposed to be funded by ARPA funds or as part of the Capital Program for FY23.
- 1) Memorandum from Chief Mello to Town Administrator Hainsworth regarding Radio Replacement Project

**A motion was made by Councilor Brine with second by Vice President Meagher to award the bid to Cyber Communications in the amount of \$95,374.00 for the 1<sup>st</sup> phase of the replacement of the public safety communications system. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; Councilor R. White, Aye**

- F) Review, Discussion and/or take Action and/or Vote on use of Jamestown EMS Building on Knowles Court at the request of Councilor M. White
- 1) Memorandum from Town Administrator to the Town Council regarding



- 11 Knowles Court, "Request of Tails to Teach"
- 2) Laura Carlson, Founding Director, Tails to Teach

Discussion ensued. No action was taken.

#### **XI. ORDINANCES, APPOINTMENTS, VACANCIES AND EXPIRING TERMS**

- A) Request to the Town Council for authorization to begin the appointment process for One (1) Board of Canvassers Member, for the One (1) Six-year term expiring March 2028, pursuant to RIGL § 17-8-1 and RIGL § 17-8-2; review discussion and/or potential action and/or vote
  - 1) Memorandum of request of Board of Canvassers Clerk Karen Montoya to contact the Jamestown Democratic Town Committee and the Jamestown Republican Town Committee to solicit a list of qualified individuals for Town Council consideration to fill the Board of Canvassers Full Member vacancy.
  - 2) RIGL § 17-8-1 and RIGL § 17-8-2

**A motion was made by Vice President Meagher with second by Councilor Brine for the Board of Canvassers Clerk, Karen Montoya, to contact the Jamestown Democratic Town Committee and the Jamestown Republican Town Committee requesting a list of qualified individuals for Town Council's consideration to fill the Board of Canvassers Full Member vacancy. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; Councilor R. White, Aye**

- B) Board/Commission/Committee Term Expiration Report, Committee Volunteer Advertisement, Planning and Zoning Board Membership
  - 1) RIGL§45-22-3 and RIGL §45-24-56
  - 2) Planning Board and Zoning Board Compliance Term Schedule

Discussion ensued. No action was taken.

- C) Appointments, Vacancies and Expiring Terms; Review, Discussion, and/or Action and/or Vote:
  - 1) Jamestown Affordable Housing
    - a) Letter of resignation
      - i) Donna Andreozzi
  - 2) Jamestown Conservation Commission (Two vacancies with three-year term ending dates of December 31, 2024); duly advertised
    - a) Letter of interest for reappointment
      - i) Leo N. Orsi, Jr. \*\*
    - b) Letter of interest for appointment
      - i) Robert S. Shein

**A motion was made by Vice President Meagher with second by Councilor M. White to reappoint Leo N. Orsi, Jr. to the Conservation Commission for a (3) year term with an ending**

**date of December 31, 2024. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; Councilor R. White, Aye**

- 3) Jamestown Fire Department Compensation Committee (One [1] Citizen-at-Large Representatives with an unexpired term ending date of May 31, 2022); duly advertised
  - a) No applicants
- 4) Jamestown Harbor Management Commission (Three vacancies with three-year term ending dates of December 31, 2024); duly advertised
  - a) Letters of interest for reappointment
    - i) Eric Lexow\*\*

**A motion was made by Councilor R. White with second by Vice President Meagher to reappoint Eric Lexow to the Jamestown Harbor Management Commission for a (3) year term with an ending date of December 31, 2024. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; Councilor R. White, Aye**

- ii) Wayne Banks\*\*

**A motion was made by Vice President Meagher with second by Councilor R. White to reappoint Wayne Banks to the Jamestown Harbor Management Commission for a (3) year term with an ending date of December 31, 2024. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; Councilor R. White, Aye**

- iii) Daniel Wurzbacher\*\*

**A motion was made by Vice President Meagher with second by Councilor Brine to reappoint Daniel Wurzbacher to the Jamestown Harbor Management Commission for a (3) year term with an ending date of December 31, 2024. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; Councilor R. White, Aye**

- b) Letters of interest for appointment
  - i) Thomas Farrell\*\*
  - ii) Paul D. Sprague\*\*
  - iii) Stephen J. Corbett\*\*
- 5) Jamestown Housing Authority – (Two vacancies with One five-year term ending December 31, 2026 [Full Member] and One unexpired five-year term ending date of December 31, 2023[Resident Commissioner]); duly advertised
  - a) Copy of email correspondence from Executive Director Sullivan in response to Town Administrator’s request for the Resident Commissioner nomination process
  - b) Letter of interest for reappointment (Full Member)
    - i) Valerie Molloy\*\*

- c) Letter of interest for appointment
  - i) Susan Romano \*\*
  - ii) Robert Plain \*\*
  - iii) Robert S. Shein

**A motion was made by Councilor R. White with second by Vice President Meagher to appoint Susan Q. Romano to the Jamestown Housing Authority for a (5) year term with an ending date of December 31, 2023. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; Councilor R. White, Aye**

- d) Letter of interest for appointment (**Resident Commissioner**)
  - i) Doreen Dell self-nominated \*\*
    - a. Endorsement from JHA Board Chair Molloy and Vice Chair Szepatowski
    - b. Endorsement from JoAnn Koehler
    - c. Endorsement from Diona McGrath
    - d. Endorsement from Joan Shaffer
  - ii) Bernie Courtney self-nominated

Discussion ensued. No action was taken.

- 6) Jamestown Philomenian Library Board of Trustees (One vacancy with a three-year term ending date of December 31, 2024); duly advertised
  - a) Letter of interest for appointment
    - i) Joseph Cannon \*\*
    - ii) Mackenzie Richards\*\*
    - iii) Marla Romash
    - iv) Kathleen McCoombs

**A motion was made by Vice President Meagher with second by Councilor R. White to appoint Marla Romash to the Jamestown Library Board of Trustees for a (3) year term with an ending date of December 31, 2024. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; Councilor R. White, Aye**

- b) Response to request for interview
  - i) Carol Welch
- 7) Jamestown Planning Commission (Three vacancies with a four-year term ending date of December 31, 2025); duly advertised
  - a) Letter of resignation
    - i) Michael Smith (Town Charter Rule 1002[3] term limit reached)

- b) Letter of interest for reappointment
  - i) Bernd E. Pfeiffer
  - ii) Michael Cochran
- c) Letter of interest for appointment
  - i) Diane Harrison
  - ii) Robert S. Shein

**A motion was made by Vice President Meagher with second by Councilor M. White to complete interviews prior to making appointments. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; Councilor R. White, Aye**

- 8) Jamestown Tree Warden, pursuant to RIGL§2-14-2: each city and town must appoint a licensed arborist to serve as a tree warden each year during their January Council meeting. Review, discussion, and/or potential action and/or vote:
  - a) Letter of interest for reappointment
    - i) Steve Saracino
  - b) Letter of recommendation
    - i) Jamestown Tree Protection and Presentation Commission member James Simmons

**A motion was made by Councilor M. White with second by Vice President Meagher to reappoint Steve Saracino as the Jamestown Tree Warden. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; Councilor R. White, Aye**

- 9) Jamestown Zoning Board of Review – Member (Two vacancies with a five-year term ending date of December 31, 2026; duly advertised)
  - a) Letter of interest for reappointment
    - i) Dean J. Wagner seeks reappointment as a full member\*\*
    - ii) Terence Livingston seeks reappointment as a full member\*\*
  - b) Letter of interest for appointment:
    - i) John Shekarchi seeks appointment as a full member\*\*
    - ii) Richard Toselli seeks appointment as a full member\*\*
    - iii) Robert S. Shein

**A motion was made by Vice President Meagher with second by Councilor M. White to complete interviews prior to making appointments. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; Councilor R. White, Aye**

**\*\*previously interviewed**

**A motion was made by Councilor Brine with second by Councilor M. White to approve the Consent Agenda. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; Councilor R. White, Aye**

**IX. CONSENT AGENDA**

*An item on the Consent Agenda need not be removed for simple clarification or correction of typographical errors. Approval of the Consent Agenda shall be equivalent to approval of each item as if it had been acted upon separately for review, discussion and/or potential action and/or vote. A Consent Agenda item or items may be removed by the Town Council for review, discussion and/or potential action and or vote.*

- A) Adoption of Town Council Minutes
  - 1) December 20, 2021(Special Meeting)
  - 2) December 20, 2021(Regular Meeting)
  - 3) January 10, 2022 (Special Meeting)
  
- B) Minutes of Boards/Commissions/Committees
  - 1) Jamestown Conservation Commission, November 9, 2021
  
- C) Abutter Notifications: Notice is hereby given that the Jamestown Zoning Board of Review will hold a Public Hearing on January 25, 2022 at the Jamestown Town Hall, 93 Narragansett Avenue, Jamestown, RI at 7:00 p.m. upon the following:

Application of JB ON THE WATER, LLC with regard to property located at 150 Conanicus Avenue, and is further identified as Tax Assessor’s Plat 8, Lot 258 for a Variance from Article 3, Section 82-301 entitled “District Development Regulations”, Section 82-302 entitled “District Dimensional Regulations”, Table 3-2 for the Village Special Development District Zones R-8, R-20, CL and CD authorized by this Ordinance, Article 11 entitled Jamestown Village Development District, Section 82-1107, a Special Use Permit from Article 7, NONCONFORMING USES, Section 82-704. - ALTERATION OF A NONCONFORMING USE, and Article 6, Section 82-601 entitled “ Special Use Permits Authorized by this Ordinance” and Section 82-605 entitled “Variances Authorized by this Ordinance” to add a handicap access ramp and outdoor deck with awning to the existing restaurant space. Pursuant to Article 3, Table 3-1 a Restaurant serving alcoholic beverages is not permitted. Pursuant to Article 3, Table 3-2 a front setback of 30’ is required. Pursuant to Article 11, Section 82-1107, the building placement must be reviewed by the Planning Commission. Pursuant to Article 7, Section 82-704, a Special Use Permit is required to alter a nonconforming use.

Said property is located in an R-20 zone and contains 49,504 square feet.

- D) Tax Assessor’s Abatements and Addenda of Taxes

MOTOR VEHICLE ABATEMENTS TO 2021 TAX ROLL		
01-0005-22	SOLDIER & SAILOR EXEMPTION	\$36.22
01-0005-22M	SOLDIER & SAILOR EXEMPTION	\$44.92
REAL ESTATE ABATEMENT TO 2021 TAX ROLL		

02-0778-90	TOWN COUNCIL AGREEMENT	\$1371.00
<b>ADDENDA TO 2021 TAX ROLL</b>		
03-1112-00	PRO-RATION C/O 9/28/2021	\$298.49
19-0640-00	PRO-RATION C/O 12/15/2021	\$180.17
19-1450-48	PRO-RATION C/O 12/23/2021	\$122.78
03-1255-10	PRO-RATION C/O 05/19/2021	\$1004.89
<b>TOTAL MOTOR AND REAL ESTATE ABATEMENTS TO 2021 TAX ROLL</b>		
		<b>\$1452.14</b>
<b>TOTAL ADDENDA TO 2021 TAX ROLL</b>		
		<b>\$1606.33</b>
<b>GRAND TOTAL</b>		
		<b>\$154.19</b>

**X. COMMUNICATIONS, PETITIONS, AND PROCLAMATIONS AND RESOLUTIONS FROM OTHER RHODE ISLAND CITIES AND TOWNS**

*The Council may acknowledge any of the listed Communications and Proclamations and Resolutions. Should any member wish to have a conversation on any of the matters, the item will be placed on a future agenda for review, discussion and/or potential action and/or vote.*

- A) Communications Received:
- 1) Copy of Letter to Town Council President Beye  
From: Stephen Murphy  
Dated: December 27, 2021  
Re: Second Request to refund late fee

This will be put on the February 7, 2022 Agenda

- 2) Open Forum Request to be placed on future agenda  
From: Laura Carlson  
Dated: December 20, 2021  
Re: Rescue Barn Proposal
- 3) Copy of Email to: Town Clerk Roberta Fagan  
From: Wendy Shapiro  
Dated: December 19, 2021  
Re: Request to reinstate an Animal Control Officer
- 4) Copy of Email to: Town Clerk Roberta Fagan  
From: Wendy Shapiro  
Dated: December 21, 2021  
Re: Addendum to Request to reinstate an Animal Control Officer
- 5) Copy of Email to: Town Clerk Roberta Fagan  
From: Wendy Shapiro  
Dated: December 22, 2021  
Re: Condos Green Lane

- 6) Copy of Email to: Town Council  
From: Alma Davenport  
Dated: December 26, 2021  
Re: Zoning variances for the Narragansett/Green Lane Condominiums
- 7) Copy of Email to: Town Clerk’s Assistant Denise Gamon  
From: Carol Welch  
Dated: December 23, 2021  
Re: Unavailable to serve or interview for Boards/Commissions
- 8) Copy of Email to Town Administrator Jamie Hainsworth  
From: Frank Meyer  
Dated: January 8, 2022  
Re: New sledding run in Jamestown/Newport Street abandoned
- 9) Copy of Certified Mail to: Town Council President Beye  
From: Revolution Wind  
Dated: December 23, 2021  
Invitation to Consult on Avoidance, Minimization and Mitigation Measures for the Proposed Revolution Wind Project
- 10) Letter to the Discover Newport Board of Directors with a copy of the Comprehensive Annual Financial Report for Newport and Bristol County Convention and Visitors’ Bureau and Subsidiary (the Bureau) for the year ended June 30, 2021

**XI. AGENDA ITEMS FOR THE NEXT MEETING AND FUTURE MEETINGS**

- A) Request to approve moving the Town Council Meeting scheduled for Tuesday, February 22, 2022 at 6:30 p.m. to Wednesday, February 23, 2022 at 6:30 p.m.

**A motion was made by Councilor M. White with second by Vice President Meagher to approve the Town Council meeting scheduled for Tuesday, February 22, 2023 to Wednesday, February 23, 2022 at 6:30 p.m. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; Councilor R. White, Aye**

- B) Interviews scheduled of applicants for the committee vacancies on **February 7, 2022** as follows:

TIME	NAME	COMMITTEE
6:00	Robert S. Shein	Conservation Commission, Housing Authority, Planning Commission and Zoning Board of Review

## **XII. ADJOURNMENT**

**A motion was made by Councilor Brine with second by Vice President Meagher to adjourn at 8:53 p.m. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; Councilor R. White, Aye**

Attest:

---

Denise Gamon, Town Clerk's Assistant