

JAMESTOWN TOWN COUNCIL MEETING MINUTES

December 20, 2021

5:30 p.m.

A motion was made by Vice President Meagher to enter into Special Session at 5:30 p.m., with second by Councilor M. White. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; and Councilor R. White, Aye.

I. **TOWN COUNCIL SPECIAL SESSION:** The Jamestown Town Council will meet in special session to conduct interviews of applicants for the committee vacancies as follows:

| TIME | NAME | COMMITTEE |
|------|-----------------|-------------------------|
| 5:40 | Leo Orsi | Conservation Commission |
| 5:50 | Eric Lexow | Harbor Commission |
| 6:00 | James Simmons | Tree Committee |
| 6:10 | Richard Toselli | Zoning Board of Review |
| 6:20 | Lisa Primiano | Conservation Commission |

Please see December 20, 2021 Special Meeting Minutes

II. **ADJOURNMENT OF SPECIAL SESSION**

The Town Council interview session was concluded at 6:20 p.m.

The Town Council's Open Meeting will begin at 6:30 P.M.

III. **ROLL CALL**

A regular meeting of the Jamestown Town Council was held on December 20, 2021. Town Council Members present were as follows: President Beye, Vice President Meagher, Councilor Brine, Councilor M. White and Councilor R. White.

Also in attendance: Town Administrator Jamie Hainsworth, Solicitor Peter Ruggiero, Police Chief Edward Mello, Finance Director Christina Collins, Public Works Director Michael Gray, Town Planner Lisa Bryer, Building and Zoning Official William Moore, Parks and Recreation Raymond DeFalco, IT Consultant Michael Glier, Town Clerk Roberta Fagan.

IV. **CALL TO ORDER, PLEDGE OF ALLEGIANCE**

Town Council President Beye called the meeting of the Jamestown Town Council to order at 6:31 p.m. in Jamestown Town Hall Rosamond A. Tefft Council Chambers at 93 Narragansett Avenue, and led the Pledge of Allegiance.

A motion was made by Vice President Meagher to convene as the Town Council sitting as the Board of Water and Sewer at 6:32 p.m. with second by Councilor M. White. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; and Councilor R. White, Aye.

V. **TOWN COUNCIL SITTING AS THE BOARD OF WATER AND SEWER COMMISSIONERS**

- A) Approval of Minutes; review, discussion and/or action and/or vote
1) 11/15/2021(regular meeting)
- B) Open Forum – Water & Sewer Matters
Comments are not limited to items on this agenda. However, items not on this agenda will only be heard and not acted upon by the Town Council. Note: Section 42-46-6 of the Open Meetings Act, and Department of the Attorney General Advisory Opinions relevant to this item on any public body meeting agenda specifically prohibits the Town Council from discussing, considering or acting on any topic, statement or question presented. The Town Council may, if warranted, refer such matters to an appropriate committee, to another body or official, or post the matter for consideration at a properly-noticed, future meeting.
1) Scheduled request to address - none
2) Non-scheduled request to address
- C) Report of Town Officials:
1) Pumping Report
2) Town Project Reports
a) Town Wells
b) Water Treatment Plant
c) Transfer Pumping/Reservoir
d) Distribution System
e) Wastewater Treatment Facility
- D) Letters and Communication
1) None
- E) Unfinished Business
1) None
- F) New Business
1) RIDEM 2021 Nonpoint Source Implementation Grant for an amount of \$250,000 to fund the removal and disposal of invasive Phragmites and restore the conditions of South Pond Reservoir.
- G) **The Town Council Adjourns from sitting as the Board of Water and Sewer Commissioners**

A motion was made by Vice President Meagher to adjourn as the Town Council sitting as the Board of Water and Sewer and go into Open Session at 6:44 p.m. with second by Councilor M. White. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; and Councilor R. White, Aye.

VI. OPEN FORUM

Comments are not limited to items on this agenda. However, items not on this agenda will only be heard and not acted upon by the Town Council. Note: Section 42-46-6 of the Open Meetings Act, and Department of the Attorney General Advisory Opinions relevant to this item on any public body meeting agenda specifically prohibits the Town Council from discussing, considering or acting on any topic, statement or question presented. The Town Council may, if warranted, refer such matters to an appropriate committee, to another body or official, or post the matter for consideration at a properly-noticed, future meeting.

- A) Scheduled request to address
 - 1) Laura Carlson regarding Rescue Barn proposal

Laura Carlson, 22 Brooks Street, addressed the Town Council regarding a business proposal utilizing the Jamestown Rescue Barn located on Knowles Court. Ms. Carlson made a request to present at a future Town Council meeting and distributed the proposal to the Council members.

- B) Non-scheduled request to address

K.C. Fisher, Pemberton Apartments, requested permission to address the Town Council. Ms. Fisher expressed concern regarding appointment and/or reappointment of Jamestown Housing Authority Board Commissioners. Ms. Fisher questioned the nomination and election process of a resident commissioner and asked the Town Council to investigate the process with JHA Executive Director Sullivan.

VII. ACKNOWLEDGEMENTS, ANNOUNCEMENTS, PRESENTATIONS, RESOLUTIONS AND PROCLAMATIONS

- A) Clean Ocean Access Presentation by Executive Director David McLaughlin
 - 1) Water Quality – Results from 2021 and plans for 2022
 - 2) Sustainable Jamestown – In Vessel Composting opportunity

Clean Ocean Access Executive Director David McLaughlin and program coordinator Casey Trumper gave a brief update on water quality results and plans for 2022. A two-fold activity will be rolled out to educate through community outreach on effects of storm water and ways to reduce the impacts of pollution.

Additionally, Executive Director McLaughlin gave an overview on a proposed In-Vessel Composting. The plan would be to work with the Town on the opportunity and to examine the viability and cost of a community In-Vessel Composting program. Composting benefits include carbon sequestration, healthy soils and reduced waste to the central land fill.

Councilor R. White would like to see evidence of other In-Vessel Composting communities and more information on operating costs. Councilor Brine also would like data on operating costs as well as long term environmental and economic benefits of In-Vessel Composting.

Vice President Meagher thanked Mr. McLaughlin for his leadership and congratulated him on his upcoming retirement.

J. Mathews, 1 Fox Run, spoke in support of the proposed In-Vessel Composting. The proposed plan would work in concert with the goals of Sustainable Jamestown/Town of Jamestown to make sustainable decisions and to lead by example. This type of

infrastructure investment would be the next step for Jamestown residents and an opportunity to move composting forward island wide.

VIII. PUBLIC HEARINGS, LICENSES AND PERMITS

The Town Council will review each license application and vote on it individually. All approvals for licenses and permits are subject to the resolution of debts, taxes and appropriate signatures as well as, when applicable, proof of insurance.

A) One Day Event Application: All Event/Entertainment license application approvals are subject to any and all COVID-19 protocols in affect at the time of the event; Review, Discussion and/or Action and/or Vote on the following:

- 1) Applicant: Jamestown Rhode Race
Event: Rhode Races & Events, Inc.
Dates: October 1, 2022
Location: Fort Getty

- 2) Memorandum from Jamestown Recreation Director Ray DeFalco

Discussion ensued.

Town Administrator Hainsworth reported on the recent meeting with the event organizers to address traffic and staffing concerns. Jamestown Rhode Race agreed to the following stipulations:

- **The event attendance will not exceed 300 persons**
- **That the number of vehicles in the park does not exceed 200**
- **The start and finish line will not impede entry into the park**
- **That runners stay inside of the coned off route**
- **That any spectators stay in safe locations away from traffic**

Race organizers Karen Zyons and Susan Rancourt provided a detailed plan of how they would address each issue which included changing the race route, moving the start and finish line, a detailed parking plan with volunteer staff enforcing the changes, additional communication to the participants, and limiting registration numbers. In addition, the Parks and Recreation Department will have staff on site to ensure that all changes are followed to the Town's expectation.

Based on the agreed upon stipulations Town Administrator Hainsworth, Chief Mello, Recreation Director DeFalco recommended approval of the October 1, 2022 event.

A motion was made by Councilor M. White to approve the one-day Entertainment license application for the October 1, 2022 Rhode Races & Event second by Vice President Meagher. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; and Councilor R. White, Aye.

IX. COUNCIL, ADMINISTRATOR, SOLICITOR, COMMISSION/COMMITTEE COMMENTS & REPORTS

Town Administrator Hainsworth reported on the following:

- A) Town Administrator's Report: Jamie A. Hainsworth
 - 1) National Opioid Settlement (agenda item)
 - 2) Budget FY 2022-2023
 - 3) Election Polling Place for the 2022 Fall Elections

Town Administrator Hainsworth met with Canvassing Clerk Montoya on a plan to move the polling place from the Recreation Center to Jamestown Golf Course Clubhouse, which is ADA compliant and would provide better parking. The polling place change would need to be approved by State Board of Elections, and could take several months for final approval.

- 4) Covid 19 update: Covid Testing

Town Administrator Hainsworth reported the increase in COVID cases and the newly mandated masking requirement in Town buildings.

X. NEW BUSINESS

- A) Review, Discussion and/or Action and/or Vote: Request to authorize the Town Administrator to sign the two National Opioid Settlement offers.
 - 1) National Opioid Settlement FAQs
 - 2) Subdivision Distributor Settlement Participation Form
 - 3) Subdivision Janssen Settlement Participation Form

Discussion ensued. Town Administrator gave a brief overview of the settlements.

A motion was made by Councilor R. White to approve authorizing Town Administrator Hainsworth to sign the settlement participation forms second by Vice President Meagher. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; and Councilor R. White, Aye.

- B) Review, Discussion and/or Action and/or Vote: Town of Jamestown request for assignment of the Lease Agreement between the Town of Jamestown and Conanicut Marine Services, Inc. dated October 16, 2016 to TPG Marinas Conanicut, LLC.
 - 1) Leased areas include and are defined as Plat 9, Lots 355 & 356 located at the area in the center of Jamestown known as the East Ferry, including the wood piled and concrete (steel) piers, fixtures and improvements located thereon.

Councilor R. White recused himself from the vote on the advice of the RI Ethics Commission.

Discussion ensued.

Town Administrator Hainsworth gave a brief overview and history of the current 10-year lease between the Town of Jamestown and Conanicut Marine Services signed in 2016. CMS notified the Town of the sale of the marina service to TPG Marinas Conanicut, LLC. TPG will retain the employees and Mr. Munger will stay on to provide a seamless transition.

TPG agreed to an assumption of the lease, the current terms as well as capital improvements.

The CRMC permit expired for the previously planned capital improvements which were not completed. TPG will attain the necessary permit to complete capital improvements. Mr. Walker, Vice President of TPG, addressed the Town Council via Zoom and provided clarification on the expired permit. The expired permit was for the relocation of the fuel dock and several other items within the marina perimeter, but did not include the wave attenuator. A wave attenuator would require a whole different permitting process which TPG plans to evaluate.

Vice President Meagher questioned whether there are any consequences of having this information in the lease.

Solicitor Ruggiero provided clarification on the request of TPG. The current lease remains in full force, will not be amended and does not have new obligations; the request would be to change the tenant only. The closing is planned to occur before the end of the year.

Town Administrator Hainsworth introduced Director of Marine Operations Jason Daly. Mr. Daly reported that a General Manager will be hired to oversee daily operations. Mr. Daly/TPG manages 6 properties: two in Scituate, MA; one on Block Island, one on Long Island as well as Dutch Harbor and the intended TPG Marinas Conanicut, LLC (Conanicut Marine Services).

A motion was made by Vice President Meagher to approve the Request for Assignment of the Lease Agreement between the Town of Jamestown and Conanicut Marine Services, Inc. dated October 16, 2016 to TPG Conanicut Marinas, LLC with the Staff conditions and the plan submitted by TPG Conanicut Marinas, LLC, further directing the Town Solicitor to write the assignment and authorize the Town Administrator to sign the agreement, pending the closing of the sale, second by Councilor M. White. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye.

Councilor R. White rejoined the meeting.

- C) Review, Discussion and/or Action and/or Vote: Town of Jamestown request permission to utilize Waterfront Infrastructure Improvement account for Phase Two (2) East Ferry Improvements
 - 1) Sidewalk repair around Veterans Square
 - 2) Repair to former Ferry Landing

Discussion ensued.

Public Works Director Michael Gray reviewed the funding stream for the Waterfront Infrastructure Improvement account derived from the three marina leases. The

improvements would include sidewalk repair around Veterans Square; and authorization to begin exploring the potential improvement of the former Ferry Landing.

A motion was made by Vice President Meagher to approve the request to utilize the Waterfront Infrastructure Improvement fund for the Phase Two (2) East Ferry improvements second by Councilor M. White. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; and Councilor R. White, Aye.

XI. ORDINANCES, APPOINTMENTS, VACANCIES AND EXPIRING TERMS

- A) Appointments, Vacancies and Expiring Terms; Review, Discussion, and/or Action and/or Vote:
 - 1) Beavertail State Park Advisory Board (One vacancy with a three-year term ending date of December 31, 2024); duly advertised
 - a) Letter of interest for reappointment
 - i) Linda Warner

A motion was made by Vice President Meagher with second by Councilor M. White to reappoint Linda Warner to the Beavertail State Park Advisory Board with a three-year term ending date of December 31, 2024. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor M. White, Aye; Councilor Brine, Aye; Councilor R. White, Aye.

- 2) Jamestown Conservation Commission (Two vacancies with three-year term ending dates of December 31, 2024); duly advertised
 - a) Letter of resignation
 - i) Jessica Wurzbacher
 - b) Letter of interest for reappointment
 - i) Leo N. Orsi, Jr.
 - c) Letter of interest for appointment
 - i) Lisa Primiano

Town Administrator Hainsworth announced that Ms. Primiano rescinded her letter of interest for appointment.

The Town Council announced continuation of appointments pending interviews.

- 3) Jamestown Fire Department Compensation Committee (One [1] Citizen-at-Large Representatives with an unexpired term ending date of May 31, 2022)
 - a) No applicants

- 4) Jamestown Harbor Management Commission (Three vacancies with three-year term ending dates of December 31, 2024); duly advertised
 - a) Letters of interest for reappointment
 - i) Eric Lexow
 - ii) Wayne Banks
 - iii) Daniel Wurzbacher
 - b) Letters of interest for appointment
 - i) Thomas Farrell
 - ii) Paul D. Sprague
 - iii) Stephen J. Corbett

The Town Council announced continuation of appointments pending interviews.

- 5) Jamestown Housing Authority – (Two vacancies with [1] five-year term ending December 31, 2026 [Full Member] and [1] unexpired five-year term ending date of December 31, 2023 [Resident Commissioner]; and duly advertised
 - a) Letter of interest for **reappointment (Full Member)**
 - i) Valerie Molloy
 - b) Letter of interest for **appointment**
 - i) Susan Romano (previously interviewed)
 - ii) Robert Plain (previously interviewed)
 - c) Letter of interest for appointment (**Resident Commissioner**)
 - i) Doreen Dell (previously interviewed)
 - (a) Endorsement from JHA Board Chair Molloy and Vice Chair Szepatowski
 - (b) Endorsement from JoAnn Koehler
 - (c) Endorsement from Diona McGrath
 - (d) Endorsement from Joan Shaffer
 - ii) Bernie Courtney

Lengthy discussion ensued.

Vice President Meagher proposed postponing appointments until questions surrounding the nomination process have been determined to be in compliance with HUD guidelines.

Councilor R. White further questioned whether Executive Director Sullivan conducted the nomination process according to the previous request of the Town Council.

A motion was made by Vice President Meagher authorizing the Town Administrator to write a letter to Executive Director Sullivan describing the process by which nominees have been put before the Town Council with second by Councilor M. White. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor M. White, Aye; Councilor Brine, Aye; Councilor R. White, Aye.

- 6) Jamestown Juvenile Hearing Board – Member (Two vacancies with three-year term ending dates of December 21, 2024); duly advertised
 - a) Letter of resignation
 - i) Michael Lichtenstein
 - b) Letter of interest for reappointment
 - i) Barbara Szepatowski
 - c) Letter of interest for appointment – to move up to Member from Alternate Member
 - i) Joseph Cannon
 - ii) Nancy Ventrone
 - d) Letter of interest for appointment
 - i) Andy Wade

Discussion ensued.

A motion was made by Vice President Meagher with second by Councilor M. White to appoint Andy Wade and Joseph Cannon to the Jamestown Juvenile Hearing Board with a three-year term ending date of December 31, 2024. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor M. White, Aye; Councilor Brine, Aye; Councilor R. White, Aye.

A motion was made by Vice President Meagher with second by Councilor M. White to appoint Barbara Szepatowki as an alternate to the Jamestown Juvenile Hearing Board with a two-year term ending date of December 31, 2023. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor M. White, Aye; Councilor Brine, Aye; Councilor R. White, Aye.

Vice President extended gratitude to Ms. Ventrone for seeking full appointment. At this time Ms. Ventrone will remain as an alternate.

- 7) Jamestown Philomenian Library Board of Trustees (Two vacancies with three-year term ending dates of December 31, 2024); duly advertised
 - a) Letter of resignation
 - i) Catherine Kaiser
 - b) Letter of interest for reappointment
 - i) Eugene Mihaly
 - c) Letter of interest for appointment
 - i) Joseph Cannon (previously interviewed)
 - ii) Mackenzie Richards (previously interviewed)

A motion was made by Vice President Meagher with second by Councilor M. White to reappoint Eugene Mihaly to the Jamestown Philomenian Library Board of Trustees with a three-year term ending date of December 31, 2024. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor M. White, Aye; Councilor Brine, Aye; Councilor R. White, Aye.

Vice President Meagher requested that an interview be scheduled for previous applicant Carol Welch and to review the Public Service Appointment application.

- 8) Jamestown Planning Commission (Three vacancies with a four-year term ending date of December 31, 2025); duly advertised
 - a) Letter of resignation
 - i) Michael F. Smith
 - b) Letter of interest for reappointment
 - i) Bernd E. Pfeiffer
 - ii) Mick Cochran

Discussion ensued.

Town Planner Bryer addressed the Town Council regarding the number of vacancies on the seven-member Planning Commission and suggested reexamining the length of terms, expired terms and new appointments.

- 9) Jamestown Tree Preservation and Protection Committee (Three vacancies with three-year term ending dates of December 31, 2024); duly advertised
 - a) Letter of resignation (full term)
 - i) Thomas Farrell
 - ii) Susan Shim Gorelick
 - b) Letter of interest for reappointment
 - i) Walter Bopp
 - c) Letter of interest for appointment
 - i) John Austin Murphy
 - ii) James Simmons

A motion was made by Vice President Meagher to appoint John Austin Murphy and James Simmons to a three-year term ending date of December 31, 2024 to the Jamestown Tree Preservation and Protection Committee with a second by Councilor Brine. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor M. White, Aye; Councilor Brine, Aye; Councilor R. White, Aye.

A motion was made by Vice President Meagher to reappoint Walter Bopp to a three-year term ending December 31, 2024 to the Jamestown Tree Preservation and Protection Committee with a second by Councilor M. White. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor M. White, Aye; Councilor Brine, Aye; Councilor R. White, Aye.

- 10) Jamestown Zoning Board of Review – Member (Two vacancies with a five-year term ending date of December 31, 2026); duly advertised
 - a) Letter of interest for reappointment
 - i) Dean J. Wagner
 - ii) Terence Livingston

- 11) Jamestown Zoning Board of Review – Alternate Member (Three vacancies with one-year term ending dates of December 31, 2022); duly advertised
 - a) Letter of interest to remain as Alternate Member
 - i) Judy Bell – 1st Alternate
 - b) Letter of interest for reappointment
 - i) John Shekarchi
 - ii) Alex Finkelman
 - c) Letter of interest for appointment
 - i) Richard Toselli

Lengthy discussion ensued.

Solicitor Ruggiero provided clarifying statements on the process to appoint candidates interested in vacancies.

Vice President Meagher would like to schedule interviews for all applicants and requested to re-advertise of all Board and Commission vacancies.

A motion was made by Councilor M. White to reappoint Judy Bell, John Shekarki and Alex Finkelman with a one-year term ending date of December 31, 2022 as Alternate Members of the Jamestown Zoning Board of Review with a second by Vice President Meagher. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; and Councilor R. White, Aye.

A motion was made by Councilor Brine to approve acceptance of the consent agenda with second by Councilor M. White. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; and Councilor R. White, Aye.

XII. CONSENT AGENDA

An item on the Consent Agenda need not be removed for simple clarification or correction of typographical errors. Approval of the Consent Agenda shall be equivalent to approval of each item as if it had been acted upon separately for review, discussion and/or potential action and/or vote. A Consent Agenda item or items may be removed by the Town Council for review, discussion and/or potential action and or vote.

- A) Adoption of Town Council Minutes
 - 1) December 6, 2021(Regular Meeting)
- B) Minutes of Boards/Commissions/Committees
 - 1) Jamestown Affordable Housing Committee (April 28, 2021)
 - 2) Jamestown Affordable Housing Committee (November 17, 2021)
 - 3) Jamestown Conservation Commission (July 20, 2021)
 - 4) Jamestown Conservation Commission (October 19, 2021)
 - 5) Jamestown Conservation Commission 2021 Attendance Log
 - 6) Jamestown Housing Authority Board of Commissioners (November 17, 2021)

- 7) Jamestown Housing Authority Board of Commissioners 2021 Attendance log
- 8) Jamestown Planning Commission (October 20, 2021)
- 9) Jamestown Planning Commission (November 3, 2021)
- 10) Jamestown Tax Assessment Board of Review 2021 Attendance Log
- 11) Jamestown Zoning Board of Review (November 23, 2021)
- 12) Jamestown Zoning Board of Review 2021 Attendance log

C) Tax Assessor's Abatements and Addenda of Taxes

| MOTOR VEHICLE ABATEMENTS TO 2021 TAX ROLL | | |
|--|--------------------------------|-----------------|
| 01-0005-09M | SOLDIER & SAILOR EXEMPT | \$ 27.61 |
| 01-0004-85M | SOLDIER & SAILOR EXEMPT | \$ 7.51 |
| 01-0004-85M2 | SOLDIER & SAILOR EXEMPT | \$188.20 |
| REAL ESTATE ABATEMENT TO 2021 TAX ROLL | | |
| 19-0468-25 | RIGL 44-5-71 DEMO REMOVAL | \$607.52 |
| ADDENDA TO 2021 TAX ROLL | | |
| 01-0002-24 | PRO-RATION C/O DATE 11/22/2021 | \$935.24 |
| TOTAL ABATEMENTS TO 2021 TAX ROLL | | \$830.84 |
| TOTAL ADDENDA TO 2021 TAX ROLL | | \$935.24 |

- D) Tax Assessor Settlement Agreements
 - 1) Settlement Agreement regarding Elizabeth Lee v. Christine Brochu, Jamestown Tax Assessor et al., Assessor's Plat 9, Lot 385, C.A. No. NC-2020-0116
 - 2) Settlement Agreement regarding Blue Rock LLC v. Town of Jamestown Tax Assessor, Assessor's Plat 8, Lot 202, C.A. No. NC-2020-0114
- E) Jamestown School Bid award recommendation for Melrose and Lawn Schools Fire Alarm Project and Lawn Generator to EW Burman, Inc.
 - 1) Memorandum from Dr. Kenneth Duva, Superintendent of Schools
 - 2) Memorandum from Town Administrator Jamie Hainsworth
- F) Finance Director's Report: Christina D. Collins- Comparison of Budget to Actuals as of November 30, 2021
- G) Board of Licensing Commissioners Annual Report of Beverage License Violations
- H) Updated RFP for the Feasibility Study for a Community Network, extension of deadline to submit bid.

XIII. COMMUNICATIONS, PETITIONS, AND PROCLAMATIONS AND RESOLUTIONS FROM OTHER RHODE ISLAND CITIES AND TOWNS

The Council may acknowledge any of the listed Communications and Proclamations and Resolutions. Should any member wish to have a conversation on any of the matters, the item will be placed on a future agenda for review, discussion and/or potential action and/or vote.

- A) Communications Received:
 - 1) Copy of Letter to: Town Council
From: Frederick K. Uttley and David B. O’Neill
Dated: December 1, 2021
Re: Proposed Dead End on Steamboat Street
 - 2) Copy of Letter to: Town Council
From: Dan Shapiro
Dated: December 12, 2021
Re: Short Term Rental draft ordinance
 - 3) Copy of Letter to: Town Council
From: Alma Davenport
Dated: December 13, 2021
Re: Short Term Rentals on Jamestown

- B) Proclamations and Resolutions from other Rhode Island Cities and Towns
 - 1) Copy of Smithfield School Committee Resolution
From: Smithfield School Department
Dated: December 6, 2021
Re: Request to the RI General Assembly to support extension of RIGL§16-7-40 (c) and (d) Increased school housing ratio.

The Town Council acknowledged receiving Communications.

XIV. AGENDA ITEMS FOR THE NEXT MEETING AND FUTURE MEETINGS

- A) Interviews scheduled of applicants for the committee vacancies on **January 3, 2022** as follows:

| TIME | NAME | COMMITTEE |
|------|-------------------|-------------------|
| 5:40 | Paul Sprague | Harbor Commission |
| 5:50 | Stephen Corbett | Harbor Commission |
| 6:00 | Thomas Farrell | Harbor Commission |
| 6:10 | Wayne Banks | Harbor Commission |
| 6:20 | Daniel Wurzbacher | Harbor Commission |

- B) Interviews scheduled of applicants for the committee vacancies on **January 18, 2022** as follows:

| TIME | NAME | COMMITTEE |
|------|----------------|-----------------------------|
| 6:05 | Andy Wade | Juvenile Hearing Board |
| 6:15 | Valerie Molloy | Jamestown Housing Authority |

Vice President Meagher recused herself from Executive Session and exited the Town Council Chambers at 8:05 p.m.

A motion was made by Councilor Brine to enter into Executive Session with a second by Councilor M. White. Vote: President Beye, Aye; Councilor Brine, Aye; Councilor M. White, Aye; and Councilor R. White, Aye

XV. EXECUTIVE SESSION

The Town Council may seek to enter into Executive Session for review, discussion and/or potential action and/or vote on the following:

- A) Review, Discussion and/or Action and/or Vote in Executive Session and/or open session pursuant to RIGL § 42-46-5(a) Subsection (2) Pending or Potential Litigation (Adverse Possession/Easement/Quiet Title), Carey v. Jamestown, NC File No. 2020-0375

XVI. ADJOURNMENT OF EXECUTIVE SESSION

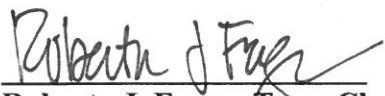
A motion was made by Councilor M. White to adjourn the Executive Session and to seal the minutes at 8:19 p.m., with second by Councilor Brine. Vote: President Beye, Aye; Councilor Brine, Aye; Councilor M. White, Aye; and Councilor R. White, Aye.

The Town Council reconvened the regular meeting at 8:20 p.m. President Beye announced that no action was taken during Executive Session.

XVII. ADJOURNMENT

A motion was made by Councilor Brine to adjourn at 8:20 p.m. with second by Councilor M. White. Vote: President Beye, Aye; Councilor Brine, Aye; Councilor M. White, Aye; and Councilor R. White, Aye

Attest:



Roberta J. Fagan, Town Clerk