



**TOWN COUNCIL MEETING**  
**Wednesday, February 23, 2022**  
**6:30 P.M.**

**ANTICIPATED REMOTE MEETING:** It is anticipated that this meeting will be conducted remotely in Zoom webinar format. Authority to conduct remote meetings is pursuant to Governor Daniel J. McKee's Executive Order No. 22-01, and extended pursuant to Executive Order 22-17. This remote meeting on February 23, 2022 will only occur if Governor McKee further extends EO22-17, which is expected but has not yet occurred as of the publishing of this agenda.

**POTENTIAL FOR IN-PERSON MEETING:** If EO22-17 is not extended, and if no other legal authorization occurs prior to the meeting date, the **Town Council will conduct an in-person meeting with no remote component on February 23, 2022 at the Jamestown Town Hall, Rosamond A. Tefft Council Chambers.** Please contact the Town Clerk Roberta Fagan at (401) 423-9800 or at [rfa-gan@jamestownri.net](mailto:rfa-gan@jamestownri.net) for updated information as to meeting format and location.

**REMOTE MEETING ACCESS:** The public is invited to observe and participate in the deliberations of this meeting by accessing the meeting link set forth herein. For those without access to video observation platforms, you may also call in to listen to the deliberations of this meeting by using the call-in phone number provided herein. To participate during Public Hearing or Public Input you will press \*9 to raise your hand

**JOIN VIA COMPUTER OR MOBILE APP:**

<https://us06web.zoom.us/j/86268558755?pwd=SUFDQkY3NVlrTVNOdVZ5MjdVIEwdz09> and using  
**Webinar ID: 862 6855 8755**

**OR USING MOBILE ONE-TAP US:**

+13126266799,,86268558755#,,,,\*963114# US (Chicago)  
 +16468769923,,86268558755#,,,,\*963114# US (New York)

**JOIN VIA PHONE: 1- 646 876 9923 or 1- 312 626 6799**

**WHEN PROMPTED, ENTER MEETING ID: 862 6855 8755**

**PRESS # AGAIN TO JOIN THE MEETING**

**THIS MEETING WILL BE LIVE STREAMED:** To view the meeting with no interaction:  
<http://158.123.195.41/OTRMedia/Town2020/Others2020/StreamPrimJtown.html>

*Attachments for items on this meeting agenda are available to the public on the Town website at*  
<https://jamestownri.gov/town-government/town-council/town-council-meetings-minutes/2022-meetings-minutes/2022-agendas-9519>

- I. **ROLL CALL**
- II. **CALL TO ORDER, PLEDGE OF ALLEGIANCE**

**III. TOWN COUNCIL SITTING AS THE BOARD OF WATER AND SEWER COMMISSIONERS**

- A) **CALL TO ORDER/ROLL CALL:**
- B) **AWARDS, PRESENTATIONS AND ACKNOWLEDGMENTS:**
- C) **READING AND APPROVAL OF MINUTES:**
  - 1) 12/20/21 (regular meeting)
- D) **OPEN FORUM:**
  - 1) Scheduled request to address
  - 2) Non-scheduled request to address
- E) **REPORT OF TOWN OFFICIALS:**

**Status reports, discussion and potential action**

  - 1) Pumping report
  - 2) Town project reports
    - a) Town Wells
    - b) Water Treatment Plant
    - c) Transfer Pumping/Reservoir
    - d) Distribution System
    - e) Wastewater Treatment Facility
- F) **LETTERS AND COMMUNICATIONS:**

None
- G) **UNFINISHED BUSINESS:**

None
- H) **NEW BUSINESS:**
  - 1) Finance Director's Report: Comparison of the Water Budget to Actuals as of January 31, 2022
  - 2) Finance Director's Report: Comparison of the Sewer Budget to Actuals as of January 31, 2022
- I) **The Town Council Adjourns from sitting as the Board of Water and Sewer Commissioners**

#### IV. OPEN FORUM

*Comments are not limited to items on this agenda. However, items not on this agenda will only be heard and not acted upon by the Town Council. Note: Section 42-46-6 of the Open Meetings Act, and Department of the Attorney General Advisory Opinions relevant to this item on any public body meeting agenda specifically prohibits the Town Council from discussing, considering or acting on any topic, statement or question presented. The Town Council may, if warranted, refer such matters to an appropriate committee, to another body or official, or post the matter for consideration at a properly-noticed, future meeting.*

- A) Scheduled request to address
- B) Non-scheduled request to address

#### V. ACKNOWLEDGEMENTS, ANNOUNCEMENTS, PRESENTATIONS, RESOLUTIONS AND PROCLAMATIONS

- A) Jamestown Affordable Housing Committee
  - 1) Affordable Housing Trust Fund – proposed updated funding formula
- B) At the request of Councilor Brine the Rolling Agenda group will make a presentation to the Council:
  - 1) Jamestown bike paths and upcoming road improvements/projects

#### VI. PUBLIC HEARINGS, LICENSES AND PERMITS

*The Town Council will review each license application and vote on it individually. All approvals for licenses and permits are subject to the resolution of debts, taxes and appropriate signatures as well as, when applicable, proof of insurance.*

- A) Event/Entertainment License: All Event/Entertainment license application approvals are subject to any and all COVID-19 protocols in affect at the time of the event; Review, Discussion and/or Action and/or Vote on the following:
  - 1) Applicant: St. Mark Church  
Event: Mother's Day Plant Sale  
Date: May 7, 2022, 10 a.m. – until sold out  
Location: St. Mark Church
  - 2) Applicant: Olivia Rogers  
Event: Senior Project Beach Cleanup  
Date: April 2, 2022, 11a.m. – 2 p.m.  
Location: Fort Getty
  - 3) Applicant: Jamestown Parks and Recreation/Director Ray DeFalco  
Event: Independence Day Celebration/Fireworks  
Date: July 3, 2022  
Location: East Ferry
- B) Review, Discussion and/or Action and/or Vote on the following: Trash Collector License Application
  - 1) Applicant: Republic Services  
Address: 1080 Airport Road, Fall River, MA 02720

**VII. COUNCIL, ADMINISTRATOR, SOLICITOR, COMMISSION/COMMITTEE COMMENTS & REPORTS**

*Please Note the Following Items are Status Reports and Matters of Interest to the Council and are for Informational Purposes unless Indicated Otherwise and will be Acted upon in Accordance with Section 42-46-6 (b)*

- A) Town Administrator's Report: Jamie A. Hainsworth
  - 1) Reminder to submit Local Questions for the November Ballot
  - 2) Round Swamp Bridge on North Road RI Department of Transportation (RIDOT) Statewide Planning Public, Technical Advisory Committee (TAC) Public Comment period.
  - 3) Independence Day Celebration, Fireworks planned for July 3<sup>rd</sup>(Agenda Item)
  - 4) Fiscal Year 2022-2023 Budget Process
  - 5) Cellular Service Update
  - 6) Covid 19 Testing update

**VIII. UNFINISHED BUSINESS**

- A) Review, Discussion and/or Action and/or Vote:
  - 1) Memorandum from Parks and Recreation Director Ray DeFalco regarding Pickleball Courts

**IX. NEW BUSINESS**

- A) Review, Discussion and/or Action and/or Vote:
  - 1) Open Meeting Act: discussion regarding Governor McKee's Executive Order permitting virtual meetings; as well as future meetings format, i.e. virtual or in person
  - 2) Application and request of waiver of rental fee for use of the Jamestown Recreation Center, one night a week for two hours (day of the week to be determined) during the summer of 2022 by Choral Collective of Newport County.
    - a) Letter and application from Kristin Lafferty, Choral Director of the Choral Collective of Newport County requesting waiver of rental fee



## X. ORDINANCES, APPOINTMENTS, VACANCIES AND EXPIRING TERMS

- A) Appointments, Vacancies and Expiring Terms; Review, Discussion, and/or Action and/or Vote:
- 1) Review, Discussion and/or Action and/or Vote to approve the Appointment of Molly Conlon as the Senior Services Director for the Town of Jamestown
    - a) Memorandum from Town Administrator regarding Senior Services Director Confirmation by Town Council
  
  - 2) Board of Canvassers Full Member Vacancy
    - a) Jamestown Republican Town Committee
      - i) Linda Jamison
      - ii) Susan Jamison
    - b) Jamestown Democratic Town Committee
      - i) Carol Nelson-Lee
      - ii) Nancy Kohlman Vetrone
      - iii) George Newman
    - c) Letter of interest for reappointment
      - i) Carol Nelson Lee
    - d) Letter to Town Council from the Jamestown Republican Town Committee
  
  - 3) Jamestown Housing Authority – One unexpired five-year term ending date of December 31, 2022 (Full Board Member) and One unexpired five-year term ending date of December 31, 2023(Resident Commissioner); duly advertised
    - a) Letter of resignation (Full Board Member)
      - i) Barbara Szepatowski
    - b) Letter of interest for appointment
      - i) Robert Plain\*\*
      - ii) Robert Shein\*\*
    - c) Letter of interest for appointment (**Resident Commissioner**)
      - i) Doreen Dell self- nominated \*\*
      - ii) Bernie Courtney self-nominated\*\*

\*\*Previously interviewed

## XI. CONSENT AGENDA

*An item on the Consent Agenda need not be removed for simple clarification or correction of typographical errors. Approval of the Consent Agenda shall be equivalent to approval of each item as if it had been acted upon separately for review, discussion and/or potential action and/or vote. A Consent Agenda item or items may be removed by the Town Council for review, discussion and/or potential action and or vote.*

- A) Adoption of Town Council Minutes
- 1) January 18, 2022(Special Interview Meeting)
  - 2) February 7, 2022 (Special Interview Meeting)
  - 3) February 7, 2022 (Regular Meeting)
  - 4) February 7, 2022 (Executive Session)

- B) Minutes of Boards/Commissions/Committees
  - 1) Jamestown Tree Preservation and Protection Committee (November 19, 2021)
  - 2) Jamestown Tree Preservation and Protection Committee 2021 (Attendance Log)
  - 3) Tree Warden Report (November 17, 2021)
- C) Tax Assessor Settlement Agreements
  - 1) Settlement Agreement regarding John Potter, II v. Christine Brochu, in her capacity as Tax Assessor for the Town of Jamestown., Assessor's Plat 9, Lot 411, C.A. No. NC-2021-0120
  - 2) Settlement Agreement regarding Westwood Road, LLC v. Christine Brochu, in her capacity as Tax Assessor for the Town of Jamestown, Assessor's Plat 9, Lot 711, and Plat 9, Lot 2, C.A. No. NC-2021-0121
- D) Finance Director's Report: Comparison Budget to Actuals as of January 31, 2022

## **XII. COMMUNICATIONS, PETITIONS, AND PROCLAMATIONS AND RESOLUTIONS FROM OTHER RHODE ISLAND CITIES AND TOWNS**

*The Council may acknowledge any of the listed Communications and Proclamations and Resolutions. Should any member wish to have a conversation on any of the matters, the item will be placed on a future agenda for review, discussion and/or potential action and/or vote.*

- A) Communications Received:
  - 1) Copy of Letter to: Town Council  
From: Betsy Gooding  
Dated: February 7, 2022  
Re: Short-Term Rental Ordinance
  - 2) Copy of letter to: Town Administrator Hainsworth  
From: Melody Drnach and Janie Harris  
Dated: February 8, 2022  
Re: Recreation Center Shed Replacement Project
  - 3) Copy of Memorandum to: Town Administrator Hainsworth  
From Public Works Director Mike Gray  
Dated: February 15, 2022  
Re: Steamboat Street
  - 4) Copy of Letter to: Director of Public Works, Michael Gray  
From: Jamestown Fire Department Board of Fire Wardens  
Re: Steamboat Street
  - 5) Copy of notice to: Town of Jamestown  
From: RIDEM, Office of Water Resources  
Dated: February 1, 2022  
Re: Water Quality Certification

- 6) Meeting invitation to: Town of Jamestown and Town Council President Beye  
From: Sunrise Wind  
Dated: February 11, 2022  
Re: Proposed Sunrise Wind Project

**XIII. EXECUTIVE SESSION**

*The Town Council may seek to enter into Executive Session for review, discussion and/or potential action and/or vote on the following:*

**XIV. ADJOURNMENT**

***Pursuant to RIGL § 42-46-6(c) Notice of this meeting shall be posted on the Secretary of State's website and at the Town Hall and the Jamestown Philomenian Library. Notice is also posted at the Jamestown Police Station and on the Internet at [www.jamestownri.gov](http://www.jamestownri.gov).***

ALL NOTE: If communications assistance is needed or other accommodations to ensure equal participation, please call 1-800-745-5555, or contact the Town Clerk at 401-423-9800, via facsimile to 401-423-7230, or email to rfagan@jamestownri.net not less than three (3) business days prior to the meeting.

*Posted on the RI Secretary of State website on February 18, 2022.*



**TOWN OF JAMESTOWN  
TOWN COUNCIL MEETING  
for  
TOWN, WATER AND SEWER MATTERS**

**December 20, 2021**

A regular meeting of the Jamestown Town Council sitting as the Board of Water and Sewer Commissioners was called to order at the Jamestown Town Hall, Council Chambers, 93 Narragansett Avenue at 6:31 PM by Commission President Nancy A. Beye.

The following members were present:

- Mary E. Meagher, Commission Vice-President
- Erik G. Brine
- Michael G. White
- Randall White

Also, present were:

- Jamie A. Hainsworth, Town Administrator
- Roberta J. Fagan, Town Clerk
- Christina D. Collins, Finance Director
- Michael Gray PE, Public Works Director
- Peter D. Ruggiero Esq., Town Solicitor
- Denise Jennings, Water and Sewer Clerk

**AWARDS, PRESENTATIONS AND ACKNOWLEDGMENTS**

(None)

**READING AND APPROVAL OF MINUTES**

1) November 15, 2021 (regular meeting)

Motion was made by Commissioner Brine, seconded by Commissioner Meagher to accept the November 15, 2021 regular meeting minutes. Vote: President Beye, Aye; Commission Vice-President Meagher, Aye; Commissioner Michael White, Aye; Commissioner Randall White, Aye

**OPEN FORUM**

Commission President Beye noted that this open forum would be for water and sewer matters only.

1) Scheduled requests to address:

(None)

2) Non-scheduled request to address:

(None)

**REPORT OF TOWN OFFICIALS**

**1) Pumping Report:**

The Public Works Director reported the following:

- The service piping for the JR-1 well was replaced and was installed beneath the ground last year. JR-1 well remains in service.
- Pumping was down for the month of November.
- Rainfall was down for the month of November.
- North Reservoir is @ capacity, usable storage-60MG.
- South Pond is @ capacity, usable storage- 6MG

**2) Town project reports: (See attached Project Update Report dated December 2021)**

The Public Works Director reported the following:

**Treatment Plant-**

- The filtration membranes are approaching the end of their lifecycle at 13 years old. Water Staff is religious about their maintenance every week and we were able to extend the life of the filters.
- The membrane filter replacements are on order. Lead time for delivery may be greater than 40 weeks.

**Transfer pumping/Reservoir-**

The Public Works Director reported the following:

- The progress on the bike path along North Main Road was stalled due to the storm Ida and the Nor'easter.
- Utility poles and guy wires on North Main Road will be an issue.
- Will also need to work with two abutters alongside the proposed bike path.

**Distribution system-**

The Public Works Director reported that Water Staff has installed new services for the new condominiums at 63 Canonicus Avenue.

It was the consensus of the Commission, to accept the Public Works Director's report, as submitted.

**LETTERS AND COMMUNICATIONS**

(None)

**UNFINISHED BUSINESS**

(None)

**NEW BUSINESS**

**RIDEM 2021 Nonpoint Source Implementation Grant** for an amount of \$250,000 to fund the removal and disposal of invasive Phragmites and restore the conditions of South Pond Reservoir

The Public Works Director stated the following:

- The Phragmites are out of control at South Pond.
- The Town has the ability to apply for a grant in the amount of \$250,000 from the State to fund the removal and disposal of the Phragmites at South Pond.
- The remaining funds would be used for future maintenance.

The Public Works Director stated that he will need the Commissions support to move forward with the application process.

Following clarification on a few items, motion was made by Commissioner Randall White, seconded by Commissioner Meagher to authorize the Public Works Director to apply for the RIDEM 2021 Nonpoint Source Implementation Grant in the amount of \$250,000 to fund the removal and disposal of invasive Phragmites and restore the conditions of South Pond Reservoir. Vote: President Beye, Aye; Commission Vice-President Meagher, Aye; Commissioner Michael White, Aye; Commissioner Randall White, Aye

**ADJOURNMENT**

Motion was made by Commissioner Meagher, seconded by Commissioner Michael White to adjourn the meeting of the Jamestown Town Council sitting as the Board of Water and Sewer Commissioners at 6:45 PM. Vote: President Beye, Aye; Commission Vice-President Meagher, Aye; Commissioner Brine, Aye; Commissioner Michael White, Aye; Commissioner Randall White, Aye

Attest:

Denise Jennings  
Water and Sewer Clerk





## Project Update December 2021

### WELLS

JR-1, JR-3

- The service piping from well JR-1 was replaced and installed beneath the ground last year. Well water is pumped at 50 gpm directly into the transmission main from the reservoir. Now that the pipe is protected from freezing we can run the well during the winter months. The clean well water mixed with the reservoir water is important to the overall quality of the raw water entering the plant, improving the water chemistry and assisting with treatment.

### TREATMENT PLANT

- Water department staff perform routine maintenance of equipment during the winter months. In January the membranes will be pulled from the tanks and individual fibers will be inspected and removed if needed.
- As I reported last month the membrane filters at the water treatment plant are at the limits of their lifecycle. The membrane filter replacements have been ordered for the water treatment plant from Zenon Environmental Corporation - SUEZ Water Technologies. Lead time for delivery may be greater than 40 weeks.

### TRANSFER PUMPING/RESERVOIR

- Crews will be working on the restoration of the stone wall along North Reservoir and future pedestrian path along North Road as weather allows during the next several months.
- The white pine trees at the North Reservoir continue to be impacted by storms. We have lost a few this past year that remain on the ground. Wet soil conditions have prevented us from driving equipment to clean up the tree damage. Crews will be working this winter to remove the trees that have fallen.

### DISTRIBUTION SYSTEM

South Pond @ 6 MG

Usable Storage, 6 Million Gallons

North Pond @ 60 MG

Usable Storage 60 Million Gallons

- New water services have been installed for the condominiums under construction at 63 Conanicus Avenue.

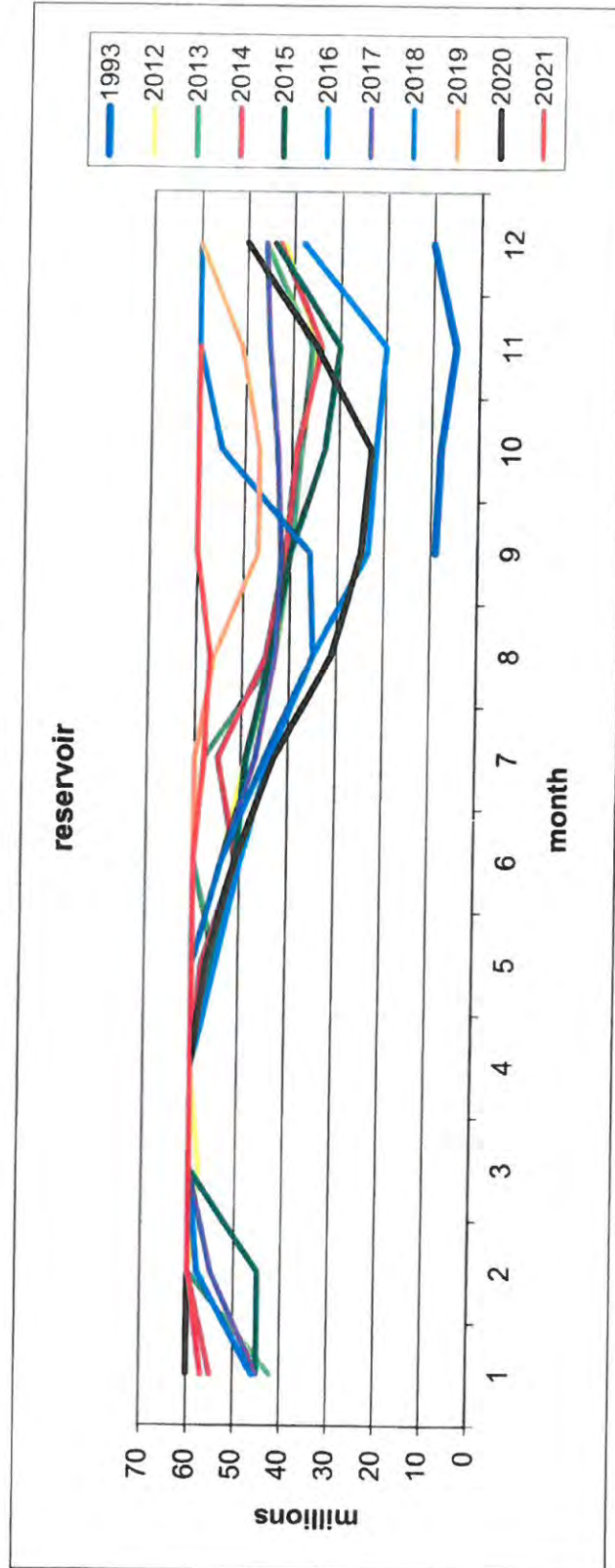
### WASTEWATER TREATMENT PLANT

- The monthly average daily flow at the treatment plant for November was 0.27 million gallons per day. The monthly average allowed by our discharge permit is 0.73 million gallons per day. The peak daily flow was 0.45 million gallons.



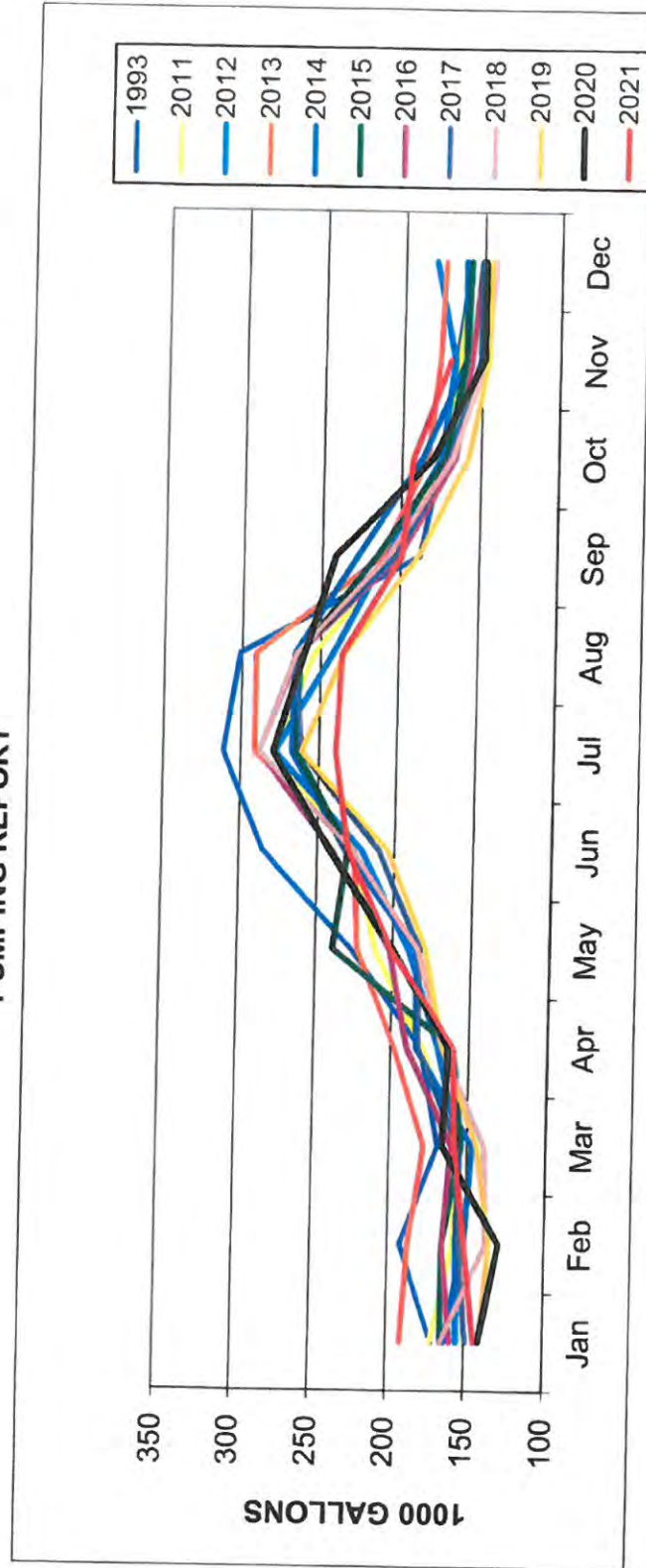
# RESERVOIR LEVEL

	1993	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021
Jan		30	60	42	55	45	46	45	60	60	60	57
Feb		52	60	60	60	45	58	55	60	60	60	60
Mar		58	58	60	60	60	60	60	60	60	60	60
Apr		60	60	60	60	60	60	60	60	60	60	60
May		57	60	55	58	56	55	60	60	60	57	60
Jun		51	54	60	51	51	50	54	54	60	51	60
Jul		43	49	58	55	49	44	47	45	60	43	58
Aug	9	47	43	43	45	44	35	43	35	56	31	57
Sep	8	45	40	40	41	40	23.5	42	36	47	25	60
Oct	5	58	38	38	39	33	22	43	55	47	23	60
Nov	10	60	35	36	34	30	20	45	60	51	35	60
Dec		60	42	46	43	44	38	46	60	60	50	60



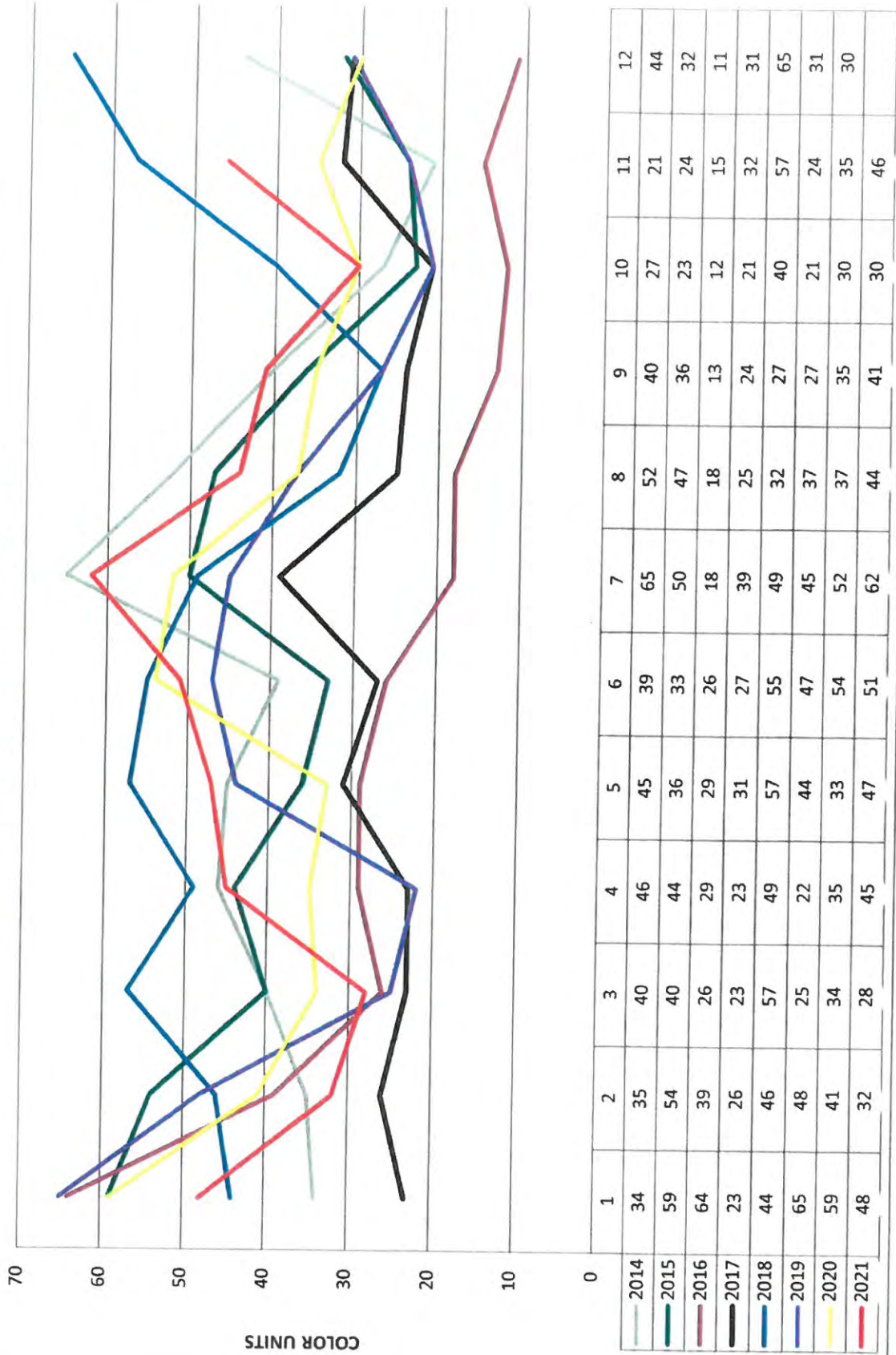
	1993	2008	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021
Jan	171	172	173	239	172	155	191	163	165	159	149	165	141	141	144
Feb	192	154	173	210	158	156	187	151	165	165	155	137	135	129	151
Mar	169	155	165	198	157	155	178	147	154	160	156	139	144	166	158
Apr	181	174	196	210	180	170	198	184	160	190	183	167	167	163	160
May	227	202	195	180	212	190	223	185	239	202	183	184	179	200	201
Jun	285	246	215	218	226	221	226	232	230	240	210	227	204	242	230
Jul	311	296	277	274	279	278	291	267	264	288	261	288	261	279	239
Aug	301	256	290	251	254	242	291	266	263	264	266	265	235	260	236
Sep	188	210	245	193	205	210	212	227	215	201	203	208	189	241	199
Oct	175	187	259	182	175	175	184	187	172	166	170	168	158	180	193
Nov	166	175	226	160	164	167	177	160	160	157	151	148	146	149	170
Dec	158	192	230	167	158	180	174	161	158	151	151	142	145	149	149

**PUMPING REPORT**



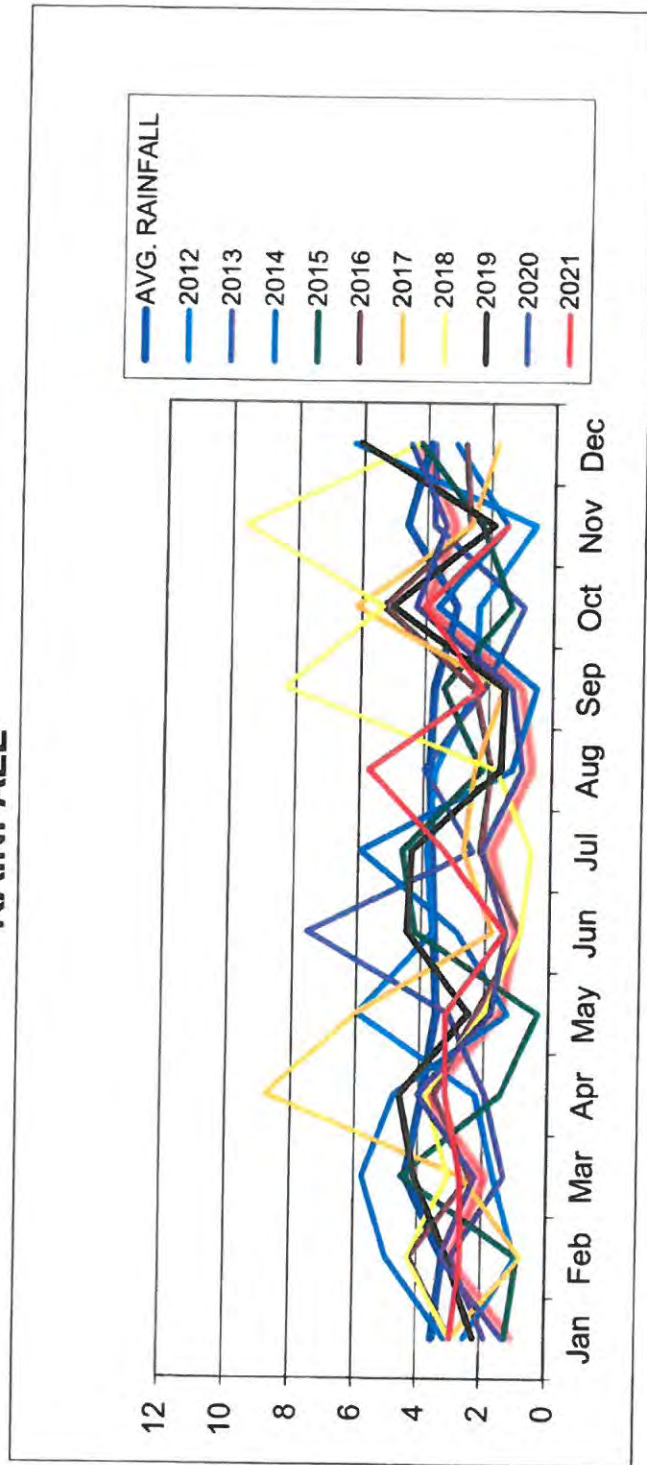


## Transfer Pumping NORTH POND WATER QUALITY



	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021
Jan	3.5	1.85	3.1	1.22	2.94	2.94	2.94	2.19	1.3	2.94
Feb	3.2	2.94	4.98	0.86	4.25	0.76	4.33	3.06	3.26	2.94
Mar	4.4	1.32	5.74	4.53	2.36	2.62	3.07	4.11	2.21	2.62
Apr	3.9	1.92	4.8	1.47	3.53	8.8	3.79	4.61	4.03	2.66
May	3.5	3.11	1.27	0.32	2.24	6.03	2.03	2.46	1.79	3.18
Jun	3.6	7.55	2.86	4.2	0.89	1.79	0.89	4.44	1.36	3.2
Jul	3.7	2.42	5.93	4.63	2.19	2.7	0.61	4.33	2.16	1.4
Aug	3.8	3.98	1.23	2.17	1.88	2.4	1.73	1.58	0.91	3.3
Sep	3.7	2.13	0.5	3.41	2.42	1.54	8.35	1.49	1.27	5.71
Oct	3	0.9	3.61	1.31	5.33	6.18	5.34	5.04	4.29	2.19
Nov	4.6	3.76	1.47	2.27	2.63	2.61	9.61	1.89	3.39	4.03
Dec	3.9	3.76	3.1	4.2	2.79	1.81	4.33	6.09	4.53	1.47
<b>Total</b>	<b>44.8</b>	<b>35.64</b>	<b>38.59</b>	<b>30.59</b>	<b>33.45</b>	<b>40.18</b>	<b>47.02</b>	<b>41.29</b>	<b>30.5</b>	<b>32.7</b>

### RAINFALL





TOWN OF JAMESTOWN WWTF  
MONTHLY REPORT  
NOVEMBER 2021

Douglas Ouellette, Superintendent

**Parameters**

	<u>Monthly Avr.</u>	<u>Permit Limit</u>	<u>Notes</u>
Flow	.2685 MGD	.73 MGD	
Daily Max	.4530 MGD		
BOD Removal	100 %	85%	% Removed
TSS Removal	99.1%	85%	% Removed
Fecal Coliform	2.22	No limit, report only	
Enterococci	1.0	(<35 cfu/100ml Monthly) (<276 cfu/100ml Daily)	

**Environmental Compliance (Violations)**

There are 0 violations to report for the month of November.

**Complaints**

There were 0 complaints reported for the month of November.

**Alarms**

The facility had one alarm November 25<sup>th</sup> at PS#3. During an automatic genset test the station experienced a phase loss. The Lightship Group was called and they responded and corrected the problem

**Septage**

The facility received no septage for November.

**Sludge Production**

The facility processed 54,000 gallons of sludge through Wastewater Services Incorporated.



### **Maintenance Management**

Facility staff oversaw relocation of the portable emergency generator at PS#3 from the front to the west side of the station for safety reasons. A new control panel and block heater were also installed on that genset. General facility maintenance to include clarifier oil changes were performed.

### **Chemical Use**

The facility used 395.2 gallons of Sodium hypochlorite and 0 pounds of lime for process control.

### **Collection System**

30 pump station inspections were completed. All stations are operating as designed.

### **Energy Use**

Energy use for November was: 145 KWH

### **Precipitation**

Precipitation for November was 1.41"

### **Golf Course**

Pumping has stopped for the season, will resume in spring.

### **Work Orders**

63 work orders were completed.

**Graphs**



## Project Update February 2022

### WELLS

JR-1, JR-3

- JR-1 is in service.

### TREATMENT PLANT

- At the end of December staff at the water department started experiencing operational failure of our membrane filters at the treatment plant. As I have reported we were approaching the end of the useful life for our membranes and that we would be replacing them this year. An order has been placed but it will take up to 40 weeks for delivery.

Staff has traced the problem to microbial fouling caused by copepod colonies, which are microorganisms in the raw water from the reservoir. These microorganisms are removed by the membrane filters but they cause a low permeability biofilm on the membrane surface causing our water production to fall off measurably. The staff have been working with engineers who manufacture and operate membrane filters to develop procedures to restore our filter efficiencies. The water staff are working hard at determining solutions to the problem and restoring our treatment production as we move into our peak demand season. The staff are now having to take filters off-line more frequently to conduct clean in place procedures. What has yet to be determined is if the poor filtering efficiencies are reversible or if it is just due to the age of our membranes. We may be just managing the problem over the next several months as we wait for delivery of our new membrane filters. In 14 years of operation we have never experienced this problem at our treatment plant.

### TRANSFER PUMPING/RESERVOIR

- Jean Lambert submitted the RIDEM grant application for the Phragmite Removal Project at South Pond Reservoir. We reduced the project scope considerably, submitting it as “pilot project” with the purpose of determining the quantity of phragmite material that will be generating during excavation for disposal at RI Resource Recovery and the effectiveness of this strategy. It appears that we may be funded for this project which would be conducted in late summer.

### DISTRIBUTION SYSTEM

South Pond @ 6 MG

Usable Storage, 6 Million Gallons

North Pond @ 60 MG

Usable Storage 60 Million Gallons

- Surveyors will be out once the weather breaks to survey the existing conditions and Right-of-Way of Narragansett Avenue and North Road for the watermain replacement project.
- The US EPA - Lead and Copper Rule Long Term Revisions were published on January 15, 2021. One of the key provisions in the new rule is a requirement that all community water systems develop a lead service line inventory by January of 2024. In January 2022 the RIDOH requested the inventory for Jamestown Water based upon available information. We completed a survey of our records and it appears there may be up to 88 services in Jamestown that contain lead connections. Our staff have not performed a household inventory of each individual service line.

In Jamestown lead connections exist on older steel water services to the cast iron water mains. Over the years many households have upgraded their services to new copper piping between the main and the home. Homeowners are responsible for hiring a contractor to install the new service between the property line and the house. The water department installs the new service between the existing watermain and the property line at no cost.

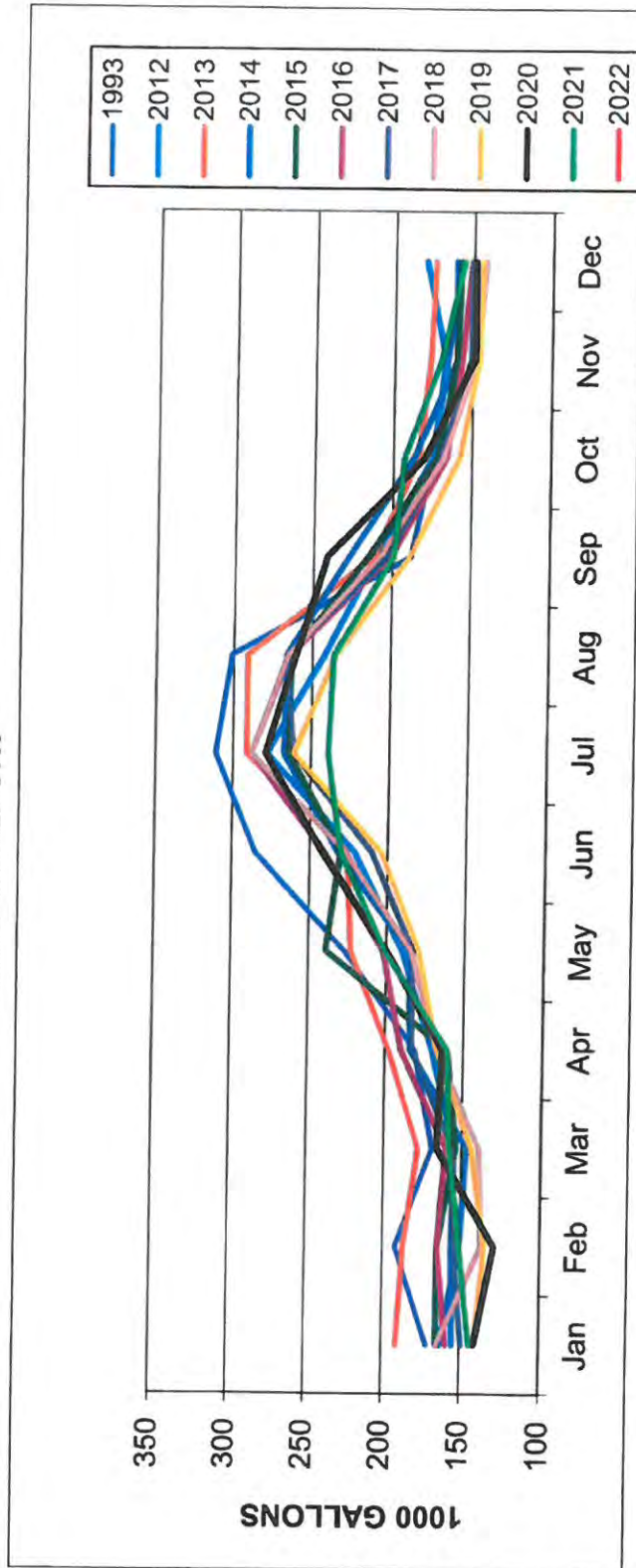
We will develop a program to conduct inspections of homes to update the inventory of both lead services and backflow devices. We will also educate our customers on the importance of eliminating the old services to their home.

#### **WASTEWATER TREATMENT PLANT**

- The monthly average daily flow at the treatment plant for January was 0.31 million gallons per day. The monthly average allowed by our discharge permit is 0.73 million gallons per day. The peak daily flow was 0.53 million gallons.

	1993	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022
Jan	171	173	239	172	155	191	163	165	159	149	165	141	141	144	155
Feb	192	173	210	158	156	187	151	165	165	155	137	135	129	151	
Mar	169	165	198	157	155	178	147	154	160	156	139	144	166	158	
Apr	181	196	210	180	170	198	184	160	190	183	167	167	163	160	
May	227	195	180	212	190	223	185	239	202	183	184	179	200	201	
Jun	285	215	218	226	221	226	232	230	240	210	227	204	242	230	
Jul	311	277	274	279	278	291	267	264	288	261	288	261	279	239	
Aug	301	290	251	254	242	291	266	263	264	266	265	235	260	236	
Sep	188	245	193	205	210	212	227	215	201	203	208	189	241	199	
Oct	175	259	182	175	175	184	187	172	166	170	168	158	180	193	
Nov	166	226	160	164	167	177	160	160	157	151	148	146	149	170	
Dec	158	230	167	158	180	174	161	158	151	151	142	145	149	156	

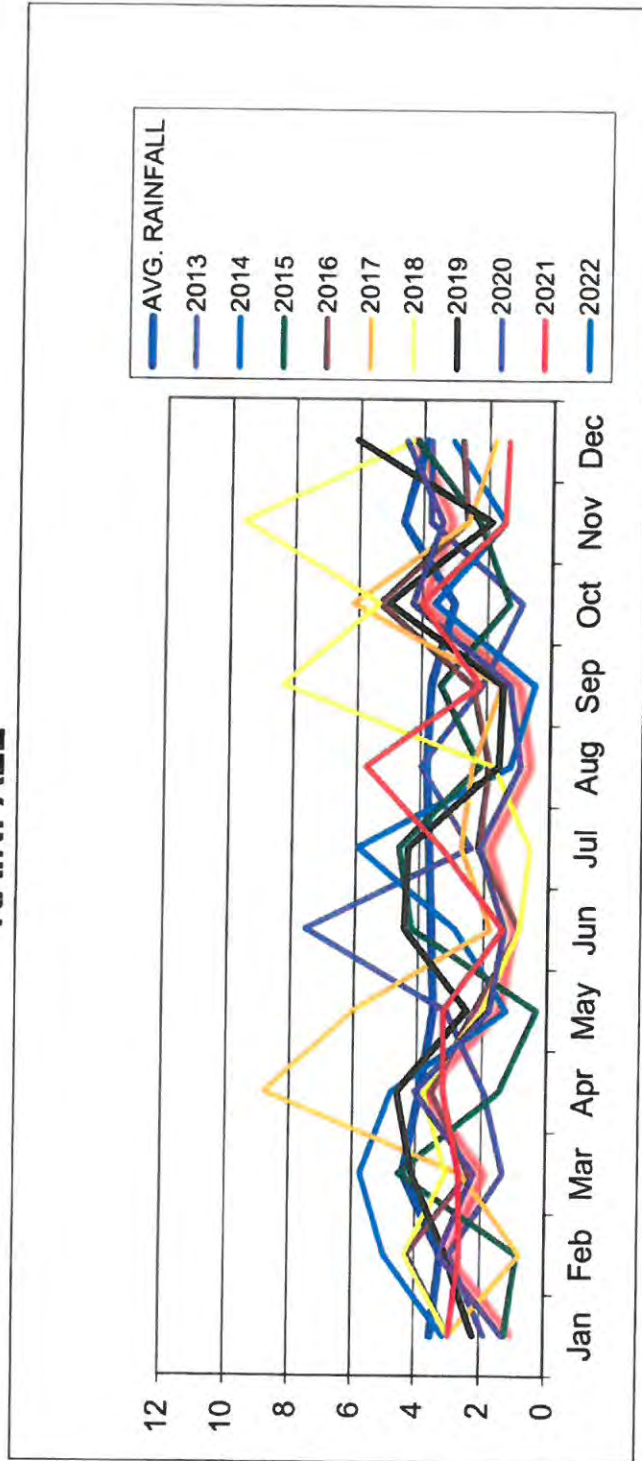
**PUMPING REPORT**





	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022
Jan	3.5	1.85	3.1	2.94	2.94	2.94	2.19	1.3	2.94	2.04
Feb	3.2	2.94	4.98	4.25	0.76	4.33	3.06	3.26	2.62	
Mar	4.4	1.32	5.74	2.36	2.62	3.07	4.11	2.21	2.66	
Apr	3.9	1.92	4.8	3.53	8.8	3.79	4.61	4.03	3.18	
May	3.5	3.11	1.27	2.24	6.03	2.03	2.46	1.79	3.2	
Jun	3.6	7.55	2.86	0.89	1.79	0.89	4.44	1.36	1.4	
Jul	3.7	2.42	5.93	2.19	2.7	0.61	4.33	2.16	3.3	
Aug	3.8	3.98	1.23	1.88	2.4	1.73	1.58	0.91	5.71	
Sep	3.7	2.13	0.5	2.42	1.54	8.35	1.49	1.27	2.19	
Oct	3	0.9	3.61	5.33	6.18	5.34	5.04	4.29	4.03	
Nov	4.6	3.76	1.47	2.63	2.61	9.61	1.89	3.39	1.47	
Dec	3.9	3.76	3.1	2.79	1.81	4.33	6.09	4.53	1.38	
Total	44.8	35.64	38.59	33.45	40.18	47.02	41.29	30.5	34.08	2.04

### RAINFALL











TOWN OF JAMESTOWN WWTF  
MONTHLY REPORT  
January 2022

Douglas Ouellette, Superintendent

## Parameters

	<u>Monthly Avg.</u>	<u>Permit Limit</u>	<u>Notes</u>
Flow	.3058 MGD	.73 MGD	
Daily Max	.5270 MGD		
BOD Removal	98.5%	85%	% Removed
TSS Removal	95.7%	85%	% Removed
Fecal Coliform	1.99	No limit, report only	
Enterococci	4.47	(<35 cfu/100ml Monthly) (<276 cfu/100ml Daily)	

## Environmental Compliance (Violations)

There is one violation to report for the month of January. This violation was for exceeding the daily maximum for enterococci of 276 cfu/100ml. We believe this violation to have caused by contamination at the lab given the fact that the tests that were conducted before and after were both <1, and there were no operational issues at the facility on the testing day in question.

## Complaints

There was one complaint received for the month of January. The complaint was for a slow running sewer on Clarke St, Staff jetted the line and that corrected the problem.

## Alarms

There were no alarms to report for the month of January.

## Septage

The facility received no septage for the month.

## Sludge Production

The facility processed 52,500 gallons of sludge through Wastewater Services Incorporated.

## Maintenance Management

The Crew completed 69 work orders for the month of January.

### **Chemical Use**

The facility used 370 gallons of Sodium hypochlorite and 0 pounds of lime for process control.

### **Collection System**

31 pump station inspections were completed. 12 Gen Set inspections were performed. All stations are operating as designed.

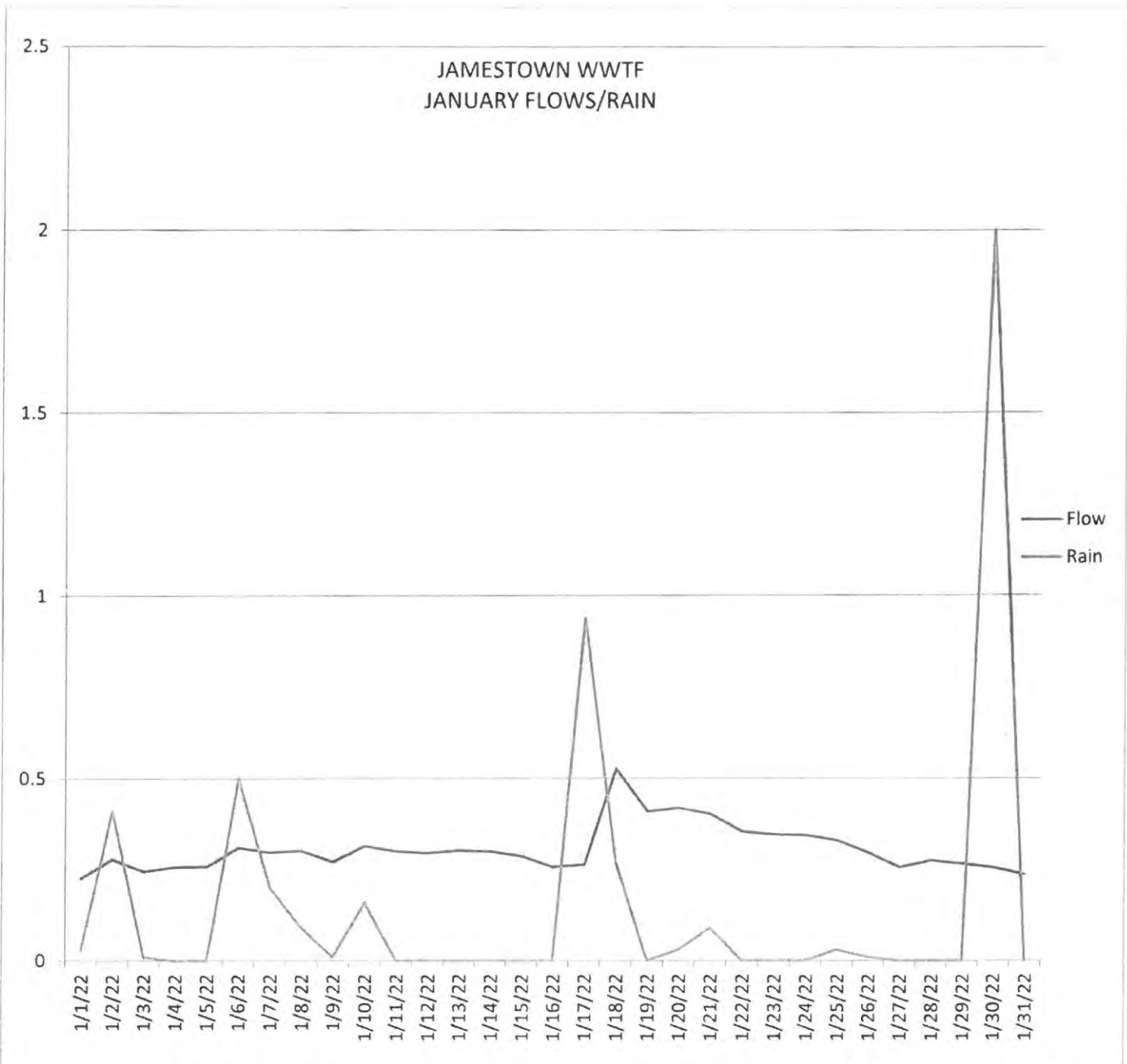
### **Energy Use**

Energy use at the plant for the month was: 196 KWH

### **Precipitation**

Precipitation measured in at 4.78"

### Graphs



**Town of Jamestown**

Finance Department

Town Hall

93 Narragansett Avenue

Jamestown, Rhode Island 02835-1199

401-423-9809 Fax 401-423-7229

Email: [ccollins@jamestownri.net](mailto:ccollins@jamestownri.net)



**Christina D. Collins**  
Finance Director

**MEMORANDUM**

**TO: Jamie A. Hainsworth, Town Administrator**

**FROM: Christina D. Collins, Finance Director**

**DATE: February 18, 2022**

**SUBJECT: Budget to Actual- Water Fund/Sewer Fund**

A handwritten signature in cursive, appearing to read "CW", is written over the "FROM" line of the memorandum.

Attached is Budget to Actual report for the Fiscal Year 2022. The report contains the expenses that have been paid through January 31, 2022.

Please do not hesitate to contact me with any questions or concerns.

**Budget vs Actual - Water**  
**TOWN OF JAMESTOWN, RI**  
**For 1/31/2022**

Run: 2/18/2022 at 9:36 AM

	Annual Budget	P-T-D Actual	Y-T-D Actual	Remaining \$	% of Budget
2102 7000 70100 00 Salary- Public Works Director	26,756.00	2,058.14	16,515.42	10,240.58	61.73
2102 7000 70102 00 Salary- Accounting	44,411.00	4,984.17	29,086.87	15,324.13	65.49
2102 7000 70103 00 Salary - Treatment Plant Operator	82,512.00	6,044.80	48,169.13	34,342.87	58.38
2102 7000 70104 00 Ass't Plant Operator w/longevity	75,636.00	5,387.20	49,333.89	26,302.11	65.23
2102 7000 70105 00 Salary - Plant Operator	62,608.00	4,816.01	38,437.54	24,170.46	61.39
2102 7000 70513 00 Treatment Plant Operator - OT	15,000.00	1,457.87	9,393.98	5,606.02	62.63
2102 7000 70514 00 Ass't Treatment Plant Operator OT	15,000.00	1,745.28	10,550.34	4,449.66	70.34
2102 7000 70515 00 Plant Operator- OT	10,000.00	1,512.53	6,303.40	3,696.60	63.03
<b>7000 Salaries</b>	<b>331,923.00</b>	<b>28,006.00</b>	<b>207,790.57</b>	<b>124,132.43</b>	<b>62.60</b>
2102 7001 70900 00 SOCIAL SECURITY TAX	25,392.00	2,252.83	7,437.31	17,954.69	29.29
2102 7001 70901 00 Blue Cross/Delta Dental	46,700.00	3,279.16	23,071.55	23,628.45	49.40
2102 7001 70902 00 Worker's Compensation	20,000.00	0.00	20,000.00	0.00	100.00
2102 7001 70903 00 Retirement System	36,750.00	2,235.75	16,851.07	19,898.93	45.85
2102 7001 70906 00 Life Insurance	670.00	0.00	337.05	332.95	50.31
2102 7001 70910 00 Clothing	1,500.00	0.00	150.00	1,350.00	10.00
<b>7001 Benefits</b>	<b>131,012.00</b>	<b>7,767.74</b>	<b>67,846.98</b>	<b>63,165.02</b>	<b>51.79</b>
<b>7000/7001 Salaries &amp; Benefits</b>	<b>462,935.00</b>	<b>35,773.74</b>	<b>275,637.55</b>	<b>187,297.45</b>	<b>59.54</b>
2102 7005 70601 00 Maintenance	6,000.00	0.00	3,070.00	2,930.00	51.17
2102 7005 70606 00 ALARM LINES	2,500.00	316.54	1,899.24	600.76	75.97
<b>7005 Reservoirs/Rights of Way</b>	<b>8,500.00</b>	<b>316.54</b>	<b>4,969.24</b>	<b>3,530.76</b>	<b>58.46</b>
2102 7006 70601 00 Maintenance	1,000.00	0.00	250.10	749.90	25.01
2102 7006 70636 00 Wells- Electricity	10,000.00	1,653.47	4,939.22	5,060.78	49.39
<b>7006 Wells</b>	<b>11,000.00</b>	<b>1,653.47</b>	<b>5,189.32</b>	<b>5,810.68</b>	<b>47.18</b>
2102 7010 70008 00 Lab Supplies - Water	12,500.00	614.59	6,689.23	5,810.77	53.51
2102 7010 70309 00 Telephone	0.00	0.00	122.61	(122.61)	0.00
2102 7010 70631 00 Chemicals	55,000.00	1,570.78	27,306.99	27,693.01	49.65
2102 7010 70632 00 Heat	12,000.00	2,932.04	4,729.63	7,270.37	39.41
2102 7010 70633 00 Equip. Maintenance	40,000.00	3,997.89	11,932.47	28,067.53	29.83
2102 7010 70634 00 Professional Services	5,000.00	0.00	0.00	5,000.00	0.00
2102 7010 70635 00 Telephone	3,500.00	357.15	1,604.42	1,895.58	45.84
2102 7010 70636 00 Pumpout- Electricity	40,000.00	0.00	14,176.11	25,823.89	35.44
2102 7010 70637 00 Bldg Maint	8,000.00	55.00	2,481.03	5,518.97	31.01
2102 7010 70638 00 State Testing	11,000.00	857.00	8,824.01	2,175.99	80.22
2102 7010 70639 00 License Fees	6,000.00	0.00	1,800.00	4,200.00	30.00
2102 7010 70643 00 PUMP OUT TREATMENT PLANT	3,500.00	460.00	1,380.00	2,120.00	39.43
2102 7010 70645 00 WATER SLUDGE DISPOSAL	15,000.00	4,658.00	11,645.00	3,355.00	77.63
<b>7010 Pump Station &amp; Treatment Plant</b>	<b>211,500.00</b>	<b>15,502.45</b>	<b>92,691.50</b>	<b>118,808.50</b>	<b>43.83</b>
2102 7011 70636 00 South Pond- Electricity	1,750.00	30.44	229.65	1,520.35	13.12
2102 7011 70637 00 South Pond Transfer Pump	3,000.00	0.00	0.00	3,000.00	0.00
<b>7011 South Pond Pre-Treatment Bldg</b>	<b>4,750.00</b>	<b>30.44</b>	<b>229.65</b>	<b>4,520.35</b>	<b>4.83</b>
2102 7012 70636 00 Water Tower- Electricity	2,000.00	284.71	598.54	1,401.46	29.93
2102 7012 70643 00 Water Tower - Maintenance	500.00	0.00	0.00	500.00	0.00
<b>7012 Water Tower</b>	<b>2,500.00</b>	<b>284.71</b>	<b>598.54</b>	<b>1,901.46</b>	<b>23.94</b>
2102 7013 70644 00 Vehicles Gas & Oil	1,500.00	0.00	791.24	708.76	52.75
2102 7013 70645 00 Repair and Maintenance	4,000.00	880.00	893.00	3,107.00	22.33
<b>7013 Vehicles</b>	<b>5,500.00</b>	<b>880.00</b>	<b>1,684.24</b>	<b>3,815.76</b>	<b>30.62</b>
2102 7020 70651 00 Clamps	1,000.00	0.00	1,758.38	(758.38)	175.84
2102 7020 70652 00 Pipe	5,000.00	0.00	1,668.28	3,331.72	33.37
2102 7020 70653 00 Backfill & Excavation	2,000.00	0.00	0.00	2,000.00	0.00
<b>7020 Maintenance &amp; Laterials</b>	<b>8,000.00</b>	<b>0.00</b>	<b>3,426.66</b>	<b>4,573.34</b>	<b>42.83</b>
2102 7030 70661 00 Service Repairs	10,000.00	0.00	4,185.50	5,814.50	41.86
2102 7030 70663 00 New Services	5,000.00	704.55	1,306.19	3,693.81	26.12
<b>7030 Water Division Services</b>	<b>15,000.00</b>	<b>704.55</b>	<b>5,491.69</b>	<b>9,508.31</b>	<b>36.61</b>
2102 7040 70672 00 Supplies/Expenses	14,000.00	1,350.00	8,738.74	5,261.26	62.42
<b>7040 Meters</b>	<b>14,000.00</b>	<b>1,350.00</b>	<b>8,738.74</b>	<b>5,261.26</b>	<b>62.42</b>
2102 7050 70681 00 Hydrants- Maintenance	7,500.00	0.00	0.00	7,500.00	0.00
<b>7050 Hydrants</b>	<b>7,500.00</b>	<b>0.00</b>	<b>0.00</b>	<b>7,500.00</b>	<b>0.00</b>
2102 7060 70923 00 Billing	6,500.00	53.20	1,778.30	4,721.70	27.36

**Budget vs Actual - Water**  
**TOWN OF JAMESTOWN, RI**  
**For 1/31/2022**

	Annual Budget	P-T-D Actual	Y-T-D Actual	Remaining \$	%
					of Budget
2102 7060 70924 00 Insurance	7,920.00	0.00	7,200.00	720.00	90.91
2102 7060 70925 00 Audit	3,000.00	0.00	0.00	3,000.00	0.00
2102 7060 70926 00 Supplies	6,000.00	177.58	3,085.09	2,914.91	51.42
<b>7060 Administration</b>	<b>23,420.00</b>	<b>230.78</b>	<b>12,063.39</b>	<b>11,356.61</b>	<b>51.51</b>
2102 7070 70300 00 Water Debt	433,881.00	0.00	0.00	433,881.00	0.00
2102 7070 70940 00 Interest	68,530.00	0.00	49,035.50	19,494.50	71.55
<b>7070 Debt Service</b>	<b>502,411.00</b>	<b>0.00</b>	<b>49,035.50</b>	<b>453,375.50</b>	<b>9.76</b>
2102 7080 70800 00 Water- Capital	100,000.00	0.00	0.00	100,000.00	0.00
<b>7080 Capital</b>	<b>100,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>100,000.00</b>	<b>0.00</b>
2102 7081 70602 00 PLC FOR FILTERS	0.00	0.00	7,200.00	(7,200.00)	0.00
2102 7081 70603 00 Control Panel SCADA	0.00	3,546.80	35,827.67	(35,827.67)	0.00
2102 7081 70604 00 Distribution	0.00	0.00	14,300.41	(14,300.41)	0.00
2102 7081 71303 00 WATER MANAGEMENT PLAN	0.00	0.00	3,339.38	(3,339.38)	0.00
<b>Total Expenses</b>	<b>0.00</b>	<b>3,546.80</b>	<b>60,667.46</b>	<b>(60,667.46)</b>	<b>0.00</b>
<b>Total Expenses</b>	<b>1,377,016.00</b>	<b>60,273.48</b>	<b>520,423.48</b>	<b>856,592.52</b>	<b>37.79</b>

## Budget vs Actual - Sewer TOWN OF JAMESTOWN, RI For 1/31/2022

	Annual Budget	P-T-D Actual	Y-T-D Actual	Remaining \$	% of Budget
2103 7000 70100 00 Salary, Public Works Director	26,756.00	2,058.14	16,515.20	10,240.80	61.73
2103 7000 70101 00 Salary- Superintendent	84,869.00	6,044.80	48,735.50	36,133.50	57.42
2103 7000 70102 00 Salary, Clerical	44,411.00	4,984.15	29,086.93	15,324.07	65.49
2103 7000 70103 00 Salaries, Ass't Superintendent	75,636.00	5,387.22	48,598.33	27,037.67	64.25
2103 7000 70104 00 Salaries- Plant Operator	66,678.00	4,816.00	42,916.28	23,761.72	64.36
2103 7000 70111 00 Sewer- Temp Labor	8,500.00	0.00	0.00	8,500.00	0.00
2103 7000 70335 00 License- Contractual	1,800.00	0.00	0.00	1,800.00	0.00
2103 7000 70336 00 Clothing	1,500.00	0.00	184.95	1,315.05	12.33
2103 7000 70511 00 Wastewater Superintendent - OT	13,000.00	489.60	8,283.24	4,716.76	63.72
2103 7000 70513 00 Ass't Superintendent - OT	13,000.00	218.16	9,771.03	3,228.97	75.16
2103 7000 70514 00 Plant Operator - OT	10,000.00	192.36	1,346.52	8,653.48	13.47
2103 7000 70639 00 License Fees	0.00	0.00	1,800.00	(1,800.00)	0.00
2103 7000 70900 00 Social Security Tax	26,228.00	1,275.17	5,010.32	21,217.68	19.10
2103 7000 70901 00 Blue Cross/Delta Dental	48,079.00	3,249.05	22,967.87	25,111.13	47.77
2103 7000 70902 00 Worker'S Compensation	10,000.00	0.00	8,000.00	2,000.00	80.00
2103 7000 70903 00 Retirement System	38,000.00	2,235.75	16,090.78	21,909.22	42.34
2103 7000 70906 00 Life Insurance	695.00	0.00	337.05	357.95	48.50
<b>7000 Salaries</b>	<b>469,152.00</b>	<b>30,950.40</b>	<b>259,644.00</b>	<b>209,508.00</b>	<b>55.34</b>
<b>7000/7001 Salaries &amp; Benefits</b>	<b>469,152.00</b>	<b>30,950.40</b>	<b>259,644.00</b>	<b>209,508.00</b>	<b>55.34</b>
2103 7002 70001 00 Power- Electricity	42,000.00	3,616.92	20,230.87	21,769.13	48.17
2103 7002 70002 00 Chemicals	2,500.00	0.00	0.00	2,500.00	0.00
2103 7002 70003 00 Heat	9,500.00	1,841.95	3,336.14	6,163.86	35.12
2103 7002 70004 00 Water	2,000.00	0.00	556.05	1,443.95	27.80
2103 7002 70005 00 Chlorine	7,000.00	0.00	6,242.17	757.83	89.17
2103 7002 70006 00 Equipment Maintenance	30,000.00	4,915.93	15,634.46	14,365.54	52.11
2103 7002 70007 00 Misc. Supplies, Office, Cleani	10,000.00	416.48	3,140.00	6,860.00	31.40
2103 7002 70008 00 Lab Supplies	4,500.00	0.00	1,864.68	2,635.32	41.44
2103 7002 70009 00 Telephone	2,200.00	26.31	200.78	1,999.22	9.13
2103 7002 70010 00 Alarm Line- N.E.T.	7,000.00	894.53	3,826.00	3,174.00	54.66
2103 7002 70011 00 Sludge Composting	45,000.00	3,919.94	27,445.18	17,554.82	60.99
2103 7002 70012 00 Truck Operation & Maintenance	2,000.00	0.00	131.61	1,868.39	6.58
2103 7002 70013 00 Gas- Truck	2,500.00	0.00	984.51	1,515.49	39.38
2103 7002 70014 00 State Mandated Testing	26,000.00	2,273.25	14,224.49	11,775.51	54.71
2103 7002 70201 00 Professional Services - Legal	2,500.00	0.00	0.00	2,500.00	0.00
2103 7002 70315 00 Training Of Members	1,000.00	0.00	120.00	880.00	12.00
2103 7002 70600 00 Professional Services	2,000.00	0.00	0.00	2,000.00	0.00
<b>7002 Wastewater Treatment Facility</b>	<b>197,700.00</b>	<b>17,905.31</b>	<b>97,936.94</b>	<b>99,763.06</b>	<b>49.54</b>
2103 7003 70017 00 Pumping Station #3	5,000.00	522.57	1,654.65	3,345.35	33.09
2103 7003 70018 00 Pumping Station #1	25,000.00	1,940.73	10,779.30	14,220.70	43.12
2103 7003 70019 00 Pumping Station #2	11,000.00	1,177.26	5,205.86	5,794.14	47.33
2103 7003 70020 00 Pumping Station #4	750.00	48.73	318.43	431.57	42.46
<b>7003 Pumping Stations</b>	<b>41,750.00</b>	<b>3,689.29</b>	<b>17,958.24</b>	<b>23,791.76</b>	<b>43.01</b>
2103 7004 70598 00 Equipment Insurance	4,000.00	0.00	4,000.00	0.00	100.00
<b>7004 Insurance</b>	<b>4,000.00</b>	<b>0.00</b>	<b>4,000.00</b>	<b>0.00</b>	<b>100.00</b>
2103 7005 70021 00 Maintenance Sewer Mains	10,000.00	0.00	8,367.20	1,632.80	83.67
2103 7005 70504 00 Payment Of Principal - Town	22,130.00	0.00	0.00	22,130.00	0.00
2103 7005 70505 00 Payment Of Interest - Town	39,825.00	0.00	0.00	39,825.00	0.00
2103 7005 70605 00 Interest Payments	8,321.00	0.00	55,905.99	(47,584.99)	671.87
<b>7005 Sanitary Sewers, Laterials &amp; Mains</b>	<b>80,276.00</b>	<b>0.00</b>	<b>64,273.19</b>	<b>16,002.81</b>	<b>80.07</b>
2103 7081 70801 00 Sewer Capital	70,000.00	0.00	0.00	70,000.00	0.00
<b>7081 Capital Improvements</b>	<b>70,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>70,000.00</b>	<b>0.00</b>
<b>Total Expenses</b>	<b>862,878.00</b>	<b>52,545.00</b>	<b>443,812.37</b>	<b>419,065.63</b>	<b>51.43</b>



**JAMESTOWN AFFORDABLE HOUSING COMMITTEE**

Wednesday, February 16, 2022

Dear Jamestown Town Council,

The Jamestown Affordable Housing Committee believes that rapidly evaporating economic diversity in our community is reaching a crisis level and a greater commitment to affordable housing efforts is needed to avoid this impending crisis having very real and costly social and fiscal implications for the residents of Jamestown. As such, we recommend the Town Council revise the funding formula of the Affordable Housing Trust Fund.

Every resident is well-served when anyone, regardless of income, can call our community home. This becomes self-evident when applied to our local teachers, town workers, carpenters, landscapers, and especially first responders. There is a direct relationship between the town's ability to sustain volunteer fire and EMS services and the town's willingness to invest in affordable housing.

A rapid decline in economic diversity was listed as a high community concern in the 2004 Affordable Housing Report, and again in the 2015 Comprehensive Plan.

"Jamestown has clearly identified a lack of availability of housing that is priced at a level local families and workers can afford," affirmed the Town in its 2015 Comprehensive Plan. "Furthermore, the number of households in need of affordable housing in Jamestown is greater than the 10% goal set by the State."

During each of the past ten years, the Town Council has budgeted \$75,000 for affordable housing efforts. During that time period, 10 units of affordable housing were built in Jamestown, 6 with municipal funds. If Jamestown is to reduce the rapid loss of economic diversity our community is experiencing, we must make a greater commitment to affordable housing.

While the Town Council and town staff are to be commended for our community's past efforts - very few affluent towns in Rhode Island have shown Jamestown's commitment to affordable housing - our Committee feels a new and even greater commitment is warranted. This isn't because Jamestown hasn't done enough, this is because our great success with market rate housing warrants a great affordable housing plan.

The Jamestown Affordable Housing Committee is working on solutions. The nature of housing policy is such that some of these solutions will require long-term commitments from the community. Others, we anticipate, will offset whatever investments the town makes toward a more diverse community. But the first step, we believe, is for the Town Council to implement the 3-pronged plan that we laid out.

Thank you for all you do for our community, including listening and thoughtfully considering this request. Our Committee welcomes a continued dialogue with the Town Council on this matter and we look forward to answering questions you might have and working with you to make this policy recommendation a reality.

Sincerely,

The Jamestown Affordable Housing Committee

## Updated Funding Formula Affordable Housing Trust Fund

The Jamestown Affordable Housing Committee recommends the Town Council make the following changes in its annual allocation to the Affordable Housing Trust Fund:

- **Increase the annual investment from \$75,000 to not less than \$225,000.**
  - The median market rate home in Jamestown costs about \$650,000, or almost three times this amount. \$225,000 is not enough to build even one unit of affordable housing, even if we already owned the land.
  - We believe this is the bare minimum funding if Jamestown is to make progress on its efforts to slow the loss of economic diversity in the community and to make progress toward the state mandate of 10% of its housing stock being affordable, both of which are goals listed in the town Comprehensive Plan.
  
- **The annual amount to the Affordable Housing Trust Fund should be commensurate with a significant percentage of the amount the Town keeps from its share of the state Real Estate Conveyance Tax.**
  - This establishes a logical relationship between the activity that is driving the loss of economic diversity, escalating real estate prices, and the public policy solution, affordable housing.
  - The state of Rhode Island earmarks a large portion\* of its share of the Real Estate Conveyance Tax toward affordable housing. We think this is a sustainable and reasonable policy model to follow.
  
- **Establish a local ordinance that sets this into local law.**
  - This provides a durability to this investment that allows for the long-range plans and projects that are needed to demonstrably affect housing policy.
  - We suggest this language:
    - “The Town Council shall make an annual appropriation from the unrestricted fund balance to the Affordable Housing Trust Fund of an amount at least equal to half of the town’s share of the Real Estate Conveyance Tax receipts, but not less than \$225,000 annually, whichever amount is greater.”

(\* For years, the state of Rhode Island has invested approximately 40% of its share of the Conveyance Tax towards affordable housing programs. This year, there is a new, overlapping real estate transfer tax on properties selling for more than \$800,000. All of this money goes to the state, and will directly fund new affordable housing projects.)

## **Using The Real Estate Conveyance Tax to Set a New Funding Formula for The Affordable Housing Trust**

### **Executive Summary:**

It is the recommendation of The Affordable Housing Committee that Town Council establish an ordinance increasing the yearly allotment of funds for The Affordable Housing Trust to either: \$225,000 or 50% of that year's receipts from The Real Estate Conveyance Tax whichever is higher for that fiscal year. By establishing this consistent funding, Town Council will provide crucial logistical continuity for new and ongoing efforts to provide for more affordable housing, bring it's capacity for Affordable Housing development into line with the Comprehensive Plan, and limit the impact to taxpayers in town by tying the funding amount to The Real Estate Conveyance Tax.

### **The New Funding Minimum:**

The 2015 update to the Comprehensive Plan sets the rate for developing affordable units at one a year from 2010-2045 in order to meet the state mandated 10%. Our new funding minimum of \$225,000 will enable the town to do just that. At its most basic level this money represents a 20-30% down payment on a new property (at the median of about \$650,000) while still leaving money available to maintain ongoing projects and finance necessary capital improvements to acquired units of housing. Attaching this new minimum to the Real Estate Conveyance Tax ensures that this progress is protected and expanded even in the face of rising property and construction rates, and keeps the town on track with it's own Comprehensive Plan. In many ways this isn't a change in funding, it's doing exactly what the Town has been trying to do for nearly a decade.

### **The Real Estate Conveyance Tax:**

One of the best measurements of the loss of economic diversity in Jamestown is the Real Estate Conveyance Tax, because it provides a figure that directly correlates to the transfer of expensive properties within the town and to people leaving the community. On a state level the revenue from this tax gets earmarked for the development of Affordable Housing in distressed communities as well as all over Rhode Island. By tying the funding of The Affordable Housing Trust Fund to this tax, we can make sure that the amount of money going toward housing development actively reflects the environment in which we are trying to develop it. In effect we're using money the town receives from people leaving the community to strengthen it.

### **Tax Neutral Development:**

Over the last three years Jamestown took in a yearly average of \$345,146 from the Real Estate Conveyance Tax. Meanwhile the amount of this money the Town relies on has stayed around \$200,000-\$225,000. This means the average surplus funds from this Tax alone could fund the entire increased funding to the Affordable Housing Trust Fund, without having to place any additional burden on town taxpayers.

## Roberta Fagan

---

**From:** Bob Plain <bobplain@gmail.com>  
**Sent:** Monday, February 14, 2022 12:29 PM  
**To:** jtownelc@aol.com; Mary Meagher; Roberta Fagan; Jamie Hainsworth  
**Cc:** Carrie Kolb; Lisa Bryer  
**Subject:** Request to appear before the Jamestown Town Council

Dear Council President Beye, Vice President Meagher, Town Clerk Fagan, and Town Administrator Hainsworth,

The Jamestown Affordable Housing Committee would be honored to present to the Jamestown Town Council a proposal concerning updating the funding formula for the Town's Affordable Housing Trust Fund. We would love to make our presentation at the Wednesday, February 23 meeting if possible and if not as soon as you see fit.

We won't take much of your valuable time. We'd like to make a short presentation of a few minutes to explain the proposal and, of course, we would be thrilled to address any questions, concerns, or comments you might have.

This Wednesday (at noon, Town Hall), our Committee is finalizing a detailed policy paper that we hope will fully explain the proposal, its methodology, and its underlying reasoning. Immediately after our meeting we will send a copy to the Town Clerk so that Councilors and staff can familiarize themselves with the proposal prior to the meeting.

If you have any questions, please don't hesitate to email, call or text me at any time. My number is: 401-374-7581.

Thanks,  
Bob Plain  
Chair, Jamestown Affordable Housing Committee

## Roberta Fagan

---

**From:** Erik Brine <ebrine@gmail.com>  
**Sent:** Monday, February 14, 2022 7:54 AM  
**To:** Jamie Hainsworth; Roberta Fagan; Nancy Beye; Samira Hakki  
**Subject:** Agenda item Request for 23 Feb

Good Morning All,

Can we please add the folks from Rolling Agenda to the town council agenda on Wed 23 Feb? Samira is Cc'd for coordination. They would like to provide a short presentation on their efforts regarding bike paths in Jamestown followed by some discussion on how it fits in with upcoming road improvements and projects. Thanks so much!

V/r,

Erik Brine  
(843) 469-0234

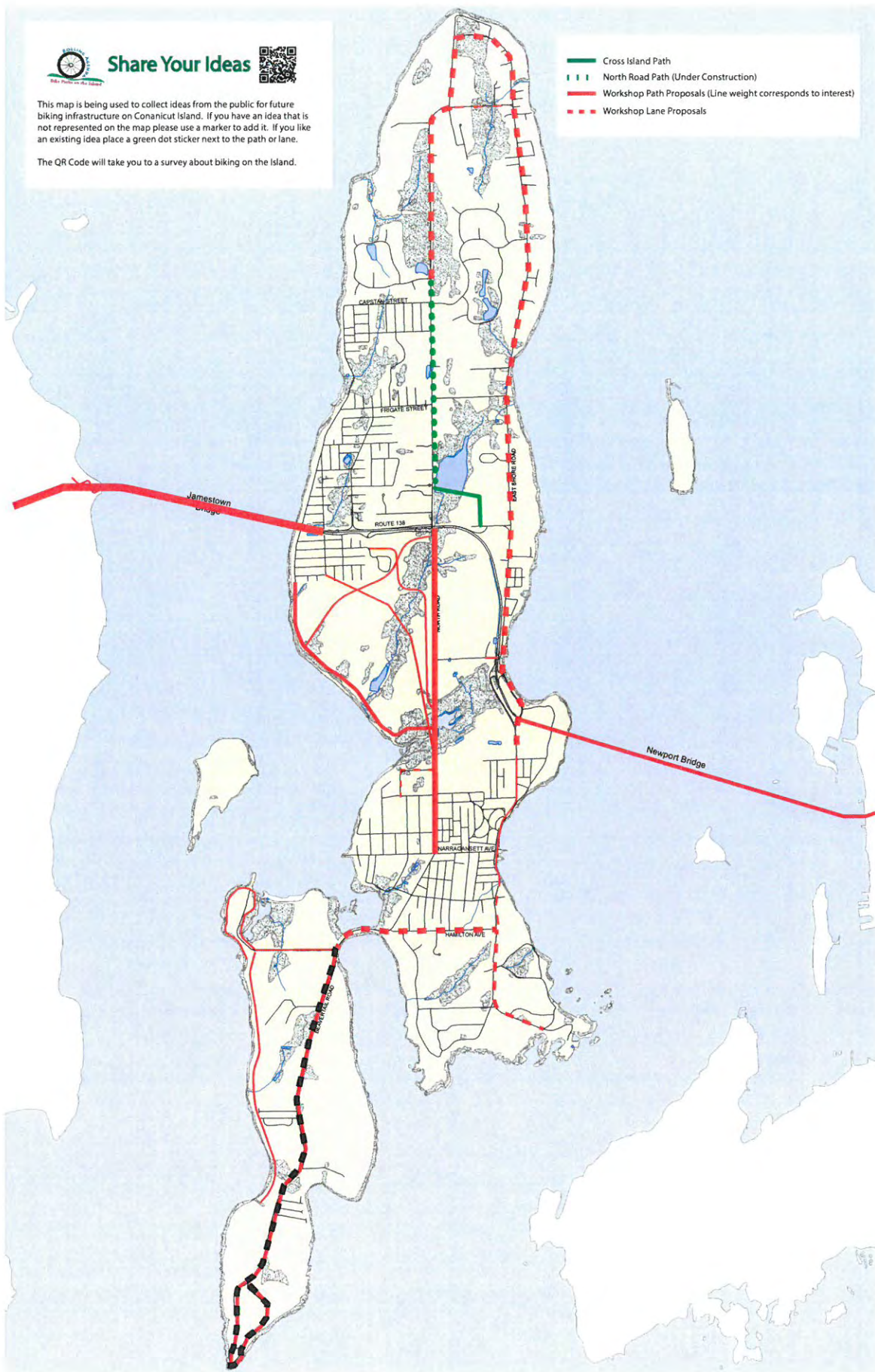




This map is being used to collect ideas from the public for future biking infrastructure on Conanicut Island. If you have an idea that is not represented on the map please use a marker to add it. If you like an existing idea place a green dot sticker next to the path or lane.

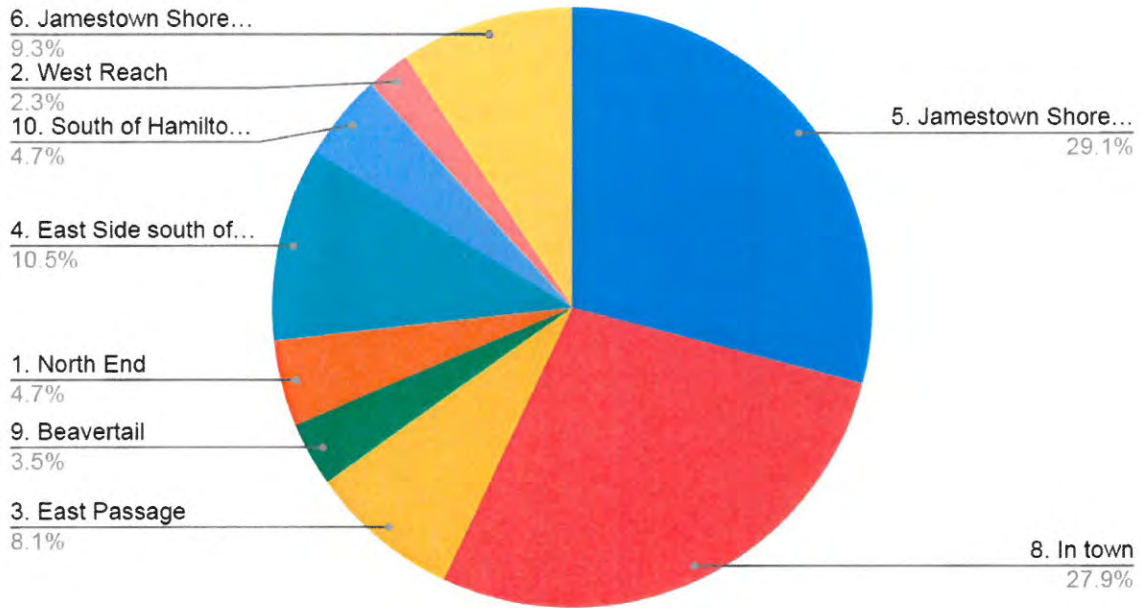
The QR Code will take you to a survey about biking on the Island.

- Cross Island Path
- - - North Road Path (Under Construction)
- Workshop Path Proposals (Line weight corresponds to interest)
- - - Workshop Lane Proposals

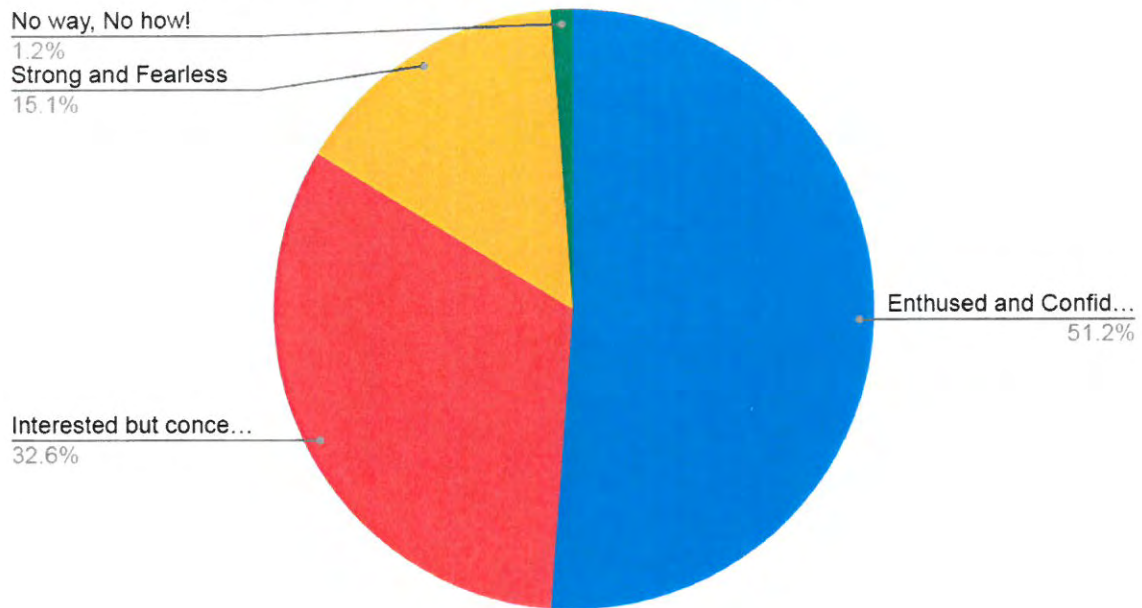


## Preliminary Results of the Rolling Agenda Public Survey regarding Bicycling on the Island

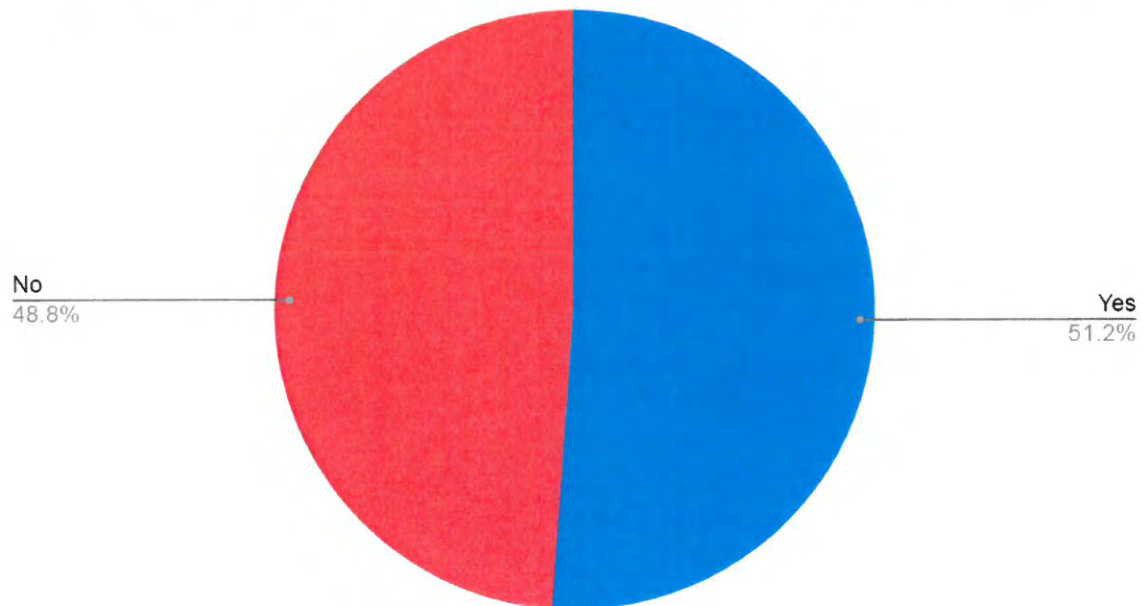
Where do you live on the Island?



### How would you describe yourself as a rider?

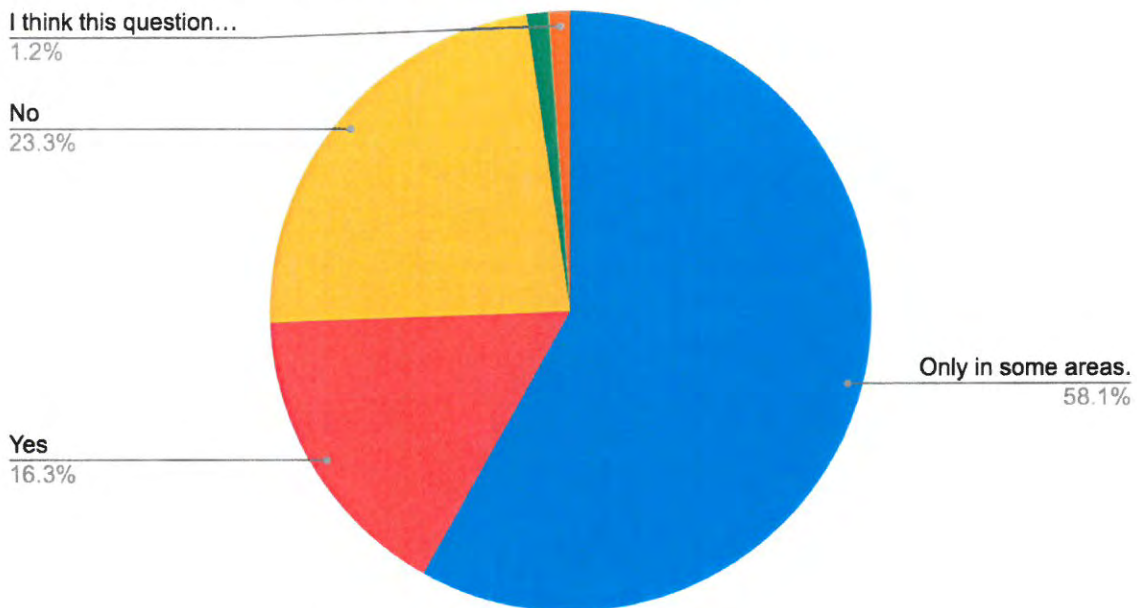


### Do you consider Jamestown to be a bike friendly community?

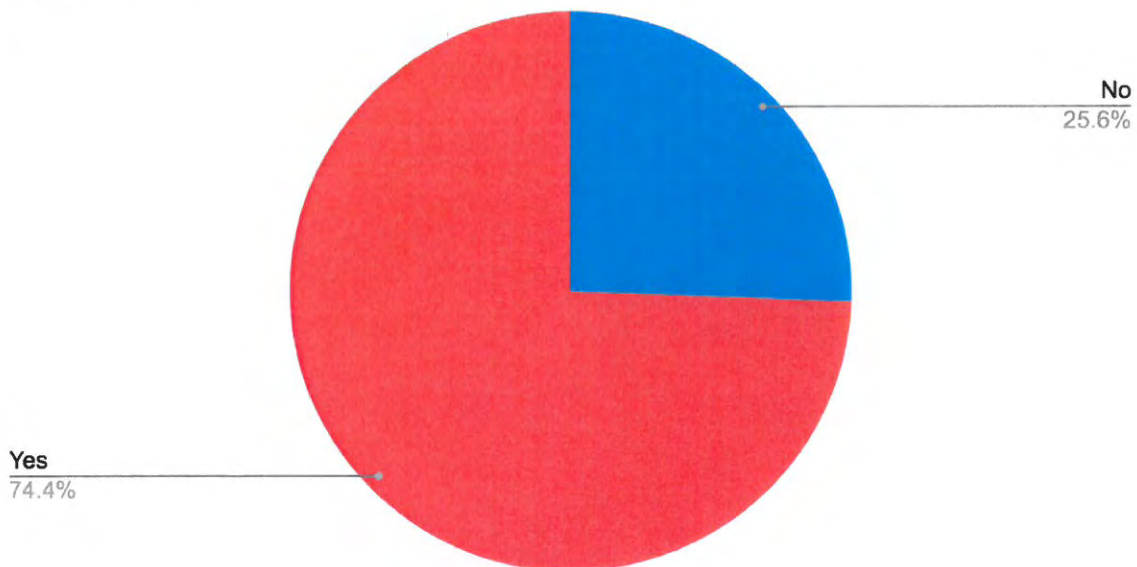




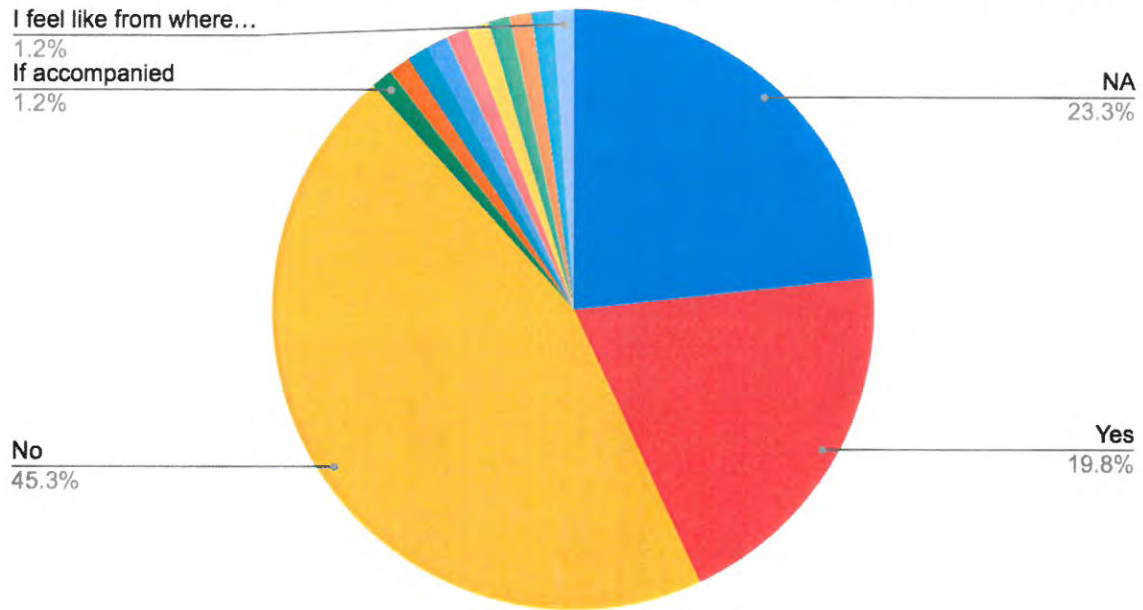
### Do you think cycling on the island is safe?



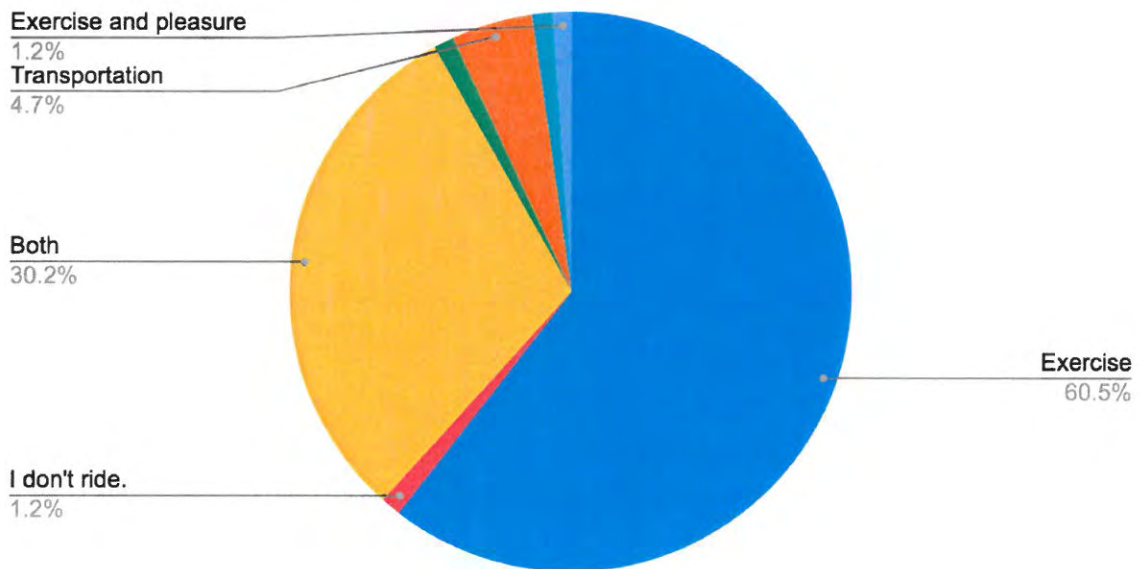
### Have you ever been made to feel unsafe by the actions of a motorist?



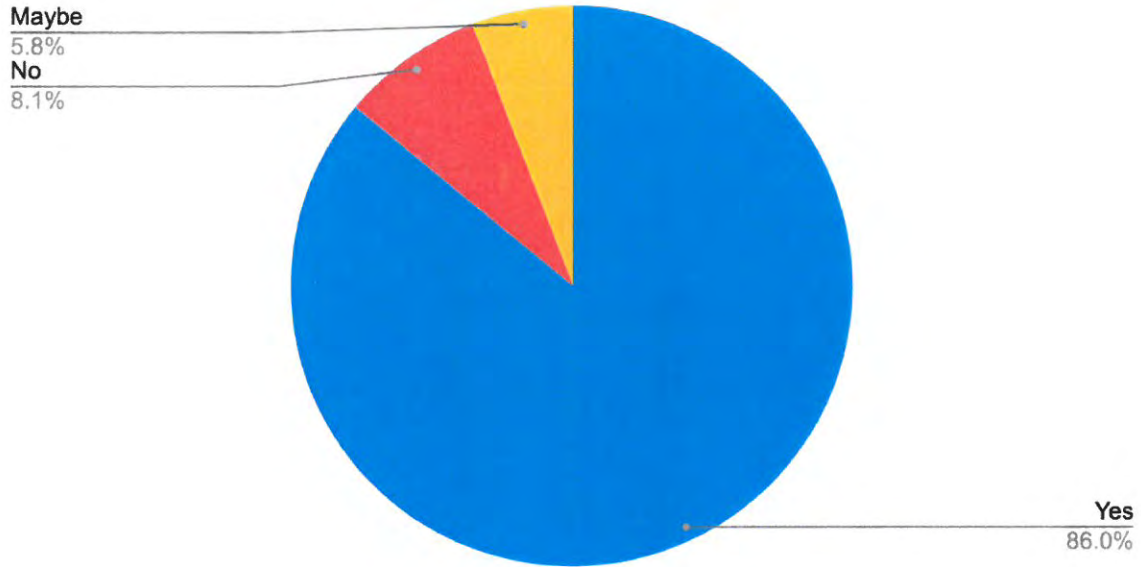
### If you have kids would you/do you allow them to ride to school?



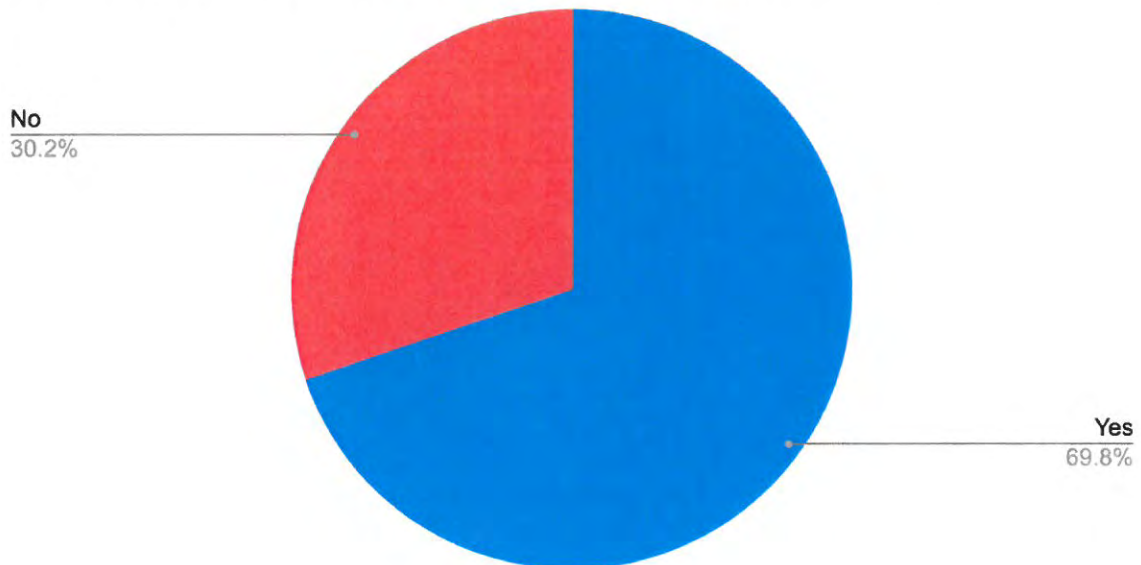
### Do you ride a bike predominantly for exercise or transportation?



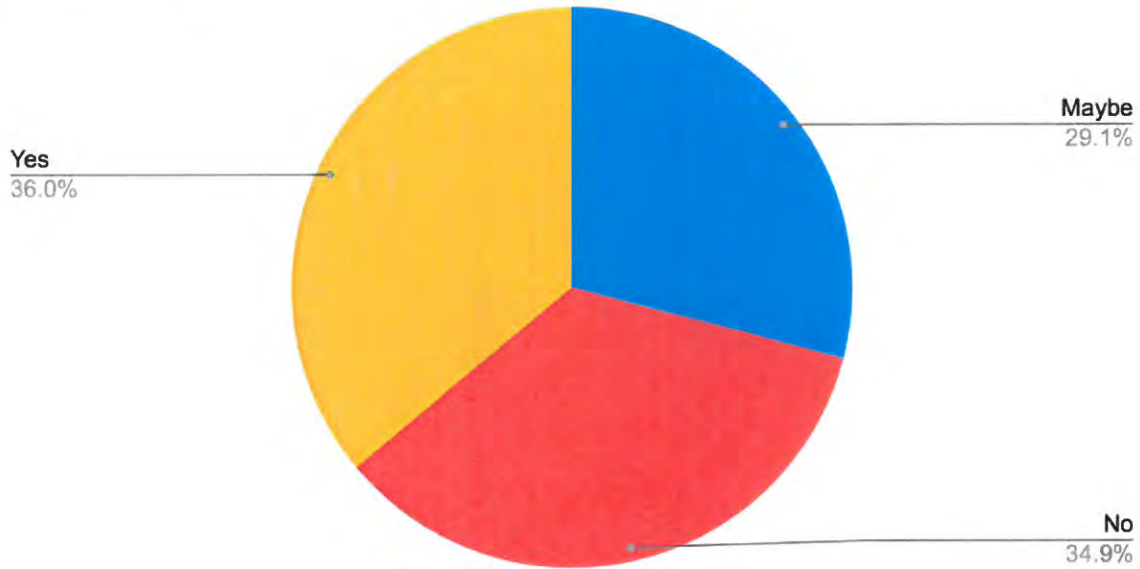
Would you ride more if there were a network of bike paths on the island?



If safe routes were developed, can you imagine using a bike or e-bike for all or most of your on-island errands?



If you could ride over the bridges would you consider bike commuting?



<b>What would influence you to ride more often?</b>
Safety and accessibility
bike path that connect the shores to town
better weather???
Bike lane on the Newport Bridge
Improved condition or roads and/or network of bike paths across island.
Designated bike lanes. I would like a way to get from the north end to downtown without being hit by a car. I would have my kids bike to/from school, the beach, camps.
Time and ability to ride for errands more easily
It not being so cold in the winter!
Wider motorways
Bike paths
Warmer weather
Bike lanes on main roads (like on Walcott Ave)
bike path along North Road
Retirement, more free time.

More bike lanes
More bike lanes and bike trails on island.
Path from north shores area to the existing path by the Reservoir
Not having to ride on the off ramp and on north road. Cars are too fast and careless around the overpass
If the roads were re-paved and had a wider shoulder. They are not maintained well and this makes it dangerous in many areas, because riders are forced to go into the car lane in order to avoid the potholes and rough pavement. This makes it unsafe for all, from cyclists who ride for exercise, to kids riding to school or to friends' houses.
Finish the bike path through the north end.
Flat clear paths
If I could get off the island I would absolutely ride more. I would ride to work for sure. Loading a bike on the car and driving over the bridge makes it hard to then get out and ride. Once you are in the car, it's hard to switch to a bike commute.
Safe bike options for my young children!
Bike paths all over the island making it safe to ride anywhere
Bike lane on the bridge. I'd love to bike commute to work!
A safe and easy to access bike path
Bike paths
More dedicated paths
Clear bike lanes, especially on North Road and Southwest on the way to the beach
Consistent pathways from north end into town
Bike paths.
Safer roads, especially N Main
Safer designated bike paths
Safe space/ room to ride in the roads
Safer routes
Wider roads
I think if there were more bike paths from the North/South ends of the island into town I could definitely see myself utilizing them more for errands that I need to run in town.
Bike paths
Bike lanes into town
Bike lanes! Especially if there was a curb or something separating cars from my little kids.
Safety
Dedicated bike path with barriers



Mountain bike trails in our parks and connecting to other paths where possible. See Ryan Park in NK as an example. It would be easy to form a volunteer group to maintain trails if permission for the trails could be secured.

An old path exists starting at the pump station north of Zekes and following the Jamestown Brook to Wheeden lane. Resurrecting that would be a great start. The hard part would be securing the land easement from Hodgekiss Farm. The next step could be a similar easement from Watson Farm to follow the Brook all the way to the highway bridge. An easement to allow a path from North Road all the way to the Conanicut Island Sanctuary, following the highway along the south edge would create most of a loop. The loop could be closed by a path along the north edge of the golf course. There might be as few as two private property owners (Hodgekiss and Watson Farms) affected. Those farms would only see the path where it crosses their driveways.

Weather I've become a wimp

Designated bike paths

having dedicated bike lanes and bike paths

dedicated bike paths, or at minimum, bike lanes that are well marked

Bike paths

More dedicated bike paths

Shoulder on East Shore Rd

bike paths

Safe routes to ride

A bike path

A safer way to get to school from the north part of the island

Bike paths or safe, divided bike lanes

Well paved bike lane from lighthouse through north end still part of road just room for bikes and cars so cars do not have to maneuver around a cyclist. If we are going for it it would come back down to golf course.

Safer lanes, roads. Especially N main Rd

Wider roads and safe bike lanes on north main road, especially coming from the shores. There's absolutely no way to get to the village or to school safely. I dream of a bicycle safe Jamestown so often.

Bike path on north road

Dedicated bike lanes

Bike paths

More like lanes and ability to ride over the bridges

Better bike lanes/dedicated paths.

Separated on-road bike/shared use paths on East Shore, North Roads, and Conanicut Avenue

If there was a bike path, and also a way to get off-island via bike. This means skipping Newport traffic in the summer!

Bike paths

Improved road conditions (too dilapidated), wider breakdown lanes, more police patrolling (there is very little speed limit enforcement on Jamestown, unfortunately)

No traffic on beavertail road ...once a summer /early fall.

### Is there anything else that you would like to share?

I would like our group to meet with town officials soon to see how they feel about this proposal

save crossing the bridges

I think Jamestown is a safe biking community, for the most part, for experienced adult riders. With the exception of clearly marked paths and street crossings, I do not think Jamestown is particularly safe for young, school-aged, riders.

A Bike path is just not for bikes. It would be utilized by walkers and runners as well. It would be great to have a paved path for all to enjoy. Shared lanes on the road don't make it safe for kids or leisure riders. You will always have the die hard workout street riders who won't use the path, but it is not for them. The bike path is for the community. And this community needs it!

Rolling Agenda is awesome

I don't think we should spend loads of money making bridge bike paths

Traffic on North Main is dangerous south of 138. Cars go too fast

I've had more unsafe moments while driving a car while a biker is well onto the road

We live in Oro Valley Arizona in the winter so that we can enjoy biking safely for recreation and errands. Tucson is known for safe bicycling and it is a very real and happy improvement in quality of life. People of all ages ride here and its' wonderful. If we had a safe bike lane along North Road, connecting the island, Jamestowners could enjoy biking safely around the island too!

My 11 year old son often expresses interest in riding further on his own but I don't feel the north end is very safe for bike's especially children riding solo

Shores are disconnected from town because there's no safe path for bike travel. Jamestown tourism would increase with more bike paths and decrease car traffic and parking issues would be resolved.

The bridge was built with the idea of a bike lane. We've been hopeful that it would happen for quite a while now. We are still hopeful this will happen!

Thank you for sharing this! We're happy to support this initiative in any way!

In answer to "bike friendly community"- we have wonderful programs that promote riding, yet there is constant resistance to installing a bike path from the North end to town. My kids would love to see friends on the North end but I will not allow them to ride on North road. A connector would be amazing.

More bike parking areas!

Glad Rolling Agenda is formed and you are working on Bike issues!

The existing bike path @ the reservoir needs to be opened, i.e. North Rd chain removed & replaced by bollard. I also feel that there needs to be a warning to both drivers & bikers @ the eastern most exit @ Eldred Ave end of bike path wher It drops cyclists right in the road right where drivers are entering the cross island road.

I know my child would ride to and from school everyday (when the weather allows) if he could safely get from our home on the north end to school.

I grew up on the island riding bikes and continue to do so today, overall I think it's a safe place to ride. In the 1000's of miles I've ridden on the island I've never been made to feel unsafe on the existing roads or by passing motorists. That said, I understand I'm likely not the typical recreational rider and have become pretty accustomed to cars passing close.

As most the riding I do on the island is training for events/races, I think the biggest hurdle for riders like myself isn't so much the bike paths or lack thereof, it's more the the fact that we can't commute over either bridge. Currently, for longer rides I'll load my bike in the car and head to the park and ride in North Kingstown which isn't ideal.

I have two boys 6 and 9, and for them at their current age I wouldn't feel comfortable with them riding North road without me with them. In this respect, I think extra bike lanes/paths would be great and would definitely use them with kids.

We fully support a path between the shores and school/village!

We have lived in Palo Alto, CA where we solely biked to grocery stores, restaurants, work, etc. I would LOVE to never have to use my car on the island again...but there also needs to be more bike racks around.

We only bike in our neighborhood because it's safe. Kids need a safe way to bike to friends and school.

If not for the full island, I think we should have bike/pedestrian path between Mackarel Cove/Ft. Getty/Beavertail.

Driver education could make the roads safer. Irrational driver anger sometimes stems from ignorance of the existing laws.

Signage might help in areas where the roads narrow, such as Zekes bridge, or where Watson narrows to become Connanicus. Signs in those spots might say "Yield to Bikes" or something like that.

I don't like the way providence has the bike lanes with parking in the street, nor do I think the curve into the road from sidewalk to keep cars from parking into the crosswalks

Bike lanes and bike paths would enhance the quality of life and the environment of this island community and I wholeheartedly support your efforts. I'm willing to help this cause!

Jamestown is a wonderful, small community and I would definitely ride more if I could feel safe about riding from Beavertail to town, and once IN town, being able to either ride on the sidewalk or have a bike lane along Narragansett avenue

Just maintenance of some of the roads we have would help. Highland ?

Please add safe bike lanes from the shores to town and it would be amazing over the bridges too! Jamestown has the ability to just like Newport just did on Connell Highway area



Please develop something similar to Newport O'Connell Highway safety lanes with a fence or something so we can feel confident walking into the village with our children and bicycling into the village with her children and cut down on gas emissions and using so much gas we would love to have a bike friendly community in Jamestown. Respectfully, as of right now, riding or walking on north main road from the shores is an incredible risk of death or dismemberment that I would never chance, even by myself as it stands.

Biking in the Netherlands was such a joy, with three separate lanes, 1 for cars, 1 for bikes and 1 for pedestrians. I wish Jamestown had this system!

When are they going to finish the north end bike path?

I've lived in Jamestown my entire life and I was always so jealous of the kids that could walk and bike to school. I was so jealous in fact that I ended up getting degrees in Urban Planning (emph. transportation) and Environmental Studies. I would love to work on this committee and help make the case for a more walkable, bikeable Jamestown.

Jamestown and all RI communities are very hostile to pedestrians, joggers, and cyclists. Cars and trucks come first, all other users are deemed incidental and actively discouraged, particularly by the municipal gov'ts and also by the state. This is horrible and also promotes fossil fuel use and climate destruction. The opposite should be the case. Government should be promoting alternative transportation, not actively discouraging it. Take the Pell and Verrazzano bridges as a fine example, ALL non-fossil fuel powered travelers are BANNED (excepting electric cars & trucks). As tax-paying American citizens we have every right to use the public roads, but in RI we are BANNED. It really couldn't be any worse for cyclists and pedestrians in RI.





# Town of Jamestown

## One Day Event/Entertainment Application

### \$5.00 Application Fee

RECEIVED:  
SEP 07 2022 11:10 AM  
Robert J. Fasch  
TOWN CLERK OF JAMESTOWN Town Clerk

All licenses are issued subject to the resolution of debts, taxes and appropriate signatures  
(This form can be used with or without vendors)

Please complete the following information:

- Seasonal Event
- Parade
- Race:
  - Bicycle/Wheelchair
  - Run/Jog/Walk/Wheelchair
  - Marine Vessel
- Art/Craft Show
- Theatre/Film Production
- Concert
- Miscellaneous Function (please explain)  
plant sale

Name of Event: Mother's Day Plant Sale  
 Date of Event: Sat May 7 2022 Hours of Event: 10am - Sold out  
 Location of Event: St. Mark Church Number of people attending: N/A  
 Name of Applicant/ Business: St. Mark Church  
 Mailing Address: 60 Narragansett Ave Business Phone #: 401-4231421  
Jamestown RI  
 Contact Person: MARIE CURFMAN Phone Number: [REDACTED]

List the type of entertainment being requested, if applicable (Band, DJ, etc.) N/A  
 Who will the event benefit? St. Mark Parish Ministries  
 Type of Operation: (Private, State Sponsored, Non-Profit) non-profit - plant sale - out door  
 R.I. Show Promoter's Permit Number, per RIGL § 44-19-1, (if applicable): N/A

If the applicant is a Non-Profit organization, is it registered with the State? Yes No

RI Tax ID #: [REDACTED] Non-Profit ID #: \_\_\_\_\_  
 Number of Vendors/Peddlers: (circle one) N/A 1-10 11-20 21-30 31-40 41-50  
*All vendor/peddlers must submit an application to the Town Clerk's Office*

What types of items will be sold at this event? plants

Will food be sold at the location? *If yes, you must contact the R.I. Department of Health* Yes No  
 Will alcohol be provided and/or served at this event? *If yes, Alcohol Liability Insurance must be provided* Yes No  
 Will traffic control or a public facility be needed? *If yes, please contact the Jamestown Police Department* Yes No

**New Requirement in Response to COVID-19**  
 All Applicants must also submit a COVID-19 Event Control Plan:  
[https://www.reopeningri.com/resource/pdf/COVID-19-Control Plan Fillable Template-Final-5.13.20.pdf](https://www.reopeningri.com/resource/pdf/COVID-19-Control%20Plan%20Fillable%20Template-Final-5.13.20.pdf)

Note: All applicants must submit a liability insurance policy with coverage in the amount of \$1,000,000 (one million dollars) when using Town owned property. Certificate of insurance: Yes No

If there is additional information for the Town Council that you would like to add please attach separate correspondence. Signature of Applicant: Rev. Douglas Grant

mcunf@cox.net





# Town of Jamestown One Day Event/Entertainment Application

RECEIVED:  
FEB 14 2022 09:13 AM  
Robert J. Edson  
TOWN CLERK

### \$5.00 Application Fee

All licenses are issued subject to the resolution of debts, taxes and appropriate signatures  
(This form can be used with or without vendors)

Please complete the following information:

- Seasonal Event
- Parade
- Race:
  - Bicycle/Wheelchair
  - Run/Jog/Walk/Wheelchair
  - Marine Vessel
- Art/Craft Show
- Theatre/Film Production
- Concert
- Miscellaneous Function (please explain)  
Beach clean up

Name of Event: Senior Project Beach clean-up  
 Date of Event: 2 April 2022 Hours of Event: 11am - 2pm  
 Location of Event: Fort Getty Number of people attending: 25  
 Name of Applicant/ Business: Olivia Rogers  
 Mailing Address: [Redacted]  
 Contact Person: [Redacted]

List the type of entertainment being requested, if applicable (Band, DJ, etc.) N/A

Who will the event benefit? N/A... the community

Type of Operation: (Private, State Sponsored, Non-Profit): Private

R.I. Show Promoter's Permit Number, per RIGL § 44-19-1, (if applicable): \_\_\_\_\_

If the applicant is a Non-Profit organization, is it registered with the State? Yes No

RI Tax ID #: \_\_\_\_\_ Non-Profit ID #: \_\_\_\_\_

Number of Vendors/Peddlers: (circle one) N/A 1-10 11-20 21-30 31-40 41-50  
All vendor/peddlers must submit an application to the Town Clerk's Office

What types of items will be sold at this event? N/A

Will food be sold at the location? If yes, you must contact the R.I. Department of Health Yes No

Will alcohol be provided and/or served at this event? If yes, Alcohol Liability Insurance must be provided Yes No

Will traffic control or a public facility be needed? If yes, please contact the Jamestown Police Department Yes No

**New Requirement in Response to COVID-19**  
All Applicants must also submit a COVID-19 Event Control Plan:  
[https://www.reopeningri.com/resource/pdf/COVID-19-Control Plan Fillable Template-Final-5.13.20.pdf](https://www.reopeningri.com/resource/pdf/COVID-19-Control%20Plan%20Fillable%20Template-Final-5.13.20.pdf)

Note: All applicants must submit a liability insurance policy with coverage in the amount of \$1,000,000 (one million dollars) when using Town owned property. Certificate of insurance: Yes No

If there is additional information for the Town Council that you would like to add please attach separate correspondence.



Signature of Applicant: \_\_\_\_\_

Please attend the Town Council meeting on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_ for Council review.

**For**

**Office Use Only**

*For Approval: Please sign and date*

Department	Date	Comments
Town Administrator:		
Chief of Police:		
Fire Chief:		
Zoning Official:		
Director of Parks & Recreation:		
Director of Public Works:		
Water & Sewer Clerk		
Tax Collector		

This application has been **GRANTED/DENIED** by the Jamestown Town Council at a meeting held on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_ for the event scheduled for: (date) \_\_\_\_\_ (time) \_\_\_\_\_ with a location of \_\_\_\_\_.

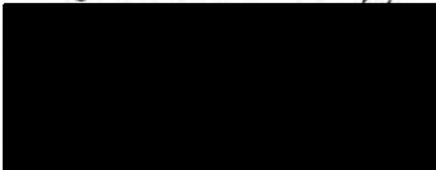
Issued: \_\_\_\_\_

Jamestown Town Council,

My name is Olivia Rogers and I am a Jamestown resident who attends Narragansett High School. For my senior project, I have decided to organize a beach clean-up, hopefully at Fort Getty. Enclosed is my application to hold the event at Fort Getty. I have talked to the Rec Director Ray DeFalco, and he sees no issue with it. The date I would like this to happen is April 2, 2022, from 11am to 2pm. I will provide trash bags and gloves for all participants. It will be a free community event to clean up the beach environment at Fort Getty. Let me know if there is anything I should be aware of or need to provide.

Sincerely,

*Olivia Rogers*









# TOWN OF JAMESTOWN

## One Day Event/Entertainment Application

**\$5.00 Application Fee**

All licenses are issued subject to the resolution of debts, taxes and appropriate signatures  
(This form can be used with or without vendors)

Please complete the following information:

- Seasonal Event  
 Parade  
 Race:  
 Bicycle/Wheelchair  
 Run/Jog/Walk/Wheelchair  
 Marine Vessel  
 Art/Craft Show  
 Theatre/Film Production  
 Concert  
 Miscellaneous Function (please explain)

Name of Event: Jamestown 4th of July Fireworks

Date of Event: Sunday, July 3rd Hours of Event: 2:00 pm - 10:00 pm

Location of Event: East Ferry Number of people attending: 2,000

Name of Applicant/ Business: The Town of Jamestown

Mailing Address: 93 Narragansett Ave Business Phone #: 401-423-7266

Contact Person: Ray DeFalco Phone Number: 401-423-7266

List the type of entertainment being requested, if applicable (Band, DJ, etc.) Band

Who will the event benefit? Jamestown Residents

Type of Operation: (Private, State Sponsored, Non-Profit): Town Event

R.I. Show Promoter's Permit Number, per RIGL § 44-19-1, (if applicable): \_\_\_\_\_

If the applicant is a Non-Profit organization, is it registered with the State? \_\_\_\_\_

Yes No

RI Tax ID #: \_\_\_\_\_ Non-Profit ID #: \_\_\_\_\_

Number of Vendors/Peddlers: (circle one) N/A 1-10 11-20 21-30 31-40 41-50

All vendor/peddlers must submit an application to the Town Clerk's Office

What types of items will be sold at this event? N/A

Will food be sold at the location? *If yes, you must contact the R.I. Department of Health*

Yes No

Will alcohol be provided and/or served at this event? *If yes, Alcohol Liability Insurance must be provided*

Yes No

Will traffic control or a public facility be needed?

*If yes, please contact the Jamestown Police Department*

Yes No

### New Requirement in Response to COVID-19

All Applicants must also submit a COVID-19 Event Control Plan:


<https://www.reopeningri.com/resource/pdf/COVID-19-Control-Plan-Fillable-Template-Final-5.13.20.pdf>

Note: All applicants must submit a liability insurance policy with coverage in the amount of \$1,000,000 (one million dollars) when using Town owned property.

Certificate of insurance:

Yes No

If there is additional information for the Town Council that you would like to add please attach separate correspondence.

Signature of Applicant: 

Please attend the Town Council meeting on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_ for Council review.

**For Office Use Only**

*For Approval: Please sign and date*

Department	Date	Comments
Town Administrator:		
Chief of Police:		
Fire Chief:		
Zoning Official:		
Director of Parks & Recreation:		
Director of Public Works:		
Water & Sewer Clerk		
Tax Collector		

This application has been **GRANTED/DENIED** by the Jamestown Town Council at a meeting held on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_ for the event scheduled for: (date) \_\_\_\_\_ (time) \_\_\_\_\_ with a location of \_\_\_\_\_.

Issued: \_\_\_\_\_

# TOWN OF JAMESTOWN

Town Clerk's Office  
93 Narragansett Avenue  
Jamestown, RI 02835  
423-7200 ~ fax: 423-7230

March 1, 2022 – February 28, 2023

## Trash Collector License Application

**Please provide the Town Clerk's office with the following:**

License Fee \$100.00

Corporate Name: REPUBLIC SERVICES

DBA:

Business Address: 1080 AIRPORT RD  
FALL RIVER MA 02720

Business Phone #: 774 - 488 - 3523

Hours of Operation: 7:30 AM - 5:30 PM

Mailing Address (if different from above)

Partnerships & Corporations: Please list names, addresses & dates of birth for all partners and principal officers/stockholders:

Name	Address	Date of Birth
<u>Jon Vander Ark, CEO &amp; President</u>	<u>18500 N. Allied Way</u>	
<u>Phoenix AZ 85054</u>		

Signature of Applicant: Jessica Velilla

Print Name: JESSICA VELILLA, OPERATIONS CLERK

---

All Tax & Water Assessments must be paid to date prior to any known Town Council Action.  
Your application will not be acted upon should payment of these be in arrears.

## Town of Jamestown

For office use only

*Please sign and date*

Chief of Police: \_\_\_\_\_

Fire Chief: \_\_\_\_\_

Zoning Official: \_\_\_\_\_

Water & Sewer Clerk: \_\_\_\_\_

Tax Collector: \_\_\_\_\_

This application has been GRANTED/DENIED by the Jamestown Town Council at a meeting held on \_\_\_\_\_, for the period of

Issued: \_\_\_\_\_

---

Roberta J. Fagan, Town Clerk



## Town of Jamestown

Town Administrator

93 Narragansett Avenue

Jamestown, Rhode Island 02835-1199

401-423-9805

Email: [jhainsworth@jamestownri.net](mailto:jhainsworth@jamestownri.net)



Jamie A. Hainsworth  
Town Administrator

**MEMORANDUM TO: Honorable Town Council**  
**FROM: Town Administrator, Jamie A. Hainsworth**  
**DATE: February 17, 2022**  
**SUBJECT: Report for Town Council Meeting February 23, 2022**

**Reminder; Last Day to Submit Local Questions for the November Ballot is August 10, 2022:** If the Council plans on submitting a local question on the upcoming November election you need to start planning very soon. As you know it takes months for a question to go from an idea to a legal ballot question.

**Round Swamp Bridge on North Road RI Department of Transportation (RIDOT) Statewide Planning Public, Technical Advisory Committee (TAC) Public Comment period:**

I received notice by RIDOT of the comment period which ended on 2/14/22. I submitted this as a comment in support of the project:

*The Infrastructure Investments and Jobs Act (IIJA) of 2021 has presented Rhode Island with the opportunity to accelerate the pace of our infrastructure maintenance and replacement. This amendment moves up the timetable of many desirable projects, some by as much as eight years. The Town of Jamestown will directly benefit from this investment of federal dollars into our community. In particular, the acceleration of the Jamestown Corridor at Round Swamp Bridge, North Road and East Shore Road, where climate change's effects and wildlife habitat concerns have made this project an immediate necessity. Replacement in kind is not enough. Accelerated completion of these projects through the IIJA is an opportunity to increase the quality of life in Rhode Island and generate additional economic growth and the Town requests the TAC approve this amendment without delay.*

**Independence Day Celebration, Fireworks planned for July 3<sup>rd</sup>, Agenda Item:**

I was recently contacted by Jamestown Resident Bob Bailey; he has once again volunteered to assist in organizing a fireworks celebration for Sunday July 3<sup>rd</sup>. Bob and I met with Chief Mello and Ray DeFalco. The recreation department will take the lead on organizing the event, Bob has been in touch with several business owners and residents committed to donate for the cost of the celebration. Bob and I also plan to meet later this week with Joan Goldstein, Acting Director of the Chamber of Commerce, to discuss their involvement. The application for this special event is before you for consideration, if you approve, staff will move forward with plans.

**Fiscal Year 2022-2023 Budget Process:** The review of the FY 22-23 budget requests with Department Heads continues. Please consider dates that your schedule's would allow your time to conduct the budget workshops throughout the month of March and April. We can schedule those during your Council Meeting.

**Cellular Service Update:** At the February 7<sup>th</sup> Council meeting, the Council directed me to invite a Verizon Wireless to a future meeting to discuss their service on the Island and any plans for improvements. On February 8<sup>th</sup> I contacted a local representative and extended the invitation, we discussed two dates in March. I will advise you when I hear more.

**Covid 19 Testing update:** From February 2<sup>nd</sup> to February 17<sup>th</sup> there were thirty-seven (37) new positive covid-19 cases reported by the Department of Health in Jamestown.



**TOWN OF JAMESTOWN**  
Parks & Recreation Office  
P.O. Box 377  
41 Conanicus Ave.  
JAMESTOWN, RHODE ISLAND 02835

Recreation Office (401) 423-7260  
Teen Center (401) 423-7261  
Fort Getty (401) 423-7211  
Fax (401) 423-7229

## MEMO

DATE: February 17<sup>th</sup>, 2022

TO: Roberta Fagan; Town Clerk

FROM: Ray DeFalco, Parks and Recreation Director

CC: Jamie Hainsworth; Town Administrator

SUBJECT: Directors Report – Pickleball Courts Update

Eldred field has been confirmed to have adequate space to fit the proposed pickleball courts. The next step is to reach out to the state to request Eldred Field Deed restrictions to be amended to allow for construction and clearing outside the already established Soccer field area. I am in the process of researching the feasibility of amending the Grant Application if decided that Eldred Field is the location, we are going to plan for the pickleball courts.

Thank you,

Ray DeFalco

Director

Jamestown Parks and Recreation





SECRETARY OF STATE  
PUBLIC INFORMATION  
CENTER

2022 FEB 18 PM 2:04



## State of Rhode Island

Daniel J. McKee  
Governor

### EXECUTIVE ORDER

22-20

February 18, 2022

#### ALLOWING REMOTE PARTICIPATION IN PUBLIC MEETINGS

**WHEREAS**, on March 9, 2020, Executive Order 20-02 was issued for a declaration of a state of emergency due to the dangers to health and life posed by SARS-CoV-2 ("COVID-19") and that Order has been extended through at least March 16, 2022;

**WHEREAS**, on November 12, 2021, I issued Executive Order 21-109 affirming the disaster emergency that was first declared on August 19, 2021 for the Delta variant of SARS-CoV-2 and other then-existing COVID-19 variants and that Order has been extended through at least March 4, 2022; and

**WHEREAS**, on November 26, 2021, the World Health Organization (WHO) named and classified the Omicron variant of SARS-CoV-2 (the "Omicron variant") as a Variant of Concern; and on November 30, 2021, the United States designated the Omicron variant as a Variant of Concern;

**WHEREAS**, the Omicron variant is now the dominant variant in Rhode Island and neighboring states; it is expected to continue to cause a significant number of COVID-19 infections in Rhode Island;

Executive Order 22-20  
February 18, 2022  
Page 2

**WHEREAS**, many public and private employees continue to work remotely at various levels;

**WHEREAS**, many important functions of state and local government are executed in meetings of “public bodies,” as that term is defined in the Open Meetings Act, Rhode Island General Laws § 42-6-1 et seq. (OMA);

**WHEREAS**, according to the public policy articulated in the OMA, Rhode Island General Laws § 42-46-1, “[i]t is essential to the maintenance of a democratic society that public business be performed in an open and public manner and that the citizens be advised of and aware of the performance of public officials and the deliberations and decisions that go into the making of public policy”;

**WHEREAS**, guidance on best practices for conducting public meetings remotely and otherwise can be found at the Rhode Island Department of Administration, Division of Information Technology website at <http://www.doit.ri.gov/covid-19/>;

**WHEREAS**, the OMA does not allow public bodies or members of public bodies to convene by telephone or other electronic means, except for in very limited circumstances, as defined in Rhode Island General Laws § 42-46-5(b); and

**WHEREAS**, low-cost telephone, social media, and other internet-based technologies are currently available that will permit the convening of a public body through virtual means and allow real-time public access to the activities of public bodies.

**NOW THEREFORE, I, DANIEL J. MCKEE**, by virtue of the authority vested in me as Governor of the State of Rhode Island, pursuant to Article IX of the Rhode Island Constitution and the Rhode Island General Laws, including, but not limited to, Title 30, Chapter 15, do hereby order and direct the following:

1. Public bodies conducting meetings, as those terms are defined by the OMA, are hereby relieved from the prohibitions regarding use of telephonic or electronic communication to conduct meetings contained in Rhode Island General Laws § 42-46-5(b).
  - a. A public body may elect to host meetings in which some members of the public body and/or some members of the public are physically attending

Executive Order 22-20  
February 18, 2022  
Page 3

in-person and others are attending remotely (“Hybrid”), or in which all members of the public body and all members of the public are attending remotely (“Virtual”). If a meeting is held in a Hybrid or Virtual format, the public body is required to make provisions to ensure public access to the meeting through adequate alternative means.

- b. Adequate alternative means of public access shall mean measures that provide transparency and permit timely and effective public access to the deliberations of the public body. Such means may include, without limitation, providing public access through telephone, internet, or satellite enabled audio or video conferencing or any other technology that enables the public to clearly follow the proceedings of the public body while those activities are occurring.
  - c. Where allowance for active, real-time participation by members of the public is a specific requirement of a state or local law, pursuant to which the proceeding is conducted, any alternative means of public access must provide for such participation.
  - d. For any Hybrid or Virtual meeting, the public body must offer its selected alternative means of access to its proceedings without subscription, toll, or similar charge to the public.
  - e. If members of the public body convene in person, and the public is permitted to attend in person, the public body may still provide adequate, alternative means for public access and/or participation, but is not required to do so.
2. A public body that elects to conduct its proceedings under the relief provided in paragraph 1 of this Order shall ensure that any party entitled or required to appear before it shall be able to do so through remote means, as if the party were a member of the public body and participating remotely.
  3. All other provisions of the OMA shall remain unchanged and fully applicable to the activities of public bodies.

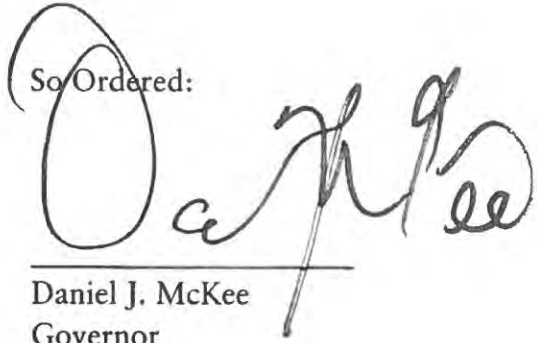
This Order shall take effect immediately and remain in full force and effect through March 19, 2022 unless renewed, modified or terminated by subsequent Executive Order.

Executive Order 22-20

February 18, 2022

Page 4

So Ordered:

A handwritten signature in black ink, appearing to read "Daniel J. McKee". The signature is written in a cursive style with a large initial "D" and a long horizontal stroke extending to the right.

---

Daniel J. McKee  
Governor





**TOWN OF JAMESTOWN**  
 Parks & Recreation Office  
 P.O. Box 377  
 41 Conanicus Ave.  
 JAMESTOWN, RHODE ISLAND 02835

Recreation Office (401) 423-7260  
 Teen Center (401) 423-7261  
 Fort Getty (401) 423-7211  
 Fax (401) 423-7229

**Jamestown Parks & Recreation Department**

Application for use of Recreation Department Buildings and Grounds

Facility Requested: **RECREATION CENTER**

Date(s): **Tba > Once a week** Days of the Week: **TBA**

Time Requested: **7:00AM** to **8:00AM** (Please Include Prep & Clean Up)

Additional Equipment: P.A.  Sports Equipment **NA** Other **NA**

*2 hours / 1 x a week*

Organization: **Choral Collective of Newport County**

Contact Person: **Kristin Lafferty**

Address: [Redacted]

Town: [Redacted]

Phone: [Redacted]

Description of Event / Use of Facility:

[Redacted]

Estimated Number of Participants: **20** Admission to be charged: Yes  No

**FEE STRUCTURE**

Facility	Jamestown School	Local Non-Profit	Non-Local Non-Profit	Local Profit	Non-Local for Profit
Rec Center Gym	No Charge	\$20/hr	\$30/hr	\$25/hr	\$40/hr
Lobby Only	No Charge	\$15/hr	\$30/hr	\$25/hr	\$40/hr
Equipment Use	No Charge	\$5/hr	\$10/hr	\$10/hr	\$20/hr
Lawn Ave Field	No Charge	No Charge	\$10/hr	\$10/hr	\$20/hr
Eldred Ave Field	No Charge	No Charge	\$10/hr	\$10/hr	\$20/hr
Beaches	No Charge	No Charge	\$10/hr	\$10/hr	\$20/hr

- Non-Profit organizations need to provide non-profit form 501(c)(3)
- All Individuals / Organizations reserving facilities must supply a certificate of insurance naming the Town of Jamestown as an additionally insured party.
- If your request requires the building to be opened during non-business hours, a 3 hour minimum may apply.





**TOWN OF JAMESTOWN**  
Parks & Recreation Office  
P.O. Box 377  
41 Conanicus Ave.  
JAMESTOWN, RHODE ISLAND 02835

Recreation Office (401) 423-7260  
Teen Center (401) 423-7261  
Fort Getty (401) 423-7211  
Fax (401) 423-7229

**Facility Use Agreement and Release/Indemnification**

- In consideration for being permitted to use the facilities of the Town of Jamestown, **Kristin Lafferty** (hereinafter "Applicant"), agrees to indemnify and hold harmless, the Town of Jamestown, its officers, employees, insurers, from and against all liability, claims and demands, which are incurred, made, or bought by any person or entity, on account of damage, loss, or injury, including without limitation claims arising from property loss or damage, bodily injury, personal injury, sickness, disease, death, or any other loss of any kind whatsoever, which arise out of or are in any manner connected with the use of the facilities, whether any such liability, claims, and demands result from the act, omission, negligence, or other fault on the part of the Town of Jamestown, its officers, or its employees, of any other cause whatsoever.
- By signing below, Applicant agrees that, in the event of any damage, loss, or injury to the facilities or to any property or equipment therein, the user is responsible for any damage to equipment or the facility/grounds. Failure to reimburse the Town for damages will result in loss of future privileges. If the facilities are not left in the original condition, the Town of Jamestown reserves the right to charge for any additional work required to return the facility back to its original condition.

The signature below indicates that the requesting group and/or individual is in agreement with the procedure listed on this form.

I HAVE READ THE PARTICIPATION WAIVER AND THE GENERAL REGULATIONS FOR FACILITIES USE FOR ATTACHED TO THIS APPLICATION AND ACCEPT THE RESPONSIBILITIES IMPOSED.

Signature: Kristin Lafferty Date:

Print Name:

To whom it may concern,

My name is Kristin Lafferty and I am a music educator and choral director in Rhode Island. I currently teach at Nayatt School in Barrington and am a choral director with The Choral Collective of Newport County. I am piloting a choir this summer for people ages 14-22 who live in Rhode Island. The majority of people who have shown interest in this choir are coming from Southern Rhode Island. I am looking for a space that will allow me to grow this choir and support singers in this area of the state. This is a new choir this year and we are still working on establishing the program. With that being said, we are looking for venues that would be free of charge to use. This choir will be important for individuals to have a space once a week to gather and create music, grow their musicianship skills and will allow students studying education to have teaching opportunities. I am requesting to have the building fee waived so that we can ensure to have money for our other materials needed (sheet music, piano expenses, accompaniment expenses). I understand if you are unable to waive the fee and will look elsewhere, Thank you for your consideration.

**Roberta Fagan**

---

**From:** Kristin Lafferty <[REDACTED]>  
**Sent:** Wednesday, February 9, 2022 2:14 PM  
**To:** Roberta Fagan  
**Subject:** Request Form and Waiver  
**Attachments:** FacilitiesRequest.pdf .pdf; Fee Waiver form\_ Jamestown .pdf .pdf

Hello,


My name is Kristin Lafferty and I am a choral director with Choral Collective of Newport County. I am looking for a space for my choir to rehearse this summer, once a week for two hours at night. I was told to contact the town clerk's office about this from Raymond DeFalco. He mentioned that if I want the fee waived I would have to submit a letter of explanation. I have attached the request form and the waiver form. If you have any questions please let me know. Thank you for your time.

Best,  
Kristin Lafferty



**Town of Jamestown**  
Town Administrator  
93 Narragansett Avenue  
Jamestown, Rhode Island 02835-1199  
401-423-9805  
Email: [jhainsworth@jamestownri.net](mailto:jhainsworth@jamestownri.net)

Jamie A. Hainsworth  
Town Administrator

**MEMORANDUM TO: Honorable Town Council**  
**FROM: Town Administrator, Jamie A. Hainsworth**   
**DATE: February 23, 2022**  
**SUBJECT: Senior Services Director Confirmation by Town Council**

Over the past few months Molly Conlon has served as Interim Director of Senior Services.

Molly's extensive experience with the Department of Parks & Recreation, her commitment to the Town of Jamestown and enthusiasm in working with our Seniors to provide quality programs has proven that she is well suited to this new role.

I have met with Molly to discuss her goals and plans for the Senior Services Department and she is committed to not only continue our current offerings but will be working to enhance programs and services throughout the community. Her plans include a needs assessment to gather and analyze data to increase participation in programs and services, working with a consultant on senior health initiatives and facility upgrades to the existing building.

Based on her exemplary performance to date, it is with great pleasure that I recommend to the Town Council, Molly Conlon of Jamestown as our new Director of Senior Services.

Thank you for your continued commitment in these matters of mutual concern for Jamestown. If you have any questions concerning this recommendation, please contact me.



**Karen Montoya**

---

**From:** Mary Lou Sanborn [REDACTED]  
**Sent:** Thursday, February 10, 2022 12:04 PM  
**To:** Karen Montoya  
**Cc:** linda jamison; RJ Coulter; Karin Coulter  
**Subject:** Jamestown Board of Canvassers

Good morning Karen.....unfortunately many people are away so the attendance at our meeting last evening was smaller than usual. Also, because I was away and names are due today, I do not have time to personally contact others. The JRTC is presenting the following as candidates for the permanent position to the JBOC:

Linda Jamison  
Susan Jamison

Please let me know if you have any questions.....thank you  
Mary Lou

RECEIVED:  
FEB 10, 2022 12:15 PM  
Roberta J. Fagan  
TOWN OF JAMESTOWN Town Clerk





February 7, 2022

Karen Montoya  
Clerk to the Board of Canvassers  
93 Narragansett Avenue  
Jamestown RI 02835

RECEIVED:  
FEB 09 2022 03:45 PM  
Roberta J. Fagan  
TOWN OF JAMESTOWN Town Clerk

Re: Board of Canvassers

Dear Karen,

In response to your letter dated February 1, 2022, and in my capacity as Chair of the Jamestown Democratic Town Committee, I submit the following names of Jamestown residents who are interested in filling the vacancy on the Board of Canvassers for the Town Council's consideration:

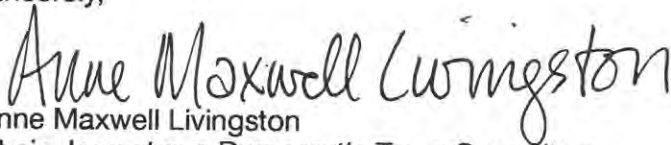
Carol Nelson Lee

Nancy Kohlman Ventrone

George Newman

Thank you for your assistance in this matter.

Sincerely,



Anne Maxwell Livingston  
Chair, Jamestown Democratic Town Committee



23 Buoy Street  
Jamestown Rhode Island 02835

February 10, 2022

RECEIVED:  
FEB 10 2022 11:55 AM  
Roberta J. Fagan  
TOWN OF JAMESTOWN Town Clerk

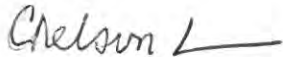
Council President Nancy Beye  
The Jamestown Town Council  
93 Narragansett Avenue  
Jamestown Rhode Island 02835

Dear President Beye:

I respectfully request that the Jamestown Town Council re-appoint me to the Jamestown Board of Canvassers. Working on the Board continues to be a good challenge and rewarding.

Thank you for your time and attention.

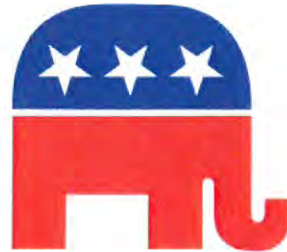
Sincerely,



Carol Nelson-Lee



RECEIVED:  
FEB 11 2022 09:41 AM  
Roberta J. Fagan  
TOWN OF JAMESTOWN Town Clerk



**Jamestown Republican Town Committee**

**P.O. Box 224**

**Jamestown, Rhode Island 02835**

***"Balance with Common Sense"***

February 11, 2022

Jamestown Town Council  
93 Narragansett Avenue  
Jamestown, RI 02835

Dear Town Council members:

Being a member of the Board of Canvassers is one of the most important in any town government. Members of this committee should be chosen for their high ethical standards and integrity.

Should you choose to reappoint Ms Nelson-Lee to the Jamestown Board of Canvassers, you are reminded of the fact that Ms. Nelson-Lee, not once but twice, illegally certified PRINTED Jamestown voter names on the Conanicut Sanctuary Group petitions submitted to the Town in late 2018. You will recall at that time that the Board of Canvassers was requested to certify signatures on the petitions were signatures of registered Jamestown voters.

One of the main functions of Boards of Canvassers is to maintain certified lists of voters to protect the integrity of elections. Ms. Nelson-Lee violated her duty as a Board of Canvassers member by attempting to certify PRINTED names as signatures thereby undermining the whole voter certification process.

Thank you



Sincerely,  
The Jamestown Republican Town Committee

cc: Jamie Hainsworth, Town Administrator  
Karen Montoya, Town Clerk

## Roberta Fagan

---

**From:** ripawsclaws [REDACTED]  
**Sent:** Thursday, February 10, 2022 10:40 AM  
**To:** Roberta Fagan  
**Subject:** Housing Authority

Dear Ms. Fagan,  
Please accept this email as my resignation from the Jamestown Housing Authority. Thank you for your assistance with this matter.  
Barbara Szepatowski

Sent via the Samsung Galaxy, an AT&T 4G LTE smartphone



## Roberta Fagan

---

**From:** Bob Plain [REDACTED]  
**Sent:** Tuesday, February 15, 2022 9:50 AM  
**To:** Roberta Fagan  
**Subject:** Jamestown Housing Authority

Hi Roberta,  
I'm confirming my interest in serving on the Jamestown Housing Authority board. Please keep me posted if the Town Council would like to interview or speak with me about this.

Bob Plain  
[REDACTED]



**TOWN COUNCIL SPECIAL MEETING  
INTERVIEW SESSION  
JANUARY 18, 2022**

**The Jamestown Town Council Special Meeting was held to conduct interviews on January 18, 2022. This meeting was held pursuant to Executive Order No. 22-01 executed by Governor Daniel J. McKee on January 6, 2022 and was teleconferenced via Zoom. The public access code to participate by phone was 1- 646-876-9923 or 1-301-715-8592, meeting id: 849 5505 0418. to participate via computer or mobile app: <https://us06web.zoom.us/j/84955050418>**

**I. ROLL CALL**

**Town Council Members present were as follows: President Nancy A. Beye, Mary Meagher, Michael G. White, Erik Brine and Randy White.**

**Also in attendance: Town Administrator Jamie Hainsworth, Town Clerk Roberta Fagan and Denise Gamon, Town Clerk's Assistant**

**II. CALL TO ORDER, PLEDGE OF ALLEGIANCE**

**III. TOWN COUNCIL SPECIAL SESSION: The Jamestown Town Council will meet in special session to conduct interviews of applicants for the committee vacancies as follows:**

The following candidate was interviewed for the Library Board of Trustees: Kathleen McCoombs and Marla Romash

The following candidates were interviewed for the Housing Authority Board, Resident Commissioner: Bernie Courtney

The following candidates were interviewed for the Planning Commission: Bernd Pfeiffer, Diane Harrison and Mick Cochran

**IV. ADJOURNMENT OF SPECIAL SESSION**

The Town Council Interviews were concluded at 6:30 p.m.

Attest:

---

Roberta Fagan, Town Clerk





**TOWN COUNCIL SPECIAL MEETING  
INTERVIEW SESSION  
FEBRUARY 7, 2022**

**The Jamestown Town Council Special Meeting was held to conduct interviews on February 7, 2022. This meeting was held pursuant to Executive Order No. 22-01 executed by Governor Daniel J. McKee on January 6, 2022 and was teleconferenced via Zoom.**

**The public access code to participate by phone was 1- 646 876 9923 or 1- 312 626 6799, meeting id: 865 7696 6260. To participate via computer or mobile app: <https://us06web.zoom.us/j/86576966260?pwd=dEN3Sk11cmRldXJybVhReWIHTUFpdz09>**

**I. ROLL CALL**

**Town Council Members present were as follows: President Nancy A. Beye, Mary Meagher, Michael G. White, Erik Brine and Randy White.**

**Also in attendance: Town Administrator Jamie Hainsworth, Town Clerk Roberta Fagan, and Denise Gamon, Town Clerk's Assistant.**

**II. TOWN COUNCIL SPECIAL SESSION: The Jamestown Town Council will meet in special session to conduct interviews of applicants for the committee vacancies as follows:**

The following candidate was interviewed for the Zoning Board of Review: Nancy Cresser

The following candidate were interviewed for the Conservation Commission, Housing Authority, Planning Commission and/or Zoning Board of Review: Robert Shein

**III. ADJOURNMENT OF SPECIAL SESSION**

The Town Council Interviews were concluded at 6:30 p.m.

Attest:

---

Roberta Fagan, Town Clerk



**TOWN COUNCIL MINUTES**  
**February 7, 2022**

**I. ROLL CALL**

A regular meeting of the Jamestown Town Council was held on February 7, 2022. This meeting was held pursuant to the Executive Order No. 22-01, executed by Governor Daniel J. McKee and was teleconferenced via Zoom. The public access code to participate by phone was 1 (646) 876-9923 or 1 (301) 715-8592 Meeting ID 849 5505 0418. To participate by computer or mobile app: <https://us06web.zoom.us/j/84955050418>. Town Council Members present were as follows: Nancy A. Beye, Mary Meagher, Eric G. Brine, Michael G. White, and Randall White. Also present Town Administrator Jamie A. Hainsworth, Police Chief Edward Mello, Finance Director Christina Collins, Director of Public Works Michael Gray, Parks and Recreation Director Raymond DeFalco, Town Solicitor Wyatt Brochu, Town Clerk Roberta J. Fagan and Denise Gamon, Town Clerk's Assistant

**II. CALL TO ORDER, PLEDGE OF ALLEGIANCE**

Council President Beye called the meeting of the Jamestown Town Council to order at 6:30 p.m. held via Zoom, and led the Pledge of Allegiance

President Beye started the meeting with a moment of silence in memory of Melissa W. Burrows, who passed away on February 3, 2022, a lifelong resident of Jamestown and member of the Board of Canvassers.

**III. OPEN FORUM**

*Comments are not limited to items on this agenda. However, items not on this agenda will only be heard and not acted upon by the Town Council. Note: Section 42-46-6 of the Open Meetings Act, and Department of the Attorney General Advisory Opinions relevant to this item on any public body meeting agenda specifically prohibits the Town Council from discussing, considering or acting on any topic, statement or question presented. The Town Council may, if warranted, refer such matters to an appropriate committee, to another body or official, or post the matter for consideration at a properly-noticed, future meeting.*

- A) Scheduled request to address
- B) Non-scheduled request to address

No one came forward to address the Council.

**IV. ACKNOWLEDGEMENTS, ANNOUNCEMENTS, PRESENTATIONS, RESOLUTIONS AND PROCLAMATIONS**

- A) Review of the FY 2021 Financial Statements with Paul Dansereau, representing Baxter Dansereau & Associates

Finance Director Christina Collins, introduced Paul Dansereau of Baxter Dansereau & Associates. Mr. Dansereau reviewed the FY 2021 Financial Statements.

- B) Robert Sutton, President Jamestown Community Farm, Land Protection of Community Farm Land update
  - 1) Letter to the Jamestown Town Council

Robert Sutton, President of the Jamestown Community Farm provided the Council with an update on the proposed permanent land protection of the Community Farm. Grants have been submitted to the RI Department of Environmental Management and the Champlin Foundation. The JCF has formed a 6 member fund raising committee. They have named the project “One Chance” as they see it as the one opportunity to permanently protect the 17 acres of farm land, 13 of which are located in the Town’s reservoir watershed.

Mr. Sutton would like for the Town Administrator and the Town Council to consider a resolution for the voters’ approval in the upcoming 2022-2023 Annual Town Meeting for assistance in funding the project if needed.

No action was taken.

- C) Review, Discussion and/or Action and/or Vote: Resolution 2022-01 in support of House Bill 7096
  - 1) Draft Resolution 2022-01
  - 2) Copy of House Bill 7096 Relating to Motor and Other Vehicles – Registration of Vehicles (special motor vehicle registration plate for the Beavertail Light House Museum Association) sponsored by Representative Deborah Ruggiero

President Beye read the resolution. A brief discussion ensued. President Beye recused herself from the vote.

**A motion was made by Councilor R. White with second by Councilor Brine to approve the Resolution 2022-01 in support of House Bill 7096. Vote: Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; Councilor R. White, Aye**

**A motion was made by Vice President Meagher with second by Councilor M. White to sit as the Alcoholic Licensing Board. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; Councilor R. White, Aye**

## V. PUBLIC HEARINGS, LICENSES AND PERMITS

*The Town Council will review each license application and vote on it individually. All approvals for licenses and permits are subject to the resolution of debts, taxes and appropriate signatures as well as, when applicable, proof of insurance. Please Note in Accordance with Section 42-46-6 (b) the Council May Review, Discuss and/or Take Action and/or Vote on the following items:*

- A) Town Council Sitting as the Alcoholic Beverage Licensing Board
 

Notice is hereby given by the Town Council of the Town of Jamestown, being the Licensing Board in said Town as provided under Title 3, Chapters 1-12 of the General Laws of Rhode Island 1956, and as amended.

  - 1) Pursuant to Title 3 Chapter 7 of the General Laws of Rhode Island 1956, and as amended, that the following license application has been received



under said Act for a one-day license for the following dates: March 18, 2022

**CLASS F (NON-PROFIT)**

Jamestown Arts Center  
18 Valley Street  
Jamestown, RI 02835

1. Review, Discussion and/or Action and/or Vote for Approval of the **CLASS F (NON-PROFIT) LIQUOR LICENSE**

**A motion was made by Vice President Meagher with second by Councilor M. White to approve the Class F Liquor License for the Jamestown Arts Center on March 18, 2022. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; Councilor R. White, Aye**

**A motion was made by Councilor Brine with second by Councilor R. White to adjourn from sitting as the Alcoholic Beverage Licensing Board Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; Councilor R. White, Aye**

- B) Town Council Adjourns from sitting as the Alcoholic Beverage Licensing Board
- C) Review, Discussion and/or Action and/or Vote: Peddler and Holiday License
  - 1) Applicant: A.B. Munroe Dairy, Inc. dba: A.B. Munroe Dairy, Inc.  
Address: 151 North Brow Street, East Providence, RI 02914

**A motion was made by Vice President Meagher with second by Councilor M. White to approve the Peddler/Holiday License for A.B. Munroe Dairy, Inc. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; Councilor R. White, Aye**

**VI. COUNCIL, ADMINISTRATOR, SOLICITOR, COMMISSION/COMMITTEE COMMENTS & REPORTS**

*Please Note the Following Items are Status Reports and Matters of Interest to the Council and are for Informational Purposes unless Indicated Otherwise and will be Acted upon in Accordance with Section 42-46-6 (b)*

- A) Town Administrator's Report: Jamie A. Hainsworth
  - 1) Round Swamp Bridge on North Road RI Department of Transportation (RIDOT) Traffic Improvement Plan (TIP)
  - 2) Cellular Service Update
  - 3) Citizens Request Form updated on Town Website
  - 4) Jamestown Housing Authority (JHA) Resident Commissioner
  - 5) Senior Services Department Expands Wellness Program
  - 6) Replacement of Storage Shed at Recreation facility 41 Conanicus Avenue (Agenda Item)
  - 7) Covid 19 update: Covid Testing

Town Administrator Hainsworth reported on the following:



- 1) The Round Swamp Bridge on North Road has been accelerated by the Rhode Island Department of Transportation's Traffic Improvement Plan, originally scheduled to begin planning in 2027 will now begin in 2022.
- 2) Verizon Wireless is proceeding with the installation of two small cell sites in Town. One is in the area of 736 East Shore Road and the other in the area of 98 Umiak Avenue.  
 Councilor R. White inquired if Verizon could address the Town Council regarding what these sites do, what their potential is, how many cell sites are proposed and what is Verizon's objective?  
 Councilors Meagher and Brine were in agreement with Councilor R. White in asking Town Administrator Hainsworth to extend an invitation to Verizon to give a presentation to the Council and general public. Town Administrator Hainsworth agreed to contact Verizon with their request.
- 3) The Citizens Request Form is now on the Town's website home page.
- 4) The Executive Director, Marcia Sullivan, of the Jamestown Housing Authority did not get the response she had hoped for to the posting for Resident Commissioner.
- 5) Interim Director of Jamestown Senior Services, Molly Conlon, is expanding the Health and Wellness programming with different monthly topics.
- 6) Replacement of the existing storage shed located behind the Recreation Center is on the Agenda
- 7) There was an increase of 255 new positive COVID-19 cases between January 11 and February 2.

## VII. UNFINISHED BUSINESS

*Please Note in Accordance with Section 42-46-6 (b) the Council May Review, Discuss and/or Take Action and/or Vote on the following items:*

- A) Review, Discussion and/or Action and/or Vote:
  - 1) Recommendation by Parks and Recreation Director DeFalco to extend seasonal camping at Fort Getty to September 26, 2022

A brief discussion ensued.

**A motion was made by Vice President Meagher with second by Councilor M. White to extend the seasonal camping at Fort Getty to September 26, 2022 for this season only. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; Councilor R. White, Aye**

- 2) Discussion on the commercial use of Fort Getty

Vice President Meagher stated the original pavilion was built by the Lions Club as a donation for the use by the residents of Jamestown. She is not in favor of having for profit entities coming into Fort Getty, profiting from Jamestown's natural resources.

Town Administrator was in agreement with Vice President Meagher. Any entity would have to apply for a special event permit that would then be before the Town Council for approval.

Councilor Brine stated he was confused about what it is that we do or don't do at Fort Getty. In general he does agree with Vice President Meagher, but feels there are inconsistent policies with regards to Fort Getty.

Councilor Brine suggested having a working group meeting where the conversation could be more specific about the Comprehensive Plan for Fort Getty. He is in support of a higher fee for for profit entities, ensuring that its' use will require a special use permit for the event.

No action was taken.

- B) Review, Discussion and/or Action and/or Vote:
  - 1) RIDOT Director Peter Alviti, Jr. response to request for further study of Walcott Avenue at High Street; and separate off-road bike path

Chief Mello reported multiple requests had been submitted to the State Traffic Commission and in each and every case they have given the same response to the request for a further study of Walcott Avenue at High Street, the STC does not feel that a further study would result in a need for modifications to what is existing.

No action was taken.

- C) Review, Discussion and/or Action and/or Vote: American Rescue Plan Act (ARPA) approval of proposed projects:
  - 1) Waterline Improvement Project Narragansett Avenue and North Road
  - 2) Radio Replacement – dispatch radio system serving Police, Fire, EMS and EMA
  - 3) New ambulance
  - 4) Resolution 2022-02: A Resolution in Support of American Rescue Plan Act Projects

President Beye read Resolution 2022-02.

**A motion was made by Vice President Meagher with second by Councilor M. White to approve Resolution 2022-02. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; Councilor R. White, Aye**

#### VIII. NEW BUSINESS

*Please Note in Accordance with Section 42-46-6 (b) the Council May Review, Discuss and/or Take Action and/or Vote on the following items:*

- A) Review, Discussion and/or Action and/or Vote: Request by Stephen Murphy for refund of late payment penalty

No action was taken.

- B) Review, Discussion and/or Action and/or Vote: Rental/catering policy proposal for use of the clubhouse at the Jamestown Golf Course located at 245 Conanicus Avenue
  - 1) Memorandum from Parks and Recreation Director DeFalco; and copy of

## Golf Course Function Room Rental Policies & Pricing 2022

Parks and Recreation Director Ray DeFalco presented to the Council a draft of the Golf Course 2<sup>nd</sup> floor rental application.

Discussion ensued.

Ray DeFalco thanked the Council for their input.

No action was taken.

- C) Review, Discussion and/or Action and/or Vote: Request from Town Administrator Hainsworth for consent to apply to the Zoning Board of Review for a side set back variance of less than ten (10) feet on the north and the south sides to replace an existing storage shed on the same footprint at the Recreation Center, at 41 Conanicus Avenue

Vice President Meagher recused herself.

Melody Drnach of 10 Union Street thanked Town Administrator Hainsworth for including her in the discussion of replacing the shed behind the Recreation Center. Melanie respectfully asks the Council to consider incorporating the opportunity for her to review the final design and materials that would be used in the shed, as well as contributing and participating in the discussion about the fence.

Town Administrator Hainsworth agreed he would include Melody Drnach and any other interested parties from the neighborhood in the review of the proposed storage shed.

Town Administrator Hainsworth reviewed his request to go before the Zoning Board of Review for the replacement of the storage shed located behind the Recreation Center.

**A motion was made by Councilor Brine with second by Councilor M. White to approve the request from Town Administrator Hainsworth for consent to apply to the Zoning Board of Review for a side set back variance of less than ten (10) feet on the north and the south sides to replace an existing storage shed on the same footprint at the Recreation Center, at 41 Conanicus Avenue Vote: President Beye, Aye; Councilor Brine, Aye; Councilor M. White, Aye; Councilor R. White, Aye**

Vice President Meagher rejoined the meeting.

- D) Review, Discussion and/or Action and/or Vote: At the request of Councilman Randy White should the Town Council make the effective date of its appointments to boards and commissions a short period (e.g. 48 hours) following its vote to ensure adequate notice to person(s) appointed, departing member(s), and all active board or commission members of the appointment(s).

**A motion was made by Vice President Meagher with second by Councilor M. White to make the effective date be included in the appointment. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; Councilor R. White, Aye**

## IX. ORDINANCES, APPOINTMENTS, VACANCIES AND EXPIRING TERMS

***Please Note in Accordance with Section 42-46-6 (b) the Council May Review, Discuss and/or Take Action and/or Vote on the following items:***

- A) Appointments, Vacancies and Expiring Terms; Review, Discussion, and/or Action and/or Vote:
- 1) Jamestown Conservation Commission (Two vacancies with three-year term ending dates of December 31, 2024); duly advertised
    - a) Letter of interest for reappointment
      - i) Leo N. Orsi, Jr. \*\*
    - b) Letter of interest for appointment
      - i) Robert S. Shein

**A motion was made by Vice President Meagher with second by Councilor R. White to reappoint Leo Orsi (previously reappointed at the January 18, 2022 Town Council Meeting) and appoint Robert Shein to the Conservation Commission effective February 8, 2022. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; Councilor R. White, Aye**

- 2) Jamestown Housing Authority – (One unexpired five-year term ending date of December 31, 2023[Resident Commissioner]); duly advertised
  - a) Letter of interest for appointment (**Resident Commissioner**)
    - i) Doreen Dell self-nominated \*\*
      - a. Endorsement from JHA Board Chair Molloy and Vice Chair Szepatowski
      - b. Endorsement from JoAnn Koehler
      - c. Endorsement from Diona McGrath
      - d. Endorsement from Joan Shaffer
    - ii) Bernie Courtney self-nominated\*\*
      - (a) Endorsement from Jim Anderson
      - (b) Judith Alexander

Discussion ensued.

No action taken.

- 3) Jamestown Planning Commission (Three vacancies with a four-year term ending date of December 31, 2025); duly advertised
  - a) Letter of resignation
    - i) Michael Smith (Town Charter Rule 1002[3] term limit reached)
  - b) Letter of interest for reappointment
    - i) Bernd E. Pfeiffer\*\*

**A motion was made by Vice President Meagher with second by Councilor M. White to reappoint Bernd Pfeiffer to the Jamestown Planning Commission for a four-year term with an ending date of December 31, 2025, effective immediately. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; Councilor R. White, Aye**



- ii) Michael Cochran\*\*

**A motion was made by Vice President Meagher with second by Councilor M. White to reappoint Michael Cochran to the Jamestown Planning Commission for a four-year term with an ending date of December 31, 2025, effective immediately. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; Councilor R. White, Aye**

- c) Letter of interest for appointment
  - i) Diane Harrison\*\*
  - ii) Robert S. Shein

\*\*previously interviewed

**A motion was made by Vice President Meagher with second by Councilor M. White to appoint Diane Harrison to the Jamestown Planning Commission for a three-year term\* with an ending date of December 31, 2024, effect immediately. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; Councilor R. White, Aye**

**\*The three-year term is to be compliant with RI General Law §45-22-3**

- 4) Jamestown Zoning Board of Review – Member (Two vacancies with a five-year term ending date of December 31, 2026; duly advertised)
  - a) Letter of interest for reappointment
    - i) Dean J. Wagner seeks reappointment as a full member\*\*

**A motion was made by Vice President Meagher with second by Councilor Brine to reappoint Dean Wagner for a five-year term with an ending date of December 31, 2026, effective immediately. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; Councilor R. White, Aye**

- ii) Terence Livingston seeks reappointment as a full member\*\*

**A motion was made by Councilor R. White with second by Councilor Brine to reappoint Terence Livingston to the Jamestown Zoning Board or Review for a two-year term\* with an ending date of December 31, 2024, effective immediately.**

**\*The two-year term is to be compliant with RI General Law § 45-24-56.**

**Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; Councilor R. White, Aye**

- b) Letter of interest for appointment:
  - i) John Shekarchi seeks appointment as a full member\*\*
  - ii) Richard Toselli seeks appointment as a full member\*\*
  - iii) Robert S. Shein seeks appointment as a full member

\*\*previously interviewed

**A motion was made by Councilor Brine with second by Vice President Meagher to approve the Consent Agenda. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; Councilor R. White, Aye**

## **X. CONSENT AGENDA**

*An item on the Consent Agenda need not be removed for simple clarification or correction of typographical errors. Approval of the Consent Agenda shall be equivalent to approval of each item as if it had been acted upon separately for review, discussion and/or potential action and/or vote. A Consent Agenda item or items may be removed by the Town Council for review, discussion and/or potential action and or vote.*

- A) Adoption of Town Council Minutes
- 1) January 13, 2022 (Executive Session)
  - 2) January 18, 2022 (Regular Meeting)
  - 3) January 31, 2022 (Special Session)
- B) Minutes of Boards/Commissions/Committees
- 1) Jamestown Zoning Board of Review (December 14, 2022)
- C) Abutter Notifications: Notice is hereby given that the Jamestown Zoning Board of Review will hold a Public Hearing on February 22, 2022 at the Jamestown Town Hall, 93 Narragansett Avenue, Jamestown, RI at 7:00 p.m. upon the following:
- 1) Town property: Plat 8, Lot 338: Application of Ronald A. Sr. et Andrea M. Wassel, Trustees, whose property is located at 16 Emerson Rd., and further identified as Assessor's Plat 8, Lot 208 for a variance from Article 3, Section 82-302, Table 3-2, R20 Zoning District Regulations and Art. 6, Sec. 82-600, 605, 606 & 607 to rebuild in same existing footprint and to raise the height of the detached garage by 55 inches where the garage is located 3 ft. (10 ft. required) from the side property and 3 ft. (10 ft. required) from the rear property. Said property is located in a R20 zone and contains 21,454 sq. ft.
- D) Tax Assessor's Abatements and Addenda of Taxes

ABATEMENTS TO 2021 TAX ROLL		
12-0405-00	1/13/2022 TOWN COUNCIL AGREEMENT	\$ 419.00
ADDENDA TO 2021 TAX ROLL		
13-0839-20	PRO-RATION C/O DATE 3/24/21	\$3,866.42
<b>TOTAL ABATEMENTS TO 2021 TAX ROLL</b>		<b>\$ 419.00</b>
<b>TOTAL ADDENDA TO 2021 TAX ROLL</b>		<b>\$3,866.42</b>
<b>GRAND TOTAL</b>		<b>\$3,447.42</b>



- E) Tax Assessor Settlement Agreements
- 1) Consent to authorize Town Administrator Hainsworth to sign Settlement Agreement regarding Thomas Farrell et al. v. Christine Brochu, Jamestown Tax Collector et al., Assessor's Plat 9, Lot 297 and Lot 733, C.A. No. NC-2020-0115
  - 2) Consent to authorize Town Administrator Hainsworth to sign Settlement Agreement regarding Mark Sertl et al. v. Town of Jamestown Tax Assessor, Assessor's Plat 10, Lot 15, C.A. No. NC-2020-0109
  - 3) Consent to authorize Town Administrator Hainsworth to sign Settlement Agreement regarding Josephine Ahrens et al. v. Town of Jamestown Tax Assessor, Assessor's Plat 9, Lot 377, C.A. No. NC-2020-0117

The Town Council acknowledged the Communications

**XI. COMMUNICATIONS, PETITIONS, AND PROCLAMATIONS AND RESOLUTIONS FROM OTHER RHODE ISLAND CITIES AND TOWNS**

*The Council may acknowledge any of the listed Communications and Proclamations and Resolutions. Should any member wish to have a conversation on any of the matters, the item will be placed on a future agenda for review, discussion and/or potential action and/or vote.*

- A) Communications Received:
- 1) Copy of Letter to: Town Administrator  
From: Walter Bopp, Chair, Tree Preservation & Protection Committee  
Dated: January 10, 2022  
Re: Steve Saracino, Tree Warden Reappointment
  - 2) Copy of Letter to: Jamestown Town Council  
From: David Clancy  
Dated: January 16, 2022  
Re: Short-Term Rentals
  - 3) Copy of Letter to: Town Council  
From: Dori Carella and Andrea Colognese  
Dated: January 16, 2022  
Re: Short-Term Rental Ordinance Proposal
  - 4) Copy of Letter to: Town Council  
From: Stephen Bernath  
Dated: January 18, 2022  
Re: Short-Term Rental Ordinance Proposal
  - 5) Copy of Email sent to: Town Council  
From: Laura Carlson  
Dated: January 18, 2022  
Re: EMS building
  - 6) Copy of Letter sent to: Jamestown Town Council  
From: Chris Powell  
Dated: February 1, 2022

## Re: Pickleball Courts and Open Space

- B) Resolutions from other Rhode Island Cities and Towns
- 1) Resolution of the Town of Middletown regarding Prioritizing Quality Education for Middletown Students, Families and Residents
  - 2) Sample Resolution from the Rhode Island League of Cities and Towns 2022 Legislative Priorities and Legislative Priority 2022 report
  - 3) Resolution of the Town of Tiverton Requesting Amendments to The Rhode Island General Laws Related to Notification of Aquaculture Applications Before the Coastal Resource Management Commission (CRMC)
  - 4) Resolution of the Town of Tiverton Request to Governor Daniel McKee and The General Assembly to Increase the Number of Basic Police Training Academy classes per year
  - 5) Resolution of Tiverton Town Council request to change R.I. Gen. Laws §§16-7-40 (c) and (d) Increase School Housing Ratio

President Beye recused herself from Executive Session.

**A motion was made by Councilor M. White with second by Councilor R. White to convene the Executive Session. Vote: Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; Councilor R. White, Aye**

**XII. EXECUTIVE SESSION**

*The Town Council may seek to enter into Executive Session for review, discussion and/or potential action and/or vote on the following:*

- A) Review, Discussion and/or Action and/or Vote in Executive Session and/or open session pursuant to RIGL § 42-46-5(a) Subsection (2) Collective Bargaining (union contract negotiations NAGE 68 & 69)

No votes were taken in Executive Session.

**XIII. ADJOURNMENT OF EXECUTIVE SESSION**

**XIV. ADJOURNMENT**

**A motion was made by Councilor M. White with second by Councilor Brine to adjourn at 10:00 p.m. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; Councilor R. White, Aye**

Attest:

---

Denise Gamon, Town Clerk's Assistant

**TOWN COUNCIL EXECUTIVE SESSION  
MEETING MINUTES  
FEBRUARY 7, 2022**

The Jamestown Town Council Special Meeting was held to conduct interviews on February 7, 2022. This meeting was held pursuant to Executive Order No. 22-01 executed by Governor Daniel J. McKee on January 6, 2022 and was teleconferenced via Zoom.

The public access code to participate by phone was 1- 646 876 9923 or 1- 312 626 6799, meeting id: 865 7696 6260. To participate via computer or mobile app: <https://us06web.zoom.us/j/86576966260?pwd=dEN3Sk11cmRldXJybVhReWIHTUFpdz09>

Town Council Members present were as follows: Vice President Mary Meagher, Michael G. White, Erik Brine and Randy White. President Beye recused herself from Executive Session.

Also in attendance: Town Administrator Jamie Hainsworth, and Town Clerk Roberta Fagan, and Attorney Wyatt Brochu.

A motion was made by Vice President Meagher to enter into Executive Session, with second by Councilor M. White at 9:15 p.m. pursuant to RIGL § 42-46-5(a) Subsection (2) Pending or Potential Litigation. Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; and Councilor R. White Aye.

**XIV. EXECUTIVE SESSION**

*The Town Council may seek to enter into Executive Session for review, discussion and/or potential action and/or vote on the following:*

- A) Review, Discussion and/or Action and/or Vote in Executive Session and/or open session pursuant to RIGL § 42-46-5(a) Subsection (2) Collective Bargaining (union contract negotiations NAGE 68 & 69)

Town Council Vice President Meagher announced no vote was taken during Executive Sessions.

A motion was made by Vice President Meagher with second by Councilor Brine to seal the Minutes of the Executive Session. Vote: Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; Councilor R. White, Aye.

**XV. ADJOURNMENT OF EXECUTIVE SESSION**

A motion was made by Vice President Meagher with second by Councilor Brine to adjourn the Executive Session at 9:57 p.m. Vote: Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; Councilor R. White, Aye.

Attest:

---

Roberta Fagan, Town Clerk



**Jamestown Tree Preservation and Protection Committee**  
**Jamestown Philomenian Library**  
**Wednesday, November 19, 2021**  
**Minutes**

**Call to Order:** The meeting was called to order at 6:35 PM.

**Roll Call:** Present: Walter Bopp, Beth Herman, Susan Shim Gorelick, Carol Coleman, Darcy Magratten, Tom Farrell, George Souza, Steve Heath, Steve Saracino (phone)  
Absent: None

**Reading of Minutes:** Tom moved to approve the October 20th minutes. Walter seconded. The minutes were approved unanimously.

**Communications:** Two trimming/removal requests were received in November. Please refer to the Tree Warden report.

**Tree Warden Report:** Steve S. presented the November Tree Warden report. Walter had asked for a summary of 2021 accomplishments, and noted that most long-standing topics, including repair work at the tree nursery and plantings along the bike path, remain as "pending." Steve concurred, and noted that DPW, whose budgetary and manpower support is required to accomplish these tasks, is extremely busy.

**Tree Nursery:** The deer fencing has been in poor repair for several years, with gaping holes which allow deer and rabbits free access. The irrigation system is non functional. The signage is in disrepair. Steve noted that while waiting for materials and assistance from DPW he has been trying to do some emergency maintenance work, although this is not part of his job description as per the tree ordinance and no funds have been designated for this task. Creation of a budget for repair and improvement of the tree nursery was discussed. Steve provided a budget for materials, not including labor. He noted that the nursery was originally created using a DEM grant. The Tree Committee will look into obtaining town funding and/or an additional grant for the repair work. However, any grant funds forthcoming would not be available until mid summer, allowing ample time for deer and other creatures to destroy the existing trees in the nursery.

**Unfinished Business:**

- **UCF Grant update.**
  - Steve S. and Beth reviewed the recent volunteer inventory work which was done on Narragansett Avenue using the ForestMetrix software on November 1st, consisting of about a dozen trees. Search for a student or arborist to assist with the inventory continues. Inventory work is expected to recommence in the spring.
  - We recently became aware of a Jamestown tree survey of over 400 trees performed in 2009-10. While the company which conducted the survey is no longer in business, we were able to obtain the raw data from the Town. It is in Excel format, but it may be possible to transfer the information to the ForestMetrix software we are currently using. This could provide useful information regarding changes in town tree health over the past twelve years.
- **Champion Trees/Tree Walk.** Darcy presented a mock-up. She still is seeking editorial input to help "tell the story" of each tree.



- **Lecture series.** Beth will reschedule John Campanini for the spring.
- **Strategic Planning/Budget.** The \$30M town tree budget was discussed. It has remained unchanged for many years. While a portion is used to pay Steve, it is not clear what the remainder is used for. Bigger picture, the Tree Committee needs to develop an overall budget to present to the Town Council. In addition to the nursery work, this may include a request for funds for the additional arborist hours, printing and signage for the tree walk, Arbor day and other educational materials, gator bags for town trees, and creation of a website.

**New Business:** Due to other obligations, Tom and Susan did not renew their membership in the Tree Committee effective January 1st. The committee will contact a number of potential candidates to determine their interest. Applications are due by November 30th.

**Liaison and other reports:** None.

Walter asked George to provide a verbal summary of the Conservation Commissions activities. George described work at Fort Getty, the transfer station, Mackerel Cove, scout activities and volunteer trash pickup. He noted that funds come from grants and donations.

**Open Forum:** No attendees.

**Future agenda Topics; Items of Interest:** None.

**Adjourn.** There being no further business, Darcy moved to adjourn, seconded by Steve H. The meeting was adjourned at 7:50 p.m.

**Next Meeting:** December 15, 2021.\*

Respectfully submitted,  
Beth Herman, Secretary

*\*Due to lack of a quorum, this meeting was subsequently cancelled.*

**Jamestown Tree Preservation and Protection Committee  
Attendance Log  
2021**

	Jan 13*	Feb 17*	Mar 17*	Apr 21*	May 19*	Jun 16*	Jul **	Aug ***	Sep 15	Oct 20	Nov 17	Dec 15 ****
Walter Bopp	P	P	P	P	P	P			P	P	P	
Beth Herman	P	P	P	P	P	P			P	P	P	
Darcy Magratten	P	P	P	P	P	P			P	P	P	
Carol Coleman	P	P	P	P	P	P			P	P	P	
Susan Shim Gorelick	P	P	P	P	P	P			P	P	P	
Steve Heath	P	P	P	P	A	P			P	P	P	
Tom Farrell	P	P	P	P	P	P			A	P	P	
Steve Saracino	P	P	P	P	P	P			A	A	P	
George Souza	P	P	A	P	P	P			P	P	P	

*\*Per state requirements due to Covid, meeting was held via Zoom*

*\*\*Meeting cancelled due to scheduling conflicts*

*\*\*\*Meeting cancelled due to Covid concerns re state in-person meeting requirement*

*\*\*\*\*Meeting cancelled due to lack of quorum*



STEVEN SARACINO  
TREE WARDEN REPORT  
November 17, 2021

### Tree Nursery

Improvements and replacement of deer fencing and irrigation lines have been discussed with DPW for spring of 2022. Assistance from them would occur as their schedule allows. Pending.

A second option would be to possibly utilize future grant funds for the furnishing of deer fence and irrigation equipment as required. Beth and I have discussed this possibility during a tree inventory walk. (open discussion)

Due to the present availability of trees still in the nursery, there have not been any new tree purchases to date. As existing ones are relocated, new purchases will be looked upon then for replacements.

Estimation for Tree Nursery Improvement Budget:

Deer Fencing - \$600 - \$950  
Irrigation Material - \$400 - \$500  
Miscellaneous Supplies - \$250 - \$300  
Trees - \$1,200 - \$1,500

Totals – Low End **\$2,450.00+/-** to High End **\$3,250+/-**

\*Corresponding with three homeowners from Beach Street, Fox Run, and Cole Street regarding tree plantings through our Town Planting Program. Two have visited the Tree Nursery and made tree selections which will be planted by the DPW. Timeframe TBD.

Homeowner from 22 Cole Street will also be visiting the nursery to select a tree for planting. Timeframe TBD.

### **Bike Path**

Per a discussion with Mike Gray regarding Bike Path tree plantings, any plantings will be addressed in spring 2022. Some of the existing larger trees in the nursery have been identified to be relocated to locations that will be determined prior to any plantings.

### **2009 Tree Inventory**

Further investigations will be taking place to look for any 2009 documents related to this inventory. My goal is to have discussions with specific Town Hall Officials employed at that time to see if I can receive any input on this.

### **Tree Trimming/Removal Permit**

North Road, East of 665 North Main Road – a request was made to remove a diseased Locust Tree on Town property.

An inspection was completed and it was determined that the tree was in poor condition and could be a high risk to power lines across the street if it were to come down.

The removal of this tree is scheduled for Wednesday 11-17-21.

190 Capstan Street – Through the DPW, a request was made to remove a potential existing hazardous tree on Town property. An inspection determined it to be in poor condition with considerable existing deadwood throughout.

The removal of this tree is scheduled for 11-17-21.

## Town of Jamestown

Finance Department

Town Hall

93 Narragansett Avenue

Jamestown, Rhode Island 02835-1199

401-423-9809 Fax 401-423-7229

Email: [ccollins@jamestownri.net](mailto:ccollins@jamestownri.net)



**Christina D. Collins**  
Finance Director

### MEMORANDUM

**TO: Jamie A. Hainsworth, Town Administrator**

**FROM: Christina D. Collins, Finance Director**

**DATE: February 18, 2022**

**SUBJECT: Budget to Actual- General Fund**

Attached is Budget to Actual report for the Fiscal Year 2022. The report contains the expenses that have been paid through January 31, 2022.

Please do not hesitate to contact me with any questions or concerns.





**Budget vs Actual - Expenditures**  
**TOWN OF JAMESTOWN, RI**  
**For 1/31/2022**

Run: 2/18/2022 at 9:55 AM

	Annual Budget	P-T-D Actual	Y-T-D Actual	Remaining \$	% of Budget
1100 7001 70101 00 Salaries	13,800.00	0.00	6,900.00	6,900.00	50.00
1100 7001 70302 00 Fees And Supplies	1,000.00	0.00	45.42	954.58	4.54
1100 7001 70305 00 Advertising	750.00	0.00	0.00	750.00	0.00
<b>Town Council Expenses</b>	<b>15,550.00</b>	<b>0.00</b>	<b>6,945.42</b>	<b>8,604.58</b>	<b>44.67</b>
1100 7002 70101 00 Salaries w/ longevity	123,000.00	9,461.54	75,692.32	47,307.68	61.54
1100 7002 70102 00 Salary, Clerical	65,000.00	4,806.00	38,727.40	26,272.60	59.58
1100 7002 70302 00 Fees And Supplies	2,500.00	142.92	1,827.58	672.42	73.10
1100 7002 70303 00 Travel Expenses	5,000.00	350.00	2,450.00	2,550.00	49.00
<b>Town Administrator Expenses</b>	<b>195,500.00</b>	<b>14,760.46</b>	<b>118,697.30</b>	<b>76,802.70</b>	<b>60.71</b>
1100 7003 70101 00 Salaries	5,635.00	433.48	3,467.84	2,167.16	61.54
1100 7003 70302 00 Fees And Supplies	1,200.00	220.30	24.52	1,175.48	2.04
<b>Probate Court Expenses</b>	<b>6,835.00</b>	<b>653.78</b>	<b>3,492.36</b>	<b>3,342.64</b>	<b>51.10</b>
1100 7004 70101 00 Salaries	5,234.00	0.00	3,265.36	1,968.64	62.39
1100 7004 70102 00 Salary, Clerical	540.00	0.00	0.00	540.00	0.00
1100 7004 70103 00 Salaries, Moderator & Sergeant	300.00	0.00	0.00	300.00	0.00
1100 7004 70104 00 Election Supervisors	1,050.00	0.00	0.00	1,050.00	0.00
1100 7004 70302 00 Fees And Supplies	1,550.00	124.92	1,726.04	(176.04)	111.36
1100 7004 70305 00 Advertising And Printing	600.00	0.00	0.00	600.00	0.00
<b>Election and Town Meeting Expenses</b>	<b>9,274.00</b>	<b>124.92</b>	<b>4,991.40</b>	<b>4,282.60</b>	<b>53.82</b>
1100 7005 70201 00 Professional Services - Legal	115,000.00	9,024.50	47,074.80	67,925.20	40.93
<b>Legal Expenses</b>	<b>115,000.00</b>	<b>9,024.50</b>	<b>47,074.80</b>	<b>67,925.20</b>	<b>40.93</b>
1100 7006 70101 00 Salaries	73,544.00	5,507.68	42,195.02	31,348.98	57.37
1100 7006 70102 00 Salary, Clerical	105,877.00	7,671.39	64,108.70	41,768.30	60.55
1100 7006 70302 00 Fees, Supplies & Dues	28,500.00	3,221.57	16,037.75	12,462.25	56.27
1100 7006 70305 00 Advertising	2,600.00	881.65	1,276.20	1,323.80	49.08
<b>Clerks And Records Expenses</b>	<b>210,521.00</b>	<b>17,282.29</b>	<b>123,617.67</b>	<b>86,903.33</b>	<b>58.72</b>
1100 7007 70101 00 Salaries	90,454.00	6,419.00	58,358.73	32,095.27	64.52
1100 7007 70102 00 Salary, Clerical	43,066.00	9,748.35	34,593.83	8,472.17	80.33
1100 7007 70201 00 Planning Commission	7,000.00	0.00	0.00	7,000.00	0.00
1100 7007 70302 00 Fees, Supplies & Dues	4,000.00	92.25	1,153.58	2,846.42	28.84
1100 7007 70305 00 Advertising	0.00	55.10	55.10	(55.10)	0.00
<b>Planning Expenses</b>	<b>144,520.00</b>	<b>16,314.70</b>	<b>94,161.24</b>	<b>50,358.76</b>	<b>65.15</b>
1100 7008 70201 00 Salaries, Zoning Board	8,000.00	0.00	1,950.00	6,050.00	24.38
1100 7008 70302 00 Fees, Supplies & Dues	2,500.00	121.61	1,135.33	1,364.67	45.41
<b>Zoning Expenses</b>	<b>10,500.00</b>	<b>121.61</b>	<b>3,085.33</b>	<b>7,414.67</b>	<b>29.38</b>
1100 7009 70900 00 Social Security Tax	336,225.00	26,595.68	239,242.74	96,982.26	71.16
1100 7009 70901 00 Blue Cross/Delta Dental	638,810.00	42,116.15	302,050.17	336,759.83	47.28
1100 7009 70902 00 Worker's Compensation	75,000.00	0.00	75,171.00	(171.00)	100.23
1100 7009 70903 00 Retirement System	325,000.00	19,043.15	160,913.37	164,086.63	49.51
1100 7009 70906 00 Life Insurance	12,320.00	0.00	6,178.80	6,141.20	50.15
1100 7009 70907 00 General Liability Insurance	110,000.00	0.00	100,000.00	10,000.00	90.91
1100 7009 70910 00 Salary Adjustment	15,000.00	0.00	0.00	15,000.00	0.00
1100 7009 70912 00 OPEB	25,000.00	0.00	0.00	25,000.00	0.00
1100 7009 70920 00 Police Retiree Health	73,989.00	7,490.72	55,430.56	18,558.44	74.92
<b>Personnel Expenses</b>	<b>1,611,344.00</b>	<b>95,245.70</b>	<b>938,986.64</b>	<b>672,357.36</b>	<b>58.27</b>
1100 7010 70100 00 Salary, Finance Director	106,722.00	7,543.88	71,945.87	34,776.13	67.41
1100 7010 70101 00 Salaries- Dep. Tax Collector	77,827.00	5,457.75	43,935.09	33,891.91	56.45
1100 7010 70201 00 Professional Services	21,000.00	1,063.12	8,135.67	12,864.33	38.74
1100 7010 70302 00 Fees, Supplies & Dues	21,000.00	329.47	6,753.55	14,246.45	32.16
<b>Finance Expenses</b>	<b>226,549.00</b>	<b>14,394.22</b>	<b>130,770.18</b>	<b>95,778.82</b>	<b>57.72</b>
1100 7011 70101 00 Salaries	75,611.00	5,816.24	46,529.92	29,081.08	61.54
1100 7011 70302 00 Fees, Supplies, Dues	16,000.00	162.29	(612.79)	16,612.79	(3.83)
1100 7011 70305 00 Advertising	900.00	0.00	620.00	280.00	68.89
<b>Tax Assessor Expenses</b>	<b>92,511.00</b>	<b>5,978.53</b>	<b>46,537.13</b>	<b>45,973.87</b>	<b>50.30</b>
1100 7012 70201 00 Professional Services	24,000.00	0.00	27,850.00	(3,850.00)	116.04
<b>Audit of Accounts Expenses</b>	<b>24,000.00</b>	<b>0.00</b>	<b>27,850.00</b>	<b>(3,850.00)</b>	<b>116.04</b>
1100 7013 70201 00 IT- Consultant	60,000.00	7,452.50	32,106.25	27,893.75	53.51
1100 7013 70303 00 Software	34,550.00	0.00	33,906.93	643.07	98.14
<b>Total Expenses</b>	<b>94,550.00</b>	<b>7,452.50</b>	<b>66,013.18</b>	<b>28,536.82</b>	<b>69.82</b>

**Budget vs Actual - Expenditures**  
**TOWN OF JAMESTOWN, RI**  
**For 1/31/2022**

Run: 2/18/2022 at 9:55 AM

	Annual Budget	P-T-D Actual	Y-T-D Actual	Remaining \$	% of Budget
1100 7030 70302 00 EMA- SUPPLIES	7,500.00	465.73	6,028.11	1,471.89	80.37
<b>EMA Expenses</b>	<b>7,500.00</b>	<b>465.73</b>	<b>6,028.11</b>	<b>1,471.89</b>	<b>80.37</b>
1100 7031 70100 00 Salary, Police Chief	108,732.00	8,012.24	70,331.66	38,400.34	64.68
1100 7031 70101 00 Salaries - Police	919,523.00	68,764.11	539,567.12	379,955.88	58.68
1100 7031 70102 00 Police Longevity	62,920.00	0.00	23,283.37	39,636.63	37.00
1100 7031 70103 00 Police Benefits	57,146.00	8,546.16	41,968.55	15,177.45	73.44
1100 7031 70104 00 Police - OT	150,000.00	14,404.15	119,965.41	30,034.59	79.98
1100 7031 70105 00 Police Retirement	249,141.00	124,570.50	124,570.50	124,570.50	50.00
1100 7031 70111 00 Salary - Dispatch/Admin/Seasonal	234,213.00	16,101.17	144,486.68	89,726.32	61.69
1100 7031 70112 00 Dispatch, Longevity	16,027.00	0.00	6,278.35	9,748.65	39.17
1100 7031 70113 00 Dispatch - Benefits	11,686.00	2,154.50	9,421.47	2,264.53	80.62
1100 7031 70114 00 Dispatch - OT	17,500.00	3,415.76	22,390.54	(4,890.54)	127.95
1100 7031 70302 00 Fees & Supplies	21,000.00	493.22	4,758.24	16,241.76	22.66
1100 7031 70303 00 Computer Maintenance	24,200.00	0.00	21,837.64	2,362.36	90.24
1100 7031 70307 00 Building Maintenance	5,000.00	394.22	1,090.43	3,909.57	21.81
1100 7031 70308 00 Vehicle Insurance	15,000.00	0.00	9,017.00	0.00	100.00
1100 7031 70309 00 Telephone	15,000.00	802.07	6,669.33	8,330.67	44.46
1100 7031 70310 00 Personal Equipment	5,500.00	100.00	1,720.34	3,779.66	31.28
1100 7031 70311 00 Maintenance Of Uniforms	28,050.00	0.00	2,100.00	25,950.00	7.49
1100 7031 70312 00 Ammunition And Supplies	3,500.00	0.00	0.00	3,500.00	0.00
1100 7031 70313 00 Maintenance Of Police Cars	13,000.00	753.52	7,954.72	5,045.28	61.19
1100 7031 70314 00 Gas & Tires	23,000.00	0.00	15,866.07	7,133.93	68.98
1100 7031 70315 00 Training Of Members	15,000.00	2,070.90	7,236.30	7,763.70	48.24
1100 7031 70317 00 Maintenance Of Radio System	5,500.00	725.55	1,741.63	3,758.37	31.67
1100 7031 70318 00 Equipment	5,000.00	0.00	577.45	4,422.55	11.55
1100 7031 70322 00 Dispatch Uniforms	2,000.00	100.00	2,100.00	(100.00)	105.00
<b>Police Protection Expenses</b>	<b>2,001,655.00</b>	<b>251,408.07</b>	<b>1,184,932.80</b>	<b>816,722.20</b>	<b>59.20</b>
1100 7032 70100 00 Fire Chief/Fire Inspector	64,473.00	0.00	27,277.03	37,195.97	42.31
1100 7032 70102 00 Stipend, Deputy Fire Chief	3,000.00	0.00	0.00	3,000.00	0.00
1100 7032 70103 00 Stipend - Fire Inspector	20,065.00	0.00	8,471.52	11,593.48	42.22
1100 7032 70104 00 Fire Dept. Incentive Program	75,000.00	0.00	553.93	74,446.07	0.74
1100 7032 70105 00 Equip/Safety Maint. - Per Diem	22,400.00	0.00	5,579.20	16,820.80	24.91
1100 7032 70201 00 Service Cleaning Contract	6,720.00	0.00	3,354.00	3,366.00	49.91
1100 7032 70302 00 Fees And Supplies	9,200.00	276.91	3,001.12	6,198.88	32.62
1100 7032 70308 00 Vehicle Insurance	70,180.00	852.70	42,378.35	27,801.65	60.39
1100 7032 70309 00 Telephone	9,000.00	702.92	4,926.41	4,073.59	54.74
1100 7032 70313 00 Maintenance Of Fire Apparatus	30,000.00	7,585.65	28,212.93	1,787.07	94.04
1100 7032 70314 00 Gas, Tires & Oil	13,000.00	0.00	8,075.56	4,924.44	62.12
1100 7032 70315 00 Training Of Members	7,000.00	0.00	1,848.27	5,151.73	26.40
1100 7032 70317 00 Maintenance Of Radio System	5,500.00	0.00	138.60	5,361.40	2.52
1100 7032 70321 00 Electricity	16,000.00	1,406.46	7,271.47	8,728.53	45.45
1100 7032 70323 00 Oxygen & Air Packs	4,000.00	0.00	3,346.45	653.55	83.66
1100 7032 70324 00 Water	1,400.00	0.00	429.73	970.27	30.70
1100 7032 70325 00 Fire Equipment	16,000.00	1,850.00	9,697.04	6,302.96	60.61
1100 7032 70326 00 Fire Ext. Agent	2,500.00	590.00	1,630.00	870.00	65.20
1100 7032 70343 00 Heating	13,000.00	1,228.77	3,293.80	9,706.20	25.34
1100 7032 70344 00 Repairs And Maintenance	14,500.00	976.00	7,484.07	7,015.93	51.61
1100 7032 70399 00 Subscriptions & Journals	425.00	0.00	230.00	195.00	54.12
1100 7032 70900 00 Social Security Tax	8,139.00	0.00	0.00	8,139.00	0.00
1100 7032 70903 00 Fire Chief - Benefit	6,447.00	0.00	6,290.00	157.00	97.56
<b>Fire Protection Expenses</b>	<b>417,949.00</b>	<b>15,469.41</b>	<b>173,489.48</b>	<b>244,459.52</b>	<b>41.51</b>
1100 7033 70102 00 Salary, EMS Director	32,624.00	0.00	14,119.20	18,504.80	43.28
1100 7033 70103 00 Stipend - Medical Director	5,000.00	416.66	2,083.30	2,916.70	41.67
1100 7033 70104 00 ALS - Per Diem	258,048.00	0.00	116,291.30	141,756.70	45.07
1100 7033 70105 00 EMS Incentive Program	80,000.00	0.00	0.00	80,000.00	0.00
1100 7033 70106 00 EMT INSTRUCTORS	0.00	0.00	(2,714.73)	2,714.73	0.00
1100 7033 70302 00 Fees And Supplies	6,800.00	180.26	834.03	5,965.97	12.27
1100 7033 70308 00 Vehicle Insurance	31,460.00	0.00	30,751.10	708.90	97.75
1100 7033 70311 00 Maintenance Of Uniforms	8,000.00	0.00	0.00	8,000.00	0.00
1100 7033 70313 00 Maintenance of Vehicles	9,000.00	275.00	3,440.77	5,559.23	38.23
1100 7033 70315 00 Training Of Members	22,500.00	583.34	16,098.38	6,401.62	71.55
1100 7033 70330 00 EMS Building	7,000.00	57.44	464.14	6,535.86	6.63
1100 7033 70333 00 Ambulance Medical	20,000.00	520.61	7,901.08	12,098.92	39.51
1100 7033 70900 00 Social Security Tax	21,560.00	0.00	13,345.45	8,214.55	61.90
<b>EMS Expenses</b>	<b>501,992.00</b>	<b>2,033.31</b>	<b>202,614.02</b>	<b>299,377.98</b>	<b>40.36</b>
1100 7034 70101 00 Salary - Building Inspector	75,239.00	6,465.38	51,723.04	23,515.96	68.74
1100 7034 70102 00 Salary, Clerical	30,233.00	2,044.40	21,686.72	8,546.28	71.73
1100 7034 70117 00 Salary, Electrical Inspector	10,500.00	875.00	6,125.00	4,375.00	58.33
1100 7034 70118 00 Salary, Plumbing Inspector	5,250.00	0.00	2,187.50	3,062.50	41.67

**Budget vs Actual - Expenditures**  
**TOWN OF JAMESTOWN, RI**  
**For 1/31/2022**

Run: 2/18/2022 at 9:55 AM

	Annual Budget	P-T-D Actual	Y-T-D Actual	Remaining \$	% of Budget
1100 7034 70119 00 Salary, Mechanical Inspector	5,250.00	0.00	2,187.50	3,062.50	41.67
1100 7034 70302 00 Supplies And Expenses	5,250.00	5.35	1,305.15	3,944.85	24.86
1100 7034 70328 00 Hydrant Rental	170,000.00	0.00	0.00	170,000.00	0.00
<b>Protection Services Expenses</b>	<b>301,722.00</b>	<b>9,390.13</b>	<b>85,214.91</b>	<b>216,507.09</b>	<b>28.24</b>
1100 7041 70101 00 Salaries	62,608.00	4,116.26	33,030.47	29,577.53	52.76
1100 7041 70302 00 Fees And Supplies	1,000.00	0.13	366.36	633.64	36.64
<b>Public Works Administration Expenses</b>	<b>63,608.00</b>	<b>4,116.39</b>	<b>33,396.83</b>	<b>30,211.17</b>	<b>52.50</b>
1100 7042 70101 00 Salaries	46,558.00	3,496.32	27,915.03	18,642.97	59.96
1100 7042 70302 00 Fees And Supplies	1,200.00	0.00	19.37	1,180.63	1.61
<b>Engineering Expenses</b>	<b>47,758.00</b>	<b>3,496.32</b>	<b>27,934.40</b>	<b>19,823.60</b>	<b>58.49</b>
1100 7043 70100 00 Salary, Highway Supervisor	75,740.00	5,890.38	44,320.04	31,419.96	58.52
1100 7043 70101 00 Salaries - Public Works	727,539.00	51,708.80	426,448.37	301,090.63	58.62
1100 7043 70104 00 Highway -OT	40,000.00	1,859.35	31,606.63	8,393.37	79.02
1100 7043 70308 00 Vehicle Insurance	17,570.00	0.00	17,750.00	(180.00)	101.02
1100 7043 70313 00 Upkeep Of Equipment	95,000.00	5,302.84	69,258.34	25,741.66	72.90
1100 7043 70314 00 Oil And Gas	60,000.00	267.80	38,965.16	21,034.84	64.94
1100 7043 70330 00 Sand And Gravel	17,000.00	1,683.00	6,867.17	10,132.83	40.40
1100 7043 70331 00 Cold Patch	15,000.00	3,862.02	8,854.80	6,145.20	59.03
1100 7043 70333 00 Other Road Supplies	13,500.00	162.51	3,700.84	9,799.16	27.41
1100 7043 70334 00 Equipment Rental	2,500.00	0.00	0.00	2,500.00	0.00
1100 7043 70335 00 License - Contractual	6,000.00	0.00	6,000.00	0.00	100.00
1100 7043 70336 00 Clothing	5,500.00	0.00	149.97	5,350.03	2.73
1100 7043 70399 00 Safety And Licensing	3,000.00	455.77	2,671.68	328.32	89.06
<b>Highway Expenses</b>	<b>1,078,349.00</b>	<b>71,192.47</b>	<b>656,593.00</b>	<b>421,756.00</b>	<b>60.89</b>
1100 7044 70101 00 Snow Removal - OT	28,000.00	2,008.79	2,867.75	25,132.25	10.24
1100 7044 70337 00 Equipment And Supplies	49,000.00	4,443.35	21,030.87	27,969.13	42.92
<b>Snow Removal Expenses</b>	<b>77,000.00</b>	<b>6,452.14</b>	<b>23,898.62</b>	<b>53,101.38</b>	<b>31.04</b>
1100 7045 70101 00 Salaries	73,129.00	5,653.66	43,474.68	29,654.32	59.45
1100 7045 70309 00 Telephone	800.00	0.00	0.00	800.00	0.00
1100 7045 70321 00 Electricity	1,300.00	140.76	656.44	643.56	50.50
1100 7045 70340 00 Maintenance And Testing	44,000.00	180.00	11,332.15	32,667.85	25.75
1100 7045 70341 00 Transfer And Trucking	375,000.00	31,949.88	219,624.41	155,375.59	58.57
1100 7045 70350 00 Hazardous Waste Recycling	300.00	0.00	0.00	300.00	0.00
<b>Waste Removal Expenses</b>	<b>494,529.00</b>	<b>37,924.30</b>	<b>275,087.68</b>	<b>219,441.32</b>	<b>55.63</b>
1100 7046 70321 00 Electricity	64,000.00	6,615.40	54,346.77	9,653.23	84.92
<b>Street Lighting Expenses</b>	<b>64,000.00</b>	<b>6,615.40</b>	<b>54,346.77</b>	<b>9,653.23</b>	<b>84.92</b>
1100 7047 70101 00 Salaries	10,000.00	5,000.00	5,000.00	5,000.00	50.00
1100 7047 70302 00 Fees And Supplies	1,800.00	0.00	1,564.64	235.36	86.92
1100 7047 70360 00 Tree Pruning	18,250.00	0.00	16,655.98	1,594.02	91.27
1100 7047 70370 00 Purchase Of Trees	5,000.00	0.00	2,250.00	2,750.00	45.00
<b>Tree Warden Expenses</b>	<b>35,050.00</b>	<b>5,000.00</b>	<b>25,470.62</b>	<b>9,579.38</b>	<b>72.67</b>
1100 7048 70342 00 Town Cemetery And Parade	2,500.00	236.30	1,456.30	1,043.70	58.25
<b>Other Public Works Expenses</b>	<b>2,500.00</b>	<b>236.30</b>	<b>1,456.30</b>	<b>1,043.70</b>	<b>58.25</b>
1100 7049 70101 00 Cleaning Contracts	58,000.00	4,290.57	31,120.99	26,879.01	53.66
1100 7049 70302 00 Supplies	5,000.00	152.61	4,422.83	577.17	88.46
1100 7049 70309 00 Telephone	15,500.00	548.10	4,880.91	10,619.09	31.49
1100 7049 70321 00 Electricity	53,000.00	3,948.97	33,527.22	19,472.78	63.26
1100 7049 70324 00 Water	9,000.00	150.00	3,117.42	5,882.58	34.64
1100 7049 70343 00 Heating	40,000.00	7,340.04	14,350.21	25,649.79	35.88
1100 7049 70344 00 Repairs And Maintenance	55,000.00	2,579.27	19,602.99	35,397.01	35.64
1100 7049 70375 00 Landscape	7,500.00	822.69	5,111.94	2,388.06	68.16
<b>Public Buildings Expenses</b>	<b>243,000.00</b>	<b>19,832.25</b>	<b>116,134.51</b>	<b>126,865.49</b>	<b>47.79</b>
1100 7060 70456 00 Visiting Nurse/Mental Health	43,500.00	0.00	18,000.00	25,500.00	41.38
<b>General Expenses</b>	<b>43,500.00</b>	<b>0.00</b>	<b>18,000.00</b>	<b>25,500.00</b>	<b>41.38</b>
1100 7061 70302 00 Fees And Supplies	5,000.00	0.00	95.00	4,905.00	1.90
1100 7061 70306 00 Tick Tack Force	2,500.00	0.00	840.00	1,660.00	33.60
<b>Animal Control Expenses</b>	<b>7,500.00</b>	<b>0.00</b>	<b>935.00</b>	<b>6,565.00</b>	<b>12.47</b>
1100 7065 70101 00 Salaries	65,115.00	4,595.60	37,147.78	27,967.22	57.05
1100 7065 70102 00 Meal Site Aid	28,000.00	1,984.46	12,835.51	15,164.49	45.84
1100 7065 70201 00 Cleaning Contract	9,096.00	758.00	5,306.00	3,790.00	58.33
1100 7065 70302 00 Fees, Supplies & Dues	4,000.00	315.98	4,291.74	(291.74)	107.29



**Budget vs Actual - Expenditures**  
**TOWN OF JAMESTOWN, RI**  
**For 1/31/2022**

Run: 2/18/2022 at 9:55 AM

	Annual Budget	P-T-D Actual	Y-T-D Actual	Remaining \$	% of Budget
1100 7065 70305 00 Advertising	2,500.00	0.00	900.00	1,600.00	36.00
1100 7065 70308 00 Insurance	2,000.00	0.00	0.00	2,000.00	0.00
1100 7065 70309 00 Telephones	750.00	19.73	80.58	669.42	10.74
1100 7065 70321 00 Electricity	4,500.00	0.00	470.08	4,029.92	10.45
1100 7065 70324 00 Water	1,200.00	0.00	240.41	959.59	20.03
1100 7065 70341 00 Trash Removal	400.00	35.00	245.00	155.00	61.25
1100 7065 70343 00 Heat	4,000.00	645.22	1,897.46	2,102.54	47.44
1100 7065 70344 00 Repairs & Maintenance	6,000.00	700.73	3,247.64	2,752.36	54.13
1100 7065 70380 00 Program	5,000.00	0.00	1,841.58	3,158.42	36.83
<b>Total Expenses</b>	<b>132,561.00</b>	<b>9,054.72</b>	<b>68,503.78</b>	<b>64,057.22</b>	<b>51.68</b>
1100 7070 70100 00 Salary, Library Director	76,957.00	5,946.14	45,819.19	31,137.81	59.54
1100 7070 70101 00 Salaries	177,432.00	10,869.86	107,616.69	69,815.31	60.65
1100 7070 70104 00 Library-OT	0.00	143.94	196.41	(196.41)	0.00
1100 7070 70302 00 Fees And Supplies	8,500.00	842.79	4,748.63	3,751.37	55.87
1100 7070 70308 00 Insurance	20,694.00	0.00	20,694.00	0.00	100.00
1100 7070 70309 00 Telephone	750.00	46.04	188.02	561.98	25.07
1100 7070 70310 00 Equipment	1,000.00	0.00	0.00	1,000.00	0.00
1100 7070 70321 00 Electricity	20,000.00	1,250.90	11,056.60	8,943.60	55.28
1100 7070 70343 00 Heating	15,000.00	2,759.16	4,791.13	10,208.87	31.94
1100 7070 70344 00 Repairs And Maintenance	19,000.00	647.74	6,273.66	12,726.34	33.02
1100 7070 70345 00 Computer Repairs And Maintenan	8,000.00	860.00	6,257.07	1,742.93	78.21
1100 7070 70351 00 Books And Periodicals	18,000.00	241.68	2,857.82	15,142.18	15.88
1100 7070 70352 00 Books - State Aid	107,284.00	10,109.22	59,598.15	47,685.85	55.55
1100 7070 70355 00 CREDITS (LIB SALES & GIFTS)	0.00	(3,125.76)	(4,982.25)	4,982.25	0.00
<b>Library Expenses</b>	<b>472,617.00</b>	<b>30,591.71</b>	<b>265,114.92</b>	<b>207,502.08</b>	<b>56.10</b>
1100 7080 70101 00 Salary- Recreation Director	75,240.00	5,676.92	45,415.36	29,824.64	60.36
1100 7080 70102 00 Salaries- Recreation Staff	254,307.00	11,814.70	159,979.17	94,327.83	62.91
1100 7080 70104 00 Salaries -Teen Center Support Staff	16,720.00	0.00	2,071.25	14,648.75	12.39
1100 7080 70105 00 Seasonal Support Staff	115,904.00	2,633.75	159,514.68	(43,610.68)	137.63
1100 7080 70112 00 Recreation - OT	3,000.00	0.00	4,547.13	(1,547.13)	151.57
1100 7080 70302 00 Supplies	6,200.00	258.98	2,947.92	3,252.08	47.55
1100 7080 70305 00 Advertising	3,000.00	0.00	1,054.28	1,945.72	35.14
1100 7080 70308 00 Vehicle Insurance	9,947.00	0.00	9,947.00	0.00	100.00
1100 7080 70309 00 Telephone	1,500.00	191.79	1,068.42	431.58	71.23
1100 7080 70310 00 Equipment	4,500.00	60.10	2,790.70	1,709.30	62.02
1100 7080 70314 00 Gas And Oil	11,000.00	0.00	5,999.56	5,000.44	54.54
1100 7080 70321 00 Electricity	26,000.00	157.68	17,259.58	8,740.42	66.38
1100 7080 70322 00 Fort Getty Water Removal	9,000.00	0.00	5,905.00	3,095.00	65.61
1100 7080 70323 00 Shores Beach/Sanitary Faciliti	5,000.00	167.21	657.68	4,342.32	13.15
1100 7080 70324 00 Water	14,000.00	30.75	75.00	13,925.00	0.54
1100 7080 70341 00 Trash Removal	11,500.00	262.00	6,634.00	4,866.00	57.69
1100 7080 70344 00 Repairs, Maintenance And Impro	24,000.00	1,063.22	14,230.38	9,769.62	59.29
1100 7080 70382 00 Summer Program	3,500.00	0.00	2,600.00	900.00	74.29
1100 7080 70383 00 Winter Program	1,200.00	26.42	75.43	1,124.57	6.29
<b>Parks, Beaches &amp; Recreation Expenses</b>	<b>595,518.00</b>	<b>22,343.52</b>	<b>442,772.54</b>	<b>152,745.46</b>	<b>74.35</b>
1100 7090 70504 00 Payment Of Principal - Town	1,164,809.00	0.00	274,182.01	890,626.99	23.54
1100 7090 70505 00 Payment Of Interest - Town	279,104.00	0.00	76,993.91	202,110.09	27.59
1100 7090 70507 00 School - Interest	157,138.00	0.00	78,567.39	78,570.61	50.00
1100 7090 70524 00 Payment Of Principal - PW LEASE	102,468.00	0.00	0.00	102,468.00	0.00
1100 7090 70525 00 Payment Of Interest - PW LEASE	115,845.00	0.00	0.00	115,845.00	0.00
<b>Debt Service Expenses</b>	<b>1,819,364.00</b>	<b>0.00</b>	<b>429,743.31</b>	<b>1,389,620.69</b>	<b>23.62</b>
1100 7092 70527 00 Incidentals And Emergencies	50,000.00	0.00	10,833.06	39,166.94	21.67
1100 7092 70530 00 Conservation Commission	2,200.00	0.00	0.00	2,200.00	0.00
1100 7092 70533 00 Eastern RI Conservation District	2,000.00	0.00	2,000.00	0.00	100.00
1100 7092 70550 00 CHAMBER OF COMMERCE	4,000.00	0.00	1,162.88	2,837.12	29.07
<b>Other Expenses</b>	<b>58,200.00</b>	<b>0.00</b>	<b>13,995.94</b>	<b>44,204.06</b>	<b>24.05</b>
<b>Total Department Expenses</b>	<b>11,222,526.00</b>	<b>676,975.38</b>	<b>5,717,886.19</b>	<b>5,504,639.81</b>	<b>50.95</b>

RECEIVED:  
FEB 07 2022 11:22 AM  
Roberta J. Fagan  
TOWN OF JAMESTOWN Town Clerk

February 7, 2022

TO: Members of Jamestown Town Council  
Members of Short-Term Rental Subcommittee  
Lisa Bryer, Town Planner

FROM: Betsy Gooding

RE: Short-Term Rental Ordinance

I am writing about the proposed short-term rental ordinance because I believe it is important for policy makers to hear a variety of viewpoints from stakeholders while terms of the ordinance still are under consideration. I am a decades-long resident of Jamestown who has rented my home on a weekly/multi-week basis for part of each summer while I am away.

I am familiar with RI General Laws 42-66.1-14 requiring statewide registration of short-term rentals and affirming the rights of rental property owners to offer their premises for rent through hosting platforms. Due to the proliferation of short-term rentals (STR) on the island, I concur with the need for local registration, regulation and compliance monitoring. But I believe it would be a mistake to rush the ordinance into law in time for this summer's rental season. Quick passage does not allow adequate time for public hearings and compliance with registration, inspections and licensing. It is likely that existing 2022 rental leases will not conform to the new ordinance – then what? I wonder if Jamestown's more restrictive ordinance, which would allow only those rentals that are operated from owner-occupied homes (Draft Jamestown Ordinance, Chapter 14, Article V, Sec. 14-80 d), is likely to face legal challenge or a class action suit, in light of the more inclusive state law.

I believe proceeding incrementally will promote cooperation and result in a fair, sustainable policy in the long run. Start by establishing the registry, setting commonsense rules, and gathering vital data from the registry that will inform policy. First find the facts about the actual number of rental properties, type of ownership and number of bedrooms. Where is the greatest density of these rentals? Is there adequate parking? Do all have an owner representative or property manager available? Where are these properties being marketed (local rental agency or platform or independent website)?

Some of the proposed regulations appear unnecessarily restrictive, while lacking rules to address public nuisances that are common sources of neighbor complaints. What do police logs or the online Complaint/Complement forum reveal about reports of noise, large gatherings, excessive parking, town water use, trash management and excessive occupancy? Of the estimated 125 to 175 rental properties, how many are repeat offenders? Regulations should address the nuisance behaviors and penalize irresponsible property owners without creating harsh rules for the majority of compliant owners.

Portions of the current draft are a bit overstated and promote stereotypes in the absence of hard data. For example, under Findings: Sec. 14-80 b):

**“The seasonal (primarily summer) rental market has been transformed into short term rentals, often less than one week, conducted via increasingly anonymous means through the internet. This transformation is profound in its potential to convert every home on the island into a commercial activity without the benefit of community review or precaution. “**



I'd like to offer a different perspective. Jamestown's attraction as a summer vacation destination dates to the 19<sup>th</sup> century, when hotels, boarding houses, private homes, restaurants and even a casino catered to visitors. Many prominent families came first as tourists, then built here and stayed or retired here. Then as now, rentals shored up the island economy, revitalized the condition of the housing stock and provided vital work for tradespeople. Rising home prices have contributed to some residents seeking more affordable housing elsewhere. Short-term rentals are just one factor contributing to this diaspora. The lack of affordable housing for rent or sale is a common problem in all coastal communities that must be dealt with and subsidized. But consider that the summer rental market also has enabled many home owners to retain the family homestead well after our kids are launched. It's a home base for family gatherings and available weeks can be rented. It enables us to take a summer vacation while earning money to defray carrying costs. Several of my neighbors discovered Jamestown while stationed at the War College or Navy base and secured a home here for their future retirement. They in turn rent to War College families during the school year, and might visit for few weeks themselves and rent open weeks to others. Many of us have built equity by renovating Jamestown homes ourselves, and in the process helped to revitalize the downtown area, Jamestown Shores and points in between. Improved housing stock and corresponding property taxes have transformed town-owned buildings and services to the benefit of all.

The ordinance's stereotypes about the source and nature of short-term rentals are inconsistent with my experience and that of landlords and rental agents I know. Local realtor listings account for about 50, or roughly one-third of the estimated 125-175 STR listings. I advertise my home on VRBO and also list it with Island Realty, where the minimum stay is one week, Saturday to Saturday. Roughly half my guests are repeats, and some take multiple weeks. Inquiries are first screened by the realtor and then by me. In the case of VRBO, I elect to receive "Inquiries" and "Booking Requests," but not "Automatic Bookings" from the website. Inquirers are verified if they have a satisfactory track record with the host platform. I then screen them via email before accepting the booking. Every landlord has some ability to screen potential renters. Every online inquiry or booking request begins with owner's name and the ability to correspond via email on the host platform. The Rental Agreement is then signed, which spells out my house rules, including: No parties, no pets, no smoking, maximum occupancy, no additional overnight visitors, no outdoor amplified music, no tents or waterslides, water restrictions (no washing cars), no towels hung from the balconies or railings, details about trash collection and recycling, and parking guidelines. In more than a decade of renting, I've received no complaints from neighbors. The process runs seamlessly, thanks to a reliable team of property manager (in my absence), house cleaner, rental realtor, trash collector, handyman, gardener and landscaper, all of whom live locally. Some owners perform these duties themselves, as I once did.

My typical renter is a three-generation family: Grandparent(s), adult offspring and grandchild. They like to vacation together and need a large house to do so. My house has five bedrooms, but rarely hosts 10 occupants because some folks sleep singly. The majority have a Jamestown/Newport connection – they once lived here, or are visiting family/friends on the island who don't have spare guestrooms. They like to walk to the beach and to town. They shop locally, dine locally and carry out. Because turnover day is Saturday, it doesn't suit those attending a wedding, music festival or weekend party. The house is also favored by retired couples wanting a quiet time together. They choose Jamestown for the same reasons that drew most of us here. They leave the property as good as they found it, and they often return.

Some provisions of the draft ordinance I believe merit further consideration are:

- **Occupancy:** A maximum of two persons per bedroom is reasonable, but how are children counted? Very young children often sleep with parents and perhaps should only be counted if over age 5 or so.
- **Information & identity of guests:** It seems intrusive and burdensome to collect a facsimile of a driver's license/ID card/passport from every renter and guest even before they arrive. We're not renting out individual rooms, but contracting with one responsible party, the "Renter" who signs the Rental Agreement and accepts full responsibility for payment and for his/her family members/guests. ID cards contain personal information and to "card" every guest seems an invasion of their privacy.
- **Parking:** Too restrictive for many neighborhoods. Surely some on-street parking for one or two cars should be permitted if there is ample space in front of the house. My house has 145 feet of frontage on Clarke Street, which has unrestricted parking on both sides of the street, and ample room for cars to pass. Yet this ordinance would require off-street parking for 6 cars (1 for each bedroom, plus one extra), with NO on-street parking allowed. Further, it defines a parking space as a minimum of 10' x 22', whereas the standard parking space for cities and towns is 9' x 18'. Let's make it easy to comply and see what fine-tuning is needed.
- **What constitutes a resident?** Clearly, owners who reside more than 183 days in their property, which is their legal residence for driver's license and voter registration, and who do not hold themselves out as a resident of any other place, should be considered a resident for the purpose of this ordinance. Titling one's home in the name of one's trust is an estate-planning tool and not a corporation or business entity. **Who should pay a higher registration fee?** Non-resident landlords who own homes under a corporation or LLC, or who own multiple STR properties in which they do not reside, should pay a higher fee than residents. And trustee-owners should not be penalized if this is their residence.

I thank you for your work on this important initiative and for hearing me out. I encourage you to involve STR property owners as stakeholders as you continue to refine this ordinance.

Sincerely,



Elizabeth (Betsy) Gooding  
83 Clarke St.  
Jamestown, RI 02835  
Email: [bgooding88@gmail.com](mailto:bgooding88@gmail.com)  
Mobile: 401-714-6605



February 8, 2022

Mr. Jamie Hainsworth  
Town Administrator  
Jamestown Town Hall  
Narragansett Avenue  
Jamestown, RI 02835

RE: Recreation Center Shed Replacement Project

Dear Mr. Hainsworth:

We look forward to working with you to address the removal and replacement of the Recreation Center shed. As you know, the integrity of the shed is compromised, the roof appears near collapse and parts of the building have fallen off. As you also know, our property line is five feet from the current shed's south facing wall and not the required 10' necessary to rebuild the shed without seeking a zoning variance.

Over the years we have discussed the deteriorating shed with the Town's Administrators and have proposed various solutions, to no avail. We are happy that you are taking action and will work with us to find the best solution to meet the Town's needs and also address concerns of abutting neighbors.

During the 2/6/22 Town Council meeting, we spoke in favor of working together to identify a replacement shed on the existing 11' x 20' footprint. You proposed, and we endorse, erecting a wooden shed, similar in style to the existing shed as it was in its original incarnation, on the existing footprint. We indicated our interest in seeing the design of the proposed shed in advance of its construction, and thank you for your consideration. We also have discussed with you the need for a wooden fence across the Town's northern property line. You have indicated that you also favor installing a wooden fence as part of this project.

In an effort to support the spring completion of this project, we have reviewed some wood shed styles as well as wooden fencing. We offer the attached photos as possible options that we can gladly endorse at a zoning hearing.

Please let us know what else we can do to help you. Also please keep us posted throughout the process as necessary so that we can ensure our vehicles are cleared from the driveway to make the removal and construction process as smooth and efficient as possible for the Town's employees who will be working on the site.

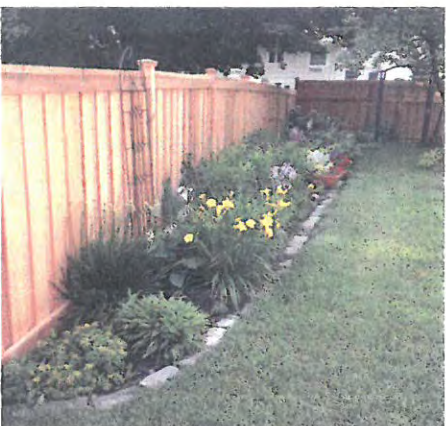
We are available to meet with you and others as necessary to support you. Thank you.

Sincerely,

Melody Drnach and Janie Harris, 10 Union Street  
cc: Nancy Beye, President Jamestown Town Council



A shed on Plymouth Street in Jamestown and some possible fence styles to consider.



**Town of  
Jamestown, Rhode Island**

---

PO Box 377  
Jamestown, RI 02835- 1509  
Phone: (401) 423-7220  
Fax: (401) 423-7229



**Date:** February 15, 2022

**To:** Jamie Hainsworth  
Town Administrator

**From:** Michael Gray  
Public Works Director

**RE:** Steamboat Street

---

I have received a letter from the Jamestown Fire Department regarding the possible closure of a section of Steamboat Street. At their regular meeting on February 1, 2022 the Board of Fire Wardens voted unanimously against the proposed road closure. The members agree that it should remain open for access during emergencies.

In the interest of public safety, the Town Council should be aware of the Board of Fire Wardens lack of support for the proposal. They may want to reconsider having it go to the Traffic Committee. I can no longer support the proposal based upon the vote of the Fire Department.

If the proposal for closing Steamboat does not get support from the Town Council, I will work on a plan to improve the conditions of the gravel section of road. I will also work with Chief Mello on drafting changes to ordinance 70-55 that restricts commercial vehicles on Certain Streets in Jamestown to include Steamboat Street. Changes to the ordinance will need to go back before the Town Council for their consideration.

Enclosure: Jamestown Fire Department letter







# JAMESTOWN FIRE DEPARTMENT

Page 129 of 134

INCORPORATED 1897



Telephone 401/423-0062  
Fax 401/423-7278

50 Narragansett Avenue  
Jamestown, RI 02835

Mr. Michael Gray, PE  
Public Works Director  
93 Narragansett Ave.  
Jamestown, RI 02835

Dear Mr. Gray,

At the February 1, 2022 Jamestown Fire Department Board of Fire Wardens meeting, it was unanimously approved by all present that the current condition of Steamboat Ave. between Beacon Ave. and Beach Ave. should remain in its current state as a through street. The Board feels that this will allow for better access should any emergencies arise in this area.

Please feel free to contact me anytime to further discuss if you have any questions or concerns. Thank you for allowing our input on this matter.

Sincerely,

James R. Bryer, Jr  
Chief of Department





**RHODE ISLAND DEPARTMENT OF ENVIRONMENTAL MANAGEMENT**  
**OFFICE OF WATER RESOURCES**  
 235 Promenade Street  
 Providence, Rhode Island 02908

RECEIVED:  
 FEB 08, 2022 09:04 AM  
 Roberta J. Fagan  
 TOWN OF JAMESTOWN Town Clerk

## NOTICE

File Number: 22-011

Date: **February 1, 2022**

The Office of Water Resources has under consideration the application of:

**U.S. Army Corps of Engineers – New England District**  
 c/o Kevin Kotelly, Chief, Permits & Enforcement Branch  
 696 Virginia Road  
 Concord, MA 01821

requesting a State of Rhode Island Water Quality Certification under the Water Quality Regulations to replace and revise the statewide Department of the Army Rhode Island General Permits (GPs), pursuant to 33 CFR 325.5(c)(1), with a series of multiple GPs covering activity-specific categories. The revised GPs will continue to authorize activities in waters of the United States within the State of Rhode Island and lands located within the boundaries of the Narragansett Land Claims Settlement Area with minimal individual and cumulative adverse environmental impacts.

Waterway: **All State Waters of Rhode Island also considered to be Waters of the United States**

The Draft General Permit and list of Standard Conditions may be viewed at the Office of Water Resources in Providence, and can also be accessed at:

<https://www.nae.usace.army.mil/Portals/74/docs/regulatory/PublicNotices/2022/RI-GP-2022.pdf>.

The purpose of this NOTICE is to inform the citizens of Rhode Island and other interested individuals or agencies of the proposal and to provide for a period of thirty (30) days within which comments or concerns may be received. You are advised that if you desire to submit a statement or have good reason to enter any protest being against the proposed GPs, it is your privilege to do so. Objections to the proposed GPs must be submitted in writing and relate to impacts to water quality resulting from the activities authorized under the GPs. It is expected that objectors will review the application thoroughly to become familiar with the conditions and cite which law or laws would be violated by the authorization of the proposed GPs. The NOTICE period for this application ends at **4:00 p.m. on March 3, 2022**. The Office of Water Resources cannot extend this NOTICE period.

In accordance with the Administrative Procedures Act (Chapter 42-35 of the R.I.G.L.) you may request a hearing on the matter. If you desire to request a hearing, your request must be submitted in writing and be received by this office on or before the NOTICE date above. If you request a hearing, you must attend the scheduled hearing and give sworn testimony. A notice of the time, location, and nature of such hearing will be furnished to you as soon as possible after receipt of your request for hearing.

If you have any questions related to this NOTICE, contact Neal Personeus of the Office of Water Resources, Water Quality Certification Program, 235 Promenade Street, Providence, RI 02908, by email at [neal.personeus@dem.ri.gov](mailto:neal.personeus@dem.ri.gov), or by phone at (401) 222-4700 ext. 2777610.







[www.sunrisewindny.com](http://www.sunrisewindny.com)

February 11, 2022

VIA EMAIL to: [jtownelc@aol.com](mailto:jtownelc@aol.com)

followed by CERTIFIED MAIL

Town of Jamestown  
Nancy A. Beye, President  
93 Narragansett Avenue  
Jamestown, RI 02835

**Re: Invitation to Consult on Avoidance, Minimization and Mitigation Measures for the Proposed Sunrise Wind Project**

Dear Ms. Beye,

As you are aware, the Bureau of Ocean and Energy Management (BOEM) initiated the Section 106 consultation for the Sunrise Wind project on August 31, 2021. Sunrise Wind, LLC ("Sunrise Wind") has developed technical information on potential impacts to historic properties in the Area of Potential Effects, identified potential avoidance and minimization measures, and identified potential mitigation measures to resolve anticipated adverse effects to historic properties. Sunrise Wind is anticipating BOEM will host a Consulting Party meeting in the near future. BOEM is encouraging Sunrise Wind to coordinate with Consulting Parties to further develop our proposed avoidance, minimization, and mitigation measures; therefore, Sunrise Wind is inviting you to discuss the assessments performed to-date and the potential avoidance, minimization and mitigation measures we have identified.

BOEM has chosen to use the National Environmental Policy Act (NEPA) substitution process to fulfill its obligations under the NHPA. These applicant-led discussions are intended to inform the range of options considered by BOEM under Section 106 for incorporation into its NEPA process consistent with the NHPA regulations found at 36 C.F.R. 800.8, and do not replace or supplant BOEM's ongoing Section 106 consultations.

Sunrise Wind will be hosting meetings with interested Consulting Parties and would like to invite you to attend the below meeting, which will take place via Microsoft Teams:

Date	Topic of Discussion	Start Time	End Time
Tuesday, March 8 <sup>th</sup>	Lighthouses	2:00 pm	4:00 pm





Powered by  
Ørsted &  
Eversource

[www.sunrisewindny.com](http://www.sunrisewindny.com)

Please RSVP **via email to [MICEV@orsted.com](mailto:MICEV@orsted.com)** by February 25, 2022. If you are unable to attend the scheduled meeting, but would like to discuss the potential measures, please contact me directly at [MICEV@orsted.com](mailto:MICEV@orsted.com).

Sunrise Wind will distribute information prior to the meeting to all parties that accept this invitation or otherwise request the information.

Sincerely,

A handwritten signature in black ink that reads "Michael Evans".

Michael Evans  
Permitting Manager, Sunrise Wind

A handwritten signature in black ink that reads "Ryan Chaytors".

Ryan Chaytors  
Project Development Director, Sunrise Wind