



TOWN COUNCIL MEETING
Wednesday, February 23, 2022
6:30 P.M.

ANTICIPATED REMOTE MEETING: It is anticipated that this meeting will be conducted remotely in Zoom webinar format. Authority to conduct remote meetings is pursuant to Governor Daniel J. McKee's Executive Order No. 22-01, and extended pursuant to Executive Order 22-17. This remote meeting on February 23, 2022 will only occur if Governor McKee further extends EO22-17, which is expected but has not yet occurred as of the publishing of this agenda.

POTENTIAL FOR IN-PERSON MEETING: If EO22-17 is not extended, and if no other legal authorization occurs prior to the meeting date, the **Town Council will conduct an in-person meeting with no remote component on February 23, 2022 at the Jamestown Town Hall, Rosamond A. Tefft Council Chambers.** Please contact the Town Clerk Roberta Fagan at (401) 423-9800 or at rfa-gan@jamestownri.net for updated information as to meeting format and location.

REMOTE MEETING ACCESS: The public is invited to observe and participate in the deliberations of this meeting by accessing the meeting link set forth herein. For those without access to video observation platforms, you may also call in to listen to the deliberations of this meeting by using the call-in phone number provided herein. To participate during Public Hearing or Public Input you will press *9 to raise your hand

JOIN VIA COMPUTER OR MOBILE APP:

<https://us06web.zoom.us/j/86268558755?pwd=SUFDQkY3NVlrTVNOdVZ5MjdIVlEwdz09> and using
Webinar ID: 862 6855 8755

OR USING MOBILE ONE-TAP US:

+13126266799,,86268558755#,,,,*963114# US (Chicago)
+16468769923,,86268558755#,,,,*963114# US (New York)

JOIN VIA PHONE: 1- 646 876 9923 or 1- 312 626 6799

WHEN PROMPTED, ENTER MEETING ID: 862 6855 8755

PRESS # AGAIN TO JOIN THE MEETING

THIS MEETING WILL BE LIVE STREAMED: To view the meeting with no interaction:
<http://158.123.195.41/OTRMedia/Town2020/Others2020/StreamPrimJtown.html>

Attachments for items on this meeting agenda are available to the public on the Town website at <https://jamestownri.gov/town-government/town-council/town-council-meetings-minutes/2022-meetings-minutes/2022-agendas-9519>

- I. ROLL CALL**
- II. CALL TO ORDER, PLEDGE OF ALLEGIANCE**

III. TOWN COUNCIL SITTING AS THE BOARD OF WATER AND SEWER COMMISSIONERS

- A) **CALL TO ORDER/ROLL CALL:**
- B) **AWARDS, PRESENTATIONS AND ACKNOWLEDGMENTS:**
- C) **READING AND APPROVAL OF MINUTES:**
 - 1) 12/20/21 (regular meeting)
- D) **OPEN FORUM:**
 - 1) Scheduled request to address
 - 2) Non-scheduled request to address
- E) **REPORT OF TOWN OFFICIALS:**

Status reports, discussion and potential action

 - 1) Pumping report
 - 2) Town project reports
 - a) Town Wells
 - b) Water Treatment Plant
 - c) Transfer Pumping/Reservoir
 - d) Distribution System
 - e) Wastewater Treatment Facility
- F) **LETTERS AND COMMUNICATIONS:**

None
- G) **UNFINISHED BUSINESS:**

None
- H) **NEW BUSINESS:**
 - 1) Finance Director's Report: Comparison of the Water Budget to Actuals as of January 31, 2022
 - 2) Finance Director's Report: Comparison of the Sewer Budget to Actuals as of January 31, 2022
- I) **The Town Council Adjourns from sitting as the Board of Water and Sewer Commissioners**

IV. OPEN FORUM

Comments are not limited to items on this agenda. However, items not on this agenda will only be heard and not acted upon by the Town Council. Note: Section 42-46-6 of the Open Meetings Act, and Department of the Attorney General Advisory Opinions relevant to this item on any public body meeting agenda specifically prohibits the Town Council from discussing, considering or acting on any topic, statement or question presented. The Town Council may, if warranted, refer such matters to an appropriate committee, to another body or official, or post the matter for consideration at a properly-noticed, future meeting.

- A) Scheduled request to address
- B) Non-scheduled request to address

V. ACKNOWLEDGEMENTS, ANNOUNCEMENTS, PRESENTATIONS, RESOLUTIONS AND PROCLAMATIONS

- A) Jamestown Affordable Housing Committee
 - 1) Affordable Housing Trust Fund – proposed updated funding formula
- B) At the request of Councilor Brine the Rolling Agenda group will make a presentation to the Council:
 - 1) Jamestown bike paths and upcoming road improvements/projects

VI. PUBLIC HEARINGS, LICENSES AND PERMITS

The Town Council will review each license application and vote on it individually. All approvals for licenses and permits are subject to the resolution of debts, taxes and appropriate signatures as well as, when applicable, proof of insurance.

- A) Event/Entertainment License: All Event/Entertainment license application approvals are subject to any and all COVID-19 protocols in affect at the time of the event; Review, Discussion and/or Action and/or Vote on the following:
 - 1) Applicant: St. Mark Church
Event: Mother’s Day Plant Sale
Date: May 7, 2022, 10 a.m. – until sold out
Location: St. Mark Church
 - 2) Applicant: Olivia Rogers
Event: Senior Project Beach Cleanup
Date: April 2, 2022, 11a.m. – 2 p.m.
Location: Fort Getty
 - 3) Applicant: Jamestown Parks and Recreation/Director Ray DeFalco
Event: Independence Day Celebration/Fireworks
Date: July 3, 2022
Location: East Ferry
- B) Review, Discussion and/or Action and/or Vote on the following: Trash Collector License Application
 - 1) Applicant: Republic Services
Address: 1080 Airport Road, Fall River, MA 02720

VII. COUNCIL, ADMINISTRATOR, SOLICITOR, COMMISSION/COMMITTEE COMMENTS & REPORTS

Please Note the Following Items are Status Reports and Matters of Interest to the Council and are for Informational Purposes unless Indicated Otherwise and will be Acted upon in Accordance with Section 42-46-6 (b)

- A) Town Administrator's Report: Jamie A. Hainsworth
 - 1) Reminder to submit Local Questions for the November Ballot
 - 2) Round Swamp Bridge on North Road RI Department of Transportation (RIDOT) Statewide Planning Public, Technical Advisory Committee (TAC) Public Comment period.
 - 3) Independence Day Celebration, Fireworks planned for July 3rd(Agenda Item)
 - 4) Fiscal Year 2022-2023 Budget Process
 - 5) Cellular Service Update
 - 6) Covid 19 Testing update

VIII. UNFINISHED BUSINESS

- A) Review, Discussion and/or Action and/or Vote:
 - 1) Memorandum from Parks and Recreation Director Ray DeFalco regarding Pickleball Courts

IX. NEW BUSINESS

- A) Review, Discussion and/or Action and/or Vote:
 - 1) Open Meeting Act: discussion regarding Governor McKee's Executive Order permitting virtual meetings; as well as future meetings format, i.e. virtual or in person
 - 2) Application and request of waiver of rental fee for use of the Jamestown Recreation Center, one night a week for two hours (day of the week to be determined) during the summer of 2022 by Choral Collective of Newport County.
 - a) Letter and application from Kristin Lafferty, Choral Director of the Choral Collective of Newport County requesting waiver of rental fee

X. ORDINANCES, APPOINTMENTS, VACANCIES AND EXPIRING TERMS

- A) Appointments, Vacancies and Expiring Terms; Review, Discussion, and/or Action and/or Vote:
- 1) Review, Discussion and/or Action and/or Vote to approve the Appointment of Molly Conlon as the Senior Services Director for the Town of Jamestown
 - a) Memorandum from Town Administrator regarding Senior Services Director Confirmation by Town Council

 - 2) Board of Canvassers Full Member Vacancy
 - a) Jamestown Republican Town Committee
 - i) Linda Jamison
 - ii) Susan Jamison
 - b) Jamestown Democratic Town Committee
 - i) Carol Nelson-Lee
 - ii) Nancy Kohlman Vetrone
 - iii) George Newman
 - c) Letter of interest for reappointment
 - i) Carol Nelson Lee
 - d) Letter to Town Council from the Jamestown Republican Town Committee

 - 3) Jamestown Housing Authority – One unexpired five-year term ending date of December 31, 2022 (Full Board Member) and One unexpired five-year term ending date of December 31, 2023(Resident Commissioner); duly advertised
 - a) Letter of resignation (Full Board Member)
 - i) Barbara Szepatowski
 - b) Letter of interest for appointment
 - i) Robert Plain**
 - ii) Robert Shein**
 - c) Letter of interest for appointment (**Resident Commissioner**)
 - i) Doreen Dell self- nominated **
 - ii) Bernie Courtney self-nominated**

**Previously interviewed

XI. CONSENT AGENDA

An item on the Consent Agenda need not be removed for simple clarification or correction of typographical errors. Approval of the Consent Agenda shall be equivalent to approval of each item as if it had been acted upon separately for review, discussion and/or potential action and/or vote. A Consent Agenda item or items may be removed by the Town Council for review, discussion and/or potential action and or vote.

- A) Adoption of Town Council Minutes
- 1) January 18, 2022(Special Interview Meeting)
 - 2) February 7, 2022 (Special Interview Meeting)
 - 3) February 7, 2022 (Regular Meeting)
 - 4) February 7, 2022 (Executive Session)

- B) Minutes of Boards/Commissions/Committees
 - 1) Jamestown Tree Preservation and Protection Committee (November 19, 2021)
 - 2) Jamestown Tree Preservation and Protection Committee 2021 (Attendance Log)
 - 3) Tree Warden Report (November 17, 2021)
- C) Tax Assessor Settlement Agreements
 - 1) Settlement Agreement regarding John Potter, II v. Christine Brochu, in her capacity as Tax Assessor for the Town of Jamestown., Assessor's Plat 9, Lot 411, C.A. No. NC-2021-0120
 - 2) Settlement Agreement regarding Westwood Road, LLC v. Christine Brochu, in her capacity as Tax Assessor for the Town of Jamestown, Assessor's Plat 9, Lot 711, and Plat 9, Lot 2, C.A. No. NC-2021-0121
- D) Finance Director's Report: Comparison Budget to Actuals as of January 31, 2022

XII. COMMUNICATIONS, PETITIONS, AND PROCLAMATIONS AND RESOLUTIONS FROM OTHER RHODE ISLAND CITIES AND TOWNS

The Council may acknowledge any of the listed Communications and Proclamations and Resolutions. Should any member wish to have a conversation on any of the matters, the item will be placed on a future agenda for review, discussion and/or potential action and/or vote.

- A) Communications Received:
 - 1) Copy of Letter to: Town Council
From: Betsy Gooding
Dated: February 7, 2022
Re: Short-Term Rental Ordinance
 - 2) Copy of letter to: Town Administrator Hainsworth
From: Melody Drnach and Janie Harris
Dated: February 8, 2022
Re: Recreation Center Shed Replacement Project
 - 3) Copy of Memorandum to: Town Administrator Hainsworth
From Public Works Director Mike Gray
Dated: February 15, 2022
Re: Steamboat Street
 - 4) Copy of Letter to: Director of Public Works, Michael Gray
From: Jamestown Fire Department Board of Fire Wardens
Re: Steamboat Street
 - 5) Copy of notice to: Town of Jamestown
From: RIDEM, Office of Water Resources
Dated: February 1, 2022
Re: Water Quality Certification

- 6) Meeting invitation to: Town of Jamestown and Town Council President Beye
From: Sunrise Wind
Dated: February 11, 2022
Re: Proposed Sunrise Wind Project

XIII. EXECUTIVE SESSION

The Town Council may seek to enter into Executive Session for review, discussion and/or potential action and/or vote on the following:

XIV. ADJOURNMENT

Pursuant to RIGL § 42-46-6(c) Notice of this meeting shall be posted on the Secretary of State's website and at the Town Hall and the Jamestown Philomenian Library. Notice is also posted at the Jamestown Police Station and on the Internet at www.jamestownri.gov.

ALL NOTE: If communications assistance is needed or other accommodations to ensure equal participation, please call 1-800-745-5555, or contact the Town Clerk at 401-423-9800, via facsimile to 401-423-7230, or email to rfagan@jamestownri.net not less than three (3) business days prior to the meeting.

Posted on the RI Secretary of State website on February 18, 2022.