



TOWN COUNCIL MEETING
Monday, February 7, 2022
6:10 P.M.

ANTICIPATED REMOTE MEETING: It is anticipated that this meeting will be conducted remotely in Zoom webinar format. Authority to conduct remote meetings is pursuant to Governor Daniel J. McKee's Executive Order No. 22-01, which was executed on January 6, 2022. This remote meeting on February 7, 2022 will only occur if Governor McKee further extends EO22-01, which is expected but has not yet occurred as of the publishing of this agenda.

POTENTIAL FOR IN-PERSON MEETING: If EO22-01 is not extended, and if no other legal authorization occurs prior to the meeting date, the **Town Council will conduct an in-person meeting with no remote component on February 7, 2022 at the Jamestown Town Hall, Rosamond A. Tefft Council Chambers.** Please contact the Town Clerk Roberta Fagan at (401) 423-9800 or at rfa-gan@jamestownri.net for updated information as to meeting format and location.

REMOTE MEETING ACCESS: The public is invited to observe and participate in the deliberations of this meeting by accessing the meeting link set forth herein. For those without access to video observation platforms, you may also call in to listen to the deliberations of this meeting by using the call-in phone number provided herein. To participate during Public Hearing or Public Input you will press *9 to raise your hand

JOIN VIA COMPUTER OR MOBILE APP: <https://us06web.zoom.us/j/86576966260?pwd=dEN3Sk1lcmRI-dXJybVhReWIHTUFpdz09> and using Webinar ID: 865 7696 6260

OR USING MOBILE ONE-TAP US:

+16468769923,,86576966260#,,,,*037351# US (New York)

+13017158592,,86576966260#,,,,*037351# US (Washington DC)

JOIN VIA PHONE: 1- 646 876 9923 or 1- 312 626 6799

WHEN PROMPTED, ENTER MEETING ID: 865 7696 6260

PRESS # AGAIN TO JOIN THE MEETING

THIS MEETING WILL BE LIVE STREAMED: To view the meeting with no interaction:
<http://158.123.195.41/OTRMedia/Town2020/Others2020/StreamPrimJtown.html>

The public is welcome to participate in this Town Council meeting. Open Forum offers citizens the opportunity to clarify an item on the agenda, address items not on the agenda, or comment on a communication or Consent Agenda item. Citizens are welcome to speak to the subject of a Public Hearing, and are allowed to speak at the discretion of the Council President or a majority of Councilors present, or at other times during the meeting, in particular during New or Unfinished Business.

Anyone wishing to speak should use the microphone at the front of the room, stating their name and address for the record; comments must be addressed to the Council, not the audience. It is the Town Council's hope that citizens and Councilors alike will be respectful of each other's right to speak, tolerant of different points of view, and mindful of everyone's time.

Attachments for items on this meeting agenda are available to the public on the Town website at:
<http://www.jamestownri.gov/town-government/town-council/town-council-meetings-minutes/2021-meetings-minutes/2021-meetings/-fsiteid-1>

I. TOWN COUNCIL SPECIAL SESSION: The Jamestown Town Council will meet in special session to conduct interviews of applicants for the committee vacancies as follows:

TIME	NAME	COMMITTEE
6:10	Nancy Cresser	Zoning Board of Review
6:20	Robert Shein	Planning, Zoning, Conservation and/or Housing Authority

II. ADJOURNMENT OF SPECIAL SESSION

The Town Council’s Open Meeting will begin at 6:30 pm

III. ROLL CALL

IV. CALL TO ORDER, PLEDGE OF ALLEGIANCE

V. OPEN FORUM

Comments are not limited to items on this agenda. However, items not on this agenda will only be heard and not acted upon by the Town Council. Note: Section 42-46-6 of the Open Meetings Act, and Department of the Attorney General Advisory Opinions relevant to this item on any public body meeting agenda specifically prohibits the Town Council from discussing, considering or acting on any topic, statement or question presented. The Town Council may, if warranted, refer such matters to an appropriate committee, to another body or official, or post the matter for consideration at a properly-noticed, future meeting.

- A) Scheduled request to address
- B) Non-scheduled request to address

VI. ACKNOWLEDGEMENTS, ANNOUNCEMENTS, PRESENTATIONS, RESOLUTIONS AND PROCLAMATIONS

- A) Review of the FY 2021 Financial Statements with Paul Dansereau, representing Baxter Dansereau & Associates
- B) Robert Sutton, President Jamestown Community Farm, Land Protection of Community Farm Land update
 - 1) Letter to the Jamestown Town Council
- C) Review, Discussion and/or Action and/or Vote: Resolution 2022-01 in support of House Bill 7096
 - 1) Draft Resolution 2022-01
 - 2) Copy of House Bill 7096 Relating to Motor and Other Vehicles – Registration of Vehicles (special motor vehicle registration plate for the Beavertail Light House Museum Association) sponsored by Representative Deborah Ruggiero

VII. PUBLIC HEARINGS, LICENSES AND PERMITS

The Town Council will review each license application and vote on it individually. All approvals for licenses and permits are subject to the resolution of debts, taxes and appropriate signatures as well as, when applicable, proof of insurance. Please Note in Accordance with Section 42-46-6 (b) the Council May Review, Discuss and/or Take Action and/or Vote on the following items:

- A) Town Council Sitting as the Alcoholic Beverage Licensing Board
Notice is hereby given by the Town Council of the Town of Jamestown, being the Licensing Board in said Town as provided under Title 3, Chapters 1-12 of the General Laws of Rhode Island 1956, and as amended.
- 1) Pursuant to Title 3 Chapter 7 of the General Laws of Rhode Island 1956, and as amended, that the following license application has been received under said Act for a one-day license for the following dates: March 18, 2022

CLASS F (NON-PROFIT)

Jamestown Arts Center
18 Valley Street
Jamestown, RI 02835

- a) Review, Discussion and/or Action and/or Vote for Approval of the
CLASS F (NON-PROFIT) LIQUOR LICENSE
- B) Town Council Adjourns from sitting as the Alcoholic Beverage Licensing Board
- C) Review, Discussion and/or Action and/or Vote: Peddler and Holiday License
- 1) Applicant: A.B. Munroe Dairy, Inc. dba: A.B. Munroe Dairy, Inc.
Address: 151 North Brow Street, East Providence, RI 02914

VIII. COUNCIL, ADMINISTRATOR, SOLICITOR, COMMISSION/COMMITTEE COMMENTS & REPORTS

Please Note the Following Items are Status Reports and Matters of Interest to the Council and are for Informational Purposes unless Indicated Otherwise and will be Acted upon in Accordance with Section 42-46-6 (b)

- A) Town Administrator's Report: Jamie A. Hainsworth
- 1) Round Swamp Bridge on North Road RI Department of Transportation (RIDOT) Traffic Improvement Plan (TIP)
 - 2) Cellular Service Update
 - 3) Citizens Request Form updated on Town Website
 - 4) Jamestown Housing Authority (JHA) Resident Commissioner
 - 5) Senior Services Department Expands Wellness Program
 - 6) Replacement of Storage Shed at Recreation facility 41 Conanicus Avenue (Agenda Item)
 - 7) Covid 19 update: Covid Testing

IX. UNFINISHED BUSINESS

Please Note in Accordance with Section 42-46-6 (b) the Council May Review, Discuss and/or Take Action and/or Vote on the following items:

- A) Review, Discussion and/or Action and/or Vote:
 - 1) Recommendation by Parks and Recreation Director DeFalco to extend seasonal camping at Fort Getty to September 26, 2022
 - 2) Discussion on the commercial use of Fort Getty

- B) Review, Discussion and/or Action and/or Vote:
 - 1) RIDOT Director Peter Alviti, Jr. response to request for further study of Walcott Avenue at High Street; and separate off-road bike path

- C) Review, Discussion and/or Action and/or Vote: American Rescue Plan Act (ARPA) approval of proposed projects:
 - 1) Waterline Improvement Project Narragansett Avenue and North Road
 - 2) Radio Replacement – dispatch radio system serving Police, Fire, EMS and EMA
 - 3) New ambulance
 - 4) Resolution 2022-02: A Resolution in Support of American Rescue Plan Act Projects

X. NEW BUSINESS

Please Note in Accordance with Section 42-46-6 (b) the Council May Review, Discuss and/or Take Action and/or Vote on the following items:

- A) Review, Discussion and/or Action and/or Vote: Request by Stephen Murphy for refund of late payment penalty

- B) Review, Discussion and/or Action and/or Vote: Rental/catering policy proposal for use of the clubhouse at the Jamestown Golf Course located at 245 Conanicus Avenue
 - 1) Memorandum from Parks and Recreation Director DeFalco; and copy of Golf Course Function Room Rental Policies & Pricing 2022

- C) Review, Discussion and/or Action and/or Vote: Request from Town Administrator Hainsworth for consent to apply to the Zoning Board of Review for a side set back variance of less than ten (10) feet on the north and the south sides to replace an existing storage shed on the same footprint at the Recreation Center, at 41 Conanicus Avenue

- D) Review, Discussion and/or Action and/or Vote: At the request of Councilman Randy White should the Town Council make the effective date of its appointments to boards and commissions a short period (e.g. 48 hours) following its vote to ensure adequate notice to person(s) appointed, departing member(s), and all active board or commission members of the appointment(s).

XI. ORDINANCES, APPOINTMENTS, VACANCIES AND EXPIRING TERMS

Please Note in Accordance with Section 42-46-6 (b) the Council May Review, Discuss and/or Take Action and/or Vote on the following items:

- A) Appointments, Vacancies and Expiring Terms; Review, Discussion, and/or Action and/or Vote:
- 1) Jamestown Conservation Commission (Two vacancies with three-year term ending dates of December 31, 2024); duly advertised
 - a) Letter of interest for reappointment
 - i) Leo N. Orsi, Jr. **
 - b) Letter of interest for appointment
 - i) Robert S. Shein

 - 2) Jamestown Housing Authority – (One unexpired five-year term ending date of December 31, 2023[Resident Commissioner]); duly advertised
 - a) Letter of interest for appointment (**Resident Commissioner**)
 - i) Doreen Dell self-nominated **
 - (a) Endorsement from JHA Board Chair Molloy and Vice Chair Szepatowski
 - (b) Endorsement from JoAnn Koehler
 - (c) Endorsement from Diona McGrath
 - (d) Endorsement from Joan Shaffer
 - ii) Bernie Courtney self-nominated**
 - (a) Endorsement from Jim Anderson
 - (b) Judith Alexander

 - 3) Jamestown Planning Commission (Three vacancies with a four-year term ending date of December 31, 2025); duly advertised
 - a) Letter of resignation
 - i) Michael Smith (Town Charter Rule 1002[3] term limit reached)
 - b) Letter of interest for reappointment
 - i) Bernd E. Pfeiffer**
 - ii) Michael Cochran**
 - c) Letter of interest for appointment
 - i) Diane Harrison**
 - ii) Robert S. Shein

**previously interviewed

- 4) Jamestown Zoning Board of Review – Member (Two vacancies with a five-year term ending date of December 31, 2026; duly advertised)
 - a) Letter of interest for reappointment
 - i) Dean J. Wagner seeks reappointment as a full member**
 - ii) Terence Livingston seeks reappointment as a full member**
 - b) Letter of interest for appointment:
 - i) John Shekarchi seeks appointment as a full member**
 - ii) Richard Toselli seeks appointment as a full member**
 - iii) Robert S. Shein seeks appointment as a full member

**previously interviewed

XII. CONSENT AGENDA

An item on the Consent Agenda need not be removed for simple clarification or correction of typographical errors. Approval of the Consent Agenda shall be equivalent to approval of each item as if it had been acted upon separately for review, discussion and/or potential action and/or vote. A Consent Agenda item or items may be removed by the Town Council for review, discussion and/or potential action and or vote.

- A) Adoption of Town Council Minutes
 - 1) January 13, 2022 (Executive Session)
 - 2) January 18, 2022 (Regular Meeting)
 - 3) January 31, 2022 (Special Session)

- B) Minutes of Boards/Commissions/Committees
 - 1) Jamestown Zoning Board of Review (December 14, 2022)

- C) Abutter Notifications: Notice is hereby given that the Jamestown Zoning Board of Review will hold a Public Hearing on February 22, 2022 at the Jamestown Town Hall, 93 Narragansett Avenue, Jamestown, RI at 7:00 p.m. upon the following:
 - 1) Town property: Plat 8, Lot 338: Application of Ronald A. Sr. et Andrea M. Wassel, Trustees, whose property is located at 16 Emerson Rd., and further identified as Assessor’s Plat 8, Lot 208 for a variance from Article 3, Section 82-302, Table 3-2, R20 Zoning District Regulations and Art. 6, Sec. 82-600, 605, 606 & 607 to rebuild in same existing footprint and to raise the height of the detached garage by 55 inches where the garage is located 3 ft. (10 ft. required) from the side property and 3 ft. (10 ft. required) from the rear property. Said property is located in a R20 zone and contains 21,454 sq. ft.

- D) Tax Assessor’s Abatements and Addenda of Taxes

ABATEMENTS TO 2021 TAX ROLL		
12-0405-00	1/13/2022 TOWN COUNCIL AGREEMENT	\$ 419.00
ADDENDA TO 2021 TAX ROLL		
13-0839-20	PRO-RATION C/O DATE 3/24/21	\$3,866.42
TOTAL ABATEMENTS TO 2021 TAX ROLL		\$ 419.00
TOTAL ADDENDA TO 2021 TAX ROLL		\$3,866.42
GRAND TOTAL		\$3,447.42

- E) Tax Assessor Settlement Agreements
- 1) Consent to authorize Town Administrator Hainsworth to sign Settlement Agreement regarding Thomas Farrell et al. v. Christine Brochu, Jamestown Tax Collector et al., Assessor's Plat 9, Lot 297 and Lot 733, C.A. No. NC-2020-0115
 - 2) Consent to authorize Town Administrator Hainsworth to sign Settlement Agreement regarding Mark Sertl et al. v. Town of Jamestown Tax Assessor, Assessor's Plat 10, Lot 15, C.A. No. NC-2020-0109
 - 3) Consent to authorize Town Administrator Hainsworth to sign Settlement Agreement regarding Josephine Ahrens et al. v. Town of Jamestown Tax Assessor, Assessor's Plat 9, Lot 377, C.A. No. NC-2020-0117

XIII. COMMUNICATIONS, PETITIONS, AND PROCLAMATIONS AND RESOLUTIONS FROM OTHER RHODE ISLAND CITIES AND TOWNS

The Council may acknowledge any of the listed Communications and Proclamations and Resolutions. Should any member wish to have a conversation on any of the matters, the item will be placed on a future agenda for review, discussion and/or potential action and/or vote.

- A) Communications Received:
- 1) Copy of Letter to: Town Administrator
From: Walter Bopp, Chair, Tree Preservation & Protection Committee
Dated: January 10, 2022
Re: Steve Saracino, Tree Warden Reappointment
 - 2) Copy of Letter to: Jamestown Town Council
From: David Clancy
Dated: January 16, 2022
Re: Short-Term Rentals
 - 3) Copy of Letter to: Town Council
From: Dori Carella and Andrea Colognese
Dated: January 16, 2022
Re: Short-Term Rental Ordinance Proposal
 - 4) Copy of Letter to: Town Council
From: Stephen Bernath
Dated: January 18, 2022
Re: Short-Term Rental Ordinance Proposal
 - 5) Copy of Email sent to: Town Council
From: Laura Carlson
Dated: January 18, 2022
Re: EMS building
 - 6) Copy of Letter sent to: Jamestown Town Council
From: Chris Powell
Dated: February 1, 2022
Re: Pickleball Courts and Open Space

- B) Resolutions from other Rhode Island Cities and Towns
- 1) Resolution of the Town of Middletown regarding Prioritizing Quality Education for Middletown Students, Families and Residents
 - 2) Sample Resolution from the Rhode Island League of Cities and Towns 2022 Legislative Priorities and Legislative Priority 2022 report
 - 3) Resolution of the Town of Tiverton Requesting Amendments to The Rhode Island General Laws Related to Notification of Aquaculture Applications Before the Coastal Resource Management Commission (CRMC)
 - 4) Resolution of the Town of Tiverton Request to Governor Daniel McKee and The General Assembly to Increase the Number of Basic Police Training Academy classes per year
 - 5) Resolution of Tiverton Town Council request to change R.I. Gen. Laws §§16-7-40 (c) and (d) Increase School Housing Ratio

XIV. EXECUTIVE SESSION

The Town Council may seek to enter into Executive Session for review, discussion and/or potential action and/or vote on the following:

- A) Review, Discussion and/or Action and/or Vote in Executive Session and/or open session pursuant to RIGL § 42-46-5(a) Subsection (2) Collective Bargaining (union contract negotiations NAGE 68 & 69)

XV. ADJOURNMENT OF EXECUTIVE SESSION

XVI. ADJOURNMENT

Pursuant to RIGL § 42-46-6(c) Notice of this meeting shall be posted on the Secretary of State's website and at the Town Hall and the Jamestown Philomenian Library. Notice is also posted at the Jamestown Police Station and on the Internet at www.jamestownri.gov.

ALL NOTE: If communications assistance is needed or other accommodations to ensure equal participation, please call 1-800-745-5555, or contact the Town Clerk at 401-423-9800, via facsimile to 401-423-7230, or email to rfagan@jamestownri.net not less than three (3) business days prior to the meeting.

Posted on the RI Secretary of State website on February 3, 2022

JAMESTOWN TOWN COUNCIL
INTERVIEW SCHEDULE
Jamestown Town Hall
93 Narragansett Avenue
Town Council Chambers

Monday, February 7, 2022

TIME	NAME	COMMITTEE
6:10	Nancy Cresser	Zoning Board of Review
6:20	Robert Shein	Planning, Zoning, Conservation and/or Housing Authority

THE JAMESTOWN COMMUNITY FARM, INC.

P.O. Box 352 | 40 Eldred Avenue
Jamestown, RI 02835

To: Jamestown Town Council
From: Robert Sutton, President, Jamestown Community Farm
Subject: Update on Permanent Land Protection, Jamestown Community Farm

Date: February 2, 2022

The JCF is fully committed to permanently protecting the 17 acres of farmland on the corner of Eldred Avenue and East Shore road. Toward that end we, with the assistance of the Town Administrator and the Town Planner, have submitted grant applications to the RI Department of Environmental Management and the Champlin Foundations. Additionally we will be meeting with the US department of Agriculture, (NRCS) on February 8th. relative to a grant submission to the USDA.

The JCF has formed a 6 member fund raising committee that is actively at work to develop a community wide fund raising project. The chairman of the committee is a retired Chief Financial Officer of a major national company and the 5 others are familiar with the community and the work that this committee has taken on. The project is titled "One Chance" because we see this as the one opportunity we will all have to permanently protect this parcel in the 1000 acre greenway and the Town's reservoir watershed. The fund raising committee meets weekly and they are progressing with several fund raising projects.

None of us are oblivious or naïve about the enormity of the task at hand. We realize that this land is very expensive and we understand the realities of raising this large amount of money, but we are committed to the mission of the Jamestown Community Farm and the opportunity to add further protection to the reservoir and the Center Island Greenway.

Toward that end, I would like to have the Town Administrator and the Town Council consider during their budget deliberations the following proposal, that this year's 2022-2023 capital budget include for a vote at the Annual Town Meeting: The voters' approve an amount not to exceed \$400,000 for the purposes of assisting in the purchase of additional permanent protection of the Town's reservoir watershed and Center Island Greenway. The Town Meeting proposal would require an affirmative vote of the Jamestown Town Council at the time of the acquisition that specified the Town's contribution and the totality of the acquisition. As you are aware it is intended in this project, if successful and with or without a Town contribution, the JCF would own the land and the Town of Jamestown would own the development rights.

I believe that the fund raising committee came up with the exact right name for this project, "One Chance". Our lease with the owner allows us the right of first refusal to purchase this beautiful farmland, this is our one chance.

I would be happy and available to discuss this proposal with you at any time.

cc: Town Administrator
Town Planner



Town of Jamestown
Resolution of the Town Council
 No. 2022-01

**“A RESOLUTION IN SUPPORT OF HOUSE BILL 7096
 RELATING TO MOTOR AND OTHER VEHICLES – REGISTRATION OF VEHICLES”**

WHEREAS, the Town Council of the Town of Jamestown at the regular meeting held Monday, February 7, 2022, addressed House Bill 7096 “Motor And Other Vehicles – Registration Of Vehicles; introduced by Representative Deborah L. Ruggiero and

WHEREAS, House Bill 7096, would authorize the administrator of the division of motor vehicles to make available a special motor vehicle registration plate for the Beavertail Lighthouse Museum Association; and

WHEREAS, a letter from the Beavertail Lighthouse Museum Association to Chairman Fogarty and members of the Special Legislation Committee giving thanks for considering H7096 was reviewed and discussed; and

WHEREAS, the Beavertail Lighthouse is the third oldest lighthouse in North America, built in 1856; and has over 33,000 visitors to the State Park and Lighthouse annually making this site an important tourism destination; and

WHEREAS, the Beavertail Lighthouse Museum and Association is managed and staffed 100% by volunteers, and relies solely on donations, grants, gift shop sales and fundraisers to meet all expenses; and

WHEREAS, in addition to the regular prescribed motor vehicle registration fee the Beavertail Lighthouse Museum Association plates shall be subject to a forty dollar (\$40.00) issuance surcharge allocated as follows: Twenty dollars shall be allocated to the general fund and the remaining twenty dollars (\$20.00) shall be distributed annually to the Beavertail Lighthouse Museum Association in furtherance of its mission to preserve and protect the buildings of the Beavertail Lighthouse site and to maintain and make available key aspects of Beavertail’s history; and

WHEREAS, the Beavertail Lighthouse Museum Association will be required to submit an annual accounting report before such monies are distributed and after review and discussion the members of the Jamestown Town Council took the following unanimous vote:

THEREFORE, BE IT RESOLVED, that the Town Council submits this Resolution of Support to Representative Deborah A. Ruggiero, District 74, and members of the General Assembly supporting passage of House Bill 7096.

By Order of the Jamestown Town Council

 Nancy A. Beye, President

IN WITNESS WHEREOF, I hereby attach my hand and the official
 Seal of the Town of Jamestown this 7th day of February, 2022

 Roberta J. Fagan, Town Clerk

2022 -- H 7096

LC003236

STATE OF RHODE ISLAND

IN GENERAL ASSEMBLY

JANUARY SESSION, A.D. 2022

A N A C T

RELATING TO MOTOR AND OTHER VEHICLES -- REGISTRATION OF VEHICLES

Introduced By: Representative Deborah L. Ruggiero

Date Introduced: January 12, 2022

Referred To: House Special Legislation

It is enacted by the General Assembly as follows:

1 SECTION 1. Chapter 31-3 of the General Laws entitled "Registration of Vehicles" is
2 hereby amended by adding thereto the following section:

3 **31-3-122. Special plate for the Beavertail Lighthouse Museum Association.**

4 (a) The administrator of the division of motor vehicles is empowered to make available
5 special motor vehicle registration plates for the Beavertail Lighthouse Museum Association. The
6 plates shall be designed to reference the Beavertail Lighthouse Museum Association.

7 (b) The special plate shall be displayed upon the same registration number assigned to the
8 vehicle for which it was issued and shall be used in place of, and in the same manner as, the
9 registration plates issued to the vehicle. The original registration plates for the vehicle shall be
10 removed from the vehicle and returned to the division of motor vehicles. The registration certificate
11 for the plates shall be carried in the vehicle in accordance with § 31-3-9. The registration certificate
12 shall be in effect for the special plate.

13 (c) The Beavertail Lighthouse Museum Association motor vehicle plates shall be the same
14 size as regular motor vehicle plates and shall be designed by the Beavertail Lighthouse Museum
15 Association, in conjunction with the division of motor vehicles, with design approval by the Rhode
16 Island state police.

17 (d) The Beavertail Lighthouse Museum Association plates shall be subject to a minimum
18 pre-paid order of at least six hundred (600) sets of plates per plate type (i.e. passenger, commercial,
19 etc.) The Beavertail Lighthouse Museum Association plates shall not be issued unless the minimum

EXPLANATION
BY THE LEGISLATIVE COUNCIL
OF
A N A C T
RELATING TO MOTOR AND OTHER VEHICLES -- REGISTRATION OF VEHICLES

1 This act would authorize the administrator of the division of motor vehicles to make
2 available a special motor vehicle registration plate for the Beavertail Lighthouse Museum
3 Association.

4 This act would take effect six (6) months after passage.

=====
LC003236
=====

Town of Jamestown

Town Administrator

93 Narragansett Avenue

Jamestown, Rhode Island 02835-1199

401-423-9805

Email: jhainsworth@jamestownri.net



Jamie A. Hainsworth
Town Administrator

MEMORANDUM TO: Honorable Town Council
FROM: Town Administrator, Jamie A. Hainsworth
DATE: February 2, 2022
SUBJECT: Report for Town Council Meeting February 7, 2022

Round Swamp Bridge on North Road RI Department of Transportation (RIDOT) Traffic Improvement Plan (TIP): On January 14th Lisa Bryer, Michael Gray and I met with RI DOT Director Alviti. The purpose of the meeting was to discuss the States Roadworks projects in Jamestown among other matters of concern on our State Roads. During the discussion the Staff emphasized the importance of the projects especially those relating to the resiliency of Jamestown. Last week the Town received an update from the Directors office and released the [IJA accelerated projects list](#) on this list is TIP ID #9992, the Jamestown Corridor project. This includes replacing Round Swamp Bridge on North Road, the project has been accelerated and will start design this year. Originally scheduled to begin planning in 2027 now will begin in 2022! RIDOT have consultants on board who will begin “prescoping” – which is determining the early cost estimates and permitting issues their Project Management team will be working through.

Additionally, RIDOT TIP, ID #1336, which involves Narragansett Avenue (west of North Road) a Resurfacing and Sidewalks project. We have discussed with RIDOT about the timing of our main water line replacement project as we have had discussions about coordinating our project with theirs for a practical result. We will keep RIODOT updated as the details of our project progress.

Cellular Service Update: I recently learned Verizon Wireless is proceeding with the installation of two more small cell sites in Town. They obtained the required electrical permit last week from the building inspectors office. One location is in the area of 736 East Shore Road, pole #192, the second in the area of # 98 Umiak, pole # 10. I have nothing new to report on the status of the proposed new tower.

Citizens Request Form updated on Town Website: The “Citizen Request” form on the web site has been updated, it is now posted as *featured News on the “home” page*, enabling users to locate the on-line form easier. As reported at the last meeting this form enables our residents to submit on line complaints and concerns such as maintenance and other matters, assisting the Town Staff to track and communicate with the resident on the outcome of the matter.

Jamestown Housing Authority (JHA) Resident Commissioner: At the request of the Council, I contacted the Executive Director Marcia Sullivan to discuss the Council's desire to obtain any and all viable candidates and a recommendation from the JHA Commissioners. Ms. Sullivan explained to me the procedure she had used to obtain interested or recommended candidates from the residents living in the JHA facilities. Her method of posting the opening for at least a few weeks in every building, personally conveying the desire to residents and discussing it at least two of their public meetings. The result of all of that was two people applied for the position. She doesn't believe any further effort would yield any different result. I also spoke to the Acting Chair of the Board, Ms. Rafferty and she agreed with Ms. Sullivan's evaluation of the issue. Both of them also informed me Ms. Sullivan was taking another role as a project or grant manager and another Ex. Director was being appointed probably this week.

Senior Services Department Expands Wellness Program: Interim Director Molly Conlon reports in January they began expanding the Health and Wellness programming within the Jamestown Senior Services Department. The Department is broadening health and wellness programming by partnering with a consultant. This partnership provides the Department with a professional that possesses over thirty years of experience in the health field. Each month, the Senior Center will offer health and wellness programming in a variety of forms which directly relate to one health topic. February 1st, they kicked off a "heart-health challenge". The challenge is in honor of heart-health month, which is celebrated annually in February. The challenge consists of one weekly program directly related to heart health. Looking ahead into March they plan on offering presentations throughout the month on nutrition on a variety of topics including an opportunity for seniors to meet a professional nutritionist one-on-one. The Department's goal is to continue to expand and offer high-quality health and wellness programming to the senior population in Jamestown.

Replacement of Storage Shed at Recreation facility 41 Conanicus Avenue, Agenda item: There is an old storage shed in poor condition located on the west side (rear) of the recreation center property it measures approximately 10' X 20'. The Recreation Department has and does use it for storage, not as much lately since it has become a hazard to enter. The roof is caving in and the entire building is sagging. The building official and DPW Director inspected it and both agree it needs to be replaced. The location of the building currently meets the required rear set back requirement, it does not meet the side setbacks (10 feet) both on the north and south side. The storage space is needed and I recommend we replace the shed on the exact footprint it is currently on. Maintaining the same footprint, would not intrude on the neighbors' enjoyed space now. To accomplish this, we are required to apply to the Zoning Board of Review for the variance on the setback issue. I have had a discussion with the neighbors, they are agreeing the building in its present condition is not attractive and welcome an improved view. I request your authorization to apply for relief from the Zoning Board of Review.

Covid 19 Testing update: From January 11th to February 2nd there were two hundred fifty-five (255) new positive covid-19 cases reported in Jamestown. Instant test kits supplied by the State EMA have been distributed twice. We have vaccination clinics planned at Melrose School until 2/11/2022.



OFFICE OF THE DIRECTOR

Department of Transportation
Two Capitol Hill
Providence, RI 02903

Office 401-222-2481
Fax 401-222-2086
www.dot.ri.gov

January 20, 2022

Jamie Hainsworth, Town Administrator
Town of Jamestown
93 Narragansett Avenue
P.O. Box 377
Jamestown, RI 02835

Dear Mr. Hainsworth:

We have examined your concerns regarding the intersection of Walcott Avenue at High Street. As you are aware, the State Traffic Commission (STC) looked at this area previously and at their October 7, 2020 meeting did not approve the multi-way stop at this intersection as it did not meet the minimum criteria established in the Federal Highway Administration's Manual on Uniform Traffic Control Devices. The STC did approve enhanced signing as well as striping modification along Walcott Avenue including the narrowing of the travel lanes to create a bike lane with the appropriate bicycle markings. These improvements have been installed by RIDOT.

Our Office of Safety has investigated the crash history of this intersection and their research revealed that there have not been any crashes at this location between 2019-present. Finding none, they revised their search to go back as far as RIDOT has crash records in its data base. The last crash at this intersection was in 2007 and resulted in property damage only (no reported injuries).

Given the crash history of this intersection as well as the signing and striping improvements implemented within the last 18 months, we do not feel that further study would result in a need for modifications to what is existing.

Regarding the addition of a separate off road bike path in this area, the Town can make that request to Division of Statewide Planning for inclusion in the next State Transportation Improvement Program (STIP).

Sincerely,

A handwritten signature in blue ink, appearing to read 'Peter Alviti, Jr.', is written over a light blue circular stamp.

Peter Alviti, Jr.
Director



Town of Jamestown
Resolution of the Town Council

No. 2022-02

**A RESOLUTION IN SUPPORT OF
AMERICAN RESCUE PLAN ACT PROJECTS**

WHEREAS the Town Council of the Town of Jamestown at the regular meeting held Monday, February 7, 2022, addressed the funding provided to the Town under the American Rescue Plan Act ("ARPA"); and

WHEREAS the Town Council considered several projects proposed by the Town administrative staff and Town Administrator to undertake using the ARPA funding; and

WHEREAS after consideration of the proposed projects and funds made available to the Town, the Town Council agreed to support the following projects and expenses using the ARPA funds:

1. Waterline Improvement Project for Narragansett Avenue and North Road: Project expenses not to exceed \$1,250,000.
2. Radio Replacement Project for Police, Fire, EMS, and EMA dispatch: Project expenses not to exceed \$180,000.
3. New ambulance purchase: Project expenses not to exceed \$300,000.
4. Any excess funds, if available, shall be repurposed and redirected to the Waterline Improvement Project.

NOW, THEREFORE, BE IT RESOLVED that the Town Council hereby approves and authorizes the Town Administrator and Finance Director to carry out the herein described projects.

By Order of the Jamestown Town Council

Nancy A. Beye, President

IN WITNESS WHEREOF, I hereby attach my hand and the official
Seal of the Town of Jamestown this ___ day of January 2022.

Roberta Fagan, Town Clerk

Memo

To: Roberta Fagan, Town Clerk
From: Ray DeFalco, Parks and Recreation Director
cc: Jamie Hainsworth, Town Administrator
Date: February 2, 2022
Re: Golf Course Function Rooms – Rental Application Draft

Hi Roberta,

Attached is the Jamestown Golf Course Function Rooms Rental Application Draft for the February 7th Town Council Meeting.

Ray DeFalco

Director

Jamestown Parks and Recreation

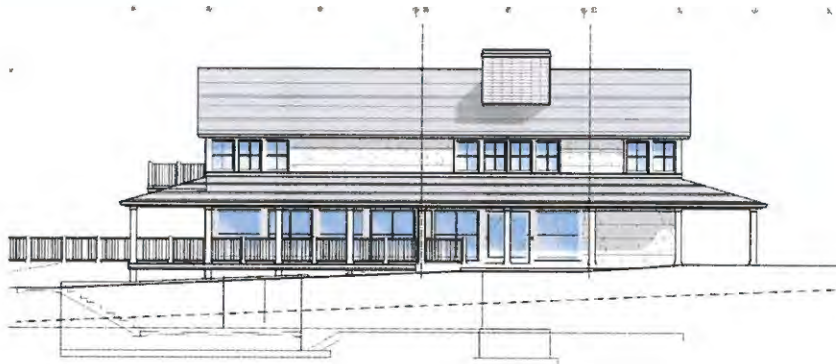
Town Of Jamestown

Rhode Island



Golf Course Function Room

Rental Policies & Pricing 2022



Jamestown Parks & Recreation
41 Conanicus Avenue
Jamestown, RI 02835
Pavilion Reservation Office
401-423-7260



JAMESTOWN GOLF COURSE 2ND FLOOR FUNCTION ROOM RENTALS

The newly constructed clubhouse at the Jamestown Golf Course offers space that is available to be rented for small functions, meetings, and events. Our great hall can comfortably seat 50-60 persons. This room offers sweeping views westward, over the beautiful fairways of the Jamestown Golf Course. Our 2nd floor conference room can accommodate meetings of up to 12 people.

GREAT HALL AMMENETIES

- ROOM SIZE - 40 x 29
- TABLES & CHAIRS -
 (8) 60 INCH ROUND TABLES
 60 CHAIRS
- ACCESS TO CATERING KITCHEN
- TECHNOLOGY ACCESS

CONFERENCE ROOM AMMENETIES

- ROOM SIZE - 25 x 12
- TABLES & CHAIRS
- ACCESS TO CATERING KITCHEN
- TECHNOLOGY ACCESS

Things to know

Rental Space - Rental of the Golf Course Great Room and Conference room are only for the areas on the top floor. **Under no circumstances may a renter or their guests access the golf course clubhouse, bar area, bathrooms, deck and patio or any of the golf course holes including greens, fairways, or waiting areas operated by the Jamestown Golf Course.** It is the responsibility of the renter to make sure all guest of the event are aware of the rules and regulation of the facility and a failure to follow these guidelines may result in a forfeiture of the security deposit and the ability to rent the facility in the future.

Restrooms – There are two unisex bathrooms in the hallway next to the Great Room. Renters and attendees of the event must use the upstairs bathrooms. The bathrooms on the lower floor are part of the golf course facility and are to be used by Golf Course patrons only.

GOLF COURSE 2ND FLOOR RENTAL APPLICATION

Page 3

USER FEE SCHEDULE**Great Room**

Five (5) Hour Rental Period (including 1 hour set up/break down time) Additional hours may be added by request.

Monday through Thursday

Jamestown Resident \$200.00

Non-Resident \$300.00

Non-Profit \$250.00

Friday through Sunday

Jamestown Resident \$300.00

Non-Resident \$400.00

Non-Profit \$350.00

Conference / Meeting Room

Three (3) hour rental period. Additional hours may be added by request.

Stand-Alone Rental

Jamestown Resident:

\$75 (1-3hrs)

Non-Resident:

\$100 (1-3hrs)

Additional Hours:

Jamestown Resident: \$25

Non-resident: \$35

Rental with Great Room

\$100 per use

Events are scheduled and approved on a first come - first served basis. Approval of a requested event date or time may be withheld due to a previously approved conflicting event. Only one event will be held at a time to avoid conflicting use of communal spaces (IE: bathrooms, kitchen). Approval is at the discretion of the Parks and Recreation director.

Rental Schedule

Available Hours of use are 9AM - 9PM. Please specify requested 5 hour event time (Great Room) or 3 hour event time (Conference Room) in your application. All events must be finished/cleaned up by 9pm (latest).

Additional Miscellaneous Fees

Event overtime in excess of the 5 hour rental time: \$75 per hour (minimum of 1 hour, maximum of 3 hours)

Event time may not exceed the 9PM latest completion time.

Additional hours must be requested and paid for at least 10 business days prior to the event date. This would include any set up/cleanup or breakdown time needed, in excess of the 4 hour rental.

Regarding Waiver of Rental Fees

Considerations may be made for the waiver of rental fees by **community organizations** or **local civic groups**. A request for the waiver of fees must be submitted to the clerks office at Town Hall for approval by the town council no less than 30 days prior to the date of the event. Proof of insurance listing the Town of Jamestown as additionally insured must be provided to the Parks and Recreation Department no less than 14 days prior to the requested event date.

RULES FOR PRIVATE USE

The 2nd Floor function rooms of the Jamestown Golf Course are a Town of Jamestown facility. They are available for use by individuals, businesses, and organizations in accordance with the following rules and guidelines. The Parks and Recreation Department is responsible for the use of this facility. As an important Town resource, these rules and guidelines have been established to insure the success of your event, and the continued use of the space for many years to come.

RESERVATION POLICY

2022-2023

The Jamestown Parks and Recreation Office located at 41 Conanicus Ave, begins accepting reservations for the Golf Course on **January 1st by Jamestown residents** for the next 2 reservation seasons. Beginning on **March 1, non-residents** may apply to reserve a date within the same calendar year. Please return a completed application form (attached) with deposit to the Parks and Recreation Office.

Requests to reserve the Great Room for a private rental must be made no less than 60 days in advance of the requested rental date.

Requests to reserve the conference room for a private rental must be made no less than 30 days in advance of the requested rental date.

Approval of private events is at the discretion of the Parks and Recreation director and the Town of Jamestown.

PAYMENTS, DEPOSITS, AND REFUNDS

- All checks should be made payable to the Town of Jamestown, and mailed to: Jamestown Parks & Recreation 41 Conanicus Ave. PO Box 377, Jamestown, RI 02835 or dropped off in-person at the Parks and Recreation office.
- A completed and signed Application, along with a \$125 deposit (resident), \$250(non-resident) must be received to reserve a date and time for an event. The remaining user fee and a \$400 damage/security deposit must be received 30 days prior to the event. Late payment of fees or damage/security deposit may result in the cancelation of the event.
- Lessee may cancel an event no less than 30 days prior to the event and all but the non-refundable deposit will be refunded. After the 30 day deadline, any refunds given will be at the sole discretion of the Town of Jamestown.

RULES FOR PRIVATE USE

Page 5

(continued)

GENERAL RULES

- Lessee is solely responsible for adhering to the terms of this contract and all Rules and Regulations of Parks & Recreation Department. **Residents may not sign for a non-resident third party.**
- All organizations and/or residents leasing the function room/s within the Golf Course building shall secure and maintain, at no expense to the Town of Jamestown, a comprehensive general liability policy with policy limits not less than \$1,000,000 per occurrence. The Town of Jamestown shall be named as additionally insured and the insurance must be maintained throughout the period of use of the permit. A copy of proof of insurance must be submitted to the Parks and Recreation Department no less than 14 days prior to the event date.

Please see attached TULIP guide on page 14 of this application for instruction on how to get a quote and/or purchase single-day event liability insurance

- It is the responsibility of the Lessee to ensure that guests behave in an orderly manner, and that no disturbance is created at the Golf Course building or grounds. Lessee agrees that all food and drink will be kept in the immediate area of the rented rooms, so that littering will be prevented and that noise will not exceed reasonable levels. The Parks & Recreation Department staff reserve the right to terminate any event for disturbances arising from unruliness or noise, or for violation of this lease. Loss of future rental privileges may result.
- It is the responsibility of the Lessee to obtain any necessary licenses and permits (Ex. Town of Jamestown One-Day Event/Entertainment license, Department of Health Food Event Permit, etc. prior to the event date.)
- The building is climate controlled, please notify event staff to adjust temperature. The windows are not to be opened.
- The Town of Jamestown, its agents and servants are not responsible for damage, injury, loss or theft of personal property of Lessee or Lessee's guests or anyone involved in the event.
- Hired services for the event are party to this agreement and subject to its terms. It is the responsibility of the Lessee to share the contents of this agreement with the third party vendors (Example: Caterers, DJ, event planners) associated with the event.
- Tables and chairs are provided with rental by request. There are no outside tables or chairs permitted on site. Table and chair numbers and layout must be requested in writing at least 48 hours before event. The Great Room can accommodate up to (8) 5 ft round tables with seating for 60 persons max.

JAMESTOWN GOLF COURSE FUNCTION ROOM

Page 6

RULES FOR PRIVATE USE

(continued)

LAWS, ORDINANCES, AND REGULATIONS

Users and their guests must abide by all laws of the State of Rhode Island, ordinances of the Town of Jamestown and the RULES FOR PRIVATE USE of the Jamestown Golf Course function rooms. Failure to abide by these requirements may result in termination of use and forfeiture of all or a portion of the user's damage/security deposit.

PARKING

Parking is available onsite in defined parking spaces when the Golf Course is closed. Illegally parked cars are subject to fines and/or towing. **During the Jamestown Golf Course peak regular operating season parking will be extremely limited and you may be required to hire a valet or trolley company to transport guest to and from the event space.**

USER'S SCHEDULE OF OPERATION

All renters must provide a schedule of operations for the day of their event to the Parks and Recreation Office at least one (1) week in advance of the event date, including listing of all service providers being utilized such as a florist or entertainment. Users wishing to meet at the Golf Course Building with their service providers may do so only by appointment with the Parks & Recreation Department who may limit the number and times of such meetings.

DECORATING AND SET UP

- The Town of Jamestown and the Parks and Recreation Department are not responsible for any loss or damage to personal property, furnishings, decorations, and/or equipment provided by the user and the user's service providers.
- Decorations must be placed without the use of scotch tape, staples, or nails.
- Under no circumstances can the historical photographs be moved or removed from their locations.

EVENT SHUT DOWN AND CLEAN UP

- Music, entertainment, and bar service must be suspended 30 minutes prior to the scheduled termination of the rental. Users are responsible for the prompt departure of their guests at the termination of the event. All guests must be out at that time. If guests remain in the building past the time of termination, the users deposit may be forfeited.
- All equipment, rentals, decorations, and all other property belonging to the users, their service providers and/or their guest must be removed from the Golf Course function rooms within the one hour period following the event.

JAMESTOWN GOLF COURSE FUNCTION ROOM

Page 7

RULES FOR PRIVATE USE

(continued)

- The Lessee must ensure that the 2nd floor is left clean and returned to the condition in which it was found. All trash barrels must be emptied in dumpster, all decorations removed and disposed of properly, there must be no litter on the premises and all spills must be cleaned from the tables and floor. If these conditions are not met, the \$400.00 damage/security deposit will not be returned. Any damage to the property, in excess of what would be covered by the \$400 damage deposit may result in additional fees if the damage is deemed to be a result of negligence on the part of the lessee.
- Our event staff inspect and photograph the rental facility before and after each event with an itemized checklist which can be found on page 15 of the rental packet.

CATERING/FOOD SERVICE

- All caterers must be from the list of approved caterers included in this packet. The approved caterers are listed on page 8 of the rental application
- Catering companies on the approved list have been vetted and their license and insurance are on file with the Town of Jamestown.
- Non-catered events with food (Example: Potluck, homemade, pizza, sandwich platters) may use the catering kitchen, but will be held to the same expectations as caterers. All checklists must be followed post-event regarding cleanup and use of kitchen equipment.

RULES REGARDING SERVING OF ALCOHOL

- The Lessee and Lessee's agent/s agree to conform to the State of Rhode Island laws regarding the serving of alcoholic beverages. The Town of Jamestown, the Parks and Recreation department and its employees accept no responsibility or liability for any situation arising from the service of alcohol on town property during an approved event. The lessee is solely responsible for any liabilities/issues that take place during the period of use.
- Alcoholic beverages must be served by a licensed bartending service company carrying a Class P license. as well as a \$1 Million dollar Liquor Liability Insurance Policy listing the town of Jamestown as additionally insured
- No self-service bars, wine left on tables for self-service or BYOB
- Alcohol may not be sold during an event, except by non-profit lessees after obtaining a license from the Town Clerk's office with the approval of the Jamestown Town Council.
- Town of Jamestown staff or your caterer can refuse service of alcohol to anyone if we/they feel a guest is intoxicated or does not have a valid ID

JAMESTOWN GOLF COURSE FUNCTION ROOM

Pre-approved Caterers List

The caterers listed below are pre-approved and have their license and insurance on file with the Town of Jamestown. All catered events must use a vendor from this pre-approved list. These vendors have been vetted and chosen by the Town of Jamestown to help with the planning process and ultimately enhance your rental experience.

The Town of Jamestown

Tenant User Liability Insurance Program

How To Guide

Your local government, Town of Jamestown, has enrolled in a program that allows you, the “user” of a municipal facility, school, or other local government property, to secure cost effective liability insurance, which provides protection for you as well as the governmental entity. The Tenant User Liability Insurance Program (TULIP) is a General Liability Policy written in the name of the tenants and/or users of the local government facility or venue. Third-Party Property Damage Coverage is also provided.

The Town of Jamestown is a registered user of the TULIP program through the National League of Cities (NLC) and HUB International New England via Entertainment Brokers International. Its assigned unique Venue ID-Code is: 0501 A5Z.

How it works:

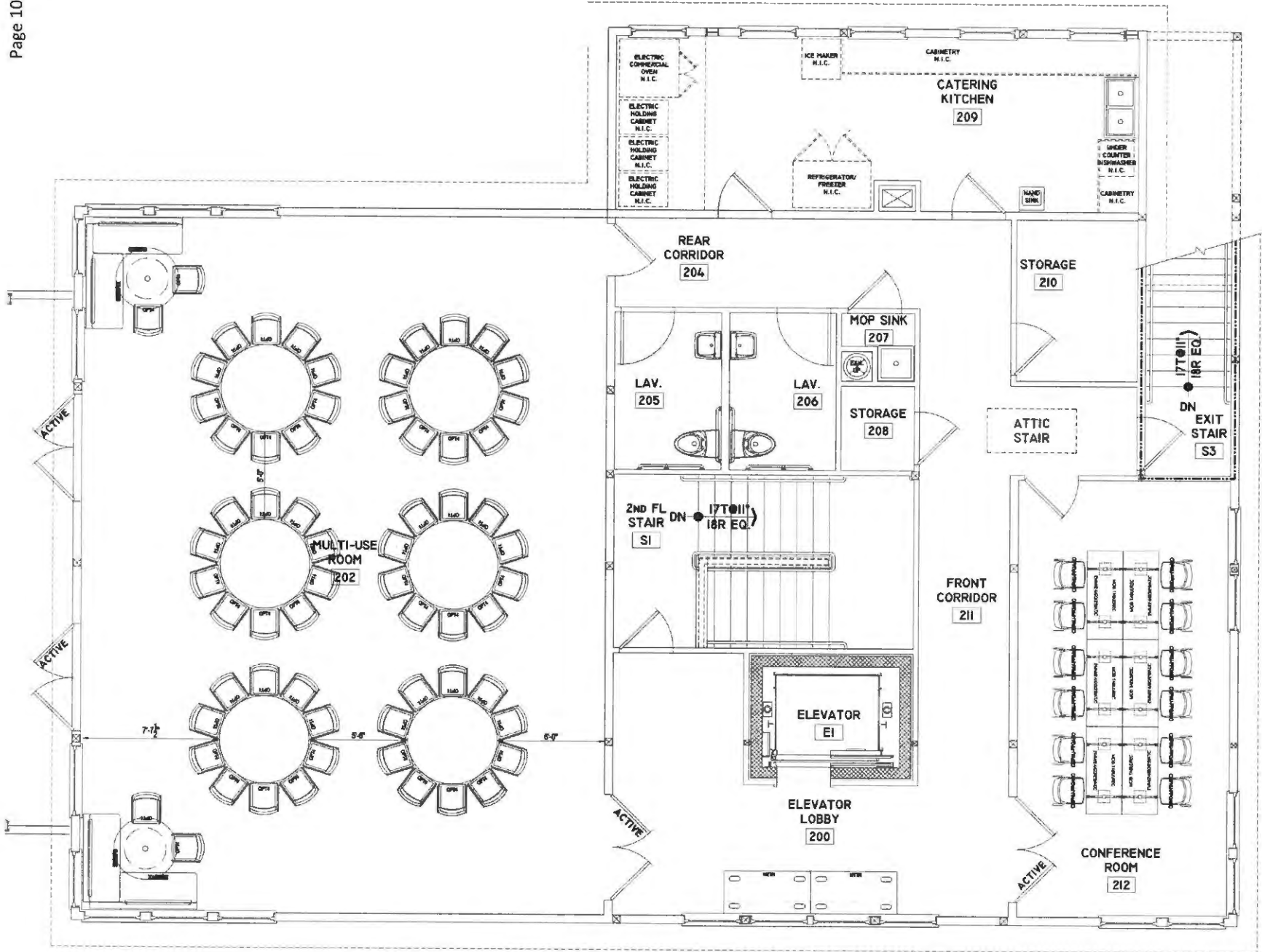
Log onto www.onebeaconentertainment.com ... then click on “TULIP (Purchase OR Quote)”

- Enter the Venue ID-Code listed above or use the venue drop down menu.
- Select the Event Details or “eligible activity” from the drop down window, e.g. wedding, festival, etc.
- Answer the 4 questions.
- Select the date range for the event on the calendar by clicking on the day of event (if multiple dates, select all of these).
- Name Even, click on yes/no for Liquor Liability, add Average Daily Attendance, then answer the next 4 questions (if applicable). NOTE: If alcohol is present on Town property you **MUST** answer yes
- At this point you are able to “GET QUOTE”.

If you would now like to proceed and purchase the coverage, please complete the requested *Contact & Credit Card Information*, and coverage is automatically bound.

When you purchase coverage, a Certificate of Insurance is issued and sent via email, in your Name or Organization’s Name, with a Certificate automatically sent via email to your local government.

If you have questions about the eligibility or classification of your event, please contact Susan Kludjian or Christine Mitchell at HUB International N.E. (800) 370-2106. If you experience technical difficulties, please contact *Entertainment Brokers International* at 1-800-507-8414 (8:30AM – 5:00PM PST)



FUNCTION ROOM/S RENTAL APPLICATION

Page 11

*** AN INCOMPLETE LEASE APPLICATION WILL NOT BE PROCESSED**

DATE REQUESTED: _____ Hours of Event: _____ p.m. to _____ p.m.

ROOM REQUESTED: Great Room _____ Conference Room _____ Catering Kitchen _____
Check all that apply

APPLICANT:

Name: _____ Email: _____

Address: _____ City/State: _____

Phone: Day: (____) _____ Cell: (____) _____

ATTENTION JAMESTOWN RESIDENTS:

PLEASE SEE ATTACHED PROOF OF RESIDENCY REQUIREMENTS

EVENT DESCRIPTION: _____

Approximate number of guests: _____

Approximate number of tables _____ and chairs _____

Type of Operation (Private, State Sponsored, Non-Profit): _____

If **Non-Profit**, is Non-Profit registered with the State? NO ___ YES ___

RI Tax ID#: _____ Non-Profit ID #: _____

ALCOHOL: (Liquor Liability Insurance Required)

Will there be Alcohol at this event? NO ___ YES ___

Bartending Service: _____ License Number: _____

CATERER: Caterers must be from the approved list on page 8

Will there be a Caterer for this event? NO ___ YES ___

Caterer's Name: _____

If no, will there be food served? NO ___ YES ___

If yes, please give a brief description: _____

MUSIC:

Will there be Music at this event? NO ___ YES ___

If yes, please give a brief description: _____

RENTAL APPLICATION

Page 12

(continued)

This agreement entered into by the Town of Jamestown, State of Rhode Island, hereinafter referred to as Lesser, and _____ hereinafter referred to as Lessee.

Please read and initial after each statement.

- Lessee is solely responsible for adhering to the terms of this contract and all Rules and Regulations of the Parks & Recreation Department. _____
- All organizations and/or residents leasing the Clubhouse shall secure and maintain, at no expense to the Town of Jamestown, a comprehensive general liability policy with policy limits not less than \$1,000,000 per occurrence. The Town of Jamestown shall be named as additional insured and the insurance must be maintained throughout the period of use of the permit. A copy of proof of insurance must be submitted to the Parks and Recreation Department no less than 14 days prior to the event date. _____
- It is the responsibility of the Lessee to ensure that guests behave in an orderly manner, and that no disturbance is created in the function rooms or ANYWHERE IN THE GOLF COURSE. The Parks & Recreation Department staff reserves the right to terminate any event for disturbances arising from unruliness or noise, or for violation of this lease. Loss of future rental privileges will result.
- Lessee agrees that all food and drink will be kept in the immediate area of the rented space and that any resulting mess/spills will be cleaned to the best of the Lessee's ability. _____
- The Lessee must ensure that the rented space is left clean and returned to the condition in which it was found. All trash barrels must be emptied, all decorations removed and disposed of properly. There must be no litter on the premises and all spills must be cleaned from the tables and floor. Tables and chairs must be placed back where they were upon your arrival to function rooms. If these conditions are not met, the \$400.00 damage/security deposit will not be returned. Any damage to the property, in excess of what would be covered by the \$400 damage deposit may result in additional fees if the damage is deemed to be a result of negligence on the part of the lessee.

JAMESTOWN GOLF COURSE FUNCTION ROOM

RENTAL APPLICATION

(continued)

- It is the responsibility of the Lessee to obtain any necessary licenses and permits (Ex. Town of Jamestown One-Day Event/Entertainment license, Department of Health Food Event Permit, etc. prior to the event date. _____)
- Alcohol may not be sold except by non-profit lessees after obtaining license from Town Clerk's office with the approval of the Jamestown Town Council. The Lessee and Lessee's agent agree to exercise prudent judgment in the service of alcoholic beverages and to otherwise refuse to serve visibly intoxicated persons. Further, Lessee agrees to hold the Town of Jamestown, its agents and servants non-labile for any incident arising from the consumption of alcoholic beverages. _____
- The Town of Jamestown, its agents and servants are not responsible for damage, injury, loss or theft of personal property of Lessee or Lessee's guests or anyone involved in the event. _____
- Hired services for the event are party to this agreement and subject to its terms. It is the responsibility of the Lessee to share the contents of this agreement with third party venders _____

I have read and understand the Jamestown Golf Course Function Room Agreement and agree to comply with all of the terms of the same:

X

Signature of Lessee

Date

X

Signature of Jamestown Recreation Employee

Date

JAMESTOWN GOLF COURSE FUNTION ROOM**Proof of Residency Policy**

The Town of Jamestown provides certain benefits to its residents and taxpayers in the form of lower rental fees for facilities such as the Golf Course Building, as well as the ability to request reservation dates a year in advance. **In order to qualify for Resident Rates individuals must either own property, rent property year round, or reside in Jamestown on a year round basis.** The following "Proof of Residency Policy" has been put into place to ensure a fair and equitable rate structure for resident/property owners.

*****Note: Applying for use of the Golf Course function rooms for a third party is STRICTLY PROHIBITED, doing so may result in forfeiture of deposit and future use of the facility.**

When applying for a resident rate for the building a Jamestown resident/property owner must supply a combination of any 2 of the following identification materials:

- ◇ Photo ID
- ◇ Proper Identification that displays your Jamestown address; (Drivers License, Identification Card, Passport)
- ◇ Jamestown Property Tax Bill
- ◇ Jamestown Voter Registration Card
- ◇ Copy of a signed 12 month Lease Agreement for residence in Jamestown (minimum) or a 10 month lease with a military ID
- ◇ Utility Bill with a Jamestown Address.
- ◇ Current Vehicle Registration proving Jamestown residence

*****NOTE: RECREATION OFFICE STAFF WILL REVIEW ALL MATERIALS PROVIDED AND VERIFY DOCUMENTS FOR AUTHENTICITY. IT IS UNLAWFUL TO PROVIDE FALSE DOCUMENTS .**

RECREATION OFFICE USE ONLY**DOCUMENTS PROVIDED:**

PROOF OF RESIDENCY: APPROVED DENIED SIGNED _____ DATE _____

Deposit: \$150.00 Res \$250 Non-Res Date _____ Check # _____

Balance: \$ _____ Date _____ Check# _____

Total: \$ _____

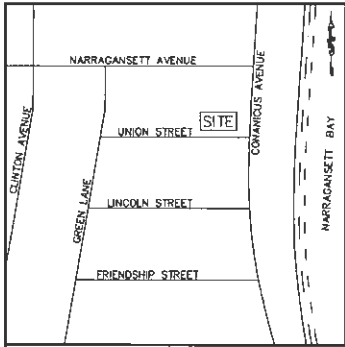
Damage/Security Deposit: \$400.00 _____ Date _____ Check# _____

Note:

Post Event Checklist

(This page is still in the process of being formed)

1.



LOCUS
NOT TO SCALE

PARCEL NOTES:

PLAT 9, LOT 252:

PARCEL WAS ACQUIRED BY THE TOWN OF JAMESTOWN ON FEBRUARY 11, 1947, FROM THE UNITED STATES OF AMERICA BY VIRTUE OF DEED BOOK 37 AT PAGE 534, WHICH IS RECORDED IN THE TOWN OF JAMESTOWN REGISTRY OF DEEDS. THE PARCEL WAS PREVIOUSLY ACQUIRED BY THE UNITED STATES OF AMERICA BY AN ORDER AND JUDGMENT ON DECLARATION OF TAKING RECORDED IN THE TOWN OF JAMESTOWN REGISTRY OF DEEDS IN DEED BOOK 33 AT PAGE 547.

SURVEYOR NOTE: THE PARCEL DESCRIPTIONS STATE THAT THE WESTERLY BOUNDARY LINE IS 94.5' IN LENGTH.

PLAT 9, LOT 253:

PARCEL WAS ACQUIRED BY MELODY L. DRNACH AND JANE H. HARRIS ON JANUARY 21, 2016, BY VIRTUE OF DEED BOOK 861 AT PAGE 212, WHICH IS RECORDED IN THE TOWN OF JAMESTOWN REGISTRY OF DEEDS.

PREVIOUS CHAIN OF TITLE DEEDS FOR THE PARCEL ARE AS FOLLOWS:

- DEED BOOK 268 AT PAGE 340
- DEED BOOK 117 AT PAGE 106
- DEED BOOK 70 AT PAGE 887
- DEED BOOK 70 AT PAGE 447
- DEED BOOK 67 AT PAGE 93
- DEED BOOK 62 AT PAGE 277
- DEED BOOK 58 AT PAGE 219
- DEED BOOK 45 AT PAGE 326
- DEED BOOK 33 AT PAGE 408

DEED BOOK 33 AT PAGE 81 (RECORDED JULY 22, 1940)

SURVEYOR NOTE: THE PARCEL DESCRIPTIONS STATE THAT THE EASTERLY BOUNDARY LINE IS 74.5' IN LENGTH.

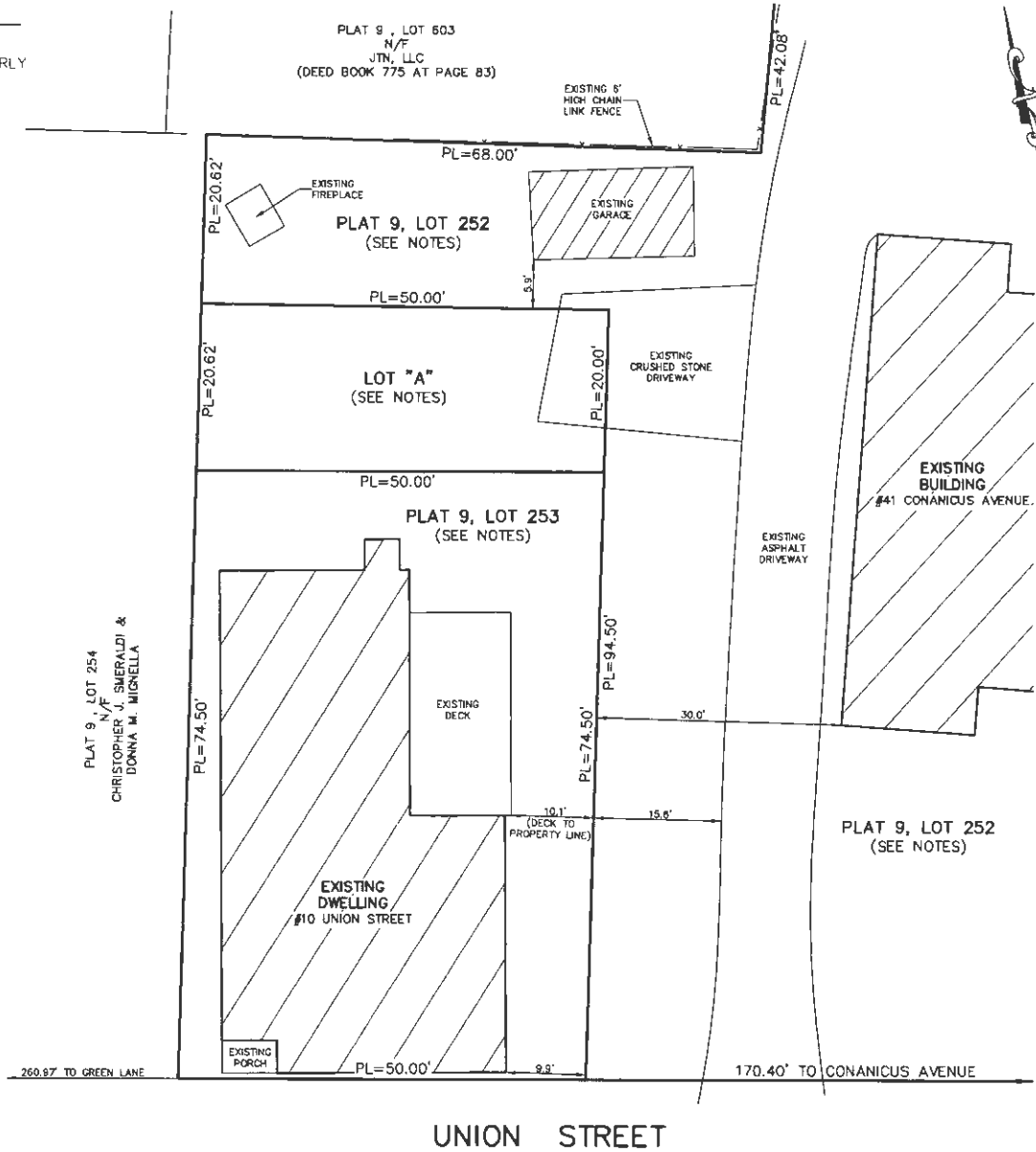
LOT "A":

SURVEYOR NOTE: NO TITLE REFERENCE AND DESCRIPTION OF THIS 20-FOOT BY 50-FOOT AREA WAS FOUND BY SURVEYOR IN ANY DEED DESCRIPTIONS FOR PLAT 9, LOTS 252 AND 253 AS NOTED ABOVE.

LEGEND

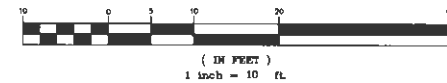
PL PROPERTY LINE
N/F NOW OR FORMERLY

PLAT 9, LOT 254
N/F
CHRISTOPHER J. SMERALDI &
DONNA M. WIGNELLA

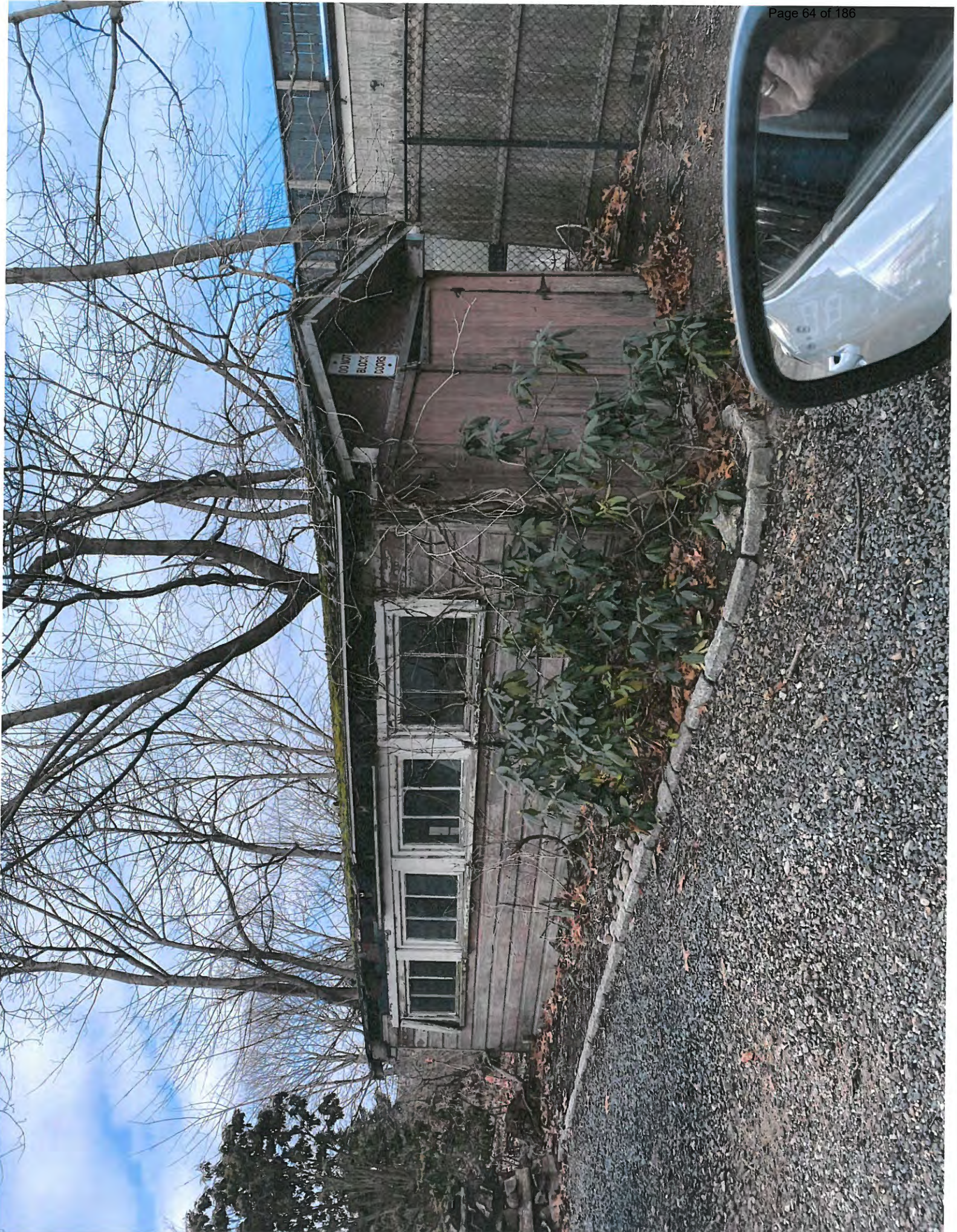


UNION STREET

GRAPHIC SCALE



PROJECT NO: 2016_021	REVISID:	SCALE: 1" = 10'	PLAN OF LAND FOR THE TOWN OF JAMESTOWN PLAT 9, LOT 252 CONANICUS AVENUE & UNION STREET JAMESTOWN, RHODE ISLAND	DARVEAU LAND SURVEYING, INC. P.O. BOX 7918 CUMBERLAND, R.I. 02864 PHONE 401-475-5700 E-MAIL: MIKE@DARVEAUSURVEY.COM
	SHEET NO: 1 OF 1	DATE: JUNE 24, 2016		





RECEIVED:
JAN 18, 2022 02:29 PM
Roberta J. Fagan
TOWN OF JAMESTOWN Town Clerk

Jamestown Town Council

Jim Anderson
45 Pemberton Av. Apt C-14
Jamestown RI
401 423-3150

Re: Recommendation for JHA Board

Dear Honorable Members,
Bernie Courtney informed me that she has applied for appointment to the Board. I have suggested this to her a number of times, and am happy that she now is willing to take on this responsibility.

Bernie has accomplished a great deal as a resident here at Pemberton Apartments; Correcting Non-compliance with legal notice of meetings, and availability of minutes taken at those meeting.
She also arranged discussions with Jaime Hainsworth, so a number of we residents could bring our concerns to the attention of **Town Officials**.
An excellent and determined researcher, she has worked on several H.U.D Issues. I believe she would be a definite asset to the J.H.A. Board, in getting the situation here back on track.

Thank you for Your Consideration,



January 15, 2022

RECEIVED:
JAN 18 2022 02:29 PM
Roberta J. Fagan
TOWN OF JAMESTOWN Town Clerk

To the Town Council Members,

I am submitting this letter of endorsement for Bernie Courtney to be appointed as a Commissioner to the JHA Board.

I have known Bernie Courtney for approximately 4 years and she has always believed and advocated for HUD's mandate that: "**what applies to one, must apply to all**". This motto pertains to how residents should be treated and respected, as well as what should be made available to them.

She has attended board meetings diligently since her arrival on the island and has had previous experience sitting (and chairing) Art Lottery Councils back in Massachusetts. It is my belief that she would be a strong advocate for the rights of **all** residents here at the Jamestown Housing Authority.

I highly recommend her for a position on the JHA Board.

Sincerely,

Judith Alexander
Apt C10
Risoberton Apts
Jamestown RI 02835

Planning – each year no more than 2 expiring terms 4 year term 7 seats

To comply with Statue Town Council could vote to do the following in order to get back in sync with requirement of no more than 2 expiring seats in a year

- (1) *Shorten the term of one of the three newly appointed seats
- (2) **In the future shorten one of the three terms expiring on 12/31/2023 to (1) one-year term expiring 12/31/2024

NAME	CURRENT NUMBER OF SEATS EXPIRING	CURRENT EXPIRING TERM DATE	NEW TERM DATES	TERM LENGTH	NUMBER OF SEATS
TBA	1 OF 3	12/31/2021	1/1/2022-12/31/2025	4 YEARS	1 OF 2
TBA	2 OF 3	12/31/2021	1/1/2022-12/31/2025	4 YEARS	2 OF 2
TBA	3 OF 3	12/31/2021	1/1/2022- 12/31/2024	3 YEARS	1 OF 2
DANA PRESTIGIACOMO	1 OF 1	12/31/2022	1/1/2023-12/31/2026	4 YEARS	1 OF 1
ROSEMARY ENRIGHT	1 OF 3	12/31/2023	1/1/2024-12/31/2027	4 YEARS	1 OF 2
DUNCAN PENDLEBURY	2 OF 3	12/31/2023	1/1/2024-12/31/2027	4 YEARS	2 OF 2
MICHAEL SWISTAK HAS ALREADY REACHED TERM LIMIT – TC VOTED IN 2016 TO APPROVE A 4 TH TERM.	3 OF 3	12/31/2023	1/1/2024-12/31/2024	1 YEAR	2 OF 2

COMPLIANCE SCHEDULE

EXPIRING TERM DATE	NEW 4 YEAR TERM DATE	NUMBER OF SEATS
12/31/2018	1/1/2019-12/31/2022	1
12/31/2019	1/1/2020-12/31/2023	2
12/31/2020	1/1/2021-12/31/2024	2
12/31/2021	1/1/2022-12/31/2025	2
12/31/2022	1/1/2023-12/31/2026	1
12/31/2023	1/1/2024-12/31/2027	2
12/31/2024	1/1/2025-12/31/2028	2
12/31/2025	1/1/2026-12/31/2029	2
12/31/2026	1/1/2027-12/31/2030	1

Title 45

Towns and Cities

Chapter 22

Local Planning Board or Commission

R.I. Gen. Laws § 45-22-3

§ 45-22-3. Membership — Continuation of present membership.

(a) A planning board or commission consists of no less than five (5) members, and appointments are made for terms of a length that the terms of no more than one third ($\frac{1}{3}$) of the members of the board or commission expire each year. Any vacancy occurring in the membership of a planning board or commission shall be filled by the appointing authority for the remainder of the unexpired term. Any member of a planning board or commission may be removed from office by the appointing authority for due cause, following a public hearing.

(b) Vacancies to the planning board or commission occurring after May 4, 1972, shall be filled in the manner prescribed in this section, except as provided in § 45-22-1 in cities or towns operating under a home rule charter.

(c) The Hopkinton town council has the right to appoint two (2) alternate members to the Hopkinton planning board and the Exeter town council may appoint two (2) alternate members to the Exeter planning board and the Richmond town council has the right to appoint two (2) alternate members to the Richmond planning board and the Barrington town council has the right to appoint two (2) alternate members to the Barrington planning board.

(d) The mayor of Johnston shall have the right to appoint two (2) alternate members to the Johnston planning board.

History of Section.

P.L. 1972, ch. 204, § 2; P.L. 1991, ch. 373, § 1; P.L. 1999, ch. 354, § 48; P.L. 2001, ch. 7, § 1; P.L. 2001, ch. 46, § 1; P.L. 2002, ch. 79, § 1; P.L. 2017, ch. 1, § 1; P.L. 2017, ch. 2, § 1; P.L. 2019, ch. 157, § 1; P.L. 2019, ch. 164, § 1.

Zoning– each year no more than 1 full seat expiring terms

5 year term

5 seats

To comply with Statue Town Council could vote to do the following in order to get back in sync with requirement of no more than 1 expiring seat1. in a year

(1) *Shorten term of one of the two newly appointed seats

NAME	CURRENT NUMBER OF SEATS EXPIRING	CURRENT EXPIRING TERM DATE	NEW TERM DATES	TERM LENGTH	NUMBER OF SEATS
DEAN WAGNER	1 OF 2	12/31/2021	1/1/2022-12/31/2023	2 YEARS	1 of 1
TERRANCE LIVINGSTON	1 OF 2	12/31/2021	1/1/2022-12/31/2026	5 YEARS	1 of 1
JANE BENTLEY	1 OF 2	12/31/2022	1/1/2023-12/31/2027	5 YEARS	1 of 1
	0 OF 1	12/31/2023	1/1/2024-12/31/2028	5 YEARS	1 of 1
RICHARD BOREN	1 OF 1	12/31/2024	1/1/2025-12/31/2029	5 YEARS	1 of 1
JAMES KING	1 OF 1	12/31/2025	1/1/2026-12/31/2030	5 YEARS	1 of 1

Title 45

Towns and Cities

Chapter 24

Zoning Ordinances

R.I. Gen. Laws § 45-24-56

§ 45-24-56. Administration — Zoning board of review — Establishment and procedures.

(a) A zoning ordinance adopted pursuant to this chapter shall provide for the creation of a zoning board of review and for the appointment of members, including alternate members, and for the organization of the board, as specified in the zoning ordinance, or, in cities and towns with home rule or legislative charters, as provided in the charter. A zoning ordinance may provide for remuneration to the zoning board of review members and for reimbursement for expenses incurred in the performance of official duties. A zoning board of review may engage legal, technical, or clerical assistance to aid in the discharge of its duties. The board shall establish written rules of procedure; a mailing address to which appeals and correspondence to the zoning board of review are sent; and an office where records and decisions are filed.

(b) The zoning board of review consists of five (5) members, each to hold office for the term of five (5) years; provided, that the original appointments are made for terms of one, two (2), three (3), four (4), and five (5) years, respectively. The zoning board of review also includes two (2) alternates to be designated as the first and second alternate members, their terms to be set by the ordinance, but not to exceed five (5) years. These alternate members shall sit and may actively participate in hearings. The first alternate shall vote if a member of the board is unable to serve at a hearing and the second shall vote if two (2) members of the board are unable to serve at a hearing. In the absence of the first alternate member, the second alternate member shall serve in the position of the first alternate. No member or alternate may vote on any matter before the board unless they have attended all hearings concerning that matter. Where not provided for in the city or town charter, the zoning ordinance shall specify procedures for filling vacancies in unexpired terms of zoning board members, and for removal of members for due cause.

(c) Notwithstanding the provisions of subsection (b), the zoning board of review of the town of Jamestown consists of five (5) members, each to hold office for the term of five (5) years; provided, that the original appointments are made for terms of one, two (2), three (3), four (4) and five (5) years respectively. The zoning board of review of the town of Jamestown also includes three (3) alternates to be designated as the first, second, and third alternate members, their terms to be set by the ordinance, but not to exceed five (5) years. These alternate members shall sit and may actively participate in hearings. The first alternate shall vote if a member of the board is unable to serve at a hearing; the second shall vote if two (2) members of the board are unable to serve at a hearing; and the third shall vote if three (3) members of the board are unable to serve at a hearing. In the absence of the first alternate member, the second alternate member shall serve in the position of the first alternate. No member or alternate may vote on any matter before the board unless they have attended all hearings concerning that matter. Where not provided for in the town charter, the zoning ordinance shall specify procedures for filling vacancies in unexpired terms of zoning board members, and for removal of members for due cause.

(d) Members of zoning boards of review serving on the effective date of adoption of a zoning ordinance under

this chapter are exempt from the provisions of this chapter respecting terms of originally appointed members until the expiration of their current terms.

(e) The chairperson, or in his or her absence, the acting chairperson, may administer oaths and compel the attendance of witnesses by the issuance of subpoenas.

(f) Notwithstanding the provisions of subsection (b) of this section, the zoning board of review for the town of Little Compton shall consist of five (5) members, each to hold office for the term of five (5) years. The zoning board of review for the town of Little Compton shall also include three (3) alternates to be designated as the first, second and third alternate members, their terms to be set by the ordinance, but not to exceed five (5) years. These alternate members shall sit and may actively participate in the hearings. The first alternate shall vote if a member of the board is unable to serve at a hearing; the second shall vote if two (2) members of the board are unable to serve at a hearing; and the third shall vote if three (3) members of the board are unable to serve at a hearing. In the absence of the first alternate member, the second alternate member shall serve in the position of the first alternate. No member or alternate may vote on any matter before the board unless they have attended all hearings concerning that matter. Where not provided for in the town charter, the zoning ordinance shall specify procedures for filling vacancies in unexpired terms of zoning board members, and for removal of members for due cause.

(g) Notwithstanding the provisions of subsection (b) of this section, the zoning board of review for the town of Charlestown shall consist of five (5) members, each to hold office for the term of five (5) years. The zoning board of review for the town of Charlestown shall also include three (3) alternates to be designated as the first, second, and third alternate members, their terms to be set by the ordinance, but not to exceed five (5) years. These alternate members shall sit and may actively participate in the hearings. The first alternate shall vote if a member of the board is unable to serve at a hearing; the second shall vote if two (2) members of the board are unable to serve at a hearing; and the third shall vote if three (3) members of the board are unable to serve at a hearing. In the absence of the first alternate member, the second alternate member shall serve in the position of the first alternate. No member or alternate may vote on any matter before the board unless they have attended all hearings concerning that matter. Where not provided for in the town charter, the zoning ordinance shall specify procedures for filling vacancies in unexpired terms of zoning board members, and for removal of members for due cause.

(h) Notwithstanding the provisions of subsection (b) of this section, the zoning board of review for the town of Scituate shall consist of five (5) members, each to hold office for the term of five (5) years. The zoning board of review for the town of Scituate shall also include three (3) alternates to be designated as the first, second and third alternate members, their terms to be set by the ordinance, but not to exceed five (5) years. These alternate members shall sit and may actively participate in the hearings. The first alternate shall vote if a member of the board is unable to serve at a hearing; the second shall vote if two (2) members of the board are unable to serve at a hearing; and the third shall vote if three (3) members of the board are unable to serve at a hearing. In the absence of the first alternate member, the second alternate member shall serve in the position of the first alternate. No member or alternate may vote on any matter before the board unless they have attended all hearings concerning that matter. Where not provided for in the town charter, the zoning ordinance shall specify procedures for filling vacancies in unexpired terms of zoning board members, and for removal of members for due cause.

(i) Notwithstanding the provisions of subsection (b) of this section, the zoning board of review of the town of Middletown shall consist of five (5) members, each to hold office for a term of five (5) years. The zoning board of review of the town of Middletown shall also include three (3) alternates to be designated as the first (1st), second (2nd) and third (3rd) alternate members, their terms to be set by ordinance but not to exceed (5) years. These alternate members shall sit and may actively participate in the hearing. The first alternate shall vote if a member of the board is unable to serve at the hearing; the second alternate shall vote if two (2) members of the board are unable to serve at the hearing; and the third alternate shall vote if three (3) members of the board are unable to serve at the hearing. In the absence of the first alternate member, the second alternate member shall

**TOWN COUNCIL EXECUTIVE SESSION MINUTES
JANUARY 13, 2022**

The Jamestown Town Council Executive Session was held on January 13, 2022. This meeting was held pursuant to Executive Order No. 22-01 executed by Governor Daniel J. McKee on January 6, 2022 and was teleconferenced via Zoom. The access code to participate by phone was 1- 646-876-9923 or 1-301-715-8592, meeting id: 881 0811 7827. To participate via computer or mobile app: <https://us06web.zoom.us/j/88108117827>

I. ROLL CALL

Town Council Members present were as follows: President Nancy A. Beye, Mary Meagher, Michael G. White, Erik Brine and Randy White.

Also in attendance: Town Administrator Jamie Hainsworth, Solicitor Peter Ruggiero, Jamestown Philomenian Library Director Lisa Sheley, Eugene Mihaly, Attorney Joseph Larisa, and Town Clerk Roberta Fagan.

A motion was made by President Beye to enter into Executive Session, with second by Councilor M. White at 3:04 p.m. pursuant to RIGL § 42-46-5(a) Subsection (2) Pending or Potential Litigation. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; and Councilor R. White Aye.

II. EXECUTIVE SESSION

The Town Council may seek to enter into Executive Session for review, discussion and/or potential action and/or vote on the following:

- A) Review, Discussion and/or Action and/or Vote in Executive Session and/or open session regarding the Jamestown Philomenian Library construction project and related potential litigation.

Town Council President Beye announced no vote was taken during Executive Sessions.

A motion was made by Vice President Meagher with second by Councilor Brine to seal the Minutes of the Executive Session. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; Councilor R. White, Aye.

III. ADJOURNMENT OF EXECUTIVE SESSION

A motion was made by Vice President Meagher with second by Councilor Brine to adjourn the Executive Session at 3:40 p.m. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; Councilor R. White, Aye.

Attest:

Roberta Fagan, Town Clerk

TOWN COUNCIL INTERVIEW SESSION
January 18, 2022

The Jamestown Town Council was held interviews on January 18, 2022. This meeting was held pursuant to the Executive Order No. 22-01, executed by Governor Daniel J. McKee and was teleconferenced via Zoom. The public access code to participate by phone was 1 (646) 876-9923 or 1 (301) 715-8592 Meeting ID 849 5505 0418. To participate by computer or mobile app: <https://us06web.zoom.us/j/84955050418>.

I. ROLL CALL

Town Council members present:

Nancy A. Beye, President
Mary E. Meagher, Vice President
Michael G. White
Randall White
Erik G. Brine

II. INTERVIEW SESSION

The following candidates was interviewed for the Jamestown Library Board of Trustees:

Kathleen McCoombs
Marla Romash

The following candidate was interviewed for the Jamestown Housing Authority:

Bernie Courtney

The following candidates were interviewed for the Jamestown Planning Commission

Bernd Pfeiffer
Diane Harrison
Mick Cochran

III. ADJOURNMENT

Town Council interviews were concluded at 6:30 p.m.

Attest:

Denise Gamon, Town Clerk's Assistant

Town Council Minutes January 18, 2022

I. ROLL CALL

A regular meeting of the Jamestown Town Council was held on January 18, 2022. This meeting was held pursuant to the Executive Order No. 22-01, executed by Governor Daniel J. McKee and was teleconferenced via Zoom. The public access code to participate by phone was 1 (646) 876-9923 or 1 (301) 715-8592 Meeting ID 849 5505 0418. To participate by computer or mobile app: <https://us06web.zoom.us/j/84955050418>. Town Council Members present were as follows: Nancy A. Beye, Mary Meagher, Eric G. Brine, Michael G. White, and Randall White. Also present Town Administrator Jamie A. Hainsworth, Police Chief Edward Mello, Fire Chief James Bryer, Finance Director Christina Collins, Public Works Director Michael Gray, Town Planner Lisa Bryer, Parks and Recreation Director Raymond DeFalco, Town Solicitors Peter D. Ruggiero and Wyatt Brochu, Town Clerk Roberta J. Fagan and Denise Gamon, Town Clerk's Assistant

II. CALL TO ORDER, PLEDGE OF ALLEGIANCE

Council President Beye called the meeting of the Jamestown Town Council to order at 6:31 p.m. held via Zoom, and led the Pledge of Allegiance

III. OPEN FORUM

Comments are not limited to items on this agenda. However, items not on this agenda will only be heard and not acted upon by the Town Council. Note: Section 42-46-6 of the Open Meetings Act, and Department of the Attorney General Advisory Opinions relevant to this item on any public body meeting agenda specifically prohibits the Town Council from discussing, considering or acting on any topic, statement or question presented. The Town Council may, if warranted, refer such matters to an appropriate committee, to another body or official, or post the matter for consideration at a properly-noticed, future meeting.

- A) Scheduled request to address
- B) Non-scheduled request to address

IV. ACKNOWLEDGEMENTS, ANNOUNCEMENTS, PRESENTATIONS, RESOLUTIONS AND PROCLAMATIONS

- A) No items for review at this time

V. PUBLIC HEARINGS, LICENSES AND PERMITS

The Town Council will review each license application and vote on it individually. All approvals for licenses and permits are subject to the resolution of debts, taxes and appropriate signatures as well as, when applicable, proof of insurance. Please Note in Accordance with Section 42-46-6 (b) the Council May Review, Discuss and/or Take Action and/or Vote on the following items:

- A) Review, Discussion and/or Action and/or Vote: Trash Collector License Renewal Applications
- 1) Applicant: Island Rubbish Service, Inc. **dba: Island Rubbish**
Address: 8 Swinburne Street, Jamestown, RI 02835

A motion was made by Vice President Meagher with second by Councilor R. White to approve the Trash Collector License Renewal Application for Island Rubbish. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; Councilor R. White, Aye

- 2) Applicant: Waste Management of RI, Inc. **dba: Waste Management**
Address: 1610 Pontiac Ave, Cranston, RI 02920

A motion was made by Vice President Meagher with second by Councilor M. White to approve the Trash Collector License Renewal Application for Waste Management. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; Councilor R. White, Aye

VI. COUNCIL, ADMINISTRATOR, SOLICITOR, COMMISSION/COMMITTEE COMMENTS & REPORTS

- A) Town Administrator's Report: Jamie A. Hainsworth
- 1) American Rescue Plan Act (ARPA) Funding (agenda presentation)
 - 2) Annual Financial Report -- Fiscal Year Ended June 30, 2021
 - 3) Citizens Request Form for Maintenance and Services now available on the Town Website
 - 4) Request to Renew Agreement with Sunset Oyster Farms for installation of upwellers at the Fort Getty pier (agenda item)
 - 5) Jamestown Golf Clubhouse 2nd Floor Historic Photographs (agenda item)
 - 6) Opening Meetings Act Executive Order #22-01
 - 7) Status update on Broadband Request for Proposals (RFP)
 - 8) Cellular Improvements of Cell Service/Tower
 - 9) Covid-19 update

Town Administrator Hainsworth reported on the following:

The Citizens Request Form for Maintenance and Services is now on the Town's website. This enables our residents to submit complaints and concerns on-line. Councilor Brine recommends putting the Citizens Request Form on the home page of the Town's website.

On January 6, 2022 Governor McKee signed an Executive Order allowing remote participation of all public meetings.

The closing date for the Broadband Request for Proposals was January 6, 2022, there are have been 3 submissions. Once reviewed, one will be selected for consideration by the Council.

Mariner Tower Company had been delayed in erecting a tower on Carr Lane, for cellular improvements, due to COVID. They are now in the process of obtaining the required permits and carrier agreements.

Verizon Wireless continues to work on their project of installing small cell sites.

COVID update: there have been 147 new positive cases in Jamestown, between December 14, 2021 and January 11, 2022. There are 4 vaccination clinics planned at the Melrose School beginning January 21, 2022.

B) Planning Director Report: Lisa Bryer

1) Zoning Ordinance Status update

Planning Director Bryer is in receipt of the fully reviewed Zoning Ordinance from Ursillo, Teitz and Ritch, Ltd. and will be reviewing and making any necessary changes prior to sending to the Planning Commission for their final review.

2) Short Term Rental Status of Data Collection Consultant

Planning Director Bryer has contacted Granicus (formerly Host Compliance) for an estimate of the collection of data for short term rentals in order to move forward with the proposed ordinance. Granicus recommends engaging with a Planner who is well versed in writing short term rental ordinances.

3) Affordable Housing Committee (agenda item)

Planning Director Bryer is in full support of reducing the Affordable Housing Committee membership from 8 members to 7 members. It is sufficient for the functioning of the board, including an odd number for voting purposes.

VII. UNFINISHED BUSINESS

A) Review, Discussion and/or Action and/or Vote: Town's Consent on American Rescue Plan Act (ARPA) Funding

1) Presentation by Town Staff; Review of ARPA funding, use guidelines and draft of proposed projects for utilization of ARPA funds

In Town Administrator Hainsworth's power point presentation he reviewed the ARPA.

The total of the funding allocation is \$1,643,389.73

The Period of Performance began March 3, 2021 when the Act passed. All spending must be obligated by December 31, 2024 and all projects and monies spent must be completed by December 31, 2026.

Encourages the Council to schedule a workshop to discuss projects. This requires coordination, compliance and collaboration.

The Administration's prioritized projects include:

- Replacing the pipeline on Narragansett Avenue between Southwest Avenue and West Ferry. This segment is on the TIP program for 2023. Estimated cost is \$1,250,000
- Replacing the 14 year old dispatch radio system which serves the Police, Fire, EMS and EMA. Estimated cost is \$180,000
- Purchase a new ambulance. Estimated cost is \$300,000

- B) Review, Discussion and/or Action and/or Vote: Jamestown Golf Clubhouse 2nd Floor Historic Photographs

Rosemary Enright presented a proposal by the Jamestown Historical Society to decorate the 2nd floor of the Clubhouse with 27 sporting activity photographs from their collection.

A motion was made by Vice President Meagher with second by Councilor Brine to approve the installation of 27 photographs from the Historical Society's Collection to the 2nd floor of the Jamestown Golf Clubhouse. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; Councilor R. White, Aye

- C) Review, Discussion and/or Action and/or Vote to decrease the number of Members of the Affordable Housing Committee by One (1), from Eight (8) Members to Seven (7) Members.

A motion was made by Vice President Meagher with second by Councilor M. White to approve the decrease of members on the Affordable Housing Committee from (8) to (7). Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; Councilor R. White, Aye

- D) Review, Discussion and/or Action and/or Vote to approve the National Grid Highland Drive pole petition request with Jamestown Department of Public Works provisional condition
- 1) Memorandum from Public Works Director Michael Gray to Town Administrator Jamie Hainsworth
 - 2) Request and Joint Pole Petition from National Grid

Public Works Director recommends the Town Council approve the petition to install a new pole at 45 Highland Drive with the condition that the Town of Jamestown DPW be notified in advance and be onsite for the installation due to the close proximity of a watermain.

A motion was made by Vice President Meagher with second by Councilor M. White to approve the pole petition submitted by National Grid with a location of 45 Highland Drive. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; Councilor R. White, Aye

- E) Review, Discussion and/or Action and/or Vote on the proposed Short-Term Rental Ordinance
- 1) Report update from Vice President Meagher

Vice President Meagher stated the proposed ordinance for short term rentals has stalled due to the Legislation overriding the Governor's veto of the Short Term Rental Bill. The Town Solicitor required time to review the consequences of that action.

Discussion ensued. No action was taken.

VIII. NEW BUSINESS

- A) Review, Discussion and/or Action and/or Vote to allocate a portion of the Property Conveyance Tax for Affordable Housing projects at the request of Vice President Meagher

Vice President Meagher commended Bob Plain, Chair of the Affordable Housing Committee for his energy and devotion to the cause that he is bringing to all of the issues on the Committee. He has done a great job in a short time.

Bob Plain has done research into the Real Estate Conveyance Tax. RIGL 44-25-1 imposes a tax on each deed or other instrument which transfers or conveys real property. The tax is payable by the person conveying the property. The rate is \$4.60 per thousand. More than half of the tax stamp fee stays with the State, the Town receiving the remainder. The State puts part of that money towards affordable housing and distressed communities. Some of the money from Jamestown's real estate conveyance tax goes toward affordable housing in other parts of the State.

Vice President Meagher is asking for support in asking the Finance Director and Town Solicitor to review earmarking some of the money that is conveyed to the Town for Affordable Housing.

A motion was made by Councilor R. White with second by President Meagher to direct the Finance Director to look into how much can be afforded to dedicate and delegate of the Conveyance Tax Fund for Jamestown's Affordable Housing's pot. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; Councilor R. White, Aye

- B) Reports from Jamestown Parks and Recreation Department presented by Director Ray DeFalco
- 1) FY 2021 Parks and Recreation Department overview
 - 2) Review, Discussion, and/or Action and/or Vote to approve proposed fee increase as follows:
 - a) Tent camping for Jazz Festival (4-day rental) increase to \$250.00 from current rate of \$140.00

A motion was made by Vice President Meagher with second by Councilor Brine to increase the fee for tent camping for Jazz Festival (4-day rental) to \$250.00. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; Councilor R. White, Aye

- b) New fee structure for Pavilion Rental to Private For-Profit Organization Public Events at a rate of \$2500.00

A motion was made by Vice President Meagher with second by Councilor Brine to approve the new fee structure of \$2500.00 for Pavilion rentals to Private For-Profit Organizations. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; Councilor R. White, Aye

A motion was made by Vice President Meagher with second by Councilor Brine for the Town Council to develop a policy for Private For-Profit Organization Public Events being held at the Fort Getty Pavilion to be placed on the next agenda. Vote: President Beye, Aye; Vice

President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; Councilor R. White, Aye

- 3) Review, Discuss and/or take Action and/or Vote on Eldred Avenue Recreation Field as an alternative location for proposed Pickle Ball Courts
 - a) Memorandum from Ray DeFalco, Parks and Recreation Director regarding Eldred Field Deed and Regulations
 - b) Copy of Quick Claim Deed from State of RI to the Town of Jamestown parcel of land between East Shore Road and Eldred Avenue; and map of parcel of land.

A motion was made by Vice President Meagher with second by Councilor Brine to have Parks and Recreation Director DeFalco make a formal request of the State seeking permission to loosen restrictions on the deed for a parcel of land between East Shore Road and Eldred Avenue. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; Councilor R. White, Aye

- 4) Conanicut Island Sailing Foundation and Jamestown Historical Society/Conanicut Battery 2021 Review

Parks and Recreation Director DeFalco gave a brief review of the Conanicut Battery:

- The Jamestown Historical Society oversees and maintains the Battery with the assistance of the Parks and Recreation Department and the Department of Public Works
- In 2021 the JHS replaced all of the signage in the park through a grant sponsored by Senator Dawn Euer.
- An opening to a conduit that led to a WWII building at the water's edge was capped.
- The Jamestown Historical Society are great stewards for the Battery.

Parks and Recreation Director DeFalco gave a brief review of Conanicut Sailing Foundation

- CISF offered free sailing in 2021 on Wednesday evenings, approximately 125 people participated
- CISF started a pilot program of Hobie boat rentals out of Fort Getty
- Jamestown Adventure Camp, which runs over 8 weeks was attended by 486 campers, with almost 500 campers on a waiting list
- Leadership Program, for teens 13-16, which empowers students with skills that will enable them to make better decisions, had 12-15 participants
- O'Pen Skiff Camp offered the use of O'Pen skiffs which are small, unstable but fun boats, received positive feedback
- CISF offered Fall and Winter programming focusing on a nature based curriculum with over 100 participants

- C) Review, Discussion and/or Action and/or Vote: Request by resident to close a portion of Steamboat Street and create a dead-end.
- 1) Conservation Commission report
 - 2) Ken Schadegg, 96 Steamboat Street
 - a) Email correspondence from Mr. Schadegg
 - 3) David O'Neill, 186 Beach Avenue and Fred Uttley, 57 Spirketing Street
 - a) Letter from Mr. O'Neill and Mr. Uttley

A motion was made by Vice President Meager with second by Councilor R. White, recommending sending the request of closing a portion of Steamboat Street and creating a dead-end to the Traffic Committee. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; Councilor R. White, Aye

- D) Review, Discussion and/or take Action and/or Vote on Request by Tony and Joe Pinheiro for Sunset Oyster Farms to renew agreement to place floating upwellers at the Fort Getty Pier
- 1) Letter dated February 20, 2021 from Chief Mello, Executive Director, Jamestown Harbor Commission to Sunset Oyster Farms c/o Tony and Joe Pinheiro

A motion was made by Vice President Meagher with second by Councilor M. White to renew the agreement between the Town of Jamestown and Sunset Oyster Farms for the placement of floating upwellers at the Fort Getty Pier. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; Councilor R. White, Aye

- E) Review, Discussion, and or take Action and/or Vote: Award bid to Cyber Communications in the amount of \$95,374. Costs and contracts are from State of Rhode Island MPA. Phase 1 is for crucial components to keep the public safety communication systems operational. Project is being proposed to be funded by ARPA funds or as part of the Capital Program for FY23.
- 1) Memorandum from Chief Mello to Town Administrator Hainsworth regarding Radio Replacement Project

A motion was made by Councilor Brine with second by Vice President Meagher to award the bid to Cyber Communications in the amount of \$95,374.00 for the 1st phase of the replacement of the public safety communications system. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; Councilor R. White, Aye

- F) Review, Discussion and/or take Action and/or Vote on use of Jamestown EMS Building on Knowles Court at the request of Councilor M. White
- 1) Memorandum from Town Administrator to the Town Council regarding

- 11 Knowles Court, “Request of Tails to Teach”
- 2) Laura Carlson, Founding Director, Tails to Teach

Discussion ensued. No action was taken.

XI. ORDINANCES, APPOINTMENTS, VACANCIES AND EXPIRING TERMS

- A) Request to the Town Council for authorization to begin the appointment process for One (1) Board of Canvassers Member, for the One (1) Six-year term expiring March 2028, pursuant to RIGL § 17-8-1 and RIGL § 17-8-2; review discussion and/or potential action and/or vote
 - 1) Memorandum of request of Board of Canvassers Clerk Karen Montoya to contact the Jamestown Democratic Town Committee and the Jamestown Republican Town Committee to solicit a list of qualified individuals for Town Council consideration to fill the Board of Canvassers Full Member vacancy.
 - 2) RIGL § 17-8-1 and RIGL § 17-8-2

A motion was made by Vice President Meagher with second by Councilor Brine for the Board of Canvassers Clerk, Karen Montoya, to contact the Jamestown Democratic Town Committee and the Jamestown Republican Town Committee requesting a list of qualified individuals for Town Council’s consideration to fill the Board of Canvassers Full Member vacancy. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; Councilor R. White, Aye

- B) Board/Commission/Committee Term Expiration Report, Committee Volunteer Advertisement, Planning and Zoning Board Membership
 - 1) RIGL §45-22-3 and RIGL §45-24-56
 - 2) Planning Board and Zoning Board Compliance Term Schedule

Discussion ensued. No action was taken.

- C) Appointments, Vacancies and Expiring Terms; Review, Discussion, and/or Action and/or Vote:
 - 1) Jamestown Affordable Housing
 - a) Letter of resignation
 - i) Donna Andreozzi
 - 2) Jamestown Conservation Commission (Two vacancies with three-year term ending dates of December 31, 2024); duly advertised
 - a) Letter of interest for reappointment
 - i) Leo N. Orsi, Jr. **
 - b) Letter of interest for appointment
 - i) Robert S. Shein

A motion was made by Vice President Meagher with second by Councilor M. White to reappoint Leo N. Orsi, Jr. to the Conservation Commission for a (3) year term with an ending

date of December 31, 2024. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; Councilor R. White, Aye

- 3) Jamestown Fire Department Compensation Committee (One [1] Citizen-at-Large Representatives with an unexpired term ending date of May 31, 2022); duly advertised
 - a) No applicants
- 4) Jamestown Harbor Management Commission (Three vacancies with three-year term ending dates of December 31, 2024); duly advertised
 - a) Letters of interest for reappointment
 - i) Eric Lexow**

A motion was made by Councilor R. White with second by Vice President Meagher to reappoint Eric Lexow to the Jamestown Harbor Management Commission for a (3) year term with an ending date of December 31, 2024. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; Councilor R. White, Aye

- ii) Wayne Banks**

A motion was made by Vice President Meagher with second by Councilor R. White to reappoint Wayne Banks to the Jamestown Harbor Management Commission for a (3) year term with an ending date of December 31, 2024. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; Councilor R. White, Aye

- iii) Daniel Wurzbacher**

A motion was made by Vice President Meagher with second by Councilor Brine to reappoint Daniel Wurzbacher to the Jamestown Harbor Management Commission for a (3) year term with an ending date of December 31, 2024. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; Councilor R. White, Aye

- b) Letters of interest for appointment
 - i) Thomas Farrell**
 - ii) Paul D. Sprague**
 - iii) Stephen J. Corbett**
- 5) Jamestown Housing Authority – (Two vacancies with One five-year term ending December 31, 2026 [Full Member] and One unexpired five-year term ending date of December 31, 2023[Resident Commissioner]); duly advertised
 - a) Copy of email correspondence from Executive Director Sullivan in response to Town Administrator’s request for the Resident Commissioner nomination process
 - b) Letter of interest for reappointment (Full Member)
 - i) Valerie Molloy**

- c) Letter of interest for appointment
 - i) Susan Romano **
 - ii) Robert Plain **
 - iii) Robert S. Shein

A motion was made by Councilor R. White with second by Vice President Meagher to appoint Susan Q. Romano to the Jamestown Housing Authority for a (5) year term with an ending date of December 31, 2023. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; Councilor R. White, Aye

- d) Letter of interest for appointment (**Resident Commissioner**)
 - i) Doreen Dell self-nominated **
 - a. Endorsement from JHA Board Chair Molloy and Vice Chair Szepatowski
 - b. Endorsement from JoAnn Koehler
 - c. Endorsement from Diona McGrath
 - d. Endorsement from Joan Shaffer
 - ii) Bernie Courtney self-nominated

Discussion ensued. No action was taken.

- 6) Jamestown Philomenian Library Board of Trustees (One vacancy with a three-year term ending date of December 31, 2024); duly advertised
 - a) Letter of interest for appointment
 - i) Joseph Cannon **
 - ii) Mackenzie Richards**
 - iii) Marla Romash
 - iv) Kathleen McCoombs

A motion was made by Vice President Meagher with second by Councilor R. White to appoint Marla Romash to the Jamestown Library Board of Trustees for a (3) year term with an ending date of December 31, 2024. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; Councilor R. White, Aye

- b) Response to request for interview
 - i) Carol Welch
- 7) Jamestown Planning Commission (Three vacancies with a four-year term ending date of December 31, 2025); duly advertised
 - a) Letter of resignation
 - i) Michael Smith (Town Charter Rule 1002[3] term limit reached)

- b) Letter of interest for reappointment
 - i) Bernd E. Pfeiffer
 - ii) Michael Cochran
- c) Letter of interest for appointment
 - i) Diane Harrison
 - ii) Robert S. Shein

A motion was made by Vice President Meagher with second by Councilor M. White to complete interviews prior to making appointments. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; Councilor R. White, Aye

- 8) Jamestown Tree Warden, pursuant to RIGL§2-14-2: each city and town must appoint a licensed arborist to serve as a tree warden each year during their January Council meeting. Review, discussion, and/or potential action and/or vote:
 - a) Letter of interest for reappointment
 - i) Steve Saracino
 - b) Letter of recommendation
 - i) Jamestown Tree Protection and Presentation Commission member James Simmons

A motion was made by Councilor M. White with second by Vice President Meagher to reappoint Steve Saracino as the Jamestown Tree Warden. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; Councilor R. White, Aye

- 9) Jamestown Zoning Board of Review – Member (Two vacancies with a five-year term ending date of December 31, 2026; duly advertised)
 - a) Letter of interest for reappointment
 - i) Dean J. Wagner seeks reappointment as a full member**
 - ii) Terence Livingston seeks reappointment as a full member**
 - b) Letter of interest for appointment:
 - i) John Shekarchi seeks appointment as a full member**
 - ii) Richard Toselli seeks appointment as a full member**
 - iii) Robert S. Shein

A motion was made by Vice President Meagher with second by Councilor M. White to complete interviews prior to making appointments. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; Councilor R. White, Aye

****previously interviewed**

A motion was made by Councilor Brine with second by Councilor M. White to approve the Consent Agenda. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; Councilor R. White, Aye

IX. CONSENT AGENDA

An item on the Consent Agenda need not be removed for simple clarification or correction of typographical errors. Approval of the Consent Agenda shall be equivalent to approval of each item as if it had been acted upon separately for review, discussion and/or potential action and/or vote. A Consent Agenda item or items may be removed by the Town Council for review, discussion and/or potential action and or vote.

- A) Adoption of Town Council Minutes
 - 1) December 20, 2021(Special Meeting)
 - 2) December 20, 2021(Regular Meeting)
 - 3) January 10, 2022 (Special Meeting)

- B) Minutes of Boards/Commissions/Committees
 - 1) Jamestown Conservation Commission, November 9, 2021

- C) Abutter Notifications: Notice is hereby given that the Jamestown Zoning Board of Review will hold a Public Hearing on January 25, 2022 at the Jamestown Town Hall, 93 Narragansett Avenue, Jamestown, RI at 7:00 p.m. upon the following:

Application of JB ON THE WATER, LLC with regard to property located at 150 Conanicus Avenue, and is further identified as Tax Assessor’s Plat 8, Lot 258 for a Variance from Article 3, Section 82-301 entitled “District Development Regulations”, Section 82-302 entitled “District Dimensional Regulations”, Table 3-2 for the Village Special Development District Zones R-8, R-20, CL and CD authorized by this Ordinance, Article 11 entitled Jamestown Village Development District, Section 82-1107, a Special Use Permit from Article 7, NONCONFORMING USES, Section 82-704. - ALTERATION OF A NONCONFORMING USE, and Article 6, Section 82-601 entitled “ Special Use Permits Authorized by this Ordinance” and Section 82-605 entitled “Variances Authorized by this Ordinance” to add a handicap access ramp and outdoor deck with awning to the existing restaurant space. Pursuant to Article 3, Table 3-1 a Restaurant serving alcoholic beverages is not permitted. Pursuant to Article 3, Table 3-2 a front setback of 30’ is required. Pursuant to Article 11, Section 82-1107, the building placement must be reviewed by the Planning Commission. Pursuant to Article 7, Section 82-704, a Special Use Permit is required to alter a nonconforming use.

Said property is located in an R-20 zone and contains 49,504 square feet.

- D) Tax Assessor’s Abatements and Addenda of Taxes

MOTOR VEHICLE ABATEMENTS TO 2021 TAX ROLL		
01-0005-22	SOLDIER & SAILOR EXEMPTION	\$36.22
01-0005-22M	SOLDIER & SAILOR EXEMPTION	\$44.92
REAL ESTATE ABATEMENT TO 2021 TAX ROLL		

02-0778-90	TOWN COUNCIL AGREEMENT	\$1371.00
ADDENDA TO 2021 TAX ROLL		
03-1112-00	PRO-RATION C/O 9/28/2021	\$298.49
19-0640-00	PRO-RATION C/O 12/15/2021	\$180.17
19-1450-48	PRO-RATION C/O 12/23/2021	\$122.78
03-1255-10	PRO-RATION C/O 05/19/2021	\$1004.89
TOTAL MOTOR AND REAL ESTATE ABATEMENTS TO 2021 TAX ROLL		\$1452.14
TOTAL ADDENDA TO 2021 TAX ROLL		\$1606.33
GRAND TOTAL		\$154.19

X. COMMUNICATIONS, PETITIONS, AND PROCLAMATIONS AND RESOLUTIONS FROM OTHER RHODE ISLAND CITIES AND TOWNS

The Council may acknowledge any of the listed Communications and Proclamations and Resolutions. Should any member wish to have a conversation on any of the matters, the item will be placed on a future agenda for review, discussion and/or potential action and/or vote.

A) Communications Received:

- 1) Copy of Letter to Town Council President Beye
From: Stephen Murphy
Dated: December 27, 2021
Re: Second Request to refund late fee

This will be put on the February 7, 2022 Agenda

- 2) Open Forum Request to be placed on future agenda
From: Laura Carlson
Dated: December 20, 2021
Re: Rescue Barn Proposal
- 3) Copy of Email to: Town Clerk Roberta Fagan
From: Wendy Shapiro
Dated: December 19, 2021
Re: Request to reinstate an Animal Control Officer
- 4) Copy of Email to: Town Clerk Roberta Fagan
From: Wendy Shapiro
Dated: December 21, 2021
Re: Addendum to Request to reinstate an Animal Control Officer
- 5) Copy of Email to: Town Clerk Roberta Fagan
From: Wendy Shapiro
Dated: December 22, 2021
Re: Condos Green Lane

- 6) Copy of Email to: Town Council
From: Alma Davenport
Dated: December 26, 2021
Re: Zoning variances for the Narragansett/Green Lane Condominiums
- 7) Copy of Email to: Town Clerk's Assistant Denise Gamon
From: Carol Welch
Dated: December 23, 2021
Re: Unavailable to serve or interview for Boards/Commissions
- 8) Copy of Email to Town Administrator Jamie Hainsworth
From: Frank Meyer
Dated: January 8, 2022
Re: New sledding run in Jamestown/Newport Street abandoned
- 9) Copy of Certified Mail to: Town Council President Beye
From: Revolution Wind
Dated: December 23, 2021
Invitation to Consult on Avoidance, Minimization and Mitigation Measures for the Proposed Revolution Wind Project
- 10) Letter to the Discover Newport Board of Directors with a copy of the Comprehensive Annual Financial Report for Newport and Bristol County Convention and Visitors' Bureau and Subsidiary (the Bureau) for the year ended June 30, 2021

XI. AGENDA ITEMS FOR THE NEXT MEETING AND FUTURE MEETINGS

- A) Request to approve moving the Town Council Meeting scheduled for Tuesday, February 22, 2022 at 6:30 p.m. to Wednesday, February 23, 2022 at 6:30 p.m.

A motion was made by Councilor M. White with second by Vice President Meagher to approve the Town Council meeting scheduled for Tuesday, February 22, 2023 to Wednesday, February 23, 2022 at 6:30 p.m. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; Councilor R. White, Aye

- B) Interviews scheduled of applicants for the committee vacancies on **February 7, 2022** as follows:

TIME	NAME	COMMITTEE
6:00	Robert S. Shein	Conservation Commission, Housing Authority, Planning Commission and Zoning Board of Review

XII. ADJOURNMENT

A motion was made by Councilor Brine with second by Vice President Meagher to adjourn at 8:53 p.m. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; Councilor R. White, Aye

Attest:

Denise Gamon, Town Clerk's Assistant

**TOWN COUNCIL
SPECIAL MEETING MINUTES
January 31, 2022
6:30 P.M.**

The Jamestown Town Council Special Meeting was held on January 31, 2021. This meeting was held pursuant to Executive Order No. 22-01 executed by Governor Daniel J. McKee on January 6, 2022, this meeting will be teleconferenced via Zoom. The access code to participate by phone was 1- 646 558 8656 or 1- 312 626 6799, meeting id: 830 0995 6586. To participate via computer or mobile app: meeting id:

<https://us06web.zoom.us/j/83009956586?pwd=rvnryu5qym9sdjdcmtkzlxuytzut09>

I. ROLL CALL

Town Council Members present were as follows: President Nancy A. Beye, Mary Meagher, Michael G. White, Erik Brian and Randy White.

Also in attendance: Town Administrator Jamie Hainsworth, Director of Finance Christina Collins, Public Works Director Michael Gray, Police Chief Edward Mello, Fire Chief Jim Bryer, and Town Clerk Roberta Fagan

II. CALL TO ORDER

Council President Beye called the Special Meeting Budget Session of the Jamestown Town Council to order at 6:31 p.m. held via Zoom.

III. TOWN COUNCIL BUDGET WORK SESSION:

- A) Town Council Budget Work Session for use of American Rescue Plan Funds; review and discussion
 - 1) Presentation of proposed projects: Water mainline replacement Narragansett Avenue, Replacement of Public Safety Communications System and Replacement of Emergency Rescue Vehicle

Town Administrator Hainsworth gave a brief overview of the intention of the workshop and recommended projects utilizing ARPA funds granted to Jamestown.

Finance Director Collins gave a PowerPoint presentation which included Town of Jamestown ARPA funding allocation, period of performance, recommended best practices, and the Administration's prioritized projects:

Narragansett Ave. between Southwest Ave. and West Ferry
Approximately 100 years old 6" cast iron watermain, services more than 100 residential properties, Melrose and Lawn Ave. School and Pemberton Housing. This segment is on the TIP program for 2023. Estimated Cost ~ \$1,250,000

Radio Replacement Project

Replacement of 2008 dispatch radio system which serves, Police, Fire, EMS and EMA. System experiencing failures which can cause complete loss of radio service. Estimated Cost ~ \$180,000

New Ambulance

To replace 18-year-old vehicle, which services all residents. Estimated Cost ~ \$300,000

Director of Public Works Michael Gray reviewed the proposed Waterline Improvement Project Narragansett Avenue and North Road.

Police Chief Edward Mello gave a brief overview of the proposed Radio Replacement project

Fire Chief Jim Bryer reviewed and gave an overview of intended use of funds to replace the 2003 Rescue 1 and recommended reserving existing and future appropriations for a new ladder truck.

Discussion ensued. Mary Lou Sanborn requested statistics on the number of times the ladder truck was in use in the past year. Chief Bryer explained that in addition to fires the ladder truck houses the technical rescue equipment needed for rescue missions at the State and Town parks.

IV. OPEN FORUM- To participate you will press *9 to raise your hand.

The meeting moderator will coordinate your participation.

Comments are not limited to items on this agenda. However, items not on this agenda will only be heard and not acted upon by the Town Council. Note: Section 42-46-6 of the Open Meetings Act, and Department of the Attorney General Advisory Opinions relevant to this item on any public body meeting agenda specifically prohibits the Town Council from discussing, considering or acting on any topic, statement or question presented. The Town Council may, if warranted, refer such matters to an appropriate committee, to another body or official, or post the matter for consideration at a properly-noticed, future meeting.

- A) Scheduled request to address- none
- B) Non-scheduled request to address.

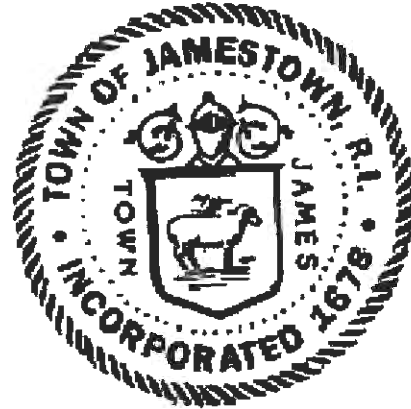
James McPherson, Newport Mental Health, addressed the Town Council. Newport Mental Health serviced 41 Jamestown residents last fiscal year. Newport Mental Health would like to work with the Town of Jamestown on potential pairing of Federal grant funds and ARPA funds. Vice President Meagher thanked Mr. McPherson and suggested contacting Town Administrator Hainsworth and Finance Director Collins. Finance Director Collins further explained the Town of Jamestown does contribute to various civic organizations on an annual basis, determined during the budget process.

The Town Council agreed to continue the proposed use of ARPA funding and vote to the February 7, 2022 scheduled Town Council meeting.

V. ADJOURNMENT

A motion was made by Councilor M. White with second by Councilor Brine to adjourn at 7:12 p.m. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor M. White, Aye; Councilor Brine, Aye; and Councilor R. White, Aye.

American Rescue Plan Act (ARPA)



Jamestown Town Council Workshop

January 31, 2022



Town of Jamestown Funding Allocation

- Non-Entitlement Unit (NEU) Allocation
 - \$575,467.70 (over 2 years)
- County Allocation
 - \$1,067,922.03
- Total Allocation
 - \$1,643,389.73



Period of Performance

- Begins March 3, 2021
- Obligated by Dec. 31, 2024
- Spent by Dec. 31, 2026



Recommended Best Practices

- Provide transparency and accountability
- Provide avenues for public participation
- Adopt metrics
- Directly link proposed spending with program goals and objectives
- Monitor implementation
- Communicate with stakeholders about project goals and progress



Administration's Prioritized Projects

Narragansett Ave. between Southwest Ave. and West Ferry

Approximately 100 years old 6" cast iron watermain, services more than 100 residential properties, Melrose and Lawn Ave. School and Pemberton Housing. This segment is on the TIP program for 2023.
Estimated Cost ~ \$1,250,000

Radio Replacement Project

Replacement of 2008 dispatch radio system which serves, Police, Fire, EMS and EMA. System experiencing failures which can cause complete loss of radio service. Estimated Cost ~ \$180,000

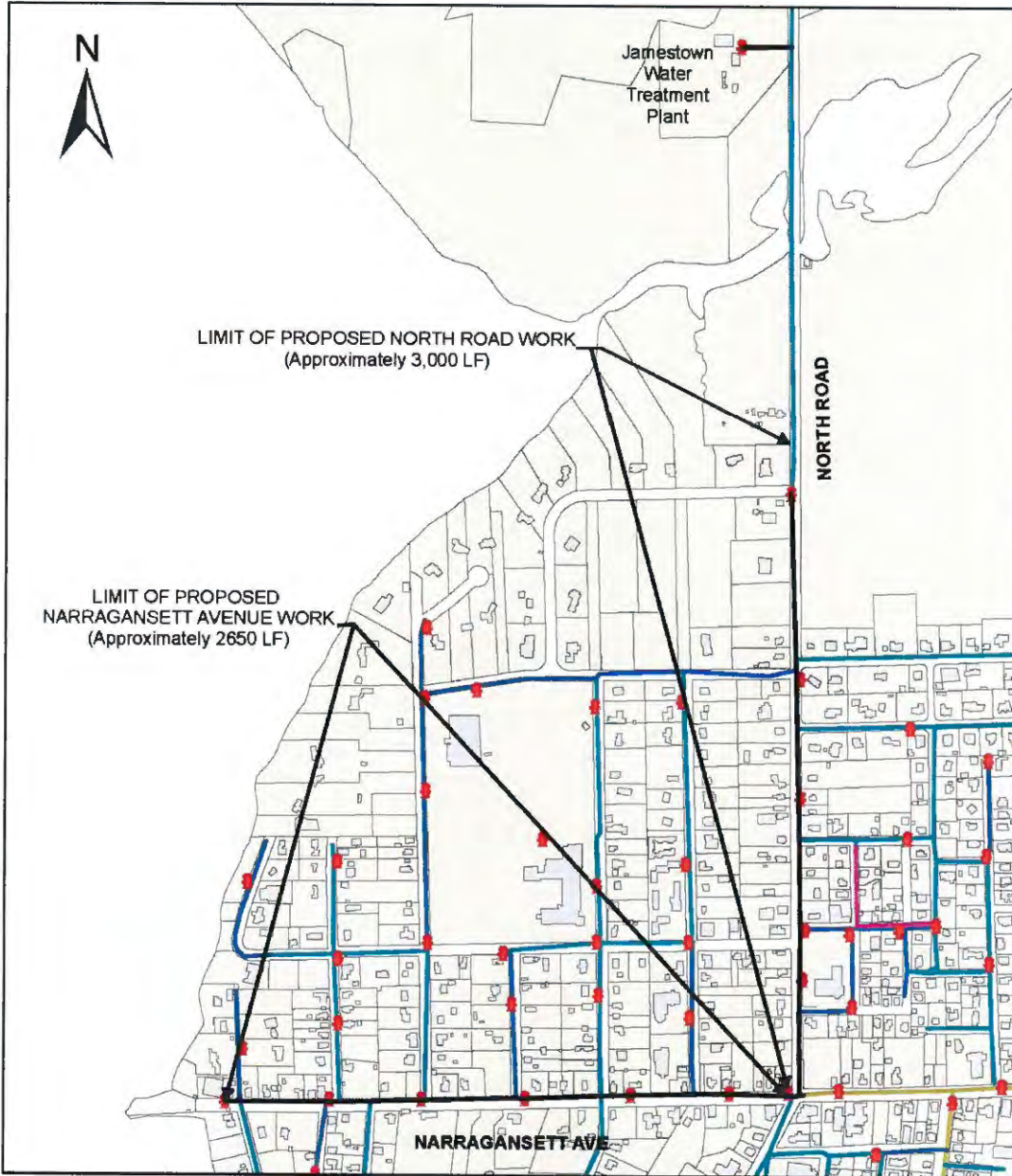
New Ambulance

To replace 18 year old vehicle, which services all residents.
Estimated Cost ~ \$300,000



Proposed Water Line Improvement Project Narragansett Avenue & North Road

- Project has been in the long range capital plan and needs to be replaced.
- Completed before the RIDOT reconstruction of Narragansett Avenue listed on the Transportation Improvement Plan for 2023.
- Replace segment of 6” cast iron water main in Narragansett Avenue between Southwest Avenue and West Ferry.
- Watermain is approximately 100 years old.
- Will improve water quality, improve fire flow and will replace lead services to homes.



TOWN OF JAMESTOWN RHODE ISLAND
PROPOSED WATER LINE IMPROVEMENT PROJECT
NARRAGANSETT AVENUE (SOUTHWEST AVENUE TO WESTERN TERMINUS) AND
NORTH ROAD (NARRAGANSETT AVENUE TO 200' NORTH OF WESTWIND DRIVE)

DECEMBER 2021

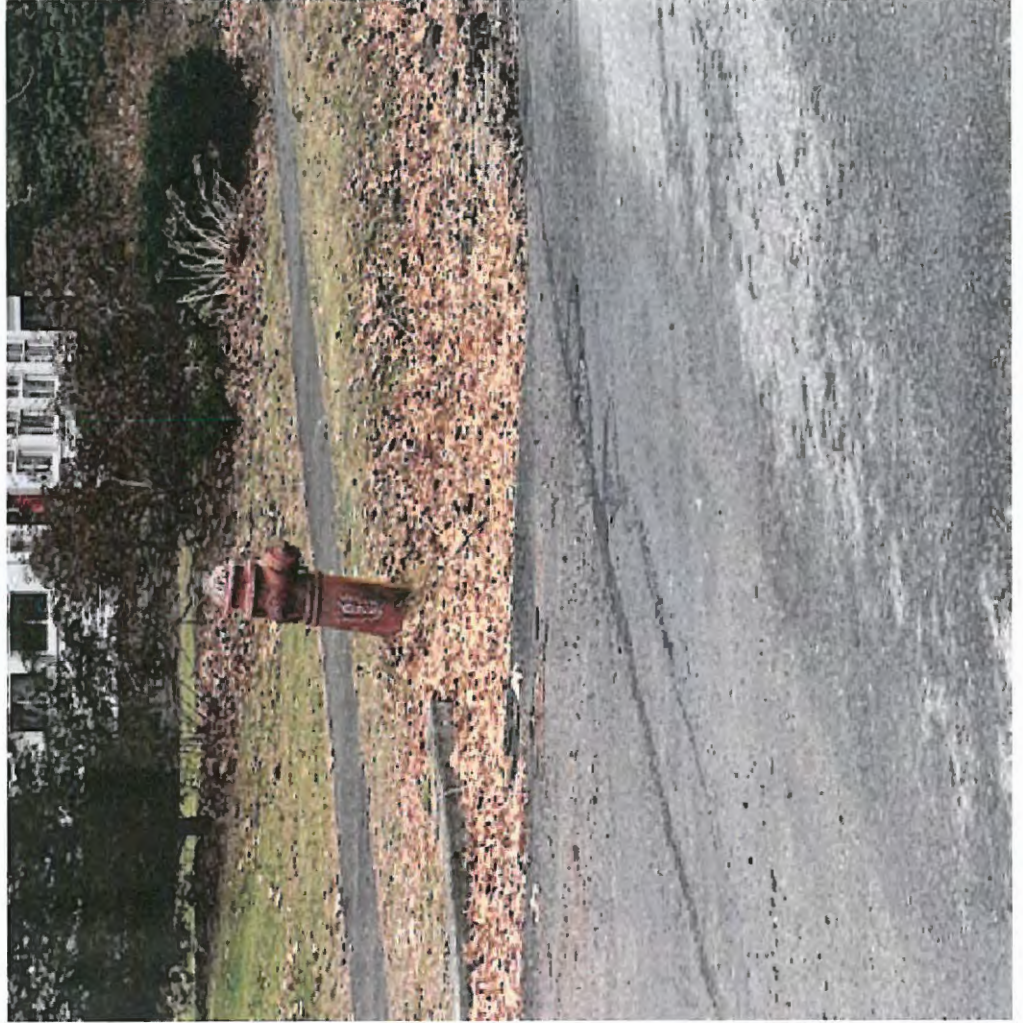
Narragansett Ave. going west
toward Dutch Harbor



Intersection of
Southwest/Narragansett/North Rd.



Fire Hydrant approximately 100 yrs. old



North Road going toward the Great Creek





Proposed Radio Replacement Project

- Main communication system for Police, Fire, EMS, EMA and allows for direct communication with school officials during an emergency.
- Allows for interoperable communications with all police and fire agencies throughout the State.
- Current radio system experiencing repeated failures.
- Current system was purchased and installed in 2008. It is a Motorola product and comprises of multiple computer servers, radio consoles, power supplies and antennas.
- Motorola has indicated that the product has reached end of life and will no longer supply parts or services.

Current Centralized Dispatch - 2008



Proposed Centralized Dispatch Communication Center



Example of Antenna Mount



New Rescue Vehicle

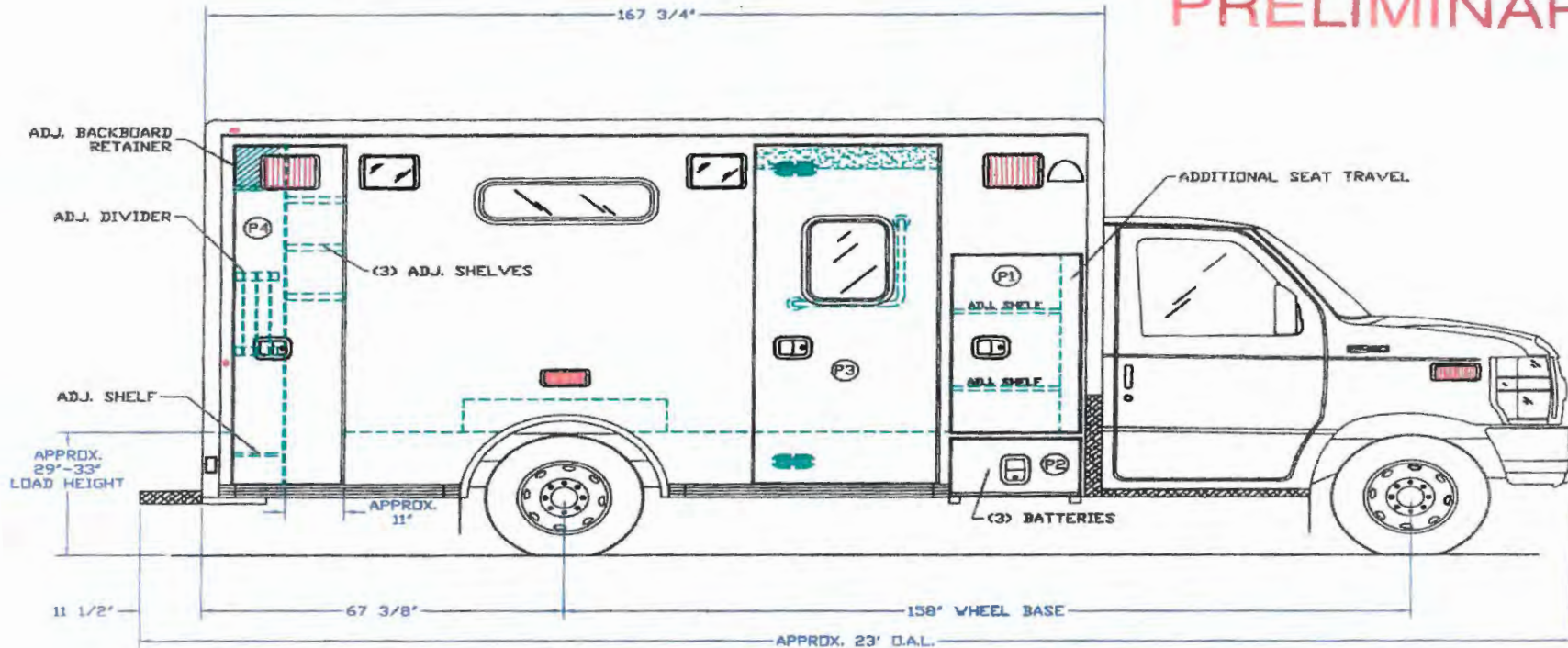
- Rescue 1 is 18 years old. Vehicle is reaching it's useful life.
- Currently \$150,000 in reserve and the JFD is requesting an additional \$150,000 in the upcoming budget.
- JFD has recommended that the Rescue vehicle be purchased with American Rescue Plan funds and keep the existing and future appropriations for a new ladder truck.
- Current Ladder truck has between 5 -8 yrs of serviceable (NFPA approved) life.
- Ladder truck approximate cost based on current market.
 - New - \$1,000,000 - \$1,500,000
 - Used - \$800,000 - \$1,000,000
- JFD has been advised by truck manufacturers that an increase of 10% - 20% per year is highly likely

2003 RESCUE 1



Proposed Rendering of New Rescue Curb Side View

PRELIMINARY



CURB SIDE

COMP.	INTERIOR HEIGHT	PASS-THRU HEIGHT	INTERIOR WIDTH	PASS-THRU WIDTHS	DEPTH	DESCRIPTION	DRAWING NO: JAME-SDE
P1	42"	41"	22"	19 1/2"	26"	IS/OS STORAGE	DRAWN BY: J.P.
P2	12 5/8"	11 5/8"	24"	22 1/2"	20 3/4"	BATTERY TRAY	DATE: 5/28/21
P3	72 1/4"	79 1/2"	34 1/2"	30"	15 3/4"	SIDE ENTRY DOOR	SCALE: 1"=32"
P4	80 1/2"	79 1/2"	20 1/2"	* 17"	20 7/8"	BB/STAIR CHAIR STORAGE	REVISION(S):

NOTE: DOOR HELD OPEN AT 130° TO ACCOMMODATE PASS-THRU

FOR DRAWING APPROVAL
APPROVED BY: _____
TITLE: _____
DATE: _____

**167" TYPE III SUPERLINER, 72" HEADROOM
FOR JAMESTOWN FIRE DEPT. - JAMESTOWN, RI**



LIFE LINE
EMERGENCY VEHICLES
1 Life Line Dr. P.O. Box 299
Sumner, IA 50674 Sumner, IA 50674

DIMENSIONS SHOWN ARE APPROXIMATE AND MAY CHANGE DURING THE CONSTRUCTION PROCESS. PRINTS ARE FOR GRAPHICAL REPRESENTATION ONLY AND NOT FOR DESIGN PURPOSES.

Tolerances
Ang. Tol. ±4°
Lin. Tol. ±1/16"

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JAMESTOWN ZONING BOARD OF REVIEW

Minutes of the December 14, 2021 Meeting

A regular meeting of the Jamestown Zoning Board of review was held at Jamestown Town Hall. The Chairman called the meeting to order at 7:00 p.m. The clerk called the roll and noted the following members present:

Richard Boren, Chair
Dean Wagner, Vice-chair
Terence Livingston, Member
James King, Member
Jane Bentley, Member
Judith Bell, 1st Alternate
John Shekarchi, 2nd Alternate
Alex Finkelman, 3rd Alternate

Also present: William L. Moore, Zoning Officer
Wyatt Brochu, Counsel
Brenda Hanna, Stenographer
Pat Westall, Zoning Clerk

MINUTES

Minutes of November 23, 2021

A motion was made by Jane Bentley and seconded by Dean Wagner to accept the minutes of the November 23, 2021 meeting as presented.

The motion carried by a vote of 5 -0.

Richard Boren, Dean Wagner, Terence Livingston, James King and Jane Bentley voted in favor of the motion.

Judith Bell, John Shekarchi and Alex Finkleman were not seated.

CORRESPONDENCE

An e-mail dated Dec. 13, 2021 from William Burgin, AIA representing Dumplings Land requesting to continue the application to the January meeting.

Dumpling Land

A motion was made by Dean Wagner and seconded by Terence Livingston to continue the application of Dumplings Land to the January 25, 2022 meeting.

The motion carried by a vote of 5 -0.

Richard Boren, Dean Wagner, Terence Livingston, James King and Jane Bentley voted in favor of the motion.

Judith Bell, John Shekarchi and Alex Finkleman were not seated.

NEW BUSINESS

We Dig Invest.

After testimony was heard:

A motion was made by Richard Boren and seconded by Terence Livingston to continue the application of We Dig to the Feb. 22, 2022 meeting. This will allow time for additional witnesses and experts.

The motion carried by a vote of 4 - 1.

Richard Boren, Dean Wagner, Terence Livingston, and James King voted in favor of the motion.

Jane Bentley voted against the motion.

Judith Bell, John Shekarchi and Alex Finkleman were not seated.

Moorehead

A motion was made by Terence Livingston and seconded by James King to grant the request of John Moorehead & Jennifer Ayvasian-Moorehead, whose property is located at 48 Columbia Ave., and further identified as Assessor's Plat 9, Lot 100 for a variance from Article 3, Section 82-302, Table 3-2 (District Dimensional Regulation), and Article 6, Section 82-600, 605 & 606, considerations of the Zoning Board, Variance Authorized, conditions of granting, to construct a garage attached to the

house 2.8 feet from the side lot line instead of the required 7 feet.

This Board has determined that this application does satisfy the requirements of ARTICLE 6, SECTION 600, SECTION 606, and SECTION 607, PARAGRAPH 2.

This Variance is granted with the following condition:

This project must be constructed in strict accordance with the site and building plans duly approved by this Board.

This motion is based on the following findings of fact:

1. Said property is located in a R8 zone and contains 6985 sq. ft.
2. 3 neighbors are in favor of the application.
3. The garage is a 2- car garage 2.8 feet from the lot line where 7" is required.
4. There were no objections to the application.

The motion carried by a vote of 5 -0.

Richard Boren, Dean Wagner, Terence Livingston, James King and Jane Bentley voted in favor of the motion.

Judith Bell, John Shekarchi and Alex Finkleman were not seated.

ADJOURNMENT

A motion was made and seconded to adjourn at 9:50 p.m.
The motion carried unanimously.

TOWN OF JAMESTOWN as an abutter.

Town property: Plat 8, Lot 338

ZONING BOARD OF REVIEW MEETING
Jamestown Town Hall
Rosamond A. Tefft Council Chambers
93 Narragansett Avenue
Tuesday, February 22, 2022
7:00 PM

ANTICIPATED REMOTE MEETING: It is anticipated that this meeting will be conducted remotely in Zoom webinar format pursuant to executive Order No. 22-01 executed by Gov. Daniel J. McKee on January 6, 2022. This remote meeting will only occur if Gov. McKee further extends the executive order.

POTENTIAL FOR IN-PERSON MEETING: If executive order No. 22-01 is not extended, and if no other legal authorization occurs prior to the meeting date, the Zoning Board will conduct an in-person meeting.

The public is invited to observe and participate in the deliberations of this meeting, in person @ Town Hall. (Mask Required)

Please contact Bill Moore (401-423-9803) or Pat Westall (401-423-7221) for updated information as to meeting format and location.

REMOTE MEETING ACCESS:

The public is invited to observe and participate in the deliberations of this meeting by accessing the meeting link set forth herein. For those without access to video observation platforms, you may also call in to listen and participate in the deliberations of this meeting by using the call-in phone number provided herein. To participate during Public Hearing or Public Input you will press *9 to raise your hand.

JOIN VIA PHONE: 1(646) - 558- 8656 or 1(301) -715- 8592
WHEN PROMPTED, ENTER MEETING ID: 84507544872
PRESS # AGAIN TO JOIN THE MEETING

JOIN VIA COMPUTER OR MOBILE APP: MEETING ID:
<https://us02web.zoom.us/j/84507544872>

THIS MEETING WILL BE LIVE STREAMED: To view this meeting with no interaction:

<http://158.123.195.41/OTRMedia/Town2020/Others2020/StreamPrimJtown.html>

Application of Ronald A. Sr. et Andrea M. Wassel, Trustees, whose property is located at 16

Emerson Rd., and further identified as Assessor's Plat 8, Lot 208 for a variance from Article 3, Section 82-302, Table 3-2, R20 Zoning District Regulations and Art. 6, Sec. 82-600, 605, 606 & 607 to rebuild in same existing footprint and to raise the height of the detached garage by 55 inches where the garage is located 3 ft. (10 ft. required) from the side property and 3 ft. (10 ft. required) from the rear property. Said property is located in a R20 zone and contains 21,454 sq. ft.

BY ORDER OF THE ZONING BOARD OF REVIEW
RICHARD BOREN, CHAIRMAN
WILLIAM MOORE, ZONING OFFICER

PLEASE NOTE: All Correspondence you wish the Board to consider on any of the above matters must be received by the Zoning Office no later than Feb. 10, 2022. Email to pwestall@jamestownri.net or via drop box located on the West Street side entrance of Town Hall, or by regular mail 93 Narragansett Avenue, Jamestown, RI 02835.



**Town of Jamestown
Tax Assessor**

**93 Narragansett Avenue
Jamestown, RI 02835**

**Phone: 401-423-9802
Email: cbrochu@jamestownri.net**

To: COUNCIL PRESIDENT BEYE, JAMESTOWN TOWN COUNCIL

From: CHRISTINE BROCHU, JAMESTOWN TAX ASSESSOR

Subject: ABATEMENT & ADDENDA OF TAXES FOR THE **FEBRUARY 7, 2022** MEETING

Please see the attached.

RESPECTFULLY SUBMITTED,

Christine Brochu

CHRISTINE BROCHU
TAX ASSESSOR

Conditions:

District:

Reported Type: All

DATE: 1/18/2022

YEAR	NAME/ADDRESS	COC INFO	ACCOUNT #	GROSS OLD	EXEMPT OLD	NET OLD	TAX OLD	SEWER OLD
			UNIQUE ID	GROSS CHANGE	EXEMPT CHANGE	NET CHANGE	TAX CHANGE	SEWER CHANGE
			LIST NUMBER	GROSS NEW	EXEMPT NEW	NET NEW	TAX NEW	SEWER NEW
2021	[REDACTED]	18638R	12-0405-00	1,018,200	0	1,018,200	8,430.70	0.00
	[REDACTED]	01/13/2022	8/385	-50,603	0	-50,603	-419.00	0.00
Accept	JAMESTOWN, RI 02882	TOWN COUNCIL AGREEMENT 12/20/	1782	967,597	0	967,597	8,011.70	0.00
2021	[REDACTED]	18639R	13-0839-20	0	0	0	0.00	0.00
	[REDACTED]	01/14/2022	12/218	466,959	0	466,959	3,866.42	0.00
Accept	[REDACTED]	PRO-RATION-C/O DATE 3/24/21	3755	466,959	0	466,959	3,866.42	0.00
Totals For -2021 R						416,356	3,447.42	
						Total Inc's:	3,866.42	
						Total Dec's:	-419.00	
TOTAL	# Of Accts 2					416,356	3,447.42	
						Grand Total Inc's:	3,866.42	
						Grand Total Dec's:	-419.00	

SETTLEMENT AGREEMENT

This Settlement Agreement regarding a tax assessment for certain property identified, subsequently, herein, (the "Agreement"), is made this ___ day of January 2022, by and between the TOWN OF JAMESTOWN, RHODE ISLAND (the "Town") and THOMAS G. FARRELL and LISA W. BARSUMIAN ("Owners").

WHEREAS Owners own that certain parcel of real estate located at 41 Walcott Avenue in Jamestown, Rhode Island which is designated as Assessor's Plat 9, Lot 297, and THOMAS G. FARRELL, individually, is the owner of a vacant parcel of land adjoining the 41 Walcott Avenue property, which is designated as Assessor's Plat 9, Lot 733 (the "Properties"); and

WHEREAS Owners filed a civil action in the Superior Court for Newport County, Rhode Island alleging an over-assessment of the Property, which action is designated as C.A. No. NC-2020-0115 (the "Complaint"); and

WHEREAS the Town has denied all the material allegations in the Complaint; and

WHEREAS the parties wish to resolve the Complaint without the cost and burdens associated with further litigation.

NOW, THEREFORE, for valuable consideration, the receipt and sufficiency of which each party acknowledges, the parties hereby agree and promise as follows:

1. Credit Provided By Town. The Town shall recognize and apply a credit (the "Credit") in the amount of Two Thousand Twenty-four and 78/100 Dollars (\$2,024.78) against the 2019, 2020 and 2021 property taxes due and owing on the Properties. The Town shall apply the Credit to all tax liability for tax year 2021 as on off-set. Owners shall owe the balance of the 2021 real property taxes, less the credit off-set.

2. Assessed Value Of Property. The Town shall set the assessed value of the 41 Walcott Avenue property at \$3,255,500 for tax years 2019, 2020 and 2021. The Town shall maintain this assessment until tax year 2021. The vacant lot owned individually by Thomas G. Farrell shall have no tax assessment reduction for tax years 2019, 2020 and 2021. Thereafter the Town shall set the assessment of the Property in accordance with its normal tax assessment procedures.

3. Dismissal Of Actions. Within ten business days after the Jamestown Town Council has approved this settlement, Owners shall cause the Complaint to be dismissed with prejudice. In addition, execution of this Settlement Agreement by the Owners constitutes a complete and full settlement and satisfaction of any and all claims regarding the tax assessment and/or property taxes regarding the Property.

4. Costs And Fees. Owners and the Town shall each bear their own costs and attorney fees with respect to the Complaint.

5. Representations And Warranties. Owners and the Town represent and warrant that they have the authority to enter into this Agreement, that they have received independent legal advice of

their choosing with respect to the advisability of entering into this Agreement and execute this Agreement freely and without reservation.

6. Governing Law. This Agreement is to be governed and interpreted in accordance with the laws of the State of Rhode Island.

7. Drafting Parties. Each party and its counsel have reviewed and revised this Agreement. The rule of construction to the effect that any ambiguities are to be resolved against the drafting party shall not be employed in the interpretation hereof. This Agreement shall be deemed to have been drafted by each party hereto.

8. Enforcement. The parties hereto may take any action in law or in equity required to enforce their rights under this Agreement. The prevailing party in such action shall be entitled to recover from the non-prevailing party its reasonable attorney fees, costs and expenses incurred in prosecuting such action.

IN WITNESS WHEREOF, the parties have executed this Settlement Agreement as of the date first written above.

TOWN OF JAMESTOWN

THOMAS G. FARRELL

By: Jamie Hainsworth, Town Administrator
(Duly Authorized by Town Council)

By:

Date: _____

Date: _____

LISA W. BARSUMIAN

By:

Date: _____

SETTLEMENT AGREEMENT

This Settlement Agreement regarding a tax assessment for certain property identified, subsequently, herein, (the "Agreement"), is made this 31 day of January 2022, by and between the TOWN OF JAMESTOWN, RHODE ISLAND (the "Town") and MARK C. SERTL and CORNELIA F. SERTL ("Owners").

WHEREAS Owners own that certain parcel of real estate located at 34 Dumpling Drive in Jamestown, Rhode Island which is designated as Assessor's Plat 10, Lot 115 (the "Property"); and

WHEREAS Owners filed a civil action in the Superior Court for Newport County, Rhode Island alleging an over-assessment of the Property, which action is designated as C.A. No. NC-2020-0109 (the "Complaint"); and

WHEREAS the Town has denied all the material allegations in the Complaint; and

WHEREAS the parties wish to resolve the Complaint without the cost and burdens associated with further litigation.

NOW, THEREFORE, for valuable consideration, the receipt and sufficiency of which each party acknowledges, the parties hereby agree and promise as follows:

1. **Credit Provided By Town.** The Town shall recognize and apply a credit (the "Credit") in the amount of Two Thousand One Hundred Sixty-one and 84/100 Dollars (\$2,161.84) against the 2019, 2020 and 2021 property taxes due and owing on the Property. The Town shall apply the Credit to all tax liability for tax year 2021 as on off-set. Owners shall owe the balance of the 2021 real property taxes, less the credit off-set.
2. **Assessed Value Of Property.** The Town shall set the assessed value of the Property at \$1,011,000 for tax years 2019, 2020 and 2021. The Town shall maintain this assessment until tax year 2021. Thereafter the Town shall set the assessment of the Property in accordance with its normal tax assessment procedures.
3. **Dismissal Of Actions.** Within ten business days after the Jamestown Town Council has approved this settlement, Owners shall cause the Complaint to be dismissed with prejudice. In addition, execution of this Settlement Agreement by the Owners constitutes a complete and full settlement and satisfaction of any and all claims regarding the tax assessment and/or property taxes regarding the Property.
4. **Costs And Fees.** Owners and the Town shall each bear their own costs and attorney fees with respect to the Complaint.
5. **Representations And Warranties.** Owners and the Town represent and warrant that they have the authority to enter into this Agreement, that they have received independent legal advice of their choosing with respect to the advisability of entering into this Agreement and execute this Agreement freely and without reservation.

6. **Governing Law.** This Agreement is to be governed and interpreted in accordance with the laws of the State of Rhode Island.

7. **Drafting Parties.** Each party and its counsel have reviewed and revised this Agreement. The rule of construction to the effect that any ambiguities are to be resolved against the drafting party shall not be employed in the interpretation hereof. This Agreement shall be deemed to have been drafted by each party hereto.

8. **Enforcement.** The parties hereto may take any action in law or in equity required to enforce their rights under this Agreement. The prevailing party in such action shall be entitled to recover from the non-prevailing party its reasonable attorney fees, costs and expenses incurred in prosecuting such action.

IN WITNESS WHEREOF, the parties have executed this Settlement Agreement as of the date first written above.

TOWN OF JAMESTOWN

MARK C. SERTL

By: Jamie Hainsworth, Town Administrator
(Duly Authorized by Town Council)

By: _____

Date: _____

Date: 1/31/22

CORNELIA F. SERTL

By: _____

Date: 1/31/22

SETTLEMENT AGREEMENT

This Settlement Agreement regarding a tax assessment for certain property identified, subsequently, herein, (the "Agreement"), is made this ___ day of January 2022, by and between the Town of Jamestown, Rhode Island (the "Town") and Hugh Balloch and Josephine Ahrens ("Owners").

WHEREAS Owners own that certain parcel of real estate located at 210 Racquet Road in Jamestown, Rhode Island which is designated as Assessor's Plat 9, Lot 377 (the "Property"); and

WHEREAS Owners filed a civil action in the Superior Court for Newport County, Rhode Island alleging an over-assessment of the Property, which action is designated as C.A. No. NC-2020-0117 (the "Complaint"); and

WHEREAS the Town has denied all the material allegations in the Complaint; and

WHEREAS the parties wish to resolve the Complaint without the cost and burdens associated with further litigation.

NOW, THEREFORE, for valuable consideration, the receipt and sufficiency of which each party acknowledges, the parties hereby agree and promise as follows:

1. **Credit Provided By Town.** The Town shall recognize and apply a credit (the "Credit") in the amount of One Thousand Six Hundred Thirty-seven and 25/100 Dollars (\$1,637.25) against the 2019, 2020 and 2021 property taxes due and owing on the Property. The Town shall apply the Credit to all tax liability for tax year 2021 as an off-set. Owners shall owe the balance of the 2021 real property taxes, less the credit off-set.
2. **Assessed Value Of Property.** The Town shall set the assessed value of the Property at \$993,200 for tax years 2019, 2020 and 2021. The Town shall maintain this assessment until tax year 2021. At that time the Town shall set the assessment of the Property in accordance with its normal tax assessment procedures.
3. **Dismissal Of Actions.** Within ten business days after the Jamestown Town Council has approved this settlement, Owners shall cause the Complaint to be dismissed with prejudice. In addition, execution of this Settlement Agreement by the Owners constitutes a complete and full settlement and satisfaction of any and all claims regarding the tax assessment and/or property taxes regarding the Property.
4. **Costs And Fees.** Owners and the Town shall each bear their own costs and attorney fees with respect to the Complaint.
5. **Representations And Warranties.** Owners and the Town represent and warrant that they have the authority to enter into this Agreement, that they have received independent legal advice of their choosing with respect to the advisability of entering into this Agreement and execute this Agreement freely and without reservation.

6. Governing Law. This Agreement is to be governed and interpreted in accordance with the laws of the State of Rhode Island.

7. Drafting Parties. Each party and its counsel have reviewed and revised this Agreement. The rule of construction to the effect that any ambiguities are to be resolved against the drafting party shall not be employed in the interpretation hereof. This Agreement shall be deemed to have been drafted by each party hereto.

8. Enforcement. The parties hereto may take any action in law or in equity required to enforce their rights under this Agreement. The prevailing party in such action shall be entitled to recover from the non-prevailing party its reasonable attorney fees, costs and expenses incurred in prosecuting such action.

IN WITNESS WHEREOF, the parties have executed this Settlement Agreement as of the date first written above.

TOWN OF JAMESTOWN

JOSEPHINE ARHENS

By: Jamie Hainsworth, Town Administrator
(Duly Authorized by Town Council)

By:

Date: _____

Date: _____

HUGH BALLOCK

By:

Date: _____

Jamestown Tree Preservation and Protection Committee
Town of Jamestown
93 Narragansett Avenue
Jamestown, RI 02835

Jaime Hansworth
Town Administrator
Town of Jamestown
93 Narragansett Avenue
Jamestown, RI 02835

January 10, 2022

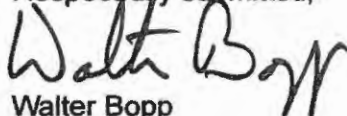
RECEIVED:
JAN 14 2022 12:19 PM
Roberta J. Fasan
TOWN OF JAMESTOWN Town Clerk

Re: Tree Warden Reappointment

Dear Mr. Hainsworth,

The Jamestown Tree Preservation and Protection Committee would like to recommend the reappointment of Steve Saracino as Tree Warden for the Town of Jamestown for 2022.

Respectfully submitted,



Walter Bopp

Chairman

Jamestown Tree Preservation and Protection Committee

917-974-9728

wsbopp@gmail.com

Town Council
Jamestown Town Hall
93 Narragansett Ave.
Jamestown, RI 02835

RECEIVED:
JAN 18, 2022 12:24 PM
Roberta J. Fasan
TOWN OF JAMESTOWN Town Clerk

January 16th 2022

Dear Town Councilors,

I wanted to write a letter to the Council and explain how much joy we receive as hosts of our small Airbnb in our backyard. My wife and I have been renting our little cabin for the past seven years without incident while meeting the nicest folks from all around. The cabin accommodates 3 people, it's been mostly couples or couples with a child. We have a two night minimum. All the people we have met have been here to relax and spend time away from their busy lives. They come to Jamestown and spend money at our town's businesses, go to Mackerel Cove with their child, sightsee, or visit neighboring towns. Some might attend a wedding on the Island, go to the Jazz or Folk Festival, or visit their older children attending or graduating from local universities. Our cabin offers them something, when every other place is occupied. We own the glass blowing studio on the Island. All of our guests have taken time out to ask questions and watch the glass blowing process. Some have participated in lessons so they can take home something they made here in Jamestown to remember their trip. This income has helped in so many ways, whether contributing to taxes, mortgage, property and house emergencies and management, or our daughter's education. It lets us be Jamestown's, contribute to the Island, and raise a child in this community. We have such a short season in Jamestown that the abundance of restrictions being proposed and the cloudy fears that some have could collapse our way of aging in place.

We have an opportunity now to address short term rentals as a group collectively. We can all come up with the regulations that will fit into the fabric of our community sensibly. We can look at the issue and create a solution that benefits everyone - renters, non-renters, and the business community. We should have hosts, non-host, and business owners together discussing this planning decision. We could go through every issue we are experiencing now and find a way to leave the door open to solutions. Solving problems that may arise and make changes where and when changes should be made. I truly believe there is a way to do this without blanketing the entire Island with one size that does not fit Jamestown.

Sincerely,
David Clancy
382 North Road
Jamestown RI 02835

To: Jamestown Town Council Members

1/16/22

RECEIVED:
JAN 18 2022 10:43 AM
Roberta J. Fasan
TOWN OF JAMESTOWN Town Clerk

Re: Short Term Rental Ordinance Proposal

My husband, Andrea Colognese, and I, Doriana Carella, have spent twenty plus years laying down roots, connecting with people through our bakery, and making sure our children enjoy the great benefits of our Jamestown schools, libraries, beaches and the many other wonderful resources available to us in this great community. We feel lucky to live here and still pinch ourselves to make sure we aren't dreaming (!)

Having said this, as community members and Airbnb hosts we are wholeheartedly in favor of regulations that will help guard Jamestown against rogue usage or egregious abuses of what has been for the vast majority of Airbnb users, a safe and positive short-term rental platform.

Like many residents, we too want to preserve the quality of our community lifestyle on Jamestown -therefore welcome regulations.

Airbnb has been a convenient way to help pay for two college tuitions and provide a supplemental income for our retirement. For three years we have operated our two Airbnbs responsibly -setting rules that adhere to our town ordinance with careful consideration of our guests, neighbors and of our own boundaries.

At no time are parties allowed. This is something stipulated in Airbnb guidelines and duly noted in our personal descriptions. Guests are accepted based on practical concerns (i.e.septic allowance## of bedrooms) and simple rules of civility.

In the rare circumstance -should things go awry- Airbnb delivers **accountability**. Through a well devised system of *checks and balances* both host and guest are assured a safe and overwhelmingly positive experience: Airbnb retains financial information -an insurance against damages few want to risk, and has a simple, yet effective system of leaving "reviews" which incentivizes guests and hosts to follow proper guidelines and act responsibly.

In any rental situation abuses may occur but happen rarely on Airbnb. We are vigilant of our properties, living on and next to our rentals, so that anything unusual gets noticed immediately. As in one instance when a guest took advantage of our two bedroom house (which we restrict to two couples or a family/party of four and a two car maximum in-driveway parking) when what was supposed to be three people showed up in five cars. In this case we simply called Airbnb and told them that those people must go. Airbnb informed the guests - who vacated immediately. Airbnb was responsive and accountable. Compare this to our **non-Airbnb** scenario: long-term rental with a 3-year lease to a married couple -referred to us by Mansions and Manors. Learning later on that our tenants were professional cyber scammers made our decision to NOT renew their lease an obvious one. When those tenants vacated without paying their final rent leaving behind a wake of damage far exceeding their security deposit, we were left with no recourse to collect our losses. Tenants left no trace of any forwarding address and the realtor who referred them to us, with a simple shrug of her shoulders, had **zero** accountability.

This anecdote out of hundreds of positive ones, demonstrates how easily resolvable such a scenario can, and has been under Airbnb's well thought out system. Airbnb stands behind it's hosts, is available 24/7 and is accountable.

We understand that *accessory buildings* are being considered as off limits. To the contrary; as homeowners with a legally built above-garage studio, we are very much aware (and always at home) while our properties are occupied by guests. We follow strict guidelines and require our guests to do the same. Rules are clearly disclosed in our housing descriptions on the Airbnb platform and must be agreed upon and abided by in all contractual agreements. We have ample room on our property for parking, we respect the septic regulations -as we are two occupants (our two children are grown and gone) and we restrict guests to two-person maximum (with an occasional child).

While it has been suggested that Airbnb is a 365 day *revolving door* -this is far from the reality. With few exceptions the rental season in Jamestown is short, and most typically (if not always) short term rentals require a minimum of 2-4 night stays. Suggestions of enforcing a restrictive once-every-seven-day rental maximum would cause substantial loss of revenue to the host while serving no real practical purpose to the community. We ask that the Council take into careful consideration such situations and be sensitive to unintended punitive rules and restrictions which might place undue burdens on hosts without much return to the town.

People who come for 2-4 days are less likely to *party* than those who settle in for 30 days. Most short-term occupants are couples who are ordinarily pleasant, affable people here to enjoy the sights and frequent our restaurants. They come and go discreetly and often go unnoticed. As both host and business owners, we know that visitors patronize our downtown businesses which helps boost our local economy. (Most hosts leave literature for guests with a list of the downtown businesses).

Does it really matter if a car parked in the driveway changes every two, three or more days? - Arguably, this is what is most noticeable. Having said this, we agree that parking should be limited. For example, we/many have driveways that comfortably accommodate two cars and because our occupancy is 2 to 4 people we allow 2 cars at most, believing that this is not unreasonable. (Our 2 bedroom home rental accommodates 4 persons-maximum, while our studio accommodates 2 persons-maximum).

Registration with the town should positively be enforced and fees applied so that the community has access to a database and may stop potential abuses before they arise -at the same time creating a revenue for Jamestown. This could be a self-regulating system; like driving a car where you must be insured/registered in order to operate. One bedroom allows 2 occupants as a two bedroom will dictate a four guest maximum, etc. This would help to limit or eliminate the large "party house" rentals by imposing limitations. At the same time *overly* harsh restrictions will impact many more of us negatively while things can be handily settled between residents and,

in rare, worse case scenarios -through local police authority. Fines should be imposed on anyone operating outside set boundaries.

During our three year tenure as hosts we have had the privilege of seeing couples come, return married, and come yet again at times with new babies in tow. We have listened to folks describe with delight their new found affinities to Jamestown's hospitable and idyllic culture and their eagerness to return. We have been woken up at night to hear "he gave me a ring and asked me to marry him!" We have met like-minded people as well as people we wouldn't normally think to mingle with only to learn, in the end, that all have something of value to offer.

We welcome regulations that will help ensure that our beautiful community stays safe, convivial and hospitable to both residents and guests who also contribute to the richness of our community and, more practically, to our local economy.

Sincerely,

Dori Carella & Andrea Colognese

1-18-22

Dear Distinguished Members of The Jamestown Council:

Thank you for taking the time to review this communication and consider my concerns as a tax-paying Jamestown Resident who utilizes short-term rental opportunities.

I have thoroughly read your most recent proposal, and I am confident you have the best interest of Jamestown at heart. The desire to maintain the residential appeal of the neighborhoods is a universal concern.

However, when I read a statement in Section 14-80b that reads in part...."This transformation is profound in its potential to convert every home on the island into a commercial activity..." is so outlandish on its face that it diminishes the seriousness your proposals. Many concepts you have outlined are prudent and I would heartily endorse. Some are a bit Orwellian

Just for argument's sake If there are approximately 2500 residential homes in Jamestown and at most one hundred actively pursue short-term rentals consistently, that would represent 4% of the households. Hardly an impending take over.

Incidentally, most existing short-term renters already have in place and consistently self-implement the policies you propose. That does not seem to be reflected in your

examination. All one must do is do a cursory of the sites, you seem to demonize (AIRBNB VRBO) while they monitor and promote the very oversight in which you are interested.

Unfortunately, it appears much of the document and its proposed sweeping legislation and language is hyperbolic, and derived, not from concrete data, but from seeming opinion, supposition, and mere personal bias.

I am informed your council has been batting this around for two years.

Here are some preliminary questions I would like to address with the council before the final legislation is passed in a live in-person hearing.

With all your deliberations:

1. How many unique visitors have come to Jamestown in the last 2-3 years via these sites?
2. Did you perform any economic impact study on local businesses. (You are not required to do it but did you and if not why)?
3. Did you reach out and meet with a core of residents that actively use VRBO and AIRBNB to solicit their opinions to help produce legislation that is fair, sensible to all parties concerned/ If not why?

I would be happy to participate in such an exchange.

4. What is magical about 7 days. How did you produce that number and what evidence do you have that is most effective?

5. What evidence do you have that this legislation would lead to more annual rentals, which you deem important? Furthermore, why is it short-term renter's responsibility to provide such type of housing?

6. Have you read people's reviews; they are readily available. Most hosts function as terrific ambassadors for Jamestown. It is worth your time. I am happy to furnish all of mine to the Council.

6. I could go on and on...

As I am sure you are aware of a recent editorial in the Jamestown Press by a very knowledgeable and credible source that urged the council to temper their legislation saying quite aptly this is a "Solution in Search of a Problem."

I am eager and happy to collaborate with you in any way possible to help this wonderful town we all love to help arrive at a reasonable and sensible path forward that benefits all.

Thank you again for your consideration.

Respectfully,



Stephen Bernath

67 North Rd.

C 561-714-7224

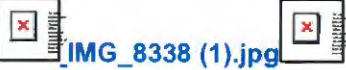
Stevebernath@gmail.com

Roberta Fagan

From: Laura Carlson <laura.tailstoteach@gmail.com>
nt: Tuesday, January 18, 2022 9:04 PM
To: Roberta Fagan
Subject: Re: January 18th Town Council Meeting
Attachments: EMS building town council 01.18.22.docx

Hi Roberta,

Would you send this email with attachment to members of the town council as official correspondence for the record?



Thanks,

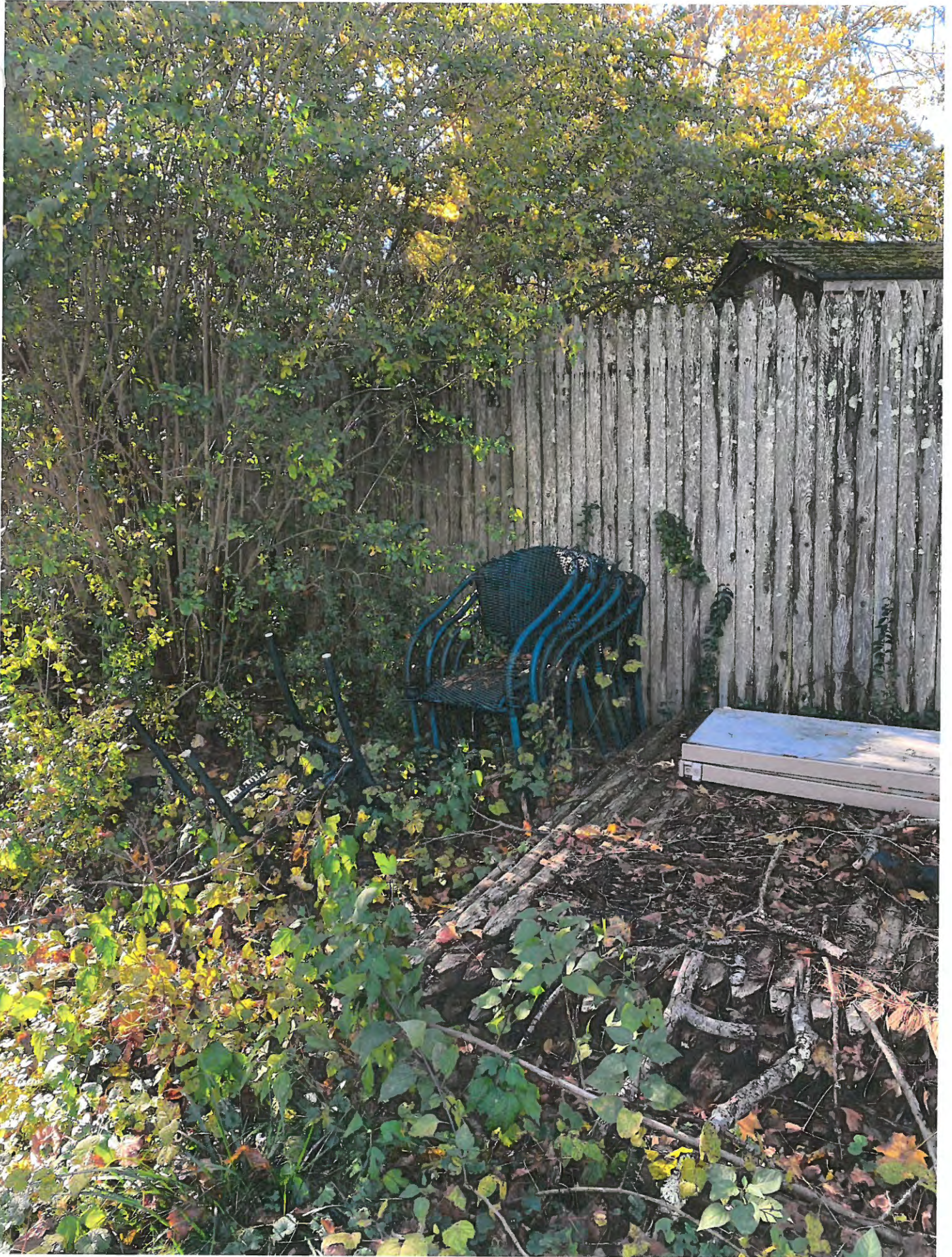
Laura Carlson
Founding Director, Tails To Teach
a RI 501c3 non-profit
401.487.5100
laura.tailstoteach@gmail.com
www.tailstoteach.org





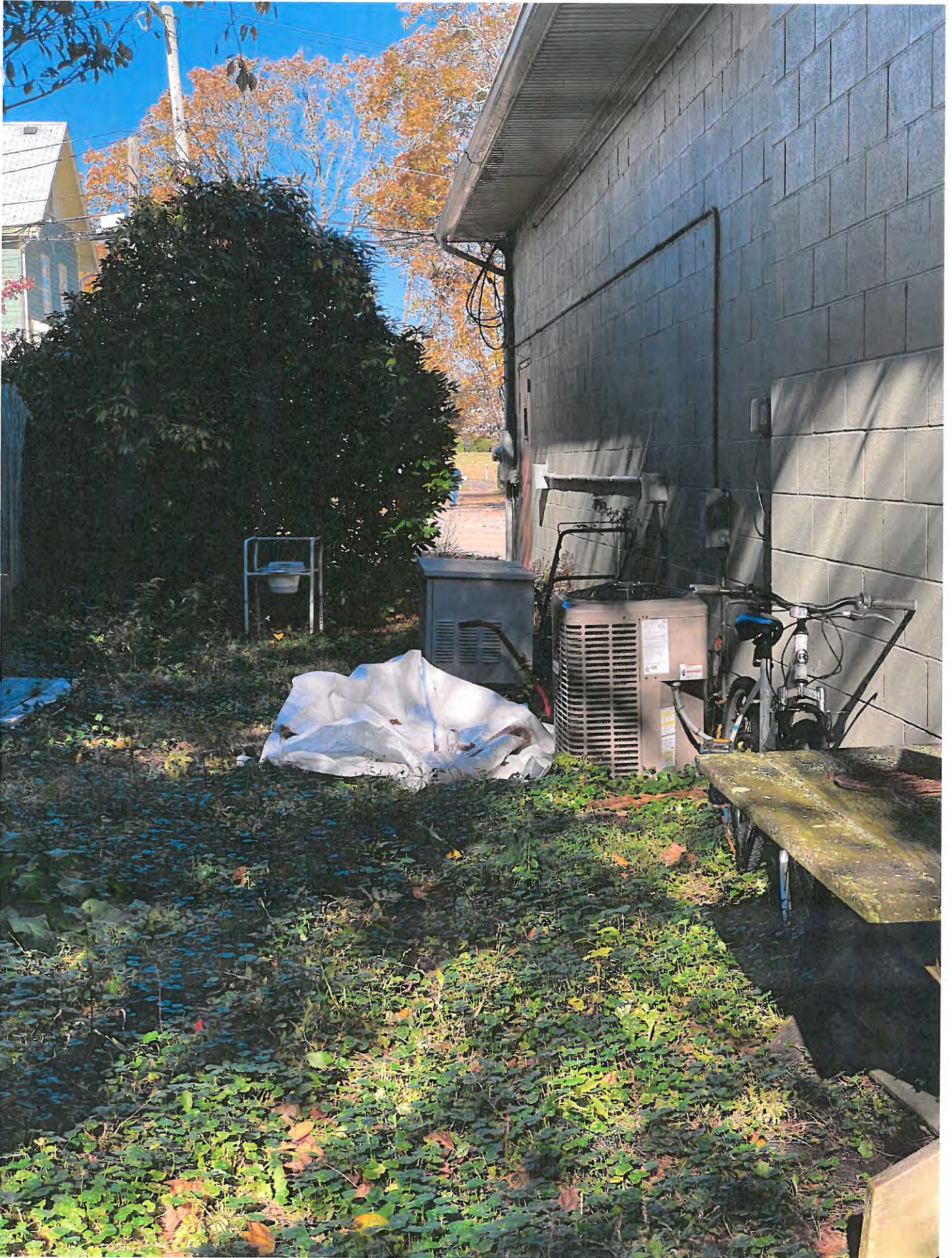


















*J. Christopher Powell
38 Mt. Hope Ave.
Jamestown, RI 02835*

To: Jamestown Town Council

Date: 1 February 2022

Subject: Pickleball Courts and Open Space

Dear Town Councilors:

As former Chair of the Jamestown Conservation Commission for over 26 years, and having spent much of that time preserving the places and things that make Conanicut Island what it is today, I would like to express my opposition to locating a pickleball facility in the Ft. Getty Park.

The surrounding area is predominately farmland and open space. The addition of such an active recreational facility with the associated activity is not consistent with the original intended use of Ft. Getty Park.

While lighting was not proposed for the facility, there will be pressure in the future to install lights for night play. This type of illumination is not appropriate for this type of rural landscape.

I am also very much opposed to any clearing of the forested habitat south of the Gate House to make room for this facility. The area is natural and rural in nature, the tent campers love it, and the current use is consistent with the desires of the neighbors and much of the Jamestown community.

While I am not opposed to a pickleball facility somewhere on the island, it should be co-located with other active recreational facilities, where parking is available, and where the impact to the surrounding habitat and neighborhood would be minimal.

In addition to considering the Eldred Ave. soccer field site you might want to consider locating a pickleball facility near the school where it could be incorporated into the sports curriculum, as has been done in other communities.

Thank you for your time and consideration of this important issue.

Respectfully,

Chris Powell

2021 -64

THE TOWN OF MIDDLETOWN
RESOLUTION OF THE COUNCIL

Resolution Prioritizing Quality Education
for Middletown Students, Families, and Residents

WHEREAS, the Town of Middletown wishes to dramatically improve educational outcomes and the quality of life for Middletown residents; and

WHEREAS, the people of Middletown have expressed a strong desire for the further improvement and development of Middletown's educational system; and

WHEREAS, the Rhode Island Constitution provides that "The diffusion of knowledge, as well as of virtue among the people" is "essential to the preservation of their rights and liberties";

WHEREAS, education is the best pathway to securing future prosperity for our children and our town, at a time when we face extraordinary economic challenges; and

WHEREAS, a high performing educational system can attract new families and new investment to Middletown, and is an important component to Middletown being recognized as a great place to live; and

WHEREAS, Middletown is not currently ranked as one of the top performing school districts in the state, but has dedicated and creative teachers, administrators, parents and residents who can contribute in a variety of ways, great and small, to increasing the success of our schools and all Middletown students; and

WHEREAS, whereas the Middletown School Department is expanding the ways it delivers public education to its students, through innovative programs such as such as the Beyond the Bell and others that are addressing areas of need; and

WHEREAS, ensuring that all students have access to high-quality and personalized support from adults, through extended learning, before and after-school partnerships, and summer learning opportunities is an absolute priority identified in the Rhode Island Department of Education's LEAP Task Force Report; and

WHEREAS, the demand for "Out of School Time" ("OST") programs is so great that two out of every three families cannot find or afford afterschool and summer learning programs in Rhode Island, and as a result, there is an urgent need for OST programs; and

WHEREAS, to address these needs, the Middletown Town Council has established a Department of Children, Youth & Learning ("CYL"), with a goal of increasing educational opportunities in Middletown; and

WHEREAS, creating municipal learning programs through the CYL will allow Middletown to supplement the programs currently offered to its students, to identify and target areas of unmet need, and to offer OST educational opportunities that allow all students to learn, grow and lead.

NOW, THEREFORE BE IT RESOLVED, the Middletown Town Council proclaims a Declaration of Education to commit and align resources across governmental institutions and community based organizations, and pledges to work collaboratively with the Middletown School Committee to identify areas of need, funding opportunities and programs that will improve the Middletown School system for the benefit of all Middletown students, families and taxpayers; and

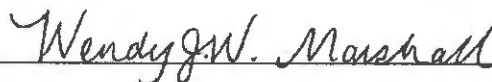
BE IT FURTHER RESOLVED, we hereby commit to make the Middletown School System among the very best public education systems in Rhode Island, and further commit to ensuring that our students are competitive with other students across New England, the nation and the world, and honor this commitment by establishing the Town of Middletown as a community focused on the value of an excellent education; and

BE IT FURTHER RESOLVED, we hereby resolve to work together to foster a culture of innovation, collaboration and increased awareness of learning opportunities for all community members who live in the town in Middletown; and

BE IT FURTHER RESOLVED that a copy of this resolution be forwarded to every Rhode Island Municipality, our State Senator, our State Representative, and the Governor.

December 20, 2021

READ AND PASSED IN COUNCIL



Wendy J. W. Marshall, CMC
Town Clerk

RESOLUTION OF THE [NAME OF MUNICIPALITY]
IN SUPPORT OF RHODE ISLAND LEAGUE OF CITIES AND TOWNS
2022 LEGISLATIVE PRIORITIES

WHEREAS, all 39 cities and towns are members of the Rhode Island League of Cities and Towns; and

WHEREAS, the Rhode Island League of Cities and Towns serves as a convener and advocates to the Governor and General Assembly to support the needs of municipalities throughout the state; and

WHEREAS, the Rhode Island League of Cities and Towns believes in:

- Supporting robust local government funding through municipal aid programs, education aid and grants
- Opposing any constraints on the ability to raise local revenue
- Opposing unfunded state mandates, particularly related to workforce management and personnel costs
- Maintaining local control and decision-making that reflects community needs, including land use, business operations, licensing, etc.
- Supporting greater flexibility for local government to innovate, improve efficiency and save tax dollars; and

WHEREAS, there has been an influx of federal aid to support the economic recovery from COVID-19 to cities and towns; and

WHEREAS, stable local and education aid from the state will ensure that cities and towns can maintain municipal operations while investing one-time Federal funds toward necessary capital improvements and economic recovery; and

WHEREAS, property taxes represent approximately two-thirds of revenue for municipal budgets statewide, and Rhode Island has the eighth-highest property tax burden in the nation; and

WHEREAS, cities and towns continue to face reduced revenues from lower property tax collection rates, hotel and meals taxes and permit and license fees; and

WHEREAS, any reduction in state funding would exacerbate that problem, ultimately leading to service reductions, layoffs and property tax increases; and

WHEREAS, the Rhode Island League of Cities and Towns conducted a survey of all 39 members to develop legislative priorities for the 2022 session of the Rhode Island General Assembly; and

NOW, THEREFORE, BE IT RESOLVED, that the [City/Town] Council of the [Name of Municipality] supports the priorities identified by the Rhode Island League of Cities and Towns on behalf of the 39 cities and towns in Rhode Island.

Passed as a resolution of the [Name of Municipality] [City/Town] Council this [Date] day of [Month], 2022.

[Name], President
[Name of Municipality] [City/Town] Council

ATTEST: _____
[Name], [City/Town] Clerk

Legislative Priorities 2022



RHODE ISLAND LEAGUE
OF CITIES AND TOWNS



RHODE ISLAND LEAGUE OF CITIES AND TOWNS

Distinctive Communities, Powerful Alliance

With all 39 cities and towns as members, the Rhode Island League of Cities & Towns is uniquely positioned to understand municipal needs and convey them to decision-makers. By serving as a convener and an advocate, the League has become a trusted voice for municipalities.

As an organization, we believe in:

- Supporting robust local government funding through municipal aid programs, education aid and grants
- Opposing any constraints on the ability to raise local revenue
- Opposing unfunded state mandates, particularly related to workforce management and personnel costs
- Maintaining local control and decision-making that reflects community needs, including land use, business operations, licensing, etc.
- Supporting greater flexibility for local government to innovate, improve efficiency and save tax dollars

Through direct advocacy to the Governor and General Assembly, we continue to support the needs of municipalities throughout the state.

Funding for Transportation, Infrastructure and Resiliency

While municipalities have seen an influx of federal aid to support our economic recovery from COVID-19, those funds are intended to support our communities through the new challenges they are facing. As the state looks to increase housing stock, cities and towns will need infrastructure to respond to population growth.

Allocate funds to the Municipal Infrastructure Grant program: Earlier this year, the General Assembly authorized General Fund allocations to the Municipal Infrastructure Grant program, which was established in 2017. The program is intended to fund utility and infrastructure improvements in identified growth centers to support additional housing construction. **We urge the state to support municipal infrastructure and resilience projects by allocating \$30.0 million in Federal American Relief Act funds to the Municipal Infrastructure Grant program for two years.**

Expedite funding and project timelines for State Transportation Improvement Plan (STIP) projects: With \$100 million in the American Rescue Plan Act (ARPA) capital fund and a potential federal infrastructure package, our members are eager to see projects that are in their early planning phases be executed in an accelerated timeline. The State Planning Council recently approved the STIP for 2022-2031 which outlines infrastructure improvements over the next decade. **Our members strongly encourage additional funds to advance projects scheduled to happen between 2026-2031 to improve transportation infrastructure like school routes, bike path improvements and municipal bridges.**

Workforce Management

*Personnel costs are the largest component of local budgets – representing 70% of expenditures across cities, towns and schools. With municipal budgets supported primarily by property taxes, **the League believes that municipal officials need greater flexibility in managing the municipal workforce to reflect the needs of their community, encourage innovation, improve efficiency and control property tax growth.***

Binding Arbitration Reform & Lifetime Contracts: Binding arbitration for public safety employees and the recently enacted lifetime contract law have tied the hands of local officials in balancing their budgets and need to be reformed. The League supports binding arbitration reforms to limit the scope of decisions, require mediation prior to arbitration and provide safeguards so that an arbitration decision cannot endanger a community's finances. The League continues to **oppose the lifetime contract law** enacted in 2019 but would support temporary contract extensions when agreed to by all parties.

Fairness for Municipal Disability Pensions: Under current law, the disability pension benefit for municipal employees and public safety personnel is 66²/₃% of salary, tax-free, even if the injured individual is able to do other work. In comparison, disability pensions for state employees and teachers are only 50% if the person is able to do other work. **This expensive double standard is unfair to local property taxpayers who must pay higher benefits for municipal employees.**

Extend Injured on Duty Reforms to Municipalities: The League supported state reforms in 2019 to injured-on-duty (IOD) benefits but believes they should apply to municipal employees – not just state employees. Rhode Island's IOD law grants an injured or sick municipal police officer or firefighter 100% of pay and benefits while he/she is incapacitated and throughout the disability pension application process, including appeals. **Many cities and towns pay full IOD salary and benefits to employees for many years, while also paying overtime to cover the vacant positions.** We support including municipal employees in reforms to limit the amount of time that people can receive IOD benefits and to provide greater accountability of the program.

Increase Accountability for Law Enforcement: The League has made several recommendations to improve the Law Enforcement Officers' Bill of Rights (LEOBOR). We support extending the period for officer suspensions; expanding the LEOBOR hearing board and making it a standing committee to ensure the uniform application of standards and discipline across cases; and allowing municipal and police officials to discuss certain investigations publicly.

Property Taxes

Property taxes represent two-thirds of local revenues. To fund essential government services, cities and towns need to preserve their ability to assess and collect property taxes as efficiently as possible.

Tangible Tax Reform: Items taxed as tangible personal property are self-reported by businesses and result in relatively small amounts of revenue for communities, particularly tax receipts from small businesses. Reforming the tangible tax structure will support small businesses, which have been struggling since the beginning of the COVID-19 pandemic, improve the local economy and streamline municipal tax collection. **Our members strongly encourage including tangible tax reform in the FY 2023 budget; enabling cities and towns to create/increase a small business exemption with no minimum or maximum value.**

Tax Cap Exception for New Growth: Rhode Island General Laws limit municipal property tax levy growth to 4.0% annually, with several exemptions outlined in [§ 44-5-2\(d\)4](#). Some members have expressed that the exemption language is too narrow, particularly for new housing or commercial developments. **League members would like to see amended language, similar wording as defined in Massachusetts law, which includes properties with increased valuations due to development, exempting real property returned to the tax roll and new personal property, as well as new subdivision parcels and condominium conversions to allow for additional development.**

Car Tax Phase-Out: The motor vehicle tax phase-out has become an important tool to lessen the burden on property taxpayers, with the state reimbursing municipalities for forgone revenue. The program has been successful in reducing car taxes in Rhode Island to lower than in Connecticut and Massachusetts. If the Governor and General Assembly leadership decide to pause or modify the phase-out, the League asks that **any changes should be enacted and communicated as soon as possible so that municipalities can plan revenues and minimize disruption to taxpayers.**

State-Mandated Tax Exemptions: Over the years, state lawmakers have enacted or proposed various property tax exemptions, which may be well-intentioned, but which also erode the local tax base. The League believes that any property tax exemptions should be fully reimbursed by the state for the annual value of taxes lost. Alternatively, such enactments should be enabling rather than mandatory so that the city or town can choose whether to offer the exemption benefit.

Fiscal Restraint & Financial Success

With Rhode Island having the eighth highest property tax burden in the nation, municipal officials are working hard to stretch local tax dollars and avoid large tax increases, especially when so many Rhode Islanders are struggling.

Cities and towns have led the way in budget restraint, supported by sound fiscal management and improved state funding for education. In FY 2022, property taxes across all communities increased only 2.10%. This continues a trend of restrained property tax growth – 1.49% growth in FY 2021, 2.95% growth in FY 2020, 2.10% in FY 2019, 1.99% in FY 2018, 2.18% in in FY 2017, 2.10% in FY 2016, and 1.64% in FY 2015. Sustained state aid to municipalities is the most important ingredient in allowing municipal leaders to continue careful stewardship of their budgets.

Recent Trend of Restrained Property Tax Growth

FY 2022..... 2.10%	FY 2020..... 2.95%	FY 2018..... 1.99%	FY 2016..... 2.10%
FY 2021..... 1.49%	FY 2019..... 2.10%	FY 2017..... 2.18%	FY 2015..... 1.64%

Maintain funding for Distressed Communities: This program assists communities that have high property tax burdens relative to the wealth of their taxpayers, including Central Falls, Cranston, North Providence, Pawtucket, Providence, West Warwick and Woonsocket.

Fully fund the Payment In-Lieu of Taxes (PILOT) program: With more than a dozen communities hosting tax-free entities like state facilities and non-profit hospitals and colleges, PILOT bridges the gap between lost tax revenues and local spending on necessary services, like police and fire, that are provided to those institutions. We strongly encourage the PILOT program to be funded at the full 27.0%.

Oppose Agency “Scoops”: The League consistently opposes taking funds from quasi-governmental organizations as a one-time resource to close the state’s deficit. Many of these programs – such as the RI Resource Recovery Corporation, RI Infrastructure Bank and RI Health and Education Building Corporation – are funded by municipal fees, so agency scoops would effectively use city and town funds to close the state deficit.

Education Aid

Education spending represents the single largest budget item in most communities. With distance learning costs from COVID-19, local budget challenges and the prospect of Federal assistance for schools, the League calls for additional support and flexibility in state education spending.

With the education funding formula coming to an end, we support the state's continued commitment to schools. As the state considers the next phase of the formula, we ask the following:

Fully fund Education Aid and Address Funding Formula concerns: In 2010, state government committed to an equitable funding formula for public education. Municipalities and the State have since stepped up to invest even more in our students to benefit the future of Rhode Island and our workforce. FY 2021 represented the tenth and final year of the education funding formula, and **we ask that the state maintain a strong commitment to education aid in FY 2023 – both in the funding formula and important categorical programs such as high-cost special education and multilingual learners.**

Provide temporary relief if school districts experience ongoing decreases in enrollment and Free/Reduced-Price lunch programs: The approved FY 2022 budget made accommodations to address education funding shortfalls driven by reductions in enrollment and Free/Reduced-Price lunch as a result of the COVID-19 pandemic. **As enrollment around the state continues to decrease, we ask that similar accommodations are made in the FY 2023 budget to smooth any decreases to communities.**

Increase the state share of teacher pension contributions above the current 40% level: Rhode Island is one of only two states in New England where the state does not contribute 100% of the required pension contributions for teachers. Increasing the state share would provide greater parity with New England and provide local budget relief.

Housing & Land Use

Local leaders have remarked that the lack of available, affordable homes is limiting job growth and economic development. While zoning and land use should remain a local decision, the state can work with cities and towns to encourage housing construction and rehabilitation. We are supportive of examining the barriers to affordable housing creation and ways to help cities and towns meet their obligations under the Low- and Moderate-Income Housing Act to ensure that at least 10% of their housing stock qualifies as affordable.

Expand definition of qualifying affordable housing: League members have noted the role of housing options such as manufactured housing, alternative dwelling units (ADUs) and affordable market-rate housing providing affordable housing options. This would provide more flexibility to achieve the state's affordable housing goals.

Modifying maximum tax on low-income property: The League will continue to support legislation that would increase the maximum tax on qualifying low-income property from 8% of the previous year's gross maximum rental income to 10% of the prospective year's gross scheduled rental income.

Land Use and Development: Cities and towns — through their elected officials and planning and zoning boards — should decide how best to promote growth and economic development while meeting the needs of their residents. In recent years, the General Assembly has considered legislation to limit local control on permit approval timelines, building heights and density requirements. The League will continue to support reasonable modifications to existing land use standards while rejecting state-imposed criteria that hinder local input.

Local Control & State Pre-emption

While local aid, workforce management and property taxes remain the League's highest priorities, cities and towns are also deeply concerned about efforts to undermine local control over land use, business licensing and other important policy areas. The League opposes state preemption and one-size-fits-all approaches for each of our distinct communities

Marijuana: Marijuana legalization would have health, public safety and workforce management impacts in our cities and towns, and local officials must determine the right approach for their communities. The League will scrutinize any proposals to expand marijuana distribution and sales to assure that local regulatory rights are maintained and that cities and towns receive an appropriate portion of revenues generated. We believe that any legalization proposal should include the following:

- Cities and towns should be able to opt-out through their respective councils rather than through a ballot referendum.
- Cities and towns should directly receive **at least** a 3% local sales tax.
- Any state licensing authority should set reasonable limits on the number and location of licensed establishments and ensure that all facilities comply with local zoning, public safety and other relevant requirements.

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2021 / 2022

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Mayor, North Providence

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RHODE ISLAND LEAGUE OF CITIES AND TOWNS

Distinctive Communities, Powerful Alliance

The Rhode Island League of Cities and Towns is a private, nonpartisan, nonprofit association of cities and towns formed in 1968 to advocate the interests of cities and towns before the state legislature, federal and state agencies, and to improve the effectiveness of local government in the state of Rhode Island.

PUBLIC POLICY ADVOCACY

Lobbying for public policies that benefit and strengthen local government

MEMBERSHIP PROGRAMS

Exploration and implementation of services and programs to benefit cities and towns

INTERGOVERNMENTAL RELATIONS

Promoting stable and productive intergovernmental relationships

PUBLIC AWARENESS

Promotion of increased understanding and support for the benefits and value of strong local government with the media, the general public, and other institutions

MEMBERSHIP EDUCATION

Publications, information, training and networking opportunities for key elected and appointed local officials

UNITY

Fostering a strong sense of unity between all cities and towns resulting in a common agenda to advance local government interests

FEDERAL REPRESENTATION

Advocacy of local government interests before the United States Congress and federal agencies is provided through affiliation with the National League of Cities in Washington, D.C.

RHODE ISLAND MUNICIPAL ARMS

RHODE ISLAND AND PROVIDENCE PLANTATIONS

Drawings by



Harold Bowditch

BARRINGTON



CUMBERLAND



JAMESTOWN



NEWPORT



RICHMOND



BRISTOL



EAST GREENWICH



JOHNSTON



NORTH KINGSTOWN



SCITUATE



BURRILLVILLE



EAST PROVIDENCE



LINCOLN



NORTH PROVIDENCE



SMITHFIELD



CENTRAL FALLS



EXETER



LITTLE COMPTON



NORTH SMITHFIELD



SOUTH KINGSTOWN



CHARLESTOWN



FOSTER



MIDDLETOWN



PAWTUCKET



TIVERTON



COVENTRY



GLOCESTER



NARRAGANSETT



PORTSMOUTH



WARREN



CRANSTON



HOPKINTON



NEW SHOREHAM



PROVIDENCE



WARWICK



WEST GREENWICH



WEST WARWICK



WESTERLY



WOONSOCKET



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Rhode Island League of Cities and Towns

One State Street, Suite 502, Providence, RI 02908

401-272-3434 | www.rileague.org

**TOWN OF TIVERTON
RESOLUTION 2022-0002**

**RESOLUTION REQUESTING AMENDMENTS TO THE RHODE ISLAND GENERAL
LAWS RELATED TO NOTIFICATION OF AQUACULTURE APPLICATIONS
BEFORE THE COASTAL RESOURCES MANAGEMENT COMMISSION (CRMC)**

WHEREAS, The Town of Tiverton is a coastal community whose residents enjoy access to ocean and other related waterbodies for the purposes of recreation, fishing, boating, and other water-type recreational activities;

WHEREAS, over the last several months, the Rhode Island Coastal Resources Management Commission (CRMC) has considered and reviewed applications for private commercial aquaculture farms in Tiverton's coastal waters; and

WHEREAS, Rhode Island General Laws posit the approval of all such applications solely in the jurisdiction of the CRMC; and

WHEREAS, approval of such applications is subject to a public hearing requirement as set forth in R.I.G.L. 20-10-5(e); and

WHEREAS, residents of Tiverton, including but not limited to property owners, have petitioned the Tiverton Town Council regarding their lack of knowledge and/or notice of such public hearings; and

WHEREAS, in the spirit of openness and transparency, the Tiverton Town Council believes that the current notice requirements for approval of coastal aquaculture applications is insufficient and does not adequately protect the public's interests;


Now, therefore, the Tiverton Town Council hereby by **Resolves** and **Petitions** the General Assembly legislative delegation from the Town of Tiverton to seek amendments to R.I.G.L. 20-10-4 and 20-10-5 which will ensure:

1. The CRMC, or an applicant before said body, is required to give actual written notice to any owner of property within 1,000 feet from the boundary of any proposed aquaculture project; and
2. The CRMC, or an applicant before said body, is required to publish a large block-style advertisement in any newspaper of general circulation notifying the public of any such aquaculture project that is before that body, said advertisement to include the dates of any such public hearing and a map showing the location of any such aquaculture project; and
3. Any other additional measures that will ensure full public notification of any pending applications; and

4. Upon passage of this Resolution, the Tiverton Town Clerk is requested to send a certified copy of this Resolution to each and every member of the Rhode Island General Assembly who represents the Town of Tiverton and to all coastal Cities and Towns in Rhode Island.

Introduced by: Councilor Edwards
Date: January 24, 2022

Read and passed by a vote of the Town Council at the Tiverton Town Council meeting of
January 24, 2022.


Joan Chabot
Town Clerk

TOWN OF TIVERTON
RESOLUTION 2022 – 0003

Date: January 24, 2022

REQUEST TO GOVERNOR DANIEL MCKEE AND THE GENERAL ASSEMBLY TO INCREASE THE NUMBER OF BASIC POLICE TRAINING ACADEMY

WHEREAS, It has come to the attention of the Tiverton Town Council that numerous municipalities throughout the State currently have vacancies in their respective police departments due to retirements and attrition; and

WHEREAS, The Rhode Island Municipal Police Training Academy (hereinafter referred to as "RIMPTA") was established to train and certify all municipal police officers, except those from the City of Providence; and

WHEREAS, The Rhode Island Department of Public Safety oversees all the State of Rhode Island's public safety agencies including, RIMPTA. Rhode Island State Police Colonel James M. Manni currently serves as the Director of the Department of Public Safety; and

WHEREAS, As a result of the number of vacancies in municipal police departments throughout the State, the demand for new recruit basic training has increased exponentially; and

WHEREAS, Many departments are requesting to send recruits to the RIMPTA for their initial training and the RIMPTA cannot currently meet the demands for said recruit training; and

WHEREAS, RIMPTA is currently only offering two (2) basic police training academy classes per year to train new recruits, which last for twenty-two (22) weeks; and

WHEREAS, The lack of basic police training opportunities being offered has created a backlog and has delayed efforts of municipalities to hire and train new police officer candidates; and

WHEREAS, The lack of basic police training opportunities being offered has created a backlog and has delayed efforts of municipalities to hire and train new police officer candidates.

NOW THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF TIVERTON, RHODE ISLAND AS FOLLOWS

SECTION 1: The Town Council is requesting that Governor McKee and the General Assembly increase the frequency which RIMPTA provides initial recruit training to satisfy the current demands of municipal police departments.

SECTION 2: That a copy of this Resolution be forwarded to every Rhode Island Municipality, State Senator, State Representative, and the Governor.

SECTION 3: THAT THIS RESOLUTION SHALL BECOME EFFECTIVE IMMEDIATELY UPON ITS PASSAGE BY THE TIVERTON TOWN COUNCIL.

Read and passed by a vote of the Town Council at the Tiverton Town Council meeting of January 24, 2022.

A handwritten signature in cursive script that reads "Joan B. Chabot". The signature is written in black ink and is positioned above a horizontal line.

Joan Chabot
Town Clerk

Date: January 24, 2022

Tiverton Town Council
Resolution 2022 - 0004
Change to R.I. Gen. Laws §§ 16-7-40(c) and (d)

Please consider a subtle change to R.I. Gen. Laws §§ 16-7-40(c) and (d), which aligns the expiration of all six temporary Housing Aid bonuses and affords LEAs an additional year in planning and construction lost addressing COVID-19, along with the global supply chain challenge.

Sections 16-7-40. Increased school housing ratio.

(c) For purposes of addressing health and safety deficiencies as defined by the school building authority, including the remediation of hazardous materials, the school housing aid ratio shall be increased by five percent (5%) so long as the construction of the project commences by December 30, 2023, is completed by December 30, 2027, and a two hundred fifty million dollar (\$250,000,000) general obligation bond is approved on the November 2018 ballot. In order to qualify for the increased share ratio, twenty-five percent (25%) of the project costs or a minimum of five hundred thousand dollars (\$500,000) must be specifically directed to this purpose.

(d) For purposes of educational enhancement, including projects devoted to the enhancement of early childhood education and career and technical education, the school housing aid ratio shall be increased by five percent (5%) so long as construction of the project commences by December 30, 2023, is completed by December 30, 2027, and a two hundred fifty million dollar (\$250,000,000) general obligation bond is approved on the November 2018 ballot. In order to qualify for the increased share ratio, twenty-five percent (25%) of the project costs or a minimum of five hundred thousand dollars (\$500,000) must be specifically directed to these purposes.

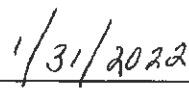
NOW, THEREFORE, BE IT RESOLVED: That the Tiverton Town Council respectfully requests the Rhode Island General Assembly support the extension of § 16-7-40. Increased school housing ratio.

RESOLVED: That a copy of this Resolution be forwarded to every Rhode Island Municipality, School Committee, State Senator, State Representative, and the Governor.

WHERETO: The following bear witness:



Denise M. deMedeiros, Town Council President



Date