



TOWN COUNCIL MEETING
Jamestown Town Hall
Rosamond A. Tefft Council Chambers
93 Narragansett Avenue
Monday, January 3, 2022
5:30 P.M.

THIS MEETING WILL BE CONDUCTED IN PERSON ONLY.

THIS MEETING WILL BE LIVE STREAMED: To view the meeting with no interaction:
<http://158.123.195.41/OTRMedia/Town2020/Others2020/StreamPrimJtown.html>

The public is welcome to participate in this Town Council meeting. Open Forum offers citizens the opportunity to clarify an item on the agenda, address items not on the agenda, or comment on a communication or Consent Agenda item. Citizens are welcome to speak to the subject of a Public Hearing, and are allowed to speak at the discretion of the Council President or a majority of Councilors present, or at other times during the meeting, in particular during New or Unfinished Business.

Anyone wishing to speak should use the microphone at the front of the room, stating their name and address for the record; comments must be addressed to the Council, not the audience. It is the Town Council's hope that citizens and Councilors alike will be respectful of each other's right to speak, tolerant of different points of view, and mindful of everyone's time.

Attachments for items on this meeting agenda are available to the public on the Town website at:
<http://www.jamestownri.gov/town-government/town-council/town-council-meetings-minutes/2021-meetings-minutes/2021-meetings/-fsiteid-1>

I. TOWN COUNCIL SPECIAL SESSION: The Jamestown Town Council will meet in special session to conduct interviews of applicants for the committee vacancies as follows:

| TIME | NAME | COMMITTEE |
|------|-------------------|-------------------|
| 5:40 | Paul Sprague | Harbor Commission |
| 5:50 | Stephen Corbett | Harbor Commission |
| 6:00 | Thomas Farrell | Harbor Commission |
| 6:10 | Wayne Banks | Harbor Commission |
| 6:20 | Daniel Wurzbacher | Harbor Commission |

II. ADJOURNMENT OF SPECIAL SESSION

The Town Council's Open Meeting will begin at 6:30 pm

III. ROLL CALL

IV. CALL TO ORDER, PLEDGE OF ALLEGIANCE

V. OPEN FORUM

Comments are not limited to items on this agenda. However, items not on this agenda will only be heard and not acted upon by the Town Council. Note: Section 42-46-6 of the Open Meetings Act, and Department of the Attorney General Advisory Opinions relevant to this item on any public body meeting agenda specifically prohibits the Town Council from discussing, considering or acting on any topic, statement or question presented. The Town Council may, if warranted, refer such matters to an appropriate committee, to another body or official, or post the matter for consideration at a properly-noticed, future meeting.

- A) Scheduled request to address
- B) Non-scheduled request to address

VI. ACKNOWLEDGEMENTS, ANNOUNCEMENTS, PRESENTATIONS, RESOLUTIONS AND PROCLAMATIONS

- A) No items for review at this time

VII. PUBLIC HEARINGS, LICENSES AND PERMITS

The Town Council will review each license application and vote on it individually. All approvals for licenses and permits are subject to the resolution of debts, taxes and appropriate signatures as well as, when applicable, proof of insurance. Please Note in Accordance with Section 42-46-6 (b) the Council May Review, Discuss and/or Take Action and/or Vote on the following items:

- A) No items for review at this time

VIII. COUNCIL, ADMINISTRATOR, SOLICITOR, COMMISSION/COMMITTEE COMMENTS & REPORTS

- A) Town Administrator's Report: Jamie A. Hainsworth
 - 1) American Rescue Plan Act (ARPA) Funding (agenda presentation)
 - 2) Annual Financial Report – Fiscal Year Ended June 30, 2021
 - 3) Citizens Request Form for Maintenance and Services Rolling out on the Town Website
 - 4) Request to Renew Agreement with Sunset Oyster Farms for installation of upwellers at the Fort Getty pier (agenda item)
 - 5) Jamestown Golf Clubhouse 2nd Floor Historic Photographs (agenda item)
 - 6) Covid-19 update

IX. UNFINISHED BUSINESS

- A) Review, Discussion and/or Action and/or Vote: Town's Consent on American Rescue Plan Act (ARPA) Funding
 - 1) Presentation by Town Staff; Review of ARPA funding, use guidelines and draft of proposed projects for utilization of ARPA funds
- B) Review, Discussion and/or Action and/or Vote: Jamestown Golf Clubhouse 2nd Floor Historic Photographs

X. NEW BUSINESS

- A) Review, Discussion and/or Action and/or Vote: Request by resident to close a portion of Steamboat Street and create a dead-end.
 - 1) Conservation Commission report
 - 2) Ken Schadegg, 96 Steamboat Street
 - a) Email correspondence from Mr. Schadegg
 - 3) David O’Neill, 186 Beach Avenue and Fred Uttley, 57 Spirketing Street
 - a) Letter from Mr. O’Neill and Mr. Uttley

- B) Review, Discuss and/or take Action and/or Vote on Request by Tony and Joe Pinheiro for Sunset Oyster Farms to renew agreement to place floating upwellers at the Fort Getty Pier
 - 1) Letter dated February 20, 2021 from Chief Mello, Executive Director, Jamestown Harbor Commission to Sunset Oyster Farms c/o Tony and Joe Pinheiro

- C) Review, Discuss and/or take Action and/or Vote on use of Jamestown EMS Building on Knowles Court at the request of Councilor M. White
 - 1) Status update on use of Jamestown EMS Building
 - 2) Laura Carlson, Founding Director, Tails To Teach

XI. ORDINANCES, APPOINTMENTS, VACANCIES AND EXPIRING TERMS

- A) Request to the Town Council for authorization to begin the appointment process for One (1) Board of Canvassers Member, for the One (1) Six-year term expiring March 2028, pursuant to RIGL § 17-8-1 and RIGL § 17-8-2; review discussion and/or potential action and/or vote
 - 1) Memorandum of request of Board of Canvassers Clerk Karen Montoya to contact the Jamestown Democratic Town Committee and the Jamestown Republican Town Committee to solicit a list of qualified individuals for Town Council consideration to fill the Board of Canvassers Full Member vacancy.
 - 2) RIGL § 17-8-1 and RIGL § 17-8-2

- B) Board/Commission/Committee Term Expiration Report and Committee Volunteer Advertisement for reference

- C) Appointments, Vacancies and Expiring Terms; Review, Discussion, and/or Action and/or Vote:
 - 1) Jamestown Conservation Commission (Two vacancies with three-year term ending dates of December 31, 2024); duly advertised
 - a) Letter of interest for reappointment
 - i) Leo N. Orsi, Jr.

- 2) Jamestown Fire Department Compensation Committee (One [1] Citizen-at-Large Representatives with an unexpired term ending date of May 31, 2022)
 - a) No applicants

- 3) Jamestown Harbor Management Commission (Three vacancies with three-year term ending dates of December 31, 2024); duly advertised
 - a) Letters of interest for reappointment
 - i) Eric Lexow**
 - ii) Wayne Banks
 - iii) Daniel Wurzbacher
 - b) Letters of interest for appointment
 - i) Thomas Farrell
 - ii) Paul D. Sprague
 - iii) Stephen J. Corbett

- 4) Jamestown Housing Authority – (Two vacancies with One five-year term ending December 31, 2026 [Full Member] and One unexpired five-year term ending date of December 31, 2023[Resident Commissioner]); duly advertised
 - a) Copy of email correspondence from Executive Director Sullivan in response to Town Administrator’s request for the Resident Commissioner nomination process
 - b) Letter of interest for reappointment (Full Member)
 - i) Valerie Molloy
 - c) Letter of interest for **appointment**
 - i) Susan Romano **
 - ii) Robert Plain **
 - d) Letter of interest for appointment (**Resident Commissioner**)
 - i) Doreen Dell self- nominated **
 - (a) Endorsement from JHA Board Chair Molloy and Vice Chair Szepatowski
 - (b) Endorsement from JoAnn Koehler
 - (c) Endorsement from Diona McGrath
 - (d) Endorsement from Joan Shaffer
 - ii) Bernie Courtney self-nominated

- 5) Jamestown Philomenian Library Board of Trustees (One vacancy with a three-year term ending date of December 31, 2024); duly advertised
 - a) Letter of interest for appointment
 - i) Joseph Cannon **
 - ii) Mackenzie Richards****
 - b) Response to request for interview
 - i) Carol Welch

- 6) Jamestown Planning Commission (Three vacancies with a four-year term ending date of December 31, 2025); duly advertised
 - a) Letter of resignation
 - i) Michael Smith (Town Charter Rule 1002[3] term limit reached)
 - b) Letter of interest for reappointment
 - i) Bernd E. Pfeiffer
 - ii) Michael Cochran

- 7) Jamestown Tree Warden, pursuant to RIGL§2-14-2: each city and town must appoint a licensed arborist to serve as a tree warden each year during their January Council meeting. Review, discussion, and/or potential action and/or vote:
 - a) Letter of interest for reappointment
 - i) Steve Saracino

- 8) Jamestown Zoning Board of Review – Member (Two vacancies with a five-year term ending date of December 31, 2026; duly advertised
 - a) Letter of interest for reappointment
 - i) Dean J. Wagner seeks reappointment as a full member
 - ii) Terence Livingston seeks reappointment as a full member
 - b) Letter of interest for appointment:
 - i) John Shekarchi seeks appointment as a full member
 - ii) Richard Toselli seeks appointment as a full member**

**previously interviewed

XII. CONSENT AGENDA

An item on the Consent Agenda need not be removed for simple clarification or correction of typographical errors. Approval of the Consent Agenda shall be equivalent to approval of each item as if it had been acted upon separately for review, discussion and/or potential action and/or vote. A Consent Agenda item or items may be removed by the Town Council for review, discussion and/or potential action and or vote.

- A) Adoption of Town Council Minutes
 - 1) December 20, 2021(Special Meeting)
 - 2) December 20, 2021(Regular Meeting)

- B) Minutes of Boards/Commissions/Committees
 - 1) Jamestown Conservation Commission, November 9, 2021

XIII. COMMUNICATIONS, PETITIONS, AND PROCLAMATIONS AND RESOLUTIONS FROM OTHER RHODE ISLAND CITIES AND TOWNS

The Council may acknowledge any of the listed Communications and Proclamations and Resolutions. Should any member wish to have a conversation on any of the matters, the item will be placed on a future agenda for review, discussion and/or potential action and/or vote.

- A) Communications Received:
 - 1) Copy of Email to: Town Administrator Jamie Hainsworth
From: Ken Schadegg
Dated: December 22, 2021
Re: Proposed Dead End on Steamboat Street

- 2) Copy of Letter to: Town Council
From: Frederick K. Uttley and David B. O'Neill
Dated: December 1, 2021
Re: Proposed Dead End on Steamboat Street
- 3) Open Forum Request to be placed on future agenda
From: Laura Carlson
Dated: December 20, 2021
Re: Rescue Barn Proposal
- 4) Copy of Email to: Town Clerk Roberta Fagan
From: Wendy Shapiro
Dated: December 19, 2021
Re: Request to reinstate an Animal Control Officer
- 5) Copy of Email to: Town Clerk Roberta Fagan
From: Wendy Shapiro
Dated: December 21, 2021
Re: Addendum to Request to reinstate an Animal Control Officer
- 6) Copy of Email to: Town Clerk Roberta Fagan
From: Wendy Shapiro
Dated: December 22, 2021
Re: Condos Green Lane
- 7) Copy of Email to: Town Council
From: Alma Davenport
Dated: December 26, 2021
Re: Zoning variances for the Narragansett/Green Lane Condominiums
- 8) Copy of Email to: Town Clerk's Assistant Denise Gamon
From: Carol Welch
Dated: December 23, 2021
Re: Unavailable to serve or interview for Boards/Commissions
- 9) Copy of Certified Mail to: Town Council President Beye
From: Revolution Wind
Dated: December 23, 2021
Invitation to Consult on Avoidance, Minimization and Mitigation Measures for the Proposed Revolution Wind Project
- 10) Letter to the Discover Newport Board of Directors with a copy of the Comprehensive Annual Financial Report for Newport and Bristol County Convention and Visitors' Bureau and Subsidiary (the Bureau) for the year ended June 30, 2021

XIV. AGENDA ITEMS FOR THE NEXT MEETING AND FUTURE MEETINGS

- A) Interviews scheduled of applicants for the committee vacancies on **January 18, 2022** as follows:

| TIME | NAME | COMMITTEE |
|------|----------------|------------------------|
| 5:45 | Dean Wagner | Zoning Board of Review |
| 6:05 | John Shekarchi | Zoning Board of Review |
| 6:15 | Valerie Molloy | Housing Authority |
| | | |
| | | |

- B) Interviews scheduled of applicants for the committee vacancies on **February 7, 2022** as follows:

| TIME | NAME | COMMITTEE |
|------|---------------------|------------------------|
| 6:15 | Terrance Livingston | Zoning Board of Review |
| | | |

XV. ADJOURNMENT

Pursuant to RIGL § 42-46-6(c) Notice of this meeting shall be posted on the Secretary of State’s website and at the Town Hall and the Jamestown Philomenian Library. Notice is also posted at the Jamestown Police Station and on the Internet at www.jamestownri.gov.

ALL NOTE: If communications assistance is needed or other accommodations to ensure equal participation, please call 1-800-745-5555, or contact the Town Clerk at 401-423-9800, via facsimile to 401-423-7230, or email to rfagan@jamestownri.net not less than three (3) business days prior to the meeting.

Posted on the RI Secretary of State website on December 29, 2021