



**TOWN COUNCIL MEETING**  
**Jamestown Town Hall**  
**Rosamond A. Tefft Council Chambers**  
**93 Narragansett Avenue**  
**Monday, December 20, 2021**  
**5:30 P.M.**

**THIS MEETING WILL BE CONDUCTED IN PERSON ONLY.**

**THIS MEETING WILL BE LIVE STREAMED:** To view the meeting with no interaction:  
<http://158.123.195.41/OTRMedia/Town2020/Others2020/StreamPrimJtown.html>

*The public is welcome to participate in this Town Council meeting. Open Forum offers citizens the opportunity to clarify an item on the agenda, address items not on the agenda, or comment on a communication or Consent Agenda item. Citizens are welcome to speak to the subject of a Public Hearing, and are allowed to speak at the discretion of the Council President or a majority of Councilors present, or at other times during the meeting, in particular during New or Unfinished Business.*

*Anyone wishing to speak should use the microphone at the front of the room, stating their name and address for the record; comments must be addressed to the Council, not the audience. It is the Town Council's hope that citizens and Councilors alike will be respectful of each other's right to speak, tolerant of different points of view, and mindful of everyone's time.*

*Attachments for items on this meeting agenda are available to the public on the Town website at: <http://www.jamestownri.gov/town-government/town-council/town-council-meetings-minutes/2021-meetings-minutes/2021-meetings/-fsiteid-1>*

**I. TOWN COUNCIL SPECIAL SESSION: The Jamestown Town Council will meet in special session to conduct interviews of applicants for the committee vacancies as follows:**

TIME	NAME	COMMITTEE
5:40	Leo Orsi	Conservation Commission
5:50	Eric Lexow	Harbor Commission
6:00	James Simmons	Tree Committee
6:10	Richard Toselli	Zoning Board of Review
6:20	Lisa Primiano	Conservation Commission

**II. ADJOURNMENT OF SPECIAL SESSION**

**The Town Council's Open Meeting will begin at 6:30 P.M.**

**III. ROLL CALL**

**IV. CALL TO ORDER, PLEDGE OF ALLEGIANCE**

**V. TOWN COUNCIL SITTING AS THE BOARD OF WATER AND SEWER COMMISSIONERS**

- A) Approval of Minutes; review, discussion and/or action and/or vote
  - 1) 11/15/2021(regular meeting)
  
- B) Open Forum – Water & Sewer Matters

*Comments are not limited to items on this agenda. However, items not on this agenda will only be heard and not acted upon by the Town Council. Note: Section 42-46-6 of the Open Meetings Act, and Department of the Attorney General Advisory Opinions relevant to this item on any public body meeting agenda specifically prohibits the Town Council from discussing, considering or acting on any topic, statement or question presented. The Town Council may, if warranted, refer such matters to an appropriate committee, to another body or official, or post the matter for consideration at a properly-noticed, future meeting.*

  - 1) Scheduled request to address - none
  - 2) Non-scheduled request to address
  
- C) Report of Town Officials:
  - 1) Pumping Report
  - 2) Town Project Reports
    - a) Town Wells
    - b) Water Treatment Plant
    - c) Transfer Pumping/Reservoir
    - d) Distribution System
    - e) Wastewater Treatment Facility
  
- D) Letters and Communication
  - 1) None
  
- E) Unfinished Business
  - 1) None
  
- F) New Business
  - 1) RIDEM 2021 Nonpoint Source Implementation Grant for an amount of \$250,000 to fund the removal and disposal of invasive Phragmites and restore the conditions of South Pond Reservoir.
  
- G) **The Town Council Adjourns from sitting as the Board of Water and Sewer Commissioners**

## **VI. OPEN FORUM**

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- A) Scheduled request to address
  - 1) Laura Carlson regarding Rescue Barn proposal
- B) Non-scheduled request to address

## **VII. ACKNOWLEDGEMENTS, ANNOUNCEMENTS, PRESENTATIONS, RESOLUTIONS AND PROCLAMATIONS**

- A) Clean Ocean Access Presentation by Executive Director David McLaughlin
  - 1) Water Quality – Results from 2021 and plans for 2022
  - 2) Sustainable Jamestown – In Vessel Composting opportunity

## **VIII. PUBLIC HEARINGS, LICENSES AND PERMITS**

*The Town Council will review each license application and vote on it individually. All approvals for licenses and permits are subject to the resolution of debts, taxes and appropriate signatures as well as, when applicable, proof of insurance.*

- A) One Day Event Application: All Event/Entertainment license application approvals are subject to any and all COVID-19 protocols in affect at the time of the event; Review, Discussion and/or Action and/or Vote on the following:
  - 1) Applicant: Jamestown Rhode Race  
Event: Rhode Races & Events, Inc.  
Dates: October 1, 2022  
Location: Fort Getty
  - 2) Memorandum from Jamestown Recreation Director Ray DeFalco

## **IX. COUNCIL, ADMINISTRATOR, SOLICITOR, COMMISSION/COMMITTEE COMMENTS & REPORTS**

- A) Town Administrator's Report: Jamie A. Hainsworth
  - 1) National Opioid Settlement (agenda item)
  - 2) Budget FY 2022-2023
  - 3) Election Polling Place for the 2022 Fall Elections
  - 4) Covid 19 update: Covid Testing

**X. NEW BUSINESS**

- A) Review, Discussion and/or Action and/or Vote: Request to authorize the Town Administrator to sign the two National Opioid Settlement offers.
  - 1) National Opioid Settlement FAQs
  - 2) Subdivision Distributor Settlement Participation Form
  - 3) Subdivision Janssen Settlement Participation Form
  
- B) Review, Discussion and/or Action and/or Vote: Town of Jamestown request for assignment of the Lease Agreement between the Town of Jamestown and Conanicut Marine Services, Inc. dated October 16, 2016 to TPG Marinas Conanicut, LLC.
  - 1) Leased areas include and are defined as Plat 9, Lots 355 & 356 located at the area in the center of Jamestown known as the East Ferry, including the wood piled and concrete (steel) piers, fixtures and improvements located thereon.
  
- C) Review, Discussion and/or Action and/or Vote: Town of Jamestown request permission to utilize Waterfront Infrastructure Improvement account for Phase Two (2) East Ferry Improvements
  - 1) Sidewalk repair around Veterans Square
  - 2) Repair to former Ferry Landing

**XI. ORDINANCES, APPOINTMENTS, VACANCIES AND EXPIRING TERMS**

- A) Appointments, Vacancies and Expiring Terms; Review, Discussion, and/or Action and/or Vote:
  - 1) Beavertail State Park Advisory Board (One vacancy with a three-year term ending date of December 31, 2024); duly advertised
    - a) Letter of interest for reappointment
      - i) Linda Warner
  
  - 2) Jamestown Conservation Commission (Two vacancies with three-year term ending dates of December 31, 2024); duly advertised
    - a) Letter of resignation
      - i) Jessica Wurzbacher
    - b) Letter of interest for reappointment
      - i) Leo N. Orsi, Jr.
    - c) Letter of interest for appointment
      - i) Lisa Primiano
  
  - 3) Jamestown Fire Department Compensation Committee (One [1] Citizen-at-Large Representatives with an unexpired term ending date of May 31, 2022)
    - a) No applicants
  
  - 4) Jamestown Harbor Management Commission (Three vacancies with three-

year term ending dates of December 31, 2024); duly advertised

- a) Letters of interest for reappointment
    - i) Eric Lexow
    - ii) Wayne Banks
    - iii) Daniel Wurzbacher
  - b) Letters of interest for appointment
    - i) Thomas Farrell
    - ii) Paul D. Sprague
    - iii) Stephen J. Corbett
- 5) Jamestown Housing Authority – (Two vacancies with One five-year term ending December 31, 2026[Full Member] and One unexpired five-year term ending date of December 31, 2023[Resident Commissioner]; and; duly advertised
- a) Letter of interest for **reappointment (Full Member)**
    - i) Valerie Molloy
  - b) Letter of interest for **appointment**
    - i) Susan Romano (previously interviewed)
    - ii) Robert Plain (previously interviewed)
  - c) Letter of interest for appointment (**Resident Commissioner**)
    - i) Doreen Dell (previously interviewed)
      - (a) Endorsement from JHA Board Chair Molloy and Vice Chair Szepatowski
      - (b) Endorsement from JoAnn Koehler
      - (c) Endorsement from Diona McGrath
      - (d) Endorsement from Joan Shaffer
    - ii) Bernie Courtney
- 6) Jamestown Juvenile Hearing Board – Member (Two vacancies with three-year term ending dates of December 21, 2024); duly advertised
- a) Letter of resignation
    - i) Michael Lichtenstein
  - b) Letter of interest for reappointment
    - i) Barbara Szepatowski
  - c) Letter of interest for appointment – to move up to Member from Alternate Member
    - i) Joseph Cannon
    - ii) Nancy Ventrone
  - d) Letter of interest for appointment
    - i) Andy Wade
- 7) Jamestown Philomenian Library Board of Trustees (Two vacancies with three-year term ending dates of December 31, 2024); duly advertised
- a) Letter of resignation
    - i) Catherine Kaiser
  - b) Letter of interest for reappointment

- i) Eugene Mihaly
  - c) Letter of interest for appointment
    - i) Joseph Cannon (previously interviewed)
    - ii) Mackenzie Richards (previously interviewed)
  
- 8) Jamestown Planning Commission (Three vacancies with a four-year term ending date of December 31, 2025); duly advertised
  - a) Letter of resignation
    - i) Michael F. Smith
  - b) Letter of interest for reappointment
    - i) Bernd E. Pfeiffer
    - ii) Mick Cochran
  
- 9) Jamestown Tree Preservation and Protection Committee (Three vacancies with three-year term ending dates of December 31, 2024); duly advertised
  - a) Letter of resignation (full term)
    - i) Thomas Farrell
    - ii) Susan Shim Gorelick
  - b) Letter of interest for reappointment
    - i) Walter Bopp
  - c) Letter of interest for appointment
    - i) John Austin Murphy
    - ii) James Simmons
  
- 10) Jamestown Zoning Board of Review – Member (Two vacancies with a five-year term ending date of December 31, 2026); duly advertised
  - a) Letter of interest for reappointment
    - i) Dean J. Wagner
    - ii) Terence Livingston
  
- 11) Jamestown Zoning Board of Review – Alternate Member (Three vacancies with one-year term ending dates of December 31, 2022); duly advertised
  - a) Letter of interest to remain as Alternate Member
    - i) Judy Bell – 1<sup>st</sup> Alternate
  - b) Letter of interest for reappointment
    - i) John Shekarchi
    - ii) Alex Finkelman
  - c) Letter of interest for appointment
    - i) Richard Toselli

**XII. CONSENT AGENDA**

*An item on the Consent Agenda need not be removed for simple clarification or correction of typographical errors. Approval of the Consent Agenda shall be equivalent to approval of each item as if it had been acted upon separately for review, discussion and/or potential action and/or vote. A Consent Agenda item or items may be removed by the Town Council for review, discussion and/or potential action and or vote.*

- A) Adoption of Town Council Minutes
  - 1) December 6, 2021(Regular Meeting)
- B) Minutes of Boards/Commissions/Committees
  - 1) Jamestown Affordable Housing Committee (April 28, 2021)
  - 2) Jamestown Affordable Housing Committee (November 17, 2021)
  - 3) Jamestown Conservation Commission (July 20, 2021)
  - 4) Jamestown Conservation Commission (October 19, 2021)
  - 5) Jamestown Conservation Commission 2021 Attendance Log
  - 6) Jamestown Housing Authority Board of Commissioners (November 17, 2021)
  - 7) Jamestown Housing Authority Board of Commissioners 2021 Attendance log
  - 8) Jamestown Planning Commission (October 20, 2021)
  - 9) Jamestown Planning Commission (November 3, 2021)
  - 10) Jamestown Tax Assessment Board of Review 2021 Attendance Log
  - 11) Jamestown Zoning Board of Review (November 23, 2021)
  - 12) Jamestown Zoning Board of Review 2021 Attendance log

C) Tax Assessor’s Abatements and Addenda of Taxes

<b>MOTOR VEHICLE ABATEMENTS TO 2021 TAX ROLL</b>		
01-0005-09M	SOLDIER & SAILOR EXEMPT	\$ 27.61
01-0004-85M	SOLDIER & SAILOR EXEMPT	\$ 7.51
01-0004-85M2	SOLDIER & SAILOR EXEMPT	\$188.20
<b>REAL ESTATE ABATEMENT TO 2021 TAX ROLL</b>		
19-0468-25	RIGL 44-5-71 DEMO REMOVAL	\$607.52
<b>ADDENDA TO 2021 TAX ROLL</b>		
01-0002-24	PRO-RATION C/O DATE 11/22/2021	\$935.24
<b>TOTAL ABATEMENTS TO 2021 TAX ROLL</b>		<b>\$830.84</b>
<b>TOTAL ADDENDA TO 2021 TAX ROLL</b>		<b>\$935.24</b>

- D) Tax Assessor Settlement Agreements
  - 1) Settlement Agreement regarding Elizabeth Lee v. Christine Brochu, Jamestown Tax Assessor et al., Assessor’s Plat 9, Lot 385, C.A. No. NC-2020-0116
  - 2) Settlement Agreement regarding Blue Rock LLC v. Town of Jamestown

- E) Jamestown School Bid award recommendation for Melrose and Lawn Schools Fire Alarm Project and Lawn Generator to EW Burman, Inc.
  - 1) Memorandum from Dr. Kenneth Duva, Superintendent of Schools
  - 2) Memorandum from Town Administrator Jamie Hainsworth
- F) Finance Director's Report: Christina D. Collins- Comparison of Budget to Actuals as of November 30, 2021
- G) Board of Licensing Commissioners Annual Report of Beverage License Violations
- H) Updated RFP for the Feasibility Study for a Community Network, extension of deadline to submit bid.

**XIII. COMMUNICATIONS, PETITIONS, AND PROCLAMATIONS AND RESOLUTIONS FROM OTHER RHODE ISLAND CITIES AND TOWNS**

*The Council may acknowledge any of the listed Communications and Proclamations and Resolutions. Should any member wish to have a conversation on any of the matters, the item will be placed on a future agenda for review, discussion and/or potential action and/or vote.*

- A) Communications Received:
  - 1) Copy of Letter to: Town Council  
From: Frederick K. Uttley and David B. O'Neill  
Dated: December 1, 2021  
Re: Proposed Dead End on Steamboat Street
  - 2) Copy of Letter to: Town Council  
From: Dan Shapiro  
Dated: December 12, 2021  
Re: Short Term Rental draft ordinance
  - 3) Copy of Letter to: Town Council  
From: Alma Davenport  
Dated: December 13, 2021  
Re: Short Term Rentals on Jamestown
- B) Proclamations and Resolutions from other Rhode Island Cities and Towns
  - 1) Copy of Smithfield School Committee Resolution  
From: Smithfield School Department  
Dated: December 6, 2021  
Re: Request to the RI General Assembly to support extension of RIGL§16-7-40 (c) and (d) Increased school housing ratio.



**XIV. AGENDA ITEMS FOR THE NEXT MEETING AND FUTURE MEETINGS**

- A) Interviews scheduled of applicants for the committee vacancies on **January 3, 2022** as follows:

TIME	NAME	COMMITTEE
5:40	Paul Sprague	Harbor Commission
5:50	Stephen Corbett	Harbor Commission
6:00	Thomas Farrell	Harbor Commission
6:10	Wayne Banks	Harbor Commission
6:20	Daniel Wurzbacher	Harbor Commission

- B) Interviews scheduled of applicants for the committee vacancies on **January 18, 2022** as follows:

TIME	NAME	COMMITTEE
6:05	Andy Wade	Juvenile Hearing Board
6:15	Valerie Molloy	Jamestown Housing Authority

**XV. EXECUTIVE SESSION**

*The Town Council may seek to enter into Executive Session for review, discussion and/or potential action and/or vote on the following:*

- A) Review, Discussion and/or Action and/or Vote in Executive Session and/or open session pursuant to RIGL § 42-46-5(a) Subsection (2) Pending or Potential Litigation (Adverse Possession/Easement/Quiet Title), Carey v. Jamestown, NC File No. 2020-0375

**XVI. ADJOURNMENT OF EXECUTIVE SESSION**

**XVII. ADJOURNMENT**

***Pursuant to RIGL § 42-46-6(c) Notice of this meeting shall be posted on the Secretary of State’s website and at the Town Hall and the Jamestown Philomenian Library. Notice is also posted at the Jamestown Police Station and on the Internet at www.jamestownri.gov.***

ALL NOTE: If communications assistance is needed or other accommodations to ensure equal participation, please call 1-800-745-5555, or contact the Town Clerk at 401-423-9800, via facsimile to 401-423-7230, or email to rfagan@jamestownri.net not less than three (3) business days prior to the meeting.

*Posted on the RI Secretary of State website on December 16, 2021*