



**TOWN COUNCIL MEETING**  
**Jamestown Town Hall**  
**Rosamond A. Tefft Council Chambers**  
**93 Narragansett Avenue**  
**Monday, December 6, 2021**  
**5:30 P.M.**

**THIS MEETING WILL BE CONDUCTED IN PERSON ONLY.**

**THIS MEETING WILL BE LIVE STREAMED:** To view the meeting with no interaction:  
<http://158.123.195.41/OTRMedia/Town2020/Others2020/StreamPrimJtown.html>

*The public is welcome to participate in this Town Council meeting. Open Forum offers citizens the opportunity to clarify an item on the agenda, address items not on the agenda, or comment on a communication or Consent Agenda item. Citizens are welcome to speak to the subject of a Public Hearing, and are allowed to speak at the discretion of the Council President or a majority of Councilors present, or at other times during the meeting, in particular during New or Unfinished Business.*

*Anyone wishing to speak should use the microphone at the front of the room, stating their name and address for the record; comments must be addressed to the Council, not the audience. It is the Town Council's hope that citizens and Councilors alike will be respectful of each other's right to speak, tolerant of different points of view, and mindful of everyone's time.*

*Attachments for items on this meeting agenda are available to the public on the Town website at:*  
<http://www.jamestownri.gov/town-government/town-council/town-council-meetings-minutes/2021-meetings-minutes/2021-meetings/-fsiteid-1>

**I. ROLL CALL**

**II. CALL TO ORDER, PLEDGE OF ALLEGIANCE**

**III. JOINT TOWN COUNCIL AND SCHOOL COMMITTEE WORK SESSION**

- A) Review, discussion and/or potential action and/or vote of budget issues for the remainder of the current fiscal year (July 1, 2021 to June 30, 2022) and pre-budget review and discussion of issues for the next fiscal year (July 1, 2022 to June 30, 2023) pursuant to RIGL §16-2-21

**IV. OPEN FORUM**

**Comments are not limited to items on this agenda. However, items not on this agenda will only be heard and not acted upon by the Town Council. Note: Section 42-46-6 of the Open Meetings Act, and Department of the Attorney General Advisory Opinions relevant to this item on any public body meeting agenda specifically prohibits the Town Council from discussing, considering or acting on any topic, statement or question presented. The Town Council may, if warranted, refer such matters to an appropriate committee, to another body or official, or post the matter for consideration at a properly-noticed, future meeting.**

- A) Scheduled request to address  
B) Non-scheduled request to address

**V. ACKNOWLEDGEMENTS, ANNOUNCEMENTS, PRESENTATIONS, RESOLUTIONS AND PROCLAMATIONS**

- A) Review, Discussion and/or Action and/or Vote to approve request of Jamestown Rights of Ways on procedure “Adopt a Right of Way”
  - 1) Friends of Jamestown ROW presentation
  - 2) Review by Council with Staff on proposed “Adopt A Right of Way” Stewardship Program
  - 3) CRMC “Adopt-An-Access” draft program MOU
  - 4) CRMC Maintenance Certification Application

**VI. PUBLIC HEARINGS, LICENSES AND PERMITS**

*The Town Council will review each license application and vote on it individually. All approvals for licenses and permits are subject to the resolution of debts, taxes and appropriate signatures as well as, when applicable, proof of insurance. Please Note in Accordance with Section 42-46-6 (b) the Council May Review, Discuss and/or Take Action and/or Vote on the following items:*

- A) Licenses and Permits
  - 1) Review, Discussion and/or Action and/or Vote to **Approve a NEW Holiday Application** that has been received by the Town Council upon resolution of debts, taxes, State approval and appropriate signatures as well as, when applicable, proof of insurance for the year December 1, 2021- November 30, 2022
    - a) Milos Beauty Corporation, dba: Milos Nails & Spa, 23 Narragansett Avenue

**VII. COUNCIL, ADMINISTRATOR, SOLICITOR, COMMISSION/COMMITTEE COMMENTS & REPORTS**

*Please Note the Following Items are Status Reports and Matters of Interest to the Council and are for Informational Purposes unless Indicated Otherwise and will be Acted upon in Accordance with Section 42-46-6 (b)*

- A) Town Administrator’s Report: Jamie A. Hainsworth
  - 1) Cellular/Wireless Service update
  - 2) Friends of Jamestown Right of Way+Roads “Adopt A Right of Way) program” (agenda item)
  - 3) Interim Director for Senior Services
  - 4) Request Towns Consent on Leasehold Mortgage at Dutch Harbor Marina
  - 5) LED Street Light replacement project
  - 6) American Rescue Plan Act (APRA) Funding
  - 7) Covid 19 update: Covid Testing

## VIII. UNFINISHED BUSINESS

*Please Note in Accordance with Section 42-46-6 (b) the Council May Review, Discuss and/or Take Action and/or Vote on the following items:*

- A) Review, Discussion and/or Action and/or Vote: Short Term Rental discussion regarding engaging a Short-Term Rental data collection, compliance monitoring and enforcement company to assist the Town
  - 1) Draft Short-Term Rental Ordinance

## IX. NEW BUSINESS

*Please Note in Accordance with Section 42-46-6 (b) the Council May Review, Discuss and/or Take Action and/or Vote on the following items:*

- A) Setting of 2022 Town Council Meeting Date Calendar

## X. ORDINANCES, APPOINTMENTS, VACANCIES AND EXPIRING TERMS

*Please Note in Accordance with Section 42-46-6 (b) the Council May Review, Discuss and/or Take Action and/or Vote on the following items:*

- A) Appointments, Vacancies and Expiring Terms; Review, Discussion, and/or Action and/or Vote:
  - 1) Jamestown Fire Department Compensation Committee (One vacancy with a three-year term ending date of May 31, 2022); duly advertised
    - a) Letter of interest for appointment
      - i) Mary Ellen Coleman (previously interviewed)
  - 2) Beavertail State Park Advisory Board (One vacancy with a three-year term ending date of December 31, 2024); duly advertised
    - a) Letter of interest for reappointment
      - i) Linda Warner
  - 3) Jamestown Conservation Commission (Two vacancies with three-year term ending dates of December 31, 2024); duly advertised
    - a) Letter of resignation
      - i) Jessica Wurzbacher
    - b) Letter of interest for reappointment
      - i) Leo N. Orsi, Jr.
  - 4) Jamestown Harbor Management Commission (Three vacancies with three-year term ending dates of December 31, 2024); duly advertised
    - a) Letters of interest for reappointment
      - i) Eric Lexow
      - ii) Wayne Banks
      - iii) Daniel Wurzbacher
    - b) Letters of interest for appointment
      - i) Thomas Farrell
      - ii) Paul D. Sprague
      - iii) Stephen J. Corbett

- 5) Jamestown Housing Authority – (Two vacancies with One five-year term ending December 31, 2026[Full Member] and One unexpired five-year term ending date of December 31, 2023[Resident Commissioner]; and; duly advertised
  - a) Letter of interest for **reappointment (Full Member)**
    - i) Valerie Molloy
  - b) Letter of interest for **appointment**
    - i) Susan Romano (previously interviewed)
    - ii) Robert Plain (previously interviewed)
  - c) Letter of interest for appointment (**Resident Commissioner**) \*
    - i) Doreen Dell (**previously interviewed**)
  
- 6) Jamestown Juvenile Hearing Board – Member (Two vacancies with three-year term ending dates of December 21, 2024); duly advertised
  - a) Letter of resignation
    - i) Michael Lichtenstein
  - b) Letter of interest for reappointment
    - i) Barbara Szepatowski
  - c) Letter of interest for appointment – to move up to Full Member from Alternate Member
    - i) Nancy Ventrone
  
- 7) Jamestown Philomenian Library Board of Trustees (Two vacancies with three-year term ending dates of December 31, 2024); duly advertised
  - a) Letter of resignation
    - i) Catherine Kaiser
  - b) Letter of interest for reappointment
    - i) Eugene Mihaly
  - c) Letter of interest for appointment
    - i) Joseph Cannon (previously interviewed)
    - ii) Mackenzie Richards (previously interviewed)
  
- 8) Jamestown Planning Commission (Three vacancies with a four-year term ending date of December 31, 2025); duly advertised
  - a) Letter of resignation
    - i) Michael F. Smith (Term limit- 3 terms)
  - b) Letter of interest for reappointment
    - i) Bernd E. Pfeiffer
    - ii) Michael Cochran
  
- 9) Jamestown Tree Preservation and Protection Committee (Three vacancies with three-year term ending dates of December 31, 2024); duly advertised
  - a) Letter of resignation (full term)
    - i) Thomas Farrell
    - ii) Susan Shim Gorelick

- b) Letter of interest for reappointment
    - i) Walter Bopp
  - c) Letter of interest for appointment
    - i) John Austin Murphy
    - ii) James Simmons
- 10) Jamestown Zoning Board of Review – Member (Two vacancies with a five-year term ending date of December 31, 2026); duly advertised
- a) Letter of interest for reappointment
    - i) Dean J. Wagner
    - ii) Terence Livingston
- 11) Jamestown Zoning Board of Review – Alternate Member (Three vacancies with one-year term ending dates of December 31, 2022); duly advertised
- a) Letter of interest to remain as Alternate Member
    - i) Judy Bell – 1<sup>st</sup> Alternate
  - b) Letter of interest for reappointment
    - i) John Shekarchi
    - i) Alex Finkelman
  - c) Letter of interest for appointment
    - ii) Richard Toselli

## **XI. CONSENT AGENDA**

*An item on the Consent Agenda need not be removed for simple clarification or correction of typographical errors. Approval of the Consent Agenda shall be equivalent to approval of each item as if it had been acted upon separately for review, discussion and/or potential action and/or vote. A Consent Agenda item or items may be removed by the Town Council for review, discussion and/or potential action and or vote.*

- A) Adoption of Town Council Minutes
  - 1) November 15, 2021 (Executive Session)
    - a) Amend minutes to reflect vote taken during Executive Session
  - 2) November 15, 2021 (Regular/Water and Sewer Meeting)
  - 1) November 18, 2021 (Special Session)
- B) Minutes of Boards/Commissions/Committees
  - 1) Jamestown Philomenian Library Board of Trustees (January 12, 2021)
  - 2) Jamestown Philomenian Library Board of Trustees (February 9, 2021)
  - 3) Jamestown Philomenian Library Board of Trustees (March 9, 2021)
  - 4) Jamestown Philomenian Library Board of Trustees (April 13, 2021)
  - 5) Jamestown Philomenian Library Board of Trustees (May 11, 2021)
  - 6) Jamestown Philomenian Library Board of Trustees (June 8, 2021)
  - 7) Jamestown Philomenian Library Board of Trustees (July 13, 2021)
  - 8) Jamestown Philomenian Library Board of Trustees (August 10, 2021)
  - 9) Jamestown Philomenian Library Board of Trustees (September 14, 2021)
  - 10) Jamestown Philomenian Library Board of Trustees (October 12, 2021)
  - 11) Jamestown Philomenian Library Board of Trustees (November 16, 2021)
  - 12) Jamestown Harbor Commission (April 14, 2021)
  - 13) Jamestown Harbor Commission (June 9, 2021)

- 14) Jamestown Harbor Commission (July 14, 2021)
- 15) Jamestown Housing Authority Board of Commissioners (October 4, 2021)
- 16) Jamestown Housing Authority Board of Commissioners (October 13, 2021)
- 17) Jamestown Housing Authority Board of Commissioners (October 20, 2021)
- 18) Jamestown Housing Authority Board of Commissioners (October 21, 2021)
- 19) Jamestown Housing Authority Board of Commissioners (October 29, 2021)
- 20) Jamestown Tree Preservation and Protection Committee (October 20, 2021)
- 21) Jamestown Zoning Board of Review (October 26, 2021)

C) Tax Assessor’s Abatements and Addenda of Taxes

ABATEMENTS TO 2021 TAX ROLL		
19-0763-56	UPDATED PROPERTY INFORMATION	\$513.36
ADDENDA TO 2021 TAX ROLL		
07-0034-20	PRO-RATION C/O DATE 06/20/2021	\$1527.08
23-0891-20	PRO-RATION C/O DATE 08/05/2021	\$791.37
04-0955-00	PRO-RATION C/O DATE 11/02/2021	\$665.55
23-1552-99	PRO-RATION C/O DATE 10/18/2021	\$787.15
13-1204-00	PRO-RATION C/O DATE 07/27/2021	\$1803.05
12-0599-75	PRO-RATION C/O DATE 11/02/2021	\$1115.93
03-1154-11	PRO-RATION C/O DATE 07/14/2021	\$1349.50
02-0678-00	PRO-RATION C/O DATE 09/16/2021	\$837.01
14-0035-15	PRO-RATION C/O DATE 11/22/2021	\$318.26
01-0001-39	PRO-RATION C/O DATE 07/26/2021	\$1732.71
06-0159-95	PRO-RATION C/O DATE 08/30/2021	\$1244.22
02-0904-00	PRO-RATION C/O DATE 09/09/2021	\$1253.80
TOTAL ABATEMENTS TO 2021 TAX ROLL		\$513.36
TOTAL ADDENDA TO 2021 TAX ROLL		\$13,425.63
GRAND TOTAL		\$12,912.27

- D) Letter to Jamestown Housing Authority Executive Director Sullivan and Commission Chair Molloy from President Beye requesting list of nominees for the JHA Resident Commissioner vacancy.

**XII. COMMUNICATIONS, PETITIONS, AND PROCLAMATIONS AND RESOLUTIONS FROM OTHER RHODE ISLAND CITIES AND TOWNS**

*The Council may acknowledge any of the listed Communications and Proclamations and Resolutions. Should any member wish to have a conversation on any of the matters, the item will be placed on a future agenda for review, discussion and/or potential action and/or vote.*

- A) Communications Received:
  - 1) Copy of Letter to: Town Council  
From: Jessica and Bill Cushman  
Dated: November 10, 2021  
Re: Proposed pickleball courts at Fort Getty
  - 2) Copy of Letter to: Town Council  
From: Chris Cannon  
Dated: November 12, 2021  
Re: Cell phone service in the northern part of Jamestown

- 3) Copy of email to: Town Council  
From: Mary Lou Sanborn  
Dated: November 14, 2021  
Re: Dog Leash Public Forum
- 4) Copy of Letter to: STR subcommittee (Host Compliance Committee)  
From: Connie Slick  
Dated: December 1, 2021  
Re: Short-Term Rental Ordinance
- 5) Copy of Letter to: Town Council  
From: North Smithfield School Committee  
Dated: November 16, 2021  
Re: Resolution to support the extension of S16-7-40 Increased School Housing Ratio

### **XIII. ADJOURNMENT**

***Pursuant to RIGL § 42-46-6(c) Notice of this meeting shall be posted on the Secretary of State's website and at the Town Hall and the Jamestown Philomenian Library. Notice is also posted at the Jamestown Police Station and on the Internet at [www.jamestownri.gov](http://www.jamestownri.gov).***

ALL NOTE: If communications assistance is needed or other accommodations to ensure equal participation, please call 1-800-745-5555, or contact the Town Clerk at 401-423-9800, via facsimile to 401-423-7230, or email to [rfagan@jamestownri.net](mailto:rfagan@jamestownri.net) not less than three (3) business days prior to the meeting.

*Posted on the RI Secretary of State website on December 2, 2021*