

TOWN OF JAMESTOWN  
**COUNCIL OPEN SESSION MEETING MINUTES**

November 1, 2021

Town Council Members present: President Beye, Vice President Meagher, Councilor Brine, Councilor M. White and Councilor R. White.

Also, in attendance: Town Administrator Jamie Hainsworth and Town Clerk Roberta Fagan

**A motion was made by Vice President Meagher to enter into Special Session at 5:29 p.m., with second by Councilor M. White. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; and Councilor R. White, Aye**

**I. TOWN COUNCIL INTERVIEWS: The Jamestown Town Council will meet in special session to conduct interviews of the following applicants for the following appointments as follows:**

<b>TIME</b>	<b>Applicants</b>	<b>Committee</b>
5:30	Mary Ellen Coleman	Jamestown Fire Department Compensation Committee
5:45	Joseph Cannon	Library Board of Trustees & Jamestown Housing Authority
6:00	Robert Flath	Library Board of Trustees
6:15	Susan Q. Romano	Jamestown Housing Authority

**II. ADJOURNMENT OF SPECIAL SESSION**

**The Town Council's Open Meeting will begin at 6:30 pm**

**The meeting was called to order by President Beye at 6:30 p.m.**

**III. ROLL CALL**

Town Council Members present: President Beye, Vice President Meagher, Councilor Brine, Councilor M. White and Councilor R. White.

Also, in attendance: Town Administrator Jamie Hainsworth, Solicitor Peter Ruggiero, Finance Director Christina Collins, Town Clerk Roberta Fagan, Police Chief Ed Mello, Building and Zoning Director William Moore, IT Consultant Michael Glier, Jamestown School Department Superintendent of Schools, Kenneth Duva, Ed. D

**IV. CALL TO ORDER, PLEDGE OF ALLEGIANCE**

**V. OPEN FORUM**

*Comments are not limited to items on this agenda. However, items not on this agenda will only be heard and not acted upon by the Town Council. Note: Section 42-46-6 of the Open Meetings Act, and Department of the Attorney General Advisory Opinions relevant to this item on any public body meeting agenda specifically prohibits the Town Council from discussing, considering or acting on any topic, statement or question presented. The Town Council may, if warranted, refer such matters to an appropriate committee, to another body or official, or post the matter for consideration at a properly-noticed, future meeting.*

- A) Scheduled request to address
- B) Non-scheduled request to address

**Attorney John Murphy, representing CYC Commodore Beale makes the Council aware of letter to the Town Council in regards to the CYC Event application.**

Annette Tanti, 43 Battery Lane introduces the Brown University Capstone Project Team: Max Sweet, Alan Smith, Kareem Duty, Shannon Maloney, and Max Waldo. Max Waldo described the project that aims to analyze IT infrastructure, compare with other role model municipalities such as Arlington, VA. The goal of the project is to provide recommendations on making the existing IT infrastructure more 1) effective and efficient; 2) secure and safe (cyber security)

## **VI. ACKNOWLEDGEMENTS, ANNOUNCEMENTS, PRESENTATIONS, RESOLUTIONS AND PROCLAMATIONS**

- A) Review, Discussion and/or Action and/or Vote regarding the Solar Panel Project at the Jamestown Schools
- 1) Presentation by Kyle Robinson, AIA, Saccoccio & Associates Architects and Jamestown School Department Superintendent of Schools, Kenneth Duva, Ed. D

**Discussion ensued. Kyle Robinson reviewed original proposed concept. Due to structural load limitations the roof solar panel installation on both Melrose and Lawn Avenue schools need to be reduced. New recommendation to install both roof (limited) and a solar canopy in the parking lot at the Melrose Avenue school would provide 86% of the current electrical use for both Melrose and Lawn Avenue schools. The revised proposed concept estimated budget is \$1,027,612 vs original proposed concept budget of \$825,953. The Town Council previously approved moving ahead with the project, but due to the concept change, Superintendent Duva wanted to give a status review of the solar panel concept. The plan is to go out to bid for the Melrose roof and carport panels.**

**Vice President Meagher questions whether the project would require any tree removal. At this time no clear cutting is necessary according to Mr. Robinson.**

**President Beye questions whether foundation work for the canopy would result in loss of parking spaces and expresses concern regarding any anticipated reduction of natural light in the classrooms due to the solar canopy. Mr. Robinson estimates at certain times of the year, at certain times of day there may be a reduction of natural sunlight, but not a significant amount.**

**No vote taken.**

**A motion was made by Vice President Meagher to convene as the Alcoholic Beverage Licensing Board at 6:50 p.m., with second by Councilor M. White. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; and Councilor R. White, Aye**  
**Chief Mello gives an overview of the liquor and entertainment license process. The Town Council is charged with granting the licenses; the Town Clerk's office is entrusted to issue the license once all required information is provided; and the license is not valid until all the criteria is met.**

**Chief Mello and Solicitor Ruggiero are developing an Entertainment Ordinance to define what is permitted and will be presenting at a future Town Council Meeting. In regards to the renewal and new Entertainment licenses presently being considered, the Town Council is to determine what, where, and when outside entertainment is allowed.**

## **VII. PUBLIC HEARINGS, LICENSES AND PERMITS**

*The Town Council will review each license application and vote on it individually. All approvals for licenses and permits are subject to the resolution of debts, taxes and appropriate signatures as well as, when applicable, proof of insurance. Please Note in Accordance with Section 42-46-6 (b) the Council May Review, Discuss and/or Take Action and/or Vote on the following items:*

- A) Town Council Sitting as the Alcoholic Beverage Licensing Board Notice is hereby given by the Town Council of the Town of Jamestown, being the Licensing Board in said Town as provided under Title 3, Chapters 1-12 of the General Laws of Rhode Island 1956, and as amended.
- 1) Application for a **New Class B Victualer-Limited Liquor License**, as advertised in the

*Jamestown Press* editions of October 7th and October 14<sup>th</sup> noticed to abutters as follows:

**NEW LICENSE: CLASS B VICTUALER – Limited Liquor License**

Our Table LLC  
dba: Our Table  
53 Narragansett Avenue  
Jamestown, RI 02835

- a) Request for Town Council Review, Discussion and/or Action and/or Vote to **approve the new Class B Victualer-Limited Liquor License**
- b) Memorandum from Building and Zoning Director William Moore to Town Administrator and Town Council
- c) Copy of Letter to: Town Council  
From: Connie Slick  
Dated: September 27, 2021  
Re: Marla Romash/Our Table Class B Victualer-Limited Liquor License

**Attorney Infantolino representing Our Table LLC, dba: Our Table, provides historical background and status update on the construction of the restaurant. The Zoning board has issued a special use permit and the water and sewer board have issued the necessary approvals. The applicant is looking for approval of the Class B Victualer-Limited Liquor License, 46 seats inside, hours of operation 4-10pm, 7 days a week. Councilor R. White reiterates the hours of operation 4-10pm 7 days a week. Vice President Meagher makes note of Building and Zoning Director Moore as well as letter from Connie Slick. The license will be granted but not issued until all the necessary requirements are satisfied.**

**A motion was made by Vice President Meagher to approve the new Class B Victualer- Limited Liquor License application for Our Table LLC, dba: Our Table pending all requirements are met with second by Councilor M. White. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; and Councilor R. White, Aye**

- 2) **REQUEST** that the application listed below will be in order for hearing at a Special Meeting of said Licensing Board on Thursday, November 18, 2021 at 5:30 p.m. and advertised in the *Jamestown Press*. **NOTICE:** Is hereby given by the Town Council of the Town of Jamestown, being the Licensing Board in said Town as provided under Title 3, Chapters 1-12 of the General Laws of Rhode Island 1956, and as amended, that the following **RENEWAL** application has been received by the Town Council for licenses under said Act, for the year December 1, 2021 to November 30, 2022; review, discussion and/or potential action and/or vote:

**CLASS B VICTUALER – Limited Liquor License**

Our Table LLC  
dba: Our Table  
53 Narragansett Avenue  
Jamestown, RI 02835

**Discussion ensued. Attorney Infantolino describes the need for the Special Meeting to approve the renewal of the Class B Victualer- Limited Liquor License in the event Our Table will be open and ready for business in December. Councilor R. White requests clarification from Solicitor Ruggiero regarding the renewal of the provisional license and whether it is necessary due to the provisional license expiring before issuance? Solicitor Ruggiero explains that the provisional granted license is in order for renewal.**

**A motion was made by Vice President Meagher for advertisement in the Jamestown Press a hearing at a 11-01-2021 Town Council Minutes**

**Special Meeting of said Licensing Board on Thursday, November 18, 2021 at 5:30 p.m. for the Class B Victualer- Limited Liquor License renewal application for Our Table LLC dba Our Table, with second by Councilor M. White. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; and Councilor R. White, Aye**

B) The following Applications for Renewal have been received by the Town Council for licenses under said Act, for the year December 1, 2021 to November 30, 2022 (duly advertised in the Jamestown Press on **October 7<sup>th</sup> and October 14<sup>th</sup>**):

1) Approval of Applications for **Renewal of Class A (Package Store) Retail Liquor License:**

- a) Varsha, Inc. dba: Jamestown Wine & Spirits 30 Southwest Ave
- b) Tunstall, LLC, dba: Grapes & Gourmet 9 Ferry Wharf

**A motion was made by Vice President Meagher approval of Applications for Renewal of Class A (Package Store) Retail Liquor License for Varsha, Inc. dba: Jamestown Wine & Spirits and Tunstall, LLC, dba: Grapes & Gourmet, with second by Councilor M. White. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; and Councilor R. White, Aye**

2) Set the **Class A (Package Store) Retail Liquor License** Cap at Two

**A motion was made by Councilor R. White to approve setting the Class A (Package Store) Retail Liquor License at Two, with second by Vice President Meagher. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; and Councilor R. White, Aye**

3) Approval of application for Renewal of **Class B Victualer Limited Liquor License:**

- a) Village Hearth Bakery dba: Village Hearth Bakery- 2 Watson Avenue

**A motion was made by Councilor R. White to approve the Village Hearth Bakery, dba: Village Hearth Bakery the application for Renewal of Class B Victualer Limited Liquor License, with second by Vice President Meagher. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; and Councilor R. White, Aye**

4) Set the **Class B Victualer Limited Liquor License** Cap at One (*or Two if Our Table is approved*)

**A motion was made by Vice President Meagher to approve setting the Class B Victualer Limited Liquor License cap at Two, with second by Councilor M. White. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; and Councilor R. White, Aye**

5) Approval of Application for Renewal of **Class B Victualer Liquor Licenses:**

- a) ~~Conanicut Restaurant Group II, LLC, dba: Beech, 13 Narragansett Avenue~~
- b) ~~Epic Decade, LLC, dba: Curiosity & Co, 14 Narragansett Avenue~~
- c) Islandish, Ltd., dba: Chopmist Charlies, 40 Narragansett Avenue
- d) Jamestown Locals, LLC, dba: Narragansett Café, 25 Narragansett Avenue
- e) Johnny Angels Clam Shack, LLC, dba: Angel's Kitchen, 23 Narragansett Avenue
- f) KALI, LLC, dba: J22 Tap & Table, 22 Narragansett Avenue
- g) New England Golf Course Management, Inc., dba: Jamestown Golf and Country Club, aka: The Caddy Shack, 245 Conanicus Avenue
- h) Slice of Heaven, Inc., dba: Slice of Heaven, 32 Narragansett Avenue
- i) Tallulah's Taqueria, LLC, dba: Tallulah's Tacos, 35 Narragansett Avenue

**President Beye notes that Conanicut Restaurant Group II, LLC dba Beech and Epic Decade, LLC, dba: Curiosity & Co. renewal applications will be omitted from approval and were prematurely on the agenda for approval. Chief Mello addresses the Town Council regarding renewal application for KALI, LLC, dba: J22 Tap & Table. The seating chart includes area in Narragansett Avenue Municipal Parking lot and area leased from Conanicut Marine Services. Discussion ensued. Use of the Narragansett Avenue Municipal**

parking lot for seating conditional on availability.

**A motion was made by Vice President Meagher to approve the Renewal of Class B Victualer Liquor Licenses for Islandish, Ltd., dba: Chopmist Charlies, Jamestown Locals, LLC, dba: Narragansett Café, Johnny Angels Clam Shack, LLC, dba: Angel's Kitchen, KALI, LLC, dba: J22 Tap & Table, New England Golf Course Management, Inc., dba: Jamestown Golf and Country Club, aka: The Caddy Shack, Slice of Heaven, Inc., dba: Slice of Heaven, and Tallulah's Taqueria, LLC, dba: Tallulah's Tacos with stated conditional service in Municipal parking lot with second by Councilor Brine. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; and Councilor R. White, Aye**

- 6) Set the Class B Victualer Liquor License Cap at Ten

**Discussion ensued. Vice President Meagher questions setting the Cap of Class B Victualer Liquor Licenses. Solicitor Ruggiero suggests capping at seven for now and modifying in the future as needed.**

**A motion was made by Vice President Meagher to set the Class B Victualer Liquor License Cap at seven, with second by Councilor Brine. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; and Councilor R. White, Aye**

- 7) Approval of Application for Renewal of Class BT Tavern Liquor License:
  - a) JB's On the Water, LLC, dba: JB's On the Water, 150 Conanicus Avenue

**A motion was made by Councilor R. White to approve application for Renewal of Class BT Tavern Liquor License for JB's On the Water, LLC, dba JB's On the Water with second by Vice President Meagher. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; and Councilor R. White, Aye**

- 8) Set the Class BT Tavern Liquor License Cap at One

**A motion was made by Vice President Meagher to approve setting the Class BT Tavern Liquor License at One with second by Councilor M. White. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; and Councilor R. White, Aye**

- 9) Approval of Application for Renewal of Class D Full Club Liquor License:
  - a) Conanicut Yacht Club, 40 Bay View Drive
  - b) Letter from Mary Lou Sanborn

**Discussion ensued. President Beye acknowledges communications received by Ms. Sanborn. Ms. Sanborn addresses the Town Council with her concerns regarding the Conanicut Yacht Club Liquor and Entertainment licenses renewal. She states that each summer the entertainment at CYC is getting later and later. She continues stating CYC is located in a residential area, not in a commercial zone. On several occasions Ms. Sanborn has called the police but the only restriction is the decibel level; and she would like to request restricting hours of music/entertainment.**

**CYC Commodore Charles Beal addresses and reads letter to Town Council that was delivered on Friday, October 29, 2021 after the Agenda deadline. Mr. Beal did not understand that Ms. Sanborn was looking to restrict the hours of entertainment. He further explains CYC relies heavily on wedding/event revenue to operate and to offer community programs such as sailing lessons. Chief Mello explains that the CYC Renewal Liquor License application indicates that seating chart includes indoor, porch and seating under tent on lawn. Solicitor Ruggiero clarifies that the Town Council is voting on the issuance of the Liquor License pertaining to service and consumption which would include seating under the tent.**

**A motion was made by Vice President Meagher to approve the application for renewal of the Class D Full Liquor License for Conanicut Yacht Club with second by Councilor M. White. Vote: President Beye, Aye;**

Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; and Councilor R. White, Aye

10) Set the **Class D Full Club Liquor License** Cap at One

**A motion was made by Councilor R. White to approve setting the Class D Full Club Liquor License Cap at One with second by Councilor M. White. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; and Councilor R. White, Aye**

C) **The Town Council Adjourns from Sitting as the Alcoholic Beverage Licensing Board**

**A motion was made by Councilor R. White to adjourn sitting as the Alcoholic Beverage Licensing Board at 7:30 p.m., with second by Councilor M. White. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; and Councilor R. White, Aye**

D) Approval of Renewal Applications that have been received by the Town Council for **Victualing & Holiday License** for the year December 1, 2021- November 30, 2022

- 1) Ace's Pizza, Inc.
- 2) A&J, Inc., dba: East Ferry Deli
- 3) Conanicut Yacht Club
- 4) ~~Conanicut Restaurant Group II, LLC, dba: Beech~~
- 5) Cumberland Farms Inc., dba: Cumberland Farms #1108
- 6) ~~Epic LLC, dba: Curiosity & Co.~~
- 7) Islandish, Ltd., dba: Chopmist Charlies
- 8) Jamestown Locals LLC, dba: Narragansett Café
- 9) JB's On the Water LLC, dba: JB's On the Water
- 10) Johnny Angels Clam Shack, LLC, dba: Angels Kitchen
- 11) KALI, LLC, dba: J22 Tap & Table
- 12) New England Golf Course Management Inc., dba: Jamestown Golf and Country Club  
aka: The Caddy Shack
- 13) Slice of Heaven, Inc., dba: Slice of Heaven
- 14) Tallulah's Taqueria LLC, dba: Tallulah's Tacos
- 15) TMT Enterprises, Inc., dba: McQuade's Market
- 16) Tunstall LLC, dba: Grapes & Gourmet
- 17) Varsha, Inc., dba: Jamestown Wine & Spirits
- 18) Village Hearth Bakery, dba: Village Hearth Bakery
- 19) Wicked Whisk

**President Beye notes that Conanicut Restaurant Group II, LLC dba Beech and Epic Decade, LLC, dba: Curiosity & Co. renewal applications will be omitted from approval and were prematurely on the agenda for approval.**

**A motion was made by Vice President Meagher to approve the Victualing & Holiday licenses for Ace's Pizza, Inc. A&J, Inc., dba: East Ferry Deli, Conanicut Yacht Club, Cumberland Farms Inc., dba: Cumberland Farms #1108, Islandish, Ltd., dba: Chopmist Charlies, Jamestown Locals LLC, dba: Narragansett Café, JB's On the Water LLC, dba: JB's On the Water, Johnny Angels Clam Shack, LLC, dba: Angels Kitchen, KALI, LLC, dba: J22 Tap & Table, New England Golf Course Management Inc., dba: Jamestown Golf and Country Club aka: The Caddy Shack, Slice of Heaven, Inc., dba: Slice of Heaven, Tallulah's Taqueria LLC, dba: Tallulah's Tacos, TMT Enterprises, Inc., dba: McQuade's Market, Tunstall LLC, dba: Grapes & Gourmet, Varsha, Inc., dba: Jamestown Wine & Spirits, Village Hearth Bakery, dba: Village Hearth Bakery, and Wicked Whisk with second by Councilor R. White Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; and Councilor R. White, Aye**

- E) Approval of Renewal Applications that have been received by the Town Council for **Entertainment License** for the year December 1, 2021- November 30, 2022:
- 1) ~~Conanicut Restaurant Group II, LLC, dba: Beech~~
  - 2) Conanicut Yacht Club
  - 3) ~~Epic LLC, dba: Curiosity & Co.~~
  - 4) Jamestown Beer Holdings LLC dba: Jamestown Beer Holdings
  - 5) Jamestown Locals LLC, dba: Narragansett Café
  - 6) JB's On the Water, LLC, dba: JB's On the Water
  - 7) KALI, LLC, dba: J22 Tap & Table
  - 8) Tallulah's Taqueria LLC, dba: Tallulah's Tacos
- a) Description of Entertainment License request

**President Beye notes that Conanicut Restaurant Group II, LLC dba Beech and Epic Decade, LLC, dba: Curiosity & Co. renewal applications will be omitted from approval and were prematurely on the agenda for approval.**

**Discussion ensued. There is a question regarding the Jamestown Beer Holdings application and permissible areas, times of day and specific days of week for entertainment. Additional discussion regarding permissible outdoor entertainment times of day and specific days for Conanicut Yacht Club. Town Council members review description of entertainment for Tallulah's Taqueria LLC, dba: Tallulah's Tacos and ask for specific start and end time. Kelly Ann Rojas addresses the Council on proposed type of permissible entertainment, the use of a small acoustic speaker which will be provided by Tallulah's Tacos to performers. Ms. Rojas requests further guidance on restrictions and/or permissible acoustic amplified entertainment.**

**A motion was made by Vice President Meagher to approve the Entertainment license application for Conanicut Yacht Club to include outside music noon-10pm on Friday, Saturday, Sunday and Holidays with second by Councilor R. White. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; and Councilor R. White, Aye**

**A motion was made by Vice President Meagher to continue consideration of the Entertainment license application for Jamestown Beer Holdings with a second by Councilor M. White. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; and Councilor R. White, Aye**

**A motion was made by Vice President Meagher to approve the Entertainment license application limited to inside entertainment only for Jamestown Locals LLC, dba: Narragansett Café, JB's on the Water, LLC, dba: JB's On the Water, KALI, LLC, dba: J22 Tap & Table. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; and Councilor R. White, Aye**

**A motion was made by Vice President Meagher to approve the Entertainment license application for Tallulah's Tacos limited to Friday, Saturday, Sunday and Holidays between the hours of 1pm-9pm, limited amplification to the small acoustic speaker provided to performers with a second by Councilor E. Brine. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; and Councilor R. White, Aye**

- F) Approval of Renewal Applications that have been received by the Town Council for **Victualing License** for the year December 1, 2021- November 30, 2022:
- 1) Live & Learn LLC, dba: Live & Learn

**A motion was made by Vice President Meagher to approve the renewal Victualing License application for Live & Learn LLC, dba: Live & Learn, with second by Councilor M. White. Vote: President Beye, Aye;**

Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; and Councilor R. White, Aye

G) Approval of Renewal Applications that have been received by the Town Council for **Holiday License** for the year December 1, 2021- November 30, 2022:

- 1) All Ashore Cottage Outfitters LLC, dba: All Ashore Cottage Outfitters
- 2) Clark Board Yard & Marine Works, LLC, dba: Clark Boatyard & Marine Works
- 3) Conanicut Marine Services, Inc.; dba: Conanicut Ship Store & Chandlery
- 4) Hodgkiss Farm
- 5) Jamestown Beer Holdings, LLC, dba: Jamestown Beer Holdings
- 6) Jamestown Hardware, Ltd., dba: Jamestown Hardware
- 7) Safe Harbor Marinas, dba: Jamestown Boat Yard
- 8) The Wickford Collection, LLC, dba: TWC Home
- 9) TMT Enterprises, Inc., dba: McQuade's Market
- 10) Urban Flowers LLC, dba: Secret Garden
- 11) Young Beauty Corp dba: Young Nails & Spa
- 12) Zeek's Creek Bait & Tackle, Inc., dba: Zeek's Creek

**A motion was made by Vice President Meagher to approve the Holiday License renewal applications for All Ashore Cottage Outfitters LLC, dba: All Ashore Cottage Outfitters, Clark Board Yard & Marine Works, LLC, dba: Clark Boat Yard & Marine Works, Conanicut Marine Services, Inc.; dba: Conanicut Ship Store & Chandlery, Hodgkiss Farm, Jamestown Beer Holdings, LLC, dba: Jamestown Beer Holdings, Jamestown Hardware, Ltd., dba: Jamestown Hardware, Safe Harbor Marinas, dba: Jamestown Boat Yard, The Wickford Collection, LLC, dba: TWC Home, TMT Enterprises, Inc., dba: McQuade's Market, Urban Flowers LLC, dba: Secret Garden, Young Beauty Corp dba: Young Nails & Spa, Zeek's Creek Bait & Tackle, Inc., dba: Zeek's Creek with second by Councilor M. White. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; and Councilor R. White, Aye**

H) Approval of Renewal Application for **Victualing License with EXTENDED HOURS**, upon resolution of debts, taxes, State approval and appropriate signatures for the year December 1, 2021 to November 30, 2022 duly advertised in the *Jamestown Press*:

- 1) Cumberland Farms, Inc. dba: Cumberland Farms Store #1108, 41 North Main Road

**A motion was made by Vice President Meagher to approve the Renewal Application for Victualing License with EXTENDED HOURS from Cumberland Farms, Inc. dba: Cumberland Farms Store #1108, with second by Councilor M. White. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; and Councilor R. White, Aye**

## **VIII. COUNCIL, ADMINISTRATOR, SOLICITOR, COMMISSION/COMMITTEE COMMENTS & REPORTS**

***Please Note the Following Items are Status Reports and Matters of Interest to the Council and are for Informational Purposes unless Indicated Otherwise and will be Acted upon in Accordance with Section 42-46-6 (b)***

A) Town Administrator's Report: Jamie A. Hainsworth

- 1) Broadband Utility RFP (agenda item)
- 2) Beavertail State Park Advisory Committee
- 3) Jamestown Golf Course Clubhouse
- 4) Community Development Block Grant (CDBG) for Jamestown Housing Authority/Pemberton Avenue residences
- 5) Covid-19 update

**Town Administrator Hainsworth reviews his report with the Town Council. Town Administrator Hainsworth reports that the Beavertail State Park Advisory Committee met on October 20, 2021 and it was noted that the DEM has submitted an application to the GSA for acquisition of the Beavertail Surplus**



property. A decision is estimated to take approximately 6 months. Crossman engineering contracted to install new waterline from Beavertail Road to complex and lighthouse. RIDEM is also developing a master plan for the park.

Jamestown Golf Course – Town Administrator Hainsworth gives a brief update on the Clubhouse. Vice President Meagher requests exploring sound buffering panels to be installed in the bar area, in response to request of the golf course management group. Town Administrator Hainsworth met with Jamestown Historical Society, Rosemary Enright, to discuss plans of displaying historic depictions of the original club house and tennis courts.

CDBG – The submission of the block grant is pending appointment of a project manager. Town Administrator Hainsworth confirms that the newly appointed JHA Executive Director Marcia Sullivan would be the signatory and with the support of a dedicated project manager who would oversee the project.

COVID 19- 6 new positive cases in the past two weeks indicating a decrease in average cases overall each week. Chief Mello reports the COVID 19 booster clinic held on the 28<sup>th</sup> administered 130 Pfizer boosters. A second booster clinic will take place later in the month to administer Moderna boosters.

## **IX. UNFINISHED BUSINESS**

*Please Note in Accordance with Section 42-46-6 (b) the Council May Review, Discuss and/or Take Action and/or Vote on the following items:*

- A) Review/Discuss and/or Action and/or Vote regarding Broadband Utility RFP
  - 1) Internal Draft Broadband Utility RFP

Discussion ensues. IT Consultant Michael Glier asks the Town Council for feedback and asks if there are any questions/concerns regarding the draft RFP. Councilor R. White requests more information on how and where the RFP will be posted. Half dozen companies that specialize in this type of work. Two companies have expressed interest in the RFP. Finance Director Christina Collins informs the Council that the Town uses BidNet, a web portal that hosts federal, state and local government RFP's for contractors to view and bid on relevant RFPs.

A motion was made by Vice President Meagher to approve the publishing the Broadband Utility RFP with second by Councilor M. White. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; and Councilor R. White, Aye

## **X. ORDINANCES, APPOINTMENTS, VACANCIES AND EXPIRING TERMS**

*Please Note in Accordance with Section 42-46-6 (b) the Council May Review, Discuss and/or Take Action and/or Vote on the following items:*

- A) Appointments, Vacancies and Expiring Terms; Review, Discussion, and/or Action and/or Vote:
  - 1) Jamestown Housing Authority (One [1] Commissioner vacancies with an unexpired five-year term ending date of December 31, 2025
    - a) No additional applications received

Vice President Meagher reports that Joseph Cannon and Susan Romano are both are uniquely qualified to fill the JHA Board of Commissioners vacancy. At this time, it would be her recommendation to appoint Joseph Cannon.

A motion was made by Vice President Meagher to appoint Joseph Cannon Jr. to the Jamestown Housing Authority Board with second by Councilor M. White. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; and Councilor R. White, Aye

## **XI. CONSENT AGENDA**

*An item on the Consent Agenda need not be removed for simple clarification or correction of typographical errors. Approval of the Consent Agenda shall be equivalent to approval of each item as if it had been acted upon separately for review,*

*discussion and/or potential action and/or vote. A Consent Agenda item or items may be removed by the Town Council for review, discussion and/or potential action and or vote.*

- A) Adoption of Town Council Minutes
  - 1) October 18, 2021 (Regular Meeting)
  - 2) October 18, 2021 (Special Interview Session)
  
- B) Minutes of Boards/Commissions/Committees
  - 1) Jamestown Zoning Board of Review (September 28, 2021)
  - 2) Jamestown Housing Authority (September 22, 2021)
  - 3) Jamestown Tree and Preservation Society (September 15, 2021)
  
- C) Bid Award for Four Wheel Drive Utility Truck for the Carpenter in Highway Department
  - 1) Memorandum from Public Works Director Michael Gray to Town Administrator Hainsworth
  
- D) Tax Assessor’s Abatements and Addenda of Taxes

**MOTOR VEHICLE ABATEMENTS TO 2021 TAX ROLL**

<b>01-00004-75M</b>	<b>SOLDIER &amp; SAILOR EXEMPT</b>	<b>\$214.44</b>
<b>TOTAL ABATEMENTS</b>		<b>\$214.44</b>

**A motion was made by Vice President Meagher to approve the consent agenda with second by Councilor M. White. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; and Councilor R. White, Aye**

**XII. COMMUNICATIONS, PETITIONS, AND PROCLAMATIONS AND RESOLUTIONS FROM OTHER RHODE ISLAND CITIES AND TOWNS**

*The Council may acknowledge any of the listed Communications and Proclamations and Resolutions. Should any member wish to have a conversation on any of the matters, the item will be placed on a future agenda for review, discussion and/or potential action and/or vote.*

- A) Communications Received:
  - 1) Copy of Email to: Town Council  
From: Connie Slick  
Dated: September 27, 2021  
Re: Open Table Liquor License
  
  - 2) Copy of letter to Ms. Sarah Edgerly  
From: US Army Corps of Engineers  
Dated: October 14, 2021  
Re: Authorization to retain and maintain fixed pier and float affixed at the end of said pier
  
  - 3) Copy of letter to Paul and Tricia Hines, Trustees  
From: US Army Corps of Engineers  
Dated: October 14, 2021  
Re: Authorization to retain and maintain residential pier and boat lift.
  
  - 4) Copy of letter to Town Council  
From: Wendy Shapiro  
Dated: October 15, 2021  
Re: Power imbalance Jamestown Housing Authority
  
  - 5) Copy of Email to Town Council  
From: Drew Allsopp

Dated: October 16, 2021  
Re: Narragansett Avenue Municipal Parking Lot.

- 6) Copy of Email to Town Council  
From: Brad Donnelly  
Dated: October 18, 2021  
Re: Correction- neutral position on use of Narragansett Avenue Municipal Parking Lot.
- 7) Copy of Letter to Sen. Reed, Sen, Whitehouse, Rep. Cicilline and Rep Langevin  
From: Representative Deborah Ruggiero  
Dated: October 19, 2021  
Re: Request to support federal funding for the restoration of Gould Island
- 8) Copy of Letter to Town Council  
From: Mary Lou Sanborn  
Dated: October 27, 2021  
Re: Conanicut Yacht Club Liquor and Entertainment Licenses

**Council acknowledges receiving Communications.**

### **XIII. ADJOURNMENT**

***Pursuant to RIGL § 42-46-6(c) Notice of this meeting shall be posted on the Secretary of State's website and at the Town Hall and the Jamestown Philomenian Library. Notice is also posted at the Jamestown Police Station and on the Internet at [www.jamestownri.gov](http://www.jamestownri.gov)***

**A motion was made by Vice President Meagher to adjourn with second by Councilor M. White. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; and Councilor R. White, Aye**

**Attest:**

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**Roberta J. Fagan, Town Clerk**