

TOWN OF JAMESTOWN  
COUNCIL OPEN SESSION MEETING MINUTES  
October 18, 2021

**I. ROLL CALL**

Town Council Members present: President Beye, Vice President Meagher, Councilor Brine, Councilor M. White and Councilor R. White.  
Also, in attendance: Town Administrator Jamie Hainsworth, Solicitor Peter Ruggiero, Town Clerk Roberta Fagan

**II. CALL TO ORDER**

**A motion was made by Vice President Meagher, to enter into Special Session at 6:15 p.m., with second by Councilor Brine. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; and Councilor R. White, Aye**

**III. TOWN COUNCIL INTERVIEWS: The Jamestown Town Council will meet in special session to conduct interviews of the following applicants for the following appointments as follows:**

<b>Applicants</b>	<b>Appointments</b>
Robert Plain	Housing Authority

**IV. ADJOURNMENT OF SPECIAL SESSION**

**V. ROLL CALL**

Town Council Members present: President Beye, Vice President Meagher, Councilor Brine, Councilor M. White and Councilor R. White.

Also, in attendance: Town Administrator Jamie Hainsworth, Solicitor Peter Ruggiero, Finance Director Christina Collins, Town Clerk Roberta Fagan, Police Chief Ed Mello, Director of Public Works Mike Gray, IT Consultant Michael Glier, Planning Director Lisa Bryer, Water/Sewer Clerk Denise Jennings, Parks and Recreation Director Ray DeFalco,

**VI. CALL TO ORDER, PLEDGE OF ALLEGIANCE**

**President Beye asks for a moment of silence in recognition of former Secretary of State Colin Powell.**

**A motion was made by Vice President Meagher at 6:32 p.m., to postpone sitting as the Board of Water and Sewer Commissioners and bring Acknowledgements, Announcements, Presentations, Resolution and Proclamations before sitting as Water and Sewer Board, with second by Councilor E. Brine. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; and Councilor R. White, Aye.**

## **VII. ACKNOWLEDGEMENTS, ANNOUNCEMENTS, PRESENTATIONS, RESOLUTION AND PROCLAMATIONS**

### **A) Acknowledgements:**

- 1) Jamestown Police Department formal swearing in probationary officer Robert Winsor

**Chief Mello makes a brief introduction of probationary officer Robert Winsor. President Beye reads the Oath of Office formally swearing in officer Robert Winsor. Officer Robert Winsor affirms and swears to the Oath.**

- 2) Jamestown Police Life Saving Medal awards presentation
  - a) FBI Special Agent Juan “Carlos” Razon
  - b) Jamestown Police Officer Nate Schaffer
  - c) Jamestown Police Officer Chad Specht
  - d) Jamestown Police Sgt Karen Catlow

**Chief Mello - October is Mental Health and Awareness Month. On 25 occasions this year the Jamestown police department has been called to the Newport and/or Jamestown Bridge in response to a pedestrian in need. Do to the decisive actions of law enforcement individuals several lives were saved while risking their own to help prevent a death by suicide. FBI Special Agent Juan “Carlos” Razon, Jamestown Police Officer Nate Schaffer, Officer Chad Specht and Officer Sgt Karen Catlow are honored for their service and bravery; and awarded the Jamestown Police Life Saving Medal Award.**

- B) Review, Discussion and/or Action and/or Vote regarding the July 19, 2021 Presentation by Sharon Gold on idling vehicles and request to post signs in Town, and approval of Resolution No. 2021-08 Anti- Vehicle Idling Resolution for the Town of Jamestown, Rhode Island
  - 1) Resolution 2021-08 Anti-Vehicle Idling

**Discussion ensued. Councilor M. White reads the Resolution. A motion was made by Vice President Meagher, to approve passage of Resolution No. 2021-08 Anti-Vehicle Idling with second by Councilor R. White. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; and Councilor R. White, Aye.**

- C) Review, Discussion and/or Action and/or Vote regarding Gould Island Committee, request for proclamation and letter asking for support of cleanup of Gould Island from our Federal Congressional Delegation
  - 1) Proposed Resolution Requesting Federal Assistance in the Restoration of South Gould Island for Public Access and Recreation
  - 2) Letter from David P. Sommers

**Discussion ensued. Councilor R. White reads the Resolution. Vice President thanks Mr. Sommers for having the vision to help provide a future for enjoyment of Gould Island. Mr. Sommers thanks the Town Council for approving the Resolution and approving the formation of Gould Island Committee.**

**A motion was made by Vice President Meagher to approve the Proposed Resolution Requesting Federal Assistance in the Restoration of South Gould Island for Public Access and Recreation with second by Councilor E. Brine. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; and Councilor R. White, Aye.**

**A motion was made by Vice President Meagher, to convene the as the Board of Water and Sewer Commissioners, with second by Councilor M. White. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; and Councilor R. White, Aye.**

#### **VIII. TOWN COUNCIL SITTING AS THE BOARD OF WATER AND SEWER COMMISSIONERS**

*Please Note in Accordance with Section 42-46-6 (b) the Council May Review, Discuss and/or Take Action and/or Vote on the following items:*

- A) Review, Discussion and/or Action and/or Vote to authorize Chair Nancy Beye to sign the June 21, 2021 decisions by the Water and Sewer Commission for applications by Christina Paolino-DiMelgio, Glenn & Marjorie Andreoni, John & June Shekarchi, Sandra Nardolillo and Jeffrey & Debby Saletin
- 3) Water line extension decision letters

**A motion was made by Vice President to approve authorizing Chair Nancy Beye to sign and send the June 21, 2021 decision letters by the Water and Sewer Commission, with second by Councilor M. White. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; and Councilor R. White, Aye.**

**The Town Council Adjourns from sitting as the Board of Water and Sewer Commissioners. A motion was made by Vice President Meagher with second by Councilor E. Brine Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; and Councilor R. White, Aye.**

**The Town Council convenes sitting as the Alcoholic Beverage Licensing Board. A motion was made by Vice President Meagher with second by Councilor M. White. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; and Councilor R. White, Aye.**

#### **IX. PUBLIC HEARINGS, LICENSES AND PERMITS**

*The Town Council will review each license application and vote on it individually. All approvals for licenses and permits are subject to the resolution of debts, taxes and appropriate signatures as well as, when applicable, proof of insurance. Please Note in Accordance with Section 42-46-6 (b) the Council May Review, Discuss and/or Take Action and/or Vote on the following items:*

- A) Town Council Sitting as the Alcoholic Beverage Licensing Board  
Notice is hereby given by the Town Council of the Town of Jamestown, being the Licensing Board in said Town as provided under Title 3, Chapters 1-12 of the General Laws of Rhode Island 1956, and as amended that the following application has been received for a **New Class BV-L – Victualer Liquor License:**

#### **CLASS BV-L – VICTUALER**

Our Table LLC  
dba: Our Table  
53 Narragansett Avenue  
Jamestown, RI 02835

- 1) Request for Town Council Review, Discussion, and/or Action and/or Vote

of approval **to proceed to re-advertise** for Public Hearing on November 1, 2021 by the Town Council, due to cancellation of Town Council meeting scheduled for October 4, 2021.

**A motion was made by Vice President Meagher, to approve to proceed to re-advertise for Public Hearing on November 1, 2021 the Class BV-L Victualer license for Our Table, LLC, dba Our Table, with second by Councilor M. White. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; and Councilor R. White, Aye.**

- B) Town Council Sitting as the Alcoholic Beverage Licensing Board Notice is hereby given by the Town Council of the Town of Jamestown, being the Licensing Board in said Town as provided under Title 3, Chapters 1-12 of the General Laws of Rhode Island 1956, and as amended that the following application has been received for a **New Class BV – Victualer Liquor License**:

**CLASS BV- VICTUALER**

Epic Decade, LLC  
dba: Curiosity & Co.  
14 Narragansett Avenue  
Jamestown, RI 02835

- 1) Request for Town Council Review, Discussion, and/or Action and/or Vote to grant approval **Class BV- Victualer Liquor License**

**A motion was made by Vice President Meagher to approve Epic Decade LLC dba Curiosity & Co. BV Victualer license, with second by Councilor M. White. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; and Councilor R. White, Aye.**

- C) Town Council Sitting as the Alcoholic Beverage Licensing Board Notice is hereby given by the Town Council of the Town of Jamestown, being the Licensing Board in said Town as provided under Title 3, Chapters 1-12 of the General Laws of Rhode Island 1956, and as amended that the following **Transfer application** has been received for a **Class BV- Victualer Liquor License**

**TRANSFER: CLASS BV- VICTUALER**

ESJ, Inc.  
dba: Simpatico Jamestown  
13 Narragansett Avenue  
Jamestown, RI 02835

**TO: CLASS BV- VICTUALER**

Conanicut Restaurant Group II, LLC  
dba: Beech  
13 Narragansett Avenue  
Jamestown, RI 02835

- 1) Request for Town Council Review, Discussion, and/or Action and/or Vote to grant approval to transfer of **Class BV- Victualer Liquor License**

**granted but not issued pending full compliance with conditions and criteria necessary:** Copy of menu; Department of Health Certificate; RI Sales Tax Permit; evidence of Commercial Liability, Liquor Liability and Property Damage coverage; list of employees and a copy of all TIPs Certification for each employee; current seating/site plan (noting where liquor is stored); signed BCI waiver form, transfer of Deed; and surrendering of the ESJ, Inc. dba Simpatico Jamestown Class BV-Victualer Liquor License.

**Atty. Neil Galvin representing the applicant addresses the Town Council regarding the application. President Beye thanks Amy Barclay De Tolly for years of service in Jamestown and welcomes new Principal Tim Conway. President Beye reminds the applicant that the license is conditional and requires all criteria before issuance. A motion was made by Vice President Meagher to approve the transfer of BV – Victualer license from ESJ, Inc. dba Simpatico Jamestown to Conanicut Restaurant Group II, LLC dba Beech with second by Councilor R. White. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; and Councilor R. White, Aye.**

**The Town Council adjourns from sitting as the Alcoholic Beverage Licensing Board. A motion was made by Vice President Meagher with second by Councilor M. White. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; and Councilor R. White, Aye.**

#### **The Town Council Adjourns from Sitting as the Alcoholic Beverage Licensing Board**

- D) Victualing, Holiday and Entertainment License Application (New): All Victualing and Holiday license application approvals are subject to any and all COVID-19 protocols in affect; Review, Discussion and/or Action and/or Vote on the following:
- 1) Applicant: Epic Decade LLC, dba Curiosity & Co.  
Location: 14 Narragansett Avenue  
Hours: 10:00 a.m. to 10:00 p.m. Sunday – Saturday

**A motion was made by Vice President M. Meagher to approve Epic Decade LLC dba Curiosity & Co. Victualing, Holiday and Entertainment license, with second by Councilor M. White. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; and Councilor R. White, Aye.**

- E) Victualing, Holiday and Entertainment License Application (New): All Victualing and Holiday license application approvals are subject to any and all COVID-19 protocols in affect; Review, Discussion and/or Action and/or Vote on the following:
- 1) Applicant: Conanicut Restaurant Group II, LLC dba Beech  
Location: 13 Narragansett Avenue  
Hours: 11:00 a.m. to 11:00 p.m. Sunday – Saturday

**A motion was made by Councilor R. White to approve Conanicut Restaurant Group II, LLC dba Beech Victualing, Holiday and Entertainment license, with second by Councilor E. Brine. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; and Councilor R. White, Aye.**

- F) Entertainment License Application: All Event/Entertainment license application approvals are subject to any and all COVID-19 protocols in affect at the time of the event; Review, Discussion and/or Action and/or Vote on the following:

1) Applicant: Epic Decade LLC, dba Curiosity & Co  
Location: 14 Narragansett Avenue

**Discussion ensued. Vice President Meagher highlights that due to zoning determination all entertainment needs to take place inside/indoors only. A motion was made by Vice President Meagher to approve Epic Decade LLC dba Curiosity & Co. Entertainment license, with second by Councilor E. Brine. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; and Councilor R. White, Aye.**

- G) Entertainment License Application: All Event/Entertainment license application approvals are subject to any and all COVID-19 protocols in affect at the time of the event; Review, Discussion and/or Action and/or Vote on the following:

1) Applicant: Conanicut Restaurant Group II, LLC, dba Beech  
Location: 13 Narragansett Avenue

**A motion was made by Councilor R. White to approve Conanicut Restaurant Group II, LLC dba Beech Entertainment license, with second by Vice President Meagher. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; and Councilor R. White, Aye.**

- H) Holiday License Application (New): All Holiday license application approvals are subject to any and all COVID-19 protocols in affect; Review, Discussion and/or Action and/or Vote on the following:

1) Applicant: The Wickford Collection, dba TWC Home  
Location: 17 Narragansett Avenue  
Hours: 10:00 a.m. to 5:00 p.m. Monday – Saturday  
11:00 a.m. to 4:00 p.m. Sunday

**A motion was made by Vice President Meagher to approve the Wickford Collection dba TWC Home Holiday License Application, with second by Councilor M. White. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; and Councilor R. White, Aye.**

- I) Event/Entertainment License: All Event/Entertainment license application approvals are subject to any and all COVID-19 protocols in affect at the time of the event; Review, Discussion and/or Action and/or Vote on the following:

1) Applicant: Jamestown Parks and Recreation Department  
Event: Fright Night at Fort Getty  
Date: October 23, 2021, 4:00 p.m.-9:00 p.m.  
Location: Fort Getty Pavilion and RV Park

**A motion was made by Vice President Meagher to approve the Fright Night at Fort Getty Entertainment License, with second by Councilor M. White. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; and Councilor R. White, Aye.**

- J) Event/Entertainment License: All Event/Entertainment license application approvals are subject to any and all COVID-19 protocols in affect at the time of the event; Review, Discussion and/or Action and/or Vote on the following:
- 1) Applicant: Conanicut Island Art Association (CIAA)  
Event: CIAA Holiday Arts & Crafts Fair  
Date: December 4, 2021, 9:00 a.m. to 4:00 p.m.  
Location: Lawn Avenue School

**A motion was made by Vice President Meagher to approve Conanicut Island Art Association (CIAA) Holiday Arts & Crafts Fair Event license, with second by Councilor M. White. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; and Councilor R. White, Aye.**

**X. COUNCIL, ADMINISTRATOR, SOLICITOR, COMMISSION/COMMITTEE COMMENTS & REPORTS**

*Please Note the Following Items are Status Reports and Matters of Interest to the Council and are for Informational Purposes unless Indicated Otherwise and will be Acted upon in Accordance with Section 42-46-6 (b)*

- A) Town Administrator's Report: Jamie A. Hainsworth
- 1) Municipal Parking lot, best use (agenda item)
  - 2) Community Development Block Grant (CDBG) for Jamestown Housing Authority (agenda item)
  - 3) Gould Island Committee (agenda item)
  - 4) Review of Draft RFP for Broadband utility (agenda item)
  - 5) Covid-19 update/ Jamestown School Covid-19 communications page

**Town Administrator briefs the Town Council on each of the Report items. CDBG- State of RI funding, is on hold due to the uncertainty of current JHA Executive Director. Vice President Meagher summarizes 2 areas of concern: 1) CDBG is State Funding. The Town of Jamestown applied for last year, but due to COVID was not acted upon. The State of RI is allowing Jamestown to reapply for the CDBG. The application will not be accepted without an acting Executive Director. Ms. O'Brien /HUD notes the potential of losing Shortfall funding and Capital Funds. In reference to letter from HUD to JHA dated July 26, 2021 – which addressed numerous complaints and deficiencies found during site visits, response was found insufficient. Performance assessment reported June 30, 2019 would have been 2 of 25 points which would result in a “Financially Substandard” designation and noted shortfalls are indicative of mis-management at the Jamestown Housing Authority. Town Administrator confirms that the State of RI encouraged Jamestown to reapply. And in regards to JHA Board vacancies – and as a condition of appointment, HUD requires new members and current Commissioners receive training.**

**Town Administrator also requests RFP for Broadband Utility draft be reviewed by Council members; and bring back on November 1<sup>st</sup> to review and proceed with issuing the RFP.**

**COVID positive cases up 30, but average per week numbers are down.**

**XI. UNFINISHED BUSINESS**

*Please Note in Accordance with Section 42-46-6 (b) the Council May Review, Discuss and/or Take Action and/or Vote on the following items:*

- A) Review, Discussion and/or Action and/or Vote regarding Walcott Avenue, Traffic Safety request in an effort to reduce speeding cars
  - 1) Chief Mello to review 2019 recommendation by the Jamestown Traffic Committee to request the RI State Traffic Committee to install a four-way stop at Walcott Avenue and High Street and direct Town Administrator to send the proposed letter to the State Traffic Committee
    - a) Memorandum from Chief Mello to Town Administrator Hainsworth with attachments

**Discussion ensued. Chief Mello briefs the Town Council of the history of the traffic and vehicle speed on Walcott Avenue. Letter from Town Council in 2019 resulted in the DOT and State Traffic Commission to add signage, narrowed lanes by adding bike lanes on both sides of the road, with the objective of narrowing the vision result in reduced speed on the road. Two traffic studies by the Jamestown Police have also been conducted. DOT has done all they can do to improve the conditions. The Berretta's are not satisfied with the DOTs remedy. Chief Mello recommends reassessing the entire length of Walcott Avenue; the 4way stop sign would be a short-term remedy. Chief Mello suggests requesting re-engineering and construction of Walcott and Hamilton to reduce the size of the roadways, with an adjacent path; resulting in smaller and enhanced roadway. The Council requests that Chief Mello and Public Works Director Mike Gray write a letter to DOT and State Traffic Commission to request re-engineering of Walcott and Hamilton, and present at the November 1, 2021 Town Council meeting.**

- B) Review, Discussion and/or Action and/or Vote regarding request by the Jamestown Rotary to waive the police detail fee for the Annual Jamestown Classic Bike Race on October 11, 2021.
  - 1) Memorandum from Chief Mello to Town Administrator Hainsworth regarding the police detail request by the Jamestown Rotary for the October 11, 2021 Annual Jamestown Classic Bike Race
  - 2) Mark Holland to address the Town Council
    - a) Email from Mark Holland/Jamestown Rotary club (non-profit) requesting waiver/and or payment for police detail, by the Town of Jamestown for the Annual Jamestown Classic Bike Race on October 11, 2021

**Discussion ensued. Chief Mello summarizes estimated police detail expense for the 2021 event and gives historical background of the Rotary annual bike race event. Other non-profits and for-profit event organizers pay all expenses: EMS, police detail overtime, site rental, etc. Applications from other event organizers are received well in advance. Logistics and planning necessary for these events are involved; and requires substantial and thoughtful time. In 2019 a motion was made by the Town Council to reassess and determine whether to waive fees and cover the cost of the police detail for the annual Rotary Bike race. Rotary historically submits application and requests waiver of fees very close to the event date. Mr. Holland addresses the Town Council giving context and background on Rotary's contributions locally, nationally and internationally. Mr. Holland agrees to submit 2022 application by May of 2022. A motion was made by Councilor R. White to waive the fees and cover the cost of the Police detail with second by Vice President Meagher. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye;**



**and Councilor R. White, Aye.**

- C) Review, Discussion and/or Action and/or Vote regarding Fort Getty Gatehouse
  - 1) Gatehouse renovation project presentation by Public Works Director Michael Gray and Parks & Recreation Director Ray DeFalco
    - a) Memorandum from Parks & Recreation Director Ray DeFalco
    - b) Fort Getty Gate House (Construction Documents 1/30/2019) approval of design

**Vice President Meagher requests that all the topics on the agenda relating to Fort Getty be addressed at the same time: Gatehouse renovation project, CISF proposal and the Pickleball Courts. Parks and Recreation Director Ray DeFalco reviews the 2019 design of the gatehouse. Public Works Director Gray reviews current condition of the gatehouse and the 2019 bid process. Director Gray is proposing the public works department perform the work of demolition and reconstruction of the gatehouse during the winter of 2022. Vice President Meagher also comments that the area adjacent to the gatehouse location would be the future location of the proposed Pickleball. A motion was made by Vice President Meagher to approve design and Jamestown Department of Public Works undertake the Fort Getty gatehouse project (construction of the new and demolition of the current gatehouse) with second by Councilor Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; and Councilor R. White, Aye.**

Review, Discussion and/or Action and/or Vote regarding proposed pickle-ball court installation at Fort Getty (moved agenda item from New Business)

- 1) Memorandum from Parks & Recreation Director Ray DeFalco

**Discussion ensued. Director DeFalco reviews plans and available DEM grants available for the construction of the proposed pickleball court. Councilor R. White asks for clarification on the size of the courts; Director DeFalco describes (2) pickleball courts are approximately the size of (1) tennis court with the Town planning on 3 pickleball courts. The pickleball courts could easily be converted in the future if the Town decides.**

**A motion was made by Vice President Meagher to approve pursuing grants to fund the project and second by Councilor E. Brine. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; and Councilor R. White, Aye.**

Review, Discussion and/or Action and/or Vote regarding request from Conanicut Island Sailing Foundation (CISF) to work with Town staff on a land lease at Ft. Getty to allow CISF to make improvements and grow their programming in Jamestown at Ft. Getty (moved agenda item from New Business)

- 1) Letter from Meg Myles, CISF Executive Director dated October 7, 2021

**Discussion ensued. CISF Executive Director Meg Myles addresses the Council and shows a brief marketing video. Now in their 21<sup>st</sup> year, CISF is now seeing the need for structural stability for future programming. CISF would like to incorporate a land lease agreement into the MOU between the Town of Jamestown and CISF at Fort Getty. Councilor R. White is supportive of the idea, but would like more information on the vision as it pertains to a permanent structure. CISF Board President Hannah Swett explains that there are conceptual ideas on what the permanent structure might look like, but nothing specific. Town Administrator praises CISF for the in-kind services provided over the years, that the Town of Jamestown cannot do; and CISF has been executing successful programming. A motion was made by Vice President Meagher to approve Town staff to work with CISF to create a**

**land lease, develop a program, design a facility to promote the mission of CISF which is also the mission of the Jamestown Recreation Department with second by Councilor Brine. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; and Councilor R. White, Aye.**

- D) Review, Discussion and/or Action and/or Vote regarding best use of the Narragansett Avenue Municipal Parking
  - 1) Town Administrator Jamie Hainsworth to present recommendations and decision for best use of Narragansett Avenue Municipal Parking Lot
  - 2) Nick Robertson request to address Town Council

**Discussion ensued. Town Administrator Hainsworth reviews the recommendations and current use of the municipal parking lot. J22 / Jackie Mignon agrees with a hybrid use – parking and seating. She offered to leave her tables in the lot for the public’s use. Nick Robertson, 109 Carr Lane and co-owner of Sea Breeze Landing, 35 Narragansett Avenue, expresses his opposition to the elimination of the municipal parking lot. The needs of the businesses should be considered, i.e. adequate parking, before making a definitive decision on the elimination or repurposing of the Narragansett Avenue municipal parking lot. Director Gray comments that the canopy is a shade structure and not weather resistant. In two weeks’ time the canopies will be removed for the winter. A motion was made by Council Brine to approve reverting half of the lot for parking use and leaving half for seating with second by Councilor White. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; and Councilor R. White, Aye.**

- E) Review, Discussion and/or Action and/or Vote regarding Jamestown Housing Authority (JHA) Board
  - 1) Councilor Randy White to update Council on the October 4, 2021 and October 13, 2021 JHA Board meetings; and potential vote to request JHA Commissioners resignations

**Councilor R. White reports on the October 4<sup>th</sup> and October 13<sup>th</sup> 2021 JHA Board meetings, and gives history on HUD observations, considering current acting Executive Director Mike McLoughlin’s and past Executive Director Karen Rudd’s experience with interference from JHA Board. In HUD correspondence received in July 2021 reminds the JHA Board that the role of the Executive Director and the JHA Board are important but different. The report also notes that the JHA commissioner’s interference/ involvement in the day to day operations of JHA as disruptive. HUD reminds commissioners’ role is governance, establishing policy and providing oversight. And the role of the Executive Director/manager is management. In a May 2021 letter from Chief Mello to the JHA Board of Commissioners Chair reporting on events/activities that have come to his attention, and mounting concerns of growing tension between JHA Board commissioners and residents. Additionally, between June 1 and September 2021, the Jamestown police had responded to 70 complaints, many complaints of one resident against another. Chief Mello also observed JHA Board members inserting themselves into advocating for individual residents as they file complaints against other residents. This is not the neutral position that should be taken by officials. Councilor R. White concludes that the JHA Board is due credit for getting through difficult times; continuing to conclude that acting Executive Director McLoughlin provides stability that has not been present for the residents for over a year and a half. He implored the JHA Board to resign. Vice President Meagher surmises that since 2019 the governance of the JHA Board**

has been deficient and misguided, with too much interference in day to day activities; and minimal focus on policy and oversight needs. Vice President Meagher agrees that JHA Board needs to resign. Councilor M. White states that a new JHA Board with fresh perspective is needed to stop the toxic environment; and agrees with Councilor R. White's recommendation to request JHA Board members to resign. JHA Board Commissioner Barbara Szepatowski states that the JHA Board would like to be on the November 1<sup>st</sup> Town Council Agenda. She acknowledges that she advocates for Pemberton residents and inserts herself when needed. Commissioner Szepatowski reports that Pemberton has had no heat since Saturday and has made efforts to help remedy the situation. She also conveys concern regarding ongoing bullying between Pemberton residents. The existing JHA Board will be interviewing a candidate for the Executive Director position. Commissioner Szepatowski agrees that the JHA Board and Executive Director all need training. Councilor R. White comments that Commissioner Szepatowski continues to go outside the purview of her role as a commissioner. Vice President Meagher reports that acting Executive Director Mike McLoughlin is overwhelmed by the deficiencies of the JHA, specifically as it relates to JHA financial status, and operating without a budget dating back to 2020. In his time as acting Executive Director Mr. McLoughlin has responded to HUD's requests regarding deficiencies. Pemberton resident K.C. Fisher addresses the Council on the continuing issues between residents, management and JHA Board. Ms. Fisher has concerns that the OMA rules are not being adhered to during JHA Board meetings. She shares that some residents fear retaliation if they speak up. Pemberton resident Bernie Courtney also shares her living experience and her perspective on the history of the Code of Conduct. She references the document that was sent to Councilor R. White from former Commissioner Karen "Coffee" Bell. The Code of Conduct was developed to manage ongoing bullying, by setting standards and defining consequences for bad behavior of tenants/residents. President Beye clarifies that the Code of Conduct has been determined to be unenforceable in recent JHA Board meeting and resident Courtney agrees.

A motion was made by Vice President Mary Meagher, to approve requesting the current Jamestown Housing Authority Board Commissioners to resign with a second by Councilor Brine. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; and Councilor R. White, Aye.

- F) Review, Discussion and/or Action and/or Vote regarding RFP Broadband Utility for all residents
  - 1) Review internal draft RFP to hire a consultant to conduct a Broadband Utility feasibility study

**IT consultant Michael Glier briefs that Council on the internal draft RFP and requests a review at the November 1<sup>st</sup> meeting. No vote or action taken.**

- G) Review, Discussion and/or Action and/or Vote regarding scheduling Special Meeting
  - 1) Town Council Special Meeting – request to schedule a Special Meeting on **November 18<sup>th</sup> or November 22<sup>nd</sup> (time to be decided)** to approve Our Table LLC BV – L Victualer renewal application

**A motion was made by Vice President Meagher to schedule a Special Meeting on November 18<sup>th</sup> at a time to be determine to approve Our Table LLC BV-L Victualer renewal application, with second by Councilor Brine. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; and Councilor R. White, Aye.**

- H) Upcoming Meetings and Session – dates and times
  - 1) Town Council Regular Meeting – Monday, November 1, 2021 @ 6:30 p.m.
  - 2) Town Council/Water and Sewer Regular Meeting – Monday, November 15, 2021 @ 6:30 p.m.
  - 3) Town Council Regular Meeting – Monday, December 6, 2021 @ 6:30 p.m.
  - 4) Town Council/Water and Sewer Regular Meeting – Monday, December 20, 2021 @ 6:30 p.m.

**XII. NEW BUSINESS**

*Please Note in Accordance with Section 42-46-6 (b) the Council May Review, Discuss and/or Take Action and/or Vote on the following items:*

- A) Review, Discussion and/or Action and/or Vote regarding the proposed 2022 Harbor Rates and 2022/2023 Budget
  - 1) Memorandum from Police Chief Mello to Town Administrator Jamie Hainsworth
  - 2) Proposed 2022 Harbor Rates and 2022/2023 Marine Development Fund Operating Budget approved by the Harbor Commission on October 13, 2021

**A motion was made by Vice President Meagher, to approve proposed 2022 Harbor Rates with second by Councilor Brine. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; and Councilor R. White, Aye.**

**A motion was made by Councilor Brine, to approve proposed 2022/2023 Marine Development Fund Operating Budget with second by Vice President Meagher. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; and Councilor R. White, Aye.**

- B) Review, Discussion and/or Action and/or Vote regarding request from Conanicut Island Sailing Foundation (CISF) to work with Town staff on a land lease at Ft. Getty to allow CISF to make improvements and grow their programming in Jamestown at Ft. Getty
  - 3) Letter from Meg Myles, CISF Executive Director dated October 7, 2021

**Addressed earlier in meeting.**

- C) Review, Discussion and/or Action and/or Vote regarding proposed pickle-ball court installation at Fort Getty
  - 4) Memorandum from Parks & Recreation Director Ray DeFalco

**Addressed earlier in meeting.**

**XIII. ORDINANCES, APPOINTMENTS, VACANCIES AND EXPIRING TERMS**

*Please Note in Accordance with Section 42-46-6 (b) the Council May Review, Discuss and/or Take Action and/or Vote on the following items:*

- A) Ordinances; Discussion and Possible Action to Order to Advertise in the Jamestown Press; Notice of a Public Hearing for Proposed Amendments to the Code of Ordinances, Chapter 10, Animals, Article I -In General; Sections 1-2; Article III

Dogs and Cats, Section 10-67, Section 10-70, 10-72 through Section 10-75. These Amendments are proposed to update and modernize the existing Dog Leash and Dog At Large ordinance

**A motion was made by Vice President Meagher to approve to Advertise in the Jamestown Press a date to be determined; Notice of a Public Hearing for Proposed Amendments to the Code of Ordinances, Chapter 10, Animals, with second by Councilor Brine Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; and Councilor R. White, Aye.**

- B) Ordinances; Discussion and Possible Action to Order to Advertise in the Jamestown Press; Notice of a Public Hearing for Proposed amendment to the Code of Ordinances, Chapter 14- Buildings and Building Regulation, Article V. Short Term Rentals Section 14-80 thru 14-92; and Section 14-93-100. Reserved. These Amendments are proposed to regulate and supervise rental dwellings to protect the public health, safety and welfare.

**Discussion ensued. John Deresky, 561 Seaside, expresses opposition to the proposed Short-Term Rental Ordinance and urges the Town Council to consider the unintended consequences to the community and local economy. The Town Council agree that additional edits to draft ordinance is necessary. No advertisement to be ordered at this time.**

- C) Appointments, Vacancies and Expiring Terms; Review, Discussion, and/or Action and/or Vote:
  - 1) Library Board of Trustees (One [1] Member vacancy with a three-year term ending date of December 31, 2023)
    - a) Letter of application
      - i) Mackenzie Richards (\* Previously Interviewed)
      - ii) Joseph Cannon
      - iii) Robert Flath

**A motion was made by Vice President Meagher, to schedule interviews on November 1<sup>st</sup> before open meeting for Joseph Cannon and Robert Flath, with second by President Beye. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; and Councilor R. White, Aye**

- 2) Jamestown Fire Department Compensation Committee (Two [2] Citizen-at-Large Representatives with an unexpired term ending date of May 31, 2023 and an unexpired term ending May 31, 2024)
  - a) Letter of application
    - i) Mary Ellen Coleman

**A motion was made by Councilor M. White to approve to schedule interviews on November 1<sup>st</sup>, with second by Vice President Meagher. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; and Councilor R. White, Aye**

- 3) Jamestown Housing Authority (Two [2] Commissioner vacancies with an unexpired five-year term ending date of December 31, 2024 and an unexpired five-year term ending date of December 31, 2025)

- a) Letter of application
  - i) Robert Plain
  - ii) Lisa Rafferty
  - iii) Joseph Cannon
  - iv) Susan Q. Romano

**A motion was made by Vice President Meagher to approve to appointment of Lisa Rafferty to the JHA Board of Commissioners; and to schedule interviews for Joseph Cannon and Susan Q. Romano on November 1st with second by Councilor M. White. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; and Councilor R. White, Aye**

- 4) Jamestown Zoning Board of Review (One [1] Member vacancy with a five-year term ending December 31, 2021)
  - a) Letter of interest
    - i) John E. Shekarchi **alternate to full voting member**
  - b) Letter of application
    - i) Jane Bentley

**A motion was made by Vice President Meagher to approve to appoint Jane Bentley to the Jamestown Zoning Board of Review with second by Councilor M. White. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; and Councilor R. White, Aye**

**XIV. CONSENT AGENDA**

*An item on the Consent Agenda need not be removed for simple clarification or correction of typographical errors. Approval of the Consent Agenda shall be equivalent to approval of each item as if it had been acted upon separately for review, discussion and/or potential action and/or vote. A Consent Agenda item or items may be removed by the Town Council for review, discussion and/or potential action and or vote.*

- A) Adoption of Town Council Minutes
  - 1) September 20, 2021 (Regular Meeting)
  - 2) September 20, 2021 (Executive Session)
  - 3) September 7, 2021 (Executive Session)
- B) Minutes of Boards/Commissions/Committees
  - 1) Jamestown Tree Preservation and Protection Committee (May 19, 2021)
  - 2) Jamestown Tree Preservation and Protection Committee (June 16, 2021)
  - 3) Jamestown Housing Authority Board of Commissioners (August 31, 2021)
  - 4) Jamestown Zoning Board of Review (August 24, 2021)
- C) Zoning Board of Review Notice of Administrative Decision – Town of Jamestown as the Abutter
- D) Tax Assessor’s Abatements and Addenda of Taxes

MOTOR VEHICLE ABATEMENTS TO 2021 TAX ROLL		
02-1714-01M	REGISTERED IN FLORIDA	\$6.33
01-0004-65M	SOLDIER & SAILOR EXEMPT	\$205.83
01-0005-25M	SOLDIER & SAILOR EXEMPT	\$98.46
01-0005-25M	SOLDIER & SAILOR EXEMPT	\$104.04
02-1714-00M	REGISTERED IN FLORIDA	\$94.29
01-0004-57M	SOLDIER & SAILOR EXEMPT	\$27.10

<b>MOTOR VEHICLE ABATEMENTS</b>		<b>\$536.05</b>
<b>ABATEMENTS TO 2021 TAX ROLL</b>		
<b>13-2193-50</b>	<b>LAND SIZE ADJUSTMENT PLAT 8 LOT 421</b>	<b>\$231.01</b>
<b>ABATEMENTS TO 2021 TAX ROLL</b>		<b>\$231.01</b>
<b>ADDENDA TO 2021 TAX ROLL</b>		
<b>03-1419-00</b>	<b>PROPERTY SOLD – REMOVE EXEMPTION</b>	<b>\$2429.35</b>
<b>07-1009-50</b>	<b>SOLD – UNUSED PORTION OF VET EXEMPTIONS</b>	<b>\$187.50</b>
<b>ADDENDA TO 2021 TAX ROLL</b>		<b>\$2616.85</b>
<b>TOTAL ABATEMENTS TO 2021 TAX ROLL</b>		<b>\$767.06</b>
<b>TOTAL ADDENDA TO 2021 TAX ROLL</b>		<b>\$2616.85</b>

**A motion was made by Vice President Meagher, to approve the Consent Agenda, with second by Councilor M. White. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; and Councilor R. White, Aye**

**XV. COMMUNICATIONS, PETITIONS, AND PROCLAMATIONS AND RESOLUTIONS FROM OTHER RHODE ISLAND CITIES AND TOWNS**

*The Council may acknowledge any of the listed Communications and Proclamations and Resolutions. Should any member wish to have a conversation on any of the matters, the item will be placed on a future agenda for review, discussion and/or potential action and/or vote.*

- A) Communications Received:
- 1) Copy of Letter to: Town Council  
From: James Rugh  
Dated: September 23, 2021  
Re: Narragansett Avenue Municipal Parking Lot
  - 2) Copy of Letter to: Town Council  
From: Peter Converse  
Dated: September 27, 2021  
Re: Disability Parking – Narragansett Avenue (Narragansett Avenue Municipal Parking Lot)
  - 3) Copy of Email to: Councilor Erik Brine  
From: Devi Ross  
Dated: September 28, 2021  
Re: Disability Parking – Narragansett Avenue (Narragansett Avenue Municipal Parking Lot)
  - 4) Copy of Letter to: Jamie Hainsworth  
From: Sister Marjorie Mancini, RSM  
Dated: October 13, 2021  
Re: Narragansett Avenue Municipal Parking Lot
  - 5) Copy of Email to: Town Council  
From: B.J. Whitehouse  
Dated: September 27, 2021  
Re: Proposed Dog Ordinance

- 6) Copy of Email to: Town Council President Beye and Councilor R. White  
From: Christine Ariel  
Dated: September 27, 2021  
Re: Proposed Dog Ordinance
- 7) Copy of Email to: Town Clerk  
From: Delia Klingbeil  
Dated: September 29, 2021  
Re: Proposed revisions to Chapter 10 (Proposed Dog Ordinance)
- 8) Copy of letter to: Town Council  
From: Wendy Shapiro  
Dated: October 2, 2021  
Re: Jamestown Housing Authority Board
- 9) Copy of letter to: Town Council  
From: Wendy Shapiro  
Dated: October 7, 2021  
Re: Jamestown Housing Authority Town Council liaison
- 10) Copy of letter to: Town Administrator Jamie Hainsworth  
From: East Passage Estates LOA  
Received: October 1, 2021  
Re: Letter of thanks East Passage Estates paving project
- 11) Copy of email to: Town Council  
From: Connie Slick  
Received: October 14, 2021  
Re: Our Table liquor license
- 12) Copy of letter to Councilor Randy White  
From: Coffee Bell  
Received: October 14, 2021  
Re: Code of Conduct on JHA Premises

**Council acknowledges receiving Communications.**

**XVI. OPEN FORUM**

*Comments are not limited to items on this agenda. However, items not on this agenda will only be heard and not acted upon by the Town Council. Note: Section 42-46-6 of the Open Meetings Act, and Department of the Attorney General Advisory Opinions relevant to this item on any public body meeting agenda specifically prohibits the Town Council from discussing, considering or acting on any topic, statement or question presented. The Town Council may, if warranted, refer such matters to an appropriate committee, to another body or official, or post the matter for consideration at a properly-noticed, future meeting.*

A) Scheduled request to address

1) Christine Ariel – Proposed amended Dog Ordinance

**Christine Ariel addresses the Council and expresses opposition to the proposed amended Dog Ordinance and unleashed dogs in general. Ms. Ariel is concerned that Jamestown will become a destination for dog owners, as well as the anticipated difficulty of who/how to**



**enforce the Ordinance. Ms. Ariel urges the Council to consider Jamestown resident's right of enjoyment of public recreation areas, regardless of dog ownership.**

2) Karen Morales Potter – Proposed Short Term Rental Ordinance

B) Non-scheduled request to address

**Roland Cavanaugh addresses the Council on concerns relating to Short Term Rental Ordinance, and 4-way stop at Walcott and High Street; as well as recommendation to use timers for public speakers and council members to facilitate running meetings more efficiently. In regards to Short Term Rental Ordinance. Cavanaugh urges the Town Council to slow down and revise the proposed Ordinance, to look at other Cities/Towns that are enforcing similar Ordinance. He suggests looking at the Charlestown, SC Short-Term Rental 2-year study which resulted in an ordinance that is conducive to local economy, addresses commercial versus resident occupied properties, analyzed zoning overlay and geographic location for instance.**

## **XVII. ADJOURNMENT**

**A motion was made by Councilor Brine to approve adjournment at 11:05 p.m. , with second by Vice President Meagher. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; and Councilor R. White, Aye.**

**Attest:**

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**Roberta J. Fagan, Town Clerk**