



**TOWN COUNCIL MEETING**  
**Jamestown Town Hall**  
**Rosamond A. Tefft Council Chambers**  
**93 Narragansett Avenue**  
**Monday, October 18, 2021**  
**6:15 P.M.**

**THIS MEETING WILL BE CONDUCTED IN PERSON ONLY.**

**THIS MEETING WILL BE LIVE STREAMED:** To view the meeting with no interaction:  
<http://158.123.195.41/OTRMedia/Town2020/Others2020/StreamPrimJtown.html>

*The public is welcome to participate in this Town Council meeting. Open Forum offers citizens the opportunity to clarify an item on the agenda, address items not on the agenda, or comment on a communication or Consent Agenda item. Citizens are welcome to speak to the subject of a Public Hearing, and are allowed to speak at the discretion of the Council President or a majority of Councilors present, or at other times during the meeting, in particular during New or Unfinished Business.*

*Anyone wishing to speak should use the microphone at the front of the room, stating their name and address for the record; comments must be addressed to the Council, not the audience. It is the Town Council's hope that citizens and Councilors alike will be respectful of each other's right to speak, tolerant of different points of view, and mindful of everyone's time.*

*Attachments for items on this meeting agenda are available to the public on the Town website at:*  
<http://www.jamestownri.gov/town-government/town-council/town-council-meetings-minutes/2021-meetings-minutes/2021-meetings/-fsiteid-1>

**I. ROLL CALL**

**II. CALL TO ORDER**

**III. TOWN COUNCIL INTERVIEWS:** The Jamestown Town Council will meet in special session to conduct interviews of the following applicants for the following appointments as follows:

<b>Applicants</b>	<b>Appointments</b>
Robert Plain	Housing Authority

**IV. ADJOURNMENT OF SPECIAL SESSION**

**The Town Council's Open Meeting will begin at 6:30 pm**

**V. ROLL CALL**

**VI. CALL TO ORDER, PLEDGE OF ALLEGIANCE**

**VII. TOWN COUNCIL SITTING AS THE BOARD OF WATER AND SEWER COMMISSIONERS**

***Please Note in Accordance with Section 42-46-6 (b) the Council May Review, Discuss and/or Take Action and/or Vote on the following items:***

- A) Review, Discussion and/or Action and/or Vote to authorize Chair Nancy Beye to sign the June 21, 2021 decisions by the Water and Sewer Commission for applications by Christina Paolino-DiMelgio, Glenn & Marjorie Andreoni, John & June Shekarchi, Sandra Nardolillo and Jeffrey & Debby Saletin
  - 1) Water line extension decision letters

**The Town Council Adjourns from sitting as the Board of Water and Sewer Commissioners**

**VIII. ACKNOWLEDGEMENTS, ANNOUNCEMENTS, PRESENTATIONS, RESOLUTION AND PROCLAMATIONS**

- A) Acknowledgements:
  - 1) Jamestown Police Department formal swearing in probationary officer Robert Winsor
  - 2) Jamestown Police Life Saving Medal awards presentation
    - a) FBI Special Agent Juan “Carlos” Razon
    - b) Jamestown Police Officer Nate Schaffer
    - c) Jamestown Police Officer Chad Specht
    - d) Jamestown Police Sgt Karen Catlow
- B) Review, Discussion and/or Action and/or Vote regarding the July 19, 2021 Presentation by Sharon Gold on idling vehicles and request to post signs in Town, and approval of Resolution No. 2021-07 Anti- Vehicle Idling Resolution for the Town of Jamestown, Rhode Island
  - 1) Resolution 2021-08 Anti-Vehicle Idling
- C) Review, Discussion and/or Action and/or Vote regarding Gould Island Committee, request for proclamation and letter asking for support of cleanup of Gould Island from our Federal Congressional Delegation
  - 1) Proposed Resolution Requesting Federal Assistance in the Restoration of South Gould Island for Public Access and Recreation
  - 2) Letter from David P. Sommers

**IX. PUBLIC HEARINGS, LICENSES AND PERMITS**

***The Town Council will review each license application and vote on it individually. All approvals for licenses and permits are subject to the resolution of debts, taxes and appropriate signatures as well as, when applicable, proof of insurance. Please Note in Accordance with Section 42-46-6 (b) the Council May Review, Discuss and/or Take Action and/or Vote on the following items:***

- A) Town Council Sitting as the Alcoholic Beverage Licensing Board  
Notice is hereby given by the Town Council of the Town of Jamestown, being the Licensing Board in said Town as provided under Title 3, Chapters 1-12 of the General Laws of Rhode Island 1956, and as amended that the following application has been received for a **New Class BV-L – Victualer Liquor License:**

**CLASS BV-L – VICTUALER**

Our Table LLC  
dba: Our Table

53 Narragansett Avenue  
Jamestown, RI 02835

- 1) Request for Town Council Review, Discussion, and/or Action and/or Vote of approval **to proceed to re-advertise** for Public Hearing on November 1, 2021 by the Town Council, due to cancellation of Town Council meeting scheduled for October 4, 2021.

- B) Town Council Sitting as the Alcoholic Beverage Licensing Board  
Notice is hereby given by the Town Council of the Town of Jamestown, being the Licensing Board in said Town as provided under Title 3, Chapters 1-12 of the General Laws of Rhode Island 1956, and as amended that the following application has been received for a **New Class BV – Victualer Liquor License**:

**CLASS BV- VICTUALER**

Epic Decade, LLC  
dba: Curiosity & Co.  
14 Narragansett Avenue  
Jamestown, RI 02835

- 1) Request for Town Council Review, Discussion, and/or Action and/or Vote to grant approval **Class BV- Victualer Liquor License**

- C) Town Council Sitting as the Alcoholic Beverage Licensing Board Notice is hereby given by the Town Council of the Town of Jamestown, being the Licensing Board in said Town as provided under Title 3, Chapters 1-12 of the General Laws of Rhode Island 1956, and as amended that the following **Transfer application** has been received for a **Class BV- Victualer Liquor License**

**TRANSFER:** **CLASS BV- VICTUALER**

ESJ, Inc.  
dba: Simpatico Jamestown  
13 Narragansett Avenue  
Jamestown, RI 02835

**TO:** **CLASS BV- VICTUALER**  
Conanicut Restaurant Group II, LLC

dba: Beech  
13 Narragansett Avenue  
Jamestown, RI 02835

- 1) Request for Town Council Review, Discussion, and/or Action and/or Vote to grant approval to transfer of **Class BV- Victualer Liquor License granted but not issued pending full compliance with conditions and criteria necessary**: Copy of menu; Department of Health Certificate; RI Sales Tax Permit; evidence of Commercial Liability, Liquor Liability and Property Damage coverage; list of employees and a copy of all TIPs Certification for each employee; current seating/site plan(noting where liquor is stored); signed BCI waiver form, transfer of Deed; and surrendering of the ESJ, Inc. dba Simpatico Jamestown Class BV-Victualer

Liquor License.

**The Town Council Adjourns from Sitting as the Alcoholic Beverage Licensing Board**

- D) Victualing, Holiday and Entertainment License Application (New): All Victualing and Holiday license application approvals are subject to any and all COVID-19 protocols in affect; Review, Discussion and/or Action and/or Vote on the following:
- 1) Applicant: Epic Decade LLC, dba Curiosity & Co.  
Location: 14 Narragansett Avenue  
Hours: 10:00 a.m. to 10:00 p.m. Sunday - Saturday
- E) Victualing, Holiday and Entertainment License Application (New): All Victualing and Holiday license application approvals are subject to any and all COVID-19 protocols in affect; Review, Discussion and/or Action and/or Vote on the following:
- 1) Applicant: Conanicut Restaurant Group II, LLC dba Beech  
Location: 13 Narragansett Avenue  
Hours: 11:00 a.m. to 11:00 p.m. Sunday - Saturday
- F) Entertainment License Application: All Event/Entertainment license application approvals are subject to any and all COVID-19 protocols in affect at the time of the event; Review, Discussion and/or Action and/or Vote on the following:
- 1) Applicant: Epic Decade LLC, dba Curiosity & Co  
Location: 14 Narragansett Avenue
- G) Entertainment License Application: All Event/Entertainment license application approvals are subject to any and all COVID-19 protocols in affect at the time of the event; Review, Discussion and/or Action and/or Vote on the following:
- 1) Applicant: Conanicut Restaurant Group II, LLC, dba Beech  
Location: 13 Narragansett Avenue
- H) Holiday License Application (New): All Holiday license application approvals are subject to any and all COVID-19 protocols in affect; Review, Discussion and/or Action and/or Vote on the following:
- 1) Applicant: The Wickford Collection, dba TWC Home  
Location: 17 Narragansett Avenue  
Hours: 10:00 a.m. to 5:00 p.m. Monday – Saturday  
11:00 a.m. to 4:00 p.m. Sunday
- I) Event/Entertainment License: All Event/Entertainment license application approvals are subject to any and all COVID-19 protocols in affect at the time of the event; Review, Discussion and/or Action and/or Vote on the following:
- 1) Applicant: Jamestown Parks and Recreation Department  
Event: Fright Night at Fort Getty  
Date: October 23, 2021, 4:00 p.m.-9:00 p.m.  
Location: Fort Getty Pavilion and RV Park

- J) Event/Entertainment License: All Event/Entertainment license application approvals are subject to any and all COVID-19 protocols in affect at the time of the event; Review, Discussion and/or Action and/or Vote on the following:
- 1) Applicant: Conanicut Island Art Association (CIAA)
  - Event: CIAA Holiday Arts & Crafts Fair
  - Date: December 4, 2021, 9:00 a.m. to 4:00 p.m.
  - Location: Lawn Avenue School

**X. COUNCIL, ADMINISTRATOR, SOLICITOR, COMMISSION/COMMITTEE COMMENTS & REPORTS**

*Please Note the Following Items are Status Reports and Matters of Interest to the Council and are for Informational Purposes unless Indicated Otherwise and will be Acted upon in Accordance with Section 42-46-6 (b)*

- A) Town Administrator's Report: Jamie A. Hainsworth
- 1) Municipal Parking lot, best use (agenda item)
  - 2) Community Development Block Grant (CDBG) for Jamestown Housing Authority (agenda item)
  - 3) Gould Island Committee (agenda item)
  - 4) Review of Draft RFP for Broadband utility (agenda item)
  - 5) Covid-19 update/ Jamestown School Covid-19 communications page

**XI. UNFINISHED BUSINESS**

*Please Note in Accordance with Section 42-46-6 (b) the Council May Review, Discuss and/or Take Action and/or Vote on the following items:*

- A) Review, Discussion and/or Action and/or Vote regarding Walcott Avenue, Traffic Safety request in an effort to reduce speeding cars
- 1) Chief Mello to review 2019 recommendation by the Jamestown Traffic Committee to request the RI State Traffic Committee to install a four-way stop at Walcott Avenue and High Street and direct Town Administrator to send the proposed letter to the State Traffic Committee
    - a) Memorandum from Chief Mello to Town Administrator Hainsworth with attachments
- B) Review, Discussion and/or Action and/or Vote regarding request by the Jamestown Rotary to waive the police detail fee for the Annual Jamestown Classic Bike Race on October 11, 2021.
- 1) Memorandum from Chief Mello to Town Administrator Hainsworth regarding the police detail request by the Jamestown Rotary for the October 11, 2021 Annual Jamestown Classic Bike Race
  - 2) Mark Holland to address the Town Council
    - a) Email from Mark Holland/Jamestown Rotary club (non-profit) requesting waiver/and or payment for police detail, by the Town of Jamestown for the Annual Jamestown Classic Bike Race on October 11, 2021
- C) Review, Discussion and/or Action and/or Vote regarding Fort Getty Gatehouse
- 1) Gatehouse renovation project presentation by Public Works Director

Michael Gray and Parks & Recreation Director Ray DeFalco

- a) Memorandum from Parks & Recreation Director Ray DeFalco
  - b) Fort Getty Gate House (Construction Documents 1/30/2019) approval of design
- D) Review, Discussion and/or Action and/or Vote regarding best use of the Narragansett Avenue Municipal Parking
- 1) Town Administrator Jamie Hainsworth to present recommendations and decision for best use of Narragansett Avenue Municipal Parking Lot
  - 2) Nick Robertson request to address Town Council
- E) Review, Discussion and/or Action and/or Vote regarding Jamestown Housing Authority (JHA) Board
- 1) Councilor Randy White to update Council on the October 4, 2021 and October 13, 2021 JHA Board meetings; and potential vote to request JHA Commissioners resignations
- F) Review, Discussion and/or Action and/or Vote regarding RFP Broadband Utility for all residents
- 1) Review internal draft RFP to hire a consultant to conduct a Broadband Utility feasibility study
- G) Review, Discussion and/or Action and/or Vote regarding scheduling Special Meeting
- 1) Town Council Special Meeting – request to schedule a Special Meeting on **November 18<sup>th</sup> or November 22<sup>nd</sup> (time to be decided)** to approve Our Table LLC BV – L Victualer **renewal application**
- H) Upcoming Meetings and Session – dates and times
- 1) Town Council Regular Meeting – Monday, November 1, 2021 @ 6:30 p.m.
  - 2) Town Council/Water and Sewer Regular Meeting – Monday, November 15, 2021 @ 6:30 p.m.
  - 3) Town Council Regular Meeting – Monday, December 6, 2021 @ 6:30 p.m.
  - 4) Town Council/Water and Sewer Regular Meeting – Monday, December 20, 2021 @ 6:30 p.m.

## **XII. NEW BUSINESS**

*Please Note in Accordance with Section 42-46-6 (b) the Council May Review, Discuss and/or Take Action and/or Vote on the following items:*

- A) Review, Discussion and/or Action and/or Vote regarding the proposed 2022 Harbor Rates and 2022/2023 Budget
- 1) Memorandum from Police Chief Mello to Town Administrator Jamie Hainsworth
  - 2) Proposed 2022 Harbor Rates and 2022/2023 Marine Development Fund Operating Budget approved by the Harbor Commission on October 13, 2021
- B) Review, Discussion and/or Action and/or Vote regarding request from Conanicut Island Sailing Foundation (CISF) to work with Town staff on a land lease at Ft.

Getty to allow CISF to make improvements and grow their programming in Jamestown at Ft. Getty

- 1) Letter from Meg Myles, CISF Executive Director dated October 7, 2021
- C) Review, Discussion and/or Action and/or Vote regarding proposed pickle-ball court installation at Fort Getty
- 1) Memorandum from Parks & Recreation Director Ray DeFalco

### **XIII. ORDINANCES, APPOINTMENTS, VACANCIES AND EXPIRING TERMS**

*Please Note in Accordance with Section 42-46-6 (b) the Council May Review, Discuss and/or Take Action and/or Vote on the following items:*

- A) Ordinances; Discussion and Possible Action to Order to Advertise in the Jamestown Press; Notice of a Public Hearing for Proposed Amendments to the Code of Ordinances, Chapter 10, Animals, Article I -In General; Sections 1-2; Article III Dogs and Cats, Section 10-67, Section 10-70, 10-72 through Section 10-75. These Amendments are proposed to update and modernize the existing Dog Leash and Dog At Large ordinance
- B) Ordinances; Discussion and Possible Action to Order to Advertise in the Jamestown Press; Notice of a Public Hearing for Proposed amendment to the Code of Ordinances, Chapter 14- Buildings and Building Regulation, Article V. Short Term Rentals Section 14-80 thru 14-92; and Section 14-93-100. Reserved. These Amendments are proposed to regulate and supervise rental dwellings to protect the public health, safety and welfare.
- C) Appointments, Vacancies and Expiring Terms; Review, Discussion, and/or Action and/or Vote:
- 1) Library Board of Trustees (One [1] Member vacancy with a three-year term ending date of December 31, 2023)
    - a) Letter of application
      - i) Mackenzie Richards (\* Previously Interviewed)
      - ii) Joseph Cannon
      - iii) Robert Flath
  - 2) Jamestown Fire Department Compensation Committee (Two [2] Citizen-at-Large Representatives with an unexpired term ending date of May 31, 2023 and an unexpired term ending May 31, 2024)
    - a) Letter of application
      - i) Mary Ellen Coleman
  - 3) Jamestown Housing Authority (Two [2] Commissioner vacancies with an unexpired five-year term ending date of December 31, 2024 and an unexpired five-year term ending date of December 31, 2025)

- a) Letter of application
  - i) Robert Plain
  - ii) Lisa Rafferty
  - iii) Joseph Cannon
  - iv) Susan Q. Romano
  
- 4) Jamestown Zoning Board of Review (One [1] Member vacancy with a five-year term ending December 31, 2021)
  - a) Letter of interest
    - i) John E. Shekarchi **alternate to full voting member**
  - b) Letter of application
    - i) Jane Bentley

#### **XIV. CONSENT AGENDA**

*An item on the Consent Agenda need not be removed for simple clarification or correction of typographical errors. Approval of the Consent Agenda shall be equivalent to approval of each item as if it had been acted upon separately for review, discussion and/or potential action and/or vote. A Consent Agenda item or items may be removed by the Town Council for review, discussion and/or potential action and or vote.*

- A) Adoption of Town Council Minutes
  - 1) September 20, 2021 (Regular Meeting)
  - 2) September 20, 2021 (Executive Session)
  - 3) September 7, 2021 (Executive Session)
  
- B) Minutes of Boards/Commissions/Committees
  - 1) Jamestown Tree Preservation and Protection Committee (May 19, 2021)
  - 2) Jamestown Tree Preservation and Protection Committee (June 16, 2021)
  - 3) Jamestown Housing Authority Board of Commissioners (August 31, 2021)
  - 4) Jamestown Zoning Board of Review (August 24, 2021)
  
- C) Zoning Board of Review Notice of Administrative Decision – Town of Jamestown as the Abutter



D) Tax Assessor's Abatements and Addenda of Taxes

MOTOR VEHICLE ABATEMENTS TO 2021 TAX ROLL		
02-1714-01M	REGISTERED IN FLORIDA	\$6.33
01-0004-65M	SOLDIER & SAILOR EXEMPT	\$205.83
01-0005-25M	SOLDIER & SAILOR EXEMPT	\$98.46
01-0005-25M	SOLDIER & SAILOR EXEMPT	\$104.04
02-1714-00M	REGISTERED IN FLORIDA	\$94.29
01-0004-57M	SOLDIER & SAILOR EXEMPT	\$27.10
MOTOR VEHICLE ABATEMENTS		<b>\$536.05</b>

ABATEMENTS TO 2021 TAX ROLL		
13-2193-50	LAND SIZE ADJUSTMENT PLAT 8 LOT 421	\$231.01
ABATEMENTS TO 2021 TAX ROLL		<b>\$231.01</b>

ADDENDA TO 2021 TAX ROLL		
03-1419-00	PROPERTY SOLD – REMOVE EXEMPTION	\$2429.35
07-1009-50	SOLD – UNUSED PORTION OF VET EXEMPTIONS	\$187.50
ADDENDA TO 2021 TAX ROLL		<b>\$2616.85</b>
TOTAL ABATEMENTS TO 2021 TAX ROLL		<b>\$767.06</b>
TOTAL ADDENDA TO 2021 TAX ROLL		<b>\$2616.85</b>

**XV. COMMUNICATIONS, PETITIONS, AND PROCLAMATIONS AND RESOLUTIONS FROM OTHER RHODE ISLAND CITIES AND TOWNS**

*The Council may acknowledge any of the listed Communications and Proclamations and Resolutions. Should any member wish to have a conversation on any of the matters, the item will be placed on a future agenda for review, discussion and/or potential action and/or vote.*

A) Communications Received:

- 1) Copy of Letter to: Town Council  
From: James Rugh  
Dated: September 23, 2021  
Re: Narragansett Avenue Municipal Parking Lot
  
- 2) Copy of Letter to: Town Council  
From: Peter Converse  
Dated: September 27, 2021  
Re: Disability Parking – Narragansett Avenue (Narragansett Avenue Municipal Parking Lot)
  
- 3) Copy of Email to: Councilor Erik Brine  
From: Devi Ross  
Dated: September 28, 2021  
Re: Disability Parking – Narragansett Avenue (Narragansett Avenue Municipal Parking Lot)
  
- 4) Copy of Letter to: Jamie Hainsworth  
From: Sister Marjorie Mancini, RSM  
Dated: October 13, 2021  
Re: Narragansett Avenue Municipal Parking Lot

- 5) Copy of Email to: Town Council  
From: B.J. Whitehouse  
Dated: September 27, 2021  
Re: Proposed Dog Ordinance
- 6) Copy of Email to: Town Council President Beye and Councilor R. White  
From: Christine Ariel  
Dated: September 27, 2021  
Re: Proposed Dog Ordinance
- 7) Copy of Email to: Town Clerk  
From: Delia Klingbeil  
Dated: September 29, 2021  
Re: Proposed revisions to Chapter 10 (Proposed Dog Ordinance)
- 8) Copy of letter to: Town Council  
From: Wendy Shapiro  
Dated: October 2, 2021  
Re: Jamestown Housing Authority Board
- 9) Copy of letter to: Town Council  
From: Wendy Shapiro  
Dated: October 7, 2021  
Re: Jamestown Housing Authority Town Council liaison
- 10) Copy of letter to: Town Administrator Jamie Hainsworth  
From: East Passage Estates LOA  
Received: October 1, 2021  
Re: Letter of thanks East Passage Estates paving project
- 11) Copy of email to: Town Council  
From: Connie Slick  
Received: October 14, 2021  
Re: Our Table liquor license
- 12) Copy of letter to Councilor Randy Whie  
From: Coffee Bell  
Received: October 14, 2021  
Re: Code of Conduct on JHA Premises

## **XVI. OPEN FORUM**

**Comments are not limited to items on this agenda. However, items not on this agenda will only be heard and not acted upon by the Town Council. Note: Section 42-46-6 of the Open Meetings Act, and Department of the Attorney General Advisory Opinions relevant to this item on any public body meeting agenda specifically prohibits the Town Council from discussing, considering or acting on any topic, statement or question presented. The Town Council may, if warranted, refer such matters to an appropriate committee, to another body or official, or post the matter for consideration at a properly-noticed, future meeting.**

- A) Scheduled request to address
  - 1) Christine Ariel – Proposed amended Dog Ordinance
  - 2) Karen Morales Potter – Proposed Short Term Rental Ordinance

B) Non-scheduled request to address

## **XVII. ADJOURNMENT**

***Pursuant to RIGL § 42-46-6(c) Notice of this meeting shall be posted on the Secretary of State's website and at the Town Hall and the Jamestown Philomenian Library. Notice is also posted at the Jamestown Police Station and on the Internet at [www.jamestownri.gov](http://www.jamestownri.gov).***

ALL NOTE: If communications assistance is needed or other accommodations to ensure equal participation, please call 1-800-745-5555, or contact the Town Clerk at 401-423-9800, via facsimile to 401-423-7230, or email to rfagan@jamestownri.net not less than three (3) business days prior to the meeting.

*Posted on the RI Secretary of State website on October 14, 2021*



additional 551 customers increasing the average daily demand to 174,591 gallons per day approaching the safe yield of the water supply.

6. The extension of the watermain as requested to the Seaview Avenue neighborhood could potentially increase the average day demand to 8,740 gallons and impair the available water resources of the Urban Water District.
7. The application does not provide any evidence that extension of the watermain in the East Shore Road to lots within the Rural Water District would improve the quality or quantity of water furnished to existing water uses. This standard is required for the Board of Water and Sewer Commissioners to allow any watermain extension and/or connections in the Rural Water District.
8. It is the duty of the Board of Water and Sewer Commissioners to preserve and protect the water resource for the Urban Water District and surrounding area served by the municipal water system.

The motion carried by a vote of 5-0.

Nancy Bye, Mary Meagher, Randy White, Michael White and Erik Brine voted in favor of the motion.

Very truly yours,

Nancy Beye, Chair  
Jamestown Water and Sewer Commissioners

**From:** [Chief Edward Mello](#)  
**To:** [Roberta Fagan](#)  
**Cc:** [Jamie Hainsworth](#)  
**Subject:** October 18 Town Council Meeting  
**Date:** Tuesday, October 5, 2021 8:07:31 AM

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**Good morning Roberta,**

**I ask that the following be added to the October 18 Town Council Meeting Agenda:**

Robert Winsor will be sworn in as a probationary police officer.

Jamestown Police Life Saving Medal to be awarded to:

FBI Special Agent Juan "Carlos" Razon

Jamestown Police Officer Nate Schaffer

Jamestown Police Officer Chad Specht

Jamestown Police Sgt Karen Catlow

Thank you.



## Town of Jamestown

# Resolution of the Town Council

No. 2021-08

### **Anti-Vehicle Idling Resolution for the Town of Jamestown, Rhode Island**

**WHEREAS**, emissions from gasoline and diesel-powered vehicles contribute significantly to air pollution, including greenhouse gases, and

**WHEREAS**, numerous traffic studies have found links between exposure to fine particles and health effects including increased incidents of asthma, allergies, and other breathing disorders, and premature death, and

**WHEREAS**, the United States Environmental Protection Agency has classified diesel exhaust and particulates from gasoline engines, as likely to be carcinogenic to humans; and

**WHEREAS**, vehicle idling occurs in locations (e.g. school grounds, parking lots, distribution centers, strip malls, construction sites, business centers, etc.) where residents of Rhode Island are exposed to concentrated sources of air pollutant emissions; and

**WHEREAS**, asthma is a significant public health concern in Rhode Island, especially among children and the elderly; and

**WHEREAS**, for every gallon of gasoline used, the average car produces about 20 pounds of CO<sub>2</sub>, with one-third of greenhouse gas emissions coming from the transportation sector; and

**WHEREAS**, petroleum-based gasoline and diesel fuel are non-renewable fuels and should be used wisely and not wasted; and

**WHEREAS**, idling is not beneficial to a vehicle's engine because it causes excess wear and tear on the engine parts; and

**WHEREAS**, idling more than 10 seconds uses more fuel and emits more pollutants than turning an engine off and on again; and

**WHEREAS**, current state law prohibits the idling of diesel vehicles for more than 5 minutes per hour and studies have shown that an anti-idling policy for gasoline and diesel vehicles will save fuel, prolong engine life and improve air quality.

**NOW THEREFORE BE IT RESOLVED** that the Town of Jamestown, Rhode Island supports the adoption of a strong anti-idling policy by:

1. Encourage any gasoline or diesel-powered motor vehicles to turn off their engines immediately at schools and off-site school related events to minimize exposure to harmful emissions.
2. Maintain town vehicles to eliminate any visible exhaust and comply with the annual inspection requirement for those vehicles; and avoid idling unnecessarily on and off worksites.
3. Promote the widespread use of emission controls in construction contracts.
4. Support broad education of the public about the health, environmental and economic impacts of idling and ways to reduce greenhouse gas emissions.
5. Designate Idle Free Zones throughout Jamestown which would include libraries, parking lots, drive-through lines, etc.).

By Order of the Jamestown Town Council

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Nancy A. Beye, President

IN WITNESS WHEREOF, I hereby attach my hand and the official  
Seal of the Town of Jamestown this 16<sup>th</sup> day of August, 2021

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Roberta J. Fagan, Town Clerk





## Town of Jamestown

# Resolution of the Town Council

No. 2021-11

### Resolution

### Requesting Federal Assistance

### In the Restoration of South Gould Island for Public Access and Recreation

**WHEREAS**, the Town Council of the Town of Jamestown in its Resolution 2019-19 of October 7, 2019, has supported the remediation of chemical and physical hazards from the southern portion of Gould Island to make it safe for the Narragansett Bay environment and for public access, and the Town Council has supported the RI Department of Environmental Management's (DEM) direction to have South Gould made available for public recreation and to have the Army Corps of Engineers (CoE) complete the cleanup required for such use; and

**WHEREAS**, the Town Council, through its Gould Island Committee, has understood that the CoE has limited authorization and funding for physical cleanup under the Formerly Used Defense Sites (FUDS) Federal legislation and is currently unable to perform physical cleanup to the extent required for public access due to that limited authority and funding; and

**WHEREAS**, the Town Council has understood, through its Gould Island Committee, that DEM, CoE and the several offices of the Federal Congressional Delegation have engaged in exploratory discussions directed at providing additional Federal authorization and funding to CoE to perform the required, more extensive cleanup of South Gould Island, subject to the expressed request of the Town of Jamestown that they secure that funding; and

**WHEREAS**, the Town Council has further understood that DEM supports additional funding for CoE while CoE is still engaged on Gould Island under its current FUDS mission.

**NOW, THEREFORE, BE IT RESOLVED**, that we, the Town Council of the Town of Jamestown, Rhode Island, do formally request that the Jamestown Federal Congressional Delegation solicit the assistance of the Army Corps of Engineers in developing, securing funding for and executing a plan for the authorization and funding for the additional restoration of South Gould Island required for safe public access during the current Army Corps engagement on South Gould; and

**BE IT FURTHER RESOLVED**, that the Town Council of the Town of Jamestown request that the Federal Congressional Delegation involve the Department of Environmental Management and the Town of Jamestown in the development and execution of such plan.

By Order of the Jamestown Town Council

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Nancy A. Beye, President

IN WITNESS WHEREOF, I hereby attach my hand and the official  
Seal of the Town of Jamestown this 4th day of October, 2021.

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Roberta J. Fagan, Town Clerk

David P. Sommers  
758 East Shore Road  
Jamestown, RI 02835

September 24, 2021

Jamestown Town Council  
c/o Jamestown Town Clerk  
93 Narragansett Avenue  
Jamestown, RI 02835

Dear Town Council Members:

I am writing to report on the first meeting of the Jamestown Gould Island Committee which you authorized to represent Town interests in regard to the restoration of Gould Island to safe public use. The Committee met Thursday, September 23<sup>rd</sup>.

The meeting was convened after the conclusion of the Army Corps of Engineers Restoration Advisory Board meeting which began at 6:05pm. Five of the six voting members were present, with one absent due to family emergency. You may have seen the agenda and meeting materials in your email earlier this week.

Also present at the meeting were Jamie Hainsworth, Heather Sullivan, Program Manager for the Northeast Division of the Army Corps of Engineers (USACE), Tony Silva, USACE Gould Island Restoration Project Manager and Nick Noons, RIDEM Environmental Engineer responsible for Gould Island. Representatives from the offices of Senator Whitehouse, Senator Reed and Congressman Cicilline expressed interest in attending but were unable because of Federal delegation rules currently prohibiting in person meetings.

The principle business of this initial meeting of the Committee was to determine the best next step in the process of securing funding to clean up Gould beyond the current USACE authorization, in consultation with USACE, RIDEM, the Town and the Federal delegation. The question before the Committee was how to start the process:

Here are the positions of the parties involved:

- 1) The Federal Delegation, represented by Karen Bradbury, Projects Director for Senator Whitehouse, had expressed support, prior to the meeting, for development of an application to secure Community Improvement Project Funding for inclusion in the Federal FY2023 budget year beginning October 1, 2022, if the Town requested them to do so and RIDEM supported the request. (Please note that securing Community Improvement Project Funding is a competitive process and success is not guaranteed, even with our Federal Delegation's support.)
- 2) Heather Sullivan of USACE agreed to support the Federal Delegation in securing that funding, if the Delegation requested them to do so, and said they would do the work if authorized and funded by Congress. She cited David's Island in New York as a precedent for a post-FUDS USACE project with follow-on federal funding for additional

cleanup. See the link below for a brief background on David's Island.

[http://davidsisland.westchesterarchives.com/index.php/?option=com\\_content&view=article&id=125&Itemid=148](http://davidsisland.westchesterarchives.com/index.php/?option=com_content&view=article&id=125&Itemid=148)

- 3) RIDEM supported Congressional funding for USACE to do the work because USACE is most knowledgeable about what needs to be done and would be able to do the work while they are still engaged at Gould. This would mean more efficient, less costly, faster project execution.

The conclusion of the Committee's consultation and discussion was that the Town should take the next step as embodied in the unanimously adopted Committee Resolution below:

Whereas the Jamestown Gould Island Committee has been formed by the Jamestown Town Council for the purpose of advocating for the restoration of Gould Island to full public access which includes promoting remediation of South Gould Island beyond the scope of the current USACE authorization from Congress, therefore at a meeting on September 23, 2021, the Gould Island Committee makes the following request of the Jamestown Town Council:

That the Jamestown Town Council request that the Jamestown Federal Delegation solicit the assistance of the Army Corps of Engineers in developing, securing funding for and executing a plan for the full restoration of South Gould Island for safe public access during the current Army Corps engagement on South Gould.

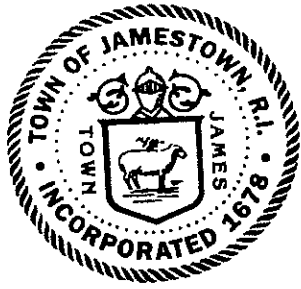
In addition, that the Jamestown Town Council request that The Jamestown Federal Delegation involve RIDEM and the Town of Jamestown in the development and execution of that plan.

At your October 4, 2021 meeting, please consider the Committee's request for a resolution asking the Federal Delegation to start the collaborative process outlined above,. Thank you for your support of a future for Gould Island.

Sincerely,

David P. Sommers  
Chair, Jamestown Gould Island Committee

cc: Fritz Attaway  
Wayne Banks  
Steven Bois  
Lisa Bryer  
David Cain  
Jaimie Hainsworth  
John Hulme



## **Town of Jamestown**

Town Administrator  
93 Narragansett Avenue  
Jamestown, Rhode Island 02835-1199  
401-423-9805  
Email: [jhainsworth@jamestownri.net](mailto:jhainsworth@jamestownri.net)

Jamie A. Hainsworth  
Town Administrator

**MEMORANDUM TO: Honorable Town Council**

**FROM: Town Administrator, Jamie A. Hainsworth**

**DATE: October 13, 2021**

**SUBJECT: Report for Town Council Meeting October 18, 2021**

**Municipal Parking Lot, best use, agenda item:** As discussed at the September 21, 2021 Council Meeting. In January of 2021 the Town Council approved a request from the Jamestown Chamber of Commerce the use of the Municipal Parking Lot located off Narragansett Avenue described as Parcel 8-573, that agreement allowed them the use of this lot until 12/31/21. On September 8<sup>th</sup>, 2021, I received notice from Ms. Jamie Munger, President of the Jamestown Chamber of Commerce, canceling the agreement and their use of the parking lot.

During your previous meeting the Council directed me to contact the restaurants that have been using the lot as well as taking public comments. The owner of J-22, Jackie has asked that her business be allowed to continue to utilize the lot until the end of October. She also said it would be sufficient if the rear tent stayed in place, allowing her the use until the end of October. Owners of Angels Kitchen and the Narragansett Café said they don't have a use for the lot right now and had no suggestions for its future use. The owner of the Café also said he would be removing his tables and chairs within the week. Angels Kitchen has advertised his tables and chairs for sale, hoping to have them out very soon as well.

The article in the Jamestown Press last week reported the Town Council was soliciting ideas for the lots best use. As of this writing, I have heard from two residents, one resident has suggested the use of the lot or a portion of it as a synthetic ice-skating recreation area. The resident also said he believed he could obtain outside funding for the project. The other resident suggested the lot go back to a parking lot and reestablish reserved places for handicap parking.

**Lot use, additional ideas/options or suggestions:**

1. Remove both tents and go back to full use of the land as a parking lot.

2. Leaving one tent (rear) remaining in place-you would end up with 12 parking spaces. Keeping the rear tent would allow for some events-pop up etc. and would reduce the likelihood that the chamber would request the reinstallation next spring.
3. The summer season has ended; is there a need at this point for additional parking until at least next May-June.
4. Some type of recreational use such as the suggested Synthetic Ice-Skating area in a portion of the lot, leaving one tent?

**Community Development Block Grant (CDBG) for Jamestown Housing Authority (JHA), Agenda item:** At your September 21<sup>st</sup> meeting upon recommendation by our Town Planner, Lisa Bryer, the Council approved the Town funding as a loan (\$286,159.00) to the Jamestown Housing Authority for the renovation of 18 bathrooms at the complex on Pemberton Ave. This is in support of a CDBG, grant if approved the Town will receive reimbursements as work is completed.

On 9/22/21 the Planner and I attended the JHA Commissioners meeting, they approved the conditions of the loan and submitted to their legal counsel's review. This grant is ready to be submitted, pending the status of the current Acting Executive Director, who is designated to act as the project manager.

**Jamestown Housing Authority Executive Director Resignation and New Commissioners training: Agenda Item:** The recent letter from the current Acting Director planning to leave the position on or about October 29<sup>th</sup> caused me to contact the HUD office. I was informed of the following:

If the JHA loses this ED and becomes non-responsive again, or if the JHA becomes troubled on one of HUD's scoring assessments and continues to deteriorate, HUD can move for receivership or a transfer of the program. They cannot remove Board members though, that is up to the Town Council. The JHA will be in danger of losing shortfall public housing funding and/or missing the obligation and expenditure end dates for the Capital Fund Program and could be in danger of losing that funding if they are not able to keep a qualified person on staff.

**I also asked about potential new Commissioners and what type of training** they should receive, below is HUD's reply. I recommend when the interviews are conducted this be discussed, with some or all of all this be a "condition of appointment" to all new Commissioners.

HUD has an online training: Highly recommend Lead the Way training for all Commissioners, please review at link below.

<https://www.hudexchange.info/trainings/courses/lead-the-way-pha-governance-and-financial-management/>

NAHRO and NERC NAHRO have sessions throughout the year.  
MASS NAHRO has a few sessions coming up in October and November.

Nan McKay has a Commissioners Handbook, most of their products are good. They also have a training offered at different times throughout the year.

There local consultants/EDs. Steve O'Rourke at the West Warwick HA runs a series for his commissioners and may be willing to do something in Jamestown or invite commissioners to his sessions if he does them again. Mike Lyckland in Warwick is the head of the RI Chapter:

<https://www.nercnahro.org/page/RhodeIsland>

**Gould Island Committee, agenda item:** The Gould Island Committee held their first meeting on September 23<sup>rd</sup> in the Council Chambers, Town Planner Lisa Bryer and I attended the meeting. The committee elected David Somers as the Chair, during the meeting they voted to ask the Town Council for support in requesting funding through the Federal Congressional Delegation to clean and restore Gould Island.

**Review of Draft RFP for Broadband utility, agenda item:** You will be receiving a Draft of the RFP for Broadband utility as discussed at a previous meeting. Please review and prepare your comments/changes if ready at your next Council Meeting.

**Covid 19 update:** September 15<sup>th</sup> to October 13<sup>th</sup> there were 30 new positive cases reported in Jamestown. Chief Ed Mello will have more to report on Covid and vaccines.

Here is a link to Jamestown School Departments newest COVID-19 Communication page. There is a lot of information on this page, this week they started with the community updates which are uploaded on this page.

[https://www.jamestownschoools.org/apps/pages/index.jsp?uREC\\_ID=2282907&type=d&pREC\\_ID=2248272](https://www.jamestownschoools.org/apps/pages/index.jsp?uREC_ID=2282907&type=d&pREC_ID=2248272)

Also included on this page is the Back-to-School Plan, Information for parents about calling children out sick, asynchronous learning when in quarantine/isolation, updates on COVID cases, health & safety procedures, and the schools-based COVID testing program that we will be running weekly.

# JSD COVID-19 Reporting Sick, Quarantine and Testing Procedures



Updated 9.23.21



Jamestown School Department



## Jamestown Schools Nurses

Please know Nurse Patty Toracinta is not working during the 21/22 school year.

- ❖ Nurse Kayla Silva and Nurse Megan Francis are sharing the position to cover for Patty Toracinta this school year. Please use this email to reach them [jsd.nurse@jamestownschoools.org](mailto:jsd.nurse@jamestownschoools.org) or call 423-7020x109 when calling your child out sick.
- ❖ Nurse Kate Walker is working part time (8:00-12:00) at Lawn Middle School.
- ❖ Nurse Renie Sullivan is the COVID Coordinator for the Jamestown Schools. Please email [sullivan.renie@jamestownschoools.org](mailto:sullivan.renie@jamestownschoools.org) with any COVID related questions.



Jamestown School Department





## Jamestown School Department Nursing Information for Families:

If your child tests positive, if a family member tests positive or if you are notified that you child is a close contact then please:

1. Email [jsd.nurse@jamestownschools.org](mailto:jsd.nurse@jamestownschools.org)
2. Nurse Kayla Silva or Nurse Megan Francis will notify Nurse Renie Sullivan.
3. Renie Sullivan will notify teachers, building administration, and district administrators.
4. Any one who has any symptoms of COVID-19, tested positive, or is a close contact may not attend school until the conclusion of the isolation/quarantine period.



Jamestown School Department



## Quarantine Requirements:

**Unvaccinated close contacts** quarantine for 7 days, test on day 5 or later. If the individual receives a negative test result then they can return to school/work after the 7th day.

**Vaccinated close contacts** who are symptom free do not need to quarantine. It is recommended to test five days or later after exposure.

**Unvaccinated household close contact** must quarantine while the household member is positive (10 days). Then the close contact must quarantine for 7 additional days with a negative test on day 5 or later. (Total of 17 days in quarantine and return to school on day 18 with a negative test.) If the infected person can isolate from the rest of the family please contact Renie Sullivan for different procedures.

**Vaccinated household members** who are symptom free do not need to quarantine. It is recommended to test 5 days or later after the exposure.



Jamestown School Department



## Isolation Requirements:

### **Symptomatic:**

- 10 days since symptoms first appeared (20 days if severely immunocompromised); and
- At least 24 hours with no fever without fever-reducing medication; and
- Other symptoms of COVID-19 are improving.

### **Asymptomatic:**

- 10 days from the date the individual was tested (20 days if severely immunocompromised).
- If symptoms develop during isolation, follow guidance for isolation for symptomatic individuals and contact your doctor.



Jamestown School Department



## Travel Quarantine:

There is no law requiring quarantine after travel. RIDOH strongly recommends following CDC guidance on travel quarantine as the best public health practice.

### Travel Information



Jamestown School Department



## **If my child is in quarantine or isolation due to COVID-19 will they participate in learning from home?**

If a child is in quarantine or isolation due to COVID-19 a plan for asynchronous instruction will be created.

Parent(s)/Guardian(s)- Please contact the building principal, not the teacher, regarding an asynchronous learning plan for their child. The principal will work with the teacher(s) to provide the plan. Please note that asynchronous learning opportunities will only be provided for students who are in quarantine or isolation.

- It is our belief that it is in the best interest of our students to provide them the appropriate work to maintain their engagement in their class through asynchronous learning, when feasible and necessary.
- By the start of the 3rd day of absence due to COVID, a plan for asynchronous learning will be provided, including specific details on how check-ins will take place.

This asynchronous option will not be available during family vacations or non COVID-19 related illnesses. We will follow the school committee policy on [Attendance](#) in regards to any illnesses that are not related to COVID-19.



Jamestown School Department



**Jamestown School Department Nursing**  
**Information for Staff Members:**

If you test positive or receive information that an individual has tested positive or if you are a close contact or are notified that someone is a close contact then please:

1. Email [jsd.nurse@jamestownschools.org](mailto:jsd.nurse@jamestownschools.org)
2. Nurse Kayla Silva or Nurse Megan Francis will notify Nurse Renie Sullivan
3. Nurse Sullivan will notify teachers, building administration, and district administrators.
4. Nurse Sullivan will provide any needed guidance to families.
5. Please maintain confidentiality of the information that has been shared with you.



Jamestown School Department



## JSD COVID-19 Testing Plan

The Jamestown School Department will provide COVID-19 testing for **symptomatic** and **asymptomatic** students and staff at school for the 2021-2022 school year. We have developed a testing plan that has been approved by the RI Department of Health (RIDOH). In coordination with RIDOH, we will have the ability to test any students who have symptoms of COVID-19.

- If students develop symptoms at school they can be tested before they leave the building.
- If students develop symptoms at home you can call the school nurse to schedule testing.
  - Testing for students who are sick while at home will **not** occur in the building. We will setup a drive through location at the school.

We will also be conducting scheduled asymptomatic testing at the schools. Parents must provide consent for children prior to the testing [by clicking this link](#). This consent will be valid for the entire 21/22 school year. Children will not be tested without prior notification to parents or guardians.

Please know that parents will still have the option to bring their child to one of the state run testing sites.



Jamestown School Department



## JSD COVID-19 Testing Plan

**Our school's testing plan is based on the scientific guidance from the CDC and RIDOH.**

1. **Symptomatic testing** will occur on an as needed basis for any student or staff who has symptoms of COVID-19. Parents and staff can call the school nurse to schedule symptomatic testing Monday-Friday. A Binax test will be used first. If the individual tests negative they will then have a PCR test to confirm results. An individual with symptoms must isolate until testing results are confirmed with a PCR Test.

2. **Asymptomatic testing:** We will test 25% of our students when the Jamestown Community's COVID-19 rate is Substantial Transmission and 50% of our students during High Transmission. Parents will be notified of the testing schedule before students will be tested. We will conduct PCR pool testing weekly in both of our schools. Individuals will be swabbed twice. In the event the pooling test yields a positive result, the second swap will be read individually. If an individual tests positive they will be notified and they will need to isolate.

We will continue to coordinate school-wide PCR testing after school vacations. These school-wide testing events will need to be scheduled. This strategy will hopefully prevent students and staff from exposing others if they might have traveled to other states during vacations.

2021-2021 COVID-19 Testing Schedule



Jamestown School Department





### COVID-19 Symptomatic Testing Options:

Testing options:

- [Schedule a test at a state testing center](#)
- During school hours email the Jamestown School Department Nursing Team at [jsd.nurse@jamestownschoools.org](mailto:jsd.nurse@jamestownschoools.org) requesting a symptomatic test. This testing will be done outside the school building in a drive-up manner. You and your child/children will remain in the car.
- We know there are at home test kits available for families to purchase. If the person tested is symptomatic and receives a positive test then RIDOH considers this a valid test result. If the person tested does not have symptoms and receives a positive at-home test result then RIDOH directs that you schedule a PCR laboratory test.
- The Gold Standard of COVID 19 testing is a laboratory PCR test.



Jamestown School Department



## Parent and Staff Resources:

- Symptom Screening Tool - Please print to refer to in your home each morning.
  - [https://www.back2schoolri.com/wp-content/uploads/2021/09/COVID19\\_PreK-12\\_Screening\\_Tool\\_English-9.1.pdf](https://www.back2schoolri.com/wp-content/uploads/2021/09/COVID19_PreK-12_Screening_Tool_English-9.1.pdf)
- Outbreak Response Protocols
  - <https://www.back2schoolri.com/outbreak-response-protocols/>
- Jamestown School Department Back to School Plan
  - <https://jsd-ri.schoolloop.com/file/1630734000499/1534404001525/775622985466199100.pdf>
- JSD Health and Safety Procedures
  - <https://jsd-ri.schoolloop.com/file/1500178971487/1534404003292/3608327315923905053.pdf>
- Student and Staff Attendance Policy-COVID-19
  - <https://jsd-ri.schoolloop.com/file/1500178971487/1534404003292/922034729317816104.pdf>



**COVID-19**

# What To Know About Schools

Nurse • COVID-19 District Communication  
**COVID-19 District Communication**

September 9, 2021

Dear Jamestown School Community,

I would like to welcome everyone back after a beautiful Rhode Island summer. As we enter another school year with the need to keep everyone healthy and safe from COVID-19 I want to reassure you that our learning environments will continue to be a safe place for our students and staff.

We will continue to foster the same guiding principles as we did last year.

- We will put the health and safety of our students, staff, and community first;
- We will be transparent;
- We will provide rational leadership focused on problem solving;
- We will be equitable;
- We will listen with an open mind and be respectful; and
- We will foster a collaborative approach that values a variety of thoughts and input of other stakeholders

It is our hope with the eased RI Department of Health restrictions we will return to a more comfortable and fluid learning environment. We learned and experienced last year that being in school in-person 5 days a week is what is best for our students and staff. We will continue to implement the same cleaning and disinfecting procedures as we did last year. We will continue to use the recommended Merv-13 filters in our schools for appropriate ventilation in the classrooms. We will sustain efficient air filtration throughout the year. It is our priority to keep our facilities clean, healthy, and safe to provide the optimal learning environment for our students as well as the optimal work environment for our staff.

Jamestown School Department believes the delivery of instruction must remain consistent with rigorous expectations, in establishing a strong approach for developing relationships with students and families, and providing opportunities to engage with families, students, and staff as partners in providing a high quality education.

I do appreciate your support and patience as we all come back to school this Fall. If you have any questions please do not hesitate to reach out to me.

In partnership,

Kenneth A. Duva, Ed.D  
Superintendent of Schools  
[duva.ken@jamestownschoools.org](mailto:duva.ken@jamestownschoools.org)  
(401)423-7020 x103 - Office

**COVID-19 Data Dashboard 2021/2022**  
[Click here for the data dashboard](#)

**Back to School Plan and Resources 2021**

[Back to School Plan 2021](#)

[Frequently Asked Questions 2021](#)

[JSD Reporting Sick, Quarantine, & COVID Testing Procedures 2021](#)

**Student and Staff Health Forms**

[Student and Staff COVID-19 Self-Check Tool 2021](#)

**Parent Resources**

[Back to School Presentation August 2021](#)

**Communications from Dr. Duva 2021-2022**

All future letters will be uploaded below

[Letter to Community re. COVID Testing Schedule 9.22.21](#)

[Letter to Community re. COVID Cases & Health & Safety Updates 9.22.21](#)

[Community Update Re Vaccines & Vaccination Status 9.24.21](#)

Nurse

COVID-19 District  
Communication



Edward A. Mello  
Chief of Police

## JAMESTOWN POLICE DEPARTMENT

250 Conanicus Avenue, Jamestown, RI 02835  
Tel: (401) 423-1212 Fax: (401) 423-3710  
[www.jamestownri.net/police](http://www.jamestownri.net/police)



### MEMORANDUM

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**TO:** Jamie Hainsworth, Town Administrator  
**FROM:** Chief Edward A. Mello  
**DATE:** September 29, 2021  
**SUBJECT:** Walcott Avenue

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Jamie;

As a follow up to our recent meeting with Norm Beretta of 13 Walcott Avenue and his request that the Town Council again request a review of Walcott Avenue to include the consideration of a four-way stop sign at the intersection with High Street and other traffic safety measures that may be introduced, I provide the following information:

In 2019, Mr. Beretta appeared before local traffic committee to express concerns about vehicle speeds on Walcott Avenue. He had independently submitted a letter to the Rhode Island State Traffic Commission (RISTC) to request the installation of a four-way stop at the intersection of High Street and Walcott Avenue. His request was denied by the RISTC (see attached A).

As a result, the local traffic committee requested that the Town Council submit a request to the RISTC to reconsider.

In 2019, Jamestown Police installed a static speed display sign with the approval of RISTC. This displays the speed of all vehicles traveling north on Walcott Avenue as they approach High Street. This device remains in place today.

November 4, 2019, the Town Council heard the request of the local traffic committee to submit a letter to RISTC to request the review again of the four-way stop at the intersection of High Street and Walcott Avenue. The following motion was made:

**A motion was made by Councilor Piva with second by Councilor White to approve the recommendation by the Jamestown Traffic Committee to request the Rhode Island State Traffic**

**Committee to install a four-way stop at Walcott Avenue and High Street and direct the Town Administrator send the proposed letter to the State Traffic Committee. Vote: President White, Aye; Councilor Beye, Aye; Councilor White, Aye; Councilor Piva, Aye.**

Subsequently, a letter was sent to the RI State Traffic Commission (see attached B).

July 28 through August 3, 2020, Jamestown Police conducted a traffic study on Walcott Avenue in the area just north of Hamilton Avenue (see attached C). The study is conducted using a nondescript device that tracks the number of vehicles and speed. The average number of vehicles per day was 1,690. The average speed was 28 MPH.

In 2020, I was contacted RIDOT officials who again indicated that a four-way stop would not be permitted at this intersection. At that time, they offered other measures that included additional signage, the reduction in the lane width in both directions, the installation of a designated bike lanes in both directions and associated signage. This work has been completed. The concept of reduced lane widths and installation of bike lanes is an effort to further reduce speed based upon driver perception.

In July of 2021, I was contacted by Mr. Beretta who expressed concern about vehicle speeds.

August 12 through August 18, 2021 Jamestown Police conducted a traffic study on Walcott Avenue at the intersection of High Street (see attached D). The study is conducted using a nondescript device that tracks the number of vehicles and speed. The average number of vehicles per day was 3,756. The average speed was 28 MPH.

August 26, 2021 meeting; Jamie Hainsworth, Chief Mello, Representative Deb Ruggiero, Norm Berretta and Brenna Jordan. Discussion regarding traffic complaints and most recent traffic study. Mr. Berretta requested that the Town Council again revisit the request with RIDOT/RISTC.

I have attached a map of the area for your reference (see attached E).

Walcott Street at High Street, Jamestown

A

**Subject:** Walcott Street at High Street, Jamestown  
**From:** "Pristawa, Steve (DOT)" <steve.pristawa@dot.ri.gov>  
**Date:** 8/16/2019 3:19 PM  
**To:** "normanberetta@berettarealty.com" <normanberetta@berettarealty.com>  
**CC:** "Alviti Jr., Peter (DOT)" <peter.alviti@dot.ri.gov>, "rep-shekarchi@rilegislature.gov" <rep-shekarchi@rilegislature.gov>

Hi Mr. Beretta:

Representative Shekarchi forwarded Director Alviti (both copied here) your email questioning whether a 4 way stop would be appropriate at the intersection of Walcott Street and High Street in Jamestown.

The Rhode Island State Traffic Commission (STC) has adopted the Federal Highway Administration's Manual on Uniform Traffic Control Devices (MUTCD) as its traffic control standard. The MUTCD specifically prohibits the use of 4 way stops for speed control.

4 way stops can be considered when the volume of traffic on the main road is similar to the volume of traffic on the side street. Another consideration would be a history of angle crashes. Neither of these situations apply to this intersection. We looked into the crash history and there were no crashes at this intersection in the last 3 years. In fact, it is very likely that a 4 way stop at this location would produce rear end crashes as motorists would not be expecting a stop sign on Walcott Street at this minor side street.

I regret that we are unable to accommodate your request.

Sincerely,  
Steve Pristawa

**Steven W. Pristawa P.E.**  
State Traffic Safety Engineer  
Office of Safety  
RI Department of Transportation  
2 Capitol Hill  
Providence, RI 02903  
phone: (401) 563-4207

B

TOWN LETTERHEAD

Robert Rocchio  
Rhode Island Department of Transportation  
Two Capitol Hill  
Providence RI 02903

October 21, 2019

Dear Mr. Rocchio;

In July of 2019, the Rhode Island State Traffic Commission (RISTC) considered a request by residents to install a four-way stop at the intersection of Walcott Avenue and High Street in Jamestown.

The RISTC denied this request based upon a study prepared by RIDOT. The MUTCD was cited and referenced the prohibition of four-way stops for speed control. High Street is one of only three streets that travel east and west across the island between two state roads.

On behalf of the Town of Jamestown and the specific request of the Jamestown Traffic Committee, I request that RIDOT evaluate the intersection and all approaches and determine what, if any conditions could be altered in order to improve the speed of vehicles along with pedestrian safety.

Our goal is to make Walcott Avenue at and near the High Street intersection safer and more accommodating for active transportation such as walking and biking. There are several engineering treatments that could be considered. Examples of these treatments may include a crossing island, curb bulbs, vehicle lane reductions, dedicated bicycle lanes, and wider walkways.

I ask that the four-way stop sign be reconsidered along with these and other traffic calming measures which may be employed.

I thank you in advance for your assistance.

Respectfully submitted,

Town Administrator



STATE OF RHODE ISLAND AND PROVIDENCE PLANTATIONS  
STATE TRAFFIC COMMISSION  
Two Capitol Hill  
Providence, R. I. 02903

August 31, 2020

Robert Rocchio, P.E.  
Chief Engineer  
RI Department of Transportation  
2 Capitol Hill  
Providence, RI

Dear Mr. Rocchio,

The following request has been placed on the agenda for the State Traffic Commission's (STC) September 2, 2020 meeting at 10:00 a.m. via telephone at (515)-604-9980, access code: 277818:

- Request from RIDOT on behalf of a citizen to conduct a safety evaluation along Walcott Avenue in Jamestown to include, but not be limited to, speed reduction measures and a potential 4-way stop.

We will promptly notify you once STC takes action on this request.

Very truly yours,  
State Traffic Commission

*Sean Raymond*

Sean Raymond, P.E.  
Secretary

cc: Andy Nota, Town Manager (Town of Jamestown)  
Edward A. Mello, Chief (Jamestown Police Department)  
The Honorable Dawn Euer, Senator (District 13)  
The Honorable Deborah L. Ruggiero, Representative (District 74)  
Director Alviti, Pope, Pristawa, Raymond, King, St. Martin, File



# Jamestown Police Department

250 Conanicus Ave  
Jamestown, RI 02835  
(401) 423-1212



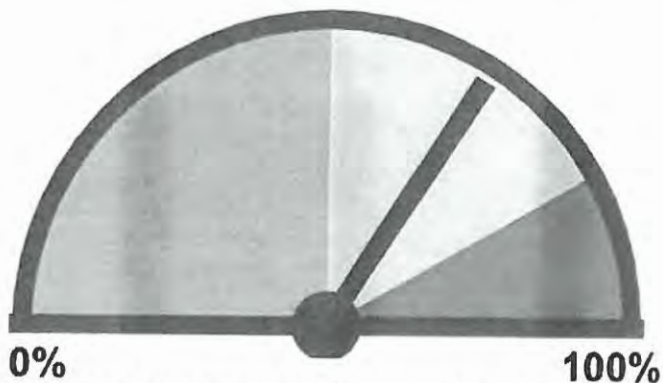
## Speed Enforcement Evaluator

**Location:**  
**Walcott Ave**

**Total Percentage of Enforceable Violations**

**Closest Cross Street:**  
Hamilton Ave

**Analysis Dates:**  
Tuesday, July 28, 2020-  
Monday, August 3, 2020



**0%** **100%**  
**Posted Speed Limit:** 25 MPH  
**Percentage Above Limit:** 68.1%  
**Enforcement Rating:** MEDIUM

**Data Summary:**

Average # of vehicles per day: 1,690  
Average (mean) speed: 28 mph



Combined	1-5	6-10	11-15	16-20	21-25	26-30	31-35	36-40	41-45	46-50	51-55	56-60	61-65	>65
85 percentile = 35	0	180	2521	2127	1300	4479	5633	2398	497	67	12	4	2	1
Northbound	1-5	6-10	11-15	16-20	21-25	26-30	31-35	36-40	41-45	46-50	51-55	56-60	61-65	>65
85 percentile = 35	0	94	1374	1774	631	1661	2579	1301	341	43	9	3	2	1
Southbound	1-5	6-10	11-15	16-20	21-25	26-30	31-35	36-40	41-45	46-50	51-55	56-60	61-65	>65
85 percentile = 34	0	86	1147	353	669	2818	3054	1097	156	24	3	1	0	0







Edward A. Mello  
Chief of Police

## JAMESTOWN POLICE DEPARTMENT

250 Conanicus Avenue, Jamestown, RI 02835  
Tel: (401) 423-1212 Fax: (401) 423-3710  
www.jamestownri.net/police



### MEMORANDUM

---

**TO:** Jamie Hainsworth, Town Administrator  
**FROM:** Chief Edward A. Mello  
**DATE:** September 28, 2021  
**SUBJECT:** Rotary Bike Race

---

Jamie;

As you know, the Jamestown Rotary has indicated that they wish to appear in front of the Town Council on October 4<sup>th</sup> and request that the Town fund the required police details. As such, I offer the following as background information for the Council.

**2019 Event:** October 7, 2019 (one week before the event), Mark Holland appeared before the Town Council (TC) and asked for a waiver of the Ft. Getty Pavilion and of police details. The following motion was made:

**A motion was made by Vice President Meagher with second by Councilor Piva to approve and grant the request to waive the pavilion rental fee for the Jamestown Rotary Club Event License to hold the 44<sup>th</sup> Annual Jamestown Classic Bike Race on October 14, 2019 and to review the Police Office Detail Fee annually. Vote: President White, Aye; Vice President Meagher, Aye; Councilor Beye, Aye; Councilor White, Aye; Councilor Piva, Aye.**

During discussion, the TC agreed to pay for Jamestown Police officers. Any officer brought into the event from another jurisdiction would not be paid and a further request would be made to the TC.

The event required four (4) police officers. One Jamestown officer and three Newport Police officers were assigned to the event. I believe there were less than fifty (50) registered participants.

The cost for police coverage; Jamestown \$221. Newport \$660. Total: \$881

On December 16, 2019, Mark Holland appeared again in front of the TC and requested that the Town pay for the Newport Police Officers. The following motion was made:

**A motion was made by Vice President Meagher with second by Councilor Beye to approve the payment by the Town of Jamestown for the Annual Jamestown Classic Bike Race for police detail provided by the City of Newport in the amount of \$660.00. Vote: President White, Aye; Vice President Meagher, Aye; Councilor Beye, Aye; Councilor White, Aye; Councilor Piva, Aye.**

#### **2020-NO EVENT**

**2021 Event:** On September 20, 2021, Mark Holland appeared before the TC to request a permit for the special event associated with the race. He also requested that the fee for the Ft. Getty pavilion be waived. He did not request that the Town would pay police details.

Based upon the permit being issued we moved forward with our plans to staff the event. Again, one Jamestown Police officer is available for the event (\$230). Three (3) North Kingstown Police officers would be required. We were informed that NKPD charges \$136/ hour due to the holiday rate (\$1632). Additionally, they will charge \$50/ hour for police cruiser (\$200). Total estimated cost \$2062.

These costs do not take into account other "in-kind" services provided by the Town for the event to include: police cruisers (\$22/hour), payroll and insurance fee (10%), barriers and barricades, EMS services and Ft. Getty Pavilion.

## **Roberta Fagan**

---

**From:** Mark Holland <marklearn@aol.com>  
**Sent:** Wednesday, September 29, 2021 10:40 AM  
**To:** Roberta Fagan  
**Subject:** Request to Appear Before Town Council at Next Meeting

**Dear Members of the Town Council,**

I attended the Council's meeting on September 20<sup>th</sup> with the purpose of asking for waivers on two potential charges to the Rotary Club of Jamestown for hosting our annual bike race on Columbus Day, October 11<sup>th</sup>. I managed, with the prompting of Vice President Mary Meager, in expressing our desire for the Council to waive the standard fee for renting the Fort Getty Pavilion, but somehow did not adequately express our Club's desire to have the required Police detail charge also waived.

We thank the Council for the waiver of the rental fee, but I ask to return on October 4<sup>th</sup> to properly request that all charges for the Police detail also be waived. These charges have been waived in the past and we certainly hope that they will be waived this year, and hopefully, again, in future years.

Funds raised from the race come from local business sponsors, ridership fees, and donations from some of our generous riders. But we have certain fixed expenses associated with the race. Riders demand an accurate timing of their ride; we therefore hire a professional timer. Riders wish to have a memento of the day; we therefore offer printed tee shirts.

We have approximately 30 volunteers involved with the race. Some are Rotarians, many are not. We are also fortunate to also have the support of the Boy Scouts, RIDOT (supplying cones and vests) and Crystal Springs Water.

But the most important fact of the day is that we host this event to raise funds that will be given back to our local community, and also, to national and international interests alike.

We locally support the Boy Scouts, the Jamestown Community Food Pantry, St Mark's Food Pantry, the Martin Luther King Center (Newport), the Philomenian Library, the CISF, to name just a few.

Our expected ridership has increased this year compared to recent past years. As of today's date we have 67 preregistered riders. At this same point in 2019 we had only 29 riders. We expect to have over 160 riders for our race this year which will make it a much more profitable than last year when we had just over 100.

I respectfully ask the Council to approve our request to waive the Police detail fee. Waiving the fee allows our Club to offer a larger impact allowing more of our raised funds to make a difference in the support of local and other organizations.

Respectively submitted,

Mark Holland  
For The Rotary Club of Jamestown  
9/29/2021



**TOWN OF JAMESTOWN**  
 Parks & Recreation Office  
 P.O. Box 377  
 41 Conanicus Ave.  
 JAMESTOWN, RHODE ISLAND 02835

Recreation Office (401) 423-7260  
 Teen Center (401) 423-7261  
 Fort Getty (401) 423-7211  
 Fax (401) 423-7229

**TO:** TOWN COUNCIL  
**FROM:** RAY DEFALCO, PARKS & RECREATION DIRECTOR  
**SUBJECT:** Fort Getty Gatehouse  
**DATE:** September 28, 2021

Mike Grey and myself are prepared to talk about the scope of work and answer questions regarding the proposed Fort Getty gatehouse replacement. See attached Fort Getty gatehouse design drawings. Below are the 2019 bids for construction.

<b>Fort Getty Bids, 1/23/19</b>				
Company	Bid	Restrooms	Gate House	Alt 1 - Add
Advanced Building Concepts	\$ 488,588.00	\$353,308.00	\$ 135,280.00	\$ 3,910.00
Martone Service Co.	\$ 531,970.00	\$412,320.00	\$ 119,650.00	\$ 5,385.00
The Damon Co.	\$ 534,476.00	\$387,131.00	\$ 143,345.00	\$ 4,025.00
J.G. Edwards	\$ 546,000.00	\$430,000.00	\$ 116,000.00	\$ 5,500.00
Marino Construction	\$ 606,000.00	\$428,000.00	\$ 178,000.00	\$ 5,800.00

Bid - Overall Bid  
 Restrooms - Bath House Only  
 Gate House - Gate House Only  
 Alt 1 - GH Heat Pump

<b>Fort Getty Re-Bids, 2/11/19</b>							
Company	Bid 1	Bid 2	Bid 3	Alt 1 - Add	Alt 2 - Deduct	Alt 3 - Deduct	Brick Repointing
J.G. Edwards	\$ 430,000.00	\$321,000.00	\$ 111,000.00	\$ 4,100.00	\$ (16,200.00)	\$ (5,000.00)	\$45/sq
Advanced Building Concepts	\$ 437,532.00	\$340,122.00	\$ 114,640.00	\$ 3,940.00	\$ (10,393.00)	\$ (3,040.00)	\$44/sq
Martone Service Co.	\$ 448,525.00	\$345,375.00	\$ 103,150.00	\$ 5,385.00	\$ (1,500.00)	\$ (10,000.00)	\$46/sq
Marino Construction	\$ 470,000.00	\$357,000.00	\$ 113,000.00	\$ 12,000.00	\$ (7,500.00)	\$ (500.00)	\$40/sq
The Damon Co.	\$ 480,151.00	\$359,229.00	\$ 120,922.00	\$ 4,025.00	\$ (9,984.00)	\$ (2,040.00)	\$30/sq

Bid 1 - Both Projects Combined  
 Bid 2 - Bath House Only  
 Bid 3 - Gate House Only  
 Alt 1 - GH Heat Pump  
 Alt 2 - Remove Porch  
 Alt 3 - Sub Arch Sing for Sheet Metal GH Roof

# Fort Getty Gate House

1050 Fort Getty Rd  
Jamestown, RI 02835

## CONSTRUCTION DOCUMENTS

1/30/2019



GATE HOUSE


GATE HOUSE DRAWING LIST	
NUMBER	NAME
---	GATE HOUSE TITLE SHEET
A001	GATE HOUSE - SITE PLAN
A101	GATE HOUSE - PLANS ELEVATIONS SECTIONS
A102	GATE HOUSE - DETAILS
A103	GATE HOUSE - ELECTRICAL PLAN
PROJECT DATA	
PROJECT NAME	FORT GETTY BATH HOUSE & GATE HOUSE
PROJECT ADDRESS	1050 FORT GETTY RD JAMESTOWN, RHODE ISLAND, 02835
CLIENT NAME	TOWN OF JAMESTOWN, RHODE ISLAND
CLIENT ADDRESS	93 NARRAGANSETT AVE JAMESTOWN, RHODE ISLAND, 02835
BUILDING CODE	RHODE ISLAND STATE BUILDING CODE - SBC-2 JULY 1, 2013 INTERNATIONAL BUILDING CODE 2012 EDITION
TYPE OF CONSTRUCTION	V-B GATE HOUSE
BUILDING TYPE	SINGLE OCCUPANT KIOSK
BUILDING HEIGHT	1-STORY
FROST LINE DEPTH	40 INCHES
WIND SPEED	140 MPH
GROUND SNOW LOAD	30 PSF

DEMOLITION  
EXISTING GATE HOUSE  
DEMOLITION BY OTHERS

ARCHITECTURAL SYMBOLS LEGEND	
SYMBOL	DESCRIPTION
	DATUM POINT
	ELEVATION MARKER
	BUILDING SECTION
	AREA OF DETAIL
	DETAIL SECTION
	WALL SECTION
	MATCH LINE
	INTERIOR ELEVATION
	EXTERIOR ELEVATION
	WINDOW TYPE
	DOOR NUMBER
	KITCHEN ROOM NAME AND NUMBER
	KEYNOTE NUMBER
	WALL TYPE
	NEW CONSTRUCTION
	REVISION NUMBER AND CLOUD REFERENCE
	ROOF PITCH
	CENTERLINE

GENERAL PROJECT NOTES	
1	GENERAL NOTES APPLY TO ALL DRAWINGS AND ALL TRADES. IT IS THE RESPONSIBILITY OF ALL CONTRACTORS AND TRADES TO COORDINATE THE INSTALLATION OF THEIR WORK WITH THE INSTALLATION OF WORK BY ALL OTHER CONTRACTORS AND TRADES.
2	UNLESS NOTED OTHERWISE, THE GENERAL CONTRACTOR SHALL PROVIDE AND PAY FOR ALL LABOR, MATERIALS, EQUIPMENT, TOOLS, CONSTRUCTION EQUIPMENT, MACHINERY, PERMITS, TRANSPORTATION AND OTHER SERVICES AND FACILITIES NECESSARY FOR PROPER AND TIMELY EXECUTION OF THE REQUIRED WORK UNDER THIS CONTRACT.
3	THE GENERAL CONTRACTOR SHALL GUARANTEE ALL WORKMANSHIP AND MATERIALS FOR A PERIOD OF ONE (1) YEAR FROM THE DATE OF WRITTEN SUBSTANTIAL COMPLETION.
4	THE GENERAL CONTRACTOR WARRANTS TO THE OWNER AND TO THE ARCHITECT, THAT ALL MATERIALS AND EQUIPMENT FURNISHED AND INSTALLED UNDER THE CONTRACT ARE NEW UNLESS OTHERWISE SPECIFIED, AND THAT ALL WORK WILL BE AS SPECIFIED AND FREE OF DEFECTS. THE GENERAL CONTRACTOR WARRANTS TO THE OWNER AND TO THE ARCHITECT, THAT ALL MATERIALS AND EQUIPMENT FURNISHED AND INSTALLED UNDER THE CONTRACT ARE NEW UNLESS OTHERWISE SPECIFIED, AND THAT ALL WORK WILL BE AS SPECIFIED AND FREE OF DEFECTS.
5	ALL FLOOR LEVELS ON ALL DRAWINGS ARE ASSUMED TO BE AT ESTABLISHED DATUM UNLESS NOTED OTHERWISE. COORDINATE BUILDING SLAB ELEVATIONS WITH CIVIL DRAWINGS.
6	ALL WORK SHALL BE IN ACCORDANCE WITH ALL APPLICABLE STATE AND LOCAL CODES WELL AS ANY REQUIREMENTS SET FORTH BY ALL AUTHORITIES HAVING JURISDICTION.
7	DISCREPANCIES: THE CONTRACTOR SHALL INFORM THE ARCHITECT IN WRITING OF ANY DISCREPANCIES OR OMISSIONS NOTED ON THE DRAWINGS OR IN THE SPECIFICATIONS OR OF ANY VARIATIONS REQUIRED IN ORDER TO CONFORM TO CODE REQUIREMENTS, RULES AND REGULATIONS. UPON RECEIPT OF SUCH INFORMATION, THE ARCHITECT WILL FORWARD WRITTEN INSTRUCTION TO ALL CONCERNED PARTIES. ANY SUCH DISCREPANCY, OMISSION OR VARIATION NOT REPORTED SHALL BE THE RESPONSIBILITY OF THE CONTRACTOR AND WORK SHALL BE PERFORMED IN A MANNER DIRECTED BY THE ARCHITECT.
8	DRAWING SCALES: THESE DRAWINGS ARE PREPARED TO THE SCALES NOTED. HOWEVER, DIMENSIONS ARE NOT TO BE DERIVED BY SCALING THE PLANS, SECTIONS OR DETAILS. THE CONTRACTOR SHALL CONTACT THE ARCHITECT WITH ANY QUESTIONS PERTAINING TO DIMENSIONS OR DETAILS PRIOR TO COMMENCING ANY WORK.
9	THE REQUIREMENTS OF THE DRAWINGS, GENERAL REQUIREMENTS AND ALL ITEMS OF THE CONTRACT DOCUMENTS ARE EQUALLY BINDING ON ALL CONTRACTORS AND TRADES. EACH CONTRACTOR IS REQUIRED TO MAINTAIN FULL SETS OF THE CONTRACT DOCUMENTS FOR THEIR EMPLOYEES USE ON THE PROJECT TO ENSURE THAT ALL WORK IS PROPERLY COORDINATED AND INSTALLED WITH THE WORK OF OTHER CONTRACTORS AND TRADES.
10	THE GENERAL CONTRACTOR SHALL BE RESPONSIBLE FOR PROTECTING ALL EXISTING CONSTRUCTION THAT IS SCHEDULED TO REMAIN IN PLACE OR INTACT. ANY DAMAGE INCURRED TO SUCH ITEMS SHALL BE REPAIRED TO THE OWNER'S SATISFACTION.
11	ALL FRAMING LUMBER INSTALLED IN CONTACT WITH CONCRETE, MASONRY OR STEEL SHALL BE PRESSURE TREATED.
12	THE GENERAL CONTRACTOR SHALL FURNISH, LOCATE AND INSTALL APPROVED, CODE COMPLIANT FIRE EXTINGUISHERS. SUCH EXTINGUISHERS SHALL BE FULLY COORDINATED WITH AND APPROVED BY THE LOCAL AUTHORITY HAVING JURISDICTION.
13	ALL DIMENSIONS ARE ACTUAL, AND ARE TAKEN TO THE FACE OF STUD, FACE OF CONCRETE WALL, FACE OF CMU WALL OR FACE OF FRAME, UNLESS NOTED OTHERWISE.
14	ALL MANUFACTURED ARTICLES, MATERIALS AND EQUIPMENT SHALL BE CONDITIONED, USED, APPLIED, INSTALLED, CONNECTED, ERECTED AND CLEANED IN ACCORDANCE WITH THE MANUFACTURER'S WRITTEN SPECIFICATIONS, GUIDELINES AND INSTALLATION INSTRUCTIONS.
15	ALL NEW WINDOWS, SIDELITES AND BORROWED LITES AS WELL AS ASSOCIATED GLASS AND GLAZING SHALL COMPLY WITH ALL APPLICABLE CODES AND ORDINANCES IN PLACE WITHIN THE JURISDICTION OF THE WORK. PROVIDE SAFETY GLAZING AS REQUIRED BY CODE.
16	LEVEL ALL FLOORS AS REQUIRED TO CONCEAL ANY DROPS OR RISERS IN FLOORS THAT WOULD OTHERWISE BE SEEN WITH THE SCHEDULED FLOOR FINISHES.
17	IT IS THE RESPONSIBILITY OF THE CONTRACTOR TO PROVIDE ADEQUATE SHORING AND BRACING TO SAFELY SUPPORT THE STRUCTURE DURING CONSTRUCTION.
18	THE CONTRACTOR IS RESPONSIBLE FOR DUST AND WEATHER PROTECTION DURING CONSTRUCTION.
19	THE GENERAL CONTRACTOR SHALL BE RESPONSIBLE FOR THE PROTECTION OF PERSONS USING THE SURROUNDING FACILITIES WHO COME INTO CONTACT WITH THE AREA OF CONSTRUCTION. THE CONSTRUCTION AREA SHALL BE PROPERLY BARRICADED TO PREVENT INTRUSION BY PERSONS NOT ASSOCIATED WITH THE CONSTRUCTION OF THIS FACILITY.
20	THESE DOCUMENTS DO NOT INCLUDE THE NECESSARY COMPONENTS FOR CONSTRUCTION SAFETY, SAFETY, CARE OF ADJACENT PROPERTIES DURING CONSTRUCTION AND COMPLIANCE WITH STATE AND FEDERAL REGULATIONS REGARDING SAFETY SHALL BE THE CONTRACTOR'S RESPONSIBILITY.
21	REFER TO THE PROJECT MANUAL WRITTEN SPECIFICATIONS AND INTERPRETATION OF CONTRACT DOCUMENTS SECTION BELOW FOR ADDITIONAL INFORMATION AND REQUIREMENTS.

INTERPRETATION OF CONTRACT DOCUMENTS	
IN THE EVENT OF CONFLICTING PROVISIONS IN THE CONTRACT DOCUMENTS, THE DRAWINGS WILL TAKE PRECEDENCE OVER THE SPECIFICATIONS.	
IN THE EVENT OF CONFLICTING PROVISIONS WITHIN THE DRAWINGS, THE FOLLOWING ORDER OF PRECEDENCE FOR RESOLUTION OF THE CONFLICT SHALL APPLY: THE MORE SPECIFIC PROVISION WILL TAKE PRECEDENCE OVER THE LESS SPECIFIC; IF NOT RESOLVED, THE LESS STRINGENT WILL TAKE PRECEDENCE OVER THE MORE STRINGENT; IF NOT RESOLVED, THE LESS EXPENSIVE ITEM WILL TAKE PRECEDENCE OVER THE MORE EXPENSIVE. ON ALL DRAWINGS, FIGURES TAKE PRECEDENCE OVER SCALED DIMENSIONS.	
IN THE EVENT OF CONFLICTING PROVISIONS WITHIN THE SPECIFICATIONS, THE FOLLOWING ORDER OF PRECEDENCE FOR RESOLUTION OF THE CONFLICT SHALL APPLY: THE MORE SPECIFIC PROVISION WILL TAKE PRECEDENCE OVER THE LESS SPECIFIC; IF NOT RESOLVED, THE LESS STRINGENT WILL TAKE PRECEDENCE OVER THE MORE STRINGENT; IF NOT RESOLVED, THE LESS EXPENSIVE ITEM WILL TAKE PRECEDENCE OVER THE MORE EXPENSIVE.	



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TOWN OF JAMESTOWN,  
RHODE ISLAND

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140 UNION STREET  
PROVIDENCE, RI 02903  
TEL: 401.272.4724  
FAX: 401.272.4825  
CONTACT:

---

CONTRACTOR:

TBD

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STRUCTURAL:

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MECHANICAL,  
ELECTRICAL &  
PLUMBING:

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FIRE PROTECTION:

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CIVIL:

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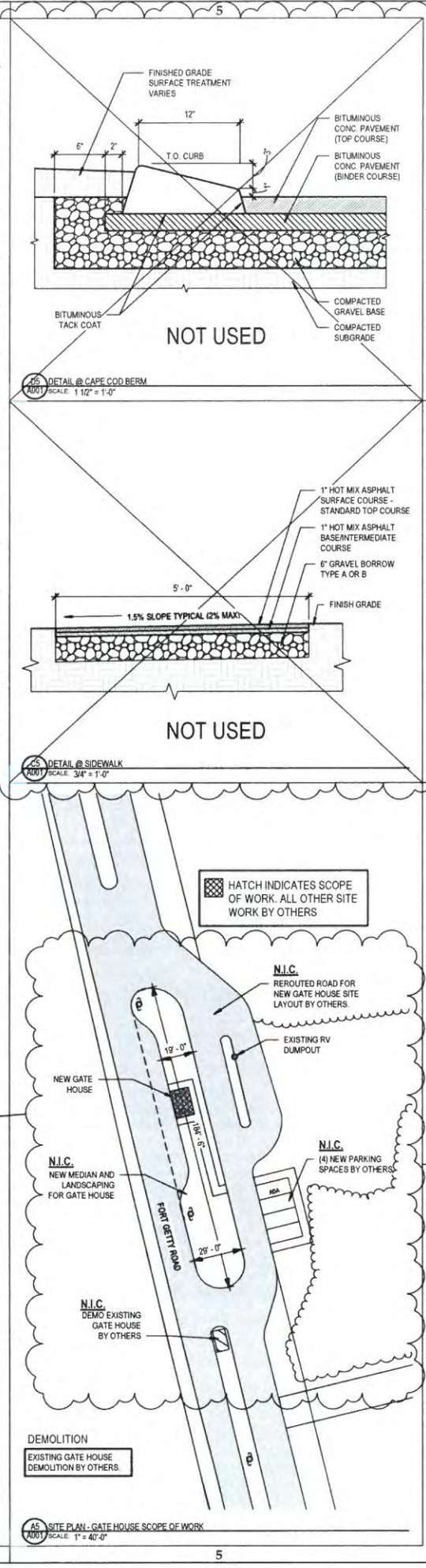
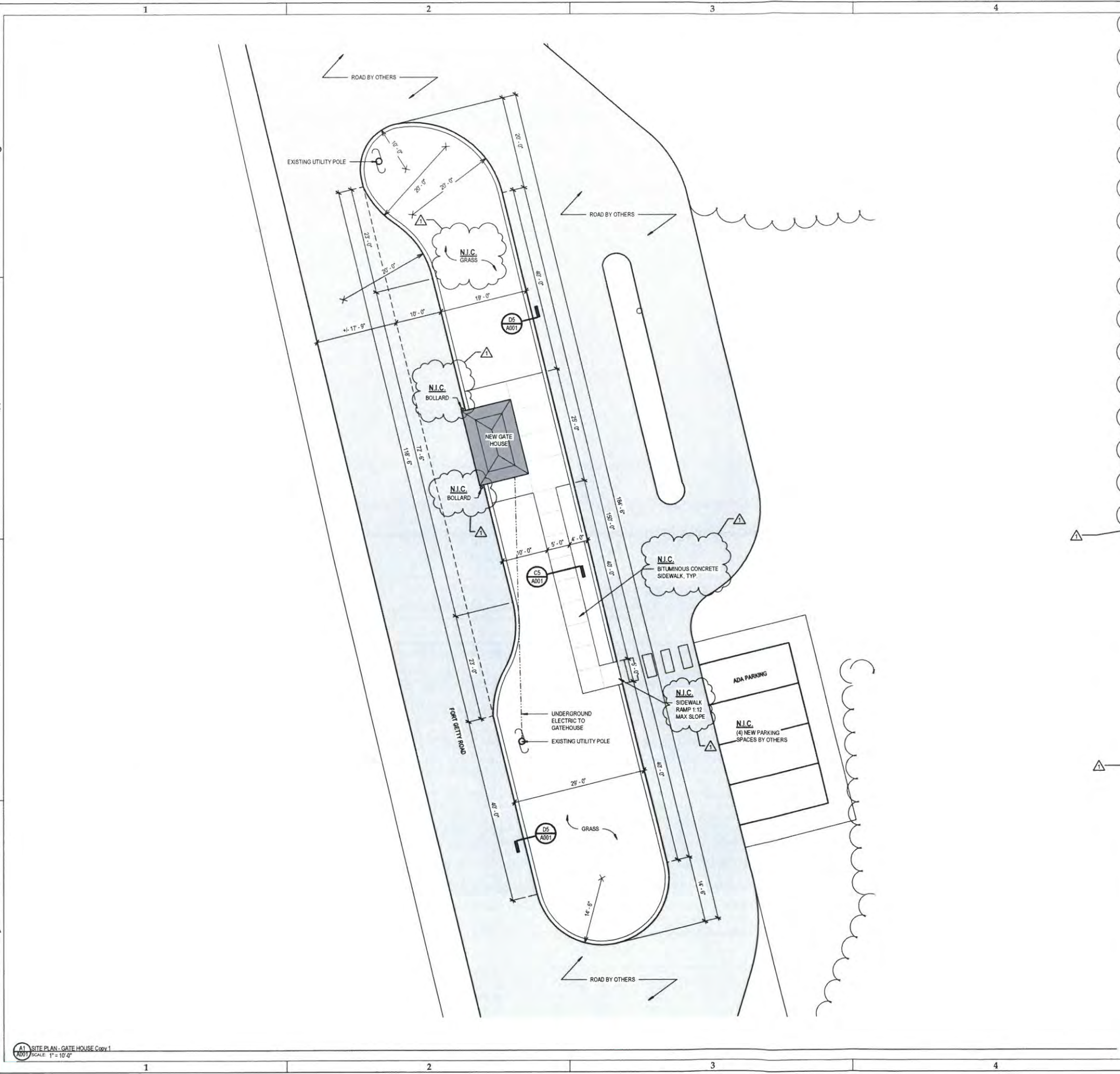
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Fort Getty



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**Fort Getty**  
1050 Fort Getty Rd  
Jamestown, RI 02835

CONSTRUCTION DOCUMENTS

REVISION SCHEDULE	
NO.	DATE
1	1/30/2019

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DATE: 1/30/2019  
SCALE: As indicated

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GATE HOUSE -  
SITE PLAN

**A001**

A1 SITE PLAN - GATE HOUSE Copy 1  
A001 SCALE: 1" = 10'-0"

A5 SITE PLAN - GATE HOUSE SCOPE OF WORK  
A001 SCALE: 1" = 40'-0"



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CONSTRUCTION  
DOCUMENTS

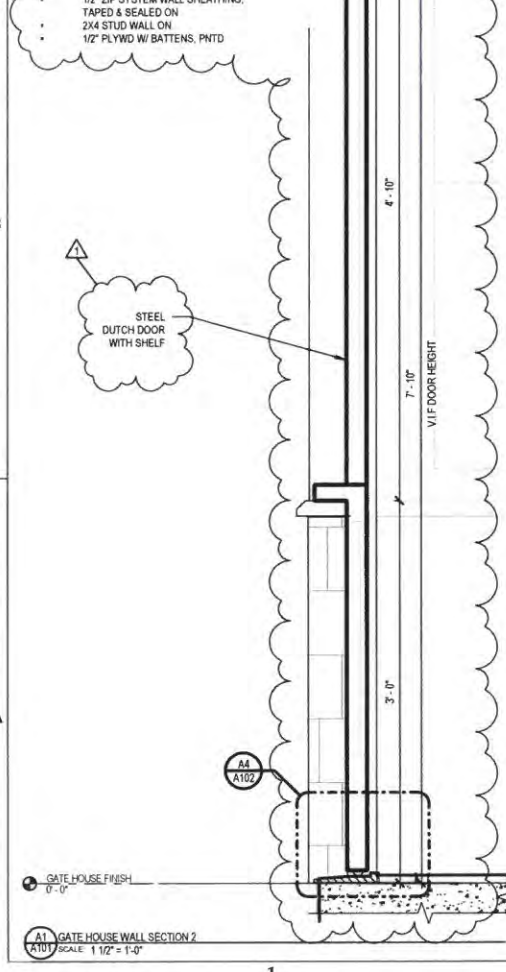
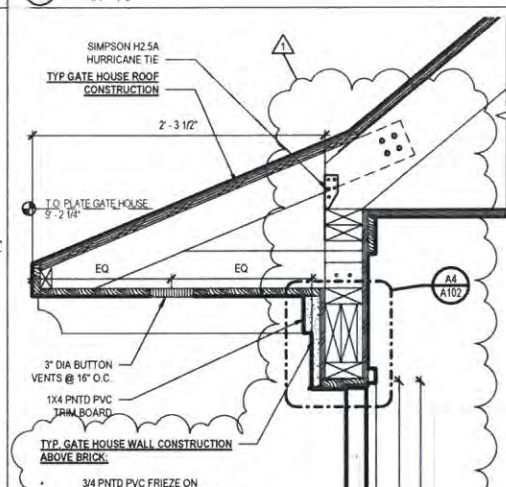
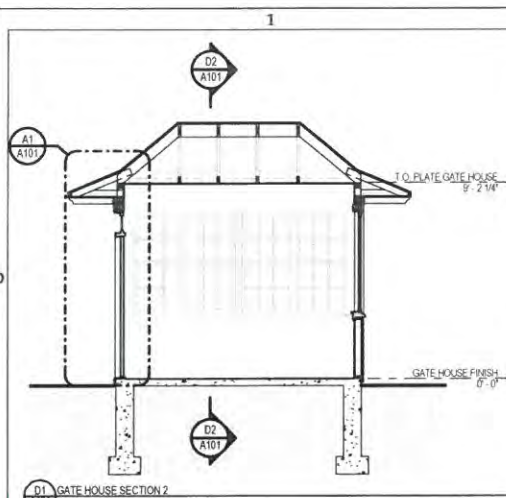
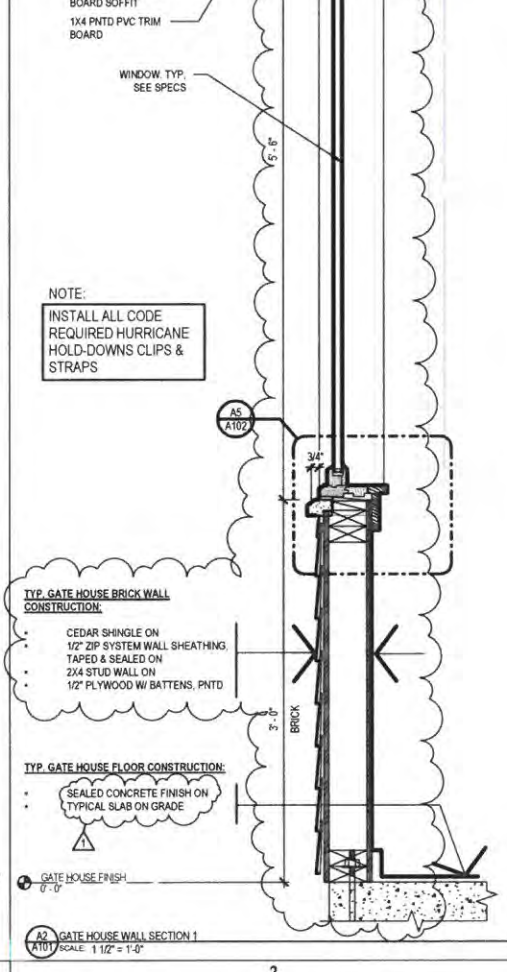
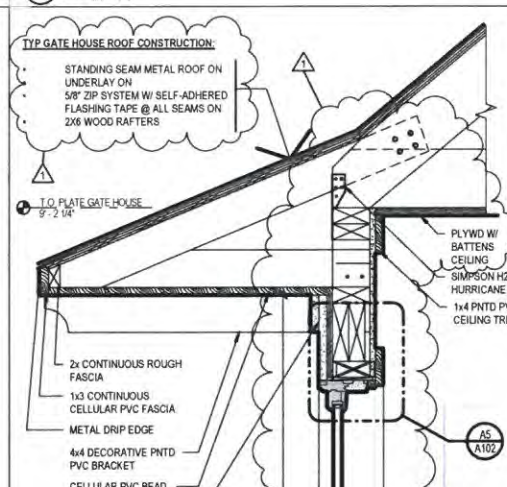
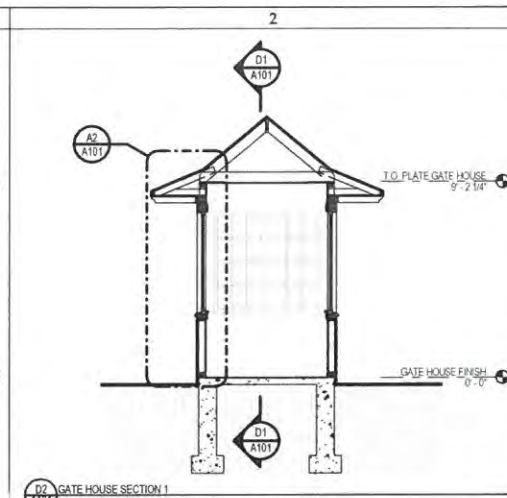
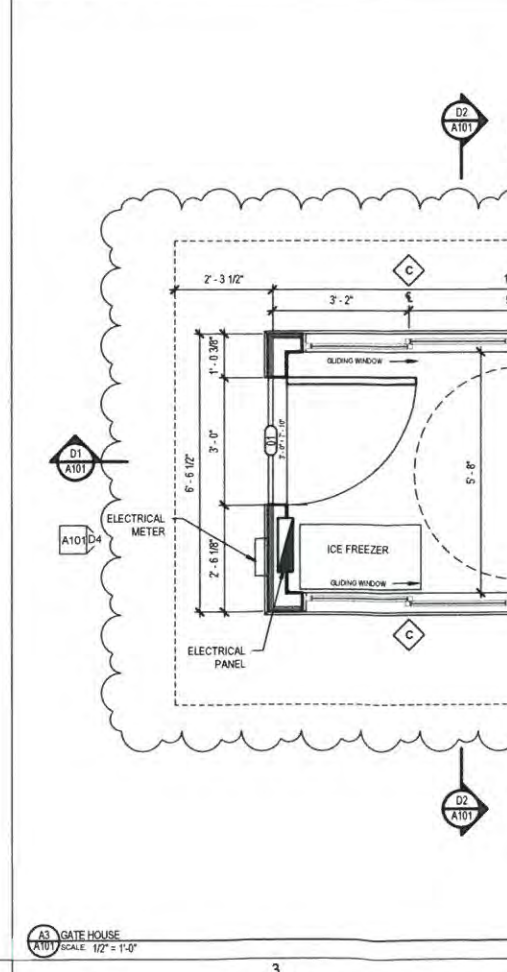
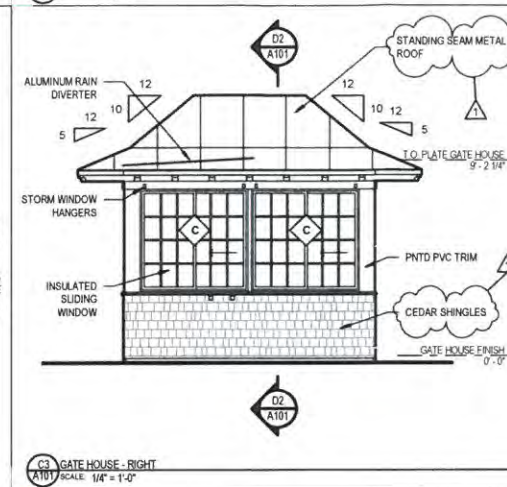
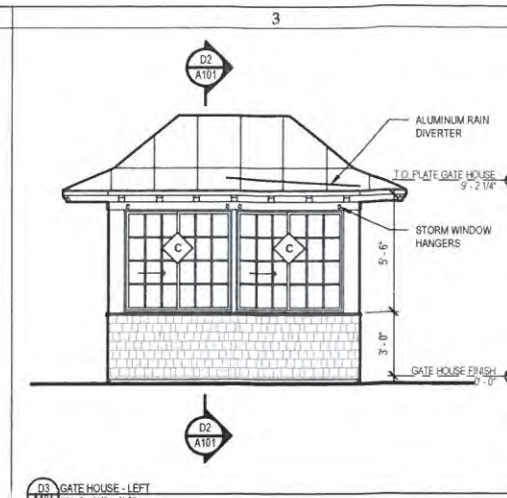
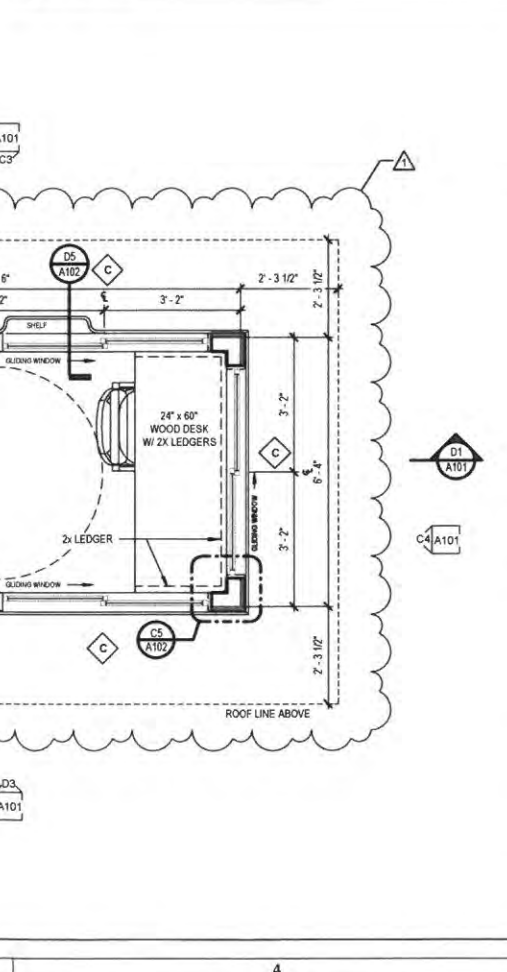
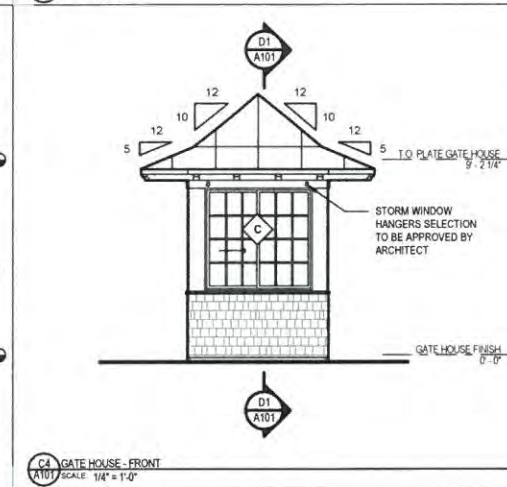
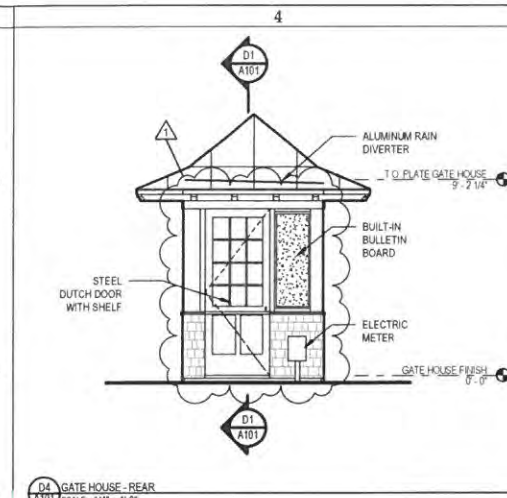
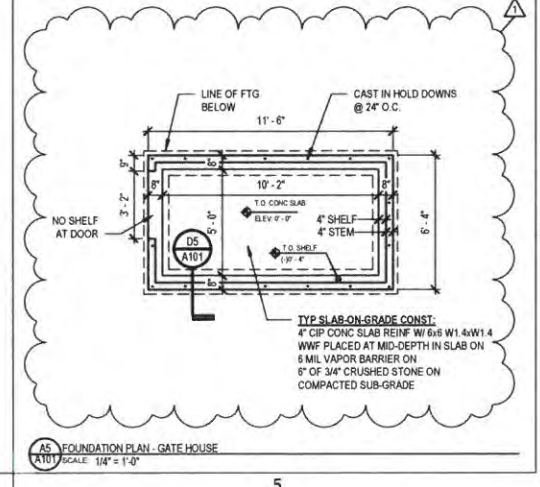
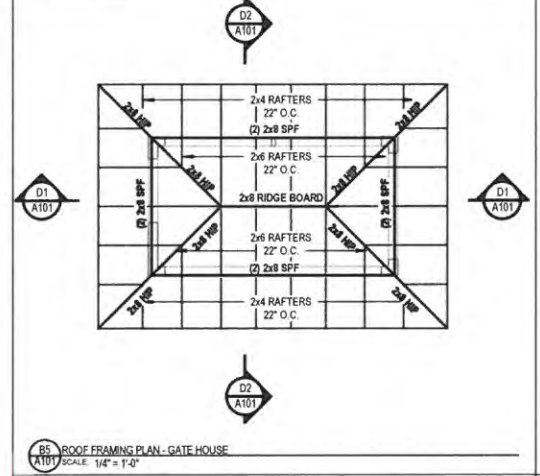
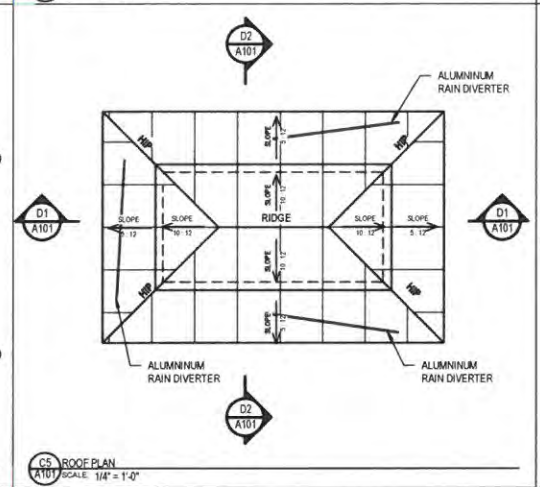
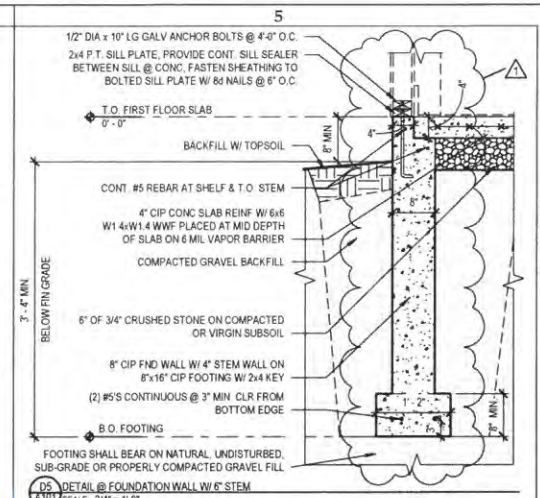
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NO	ISSUE	DATE
1	REVISION	UNISSUED

JOB #: 18-1000  
DATE: 1/30/2019  
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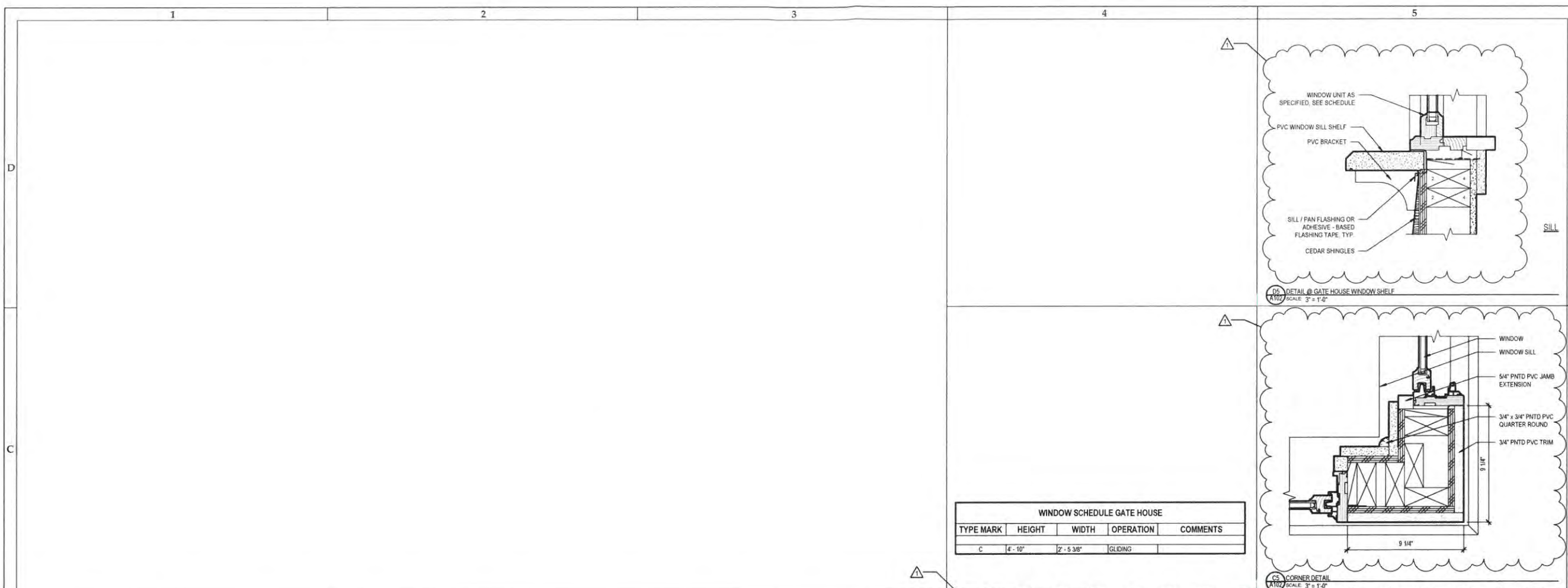
GATE HOUSE -  
PLANS  
ELEVATIONS  
SECTIONS

A101



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1/20/2019 4:38:39 PM M:\1\2018-ebbs\1810 FTG Fort Getty B Drawings\19\_0128 FTG Bath House.rvt



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**Fort Getty**  
1050 Fort Getty Rd  
Jamestown, RI 02835

**CONSTRUCTION DOCUMENTS**

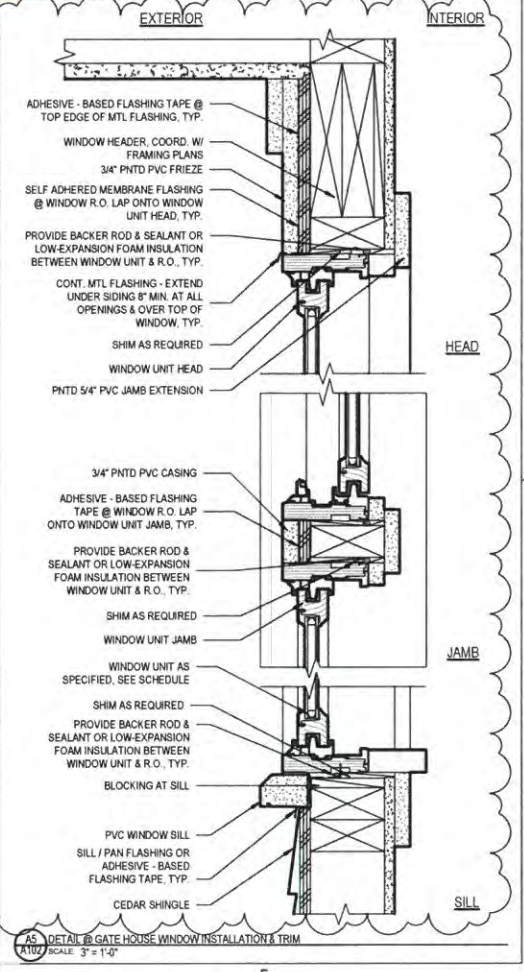
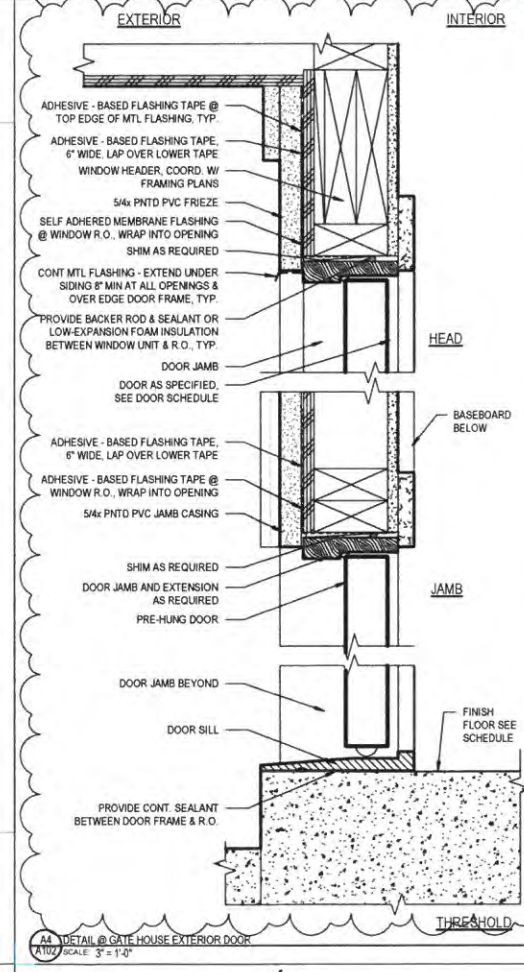
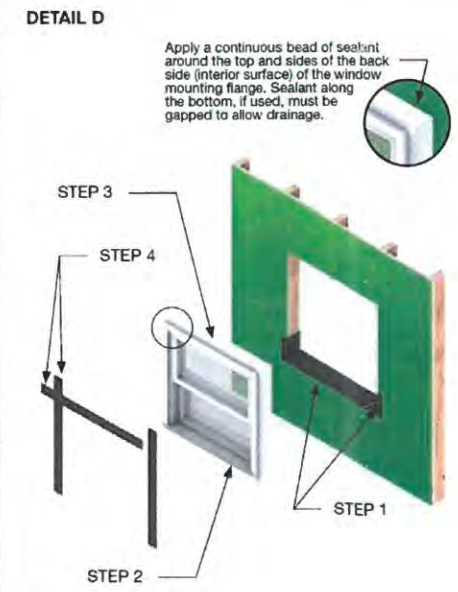
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NO.	ISSUE	DATE
1	REVISION	10/22/19

JOB #: 18-1000  
DATE: 1/30/2019  
SCALE: As indicated

**GATE HOUSE - DETAILS**

**A102**

- Step 1.** Install sill/pan flashing that satisfies the requirements of ASTM E 2112-07. 6-inch ZIP System Tape may be used as pan flashing if installed in accordance with ASTM E 2112-07, Type III Pan Flashing - Multiple Pieces. Other adhesive-based flashing tapes may be used if they satisfy ICC-ES AC-148, Acceptance Criteria for Flexible Flashing Materials.
- Step 2.** Apply sealant around inside face of window mounting flange. Sealant must be gapped at the bottom flange to permit drainage if used. Install and level window per manufacturer's installation instructions. Verify sealant compatibility with window manufacturer. When using ZIP System Tape, 100% silicone, butyl and polyurethane sealants are acceptable. DO NOT use latex sealants.
- Step 3.** Cut two pieces of ZIP System Tape (6-inch ZIP Tape is recommended) or other adhesive backed flashing tape (must meet ICC-ES AC148) and apply to each of the window jamb flanges. Ensure the jamb flashings overlap the sill flashing.
- Step 4.** Cut a length of ZIP System Tape (6-inch ZIP Tape is recommended) or other adhesive backed flashing tape (must meet ICC-ES 148) and apply to the head flange on the window. Ensure the head flashing overlaps the jamb flashing.
- Once the tape is in place, apply sufficient pressure to the tape surfaces using the ZIP System Tape gun or roller.
- DO NOT tape bottom window flange.**



D5 DETAIL @ WINDOW FLASHING (rev - official) Copy 1  
SCALE: 1/2" = 1'-0"

D4 DETAIL @ GATE HOUSE EXTERIOR DOOR  
SCALE: 3/8" = 1'-0"

D5 DETAIL @ GATE HOUSE WINDOW INSTALLATION & TRIM  
SCALE: 3/8" = 1'-0"



UNION STUDIO  
ARCHITECTURE & COMMUNITY DESIGN

140 Union Street Providence, RI 02903  
1 401 472 4744 | 401 272 4823  
www.unionstudioarch.com

OWNER:

TOWN OF JAMESTOWN,  
RHODE ISLAND

Fort Getty

1050 Fort Getty Rd  
Jamestown, RI 02835

CONSTRUCTION  
DOCUMENTS

REVISION SCHEDULE		
NO	ISSUE	DATE
1	ISSUE	10/09/19

JOB #: 18-1000

DATE: 1/30/2019

SCALE: As indicated

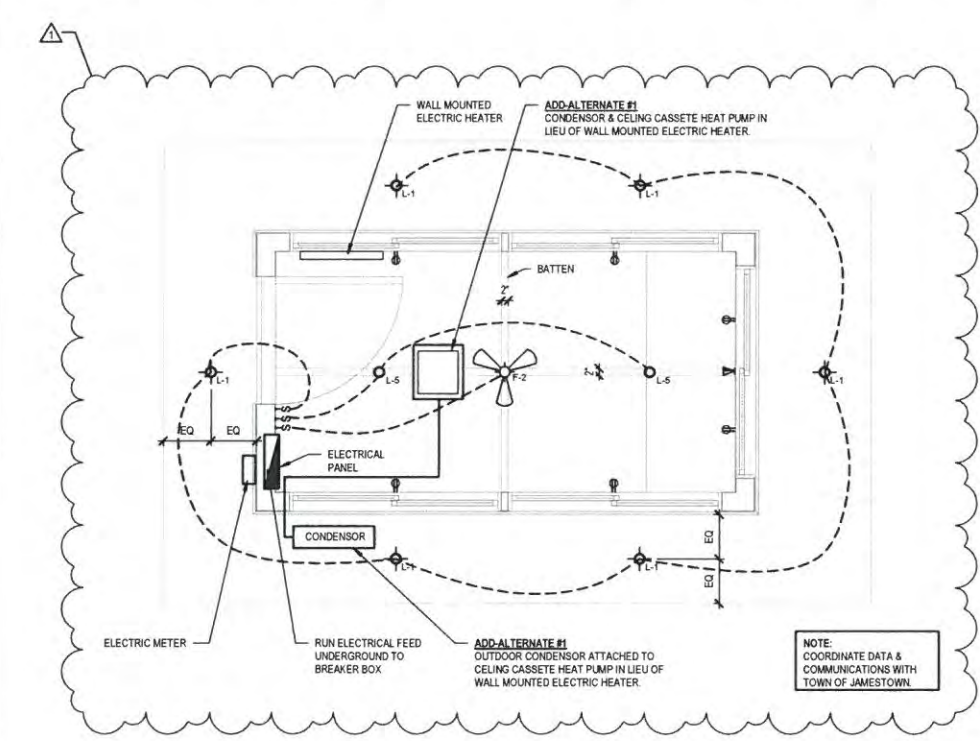
UNION STUDIO ARCHITECTURE & COMMUNITY DESIGN  
THESE DOCUMENTS HAVE BEEN PREPARED SPECIFICALLY  
FOR THE TOWN OF JAMESTOWN, RHODE ISLAND.  
THEY ARE NOT SUITABLE FOR USE ON OTHER PROJECTS  
OR IN OTHER LOCATIONS WITHOUT THE APPROVAL AND  
PARTICIPATION OF UNION STUDIO.  
REPRODUCTION IS PROHIBITED.

GATE HOUSE -  
ELECTRICAL  
PLAN

A103

ELECTRICAL SYMBOLS LEGEND	
	RECEPTACLE - DUPLEX
	RECEPTACLE - DUPLEX GFI
	SWITCH - SINGLE POLE
	SWITCH - THREE WAY
	SMOKE DETECTOR - CEILING MOUNT
	COMBINATION SMOKE / CARBON MONOXIDE DETECTOR - CEILING MOUNT
	DATA
	ELECTRICAL PANEL

LIGHTING FIXTURE LEGEND				
SYMBOL	DESCRIPTION	MANUFACTURER	MODEL	COMMENTS
	EXTERIOR CEILING MOUNTED FIXTURE	DMF LIGHTING	Surface Mount LED Downlight, DRDSS-4R-10-27	
	EXTERIOR WALL MOUNTED SCENCE	TROY RLM	STANDARD WITH GUARD, 3-RS16-M-BK	MOUNTING TBD
	FLUORESCENT UTILITY	METALLUX	SNLED BASE, 4SNLED-LD5-28SL-UNV-L8X-CDI-U	
	BATHROOM WALL SCENCE	WAC LIGHTING	WAC Elementum Wall Wet Rated Sconce, WS7222	
	CEILING RECESSED DOWNLIGHT	AMERLUX	Essezza Round Downlight EZ-NC-A17-T-12-120 W/ EZRS1W-A17-T-MWW trim	
	LOW VOLTAGE LINEAR DOWNLIGHT	METALLUX	Metallux VaporLite LED, 4" chain mounted, 4VT3-LD5-7-G-UNV-L850-CDI-U	
	CEILING FAN	QUORUM LIGHTING	52" All-weather-silure -OB, white	
	CEILING FAN	MINIKA AIRE	26" Spacesaver Fan with light, brushed steel with silver blades, Minika Aire Fans F510L-BS	



A1 ELECTRICAL PLAN - GATE HOUSE  
SCALE: 1/2" = 1'-0"

1/30/2019 4:38:39 PM M:\2018-1801-1810-1811-1812-1813-1814-1815-1816-1817-1818-1819-1820 Base Drawings\18-0128-FCG Bath House.rvt



Edward A. Mello  
Chief of Police

## JAMESTOWN POLICE DEPARTMENT

250 Conanicus Avenue, Jamestown, RI 02835

Tel: (401) 423-1212 Fax: (401) 423-3710

[www.jamestownri.net/police](http://www.jamestownri.net/police)



### MEMORANDUM

---

**TO:** Jamie Hainsworth, Town Administrator  
**FROM:** Chief Edward A. Mello  
**DATE:** October 14, 2021  
**SUBJECT:** 2022 Harbor Rates      2022/2023 Budget

---

Jamie

Please find attached the proposed 2022 Harbor Rates and the 2022/2023 Proposed Budget. The Harbor Commission approved them at the October 13, 2021 meeting. These must be submitted to the Council following your review. I ask that this be done as soon as possible as the renewal process is set to begin in November.

Respectfully,

Chief Edward Mello

**Jamestown Harbor Office**  
**250 Conanicus Avenue**  
**Jamestown, RI 02835**

**2022 PROPOSED HARBOR PERMIT RATES**

*Approved by The Jamestown Harbor Commission on 10/13/2021*

<b>Permit Type</b>	<b>2021</b>	<b>2022 Proposed Rate</b>
Resident Mooring (per foot)	\$4.60	\$4.60
Non-Resident Mooring (per foot)	\$9.20	\$9.20
Commercial Mooring (per foot)	\$9.20	\$9.20
Yacht Club Mooring (flat rate)	\$1,365.00	\$1,365.00
Recreational Outhaul (flat rate)		
West Ferry Recreational Outhaul Rate	\$600.00	\$600.00
Ft. Getty Recreational Outhaul Rate	\$550.00	\$550.00
Commercial Outhaul (flat rate)		
West Ferry Commercial Outhaul Rate	\$600.00	\$600.00
Ft. Getty Commercial Outhaul Rate	\$500.00	\$550.00
Recreational Pier (per foot)	\$80.00	\$80.00
Commercial Pier (per foot)	\$40.00	\$40.00
Beach - Under 12' (flat rate)	\$63.00	\$63.00
Beach - Over 12' (per foot of beam)	\$25.00	\$25.00
Wait List Fees (flat rate)	\$11.00	\$11.00
Late Fee (per month)	\$100.00	\$100.00
West Ferry Dinghy Dock	\$450.00	\$450.00

## Jamestown Harbor Office

250 Conanicus Avenue  
Jamestown, RI 02835

### PROPOSED 2022/23 MARINE DEVELOPMENT FUND OPERATING BUDGET

*Approved by the Harbor Commission on 10/13/2021*

Description	2020-2021 Approved Budget	2020-2021 Actual Revenues	2021-2022 Approved Budget	2022-2023 Draft Budget
Resident Moorings	\$ 73,000.00	\$ 77,613.02	\$ 70,000.00	\$ 75,000.00
Commercial Moorings	\$ 123,000.00	\$ 116,147.40	\$ 130,000.00	\$ 130,000.00
Non-Resident Moorings	\$ 15,500.00	\$ 17,875.26	\$ 15,500.00	\$ 16,000.00
West Ferry Outhauls	\$ 9,000.00	\$ 12,556.00	\$ 9,000.00	\$ 12,000.00
Ft. Getty Outhauls	\$ 11,000.00	\$ 11,590.00	\$ 11,000.00	\$ 11,000.00
Beach Permits	\$ 11,000.00	\$ 11,955.00	\$ 11,000.00	\$ 11,000.00
Ft. Getty Dock	\$ 5,000.00	\$ 5,955.00	\$ 5,000.00	\$ 5,000.00
Misc Rev. Admin/Late fee	\$ 3,000.00	\$ 1,472.00	\$ -	\$ -
Wait List Fees	\$ 5,000.00	\$ 4,651.00	\$ 4,500.00	\$ 4,000.00
Club Moorings	\$ 9,500.00	\$ 8,190.00	\$ 9,500.00	\$ 8,000.00
WF Dingy Dock	\$ 5,000.00	\$ 8,550.00	\$ 8,000.00	\$ 8,000.00
	\$ 270,000.00	\$ 276,554.68	\$ 273,500.00	\$ 280,000.00
Description	2020-2021 Approved Budget	2020-2021 Actual Expenditures	2021-2022 Approved Budget	2022-2023 Draft Budget
Harbormaster Salary	\$ 36,000.00	\$ 42,924.86	\$ 36,000.00	\$ 40,000.00
Harbor Clerk Salary	\$ 25,000.00	\$ 23,434.87	\$ 25,000.00	\$ 26,000.00
Harbormaster Asst Salary	\$ 10,000.00	\$ -	\$ 10,000.00	\$ 10,000.00
Administrative Fees To Town	\$ 25,000.00	\$ 25,000.00	\$ 28,500.00	\$ 32,000.00
Office Equip Purchase	\$ 2,000.00	\$ 1,475.00	\$ 2,000.00	\$ 2,000.00
Boat Maint/Repairs	\$ 8,000.00	\$ 8,569.12	\$ 8,000.00	\$ 10,000.00
Maint Docks & Harbor	\$ 47,300.00	\$ 10,912.55	\$ 47,300.00	\$ 50,000.00
Floating Docks	\$ 8,500.00	\$ 2,202.62	\$ 8,500.00	\$ 8,000.00
Pumpout Maintenance/Restrooms	\$ 10,000.00	\$ 1,769.87	\$ 10,000.00	\$ 6,500.00
Patrol Craft Purch/Fixtures	\$ 2,000.00	\$ -	\$ 2,000.00	\$ 2,000.00
Data Package	\$ 1,000.00	\$ -	\$ 1,000.00	\$ 1,000.00
Office Supplies	\$ 3,000.00	\$ 1,268.46	\$ 3,000.00	\$ 3,000.00
Printing & Mailing	\$ 2,000.00	\$ 2,664.79	\$ 2,000.00	\$ 3,000.00
Telephone	\$ 2,000.00	\$ 2,583.54	\$ 2,000.00	\$ 3,500.00
Uniforms	\$ 500.00	\$ 459.80	\$ 500.00	\$ 500.00
Car Repair	\$ 2,500.00	\$ 129.67	\$ 2,500.00	\$ 2,500.00
Boat & Car Fuel	\$ 3,500.00	\$ 2,412.87	\$ 3,500.00	\$ 3,500.00
Training & Dues	\$ 500.00	\$ -	\$ 500.00	\$ 500.00
Equipment	\$ 2,000.00	\$ 100.00	\$ 2,000.00	\$ 2,000.00
Boat Capitalization Fund	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00
Channel Markers & Buoys	\$ 20,000.00	\$ 8,692.64	\$ 20,000.00	\$ 10,000.00
FICA	\$ 6,000.00	\$ 5,060.39	\$ 6,000.00	\$ 6,000.00
Blue Cross/Dental	\$ 10,000.00	\$ 6,659.56	\$ 10,000.00	\$ 10,000.00
Worker's Compensation	\$ 5,000.00	\$ 4,000.00	\$ 5,000.00	\$ 5,000.00
Retirement	\$ 6,700.00	\$ 5,188.70	\$ 6,700.00	\$ 6,000.00
Boat & Liability Ins.	\$ 6,500.00	\$ 6,500.00	\$ 6,500.00	\$ 7,000.00
Inspection Services	\$ -	\$ -	\$ -	\$ 5,000.00
	\$ 270,000.00	\$ 187,009.31	\$ 273,500.00	\$ 280,000.00



To: Jamestown Town Council  
Jamestown, RI 02835

October 7, 2021

Dear Jamestown Town Council,

The Conanicut Island Sailing Foundation has grown tremendously over the past decade. CISF originally started in 2000 as a non-profit that gave grants to support those who wanted to take their sailing to the next level. Over the course of the last decade, CISF has since amended our mission and now run programs to engage and support our community. We had more than 450 camp spots filled this summer, and still had long waiting lists. Our fall and spring programs have approximately 100 youth participants each session. And, we still provide an educator in the school system (Haley Barber) to support teachers and students with common core aligned hands-on programs and projects. CISF is committed to creating and providing quality sailing and educational programs for the Town of Jamestown and our community at large.

Fort Getty has truly become our home. It is the perfect environment for marine and outdoor education, and is a wonderful boating venue as well. That is a rare combination that we treasure and take pride in stewarding. CISF's vision includes fostering community use of the marine area and improving landside facilities so that we can better serve our community with increased classes and programs to all.

CISF respectfully requests permission to work with Town staff to create a land lease to continue to operate at Fort Getty and to make improvements to this area of Fort Getty Park. CISF wants to further our partnership with the Town to improve Fort Getty in some small, but impactful ways. This public-nonprofit partnership will not only help to improve the Park, but will help to secure the future of CISF.

Thank you for your time and consideration.

Sincerely,

A handwritten signature in blue ink that reads "Meg Myles". The signature is written in a cursive, flowing style.

Meg Myles  
CISF Executive Director  
[www.JamestownSailing.org](http://www.JamestownSailing.org)





**TOWN OF JAMESTOWN**  
Parks & Recreation Office  
P.O. Box 377  
41 Conanicus Ave.  
JAMESTOWN, RHODE ISLAND 02835

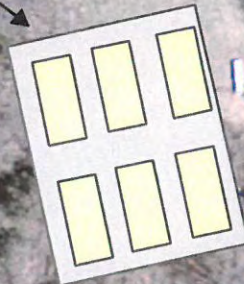
Recreation Office (401) 423-7260  
Teen Center (401) 423-7261  
Fort Getty (401) 423-7211  
Fax (401) 423-7229

**TO:** TOWN COUNCIL  
**FROM:** RAY DEFALCO, PARKS & RECREATION DIRECTOR  
**SUBJECT:** Pickleball Courts at Fort Getty  
**DATE:** October 15<sup>th</sup>, 2021

The Recreation Department would like authorization to move forward applying for the 2021 round of RI DEM Grants for (6) pickleball courts to be constructed at Fort Getty (See attached map of projected location). Pickleball is a popular and fast growing sport best described as a combination of badminton, ping-pong and tennis. I have been contacted by residents requesting new pickleball courts in town. This trend is consistent throughout the State with other municipalities reporting the gaining popularity and need for playing locations. If approved the department will submit the grant application for approval at a future council meeting.



Proposed Pickle Ball Courts  
6 courts  
102' x 128'



100' Setbacks



**PUBLIC HEARING NOTICE  
TOWN OF JAMESTOWN**

Notice is hereby given that the Town Council of the Town of Jamestown will conduct a public hearing on the \_\_\_ day of \_\_\_\_\_, 2021 at the Jamestown Town Hall, 93 Narragansett Avenue on the following proposed amendment to the Code of Ordinances regarding **Chapter 10 – ANIMALS**. Opportunity shall be given to all persons interested to be heard upon the matter at the public hearing. The following proposed ordinance amendment is under consideration and may be adopted and/or altered or amended prior to the close of the public hearing without further advertising, as a result of further study or because of the views expressed at the public hearing. Any alteration or amendment must be presented for comment in the course of the public hearing. The proposed amendment is available for review at the Town Clerk’s Office between the hours of 8:30 a.m. and 4:30 p.m., Monday through Friday, excluding Holidays and at [www.Jamestownri.gov](http://www.Jamestownri.gov).

**Section 1.** The Town Council of the Town of Jamestown does hereby resolve that the Jamestown Code Of Ordinances, **Chapter 10 – Animals**, as the same may have been heretofore amended, is hereby amended by changing the text of the Chapter, as follows:

NOTE: words set as ~~striketrough~~ are to be deleted from the ordinance; words underlined are to be added to the ordinance.

See Exhibit A, attached hereto and incorporated herein by reference. NOTE: amendments to the terms and conditions set forth at Exhibit A may be made based on comments received during the public hearing.

**Section 2.** The Town Clerk is hereby authorized to cause said changes to be made to Chapter 70 of the Town of Jamestown’s Code of Ordinances.

**Section 3.** This Ordinance shall take effect upon its passage.

Ad Date(s): \_\_\_\_\_  
Publication Source: Jamestown Press  
Hearing Date: \_\_\_\_\_  
Action: \_\_\_\_\_  
Certified: \_\_\_\_\_

1 **Exhibit A**

2 Chapter 10 - ANIMALS<sup>[1]</sup>

3 **Footnotes:**

4 --- (1) ---

5  
6 **State Law reference**— Animals, G.L. 1956, § 4-1-1 et seq.; authority to regulate dogs,  
7 maximum penalty, G.L. 1956, § 4-13-1; dog census, G.L. 1956, § 4-13-11; authority to regulate  
8 places for keeping of animals, G.L. 1956, § 23-19.2-1.

9  
10 **ARTICLE I. - IN GENERAL**

11  
12 **Sec. 10-1. - Definitions.**

13  
14 The following words, terms and phrases, when used in this chapter, shall have the meanings  
15 ascribed to them in this section, except where the context clearly indicates a different meaning:

16  
17 Animal control officer means the person employed by the town as its officer to enforce this  
18 chapter, including any police officer of the town.

19  
20 Animal shelter means any premises now or hereafter designated by the town for the  
21 impoundment, confinement, care and shelter of any animal in the enforcement of this article;  
22 such term shall be construed as synonymous with the term "pound."

23  
24 Bite means the actual puncture or tearing of the skin inflicted by the teeth of any animal.

25  
26 Collared ~~means~~ - a dog is properly collared when it wears a collar around its neck ~~a collar~~. If  
27 such dog is on or in any public street, sidewalk, way, beach, park, grounds or building, such  
28 collar shall bear a plate or tag whereon the name and address of its owner are displayed and,  
29 when appropriate, a license tag.

30  
31 Direct command and control- A dog is under the direct command and control of the owner or  
32 keeper when:

- 33  
34 a) the dog returns upon voice command or when prompted by a remotely controlled  
35 electronic signal; and  
36  
37 b) the owner or keeper maintains constant awareness of the dog's whereabouts and  
38 conduct; and  
39  
40 c) the owner or keeper carries a leash and employs it when necessary; and  
41  
42 d) the owner or keeper prevents the dog from interacting with any other person(s) or  
43 dog(s) unless and until said person(s) or owner(s) or keeper(s) of said dog(s) clearly  
44 communicate their assent to the interaction. Owners or keepers of dogs who are  
45 participating in off leash activity shall be presumed to have given their implied

1 consent to interaction with other owners, keepers, and dogs engaged in the same  
2 activity at the same time and location.

3  
4 Dog at large means a dog ~~or other animal will be deemed to be "at large"~~ when it is off  
5 the property of its owner or keeper and not under the control of a competent person.

6  
7 Exposed to rabies means an animal bitten by, or exposed to, any animal known to have been  
8 infected with rabies.

9  
10 In heat means sexual excitement in a female animal and such period of time when animals are  
11 particularly attractive to male animals of the same species.

12  
13 Kennel means the premises of any person engaged in breeding, buying, selling, training or  
14 boarding of dogs.

15  
16 Licensed means a dog, or other animal when appropriate, when it has lawfully attached or  
17 affixed to its collar a tag or identifying device issued pursuant to law by any ordinance of the  
18 town or statute of the state.

19  
20 Neutered male (dog) means any male dog which has been surgically altered so as to effect the  
21 removal of its testicles.

22  
23 Owner or keeper means any person ~~owning, keeping or harboring an animal~~ who owns, keeps, or  
24 harbors a dog, or who has charge and custody of a dog.

25  
26 Restraint (of dog) means a dog controlled by leash, cord, ~~or chain,~~ fence or other physical,  
27 natural, or electronic barrier, on a leash not to exceed seven feet, or is beside a competent person  
28 and obedient to that person's commands, or under the command and control of a competent  
29 person, or is within a vehicle being driven or parked on the streets, or within the property limits  
30 of its owner or keeper.

31  
32 Spayed female (dog) means any female dog which has been surgically altered so as to effect the  
33 removal of its ovaries and uterus to prevent conception.

34  
35 Veterinarian means a person licensed to practice veterinary medicine under the laws of the state.

36  
37 (Code 1982, § 4-1; Code 2003, § 10-1)

38  
39 **Sec. 10-2. - Vicious animal.**

40  
41 (a) An animal, other than a dog, is deemed to be vicious when it is dangerously aggressive,  
42 savage, ferocious or depraved in its attitude towards other animals or to persons to the extent that  
43 it injures or is likely to injure or cause injury to such animal or persons. An animal shall be  
44 deemed to be vicious if it has a propensity to want to attack or attempt to attack other animals or  
45 persons. An animal shall not be deemed vicious if it is provoked, or bites, attacks, or attempts to  
46 attack, any animal or person in self-defense or in defense of its owner or owner's property. ~~An~~

1 ~~animal shall not be deemed vicious merely by reason of growling or barking.~~

2  
3 (b) A vicious dog shall be defined and determined pursuant to G.L. 1956, §§ 4-13.1-2 and 4-  
4 13.1-11.

5  
6 A dog shall not be deemed vicious merely by reason of growling or barking.

7  
8 (Code 1982, § 4-1; Code 2003, § 10-2)

9  
10 **State Law reference**— Regulation of vicious dogs, G.L. 1956, § 4-13.1-1 et seq.

11  
12 **Sec. 10-3. - Vicious dogs; assault.**

13  
14 If any dog declared vicious under G.L. 1956, § 4-13.1-11, when unprovoked, attacks, assaults,  
15 wounds, bites, or otherwise injures, kills or seriously injures a human being, the owner or keeper  
16 shall be fined the maximum amount provided in G.L. 1956, § 4-13.1-9(c) to be used as such  
17 town council may prescribe. No such fine shall be imposed unless that officer responsible for  
18 enforcement shall have conducted an investigation of such assault and shall have certified that  
19 such dog was off the property of its owner or keeper and at large at the time such assault  
20 occurred or that such assault resulted from the negligence of such owner or keeper, pursuant to  
21 G.L. 1956, § 4-13-1.1.

22  
23 (Code 1982, § 4-30; Code 2003, § 10-3)

24  
25 **State Law reference**— Regulation of vicious dogs, G.L. 1956, § 4-13.1-1 et seq.; penalty of  
26 \$1,000.00 authorized for vicious dog assault on a person, G.L. 1956, § 4-13.1-9(c).

27  
28 **Sec. 10-4. - Unlawful deposit of dead animal.**

29  
30 No person shall throw, place or put, or cause to be thrown, placed or put, the body or remains of  
31 any dead animal into any of the ponds, streams or waters within the town, or shall leave any such  
32 body or remains of any such animal to decay on any surface of the ground insufficiently buried  
33 therein.

34  
35 (Code 1982, § 4-24; Code 2003, § 10-4)

36  
37 **Sec. 10-5. - Wild animals.**

38  
39 No wild animal may be kept within the town, except under such conditions as shall be affixed by  
40 the animal control officer; provided, however, that wild animals may be kept for exhibition  
41 purposes by circuses, zoos and educational institutions in accordance with such regulations as  
42 shall be established by the animal control officer or any police officer of this town.

43  
44 (Code 1982, § 4-25; Code 2003, § 10-5)

45  
46 **Sec. 10-6. - Abandonment.**

1 It shall be unlawful for any person to abandon any dog or other animal within the town.

2  
3 (Code 1982, § 4-26; Code 2003, § 10-6)

4  
5 **State Law reference**— Cruelly abandoning animals, G.L. 1956, § 4-1-3; abandonment of infirm  
6 animal, G.L. 1956, § 4-1-4.

7  
8 **Sec. 10-7. - Unlawfully injuring, killing, etc.; duties in case of accident.**

9  
10 (a) No person shall run down any dog or domestic animal with a vehicle, or willfully kill,  
11 abandon, injure or abuse any dog or domestic animal, except as may be permitted by law.

12  
13 (b) Any person who kills or injures a dog or domestic animal, while driving a car, shall stop at  
14 the scene of the accident and render such assistance as is practicable and shall make a report of  
15 such death or injury to the animal control officer or to a police officer.

16  
17 (c) No person shall poison any dog or domestic animal. In addition to the penalties provided in  
18 this chapter, any person alleged to have poisoned any dog or domestic animal shall be reported to  
19 the Society for the Prevention of Cruelty to Animals (SPCA).

20  
21 (Code 1982, § 4-16; Code 2003, § 10-7)

22  
23 **State Law reference**— Cruelty to animals, G.L. 1956, § 4-1-1 et seq.

24  
25 **Sec. 10-8. - Hitching animals to trees, fences or posts.**

26  
27 No person shall leave any horse, cow, ox or other animal upon any highway, road or lane  
28 attached, tied, hitched or secured to any fence, tree, post or other structure unless such horse,  
29 cow, ox or other animal shall be hitched or harnessed to a vehicle for the purpose of drawing the  
30 vehicle.

31  
32 (Code 1982, § 4-17; Code 2003, § 10-8)

33  
34 **State Law reference**— Cruelty to animals, G.L. 1956, § 4-1-1 et seq.

35  
36 **Sec. 10-9. - Penalties.**

37  
38 (a) There shall be imposed a penalty for the violation of any provision of this chapter as follows:

39  
40 (1) First violation: \$25.00.

41  
42 (2) Second violation in same year: \$50.00.

43  
44 (3) Third and each subsequent violation in same year: \$100.00.

1 (b) The animal control officer or any police officer shall have the authority to issue a notice of  
2 violation of this chapter to any person in violation of the provisions of this chapter. Upon receipt  
3 of service of a notice of violation, the violator shall have five days from the date of service to pay  
4 the penalty at the police department. The notice may be served upon the violator in any  
5 reasonable manner. If a person fails to pay the penalty within such time, then the violator may be  
6 served with a complaint and warrant for appearance in court.

7  
8 (Code 1982, § 4-29; Code 2003, § 10-9)

9  
10 **State Law reference**— Maximum penalty as to dogs, G.L. 1956, § 4-13-1.

11  
12 **Secs. 10-10—10-25. - Reserved.**

13  
14 **ARTICLE II. – ADMINISTRATION**

15  
16 **DIVISION 1. – GENERALLY**

17  
18 **Secs. 10-26—10-40. - Reserved.**

19  
20 **DIVISION 2. - ANIMAL CONTROL OFFICER**

21  
22 **Sec. 10-41. - Enforcement.**

23  
24 The provisions of this chapter shall be enforced by the animal control officer and any police  
25 officer of the town.

26  
27 (Code 1982, § 4-2; Code 2003, § 10-41)

28  
29 **Sec. 10-42. - Complaints.**

30  
31 All complaints made under the provisions of this chapter shall be made to the animal control  
32 officer or any police officer and may be made orally; provided, however, that such complaint  
33 shall be reduced to writing within 48 hours and shall be signed by the complainant showing such  
34 complainant's address and telephone number, if any.

35  
36 (Code 1982, § 4-22(b); Code 2003, § 10-42)

37  
38 **Sec. 10-43. - Recordkeeping.**

39  
40 (a) It shall be the duty of the animal control officer to keep, or cause to be kept, accurate and  
41 detailed records of the impoundment and disposition of all animals coming into such officer's  
42 custody.

43  
44 (b) It shall be the duty of the animal control officer to keep, or cause to be kept, accurate and  
45 detailed records of all the bite cases reported to such officer and all investigations of such cases.  
46



1 (c) It shall be the duty of the animal control officer to keep, or cause to be kept, accurate and  
2 detailed records of any and all complaints made to such officer or the police and his investigation  
3 of such complaints.  
4

5 (d) It shall be the duty of the animal control officer to keep, or cause to be kept, accurate and  
6 detailed daily records of all the animals that are seized or come into custody as well as the  
7 disposition of each animal impounded.  
8

9 (e) It shall be the duty of the animal control officer to keep a record of all seized and impounded  
10 dogs as prescribed by the state department of environmental management, as required by G.L.  
11 1956, § 4-19-12.  
12

13 (f) It shall be the duty of the animal control officer to keep, or cause to be kept, accurate and  
14 detailed records of any and all money in his possession belonging to the town. Such records shall  
15 be open to inspections at reasonable times by such persons responsible for similar records of the  
16 town, and they shall be audited by the town annually in the same manner as other town records  
17 are audited.  
18

19 (Code 1982, § 4-3; Code 2003, § 10-43)  
20

21 **State Law reference**— Disposition of animals impounded, G.L. 1956, § 4-19-12.  
22

23 **Sec. 10-44. - Right of entry.**  
24

25 In the discharge of the duties imposed by this chapter, the animal control officer or any police  
26 officer shall have the authority at all reasonable times to enter upon any premises, but such  
27 authority should not include the right to enter any residence on such premises without the  
28 owner's permission to examine a dog or other animal which it is reasonable to suspect is in  
29 violation of a provision of this chapter. Such officer shall have the further authority to take  
30 possession of any such dog or other animal and remove it from such premises.  
31

32 (Code 1982, § 4-4; Code 2003, § 10-44)  
33

34 **Sec. 10-45. - Interference with officers by others.**  
35

36 No person shall interfere with, hinder or molest the animal control officer or any police officer of  
37 the town in the performance of such officer's duties, or seek to release any animal in the custody  
38 of the animal control officer or any police officer, except as provided in this article.  
39

40 (Code 1982, § 4-5; Code 2003, § 10-45)  
41

42 **State Law reference**— Obstructing officer in execution of duty, G.L. 1956, § 11-32-1.  
43

44 **Sec. 10-46. - Destruction of animal under emergency circumstances.**  
45

46 Under emergency circumstances, the animal control officer or any police officer may destroy any

1 injured or maimed animal after making reasonable efforts to contact the owner of such animal if  
2 the owner's identification is present on the animal.

3  
4 (Code 1982, § 4-8(c); Code 2003, § 10-46)

5  
6 **State Law reference**— Disposition of animals in emergencies, G.L. 1956, § 4-19-12(a).

7  
8 **Secs. 10-47—10-65. - Reserved.**

9  
10 **ARTICLE III. - DOGS AND CATS**

11  
12 **DIVISION 1. – GENERALLY**

13  
14 **Sec. 10-66. - Confinement of certain dogs.**

15  
16 (a) It is unlawful for any owner or keeper to maintain a dog that has been declared vicious upon  
17 any premises which does not have a locked enclosure. It is unlawful for any owner or keeper to  
18 allow any vicious dog to be outside of the dwelling of the owner or keeper or outside of the  
19 enclosure unless it is necessary for the owner or keeper to obtain veterinary care for the vicious  
20 dog or to comply with commands or directions of the dog officer with respect to the vicious dog,  
21 or to comply with the provisions of G.L. 1956, § 4-13.1-3(a)(1) or G.L. 1956, § 4-13.1-3 (a)(2).  
22 In this event, the vicious dog shall be securely muzzled and restrained with a leash or chain  
23 having a minimum tensile strength of 300 pounds and not exceeding three feet in length, and  
24 shall be under the direct control and supervision of the owner or keeper of the vicious dog.

25  
26 (b) The owner of every female dog, cat or other animal in heat shall keep it confined in a  
27 building or secure enclosure, or in a veterinary hospital or boarding kennel, in such a manner that  
28 such female dog, cat or other animal cannot come in contact with another dog or other animal  
29 except for intentional breeding purposes, provided that no female dog, cat or other animal in heat  
30 shall be kept in a motel or an apartment.

31  
32 (c) Any dog described in subsections (a) and (b) of this section, found at large, shall be  
33 impounded by the animal control officer and may not be reclaimed by owners, unless such  
34 reclamation is authorized by any court having jurisdiction.

35  
36 (d) Any dog may, the first time it is impounded under the provisions of division 3 of this article,  
37 pertaining to nuisance abatement, be reclaimed as provided in [section 10-102\(a\)](#), but may not be  
38 reclaimed when so impounded on second or subsequent occasion unless such reclamation is  
39 authorized by a court having jurisdiction in the matter.

40  
41 (Code 1982, § 4-6; Code 2003, § 10-66)

42  
43 **State Law reference**— Control of vicious dogs, G.L. 1956, § 4-13.1-4.

44  
45 **Sec. 10-67. - Dogs prohibited on school property.**

1 (a) Except as provided in G.L. 1956, ch. 40-9.1 (G.L. 1956, § 40-9.1-1 et seq.), it shall be  
2 unlawful for an owner or keeper to allow such person's dog to be in schoolyards or on school  
3 property, including the recreational fields between Melrose Avenue and Lawn Avenue from  
4 Watson Avenue to Arnold Avenue.

5  
6 (b) ~~Except as provided in G.L. 1956, ch. 40-9.1 (G.L. 1956, § 40-9.1-1 et seq.), no dogs shall be~~  
7 ~~allowed in any stores or eating places, whether at large or under restraint.~~

8  
9 (c) ~~All dogs, if permitted, must be kept on a leash at all times while in any of the town~~  
10 ~~recreational facilities.~~

11  
12 (Code 1982, § 4-15; Code 2003, § 10-67)

13  
14 **Sec. 10-68. - Barking dogs prohibited in apartments.**

15  
16 It shall be unlawful for a person to keep barking dogs in apartment structures.

17  
18 (Code 1982, § 4-11; Code 2003, § 10-68)

19  
20 **Sec. 10-69. - Number of dogs at residences.**

21  
22 It shall be unlawful for a person to keep more than three dogs over six months of age at the same  
23 residence. This section shall not apply to licensed kennels.

24  
25 (Code 1982, § 4-14; Code 2003, § 10-69)

26  
27 ~~Sec. 10-70. - Dogs at large.~~

28  
29 ~~No person being the owner or keeper of a dog, or having the charge or custody of a dog, shall~~  
30 ~~allow such dog to run at large off its owner's or keeper's property within the town unless such~~  
31 ~~dog is properly leashed or under the direct command and control of its owner or keeper between~~  
32 ~~the hours of 7:00 a.m. and 4:00 p.m. Any such dog found not properly leashed or under the~~  
33 ~~control of its owner or keeper and off its owner's or keeper's property running loose shall be~~  
34 ~~impounded by the animal control officer, and such dog shall be held at the animal shelter~~  
35 ~~(pound) until such owner or keeper is located. The owner or keeper of such dog shall be issued a~~  
36 ~~citation by the animal control officer, or police officer, for allowing such dog to run loose.~~

37  
38 (Code 1982, § 4-23; Code 2003, § 10-70)

39  
40 Sec. 10-70. Dogs Prohibited from Being at Large.

41  
42 (a) The owner or keeper of a dog shall not allow that dog to move at large beyond the owner's or  
43 keeper's property limits. It shall be the responsibility of the owner or keeper of a dog to employ  
44 whatever measures are necessary and adequate to prevent the dog from leaving the property  
45 unrestrained and from moving about at large within the town. The owner or keeper of a dog may  
46 allow the dog to be outside the residence and within the limits of the owner's or keeper's

1 property provided that:

2  
3 (1) the dog returns upon the voice commands of a competent person who is present; or

4  
5 (2) the dog returns when prompted by an electronic signal controlled remotely by a  
6 competent person who is present; or

7  
8 (3) the dog is attached to a leash controlled by a competent person; or

9  
10 (4) the dog is attached to a rope, cord, or chain of reasonable and adequate length which  
11 is affixed to a stationary object; or

12  
13 (5) the dog is prevented by a physical, natural, or electronic barrier from exiting the  
14 property; or

15  
16 (6) the dog is prevented in any other reasonable and adequate way from roaming beyond  
17 the property limits.

18  
19 (b) The owner and keeper of a dog may allow the dog to be outside the residence and within the  
20 limits of the property of another person in the manner described in Sec.10-70 (a) provided that  
21 the owner of said property expresses assent to the owner or keeper of the dog, and the owner or  
22 keeper of the dog is responsible for ensuring that the dog does not move unrestrained beyond the  
23 limits of that property.

24  
25 (c) Any dog found moving about at large within the town shall be impounded by any police  
26 officer or other person employed by the town to enforce this chapter, and such dog shall be held  
27 at the animal shelter (pound) until the owner or keeper of the dog is located.

28  
29 (d) The owner or keeper of a dog who fails to prevent the dog from leaving the property and  
30 roaming at large as set forth in Sec. 10-70 (a) or (b) shall be in violation of this section and  
31 chapter.

32  
33 **State Law reference**— Authority to prohibit dogs running at large, G.L. 1956, § 4-13-15.1.

34  
35 **Sec. 10-71. - Census.**

36  
37 It shall be the duty of the animal control officer or the town sergeant to conduct a complete  
38 annual dog census in the town.

39  
40 (Code 1982, § 4-27; Code 2003, § 10-71)

41  
42 **State Law reference**— Animal census, G.L. 1956, § 4-13-11.

43  
44 **Sec. 10-72. - Removal of dog feces.**

45  
46 ~~No person in control of a dog~~ The owner or keeper of a dog shall **not** knowingly permit such dog

1 to defecate on any sidewalk, park, public or private place or building. The person in control of  
2 any dog owner or keeper of any dog which defecates on any of these sites must immediately  
3 remove the feces and shall immediately and properly dispose of any bag (or other container or  
4 receptacle) into which the removed feces has been placed.

5  
6 An owner or keeper of a dog who fails to comply with the requirements of Sec. 10-72 shall be in  
7 violation of this section and subject to the penalties provided in sec. 10-9.

8  
9 (Code 1982, § 4-28; Code 2003, § 10-72)

10  
11 **Sec. 10-73. Leash provisions-where and when required**

12  
13 **(a)Leash Requirement-** Whenever a dog moves about on the public streets, sidewalks, ways,  
14 parks, grounds, buildings, and other property within the town, the owner or keeper of the dog  
15 shall securely attach (or cause to be securely attached) a leash not exceeding seven feet in length  
16 to the identification collar affixed to the dog. The owner or keeper of the dog shall ensure that  
17 said leash is held and controlled by a person competent to handle the dog.

18  
19 **(b)** The only exceptions to the leash requirements of sec. 10-73 (a) are set forth in sec. 10-73 (c)  
20 and (d).

21  
22 **(c) Exceptions to the Leash Requirement** At those locations and within the dates delineated in  
23 sec. 10-73 (d), the owner or keeper of a dog may cause or allow the dog to move about without  
24 being attached to a leash, provided that the owner or keeper of said dog exercises and maintains  
25 direct command and control of the dog.

26  
27 **(d)** The locations and times at which off leash activity in accordance with sec. 10-73(c) is  
28 permitted include, and are limited to, the following:

29  
30 **(1)** At Fort Getty Park dogs are permitted to be off leash under the direct command and  
31 control of the owner or keeper in accordance with sec. 10-73 (c) from October 1<sup>st</sup> through  
32 May 15<sup>th</sup> daily from 7 a.m until 11 a.m and from 3 p.m until 7p.m. Dogs are permitted at  
33 Fort Getty at any time the park is open from October 1<sup>st</sup> through May 15<sup>th</sup>, but must be  
34 leashed in accordance with sec. 10-73 (a) outside the hours of 7 a.m. to 11 a.m. and 3  
35 p.m. to 7 p.m. From May 16<sup>th</sup> through September 30<sup>th</sup> dogs are permitted at Fort Getty,  
36 but must be leashed in accordance with sec. 10-73 (a).

37  
38 **(2)** At Mackerel Cove Beach dogs are permitted to be off leash under the direct command  
39 and control of the owner or keeper in accordance with sec. 10-73 ( c ) from October 1<sup>st</sup>  
40 through May 15<sup>th</sup>. From May 16<sup>th</sup> through September 30<sup>th</sup> dogs are not permitted on the  
41 beach at any time.

42  
43 **(3)** At Potters Cove Beach dogs are permitted to be off leash under the direct command  
44 and control of the owner or keeper in accordance with sec. 10-73 (c) from October 1<sup>st</sup>  
45 through May 15<sup>th</sup>. From May 16<sup>th</sup> through September 30<sup>th</sup> dogs are not permitted on the  
46 beach at any time.

1 (4) At Head's Beach dogs are permitted to be off leash under the direct command and  
2 control of the owner or keeper in accordance with sec. 10-73 (c) from October 1<sup>st</sup> through  
3 May 15th. From May 16<sup>th</sup> through September 30<sup>th</sup> dogs are not permitted on the beach at  
4 any time.

5  
6 (5) At Park Dock dogs are permitted to be off leash under the direct command and  
7 control of the owner or keeper in accordance with sec. 10-73(c) from October 1<sup>st</sup> through  
8 May 15th. From May 16<sup>th</sup> through September 30<sup>th</sup> dogs are not permitted to be on the  
9 beach at any time.

10  
11 (6)At Battery Park dogs are permitted to be off leash under the direct command and  
12 control of the owner or keeper in accordance with sec. 10-73 (c) from January 1<sup>st</sup>  
13 through December 31<sup>st</sup>.

14  
15 (7)At Eldred Avenue Recreation Complex dogs are permitted to be off leash under the  
16 direct command and control of the owner or keeper in accordance with sec. 10-73(c)  
17 from November 15<sup>th</sup> through March 31<sup>st</sup>. From April 1<sup>st</sup> through November 14<sup>th</sup>, dogs are  
18 permitted at the complex but must be leashed in accordance with sec. 10-73 (a).

19  
20 (8)At Taylor Point dogs are permitted but must be leashed in accordance with sec. 10-  
21 73(a).

22  
23 (e) An owner or keeper of a dog who fails to meet the requirements of sec. 10-73 (a) or sec. 10-  
24 73 (c) or sec. 10-73 (d) shall be in violation of this section and subject to the penalties provided  
25 in sec. 10-9.

26  
27 **Sec. 10-74.**

28  
29 Town staff designated by the Town Administrator shall continually and periodically  
30 monitor, assess, and report to the Town Council whether the health, welfare, and safety of the  
31 town's residents are adequately protected in the execution of this chapter.

32  
33 **Secs. ~~10-73~~ 10-75 -10-85. - Reserved.**

34  
35 DIVISION 2. - LICENSE<sup>[2]</sup>

36  
37 **Footnotes:**

38  
39 --- (2) ---

40  
41 **State Law reference**— Dog license fees for the Town of Jamestown, G.L. 1956, § 4-13-4.

42  
43 **Sec. 10-86. - Required; fee.**

44  
45 (a) The owner or keeper of every dog over the age of six months living in the town limits shall be  
46 licensed by the town clerk during the month of April. A fee as provided in appendix C shall be

1 paid for all neutered dogs and a fee as provided in appendix C shall be paid for all unneutered  
2 dogs. A late fee as provided in appendix C shall be paid for the licensing of any dog after April  
3 30, pursuant to G.L. 1956, § 4-13-4.

4  
5 (b) The late fee may be waived by the town clerk for those persons who have newly acquired a  
6 dog or who have newly moved to the town.

7  
8 (Code 1982, § 4-12; Code 2003, § 10-86)

9  
10 **State Law reference**— Dog license fees for the Town of Jamestown, G.L. 1956, § 4-13-4.

11  
12 **Secs. 10-87—10-100. - Reserved.**

13  
14 DIVISION 3. - IMPOUNDMENT<sup>[3]</sup>

15  
16 **Footnotes:**

17  
18 --- (3) ---

19  
20 **State Law reference**— Impoundment of animals at large, G.L. 1956, § 4-15-3; letting team go  
21 at large, G.L. 1956, § 11-22-9; authority to adopt regulations regarding dogs, G.L. 1956, § 4-13-  
22 15.1; municipal pounds, G.L. 1956, § 4-19-1 et seq.

23  
24 **Sec. 10-101. - Required; notice to owner.**

25  
26 (a) Any dog not in compliance with or in violation of [section 10-66](#) or [section 10-152](#) shall be  
27 subject to impoundment by the animal control officer. Dogs not claimed by their owners within  
28 five days of impoundment may be disposed of at the discretion of the animal control officer,  
29 except as provided in this division in the cases of certain dogs.

30  
31 (b) The animal control officer may transfer title to any dog held at the dog pound after five days  
32 have expired and such dog has not been claimed by its owner.

33  
34 (c) Immediately upon impounding dogs, the animal control officer shall make reasonable efforts  
35 to notify the owners of such dogs, so impounded, and inform such owners of the conditions  
36 whereby they may regain custody of such dogs.

37  
38 (d) Any dog running at large within the town limits may be impounded or disposed of according  
39 to law when such action is required either to protect the dog or to protect the residents of the  
40 town.

41  
42 (Code 1982, § 4-7; Code 2003, § 10-101)

43  
44 **Sec. 10-102. - Redemption of impounded dogs; other disposition.**

45  
46 (a) The owner shall be entitled to regain possession of any impounded dog, except as provided in

1 this section in the cases of certain dogs, upon the payment of impoundment fees set forth in  
2 appendix C and establishing proof of ownership which may include license receipt, affidavits of  
3 ownership and/or a photograph of the dog.  
4

5 (b) Any dog impounded under the provisions of this chapter and not reclaimed by its owner  
6 within five days may be humanely destroyed by the animal control officer, or may be placed by  
7 the animal control officer in the custody of some person for adoption deemed to be a responsible  
8 and suitable owner, who will agree to comply with the provisions of this chapter and with such  
9 other regulations as shall be fixed by the town council. Upon adoption, a fee as provided in  
10 appendix C shall be charged, and all impoundment fees shall be waived. Under no circumstances  
11 shall the ownership of any dog be transferred to an entity prohibited by G.L. 1956, § 4-19-12.  
12

13 (Code 1982, § 4-8(a), (b); Code 2003, § 10-102)  
14

15 **State Law reference**— Gift to dealer or research facility prohibited, G.L. 1956, § 4-19-12(b).  
16

17 **Sec. 10-103. - Mandatory spaying and neutering of dogs and cats; exemptions.**  
18

19 (a) The animal control officer shall not release, sell, trade, give away, exchange, adopt out or  
20 otherwise transfer, with or without a fee, any dog or cat that has not been spayed or neutered  
21 unless the adopting party executes a written agreement with the animal control officer to have  
22 the dog or cat spayed or neutered within 30 days of the adoption date or within 30 days from the  
23 date that such cat or dog reaches sexual maturity, with the cost of such spaying or neutering to be  
24 the responsibility of the adopting party. The written agreement must include the dog's or cat's  
25 age, sex and general description; the date of adoption and the date by which the dog or cat must  
26 be spayed or neutered; the adopting party's name, address, telephone number and signature; and  
27 the animal control officer's name, address, telephone number and the dollar amount of the  
28 deposit remitted. In addition to executing the written agreement, the adopting party must leave  
29 with the animal control officer a deposit in the amount provided in appendix C. Such deposit  
30 shall be refunded by the animal control officer to the adopting party upon presentation of a  
31 written statement or receipt from a licensed veterinarian of the adopting party's choice where the  
32 dog or cat was spayed or neutered providing that the spaying or neutering was performed with  
33 the 30-day period. Alternatively, the animal control officer shall make appropriate arrangements  
34 for the spaying or neutering of the dog or cat by a licensed veterinarian and have the surgery  
35 completed before releasing the dog or cat to the adopting party.  
36

37 (b) The following are exemptions from the provisions of subsection (a) of this section:  
38

39 (1) The animal control officer returns a stray dog or cat to its owner.  
40

41 (2) The animal control officer receives a written report from a licensed veterinarian  
42 stating that the life of the dog or cat would be jeopardized by the surgery and that such  
43 health condition is likely to be permanent.  
44

45 (3) The animal control officer receives a written report from a licensed veterinarian  
46 stating that there is a temporary health condition, including sexual immaturity, which



1 would make surgery life threatening to the dog or cat or incapable of being done, in  
2 which instance the animal control officer shall grant the adopting party an appropriate  
3 extension of time in which to have the dog or cat spayed or neutered based on the  
4 veterinarian's report.

5  
6 (4) The animal control officer transfers a dog or cat to another state-licensed releasing  
7 agency.

8  
9 (c) The exemptions provided in subsections (b)(2) and (b)(3) of this section shall only be  
10 applicable if the animal control officer receives such written report from a licensed veterinarian  
11 within the 30-day period during which the spaying or neutering would otherwise be required, or  
12 in the case of a report contemplated by subsection (b)(2) of this section, such report may be  
13 provided to the animal control officer during any temporary extension provided by subsection  
14 (b)(3) of this section if the health condition of the dog or cat has changed.

15  
16 (d) If requested to do so, the animal control officer shall refund deposited funds to the adopting  
17 party upon reasonable proof being presented to the animal control officer by the adopting party  
18 that the dog or cat died before the expiration of the period during which the spaying or neutering  
19 was required to be completed.

20  
21 (Code 1982, § 4-8(d)—(f); Code 2003, § 10-103; Ord. of 4-9-1994, § 4-8)

22  
23 **State Law reference**— Mandatory spaying or neutering of dogs and cats adopted from the town  
24 pound, G.L. 1956, § 4-19-16.

25  
26 **Sec. 10-104. - Fees.**

27  
28 (a) Any impounded dog may be reclaimed as provided in this division upon payment by the  
29 owner to the animal control officer of a fine the sum of \$25.00 for the first offense and the  
30 additional sum as provided in appendix C for each day such animal is kept, and the sum of  
31 \$50.00 for any subsequent offense within a fiscal year and the additional sum as provided in  
32 appendix C for each day such animal is kept. Impoundment fees set forth in this section, and  
33 such additional sums as provided for keeping animals, shall be collected by the animal control  
34 officer, or police officer for use of the town.

35  
36 (b) Upon impoundment for any violation of this chapter, the animal control officer shall issue a  
37 citation to the owner of the animal for the violation for which the animal was impounded.

38  
39 (Code 1982, § 4-9; Code 2003, § 10-104)

40  
41 **State Law reference**— Livestock impoundment fees, G.L. 1956, § 4-15-7.

42  
43 **Sec. 10-105. - Voluntary disposition of dogs.**

44  
45 It shall not be the responsibility of the animal control officer to dispose of dogs at an owner's

1 request. The owner of a dog or any domestic animal who wishes to dispose of such animal shall  
2 assume all costs and the responsibility for such disposal.

3 (Code 1982, § 4-10; Code 2003, § 10-105)

4  
5 **Secs. 10-106—10-125. - Reserved.**

6  
7 **ARTICLE IV. - RABIES CONTROL<sup>[4]</sup>**

8  
9 **Footnotes:**

10  
11 --- (4) ---

12  
13 **State Law reference—** Treatment and control of rabies, G.L. 1956, § 4-13-29 et seq.

14  
15 **Sec. 10-126. - Required reports of bite cases.**

16  
17 It shall be the duty of every physician or other medical practitioner to report to the animal control  
18 officer or to the police department the names and addresses of persons, and bitten persons treated  
19 for bites inflicted by animals, together with such other information as will be helpful in rabies  
20 control.

21  
22 (Code 1982, § 4-13(a); Code 2003, § 10-126)

23  
24 **Sec. 10-127. - Suspect animals.**

25  
26 (a) Report. It shall be the duty of every licensed veterinarian to report to the animal control  
27 officer any animal considered by such veterinarian to be a rabies suspect.

28  
29 (b) Death of animal under quarantine. When rabies has been diagnosed in an animal under  
30 quarantine or when rabies is suspected in such an animal by a licensed veterinarian, and the  
31 animal dies while under observation, the animal control officer shall immediately send the head  
32 of such animal to the state department of environmental management for pathological  
33 examination and shall notify the proper health official of reports of human contacts and the  
34 diagnoses.

35  
36 (Code 1982, § 4-13(b), (c); Code 2003, § 10-127)

37  
38 **Sec. 10-128. - Biting of humans; quarantine procedures.**

39  
40 Every animal which bites a person shall be promptly reported to the animal control officer and  
41 shall thereupon be securely quarantined at the direction of the animal control officer or police  
42 officer for a period of no less than ten days, and shall not be released from such quarantine  
43 except by written permission from the chief of police or the animal control officer. At the  
44 discretion of the animal control officer, such quarantine may be on the premises of the owner or  
45 at the pound, or at the owner's option and expense, in a veterinary hospital of their choice. In

1 case of stray animals, or of animals whose ownership is not known, such quarantine shall be at  
2 the town-designated animal shelter.

3  
4 (Code 1982, § 4-13(d); Code 2003, § 10-128)

5  
6 **Sec. 10-129. - Surrender of animal; quarantine expenses; reclamation of animal.**

7  
8 The owner, upon demand by the animal control officer, shall forthwith surrender any animal  
9 which has bitten a human, or which is suspected as having been exposed to rabies, for supervised  
10 quarantine, the expense of which shall be borne by the owner. Such animal may be reclaimed by  
11 the owner if it is determined to be free of rabies, upon payment of the same fees levied upon such  
12 animal for the time it is interned at the animal shelter.

13  
14 (Code 1982, § 4-13(e); Code 2003, § 10-129)

15  
16 **Secs. 10-130—10-150. - Reserved.**

17  
18 **ARTICLE V. - NUISANCES<sup>[5]</sup>**

19  
20 **Footnotes:**

21  
22 --- (5) ---

23  
24 **State Law reference**— Damage by animals, G.L. 1956, § 4-14-1 et seq.; damage by dogs, G.L.  
25 1956, § 4-13-16 et seq.; animals at large, G.L. 1956, § 4-15-1 et seq.

26  
27 **Sec. 10-151. - Trespass and destruction of property by animal.**

28  
29 It shall be unlawful to allow or permit any animal to trespass on private or public property so as  
30 to damage or destroy any property or thing of value. Such destruction is hereby declared to be a  
31 nuisance, and any such animal may be impounded by the animal control officer.

32  
33 (Code 1982, § 4-8(c); Code 2003, § 10-151; Ord. of 6-10-1996, § 4-21(c))

34  
35 **Sec. 10-152. - Harboring or keeping of noisy or vicious animals.**

36  
37 It shall be unlawful to keep or harbor any animal, whether licensed or not, whenever it shall be  
38 affirmed in writing and signed by two or more residents of separate dwellings of this town or by  
39 two or more persons regularly employed in the neighborhood, or such complaint has been  
40 affirmed in writing and signed by one or more residents of this town and the complaint has been  
41 verified by the animal control officer, that any animal is a habitual nuisance by reason of  
42 repeated howling or barking or making other noise, or being vicious or by its acting potentially  
43 vicious. Such keeping or harboring is hereby declared to be a public nuisance.

44  
45 (Code 1982, § 4-21(a); Code 2003, § 10-152; Ord. of 6-10-1996, § 4-21(a))

1 **Sec. 10-153. - Abatement by owner and town.**  
2

3 (a) Whenever an animal is a nuisance by reason of habitual trespassing, howling, barking or  
4 other noise, or by reason of doing damage to property, or by being vicious or by its acting  
5 potentially vicious or in any other manner causing undue annoyance, the animal control officer,  
6 if such officer finds such nuisance to exist, shall serve notice upon the owner of such animal, that  
7 such nuisance must be abated. It shall be unlawful for an owner not to abate such nuisance. In  
8 addition to all other penalties, if such nuisance is not thereupon abated, the animal control officer  
9 shall impound such animal.

10  
11 (b) The animal control officer shall serve notice upon the owner or keeper of the animal that the  
12 nuisance must be abated within a period of three days after the service of the notice. Each day  
13 shall constitute a separate offense. After the third day such public nuisance continues, a fine of  
14 \$25.00 per day shall be imposed.

15  
16 (Code 1982, §§ 4-21(b), 4-22(a); Code 2003, § 10-153; Ord. of 6-10-1996, § 4-21(b))  
17

18 **Secs. 10-154—10-175. - Reserved.**  
19

20 **ARTICLE VI. - FARM ANIMALS**  
21

22 **DIVISION 1. - GENERALLY**  
23

24 **Secs. 10-176—10-190. - Reserved.**  
25

26 **DIVISION 2. - SWINE**  
27

28 **Sec. 10-191. - Permit.**  
29

30 (a) Required to keep. No person shall keep swine within the town unless such person shall first  
31 have obtained a permit from the town council to do so, and only subject to such rules and  
32 regulations as the town council may from time to time prescribe.  
33

34 (b) Required to feed swill. No person shall feed any swill or other household offal to any swine  
35 which are kept within the town unless such person shall have received a permit to do so, and  
36 subject only to such rules and regulations as the town council shall from time to time prescribe.  
37

38 (Code 1982, §§ 4-18, 4-19; Code 2003, § 10-191)  
39

40 **State Law reference—** State permit to feed garbage, G.L. 1956, § 4-3-3.  
41

42 **Sec. 10-192. - Location of pig sty.**  
43

44 No pig sty shall be built or maintained on marshy ground or land subject to overflow, nor within  
45 300 feet of any inhabited house or public meeting house other than that of the proprietor of the  
46 pig sty.

1  
2 (Code 1982, § 4-20; Code 2003, § 10-192)

3  
4 **Secs. 10-193—10-199. - Reserved.**

5  
6 **ARTICLE VII. - NON-DOMESTICATED ANIMALS**

7  
8 **Sec. 10-200. - Feeding non-domesticated animals—Purpose.**

9  
10 The purpose of this article is to protect the health and safety of residents in the town with respect  
11 to dangers associated with coyotes and other non-domesticated animals by minimizing  
12 opportunities for such animals to obtain food from sources controlled or controllable by humans.

13  
14 ([Ord. of 10-3-2016](#), § 1(Exh. A))

15  
16 **Sec. 10-201. - Definitions.**

17  
18 Words and phrases used in this chapter shall have the following meanings, unless otherwise  
19 clearly indicated by the context:

20  
21 Attractant means any substance which could reasonably be expected to attract or does attract  
22 coyotes or other non-domesticated animals.

23  
24 Feeding means the leaving of food of any kind where it is accessible to coyotes or other non-  
25 domesticated animals.

26  
27 Food means all substances consumed by humans or animals for nourishment except grass and  
28 other vegetation, growing crops, and food that is canned or stored in sealed or closable  
29 containers.

30  
31 ([Ord. of 10-3-2016](#), § 1(Exh. A))

32  
33 **Sec. 10-202. - Prohibitions.**

34 (a) No person shall feed or in any manner provide an attractant to coyotes or other non-  
35 domesticated animals; provided that domestic pets are not attractants, and feeding pets outdoors  
36 does not create an attractant if the pet eats all the food immediately, or the remaining food is  
37 removed as soon as the pet stops eating, or the pet is fed in a secure cage or other enclosure.

38  
39 (b) No person shall leave, store, or maintain any food or attractant in a manner, area, or location  
40 accessible to coyotes or other non-domesticated animals.

41  
42 ([Ord. of 10-3-2016](#), § 1(Exh. A))

43  
44 **Sec. 10-203. - Exceptions.**

45  
46 (a) Food for birds or squirrels that is in a feeder located within 100 feet of a residence and

1 elevated to be inaccessible to coyotes.

2

3 (b)Outdoor feeding of farm animals, provided (1) animal food, when not being fed to animals, is  
4 stored in a building or a closed container; (2) excessive amounts of food, based on the animals'  
5 eating history, are not provided to the animals; (3) injured, old, feeble, or pre-sized animals are  
6 not left outside unattended; and (4) all other reasonable efforts are made to reduce attractants to  
7 coyotes and other non-domesticated animals.

8

9 ([Ord. of 10-3-2016](#), § 1(Exh. A))

10

11 Sec. 10-204. - Enforcement.

12

13 Violations of this article are punishable by a civil penalty of from \$100.00 to \$500.00 for each  
14 day of violation.

15

16 ([Ord. of 10-3-2016](#), § 1(Exh. A))

DRAFT

**PUBLIC HEARING NOTICE  
TOWN OF JAMESTOWN**

Notice is hereby given that the Town Council of the Town of Jamestown will conduct a public hearing on the \_\_\_ day of \_\_\_\_\_, 2021 at the Jamestown Town Hall, 93 Narragansett Avenue on the following proposed amendment to the Code of Ordinances regarding **Chapter 14 – Buildings and Buildings Regulation**. Opportunity shall be given to all persons interested to be heard upon the matter at the public hearing. The following proposed ordinance amendment is under consideration and may be adopted and/or altered or amended prior to the close of the public hearing without further advertising, as a result of further study or because of the views expressed at the public hearing. Any alteration or amendment must be presented for comment in the course of the public hearing. The proposed amendment is available for review at the Town Clerk’s Office between the hours of 8:30 a.m. and 4:30 p.m., Monday through Friday, excluding Holidays and at [www.Jamestownri.gov](http://www.Jamestownri.gov).

**Section 1.** The Town Council of the Town of Jamestown does hereby resolve that the Jamestown Code Of Ordinances, **Chapter 14 – Buildings and Buildings Regulation**, as the same may have been heretofore amended, is hereby amended by changing the text of the Chapter, as follows:

NOTE: words set as ~~striketrough~~ are to be deleted from the ordinance; words underlined are to be added to the ordinance.

See Exhibit A, attached hereto and incorporated herein by reference. NOTE: amendments to the terms and conditions set forth at Exhibit A may be made based on comments received during the public hearing.

**Section 2.** The Town Clerk is hereby authorized to cause said changes to be made to Chapter 70 of the Town of Jamestown’s Code of Ordinances.

**Section 3.** This Ordinance shall take effect upon its passage.

Ad Date(s): \_\_\_\_\_  
Publication Source: Jamestown Press  
Hearing Date: \_\_\_\_\_  
Action: \_\_\_\_\_  
Certified: \_\_\_\_\_

1 Exhibit A

2  
3 Chapter 14 – BUILDINGS AND BUILDING REGULATIONS

4  
5 ARTICLE V. – SHORT TERM RENTALS

6  
7 Sec. 14-80. - Findings.

- 8  
9 a) The Constitution of the State of Rhode Island, Article XIII, Section 2, in relevant part, grants to the Town of Jamestown the authority to enact and amend local laws relating to its property, affairs, and government as long as such local laws are consistent with the Constitution and laws enacted by the General Assembly. This delegation of power includes the police power to enact reasonable legislation to regulate and supervise rental dwellings to protect the public health, safety and welfare.
- 10  
11  
12  
13  
14  
15  
16 b) Residential rentals in Jamestown, including short-term rentals in residential neighborhoods, have been the source of noise, congestion, neighborhood disruption, and disorderly behavior involving tenants and other persons on and near the premises, as well as violations of Town ordinances, including the Zoning and Noise Ordinances and violations of various Rhode Island statutes.
- 17  
18  
19  
20  
21  
22 c) Short-term rentals have disturbed the peace of the neighborhoods in which they have occurred; they have disturbed the repose, comfort and quiet enjoyment of persons in their homes; and they have disrupted the neighborhood continuity and small-town social fabric; and are inconsistent with the public health and safety and general welfare of the people.
- 23  
24  
25  
26  
27 d) The Town of Jamestown has limited potable water supplies, and over occupancy of dwelling units, even on a short-term or transient basis can have detrimental impacts to the Town's resources.
- 28  
29  
30  
31 e) The Town of Jamestown finds that, by application of the regulatory framework contained herein, the short-term rental of dwelling units can have a positive effect on the health, safety and welfare of the community by providing a flexible housing stock that allows travelers safe accommodations while contributing to the local economy and providing homeowners an opportunity to hold property in difficult economic circumstances or as an investment.

32  
33  
34  
35  
36  
37 Sec. 14-81. Applicability.

- 38  
39 a) The provisions of this chapter shall apply to all Short-term Rental dwelling units, as defined subsequently, herein, within the Town of Jamestown.

40  
41  
42 Sec. 14-82. Definitions. For the purpose of this chapter, the following definitions shall apply:

- 43  
44 a) Bedroom: Any room in a residential structure which is greater than 70 square feet in area, which is susceptible to present or future use as a private sleeping area, which has at least
- 45



1 one window and one interior method of entry and egress but excluding closets and  
2 bathrooms.

3  
4 b) Dwelling Unit: A structure or portion thereof providing complete, independent living  
5 facilities for one or more persons, including permanent provisions for living, sleeping,  
6 eating, cooking, and sanitation, and containing a separate means of ingress and egress.

7  
8 c) Local Representative: A person designated on a registration form filed under this chapter  
9 as the person authorized to receive any process, notice or demand required or permitted to  
10 be served upon the owner of the premises and required to respond to questions/complaints  
11 from tenants, neighbors, and Town staff on a 24/7 basis. A local representative may, but  
12 need not, also serve as property manager.

13  
14 d) Registrar: The Town Clerk.

15  
16 e) Short-term Rental: The rental, lease or other contractual arrangement for the occupation of  
17 a dwelling unit, or any portion thereof, by a tenant for residential and/or dwelling purposes,  
18 for any period of less than thirty (30) consecutive days. Short-term Rental shall not include  
19 duly licensed and permitted hotel, motel, bed and breakfast homes, and community  
20 residences.

21  
22 **Sec. 14-83. Registration, inspection and license required.**

23  
24 a) All Short-term Rental units shall be registered by the record property owner thereof with  
25 the Registrar, and a permit and license issued before any use of the Short-term Rental Unit  
26 occurs.

27  
28 b) At the time of registration, the dwelling unit and Short-term Rental unit shall be inspected  
29 for a fee by the Building Official or his/her designee and the Jamestown Fire Marshal.  
30 Thereafter, the dwelling unit shall be inspected by the Building Official each two (2) years  
31 thereafter, and by the Fire Marshall each two (2) years thereafter, to be completed no later  
32 than the application period filing of the requisite year. The purpose of the inspection is to  
33 determine the occupancy limit of the unit pursuant to Sec 14-87 of this chapter and  
34 compliance with the relevant State Building Codes, Fire Codes and Town Ordinances,  
35 including, but not limited to smoke and CO detectors are installed and compliance with the  
36 State Fire Code for dwelling units and Short-term Rental units and to determine the number  
37 of off-street and on-street parking spaces required and available. The Building Official or  
38 his/her designee shall issue a Short-term Rental permit stating the maximum occupancy for  
39 the dwelling unit. The Building Official and/or Fire Marshall may conduct an inspection  
40 of any Short-term Rental unit upon complaint or for any other proper reason pursuant to  
41 the General Laws, applicable regulations and/or Town Ordinances. Failure of the record  
42 owner of the Short-term Rental unit to allow inspections shall constitute a violation of this  
43 chapter.

44  
45 c) Any deficiencies found by the Building Official or Fire Marshall must be satisfactorily  
46 addressed by the record owner prior to the use or re-use of the Short-term Rental unit;

1 engaging or continuing the Short-term Rental while deficiencies are outstanding shall be a  
2 violation of this chapter.

- 3
- 4 d) Upon issuance of a Short-term Rental Unit permit, the record owner or their agent may  
5 apply for a license to use the Short-term Rental Unit from the Town Council. Application  
6 forms for the issuance of a Short-term Rental Unit license shall be prepared and issued by  
7 the Town Clerk's office. Once a Short-term Rental Unit license application is duly  
8 complete, the Town Clerk shall forward such application to the Town Council for review  
9 and action. A Short-term Rental Unit license shall expire on December 31<sup>st</sup> of each year  
10 and must be renewed by the holder, unless revoked, rescinded and/or returned. Any Short-  
11 term Rental license issued prior to December 31<sup>st</sup> of any year shall thereafter expire and  
12 require renewal annually prior to December 31<sup>st</sup> of the year issued.

13

14 **Sec. 14-84. Registration and license form.**

- 15
- 16 a) The rental registration form shall be developed by the Town Planner and Town Clerk and,  
17 at a minimum, shall indicate the Tax Assessor's plat and lot number, address of the rental  
18 dwelling and Short-term Rental unit, the number of Short-term Rental units therein, the  
19 maximum occupancy, the name, permanent mailing address, email address, and telephone  
20 number of the record owner and of his or her registered local representative, if different  
21 than the owner. Copies of the registration form, with 24 hours, 7 days a week contact  
22 information for the record owner and, if applicable, the local representative, and which will  
23 be held on file by the Town Clerk, and available to the Jamestown Police and Fire  
24 Departments.
- 25
- 26 b) The Short-term Rental Unit license form shall be prepared and issued by the Town Clerk,  
27 who is hereby authorized to require such relevant and appropriate information as deemed  
28 necessary to constitute a complete application for submission to the Town Council for  
29 review and action.

30

31 **Sec. 14-85. Filing date; term.**

- 32
- 33 a) On or before December 31 of each year, the record owner of the rental dwelling unit shall  
34 file the completed rental registration form with the Registrar and license application with  
35 the licensing authority, which registration and license, if issued, shall be valid for a one-  
36 year period from January 1 to December 31 of the following year if approved for renewal  
37 by the Town Council. If the property is registered and licensed during the calendar year,  
38 the registration and license shall be valid until December 31 of that same year. Failure of  
39 the record owner to properly register and/or license the Short-term Rental dwelling unit  
40 shall constitute a violation of this chapter.

41 **Sec. 14-86. Registration fee.**

- 42
- 43 a) There shall be a registration fee of three hundred and fifty (\$350.00) dollars for each  
44 dwelling unit covered under the provisions of this chapter. A separate fee may be charged  
45 for inspections by each the Building Official and Fire Marshall.

1 **Sec. 14-87. Occupancy limits and parking requirements.**  
2

- 3 a) The maximum occupancy for the dwelling and Short-term Rental unit shall be two persons  
4 per bedroom and in cases where dwelling units use an On-site Wastewater Treatment  
5 System ("OWTS") shall not exceed the number of bedrooms supported by the design load  
6 of the property's OWTS. The record owner shall provide records and/or information that  
7 the Building Official or his/her designee deems reasonably sufficient to determine the  
8 number of bedrooms for which the OWTS is rated. The maximum occupancy may be  
9 further limited by the requirements of Subsection b, herein.  
10
- 11 b) One off-street parking space shall be provided on the same lot on which the Short-term  
12 Rental is located for each bedroom, plus one additional parking space, as determined by  
13 the Building Official. Off-street parking spaces shall be located within an identified  
14 driveway and/or parking area and not on lawn areas. All required parking spaces must be  
15 dedicated and available for use as required by this ordinance. The total number of parking  
16 spaces required shall be one greater than the number of bedrooms utilized for occupancy.  
17 Each required parking space shall be not less than 10 feet in width and 22 feet in length  
18 exclusive of drives and maneuvering space. Where the total number of parking spaces  
19 required by this section cannot be met, the permitted occupancy of the dwelling shall be  
20 reduced to conform to the available amount of off-street and on-street parking spaces.  
21
- 22 c) No tents, storage units, boats, recreational vehicles and the like shall be used and/or  
23 occupied while on the Short-term Rental property.  
24
- 25 d) The record owner shall be responsible and jointly and severally liable for compliance at all  
26 times with the Short-term Rental Ordinance provisions, including but not limited to,  
27 occupancy limits and parking requirements. Non-compliance with any of the provisions of  
28 this ordinance or any other Code of Ordinance provisions of the Town of Jamestown by  
29 users of the Short-term Rental unit shall constitute a violation of this chapter.  
30

31 **Sec. 14-88. Owner's obligations.**  
32

- 33 a) All Short-term rental unit advertisements shall contain an accurate and detailed description  
34 of the Short-term Rental unit and the limitations and requirements contained in this  
35 ordinance for use of the Short-term Rental unit.  
36
- 37 b) All Short-term Rental unit agreements shall attach a copy of the applicable short-term  
38 rental registration and permit for the premises. The Short-term Rental unit agreement shall  
39 state that the renter may be held legally responsible and liable for any violations of law  
40 committed by the renter or by other occupants or guests while at the Short-term Rental unit  
41 premises, including violations of the laws and ordinances pertaining to noise, disorderly  
42 conduct, disturbance of the peace, keeping dogs on a leash, parking, trash maintenance and  
43 disposal, and dwelling occupancy limits.  
44
- 45 c) The owner and/or local representative shall obtain accurate and up-to-date information,  
46 including the names, home addresses and phone numbers of the renters, the date of the

1 rental period and a copy of a state issued driver's license or identification card or passport  
2 from the renter and any tenants or guests. The owner and/or local representative shall  
3 maintain this information throughout the term of the Short-term Rental agreement and for  
4 90 (ninety) days thereafter; and shall make this information available to Town officials  
5 who are lawfully investigating or prosecuting any offense reasonably believed to involve  
6 one or more of the renters. Failure of the record owner and/or local representative to gather,  
7 maintain or provide this required information shall constitute a violation of this chapter.

8  
9 **Sec. 14-89. Posting of notice by owner.**

- 10  
11 a) The record owner shall be responsible and is required to state all short-term rental  
12 advertising the maximum number of bedrooms, maximum number of persons, and number  
13 of designated on-site parking spaces. The record owner shall be responsible to post and  
14 affix in plain view, in a conspicuous place within the rental dwelling unit, a compilation to  
15 be provided by Town staff and available at the office of the Registrar, containing general  
16 information regarding certain Town ordinances with which tenants must comply, dwelling  
17 occupancy limits, and any other pertinent ordinance, or law information which the Town  
18 may deem appropriate from time to time. In addition, notice of water conservation, trash  
19 pickup, and recycling shall also be posted. The record owner of the Short-term Rental  
20 dwelling unit subject to the provisions of this chapter shall cause the registration form and  
21 permit required by this chapter to be posted or affixed to the inside of the primary access  
22 door to said Short-term Rental dwelling unit so as to allow the lease and registration form  
23 to be readily available for inspection by police, zoning, building, or minimum housing  
24 officials of the Town of Jamestown. Non-compliance of posting requirements shall be a  
25 violation of this chapter.

26  
27 **Sec. 14-90. Local representative.**

- 28  
29 a) The record owner shall designate on the registration form, if different from themselves, an  
30 individual who permanently resides in Rhode Island, or a property manager with a  
31 physically staffed office within Rhode Island, as the record owner's local representative,  
32 who shall be authorized to receive any process, notice or demand required or permitted to  
33 be served upon the owner of the premises. The record owner may be designated as the local  
34 representative, only if he or she resides in Rhode Island.
- 35  
36 b) The local representative must be authorized by the record owner to respond to tenant and  
37 neighborhood questions or concerns on a 24/7 basis. The local representative shall serve as  
38 the initial contact person if there are questions or complaints regarding the use of the  
39 dwelling unit for short-term rentals. The local representative promptly shall respond in  
40 person or via telephone to those complaints to ensure that the use of the dwelling unit  
41 complies with the requirements of this chapter, as well as all other applicable Town  
42 ordinances pertaining to parking, noise, disturbances, or nuisances, as well as state law  
43 pertaining to the consumption of alcohol and/or the use of illegal drugs.
- 44  
45 c) The failure of the record owner or local representative promptly to respond in person or  
46 via telephone to the Jamestown Police Department or other Town Official inquiries and

1 address and resolve any situation, complaint, or violation within two (2) hours shall be  
2 considered a violation of this chapter.

- 3  
4 d) The record owner may change the designation of the local representative from time to time  
5 by filing an amended registration application including the name, address, and telephone  
6 number of the new local representative. Failure to notify the Town of any change in the  
7 local representative shall constitute a violation of this chapter.

8  
9 **Sec. 14-91. Enforcement; penalty for violation; revocation of permit.**

- 10  
11 a) For the purposes of enforcement of the provisions of this chapter, the Town Council of the  
12 Town of Jamestown hereby designates and authorizes the Zoning Enforcement Officer for  
13 the Town to implement, investigate, enforce, and prosecute the provisions of this chapter.  
14  
15 b) Violations of this chapter shall be enforceable through issuance of a Violation Citation and  
16 Summons by the Zoning Enforcement Officer or his or her designee, of the Town and  
17 citations shall be heard and adjudicated by the District Court or other court of appropriate  
18 jurisdiction.  
19  
20 c) Except as provided herein, violations shall be punished in accordance with, and the Town  
21 shall have all the powers and remedies provided by, Sec. 1-15 of the Jamestown Code of  
22 Ordinances, which include and provide for a first offense penalty of \$250 and a second and  
23 subsequent offense penalty of \$500 where each day counts as a distinct and separate  
24 violation.  
25  
26 d) The Zoning Enforcement Officer may provide in the Violation Citation that upon  
27 admittance of the violation the fine may be paid in person, by mail or electronic payment,  
28 or other disposition imposed, prior to the first appearance before the District Court.  
29  
30 e) Notwithstanding any other remedies available to the Town, the Zoning Enforcement  
31 Officer may revoke a Short-term Rental permit and license issued under this chapter if  
32 three or more notice of violation(s) of this chapter are issued by the Zoning Enforcement  
33 Officer for the same property within a twelve-month period. No new license for a Short-  
34 term Rental Unit shall be issued to the property owner for the same property for a period  
35 of twelve months following the revocation.

36  
37 **Sec. 14-92. Implementation.**

- 38  
39 a) This chapter shall take effect upon passage, provided, however, that enforcement of  
40 violations shall be stayed until January 1, 2022.

41  
42 **Sec. 14-93 – 100. – Reserved.**

TOWN OF JAMESTOWN  
COUNCIL OPEN SESSION MEETING MINUTES  
September 20, 2021

**I. EXECUTIVE SESSION**

- A) Review, Discussion and/or Action and/or Vote in Executive Session and/or open session pursuant to RIGL § 42-46-5(a) Subsection (2) Pending or Potential Litigation (Adverse Possession/Easement/Quiet Title), Carey v. Jamestown, NC File No. 2020-0375
  
- B) Review, Discussion and/or Action and/or Vote in Executive Session and/or open session pursuant to RIGL § 42-46-5(a) Subsection (2) Pending or Potential Litigation (Review of Judges Ruling), Paul and Janice Balzer v. Jamestown C.A. No. 1:19-cv-00109-WES-PAS

**A motion was made by President Beye to enter into Executive Session, with second by Councilor M. White at 5:54 pm pursuant to RIGL § 42-46-5(a) Subsection (2) Pending or Potential Litigation. Vote: President Beye, Councilor Brine, Councilor M. White and Councilor R. White.**

**Vice President Meagher recused herself from Executive Session agenda A) Carey v. Jamestown.**

**Vice President Meagher joins the Executive Session at 6:07pm.**

**Pursuant to RIGL § 42-46-5(a) Subsection (2) Pending or Potential Litigation (Review of Judges Ruling), Paul and Janice Balzer v. Jamestown C.A. No. 1:19-cv-00109-WES-PAS, the following vote was taken to discuss review of pending litigation: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; and Councilor R. White, Aye.**

The Town Council reconvened the open meeting at 6:29 p.m. President Beye announced that the Town Council voted in Executive Session to authorized a settlement proposal subject to final review; and approval of any settlement agreement by the Town Council.

**A motion was made by Councilor M. White with second by Councilor Brine to seal the Minutes of the Executive Session. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; Councilor R. White**

**A motion was made by Vice President Meagher, to convene the Open Meeting Session, with second by Councilor M. White. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; and Councilor R. White, Aye.**

**II. ROLL CALL**

Town Council Members present: President Beye, Vice President Meagher, Councilor Brine, Councilor M. White and Councilor R. White.

Also, in attendance: Town Administrator Jamie Hainsworth, Solicitor Peter Ruggiero, Finance Director Christina Collins, Town Clerk Roberta Fagan, Police Chief Ed Mello, Director of Public Works Mike Gray, IT Consultant Michael Glier, Planning Director Lisa Bryer, Water/Sewer Clerk Denise Jennings

### III. CALL TO ORDER, PLEDGE OF ALLEGIANCE

### IV. TOWN COUNCIL SITTING AS THE BOARD OF WATER AND SEWER COMMISSIONERS

*Please Note in Accordance with Section 42-46-6 (b) the Council May Review, Discuss and/or Take Action and/or Vote on the following items:*

- A) Approval of Minutes; review, discussion and/or action and/or vote
  - 1) August 16, 2021 (regular meeting)
  
- B) Open Forum – Water & Sewer Matters  
Comments are not limited to items on this agenda. However, items not on this agenda will only be heard and not acted upon by the Town Council. Note: Section 42-46-6 of the Open Meetings Act, and Department of the Attorney General Advisory Opinions relevant to this item on any public body meeting agenda specifically prohibits the Town Council from discussing, considering or acting on any topic, statement or question presented. The Town Council may, if warranted, refer such matters to an appropriate committee, to another body or official, or post the matter for consideration at a properly-noticed, future meeting.
  - 1) Scheduled request to address - none
  - 2) Non-scheduled request to address
  
- C) Report of Town Officials:
  - 1) Pumping Report
  - 1) Town Project Reports
    - a) Town Wells
    - b) Water Treatment Plant
    - c) Transfer Pumping/Reservoir
    - d) Distribution System
    - e) Wastewater Treatment Facility
  
- D) Unfinished Business
  - 1) None
  
- E) New Business
  - 1) None

**A motion was made to adjourns from sitting as the Board of Water and Sewer Commissioners at 6:47pm by Vice President Meagher, with second by Councilor R. White. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; and Councilor R. White, Aye.**

### V. ACKNOWLEDGEMENTS, ANNOUNCEMENTS, PRESENTATIONS, RESOLUTIONS AND PROCLAMATIONS

- A) Review, Discussion and/or Action and/or Vote regarding the proposal to post Tick Smart Warning QR signs learning tool on Tick Bite protection and disease prevention
  - 1) **Tick Smart, Just In Time** learning presentation by Prof. Thomas Mather, Ph. D, URI Center for Vector-Borne Diseases

**A motion was made by Vice President Meagher, with second by Councilor Brine to approve the purchase of two dozen Just In Time QR Scan signs. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; and Councilor R. White, Aye.**

**A motion was made by Vice President Meagher, with second by Councilor E. Brine to convene as the Alcoholic Beverage Licensing Board. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; and Councilor R. White, Aye.**

## **VI. PUBLIC HEARINGS, LICENSES AND PERMITS**

*The Town Council will review each license application and vote on it individually. All approvals for licenses and permits are subject to the resolution of debts, taxes and appropriate signatures as well as, when applicable, proof of insurance. Please Note in Accordance with Section 42-46-6 (b) the Council May Review, Discuss and/or Take Action and/or Vote on the following items:*

- A) Town Council Sitting as the Alcoholic Beverage Licensing Board  
Notice is hereby given by the Town Council of the Town of Jamestown, being the Licensing Board in said Town as provided under Title 3, Chapters 1-12 of the General Laws of Rhode Island 1956, and as amended.
  - 1) Review, Discussion and/or Action and/or Vote for Renewal of Approval of Requests for Temporary Seasonal Expansion of Existing Liquor License Applications in accordance to R.I.G.L 3-5-17, for service and consumption areas valid with Special Event Application of the Chamber of Commerce for Dine Out Event in response to COVID- 19; with proposed Extension to October 19, 2021 unless revoked earlier:
    - a) KALI LLC dba: J22 Tap & Table, 22 Narragansett Ave.
    - b) Jamestown Beer Holdings LLC dba: The Generals Crossing, 34 Narragansett Avenue
    - c) Jamestown Locals LLC dba: Narragansett Café, 25 Narragansett Avenue
    - d) Johnny Angels Clam Shack LLC dba: Angels Kitchen, 23B Narragansett Avenue

**A motion was made by Councilor R. White with a second by Vice President Meagher for the Renewal of Approval of Requests for Temporary Seasonal Expansion of Existing Liquor License Applications in accordance to R.I.G.L 3-5-17, for service and consumption areas valid with Special Event Application of the Chamber of Commerce for Dine Out Event in response to COVID- 19; with proposed Extension to October 19, 2021 unless revoked earlier, Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; and Councilor R. White, Aye.**



- 2) Review, Discussion and/or Action and/or Vote for Renewal of Approval of KALI LLC dba: J22 Tap & Table for Temporary Seasonal Expansion of Existing Liquor License Applications in accordance to R.I.G.L 3-5-17, for service and consumption areas to include property contingent on lease agreement with REGNUM LLC, located at 20 Narragansett Avenue; with proposed Extension to October 19, 2021 unless revoked earlier.

**A motion was made by Vice President Meagher with second by Councilor M. White for the Renewal of Approval of KALI LLC dba: J22 Tap & Table for Temporary Seasonal Expansion of Existing Liquor License Applications in accordance to R.I.G.L 3-5-17, for service and consumption areas to include property contingent on lease agreement with REGNUM LLC, located at 20 Narragansett Avenue; with proposed Extension to October 19, 2021 unless revoked earlier. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; and Councilor R. White, Aye.**

- B) Town Council Sitting as the Alcoholic Beverage Licensing Board  
Notice is hereby given by the Town Council of the Town of Jamestown, being the Licensing Board in said Town as provided under Title 3, Chapters 1-12 of the General Laws of Rhode Island 1956, and as amended that the following application has been received for a **New Class BV- Victualer Liquor License**:

**CLASS BV- VICTUALER**

Epic Decade, LLC  
dba: Curiosity & Co.  
14 Narragansett Avenue  
Jamestown, RI 02835

- 1) Request for Town Council Review, Discussion, and/or Action and/or Vote of approval to proceed to advertise for Public Hearing on a date to be October 18, 2021 by the Town Council, with advertisement in the *Jamestown Press* editions of September 30th and October 7th

**A motion was made by Vice President Meagher with second by Councilor Brine to approve to proceed to advertise for Public Hearing on October 18, 2021 by the Town Council, with advertisement in the *Jamestown Press* editions of September 30th and October 7th. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; and Councilor R. White, Aye.**

- C) Town Council Sitting as the Alcoholic Beverage Licensing Board  
Notice is hereby given by the Town Council of the Town of Jamestown, being the Licensing Board in said Town as provided under Title 3, Chapters 1-12 of the General Laws of Rhode Island 1956, and as amended that the following **Transfer application** has been received for a **Class BV- Victualer Liquor License**

**TRANSFER: CLASS BV- VICTUALER**

ESJ, Inc.  
dba: Simpatico Jamestown

13 Narragansett Avenue

**TO:**                    **CLASS BV- VICTUALER**  
Conanicut Restaurant Group II, LLC  
dba: Beech  
13 Narragansett Avenue  
Jamestown, RI 02835

- 1) Request for Town Council Review, Discussion and/or Action and/or Vote of approval to proceed to advertise for Public Hearing on October 18, 2021, with advertisement in the *Jamestown Press* editions of the September 30th and October 7th

**A motion was made by Vice President Meagher with second by Councilor Brine to approve to proceed to advertise for Public Hearing on October 18, 2021 by the Town Council, with advertisement in the *Jamestown Press* editions of September 30th and October 7th. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; and Councilor R. White, Aye.**

**A motion was made by Councilor R. White with a second by Vice President Meagher to adjourn from Sitting as the Alcoholic Beverage Licensing Board. President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; and Councilor R. White, Aye.**

- D) Event/Entertainment License: All Event/Entertainment license application approvals are subject to any and all COVID-19 protocols in affect at the time of the event; Review, Discussion and/or Action and/or Vote on the following:
  - 1) Applicant: Conanicut Island Art Association  
Event: Fall Fling Art Show/ Opening  
Date: October 21, 2021, 5-7:30pm  
Location: Jamestown Town Hall

**A motion was made by Vice President Meagher with second by Councilor Brine to approve the Event/Entertainment License for the Fall Fling Art Show/Opening. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; and Councilor R. White, Aye.**

- E) Event/Entertainment License: All Event/Entertainment license application approvals are subject to any and all COVID-19 protocols in affect at the time of the event; Review, Discussion and/or Action and/or Vote on the following:
  - 1) Applicant: Town of Jamestown/Chief Mello  
Event: Halloween road closures  
Date: October 31, 2021, 4-9pm  
Location: Clinton Avenue/Green Lane

**A motion was made by Councilor M. White with second by Councilor Brine to approve the Event/Entertainment License Halloween road closures. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; and Councilor R.**

**White, Aye.**

- F) Event/Entertainment License: All Event/Entertainment license application approvals are subject to any and all COVID-19 protocols in affect at the time of the event; Review, Discussion and/or Action and/or Vote on the following:
- 1) Applicant: Tom Capobianco and Margo Neri  
Event: Wedding  
Date: October 23, 2021, 3:30pm  
Location: Fort Getty Park

**At applicants request, application was pulled and continued to the October 4, 2021 Town Council meeting.**

- G) Event/Entertainment License: All Event/Entertainment license application approvals are subject to any and all COVID-19 protocols in affect at the time of the event; Review, Discussion and/or Action and/or Vote on the following:
- 1) Applicant: Jamestown Rotary  
Event: 45<sup>th</sup> Annual Jamestown Classic  
Date: October 11, 2021, 7:00am - Noon  
Location: Fort Getty Pavilion

**Discussion ensued. Mark Holland, 18 Intrepid Lane addressed the Council, briefing on the activities and contributions the Rotary Club has made for the benefit of the Town of Jamestown. Councilor Brine asks Mr. Holland for background on the event, specifically the size of the event having decreased in size over the years.**

**A motion was made by Vice President Meagher with second by Councilor Brine to approve the Event/Entertainment License for the 45<sup>th</sup> Annual Jamestown Classic and to waive the rental fee for use of the Fort Getty Pavilion. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; and Councilor R. White, Aye.**

- H) Event/Entertainment License: All Event/Entertainment license application approvals are subject to any and all COVID-19 protocols in affect at the time of the event; Review, Discussion and/or Action and/or Vote on the following:
- 1) Applicant: Tom Harris  
Event: Jamestown Christmas Tree Lighting Ceremony  
Date: December 4, 2021, 5:30pm-8:30pm  
Location: East Ferry

**A motion was made by Vice President Meagher with second by Councilor M. White to approve the Event/Entertainment License for the Jamestown Christmas Tree Lighting. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; and Councilor R. White, Aye.**

## **VII. COUNCIL, ADMINISTRATOR, SOLICITOR, COMMISSION/COMMITTEE COMMENTS & REPORTS**

*Please Note the Following Items are Status Reports and Matters of Interest to the*

***Council and are for Informational Purposes unless Indicated Otherwise and will be Acted upon in Accordance with Section 42-46-6 (b)***

- A) Town Administrator's Report: Jamie A. Hainsworth
  - 1) Response Letter from Jamestown Housing Authority
  - 2) Jamestown Chamber of Commerce canceling use of the municipal Parking Lot.
  - 3) Community Development Block Grant (CDBG) for Jamestown Housing Authority/Pemberton Avenue residences
  - 4) Senior Services Director Vacant Position
  - 5) Capstone Project
  - 6) Covid-19 update
  - 7) Ethics training reminder: 9/23/2021, 7:00 pm, via zoom

**Town Administrator Hainsworth addresses the Council. Most of the items on the Town Administrators report will be covered later in the Open Session meeting. The Senior Services Director position has been advertised and posted to the Town website. There are 16 new positive Covid-19 cases. 117 new hospitalizations and two deaths State wide. Reminder that Ethics training taking place on Thursday at 7pm. Councilor Brine asks if moving forward to include in the Covid-19 updates relating to the Jamestown Schools (number of cases and policy changes in the schools).**

#### **VIII. UNFINISHED BUSINESS**

***Please Note in Accordance with Section 42-46-6 (b) the Council May Review, Discuss and/or Take Action and/or Vote on the following items:***

- A) Review, Discussion and/or Action and/or Vote regarding Fort Getty Gatehouse request
  - 1) Memorandum to Town Administrator Jamie Hainsworth from Parks & Recreation Director Ray DeFalco with sketch/rendering of proposed new gatehouse from previous Gatehouse renovation project
  - 2) Letter from Building Official/Zoning Enforcement Officer William L. Moore

**Discussion ensued. Parks and Recreation Director Ray DeFalco provides updates on the condition of the Gatehouse at Ft. Getty. The safety and comfort of the staff as well as aesthetics of the guardhouse need to be addressed. Review of the previous proposed renovation project and bids. Vice President Meagher agrees that reconsideration of project should start again, re-evaluate the building, and other options; but notes that bids very high, approximately \$2200 per square foot. President Beye agrees that bids are high. Director of Public Works Mike Gray addresses the Council reminding all that although the project seems small, the structure requires all of the provision of any type of project: site work, building, demolition, electrical, heating/AC, roofing etc. bringing in all of the disciplines in a project on prevailing wage coupled with labor and material costs it is going to be costly. Councilor Brine asks if it we there would be cost savings if the gatehouse and bathhouses could be rolled into one project. The timing for a combined project is not feasible if new**

gatehouse is to be ready for May 2021. Council agrees that more consideration and planning need to take place; and will be continued to the October 4<sup>th</sup> Town Council meeting agenda.

No Vote was taken.

- B) Review/Discuss and or action on Response from Jamestown Housing Authority (JHA) to the Town Council's request concerning the letters dated July 26, 2021 and October 3, 2019 from U.S. Department of Housing and Urban Development (HUD)
  - 1) Response from Jamestown Housing Authority to the Town Council

**Discussion ensued. Town Administrator Hainsworth reviews status report that was provide to the Town Council. The JHA acting Executive Director McLoughlin was unable to be in attendance but notes that documentation to complete the USHUD request is not accessible or missing. The Town Council would like to request that Mr. McLoughlin and the Jamestown Housing Authority Board of Commissioners attend the next scheduled Council meeting to discuss further.**

**Town Administrator Hainsworth will reach out to both parties.**

No vote was taken.

- C) Review, Discussion and/or Action and/or Vote regarding notice from Jamestown Chamber of Commerce to end use of outside dining in the municipal parking lot on Narragansett Avenue.
  - 1) Correspondence from Jamie Munger
  - 2) Council to consider best use of municipal parking lot

**Discussion ensued. Town Administrator Hainsworth reviews correspondence from Jaime Munger. The Jamestown Chamber of Commerce voted on September 7, 2021 to end use of outside dining in the municipal parking lot on Narragansett Avenue. There are several potential scenarios for use of the lot discussed including leaving both tents up; install a synthetic skating park; leaving one tent up which would free up 12 parking spaces; taking both tents down and returning parking lot back to its original use as a municipal parking lot. The Chamber had exclusive use of the municipal parking lot granted by the Town Council thru December 31, 2021. The Narragansett Café, J22, and Angel's have been using the lot. The tents, lights and planters are Town property; the tables and chairs are owned by the restaurants. Jamestown Chamber of Commerce Executive Director Michaela Cohoon explained that use of the lot was offered to all Jamestown businesses; JCC had a separate event license for the Saturday Pop-up art shows which have ended. The tents are not impervious and due to fire regulations propane heaters are not permissible. Councilor Brine views the tents as a great Town asset and should consider options/using through the winter before opting to take the tents down. Devi Ross, 20 Ocean Avenue, addresses the Council. Ms. Ross is of the opinion that the tents and parking lot provide a safe/social distancing option. The Chamber will not continue the Certificate of Insurance. As per the MOU the Town of Jamestown and/or the Chamber of Commerce are permitted to cancel the agreement with a 10-day notice. The Chamber of Commerce notified restaurants that they needed to remove their equipment, but as of yet none of the tables and chairs have been removed.**

**The Town Council requests Town Administrator Jamie Hainsworth to report back in two weeks on best use of municipal parking lot.**

**No vote was taken**

- D) Review, Discussion and/or Action and/or Vote regarding proposed amendment to Dog Ordinance
  - 1) Draft proposed revision of the Town of Jamestown Dog License Requirements and Leash Law presented by Councilor R. White

**Discussion ensued. In March 2021 Councilor R. White volunteered to review current leash law ordinance that can be found in Chapter 10 of the Jamestown Code of Ordinances and make a recommendation to the Town Council. Three topics of interest: Leash requirements, Off leash options and Dogs at Large. Revisions to the proposed ordinance will include exhaustive list of sanctioned places, dates and times dogs can be off leash. Edwina Cloherty, 14 Pierce Avenue, addresses the Council and asks that Sheffield Cove be included in restricted / monitored areas where dogs are found off-leash.**

**A motion was made by Vice President Meagher with second by Councilor M. White to approve request to advertise the Proposed Ordinance on the October 4, 2021 agenda. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; and Councilor R. White, Aye.**

- E) Review, Discussion and/or Action and/or Vote to consider Short Term Rental Ordinance
  - 1) Review by Council with Staff on Planning Commissions Short Term Rental Ordinance proposal

**Discussion ensued. Solicitor Ruggiero received one set of comments from Vice President Meagher. Mr. Edward Ross, 20 Ocean Avenue, addresses the Council. Mr. Ross owns a residence and rental property on the island. Asks the Council to be clear on the intent of the proposed Short-Term Rental; what is best practice, look at similar communities, and mindful of the unintended consequences of a Short-Term Rental Ordinance. Councilor Brine asks for clarification on the proposed ordinance relating to the number of bedrooms allowed and number of parking spots required for a Short-Term Rental. Heather Lopes, 13 Swinburne Street addresses the council with concern of unintended consequences to the small businesses and local economy the proposed Ordinance may impact. The Council expressed further concerns regarding the short and long-term impacts to the community, availability of affordable long-term rentals, vulnerability of water supply, impacts to natural resources, redefine length of time of a short-term rental, owner occupied limitations, cap limits on number of short-term rentals, community impact fee consideration, and how to enforce.**

**It is agreed that Solicitor Ruggiero, members of the Council as well as Planning Commission representation to meet to discuss recommendations and next steps; and will present at the October 4, 2021 Town Council meeting.**

No vote was taken

- F) Review, Discussion and/or Action and/or Vote to commence a needs assessment and evaluation for a new Senior Center

**Discussion ensued. Staff to develop an RFP to hire a consultant to develop a needs assessment and evaluation for a new Senior Center.**

- G) Review, Discussion and/or Action and/or Vote regarding the July 19, 2021 Presentation by Sharon Gold on idling vehicles and request to post signs in Town, and approval of Resolution No. 2021-07 Anti-Idling Resolution for the Town of Jamestown, Rhode Island

- 1) Resolution 2021-08 Anti-Vehicle Idling

**Tabled until next meeting. President Beye will invite Sharon Gold to present the Resolution at the October 4, 2021 Town Council meeting.**

- H) Review, Discussion and/or Action and/or Vote regarding Upcoming Meetings and Sessions – dates and times

- 1) Town Council Regular Meeting – Monday, November 1, 2021 @ 6:30 p.m.  
2) Town Council/Water and Sewer Regular Meeting – Monday, November 15, 2021 @ 6:30 p.m.  
3) Town Council Regular Meeting – Monday, December 6, 2021 @ 6:30 p.m.  
4) Town Council/Water and Sewer Regular Meeting – Monday, December 20, 2021 @ 6:30 p.m.

No vote was taken.

## **IX. NEW BUSINESS**

***Please Note in Accordance with Section 42-46-6 (b) the Council May Review, Discuss and/or Take Action and/or Vote on the following items:***

- A) Review, Discussion and/or Action and/or Vote to Approve the submission of a RIDEM Natural Heritage Preservation Local Open Space Conservation and Acquisition Grant application for Jamestown Community Farm located at 40 Eldred Avenue (Assessors Plat 4, Lots 2 and 136) to RIDEM. Applicants: Town of Jamestown and the Jamestown Community Farm, Inc. (farm operator), Owner: John Eldred Farm I and III.

- 1) Letter from Robert Sutton, Farm Manager, Jamestown Community Farm, Inc.  
2) Copy of RIDEM Grant Application  
3) Jamestown Community Farm Annual Report and aerial picture of farm

**Discussion ensued. Bob Sutton addresses the Town Council and reviews the intent of the application and next steps. Planning Director Lisa Bryer gives a brief explanation on the RIDEM Open Space Grant application. This is the last piece of unprotected farm land on the island. The funds would be used to purchase the 12 acres and the Jamestown Community Farm would donate the development rights to the Town of Jamestown.**

**A motion was made by Vice President Meager with second by Councilor Brine to approve**

submitting RIDEM Grant application. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; and Councilor R. White, Aye.

B) Review, discussion and/or Action and/or Vote to approve reapplication by the Town of Jamestown to Community Development Block Grant for the renovation project of the of 18 bathrooms in the residences of Jamestown Housing Authority located on Pemberton Avenue:

- 1) Memorandum to Town Council from Town Planner Lisa W. Bryer
- 2) Authorize Town Administrator Jamie Hainsworth to negotiate an agreement between the Town of Jamestown and the Jamestown Housing Authority regarding the grant funding and reporting responsibility.

**Discussion Ensued. Planning Director Lisa Bryer is asking Council permission to reapply for the funding that was approved in 2019-20; now falls under public housing vs public facilities. Limited time opportunity to apply and receive the grant funding. Church Community Housing has been very helpful, as well as Acting JHA Executive Director, Town Administrator Hainsworth, Solicitor Ruggiero. The applicant of a public housing project needs to demonstrate the ability to cover the cost of the project. It was discovered that JHA had a short-fall to cover the costs while waiting for the reimbursement from the grant funding. The Town of Jamestown has the ability to underwrite the project on behalf of JHA with the approval of the Town Council.**

**A motion was made by Vice President Meagher with second by Councilor M. White to approve submitting a reapplication of the CDBG grant application and to Authorize Town Administrator Jamie Hainsworth to negotiate an agreement between the Town of Jamestown and the Jamestown Housing Authority regarding the grant funding and reporting responsibility. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; and Councilor R. White, Aye.**

- C) Review, Discussion and/or Action and/or Vote to Approve the non-binding ICAN Cities Appeal Resolution promoting the elimination of nuclear weapons worldwide, through support for the Treaty on Prohibition of Nuclear Weapons (TPNW)
- 1) Letter from William W. Smith III to the Town Council
  - 2) ICAN Cities Appeal Resolution presented by Vice President M. Meagher

**Discussion ensued. Councilor Brine is a proponent of non-proliferation, and reducing and eliminating nuclear weapons altogether; but concerned about National Security if the United States were to eliminate US nuclear stock-piles without advisary doing the same. For this reason, Councilor Brine cannot support the Resolution. Mr. William Smith III addresses the Council and reviews the ICAN Cities Appeal.**

**A motion was made by Vice President Meagher with second by Councilor M. White to approve the non-binding ICAN Cities Appeal Resolution promoting the elimination of nuclear weapons worldwide, through support for the Treaty on Prohibition of Nuclear Weapons (TPNW). Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor M. White, Aye; Councilor R. White; Aye. Councilor Brine, Nay.**



- D) Review, Discussion and/or Action and/or Vote regarding Brown University Capstone Cyber Security proposal

**Discussion ensued. Ms. Annette Tonti, 43 Battery Lane, RI Innovation Hub, addresses the Council and reviews the Brown University Capstone program and how it could be utilized to review/make recommendations regarding the Town of Jamestown Cyber Security plan. Deadline to engage with Brown University Capstone is December 15, 2021. Ms. Tonti will continue discussion with Town Administrator Hainsworth and IT Consultant Glier. No vote taken.**

- E) Review, Discussion and/or Action and/or Vote regarding possible Affordable Housing Options  
1) Concept proposal from Vice President Mary Meagher

**Discussion ensued. Vice President Meagher briefly reviews concept with the Council. No vote taken.**

- F) Review, Discussion and/or Action and/or Vote regarding application for use of the Ft. Getty Pavilion, October 7, 2021 5:00- 7:00pm by the Beavertail Lighthouse Museum Association.  
1) Letter from the Beavertail Lighthouse Museum Association (non-profit) requesting waiver of rental fee

**President Beye recuses herself from vote.**

**A motion was made by Vice President Meagher with second by Councilor Brine to approve of waiving Ft. Getty Pavilion rental fee for the Beavertail Light House Museum Association Annual Meeting. Vote: Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; and Councilor R. White, Aye.**

**X. ORDINANCES, APPOINTMENTS, VACANCIES AND EXPIRING TERMS**

*Please Note in Accordance with Section 42-46-6 (b) the Council May Review, Discuss and/or Take Action and/or Vote on the following items:*

- A) Appointments, Vacancies and Expiring Terms; Review, Discussion, and/or Action and/or Vote:  
1) Jamestown Affordable Housing Committee (One [1] Member vacancy with a three-year term ending date of May 31, 2023)

**A motion was made by Vice President Meagher with second by Councilor R. White to approve appointing Quaker Case to the Affordable Housing Committee. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; and Councilor R. White, Aye.**

- 2) Jamestown Fire Department Compensation Committee (Two [2] Citizen-at-Large Representatives with an unexpired term ending date of May 31, 2023 and an unexpired term ending May 31, 2024)

- a) No applicants
- 3) Jamestown Housing Authority (Two [2] Commissioner vacancies with an unexpired five-year term ending date of December 31, 2024 and an unexpired five-year term ending date of December 31, 2025
  - a) Robert Plain (resume on file)

**The Town Council requests an interview with Mr. Plain be scheduled prior to the October 4, 2021 Town Council Meeting.**

- 4) Jamestown Zoning Board of Review (One [1] Member vacancy with a five-year term ending December 31, 2021
  - a) No applicants

**XI. CONSENT AGENDA**

*An item on the Consent Agenda need not be removed for simple clarification or correction of typographical errors. Approval of the Consent Agenda shall be equivalent to approval of each item as if it had been acted upon separately for review, discussion and/or potential action and/or vote. A Consent Agenda item or items may be removed by the Town Council for review, discussion and/or potential action and or vote.*

- A) Adoption of Town Council Minutes
  - 1) September 7, 2021 (Regular Meeting)
- B) Minutes of Boards/Commissions/Committees
  - 1) Planning Commission (June 6, 2021)
  - 2) Planning Commission (June 16, 2021)
  - 3) Planning Commission (July 21, 2021)
  - 4) Planning Commission (August 4, 2021)
- C) Zoning Board of Review Abutter Notification- public hearing September 28, 2021 at the Jamestown Town Hall, 93 Narragansett Avenue, Jamestown, RI at 7:00 pm, application of William and Kathy Richard, whose property is located at 56 Reservoir Circle, and further identified as Assessor’s Plat 4, Lot 74 for a Variance granted under Article 6, Special Use Permits and Variances, Section 600 and 606. This application is made pursuant to the provisions of section 82-302, Table 3-2, District Dimensional Regulations for the RR80 Zoning District of the zoning ordinance. The Applicant seeks front yard setback relief of 13.8 feet where 40 feet is required, rear setback of 23.8 feet where 40 feet is required, and a side setback of 17.2 feet where 30 feet is required in order to construct an addition on the structure. Said property is located in a RR80 zone and contains 19,739 square feet
- D) Tax Assessor’s Abatements and Addenda of Taxes

**MOTOR VEHICLE ABATEMENTS TO 2021 TAX ROLL**

01-0004-95M	SOLDIER AND SAILOR- EXEMPTION	\$44.31
01-0004-97M	SOLDIER AND SAILOR- EXEMPTION	\$127.99
01-0004-97M	SOLDIER AND SAILOR- EXEMPTION	\$ 3.56

01-0004-96M	SOLDIER AND SAILOR- EXEMPTION	\$219.08
TOTAL ABATEMENTS		\$394.94

A motion was made by Vice President Meagher with second by Councilor Brine to approve to the Consent Agenda. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; and Councilor R. White, Aye.

**XII. COMMUNICATIONS, PETITIONS, AND PROCLAMATIONS AND RESOLUTIONS FROM OTHER RHODE ISLAND CITIES AND TOWNS**

*The Council may acknowledge any of the listed Communications and Proclamations and Resolutions. Should any member wish to have a conversation on any of the matters, the item will be placed on a future agenda for review, discussion and/or potential action and/or vote.*

- A) Communications Received:
  - 1) Copy of Letter to: Town Council  
From: William W. Smith III  
Dated: September 8, 2021  
Re: Request for Council approval of a non-binding resolution called the ICAN Cities Appeal
  - 2) Town of Bristol Proclamation: Month of October to be Dysautonomia Awareness Month

**XIII. OPEN FORUM**

*Comments are not limited to items on this agenda. However, items not on this agenda will only be heard and not acted upon by the Town Council. Note: Section 42-46-6 of the Open Meetings Act, and Department of the Attorney General Advisory Opinions relevant to this item on any public body meeting agenda specifically prohibits the Town Council from discussing, considering or acting on any topic, statement or question presented. The Town Council may, if warranted, refer such matters to an appropriate committee, to another body or official, or post the matter for consideration at a properly-noticed, future meeting.*

- A) Scheduled request to address- William M. Smith III
- B) Non-scheduled request to address

**XIV. ADJOURNMENT**

A motion was made at 9:53pm by Councilor Brine with second by Vice President Meagher to adjourn the meeting. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; and Councilor R. White, Aye.

Attest:

---

Roberta J. Fagan, Town Clerk

**Jamestown Tree Preservation and Protection Committee  
Zoom Meeting  
Wednesday, May 19, 2021  
Minutes**

**Call to Order:** The meeting was called to order at 6:45 PM.

**Roll Call:** Present: Walter Bopp, Beth Herman, Susan Shim Gorelick, Carol Coleman, Tom Farrell, Darcy Magratten, Steve Saracino, George Souza  
Absent: Steve Heath  
Guest: Sara Harding

**Introduction of Guest:** Sara Harding introduced herself and expressed interest in participating in Tree Committee activities.

**Reading of Minutes:** The minutes from the meeting on April 21, 2021 were previously distributed electronically. Some revisions were proposed. A motion to approve the revised minutes was made and seconded. The motion passed unanimously.

**Communications:** None

**Tree Warden Report:** Previously distributed electronically. Topics are covered below.

**Unfinished Business:**

- **Arbor Day 2021.** The selected pin oak was planted at a well attended ceremony including town officials. A suggestion was made to request the photos taken by the Jamestown Press photographer and post them on the TC website.
- **CISF tree planting project.** The tree seedlings received from CISF were quite small. They were planted in the tree nursery.
- **Tree nursery.** Miscellaneous maintenance continues.
- **Champion Trees/Tree Walk.** Steve S. will go on the walk with Darcy and Carol to review the proposed trees. Carol will draft up some text examples for the next meeting.
- **Digital site presence.** Darcy and Susan agreed to work together on the website. Beth will send them the town IT contact.
- **UCF Grant update.** Beth reported that we await the final contract. George noted that collaboration with the public would be very helpful, as has been done at Taylor Point. There should be no shortage of volunteers if they receive clear direction. Walter and Tom volunteered to assist with the inventory.
- **Lecture series.** Tom suggested contacting Maureen Coleman at the Jamestown ArtCenter to see if lectures could be scheduled in the main exhibition hall.
- **Town tree budget.** Discussion continued. George noted that no one from the Tree Committee previously had input. The budget does not specifically break out tasks. The Conservation Commission budget does not specifically address trees.

**New Business:**

- **Meeting with town officials.** A meeting with Walter, Beth and LisaBryer, the town planner, is scheduled for May 28th. Mike Gray will be invited. Mike and Lisa are ex officio members of the TC. It is hoped that the meeting will clarify in more detail the TC/town relationship.

**Liaison and other reports: None**

**Open Forum: No attendees.**

**Future agenda Topics; Items of Interest: No new topics.**

**Adjourn.** There being no further business, Darcy moved to adjourn the meeting at 7:52 pm, seconded by Tom and approved unanimously. The meeting was adjourned.

**Next Meeting: June 21, 2021**

Respectfully submitted,  
Beth Herman, Secretary

**Jamestown Tree Preservation and Protection Committee  
Zoom Meeting  
Wednesday, June 16, 2021  
Minutes**

**Call to Order:** The meeting was called to order at 6:45 PM.

**Roll Call:** Present: Walter Bopp, Beth Herman, Susan Shim Gorelick, Carol Coleman, Tom Farrell, Darcy Magratten, Steve Saracino, George Souza, Steve Heath  
Guest: Sara Harding

**Reading of Minutes:** Minutes from the previous meeting on May 19 have not yet been distributed.

**Communications: Meeting with Lisa Bryer and Mike Gray.** Walter and Beth met with Lisa and Mike at Town Hall on May 28th. The meeting was very informative. Topics discussed included planting along the bike path, tree nursery fencing and irrigation, transfer station and golf course plantings, the tree inventory grant, the budget process and the town tree ordinance.

- Re the bike path, the town is working with a possible tree donor. The reservoir is the priority. The town is also open to the idea of a pollinator garden.
- Re the tree nursery, it was agreed that the fencing and irrigation need to be repaired. It was suggested that gator bags be distributed to local residents when new trees are planted.
- Re the transfer station, George S. concurred that deer have decimated the previous plantings. Carol C. suggested cryptomeria, supported by Walter and George. Beth noted that this is not native. Walter noted that there are currently no evergreens in the tree nursery.
- Re the golf course, we were informed that Hali Beckman landscape architects of Wickford are working on the landscaping.
- Tree ordinance. It was suggested that an update might be appropriate.

**Tree Warden Report:** Previously distributed electronically. Steve S. noted that the Arbor Day tree has leafed out. He will ask for watering assistance from DPW and will do some weeding. He has also requested DPW assistance to repair the deer fencing. The 100 tree seedlings have also leafed out. Two town homeowners have requested town trees. A tree trimming/removal permit request from 135 Beach Avenue was received. Steve clarified that he will be handling the permit requests. Additional topics are covered below.

**Unfinished Business:**

- **UCF Grant update.** Beth updated the committee on grant status. The contract has been fully signed. Beth will attend a kickoff meeting for the East Providence group tomorrow. This group had previously received the same grant but delayed starting the inventory due to Covid. Once we purchase the hardware and hire an intern we can proceed.
- **Champion Trees/Tree Walk.** Darcy updated the committee on the status of the tree walk. She noted that the purpose of the brochure is really to create a tree tour rather than to identify specific champion trees. She noted that the current walk has changed significantly from the previous one. The primary goal is to make the reader "fall in love with trees." She and Carol are working on a brochure mockup. Darcy is working on the layout and Carol is writing text. Two text samples will be distributed to the committee for feedback. The proposed double gatefold will cost about \$800 for 1,000 copies. This does not include

purchase of images. Beth suggested possible not-for-profit image sites such as the Ladybird Johnson Wildflower Center or Go Botany. She will follow up.

- **Lecture series.** Susan SG reported that she had recently heard a Doug Tallamy lecture entitled "The Heartbeat of the Tree." Beth noted that the Jamestown library is open for meetings but July is filling up fast. She will try to set something up for September. Walter again noted that John Campanini from the RI Tree Council is an excellent speaker.
- **Website.** Discussion continued as to creating an internet platform for the Tree Committee. Susan SG. suggested creation of a unique site and applying for a grant to create it. Darcy noted that Sustainable Jamestown is already set up and might be the best option. It is already being used by Save the Bees. It was agreed to continue the discussion
- **Town tree budget.** Discussion continued as to how the walking tour brochure would be funded given that the Tree Committee has no budget. She further noted that since the TC has no budget, members have been paying for all expenses out of pocket, including the Zoom site and materials for Arbor Day. Susan SG noted that the Conservation Commission is redesigning its trail map. In the past this has been paid for by a combination of money from the CC's budget and the \$1 charge for the brochure. It was noted that there might be synergy between the two publications. Walter reiterated that the TC needs its own budget. Beth H. suggested having a discussion with Lisda Bryer on this topic.

**New Business: None**

**Liaison and other reports: None**

**Open Forum: No attendees.**

**Future agenda Topics; Items of Interest:**

**Adjourn.** There being no further business, Carol C. moved to adjourn the meeting, seconded by Tom F. and approved unanimously. The meeting was adjourned at 8:00 p.m.

**Next Meeting: July 21, 2021\***

Respectfully submitted,  
Beth Herman, Secretary

\*Due to summer schedule conflicts, this meeting was subsequently cancelled. The next meeting is scheduled to be held on August 18th.

**JAMESTOWN HOUSING AUTHORITY  
BOARD OF COMMISSIONERS**  
Tuesday, August 31st, 2021 10:00am  
**CALL TO ORDER; ROLL CALL: 10:09am**  
Commissioner: Valerie Molloy-  
Commissioner: Barbara Szepatowski  
Commissioner: Kathy Powers

**Also present:** Louise Marcus- Esq, Bethany Hashway (Note Taker), Interim Managing Agency Team Michael McLoughlin, and Cheryl Hartnett

Members of Public: Nancy Beye, Joan Shaffer, Joanne Koehler, Coffee Bell, Doreen Dell, Dionan McGrath, Kathy Fisher, Ken Nelson and Sam Baugh

The JHA Board may review, discuss and /or take potential action and/or vote on the following items:

**READING AND APPROVAL OF MINUTES:** The minutes for July 28<sup>th</sup>'s meeting were approved first by Commissioner Szepatowski, seconded by Commissioner Powers. Passed 3-0.

**FINANCIALS AND BILLS –** The JHA Board may review, discuss and /or take potential action and/or vote on the following items:

1. Accounts Payable- commissioners report- The commissioners were given a list of who was paid during from July 14<sup>th</sup> thru August 25<sup>th</sup>. Approved first by Commissioner Szepatowski, seconded by Commissioner Powers. Passed 3-0.

#### **COMMUNICATIONS –**

##### **Public Comment –**

###### **A.**

- Kathy Fisher – Wanted to know whom to go to if she had problems or concerns?
- Joanne Koehler- Wanted to know if management was available one -on one meetings or even with a few people? Wants open communication.
- Doreen Dell- Would like to know if the public comment can be at the end of the agenda?
- Ken Nelson- mentioned that the police have been at JHA many times over the weekend.
- Sam Baugh – mentioned that the street parking is becoming an issue and the street should have white lines on it for parking.

**B.** Last month's question about the wait list was answered and management reported that the wait list is available for people that call up and want to know where they are on the wait list. Attorney Marcus did state that's it private to respect the privacy of others on the list.



C. Letters from HUD- Chairwoman Molloy reported that they got a letter from HUD and they are working on fixing those issues. She also reported regarding the article in the Jamestown press and how it was uncalled for and the items are being addressed.

**REPORTS:**

1. Resident Commissioner Update – Kathy Powers spoke about how the behavior is getting worse instead of better. She did say that what’s going on with the behavior is uncalled for and thought the letter was great that went out regarding the final notice. Kathy did also mention that she brings forward all the concerns she hears and see.
2. Duties performed by NHA Staff- They provided the board with a list of duties they have completed so far to date.
3. Resolution- The board approved the submission of the CDBG application for funding to renovate all 18 upstairs bathrooms at JHA. Approved first by Commissioner Szepatowski, seconded by Commissioner Powers. Passed 3-0.
4. Commencement of a resident advisory board- Residents were given information on how to begin one.
5. Unit Entry Locks quotes and update- tabled until next meeting

Motion to adjourn meeting first by commissioner Szepatowski, second by commissioner Powers motion passed by all meeting ended at 11:18a.m.

**Next meeting is Wednesday, September 22<sup>nd</sup> at 10am.**

JAMESTOWN ZONING BOARD OF REVIEW

Minutes of the August 24, 2021 Meeting

**A regular meeting of the Jamestown Zoning Board of Review was held July 27, 2021.  
THIS MEETING Was TELECONFERENCED VIA ZOOM AND VIA TELEPHONE:**

The Chairman called the meeting to order at 7:04 p.m. The Host called the roll and noted the following members present:

Richard Boren, Chair  
Dean Wagner, Vice-chair  
Terence Livingston  
Edward Gromada, Member  
James King, Member  
Judith Bell, 1<sup>st</sup> Alt.  
John Shekarchi, 2<sup>nd</sup> Alt.  
Alex Finkelman, 3<sup>rd</sup> Alt.

Also present: William L. Moore, Zoning Officer  
Wyatt Brochu, Counsel  
Brenda Hanna, Stenographer  
Pat Westall, Zoning Clerk

MINUTES

Minutes of July 27, 2021

A motion was made by Edward Gromada and seconded by Terence Livingston to accept the minutes of the July 27, 2021 meeting as amended.

On page 2, findings of fact #4 "large shed on the northeast", change to: "larger shed on the southeast".

The motion carried by a vote of 5 -0.

Richard Boren, Dean Wagner, Terence Livingston, Edward Gromada, and James King voted in favor of the motion.

Judith Bell, John Shekarchi, and Alex Finkelman were not seated.

CORRESPONDENCE

A copy of an e-mail dated Aug. 13, 2021 to William Moore from Christian Infantolino, Esq. stating that CMS was placed on the September Planning agenda and he would be asking for a continuance of Conanicut Marine Services zoning application.

A motion was made Dean Wagner and seconded by Terence Livingston to continue the request of CMS to the Sept. 28, 2021 Zoning Board meeting.

The motion carried by a vote of 5 -0.

Richard Boren, Dean Wagner, Terence Livingston, Edward Gromada, and James King voted in favor of the motion.

Judith Bell, John Shekarchi, and Alex Finkelman were not seated.

All remaining correspondence was in reference to other items on the agenda.

#### NEW BUSINESS

##### Wemple

A motion was made by James King and seconded by Dean Wagner to grant the request of Dorothy M. and John S. Wemple, whose property is located at 21 Arnold Ave., and further identified as Assessor's Plat 8, Lot 807 for a variance from Art. 6, Sec. 82-606 and Article 3, Section 82-302, entitled "District Dimensional Regulations", Table 3-2, R20, Accessory structure setback 30' + 20' from the front required. Applicant seeks to construct a garage (accessory structure) 44' and 7" from the front lot line instead of the required 50'.

This Board has determined that this application does satisfy the requirements of ARTICLE 6, SECTION 600, SECTION 606, and SECTION 607, PARAGRAPH 2.

This Variance is granted with the following restriction/condition(s):

1. This project must be constructed in strict accordance with the site and building plans duly approved by this Board.
2. The garage and storage area shall be a non-habitable dwelling.

This motion is based on the following findings of fact:

1. Said property is located in a R20 zone and contains 20,000 sq. ft.
2. The Board finds that this is the least relief necessary for the proposed capital improvement of the property.
3. The proposed addition is in keeping with the surrounding neighborhood.
4. The relief was consistent with the reuses of the existing driveway and enabled privacy.

The motion carried by a vote of 5 -0.

Richard Boren, Dean Wagner, Terence Livingston, Edward Gromada, and James King voted in favor of the motion.

Judith Bell, John Shekarchi, and Alex Finkelman were not seated.

#### Carney

A motion was made by Edward Gromada and seconded by Terence Livingston to grant the request of Sanderson H. Carney, Trustee, whose property is located at 3 Spirketing St., and further identified as Assessor's Plat 5, Lot 404 for a variance from Article 3, Section 82, 300 C, Art. 6, Sec. 82-606, Art. 6, Sec. 607 to relocate westerly boundary eastward to allow transfer of 4,025 sq. ft. to lot 401, Plat 5.

This Board has determined that this application does satisfy the requirements of ARTICLE 6, SECTION 600, SECTION 606, and SECTION 607, PARAGRAPH 2.

This Variance is granted with the following restriction/condition(s):

This project must be constructed in strict accordance with the site plans duly approved by this Board.

The Brissette property will remain a R40 zone.

This motion is based on the following findings of fact:

1. Said property is located in a R40 zone and contains 21,600 sq. ft.
2. Both property realignment would alleviate potential easement issues should either property be sold in the future.
3. The findings presented by the Planning Board should be incorporated as part of this judgement.
4. After the sale of the property the Brissette property will contain 25,000+ sq. ft. and remain as a R40 zone.

The motion carried by a vote of 5 -0.

Richard Boren, Dean Wagner, Terence Livingston, Edward Gromada, and James King voted in favor of the motion.

Judith Bell, John Shekarchi, and Alex Finkelman were not seated.

#### Our Table

A motion was made by Terence Livingston and seconded by James King to grant the request of Our Table, LLC and Gino Difante, whose property is located at 53 Narragansett Ave., and further identified as Assessor's Plat 9, Lot 207 for a Special Use Permit for permissions under Art. 6 (Application of District Regulations), Sec. 82-301 VI C.3 (Uses and Districts) to use the premises as a lunchroom or restaurant (alcoholic beverages).

This Board has determined that this application does satisfy the requirements of ARTICLE 6, SECTIONS 600 and 602.

This Special Use Permit is granted with the following restriction/condition(s):

1. The establishment must not allow smoking on the property outside.
2. There shall not be any outdoor dining.
3. The conditions of approval paragraphs 1 through 6 the August 6, 2021 planning board memorandum are to be abided to by Table LLC.
4. Our Table hours to operate shall be from 4:00 pm to no later than 10:00 pm.

This motion is based on the following findings of fact:

1. Said property is located in a CD zone and contains 16,100 sq. ft.
2. The establishment indicated they will only serve beer and wine.
3. The establishment will have no more than 46 seats in the restaurant and they will have the requisite number of parking spaces.

4. There were 14 people who were in support of the application.
5. There were 3 people who had concerns about the project and wanted conditions such as no smoking on the property, noise levels, and lighting.

The motion carried by a vote of 5 -0.

Richard Boren, Dean Wagner, Terence Livingston, Edward Gromada, and James King voted in favor of the motion.

Judith Bell, John Shekarchi, and Alex Finkelman were not seated.

#### ADJOURNMENT

A motion was made and seconded to adjourn at 8:30 p.m.  
The motion carried unanimously.

Town of Jamestown as an abutter.

Town property" Plat 5, Lot 74.

TOWN OF JAMESTOWN

NOTICE OF ADMINISTRATIVE DECISION

An application for modification has been submitted to the Zoning Enforcement Officer, pursuant to Article 6, Section 609 of the Jamestown Zoning Ordinance. The Zoning Enforcement Officer has decided that the request is consistent with the requirements of 609. You have the right to file a written objection to this determination and, if timely filed, the request for modification shall be denied. If no written objections are received within thirty (30) days of 9/16/2021, the modification shall be granted.

Application of Chad Seelig, whose property is located at 1 Keel Avenue, and further identified as Assessor's Plat 5, Lot 454, for a variance from Article 6, Section 82.609, and Article 3, Section 82.302 Table 3-2, setbacks, to construct a two story 2 car garage addition resulting in a front setback of 31'.3" where a 40' setback is required. Said property is located in a R40 zone and contains 40,232 sq. ft.

BY ORDER OF THE ZONING OFFICER  
William L Moore  
93 Narragansett Avenue  
Jamestown, RI 02835



**Town of Jamestown  
Tax Assessor**

**93 Narragansett Avenue  
Jamestown, RI 02835**

**Phone: 401-423-9802  
Email: [cbrochu@jamestownri.net](mailto:cbrochu@jamestownri.net)**

To: COUNCIL PRESIDENT BEYE, JAMESTOWN TOWN COUNCIL

From: CHRISTINE BROCHU, JAMESTOWN TAX ASSESSOR

Subject: ABATEMENT OF TAXES FOR THE **OCTOBER 4, 2021** MEETING

Please see the attached.

RESPECTFULLY SUBMITTED,

*Christine Brochu*

CHRISTINE BROCHU  
TAX ASSESSOR



<b>MOTOR VEHICLE ABATEMENTS TO 2021 TAX ROLL</b>		
02-1714-01M	REGISTERED IN FLORIDA	\$6.33
01-0004-65M	SOLDIER & SAILOR EXEMPT	\$205.83
01-0005-25M	SOLDIER & SAILOR EXEMPT	\$98.46
01-0005-25M	SOLDIER & SAILOR EXEMPT	\$104.04
02-1714-00M	REGISTERED IN FLORIDA	\$94.29
01-0004-57M	SOLDIER & SAILOR EXEMPT	\$27.10
<b>MOTOR VEHICLE ABATEMENTS</b>		<b>\$536.05</b>

<b>ABATEMENTS TO 2021 TAX ROLL</b>		
13-2193-50	LAND SIZE ADJUSTMENT PLAT 8 LOT 421	\$231.01
<b>ABATEMENTS TO 2021 TAX ROLL</b>		<b>\$231.01</b>

<b>ADDENDA TO 2021 TAX ROLL</b>		
03-1419-00	PROPERTY SOLD – REMOVE EXEMPTION	\$2429.35
07-1009-50	SOLD – UNUSED PORTION OF VET EXEMPTIONS	\$187.50
<b>ADDENDA TO 2021 TAX ROLL</b>		<b>\$2616.85</b>
<b>TOTAL ABATEMENTS TO 2021 TAX ROLL</b>		<b>\$767.06</b>
<b>TOTAL ADDENDA TO 2021 TAX ROLL</b>		<b>\$2616.85</b>

JAMES RUGH | 200 America Way, Jamestown, RI 02935

Sept 23, 2021

Town Council  
Town of Jamestown  
93 Narragansett Avenue  
Jamestown, Rhode Island

**RE: Narragansett Avenue Municipal Parking Lot**

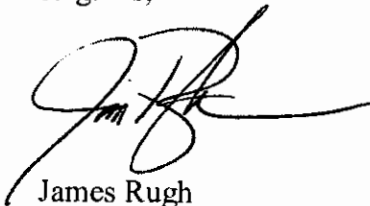
For as long as I can remember there has been a constant call for more parking in downtown Jamestown. The lack of parking is especially acute in the summer when it is often difficult to find a spot simply to run an errand (and to support local businesses).

When the parking lot on Narragansett was temporarily converted to outdoor dining space it seemed the right thing to do in order to support the local restaurants.

Now that the temporary dining space is no longer needed questions are being raised about the future use of the lot. To me the answer is simple, return it to a parking lot. This could be accomplished in two phases to accommodate folks who wish to meet there temporarily until winter arrives.

More parking spaces are critically needed in Jamestown to help support local businesses, especially as we may no longer have use of the few spaces at the old town ambulance building.

Regards,

A handwritten signature in black ink, appearing to read 'James Rugh', with a long, sweeping horizontal line extending to the right.

James Rugh  
200 America Way

SEP 27 2021

*Peter Converse*

162 Narragansett Avenue  
Jamestown, RI 02835  
[peconverse@aol.com](mailto:peconverse@aol.com)  
cell: 401.474.6972

9/27/2021

Jamestown Town Council  
93 Narragansett Avenue  
Jamestown, Rhode Island, 02835

Dear Council President, Councilors:

This past March, I brought to the attention of Town Administrator, Jamic Hainsworth; and Council Vice President, Mary Meagher; the issue of Disability Parking (DV) on Narragansett Avenue in the downtown area of Jamestown. Specifically, due to COVID-19 concerns, the parking lot at 20 Narragansett Avenue was to be converted to an outdoor dining space for nearby restaurants. This project, with emergency funding by the state, has been realized. The *only* purpose of this *temporary action* was to allow for dining in an open-air environment to accommodate the needs of restaurants during this challenging time.

The temporary repurposing of 20 Narragansett Avenue was understandable. However, from this designation have sprung a number of ideas to permanently utilize this lot for various other events such as a Farmer's Market space, OctoberFest Square, Arts and Entertainment plaza, etc. Some of these ideas have once again been proposed to the Town Council. I am very much opposed to any prolonged or permanent reuse of this much needed parking lot.

This past spring I contacted our Town Administrator, and presented before the Council on March 1, my concern that DV provisions had been ignored during this adjustment. Namely, the two DV spots at 20 Narragansett Avenue had been eliminated. This left the entire strip of Narragansett Avenue from Conanicus Avenue, all the way to the Southwest Avenue and North Road intersection, over 1/3 of a mile, without any DV parking. This is with the exception of the single DV parking spot at the fire house that is currently used to display an antique fire truck. I urged the town to find an alternative location for the interim, but my request was brushed aside, with a statement that the provisions had been in discussion since the prior spring, and under the prior town council. It was recommended that the two DV parking spots located at the old ambulance barn on Knowles Court (700' to the nearest restaurant on Narragansett Ave. and 1000' to the furthest) would provide the required DV spots.

On a subsequent call in late May, with our Town Administrator, I once again urged the town to make provisions for the physically impaired population. Again, I was deferred to the Knowles Court location. At this juncture, I recommended the town lease part of the old bank parking lot at 29 Narragansett Avenue for the summer since it laid vacant. Mr. Hainsworth replied that this was not an option because construction on

that lot would begin in June. However, no construction has occurred in the once-utilized-by-the-public, parking lot. It still sits vacant, I'm told because the construction permits have not been granted.

We are back to where we are over one year ago, with the absence of DV parking spots in the vicinity of most of our restaurants. It's fair to note that two restaurants have a single DV spot at each. Otherwise the disabled community is left to their own devices in contrast to the spirit of our Americans with Disabilities Act.

I will not use this opportunity to elaborate on other related issues throughout our municipality. However, I will implore our Traffic Committee, by way of the Town Council, restore the lot at 20 Narragansett Avenue to its intended function, parking. This not only fulfills DV parking requirements, but it will also alleviate the shortage of nearby parking spots for patrons to our restaurants. It is with frequency that off-island people complain about inadequate parking in Jamestown. In fact, many will not make the effort to visit our town's restaurants with the anticipation they'll face a difficult time trying to find parking close to their destination.

Thank you for your consideration!

Respectfully submitted,

Peter Converse

**Roberta Fagan**

---

**From:** Peter Converse <peconverse@aol.com>  
**Sent:** Monday, September 27, 2021 1:38 PM  
**To:** Roberta Fagan  
**Cc:** Jamie Hainsworth; denyse.wilhelm@gcd.ri.gov  
**Subject:** Disability Parking - Narragansett Avenue  
**Attachments:** Jamestown Town Council 09\_27\_21.pdf

Dear Ms. Fagan,

Please submit the attached communication to the Jamestown Town Council.

Thank you, kindly!

Peter Converse  
401-474-6972

Attachment (1)

Governors Commission on Disabilities

## Roberta Fagan

---

**From:** Erik Brine <ebrine@gmail.com>  
**Sent:** Wednesday, September 29, 2021 6:08 AM  
**To:** Jamie Hainsworth; Roberta Fagan  
**Subject:** Fwd: Disability Parking - Narragansett Avenue

Jamie and Roberta,

Please include or distribute this information to the council, including the list of 87 Jamestown residents who would like to see further use of the community lot as something other than parking. Thank you.

V/r,

Erik Brine  
(843) 469-0234

----- Forwarded message -----

**From:** **Devi Ross** <devi.ross@gmail.com>  
**Date:** Tue, Sep 28, 2021 at 3:16 PM  
**Subject:** Re: Disability Parking - Narragansett Avenue  
**To:** Erik Brine <ebrine@gmail.com>

Erik,

I have talked to many Jamestown residents in the last 2 weeks about preserving the community space in the parking lot on Narragansett Avenue. The pandemic is not over for many of us as our children remain unvaccinated. It would be great to have access to an outdoor space in town for social gatherings. I understand the need for parking downtown and providing the proper amount of disabled parking spaces. Perhaps, these could be accommodated elsewhere? From my understanding, the lot was not easy to maneuver in as it is very narrow. This doesn't seem like an ideal spot for handicap parking to begin with.

If the parking issue isn't resolved by the end of the year, I think reverting the outdoor community space to parking could be an option. However, taking down the tents during the off-season, when parking is not an issue, seems like a waste.

I have attached the names of 87 Jamestown residents that would like to see the parking lot remain an outdoor venue.

Thanks,  
Devi

[https://docs.google.com/spreadsheets/d/11rD3W9ceR9KxzuZ8oLhPi\\_7oZZBco1GZhWkEMV-x5I/edit](https://docs.google.com/spreadsheets/d/11rD3W9ceR9KxzuZ8oLhPi_7oZZBco1GZhWkEMV-x5I/edit)

	Last Name	First Name
1	Allsopp	Drew
2	Bailey	Bob
3	Baldwin	Betsy
4	Beaster	Tony
5	Beckman	Hali
6	Bettencourt	Kristen
7	Bridges	Amanda
8	Brine	Kerry
9	Britton	Sandy
10	Buckley	Jennifer
11	Byrne	Rebecca
12	Caley	Joan
13	Cassell	Jared
14	Cav	Barrett
15	Christian	Stefanie
16	Cottle	Marjorie
17	Cottle	Brian
18	Cowan	Kelly
19	Cowan	Chris
20	Crafts	Carol
21	Deinert	Keith
22	Dobbins	Debe
23	Donnelly	Brad
24	Dudley	Jack
25	Emory	Jocelyn
26	Emory	Richard
27	Elizabeth	Christine
28	Everett-McGuirl	Robin
29	Fennessyh	Maggie
30	Flynn	Catherine
31	Forfa	Carol
32	Gladding	Maureen
33	Gladding	Brian
34	Gorski	Valentine
35	Haines	Jaime
36	Halvorsen	Deborah
37	Handford	Jane
38	Harris	Mark
39	Hunter	Jessica
40	Jarvis	Nicole
41	Larsen	Chris
42	Larsen	Janet
43	Leonard	Mary Ann
44	Maccini	Bob

	Last Name	First Name
45	McCarthy	Jess
46	McGuire	Kerin
47	McKay	Morgan
48	Meehan	Lindsay
49	Mitchell	Catherine
50	Moriarty	Lauren
51	Moriarty	Matthew
52	Murphy	Elin
53	Murphy	John
54	Neville	Vicky
55	Nichols	Albert
56	Noll	Paula
57	Norma	Dauer
58	O'Keefe	Johnny
59	Page	Donna
60	Pardus	Sandy
61	Puerini	Kaja
62	Puerini	Stephen
63	Raymond	Robert
64	Raymond	Meg
65	Revere	Kirie
66	Rogers	Jules
67	Ross	Devi
68	Ross	Eddie
69	Rowland	Amy
70	Sandler	Liz
71	Sandler	Ken
72	Schoepl	Sharon
73	Schubert	Meghan
74	Siegler	Beth
75	Slattery	Deborah
76	Smith	Kelly
77	Smith	Rip
78	Sorlien	Sandy
79	Soucie	Alexis
80	Taylor	Brooke
81	Theisin	Laura
82	Trifero	Ashley
83	Tscholl	Maria
84	Wade	Michelle
85	West	Cassandra
86	West	Dan
87	Whitney	Rachael

21 Pemberton Avenue # 202  
Jamestown, Rhode Island, 2835  
October 13, 2021

Mr. Jamie Hainsworth  
Town Administrator  
Narragansett Avenue  
Jamestown, Rhode Island 02835

Dear Mr. Hainsworth:

Regarding the future use of the town parking lot on Narragansett Avenue, I wish to state my strong opinion that its use during the past year as an outdoor restaurant should end. The tables, chairs and excessive outdoor lighting should all be removed. It should be returned to a parking lot with at least two spaces [ better three or four] reserved for handicapped parking.

Over the past summer the lot was brightly lighted and contained empty tables and chairs as restaurants returned to mostly indoor service. At the same time the narrow parking spaces on Narragansett Avenue were filled. Oftentimes one had to wait as oversized autos, i.e. "suv's" maneuvered into or out of narrow street parking spaces. Meanwhile, the brightly lighted town parking lot remained full of empty tables and chairs. Even as recently as last night this was the case and, on the avenue every parking space up to the fire station was filled on a Monday evening at 7:00PM – in October!

I would remind those who think extra parking space is not needed in the "off season" that for more than a year there was the luxury of free extra parking in the former Bank of America parking lot throughout the year. Day and night the lot was always in use. That area is no longer available with the new construction there.

Why should a town like Jamestown not offer year-round, free, convenient off- street parking to residents, tourists, summer dwellers? Return the lot to its pre-Covid use. Be sure to include at least two spaces reserved for handicap access. Do so now, before the winter weather arrives. Please!

Sincerely,

*Sister Marjorie Mancini, R.S.M.*

Sister Marjorie Mancini, RSM

Copies to: Town Council President, Chamber of Commerce, Jamestown Press



## Roberta Fagan

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**From:** Jamie Hainsworth  
**Sent:** Monday, September 27, 2021 3:23 PM  
**To:** Roberta Fagan  
**Subject:** FW: dog ordinance

Roberta, hello  
Correspondence and list on the agenda item please.  
TY  
J

Jamie A. Hainsworth  
Town Administrator  
Town of Jamestown  
93 Narragansett Avenue  
Jamestown, RI 02835  
401-423-9805

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**From:** BJ Whitehouse <bwhitehouse2@cox.net>  
**Sent:** Monday, September 27, 2021 3:17 PM  
**To:** jtownelc@aol.com; meagherjamestowntc@gmail.com; ebrine@gmail.com; mgblanco@cox.net; Major510@cox.net  
**Cc:** Jamie Hainsworth <jhainsworth@jamestownri.net>  
**Subject:** dog ordinance

Members of the Town Council,

I am absolutely against the proposed dog ordinance that would allow dogs to run unleashed. Dogs need to be leashed at all times in public places. I'm not sure why I should be subjected to the vagaries of an unleashed animal. I don't endorse "under control" unless control refers to a leash connected to a responsible dog owner at all times in places we all share. This is about all of us, just not those folks who own dogs.

Signed,  
B.J. Whitehouse  
61 Steamboat Street  
Jamestown, RI

## Roberta Fagan

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**From:** Jamie Hainsworth  
**Sent:** Tuesday, September 28, 2021 7:38 AM  
**To:** Roberta Fagan  
**Subject:** FW: DOG ORDINANCE

Roberta, Good Moring  
More for correspondence and that agenda item.  
TY  
J

Jamie A. Hainsworth  
Town Administrator  
Town of Jamestown  
93 Narragansett Avenue  
Jamestown, RI 02835  
401-423-9805

**From:** Christine Ariel <cwariel1@cox.net>  
**Sent:** Monday, September 27, 2021 3:41 PM  
**To:** Jamie Hainsworth <jhainsworth@jamestownri.net>  
**Subject:** FW: DOG ORDINANCE

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**From:** Christine Ariel [<mailto:cwariel1@cox.net>]  
**Sent:** Monday, September 27, 2021 3:36 PM  
**To:** [jtownelc@aol.com](mailto:jtownelc@aol.com)  
**Cc:** [Major510@cox.net](mailto:Major510@cox.net) <[Major510@cox.net](mailto:Major510@cox.net)>  
**Subject:** DOG ORDINANCE

Dear Nancy,

I sincerely hope that you get this email today before the Town Council Meeting. I have been unable to reach any councilors personally and the phone lines 423-7200 and 423-4344 into the Town Hall are not working.

I was shocked to read that a new comprehensive dog ordinance is on the agenda for tonight's Town Council meeting. I request an opportunity to be heard on this topic tonight. I also respectfully request that it be scheduled for public hearing as soon as possible since there was absolutely no advance warning that this would be considered tonight.

Briefly stated, first, I believe that there is or was a conflict of interest in Mr. White's shepherding this ordinance since he is a dog owner who, I have personally observed, allows his dog to run off leash. Second, I believe the ordinance relegates those persons without dogs to second-class citizen status as it gives summer people priority. I seek the refuge of the various open spaces listed during the off-season. Third, to be enforced, this ordinance will require non-dog owner persons to constantly have to be vigilant in the off-season to gather evidence and report the violations. Third, as a taxpayer, I resent giving dog owners the free run of public lands, at all hours of day and night, without limiting the hours during the off-season or year-round.

Thank you.

Christine W. Ariel  
61 Steamboat St.  
Jamestown, RI 02835

Sent from Mail for Windows

## Roberta Fagan

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**From:** Delia Klingbeil <delia.klingbeil@gmail.com>  
**Sent:** Wednesday, September 29, 2021 12:08 PM  
**To:** Roberta Fagan  
**Subject:** Proposed revisions to Chapter 10

Hello Roberta Fagan

Please pass these comments on the Proposed Revisions to Town Ordinance - Animals (Chapter 10) to the Town Council when it meets this Monday, Oct 4 at 6:30pm.

I have read the additions to "Leash Provisions (Sec10-73)" and I strongly question them. I am **not in favor** of the "off leash activity" described in **Sec10-73(d)(1) thru (8)**. As I read these changes, from October 1st thru May 15th, dogs will be allowed to be "off-leash" in 7 Town Parks. I pay taxes for the upkeep of these parks and, if these new revisions go into effect, I will not be able to walk around freely in these areas. I am a senior citizen and I do not want to have be aware of dogs that may approach me.

If dog owners want to allow their dogs to run freely, they ought use a dog park.

Please make sure that the Town Council members see these comments.

Thank you,  
Delia Klingbeil  
53 Conanicus Ave  
Jamestown, RI

October 2, 2021

To the Members of the Town Council of Jamestown:

Based on the high number of incidents involving the Jamestown Police at Pemberton Apartments, I am asking the Town Council to put on their agenda the removal of the present Board Commissioners: Barbara Sztepatwoski, Valerie Malloy, and also, Nancy Beye, as well as Housing Commissioner, Kathy Powers who have all violated the regulations established by HUD for interfering with management and for their preferential treatment of a small group of residents whom they aid and abet in their false claims and allegations.

Ms. Powers is supposedly a Resident Commissioner. Yet, in the two years I have lived here I never met her. She is only here to act on behalf of a certain group of residents which does not represent the majority and she has no contact information available to all residents.

This conduct should be condoned and these commissioners removed from office due to misconduct, inefficiency and partisan involvement with residents. They are in violation of regulations established by HUD.

All of this results in a high number of resident calls to the Jamestown Police Department which is a serious abuse of the JPD. Chief Mello wrote a letter regarding this issue which was dated in May of 2021 and yet, was not presented to an open forum until September 2021.

Lieutenant Denautl has been most efficient in procuring police reports for me. I have been relentlessly harassed by this posse of residents for well over a year. These residents taped a letter to my front building door and signed it, in an attempt to intimidate me. The JPD has a scanned copy of this letter and knows who is involved.

In a police report dated April 30, 2021, one of these residents made a blasphemous accusation that I intended to "bomb the administration building". She reported this information to Kathy Powers who immediately contacted the JPD, without even speaking with me to find out the actual facts.

I have been accused of trespassing, disorderly conduct, vandalism, owning a vicious dog, detonating the entire complex, etc. All of these incidents have involved the JPD. I do not appreciate the interruption of my scholarly academic pursuits by being interrogated by officers of the JPD on false charges on a regular basis.

Furthermore, this posse of residents work collaboratively. Throughout the entire two years I have lived here, they have and continue to be in violation of the Code of Conduct established by the JHA and in violation of their leases.

Respectfully submitted, Wendy Shapiro

October 7, 2021

Dear Members of the Town Council,

I would like to request that the Town Council consider putting on the agenda the issue of dismissing town council member, Ms. Nancy Beye as liaison for Pemberton Apartments.

I am a resident of Pemberton Apartments which as you know has had significant issues. I was a private home owner in Jamestown for over 15 years before moving into what appeared to be a safe, quiet, idyllic environment.

Since I moved in on August 29, 2019, I have never experienced so much mismanagement and lack of professionalism on the part of elected individuals who are supposedly bipartisan and neutral in handling residents' concerns. The living situation at times is so intolerable with the amount of harassment and bullying which is allowed to perpetuate, to such an extreme, that I myself, was desperate to take refuge in the White Mountains, just to escape the level of chaos and animosity.

Upon returning from my most recent sojourn in the White Mountains, on October 6, 2021, I learned that several members of the Board of Commissioners have been asked to resign. This marks the way for an overall major change for the better.

Ms. Beye acted against HUD regulations by actively aiding and abetting a resident who had practically physically attacked another resident. This resident had hoped to obtain a restraining order. Ms. Beye showed preferential treatment towards the accused party by appearing in Superior Court and the perpetrator committed perjury.

It is not acceptable that anyone elected to office should have such blatant favoritism. Ms. Beye does not have the majority of the other residents' interests in mind. She only represents a few who are the most toxic, creating much havoc, discord and results in an excessive number of calls to the Jamestown Police Department which is a major abuse of the JPD.

I sincerely hope the Town Council will consider removing Ms. Beye from her position and electing someone else to act as a neutral liaison. Otherwise, the unpleasant atmosphere will continue to exist here and the interim management will not be successful with such interference. Mr. McLoughlin and his management team are doing a superlative job in restoring peace, order and fiscal responsibility to Pemberton Apartments. Another sudden disappearance, such as Ms. Rudd's is the very last thing this complex needs.

Respectfully submitted,  
Ms. Wendy Shapiro

# East Passage Estates Lot Owner's Association

P.O. BOX 207  
JAMESTOWN, RHODE ISLAND 02835  
2021 SEPTEMBER 27

Jamie A. Hainsworth  
Town Administrator  
Town of Jamestown  
93 Narragansett Avenue  
Jamestown, RI 02835  
401-423-9805

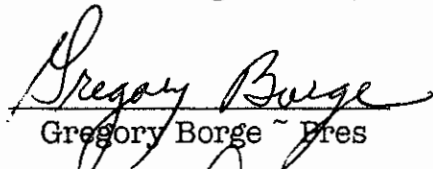
East Passage Estates LOA  
PO Box 207  
Jamestown, RI 02835

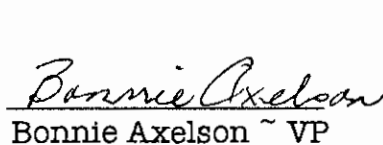
Dear Mr Hainsworth,

The East Passage Lot Owners Association would like to extend our heart felt appreciation for the work you've done up here with the paving operation and especially the west end (of America Way) island. In addition to beautifying our entrance, and matching our exit, we've received complements of appreciation from various residents concerning the nicely done project and the reduced speed motorist seem to be traveling on America Way. We would especially like to acknowledge Michael Gray and Joe Ford in concert with Jim Rugh for the outstanding work they did in pulling the island project together and giving us an item for which we can take great pride.

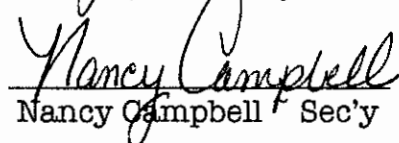
Jamie, we know this was a difficult project giving the few vocal people, at the onset in opposition to the project. We are so grateful you had the foresight to "hang in there" and see the project to completion.

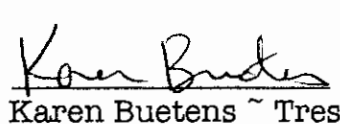
With sincere gratitude,

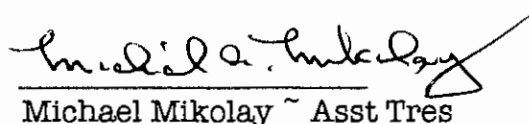
  
Gregory Borge ~ Pres

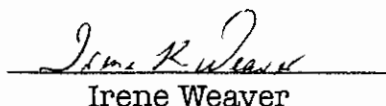
  
Bonnie Axelson ~ VP

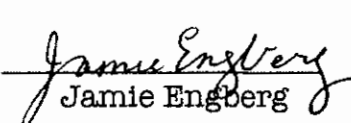
  
Scott Grace ~ 2<sup>nd</sup> VP

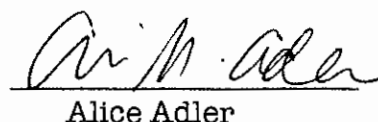
  
Nancy Campbell ~ Sec'y

  
Karen Buetens ~ Tres

  
Michael Mikolay ~ Asst Tres

  
Irene Weaver

  
Jamie Engberg

  
Alice Adler

## Roberta Fagan

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**From:** Jamie Hainsworth  
**Sent:** Thursday, October 14, 2021 11:52 AM  
**To:** Roberta Fagan  
**Subject:** FW: Letter for Town Council Oct 4 meeting

Roberta  
Please include this letter in that item.

Jamie A. Hainsworth  
Town Administrator  
Town of Jamestown  
93 Narragansett Avenue  
Jamestown, RI 02835  
401-423-9805

**From:** Connie Slick <cslick@cox.net>  
**Sent:** Thursday, October 14, 2021 11:33 AM  
**To:** Jamie Hainsworth <jhainsworth@jamestownri.net>; 'Mary Meagher' <meagherjamestowntc@gmail.com>; Roberta Fagan <rfagan@jamestownri.net>; Town Clerk <townclerk@jamestownri.net>  
**Cc:** 'Erik Brine' <ebrine@gmail.com>; 'Mike White' <mgblanco@cox.net>; 'Nancy Bye' <jtownelc@aol.com>; 'Peter Ruggiero' <peter@rubroc.com>; 'Randy White' <major510@cox.net>  
**Subject:** RE: Letter for Town Council Oct 4 meeting

Good Morning Councilors,

I have submitted letters about the project at 53 Narragansett in the past. Now I find that I will be out of the State on November 1<sup>st</sup> when the liquor license comes up for Our Table, so I will be unable to attend the meeting.

Yesterday through a FB campaign I learned Our Table is doing fund raising to finish their restaurant. They stated in the video that they have passed all the requirements but now need funds to complete their project. I would suggest to the council that you withhold making a decision on their liquor license until we know that they have the funds to move forward. I would also suggest that you revisit the list of requirements imposed by the planning committee that have not been met. The lighting has not been addressed, and the dumpster is a 3 sided fence which serves no purpose. I also wonder if legally you need to have a certificate of occupancy before you can be granted a liquor license? The video Our Table posted on FB shows holes in the concrete floors at this point, no walls, and no kitchen so what's the rush for the liquor license!

Thank you for your time and attention,  
Connie Slick  
49 Narragansett Ave  
Jamestown, RI 02835  
401-480-1738



This policy was voted on and passed by the board in January of last year. It was posted for 30 day comment ending on February 26<sup>th</sup> of last year and was meant to be implemented thereafter. There was a 1-2-3 rule attached, after two warnings a tenant could be evicted.

RECEIVED:  
OCT 14, 2021 08:21 PM  
Roberta J. Fasan  
TOWN OF JAMESTOWN Town Clerk

### **Code of Conduct on Jamestown Housing Authority Premises**

1. Speak respectfully to each other on the premises. This means speaking freely in a manner that is professional (to Landlord) and kind (to other residents).
2. If speaking about others, speak truthfully rather than conveying untruths, especially when speaking untruths could cause harm to another person. Speaking an untruth is slander; writing an untruth (including emails or social media) is libel.
3. Act respectfully while on Jamestown Authority Property. This means acting freely in a manner that does not infringe upon or disturb others' rights to the peaceful enjoyment of the premises.

This policy was available to be enforced almost 2 years ago. It was created as a means of attaching consequence to the bad behavior of any tenant. It was never enforced and the bad behavior has not only continued, it has increased causing tenants to feel unsafe and have health problems and emotional stress particularly among certain targeted tenants.

Jamestown Town Council  
Jamestown, RI

October 12, 2021

I am writing to voice my opinion on the issue of short term rentals in Jamestown. I am referring to two articles in the Jamestown Press dated 9/16/21 and 9/30/21 (titled "New Short Term Rental Law has much stricter regulations" and "Rental rules still in limbo").

If STR's are going to be allowed in Jamestown, they need to be governed and have rules. The Town Council has currently formed a panel to draft an ordinance that would do this. I think this is an excellent idea as I am having an unfortunate experience of having an AirBnB across the street from my home. I am also hearing about more and more investors wanting to buy up properties in Jamestown in order to use them as STR's. Doing this is a huge money maker for the owners. If they can rent out these homes on a daily or weekly basis, this means a lot of money going into their pockets. There is no benefit of this action to anyone but the owner.

A property recently sold on Bow Street (across the street from where I live in the Jamestown Shores). The buyer now advertises this house on the AirBnB site. Since May (of this year), there have been countless renters in and out of the house. Some stay for two days, some for four. These people come on different days and at different hours. They haul in suitcases, bedding, food, pillows and many other items. A day or two later they are hauling it all back out again. Then the cleaning people come, hauling all their cleaning equipment in and out. This is adding much more traffic in the neighborhood.

The Jamestown Shores is a residential neighborhood. Everybody knows their neighbors. I know a large number of my neighbors by sight and by name. I usually know if my neighbors are working or retired, have children, pets, etc...the small and intimate details one knows about the members in

their community. That is what a community is...people knowing each other and noticing when something is out of place.

One of the articles in the Press stated, "STR's have disturbed the peace of the neighborhoods in which they have occurred. They have disturbed the repose, comfort and quiet enjoyment of people in their homes, and they have disrupted the neighborhood continuity and small-town social factor." This couldn't be more true!

STRs are of no value to Jamestown communities. Jamestown is known for it's small-town feel, where everybody knows everybody. Who knows who these people are coming into our neighborhoods for days at a time? What kinds of backgrounds do they have. An STR on Seaside Drive was the cause of many problems with the neighbors....renters having late-night parties, loud music, shouting. Police were called numerous times for the disturbances. Can you imagine the stress this put on the home owners who lived next door? The neighbor I spoke with stated that one time a stranger walked into their house thinking it was the AirBnB and another time a huge busload of people were dropped off there. A busload! What if you were the neighbor who had to put up with this? I myself witnessed a bus in the Shores area by Heads Beach waiting for its customers. Yes, our repose, comfort and quiet enjoyment of our homes is truly being disturbed!

There is also the parking issue of STRs. Renters park on lawns if there is not a driveway. If there are multiple renters with multiple cars, there is parking on the street. The streets in the Jamestown Shores are narrow. If a car is parked on the street, there is not enough room for two cars to pass each other in a safe way. At times, there are two to four cars parked on the grass as well as on the street at the STR across the street. And this happens day after day, week after week.

The Jamestown Shores is a RESIDENTIAL neighborhood, as are most others in Jamestown. STRs are *businesses*. Why are they allowed to exist and operate in residential neighborhoods. If people can operate STRs in

residential neighborhoods, does this mean I can operate a business out of my home, selling crafted items (or whatever) and have customers coming in and out of my house at any time I choose, like 4:00 to 11:00 pm? Or, if I brew beer at home and then open up my house for tasting hours and parties that go late into the night, could I do that? Imagine how rowdy and loud that could get. But people can rent their homes out like little hotels in a residential neighborhood...where does it end?

Think about where you live Jamestown residents. Do you live in a small section of houses, a cul-de-sac? Would you want strangers coming in and out of your quiet neighborhood? Increased traffic? And they are strangers with no ties to the community and who are of no benefit to the community.

If homeowners want to rent out their homes like AirBnB's or hotels, they should buy a hotel. Or buy a home where short term rentals are allowed.

If there are not stricter laws to govern these short term rentals, Jamestown will change from it's small-town feel and comfort to a busy, commercial situation where strangers can come into your neighborhood and do what ever they want to do, whenever and at whatever time suits them. Wake up Jamestown! Our small island town is headed to be another party town like Newport.

The subcommittee appointed by the Town Council will provide a draft ordinance to address the issues of STRs and there will an opportunity for the community's input.

**Keep residential neighborhoods RESIDENTIAL!**

  
Karen Morales Potter

Bow Street