



**TOWN COUNCIL MEETING**  
**Jamestown Town Hall**  
**Rosamond A. Tefft Council Chambers**  
**93 Narragansett Avenue**  
**Monday, September 20, 2021**  
**6:15 P.M.**

**THIS MEETING WILL BE CONDUCTED IN PERSON ONLY.**

**THIS MEETING WILL BE LIVE STREAMED:** To view the meeting with no interaction:  
<http://158.123.195.41/OTRMedia/Town2020/Others2020/StreamPrimJtown.html>

*The public is welcome to participate in this Town Council meeting. Open Forum offers citizens the opportunity to clarify an item on the agenda, address items not on the agenda, or comment on a communication or Consent Agenda item. Citizens are welcome to speak to the subject of a Public Hearing, and are allowed to speak at the discretion of the Council President or a majority of Councilors present, or at other times during the meeting, in particular during New or Unfinished Business.*

*Anyone wishing to speak should use the microphone at the front of the room, stating their name and address for the record; comments must be addressed to the Council, not the audience. It is the Town Council's hope that citizens and Councilors alike will be respectful of each other's right to speak, tolerant of different points of view, and mindful of everyone's time.*

*Attachments for items on this meeting agenda are available to the public on the Town website at:*  
<http://www.jamestownri.gov/town-government/town-council/town-council-meetings-minutes/2021-meetings-minutes/2021-meetings/-fsiteid-1>

**I. ROLL CALL**

**II. CALL TO ORDER, PLEDGE OF ALLEGIANCE**

**III. TOWN COUNCIL INTERVIEWS:** The Jamestown Town Council will meet in special session to conduct interviews of the following applicants for the following appointments as follows:

<b>Applicants</b>	<b>Appointments</b>
Robert Plain	Affordable Housing

**IV. ADJOURNMENT OF SPECIAL SESSION**

**The Town Council's Open Meeting will begin at 6:30 pm**

**V. ROLL CALL**

**VI. CALL TO ORDER, PLEDGE OF ALLEGIANCE**

**VII. PUBLIC HEARINGS, LICENSES AND PERMITS**

*The Town Council will review each license application and vote on it individually. All approvals for licenses and permits are subject to the resolution of debts, taxes and appropriate signatures as well as, when applicable, proof of insurance. Please Note in Accordance with Section 42-46-6 (b) the Council May Review, Discuss and/or Take Action and/or Vote on the following items:*

A) Town Council Sitting as the Alcoholic Beverage Licensing Board  
Notice is hereby given by the Town Council of the Town of Jamestown, being the Licensing Board in said Town as provided under Title 3, Chapters 1-12 of the General Laws of Rhode Island 1956, and as amended.

1) Application for a **New Class BV-L Victualer Liquor License**, as advertised in the *Jamestown Press* editions of September 16th and September 23rd and noticed to abutters as follows:

**NEW LICENSE: CLASS BV-L VICTUALER**

Our Table LLC

dba: Our Table

53 Narragansett Avenue

Jamestown, RI 02835

a) Request for Town Council Review, Discussion and/or Action and/or Vote to approve the new **Class BV-L Victualer Liquor License**

b) Copy of Letter to: Town Council  
From: Connie Slick  
Dated: September 27, 2021  
Re: Marla Romash/Our Table BV-L License approval

**The Town Council Adjourns from Sitting as the Alcoholic Beverage Licensing Board**

B) Event/Entertainment License: All Event/Entertainment license application approvals are subject to any and all COVID-19 protocols in affect at the time of the event; Review, Discussion and/or Action and/or Vote on the following:

1) Applicant: Jamestown Parks and Recreation Department  
Event: Fright Night at Fort Getty  
Date: October 23, 2021, 4-9:00pm  
Location: Fort Getty Pavilion and RV Park

C) Event/Entertainment License: All Event/Entertainment license application approvals are subject to any and all COVID-19 protocols in affect at the time of the event; Review, Discussion and/or Action and/or Vote on the following:

1) Applicant: Conanicut Island Art Association (CIAA)  
Event: CIAA Holiday Arts & Crafts Fair  
Date: December 4, 2021  
Location: Lawn Avenue School

**VIII. COUNCIL, ADMINISTRATOR, SOLICITOR, COMMISSION/COMMITTEE COMMENTS & REPORTS**

*Please Note the Following Items are Status Reports and Matters of Interest to the Council and are for Informational Purposes unless Indicated Otherwise and will be Acted upon in Accordance with Section 42-46-6 (b)*

- A) Town Administrator's Report: Jamie A. Hainsworth
  - 1) Municipal Parking lot, best use (agenda item)
  - 2) Community Development Block Grant (CDBG) for Jamestown Housing Authority (agenda item)
  - 3) Gould Island Committee (agenda item)
  - 4) Covid-19 update/ Jamestown School Covid-19 communications page

**IX. UNFINISHED BUSINESS**

*Please Note in Accordance with Section 42-46-6 (b) the Council May Review, Discuss and/or Take Action and/or Vote on the following items:*

- A) Review, Discussion and/or Action and/or Vote regarding Walcott Avenue, Traffic Safety request in an effort to reduce speeding cars
  - 1) Chief Mello to review 2019 recommendation by the Jamestown Traffic Committee to request the RI State Traffic Committee to install a four-way stop at Walcott Avenue and High Street and direct Town Administrator to send the proposed letter to the State Traffic Committee
    - a) Memorandum from Chief Mello to Town Administrator Hainsworth with attachments
- B) Review, Discussion and/or Action and/or Vote regarding request by the Jamestown Rotary to waive the police detail fee for the Annual Jamestown Classic Bike Race on October 11, 2021.
  - 1) Memorandum from Chief Mello to Town Administrator Hainsworth regarding the police detail request by the Jamestown Rotary for the October 11, 2021 Annual Jamestown Classic Bike Race
  - 2) Email from Mark Holland/Jamestown Rotary club (non-profit) requesting waiver/and or payment for police detail, by the Town of Jamestown for the Annual Jamestown Classic Bike Race on October 11, 2021
- C) Review, Discussion and/or Action and/or Vote regarding Fort Getty Gatehouse
  - 1) Gatehouse renovation project presentation by Public Works Director Michael Gray and Parks & Recreation Director Ray DeFalco
    - a) Memorandum from Parks & Recreation Director Ray DeFalco
    - b) Fort Getty Gate House Construction Documents (1/30/2019)
- D) Review, Discussion and/or Action and/or Vote regarding Community Development Block Grant (CDBG) for Jamestown Housing Authority (JHA)
  - 1) Director of Planning Lisa Bryer to update Council on status of application
- E) Review, Discussion and/or Action and/or Vote regarding the July 19, 2021 Presentation by Sharon Gold on idling vehicles and request to post signs in Town,

and approval of Resolution No. 2021-07 Anti-Idling Resolution for the Town of Jamestown, Rhode Island

- 1) Resolution 2021-08 Anti-Vehicle Idling

**X. NEW BUSINESS**

*Please Note in Accordance with Section 42-46-6 (b) the Council May Review, Discuss and/or Take Action and/or Vote on the following items:*

- A) Review, Discussion and/or Action and/or Vote regarding Gould Island Committee, request for proclamation and letter asking for support of cleanup of Gould Island from our Federal Congressional Delegation
  - 1) Proposed Resolution Requesting Federal Assistance in the Restoration of South Gould Island for Public Access and Recreation
  - 2) Letter from David P. Sommers

**XI. ORDINANCES, APPOINTMENTS, VACANCIES AND EXPIRING TERMS**

*Please Note in Accordance with Section 42-46-6 (b) the Council May Review, Discuss and/or Take Action and/or Vote on the following items:*

- A) Ordinances; Discussion and Possible Action to Order to Advertise in the Jamestown Press; Notice of a Public Hearing for Proposed Amendments to the Code of Ordinances, Chapter 10, Animals, Article I -In General; Sections 1-2; Article III Dogs and Cats, Section 10-67, Section 10-70, 10-72 through Section 10-75. These Amendments are proposed to update and modernize the existing Dog Leash and Dog At Large ordinance
- B) Ordinances; Discussion and Possible Action to Order to Advertise in the Jamestown Press; Notice of a Public Hearing for Proposed amendment to the Code of Ordinances, Chapter 14- Buildings and Building Regulation, Article V. Short Term Rentals Section 14-80 thru 14-92; and Section 14-93-100. Reserved. These Amendments are proposed to regulate and supervise rental dwellings to protect the public health, safety and welfare.
- C) Appointments, Vacancies and Expiring Terms; Review, Discussion, and/or Action and/or Vote:
  - 1) Library Board of Trustees (One [1] Member vacancy with a three-year term ending date of December 31, 2023)
    - a) Letter of application
      - i) Mackenzie Richards (\* Previously Interviewed)
  - 2) Jamestown Fire Department Compensation Committee (Two [2] Citizen-at-Large Representatives with an unexpired term ending date of May 31, 2023 and an unexpired term ending May 31, 2024)
    - a) Letter of application
      - i) Mary Ellen Coleman

- 3) Jamestown Housing Authority (Two [2] Commissioner vacancies with an unexpired five-year term ending date of December 31, 2024 and an unexpired five-year term ending date of December 31, 2025
  - a) Vote on appointment
    - i) Robert Plain
  - b) Letter of application
    - i) Lisa Rafferty
- 4) Jamestown Zoning Board of Review (One [1] Member vacancy with a five-year term ending December 31, 2021
  - a) Letter of interest
    - i) John E. Shekarchi alternate to full voting member

**XII. CONSENT AGENDA**

*An item on the Consent Agenda need not be removed for simple clarification or correction of typographical errors. Approval of the Consent Agenda shall be equivalent to approval of each item as if it had been acted upon separately for review, discussion and/or potential action and/or vote. A Consent Agenda item or items may be removed by the Town Council for review, discussion and/or potential action and or vote.*

- A) Adoption of Town Council Minutes
  - 1) September 20, 2021 (Regular Meeting)
  - 2) September 20, 2021 (Executive Session)
  - 3) September 7, 2021 (Executive Session)
- B) Minutes of Boards/Commissions/Committees
  - 1) Jamestown Tree Preservation and Protection Committee (May 19, 2021)
  - 2) Jamestown Tree Preservation and Protection Committee (June 16, 2021)
  - 3) Jamestown Housing Authority Board of Commissioners (August 31, 2021)
  - 4) Jamestown Zoning Board of Review (August 24, 2021)
- C) Zoning Board of Review Notice of Administrative Decision – Town of Jamestown as the Abutter
- D) Tax Assessor’s Abatements and Addenda of Taxes

MOTOR VEHICLE ABATEMENTS TO 2021 TAX ROLL		
02-1714-01M	REGISTERED IN FLORIDA	\$6.33
01-0004-65M	SOLDIER & SAILOR EXEMPT	\$205.83
MOTOR VEHICLE ABATEMENTS		<b>\$212.16</b>

ABATEMENTS TO 2021 TAX ROLL		
13-2193-50	LAND SIZE ADJUSTMENT PLAT 8 LOT 421	\$231.01
ABATEMENTS TO 2021 TAX ROLL		<b>\$231.01</b>

<b>TOTAL ABATEMENTS 2021 TAX ROLL</b>		<b>\$443.17</b>
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**XIII. COMMUNICATIONS, PETITIONS, AND PROCLAMATIONS AND RESOLUTIONS FROM OTHER RHODE ISLAND CITIES AND TOWNS**

*The Council may acknowledge any of the listed Communications and Proclamations and Resolutions. Should any member wish to have a conversation on any of the matters, the item will be placed on a future agenda for review, discussion and/or potential action and/or vote.*

A) Communications Received:

- 1) Copy of Letter to: Town Council  
From: James Rugh  
Dated: September 23, 2021  
Re: Narragansett Avenue Municipal Parking Lot
- 2) Copy of Letter to: Town Council  
From: Peter Converse  
Dated: September 27, 2021  
Re: Disability Parking – Narragansett Avenue (Narragansett Avenue Municipal Parking Lot)
- 3) Copy of Email to: Councilor Erik Brine  
From: Devi Ross  
Dated: September 28, 2021  
Re: Disability Parking – Narragansett Avenue (Narragansett Avenue Municipal Parking Lot)
- 4) Copy of Email to: Town Council  
From: B.J. Whitehouse  
Dated: September 27, 2021  
Re: Proposed Dog Ordinance
- 5) Copy of Email to: Town Council President Beye and Councilor R. White  
From: Christine Ariel  
Dated: September 27, 2021  
Re: Proposed Dog Ordinance
- 6) Copy of Email to: Town Clerk  
From: Delia Klingbeil  
Dated: September 29, 2021  
Re: Proposed revisions to Chapter 10 (Proposed Dog Ordinance)

#### **XIV. OPEN FORUM**

**Comments are not limited to items on this agenda. However, items not on this agenda will only be heard and not acted upon by the Town Council. Note: Section 42-46-6 of the Open Meetings Act, and Department of the Attorney General Advisory Opinions relevant to this item on any public body meeting agenda specifically prohibits the Town Council from discussing, considering or acting on any topic, statement or question presented. The Town Council may, if warranted, refer such matters to an appropriate committee, to another body or official, or post the matter for consideration at a properly-noticed, future meeting.**

- A) Scheduled request to address
  - 1) Nick Roberts – Narragansett Avenue Municipal Parking Lot
  - 2) Mark Holland – Police Detail for 45<sup>th</sup> Annual Jamestown Classic Bike race
- B) Non-scheduled request to address

#### **XV. ADJOURNMENT**

***Pursuant to RIGL § 42-46-6(c) Notice of this meeting shall be posted on the Secretary of State's website and at the Town Hall and the Jamestown Philomenian Library. Notice is also posted at the Jamestown Police Station and on the Internet at [www.jamestownri.gov](http://www.jamestownri.gov).***

ALL NOTE: If communications assistance is needed or other accommodations to ensure equal participation, please call 1-800-745-5555, or contact the Town Clerk at 401-423-9800, via facsimile to 401-423-7230, or email to [kmontoya@jamestownri.net](mailto:kmontoya@jamestownri.net) not less than three (3) business days prior to the meeting.

*Posted on the RI Secretary of State website on September 30, 2021*