



JAMESTOWN HARBOR OFFICE
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TOWN OF JAMESTOWN
HARBOR COMMISSION

Minutes of the September 21, 2011 Jamestown Harbor Commission Meeting
Amended: 10-12-2011 Approved: 10-12-2011

A meeting of the Jamestown Harbor Commission (JHC) was held Wednesday, September 21, 2011 at the Jamestown Police Station, 250 Conanicus Avenue, Jamestown, Rhode Island.

Vice-Chairman Kallfelz called the meeting to order at 7:06PM with roll call:

Present:

Andrew Kallfelz, Vice-Chairman
Chris Brown, Commissioner
David Cain, Commissioner
Edward McGuirl, Commissioner
Michael deAngeli, Chairman (7:23PM)

Absent:

Susan Little, Commissioner
Larry Eichler, Commissioner
Maureen Coleman, Conservation Commission Liaison

Also in attendance:

Town Administrator Bruce Keiser; Executive Director
Bob Bowen, Town Council Liaison
Sam Paterson, Harbormaster
Joe Falcioni, Assistant Harbormaster
Kimberly Devlin, Harbor Clerk & Recording Secretary

APPROVAL OF MINUTES
August 10, 2011

Commissioner Cain moved to accept the minutes of the August 10, 2011 Jamestown Harbor Commission meeting, Commissioner McGuirl seconded. So voted; 3 ayes, 0 nays.

CONSENT AGENDA

No Consent Agenda.

EXECUTIVE SESSION

No Executive Session.

OPEN FORUM
Scheduled Requests to Address

No Scheduled requests to address.

Non-scheduled Requests to Address

No non-scheduled requests to address.

Vice-Chairman Kallfelz moved to move up the appeals, Items 13A-C, Commissioner Cain seconded. So voted; 4 ayes, 0 nays.

NEW BUSINESS

A. Appeal – Mr. Herbert Henitz

Mr. Henitz explained to the Jamestown Harbor Commission that his boat is in need of repairs and is not seaworthy. Mr. Henitz stated he plans to have a boat on the mooring next year, but needs time to purchase a new boat.

Vice-Chairman Kallfelz moved to suggest that the Jamestown Harbor Commission grant Mr. Henitz's request to use a second Temporary Exemption, Commissioner Cain seconded. So voted; 4 ayes, 0 nays.

B. Appeal – Mr. Basil Williams

The Jamestown Harbor Commission discussed the circumstances of Mr. Basil Williams' appeal, regarding an expired permit offer. The letter mailed to Mr. Williams clearly stated the deadlines for responding to and obtaining a mooring. Mr. Williams did make an effort to obtain the mooring permit; however, not within the time frame designated.

(7:23PM – Chairman deAngeli arrives).

Vice-Chairman Kallfelz moved to deny the appeal, Commissioner Cain seconded. So voted; 05 ayes, 50 nays.

C. Appeal – Mr. William Kalandar

Mr. Kalandar has withdrawn his appeal request.

EXECUTIVE DIRECTOR KEISER'S REPORT

Executive Director Keiser updated the Jamestown Harbor Commission that the full cost of the West Ferry bathroom exceeded the initial estimates and the final cost was actually \$27K. The Water and Sewer board waived the connection fees and there is not an estimate on the in-kind cost absorbed by the town.

Chairman deAngeli asked Executive Director Keiser if any progress had been made on the Racquet Road project.

Executive Director Keiser responded that there has not been any movement on the Racquet Road project and that Town Engineer, Mike Gray, is reviewing some alternative assessments. One temporary fix, for approximately \$10K, may be sufficient to last 10 years.

MARINE DEVELOPMENT FUND BUDGET 2010/2011 MDF YTD Budget

The Marine Development Fund was presented to the Jamestown Harbor Commission.

HARBOR CLERK REPORT

Harbor Clerk Devlin reported there are only 10 outstanding permits, and things are running smoothly in the office. Non-use letters have been sent via certified mail, notifying permit holders of the 14 day minimum requirement of having their boat on their mooring.

Harbormaster Paterson stated it is difficult to monitor moorings for use with such a small amount of days required by the ordinance. The 20 days that will be required once the new ordinance passes will be better; however, one month is recommended.

HARBORMASTER REPORT

Harbormaster Paterson reported the Eastern boat will be taken out of the water next week and going

back to Brewers for more work on the carburetor and to be stored for the winter. The Ribcraft will stay on the island for the winter.

Harbormaster Paterson reported he will notify the people on the wait list this fall that will be receiving permit offers in the spring.

LIAISON REPORTS
Planning Commission Liaison

Planning Commission Liaison seat is vacant.

Town Council Liaison

Town Council Liaison Bob Bowen reported the Town Council is waiting for the HMO suggestions, and would like to address them at the October 3rd meeting.

Conservation Commission Liaison

Conservation Commission Liaison Maureen Coleman was absent.

ONGOING BUSINESS
Budget

The Budget Committee had nothing to report.

Facilities

Commissioner Little was absent.

Mooring Implementation

Commissioner Cain had nothing to report.

Harbor Management Ordinance / Comprehensive Harbor Management Plan

Chairman deAngeli detailed Town Administrator Keiser's suggested changes to the HMO.

Town Administrator Keiser noted the main change to this section the language has been changed to reflect that the single "Harbor Enterprise Fund" will replace the segregated funds.

Town Administrator Keiser stated the Jamestown Harbor Commission should make a plan for projects, formulate a budget and formalize that information into the five-year plans. The plan should be submitted to the Town Council for approval. If the Town Council chooses to approve the Jamestown Harbor Commission's planning and budgeting for projects, then the Town will appropriate the lease revenues to the Harbor enterprise fund. If the Jamestown Harbor Commission does not have a need for the revenues, they will remain in the General Fund.

Vice-Chairman Kallfelz noted that we still do not have a clear definition of what harbor infrastructure is. Without a definition, too much pressure is placed on the boating community.

Vice-Chairman Kallfelz also requested a definition of "expansion of capital infrastructure."

Town Administrator Keiser noted that the lease revenues from town owned property are taxpayer's money and they should have some say in where those funds are used.

Vice-Chairman Kallfelz noted that, if the lease money that used to be designated as "harbor" funds is now going to be open to be used for any capital improvement project, the town should maintain those funds and the responsibility for maintaining the infrastructure.

Commissioner Cain stated that the intentions of the town could be clearly stated, but it is not; it is deceiving.

Town Administrator Keiser stated his recommendations are going to the Town Council, and that the endorsement of the Jamestown Harbor Commission is not expected. The changes suggested are radically

Commissioner Cain seconded.

Chairman deAngeli announced a discussion and public comment, at this time.

Mr. Stephen DeVoe noted that the two-time resident formula for the commercial and non-resident rates used to be optional and the ordinance change makes it the rule.

Chairman deAngeli moved to amend the motion to strike the added sentence regarding fees on page 9, Commissioner Cain seconded, So voted; 5 ayes, 0 nays.

Vice-Chairman Kallfelz noted that the issue is not whether or not the Jamestown Harbor Commission should be autonomous in their spending; the Jamestown Harbor Commission has always been advisory. The issue is where harbor funds come from, where those funds should be spent, and defining those assets.

Vice-Chairman Kallfelz pointed out that the bulk of the income is spent on projects that were not specified in the five-year plans.

The Jamestown Harbor Commission voted 5 ayes, 0 nays to accept the motion by Chairman deAngeli regarding the suggested changes to Town Administrator Keiser's proposed changes to the HMO.

OLD BUSINESS

There was no Old Business to discuss.

NEW BUSINESS

C. Memo- Pro-rating of fees

The language regarding permit offers given late in the season; "If a new permit is offered to an application after August 1 in any year, the permit fee for that year will be one half of the normal full season permit fee."

Chairman deAngeli moved to accept the language, Commissioner Brown seconded. So voted; 5 ayes, 0 nays.

CORRESPONDENCE

B. USCG/Dept. of Homeland Security – Availability of Public Notice

Vice-Chairman Kallfelz moved to accept the correspondence, Commissioner Brown seconded. So voted; 5 ayes, 0 nays.

Open Forum – Continued

No further discussion.

ADJOURNMENT

Commissioner Brown moved to adjourn at 8:24 PM, Commissioner Cain seconded. So voted; 5 ayes, 0 nays.

Respectfully submitted,


Kim Devlin
Harbor Clerk