



TOWN COUNCIL MEETING
Monday, July 19, 2021
6:30 P.M.

This meeting will be conducted remotely in a Zoom format. Authority to conduct remote meetings is pursuant to Governor Daniel J. McKee's Executive Order No. 21-72, which extended Executive Order No. 20-46 (E020-46) until July 23, 2021.

The public is invited to observe and participate in the deliberations of this meeting by accessing the meeting link set forth herein. For those without access to video observation platforms, you may also call in to listen to the deliberations of this meeting by using the call in phone number provided herein. To participate during Public Hearing or Public Input you will press *9 to raise your hand. Please join the Zoom Meeting as follows:

**JOIN VIA PHONE: 1-301-715-8592 or 1-312-626-6799 or 833-548-0276, US Toll-free
WHEN PROMPTED, ENTER MEETING ID: 979 1669 2338
PRESS # AGAIN TO JOIN THE MEETING**

**JOIN VIA COMPUTER OR MOBILE APP:
Meeting ID: <https://zoom.us/j/97916692338>**

THIS MEETING WILL ALSO BE LIVE STREAMED: To view the meeting with no interaction: <https://158.123.195.41/OTRMedia/Town2020/Others2020/StreamPrimJtown.htm>

Attachments for items on this meeting agenda are available to the public on the Town website at: <http://www.jamestownri.gov/town-government/town-council/town-council-meetings-minutes/2021-meetings-minutes/2021-meetings/-fsiteid-1>

I. ROLL CALL

II. CALL TO ORDER, PLEDGE OF ALLEGIANCE

III. TOWN COUNCIL SITTING AS THE BOARD OF WATER AND SEWER COMMISSIONERS

Please Note in Accordance with Section 42-46-6 (b) the Council May Review, Discuss and/or Take Action and/or Vote on the following items:

A) Approval of Minutes; review, discussion and/or action and/or vote
1) June 21, 2021 (regular meeting)

B) Open Forum – Water & Sewer Matters

Comments are not limited to items on this agenda. However, items not on this agenda will only be heard and not acted upon by the Town Council. Note: Section 42-46-6 of the Open Meetings Act, and Department of the Attorney General Advisory Opinions relevant to this item on any public body meeting agenda specifically prohibits the Town Council from discussing, considering or acting on any topic, statement or question presented. The Town Council may, if warranted,

refer such matters to an appropriate committee, to another body or official, or post the matter for consideration at a properly-noticed, future meeting.

- 1) Scheduled request to address - none
 - 2) Non-scheduled request to address
- C) Report of Town Officials:
- 1) Pumping Report
 - 2) Town Project Reports
 - a) Town Wells
 - b) Water Treatment Plant
 - c) Transfer Pumping/Reservoir
 - d) Distribution System
 - e) Wastewater Treatment Facility
 - 3) Finance Director's Report: Comparison of Budget to Actuals as of June 30, 2021
- D) New Business
- 1) Review, Discussion and/or Action and/or Vote regarding the Application of Our Table, LLC/Marla Romash (applicant) and Gino DiFante (owner) of 53 Narragansett Avenue, Plat 9 Lot 207 (a portion of the first floor), for Utility Service Expansion/Change of Use.
- E) The Town Council Adjourns from sitting as the Board of Water and Sewer Commissioners

IV. PUBLIC HEARINGS, LICENSES AND PERMITS

The Town Council will review each license application and vote on it individually. All approvals for licenses and permits are subject to the resolution of debts, taxes and appropriate signatures as well as, when applicable, proof of insurance. Please Note in Accordance with Section 42-46-6 (b) the Council May Review, Discuss and/or Take Action and/or Vote on the following items:

- A) Public Hearing: Review, Discussion and/or Action and/or Vote on the proposed Amendment to the Code of Ordinances, Chapter 70 Traffic and Vehicles, Article IV. Stopping, Standing and Parking Sec. 70-94 Designation of Residential Parking Streets. Petition by more than 51% of Union Street households to designate Union Street as a resident only overnight parking street. Through a public hearing, the Town Council may designate a street within a residential parking district as a residential parking street, provided a petition in a form suitable to the town clerk has been filed that has been signed by residents representing at least fifty-one (51) percent of the resident households with an address of the specific street within the residential parking district. Union Street designated as a resident only overnight parking street.
- B) Town Council Sitting as the Alcoholic Beverage Licensing Board
Notice is hereby given by the Town Council of the Town of Jamestown, being the Licensing Board in said Town as provided under Title 3, Chapters 1-12 of the General Laws of Rhode Island 1956, and as amended.

- 1) Review, Discussion and/or Action and/or Vote for Renewal of Approval of Requests for Temporary Seasonal Expansion of Existing Liquor License Applications in accordance to R.I.G.L 3-5-17, for service and consumption areas valid with Special Event Application of the Chamber of Commerce for Dine Out Event in response to COVID- 19; with proposed Extension to August 17, 2021 unless revoked earlier:
 - a) KALI LLC dba: J22 Tap & Table, 22 Narragansett Ave.
 - b) Jamestown Beer Holdings LLC dba: The Generals Crossing, 34 Narragansett Avenue
 - c) Jamestown Locals LLC dba: Narragansett Café, 25 Narragansett Avenue
 - d) Johnny Angels Clam Shack LLC dba: Angels Kitchen, 23B Narragansett Avenue
 - 2) Review, Discussion and/or Action and/or Vote for Renewal of Approval of KALI LLC dba: J22 Tap & Table for Temporary Seasonal Expansion of Existing Liquor License Applications in accordance to R.I.G.L 3-5-17, for service and consumption areas to include property contingent on lease agreement with REGNUM LLC, located at 20 Narragansett Avenue; with proposed Extension to August 17, 2021 unless revoked earlier.
- C) Entertainment License Application: All entertainment license application approvals are subject to any and all COVID-19 protocols in affect at the time of license approval; Review, Discussion and/or Action and/or Vote on the following:
- 1) Applicant: Tallulah’s Taqueria, LLC dba: Tallulah’s Taqueria
Address: 35 Narragansett Avenue, Unit D
 - 2) Applicant: Nine Corp. dba: Marina Café
Address: 3 East Ferry Wharf
- D) Event/Entertainment License Application: All event/entertainment license application approvals are subject to any and all COVID-19 protocols in affect at the time of the event; Review, Discussion and/or Action and/or Vote on the following:
- 1) Applicant: Clean Ocean Access
Event: Ben Tuff Swim
Date: July 31, 2021
Location: Block Island/Beavertail Lighthouse/East Ferry/Veterans’ Memorial Square
 - a) Memorandum of Clean Ocean Access Executive Director Dave McLaughlin explaining Ben Tuff’s non-stop swim to raise awareness and funds to advance the work of Clean Ocean Access
 - 2) Applicant: Jamestown Striper Club
Event: Annual Kids Fishing Derby
Date: August 7, 2021
Location: North Reservoir
 - a) Letter of Request from Jamestown Striper Club President Fred W. Brown for approval of the application

- 3) Applicant: William W. Smith, III
 Event: 2021 Jamestown Hiroshima and Nagasaki Commemoration
 Date: August 7, 2021
 Location: Veterans' Memorial Square
 - a) Letter of Marcia A. Lindsay and William W. Smith, III requesting waiver of liability insurance
- 4) Applicant: Rhode Island Turnpike and Bridge Authority
 Event: Citizens Pell Bridge Run
 Date: October 17, 2021
 Location: East Shore Road/Freebody Drive/Newport Pell Bridge

V. COUNCIL, ADMINISTRATOR, SOLICITOR, COMMISSION/COMMITTEE COMMENTS & REPORTS

Please Note the Following Items are Status Reports and Matters of Interest to the Council and are for Informational Purposes unless Indicated Otherwise and will be Acted upon in Accordance with Section 42-46-6 (b)

- A) Town Administrator's Report: Jamie A. Hainsworth
 - 1) Gould Island Cleanup Status
 - 2) Ocean Testing for Bacteria
 - 3) Open Meetings Act (OMA) and the Governor's Executive Order
 - 4) Appointment of an Alternative Administrative Officer to advise the Planning Commission on Comprehensive Planning Review of 91 Carr Lane (Consent Agenda Item)
 - 5) Opioid Court proceedings with Perdue Pharma, LLC (Consent Agenda Item)

VI. UNFINISHED BUSINESS

Please Note in Accordance with Section 42-46-6 (b) the Council May Review, Discuss and/or Take Action and/or Vote on the following items:

- A) Review, Discussion and/or Action and/or Vote regarding use of the Municipal Parking Lot on Narragansett Avenue allowed by a previous vote of the Town Council at the December 21, 2021 regular meeting
 - 1) Memorandum of Agreement between the Town of Jamestown and the Jamestown Chamber of Commerce, Town Council Minutes excerpt, and communications from the Jamestown Chamber of Commerce
- B) Upcoming Meetings and Sessions – dates and times
 - 1) Town Council Regular Meeting – Monday, August 16, 2021 @ 6:30 p.m.
 - 2) Town Council Regular Meeting – Tuesday, September 7, 2021 @ 6:30 p.m.
 - 3) Town Council Regular Meeting – Monday, September 20, 2021 @ 6:30 p.m.

VII. NEW BUSINESS

Please Note in Accordance with Section 42-46-6 (b) the Council May Review, Discuss and/or Take Action and/or Vote on the following items:

- A) Review, Discussion and/or Action and/or Vote regarding the Planning Commission's Proposed Recommendation for Residences with Short Term Rentals
 - a) Memorandum of Town Planner Lisa W. Bryer
- B) Review, Discussion and/or Action and/or Vote for or regarding a Tax Abatement and/or Exemption
- C) Review, Discussion and/or Action and/or Vote to schedule an Ethics Presentation by our Town Solicitors for Town Boards/Commissions/Committees (especially policy setting and/or receiving compensation)
- D) Review, Discussion and/or Action and/or Vote regarding the number of Members for the Affordable Housing Committee, set at Eight (8) by vote of the Town Council at the June 21, 2021 regular meeting and consideration to returning to a Seven (7) member committee

VIII. ORDINANCES, APPOINTMENTS, VACANCIES AND EXPIRING TERMS

Please Note in Accordance with Section 42-46-6 (b) the Council May Review, Discuss and/or Take Action and/or Vote on the following items:

- A) Appointments, Vacancies and Expiring Terms; Review, Discussion, and/or Action and/or Vote to advertise the following Board/Commission/Committee vacancies:
 - 1) Jamestown Affordable Housing Committee (One [1] Member vacancy with a three-year term ending date of May 31, 2023)
 - 2) Jamestown Fire Department Compensation Committee (Two [2] Citizen-at-Large Representatives with an unexpired term ending date of May 31, 2023 and an unexpired term ending May 31, 2024)
 - 3) Jamestown Housing Authority (Two [2] Commissioner vacancies with an unexpired five-year term ending date of December 31, 2024 and an unexpired five-year term ending date of December 31, 2025)
 - 4) Jamestown Juvenile Hearing Board (One [1] Alternate vacancy with a two-year term ending date of December 31, 2021)

IX. CONSENT AGENDA

An item on the Consent Agenda need not be removed for simple clarification or correction of typographical errors. Approval of the Consent Agenda shall be equivalent to approval of each item as if it had been acted upon separately for review, discussion and/or potential action and/or vote. A Consent Agenda item or items may be removed by the Town Council for review, discussion and/or potential action and or vote.

- A) Adoption of Town Council Minutes
 - 1) June 7, 2021 (Financial Town Meeting)
 - 2) June 8, 2021 (Interview Session)
 - 3) June 21, 2021 (Regular Meeting)
 - 4) July 1, 2021 (Special Meeting)
- B) Minutes of Boards/Commissions/Committees
 - 1) Zoning Board of Review (May 25, 2021)

- C) Authorization for the Town Administrator to sign an Agreement with Weston and Sampson to contract services for an Alternate Administrative Officer to the Jamestown Planning Commission for a Comprehensive Planning Review of the Proposed 91 Carr Lane Affordable Housing Project
- D) Ratify and Acknowledge the Town Administrator's actions in agreement with the Proposed Class Action Opioid Court Settlement offered in the United States Bankruptcy Court
- E) Authorization for the Town Administrator to sign the Second Amendment and Restatement of Agreement between the State of Rhode Island Department of Environmental Management Division of Planning and Development and the Town of Jamestown for the Ice Road Bike Path for a period of six months to September 30, 2021
- F) Abutter Notification: Jamestown Zoning Board of Review Notice of Public Hearing on Tuesday, July 27, 2021 at 7:00 p.m. - Application of Jamestown Beer Holdings, LLC (Okemo Properties, owner) whose property is located at 34 Narragansett Avenue, further identified as Assessor's Plat 8 Lot 453, for a Special Use Permit from Article 3, Section 82-301 Table 3-1, VI 13 and Article 6, Section 82-601 to expand seating for outdoor service and alcohol consumption on rear building patio. To modify previously granted Special Use Permit dated November 28, 2018. Said property is located in a CD Zone and contains 900 sq. ft.
- G) Finance Director's Report: Comparison of Budget to Actuals as of June 30, 2021

X. COMMUNICATIONS, PETITIONS, AND PROCLAMATIONS AND RESOLUTIONS FROM OTHER RHODE ISLAND CITIES AND TOWNS

The Council may acknowledge any of the listed Communications and Proclamations and Resolutions. Should any member wish to have a conversation on any of the matters, the item will be placed on a future agenda for review, discussion and/or potential action and/or vote.

- A) Communications Received:
 - 1) Copy of Letter to: Town Council
 From: Baxter, Dansereau & Associates, LLP
 Dated: June 21, 2021
 Re: Regarding the audit of financial statements for the Town of Jamestown for the fiscal year ended June 30, 2021 and providing information related to the audit process commencing July 12, 2021.
 - 2) Copy of letter to: Town Council
 From: Newport County YMCA
 Dated: June 21, 2021
 Re: Request for sponsorship for the Newport County YMCA 5th Annual Golf Tournament for Special Olympics and Inclusion Programs.

- 3) Copy of Letter to: Members of the RI House of Representatives
From: Connie Slick
Dated: June 26, 2021
Re: Concerns regarding House Bill 6271 “An Act Relating to Alcoholic Beverages – Retail Licenses” that would allow a new restaurant to be located at 53 Narragansett Avenue to obtain a Class BVL liquor license to sell beer and wine.
 - 4) Copy of Letter to: Town Council
From: Connie Slick
Dated: July 2, 2021
Re: Concerns regarding House Bill 6271 and Senate Bill 0501
 - 5) Copy of Letter to: Planning Commission
From: Barbara Lundy
Dated: July 6, 2021
Re: Concerns regarding the proposed 91 Carr Lane Affordable Housing development.
 - 6) Copy of Letter to: Town Council, Town Administrator, Planning Commission and Affordable Housing Committee
From: Jamestown Fire Department Board of Fire Wardens
Dated: July 6, 2021
Re: Importance of volunteerism in Jamestown, the dwindling number of Fire Department volunteers, maintaining volunteers, and recent Fire Department member questionnaire that revealed the decline in membership is due to the lack of affordable housing in Jamestown.
- B) Resolutions from other Rhode Island Cities and Towns Received:
- 1) Copy of Resolution to: Town Council
From: Woonsocket School Committee
Adopted: May 12, 2021
Re: Support for House Bill 6030 Reimbursement of Transportation Services Costs for Public and Private School Pupils
 - 2) Copy of Resolution to: Town Council
From: Woonsocket School Committee
Adopted: May 12, 2021
Re: Support for House Bill 5555 Gun Free Schools
 - 3) Copy of Resolution to: Town Council
From: Barrington Town Council
Adopted: June 7, 2021
Re: Requesting Replacement of the East Bay Bicycle Path Bridges over the Barrington and Palmer Rivers be Scheduled in the 2022-2025 Constrained Period of the State Transportation Improvement Program

- 4) Copy of Resolution to: Town Council
From: Burrillville Town Council and Burrillville School Committee
Adopted: June 9, 2021
Re: Requesting the Removal of Mask Mandate for School Children

XI. OPEN FORUM – To participate you will press *9 to raise your hand. The meeting moderator will coordinate your participation.

Comments are not limited to items on this agenda. However, items not on this agenda will only be heard and not acted upon by the Town Council. Note: Section 42-46-6 of the Open Meetings Act, and Department of the Attorney General Advisory Opinions relevant to this item on any public body meeting agenda specifically prohibits the Town Council from discussing, considering or acting on any topic, statement or question presented. The Town Council may, if warranted, refer such matters to an appropriate committee, to another body or official, or post the matter for consideration at a properly-noticed, future meeting.

- A) Scheduled request to address - none
B) Non-scheduled request to address

XII. ADJOURNMENT

Pursuant to RIGL § 42-46-6(c) Notice of this meeting shall be posted on the Secretary of State's website and at the Town Hall and the Jamestown Philomenian Library. Notice is also posted at the Jamestown Police Station and on the Internet at www.jamestownri.gov.

ALL NOTE: If communications assistance is needed or other accommodations to ensure equal participation, please call 1-800-745-5555, or contact the Town Clerk at 401-423-9800, via facsimile to 401-423-7230, or email to kmontoya@jamestownri.net not less than three (3) business days prior to the meeting.

Posted on the RI Secretary of State website on July 13, 2021

**TOWN OF JAMESTOWN
TOWN COUNCIL MEETING**
for
TOWN, WATER AND SEWER MATTERS

A regular meeting of the Jamestown Town Council sitting as the Board of Water and Sewer Commissioners was held on June 21, 2021. This meeting was held pursuant to Executive Order No. 20-05, executed by Governor Gina Raimondo and was teleconferenced via Zoom.

The meeting was called to order via Zoom at 6:32 PM by Commission President Nancy A. Beye. The following members were present:

Erik G. Brine
Michael G. White
Randall White

Also, present were:

Jamie A. Hainsworth, Town Administrator
Denise Gamon, Town Clerk's Assistant
Christina D. Collins, Finance Director
Michael Gray PE, Public Works Director
Lisa Bryer, Town Planner
Peter D. Ruggiero Esq., Town Solicitor
Denise Jennings, Water and Sewer Clerk (entered zoom at 6:34 PM)

Absent:

Mary E. Meagher, Commission Vice President

AWARDS, PRESENTATIONS AND ACKNOWLEDGMENTS

(None)

READING AND APPROVAL OF MINUTES

1) May 17, 2021 (regular meeting)

Motion was made by Commissioner Michael White, seconded by Commissioner Brine to accept the May 17, 2021 regular meeting minutes. Vote: President Beye, Aye; Commissioner Brine, Aye; Commissioner Michael White, Aye; Commissioner Randall White, Aye

OPEN FORUM

Commission President Beye noted that this open forum would be for water and sewer matters only.

1) Scheduled requests to address:

(None)

- 2) Non-scheduled request to address:
(None)

REPORT OF TOWN OFFICIALS

1) **Pumping Report:**

The Public Works Director reported the following:

- JR-1 is currently in service.
- Pumping was up for the month of May, compared to April 2021 and was up slightly compared to May of 2020.
- Rainfall is up slightly for the month of May, although the Northeast continues to experience dry conditions due to lower than average rainfall. We are 4 inches below our annual average.
- North Reservoir is @ 60MG, usable storage-60MG.
- South Pond is @ 6MG, usable storage- 6MG

2) **Town project reports: (See attached Project Update Report dated June 2021)**

Distribution System:

The Public Works Director reported the following:

- He has been reviewing the bid documents from Pare Corporation for the painting of the water tower.
- Letters have been sent out to the cell providers notifying each of the project and that provisions must be made for managing the antenna and as of this date only one provider (Verizon) has responded and that he met with them at the site to discuss.
- It will take some time to work with all of the providers and we may have to postpone the project until next year, as painting can only be done up till October.

Brief discussion followed regarding the logistics on the relocation of the existing antennas and the placement of a new cell tower at the North end of the island.

Following clarification on a few additional items, it was the consensus of the Commission to accept the Public Works Director's report.

3) **Consumer Confidence Report** for Calendar Year 2020

The Public Works Director stated that this report goes out annually with the Water and Sewer Bills and it gives an overview of all of the data for the year 2020 and that it shows that the Town meets all of the requirements.

4) Public Works Director's Report dated 06-15-21 re: East Shore Road/Seaview Avenue water line extension applications (*See attached report dated 06-15-21*)

The Public Works Director stated that he has provided a written report to the Commission to answer some of the questions pertaining to the 5 applications for water line extension to East Shore Road/Seaview Avenue. He then asked Commission President Beye how she would like to handle discussion. Commission President Beye stated that she would like to hear from each of the applicant's and she also acknowledged the communication dated 06-04-21 to the Town Council from Richard A. Boren Esq., Savage Law Partners re: application of Christina Paolino (applicant) and Joseph Paolino (owner) (Plat 7 Lot 86, 68 East Shore Road).

LETTERS AND COMMUNICATIONS

- 1) Copy of Letter dated 06-04-21 to the Town Council from Richard A. Boren Esq., Savage Law Partners re: application of **Christina Paolino (applicant) and Joseph Paolino (owner) (Plat 7 Lot 86, 68 East Shore Road) for water line extension**

Communication previously acknowledged by Commission President Beye.

UNFINISHED BUSINESS

- 1) Review, Discussion and/or Action and/or Vote on the application of **Christina Paolino (applicant) and Joseph Paolino (owner) (Plat 7 Lot 86, 68 East Shore Road) for water line extension**

Christina Paolino of 68 East Shore Road stated that she would like Mr. Boren, her attorney to speak on her behalf.

Richard A. Boren Esq., from Savage Law Partners stated that his client Ms. Paolino meet with the Board/Commission on May 17th. Follow that meeting Ms. Paolino asked him to review the Comprehensive Plan. He stated that he was a member of the Jamestown Zoning Board of Review and that he has many years of experience with these types of matters and if the Board had any questions, he would be happy to answer them. Brief discussion ensued regarding ground water in the Jamestown Shores.

Commission President Beye asked if a representative for the application of Glen and Marjorie Andreoni (owners) (Plat 7 Lot 34, 10 Seaview Avenue) would like to speak.

- 2) Review, Discussion and/or Action and/or Vote on the application of **Glen and Marjorie Andreoni (owners) (Plat 7 Lot 34, 10 Seaview Avenue) for water line extension**

Mr. Andreoni stated that he spoke at the meeting in May and did not want to be redundant.

- 3) Review, Discussion and/or Action and/or Vote on the application of **John and Julie Shekarchi (owners) (Plat 7 Lot 88, 20 Seaview Avenue) for water line extension**

John Shekarchi of 20 Seaview Avenue stated that he is experiencing the same issues at Ms. Paolino with intermittent loss of water and that this property is now on its third well. Mr. Shekarchi stated that he is willing to pay for a water extension along with Ms. Paolino and the rest of the group.

Commission President Beye stated that there were two new applicants before the Board and asked if they would like to speak on their applications.

NEW BUSINESS

- 1) Review, Discussion and/or Action and/or Vote on the application of **Sandra Nardolillo (owner) for Plat 7 Lot 90, 72 East Shore Road, for water line extension**

David Nardolillo co-owner of 72 East Shore Road stated the following:

- His property is in between Ms. Paolino and Mr. Andreoni.
- He missed the application deadline last month.
- He has lived in Jamestown for 31 years.

- The new town water treatment filtration system can get an additional 25,000 gallons more a day. At 115 gallons per a day, per a bedroom, this could supply an additional 75 homes to the system.
- The water quality and quantity in the southern area of East Shore Road is poor.
- The Town has a big important decision to make and needs to think about the health and well-being of its residents and requested that the Board consider their application.

2) Review, Discussion and/or Action and/or Vote on the application of **Jeffrey and Debby Saletin (owners) for Plat 7 Lot 135, 14 Seaview Avenue for water line extension**

Jeffrey Saletin of 14 Seaview Avenue stated the following:

- His house is one house north of Mr. Andreoni's.
- He is on his second well and has changed his pumps which help somewhat.
- He has had RI Analytical do testing and he has a lot of fluoride and sodium in his water.
- He thinks that his application is consistent with the Comprehensive Plan.
- This is a real matter of the health and well-being of the residents and requested that the Board consider their application.

The Public Works Director stated that last year he and the Town Administrator met with the applicants to hear the problems that they are experiencing. At that time, they outlined the regulations of the Urban and Rural District and stated that the applicants must come before the Board for consideration. The Public Works Director briefly outlined his report dated 06-15-21 (*see attached report*) and stated that he wanted to provide the Commission with the details of the water supply, details of the build out scenario and a clearer understanding of the regulations.

Commission President Beye thanked the Public Works Director for his report and asked if the Commission had any additional comments regarding the applications.

Commissioner Randall White thanked everyone for a civilized and productive discussion. He stated that it was very informative to hear from Ms. DiMeglio (Paolino) and her experts and also the Andreoni's, Shekarchi's, Nardollio's and the Saletins. Commissioner Randall White briefly outlined the rules and regulations of the Board of Water and Sewer Commissioners, specifically Section 14B which states that service connections are prohibited in the Rural District and the Commission's responsibility to maintain the water system for those currently on the system and to those in the Urban District. The Commission needs to protect this supply. Commissioner Randall White stated that people in the Urban District receive service by right and people in the Rural District do not. Commissioner Randall White further stated that the Commission has a standard and if the Commission moves forward with approval, they would have to ignore the standard and that this can not be ignored. Commissioner Randall White stated that the applications must fail, as they do not meet the standard and that a lot of work needs to be done, before the Commission can go forward with such a request.

Commissioner Brine stated that he appreciated Commissioner Randall White's comments and agrees that as the Town Council their responsibility is to the whole town, but the Town Council sitting as the Board of Water and Sewer Commissioners their responsibility is to the water and sewer customers. Commissioner Brine asked the Public Works Director for clarification regarding what has been done to increase the water supply. The Public Works Director briefly outlined the projects done over the years.

Commissioner Brine asked if any of the applicants had investigated having water trucked in. Ms. Paolino stated that she had investigated this matter and that the RIDOH stated that this is not a permanent solution.

Commissioner Michael White agreed with Commissioner Randall White and Commissioner Brine and stated that it is the responsibility of the Commission to provide safe water for their customers, specifically those currently on the system and to those in the Urban District. Service connection requests in the Rural District are required by application to the Board and extension of service connections in the Rural District are prohibited.

Commission President Beye stated that discussion has gone on for two hours, she has reviewed all of the documents and that a vote needs to be taken on each of the applications.

UNFINISHED BUSINESS cont.

- 1) Review, Discussion and/or Action and/or Vote on the application of **Christina Paolino (applicant) and Joseph Paolino (owner) (Plat 7 Lot 86, 68 East Shore Road) for water line extension**

Motion was made by Commissioner Randall White, seconded by Commissioner Michael White to reject the application of Christina Paolino (applicant) and Joseph Paolino (owner) (Plat 7 Lot 86, 68 East Shore Road) for water line extension. Vote: President Beye, Aye; Commissioner Brine, Aye; Commissioner Michael White, Aye; Commissioner Randall White, Aye

- 2) Review, Discussion and/or Action and/or Vote on the application of **Glen and Marjorie Andreoni (owners) (Plat 7 Lot 34, 10 Seaview Avenue) for water line extension**

Motion was made by Commissioner Randall White, seconded by Commissioner Michael White to reject the application of Glen and Marjorie Andreoni (owners) (Plat 7 Lot 34, 10 Seaview Avenue) for water line extension. Vote: President Beye, Aye; Commissioner Brine, Aye; Commissioner Michael White, Aye; Commissioner Randall White, Aye

- 3) Review, Discussion and/or Action and/or Vote on the application of **John and Julie Shekarchi (owners) (Plat 7 Lot 88, 20 Seaview Avenue) for water line extension**

Motion was made by Commissioner Randall White, seconded by Commissioner Michael White to reject the application of John and Julie Shekarchi (owners) (Plat 7 Lot 88, 20 Seaview Avenue) for water line extension. Vote: President Beye, Aye; Commissioner Brine, Aye; Commissioner Michael White, Aye; Commissioner Randall White, Aye

NEW BUSINESS cont.

- 1) Review, Discussion and/or Action and/or Vote on the application of **Sandra Nardolillo (owner) for Plat 7 Lot 90, 72 East Shore Road, for water line extension**

Motion was made by Commissioner Randall White, seconded by Commissioner Michael White to reject the application of Sandra Nardolillo (owner) for Plat 7 Lot 90, 72 East Shore Road, for water line extension. Vote: President Beye, Aye; Commissioner Brine, Aye; Commissioner Michael White, Aye; Commissioner Randall White, Aye

- 2) Review, Discussion and/or Action and/or Vote on the application of **Jeffrey and Debby Saletin (owners) for Plat 7 Lot 135, 14 Seaview Avenue for water line extension**

Motion was made by Commissioner Randall White, seconded by Commissioner Michael White to reject the application of Jeffrey and Debby Saletin (owners) for Plat 7 Lot 135, 14 Seaview Avenue for water line extension. Vote: President Beye, Aye; Commissioner Brine, Aye; Commissioner Michael White, Aye; Commissioner Randall White, Aye

ADJOURNMENT

Motion was made by Commissioner Michael White, seconded by Commissioner Brine to adjourn the meeting of the Jamestown Town Council sitting as the Board of Water and Sewer Commissioners at 8:26 PM. Vote: President Beye, Aye; Commissioner Brine, Aye; Commissioner Michael White, Aye; Commissioner Randall White, Aye

Attest:

Denise Jennings
Water and Sewer Clerk

Project Update June 2021

WELLS

JR-1, JR-3

- JR-1 is currently in service. The well pumps water at a rate of 50 gpm directly into the transmission main feeding the water plant from the reservoir.

TREATMENT PLANT

- The water department staff continue to collect monthly samples from North Kingstown Water at their Saunderstown Water storage tank for analytical testing. The results will be used to evaluate whether introduction of water from the NK system could affect corrosion control in the Jamestown distribution system as required by the RIDOH. We are waiting for RIDOH to respond to our request for a meeting to discuss our study and to review sample results that have been received to this point.

TRANSFER PUMPING/RESERVOIR

- The region continues to experience “dry” conditions due to lower than average rainfall. We are 3.9 inches below our annual average through May. Both of the reservoirs are full and spilling over.

DISTRIBUTION SYSTEM

South Pond @ 6 MG

Usable Storage, 6 Million Gallons

North Pond @ 60 MG

Usable Storage 60 Million Gallons

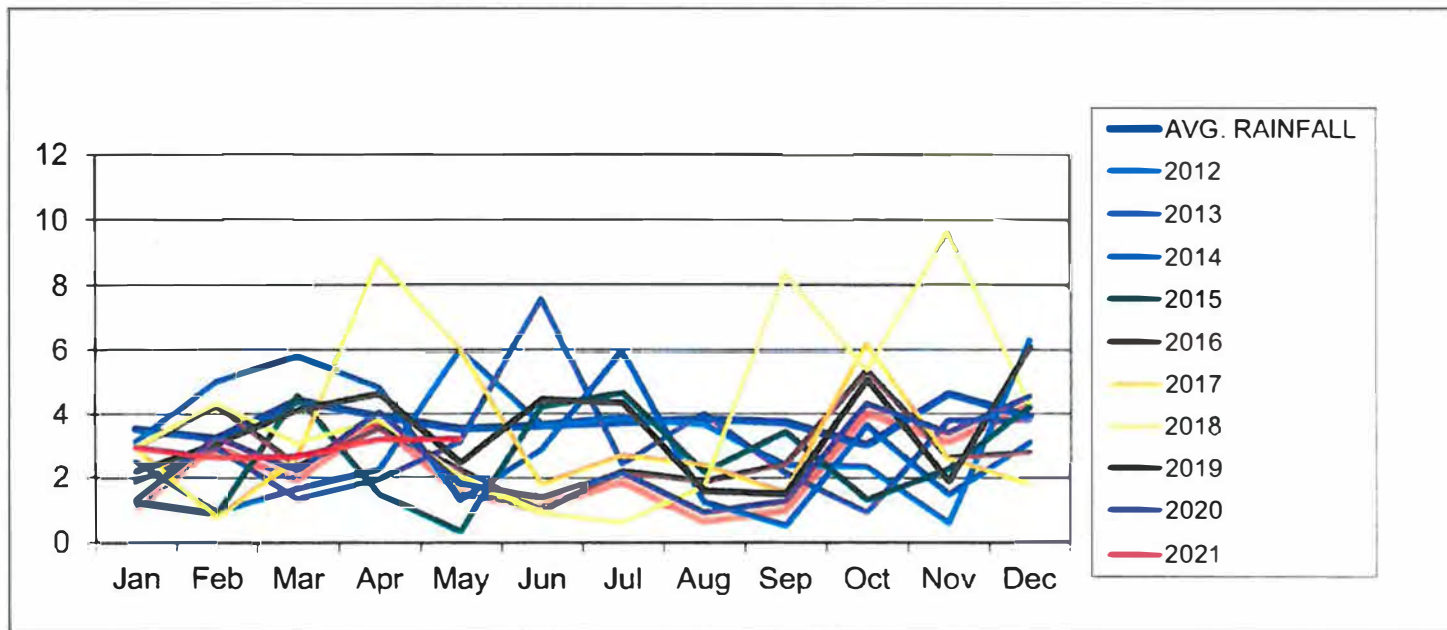
- I have been reviewing the bid documents for painting the water tower from Pare Corporation. I sent letters to the cell carriers notifying each of the project and that provisions must be made for managing the antenna for the safety of personnel painting the tower. Only one has responded to date.
- Staff has installed a temporary line in Fort Getty to service the campground. There is an extensive network of distribution main in fort getty in and around the campground. We have been investigating a potential leak in the system that cannot be located since the water may be entering drainage piping beneath the ground. The campground will run on this temporary line for the season so that we are not losing water to the Bay. We will install a new pipe during the off season.
- RIDEM is hiring an engineer to design a replacement distribution pipe to service Beavertail State Park. They have advertised a request for qualifications for an engineer.

WASTEWATER TREATMENT PLANT

- The monthly average daily flow at the treatment plant for May was 0.23 million gallons per day. The monthly average allowed by our discharge permit is 0.73 million gallons per day. The peak daily flow was 0.34 million gallons. There were no sanitary sewer overflows for the month of May but we did experience a major blockage in our system on Southwest Avenue. The blockage was cleared by wastewater staff using our sewer jet.

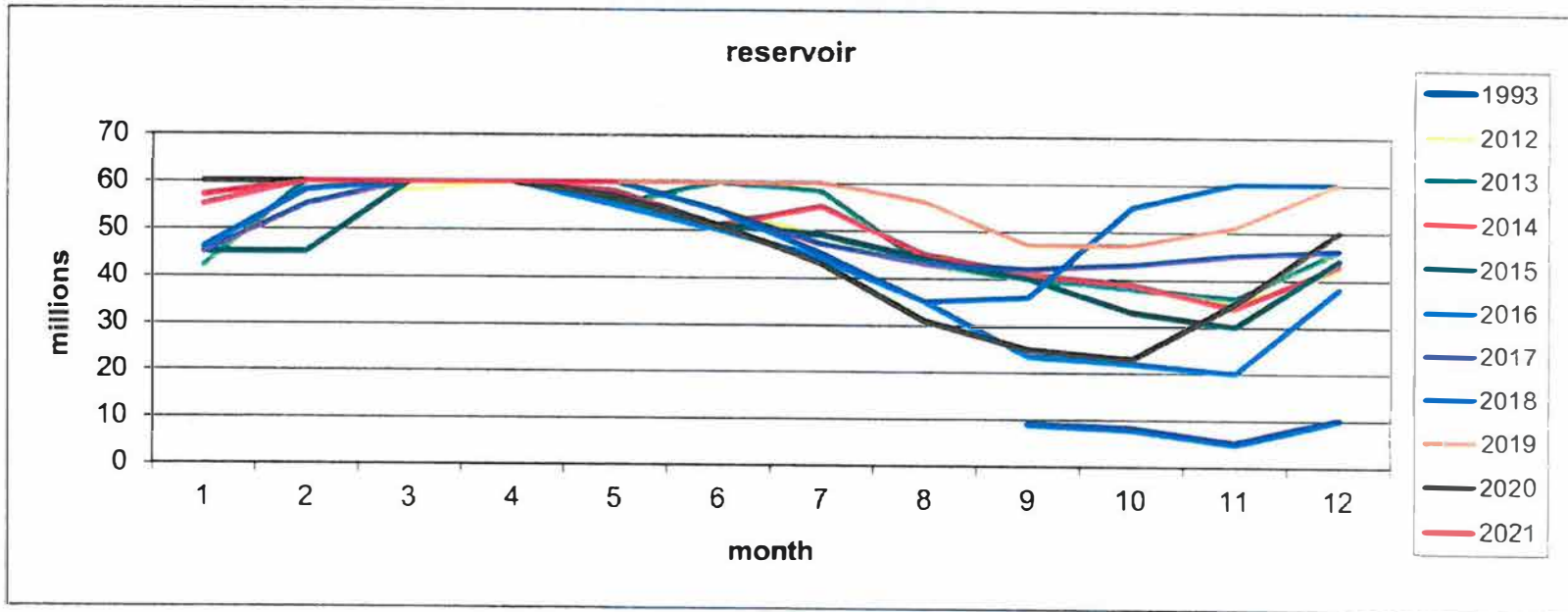
	AVG. RAINFALL	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021
Jan	3.5	2.49	1.85	3.1	1.22	2.94	2.94	2.94	2.19	1.3	2.94
Feb	3.2	0.93	2.94	4.98	0.86	4.25	0.76	4.33	3.06	3.26	2.62
Mar	4.4	1.64	1.32	5.74	4.53	2.36	2.62	3.07	4.11	2.21	2.66
Apr	3.9	2.24	1.92	4.8	1.47	3.53	8.8	3.79	4.61	4.03	3.18
May	3.5	5.97	3.11	1.27	0.32	2.24	6.03	2.03	2.46	1.79	3.2 18.5 avg
Jun	3.6	3.64	7.55	2.86	4.2	0.89	1.79	0.89	4.44	1.36	
Jul	3.7	3.86	2.42	5.93	4.63	2.19	2.7	0.61	4.33	2.16	
Aug	3.8	3.64	3.98	1.23	2.17	1.88	2.4	1.73	1.58	0.91	
Sep	3.7	2.39	2.13	0.5	3.41	2.42	1.54	8.35	1.49	1.27	
Oct	3	2.33	0.9	3.61	1.31	5.33	6.18	5.34	5.04	4.29	
Nov	4.6	0.58	3.76	1.47	2.27	2.63	2.61	9.61	1.89	3.39	
Dec	3.9	6.28	3.76	3.1	4.2	2.79	1.81	4.33	6.09	4.53	
Total	44.8	35.99	35.64	38.59	30.59	33.45	40.18	47.02	41.29	30.5	14.6

RAINFALL



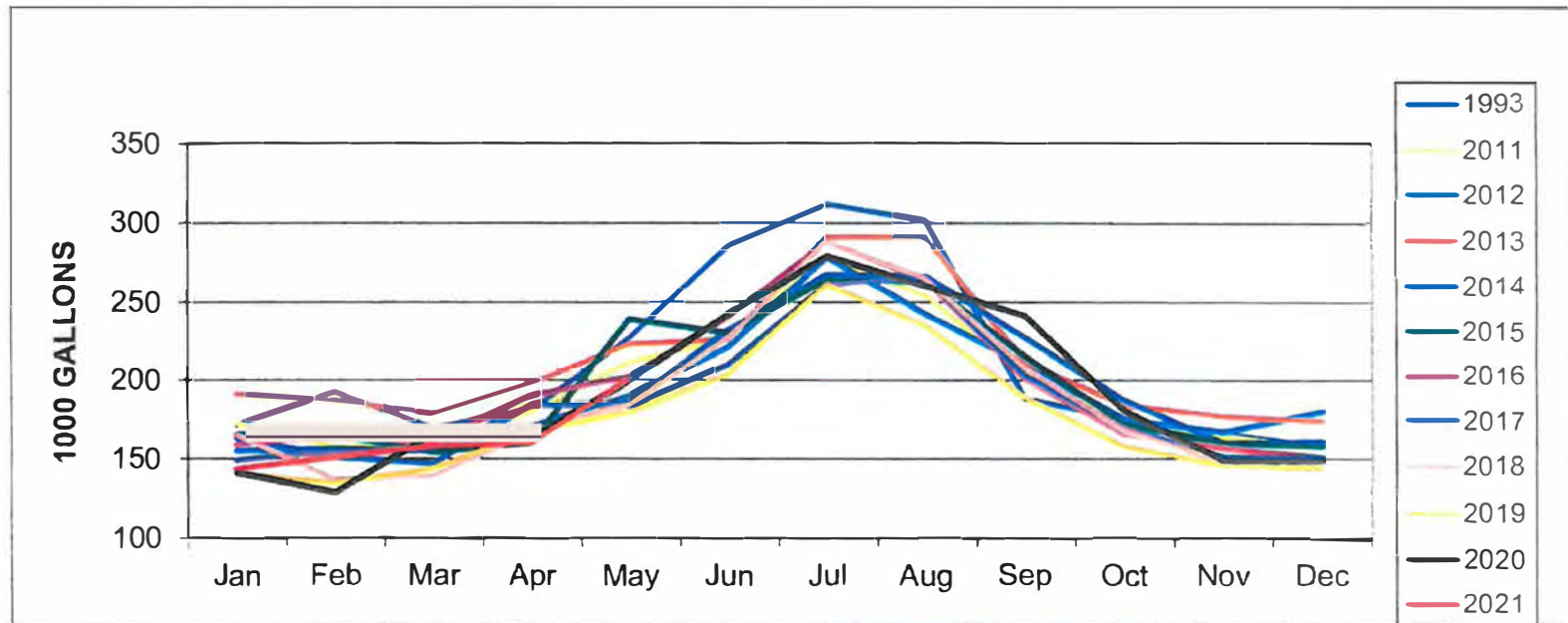
RESERVOIR LEVEL

	1993	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021
Jan		30	60	42	55	45	46	45	60	60	60	57
Feb		52	60	60	60	45	58	55	60	60	60	60
Mar		58	58	60	60	60	60	60	60	60	60	60
Apr		60	60	60	60	60	60	60	60	60	60	60
May		57	60	55	58	56	55	60	60	60	57	60
Jun		51	54	60	51	51	50	54	54	60	51	
Jul		43	49	58	55	49	44	47	45	60	43	
Aug		47	43	43	45	44	35	43	35	56	31	
Sep	9	45	40	40	41	40	23.5	42	36	47	25	
Oct	8	58	38	38	39	33	22	43	55	47	23	
Nov	5	60	35	36	34	30	20	45	60	51	35	
Dec	10	60	42	46	43	44	38	46	60	60	50	

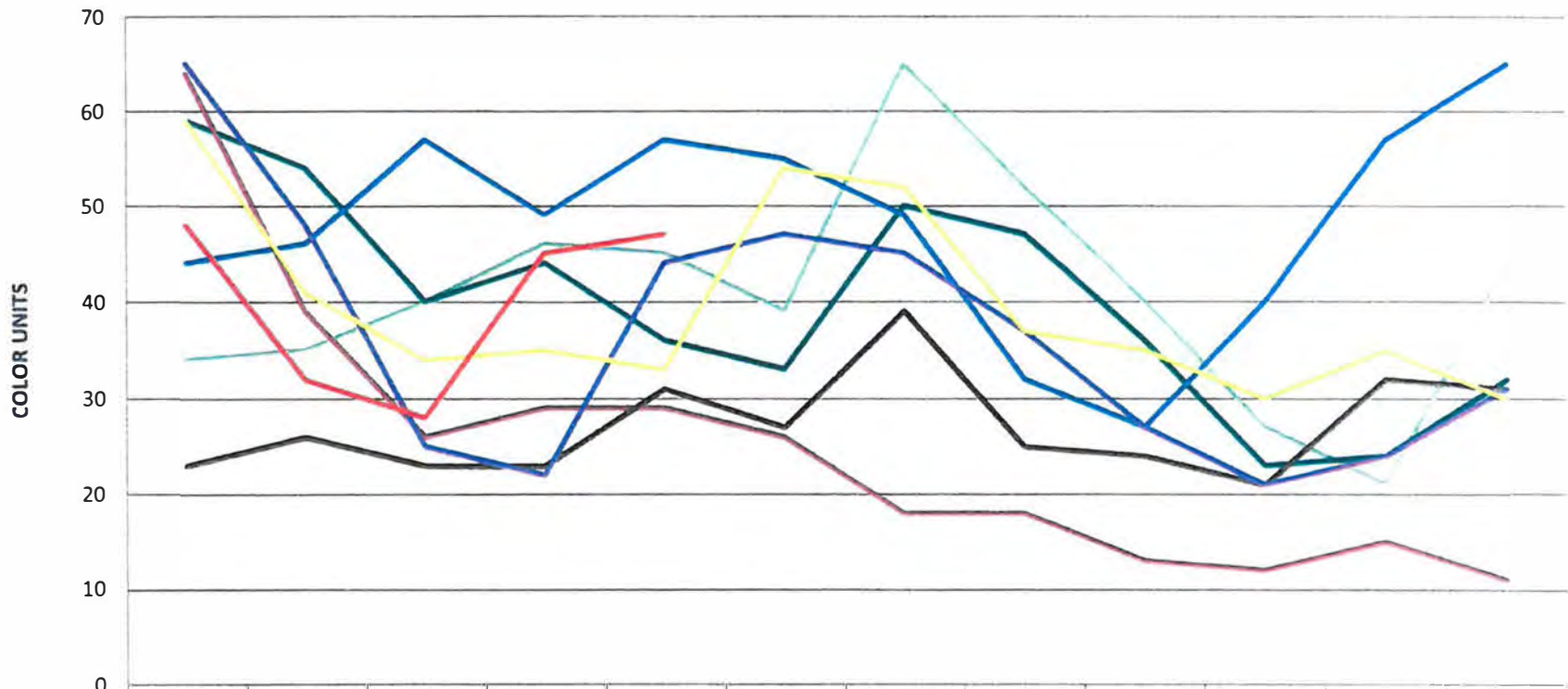


	1993	2008	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021
Jan	171	172	173	239	172	155	191	163	165	159	149	165	141	141	144
Feb	192	154	173	210	158	156	187	151	165	165	155	137	135	129	151
Mar	169	155	165	198	157	155	178	147	154	160	156	139	144	166	158
Apr	181	174	196	210	180	170	198	184	160	190	183	167	167	163	160
May	227	202	195	180	212	190	223	185	239	202	183	184	179	200	201
Jun	285	246	215	218	226	221	226	232	230	240	210	227	204	242	
Jul	311	296	277	274	279	278	291	267	264	288	261	288	261	279	
Aug	301	256	290	251	254	242	291	266	263	264	266	265	235	260	
Sep	188	210	245	193	205	210	212	227	215	201	203	208	189	241	
Oct	175	187	259	182	175	175	184	187	172	166	170	168	158	180	
Nov	166	175	226	160	164	167	177	160	160	157	151	148	146	149	
Dec	158	192	230	167	158	180	174	161	158	151	151	142	145	149	

PUMPING REPORT



Transfer Pumping NORTH POND WATER QUALITY



	1	2	3	4	5	6	7	8	9	10	11	12
2014	34	35	40	46	45	39	65	52	40	27	21	44
2015	59	54	40	44	36	33	50	47	36	23	24	32
2016	64	39	26	29	29	26	18	18	13	12	15	11
2017	23	26	23	23	31	27	39	25	24	21	32	31
2018	44	46	57	49	57	55	49	32	27	40	57	65
2019	65	48	25	22	44	47	45	37	27	21	24	31
2020	59	41	34	35	33	54	52	37	35	30	35	30
2021	48	32	28	45	47							



TOWN OF JAMESTOWN WWTF
MONTHLY REPORT
MAY 2021

Douglas Ouellette, Superintendent

Parameters

	<u>Monthly Avr.</u>	<u>Permit Limit</u>	<u>Notes</u>
Flow	.2227 MGD	.73 MGD	
Daily Max	.3380 MGD		
BOD Removal	99.5%	85%	% Removed
TSS Removal	99.2%	85%	% Removed
Fecal Coliform	1.05	No limit, report only	
Enterococci	1.0	(<35 cfu/100ml Monthly) (<276 cfu/100ml Daily)	

Environmental Compliance (Violations)

There were no violations to report for May.

Complaints

There were 2 complaints received for May 2021. 5/10/21 Sewage in basement 30 Southwest Ave. Blockage in street. Jetted street to clear blockage. 5/13/21 Slow running sewer 6 Winsor. Checked manhole and discovered blockage. Jetted street to clear blockage.

Alarms

There are no alarms to report for May.

Septage

The facility received 3000 gallons for May.

Sludge Production

The facility processed 81000 gallons of sludge through Wastewater Services Incorporated.

Maintenance Management

Removed grease and cleaned wet well at station #4. Tested new Gen Set at station #4. Nason's Plumbing & Heating completed installing new heaters in the work bay. The facility started pumping effluent to golf course, new manhole cover and ring for 2-43 on Southwest Ave has been ordered. 70 work orders were completed for the month.

Chemical Use

The facility used 293.7 gallons of Sodium hypochlorite and 100 pounds of lime for process control.

Collection System

31 pump station inspections were completed. All stations are operating as designed.

Energy Use

Energy use for May 2021 was: 201.0 Kwh

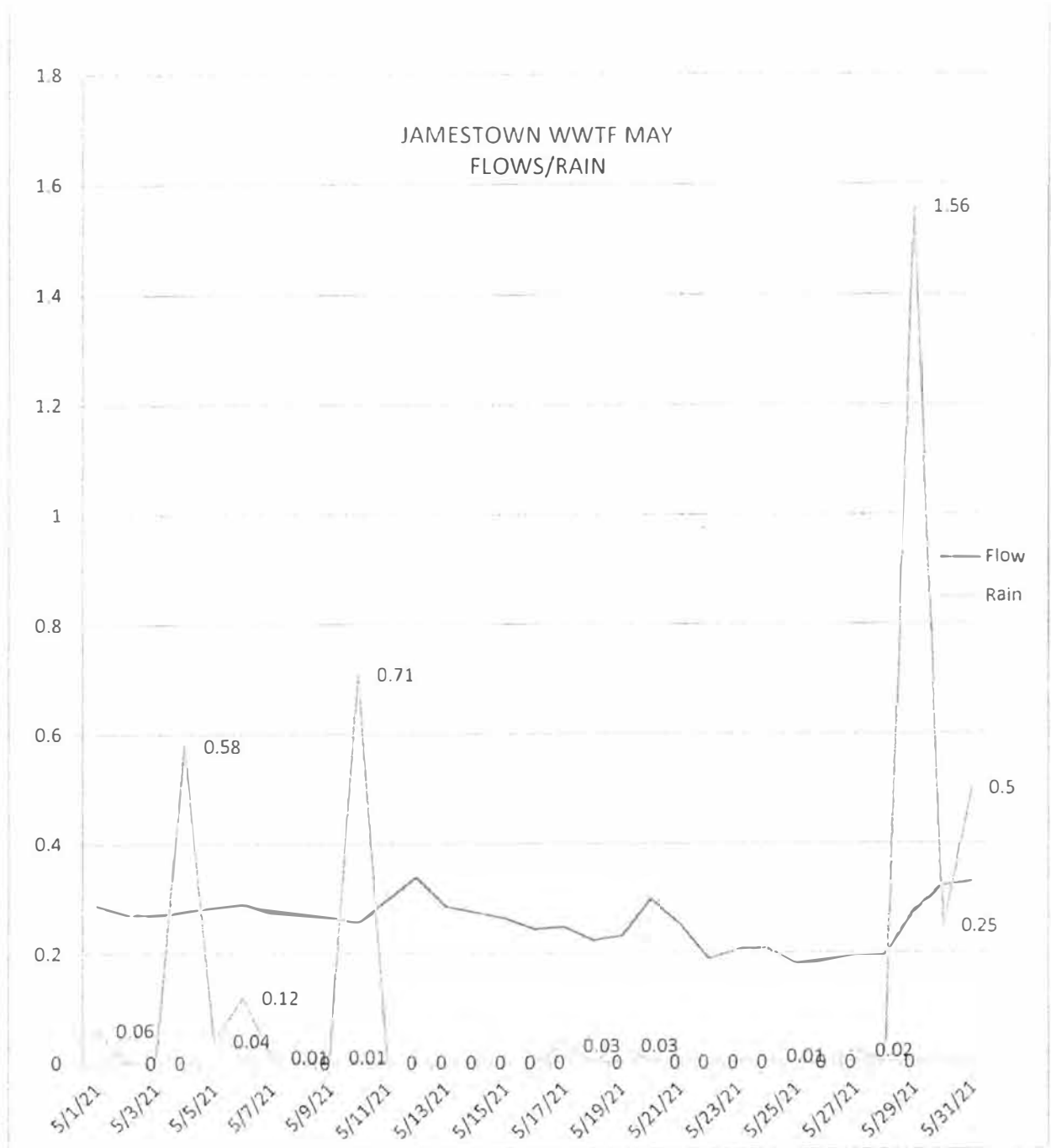
Precipitation

Precipitation for May was 3.93"

Golf Course

Pumped 1.084 MG gallons to course. Provided water for 13 days. Golf course operator requested water to be shut off on 6-5-21

Graphs



Town of
Jamestown, Rhode Island

PO Box 377
Jamestown, RI 02835- 1509
Phone: (401) 423-7220
Fax: (401) 423-7229



Date: June 15, 2021

To: Board of Water and Sewer Commissioners

From: Michael Gray
Public Works Director

RE: Water Extension Application
East Shore Road

We have received a total of 5 applications for water services that will require an extension of the 8" watermain within East Shore Road in the Rural Water District. The following applications have been received:

1. Christina Paolino, 68 East Shore Road
2. Glenn and Marjorie Andreoni, 10 Seaview Avenue
3. John and Julie Shekarchi, 20 Seaview Avenue
4. Sandra Nardolillo 72 East Shore Road
5. Jeffrey and Debby Saletin 14 Seaview Avenue

I have attached a figure showing the location of the five lots requesting water service and the extension of the watermain in East Shore Road.

In May there were questions relative to the build-out projections for the district and available water supply. Based on the Water Supply Management Plan in 2016 there were 3,184 existing residential water customers on the water system. The buildout analysis completed by the Town of Jamestown in 2000 projected that an additional 223 dwelling units could be connected to the Town water system within the existing district at full-buildout. Using an average of 2.38 persons/household the number of customers is 3,589 at full build-out.

Lisa Bryer, the Town Planner, and I reviewed the 2014 comprehensive community plan update to determine the water system build-out to compare with the water supply management plan projections. Based on the comprehensive plan, 273 potential new units could be added to the municipal water system. This number includes vacant lots, sub dividable properties, and affordable housing units. The comprehensive plan also

includes both the urban district and lots within the rural district south of Hamilton Avenue and on Beavertail where watermains exist today. Based on these projections an additional 625 new residents could be added to the water system using 2.29 persons per household. The Comprehensive Plan study projected more units than the original 2000 study but the increase in population is less than the original 2.38 persons per household based upon updated census data at that time. Using the 2014 comprehensive plan update there will be a total of 3,809 customers at full build out. Today in 2021 there are 3,242 residential water customers on the system.

Since 2014 there have been 32 new dwelling units built in the urban water district and one accessory family dwelling unit based on building permit records. Therefore 241 units remain of the total build-out scenario for both urban and rural (south of Hamilton Ave) districts using the comprehensive plan estimate.

The per capita average day demand in the water district is 41 gallons/per person. Presently the average day demand for the entire water system is 152,000 gallons per day (GPD). Based on the additional 241 units there could be an additional 551 customers for full build out adding a demand of 22,591 GPD to our water system, increasing the total to 174,591 for the average day demand. Extensions north on East Shore Road have not been included in any of the build-out projections. One application was received in the past for an extension on East Shore Road but it was denied by the Commission.

I have attached a figure showing the Seaview Avenue neighborhood with the number of bedrooms indicated for each dwelling to determine the total daily demand for a watermain extension. RIDEM regulations estimate daily flows for single family dwellings at 2 people per bedroom with 115 GPD per bedroom unit. The average consumption for Jamestown water is 41 GPD per person and the census data is 2.29 people per household. Using the RIDEM estimates for two people per bedroom is more conservative in determining the total average daily demand for this exercise.

The total daily water use for just the 5 applications received is 1725 GPD using DEM water use estimates and 1230 GPD using the average for Jamestown with 2 per bedroom. If all 24 households were to connect to an extension around Seaview Avenue, the demand would increase to a total of 8,740 GPD using DEM water use estimates or 6,232 GPD using the average for Jamestown.

SAFE YIELD

Safe Yield is that maintainable yield of water from a surface or ground water source or sources which is available continuously during projected future conditions, including a repetition of the most severe drought of record, without creating undesirable effects. The safe yield study performed in 2000 modeled the two reservoir systems in Jamestown based upon the drought of record that occurred in RI in the 1960s to determine the daily estimate of our supply.

The Safe Yield for North Pond is 185,000 gallons per day based upon the study conducted in 2000. South Pond can provide 100,000 gallons per day but unfortunately transferring water to North Pond can only be used when South Pond is spilling over. During the peak summer season and into the fall, South Pond does not spill over so water cannot be transferred. Therefore, this additional source is not reliable for estimating our safe yield capacity. Well JR-1 can provide an additional 50,000 gallons per day when in use. During drought conditions the well pump must be monitored for the level of water in the well. The well pump is turned off when the groundwater level reaches the pump elevation in the well.

CONCLUSION

To determine the safe yield of a water source the study is based on projected future conditions that include a repeat of the most severe drought of record experienced. This period for RI was through the 1960s and not the drought conditions that caused the reservoir to go dry in 1993. Since 1993 well JR-1 was placed on line and we now have the ability to transfer water from South Pond to North Pond. Both have added to our overall supply but they are not reliable in determining the overall safe yield of the system. The monthly trending reports that I provide to the commission indicate that our average day demand is above our safe yield for approximately 5-6 months every year during our peak season. Daily averages can also exceed 350,000 gallons per day on weekends during the summer. When you factor in the remaining 6 months outside of the peak season the average day demand is 152,000 GPD for the year.

We cannot predict what the build out scenario will look like for Jamestown or when that may occur. Future demands on the water system are based upon lots available for development and estimates on housing units. What is not included are increases due to changes in commercial uses or the addition of accessory units beyond the projected number of 25 in the comprehensive plan for build out. As of this year only 1 accessory unit has been built based upon the building permit records.

It is our responsibility to manage our water resources to ensure an adequate supply to accommodate present and future needs for our community within the water district. These assets are owned and paid for by the customers within the district. Extensions are prohibited in the rural district by our regulations. In the past the commission has allowed an extension in the rural areas south of Hamilton Avenue and Beavertail when it has improved the quality or quantity of water furnished to existing water uses as allowed by regulation.

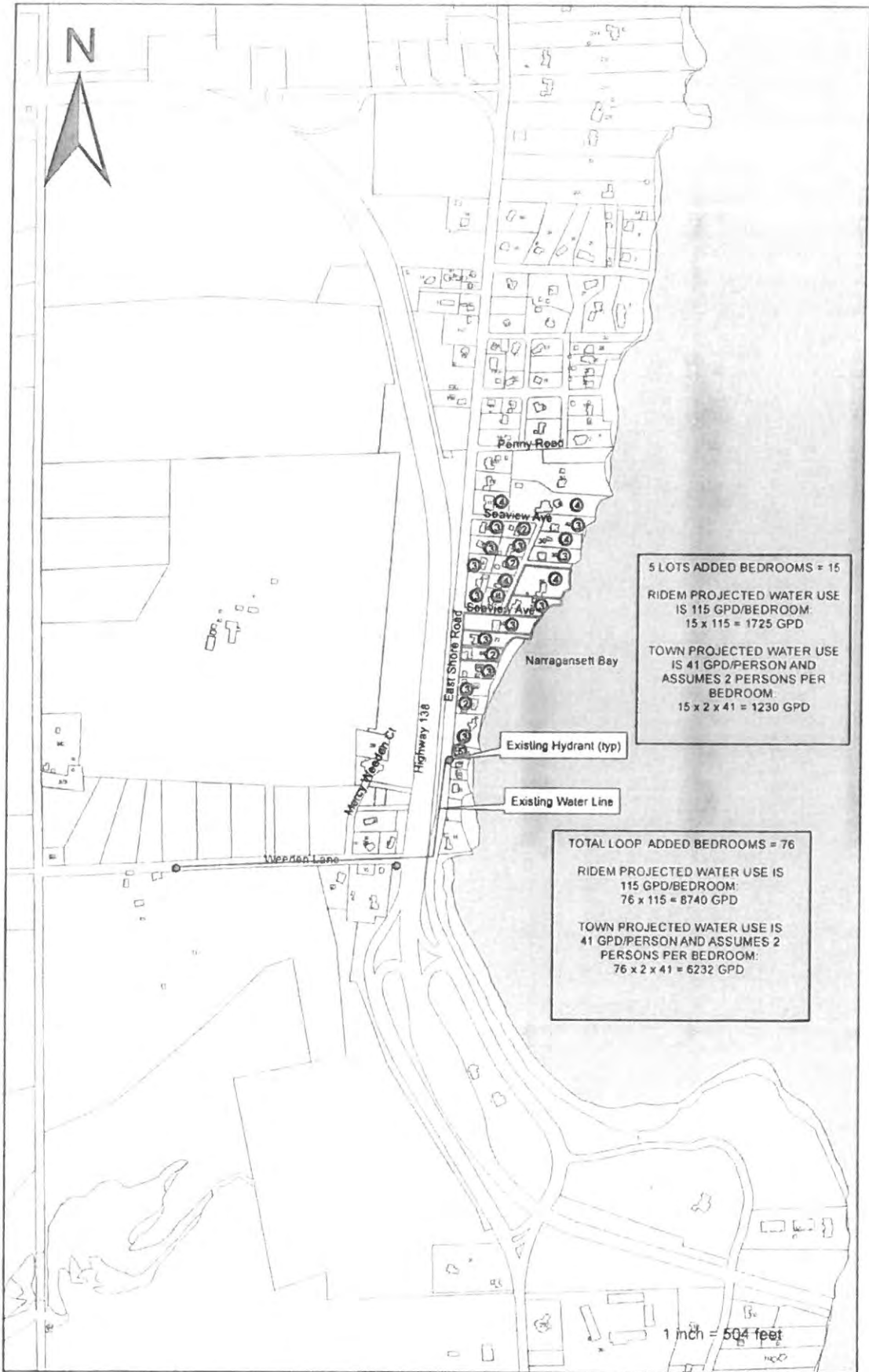
The applicants make a compelling argument for their need to connect to the water system. They have provided testimony that their wells do not produce sufficient water to support the dwelling and that the water quality is now impacted by salt water intrusion.

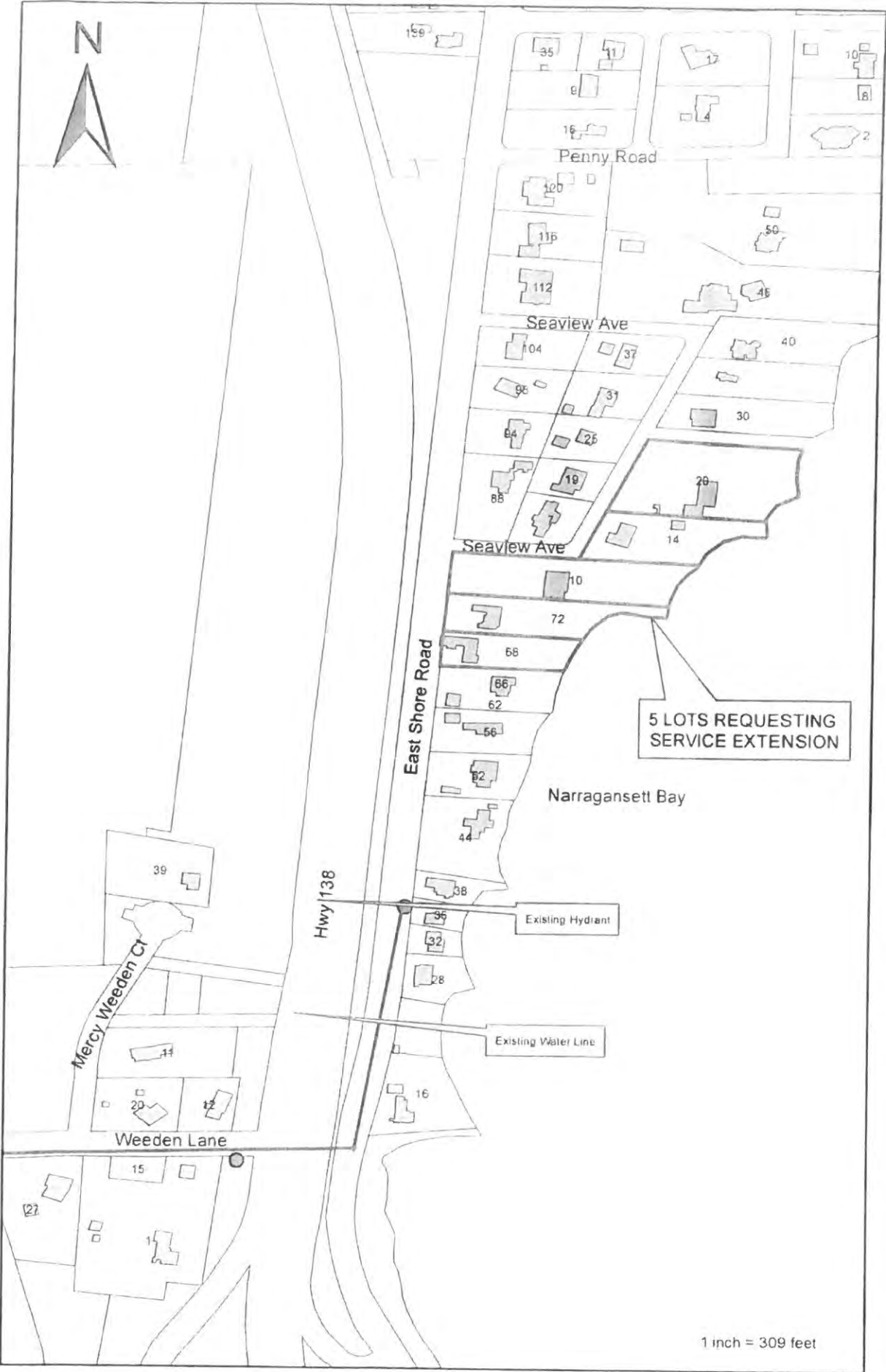
Jamestown Shores residents have been experiencing the same conditions over the years and have been able to manage the issues of groundwater quality and quantity with

technology and increasing storage. The reports provided by Christina Paolino for 68 East Shore Road in support of the application states that there are no alternatives available for a new well and that treatment is not an option due to the poor water quality onsite. Applications received from 10 Seaview, 20 Seaview, 14 Seaview, and 72 East Shore Road do not have the supporting documentation for each of their wells but all owners state that they experience the same problems of salt water intrusion and lack of available water during periods of the year.

If the Commission is planning to provide additional water to the rural district we must do a more in depth study to determine where watermains will be allowed and how the water is managed for future growth in the community. The Comprehensive community plan build out analysis projected 85 vacant lots (100 units), 40 sub-dividable properties (88 units), and 85 units of affordable housing for the 273 potential new units in both the Urban and Rural districts on the water system but not East Shore Road. Past Commissions have not approved extensions on East Shore Road fearful that the main would creep north as one property after another apply with similar onsite issues with wells. I cannot predict how far this main will go north if allowed but we must assume there are others experiencing difficulty. In the past year I have been contacted by property owners on Highland Drive as well, to determine the feasibility of water extensions in that neighborhood.

The homeowners that have applied will want an answer to determine the direction they must take to get potable water. The commission will need to weigh making decisions for new connections now knowing that there will be denial for development somewhere in the district in the future. Water resources are finite and must be available continuously without creating undesirable effects for all uses that are on the system in the future.





5 LOTS REQUESTING SERVICE EXTENSION

1 inch = 309 feet

Project Update July 2021

WELLS

JR-1, JR-3

- JR-1 is currently in service. The well pumps water at a rate of 50 gpm directly into the transmission main feeding the water plant from the reservoir.

TREATMENT PLANT

- We received comments from RIDOH regarding the Corrosion Control Study that we are conducting with North Kingstown Water. They have requested that we collect samples on a bi-weekly basis for the study which we started this past month. Based upon samples collected over the past few months the analytical results indicate that the use of the North Kingstown water will have no impact to water quality in Jamestown. Sampling will continue into September and a full report will be submitted to RIDOH for their review and approval.
- We are preparing our 21/22 budget for the Commission to approve. A proposed budget will be submitted for review at our August meeting.

TRANSFER PUMPING/RESERVOIR

- The north reservoir is at our maximum capacity and continues to spill over with the rainfall that we have received over the past two weeks.

DISTRIBUTION SYSTEM

South Pond @ 6 MG

Usable Storage, 6 Million Gallons

North Pond @ 60 MG

Usable Storage 60 Million Gallons

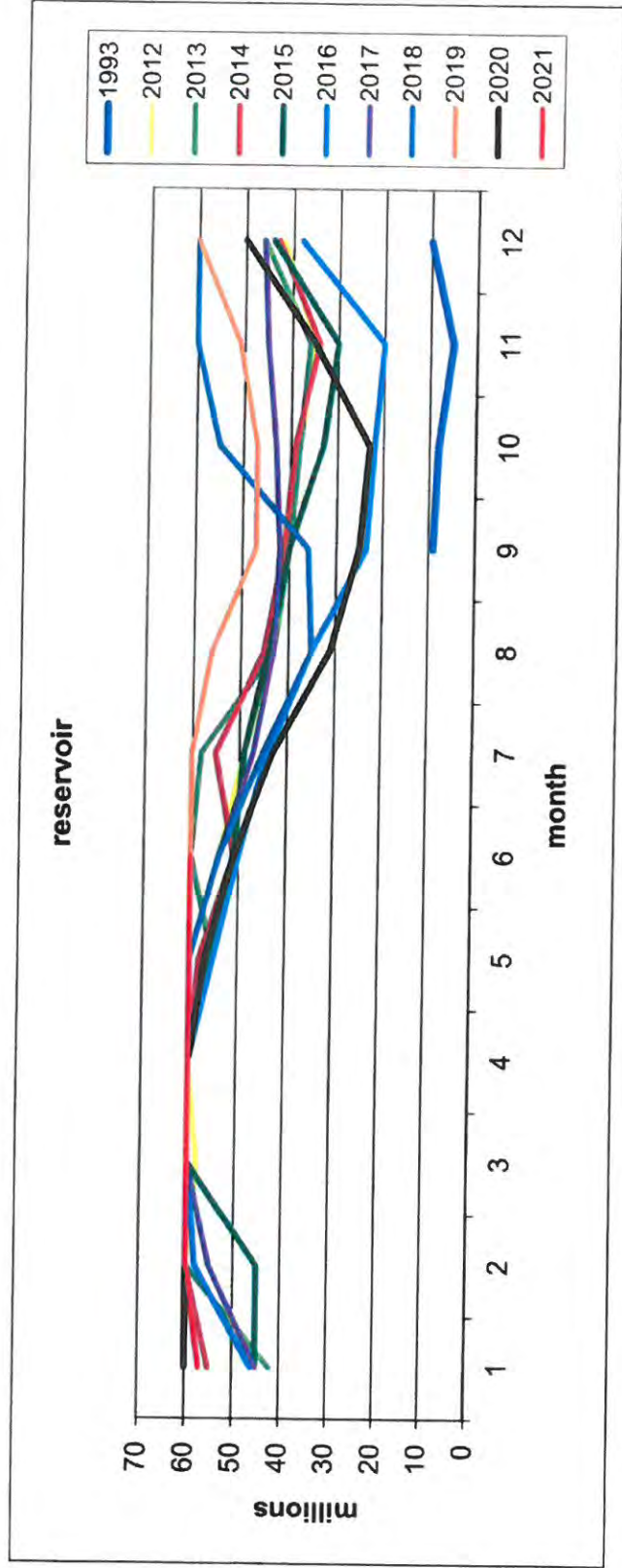
- I met with engineers from Verizon onsite and will be having meetings with Sprint/T-Mobile, and AT&T regarding the existing antennae on the Tower. The antennae will need to be moved temporarily based on discussions with engineers from all three carriers. They will not be able to meet our schedule for a project in 2021. I will be working with our consultant to determine how we move forward with a project in 2022 and how the logistics of moving antennae can work with our project. This will have an impact with the cost of our project.

WASTEWATER TREATMENT PLANT

- The monthly average daily flow at the treatment plant for June was 0.21 million gallons per day. The monthly average allowed by our discharge permit is 0.73 million gallons per day. The peak daily flow was 0.39 million gallons. There were no sanitary sewer overflows for the month of June.

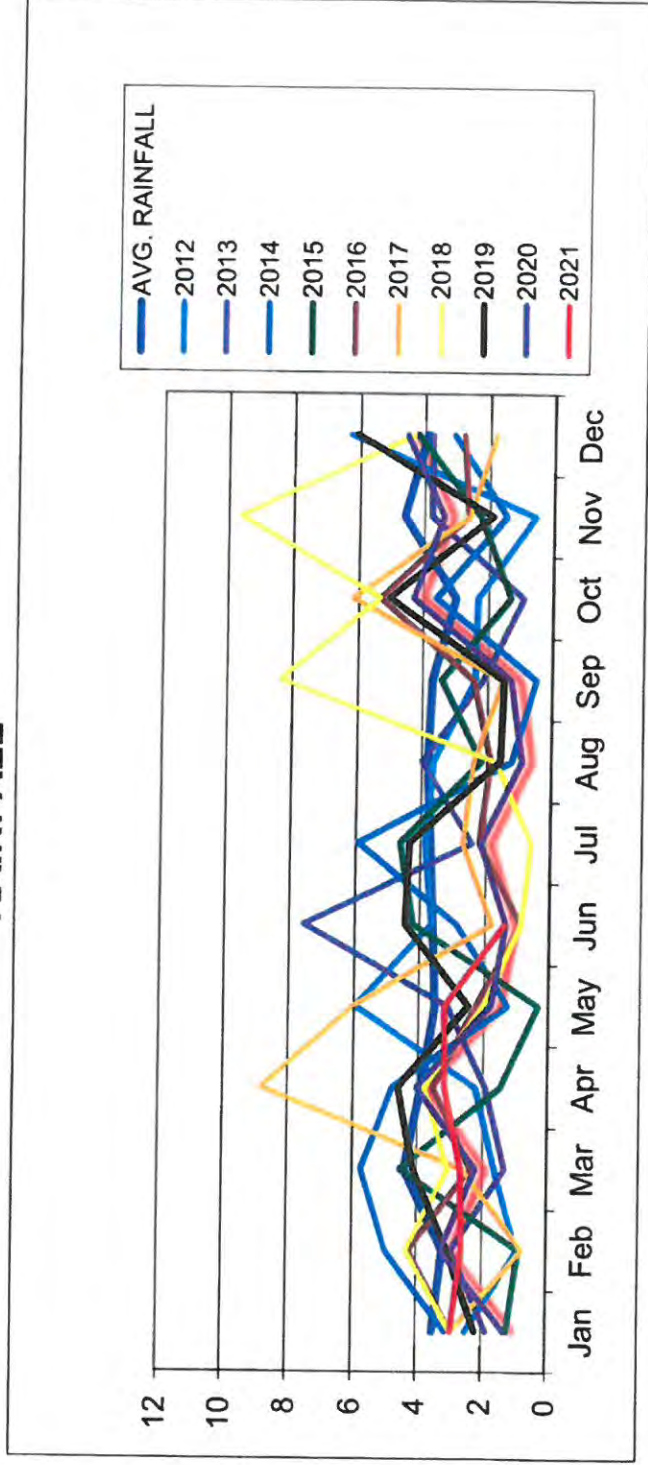
RESERVOIR LEVEL

	1993	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021
Jan		30	60	42	55	45	46	45	60	60	60	57
Feb		52	60	60	60	45	58	55	60	60	60	60
Mar		58	58	60	60	60	60	60	60	60	60	60
Apr		60	60	60	60	60	60	60	60	60	60	60
May		57	60	55	58	56	55	60	60	60	57	60
Jun		51	54	60	51	51	50	54	54	60	51	60
Jul		43	49	58	55	49	44	47	45	60	43	60
Aug	9	47	43	43	45	44	35	43	35	56	31	60
Sep	8	45	40	40	41	40	23.5	42	36	47	25	60
Oct	5	58	38	38	39	33	22	43	55	47	23	60
Nov	10	60	35	36	34	30	20	45	60	51	35	60
Dec		60	42	46	43	44	38	46	60	60	50	60

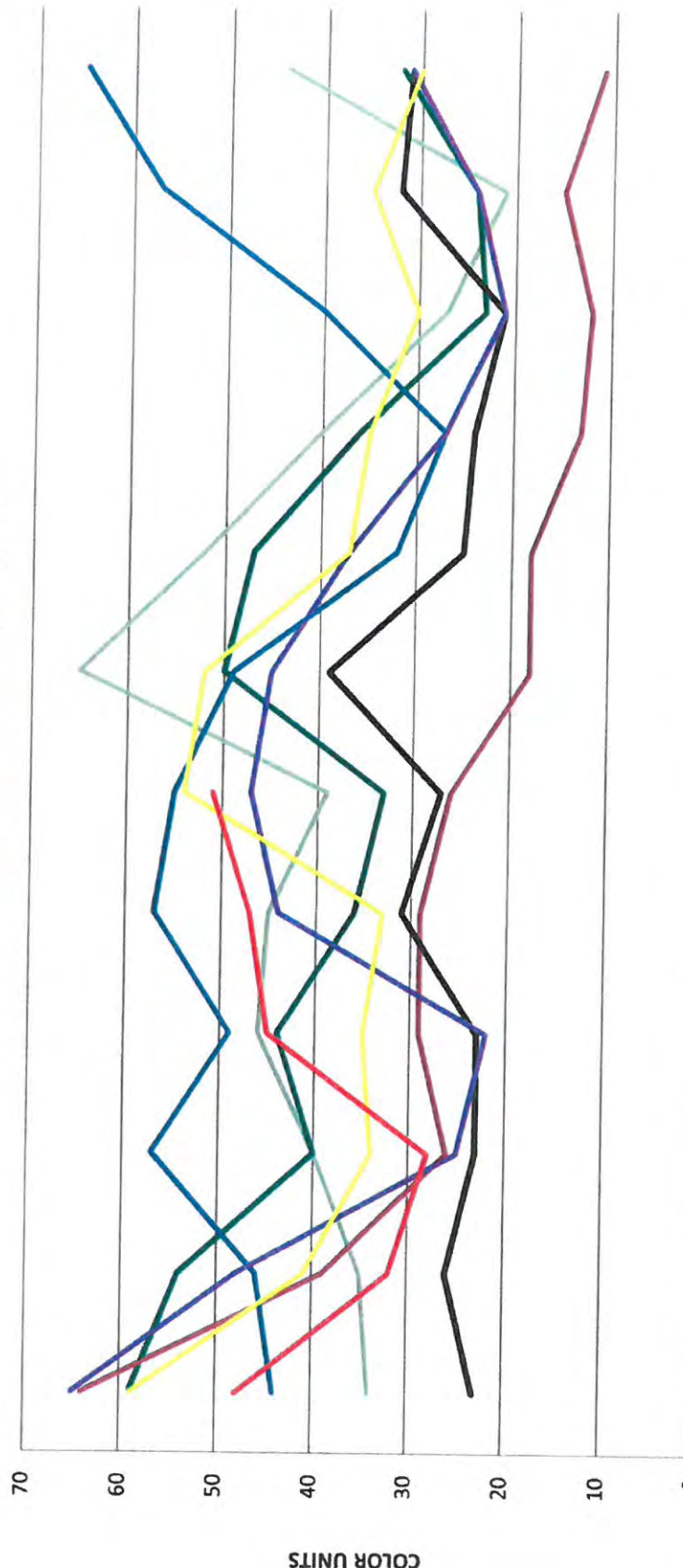


	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021
Jan	3.5	1.85	3.1	1.22	2.94	2.94	2.94	2.19	1.3	2.94
Feb	3.2	2.94	4.98	0.86	4.25	0.76	4.33	3.06	3.26	2.62
Mar	4.4	1.32	5.74	4.53	2.36	2.62	3.07	4.11	2.21	2.66
Apr	3.9	1.92	4.8	1.47	3.53	8.8	3.79	4.61	4.03	3.18
May	3.5	3.11	1.27	0.32	2.24	6.03	2.03	2.46	1.79	3.2
Jun	3.6	7.55	2.86	4.2	0.89	1.79	0.89	4.44	1.36	1.4
Jul	3.7	2.42	5.93	4.63	2.19	2.7	0.61	4.33	2.16	22.1
Aug	3.8	3.98	1.23	2.17	1.88	2.4	1.73	1.58	0.91	avg
Sep	3.7	2.13	0.5	3.41	2.42	1.54	8.35	1.49	1.27	
Oct	3	0.9	3.61	1.31	5.33	6.18	5.34	5.04	4.29	
Nov	4.6	3.76	1.47	2.27	2.63	2.61	9.61	1.89	3.39	
Dec	3.9	3.76	3.1	4.2	2.79	1.81	4.33	6.09	4.53	
Total	44.8	35.64	38.59	30.59	33.45	40.18	47.02	41.29	30.5	16

RAINFALL



Transfer Pumping NORTH POND WATER QUALITY



	1	2	3	4	5	6	7	8	9	10	11	12
2014	34	35	40	46	45	39	65	52	40	27	21	12
2015	59	54	40	44	36	33	50	47	36	23	24	32
2016	64	39	26	29	29	26	18	18	13	12	15	11
2017	23	26	23	23	31	27	39	25	24	21	32	31
2018	44	46	57	49	57	55	49	32	27	40	57	65
2019	65	48	25	22	44	47	45	37	27	21	24	31
2020	59	41	34	35	33	54	52	37	35	30	35	30
2021	48	32	28	45	47	51	52	37	35	30	35	30



TOWN OF JAMESTOWN WWTF
MONTHLY REPORT
JUNE 2021

Douglas Ouellette, Superintendent

Parameters

	<u>Monthly Avr.</u>	<u>Permit Limit</u>	<u>Notes</u>
Flow	.2087	MGD	.73 MGD
Daily Max	.3860		
BOD Removal	97.8%	85%	% Removed
TSS Removal	98.9%	85%	% Removed
Fecal Coliform	1.24	No limit, report only	
Enterococci	1.1	(<35 cfu/100ml Monthly)	(<276 cfu/100ml Daily)

Environmental Compliance (Violations)

There are 0 violations to report for the month of June.

Complaints

There were 2 complaints received for June. 9 Fowler Ave had slow flow, line was jetted and cleaned and improved the situation. 9 Coronado had a blocked service line the customer had to call a roofer service to clear the line.

Alarms

The facility had two low Cl2 alarms for June.

Septage

The facility received 3,250 gallons for June.

Sludge Production

The facility processed 86,500 gallons of sludge through Wastewater Services Incorporated.

Maintenance Management

Oils were changed in aerators#2 and 4,

Chemical Use

The facility used 344 gallons of Sodium hypochlorite and 0 pounds of lime for process control.

Collection System

30 pump station inspections were completed. All stations are operating as designed.

Energy Use

Energy use for June 2021 was: 160 KWH

Precipitation

Precipitation for June 2021 was 1.7"

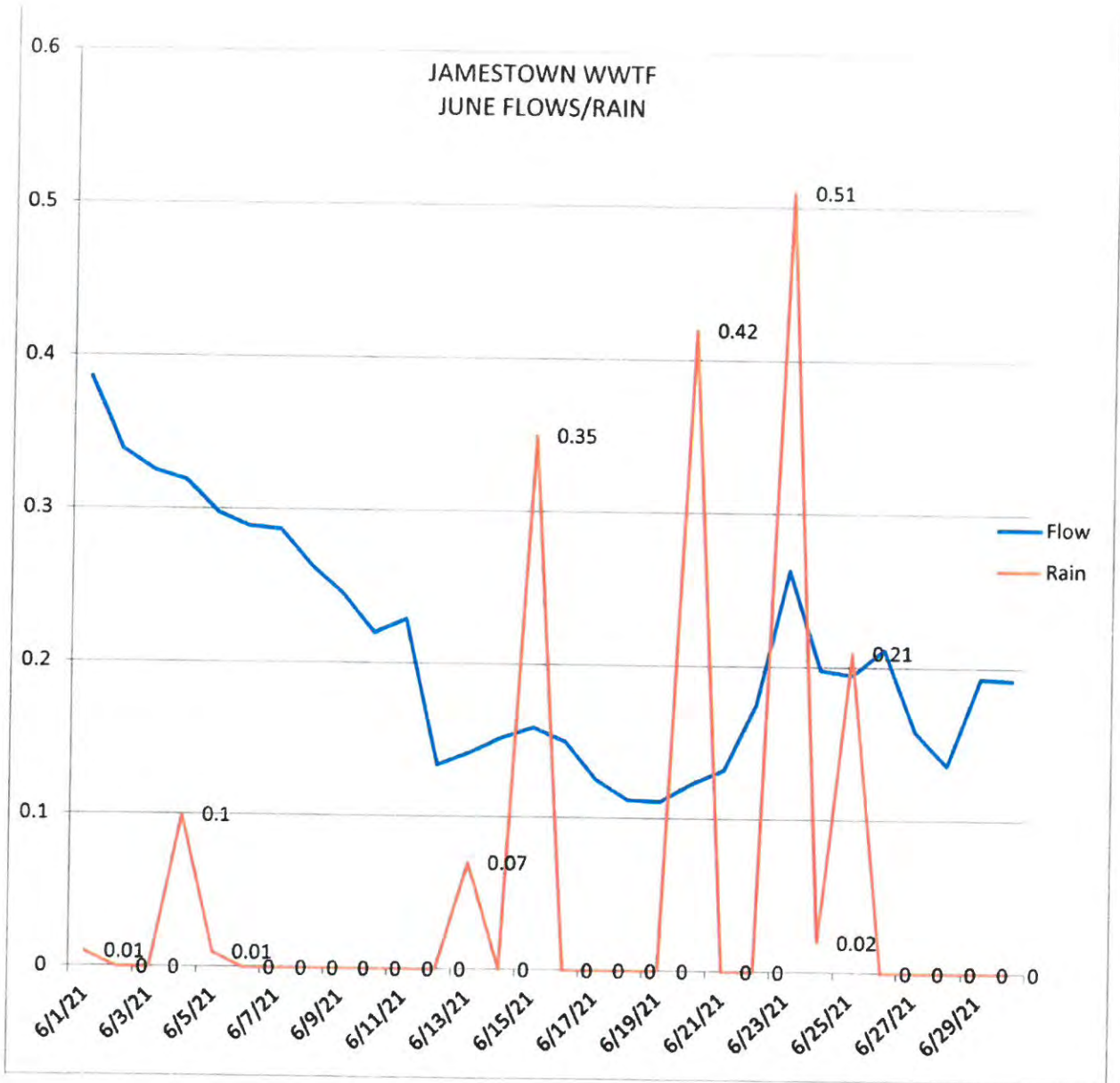
Golf Course

1.078 gallons of effluent was pumped to the pond in June.

Work Orders

65 work orders were completed.

Graphs





Town of Jamestown
Finance Department
Town Hall
93 Narragansett Avenue
Jamestown, Rhode Island 02835-1199
401-423-9809 Fax 401-423-7229
Email: ccollins@jamestownri.net

Christina D. Collins
Finance Director

MEMORANDUM

TO: Jamie A. Hainsworth, Town Administrator

FROM: Christina D. Collins, Finance Director

DATE: July 15, 2021

SUBJECT: Budget to Actual- Water and Sewer Funds

Attached is Budget to Actual report for the Fiscal Year 2021. The report contains the expenses that have been paid through June 30, 2021 for FY2021. As we continue to close out FY21 there will be additional expenses and adjustments made.

Please do not hesitate to contact me with any questions or concerns.

Budget vs Actual - Water
TOWN OF JAMESTOWN, RI
For 6/30/2021

Run: 7/15/2021 at 11:19 AM

	Annual Budget	P-T-D Actual	Y-T-D Actual	Remaining \$	% of Budget
2102 7000 70100 00 Salary- Public Works Director	26,103.00	2,007.94	26,441.78	(338.78)	101.30
2102 7000 70102 00 Salary- Accounting	43,162.00	3,079.36	45,407.54	(2,245.54)	105.20
2102 7000 70103 00 Salary - Treatment Plant Operator	78,537.00	5,753.60	79,060.96	(523.96)	100.67
2102 7000 70104 00 Ass't Plant Operator w/longevity	73,435.00	5,230.40	74,194.54	(759.54)	101.03
2102 7000 70105 00 Salary - Plant Operator	60,798.00	4,676.81	61,577.62	(779.62)	101.28
2102 7000 70513 00 Treatment Plant Operator - OT	13,000.00	1,359.36	15,756.36	(2,756.36)	121.20
2102 7000 70514 00 Ass't Treatment Plant Operator OT	11,000.00	1,297.64	14,821.14	(3,821.14)	134.74
2102 7000 70515 00 Plant Operator- OT	8,000.00	613.83	9,738.29	(1,738.29)	121.73
7000 Salaries	314,035.00	24,018.94	326,998.23	(12,963.23)	104.13
2102 7001 70900 00 SOCIAL SECURITY TAX	24,024.00	1,811.83	22,653.66	1,370.34	94.30
2102 7001 70901 00 Blue Cross/Delta Dental	41,239.00	3,247.11	43,082.82	(1,843.82)	104.47
2102 7001 70902 00 Worker's Compensation	30,000.00	0.00	20,000.00	10,000.00	66.67
2102 7001 70903 00 Retirement System	31,250.00	2,080.74	29,759.95	1,490.05	95.23
2102 7001 70906 00 Life Insurance	620.00	55.80	669.60	(49.60)	108.00
2102 7001 70910 00 Clothing	1,500.00	839.81	1,324.17	175.83	88.28
7001 Benefits	128,633.00	8,035.29	117,490.20	11,142.80	91.34
7000/7001 Salaries & Benefits	442,668.00	32,054.23	444,488.43	(1,820.43)	100.41
2102 7005 70601 00 Maintenance	6,000.00	400.00	3,753.79	2,246.21	62.56
2102 7005 70606 00 ALARM LINES	2,500.00	265.91	2,858.62	(358.62)	114.34
7005 Reservoirs/Rights of Way	8,500.00	665.91	6,612.41	1,887.59	77.79
2102 7006 70601 00 Maintenance	1,000.00	0.00	1,964.85	(964.85)	196.49
2102 7006 70636 00 Wells- Electricity	10,000.00	871.91	9,608.33	391.67	96.08
7006 Wells	11,000.00	871.91	11,573.18	(573.18)	105.21
2102 7010 70000 00 GIS	0.00	299.08	299.08	(299.08)	0.00
2102 7010 70008 00 Lab Supplies - Water	10,000.00	1,488.70	13,631.31	(3,631.31)	136.31
2102 7010 70631 00 Chemicals	50,000.00	10,212.09	55,817.03	(5,817.03)	111.63
2102 7010 70632 00 Heat	13,500.00	0.00	9,014.95	4,485.05	66.78
2102 7010 70633 00 Equip. Maintenance	30,000.00	2,000.33	46,004.55	(16,004.55)	153.35
2102 7010 70634 00 Professional Services	5,000.00	51.00	301.00	4,699.00	6.02
2102 7010 70635 00 Telephone	3,500.00	545.48	3,042.73	457.27	86.94
2102 7010 70636 00 Pumpout- Electricity	40,000.00	3,409.30	37,335.61	2,664.39	93.34
2102 7010 70637 00 Bldg Maint	8,000.00	556.40	12,501.18	(4,501.18)	156.26
2102 7010 70638 00 State Testing	10,000.00	1,387.58	10,939.00	(939.00)	109.39
2102 7010 70639 00 License Fees	6,000.00	0.00	4,092.00	1,908.00	68.20
2102 7010 70643 00 PUMP OUT TREATMENT PLANT	3,200.00	0.00	3,839.02	(639.02)	119.97
2102 7010 70645 00 WATER SLUDGE DISPOSAL	16,000.00	2,278.00	11,460.06	4,539.94	71.63
7010 Pump Station & Treatment Plant	195,200.00	22,227.96	208,277.52	(13,077.52)	106.70
2102 7011 70636 00 South Pond- Electricity	2,000.00	164.52	1,303.17	696.83	65.16
2102 7011 70637 00 South Pond Transfer Pump	3,300.00	1,717.04	1,717.04	1,582.96	52.03
7011 South Pond Pre-Treatment Bldg	5,300.00	1,881.56	3,020.21	2,279.79	56.99
2102 7012 70636 00 Water Tower- Electricity	3,000.00	91.96	1,329.78	1,670.22	44.33
2102 7012 70643 00 Water Tower - Maintenance	500.00	0.00	0.00	500.00	0.00
7012 Water Tower	3,500.00	91.96	1,329.78	2,170.22	37.99
2102 7013 70644 00 Vehicles Gas & Oil	1,500.00	76.83	869.89	630.11	57.99
2102 7013 70645 00 Repair and Maintenance	4,000.00	0.00	196.59	3,803.41	4.91
7013 Vehicles	5,500.00	76.83	1,066.48	4,433.52	19.39
2102 7020 70651 00 Clamps	1,000.00	0.00	2,133.61	(1,133.61)	213.36
2102 7020 70652 00 Pipe	5,000.00	0.00	2,848.03	2,151.97	56.96
2102 7020 70653 00 Backfill & Excavation	2,000.00	0.00	0.00	2,000.00	0.00
7020 Maintenance & Laterials	8,000.00	0.00	4,981.64	3,018.36	62.27
2102 7030 70661 00 Service Repairs	10,000.00	341.62	12,655.65	(2,655.65)	126.56
2102 7030 70663 00 New Services	5,000.00	598.00	882.72	4,117.28	17.65
7030 Water Division Services	15,000.00	939.62	13,538.37	1,461.63	90.26
2102 7040 70672 00 Supplies/Expenses	14,000.00	2,512.66	12,727.50	1,272.50	90.91
7040 Meters	14,000.00	2,512.66	12,727.50	1,272.50	90.91
2102 7050 70681 00 Hydrants- Maintenance	7,500.00	1,894.12	2,053.10	5,446.90	27.37
7050 Hydrants	7,500.00	1,894.12	2,053.10	5,446.90	27.37
2102 7060 70923 00 Billing	6,500.00	915.11	4,432.40	2,067.60	68.19

**Budget vs Actual - Water
TOWN OF JAMESTOWN, RI
For 6/30/2021**

	Annual Budget	P-T-D Actual	Y-T-D Actual	Remaining \$	% of Budget
2102 7060 70924 00 Insurance	7,200.00	0.00	9,700.00	(2,500.00)	134.72
2102 7060 70925 00 Audit	4,000.00	0.00	0.00	4,000.00	0.00
2102 7060 70926 00 Supplies	6,000.00	215.59	6,155.22	(155.22)	102.59
7060 Administration	23,700.00	1,130.70	20,287.62	3,412.38	85.60
2102 7070 70300 00 Water Debt	434,011.00	0.00	0.00	434,011.00	0.00
2102 7070 70940 00 Interest	19,269.00	0.00	54,975.50	(35,706.50)	285.31
7070 Debt Service	453,280.00	0.00	54,975.50	398,304.50	12.13
2102 7080 70800 00 Water- Capital	100,000.00	0.00	0.00	100,000.00	0.00
7080 Capital	100,000.00	0.00	0.00	100,000.00	0.00
2102 7081 70602 00 PLC FOR FILTERS	0.00	3,325.92	4,655.92	(4,655.92)	0.00
2102 7081 70603 00 Control Panel SCADA	0.00	0.00	20,288.77	(20,288.77)	0.00
2102 7081 70604 00 Distribution	0.00	164.00	30,070.56	(30,070.56)	0.00
2102 7081 71303 00 WATER MANAGEMENT PLAN	0.00	0.00	7,950.00	(7,950.00)	0.00
Total Expenses	0.00	3,489.92	62,965.25	(62,965.25)	0.00
Total Expenses	1,293,148.00	67,837.38	847,896.99	445,251.01	65.57

**Budget vs Actual - Sewer
TOWN OF JAMESTOWN, RI
For 6/30/2021**

	Annual Budget	P-T-D Actual	Y-T-D Actual	Remaining \$	% of Budget
2103 7000 70100 00 Salary, Public Works Director	26,103.00	2,007.94	26,441.76	(338.76)	101.30
2103 7000 70101 00 Salary- Superintendent	80,781.00	5,753.60	80,962.11	(181.11)	100.22
2103 7000 70102 00 Salary, Clerical	40,571.00	3,079.36	45,407.50	(4,836.50)	111.92
2103 7000 70103 00 Salaries, Ass't Superintendent	73,435.00	5,230.41	73,487.97	(52.97)	100.07
2103 7000 70104 00 Salaries- Plant Operator	64,750.00	4,676.80	64,675.73	74.27	99.89
2103 7000 70111 00 Sewer- Temp Labor	8,500.00	0.00	0.00	8,500.00	0.00
2103 7000 70335 00 License- Contractual	1,800.00	0.00	1,800.00	0.00	100.00
2103 7000 70336 00 Clothing	1,500.00	0.00	200.00	1,300.00	13.33
2103 7000 70511 00 Wastewater Superintendent - OT	9,000.00	0.00	12,019.66	(3,019.66)	133.55
2103 7000 70513 00 Ass't Superintendent - OT	9,000.00	1,483.02	16,354.67	(7,354.67)	181.72
2103 7000 70514 00 Plant Operator - OT	9,000.00	373.56	4,519.34	4,480.66	50.21
2103 7000 70900 00 Social Security Tax	23,917.00	1,309.17	21,626.06	2,290.94	90.42
2103 7000 70901 00 Blue Cross/Delta Dental	52,527.00	3,243.26	44,036.59	8,490.41	83.84
2103 7000 70902 00 Worker'S Compensation	10,000.00	0.00	8,000.00	2,000.00	80.00
2103 7000 70903 00 Retirement System	38,768.00	2,080.76	29,463.78	9,304.22	76.00
2103 7000 70906 00 Life Insurance	670.00	55.80	669.60	0.40	99.94
7000 Salaries	450,322.00	29,293.68	429,664.77	20,657.23	95.41
7000/7001 Salaries & Benefits	450,322.00	29,293.68	429,664.77	20,657.23	95.41
2103 7002 70001 00 Power- Electricity	42,000.00	0.00	34,530.09	7,469.91	82.21
2103 7002 70002 00 Chemicals	2,500.00	0.00	978.50	1,521.50	39.14
2103 7002 70003 00 Heat	9,500.00	524.12	7,838.25	1,661.75	82.51
2103 7002 70004 00 Water	2,000.00	0.00	1,629.60	370.40	81.48
2103 7002 70005 00 Chlorine	7,000.00	0.00	3,290.95	3,709.05	47.01
2103 7002 70006 00 Equipment Maintenance	24,000.00	1,573.27	35,295.22	(11,295.22)	147.06
2103 7002 70007 00 Misc. Supplies, Office, Cleani	10,000.00	735.14	8,573.01	1,426.99	85.73
2103 7002 70008 00 Lab Supplies	4,500.00	449.96	3,352.83	1,147.17	74.51
2103 7002 70009 00 Telephone	2,200.00	60.28	438.96	1,761.04	19.95
2103 7002 70010 00 Alarm Line- N.E.T.	7,000.00	715.64	5,986.36	1,013.64	85.52
2103 7002 70011 00 Sludge Composting	35,000.00	5,700.24	44,890.86	(9,890.86)	128.26
2103 7002 70012 00 Truck Operation & Maintenance	2,000.00	0.00	121.32	1,878.68	6.07
2103 7002 70013 00 Gas- Truck	2,500.00	140.25	1,347.41	1,152.59	53.90
2103 7002 70014 00 State Mandated Testing	26,000.00	2,661.75	25,050.30	949.70	96.35
2103 7002 70201 00 Professional Services - Legal	2,500.00	0.00	0.00	2,500.00	0.00
2103 7002 70315 00 Training Of Members	1,000.00	70.00	70.00	930.00	7.00
2103 7002 70600 00 Professional Services	2,000.00	0.00	0.00	2,000.00	0.00
7002 Wastewater Treatment Facility	181,700.00	12,630.65	173,393.66	8,306.34	95.43
2103 7003 70017 00 Pumping Station #3	5,000.00	218.41	5,192.88	(192.88)	103.86
2103 7003 70018 00 Pumping Station #1	25,000.00	0.00	18,034.08	6,965.92	72.14
2103 7003 70019 00 Pumping Station #2	11,000.00	1,045.17	10,356.00	644.00	94.15
2103 7003 70020 00 Pumping Station #4	750.00	0.00	560.31	189.69	74.71
7003 Pumping Stations	41,750.00	1,263.58	34,143.27	7,606.73	81.78
2103 7004 70598 00 Equipment Insurance	4,000.00	0.00	6,500.00	(2,500.00)	162.50
7004 Insurance	4,000.00	0.00	6,500.00	(2,500.00)	162.50
2103 7005 70021 00 Maintenance Sewer Mains	5,000.00	0.00	9,300.00	(4,300.00)	186.00
2103 7005 70504 00 Payment Of Principal - Town	25,844.00	0.00	4,800.00	21,044.00	18.57
2103 7005 70505 00 Payment Of Interest - Town	40,425.00	0.00	60.00	40,365.00	0.15
2103 7005 70605 00 Interest Payments	13,753.00	0.00	75,377.40	(61,624.40)	548.08
7005 Sanitary Sewers, Laterials & Mains	85,022.00	0.00	89,537.40	(4,515.40)	105.31
2103 7081 70801 00 Sewer Capital	60,000.00	0.00	21,821.65	38,178.35	36.37
7081 Capital Improvements	60,000.00	0.00	21,821.65	38,178.35	36.37
Total Expenses	822,794.00	43,187.91	755,060.75	67,733.25	91.77

**Town of
Jamestown, Rhode Island**

PO Box 377
Jamestown, RI 02835- 1509
Phone: (401) 423-7220
Fax: (401) 423-7229



Date: July 14, 2021

To: Board of Water and Sewer Commissioners

From: Michael Gray
Public Works Director

RE: Change of Use Application
Plat 9 Lot 207
53 Narragansett Avenue – Proposed Restaurant - former Bakers Pharmacy

Attached is an application of Our Table LLC/Marla Romash for a change of use at the above referenced property owned by Gino DiFante. The building was the former Bakers Pharmacy which also had mixed use of apartments and office space. The applicant is seeking approval for a new restaurant to be constructed within the existing building footprint. This use is allowed by right by the zoning ordinance in the commercial district. The proposed restaurant is also under review by the planning board and zoning board for a special use permit for serving of alcohol.

The proposed restaurant as shown on the plan provided will have 46 seats inside and 12 seats outside, a kitchen, bar and bathrooms. The restaurant will serve dinner only. The applicant has provided an estimate of 120,000 gallons per year as the demand for water usage based upon historical demand at J22 and Simpatico in Jamestown. Based on the proposed seating capacity the demand would be 350 gallons per day which is about the typical daily demand for 3 houses in Jamestown on the water system.

I have attached a summary of the historical water use for the former Pharmacy Building. The billing summary shows water usage before and after the Pharmacy was closed. It appears that water usage was approximately 65 gallons per day.

The regulations allow for the change of use in the Urban District subject to conditions for low flow fixtures and consistency with system capacity as determined by the Commission. Presently the average day demand for the entire water system is 152,000 gallons per day (GPD). The Safe Yield for North Pond is 185,000 gallons per day based upon the study conducted in 2000. At full build out in the Urban district an additional

22,591 GPD will be added to our daily demand in the future, increasing the total to 174,591 gallons per day.

If approved by the Board, I recommend that the following conditions be included:

1. All fixtures and appliances meet low flow standards
2. The water services in the building have appropriate backflow devices
3. The sanitary sewer from the kitchen must be separated from the bathroom and domestic uses. The wastewater from the kitchen will require pre-treatment for fats, oils, and grease as required.

Account Information

Account Status: Active
 Account Number: 01-008019
 Utility Billing Address:
 DIFANTE, GINO
 30 BELLEVUE AVENUE
 NEWPORT RI 02840

*1st Floor
 Former
 Pharmacy
 Closed May
 2019*

Parcel ID: 9/207
 Location: 53 NARRAGANSETT AVENUE
 Property Type: COMMERCIAL
 District: JAMESTOWN
 Business Type: DISTRICT 1
 Section:
 Billing Freq:
 Mtr. Number 81167190
 Mtr. MIU

Water Billing History

Billing Roll	Read Type	Reading	Reading Date	Consumption	Total
2021-10-01 W/S	NONE	0	1/1	-706,000	\$-16,214.58
2021-07-01 W/S	ACTUAL	706,000	06/08/2021	7,000	\$300.75
2021-04-01 W/S	ACTUAL	699,000	03/08/2021	200	\$128.19
2021-01-01 W/S Sup	ACTUAL	698,800	02/17/2021	2,800	\$84.80
2021-01-01 W/S	ACTUAL	696,000	12/10/2020	4,000	\$216.13
2020-10-01 W/S	ACTUAL	692,000	09/08/2020	4,000	\$216.13
2020-07-01 W/S	ACTUAL	688,000	06/08/2020	5,000	\$227.74
2020-04-01 W/S	ACTUAL	683,000	03/10/2020	3,000	\$184.44
2020-01-01 W/S	ACTUAL	680,000	12/10/2019	4,000	\$206.09
2019-10-01 W/S	ACTUAL	676,000	09/09/2019	14,000	\$404.39
2019-07-01 W/S	ACTUAL	665,000	06/10/2019	9,000	\$332.94
2019-04-01 W/S	ACTUAL	656,000	03/08/2019	7,000	\$277.73
2019-01-01 W/S	ACTUAL	649,000	12/10/2018	9,000	\$332.94
2018-10-01 W/S	ACTUAL	640,000	09/10/2018	24,000	\$866.25
2018-07-01 W/S	ACTUAL	616,000	06/08/2018	13,000	\$437.83
2018-04-01 W/S	ACTUAL	603,000	03/09/2018	16,000	\$541.58
2018-01-01 W/S	ACTUAL	587,000	12/08/2017	13,000	\$437.83
2017-10-01 W/S	ACTUAL	574,000	09/12/2017	13,000	\$437.83
2017-07-01 W/S	ACTUAL	561,000	06/09/2017	8,000	\$294.11
2017-04-01 W/S	ACTUAL	553,000	03/09/2017	7,000	\$268.01
2017-01-01 W/S	ACTUAL	546,000	12/08/2016	10,000	\$348.95
2016-10-01 W/S	ACTUAL	536,000	09/09/2016	11,000	\$375.59
2016-07-01 W/S	ACTUAL	525,000	06/10/2016	10,000	\$345.25
2016-04-01 W/S	ACTUAL	515,000	03/09/2016	12,000	\$397.79
2016-01-01 W/S	ACTUAL	503,000	12/09/2015	10,000	\$345.25
2015-10-01 W/S	ACTUAL	493,000	09/14/2015	12,000	\$397.79
2015-07-01 W/S	ACTUAL	481,000	06/10/2015	13,000	\$415.58
2015-04-01 W/S	ACTUAL	468,000	03/11/2015	12,000	\$387.68
2015-01-01 W/S	ACTUAL	456,000	12/10/2014	12,000	\$387.68
2014-10-01 W/S Adj	ACTUAL	444,000	09/15/2014	11,000	\$9.07
2014-10-01 W/S	ACTUAL	444,000	09/15/2014	11,000	\$353.08
2014-07-01 W/S	ACTUAL	433,000	06/09/2014	13,000	\$393.19
2014-04-01 W/S	ACTUAL	420,000	03/10/2014	11,000	\$344.72
2014-01-01 W/S	ACTUAL	409,000	12/09/2013	10,000	\$320.48
2013-10-01 W/S	ACTUAL	399,000	09/11/2013	11,000	\$344.72
2013-07-01 W/S	ACTUAL	388,000	06/10/2013	14,000	\$399.60
2013-04-01 W/S	ACTUAL	374,000	03/11/2013	11,000	\$330.07

*Property -
 Transferred
 2/22/21*

*Pharmacy
 Closed
 5/2019*

*AVG
 5,750*

*AVG
 12,250*

*AVG
 13,750*

*AVG
 12,750*

**Board of
Water and Sewer Commissioners**
TOWN OF JAMESTOWN, RHODE ISLAND 02835



APPLICATION FOR UTILITY SERVICE EXPANSION/CHANGE OF USE

COMPLETED BY APPLICANT

DATE: 07 / 06 / 21

owner: Gino DiFante

Rural Water District
 Urban Water District

Applicant:

Name: OUR TABLE LLC
MARLA ROMASH

Email: ourtablejamestown@gmail.com
marlaromash@gmail.com

Phone: 301-919-8807

Address: 34 CLINTON AVE
JAMESTOWN RI
02835

Plat: 9 Lot: 207
53 Conanicus Ave. Portion of
Zoning District: CD First Floor.

Type of Service Being Requested:

Water Sewer

Use: Residential
(single family) _____

(multi family) _____

Commercial

Number of Units _____

Other _____

New Building _____

Existing Building

Existing Well _____

Existing ISDS _____

Does applicant own contiguous land?

Yes _____ No

Please provide detail description of proposed expansion/change of use and anticipated annual water consumption.

120,000/gal/yr

PROPOSED RESTAURANT APPROX 48 SEATS

DINNER ONLY SEEKING WINE & BEER LICENSE

X J--\$49.00 Recording Fee for Decision Letter. (Fee effective 11/12/07 per RIGL 34-13-7)
This fee is due at the time the application is filed with this office. If the application is not approved by the Board of Water and Sewer Commissioners the fee will be returned to the applicant.

Applicant agrees to take water and sewer service in full compliance with the rules and regulations of the Commission. Applicant agrees to accept all cost associated with the requested service connection. In addition, applicant agrees to pay \$3000. for Water Service Connection fee and \$3000 for Sewer Service Connection fee and any other applicable water or sewer fees. All work according to approved plans and specifications. The Town of Jamestown will inspect all work before final acceptance.

RECEIVED
Received 4900 cash
Town of Jamestown
06/21

Date: 7.06.21

Applicants Signature: [Signature]

Owners Signature: [Signature]

Approval by the Board of Water and Sewer Commissioners:

Commission President

Date _____

ALL NOTE: Regular meetings of the Board of Water and Sewer Commissioner are held once monthly. Meetings are held at the Jamestown Town Hall, Council Chambers, 93 Narragansett Avenue, Jamestown, RI. This meeting location is accessible to the physically challenged. Hearing or speech impaired individuals requiring the services of an interpreter should call 1-800-745-5555 or 423-1212 not less than 3 business days prior to this meeting.

- The following information is requested by the Federal Government in order to monitor our compliance with various civil rights laws. You are not required to furnish this information, but are encouraged to do so. The law requires that we may not discriminate based upon this information, nor whether you choose to furnish it. However, if you choose not to furnish it, under Federal regulations we are required to note the race and sex on the basis of visual observation or surname. If you do not wish to furnish the above information, please check the box below.

I do not wish to furnish this information _____

Race/National Origin:

American Indian or Alaskan Native _____

Asian or Pacific Island _____

White, not of Hispanic origin

Black, not of Hispanic origin _____

Hispanic origin _____

Other (specify) _____

Sex:

Female

Male

RECEIVED
 JUL 07 2021
 Town of Jamestown

1) VARIATION: EXISTING COVERED ENTRY
 2) VARIATION: EXISTING COVERED ENTRY



EXISTING COVERED ENTRY



EXISTING COVERED ENTRY

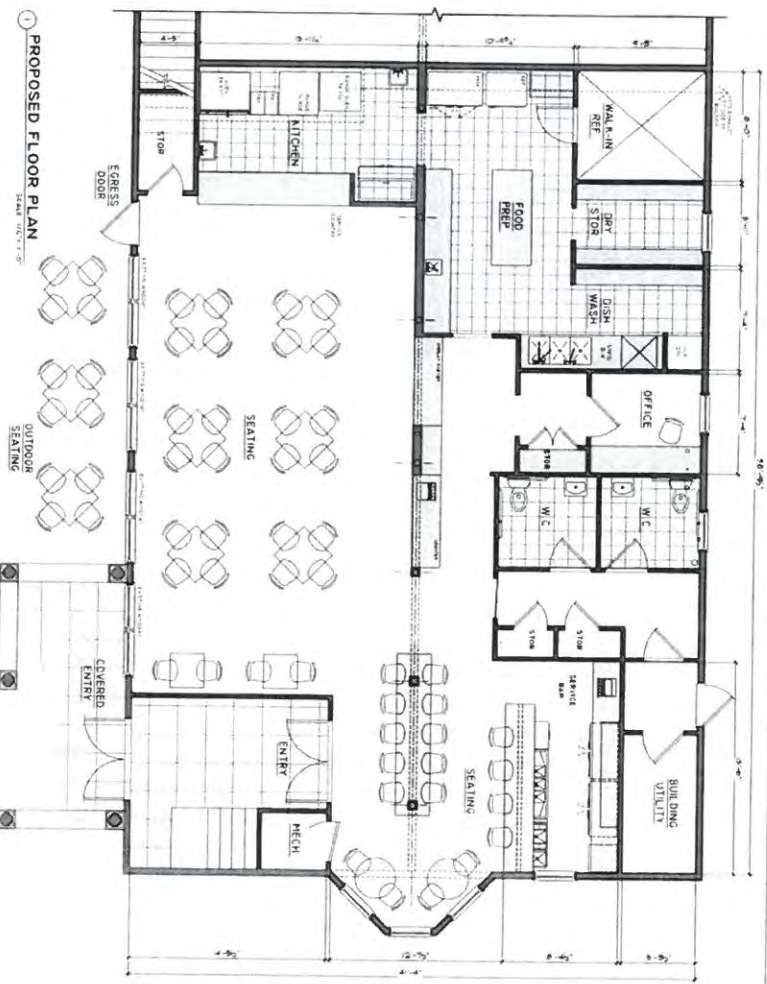


EXISTING COVERED ENTRY

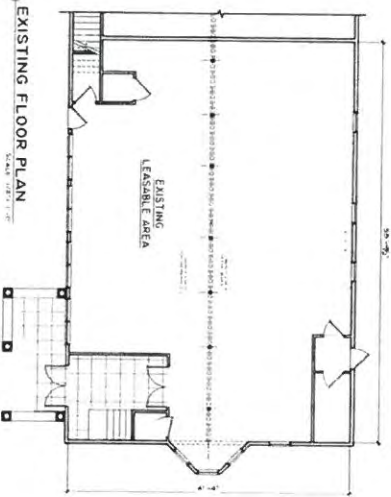


EXISTING COVERED ENTRY

1) PROPOSED FLOOR PLAN
 SCALE: 1/8" = 1'-0"



2) EXISTING FLOOR PLAN
 SCALE: 1/8" = 1'-0"



A1

FLOOR PLANS,
 ZONING AND CODE
 REQUIREMENTS

NOT FOR
 CONSTRUCTION

OUR TABLE
 RESTAURANT

53 NARRAGANSETT AVENUE
 JAMESTOWN, RI 02835

6-15-21 ISSUED FOR JAMESTOWN PLANNING TRC

CHRISTOPHER
 ARNER
 ARCHITECT

1 WASHINGTON STREET
 NEWPORT, RI 02841
 401.225.5467
 WWW.CARNERARCH.COM

COMPLETED BY PUBLIC WORKS/ENGINEERING DEPARTMENTS

Location of nearest water main NARRAGANSET AVE

sewer main NARRAGANSET AVE

Location of nearest fire hydrant ACROSS THE STREET

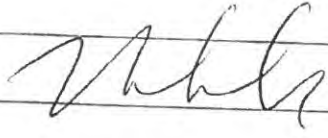
Size of water main 12"

Type and condition of main DUCTILE IRON - EXCELLENT

Water pressure at applicant's location 65 psi ±

Comments: SEE ATTACHED MEMO 7/14/21

Date 7/14/21

Signature/Title  DPW DIR.

COMPLETED BY PLANNING DEPARTMENT

Is request consistent with Comprehensive Community Plan? Please explain

This parcel is located in the Commercial Downtown (CD) zoning district. The main service area for the public water supply is the village area. The urban district is the area that has historically served as the main commercial and residential focus for the Island. Public services and facilities have traditionally been located in the village area. The proposed restaurant use is permitted by special use due to the request for alcoholic beverages. The TRC and Planning Commission have reviewed this application no recommendation has occurred due to lack of information. This will be heard again when additional information is submitted. Specific issues to be resolved include parking, lighting, signage, and outdoor seating/liquor. This application does not appear to be inconsistent with the Comprehensive Plan based upon the following Goals and Policy that are relevant to this application:

Public Services and Facilities Element

Goal #1 : Provide a high quality of public services to the community that protect the health, safety, and welfare of all residents.

Goal #2: Provide orderly and efficient arrangement of public services and facilities that support the existing and future needs of the community.

Policy #4: Manage growth to ensure there are adequate public services and facilities to accommodate Jamestown's growing population.

Potential for future subdivision? Please explain: This parcel of land (Plat 9, Lot 207) is developed (formerly Bakers Pharmacy) and currently partially vacant on the first floor. Based upon the location of the existing building, the size of the lot (approximately 16,000+ square feet) and the minimum lot size for the CD District (5,000 square feet), the only way this property would be subdividable is to demolish the existing building.

Date July 13, 2021 Signature/Title Lisa W. Bryer, Town Planner

RECEIVED
JUL 07 2021
Town of Jamestown

COMPLETED BY FIRE CHIEF

Request will or will not reduce the level of fire protection of the community? Please explain SPRINKLER SYSTEM EXISTING. WILL NEED TO

BE RE-CONFIGURED TO NEW DESIGN.

Fire Hydrants Required? Yes No

Date 7.7.2021

Signature/Title

 CHIEF



**PUBLIC NOTICE
PUBLIC HEARING
TOWN OF JAMESTOWN**

Notice is hereby given that the Town Council of the Town of Jamestown will conduct a public hearing on **Monday, July 19, 2021 at 6:30 p.m.** on the following proposed amendment to the Code of Ordinances regarding Chapter 70 Traffic and Vehicles. Opportunity shall be given to all persons interested to be heard upon the matter at the public hearing. The following proposed ordinance amendment is under consideration and may be adopted and/or altered or amended prior to the close of the public hearing without further advertising, as a result of further study or because of the views expressed at the public hearing. Any alteration or amendment must be presented for comment in the course of the public hearing. The proposed amendment is available for review and/or purchase at the Town Clerk's Office between the hours of 8:30 a.m. and 4:30 p.m., Monday through Friday, excluding Holidays and on the Town's web site at www.jamestownri.net.

ANTICIPATED REMOTE MEETINGS: It is anticipated that this meeting will be conducted remotely in a Zoom format. Authority to conduct remote meetings is pursuant to Governor Daniel J. McKee's Executive Order No. 21-72, which extended Executive Order No. 20-46 (E020-46) until July 23, 2021. This remote meeting on July 19, 2021 will only occur if Governor McKee further extends E020-46, which has not yet occurred as of publishing this agenda.

POTENTIAL FOR IN-PERSON MEETING: If E020-46 is not extended, and if no other legal authorization occurs prior to the meeting date, the Town Council will conduct an in-person meeting with no remote component on July 19, 2021 at 6:30 p.m. at the Jamestown Town Hall, 93 Narraganset Avenue, Jamestown, R.I. Please contact the Town Clerk at 401-423-9800 or by email to townclerk@jamestownri.net for updated information as to meeting format and location.

REMOTE MEETING ACCESS: If this meeting is conducted by a virtual /Zoom platform any member of the public who wishes to attend and view this video meeting may do so by:

****This meeting is anticipated to be virtual only. However, if the current Executive Order extending EO 20-46 from Governor McKee lapses or is revoked, and if no other legal authorization occurs prior to the meeting date noted above, then an in-person and/or hybrid meeting (both in-person and virtual) will occur at the physical location noted above.**

Please check the Secretary of State website and Town website at <https://www.jamestownri.gov/> prior to the meeting to verify the location and/or platform of the meeting. **

The public is invited to observe and participate in the deliberations of this meeting by accessing the meeting link set forth herein. For those without access to video observation platforms, you may also call in to listen to the deliberations of this meeting by using the call in phone number provided herein. To participate during Public Hearing or Public Input you will press *9 to raise your hand. Please join the Zoom Meeting as follows:

**JOIN VIA PHONE: 1-301-715-8592 or 1-312-626-6799 or 833-548-0276, US Toll-free
WHEN PROMPTED, ENTER MEETING ID: 979 1669 2338
PRESS # AGAIN TO JOIN THE MEETING**

JOIN VIA COMPUTER OR MOBILE APP:
Meeting ID: <https://zoom.us/j/97916692338>

THIS MEETING WILL ALSO BE LIVE STREAMED: To view the meeting with no interaction:
<http://158.123.195.41/OTRMedia/Town2020/Others2020/StreamPrimJtown.htm>

Section 1. Be it hereby ordained by the Town Council of the Town of Jamestown that the Jamestown Code Of Ordinances, Chapter 70 Traffic and Vehicles, as the same may have been heretofore amended, is hereby amended by changing the text of the Chapter, as follows:

NOTE: words set as ~~strikethrough~~ are to be deleted from the ordinance; words underlined are to be added to the ordinance.

See Exhibit A, attached hereto and incorporated herein by reference.

Section 2. The Town Clerk is hereby authorized to cause said changes to be made to Chapter 70 of the Town of Jamestown's Code of Ordinances.

Section 3. This Ordinance shall take effect upon its passage.

EXHIBIT A.

Sec. 70-94. Designation of residential parking streets.

Through a public hearing, the Town Council may designate a street within a residential parking district as a residential parking street, provided a petition in a form suitable to the town clerk has been filed that has been signed by residents representing at least fifty-one (51) percent of the resident households with an address of the specific street within the residential parking district requesting designation as a residential parking street. Union Street designated as a resident only overnight parking street.

This meeting location is accessible to the physically challenged. If communications assistance is needed or other accommodations to ensure equal participation, please call 1-800-745-5555, or contact the Town Clerk at 401-423-9800, via facsimile to 401-423-7230, or email to townclerk@jamestownri.net not less than three (3) business days prior to the meeting.

Advertisement in the *Jamestown Press* edition of July 8, 2021.

Ad Date: _____

Publication Source _____

Hearing Date: _____

Action: _____

Certified: _____

Cheryl A. Fernstrom, CMC Clerk Pro Tem

RECEIVED:
 JUN 11, 2021 02:20 PM
 Town of Jamestown Town Clerk
 TOWN OF JAMESTOWN Town Clerk



Jamestown Resident Overnight Parking Petition

Pursuant to Jamestown Ordinance 70-94, we the undersigned request that the Jamestown Town Council restrict our street to resident only overnight parking. We understand that by doing so, all vehicles parked on the street will be required to display a current pass between the hours of 1:00 AM and 6:00 AM for the season of May 1st through October 31st. That it will be the registered vehicle owner's responsibility to obtain a valid permit to be displayed on the vehicle. We further understand that the petition requires a minimum of fifty-one (51) percent of the resident households with an address of the specific street within the residential parking district in order to be considered.

1111
11

Requested street/lane/avenue UNION STREET

Printed Name	Signature	Address	Date
✓ Jane H. Harris	<i>Jane Harris</i>	10 UNION ST 02835	6/2/21
✓ Scott Metcalfe	<i>Scott Metcalfe</i>	11 Union St.	6/2/21
✓ PAUL GRICUS	<i>Paul Gricus</i>	22 UNION ST.	6/2/21
✓ John Doty Jr.	<i>John Doty Jr.</i>	17 Union St	6-2-21
✓ Christopher J Smeraldi	<i>Chris Smeraldi</i>	12 Union St	6-7-21
✓ Rebecca Ortolano	<i>Rebecca Ortolano</i>	14 Union St	6-8-21
✓ MARY NEAGHER	<i>Mary Neagher</i>	9 UNION ST	6-9/21
✓ Charles IC WALLON	<i>Charles Wallon</i>	7 Union St	6/9/21

Town Clerk Office Use Only

Date submitted to Town Clerk: June 11, 2021 Received by: KM

Names, addresses and signature verified by Karen Montoya on: 6/01/2021

Number of households on street: 13 Number required: 7 Number Verified: 9



RECEIVED:
JUN 14 2021 09:13 AM
Town of Jamestown Town Clerk
TOWN OF JAMESTOWN Town Clerk

Jamestown Resident Overnight Parking Petition

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Requested street/lane/avenue UNION STREET

Printed Name	Signature	Address	Date
✓ Robert P HURLEY	<i>R P Hurley</i>	9 UNION ST #3 JAMESTOWN RI.	6/11/21

Town Clerk Office Use Only

Date submitted to Town Clerk: June 14, 2021 Received by: *JM*

Names, addresses and signature verified by _____ on: _____

Number of households on street: _____ Number required: _____ Number Verified: _____

RECEIVED:
 JUN 11 2021 02:20 PM
 Town of Jamestown Town Clerk
 TOWN OF JAMESTOWN Town Clerk



Jamestown Resident Overnight Parking Petition

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Requested street/lane/avenue UNION STREET

1111
11

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✓ Scott Metcalfe	<i>Scott Metcalfe</i>	11 Union St.	6/2/21
✓ PAUL GRICUS	<i>Paul Gricus</i>	22 UNION ST.	6/2/21
✓ John Doty Jr.	<i>John Doty Jr.</i>	17 Union St	6-2-21
✓ Christopher J Smeraldi	<i>Chris Smeraldi</i>	12 Union St	6-7-21
✓ Rebecca Patel	<i>Rebecca Patel</i>	14 Union St	6-8-21
✓ MARY MEAGHER	<i>Mary Meagher</i>	9 UNION ST	6-9/21
✓ Charles IC WALLON	<i>Charles Wallon</i>	7 Union St	6/9/21

Town Clerk Office Use Only

Date submitted to Town Clerk: June 11, 2021 Received by: KM

Names, addresses and signature verified by Karen Montoya on: 6/01/2021

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TOWN OF JAMESTOWN Town Clerk

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Requested street/lane/avenue UNION STREET

Printed Name	Signature	Address	Date
✓ Robert P HURLEY	<i>R P Hurley</i>	9 Union St #3 JAMESTOWN RI.	6/11/21

Town Clerk Office Use Only

Date submitted to Town Clerk: June 14, 2021 Received by: *[Signature]*

Names, addresses and signature verified by _____ on: _____

Number of households on street: _____ Number required: _____ Number Verified: _____

C) 1)

From: Kelly Ann Rojas <kellyann@tallulahstaqueria.com>

Sent: Wednesday, June 30, 2021 10:11 AM

To: Denise Gamon <dgamon@jamestownri.net>

Cc: Kelly Ann Rojas <KELLYANN@tallulahstaqueria.com>; Jake Rojas <jake@tallulahstaqueria.com>

Subject: Re: entertainment app

hi Denise,

Thanks for your correspondence.

We would like the option for both (acoustic and amplified)

Our first request is an acoustic steel drummer and if we do find someone that plays the guitar with amplification that would be great as well. We're not looking for loud bands etc.

We don't have a schedule as we never thought of it, until our neighbor asked us if he could play.

Once we know what we are allowed to do, we'll look to book someone on a rotating schedule within permit requirements. I hope this helps.

Thanks !

kelly ann rojas

C) 2

Marina Café and Bar's request for Entertainment license for summer of 2021

Day (s) of Entertainment: Friday & Saturday

Week starting the entertainment schedule: Friday 7/23/2021 until September, 9/18

Time: 7pm -10pm

Name of Entertainers: John Twomey, Chris Toti, Doug Tucker, Kevin McDaniel, Brad Provencal, Nick Gervais

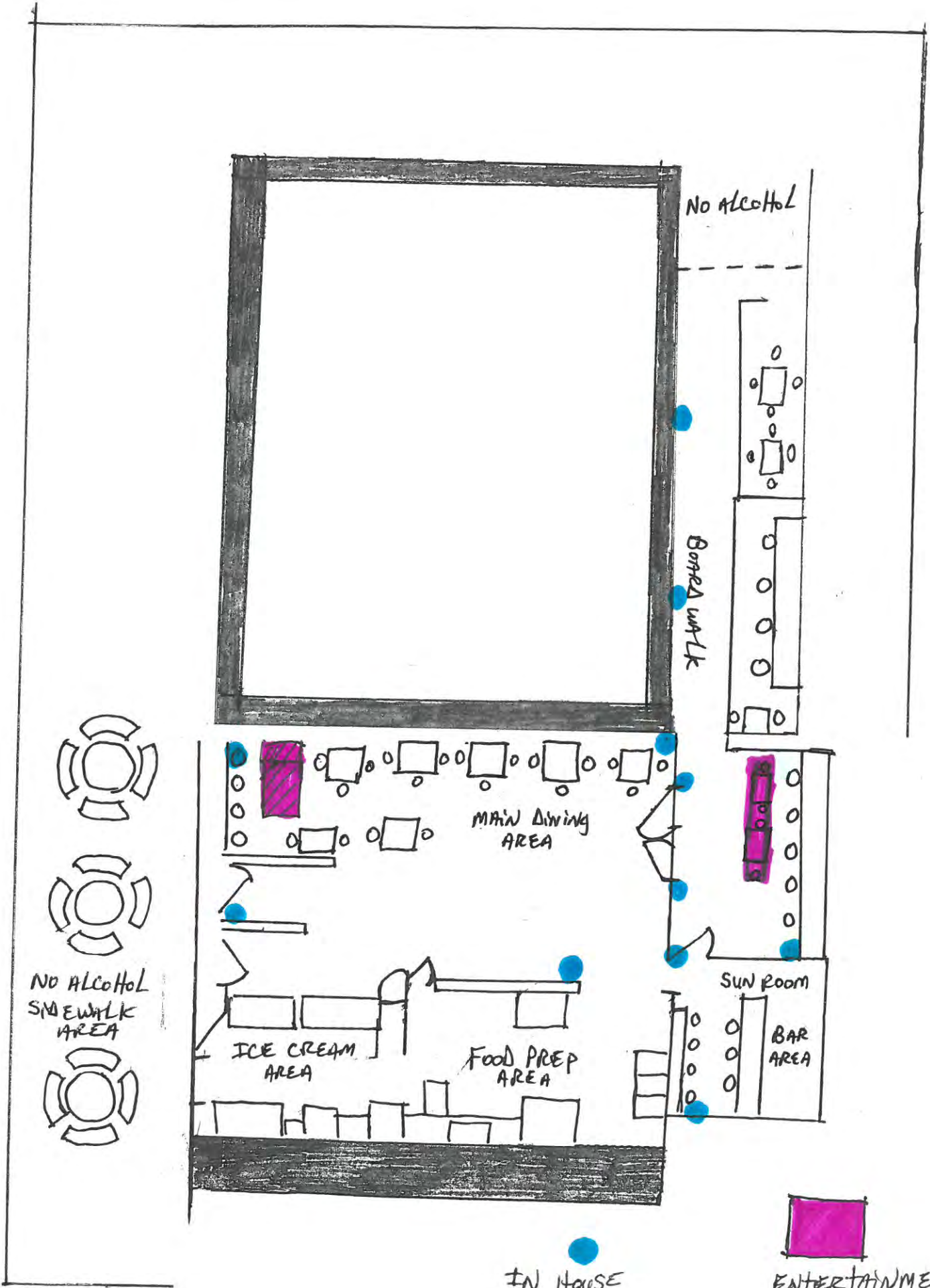
Type of entertainment: Acoustic, solo guitar and open mic night (acoustic/comedy). Entertainers will be solo in nature. No bands or musical groups.

Open mic night. Marina Café has no way giving names in advance due to the very nature of the event being open mic.

Entertainment Schedule

7/23 -7/24	7pm - 10pm	John Twomey / Open Mic
7/30-7/31	7pm- 10pm	Chris Toti / Open Mic
8/6 -8/7	7pm -10 pm	Open Mic / John Twomey
8/13 – 8/14	7pm – 10 pm	Brad Provencal / Open Mic
8/20 – 8/21	7pm – 10 pm	Open Mic / Nick Gervais
8/27 – 8/28	7pm – 10 pm	John Twomey/Chris Toti
9/3 – 9/4	7pm – 10 pm	Doug Tucker / Open Mic
9/10 – 9/11	7pm – 10pm	Nick Gervais / Open Mic
9/17 – 9/18	7pm – 10 pm	John Twomey / Brad Provencal

Amplification: There will not be any amplification or additional speakers being used.



NO ALCOHOL

BOTTLED WALK

MAIN DINING AREA

SUN ROOM

BAR AREA

ICE CREAM AREA

FOOD PREP AREA

NO ALCOHOL SIDEWALK AREA

IN HOUSE SPEAKER LOCATIONS

ENTERTAINMENT SET UP AREAS INDOOR + OUTDOOR

D) 1) a)



Working for a Clean, Healthy Ocean that is Accessible to All

To: Jamestown Town Council
From: Dave McLaughlin, Executive Director, Clean Ocean Access
Date: June 28, 2021
Subject: Ben Tuff Swim – Block Island to Jamestown on July 31, 2021

On July 31, 2021, Ben Tuff will be swimming non-stop from Block Island to Jamestown to raise awareness and funds for Clean Ocean Access to advance their work efforts to inspire and educate the community to take action through environmentally responsible behaviors.

At approximately 3:00 p.m. Ben will reach Beavertail Lighthouse and be brought via boat to East Ferry Memorial Square for a celebration of his accomplishment. We expect 20-50 people (100 at most) and will have a cake for the attendees. The event will be short in nature, and we expect it to be completed by 3:30 p.m.

Please reach out if there are any questions.

Sincerely,

Dave McLaughlin
Executive Director
Clean Ocean Access

BOARD OF DIRECTORS

Monica DeAngelis – *President*, Ian Estaphan Owen – *Treasurer*, Annie Becker – *Secretary*, Tricia Bielinski, Ben Tuff
Clean Ocean Access • 21 John Clarke Hill, Middletown RI 02842 • 401-236-2561 • www.cleanoceanaccess.org

D) 2) a



6/24/21

CHERYL FERNSTROM TOWN CLERK (PROTEMP)
TOWN OF JAMESTOWN, RI 02835

DEAR CHERYL

PLEASE INCLUDE ON THE AGENDA FOR THE NEXT TOWN COUNCIL MEETING THE REQUEST FOR THE JAMESTOWN STRIPER CLUB TO HOST THE "ANNUAL KIDS FISHING DERBY." WE WOULD APPRECIATE THE COUNCIL'S APPROVAL OF THIS EVENT TO BE HELD SATURDAY AUGUST 7TH, 2021 AT THE NORTH RESERVOIR.

AS IN THE PAST, THE CLUB WILL PROVIDE A CERTIFICATE OF INSURANCE, AND TAKE RESPONSIBILITY FOR LITTER CONTROL, PORTA-JONS AND TRAFFIC.

THANK YOU FOR YOUR PROMPT ATTENTION TO THIS MATTER.

SINCERELY,

FRED W BROWN
PRES.

D) 3) a)

June 23, 2021

RE: Waiver of Liability

For August 7 Commemoration

Dear Town Councilors:

We are applying for a single day permit for Saturday, August 7 to publically commemorate the only use of nuclear weapons at the end of World War II. We feel that this is a civic issue today in that potential uses of nuclear weapons remains; and that groups around the world use this date for commemoration and education.

We feel that this public advocacy is part of the freedoms under our Constitution. We have appreciated prior waivers from the liability coverage requested , and hope that we can proceed in this manner for sixth year.

We have also taken the time to advise the local VFW and Legion , the Recreation Department, and others of our application so that they have an opportunity to review any concerns they might have.

Sincerely,

Marcia A. Lindsay

William Smith III



Town of Jamestown

Town Administrator
93 Narragansett Avenue
Jamestown, Rhode Island 02835-1199
401-423-9805
Email: jhainsworth@jamestownri.net

Jamie A. Hainsworth
Town Administrator

MEMORANDUM TO: Honorable Town Council
FROM: Town Administrator, Jamie A. Hainsworth
DATE: July 12, 2021
SUBJECT: Report for Town Council Meeting July 19, 2021

Gould Island Cleanup Status: The Army Corp of Engineers & Contractors have notified the Town they have another planned cleanup for Gould Island starting in September thru the fall months. The scope of the cleanup involves several buildings that were declared the military's responsibility when the land was relinquished by the Department of Defense. Our Building Official has also spoken with the Company doing the work and being that the State now owns most of the property, this is the jurisdiction of the State Building Officials Office. Additionally, the local Resident Advisory Board, Chair David Somers has been coordinating with the Corp and expressing concerns for further cleanup.

Ocean Testing for Bacteria: During the week of June 22, a routine water test at Mackerel Cove Beach resulted in above normal bacterium reading and the standards in accordance with the State Health Department guidelines. Out of an abundance of caution we decided to close the beach and have additional testing done the following day. The additional test result was well below the allowable limit and the beach was reopened. A test result changing that dramatically in one day could be several reasons including a onetime influx of human or animal bacteria or an improperly obtained sample. Tests are done at the cove during the beach season routinely, both by State Health Dept. testing and our contract with a private company. Looking into this further, members of the Staff and I met with David McLaughlin Ex. Director of Cleanocean Access along with some of his staff. They informed us that recent testing has shown increased levels of bacteria around the island. We will continue to work and collaborate with Cleanocean in an attempt to locate the source(s).

Open Meetings Act (OMA) and the Governors Executive Order: As you know currently and since the beginning of the pandemic open public meetings/hearings have been held in accordance with the Governors Executive order banning in person meetings. The existing order authorized virtual meetings such as the Zoom platform while relaxing

the requirement of in person meetings. I anticipate the Governors order will **not be extended** and the order **will end on July 23rd**. Under the OMA all meetings **scheduled after July 23rd will require the governing body to meet in person and the public allowed in the meeting room (chambers)**. After July 23rd unless otherwise directed we will resume pre-pandemic and all public/open meetings will be held in person including our current use of streaming to the public.

Appointment of an Alternative Administrative Officer to advise the Planning Commission on Comprehensive Planning review of 91 Carr Lane, Consent Agenda:

In late June I was contacted by the Director of the Conanicut Island Land Trust about a concern he had regarding the affordable housing project for 91 Carr Lane. Mr. Anthony expressed his concern with the Town being the land owner and the Towns Planner being the advisor to the Planning Commission, he raised a question of conflict. If the land was owned by a private person, our Town Planner would review the project, advise the Planning Commission, and conclude the project by assisting the Commission members to render a decision. He raises the objection that in this application the Town is a “partner” (owner) with Church Community and the planner has been both an active advocate and advisor to the Commission for the project.

After considering these concerns and the optics although I respectfully disagree with the view that our Planner is conflicted. My experience with our planner; she advises applicants fairly, professionally and equally in all cases including affordable housing applications while advocating in good faith, with a goal to achieve the State law of ten percent affordable housing.

However, out of an abundance of caution after reviewing alternatives with the Solicitor I ask the Town Council authorize the Town Administrator to sign an agreement with Weston & Sampson to engage the services of an alternative administrative officer to the Planning Commission on the Comprehensive Planning Review of the 91 Carr Lane proposed affordable housing project. Ms. Bryer will step away from this project as the administrative advisor to the Commission (proposal in the Councils file).

Opioid Court proceedings with Purdue Pharma LLC, Consent Agenda: On June 30th, I received notice of a proposed settlement in the opioid addiction case, asking for a time sensitive decision on a settlement offer by July 9, 2021. You may recall in September of 2019 Purdue Pharma file Chapter 11 bankruptcy protection after over 6,000 local Government’s (including Jamestown) filed the claim against them asserting the company had a responsibility in causing widespread opioid use/addictions across the Country. As a result, many people were hospitalized and unfortunately some lost their lives. The suit filed by these Government entities claimed this caused a fiscal impact on the Cities and Towns. Atty. Mancuso represents the Cities and Towns from R.I. who joined on this case. The Attorney recommended that each city and town agree with the bankruptcy plan and approve; due to the time constraints, I voted to approve. I ask that you ratify my decision to proceed. The next court date is expected to be August 9, 2021 with more details to follow.



Memorandum of Agreement
By and Between:

The Town of Jamestown & Jamestown RI Chamber of Commerce



This Memorandum of Agreement (“MOU”), by and between the Town of Jamestown (“Town”) and the Jamestown RI Chamber of Commerce (“Chamber”) is entered into to allow temporary use of certain Town property at Narragansett Ave “Parcel: 8-573” to support the Governor’s “Take it Outside” initiative benefiting residents and local businesses. The Chamber assumes any and all risks and damage or loss to their property associated with their use of the Town property. The Town and the Chamber agree that the use of the Town property at Parcel 8-573 shall adhere to the following terms and conditions.

1. Between the period of time beginning **December 8th, 2020 and December 31st, 2021** the Chamber shall coordinate the use Parcel 8-573 by local restaurants, shops, & businesses to operate outdoors during the COVID-19 pandemic.
2. Parcel 8-573 shall be divided into four defined spaces for use: (see appendix item A)
 - a. Public space closest to Narragansett Ave (Pop-up vendors or displays)
 - b. Two 35”x 35” Covered Tents – Restaurant Space
 - c. Additional 35”x 35” flex space in the middle of the lot
3. Chamber shall be responsible for assigning space under tents with the following considerations:
 - a. Each to a restaurant
 - b. Priority given to brick and mortar operations located on Narragansett Ave
 - c. Restaurant has submitted hours and days of operation and is committed to adhering to proposed schedule.
 - d. No entertainment per tent:
 - i. Combined entertainment permitted in public space with permitting
 - ii. Chamber shall take the lead in organizing such entertainment
4. The use of the 2 public spaces (Public & Flex Space) shall be solicited by the Chamber and authorized by the Town Administrator.
5. The Town Administrator reserves the right to use any and all spaces when not in conflict with other pre-determined users.
6. The use of outdoor space heaters under the tents is prohibited.
7. The Chamber is responsible for providing the Town Administrator quarterly reports on usage of parcel 8-573. Reports will be due April 1, July 1, October 1, & December 31.
8. The Chamber shall provide the Town with a certificate of general liability insurance in the amount of \$1,000,000.00. The certificate shall list the Town of Jamestown as a name insured.
9. The Town reserves the right to revoke this Agreement upon 10 days written notice due to the breach of the terms and conditions or if, in the Town’s sole judgement the activities

unreasonably disrupt other businesses in the area, endanger the public, or damage town property.

10. The Town reserves the right to revoke this Agreement upon 10 days written notice due to a change in the status of the pandemic, if in the sole judgement of the town, Parcel 8-573 would better serve the community by altering its use to activities other than what has been described in the above terms of this agreement.
11. Town of Jamestown may impose a seasonal fee for future use of Parcel 8-573 but will not for the current agreement.

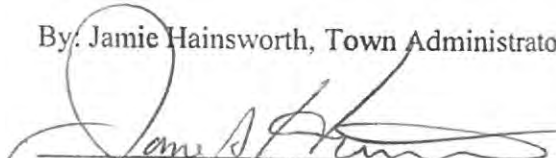
Cahoon^{mkc}
By: Michaela Cahoon, Executive Director



Chamber of Commerce

12 / 03 / 2020
Date:

By: Jamie Hainsworth, Town Administrator



Town of Jamestown

12 / 22 / 2020
Date:

Narragansett Ave.



Municipal Parking Lot on Narragansett Avenue

- B) Review, Discussion and Possible Action to extend the March 16, 2020 Declaration of the Town of Jamestown State of Emergency to January 20, 2021 unless revoked earlier, to curtail the spread of the COVID 19 Virus.

A motion was made by Vice President Meagher with second by Councilor Brine to extend the March 16, 2020 Declaration of the Town of Jamestown State of Emergency to January 20, 2021 unless revoked earlier, to curtail the spread of the COVID 19 Virus.

Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, aye; Councilor R. White, Aye.

- C) Review, Discussion and Possible Action to extend the Executive Order 2020-1, to January 20, 2021, unless revoked earlier; the continuation of the authorization of the Town Administrator to take any and all necessary actions to implement best practices guidance regarding municipal government actions to curtail the spread of the COVID 19 virus.

A motion was made by Councilor R. White with second by Vice President Meagher to extend the Executive Order 2020-1, to January 20, 2021, unless revoked earlier; the continuation of the authorization of the Town Administrator to take any and all necessary actions to implement best practices guidance regarding municipal government actions to curtail the spread of the COVID 19 virus. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, aye; Councilor R. White, Aye.

A motion was made by Vice President Meagher with second by Councilor Brine to approve the Consent Agenda. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, aye; Councilor R. White, Aye.

VII. CONSENT AGENDA

An item on the Consent Agenda need not be removed for simple clarification or correction of typographical errors. Approval of the Consent Agenda shall be equivalent to approval of each item as if it had been acted upon separately for review, discussion and/or potential action and/or vote. A Consent Agenda item or items may be removed by the Town Council for review, discussion and/or potential action and or vote.

- A) Adoption of Town Council Minutes
- 1) December 7, 2020 (Regular Meeting)
- B) Minutes of Boards/Commissions/Committees
- 1) Board of Canvassers (September 30, 2020)
 - 2) Board of Canvassers (October 7, 2020)
 - 3) Board of Canvassers (October 13, 2020)
 - 4) Board of Canvassers (October 21, 2020)
 - 5) Board of Canvassers (October 28, 2020)
 - 6) Board of Canvassers (November 3, 2020)

C) Request of Tax Assessor for Specific Abatements & Addenda of Taxes

ABATEMENTSTO 2020 TAX ROLL		
04-0852-00	Plat 11, Lot 44- Updated field card data	\$243.71
19-1224-01	Plat 4, Lot 24 – Updated field card data	\$27.44
19-1391-30	Plat 12, Lot 207 – Updated field card data	\$41.96
20-0387-00	Plat 10, Lot 153 – Demolition of all buildings – 42 days vacant land- New Value \$534,000	\$327.55
ADDENDA TO 2020 TAX ROLL		
02-0096-09	Plat 10, Lot 100 – New Construction – Prorated 69 days – New Value \$2,526,200	\$2,204.34
03-0373-50	Plat 10, Lot 37 – New Construction – Prorated 69 days – New Value \$1,835,900	\$ 696.64
07-0744-73	Plat 14, Lot 265 – New Construction – Prorated 44 days – New Value \$523,900	\$ 377.78
13-0533-30	Plat 14, Lot 246 – New Construction – Prorated 119 days – New Value \$489,400	\$ 626.58
14-0286-00	Plat 9, Lot 145 – New Construction – Prorated 76 days – New Value \$1,052,200	\$1,205.02
TOTAL ABATEMENTS		\$ 640.66
TOTAL ADDENDA		\$ 5,110.36

- D) Review, Discussion and Possible Action to Authorize the Town Administrator to Execute an Agreement with Jamestown Chamber of Commerce regarding the Narragansett Ave. Municipal Parking Lot for temporary use during the COVID-19 emergency; with terms and conditions substantially in accordance and as set forth in the existing agreement, subject to final review by the Town Solicitor.
- E) Appointment of Town Solicitor Peter D. Ruggiero, Esq.
- F) Appointment of Assistant Town Solicitor Wyatt A. Brochu, Esq.
- G) Appointment of Assistant Town Solicitor David R. Petrarca, Jr., Esq.
- H) Appointment of Bond Counsel David H. Ferrara, Esq.
- I) Appointment of Probate Judge Mark Liberati, Esq.
- J) Appointment of Alternate Probate Judge Peter D. Ruggiero, Esq.
- K) Appointment of Town Sergeant Fred Pease



Town of Jamestown

Town Administrator

93 Narragansett Avenue

Jamestown, Rhode Island 02835-1199

401-423-9805

Email: jhainsworth@jamestownri.net

Jamie A. Hainsworth
Town Administrator

MEMORANDUM TO: Honorable Town Council

FROM: Town Administrator, Jamie A. Hainsworth

DATE: January 13, 2021

SUBJECT: Report for Town Council Meeting January 19, 2021

Jamestown Chamber of Commerce, request use of Town Municipal Parking Lot, Narragansett Avenue during the 2021 Season due to Covid-19: Consent Agenda: The Jamestown Chamber of Commerce sent a letter to the Council dated September 21, 2020, requesting the use of the municipal parking lot on Narragansett Ave. They are asking to continue businesses use of the parking lot during Covid -19 restrictions, possibly until December 2021, in conducting safe outdoor dining and related activities. Request authorization to sign the attached agreement with the Chamber.

“Take it Outside” Grant update: As previously reported the Town received a grant of \$45,000.00 through the Covid-19 relief funding for this initiative. We have purchased two 35’ X 35’ canopies, lighting, planters, propane heaters, smaller portable tents & other miscellaneous items. Some of which will be installed in the municipal lot by DPW before March 1st enabling maximum use by the businesses and organizations. Some items obtained will be available for loan to businesses/chamber upon request.

Budget preparation for F.Y. 2021-2022: Our Finance Director is hard at work in preparation of the budget, her and I will continue concentrating on every line item with the Department leaders. If you have any inquires or ideas, please get them to her or I, the earlier the better.

Finance Department Report: Annual Financial Report – Fiscal Year Ended June 30, 2020 in accordance with RIGL § 45-10-4, the FY2020 Audited Financial Statements have been forwarded to the respective State agencies to meet the December 31, 2020 deadline. Hard copies will be provided to the Council and subsequently posted online. Tina would like to schedule a workshop review of the FY2020 Financial Statements, with Paul Dansereau, representing Baxter Dansereau & Associates for the February 1, 2021 meeting. As well as a workshop with the Council and School Committee to be held at 6:00 p.m. for the February 1st meeting.

Street Light upgrades: The street lighting upgrade project has been advertised for bidding. This project replaces all of our current street lights with L.E.D. technology, this

also changes the ownership of the new lights to the Town. The bid award will cover both the replacement and maintenance of the lights by the selected vendor. The recommendation for the award is anticipated to be in February.

Bike Path Project update: The construction phase of the bike path from North Road, across the reservoir dam and continuing to Eldred Ave is complete. Only a few minor items remain and will be done as the winter weather permits.

Fiber Optic I.T. Capital Improvement Project update: With the cooperation of some mild winter days the fiber optic line was installed from the police station to the D.P.W. complex, last week by D.P.W. and Mike Glier. Hopeful that the good weather continues, they will continue on this project installing the line from the library to the water department and then from the library to the schools.

Golf Course Building Project, F.Y.I. update: Despite a two-week Covid-19 setback, the building project is progressing nicely and all expectations that we will be moving into the building before April 1st. Staff and I are working on the addendum to the lease with the tenants and a policy for civic use as well. We also expect to remove the former building in the next two to three weeks, once the electric is turned on in the new facility.

Building Official vacancy, F.Y.I.: As previously reported Chris Costa left the position on January 8th. We advertised for the position and are in the process of interviewing and hopefully filling the position very soon.

Parks and Recreation Director, vacancy F.Y.I.: Andy Wade announced last Friday he is leaving this position on January 22nd. We will work on the vacancy.

Covid-19 Status, FYI: The virus cases continue to rise everywhere unfortunately Jamestown as well. The Staff continues to limit in person meetings by encouraging all other uses of communications and business and if needed by appointment only. The Town Offices remain open with many recommended precautions.



To: Jamestown Town Council
From: Jamestown Chamber of Commerce
Date: March 29, 2021
Subject: Pop-up Event Application

Please see the attached special event application from the Jamestown Chamber of Commerce, the Covid-19 Control Plan, and map for the pop-up space in the Municipal Parking Lot on Narragansett Ave for Saturday Pop-Up events starting Saturdays in May 2021.

The Chamber is hoping to feature Chamber Members and local artists including rotating artists from the Conanicut Island Arts Association, Latitude Jamestown, The Purple Door, and other members who are interested. Currently, we are hoping to host no more than 5 artists per Saturday.

The original location for this pop-up was going to be in 35'x35' un-tented Flex Space depicted on the M.O.U. the Chamber agreed to with the Town of Jamestown. Since that space is not 35'x35' we are hoping to feature these artists at a safe distance at the front of the space. There is a 25' entrance to the space before reaching the first tent, we are looking to host our Saturday Pop-Ups in that space.

We are also hoping to set up our Chamber booth at a safe distance near the entrance to the lot. This booth has wheels and can be moved to the safest possible spot in the space. This booth will feature Jamestown Maps, menus for all local restaurants, ferry schedules and other information on the town for passersby to inform their visits to our wonderful island. The booth will be staffed by Chamber volunteers.

If this event license is approved, the Chamber will provide quarterly reports to the Town Council on the status of these Saturday Pop-Ups.

Thank you,
Michaela Cohoon
Executive Director
Jamestown Chamber of Commerce



To: Jamestown Town Council
From: Jamestown Chamber of Commerce
Date: March 29, 2021
Subject: Outdoor Dining Event Application

Please see the attached special event application for the use of the Municipal Parking Lot on Narragansett Ave. Attached you will also find the Covid-19 Control Plans from all restaurants interested in using the space and the seating map for the outdoor dining space.

Participating restaurants are Jamestown Locals LLC dba Narragansett Cafe, KALI LLC dba J22 Tap and Table, and Johnny's Clam Shack dba Angel's Kitchen. These restaurants have agreed to no amplified music, no outdoor bar, table service under each restaurant's current food and alcohol licenses, no outdoor heaters, and to maintain control methods to reduce crowding in the space.

The Jamestown Chamber of Commerce is continuing to work with the three participating restaurants hoping to use this space and if this event license is approved, the Chamber will provide quarterly reports to the Town Council on the status of the space.

Thank you,
Michaela



TOWN OF JAMESTOWN

Date _____

\$5.00 Application Fee

All licenses are issued subject to the resolution of debts, taxes and appropriate signatures
(This form can be used with or without vendors)

Please complete the following information:

- Seasonal Event
- Parade
- Race:
 - Bicycle/Wheelchair
 - Run/Jog/Walk/Wheelchair
 - Marine Vessel
- Art/Craft Show
- Theatre/Film Production
- Concert
- Miscellaneous Function (please explain) _____

Name of Event: (if applicable) Pop-up Saturdays at the Municipal Parking lot on Narragansett Ave.

Date of Event: May 1, 2021- October 9, 2021 Hours of Event: 9am-12pm each Saturday

Location of Event: Municipal Parking lot on Narragansett Ave, Jamestown, RI 02835 (Parcel 8-573)

Number of people attending: not to exceed the safety of the space (approximately 10-20 throughout the day)

Name of Applicant/ Business: Jamestown Chamber of Commerce

Mailing Address: PO Box 35, Jamestown RI, 02835 Business Phone #: (401) 423-3650

Contact Person: Michaela Cohoon Phone Number: (401) 374-0713

List the type of entertainment being requested, if applicable (Band, DJ, etc.) none

Who will the event benefit? Visitors and locals alike looking to enjoy a bit of the outdoors in downtown Jamestown.
The event will also benefit the artists showcasing their work, as they have not had an opportunity to do so safely during the pandemic.

Type of Operation: (Private, State Sponsored, Non-Profit): Non-Profit

R.I. Show Promoter's Permit Number, per RIGL § 44-19-1, (if applicable): n/a

If the applicant is a Non-Profit organization, is it registered with the State? Yes No

RI Tax ID #: 45-2621136 Non-Profit ID #: 667125

Number of Vendors/Peddlers: (circle one) N/A 1-10 11-20 21-30 31-40 41-50
(\$5.00 each Vendor/Peddler in addition to Application Fee)

A list of vendor/peddler and fee must be submitted to the Town Clerk's Office with this license. Vendor/Peddler list Must include name, address, phone number, date of birth, type of merchandise to be sold and exact location of sales.

What types of items will be sold at this event? If attendees would like to purchase artist's work, that will be the only thing sold.

Will food be sold at the location? *If yes, you must contact the R.I. Department of Health* Yes No

Will alcohol be provided and/or served at this event? *If yes, Alcohol Liability Insurance must be provided* Yes No

Will traffic control or a public facility be needed? Yes No
If yes, Please contact the Jamestown Police Department, Public Works Department and/or the Recreation Department for rates and forms for approval.

New Requirement in Response to COVID- 19:

All Applicants must also submit a COVID-19 Event Control Plan:

https://www.reopeningri.com/resource_pdfs/COVID-19-Control_Plan_Fillable_Template-Final-5.13.20.pdf

Note: All applicants must submit a liability insurance policy with coverage in the amount of \$1,000,000 (one million dollars) when using Town owned property. Certificate of insurance: Yes No

If there is additional information for the Town Council that you would like to add please attach separate correspondence.

Signature of Applicant: _____



For Office Use Only

License Fee: \$ _____ Ins. Policy: _____ Ft. Getty Rental Permit: _____

For Approval: Please sign, date & provide approximate cost to Town.

Department	Date	Approximate Cost or Comments
Town Administrator:		
Chief of Police:		
Fire Chief:		
Zoning Official:		
Director of Parks & Recreation:		
Director of Public Works:		
Water & Sewer Clerk		
Tax Collector		



This application has been **GRANTED/DENIED** by the Jamestown Town Council at a meeting held on the _____ day of _____, 20_____ for the event scheduled for: (date) _____ (time) _____ with a location of _____.

Issued: _____

Erin F. Liese, CMC, Town Clerk

Please keep this license on hand for the day of the event.



**PO Box 35, JAMESTOWN, RI 02835
(401) 423-3650**

INFO@JAMESTOWNRICHAMBER.COM

WWW.JAMESTOWNRICHAMBER.COM

JULY, 16, 2021

Dear Jamie Hainsworth,

This document serves as the July report and update of the Municipal Lot on Narragansett Ave.

When the Jamestown Chamber of Commerce agreed to the M.O.U. at the beginning of 2021, restrictions were still in place for all industries and the restaurants in Jamestown were worried about the loss that would come from another summer in the Covid-19 pandemic. The Chamber cast the net out to the restaurant community and three restaurants came forward agreeing and dedicating themselves to purchasing tables and chairs, finding dedicated staff to serve in the space, and filling the planters in the space. We were so excited, as were the restaurants, to be able to offer outdoor dining to their patrons in Summer 2021.

When Governor McKee lifted Covid restrictions for indoor dining on May 21st (8 weeks ago), outdoor dining was still seen as a useful option for restaurants as patrons were still hesitant to eat indoors. This Spring, the small business community including and especially the restaurant industry faced another set of incredible challenges, staff and supply shortages. These staff shortages affected the hours of operation, restaurants had to temporarily close their kitchens due to lack of kitchen help, and many more unforeseen circumstances took over at the start of summer. This led to the outdoor dining space being used less than anticipated, but through it all the owner's of J22, Angel's Kitchen and the Narragansett Cafe, who had agreed to use the Municipal Lot for outdoor dining, had hope and determination.

J22 was the trailblazer with regards to the use of the space. Jackie filled her planters, and purchased chairs and tables early. She was ready to serve her patrons in late Spring and has had success in the space. Angel's Kitchen and The Narragansett Cafe filled their planters but ran into a number of challenges when it came to acquiring tables and chairs. That said, they now all have their tables and chairs in the space and they are each actively working to utilize the outdoor dining space as intended.

As for the Art Pop-Ups the Chamber hosts, they have been wonderfully successful for the past 10 weeks. Each Saturday we host a different group of five to six different artists from Jamestown and the surrounding area. We have only had to cancel two pop-ups due to the weather. The artist community has been grateful for the opportunity to showcase their work. The Chamber booth has also been a helpful addition to the space on Fridays and Saturdays where our Village Liaison, Joan Goldstein, and I offer visitors maps of Jamestown, ferry schedules, provide restaurant hours and menus, and answer any and all questions from visitors and locals alike who are looking for information on Jamestown.

All this said, this summer season has still been different than most, with some familiar and lingering issues. Parking is harder for visitors to find in Jamestown and the weather has been less than ideal for outdoor dining. The Pinpoint Weather Team stated that Rhode Island saw more rain in the first two weeks of July than it typically sees the entire month. There is also a very aggressive Delta variant of the coronavirus wreaking havoc on vaccinated and unvaccinated folks and we cannot predict what the Governor may restrict come August. With the unknown reality of the fast spreading Delta variant, as well as sunnier days ahead in late-July and August, the Chamber believes that the restaurants will be able to use the space as intended.

After careful consideration, the board of the Jamestown Chamber of Commerce continues to ask that the Municipal Lot remain Jamestown's hub for outdoor dining and pop-ups through the Labor Day weekend. If the council allows for this, we will report an update on the use of the space and the future use of the space at the Town Council meeting in September 2021.

Thank you for your time and consideration,

Michaela Cohoon on behalf of the Board of Directors of the Jamestown Chamber of Commerce

July

Sun	Mon	Tue	Wed	Thu	Fri	Sat
				1 Town Council Special Meeting: 6 pm	2	3
4 	5 Town Hall Closed	6	7 Probate Court 9am Planning Commission 7pm	8	9	10
11	12	13 Library Board of Trustees 5pm (JPL) Conservation Commission 7pm (CR)	14 Housing Authority 10am (PA) Harbor Commission 7pm Town Council Agenda & Bills Deadline @ Noon	15 Traffic Committee 6pm Town Council Packets	16	17
18	19 Town Council/Water & Sewer: 6:30 pm	20 Tree Committee 6:45pm (JPL)	21 Planning Commission 7pm	22	23	24
25	26	27 Zoning Board of Review 7pm	28	29	30	31

2021

August

Sun	Mon	Tue	Wed	Thu	Fri	Sat
1	2	3	4 Probate Court 9am Planning Commission 7pm	5	6	7
8	9 Victory Day Town Hall Closed	10 Library Board of Trustees 5pm (JPL) Conservation Commission 7pm (CR)	11 Housing Authority 10am (PA) Harbor Commission 7pm Town Council Agenda & Bills Deadline @ Noon	12 Town Council Packets	13	14
15	16 Town Council/Water & Sewer: 6:30 pm	17 Tree Committee 6:45pm (JPL)	18 Planning Commission 7pm	19 Traffic Committee 6pm	20	21
22	23	24 Zoning Board of Review 7pm	25	26	27	28
29	30	31				2021

September

Sun	Mon	Tue	Wed	Thu	Fri	Sat
			1 <i>Town Council Agenda & Bills Deadline @ Noon</i> Probate Court 9am Planning Commission 7pm	2 <i>Town Council Packets</i>	3	4
5	6 Labor Day Town Hall Closed	7 Town Council Meeting: 6:30 pm	8 Housing Authority 10am (PA) Harbor Commission 7pm	9	10	11
12	13	14 Tree Committee 6:45pm (JPL)	15 Planning Commission 7pm <i>Town Council Agenda & Bills Deadline @ Noon</i>	16 Traffic Committee 6pm <i>Town Council Packets</i>	17	18
19	20 Town Council/Water & Sewer: 6:30 pm	21	22	23	24	25
26	27	28 Zoning Board of Review 7pm	29 <i>Town Council Agenda & Bills Deadline @ Noon</i>	30 <i>Town Council Packets</i>		
						2021



Office of the Town Planner MEMORANDUM

TO: The Honorable Town Council, Nancy A. Beye, President
Jamie A. Hainsworth, Town Administrator

FROM: Lisa W. Bryer, AICP, Town Planner

RE: Short-Term Rental –Recommendation from the
Planning Commission

DATE: April 20, 2021

At the December 16, 2019 and January 2, 2020 Town Council meetings, the Town Council discussed short-term rentals (STR) in Jamestown and directed staff and the Planning Commission to research the issue and come back with a recommendation. The Planning Commission, along with Town Solicitor Wyatt Brochu, discussed this issue at many meetings over the last year including a meeting with local realtors and Bed and Breakfast owners. The Planning Commission has engaged the Building Official, the Fire Chief and the Police Chief on this topic to determine impacts to their departments.

The Planning Commission hereby forwards and recommends to the Town Council the attached Ordinance and Application for your review, hearing and potential adoption. The Planning Commission understands this issue is difficult, but strongly recommends the Town take steps towards registration/regulation as several factors are making the option of homeownership with short-term rental a desirable option. We have already seen short-term rentals disrupting the neighborhood continuity and small-town social fabric of Jamestown and availability of long-term rentals for locals. The Planning Commission offers the following discussion and draft ordinance towards this end.

Introduction:

Short-term rental of dwellings generally refers to the rental of residential property for time periods of less than 60, 30 or even 7 days. STRs have increased in recent years, both in the Town of Jamestown and elsewhere, largely due to platforms such as Airbnb, Home Away and VRBO, which facilitate transactions between property owners and STR tenants. In contrast to longer-term rentals, where tenants generally have some stake in the neighborhood and the dwelling, STR tenants are not around long enough to become part of the neighborhood and are more likely to engage in behavior that is disruptive to abutting residents.

It is generally agreed that STR have some benefits and fill a need in the community such as providing a flexible housing stock since we have limited hotels and B&Bs and they also provide income for homeowners. Issues related to short-term rentals include: disruption to the neighborhood and adjacent abutters; general nuisance issues such as trash, parking, noise; strain on carrying capacity of the land such as potable water and on-site sewage disposal, and; general health, safety and welfare issues for existing residents.

This is not the first time the Town has investigated this topic. The Planning Commission had early discussions in 2012 when a resident brought a neighborhood issue to their attention. It was considered a somewhat isolated incident at that time. In 2016 the Jamestown Ordinance Committee, officially comprised of two Town Council members, the Town Administrator and Police Chief, provided a recommendation to Town Council for Town Ordinance. The Town Planner and Town Clerk also participated in these discussions. After discussion and a public workshop, this ordinance was not acted upon by the Town Council at that time.

The Planning Commission discussed this issue multiple times throughout the course of the full Zoning Ordinance update over the last few years. Our zoning consultant, Horsley Witten indicated previously that regulation of short-term rentals could be handled either through the Code of Ordinances or Zoning Ordinance. They developed a draft Zoning Ordinance section to address short-term rentals, however, their ultimate recommendation was to handle it through the Code of Ordinances. Our legal council agreed since the Code of Ordinances are enforced by the Police Department and the Zoning Ordinance is enforced by the Zoning Enforcement officer, who only works from 8am to 4:30pm Monday through Friday.

Town Goals related to Ordinance Development:

In researching this issue, the Planning Commission felt that the Town of Jamestown's goals in this regard are:

- to maintain neighborhood continuity, safety and quality of life;
- minimize negative impacts (nuisance issues) to town residents and neighborhoods from STR while still allowing property owners the opportunity to utilize their dwelling for various rental purposes so long as certain standards are satisfied;
- ensuring adequate water resources for residents;
- preserving the residential balance between full time residents and visitors (transients);
- ensuring affordable housing opportunities are available as well as year-round rental opportunities;
- Not overburdening our town government with enforcement and record keeping related to rental regulation;

What other towns are doing?

In researching neighboring communities such as Newport, Narragansett, Middletown, Portsmouth, Bristol and Providence, subsequent to the Town Council's renewed interest in short-term rental regulation, we found that some had similarities and some had varying provisions. Newport's regulations seem cumbersome and overly complicated and admittedly ineffective so this was discounted immediately. Narragansett's issues primarily relate to college/summer rentals. Providence regulates through Zoning as well as the Code of Ordinances and the others regulate solely through their Code of Ordinances.

Ordinance Considerations:

The Planning Commission considered both regulating all rentals and just STR. The difference between regulating and registration should be noted. Although we felt it would be beneficial that all rentals register into the town database which will then be available for public safety purposes relating to renter, property owner and local emergency contact information, the reality was that most experienced long-term rentals as non-problematic, where the neighbors know them and the home owners. It was also agreed that regulation should focus on STR, since that is where the majority of the issues arise.

In addition, the Planning Commission also considered whether setting different standards for owner occupied versus non owner occupied STR made sense. Ultimately, it was determined to be too difficult to enforce.

It should be noted that the nuisance issues require enforcement. Wyatt Brochu, Planning Commission Solicitor has indicated that enforcement is easier through the Code of Ordinances since the Police are available 24/7 and are able to perform enforcement and cite violations when needed, which is generally not from 8am to 4:30pm Monday through Friday when the Zoning Enforcement Officer is on duty.

The Planning Commission has drafted a proposed STR ordinance, that is based upon a registration concept with some standards, for your review and comment. Requiring property owners to register and receive a permit for STR of their dwellings accomplishes several of the above goals. In this case, permitting is preferred over licensing since licensing is generally thought of as a discretionary process, where a permitting process is considered non-discretionary. If the applicant meets the stated requirements for the permit, the permit must be issued. As explained more fully below, the registration ordinance sets forth certain standards for STR of dwellings and establishes an enforcement process for property owners who fail to meet those standards.

The draft ordinance combines the work previously accomplished in Jamestown and also incorporates provisions from the ordinance developed by Horsley Witten. It is recommended that after adoption of an ordinance such as this, that enforcement be delayed for 6 months so that property owners have an opportunity to prepare for registration and other ordinance provisions.

Implementation:

It is recommended that any regulation of STR by the Town would require contracting with a private firm, such as Host Compliance, to assist with the tasks of permitting and registration, address identification, monitoring and compliance. It is important that the cost of such services and the program as a whole are paid for by the rental registration fee and not be a drain on town budget.

Enclosures:

Draft Ordinance

Draft Rental Registration form

Sec. I. Findings.

- A. The Constitution of the State of Rhode Island, Article XIII, Section 2, grants to the Town of Jamestown the power to enact and amend local laws relating to its property, affairs and government as long as such local laws are consistent with the Constitution and laws enacted by the General Assembly. This delegation of power includes the police power to enact reasonable legislation to regulate and supervise rental dwellings in order to protect the public health, safety and welfare.
- B. Residential rentals in Jamestown, including short-term rentals in residential neighborhoods, have been the source of noise, congestion, neighborhood disruption, and disorderly behavior involving tenants and other persons on and near the premises, as well as violations of Town ordinances, including the Zoning and Noise Ordinances and violations of various Rhode Island statutes.
- C. Short-term Rentals have disturbed the peace of the neighborhoods in which they have occurred; they have disturbed the repose, comfort and quiet enjoyment of persons in their homes; and they have disrupted the neighborhood continuity and small-town social fabric; and are inconsistent with the public health and safety and general welfare of the people.
- D. The Town of Jamestown has limited potable water supplies, and over occupancy of dwelling units, even on a short-term or transient basis can have detrimental impacts to the Town's resources.
- E. The Town of Jamestown finds that, by application of the regulatory framework contained herein, the short-term rental of dwelling units can have a positive effect on the health, safety and welfare of the community by providing a flexible housing stock that allows travelers safe accommodations while contributing to the local economy and providing homeowners an opportunity to hold property in difficult economic circumstances or as an investment.

Sec. II. Applicability.

- A. The provisions of this chapter shall apply to all Short-term Rental dwelling units within the Town of Jamestown except hotels, motels, bed and breakfast homes, and community residences.

Sec. III. Definitions. For the purpose of this chapter, the following definitions shall apply:

- A. **Bedroom:** Any room in a residential structure which is greater than 70 square feet in area, which is susceptible to present or future use as a private sleeping area, which has at least one window and one interior method of entry and egress but excluding closets and bathrooms.
- B. **Dwelling Unit:** A structure or portion thereof providing complete, independent living facilities for one or more persons, including permanent provisions for living, sleeping, eating, cooking, and sanitation, and containing a separate means of ingress and egress.
- C. **Local Representative:** A person designated on a registration form filed under this chapter as the person authorized to receive any process, notice or demand required or permitted to be served upon the owner of the premises, and required to respond to

Town of Jamestown Draft Short-term Rental Ordinance

questions/complaints from tenants, neighbors, and Town staff on a 24/7 basis. A local representative may, but need not, also serve as property manager.

- D. Registrar: The Town Clerk.
- E. Short-term Rental: The rental, lease or other contractual arrangement for the occupation of a dwelling unit, or portion thereof, by a tenant for residential and/or dwelling purposes, for any period of less than thirty (30) consecutive days. Short-term Rental shall not include duly licensed and permitted hotel, motel, bed and breakfast homes, and community residences.

Sec. IV. Registration and inspection required; permit.

- A. All dwelling units, or portion thereof, which are let, leased, or otherwise occupied, in whole or in part, by a tenant for Short-term Rental, shall be registered by the record property owner thereof with the Registrar and a permit issued before any tenant occupies the premises.
- B. At the time of registration, the dwelling unit shall be subject to inspection for a fee by the Building Official or his/her designee and the Jamestown Fire Marshal. Thereafter, the dwelling unit shall be inspected by the Building Official each 3 years thereafter, and by the Fire Marshall each 2 years thereafter, to be completed no later than the application period filing of the requisite year. The purpose of the inspection is to determine the occupancy limit of the unit pursuant to Sec. VII of this chapter and compliance with the State Building Code and Town Ordinance, to determine if smoke and CO detectors are installed and compliance with the State Fire Code for dwelling units and short-term rental and to determine the number of off-street and on-street parking spaces required and available. The Building Official or his/her designee shall issue a short-term rental permit stating the maximum occupancy for the dwelling unit. The Building Official and/or Fire Marshall may conduct inspection of any Short Term Rental unit upon complaint or for any other proper reason pursuant to Town Ordinance and State Law.
- C. Failure of the record owner to allow inspection shall constitute a violation of this chapter.
- D. Any deficiencies found by the Building Official or Fire Marshall must be satisfactorily addressed by the record owner prior to the engaging or continuing the Short-term Rental; engaging or continuing the Short-term Rental while deficiencies are outstanding shall be a violation of this chapter.

Sec. V. Registration form.

- A. The rental registration form shall be developed by the Town Planner and, at a minimum, shall indicate the Tax Assessor's plat and lot number, address of the rental dwelling unit, the number of rental dwelling units therein, the maximum occupancy, the name, permanent mailing address, email address, and telephone number of the record owner and of his or her registered local representative, if different than the owner. Copies of the registration form, with 24 hours / 7 days a week contact information for the local representative, will be held on file by Town Clerk, and available to the Jamestown Police and Fire Departments.

Sec. VI. Filing date; term.

Town of Jamestown Draft Short-term Rental Ordinance

- A. On or before December 31 of each year, the record owner of the rental dwelling unit shall file the completed rental registration form with the Registrar, which registration shall be valid for a one-year period from January 1 to December 31 of the following year. If the property is registered during the calendar year, the registration shall be valid until December 31 of that same year. Failure of the record owner to properly register the Short-term Rental dwelling unit shall constitute a violation of this chapter.

Sec. VII. Registration fee.

- A. There shall be a registration fee of three hundred and fifty (\$350.00) dollars for each dwelling unit covered under the provisions of this chapter. A separate fee may be charged for inspections by each the Building Official and Fire Marshall.

Sec. VIII. Occupancy limits and parking requirements.

- A. The maximum occupancy for the dwelling unit shall be two persons per bedroom, plus two additional persons. The number of bedrooms shall not exceed the number of bedrooms supported by the design load of the property's septic system (on-site wastewater treatment system, or "OWTS"). The owner shall provide records and/or information that the Building Official or his/her designee deems reasonably sufficient to determine the number of bedrooms for which the OWTS is rated. The maximum occupancy may be further limited by the requirements of Subsection B below. For the purpose of establishing occupancy, a person is defined as an individual at least 12 years of age.
- B. One off-street parking space shall be provided on the same lot on which the short-term rental is located for each bedroom, plus one additional parking space, as determined by the Building Official. Off-street parking spaces shall be located within an identified driveway area and not on the lawn areas. The total number of parking spaces required shall be one greater than the number of bedrooms utilized for occupancy. Each required parking space shall be not less than 10 feet in width and 22 feet in length exclusive of drives and maneuvering space. Where the required number of off-street parking spaces cannot be provided on said lot, then a maximum of two (2) legal on-street parking spaces along the frontage of said lot (one space per 22 feet of unobstructed frontage) may be utilized to meet the parking requirement. Where the total number of parking spaces required by this section cannot be met, the permitted occupancy of the dwelling shall be reduced to conform to the available amount of off-street and on-street parking spaces.
- C. The record owner shall be responsible for compliance at all times with the occupancy limits and parking requirements, which failure shall constitute a violation of this chapter.

Sec. IX. Owner's obligations.

- A. All short-term rental agreements shall have as an attachment a copy of the applicable short-term rental registration and permit for the premises. The rental agreement shall state that the renter may be held legally responsible for any violations of law committed by the renter or by other occupants or guests while at the premises, including violations of the

Town of Jamestown Draft Short-term Rental Ordinance

laws and ordinances pertaining to noise, disorderly conduct, disturbance of the peace, keeping dogs on a leash, parking, trash maintenance and disposal, and dwelling occupancy limits.

- B. The owner and/or local representative shall obtain accurate and up-to-date information, including the names, home addresses and phone numbers of the renters, the date of the rental period and a copy of a state issued driver's license or identification card or passport form the tenants. The owner and/or local representative shall maintain this information throughout the term of the short-term rental agreement and for 90 days thereafter; and shall make this information available to Town officials who are lawfully investigating or prosecuting any offense reasonably believed to involve one or more of the renters. Failure of the record owner and/or local representative to gather, maintain or provide this required information shall constitute a violation of this chapter.

Sec. X. Posting of notice by owner.

- A. The record owner shall post and affix in plain view, in a conspicuous place within the rental dwelling unit, a compilation to be provided by Town staff and available at the office of the Registrar, containing general information regarding certain Town ordinances with which tenants must comply, dwelling occupancy limits, and any other pertinent ordinance, law information which the Town Planner may deem appropriate from time to time. In addition, notice of water conservation, trash pickup, and recycling shall also be posted. The record owner or any person in control or possession of said rental dwelling unit subject to the provisions of this chapter shall cause the registration form and permit required by this chapter to be posted or affixed to the inside of the primary access door to said dwelling unit so as to allow the lease and registration form to be readily available for inspection by police, zoning, building, or minimum housing officials of the Town of Jamestown. Non-compliance of posting requirements shall be a violation of this chapter.

Sec. XI. Local representative.

- A. The record owner shall designate on the registration form, an individual who permanently resides in Rhode Island, or a property manager with a physically staffed office within Rhode Island, as the record owner's local representative, who shall be authorized to receive any process, notice or demand required or permitted to be served upon the owner of the premises. The record owner may be designated as the local representative, if he or she resides in Rhode Island.
- B. The local representative must be authorized by the record owner to respond to tenant and neighborhood questions or concerns on a 24/7 basis. The local representative shall serve as the initial contact person if there are questions or complaints regarding the use of the dwelling unit for short-term rentals. The local representative promptly shall respond in person or via telephone to those complaints to ensure that the use of the dwelling unit complies with the requirements of this chapter, as well as all other applicable Town ordinances pertaining to parking, noise, disturbances, or nuisances, as well as state law pertaining to the consumption of alcohol and/or the use of illegal drugs.
- C. The failure of the record owner or local representative promptly to respond in person or via telephone to the Jamestown Police Department or other Town Official inquiries and

Town of Jamestown Draft Short-term Rental Ordinance

address and resolve any situation, complaint, or violation within two (2) hours shall be considered a violation of this chapter.

- D. The record owner may change the designation of the local representative from time to time by filing an amended registration application including the name, address and telephone number of the new local representative. Failure to notify the Town of any change in the local representative shall constitute a violation of this chapter.

Sec. XII. Enforcement; penalty for violation; revocation of permit.

- A. Violations of this chapter shall be enforceable through issuance of a Violation Citation and Summons by the Zoning Enforcement Official, or his or her designee, of the Town and citations shall be heard and adjudicated by the Newport County District Court.
- B. Except as provided herein, violations shall be punished in accordance with, and the Town shall have all the powers and remedies provided by, Sec. 1-15 of the Ordinance.
- C. The Zoning Enforcement Official may provide in the Violation Citation that upon admittance of the violation the fine may be paid, or other disposition imposed, prior to the first appearance before the District Court.
- D. Notwithstanding any other remedies available to the Town, the Zoning Enforcement Official may revoke a short-term rental permit issued under this chapter if it is determined, by a violator's admission or a court finding of a violation, that three or more violations of this chapter have occurred for the same property within a twelve-month period, and no new permit shall be issued to the property owner for the same property for a period of twelve months following the revocation. Any revocation of a Short-term Rental Permit may be appealed to the Zoning Board of Review as an administrative appeal pursuant to the provisions of Sec. 82-408 of the Ordinance.

Sec. XIII. Implementation.

- A. This chapter shall take effect upon passage, provided, however, that enforcement of violations shall be stayed until January 1, 2022.



Office of the Town Clerk, Jamestown, RI
2021 Registration for Short Term Residential Rentals
(for residential dwelling units in all zoning districts being rented for "short term")

Short-term Rental: The rental, lease or other contractual arrangement for the occupation of a dwelling unit, or portion thereof, by a tenant for residential and/or dwelling purposes, for any period of less than thirty (30) consecutive days. Short-term Rental shall not include duly licensed and permitted hotel, motel, bed and breakfast homes, and community residences.

- This registration is for one-year rental period to be renewed annually in December and covers all time periods between January 1, 2021 and December 31, 2021.
- Incomplete forms may be returned
- Please see ordinance for required Building and Fire Marshal Inspection requirements.
- Failure to register annually is a violation of the Jamestown Short Term Rental Ordinance, Chapter ___ of the Jamestown Zoning Ordinances and subject to daily fines as such for each day the leased/rental dwelling is not registered.

Please type or print

Property Information:

Address of Leased/Rental _____

Total Number of Leased/Rental Units on site: _____ Assessor's Plat #: _____ Lot#: _____

Is the rental connected to Town sewer _____ or On-Site Wastewater Treatment System (OWTS) _____

Number of Bedrooms _____ (short-term maximum occupancy = 2 adults per bedroom + minor children)

For Official Use only: If OWTS, certify the bedroom count per RIDEM: _____

Number of off-street parking spaces provided (one per bedroom + one additional required) _____

Usual Leased/Rental Period (check all): Monthly Summer _____ Weekly _____ Year Round _____

Other _____ If other, please specify: _____

Property Owner(s):

Name(s): _____

Permanent Mailing Address(es): _____

Telephone#(s): _____ Alternate: _____

Office: _____ Mobile/Cell: _____

A Review of Property Tax Exemptions

Over the years, candidates for municipal office and citizens in Jamestown and other cities and towns in Rhode Island have talked about exemptions on the value of property that might address the burden of the property tax. Middletown has had lengthy discussions, Providence has a homestead exemption. A few years ago, the Jamestown Town Council increased the exemption for Veterans, widows and widowers of a Veteran and Gold Star parents.

I think it is time we looked at both existing and potential exemptions here in Jamestown. A nearly unfathomable spike in real estate prices over the past year is coinciding with our required ten-year real estate revaluation, which will be going on this summer and fall. It is likely that our valuations will skyrocket. We know that this increase in the assessment of the value of our property will cause the rate of our property tax to fall. However, the change in assessed property valuation makes the value of some of our existing exemptions negligible. I think we should revisit our existing exemptions, including the Veterans exemption, so that they are more appropriate both in comparison to assessed real estate values and to the service and sacrifice they seek to reward.

We might also look at other possible exemptions. Some have proposed a Homestead exemption, as occurs in Providence, where so much residential real estate is rental property. Typically, a Homestead exemption is available only to year round residents. I think this type of exemption would be unfair to those taxpayers who are part time residents of Jamestown. As a summer resort for many years, Jamestown has benefited enormously from the taxes and contributions of people who live here only part of the year. These part time residents have less impact on the costs of running the town and school than those of us who live here year round.

I propose instead something that I call the "What it takes to live here" exemption, which strives to acknowledge the rise in the value of properties for which the only explanation are forces beyond our control. These are potentially volatile forces that have made Jamestown so desirable a place to live that many of us, who currently live here, could not afford to buy a house here today. This exemption would strive to address these spiraling costs in a broad, even handed, fair manner, offering to each property owner the same amount of exemption, regardless of the value of their property. The exemption amount would be in some relationship to the median assessed value of properties in Jamestown. In July of 2020, that value was \$575,000. It will likely be higher in 2022.

Mary E. Meagher, Vice President
Jamestown Town Council



TOWN OF JAMESTOWN

TOWN COUNCIL

93 NARRAGANSETT AVENUE
JAMESTOWN, RHODE ISLAND 02835

PHONE 401-423-7200
FAX 401-423-7230
WEBSITE WWW.JAMESTOWNRI.NET

To: Members of Jamestown's Boards, Commissions and Committees,

The Town Council, first and foremost, thanks you for your service to our town. The town depends on you, your energy and spirit, your hard work and attention to the issues we have before us. We appreciate your efforts enormously.

We also recognize that the requirements of such service occasionally need to be refreshed in all of our minds. Specifically, we mean those defined by the State of Rhode Island's Code of Ethics and its policies and procedures that govern our activities as elected and appointed officials. And so we have asked our Solicitors to schedule at least two sessions in which they will review the Code of Ethics with any and all appointed and elected officials in Jamestown who choose to attend. We urge you to attend, especially those members, who, like the Council, receive stipends for their service or who direct policy.

As the Rhode Island State Constitution describes, it is essential that the citizens of our town have faith that their elected and appointed officials "adhere to the highest standards of ethical conduct, respect the public trust and the rights of all persons, be open, accountable and responsive, avoid the appearance of impropriety and not use their position for private gain or advantage."

Our thanks again for your service. We hope to see you at these meetings.

Jamestown Town Council

Some relevant parts of the RI Ethics Code:

R.I. General Laws § 36-14-2 Definitions.

1.1 Definitions

4) "Employees of state and local government, of boards, commissions and agencies" means any full-time or part-time employees in the classified, non-classified and unclassified service of the state or of any city or town within the state, **any individuals serving in any appointed state or municipal position**, and any employees of any public or quasi-public state or municipal board, commission or corporation;

1.1.3 Additional Definitions (36-14-2002)

9) "State or municipal appointed official" means any officer or member of a state or municipal agency as defined herein who is appointed for a term of office specified by the constitution or a statute of this state or a charter or ordinance of any city or town or who is appointed by or through the governing body or highest official of state or municipal government.

1.1.4 Representing Oneself or Others, Defined (36-14-5016)

A. In addition to any other definition or provision of the Code of Ethics:

1. A person will "represent him or herself before a state or municipal agency" if:

a. He or she participates in the presentation of evidence or arguments before that agency for the purpose of influencing the judgment of the agency in his or her own favor;

b. pursuant to his or her authorization and/or direction, another person participates in the presentation of evidence or arguments before that agency for the purpose of influencing the judgment of the agency in his or her favor; or

c. he or she engages in the conduct described in §§ 1.1.4(A)(1)(a) or (b) of this Part before another agency for which he or she is the appointing authority or a member thereof.

2. A person will "represent any other person before a state or municipal agency" if:

a. He or she is authorized by that other person to act, and does in fact act, as the other person's attorney at law or his or her attorney in fact in the presentation of evidence or arguments before that agency for the purpose of influencing the judgment of the agency in favor of that other person;

b. he or she acts as an expert witness with respect to any matter the agency's disposition of which will or can reasonably be expected to directly result in an economic benefit or detriment to him or herself, or any person within his or her family or any business associate of the person or any business by which the person is employed or which the person represents; or

c. he or she engages in the conduct described in §§ 1.1.4(A)(2)(a) or (b) of this Part before another agency for which he or she is the appointing authority or a member thereof.

1.2 Recusal

R.I. General Laws § 36-14-5 Prohibited Activities.

(e) No person subject to this Code of Ethics shall:

(1) Represent him or herself before any state or municipal agency of which he or she is a member or by which he or she is **employed**. In cases of hardship the Ethics Commission may permit such representation upon application by the official and provided that he or she shall first:

(i) Advise the state or municipal agency in writing of the existence and the nature of his or her interest in the matter at issue, and

(ii) Recuse him or herself from voting on or otherwise participating in the agency's consideration and disposition of the matter at issue, and

(iii) Follow any other recommendations the Ethics Commission may make to avoid any appearance of impropriety in the matter.

(2) Represent any other person before any state or municipal agency of which he or she is a member or by which he or she is employed.

7/19 Meeting

For insertion on July 29 and August 5, 2021

**Attention Jamestown Residents
Committee Volunteers Needed**

There are openings on the following Committees:

Committee Name	# of openings	Term Ending Date
Affordable Housing Unexpired Term	1	5/31/2023
Fire Department Compensation (1) Citizen-At-Large (1) Citizen-At-Large	2	5/31/2023 5/31/2024
Jamestown Housing Authority (1) Member Unexpired Term (1) Member Unexpired Term	2	12/31/2024 12/31/2025
Juvenile Hearing Board Alternate Unexpired Term	1	12/31/2021

Any resident who is a qualified elector in the Town of Jamestown and is interested in serving should contact the Town Clerk by submitting an application and resume. Applications can be found on the internet at www.jamestownri.gov or at the Jamestown Library, 26 North Road, and the Town Clerk's Office at 93 Narragansett Avenue. Persons who have submitted letters in the past are encouraged to do so again. **Please forward all applications to the Town Clerk prior to August 20, 2021.**

FINANCIAL TOWN MEETING

June 7, 2021

Call to Order

Moderator John Murphy calls the Annual Financial Town Meeting to order at 7:00 p.m. in the Lawn Avenue Field Complex, 55 Lawn Avenue, Jamestown and led the Pledge of Allegiance.

A moment of silence was observed for the Jamestown residents who passed away since our last Financial Town Meeting.

Town Council members present:

Nancy A. Beye, President
Mary E. Meagher, Vice President
Erik G. Brine
Michael G. White
Randall White

Also in attendance:

John A. Murphy, Town Moderator
Jamie A. Hainsworth, Town Administrator
Christina D. Collins, Finance Director
Lisa W. Bryer, Town Planner
Edward A. Mello, Police Chief
Fred F. Pease, Town Sergeant
James R. Bryer, Fire Chief
Ray DeFalco, Parks and Recreation Director
Betsey Anderson, Senior Services Director
Peter D. Ruggiero, Town Solicitor

School Committee members present:

Keith J. Roberts, Chair
Sally F. Schott, Vice Chair
Andrew C. Allsopp
Kristine A. Lapierre

School Committee member absent:

Agnes C. Filkins

Also in attendance:

Kenneth Duva, Superintendent
Jane Littlefield, Director of Finance
Peter Anderson, Director of Buildings and Grounds

The Pledge of Allegiance was recited and B.J. Whitehouse sang the National Anthem.

Budget Process, Meeting Procedures and Voting Overview

Town Moderator Murphy thanked Mr. Whitehouse and announced that there were 113 voters present.

Town Council President Nancy A. Beye

Moderator Murphy introduced President Beye, who thanked Moderator Murphy and addressed the assembled voters.

We meet again tonight in a much better place than we were last year at this time. Last June 22, 2020, we didn't know what we were going to be up against going into the summer season. I believe we carried on in true Jamestown fashion and came together as a community and made the best out of a difficult situation which was Covid-19.

Since our last Financial Town Meeting we have navigated through all the unusual circumstances that the pandemic brought to all communities. Zoom meetings, social distancing, PPE's, outdoor dining, beach issues to name a few. These issues were handled masterfully by our leader, our Town Administrator Jamie Hainsworth. Jamie guided us all and did it with grace and compassion.

Helping Jamie along the way was our Finance Director Tina Collins. Tina has guided us through the budget process since 1999. Thank you, Tina, for all you do. I want to take a minute to thank all of our Town Staff, and Department Heads for helping to make Jamestown the wonderful place that it is.

Through it all we were able to accomplish some lofty goals, we saw the clubhouse at the golf course built, the bike path at the North end opened and was named after our former Town Administrator Bob Sutton, and thanks to the hard work of Chief Mello acting as EMA Director, we were able to provide Covid-19 vaccines to our residents. Pretty amazing considering the circumstances.

This year we reviewed the budget much the same way we did last year and that was virtually. I am happy to say that we had quite a few residents join us but look forward to in person meetings hopefully in the near future.

Last year we "whittled down" the budget in response to Covid -19, the FY2022 budget will look a bit different as a result.

At a special town council meeting held on April 26th the Council unanimously voted to approve the total budget of \$26,628,673.00 of which \$14,887,231.00 is for the School Budget and the balance of \$11,741,442.00 is for the Town Budget.

On behalf of the Town Council, I respectfully request your support for the Fiscal Year 2021-2022 budget as it is presented. Thank you.

School Committee Chair Keith J. Roberts

Moderator Murphy introduced Chairman Roberts, who thanked Moderator Murphy and addressed the assembled voters:

Thank you all for coming. While this is somewhat reminiscent of last year we have definitely come a long way.

First, let's get into the highlights:

The year started with a very significant accomplishment, our schools opened for the first day of school, and with very few exceptions were able to provide in-person learning to all students 5 days a week for the entire school day. This was not the case in many districts – some were shortened days, every other day, and some were full distance learning until this spring.

The schools continue to go through renovation projects – new windows and entrance at Lawn, new entry way windows at Melrose, new equipment in the kitchen. The projects continue this summer. Mr. Anderson and his team continue to be efficient and effective at keeping our school buildings in great shape.

At the start of our school year only 11% of Jamestown families chose distance learning for their children. By the start of 4th quarter 99% of our students were participating in in-person learning.

The new math curriculum, Ready Mathematics, was implemented in all classrooms from K- 8.

Our Blessings in the Backpack program provided food to over 20 families on weekends, school vacations, and during our distance learning days.

We were able to offer our award winning music program at the Lawn School due to a generous donation from the Newport Festivals Foundation to purchase bell covers for all the wind instruments.

Karyn Kaufman and Erin Preston submitted several students to compete in the 2021 virtual All State Music Festival with other middle schools across the state. Three students participated in the All State Band, one student in All State Mixed Chorus, and two students in All State Treble Chorus. Several students from Mrs. McGuirl's social studies class participated in National History Day; six students were recognized for their talent. One student received First Place Individual Exhibit (a first for Jamestown), one received First Place Paper and Tomaquag Award.

Our students were able to engage in sports in the late winter, and abbreviated seasons were provided for all seasons.

Finally, after having to skip most events for the year we were able to collaborate with state and local organizations to provide a successful and engaging Island Treasures Day for the students.

We are looking forward to the upcoming in-person events and celebrations for our students and families as the year comes to an end.

I want to thank the teachers, administration, students, parents, and community members for all their hard work and support throughout this very unusual year. It was often confusing, frustrating, and stressful – especially for the teachers that were working to keep students engaged in the classroom, and for those that were at home. Everyone had to adapt to new rules, restrictions, and protocols. However, as a community, we pulled together and made it through one of the most challenging times in recent history.

Upon returning from the holiday break we commenced our budget planning process. It's worth noting that we use a practice called 'Zero Based Budgeting'. It is resource intensive, but the result is a budget that is based solely on the upcoming year's needs. The process starts with a budget of zero, not last year's budget, or with a standard increase. The budget is built-up based on the anticipated student needs. I say anticipated because we don't know in February with 100% confidence which students will be enrolled in September. Our student population changes frequently throughout the year. The administration submits a budget that is based on everything they know to be true at that point in the year.

The School Department is requesting a total of \$14,887,231. That is an increase of \$335,9958 over last year, which represents an increase of 2.3%. The town appropriation is \$12,637,108. That is an increase in \$152,600 over last year, which represents an increase of 1.22%. I would also encourage anyone with questions or concerns on the school budget to reach out to Dr. Duva or Mrs. Littlefield. They have previously met with folks individually to provide transparency, and would be happy to do so going forward. We also invite anyone to follow the process at its inception. The goal here is that there is no surprise or confusion as it relates to financing the education in Jamestown.

At the conclusion of the budget process the Strategic Planning process was kicked-off after having to cancel the process that started just prior to the Governor's Executive Order in March of 2020. This year's process is about to conclude, and I'm excited to see what Dr. Duva recommends for our strategic priorities for the next 5 years. While participating in the process this year it's been interesting to listen to the thoughts and ideas from the group that was assembled. The members of the group includes teachers, administration, parents, students, and a variety of community members. While Jamestown has always performed well in the state-wide standardized testing I hope we make meaningful changes to how we help our students succeed and thrive in high school and beyond. During one of the strategic planning sessions one of the participants brought up the needs of the 21st century student. They are as follows: Critical thinking, creativity, collaboration, communication, information literacy, media literacy, technology literacy, flexibility, leadership, initiative, productivity, and social skills. As we think about our student's success in high school and beyond we need to be developing those skills along with ensuring every student is successful with math and reading. I would not be surprised to learn that in order for us to continue to develop and evolve the curriculum, programs, and overall student experience that we will need to provide additional financial support to achieve these strategic goals. After all, how many of us have been able to make strategic investments through re-allocation of baseline expenses, without negatively impacting the areas that lost funding? As I've mentioned, our annual budget is based exclusively on the upcoming year's needs and meeting RIDE's requirements – nothing extra. However, the general sense I get from the vast majority of Jamestowners' that I've spoken with is that they want to see the student experience grow and evolve beyond the minimums that are required by RIDE. A common theme I hear is that things are great, but if you believe in continuous improvement then we shouldn't be satisfied with our status quo. In my experience, growth and change is not cost neutral, or a prioritization exercise. I look forward to working with the administration, my fellow committee members, and Jamestown-at-large to figure out how to fund the strategic priorities so that we don't end up in a situation where we are robbing Peter to pay Paul.

I'm respectfully encouraging you to approve the budget as proposed. It's worth noting that the school budget was unanimously approved by the School Committee, and the town budget was unanimously approved by the Town Council. We have excellent schools that are comprised of some of the best administrators and teachers in the world. I ask that you allow them to continue their mission, maintain forward progress, and continue to provide our students with the education they deserve.

Thank you all for your time and attention this evening. I hope you all have a wonderful summer.

Voting on the Budget

Moderator Murphy stated in a moment I will call for motions on the two budgets, the general budget and school committee budget. He reviewed using your flags to cast your vote.

At this time I call for a motion on the general budget.

A motion was made by Vice President Meagher with second by a voter in attendance to approve the entire Town Budget for \$11,741,442.00

Valerie Southern of 43 Clinton Avenue inquired what the tax increase would be. Vice President Meagher stated it would be an increase \$0.21 per \$1,000.

Moderator Murphy asked if there is any discussion. (No discussion)

Moderator Murphy called for all those in favor of the motion to signify by waiving their flag.

Motion passes by a majority vote in the affirmative.

A motion was made by School Committee Member Roberts with second by Councilor Brine to approve the school budget in the amount of \$14,887,231.00

Moderator Murphy asked if there is any discussion. (No discussion)

Moderator Murphy called for all those in favor of the motion that was made and seconded to pass and adopt the school committee budget please signify by waiving their flag.

Motion passes by a majority vote in the affirmative.

Voting on the Resolutions

Moderator Murphy stated there are three housekeeping Resolutions:

A motion was made by Councilor M. White to waive the reading of Resolutions 1, 2, and 3 with a second by Vice President Meagher.

- **Resolution Number 1 – Sewer Linde Frontage Tax Rate**
- **Resolution Number 2 – Borrowing in Anticipation of Taxes**
- **Resolution Number 3 – Disposition of Collected Back Taxes**

Moderator Murphy asks if there is a motion to approve those Resolutions.

A motion was made by Councilor R. White with second by Vice President Meagher to approve Resolutions 1, 2, and 3.

Moderator Murphy asked if there is any discussion. (No discussion)

Moderator Murphy called for all those in favor of the motion to signify by please waiving their flag.

Motion passes by a majority vote in the affirmative.

Resolution Number 4 – Setting the Tax Rate

Moderator Murphy announced we will now set the tax rate.

A motion was made by Vice President Meagher with second by Councilor M. White to set the Tax Rate and hereby order the assessment and collection of a tax rate on ratable real estate and tangible personal property in the sum of not less than \$8.28 nor more than \$8.33 per \$1,000.00 of assessed valuation.

Moderator Murphy asked if there is any discussion. (No discussion)

Moderator Murphy called for all those in favor please signify by waving your flag.

Motion passes by a majority vote in the affirmative.

Resolution Number 5 – Borrowing for Water Tank Purposes

A motion was made by Councilor Brine with second by Vice President Meagher to approve Resolution Number 5 – Borrowing for Water Tank Purposes.

Moderator Murphy asked if there is any discussion. (No discussion)

Moderator Murphy called for all those in favor please signify by waiving your flag.

Motion passes by a majority vote in the affirmative.

Resolution Number 6 – Use of Proceeds of Borrowing for Fire Department Purposes

A motion was made by Vice President Meagher with second by Councilor M. White to approve Resolution Number 6 – Use of Proceeds of Borrowing for Fire Department Purposes.

Moderator Murphy asked if there is any discussion. (No discussion)

Moderator Murphy called for all those in favor please signify by waiving your flag.

Motion passes by a majority vote in the affirmative.

Resolution Number 7 – Use of Federal Grants in Lieu of Borrowing for Projects Otherwise Authorized and any Other Capital Projects in the Town Capital Improvement Program and/or the School Capital Improvement Program

A motion was made by Councilor M. White with second by Councilor Brine to approve Resolution Number 7 – Use of Federal Grants in Lieu of Borrowing for Projects Otherwise

Authorized and any Other Capital Projects in the Town Capital Improvement Program and/or the School Capital Improvement Program

Moderator Murphy asked if there is any discussion. (No discussion)

Moderator Murphy called for all those in favor please signify by waiving your flag.

Motion passes by a majority vote in the affirmative.

Moderator Murphy stated this concludes our business and called for a motion to adjourn.

A motion was made Vice President Meagher and seconded by Councilor Brine to adjourn.

Motion passes unanimously.

The Financial Town Meeting was adjourned at 7:25 p.m.

Attest:

Denise Gamon, Town Clerk's Assistant

TOWN COUNCIL INTERVIEW SESSION
June 8, 2021

The Jamestown Town Council was held interviews on June 8, 2021. This meeting was held pursuant to Executive Order No. 20-05, executed by Governor Gina Raimondo and was teleconferenced via Zoom. The public access code to participate by phone was 1 (301) -715- 8592 or 1(646) – 876 - 9923 or 1 (833) – 548 - 0282 Meeting ID 862 6875 7941. To participate by computer or mobile app: <https://us02web.zoom.us/j/86268757941>

I. ROLL CALL

Town Council members present:

Nancy A. Beye, President
Mary E. Meagher, Vice President
Michael G. White
Randall White
Erik G. Brine

II. INTERVIEW SESSION

The following candidate was interviewed for the Jamestown Housing Authority:

Doreen Dell

The following candidate was interviewed for the Fire Department Compensation Committee:

John Preece

The following candidates were interviewed for the Jamestown Affordable Housing Committee:

Bob Plain

Michael Leibhauser

III. ADJOURNMENT

Town Council interviews were concluded at 6:30 p.m.

Attest:

Denise Gamon, Town Clerk's Assistant

TOWN COUNCIL MINUTES
June 21, 2021

I. ROLL CALL

A regular meeting of the Jamestown Town Council was held on June 21, 2021. This meeting was held pursuant to Executive Order No. 20-05, executed by Governor Gina Raimondo and was teleconferenced via Zoom. The public access code to participate by phone was 1 (301) -715- 8592 or 1(312) - 626- 6799 or 1(833)-548-0276 Meeting ID 99669392712. To participate by computer or mobile app: <https://zoom.us/j/99669392712>. Town Council Members present were as follows: Nancy A. Beye, Erik G. Brine, Michael G. White and Randy White. Absent, Vice President Meagher. Also present Town Administrator Jamie A. Hainsworth, Finance Director Christina D. Collins, Town Solicitor Peter D. Ruggiero, Chief of Police Edward A. Mello, Town Planner Lisa Bryer, Michael Gray Public Works Director and Denise Jennings, Water & Sewer Clerk

II. CALL TO ORDER, PLEDGE OF ALLEGIANCE

Council President Beye called the meeting of the Jamestown Town Council to order at 6:31 p.m. held via Zoom, and led the Pledge of Allegiance.

III. TOWN COUNCIL SITTING AS THE BOARD OF WATER AND SEWER COMMISSIONERS

See Board of Water and Sewer Commissioners Meeting Minutes.

- A) Approval of Minutes; review, discussion and/or action and/or vote
 - 1) May 17, 2021 (regular meeting)

- B) Open Forum – Water & Sewer Matters
 - 1) Scheduled request to address - none
 - 2) Non-scheduled request to address

- C) Report of Town Officials:
 - 1) Pumping Report
 - 2) Town Project Reports
 - a) Town Wells
 - b) Water Treatment Plant
 - c) Transfer Pumping/Reservoir
 - d) Distribution System
 - e) Wastewater Treatment Facility
 - 3) Consumer Confidence Report for Calendar Year 2020
 - 4) Public Works Director’s Report regarding East Shore Road/Seaview Avenue water line extension applications

- D) Communications
 - 1) Copy of Letter to: Town Council
From: Richard A. Boren, Esq., Savage Law Partners
Dated: June 4, 2021
Re: Application of Christina Paolino (applicant) and Joseph Paolino

(owner) requesting water line extension, heard before the Town Council Sitting as the Board of Water and Sewer Commissioners on May 17, 2021

- E) Unfinished Business
 - 1) Review, Discussion and/or Action and/or Vote on the application of Christina Paolino (applicant) and Joseph Paolino (owner) for Plat 7 Lot 86, 68 East Shore Road for water line extension (continued from May 17, 2021)
 - 2) Review, Discussion and/or Action and/or Vote on the application of Glen and Marjorie Andreoni (owners) for Plat 7 Lot 34, 10 Seaview Avenue, for water line extension (continued from May 17, 2021)
 - 3) Review, Discussion and/or Action and/or Vote on the application of John and Julie Shekarchi (owners) for Plat 7 Lot 88, 20 Seaview Avenue, for water line extension (continued from May 17, 2021)
- F) New Business
 - 1) Review, Discussion and/or Action and/or Vote on the application of Sandra Nardolillo (owner) for Plat 7 Lot 90, 72 East Shore Road, for water line extension
 - 2) Review, Discussion and/or Action and/or Vote on the application of Jeffrey and Debby Saletin (owners) for Plat 7 Lot 135, 14 Sea View Avenue for water line extension
- G) The Town Council Adjourns from sitting as the Board of Water and Sewer Commissioners

A motion was made by Councilor M. White with second by Councilor Brine to adjourn from sitting as the Board of Water and Sewer. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; Councilor R. White, Aye

IV. ACKNOWLEDGEMENTS, ANNOUNCEMENTS, PRESENTATIONS, RESOLUTIONS AND PROCLAMATIONS

Please Note in Accordance with Section 42-46-6 (b) the Council May Review, Discuss and/or Take Action and/or Vote on the following items:

- A) Presentation by Jamestown resident Sharon Gold regarding "Vehicle Idling Project"

Sharon Gold of Conanicus Avenue gave a presentation on the detriments of car idling. Ms. Gold hopes to educate the community on the dangers associated with car idling by knocking on the windows of 10 occupied idling cars a day. Ms. Gold hopes for the Town to have designated idle free zones.

A motion was made by Councilor Brine with second by Councilor M. White to sit as the Alcoholic Beverage Licensing Board Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; Councilor R. White, Aye

V. PUBLIC HEARINGS, LICENSES AND PERMITS

The Town Council will review each license application and vote on it individually. All approvals for licenses and permits are subject to the resolution of debts, taxes and appropriate signatures as well as, when applicable, proof of insurance. Please Note in Accordance with Section 42-46-6 (b) the Council May Review, Discuss and/or Take Action and/or Vote on the following items:

- A) Town Council Sitting as the Alcoholic Beverage Licensing Board
Notice is hereby given by the Town Council of the Town of Jamestown, being the Licensing Board in said Town as provided under Title 3, Chapters 1-12 of the General Laws of Rhode Island 1956, and as amended.
- 1) Review, Discussion and/or Action and/or Vote for Renewal of Approval of Requests for Temporary Seasonal Expansion of Existing Liquor License Applications in accordance to R.I.G.L 3-5-17, for service and consumption areas valid with Special Event Application of the Chamber of Commerce for Dine Out Event in response to COVID- 19; with proposed Extension to July 22, 2021 unless revoked earlier:
 - a) KALI LLC dba: J22 Tap & Table, 22 Narragansett Ave.
 - b) Jamestown Beer Holdings LLC dba: The Generals Crossing, 34 Narragansett Avenue
 - c) Jamestown Locals LLC dba: Narragansett Café, 25 Narragansett Avenue
 - d) Johnny Angels Clam Shack LLC dba: Angels Kitchen, 23B Narragansett Avenue

A motion was made by Councilor R. White with second by Councilor M. White for the Renewal of Approval of the Requests for Temporary Seasonal Expansion of Existing Liquor License Applications for J22 Tap & Table; Narragansett Café; and Angels Kitchen Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; Councilor R. White, Aye

- 2) Review, Discussion and/or Action and/or Vote for Renewal of Approval of KALI LLC dba: J22 Tap & Table for Temporary Seasonal Expansion of Existing Liquor License Applications in accordance to R.I.G.L 3-5-17, for service and consumption areas to include property contingent on lease agreement with REGNUM LLC, located at 20 Narragansett Avenue; with proposed Extension to July 22, 2021 unless revoked earlier.

A motion was made by Council M. White with second by Councilor R. White to Approve the Renewal of KALI LLC dba: J22 Tap & Table for Temporary Seasonal Expansion of Existing Liquor License Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; Councilor R. White, Aye

A motion was made by Councilor Brine with second by Councilor M. White to adjourn from sitting as the Alcoholic Beverage Licensing Board Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; Councilor R. White, Aye

- B) Event/Entertainment License Application: All event license application approvals are subject to any and all COVID-19 protocols in affect at the time of the event; Review, Discussion and/or Action and/or Vote on the following:
- 1) Applicant: Kenneth Weiner
Event: Air Force Gathering
Date: July 31, 2021
Location: Fort Getty Pavilion
 - a) Letter of request for waiver of the Pavilion rental fee

A motion was made by Councilor M. White with second by Councilor Brine to waive the Fort Getty Pavilion fee for Kenneth Weiner's event application for the Air Force Gathering. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; Councilor R. White, Aye

- 2) Applicant: Jamestown Community Chorus
- Event: Community Chorus Concert
- Date: July 5, 2021
- Location: Veterans' Square

A motion was made by Councilor R. White with second by Councilor M. White to approve the application for the Jamestown Community Chorus Concert. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; Councilor R. White, Aye

- 3) Applicant: Greg Hunter, Jamestown Yacht Club
- Event: Fools' Rules Regatta
- Date: August 14, 2021
- Location: East Ferry Beach

A motion was made by Councilor M. White with second by Councilor Brine to approve the application for the Fool's Rules Regatta. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; Councilor R. White, Aye

- 4) Applicant: Jamestown School Department
- Event: 8th Grade Graduation Dance
- Date: June 24, 2021
- Location: Lawn Avenue School Ballfield Tent

VI. COUNCIL, ADMINISTRATOR, SOLICITOR, COMMISSION/COMMITTEE COMMENTS & REPORTS

Please Note the Following Items are Status Reports and Matters of Interest to the Council and are for Informational Purposes unless Indicated Otherwise and will be Acted upon in Accordance with Section 42-46-6 (b)

- A) Town Administrator's Report: Jamie A. Hainsworth
 - 1) Covid-19 and ARP
 - 2) Jamestown PSA – Full Property Revaluation for 2021
 - 3) Request from Conanicut Island Sailing Foundation for Pilot Program – Fort Getty Sail Boat Rentals (Agenda Item)
 - 4) Jamestown Farmers Market – Request for 2021 Opening (Consent Agenda Item)

Administrator Hainsworth reported on the following:

There have been (0) positive cases of COVID-19 in the last 2 weeks.

PSA from the Tax Assessor, property revaluations will begin next week. Northeast Revaluation will be working throughout the community.

The Conanicut Island Sailing Foundation has requested to begin a pilot program of renting Hobie sail boats at Fort Getty beginning July 5th, 2021.

The Jamestown Farmer's Market will resume at the Recreation Center beginning Monday June 28, 2021, between the hours of 3:00 p.m. – 6:00 p.m.

VII. UNFINISHED BUSINESS

Please Note in Accordance with Section 42-46-6 (b) the Council May Review, Discuss and/or Take Action and/or Vote on the following items:

- A) Upcoming Meetings and Sessions – dates and times
 - 1) Town Council Special Meeting – Thursday, July 1, 2021 @ 6:00 p.m.
 - 2) Town Council Regular Meeting – Monday, July 19, 2021 @ 6:30 p.m.
 - 3) Town Council Regular Meeting – Monday, August 16, 2021 @ 6:30 p.m.
 - 4) Town Council Regular Meeting – Tuesday, September 7, 2021 @ 6:30 p.m.

VIII. NEW BUSINESS

Please Note in Accordance with Section 42-46-6 (b) the Council May Review, Discuss and/or Take Action and/or Vote on the following items:

- A) Review, Discussion and/or Action and/or Vote on the Proposal for a Community Wood-Fired Oven by Andrea Colognese and Doriana Carella

This was asked by the Applicants to be continued.

- B) Review, Discussion and/or Action and/or Vote to increase the number of Members of the Affordable Housing Committee by One (1), from Seven (7) Members to Eight (8) Members, with a three-year term ending date of May 31, 2024

A motion was made by Councilor R. White with second by Councilor M. White to increase the number of Members of the Affordable Housing Committee by One (1) Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; Councilor R. White, Aye

- C) Review, Discussion and/or Action and/or Vote regarding the RI Department of Transportation initiative to take responsibility for ownership, maintenance and billing of streetlights located on State roads within the Town of Jamestown: Public Works Director Michael C. Gray

Public Works Director Michael Gray clarified the State will assume ownership, maintenance and energy costs for the lights on State roads once they have been converted.

A motion was made by Councilor M. White with second by Councilor Brine regarding the RI Department of Transportation initiative that will allow them to take responsibility for ownership, maintenance and billing of streetlights located on State roads within the Town of Jamestown. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; Councilor R. White, Aye

- D) Review, Discussion and/or Action and/or Vote regarding the Rhode Island State Transportation Improvement Program (STIP) for 2022-2031, with review and recommendations for project priority to Rhode Island Division of Statewide Planning
 - 1) Memorandum of Town Planner Lisa W. Bryer

Town Planner Lisa Bryer provided a Memorandum dated June 16, 2021. The memorandum included 9 projects currently listed on with STIP – Rhode Island State Transportation

Improvement Project. Ms. Bryer noted that the Town Council and Representative Ruggiero had prioritized the North Road Bridge. The Town Council had no questions or comments.

- E) Review, Discussion and/or Action and/or Vote regarding the request of Conanicut Island Sailing Foundation (CISF) to allow renting of Hobie's Sail Boats at Fort Getty as a pilot program on Monday evenings and Sunday afternoons from July 5 to August 31, 2021. Authorize the Town Administrator to sign a Memorandum of Agreement By and Between the Town of Jamestown and the Conanicut Island Sailing Foundation.

A motion was made by Councilor Brine with second by Councilor R. White to allow the renting of Hobie Sail Boats at Fort Getty as a pilot program by CISF beginning July 5, 2021. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; Councilor R. White, Aye

IX. ORDINANCES, APPOINTMENTS, VACANCIES AND EXPIRING TERMS

Please Note in Accordance with Section 42-46-6 (b) the Council May Review, Discuss and/or Take Action and/or Vote on the following items:

- A) Appointments, Vacancies and Expiring Terms; review, discussion, and/or action and/or vote
 - 1) Jamestown Fire Department Compensation Committee (Two [2] Citizen-at-Large Representatives with an unexpired term ending date of May 31, 2023 and an unexpired term ending May 31, 2024); duly advertised
 - a) No applicants for Citizen-at-Large Representative
 - 2) Jamestown Affordable Housing Committee (One [1] vacancy with a three-year term ending date of May 31, 2024); duly advertised;
 - a) Letter of interest for appointment received; interview conducted
 - i) Michael Liebhauser

A motion was made by Councilor R. White with second by Councilor M. White to appoint Michael Liebhauser to the Jamestown Affordable Housing Committee. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; Councilor R. White, Aye

A motion was made by Councilor M. White with second by Councilor Brine to approve the Consent Agenda. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; Councilor R. White, Aye

X. CONSENT AGENDA

An item on the Consent Agenda need not be removed for simple clarification or correction of typographical errors. Approval of the Consent Agenda shall be equivalent to approval of each item as if it had been acted upon separately for review, discussion and/or potential action and/or vote. A Consent Agenda item or items may be removed by the Town Council for review, discussion and/or potential action and or vote.

- A) Adoption of Town Council Minutes
 - 1) June 8, 2021 (Special Meeting)
- B) Minutes of Boards/Commissions/Committees
 - 1) Planning Commission (March 3, 2021)
 - 2) Planning Commission (March 17, 2021)

- 3) Planning Commission (April 7, 2021)
- 4) Planning Commission (May 5, 2021)
- C) Approval of 2021 Memorandum of Agreement By and Between the Town of Jamestown and the Jamestown Farmer's Market, with Authorization for signing by Town Administrator Hainsworth

A motion was made by Councilor Brine with second by Councilor M. White to approve the Memorandum of Agreement by and between the Town of Jamestown and the Jamestown Farmer's Market Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; Councilor R. White, Aye

President Beye acknowledged the communications.

XI. COMMUNICATIONS, PETITIONS, AND PROCLAMATIONS AND RESOLUTIONS FROM OTHER RHODE ISLAND CITIES AND TOWNS

The Council may acknowledge any of the listed Communications and Proclamations and Resolutions. Should any member wish to have a conversation on any of the matters, the item will be placed on a future agenda for review, discussion and/or potential action and/or vote.

- A) Communications Received:
 - 1) Copy of Email to: Town Administrator
From: Bernie Courtney
Dated: June 4, 2021
Re: Request for mandatory National Association of Housing and Redevelopment Officials Training and Certification for all members of the Jamestown Housing Authority Board of Commissioners, with a copy of the N.A.H.R.O certification application
 - 2) Copy of Letter to: Town Solicitor and Town Council President
From: Bradford Whitman
Dated: June 8, 2021
Re: Letter sent to Harbormaster Skalubinski regarding large wooden raft moored at Mackerel Cove under a permit from the previous Harbormaster, with Attorney General Neronha's letter to CRMC Chair Cervenka regarding their decision on the Petition of Jamestown Boat Yard, Docket No. 2019-06-014 and agency proceedings
 - 3) Copy of Email to: Bradford Whitman
From: Police Chief Edward A. Mello
Dated: June 15, 2021
Re: Answer to Complaint filed by Mr. Whitman regarding swim platforms, floating docks, moorings and CRMC Regulations
 - 4) Copy of Public Service Announcement to: Jamestown residents and businesses
From: Tax Assessor Christine Brochu
Dated: June 16, 2021
Re: Full Revaluation Project for 2021

XII. OPEN FORUM – To participate you will press *9 to raise your hand. The meeting moderator will coordinate your participation.

Comments are not limited to items on this agenda. However, items not on this agenda will only be heard and not acted upon by the Town Council. Note: Section 42-46-6 of the Open Meetings Act, and Department of the Attorney General Advisory Opinions relevant to this item on any public body meeting agenda specifically prohibits the Town Council from discussing, considering or acting on any topic, statement or question presented. The Town Council may, if warranted, refer such matters to an appropriate committee, to another body or official, or post the matter for consideration at a properly-noticed, future meeting.

- A) Scheduled request to address - none
- B) Non-scheduled request to address

No requests to address the Town Council were made.

XIII. ADJOURNMENT

A motion was made by Councilor Brine with second by Councilor M. White to adjourn at 9:10 p.m. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; Councilor R. White, Aye

Attest:

Denise Gamon, Town Clerk's Assistant

**Town Council Minutes
July 1, 2021**

I. ROLL CALL

A regular meeting of the Jamestown Town Council was held on June 8, 2021. This meeting was held pursuant to Executive Order No. 20-05, executed by Governor Gina Raimondo and was teleconferenced via Zoom. The public access code to participate by phone was 1 (312) – 626 - 6799 or 1(646) – 876 - 9923 or 1 (833) – 548 - 0282 Meeting ID 95383844735. To participate by computer or mobile app: <https://zoom.us/j/95383844735>. Town Council Members present were as follows: Nancy A. Beye, Mary Meagher, Michael G. White and Randy White. Town Council Member Absent: Erik G. Brine. Also present Town Administrator Jamie A. Hainsworth, and Town Solicitor Peter D. Ruggiero

II. CALL TO ORDER, PLEDGE OF ALLEGIANCE

Council President Beye called the meeting of the Jamestown Town Council to order at 6:00 p.m. held via Zoom, and led the Pledge of Allegiance.

A motion was made by Vice President Meagher with second by Councilor M. White to sit as the Alcoholic Beverage Licensing Board. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; Councilor R. White, Aye

III. PUBLIC HEARINGS, LICENSES AND PERMITS

The Town Council will review each license application and vote on it individually. All approvals for licenses and permits are subject to the resolution of debts, taxes and appropriate signatures as well as, when applicable, proof of insurance. Please Note in Accordance with Section 42-46-6 (b) the Council May Review, Discuss and/or Take Action and/or Vote on the following items:

A) Town Council Sitting as the Alcoholic Beverage Licensing Board
Notice is hereby given by the Town Council of the Town of Jamestown, being the Licensing Board in said Town as provided under Title 3, Chapters 1-12 of the General Laws of Rhode Island 1956, and as amended that the following has been received:

1) Application for a **NEW Class B – Victualer Liquor License**, as advertised in the *Jamestown Press* editions of June 17th and June 24th and noticed to abutters as follows:

NEW LICENSE: CLASS B – VICTUALER

Nine Corporation
dba: Marina Café
3 East Ferry Wharf
Jamestown, RI 02835

i) Request for Town Council Review, Discussion and/or Action and/or Vote to approve the **New Class B – Victualer Liquor License**

Councilor R. White inquired what a Class B License is entitled to serve. Solicitor Ruggiero responded that it is a full liquor license, able to serve beer, wine and alcohol.

Councilor R. White inquired if the predecessor business at this location had this same license. President Beye answered, she believed so.

A motion was made by Vice President Meagher with second by Councilor M. White to approve the New Class B – Victualer Liquor License. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; Councilor R. White, Aye

- ii) Request for Town Council Review, Discussion and/or Action and/or Vote to Set the **Class B – Victualer Liquor License Cap at Nine (9)**

A motion was made by Councilor R. White with second by Vice President Meagher to set the Class B – Victualer Liquor License Cap at Nine (9). Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; Councilor R. White, Aye

A motion was made by Vice President Meagher with second by Councilor M. White to adjourn from sitting as the Alcoholic Beverage Licensing Board. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; Councilor R. White, Aye

Vice President Meagher recused herself from New Business.

IV. NEW BUSINESS

Please Note in Accordance with Section 42-46-6 (b) the Council May Review, Discuss and/or Act and/or Vote on the following item:

- A) Review, Discussion and/or Action and/or Vote to proceed to advertise for public hearing for amendment of the Jamestown Code of Ordinances, Chapter 70 Traffic and Vehicles, pursuant to Sec. 70-100 Designated residential parking streets at the July 19 meeting of the Jamestown Town Council.
 - 1) Petition from 51 percent of verified resident households on Union Street requesting overnight parking for residents only from 1AM to 6AM.

Councilor R. White questioned how was it determined that the number of residents who could have signed to decide that 51% signatures were obtained.

Town Administrator Hainsworth explained it was between the Tax Assessor and the 911 Coordinator to determine how many residences were on a street.

A motion was made by Councilor M. White with second by Councilor R. White to advertise for a public hearing for the amendment of the Jamestown Code of Ordinances. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; Councilor R. White, Aye

Vice President Meagher rejoined the meeting.

V. ORDINANCES, APPOINTMENTS, VACANCIES AD EXPIRING TERMS

Please Note in Accordance with Section 42-46-6 (b) the Council May Review, Discuss and/or Act and/or Vote on the following item:

- A) Review, Discussion and/or Action and/or Vote to approve the Appointment of Roberta Fagan as the Town Clerk for the Town of Jamestown
 - 1) Memorandum from Town Administrator regarding Town Clerk Confirmation by Town Council

Town Administrator Hainsworth spoke to Roberta Fagan's management experience in business and feels it will serve us well. It was a unanimous decision between the interviewers to recommend Roberta Fagan for the position of Town Clerk.

Town Administrator Hainsworth is grateful for the return of Arlene Petit and Cheryl Fernstrom to fill in as interim Town Clerk.

A motion was made by Vice President Meagher with second by Councilor R. White to appoint Roberta Fagan as the Town Clerk for the Town of Jamestown. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; Councilor R. White, Aye

Roberta Fagan thanked the Council. She is looking forward to serving the Town of Jamestown.

VI. OPEN FORUM- To participate you will press *9 to raise your hand.

The meeting moderator will coordinate your participation.

Comments are not limited to items on this agenda. However, items not on this agenda will only be heard and not acted upon by the Town Council. Note: Section 42-46-6 of the Open Meetings Act, and Department of the Attorney General Advisory Opinions relevant to this item on any public body meeting agenda specifically prohibits the Town Council from discussing, considering or acting on any topic, statement or question presented. The Town Council may, if warranted, refer such matters to an appropriate committee, to another body or official, or post the matter for consideration at a properly-noticed, future meeting.

A) Scheduled request to address - none

B) Non-scheduled request to address

No one came forward to address the Council

Town Administrator Hainsworth noted the Executive Order No. 20-05, executed by Governor Gina Raimondo, has been extended until July 23, with a caution that the Order could be rescinded prior to July 23, 2021. The General Assembly did not pass any changes in the Open Meeting Act.

VII. ADJOURNMENT

A motion was made by Councilor M. White with second by Vice President Meagher to adjourn at 6:13 p.m. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, Aye; Councilor R. White, Aye

Attest:

Denise Gamon, Town Clerk's Assistant

JAMESTOWN ZONING BOARD OF REVIEW

Minutes of the May 25, 2021 Meeting

**A regular meeting of the Jamestown Zoning Board of Review was held MAY 25, 2021.
THIS MEETING Was TELECONFERENCED VIA ZOOM AND VIA TELEPHONE:**

The Chairman called the meeting to order at 7:04 p.m. The Host called the roll and noted the following members present:

Richard Boren, Chair
Dean Wagner, Vice-chair
Edward Gromada, Member
James King, Member
Judith Bell, 1st Alt.
John Shekarchi, 2nd Alt.
Alex Finkelman, 3rd Alt.

Also present: Host Cinthia Reppe, Planning Assistant
Brenda Hanna, Stenographer
William L. Moore, Zoning Officer
Wyatt Brochu, Counsel
Pat Westall, Zoning Clerk

MINUTES

Minutes of April 27, 2021

A motion was made by Dean Wagner and seconded by James King to accept the minutes of the April 27, 2021 meeting as presented.

The motion carried by a vote of 5 -0.

Richard Boren, Dean Wagner, Edward Gromada, James King and Judith Bell voted in favor of the motion.

John Shekarchi and Alex Finkelman were not seated and Terence Livingston was absent

CORRESPONDENCE

All correspondence was in reference to items on the agenda.

NEW BUSINESS

James King

A motion was made by Edward Gromada and seconded by Dean Wagner to continue the application of James King to the June 22, 2021 meeting. The request to continue was made by Christian Infantolino, Esq. to allow the applicant time to get a Hardship Waiver at the recommendation of the Board.

The motion carried by a vote of 5 -0.

Richard Boren, Dean Wagner, Edward Gromada, Judith Bell and John Shekarchi voted in favor of the motion.

Alex Finkelman was not seated and Terence Livingston was absent and James King is the applicant.

Gaynor

A motion was made by Richard Boren and seconded by Judith Bell to continue the application of Grace Gaynor to the July meeting and in the interim the applicant should solidify plans for the future house and garage location and have a survey.

Richard Boren amended the motion to continue the application to June 22, 2021 meeting and strongly suggest the applicant get a survey, architectural drawings to solidify plans, and meet with the Building Official. James King seconded the motion as amended.

The motion carried by a vote of 5 -0.

Richard Boren, Dean Wagner, Edward Gromada, James King and Judith Bell voted in favor of the motion.

John Shekarchi and Alex Finkelman were not seated and Terence Livingston was absent

Clancy

A motion was made by Richard Boren and seconded by Dean Wagner to grant the request of David A. & Jennifer R. Clancy and

continue the application to the June 22, 2021 meeting for a written decision including all conditions set forth.

The motion carried by a vote of 5 -0.

Richard Boren, Dean Wagner, Edward Gromada, James King and Judith Bell voted in favor of the motion.

John Shekarchi and Alex Finkelman were not seated and Terence Livingston was absent

ADJOURNMENT

A motion was made and seconded to adjourn at 8:46 p.m.
The motion carried unanimously.

Notice of Contract Purchase Agreement



State Of Rhode Island
Department of Administration
Division of Purchases
One Capitol Hill
Providence, RI 02908-5860

V E N D O R	WESTON & SAMPSON ENGINEERS INC 55 WALKERS BROOK DR READING, MA 01867-3272 United States
--	--

MPA 584 ENGINEERING SERVICES	
Award Number	3722059
Revision Number	0
Effective Period	01-JUL-2021 - 30-JUN-2024
Approved PO Date	14-JUN-2021
Vendor Number	34924-iSupplier

S H I P T O	MASTER PRICE AGREEMENT SEE BELOW RELEASE AGAINST, RI MPA United States
---	---

Type of Requisition	ARCH, ENG & CONSULT
Requisition Number	
Change Order	
Requisition Number	
Solicitation Number	
Freight	Paid
Payment Terms	NET 30
Buyer	- Bovis, Thomas
Requester Name	
Work Telephone	

This Purchase Order is issued pursuant to and in accordance with the terms and conditions of the solicitation and applicable federal, state, and local law, including the State of Rhode Island's General Conditions of Purchase which are incorporated herein by reference contain specific contract terms applicable to this Purchase Order. See: <https://rules.sos.ri.gov/regulations/part/220-30-00-13>

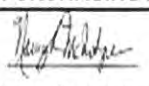
CONTRACT TERM: 07/01/2021 – 06/30/2024

CONTRACT MAY BE RENEWED FOR UP TO ONE (1) ADDITIONAL 12-MONTH PERIOD BASED ON VENDOR PERFORMANCE AND THE AVAILABILITY OF FUNDS.

MASTER PRICE AGREEMENT #584

PROVIDE ENGINEERING SERVICES IN ACCORDANCE WITH THE PROVISIONS OF OSP SOLICITATION

INVOICE TO
IMMEDIATE VENDOR ACTION REQUIRED: Paperless Invoicing is now required. Vendors who do not currently invoice electronically must comply. Get Instructions at : http://controller.admin.ri.gov/documents/Communications/Vendor%20Information/Paperless%20Invoicing%20Initiative_09-01-2020.pdf
REGISTRATION REQUIREMENTS IMMEDIATE VENDOR ACTION REQUIRED: ALL vendors with an existing Purchase Order must be registered in OCEAN STATE PROCURES(OSP). Get Instructions at : https://www.ridop.ri.gov/osp/osp-vendor-registration.php

STATE PURCHASING AGENT
 Nancy R. McIntyre

#OEV21000313 AND THE STATE OF RHODE ISLAND'S GENERAL CONDITIONS OF PURCHASE.

APPROVED FOR THE FOLLOWING ENGINEERING DISCIPLINES:


- CIVIL ENGINEERING
- ENVIRONMENTAL ENGINEERING CATEGORY 1
- ENVIRONMENTAL ENGINEERING CATEGORY 2
- GEOTECHNICAL
- STRUCTURAL
- TRANSPORTATION

STATE AGENCIES MUST REVIEW ALL INSTRUCTIONS AND REQUIREMENTS BEFORE SOLICITING QUOTES IN ACCORDANCE WITH THE AGENCY CONTRACT USER GUIDE.

THE USER AGENCY WILL ISSUE SEPARATE PURCHASE AGREEMENT FOR A SPECIFIC PROJECT. NO WORK SHALL COMMENCE UNTIL ISSUANCE OF THE PURCHASE AGREEMENT AND PURCHASE ORDER RELEASE.

SUPPLIER CONTACT:
Kimberly Plourde
plourdek@wseinc.com

INVOICE TO
<p>IMMEDIATE VENDOR ACTION REQUIRED: Paperless Invoicing is now required. Vendors who do not currently invoice electronically must comply. Get Instructions at : http://controller.admin.ri.gov/documents/Communications/Vendor%20Information/Paperless%20Invoicing%20Initiative_09-01-2020.pdf</p>
<p>REGISTRATION REQUIREMENTS</p> <p>IMMEDIATE VENDOR ACTION REQUIRED: ALL vendors with an existing Purchase Order must be registered in OCEAN STATE PROCURES(OSP). Get Instructions at : https://www.ridop.ri.gov/osp/osp-vendor-registration.php</p>

STATE PURCHASING AGENT
 Nancy R. McIntyre

Contract Terms and Conditions

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Terms and Conditions

PURCHASE ORDER STANDARD TERMS AND CONDITIONS

TERMS AND CONDITIONS FOR THIS PURCHASE ORDER

MPA BID AWARD (STATEWIDE APPLICABILITY)

STATEWIDE APPLICABILITY - Political Subdivisions (cities, towns, schools, quasi-public agencies), as authorized by law, may participate in this Agreement. All ordering and billing shall be between the vendor and the political subdivision (only).

INSURANCE REQUIREMENTS (ADDITIONAL)

ANNUAL RENEWAL INSURANCE CERTIFICATES FOR WORKERS' COMPENSATION, PUBLIC LIABILITY, PROPERTY DAMAGE INSURANCE, AUTO INSURANCE, PROFESSIONAL LIABILITY INSURANCE (AKA ERRORS & OMISSIONS), BUILDER'S RISK INSURANCE, SCHOOL BUSING AUTO LIABILITY, ENVIRONMENTAL IMPAIRMENT (AKA POLLUTION CONTROL), VESSEL OPERATION (MARINE OR AIRCRAFT) PROTECTION & INDEMNITY, ETC., MUST BE SUBMITTED TO THE SPECIFIC AGENCY IDENTIFIED IN THE "SHIP TO" SECTION OF THE PURCHASE ORDER. CERTIFICATES ARE ANNUALLY DUE PRIOR TO THE BEGINNING OF ANY CONTRACT PERIOD BEYOND THE INITIAL TWELVE-MONTH PERIOD OF A CONTRACT. FAILURE TO PROVIDE ANNUAL INSURANCE CERTIFICATION MAY BE GROUNDS FOR CANCELLATION.

MULTI YEAR AWARD

THIS IS A MULTI-YEAR BID/CONTRACT. PER RHODE ISLAND STATE LAW 37-2-33, CONTRACT OBLIGATIONS BEYOND THE CURRENT FISCAL YEAR ARE SUBJECT TO AVAILABILITY OF FUNDS. CONTINUATION OF THE CONTRACT BEYOND THE INITIAL FISCAL YEAR WILL BE AT THE DISCRETION OF THE STATE. TERMINATION MAY BE EFFECTED BY THE STATE BASED UPON DETERMINING FACTORS SUCH AS UNSATISFACTORY PERFORMANCE OR THE DETERMINATION BY THE STATE TO DISCONTINUE THE GOODS/SERVICES, OR TO REVISE THE SCOPE AND NEED FOR THE TYPE OF GOODS/SERVICES; ALSO MANAGEMENT OWNER DETERMINATIONS THAT MAY PRECLUDE THE NEED FOR GOODS/SERVICES.

PURCHASE AGREEMENT AWARD

THIS IS A NOTICE OF AWARD, NOT AN ORDER. Any quantity reference in the agreement or in the bid preceding it are estimates only and do not represent a commitment on the part of the state to any level of billing activity, other than for quantities or volumes specifically released during the term. No action is to be taken except as specifically authorized, as described herein under AUTHORIZATION AND RELEASE. ENTIRE AGREEMENT - This NOTICE OF AWARD, with all attachments, and any release(s) against it shall be subject to: (1) the

specifications, terms and conditions set forth in the Request/Bid Number cited herein, (2) the General Terms and Conditions of Contracts for the State of Rhode Island and (3) all provisions of, and the Rules and Regulations promulgated pursuant to, Title 37, Chapter 2 of the General Laws of the State of Rhode Island. This NOTICE shall constitute the entire agreement between the State of Rhode Island and the Vendor. No assignment of rights or responsibility will be permitted except with the express written permission of the State Purchasing Agent or his designee. CANCELLATION, TERMINATION and EXTENSION - This Price Agreement shall automatically terminate as of the date(s) described under CONTRACT PERIOD unless this Price Agreement is altered by formal amendment by the State Purchasing Agent or his designee upon mutual agreement between the State and the Vendor.

CAMPAIGN FINANCE COMPLIANCE

CAMPAIGN FINANCE: In accordance with RI General Law 17-27-2, Every person or business entity providing goods or services of \$5,000 or more, and has in the preceding 24 months, contributed an aggregate amount in excess of \$250 within a calendar year to any general officer, or candidate for general office, any member, or candidate for general assembly, or political party, is required to electronically file an affidavit regarding political contributions at: <https://secure.ricampaignfinance.com/RhodeIslandCF/Public/VendorAffidavit.aspx>

ARRA SUPPLEMENTAL TERMS AND CONDITIONS

For contracts and sub-awards funded in whole or in part by the American Recovery and Reinvestment Act of 2009. Pub.L.No. 111-5 and any amendments thereto, such contracts and sub-awards shall be subject to the Supplemental Terms and Conditions For Contracts and Sub-awards Funded in Whole or in Part by the American Recovery and Reinvestment Act of 2009. Pub.L.No. 111-5 and any amendments thereto located on the Division of Purchases website at www.purchasing.ri.gov.

DIVESTITURE OF INVESTMENTS IN IRAN REQUIREMENT:

No vendor engaged in investment activities in Iran as described in R.I. Gen. Laws §37-2.5-2(b) may submit a bid proposal to, or renew a contract with, the Division of Purchases. Each vendor submitting a bid proposal or entering into a renewal of a contract is required to certify that the vendor does not appear on the list maintained by the General Treasurer pursuant to R.I. Gen. Laws §37-2.5-3.

For all Purchase Orders issued on behalf of the University of Rhode Island, Community College of Rhode Island, and Rhode Island College, vendors will receive a confirming order from the respective entity prior to proceeding.

MASTER PRICE AGREEMENT CONTRACT ADMINISTRATIVE FEE

In 2017 the General Assembly amended the "State Purchases Act", R. I. Gen. Laws § 37-2-12 (b) to authorize the Chief Purchasing Officer to establish, charge and collect from vendors listed on master price agreements ("MPA") a contract administrative fee not to exceed one percent (1%) of the total value of the annual spend against their MPA contracts. All contract administrative fees collected from MPA vendors shall be deposited into a restricted receipt account which shall be used for the purposes of implementing and maintaining an online eProcurement system and other costs related to State procurement. In accordance with this legislative initiative the Division of Purchases is upgrading the State procurement system through the purchase and installation of an eProcurement system.

The contract administrative fee shall be applicable to all purchase orders issued relative to State MPA contracts. Therefore, effective January 1, 2020 all MPA contracts shall be assessed the 1% contract administrative fee.

TERMS AND CONDITIONS OF PRICING AGREEMENT

SCOPE AND LIMITATIONS - This Agreement covers requirements as described herein, ordered by State agencies during the Agreement Period. No additional or alternative requirements are covered, unless added to the Agreement by formal amendment by the State Purchasing Agent or his designee.

Under State Purchasing Law, 37-2-54, no purchase or contract shall be binding on the state or any agency thereof unless approved by the department [of administration] or made under general regulations which the chief purchasing officer may prescribe. Under State Purchasing Regulation 8.2.1.1.2, any alleged oral agreement or arrangements made by a bidder or contractor with any agency or an employee of the Office of Purchases may be disregarded and shall not be binding on the state.

PRODUCT ACCEPTANCE - All merchandise offered or otherwise provided shall be new, of prime manufacture, and of first quality unless otherwise specified by the State. The State reserves the right to reject all nonconforming goods, and to cause their return for credit or replacement, at the State's option.

- a) Failure by the state to discover latent defect(s) or concealed damage or non-conformance shall not foreclose the State's right to subsequently reject the goods in question.
- b) Formal or informal acceptance by the State of non-conforming goods shall not constitute a precedent for successive receipts or procurements.

Where the vendor fails to cure the defect promptly or replace the goods, the State reserves the right to cancel the Release, contract with a different vendor, and to invoice the original vendor for any differential in price over the original contract price.

ORDER AUTHORIZATION AND RELEASE AGAINST PRICING AGREEMENT

In no event shall the Vendor deliver goods or provide service until such time as a duly authorized release document is certified by the ordering Agency.

State Agencies shall request release as follows: All releases shall reference the Price Agreement number, the Contract Issue number, the item(s) covered, and the unit pricing in the same format as described herein.

A Department Purchase Order (DPO) listing the items ordered shall be created by the agency. The agency may mail or fax a copy of the order to the Vendor. In some cases the agency may request delivery by telephone, but must provide the Vendor with a DPO Order Number reference for billing purposes. Vendors are encouraged to require written orders to assure payments are processed accurately and promptly.

DELIVERY If this is an MPA, Vendor will obtain "ship to" information from each participating agency. This information will be contained in the DPO. APA delivery information will be contained in the Notice of Award.

PRICING - All pricing shall be as described herein, and is considered to be fixed and firm for the term of the Agreement, unless specifically noted to the contrary herein. All prices include prepaid freight. Freight, taxes, surcharges, or other additional charges will not be honored unless reflected herein.

INVOICING All invoices shall reference the DPO Order Number(s), Price Agreement number, the Contract Issue number, the item(s) covered, and the unit pricing in the same format as described herein. If this is an MPA, Vendor will obtain "bill to" information from each participating agency. This information will be contained in the DPO. APA billing information will be contained in the Notice of Award.

PAYMENT - Invoices for items not received, not priced according to contract or for work not yet performed will not be honored. No payment will be processed to any vendor for whom there is no IRS W-9 on file with the State Controller.

WESTON & SAMPSON GENERAL TERMS AND CONDITIONS

1. It is understood that the Proposal attached hereto and dated June 30, 2021, is valid for a period of ninety (90) days. Upon the expiration of that period of time or the delay or suspension of the services, WESTON & SAMPSON reserves the right to review the proposed basis of payment and fees, to allow for changing costs as well as to adjust the period of performance to conform to work loads. References herein to WESTON & SAMPSON are understood to refer to WESTON & SAMPSON ENGINEERS, INC.
2. Invoices will be submitted periodically (customarily on a monthly basis), and terms are net cash, due and payable upon receipt of invoice. If the OWNER fails to make any payment due to WESTON & SAMPSON for services and expenses within thirty (30) days after receipt of WESTON & SAMPSON'S statement, WESTON & SAMPSON may, after giving seven (7) days' written notice to the OWNER, suspend services under this Agreement. Unless payment is received by WESTON & SAMPSON within seven (7) days of the date of the notice, the suspension shall take effect without further notice. In the event of a suspension of services, WESTON & SAMPSON shall have no responsibility to the OWNER for delay or damage caused the OWNER because of such suspension of services.
3. WESTON & SAMPSON will serve as the professional representative of the OWNER as defined by the Proposal or under any Agreement and will provide advice, consultation and services to the OWNER in accordance with generally accepted professional practice consistent with that degree of skill and care ordinarily exercised by practicing design professionals performing similar services in the same locality, at the same site and under the same or similar circumstances and conditions. Therefore, estimates of cost, approvals, recommendations, opinions, and decisions by WESTON & SAMPSON are made on the basis of WESTON & SAMPSON'S experience, qualifications and professional judgment. Accordingly, WESTON & SAMPSON does not warrant or represent that bids or negotiated prices will not vary from the OWNER'S budget for the project, or from any estimate of the Cost of the Work evaluation prepared or agreed to by WESTON & SAMPSON. WESTON & SAMPSON makes no warranty or guarantee, express or implied, regarding the services or work to be provided under this Proposal or any related Agreement. Notwithstanding any other provision of these General Terms and Conditions, unless otherwise subject to a greater limitation, and to the fullest extent permitted by law, the total liability in the aggregate, of WESTON & SAMPSON and their officers, directors, employees, agents, and independent professional associates, and any of them, to OWNER and any one claiming by, through or under OWNER, for any and all injuries, claims, losses, expenses, or damages whatsoever arising out of in any way related to WESTON & SAMPSON'S services, the project, or this Agreement, from any cause or causes whatsoever, including but not limited to, the negligence, errors, omissions, strict liability, breach of contract, misrepresentation, or breach of warranty of WESTON & SAMPSON or WESTON & SAMPSON'S officers, directors, employees, agents or independent professional associates, or any of them, and any causes arising from or related to the COVID-19 pandemic, shall not exceed the greater of \$50,000 or the total compensation received by WESTON & SAMPSON hereunder and OWNER hereby releases WESTON & SAMPSON from any liability above such amount. WESTON & SAMPSON shall have no upfront duty to defend the OWNER but shall reimburse defense costs of the OWNER to the same extent of its indemnity obligation herein.
4. Where the Services include subsurface exploration, the OWNER acknowledges that the use of exploration equipment may alter or damage the terrain, vegetation, structures, improvements, or the other property at the Site and accepts the risk. Provided WESTON & SAMPSON uses reasonable care, WESTON & SAMPSON shall not be liable for such alteration or damage or for damage to or interference with any subterranean structure, pipe, tank, cable, or other element or condition whose nature and location are not called to WESTON & SAMPSON'S attention in writing before exploration begins.
5. WESTON & SAMPSON and its consultants shall have no responsibility for the discovery, presence, handling, removal or disposal of, or exposure of persons to, hazardous waste or viruses, including COVID-19, in any form at the project site. Accordingly, the OWNER agrees to assert no claims against WESTON & SAMPSON, its principals, agents, employees and consultants, if such claim is based, in whole or in part, upon the negligence, breach of contract, breach of warranty, indemnity or other alleged obligation of WESTON & SAMPSON or its consultants, and arises out of or in connection with the detection, assessment, abatement,

identification or remediation of hazardous materials, pollutants or asbestos at, in, under or in the vicinity of the project site identified in the Proposal. OWNER shall defend, indemnify and hold harmless WESTON & SAMPSON, its principals, agents, employees, and consultants and each of them, harmless from and against any and all costs, liability, claims, demands, damages or expenses, including reasonable attorneys' fees, with respect to any such claim or claims described in the preceding sentence, whether asserted by OWNER or any other person or entity. WESTON & SAMPSON shall not be liable for any damages or injuries of any nature whatsoever, due to any delay or suspension in the performance of its services caused by or arising out of the discovery of hazardous substances or pollutants at the project site or exposure of any parties to the COVID-19 virus.

6. WESTON & SAMPSON agrees to purchase at its own expense, Worker's Compensation insurance, Comprehensive General Liability insurance, and Engineer's Professional Liability insurance and will, upon request, furnish insurance certificates to OWNER reflecting WESTON & SAMPSON's standard coverage. WESTON & SAMPSON agrees to purchase whatever additional insurance is requested by OWNER (presuming such insurance is available, from carriers acceptable to WESTON & SAMPSON) provided OWNER reimburses the premiums for additional insurance.
7. As a part of this Agreement, OWNER without cost to WESTON & SAMPSON agrees to do the following in a timely manner so as not to delay the services of WESTON & SAMPSON:
 - a. Designate in writing a person to act as OWNER'S representative with respect to work to be performed under this Agreement, such person to have complete authority to transmit instructions, receive information, interpret and define OWNER'S policies and decisions with respect to materials, equipment elements and systems pertinent to the work covered by the Agreement.
 - b. Through its officials and other employees who have knowledge of pertinent conditions, confer with WESTON & SAMPSON regarding both general and special considerations relating to the Project.
 - c. Assist WESTON & SAMPSON by placing at the disposal of WESTON & SAMPSON, all

available information pertinent to the Project including previous reports and other data relative to design or construction of Project.

- d. Furnish or cause to be furnished to WESTON & SAMPSON all documents and information known to OWNER that relate to the identity, location, quantity, nature or characteristics of any hazardous waste at, on or under the site. In addition, OWNER will furnish or cause to be furnished such other reports, data, studies, plans, specifications, documents and other information on surface and subsurface site conditions required by WESTON & SAMPSON for proper performance of its services.
 - e. WESTON & SAMPSON shall be entitled to rely, without liability, on the accuracy and completeness of information and documents provided by the OWNER, OWNER'S CONSULTANTS and CONTRACTORS and information from public records, without the need for independent verification.
 - f. Pay for all application and permit fees associated with approvals and permits for all governmental authorities having jurisdiction over the Project and such approvals and consents from others as may be necessary for completion of the Project.
 - g. Arrange for and make all provisions for WESTON & SAMPSON and its agents to enter upon public and private lands as required for WESTON & SAMPSON to perform its work under this Agreement.
 - h. Furnish WESTON & SAMPSON with all necessary topographic, property, boundary and right-of-way maps.
 - i. Cooperate with and assist WESTON & SAMPSON in all additional work that is mutually agreed upon.
 - j. Pay WESTON & SAMPSON for work performed in accordance with terms specified herein.
8. The obligation to provide further services under this Agreement may be terminated by either party upon thirty days' written notice in the event of substantial failure by the other party to perform in accordance with the terms hereof through no fault of the terminating party. If the Project is suspended or abandoned in whole or in part for more than three (3)

months, WESTON & SAMPSON shall be compensated for all services performed prior to receipt of written notice from OWNER of such suspension or abandonment, together with the other direct costs then due. If the Project is resumed after being suspended for more than three (3) months, WESTON & SAMPSON'S compensation shall be equitably adjusted. In the event of termination by either party, WESTON & SAMPSON shall be compensated for all services performed prior to receipt of written termination, together with other direct costs then due, including WESTON & SAMPSON'S independent consultants, and for the services necessary to affect termination.

9. The OWNER and WESTON & SAMPSON waive all rights against each other and against the contractors, consultants, agents and employees of the other for damages, but only to the extent covered by any property or other insurance in effect whether during or after the project. The OWNER and WESTON & SAMPSON shall each require similar waivers from their contractors, consultants and agents.
10. The OWNER shall retain ownership of the documents submitted to the OWNER by the ENGINEER pursuant to this Proposal. However, such documents are not intended or represented to be suitable for reuse by the OWNER or others on extensions of the project or on any other project. Any reuse or adaptation by the OWNER without written verification by the ENGINEER shall be at the OWNER'S sole risk and without liability or legal exposure to the ENGINEER or to the ENGINEER'S independent sub-consultants, and the OWNER shall indemnify and hold harmless the ENGINEER and the ENGINEER'S sub-consultants from all claims, damages, losses and expenses, including reasonable attorneys' fees arising out of or resulting therefrom. Any verification or adaptation performed by the ENGINEER shall entitle the ENGINEER to further compensation at rates to be agreed upon by the OWNER and the ENGINEER.
11. The substantive laws of the State of Rhode Island shall govern any disputes between WESTON & SAMPSON and the OWNER arising out of the interpretation and performance of this Agreement.
12. WESTON & SAMPSON and the OWNER agree that any disputes arising under this Agreement and the performance thereof shall be subject to nonbinding mediation as a prerequisite to further legal

proceedings. The parties may engage in remote mediation if in-person mediation is not possible or practicable due to the COVID-19 pandemic, or if mutually agreed upon between the parties.

13. WESTON & SAMPSON shall not be required to sign any documents, no matter by who requested, that would result in WESTON & SAMPSON having to certify, guaranty, or warrant the existence of conditions that would require knowledge, services or responsibilities beyond the scope of this Agreement.
14. Nothing contained in this Agreement shall create a contractual relationship with, or a cause of action in favor of, a third party against either the OWNER or WESTON & SAMPSON. WESTON & SAMPSON'S services hereunder are being performed solely for the benefit of the OWNER, and no other entity shall have any claim against WESTON & SAMPSON because of this Agreement or WESTON & SAMPSON'S performance of services hereunder.
15. Notwithstanding anything to the contrary contained herein, OWNER and ENGINEER agree that their sole and exclusive claim, demand, suit, judgment or remedy against each other shall be asserted against each other's corporate entity and not against each other's shareholders, A/E's, directors, officers or employees.
16. To the extent they are inconsistent or contradictory, express terms of this Proposal take precedence over these General Terms and Condition. It is understood and agreed that the services or work performed under this Proposal or any Agreement are not subject to any provision of any Uniform Commercial Code. Any terms and conditions set forth in OWNER'S purchase order, requisition, or other notice or authorization to proceed are inapplicable to the services under this Proposal or any related Agreement, except when specifically provided for in full on the face of such purchase order, requisition, or notice or authorization and specifically accepted in writing by WESTON & SAMPSON. WESTON & SAMPSON'S acknowledgement of receipt of any purchase order, requisition, notice or authorization, or WESTON & SAMPSON'S performance of work subsequent to receipt thereof, does not constitute acceptance of any terms or conditions other than those set forth herein.
17. If any provision of this Agreement shall be finally determined to be invalid or unenforceable in whole or in part, the remaining provisions hereof shall remain in full force and effect, and be binding upon

the parties hereto. The parties agree to reform this Agreement to replace any such invalid or unenforceable provision with a valid and enforceable provision that comes as close as possible to the intention of the stricken provision.

Approved by:

OWNER Name

Signature Date

Printed Name and Title

\\Wse03.local\WSInc\Marketing\ MarketingResources\Proposals\2021\ RI\Jamestown, RI Planning Services\GT&C 21 0630.docx

June 30, 2021

Jamie Hainsworth
Town Administrator
Town of Jamestown
93 Narragansett Avenue
Jamestown, RI 02835

Re: **Planning Services**

Planning Comprehensive Permit Application Review – 91 Carr Lane, Jamestown, RI

Dear Mr. Hainsworth,

Following up on your recent discussion with Ashley Sweet of our firm, Weston & Sampson Engineers, Inc. proposes to provide planning services in accordance with your request on the comprehensive permit application before the Jamestown Planning Board as described in this letter proposal. This proposal describes **Phase A**, a review of the above referenced application for the following stages of review: Pre-Application, combined Master Plan/Preliminary Plan, and Final. This review is further detailed below with the understanding that this contract may be amended to add future phases as the project progresses at the local level. This work will be conducted primarily by Ashley Sweet, Project Manager with our firm.

We understand that this project in its entirety is an application for comprehensive permit application to construct two additional units on a property already containing a single-family home. Our review will consist of reviewing application materials submitted by the applicant for each of the four stages referenced above. Each review will result in a report for the Planning Board regarding the consistency of the application with regards to the Town of Jamestown Zoning Ordinance, Subdivision Regulations, and Comprehensive Plan. Additionally, for the combined Master/Preliminary and Final phases of review a draft decision for the Planning Board will be provided prior to each meeting. Attendance at 4 meetings is proposed to allow for continuances of the application.

Scope of Work

Task 1—Review and Analysis of the Pre-application Plan Application, Summary Report, and Meeting Attendance.

Weston & Sampson will review the submitted application materials, supporting documentation provided by the applicant, the Town of Jamestown Zoning Ordinance, Subdivision Regulations, and Comprehensive Plan. This review and analysis will result in a summary report to the Jamestown Planning Board that will outline the consistency of the proposal with the above Town zoning ordinance, subdivision regulations, and comprehensive plan. Our report will be submitted to the Jamestown Planning Board for consideration as part of their review of the application at a public meeting. This task includes one meeting with the Planning Board at a date and time to be determined by the Town. If we are asked to respond to comments as a result of this process, we will complete that work under a separate authorization.

Task 2—Review and Analysis of the Combined Master/Preliminary Plan Application, Summary Report, and Meeting Attendance.

Weston & Sampson will review application materials submitted as part of the combined Master/Preliminary application, which in part is anticipated to contain state permitting documentation. Our review and analysis will result in a summary report to the Jamestown Planning Board that will outline the consistency of the proposal with the above Town zoning ordinance, subdivision regulations, and comprehensive plan. Our report will be submitted to the Jamestown Planning Board for consideration as part of their review of the application at a public meeting. This task includes two meetings with the Planning Board at a dates and times to be determined by the Town. We have budgeted four hours to respond to comments as a result of these meetings with the Planning Board.

Task 3 - Review and Analysis of the Final Plan Application, Summary Report, and Meeting Attendance.

Weston & Sampson will review the submitted Final Plan application materials, supporting documentation provided by the applicant, the Town of Jamestown Zoning Ordinance, Subdivision Regulations, and Comprehensive Plan. Our review and analysis will result in a summary report to the Jamestown Planning Board that will outline the

consistency of the proposal with the above Town zoning ordinance, subdivision regulations, and comprehensive plan. This report will be submitted to the Jamestown Planning Board for consideration as part of their review of the application at a public meeting. This task includes one meeting with the Planning Board at a date and time to be determined by the Town.

Project Deliverables

We propose the following project deliverables:

Task 1—The deliverable for this will be a consistency report related to the Pre-application proposal's consistency with the Town of Jamestown's Comprehensive Plan, Subdivision Regulations, and Zoning Ordinance. This report will provide an analysis of the application and a report to the Planning Board on the application's consistency with the zoning ordinance, subdivision regulations, and comprehensive plan. This task includes attendance at one Planning Board meeting.

Task 2— A consistency report related to the combined Master/Preliminary proposal's consistency with the Town of Jamestown's Comprehensive Plan, Subdivision Regulations, and Zoning Ordinance. This report will provide an analysis of the application and a report to the Planning Board on the application's consistency with the zoning ordinance, subdivision regulations, and comprehensive plan. Additionally, a draft decision will be provided to the Planning Board prior to the meeting date. This task include attendance at two Planning Board meetings.

Task 3—A consistency report related to the Final Plan proposal's consistency with the Town of Jamestown's Comprehensive Plan, Subdivision Regulations, and Zoning Ordinance. This report will provide an analysis of the application and a report to the Planning Board on the application's consistency with the zoning ordinance, subdivision regulations, and comprehensive plan. Additionally, a draft decision will be provided to the Planning Board prior to the meeting date. This task include attendance at one Planning Board meeting.

Project Schedule

We are prepared to begin work within two weeks from receiving application materials and authorization from the Town. Our schedule is predicated on authorization to proceed and receipt of application materials. The table below provides an anticipated schedule. This schedule will be subject to change as agreed upon by the Town of Jamestown and Weston & Sampson as the application progresses through the review process.

Task	Anticipated Schedule
Task 1	Summary report within two weeks of receipt of submission materials
Task 2	Summary Report and Draft Decision within 2 weeks of receipt of submission materials.
Task 3	Summary Report within two weeks of submission materials.

Please note that anticipated dates for meeting with the Town of Jamestown Planning Board is subject to change at the Town's notification and may be rescheduled to another date. A rescheduling of the meetings may affect our ability to attend.

Fee

We propose to bill monthly based on time and materials expended in accordance with the general terms and conditions of the Rhode Island Division of Purchases Master Price Agreement for Architectural & Engineering Services (MPA 584) (See attached notice of contract). We recommend setting aside a total budget of \$7,115.00. We are proposing to complete this project using a technical staff of two, which will include a Project Manager (\$165.00/hour) and a Team Leader (\$195.00/hour). Additional staff may be added as work requires. Below we provide a summary of hours for each task for application materials review, summary report drafting, and in-person meeting attendance for each stage of review:

Task	Approximate Hours to Complete
Task 1	14
Task 2	20
Task 3	8

Terms and Conditions

Weston & Sampson's services will be provided as described herein and in accordance with the Weston & Sampson General Terms and Conditions dated June 30, 2021, which are a part of our agreement with you.

If you agree with this proposal and wish to retain us to provide the proposed services, please sign and return one copy of this proposal to us as authorization to proceed with performance of the services.


We are pleased to submit this offering and look forward to working with you on this project. If you have any questions on this matter, please contact Jim Riordan at 401.497.6705 or riordanj@wseinc.com.

Sincerely,

WESTON & SAMPSON ENGINEERS, INC.



M. James Riordan, AICP, LEED AP
Team Leader



Blake A. Martin
Vice President

Enclosures (2): Weston & Sampson General Terms & Conditions
Rhode Island MPA 584

ACCEPTED FOR:

Town of Jamestown _____

By: _____

Date: _____

**SECOND AMENDMENT AND RESTATEMENT
OF AGREEMENT**

between the

State of Rhode Island and Providence Plantations
Department of Environmental Management
Division of Planning & Development
235 Promenade Street
Providence, Rhode Island 02908

And

Town of Jamestown
93 Narragansett Ave.
Jamestown, Rhode Island 02835

In the Amount of

\$400,000.00
2016 GEB Bikes

For the Period of

April 1, 2018 – September 30, 2021

for the Purpose of the

ICE ROAD BIKE PATH

SECOND AMENDMENT AND RESTATEMENT OF AGREEMENT

Reference is made to the Agreement (the "Agreement") dated March 30, 2018 (attached hereto as Exhibit A and incorporated herein) as amended by the First Amendment to the same dated October 9, 2019 (attached hereto as Exhibit B and incorporated herein) (which Agreement as amended hereinafter referenced to as the "Agreement"), entered into by and between the Town of Jamestown, a Rhode Island municipality, located at 93 Narragansett Avenue, Jamestown, Rhode Island (hereinafter "Grantee" and/or "Jamestown") and the Rhode Island Department of Environmental Management, Division of Planning & Development, located at 235 Promenade Street, Rhode Island 02908 (hereinafter "DEM") (hereinafter "the Parties").

WHEREAS, DEM and Grantee desire to amend and restate the Agreement (hereinafter "Second Amendment") for an additional six (6) months for delivery of service under the DEM's prime grant dated March 30, 2018, attached hereto as Exhibit A; and

NOW THEREFORE, for and in consideration of the mutual promises and benefits contained herein and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, DEM and Grantee hereby enter into this Second Amendment, on the terms and conditions contained herein:

PARAGRAPH 1: PURPOSE FOR EXTENSION

Extending the time period to allow for completion of the work and processing of outstanding and final invoices for work performed consistent with the existing Purchase Order 3581427.

PARAGRAPH 2: CONTRACT PERIOD

The period of the Agreement shall be extended by six (6) months to September 30, 2021, contingent upon the issuance of a revised Purchase Order by the Rhode Island Department of Administration. Any amendment to the Agreement and this Second Amendment must be in writing and approved by DEM and shall not be effective until it has been executed by the Parties.

PARAGRAPH 3: EFFECTIVE DATE

This Second Amendment becomes effective as of the issuance of a revised Purchase Order. An approval must encompass signatures by DEM and Grantee and the approval by the Department of Administration via the issuance of a change order to the Purchase Order.

PARAGRAPH 4: PUBLICITY

The Grantee shall post a sign at the Project listing DEM as the source of funding for the Project and give due credit to the DEM in the creation of products resulting from the Project. All media announcements, signage, reports and any other materials produced for public consumption, printed

STATE OF _____
COUNTY OF _____

In the Town/City of _____ in said County and State, on the _____ day of _____ in year 2021, before me personally appeared Jamie Hainsworth, Town Administrator, of the **TOWN OF JAMESTOWN** to me known and known by me to the party executing the foregoing instrument for and on behalf of **TOWN OF JAMESTOWN**, and he acknowledged said instrument by his executed to be his free act and deed in his capacity as aforesaid, and the free act and deed of the **TOWN OF JAMESTOWN**.

NOTARY STAMP HERE

Notary Public

CERTIFICATE OF AUTHORITY

I, _____ certify that I am the Town Clerk of Jamestown, the municipality described in and which executed the foregoing instrument with the State of Rhode Island, Department of Environmental Management: that the said municipality is organized under the laws of the State of Rhode Island that Jamie Hainsworth who executed said instrument as the Town Administrator, of said municipality was then Town Administrator of said municipality and was duly authorized to execute said instrument on behalf of said municipality: that I know the signature of said Town Administrator and that the signature affixed to such instrument is genuine.

IN WITNESS WHEREOF I have hereunto set my hand and affixed the corporate seal of said Municipality the _____ day of _____, 2021.

SIGNED: _____

STATE OF RHODE ISLAND
COUNTY OF PROVIDENCE

In the City of Providence in said County and State, on the _____ day of _____, in year 2021, before me personally appeared Terrance Gray, the Acting Director of the State of Rhode Island, DEPARTMENT OF ENVIRONMENTAL MANAGEMENT, to me known and known by me to the party executing the foregoing instrument for and on behalf of the State of Rhode Island, DEPARTMENT OF ENVIRONMENTAL MANAGEMENT, and he acknowledged said instrument by his executed to be his free act and deed in his capacity as aforesaid, and the free act and deed of the State of Rhode Island, DEPARTMENT OF ENVIRONMENTAL MANAGEMENT.

NOTARY STAMP HERE

Notary Public

Town of Jamestown as an abutter.

Town Property: Plat 8. Lot 161, 479, & 573

**TOWN OF JAMESTOWN
ZONING BOARD OF REVIEW
NOTICE OF PUBLIC HEARING
Tuesday, July 27, 2021
7:00 PM**

ANTICIPATED REMOTE MEETINGS: It is anticipated that this meeting will be conducted remotely in a Zoom format. Authority to conduct remote meetings is pursuant to Governor Daniel J. McKee's Executive Order No. 21-72, which extended Executive Order No. 20-46 (E020-46) until July 23, 2021. This remote meeting on July 27, 2021 will only occur if Governor McKee further extends E020-46, which has not yet occurred as of publishing this agenda.

POTENTIAL FOR IN-PERSON MEETING: If E020-46 is not extended, and if no other legal authorization occurs prior to the meeting date, the Zoning Board of Review will conduct an in-person meeting with no remote component on July 27, 2021 at 7:00 p.m. at the Jamestown Town Hall, 93 Narraganset Avenue, Jamestown, R.I. Please contact the Zoning Inspector (401) 423-9803 or by email; wmoore@jamestownri.net for updated information as to meeting format and location.

REMOTE MEETING ACCESS: If this meeting is conducted by a virtual /Zoom platform any member of the public who wishes to attend and view this video meeting may do so by:

The public is invited to observe and participate in the deliberations of this meeting by accessing the meeting link set forth herein. For those without access to video observation platforms, you may also call in to listen and participate in the deliberations of this meeting by using the call-in phone number provided herein.

**JOIN VIA PHONE: 1(301) -715- 8592 or 1(312) - 626- 6799 or 1(646) - 558- 8656
WHEN PROMPTED, ENTER MEETING ID: 86496970706
PRESS # AGAIN TO JOIN THE MEETING**

To participate during Public Hearing or Public Input you will press *9 to raise your hand.

**JOIN VIA COMPUTER OR MOBILE APP: [https://us02web.zoom.us/j/ 86496970706](https://us02web.zoom.us/j/86496970706)
MEETING ID: 86496970706**

To participate during Public Hearing or Public Input, please use the raise your hand icon in the Zoom.

TO VIEW THE MEETING LIVE STREAM WITH NO INTERACTION, PLEASE VISIT THE FOLLOWING LINK:

<http://158.123.195.41/OTRMedia/Town2020/Others2020/StreamPrimJtown.html>

On the following matters:

Application of Jamestown Beer Holdings, LLC, (Okemo Properties, owner), whose property is located at 34 Narragansett Ave., and further identified as Assessor's Plat 8, Lot 453 for a Special Use Permit from Article 3, Section 82-301 Table 3 – 1, VI 13 and Article 6, Section 82-601 to expand seating for outdoor service and alcohol consumption on rear building patio. To modify previously granted special use permit dated November 28, 2018. Said property is located in a CD zone and contains 900 sq. ft.

PLEASE NOTE: All Correspondence or Exhibits you wish the Board to consider on any of the above matters must be received by the Zoning Board Clerk Office no later than Monday July 19, 2021. You may submit those documents the following ways: Email to pwestall@jamestownri.net or via drop box located on the West Street side entrance of Town Hall, or by regular mail 93 Narragansett Avenue, Jamestown, RI 02835.

Please find website link for Meeting Material, Notice of Applications, Exhibits, and Correspondence: <http://www.jamestownri.gov>

This meeting location is accessible to the physically challenged. Hearing or speech impaired individuals requiring the services of an interpreter should call 1-800-745-5555 not less than 3 business days prior to the meeting.

**BY ORDER OF THE
ZONING BOARD OF REVIEW
RICHARD BOREN, CHAIRMAN
William Moore, ZONING OFFICER**



Town of Jamestown
Finance Department
Town Hall
93 Narragansett Avenue
Jamestown, Rhode Island 02835-1199
401-423-9809 Fax 401-423-7229
Email: ccollins@jamestownri.net

Christina D. Collins
Finance Director

MEMORANDUM

TO: Jamie A. Hainsworth, Town Administrator

FROM: Christina D. Collins, Finance Director

DATE: July 15, 2021

SUBJECT: Budget to Actual- General Fund

Attached is Budget to Actual report for the Fiscal Year 2021. The report contains the expenses that have been paid through June 30, 2021 for FY2021. As we continue to close out FY21 there will be additional expenses and adjustments made.

Please do not hesitate to contact me with any questions or concerns.

Budget vs Actual - Expenditures
TOWN OF JAMESTOWN, RI
For 6/30/2021

Run: 7/15/2021 at 11:21 AM

	Annual Budget	P-T-D Actual	Y-T-D Actual	Remaining \$	% of Budget
1100 7001 70101 00 Salaries	13,800.00	3,450.00	13,800.00	0.00	100.00
1100 7001 70302 00 Fees And Supplies	1,000.00	0.00	300.00	700.00	30.00
1100 7001 70305 00 Advertising	750.00	0.00	3,964.64	(3,214.64)	528.62
Town Council Expenses	15,550.00	3,450.00	18,064.64	(2,514.64)	116.17
1100 7002 70101 00 Salaries w/ longevity	120,000.00	9,461.54	122,999.95	(2,999.95)	102.50
1100 7002 70102 00 Salary, Clerical	73,168.00	4,915.00	75,662.10	(2,494.10)	103.41
1100 7002 70302 00 Fees And Supplies	2,500.00	218.41	3,637.69	(1,137.69)	145.51
1100 7002 70303 00 Travel Expenses	5,000.00	350.00	4,200.00	800.00	84.00
Town Administrator Expenses	200,668.00	14,944.95	206,499.74	(5,831.74)	102.91
1100 7003 70101 00 Salaries	5,635.00	433.48	5,640.66	(5.66)	100.10
1100 7003 70302 00 Fees And Supplies	1,100.00	860.62	1,108.07	(8.07)	100.73
Probate Court Expenses	6,735.00	1,294.10	6,748.73	(13.73)	100.20
1100 7004 70101 00 Salaries	5,234.00	1,309.00	5,402.18	(168.18)	103.21
1100 7004 70102 00 Salary, Clerical	1,800.00	0.00	4,414.50	(2,614.50)	245.25
1100 7004 70103 00 Salaries, Moderator & Sergeant	1,450.00	448.68	1,096.04	353.96	75.59
1100 7004 70104 00 Election Supervisors	4,500.00	0.00	1,811.50	2,688.50	40.26
1100 7004 70112 00 Election - OT	0.00	0.00	437.07	(437.07)	0.00
1100 7004 70302 00 Fees And Supplies	3,000.00	0.00	3,299.45	(299.45)	109.98
1100 7004 70305 00 Advertising And Printing	1,140.00	170.00	866.30	273.70	75.99
Election and Town Meeting Expenses	17,124.00	1,927.68	17,327.04	(203.04)	101.19
1100 7005 70201 00 Professional Services - Legal	115,000.00	14,161.00	99,307.50	15,692.50	86.35
Legal Expenses	115,000.00	14,161.00	99,307.50	15,692.50	86.35
1100 7006 70101 00 Salaries	71,750.00	3,937.50	69,213.24	2,536.76	96.46
1100 7006 70102 00 Salary, Clerical	102,387.00	7,689.77	100,531.22	1,855.78	98.19
1100 7006 70104 00 Clerk - OT	0.00	0.00	883.65	(883.65)	0.00
1100 7006 70302 00 Fees, Supplies & Dues	28,500.00	3,419.15	28,491.28	8.72	99.97
1100 7006 70305 00 Advertising	2,600.00	2,823.29	5,008.04	(2,408.04)	192.62
Clerks And Records Expenses	205,237.00	17,869.71	204,127.43	1,109.57	99.46
1100 7007 70101 00 Salaries	88,418.00	6,262.44	90,618.45	(2,200.45)	102.49
1100 7007 70102 00 Salary, Clerical	42,107.00	3,060.02	41,129.18	977.82	97.68
1100 7007 70201 00 Planning Commission	7,000.00	0.00	7,000.00	0.00	100.00
1100 7007 70302 00 Fees, Supplies & Dues	3,675.00	45.41	3,468.08	206.92	94.37
1100 7007 70305 00 Advertising	400.00	0.00	0.00	400.00	0.00
Planning Expenses	141,600.00	9,367.87	142,215.71	(615.71)	100.43
1100 7008 70201 00 Salaries, Zoning Board	8,000.00	425.00	7,171.72	828.28	89.65
1100 7008 70302 00 Fees, Supplies & Dues	2,600.00	0.60	3,464.68	(864.68)	133.26
Zoning Expenses	10,600.00	425.60	10,636.40	(36.40)	100.34
1100 7009 70900 00 Social Security Tax	329,333.00	31,088.07	357,200.11	(27,867.11)	108.46
1100 7009 70901 00 Blue Cross/Delta Dental	698,870.00	32,582.01	608,656.69	90,213.31	87.09
1100 7009 70902 00 Worker's Compensation	75,000.00	0.00	74,894.00	106.00	99.86
1100 7009 70903 00 Retirement System	325,000.00	26,273.96	292,308.16	32,691.84	89.94
1100 7009 70906 00 Life Insurance	12,000.00	999.61	12,311.79	(311.79)	102.60
1100 7009 70907 00 General Liability Insurance	110,000.00	0.00	110,612.00	(612.00)	100.56
1100 7009 70910 00 Salary Adjustment	35,000.00	0.00	0.00	35,000.00	0.00
1100 7009 70912 00 OPEB	25,000.00	25,000.00	25,000.00	0.00	100.00
1100 7009 70920 00 Police Retiree Health	100,000.00	6,756.13	81,471.28	18,528.72	81.47
Personnel Expenses	1,710,203.00	122,699.78	1,562,454.03	147,748.97	91.36
1100 7010 70100 00 Salary, Finance Director	104,330.00	7,359.88	104,329.91	0.09	100.00
1100 7010 70101 00 Salaries- Dep. Tax Collector	75,648.00	12,257.04	72,450.92	3,197.08	95.77
1100 7010 70201 00 Professional Services	21,000.00	2,793.07	21,510.16	(510.16)	102.43
1100 7010 70302 00 Fees, Supplies & Dues	20,500.00	(357.92)	10,821.22	9,678.78	52.79
Finance Expenses	221,478.00	22,052.07	209,112.21	12,365.79	94.42
1100 7011 70101 00 Salaries	73,767.00	5,674.38	73,766.94	0.06	100.00
1100 7011 70302 00 Fees, Supplies, Dues	16,424.00	170.92	10,592.26	5,831.74	64.49
1100 7011 70305 00 Advertising	900.00	0.00	335.77	564.23	37.31
Tax Assessor Expenses	91,091.00	5,845.30	84,694.97	6,396.03	92.98
1100 7012 70201 00 Professional Services	24,000.00	0.00	22,000.00	2,000.00	91.67
Audit of Accounts Expenses	24,000.00	0.00	22,000.00	2,000.00	91.67
1100 7013 70201 00 IT- Consultant	55,000.00	6,725.00	45,575.00	9,425.00	82.86
1100 7013 70303 00 Software	34,050.00	7,817.40	52,750.14	(18,700.14)	154.92

Budget vs Actual - Expenditures
TOWN OF JAMESTOWN, RI
For 6/30/2021

Run: 7/15/2021 at 11:21 AM

	Annual Budget	P-T-D Actual	Y-T-D Actual	Remaining \$	% of Budget
Total Expenses	89,050.00	14,542.40	98,325.14	(9,275.14)	110.42
1100 7030 70302 00 EMA- SUPPLIES	7,500.00	0.00	6,118.81	1,381.19	81.58
EMA Expenses	7,500.00	0.00	6,118.81	1,381.19	81.58
1100 7031 70100 00 Salary, Police Chief	106,191.00	7,816.82	106,191.50	(0.50)	100.00
1100 7031 70101 00 Salaries - Police	852,240.00	65,697.73	875,800.64	(23,560.64)	102.76
1100 7031 70102 00 Police Longevity	57,623.00	10,375.75	55,384.01	2,238.99	96.11
1100 7031 70103 00 Police Benefits	51,978.00	3,946.70	53,761.65	(1,783.65)	103.43
1100 7031 70104 00 Police - OT	150,000.00	11,194.15	146,045.54	3,954.46	97.36
1100 7031 70105 00 Police Retirement	197,941.00	98,970.50	197,941.00	0.00	100.00
1100 7031 70111 00 Salary - Dispatch/Admin/Seasonal	227,678.00	18,386.56	208,470.45	19,207.55	91.56
1100 7031 70112 00 Dispatch, Longevity	15,395.00	0.00	15,394.80	0.20	100.00
1100 7031 70113 00 Dispatch - Benefits	11,444.00	0.00	10,615.16	828.84	92.76
1100 7031 70114 00 Dispatch - OT	20,000.00	2,565.00	22,323.67	(2,323.67)	111.62
1100 7031 70302 00 Fees & Supplies	21,000.00	1,967.35	12,335.91	8,664.09	58.74
1100 7031 70303 00 Computer Maintenance	20,500.00	229.99	24,874.37	(4,374.37)	121.34
1100 7031 70307 00 Building Maintenance	5,000.00	1,481.20	1,731.20	3,268.80	34.62
1100 7031 70308 00 Vehicle Insurance	9,017.00	0.00	9,133.00	(116.00)	101.29
1100 7031 70309 00 Telephone	15,000.00	1,270.08	11,791.28	3,208.72	78.61
1100 7031 70310 00 Personal Equipment	5,500.00	238.75	1,127.75	4,372.25	20.50
1100 7031 70311 00 Maintenance Of Uniforms	28,050.00	0.00	28,050.00	0.00	100.00
1100 7031 70312 00 Ammunition And Supplies	3,500.00	0.00	3,121.67	378.33	89.19
1100 7031 70313 00 Maintenance Of Police Cars	13,500.00	1,280.02	12,153.52	1,346.48	90.03
1100 7031 70314 00 Gas & Tires	25,000.00	2,062.26	21,699.15	3,300.85	86.80
1100 7031 70315 00 Training Of Members	17,500.00	5,266.81	9,353.64	8,146.36	53.45
1100 7031 70317 00 Maintenance Of Radio System	5,500.00	0.00	3,099.45	2,400.55	56.35
1100 7031 70318 00 Equipment	12,000.00	6,172.94	7,098.86	4,901.14	59.16
1100 7031 70322 00 Dispatch Uniforms	2,000.00	0.00	3,709.31	(1,709.31)	185.47
Police Protection Expenses	1,873,557.00	238,922.61	1,841,207.53	32,349.47	98.27
1100 7032 70100 00 Fire Chief/Fire Inspector	62,901.00	4,838.50	62,900.50	0.50	100.00
1100 7032 70102 00 Stipend, Deputy Fire Chief	3,000.00	3,000.00	3,000.00	0.00	100.00
1100 7032 70103 00 Stipend - Fire Inspector	19,576.00	1,506.24	18,056.40	1,519.60	92.24
1100 7032 70104 00 Fire Dept. Incentive Program	75,000.00	0.00	553.50	74,446.50	0.74
1100 7032 70105 00 Equip/Safety Maint. - Per Diem	21,853.00	1,680.80	21,809.60	43.40	99.80
1100 7032 70201 00 Service Cleaning Contract	6,720.00	1,118.00	6,748.00	(28.00)	100.42
1100 7032 70302 00 Fees And Supplies	9,200.00	868.07	6,603.43	2,596.57	71.78
1100 7032 70308 00 Vehicle Insurance	63,800.00	1,725.60	63,395.52	404.48	99.37
1100 7032 70309 00 Telephone	9,000.00	1,591.12	9,096.17	(96.17)	101.07
1100 7032 70313 00 Maintenance Of Fire Apparatus	30,000.00	91.72	39,400.27	(9,400.27)	131.33
1100 7032 70314 00 Gas, Tires & Oil	13,000.00	672.25	7,700.05	5,299.95	59.23
1100 7032 70315 00 Training Of Members	7,000.00	258.82	1,768.61	5,231.39	25.27
1100 7032 70317 00 Maintenance Of Radio System	5,500.00	0.00	5,695.64	(195.64)	103.56
1100 7032 70321 00 Electricity	16,000.00	2,020.00	13,359.94	2,640.06	83.50
1100 7032 70323 00 Oxygen & Air Packs	4,000.00	0.00	5,112.24	(1,112.24)	127.81
1100 7032 70324 00 Water	1,400.00	412.17	1,641.13	(241.13)	117.22
1100 7032 70325 00 Fire Equipment	16,000.00	1,780.76	24,547.43	(8,547.43)	153.42
1100 7032 70326 00 Fire Ext. Agent	2,500.00	0.00	2,494.36	5.64	99.77
1100 7032 70343 00 Heating	13,000.00	623.19	8,876.15	4,123.85	68.28
1100 7032 70344 00 Repairs And Maintenance	14,500.00	1,023.79	18,760.92	(4,260.92)	129.39
1100 7032 70399 00 Subscriptions & Journals	425.00	0.00	605.00	(180.00)	142.35
1100 7032 70900 00 Social Security Tax	7,981.00	0.00	0.00	7,981.00	0.00
1100 7032 70903 00 Fire Chief - Benefit	6,290.00	0.00	6,290.00	0.00	100.00
Fire Protection Expenses	408,646.00	23,211.03	328,414.86	80,231.14	80.37
1100 7033 70102 00 Salary, EMS Director	31,828.00	2,510.40	32,604.40	(776.40)	102.44
1100 7033 70103 00 Stipend - Medical Director	5,000.00	1,249.98	4,999.92	0.08	100.00
1100 7033 70104 00 ALS - Per Diem	250,000.00	20,016.00	240,864.92	9,135.08	96.35
1100 7033 70105 00 EMS Incentive Program	80,000.00	0.00	0.00	80,000.00	0.00
1100 7033 70106 00 EMT INSTRUCTORS	0.00	0.00	9,220.05	(9,220.05)	0.00
1100 7033 70302 00 Fees And Supplies	6,800.00	337.42	7,138.00	(338.00)	104.97
1100 7033 70308 00 Vehicle Insurance	28,600.00	0.00	31,236.35	(2,636.35)	109.22
1100 7033 70311 00 Maintenance Of Uniforms	8,000.00	0.00	3,313.59	4,686.41	41.42
1100 7033 70313 00 Maintenance of Vehicles	9,000.00	683.29	6,121.47	2,878.53	68.02
1100 7033 70315 00 Training Of Members	22,500.00	1,750.02	18,782.62	3,717.38	83.48
1100 7033 70330 00 EMS Building	7,000.00	659.45	2,920.13	4,079.87	41.72
1100 7033 70333 00 Ambulance Medical	20,000.00	3,408.56	20,744.92	(744.92)	103.72
1100 7033 70900 00 Social Security Tax	21,560.00	2,337.27	29,161.69	(7,601.69)	135.26
EMS Expenses	490,288.00	32,952.39	407,108.06	83,179.94	83.03
1100 7034 70101 00 Salary - Building Inspector	75,239.00	6,757.68	80,382.81	(5,143.81)	106.84
1100 7034 70102 00 Salary, Clerical	29,228.00	2,081.20	27,939.98	1,288.02	95.59

**Budget vs Actual - Expenditures
TOWN OF JAMESTOWN, RI**

Run: 7/15/2021 at 11:21 AM

For 6/30/2021

	Annual Budget	P-T-D Actual	Y-T-D Actual	Remaining \$	% of Budget
1100 7034 70117 00 Salary, Electrical Inspector	10,500.00	875.00	10,281.25	218.75	97.92
1100 7034 70118 00 Salary, Plumbing Inspector	5,250.00	546.50	4,375.00	875.00	83.33
1100 7034 70119 00 Salary, Mechanical Inspector	5,250.00	546.50	4,375.00	875.00	83.33
1100 7034 70302 00 Supplies And Expenses	5,250.00	36.19	3,396.19	1,853.81	64.69
1100 7034 70328 00 Hydrant Rental	170,000.00	170,000.00	170,000.00	0.00	100.00
Protection Services Expenses	300,717.00	180,843.07	300,750.23	(33.23)	100.01
1100 7041 70101 00 Salaries	61,081.00	12,890.93	61,081.25	(0.25)	100.00
1100 7041 70302 00 Fees And Supplies	1,000.00	333.73	525.57	474.43	52.56
Public Works Administration Expenses	62,081.00	13,224.66	61,606.82	474.18	99.24
1100 7042 70101 00 Salaries	45,445.00	2,273.92	38,855.62	6,589.38	85.50
1100 7042 70302 00 Fees And Supplies	1,200.00	345.64	517.50	682.50	43.13
Engineering Expenses	46,645.00	2,619.56	39,373.12	7,271.88	84.41
1100 7043 70100 00 Salary, Highway Supervisor	75,740.00	0.00	57,024.19	18,715.81	75.29
1100 7043 70101 00 Salaries - Public Works	702,934.00	46,897.13	674,365.00	28,569.00	95.94
1100 7043 70104 00 Highway -OT	40,000.00	4,382.86	44,142.17	(4,142.17)	110.36
1100 7043 70308 00 Vehicle Insurance	15,972.00	0.00	15,972.00	0.00	100.00
1100 7043 70313 00 Upkeep Of Equipment	95,000.00	12,097.15	106,359.75	(11,359.75)	111.96
1100 7043 70314 00 Oil And Gas	60,000.00	8,260.31	58,174.26	1,825.74	96.96
1100 7043 70330 00 Sand And Gravel	17,000.00	1,238.40	22,785.80	(5,785.80)	134.03
1100 7043 70331 00 Cold Patch	15,000.00	1,409.76	7,590.99	7,409.01	50.61
1100 7043 70333 00 Other Road Supplies	13,500.00	3,622.67	13,041.94	458.06	96.61
1100 7043 70334 00 Equipment Rental	2,500.00	0.00	0.00	2,500.00	0.00
1100 7043 70335 00 License - Contractual	6,000.00	0.00	6,000.00	0.00	100.00
1100 7043 70336 00 Clothing	5,500.00	4,782.90	4,782.90	717.10	86.96
1100 7043 70399 00 Safety And Licensing	3,000.00	385.27	5,739.07	(2,739.07)	191.30
Highway Expenses	1,052,146.00	83,076.45	1,015,978.07	36,167.93	96.56
1100 7044 70101 00 Snow Removal - OT	28,000.00	0.00	22,824.30	5,175.70	81.52
1100 7044 70337 00 Equipment And Supplies	49,000.00	0.00	59,907.77	(10,907.77)	122.26
Snow Removal Expenses	77,000.00	0.00	82,732.07	(5,732.07)	107.44
1100 7045 70101 00 Salaries	71,000.00	16,376.04	91,383.38	(20,383.38)	128.71
1100 7045 70309 00 Telephone	800.00	63.97	693.90	106.10	86.74
1100 7045 70321 00 Electricity	1,200.00	51.25	1,690.01	(490.01)	140.83
1100 7045 70340 00 Maintenance And Testing	41,000.00	7,500.00	30,463.60	10,536.40	74.30
1100 7045 70341 00 Transfer And Trucking	350,000.00	37,201.40	384,590.02	(34,590.02)	109.88
1100 7045 70350 00 Hazardous Waste Recycling	300.00	0.00	0.00	300.00	0.00
Waste Removal Expenses	464,300.00	61,192.66	508,820.91	(44,520.91)	109.59
1100 7046 70321 00 Electricity	64,000.00	9,544.94	60,502.79	3,497.21	94.54
Street Lighting Expenses	64,000.00	9,544.94	60,502.79	3,497.21	94.54
1100 7047 70101 00 Salaries	11,250.00	0.00	8,100.00	3,150.00	72.00
1100 7047 70302 00 Fees And Supplies	1,800.00	320.73	1,795.92	4.08	99.77
1100 7047 70360 00 Tree Pruning	17,000.00	750.00	17,324.67	(324.67)	101.91
1100 7047 70370 00 Purchase Of Trees	5,000.00	0.00	3,540.00	1,460.00	70.80
Tree Warden Expenses	35,050.00	1,070.73	30,760.59	4,289.41	87.76
1100 7048 70342 00 Town Cemetery And Parade	3,000.00	759.71	2,064.52	935.48	68.82
Other Public Works Expenses	3,000.00	759.71	2,064.52	935.48	68.82
1100 7049 70101 00 Cleaning Contracts	58,000.00	11,552.96	53,432.09	4,567.91	92.12
1100 7049 70302 00 Supplies	5,000.00	124.55	9,110.54	(4,110.54)	182.21
1100 7049 70309 00 Telephone	15,500.00	819.05	11,066.12	4,433.88	71.39
1100 7049 70321 00 Electricity	53,000.00	4,831.40	51,602.17	1,397.83	97.36
1100 7049 70324 00 Water	9,000.00	2,479.67	8,639.42	360.58	95.99
1100 7049 70343 00 Heating	40,000.00	1,178.84	30,178.84	9,821.16	75.45
1100 7049 70344 00 Repairs And Maintenance	55,000.00	11,741.85	63,614.30	(8,614.30)	115.66
1100 7049 70375 00 Landscape	7,500.00	3,207.20	8,258.37	(758.37)	110.11
Public Buildings Expenses	243,000.00	35,935.52	235,901.85	7,098.15	97.08
1100 7060 70456 00 Visiting Nurse/Mental Health	31,000.00	7,000.00	20,000.00	11,000.00	64.52
General Expenses	31,000.00	7,000.00	20,000.00	11,000.00	64.52
1100 7061 70302 00 Fees And Supplies	5,000.00	0.00	188.52	4,811.48	3.77
1100 7061 70306 00 Tick Tack Force	4,000.00	0.00	0.00	4,000.00	0.00
Animal Control Expenses	9,000.00	0.00	188.52	8,811.48	2.09
1100 7065 70101 00 Salaries	63,527.00	4,886.66	63,526.58	0.42	100.00
1100 7065 70102 00 Meal Site Aid	38,320.00	1,282.88	14,544.64	23,775.36	37.96

**Budget vs Actual - Expenditures
TOWN OF JAMESTOWN, RI
For 6/30/2021**

Run: 7/15/2021 at 11:21 AM

	Annual Budget	P-T-D Actual	Y-T-D Actual	Remaining \$	% of Budget
1100 7065 70201 00 Cleaning Contract	5,100.00	758.00	8,763.00	(3,663.00)	171.82
1100 7065 70302 00 Fees, Supplies & Dues	4,000.00	218.09	4,269.18	(269.18)	106.73
1100 7065 70305 00 Advertising	2,500.00	0.00	516.00	1,984.00	20.64
1100 7065 70308 00 Insurance	5,948.00	0.00	706.16	5,241.84	11.87
1100 7065 70309 00 Telephones	2,000.00	10.53	116.11	1,883.89	5.81
1100 7065 70321 00 Electricity	4,500.00	0.00	1,751.93	2,748.07	38.93
1100 7065 70324 00 Water	1,200.00	186.57	746.39	453.61	62.20
1100 7065 70341 00 Trash Removal	400.00	35.00	420.00	(20.00)	105.00
1100 7065 70343 00 Heat	4,000.00	0.00	2,851.11	1,148.89	71.28
1100 7065 70344 00 Repairs & Maintenance	6,000.00	495.33	5,794.47	205.53	96.57
1100 7065 70380 00 Program	5,000.00	226.83	1,897.11	3,102.89	37.94
Total Expenses	142,495.00	8,099.89	105,902.68	36,592.32	74.32
1100 7070 70100 00 Salary, Library Director	81,047.00	5,538.46	83,079.00	(2,032.00)	102.51
1100 7070 70101 00 Salaries	185,821.00	12,577.45	180,824.55	4,996.45	97.31
1100 7070 70104 00 Library-OT	0.00	0.00	496.63	(496.63)	0.00
1100 7070 70302 00 Fees And Supplies	8,250.00	682.98	7,950.85	299.15	96.37
1100 7070 70308 00 Insurance	18,813.00	0.00	18,813.00	0.00	100.00
1100 7070 70309 00 Telephone	1,000.00	24.57	297.41	702.59	29.74
1100 7070 70310 00 Equipment	1,000.00	0.00	992.56	7.44	99.26
1100 7070 70321 00 Electricity	20,000.00	1,931.92	20,027.85	(27.85)	100.14
1100 7070 70343 00 Heating	17,000.00	475.00	11,950.77	5,049.23	70.30
1100 7070 70344 00 Repairs And Maintenance	19,000.00	1,981.52	18,352.11	647.89	96.59
1100 7070 70345 00 Computer Repairs And Maintenan	8,000.00	0.00	8,088.92	(88.92)	101.11
1100 7070 70351 00 Books And Periodicals	17,000.00	184.42	16,848.54	151.46	99.11
1100 7070 70352 00 Books - State Aid	107,185.00	14,421.32	101,926.16	5,258.84	95.09
1100 7070 70355 00 CREDITS (LIB SALES & GIFTS)	0.00	54.05	(3,243.58)	3,243.58	0.00
1100 7070 70375 00 Landscaping	2,500.00	290.00	2,336.25	163.75	93.45
Library Expenses	486,616.00	38,161.69	468,741.02	17,874.98	96.33
1100 7080 70101 00 Salary- Recreation Director	75,239.00	5,538.46	59,221.31	16,017.69	78.71
1100 7080 70102 00 Salaries- Recreation Staff	233,626.00	20,089.92	215,576.68	18,049.32	92.27
1100 7080 70104 00 Salaries -Teen Center Support Staff	16,720.00	21.25	7,023.25	9,696.75	42.01
1100 7080 70105 00 Seasonal Support Staff	110,400.00	10,327.30	116,283.11	(5,883.11)	105.33
1100 7080 70112 00 Recreation - OT	3,000.00	1,714.33	4,760.35	(1,760.35)	158.68
1100 7080 70302 00 Supplies	6,200.00	1,619.50	8,241.41	(2,041.41)	132.93
1100 7080 70305 00 Advertising	4,000.00	51.00	2,080.32	1,919.68	52.01
1100 7080 70308 00 Vehicle Insurance	9,043.00	0.00	11,543.00	(2,500.00)	127.65
1100 7080 70309 00 Telephone	1,500.00	326.06	1,404.40	95.60	93.63
1100 7080 70310 00 Equipment	4,500.00	91.09	6,114.45	(1,614.45)	135.88
1100 7080 70314 00 Gas And Oil	11,000.00	974.74	6,643.29	4,356.71	60.39
1100 7080 70321 00 Electricity	26,000.00	3,096.28	25,395.51	604.49	97.68
1100 7080 70322 00 Fort Getty Water Removal	9,000.00	2,022.50	3,988.50	5,011.50	44.32
1100 7080 70323 00 Shores Beach/Sanitary Faciliti	5,000.00	0.00	5,075.00	(75.00)	101.50
1100 7080 70324 00 Water	14,000.00	270.00	8,870.34	5,129.66	63.36
1100 7080 70341 00 Trash Removal	11,000.00	2,162.00	12,220.00	(1,220.00)	111.09
1100 7080 70344 00 Repairs, Maintenance And Impro	23,000.00	2,238.77	28,416.52	(5,416.52)	123.55
1100 7080 70382 00 Summer Program	3,500.00	0.00	0.00	3,500.00	0.00
1100 7080 70383 00 Winter Program	1,200.00	0.00	936.43	263.57	78.04
Parks, Beaches & Recreation Expenses	567,928.00	50,543.20	523,793.87	44,134.13	92.23
1100 7090 70504 00 Payment Of Principal - Town	736,085.00	0.00	736,085.22	(0.22)	100.00
1100 7090 70505 00 Payment Of Interest - Town	453,964.00	0.00	207,570.56	246,393.44	45.72
1100 7090 70506 00 School- Principal	235,200.00	0.00	235,200.00	0.00	100.00
1100 7090 70507 00 School - Interest	160,078.00	0.00	160,059.71	18.29	99.99
1100 7090 70524 00 Payment Of Principal - PW LEASE	102,468.00	0.00	0.00	102,468.00	0.00
1100 7090 70525 00 Payment Of Interest - PW LEASE	115,845.00	0.00	0.00	115,845.00	0.00
1100 7090 70526 00 Exp. for Lease Equipment	0.00	0.00	40,750.00	(40,750.00)	0.00
Debt Service Expenses	1,803,640.00	0.00	1,379,665.49	423,974.51	76.49
1100 7092 70527 00 Incidentals And Emergencies	50,000.00	0.00	8,216.00	41,784.00	16.43
1100 7092 70530 00 Conservation Commission	2,200.00	0.00	1,423.96	776.04	64.73
1100 7092 70533 00 Eastern RI Conservation District	1,000.00	0.00	1,000.00	0.00	100.00
1100 7092 70550 00 CHAMBER OF COMMERCE	4,000.00	421.88	2,104.88	1,895.12	52.62
Other Expenses	57,200.00	421.88	12,744.84	44,455.16	22.28
Total Department Expenses	11,074,145.00	1,016,160.45	10,113,890.19	960,254.81	91.33

Dear Jamestown Clerk,

I would appreciate it if you could share with the Town Council via their information packets two of my concerns. I have also supplied a copy of H6271 for you to reference.

First, I have been following the bill H6271 allowing an exemption for 53 Narragansett to obtain a license to serve alcohol. I have stated multiple times that I oppose this decision, and feel it is unfair to me, as a direct abutter. I have reviewed the document multiple times and the opening states; if abutters or house of worship or schools within 200' oppose, it cannot move forward. Rep. Ruggiero and Marla Romash have made it clear that abutters do not matter, and the decision is in the hands of the Council. I believe this is favoring one particular property over another. Gino has had many people interested in his building. Both a dog groomer and laundromat have been discussed. Both are businesses the island needs, vs another restaurant the townspeople possibly can't support long term, given all those who have failed historically.

I am aware that the owner of the building still needs many approvals from the town offices for water pipes, parking spaces, and I am sure other things. My reason for addressing you is to make sure that if you continue forward with allowing a restaurant at 53 Narragansett, that you also consider having restrictions placed on the lease. I would hope there would be discussion about hours of operation, discussion about outdoor smoking areas, and where they would be allowed based on State regulations, and not have it any closer to my property. (Asthma is an issue here, and smoking will be a problem with open windows). Not permitting alcohol outside the building, loud music, or allowing outside dining since we all know the parking lot has a history of accidents. Finally, Marla told me over the phone and by email this was to be a restaurant, not a bar. Yet her design has a service bar? Why?

Thank you for hearing my concerns about 53 Narragansett.

My second item of concern is bill 501 which is still going through the House and Senate. This bill references platforms like VRBO, and Airbnb needing home owners to obtain a license, through the State of RI to be eligible to list.

At my home I have a third floor that I have rented for the past 1 ½ years. People have a bed, bath, and sitting area. I am always home since the guests pass through my living space. I have never had a complaint or concern from a neighbor or even my year-round residents on my first floor. My parking lot accommodates the extra vehicle, so I am not using town resources. This income plus my year-round rentals is my livelihood. I have heard that the Council is considering rules about length of stay being a minimum of 7 nights. PLEASE reconsider this! Most of my stays are for a single night or weekend. Please consider those of us who are owner occupied, and who host 1-2 people verses those who have huge homes where multiple people stay. That attracts a whole different crowd than my 1-2 person guests who are coming to simply enjoy the island.

Sincerely,

Connie Slick

49 Narragansett Ave, Jamestown, RI 02835. cslick@cox.net. 401-480-1738



BAXTER DANSEREAU & ASSOCIATES, LLP
Accounting, Consulting & Tax Services

Partners
William J. Baxter, Jr., CPA
Paul L. Dansereau, CPA

June 21, 2021

To the Honorable President,
Members of the Town Council
Jamestown, Rhode Island

We are engaged to audit the financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the Town of Jamestown, Rhode Island for the fiscal year ended June 30, 2021. Professional standards require that we provide you with the following information related to our audit. We would also appreciate the opportunity to meet with you should you care to discuss this information further since a two-way dialogue can provide valuable information for the audit process.

Our Responsibilities under U.S. Generally Accepted Auditing Standards, Government Auditing Standards and the Uniform Guidance

As stated in our engagement letter dated June 21, 2021, our responsibility, as described by professional standards, is to express opinions about whether the financial statements prepared by management with your oversight are fairly presented, in all material respects, in conformity with U.S. generally accepted accounting principles. Our audit of the financial statements does not relieve you or management of your responsibilities.

In planning and performing our audit, we will consider the Town of Jamestown's internal control over financial reporting in order to determine our auditing procedures for the purpose of expressing our opinions on the financial statements and not to provide assurance on the internal control over financial reporting. We will also consider internal control over compliance with requirements that could have a direct and material effect on a major federal program in order to determine our auditing procedures for the purpose of expressing our opinion on compliance and to test and report on internal control over compliance in accordance with the Uniform Guidance.

As part of obtaining reasonable assurance about whether the Town of Jamestown's financial statements are free of material misstatement, we will perform tests of its compliance with certain provisions of laws, regulations, contracts, and grants. However, providing an opinion on compliance with those provisions is not an objective of our audit. Also, in accordance with the Uniform Guidance, we will examine, on a test basis, evidence about the Town of Jamestown's compliance with the types of compliance requirements described in the U.S. Office of Management and Budget (OMB) Compliance Supplement applicable to each of its major federal programs for the purpose of expressing an opinion on the Town of Jamestown's compliance with those requirements. While our audit will provide a reasonable basis for our opinion, it will not provide a legal determination on the Town of Jamestown's compliance with those requirements.

Generally accepted accounting principles provide for certain required supplementary information (RSI) to supplement the basic financial statements. Our responsibility with respect to the Budgetary Comparison Schedules, Management Discussion and Analysis and Pension and OPEB disclosures which supplement the basic financial statements, is to apply certain limited procedures in accordance with generally accepted auditing standards. However, the RSI will not be audited and, because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance, we will not express an opinion or provide any assurance on the RSI.

We have been engaged to report on the Combining and Individual Non-Major Fund Statements, the Combining Fiduciary Funds and Schedule of Expenditures of Federal Awards and the municipality's financial statements shall also report on the Annual Supplemental Transparency Report (including the reconciliations), MTP2, as supplementary information to the municipality's basic financial statements which accompany the financial statements but are not RSI. Our responsibility for this supplementary information, as described by professional standards, is to evaluate the presentation of the supplementary information in relation to the financial statements as a whole and to report on whether the supplementary information is fairly stated, in all material respects, in relation to the financial statements as a whole.

We have not been engaged to report on the Introductory Section and the Statistical Sections, which accompany the financial statements but are not RSI. Our responsibility with respect to this other information in documents containing the audited financial statements and auditor's report does not extend beyond the financial information identified in the report. We have no responsibility for determining whether this other information is properly stated. This other information will not be audited, and we will not express an opinion or provide any assurance on it.

Planned Scope and Timing of the Audit

An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements; therefore, our audit will involve judgment about the number of transactions to be examined and the areas to be tested.

Our audit will include obtaining an understanding of the entity and its environment, including internal control, sufficient to assess the risks of material misstatement of the financial statements and to design the nature, timing, and extent of further audit procedures. Material misstatements may result from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the entity or to acts by management or employees acting on behalf of the entity. We will communicate our significant findings at the conclusion of the audit. However, some matters could be communicated sooner, particularly if significant difficulties are encountered during the audit where assistance is needed to overcome the difficulties or if the difficulties may lead to a modified opinion. We will communicate any internal control related matters that are required to be communicated under professional standards.

We expect to begin our audit fieldwork in approximately July 12, 2021, and issue or report on approximately December 20, 2021. Paul L. Dansereau, CPA is the engagement partner and is responsible for supervising the engagement and signing the report or authorizing another individual to sign it.

This information is intended solely for the use of the Town Council and management of the Town of Jamestown, Rhode Island and is not intended to be and should not be used by anyone other than these specified parties.

Very truly yours,



Baxter, Dansereau & Associates, LLP
West Warwick, RI



**FOR YOUTH DEVELOPMENT
FOR HEALTHY LIVING
FOR SOCIAL RESPONSIBILITY**

RECEIVED:
JUN 21 2021 02:58 PM June 2021
Town of Jamestown Town Clerk
TOWN OF JAMESTOWN Town Clerk

Jamestown Town Council
93 Narragansett Ave
Jamestown, RI 02835

We are writing on behalf of the Newport County YMCA Special Olympics and Inclusion Programs. We hope you would consider becoming a sponsor for our 5th Annual Golf Tournament on August 16th at Montaup Country Club in Portsmouth, RI. Sponsorship details are in the attached flyer and can also be found at <https://givebutter.com/NCYMCASpecialOlympicsGolf>.

The Impact Your Generosity Makes

- \$75 teaches "Life Skills" to three members of our innovative APA program
- \$150 supplies a full uniform, along with needed protective equipment, for one athlete
- \$300 covers lane fees for one night of team bowling practice
- \$1,000 delivers a summer full of activities for our athletes

100% of monies raised support life-enhancing innovative programs for our athletes. All of this gives them a sense of pride, while creating the foundation for building a successful team. Please consider supporting our tournament by either becoming a sponsor or playing a round of golf. Your generosity is of the utmost importance and greatly appreciated!

If you have any questions please call Megan DeAscentis, Special Olympics Director, at 631-766-8639 or meganl@newportymca.org

Thank you for your generosity.

Megan DeAscentis
Special Olympics Coordinator
631-766-8639
meganl@newportYMCA.org

Dan Glenning
Boosters Club
401-849-0258
dmgjjq@gmail.com



Tax ID #: 050258916

NEWPORT COUNTY YMCA • 792 Valley Road • Middletown, RI 02842
Phone 401-847-9200 • Fax 401-848-7521 • Email: susanp@newportymca.org

5th Annual

NEWPORT COUNTY YMCA "Special Olympics & Inclusion Programs" Charity Golf Tournament



Monday, August 16, 2021

"Early Birdie" Foursome ONLY \$500 'til June 30th

1:00 pm Shotgun Start

Montaup Country Club, Portsmouth, RI

For more information: www.givebutter.com/NCYMCASpecialOlympicsGolf



EAGLE SPONSOR: Foursome Plus: \$750.00

Enhanced Foursome Golf Package includes: 18 holes with TWO carts at Montaup Country Club; pre-round boxed lunch, gift bag, and post-round Awards Banquet for four, PLUS TWO additional Awards Banquet guest tickets, PLUS TWO Tee Signs!

"Early Birdie" Foursome: \$500.00

Foursome Golf Package includes: 18 holes with TWO carts at Montaup Country Club, pre-round boxed lunch, gift bag, and Awards Banquet for four! **Discounted rate available through 6/30/2021. Foursome price increases to \$600 starting 7/1/2021.**

"Early Birdie" Single Golfer (Paying individually as part of a foursome): \$125.00

Golf Package for SINGLE GOLFER includes: 18 holes with 2-person cart at Montaup Country Club, pre-round boxed lunch, gift bag, and one Awards Banquet ticket! **Discounted rate available through 6/30/2021. SINGLE GOLFER price increases to \$150 starting 7/1/2021.**

Tee Sign Sponsor: \$150.00

ONE Tee Sign with corporate logo or message of support

Awards Banquet Ticket: \$50.00 per person

Who said you have to golf to participate? Join our golfers and special guests for food and fun at the post-round Awards Banquet!



SPONSORSHIP OPPORTUNITIES

5th Annual "Special Olympics & Inclusion Programs" Charity Golf Tournament



PRESENTING SPONSOR: \$3,000.00

Includes: THREE Foursome Golf Packages; Premier logo placement on all promotional materials before and during event, including online; FOUR Awards Banquet guest passes; THREE Tee Signs; and Opportunity to address the crowd gathered at the event during the Awards Banquet

ACE SPONSORSHIPS (only ONE of each available)

_____ **Golf Cart Sponsor: \$1,250.00**

Includes: TWO Foursome Golf Packages; Premier logo placement on all Golf Carts; Logo placement on all promotional materials before and during event, including online; TWO Awards Banquet guest tickets; and TWO Tee Signs

_____ **Lunch Sponsor: \$1,250.00**

Includes: TWO Foursome Golf Packages; Premier logo placement on all Boxed Lunches; Logo placement on all promotional materials before and during event, including online; TWO Awards Banquet guest tickets; and TWO Tee Signs

_____ **Beverage Cart Sponsor: \$1,250.00**

Includes: TWO Foursome Golf Packages; Premier logo placement on the Beverage Cart(s) and Beverage Stand; Logo placement on all promotional materials before and during event, including online; TWO Banquet guest tickets; and TWO Tee Signs

_____ **Gift Bag Sponsor: \$1,250.00**

Includes: TWO Foursome Golf Packages; Premier logo placement on all Gift Bags; Logo placement on all promotional materials before and during event, including online; TWO Awards Banquet guest tickets; and TWO Tee Signs

SPONSOR LEVEL _____

CONTACT INFORMATION

Name _____ Phone _____

Email _____

Mailing Address _____

Business/Organization Name _____

GOLFER NAMES

Golfer #1 _____ Golfer #2 _____

Golfer #3 _____ Golfer #4 _____

PAYMENT METHOD

_____ Enclosed is a check for \$_____ made payable to **Newport County YMCA**

_____ Credit Card: please visit: www.givebutter.com/NCYMCASpecialOlympicsGolf

Mail completed form & checks to: Newport County YMCA, 792 Valley Rd, Middletown, RI 02842

For more information or to scan/email completed form, please contact Susan Piacenti, NCYMCA Development Director, at susanp@newportymca.org or 401.847.9200 x109

June 26, 2021

Dear Members of the House of Representatives,

I am writing about H6271 that will be voted on soon in regards to 53 Narragansett Ave, Jamestown, RI.

My concern with this bill is that it sets a poor standard when we single out a property to exempt from the Blue Laws and put it in the hands of a Town Council, without input from abutters or churches.

I know this bill has big cities and towns like Providence and Cranston listed, however I live in Jamestown which is a whole different environment. In the CD (commercial downtown) there is a zero set-back. The property being discussed tonight has it's parking lot about 4 feet from my house. There has always been a daytime business there. Now if this exemption is given to 53 Narragansett Ave. I could potentially have much more noise and other problems given the usage of the space, now and into the future.

I spoke to Monsignor Kenny at the Providence Diocese and they made Father Grant rescind his letter of approval for this exemption, St. Mark's is across the street. It seems to me the church is being careful to not get into the politics of each city and town.

Jamestown had this bill introduced on May 3, 2021 to the Town Council, I was not notified as a direct abutter, at that time they had a letter from the Father Grant approving the bill which I fear may have swayed the decision, because they voted without any discussion on the zoom feed I watched. This seems like a huge injustice to me! I have been here for 26 years living as a widow, making my income on my two units in my 3 family home, yet my voice isn't heard nor was I notified.

So please before you vote realize we are talking about an island 9x1 miles, with 4000 year round residents. We have the highest ever amount of liquor licenses issued right now than in past years. We have 8-12 restaurants at any given time, going in and out of business. We do NOT need to create an exemption for one single property to open another place with a alcohol license!

Thank you for your time and consideration,

Connie Slick

49 Narragansett Ave

Jamestown, RI 02835

Dear Jamestown Clerk,

I would appreciate it if you could share with the Town Council via their information packets two of my concerns. I have also supplied a copy of H6271 for you to reference.

First, I have been following the bill H6271 allowing an exemption for 53 Narragansett to obtain a license to serve alcohol. I have stated multiple times that I oppose this decision, and feel it is unfair to me, as a direct abutter. I have reviewed the document multiple times and the opening states; if abutters or house of worship or schools within 200' oppose, it cannot move forward. Rep. Ruggiero and Marla Romash have made it clear that abutters do not matter, and the decision is in the hands of the Council. I believe this is favoring one particular property over another. Gino has had many people interested in his building. Both a dog groomer and laundromat have been discussed. Both are businesses the island needs, vs another restaurant the townspeople possibly can't support long term, given all those who have failed historically.

I am aware that the owner of the building still needs many approvals from the town offices for water pipes, parking spaces, and I am sure other things. My reason for addressing you is to make sure that if you continue forward with allowing a restaurant at 53 Narragansett, that you also consider having restrictions placed on the lease. I would hope there would be discussion about hours of operation, discussion about outdoor smoking areas, and where they would be allowed based on State regulations, and not have it any closer to my property. (Asthma is an issue here, and smoking will be a problem with open windows). Not permitting alcohol outside the building, loud music, or allowing outside dining since we all know the parking lot has a history of accidents. Finally, Marla told me over the phone and by email this was to be a restaurant, not a bar. Yet her design has a service bar? Why?

Thank you for hearing my concerns about 53 Narragansett.

My second item of concern is bill 501 which is still going through the House and Senate. This bill references platforms like VRBO, and Airbnb needing home owners to obtain a license, through the State of RI to be eligible to list.

At my home I have a third floor that I have rented for the past 1 ½ years. People have a bed, bath, and sitting area. I am always home since the guests pass through my living space. I have never had a complaint or concern from a neighbor or even my year-round residents on my first floor. My parking lot accommodates the extra vehicle, so I am not using town resources. This income plus my year-round rentals is my livelihood. I have heard that the Council is considering rules about length of stay being a minimum of 7 nights. PLEASE reconsider this! Most of my stays are for a single night or weekend. Please consider those of us who are owner occupied, and who host 1-2 people verses those who have huge homes where multiple people stay. That attracts a whole different crowd than my 1-2 person guests who are coming to simply enjoy the island.

Sincerely,

Connie Slick

49 Narragansett Ave, Jamestown, RI 02835. cslick@cox.net. 401-480-1738

Legislative Status Report

[Back](#)

Condition: {Session Year: 2021} {Bills: 6271}

House Bill No. [6271](#)

Chapter 241

BY Ruggiero

ENTITLED, AN ACT RELATING TO ALCOHOLIC BEVERAGES -- RETAIL LICENSES (Allows a new restaurant to be located at 53 Narragansett Avenue in Jamestown to obtain a class BVL liquor license to sell beer and wine.)

{LC2738/1}

04/28/2021 Introduced, referred to House Municipal Government & Housing

04/30/2021 [Scheduled for hearing and/or consideration](#) (05/06/2021)

05/06/2021 Committee recommended measure be held for further study

06/04/2021 [Scheduled for consideration](#) (06/10/2021)

06/10/2021 Committee recommends passage

06/11/2021 [Placed on House Calendar](#) (06/15/2021)

06/15/2021 House read and passed

06/16/2021 Referred to Senate Special Legislation and Veterans Affairs

06/25/2021 [Scheduled for consideration](#) (06/28/2021)

06/28/2021 Committee recommends passage in concurrence

06/29/2021 [Placed on Senate Calendar](#) (07/01/2021)

07/01/2021 Senate passed in concurrence

07/06/2021 Transmitted to Governor

07/14/2021 Effective without Governor's signature

Total Bills: 1

Legislative Data Systems Room 1 7/15/2021

State House, Providence, Rhode Island 1:22 PM

2021 – H 6271

LC002738

STATE OF RHODE ISLAND

IN GENERAL ASSEMBLY

JANUARY SESSION, A.D. 2021

A N A C T

RELATING TO ALCOHOLIC BEVERAGES -- RETAIL LICENSES

Introduced By: Representative Deborah L. Ruggiero

Date Introduced: April 28, 2021

Referred To: House Municipal Government & Housing

It is enacted by the General Assembly as follows:

1 SECTION 1. Section 3-7-19 of the General Laws in Chapter 3-7 entitled "Retail Licenses"

2 is hereby amended to read as follows:

3 **3-7-19. Objection by adjoining property owners -- Proximity to schools and churches.**

4 (a) Retailers' Class B, C, N and I licenses, and any license provided for in § 3-7-16.8 of
5 this chapter, shall not be issued to authorize the sale of beverages in any building where the owner
6 of the greater part of the land within two hundred feet (200') of any point of the building files with
7 the body or official having jurisdiction to grant licenses his or her objection to the granting of the
8 license, nor in any building within two hundred feet (200') of the premises of any public, private,
9 or parochial school or a place of public worship. In the city of East Providence, retailer's Class A
10 licenses shall not be issued to authorize the sale of beverages in any building within five hundred
11 feet (500') of the premises of any public, private, or parochial school, or a place of public worship.

12 (b) As used in this section, "private school" means any nonpublic institution of elementary
13 or secondary (K-12th grade) education, accredited or recognized as a private school by the
14 department of elementary and secondary education or the school committee of the city or town
15 having jurisdiction over private schools.

16 (c) This section shall not apply to any Class B or C license holder whose license was issued
17 prior to January 1, 1978, nor shall this section apply to, or constitute the basis of, an objection to,
18 or disapproval of, the transfer of a Class B or C license where the location of the licensed
19 establishment predates the location of the public, private, or parochial school, or place of public

1 worship.

2 (d)(1) Notwithstanding the provisions of this section, the board of licenses of the city of
3 Providence shall, after application, have the authority to exempt from the provisions of this section
4 any proposed retailer Class B, C, or I license intended to be located within the following described
5 area(s) in the city of Providence:

6 (A) Beginning at a point, that point being the intersection of the southerly line of Smith
7 Street and the easterly taking line of Interstate Route 95;

8 Thence running in a general southwesterly direction along the easterly taking line of
9 Interstate Route 95 to the center line of Kingsley Avenue;

10 Thence turning and running northwesterly in part along the southerly line of Kingsley
11 Avenue to its intersection with the southerly line of Harris Avenue;

12 Thence turning and running westerly along the southerly line of Harris Avenue to its
13 intersection with the southerly line of Atwells Avenue;

14 Thence turning and running easterly along the southerly line of Atwells Avenue to the
15 easterly taking line of Interstate Route 95;

16 Thence turning and running in a general southerly and southeasterly direction along the
17 easterly taking line of Interstate Route 95 to the center line of Pine Street;

18 Thence turning and running northeasterly along the northerly taking line of I-195 to its
19 intersection with the northerly taking line of I-195;

20 Thence turning and running northeasterly along the northerly taking line of I-195 to its
21 intersection with the westerly shore line of the Providence River;

22 Thence turning and running northerly along the westerly shore line of the Providence River
23 to its intersection with the southerly line of Crawford Street;

24 Thence running northwesterly across Dyer Street to the intersection of the westerly line of
25 Dyer Street to the southerly line of Custom House Street;

26 Thence running northerly in part along the southerly line of Dyer Street and in part along
27 the westerly line of Market Square to its intersection with the westerly line of Canal Street;

28 Thence turning and running northerly along the westerly line of Canal Street to its
29 intersection with the southerly line of Smith Street;

30 Thence turning and running westerly along the southerly line of Smith Street to the point
31 and place of beginning.

32 (B) Beginning at a point, that point being the intersection of the westerly line of Brook
33 Street and the northerly line of Wickenden Street;

34 Thence running in a general westerly direction along the northerly line of Wickenden Street

1 to the intersection of Wickenden Street and Benefit Street;

2 Thence running in a general northerly direction along the easterly line of Benefit Street to
3 the intersection of Benefit Street and Sheldon Street;

4 Thence turning and running in an easterly direction along the southerly line of Sheldon
5 Street to the intersection of Sheldon Street and Brook Street;

6 Thence turning and running in a general southerly line to the intersection of Brook Street
7 and Wickenden Street that being the point of beginning.

8 (2) Notwithstanding the provisions of this section, the board of licenses of the city of
9 Newport shall, after application, have authority to exempt from the provisions of this section any
10 proposed retailer Class B license intended to be located within the following described area in the
11 city of Newport:

12 Beginning at a point, that point being the intersection of the southerly line of Broadway
13 and the easterly line of Courthouse Square;

14 Thence running in a general northeasterly direction along the southerly line of Broadway
15 a distance of one hundred and two feet (102') to a point at the southeasterly corner of land now or
16 formerly owned by the Newport Historical Society;

17 Thence turning and running in a southeasterly direction ninety-eight and nine-tenths feet
18 (98.9') along the southwesterly border of land now or formerly owned by the Newport Historical
19 Society;

20 Thence turning and running in a southwesterly direction one hundred and twelve feet (112')
21 to Courthouse Street; and

22 Thence turning and running in a generally northwesterly direction along Courthouse Street
23 for a distance of ninety feet (90') to the point and place of beginning.

24 (3) Notwithstanding the provisions of this section, the board of licenses of the town of
25 Warren shall, after application, have the authority to exempt from the provisions of this section any
26 proposed retailer Class B, C, or I license intended to be located within any zoning district in the
27 town of Warren which is designated as a limited business district or as a general business district
28 pursuant to the zoning ordinance of the town of Warren.

29 (4) Notwithstanding the provisions of this section, the board of licenses of the town of
30 Bristol shall, after application, have the authority to exempt from the provisions of this section any
31 proposed retailer Class B license intended to be located on lot 34 of tax assessors plat 10 of the
32 Bristol tax assessors map as of December 31, 1999, including that portion of the public sidewalk
33 contiguous to said lot.

34 (5) Notwithstanding the provisions of this section, the board of licenses for the city of

1 Newport shall, after application, have the authority to exempt from the provisions of this section as
2 to places of public worship any proposed sidewalk cafe as defined in the Codified Ordinance of the
3 city of Newport, provided that the applicant be an existing holder of a Retailers' Class B license.

4 (6) Notwithstanding the provisions of this section, the board of licenses of the city of
5 Providence shall, after application, have the authority to exempt from the provisions of this section
6 any proposed retailer Class B license intended to be located on lot 131 of tax assessors plat 68 of
7 the Providence tax assessors map as of December 31, 1999 and any proposed retailer Class B
8 license intended to be located on lot 21 of the tax assessors map plat 49 and any proposed retailer
9 class BV license intended to be located on lots 3 and 5 of tax assessors map plat 35 of the
10 Providence tax assessors map as of December 31, 2003.

11 (7) Notwithstanding the provisions of this section, the board of licenses of the city of
12 Cranston shall, after application, have the authority to exempt from the provisions of this section
13 any proposed retailer Class B license intended to be located on either lot 160 of tax assessor's plat
14 9, and/or on lot 152 of tax assessor's plat 9, of the Cranston tax assessor's map as of December 31,
15 2002; provided, however, as to the subsequent transfer of said Class B license issued by the city of
16 Cranston under this exemption, whether said transfer is attributable to the holder's death or
17 otherwise, any person desiring to become the potential transferee of said Class B license shall
18 comply with those restrictions as to its use (and shall refrain from those activities which result in
19 its reversion) set forth in the city of Cranston Memorandum of Understanding dated May 13, 2003
20 and, in addition, those requirements applicable to anyone who desires to become a transferee of a
21 validly issued and outstanding Class B license designated for use in any location in the state of
22 Rhode Island. Neither the exemption granted herein nor any future exemption granted hereafter
23 shall be effective until the proposed Class B license and the underlying property owner is certified
24 to be current in the payment of any and all local and state taxes.

25 (8) Notwithstanding the provisions of this section, the board of licenses of the city of
26 Pawtucket shall, after application, have the authority to exempt from the provisions of this section
27 any proposed retailer Class B, C, or I license intended to be located within the following described
28 area in the city of Pawtucket:

29 Beginning at the point of intersection of Dexter Street and the Central Falls line, then east
30 along the Central Falls line to the Blackstone River, then north along the city boundary on the
31 Blackstone River to the Cumberland line, then west along the Pawtucket city boundary line to I-
32 95, then south along I-95 to Pine Street, then north on Pine Street to AMTRAK Right of Way, then
33 northwest along the AMTRAK Right of Way to Dexter Street, then north on Dexter Street to the
34 Central Falls line.

1 (9) Notwithstanding the provisions of this section the town council of the town of Little
2 Compton, after application, is authorized to exempt from the provisions of this section relating to
3 places of worship any class B license limited to malt and vinous beverages intended to be located
4 on Plat 30, Lot 33 of the town of Little Compton tax assessment map existing as of December 31,
5 2004.

6 (10) Notwithstanding the provisions of this section, the board of licenses of the town of
7 Bristol shall, after application, have the authority to exempt from the provisions of this section any
8 proposed retailers' Class B license intended to be located on lots 3, 18, and 19 of tax assessors plat
9 10 of the Bristol tax assessors map as of December 31, 2007.

10 (11) Notwithstanding the provisions of this section the town council of the town of
11 Smithfield, after application, is authorized to exempt from the provisions of this section, any class
12 B, C, or I license intended to be located on Plat 45, Lot 042 of the town of Smithfield, tax
13 assessment map existing as of December 31, 2007; provided, however, said exemption shall apply
14 only to any renewal of any class B, C, or I license issued for use at the said premises located on
15 plat 45, lot 042 as of December 31, 2011. In the event said license is not renewed, then this
16 exemption is hereby repealed in its entirety.

17 (12) Notwithstanding the provisions of this section, the board of licenses of the city of
18 Providence shall, after application, have the authority to exempt from the provisions of this section
19 any proposed retailer Class B license intended to be located on plat 13, lots 31 and 32 of the
20 applicable city of Providence tax assessment map.

21 (13) Notwithstanding the provisions of this section, the board of licenses of the town of
22 Tiverton shall, after the application, have the authority to exempt from the provisions of this section
23 a proposed retailer's Class BV license for a restaurant located on tax assessor's plat 181, lot 1A.

24 (14) Notwithstanding the provisions of this section, the board of licenses of the city of
25 Providence shall, after application, have the authority to exempt from the provisions of this section
26 any proposed retailer's Class B license intended to be located on tax assessor's plat 68, lot 732.

27 (15) Notwithstanding the provisions of this section, the board of licenses in the city of
28 Providence shall, after application, have the authority to exempt from the provisions of this section
29 any proposed retailer's Class B license intended to be located on plat 105, lot 489, plat 105, lot 12
30 and plat 32, lot 232 of the applicable city of Providence tax assessment map.

31 (16) Notwithstanding the provisions of this section the city council of the city of Central
32 Falls, shall, after application, have the authority to exempt from the provisions of this section any
33 proposed retailer's Class B license intended to be located on plat 5, lot 188 of the applicable city of
34 Central Falls tax assessment map.

1 (17) Notwithstanding the provisions of this section, the board of licenses of the town of
2 Portsmouth shall, after application, have the authority to exempt from the provisions of this section
3 any proposed retailer's Class B license intended to be located on plat 37, lot 69 of the applicable
4 town of Portsmouth tax assessment map.

5 (18) Notwithstanding the provisions of this section, the board of licenses of the town of
6 North Providence shall, after application, have the authority to exempt from the provisions of this
7 section any proposed retailer's Class B license intended to be located on plat 23A, lot 98 of the
8 applicable town of North Providence tax assessment map.

9 (19) Notwithstanding the provisions of this section, the board of licenses of the city of
10 Cranston shall, after application, have the authority to exempt from the provisions of this section
11 any proposed retailer's Class B license intended to be located on Plat 11, lot 3558 of the applicable
12 city of Cranston tax assessment map.

13 (20) Notwithstanding the provisions of this section, the town council of the town of
14 Smithfield, after application, is authorized to exempt from the provisions of this section, any Class
15 B or C license intended to be located on Plat 6, Lot 54 of the town of Smithfield tax assessors map
16 as of December 31, 2012.

17 (21) Notwithstanding the provisions of this section, the board of licenses of the city of
18 Cranston shall, after application, have the authority to exempt from the provisions of this section
19 any proposed retailers class B license intended to be located on tax assessors plat 1, lot 2170 of the
20 applicable city of Cranston tax assessment map as of December 31, 2012.

21 (22) Notwithstanding the provisions of this section, the board of licenses in the city of
22 Providence shall, after application, have the authority to exempt from the provisions of this section
23 any proposed retailer's Class B license intended to be located on tax assessor's plat 43, lot 211.

24 (23) Notwithstanding the provisions of this section, the board of licenses of the town of
25 North Providence shall, after application, have the authority to exempt from the provisions of this
26 section any proposed retailer's Class B license intended to be located on Plat 22A, Lot 336, of the
27 applicable town of North Providence tax assessment map.

28 (24) Notwithstanding the provisions of this section, the city council of the city of Central
29 Falls shall, after application, have the authority to exempt from the provisions of this section any
30 proposed retailer's Class B license intended to be located on plat 1, lot 164 of the applicable city of
31 Central Falls tax assessment map.

32 (25) Notwithstanding the provisions of this section, the board of licenses in the city of
33 Providence shall, after application, have the authority to exempt from the provisions of this section
34 any proposed retailer's Class B license intended to be located at 1948-1950 Westminster Street on

1 plat 35, lot 359 of the applicable city of Providence tax assessment map.

2 (26) Notwithstanding the provisions of this section, the town council of the town of
3 Middletown, after application, is authorized to exempt from the provisions of this section, any
4 proposed retailer's Class BV license intended to be located on Plat 107 NW, Lot 55 of the town of
5 Middletown's tax assessor's maps as of December 31, 2014.

6 (27) Notwithstanding the provisions of this section, the board of licenses of the city of
7 Providence shall, after application, have the authority to exempt from the provisions of this section
8 any retailer Class B, C or I license intended to be located on Plat 109, Lot 289, of the applicable
9 city of Providence tax assessor's map.

10 (28) Notwithstanding the provisions of this section, the board of licenses of the city of
11 Providence shall, after application, have the authority to exempt from the provisions of this section
12 any proposed retailer's Class BV license intended to be located at 226 and 230 Dean Street on plat
13 25, lot 44 of the applicable city of Providence tax assessment map.

14 (29) Notwithstanding the provisions of this section, the board of licenses of the town of
15 East Greenwich shall, after application, have the authority to exempt from the provisions of this
16 section any proposed retailer's Class B license intended to be located at 219 Main Street on map/lot
17 085 001 212 0000 of the applicable town of East Greenwich tax assessment map.

18 (30) Notwithstanding the provisions of this section, the board of licenses of the town of
19 East Greenwich shall, after application, have the authority to exempt from the provisions of this
20 section any proposed retailer's Class B license intended to be located at 137 Main Street on map/lot
21 085-001-412; 59 Main Street on map/lot 085-001-236; 555 Main Street on map/lot 075-003-084;
22 74 Cliff Street on map/lot 075-003-040; 609 Main Street on map/lot 075-003-080; 241 Main Street
23 on map/lot 085-001-208; 155 Main Street on map/lot 085-001-222; 149 Main Street on map/lot
24 085-001-223; and 2 Academy Court on map/lot 085-001-211 of the applicable Town of East
25 Greenwich tax assessment map.

26 (31) Notwithstanding the provisions of this section, the board of licenses of the town of
27 Lincoln shall, after application, have the authority to exempt from the provisions of this section any
28 proposed retailers' Class B license intended to be located on tax assessor's plat 10, lot 108, of the
29 Lincoln tax assessor's map as of December 31, 2015.

30 (32) Notwithstanding the provisions of this section, the board of licenses of the city of
31 Providence shall, after application, have the authority to exempt from the provisions of this section
32 any proposed retailer's Class C license intended to be located at 215 Dean Street on plat 28, lot 961
33 of the applicable city of Providence tax assessment map.

34 (33) Notwithstanding the provisions of this section, the board of licenses in the city of

1 Providence shall, after application, have the authority to exempt from the provisions of this section
2 any proposed retailer's Class B license intended to be located at 100-102 Hope Street on plat 16,
3 lot 263 of the applicable city of Providence tax assessment map.

4 (34) Notwithstanding the provisions of this section, the board of licenses in the town of
5 Cumberland shall, after application, have the authority to exempt from the provisions of this section
6 any proposed retailer's Class B license intended to be located at 88 Broad Street on Lots 32, 51,
7 and 52 of Plat 2 Cumberland tax assessor's map as of December 31, 2016.

8 (35) Notwithstanding the provisions of this section, the board of licenses in the city of
9 Providence shall, after application, have the authority to exempt from the provisions of this section
10 any proposed retailer's Class B license intended to be located at 11 Lowell Avenue, 191 Pocasset
11 Avenue and 187 Pocasset Avenue on Lots 22, 23, and 24 of Plat 108 Providence tax assessor's map
12 as of December 31, 2017.

13 (36) Notwithstanding the provisions of this section, the city council in the city of Central
14 Falls shall, after application, have the authority to exempt from the provisions of this section any
15 proposed retailer's Class B license intended to be located on Plat 1, of Lot 171 of the applicable
16 city of Central Falls tax assessment map.

17 (37) Notwithstanding the provisions of this section, the board of licenses in the city of
18 Providence shall, after application, have the authority to exempt from the provisions of this section
19 any proposed retailer's Class BV and Class BX license intended to be located at 161 Douglas
20 Avenue on plat 68, lot 201 of the applicable city of Providence tax assessment map.

21 (38) Notwithstanding the provisions of this section, the board of licenses in the city of
22 Providence shall, after application, have the authority to exempt from the provisions of this section
23 any proposed retailers' Class B license intended to be located at 1007 Broad Street, Plat 53, Lot 192
24 of the applicable city of Providence tax assessment map and 1017 Broad Street Plat 53, Lot 582 of
25 the applicable city of Providence tax assessment map.

26 (39) Notwithstanding the provisions of this section, the city council in the city of
27 Woonsocket shall, after application, have the authority to exempt from the provisions of this section
28 any proposed retailer's Class B license intended to be located at 122 North Main Street, Map/Lot
29 130-125-005 of the applicable city of Woonsocket tax assessment map.

30 (40) Notwithstanding the provisions of this section, the city council of the city of
31 Woonsocket, after application, is authorized to exempt from the provisions of this section, any
32 proposed retailers' class BV and class BM license intended to be located between 2 Main Street
33 (tax assessor's plat 14, lot 284) and 194 Main Street (tax assessor's plat 14, lot 139).

34 (41) Notwithstanding the provisions of this section, the board of licenses in the city of

1 Providence shall, after application, have the authority to exempt from the provisions of this section
2 any proposed retailers' Class B license intended to be located at 375 Smith Street, Plat 68, Lot 132
3 of the applicable city of Providence tax assessment map.

4 (42) Notwithstanding the provisions of this section, the board of licenses in the city of
5 Providence shall, after application, have the authority to exempt from the provisions of this section
6 any proposed retailers' Class B license intended to be located at 671 Broadway Street, Plat 35, Lot
7 566 of the applicable city of Providence tax assessment map.

8 (43) Notwithstanding the provisions of this section, the board of licenses in the city of
9 Providence shall, after application, have the authority to exempt from the provisions of this section
10 any proposed retailers' Class B license intended to be located at 464-468 Wickenden Street, also
11 identified as 8 Governor Street, Plat 17, Lot 179 of the applicable city of Providence tax assessment
12 map.

13 (44) Notwithstanding the provisions of this section, the town council of the town of
14 Westerly shall, after application, have the authority to exempt from the provisions of this section
15 any proposed retailers' Class B license intended to be located at 114 Granite Street, Westerly, RI
16 02891, Plat 67, Lot 278 of the applicable town of Westerly tax assessment map.

17 (45) Notwithstanding the provisions of this section, the board of licenses in the city of
18 Woonsocket shall, after application, have the authority to exempt from the provisions of this section
19 any proposed retailers' Class B license intended to be located at 43 Railroad Street, Plat 14R, Lot
20 205 of the applicable city of Woonsocket tax assessment map.

21 (46) Notwithstanding the provisions of this section, the board of licenses of the city of
22 Providence shall, after application, have the authority to exempt from the provisions of this section
23 any proposed retailer Class BL license intended to be located at 601 Hartford Avenue, Plat 113,
24 Lot 50 of the applicable city of Providence tax assessment map.

25 (47) Notwithstanding the provisions of this section, the board of licenses in the town of
26 Jamestown, after application, have the authority to exempt from the provisions of this section any
27 proposed retailer Class BVL license intended to be located at 53 Narragansett Avenue, Plat 9, Lot
28 207 of the applicable town of Jamestown tax assessment map.

29 SECTION 2. This act shall take effect upon passage.

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LC002738
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EXPLANATION
BY THE LEGISLATIVE COUNCIL
OF
A N A C T
RELATING TO ALCOHOLIC BEVERAGES -- RETAIL LICENSES

- 1 This act would allow a new restaurant to be located at 53 Narragansett Avenue in
- 2 Jamestown to obtain a class BVL liquor license to sell beer and wine.
- 3 This act would take effect upon passage.

=====
LC002738
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Legislative Status Report

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Condition: {Session Year: 2021} {Bills: 501}

Senate Bill No. [501 SUB B](#)

BY Euer, DiPalma, McCaffrey, Goodwin, DiMario

ENTITLED, AN ACT RELATING TO STATE AFFAIRS AND GOVERNMENT -- TOURISM AND DEVELOPMENT (Requires third-party hosting platform to register short-term rental units for rent with dept. Of regulation or cannot conduct business in the state and imposes fines for listing unregistered units. DBR to create database for registered short term rentals.)

{LC646/B/1}

03/04/2021 Introduced, referred to Senate Judiciary
03/05/2021 [Scheduled for hearing and/or consideration](#) (03/11/2021)
03/11/2021 Committee recommended measure be held for further study
06/11/2021 [Scheduled for consideration](#) (06/17/2021)
06/16/2021 Proposed Substitute
06/17/2021 Committee recommends passage of Sub A
06/18/2021 [Placed on Senate Calendar](#) (06/22/2021)
06/22/2021 Senate passed Sub A
06/24/2021 Referred to House Corporations
06/25/2021 [Scheduled for consideration](#) (06/28/2021)
06/25/2021 Proposed Substitute
06/28/2021 Committee recommends passage of Sub B
06/29/2021 [Placed on House Calendar](#) (07/01/2021)
07/01/2021 House passed Sub B
07/01/2021 [Placed on Senate Calendar](#) (07/01/2021)
07/01/2021 Senate passed Sub B in concurrence
07/02/2021 Transmitted to Governor
07/08/2021 Vetoed by Governor

Total Bills: 1

Legislative Data Systems Room 1 7/15/2021
State House, Providence, Rhode Island 1:23 PM

2021 -- S 0501 SUBSTITUTE B

LC000646/SUB B

STATE OF RHODE ISLAND

IN GENERAL ASSEMBLY

JANUARY SESSION, A.D. 2021

A N A C T

RELATING TO STATE AFFAIRS AND GOVERNMENT -- TOURISM AND DEVELOPMENT

Introduced By: Senators Euer, DiPalma, McCaffrey, Goodwin, and DiMario

Date Introduced: March 04, 2021

Referred To: Senate Judiciary

It is enacted by the General Assembly as follows:

1 SECTION 1. Section 42-63.1-14 of the General Laws in Chapter 42-63.1 entitled "Tourism
2 and Development" is hereby amended to read as follows:

3 **42-63.1-14. Offering residential units through a hosting platform.**

4 (a) For any ~~residential-unit~~ rental property offered for tourist or transient use on a hosting
5 platform that collects and remits applicable sales and hotel taxes in compliance with § 44-18-
6 7.3(b)(4)(i), §§ 44-18-18, and § 44-18-36.1, cities, towns or municipalities shall not prohibit the
7 owner of such residential unit from offering the unit for tourist or transient use through such hosting
8 platform, or prohibit such hosting platform from providing a person or entity the means to rent, pay
9 for or otherwise reserve a residential unit for tourist or transient use. A hosting platform shall
10 comply with the requirement imposed upon room resellers in § 44-18-7.3(b)(4)(i) and § 44-18-36.1
11 in order for the prohibition of this section to apply. The division of taxation shall at the request of
12 a city, town, or municipality confirm whether a hosting platform is registered in compliance with
13 § 44-18-7.3(b)(4)(i).

14 (b) Any short-term rental property listed for rent on the website of any third-party hosting
15 platform that conducts business in Rhode Island shall be registered with the department of business
16 regulation. The registration shall provide the information necessary to identify the property
17 pursuant to subsection (d) of this section. For purposes of this section, the term "short-term rental"
18 means a person, firm, or corporation's utilization, for transient lodging accommodations, not to

1 exceed thirty (30) nights at a time.

2 (c) The department of business regulation shall contact all hosting platforms who list
3 property in Rhode Island on their website for rent and who submit hotel taxes to the division of
4 taxation and shall provide notice of the registration requirement, pursuant to this section, instructing
5 the hosting platforms to notify their listed properties to register with the department of business
6 regulation by December 31, 2021 or be subject to fines pursuant to § 42-63.1-14.1.

7 (d) The state registration pursuant to this section shall include:

8 (1) The principal place of business of the owner, or if outside the state, the agent for service
9 of process or property manager for the owner;

10 (2) The phone number of the owner of the property and/or property manager;

11 (3) The email address of the property owner and/or property manager;

12 (4) The address of the rental property;

13 (5) The number of rooms for rent at the property;

14 (6) Whether the registrant rents or owns; and

15 (7) Intended use (entire space, private room or shared space).

16 (e) The assigned registration number shall consist of numeric and alpha characters, the
17 alpha characters shall correspond to the city/town where the property is located and shall be uniform
18 for the remaining properties in said city/town.

19 (f) The department of business regulation shall notify all hosting platforms to contact all
20 listed properties by December 31, 2021, to ensure compliance with this section and if the listed
21 properties are not duly registered after six (6) months, the hosting platform shall remove the
22 property listing from its website.

23 (g) The department of business regulation shall promulgate rules and regulations to
24 correspond with and enforce this section and § 42-63.1-14.1 and may charge a registration fee to
25 property owners registering with the department pursuant to this section.

26 (h) The department of business regulation shall create an online database to store all
27 registered short-term rental units, and each unit shall have an online identification number in said
28 database to correspond with subsection (e) of this section.

29 (i) Any owner of the property who fails to register with the department of business
30 regulation as prescribed herein and lists the property as a short-term rental on a hosting platform
31 website shall be subject to a civil fine as follows:

32 (1) Two hundred fifty dollars (\$250) for the first thirty (30) days of non-compliance;

33 (2) Five hundred dollars (\$500) for between thirty-one (31) and sixty (60) days of non-
34 compliance; and

1 (3) One thousand dollars (\$1,000) for more than sixty (60) days of non-compliance.

2 SECTION 2. Chapter 42-63.1 of the General Laws entitled "Tourism and Development" is
3 hereby amended by adding thereto the following section:

4 **42-63.1-14.1. Properties listed on hosting platform websites.**

5 Notwithstanding the provisions of § 42-63.1-14(a), a hosting platform shall not conduct
6 business involving a short-term rental property if that property has not been registered with the
7 department of business regulation. Any future property that is added to the hosting platform website
8 for rent must first be registered with the department of business regulation before it appears on any
9 website for rent.

10 SECTION 3. This act shall take effect on October 1, 2021.

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LC000646/SUB B
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EXPLANATION
BY THE LEGISLATIVE COUNCIL
OF
A N A C T
RELATING TO STATE AFFAIRS AND GOVERNMENT -- TOURISM AND
DEVELOPMENT

1 This act would require a third-party hosting platform to register each short-term rental unit
2 listed for rent in the state with the department of business regulation. If a short-term rental is not
3 registered a third-party hosting platform would not be able to conduct business in the state using
4 such property(s). If a hosting platform lists an unregistered unit a fine would be imposed.
5 Additionally, this act would require the department of business regulation to create a database to
6 store all registered short-term rental units.

7 This act would take effect on October 1, 2021.

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LC000646/SUB B
=====

Barbara Lundy

86 Cole Street

Barlund2@gmail.com

935-6398

To the Planning Commission:

I am writing to you as a resident of Jamestown. I have lived here since the early 1980s. I am on the Conservation Commission, but these thoughts are mine as a resident.

I am sure you have all debated the issues facing the proposed 91 Carr Lane development. It is to this development that I address my concerns. I have read much of the material available and watched some of your video meetings that are available on the Town website.

I attempt to be concise and not waste your time but the decision to go forward or not with this project has a huge impact on our Island.

- This development threatens the main source of drinking water for Conanicut Island. This property is located within the watershed. If there is a contamination of the water in the reservoir, it will not be easily fixed and cannot be reversed. Whether from the septic systems, the abundance of vehicles (cars, trucks, boats, mowers), the use of chemicals on lawns or just accidental spillage, the results are the same, the water is diminished.
- The density factor of building 4 houses on 1.3 acres is beyond imagination in not conforming with our zoning efforts. The other 5 acres acquired with this land are not buildable (wet) and are conservation land. Therefore, the 5 acres cannot be counted toward the density. I understand that because of affordable housing needs, zoning regulations can be circumvented but this is an area that requires 1 house per 5 acres not 4 per acre. This sets a precedent in the area that says our Town condones the high density for themselves but not for other landowners. This notion shows a Town that leads by example, unfortunately not a good example.
- Our Comprehensive Plan states the need to preserve our watershed. This statement goes along with the first bullet point but should be emphasized for itself. Why does Jamestown have a Comprehensive Plan if we do not follow what is in the plan.

The amount this project increases our affordable housing quota is minimal at best as presented by the proposed development plan.

I agree that affordable housing is something we need in Jamestown. However, not at the expense/risk to our main water source. We have limited water supply and difficulty meeting demand as the situation is now.

I would not be opposed to Church Community rebuilding the one house that is already in place and using it for affordable housing. Otherwise, I think our Town needs to set aside this 1.3-acre tract as a conservation easement and not risk our water.

I can be reached at the email or phone listed above.

Respectfully,

Barbara Lundy



JAMESTOWN FIRE DEPARTMENT

INCORPORATED 1897



Telephone 401/423-0062
Fax 401/423-7278

50 Narragansett Avenue
Jamestown, RI 02835

July 6, 2021

Honorable Town Council, Nancy Beye, President
Mr. Jamie Hainsworth, Town Administrator
Jamestown Planning Commission
Jamestown Affordable Housing Committee

Dear President Beye, et al;

The Jamestown Fire Department Board of Fire Wardens has been watching with interest for the past few years the discussions regarding affordable housing in Jamestown. As you are well aware the Jamestown Fire Department maintains its membership through volunteerism within the community of Jamestown. Losing this or any volunteer organization could be very detrimental to the Town by way of increased taxes and erosion of community involvement.

Many of the Fire Department volunteers begin their time with the department starting as early as 16 years of age. They endure rigorous training both in the classroom and on simulated fireground activities to provide the high-quality fire and Emergency Medical attention that the Town deserves. This is a commitment on behalf of the volunteers as well as the Fire Department leaders. Maintaining volunteers in Jamestown has become increasingly difficult over time. Membership has been slowly declining over the past 10-15 years. Recently a questionnaire was sent out to the membership to try to determine the reason. **The number one reason is lack of affordable housing.** Our younger generation whether just out of college or already employed just cannot afford to purchase a house with a starting price of over \$600,00 and neither year-round nor affordable rents are readily available. A number of years ago the Town instituted a compensation program to volunteers that provides tax relief as well as a cash incentive when certain participation and training criteria is met. Surprisingly, although important to some, it was not considered the number one reason to apply for membership nor to remain a member.

We are aware that the Town Council, town committees and staff has been working diligently to try and provide affordable housing within Jamestown. We also understand that housing prices in Jamestown are soaring to unprecedented levels making it very difficult. We do not have the

answers to the problem but would like the council to know that the members will do whatever is necessary to back the council fully in this regard. It has been said that one or two houses is infinitesimal; we don't believe that to be true. We need to continue this pursuit and maintain diligence even if the pace is slow. Every opportunity and unit is critical to the mission of affordable housing that has far reaching social and financial implications to our community.

Thank you for taking the time to listen to our concerns and as always, we are here to help in any way we can.

Sincerely,
Jamestown Fire Department Board of Fire Wardens

Chief James R. Bryer
Deputy Chief Howard Tighe
Deputy Chief Steven Tiexiera
Senior Captain Brian Bryer
Captain Ronald Barber
Captain Michael Delessio
Captain Kyle Tiexiera
Captain John Caito
Captain Christopher Lamantia
Lieutenant James Ingari
Lieutenant Mark Tiexiera
Lieutenant Alan Weaver
Lieutenant Nick Woodbine

CITY OF WOONSOCKET
EDUCATION DEPARTMENT
108 High Street
Woonsocket, RI 02895-4348
Telephone: (401) 767-4608
Fax: (401) 767-4647
Website: <http://woonsocketschools.com>



Paul A. Bourget, Chairman
Donald G. Burke, Vice-Chairman
Amie Costa, Member
Lynn Kapiskas, Member
Alan Leclaire

WOONSOCKET SCHOOL COMMITTEE

**School Committee Resolution
Expressing Support For the State
Reimbursement of Transportation Services
Cost for Public and Private School Pupils
Bill H-6030**

WHEREAS: Providing health and safety of pupils is of the foremost importance to the Woonsocket School Committee, and;

WHEREAS: Providing adequate funding to Woonsocket's public schools is critical to ensuring equity to students across our city; and

WHEREAS: Woonsocket transportation serves a community that is 8.8 square miles. We have seen a significant cost increase in these service each year. For FY22, we are expecting a 6.58% increase of \$275,000.00 in our transportation contractor's cost; and

WHEREAS: The rising transportation cost is more than community can sustain during this unprecedented time. The on-going and increasing transportation costs cannot be reduced without compromising the health and safety of our children. In addition, this cost is now impacting our ability to maintain and enhance a high-quality education for ALL students; and

WHEREAS: These transportation costs are having a significant impact on local school district budgets and forcing districts to move funds from other areas of their operating budgets to cover these increased transportation costs causing undue burden and inequity across the district.

NOW, THEREFORE, BE IT RESOLVED: That the Woonsocket School Committee respectfully requests the Rhode Island General Assembly to support the reimbursement to the school committees for the costs of providing student transportation services to public and private school pupils.

RESOLVED: That a copy of this Resolution be forwarded to every Rhode Island Municipality, Rhode Island School Committee, RIASC, State Senator, State Representative and the Governor.

WHERETO: The following bear witness:



Paul A. Bourget, Chairman



Witness – School Committee Clerk



Date Passed by the School Committee

CITY OF WOONSOCKET
EDUCATION DEPARTMENT
108 High Street
Woonsocket, RI 02895-4348
Telephone: (401) 767-4608
Fax: (401) 767-4647
Website: <http://woonsocketschools.com>



Paul A. Bourget, Chairman
Donald G. Burke, Vice-Chairman
Amie Costa, Member
Lynn Kapiskas, Member
Alan Leclair

WOONSOCKET SCHOOL COMMITTEE

School Committee Resolution On Gun Free Schools - Bill H-5555

WHEREAS: Current state law allows Concealed Carry Permit ("CCP") holders to carry firearms onto school grounds; and

WHEREAS: The vast majority of states do not permit firearms on school grounds; and

WHEREAS: A study by the Violence Policy Center, a Washington D.C. gun safety organization, found, from May 2007 to February 2015, that in research involving 722 deaths in 544 concealed-carry shootings in 36 states and the District of Columbia, the vast majority of those killings were deemed non-self-defense and only 16 cases were eventually ruled lawful self-defense; and

WHEREAS: A two-year comprehensive Final Report of the Sandy Hook Advisory Commission, consisting of school administrators, teachers, law enforcement, psychiatrists, law makers and legal professionals, dated February 2015, made findings including "Safe School Climate" and "Safe School Design and Operations Strategies" that specifically did not include the use of firearms or the of arming teachers or non-law enforcement civilians in schools; and

WHEREAS: The National School Boards Association believes that students must have safe and supportive climates and learning environments that support their opportunities to learn and that are free of abuse, violence, bullying, weapons, and harmful substances including alcohol, tobacco, and other drugs; and

WHEREAS: The Rhode Island Association of School Committees' Executive Board have voted to support banning concealed weapons on school grounds, except for duly authorized members of law enforcement; and

WHEREAS: Rhode Island General Law §16-2-9.1(11) entitled, Code of basic management principles and ethical school standards, states that School Committees must "Recognize that the first and greatest concern must be the educational welfare of the students attending public schools"; and

WHEREAS: The Rhode Island School Superintendents' Association have adopted the School Superintendents Association "AASA Position Paper on School Safety: A response to the Tragedy at Sandy Hook Elementary," which specifically denounces "efforts to bring more guns into our schools by teachers and administrators," and reminds us that "schools remain the safest place for children"; and

WHEREAS: Rhode Island General Law 16-2-9(a) provides that the entire care, control, and management of all public school interests of the several cities and towns shall be vested in the School Committees of the several cities and towns, involving the right to ban any and all weapons in public schools and on public school grounds, except by Peace Officers as defined in §12-7-21; and

WHEREAS: Rhode Island education leadership has carefully considered and implemented regularly audited school and district-wide building safety plans and emergency protocols inclusive of first-responders, local law enforcement, and the school community.

NOW, THEREFORE, BE IT RESOLVED: That the Woonsocket School Committee respectfully requests the Rhode Island General Assembly to support any and all legislative proposals that would disallow non-law enforcement to carry concealed firearms onto school grounds.

RESOLVED: That a copy of this Resolution be forwarded to every Rhode Island School Committee, State Senator, State Representative and the Governor.

WHERETO: The following bear witness:

Paul A. Bourget
Paul A. Bourget, Chairman

Patrick McFee
Witness – School Committee Clerk

5/12/21
Date Passed by the School Committee

“Empowering all learners to shape and enrich their changing world”
The Woonsocket Education Department does not discriminate on the basis of age, sex, race, religion, national origin, color or disability in accordance with applicable laws and regulations.

A Resolution of the Town Council of The Town of Barrington, Rhode Island

Requesting that the replacement of the East Bay Bicycle Path bridges over the Barrington and Palmer rivers be scheduled in the 2022-2025 Constrained Period of the State Transportation Improvement Program (STIP), or earlier, and supporting an overall increase in state funding for the active transportation category in the 2022-2025 State Transportation Improvement Program.

- WHEREAS The East Bay Bicycle Path bridges over the Barrington and Palmer Rivers have been declared unsafe for use and closed since 2019, due to deterioration; and
- WHEREAS Replacement of these bridges is currently not scheduled in the STIP; and
- WHEREAS The East Bay Bike Path is one of the Town's most treasured assets, providing opportunities for recreation, exercise, and low-emission transportation while contributing to home values, tourism, and other economic activity; and
- WHEREAS The detours implemented and proposed by the Rhode Island Department of Transportation do not represent a viable solution to the bridge closures, primarily due to concerns about safety; and
- WEHREAS Residents of Barrington, of Bristol County, and of the general population of Rhode Island, derive health and economic benefits from active transportation facilities, including a fully functional East Bay Bike Path; and
- WHEREAS The demand for bicycle and pedestrian infrastructure in Rhode Island continues to increase; and
- WHEREAS Fully functional bicycle and pedestrian infrastructure contributes to the Town's and the State's climate goals; and
- WHEREAS Additional funding in the STIP is needed for the State of Rhode Island to replace the East Bay Bicycle Path bridges and to construct more active transportation facilities.

NOW THEREFORE, BE IT

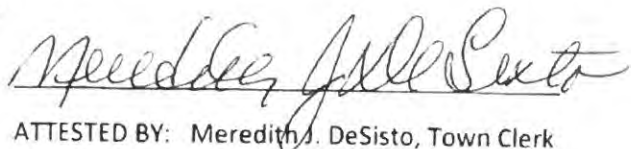
- RESOLVED That the Town Council of the Town of Barrington encourages the Rhode Island Department of Transportation to schedule the replacement of the East Bay Bike Path bridges in the 2022-2025 Constrained Period of the State Transportation Improvement Program and supports an overall increase of funding in the State Transportation Improvement Program in the Active Transportation Program category to be dedicated to bicycle and pedestrian infrastructure projects and to give such replacement high priority in the STIP given the significant safety concerns with the current set-up; and be it further,
- RESOLVED That the Town Council of the Town of Barrington supports Joint Resolution H6372 of the RI House of Representatives, calling for a \$20,000,000 appropriation in the 2021-2022 fiscal budget to make repairs and improvements to the East Bay Bike Path bridges over the Palmer and Barrington Rivers; and be it further,
- RESOLVED That upon passage, copies of this resolution be sent to the Speaker of the Rhode Island House of Representatives, The President of the Rhode Island Senate, the Governor of the State of Rhode Island, the Director of the Rhode Island Department of Transportation, and the Clerks of the City of East Providence, the Town of Warren, and the Town of Bristol.

Submitted to the Council by: Councilor Jacob N. S. Brier, with the support of Grow Smart RI.

Adopted by the Barrington Town Council: June 7, 2021



Michael Carroll, President



ATTESTED BY: Meredith J. DeSisto, Town Clerk

TOWN OF BURRILLVILLE

Office of Town Clerk
Email:
townclerk@burrillville.org



Phone: 401-568-4300, ext. 133
Fax: 401-568-0490
RI Relay 1-800-745-5555 (TTY)

RESOLUTION OF THE TOWN OF BURRILLVILLE & THE BURRILLVILLE SCHOOL COMMITTEE REQUESTING THE REMOVAL OF MASK MANDATE FOR SCHOOL CHILDREN

- WHEREAS, the Burrillville School Committee and Town Council respectfully request that mask requirements for children be thoroughly reviewed; and
- WHEREAS, the Town requests that the following information, the attached presentation and support/references be reviewed by the Office of the Rhode Island Governor and be sent to the Rhode Island Department of Health and the Rhode Island Department of Education for a detailed response; and
- WHEREAS, the Covid-19 mortality risk among school-aged children = 0.001%. This translates into one child per 100,000 infected children OR 0.01 child per 1,000 infected children^{1,2}; and
- WHEREAS, Covid-19 morbidity in children is equally rare with limited evidence in the form of clinical case studies; and
- WHEREAS, 68% of percent of parents report impairments due to mask wearing in their school-aged children, including but not limited to, irritability (60%), headache (53%), difficulty concentrating (50%), joylessness (49%), and malaise (42%)³; and
- WHEREAS, these short-term complications can lead to longer-term mental health issues – the state of RI is experiencing a mental health crisis among children, in particular⁴; and
- WHEREAS, mask effectiveness is highly controversial – various publications have demonstrated they are largely useless in protecting against the transmission of Covid-19. For example, a study found that aside from N95 masks, alternative masks do not provide effective filtration^{5,6,7,8}; and
- WHEREAS, any argument concerning the risk of transmission from child to adult must consider that we now have the option to protect those at risk (certain adult populations) without continuing to punish those who are not at risk (children). A widely available vaccine with proven efficacy data offered at no cost; and
- WHEREAS, from a health economic perspective, mask mandates in children provide no clinical benefit with a significantly high human burden; and
- WHEREAS, the information provided herein appears to show that mask wearing by children of any age is not supported and can actually cause harm; and
- WHEREAS, The Burrillville Town Council and Burrillville School Committee respectfully make this joint request that the Governor of the State of Rhode Island, the Rhode Island Department of Health and Rhode Island Department of Education immediately review all mandatory mask requirements for students and determine the efficacy of eliminating such requirements on an immediate basis.

NOW, THEREFORE, BE IT RESOLVED that it is time for facts and science to support the decisions that are, and will, impact our children, both short and long term.

BE IT FURTHER RESOLVED that without a clear, timely and substantive response to the information provided, the Burrillville Town Council will support the School Committee including, but not limited to, public support, legal and administrative support and to take any other measures necessary to reach a sensible conclusion and implement policies and practices that are deemed to be in the best interest of our children.

Passed as a resolution of the Burrillville Town Council this 9th day of June, 2021.

Alexandra LeClair
Alexandra LeClair, Chair
Burrillville School Committee

Donald A. Fox / *Don*
Donald A. Fox, President
Burrillville Town Council

ATTEST: Vicki Martin
Vicki Martin, Town Clerk



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