



**TOWN COUNCIL MEETING
TUESDAY, JUNE 8, 2021
6:30 P.M.**

PURSUANT TO EXECUTIVE ORDER NO. 20-05 EXECUTED BY GOVERNOR GINA RAIMONDO ON MARCH 16, 2020, THIS MEETING WILL BE TELECONFERENCED VIA ZOOM:

The public is invited to observe and participate in the deliberations of this meeting by accessing the meeting link set forth herein. For those without access to video observation platforms, you may also call in to listen to the deliberations of this meeting by using the call-in phone number provided herein. To participate during Public Hearing or Public Input you will press *9 to raise your hand.

**JOIN VIA PHONE: 1-646-876-9923 or 1-301-715-8592
or 833-548-0276 US Toll-free or 833-548-0282 US Toll-free
WHEN PROMPTED, ENTER MEETING ID: 940 6102 7737**

PRESS # AGAIN TO JOIN THE MEETING

JOIN VIA COMPUTER OR MOBILE APP: Meeting ID: <https://zoom.us/j/94061027737>

TO VIEW THE MEETING LIVE STREAM WITH NO INTERACTION, PLEASE VISIT THE FOLLOWING LINK:

<http://158.123.195.41/OTRMedia/Town2020/Others2020/StreamPrimJtown.html>

Attachments for items on this meeting agenda are available to the public on the Town website at <http://www.jamestownri.gov/town-government/town-council/town-council-meetings-minutes/2021-meetings-minutes/2021-meetings/-fsiteid-1>

I. ROLL CALL

II. CALL TO ORDER, PLEDGE OF ALLEGIANCE

III. PUBLIC HEARINGS, LICENSES AND PERMITS

The Town Council will review each license application and vote on it individually. All approvals for licenses and permits are subject to the resolution of debts, taxes and appropriate signatures as well as, when applicable, proof of insurance. Please Note in Accordance with Section 42-46-6 (b) the Council May Review, Discuss and/or Take Action and/or Vote on the following items:

- A) Town Council Sitting as the Alcoholic Beverage Licensing Board
Notice is hereby given by the Town Council of the Town of Jamestown, being the Licensing Board in said Town as provided under Title 3, Chapters 1-12 of the General Laws of Rhode Island 1956, and as amended.
- 1) Application for a **Transfer** of a **Class BT (Tavern) – Victualer Liquor License**, as advertised in the *Jamestown Press* editions of May 20th and May 27th and noticed to abutters as follows:

TRANSFER: CLASS BT– VICTUALER

Bay Voyage, LLC
dba: Bay Voyage
150 Conanicus Avenue
Jamestown, RI 02385

TO: CLASS BT – VICTUALER

JB’S on the Water, LLC
dba: JB’S on the Water
150 Conanicus Avenue
Jamestown, RI 02835

- i) Request for Town Council Review, Discussion and/or Action and/or Vote to approve the **Class BT (Tavern) - Victualer Liquor License Transfer**
 - ii) Request for Town Council Review, Discussion and/or Action and/or Vote to Set the **Class BT (Tavern) – Victualer Liquor License Cap at One (1)**
- 1) Application for a **New Class B – Victualer Liquor License**, as advertised in the *Jamestown Press editions* of May 20th and May 27th and noticed to abutters as follows:

NEW LICENSE: CLASS B – VICTUALER

Jamestown Salonnere, LLC
dba: Jamestown Salonnere
14 Narragansett Avenue
Jamestown, RI 02835

- i) Request for Town Council Review, Discussion and/or Action and/or Vote to approve the new **Class B-Victualer Liquor License**
 - ii) Request for Town Council Review, Discussion and/or Action and/or Vote to Set the **Class B –Victualer Liquor License Cap at Nine (9)**
- B) Town Council Sitting as the Alcoholic Beverage Licensing Board
Notice is hereby given by the Town Council of the Town of Jamestown, being the Licensing Board in said Town as provided under Title 3, Chapters 1-12 of the General Laws of Rhode Island 1956, and as amended that the following application has been received for a **New Class B – Victualer Liquor License**:

CLASS B – VICTUALER

Nine Corp.
dba: Marina Cafe
3 East Ferry Wharf
Jamestown, RI 02835

- 1) Request for Town Council Review, Discussion, and/or Action and/or Vote of approval to proceed to advertise for Public Hearing on a date to be determined by the Town Council, with advertisement in the *Jamestown Press* editions of June 17th and June 24th

- C) Victualing License Application (New): All victualing license application approvals are subject to compliance with all state and local requirements and any and all COVID-19 protocols in affect; Review, Discussion and/or Action and/or Vote on the following:
 - 1) Applicant: Nine Corp. dba: Marina Café
Address: 3 East Ferry Wharf, Jamestown, RI 02835

- D) Event/Entertainment License Application: All event license application approvals are subject to any and all COVID-19 protocols in affect at the time of the event; Review, Discussion and/or Action and/or Vote on the following:
 - 1) Applicant: St. Matthew Church
Event: Summer Fair (Outdoors)
Date: July 17, 2021
Location: St. Matthew Church, 87 Narragansett Avenue

 - 2) Applicant: Conanicut Island Art Association
Event: 47th Annual Members Show
Date: August 21 – 28, 2021
Location: Jamestown Recreation Center

IV. TOWN COUNCIL, ADMINISTRATOR, SOLICITOR, BOARD/COMMISSION/ COMMITTEE COMMENTS AND REPORTS

Please Note the Following Items are Status Reports and Matters of Interest to the Council and are for Informational Purposes unless Indicated Otherwise and will be Acted upon in Accordance with Section 42-46-6 (b)

- A) Town Administrator’s Report: Jamie A. Hainsworth
 - 1) Covid-19 Status
 - 2) Correspondence: Jamestown’s Central Baptist Church “Community Hub”
 - 3) FYI: Beavertail Lighthouse Property Update
 - 4) Civil Action filed in Superior Court for Quiet Title by Adverse Possession

V. UNFINISHED BUSINESS

Please Note in Accordance with Section 42-46-6 (b) the Council May Review, Discuss and/or Take Action and/or Vote on the following items:

- A) Review, Discussion and/or Action and/or Vote re: Community Development Block Grant Program Administrative Services - Extension of Contract with Church Community Housing Corporation expiring June 30, 2021 until June 30, 2023
 - 1) Memorandum of Town Planner Lisa Bryer
 - 2) July 1, 2021 to June 30, 2023 Contract

- B) Review, Discussion and/or Action and/or Vote re: Expanding the Horsley Witten Contract to include legal and additional services due to time for the Zoning Ordinance rewrite project
 - 1) Memorandum of Town Planner Lisa Bryer
- C) Upcoming Meetings and Sessions – dates and times
 - 1) Town Council/Water and Sewer Regular Meeting – Monday, June 21, 2021 @ 6:30 P.M.
 - 2) Town Council Regular Meeting – Tuesday, July 6, 2021 @ 6:30 p.m.
 - 3) Review, Discussion and/or Action and/or Vote to set the Town Council Summer Meeting Schedule

VI. NEW BUSINESS

Please Note in Accordance with Section 42-46-6 (b) the Council May Review, Discuss and/or Take Action and/or Vote on the following items:

- A) Review, Discussion and/or Action and/or Vote to support the Jamestown Community Resiliency and Energy Efficiency Partnerships (NEEP) to develop a Model Framework towards zero energy building for small communities
 - 1) Memorandum of Town Planner Lisa Bryer
 - 2) NEEP Overview of Community Resiliency and Energy Efficiency Framework project

VII. ORDINANCES, APPOINTMENTS, VACANCIES AND EXPIRING TERMS

Please Note in Accordance with Section 42-46-6 (b) the Council May Review, Discuss and/or Take Action and/or Vote on the following items:

- A) Appointments, Vacancies and Expiring Terms; review, discussion, and/or action and/or vote
 - 1) Jamestown Affordable Housing Committee (One [1] vacancy with a three-year term ending date of May 31, 2024); duly advertised;
 - a) Letters of interest for appointment received; interviews conducted
 - i) Michael Liebhauser
 - ii) Bob Plain
 - 2) Jamestown Fire Department Compensation Committee (One [1] Fire Department Representative vacancy with a term ending date of May 31, 2024); duly advertised;
 - a) Letter of interest for appointment received; interview conducted
 - i) John Preece
 - 3) Jamestown Fire Department Compensation Committee (Two [2] Citizen-at-Large Representatives with unexpired term ending dates of May 31, 2023 and May 31, 2024); duly advertised
 - a) No applicants for Citizen-at-Large Representative
 - 4) Jamestown Housing Authority (Two [2] vacancies with an unexpired term ending date of December 31, 2025 and an unexpired term ending date of December 31, 2024); duly advertised;
 - a) Letter of interest for appointment received; interview conducted
 - i) Doreen Dell

VIII. CONSENT AGENDA

An item on the Consent Agenda need not be removed for simple clarification or correction of typographical errors. Approval of the Consent Agenda shall be equivalent to approval of each item as if it had been acted upon separately for review, discussion and/or potential action and/or vote. A Consent Agenda item or items may be removed by the Town Council for review, discussion and/or potential action and or vote.

- A) Adoption of Town Council Minutes
 - 1) May 17, 2021 (Regular Meeting)

- B) Minutes of Boards/Commissions/Committees
 - 1) Zoning Board of Review Minutes (04/27/2021)

- C) Award of Bid: LED Street Light Maintenance and LED Conversion Project as recommended by Public Works Director Michael C. Gray to **Rise Engineering** based upon the following cost items:
 - 1. Total Cost of LED Conversion Option 1 \$81,685.14
 - 2. Total Cost of Decorative Lights Conversion Option 1 \$11,785.08
 - 3. Total Cost of Controls Option 3 \$38,542.34
 - 4. Total Cost of Pre-Conversion Maintenance (first year) \$8,587.80
 - 5. Total Cost of Post Conversion Maintenance (annual) \$3,479.16
 - 6. Total GIS Lighting Survey \$2,500

- D) Pole Petition of National Grid to install and maintain underground facilities (165 feet of three-inch conduit from Pad 1 to new proposed Handhole 1-70) at 38 Collins Terrace, with recommendation for approval by Public Works Director Michael C. Gray

- E) Tax Assessor’s Request for Motor Vehicle Abatements to the 2020 Tax Roll:

06-0277-30M	Motor Vehicle - soldier/sailor exempt	\$65.18
08-0273-63M	Motor Vehicle - soldier/sailor exempt	\$61.43
TOTAL ABATEMENTS		\$126.61

- F) Zoning Board of Review Abutter Notification: The public is invited to observe and participate in the deliberations of the meeting by accessing the meeting link <https://us02web.zoom.us/j/83373298374> or by using the call-in phone numbers 1-301-715-8592 or 1-312-626-6799 using the meeting ID: 83373298374 on Tuesday, June 22, 2021, 7:00 PM for the Application of Conanicut Marine Services, Inc, whose business operates on the property is located at 260 Conanicus Avenue, and further identified as Tax Assessor’s Plat 8, Lot 278 for a Modification to a Special Use Permit granted under Article 6, Special Use Permits and Variances, Section 600 and 602. This application is made pursuant to the provisions of section 82-302, Table 3-1, Permitted Uses of the zoning ordinance. The Applicant seeks to reduce the lot size from 444,885 sq. ft to 244,882 sq. ft.. Said property is located in a R-20 zone and contains 444,885 square feet.

IX. COMMUNICATIONS, PETITIONS, AND PROCLAMATIONS AND RESOLUTIONS FROM OTHER RHODE ISLAND CITIES AND TOWNS

The Council may acknowledge any of the listed Communications and Proclamations and Resolutions. Should any member wish to have a conversation on any of the matters, the item will be placed on a future agenda for review, discussion and/or potential action and/or vote.

- A) Communications Received:
- 1) Copy of Letter to: Town Council
From: Charlotte Zarlengo
Dated: May 15, 2021
Re: Installation of four floating markers in the water in front of their waterfront lot located adjacent to Head's Beach and across the street from their residence at 350 Seaside Drive, without notification to them or the Jamestown Shores Association.
 - 2) Copy of Email to: Town Council
From: Nancy Farrell
Dated: May 17, 2021
Re: Concerns the proposed amendment to Chapter 70 Traffic and Vehicles is confusing and requesting the vote be postponed in order to provide more education and clarity for residents
 - 3) Copy of letter to: Town Council
From: Bramble Ashton, Melrose School 4th Grade student
Dated: May 23, 2021
Re: Idea to turn Zeek's Creek fish and bait shop into a kayaking spot for fun and profit
 - 4) Copy of Email to: Town Administrator
From: Francis P. Floor, Administrator, RIDEM Bureau of Natural Resources and Parks
Dated: May 25, 2021
Re: Follow-up to letter of Vice President Meagher, promoting activities, coordination of volunteer activities and appreciation for the long-standing partnership with Town officials and the community
 - 5) Copy of Notice to: Town residents
From: Public Works Director Michael C. Gray
Dated: May 25, 2021
Re: Road Work to begin in East Passage Estates on Tuesday, June 1st
 - 6) Copy of Notice to: Town residents
From: Water and Sewer Department
Dated: May 27, 2021
Re: Municipal Water Use Restrictions, effective June 1st - August 31st
 - 7) Copy of Letter to: Governor Daniel McKee
From: Exeter Town Clerk Lynn M. Hawkins
Dated: May 27, 2021

Re: Town Council Opposition to Passage of Senate Bill 0543 and Senate Bill 0804

- 8) Copy of Letter to: Jamestown friends and neighbors
From: Central Baptist Church
Dated: June 1, 2021
Re: proposed “Community Hub” to be located in the church lower level to provide a community space for residents and visitors to Jamestown and inviting community-based organizations to join in them to brainstorm and co-design the space

B) Resolutions from other Rhode Island Cities and Towns Received:

- 1) Copy of the Proclamation to: Town Council
From: Bristol Town Council
Adopted: May 5, 2021
Re: Declaring the First Friday in June to be National Gun Violence Awareness Day
- 2) Copy of Resolution to: Town Council
From: Bristol Town Council
Adopted: May 5, 2021
Re: Condemning the Placement and Public Display of Hate Symbols in the community and declaring “Love Has A Home In Bristol”
- 3) Copy of Resolution to: Town Council
From: Hopkinton Town Council
Adopted: May 17, 2021
Re: Request to Waive the Local Maintenance of Effort (MOE) Requirement for Schools (House Bill 6287 Senate Bill 0871)
- 4) Copy of Resolution to: Town Council
From: North Smithfield School Committee
Adopted: May 18, 2021
Re: In Support of Gun Free Schools, House Bill 5555
- 5) Copy of Resolution to: Town Council
From: North Smithfield Town Council
Adopted: May 18, 2021
Re: In Support of a Moratorium on the Expansion of Charter Schools, House Bill 5193
- 6) Copy of Resolution to: Town Council
From: Woonsocket School Committee
Adopted: May 12, 2021
Re: Expressing Support for a Moratorium on the Expansion of Charter Schools, House Bill 5193

- 7) Copy of Resolution to: Town Council
From: Woonsocket School Committee
Adopted: May 12, 2021
Re: Expressing Support for the State Reimbursement of Transportation Services Cost for Public and Private School Pupils, Hose Bill 6030
- 8) Copy of Resolution to: Town Council
From: Woonsocket School Committee
Adopted: May 12, 2021
Re: Expressing Support for Gun Free Schools, House Bill 5555

X. OPEN FORUM- To participate you will press *9 to raise your hand. The meeting moderator will coordinate your participation.

Comments are not limited to items on this agenda. However, items not on this agenda will only be heard and not acted upon by the Town Council. Note: Section 42-46-6 of the Open Meetings Act, and Department of the Attorney General Advisory Opinions relevant to this item on any public body meeting agenda specifically prohibits the Town Council from discussing, considering or acting on any topic, statement or question presented. The Town Council may, if warranted, refer such matters to an appropriate committee, to another body or official, or post the matter for consideration at a properly-noticed, future meeting.

- A) Scheduled request to address - none
- B) Non-scheduled request to address

XI. ADJOURNMENT

Pursuant to RIGL § 42-46-6(c) Notice of this meeting shall be posted on the Secretary of State's website and at the Town Hall and the Jamestown Philomenian Library. Notice is also posted at the Jamestown Police Station and on the Internet at www.jamestownri.gov.

ALL NOTE: If communications assistance is needed or other accommodations to ensure equal participation, please call 1-800-745-5555, or contact the Town Clerk at 401-423-9800, via facsimile to 401-423-7230, or email to kmontoya@jamestownri.net not less than three (3) business days prior to the meeting.

Posted on the RI Secretary of State website on June 4, 2021



Jamestown Town Council

Agenda Item Report

Meeting Date: October 19, 2020

Item: Alcoholic Beverage License Limits for 2020-2021

Motion: To set the Alcoholic Beverage License limits for 2020-2021 as follows:

Class A - 2
 Class BV - 8
 Class BV-L 2
 Class BT - 1
 Class D - 1

Summary of Use

License Limits	2010-2011	2011-2012	2012-2013	2013-2014	2014-2015	2015-2016	2016-2017	2017-2018	2018-2019	2019-2020
Class A	2	2	2	2	2	2	2	2	2	2
Class BV	8	8	8	8	8	7	7	7	7	6
Class BL	0	0	0	0	0	2	2	3	4	3
Class BT	1	1	1	1	1	1	1	1	1	1
Class D	1	1	1	1	1	1	1	1	1	1
Total	12	12	12	12	12	13	13	14	15	13

Request for Renewals for 2019-2020

Class A - 2
 Class BV - 6
 Class BV-L 3
 Class BT - 1
 Class D - 1
 Total 13

Request for Renewals for 2020-2021

Class A - 2
 Class BV - 8
 Class BV-L 2
 Class BT 1
 Class D - 1
 Total 14

A Class G Liquor License is granted by the Town to serve dockside each summer to Conanicut Marine Services, Inc. (m/v Jamestown, Katherine & Coastal Queen) which is **issued by the State only**. A Class G license is seasonal only and does not need to be renewed at this time.

A Manufacturer's (Brewer's) License has been granted to Jamestown Beer Holdings LLC which is **issued by the State only**. A Manufacturer's License will expire yearly and will need to be renewed in accordance with the rules and regulations established by the Department of Business Regulation.

All 2020-2021 applications have been sent to the local proprietors and are in the process of being completed and routed to the proper town departments.

Prepared by: _____

Denise Gamon, Town Clerk's Assistant



Town of Jamestown

Town Administrator
93 Narragansett Avenue
Jamestown, Rhode Island 02835-1199
401-423-9805
Email: jhainsworth@jamestownri.net

Jamie A. Hainsworth
Town Administrator

MEMORANDUM TO: Honorable Town Council
FROM: Town Administrator, Jamie A. Hainsworth
DATE: June 2, 2021
SUBJECT: Report for Town Council Meeting June 8, 2021

Covid-19 Status: From May 11th to June 1st the number of positive cases for Jamestown went from 336 to 340 an increase of 4 cases. The mobile testing site continues its operation on Fridays from 1pm to 6pm located on West Street behind the Town Hall. Chief Mello has informed me RIDMAT, has decided to suspend testing in Town until further notice. They only had 17 tests last week and will reassess in July.

Correspondence Jamestown's Central Baptist Church "Community Hub": included in the Council's correspondence is a letter from the Central Baptist Church. They are looking into renovating the existing community area and creating a "community hub". They are asking for input from the community, on how best to utilize this space to serve organizations and community-based groups.

FYI; Beavertail Lighthouse Property update: RI DEM Deputy Director, Bureau of Natural Resources Jason McNamee held a virtual meeting last week with the leadership of the Beavertail Lighthouse Museum Association and myself to review the letter of intent and proposal for DEM to obtain ownership of the lighthouse property. Once the intension period ends (July 6th) the next step appears to be and inspection of the property by all who expressed a formal interest. GSA will then coordinate one date with the National Parks Service for an on-site viewing of the property. Those who remain interested will then receive an application.

Civil Action filed in Superior Court for Quiet Title by Adverse Possession: Case number NC-2020-001 Christian Smith Et al. v Paul Archetto et al. filed in the Rhode Island Superior Court. May 12, 2021 the Archettos filed a motion to add the Town to their counterclaim to quiet title by adverse possession involving portions of land on Tangent Avenue and Providence Avenue. Our Solicitor has answered the complaint and began working with staff to proceed and is prepared to answer any questions you may have. I have also attached a map for your review.



**PLAN OF 1095 EAST SHORE ROAD
A.P. 1, LOT 184
JAMESTOWN RI**

LEGEND

-  EXISTING LOT AREA (0.65 acres)
-  LARGER LOT AREA (approximately 0.88 acres)



Office of the Town Planner MEMORANDUM

TO: The Honorable Town Council
Nancy Beye, President
Jamie Hainsworth, Town Administrator

FROM: Lisa W. Bryer, AICP, Town Planner

RE: Community Development Block Grant Administrative Services
Extension of Contract expiring 6-30-21 with CCHC till 6-30-23

DATE: May 25, 2021

The Town of Jamestown currently has a contract for CDBG administrative services with Church Community Housing Corporation (CCHC) which expires at the end of June. The dates for the original three-year contract term are July 1, 2018 – June 30, 2021. The Town has the option of extending the contract for two subsequent years (July 1, 2021 – June 30, 2023). The original contract was entered into on January 2, 2020.

The accepted fee schedule in the current contract proposes a 3% increase each year. CCHC invoices for their time at a rate of \$125/hour against the CDBG Local Administration award for specific projects and program years. CCHC staff working on CDBG and administration include Rain Daugherty with assistance from Sean Sanders.

At present, there are two open CDBG projects that have been awarded. We are awaiting a contract from the Office of Housing and Development (OHCD) for Program Year 2019 which includes CDBG Local Administration for these projects.

CCHC is tracking time spent on the Administration support for the CDBG PY2019 projects but will not invoice against those projects until the projects have been spent down and after contracts are in place. It is a CDBG regulation that the Administration funds are available for reimbursement at the same rate that the projects have been reimbursed. As an example, if a project award is \$100,000 with an administration award of \$10,000 and if 40% of the project has been reimbursed it means that \$4,000 of the administration is available to invoice against.

To date CCHC did not invoice against Year 1 -3 of the contract. OHCD/HUD have specific requirements for documenting time spent on administrative activities. CCHC has been following that protocol since our contract began in January. The latest open Program Year, PY 2015 has been closed out without invoicing against the Administration award. Program Year 2019 will be the first award that CCHC will invoice against.

OHCD may award administration funds that are more than the 3% increase for year 4 and 5 of our contract with the Town. CCHC will submit, for Town approval, the time/task documentation that follows OHCD/HUD requirements for reimbursement invoicing.

I am asking that the current contract with CCHC, expiring at the end of June, be extended until June 30, 2023 as shown in the amended document.

C: Christina Collins, Finance Director
Rain Daugherty, CCHC, CDBG Program Director

AMENDING AGREEMENT

THIS AMENDING AGREEMENT dated this _____ day of _____, 2021.

BETWEEN:

The Town of Jamestown, RI (the "Town")

AND

Church Community Housing Corporation ("CCHC")

Background

- A. The Town of Jamestown, RI and Church Community Housing Corporation (the "Parties") entered into the contract (the "Contract") dated June 26, 2020, for the purpose of administrative services for the Town's Community Development Block Grant (CDBG) and Disaster Recovery Grant (CDBG-DR) Programs.
- B. The Parties desire to amend the Contract on the terms and conditions set forth in the Amending Agreement (the "Agreement").
- C. This Agreement is the first amendment to the Contract.
- D. References in this Agreement to the Contract are to the Contract as previously amended or varied.

IN CONSIDERATION OF the Parties agreeing to amend their obligations in the existing Contract, and other valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the Parties agree to keep, perform, and fulfill the promises, conditions and agreements below:

Amendments

1. The Contract is amended as follows:
 - a. The Parties agree to a two-year extension to the Contract (July 1, 2021 – June 30, 2023).
 - b. The extension includes all open grant years plus any new CDBG grants awarded within the contract period.
 - c. The extension may include administrative support for other CDBG programs such as CDBG-CV as they may be created by the United States Department of Housing and Urban Development (HUD) and the Rhode Island Office of Housing and Community Development (OHCD).
 - d. The Town agrees that CCHC will be paid an hourly rate of \$125.00 for administration of the Town's CDBG program. The maximum amount to be billed will be limited to the awarded amounts for local CDBG Administration except in the case that the awarded amounts are less than the following minimum estimated admin costs:
 - Year 4: \$4,421.26
 - Year 5: \$4,553.89

No Other Change

2. Except as otherwise expressly provided in this Agreement, all of the terms and conditions of the Contract remain unchanged and in full force and effect.

The Town and CCHC agree to the conditions of this Agreement and Contract and sign to that effect:

Town of Jamestown

By: _____

Date: _____

Church Community Housing Corporation

By: _____

Date: _____



Office of the Town Planner MEMORANDUM

TO: The Honorable Town Council
Nancy Beye, President
Jamie Hainsworth, Town Administrator

FROM: Lisa W. Bryer, AICP, Town Planner

RE: Jamestown Zoning Ordinance Re-write - Expand Horsley Witten Group Contract to include legal and additional services due to time lapse

DATE: June 2, 2021

The Update/Re-write of Jamestown Zoning Ordinance is an ongoing project. The January 2020 final draft is ready for legal review. Our solicitors have suggested that it be done as a separate contract in lieu of in-house legal review. I contacted our consultant Horsley Witten Group (HWG) and they worked with me to select the best candidate available for an expedient legal review.

Much work has gone into the existing draft while working with HWG, the former Building Official and the Planning Commission. The areas where the Zoning Ordinance has identified needed revision and/or clarification were identified in the original RFP and are as follows:

- Current Zoning Ordinance Diagnosis. The consultant will work closely with the Town in producing a diagnosis of the existing code including consideration of the existing State Law.
- Review of Comprehensive Plan. The consultant will review and identify Plan Goals, Objectives and Recommendations to ensure the new code will be consistent with recent planning documents.
- Public Outreach. The consultant will develop a public outreach strategy designed to inform community stakeholders and the general public on the major themes and changes to the new code, as well as conducting regular meetings throughout the process.
- Drafting the Document. The consultant will prepare drafts of the zoning ordinance, including graphics, for review by staff and the Planning Commission, culminating in a final version to be reviewed and acted upon by the Planning Commission and the Town Council.
- Integration of the updated zoning ordinance into User-Friendly Formats. The consultant will work with Town staff and potentially information technology vendors to make the new code accessible and interactive with the public.

- Final Legal review will be conducted in house once the final draft has been developed.

The Town approved \$75,000 for the Zoning Ordinance Update/re-write in the FY2017-2018 budget. Our contract with HWG is \$59,960, of which \$8,780 remains. HWG is in receipt of a proposal from Ursillo, Teitz & Ritch, Ltd. which fits into our remaining budget for this project. I would like to suggest the following contract expansion and extension with HWG, which includes legal work by Ursillo, Teitz & Ritch, Ltd. (UTR) and proposes the following additional budget in order to complete the legal review:

\$7,000: UTR full review of draft Zoning Ordinance plus attendance at up to two Planning Board meetings.

\$5,000: HW's remaining budget is \$8,780.16 – about 15% of the initial budget. The remaining funds will be utilized to handle further edits from the legal review, staff review, and any additional edits after the Planning Board receives suggested changes. An additional \$5,000 is recommended so that HWG can provide outreach to the general public beyond staffing a public hearing and provide “marketing” materials to assist with the adoption of the ordinance, educate the general public, conduct public outreach, and make further edits.

I therefore recommend the Town Council authorize Town Administrator Jamie Hainsworth to sign a contract amendment with HWG and expand the existing contract by \$12,000, to be completed by December 2021.


C: Town Clerk
Christina Collins, Finance Director

June

<i>Sun</i>	<i>Mon</i>	<i>Tue</i>	<i>Wed</i>	<i>Thu</i>	<i>Fri</i>	<i>Sat</i>
		1	2 Probate Court 9am Planning Commission 7pm	3	4	5
6	7 Financial Town Meeting 7 pm	8 Town Council Interviews: 5:30 pm Town Council Meeting: 6:30 pm Library Board of Trustees 5pm (JPL) Conservation Commission 7pm (CR)	9 Housing Authority 10am (PA) Harbor Commission 7pm Town Council Agenda & Bills Deadline @ Noon	10 Town Council Packets School Committee 6 pm	11	12
13	14	15 Tree Committee 6:45pm (JPL)	16 Planning Commission 7pm	17 Traffic Committee 6pm	18	19
20	21 Town Council/Water & Sewer: 6:30 pm	22 Zoning Board of Review 7 pm	23	24	25	26
27	28	29	30 Town Council Agenda & Bills Deadline @ Noon			

2021

July

Sun	Mon	Tue	Wed	Thu	Fri	Sat
				1 <i>Town Council Packets</i>	2 <i>Town Hall Closed</i>	3
4 	5 <i>Town Hall Closed</i>	6 <i>Town Council Meeting: 6:30 pm</i>	7 <i>Probate Court 9am Planning Commission 7pm Town Council Agenda & Bills Deadline @ Noon</i>	8 <i>Town Council Packets</i>	9	10
11	12	13 <i>Library Board of Trustees 5pm (JPL) Conservation Commission 7pm (CR)</i>	14 <i>Housing Authority 10am (PA) Harbor Commission 7pm</i>	15 <i>Traffic Committee 6pm</i>	16	17
18	19 <i>Town Council/Water & Sewer: 6:30 pm</i>	20 <i>Tree Committee 6:45pm (JPL)</i>	21 <i>Planning Commission 7pm</i>	22	23	24
25	26	27 <i>Zoning Board of Review 7pm</i>	28 <i>Town Council Agenda & Bills Deadline @ Noon</i>	29 <i>Town Council Packets</i>	30	31

August

Sun	Mon	Tue	Wed	Thu	Fri	Sat
1	2 Town Council Meeting: 6:30 pm	3	4 Probate Court 9am Planning Commission 7pm	5	6	7
8	9 Victory Day Town Hall Closed	10 Library Board of Trustees 5pm (JPL) Conservation Commission 7pm (CR)	11 Housing Authority 10am (PA) Harbor Commission 7p M Town Council Agenda & Bills Deadline @ Noon	12 Town Council Packets	13	14
15	16 Town Council/Water & Sewer: 6:30 pm	17 Tree Committee 6:45pm (JPL)	18 Planning Commission 7pm	19 Traffic Committee 6pm	20	21
22	23	24 Zoning Board of Review 7pm	25	26	27	28
29	30	31				

2021



Office of the Town Planner MEMORANDUM

TO: The Honorable Town Council
Nancy Beye, President
Jamie Hainsworth, Town Administrator

FROM: Lisa W. Bryer, AICP, Town Planner

RE: Town Council Support of Jamestown Community
Resiliency and Energy Efficiency Framework Proposal by
NEEP

DATE: June 2, 2021

Resident Jamie Haines has secured \$44,000 from various sources to develop a zero-energy plan for Jamestown and as such to also utilize our plan as a model framework that can be adapted by other communities to reach the zero-energy goal. Jamestown is poised to become a model community in the realm of energy, if you will. The proposal fits perfectly with the goal of developing an “energy plan” as suggested in both the Comprehensive Plan as well as Sustainable Jamestown Plan. Attached is the proposal that has been accepted by 11th Hour Racing (funding agency). This is an admirable partnership for the town since it will not cost us any initial outlay of funds and the consultant will do most of the work.

This project will focus on developing a Zero Energy plan for the Town of Jamestown as the basis for a broader model Zero Energy Framework. The project team will conduct stakeholder engagement sessions, research, collect data, and develop a plan that can be used by the town to achieve its climate and resiliency goals. This collaborative process will be thoroughly documented to inform the creation of the Zero Energy Plan Framework.

We are fortunate in Jamestown that we have passionate residents willing to undertake projects for the benefit of the community. Resident Jamie Haines is one of those residents. As an Ambassador to 11th Hour Racing Jamie joins a community of marine industry professionals committed to ocean health. Our Ambassadors represent many sections of the sport and are respected leaders in the sailing industry. These high-profile athletes adopt sustainable practices in their daily lives, at sailing events and regattas, while inspiring people in their spheres of influence, including the next generation of sailors. The Ambassadors assist 11th Hour Racing to drive change within the sport by creating dialogue, leading by example, and ensuring junior sailors are educated and energized to protect and care for our oceans.

Jamie has been in discussions with Northeast Energy Efficiency Partnerships (NEEP) to figure out a way to fund and develop a model framework that can be adapted by local leaders to drive real change small communities. This resource will be focused on the concept of transitioning a building stock towards “zero energy”. A zero-energy building

is one that reduces its energy consumption through efficiency and conservation measures, and then utilizes renewable energy to offset the rest of its energy needs. When applied at a community-level, zero energy planning can help vastly reduce a community's greenhouse gas emissions by focusing on energy efficiency first and renewable energy second.

The framework will identify a set of steps that communities must undertake during the zero-energy planning process, including stakeholder engagement, identification of the energy baseline, recommendations by building type, and outreach strategies. These steps will be modeled after exemplary efforts and based on input from industry experts, but most of all they will be rooted in real-world practicality. This type of model framework is scalable to truly enact that global paradigm shift that is needed to reverse the impacts of climate change.

I am asking that the Town Council support this project and the staff time that will be required to complete this project. It is a great opportunity for Jamestown through the generosity of a resident and various funding agencies.

C: Town Clerk
Christina Collins, Finance Director



Title of Project: Community Resiliency and Energy Efficiency Framework

Please Provide Logo of Your Organization Here:



Northeast Energy Efficiency Partnerships

1. Organizational Details

- **Organization Name:** Northeast Energy Efficiency Partnerships (NEEP)
- **Address of Organization:** 81 Hartwell Avenue, Lexington, MA 02420
- **Primary Contact for Project:** John Balfe
- **Primary Signatory (Who will sign grant documents/agreements):** Arah Schuur
- **Organizational History (Year started):** 1996
- **Staff Number (Number of paid full-time and part-time staff, i.e. 2FT 3PT):** 20FT, 4PT
- **Total Organizational Budget (Annual operating expenses):** \$4,145,300

2. Funding Information

- **Overall Project Budget:** \$44,300
- **Amount Requested for the Project:** \$10,000

3. Project Narrative

- **Project Narrative** - Full description of the proposed project

The impacts of the climate crisis are felt far and wide by both coastal communities and those situated more inland. Cities and towns within the northeast are facing the devastating impacts from sea-level rise and severe storms as a direct result of climate change. To combat these challenges, and preserve our oceans and our communities, leaders must deploy scalable solutions that rapidly reduce our greenhouse gas emissions. With over 40% of greenhouse gas emissions coming from the buildings sector, we must address the built environment in order to save the natural world that surrounds us and reimagine a planet where these two systems work in harmony.

Local jurisdictions are increasingly recognizing the leadership role they must take in this effort. Without clear direction from the federal or state government, municipalities, especially those smaller and underserved communities, simply do not have the resources and expertise to make



progress on their own. Many communities have already embarked upon long journeys to address these issues by creating roadmaps that aim to reduce emissions from residential, commercial, and public buildings. While few leaders and early-adopters have completed these processes, many more communities need to follow these models and create plans that are specific to their own needs.

NEEP's solution is to develop a model framework that can be adapted by local leaders to drive real change in their individual communities. This resource will be focused on the concept of transitioning a building stock towards "zero energy". A zero energy building is one that reduces its energy consumption through efficiency and conservation measures, and then utilizes renewable energy to offset the rest of its energy needs. When applied at a community-level, zero energy planning can help vastly reduce a community's greenhouse gas emissions by focusing on energy efficiency first and renewable energy second.

This project will help communities overcome key barriers such as bandwidth constraints and lack of expertise when it comes to the development of zero energy plans. The framework will identify a set of steps that communities must undertake during the zero energy planning process, including stakeholder engagement, identification of the energy baseline, recommendations by building type, and outreach strategies. These steps will be modeled after exemplary efforts and based on input from industry experts, but most of all they will be rooted in real-world practicality. This type of model framework is scalable to truly enact that global paradigm shift that is needed to reverse the impacts of climate change.

Task 1: Stakeholder Engagement: Convene and engage key stakeholders on a monthly basis to set goals, inform research, establish priority areas, review and advise draft materials, share lessons learned, and assist with dissemination of final deliverables.

Milestone 1.1: Project kickoff meeting - Meet with project partners to discuss objectives and develop a plan to achieve project goals.

Milestone 1.2: Additional meetings and interviews with relevant stakeholders (e.g. RI OER, Town Administrators, National Grid, etc.) - Conduct 1-on-1 meetings with relevant other stakeholders to get their input and create a comprehensive plan for the pilot program and ZE Plan Framework.

Deliverable 1.1: Meeting Notes - Record and catalogue each project meeting.

Deliverable 1.2: Contact List - Develop contact list for direct project partners.

Task 2: Jamestown Pilot Program: This project will focus on developing a Zero Energy plan for the Town of Jamestown as the basis for a broader model ZE Framework. The project team will conduct stakeholder engagement sessions, research, collect data, and develop a plan that can be used by the town to achieve its climate and resiliency goals. This collaborative process will be thoroughly documented to inform the creation of the ZE Plan Framework.

Milestone 2.1: Formalize scope and objectives of Jamestown Plan - Work with project partners to build consensus around the scope of the plan by identifying goals, building types, data, and other necessary components to include in the plan.

Milestone 2.2: Complete outline of the Jamestown Plan - This outline will identify all specific sections and strategies that will be included in the final plan. The outline will be shared with project partners for input and revised accordingly.



Milestone 2.3: Research completed - Identify research needs based on the outline. These needs could include energy baseline information, greenhouse gas inventories, historical project information, and more. The team will conduct all necessary interviews and fact-finding activities to compile all relevant information ensuring the Jamestown Plan is data-driven.

Milestone 2.4: First draft of Jamestown Plan complete - All sections are complete and the draft is prepared for external review.

Milestone 2.5: Stakeholder review and input complete - Project team shares the first draft with the project partners to ensure the plan's comprehensiveness and accuracy.

Milestone 2.6: Feedback from stakeholders incorporated in final Zero Energy Plan for Jamestown - Based on stakeholder input, the Jamestown Plan will be revised and prepared for final publication.

Deliverable 2.1: Outline of Zero Energy Plan for Jamestown

Deliverable 2.2: First Draft of Zero Energy Plan for Jamestown – The draft will be shared with the project team and other key personnel for input.

Deliverable 2.3: Process Documentation – this will help ensure the project team is cataloguing questions and best practices throughout the process to help inform the Model Zero Energy Plan Framework (Task 3) - NEEP will take rigorous notes and catalogue key decision points throughout the entire process to help inform the development of the ZE Plan Framework.

Deliverable 2.4: New Zero Energy Plan for Jamestown - The new ZE Plan for Jamestown is presented to Town Staff members and recommended for implementation.

Task 3: Develop ZE Plan Framework - An Annotated Guide for Communities: Many small and bandwidth-constrained communities in Rhode Island (and beyond) are attempting to develop ZE plans. This project will utilize a pilot program to inform the development of a Model Framework which can be utilized and tailored to fit the specific needs of other communities. The Framework will provide clear direction for interested jurisdictions and streamline the process for others going forward.

Milestone 3.1: Resource scoping and planning complete for the ZE Plan Framework - This process will help identify the best format, the purpose, and the target audience for this new resource.

Milestone 3.2: Process Documentation (Deliverable 2.1) info is incorporated into the ZE Plan Framework - The intention of this work is to provide written commentary to help decision makers in other communities adapt the plan to fit their specific needs. It will specify the process that Jamestown went through and how they made their decisions.

Milestone 3.3: Future outreach efforts and additional communities are identified. - The project team will work with its partners to identify other communities that are interested in developing ZE plans.

Deliverable 3.1: ZE Plan Framework - The new ZE Plan Framework is available for use by other communities and posted on NEEP's website and the sites belonging to our project partners.

Deliverable 3.2: Dissemination Plan - NEEP works with project partners to create a plan for outreach activities that identifies key audiences, key messages, outreach channels, and more.



- **Implementation Plan-** Provide a summary of the key milestones and deliverables anticipated during the grant term.

Timeline	Milestone	Key Deliverable
July 2021	● Project Kickoff Meeting (Milestone 1.1)	● Meeting Notes (Deliverable 1.1)
July – Sept. 2021	● Conduct Additional Meetings with Relevant Stakeholders (Milestone 1.2)	● Meeting Notes and Contact Lists (Deliverables 1.1 and 1.2)
August – Sept. 2021	● Formalize Scope, and Prepare Draft Outline of Plan (Milestones 2.1-2.3)	● Completed Outline (Deliverable 2.1)
Dec. 2021	● Draft Plan Complete (Milestone 2.4)	● Draft Plan (Deliverable 2.2) ● Process Documentation (Deliverable 2.3)
January 2021	● Stakeholder Input Collected and Incorporated into Final Plan (Milestones 2.5-2.6)	● New ZE Plan for Jamestown (Deliverable 2.4)
February – April 2022	● ZE Plan Framework Completed (Milestones 3.1-3.3)	● Framework and Dissemination Plan (Deliverables 3.1 and 3.2)

- **What partners are involved?** List top 3 partner organizations if any and how they are involved.
 - Jamie Haines, Resident of Jamestown – NEEP will work closely with Jamie to conduct the Pilot Program in Jamestown. Jamie will also act as the liaison to town officials such as the Town Planner.
 - Lisa Bryer, Jamestown Town Planner – Lisa will participate in meetings and provide key information to help develop the Pilot Program in Jamestown. She will provide strategic direction and priorities for the Town and collaborate with other relevant Town staff members.
 - Representatives from: the Town of Jamestown, Green Energy Consumers Alliance, Utility Representative, and Others.
- **Who are your other funding prospects?** What other funders have committed to this project? How much have they committed?

NEEP is leveraging funding from our Rhode Island State Partnership Agreement, and two other private foundations (as listed in the budget table below). This additional funding will ensure the framework is researched, drafted, and disseminated adequately.



4. **Organization Summary-** *Please provide a short description of your organization*

Northeast Energy Efficiency Partnerships (NEEP), founded in 1996, is a nonpartisan, nonprofit organization that brings together many players in the energy field – government officials, efficiency program administrators, advocates, researchers, community leaders, and others – to promote and adopt modern and affordable energy efficiency solutions to meet state energy, economic, and environmental goals.

Vision: We envision the region's homes, buildings, and communities transformed into efficient, affordable, low-carbon, resilient places to live, work, and play.

Mission: We seek to accelerate regional collaboration to promote advanced energy efficiency and related solutions in homes, buildings, industry, and communities.

Goal: Assist the Northeast and Mid-Atlantic region to reduce building sector energy consumption three percent per year and carbon emission 40 percent by 2030 (relative to 2001).

To achieve this, we work to transform markets to enable low-carbon buildings on a regional scale. Strategic collaboration allows us to engage leaders and first-movers across the region to innovate, develop the right tools, scale up public policy and market solutions, and access the knowledge we all need to succeed. NEEP is uniquely positioned at the intersection of those that advocate, implement, research, develop, and promote modern efficient energy solutions essential for a low-carbon future.

Working openly to create learning opportunities and trust, NEEP engages, empowers, educates, and inspires stakeholders across the region to accelerate market adoption of innovative technologies, high performance and zero energy buildings, advanced building energy standards, and public policies that prioritize efficiency as a key strategy to economically reduce building carbon emissions. After 25 years, we remain a trusted advisor on best practices to accelerate efficiency on a regional scale.



5. **Project Budget-** Briefly list how the funding will be spent (e.g. personnel time; equipment; operating costs; overhead; travel, supplies, etc.). **Don't forget to include a budget justification narrative and subdivide budget items to include more details.**

Northeast Energy Efficiency Partnerships, Inc.					
Community Resiliency and Energy Efficiency Framework					
July 1, 2021 to April 30, 2022					
Budgeted Costs	Task 1	Task 2	Task 3	2021 Budget	11 Hour Racing
Personnel	4,600	9,800	11,700	\$26,100	\$5,900
Travel	2,900	1,400	500	\$4,800	\$1,100
Rent & Occupancy	300	700	800	\$1,800	\$400
Supplies, Printing, Comm., Other	100	300	400	\$800	\$200
Overhead	1,900	4,100	4,800	\$10,800	\$2,400
Total Project Expenses	9,800	16,300	18,200	\$44,300	\$10,000
Projected Revenue Plan					
Funding Requested of 11 Hour Racing	\$ 2,200	\$ 3,700	\$ 4,100	\$10,000	\$10,000
State Partnership Funding				\$17,100	
Heising-Simons Foundation				\$12,500	
Merck Family Fund				\$4,700	
Total Revenue				\$44,300	\$10,000

Personnel budget is .14 FTE and includes a fringe rate of 23%; Rent & occupancy costs at \$12,800 per FTE; IT costs/office supplies at \$5,425 per FTE. Overhead costs are 32.17% x direct costs (federal/predetermined rate).



6. Key Staff- Briefly outline the key staff members leading the proposed work and their role in the project

John Balfe, Senior Buildings & Community Solutions Manager: John will be the project manager for this grant and is responsible for carrying out all the milestones and deliverables listed above. John will lead stakeholder engagement, work alongside key stakeholders to develop the Jamestown Zero Energy Plan, and develop the model framework for other communities to utilize. John has extensive experience working with communities on energy efficiency plans and has successfully managed similar grants of varying sizes in the past.

Carolyn Sarno Goldthwaite, Senior Director of Advanced Efficiency Solutions: Carolyn will provide support to the project in an advisory role. Carolyn will help guide the direction of the project, participate in relevant meetings, and ensure the model framework is developed in a comprehensive manner.

VII. ORDINANCES, APPOINTMENTS, VACANCIES AND EXPIRING TERMS

Please Note in Accordance with Section 42-46-6 (b) the Council May Review, Discuss and/or Take Action and/or Vote on the following items:

- A) Appointments, Vacancies and Expiring Terms; review, discussion, and/or action and/or vote
 - 1) Jamestown Affordable Housing Committee (One [1] vacancy with a three-year term ending date of May 31, 2024); duly advertised;
 - a) Letters of interest for appointment received; interviews conducted
 - i) Michael Liebhauser
 - ii) Bob Plain
 - 2) Jamestown Fire Department Compensation Committee (One [1] Fire Department Representative vacancy with a term ending date of May 31, 2024); duly advertised;
 - a) Letter of interest for appointment received; interview conducted
 - i) John Preece
 - 3) Jamestown Fire Department Compensation Committee (Two [2] Citizen-at-Large Representatives with unexpired term ending dates of May 31, 2023 and May 31, 2024); duly advertised
 - a) No applicants for Citizen-at-Large Representative
 - 4) Jamestown Housing Authority (Two [2] vacancies with an unexpired term ending date of December 31, 2025 and an unexpired term ending date of December 31, 2024); duly advertised;
 - a) Letter of interest for appointment received; interview conducted
 - i) Doreen Dell

TOWN COUNCIL MINUTES
May 17, 2021

I. ROLL CALL

A regular meeting of the Jamestown Town Council was held on May 17, 2021. This meeting was held pursuant to Executive Order No. 20-05, executed by Governor Gina Raimondo and was teleconferenced via Zoom. The public access code to participate by phone was 1 (301) -715-8592 or 1(312) - 626- 6799 or 1(833)-548-0276 Meeting ID 94877603919. To participate by computer or mobile app: <https://zoom.us/j/94877603919>. Town Council Members present were as follows: Nancy A. Beye, Mary Meagher, Erik G. Brine, Michael G. White and Randy White. Also present Town Administrator Jamie A. Hainsworth, Finance Director Christina D. Collins, Town Solicitor Peter D. Ruggiero, Chief of Police, Edward A. Mello, Town Planner, Lisa Bryer, Michael Gray, Public Works Director and Denise Jennings, Water & Sewer Clerk

II. CALL TO ORDER, PLEDGE OF ALLEGIANCE

Council President Beye called the meeting of the Jamestown Town Council to order at 6:31 P.M. held via Zoom, and led the Pledge of Allegiance.

III. TOWN COUNCIL SITTING AS THE BOARD OF WATER AND SEWER COMMISSIONERS

See Board of Water and Sewer Commissioners Meeting Minutes.

- A) Approval of Minutes; review, discussion and/or action and/or vote
 - 1) April 19, 2021 (regular meeting)

- B) Open Forum – Water & Sewer Matters
Comments are not limited to items on this agenda. However, items not on this agenda will only be heard and not acted upon by the Town Council. Note: Section 42-46-6 of the Open Meetings Act, and Department of the Attorney General Advisory Opinions relevant to this item on any public body meeting agenda specifically prohibits the Town Council from discussing, considering or acting on any topic, statement or question presented. The Town Council may, if warranted, refer such matters to an appropriate committee, to another body or official, or post the matter for consideration at a properly-noticed, future meeting.
 - 1) Scheduled request to address - none
 - 2) Non-scheduled request to address

- C) Report of Town Officials:
 - 1) Pumping report
 - 2) Town project reports
 - a) Town Wells
 - b) Water Treatment Plant
 - c) Transfer Pumping/Reservoir
 - d) Distribution System
 - e) Wastewater Treatment Facility
 - 3) Finance Director’s Report: Comparison of Budget to Actuals as of April 30,

2021

- D) Letters and Communications:
 - 1) Copy of Letter to: Water and Sewer
From: Ethel Belle Evans, Walcott Avenue
Dated: May 10, 2021
Re: Request for sewer charge relief from April 2021 Water and Sewer Bill
- E) Unfinished Business
 - 1) Review, Discussion and/or Action and/or Vote on the Request from Loren DeVeau of Avenue B for sewer charge relief from the April 2021 Water and Sewer bill, continued from April 19, 2021 Water and Sewer Meeting
- F) New Business
 - 1) Review, Discussion and/or Action and/or Vote on the application of Christina Paolino (applicant) and Joseph Paolino (owner) for Plat 7 Lot 86, 68 East Shore Road, for water line extension
 - 2) Review, Discussion and/or Action and/or Vote on the application of Glen and Marjorie Andreoni (owners) for Plat 7 Lot 34, 10 Seaview Avenue, for water line extension
 - 3) Review, Discussion and/or Action and/or Vote on the application of John and Julie Shekarchi (owners) for Plat 7 Lot 88, 20 Seaview Avenue, for water line extension
- G) The Town Council Adjourns from sitting as the Board of Water and Sewer Commissioners

IV. ACKNOWLEDGEMENTS, ANNOUNCEMENTS, PRESENTATIONS, RESOLUTIONS AND PROCLAMATIONS

Please Note in Accordance with Section 42-46-6 (b) the Council May Review, Discuss and/or Take Action and/or Vote on the following items:

- A) Review, Discussion and/or Action and/or Vote regarding a Proclamation declaring June 13th through June 19th Jamestown Graduates Week, No. 2021-05

Councilor M. White read the Proclamation.

A motion was made by Councilor M. White with second by Councilor Brine to declare June 13th through June 19th as Jamestown Graduates Week, No. 2021-5

Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, aye; Councilor R. White, Aye

- B) Review, Discussion and/or Action and/or Vote regarding a Resolution of Support for House Bill 6271 “An Act Relating to Alcoholic Beverages – Retail Licenses”, No. 2021-06

Vice President Meagher stated she had this on the last agenda and it needed to be in the format of a Resolution. It was previously supported in principle and theory. This is the Resolution that supports the vote that was taken last time.

A motion was made by Vice President Meagher with second by Councilor M. White to approve this Resolution and send it on. Vice President Meagher would note that this a Resolution of Support for House Bill 6271 “An Act Relating to Alcoholic Beverages – Retail

Licenses”, No. 2021-06, that allows 53 Narragansett Avenue to apply for a liquor license. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, aye; Councilor R. White, Aye

Discussion ensued.

Vice President Meagher stated the Town Council would have a Public Hearing, should someone apply for a liquor license. In this instance the interest is in a beer and wine license. It allows them to apply, there would then be a Public Hearing at which point people’s concerns, troubles or support for this can be articulated before the Town Council, before any license would be voted on or granted. This Resolution allows them the opportunity to apply.

President Beye stated that prior to voting on the Resolution she was unaware of any objections. She has since heard there are people in opposition.

Vice President Meagher asked for clarification from President Beye on who else was in opposition besides the (1) known person.

President Beye stated that they were not willing to come forward yet, but they do have a concern.

Town Solicitor Ruggiero stated that the law currently prohibits a license within this proximity of a Church. This particular amendment or ‘carve out’ would allow an exemption from that restriction. 200 feet is the restriction. The current law prohibits the issuance of a license, any kind of retail license within 200 feet of a church or school. This would allow for an exemption for the Town of Jamestown specifically the Board of Licenses in the Town of Jamestown, after application, shall have the authority to exempt from the provisions of this section any proposed retail Class BVL License intended to be located at 53 Narragansett Avenue. It is a specific exemption only for that property for the Town to consider upon an application being filed. This is enabling legislation only.

Councilor M. White clarified that the Town Council is not approving a liquor license but approving the ‘carve out’.

- 1) Copy of Email to Town Solicitor Ruggiero from Connie Slick in Opposition to Town Council Support for House Bill 6271
- 2) Copy of Email to Representative Deb Ruggiero from Connie Slick in Opposition to House Bill 6271

Connie Slick of 49 Narragansett Avenue, addressed the Town Council with her concerns regarding the Resolution of Support for House Bill 6271.

Marla Romash of Clinton Avenue addressed the Town Council with her plans to open a family restaurant with a limited liquor license. She plans to be closed by 10:00 P.M. and will not have live music.

V. PUBLIC HEARINGS, LICENSES AND PERMITS

The Town Council will review each license application and vote on it individually. All approvals for licenses and permits are subject to the resolution of debts, taxes and appropriate signatures as well as, when applicable, proof of insurance. Please Note in Accordance with Section 42-46-6 (b) the Council May Review, Discuss and/or Take Action and/or Vote on the following items:

- A) Public Hearing: Review, Discussion and/or Action and/or Vote on the proposed amendment to the Code of Ordinances, Chapter 70 Traffic and Vehicles, Article

III. Specific Street Regulations Section 70-55; Article IV. Stopping, Standing and Parking Sec. 70-80, Sec. 70-87, Sec. 70-91 and Sec. 70-92 (moved and replaced with Definitions); Sec. 70-93 through Sec. 70-102 (add new); and Sec. 70-103 (former Sec. 70-92 moved in its entirety and renumbered). The amendments are proposed in order to update the existing Traffic and Vehicles Ordinance.

A motion was made by Vice President Meagher with second by Councilor M. White to waive the reading of the full ordinance. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, aye; Councilor R. White, Aye

Chief Mello gave a summary of the changes made to Chapter 22 of the Town of Jamestown's Code of Ordinances.

- Section 70-55 creates an ordinance that would prevent motorized vehicles on the new shared pathway that crosses behind the reservoir and the shared pathway that will extend north from there.
- Section 70-80 will be amending the all night parking. The current all night parking prohibition by ordinance, prohibits any vehicle from parking on any roadway at any time of year, with this revision it would prohibit the parking of boats, campers, busses, trailers or any vehicle with a greater weight of over 7,000 pounds. This also includes the undeveloped portions of the Town right of ways. Exempted from this section would be the Town owned parking lot located at West Ferry; vehicles owned by the Town of Jamestown; Vehicles owned by employees of the Town of Jamestown while on duty; Vehicles, trailers, boats parked overnight within Fort Getty as permitted by the Recreation Department; or as otherwise specifically permitted with the code or ordinance.
- Section 70-87 will prohibit parking on the east side of Pemberton Avenue between Narragansett Avenue and Watson Avenue. The balance of 70-87 repeals the overnight parking between the hours of 11:00 P.M. and 6:00 A.M. in the South Shores area.
- Section 70-91 is the creation of resident overnight parking permit program. This is a request of the Town Council. Through a public hearing, the Town Council may designate a street within a residential parking district as a residential parking street, provided a petition in a form suitable to the town clerk has been filed that has been signed by residents representing at least 51% of the resident households with an address of the specific street within the residential parking district requesting designation as a residential parking street.
- Section 70-97 the restriction on parking provided for in this chapter will be in effect from May 1st to October 31st of each year. The restriction will be in effect daily for designated streets from 1:00 a.m. to 6:00 a.m. There will be no fee for the permits. The permits will be available to every vehicle associated with every household on that particular street. Every household would be entitled to one visitor pass and bed and breakfasts would be entitled to one pass per bedroom minus the number of off street parking spaces they have. That application would be made to the Town Clerk who would then issue those permits and passes.

The designated district as it stands under the current version would be inside the perimeter of Narragansett Avenue, to Conanicus Avenue, to High Street, to Howland Avenue.

A motion was made by Vice President Meagher with second by Councilor Brine to approve the changes to the Parking Ordinances. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, aye; Councilor R. White, Aye

A motion was made by Councilor M. White with second by Councilor Brine to convene as the Alcoholic Beverage Licensing Board Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, aye; Councilor R. White, Aye

- B) Town Council Sitting as the Alcoholic Beverage Licensing Board
Notice is hereby given by the Town Council of the Town of Jamestown, being the Licensing Board in said Town as provided under Title 3, Chapters 1-12 of the General Laws of Rhode Island 1956, and as amended that the following Transfer application has been received for a **Class BT Victualer Liquor License**

TRANSFER: CLASS BT- VICTUALER

Bay Voyage, LLC
dba: Bay Voyage
150 Conanicus Avenue
Jamestown, RI 02385

TO: CLASS BT – VICTUALER

JB’S on the Water, LLC
dba: JB’S on the Water
150 Conanicus Avenue
Jamestown, RI 02835

- 1) Request for Town Council Review, Discussion and/or Action and/or Vote of approval to proceed to advertise for Public Hearing on June 8, 2021, with advertisement in the *Jamestown Press* editions of May 20th and 27th.

A motion was made by Vice President Meagher with second by Councilor M. White to order the Transfer of Class BT Victualer Liquor License to be advertised. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, aye; Councilor R. White, Aye

- C) Town Council Sitting as the Alcoholic Beverage Licensing Board
Notice is hereby given by the Town Council of the Town of Jamestown, being the Licensing Board in said Town as provided under Title 3, Chapters 1-12 of the General Laws of Rhode Island 1956, and as amended.

- 1) Review, Discussion and/or Action and/or Vote for Renewal of Approval of Requests for Temporary Seasonal Expansion of Existing Liquor License Applications in accordance to R.I.G.L 3-5-17, for service and consumption areas valid with Special Event Application of the Chamber of Commerce for Dine Out Event in response to COVID- 19; with proposed Extension to

June 22, 2021 unless revoked earlier:

- a) KALI LLC dba J22 Tap & Table, 22 Narragansett Ave.
- b) Jamestown Beer Holdings LLC dba The Generals Crossing, 34 Narragansett Avenue
- c) Jamestown Locals LLC dba Narragansett Café, 25 Narragansett Avenue
- d) Johnny Angels Clam Shack LLC dba Angels Kitchen, 23B Narragansett Avenue

A motion was made by Councilor R. White with second by Vice President Meagher to approve the Expansion of the Seasonal License Applications for J22 Tap & Table, The General's Crossing, Narragansett Café, and Angels Kitchen.

Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, aye; Councilor R. White, Aye

- 2) Review, Discussion and/or Action and/or Vote for Renewal of Approval of KALI LLC dba J22 Tap & Table for Temporary Seasonal Expansion of Existing Liquor License Applications in accordance to R.I.G.L 3-5-17, for service and consumption areas to include property contingent on lease agreement with REGNUM LLC, located at 20 Narragansett Avenue with proposed Extension to June 22, 2021 unless revoked earlier.

A motion was made by Councilor M. White with second by Vice President Meagher to approve the Temporary Seasonal Expansion of J22 Tap & Table Existing Liquor License Application in accordance to R.I.G.L 3-5-17, for service and consumption areas to include property contingent on lease agreement with REGNUM LLC, located at 20 Narragansett Avenue with proposed Extension to June 22, 2021 unless revoked earlier **Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, aye; Councilor R. White, Aye**

A motion was made by Councilor Brine with second by Vice President Meagher to adjourn sitting as the Alcoholic Beverage Licensing Board. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, aye; Councilor R. White, Aye

- D) Event/Entertainment License Application: All event license application approvals are subject to any and all COVID-19 protocols in affect at the time of the event; Review, Discussion and/or Action and/or Vote on the following:
 - 1) Applicant: Save the Bay
 - Event: 45th Annual Save the Bay Swim
 - Date: July 17, 2021
 - Location: Potters Cove

A motion was made by Councilor M. White with second by Vice President Meagher to approve the Save the Bay Swim to be held on July 17, 2021 at Potters Cove. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, aye; Councilor R. White, Aye

- E) Victualing and Holiday License Application: All Victualing and Holiday license application approvals are subject to any and all COVID-19 protocols in affect; Review, Discussion and/or Action and/or Vote on the following:
- 1) Applicant: The Wicked Whisk, LLC dba The Wicked Whisk
Location: 79 North Road
Hours: 7:00 a.m. to 10:00 p.m.
Operation: Ice Cream Shop

A motion was made by Vice President Meagher with second by Councilor M. White to approve the Victualing and Holiday License Application for the Wicked Whisk located at 79 North Road. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, aye; Councilor R. White, Aye

VI. COUNCIL, ADMINISTRATOR, SOLICITOR, COMMISSION/COMMITTEE COMMENTS & REPORTS

Please Note the Following Items are Status Reports and Matters of Interest to the Council and are for Informational Purposes unless Indicated Otherwise and will be Acted upon in Accordance with Section 42-46-6 (b)

- A) Town Administrator's Report: Jamie A. Hainsworth
- 1) Covid-19 Status
 - 2) Financial Town Meeting, FY 2021-2022 Budget
 - 3) Jamestown Housing Authority Executive Director Vacancy
 - 4) Beavertail Lighthouse Property Surplus Announcement
 - 5) Rhode Island Coastal Resources Management Council
 - 6) Consideration and Concern for a Vendor's Service in Town area
 - 7) Reminder: RI Slave History Medallions Dedication, 12:00 noon on Saturday, May 22, 2021
 - 8) Reminder: Memorial Day Parade, 10:00 a.m. on Monday, May 31, 2021

Town Administrator Hainsworth reported on the following:

There have been 8 new positive cases in the last 2 weeks.

Everything is on track for the Financial Town Meeting, will continue with the outdoor meeting at Lawn Avenue School as planned.

Jamestown Housing Authority has an interim director appointed. The Narragansett Housing Authority will temporally assist with the Jamestown Housing Authority.

Beavertail Lighthouse and park has been listed as surplus property by DEM. This was addressed many months ago with the Town entering an MOU with the Beavertail Lighthouse Museum Association and DEM.

RICRMC has engaged with URI Coastal Resource Center Graduate School of Oceanography to develop a Narragansett Bay Special Area Management Plan Aquaculture Working Group. This will assist in answering the Council's question on the saturation limit for the Jamestown Coastal waters.

The Slave Medallion dedication will be held on Saturday, May 22, 2021 at East Ferry.

The Memorial Day Parade is on.

B) EMA Report: Chief Edward A. Mello: Regarding COVID-19
Chief Mellow reported on the following:

Free COVID-19 testing will continue on Fridays, between 1:00 P.M. – 6:00 P.M. on West Street. The testing will be reassessed in a couple of weeks to see if there is still a need. On average, 50 people per week are being tested.

The Pfizer vaccine will be available to any Jamestown resident between the ages of 12 – 15 this Friday at the Melrose School from 4:00 P.M. – 6:00 P.M.

VII. UNFINISHED BUSINESS

Please Note in Accordance with Section 42-46-6 (b) the Council May Review, Discuss and/or Take Action and/or Vote on the following items:

- A) Review, Discussion and/or Action and/or Vote on 91 Carr Lane, Affordable Housing on Town Property, Town Council Clarification of the Project Concept/Description relating to Town property previously known as Plat 4 Lot 52 (6.9+ acres) now known as Plat 4 Lot 47 (Watershed Conservation lot, 5.5+ acres) and Plat 4 Lot 52 (1.35+ acres), proposed to be a Mixed Income Development of four (4) lots, two (2) Affordable Units and two (2) Market Rate lots.

- 1) PowerPoint Presentation by Town Planner Lisa W. Bryer

This is before with Council for clarification of the acreage.
Discussion ensued.

Christian Beldon of Church Community Housing asked to come before the Council because CCH takes very seriously that the proposed development be consistent and complimentary to the existing character of the neighborhood.

Bonnie Hogan of 56 Carr Lane stated she has very grave concerns about the density of this project.

Quentin Anthony of 105 Bayview Drive came before the Council on behalf of the Land Trust. He stated he listened with great interest and sympathy as the rules and regulations regarding the urban and rural water district were being discussed earlier in the meeting as he wrote those almost 30 years ago. Mr. Anthony asked the Town Council to be allowed to appear before them in the near future as he feels he is unprepared to address this matter with the intelligence and seriousness it deserves. On behalf of the Land Trust he respectfully asks the Council to take a detailed look at our extremely fragile water supply and its history; at the massive variances requested for this petition; and to review the Comprehensive Plan.

Town Planner Lisa Bryer stated she was not back before the Council to debate the project itself as it is in the jurisdiction of the Planning Commission. The Planning Commission is the permitting authority for the comprehensive permit and all development permits for this project. This project from the very beginning did involve both parcels. There is no jeopardy of the 5 ½ acres ever being developed, it permanently protected.

Vice President Meagher asked the Town Planner, Lisa Bryer what she was seeking from the Town Council and Town Planner, Lisa Bryer replied that they [the Council] publicly state that they understood that this was a 7 acre parcel that was always intended for 5 ½ acres of permanently protected space and 1.35 acres with the intent of affordable housing on that. It was

always intended for a comprehensive permit and to authorize Town Administrator Jamie Hainsworth to sign the application, which he has done.

Vice President Meagher said she recognizes that the appropriate forum for this is in front of the Planning Commission and that would be the appropriate forum for the neighbors to be commenting.

Dale Jerald of 63 Carr Lane referenced the Affordable Housing Study by Barbara Sokoloff and Associates.

- B) Upcoming Meetings and Sessions – dates and times
 - 1) Annual Financial Town Meeting – Monday, June 7, 2021 @ 7:00 p.m.
 - 2) Town Council Special Meeting – Tuesday, June 8, 2021 @ 6:30 p.m.
 - 3) Town Council/Water and Sewer Regular Meeting – Monday, June 21, 2021 @ 6:30 P.M.
 - 4) Town Council Regular Meeting – Tuesday, July 6, 2021 @ 6:30 p.m.
 - 5) Town Council Interviews for Board/Commission/Committee Vacancies – Schedule date and time

VIII. NEW BUSINESS

Please Note in Accordance with Section 42-46-6 (b) the Council May Review, Discuss and/or Take Action and/or Vote on the following items:

- A) Review, Discussion and/or Action and/or Vote on the Rhode Island State Transportation Improvement Program (STIP) for Federal Fiscal Years (FFY) 2022-2031 and Town Council review of current projects listed on STIP in preparation for the June 22, 2021 Public Release and Notification/Start of the 30-Day Public Comment Period for Draft STIP.
 - 1) Letter of RI Division of Statewide Planning Associate Director Meredith E. Brady announcing FFY 2022-2031 STIP, dated April 8, 2021
 - 2) STIP Letter of Transmittal to State of RI for FFY 2018-2027 including Priority Sheet, dated August 10, 2017
 - 3) Current Jamestown STIP projects

Town Planner, Lisa Bryer said the Town will be responsible for prioritizing previously submitted projects in the STIP Program. The State is not allowing any new projects.

- B) Review, Discussion and/or Action and/or Vote on the Request of TPG Marinas Dutch Harbor, LLC (the “Buyer” or “Proposed Tenant”) for Approval of the Proposed Assignment of the “Lease of Property at West Ferry by the Town of Jamestown, RI” (the “Town” or “Landlord”) dated October 21, 2020, from Dutch Harbor Board Yard, LLC (Current “Tenant” or “Seller”) to TPG Marinas Dutch Harbor, LLC (the “Buyer or “Proposed Tenant”); if approved:
 - 1) The Lease is to be assigned upon transfer of the property between the Buyer and Seller;
 - 2) The Council to authorize the Town Administrator to execute any and all agreements for the assignment, with review and approval by the Town Solicitor, and effective upon satisfactory proof the sale of the property has been executed to TPG Marinas Dutch Harbor LLC.

Mark Tsocanos representing TPG Marinas assured Councilor R. White’s concern that Dutch

Harbor will remain a marina and TPG has no intention of making it a marina resort.

A motion was made by Vice President Meagher with second by Councilor M. White to approve the Town Administrator to execute any and all agreements for the assignment, with review and approval by the Town Solicitor, and effective upon satisfactory proof the sale of the property has been executed to TPG Marinas Dutch Harbor LLC.

Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, aye; Councilor R. White, Aye

IX. ORDINANCES, APPOINTMENTS, VACANCIES AND EXPIRING TERMS

Please Note in Accordance with Section 42-46-6 (b) the Council May Review, Discuss and/or Take Action and/or Vote on the following items:

- A) Appointments, Vacancies and Expiring Terms; review, discussion, and/or action and/or vote
- 1) Jamestown Affordable Housing Committee (One (1) vacancy with a three-year term ending date of May 31, 2024); duly advertised
 - a) Letters of interest for appointment received
 - i) Michael Liebhauser
 - ii) Bob Plain
 - 2) Jamestown Fire Department Compensation Committee (One (1) Fire Department Representative vacancy with a term ending date of May 31, 2024); duly advertised
 - a) Letter of interest for appointment received
 - i) John Preece
 - 3) Jamestown Fire Department Compensation Committee (Two (2) Citizen-at-Large Representatives with unexpired term ending dates of May 31, 2023 and May 31, 2024); duly advertised
 - a) No applicants for Citizen-at-Large Representative
 - 4) Jamestown Housing Authority (Two (2) vacancies with an unexpired term ending date of December 31, 2025 and an unexpired term ending date of December 31, 2024);
 - a) Letter of interest for appointment received
 - i) Doreen Dell

Vice President Meagher stated it would be an appropriate practice to interview for the open vacancies.

A motion was made by Councilor M. White with second by Councilor Brine to approve the Consent Agenda. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, aye; Councilor R. White, Aye

X. CONSENT AGENDA

An item on the Consent Agenda need not be removed for simple clarification or correction of typographical errors. Approval of the Consent Agenda shall be equivalent to approval of each item as if it had been acted upon separately for review, discussion and/or potential action and/or vote. A Consent Agenda item or items may be removed by the Town Council for review, discussion and/or potential action and or vote.

- A) Adoption of Town Council Minutes
 - 1) May 3, 2021 (Regular Meeting)
 - 2) April 26, 2021 (Special Meeting)
- B) Acceptance and Receipt of Jamestown School Department Bid Award for the Lawn Avenue School Abatement and Flooring Replacement to: Martone, Inc. for the amount of \$319,999.00, as bid, as recommended by the Jamestown School Administration/School Committee
- C) Acceptance, Approval and Authorization for Signing by the Town Administrator for the Memorandum of Agreement By and Between the Town of Jamestown and Del's Lemonade and Refreshments, Inc. for the Town Property located at Mackerel Cove
- D) Pole Petition of The National Grid and Verizon New England, Inc. to locate and maintain a new Joint Pole 5-50 at 30 Seaview Avenue, with recommendation for approval by Public Works Director Michael C. Gray
- E) Finance Director's Report: Comparison of Budget to Actuals as of April 30, 2021

President Beye acknowledged having received the Communications.

XI. COMMUNICATIONS, PETITIONS, AND PROCLAMATIONS AND RESOLUTIONS FROM OTHER RHODE ISLAND CITIES AND TOWNS

The Council may acknowledge any of the listed Communications and Proclamations and Resolutions. Should any member wish to have a conversation on any of the matters, the item will be placed on a future agenda for review, discussion and/or potential action and/or vote.

- A) Communications Received:
 - 1) Copy of Letter to: Town Administrator
From: SWCA Environmental Consultants
Dated: April 30, 2021
Re: Invitation to consult on the Revolution Wind Farm and Revolution Wind Export Cable Project, North Kingstown, RI, and Notification of Using the NEPA Process to Fulfill NHPA Section 106
 - 2) Copy of Press Release to: Town Administrator
From: Dennis Webster of Arnold-Zweir Post 22, American Legion
Dated: May 3, 2021
Re: 2021 Memorial Day Parade in Jamestown
 - 3) Copy of Email to: Town Planner and Deputy Town Clerk
From: Michelle and Pieter Snoeren
Dated: May 3, 2021
Re: Opinion on Proposal for 121 Carr Lane
 - 4) Copy of Letter to: Town Administrator
From: RI Department of Revenue, Division of Municipal Finance

Dated: May 5, 2021

Re: Notice of Proposed Property Tax Rate Change for fiscal year 2021-2022
Meets the requirements of Regulation 280-RICR-40-00-1: Standards and
Procedures for Property Tax and Fiscal Disclosure for RI Cities and Towns

- 5) Copy of Letter to: Town Clerk
From: General Services Administration Real Property Utilization and
Disposal Public Buildings Service Director John E. Kelly
Dated: May 7, 2021
Re: Beavertail Lighthouse Property – National Historic Lighthouse Preser-
vation Act of 2000

- 6) Copy of Letter to: Town Administrator
From: SWCA Environmental Consultants
Dated: May 12, 2021
Re: Notice of Intent to Prepare an Environmental Impact Statement for
Revolution Wind LLC's Proposed Wind Energy Facility Offshore Rhode
Island, with Scoping Meeting Times Corrected

B) Resolutions from other Rhode Island Cities and Towns Received:

- 1) Copy of Resolution to: Town Council
From: Smithfield School Committee
Adopted: April 26, 2021
Re: Support for House Bill 5193 Moratorium on the Expansion of Charter
Schools

- 2) Copy of Resolution to: Town Council
From: Smithfield School Committee
Adopted: April 26, 2021
Re: Support for House Bill 5555 Gun Free Schools

- 3) Copy of Resolution to: Town Council
From: Smithfield School Committee
Adopted: April 26, 2021
Re: Support for House Bill 6030 State Reimbursement of Transportation
Services Cost for Public and Private School Pupils

XII. OPEN FORUM- To participate you will press *9 to raise your hand.

The meeting moderator will coordinate your participation.

Comments are not limited to items on this agenda. However, items not on this agenda will only be heard and not acted upon by the Town Council. Note: Section 42-46-6 of the Open Meetings Act, and Department of the Attorney General Advisory Opinions relevant to this item on any public body meeting agenda specifically prohibits the Town Council from discussing, considering or acting on any topic, statement or question presented. The Town Council may, if warranted, refer such matters to an appropriate committee, to another body or official, or post the matter for consideration at a properly-noticed, future meeting.

- A) Scheduled request to address - none
- B) Non-scheduled request to address

No requests to the Council were made.

A motion was made by Vice President Meagher with second by Councilor Brine to adjourn at 9:57 P.M. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, aye; Councilor R. White, Aye

XIII. ADJOURNMENT

Attest:

Denise Gamon, Town Clerk's Assistant

JAMESTOWN ZONING BOARD OF REVIEW

Minutes of the April 27, 2021 Meeting

**A regular meeting of the Jamestown Zoning Board of Review was held APRIL 27, 2021.
THIS MEETING Was TELECONFERENCED VIA ZOOM AND VIA TELEPHONE:**

The Chairman called the meeting to order at 7:03 p.m. The Host called the roll and noted the following members present:

Richard Boren, Chair
Dean Wagner, Vice-chair
Terence Livingston, Member
Edward Gromada, Member
James King, Member
Judith Bell, 1st Alt.
John Shekarchi, 2nd Alt.
Alex Finkelman, 3rd Alt.

Also present: Host Cinthia Reppe, Planning Assistant
Brenda Hanna, Stenographer
Lisa Bryer, Town Planner
William L. Moore, Zoning Officer
Wyatt Brochu, Counsel
Pat Westall, Zoning Clerk

MINUTES

Minutes of Jan. 26, 2021

A motion was made by Terence Livingston and seconded by Dean Wagner to accept the minutes of the Jan. 26, 2021 meeting as presented.

The motion carried by a vote of 5 -0.

Richard Boren, Dean Wagner, Terence Livingston, Edward Gromada, and James King voted in favor of the motion.

Judith Bell, John Shekarchi and Alex Finkelman were not seated.

CORRESPONDENCE

Nothing at this time.

NEW BUSINESS

Richard Boren brought up and discussed with the Board if the Donnelly application should go back to The Planning Board for review and a recommendation because the recommendations of 2018 had expired.

A motion was made by Richard Boren and seconded by James King to proceed with the application.

The motion carried by a vote of 4-1.

Richard Boren, Terence Livingston, Edward Gromada, and James King voted in favor of the motion.

Dean Wagner voted against the motion.

Judith Bell, John Shekarchi and Alex Finkelman were not seated.

Donnelly

A motion was made by Edward Gromada and seconded by Terence Livingston to grant the request of Michael & Sabrina Donnelly (David & Janice Martin, owners), whose property is located at the corner of Garboard St. & Stanchion Ave. and further identified as Assessor's Plat 15, Lot 268 for a special use permit from Article 3, Section 82-314, High Groundwater Table & Impervious Layer Overlay District, District "A" review process to install a proposed rain garden, septic system, and construct a new 4-bedroom single-family residential dwelling.

This Board has determined that this application does satisfy the requirements of ARTICLE 6, SECTIONS 600 and 602.

This Special Use Permit is granted with the following restriction/condition(s):

- This project must be constructed in strict accordance with the site and building plans duly approved by this Board.
- An as-built plan should be provided at the completion of construction.
- After installation the OWTS must be inspected and maintained as required by the Town's Wastewater Management Program.
- Jean Lambert's recommendations of Feb. 1, 2021 is included here:

A. Jean Lambert's Recommendations.

* An as built plan should be provided at the completion of construction depicting the size and location of the house, size and location of the rain garden, and verifying the elevations and grading shown on the proposed site plan.

* After installation, the OWTS (RIDEM OWTS permit 1615-0957) must be inspected and maintained as required by the Town Onsite Wastewater Management Program. A maintenance contract must be recorded in the land evidence records and a copy of the recorded document shall be submitted to the Planning Department.

* The rain garden shown on the approved site plan must be installed and maintained as outlined on the rain garden notes on the approved site plan. Rain garden maintenance requirements should be recorded into the land evidence record and a copy of the recorded Operation and Maintenance requirements shall be submitted to the Planning Department.

*Erosion and sediment controls shall be installed at the down gradient limit of site disturbance and maintained until final stabilization of the site is attained.

This motion is based on the following findings of fact:

1. Said property is located in a R40 zone and contains 14,440 sq. ft. and the area of the house is 1728 sq. ft.
2. The proposed impervious cover is 12%.
3. A rain garden with an area of 1078 sq. ft. and a storage volume of 606 cu. ft. will be installed.
4. Town Engineer, Jean Lambert, reviewed and recommended approval of the plan on Feb. 11, 2021.
5. Although the design is different from that of 2018 the parameters set out by the Zoning Board in 2018 are consistent this year.

The motion carried by a vote of 5 -0.

Richard Boren, Dean Wagner, Terence Livingston, Edward Gromada, and James King voted in favor of the motion.

Judith Bell, John Shekarchi and Alex Finkelman were not seated.

ADJOURNMENT

A motion was made and seconded to adjourn at 7:51 p.m.
The motion carried unanimously.

**Town of
Jamestown, Rhode Island**

PO Box 377
Jamestown, RI 02835- 1509
Phone: (401) 423-7220
Fax: (401) 423-7229



Date: June 2, 2021

To: Jamie Hainsworth
Town Administrator

From: Michael Gray
Public Works Director

RE: Bid Award
LED Street Light Maintenance and LED Conversion Project

As of August 1, 2014, Rhode Island municipalities are able to purchase and maintain their own street lights pursuant to the [Municipal Streetlight Investment Act](#). National Grid has been working with communities in a program to assist municipalities with purchasing the lights in their community to convert them to a more energy efficient LED fixture.

The Rhode Island Office of Energy Resources provides incentives to municipalities to convert streetlights to LED fixtures and install controls to reduce energy costs. Replacement of traditional high-pressure sodium (HPS) lighting with LEDs offers numerous benefits, including, but not limited to:

1. Significant energy reduction potential. Depending on the type of fixture installed and dimming strategy utilized, streetlight LEDs can reduce kilowatt usage from anywhere between 50 to 65 percent. These reductions can translate into cost savings for public sector entities and taxpayers.
2. Installation of control technologies (along with conversion to an LED fixture) can offer public sector entities much greater control of their lighting quality (i.e. dimming) and scheduling across public roadways and other infrastructure.

3. LED conversion can help reduce maintenance and related equipment costs. For example, in comparison to traditional HPS fixtures, the newest LEDs have warranted lifespans from 10 to 20+ years.
4. LED lighting can enhance the quality of roadway lighting and safety.
5. Energy reductions stemming from LED conversions can not only save the public money and help reduce budgetary constraints, but they also help reduce greenhouse gas emissions and our carbon footprint, thereby enhancing a community's "green" image.

NGrid provided a consultant, RPM, LLC, to work with municipalities in developing bids, advertising, bid evaluation, and the selection of a contractor for street light maintenance and conversion.

The Jamestown Street Light Maintenance and LED Conversion project involves the following Scope of Work:

1. Pre-LED conversion streetlight maintenance. Once the Town purchases approximately 342 lights from NRID the Town will be responsible for all maintenance.
2. LED Conversion. The contractor will be responsible for furnishing and installing the selected fixture for a complete turnkey project.
3. Streetlight Controls. Furnishing and installing a control system for inventory maintenance and management.
4. Post LED Conversion streetlight maintenance. The contractor will be responsible for all streetlight maintenance for a period of 2-5 years for routine services and emergency services.
5. GIS Lighting Survey. Contractor to provide an audit of the Town's streetlight inventory to create a dataset of existing fixtures and conditions.

An Invitation to Bid was advertised in January 2021 for Jamestown and Bids were received from six contractors on February 10, 2021 and opened in public. Three of the contractors were selected for interviews.

I am recommending that the Town Council award the bid for the Jamestown Street Light Maintenance and LED Conversion Project to **Rise Engineering based upon the following cost items:**

1. Total Cost of LED Conversion Option 1	\$81,685.14
2. Total Cost of Decorative Lights Conversion Option 1	\$11,785.08
3. Total Cost of Controls Option 3	\$38,542.34
4. Total Cost of Pre-Conversion Maintenance (first year)	\$8,587.80
5. Total Cost of Post Conversion Maintenance (annual)	\$3,479.16
6. Total GIS Lighting Survey	\$2,500

The Cost of purchasing 342 lights from National Grid will be an additional \$21,000 for this project.

The entire project will be funded through an on-bill repayment program through National Grid. We are projecting a future annual electric and maintenance cost savings of \$54,206 for street lights based upon the bid from RISE Engineering. This savings will provide the funding for the on-bill repayment program. The Town is also eligible for incentives from the RI Office of Energy Resources and National Grid for the conversion project. If funding is available, we are eligible for \$53,244 toward the project.

Return to
NGrid

PETITION OF THE NATIONAL GRID
FOR CONDUIT LOCATIONS
TO THE HONORABLE TOWN COUNCIL
OF JAMESTOWN, RHODE ISLAND

THE NATIONAL GRID

Respectfully asks permission to locate and maintain conduit, wires and fixtures, including the necessary sustain and protecting fixtures to be owned by your petitioner along and across the following public ways:

Collins Ter

Install 165 ft of 3inch conduit from pad 1 to new proposed handhole 1-70

Wherefore your petitioner request that they be granted locations for and permission to erect and maintain conduit and wires together with such sustaining and protecting fixtures as it may find necessary, conduit to be located in accordance with the plan filed herewith marked:

WR#29827506

DATED 5/3/2021

Your petitioner agrees to reserve or provide space for one cross arm at a suitable point on each of said conduits for the fire, police, and telephone wires belonging to the municipality and used by it exclusively for municipal purposes.

THE NATIONAL GRID

BY: Christopher Mantalio

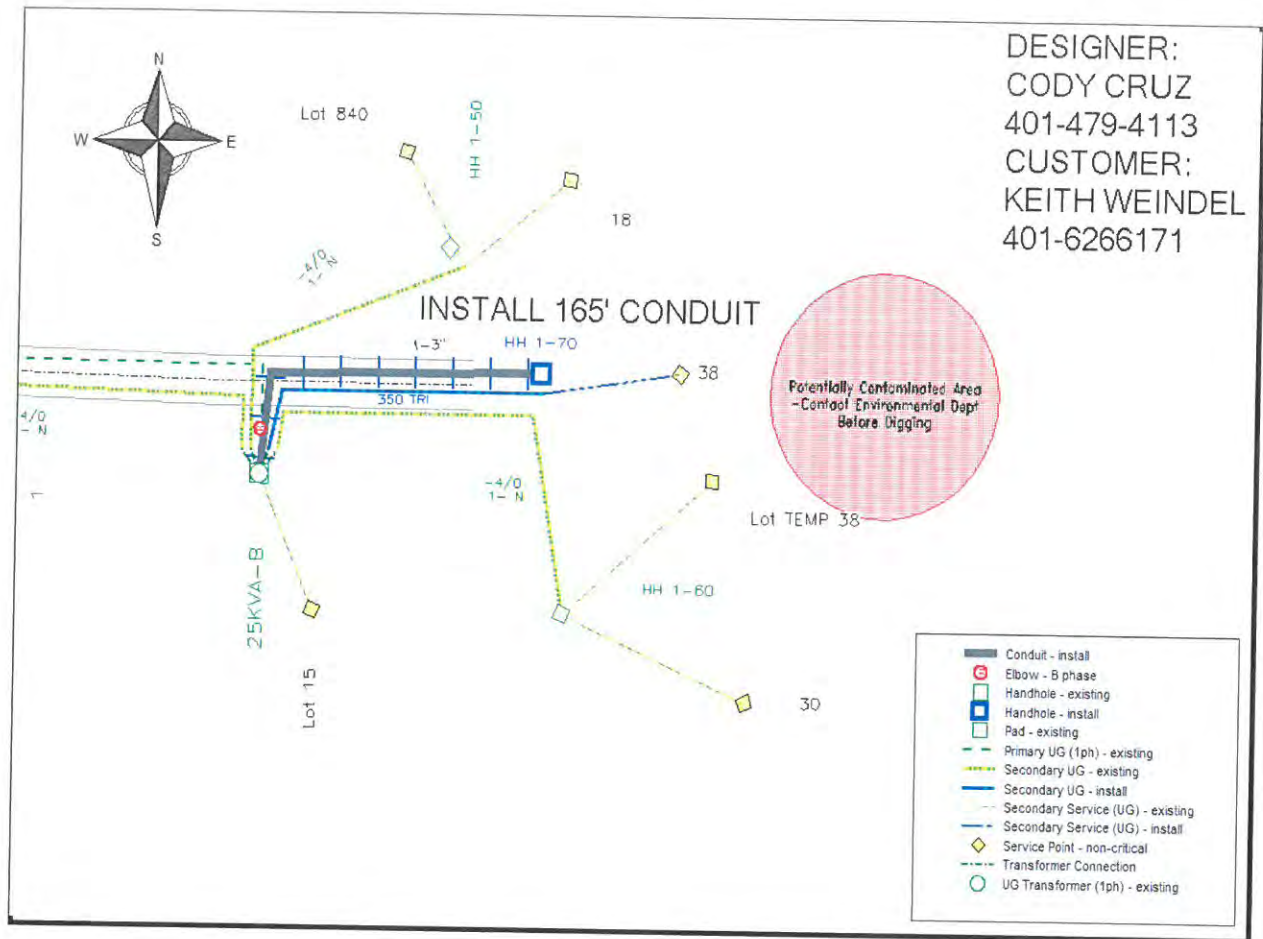
The foregoing petition having been read it was voted that the consent of the

_____ for the use of public ways named for the purposes stated in said petition be and it hereby is granted----work to be done subject to the supervision at _____

A true copy of the vote at the _____

Adopted _____ and recorded in Records Book# _____ Page# _____

CLERK



THE NARRAGANSETT ELECTRIC COMPANY AND VERIZON

PLAN TO ACCOMPANY PETITION DATED: 5/3/2021

TO THE: Town OF: JAMESTOWN FOR: 38 COLLINS TER

HANDHOLE LOCATION ON: 38 COLLINS TER JAMESTOWN, RI 02835

DATE OF PLAN: 5/3/2021 PLAN# 29827506

DESCRIPTION OF WORK: INSTALL 165 FT OF 3 INCH CONDUIT FROM PAD 1 TO NEW PROPOSED HANDHOLE 1-70

DATE OF EXISTING GRANT: MAP#

SYMBOL KEY

0 Existing Pole Location

0 Proposed New Pole Location

**Town of
Jamestown, Rhode Island**

PO Box 377
Jamestown, RI 02835- 1509
Phone: (401) 423-7220
Fax: (401) 423-7229



Date: June 2, 2021
To: Jamie Hainsworth
Town Administrator
From: Michael Gray
Public Works Director
RE: National Grid Easement Request
38 Collins Terrace

I have received a request from National Grid to install 165 feet of 3-inch conduit underground within the Town Right-of-Way for a new electrical service for 38 Collins Terrace. I have reviewed the location and there are no conflicts with Town infrastructure for the proposed project. I recommend that the Town Council approve the petition.



**Town of Jamestown
Tax Assessor**

93 Narragansett Avenue
Jamestown, RI 02835

Phone: 401-423-9802
Email: cbrochu@jamestownri.net

To: COUNCIL PRESIDENT BEYE, JAMESTOWN TOWN COUNCIL

From: CHRISTINE BROCHU, JAMESTOWN TAX ASSESSOR

Subject: ABATEMENT OF TAXES FOR THE **JUNE 8, 2021** MEETING

MOTOR VEHICLE ABATEMENTS TO 2020 TAX ROLL

06-0277-30M	Motor Vehicle- soldier / sailor exempt	\$65.18
08-0273-63M	Motor Vehicle- soldier / sailor exempt	\$61.43
TOTAL ABATEMENTS		\$ 126.61

RESPECTFULLY SUBMITTED,

Christine Brochu

CHRISTINE BROCHU
TAX ASSESSOR

Town of Jamestown as an abutter.

Town property: Plat 7, Lot 4 & Plat 8, Lots 283 & 582

**TOWN OF JAMESTOWN
ZONING BOARD OF REVIEW
NOTICE OF PUBLIC HEARING**

Tuesday, June 22, 2021

7:00 PM

PURSUANT TO EXECUTIVE ORDER'S NO. 20-05 & NO. 20-25 EXECUTED BY GOVERNOR GINA RAIMONDO ON MARCH 16, 2020 & APRIL 15, 2020. THIS MEETING WILL BE TELECONFERENCED VIA ZOOM AND VIA TELEPHONE:

The public is invited to observe and participate in the deliberations of this meeting by accessing the meeting link set forth herein. For those without access to video observation platforms, you may also call in to listen and participate in the deliberations of this meeting by using the call-in phone number provided herein.

JOIN VIA PHONE: 1(301) -715- 8592 or 1(312) - 626- 6799 or 1(646) - 558- 8656

WHEN PROMPTED, ENTER MEETING ID: 83373298374

PRESS # AGAIN TO JOIN THE MEETING

To participate during Public Hearing or Public Input you will press *9 to raise your hand.

JOIN VIA COMPUTER OR MOBILE APP: [https://us02web.zoom.us/j/ 83373298374](https://us02web.zoom.us/j/83373298374)

MEETING ID: 83373298374

To participate during Public Hearing or Public Input, please use the raise your hand icon in the Zoom.

TO VIEW THE MEETING LIVE STREAM WITH NO INTERACTION, PLEASE VISIT THE FOLLOWING LINK:

<http://158.123.195.41/OTRMedia/Town2020/Others2020/StreamPrimJtown.html>

On the following matters:

Application of Conanicut Marine Services, Inc, whose business operates on the property is located at 260 Conanicus Avenue, and further identified as Tax Assessor's Plat 8, Lot 278 for a Modification to a Special Use Permit granted under Article 6, Special Use Permits and Variances, Section 600 and 602. This application is made pursuant to the provisions of section 82-302, Table 3-1, Permitted Uses of the zoning ordinance. The Applicant seeks to reduce the lot size from 444,885 sq. ft to 244,882 sq. ft.. Said property is located in a R-20 zone and contains 444,885 square feet.

PLEASE NOTE: All Correspondence or Exhibits you wish the Board to consider on any of the above matters must be received by the Zoning Board Clerk Office no later than Monday June 14, 2021. You may submit those documents the following ways: Email to pwestall@jamestownri.net or via drop box located on the West Street side entrance of Town Hall, or by regular mail 93 Narragansett Avenue, Jamestown, RI 02835.

Please find website link for Meeting Material, Notice of Applications, Exhibits, and Correspondence: <http://www.jamestownri.gov>

This meeting location is accessible to the physically challenged. Hearing or speech impaired individuals requiring the services of an interpreter should call 1-800-745-5555 not less than 3 business days prior to the meeting.

**BY ORDER OF THE
ZONING BOARD OF REVIEW
RICHARD BOREN, CHAIRMAN
William Moore, ZONING OFFICER**



Charlotte Zarlengo <charlottezarlengo@gmail.com>

markings in water

Charlotte Zarlengo <charlottezarlengo@gmail.com>
Draft To: emello@jamestownri.net

Sat, May 15, 2021 at 11:12 AM

Today, Saturday May 15th at 9:30 AM, a boat with no visible signage put four floating markers in the water in front of our waterfront lot, located adjacent to Head's Beach and across the street from our house at 350 Seaside Drive . We received no notification of any possible water activity in front of our waterfront lot and the swimming area. These markings have the appearance of an oyster bed, denied by CRMC in the past. We would be very upset if something of this nature is taking place without notification to us and the Jamestown Shores Association.

Please respond.

cc Ann Gagnon, President, JSA
✓ Nancy Beye President, TC

RECEIVED:
MAY 19, 2021 11:48 AM
Town of Jamestown Town Clerk
TOWN OF JAMESTOWN Town Clerk

Town Clerk

From: ncfarrell@aol.com
Sent: Monday, May 17, 2021 11:17 AM
To: Town Clerk
Subject: Proposed amendment to lift parking ban.

Dear Honorable Town Council,

I respectfully write to you today to share some concerns regarding council meeting agenda item V. A) Proposed amendment to the Code of Ordinances, Chapter 70 Traffic and Vehicles, Article III.

It is my understanding news of this proposed amendment was initially announced in last Thursday's issue of The Jamestown Press. We've had many changes this year and this particular issue is of great importance and should be given more time to discuss and understand. I feel many citizens are not fully aware of this proposal nor of the potential for a vote on this issue tonight.

I've lived on the Bay all my life. I'm aware of the benefits and downfalls of on street parking overnight in the various communities that surround it. Here in Jamestown, having a no overnight parking is one of the many reasons for living here - a significant part of the Jamestown Beauty and Magic.

Our current ban is clear, accepted and easily understood. The proposed amendment as presented in the Press is confusing. If it suggests instituting resident parking stickers, I imagine it will require even more steps to implement. In terms of enforcement, I look to areas that require resident stickers. We are unable to enforce non-resident parking at the beaches, so how can it be enforced on our streets? If it suggests lifting the ban entirely, what is to deter cars from parking on the street for extended periods at a time without moving? What comes to mind are well meaning situations, boaters going out on cruises, visitors to Newport staying the weekend (no bridge tolls, traffic, parking fees). What is to deter parking from expanding into local nearby residential neighborhoods and at our parks and beaches overnight? It happens in other communities.

I believe the lifting of the overnight parking ban is an important issue for the entire island. Therefore, I respectfully ask the discussion and vote on this issue be postponed in order to provide more education and clarity for our citizens.

Thank you for the opportunity to share this with you. Please allow me to close with a chuckle....."If its not broken, don't try to fix it!"

Respectfully and sincerely,

Nancy Farrell
Bryer Avenue

Dear Jamestown Council,

5/23/21

My name is Bramble I am a 4th grader at Melfose School. I had an idea to turn Zeek's creek where they sell fish and bait into a kayaking spot. If people want to kayak then they would spend money to rent a kayak ~~rent~~ from them and kayak around Zeek's creek. It will make money and be fun for the people of Jamestown.

This is my address,

152 Beach Avenue
Jamestown, RI 02835

yours sincerely,
Bramble Ashton

Rhode Island Department of Environmental Management

1100 Tower Hill Road | North Kingstown, RI 02852 | www.riparks.com

Jamie A. Hainsworth
Town Administrator
Town of Jamestown
93 Narragansett Avenue
Jamestown, RI 02835
401-423-9805

Good afternoon Town Administrator Hainsworth-

I'm following up on the letter sent to me by Town Council Vice President Meagher dated April 30, 2021. My apologies on the delay as I only recently had an opportunity to meet with my staff to discuss the items mentioned in her letter.

It was great to see the Town Council's acknowledgement that DEM's Parks staff has been greatly reduced over the years and that our Jamestown state parks need more help. Any advocacy by the town to acquire more full time State Parks staff would be welcomed. You have seen first hand that it is desperately needed.

It was also great to see the Council's willingness to help promote fund raising for the "Fund for RI State Parks" housed within the RI Foundation as well as offering volunteer assistance. As we know there are many town residents who adore Fort Wetherill and Beavertail State Parks and are willing to help contribute to the fund and also volunteer their time. Cynthia Elder from my office spearheads our Business Development Office and oversees this fund raising effort as well as soliciting volunteerism at our Jamestown parks. Please have your town designee coordinate with Cindy directly on available volunteer and fund raising efforts.

I have also copied in Regional Manager Roger Monfette. Roger and his team are responsible for all operational aspects of Fort Wetherill and Beavertail. Roger maintains a prioritized list of deferred maintenance and improvement needs for both parks and will work with Cindy to identify projects on the list that may be suitable to be performed by volunteers. All volunteer work will need to be coordinated and approved with both Cindy and Roger and volunteers will need to sign a volunteer waiver. Again please have your town designee coordinate with Cindy directly on the volunteerism and she will in turn coordinate with Roger.

Lastly, DEM greatly appreciates the long standing partnership we enjoy with town officials, and the community, in stewardship of these two great parks. We look forward to working together to continually improve both parks.

Best-



Francis P. Floor
Administrator, Bureau of Natural Resources and Parks
Division of Parks and Recreation
Tel: (401) 667.6200
Email: Frank.Floor@dem.ri.gov



Town of Jamestown

Public Works Department

93 Narragansett Ave ♦ Jamestown, RI 02835

Phone: (401) 423-7225

Fax: (401) 423-7226

ROAD WORK NOTICE

Dear Homeowner:

Cardi Corporation has scheduled to begin road work in East Passage Estates on Tuesday, June 1st. Work will begin by reclaiming and pulverizing the existing asphalt which will start on America Way at the intersection of North Main Road. A grader will be following the reclaimer, shaping and preparing the road to receive the first binder course of asphalt. Once there is approximately 1 mile of roadway graded and compacted, an asphalt crew will mobilize and pave that section of roadway. Reclaiming and grading operations will continue through the neighborhood until all of the roadways are complete with binder.

During reclaiming and grading operations all roads will be open to traffic and homeowners will be allowed to leave and enter at any time with minimal delays. DPW crews will be onsite directing traffic to navigate around the equipment and trucks. If possible, please avoid the work zone by finding an alternate route through the neighborhood. All vehicles will be allowed to pass but there may be delays. **Please do not park on the road during the scheduled work.**

Homeowners will receive future notices prior to all paving operations. We will drop off notices to each home before the paving of each section of road so that you may plan accordingly. Each section will be closed to all traffic during paving operations until the asphalt has cured and is ready for vehicles. All roads will be back open at the end of the day. We will be asking residents who live within that section to park outside the limits of paving if they need to leave for that specific day.

A separate crew will be following the paving operations to work on the 60 drainage structures in East Passage Estates. Each structure has already been cleaned and inspected by the highway to determine the level of repairs that are necessary. Seven structures require full-rebuilding and the remaining structures require minimal repairs. Each catch basin grate will be adjusted for the final course of asphalt.

Cardi will proceed to West Reach Estates following the completion of the binder course in East Passage Estates. The scope of work in West Reach will follow the same program. Cardi will return to East Passage to complete the final course of asphalt after all drainage work is complete. I am anticipating that will be later this summer and into the fall.

If you have any questions, please contact me at the Town Hall 423-7225.

Thank you,
Michael Gray
Public Works Director



TOWN OF JAMESTOWN
93 NARRAGANSETT AVENUE
P.O. Box 377
JAMESTOWN, RHODE ISLAND 02835

May 27, 2021

NOTICE

MUNICIPAL WATER USE RESTRICTIONS

Effective June 1st through August 31st

Individuals on the Municipal Water System are prohibited from any lawn irrigation.

In addition, and in accordance with the Rules and Regulations of the Board of Water and Sewer Commissioners, in-ground or underground irrigation or sprinkler system shall not be connected to the Municipal Water System. Town officials will be monitoring for use of water irrigation systems in the municipal water district.

This restriction will be in effect until further notification.



TOWN OF EXETER, RI

Lynn M. Hawkins, CMC

Town Clerk
Council Clerk
Probate Clerk

675 Ten Rod Road
Exeter, RI 02822
Ph: (401) 294-3891
Fax: (401) 295-1248
clerk@exeterri.gov

May 27, 2021

The Honorable Daniel McKee
Governor, State of Rhode Island
82 Smith Street
Providence, RI 02903

RE: Senate Bills 2021 – S0543 and 2021 – S0804

Dear Governor McKee:

At its Regular Meeting of May 3, 2021, the Exeter Town Council had the opportunity to review and discuss the above-captioned proposed bills.

Following its review and discussion, though the Exeter Town Council supports technology and transparency, it must express its opposition to these bills for the following reasons, to name a few:

- 1) The equipment needed to meet the requirements of the bills are unfunded and would greatly burden the Town's budget;
- 2) A person to operate the equipment at all meetings would be required, forcing the Town to increase its salary and wages budget when it has no intention to employ another person;
- 3) In the Town of Exeter, Council Chambers is in the middle of Town Hall, which gets a lot of foot traffic as it is a passthrough to offices. The equipment would be set up 24/7 which would be a hazard to employees and the public and would be in danger of being tampered with and/or damaged.

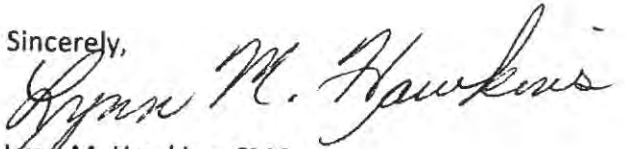
For these reasons, and others not listed, the Exeter Town Council opposes the bills and asks for your support in not passing them or, at the very least, revamping them.

The Honorable Daniel McKee

2

May 27, 2021

Sincerely,



Lynn M. Hawkins, CMC

LMH:lmh
Enclosure
Copies to

Domenic Ruggiero, Senate President
Joseph Shekarchi, Speaker of the House
Elaine Morgan, Senator
Justin Price, Representative
Julie Casimiro, Representative
Brian Daniels, Rhode Island League of Cities and Towns
Rhode Island City and Town Councils
Exeter Town Council

To our Jamestown friends and neighbors,

We hope this letter finds you in good health and spirits.

Central Baptist Church is in the process of creating a "community hub" in its lower level. This large space encompasses a commercial kitchen, large storage spaces, two adjacent bathrooms, shower room as well as 1200 square feet of open space (hall). Our objective is to provide a safe, clean, and inviting community space for residents and visitors to Jamestown to help support them in reaching their goals. We are currently addressing the hall renovations, new electric, painting, and soon, new floor and drop ceiling. Our hope and plan in the near future is to work with non-profit partners, individuals, and an oversight committee to address the more expansive renovation of overhauling the commercial kitchen.

The reason for this correspondence is to raise awareness of our project and to ask if this space could serve you and your organization in any way. We are contacting all non-profit and community-based groups in Jamestown. We are optimistic and eager to brainstorm and co-design the space to best serve your organization and the community at large. From there we will seek grants to fund the project.

The church currently houses the Jamestown Community Food Pantry which is its own 501(c)3 adjacent to the room we will be renovating.

Even before the COVID-19 pandemic changed the way we live, loneliness had already become a public health crisis, affecting over a third of adults over age 45. Our vision for this space is to offer a friendly, hospitable meeting site to address isolation, strengthen community ties, and serve our community. To that end we are embarking on a listening tour to learn from our neighbors, civic and religious organizations as well as a statement of support from the Town of Jamestown to create a space that meets the community's needs.

Imagine a central location for Jamestown's multitude of community-based organizations to join together, share resources and collaborate to serve our community. It is our hope that you will be as enthused as we are about the possibilities for this space.

If you believe your organization could benefit from use of the space in anyway, we would like to invite you to join us to brainstorm and co-design the space to best serve your organization's beneficiaries and the community at large. We can set up an in-person meeting, phone or Zoom call, or please take a moment to fill out the attached form and return to:

Central Baptist Church
P.O. Box 295
Jamestown, RI 02852

Respectfully,

Committee members: Tammy Fasano, Rev. Kurt Satherlie, Jill Dolce and Matt Bolles

Letter of Support

I, (title/name) _____, of (organization) _____ offer this Letter of Support, confirming there is a valid need and/or interest in the "Jamestown Hub" for the community of Jamestown.

Letter of Partnership

I, (title/name) _____, of (organization) _____ offer this Letter of Partnership to:

- confirm the need for the project
- work collaboratively to reach specified goals and initiatives
- brainstorm and work with the Jamestown Hub committee to help create the space that will comfortably house individuals and community-based programs
- commit to the success and fruition of this project (as best as possible within your ability) as it relates to mutually agreed upon roles, responsibilities, and resources.

I envision our non-profit/community-based group to use this area for:
i.e.: events, dinners, meetings, social gatherings, seminars, conferences, etc.

Thank you for your consideration to enhance our Jamestown Community as we strive to unite our individual/collective gifts and talents to enrich the lives of our neighbors.

Questions/Comments/ideas/Information please contact
Tammy Fasano: tjfasano@gmail.com
Reverend Kurt Satherlie: ksatherlie@aol.com

Bristol Town Council
10 Court Street
Bristol, RI 02809

RESOLUTION OF THE TOWN COUNCIL

WHEREAS, The Town of Bristol recognizes the harm caused by Nazism, neo-Nazism, and nationalist extremism on hate crime survivors, their communities, and the numerous veterans who fought to defeat Nazism and lived, or continue to live, with the hidden scars of that war effort; and

WHEREAS, stickers containing symbols celebrating neo-Nazism and nationalist extremism were recently discovered in Bristol, Warren, and Barrington; and

WHEREAS, these symbols are used to glorify unfathomable atrocities committed against people who are Jewish, immigrants and refugees, people with disabilities, members of the LGBTQIA+ community, and Black, Indigenous, and People of Color; and

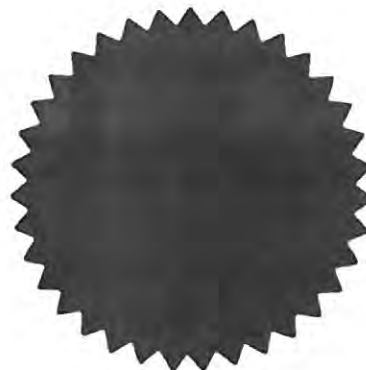
WHEREAS, we are concerned for all people who live, work, learn in, and visit Bristol and value our town's reputation as a welcoming and patriotic community that recognizes and celebrates our shared humanity;

THEREFORE, BE IT RESOLVED, that the Town of Bristol supports and recognizes the Bristol Police Department's highly professional response and swift investigation of the matter, condemns the placement and public display of hate symbols in our community in the strongest possible way, and it unequivocally declares that "Love Has A Home In Bristol."

Adopted this 5th day of May 2021.

Attest:


Melissa Cordeiro, Council Clerk



2021 PROCLAMATION
DECLARING THE FIRST FRIDAY IN JUNE TO BE
NATIONAL GUN VIOLENCE AWARENESS DAY

This proclamation declares the first Friday in June to be National Gun Violence Awareness Day in the town of Bristol to honor and remember all victims and survivors of gun violence and to declare that we as a country must do more to reduce gun violence.

WHEREAS, every day, more than 100 Americans are killed by gun violence, alongside more than 230 who are shot and wounded, and on average there are more than 13,000 gun homicides every year; and

WHEREAS, Americans are 25 times more likely to die by gun homicide than people in other high-income countries; and

WHEREAS, support for the Second Amendment rights of law-abiding citizens goes hand-in-hand with keeping guns away from people with dangerous histories; and

WHEREAS, town administrators and law enforcement officers know their communities best, are the most familiar with local criminal activity and how to address it, and are best positioned to understand how to keep their citizens safe; and


WHEREAS, gun violence prevention is more important than ever as the COVID-19 pandemic continues to exacerbate gun violence after more than a year of increased gun sales, increased calls to suicide and domestic violence hotlines, and an increase in city gun violence; and

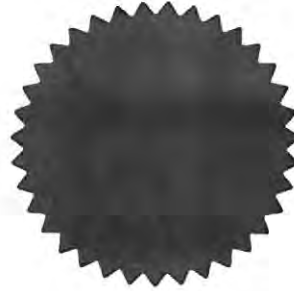
WHEREAS, by wearing orange on June 4, 2021 Americans will raise awareness about gun violence and honor the lives of gun violence victims and survivors; and

WHEREAS, we renew our commitment to reduce gun violence and pledge to do all we can to keep firearms out of the wrong hands, and encourage responsible gun ownership to help keep our children safe.

NOW, THEREFORE BE IT RESOLVED, that the Town Council of the town of Bristol declares the first Friday in June, June 4, 2021, to be National Gun Violence Awareness Day. We encourage all citizens to support their local communities' efforts to prevent the tragic effects of gun violence and to honor and value human lives.

Adopted this 5th day of May, 2021.

Attest: 
Melissa Cordeiro, Council Clerk





INCORPORATED 1757

Town of Hopkinton

HOPKINTON, RHODE ISLAND 02833

RESOLUTION OF THE TOWN OF HOPKINTON, RI REQUEST TO WAIVE THE LOCAL MAINTENANCE OF EFFORT (MOE) REQUIREMENT FOR SCHOOLS (H 6287, S 0871)

WHEREAS, the State of Rhode Island, municipalities and school departments are set to receive unprecedented Federal aid; and

WHEREAS, together we must prioritize the responsible use of this funding to avoid the creation of structural deficits and unsustainable financial challenges for years to come; and

WHEREAS, all cities and towns are required by Rhode Island General Law to contribute the same level of funding as was allocated in the previous fiscal year to their respective school districts.

WHEREAS, many school districts are reportedly experiencing surpluses for remote instruction and other COVID-19 impacts, but cities and towns cannot reduce their mandated education maintenance of effort amount; and

WHEREAS, during the “great recession”, the General Assembly allowed cities and towns to reduce their local maintenance of effort in 2010 and 2011; and

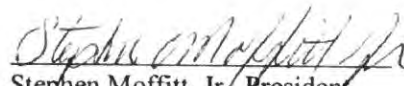
WHEREAS, with significant Federal funding coming to school districts from the American Rescue Plan school budgets should first rely on Federal funds rather than local taxpayers and similar maintenance of effort relief is warranted; and

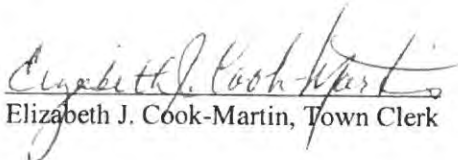
WHEREAS, unless Rhode Island Department of Education exempts one-time COVID-19 costs from local maintenance of effort calculations, cities and towns could face an artificially high spending bar, coupled with tax cap restrictions, that will be unsustainable when Federal funds expire in 2023.

NOW, THEREFORE, BE IT RESOLVED that the Town Council of the Town of Hopkinton ask that the General Assembly temporarily waive the state MOE requirements for cities and towns allowing them to reduce their local MOE contributions to 95% of their past spending levels for FY 2022 and FY 2023.

BE IT FURTHER RESOLVED that the members of the Town Council of the Town of Hopkinton hereby endorse and urge passage by the General Assembly of House Bill 2021 H 6287 and Senate Bill 2021 S 0871, An Act Relating to Education- School Funding.

Passed as a resolution of the Hopkinton Town Council this 17th day of May, 2021.


Stephen Moffitt, Jr., President
Hopkinton Town Council

ATTEST: 
Elizabeth J. Cook-Martin, Town Clerk





North Smithfield
Public Schools

A community dedicated to excellence

RECEIVED:
MAY 24, 2021
School Committee
James J. Lombardi III, Esq., CPA, Chair
Town of North Smithfield
Town Clerk
JOHN OF JAMES TOWN TOWN CLERK
Jean B. Meo, Vice-Chair
Margaret Votta, Secretary
William J. Connell, Esq.
Paul Jones

North Smithfield School Committee Resolution
RESOLUTION ON GUN FREE SCHOOLS
Bill H-5555

WHEREAS: Current state law allows Concealed Carry Permit ("CCP") holders to carry firearms onto school grounds; and

WHEREAS: The vast majority of states do not permit firearms on school grounds; and

WHEREAS: A study by the Violence Policy Center, a Washington D.C. gun safety organization, found, from May 2007 to February 2015, that in research involving 722 deaths in 544 concealed-carry shootings in 36 states and the District of Columbia, the vast majority of those killings were deemed non-self-defense and only 16 cases were eventually ruled lawful self-defense; and

WHEREAS: A two-year comprehensive Final Report of the Sandy Hook Advisory Commission, consisting of school administrators, teachers, law enforcement, psychiatrists, law makers and legal professionals, dated February 2015, made findings including "Safe School Climate" and "Safe School Design and Operations Strategies" that specifically did not include the use of firearms or the of arming teachers or non-law enforcement civilians in schools; and

WHEREAS: The National School Boards Association believes that students must have safe and supportive climates and learning environments that support their opportunities to learn and that are free of abuse, violence, bullying, weapons, and harmful substances including alcohol, tobacco, and other drugs; and

WHEREAS: The Rhode Island Association of School Committees' Executive Board have voted to support banning concealed weapons on school grounds, except for duly authorized members of law enforcement; and

WHEREAS: Rhode Island General Law § 16-2-9.1 (11) entitled, Code of basic management principles and ethical school standards, states that School Committees must "Recognize that the first and greatest concern must be the educational welfare of the students attending public schools"; and

WHEREAS: The Rhode Island School Superintendents' Association have adopted the School Superintendents Association "AASA Position Paper on School Safety: A response to the Tragedy at Sandy Hook Elementary," which specifically denounces "efforts to bring more guns into our schools by teachers and administrators," and reminds us that "schools remain the safest place for children"; and

WHEREAS: Rhode Island General Law § 16-2-9 (a) provides that the entire care, control, and management of all public-school interests of the several cities and towns shall be vested in the school committees of

1850 Providence Pike, North Smithfield RI 02896

Phone: 401-769-5492 • Fax: 401-769-5493 • R.I. Relay: 800- 745-5555

The North Smithfield School Department does not discriminate on the basis of age, race, religion, national origin, color or handicap in accordance with applicable laws and regulations.


the several cities and towns, including the right to ban any and all weapons in public schools and on public school grounds, except by Peace Officers as defined in § 12-7-21

WHEREAS: Rhode Island education leadership has carefully considered and implemented regularly audited school and district-wide building safety plans and emergency protocols inclusive of first-responders, local law enforcement, and the school community:

NOW, THEREFORE, BE IT RESOLVED: That the North Smithfield School Committee respectfully requests the Rhode Island General Assembly to support any and all legislative proposals that would disallow non-law enforcement to carry concealed firearms onto school grounds.

RESOLVED: That a copy of this Resolution be forwarded to every Rhode Island Municipality, School Committee, RIASC, State Senator, State Representative, and the Governor.

Approved by North Smithfield School Committee Action



James J. Lombardi, III, Esq., CPA, Chair

5/18/21

Date



North Smithfield
Public Schools

A community dedicated to excellence

School Committee
James J. Lombardi III, Esq., CPA, Chair
Jean B. Meo, Vice-Chair
Margaret Votta, Secretary
William J. Connell, Esq.
Paul Jones

North Smithfield School Committee Resolution

Expressing Support for a Moratorium on the Expansion of Charter Schools
Bill H-5193

WHEREAS, providing access to equitable public education is of the foremost importance to the North Smithfield School Committee; and,

WHEREAS, providing adequate funding to North Smithfield's public schools is critical to ensuring successful student outcomes across our Town; and,

WHEREAS, the COVID-19 pandemic demands increased resources for the instruction and education of our students; and,

WHEREAS, The Rhode Island Council on Elementary and Secondary Education granted preliminary approval to three new charter schools; and,

WHEREAS, the North Smithfield School Department is expected to pay \$645,225.00 directly to charter schools out of the Fiscal Year 2021-2022 Budget; and,

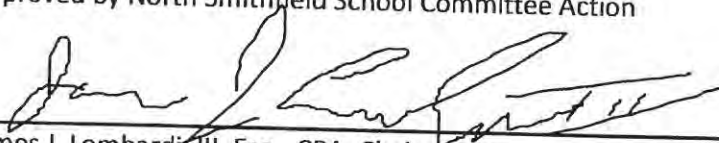
WHEREAS, any increase in the number of seats at charter schools will unequivocally draw financial resources from the North Smithfield School Department; and,

WHEREAS, Rhode Island Senate has placed a three-year moratorium on new charter schools, including those passed by the State Education Council (in December); and,

NOW, THEREFORE, BE IT RESOLVED THAT, the North Smithfield School Committee supports a moratorium on the expansion of charters schools and urges the Rhode Island General Assembly to support this moratorium.

RESOLVED: That a copy of this Resolution be forwarded to every Rhode Island Municipality, School Committee, RIASC, State Senator, State Representative, and the Governor.

Approved by North Smithfield School Committee Action


James J. Lombardi, III, Esq., CPA, Chair

5/18/21

Date

1850 Providence Pike, North Smithfield RI 02896

Phone: 401-769-5492 • Fax: 401-769-5493 • R.I. Relay: 800-745-5555

The North Smithfield School Department does not discriminate on the basis of age, race, religion, national origin, color or handicap in accordance with applicable laws and regulations.

CITY OF WOONSOCKET
EDUCATION DEPARTMENT
108 High Street
Woonsocket, RI 02895-4348
Telephone: (401) 767-4608
Fax: (401) 767-4647
Website: <http://woonsocketschools.com>



Paul A. Bourget, Chairman
Donald G. Burke, Vice-Chairman
Amie Costa, Member
Lynn Kapiskas, Member
Alan Leclaire

WOONSOCKET SCHOOL COMMITTEE

**School Committee Resolution
Expressing Support for a Moratorium on the
Expansion of Charter Schools
Bill H5193**

WHEREAS: Providing access to equitable public education is of the foremost importance to the Woonsocket School Committee; and

WHEREAS: Providing adequate funding to Woonsocket's public schools is critical to ensuring equity to students across our city; and

WHEREAS: The COVID-19 pandemic demands increased resources for the instruction and education of our students; and

WHEREAS: The Rhode Island Council on Elementary and Secondary Education granted preliminary approval to three new charter schools; and

WHEREAS: The Woonsocket Education Department is expected to pay \$1,250,000.00, paid directly to charter schools, out of the Fiscal Year 2021-2022 Budget, and

WHEREAS: Any increase in the number of seats at charter schools will unequivocally draw financial resources from the Woonsocket Education Department; and

WHEREAS: Rhode Island Senate has placed a three-year moratorium on new charter schools, including those passed by the State Education Council (in December).

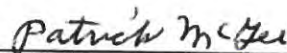
NOW, THEREFORE, BE IT RESOLVED: The Woonsocket School Committee supports a moratorium on the expansion of charter schools and urges the Rhode Island General Assembly to support this moratorium.

RESOLVED: That a copy of this Resolution be forwarded to every Rhode Island Municipality, Rhode Island School Committee, RIASC, State Senator, State Representative and the Governor.

WHERETO: The following bear witness:



Paul A. Bourget, Chairman



Witness – School Committee Clerk

5/12/21

Date Passed by the School Committee

CITY OF WOONSOCKET
EDUCATION DEPARTMENT
108 High Street
Woonsocket, RI 02895-4348
Telephone: (401) 767-4608
Fax: (401) 767-4647
Website: <http://woonsocketschools.com>



Paul A. Bourget, Chairman
Donald G. Burke, Vice-Chairman
Amie Costa, Member
Lynn Kapiskas, Member
Alan Leclaire

WOONSOCKET SCHOOL COMMITTEE

**School Committee Resolution
Expressing Support For the State
Reimbursement of Transportation Services
Cost for Public and Private School Pupils
Bill H-6030**

WHEREAS: Providing health and safety of pupils is of the foremost importance to the Woonsocket School Committee, and;

WHEREAS: Providing adequate funding to Woonsocket's public schools is critical to ensuring equity to students across our city; and

WHEREAS: Woonsocket transportation serves a community that is 8.8 square miles. We have seen a significant cost increase in these service each year. For FY22, we are expecting a 6.58% increase of \$275,000.00 in our transportation contractor's cost; and

WHEREAS: The rising transportation cost is more than community can sustain during this unprecedented time. The on-going and increasing transportation costs cannot be reduced without compromising the health and safety of our children. In addition, this cost is now impacting our ability to maintain and enhance a high-quality education for ALL students; and

WHEREAS: These transportation costs are having a significant impact on local school district budgets and forcing districts to move funds from other areas of their operating budgets to cover these increased transportation costs causing undue burden and inequity across the district.

NOW, THEREFORE, BE IT RESOLVED: That the Woonsocket School Committee respectfully requests the Rhode Island General Assembly to support the reimbursement to the school committees for the costs of providing student transportation services to public and private school pupils.

RESOLVED: That a copy of this Resolution be forwarded to every Rhode Island Municipality, Rhode Island School Committee, RIASC, State Senator, State Representative and the Governor.

WHERETO: The following bear witness:



Paul A. Bourget, Chairman



Witness - School Committee Clerk

5/12/21

Date Passed by the School Committee

CITY OF WOONSOCKET
EDUCATION DEPARTMENT
108 High Street
Woonsocket, RI 02895-4348
Telephone: (401) 767-4608
Fax: (401) 767-4647
Website: <http://woonsocketschools.com>



Paul A. Bourget, Chairman
Donald G. Burke, Vice-Chairman
Amie Costa, Member
Lynn Kapiskas, Member
Alan Leclair

WOONSOCKET SCHOOL COMMITTEE

School Committee Resolution On Gun Free Schools - Bill H-5555

WHEREAS: Current state law allows Concealed Carry Permit ("CCP") holders to carry firearms onto school grounds; and

WHEREAS: The vast majority of states do not permit firearms on school grounds; and

WHEREAS: A study by the Violence Policy Center, a Washington D.C. gun safety organization, found, from May 2007 to February 2015, that in research involving 722 deaths in 544 concealed-carry shootings in 36 states and the District of Columbia, the vast majority of those killings were deemed non-self-defense and only 16 cases were eventually ruled lawful self-defense; and

WHEREAS: A two-year comprehensive Final Report of the Sandy Hook Advisory Commission, consisting of school administrators, teachers, law enforcement, psychiatrists, law makers and legal professionals, dated February 2015, made findings including "Safe School Climate" and "Safe School Design and Operations Strategies" that specifically did not include the use of firearms or the of arming teachers or non-law enforcement civilians in schools; and

WHEREAS: The National School Boards Association believes that students must have safe and supportive climates and learning environments that support their opportunities to learn and that are free of abuse, violence, bullying, weapons, and harmful substances including alcohol, tobacco, and other drugs; and

WHEREAS: The Rhode Island Association of School Committees' Executive Board have voted to support banning concealed weapons on school grounds, except for duly authorized members of law enforcement; and

WHEREAS: Rhode Island General Law §16-2-9.1(11) entitled, Code of basic management principles and ethical school standards, states that School Committees must "Recognize that the first and greatest concern must be the educational welfare of the students attending public schools"; and

WHEREAS: The Rhode Island School Superintendents' Association have adopted the School Superintendents Association "AASA Position Paper on School Safety: A response to the Tragedy at Sandy Hook Elementary," which specifically denounces "efforts to bring more guns into our schools by teachers and administrators," and reminds us that "schools remain the safest place for children"; and

WHEREAS: Rhode Island General Law 16-2-9(a) provides that the entire care, control, and management of all public school interests of the several cities and towns shall be vested in the School Committees of the several cities and towns, involving the right to ban any and all weapons in public schools and on public school grounds, except by Peace Officers as defined in §12-7-21; and

WHEREAS: Rhode Island education leadership has carefully considered and implemented regularly audited school and district-wide building safety plans and emergency protocols inclusive of first-responders, local law enforcement, and the school community.

NOW, THEREFORE, BE IT RESOLVED: That the Woonsocket School Committee respectfully requests the Rhode Island General Assembly to support any and all legislative proposals that would disallow non-law enforcement to carry concealed firearms onto school grounds.

RESOLVED: That a copy of this Resolution be forwarded to every Rhode Island School Committee, State Senator, State Representative and the Governor.

WHERETO: The following bear witness:

Paul A. Bourget

Paul A. Bourget, Chairman

Patrick McJee

Witness – School Committee Clerk

5/12/21

Date Passed by the School Committee

“Empowering all learners to shape and enrich their changing world”
The Woonsocket Education Department does not discriminate on the basis of age, sex, race, religion, national origin, color or disability in accordance with applicable laws and regulations.