



**TOWN COUNCIL MEETING  
TUESDAY, JUNE 8, 2021  
6:30 P.M.**

**PURSUANT TO EXECUTIVE ORDER NO. 20-05 EXECUTED BY GOVERNOR GINA RAIMONDO ON MARCH 16, 2020, THIS MEETING WILL BE TELECONFERENCED VIA ZOOM:**

The public is invited to observe and participate in the deliberations of this meeting by accessing the meeting link set forth herein. For those without access to video observation platforms, you may also call in to listen to the deliberations of this meeting by using the call-in phone number provided herein. To participate during Public Hearing or Public Input you will press \*9 to raise your hand.

**JOIN VIA PHONE: 1-646-876-9923 or 1-301-715-8592  
or 833-548-0276 US Toll-free or 833-548-0282 US Toll-free  
WHEN PROMPTED, ENTER MEETING ID: 940 6102 7737**

**PRESS # AGAIN TO JOIN THE MEETING**

**JOIN VIA COMPUTER OR MOBILE APP: Meeting ID: <https://zoom.us/j/94061027737>**

**TO VIEW THE MEETING LIVE STREAM WITH NO INTERACTION, PLEASE VISIT THE FOLLOWING LINK:**

**<http://158.123.195.41/OTRMedia/Town2020/Others2020/StreamPrimJtown.html>**

*Attachments for items on this meeting agenda are available to the public on the Town website at <http://www.jamestownri.gov/town-government/town-council/town-council-meetings-minutes/2021-meetings-minutes/2021-meetings/-fsiteid-1>*

**I. ROLL CALL**

**II. CALL TO ORDER, PLEDGE OF ALLEGIANCE**

**III. PUBLIC HEARINGS, LICENSES AND PERMITS**

*The Town Council will review each license application and vote on it individually. All approvals for licenses and permits are subject to the resolution of debts, taxes and appropriate signatures as well as, when applicable, proof of insurance. Please Note in Accordance with Section 42-46-6 (b) the Council May Review, Discuss and/or Take Action and/or Vote on the following items:*

- A) Town Council Sitting as the Alcoholic Beverage Licensing Board  
Notice is hereby given by the Town Council of the Town of Jamestown, being the Licensing Board in said Town as provided under Title 3, Chapters 1-12 of the General Laws of Rhode Island 1956, and as amended.
- 1) Application for a **Transfer of a Class BT (Tavern) – Victualer Liquor License**, as advertised in the *Jamestown Press* editions of May 20<sup>th</sup> and May 27<sup>th</sup> and noticed to abutters as follows:

**TRANSFER:            CLASS BT– VICTUALER**

Bay Voyage, LLC  
dba: Bay Voyage  
150 Conanicus Avenue  
Jamestown, RI 02385

**TO:                      CLASS BT – VICTUALER**

JB’S on the Water, LLC  
dba: JB’S on the Water  
150 Conanicus Avenue  
Jamestown, RI 02835

- i) Request for Town Council Review, Discussion and/or Action and/or Vote to approve the **Class BT (Tavern) - Victualer Liquor License Transfer**
  - ii) Request for Town Council Review, Discussion and/or Action and/or Vote to Set the **Class BT (Tavern) – Victualer Liquor License Cap at One (1)**
- 1) Application for a **New Class B – Victualer Liquor License**, as advertised in the *Jamestown Press editions* of May 20<sup>th</sup> and May 27<sup>th</sup> and noticed to abutters as follows:

**NEW LICENSE:        CLASS B – VICTUALER**

Jamestown Salonnere, LLC  
dba: Jamestown Salonnere  
14 Narragansett Avenue  
Jamestown, RI 02835

- i) Request for Town Council Review, Discussion and/or Action and/or Vote to approve the new **Class B-Victualer Liquor License**
  - ii) Request for Town Council Review, Discussion and/or Action and/or Vote to Set the **Class B –Victualer Liquor License Cap at Nine (9)**
- B) Town Council Sitting as the Alcoholic Beverage Licensing Board  
Notice is hereby given by the Town Council of the Town of Jamestown, being the Licensing Board in said Town as provided under Title 3, Chapters 1-12 of the General Laws of Rhode Island 1956, and as amended that the following application has been received for a **New Class B – Victualer Liquor License**:

**CLASS B – VICTUALER**

Nine Corp.  
dba: Marina Cafe  
3 East Ferry Wharf  
Jamestown, RI 02835

- 1) Request for Town Council Review, Discussion, and/or Action and/or Vote of approval to proceed to advertise for Public Hearing on a date to be determined by the Town Council, with advertisement in the *Jamestown Press* editions of June 17<sup>th</sup> and June 24<sup>th</sup>
  
- C) Victualing License Application (New): All victualing license application approvals are subject to compliance with all state and local requirements and any and all COVID-19 protocols in affect; Review, Discussion and/or Action and/or Vote on the following:
  - 1) Applicant: Nine Corp. dba: Marina Café  
Address: 3 East Ferry Wharf, Jamestown, RI 02835
  
- D) Event/Entertainment License Application: All event license application approvals are subject to any and all COVID-19 protocols in affect at the time of the event; Review, Discussion and/or Action and/or Vote on the following:
  - 1) Applicant: St. Matthew Church  
Event: Summer Fair (Outdoors)  
Date: July 17, 2021  
Location: St. Matthew Church, 87 Narragansett Avenue
  
  - 2) Applicant: Conanicut Island Art Association  
Event: 47<sup>th</sup> Annual Members Show  
Date: August 21 – 28, 2021  
Location: Jamestown Recreation Center

**IV. TOWN COUNCIL, ADMINISTRATOR, SOLICITOR, BOARD/COMMISSION/ COMMITTEE COMMENTS AND REPORTS**

*Please Note the Following Items are Status Reports and Matters of Interest to the Council and are for Informational Purposes unless Indicated Otherwise and will be Acted upon in Accordance with Section 42-46-6 (b)*

- A) Town Administrator’s Report: Jamie A. Hainsworth
  - 1) Covid-19 Status
  - 2) Correspondence: Jamestown’s Central Baptist Church “Community Hub”
  - 3) FYI: Beavertail Lighthouse Property Update
  - 4) Civil Action filed in Superior Court for Quiet Title by Adverse Possession

**V. UNFINISHED BUSINESS**

*Please Note in Accordance with Section 42-46-6 (b) the Council May Review, Discuss and/or Take Action and/or Vote on the following items:*

- A) Review, Discussion and/or Action and/or Vote re: Community Development Block Grant Program Administrative Services - Extension of Contract with Church Community Housing Corporation expiring June 30, 2021 until June 30, 2023
  - 1) Memorandum of Town Planner Lisa Bryer
  - 2) July 1, 2021 to June 30, 2023 Contract

- B) Review, Discussion and/or Action and/or Vote re: Expanding the Horsley Witten Contract to include legal and additional services due to time for the Zoning Ordinance rewrite project
  - 1) Memorandum of Town Planner Lisa Bryer
- C) Upcoming Meetings and Sessions – dates and times
  - 1) Town Council/Water and Sewer Regular Meeting – Monday, June 21, 2021 @ 6:30 P.M.
  - 2) Town Council Regular Meeting – Tuesday, July 6, 2021 @ 6:30 p.m.
  - 3) Review, Discussion and/or Action and/or Vote to set the Town Council Summer Meeting Schedule

**VI. NEW BUSINESS**

*Please Note in Accordance with Section 42-46-6 (b) the Council May Review, Discuss and/or Take Action and/or Vote on the following items:*

- A) Review, Discussion and/or Action and/or Vote to support the Jamestown Community Resiliency and Energy Efficiency Partnerships (NEEP) to develop a Model Framework towards zero energy building for small communities
  - 1) Memorandum of Town Planner Lisa Bryer
  - 2) NEEP Overview of Community Resiliency and Energy Efficiency Framework project

**VII. ORDINANCES, APPOINTMENTS, VACANCIES AND EXPIRING TERMS**

*Please Note in Accordance with Section 42-46-6 (b) the Council May Review, Discuss and/or Take Action and/or Vote on the following items:*

- A) Appointments, Vacancies and Expiring Terms; review, discussion, and/or action and/or vote
  - 1) Jamestown Affordable Housing Committee (One [1] vacancy with a three-year term ending date of May 31, 2024); duly advertised;
    - a) Letters of interest for appointment received; interviews conducted
      - i) Michael Liebhauser
      - ii) Bob Plain
  - 2) Jamestown Fire Department Compensation Committee (One [1] Fire Department Representative vacancy with a term ending date of May 31, 2024); duly advertised;
    - a) Letter of interest for appointment received; interview conducted
      - i) John Preece
  - 3) Jamestown Fire Department Compensation Committee (Two [2] Citizen-at-Large Representatives with unexpired term ending dates of May 31, 2023 and May 31, 2024); duly advertised
    - a) No applicants for Citizen-at-Large Representative
  - 4) Jamestown Housing Authority (Two [2] vacancies with an unexpired term ending date of December 31, 2025 and an unexpired term ending date of December 31, 2024); duly advertised;
    - a) Letter of interest for appointment received; interview conducted
      - i) Doreen Dell

## VIII. CONSENT AGENDA

*An item on the Consent Agenda need not be removed for simple clarification or correction of typographical errors. Approval of the Consent Agenda shall be equivalent to approval of each item as if it had been acted upon separately for review, discussion and/or potential action and/or vote. A Consent Agenda item or items may be removed by the Town Council for review, discussion and/or potential action and or vote.*

- A) Adoption of Town Council Minutes  
1) May 17, 2021 (Regular Meeting)
- B) Minutes of Boards/Commissions/Committees  
1) Zoning Board of Review Minutes (04/27/2021)
- C) Award of Bid: LED Street Light Maintenance and LED Conversion Project as recommended by Public Works Director Michael C. Gray to **Rise Engineering** based upon the following cost items:
- |    |   |             |
|----|---|-------------|
| 1. | Total Cost of LED Conversion Option 1                 | \$81,685.14 |
| 2. | Total Cost of Decorative Lights Conversion Option 1   | \$11,785.08 |
| 3. | Total Cost of Controls Option 3                       | \$38,542.34 |
| 4. | Total Cost of Pre-Conversion Maintenance (first year) | \$8,587.80  |
| 5. | Total Cost of Post Conversion Maintenance (annual)    | \$3,479.16  |
| 6. | Total GIS Lighting Survey                             | \$2,500     |
- D) Pole Petition of National Grid to install and maintain underground facilities (165 feet of three-inch conduit from Pad 1 to new proposed Handhole 1-70) at 38 Collins Terrace, with recommendation for approval by Public Works Director Michael C. Gray
- E) Tax Assessor's Request for Motor Vehicle Abatements to the 2020 Tax Roll:
- |                         |                                       |                 |
|-------------------------|---------------------------------------|-----------------|
| 06-0277-30M             | Motor Vehicle - soldier/sailor exempt | \$65.18         |
| 08-0273-63M             | Motor Vehicle - soldier/sailor exempt | \$61.43         |
| <b>TOTAL ABATEMENTS</b> |                                       | <b>\$126.61</b> |
- F) Zoning Board of Review Abutter Notification: The public is invited to observe and participate in the deliberations of the meeting by accessing the meeting link <https://us02web.zoom.us/j/83373298374> or by using the call-in phone numbers 1-301-715-8592 or 1-312-626-6799 using the meeting ID: 83373298374 on Tuesday, June 22, 2021, 7:00 PM for the Application of Conanicut Marine Services, Inc, whose business operates on the property is located at 260 Conanicus Avenue, and further identified as Tax Assessor's Plat 8, Lot 278 for a Modification to a Special Use Permit granted under Article 6, Special Use Permits and Variances, Section 600 and 602. This application is made pursuant to the provisions of section 82-302, Table 3-1, Permitted Uses of the zoning ordinance. The Applicant seeks to reduce the lot size from 444,885 sq. ft to 244,882 sq. ft.. Said property is located in a R-20 zone and contains 444,885 square feet.

## IX. COMMUNICATIONS, PETITIONS, AND PROCLAMATIONS AND RESOLUTIONS FROM OTHER RHODE ISLAND CITIES AND TOWNS

*The Council may acknowledge any of the listed Communications and Proclamations and Resolutions. Should any member wish to have a conversation on any of the matters, the item will be placed on a future agenda for review, discussion and/or potential action and/or vote.*

- A) Communications Received:
- 1) Copy of Letter to: Town Council  
From: Charlotte Zarlengo  
Dated: May 15, 2021  
Re: Installation of four floating markers in the water in front of their waterfront lot located adjacent to Head's Beach and across the street from their residence at 350 Seaside Drive, without notification to them or the Jamestown Shores Association.
  - 2) Copy of Email to: Town Council  
From: Nancy Farrell  
Dated: May 17, 2021  
Re: Concerns the proposed amendment to Chapter 70 Traffic and Vehicles is confusing and requesting the vote be postponed in order to provide more education and clarity for residents
  - 3) Copy of letter to: Town Council  
From: Bramble Ashton, Melrose School 4<sup>th</sup> Grade student  
Dated: May 23, 2021  
Re: Idea to turn Zeek's Creek fish and bait shop into a kayaking spot for fun and profit
  - 4) Copy of Email to: Town Administrator  
From: Francis P. Floor, Administrator, RIDEM Bureau of Natural Resources and Parks  
Dated: May 25, 2021  
Re: Follow-up to letter of Vice President Meagher, promoting activities, coordination of volunteer activities and appreciation for the long-standing partnership with Town officials and the community
  - 5) Copy of Notice to: Town residents  
From: Public Works Director Michael C. Gray  
Dated: May 25, 2021  
Re: Road Work to begin in East Passage Estates on Tuesday, June 1<sup>st</sup>
  - 6) Copy of Notice to: Town residents  
From: Water and Sewer Department  
Dated: May 27, 2021  
Re: Municipal Water Use Restrictions, effective June 1<sup>st</sup> - August 31<sup>st</sup>
  - 7) Copy of Letter to: Governor Daniel McKee  
From: Exeter Town Clerk Lynn M. Hawkins  
Dated: May 27, 2021

Re: Town Council Opposition to Passage of Senate Bill 0543 and Senate Bill 0804

- 8) Copy of Letter to: Jamestown friends and neighbors  
From: Central Baptist Church  
Dated: June 1, 2021  
Re: proposed “Community Hub” to be located in the church lower level to provide a community space for residents and visitors to Jamestown and inviting community-based organizations to join in them to brainstorm and co-design the space
- B) Resolutions from other Rhode Island Cities and Towns Received:
- 1) Copy of the Proclamation to: Town Council  
From: Bristol Town Council  
Adopted: May 5, 2021  
Re: Declaring the First Friday in June to be National Gun Violence Awareness Day
  - 2) Copy of Resolution to: Town Council  
From: Bristol Town Council  
Adopted: May 5, 2021  
Re: Condemning the Placement and Public Display of Hate Symbols in the community and declaring “Love Has A Home In Bristol”
  - 3) Copy of Resolution to: Town Council  
From: Hopkinton Town Council  
Adopted: May 17, 2021  
Re: Request to Waive the Local Maintenance of Effort (MOE) Requirement for Schools (House Bill 6287 Senate Bill 0871)
  - 4) Copy of Resolution to: Town Council  
From: North Smithfield School Committee  
Adopted: May 18, 2021  
Re: In Support of Gun Free Schools, House Bill 5555
  - 5) Copy of Resolution to: Town Council  
From: North Smithfield Town Council  
Adopted: May 18, 2021  
Re: In Support of a Moratorium on the Expansion of Charter Schools, House Bill 5193
  - 6) Copy of Resolution to: Town Council  
From: Woonsocket School Committee  
Adopted: May 12, 2021  
Re: Expressing Support for a Moratorium on the Expansion of Charter Schools, House Bill 5193

- 7) Copy of Resolution to: Town Council  
From: Woonsocket School Committee  
Adopted: May 12, 2021  
Re: Expressing Support for the State Reimbursement of Transportation Services Cost for Public and Private School Pupils, Hose Bill 6030
- 8) Copy of Resolution to: Town Council  
From: Woonsocket School Committee  
Adopted: May 12, 2021  
Re: Expressing Support for Gun Free Schools, House Bill 5555

**X. OPEN FORUM- To participate you will press \*9 to raise your hand.**

**The meeting moderator will coordinate your participation.**

**Comments are not limited to items on this agenda. However, items not on this agenda will only be heard and not acted upon by the Town Council. Note: Section 42-46-6 of the Open Meetings Act, and Department of the Attorney General Advisory Opinions relevant to this item on any public body meeting agenda specifically prohibits the Town Council from discussing, considering or acting on any topic, statement or question presented. The Town Council may, if warranted, refer such matters to an appropriate committee, to another body or official, or post the matter for consideration at a properly-noticed, future meeting.**

- A) Scheduled request to address - none
- B) Non-scheduled request to address

**XI. ADJOURNMENT**

***Pursuant to RIGL § 42-46-6(c) Notice of this meeting shall be posted on the Secretary of State's website and at the Town Hall and the Jamestown Philomenian Library. Notice is also posted at the Jamestown Police Station and on the Internet at [www.jamestownri.gov](http://www.jamestownri.gov).***

ALL NOTE: If communications assistance is needed or other accommodations to ensure equal participation, please call 1-800-745-5555, or contact the Town Clerk at 401-423-9800, via facsimile to 401-423-7230, or email to [kmontoya@jamestownri.net](mailto:kmontoya@jamestownri.net) not less than three (3) business days prior to the meeting.

*Posted on the RI Secretary of State website on June 4, 2021*