



**TOWN COUNCIL
SPECIAL MEETING
Monday, March 29, 2021
6:30 P.M.**

I. ROLL CALL

A special meeting of the Jamestown Town Council was held on March 1, 2021. This meeting was held pursuant to Executive Order No. 20-05, executed by Governor Gina Raimondo and was teleconferenced via Zoom. The public access code to participate by phone was 1 (301) -715-8592 or 1(312) - 626- 6799 or 1(646) - 558- 8656 Meeting ID 996 0368 7659. To participate by computer or mobile app: <https://zoom.us/j/99603687659>. Town Council Members present were as follows: Nancy A. Beye, Mary Meagher, Erik G. Brine, Michael G. White and Randy White. Also, present Town Administrator Jamie A. Hainsworth, Finance Director Christina D. Collins, Town Solicitor Peter D. Ruggiero, Chief of Police Edward A. Mello, and Town Planner, Lisa Bryer, Michael Gray, Public Works Director, Betsey Anderson, Senior Services Director, James Bryer, Fire Chief, Lisa Sheeley, Library Director, Ken Duva, Superintendent of Schools, and Aileen Flath, Administrative Assistant.

II. CALL TO ORDER, PLEDGE OF ALLEGIANCE

Council President Beye called the meeting of the Jamestown Town Council to order at 6:32 P.M. held via Zoom, and led the Pledge of Allegiance.

Council President Beye read a proclamation from the Town Council and State House of Representatives thanking Erin Liese for her service in Jamestown.

III. ORDINANCES, APPOINTMENTS, VACANCIES AND EXPIRING TERMS

Please Note in Accordance with Section 42-46-6 (b) the Council May Review, Discuss and/or take Action and/or Vote on the following items:

- A) Town Administrator's Nomination for Building Official: William Moore; with Town Council approval; review, discussion and/or potential action and/or vote to affirm

A motion was made by Vice President Meagher with second by Councilor Brine to appoint William Moore as Building Official with terms negotiated by Town Administrator Hainsworth. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, aye; Councilor R. White, Aye

IV. TOWN COUNCIL BUDGET WORK SESSION:

- A) Town Council Budget Work Session for FY 2021/ 2022; review and discussion
1) Operating Budget

Town Administrator Hainsworth advised on the budget preparation and explained the difficulty of preparing a budget for presentation in this teleconference environment. He further explained Finance Director Collins has worked diligently on preparing the budget and tonight's presentation.

Finance Director Collins presented the following and overview on the budget: Tax Levy, Revenues, Operating Budget, Council, level fund fee's and supplies and advertising, Town Administrator's Budget, 2.5% salary increase proposed for Department Heads and non-union, contractual union employees raises are contractual, Town Clerk salary, Legal professional services, Planning Department, FICA, Health Insurance, Tax Assessor Department, police protection, insurance, Building Official, Public Works Department, Senior Services Department, Library, Parks and Recreation Dept, Debt Service, and Bond ratings. Please find complete power point presentation at the following link: <https://www.jamestownri.gov/Home/ShowDocument?id=65126>.

Councilor Brine questioned revenues and level funding.

Discussion ensued on staffing raises and funding.

Council President Beye questioned insurance costs.

Councilor Brine questioned if changes were made and reflected in this budget to aide in lessons learned this past year regarding trash, parking and staffing.

Town Administrator Hainsworth advised funding is stable however depending on Covid it may need to tweak; however, litter is more of an educational aspect and prevention campaign.

Finance Director Collins advised Civic Agencies will be coming in at a future meeting.

Town Administrator Hainsworth thanked Finance Director Collins and advised that Department Heads came in with a very lien budget.

Councilor Brine stated he was pleased to see the increase in salaries because although we need to invest in the town we need to invest in our staff.

Councilor R. White stated he is astounded at the job done in budget preparation and the lack of questions goes to show the great work done.

Town Administrator Hainsworth concurred and stated Tina and all staff really worked hard at presenting a need budget not a want.

2) Capital Improvement Program

Capital Budget will be reviewed at a future work session.

V. **OPEN FORUM- To participate you will press *9 to raise your hand.
The meeting moderator will coordinate your participation.**

Comments are not limited to items on this agenda. However, items not on this agenda will only be heard and not acted upon by the Town Council. Note: Section 42-46-6 of the Open Meetings Act, and Department of the Attorney General Advisory Opinions relevant to this item on any public body meeting agenda specifically prohibits the Town Council from discussing, considering or acting on any topic, statement or question presented. The Town Council may, if warranted, refer such matters to an appropriate committee, to another

body or official, or post the matter for consideration at a properly-noticed, future meeting.

- A) Scheduled request to address- none
- B) Non-scheduled request to address

No public comment.

I. ADJOURNMENT

A motion was made by Councilor Brine with second by Councilor M. White to adjourn at 7:36 P.M. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, aye; Councilor R. White, Aye.

Attest:

Erin F. Liese, CMC, Town Clerk