

**TOWN OF JAMESTOWN
TOWN COUNCIL MEETING**
for
TOWN, WATER AND SEWER MATTERS

A regular meeting of the Jamestown Town Council sitting as the Board of Water and Sewer Commissioners was held on April 19, 2021. This meeting was held pursuant to Executive Order No. 20-05, executed by Governor Gina Raimondo and was teleconferenced via Zoom.

The meeting was called to order via Zoom at 6:32 PM by Commission President Nancy A. Beye. The following members were present:

Mary E. Meagher, Vice President
Erik G. Brine
Michael G. White
Randall White

Also present were:

Jamie A. Hainsworth, Town Administrator
Denise Gamon, Town Clerk's Assistant
Christina D. Collins, Finance Director
Michael Gray PE, Public Works Director
Peter D. Ruggiero Esq., Town Solicitor
Denise Jennings, Water and Sewer Clerk

AWARDS, PRESENTATIONS AND ACKNOWLEDGMENTS

(None)

READING AND APPROVAL OF MINUTES

1) March 15, 2021 (regular meeting)

Motion was made by Commissioner Michael White, seconded by Commissioner Meagher to accept the March 15, 2021 regular meeting minutes. Vote: President Beye, Aye; Vice President Meagher, Aye; Commissioner Brine, Aye; Commissioner Michael White, Aye; Commissioner Randall White, Aye

OPEN FORUM

Commission President Beye noted that this open forum would be for water and sewer matters only.

1) Scheduled requests to address:

(None)

2) Non-scheduled request to address:

(None)

REPORT OF TOWN OFFICIALS

1) **Pumping Report:**

The Public Works Director reported the following:

- Pumping was up slightly for the month of March, compared to February 2021 and was down slightly compared to March of 2020.
- Rainfall is below average for the month of April. Will continue to monitor reservoir level. Can do transfer pumping, if needed.
- North Reservoir is @ 60MG, usable storage-60MG.
- South Pond is @ 6MG, usable storage- 6MG

2) **Town project reports:** *(See attached Project Update Report dated April 2021)*

Treatment Plant-

Emergency Interconnection with the Town of North Kingstown-

The Public Works Director reported the following:

- Jamestown Water Department staff is working with Weston and Sampson Engineers and has done two rounds of sampling from North Kingstown Water at their Saunderstown water storage tank on analytical testing. Testing results will be used for the Corrosion Control Evaluation, which the Town is conducting as required by RIDOH.

Distribution System-

Painting of the water tower-

The Public Works Director reported that Pare Corporation is working on finalizing the bid documents for the painting of the water tower and that they should be complete within the next week. We have a request for additional funding at the Financial Town Meeting in June.

The Public Works Director further reported that Water Department staff is currently flushing the water mains and that this is done as annually as maintenance. Commissioner Randall White asked for clarification on how quickly a customer's water color resumes to normal during this process. The Public Works Director stated that water color should resume to normal quickly and if a customer has a problem, they can call and we would advise on how to flush their house at the tap. We would also give them a flushing credit.

Wastewater Treatment Plant-

The Public Works Director reported that the Town continues to work with the Town's insurance company regarding the generator failure at the pump station and the replacement of the generator.

Brief discussion ensued regarding the sewer pipes in the area of Union Street.

Following clarification on a few items, it was the consensus of the Commission to accept the Public Works Director's report.

3) **Finance Director's Report: Comparison of Budget to Actuals as of March 31, 2021**

The Finance Director stated that she did not have anything additional to report.

LETTERS AND COMMUNICATIONS

- 1) Letter received April 7, 2021 from Loren DeVeau of 10 Avenue B requesting relief from her 04/21 Water and Sewer bill.

Commission President Beye read the letter received from Loren DeVeau for the record and stated that the Commission could not act upon this letter this evening. Motion was made by Commissioner Meagher, seconded by Commissioner White to accept the letter and continue the matter to the next regular meeting of the Commission held on May 17, 2021, for discussion and possible action. Vote: President Beye, Aye; Vice President Meagher, Aye; Commissioner Brine, Aye; Commissioner Michael White, Aye; Commissioner Randall White, Aye

UNFINISHED BUSINESS

(None)

NEW BUSINESS

(None)

TOWN BUSINESS

(None)

ADJOURNMENT

Motion was made by Commissioner Michael White, seconded by Commissioner Randall White to adjourn the meeting of Jamestown Town Council sitting as the Board of Water and Sewer Commissioners at 6:47 PM. Vote: President Beye, Aye; Vice President Meagher, Aye; Commissioner Brine, Aye; Commissioner Michael White, Aye; Commissioner Randall White, Aye

Sitting as Jamestown Town Council motion was made by Councilor Randal White, seconded by Councilor Meagher to reconvene the meeting as Jamestown Town Council sitting as the Board of Water and Sewer Commissioners. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor Michael White, Aye; Councilor Randall White, Aye

See attached Town Council Meeting Minutes (April 19, 2021)

Motion was made by Commissioner Randall White, seconded by Commissioner to adjourn the meeting of the Jamestown Town Council sitting as the Board of Water and Sewer Commissioners and reconvene the meeting as the Jamestown Town Council. Vote: President Beye, Aye; Vice President Meagher, Aye; Commissioner Brine, Aye; Commissioner Michael White, Aye; Commissioner Randall White, Aye

Attest:



Denise Jennings
Water and Sewer Clerk

Project Update April 2021

WELLS

JR-1, JR-3

- JR-1 is currently in service. The well pumps water at a rate of 50 gpm directly into the transmission main feeding the water plant from the reservoir.

TREATMENT PLANT

- Water department staff continue to work on equipment upgrades within the water treatment facility.
- The water department staff has collected two rounds of samples from North Kingstown Water at their Saunderstown Water storage tank for analytical testing. The results will be used to evaluate whether introduction of water from the NK system could affect corrosion control in the Jamestown distribution system as required by the RIDOH.

TRANSFER PUMPING/RESERVOIR

- The region is experiencing a “dry” period with rainfall down 3 inches below our average for the first three months of the year. Both of the reservoirs are full and spilling over. If conditions continue to be “dry” and it begins to affect our North Reservoir supply, we will transfer water from south pond to maintain our storage capacity heading into late spring and summer.

DISTRIBUTION SYSTEM

South Pond @ 6 MG

Usable Storage, 6 Million Gallons

North Pond @ 60 MG

Usable Storage 60 Million Gallons

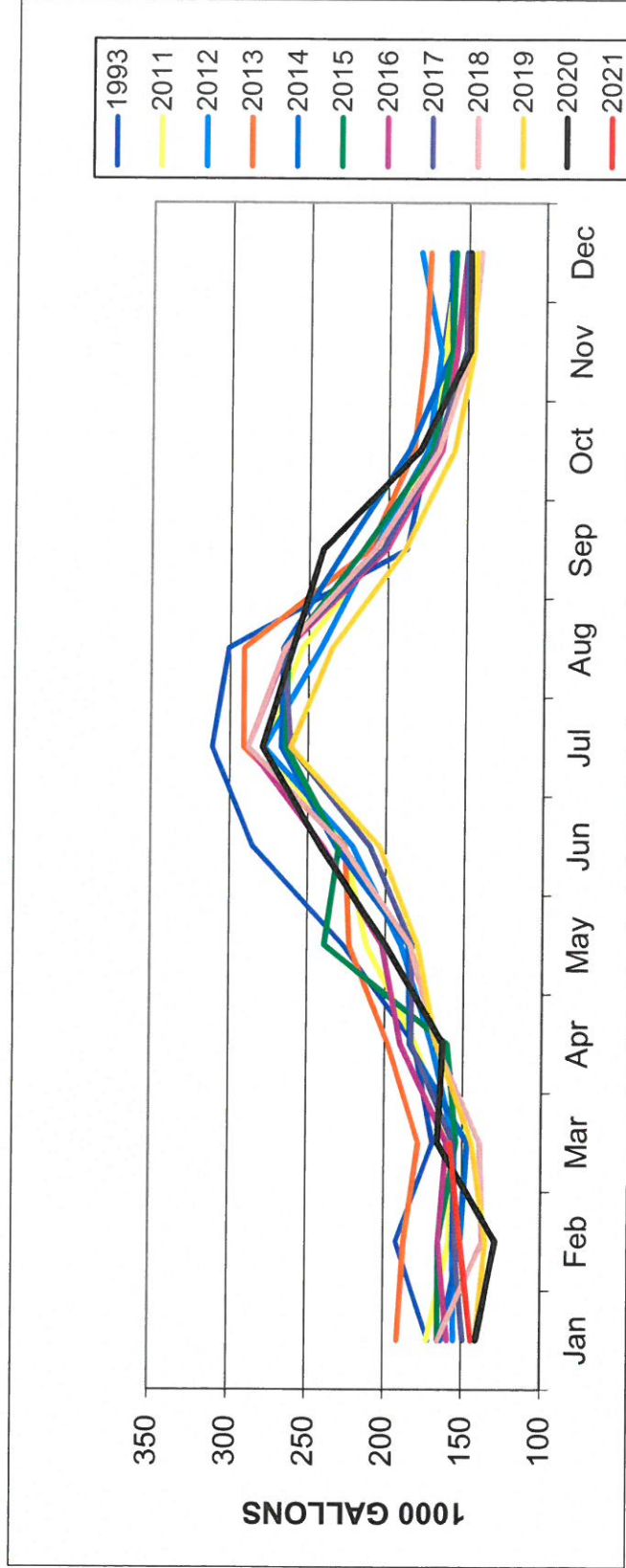
- Staff has been flushing hydrants over the past two weeks for our annual distribution system maintenance program. This work is completed during the spring months when water supply is available before our peak summer season.
- Within the next week Pare Corporation will provide a progress set of the bid documents for painting the south water tower. Budget level cost estimates provided by Pare for similar scope of work may exceed 1.2 million dollars to paint the water tower.
- Staff will be flushing and sampling Fort Getty to prepare for the opening of the campground next month.

WASTEWATER TREATMENT PLANT

- The monthly average daily flow at the treatment plant for March was 0.38 million gallons per day. The monthly average allowed by our discharge permit is 0.73 million gallons per day. The peak daily flow was 0.69 million gallons. There were no sanitary sewer overflows for the month of March.
- We have been working with our insurance company on the replacement/repair to the emergency generator at the West Ferry pump station.

	1993	2008	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021
Jan	171	172	173	239	172	155	191	163	165	159	149	165	141	141	144
Feb	192	154	173	210	158	156	187	151	165	165	155	137	135	129	151
Mar	169	155	165	198	157	155	178	147	154	160	156	139	144	166	158
Apr	181	174	196	210	180	170	198	184	160	190	183	167	167	166	158
May	227	202	195	180	212	190	223	185	239	202	183	184	179	200	163
Jun	285	246	215	218	226	221	226	232	230	240	210	227	204	242	200
Jul	311	296	277	274	279	278	291	267	264	288	261	288	261	279	241
Aug	301	256	290	251	254	242	291	266	263	264	266	265	235	260	260
Sep	188	210	245	193	205	210	212	227	215	201	203	208	189	241	241
Oct	175	187	259	182	175	175	184	187	172	166	170	168	158	180	180
Nov	166	175	226	160	164	167	177	160	160	157	151	148	146	149	149
Dec	158	192	230	167	158	180	174	161	158	151	151	142	145	149	149

PUMPING REPORT





TOWN Of JAMESTOWN WWTF
MONTHLY REPORT
MARCH 2021

Douglas Ouellette, Superintendent

Parameters

	<u>Monthly Avr.</u>	<u>Permit Limit</u>	<u>Notes</u>
Flow	0.3818 MGD	.73 MGD	
Daily Max	0.6890 MGD		
BOD Removal	100.0%	85%	% Removed
TSS Removal	96.9%	85%	% Removed
Fecal Coliform	1.05	No limit, report only	
Enterococci	1.5	(<35 cfu/100ml Monthly) (<276 cfu/100ml Daily)	

Environmental Compliance (Violations)

There were 0 violations to report for March.

Complaints

There were 4 complaints received for March 2020. Two were from 22 Union Steet, the owner complained that the sewer service for her rental property at 10 Green Lane had backed up and that it was caused by the towns line having backed up. Dept personal responded and found no problems with the town line. The third was 45 Columbia Ave, again it was determined the town line was clear by department personnel. The home owners called in a plumber to clear the line. The fourth was an odor complaint from 7 Beavertail Rd, the aeration system in the wetwell at PS#2 is operating and staff did not detect any foul odors when checking the station.

Alarms

There was 1 alarm for March for low chlorine residual.

Septage

The facility received 3000 gallons for March.

Sludge Production

The facility processed 26,100 gallons of sludge through Wastewater Services Incorporated.

Maintenance Management

A new Flexflo Variable Speed Peristaltic Cl₂ pump was installed and placed in service, some minor Cl₂ leaks were also corrected. A new total Cl₂ probe was installed at the contact tank. Staff installed a new air compressor in the work bay. In all 71 work orders were completed in March

Chemical Use

The facility used 360.4 gallons of Sodium hypochlorite was used for disinfection.

Collection System

31 pump station inspections were completed. All stations are operating as designed.

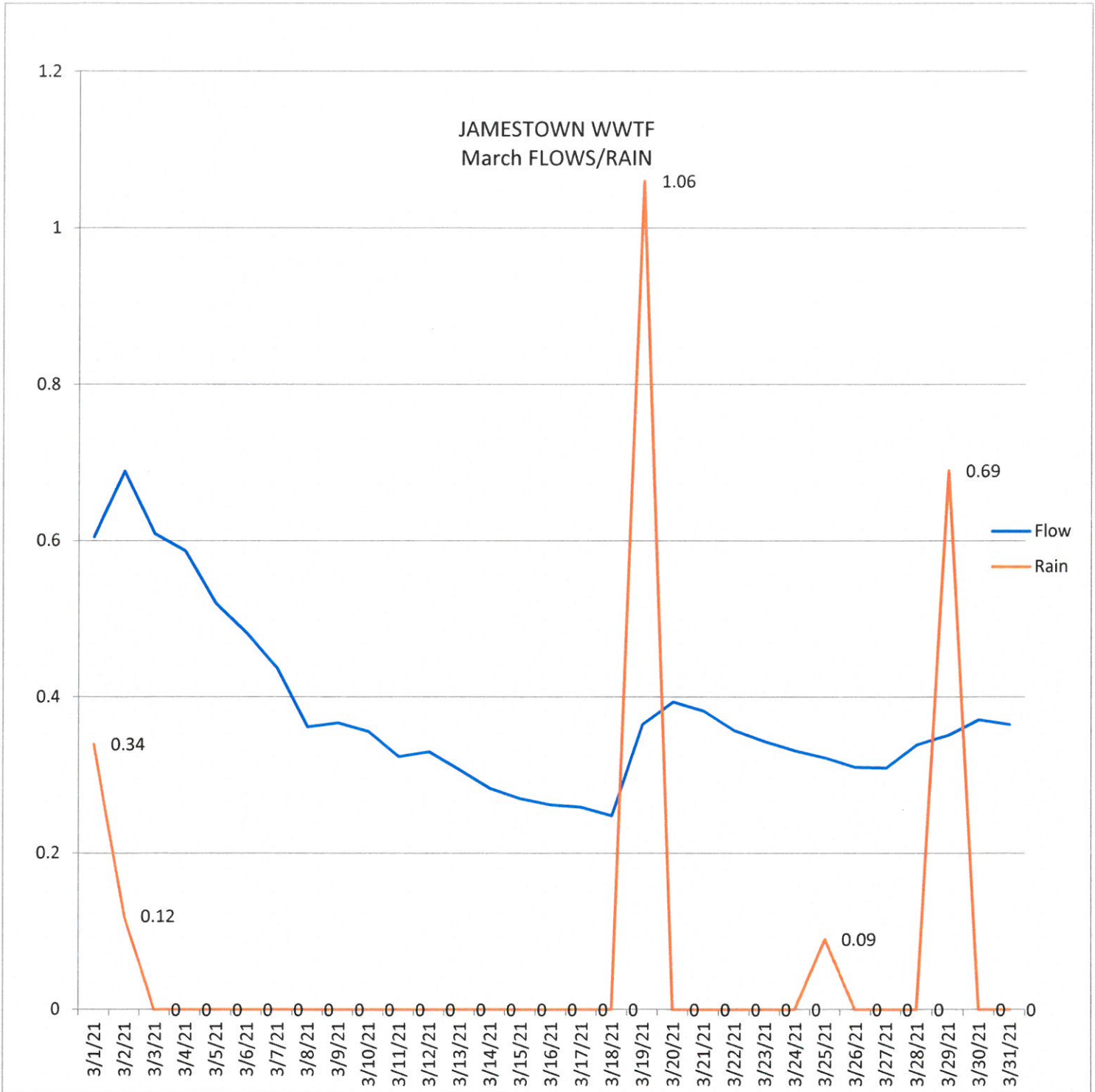
Energy Use

Energy use for March was: 208 Kwh

Precipitation

Precipitation for March was 2.30"

Graphs



**TOWN COUNCIL MEETING
APRIL 19, 2021**

I. ROLL CALL

A regular meeting of the Jamestown Town Council was held on April 19, 2021. This meeting was held pursuant to Executive Order No. 20-05, executed by Governor Gina Raimondo and was teleconferenced via Zoom. The public access code to participate by phone was 1-646-558-8656 or 1-301-715-8592 Meeting ID 98192069490. To participate by computer or mobile app: <https://zoom.us/j/98192069490>. Town Council Members present were as follows: Nancy A. Beye, Mary Meagher, Erik G. Brine, Michael G. White and Randy White. Also present Town Administrator Jamie A. Hainsworth, Finance Director Christina D. Collins, Town Solicitor Peter D. Ruggiero, Chief of Police Edward A. Mello, and Town Planner, Lisa Bryer, Michael Gray, Public Works Director.

II. CALL TO ORDER, PLEDGE OF ALLEGIANCE

Council President Beye called the meeting of the Jamestown Town Council to order at 6:31 P.M. held via Zoom, and led the Pledge of Allegiance.

III. TOWN COUNCIL SITTING AS THE BOARD OF WATER AND SEWER COMMISSIONERS

See Board of Water and Sewer Commissioners Meeting Minutes.

- A) Approval of Minutes; review, discussion and/or potential action and/or vote March 15, 2021 (regular meeting)

- B) Open Forum – Water & Sewer Matters
Comments are not limited to items on this agenda. However, items not on this agenda will only be heard and not acted upon by the Town Council. Note: Section 42-46-6 of the Open Meetings Act, and Department of the Attorney General Advisory Opinions relevant to this item on any public body meeting agenda specifically prohibits the Town Council from discussing, considering or acting on any topic, statement or question presented. The Town Council may, if warranted, refer such matters to an appropriate committee, to another body or official, or post the matter for consideration at a properly-noticed, future meeting.
 - 1) Scheduled request to address – None
 - 2) Non-scheduled request to address

- C) Report of Town Officials:
 - 1) Pumping report
 - 2) Town project reports
 - a) Town Wells
 - b) Water Treatment Plant
 - c) Transfer Pumping/Reservoir
 - d) Distribution System
 - e) Wastewater Treatment Facility
 - 3) Finance Director's Report: Comparison of Budget to Actuals as of March

31, 2021

- D) Letters and Communications:
 - 1) Letter received April 7, 2021 from Loren DeVeau of 10 Avenue B requesting relief from her 04/21 Water and Sewer bill
- E) Town Council Adjourns from sitting as the Board of Water and Sewer Commissioners

A motion was made by Councilor M. White with second by Councilor Brine to adjourn from sitting as the Board of Water and Sewer. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, aye; Councilor R. White, Aye

IV. ACKNOWLEDGEMENTS, ANNOUNCEMENTS, PRESENTATIONS, RESOLUTIONS AND PROCLAMATIONS

- A) Review, Discussion and/or Action regarding a Proclamation declaring May 3rd through May 7th Jamestown Teacher Appreciation Week

Councilor M. White read the Proclamation.

A motion was made by Councilor M. White with second by Councilor Brine to approve the Proclamation declaring May 3rd through May 7th Jamestown Teacher Appreciation Week. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, aye; Councilor R. White, Aye

V. PUBLIC HEARINGS, LICENSES AND PERMITS

The Town Council will review each license application and vote on it individually. All approvals for licenses and permits are subject to the resolution of debts, taxes and appropriate signatures as well as, when applicable, proof of insurance. Please Note in Accordance with Section 42-46-6 (b) the Council May Review, Discuss and/or Take Action and/or Vote on the following items:

- A) Public Hearing: Review, Discussion and/or Action on the Request of Riven Rock Inc. for a Comprehensive Plan Amendment for Plat 8 Lot 31 and a Zoning Ordinance Map Amendment for Plat 8 Lot 31. The request is further defined as follows: Amend Future Land Use Map #5 to change Plat 8 Lot 31 from Moderate Density Residential to Moderate High Density Residential; Amend Existing Zoning Map #4; changing Plat 8 Lot 31 from R-40 to R-20. The Town Council will reconvene as the Board of Water and Sewer Commissioners for Review, Discussion and/or Action to Amend the Public Water & Sewer Service Area Map #22 to include Plat 8 Lot 31 in the Urban Water and Sewer District.
 - 1) Memorandum from Duncan Pendlebury, Vice Chair of Planning Commission dated March 8, 2021; Riven Rock Inc, 113-115 Melrose Avenue Subdivision, Plat 8 Lot 31
 - 2) Memorandum from Duncan Pendlebury, Vice Chair of Planning Commission, dated March 8, 2021; 113-115 Melrose Avenue Subdivision; review and recommendation of proposed Zone Change and Comprehensive Plan Amendment
 - 3) Memorandum from Duncan Pendlebury, Vice Chair of Planning Commission, dated March 8, 2021; Riven Rock Inc, 113-115 Melrose

- Avenue Subdivision Plat 8 Lot 31
- 4) Letter from Deborah A. Foppert, Esq; dated July 6, 2020; regarding 113 & 115 Melrose Ave. (Plat 8 Lot 31)
 - 5) Map 4 Existing Zoning Town of Jamestown Comprehensive Plan, 2014
 - 6) Riven Rock Preliminary Plan Proposed Conditions for AP 8 Lot 31
 - 7) Riven Rock Presentation to Planning Commission, January 2021
 - 8) Letter from Deborah A. Foppert, Esq; dated February 9, 2021; regarding 113 & 115 Melrose Ave. (Plat 8 Lot 31)
 - 9) Letter of Deborah A. Foppert, Esq.; dated March 24, 2021; regarding 113 & 115 Melrose Ave. (Plat 8 Lot 31)

Attorney Debra Foppert of Archer & Foppert, representing the applicant William Salmons of Riven Rock Inc. addressed the Town Council. Attorney Foppert stated they are before the Council tonight to move forward with a request for a combined Comprehensive Community Plan and Zoning Ordinance amendments with respect to a proposed 2 lot subdivision on plat 8 lot 31, 113 and 115 Melrose Avenue.

The Applicant William Salmons, Riven Rock Inc. attempted to simplify his request to the Town Council. One change is to correct the Map #22, to include them in the Urban Water and Sewer District Map. Mr. Salmons is also requesting a rezoning change. This change will allow them to preserve the historic family house Riven Rock and rebuild his current residence, The Pebble. Mr. Salmons gave a power point presentation relating the history of the property.

Attorney Foppert asked the Council for confirmation of what the Planning Commission had determined on each individual request by a unanimous decision after many public hearings and deliberations.

Attorney Christian Infantolino of Morneau & Murphy, representing 6 neighborhood families addressed the Town Council opposing the applicant's request for a Zone change from R40 to R20.

Attorney Infantolino called on Edward Pimental as his expert witness/planner to address the Council. Mr. Pimental gave a brief summary of his report on the findings of this particular application.

Clayton Carlisle of 25 West Passage Drive pointed out that only one residence on West Passage Drive has Town water.

Rand Ross of 2 West Passage Drive spoke of his concerns with the proposed Zoning change.

A motion was made by Councilor Brine with second by Vice President Meagher to take a 5 minute break. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, aye; Councilor R. White, Aye

A motion was made by Vice President with second by Councilor M. White to reconvene the Town Council meeting. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, aye; Councilor R. White, Aye

The Town Council reconvened at 8:10 P.M.

Julie Westall of 3 West Passage Drive addressed the Council with her concerns.

Clark Moody, defacto owner of Riven Rock stated he would not subdivide the property further, if approved, nor would he put in a duplex. If the property is not approved for the subdivision, he

believes it would open up a much broader array of construction on the property. The use of the property will remain as is now.

Discussion ensued.

A motion was made by Councilor R. White with second by Councilor Brine to grant the Zoning Map Amendment as recommended by the Planning Commission, allowing a Zone Change from R40 to R20, returning it to R20 as it was before 1982, with respect to 113 – 115 Melrose Avenue, Plat 8 Lot 31. Conditionally approve as recommended by the Planning Commission, change existing Zoning Map #4, Plat 8 Lot 31 from R-40 to R-20. Amend Future Land Use Map #5 – change Plat 8 Lot 31 from Moderate Density Residential to Moderate High Density Residential. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, aye; Councilor R. White, Aye

A motion was made by Councilor R. White with second by Vice President Meagher to sit as The Board of Water & Sewer Commissioners. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, aye; Councilor R. White, Aye

A motion was made by Councilor R. White with second by Vice President Meagher to correct the Public Water & Sewer Service Area Map #22 to include Plat 8 and Lot 31 in the Urban Water and Sewer District. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, aye; Councilor R. White, Aye

A motion was made by Councilor R. White with second by Vice President Meagher to adjourn from Sitting as the Board of Water & Sewer Commission Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, aye; Councilor R. White, Aye

B) Event License Applications: All event license application approvals are subject to any and all COVID-19 protocols in affect at the time of the event.

- 1) Applicant: Arnold Zweir Post 22, American Legion
Events: American Legion/VFW Events
Date(s): May 31, 2021 to January 15, 2022
Locations: Watson Ave., Narragansett Ave., North Rd., Veterans Square

A motion was made by Vice President Meagher with second by Councilor R. White to approve the American Legion/VFW Events between May 31, 2021 to January 15, 2022 Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, aye; Councilor R. White, Aye

- 2) Applicant: Jamestown Community Chorus
Event: Memorial Day Concert
Date: May 31, 2021
Location: Lawn School Soccer Field

A motion was made by Councilor R. White with second by Vice President Meagher to approve the Jamestown Community Chorus, Memorial Day Concert to be held on May 31, 2021 at the Lawn Avenue School Soccer Field Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, aye; Councilor R. White, Aye

- 3) Applicant: Saint Mark Church
Event: Mother's Day Plant Sale
Date: May 8, 2021
Location: Saint Mark Church (outside)

A motion was made by Vice President Meagher with second by Councilor Brine to approve the Mother's Day Plant Sale, to be held on May 8, 2021 at St. Mark Church.

Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, aye; Councilor R. White, Aye

A motion was made by Vice President Meagher with second by Councilor R. White to Sit as the Alcoholic Beverage Licensing Board Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, aye; Councilor R. White, Aye

- C) Town Council Sitting as the Alcoholic Beverage Licensing Board
Notice is hereby given by the Town Council of the Town of Jamestown, being the Licensing Board in said Town as provided under Title 3, Chapters 1-12 of the General Laws of Rhode Island 1956, and as amended.
- 1) Renewal of Approval of Requests for Temporary Seasonal Expansion of Existing Liquor License Applications in accordance to R.I.G.L 3-5-17, for service and consumption areas valid with Special Event Application of the Chamber of Commerce for Dine Out Event in response to COVID- 19; with proposed Extension to May 18, 2021 unless revoked earlier:
 - a) KALI LLC dba J22 Tap & Table, 22 Narragansett Ave.
 - b) Jamestown Beer Holdings LLC dba The Generals Crossing, 34 Narragansett Ave.
 - 2) Renewal of Approval of KALI LLC dba J22 Tap & Table for Temporary Seasonal Expansion of Existing Liquor License Applications in accordance to R.I.G.L 3-5-17, for service and consumption areas to include property contingent on lease agreement with REGNUM LLC, located at 20 Narragansett Ave. with proposed Extension to May 18, 2021 unless revoked earlier.

A motion was made by Vice President Meagher with second by Councilor M. White to approve both the Renewal of Approval of Requests for Temporary Seasonal Expansion of Existing Liquor License Applications in accordance to R.I.G.L 3-5-17, for service and consumption areas valid with Special Event Application of the Chamber of Commerce for Dine Out Event in response to COVID- 19; with proposed Extension to May 18, 2021 unless revoked earlier: for a) KALI LLC dba J22 Tap & Table, 22 Narragansett Ave.; b) Jamestown Beer Holdings LLC dba The Generals Crossing, 34 Narragansett Ave., and to approve the Renewal of Approval of KALI LLC dba J22 Tap & Table for Temporary Seasonal Expansion of Existing Liquor License Applications in accordance to R.I.G.L 3-5-17, for service and consumption areas to include property contingent on lease agreement with REGNUM LLC, located at 20 Narragansett Ave. with proposed Extension to May 18, 2021 unless revoked earlier Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, aye; Councilor R. White, Aye

- D) Town Council Sitting as the Alcoholic Beverage Licensing Board
Notice is hereby given by the Town Council of the Town of Jamestown, being the Licensing Board in said Town as provided under Title 3, Chapters 1-12 of the General Laws of Rhode Island 1956, and as amended that the following application has been received for a **NEW Class B Victualer Liquor License**:

Jamestown Salonniere, LLC
14 Narragansett Avenue
Jamestown, RI 02835

Request for Town Council review, discussion, and potential vote of approval to proceed to advertise for Public Hearing on May 17, 2021, with advertisement in the *Jamestown Press* editions of April 29th and May 6th.

A motion was made by Vice President Meagher with second by Councilor M. White to order the advertising for Public Hearing on May 17, 2021 in the Jamestown Press on April 29th and May 6th. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, aye; Councilor R. White, Aye

A motion was made by Councilor Brine with second by Vice President Meagher to adjourn as the Alcoholic Beverage Licensing Board Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, aye; Councilor R. White, Aye

VI. COUNCIL, ADMINISTRATOR, SOLICITOR, COMMISSION/COMMITTEE COMMENTS & REPORTS

Please Note in Accordance with Section 42-46-6 (b) the Council May Review, Discuss and/or take Action and/or Vote on the following items:

- A) Town Administrator's Report: Jamie A. Hainsworth
- 1) COVID-19 Status
 - 2) Municipal Parking Lot, Narragansett Avenue
 - 3) Jamestown Golf Course, New Clubhouse
 - 4) Vacancy Status for the position of Town Clerk
 - 5) Appointment of Parks and Recreation Director (Agenda Item)
 - 6) Meeting with RIDEM, re: State Parks (Agenda Item)
 - 7) Jamestown Housing Authority Executive Director Vacancy (Agenda Item)
 - 8) RI Slave History Medallions, Mr. Charles Roberts, Executive Director
 - 9) Charter Amendment Update
 - 10) FYI: The RI Small Business Relief Grant Program

Town Administrator Hainsworth reported on the following:

In a 2 week period there has been an increase of 10 positive cases of COVID-19

COVID-19 testing will continue on West Street, every Friday from 1:00 P.M. – 6:00 P.M., weather permitting.

Municipal Parking Lot on Narragansett Avenue has been completed and is available to the Chamber of Commerce and participating restaurants.

The new Clubhouse at the Jamestown Golf Course has been issued a temporary Certificate of Occupancy from the Building Official, William Moore, for the 1st floor only. The parking lot is paved, striped, and ADA compliant.

Interviewing for the Town Clerk's position will begin soon.

Mr. Charles Roberts has put forth May 22, 2021 for an outdoor, COVID-19 compliant ceremony for the RI Slave History Medallion at East Ferry.

The RI Small Business Relief Grant Program is available to all small businesses in the amount of \$5,000

- B) EMA Report: Chief Edward Mello: Regarding COVID-19

Chief Mello reported:

The COVID-19 testing site on West Street averages 70 tests per week.

The local vaccine efforts have been completed. The State and Regional vaccination sites are now opened to ages 16 and up for a COVID-19 vaccine.

VII. UNFINISHED BUSINESS

Please Note in Accordance with Section 42-46-6 (b) the Council May Review, Discuss and/or take Action and/or Vote on the following items:

- A) Upcoming Meetings and Sessions – dates and times
 - 1) Town Council Meeting Schedule:
 - a) Town Council Regular Meeting: May 3, 2021 at 6:30 p.m.
 - b) Town Council/Water and Sewer Meeting: May 17, 2021 at 6:30 p.m.
- B) Review, Discussion and Possible Action to extend the Executive Order 2020-1, to May 18, 2021, unless revoked earlier; the continuation of the authorization of the Town Administrator to take any and all necessary actions to implement best practices guidance regarding municipal government actions to curtail the spread of the COVID 19 virus.

A motion was made by Councilor R. White with second by Councilor M. White to continue the authorization of the Town Administrator to take any and all necessary actions to implement best practice guidance regarding municipal government actions to curtail the spread of the COVID-19 virus. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, aye; Councilor R. White, Aye

- C) Review, Discussion and/or Action and/or Vote to proceed to advertise for public hearing for amendment of the Jamestown Code of Ordinances, Chapter 70 Traffic and Vehicles, Article III. Specific Street Regulations, Sec. 70-55; and Article IV. Stopping, Standing and Parking, Sec. 70-80, Sec. 70-87, and Sec. 70-91 through Sec. 70-103 at the May 17, 2021 meeting of the Jamestown Town Council.

A motion was made by Vice President Meagher with second by Councilor M. White to order to advertise for public hearing for amendment of the Jamestown Code of Ordinances, Chapter 70 Traffic and Vehicles, Article III. Specific Street Regulations, Sec. 70-55; and Article IV. Stopping, Standing and Parking, Sec. 70-80, Sec. 70-87 and Sec. 70-91 through Sec. 70-103 at the May 17, 2021 meeting of the Jamestown Town Council. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, aye; Councilor R. White, Aye

- D) Discussion of Fort Wetherill Report regarding meeting with RI Department of Environmental Management

After a meeting between Town Administrator Hainsworth, Vice President Meagher, Councilor Brine and Frank Floor, Administrator, Bureau of Natural Resources & Parks, Vice President Meagher has drafted a letter to the Department of Environmental Management, offering volunteer assistance with cleaning up Fort Wetherill. In return for these efforts, Vice President Meagher asks DEM for access to their resources.

All of the Councilors are in support of Vice President Meagher's letter to DEM.

VIII. NEW BUSINESS

Please Note in Accordance with Section 42-46-6 (b) the Council May Review, Discuss and/or take Action and/or Vote on the following items:

- A) Review, discussion and/or possible action on the FY2021/2022 Tentative Budget, Review and Discussion of Proposed Town Administrator's Budget; Possible action to adopt and recommend proposed FY2021-2022 Town Budget for consideration by Financial Town Meeting.

A motion was made by Vice President Meagher with second by Councilor M. White to schedule a Town Budget Meeting for Monday, April 26, 2021, 6:30 P.M.

Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, aye; Councilor R. White, Aye

- B) Review, discussion and/or possible action to Approve the Solid Waste and Recycling Services Agreement between the Rhode Island Resource recovery Corporation and the Town of Jamestown and Authorization for Signing by Town Administrator Hainsworth.

A motion was made by Vice President Meagher with second by Councilor M. White to Approve the Solid Waste and Recycling Services Agreement between the Rhode Island Resource recovery Corporation and the Town of Jamestown and Authorization for Signing by Town Administrator Hainsworth. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, aye; Councilor R. White, Aye

- C) Review, discussion and/or possible action to approve the Appointment of Raymond DeFalco, Jr. as the Director of Parks and Recreation for the Town of Jamestown

A motion was made by Vice President Meagher with second by Councilor Brine to approve the Appointment of Raymond DeFalco, Jr. as the Director of Parks and Recreation for the Town of Jamestown. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, aye; Councilor R. White, Aye

- D) Review, discussion and/or possible action regarding Resolutions of the Jamestown Democratic Town Committee and request for support for the following Legislation:
- 1) House Bill 5148 Rhode Island Broadband Development Program
 - 2) House Bill 5455 and Senate Bill 0078 Act on Climate

Councilor M. White commented on House Bill 5455 and Senate Bill 0078 Act on Climate has passed and been signed by Governor McKee.

A motion was made by Vice President Meagher with second by Councilor R. White to approve the Resolution for House Bill 5148 Rhode Island Broadband Development Program. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, aye; Councilor R. White, Aye

- E) Discussion regarding vacancy of the Jamestown Housing Authority Executive Director.

Town Administrator Hainsworth reported on the resignation of the newly appointed Executive Director of the Jamestown Housing Authority. He has been in communication with the HUD Office in Boston and they are interested in filling this position on an interim basis until it can be filled permanently.

- F) Request by Councilman Brine for discussion on Communication received from Jamie Enberg concerning cell phone service on the Island and request for a cross walk on North Road at America Way.

Councilor Brine has listened to the concerns of the residents of East Passage regarding the lack of cell phone coverage on the north side of the island. He gave an update that 6 small cell sites are planned to be installed on the island within the next few months, with an additional 10 -12 by the end of next year.

Councilor Brine has been investigating the efforts of Block Island regarding a Municipal Broad Band.

Discussion ensued.

A motion was made by Vice President Meagher with second by Councilor Brine to approve the Consent Agenda. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, aye; Councilor R. White, Aye

IX. CONSENT AGENDA

An item on the Consent Agenda need not be removed for simple clarification or correction of typographical errors. Approval of the Consent Agenda shall be equivalent to approval of each item as if it had been acted upon separately for review, discussion and/or potential action and/or vote. A Consent Agenda item or items may be removed by the Town Council for review, discussion and/or potential action and or vote.

- A) Adoption of Town Council Minutes
 - 1) April 5, 2021 (Regular Meeting)
- B) Minutes of Boards/Commissions/Committees
 - 1) Planning Commission (February 3, 2021)
 - 2) Planning Commission (February 17, 2021)
 - 3) Tax Assessment Board of Review (February 25, 2021)
 - 4) Tax Assessment Board of Review (March 9, 2021)
 - 5) Tax Assessment Board of Review (March 25, 2021)
- C) Finance Director's Report: Christina D. Collins - Comparison of Budget to Actuals as of March 31, 2021
- D) Authorization of the Warrant and Resolutions for the June 7, 2021 Financial Town Meeting (Warrants are routine in matter as they relate to setting the tax rate.)
 - 1) Resolution Number 1: Sewer Line Frontage Tax Rate (.68 cents per liner foot, included on tax bill for homes in the Sewer district)
 - 2) Resolution Number 2: Borrowing in Anticipation of Taxes (Authorizes the Town the ability to borrow funds in anticipation of the 1st quarter's taxes being due.)
 - 3) Resolution Number 3: Disposition of Collected Back Taxes (All back taxes to be placed in the General Fund at time of receipt.)
 - 4) Resolution Number 4: Setting the Tax Rate (Actual rate to be determined within a range at the FTM.)
 - 5) Resolution Number 5: Borrowing for Water Tank Purposes Through Issuance of Bonds
 - 6) Resolution Number 6: Use of Proceeds of Borrowing for Fire Department Purposes Through Issuance of Bonds Under Resolution Number 5 of Prior Financial Town Meeting 2020
 - 7) Resolution Number 7: Use of Federal Grants In Lieu Of Borrowing for Projects Otherwise Authorized and Any Other Capital Projects in the Town Capital Improvement Program and/or the School Capital Improvement Program.
- E) Zoning Board of Review Abutter Notice for Public Hearing of Tuesday, April 27, 2021 at 7:00 p.m.: Application of Michael and Sabrina Donnelly (David and Janice

Martin, owners), whose property is located at the corner of Garboard St. and Stanchion Ave. and further identified as Assessor's Plat 15 Lot 268 for a special use permit from Article 3, Section 82-314 High Groundwater Table and Impervious Layer Overlay District (A) review process to install a proposed rain garden, septic system, and construct a new 4 bedroom single-family residential dwelling. Said property is located in the R40 zone and contains 14,400 sq. ft.

- F) Resolutions and Proclamations of other Rhode Island cities and towns:
- 1) Resolution of the Portsmouth Town Council No. 2021-03-08 A In Support of Bill H 5113 An Act Related to Miniature Alcoholic Beverage Container Deposit Recycling
 - 2) Resolution of the Portsmouth Town Council No. 2021-02-22 Requesting and Supporting Legislation to Amend Title 44, Chapter 5 of the Rhode Island General Laws Regarding Municipal Taxation of Real Estate
 - 3) Resolution of the Westerly Town Council No. 20/21-75 In Opposition to Rhode Island 2021 Gun Control Legislation
 - 4) Resolution of the Westerly Town Council No. 20/21-76 Opposing Senate Bill 0259 and House Bill 6067 "An Act Relating to Aeronautics"

X. COMMUNICATIONS, PETITIONS, AND PROCLAMATIONS AND RESOLUTIONS FROM OTHER RHODE ISLAND CITIES AND TOWNS

The Council may acknowledge any of the listed Communications and Proclamations and Resolutions. Should any member wish to have a conversation on any of the matters, the item will be placed on a future agenda for review, discussion and/or potential action and/or vote.

- A) Communications Received:
- 1) Copy of Letter to: Town Council
From: A. O. Gutierrez
Dated: April 6, 2021
Re: Leash law in Jamestown & suggested clarifications
 - 2) Copy of Letter to: Town Council
From: Cynthia Levesque
Dated: April 7, 2021
Re: Revising the Jamestown Dog Ordinance
 - 3) Copy of Email to: Town Administrator Hainsworth
From: Alice Adler
Dated: April 7, 2021
Re: National Gun Violence Awareness proclamation request
 - 4) Copy of Letter to: Jamestown Harbor Commission
From: Sharon Purdie and Ted Sybertz
Alan and Lorraine Katz
William Robert Kalander
Dated: April 9, 2021
Re: Objecting to request of Walrus and Carpenter to relocate oyster nursery operation to West Ferry

5) Copy of Letter to: Town Clerk
From: Michael Ridge, Lucky Ridge Co., Inc.
Dated: April 7, 2021
Re: Thanking Town Administration for their support for Spinnaker's over the last 16 years and extending gratitude to present and past Town Councils for keeping Jamestown one of RI's most vibrant communities

**XI. OPEN FORUM- To participate you will press *9 to raise your hand.
The meeting moderator will coordinate your participation.**

Comments are not limited to items on this agenda. However, items not on this agenda will only be heard and not acted upon by the Town Council. Note: Section 42-46-6 of the Open Meetings Act, and Department of the Attorney General Advisory Opinions relevant to this item on any public body meeting agenda specifically prohibits the Town Council from discussing, considering or acting on any topic, statement or question presented. The Town Council may, if warranted, refer such matters to an appropriate committee, to another body or official, or post the matter for consideration at a properly-noticed, future meeting.

- A) Scheduled request to address: Keith Roberts - Regarding Computer Security
- B) Non-scheduled request to address

Keith Roberts was not able to attend the Council Meeting.

No requests to address the Council were made.

XII. ADJOURNMENT

A motion was made by Vice President Meagher with second by Councilor Brine to adjourn at 9:25 P.M. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, aye; Councilor R. White, Aye

Attest:

Denise Gamon, Town Clerk's Assistant