



Jamestown Harbor Office  
250 Conanicut Avenue  
Jamestown, RI 02835

**TOWN OF JAMESTOWN  
HARBOR COMMISSION**

Minutes of the April 14, 2021 Meeting of the Jamestown Harbor Commission

*Approved: 5/12/2021*

A meeting of the Jamestown Harbor Commission was held Wednesday, April 14, 2021.

PURSUANT TO EXECUTIVE ORDER NO. 20-05 EXECUTED BY GOVERNOR GINA RAIMONDO ON MARCH 16, 2020, THIS MEETING WAS TELECONFERENCED VIA ZOOM.

**I. CALL TO ORDER AND ROLL CALL**

Vice-Chairman Banks called the meeting to order at 5:03 PM with roll call:

Present:

Wayne Banks, Vice-Chairman  
Steven Bois, Commissioner  
Richard Raynes, Commissioner  
Eric Lexow, Commissioner  
Michael Junge, Commissioner  
Dan Wurzbacher, Commissioner

Absent:

Jessica McCarthy, Commissioner  
Glenn Skalubinski, Harbormaster

Also in attendance:

Chief Edward Mello, Executive Director  
Randy White, Town Council Liaison  
George Souza, Conservation Commission Liaison  
Kim Devlin, Harbor Clerk

**II. APPROVAL OF MEETING MINUTES - Review, discussion and/or potential action and/or vote**

**A. Wednesday, March 10, 2021**

Vice-Chairman Banks moved to approve the minutes of the March 10, 2021 Jamestown Harbor Commission meeting; Commissioner Wurzbacher seconded. So voted; 6 ayes, 0 nays.

**III. OPEN FORUM**

**A. Scheduled Requests to Address**

There were no Scheduled Requests to Address.

**B. Non-scheduled Requests to Address- Review, discussion and/or potential action and/or vote**

There were no Non-Scheduled Requests to address at this time.

**IV. EXECUTIVE DIRECTOR MELLO'S REPORT- Review, discussion and/or potential action and/or vote**

Executive Director Chief Mello reported that Harbormaster Skalubinski has started preparing the boats for the season and working with Dutch Harbor Boat Yard and Conanicut Marine to repair and commission the floating docks. Harbormaster Campbell has agreed to act as the Assistant Harbormaster for the season.

Executive Director Chief Mello reported that Walrus & Carpenter Oyster Company has submitted an application to the Town to install upwellers at West Ferry. The request has been forwarded to the Jamestown Harbor Commission by the Town Council. We are meeting with Jules, the owner, on Thursday to discuss the proposal. There is no formal proposal at this time but when there is, it will be brought before the Jamestown Harbor Commission.

**V. HARBORMASTER REPORT**

Harbormaster Skalubinski was not in attendance.

**VI. MARINE DEVELOPMENT FUND BUDGET**

**A. 2020/2021**

**MDF YTD Budget- Review, discussion and/or potential action and/or vote**

Executive Director Chief Mello reported that the budget to actual is from July 1, 2020 until now. Executive Director Chief Mello stated that the revenues are a bit deceiving; because of the change in renewal schedule, some of the late renewals from last season are reflected in the current season. There are no significant expenses expected.

Executive Director Chief Mello stated that Kim reviewed the budget with Commissioner Lexow.

Commissioner Lexow stated that everything is on track.

**VII. SUB-COMMITTEE REPORTS**

**A. Budget - Review, discussion and/or potential action and/or vote**

Commissioner Lexow stated that Executive Director Chief Mello covered everything and had nothing to report.

**B. Facilities - Review, discussion and/or potential action and/or vote**

Vice-Chairman Banks and Commissioner Wurzbacher had nothing to report.

**C. Mooring Implementation - Review, discussion and/or potential action and/or vote**

Vice-Chairman Banks had nothing to report.

**D. Traffic Committee - Review, discussion and/or potential action and/or vote**

Commissioner Junge had nothing to report.

**E. Gould Island Restoration Committee - Review, discussion and/or potential action and/or vote**

Commissioner Bois reported that Town Administrator Hainsworth sent a letter to the Department of Environmental Management (DEM) requesting additional support to restore Gould Island, but we can't move forward until there is a plan that the Town, DEM, and the Army Corps of Engineers (ACOE) agree on.

Commissioner Lexow asked Commissioner Bois where the money comes from.

Commissioner Bois stated it is a result of Senator Reed asking Congress to award money to the ACOE.

**VIII. LIAISON REPORTS**

**A. Conservation Commission Liaison - Review, discussion and/or potential action and/or vote**

Conservation Commission Liaison Souza reported that the Conservation Commission received a letter from Walrus & Carpenter Oyster Company but that it was not specific to their proposed plan, and that public/private partnerships need to be considered carefully.

**IX. OLD BUSINESS**

There was no Old Business to discuss.

**X. CORRESPONDENCE**

There was no Correspondence to review.

**XI. NEW BUSINESS**

**A. CRMC Preliminary Application Determination Process - Review, discussion and/or potential action and/or vote**

Executive Director Chief Mello stated that Ben Goetsch, the new CRMC aquaculture specialist, reached out to him to see if the Jamestown Harbor Commission would be a good fit for CRMC preliminary determination meetings for aquaculture applications around Jamestown. The applicant would explain the proposal and also allow for public discussion. Executive Director Chief Mello explained that this would be a CRMC process, not directed by the Town and that the Jamestown Harbor Commission would not take a position on the application, but could participate in the discussion.

Chairman Banks moved to accept the CRMC preliminary determination meetings as a part of the Jamestown Harbor Commission meetings, Vice-Chairman Junge seconded. So voted; 6 ayes, 0 nays.

**B. Additions to the Qualified Mooring Installer and Inspector List - Review, discussion and/or potential action and/or vote**

Executive Director Chief Mello stated that there have been two new applications submitted since the list was last approved.

Chairman Banks asked if he was asking the Jamestown Harbor Commission to cap the number of companies on the list.

Executive Director Chief Mello stated that this will be the final list for the season and we can circle back to this issue later.

Chairman Banks moved to approve the list; Vice-Chairman Junge seconded. So voted; 6 ayes, 0 nays.

**XII. OPEN FORUM – CONTINUED - Review, discussion and/or potential action and/or vote**

Renee McCooey asked Executive Director Chief Mello what the purpose of the meeting is tomorrow with Jules and Kim.

Executive Director Chief Mello stated that that it is an opportunity for Jules to put forth a proposal.

Renee McCooey stated that this is a huge decision and advised to Jamestown Harbor Commission to move cautiously.

**XIII. ADJOURNMENT- Review, discussion and/or potential action and/or vote**

Chairman Banks moved to adjourn at 5:33 PM; Commissioner Junge seconded. So voted; 6 ayes, 0 nays.

Respectfully submitted,

A handwritten signature in black ink, appearing to be 'K. Devlin', written in a cursive style.

Kim Devlin  
Jamestown Harbor Clerk