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**TOWN OF JAMESTOWN
HARBOR COMMISSION**

Minutes of the March 10, 2021 Meeting of the Jamestown Harbor Commission
Approved: 4/14/2021

A meeting of the Jamestown Harbor Commission was held Wednesday, March 10, 2021.
PURSUANT TO EXECUTIVE ORDER NO. 20-05 EXECUTED BY GOVERNOR GINA RAIMONDO ON MARCH 16, 2020, THIS
MEETING WAS TELECONFERENCED VIA ZOOM.

I. CALL TO ORDER AND ROLL CALL

Vice-Chairman Banks called the meeting to order at 5:02 PM with roll call:

Present:

Wayne Banks, Vice-Chairman
Steven Bois, Commissioner
Richard Raynes, Commissioner
Eric Lexow, Commissioner
Jessica McCarthy, Commissioner

Absent:

Michael Junge, Commissioner
Dan Wurzbacher, Commissioner

Also in attendance:

Chief Edward Mello, Executive Director
Randy White, Town Council Liaison
George Souza, Conservation Commission Liaison
Glenn Skalubinski, Harbormaster
Kim Devlin, Harbor Clerk

II. APPROVAL OF MEETING MINUTES - Review, discussion and/or potential action and/or vote

A. Wednesday, February 10, 2021

Vice-Chairman Banks moved to approve the minutes of the February 10, 2021 Jamestown Harbor Commission meeting; Commissioner Raynes seconded. So voted; 5 ayes, 0 nays.

III. OPEN FORUM

A. Scheduled Requests to Address

There were no Scheduled Requests to Address.

B. Non-scheduled Requests to Address- Review, discussion and/or potential action and/or vote

There were no Non-Scheduled Requests to address. Executive Director Chief Mello verified that there was no one waiting to join the meeting.

IV. EXECUTIVE DIRECTOR MELLO'S REPORT- Review, discussion and/or potential action and/or vote

Executive Director Chief Mello reported that he would follow up with the group working on the anchoring section of the ordinance and will have something to bring back to the Commission in April.

V. HARBORMASTER REPORT

Harbormaster Skalubinski had nothing to report.

Executive Director Chief Mello stated that Glenn will begin working within the next few weeks.

VI. MARINE DEVELOPMENT FUND BUDGET

A. 2020/2021

MDF YTD Budget- Review, discussion and/or potential action and/or vote

The budget was not available for review.

VII. SUB-COMMITTEE REPORTS

A. Budget - Review, discussion and/or potential action and/or vote

Commissioner Lexow had nothing to report.

B. Facilities - Review, discussion and/or potential action and/or vote

Vice-Chairman Banks had nothing to report.

C. Mooring Implementation - Review, discussion and/or potential action and/or vote

Vice-Chairman Banks had nothing to report.

D. Traffic Committee - Review, discussion and/or potential action and/or vote

Commissioner Junge was absent.

E. Gould Island Restoration Committee - Review, discussion and/or potential action and/or vote

Commissioner Bois stated that there are no updates but that he is expecting a report from the Army Corps of Engineers and the contractor in May.

VIII. LIAISON REPORTS

A. Conservation Commission Liaison- Review, discussion and/or potential action and/or vote

Conservation Commission Liaison reported that the Conservation Commission is sending a request to the Traffic Committee to have the Rights of Way that are easily accessible marked on their trail map of Jamestown.

IX. OLD BUSINESS

There was no Old Business to discuss.

X. CORRESPONDENCE

A. Forfeiture Letter to Permit Holders who did not renew their permit(s) – Review status: No action required

Chairman Banks moved to accept the Correspondence; Commissioner Lexow seconded. So voted; 5 ayes, 0 nays.

XI. NEW BUSINESS

A. Permit Forfeitures – Review status: No action required

Executive Director Chief Mello stated that this year was the first year of the new renewal schedule that we have been working on for the last two years. The new schedule is more aligned with the commercial marina's schedule and it has been a long process to get this implemented. Executive Director Chief Mello stated that we have advertised in the Jamestown Press and sent notices via email and regular mail to all the permit holders well in advance.

Executive Director Chief Mello stated that there are only four outstanding mooring permit renewals and they were sent certified letters which we have confirmation that they were received. They had the opportunity to appeal but did not.

Executive Director Chief Mello stated that there were 34 total beach, pier and wait list application that were not renewed.

Executive Director Chief Mello stated that the 4 mooring permits that were forfeited were out of 631 total.

XII. OPEN FORUM – CONTINUED - Review, discussion and/or potential action and/or vote

There was no Continued Open Forum.

XIII. ADJOURNMENT- Review, discussion and/or potential action and/or vote

Chairman Banks moved to adjourn at 5:15 PM; Commissioner Lexow seconded. So voted; 5 ayes, 0 nays.

Respectfully submitted,



Kim Devlin
Jamestown Harbor Clerk