

TOWN COUNCIL MEETING
February 16, 2021

I. ROLL CALL

A regular meeting of the Jamestown Town Council was held on February 16, 2021. This meeting was held pursuant to Executive Order No. 20-05, executed by Governor Gina Raimondo and was teleconferenced via Zoom. The public access code to participate by phone was 1 (301) -715-8592 or 1(312) - 626- 6799 or 1(646) - 558- 8656 Meeting ID 912 0766 6122. To participate by computer or mobile app: <https://zoom.us/j/91207666122>. Town Council Members present were as follows: Nancy A. Beye, Mary Meagher, Erik G. Brine, Michael G. White and Randy White. Also present Town Administrator Jamie A. Hainsworth, Finance Director Christina D. Collins, Town Solicitor Peter D. Ruggiero, Chief of Police Edward A. Mello, and Town Planner, Lisa Bryer, Michael Gray, Public Works Director, Louise Marcus, Legal Counsel, Chair, Valerie Molloy, Jamestown Housing Authority Chair, Barbara Szepatowski, Jamestown Housing Authority Member, Erin F. Liese, Town Clerk and Denise Gamon, Town Clerk's Assistant

II. CALL TO ORDER, PLEDGE OF ALLEGIANCE

Council President Beye called the meeting of the Jamestown Town Council to order at 6:00 P.M. held via Zoom, and led the Pledge of Allegiance

III. JOINT TOWN COUNCIL AND HOUSING AUTHORITY WORK SESSION

Review and Discussion on the following:

- A) New Executive Director
 - 1) Name, Qualifications, and Anticipated Start Date
 - 2) Review of Search Process and Criteria

Karen Rudd has been appointed Executive Director with an anticipated start date of April 1, 2021

- B) Pemberton Apartments
 - 1) Vacancies
 - 2) WIFI Status
 - 3) Building Maintenance- Bathrooms, Painting, Upgrades & Handicap Accessibility, Fire Egress, Boilers and Heating

Valarie Molloy, Jamestown Housing Authority Chair reported on the following:

There are currently 3 vacancies at Pemberton Apartments.

WIFI is available in the Community Room.

The boilers are the originals from 1968.

The maintenance is continuous, throughout the apartments.

- C) Pemberton Place
 - 1) Vacancies
 - 2) WIFI Status
 - 3) Building Maintenance- Bathrooms, Painting, Upgrades & Handicap Accessibility, Fire Egress, Boilers and Heating
 - 4) Relationship and Management to Jamestown Housing Authority

Valerie Molloy, Jamestown Housing Authority Chair stated there are 2 vacancies at Pemberton Place.

- D) Discussion and Review whether the Jamestown Housing Authority received COVID- 19 funding and Distribution.

Legal Counsel, Louise Marcus stated that yes, the Jamestown Housing Authority had received funding, it commensurates with the size of the Housing Authority and due to Jamestown's small size, it was awarded \$17,607.00. Approximately \$3,624.00 was used for COVID safe renovations in the Housing Authority office. The Housing Authority can use the balance of the CARES ACT funding through the remainder of this calendar year.

- E) Discussion and Review whether Jamestown Housing Authority received CDBG Funding and Distribution.

Louise Marcus, Legal Counsel for the Jamestown Housing Authority stated that the Housing Authority has not heard if the CDBG funding has been rewarded for the upgrading of the 2nd floor bathrooms.

- F) Discussion and Review on Role of Resident Advisory Board

Valerie Molloy, Chair, stated she is hopeful with the new Executive Director they will be establishing a Resident Advisory Board.

A motion was made by Jamestown Housing Authority Chair Valerie Molloy with second by Jamestown Housing Authority Member Barbara Szepatowski to adjourn from the Joint Town Council and Housing Authority Work Session. Vote: It was unanimous.

A motion was made by Vice President Meagher with second by Councilor M. White to sit as the Board of Water and Sewer Commissions at 6:37 P.M.

Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, aye; Councilor R. White, Aye

IV. TOWN COUNCIL SITTING AS THE BOARD OF WATER AND SEWER COMMISSIONERS (MOTION TO CONVENE)

- A) Approval of Minutes; review, discussion and/or potential action and/or vote January 19, 2021 (regular meeting)

- B) Open Forum – Water & Sewer Matters
Comments are not limited to items on this agenda. However, items not on this agenda will only be heard and not acted upon by the Town Council. Note: Section 42-46-6 of the Open Meetings Act, and Department of the Attorney General Advisory Opinions relevant to this item on any public body meeting agenda specifically prohibits the Town Council from discussing, considering or acting on any topic, statement or question presented. The Town Council may, if warranted, refer such matters to an appropriate committee, to another body or official, or post the matter for consideration at a properly-noticed, future meeting.
 - 1) Scheduled request to address – None
 - 2) Non-scheduled request to address

- C) Report of Town Officials - Status Reports; review, discussion and/or potential action and/or vote
 - 1) Pumping report
 - 2) Town project reports
 - 3) Town Wells
 - a) Water Treatment Plant
 - b) Transfer Pumping/Reservoir
 - c) Distribution System
 - d) Wastewater Treatment Facility

- D) NEW BUSINESS- Review, Discussion and Possible Action on Awarding Bid for Corrosion Control Evaluation and RI Department of Health Response for the Emergency Interconnection with North Kingstown be awarded to Weston and Sampson Engineers, Inc. for an amount of \$30,000 as detailed in their proposal dated January 15, 2021.

- E) Town Council Adjourns from sitting as the Board of Water and Sewer Commissioners

A motion was made by Councilor M. White with second by Vice President Meagher to adjourn from sitting as the Board of Water and Sewer Commissioners. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, aye; Councilor R. White, Aye

V. PUBLIC HEARINGS, LICENSES AND PERMITS

The Town Council will review each license application and vote on it individually. All approvals for licenses and permits are subject to the resolution of debts, taxes and appropriate signatures as well as, when applicable, proof of insurance. Please Note in Accordance with Section 42-46-6 (b) the Council May Review, Discuss and/or take Action and/or Vote on the following items:

- A) Renewal of Event License Application
 - 1) Applicant: Jamestown Chamber of Commerce
 - Event: Restaurant Outdoor Dining
 - Dates: Extending to March 16, 2021 unless revoked earlier
 - Location: Narragansett Avenue, Narragansett Avenue Municipal Parking Lot & East Ferry Parking Lot

A motion was made by Vice President Meagher with second by Councilor Brine to approve the Jamestown Chamber of Commerce’s application for Restaurant Outdoor Dining extended until March 16, 2021, unless revoked earlier with locations of Narragansett Avenue, Narragansett Avenue Municipal Parking Lot & East Ferry Parking Lot. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, aye; Councilor R. White, Aye

A motion was made by Vice President Meagher with second by Councilor M. White to convene as the Alcoholic Beverage Licensing Board. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, aye; Councilor R. White, Aye

- B) Town Council Sitting as the Alcoholic Beverage Licensing Board
Notice is hereby given by the Town Council of the Town of Jamestown, being the Licensing Board in said Town as provided under Title 3, Chapters 1-12 of the General Laws of Rhode Island 1956, and as amended.
 - 1) Renewal of Approval of Requests for Temporary Seasonal Expansion of Existing Liquor License Applications in accordance to R.I.G.L 3-5-17, for service and consumption areas valid with Special Event Application of the Chamber of Commerce for Dine Out Event in response to COVID- 19; with proposed Extension to March 16, 2021 unless revoked earlier:
 - a) KALI LLC dba J22 Tap & Table, 22 Narragansett Ave
 - b) Jamestown Beer Holdings LLC dba The Generals Crossing- 34 Narragansett Ave.
 - c) Jamestown Restaurant Group LLC dba Narragansett Café- 25 Narragansett Ave.

A motion was made by Councilor R. White with second by Councilor M. White to approve the Renewal of Approval of Requests for Temporary Seasonal Expansion of Existing Liquor License Applications in accordance to R.I.G.L 3-5-17, for service and consumption areas valid with Special Event Application of the Chamber of Commerce for Dine Out Event in response to COVID- 19; with proposed Extension to March 16, 2021 unless revoked earlier for KALI LLC dba J22 Tap & Table, 22 Narragansett Avenue, Jamestown Beer Holdings LLC dba The Generals Crossing, 34 Narragansett Avenue and Jamestown Restaurant Group LLC, dba Narragansett Café, 25 Narragansett Avenue. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, aye; Councilor R. White, Aye

- 2) Renewal of Approval of KALI LLC dba J22 Tap & Table for Temporary Seasonal Expansion of Existing Liquor License Applications in accordance to R.I.G.L 3-5-17, for service and consumption areas to include property contingent on lease agreement with REGNUM LLC, located at 20 Narragansett Ave. With proposed Extension to March 16, 2021 unless revoked earlier.

A motion was made by Councilor Brine with second by Vice President Meagher to approve the Renewal of Approval of KALI LLC dba J22 Tap & Table for Temporary Seasonal Expansion of Existing Liquor License Applications in accordance to R.I.G.L 3-5-17, for service and consumption areas to include property contingent on lease agreement with REGNUM LLC, located at 20 Narragansett Ave. With proposed Extension to March 16, 2021 unless revoked earlier. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, aye; Councilor R. White, Aye

A motion was made by Councilor R. White with second by Vice President Meagher to adjourn as the Alcoholic Beverage Licensing Board. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, aye; Councilor R. White, Aye

VI. COUNCIL, ADMINISTRATOR, SOLICITOR, COMMISSION/COMMITTEE COMMENTS & REPORTS

Please Note in Accordance with Section 42-46-6 (b) the Council May Review, Discuss and/or take Action and/or Vote on the following items:

- A) Town Administrator's Report: Jamie A. Hainsworth-
 - 1) Budget Preparation for F.Y. 2021-2022
 - 2) Street Light Upgrade
 - 3) Building Official Vacancy
 - 4) Parks and Recreation Director & Laborer Vacancy
 - 5) Covid-19 Status
 - 6) Wickford Avenue, Right of Way
 - 7) Golf Course Building

Town Administrator Hainsworth reported on the following:

Along with the all of Department Heads, they are diligently working on the Budget for F.Y. 2021-2022.

The bids for the street light upgrade have been opened and recommendations should be coming forth in March.

Both the vacancy of the Building Official and the Parks and Recreation Director have been advertised and applications are pending. There is also an entry level Laborer vacancy advertised as well.

In the last 2 weeks there has been an increase of 12 positive COVID-19 cases. Stay vigilant, continue with mask wearing, hand washing and social distancing. There will be an influx of the vaccine coming in the next few weeks into the State.

An assent was submitted and approved by CRMC for a 6 foot path starting were Wickford Avenue driveway ends and continues a couple of hundred feet to the top of the bluff at the water's edge. The Town Solicitor will provide a report next month after attending a hearing in Superior Court on this issue.

Thomas McNiff and Barbara Szepatowski have begun working on the 4th of July fireworks,
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pending Health Department regulations.

The new clubhouse is progressing.

The old clubhouse was demolished on February 6 after a training exercise was held by the Jamestown Volunteer Fire Department. A scheduled smoke drill was attended by over 40 volunteers. During the drill a couple of sparks hit the ceiling and the fire was extinguished.

Vice President Meagher acknowledged the concerns of the neighbors' surprise of the training. It was a learning experience. The Fire Department knew what they were doing and in a moment of concern they called in reinforcements and they are to be congratulated for that.

Councilor Brine thanked the Fire Department for taking the initiative for the training exercise. Things are never going to go exactly as planned and that is part of the training. Mistakes will be made, things won't turn out how you expect and that is part of the training.

President Beye commented on the Fire Department being a big part of her life for 21 years now. She is very proud of the Fire Department.

Councilor M. White commented that Jamestown has become the unofficial training academy in the State of Rhode Island. There was an added value when the roof caught on fire.

Councilor R. White echoed the appreciation, thanks for all you do and what you did in this situation.

B) EMA Report: Chief Edward Mello: Regarding COVID-19 Vaccine Distribution
Chief Mello reported on the following:

This week will be the first community based vaccine clinic, it will be held at the Melrose School on Friday, it is fully staffed and all appointments were booked, using the voter rolls, RI Special Needs list and other self-enrollment lists to identify the oldest population. 30 individuals were vaccinated at the Regional MedPod a week ago. Jamestown is moving into a 4 week cycle at the community based pod, identifying the oldest residents and moving down the list. Jamestown has received an increase of 25% of the vaccine allotment. Both Chief Mello and Town Administrator Hainsworth are advocating for the reallocation of the vaccine, Chief Mello suspects it was unsuccessful and will continue in the path that the State has laid out. Chief Mello stated he will make it work, continue the job of getting the allocated vaccines available to Jamestown in the most efficient and fairest manner to the residents.

VII. UNFINISHED BUSINESS

Please Note in Accordance with Section 42-46-6 (b) the Council May Review, Discuss and/or take Action and/or Vote on the following items:

A) Upcoming Meetings and Sessions – dates and times

1) Town Council Meeting Schedule: March 1, 2021 & March 15, 2021

Vice President Meagher would like the following items to be put on a future agenda:

DEM with regards to Food Trucks at State Parks

CRMC members and how few are have experience with marine affairs

Resident Parking Stickers

President Beye would like to add a discussion on the current leash law

B) Review, Discussion and Possible Action to extend the Executive Order 2020-1, to March 16, 2021, unless revoked earlier; the continuation of the authorization of the Town Administrator to take any and all necessary actions to implement best practices guidance regarding municipal government actions to curtail the spread of the COVID 19 virus.

A motion was made by Vice President Meagher with second by Councilor M. White to approve the extension of the Executive Order 2020-1, to March 16, 2021, unless revoked earlier; the continuation of the authorization of the Town Administrator to take any and all necessary actions to implement best practices guidance regarding municipal government actions to curtail the spread of the COVID 19 virus. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, aye; Councilor R. White, Aye

A motion was made by Vice President Meagher with second by Councilor M. White to move items C and D to the beginning of New Business Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, aye; Councilor R. White, Aye

VIII. NEW BUSINESS

Please Note in Accordance with Section 42-46-6 (b) the Council May Review, Discuss and/or take Action and/or Vote on the following items:

A) Review, Discussion and Possible Action on the Request of Jamestown Class of 1971 to Waive the Facility Fee for the Rembijas Pavilion on October 2, 2021.

A motion was made by Vice President Meagher with second by Councilor Brine to Waive the Facility Fee for the Rembijas Pavilion for the Jamestown Class of 1971 on October 2, 2021 Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, aye; Councilor R. White, Aye

B) Review, Discussion and Possible Action on the Status of North Road Improvements

Public Works Director Mike Gray reported on the Transportation Improvement Plan for North Road and the west end of Narragansett Avenue. Funding for the design and permitting of these 2 projects will begin in 2023. Public Works Director encouraged the Council to work with Jamestown's 2 Representatives to ensure the Town does not lose its place on the list.

This spring preparation for the shoulder of the road from the bike path on North Road to West Reach will continue.

A motion was made by Vice President Meagher with second by Councilor M. White to authorize the Town Administrator to draft a letter to send to Jamestown’s Representatives and DOT for review at the next Town Council meeting. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, aye; Councilor R. White, Aye

- C) Review, Discussion and Possible Action on Authorizing the Contract with Borden Light Marine Contracting, Inc. (BLMC); for the Lease of the Tug and Deck Barge for the July 3, 2021 Fire Works Display, with a rain date of July 5, 2021.

A motion was made by Councilor R. White with second by Vice President Meagher subject to the review by the Town Administrator and Solicitor, and subject to COVID guidelines, authorize the Town Administrator to sign the contract with the barge company. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, aye; Councilor R. White, Aye

- D) Review, Discussion and Possible Action on Authorizing the Contract with Pyrotecnico; for the July 3, 2021 Fire Works Display, with a rain date of July 5, 2021.

A motion was made by Councilor R. White with second by Vice President Meagher subject to the review by the Town Administrator and Solicitor, and subject to COVID guidelines, authorize the Town Administrator to sign the contract with Pyrotecnico Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, aye; Councilor R. White, Aye

A motion was made by Vice President Meagher with second by Councilor M. White to approve the Consent Agenda. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, aye; Councilor R. White, Aye

IX. CONSENT AGENDA

An item on the Consent Agenda need not be removed for simple clarification or correction of typographical errors. Approval of the Consent Agenda shall be equivalent to approval of each item as if it had been acted upon separately for review, discussion and/or potential action and/or vote. A Consent Agenda item or items may be removed by the Town Council for review, discussion and/or potential action and or vote.

- A) Adoption of Town Council Minutes
 - 1) January 19, 2021 (Regular Meeting)
 - 2) February 3, 2021 (Regular Meeting)

- B) Request of Tax Assessor for Specific Abatements & Addenda of Taxes

MOTOR VEHICLE ABATEMENTS TO 2020 TAX ROLL

13-1910-11M Montgomery, Christi	Motor Vehicle- soldier / sailor exempt	\$43.84
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ABATEMENT TO 2020 TAX ROLL

12-0825-00 Long, Ronald & Mary	Plat 2, Lot 86 – Tax Appeal – Updated field card data	\$ 2,270.90
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TOTAL ABATEMENTS		\$ 2,314.74
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- C) Finance Director's Report: Christina D. Collins- Comparison of Budget to Actuals as of January 31, 2021

X. COMMUNICATIONS, PETITIONS, AND PROCLAMATIONS AND RESOLUTIONS FROM OTHER RHODE ISLAND CITIES AND TOWNS

The Council may acknowledge any of the listed Communications and Proclamations and Resolutions. Should any member wish to have a conversation on any of the matters, the item will be placed on a future agenda for review, discussion and/or potential action and/or vote.

- A) Communications Received:
 - 1) Copy of Letter to: Erin Liese, Town Clerk
From: Michael & Rebecca Drzal
Re: Traffic Committee Request
 - 2) Copy of Letter to: Jamestown Town Council
From: Raymond Harrison
Re: Decatur Avenue Road Resurfacing
- B) Proclamations and Resolutions from other Rhode Island Cities and Towns
 - 1) Resolution of the Town of North Providence regarding Small Business restrictions due to COVID- 19

XI. OPEN FORUM- To participate you will press *9 to raise your hand.

The meeting moderator will coordinate your participation.

Comments are not limited to items on this agenda. However, items not on this agenda will only be heard and not acted upon by the Town Council. Note: Section 42-46-6 of the Open Meetings Act, and Department of the Attorney General Advisory Opinions relevant to this item on any public body meeting agenda specifically prohibits the Town Council from discussing, considering or acting on any topic, statement or question presented. The Town Council may, if warranted, refer such matters to an appropriate committee, to another body or official, or post the matter for consideration at a properly-noticed, future meeting.

- A) Scheduled request to address- none
- B) Non-scheduled request to address

Samira Hakki of 55 Gondola Avenue, representing the Rolling Agenda, would like to begin the discussion of the next steps with regard to future bike infrastructure projects.

A motion was made by Councilor M. White with second by Vice President Meagher to move into Executive Session. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, aye; Councilor R. White, Aye

XII. EXECUTIVE SESSION

The Town Council may seek to enter into Executive Session for review, discussion and/or potential action and/or vote on the following:

- A) Pursuant to RIGL § 42-46-5(a) Subsection (5) Lease with New England Golf Course Management dba Jamestown Golf Course; review, discussion and/or potential action and/or vote in executive session and/or open session

XIII. ADJOURNMENT

A motion was made by Councilor Brine with second by Vice President Meagher to adjourn at 8:31 P.M. Vote: President Beye, Aye; Vice President Meagher, Aye; Councilor Brine, Aye; Councilor M. White, aye; Councilor R. White, Aye.

Attest:

Denise Gamon, Town Clerk's Assistant