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**TOWN OF JAMESTOWN
HARBOR COMMISSION**

Minutes of the December 10, 2014 Meeting of the Jamestown Harbor Commission
Approved: 1/14/2015

A meeting of the Jamestown Harbor Commission (JHC) was held Wednesday, December 10, 2014 at the Jamestown Town Hall, 93 Narragansett Avenue, Jamestown, Rhode Island.

1. CALL TO ORDER AND ROLL CALL

Chairman deAngeli called the meeting to order at 7:03 PM with roll call:

Present:

Michael deAngeli, Chairman
Ed McGuirl, Commissioner
Patrick Bolger, Commissioner
Bruce Dickinson, Commissioner
David Cain, Vice-Chairman
William Harsch, Commissioner
Joseph McGrady, Commissioner

Also in attendance:

Executive Director Chief Mello
Kim Devlin, Harbor Clerk & Recording Secretary
George Souza, Conservation Commission Liaison

2. APPROVAL OF MEETING MINUTES

A. November 12, 2014

Vice-Chairman Cain moved to approve the minutes of the November 12, 2014 Jamestown Harbor Commission meeting. Vice-Chairman Cain. So voted (7 ayes, 0 nays).

3. CONSENT AGENDA

No Consent Agenda.

4. EXECUTIVE SESSION

No Executive Session.

5. OPEN FORUM

A. Scheduled Requests to Address

No Scheduled requests to address.

B. Non-scheduled Requests to Address

No Non-Scheduled requests to address.

6. EXECUTIVE DIRECTOR MELLO'S REPORT

Executive Director Mello reported that the pumpout projects are completed and there will be a report regarding the project on the January meeting agenda. A substantial portion of the funding for the project was provided by a DEM grant. A new shed to house the new pump at West Ferry was also constructed.

The channel markers and buoys have been serviced and the buoys removed for the season. There is some work that need to be done on the channel markers and buoys.

7. MARINE DEVELOPMENT FUND BUDGET

A. 2014/2015 MDF YTD Budget

The Marine Development Fund budget, in the format based on the Town Council changes, was presented to the

Jamestown Harbor Commission.

8. HARBOR CLERK REPORT

Harbor Clerk Devlin had nothing to report.

9. LIAISON REPORTS

A. Conservation Commission Liaison

Conservation Commission Liaison Souza had nothing to report.

10. ONGOING BUSINESS

A. Budget

Chairman deAngeli reported that Chief Mello, Kim, Andy, Tina, Pat, Bruce and himself met on Monday to discuss the budget.

Executive Director Mello requested that this discussion be held until the agenda item.

B. Facilities

Commissioner McGuirl had nothing to report.

C. Mooring Implementation

Vice-Chairman Cain had nothing to report.

D. Harbor Management Ordinance / Comprehensive Harbor Management Plan

Chairman DeAngeli had nothing to report.

E. Traffic Committee

Vice-Chairman Cain had nothing to report.

11. OLD BUSINESS

There was no Old Business to discuss.

12. NEW BUSINESS

A. Approval of mooring installers and inspectors list for 2015 (as of 12-1-2014)

Vice-Chairman Cain moved to approve and update the list as needed. Commissioner Bolger seconded. So voted; (7 ayes, 0 nays).

B. 2014/2015 Amended budget

Executive Director Mello updated the Jamestown Harbor Commission on the new budget format. The lease monies have been removed from the Jamestown Harbor Commission budget, leaving the budget underfunded. Retained earnings were used to balance the budget.

Chairman deAngeli moved to accept the amended budget. Commissioner Bolger seconded. So voted; (7 ayes, 0 nays).

C. 2015/2016 Marine Development Fund Budget

Executive Director Mello presented the Jamestown Harbor Commission with two different proposed 2015/2016 budgets. The first document keeps all of the permit rates the same. There will be no way to fund projects under the current rates.

Chairman deAngeli explained that of the monies collected from non-resident and commercial mooring fees, 50% should be going to the infrastructure budget.

The lease money will not be going into the General Fund, and will be held in a separate waterfront account.

Commissioner Bolger suggested re-doing the Asset Inventory to submit with the budget. The responsibilities need to be re-assessed. For example, the old ferry landing should not fall under the harbor budget and the Ft. Getty pier should be at least a shared responsibility. The pier does not bring in very much money to the harbor budget.

Executive Director Mello stated that there are two options on how to proceed. The first being to move forward without rate changes and submit all capital requests through the town. The second option is to increase the rates and use the money for projects, combined with the town.

Executive Director Mello suggested the Jamestown Harbor Commission digest this information and revisit it at the January meeting.

D. 2015/2016 Long Range Infrastructure Plan

A discussion on the LRIP ensued, as to how to develop the document. Should the document be developed after the budget is set, or should the LRIP be set first and the budget and rates be set to reflect the projects that need to be completed.

Executive Director Mello stated that if the Jamestown Harbor Commission provides a list of the projects they would be interested in including on the LRIP, he will research the estimated costs.

Vice-Chairman Cain moved to continue this until the next meeting.

Chairman deAngeli stated that he would like to have estimates on the Ft. Getty pier and the East Ferry boat ramp.

Executive Director Mello stated he would also obtain estimates on the railing at East Ferry basin, which is in extremely bad condition.

Chairman deAngeli moved to continue the discussion until the January meeting. Vice-Chairman Cain seconded. So voted; (7 ayes, 0 nays).

E. 2015 Rates

The 2015 proposed rates were presented to the Jamestown Harbor Commission.

13. CORRESPONDENCE

A. CRMC – Re: December 2014 Calendar; 12-5-2014

B. CRMC – Re: Semi-Monthly meeting agenda; 12-5-2014

Chairman deAngeli moved to accept Correspondence items 13(A) and (B). Commissioner Harsch seconded. So voted; (7 ayes, 0 nays).

Commissioner Bolger moved to accept items 13(A) and 13(B), Chairman deAngeli seconded. So voted; (7 ayes, 0 nays).

14. OPEN FORUM – CONTINUED

Commissioner McGuirl mentioned that CRMC has released a sea level rise report that is worth the read.

15. ADJOURNMENT

Vice-Chairman Cain moved to adjourn at 7:46 PM, Commissioner Bolger seconded. So voted; (7 ayes, 0 nays).

Respectfully submitted,



Kim Devlin
Jamestown Harbor Clerk