



TOWN COUNCIL MEETING
Jamestown Town Hall
Rosamond A. Tefft Council Chambers
93 Narragansett Avenue
Tuesday, September 1, 2020
6:30 PM

**PURSUANT TO EXECUTIVE ORDER NO. 20-05 EXECUTED BY GOVERNOR
GINA RAIMONDO ON MARCH 16, 2020, THIS MEETING WILL BE
TELECONFERENCED VIA ZOOM:**

The public is invited to observe and participate in the deliberations of this meeting by accessing the meeting link set forth herein. For those without access to video observation platforms, you may also call in to listen to the deliberations of this meeting by using the call in phone number provided herein. To participate during Public Hearing or Public Input you will press *9 to raise your hand.

JOIN VIA PHONE: 1-646-558-8656 or 1-301-715-8592
WHEN PROMPTED, ENTER MEETING ID: 966 2492 2718
PRESS # AGAIN TO JOIN THE MEETING

JOIN VIA COMPUTER OR MOBILE APP:
Meeting ID: <https://zoom.us/j/96624922718>

**TO VIEW THE MEETING LIVE STREAM WITH NO INTERACTION, PLEASE
VISIT THE FOLLOWING
LINK: <http://158.123.195.41/OTRMedia/Town2020/Others2020/StreamPrimJtown.html>**

I. ROLL CALL

II. CALL TO ORDER, PLEDGE OF ALLEGIANCE

**III. COUNCIL, ADMINISTRATOR, SOLICITOR,
COMMISSION/COMMITTEE COMMENTS & REPORTS**

Please Note in Accordance with Section 42-46-6 (b) the Council May Review, Discuss and/or take Action and/or Vote on the following items:

- A) Town Administrator's Report: Jamie A. Hainsworth
- 1) Lease Agreement with We Dig Investments –Listed Consent Agenda
 - 2) Agreement between RI DEM, Town of Jamestown, Conanicut Marine Services, Inc. - Consent Agenda
 - 3) Addendum to Lease with New England Golf Course Management,

- Inc. - Consent Agenda
- 4) Covid-19 Local Update- No Action Required
- 5) Motor Vehicle Tax- No Action Required
- B) Town Planner’s Report- Lisa Bryer
 - 1) Affordable Housing Project at 91 Carr Lane Proposal Update
 - 2) 53 Narragansett Avenue (Former Bakers Pharmacy) by Church Community Housing Corporation for re-use as an Affordable/Private Housing Project Update
- C) Town Clerk’s Report- Erin F. Liese
 - 1) Election Voting Options for Statewide Primary & General Election

IV. UNFINISHED BUSINESS

Please Note in Accordance with Section 42-46-6 (b) the Council May Review, Discuss and/or take Action and/or Vote on the following items:

- A) Upcoming Meetings and Sessions – dates and times
 - 1) Town Council Meeting Schedule: September 21, 2020
 - 2) Schedule Noise Ordinance Town Council Workshop

V. CONSENT AGENDA

An item on the Consent Agenda need not be removed for simple clarification or correction of typographical errors. Approval of the Consent Agenda shall be equivalent to approval of each item as if it had been acted upon separately for review, discussion and/or potential action and/or vote. A Consent Agenda item or items may be removed by the Town Council for review, discussion and/or potential action and or vote.

- A) Ratification of the First Addendum Lease Agreement with the Town of Jamestown and the New England Golf Course Management, Inc.
- B) Ratification of the Lease Agreement with the Town of Jamestown and We Dig Investments, LLC for the Parking Lot located on Narragansett Avenue
- C) Ratification of the Consent Agreement with State of Rhode Island Department of Environmental Management Office, Conanicut Marine Services, Inc. and the Town of Jamestown
- D) Request of Tax Assessor for Specific Abatements & Addenda of Taxes

ABATEMENTS TO 2020 TAX ROLL

03-0712-00	Plat 2, Lot 193	\$3,426.52
26-0017-69	Plat 2, Lot 193	\$288.91

ADDENDA TO 2020 TAX ROLL

01-0001-69	Plat 2, Lot 83	\$1,819.07
02-0625-75	Plat 8, Lot 527	\$2,422.57
02-1710-25	Plat 5, Lot 94	\$ 292.70
04-0310-00	Plat 5, Lot 276	\$ 459.89

03-0247-40	Plat 5, Lot 404	\$1,514.17
06-0375-45	Plat 8, Lot 25	\$1,116.30
12-0406-25	Plat 1, Lot 322	\$ 857.24
12-0927-75	Plat 9, Lot 142	\$ 979.33
18-0351-75	Plat 8, Lot 890	\$ 885.80
TOTAL ABATEMENTS		\$ 3,715.43
TOTAL ADDENDA		\$ 10,347.07

VI. COMMUNICATIONS, PETITIONS, AND PROCLAMATIONS AND RESOLUTIONS FROM OTHER RHODE ISLAND CITIES AND TOWNS

The Council may acknowledge any of the listed Communications and Proclamations and Resolutions. Should any member wish to have a conversation on any of the matters, the item will be placed on a future agenda for review, discussion and/or potential action and/or vote.

- A) Communications Received:
- 1) Copy of Letter to: Jamestown Town Council
From: David St. Coeur
Re: Basketball Courts
 - 2) Copy of Memorandum to: Jamestown Town Council
From: Michael Swistak, Chair, Jamestown Planning Commission
Date: August 25, 2020
Re: Zoning Ordinance Amendment related to Building Height
 - 3) Copy of Request to: Jamestown Town Council
From: Newport County YMCA
Re: Fundraising Effort

VII. OPEN FORUM- To participate you will press *9 to raise your hand. The meeting moderator will coordinate your participation.

Comments are not limited to items on this agenda. However, items not on this agenda will only be heard and not acted upon by the Town Council. Note: Section 42-46-6 of the Open Meetings Act, and Department of the Attorney General Advisory Opinions relevant to this item on any public body meeting agenda specifically prohibits the Town Council from discussing, considering or acting on any topic, statement or question presented. The Town Council may, if warranted, refer such matters to an appropriate committee, to another body or official, or post the matter for consideration at a properly-noticed, future meeting.

- 1) Scheduled request to address – none
- 2) Non-scheduled request to address

VIII. ADJOURNMENT

Pursuant to RIGL § 42-46-6(c) Notice of this meeting shall be posted on the Secretary of State’s website and at the Town Hall and the Jamestown Philomenian Library. Notice is also posted at the Jamestown Police Station and on the Internet at www.jamestownri.gov.

ALL NOTE: If communications assistance is needed or other accommodations to ensure equal participation, please call 1-800-745-5555, or contact the Town Clerk at 401-423-9800, via facsimile to 401-423-7230, or email to eliese@jamestownri.net not less than three (3) business days prior to the meeting.

Posted on the RI Secretary of State website on August 27, 2020



Town of Jamestown
Town Administrator
93 Narragansett Avenue
Jamestown, Rhode Island 02835-1199
401-423-9805
Email: jhainsworth@jamestownri.net

Jamie A. Hainsworth
Town Administrator

MEMORANDUM TO: Honorable Town Council
FROM: Town Administrator, Jamie A. Hainsworth
DATE: August 26, 2020
SUBJECT: Town Administrator's Update

Lease Agreement with WE DIG INVESTMENTS, Consent Agenda: JTOWN Main Street, LLC sold the property/parking lot at 29 Narragansett Ave. to WE DIG INVESTMENTS on or just after August 1st. The new owner has agreed to lease the parking lot to the Town. The new agreement at a total cost of \$2,000.00 will cover the months of August and September, again on an "at will" basis. I am asking you to ratify the new lease agreement and authorize the Town Administrator to sign. Please review the agreement attached to your packet.

Agreement between R.I. Department of Environmental Management, the Town of Jamestown and Conanicut Marine Services, Inc., Consent Agenda: I am requesting the Town Council authorize the Town Administrator to sign the Supplemental Environmental Project entitled "Taylor Point Restoration Project". Please review the agreement attached to your packet.

Addendum to Lease with New England Golf Course Management, Inc. Consent Agenda: Michael Gray and I have met with Joseph Mistowski, President of New England Golf Course Management, Inc. Mr. Mistowski has proposed and is asking to modify his original agreement concerning the reconstructing of the ten USGA greens on the Jamestown Golf Course. Joe has researched the fairly new technology in this industry and believes this method will eliminate the need to take the greens offline. The new method called "drill and fill" utilizing a specialized piece of equipment actually drills into the greens, removes the unwanted soil and then the desired soil profile is added. This application will be done to each green, repeated over multiple years enhancing the quality of the turf and drainage. Mr. Mistowski will be responsible for purchasing the equipment and labor the Town remains obligated to supply the materials for reconstructing the ten greens. I ask you authorize the Town Administrator to sign this addendum, attached to your packet.

COVID-19 Local update, No Action F.Y.I.: During this pandemic the Administration has implemented numerous guidelines/procedures and precautions all to stop the spread of this virus. This task would be impossible if not for the many residents and visitors who have been truly helpful. I commend them for their cooperation and understanding in

assisting all of us to make this a safe place to live and visit during these very unprecedented and abnormal times. As of August 27, 2020, Jamestown has had a total of twenty-five (25) positive cases, (1,139 tested) less than five people have been hospitalized and thankfully no deaths. We continually spread the word to wear a mask when in public, keep the social distancing from others, wash your hands often, stay within your circle of 15 contacts and only hold gatherings of 15 or less.

Additionally, last week Governor Raimondo announced the "Take It Outside" initiative, with a goal of moving more indoor activities (retail, dining, business meetings, physical fitness, etc.) outdoors. The Office of Commerce is going to work with cities and towns to provide more areas for activities (e.g., pedestrian-only roads, public spaces, etc.) and that Commerce could assist by funding needed improvements (e.g., local Wi-Fi hotspots, trash receptacles, etc.). Myself and some of the Staff are going to meet next week with representatives of the Jamestown Chamber to discuss some ideas.

Motor Vehicle Tax update, No action F.Y.I.: The property tax bills were mailed out in the usual time, they did not include the motor vehicle tax. This was a result of the General Assembly not passing the FY 21 budget, that includes the portion of the reimbursement for the "phase out legislation" to the Cities and Towns. The difference in the reimbursement from FY 20 to FY 21 for Jamestown is approximately Twenty-Three Thousand Dollars. We are reviewing all options at this time.



Office of the Town Planner MEMORANDUM

TO: Jamie Hainsworth, Town Administrator
FROM: Lisa Bryer, AICP, Town Planner
RE: Update on CCHC Housing Projects
DATE: August 27, 2020

Please accept the following update for both Carr Lane and 53 Narragansett Avenue projects.

91 Carr Lane:

CCHC continues to (attempt to) coordinate with Rhode Island Housing regarding funding. Rhode Island Housing is not being as responsive as we would hope and I understand that the State priorities may have shifted during the pandemic.

The Solicitors office was provided with all the purchase and permitting information to date so that a determination could be made regarding the ability to change the configuration of the units from affordable to mixed income units.

53 Narragansett Avenue:

This application was heard by the TRC and the Planning Commission at the Pre-application stage with positive feedback. Some minor architectural changes are being responded to by the Architect based on this feedback.

A funding agreement to allow the town to provide purchase funding, which will also serve as the necessary local subsidy for an affordable housing project, has been drafted by Solicitor Ruggiero. CCHC has provided some comments and the agreement will be signed pending agreement on the changes.

I will continue to provide updates on these projects as they become available.



Town of Jamestown
Town Clerk's Office
Town Hall
93 Narragansett Avenue
Jamestown, Rhode Island 02835-1199
401-423-9800 Fax 401-423-7230
Email: eliese@jamestownri.net

Erin F. Liese, CMC
Town Clerk/Probate Clerk

MEMORANDUM

TO: Jamie A. Hainsworth, Town Administrator
FROM: Erin Liese, Town Clerk
DATE: August 26, 2020
SUBJECT: Voting Information for the Statewide Primary & General Election

In the effort to describe the voting options available, Karen Montoya, Deputy Town Clerk and Clerk to the Board of Canvassers drafted the following to explain voter options for the Primary and the General Election:

There are 3 different ways to cast your ballot for the upcoming Primary September 8th and Election November 3rd: Mail Ballots, In-Person voting and voting on the Election Day.

#1 Mail Ballots: Fill out an application. Applications are available online at vote.ri.gov or in the envelopes hanging on the glass doors of the Town Hall. Fill out the application and drop it in the drop box located in the parking lot or mail it to the Town Hall. A ballot will be mailed to you. You will vote and put it into the oath envelope, sign and deposit it in the drop box located at Town Hall or mail it to the Board of Elections in the postage free envelope.

#2 In Person voting (formally emergency ballot voting): This procedure is new. You may come to the Town Hall Monday thru Friday from 8:30 am to 4:00 pm to vote in person with your ID exactly as you would in a Primary or Election. COVID precautions in effect.

#3 Vote at the Polls on the Primary Sept. 8th and Election Day November 3rd: Same procedure as always with COVID precautions. Polling places to be determined.

Additional Information: Many are inquiring about the safety of the Mail Ballot process. Every Mail Ballot application is subject to multiple signature checks. The first step is entry into the computer system with a check by the clerk, then the Board of Canvassers certifies every application. Next the Mail Ballot request goes to the Secretary of State who mails out the physical ballot. The ballot is voted, placed in the oath envelope and sealed. The oath envelope must be signed by the voter and the ballot returned to the Board of Elections by mail or delivered to the Board of Canvassers in Jamestown by dropping it into the drop box. The drop box is in the rear of the Town Hall parking lot. An additional drop box will be available 20 days prior to the election at Town Hall when, at the same time, emergency In Person voting will happen. All voted ballots are forwarded to the Board of Elections and go through another signature check with the oath envelope against the original application. All original Mail Ballot applications are brought up to the Board of Elections. These ballots are

then opened and put through the voting machines. If there is a discrepancy, a procedure is initiated to ascertain legitimacy.

Final point: Once you apply for a Mail Ballot you cannot vote at the polls unless you surrender your ballot and vote a provisional ballot. If for some reason you never received your ballot after applying, or if you have other voting problems, such as making a mistake on a ballot, please contact Karen Montoya 423-9801 and options will be given to you.

Please visit the following link: <https://vote.sos.ri.gov/> to check your voter status, view a sample ballot, and find your polling location.

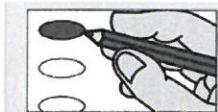
The screenshot shows the Rhode Island Department of State's Voter Information Center website. The header features the state seal and the name of the Secretary of State, Nellie M. Gorbea. Below the header is a navigation menu with links for Business Services, Elections, Civics and Education, and Open Government. A search bar is also present. The main content area is titled "Welcome to your Voter Information Center" and contains five interactive buttons: "View/Update My Voter Record", "Register to Vote", "Find a Polling Place View Sample Ballot", "Track the Status of My Mail Ballot", and "Vote from Home with a Mail Ballot". Below this is a section for "2020 Election Dates and Deadlines!" which lists the Statewide Primary (Tuesday, September 8) and the General Election (Tuesday, November 3), along with their respective registration and mail ballot application deadlines. A "New! Early In-Person Voting" section is also included. At the bottom, there are links for "Be a Voter", "Be a Candidate", "How Elections Work in RI", and "Data and Information". The Windows taskbar is visible at the bottom of the browser window.

Please also see the attached sample ballot for the Primary and Elections 2020 Communications Guide.



Mail Voter
State of Rhode Island Official Ballot
Democrat Primary
September 8, 2020
Jamestown

Precinct 1501
Congressional District 1
Senate District 13
Representative District 74



To mark your choice
Fill in the oval to the left of
your choice.
Do not make any marks
outside of the oval.

Senator in Congress
Six Year Term
Vote for 1

John F. Reed*

Representative in
Congress
District 1
Two Year Term
Vote for 1

David N. Cicilline*

Senator in
General Assembly
District 13
Two Year Term
Vote for 1

Dawn M. Euer*

Representative in
General Assembly
District 74
Two Year Term
Vote for 1

Deborah L. Ruggiero*

Henry F. Lombardi, Jr.

There is no Republican
primary in this precinct.

#BeAVoter

ELECTIONS 2020

COMMUNICATIONS GUIDE

vote.ri.gov



Nellie M. Gorbea
Secretary of State

INTRODUCTION

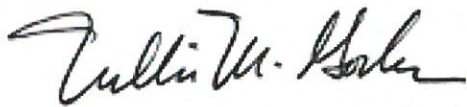
Letter from the Secretary

Voting is fundamental to our democracy. Unfortunately, all too often the importance of this single act is ignored. It is imperative to engage Rhode Islanders in the civic process. As a community leader, I need your help to make sure that all eligible Rhode Islanders are engaged and ready to be voters this fall.

This guide outlines how you can support efforts to educate and engage voters.

The single act of casting a ballot is fundamental and how we make government accountable to the people it serves. I thank you again for being engaged and for working to engage others. Your efforts are truly what make our democracy thrive!

If you have any questions, please call our Elections Division at 401-222-2340 or contact us by email at elections@sos.ri.gov.



Nellie M. Gorbea
Rhode Island Secretary of State

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CONTACT US

ELECTION DIVISION

vote.ri.gov
elections@sos.ri.gov
401-222-2340
148 West River Street
Providence, RI 02904

ELECTION 2020 - SEPTEMBER PRIMARY



Here are the important dates that every voter should know concerning the 2020 Primary Election:

AUGUST

**AUG
09**

Deadline to register to vote

**AUG
11**

Deadline to disaffiliate (to vote in a different party primary)

**AUG
18**

Deadline to apply for a mail ballot



EARLY VOTING PERIOD

AUGUST 19 - SEPTEMBER 8

Contact your city or town hall.



SEPTEMBER - PRIMARY DAY

**SEP
08**

All mail ballots must be received by 8 p.m.

ELECTION 2020 - NOVEMBER ELECTION



Here are the important dates that every voter should know concerning the 2020 November General Election:

SEPTEMBER

SEP
21

Braille or Tactile mail ballot application deadline

OCTOBER

OCT
04

Deadline to register to vote*

OCT
13

Deadline to apply for a mail ballot



EARLY VOTING PERIOD

OCTOBER 14 - NOVEMBER 2

Contact your city or town hall.



NOVEMBER - ELECTION DAY

NOV
03

All mail ballots must be received by 8 p.m.

* SAME DAY VOTER REGISTRATION

Same day voter registration on Election Day is available for the Presidential and Vice Presidential races only. Contact your local board of canvassers for more information.

VOTER REGISTRATION IN RHODE ISLAND



The first step in being a voter is to make sure you are registered to vote and that your voter information is accurate in the Central Voter Registration System.

KEY DATES TO REMEMBER

AUG 09 SEPTEMBER STATE PRIMARY
Voter registration deadline

OCT 04 NOVEMBER GENERAL ELECTION
Voter registration deadline

VOTER REGISTRATION

It is easy and secure for you to register to vote or to update your voter information at vote.ri.gov using a DMV issued driver's license or state ID number.

If you do not have a license or ID, you can still register or update your voter information by filling out a paper voter registration form. This form can be downloaded and printed from vote.ri.gov or you can call your local board of canvassers to have a form mailed to you.

UPDATING VOTER INFORMATION

Did you know that if you move to a new home or apartment, you also need to update your voter registration with your new address? Rhode Island automates that process through DMV transactions, but if you have moved and haven't been to the DMV lately, it's a good idea to go to vote.ri.gov to make sure your voter information is up to date and accurate.

DISAFFILIATING

If you want to change your party affiliation (also known as disaffiliating) before voting in the September Primary, be sure to make those changes to your voter record **by August 11**. You can do this the same way you would update your voter information.

PRE-REGISTRATION

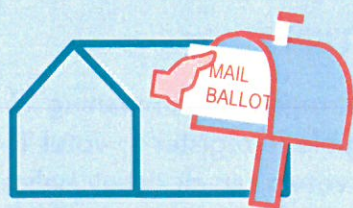
Rhode Island has pre-registration, meaning 16 and 17-year-olds are eligible to register to vote! This helps ensure young voters can cast their ballot when they turn eighteen without waiting to process a new voter registration. Sixteen and seventeen year olds can pre-register when they go to the DMV to get their first license by simply checking the Voter Registration box on the license form. They can also request a paper voter registration form at the Voter Information Center.

Would you like to host a voter registration drive to pre-register young Rhode Islanders? Check out our Voter Registration Drive guide to learn important processes for a successful event. You can also contact our Elections Division if you would like assistance.

VOTING IN RHODE ISLAND

WAYS TO VOTE

Know your voting options!



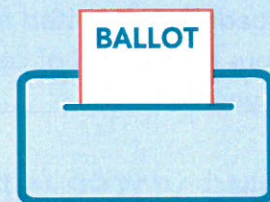
FROM HOME

Go to vote.ri.gov to download a mail ballot application -OR- contact your city or town hall.



EARLY IN-PERSON

Contact your city or town hall.
Wear a mask.



ON ELECTION DAY

Go to vote.ri.gov to find your polling place.
Wear a mask.



VOTE FROM HOME

Voting from home using a mail ballot is such a safe and easy way to cast a ballot, you can even do it while wearing your pjs.

The first step is to request a mail ballot to be sent to you by filling out a mail ballot application. For the November General Election, you should receive a mail ballot application in the mail. If you want to vote from home in the September Primary, you can request a mail ballot by printing an application from vote.ri.gov OR by calling your local board of canvassers.

REQUEST YOUR MAIL BALLOT

AUG 18

SEPTEMBER STATE PRIMARY

Mail ballot applications must be received by August 18 at 4 p.m.

OCT 13

NOVEMBER GENERAL ELECTION

Mail ballot applications must be received by October 13 at 4 p.m.

RETURN YOUR VOTED MAIL BALLOT

Once you receive your mail ballot, be sure to fill it out, sign it and send it back right away.

Mail ballots must be received by 8 p.m. on Election Day.

TRACK YOUR BALLOT

You can check the status of your mail ballot application or returned ballot on vote.ri.gov.



Worried it won't get back in time to be counted?

There are 24-hour secure drop boxes located around Rhode Island for voters to drop off their completed mail ballots. You can go to vote.ri.gov to find where these drop boxes are located.

VOTE EARLY IN-PERSON



Wear a mask to keep your election officials safe.

Contact your local board of canvassers office directly for information on early in-person voting in your community.

If you did not get to apply for a mail ballot but want to vote before Election Day, you can vote early in-person at your local board of canvassers! Simply go to your city or town hall (where boards of canvassers offices are located) during their normal business hours in the 20 days leading up to Election Day.

VISIT YOUR CITY/
TOWN HALL DURING
BUSINESS HOURS

AUGUST 19 - SEPTEMBER 8

SEPTEMBER STATE PRIMARY
EARLY VOTING PERIOD

OCTOBER 14 - NOVEMBER 2

NOVEMBER GENERAL ELECTION
EARLY VOTING PERIOD

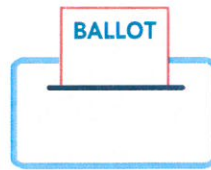
The early in-person voting process is nearly the same as voting at a polling place.

First, you check in by scanning your photo ID into an electronic poll book. Then the clerk will print out your ballot. You will fill out your ballot and insert it into the voting machine to be counted.

Remember to wear your "I Voted" sticker with pride



VOTE ON ELECTION DAY



Wear a mask to keep your election officials safe.

Your local city or town, along with the State Board of Elections, will determine which polling places are open on Election Day.

Elections aren't a pop quiz and there are steps you can take to be prepared to vote!

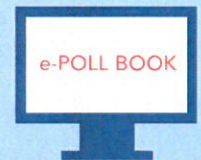
PREVIEW YOUR BALLOT AND FIND YOUR POLLING PLACE

Go to vote.ri.gov

to preview your ballot and find a map to your polling place.

AT THE POLLING PLACE

You will be checked-in by scanning your photo ID into an electronic poll book. Then the poll worker will hand you a ballot and direct you to any available voting booth.



VOTE!

You will fill out your ballot and insert it into the voting machine to be counted.

Remember to wear your "I Voted" sticker with pride!



IF YOU APPLIED FOR A MAIL BALLOT:

You will be required to vote with a provisional ballot if you attempt to vote in person. This means your local board of canvassers will check to make sure you haven't already voted. As long as you didn't already vote, your provisional ballot will be counted.

KNOW YOUR VOTER RIGHTS



If you are still in line when the polls close on Election Day, do not get out of line! You can still vote.

KEEP YOUR VOTE A SECRET

Your vote is private! No one is allowed to ask who you voted for and you should not be intimidated into sharing that information.

REQUEST HELP FROM A BIPARTISAN PAIR OF POLL WORKERS.

You can request the assistance of a bipartisan pair of poll workers. If you need assistance to mark your ballot because you cannot read or write or due to a disability, you may bring the person of your choice into the voting booth to assist you.

REQUEST A PROVISIONAL BALLOT

You have the right to vote with a provisional ballot if you forget your ID or your name does not appear on an e-poll book when voting in person. If your signature matches the one in your voter record on file and you haven't already cast a ballot, your vote will be counted.

HAVE YOUR VOTER REGISTRATION RESTORED WHEN YOU ARE RELEASED FROM PRISON

If you are a convicted felon who was registered to vote in Rhode Island, you will have your voter registration restored when you are released from prison. If you are sentenced to home confinement, you are eligible to vote.

BILINGUAL VOTER EDUCATION MATERIALS

Providence, Pawtucket, Central Falls, and Woonsocket all must provide voter education materials, ballots, and voter assistance in Spanish and English per Voting Rights Act regulations.

VIOLATIONS OF STATE ELECTION LAW

Any attempt to interfere with your right to vote or to unduly influence your vote is a crime. It is a crime to try to make you vote a certain way by making threats or offering gifts.

It is also against the law to force you to reveal your vote once you have cast your ballot. Contact your local board of canvassers if anyone tries to interfere with your right to vote.

OUTREACH COMMUNICATIONS



This section contains sample language for you to easily disseminate information about Rhode Island’s upcoming elections.

SAMPLE EMAILS

Sample emails topics:

- Voter Registration
- Vote from Home for the September Primary
- Vote from Home for the November General Election
- Vote Early In-Person
- Vote on Election Day

SAMPLE POSTS FOR SOCIAL MEDIA

Sample post for social media topics:

- Voter Registration
- Mail Ballots
- Ways to Vote
- Early voting
- Vote on Election Day

VIDEOS AND ANIMATIONS

- [Mechanics of Voting at a Polling Place](#)
- [Why voting matters for every level of government](#)
- [Peer responses to “voting doesn’t matter”](#)
- [Peer responses to “I don’t have time to vote”](#)

HASHTAGS

- #VoteFromHomeRI
- #VoteEarlyRI
- #VoterReadyRI
- #BeAVoterRI

LINKS TO FORMS

- [Registration Form](#)
- [Mail Ballot Application- September Primary](#)
- [Mail Ballot Application- November](#)

SAMPLE EMAILS



TOPIC: *Voter Registration*

CALL TO ACTION: Register to vote today at vote.ri.gov.

KEY DATES: Send emails for these deadlines.

AUG 09 SEPTEMBER STATE PRIMARY
Voter registration deadline
Send your email by August 3

OCT 04 NOVEMBER GENERAL ELECTION
Voter registration deadline
Send your email by September 30

SUGGESTED SUBJECTS:

- Check it off your list: Register to Vote!
- Wish you didn't procrastinate as much? Register to vote now!

MAIN MESSAGE:

Dear _____.

[Insert opening about why voting matters to you and why you want this person to be a voter.]

Make sure you're not left out this election. Be sure you are voter ready and register to vote today at vote.ri.gov. It only takes 2 minutes, and the deadline is fast approaching. You must be registered to vote by [Insert deadline.]

SUGGESTED SUBJECTS:

- Be Voter Ready!
- Come Vote With Me!

MAIN MESSAGE:

Dear _____.

[Insert opening about why voting matters to you and why you want this person to be a voter.]

I'm asking you to make the commitment to be a voter. That means being voter ready. Take a couple minutes to go to vote.ri.gov to make sure your voter registration is all set and up to date. Even though the election seems miles away, the voter registration deadline is [Insert deadline.]

Attach images, animations, and infographics, you can also add links to forms included on vote.ri.gov.

Register to Vote
Go to vote.ri.gov today!
#BeAVoter

Are you voter ready?
Go to vote.ri.gov to check your voter registration today!

SAMPLE EMAILS



TOPIC: *Voting from home with a mail ballot*

CALL TO ACTION: Request your mail ballot application asap!

KEY DATES: Send emails for this deadline.

AUG 18 SEPTEMBER STATE PRIMARY
Mail ballot applications must be received by August 18 at 4 p.m.

Send your email by August 14

SUGGESTED SUBJECTS:

- Don't be the last one to request your mail ballot.
- Vote at your own pace! Request a mail ballot.
- Vote from home! Request a mail ballot.
- Don't forget to request a mail ballot – deadline is August 18!

MAIN MESSAGE:

Dear _____,

I know you want a safe option for voting this year, so I'm reminding you that voting from home is a safe and secure way to make your voice heard in Rhode Island. Remember that you need to apply for a mail ballot to be sent to you and that deadline is quickly approaching.

Requesting a mail ballot is easy and secure. It only takes 5 minutes! Print one application from vote.ri.gov or call your local board of canvassers to have one mailed to you. Make sure you complete and return the mail ballot application to the board of canvassers by August 18.

Attach an image and hyperlink to the appropriate forms on vote.ri.gov!



SAMPLE EMAILS



TOPIC: *Voting from home with a mail ballot*

CALL TO ACTION: Request your mail ballot asap!

KEY DATES: Send emails for this deadline.

OCT
13

NOVEMBER GENERAL ELECTION

Mail ballot applications must be received by October 13 at 4 p.m.

Send your email by October 9

SUGGESTED SUBJECTS:

- Don't be the last one to request your mail ballot.
- Vote at your own pace! Request a mail ballot.
- Vote from home! Request a mail ballot.
- Don't forget to request a mail ballot – deadline is October 13!

MAIN MESSAGE:

Dear _____,

I know you want a safe option for voting this year, so I'm reminding you that voting from home is a safe and secure way to make your voice heard in Rhode Island. Remember that you need to apply for a mail ballot to be sent to you and that deadline is quickly approaching.

Fill out the mail ballot application you received in the mail. Put it in the postage-paid envelope and return it today! It must be received by 4 p.m. on October 13.

Attach an image and hyperlink to the appropriate forms on vote.ri.gov!



SAMPLE EMAILS



TOPIC: *Vote Early In-Person*

CALL TO ACTION: Don't wait until Election Day, vote early!

KEY DATES: Send emails for these deadlines.

AUGUST 19 - SEPTEMBER 8 SEPTEMBER STATE PRIMARY EARLY VOTING PERIOD Send your email throughout this time period.	OCTOBER 14 - NOVEMBER 2 NOVEMBER GENERAL ELECTION EARLY VOTING PERIOD Send your email throughout this time period.
---	---

SUGGESTED SUBJECTS:

- No excuses not to vote this year!
- Can't vote on Election Day? No problem...
- Want to vote in person before Election Day?

MAIN MESSAGE:

Dear _____,

I know you've been swamped and you're working really hard, but that's no reason not to make your voice heard by voting in Rhode Island. Not sure if you knew that you have another option for voting in person, and that is voting early at your local board of canvassers!

Go to your city or town hall during their business hours, scan your photo ID into the electronic poll book, cast your ballot, and insert it into the voting machine! You'll get the satisfaction of voting in person, but on your time, without any crowds. And you'll get an I Voted sticker!

Attach an image and hyperlink to the appropriate forms on vote.ri.gov!

SAMPLE EMAILS



TOPIC: *Vote on Election Day*

CALL TO ACTION: Check your polling place, wear a mask!

KEY DATES: Send emails for these deadlines.

SEP 08 SEPTEMBER STATE PRIMARY
Send your email by September 4

NOV 03 NOVEMBER GENERAL ELECTION
Send your email by November 1

SUGGESTED SUBJECTS:

- No excuses not to vote this year!
- Are you a voter? Come vote with me!

MAIN MESSAGE:

Dear _____,

Planning to vote on Election Day? Make sure you're voter ready! Go to vote.ri.gov to find your polling place and preview your sample ballot. Remember to bring a photo I.D. with you to vote. Please be courteous and wear a mask to keep your poll workers safe.

Can't wait to see your "I Voted" selfie!

Attach an image and add the website vote.ri.gov

Voter Ready?
Preview sample ballot on vote.ri.gov
#BeAVoter

Voter Ready?
Find your polling place
Go to vote.ri.gov to check your voter registration today!

Are you voter ready?
Go to vote.ri.gov to check your voter registration today!

SAMPLE SOCIAL MEDIA

Remember to use following hashtags: #VoteFromHomeRI, #VoteEarlyRI, #VoterReadyRI, and #BeAVoterRI.

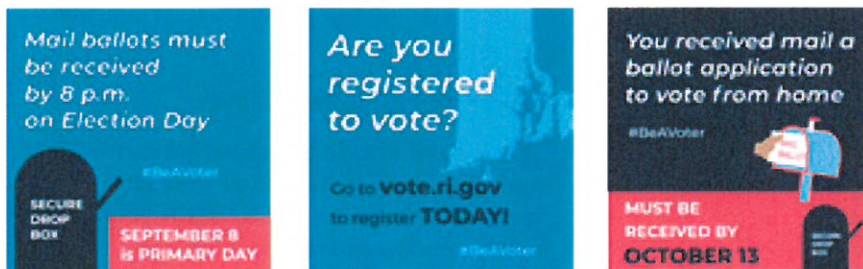
VOTER REGISTRATION



REGISTER TO VOTE:

Check it off your list- register to vote or update your voter information on vote.ri.gov. It takes less than 5 minutes to make sure you are #VoteReadyRI. Share to spread the word about this important election deadline!

MAIL BALLOTS



MAIL BALLOTS:

Voting from home is safe and secure- this infographic explains the process from start to finish in RI. Go to vote.ri.gov for more information #VoteFromHomeRI

DROP BOX:

Whoops- forget to mail your ballot back? Secure drop boxes are located at town halls around the state. I just dropped mine at my local town hall. Don't wait! Mail ballots must be received by 8 p.m. on Election Day. #VoteFromHome #BeAVoterRI

APPLICATIONS SEPTEMBER:

Very excited to #VoteFromHome this September! I printed a mail ballot request form at vote.ri.gov, but if you don't have a printer, just call your local board of canvassers and they'll send one to you. August 18 at 4 p.m. is the deadline to get it back to them.

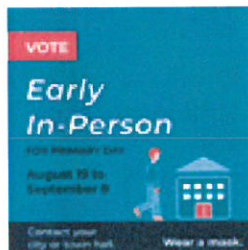
APPLICATIONS NOVEMBER:

Look what arrived in the mail today (pic of mail ballot application). I'm very excited to #VoteFromHome this November! Who's with me?

SAMPLE SOCIAL MEDIA

Remember to use following hashtags: #VoteFromHomeRI, #VoteEarlyRI, #VoterReadyRI, and #BeAVoterRI.

WAYS TO VOTE



THREE OPTIONS:

Decisions, decisions, decisions, Rhode Islanders have three options for casting a ballot.

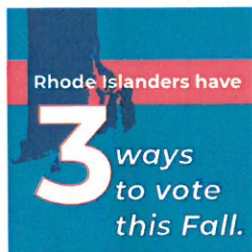
Choose one:

#VoteFromHomeRI

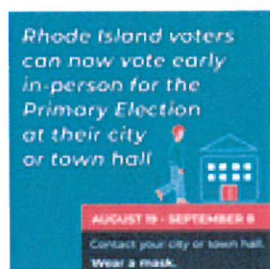
#VoteEarlyRI,

#BeAVoter on election day.

Go to vote.ri.gov for more information. Help me spread the word to your family and friends!



EARLY IN-PERSON VOTING



EARLY IN-PERSON VOTING:

This is new! Rhode Island voters can now vote early in person at their city/town hall. You even get to insert your ballot into the voting machine and get the I Voted sticker. #ElectionsRock #BeAVoterRI #FlattenTheVotingCurve

ELECTION DAY



ELECTION DAY:

Election day checklist:

Preview sample ballot on vote.ri.gov

Find polling place

Bring Voter ID

Wear a mask

I'm a voter! (Show off your I Voted sticker!)

WHY IT'S IMPORTANT TO BE A VOTER



As someone who understands the value of voting, it might be difficult to know where to start when talking with friends and colleagues about the importance of voting.

"I'm not interested" or "I don't vote."

Do you care about [issue of importance]? Well then you should care about voting. State and local elected leaders make decisions on all sorts of issues like health care, public safety, and school funding. I know you want to have a say in who is making those decisions. (Show them the levels of government infographic or animation.)

"I don't know enough about politics"

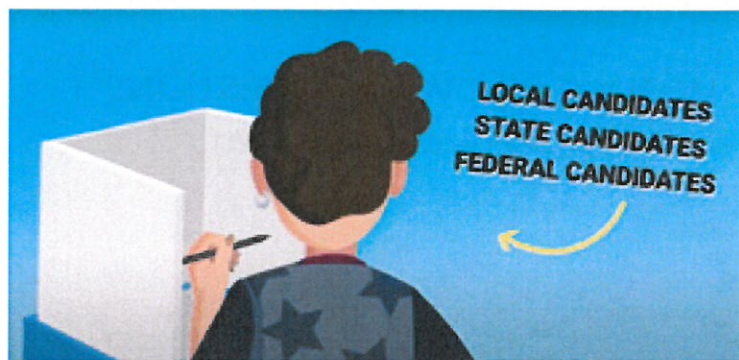
Election day is not a pop-quiz! Go to vote.ri.gov to preview who and what will be on your ballot before Election Day. Then you can research before deciding who and what to vote for.

"I've never voted before, I don't know how"

Lucky for you it is super easy. Check out these animations that show you how.

"I don't have time"

I get it. People are busy. But filling out a ballot will take you less time than choosing a filter on Instagram, especially if you preview your ballot ahead of time. And with voting from home and early in person voting, you have options to cast a ballot even if your schedule is jammed on Election Day.



"I don't like either of the candidates"

But there are more than two candidates on the ballot. You're also voting for people to represent you in your city/town and in the General Assembly. So many decisions are made at these levels of government and I know you want to have a say in who is making those decisions. (Show them the levels of government infographic or animation.)

CONTACT INFORMATION



There are statewide resources available to support your efforts to register voters and encourage voter participation. Here's how to get in touch with them!

RI DEPARTMENT OF STATE

Facebook: www.facebook.com/RIState
Twitter: @risecstate or @rivotes
Instagram: @risecstate or @rivotes
YouTube:
Email: elections@sos.ri.gov
Website: vote.ri.gov

RI BOARD OF ELECTIONS

Facebook: <https://www.facebook.com/riboardofelections/>
Twitter: @ri_boe
Email: boe.elections@elections.ri.gov
Website: <https://elections.ri.gov/>

LOCAL BOARDS OF CANVASSERS

For a complete list with addresses and phone numbers, go to pages 20-21.

HOTLINE FOR VOTER QUESTIONS

Call the statewide Elections Hotline at 211.

LOCAL BOARD OF CANVASSERS



City or Town	Address	Phone #
Barrington Town Hall	283 County Rd. 02806	247-1900 x1
Bristol Town Hall	10 Court St. 02809	253-7000 x2
Burrillville Town Hall	105 Harrisville Main St., Harrisville 02830	568-4300 x7
Central Falls City Hall	580 Broad St. 02863	727-7450
Charlestown Town Hall	4540 South County Trl. 02813	364-1200
Coventry Town Hall	1670 Flat River Rd. 02816	822-9150
Cranston City Hall	869 Park Ave. 02910	780-3121
Cumberland Town Hall	45 Broad St. 02864	475-9040
East Greenwich Town Hall	125 Main St., P.O. Box 111 02818	886-8603
East Providence City Hall	145 Taunton Ave. 02914	435-7502
Exeter Town Hall	675 Ten Rod Rd. 02822	294-2287
Foster Town Hall	181 Howard Hill Rd. 02825	392-9200 x1
Glocester Town Hall	1145 Putnam Pike, P.O. Box B 02814	568-6206 x0
Hopkinton Town Hall	1 Town House Rd. 02833	377-7777
Jamestown Town Hall	93 Narragansett Ave. 02835	423-9801
Johnston Town Hall	1385 Hartford Ave. 02919	553-8856
Lincoln Town Hall	100 Old River Rd., P.O. Box 100 02865	333-1140
Little Compton Town Hall	40 Commons P.O. Box 226 02837	635-4400
Middletown Town Hall	350 East Main Rd. 02842	849-5540
Narragansett Town Hall	25 Fifth Ave. 02882	782-0625
Newport City Hall	43 Broadway 02840	845-5386
New Shoreham Town Hall	16 Old Town Rd., P.O. Box 220 02807	466-3200
North Kingstown Town Hall	100 Fairway Dr. 02852	268-1553
North Providence Town Hall	2000 Smith St. 02911	232-0900 x234
North Smithfield Town Hall	83 Green St. 02896	767-2200 x116
Pawtucket City Hall	137 Roosevelt Ave. 02860	722-1637

LOCAL BOARD OF CANVASSERS



City or Town	Address	Phone #
Portsmouth Town Hall	2200 East Main Rd. 02871	683-3157
Providence City Hall	25 Dorrance St., Room 102 02903	421-0495
Richmond Town Hall	5 Richmond Townhouse Rd., Wyoming 02898	539-9000 x9
Scituate Town Hall	195 Danielson Pike, P.O. Box 328, North Scituate 02857	647-2822 x1
Smithfield Town Hall	64 Farnum Pike, Esmond 02917	233-1000 x116
South Kingstown Town Hall	180 High St., Wakefield 02879	789-9331 x1231
Tiverton Town Hall	343 Highland Rd. 02878	625-6703
Warren Town Hall	514 Main St. 02885	245-7340 x4
Warwick City Hall	3275 Post Rd. 02886	738-2010
West Greenwich Town Hall	280 Victory Hwy. 02817	392-3800 x 108
West Warwick Town Hall	1170 Main St. 02893	827-9038
Westerly Town Hall	45 Broad St. 02891	348-2503
Woonsocket City Hall	169 Main St., P.O. Box B 02895	767-9221

How voting by mail works in Rhode Island

Due to the current COVID-19 pandemic, we encourage Rhode Islanders to vote safely from home with a mail ballot. This illustration explains the safe and secure mail ballot process in Rhode Island.

1

Fill out and sign your mail ballot application.

2

Return it by the date indicated at the top of the form.

4

Let's Vote!

A ballot will be mailed to you. Cast your vote and place your ballot in the *Voter's Mail Ballot Certificate* envelope.

3

SIGNATURE VERIFICATION

Elections officials will verify your signature on the mail ballot application with your signature in the voter registration system.

5

State Board of Elections

Your ballot must be received by the Board of Elections by 8 p.m. the day of the election.

Sign the *Voter's Mail Ballot Certificate* envelope and return it in the postage-paid return envelope.

6

SIGNATURE VERIFICATION

Elections officials will verify your signature on the *Voter's Mail Ballot Certificate* envelope with the one on your mail ballot application.

7

Once your signature is verified, your mail ballot will be removed and inserted into a voting machine to be counted by the Board of Elections.

I VOTED BY MAIL

Insert

Track your ballot

Go to vote.ri.gov to check the mail status of your ballot.



Nellie M. Gorbea
Secretary of State

Infographic produced by the Rhode Island Department of State



Rhode Island Voter Registration Form

Official use for barcode

This form is for: New voter Update my information Party change

! Eligibility

If you check "No" in response to any of these questions, do not complete this form.

- Are you a citizen of the United States? Yes No
- Are you a resident of Rhode Island? Yes No
- Are you at least 16 years of age? Yes No *You must be 18 years old to vote.*

Personal Information

All fields on this form are required except when indicated as optional.

Phone/email is optional and is public record.

Last Name Suffix

First Name Middle Initial

Date of Birth (mm/dd/yyyy) Phone/Email (optional)

Identification Numbers

If you have never voted in Rhode Island, please enter the appropriate identification number.

Driver's License and State ID card must be issued by the RI Division of Motor Vehicles.

You may also submit a copy of your identification with this application.

Rhode Island Driver's License or State ID card number:

I have not been issued a RI Driver's License or State ID card.
Enter the last 4 digits of your Social Security Number (SSN):

I have not been issued a RI Driver's License, State ID card, or a Social Security Number.

Rhode Island Home Address

Home Address (Not a PO Box) Unit Number

City/Town RI State Zip Code

Mailing Address

If different from Rhode Island Home Address.

Mailing Address Unit Number

City/Town State Zip Code

Party Affiliation

Democrat Republican Unaffiliated Other:

Affirmation and Signature

Warning: If you sign this form and know it to be false, you can be convicted and fined up to \$5,000 or jailed up to 10 years.

I swear or affirm that:

I am a U.S. Citizen; I live at the address set forth above; I will be at least eighteen (18) years old when I vote; I am not incarcerated in a correctional facility upon a felony conviction; I have not been lawfully judged "mentally incompetent" to vote by a court of law. The information I have provided is true to the best of my knowledge under pains and penalty of perjury. If I have provided false information, I may be fined, imprisoned, or (if not a U.S. citizen) deported from or refused entry into the United States.

SIGN HERE:

X

Date Signed (mm/dd/yyyy)

Update my Information

If you have changed your name or were already registered to vote in RI or in another state.

Previous Name

Previous Address (County, City/Town, State, Zip Code)

Get Involved!

I am interested in being a poll worker

Register to Vote

A light blue map of Rhode Island is positioned in the upper right corner of the blue background.

Deadline to REGISTER for
the PRIMARY is

August 9

Go to vote.ri.gov to
register today!

#BeAVoter

Register to Vote



Deadline to REGISTER for
the GENERAL ELECTION is

October 4

Go to vote.ri.gov to
register today!

#BeAVoter

Apply for a Mail Ballot

Deadline to request a

MAIL BALLOT for the PRIMARY is

August 18

Go to vote.ri.gov to
download an application today!

#BeAVoter

A light blue silhouette of the state of Rhode Island is positioned in the upper right quadrant of the dark blue background.

Apply for a Mail Ballot

Deadline to request a MAIL BALLOT
for the GENERAL ELECTION is

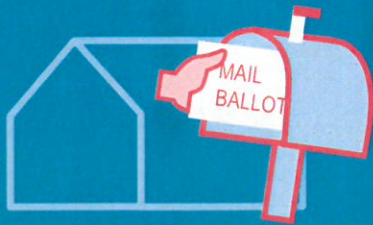
October 13

Go to vote.ri.gov to
download an application today!

#BeAVoter

Ways to Vote

Know your voting options for the Primary Election



FROM HOME

Go to vote.ri.gov to download a mail ballot application -OR- contact your city or town hall.

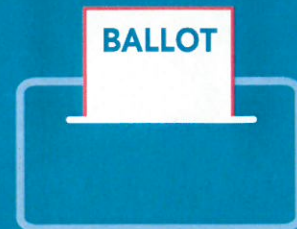


EARLY IN-PERSON

AUGUST 19 - SEPTEMBER 8

Contact your city or town hall.

Wear a mask.



ON ELECTION DAY

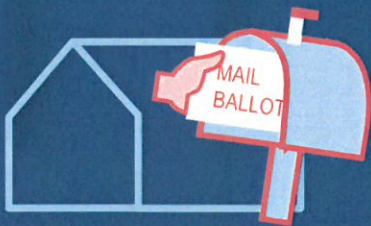
Go to vote.ri.gov to find your polling place.

Wear a mask.

#BeAVoter

Ways to Vote

Know your voting options
for the General Election



FROM HOME

Go to vote.ri.gov to download a mail ballot application -OR- contact your city or town hall.

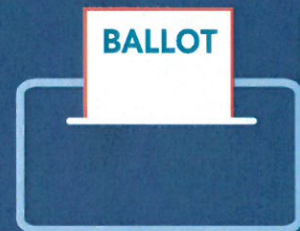


EARLY IN-PERSON

OCTOBER 14 - NOVEMBER 2

Contact your city or town hall.

Wear a mask.



ON ELECTION DAY

Go to vote.ri.gov to find your polling place.


Wear a mask.

#BeAVoter

September

Sun	Mon	Tue	Wed	Thu	Fri	Sat
		1 Town Council Meeting: 6:30 pm	2 Probate Court 9am Planning Commission 7pm <i>Town Council Agenda & Bills Deadline @ Noon</i>	3 CIAA Intake 1:00 – 6:00 <i>Town Council Packets</i>	4	5
6	7 Labor Day Town Hall Closed	8 Primary	9 Housing Authority 10am (PA) Harbor Commission 7pm	10 CIAA Opening 5:50 – 7:30	11	12
13	14	15 Tree Committee 6:45pm (JPL)	16 Planning Commission 7pm <i>Town Council Agenda & Bills Deadline @ Noon</i>	17 Traffic Committee 6pm <i>Town Council Packets</i>	18	19
20	21 Town Council/Water & Sewer: 6:30 pm	22 Zoning Board of Review 7pm	23	24	25	26
27	28	29	30 <i>Town Council Agenda & Bills Deadline @ Noon</i>			
						2020

October

Sun	Mon	Tue	Wed	Thu	Fri	Sat
				1	2	3
4	5 Town Council Meeting: 6:30 pm	6	7 Probate Court 9am Planning Commission 7pm	8	9	10
11	12 Columbus Day Town Hall Closed	13 Library Board of Trustees 5pm (JPL) Conservation Commission 7pm (CR)	14 Housing Authority 10am (PA) Harbor Commission 7pm Town Council Agenda & Bills Deadline @ Noon	15 Traffic Committee 6pm Town Council Packets	16	17
18	19 Town Council/Water & Sewer: 6:30 pm	20 Tree Committee 6:45pm (JPL)	21 Planning Commission 7pm	22	23	24
25	26	27 Zoning Board of Review 7pm	28 Town Council Agenda & Bills Deadline @ Noon	29 Town Council Packets	30	31 

2020

FIRST ADDENDUM TO LEASE

This First Addendum to that certain Lease Agreement dated April __, 2019, is made this ___ day of August 2020, by and between THE TOWN OF JAMESTOWN, Lessor, and NEW ENGLAND GOLF COURSE MANAGEMENT, INC. Lessee. This First Addendum reflects changes proposed by the Lessee to Additional Provisions (1) page 13 of the Lease Agreement.

The following provisions shall supercede and substitute said Additional Provisions in the Lease Agreement, as follows:

Lessee agrees to revise and modify the method by which ten (10) USGA greens are to be reconstructed on the Jamestown Golf Course. Lessee has researched a new method in the industry which will eliminate the need to take a green offline, completely excavate and remove all subsoil, fill and grade with USGA sand mix and re-sod all of the greens with Turf. The new method is referred to "Drill & Fill", which uses a specialized piece of equipment that will bore ¾" holes to a depth of 12" in the existing sod in a 3'x7' pattern across the entire limits of each green. Each hole will then be filled with a kiln dried USGA standard sand mix. This method will improve the soil profile, provide water infiltration, and increase root depth of the sod, while keeping the green in play. Lessee has proposed a number of "Drill & Fill" applications over multiple years to modify the turf grass root zone to completely change the soil profile and achieve the necessary drainage for each green. In addition to the Drill & Fill, trenches and drains will be installed across greens as necessary to provide adequate drainage beneath the sand layer.

The Lessee shall purchase the said specialized equipment at their own cost and provide all labor necessary for rebuilding all ten (10) greens applying the "Drill & Fill" method over multiple seasons to achieve the reconstruction of the soil profile. Lessor agrees to provide the necessary materials for reconstruction of the ten (10) greens.

All other terms and conditions under ADDITIONAL PROVISIONS contained in the LEASE AGREEMENT remain in full force and effect.

IN WITNESS WHEREOF, Jamie Hainsworth (in his capacity as Town Administrator of the Town of Jamestown), Joseph Mistowski (in his capacity as President of New England Golf Course Management, Inc.), and Joseph Mistowski (individually and as Guarantor) have executed this First Addendum to the Lease Agreement.

TOWN OF JAMESTOWN

Witness

By: _____
Jamie Hainsworth, Town Administrator
Town of Jamestown
(Duly Authorized)

NEW ENGLAND GOLF COURSE
MANAGEMENT, INC.

Witness

By: _____
Joseph Mistowski, President
New England Golf Course
Management, Inc.
(Duly Authorized)

Witness

By: _____
Joseph Mistowski, individually and as
guarantor

STATE OF RHODE ISLAND
COUNTY OF NEWPORT

In Jamestown, on the ____ day of August, 2020, before me personally appeared Jamie Hainsworth, Town of Jamestown Town Administrator, to me known and known by me to be the party executing the foregoing instrument which he acknowledged said instrument, by him so executed, to be his free act and deed in said capacity as Town Administrator of the Town of Jamestown, and his free act and deed individually as well.

Notary Public
My Commission Expires:

STATE OF RHODE ISLAND
COUNTY OF NEWPORT

In Jamestown, on the __ day of August 2020, before me personally appeared Joseph Mistowski, individually and in his capacity as President of New England Golf Course Management, Inc., to me known and known by me to be the party executing the foregoing instrument, and he acknowledged said instrument, by him so executed, to be his free act and deed on behalf of said corporation and his free act and deed individually as well.

Notary Public
My Commission Expires:

LEASE AGREEMENT

This Lease is made as of August 1, 2020 by and between **WE DIG INVESTMENTS, LLC** (“Landlord”), having a mailing address at 23 Business Park Drive, Smithfield, RI 02917 and the **TOWN OF JAMESTOWN** (“Tenant”). For and in consideration of the covenants and obligations contained herein and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the parties hereto hereby agree as follows:

1. **Property.** Landlord owns a parking lot, building and other improvements located at 29 Narragansett Avenue, Jamestown, RI 02835 (the “Premises”). Tenant desires to lease from Landlord the parking lot portion of the Premises (the “Leased Premises”) on the terms and conditions as contained herein.

2. **Term.** This Lease shall commence on August 1, 2020 and expire on October 1, 2020 unless extended in writing by mutual agreement of the parties (the “Term”).

3. **Rent.** Tenant shall pay rent in advance in the total amount of \$2,000 upon execution of this Agreement.

4. **Insurance.** Tenant shall add Landlord to its General Insurance Policy with liability coverage adequate to insure any occurrence up to \$1,000,000.

5. **Use of Premises.** The Premises shall be used and occupied solely by Tenant to provide parking for local businesses during normal business hours. Tenant agrees that the Leased Premises are in good orderly, safe and clean condition.

6. **Assignment and Sub-Letting.** Tenant shall not assign the Lease or sublet or grant any license to use the Leased Premises or any part thereof without the prior written consent of Landlord.

7. **Alterations and Improvements.** Tenant shall make no alterations to the Leased Premises without the prior written consent of Landlord.

8. **Access by Landlord.** Landlord and Landlord's agents shall have the right at all reasonable times, and by all reasonable means, with reasonable notice (circumstances permitted), to access to the Lease Premises during the term of this Lease for all reasonable purposes.

9. **Surrender of Premises.** Upon termination of this Lease, Tenant shall surrender the Leased Premises in as good a state and condition as it was at the commencement of this Lease.

10. **Landlord's Disclaimer of Liability; Tenant's Indemnification.** Landlord shall not be liable for any damage or injury of or to the Tenant, Tenant's guests, invitees, agents or employees or to any person entering the Leased Premises or to any tangible personal property located in or about the Leased Premises, as it relates to the parking area used by the Tenant for public parking. Tenant assumes sole liability for such damage or injury and Tenant hereby agrees to indemnify, defend and hold Landlord harmless from any and all claims or assertions of every kind and nature arising from such damage or injury, including reasonable attorneys' fees, as it relates to the parking area used by the Tenant for public parking.

11. **Termination.** Tenant shall vacate the Leased Premises upon the effective date of such termination. Since the property has sold and is subject to renovation, Tenant shall vacate the Leased Premises with seven (7) day written notice from Landlord and this Lease shall terminate.

12. **General.** This Lease shall be governed, construed and interpreted by the laws of the State of Rhode Island. The parties hereby agree that this document contains the entire agreement between the parties and this Lease shall not be modified, changed, altered or amended in any way except through a written amendment signed by all of the parties hereto.

LANDLORD

WE DIG INVESTMENTS, LLC

By: _____

Dated: _____

TENANT

TOWN OF JAMESTOWN

By: _____

Dated: _____

**STATE OF RHODE ISLAND
DEPARTMENT OF ENVIRONMENTAL MANAGEMENT
OFFICE OF COMPLIANCE AND INSPECTION**

In Re: Conanicut Marine Services, Inc.

FILE NO.: OCI-UST-18-19-01866

AAD No.: 19-003/WME

CONSENT AGREEMENT

A. INTENT & PURPOSE

This Agreement is entered by and between the Rhode Island Department of Environmental Management (“RIDEM”), Conanicut Marine Services, Inc., (“Respondent”) and the Town of Jamestown, Rhode Island (the “Town of Jamestown”). This Agreement is entered in accordance with Section 42-17.1-2 *et seq.* of the Rhode Island General Laws (“R.I. Gen. Laws”) for the purpose of resolving the alleged violations set forth in a Notice of Violation (“NOV”) issued to Respondent by RIDEM on February 26, 2019.

B. STIPULATED FACTS

- (1) WHEREAS, the property is located on Conanicus Avenue in the Town of Jamestown, Rhode Island (the “Property”). The Property includes a pier, a motor fuel dispensing system and underground storage tanks (“USTs” or “tanks”) that are used for storage of petroleum products (the “Facility”).
- (2) WHEREAS, the Facility is owned and operated by Respondent.
- (3) WHEREAS, the Property is owned by the Town of Jamestown.
- (4) WHEREAS, on February 26, 2019, RIDEM issued a NOV to Respondent alleging certain violations of Rhode Island's Code of Regulations titled *Rules and Regulations for Underground Storage Facilities Used for Regulated Substances and Hazardous Materials (250-RICR-140-25-1)* (the “UST Regulations”).
- (5) WHEREAS, Respondent requested an administrative hearing to contest the NOV.
- (6) WHEREAS, Respondent complied with the Order section of the NOV.
- (7) WHEREAS, the Administrative Adjudication Division is a division of RIDEM.
- (8) WHEREAS, in lieu of proceeding to an administrative adjudicatory hearing on the NOV and to affect a timely and amicable resolution of the NOV, RIDEM, Respondent and the Town of Jamestown hereby agree that it is in the best interest of the parties and in the public interest to resolve the issues raised in the NOV.

- (9) WHEREAS, RIDEM finds that this Agreement is a reasonable and fair settlement and adequately protects the public interest in accordance with the UST Regulations.

C. AGREEMENT

- (1) JURISDICTION – RIDEM has jurisdiction over the subject matter of this Agreement and has personal jurisdiction over Respondent and the Town of Jamestown.
- (2) FORCE and EFFECT – This Agreement shall have the full force and effect of a final compliance order issued after a full hearing on the merits pursuant to the Administrative Procedures Act, R.I. Gen. Laws Section 42-35-1 et seq. and R.I. Gen. Laws Section 42-17.7-1 et seq. from which no timely appeal was taken, and which is enforceable in Superior Court in accordance with R.I. Gen. Laws Section 42-17.1-2(21)(vi).
- (3) APPLICATION – The provisions of this Agreement shall apply to and be binding upon RIDEM, Respondent, the Town of Jamestown and its agents, servants, employees, successors, assigns and all persons, firms and corporations acting under, through and for Respondent and the Town of Jamestown in the performance of work relating to or impacting the requirements of this Agreement.
- (4) CONDITIONS – Penalty and Supplemental Environmental Project
- (a) Respondent and the Town of Jamestown shall complete a Supplemental Environmental Project (“SEP”) entitled “Taylor Point Restoration Project” (“TPRP”). The SEP involves the rehabilitation of the main footpath to Taylor Point that will reduce erosion to the adjacent water. The SEP will be constructed in accordance with the plan attached hereto and incorporated herein as Exhibit A.
- (b) Respondent shall bear the cost of the materials for the TPRP, and the Town of Jamestown will be responsible for the construction and labor costs of the TPRP.
- (c) All work associated with the TPRP must be completed by November 30~~October 31~~, 2020.
- (d) Respondent shall be given a credit of \$8,000 for the SEP (the “SEP Credit”).
- (e) By December~~November~~ 30, 2020, Respondent shall provide a letter to RIDEM that documents the following:
- (i) No Federal or State grants or low interest loans were used to complete the SEP up to the SEP Credit;
 - (ii) The actual cost to complete the SEP (the “SEP Cost”); and
 - (iii) The SEP was completed in accordance with this Agreement.

- (f) If Respondent and the Town of Jamestown fail to timely complete the SEP, RIDEM shall notify Respondent and the Town of Jamestown that it intends to rescind the SEP Credit. Within 14 days of Respondent's and the Town of Jamestown's receipt of written notification by RIDEM that RIDEM intends to rescind the SEP Credit, Respondent and the Town of Jamestown shall either complete the SEP or demonstrate that good cause exists for the delay in completing the SEP. If Respondent and the Town of Jamestown fail to complete the SEP or do not demonstrate good cause for the delay within said 14 days, Respondent shall, within 10 days of Respondent's receipt of a written notification from RIDEM, submit to RIDEM a check in the amount of the SEP Credit after which Respondent and the Town of Jamestown shall be under no further obligation to complete the SEP;
- (g) If the SEP Cost is less than the SEP Credit, Respondent shall, within 30 days of Respondent's submission of the letter to RIDEM in subsection C(4)(e) of this Agreement, submit to RIDEM a check in the amount of the difference between the SEP Cost and the SEP Credit;
- (h) Penalties that Respondent agrees to pay in this Agreement are penalties payable to and for the benefit of the State of Rhode Island and are not compensation for actual pecuniary loss;
- (i) If Respondent fails to comply with subsections C(4)(a) (b), (c) and (e) of this Agreement and fails to remit to RIDEM a payment pursuant to subsections C(4)(f) and C(4)(g) of this Agreement on or before its due date, that payment will be considered late and Respondent will be in default. If the payment is not received within 30 days of its due date, interest shall begin to accrue on the entire unpaid balance at the rate of 12 percent per annum. Interest will accrue at this rate beginning with the day after the due date specified in this Agreement until such date all past due installment payments and interest owed are remitted. Interest shall be calculated using the following generally established accounting principle:
- Interest due = (number of days late/365) x (0.12) x (amount of unpaid balance);
- and
- (j) All penalty payments shall be in the form of a check payable to the ***R.I. General Treasurer – Water and Air Protection Account***. All payments shall be delivered to:

Administrator, RIDEM Office of Compliance and Inspection
235 Promenade Street
Providence, RI 02908-5767

D. COMPLIANCE

- (1) EFFECT OF COMPLIANCE – Compliance with and fulfillment of this Agreement shall be deemed to resolve all issues raised in the NOV.
- (3) COMPLIANCE WITH OTHER APPLICABLE LAWS – Compliance with the terms of this Agreement does not relieve Respondent of any obligation to comply with any other applicable laws or regulations administered by, through or for RIDEM or any other governmental entity.
- (4) ADDITIONAL ENFORCEMENT ACTIONS – Upon a determination by the Director that there is a threat to the public health or the environment, or upon discovery of any new information, RIDEM reserves the right to take additional enforcement actions as provided by statute or regulation, including, but not limited to, the issuance of “Immediate Compliance Orders” as authorized by R.I. Gen. Laws Section 42-17.1-2(21). This Agreement shall not restrict any right to hearing or other right available by statute or regulation that Respondent may have regarding any new enforcement action commenced by RIDEM after the execution of this Agreement.
- (5) FUTURE ACTIVITIES AND UNKNOWN CONDITIONS – This Agreement shall not operate to shield Respondent or the Town of Jamestown from liability arising from future activities, as of the date of execution of this Agreement.
- (6) SCOPE OF THE AGREEMENT – The scope of the Agreement is limited to violations alleged in the NOV.
- (7) NOTICE AND COMMUNICATION – Communications regarding this Agreement shall be directed to:

Tracey D’Amadio Tyrrell, Supervising Environmental Scientist
RIDEM Office of Compliance and Inspection
235 Promenade Street
Providence, RI 02908-5767
(401) 222-1360 ext. 7407
tracey.tyrrell@dem.ri.gov

Tricia Quest, Esq.
RIDEM Office of Legal Services
235 Promenade Street
Providence, RI 02908-5767
(401) 222-6607
tricia.quest@dem.ri.gov

Christian S. Infantolino, Esq.
Morneau & Murphy
77 Narragansett Avenue
Jamestown RI, 02835
(401) 423-0400 ext. 14

cinfantolino@jamestownlawyer.com

[Town of Jamestown](#)
[Jamie Hainsworth, Town Administrator](#)
[93 Narragansett Ave](#)
[Jamestown, RI 02835](#)
[401-423-9805](#)
Jhainsworth@jamestownri.net

All communications regarding compliance with this Agreement shall be forwarded to the above-referenced addressees by certified mail.

- (8) DEFERRAL – The Director may, for good cause shown, defer any of the compliance dates prescribed herein. Good cause for deferral of any compliance date shall be forwarded to RIDEM in writing at least 15 days prior to the prescribed deadline.
- (9) AMENDMENT – The Agreement may be amended by agreement of the parties in writing.
- (10) EFFECTIVE DATE – This Agreement shall be deemed entered as of the date of execution by all parties.

[SIGNATURES ON FOLLOWING PAGES]

IN WITNESS WHEREOF, the undersigned consent to this Agreement in substance and in form.

Conanicut Marine Services, Inc.

By: _____
Print Name: _____ Title: _____

Dated: _____

In my capacity as _____ of Conanicut Marine Services, Inc., I hereby aver that I am authorized to enter into this Agreement and thereby bind Conanicut Marine Services, Inc., to satisfy any obligation imposed upon it pursuant to said Agreement.

STATE OF RHODE ISLAND
COUNTY OF _____

In _____, in said County and State, on this _____ day of _____, 2020, before me personally appeared _____, the _____ of Conanicut Marine Services, Inc., a Rhode Island corporation, to me known and known by me to be the party executing the foregoing instrument on behalf of Conanicut Marine Services, Inc., and he/she acknowledged said instrument by him/her executed, to be his/her/ free act and deed in said capacity and the free act and deed of Conanicut Marine Services, Inc.

Notary Public
My Commission Expires: _____

Town of Jamestown

By: _____
Print Name: _____ Title: _____

Dated: _____

In my capacity as _____ of the Town of
Jamestown, I hereby aver that I am authorized to enter
into this Agreement and thereby bind the Town of
Jamestown, to satisfy any obligation imposed upon it
pursuant to said Agreement.

DRAFT

State of Rhode Island, Department of Environmental
Management

By: _____
David E. Chopy, Administrator
RIDEM Office of Compliance and Inspection

Dated: _____

DRAFT



**Town of Jamestown
Tax Assessor**

93 Narragansett Avenue
Jamestown, RI 02835

Phone: 401-423-9802
Email: cbrochu@jamestownri.net

To: COUNCIL PRESIDENT WHITE, JAMESTOWN TOWN COUNCIL

From: CHRISTINE BROCHU, JAMESTOWN TAX ASSESSOR

Subject: ABATEMENT OF TAXES FOR THE **SEPTEMBER 1, 2020** MEETING

ABATEMENTSTO 2020 TAX ROLL

03-0712-00 Christopher, Louis & Stacie	Plat 2, Lot 193 – Updated field card data	\$3,426.52
26-0017-69 Zeitler, Nancy	Plat 2, Lot 193 – Updated field card data	\$288.91

ADDENDA TO 2020 TAX ROLL

01-0001-69 602 East Shore Road Trust	Plat 2, Lot 83 – New Construction – Prorated 182 days – New Value \$3,491,900	\$1,819.07
02-0625-75 Bettencourt, Mark & Kristen	Plat 8, Lot 527 – New Construction – Prorated 209 days – New Value \$1,563,200	\$2,422.57
02-1710-25 Burry, Erin & Mitchell, John	Plat 5, Lot 94 – New Construction – Prorated 154 days – New Value \$462,100	\$ 292.70
04-0310-00 Delbonis, Paul & Regina	Plat 5, Lot 276 – New Construction – Prorated 156 days – New Value \$860,100	\$ 459.89
03-0247-40 Carney, Sanderson H. Trustee	Plat 5, Lot 404 – New Construction – Prorated 178 days – New Value \$583,900	\$1,514.17
06-0375-45 Foster, Michele S. Trustee	Plat 8, Lot 25 – New Construction – Prorated 175 days – New Value \$1,324,500	\$1,116.30
12-0406-25 Lee, Susanna I	Plat 1, Lot 322 – New Construction – Prorated 176 days – New Value \$1,796,400	\$ 857.24
12-0927-75 Lundy, Barbara	Plat 9, Lot 142 – New Construction – Prorated 286 days – New Value \$715,700	\$ 979.33
18-0351-75 Richards, Mackenzie & Brittany	Plat 8, Lot 890 – New Construction – Prorated 203 days – New Value \$920,900	\$ 885.80

TOTAL ABATEMENTS	\$ 3,715.43
TOTAL ADDENDA	\$ 10,347.07

RESPECTFULLY SUBMITTED,

Christine Brochu

CHRISTINE BROCHU
TAX ASSESSOR

①

David St. Coeur
Bx 168 02835
423-1007

Dear Mr Piva

"At the suggestion of a number of Good Citizens I was advised to contact you (Sorry)

The story - I am 68 yrs Love Sports - varsity Bskbl, Tennis a SKIPPER

I unhook my oxygen tank put on my ortho braces /imp to the court. Oh my God! the condition of the court buckles my knees and takes my breath away

My response was to call The Rec Dept and offer to pay for new backboards. The response, "Thanks but no thanks we have plans"

~~For~~ you^r aware of the many obstacles to this. There are many; convoluted and numerous



why it can't be done not any
ideas of what could be done

I understand. So I bought two
nets, requested to be installed

No Thanks - I wrote Town Mgr - Nets
went up next day, however the
rims are rusted so nets wear out
quickly. I've tried to get the kids
involved, but the kids advise me to
give up it can't be done ~~how~~ one
cares about a Bshbl court, a poor

person sport. I'm not trying to lay
blame. The courts have been neglected
for years. 'It is the worst municipal
court perhaps in the whole state

I realize the Town has bigger fish
(whales) to fry. How can we be a
Sanctuary city with these courts?

We need backing & support! the Goal?
To have a place to hang your NETS on
Support The Court for Kids

Suggestions

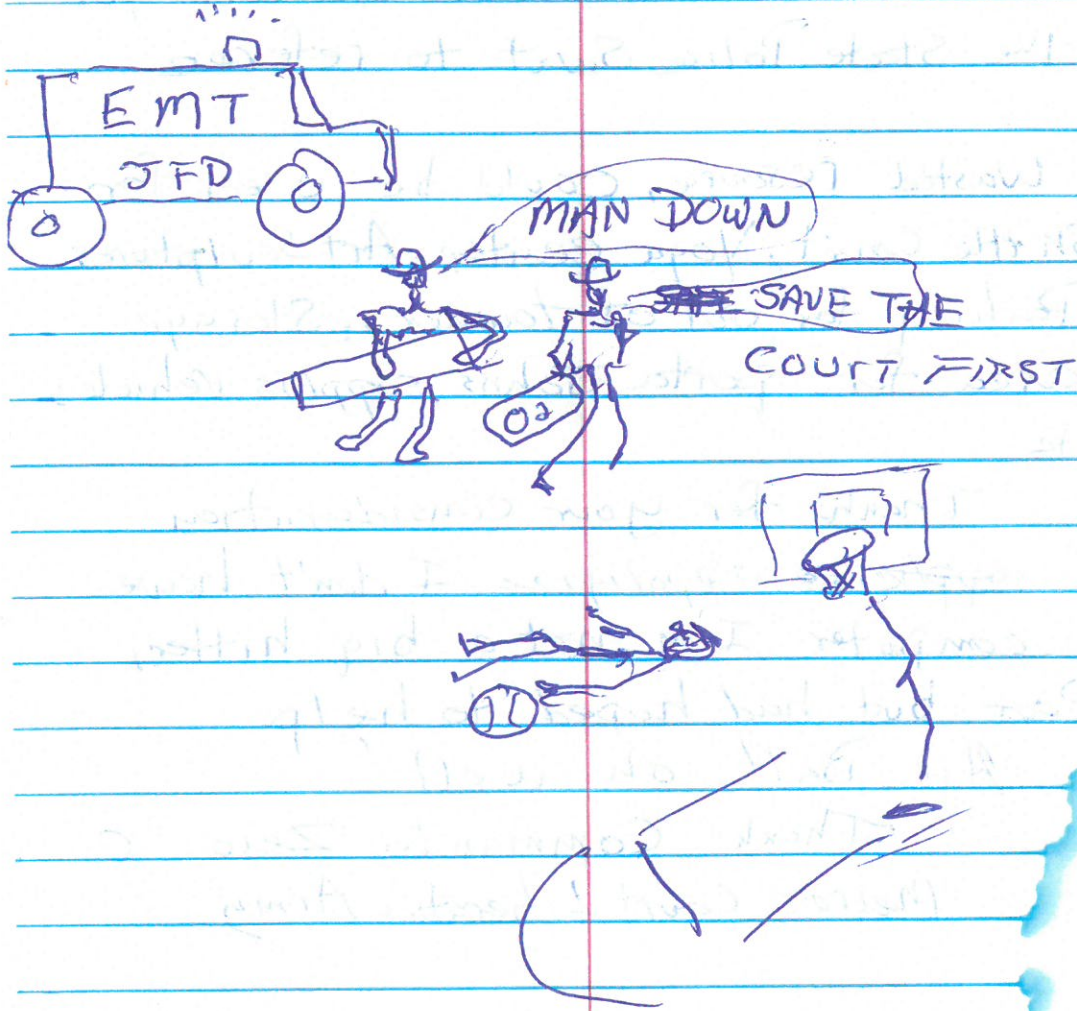
Have a Game between the
Wampanoags & Narragsetts to see
who owns the court. We could get
the State Police SWAT to referee

Wasted resource, could be used for
Skittle Court, Yoga Center, Art Sculptures
Parking for out of towners, Storage
area for porta Johns, surplus vehicles
etc

Thanks for your consideration
I ~~apologize~~ apologize I don't have
a computer. I'm not a big hitter,
Poor but had hoped to help
Air Ball oh well!

Thanks - Commander Zero 0
Melrose Court Liberation Army

Man Down, Man Down





Jamestown Planning Commission MEMORANDUM

TO: The Honorable Town Council
Michael G. White, President
FROM: Michael Swistak, Chair, Jamestown Planning Commission
RE: follow up on Zoning Ordinance Amendment
related to Building Height
DATE: August 25, 2020

On Monday August 24, 2020, the Town of Jamestown Planning Commission held a public meeting to re-consider their proposed amendments to the Town of Jamestown Zoning Ordinance related to building height (“Zoning Ordinance Amendment”), which was forwarded to the Town Council on July 16 for the August 17 Public Hearing. In light of the potential issues surrounding this amendment, The Planning Commission wishes to emphasize the importance of taking quick, decisive and affirmative action with regard to the proposed Zoning Ordinance amendment. Any delay could create opportunistic building proposals that are inconsistent with our Comprehensive Community Plan. The Planning Commission would like to offer the following thoughts on this proposal:

1. It is a paramount responsibility of the Planning Commission and Town Council to defend and uphold the tenants of the Jamestown Comprehensive Plan, and any delay in a decision is detrimental to that cause. Further - opposition to the proposed change would be contrary to the goal of promoting regulations which are for the ‘greater good’ of Jamestown residents.
2. The 2018 amended language in the RI Zoning Enabling legislation related to the building height definition gives an advantage to anyone wishing to build within the Special Flood Hazard Area (SFHA), whereby allowing them to increase the height of their structure (by the difference in the existing “original grade” and the “Base Flood Elevation”), upwards of 10 feet.
3. It is important to remember that with this proposal, the building height in the SFHA would be the same as everywhere else in Jamestown – 35 feet – despite the Base Flood Elevation. However, property owners within the SFHA will also benefit from an additional 5 feet of “Freeboard” based on RI Building Code – thereby allowing for a 40-foot structure, 5 feet taller than other structures in Jamestown.

This proposal is returning the maximum height requirement back to what it was; whereby leveling the playing field for all structures in Jamestown. Until the State of RI amended the definition of building height, all structures, throughout the island had the ability to build up to 35 feet in height and only higher with

approval of the Zoning Board of Review. Now structures within the SFHA can build well over 40 feet by right.

4. The Jamestown Zoning Ordinance provides a mechanism for relief if a property owner is not able to comply with the ordinance and faces a hardship. Property owners who may be negatively impacted – always have the opportunity to present their hardship to the Zoning Board for consideration.
5. If Town Council members have potential conflict of interest concerns – we trust that concern has already been presented to the RI Ethics Commission. However, as you know there is no reason why the TC cannot proceed with fewer than five members sitting for the decision.
6. Planning and Zoning decisions should be based on the collective responsibilities of elected and appointed committee members to adhere to the approved Town Charter and Comprehensive Plan. The Jamestown Town Government should not be dissuaded from defending a credible position which preserves the character of the island, just because there is a veiled or overt threat of legal challenge – especially on a matter as important as the SFHA Building Height issue.

We appreciate your continued support of Jamestown's overarching goal of protecting its rural character. The Comprehensive Plan notes in its preamble that "all of the(se) special qualities can be lost with the application of inappropriate code requirements, development pressures, inappropriate building types... and thoughtless development. As we develop land use controls, we must strive to ensure that the unique and special qualities of the Island are considered."

Thank you for your consideration of these issues when deliberating this proposed amendment.



Dear Friend,

July 31, 2020

There will be no golf, no dinner, and no games of chance! But there is a great cause looking for your support. Unfortunately, the Newport County YMCA's Special Olympics & Adaptive Physical Activities Golf Tournament has been cancelled due to COVID-19. Last year, this event generated over \$15,000 in crucial revenue for our APA & Special Olympics Programs. Over the past 11 years, our program has grown to serve the needs of over a 100 children and adult athletes with special needs. To keep these programs going strong, we need your participation in our:

"No Golf!!" Golf Tournament

- Become an Event Sponsor
- Purchase a Tee Sign to be displayed outside the Newport County YMCA
- Donate to our APA/Special Olympics Program as a PARTICIPANT
- Purchase raffle tickets for your chance to win one of several great prizes

The Impact Your Generosity Makes

- \$75 teaches "Life Skills" to three members of our innovative APA program
- \$150 supplies a full uniform, along with needed protective equipment, for one athlete
- \$300 covers lane fees for one night of team bowling practice
- \$1,000 delivers a full summer of daily, socially distanced, Zoom workouts

100% of monies raised support life-enhancing innovative adaptive programs for our athletes. All of this gives them a sense of pride, while creating the foundation for a successful team. During these unprecedented times, your generosity is of the utmost importance and greatly appreciated!

Sincerely,

Megan DeAscentis

Megan DeAscentis
Special Olympics Coordinator
631.766.8639
megan1@newportYMCA.org



Dan Glenning

Dan Glenning
Boosters Club
401.849.0258
dmgjjg@gmail.com

THANK YOU
FROM ALL OF US!

Tax ID #: 050258916

Newport County YMCA • 792 Valley Road • Middletown, RI 02842
Email: susanp@newportcounty.org • Phone 401.847.9200 x109

Newport County YMCA APA "NO GOLF!!" Golf Tournament Sponsorship Pledge Form



Name: _____
Address: _____
City: _____ State: _____ Zip: _____
Telephone: _____

Yes, I/We would be pleased to support YMCA APA "NO GOLF!!" Golf Tournament at the following level:

_____ \$2,000 ACE: Banner Recognition, One-year new Family Membership, and Tee Sign

_____ \$1,000 DOUBLE EAGLE: Banner Recognition, and Tee Sign

(Personalized banner to be displayed inside the YMCA for one year)

* _____ \$300 EAGLE: Tee Sign, and ten raffle tickets (not available for on-line purchase)

_____ \$150 BIRDIE: Tee Sign

(Tee sign to be displayed outside the YMCA from 8/25 – 9/8)

* _____ \$100 PARTicipant: Five raffle tickets (not available for on-line purchase)

* _____ \$25 One Raffle Ticket (not available for on-line purchase)

(Complete the ticket stub, detach, and return with payment)

____ I/We cannot sponsor but would like to contribute \$_____ in support of YMCA APA Program.

To donate or make a purchase on-line, go to newportymca.org/giving (There's a donate button on that page specifically for "Inclusive Programs and Special Olympics").

*Please note, items that INCLUDE RAFFLE TICKETS CANNOT be purchased on-line.

Credit Card # _____ Expires: _____ CVV: _____ VISA / MC / AMEX

Name on Card: _____ Address: _____

Email: _____ Receipt: YES NO

Donor/Company/Memorial name as it should appear on banner/tee sign: _____

You may also send a check made out to: Newport County YMCA APA Program

Please Mail To:
Newport County YMCA
Attn: Megan DeAscentis
792 Valley Road
Middletown RI 02842

All gifts are tax deductible to the fullest extent allowed by the law



"Let me win. But if I cannot win, let me be brave in the attempt"
"YOU ARE NOT ALONE!"