



TOWN COUNCIL MEETING
Jamestown Town Hall
Rosamond A. Tefft Council Chambers
93 Narragansett Avenue
Monday, May 18, 2020
6:30 PM

**PURSUANT TO EXECUTIVE ORDER NO. 20-05 EXECUTED BY GOVERNOR
GINA RAIMONDO ON MARCH 16, 2020, THIS MEETING WILL BE
TELECONFERENCED VIA ZOOM:**

The public is invited to observe the deliberations of this meeting by accessing the meeting link set forth herein. For those without access to video observation platforms, you may also call in to listen to the deliberations of this meeting by using the call in phone number provided herein. To participate during Public Hearing or Public Input you will press *9 to raise your hand.

JOIN VIA PHONE: 1-646-558-8656 or 1-301-715-8592
WHEN PROMPTED, ENTER MEETING ID: 955 8325 4986
PRESS # AGAIN TO JOIN THE MEETING

JOIN VIA COMPUTER OR MOBILE APP:
Meeting ID: <https://zoom.us/j/95583254986>

I. ROLL CALL

II. CALL TO ORDER, PLEDGE OF ALLEGIANCE

**III. ACKNOWLEDGEMENTS, ANNOUNCEMENTS, PRESENTATIONS,
RESOLUTIONS AND PROCLAMATIONS**

- 1) Proclamations:
 - 1) Proclamation Recognizing Jamestown's Graduates Week

**IV. COUNCIL, ADMINISTRATOR, SOLICITOR,
COMMISSION/COMMITTEE COMMENTS & REPORTS**

Please Note in Accordance with Section 42-46-6 (b) the Council May Review, Discuss and/or take Action and/or Vote on the following items:

- A) Town Administrator's Report: Jamie A. Hainsworth-
 - 1) International Brotherhood of Police Offices Agreement- Action Requested and Listed in New Business
 - 2) Town Financial Town Meeting Request to Reschedule to June 22, 2020- Action Requested and Listed in New Business

- 3) Extend the Purchase and Sales Agreement of 91 Carr Lane with Church Community Corporation- Action Requested and Listed in the Consent Agenda
 - 4) Golf Course Clubhouse Progress Report- No Action Requested
 - 5) COVID-19 Update – No Action Requested
- B) Public Works Director Report: Michael Gray
- 1) Pumping report
 - 2) Town project reports
 - a) Town Wells
 - b) Water Treatment Plant
 - c) Transfer Pumping/Reservoir
 - d) Distribution System
 - e) Wastewater Treatment Facility
- C) Finance Director’s Report: Christina D. Collins
- 1) Comparison of Budget to Actuals as of April 30, 2020

V. UNFINISHED BUSINESS

Please Note in Accordance with Section 42-46-6 (b) the Council May Review, Discuss and/or take Action and/or Vote on the following items:

- A) Review, Discussion and Possible Action to extend the May 4, 2020 Executive order from May 19, 2020 to June 16, 2020, unless revoked earlier; the continuation of the authorization of the Town Administrator to take any and all necessary actions to implement best practices guidance regarding municipal government actions to curtail the spread of the COVID 19 virus.
- B) Review, Discussion and Possible Action Regarding Adjustments to the Fort Getty Park in Response to COVID-19
- C) Upcoming Meetings and Sessions – dates and times
 - 1) Town Council Meeting Schedule: June 15, 2020

VI. NEW BUSINESS

Please Note in Accordance with Section 42-46-6 (b) the Council May Review, Discuss and/or take Action and/or Vote on the following items:

- A) Review, Discussion and Possible Action on the Financial Town Meeting in response to COVID- 19.
- B) Review, Discussion and Possible Action on Jamestown School Committee Resolution Urging the Continued Appropriation of State & Local Revenues to Support Public Education
- C) Review, Discussion and Possible Action to Authorize the Contract with International Brother Hood of Police Officers Local 305 with Proposed Term to be July 1, 2020 to June 30, 2023.

VII. CONSENT AGENDA

An item on the Consent Agenda need not be removed for simple clarification or correction of typographical errors. Approval of the Consent Agenda shall be equivalent to approval of each item as if it had been acted upon separately for review, discussion and/or potential action and/or vote. A Consent Agenda item or items may be removed by the Town Council for review, discussion and/or potential action and or vote.

- A) Adoption of Town Council Minutes
 - 1) April 20, 2020 (regular meeting)
 - 2) April 27, 2020 (special meeting)

- B) Acceptance and Receipt of Jamestown School Department Bid Award for the Lawn School Window Replacement, Brick Repointing, and Front Vestibule.

- C) Approval of Purchase & Sales Agreement- Second Amendment Regarding 91 Carr Lane with Church Community Housing Corporation and the Town of Jamestown

- D) Approval of Town and School Audit Bid Award to Baxter, Dansereau & Associates as further detailed below:

	2020	2021	2022
Jamestown Town	\$22,000.00	\$22,000.00	\$22,000.00
Jamestown School	\$13,825.00	\$13,850.00	\$13,850.00
Agreed-upon procedures School	<u>\$ 3,150.00</u>	<u>\$ 3,150.00</u>	<u>\$ 3,150.00</u>
	\$38,975.00	\$39,000.00	\$39,000.00

- E) Request of Tax Assessor for Specific Abatements & Addenda of Taxes

REAL ESTATE & PRO-RATION PROPERTY ABATEMENTS TO 2019 TAX ROLL		
07-0098-12	Plat 3, Lot 548	\$187.50
08-0063-70	Plat 11, Lot 38	\$28.16
16-0809-89	Plat 8, Lot 465-A.	\$187.50
18-0095-05	Plat 16, Lot 97	\$187.50
TOTAL ABATEMENTS		\$ 590.66

- F) Marine Vessel Beverage License – **Class G** – Renewal
 - 1) Conanicut Marine Services
dba: MV The Coastal Queen
Location: East Ferry Wharf
 - 2) Conanicut Marine Services, Inc.
dba: MV The Katherine
Location: East Ferry Wharf

VIII. COMMUNICATIONS, PETITIONS, AND PROCLAMATIONS AND RESOLUTIONS FROM OTHER RHODE ISLAND CITIES AND TOWNS

The Council may acknowledge any of the listed Communications and Proclamations and Resolutions. Should any member wish to have a conversation on any of the matters, the item will be placed on a future agenda for review, discussion and/or potential action and/or vote.

- A) Communications Received:
- 1) Copy of Letter to: Jamestown Town Council
From: Beavertail Lighthouse Museum Association
Dated: April 24, 2020
Re: Closing of Beavertail Light Station's Perimeter Road
- B) Public Notice Received:
- 1) CRMC Aquaculture Preliminary Determination- File No. 2020-01-078 Antonio & Joseph Pinheiro- West Passage Jamestown
- C) Proclamations and Resolutions from other Rhode Island Cities and Towns
- 1) Smithfield School Department Resolution Urging the Continued Appropriation of State & Local Revenues to Support Public Education
 - 2) North Smithfield School Department Resolution Urging the Continued Appropriation of State & Local Revenues to Support Public Education
 - 3) Smithfield School Committee Resolution Expressing Support for Funding of the Categorical Fund for High Cost Special Education
 - 4) Smithfield School Committee Resolution Expressing Support for Funding of RIDE Transportation to Offset ESSA

IX. OPEN FORUM- To participate you will press *9 to raise your hand. The meeting moderator will coordinate your participation.

Comments are not limited to items on this agenda. However, items not on this agenda will only be heard and not acted upon by the Town Council. Note: Section 42-46-6 of the Open Meetings Act, and Department of the Attorney General Advisory Opinions relevant to this item on any public body meeting agenda specifically prohibits the Town Council from discussing, considering or acting on any topic, statement or question presented. The Town Council may, if warranted, refer such matters to an appropriate committee, to another body or official, or post the matter for consideration at a properly-noticed, future meeting.

- 1) Scheduled request to address – None
- 2) Non-scheduled request to address

X. ADJOURNMENT

Pursuant to RIGL § 42-46-6(c) Notice of this meeting shall be posted on the Secretary of State's website and at the Town Hall and the Jamestown Philomenian Library. Notice is also posted at the Jamestown Police Station and on the Internet at www.jamestownri.gov.

ALL NOTE: If communications assistance is needed or other accommodations to ensure equal participation, please call 1-800-745-5555, or contact the Town Clerk at 401-423-9800, via facsimile to 401-423-7230, or email to eliase@jamestownri.net not less than three (3) business days prior to the meeting.

Posted on the RI Secretary of State website on May 14, 2020

Town of Jamestown



PROCLAMATION OF THE TOWN COUNCIL No. 2020-2 “GRADUATES WEEK”

WHEREAS: The Town Council of the Town of Jamestown recognizes the effort and perseverance that are necessary in the search for knowledge and excellence, and applauds the achievements of all students associated with this community; and

WHEREAS: Graduation heralds not only the accomplishment of one level of that search, but the commencement of the next; and

WHEREAS: This community, like all communities across the nation, will one day reap the harvest of the educational seeds of knowledge that are now being sown, when our students reappear as informed, involved, community-minded citizens ready to take up the mantle of leadership in every field of endeavor.

THEREFORE, LET IT HEREBY BE RESOLVED, that the week beginning June 16, 2020 through June 22, 2020 be proclaimed **JAMESTOWN GRADUATES WEEK**, and that the Town Council of the Town of Jamestown joins with all members of our community in extending sincere congratulations to those Jamestown students at every level of achievement who are the members of the **CLASS OF 2020**; and

BE IT FURTHER RESOLVED, that deep and sincere appreciation and recognition are hereby extended to all of those in the teaching community who have dedicated their lives and ambitions to the accomplishments and achievements of their respective students.

By Order of the Jamestown Town Council

Michael G. White, President



Town Administrator
93 Narragansett Avenue
Jamestown, Rhode Island 02835-1199
401-423-9805
Email: jhainsworth@jamestownri.net

Jamie A. Hainsworth
Town Administrator

MEMORANDUM TO: Honorable Town Council
FROM: Town Administrator, Jamie A. Hainsworth
DATE: May 14, 2020
SUBJECT: Town Administrator's Update May 18th Meeting

**International Brotherhood of Police Officers Local bargaining unit agreement-
Action Requested:**

Request the Council review the tentative three-year agreement from July 1, 2020 to June 30, 2023, and to ratify and authorize the Town Administrator to sign. All costs in this agreement have been factored into the Council's approved budget. I will include a memorandum in your packet with the changes and agreements.

**Town Financial Meeting, Ask the Council to reschedule the meeting to June 22,
2020- Action Requested:**

Due to COVID-19 the Department of Health's guidelines prohibiting large groups or gatherings I am asking the Council to continue or postpone the FTM until June 22, 2020 with the possibility the guidelines will allow larger groups to gather by that date or the General Assembly may take legislative action.

Extend the Purchase and Sales Agreement-Action Requested:

The original P&S for 91 Carr Lane with Church Community Corporation (affordable housing project) has expired. They have requested an extension to March 31, 2021. I request the Council authorize the Town Administrator to sign the agreement.

Golf Course Clubhouse Progress Report- No Action Requested:

Golf Course Construction continues to be going well. Mill City has been working on concrete foundation construction with the north and east walls poured and complete. The rebar has been installed and forming complete for the southern foundation wall with a pour scheduled for May 18th. The electrical contractor has been onsite to install conduit for the electric service beneath the footing and into the mechanical room. The mason mobilized on May 13th and will begin constructing the elevator shaft. The DPW placed stone within the entire footprint around the footings to prepare for the concrete slab installation in the basement. Concrete walls that have been poured and are cured have been protected with the rubber membrane and the DPW installed the perimeter drain and began backfilling. The schedule for the next couple weeks include: Mill City completing the foundation walls, the masonry elevator shaft construction from the basement to the roof line, the plumber installing piping beneath the concrete basement slab, the DPW backfilling the foundation, and the DPW trenching to complete the electric service to the transformer pad location.

Mike Gray has been working with Mill City on parking at the site. Contractors will be required to park within the limits of the fencing and not in the area designated for golfers. As work proceeds and additional subcontractors are at the project, we will manage parking off site as necessary.

Covid 19 Update- F.Y.I. No Action Requested:

As "Phase 1" of the States plan to reopen the economy, has begun. I have implemented a written procedure for the staff to follow in accordance with the recommended Health Department guidelines. Including requiring supervisors and or department leaders to monitor and document each employee's health on a daily basis. All buildings are remained locked down, limiting access. Town Government Business is being conducted through alternative means.

Project Update May 2020

WELLS

JR-1, JR-3

- JR-1 is in service and providing water from the well at 50 GPM.

TREATMENT PLANT

- The water department staff has been on staggered shifts to reduce the risk of losing operators during this pandemic. It is important that we reduce the risk of infection between the employees and lose operators due to the virus. To operator the treatment and distribution systems there must be properly RIDOH licensed employees at all times.
- I am working with our consultant, Pare Corporation, on updating our emergency plan as required by RIDOH.

TRANSFER PUMPING/RESERVOIR

- Transfer pumping has been taken out of service until it is needed.

DISTRIBUTION SYSTEM

South Pond @ 6 MG

Usable Storage, 6 Million Gallons

North Pond @ 60 MG

Usable Storage 60 Million Gallons

- Our annual distribution flushing has been put on hold at this time. We have flushed individual piping segments and dead ends as necessary for water quality.
- The water department responded to a leak on North Road on April 30, 2020. A steel service line to a home failed and required replacement. A second response was required on May 11th when the connection at the watermain failed and required repair.
- I have been contacted by residences in the highland drive area about water connections to the municipal water supply. This area is located in the rural water district where water is available but new connections must be reviewed by the commission. Historically the commission has approved a connection in the rural district where the owner has provided information regarding limitations in water supply, and/or that there are water quality issues from a well, and a watermain is located along the frontage. But however, watermains are not located in front of every property in the rural district.

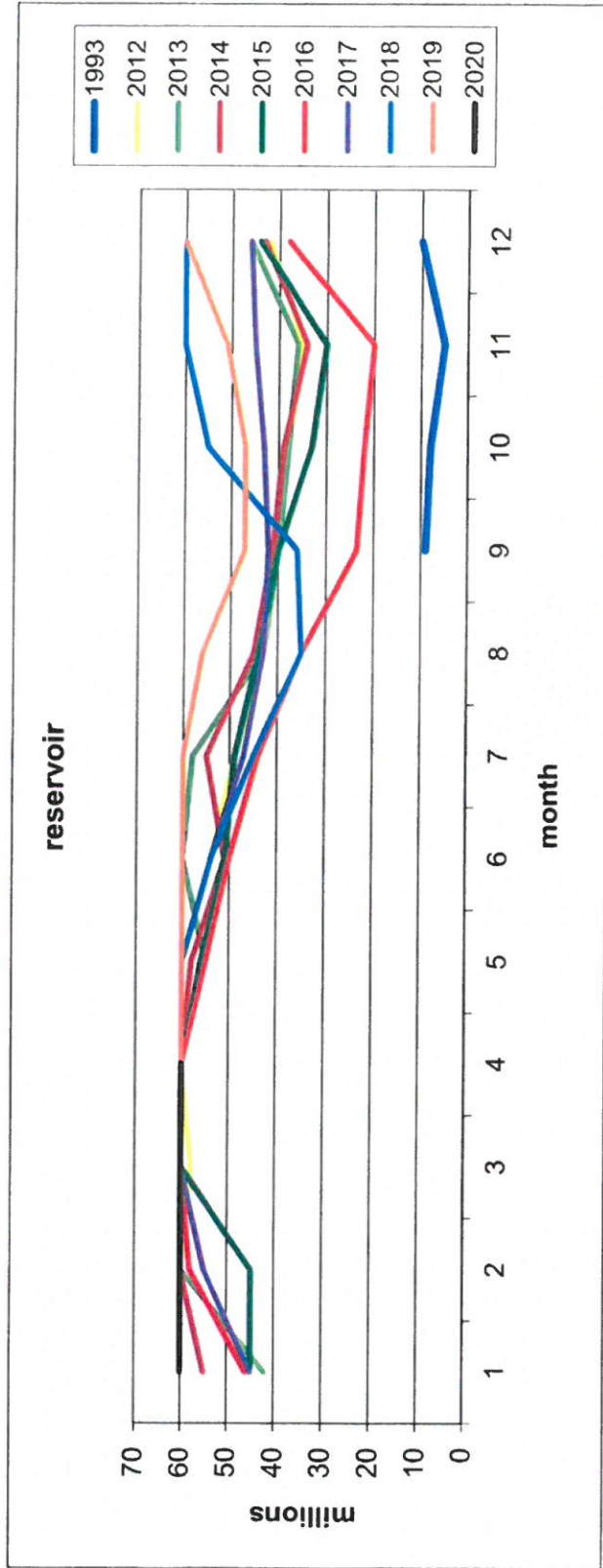
There are three watermains in the Highland Drive area that are dead ended and not looped, only providing water service to limited properties south of Hamilton Avenue. The rules and regulations prohibit extensions in the rural water district unless the extension improves water quality or quantity to existing water users and/or improves the existing system. An example of an improvement to existing users would be to loop the dead ends to improve water quality and increase fire protection in the area.

WASTEWATER TREATMENT PLANT

- The wastewater staff has been on staggered shifts to avoid contact between each other. They are taking all precautions necessary to minimize risk and stay healthy so they are available to operate the wastewater treatment facility. We must have licensed operators running the facility at all times.
- The monthly average daily flow at the treatment plant for April was 0.54 million gallons per day. The peak daily flow was 0.78 million gallons. The permitted monthly average flow is 0.73 million gallons per day. As you can see on the monthly flow chart we have periods of excess flows due to inflow and infiltration due to rain events.
- There were no SSO's during the month of April.
- Sump pump inspections have been suspended during this time since we are not entering residences.

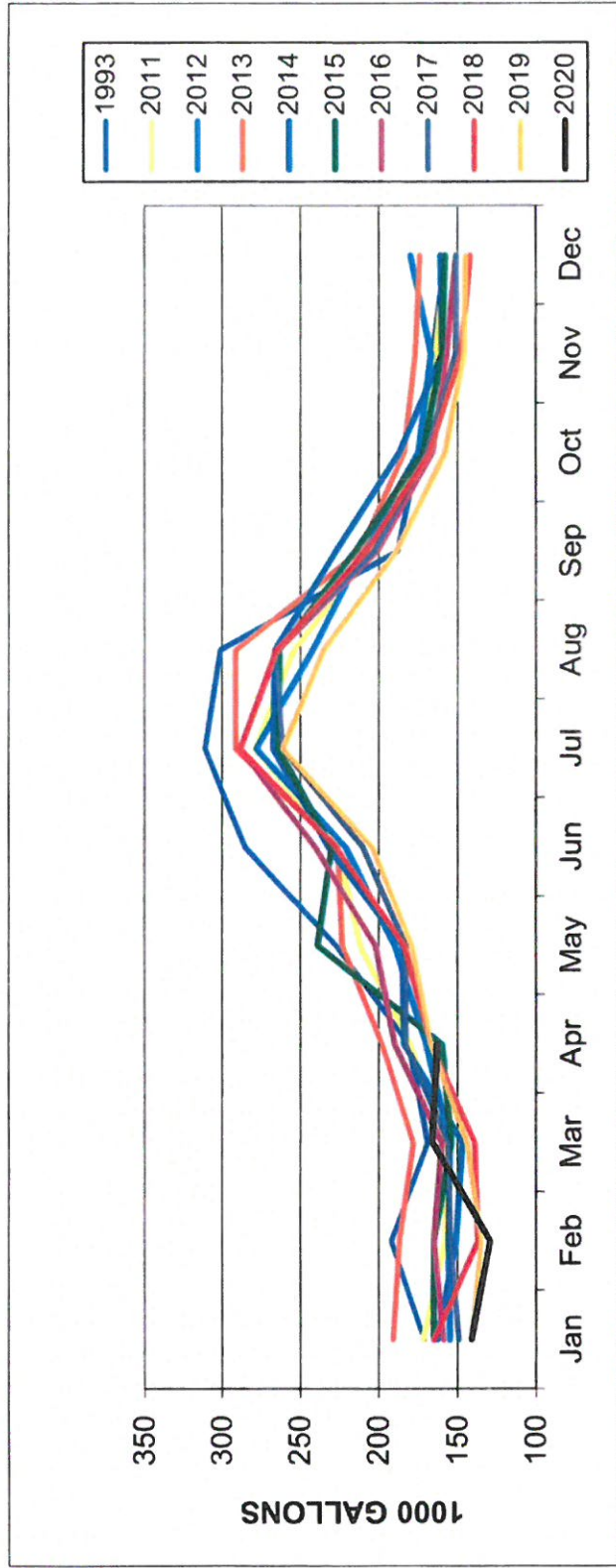
RESERVOIR LEVEL

	1993	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020
Jan		30	60	42	55	45	46	45	60	60	60
Feb		52	60	60	60	45	58	55	60	60	60
Mar		58	58	60	60	60	60	60	60	60	60
Apr		60	60	60	60	60	60	60	60	60	60
May		57	60	55	58	56	55	60	60	60	60
Jun		51	54	60	51	51	50	54	54	60	60
Jul		43	49	58	55	49	44	47	45	60	60
Aug	9	47	43	43	45	44	35	43	35	56	56
Sep	8	45	40	40	41	40	23.5	42	36	47	47
Oct	5	58	38	38	39	33	22	43	55	47	47
Nov	10	60	35	36	34	30	20	45	60	51	51
Dec		60	42	46	43	44	38	46	60	60	60



	1993	2008	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020
Jan	171	172	173	239	172	155	191	163	165	159	149	165	141	141
Feb	192	154	173	210	158	156	187	151	165	165	155	137	135	129
Mar	169	155	165	198	157	155	178	147	154	160	156	139	144	166
Apr	181	174	196	210	180	170	198	184	160	190	183	167	167	163
May	227	202	195	180	212	190	223	185	239	202	183	184	179	
Jun	285	246	215	218	226	221	226	232	230	240	210	227	204	
Jul	311	296	277	274	279	278	291	267	264	288	261	288	261	
Aug	301	256	290	251	254	242	291	266	263	264	266	265	235	
Sep	188	210	245	193	205	210	212	227	215	201	203	208	189	
Oct	175	187	259	182	175	175	184	187	172	166	170	168	158	
Nov	166	175	226	160	164	167	177	160	160	157	151	148	146	
Dec	158	192	230	167	158	180	174	161	158	151	151	142	145	

PUMPING REPORT





TOWN OF JAMESTOWN WWTF
MONTHLY REPORT
APRIL 2020

Douglas Ouellette, Superintendent

Parameters

	<u>Monthly Avg.</u>	<u>Permit Limit</u>	<u>Notes</u>
Flow	0.5388 MGD	.73 MGD	
Daily Max	0.7760 MGD		
BOD Removal	98.9%	85%	% Removed
TSS Removal	97.5%	85%	% Removed
Fecal Coliform	1.24	No limit, report only	
Enterococci	1.3	(<35 cfu/100ml Monthly) (<276 cfu/100ml Daily)	

Environmental Compliance (Violations)

There were no violations for this month.

Complaints

No complaints to report for April

Alarms

There were no to report alarms for April 2020

Septage

The facility received 0 gallons for April 2020

Sludge Production

Due the increase in flow volume and the need for more process units because of that fact, sludge processing was not required

Maintenance Management

Pump #2 at pumping station #2 was removed and replaced with a new rebuilt pump. The old pump went to IPS for service. 67 Work orders were completed for the month.

Chemical Use

The facility used 554.1 gallons of Sodium hypochlorite and 1550 pounds of lime for process control.

Collection System

30 pump station inspections were completed. The #2 wet well valve at pump station #2 is stuck shut and replacement is needed.

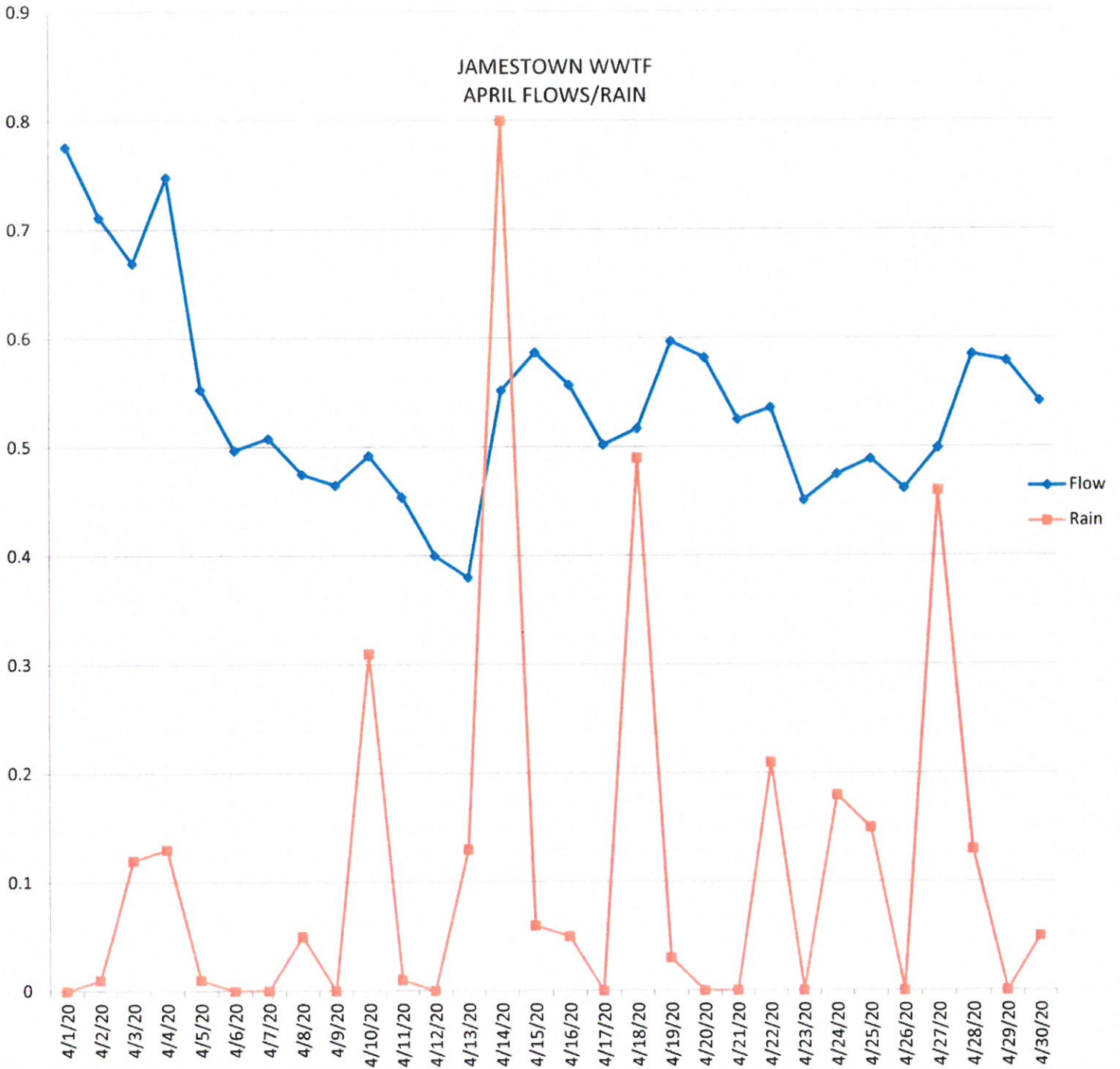
Energy Use

Energy use for April 2020 was: 218 Kwh

Precipitation

Precipitation for April 2020 was 3.38"

Graphs





Town of Jamestown
Finance Department
Town Hall
93 Narragansett Avenue
Jamestown, Rhode Island 02835-1199
401-423-9809 Fax 401-423-7229
Email: ccollins@jamestownri.net

Christina D. Collins
Finance Director

MEMORANDUM

TO: Jamie A. Hainsworth, Town Administrator
FROM: Christina D. Collins, Finance Director
DATE: May 13, 2020
SUBJECT: Budget to Actual, Water/Sewer Fund

Attached is Budget to Actual report for the Fiscal Year 2019/2020. The report contains the expenses that have been paid through April 30, 2020.

Please do not hesitate to contact me with any questions or concerns.

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Budget vs Actual - Water
TOWN OF JAMESTOWN, RI
For 4/30/2020

Run: 5/13/2020 at 10:22 AM

	Annual Budget	P-T-D Actual	Y-T-D Actual	Remaining \$	% of Budget
2102 7000 70100 00 Salary- Public Works Director	24,845.00	0.00	19,693.11	5,151.89	79.26
2102 7000 70102 00 Salary- Accounting	40,571.00	0.00	33,128.20	7,442.80	81.65
2102 7000 70103 00 Salary - Treatment Plant Operator	69,548.00	0.00	54,336.99	15,211.01	78.13
2102 7000 70104 00 Ass't Plant Operator w/longevity	69,155.00	0.00	57,210.59	11,944.41	82.73
2102 7000 70105 00 Salary - Plant Operator	57,725.00	0.00	45,497.01	12,227.99	78.82
2102 7000 70501 00 Water - Charge Backs	0.00	0.00	427.88	(427.88)	0.00
2102 7000 70513 00 Treatment Plant Operator - OT	13,000.00	0.00	11,161.96	1,838.04	85.86
2102 7000 70514 00 Ass't Treatment Plant Operator OT	11,000.00	0.00	8,652.61	2,347.39	78.66
2102 7000 70515 00 Plant Operator- OT	8,000.00	0.00	6,471.06	1,528.94	80.89
2102 7000 70910 00 Salary Adjustment	8,265.00	0.00	0.00	8,265.00	0.00
7000 Salaries	302,109.00	0.00	236,579.41	65,529.59	78.31
2102 7001 70900 00 SOCIAL SECURITY TAX	22,480.00	0.00	16,496.57	5,983.43	73.38
2102 7001 70901 00 Blue Cross/Delta Dental	37,379.00	3,264.81	28,618.97	8,760.03	76.56
2102 7001 70902 00 Worker's Compensation	32,000.00	0.00	30,000.00	2,000.00	93.75
2102 7001 70903 00 Retirement System	28,815.00	2,411.90	20,957.06	7,857.94	72.73
2102 7001 70906 00 Life Insurance	780.00	55.80	502.20	277.80	64.38
2102 7001 70910 00 Clothing	1,500.00	0.00	159.95	1,340.05	10.66
7001 Benefits	122,954.00	5,732.51	96,734.75	26,219.25	78.68
7000/7001 Salaries & Benefits	425,063.00	5,732.51	333,314.16	91,748.84	78.42
2102 7005 70601 00 Maintenance	6,000.00	0.00	4,197.08	1,802.92	69.95
2102 7005 70606 00 ALARM LINES	2,000.00	225.41	1,815.26	184.74	90.76
7005 Reservoirs/Rights of Way	8,000.00	225.41	6,012.34	1,987.66	75.15
2102 7006 70601 00 Maintenance	1,000.00	0.00	521.42	478.58	52.14
2102 7006 70636 00 Wells- Electricity	7,000.00	820.52	7,113.43	(113.43)	101.62
7006 Wells	8,000.00	820.52	7,634.85	365.15	95.44
2102 7010 70008 00 Lab Supplies - Water	10,000.00	908.20	8,130.88	1,869.12	81.31
2102 7010 70631 00 Chemicals	47,000.00	672.19	36,521.37	10,478.63	77.71
2102 7010 70632 00 Heat	13,500.00	340.14	9,583.71	3,916.29	70.99
2102 7010 70633 00 Equip. Maintenance	30,000.00	2,354.16	22,161.13	7,838.87	73.87
2102 7010 70634 00 Professional Services	5,000.00	0.00	745.00	4,255.00	14.90
2102 7010 70635 00 Telephone	2,500.00	300.34	2,440.21	59.79	97.61
2102 7010 70636 00 Pumpout- Electricity	38,000.00	3,082.15	27,941.72	10,058.28	73.53
2102 7010 70637 00 Bldg Maint	8,000.00	442.01	5,370.80	2,629.20	67.14
2102 7010 70638 00 State Testing	10,824.00	3,318.00	8,646.25	2,177.75	79.88
2102 7010 70639 00 License Fees	2,000.00	0.00	5,092.00	(3,092.00)	254.60
2102 7010 70643 00 PUMP OUT TREATMENT PLANT	2,000.00	0.00	2,730.00	(730.00)	136.50
2102 7010 70645 00 WATER SLUDGE DISPOSAL	16,000.00	0.00	11,252.33	4,747.67	70.33
7010 Pump Station & Treatment Plant	184,824.00	11,417.19	140,615.40	44,208.60	76.08
2102 7011 70636 00 South Pond- Electricity	1,650.00	463.30	1,744.21	(94.21)	105.71
2102 7011 70637 00 South Pond Transfer Pump	3,300.00	0.00	0.00	3,300.00	0.00
7011 South Pond Pre-Treatment Bldg	4,950.00	463.30	1,744.21	3,205.79	35.24
2102 7012 70636 00 Water Tower- Electricity	3,000.00	157.38	1,038.83	1,961.17	34.63
2102 7012 70643 00 Water Tower - Maintenance	500.00	0.00	0.00	500.00	0.00
7012 Water Tower	3,500.00	157.38	1,038.83	2,461.17	29.68
2102 7013 70644 00 Vehicles Gas & Oil	1,500.00	0.00	665.45	834.55	44.36
2102 7013 70645 00 Repair and Maintenance	4,000.00	3,768.09	3,768.09	231.91	94.20
7013 Vehicles	5,500.00	3,768.09	4,433.54	1,066.46	80.61
2102 7020 70651 00 Clamps	1,000.00	0.00	0.00	1,000.00	0.00
2102 7020 70652 00 Pipe	5,000.00	0.00	1,175.85	3,824.15	23.52
2102 7020 70653 00 Backfill & Excavation	2,000.00	0.00	0.00	2,000.00	0.00
7020 Maintenance & Laterials	8,000.00	0.00	1,175.85	6,824.15	14.70
2102 7030 70661 00 Service Repairs	8,000.00	0.00	4,451.17	3,548.83	55.64
2102 7030 70663 00 New Services	3,000.00	0.00	7,344.93	(4,344.93)	244.83
7030 Water Division Services	11,000.00	0.00	11,796.10	(796.10)	107.24
2102 7040 70672 00 Supplies/Expenses	14,000.00	2,100.00	9,693.81	4,306.19	69.24
7040 Meters	14,000.00	2,100.00	9,693.81	4,306.19	69.24
2102 7050 70681 00 Hydrants- Maintenance	8,000.00	2,243.59	2,243.59	5,756.41	28.04
7050 Hydrants	8,000.00	2,243.59	2,243.59	5,756.41	28.04

Budget vs Actual - Water
TOWN OF JAMESTOWN, RI
 For 4/30/2020

	Annual Budget	P-T-D Actual	Y-T-D Actual	Remaining \$	% of Budget
2102 7060 70923 00 Billing	6,500.00	7.66	3,165.14	3,334.86	48.69
2102 7060 70924 00 Insurance	7,200.00	0.00	7,200.00	0.00	100.00
2102 7060 70925 00 Audit	4,000.00	0.00	0.00	4,000.00	0.00
2102 7060 70926 00 Supplies	6,000.00	56.60	5,104.47	895.53	85.07
7060 Administration	23,700.00	64.26	15,469.61	8,230.39	65.27
2102 7070 70300 00 Water Debt	434,677.00	0.00	0.00	434,677.00	0.00
2102 7070 70940 00 Interest	19,644.00	0.00	115,677.05	(96,033.05)	588.87
7070 Debt Service	454,321.00	0.00	115,677.05	338,643.95	25.46
2102 7080 70800 00 Water- Capital	100,000.00	0.00	0.00	100,000.00	0.00
7080 Capital	100,000.00	0.00	0.00	100,000.00	0.00
2102 7081 70005 00 North Reservoir	0.00	0.00	9,399.00	(9,399.00)	0.00
2102 7081 70602 00 PLC FOR FILTERS	0.00	0.00	2,480.00	(2,480.00)	0.00
2102 7081 70603 00 Control Panel SCADA	0.00	0.00	9,095.84	(9,095.84)	0.00
2102 7081 70604 00 Distribution	0.00	0.00	4,450.00	(4,450.00)	0.00
2102 7081 71303 00 WATER MANAGEMENT PLAN	0.00	0.00	575.00	(575.00)	0.00
Total Expenses	0.00	0.00	25,999.84	(25,999.84)	0.00
 Total Expenses	 1,258,858.00	 26,992.25	 676,849.18	 582,008.82	 53.77

Budget vs Actual - Sewer
TOWN OF JAMESTOWN, RI
 For 4/30/2020

Run: 5/13/2020 at 10:21 AM


	Annual Budget	P-T-D Actual	Y-T-D Actual	Remaining \$	% of Budget
2103 7000 70100 00 Salary, Public Works Director	24,844.00	0.00	19,693.10	5,150.90	79.27
2103 7000 70101 00 Salary- Superintendent	74,763.68	0.00	54,564.70	20,198.98	72.98
2103 7000 70102 00 Salary, Clerical	40,571.00	0.00	33,128.03	7,442.97	81.65
2103 7000 70103 00 Salaries, Ass't Superintendent	69,434.46	0.00	55,996.27	13,438.19	80.65
2103 7000 70104 00 Salaries- Plant Operator	60,899.86	0.00	49,201.88	11,697.98	80.79
2103 7000 70111 00 Sewer- Temp Labor	7,200.00	0.00	8,281.88	(1,081.88)	115.03
2103 7000 70335 00 License- Contractual	1,800.00	0.00	0.00	1,800.00	0.00
2103 7000 70336 00 Clothing	1,500.00	0.00	169.00	1,331.00	11.27
2103 7000 70511 00 Wastewater Superintendent - OT	9,000.00	0.00	9,837.75	(837.75)	109.31
2103 7000 70513 00 Ass't Superintendent - OT	9,000.00	0.00	6,383.96	2,616.04	70.93
2103 7000 70514 00 Plant Operator - OT	9,000.00	0.00	8,073.19	926.81	89.70
2103 7000 70639 00 License Fees	0.00	0.00	1,800.00	(1,800.00)	0.00
2103 7000 70900 00 Social Security Tax	22,899.00	0.00	16,365.30	6,533.70	71.47
2103 7000 70901 00 Blue Cross/Delta Dental	50,171.00	3,276.84	32,960.23	17,210.77	65.70
2103 7000 70902 00 Worker'S Compensation	9,000.00	0.00	10,000.00	(1,000.00)	111.11
2103 7000 70903 00 Retirement System	31,919.00	2,631.09	21,317.31	10,601.69	66.79
2103 7000 70906 00 Life Insurance	670.00	55.80	502.20	167.80	74.96
2103 7000 70910 00 Salary Adjustment	8,005.00	0.00	0.00	8,005.00	0.00
7000 Salaries	430,677.00	5,963.73	328,274.80	102,402.20	76.22
7000/7001 Salaries & Benefits	430,677.00	5,963.73	328,274.80	102,402.20	76.22
2103 7002 70001 00 Power- Electricity	38,000.00	3,648.53	29,513.46	8,486.54	77.67
2103 7002 70002 00 Chemicals	2,500.00	968.50	1,585.70	914.30	63.43
2103 7002 70003 00 Heat	9,500.00	0.00	4,833.91	4,666.09	50.88
2103 7002 70004 00 Water	2,200.00	522.55	1,600.50	599.50	72.75
2103 7002 70005 00 Chlorine	7,000.00	1,717.42	4,766.67	2,233.33	68.10
2103 7002 70006 00 Equipment Maintenance	22,000.00	1,571.96	20,247.92	1,752.08	92.04
2103 7002 70007 00 Misc. Supplies, Office, Cleani	5,000.00	254.44	8,419.50	(3,419.50)	168.39
2103 7002 70008 00 Lab Supplies	4,500.00	89.27	568.47	3,931.53	12.63
2103 7002 70009 00 Telephone	750.00	56.66	2,018.43	(1,268.43)	269.12
2103 7002 70010 00 Alarm Line- N.E.T.	5,500.00	560.18	5,449.28	50.72	99.08
2103 7002 70011 00 Sludge Composting	39,400.00	2,226.58	24,453.08	14,946.92	62.06
2103 7002 70012 00 Truck Operation & Maintenance	1,000.00	0.00	1,593.44	(593.44)	159.34
2103 7002 70013 00 Gas- Truck	2,500.00	0.00	235.28	2,264.72	9.41
2103 7002 70014 00 State Mandated Testing	22,400.00	1,275.00	19,840.68	2,559.32	88.57
2103 7002 70201 00 Professional Services - Legal	2,500.00	0.00	0.00	2,500.00	0.00
2103 7002 70315 00 Training Of Members	1,000.00	0.00	230.00	770.00	23.00
2103 7002 70600 00 Professional Services	2,000.00	0.00	1,500.00	500.00	75.00
7002 Wastewater Treatment Facility	167,750.00	12,891.09	126,856.32	40,893.68	75.62
2103 7003 70017 00 Pumping Station #3	4,000.00	324.26	2,541.18	1,458.82	63.53
2103 7003 70018 00 Pumping Station #1	15,000.00	2,190.74	16,456.79	(1,456.79)	109.71
2103 7003 70019 00 Pumping Station #2	10,000.00	1,177.84	8,737.47	1,262.53	87.37
2103 7003 70020 00 Pumping Station #4	750.00	65.28	465.76	284.24	62.10
7003 Pumping Stations	29,750.00	3,758.12	28,201.20	1,548.80	94.79
2103 7004 70598 00 Equipment Insurance	4,000.00	0.00	4,000.00	0.00	100.00
7004 Insurance	4,000.00	0.00	4,000.00	0.00	100.00
2103 7005 70021 00 Maintenance Sewer Mains	6,500.00	0.00	200.00	6,300.00	3.08
2103 7005 70504 00 Payment Of Principal - Town	26,406.00	0.00	4,900.00	21,506.00	18.56
2103 7005 70505 00 Payment Of Interest - Town	41,025.00	0.00	0.00	41,025.00	0.00
2103 7005 70605 00 Interest Payments	13,446.00	0.00	28,184.33	(14,738.33)	209.61
7005 Sanitary Sewers, Laterials & Mains	87,377.00	0.00	33,284.33	54,092.67	38.09
2103 7081 70801 00 Sewer Capital	50,000.00	0.00	19,833.27	30,166.73	39.67
7081 Capital Improvements	50,000.00	0.00	19,833.27	30,166.73	39.67
Total Expenses	769,554.00	22,612.94	540,449.92	229,104.08	70.23



Town of Jamestown
Finance Department
Town Hall
93 Narragansett Avenue
Jamestown, Rhode Island 02835-1199
401-423-9809 Fax 401-423-7229
Email: ccollins@jamestownri.net

Christina D. Collins
Finance Director

MEMORANDUM

TO: Jamie A. Hainsworth, Town Administrator
FROM: Christina D. Collins, Finance Director 
DATE: May 13, 2020
SUBJECT: Budget to Actual, General Fund

Attached is Budget to Actual report for the Fiscal Year 2019/2020. The report contains the expenses that have been paid through April 30, 2020.

Please do not hesitate to contact me with any questions or concerns.

Budget vs Actual - Expenditures
TOWN OF JAMESTOWN, RI
For 4/30/2020

Run: 5/13/2020 at 10:24 AM

	Annual Budget	P-T-D Actual	Y-T-D Actual	Remaining \$	% of Budget
1100 7001 70101 00 Salaries	13,800.00	0.00	10,350.00	3,450.00	75.00
1100 7001 70302 00 Fees And Supplies	1,000.00	0.00	100.00	900.00	10.00
1100 7001 70305 00 Advertising	1,000.00	346.50	554.50	445.50	55.45
Town Council Expenses	15,800.00	346.50	11,004.50	4,795.50	69.65
1100 7002 70101 00 Salaries w/ longevity	123,438.00	0.00	89,893.88	33,544.12	72.83
1100 7002 70102 00 Salary, Clerical	67,895.00	0.00	54,012.52	13,882.48	79.55
1100 7002 70302 00 Fees And Supplies	2,500.00	4.17	1,943.39	556.61	77.74
1100 7002 70303 00 Travel Expenses	12,000.00	350.00	2,725.00	9,275.00	22.71
Town Administrator Expenses	205,833.00	354.17	148,574.79	57,258.21	72.18
1100 7003 70101 00 Salaries	5,498.00	0.00	4,334.80	1,163.20	78.84
1100 7003 70302 00 Fees And Supplies	1,600.00	716.52	(5,212.35)	6,812.35	(325.77)
Probate Court Expenses	7,098.00	716.52	(877.55)	7,975.55	(12.36)
1100 7004 70101 00 Salaries	5,300.00	0.00	3,927.00	1,373.00	74.09
1100 7004 70102 00 Salary, Clerical	1,400.00	0.00	180.00	1,220.00	12.86
1100 7004 70103 00 Salaries, Moderator & Sergeant	1,450.00	0.00	971.04	478.96	66.97
1100 7004 70104 00 Election Supervisors	3,350.00	0.00	0.00	3,350.00	0.00
1100 7004 70302 00 Fees And Supplies	2,500.00	91.00	296.75	2,203.25	11.87
1100 7004 70305 00 Advertising And Printing	1,000.00	0.00	0.00	1,000.00	0.00
Election and Town Meeting Expenses	15,000.00	91.00	5,374.79	9,625.21	35.83
1100 7005 70201 00 Professional Services - Legal	115,000.00	7,809.50	75,755.00	39,245.00	65.87
Legal Expenses	115,000.00	7,809.50	75,755.00	39,245.00	65.87
1100 7006 70101 00 Salaries	74,374.00	0.00	80,062.29	(5,688.29)	107.65
1100 7006 70102 00 Salary, Clerical	95,320.00	0.00	74,662.73	20,657.27	78.33
1100 7006 70302 00 Fees, Supplies & Dues	29,000.00	4,639.24	18,556.38	10,443.62	63.99
1100 7006 70305 00 Advertising	2,600.00	0.00	1,304.00	1,296.00	50.15
Clerks And Records Expenses	201,294.00	4,639.24	174,585.40	26,708.60	86.73
1100 7007 70101 00 Salaries	84,496.00	0.00	68,103.73	16,392.27	80.60
1100 7007 70102 00 Salary, Clerical	40,239.00	0.00	32,435.44	7,803.56	80.61
1100 7007 70201 00 Planning Commission	7,150.00	0.00	0.00	7,150.00	0.00
1100 7007 70302 00 Fees, Supplies & Dues	5,500.00	0.06	3,524.00	1,976.00	64.07
1100 7007 70305 00 Advertising	400.00	0.00	500.00	(100.00)	125.00
Planning Expenses	137,785.00	0.06	104,563.17	33,221.83	75.89
1100 7008 70201 00 Salaries, Zoning Board	8,000.00	0.00	2,400.00	5,600.00	30.00
1100 7008 70302 00 Fees, Supplies & Dues	3,500.00	(662.12)	(2,011.40)	5,511.40	(57.47)
Zoning Expenses	11,500.00	(662.12)	388.60	11,111.40	3.38
1100 7009 70900 00 Social Security Tax	314,660.00	0.00	252,612.47	62,047.53	80.28
1100 7009 70901 00 Blue Cross/Delta Dental	716,132.00	48,305.04	494,065.64	222,066.36	68.99
1100 7009 70902 00 Worker's Compensation	85,000.00	0.00	71,731.00	13,269.00	84.39
1100 7009 70903 00 Retirement System	310,000.00	19,939.90	215,798.89	94,201.11	69.61
1100 7009 70906 00 Life Insurance	11,860.00	1,055.46	9,261.21	2,598.79	78.09
1100 7009 70907 00 General Liability Insurance	112,000.00	0.00	122,037.50	(10,037.50)	108.96
1100 7009 70910 00 Salary Adjustment	80,000.00	0.00	0.00	80,000.00	0.00
1100 7009 70911 00 FICA CLEARING ACCT	0.00	0.00	(0.26)	0.26	0.00
1100 7009 70912 00 OPEB	25,000.00	0.00	0.00	25,000.00	0.00
1100 7009 70920 00 Police Retiree Health	91,100.00	7,185.51	71,095.82	20,004.18	78.04
Personnel Expenses	1,745,752.00	76,485.91	1,236,602.27	509,149.73	70.83
1100 7010 70100 00 Salary, Finance Director	99,720.00	0.00	95,597.90	4,122.10	95.87
1100 7010 70101 00 Salaries- Dep. Tax Collector	70,046.00	0.00	52,010.75	18,035.25	74.25
1100 7010 70201 00 Professional Services	21,000.00	1,229.07	12,670.04	8,329.96	60.33
1100 7010 70302 00 Fees, Supplies & Dues	20,500.00	3,146.14	15,082.27	5,417.73	73.57
Finance Expenses	211,266.00	4,375.21	175,360.96	35,905.04	83.00
1100 7011 70101 00 Salaries	70,212.00	0.00	55,359.80	14,852.20	78.85
1100 7011 70302 00 Fees, Supplies, Dues	16,966.00	(27.35)	13,998.99	2,967.01	82.51
1100 7011 70305 00 Advertising	1,000.00	19.79	517.44	482.56	51.74
Tax Assessor Expenses	88,178.00	(7.56)	69,876.23	18,301.77	79.24
1100 7012 70201 00 Professional Services	22,000.00	0.00	24,735.00	(2,735.00)	112.43
Audit of Accounts Expenses	22,000.00	0.00	24,735.00	(2,735.00)	112.43
1100 7013 70201 00 IT- Consultant	55,000.00	1,225.00	27,297.50	27,702.50	49.63
1100 7013 70303 00 Software	20,000.00	0.00	16,153.93	3,846.07	80.77
Total Expenses	75,000.00	1,225.00	43,451.43	31,548.57	57.94

Budget vs Actual - Expenditures
TOWN OF JAMESTOWN, RI
For 4/30/2020

Run: 5/13/2020 at 10:24 AM

	Annual Budget	P-T-D Actual	Y-T-D Actual	Remaining \$	% of Budget
1100 7030 70302 00 EMA- SUPPLIES	7,500.00	0.00	6,318.59	1,181.41	84.25
EMA Expenses	7,500.00	0.00	6,318.59	1,181.41	84.25
1100 7031 70100 00 Salary, Police Chief	100,107.00	0.00	79,646.76	20,460.24	79.56
1100 7031 70101 00 Salaries - Police	824,203.00	0.00	631,481.76	192,721.24	76.62
1100 7031 70102 00 Police Longevity	54,862.00	0.00	50,111.90	4,750.10	91.34
1100 7031 70103 00 Police Benefits	50,357.00	0.00	44,733.68	5,623.32	88.83
1100 7031 70104 00 Police - OT	150,000.00	0.00	134,340.49	15,659.51	89.56
1100 7031 70105 00 Police Retirement	228,848.00	0.00	114,424.00	114,424.00	50.00
1100 7031 70111 00 Salary - Dispatch/Admin/Seasonal	218,987.00	0.00	171,142.99	47,844.01	78.15
1100 7031 70112 00 Dispatch, Longevity	13,913.00	0.00	0.00	13,913.00	0.00
1100 7031 70113 00 Dispatch - Benefits	10,930.00	0.00	8,544.40	2,385.60	78.17
1100 7031 70114 00 Dispatch - OT	16,500.00	0.00	19,199.17	(2,699.17)	116.36
1100 7031 70302 00 Fees & Supplies	21,000.00	1,271.48	8,863.10	12,136.90	42.21
1100 7031 70303 00 Computer Maintenance	18,500.00	200.00	25,645.08	(7,145.08)	138.62
1100 7031 70307 00 Building Maintenance	5,000.00	2,250.00	8,265.88	(3,265.88)	165.32
1100 7031 70308 00 Vehicle Insurance	8,197.00	0.00	8,197.00	0.00	100.00
1100 7031 70309 00 Telephone	14,500.00	1,239.25	10,148.34	4,351.66	69.99
1100 7031 70310 00 Personal Equipment	8,000.00	2,149.99	4,785.69	3,214.31	59.82
1100 7031 70311 00 Maintenance Of Uniforms	30,150.00	0.00	26,789.00	3,361.00	88.85
1100 7031 70312 00 Ammunition And Supplies	2,500.00	0.00	4,952.30	(2,452.30)	198.09
1100 7031 70313 00 Maintenance Of Police Cars	13,500.00	249.58	5,447.49	8,052.51	40.35
1100 7031 70314 00 Gas & Tires	25,000.00	0.00	16,730.79	8,269.21	66.92
1100 7031 70315 00 Training Of Members	15,000.00	0.00	17,595.23	(2,595.23)	117.30
1100 7031 70317 00 Maintenance Of Radio System	7,250.00	736.45	1,891.13	5,358.87	26.08
1100 7031 70318 00 Equipment	4,000.00	0.00	4,616.66	(616.66)	115.42
1100 7031 70322 00 Dispatch Uniforms	2,000.00	0.00	2,086.21	(86.21)	104.31
Police Protection Expenses	1,843,304.00	8,096.75	1,399,639.05	443,664.95	75.93
1100 7032 70100 00 Fire Chief/Fire Inspector	59,870.00	0.00	42,484.32	17,385.68	70.96
1100 7032 70102 00 Stipend, Deputy Fire Chief	2,000.00	0.00	0.00	2,000.00	0.00
1100 7032 70103 00 Stipend - Fire Inspector	18,633.00	0.00	13,208.57	5,424.43	70.89
1100 7032 70104 00 Fire Dept. Incentive Program	75,000.00	0.00	0.00	75,000.00	0.00
1100 7032 70105 00 Equip/Safety Maint. - Per Diem	20,000.00	0.00	9,891.25	10,108.75	49.46
1100 7032 70201 00 Service Cleaning Contract	6,720.00	559.00	5,031.00	1,689.00	74.87
1100 7032 70302 00 Fees And Supplies	18,540.00	281.20	5,130.66	13,409.34	27.67
1100 7032 70308 00 Vehicle Insurance	58,000.00	784.65	70,409.84	(12,409.84)	121.40
1100 7032 70309 00 Telephone	9,000.00	885.05	7,669.42	1,330.58	85.22
1100 7032 70313 00 Maintenance Of Fire Apparatus	29,500.00	3,478.20	44,964.71	(15,464.71)	152.42
1100 7032 70314 00 Gas, Tires & Oil	13,000.00	0.00	6,568.41	6,431.59	50.53
1100 7032 70315 00 Training Of Members	8,000.00	0.00	5,269.55	2,730.45	65.87
1100 7032 70317 00 Maintenance Of Radio System	5,500.00	0.00	2,266.69	3,233.31	41.21
1100 7032 70321 00 Electricity	16,000.00	1,285.50	9,750.60	6,249.40	60.94
1100 7032 70323 00 Oxygen & Air Packs	4,000.00	0.00	4,316.27	(316.27)	107.91
1100 7032 70324 00 Water	1,400.00	281.75	1,085.33	314.67	77.52
1100 7032 70325 00 Fire Equipment	16,000.00	362.74	7,225.97	8,774.03	45.16
1100 7032 70326 00 Fire Ext. Agent	2,500.00	0.00	979.50	1,520.50	39.18
1100 7032 70343 00 Heating	13,000.00	407.90	7,230.34	5,769.66	55.62
1100 7032 70344 00 Repairs And Maintenance	14,500.00	858.23	8,298.01	6,201.99	57.23
1100 7032 70399 00 Subscriptions & Journals	425.00	0.00	0.00	425.00	0.00
1100 7032 70900 00 Social Security Tax	8,291.00	0.00	0.00	8,291.00	0.00
1100 7032 70903 00 Fire Chief - Benefit	5,987.00	0.00	6,136.00	(149.00)	102.49
Fire Protection Expenses	405,866.00	9,184.22	257,916.44	147,949.56	63.55
1100 7033 70102 00 Salary, EMS Director	30,295.00	0.00	22,009.28	8,285.72	72.65
1100 7033 70103 00 Stipend - Medical Director	5,000.00	1,666.64	4,083.30	916.70	81.67
1100 7033 70104 00 ALS - Per Diem	224,976.00	0.00	152,503.00	72,473.00	67.79
1100 7033 70105 00 EMS Incentive Program	75,000.00	0.00	0.00	75,000.00	0.00
1100 7033 70106 00 EMT INSTRUCTORS	0.00	0.00	6,900.00	(6,900.00)	0.00
1100 7033 70302 00 Fees And Supplies	18,860.00	335.54	2,798.07	16,061.93	14.84
1100 7033 70308 00 Vehicle Insurance	26,000.00	0.00	24,855.00	1,145.00	95.60
1100 7033 70311 00 Maintenance Of Uniforms	8,000.00	952.09	2,355.47	5,644.53	29.44
1100 7033 70313 00 Maintenance of Vehicles	9,000.00	115.70	4,232.93	4,767.07	47.03
1100 7033 70315 00 Training Of Members	22,500.00	2,696.86	14,362.49	8,137.51	63.83
1100 7033 70330 00 EMS Building	8,000.00	465.22	3,259.96	4,740.04	40.75
1100 7033 70333 00 Ambulance Medical	20,000.00	577.91	15,338.90	4,661.10	76.69
1100 7033 70900 00 Social Security Tax	19,528.00	0.00	6,785.78	12,742.22	34.75
EMS Expenses	467,159.00	6,809.96	259,484.18	207,674.82	55.55
1100 7034 70101 00 Salary - Building Inspector	69,867.00	0.00	55,087.60	14,779.40	78.85
1100 7034 70102 00 Salary, Clerical	27,820.00	0.00	22,526.42	5,293.58	80.97
1100 7034 70117 00 Salary, Electrical Inspector	10,500.00	875.00	9,375.00	1,125.00	89.29
1100 7034 70118 00 Salary, Plumbing Inspector	5,250.00	437.50	4,791.00	459.00	91.26

Budget vs Actual - Expenditures
TOWN OF JAMESTOWN, RI
For 4/30/2020

Run: 5/13/2020 at 10:24 AM

	Annual Budget	P-T-D Actual	Y-T-D Actual	Remaining \$	% of Budget
1100 7034 70119 00 Salary, Mechanical Inspector	5,250.00	437.50	4,791.00	459.00	91.26
1100 7034 70302 00 Supplies And Expenses	5,500.00	7.27	4,334.44	1,165.56	78.81
1100 7034 70328 00 Hydrant Rental	170,000.00	0.00	0.00	170,000.00	0.00
Protection Services Expenses	294,187.00	1,757.27	100,905.46	193,281.54	34.30
1100 7041 70101 00 Salaries	55,839.00	0.00	39,386.20	16,452.80	70.54
1100 7041 70302 00 Fees And Supplies	1,000.00	0.06	175.07	824.93	17.51
Public Works Administration Expenses	56,839.00	0.06	39,561.27	17,277.73	69.60
1100 7042 70101 00 Salaries	42,204.00	0.00	33,233.13	8,970.87	78.74
1100 7042 70103 00 Intern	10,000.00	0.00	2,432.50	7,567.50	24.33
1100 7042 70302 00 Fees And Supplies	1,200.00	0.09	480.84	719.16	40.07
Engineering Expenses	53,404.00	0.09	36,146.47	17,257.53	67.68
1100 7043 70100 00 Salary, Highway Supervisor	72,262.00	0.00	54,169.00	18,093.00	74.96
1100 7043 70101 00 Salaries - Public Works	662,346.00	0.00	530,101.64	132,244.36	80.03
1100 7043 70104 00 Highway -OT	45,000.00	0.00	21,202.86	23,797.14	47.12
1100 7043 70308 00 Vehicle Insurance	14,520.00	0.00	14,520.00	0.00	100.00
1100 7043 70313 00 Upkeep Of Equipment	90,000.00	17,030.49	76,333.17	13,666.83	84.81
1100 7043 70314 00 Oil And Gas	65,000.00	4,676.39	44,699.05	20,300.95	68.77
1100 7043 70330 00 Sand And Gravel	15,000.00	0.00	15,882.20	(882.20)	105.88
1100 7043 70331 00 Cold Patch	15,000.00	0.00	7,559.41	7,440.59	50.40
1100 7043 70333 00 Other Road Supplies	13,500.00	626.30	12,631.20	868.80	93.56
1100 7043 70334 00 Equipment Rental	2,500.00	0.00	0.00	2,500.00	0.00
1100 7043 70335 00 License - Contractual	5,100.00	0.00	6,000.00	(900.00)	117.65
1100 7043 70336 00 Clothing	5,500.00	0.00	0.00	5,500.00	0.00
1100 7043 70399 00 Safety And Licensing	3,000.00	589.99	3,642.39	(642.39)	121.41
Highway Expenses	1,008,728.00	22,923.17	786,740.92	221,987.08	77.99
1100 7044 70101 00 Snow Removal - OT	28,000.00	0.00	3,199.14	24,800.86	11.43
1100 7044 70337 00 Equipment And Supplies	49,000.00	0.00	43,080.51	5,919.49	87.92
Snow Removal Expenses	77,000.00	0.00	46,279.65	30,720.35	60.10
1100 7045 70101 00 Salaries	66,174.00	0.00	55,126.50	11,047.50	83.31
1100 7045 70309 00 Telephone	650.00	61.82	510.92	139.08	78.60
1100 7045 70321 00 Electricity	1,100.00	130.54	1,056.73	43.27	96.07
1100 7045 70340 00 Maintenance And Testing	41,000.00	7,595.00	27,152.66	13,847.34	66.23
1100 7045 70341 00 Transfer And Trucking	344,000.00	30,607.56	260,697.85	83,302.15	75.78
1100 7045 70350 00 Hazardous Waste Recycling	300.00	0.00	0.00	300.00	0.00
Waste Removal Expenses	453,224.00	38,394.92	344,544.66	108,679.34	76.02
1100 7046 70321 00 Electricity	67,500.00	5,259.54	46,728.54	20,771.46	69.23
Street Lighting Expenses	67,500.00	5,259.54	46,728.54	20,771.46	69.23
1100 7047 70101 00 Salaries	11,250.00	0.00	0.00	11,250.00	0.00
1100 7047 70302 00 Fees And Supplies	1,800.00	358.47	693.52	1,106.48	38.53
1100 7047 70360 00 Tree Pruning	17,000.00	5,250.00	17,024.12	(24.12)	100.14
1100 7047 70370 00 Purchase Of Trees	6,000.00	0.00	195.00	5,805.00	3.25
Tree Warden Expenses	36,050.00	5,608.47	17,912.64	18,137.36	49.69
1100 7048 70342 00 Town Cemetery And Parade	2,100.00	0.00	715.03	1,384.97	34.05
Other Public Works Expenses	2,100.00	0.00	715.03	1,384.97	34.05
1100 7049 70101 00 Cleaning Contracts	65,000.00	3,055.57	34,540.70	30,459.30	53.14
1100 7049 70302 00 Supplies	5,000.00	836.98	4,098.64	901.36	81.97
1100 7049 70309 00 Telephone	15,500.00	442.76	12,659.81	2,840.19	81.68
1100 7049 70321 00 Electricity	55,000.00	3,595.31	35,760.66	19,239.34	65.02
1100 7049 70324 00 Water	9,000.00	1,889.41	5,879.56	3,120.44	65.33
1100 7049 70343 00 Heating	40,000.00	1,751.60	23,946.42	16,053.58	59.87
1100 7049 70344 00 Repairs And Maintenance	50,000.00	4,869.65	46,227.06	3,772.94	92.45
1100 7049 70375 00 Landscape	7,500.00	0.00	4,838.39	2,661.61	64.51
Public Buildings Expenses	247,000.00	16,441.28	167,951.24	79,048.76	68.00
1100 7060 70456 00 Visiting Nurse/Mental Health	27,500.00	0.00	11,500.00	16,000.00	41.82
General Expenses	27,500.00	0.00	11,500.00	16,000.00	41.82
1100 7061 70302 00 Fees And Supplies	6,000.00	0.00	2,945.70	3,054.30	49.10
1100 7061 70306 00 Tick Tack Force	7,500.00	0.00	0.00	7,500.00	0.00
Animal Control Expenses	13,500.00	0.00	2,945.70	10,554.30	21.82
1100 7065 70101 00 Salaries	59,249.00	0.00	64,452.26	(5,203.26)	108.78
1100 7065 70102 00 Meal Site Aid	38,320.00	0.00	0.00	38,320.00	0.00
1100 7065 70201 00 Cleaning Contract	5,100.00	850.00	3,825.00	1,275.00	75.00

Budget vs Actual - Expenditures
TOWN OF JAMESTOWN, RI
For 4/30/2020

Run: 5/13/2020 at 10:24 AM

	Annual Budget	P-T-D Actual	Y-T-D Actual	Remaining \$	% of Budget
1100 7065 70302 00 Fees, Supplies & Dues	4,000.00	280.00	3,585.16	414.84	89.63
1100 7065 70305 00 Advertising	1,000.00	0.00	2,321.75	(1,321.75)	232.18
1100 7065 70308 00 Insurance	5,407.00	0.00	0.00	5,407.00	0.00
1100 7065 70309 00 Telephones	2,500.00	0.00	1,395.67	1,104.33	55.83
1100 7065 70321 00 Electricity	5,000.00	671.44	3,848.09	1,151.91	76.96
1100 7065 70324 00 Water	1,000.00	364.35	919.69	80.31	91.97
1100 7065 70341 00 Trash Removal	400.00	30.00	300.00	100.00	75.00
1100 7065 70343 00 Heat	4,000.00	190.10	2,944.78	1,055.22	73.62
1100 7065 70344 00 Repairs & Maintenance	6,000.00	324.34	5,362.34	637.66	89.37
1100 7065 70380 00 Program	5,000.00	0.00	3,787.61	1,212.39	75.75
Total Expenses	136,976.00	2,710.23	92,742.35	44,233.65	67.71
1100 7070 70100 00 Salary, Library Director	76,340.00	0.00	61,608.72	14,731.28	80.70
1100 7070 70101 00 Salaries	174,940.00	0.00	139,530.89	35,409.11	79.76
1100 7070 70104 00 Library-OT	0.00	0.00	1,629.37	(1,629.37)	0.00
1100 7070 70302 00 Fees And Supplies	8,250.00	488.03	6,663.63	1,586.37	80.77
1100 7070 70308 00 Insurance	17,103.00	0.00	17,103.00	0.00	100.00
1100 7070 70309 00 Telephone	1,000.00	0.00	585.97	414.03	58.60
1100 7070 70310 00 Equipment	1,000.00	89.99	785.29	214.71	78.53
1100 7070 70321 00 Electricity	20,000.00	0.00	14,701.43	5,298.57	73.51
1100 7070 70343 00 Heating	17,000.00	931.39	11,191.72	5,808.28	65.83
1100 7070 70344 00 Repairs And Maintenance	19,000.00	6,545.32	19,574.40	(574.40)	103.02
1100 7070 70345 00 Computer Repairs And Maintenanc	7,000.00	1,733.00	7,754.70	(754.70)	110.78
1100 7070 70351 00 Books And Periodicals	16,000.00	616.53	13,783.75	2,216.25	86.15
1100 7070 70352 00 Books - State Aid	104,748.00	13,740.07	84,134.28	20,613.72	80.32
1100 7070 70353 00 Library State Aid - OT	0.00	0.00	5,642.88	(5,642.88)	0.00
1100 7070 70355 00 CREDITS (LIB SALES & GIFTS)	0.00	(875.00)	(6,846.92)	6,846.92	0.00
1100 7070 70375 00 Landscaping	3,500.00	495.00	3,082.50	417.50	88.07
1100 7070 70901 00 Health Care	0.00	26.86	26.86	(26.86)	0.00
Library Expenses	465,881.00	23,791.19	380,952.47	84,928.53	81.77
1100 7080 70101 00 Salary- Recreation Director	69,867.00	0.00	55,187.40	14,679.60	78.99
1100 7080 70102 00 Salaries- Recreation Staff	179,445.00	0.00	166,092.10	13,352.90	92.56
1100 7080 70104 00 Salaries -Teen Center Support Staff	16,720.00	0.00	10,373.00	6,347.00	62.04
1100 7080 70105 00 Seasonal Support Staff	142,000.00	0.00	139,346.06	2,653.94	98.13
1100 7080 70112 00 Recreation - OT	3,187.00	0.00	3,153.50	33.50	98.95
1100 7080 70302 00 Supplies	6,200.00	465.35	5,530.32	669.68	89.20
1100 7080 70305 00 Advertising	4,000.00	483.00	1,473.00	2,527.00	36.83
1100 7080 70308 00 Vehicle Insurance	8,221.00	0.00	8,221.00	0.00	100.00
1100 7080 70309 00 Telephone	3,300.00	85.30	1,206.65	2,093.35	36.57
1100 7080 70310 00 Equipment	4,500.00	0.00	2,565.48	1,934.52	57.01
1100 7080 70314 00 Gas And Oil	12,000.00	19.21	5,326.82	6,673.18	44.39
1100 7080 70321 00 Electricity	27,000.00	314.84	16,954.28	10,045.72	62.79
1100 7080 70322 00 Fort Getty Water Removal	10,500.00	0.00	6,367.50	4,132.50	60.64
1100 7080 70323 00 Shores Beach/Sanitary Faciliti	3,800.00	0.00	2,075.00	1,725.00	54.61
1100 7080 70324 00 Water	14,000.00	14.75	11,818.42	2,181.58	84.42
1100 7080 70341 00 Trash Removal	10,000.00	238.00	7,025.00	2,975.00	70.25
1100 7080 70344 00 Repairs, Maintenance And Impro	23,000.00	1,207.68	14,053.51	8,946.49	61.10
1100 7080 70382 00 Summer Program	3,500.00	0.00	5,285.00	(1,785.00)	151.00
1100 7080 70383 00 Winter Program	1,200.00	0.00	200.00	1,000.00	16.67
Parks, Beaches & Recreation Expenses	542,440.00	2,828.13	462,254.04	80,185.96	85.22
1100 7090 70504 00 Payment Of Principal - Town	744,566.00	440,000.00	540,000.00	204,566.00	72.53
1100 7090 70505 00 Payment Of Interest - Town	182,238.00	29,637.50	151,287.50	30,950.50	83.02
1100 7090 70506 00 School- Principal	240,100.00	0.00	240,100.00	0.00	100.00
1100 7090 70507 00 School - Interest	171,281.00	0.00	109,226.33	62,054.67	63.77
1100 7090 70524 00 Payment Of Principal	125,000.00	0.00	0.00	125,000.00	0.00
1100 7090 70525 00 Payment Of Interest - Solar Project	79,647.00	0.00	0.00	79,647.00	0.00
Debt Service Expenses	1,542,832.00	469,637.50	1,040,613.83	502,218.17	67.45
1100 7092 70527 00 Incidentals And Emergencies	50,000.00	0.00	31,872.10	18,127.90	63.74
1100 7092 70530 00 Conservation Commission	2,200.00	640.00	1,184.26	1,015.74	53.83
1100 7092 70533 00 Eastern RI Conservation District	1,000.00	0.00	1,000.00	0.00	100.00
1100 7092 70550 00 CHAMBER OF COMMERCE	4,000.00	477.00	3,086.00	914.00	77.15
1100 7092 70570 00 RI Economic Development	5,000.00	0.00	0.00	5,000.00	0.00
Other Expenses	62,200.00	1,117.00	37,142.36	25,057.64	59.71
Total Department Expenses	10,662,696.00	709,933.21	7,608,389.48	3,054,306.52	71.36

May

Sun	Mon	Tue	Wed	Thu	Fri	Sat
					1	2
3	4 Town Council Meeting: 6:30 pm	5	6 Probate Court 9am Planning Commission 7pm	7 CIAA Intake 1:00 – 6:00	8	9
10	11	12 Library Board of Trustees 5pm (JPL) Conservation Commission 7pm (CR)	13 Housing Authority 10am (PA) Harbor Commission 7pm Town Council Agenda & Bills Deadline @ Noon	14 CIAA Opening 5:50 – 7:30 Town Council Packets	15	16
17	18 Town Council/Water & Sewer: 6:30 pm	19 Tree Committee 6:45pm (JPL)	20 Planning Commission 7pm	21 Traffic Committee 6pm	22	23
24	25 Memorial Day Town Hall Closed	26 Zoning Board of Review 7pm	27	28	29	30
31						2020

June

Sun	Mon	Tue	Wed	Thu	Fri	Sat
	1 Financial Town Meeting: 6:30 pm	2	3 Probate Court 9am Planning Commission 7pm	4	5	6
7	8	9 Library Board of Trustees 5pm (JPL) Conservation Commission 7pm (CR)	10 Housing Authority 10am (PA) Harbor Commission 7pm Town Council Agenda & Bills Deadline @ Noon	11 Town Council Packets	12	13
14	15 Town Council/Water & Sewer: 6:30 pm	16 Tree Committee 6:45pm (JPL)	17 Planning Commission 7pm	18 Traffic Committee 6pm	19	20
21	22	23 Zoning Board of Review 7pm	24	25	26	27
28	29	30				

2020

**RESOLUTION URGING THE
CONTINUED APPROPRIATION OF
STATE & LOCAL REVENUES
TO SUPPORT PUBLIC EDUCATION**

WHEREAS: The COVID-19 Pandemic has posed an unparalleled health threat to all Rhode Islanders, Americans, and the entire international community; and

WHEREAS: As a result of the COVID-19 Pandemic Governor Gina Raimondo declared a state of emergency in Rhode Island on March 9, 2020; and the President of the United States declared a national state of emergency on March 12, 2020; and

WHEREAS: On March 13, 2020, Governor Raimondo directed Rhode Island's 139,000 public schools students to stay at home and practice distance learning; and

WHEREAS: The Basic Education Program's "Authority, Purpose and Scope" is to determine educational standards for Rhode Island's public schools, and the maintenance of local municipal appropriations to support its implementation; and

WHEREAS: In addition to meeting the instructional requirements of the Basic Education Program, school districts provide students with a wide array of other services, including transportation, school breakfast & lunch meals, early childhood education, physical & mental health counseling, nutrition, physical education classes, services to students with special needs, enrichment programs, extracurricular activities, and other vital programs; and

WHEREAS: The COVID-19 Pandemic has resulted in an unprecedented economic downturn in the United States including Rhode Island by causing the layoff of millions of Americans and thousands of Rhode Islanders; and

WHEREAS: Education is the cornerstone to economic prosperity and will be vital to our complete recovery from the current worldwide Pandemic and accompanying economic downturn, and is essential to Rhode Island's future fiscal security; and

WHEREAS: A reduction in State and local aid due to the economic repercussions of the COVID-19 Pandemic could result in more significant financial and academic inequities, thus increasing achievement gaps; and

WHEREAS: A lack of resources will leave many school districts incapable of meeting the mandates articulated in the Rhode Island Department of Elementary and Secondary Education's Basic Education Program;

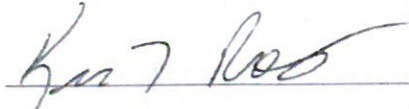
NOW, THEREFORE, BE IT RESOLVED: That the Jamestown School Committee respectfully requests, that in order to meet its moral and legal obligation to guarantee that all students receive an adequate, equitable and meaningful education, that the Rhode Island General Assembly enact Governor Raimondo's proposed appropriation for Education Aid, as it was initially presented to the Legislature and

as currently articulated in House Bill 2020 – H 7171, introduced on January 16, 2020, by Representative Marvin Abney.

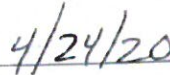
BE IT FURTHER RESOLVED: That the Jamestown School Committee urges the Rhode Island General Assembly to preserve the language and intent of RIGL §16-7-24, “Minimum appropriation by a community for approved school expenses.”, to guarantee Rhode Island’s municipalities maintain their prior year’s funding so the districts can meet the mandates required by the Basic Education Program.

RESOLVED: That a copy of this Resolution be forwarded to every Rhode Island Municipality, School Committee, State Senator, State Representative, and the Governor.

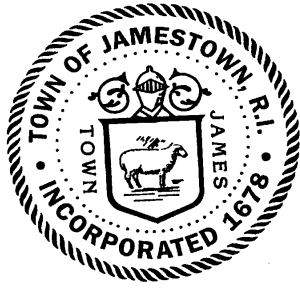
WHERETO: The following bear witness:



Chairperson



Date



Town of Jamestown
Town Administrator
93 Narragansett Avenue
Jamestown, Rhode Island 02835-1199
401-423-9805
Email: jhainsworth@jamestownri.net

Jamie A. Hainsworth
Town Administrator

MEMORANDUM TO: Honorable Town Council
FROM: Town Administrator, Jamie A. Hainsworth
DATE: May 12, 2020
SUBJECT: International Brotherhood of Police Officers Agreement

The following is a tentative agreement reached between the IBPO Bargaining Unit and the Administration. This agreement would not have been possible without the hard work of Christina Collins, Peter Ruggiero, Ed Mello, and the IBPO representatives. I sincerely thank them for their commitment, understanding and cooperation in coming to this agreement. All costs incurred in this agreement have already been factored into the Councils approved budget. The changes proposed in the bargaining agreement that need to be ratified and authorized for my signature are listed below:

Article VII Section 2 - (8) Special Details the change allows the Chief of Police the authority to order an officer(s) to work a non-emergency detail on an officer(s) day off.

Article IX Section 4 - Time Off this removes the current restriction of one supervisor and a patrol officer can be granted time off on the same shift. This was agreed to on a trial basis for two years with a "sunset clause" to end on June 30, 2022 it also allows the IBPO and the Chief of Police agree to extend the clause.

Article XII Section 1 – (A&F) Health Benefits Effective July 1, 2022 co-pay for health and dental premiums for the position of Lieutenant will be increased from the current 15% to 17.5 % and on June 30, 2023 will be increased to 20%.

Article XII Section 1 – (H) Retirement health benefits This change clarifies the language in health/Medicare agreement currently the practice of the Town.

Article XII Section 1 – (I) Removes an unsubstantial effective date of "March 1, 2007" this date no longer has a value.

Article XII Section 1 – (J) Retirement Health Care Benefits Language to clarify; an officer who retires and has served between 20 to 24 years may purchase a family health benefit package by reimbursing the Town the difference between the individual and family plans. Until such time as the retired officer reaches what would have been his/her 25th year of service.

Article XIII Section 1 – Salaries Revised salary increase schedule:
July 1, 2020 – 2.25% July 1, 2021 -2.25% July 1, 2022 – 2.50%

Attached: Fiscal Note from Finance Director Christina Collins

IBPO				
Fiscal Impact Statement	FY2020	FY2021	FY2022	FY2023
Final Agreement				
Holiday Pay	\$50,047	\$54,147	\$57,147	\$59,166
Longevity (1)	54,862	58,828	64,650	71,540
Salary Inc. (2)	824,203	856,754	875,485	890,108
Total	\$929,112	\$969,730	\$997,282	\$1,020,815
Cost over Prior Year		40,618	27,552	23,533
Gross Percent Change		4.19%	2.76%	2.31%
Total Compensation	\$929,112	\$969,730	\$997,282	\$1,020,815
Net Contract Cost	\$929,112	\$969,730	\$997,282	\$1,020,815
Cost Over Prior Year		\$40,618	\$27,552	\$23,533
Effective Cost		4.19%	2.76%	2.31%
Average Annual Increase				3.09%
Summary - Major Cost Factors				
	FY2020	FY2021	FY2022	FY2023
Salary Increase over Prior Yr.		2.25%	2.25%	2.50%

(1) Longevity includes step inc. & longevity eligible

(2) Salary increase is FY21 @ 2.25%, FY22 @ 2.25% & FY23 @ 2.5%,
Step increases (3 Officers) are included in calculation.

*Healthcare co-pay increases to 20% for 1 member in FY2023. All other members currently at 20% co-share

Staffing	<u>FY20</u>	<u>FY22</u>	<u>FY22</u>	<u>FY23</u>
General Fund	13	13	13	13

TOWN COUNCIL MEETING
April 20, 2020

I. ROLL CALL

A regular meeting of the Jamestown Town Council was held on April 20, 2020. This meeting was held pursuant to Executive Order No. 20-05, executed by Governor Gina Raimondo and was teleconferenced via Zoom. The public access code to participate by phone was 646-558-8656 or 253-215 8782. To participate by computer or mobile app: <https://zoom.us/j/442236140> Meeting ID: 442 236 140. Town Council Members present were as follows: Michael G. White, Mary Meagher, Nancy A. Beye, William J. Piva, Jr. and Randy White. Also present Town Administrator Jamie A. Hainsworth, Finance Director Christina D. Collins, Town Solicitor Peter D. Ruggiero, Chief of Police Edward A. Mello, and Town Planner, Lisa Bryer.

II. CALL TO ORDER, PLEDGE OF ALLEGIANCE

Town Council President White called the meeting of the Jamestown Town Council to order at 6:36 P.M. in the Jamestown Town Hall, Rosamond A. Tefft Council Chambers at 93 Narragansett Avenue, and led the Pledge of Allegiance.

**III. COUNCIL, ADMINISTRATOR, SOLICITOR, COMMISSION/COMMITTEE
COMMENTS & REPORTS**

Please Note in Accordance with Section 42-46-6 (b) the Council May Review, Discuss and/or take Action and/or Vote on the following items:

- A) Town Administrator's Report: Jamie A. Hainsworth-
- 1) Discussion on COVID-19 Emergency Declaration

Town Administrator Hainsworth provided an update on the Town's response to Covid-19.

Vice President Meagher thanked Town Administrator Hainsworth and Town Staff for all their work during this difficult time.

Councilor White echoed the thanks and stated he was very proud on the response of Jamestown.

- 2) FY 2020-2021 Town Administrator's Proposed Budget Update

Town Administrator Hainsworth discussed the difficulty with the budget process due to COVID-19.

- 3) Jamestown Arts Center Public Art Project Jamestown Arts Center

Town Administrator Hainsworth advised on the project.

- 4) Mail Ballot Voting Presidential Preference Primary

Town Administrator Hainsworth advised the Primary has been postponed to June 2nd and it is encouraged to utilize Mail Ballots.

- 5) Jamestown Library Renovation Project Status Update

Town Administrator Hainsworth advised the Board has yet to meet; however they will be pursuing bond funding.

Vice President Meagher further advised on OLIS funding.

- 6) Tax Assessment Board of Review Appeal Hearing

Town Administrator Hainsworth stated Tax Appeal Hearings were held by conference call and he also thanked Tax Assessor Brochu on a job well done.

- B) Public Works Director Report: Michael Gray
 - 1) Town project reports
 - a) Town Wells
 - b) Water Treatment Plant
 - 2) Pumping report
 - a) Transfer Pumping/Reservoir
 - b) Distribution System
 - c) Wastewater Treatment Facility

Public Works Director Gray advised on operations.

- C) Finance Director's Report: Christina D. Collins
 - 1) Comparison of Budget to Actuals as of March 31, 2020

IV. UNFINISHED BUSINESS

Please Note in Accordance with Section 42-46-6 (b) the Council May Review, Discuss and/or take Action and/or Vote on the following items:

- A) Review, discussion and possible action on the FY2020-2021 Tentative Budget, Review and Discussion of Proposed Town Administrator's Budget

Town administrator Hainsworth advised it is prudent to continue with the budget process, as if the Financial Town Meeting will be held on June 1st. He also commented on the difficulty due to COVID-19. He further advised the Council needs to adopt the budget by May 1st.

Finance Director Collins advised on current budget information.

Councilor Piva questioned the funding of the Jamestown Chamber.

Finance Director Collins advised the Chamber was provided \$4,000 in funding; however they had requested \$9,000.

President White reviewed the budget with regards to needs vs. wants.

Discussion ensued on the budget.

Councilor White questioned the Fire Department Equipment Budget, specifically the Pumper Truck.

Chief Bryer advised on the past truck replacement and the age of equipment. Further explaining the trucks are close to 30 years of age.

Discussion ensued on Fire Truck funding.

Councilor Beye questioned the Club House Construction Administration Fee.

Public Works Director Gray advised on Administrative Fees and costs associated with the construction.

Affordable Housing budget was reviewed.

Councilor White questioned replacement of police vehicles.

Chief Mello advised on vehicle replacement.

Councilor Piva stated he would support this budget pre Covid; however due to so many financial concerns of residents only critical items should be funded. He also requested Department Heads take a look at the budget to identify further cuts. He also stated there could be reductions in the school with busses not running and reduction in electricity.

Vice President Meagher agreed with another review.

Council President White stated he should have some feedback from the school.

Town Administrator Hainsworth requested guidance from the Council.

Councilor Piva stated he would like to see 0% increase.

Councilor White questioned what the impact would be on revenues.

Finance Director Collins advised on seasonal camper deposits and revenue impact of the campground.

Discussion ensued on budget.

- B) Upcoming Meetings and Sessions – dates and times
 - 1) Town Council Meeting Schedule: April 27, 2020, May 4, 2020

Town Administrator Hainsworth advised the April 27th meeting would be for budgetary items.

V. **NEW BUSINESS**

Please Note in Accordance with Section 42-46-6 (b) the Council May Review, Discuss and/or take Action and/or Vote on the following items:

- A) Review, discussion and possible action to extend the March 16,2020 Executive order to June 15, 2020, unless revoked earlier; the continuation of the authorization of the Town Administrator to take any and all necessary actions to implement best practices guidance regarding municipal government actions to curtail the spread of the COVID 19 virus.

Discussion ensued on date to grant extension to.

A motion was made by Councilor White with second by Councilor Piva to approve the extension of the Order to May 8th unless revoked Vote: President White, Aye; Vice President Meagher, Aye; Councilor Beye, Aye; Councilor Piva, Aye; Councilor, White, Aye

A motion was made by Vice President Meagher with second by Councilor Beye to approve the Consent Agenda. Vote: President White, Aye; Vice President Meagher, Aye; Councilor Beye, Aye; Councilor Piva, Aye; Councilor, White, Aye

VI. CONSENT AGENDA

An item on the Consent Agenda need not be removed for simple clarification or correction of typographical errors. Approval of the Consent Agenda shall be equivalent to approval of each item as if it had been acted upon separately for review, discussion and/or potential action and/or vote. A Consent Agenda item or items may be removed by the Town Council for review, discussion and/or potential action and or vote.

- A) Adoption of Town Council Minutes
 - 1) February 7, 2020 (special meeting)
 - 2) February 18, 2020 (regular meeting)
 - 3) February 18, 2020 (executive session)
 - 4) March 2, 2020 (regular meeting)
 - 5) Jamestown Water and Sewer Matters (February 18, 2020)

- B) Minutes of Boards/Commissions/Committees
 - 1) Jamestown Planning Commission (October 16, 2019)
 - 2) Jamestown Planning Commission (November 20, 2019)
 - 3) Jamestown Planning Commission (December 4, 2019)
 - 4) Jamestown Planning Commission (January 15, 2020)
 - 5) Jamestown Planning Commission (February 5, 2020)
 - 6) Jamestown Tax Assessment Board of Review (January 15, 2020)
 - 7) Jamestown Tax Assessment Board of Review (February 4, 2020)
 - 8) Jamestown Tax Assessment Board of Review (February 13, 2020)

- C) Authorization for the Town of Jamestown to engage in a cooperative DEM Supplemental Environmental Project with Conanicut Marine Services regarding improvements to Town-owned land at Taylor Point to facilitate public access to the bay.

- D) Ratification of the actions taken by the Town Administration in response to COVID 19 virus spread to date; issued under the Honorable Town Councils Executive Order # 2020-01 issued upon Declaration of the State of Emergency due to the outbreak of the COVID-19 virus:
 - 1) Extension of grace period for Water & Sewer Bill to June 1, 2020.
 - 2) Extension of Dog Registration fees from April 30 to May 30, 2020.
 - 3) Signed Mutual Aid Agreement, on March 25, 2020: between Jamestown and North Kingstown Police Departments for a continued operations plan for dispatch services in the event COVID-19 disrupts their ability to operate.

- 4) Emergency Order # 20-02 issued March 25, 2020 to March 28, 2020: ordering the quarantine of all people coming into Jamestown from a State where a quarantine order was in existence, to self-quarantine for 14 days. This order was rescinded on March 28, 2020, when the Governor issued Ex. Order 20-14: requiring a 14 Day Quarantine for all out of State people coming into Rhode Island.
 - 5) Emergency Order # 20-03 issued March 26, 2020: regarding a temporary ban on the use of all reusable bags in retail businesses.
 - 6) Emergency Order # 20-04 issued April 2, 2020: regarding the temporary closing of Fort Getty and Mackerel Cove Beach and their adjacent areas, to all motor vehicles with no parking each Friday from noon to Monday at 8:00 a.m. Also included in this order; parking pursuant to Ordinance 70-84 on Fort Wetherill Road, Newport Avenue, Fort Wetherill Boat Basin, Fort Getty Road and Beavertail Road, except by special permit issued by the Chief of Police.
- E) Authorization of the Warrant and Resolutions for the June 1, 2020 Financial Town Meeting (Warrants are routine in matter as they relate to setting the tax rate.)
- 1) Resolution Number 1: Sewer Line Frontage Tax Rate (.68 cents per liner foot, included on tax bill for homes in the Sewer district)
 - 2) Resolution Number 2: Borrowing in Anticipation of Taxes (Authorizes the Town the ability to borrow funds in anticipation of the 1st quarter's taxes being due.)
 - 3) Resolution Number 3: Disposition of Collected Back Taxes (All back taxes to be placed in the General Fund at time of receipt.)
 - 4) Resolution Number 4: Setting the Tax Rate (Actual rate to be determined within a range at the FTM.)
- F) Approval of Event License Applications
- 1) Applicant: Town of Jamestown Parks & Recreation
Event: Jamestown Day Music & Arts Festival
Dates: October 3, 2020 with Rain Date of October 4, 2020
Location: East Ferry
 - 2) Applicant: Save the Bay
Event: 44th Annual Save the Bay Swim
Dates: July 11, 2020
Location: Bridge Authority Lawn
- G) Review and Approval of the Jamestown Arts Center's Exhibition, "The Outdoor Arts Experience 2020"; Celebrating Community through Art

H) Request of Tax Assessor for Specific Abatements & Addenda of Taxes

MOTOR VEHICLE ABATEMENTS TO 2010 TAX ROLL		
03-0891-01M	Motor Vehicle	\$28.84
REAL ESTATE ABATEMENTS TO 2019 TAX ROLL		
02-0111-00	Plat 8, Lot 603	\$287.39
04-0563-45	Plat 5, Lot 52	\$442.75
12-0603-12	Plat 8, Lot 151	\$807.84
14-0396-00	Plat 8, Lot 525	\$325.22
23-1552-75	Plat 4, Lot 15	\$5,823.37
TOTAL ABATEMENTS		\$ 7,715.41
TOTAL ADDENDA		\$ 0.00

- I) Authorization for the Town Clerk to Advertise Committee Vacancies
 - 1) Affordable Housing (3) Full Member Vacancies.
 - 2) Fire Department Compensation (2) Citizen- At-Large Vacancies
 - 3) Tax Assessment Board of Review (1) Full Member and (1) Alternate Member Vacancy

- J) Authorization of the Public Works Department Bid Award for a New Trash Ejector Trailer to Warren Equipment, Inc. for an amount not to exceed \$105,000.

A motion was made by Vice President Meagher with a second by Councilor Piva to accept the Communications. Vote: President White, Aye; Vice President Meagher, Aye; Councilor Beye, Aye; Councilor Piva, Aye; Councilor, White, Aye

VII. COMMUNICATIONS, PETITIONS, AND PROCLAMATIONS AND RESOLUTIONS FROM OTHER RHODE ISLAND CITIES AND TOWNS

The Council may acknowledge any of the listed Communications and Proclamations and Resolutions. Should any member wish to have a conversation on any of the matters, the item will be placed on a future agenda for review, discussion and/or potential action and/or vote.

- A) Public Notice
 - 1) Copy of Notice of CRMC Aquaculture Preliminary Determination Request Form of File No. 2020-01-078, Antonio & Joseph Pinheiro in West Passage Jamestown, RI

- B) Communications Received:
- 1) Copy of Letter to: Jamestown Town Council
From: Frank Meyer
Dated: March 5, 2020
Re: Beavertail
 - 2) Copy of Letter to: Jamestown Town Council
From: Paul Raterron
Dated: March 6, 2020
Re: Sister City/ Twin Town with Sainte-Marie-de-Ré
 - 3) Copy of Letter to: Jamestown Town Council
From: Jamestown Republican Town Committee
Dated: March 9, 2020
Re: JBOC Legal Fees and Expenses
 - 4) Copy of Letter to: Jamestown Board of Canvassers
From: Steven Brown, Executive Director ACLU, John Marion, Executive Director Common Cause Rhode Island, Jane W. Koster, President of League of Women Voters of Rhode Island
Dated: March 9, 2020
Re: Polling Location Security
 - 5) Copy of the Final Decision of the Jamestown Town Council Sitting as The Harbor Commission Board of Appeals; regarding the Hearing of Carolyn Sears for her request of Grace Period for non-use of her Permit for Mooring 306 C in Dutch Harbor
 - 6) Copy of the Final Decision of the Jamestown Town Council Sitting as The Harbor Commission Board of Appeals; regarding the Hearing of Kara and Christopher Museler; by their Attorney, Quentin Anthony, Esq; regarding the denial of their Guest Mooring Permit
- C) Proclamations and Resolutions from other Rhode Island Cities and Towns
- 1) Town of Hopkinton Resolution regarding Primary Election Day

VIII. OPEN FORUM- To participate you will press *9 to raise your hand.

The meeting moderator will coordinate your participation.

Comments are not limited to items on this agenda. However, items not on this agenda will only be heard and not acted upon by the Town Council. Note: Section 42-46-6 of the Open Meetings Act, and Department of the Attorney General Advisory Opinions relevant to this item on any public body meeting agenda specifically prohibits the Town Council from discussing, considering or acting on any topic, statement or question presented. The Town Council may, if warranted, refer such matters to an appropriate committee, to another body or official, or post the matter for consideration at a properly-noticed, future meeting.

- 1) Scheduled request to address – None
- 2) Non-scheduled request to address

Mary Lou Sanborn, of Bay View questioned the Fire Pumper Truck. Chief Bryer advised on the need to have the three pumper trucks.

Linda Jamison, thanked everyone for keeping us safe and questioned the NFP standards for trucks. Chief Bryer stated most trucks are kept for 25 years, however Jamestown keeps them longer as they are held closer to 30 years.

Linda Jamison also questioned the Capitol Improvement Line item in Public Works. Town Administrator Hainsworth advised 1.5 Million in Bond would pave the north end in two plats and East Passage and West Reach.

Linda Jamison further questioned the Golf Course and funds for the Club House.

Town Administrator Hainsworth and Public Works Director Gray advised on the funds used to construct the Club House.

Dr. Frankel stated many residents are under a great deal of pressure and recommended removing the pickle ball court from the budget, as many small businesses will not withstand this crisis.

IX. ADJOURNMENT

A motion was made by Vice President Meagher with second by Councilor Beye to adjourn at 8:02 P.M. Vote: President White, Aye; Vice President Meagher, Aye; Councilor Beye, Aye; Councilor Piva, Aye; Councilor, White, Aye

Attest:

Erin F. Liese, CMC, Town Clerk

TOWN COUNCIL MEETING
April 27, 2020

I. ROLL CALL

A meeting of the Jamestown Town Council was held on April 27, 2020. This meeting was held pursuant to Executive Order No. 20-05, executed by Governor Gina Raimondo and was teleconferenced via Zoom. The public access code to participate by phone was (646) 558-8656 or (253) 215-8782. To participate by computer or mobile app: <https://zoom.us/j/97442326854> Meeting ID: 442 236 140. Town Council Members present were as follows: Michael G. White, Mary Meagher, Nancy A. Beye, William J. Piva, Jr. and Randy White. Also present Town Administrator Jamie A. Hainsworth, Finance Director Christina D. Collins, Town Solicitor Peter D. Ruggiero, Chief of Police Edward A. Mello, Public and Works Director Michael Gray, Parks & Recreation Director Andrew Wade, and Town Planner, Lisa Bryer.

II. CALL TO ORDER, PLEDGE OF ALLEGIANCE

Town Council President White called the meeting of the Jamestown Town Council to order at 6:30 P.M. in the Jamestown Town Hall, Rosamond A. Tefft Council Chambers at 93 Narragansett Avenue, and led the Pledge of Allegiance.

III. UNFINISHED BUSINESS

Please Note in Accordance with Section 42-46-6 (b) the Council May Review, Discuss and/or take Action and/or Vote on the following items:

- A) Review, Discussion and Possible Action on the FY2020-2021 Tentative Budget, Review and Discussion of Proposed Town Administrator’s Budget; Possible action to adopt and recommend proposed FY2020-2021 Town Budget for consideration at the Financial Town Meeting. (Please see table listed below)

	TOWN COUNCIL BUDGET FY2020	T.A. PROPOSED BUDGET FY2021	DIFFERENCE 2020/2021	% DIFF.
Operating	\$9,119,864	\$9,309,338	\$189,474	2.08%
Capital	\$811,920	\$834,233	\$22,313	2.75%
Debt	\$926,804	\$898,799	-\$28,005	-3.02%
New Debt*	<u>\$204,647</u>	<u>\$464,563</u>	<u>\$259,916</u>	<u>127.01%</u>
Town Total	\$11,063,235	\$11,506,933	\$443,698	4.01%
Operating	\$13,174,127	\$13,365,064	\$190,937	1.45%
Capital	\$333,155	\$270,048	-\$63,107	-18.94%
Grant Funds	\$346,282	\$357,846	\$11,564	3.34%
Nutrition	\$166,150	\$163,000	-\$3,150	-1.90%
Debt	\$248,381	\$238,140	-\$10,241	-4.12%
New- School Debt	<u>\$163,000</u>	<u>\$157,138</u>	<u>-\$5,862</u>	<u>-3.60%</u>
School Total	\$14,431,095	\$14,551,236	\$120,141	0.83%

Town & School Total	\$25,494,330	\$26,058,169	\$563,839	2.21%
*Equipment PWD Lease - P&I			\$116,813	
Golf Course - 2.9M/approved 20 yrs Interest Only			\$101,500	
Library - Interest - 1M/approved 20 yrs			\$30,000	
Library - Interest - 1.5M/pending 20 yrs			\$45,000	
Road Paving - P&I - 1.5M/pending 10			<u>\$171,250</u>	
			\$464,563	

President White explained the status and deadlines on the budget,

Councilor Piva stated if Department Heads did not receive municipal raises that would reduce the budget by \$22,000 decrease. He also requested that contracts be looked at. He said he wanted to see a 0% increase.

Vice President Meagher stated to hold on cutting raises and suggested looking at other items first. She also discussed the renovation effort of the library and explained OLIS funding and reimbursement. She requested alternatives to financing the police car and fire truck. She also discussed the correspondence received from The Tax Payers Association regarding moving full time employees to part time, larger co pays, and layoffs. She emphasized that she would be against balancing this budget on the backs of our town employees.

Councilor Beye thanked Vice President Meagher for the explanation of the library. She also agreed that she is not a fan of cutting raises or pay. The larger ticket items on fire truck and police cars need to be addressed and requested the Chiefs explain the need. She also suggested postponing the pickle ball court and improvement to Heads Beach.

Councilor White stated shared the sentiment regarding public service. He also remarked on the reliance of public service during this time. He also agreed on not effecting personnel part of the budget. He questioned the purchase of fire trucks and timeline.

Town Administrator Hainsworth stated prior to COVID 19 this was a solid well planned budget. He explained after the last meeting Finance Director Collins reviewed budget to identify potential cuts. He advised we went to the bone and took the flesh. The Department Heads understood the cuts. They identified savings in supplies. He advised that due to no travel or conferences that was automatically removed. He explained he requested all Department Heads further review expenses and to make only necessary expenditures. The Public Works Engineering Intern was removed, saving \$10,000 from that line item. The Pickle Ball Court and improvements for Heads Beach were also removed.

Council President White questioned what would happen if we were not able to hold a Financial Town Meeting.

Discussion ensued on logistics of continuing the Financial Town Meeting and alternatives

Finance Director Collins advised the proposed budget would be increase of 5 cents.

Vice President Meagher suggested bonding the pumper truck. That would bring us down to 0 and rates are so low right now.

Town Administrator Hainsworth advised on the interest cost of \$65,000 to bond the truck
Discussion ensued on bonding the Fire Truck.

A motion was made by Vice President Meagher with second by Councilor Beye to finance the \$350,000 as a bond for the purchase of the Fire Pumper Truck.

Councilor White questioned the value of the old truck. Chief Bryer advised there was no value to the old truck.

Councilor Piva questioned if Finance Director Collins recommended bonding the truck.

Finance Director advised on the cost of \$65,000 that would be incurred in interest.

Discussion ensued on bond.

Back to the Vote: President White, Aye; Vice President Meagher, Aye; Councilor Beye, Aye; Councilor Piva, Aye; Councilor, White, Aye

Councilor Piva questioned revenues.

Town Administrator Hainsworth advised on Fort Getty.

Discussion ensued on Fort Getty.

Finance Director Collins explained she is still finalizing numbers with the Tax Assessor. She calculated the rate and currently it is coming in between 8.06 and 8.07. She stated she would finalize that number tomorrow.

A motion was made by Vice President Meagher with second by Councilor White to adopt the 11,263,100.00 for General Fund Budget. Vote: President White, Aye; Vice President Meagher, Aye; Councilor Beye, Aye; Councilor Piva, Aye; Councilor, White, Aye

A motion was made by Councilor White with second by Vice President Meagher to adopt the School Expenditure Budget of 14,551, 236.00Vote: President White, Aye; Vice President Meagher, Aye; Councilor Beye, Aye; Councilor Piva, Aye; Councilor, White, Aye

A motion was made by Vice President Meagher with second by Vice President Meagher to adopt the Total Budget of 25,814,336.00Vote: President White, Aye; Vice President Meagher, Aye; Councilor Beye, Aye; Councilor Piva, Aye; Councilor, White, Aye

B) Review, Discussion and Possible Action on a Request from the Library Board of Trustees regarding the Library Renovations Status

No discussion or action was taken on this item.

- C) Upcoming Meetings and Sessions – dates and times
1) Town Council Meeting Schedule: May 4, 2020

Finance Director Collins advised on additional resolutions needed for paving and fire truck.

Councilor Piva remarked he would like to see more information on Fort Getty.

**IV. OPEN FORUM- To participate you will press *9 to raise your hand.
The meeting moderator will coordinate your participation.**

Comments are not limited to items on this agenda. However, items not on this agenda will only be heard and not acted upon by the Town Council. Note: Section 42-46-6 of the Open Meetings Act, and Department of the Attorney General Advisory Opinions relevant to this item on any public body meeting agenda specifically prohibits the Town Council from discussing, considering or acting on any topic, statement or question presented. The Town Council may, if warranted, refer such matters to an appropriate committee, to another body or official, or post the matter for consideration at a properly-noticed, future meeting.

- A) Scheduled request to address – None
B) Non-scheduled request to address

Linda Jamison, of Ocean Avenue thanked the Council for sharpening the budget

V. ADJOURNMENT

A motion was made by Vice President Meagher with second by Councilor Beye to adjourn at 7:47 P.M. Vote: President White, Aye; Vice President Meagher, Aye; Councilor Beye, Aye; Councilor Piva, Aye; Councilor, White, Aye

Attest:

Erin F. Liese, CMC, Town Clerk



Town of Jamestown
Town Administrator
93 Narragansett Avenue
Jamestown, Rhode Island 02835-1199
401-423-9805
Email: jhainsworth@jamestownri.net

Jamie A. Hainsworth
Town Administrator

MEMORANDUM TO: Honorable Town Council
FROM: Town Administrator, Jamie A. Hainsworth
DATE: May 11, 2020
SUBJECT: School Department Bid Review and Authorization
For the May 18th Town Council Meeting: Consent item.

In accordance with the Bond Resolutions previously approved by the Town Council in support of the borrowing of funds in the amount of \$5.9 million dollars for improvements to school buildings. I have attached the bid award approved at the School Committee meeting on May 7, 2020.

In this case, the Finance Director and I have reviewed the bid award as presented:

This bid award for Lawn School window replacement, brick repointing and the front vestibule.

School Superintendent, Dr. Duva recommended the bid total of \$858,000.00.

The bid details are attached for your review and consent. The bid award: \$858,000.00 to JJ Cardosi Construction Co. the qualified low bidder.

The Town Administration is in support to this bid award as presented and authorizes the School Department to proceed with the scheduled work as planned.

If you have any questions or concerns, please contact me for more information.

Thank you.

Attachments



Jamestown School Department
 76 Melrose Avenue
 Jamestown, Rhode Island 02835

Telephone (401) 423-7020
 Fax (401) 423-7022
 TTY Relay 1-800-745-5555



J

Nathaniel Edmunds
Principal, Lawn School
 Carole L. Petersen
Principal, Melrose School

Kenneth A. Duva, Ed.D.
Superintendent

Erica B. Dickson
Director of Student Services
 Jane Littlefield
Director of Finance

"Home of Two Commended Schools!"

Date: 5.18.20

To: Jamie Hainsworth, Jamestown Town Administrator and Jamestown Town Council
From: Dr. Kenneth Duva, Superintendent of Schools on behalf of the Jamestown School Committee

RE: Bid Award for Lawn School window replacement, brick repointing, and front vestibule

At the May 7th, 2020 School Committee meeting the School Committee voted to approve an award of a contract to JJ Cardosi Construction to complete the Lawn School summer projects that are outlined in this letter.

We have evaluated the bids received on April 17, 2020, for the Lawn School window replacement, brick repointing, and front/gym vestibule entrance upgrades. The bids were reviewed by Peter Anderson, Director of Facilities, Ken Duva, Superintendent, and Steve Guglielmo, Principal Saccoccio and Associates Architects, Kyle Robinson Architect, and Derek Osterman, Colliers. The bids consist of construction costs and materials. The spreadsheet of bids is attached.

Saccoccio's estimate for construction and materials = \$718,019.00

The low bid was submitted by JJ Cardosi Construction in the amount of \$858,000.00. Due to the increase in construction costs, materials, and hurricane rated windows the project cost is increased by \$139,981.00. The increase in cost is within the total budget for the Lawn School projects, \$4,141,602.00.

Our evaluation of the experience, reputation, and financial condition of JJ Cardosi indicates that they are capable of completing the work required. Therefore, we are asking the Jamestown Town Council to recommend the award of a contract for the construction of the Lawn School projects in the amount of \$858,000.00.

Attachments:

1. Summary of Bids from Superintendent
2. Bid Form #19105
3. Recommendation Letter from Soccoccio Architects

Jamestown Schools: A School Community Partnership

The Jamestown School Department, in partnership with the community, provides a respectful environment that challenges each child to fulfill his/her unique potential, and to develop the knowledge and skills necessary to become active and engaged 21st century learners and citizens.

DOCUMENT 00 41 13

BID FORM - Attachment

Date: 4/17/2020

Bid to: Jamestown School Department
76 Melrose Avenue
Jamestown, Rhode Island 02835

Project: Window Replacement, Masonry Repairs and Vestibule Renovations
Lawn School
55 lawn Avenue
Jamestown, Rhode Island

Submitted by:

Company Name: JJ Cardosi Inc.

Address: 150 Amaral St. Riverside RI

Telephone: 401 435 6101

Fax: 401 435 6102

Contact: John J Cardosi Jr - jay@jjcardosi.com

License Number: 13269
(If Applicable)

I. BID

Having examined the Place of The Work and all matters referred to in the Instructions to Bidders, and in the Bidding Documents prepared by Saccoccio & Associates, Inc., Architect for the above mentioned project, we, the undersigned, hereby offer to enter into a Contract to perform the Work for the Sum noted below:

Base Bid No. 1: Window Replacement

Eight Hundred Forty Two Thousand _____ (\$ 842,000.)
(written, and _____ numerically)

Base Bid No. 2: Masonry Repairs

Fourty One Thousand _____ (\$ 41,000.)
(written, and _____ numerically)

Base Bid No. 3: Vestibule Renovations

One Hundred Forty Thousand _____ (\$ 140,000)
(written, and _____ numerically)

• GRAND TOTAL BASE BID

Grand total base bid is the sum of all three Base Bid costs noted above.

One Million Twenty Three Thousand _____ (\$ 1,023,000)
(written, and _____ numerically)

2. ALTERNATES

We propose to modify the above Bid Sum by the following amount(s) as identified by (a) numbered Alternate(s) specified in Division 1 of the Specifications, and as may be selected by the Owner:

Alternate No. 1, Translucent Insulated Wall Panels

Add: Twenty Nine Thousand Five Hundred _____ (\$ 29,500)
(written, and _____ numerically)

Alternate No. 2, Repointing Chimney

Add: Twelve Thousand Five Hundred _____ (\$ 12,500)
(written, and _____ numerically)

3. UNIT PRICES

We propose the following Unit Prices for specific portions of the Work as listed. These Unit Prices shall be for additions to or subtractions from the Base Bid work and shall be performed under the Contract during the entire life of the Contract.

<u>Item Description</u>	<u>Unit Quantity</u>	<u>Unit Value</u>
a. Remove and dispose existing brick veneer, clean cavity and provide & install new brick and mortar to match existing.	One square foot	\$ <u>184</u>
b. Remove and dispose existing CMU veneer, clean cavity and provide & install new CMU and mortar to match existing.	One square foot	\$ <u>130</u>
c. Repoint brick or CMU: Cut out hollow and loose mortar and fill with new mortar as specified.	One (1) linear foot	\$ <u>7</u>

4. DEDUCT ALTERNATES

We propose to modify the above Bid Sum by the following amount(s) as identified by (a) numbered Alternate(s) specified in Division 1 of the Specifications, and as may be selected by the Owner:

Deduct Alternate No. 1, Remove Classroom Windows

Deduct: One Hundred Fifty Thousand (\$ 150,000)
(written, and numerically)

Deduct Alternate No. 2, Remove Boiler Room Windows & Louver

Deduct: Fifteen Thousand (\$ 15,000)
(written, and numerically)

5. ADDITIONAL PRICE BREAKDOWN

To identify potential scope changes to bring the project within the Owners budget the following breakdown of Base Bid 3 has been provided.

1. Cost of all work associated with the new vestibule located at the main entrance.

Eighty Thousand (\$ 80,000)
(written, and numerically)

2. Cost of all work associated with the new vestibule located at the gym entrance.

Sixty Thousand (\$ 60,000)
(written, and numerically)

6. BID FORM SIGNATURE(S)

JJ Cardosi INC. John J Cardosi Jr
(Bidder's name)

Title: President

Corporate Seal:



END OF DOCUMENT

Jamestown Lawn School Window Project Bid Tabulation Sheet for Second Round of Bids Dated 4-17-2020

Bidder	Column 1	Column 2	Column 3	Column 4	Column 5	Grand Total Base Bids (Columns 1 plus 2 plus 5)	Deduct Grade 6 Windows	Deduct Boiler Room Windows	Totals After Deducts	Alternate #1 Kalwall Panels	Alternate #2 Repaint Chimney
	Base Bid 1 New Windows	Base Bid 2 Masonry Repairs	Vestibule 1 Break- out cost	Vestibule 2 Break- out Cost	Base Bid 3 Both Vestibules (Columns 3 plus 4)						
Tower Construction	\$752,300	\$36,200	\$120,640	\$67,860	\$188,500	\$977,000	(\$110,000)	(\$8,000)	\$859,000	\$23,000	\$12,000
Martone Construction	\$827,017	\$39,000	\$93,500	\$56,000	\$149,500	\$1,015,517	(\$103,185)	(\$7,450)	\$904,882	\$19,000	\$13,200
J Cardosi Construction	\$842,000	\$41,000	\$80,000	\$60,000	\$140,000	\$1,023,000	(\$150,000)	(\$15,000)	\$858,000	\$29,500	\$12,500
Maron Construction		No Bid Received									
E.W. Burman Construction		No Bid Received									

There is a discrepancy in Martone Constructions Vestibule Break-out costs in their bid because they do not add up to the Base Bid 3 which is listed at \$98,971. therefore their bid has been disqualified by the Jamestown School Department.
 Alternates #1 and # 2 will not be awarded due to budget.



SACCOCCIO & ASSOCIATES
ARCHITECTS

May 5, 2020

Mr. Kenneth A. Duva, Ed. D
Superintendent of Schools
Jamestown School Department
76 Melrose Ave
Jamestown RI, 02835

Re: Lawn School: Contractor Recommendation Letter

Dear Superintendent, Duva,

Saccoccio & Associates has reviewed the bids for the Lawn School Reroofing and HVAC Upgrades and has evaluated the low bidder; JJ Cardosi, Inc. of East Providence, RI. Through scope review conversations with Mr. Jay Cardosi from JJ Cardosi, reference checks and past experience working with this company, we recommend award of the project to JJ Cardosi, Inc. We base our recommendation on the following bid breakdown.

- Bid price:.....\$1,023,000.00
- Deduct Alternate #1:.....\$150,000.00
- Deduct Alternate #2:.....\$15,000.00
- Total Project Cost: \$858,000.00**

If you have any questions, please contact me at your earliest convenience.

Very truly yours,

Kyle Robinson, AIA, NCARB
Project Architect

**PURCHASE AND SALES AGREEMENT
SECOND AMENDMENT**

91 Carr Lane, Jamestown, Rhode Island

This Second Amendment to the Purchase and Sale Agreement (the "Agreement") entered into by and between the TOWN OF JAMESTOWN, a municipal corporation with a business address of 93 Narragansett Avenue, Jamestown, RI 02835 (the "Seller"), and CHURCH COMMUNITY HOUSING CORPORATION, a Rhode Island non-profit corporation, with principal office located at 50 Washington Square, Newport, Rhode Island 02840 (the "Buyer") on October 9, 2018 is hereby amended, as follows:

I. CLOSING: The Closing originally scheduled to be held on or before **March 31, 2019** (the "Closing Date") at 11:00 a.m., at the Town of Jamestown Town Hall, 93 Narragansett Avenue, Jamestown, RI 02835, or at such other place, day, and time as may be agreed to in writing by the Parties, is hereby extended to **March 31, 2021** (the "Second Amended Closing Date") at 11:00 a.m. at the Town of Jamestown Town Hall, 93 Narragansett Avenue, Jamestown, RI 02835, or at such other place, day, and time as may be agreed to in writing by the Parties. All other terms, conditions and provisions of the Purchase and Sales Agreement remain in full force and effect, except as modified by the Second Amended Closing Date.

IN WITNESS WHEREOF, this instrument has been executed in several counterparts, each of which shall be deemed to be original.

11
Seller: Town of Jamestown

By: Jamie Hainsworth, Town Administrator

DATE: _____

Witness

Buyer: Church Community Housing Corp.

By:

DATE: _____

Witness



Town of Jamestown
Finance Department
Town Hall
93 Narragansett Avenue
Jamestown, Rhode Island 02835-1199
401-423-9809 Fax 401-423-7229
Email: ccollins@jamestownri.net

Christina D. Collins
Finance Director

TO: Jamie A. Hainsworth, Town Administrator
FROM: Christina D. Collins, Finance Director
DATE: May 13, 2020
SUBJECT: Town and School Audit Award

For the Council's consideration the Town of Jamestown would like to award the annual audit to Baxter, Dansereau & Associates. The Town received 2 bids and Baxter, Dansereau & Associates was the low bidder. They were also deemed responsive and to meet the standards as set forth by the Rhode Island Auditor General's Office. Approval has been received from the Auditor General for this request. The contract is for three years if so desired by the Town and the results are listed below.

Baxter, Dansereau & Assoc., LLP

	2020	2021	2022
Jamestown Town	\$22,000.00	\$22,000.00	\$22,000.00
Jamestown School	\$13,825.00	\$13,850.00	\$13,850.00
Agreed-upon procedures School	<u>\$ 3,150.00</u>	<u>\$ 3,150.00</u>	<u>\$ 3,150.00</u>
	\$38,975.00	\$39,000.00	\$39,000.00

Please do not hesitate to contact me if you have any questions or concerns.



**Town of Jamestown
Tax Assessor**

93 Narragansett Avenue
Jamestown, RI 02835

Phone: 401-423-9802
Email: cbrochu@jamestownri.net

To: COUNCIL PRESIDENT WHITE, JAMESTOWN TOWN COUNCIL

From: CHRISTINE BROCHU, JAMESTOWN TAX ASSESSOR

Subject: ABATEMENT OF TAXES FOR THE MAY 18, 2020 MEETING

REAL ESTATE & PRO-RATION PROPERTY ABATEMENTS TO 2019 TAX ROLL

07-0098-12 Garceau, Doug A & Chi, Susan N	Plat 3, Lot 548 – Transfer- Portion of Veteran Exemption used by former owner.	\$187.50
08-0063-70 Hamlin, Kristan & Geoffrey	Plat 11, Lot 38 – Updated Field card data	\$28.16
16-0809-89 Pike, Christopher D	Plat 8, Lot 465-A – Transfer- Portion of Widow of Veteran Exemption used by former owner.	\$187.50
18-0095-05 Reed, Adam & Joslin	Plat 16, Lot 97 – Transfer- Portion of Widow of Veteran Exemption used by former owner.	\$187.50

TOTAL ABATEMENTS	\$ 590.66
-------------------------	------------------

RESPECTFULLY SUBMITTED,

Christine Brochu

CHRISTINE BROCHU
TAX ASSESSOR

MAY - 8 2020

MORNEAU & MURPHY
ATTORNEYS AT LAW

JOHN AUSTIN MURPHY *of counsel*
JOHN B. MURPHY

EMILY J. MURPHY PRIOR*
CHRISTIAN S. INFANTOLINO**

NEALE D. MURPHY
1904-2003

RICHARD N. MORNEAU
1949-2018

77 NARRAGANSETT AVENUE
JAMESTOWN, RI 02835-1149
(401) 423-0400 TELEPHONE
(401) 423-7059 FACSIMILE

38 NORTH COURT STREET
PROVIDENCE, RI 02903-1217
(401) 453-0500 TELEPHONE
(401) 453-0505 FACSIMILE

*ALSO ADMITTED IN CONNECTICUT
**ALSO ADMITTED IN MASSACHUSETTS

May 4, 2020

Alcoholic Beverage Licensing Commission
Jamestown Town Hall
93 Narragansett Avenue
Jamestown, RI 02835

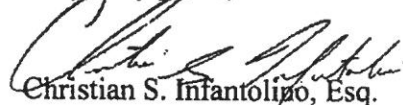
Re: Conanicut Marine Services, Inc./Class G. Liquor License

Dear Commissioners:

This letter constitutes our formal request that pursuant to RIGL § 3-7-15, the Town of Jamestown grant us permission to serve alcoholic beverages to our patrons aboard our ferries, The Jamestown and the MV Katherine and the Coastal Queen, while at dockside at East Ferry in Jamestown for the 2020 season.

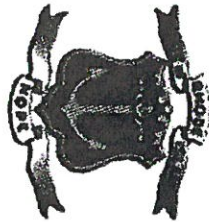
Should the Commission wish to discuss any aspect of this request, we would be pleased to appear at its convenience. Please let us know if this will be required.

Very truly yours,

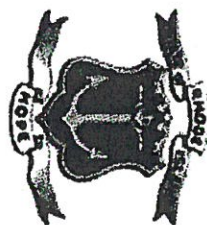

Christian S. Infantolino, Esq.
Morneau & Murphy

Enclosure: Class G Liquor Licenses
Copy of RIGL 3-7-15

Cc: William S. Munger



State of Rhode Island and Providence Plantations
Department of Business Regulation
Liquor Section



Marine Vessel Class G Beverage License

Conanicut Marine Services, Inc. MV The Jamestown a corporation of Rhode Island has been granted this, a retailer's beverage license Class G, under 3-7-15, Title 3, of the General Laws of Rhode Island, 1956 as amended, authorizing the holder hereof within the State of Rhode Island, to keep for sale and to serve in its passenger carrying marine vessels, beverages for the consumption therein or thereon, but only when actually en route.

This license shall expire one year from its date and be good throughout the State of Rhode Island, and it shall be kept posted in the passenger carrying marine vessel of the licensee where such beverages are sold.

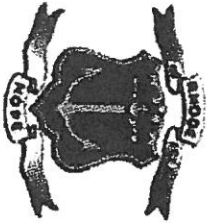
This license is subject to such conditions, rules and regulations of the Department Business Regulation as established, or shall in the future establish, and to the terms and provisions of Title 3 of the General Laws of Rhode Island, 1956, as amended.

IN WITNESS WHEREOF, the Associate Director has caused this license to be issued and authenticated by his/her signature.

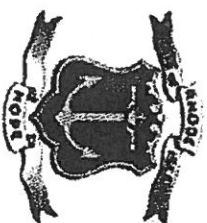
LICENSE NUMBER: CG.0000688-MV
DATE OF ISSUANCE: 03/13/2020


ASSOCIATE DIRECTOR

POST THIS LICENSE IN A CONSPICUOUS PLACE



State of Rhode Island and Providence Plantations
Department of Business Regulation
Liquor Section



Marine Vessel Class G Beverage License

Conanicut Marine Services Inc MV Katherine a corporation of Rhode Island
has been granted this, a retailer's beverage license Class G, under 3-7-15, Title 3, of the General Laws of Rhode Island, 1956 as amended, authorizing the holder hereof within the State of Rhode Island, to keep for sale and to serve in its passenger carrying marine vessels, beverages for the consumption therein or thereon, but only when actually en route.

This license shall expire one year from its date and be good throughout the State of Rhode Island, and it shall be kept posted in the passenger carrying marine vessel of the licensee where such beverages are sold.

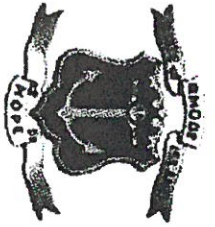
This license is subject to such conditions, rules and regulations of the Department Business Regulation as established, or shall in the future establish, and to the terms and provisions of Title 3 of the General Laws of Rhode Island, 1956, as amended.

IN WITNESS WHEREOF, the Associate Director has caused this license to be issued and authenticated by his/her signature.

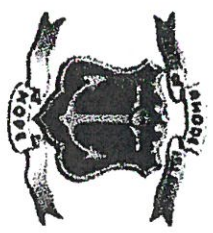
LICENSE NUMBER: CG.0000689-MV
DATE OF ISSUANCE: 03/20/2020


ASSOCIATE DIRECTOR

POST THIS LICENSE IN A CONSPICUOUS PLACE



State of Rhode Island and Providence Plantations
Department of Business Regulation
Liquor Section



Marine Vessel Class G Beverage License

Conanicut Marine Services, Inc. MV Coastal Queen a corporation of Rhode Island

has been granted this, a retailer's beverage license Class G, under 3-7-15, Title 3, of the General Laws of Rhode Island, 1956 as amended, authorizing the holder hereof within the State of Rhode Island, to keep for sale and to serve in its passenger carrying marine vessels, beverages for the consumption therein or thereon, but only when actually en route.

This license shall expire one year from its date and be good throughout the State of Rhode Island, and it shall be kept posted in the passenger carrying marine vessel of the licensee where such beverages are sold.

This license is subject to such conditions, rules and regulations of the Department Business Regulation as established, or shall in the future establish, and to the terms and provisions of Title 3 of the General Laws of Rhode Island, 1956, as amended.

IN WITNESS WHEREOF, the Associate Director has caused this license to be issued and authenticated by his/her signature.

LICENSE NUMBER: CG.0000734-MV

DATE OF ISSUANCE: 04/23/2020


 ASSOCIATE DIRECTOR

POST THIS LICENSE IN A CONSPICUOUS PLACE



Beavertail Lighthouse Museum Association
P.O. Box 83 Jamestown, RI 02835

April 24, 2020

Beavertail Lighthouse Museum Association Position Paper on Closing of Beavertail Light Station's Perimeter Road

In late January of 2020, the RI Department of Environmental Management (RIDEM), licensee of the U.S. Coast Guard owned Beavertail Lighthouse, announced the closing of the perimeter road looping around the light station's grounds to vehicular traffic. This action was promulgated by RIDEM to "make special places more resilient to the effects of climate changes".

The Beavertail Lighthouse Museum Association (BLMA) under a Memorandum of Understanding (MOU) with RIDEM maintains the buildings and grounds and manages a free admission museum. It has done so, under various agreements, directly with the U.S. Coast Guard, Town of Jamestown and RIDEM since 1993.

This paper proposes actions that will be in the best interests of public use and improvement so that safe use of pedestrian paths can be achieved.

Background

Beavertail light, established in 1749, has in its 271-year history survived numerous storms and hurricanes. Its original lighthouse foundation, although damaged by decades of storms, including the 1815 and 1938 hurricanes, still stands.

With the establishment of Beavertail State Park in 1981, four visitor parking lots were constructed along the peninsula north of the U.S Coast Guard government owned property. There are two on the West Passage and two on the East Passage. At the southern end of the state park, on both sides of the light station grounds, the public road provides parallel parking for approximately 40 vehicles, including 5 handicapped vehicle spaces. The one-way road allowed a scenic 15mph venue of unparalleled beauty, especially as the road rounds the light station's buildings. RIDEM itself states "Beavertail's most popular activity is sightseeing and can be done from the comfort of a vehicle."

Supplementing the road is the vehicle safety shoulder barrier. Constructed with heavy beams, it also provides protection from moving vehicles to those pedestrians using the dirt path next to it. The paths adjacent to the perimeter road are the only entrances to visit the vast rocky shores surrounding the end of the peninsula that are used for fishing, sunbathing, lunch, meditation, photography or just watching sailboats and ships enter or depart Narragansett Bay.

The conditions that resulted in DEM closing the road to vehicle traffic were initially caused by a rogue hurricane. On October 29, 2012 Hurricane Sandy, the largest hurricane on record blocked by high pressure, hit New Jersey and drifted for 4 days off New England. Its slow movement allowed high seas to cumulate over 36 hours pounding Beavertail relentlessly.

The result was sixteen significant embankment washouts, five of which were located on the East side of the perimeter pedestrian path.

In addition, restoration work on the original 1749 lighthouse foundation was in progress. Sandy dislodged stones and washed stored material away.

Days after Sandy struck, BLMA contacted the Federal Emergency Management Agency (FEMA) who advertised funding assistance available due to damages caused by Hurricane Sandy. FEMA visited the site and initially stated that since the property belonged to the government it was not eligible to use FEMA funds. BLMA disputed their conclusion, citing the historic nature of the grounds, the fact it contained an educational museum managed by a non-profit organization, and was considered a prime visitor destination. Their ruling was reversed and BLMA received FEMA funds for its restoration.

FEMA's reevaluation included approval of pedestrian path washout restorations along with the 1749 foundation restoration damage, encouraging submission of an application. Estimates from the BLMA 1749 foundation contractor (\$2000) and from two landscape contractors (\$30,000) for the repair of the washouts were considered. The BLMA board voted not to undertake repair of the washouts, since they were considered property outside of its jurisdiction and were the responsibility of others. Both USCG and RIDEM were advised of BLMA's decision and FEMA's change of policy, with a suggestion they apply directly to FEMA. Neither agency applied for the funds for reasons unknown.

Beavertail has experienced high energy waves for centuries. While the perpetrator was Hurricane Sandy, topsoil erosion, mostly from the following 8 years of rain, has caused steep inclines of the washouts making use of the paths dangerous.

Although closure of the road allows pedestrians to walk a vehicle free, safe thoroughfare to the embankment rim, the transition from the road onto the rock ledges below requires agility and care at each washout. The same paths used for decades are now unusable due to these washouts and neglected maintenance. The washouts need repair and restoration.

Recommendations

Over the past 8 years, the issue of repair and restoration of the pedestrian paths has been discussed at the bi-annual Beavertail Advisory Committee meetings without resolution. The committee is comprised of members of RIDEM, the Town of Jamestown, BLMA, and chaired by a nonaffiliated individual.

Both RIDEM and the RI Coastal Resources Management Commission are knowledgeable of solutions to protect embankments and shorelines.

Revetments of all types, ranging from riprap to gabions and articulated concrete blocks, have been successfully used nationwide. There presently exists a concrete barrier facing the southwest built many years ago to prevent waves undercutting the shale rock and embankment of the lighthouse grounds. This aged structure effectively continues to protect that section of the embankment.

We ask RIDEM for the following:

To review its decision on closing the road.

Obtain the opinions of erosion specialists.

Repair the washouts, and construct revetments or other solutions to ensure the viability of the paths.

These actions will provide easy access to the rock ledges for the thousands of visitors to Beavertail Park and Beavertail Museum.



State of Rhode Island and Providence Plantations
Coastal Resources Management Council
 Oliver H. Stedman Government Center
 4808 Tower Hill Road, Suite 3
 Wakefield, RI 02879-1900

(401) 783-3370
 Fax (401) 783-2069

File Number (CRMC use only): 2020-01-078

CRMC AQUACULTURE PRELIMINARY DETERMINATION REQUEST FORM

APPLICANT INFORMATION:

Applicant(s) Name(s): Antonio & Joseph Pinheiro
 Street: 161 Bowen Ave
 City/Town: Jamestown State: RI Zip Code: 02835
 Phone Number: 401 308 2542
 E-Mail: jpinheiro427@gmail.com

Location of Proposed Aquaculture Site

Waterway: West Passage - Jamestown
 Longitude/Latitude of Proposed Aquaculture Site: 41.509878 N, -71.394178 W

Signature of Requestor: [Signature] Date: 1-29-2020

INSTRUCTIONS

** FILING FEE: \$25.00 per site. Check or money order payable to "CRMC"
 NOTE: Filing fees are not refundable.

** NOTE: This request does not constitute application for permission to perform an activity. A CRMC Preliminary Determination Request is a determination of jurisdiction and which sections of the Rhode Island Coastal Resources Management Program apply to the project under construction.

Mail the above information to:

ATTN: APPLICATIONS COORDINATOR
 COASTAL RESOURCES MANAGEMENT COUNCIL
 OLIVER STEDMAN GOVERNMENT CENTER
 4808 TOWER HILL ROAD; SUITE 3
 WAKEFIELD, RI 02879



①

Antonio and Joseph Pinheiro

161 Beacon ave

Jamestown, RI 02835

Application for Aquaculture Assent

Location:

North Westerly Corner 41.509878 N,-71.384178 W

North Easterly Corner 41.508987 N,-71.383187 W

South Easterly Corner 41.508808 N -71.383383 W

South Westerly Corner 41.509722 N -71.384394 W

The following are details for an expansion to our current lease. We are experiencing a lot of our shellfish being washed into the proposed area and being picked by the public. Our short term goal is to be able to grow these shellfish without the threat of the public taking them. Our long term goal is to be completely bottom planting on both sites, with no gear.

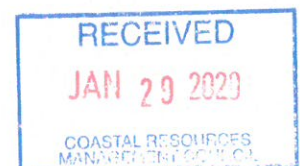
-We are applying for a roughly .75 acre expansion of our current Assent off the Jamestown Brook in Dutch Harbor

-The species we wish to culture are *Mercenaria mercenaria*, *Mya arenaria*, *Crassostrea virginica*, *Argopecten irradians*. These are currently marketable species and needed in today's market. They will be sold for human consumption

-We will bottom plant numerous species of bi-valve shellfish using no gear. Daily routine will consist of checking on the shellfish, bringing them aboard one of our vessels, cleaning and tumbling them as needed. Depending on the size of shellfish bought, they can take anywhere from 18 months to 3 or more years to reach market size.

-We will acquire seed for hatcheries, such as Muscongus Bay Aquaculture and the like and purchased according to all current CRMC and Bio-Security rules and regulations and follow NSSP guidelines.

-If shellfish spat are bought in other than Approved waters, they will spend 12 months on the lease before being sold for consumption. They will be planted in a specific area and records of such will be kept to insure they are not sold before applicable rules and regulations apply



2

-Harvest will be done with rakes, and follow RI Vibrio guidelines/ regulations for cooling and safe harvest.
NSSP guidelines will be followed.

RECEIVED
JAN 29 2021
COASTAL RECREATION
MANAGEMENT

3

Antonio and Joseph Pinheiro

161 Beacon ave

Jamestown, RI 02835

Responses to Section 300.1

1. Demonstrate the need for the proposed activity or alteration

To supplement the need for seafood for human consumption

2. Demonstrate that all applicable local zoning ordinances, building codes, flood hazard standards, and all safety codes, fire codes, and environmental requirements

have or will be met.

N/A

3. Describe the boundaries of the coastal waters and land area that are anticipated to be affected.

There has been a serious decline of shellfish populations. This will help bring back those shellfish which also act as a cornerstone of bio-diversity.

4. Demonstrate that the alteration or activity will not result in significant impacts on erosion and/or deposition processes along the shore and in tidal waters.

Shellfish were once abundant in the area. This application should have no negative impact on such. It should help to reduce erosion.

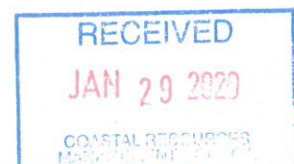
5. Demonstrate that the alteration or activity will not result in significant impacts on the abundance and diversity of plant and animal life.

There is very little plant and animal life in the area. Shellfish will act as a cornerstone of a new bio-diverse marine community which should prove to be positive impact.

6. Demonstrate that the alteration will not unreasonably interfere with, impair, or significantly impact existing public access to, or use of, tidal waters and/or the shore.

Access for the public is implied and encouraged. The planted shellfish should help increase wild shellfish in the area.

7. Demonstrate that the alteration will not result in significant impacts to water circulation, flushing, turbidity, and sedimentation.



4

There are significant tides in the area. The shellfish planted on bottom will have no negative impact.

8. Demonstrate that there will be no significant deterioration in the quality of the water in the immediate vicinity as defined by DEM.

Shellfish are filter feeders and will help clean the water

9. Demonstrate that the alteration or activity will not result in significant impacts to areas of historic and archaeological significance.

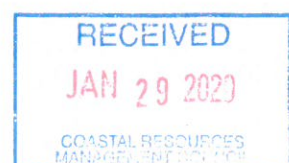
N/A

10. Demonstrate that the alteration or activity will not result in significant conflicts with water-dependent uses and activities such as recreational boating, fishing, swimming, navigation, and commerce.

Access to the site is implied and encouraged. We see ourselves as stewards and have received lots of positive feedback from the Jamestown Community and other RI residents who have come to the area. The shellfish planted will help to bring more wild shellfish to the area.

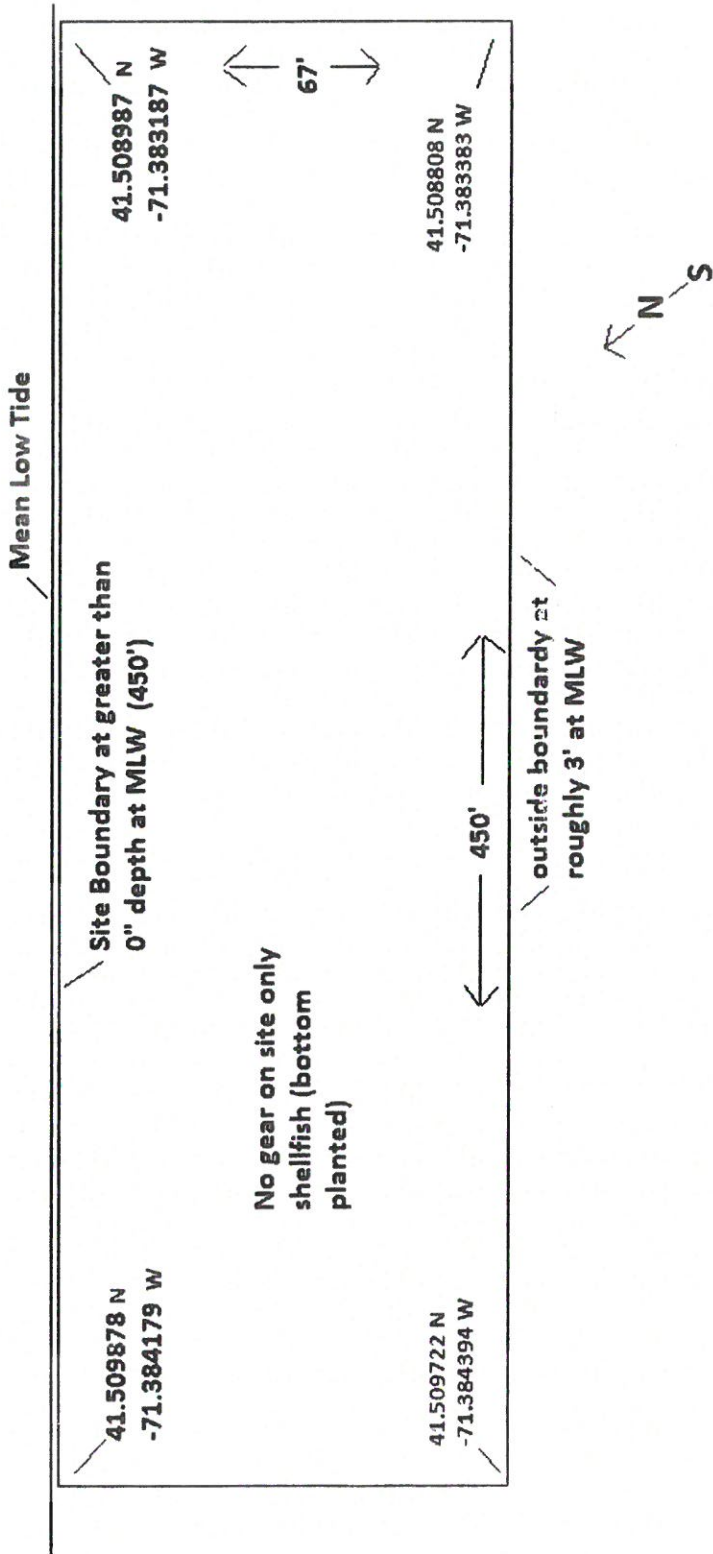
11. Demonstrate that measures have been taken to minimize any adverse scenic impact

The proposal is for bottom planting shellfish with no gear. There should be no negative visual impact.



Antonio and Joseph Pinheiro
161 Beacon ave
Jamestown, RI 02835

SITE PLANS



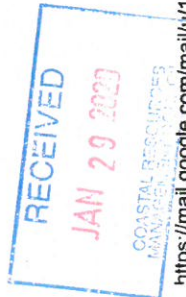
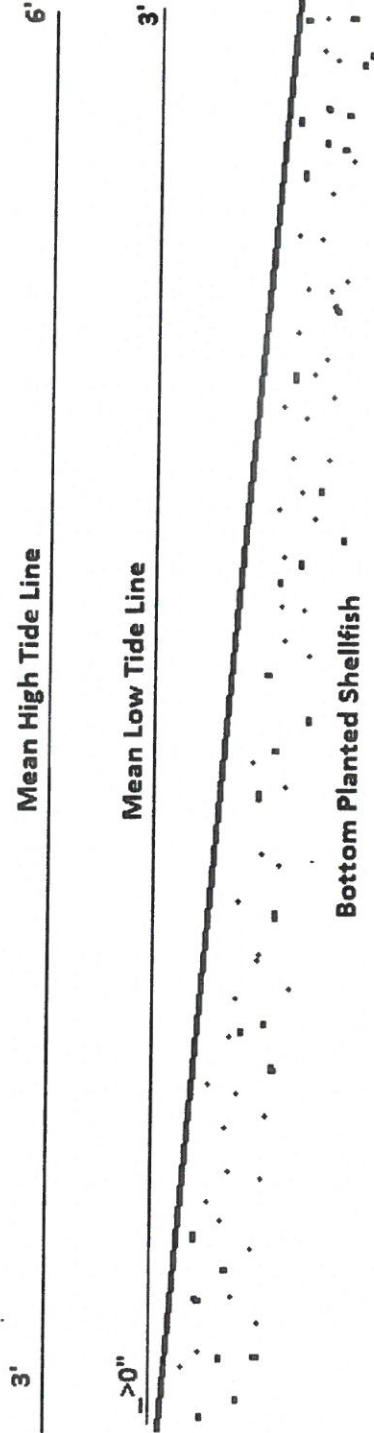
RECEIVED
 JAN 29 2020
 COASTAL RESOURCES
 MANAGEMENT CONTROL

Date of Preparation January 2nd 2020

5

Antonio and Joseph Pinheiro
161 Beacon ave
Jamestown, RI 02835

Cross Section Depths at Mean Low and Mean High Tide



Antonio and Joseph Pinheiro
January 2nd, 2020
COORDINATES

7

41.509878
-71.384179

41.509878
-71.384394

41.508987
-71.384179

41.508808
-71.383383

Coastal
Lands
Trust
Habitat
Restoration
Project

17

14

9

RECEIVED

JAN 29 2020

COASTAL RESOURCES
MANAGEMENT DISTRICT

Antonio and Joseph Pinheiro
161 Beacon avenue
Jamestown, RI 02835

Aquaculture Operations Plan

1. *Name and mailing address* – Antonio Pinheiro, Joseph Pinheiro
161 Beacon ave
Jamestown, RI 02835
2. CRMC file number – **To be determined**
3. DEM Aquaculture License number – **DEM 116R POT**
4. Type of facility- **Commercial, research/educational**
5. Location of facility

Adjacent town: **Jamestown, RI**

Water body: **Narragansett Bay, West Passage, Dutch Harbor**

Lat/long coordinates of facility:

North Westerly Corner 41.509878 N,-71.384178 W

North Easterly Corner 41.508987 N,-71.383187 W

South Easterly Corner 41.508808 N -71.383383 W

South Westerly Corner 41.509722 N -71.384394 W

6. Identification of all species of shellfish grown at the facility.
Mercenaria mercenaria, Mya arenaria, Crassostrea virginica (Biosecurity Board seed protocols will be followed)
7. Description of types of structures, gear and methods used at the facility-
Bottom planting, no fixed gear used.
8. Description of the methods and equipment used to identify and mark site. –



We will use spar buoys with the CRMC Assent Number in 3" letters on each corner of the leased area.

9. DEM Shellfish Harvesting Classification at site.

Approved for shellfish harvesting for direct human consumption by the DEM

10. Description of practices and procedures used during the growth, harvest, storage, transportation, and sale of the cultured species.

We will follow NSSP and FDA guidelines for safe growth, harvest, transport and sale. We are licensed through the Department of Health as Shellfish Shippers. (see attached document(s) for more info)

11. Procedures for maintaining records:

-For operations using seed acquired from out-of-state:

Product will be tracked in certain areas of the lease to ensure they can be recorded to ensure safe sales as according to all applicable laws and regulations.

-Description of notification, disease certification, and labeling/tagging procedures:

Out of state importation of seed, or seed from vulnerable (higher risk of disease) bio-security zones, in State, will be tagged and accompanied with disease certification as required by the CRMC Bio-Security Board.

12. Procedures for maintaining records:

For upwellers/seed-growing facilities in prohibited waters: N/A

Description of procedures, including frequency of grading (with particular reference to requirements that seed must be removed before it exceeds maximum "seed" size threshold, i.e., <32 mm for oysters, <25 mm for quahogs): N/A

13. Procedures for maintaining records:

For operations using seed from prohibited waters, or operations using shellfish obtained from a third party that originated as seed from prohibited waters:



Detailed description of demarcation methods and record-keeping practices used at the lease site to ensure that animals have been cultured at least six (6) months in approved waters, prior to sale, including:

- a. Detailed record-keeping practices specifying date, source, average size, and amount of seed; and
- b. Protocols and associated record keeping for tracking product, e.g., use of tagged/numbered cages and/or bags, use of marked trawls, and/or use of marked, segregated portions of lease sites.

Certain and segregated areas of the lease will be used for certain size/ sourced seed and records kept of such. This will ensure no seed acquired from other than approved waters are sold for consumption prior to being on the lease for a minimum of 6 months. If any such seed moves into an area with “approved” seed do to natural causes or otherwise, all such seed will not be harvested until it reaches the 6 month threshold previously stated.

Description of the process for notifying the third party that (a) seed came from prohibited waters, (b) the date of that transfer, and (c) the remaining time needed to maintain the animals in approved waters prior to sale.

Buyers will be notified and given documentation describing- 1. the seed came from prohibited waters 2.the date the seed originally came from prohibited waters 3. That the seed needs to be cultured in Approved waters for a total of 6 months.





Smithfield School Department

Administration Building
49 Farnum Pike
Smithfield, RI 02917
(401) 231-6606 / Fax (401) 232-0870
www.smithfield-ps.org

Judith Paolucci, Ph. D
Superintendent

Sara Monaco, Ed. D.
Assistant Superintendent

RESOLUTION URGING THE CONTINUED APPROPRIATION OF STATE & LOCAL REVENUES TO SUPPORT PUBLIC EDUCATION

WHEREAS: The COVID-19 Pandemic has posed an unparalleled health threat to all Rhode Islanders, Americans, and the entire international community; and

WHEREAS: As a result of the COVID-19 Pandemic Governor Gina Raimondo declared a state of emergency in Rhode Island on March 9, 2020; and the President of the United States declared a national state of emergency on March 12, 2020; and

WHEREAS: On March 13, 2020, Governor Raimondo directed Rhode Island's 139,000 public schools students to stay at home and practice distance learning; and

WHEREAS: The Basic Education Program's "Authority, Purpose and Scope" is to determine educational standards for Rhode Island's public schools, and the maintenance of local municipal appropriations to support its implementation; and

WHEREAS: In addition to meeting the instructional requirements of the Basic Education Program, school districts provide students with a wide array of other services, including transportation, school breakfast & lunch meals, early childhood education, physical & mental health counseling, nutrition, physical education classes, services to students with special needs, enrichment programs, extracurricular activities, and other vital programs; and

WHEREAS: The COVID-19 Pandemic has resulted in an unprecedented economic downturn in the United States including Rhode Island by causing the layoff of millions of Americans and thousands of Rhode Islanders; and

WHEREAS: Education is the cornerstone to economic prosperity and will be vital to our complete recovery from the current worldwide Pandemic and accompanying economic downturn, and is essential to Rhode Island's future fiscal security; and

WHEREAS: A reduction in State and local aid due to the economic repercussions of the COVID-19 Pandemic could result in more significant financial and academic inequities, thus increasing achievement gaps; and

WHEREAS: A lack of resources will leave many school districts incapable of meeting the mandates articulated in the Rhode Island Department of Elementary and Secondary Education's Basic Education Program;

NOW, THEREFORE, BE IT RESOLVED: That the Smithfield School Committee respectfully requests, that in order to meet its moral and legal obligation to guarantee that all students receive an adequate, equitable and meaningful education, that the Rhode Island General Assembly enact Governor Raimondo's proposed appropriation for Education Aid, as it was initially presented to the Legislature and as currently articulated in House Bill 2020 – H 7171, introduced on January 16, 2020, by Representative Marvin Abney.

BE IT FURTHER RESOLVED: That the Smithfield School Committee urges the Rhode Island General Assembly to preserve the language and intent of RIGL §16-7-24, "Minimum appropriation by a community for approved school expenses.", to guarantee Rhode Island's municipalities maintain their prior year's funding so the districts can meet the mandates required by the Basic Education Program.

RESOLVED: That a copy of this Resolution be forwarded to every Rhode Island Municipality, School Committee, State Senator, State Representative, and the Governor.

WHERETO: The following bear witness:

Rose Marie Cipriano
Rose Marie Cipriano, Chairperson

Lisa Petrone
Clerk

Introduced by: _____

Passed: April 20, 2020



North Smithfield Public Schools

A community dedicated to excellence

School Committee

James J. Lombardi III, CPA, Esq., Chair

Jean B. Meo, Vice-Chair

Margaret Votta, Secretary

Christine A. Charest, William J. Connell, Esq.

Francesca Johannis, Paul Jones

North Smithfield School Committee Resolution URGING THE CONTINUED APPROPRIATION OF STATE & LOCAL REVENUES TO SUPPORT PUBLIC EDUCATION

WHEREAS: The COVID-19 Pandemic has posed an unparalleled health threat to all Rhode Islanders, Americans, and the entire international community; and

WHEREAS: As a result of the COVID-19 Pandemic Governor Gina Raimondo declared a state of emergency in Rhode Island on March 9, 2020; and the President of the United States declared a national state of emergency on March 12, 2020; and

WHEREAS: On March 13, 2020, Governor Raimondo directed Rhode Island's 139,000 public schools' students to stay at home and practice Distance Learning; and

WHEREAS: The Basic Education Program's "Authority, Purpose and Scope" is to determine educational standards for Rhode Island's public schools, and the maintenance of local municipal appropriations to support its implementation; and

WHEREAS: In addition to meeting the instructional requirements of the Basic Education Program, school districts provide students with a wide array of other services, including transportation, school breakfast & lunch meals, early childhood education, physical & mental health counseling, nutrition, physical education classes, services to students with special needs, enrichment programs, extracurricular activities, and other vital programs; and

WHEREAS: The COVID-19 Pandemic has resulted in an unprecedented economic downturn in the United States including Rhode Island by causing the layoff of millions of Americans and thousands of Rhode Islanders; and

WHEREAS: Education is the cornerstone to economic prosperity and will be vital to our complete recovery from the current worldwide Pandemic and accompanying economic downturn, and is essential to Rhode Island's future fiscal security; and

WHEREAS: A reduction in State and local aid due to the economic repercussions of the COVID-19 Pandemic could result in more significant financial and academic inequities, thus increasing achievement gaps; and

WHEREAS: A lack of resources will leave many school districts incapable of meeting the mandates articulated in the Rhode Island Department of Elementary and Secondary Education's Basic Education Program;

1850 Providence Pike, North Smithfield RI 02896

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The North Smithfield School Department does not discriminate on the basis of age, race, religion, national origin, color or handicap in accordance with applicable laws and regulations.

NOW, THEREFORE, BE IT RESOLVED: That the North Smithfield School Committee respectfully requests, that in order to meet its moral and legal obligation to guarantee that all students receive an adequate, equitable and meaningful education, that the Rhode Island General Assembly enact Governor Raimondo's proposed appropriation for Education Aid, as it was initially presented to the Legislature and as currently articulated in House Bill 2020 – H 7171, introduced on January 16, 2020, by Representative Marvin Abney.

BE IT FURTHER RESOLVED: That the North Smithfield School Committee urges the Rhode Island General Assembly to preserve the language and intent of RIGL §16-7-24, "Minimum appropriation by a community for approved school expenses.", to guarantee Rhode Island's municipalities maintain their prior year's funding so the districts can meet the mandates required by the Basic Education Program.

RESOLVED: That a copy of this Resolution be forwarded to every Rhode Island Municipality, School Committee, State Senator, State Representative, and the Governor.

WHERETO: The following bear witness:

Approved by North Smithfield School Committee Action


James J. Lombardi, III, CPA, Esq., Chair

4-21-20
Date



SMITHFIELD
PUBLIC SCHOOLS

Smithfield School Department

Administration Building
49 Farnum Pike
Smithfield, RI 02917
(401) 231-6606 / Fax (401) 232-0870
www.smithfield-ps.org

Judith Paolucci, Ph. D.
Superintendent

Sara Monaco, Ed. D.
Assistant Superintendent

Smithfield School Committee Resolution Expressing Support for funding of The Categorical Fund for High Cost Special Education

WHEREAS: School Committees place a high priority on ensuring that ALL students receive high quality education programs and instruction and;

WHEREAS: The Education Funding Formula in Rhode Island includes a categorical fund to reimburse its school districts for the cost of delivering these programs and instruction for students with disabilities whose costs exceed the established threshold for eligibility of five times the amount for the core and student success under the formula on an annual basis, and;

WHEREAS: The amount of funding provided by the General Assembly for this categorical fund, like the Education Funding Formula itself, was intended to increase over the 10-year period of transition for the implementation of the formula and;

WHEREAS: The high cost special education categorical fund was to have increased funding on an annual basis with a goal of achieving \$10M in funding at the end of the formula transition period and;

WHEREAS: The amount funding proposed for this categorical fund in FY21 is currently \$4.5M while expenses submitted statewide for FY19 were \$12.7M and;

WHEREAS: At the current funding level, these costs are being reimbursed at approximately 35% statewide rather than reimbursed at 100% and;

WHEREAS: Both the level of funding for this categorical fund and the threshold for eligibility are insufficient to appropriately reimburse districts for these high costs;

NOW, THEREFORE, BE IT RESOLVED: That the Smithfield School Committee respectfully requests the Rhode Island General Assembly support full funding of the high cost special education categorical fund and a reduction in the eligibility threshold from its current amount to two times the amount of the core and student success factor.

RESOLVED: That a copy of this Resolution be forwarded to every Rhode Island Municipality, School Committee, State Senator, State Representative, and the Governor.

WHERETO: The following bear witness:

Approved by the Smithfield School Committee

Rose Marie Cipriano, Chair Rose Marie Cipriano Date: May 4, 2020



Smithfield School Department

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Smithfield, RI 02917
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Judith Paolucci, Ph. D.
Superintendent

Sara Monaco, Ed. D.
Assistant Superintendent

Smithfield School Committee Resolution Expressing Support for funding of RIDE Transportation Offset ESSA

WHEREAS: The Education Funding Formula in Rhode Island includes a categorical fund to reimburse its school districts who utilize the statewide transportation program for the cost of transportation for non-public school students, and;

WHEREAS: School districts statewide have incurred costs under ESSA that are unpredictable in both numbers of students transported and the locations to which they are transported across the state as well as the costs for this transportation, and;

WHEREAS: There is no state reimbursement, in full or in part, for transportation provided for students transported across the state under the requirements of the *Every Student Succeeds Act (ESSA)*, and;

WHEREAS: The *Every Student Succeeds Act (ESSA)*, includes a provision for negotiation with DCYF to share a portion of this cost; and;

WHEREAS: These unpredictable costs are having a significant impact on local school district budgets and forcing districts to move funds from other areas of their operating budgets to cover these increased transportation costs causing undue burden and inequity across the district.

NOW, THEREFORE, BE IT RESOLVED: That the Smithfield School Committee respectfully requests the Rhode Island General Assembly to support the inclusion of ESSA transportation, provided by both the Statewide Transportation Program and local School Districts, under the Non-Public Transportation categorical fund and increase the level of funding for this categorical fund commensurate with these costs.

RESOLVED: That a copy of this Resolution be forwarded to every Rhode Island Municipality, School Committee, State Senator, State Representative, and the Governor.

WHERETO: The following bear witness:

Approved by the Smithfield School Committee

Rose Marie Cipriano, Chair Rose Marie Cipriano Date: May 4, 2020