



TOWN COUNCIL MEETING
Jamestown Town Hall
Rosamond A. Tefft Council Chambers
93 Narragansett Avenue
Monday, May 4, 2020
6:30 PM

**PURSUANT TO EXECUTIVE ORDER NO. 20-05 EXECUTED BY GOVERNOR
GINA RAIMONDO ON MARCH 16, 2020, THIS MEETING WILL BE
TELECONFERENCED VIA ZOOM:**

The public is invited to observe the deliberations of this meeting by accessing the meeting link set forth herein. For those without access to video observation platforms, you may also call in to listen to the deliberations of this meeting by using the call in phone number provided herein. To participate during Public Hearing or Public Input you will press *9 to raise your hand.

**JOIN VIA PHONE: 1(301) -715- 8592 or 1(312) - 626- 6799 or 1(646) - 558- 8656
WHEN PROMPTED, ENTER MEETING ID: 931 0615 0187
PRESS # AGAIN TO JOIN THE MEETING**

JOIN VIA COMPUTER OR MOBILE APP: <https://zoom.us/j/93106150187>

MEETING ID: 931 0615 0187

I. ROLL CALL

II. CALL TO ORDER, PLEDGE OF ALLEGIANCE

III. UNFINISHED BUSINESS

***Please Note in Accordance with Section 42-46-6 (b) the Council May Review,
Discuss and/or take Action and/or Vote on the following items:***

- A) Review, Discussion and Possible Action to extend the April 20, 2020 Executive order from May 8, 2020 to May 19, 2020, unless revoked earlier; the continuation of the authorization of the Town Administrator to take any and all necessary actions to implement best practices guidance regarding municipal government actions to curtail the spread of the COVID 19 virus.

- B) Review, Discussion and Summary of the FY 20-21 Budget approved for submission to the FTM by the Town Council

- C) Review, Discussion and Possible action on a request from the Library Board of Trustees for One Million Five Hundred Thousand Dollars Bond Issuance to Fund the Library Renovations and authorize possible adoption of a Resolution and referral to the General Assembly for placement of this question on the November 3, 2020 General Election Ballot for consideration by Jamestown Voters
 - 1) Library Board of Trustees Correspondence dated April 29, 2020
 - 2) Proposed Library Local Bond Act Resolution for Consideration
- D) Upcoming Meetings and Sessions – dates and times
 - 1) Town Council Meeting Schedule: May 18, 2020

IV. NEW BUSINESS

Please Note in Accordance with Section 42-46-6 (b) the Council May Review, Discuss and/or take Action and/or Vote on the following items:

- A) Review, Discussion and Possible Action Regarding Possible Scheduling Adjustments to the Fort Getty Park Season in Response to COVID-19
 - 1) Andrew Wade, Parks & Recreation Director Memorandum on Fort Getty Campground: COVID- 19 Restrictions
- B) Review, Discussion and Possible Action to Authorize the Placement of a Question on the November 3, 2020 General Election Ballot for Consideration of Jamestown Voters; Regarding Whether to Approve Amendments to the Jamestown Town Charter; Sections 218- 220: Initiative and Referendum
 - 1) Approval of Question: Shall the Charter of the Town of Jamestown be amended to revise the process and requirements by qualified electors of the town to use the initiative procedure?
- C) Review, Discussion and Possible Action by the Town Council to authorize and provide \$150,000 in funding from the various funds to subsidize the Purchase of a property located at 53 Narragansett Avenue (Former Bakers Pharmacy) by Church Community Housing Corporation for re-use as an Affordable/Private Housing Project.
 - 2) Request from Church Community Housing Corporation dated March 27, 2020
 - 3) Lisa Bryer, Town Planner Memorandum on Affordable Housing Opportunities

V. ORDINANCES, APPOINTMENTS, VACANCIES AND EXPIRING TERMS

Please Note in Accordance with Section 42-46-6 (b) the Council May Review, Discuss and/or take Action and/or Vote on the following items:

- A) Discussion and Possible Action to Order to Advertise in the Jamestown Press; Notice of a Public Hearing for Proposed Amendments to the Code of Ordinances regarding Chapter 46- Hawkers, Peddlers, Door-to-door salespersons and Mobile Food Establishments, which removes the Provision on Prohibition of Door to Door Sales

- B) Discussion and Possible Action to Order to Advertise in the Jamestown Press; Notice of a Public Hearing for Proposed Amendments to the Code of Ordinances regarding Repealing Section 38-92. Indecent Intoxication, which removes the Provision of Public Intoxication
 - 1) Correspondence from the Rhode Island American Civil Liberties Union dated March 9, 2020

VI. CONSENT AGENDA

An item on the Consent Agenda need not be removed for simple clarification or correction of typographical errors. Approval of the Consent Agenda shall be equivalent to approval of each item as if it had been acted upon separately for review, discussion and/or potential action and/or vote. A Consent Agenda item or items may be removed by the Town Council for review, discussion and/or potential action and or vote.

- A) Adoption of Town Council Minutes
 - 1) March 10, 2020 (budget workshop)
 - 2) March 16, 2020 (special meeting)

- B) Minutes of Boards/Commissions/Committees
 - 1) Jamestown Tax Assessment Board of Review (April 1, 2020)
 - 2) Jamestown Tax Assessment Board of Review (April 2, 2020)
 - 3) Jamestown Tax Assessment Board of Review (April 8, 2020)

- C) Revision of the previously authorized Warrants and Resolutions for the June 1, 2020 Financial Town Meeting to provide for alternate FTM dates due to COVID 19 gathering restrictions.(Warrants are routine in matter as they relate to setting the tax rate.)
 - 1) Resolution Number 1: Sewer Line Frontage Tax Rate (.68 cents per liner foot, included on tax bill for homes in the Sewer district)
**** Revision to previously authorized April 20, 2020. Revision is to provide flexibility on date and time of FTM.***
 - 2) Resolution Number 2: Borrowing in Anticipation of Taxes (Authorizes the Town the ability to borrow funds in anticipation of the 1st quarter's taxes being due.) **** Revision to previously authorized April 20, 2020. Revision is to provide flexibility on date and time of FTM.***
 - 3) Resolution Number 3: Disposition of Collected Back Taxes (All back taxes to be placed in the General Fund at time of receipt.) **** Revision to previously authorized April 20, 2020. Revision is to provide flexibility on date and time of FTM.***
 - 4) Resolution Number 4: Setting the Tax Rate (Actual rate to be determined within a range at the FTM.) ***** Revision to previously authorized April 20, 2020. Revision is to provide flexibility on date and time of FTM.***
 - 5) Resolution Number 5: Borrowing for Improvement, Replacement, Construction, Repair, Reconstruction and/or Restoration of Roadways in the Town of Jamestown through Issuance of Bonds in an Amount not to exceed One Million Five Hundred Thousand Dollars

- 6) Resolution Number 6: Borrowing for Purchase of a Fire Pumping Truck in the Town of Jamestown through Issuance of Bonds in an Amount not to exceed Three Hundred and Fifty Thousand Dollars

D) Request of Tax Assessor for Specific Abatements & Addenda of Taxes

REAL ESTATE & TANGIBLE PERSONAL PROPERTY ABATEMENTS TO 2019 TAX ROLL

03-1166-03	Sold business	\$48.30
08-0385-50	Plat 9, Lot 402	\$440.34
TOTAL ABATEMENTS		\$ 488.64

VII. COMMUNICATIONS, PETITIONS, AND PROCLAMATIONS AND RESOLUTIONS FROM OTHER RHODE ISLAND CITIES AND TOWNS

The Council may acknowledge any of the listed Communications and Proclamations and Resolutions. Should any member wish to have a conversation on any of the matters, the item will be placed on a future agenda for review, discussion and/or potential action and/or vote.

A) Communications Received:

- 1) Copy of Letter to: Michael White, President
Jamestown Town Council
From: Sandra Shah
Dated: April 14, 2020
Re: Tax Bill
- 2) Copy of Email to: Jamestown Town Council
From: Linda Jamison
Dated: April 16, 2020
Re: Proposed Budget 2020-2021
- 3) Copy of Letter to: Jamestown Town Council
From: Mary Lou Sanborn
Dated: April 16, 2020
Re: COVID -19 & Budget
- 4) Copy of Letter to: Jamestown Town Council
From: Taxpayers Association of Jamestown
Dated: April 24, 2020
Re: Budget
- 5) Copy of Letter to: Acting Town Administrator Christina Collins
From: Dan Lambe. Arbor Day Foundation
Re: 2019 Tree City USA Recognition

B) Proclamations and Resolutions from other Rhode Island Cities and Towns

- 1) Town of Charlestown Resolution regarding Primary Election Day
- 2) Town of Charlestown Resolution regarding Legislation to Establish an Ocean State Climate Adaptation and Resilience Fund (OSCAR)

- 3) Town of Charlestown Resolution in Support of 2020- H7755 & S 2756 Relating to Criminal Offenses Trespass & Vandalism
- 4) North Smithfield School Committee Resolution in Support of Funding of the Categorical Fund for High Cost Special Education.
- 5) North Smithfield School Committee Resolution in Support for Funding of RIDE Transportation Offset ESSA

VIII. OPEN FORUM- To participate you will press *9 to raise your hand. The meeting moderator will coordinate your participation.

Comments are not limited to items on this agenda. However, items not on this agenda will only be heard and not acted upon by the Town Council. Note: Section 42-46-6 of the Open Meetings Act, and Department of the Attorney General Advisory Opinions relevant to this item on any public body meeting agenda specifically prohibits the Town Council from discussing, considering or acting on any topic, statement or question presented. The Town Council may, if warranted, refer such matters to an appropriate committee, to another body or official, or post the matter for consideration at a properly-noticed, future meeting.

- 1) Scheduled request to address – None
- 2) Non-scheduled request to address

IX. ADJOURNMENT

Pursuant to RIGL § 42-46-6(c) Notice of this meeting shall be posted on the Secretary of State's website and at the Town Hall and the Jamestown Philomenian Library. Notice is also posted at the Jamestown Police Station and on the Internet at www.jamestownri.gov.

ALL NOTE: If communications assistance is needed or other accommodations to ensure equal participation, please call 1-800-745-5555, or contact the Town Clerk at 401-423-9800, via facsimile to 401-423-7230, or email to eliase@jamestownri.net not less than three (3) business days prior to the meeting.

Posted on the RI Secretary of State website on April 30, 2020



EXECUTIVE ORDER

2020-1

March 16, 2020

Declaration of State of Emergency

WHEREAS, on January 30, 2020 the World Health Organization designated the novel coronavirus, COVID-19, outbreak as a Public Health Emergency of International Concern;

WHEREAS, on January 31, 2020 the Rhode Island Department of Health established an Incident Command System response to COVID-19;

WHEREAS, on January 31, 2020 the United States Health and Human Services Secretary Alex M. Azar III declared a public health emergency for the entire United States to aid the nation's healthcare community in responding to COVID-19;

WHEREAS, on March 9, 2020 the State of Rhode Island Governor Gina M. Raimondo issued Executive Order 20-02 declaring a state of emergency due to the outbreak of COVID-19;

WHEREAS, on March 11, 2020 the World Health Organization declared the outbreak of COVID-19 to be a Pandemic;

WHEREAS, on March 11, 2020 the President of the United States addressed the nation about the threat posed by the outbreak of COVID-19 and announced a restriction on international air travel from 26 European nations for a period of thirty days starting on March 12, 2020;

WHEREAS, on March 11, 2020 the United States State Department issued an extraordinary global health advisory;

WHEREAS, on March 15, 2020 the outbreak of COVID-19 has spread to every continent except Antarctica and infected more than 152,000 people, causing approximately 5,700 deaths;

WHEREAS, the number of countries that are experiencing community transmission of COVID-19 continues to grow;

WHEREAS, community transmission in the United States has occurred in over two dozen states and is an immediate public health threat to the elderly and those with underlying health conditions;

WHEREAS, cases of COVID-19 have been documented in the State of Rhode Island;

WHEREAS, the State of Rhode Island and various public health officials have reached out to the Town of Jamestown to take steps to contain the spread of COVID-19;

WHEREAS, the Town of Jamestown needs to take additional measure to limit the spread of COVID-19;

WHEREAS, Rhode Island General Laws §§ 30-15-12 and 30-15-13, as well as the Town of Jamestown Charter § 305, permit the Town Administrator to declare a state of emergency for the purpose of, among other things: providing for the cooperation in epidemic prevention, preparedness, response and recover; preparing for emergency health threats that require the exercise of extraordinary governmental functions; providing the town with the ability to respond rapidly and effectively to potential or actual public health emergencies; and reducing loss of life;

WHEREAS, Rhode Island General Laws §§ 30-15-9E(4) and 30-15-12(b), permit the Town Administrator and/or Town Council to suspend the provisions of any statute, regulation, or requirement prescribing the procedures for the conduct of town business, or the orders, rules, regulations of any town department, board, or agency, if strict compliance with the provisions of any statute, order, rule or regulation would in any way prevent, hinder or delay necessary action in coping with this emergency; and

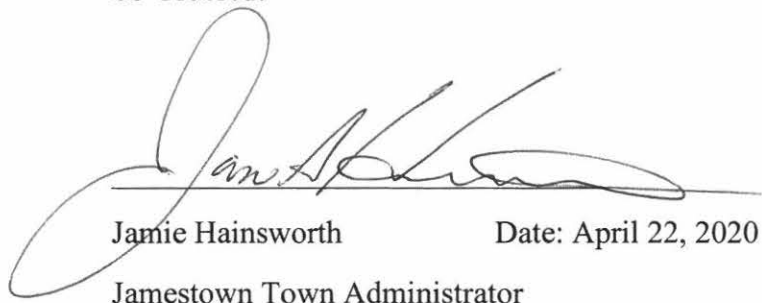
WHEREAS, Rhode Island General Laws §§ 30-15-9(e)(3) and (7), and 30-15-12(b), permit the Town Administrator and/or Town Council to transfer the direction, personnel, or functions of town departments and agencies or units thereof for the purpose of performing or facilitating emergency services; to control ingress and egress to and from high risk areas, the movement of persons within the area, and the occupancy of premises therein; and to take appropriate measures for the protection of health, safety, and welfare of the people of the town and to prevent or minimize the loss of life.

NOW, THEREFORE, I, Jaimie Hainsworth, by virtue of the authority vested in me as the Town Administrator of the Town of Jamestown, pursuant to the Rhode Island General Laws and the Town of Jamestown Charter and Code of Ordinances, including but not limited to Title 30, Chapter 15 of the General Laws, do hereby order and direct the following:

1. A state of emergency is hereby declared for the Town of Jamestown due to the dangers to health and life posed by COVID-19, and the City/Town's disaster emergency plan is hereby activated.
2. The Jamestown Emergency Management Director is directed to activate the town's emergency operations center and all necessary city/town emergency response plans, policies, compacts, and agreements, to create and establish mobile support units, and to activate and deploy disaster response teams and disaster response workers to perform disaster response services.
3. All town departments, agencies, or quasi-municipal agencies and boards and commissions performing executive functions shall cooperate fully with the Rhode Island Emergency Management Agency (RIEMA) and the Jamestown EMA Director in all matters concerns this Order. Efforts to provide emergency disaster relief to the Town of Jamestown should be coordinated by and through the Jamestown EMA Director and/or the Town Administrator.

4. All entertainment licenses and special event permits, whether for night clubs, concerts, live music, or other events, are hereby revoked during the period of this state of emergency. The Town will not be issuing any entertainment licenses or special event permits during the period of this state of emergency.
5. Bars and restaurants within the borders of the Town may continue to remain open; however, they are limited to take out food and beverages only and occupancy of less than five (5) persons regardless of the establishment's size or configuration.
6. Town officials are directed to cancel all non-essential official town meetings, limit the travel of town employees, and postpone all public events during the period of this state emergency.
7. All town offices and operations shall otherwise remain open with limited access until further notice and shall continue to otherwise operate in their ordinary course of business.
8. Pursuant to the emergency powers granted by the Rhode Island General Laws, and any other applicable provisions of state or local law, I shall from time to time issue additional directives, orders, and recommendations as circumstances require, either written or verbal.
9. Nothing in this Executive Order shall constrain duties and powers of the Town, the Town Administrator, the Town Council or Jamestown EMA Director authorized by Title 30, Chapter 15 of the General Laws and the Town Charter and Code of Ordinances.
10. This Executive Order shall take effect immediately and remain in full force and effect through March 23, 2020, and, with the consent of the Town Council, it shall continue in effect and automatically renew through April 31, 2020, unless revoked earlier.
11. This Executive Order was extended by the Town Council during a virtual meeting held on April 20, 2020, it shall continue through May 8, 2020, unless revoked earlier.

So Ordered:



Jamie Hainsworth Date: April 22, 2020
Jamestown Town Administrator

**TOWN OF JAMESTOWN
TOWN COUNCIL RECOMMENDED BUDGET FY2020/2021**

4/30/2020

ACCOUNT		EXPENDITURES 2018/2019	BUDGET 2019/2020	TOWN COUNCIL RECOMMENDED
	GENERAL GOVERNMENT			
1100-7001	COUNCIL			
70101	Salaries (5)	13,800.00	13,800.00	13,800.00
70302	Fees & Supplies	0.00	1,000.00	1,000.00
70305	Advertising	1,152.00	1,000.00	750.00
	Sub Total:	14,952.00	15,800.00	15,550.00
1100-7002	TOWN ADMINISTRATOR			
70101	Salary, Administrator (1)	125,753.34	123,438.00	120,000.00
	Town Administrator - Longevity	0.00	3,011.00	0.00
70102	Salary, Clerical (1) w/longevity	67,894.36	69,097.00	73,168.00
70302	Fees, Supplies & Dues	1,788.68	2,500.00	2,500.00
70303	Travel Expenses	11,505.24	12,000.00	5,000.00
	Sub Total:	206,941.62	210,046.00	200,668.00
1100-7003	PROBATE COURT			
70101	Salary, Judge (1)	4,863.58	5,635.00	5,635.00
70302	Fees, Supplies & Dues	1,120.91	1,600.00	1,100.00
	Sub Total	5,984.49	7,235.00	6,735.00
1100-7004	ELECTION & TOWN MEETINGS			
70101	Salaries, Carvassers (3 & 2 alt.)	5,236.00	5,300.00	5,234.00
70102	Salary, Clerical	805.52	1,400.00	1,800.00
70103	Salaries, Moderator & Sergeant	1,419.72	1,450.00	1,450.00
70104	Election Supervisors	4,425.00	3,350.00	4,500.00
70112	Election - OT	770.30	0.00	0.00
70302	Fees, Supplies & Dues	2,549.66	2,500.00	3,000.00
70305	Advertising & Printing	1,517.92	1,000.00	1,140.00
	Sub Total:	16,724.12	15,000.00	17,124.00
1100-7005	LEGAL			
70201	Professional Services	109,416.02	115,000.00	115,000.00
	Sub Total:	109,416.02	115,000.00	115,000.00
1100-7006	CLERK & RECORDS			
70101	Salary, Town Clerk (1)	74,575.94	76,360.00	71,750.00
70102	Salary, Clerical (2) w/longevity	99,507.99	102,509.00	102,387.00
70302	Fees, Supplies & Dues	33,268.80	29,000.00	28,500.00
70305	Advertising & Printing	3,451.71	2,600.00	2,600.00
	Sub Total:	210,804.44	210,469.00	205,237.00
1100-7007	PLANNING			
70101	Salary, Town Planner (1) w/longevity	84,495.57	86,433.00	88,418.00
70102	Salary, Clerical (.8) w/longevity	40,090.32	41,165.00	42,107.00
70201	Planning Commission	7,000.00	7,150.00	7,000.00
70302	Fees, Supplies & Dues	7,164.77	5,500.00	3,675.00
70305	Advertising	162.00	400.00	400.00
	Sub Total	138,912.66	140,648.00	141,600.00
1100-7008	ZONING			
70101	Salaries (10)	8,329.44	8,000.00	8,000.00
70302	Supplies	1,951.53	3,500.00	2,600.00
	Sub Total	10,280.97	11,500.00	10,600.00

**TOWN OF JAMESTOWN
TOWN COUNCIL RECOMMENDED BUDGET FY2020/2021**

4/30/2020

ACCOUNT		EXPENDITURES 2018/2019	BUDGET 2019/2020	TOWN COUNCIL RECOMMENDED
1100-7009	PERSONNEL			
70900	Social Security Tax	301,411.68	314,660.00	329,333.00
70901	Health Insurance	652,950.52	716,132.00	698,870.00
70902	Workers' Compensation	81,788.66	85,000.00	75,000.00
70903	Retirement System	345,705.79	310,000.00	325,000.00
70906	Life Insurance	11,913.11	11,860.00	12,000.00
70907	General Liability Insurance	109,129.22	112,000.00	110,000.00
70910	Salary Study Adjustment	0.00	13,438.00	35,000.00
	OPEB - Other Post Employment Benefits	25,000.00	25,000.00	25,000.00
70920	Blue Cross - Police Retiree	119,642.00	91,100.00	100,000.00
	Sub Total	1,647,540.98	1,679,190.00	1,710,203.00
	TOTAL GENERAL GOVT:	2,361,557.30	2,404,888.00	2,422,717.00
	FINANCE			
1100-7010	FINANCE OFFICE			
70100	Salary, Finance Director (1) w/longevity	102,288.02	101,996.00	104,330.00
70101	Salary, Deputy Tax Collector (1) w/longevity	70,795.33	71,281.00	75,648.00
70201	Professional Services	21,019.48	21,000.00	21,000.00
70302	Fees, Supplies & Dues	24,526.83	20,500.00	20,500.00
	Sub Total:	218,629.66	214,777.00	221,478.00
1100-7011	TAX ASSESSOR			
70101	Salary, Assessor (1)	70,212.48	71,968.00	73,767.00
70302	Fees, Supplies & Dues	16,271.91	16,966.00	16,424.00
70305	Advertising & Printing	809.00	1,000.00	900.00
	Sub Total	87,293.39	89,934.00	91,091.00
1100-7012	AUDIT OF ACCOUNTS			
70201	Professional Services	23,235.00	22,000.00	24,000.00
	Sub Total:	23,235.00	22,000.00	24,000.00
1100-7013	INFORMATION TECHNOLOGY			
70201	Consultant, IT - previously in Finance Dept	34,122.50	55,000.00	55,000.00
70303	Yearly Software - previously in Tech Capital	389.99	20,000.00	34,050.00
	Sub Total:	34,512.49	75,000.00	89,050.00
	TOTAL FINANCE DEPT:	363,670.54	401,711.00	425,619.00
	PUBLIC SAFETY			
1100-7031	POLICE PROTECTION			
70100	Salary, Police Chief w/longevity	100,107.09	102,525.00	106,191.00
70101	Salaries, Police (13)	743,421.70	824,203.00	852,240.00
70102	Longevity, Officers	50,928.27	54,862.00	57,623.00
70103	Police Benefits	49,644.85	50,357.00	51,978.00
70104	Overtime - Police Officers	178,094.25	150,000.00	150,000.00
70105	Police Retirement	208,159.00	228,848.00	197,941.00
70111	Salaries Dispatch (4.5), (.5) Admin, Seasonal (1)	218,271.72	216,205.00	227,678.00
70112	Longevity, Dispatch/Support	11,287.50	13,913.00	15,395.00
70113	Dispatch Benefits	10,843.08	10,930.00	11,444.00
70114	Overtime - Dispatch	22,955.15	16,500.00	20,000.00
70302	Fees, Supplies & Dues	15,434.51	21,000.00	21,000.00
70303	Computer Software	20,313.71	18,500.00	20,500.00
70307	Building Maintenance	4,338.50	5,000.00	5,000.00
70308	Vehicle Insurance	8,197.00	8,197.00	9,017.00
70309	Telephone	15,496.49	14,500.00	15,000.00
70310	Personal Equipment, Uniforms	2,546.08	8,000.00	5,500.00
70311	Maintenance of Uniforms - Police	30,249.05	30,150.00	28,050.00

**TOWN OF JAMESTOWN
TOWN COUNCIL RECOMMENDED BUDGET FY2020/2021**

4/30/2020

ACCOUNT	TOWN COUNCIL RECOMMENDED		
	EXPENDITURES 2018/2019	BUDGET 2019/2020	RECOMMENDED
Maintenance of Uniforms - Dispatch	2,000.00	2,000.00	2,000.00
70312 Ammunition & Supplies	939.70	2,500.00	3,500.00
70313 Maintenance, Police Cars	16,518.14	13,500.00	13,500.00
70314 Gas & Tires	25,629.51	25,000.00	25,000.00
70315 Training	13,643.38	15,000.00	17,500.00
70316 Police Incentive	0.00	0.00	0.00
70317 Maintenance of Radio System	2,697.49	7,250.00	5,500.00
70318 Equipment	2,963.86	4,000.00	12,000.00
Sub Total:	1,754,680.03	1,842,940.00	1,873,557.00
1100-7030 EMERGENCY MANAGEMENT AGENCY			
70302 EMA - program and generator maintenance	8,392.13	7,500.00	7,500.00
Sub Total:	8,392.13	7,500.00	7,500.00
1100-7032 FIRE PROTECTION			
70100 Stipend, Fire Chief / Fire Inspector	59,869.42	61,366.00	62,901.00
Benefits	5,987.00	6,136.00	6,290.00
FICA	5,154.77	8,291.00	7,981.00
70102 Stipend, Deputy Fire Chief (2)	2,000.00	2,000.00	3,000.00
70103 Stipend, Fire Inspector	19,572.44	18,633.00	19,576.00
70104 Fire Incentive Program	69,300.01	75,000.00	75,000.00
Fire Incentive Retired Members	0.00	4,200.00	3,500.00
Accounting/CPA	0.00	4,500.00	0.00
Legal Services	0.00	2,500.00	0.00
Payroll Services	0.00	2,340.00	0.00
70105 Equipment/Safety Maintenance	19,700.00	20,000.00	21,853.00
70201 Cleaning Contract	6,708.00	6,720.00	6,720.00
70302 Fees, Supplies & Dues	7,416.27	5,000.00	5,700.00
70308 Insurance	57,259.30	58,000.00	63,800.00
70309 Telephone	11,907.64	9,000.00	9,000.00
70313 Apparatus & Truck Repair	34,253.18	29,500.00	30,000.00
70314 Gas, Tires & Oil	13,877.19	13,000.00	13,000.00
70315 Training	4,579.50	8,000.00	7,000.00
70321 Electricity	17,995.96	16,000.00	16,000.00
70322 Alarm & Radio	6,733.28	5,500.00	5,500.00
70323 Oxygen & Air Pack	3,099.69	4,000.00	4,000.00
70324 Water	1,363.37	1,400.00	1,400.00
70325 Fire Equipment	36,769.55	16,000.00	16,000.00
70326 Fire Extinguishing Agents	1,801.50	2,500.00	2,500.00
70343 Fuel Oil	10,569.13	13,000.00	13,000.00
70344 Maintenance	14,704.57	14,500.00	14,500.00
70399 Subscriptions & Journals	224.00	425.00	425.00
Sub Total:	410,845.77	407,511.00	408,646.00
1100-7033 EMERGENCY MEDICAL SERVICES			
70102 Stipend, EMS Director	30,071.77	30,295.00	31,828.00
70103 Medical Director - Stipend	4,887.96	5,000.00	5,000.00
70104 ALS Per Diem	192,320.00	224,976.00	250,000.00
70105 EMS Incentive Program	78,555.06	80,000.00	80,000.00
70106 EMT Instructors	-122.43	0.00	0.00
Accounting/CPA	0.00	4,500.00	0.00
Legal Services	0.00	2,500.00	0.00
Payroll Service	0.00	2,860.00	0.00
70302 Fees and Supplies	4,071.92	4,000.00	6,800.00
70308 Vehicle Insurance	19,965.00	26,000.00	28,600.00
70311 Maintenance of Uniforms	6,872.42	8,000.00	8,000.00
70313 Maintenance of Vehicles	33,597.40	9,000.00	9,000.00
70315 Training of Members	23,772.66	22,500.00	22,500.00
70330 EMS Building	6,849.46	8,000.00	7,000.00
70332 Ambulance Personal Equipment, Uniforms	0.00	0.00	0.00
70333 Ambulance Medical	17,647.10	20,000.00	20,000.00
70334 Ambulance Office	0.00	0.00	0.00
70336 Ambulance Vehicles	0.00	0.00	0.00
70337 Ambulance Training	0.00	0.00	0.00
70455 Insurance on Ambulance	0.00	0.00	0.00

**TOWN OF JAMESTOWN
TOWN COUNCIL RECOMMENDED BUDGET FY2020/2021**

4/30/2020

ACCOUNT		EXPENDITURES	BUDGET	TOWN
		2018/2019	2019/2020	COUNCIL RECOMMENDED
70900	FICA	3,345.40	19,528.00	21,560.00
	Sub Total:	421,833.72	467,159.00	490,288.00
1100-7034	PROTECTIVE SERVICE			
70101	Salary, Building Inspector (1) w/longevity	69,867.20	71,614.00	75,239.00
70102	Salary, Clerical (.5) w/longevity	28,176.60	27,378.00	29,228.00
70117	Salary, Electrical Inspector	10,902.74	10,500.00	10,500.00
70118	Salary, Plumbing Inspector	3,332.69	5,250.00	5,250.00
70119	Salary, Mechanical Inspector	4,999.37	5,250.00	5,250.00
70302	Fees, Supplies & Dues	5,855.00	5,500.00	5,250.00
70328	Hydrant Rental	165,000.00	170,000.00	170,000.00
	Sub Total:	288,133.60	295,492.00	300,717.00
	TOTAL PUBLIC SAFETY	2,883,885.25	3,020,602.00	3,080,708.00
	PUBLIC WORKS DEPARTMENT			
1100-7041	ADMINISTRATION			
70101	Salary, Public Works Director (.5) w/longevity	57,351.27	58,387.00	61,081.00
70302	Fees, Supplies & Dues	199.21	1,000.00	1,000.00
	Sub Total:	57,550.48	59,387.00	62,081.00
1100-7042	ENGINEERING			
70101	Salary/Environmental Services (.6)	42,203.58	43,256.00	45,445.00
70103	Intern	7,613.75	10,000.00	0.00
70302	Fees, Supplies & Dues	1,019.07	1,200.00	1,200.00
	Sub Total:	50,836.40	54,456.00	46,645.00
1100-7043	HIGHWAY			
70100	Salary, Supervisor (1) w/longevity	72,261.57	73,979.00	75,740.00
70101	Salaries, (11) w/longevity & OT hrs.	649,440.63	679,941.00	702,934.00
	Salary, OT	19,602.19	45,000.00	40,000.00
70308	Vehicle Insurance	14,520.00	14,520.00	15,972.00
70313	Upkeep of Equipment	119,263.64	90,000.00	95,000.00
70314	Engine Oil & Fuel	59,635.88	65,000.00	60,000.00
70330	Sand & Gravel	16,615.25	15,000.00	17,000.00
70331	Cold Patch	8,516.51	15,000.00	15,000.00
70333	Road Supplies/Street Signs	15,597.57	13,500.00	13,500.00
70334	Equipment Rental	0.00	2,500.00	2,500.00
70335	License - Contractual	6,000.00	5,100.00	6,000.00
70336	Clothing - Contractual	6,377.73	5,500.00	5,500.00
70399	Safety & Licensing	4,894.26	3,000.00	3,000.00
	Sub Total:	992,725.23	1,028,040.00	1,052,146.00
1100-7044	SNOW REMOVAL			
70336	Snow Removal (overtime)	16,239.13	28,000.00	28,000.00
70337	Equipment & Supplies	41,710.14	49,000.00	49,000.00
	Sub Total:	57,949.27	77,000.00	77,000.00
1100-7045	WASTE REMOVAL			
70101	Salary, Operator (1) w/longevity	66,856.68	61,597.00	63,686.00
	Sunday OT hours	0.00	7,070.00	7,314.00
70309	Telephone	772.60	650.00	800.00
70321	Electricity	1,220.99	1,100.00	1,200.00
70340	Maintenance & Testing	27,982.97	41,000.00	41,000.00
70341	Transfer Trucking & Recycling	346,998.18	344,000.00	350,000.00
70350	Hazardous Waste Recycling	0.00	300.00	300.00
	Sub Total:	443,831.42	455,717.00	464,300.00

**TOWN OF JAMESTOWN
TOWN COUNCIL RECOMMENDED BUDGET FY2020/2021**

4/30/2020

ACCOUNT		EXPENDITURES 2018/2019	BUDGET 2019/2020	TOWN COUNCIL RECOMMENDED
1100-7046	STREET LIGHTING			
70321	Electricity	63,873.65	67,500.00	64,000.00
	Sub Total:	63,873.65	67,500.00	64,000.00
1100-7048	OTHER PUBLIC WORKS			
70342	Town Cemetery & Parade	2,211.95	2,100.00	3,000.00
	Sub Total:	2,211.95	2,100.00	3,000.00
1100-7049	PUBLIC BUILDINGS			
70101	Salaries/Service Contract	45,567.84	65,000.00	58,000.00
70302	Building/Cleaning Supplies	6,008.85	5,000.00	5,000.00
70309	Telephones & Alarms	15,408.16	15,500.00	15,500.00
70321	Electricity	49,517.89	55,000.00	53,000.00
70324	Water	6,960.39	9,000.00	9,000.00
70343	Heat	37,137.24	40,000.00	40,000.00
70344	Repairs & Maintenance	50,276.14	50,000.00	55,000.00
70375	Landscape	6,781.61	7,500.00	7,500.00
	Sub Total:	217,658.12	247,000.00	243,000.00
1100-7047	TREE MANAGEMENT PROGRAM			
70101	Consultant	6,475.00	11,250.00	11,250.00
70302	Materials & Supplies	271.44	1,800.00	1,800.00
70360	Tree Pruning	24,789.00	17,000.00	17,000.00
70370	Purchase of Trees	395.00	6,000.00	5,000.00
	Sub Total:	31,930.44	36,050.00	35,050.00
	TOTAL PUBLIC WORKS	1,918,566.96	2,027,250.00	2,047,222.00
	PUBLIC HEALTH			
1100-7060	GENERAL			
70456	Social Service Agencies	30,500.00	27,500.00	28,500.00
	Jamestown Food Pantry	0.00	0.00	2,500.00
	TOTAL PUBLIC HEALTH	30,500.00	27,500.00	31,000.00
1100-7061	ANIMAL CONTROL			
70302	Fees, Supplies & Dues	3,945.00	6,000.00	5,000.00
70306	Tick Task Force	3,831.58	7,500.00	4,000.00
	TOTAL ANIMAL CONTROL:	7,776.58	13,500.00	9,000.00
	SENIOR CENTER OPERATIONS			
70101	Salaries, Director	69,385.88	61,977.00	63,527.00
	Salary, Meal Site Corr., Aide & Transportation		38,320.00	38,320.00
70201	Custodial Contract	5,100.00	5,100.00	5,100.00
70302	Fees, Supplies & Dues	6,878.35	4,000.00	4,000.00
70305	Advertising	0.00	1,000.00	2,500.00
70308	Insurance	0.00	5,407.00	5,948.00
70309	Telephones & Alarms	2,599.99	2,500.00	2,000.00
70321	Electricity	4,065.45	5,000.00	4,500.00
70324	Water	1,272.95	1,000.00	1,200.00
70341	Trash Removal	368.00	400.00	400.00
70343	Heat	4,317.15	4,000.00	4,000.00
70344	Repairs & Maintenance	8,804.82	6,000.00	6,000.00
70380	Programs	4,774.13	5,000.00	5,000.00
	TOTAL SENIOR CENTER OPERATIONS	107,566.72	139,704.00	142,495.00

**TOWN OF JAMESTOWN
TOWN COUNCIL RECOMMENDED BUDGET FY2020/2021**

4/30/2020

ACCOUNT		EXPENDITURES 2018/2019	BUDGET 2019/2020	TOWN COUNCIL RECOMMENDED
	LIBRARY			
1100-7070	LIBRARY			
70100	Salary, Librarian (1) w/longevity	76,340.12	79,155.00	81,047.00
70101	Salaries, (2FT & 2 @ .875) w/longevity	176,075.00	179,122.00	185,221.00
70104	Library - OT	610.64	0.00	600.00
70302	Fees, Supplies & Dues	9,230.39	8,250.00	8,250.00
70308	Insurance	15,549.00	17,103.00	18,813.00
70309	Telephone	293.85	1,000.00	1,000.00
70310	Equipment	1,042.15	1,000.00	1,000.00
70311	Electricity	20,883.23	20,000.00	20,000.00
70343	Heat	14,422.03	17,000.00	17,000.00
70344	Repairs & Maintenance	24,319.47	19,000.00	19,000.00
70345	Information Technology	10,596.36	7,000.00	8,000.00
70351	Books & Periodicals	14,145.49	16,000.00	17,000.00
70352	Books - State Aid	92,992.45	104,748.00	107,185.00
70353	Library State Aid - OT	5,582.64	0.00	0.00
70375	Landscaping	1,521.75	3,500.00	2,500.00
	TOTAL LIBRARY:	463,604.57	472,878.00	486,616.00
	PARKS, BEACHES & RECREATION			
1100-7080	PARKS, BEACHES & RECREATION			
70101	Salary, Director (1)	69,866.94	71,614.00	75,239.00
70102	Salaries, Recreation & Parks (4) w/longevity	187,577.96	184,889.00	233,626.00
	Salaries, Park OT		3,187.00	3,000.00
70103	Salaries, Teen Center Coordinator		0.00	0.00
70104	Salaries, Teen Center Support Staff	16,342.38	16,720.00	16,720.00
70105	Seasonal Support Staff	137,596.68	142,000.00	110,400.00
70112	Recreation - OT	0.00	0.00	0.00
70115	Seasonal - OT	0.00	0.00	0.00
70302	Fees, Supplies & Dues	6,614.76	6,200.00	6,200.00
70305	Advertising & Printing	4,106.00	4,000.00	4,000.00
70308	Insurance	7,830.00	8,221.00	9,043.00
70309	Telephone	1,418.28	3,300.00	1,500.00
70310	Equipment	4,553.19	4,500.00	4,500.00
70314	Gas & Oil	8,456.03	12,000.00	11,000.00
70321	Electricity & Field Lighting	24,904.66	27,000.00	26,000.00
70322	Fort Getty - Waste Water Removal	9,000.00	10,500.00	9,000.00
70323	Shores Beach/Sanitary Facility	1,865.00	3,800.00	5,000.00
70324	Water	37,683.79	14,000.00	14,000.00
70341	Trash Removal	10,656.00	10,000.00	11,000.00
70344	Repairs, Maintenance & Improvements	23,543.49	23,000.00	23,000.00
70382	Summer Programs	4,135.00	3,500.00	3,500.00
70383	Winter Programs	971.69	1,200.00	1,200.00
	TOTAL PARKS, BEACHES AND RECREATION:	557,121.85	549,631.00	567,928.00
	DEBT SERVICE			
1100-7090	DEBT SERVICE			
70504	Payment of Principal	743,046.84	744,566.00	736,085.00
70505	Payment of Interest	202,724.85	182,238.00	162,714.00
	Equipment PWD Lease - Principal	0.00	125,000.00	102,468.00
	Equipment PWD Lease - Interest	0.00	20,813.00	14,345.00
	Golf Course - 2.9M/approved 20 yrs Interest Only	0.00	51,959.00	101,500.00
	Library - Interest - 1M/approved 20 yrs	0.00	0.00	30,000.00
	Road Paving - Principal - 1.5M/pending 10 yrs.	0.00	0.00	130,000.00
	Road Paving - Interest- 1.5M/pending 10 yrs.	0.00	0.00	41,250.00
	Fire Truck - Principal & Interest 5 yrs.	0.00	0.00	90,000.00
	Solar Project - Interest Only		6,875.00	0.00
	TOTAL DEBT SERVICE:	945,771.69	1,131,451.00	1,408,362.00

**TOWN OF JAMESTOWN
TOWN COUNCIL RECOMMENDED BUDGET FY2020/2021**

4/30/2020

ACCOUNT		EXPENDITURES 2018/2019	BUDGET 2019/2020	TOWN COUNCIL RECOMMENDED
'1100-7092	MISCELLANEOUS			
70527	Incidentals & Emergencies	8,094.00	50,000.00	50,000.00
70530	Conservation Commission	1,380.66	2,200.00	2,200.00
70550	Chamber of Commerce (Development)	3,970.00	4,000.00	4,000.00
70570	Economic Development	5,000.00	5,000.00	0.00
	Eastern RI Conservation District	1,000.00	1,000.00	1,000.00
	TOTAL MISCELLANEOUS:	19,444.66	62,200.00	57,200.00
	CAPITAL IMPROVEMENT FUND	971,200.00	811,920.00	584,233.00
	TOTAL CAPITAL IMPROVEMENT:	971,200.00	811,920.00	584,233.00
	TOTAL GENERAL BUDGET	10,630,666.12	11,063,235.00	11,263,100.00
	PUBLIC SCHOOLS			
70690.000	PUBLIC SCHOOLS			
	Operating Budget	12,836,282.00	13,174,127.00	13,365,064.00
	Capital Budget	87,500.00	333,155.00	270,048.00
	Grant Funds	327,039.00	346,282.00	357,846.00
	Nutrition	145,161.00	166,150.00	163,000.00
	Debt Service - Principal	249,900.00	240,100.00	235,200.00
	Debt Service - Interest	11,931.00	8,281.00	2,940.00
	New School Debt - Interest	0.00	163,000.00	157,138.00
	TOTAL PUBLIC SCHOOLS:	13,657,813.00	14,431,095.00	14,551,236.00
	TOTAL TOWN AND SCHOOL	24,288,479.12	25,494,330.00	25,814,336.00



April 29, 2020

26 NORTH ROAD
JAMESTOWN, R. I.
02835-1438
TEL: 401/423/7280
FAX: 401/423/7281

Honorable Town Council
93 Narragansett Ave
Jamestown, RI 02835

Dear Hon. Town Council Members

The Trustees of the Jamestown Philomenian Library met electronically on April 24, 2020. We did so to consider and decide on a recommendation to you re the OLIS-related bond to be presented to voters in November.

The Trustees voted unanimously to request that you put forward a \$1.5 million bond proposal to the voters.

We feel that amount will serve to complement other sources of funds to finance the maintenance and renovation of the Library.

Best wishes.

Eugene B. Mihaly
Chair
Board of Trustees

Cc: Board of Trustees
Donna Fogarty-

RESOLUTION NO. 20-

RESOLUTION REQUESTING PASSAGE OF LOCAL BOND ACT
BY GENERAL ASSEMBLY
(LIBRARY)

RESOLVED:

That the Town Council of the Town of Jamestown requests that the General Assembly approve enabling legislation to place a bond referendum on the ballot at a special election or at the general election to be held on November 3, 2020 as determined by the Town Council. Said bond referendum shall ask the voters of the Town to approve issuance of up to \$1,500,000 in bonds and notes to finance the costs of renovation, repairs and/or expansion and/or related equipment at the Jamestown Philomenian Library.

Adopted at the Town Council Meeting of May__, 2020.

Town Clerk

2020 - -

STATE OF RHODE ISLAND

IN GENERAL ASSEMBLY

JANUARY SESSION, A.D. 2020

A N A C T

AUTHORIZING THE TOWN OF JAMESTOWN TO FINANCE LIBRARY
RENOVATIONS, REPAIRS AND/OR EXPANSION AND/OR RELATED
EQUIPMENT BY THE ISSUANCE OF NOT MORE THAN \$1,500,000
BONDS AND NOTES THEREFOR.

2020-

Introduced By:

Date Introduced:

Referred To:

It is enacted by the General Assembly as follows:

SECTION 1. The Town of Jamestown is hereby empowered, in addition to authority previously granted, to issue bonds to an amount not exceeding One Million Five Hundred Thousand (\$1,500,000) Dollars from time to time under its corporate name and seal or a facsimile of such seal. The bonds of each issue may be issued in the form of serial bonds or term bonds or a combination thereof and shall be payable either by maturity of principal in the case of serial bonds or by mandatory serial redemption in the case of term bonds, in annual installments of principal, the first installment to be not later than five (5) years and the last installment not later than thirty (30) years after the date of the bonds.

For each issue the amounts payable annually for principal and interest combined either shall be as nearly equal from year to year as is practicable in the opinion of the officers authorized to issue the bonds, or shall be arranged in accordance with a schedule providing for a more rapid amortization of principal.

SECTION 2. The bonds shall be signed by the manual or facsimile signatures of the finance director of the town and the president of the Town Council and shall be issued and sold in such amounts as the Town Council may authorize by resolution. The manner of sale, denominations, maturities, interest rates and other terms, conditions and details of any bonds or notes issued under this act may be fixed by the resolution of the Town Council authorizing the issue or by separate resolution of the Town Council or, to the extent provisions for these matters are not so made, they may be fixed by the officers authorized to sign the bonds or notes. The proceeds derived from the sale of the bonds shall be delivered to the finance director, and such proceeds exclusive of premiums and accrued interest shall be expended for (a) the renovation, repair and/or expansion of the Jamestown Philomenian Library included related equipment therefor, (d) in payment of the principal of or interest on temporary notes issued under Section 3 of this act or (c) in repayment of advances under Section 4 of this act. No purchaser of any bonds or notes under this act shall be in any way responsible for the proper application of the proceeds derived from the sale thereof. The project shall be carried out and all contracts made therefor on behalf of the Town by the Town Council, or as may be heretofore or hereafter otherwise directed by the Town Council. The proceeds of bonds or notes issued under this act, any applicable federal or state assistance and the other monies referred to in Section 6 of this act shall be deemed appropriated for the purposes of this act without further action than that required by this act. The bond issue authorized by this act may be consolidated for the purposes of issuance and sale with any other bond issue of the town heretofore or hereafter authorized, provided that, notwithstanding any such consolidation, the proceeds from the sale of the bonds authorized by this act shall be expended for the purposes set forth above.

SECTION 3. The Town Council may by resolution authorize the issue from time to time of interest bearing or discounted notes in anticipation of the authorization or issue of bonds or in anticipation of the receipt of federal or state aid for the purposes of this act. The amount of original notes issued in anticipation of bonds may not exceed the amount of bonds which may be issued

under this act and the amount of original notes issued in anticipation of federal or state aid may not exceed the amount of available federal or state aid as estimated by the finance director. Temporary notes issued hereunder shall be signed by the finance director and by the president of the Town Council and shall be payable within five years from their respective dates, but the principal of and interest on notes issued for a shorter period may be renewed or paid from time to time by the issue of other notes hereunder, provided the period from the date of an original note to the maturity of any note issued to renew or pay the same debt or the interest thereon shall not exceed five years.

SECTION 4. Pending any authorization or issue of bonds hereunder or pending or in lieu of any authorization or issue of notes hereunder, the finance director, with the approval of the Town Council, may, to the extent that bonds or notes may be issued hereunder, apply funds in the treasury of the Town to the purposes specified in section two, such advances to be repaid without interest from the proceeds of bonds or notes subsequently issued or from the proceeds of applicable federal or state assistance or from other available funds.

SECTION 5. Any proceeds of bonds or notes issued hereunder or of any applicable federal or state assistance, pending their expenditure may be deposited or invested by the finance director, in demand deposits, time deposits or savings deposits in banks which are members of the Federal Deposit Insurance Corporation or in obligations issued or guaranteed by the United States of America or by any agency or instrumentality thereof or as may be provided in any other applicable law of the State of Rhode Island.

SECTION 6. Any accrued interest received upon the sale of bonds or notes hereunder shall be applied to the payment of the first interest due thereon. Any premiums arising from the sale of bonds or notes hereunder and any earnings or net profit realized from the deposit or investment of funds hereunder shall, in the discretion of the finance director, be applied to the cost of preparing, issuing and marketing bonds or notes hereunder to the extent not otherwise provided, to the payment of the cost of the projects or to the cost of additional improvements coming within the description of the projects in Section 2 of this act, to the payment of the principal of or interest on bonds or notes issued hereunder or to any one or more of the foregoing. The cost of preparing, issuing and marketing bonds or notes hereunder may also, in the discretion of the finance director, be met from bond or note proceeds exclusive of accrued interest or from other monies available therefor. Any balance of bond or note

proceeds remaining after payment of the cost of the projects and said additional improvements and the cost of preparing, issuing and marketing bonds or notes hereunder shall be applied to the payment of the principal of or interest on bonds or notes issued hereunder. In exercising any discretion under this section, the finance director shall be governed by any instructions adopted by resolution of the Town Council. The finance director is authorized to take any action deemed by him or her necessary to assure that interest on the bonds or notes issued hereunder remains excludable from gross income of the recipients thereof for federal income tax purposes, including, without limitation, paying to the federal government any rebate of earnings derived from the deposit or investment of the proceeds of such bonds or notes that may be required therefor and (2) to comply with the requirements of federal law, including without being limited to regulations and other requirements of the Securities and Exchange Commission and the Municipal Securities Rulemaking Board, imposed directly on the Town or on the underwriters of such bonds and notes.

SECTION 7. All bonds or notes issued under this act and the debts evidenced thereby shall be obligatory on the town in the same manner and to the same extent as other debts lawfully contracted by it and shall be excepted from the operation of section 45-12-2 of the General Laws. No such obligation shall at any time be included in the debt of the town for the purpose of ascertaining its borrowing capacity. The town shall annually appropriate a sum sufficient to pay the principal and interest coming due within the year on bonds and notes issued hereunder to the extent that moneys therefor are not otherwise provided. If such sum is not appropriated, it shall nevertheless be added to the annual tax levy. In order to provide such sum in each year and notwithstanding any provision of law to the contrary, all taxable property in the town shall be subject to ad valorem taxation by the town without limitation as to rate or amount.

SECTION 8. Any bonds or notes issued under the provisions of this act, if properly executed by officers of the town in office on the date of execution, shall be valid and binding according to their terms notwithstanding that before the delivery thereof and payment therefor any or all of such officers shall for any reason have ceased to hold office.

SECTION 9. The town, acting by resolution of its Town Council is authorized to apply for, contract for and expend any federal or state advances or other grants or assistance which may be available for the purposes of this act, and any such expenditures may be in addition to other moneys provided in this act. To

the extent of any inconsistency between any law of this state and any applicable federal law or regulation, the latter shall prevail. Federal and state advances, with interest where applicable, whether contracted for prior to or after the effective date of this act, may be repaid as project costs under section two.

SECTION 10. Bonds and notes may be issued under this act without obtaining the approval of any governmental agency or the taking of any proceedings or the happening of any conditions except as specifically required by this act for such issue. Without limiting the generality of the foregoing, bonds and notes may be issued under this act without any action at the financial town meeting. In carrying out any project financed in whole or in part under this act, including where applicable the condemnation of any land or interest in land, and in the levy and collection of assessments or other charges permitted by law on account of any such project, all action shall be taken which is necessary to meet constitutional requirements whether or not such action is otherwise required by statute; but the validity of bonds and notes issued hereunder shall in no way depend upon the validity or occurrence of such action. To the extent of any inconsistency between this act and the Town Charter, this act shall prevail.

SECTION 11. The question of the approval of this act shall be submitted to the electors of the town at an election on a date to be determined by the Town Council which occurs at least sixty days after the passage of this act. The question shall be submitted in substantially the following form: "Shall an act, passed at the 2020 session of the General Assembly, entitled 'AN ACT AUTHORIZING THE TOWN OF JAMESTOWN TO FINANCE LIBRARY RENOVATIONS, REPAIRS AND/OR EXPANSION AND/OR RELATED EQUIPMENT BY THE ISSUANCE OF NOT MORE THAN \$1,500,000 BONDS AND NOTES THEREFOR' be approved?" and the warning for the election shall contain the question to be submitted. The Town Board of Canvassers may combine any two or more voting districts for the election and when so combined shall be treated as a voting district. If so combined, the Town Board of Canvassers shall advertise the combination of districts in a newspaper of general circulation in the Town. From the time the election is warned and until it is held, it shall be the duty of the Town Clerk to keep a copy of the act available at his or her office for public inspection, but the validity of the election shall not be affected by this requirement.

SECTION 12. This section and Section 11 shall take effect upon passage. The remainder of this act shall take effect upon the approval of this act by a majority of those voting on the question at the election prescribed by Section 11.

EXPLANATION

OF

AN ACT

AUTHORIZING THE TOWN OF JAMESTOWN TO ISSUE GENERAL OBLIGATION BONDS AND NOTES IN AN AMOUNT NOT TO EXCEED \$1,500,000 FINANCE LIBRARY RENOVATIONS, REPAIRS AND/OR EXPANSION AND RELATED EQUIPMENT

This act authorizes the Town of Jamestown to issue not more than \$1,500,000 bonds and notes to finance various improvements at the town of Jamestown's library and related equipment.

Sections 11 and 12 would take effect upon the passage. The remainder of this act would take effect upon the approval by the electors of the town of the question provided in Section 11.

May

<i>Sun</i>	<i>Mon</i>	<i>Tue</i>	<i>Wed</i>	<i>Thu</i>	<i>Fri</i>	<i>Sat</i>
					1	2
3	4 Town Council Meeting: 6:30 pm	5	6 Probate Court 9am Planning Commission 7pm	7 CIAA Intake 1:00 – 6:00	8	9
10	11	12 Library Board of Trustees 5pm (JPL) Conservation Commission 7pm (CR)	13 Housing Authority 10am (PA) Harbor Commission 7pm <i>Town Council Agenda & Bills Deadline @ Noon</i>	14 CIAA Opening 5:50 – 7:30 <i>Town Council Packets</i>	15	16
17	18 Town Council/Water & Sewer: 6:30 pm	19 Tree Committee 6:45pm (JPL)	20 Planning Commission 7pm	21 Traffic Committee 6pm	22	23
24	25 Memorial Day Town Hall Closed	26 Zoning Board of Review 7pm	27	28	29	30
31					2020	

June

<i>Sun</i>	<i>Mon</i>	<i>Tue</i>	<i>Wed</i>	<i>Thu</i>	<i>Fri</i>	<i>Sat</i>
	1 Financial Town Meeting: 6:30 pm	2	3 Probate Court 9am Planning Commission 7pm	4	5	6
7	8	9 Library Board of Trustees 5pm (JPL) Conservation Commission 7pm (CR)	10 Housing Authority 10am (PA) Harbor Commission 7pm Town Council Agenda & Bills Deadline @ Noon	11 <i>Town Council Packets</i>	12	13
14	15 Town Council/Water & Sewer: 6:30 pm	16 Tree Committee 6:45pm (JPL)	17 Planning Commission 7pm	18 Traffic Committee 6pm	19	20
21	22	23 Zoning Board of Review 7pm	24	25	26	27
28	29	30				

2020



TOWN OF JAMESTOWN
Parks & Recreation Office
P.O. Box 377
41 Conanicus Ave.
JAMESTOWN, RHODE ISLAND 02835

Recreation Office (401) 423-7260
Teen Center (401) 423-7261
Fort Getty (401) 423-7211
Fax (401) 423-7229

MEMO

To: Jamie Hainsworth, Town Administrator

From: Andy Wade, Parks & Recreation Director

Cc: Erin Liese, Town Clerk; Christina Collins, Finance Director; Edward Mello; Chief of Police

RE: Fort Getty Campground: COVID-19 Restrictions

Attachments: (1) *Guidance for Private Seasonal Campgrounds, RV Parks, Seasonal Trailer Parks, Tourist Cabins or Cottages, Beach Clubs, and Drive-In Theaters*

On Tuesday April 28, 2020 the RI Department of Business Regulations distributed its first official guidelines for the operation of Private Seasonal Campgrounds, RV Parks, Seasonal Trailer Parks, Tourist Cabins or Cottages, Beach Clubs, and Drive-In Theaters. The guidance is effective now and applies to the Fort Getty Campground currently, however is subject to change. We may receive an update as the Governor begins the State's reopening strategy on May 9th.

While this guidance does provide framework for a facility similar to ours to open its doors for operation, there are several challenges created by the guidance in relation to the opening of the Campground at Fort Getty Park.

- **Only units that are completely independent or self-contained are permitted:**
 - Some RV residents do not have trailers that are self-contained. We would lose these revenues.
 - This guidance eliminates all short-term reservations as an option. (non-seasonal)
 - Tenting is not permissible under the current guidance.
- **All Public Amenities are to remain closed:**
 - Restrooms
 - Showers
- **Social Distancing Guidelines and Facemasks are to be enforced.**
- **No visitors/offsite guests to be allowed in campgrounds.**
 - This is particularly challenging to monitor within the confines of a public park.
 - We cannot restrict access to public for the park outside of the seasonal "Parking Fee" once open as a Campground.
- **Travel Restrictions are currently still in place.**
 - 50% of our Seasonal RV population comes from out of state
 - Out of State individuals are required to Quarantine in place for 14 days upon arrival.

- Campgrounds are required to monitor to ensure that these residents do not leave their sites.
- Traditionally, our out of state RV Residents do not stay for long periods of time without traveling home. None stay for whole season without trips.
- There is potential for loss of revenue if we open with regulations “as-is”. Out of State RV residents may not choose to withdraw with such restrictions.
- **Non-Compliance shall result in removal from the facility.**

Throughout the COVID-19 pandemic, the health and safety of the public has been our first and foremost objective in any of the measures taken by the Town. Thus far, as a whole the Town of Jamestown has remained in good health, practiced social distancing guidelines in accordance to the recommendations of our governor and the CDC, and has taken proper measures to support our citizens in vulnerable conditions. Knowing that the majority of the seasonal population at Fort Getty is over 60 years of age (68% of seasonal campsites, many with underlying health issues), it is risky to invite them to live in such close and communal quarters at this time. Also, with the transient nature of all the residents of the RV park (both in-state & out), we could be inviting potential spread of the virus and exposure to Jamestown’s residents.

In an attempt to reduce the public health risk, while preserving the opportunity to still offer the traditional length of the Fort Getty season, it is my recommendation that we delay the opening of Fort Getty Park by 3 weeks until June 4th, 2020 and allow the campground to remain open until the morning of Monday October 5th, 2020. By delaying the start of the season by 3 weeks, we hope to accomplish the following:

- Retain revenue from seasonal campers by offering them a full season at Fort Getty.
- Open the park after initial restrictions have been pulled back.
- Open the park after the peak of the outbreak has been reach and the downward trend has begun.
- Provide a safer environment to our staff, park residents, park visitors, Jamestown residents.
- Develop policies for staff and public to protect themselves from transmission of COVID-19.
- Properly train and educate staff on working and interacting with the public during this outbreak.

Each day that passes continues to deliver us new information that can guide us while providing assistance in properly navigating this situation for Jamestown and its residents. It is important that we continue to listen to this information, make adjustments to policies when necessary, and continue to take proper steps in protecting our community. Thank you for your consideration in this matter.



DEPARTMENT OF BUSINESS REGULATION

1511 Pontiac Avenue - Cranston, RI 02920

COVID-19 Guidance for Private Seasonal Campgrounds, RV Parks, Seasonal Trailer Parks, Tourist Cabins or Cottages, Beach Clubs and Drive-In Theaters

Issued April 28, 2020 – **SUBJECT TO CHANGE**

The Rhode Island Department of Business Regulation (DBR) has received inquiries from owners and operators, seeking guidance on operating their facilities during the COVID-19 pandemic.

Pursuant to Governor Raimondo's Executive Order 20-14, any person coming to Rhode Island from another state, for a non-work-related purpose, must immediately self-quarantine for 14 days. This quarantine restriction shall not apply to public health, public safety, or healthcare workers, per: <https://health.ri.gov/publications/guidelines/Identifying-Essential-Critical-Infrastructure-Workers.pdf>. This means that any person coming to Rhode Island to your facility will need to immediately self-quarantine upon their arrival.

Private Seasonal Campgrounds and RV Parks and seasonal Trailer Parks: Operators/Managers must adhere to the following requirements in order to operate during the COVID-19 pandemic. This guidance is effective until further notice and may be changed at any time. However, if your facility cannot adhere to these restrictions, your facility must remain closed until further notice.

- 1. Only units that are completely independent or self-contained are permitted to stay at your facility or be occupied at this time.** (i.e. these are units that can operate independently or with connections to sewer, water and electric systems. They must contain a water flushed toilet, lavatory, bath, shower and kitchen sink). Therefore, your facility must be able to provide necessary amenities such as water and dump/pump-out stations, if necessary.
- 2. No dependent camping sites are permitted to be rented at any recreational facility until further notice** (i.e. these are units that are not independent or self-contained – do not have a permanent toilet, lavatory or shower facility and are dependent upon a service building for toilet, lavatory and shower facilities). The areas of your campground/recreational facility that would normally accommodate dependent campers/persons must remain closed and unoccupied until further notice.

3. **No transient camping is permitted at this time** (i.e. no short-term (daily, weekly or monthly) rentals).
4. Recreational facilities should remain secured so that admittance can be monitored by the operator/manger.
5. Close and lock all public amenities such as, but not limited to, restrooms, bathhouses, pools, recreation halls, retail stores, laundry rooms, exercise rooms, pavilions, common areas and playgrounds, etc. until further notice. (Except employees should have access to restrooms, which should be disinfected frequently throughout the day).
6. Adopt strict mitigation measures to limit guest-to-guest and staff-to-staff interaction, adhering to social distancing protocols by maintaining at least 6 feet distance from any other person and advise that face coverings must be worn. Staff must be provided with face coverings.
7. Where possible, all business interactions with registered guests should be telephonic or through on-line or mobile registration means.
8. Any social community gatherings should be cancelled until further notice.
9. All people must adhere to social distancing protocols (at least 6 feet distance from any other person, they are not quarantining with), wear a face covering, wash hands in accordance with CDC guidelines, and adhere to the Governor's stay at home order, while in effect, only leaving their unit to perform essential activities. **STAY HOME and STAY SAFE.**
10. **No visitors and/or off-site guests should be allowed until further notice.** With the exception for essential services/deliveries such as groceries, home care, supplies etc.
11. Residents/customers who violate these rules should be asked to leave the facility.
12. The potential for transmission via water uptake is uncertain at this time and therefore swimming in natural waters is not advised until further notice.

Quarantine Requirements for all Out-of-State Visitors Coming to RI:

1. Prior to the arrival of any person, you must advise any person coming to Rhode Island from another state, that will be staying at your facility, that they must immediately self-quarantine for 14 days. Quarantine information can be found at the RI Department of Health (RIDOH) website: <https://health.ri.gov/diseases/ncov2019/>.
 - Facility owners/managers are encouraged to monitor quarantined people to ensure they follow the 14-day quarantine requirement.
 - Guests should be encouraged to bring their own groceries and supplies to last them through the 14-day quarantine.
 - If someone arrives at your facility with flu-like symptoms, they need to immediately contact their healthcare provider or RIDOH at: (401) 222-8022. If calling after normal business hours, they can call: 211.

- Any person quarantined pursuant to this provision shall not leave their place of quarantine for any reason other than to seek necessary medical treatment. Therefore, operators/managers should advise all people arriving to Rhode Island from another state that they should have enough food and essential items for at least 14 days, since they will not be allowed to leave their place of quarantine. They are required to stay indoors during self-quarantine.
- Any person intending to come to Rhode Island from another state for a period shorter than 14 days should be discouraged from doing so, since they must immediately self-quarantine upon arrival in Rhode Island for 14 days every time they enter Rhode Island.
- Any cases of COVID-19 must be promptly reported to RIDOH at: (401) 222-8022.

Drive-in Movie Theaters:

Drive-in Operators must adhere to the following requirements in order to operate during the COVID-19 pandemic. This guidance is effective until further notice and may change at any time. However, if your drive-in theater cannot adhere to these requirements, your facility must remain closed until further notice.

1. Where possible, business interactions with customers should be online, telephonic or through mobile pre-ticket purchasing means. Face-to-face interaction should be discouraged and limit customer-staff and staff-to-staff interaction.
2. Limit the number of vehicles allowed in the facility to accommodate vehicle spacing of at least every other parking space.
3. Staff must be provided with and wear face coverings.
4. Occupants of vehicles should be advised they must wear a face covering when windows are down and at all time when outside the vehicle.
5. Advise customers to stay in, or near their vehicles as much as possible and practice social distancing when they are in proximity of others.
6. If restrooms are kept open, staff must monitor by limiting the number of people who enter to not more than 5 people at one time (unless a restroom is too small to enable 6' social distancing for 5 people, in which case the limit should be smaller) and adhere to social distancing protocols. Restrooms shall be kept extra clean and disinfected every 30 minutes.

7. Only take-out orders are permitted at the concession stand. Where possible, utilize online, telephonic or mobile ordering. Face-to-face interaction should be discouraged and limit customer-staff and staff-to-staff interaction. If a 6-foot distance cannot be achieved between customers and staff at take-out windows, a plexiglass type shield should be put in place between staff and customers. Staff must monitor customers to make sure they are adhering to social distancing protocols while ordering or picking-up food. Customers should be spaced at least 6-feet apart from each other when in line and waiting. Orders can be delivered to vehicles by staff or customers can pick-up orders from a take-out window. A pager system can be used to alert customers to pick-up their order to avoid lines. If using pagers, they must be disinfected after each use.
8. Must adhere to social distancing protocols and CDC guidelines for disinfecting at all times.
9. Playgrounds, play areas, or any other amenities should be closed until further notice.
10. Customers who violate these rules should be asked to leave the facility.

Beach Clubs:

Indoor facilities and all other amenities normally made available to guests shall remain closed. However, through May 8, 2020, or if this date is extended by Executive Order, beach clubs that have a food establishment license can continue to offer takeout orders only for pick-up, drive-thru, or delivery. With possession of the appropriate liquor license beach clubs can also offer takeout beer and wine with food orders. Guests must pick-up orders and take home, there is no on-site food consumption allowed. No congregating on the premises is permitted. Operators/managers shall be responsible for making sure their guests understand they must leave the premises with their orders.

Facilities that shall remain closed until further notice:

- Tourist Cabins or Cottages that do not have rooms that are self-contained to accommodate guests to self-quarantine for 14 days (i.e. kitchens for cooking, refrigerators which can accommodate 14-days of food supplies, and in room bathrooms with a sink and toilet).
- Any recreational Facility that has dependent camping (such as: Boys & Girls camps, summer camps, day camps, adult/youth camps, etc.)

Our goal is to minimize close contact between people. We hope this provides clarification for how your facility should be operating at this time, if you choose to open. Thank you for your cooperation in these trying times.

If you have any questions, please feel free to submit your questions online to the Department of Business Regulation using the web form available at: <https://dbr.ri.gov/critical/> or you can call the DBR at: 401-889-5550

**CHARTER AMENDMENT QUESTION
FOR CONSIDERATION AND POSSIBLE ACTION BY
THE TOWN COUNCIL OF THE TOWN OF JAMESTOWN
FOR SUBMISSION TO THE VOTERS AT THE NEXT GENERAL ELECTION**

Question 1

AMENDMENT TO THE JAMESTOWN TOWN CHARTER
(Amends Article II, The Town Council, § 219 – Initiative procedure)

Shall the Charter of the Town of Jamestown be amended to revise the process and requirements by qualified electors of the town to use the initiative procedure?

PROPOSED AMENDMENTS

[Existing Provision to be Repealed]

Sec. 219. - Initiative procedure.

Any proposed ordinance may be submitted to the town council by a petition signed by qualified electors of the town equal in number to at least ten percent of the number of persons registered to vote at the time of the last regular town election. Whenever the town council receives a certified initiative petition from the town clerk, it shall proceed at once to consider the proposed ordinance transmitted therewith, and shall take a final vote on the enactment of same no more than 30 days following receipt of the petition from the town clerk. If the town council shall fail to pass an ordinance thus proposed by initiative petition, or shall pass it in altered form, the said ordinance as originally proposed by the petitioners shall be submitted to the electors for their approval or rejection, no less than 30 days nor more than one year from the date the town council takes its final vote thereon. The town council may, and if no regular election is to be held within such period shall, provide for a special election.

[New Provision to Replace Repealed Provision]

Sec 219 – Initiative procedure

Initiative. Any qualified elector who is a resident of Jamestown may propose an ordinance directly to the town council during open forum at any regular town council meeting. In addition, qualified electors who are residents of Jamestown shall have the right to propose an ordinance by initiative petition; provided that such power shall not extend to (a) the budget or capital programs, (b) any emergency ordinance, (c) any ordinance relating to the appropriation of money or levy of taxes, or to the salaries and benefits of town officials or employees; (d) nor to any proposed ordinance which is prohibited by the state constitution, federal constitution, state or federal laws or recognized judicial decisions interpreting state or federal law. Each initiative petition shall be limited to one issue. The initiative petition shall be exercised in the following manner:

Petition Committee. Any five qualified electors who are residents of Jamestown may commence initiative petition proceedings by filing with the town clerk a signed notarized statement from each member stating they are a qualified elector and resident of Jamestown and will constitute the petition committee and (a) setting out in full the proposed ordinance, (b) listing the petition committee member's name and address, (c) stating that that the committee will be responsible for circulating the petition, (d) stating that the committee will be responsible for filing it in proper form, (e) and specifying the one address to which all notices to the committee are to be sent. The town clerk shall provide the petition committee with copies of sections 218, 219 and 220; and with the minimum number of valid signatures the committee must obtain.

Final Proposed Ordinance. A true copy of the final proposed ordinance shall then be filed with the town clerk. The town clerk shall inform the town council of the proposed initiative ordinance.

Initiative Petition. The town clerk shall have thirty days to review the proposed initiative ordinance, and to develop and issue petition blanks to the petition committee. The town clerk shall note the date of first issuing petition blanks. Each petition blank shall contain the full text of the proposed ordinance and shall clearly state that the signer has read or had read to them, understands, and supports the initiative petition ordinance included with the petition.

Number and Form of Signatures. Initiative petitions must be signed by qualified electors who are residents of Jamestown equal in number to at least twelve percent of the total number of persons registered to vote at the last regular town election. Each signature shall be executed in ink or indelible pencil and shall be followed by the printed name and address of the qualified elector signing, and other information that may be required to identify the person signing.

Time to Circulate Initiative Petition. The petition committee shall have a maximum period of one hundred twenty days, including legal holidays and weekends, to submit the required number of signatures of qualified electors to the town clerk; however, providing that if the final day for submission shall fall on a Saturday, Sunday or legal holiday, the period shall be extended to the first business day following said Saturday, Sunday or holiday. If an initiative petition bearing the required number of signatures is not submitted to the town clerk within one hundred twenty days after the issuance of petition blanks, then the initiative petition shall be considered as withdrawn and shall have no further force or effect and all proceedings thereon shall be terminated.

Affidavit of Circulator. Each initiative petition blank shall have attached to it when completed and filed a notarized affidavit executed by the circulator, who must be an unpaid elector and resident of Jamestown, attesting to the number of signatures thereon,

and that: (a) the circulator personally circulated the paper, (b) all the signatures were affixed in the presence of the circulator, (c) the circulator believes them to be the genuine signatures of the persons whose names they purport to be and (d) each signer had an opportunity to read or have read to them the full text of the ordinance proposed before signing the petition.

Filing of Completed Initiative Petition. Upon completion, all the initiative petitions shall be assembled as one instrument and filed with the town clerk. The town clerk shall determine the number and validity of signatures on the initiative petitions. A signature shall be deemed valid when the town clerk is satisfied that the signature is associated with or attributed to a qualified elector and resident of Jamestown and was executed by the person whose printed name appears next to the signature, regardless of its form. If the town clerk is satisfied that the initiative petition contains the requisite number of valid signatures, the town clerk shall certify the initiative petition and promptly forward the initiative petition to the town council. The town council shall have sixty days to consider the proposed initiative petition ordinance in the manner provided for ordinance adoption.

Submission to Voters, Referendum. If the town council fails to adopt the proposed initiative petition ordinance without any change in substance within sixty days, then the petition committee shall have thirty days to submit to the town clerk a notarized request for a referendum vote signed by all five members. If such a request is submitted within the specified time period, then the proposed initiative petition ordinance shall be submitted to the electors for their approval or rejection, no less than forty five days nor more than one year from the date the town clerk receives a request for a referendum from the petition committee, and if no regular election is to be held within such period, the town council shall provide for a special election. If such a request is not submitted within the specified time period, then the initiative petition shall be considered as withdrawn and shall have no further force or effect and all proceedings thereon shall be terminated. If it is submitted to a referendum vote, pending the decision of the electors, the proposed initiative petition ordinance in question shall remain inoperative.

Withdrawal of Petitions. An initiative petition may be withdrawn at any time prior to the fiftieth day preceding the day scheduled for a vote of the electors by filing with the town clerk a request for withdrawal signed and notarized by at least four members of the petition committee. Upon the filing of such request the petition shall have no further effect and all proceedings thereon shall be terminated.

Referendum procedure. The proposed initiative petition ordinance voted on shall: (a) be a single question, (b) have a title that shall state the purpose or intent of the ordinance, and (c) include the full text of the initiative petition ordinance. The town council may provide a brief statement of their reasons for not supporting the initiative petition ordinance, which shall be provided to the electors at the time of the general vote.

If a majority of the qualified electors of Jamestown vote in favor, such ordinance shall thereupon become a valid binding ordinance of the town, and an ordinance so adopted

shall not be altered or modified by the town council within one year after the adoption of the ordinance. If conflicting ordinances are approved at the same election, the one receiving the greatest number of affirmative votes shall prevail.



Church Community Housing Corporation

*Working for decent housing for families of low
and moderate income in Newport County*

March 27th 2020

Jamestown Town Council
Jamestown Town Hall
93 Narragansett Avenue
Jamestown, RI 02835

Re: \$150,000 Affordable Housing Trust Fund Request Affordable Housing at 53 Narragansett Ave.

Dear Honorable Members of the Town Council:

Church Community Housing Corporation (CCHC) has entered a Purchase and Sales Agreement to purchase the former Bakers Pharmacy property at 53 Narragansett Ave. CCHC's plan for this property is to reconfigure the space to add five residential units to the existing 4, for a total of 9 residential units within the existing building envelope. The nine units would then be converted to condominiums, of which six would be sold as Market-Rate, one would be sold as an Affordable homeownership unit and the remaining two would be retained by CCHC as Affordable rental units. This type of mixed income development with majority market-rate units reflects the new thinking in best practices for family Affordable housing, particularly in communities like Jamestown with high performing schools, and in locations like 53 Narragansett Ave.

This new Family Housing model is known as the HOPE (High Opportunity Partner Engagement) Initiative. Research shows that children who are raised in an environment of high incomes, low crime rates, low substance abuse rates and high physical and mental health levels become adults who are healthy, wealthy, and happy. These adults then do not need subsidized housing, healthcare, childcare or other state or federal support. The key to this model is that it avoids concentrating poverty within a community or a property. The research shows the majority of the housing should be market rate and the property should have public transportation, employment, grocery, recreation and other services/amenities available. This is an ideal project for CCHC because Jamestown and 53 Narragansett Ave., in particular, meet all of these qualifications.

CCHC is hereby requesting \$150,000 from the Jamestown Affordable Housing Trust Fund for the three Affordable housing units (\$50,000 each) proposed for this development. These funds would be used to acquire the property, reducing the size of the acquisition loan and thereby reducing the carrying costs during the development and construction period.

Highlights of this development include surplus parking (33 existing spaces); anticipated reduction in traffic (conversion of commercial pharmacy to condominiums); and renovation of a property in the heart of the Jamestown Village to enhance curb appeal for Market Rate Condominium Sales.

50 Washington Square, Newport, Rhode Island 02840
Telephone: 401/ 846-5114 Fax: 401/849-7930
A Non-Profit Housing Sponsor - Your Contributions are Tax Deductible



Church Community Housing Corporation

*Working for decent housing for families of low
and moderate income in Newport County*

Church Community Housing Corporation has been Jamestown's housing partner since 1987 and have created 47 units of affordable housing in Jamestown including senior, single family ownership, and subsidized rental housing. We are pleased to be able to continue this partnership and appreciate your consideration of this request.

Sincerely,

A handwritten signature in black ink, appearing to read 'Chris Belden'.

Christian Belden
Executive Director

50 Washington Square, Newport, Rhode Island 02840

Telephone: 401/846-5114 Fax: 401/849-7930

A Non-Profit Housing Sponsor - Your Contributions are Tax Deductible



Office of the Town Planner MEMORANDUM

TO: The Honorable Town Council, Mr. Michael White, President
Jamie A. Hainsworth, Town Administrator

FROM: Lisa W. Bryer, AICP, Town Planner

RE: Affordable Housing Opportunities

DATE: April 29, 2020

Jamestown has been successful in creating 13 affordable units over the last 15 years. Church Community Housing Corporation (CCHC) developed 9 of those units which could not have been possible if not for Town's commitment to affordable housing through its creation of the Jamestown Affordable Housing Trust Fund (JAHTF) in 2005 utilizing the yearly capital budget process and the creation of the \$400,000 Jamestown Housing (Revolving Loan) Fund in 2015 after approving the creation of a fund at the Financial Town Meeting utilizing undesignated fund balance. The remaining 4 units were created at 138 Narragansett Avenue (PAC) through our inclusionary zoning provisions requiring 25% affordable housing for developments over 4 units. An additional 9 units are in discussion, permitting and funding phases by CCHC. Three of those units are being proposed through a current proposal at 53 Narragansett Avenue, formerly Bakers Pharmacy. That property has been on the market since last summer and most if not all potential purchasers discussed residential for the entire building.

We have received a funding request from (CCHC) regarding their newest potential project 53 Narragansett Avenue for \$150,000. Because market rate units will help subsidize the 53 Narragansett Avenue project, CCHC will not need additional grant fund from State funders to move that project forward. CCHC has a purchase and sales agreement for the property and plans on developing the property as 9 units; 7 for-sale condominium units (6 market rate and one affordable) and 2 affordable rental apartments. It is generally calculated that \$50,000 per unit is required from the JAHTF to create affordable housing in Jamestown although we have paid up to \$72,000 per unit.

The JAHTF currently has \$48,650 remaining and the Jamestown Housing Fund has \$400,000 remaining. In reviewing this request internally, I would recommend that we utilize the remainder of the \$48,650 from the JAHTF and \$101,350 from the Jamestown Housing (Revolving Loan) Fund to fund the 53 Narragansett Avenue project at the requested \$150,000. The \$101,350 should be re-paid to the JAHTF in July should the funding be approved at the Financial Town Meeting.

This scenario has been discussed with members of the Affordable Housing Committee who agree with the policy and funding shift as well as the Town Administrator Jamie Hainsworth and Finance Director, Tina Collins.

As an update, CCHC continues to pursue grant funds for the 91 Carr Lane project, which as a 100% affordable project, requires multiple funding sources to bring the project to fruition.

Both Christian Belden, Executive Director, CCHC and I will be available by Zoom to discuss all the project and financial elements at the meeting.

Attached:

- 1) Request letter from CCHC
- 2) Development Proforma for 53 Narragansett Avenue
- 3) Past AHTFund approvals

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**PUBLIC HEARING NOTICE
TOWN OF JAMESTOWN**

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Notice is hereby given that the Town Council of the Town of Jamestown will conduct a public hearing on _____, 2020 at _____ P.M. at the Jamestown Town Hall, 93 Narragansett Avenue on the following proposed amendment to the Code of Ordinances regarding Chapter 46 – Peddlers and Itinerant Vendors. Opportunity shall be given to all persons interested to be heard upon the matter at the public hearing. The following proposed ordinance amendment is under consideration and may be adopted and/or altered or amended prior to the close of the public hearing without further advertising, as a result of further study or because of the views expressed at the public hearing. Any alteration or amendment must be presented for comment in the course of the public hearing. The proposed amendment is available for review and/or purchase at the Town Clerk’s Office between the hours of 8:30 a.m. and 4:30 p.m., Monday through Friday, excluding Holidays and on the Town’s web site at www.jamestownri.gov.

Section 1. The Town Council of the Town of Jamestown hereby ordains that the Jamestown Code of Ordinances, Chapter 46, as the same may have been heretofore amended, is hereby amended by changing the text of the Chapter, as follows:

NOTE: words set as ~~striketrough~~ are to be deleted from the ordinance; words underlined are to be added to the ordinance.

See Exhibit A, attached hereto and incorporated herein by reference.

Section 2. The Town Clerk is hereby authorized to cause said changes to be made to Chapter 70 of the Town of Jamestown’s Code of Ordinances.

Section 3. This Ordinance shall take effect upon its passage.

By Order of the Town Council
Erin F. Liese, CMC
Town Clerk

This meeting location is accessible to the physically challenged. If communications assistance is needed or other accommodations to ensure equal participation please call 1-800-745-5555, contact the Town Clerk at 401-423-9800, via facsimile to 401-423-7230, or by email to eliese@jamestownri.net not less than three (3) business days prior to the meeting.

Ad Date(s):

Publication Source: Jamestown Press

Hearing Date:

Action:

Certified:

1 **EXHIBIT A**

2
3 ~~Chapter 46-- PEDDLERS AND ITINERANT VENDORS~~

4 ~~ARTICLE I.-- IN GENERAL~~

5 ~~Secs. 46-1--46-20.-- Reserved.~~

6 ~~ARTICLE II.-- PEDDLERS AND SOLICITORS~~

7 ~~DIVISION 1.-- GENERALLY~~

8 ~~Sec. 46-21.-- Creation of noise.~~

9 ~~Hawkers and peddlers licensed under the provisions of this article shall make no loud~~
10 ~~outcries, or use horns or devices of a noisy character, liable to disturb or annoy inhabitants~~
11 ~~of the town.~~

12 ~~Sec. 46-22.-- Peddling at houses.~~

13 ~~It shall be unlawful for any peddler or itinerant person to go to any house within the~~
14 ~~town and to knock at or ring any bell of such house, or otherwise to induce the occupant~~
15 ~~of such house to come to or open any door of the house for the purpose of buying or~~
16 ~~selling or offering to buy or sell, or to peddle or barter, or to leave thereat or take therefrom~~
17 ~~any chattels, wares or merchandise, or for the purpose of delivering or leaving thereat~~
18 ~~any sample or inquiry concerning certain wares or merchandise for sale without~~
19 ~~permission of such occupants had or given. This section shall not be construed to affect~~
20 ~~any local tradesmen who take orders for their wares for immediate delivery from their~~
21 ~~shops.~~

22 ~~Sec. 46-23.-- Penalty for violation of article.~~

23 ~~Any person violating any of the provisions of this article shall be imprisoned or fined~~
24 ~~within the limits provided by G.L. 1956, § 5-11-18.~~

25 ~~Secs. 46-24--46-40.-- Reserved.~~

26 ~~DIVISION 2.-- LICENSE~~

1 ~~Sec. 46-41. -- Required.~~

2 ~~No person shall hawk or peddle or sell or offer for sale on any street, square or alley,~~
3 ~~or from door to door within the town any goods, wares, merchandise or other articles and~~
4 ~~substances from wagons, carts, pushcarts, other vehicles or on foot without first obtaining~~
5 ~~a license authorizing such person to sell such goods, wares, merchandise or other articles~~
6 ~~and substances on the streets, lanes, squares or alleys of the town, or from door to door.~~

7 ~~Sec. 46-42. -- Application.~~

8 ~~All hawkers and peddlers and all persons selling or offering for sale any goods, wares,~~
9 ~~merchandise and other articles or substances on any street of the town or from door to~~
10 ~~door shall make application for a license to the town council, and, upon approval of such~~
11 ~~application by the town council, the town clerk shall issue a license accordingly to such~~
12 ~~persons, respectively, to sell the articles and substances mentioned in this section, in~~
13 ~~such manner as shall be specified in such license upon any street in the town.~~

14 ~~Sec. 46-43. -- Fees.~~

15 ~~(a) -- Schedule. Every person to whom a license shall be granted by the town council,~~
16 ~~before receiving the license, shall pay to the town clerk the fees which are established~~
17 ~~in appendix C.~~

18 ~~(b) -- Exemptions. No license fee levied under subsection (a) of this section shall be~~
19 ~~charged where the licensee is exempt and has been licensed under G.L. 1956, § 5-~~
20 ~~11-18.~~

21 ~~Sec. 46-44. -- Permit.~~

22 ~~(a) -- Required; form; wearing; deposit; return. Every person licensed under this article~~
23 ~~shall also obtain from the town clerk a permit of white metal at least 2½ inches in~~
24 ~~diameter, and shall at all times while engaged in the business for which such person~~
25 ~~is licensed wear such permit conspicuously on the outside of such person's outside~~
26 ~~shirt or coat. Such permit shall bear in black enamel a number which shall correspond~~
27 ~~to the permit number marked on the license, and shall be issued upon the deposit of~~
28 ~~the cost of the permit to such person, and upon the surrender of such permit to the~~
29 ~~town clerk, the deposit shall be returned and the license shall thereby be revoked.~~

30 ~~(b) -- Illegal use. No person shall wear any such permit after the expiration or revocation~~
31 ~~of the license represented by it, and any licensed person who shall suffer any such~~
32 ~~permit, issued to such person, to be used by another person for a purpose similar to~~
33 ~~that for which the permit was issued to such person, shall forfeit the permit, together~~
34 ~~with the license represented by it.~~

35 ~~Sec. 46-45. -- Expiration.~~

36 ~~Each license issued under the provisions of this article not otherwise restricted as to~~
37 ~~its duration shall expire on the last day of February.~~

38 ~~Sec. 46-46. -- Personal nature of issuance; nontransferable; assistance to licensee.~~

1 ~~Such license shall not be transferable, or give authority to more than one person to~~
2 ~~sell goods as a hawker or peddler, either by agent or clerk; or in any other way than in~~
3 ~~such person's own proper person; but any licensee may have the assistance of one or~~
4 ~~more persons in conducting such licensee's business, who shall have authority to aid their~~
5 ~~principal but not to act for or without their principal.~~

6 ~~Sec. 46-47. - Display upon demand of police officer.~~

7 ~~Any person who shall neglect or refuse on demand by any police officer to exhibit to~~
8 ~~such officer such person's license shall be deemed for the purpose of this article to be~~
9 ~~unlicensed and to have violated the provisions of this article.~~

10
11 **Chapter 46 – HAWKERS, PEDDLERS, DOOR-TO-DOOR SALESPERSONS AND MOBILE**
12 **FOOD ESTABLISHMENTS**

13
14 **ARTICLE I. - IN GENERAL**

15
16 **46-1. Purpose.**

17
18 The purpose of this article is to protect the public health, safety and general welfare
19 through the regulation of hawkers, peddlers, door-to-door salespersons and mobile
20 food establishments in the Town of Jamestown.

21
22 Secs. 46-2—46-20. - Reserved.

23
24 **ARTICLE II. – HAWKERS, PEDDLERS AND DOOR-TO-DOOR SALESPERSONS**

25
26 **46-21. Definitions.**

27
28 Pursuant to Chapter 11 of Title 5, Section 1.1 of the General Laws, as amended,
29 the following words shall have the following meaning when used in this chapter.

- 30
31 A. "Door to door salespersons" means persons who deliver goods, wares or
32 merchandise to customers for which payment has not already been made or
33 is to be made at the time of delivery;
34
35 B. "Hawker" means any person selling or offering for sale any goods, wares or
36 merchandise, including any food or beverage on any public street, highway
37 or public right of way in a stationary location; and
38
39 C. "Peddler" means any person selling or offering for sale any goods, wares or
40 merchandise from a vehicle, cart or any other conveyance which is not
41 stationary.

42
43 No "hawker" or "peddler" shall sell or offer for sale any single good, ware, or item having
44 a retail value of more than three hundred dollars (\$300). However, this dollar limitation
45 shall not apply to any nonprofit corporation duly authorized to do business in Rhode

1 Island. A nonprofit corporation means a nonprofit corporation that has applied under 26
2 U.S.C. § 501(c)(3) for approval as a § 501(c)(3) corporation with the Internal Revenue
3 Service, or has been so approved.

4 Persons selling farm or garden produce, including flowers, and persons selling works of
5 art or crafts of their own making at an art or crafts show or exhibition are not hawkers or
6 peddlers.

7 **46-22. License required.**

8
9 No person shall sell or offer for sale any goods, wares, merchandise, as a hawker,
10 peddler or door-to-door salesperson in the Town of Jamestown without first having
11 obtained a license from the Town Council, unless specifically exempted pursuant to
12 Chapter 11 of Title 5, Section 18 of the General Laws, as amended.

13
14 **46-23. Application for license to be made; license issuance.**

15
16 A. A person desiring a hawker or peddler license shall make application in writing
17 to the Town Council. Application shall be made upon a form to be supplied by
18 the Town Clerk. Such application must include the following information:

- 19 B.
20 (1) Proof that he or she has been issued a permit to make sales at retail by the
21 State Division of Taxation and approval from the State Health Department, if
22 applicable.
23
24 (2) Written approvals of the Police Department, Building Official's Office and any
25 other applicable Town Department.
26
27 (3) The exact days and hours of operation for the proposed license.
28
29 (4) A detailed description of the nature of goods and/or articles to be sold.
30
31 (5) The exact location of the proposed business, to include the plat and lot
32 number where the business is to be located on property owned by other than
33 the applicant, a sworn statement must be obtained by the owner consenting
34 to the application.
35
36 (6) The current zoning designation of the property.

37
38 B. It is further required that any person applying for a hawker or peddler license
39 under the provisions of this Chapter shall sign a hold harmless agreement
40 indemnifying the Town of Jamestown, its officers, agents and employees from
41 any liability arising out of or in the course of his or her business or the granting
42 of a license for same.

43
44 C. The Town Council may issue a license only if, after a hearing thereon and in

1 their sole discretion, that they find that the requested license will not disrupt
2 the general health, safety, welfare or morals of the Town and pursuant to the
3 requirements of Chapter 11 of Title 5, Section 1.1 of the General Laws, as
4 amended, and as otherwise set forth in Section 46-24, herein.
5

6 D. Persons licensed under this Chapter shall remove all paper, cardboard, wood
7 or plastic containers, wrappers or any similar type of litter deposited by the
8 licensee or his/her customers. The licensee shall provide and use a waste
9 container, of not less than ten-gallon capacity and not more than thirty-gallon
10 capacity for the placement of such litter. The licensee shall remove all waste
11 and litter generated by the licensee and his or her customers on a daily basis.
12

13 E. The Town Clerk, upon a decision of the Town Council to grant a hawker or
14 peddler license shall issue the license, the term of which shall expire on
15 December 1 in the year when issued.
16

17 **46-24. Investigation of applicant; grounds for denial or revocation of**
18 **license.**
19

20 A. Upon receipt of the application by the Town Clerk's Office, the Chief of Police
21 or his or her designee shall undertake and complete within 30 days an
22 investigation of the applicant's business and moral character and of the
23 statements made in the application, as well as the applicant's proposed
24 location.
25

26 B. The Town Council may, after a hearing thereon and in its sole discretion,
27 either approve, reject or revoke such license or any application therefor. In
28 reviewing any application for the issuance, renewal or revocation for a
29 hawkers and/or peddlers license, the Town Council may consider any or all
30 of the following factors:
31

32 (1) The potential for traffic congestion.
33

34 (2) The need in the community for the proposed license.
35

36 (3) The zoning of the parcel in question and its compatibility with the proposed
37 application.
38

39 (4) The unsatisfactory moral character or business responsibility of the applicant.
40

41 (5) Any other conditions which may prove to be inimical to the public health,
42 safety and welfare of the Town.
43

44 C. A license issued under this article may be revoked by the Town Council after
45 notice and hearing for, but not limited to, any of the following causes:
46

- 1 (1) Fraud, misrepresentation, omission or false statement contained in the license
2 application.
3
4 (2) Fraud, misrepresentation or false statement made by the person in the course
5 of carrying on his or her business as a peddler or hawker.
6
7 (3) Any violation of this Chapter.
8
9 (4) Conviction of any crime or misdemeanor involving moral turpitude.
10
11 (5) Conducting the business of hawking or peddling in an unlawful manner or in
12 such a manner as to constitute a breach of the peace or to constitute a
13 menace to the health, safety or general welfare of the public.
14
15 D. Persons whose license has been revoked under this section may not reapply
16 for a license within one year of the date of revocation.
17

18 **46-25. License fees.**

- 19
20 A. Schedule. Every person to whom shall pay to the Town clerk the fees which are
21 established in appendix C, upon making application.
22
23 B. Exemptions.
24
25 a. No license fee shall be charged where the licensee is exempt and has been
26 licensed under G.L. 1956, § 5-11-18.
27
28 b. No license fee shall be charged where the licensee is non-profit corporation under
29 42 U.S.C. § 501(c)(3).

30 **46-26. Exemptions and limitations.**

- 31 A. No license is required from persons selling their own farm or garden produce,
32 including flowers, and persons selling works of art or crafts of their own
33 making at an art or craft show or exhibit, are not hawkers or peddlers and are
34 not subject to the licensing requirements of this chapter.
35
36 B. No license fee shall be charged of any person selling religious books and
37 publications on behalf of a bible, tract or other religious or moral society for
38 the purpose of promoting religious or moral improvement, and are sold for
39 that purpose and not for pecuniary profit.
40
41 C. No licensed hawker or peddler shall sell or offer for sale any single food, good,
42 ware or item having a retail value of more than three hundred dollars (\$300).
43 However, this dollar limitation shall not apply to any non-profit corporation duly
authorized to do business in Rhode Island. A non- profit corporation means a

1 non-profit corporation which has applied under 42 U.S.C. § 501(c)(3) for
2 approval as a § 501(c)(3) corporation with the Internal Revenue Service or
3 has been so approved.
4

5 **46-27. Restrictions.**
6

- 7 A. Sales are prohibited in all areas of Town unless otherwise licensed as a sub-
8 applicant of a Special Event Permit, under contract with the Town of Jamestown
9 or non-profit corporation under 42 U.S.C. § 501(c)(3).
10
11 B. At no time shall a hawker or peddler impede the free flow of traffic. The Chief
12 of Police or his or her designee is hereby authorized to suspend operation of
13 hawkers or peddlers at any time and for such periods of time on streets and
14 ways where conditions exist that require the Chief of Police, in his or her
15 opinion, in the interest of public safety.
16
17 C. No hawker or peddler shall sell fireworks of any type.
18

19 **46-28. Transferability of license.**
20

21 No license issued pursuant to the provisions of this Chapter shall be transferable,
22 nor shall it authorize a person other than the one to whom it was issued and named
23 therein to act there under.
24

25 **46-29. Display of license.**
26

27 A person holding a license issued pursuant to the provisions of this Chapter shall
28 carry it with him at all times while engaged in such business and shall produce it
29 when required by any police officer and failure to do so shall be grounds to revoke
30 his license.
31

32 **46-30. Enforcement; Penalties for offenses.**
33

- 34 A. Enforcement responsibility. The Police Department shall be responsible for the
35 enforcement of the provisions of this ordinance.
36
37 B. Any person who shall violate any provision of this Article shall, upon conviction
38 thereof, be punished, for each violation, by a fine of not more than five hundred
39 dollars (\$500.00) or by imprisonment for not more than thirty (30) days. The
40 continuation of a violation of any provision of this Article shall constitute, for
41 each day the violation is continued, a separate and distinct violation hereunder.
42

43
44 Secs. 31-50 reserved
45

46 **ARTICLE III. SOLICITORS**

1
2
3 **46-51. Door to door solicitation prohibited.**
4

5 No person shall sell or attempt to sell his or her products or services by means of
6 door to door solicitation, or employ or permit any other person to do so in the Town.
7

8 **46-52. Enforcement; Penalties for offenses.**
9

- 10 A. Enforcement responsibility. The Police Department shall be responsible for the
11 enforcement of the provisions of this ordinance.
12
13 B. Any person who shall violate any provision of this Article shall, upon conviction
14 thereof, be punished, for each violation, by a fine of not more than five hundred
15 dollars (\$500.00) or by imprisonment for not more than thirty (30) days. The
16 continuation of a violation of any provision of this Article shall constitute, for
17 each day the violation is continued, a separate and distinct violation hereunder.
18

19 Secs. 53-60 Reserved.
20

21 **Article IV. Mobile Food Establishments**
22

23 **46-61. Purpose.**
24

25 The purpose of this Article is to fulfill the requirements of Chapter 5-11.1-1 of the
26 Rhode Island General Laws entitled "State Mobile Food Establishment
27 Registration Act" and rules and regulations promulgated by the Rhode Island
28 Department of Business Regulation pertaining to the municipal permitting of
29 mobile food establishments.
30

31
32
33 **46-62. Definitions.**
34

35 As used in this Article, the following terms shall have the meanings indicated:
36

- 37 A. Mobile Food Establishment means a food service operation that is operated from a
38 movable motor-driven or propelled vehicle, portable structure, or watercraft
39 that can change location. Mobile food establishment specifically includes,
40 but is not limited to, food trucks, food carts, ice cream trucks/carts, and
41 lemonade trucks/carts.
42
43 B. Mobile Food Establishment Permit shall mean a permit issued by the Town
44 of Jamestown to a mobile food establishment operator that possesses a
45 current state mobile food establishment registration.
46

1 **46-63. Municipal permit required.**

2
3 A mobile food establishment, upon presenting proof of having a state mobile food
4 establishment registration issued by the Rhode Island Department of Business
5 Regulation, shall be issued a municipal mobile food establishment permit to
6 operate in the Town from the Town Clerk.

7
8 **46-64. Restrictions on mobile food establishment permits.**

9
10 The qualifications for a municipal mobile food establishment permit shall not
11 exceed the qualifications for a state mobile food establishment registration
12 required by the Rhode Island Department of Business Regulation. The fee for a
13 municipal mobile food establishment permit shall not exceed the maximum fee
14 set by the Rhode Island Department of Business Regulation. A single mobile food
15 establishment permit shall be required to operate within the Town and no
16 additional permits shall be required for operation on more than one day and/or in
17 more than one location in the same calendar year.

18
19 **46-64. Compliance.**

20
21 The mobile food establishment shall comply with the Town's land use regulations,
22 and zoning, noise, or other ordinances in relation to the operation of a mobile food
23 establishment, as well as all applicable statutes, rules, regulations and policies
24 relating to food safety. Any violation of same shall be cause for suspension or
25 revocation of a municipal food establishment permit.

26
27 _____

1 **46-65. Display of municipal mobile food establishment permit.**

2
3 The municipal food establishment permit shall be affixed to the mobile food
4 establishment in a prominent place.

5
6 **46-66. Permit fees.**

7
8 Every person shall pay to the Town Clerk the fees, which are established in appendix C
9 upon making application.

10 **46-67. Term of license.**

11
12 A mobile food license permit shall expire one year from the date on which the
13 state registration was issued by the Department of Business Regulation.

14
15 **46-68. Permitted Areas.**

16
17 Sales are prohibited in all areas of Town unless:
18 _____ Licensed as a sub-applicant of a Special Event Permit or;
19 _____ Under contract with the Town of Jamestown or;

20
21 **46-69. Enforcement; Penalties for offenses.**

- 22
23 A. Enforcement responsibility. The Police Department shall be responsible for the
24 enforcement of the provisions of this ordinance.
25
26 B. Any person who shall violate any provision of this Article shall, upon conviction
27 thereof, be punished, for each violation, by a fine of not more than five hundred
28 dollars (\$500.00) or by imprisonment for not more than thirty (30) days. The
29 continuation of a violation of any provision of this Article shall constitute, for
30 each day the violation is continued, a separate and distinct violation hereunder.

31
32 **46-70 – 75 Reserved.**

**PUBLIC HEARING NOTICE
TOWN OF JAMESTOWN**

Notice is hereby given that the Town Council of the Town of Jamestown will conduct a public hearing on _____, 2020 at _____ P.M. at the Jamestown Town Hall, 93 Narragansett Avenue on the following proposed amendment to the Code of Ordinances regarding Chapter 38 – Alcoholic Beverages. Opportunity shall be given to all persons interested to be heard upon the matter at the public hearing. The following proposed ordinance amendment is under consideration and may be adopted and/or altered or amended prior to the close of the public hearing without further advertising, as a result of further study or because of the views expressed at the public hearing. Any alteration or amendment must be presented for comment in the course of the public hearing. The proposed amendment is available for review and/or purchase at the Town Clerk’s Office between the hours of 8:30 a.m. and 4:30 p.m., Monday through Friday, excluding Holidays and on the Town’s web site at www.jamestownri.gov.

Section 1. The Town Council of the Town of Jamestown hereby ordains that the Jamestown Code of Ordinances, Chapter 38, as the same may have been heretofore amended, is hereby amended by changing the text of the Chapter, as follows:

NOTE: words set as ~~striketrough~~ are to be deleted from the ordinance; words underlined are to be added to the ordinance.

See Exhibit A, attached hereto and incorporated herein by reference.

Section 2. The Town Clerk is hereby authorized to cause said changes to be made to Chapter 70 of the Town of Jamestown’s Code of Ordinances.

Section 3. This Ordinance shall take effect upon its passage.

By Order of the Town Council
Erin F. Liese, CMC
Town Clerk

This meeting location is accessible to the physically challenged. If communications assistance is needed or other accommodations to ensure equal participation please call 1-800-745-5555, contact the Town Clerk at 401-423-9800, via facsimile to 401-423-7230, or by email to eliese@jamestownri.net not less than three (3) business days prior to the meeting.

Ad Date(s):

Publication Source: Jamestown Press

Hearing Date:

Action:

Certified:

EXHIBIT A

~~Sec. 38-92. — Indecent intoxication creating disorderly disturbance.~~

~~It is unlawful for any person to become intoxicated under such circumstances as to amount to a violation of decency, or to expose the person, commit any nuisance or mischief or to revel, quarrel, engage in fighting, or in any manner otherwise behave in a disorderly or indecent manner to the disturbance of the orderly people of the town. No person shall aid, incite or encourage any of such unlawful acts to be done by any person. Any person who violates this section shall be fined not more than \$20.00.~~

Secs. ~~38-92~~ 93—38-110. - Reserved.



128 Dorrance Street, Suite 400
Providence, RI 02903
Phone: (401) 831-7171
Fax: (401) 831-7175
www.riaclu.org
info@riaclu.org

March 9, 2020

Jamestown Town Council
Town Hall
93 Narragansett Avenue
Jamestown, RI 02835

VIA MAIL AND EMAIL

Dear Council Members:

On behalf of the ACLU of Rhode Island and the R.I. Homeless Bill of Rights Defense Committee, we are writing to express our deepest concerns about actions taken by the Town Council last month in adopting a new ordinance that bans "soliciting in public streets." Specifically, it would prohibit any distribution of literature to, or request of donations from, the operator or passenger of motor vehicles. In our view, this ban is problematic in two key respects: it is unconstitutional, and it was adopted in violation of the Open Meeting Act (OMA). We therefore write to request that it be placed on the next available Council agenda for repeal.

We do not know the specific rationale for this ban, as it does not appear to have been discussed at all by the Council before its adoption, but it would clearly prohibit panhandling and a variety of other activities protected by the First Amendment. As for its constitutionality, the ACLU is presently in court challenging a similar municipal ban on soliciting donations or distributing literature on roadways in Cranston. The federal court has issued a temporary restraining order against its enforcement, based on the likelihood that the ordinance will be found unconstitutional after trial. Numerous similar types of laws across the country have also been found to violate the First Amendment.

Just as troubling is the way that this ordinance was enacted. As you know, the OMA requires that the meeting agendas for public bodies be clear and detailed so that the public is adequately apprised of the nature of the business to be discussed or voted on. Both the state Supreme Court and Attorney General advisory opinions have emphasized the need for specificity in listing agenda items, and have been vigilant in enforcing that requirement. However, that obligation was not met in this instance.

The explanation provided on the agenda for this ordinance was as follows: "Public hearing for proposed amendments to the code of ordinances regarding Chapter 46-Hawkers, Peddlers, Door-to-Door Salespersons and Mobile Food Establishments." Nothing in that agenda listing, nor even a review of Chapter 46, would provide members of the public any hint whatsoever that the proposal included a ban on so-called street solicitation. It is not even mentioned in the one-page memo about the proposed amendments (from the Police Chief to Christina Collins) buried in the 183-page council packet for that meeting.

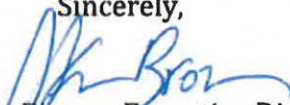
Our organizations have been actively monitoring municipal consideration of ordinances like this one. Had we had the opportunity to know that the Council agenda item at issue included a ban on street solicitation, we would have offered input in opposition to it and encouraged our members and other interested parties to do so as well.¹

Under the circumstances, we believe it is incumbent upon the Town Council to place this ordinance back on its next agenda and move to repeal it. In doing so, we trust that, in light of the constitutional problems inherent with the ordinance, the Council's solution to this open meetings violation will not be to bring it up again for passage at a properly noticed public meeting.

Finally, in light of the strong interest shown by the police department and Council in updating the Town's ordinances, we would be remiss if we didn't remind you that in November we asked the Council to modernize the Town's ordinances on another matter – by repealing a clearly illegal ban on public intoxication. Enclosed is a copy of that letter. We never heard back from the Council about that. We hope you will take this opportunity to revisit that request and consider repealing this ordinance at the same time as you take action on the street solicitation ordinance.

Thank you in advance for your prompt attention to these matters, and we look forward to hearing back from you about them.

Sincerely,



Steven Brown, Executive Director
American Civil Liberties Union of Rhode Island
sbrown@riaclu.org



Megan Smith
R.I. Homeless Bill of Rights Defense Committee
megan@thehouseofhopecdc.org

Enclosure

cc: Jamie Hainsworth, Town Administrator
Peter Ruggiero, Town Solicitor

¹ We further note that these ordinances contain penalties authorizing 30 days in jail for violations. We would remind the Council that, in order to meet its constitutional obligations, it should have a mechanism in place to ensure that indigent individuals charged under such ordinances are provided legal counsel at the Town's expense.

**TOWN COUNCIL
BUDGET WORK SESSION
March 10, 2020**

I. ROLL CALL/ CALL TO ORDER

A work session of the Jamestown Town Council was held on March 10, 2020. Town Council Members present were as follows: Michael G. White, Mary Meagher, Nancy A. Beye, Randall White, and William J. Piva, Jr. Also present Town Administrator Jamie A. Hainsworth, Finance Director Christina D. Collins, Town Solicitor Peter Ruggiero, Chief of Police Edward A. Mello, Tax Assessor Christine Brochu, Town Planner Lisa Bryer, Senior Services Director Betsey Anderson, and Fire Chief Jim Bryer.

Town Council President White called the meeting of the Jamestown Town Council to order at 6:00 P.M.in the Jamestown Town Hall, Rosamond A. Tefft Council Chambers at 93 Narragansett Avenue, and led in the Pledge of Allegiance.

II. TOWN COUNCIL BUDGET WORK SESSION:

- A) Town Council Budget Work Session for FY 2020/2021 (July 1, 2020 to June 30, 2021)
 - 1) Operating Budget
 - 2) Capital Improvement Program
 - 3) Review and Discussion

Town Administrator Hainsworth and Finance Director Collins gave an overview on the following Department Budgets: Town Clerk, Elections, Probate, Planning, Tax Assessor, Police Protection, Fire, and Senior Center Operations.

The detailed Presentation can be found at the following link: [FY 2020 FY 2021 Budget Presentation](#).

- B) Open Forum
 - 1) Scheduled to address- None
 - 2) Non-scheduled to address

Mary Lou Sanborn of Bay View Drive questioned Bond Rating.

Finance Director Collins advised on Bond Rating and costs associated with issuance.

III. ADJOURNMENT

A motion was made by Vice President Meagher with second by Councilor Piva to adjourn at 6:19 P.M. Vote: President White, Aye; Vice President Meagher, Aye; Councilor Beye, Aye; Councilor White, Aye

Attest:

Erin F. Liese, CMC, Town Clerk

TOWN COUNCIL MEETING
March 16, 2020

I. ROLL CALL

A special meeting of the Jamestown Town Council was held on March 16, 2020. Town Council Members present were as follows: Michael G. White, Mary Meagher, Nancy A. Beye, William J. Piva, Jr. and Randy White. Also present Town Administrator Jamie A. Hainsworth, Finance Director Christina D. Collins, Town Solicitor Peter D. Ruggiero, Tax Assessor Christine Brochu, Public Works Director Michael Gray, Town Planner Lisa Bryer, Parks and Recreation Director Andrew Wade, Fire Chief Bryer and Chief of Police Edward A. Mello.

II. CALL TO ORDER, PLEDGE OF ALLEGIANCE

Town Council President White called the meeting of the Jamestown Town Council to order at 2:00 P.M. in the Jamestown Town Hall, Rosamond A. Tefft Council Chambers at 93 Narragansett Avenue, and led the Pledge of Allegiance.

III. ADMINISTRATOR COMMENTS & REPORT

Please Note in Accordance with Section 42-46-6 (b) the Council May Review, Discuss and/or take Action and/or Vote on the following items:

- A) Town Administrator's Report: Jamie A. Hainsworth
Update on COVID 19 virus spread and actions taken by Town Administration to date; review of recommended best practices guidance for municipal government activities.

Town Administrator Hainsworth advised on the precautions taken in response to COVID-19. He explained (town building's have been changed to limited access), available resources to residents, rotating staff, virtual meetings and remote work.

Discussion ensued on COVID-19 concerns.

Carol Nelson Lee, Chair of the Board of Canvassers stated the Board will need to meet with the upcoming elections.

Chief Mello advised on steps and precautions implemented with Public Safety.

IV. NEW BUSINESS

Please Note in Accordance with Section 42-46-6 (b) the Council May Review, Discuss and/or take Action and/or Vote on the following items:

- A) Review, discussion and possible action to authorize the Town Administrator to take any and all necessary actions to implement best practices guidance regarding municipal government actions to curtail the spread of the COVID 19 virus.

Town Solicitor Ruggiero advised on the need for the Council to Ratify the Executive Order and Open Meetings Act.

A motion was made by Vice President Meagher with second by Councilor White to ratify 2020-1 Executive Order in full force and effect through March 23, 2020, and, with the consent of the Town Council, it shall continue in effect and automatically renew through April 30, 2020, unless it be revoked earlier. Vote: President White, Aye; Vice President Meagher, Aye; Councilor Beye, Aye; Councilor Piva, Aye; Councilor, White, Aye

A motion was made by Councilor White with second by Vice President Meagher to authorize the Town Administrator and Finance Director to take any and all actions necessary to run the day to day business of the town, to pay bills when they become due; any other ordinary or extraordinary actions necessary to run the town; while protecting the health safety and welfare of the public. Vote: President White, Aye; Vice President Meagher, Aye; Councilor Beye, Aye; Councilor Piva, Aye; Councilor, White, Aye

V. ADJOURNMENT

A motion was made by Vice President Meagher with second by Councilor White to adjourn at 2:34 P.M. Vote: President White, Aye; Vice President Meagher, Aye; Councilor Beye, Aye; Councilor Piva, Aye; Councilor, White, Aye

Attest:

Erin F. Liese, CMC, Town Clerk

TOWN OF JAMESTOWN
TAX ASSESSMENT BOARD OF REVIEW
MEETING MINUTES

Wednesday, April 1, 2020
4:30 PM - Town Hall

I. Call Meeting to Order / Roll Call

The Tax Assessment Board of Review convened via teleconference. The public call in number to listen to the meeting was 401-423-4345, access code 336783 #. The conference call was commenced from the Town Council Chambers, 93 Narragansett Avenue, Jamestown, RI on April 1, 2020 at 4:30 pm and the meeting was called to order by Chairman: William Dawson, who was in person. The following people were also in attendance: Board Members – Stuart Rice (secretary) via conference call, David Dolce (member), tax assessor, Christine Brochu, Town Administrator, Jamie Hainsworth, all attended in person.

The Chairman, William Dawson opened the meeting with the following:

Jamestown Tax Assessment Board of Review is called to order pursuant to the guidelines issued under the State of Rhode Island Emergency Declaration.

On March 16, 2020 the Governor of the State of Rhode Island issued Executive Order 20-05 -stating; Public Bodies conducting meetings as defined by the open meetings act are relieved from requirements to meet in person however, they must allow for public access through alternate means.

This is a Public Meeting it is not a Public Hearing, meaning there is no public comment period. Members of the public have been invited by notice to call in and are able to monitor this meeting by using audio technology. The publics roll is to listen only.

The Members of the Board, the Tax Assessor, the appellants are the only participants in this meeting. The appellants will be taken in the order they have been posted on the printed and published agenda.

The Chair will be the moderator; the protocol will be before each board member, appellant or participant speaks, to always begin by identifying yourself.

II. Approve Minutes from March 26, 2020 Meeting

Motion: To accept the minutes from March 26, 2020 meeting by Stuart Rice. Seconded by David Dolce. All were in favor.

III. New Business

Appeal for 5 Westwood Road, plat 9, lot 2, Owner: Westwood Road LLC, c/o Lydia L. Potter Snyder.
The owner was represented by Attorney Michael D. Resnick of Kelly, Souza, Rocha & Parmenter, P.C. Attorney Resnick introduced David W. Widmann who is a trainee appraiser with Sweeney Real Estate & Appraisal. Mr. Widmann explained his appraisal report. Bill Dawson said he noticed there was no

opinion of the site value. Mr. Widmann said no he did not give a site value. It is included in the house value. Board discussed information given.

Motion: Stuart Rice made a motion of no change in value. David Dolce seconded the motion. All were in favor.

Appeal for 0 Westwood Road, plat 9, lot 711, Owner: Westwood Road LLC, c/o Lydia L. Potter Snyder.

The owner was represented by Attorney Michael D. Resnick of Kelly, Souza, Rocha & Parmenter, P.C. Attorney Resnick introduced David W. Widmann who is a trainee appraiser with Sweeney Real Estate & Appraisal. Mr. Widmann explained his appraisal report. David Dolce asked if active sales were considered. Mr. Widman said he did not. The appraisal is as of 12/31/2018. David Dolce asked since there is a premium for properties in this area, did you consider houses that were demolished? Mr. Widmann explained he didn't find any demolition sales that he considered comparable. Board discussed information given.

Motion: William Dawson made a motion of no change in value. Seconded by Stuart Rice. All were in favor.

Appeal for 0 Westwood Road, plat 9, lot 411, Owner: John H.N. Potter II ET AL, c/o Lydia L. Potter Snyder.

The owner was represented by Attorney Michael D. Resnick of Kelly, Souza, Rocha & Parmenter, P.C. Attorney Resnick and David W. Widmann who is a trainee appraiser with Sweeney Real Estate & Appraisal. Mr. Widmann explained his appraisal report. David Dolce asked if the lot had public water and sewer. Mr. Widmann responded yes. David Dolce asked if the lot was cleared. Mr. Widmann said yes and it is undersized. David Dolce asked if there were current listings or pending sales reviewed. Mr. Widmann said he did not because they are not relevant to the appraisals as of date of 12/31/2018. Board discussed information given.

Motion: David Dolce made a motion to deny the appeal. Stuart Rice seconded the motion. All were in favor.

Appeal for 2 Westwood Road, plat 9, lot 398, Owner: John H.N. Potter ET. The owner was represented by Attorney Michael D. Resnick of Kelly, Souza, Rocha & Parmenter, P.C. Attorney Resnick and David W. Widmann who is a trainee appraiser with Sweeney Real Estate & Appraisal. Mr. Widmann explained his appraisal report. Board discussed information given.

Motion: Stuart Rice made a motion of no change in value; the value is a fair value. David Dolce seconded the motion. All were in favor.

Appeal for 20 Lawn Avenue, plat 8, lot 525, Owner: Timothy & Keelan Noble. Timothy and Keelan Noble were both on the call. Keelan went over the inequity of their value compared to their neighbors and their purchase price in 2016. She compared 13, 14, 16 and 30 Lawn Avenue. With consideration of the other assessed values, they want a reduction of \$100,000 in assessed value. This change would reduce the assessed value to \$568,000 which would be inline with the assessed value of 13 Lawn Avenue. Stuart Rice asked what should your assessed value be? Mrs. Noble said \$568,000. William

Dawson said your appeal application states your assessed opinion of value is \$580,000. Why the change in opinion of value? Mrs. Noble explained that she does not have her original paperwork with her, so she has recreated her research. David Dolce asked what relief was granted from the informal hearings with Vision Government Solution? Mrs. Noble explained the data showed a finished basement and they don't have one. The finished area in the basement was removed and the value was decreased. David Dolce asked – what is the overall condition of the house. Mrs. Noble stated they replaced all the shingles and part of the roof line on the addition. The overall condition is good overall. Kitchen and bathrooms are dated.

The Board reviewed and discussed information given.

Motion: Stuart Rice made a motion to reduce the value to \$627,700. David Dolce seconded the motion. All were in favor.

Appeal for 169 Beach Avenue, plat 5, lot 52, Owner: Joseph & Furhana DiBiase. Mr. DiBiase explained in information given in his appeal.

The Board reviewed and discussed information given.

Motion: David Dolce made a motion to change the grade from very good to good which would give a new value of \$819,200. Stuart Rice seconded the motion. All were in favor.

Appeal for 305 Seaside Drive, plat 16, lot 10, Maryann B. Duggan. Maryann Duggan asked for the board to consider the information supplied in her appeal. William Dawson stated: The appeal application states "Don't Know" for fair market value. Do you have an opinion of value? Ms. Duggan then asked for her son to be on the call. John Duggan stated he wasn't sure what the market value is but only wants to pay taxes on about \$400,000.

The Board reviewed and discussed information given.

Motion: David Dolce made a motion to deny the appeal and the assessed value is fair. William Dawson seconded the motion. All were in favor.

Appeal for 55 Florida Avenue, plat 8, lot 385, Elizabeth Lee. Elizabeth Lee and James Houle were on the conference call. James Houle explained his appraisal report. Ms. Lee offered to give pictures or video of the interior of the property. David Dolce asked Ms. Lee: What is good about your property? Ms. Lee said she loves Jamestown and the house is a work in progress. David Dolce asked did you have the house built? Ms. Lee said yes. David Dolce also asked if there was finished area over the garage. Ms. Lee said no.

The Board reviewed and discussed information given.

Motion: Stuart Rice made a motion of no change in value. William Dawson seconded the motion. All were in favor.

IV. Schedule next meeting(s)

None scheduled.

V. Adjournment

Motion: David Dolce made a motion to adjourn. Stuart Rice seconded the motion. All were in favor.
Meeting adjourned at 6:44 PM.



Stuart Rice, Secretary

Date approved by Tax Board 4/8/2020

TOWN OF JAMESTOWN
TAX ASSESSMENT BOARD OF REVIEW
MEETING MINUTES

Thursday, April 2, 2020
4:30 PM - Town Hall

I. Call Meeting to Order / Roll Call

The Tax Assessment Board of Review convened via teleconference; pursuant to Executive Order No. 20-5, Executed by Governor Gina Raimondo on March 16, 2020. The public call in number to listen to the meeting was 401-423-4345, access code 903450 #. The conference call was commenced from the Town Council Chambers, 93 Narragansett Avenue, Jamestown, RI on April 2, 2020 at 4:30 pm and the meeting was called to order by Chairman: William Dawson, who was in person. The following people were also in attendance: Board Members – Stuart Rice (Secretary) via conference call, David Dolce (Member), Tax Assessor, Christine Brochu, Town Administrator, Jamie Hainsworth, all attended in person.

The Chairman, William Dawson opened the meeting with the following:

Jamestown Tax Assessment Board of Review is called to order pursuant to the guidelines issued under the State of Rhode Island Emergency Declaration.

On March 16, 2020 the Governor of the State of Rhode Island issued Executive Order 20-05 -stating; Public Bodies conducting meetings as defined by the open meetings act are relieved from requirements to meet in person however, they must allow for public access through alternate means.

This is a Public Meeting it is not a Public Hearing, meaning there is no public comment period. Members of the public have been invited by notice to call in and are able to monitor this meeting by using audio technology. The publics roll is to listen only.

The Members of the Board, the Tax Assessor, the appellants are the only participants in this meeting. The appellants will be taken in the order they have been posted on the printed and published agenda.

The Chair will be the moderator; the protocol will be before each board member, appellant or participant speaks, to always begin by identifying yourself.

II. Approve Minutes from April 1, 2020 Meeting

Minutes were not written yet. No minutes available to accepted or approved.

III. New Business

Appeal for 1031 East Shore Road, plat 1, lot 168, Owner: Susan McKibben. Mrs. McKibben and her husband, Alan were both on the call. They went over the information they supplied in the appeal and to the board. David Dolce asked what the overall condition of the interior and exterior? Alan stated is it post and beam, 2"x3" construction and plank walls. Good for a shed. William Dawson asked – the

appeal application show opinion of value is \$247,500 or is your opinion of value \$300,000. Alan said \$300,000 is their opinion of fair market value. Board discussed information given.

Motion: Stuart Rice made a motion to keep the value the same as assessed. David Dolce seconded the motion. All were in favor.

Appeal for 36 Ocean Avenue, plat 8, lot 37, Owner: Balzer Irrevocable Trust. Paul and Janice Balzer were on the call. They explained they would like the information they supplied in the appeal to be considered. Stuart Rice asked why do you think your house is only worth \$425,000, do you have anything to support it. They explained the windows and siding are all over 30 years old. William Dawson asked if the previous assessed value was \$520,400, why do you think it is worth \$400,000. They explained that was their best estimation. Board discussed information given.

Motion: David Dolce made a motion of no change in value. Seconded by Stuart Rice. All were in favor.

Appeal for 108 Watson Avenue, plat 8, lot 16, Owner: Paul and Janice Balzer. Paul and Janice Balzer were on the call. They explained they would like the information they supplied in the appeal to be considered. Board discussed information given.

Motion: William Dawson made a motion of no change in assessed value. David Dolce seconded the motion. All were in favor.

Appeal for 18 Bryer Avenue, plat 8, lot 603, Owner: Balzer Irrevocable Trust. Paul and Janice Balzer were on the call. They explained the house is old and needs to be fixed up. They would like the information they supplied in the appeal to be considered. David Dolce asked what the overall condition of the house is? Mr. & Mrs. Balzer said it is below average and everything needs to be renovated. The house was originally built on a different lot and was moved to this lot so nothing is squared up. Stuart Rice asked how many bedrooms and bathrooms the house has. They said it has two and a half baths and two bedrooms plus a room that has a closet in it but it is very small. Board discussed information given.

Motion: Stuart Rice made a motion to change the depreciation code to average, which would lower the value to \$946,200, which includes bedroom and bathroom updates. David Dolce seconded the motion. All were in favor.

Appeal for Florida Avenue, plat 8, lot 248, Owner: Balzer Irrevocable Trust. Paul and Janice Balzer were on the call. They explained the lot does not have sewer or water going to it because it is on a paper road. They would like the information they supplied in the appeal to be considered. David Dolce asked if there was any engineering work completed on the property regarding its buildability? Mr. & Mrs. Balzer said No.

The Board reviewed and discussed information given.

Motion: David Dolce made a motion to keep the value as assessed. Stuart Rice seconded the motion. All were in favor.

Appeal for 20 Westwood Road, plat 9, lot 403, Owner: J. William w. Harsch, Trustee. Mr. & Mars Harsch were on the call along with their attorney Christian Infantolino and appraiser, James Houle. James Houle explained this appraisal report. Mrs. Harsch stated she has lived there for 25 years and there has been a lot of change with erosion, lack of privacy and increased boatyard noise. Mr. & Mrs. Harsch did not think it is fair that 14 Westwood Road is valued lower than their land.

Appeal for Westwood Road, plat 9, lot 395, Owner: J. William w. Harsch, Trustee. Mr. & Mars Harsch were on the call along with their attorney Christian Infantolino and appraiser, James Houle. They explained the right of way goes over their property and the lower part of the lot floods often. The Boat and Kayak rack is very close their property. The lot offers very little usable area. If the property was to be sold, they feel it would be held back due to CRMC setbacks and the liability of trespassers getting hurt. David Dolce asked 1) any tests regarding buildability have been completed, 2) how much of the lot is cleared, 3) where does the right of way come out? Mr. Harsch said the lot was looked at by a professional a long time ago and they said it was not developable. The lot is about half of the lot is cleared. The right of way comes out at the boat rack.

Appeal for 205 Conanicus Avenue, plat 8, lot 252, Michael & Megan Renaud. Mr. Renaud explained comparable properties in the appeal application.

Appeal for 14 Westwood Road, plat 9, lot 402, Julia Held et. Julia Held and Randy White were on the conference call. Ms. Held & Mr. White explain the information given in the appeal and other to the board.

IV. Schedule next meeting(s)

A meeting was scheduled for April 8, 2020 at 4:30 PM to be held in the Jamestown Town Hall, 93 Narragansett Avenue, Jamestown, RI 02835. This will be conference call meeting, to discuss and possibly render decisions on the following appeals:

Harsch, J. William W.
20 Westwood Road
Plat 9, Lot 403

Harsch, J. William W.
Westwood Road
Plat 9, Lot 395

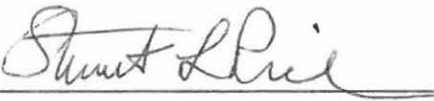
Renaud, Michael & Megan
205 Conanicus Avenue
Plat 8, Lot 252

Held, Julia K.
14 Westwood Road
Plat 9, Lot 402

Motion: David Dolce made a motion to except the meeting date. Stuart Rice seconded the motion. All were in favor.

V. **Adjournment**

Motion: David Dolce made a motion to adjourn. William Dawson seconded the motion. All were in favor. Meeting adjourned at 6:52 PM.



Stuart Rice, Secretary

Date approved by Tax Board 4/8/2020

TOWN OF JAMESTOWN
TAX ASSESSMENT BOARD OF REVIEW
MEETING MINUTES

Thursday, April 8, 2020
4:30 PM - Town Hall

I. Call Meeting to Order / Roll Call at 4:33

The Tax Assessment Board of Review convened via teleconference; pursuant to Executive Order No. 20-5, Executed by Governor Gina Raimondo on March 16, 2020. The public call in number to listen to the meeting was 401-423-4345, access code 459016 #. The conference call was commenced from the Town Council Chambers, 93 Narragansett Avenue, Jamestown, RI on April 8, 2020 at 4:30 pm and the meeting was called to order by Chairman: William Dawson, who attended in person. The following people were also in attendance: Board Members – Stuart Rice (Secretary) via conference call, David Dolce (Member) who attended in person, Tax Assessor, Christine Brochu, via conference call, Town Administrator, Jamie Hainsworth, attended in person.

The Chairman, William Dawson opened the meeting with the following:

Jamestown Tax Assessment Board of Review is called to order pursuant to the guidelines issued under the State of Rhode Island Emergency Declaration.

On March 16, 2020 the Governor of the State of Rhode Island issued Executive Order 20-05 -stating; Public Bodies conducting meetings as defined by the open meetings act are relieved from requirements to meet in person however, they must allow for public access through alternate means.

This is a Public Meeting it is not a Public Hearing, meaning there is no public comment period. Members of the public have been invited by notice to call in and are able to monitor this meeting by using audio technology. The publics roll is to listen only.

The Members of the Board, the Tax Assessor, the appellants are the only participants in this meeting. The appellants will be taken in the order they have been posted on the printed and published agenda.

The Chair will be the moderator; the protocol will be before each board member, appellant or participant speaks, to always begin by identifying yourself.

II. Approve Minutes from April 1, 2020 and April 2, 2020 Meetings

Approve Minutes from April 1, 2020 and April 2, 2020 Meetings.

MOTION: Stuart Rice made a motion to accept the minutes of the April 1st and 2nd 2020 meetings. David Dolce seconded the motion. All were in favor.

III. Unfinished Business

This meeting is to discuss and / or render decisions on the following appeals that were heard at the April 2, 2020 meeting.

Harsch, J. William W.
20 Westwood Road
Plat 9, Lot 403

The Board reviewed and discussed information given at the April 2, 2020 meeting. Stuart Rice asked Christine Brochu what changes occurred to the field card on April 15, 2019. Christine Brochu explained that during her review after the revaluation was completed, she made some updates. She changed the land condition from 3.5 to 3.3, with consideration of the dirt road, road is close to the house, little available parking, road slopes down toward this property, lot may have some wetlands. 2 Westwood Road sits higher and the road slopes down to 20 Westwood Road. Rocky shore line. Would need a full inspection prior to any further changes. The property is listed for 2.6 million. The realtor stated the house is a gut job. Changed house grade from above average to average and depreciation code from A+ to Fair.

Motion: Stuart Rice made a motion to leave values as they are. No change
David Dolce seconded the motion. All were in favor.

Harsch, J. William W.
Westwood Road
Plat 9, Lot 395

The Board reviewed and discussed information given at the April 2, 2020 meeting.

Motion: David Dolce made a motion to not change the assessment. Stuart Rice seconded the motion. All were in favor.

Renaud, Michael & Megan
205 Conanicus Avenue
Plat 8, Lot 252

The Board reviewed and discussed information given at the April 2, 2020 meeting. Stuart Rice asked why the value changed last March. The Renaud's went to the informal hearings with Vision Government Solutions to appeal their value. At that point it was noticed by the revaluation representative that there were some errors on the field card for building two, which is garage with living quarters above. The second building had an override value lock on the building of \$92,200 and the grade was changed from above average to average.

Motion: David Dolce made a motion to not change the assessment. William Dawson seconded the motion. All were in favor.

Held, Julia K.
14 Westwood Road
Plat 9, Lot 402

The Board reviewed and discussed information given at the April 2, 2020 meeting.

Motion: David Dolce made a motion to reduce the depreciation code from Average to Fair. Stuart Rice seconded the motion. All were in favor.

IV. **Schedule Next meeting(s) or accept and approve the minutes of the April 8, 2020 meeting.**

The secretary prepared the meeting minutes drafted of April 8, 2020 and the following motion was made for approval of those minutes.

Motion: David Dolce made a motion to accept the minutes as drafted of the April 8, 2020 meeting. Stuart Rice seconded the motion. All were in favor.

There are no other planned meetings for this 2019 tax bill appeal period. Should another meeting need to be held, it will be in accordance with the open meetings law.

V. **Adjournment.**

Motion: David Dolce made a motion to adjourn. Stuart Rice seconded the motion. All were in favor. Meeting adjourned at 5:06 PM.



Stuart Rice, Secretary

Date approved by Tax Board

4/8/2020



WARNING FOR TOWN MEETING

**STATE OF RHODE ISLAND AND PROVIDENCE PLANTATIONS
NEWPORT, Sc.**

**BY: Erin F. Liese, CMC, Town Clerk of the Town of Jamestown,
Rhode Island**

**TO: Fred Pease, Town Sergeant of the Town of Jamestown, or
any of the Constables of said Town**

GREETING:

WHEREAS, the first Monday in June in each year is the day designated by law for the purpose of hearing the reports of its officers, ordering a tax, making appropriations and for the transaction of business required by law of the Town of Jamestown as a municipal corporation of this State;

NOW, THEREFORE, pursuant to Chapter 3 - Title 45 of the General Laws of the State of Rhode Island 1956, as amended, you are hereby required to post at least seven (7) days before the 1st day of June A.D. 2020, written notification in three or more public places in said Town of Jamestown, Rhode Island, notifying and warning the Electors of the said Town of Jamestown qualified to vote upon any proposition to impose a tax or for the expenditure of money, to assemble in Town Meeting at the Jamestown School, 55 Lawn Avenue, in said Town of Jamestown, on the 1st day of June A.D. 2020, at 7:00 P.M., as the same may be adjourned, reconvened and/or rescheduled, for the purpose of ordering a tax to be levied and assessed on the ratable property of said Town

and inhabitants thereof, for the payment of the Town Debt and Interest, for the payment of the Town's proportion of the State Tax, for the support of School, for the support and maintenance of the Poor, for the building, repairing and amending of Highways, for the building, repairing and amending of Bridges, for the improvement in any manner deemed fit of any property belonging to the Town, and for all necessary charges and expenses whatsoever arising within said Town, whether incidental or not to the above and for any and all other purposes authorized by law, and for the purpose of considering and voting upon the following propositions:

RESOLUTION NUMBER 1
SEWER LINE FRONTAGE TAX RATE

RESOLVED, That the Electors of the Town of Jamestown, Rhode Island, duly qualified hereunder, under an Act passed by the General Assembly authorizing the Town of Jamestown to construct and maintain common drains and sewers, and approved April 19, 1917 as amended by the January 1966 Session of the General Assembly, at a Town Meeting legally assembled on this 1st day of June, A.D. 2020, do hereby order that the Tax Assessor of the said Town, as of December 31, 2019 assess at a rate not to exceed .68 cents per linear foot and said Tax Assessor shall determine what amount is properly chargeable against each of the estates in said Town of Jamestown, subject to the provisions of said Act, and that the said Assessor shall assess against such estate in said Town such sum as shall be found chargeable against the same.

Each assessment shall become and be a lien upon the said real estate and the several owners thereof shall be liable for the payment, to be enforced according to the provisions of the law in such cases made and provided.

RESOLUTION NUMBER 2
BORROWING IN ANTICIPATION OF TAXES

RESOLVED, That the qualified Electors of the Town of Jamestown vote to authorize the Finance Director, with the consent and approval of the Town Council, to borrow in anticipation of taxes, such sum or sums of money as shall be necessary for the payment of the current liabilities and expenses of the Town but not to exceed in the whole, the sum of One Million dollars (\$1,000,000.00) (or the limit provided by law, whichever is less) and to issue the negotiable promissory note or notes of the Town therefore. Sums so borrowed during the current fiscal year commencing July 1, 2020 and ending June 30, 2021 shall be borrowed in anticipation of taxes assessed as of December 31, 2019, and sums so borrowed during the subsequent fiscal year but prior to the next Annual Financial Town Meeting shall be borrowed in anticipation of taxes assessed as of December 31, 2020. Negotiable notes issued pursuant to the authority hereof shall be signed by the Finance Director and counter-signed by the President of the Town Council, and such counter-signature shall be conclusive evidence to all holders of such note or notes of the consent and approval of the Town Council to the loan or loans evidenced thereby. All terms and conditions of said note or notes and the method of sale thereof not fixed herein or by provisions of law, may be fixed by the Town Council, and if not so fixed, then by the Finance Director. The Finance Director is hereby authorized and empowered, with the consent and approval of the Town Council, to renew said notes from time to time, but any such renewal note shall be due not later than one year from the date of the original note so renewed.

RESOLUTION NUMBER 3
DISPOSITION OF COLLECTED BACK TAXES

RESOLVED, That all back taxes collected during the fiscal year July 1, 2020 to June 30, 2021 and all other moneys received, be placed in the General Fund for the payment of current expenditures.

RESOLUTION NUMBER 4 **SETTING THE TAX RATE**

RESOLVED, That the Electors of the Town of Jamestown, Rhode Island qualified to vote on any proposition to impose a tax, in the Town Meeting legally assembled on this 1st day of June A.D. 2020 hereby order the assessment and collection of a tax on the ratable real estate and tangible personal property in the sum not less than \$. , or not less than \$. , nor more than \$. , per thousand dollars of assessed valuation. The final levy shall be set based on the amount, if any, of State reimbursement for the motor vehicle excise tax, pursuant to RIGL §44-34.1-2. Said tax is for the ordinary expenses and charges, for the payment of interest and indebtedness in whole or in part of said Town, for the payment of the Town's proportion of the State tax and for other purposes authorized by law. The Tax Assessor shall assess and apportion said tax on the inhabitants and ratable property of said Town as of the 31st day of December A.D. 2019 at twelve o'clock midnight, according to law and shall on completion of said assessment, date, certify and sign the same, and deliver to and deposit the same in the office of the Town Clerk not later than the 15th day of August, 2020. Upon receipt of said assessment, the Town Clerk shall forthwith make a copy of the same and deliver it to the Finance Director, who shall forthwith issue and affix to said copy a warrant under her hand, directed to the Finance Director in said Town, commanding her to proceed and collect tax of the persons and estates liable thereof (unless by law otherwise provided). Said tax shall be due and payable on the 12th day of September A.D. 2020, and shall carry until collected a penalty at the rate of twelve per centum per annum upon said unpaid tax; said tax may be paid, however, in four installments; the first installment of 25 per centum on or before the 12th day of September A.D. 2020, and the remaining installments as follows: 25 per centum on the 12th day of December A.D. 2020; 25 per centum on the 12th day of March A.D. 2021; and 25 per centum on the 12th day of June A.D. 2021.

Each installment of taxes, if paid on or before the last day of each installment period successively and in order, shall be free from any charge of interest.

If the first installment or any succeeding installment of taxes is not paid by the late date of the respective installment period or periods as they occur, then the whole tax or remaining unpaid balance of the tax, as the case may be, shall immediately become due and payable and shall carry, until collected, a penalty at the rate of the twelve (12) per centum per annum calculated from the due date of the 1st installment or calculated back to the last payment received. Late tax payments will be first used to reduce any interest due and any unpaid taxes from prior years, and then if there are any moneys remaining it will be used to reduce the outstanding portion of the tax bill due.

RESOLUTION NUMBER 5

**BORROWING FOR IMPROVEMENT, REPLACEMENT,
CONSTRUCTION, REPAIR, RECONSTRUCTION AND/OR
RESTORATION OF ROADWAYS IN THE
TOWN OF JAMESTOWN THROUGH ISSUANCE OF BONDS**

RESOLVED, That the qualified Electors of the Town of Jamestown vote to authorize the Finance Director, with the consent and approval of the Town Council, pursuant to Section 45-12-2 of the General Laws of the State of Rhode Island, to borrow and issue bonds, from time to time, but not to exceed in the whole, the sum of One Million Five Hundred Thousand dollars (\$1,500,000.00), to finance the improvement, replacement, construction, repair, reconstruction and/or restoration of roadways, including any related sidewalks and storm drains and design costs and costs of issuance and payment of interest on any temporary notes. The town shall annually appropriate a sum sufficient to pay the principal and interest coming due within the year on bonds and notes issued hereunder. The Town Council may by resolution authorize the issue from time to time of interest bearing or discounted notes in anticipation of the issue of bonds.

Bonds and notes issued pursuant to the authority hereof shall be signed by the Finance Director and counter-signed by the President of the Town Council, and such counter-signature shall be conclusive evidence to all holders of such bonds and notes of the consent and approval of the Town Council to the borrowings evidenced thereby. All terms and conditions of the bonds and notes authorized herein including the manner of sale, amount, denominations, maturities and conversion or registration privileges and the designation of a securities depository and paying agent, not fixed by provisions of law, may be fixed by the Town Council or if not so fixed then by the Finance Director. Pending any issue of bonds hereunder or pending or in lieu of any issue of notes hereunder, the Finance Director, with the approval of the Town Council, may, to the extent that bonds or notes may be issued hereunder, apply funds in the treasury of the district to the purposes for which bonds or notes are authorized hereunder, such advances to be repaid without interest from the proceeds of bonds or notes subsequently issued or from the proceeds of applicable federal or state assistance or from other available funds. The Finance Director is hereby authorized to execute and deliver on behalf of the Town such additional agreements as are necessary to effect the issuance of bonds and notes hereunder, the due authorization thereof being conclusively demonstrated by his or her execution and delivery of such agreements. The Finance Director is hereby authorized to deliver such bonds and notes to the purchasers thereof and said officer is authorized and instructed to take all actions, on behalf of the Town, necessary to ensure that the interest on the bonds will be excludable from gross income for federal income tax purposes, and to refrain from all actions which would cause interest on the bonds to be subject to federal income taxes. This Resolution is a declaration of official intent under Treasury Regulation 1.150-2, and confirms the Town's declaration of official intent to reimburse the Town from bond and/or note proceeds for any engineering expenses preliminary to such capital expenditures for such roadway projects. The Finance Director is authorized to deem the bonds and any notes, and to the extent not deemed to be, to designate the bonds and notes as "qualified tax-exempt obligations" for the purposes of Section 265 (b) (3) of the Internal Revenue Code of 1986 as amended. The Finance Director is hereby authorized to

take such action as to comply with Rule 15 c 2 – 12 (b) (5) of the Securities and Exchange Commission and is authorized to execute and deliver a Continuing Disclosure Certificate.

RESOLUTION NUMBER 6

BORROWING FOR FIRE DEPARTMENT PURPOSES

THROUGH ISSUANCE OF BONDS

RESOLVED, That the qualified Electors of the Town of Jamestown vote to authorize the Finance Director, with the consent and approval of the Town Council, pursuant to Section 45-12-2 of the General Laws of the State of Rhode Island, to borrow and issue bonds, from time to time, but not to exceed in the whole, the sum of Three Hundred Fifty Thousand dollars (\$350,000.00) to finance a fire truck and related equipment, including costs of issuance and payment of interest on any temporary notes. The Town Council may by resolution authorize the issue from time to time of interest bearing or discounted notes in anticipation of the issue of bonds. Bonds and notes issued pursuant to the authority hereof shall be signed by the Finance Director and counter-signed by the President of the Town Council, and such counter-signature shall be conclusive evidence to all holders of such bonds and notes of the consent and approval of the Town Council to the borrowings evidenced thereby. All terms and conditions of the bonds and notes authorized herein including the manner of sale, amount, denominations, maturities and conversion or registration privileges and the designation of a securities depository and paying agent, not fixed by provisions of law, may be fixed by the Town Council or if not so fixed by the Finance Director. Pending any issue of bonds hereunder or pending or in lieu of any issue of notes hereunder, the Finance Director, with the approval of the Town Council, may, to the extent that bonds or notes may be issued hereunder, apply funds in the treasury of the district to the purposes for which bonds or notes are authorized hereunder, such advances to be repaid without interest from the proceeds of bonds or notes subsequently issued or from the

proceeds of applicable federal or state assistance or from other available funds. The Finance Director is hereby authorized to execute and deliver on behalf of the Town such additional agreements as are necessary to effect the issuance of bonds and notes hereunder, the due authorization thereof being conclusively demonstrated by his or her execution and delivery of such agreements. The Finance Director is hereby authorized to deliver such bonds and notes to the purchasers thereof and said officer is authorized and instructed to take all actions, on behalf of the Town, necessary to ensure that the interest on the bonds will be excludable from gross income for federal income tax purposes, and to refrain from all actions which would cause interest on the bonds to be subject to federal income taxes. This Resolution is a declaration of official intent under Treasury Regulation 1.150-2. The Finance Director is authorized to deem the bonds, and to the extent not deemed to be, to designate the bonds and notes as “qualified tax-exempt obligations” for the purposes of Section 265 (b) (3) of the Internal Revenue Code of 1986 as amended. The Finance Director is hereby authorized to take such action as to comply with Rule 15 c 2 – 12 (b) (5) of the Securities and Exchange Commission and is authorized to execute and deliver a Continuing Disclosure Certificate.

Michael G. White, Town Council President

Jamie A. Hainsworth, Town Administrator

Christine Brochu, Tax Assessor

Christina D. Collins, Finance Director

GIVEN UNDER MY HAND and seal this 1st day of June A.D. 2020

Erin F. Liese, CMC, Town Clerk

STATE OF RHODE ISLAND AND PROVIDENCE PLANTATIONS

NEWPORT, Sc.

**Jamestown, Rhode Island
May 15, 2020**

**To: Erin F. Liese, CMC
Town Clerk
Town of Jamestown, Rhode Island**

In Jamestown, in said County and State on this 15th day of May, A.D., 2020, I have posted up notices, true copies of the within Warrant, at the following public places in said Town, to-wit:

**One at the Town Hall
93 Narragansett Avenue**

**One at the Jamestown Philomenian Library
26 North Road**

**One at the Community Meal Site
6 West Street**

**One at the Recreation Center
41 Conanicus Avenue**

**One at the Police Station
250 Conanicus Avenue**

Fred Pease, Town Sergeant

TOWN OF JAMESTOWN BUDGET WARRANT FY 2020-2021

Pursuant to the Jamestown Town Charter, Sec. 1106, no motion which increases or reduces an appropriation recommended by the Town Council by \$10,000 or more, shall be in order at the Financial Town Meeting unless notice of intention to include such motion has been presented to the Town Clerk at least twenty (20) days prior to the date set for the meeting at which such motion is to be considered. The Warrant of the Financial Town Meeting shall include notice of any such motion.

TOWN MODERATOR'S PROCEDURE AND RULES FOR FINANCIAL TOWN MEETING

TIME OF MEETING:

The meeting will be called to order at 7:00pm or as soon thereafter as a quorum shall be present, and/or the assembly of citizens seated in orderly fashion.

AGENDA:

1. Pledge of Allegiance
2. Opening Comments by Moderator
3. Presentation by Town Council president or designee
4. Presentation by School Committee chairman or designee
5. Motion made on general town government budget
6. Motion made on school budget
7. Opportunity for voters to ask questions, present motions
8. Votes taken on motions, and warrants
9. Adjournment following conclusion of business

GENERAL PROCEDURE

Moderator acts to maintain an orderly presentation and discussion of agenda items, in accordance with state and municipal law. To be considered by the assembly, a motion must relate to the business of the meeting, and be duly seconded. The discussion of a motion shall be limited to the substance of that motion, and requests to amend which negate the motion, or which bear no relationship to it shall be ruled out of order. Non-voters shall be seated separately from voters.

VOTING

The Moderator determines the form of voting, by voice, by hand, or by standing. A motion for a paper ballot duly made and seconded shall, if supported by twenty percent of voters present, be granted.

CHARTER LIMITATION

Pursuant to the Jamestown Town Charter, a motion which increases or reduces an appropriation recommended by the Town Council by \$10,000 or more, SHALL NOT BE IN ORDER AT THE FINANCIAL TOWN MEETING, unless notice of intention to include such motion has been presented to the Town Clerk at least twenty days prior to the date set for the meeting at which said motion is to be considered. The warrant for the Financial Town Meeting shall include notice of any such timely filed motion.



**Town of Jamestown
Tax Assessor**

**93 Narragansett Avenue
Jamestown, RI 02835**

**Phone: 401-423-9802
Email: cbrochu@jamestownri.net**

To: COUNCIL PRESIDENT WHITE, JAMESTOWN TOWN COUNCIL

From: CHRISTINE BROCHU, JAMESTOWN TAX ASSESSOR

Subject: ABATEMENT OF TAXES FOR THE MAY 4, 2020 MEETING

REAL ESTATE & TANGIBLE PERSONAL PROPERTY ABATEMENTS TO 2019 TAX ROLL

03-1166-03 Consistent Care	Sold business. New owner declared assets for the 2019 bill under a different name.	\$48.30
08-0385-50 Held, Julia, et	Plat 9, Lot 402 – Tax Assessment Board of Review Appeal – Updated Field card data	\$440.34

TOTAL ABATEMENTS	\$ 488.64
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RESPECTFULLY SUBMITTED,

Christine Brochu

CHRISTINE BROCHU
TAX ASSESSOR

April 14,2020

APR 16 2020

Michael White, President
Jamestown Town Council
Clerk's Office
93 Narragansett Ave
Jamestown, RI 02835

Re: Tax Bill a/c # 19-0579-00

Michael

I received a bill from the Tax Collector's Office showing late fees due of \$182.43. I have always paid my quarterly property taxes on time, but with everything going on related to Covid 19 the 3Q payment slipped my mind and it was received in your office 8 days late. I called the tax assessor's office about this charge and she would not waive the fee.

These are not normal times and I would not normally pay my taxes late. I am asking if you would consider waiving this fee.

I look forward to hearing from you.

Sandra Shah

8 Reise Rd.

Jamestown, RI 02835

401-465-6101

Erin Liese

From: Linda Jamison <linda@parcap.com>
Sent: Thursday, April 16, 2020 11:00 AM
To: 'mgblanco@cox.net'; 'meagherjamestowntc@gmail.com'; 'jtownelc@aol.com'; 'Major510@cox.net'; 'Billpiva8@cox.net'
Cc: Erin Liese; Linda Jamison
Subject: Proposed 2020-2021 Budget

Dear Council President Michael White and Councilors Mary Meagher, Nancy Bye, Randall White, and Bill Piva,

I hope you are all well and staying clear of covid-19.

I was reviewing the 2020-2021 proposed town/school budget and personally I don't think we should be increasing real estate taxes during this pandemic even if it's only by \$86.00+ for the average homeowner.

Many people have lost their jobs and others have no idea how long before they will be able to go back to work. Business are closing and others are just barely hanging on. The town is most likely looking at increased expenses because of the pandemic for the foreseeable future plus the State budget is in question. There is an increasing possibility we will see reduced tax revenues this summer from tourists, restaurants, house rentals, Air BNB rentals, vacant commercial properties with more to come, and most likely reduced revenues from campers at Ft. Getty (especially if they are coming from out of state and must quarantine). I also fear the town will not be seeing any RIDE reimbursements for the school bonds that we took out so all of that interest will be on the taxpayer given the State's economic picture with its budget and failing Providence schools etc.

We should be tightening our budgets rather than increasing them on nice to haves... For instance, the town's (capital budget) should not be spending money on a new fire truck, new police cruiser, and a pickle board court this year. Instead we need to be ready to handle increased town expenses and reduced funds from the State for 2020-2021 because it's coming.

We all know from recent reports, the State of RI acquired an emergency line of credit in the amount of \$300 million dollars in order to fight the pandemic and to be able to keep its doors open. The State's "Rainy Day" fund of \$202 million is not there so they had no other choice because of the reduced revenues from closed casinos and the extension of the tax deadline to 7/15... (See State Statute Title 35, Section 35-3-20, if you are interested in why we have no rainy day fund in place now) Plus there was a \$200 million deficit that the State was facing for the 2019-2020 budget **PRIOR** to the pandemic.

I hope you will all take the time to seriously consider what we will be facing, put off all of the nice to haves this year, and deal with what is truly needed to help the taxpayers on the island. No increase to taxes...

Thank you for your time,

Linda Jamison
7 Ocean Ave
Jamestown, RI 02835

M^SL

21 Bay View Drive
Jamestown, RI 02835

April 16, 2020

Town Council Members
Town of Jamestown
93 Narragansett Avenue
Jamestown, RI 02835

Jamie Hainsworth
Town Administrator
Town of Jamestown
93 Narragansett Avenue
Jamestown, RI 02835

Dear Town Council Members and Jamie:

"Different times call for different measures". Though I do not recall the author of this quote, it certainly is appropriate since the outbreak of COVID19. While the "different times" are obvious, the "different measures" may not be. One of the "different measures" I feel is essential to the Town of Jamestown government and its taxpayers is the reduction of the current proposed Town and School 2020-2021 Budgets. It should be obvious that town revenue will be less than projected, therefore the spending should also be. It is not too late to have these budgets revised and presented to the Town Council and taxpayers.

Prior to the pandemic, my question to both Town Council members and Town Administrator was going to be and still is: what is the protocol for major acquisitions made by the town? What is the minimum amount of a major acquisition? What data is required to substantiate this request? "I want it", should not therefore mean "I need it". There are several items in the current proposed budgets that I question (ie: fire truck, police cruiser, pickleball court etc). These items are the "measures" that can be eliminated from the proposed budget as well as others.

Also, as another "measure", are property assessments going to be reduced since we are in "different times.....recessionary!"?

Thank you for reading my letter and hopefully addressing the issues I have mentioned.

Sincerely,
Mary Lou Sanborn

cc: Tina Collins, Director of Finance
Erin, Liese, Town Clerk



Taxpayers Association of Jamestown
02835.taj@cox.net

April 24, 2020

Town Council Members
Town of Jamestown
93 Narragansett Avenue
Jamestown, RI 02835

Jamie Hainsworth
Town Administrator
Town of Jamestown
93 Narragansett Avenue
Jamestown, RI 02835

Dear Town Council Members and Jamie:

Members of the Taxpayers Association of Jamestown “virtually attended” the April 20th Town Council meeting. We have the following questions and suggestions / recommendations for proposed 2020-2021 Town and School Budgets.

It was mentioned at Monday evening’s meeting that according to the Town Charter, the Town Council must approve a budget 30 days prior to the FTM. What are the consequences if this does not happen? Why not let the current budget stay in place until all of the unknowns can be addressed?

The Town’s Capital and School Budgets have not been presented nor discussed by the Town Council at a public meeting. Ft. Getty and other town revenues for the current and coming year are not confirmed. How can a tax rate be determined without knowing the expected revenues? The towns of Middletown, Portsmouth, and Newport are revising their budget processes based on these concerns. (see: <https://www.newportri.com/news/20200419/passingbudgets-with-public-input-coronavirus-times-will-change-aquidneck-island-towns>). We feel it is more important and transparent to the Jamestown voters that the Town and School Budgets be completely presented and reviewed before being approved.

Since school is now canceled for the remaining of the school year, current budgeted school expenses should be reviewed. It is possible there could be as much as a 20% expense reduction in the current budget as a result of distance learning. In addition, the proposed 2020-2021 School Budget should reflect a compatible reduction in expenses as well as an explanation due to the over-estimated enrollment figures for the year 2019-2020 year. (40 students x \$19,000. = \$760,000).

Both Town and School budgets could consider the following ways to reduce the budgets for a zero increase:

- increase deductibles and co-pays for health insurance
- change several full time positions to part time positions
- consider personnel layoffs

Police and Fire vehicles:

- re-visit the number and use of police vehicles. Less vehicles with more mileage over several years may result in reduced costs. Should police vehicles be driven home off island instead of using a personal vehicle that could be equipped (ie: bubble lights) for a possible hasty return to the island?

- re-visit the request for a new fire truck pumper. Based on information given by the fire chief at Monday's meeting, three pumpers are only needed in certain areas due to lack of fire hydrants. Is this a custom built pumper? The new fire station was designed so that special order vehicles were no longer needed. Have we looked at purchasing a used pumper versus a new one? Accordingly, what is the depreciation factor on a new versus used piece of equipment?

The current town bond debt is 6% of the total budget. This percentage appears high for the size of the municipality. In addition, the library is asking for an additional bond amount and if approved by voters, it will further increase the town's debt. At Monday night's meeting, there was no one in attendance that could answer questions about the library project. We would like to see the following information presented by the Library Board of Trustees before the Town Council makes a decision on whether to proceed with the bond for voter approval.

Total cost of the project

Capital Campaign Goal including grants

OLIS reimbursement and at what percent of total project cost

Bond already approved - \$1M

Given the uncertain State expenses related to the emergency \$300 million line of credit, \$200 million deficit, and reduced revenues, we believe the proposed budget approval process is being rushed through without careful consideration of how all of the numbers are going to impact Rhode Island taxpayers on a federal, state, and local level.

Therefore, the Taxpayers Association of Jamestown feels the taxpayer should not be overburdened with increased local taxes at this time. We feel the honorable and responsible

thing to do for Jamestown taxpayers is for you to take a much closer look at the proposed budgets even if it means missing the deadline on April 27th or May 4th for an approved 2020-2021 budget.

Thank you

Sincerely,
The Taxpayers Association of Jamestown

Linda Jamison, Treasurer
Rosemary Forbes-Woodside, Secretary
Ann Gagnon, Vice Chair
Mary Lou Sanborn, Chair

cc:
Tina Collins
Erin Liese

Acting Town Administrator Christina Collins
93 Narragansett Avenue
Jamestown, RI 02835

Dear Tree City USA Supporter,

On behalf of the Arbor Day Foundation, I write to congratulate Jamestown on earning recognition as a 2019 Tree City USA. Residents of Jamestown should be proud to live in a community that makes the planting and care of trees a priority.

Jamestown is one of more than 3,600 Tree City USA communities, with a combined population of 155 million. The Tree City USA program is sponsored by the Arbor Day Foundation in partnership with the U.S. Forest Service and the National Association of State Foresters.

If ever there was a time for trees, now is that time. Communities worldwide are facing issues with air quality, water resources, personal health and well-being, and energy use. Jamestown is stepping up to do its part. As a result of your commitment to effective urban forest management, you are helping to provide a solution to these challenges.

We hope you are excited to share this accomplishment. Enclosed in this packet is a press release for your convenience as you prepare to contact local media and the public.

State foresters coordinate the presentation of the Tree City USA recognition materials. We will forward information about your awards to your state forester's office to facilitate presentation. It would be especially appropriate to make the Tree City USA award a part of your community's Arbor Day ceremony.

Again, we celebrate your commitment to the people and trees of Jamestown and thank you for helping to create a healthier planet for all of us.

Best Regards,



Dan Lambe
President

cc: Steven Saracino

enclosure

For more information, contact:
Lauren Weyers
lweyers@arborday.org



FOR IMMEDIATE RELEASE:

Arbor Day Foundation Names Jamestown Tree City USA®

Lincoln, Neb. (March 20, 2020) Jamestown, Rhode Island, was named a 2019 Tree City USA® by the Arbor Day Foundation in honor of its commitment to effective urban forest management.

Jamestown achieved Tree City USA recognition by meeting the program's four requirements: a tree board or department, a tree care ordinance, an annual community forestry budget of at least \$2 per capita and an Arbor Day observance and proclamation.

"Tree City USA communities see the impact an urban forest has in a community first hand," said Dan Lambe, president of the Arbor Day Foundation. "The trees being planted and cared for by Jamestown are ensuring that generations to come will enjoy to a better quality of life. Additionally, participation in this program brings residents together and creates a sense of civic pride, whether it's through volunteer engagement or public education."

If ever there was a time for trees, now is that time. Communities worldwide are facing issues with air quality, water resources, personal health and well-being, energy use, and protection from extreme heat and flooding. The Arbor Day Foundation recently launched the *Time for Trees* initiative to address these issues, with unprecedented goals of planting 100 million trees in forests and communities and inspiring 5 million tree planters by 2022. With Tree City USA recognition, Jamestown has demonstrated a commitment to effective urban forest management and doing its part to help address these challenges for Jamestown residents now and in the future.

More information on the program is available at arborday.org/TreeCityUSA.

About the Arbor Day Foundation: The Arbor Day Foundation is a million member nonprofit conservation and education organization with the mission to inspire people to plant, nurture, and celebrate trees. More information is available at arborday.org.

**TOWN OF CHARLESTOWN, RHODE ISLAND
RESOLUTION IN SUPPORT OF
ACTS RELATING TO ELECTIONS – PRIMARY ELECTION DATES**

WHEREAS, to meet Federal regulations and to ensure that service men and women stationed all over the world have an opportunity to receive, cast and return election ballots in time for state and federal elections in November, the RI General Assembly amended RIGL Sec. 17-15-1, to require primary elections to be held on the 8th Tuesday preceding biennial state elections; and

WHEREAS, in most years, this change will not affect municipalities financially; however, in some years, such as 2020 and 2026, when the primary will fall on the day after Labor Day, there will be a major financial expense to municipalities, especially those municipalities with a large number of polling places to set up; and

WHEREAS, with set-ups the day before elections, the overtime for employees working on a holiday will add many thousands of dollars to municipal budgets around the state; and

WHEREAS, to eliminate these added costs, legislation has been introduced in the general assembly which would move the September primary to Wednesday in the years the primary is to be held during the same week as Labor Day; and

WHEREAS, the Charlestown Town Council believes that this legislation is in the best interest of the Town of Charlestown.

NOW, THEREFORE, BE IT RESOLVED, that the Charlestown Town Council, does hereby support 2020- H 7430, 2020 – H 7480, 2020 – S 2285 and any other bills which move the Primary to Wednesday if it is held in the same week as Labor Day, and urges the Charlestown delegation to the General Assembly to work diligently for its passage.

BE IT FURTHER RESOLVED that the Town Clerk is hereby authorized to provide a copy of this resolution to the Town of Charlestown's representatives in the R.I. General Assembly and to all municipalities within the State of Rhode Island.

The RESOLUTION shall take effect upon passage.

By resolution of the Charlestown Town Council at a meeting held on March 9, 2020.

Amy Rose Weinreich, CMC

Amy Rose Weinreich, CMC Town Clerk



**TOWN OF CHARLESTOWN, RHODE ISLAND
RESOLUTION IN SUPPORT OF LEGISLATION TO ESTABLISH AN OCEAN STATE CLIMATE
ADAPTATION AND RESILIENCE FUND (OSCAR)**

WHEREAS, the impacts of climate change upon Rhode Island's built and natural environments are wide-ranging, discernible and documented, and, in many cases growing in severity and include sea level rise, coastal erosion, flooding and storm surge; and

WHEREAS, as of 2016, maximum sea level rise is projected by the National Oceanic and Atmospheric Administration (NOAA) to be approximately one foot (1') in 2035, two feet (2') in 2050 and up to nine feet (9') by 2100; and annual precipitation has increased by 2" since 1950.

WHEREAS, the production, transport and use of fossil fuels releases carbon dioxide and methane, two greenhouse gases that trap the earth's heat within the atmosphere leading to climate change impacts; and

WHEREAS, climate change has and will continue to pose significant risks for state and municipal infrastructure and our environment, public health, welfare, and economic well-being; and

WHEREAS, providing areas for coastal habitats to migrate inland and restoring river and stream floodplains are essential to protecting and preserving wildlife.

WHEREAS, public access to the shoreline will be threatened by sea level rise and erosion; and

WHEREAS, Rhode Island's infrastructure is at risk and cities and towns, along with the state, must begin to plan and implement projects that adapt infrastructure on public lands to the impacts of climate change, including sea level rise, coastal erosion, flooding and storm surge; and

WHEREAS, adaptation projects will reduce the vulnerability of low-lying infrastructure on public land through measures that include removal and relocation of infrastructure, restoration of river and stream floodplains, including regrading of banks, revegetation, acquisition of that land necessary to maintain public access, and redesigning, resizing and replacing culverts and bridge spans at existing wetland crossings.

WHEREAS, reducing the vulnerability of our infrastructure is vital to the economic prosperity and quality of life of the citizens of the state; and,

WHEREAS, the state of Rhode Island and its cities and towns need a dedicated, long- term source of funding to fund projects that reduce vulnerable infrastructure and protect or enhance coastal or riverine habitats in response to climate change impacts.

THEREFORE, BE IT RESOLVED, that the Charlestown Town Council supports passage of Senate Bill 2194 and House Bill 7165, Ocean State Climate Adaptation and Resilience Fund legislation by the RI General Assembly.

BE IT FURTHER RESOLVED that the Town Clerk is hereby authorized to provide a copy of this resolution to the Town of Charlestown's representatives in the R.I. General Assembly and to all municipalities within the State of Rhode Island.

The RESOLUTION shall take effect upon passage.

By resolution of the Charlestown Town Council at a meeting held on March 9, 2020.

Amy Rose Weinreich, CMC
Amy Rose Weinreich, CMC Town Clerk



**RESOLUTION IN SUPPORT OF 2020 – H 7755 and S 2756
AN ACT RELATING TO CRIMINAL OFFENSES
TRESPASS AND VANDALISM**

WHEREAS, Article I, Section 17 of the Rhode Island Constitution provides, in relevant part, the right of people to access the shore to enjoy and freely exercise all the rights of fishery, and the privileges of the shore; and,

WHEREAS, the Rhode Island Supreme Court has determined what property constitutes “the shore” based on tidal flows, erosion and accretion; and

WHEREAS, the people have been unable to enjoy their constitutional right to access the shore due to ambiguities associated with defining the location of the shore; and

WHEREAS, conflicts have arisen between property owners along the shore and the people exercising their constitutional right to access the shore; and

WHEREAS, the Town Council of the Town of Charlestown is committed to protect the right of the people to access the shore free from intimidation, harassment or conflict with property owners and/or government entities or agents; and

WHEREAS, 2020 – H 7755 and S 2756 provide, in relevant part, that no person shall be prosecuted, punished or subject to any penalty or forfeiture for or on account of conduct or an attempt to engage in conduct protected in the Rhode Island Constitution, Art. 1 § 17, when the conduct or attempted conduct occurs on a sandy or rocky shore and within ten feet (10') of the most recent high tide line. Protected conduct shall include, but not be limited to, fishing, gathering seaweed, swimming, and passage along the shore; and

WHEREAS, the Town Council of the Town of Charlestown finds that it is in the best interests of the health, safety and welfare of the people and visitors to Rhode Island to protect their constitutional right to access the shore free from infringement by private persons and/or governmental entities or agents.

NOW, THEREFORE, BE IT RESOLVED that the Town Council; of the Town of Charlestown hereby requests that the General Assembly act favorably and pass 2020 – H 7755 and S 2756; and

BE IT FURTHER RESOLVED that the Town Clerk is hereby authorized to provide a copy of this resolution to the Town of Charlestown’s representatives in the R.I. General Assembly.

The RESOLUTION shall take effect upon passage.

By resolution of the Charlestown Town Council at a meeting held on March 9, 2020

Amy Rose Weinreich, CMC

Amy Rose Weinreich, CMC Town Clerk





North Smithfield
Public Schools

A community dedicated to excellence

School Committee

James J. Lombardi III, CPA, Esq., Chair

Jean B. Meo, Vice-Chair

Margaret Votta, Secretary

Christine A. Charest, William J. Connell, Esq.

Francesca Johannis, Paul Jones

North Smithfield School Committee Resolution
Expressing Support for funding of
The Categorical Fund for High Cost Special Education

WHEREAS: School Committees place a high priority on ensuring that ALL students receive high quality education programs and instruction and;

WHEREAS: The Education Funding Formula in Rhode Island includes a categorical fund to reimburse its school districts for the cost of delivering these programs and instruction for students with disabilities whose costs exceed the established threshold for eligibility of five times the amount for the core and student success under the formula on an annual basis, and;

WHEREAS: The amount of funding provided by the General Assembly for this categorical fund, like the Education Funding Formula itself, was intended to increase over the 10-year period of transition for the implementation of the formula and;

WHEREAS: The high cost special education categorical fund was to have increased funding on an annual basis with a goal of achieving \$10M in funding at the end of the formula transition period and;

WHEREAS: The amount funding proposed for this categorical fund in FY21 is currently \$4.5M while expenses submitted statewide for FY19 were \$12.7M and;

WHEREAS: At the current funding level, these costs are being reimbursed at approximately 35% statewide rather than reimbursed at 100% and;

WHEREAS: Both the level of funding for this categorical fund and the threshold for eligibility are insufficient to appropriately reimburse districts for these high costs;

NOW, THEREFORE, BE IT RESOLVED: That the North Smithfield School Committee respectfully requests the Rhode Island General Assembly support full funding of the high cost special education categorical fund and a reduction in the eligibility threshold from its current amount to two times the amount of the core and student success factor.

RESOLVED: That a copy of this Resolution be forwarded to every Rhode Island Municipality, School Committee, State Senator, State Representative, and the Governor.

1850 Providence Pike, North Smithfield RI 02896

Phone: 401-769-5492 • Fax: 401-769-5493 • R.I. Relay: 800-745-5555

The North Smithfield School Department does not discriminate on the basis of age, race, religion, national origin, color or handicap in accordance with applicable laws and regulations.

WHERETO: The following bear witness:

Approved by North Smithfield School Committee Action

James J. Lombardi (FR)
James J. Lombardi, III, CPA, Esq., Chair

3-31-2020
Date



North Smithfield
Public Schools

A community dedicated to excellence

School Committee

James J. Lombardi III, CPA, Esq., Chair

Jean B. Meo, Vice-Chair

Margaret Votta, Secretary

Christine A. Charest, William J. Connell, Esq.

Francesca Johannis, Paul Jones

North Smithfield School Committee Resolution
Expressing Support for funding of
RIDE Transportation Offset ESSA

WHEREAS: The Education Funding Formula in Rhode Island includes a categorical fund to reimburse its school districts who utilize the statewide transportation program for the cost of transportation for non-public school students, and;

WHEREAS: School districts statewide have incurred costs under ESSA that are unpredictable in both numbers of students transported and the locations to which they are transported across the state as well as the costs for this transportation, and;

WHEREAS: There is no state reimbursement, in full or in part, for transportation provided for students transported across the state under the requirements of the *Every Student Succeeds Act (ESSA)*, and;

WHEREAS: The *Every Student Succeeds Act (ESSA)*, includes a provision for negotiation with DCYF to share a portion of this cost; and;

WHEREAS: These unpredictable costs are having a significant impact on local school district budgets and forcing districts to move funds from other areas of their operating budgets to cover these increased transportation costs causing undue burden and inequity across the district.

NOW, THEREFORE, BE IT RESOLVED: That the North Smithfield School Committee respectfully requests the Rhode Island General Assembly to support the inclusion of ESSA transportation, provided by both the Statewide Transportation Program and local School Districts, under the Non-Public Transportation categorical fund and increase the level of funding for this categorical fund commensurate with these costs.

RESOLVED: That a copy of this Resolution be forwarded to every Rhode Island Municipality, School Committee, State Senator, State Representative, and the Governor.

WHERETO: The following bear witness:

Approved by North Smithfield School Committee Action

James J. Lombardi, III, CPA, Esq., Chair

3-31-2020

Date

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