



TOWN COUNCIL MEETING
Jamestown Town Hall
Rosamond A. Tefft Council Chambers
93 Narragansett Avenue
Monday, April 20, 2020
6:30 PM

**PURSUANT TO EXECUTIVE ORDER NO. 20-05 EXECUTED BY GOVERNOR
GINA RAIMONDO ON MARCH 16, 2020, THIS MEETING WILL BE
TELECONFERENCED VIA ZOOM:**

The public is invited to observe the deliberations of this meeting by accessing the meeting link set forth herein. For those without access to video observation platforms, you may also call in to listen to the deliberations of this meeting by using the call in phone number provided herein. To participate during Public Hearing or Public Input you will press *9 to raise your hand.

JOIN VIA PHONE: (646) 558-8656 or (253) 215-8782.
WHEN PROMPTED, ENTER MEETING ID: 442 236 140
PRESS # AGAIN TO JOIN THE MEETING

JOIN VIA COMPUTER OR MOBILE APP: <https://zoom.us/j/442236140>
Meeting ID: 442 236 140

I. ROLL CALL

II. CALL TO ORDER, PLEDGE OF ALLEGIANCE

**III. COUNCIL, ADMINISTRATOR, SOLICITOR,
COMMISSION/COMMITTEE COMMENTS & REPORTS**

Please Note in Accordance with Section 42-46-6 (b) the Council May Review, Discuss and/or take Action and/or Vote on the following items:

- A) Town Administrator's Report: Jamie A. Hainsworth-
- 1) Discussion on COVID-19 Emergency Declaration
 - 2) FY 2020-2021 Town Administrator's Proposed Budget Update
 - 3) Jamestown Arts Center Public Art Project Jamestown Arts Center
 - 4) Mail Ballot Voting Presidential Preference Primary
 - 5) Jamestown Library Renovation Project Status Update
 - 6) Tax Assessment Board of Review Appeal Hearing
 - 7) Golf Course Club House Project Status Update

- B) Public Works Director Report: Michael Gray
 - 1) Pumping report
 - 2) Town project reports
 - a) Town Wells
 - b) Water Treatment Plant
 - c) Transfer Pumping/Reservoir
 - d) Distribution System
 - e) Wastewater Treatment Facility
- C) Finance Director's Report: Christina D. Collins
 - 1) Comparison of Budget to Actuals as of March 31, 2020

IV. UNFINISHED BUSINESS

Please Note in Accordance with Section 42-46-6 (b) the Council May Review, Discuss and/or take Action and/or Vote on the following items:

- A) Review, discussion and possible action on the FY2020-2021 Tentative Budget, Review and Discussion of Proposed Town Administrator's Budget
- B) Upcoming Meetings and Sessions – dates and times
 - 1) Town Council Meeting Schedule: April 27, 2020, May 4, 2020

V. NEW BUSINESS

Please Note in Accordance with Section 42-46-6 (b) the Council May Review, Discuss and/or take Action and/or Vote on the following items:

- A) Review, discussion and possible action to extend the March 16, 2020 Executive order to June 15, 2020, unless revoked earlier; the continuation of the authorization of the Town Administrator to take any and all necessary actions to implement best practices guidance regarding municipal government actions to curtail the spread of the COVID 19 virus.

VI. CONSENT AGENDA

An item on the Consent Agenda need not be removed for simple clarification or correction of typographical errors. Approval of the Consent Agenda shall be equivalent to approval of each item as if it had been acted upon separately for review, discussion and/or potential action and/or vote. A Consent Agenda item or items may be removed by the Town Council for review, discussion and/or potential action and or vote.

- A) Adoption of Town Council Minutes
 - 1) February 7, 2020 (special meeting)
 - 2) February 18, 2020 (regular meeting)
 - 3) February 18, 2020 (executive session)
 - 4) March 2, 2020 (regular meeting)
 - 5) Jamestown Water and Sewer Matters (February 18, 2020)
- B) Minutes of Boards/Commissions/Committees
 - 1) Jamestown Planning Commission (October 16, 2019)
 - 2) Jamestown Planning Commission (November 20, 2019)
 - 3) Jamestown Planning Commission (December 4, 2019)
 - 4) Jamestown Planning Commission (January 15, 2020)
 - 5) Jamestown Planning Commission (February 5, 2020)

- 6) Jamestown Tax Assessment Board of Review (January 15, 2020)
 - 7) Jamestown Tax Assessment Board of Review (February 4, 2020)
 - 8) Jamestown Tax Assessment Board of Review (February 13, 2020)
- C) Authorization for the Town of Jamestown to engage in a cooperative DEM Supplemental Environmental Project with Conanicut Marine Services regarding improvements to Town-owned land at Taylor Point to facilitate public access to the bay.
- D) Ratification of the actions taken by the Town Administration in response to COVID 19 virus spread to date; issued under the Honorable Town Councils Executive Order # 2020-01 issued upon Declaration of the State of Emergency due to the outbreak of the COVID-19 virus:
- 1) Extension of grace period for Water & Sewer Bill to June 1, 2020.
 - 2) Extension of Dog Registration fees from April 30 to May 30, 2020.
 - 3) Signed Mutual Aid Agreement, on March 25, 2020: between Jamestown and North Kingstown Police Departments for a continued operations plan for dispatch services in the event COVID-19 disrupts their ability to operate.
 - 4) Emergency Order # 20-02 issued March 25, 2020 to March 28, 2020: ordering the quarantine of all people coming into Jamestown from a State where a quarantine order was in existence, to self-quarantine for 14 days. This order was rescinded on March 28, 2020, when the Governor issued Ex. Order 20-14: requiring a 14 Day Quarantine for all out of State people coming into Rhode Island.
 - 5) Emergency Order # 20-03 issued March 26, 2020: regarding a temporary ban on the use of all reusable bags in retail businesses.
 - 6) Emergency Order # 20-04 issued April 2, 2020: regarding the temporary closing of Fort Getty and Mackerel Cove Beach and their adjacent areas, to all motor vehicles with no parking each Friday from noon to Monday at 8:00 a.m. Also included in this order; parking pursuant to Ordinance 70-84 on Fort Wetherill Road, Newport Avenue, Fort Wetherill Boat Basin, Fort Getty Road and Beavertail Road, except by special permit issued by the Chief of Police.
- E) Authorization of the Warrant and Resolutions for the June 1, 2020 Financial Town Meeting (Warrants are routine in matter as they relate to setting the tax rate.)
- 1) Resolution Number 1: Sewer Line Frontage Tax Rate (.68 cents per liner foot, included on tax bill for homes in the Sewer district)
 - 2) Resolution Number 2: Borrowing in Anticipation of Taxes (Authorizes the Town the ability to borrow funds in anticipation of the 1st quarter's taxes being due.)
 - 3) Resolution Number 3: Disposition of Collected Back Taxes (All back taxes to be placed in the General Fund at time of receipt.)
 - 4) Resolution Number 4: Setting the Tax Rate (Actual rate to be determined within a range at the FTM.)

- F) Approval of Event License Applications
- 1) Applicant: Town of Jamestown Parks & Recreation
Event: Jamestown Day Music & Arts Festival
Dates: October 3, 2020 with Rain Date of October 4, 2020
Location: East Ferry
 - 2) Applicant: Save the Bay
Event: 44th Annual Save the Bay Swim
Dates: July 11, 2020
Location: Bridge Authority Lawn
- G) Review and Approval of the Jamestown Arts Center’s Exhibition, “The Outdoor Arts Experience 2020”; Celebrating Community through Art
- H) Request of Tax Assessor for Specific Abatements & Addenda of Taxes

MOTOR VEHICLE ABATEMENTS TO 2010 TAX ROLL		
03-0891-01M	Motor Vehicle	\$28.84
REAL ESTATE ABATEMENTS TO 2019 TAX ROLL		
02-0111-00	Plat 8, Lot 603	\$287.39
04-0563-45	Plat 5, Lot 52	\$442.75
12-0603-12	Plat 8, Lot 151	\$807.84
14-0396-00	Plat 8, Lot 525	\$325.22
23-1552-75	Plat 4, Lot 15	\$5,823.37
TOTAL ABATEMENTS		\$ 7,715.41
TOTAL ADDENDA		\$ 0.00

- I) Authorization for the Town Clerk to Advertise Committee Vacancies
- 1) Affordable Housing (3) Full Member Vacancies.
 - 2) Fire Department Compensation (2) Citizen- At-Large Vacancies
 - 3) Tax Assessment Board of Review (1) Full Member and (1) Alternate Member Vacancy
- J) Authorization of the Public Works Department Bid Award for a New Trash Ejector Trailer to Warren Equipment, Inc. for an amount not to exceed \$105,000.

VII. COMMUNICATIONS, PETITIONS, AND PROCLAMATIONS AND RESOLUTIONS FROM OTHER RHODE ISLAND CITIES AND TOWNS

The Council may acknowledge any of the listed Communications and Proclamations and Resolutions. Should any member wish to have a conversation on any of the matters, the item will be placed on a future agenda for review, discussion and/or potential action and/or vote.

- A) Public Notice
 - 1) Copy of Notice of CRMC Aquaculture Preliminary Determination Request Form of File No. 2020-01-078, Antonio & Joseph Pinheiro in West Passage Jamestown, RI

- B) Communications Received:
 - 1) Copy of Letter to: Jamestown Town Council
From: Frank Meyer
Dated: March 5, 2020
Re: Beavertail

 - 2) Copy of Letter to: Jamestown Town Council
From: Paul Raterron
Dated: March 6, 2020
Re: Sister City/ Twin Town with Sainte-Marie-de-Ré

 - 3) Copy of Letter to: Jamestown Town Council
From: Jamestown Republican Town Committee
Dated: March 9, 2020
Re: JBOC Legal Fees and Expenses

 - 4) Copy of Letter to: Jamestown Board of Canvassers
From: Steven Brown, Executive Director ACLU, John Marion, Executive Director Common Cause Rhode Island, Jane W. Koster, President of League of Women Voters of Rhode Island
Dated: March 9, 2020
Re: Polling Location Security

 - 5) Copy of the Final Decision of the Jamestown Town Council Sitting as The Harbor Commission Board of Appeals; regarding the Hearing of Carolyn Sears for her request of Grace Period for non-use of her Permit for Mooring 306 C in Dutch Harbor

 - 6) Copy of the Final Decision of the Jamestown Town Council Sitting as The Harbor Commission Board of Appeals; regarding the Hearing of Kara and Christopher Museler; by their Attorney, Quentin Anthony, Esq; regarding the denial of their Guest Mooring Permit

- C) Proclamations and Resolutions from other Rhode Island Cities and Towns
 - 1) Town of Hopkinton Resolution regarding Primary Election Day

VIII. OPEN FORUM- To participate you will press *9 to raise your hand.

The meeting moderator will coordinate your participation.

Comments are not limited to items on this agenda. However, items not on this agenda will only be heard and not acted upon by the Town Council. Note: Section 42-46-6 of the Open Meetings Act, and Department of the Attorney General Advisory Opinions relevant to this item on any public body meeting agenda specifically prohibits the Town Council from discussing, considering or acting on any topic, statement or question presented. The Town Council may, if warranted, refer such matters to an appropriate committee, to another body or official, or post the matter for consideration at a properly-noticed, future meeting.

- 1) Scheduled request to address – None
- 2) Non-scheduled request to address

IX. ADJOURNMENT

Pursuant to RIGL § 42-46-6(c) Notice of this meeting shall be posted on the Secretary of State's website and at the Town Hall and the Jamestown Philomenian Library. Notice is also posted at the Jamestown Police Station and on the Internet at www.jamestownri.gov.

ALL NOTE: If communications assistance is needed or other accommodations to ensure equal participation, please call 1-800-745-5555, or contact the Town Clerk at 401-423-9800, via facsimile to 401-423-7230, or email to eliese@jamestownri.net not less than three (3) business days prior to the meeting.

Posted on the RI Secretary of State website on April 15, 2020



Town Administrator
93 Narragansett Avenue
Jamestown, Rhode Island 02835-1199
401-423-9805
Email: jhainsworth@jamestownri.net

Jamie A. Hainsworth
Town Administrator

MEMORANDUM TO: Honorable Town Council
FROM: Town Administrator, Jamie A. Hainsworth
DATE: April 13, 2020
SUBJECT: Town Administrator's Update

COVID-19 Emergency Declaration- Discussion only no action requested:

Brief review of the Towns response, preparation and response to the essential needs of the public. All Departments are functioning, many with modified and alternative methods.

FY 2020-2021 Town Administrators Proposed Budget- F.Y.I. No action requested:

March 2, 2020 the proposed budget was presented to the Council. Council conducted two budget hearings (operating budget) when COVID -19 virus Emergency Declaration was declared. Christina Collins has been monitoring the direction from the State and how other Cities and Towns are planning their budget processes and F.T.M.'s. Also, we are awaiting guidance from the State regarding state aid revenue numbers any changes could have budget impacts.

Jamestown Arts Center- On Agenda for Consent:

Letter of April 3, 2020 to the Council from the Jamestown Arts Center on the progress of "the Outdoor Art Experience 2020". The Town Planner, Lisa Bryer and I met with the representatives of the Jamestown Arts Center on their proposed project for "Public Art". My understanding is the Council had previously approved six artworks on five town properties. There are an additional four on privately owned land. Bank Newport, Shoreby Hill, Godena Farm, and Fort Wetherill/Fisheries. A total of ten select locations throughout the "In Town" area.

Presidential Preference Primary Vote by Mail -FYI No action requested:

Due to the COVID -19 Emergency the State will now hold the Primary on June 2, 2020 The Board of Elections is encouraging the use of mail ballots to all voters. Erin has taken several steps including, using the Recreation Departments contacts via email, the Jamestown Press and public notices/signs to get the word out. Voters can apply by completing an on line application or contact the Town Clerks office for assistance.

Jamestown Library Renovation Project status update- F.Y.I. No Action requested:

The Library Board and Building Committee have not been able to have a meeting since the COVID-19 crisis. Before the outbreak they had been making progress, taking advise and working with the Town Engineer Michael Gray. I have had several conversations

with the Chair and I deem that they will be asking the Council to approve a request asking the voters for a \$1.5 to \$2.0 million dollar bond, to be on the November general election ballot. Additionally, they recently submitted the revised plans and cost estimates to the States Office of Library Services (OLIS) for their approval and consideration. They now await the amount of State funding reimbursement for the project. Also, COVID-19 crisis has caused them to delay their robust local fund-raising campaign.

Tax Assessment Board of Review- F.Y.I. Update No Action requested:

Members of the board have conducted appeal hearings via conference call with the Tax Assessor and the appellants in 24 contested cases. They have another meeting scheduled for April 8, 2020 to conclude their decisions. After the decisions are rendered we will reevaluate the roll and make adjustments accordingly.

Golf Course Clubhouse Progress Report- No Action Requested:

Crews from the DPW worked through the month of March excavating 10'-12' below grade for the foundation construction. Ledge was encountered at the site with depths that ranged between 2'-4' below the surface of the ground. All soil and fractured ledge material were removed from the site by the DPW for disposal. Mill City Construction mobilized to the site during the week of March 30th to begin concrete footing installation. Work began with the installation of the footing and concrete sump for the elevator shaft. During the week of April 13th, the contractor will complete all concrete footings and begin the form work and rebar for the foundation walls. Concrete foundation work will continue into May. Once the concrete has cured for 7-10 days the walls be protected with a rubber membrane waterproofing and then backfilled by the DPW with gravel.



Town Administrator
93 Narragansett Avenue
Jamestown, Rhode Island 02835-1199
401-423-9805
Email: jhainsworth@jamestownri.net

Jamie A. Hainsworth
Town Administrator

MEMORANDUM TO: Honorable Town Council
FROM: Town Administrator, Jamie A. Hainsworth
DATE: April 15, 2020

Re: Status of Town Government and Staff Functioning Capability During COVID-19

In addition to performing the normal business of the Town, like many of you, I have found Covid-19 has caused us to adopt unprecedented ideas and actions in order for Town operations to carry on. This memorandum outlines and updates the status of the Town's operating procedures and activity during this unique time.

All Town Government buildings are currently in a "closed" status and only allowing "limited access" under special circumstances permitted by staff. In instances where the staff member must allow the customer to enter the building the Staff member does a risk assessment or inquiry of the person's health and recent travel status in accordance with the Department of Health's guidelines. If any "red flags" are seen, the person's access into the building is denied and all other remedies are attempted to fulfill the request. If anyone is allowed inside the buildings there are procedures in place to limit access and sanitization upon their departure. As a standard order of procedure all the guidelines set by the RI Department of Health's safe protocols on COVID - 19 are in use. All Department heads and supervisors have been instructed to conduct a health assessment each morning of staff to confirm that they are healthy. If any of the symptoms of the virus appear, staff are instructed to immediately contact their physician and their supervisor. As of this date, no employees have reported any signs, or a positive test, for COVID-19.

In all of our offices and Departments, services and missions are being fulfilled. There are several creative methods being used to achieve this. All town offices/services are available by conducting one or more of the following: appointments, telephone, electronic emails, scanning, fax machines, drop boxes or even passing of permits and documents through a window. These and similar practices are also being used in the Recreation Department, Senior Services, Public Works, Library and Police and Fire Departments.

Additional Town Services:

- **The Senior Services Center** meal site is closed. However, the Department continues to coordinate box lunches available either to be picked up or delivered; they are also working with the Jamestown food pantries in coordinating food distribution. Betsey Anderson, Chief Mello and Andy Wade have collaboratively worked on a food plan - securing food supplies, creating a food needs assessment form and distribution with St. Mark Church, Jamestown Food Pantry and the MLK Food Pantry.
- **Police, Fire and Public Works Departments** Responses for Emergency Services have not changed. Chief Mello has monitored compliance with all of the Governors Executive Orders. In his capacity as EMA Director he has maintained public communication by updating our residents via Facebook and the "Code Red" phone alert system. Michael Gray has divided the crews into separated working groups in order to complete projects and maintenance as scheduled. Chief Bryer has had to make arrangements to protect many of his aging staff, deemed to be most vulnerable to the virus, by coming up with ways to support the EMS program ensuring that service has not waived.
- **Jamestown Schools** are Distance Learning and can be contacted by telephone or email.
- **Jamestown Library** has worked with the OLIS program distributing books to children at the curb.
- **Parks and Recreation's** Andy Wade and staff are preparing for the season and all work is on schedule. We continue to evaluate Fort Getty camping and activities in compliance with the Governors orders.
- **Finance Office** Christina Collins and staff are as efficient as always. The additional work and changes haven't affected the valued work product. This office has also been keeping track of the COVID-19 expenses for possible reimbursement from FEMA. Tax Assessor Christine Brochu has concluded the 24 pending appeals with the Board of Review.
- **Town Clerks Office, Building, Zoning & Planning** Erin Liese, Chris Costa, Lisa Bryer and the staff have had no problems in completing their requirements.

Depending on current and type of work assignments, Department Heads continually review and reassess to determine if they and their staff are able to do the following: be on an alternative work schedule; divide work crews into assigned groups; and/or remote work from home. This is all done in an attempt to avoid contact and preserve the work force. Avoiding exposure minimizes or stops the spread of the virus among the staff. In regard to remote working - with the small numbers on our staff, and availability of equipment, four to five employees have been able to work in this manner.

All of these practices are designed to stop the spread of the virus and keep as many employees healthy enabling them to continue to serve the public. This may not be the most efficient way to conduct business as it is more labor intensive and involves little, or no, personal contact or socialization, but it has been effective in serving the public needs.

The residents have been totally cooperative, understanding and pleasant. Throughout the Town we have not had any issues with social distancing or quarantines. Realizing that the social environment and conditions throughout the Country are stressful and people are very anxious our residents are exercising good judgment and doing everything they can to contain the spread of this virus so that we can all get back to normalcy. To this point, we have been providing newsletters and updating the Town web site to keep residents informed in reference to COVID-19 and the services available to them.

In addition, as Town Administrator, I have done my best to maintain constant contact while social distancing through telephone or emails with the staff, residents, and groups, such as the Jamestown Chamber of Commerce. The Executive Director and I maintain daily exchanges of information and updates on how to help the business community. We constantly connect with our Federal and State local Legislative Leaders, the Governor and Lt. Governor's office, and State and Federal Agencies.

This includes participation in two daily conference calls with the League of Cities & Towns where Town Leaders are kept up-to-date on issues and our questions are answered. Many of the concerns are addressed in the later call after the Governors' staff has briefed her in regard to our issues for review and decisions.

The Town has continued to monitor and follow all State and Federal guidance to help prevent and contain the spread of the virus for the safety of our community. We continually encourage all citizens, staff and businesses to follow the Department of Health and CDC's scientific-based recommendations to prevent contamination through proper sanitization of homes and public places.

Thank you for your time, consideration, and support to me and our outstanding employees. It is deeply appreciated and we will all continue our efforts to contain this virus.

Respectfully,

Jamie A. Hainsworth
Town Administrator

Project Update April 2020

WELLS

JR-1, JR-3

- JR-1 is in service and providing water from the well at 50 GPM.

TREATMENT PLANT

- The water department staff has been on staggered shifts to reduce the risk of losing operators during this pandemic. It is important that we reduce the risk of infection between the employees and lose operators due to the virus. To operate the treatment and distribution systems there must be properly RIDOH licensed employees at all times. Staff have been taking additional precautions after hours to minimize the risk of contracting the virus so they can stay healthy and available to operate our system.

TRANSFER PUMPING/RESERVOIR

- Transfer pumping has been taken out of service until it is needed.

DISTRIBUTION SYSTEM

South Pond @ 6 MG

Usable Storage, 6 Million Gallons

North Pond @ 60 MG

Usable Storage 60 Million Gallons

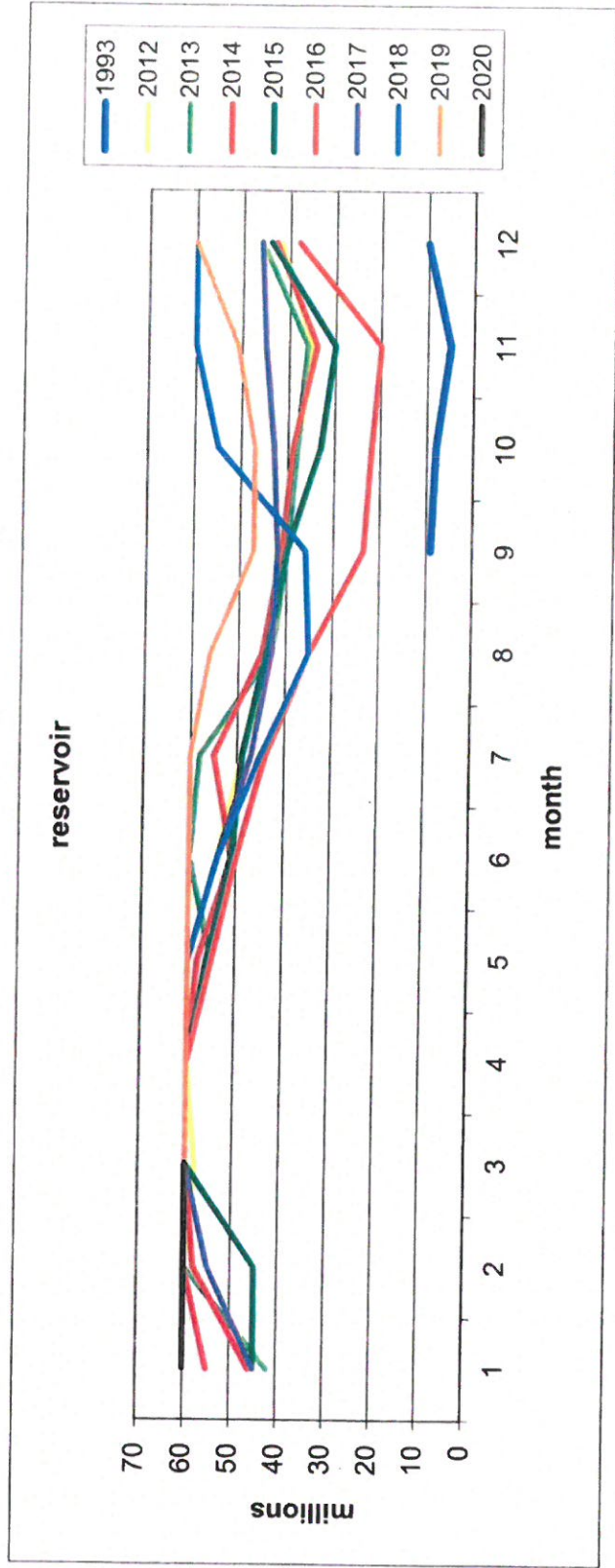
- Our annual distribution flushing has been put on hold at this time. We will only be flushing individual piping segments and dead ends.
- The water department staff installed a new hydrant at the end of the distribution piping near the boat ramp at Fort Getty. This will allow us to provide better flushing of the distribution system within the park for water quality.

WASTEWATER TREATMENT PLANT

- The wastewater staff has been on staggered shifts to avoid contact between each other. They are taking all precautions necessary to minimize risk and stay healthy so they are available to operate the wastewater treatment facility. We must have licensed operators running the facility at all times.
- The monthly average daily flow at the treatment plant for March was 0.45 million gallons per day. The peak daily flow was 0.95 million gallons. The permitted monthly average flow is 0.73 million gallons per day. As you can see on the monthly flow chart we have periods of excess flows due to inflow and infiltration due to rain events.
- There were no SSO's during the month of March.

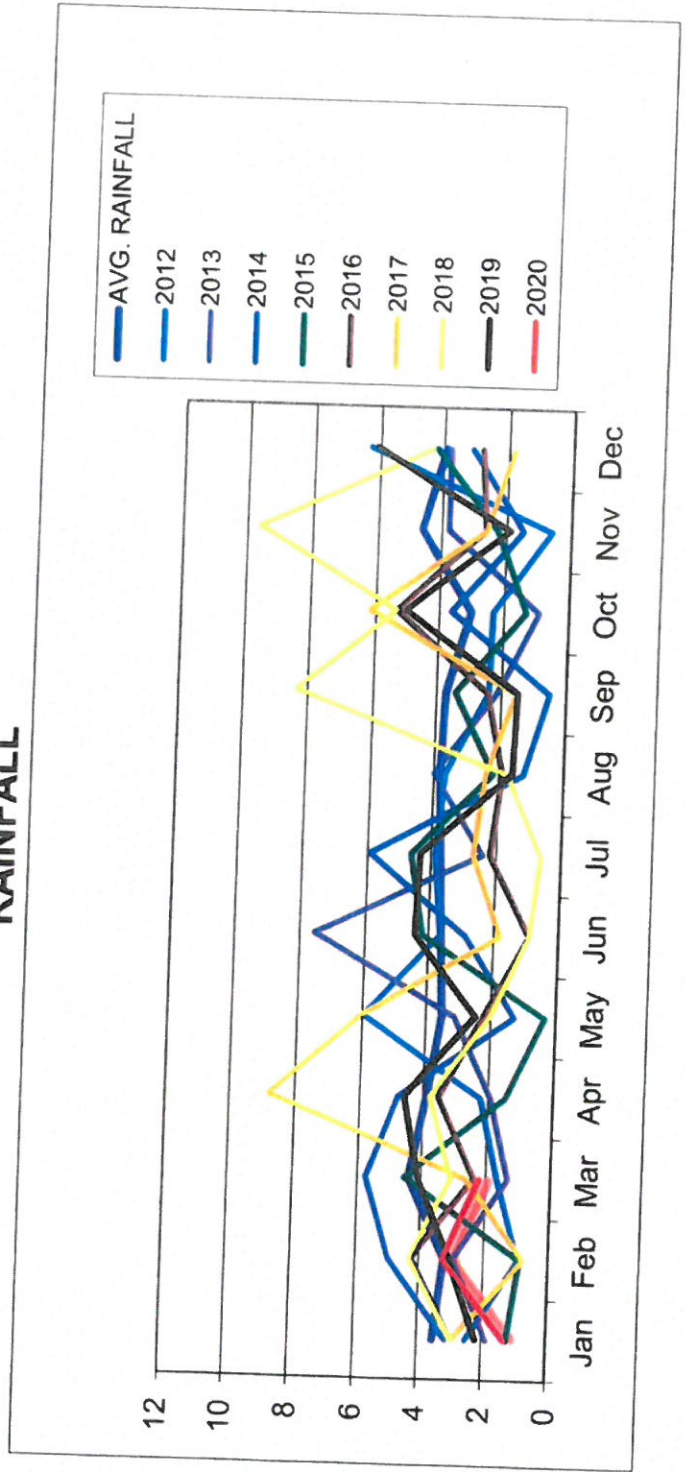
RESERVOIR LEVEL

	1993	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020
Jan		30	60	42	55	45	46	45	60	60	60
Feb		52	60	60	60	45	58	55	60	60	60
Mar		58	58	60	60	60	60	60	60	60	60
Apr		60	60	60	60	60	60	60	60	60	60
May		57	60	55	58	56	55	60	60	60	60
Jun		51	54	60	51	51	50	54	60	60	60
Jul		43	49	58	55	49	44	47	60	60	60
Aug	9	47	43	43	45	44	35	43	35	56	56
Sep	8	45	40	40	41	40	23.5	42	36	47	47
Oct	5	58	38	38	39	33	22	43	55	47	47
Nov		60	35	36	34	30	20	45	60	51	51
Dec	10	60	42	46	43	44	38	46	60	60	60



	2012	2013	2014	2015	2016	2017	2018	2019	2020
Jan	3.5	1.85	3.1	1.22	2.94	2.94	2.94	2.19	1.3
Feb	3.2	2.94	4.98	0.86	4.25	0.76	4.33	3.06	3.26
Mar	4.4	1.32	5.74	4.53	2.36	2.62	3.07	4.11	2.21
Apr	3.9	1.92	4.8	1.47	3.53	8.8	3.79	4.61	
May	3.5	3.11	1.27	0.32	2.24	6.03	2.03	2.46	
Jun	3.6	7.55	2.86	4.2	0.89	1.79	0.89	4.44	
Jul	3.7	3.86	5.93	4.63	2.19	2.7	0.61	4.33	
Aug	3.8	3.64	1.23	2.17	1.88	2.4	1.73	1.58	
Sep	3.7	2.39	0.5	3.41	2.42	1.54	8.35	1.49	
Oct	3	2.33	3.61	1.31	5.33	6.18	5.34	5.04	
Nov	4.6	0.58	1.47	2.27	2.63	2.61	9.61	1.89	
Dec	3.9	6.28	3.1	4.2	2.79	1.81	4.33	6.09	
Total	44.8	35.99	38.59	30.59	33.45	40.18	47.02	41.29	6.77

RAINFALL





TOWN OF JAMESTOWN WWTF
MONTHLY REPORT
MARCH 2020

Douglas Ouellette, Superintendent

Parameters

	<u>Monthly Avr.</u>	<u>Permit Limit</u>	<u>Notes</u>
Flow	0.4527 MGD	.73 MGD	
Daily Max	0.9510 MGD		
BOD Removal	99.9%	85%	% Removed
TSS Removal	97.5%	85%	% Removed
Fecal Coliform	1.11	No limit, report only	
Enterococci	1.3	(<35 cfu/100ml Monthly)	(<276 cfu/100ml Daily)

Environmental Compliance (Violations)

There were 0 violations to report for March 2020

Complaints

There were 2 complaints received for March 2020. 22 Union St complained of noises and vibrations in her home coming from the sewer on Green Lane. Dept personal responded and found no problems with the town line. The second was 85 Howland Ave, again it was determined the town line was clear by dept personal. The home owners called in a plumbing contractor to repair the house line.

Alarms

There were 0 alarms for March 2020

Septage

The facility received 0 gallons for March 2020

Sludge Production

The facility processed 27,000 gallons of sludge through Wastewater Services Incorporated.

Maintenance Management

A new Flexflo Variable Speed Peristaltic Cl2 pump was installed and placed in service, some minor Cl2 leaks were also corrected. Replaced the PS#3 genset block heater, and installed steel entry ladders in both clarifiers. 58 work orders were completed for the month.

Chemical Use

The facility used 426.25 gallons of Sodium hypochlorite and 850 pounds of lime for process control.

Collection System

31 pump station inspections were completed. All stations are operating as designed.

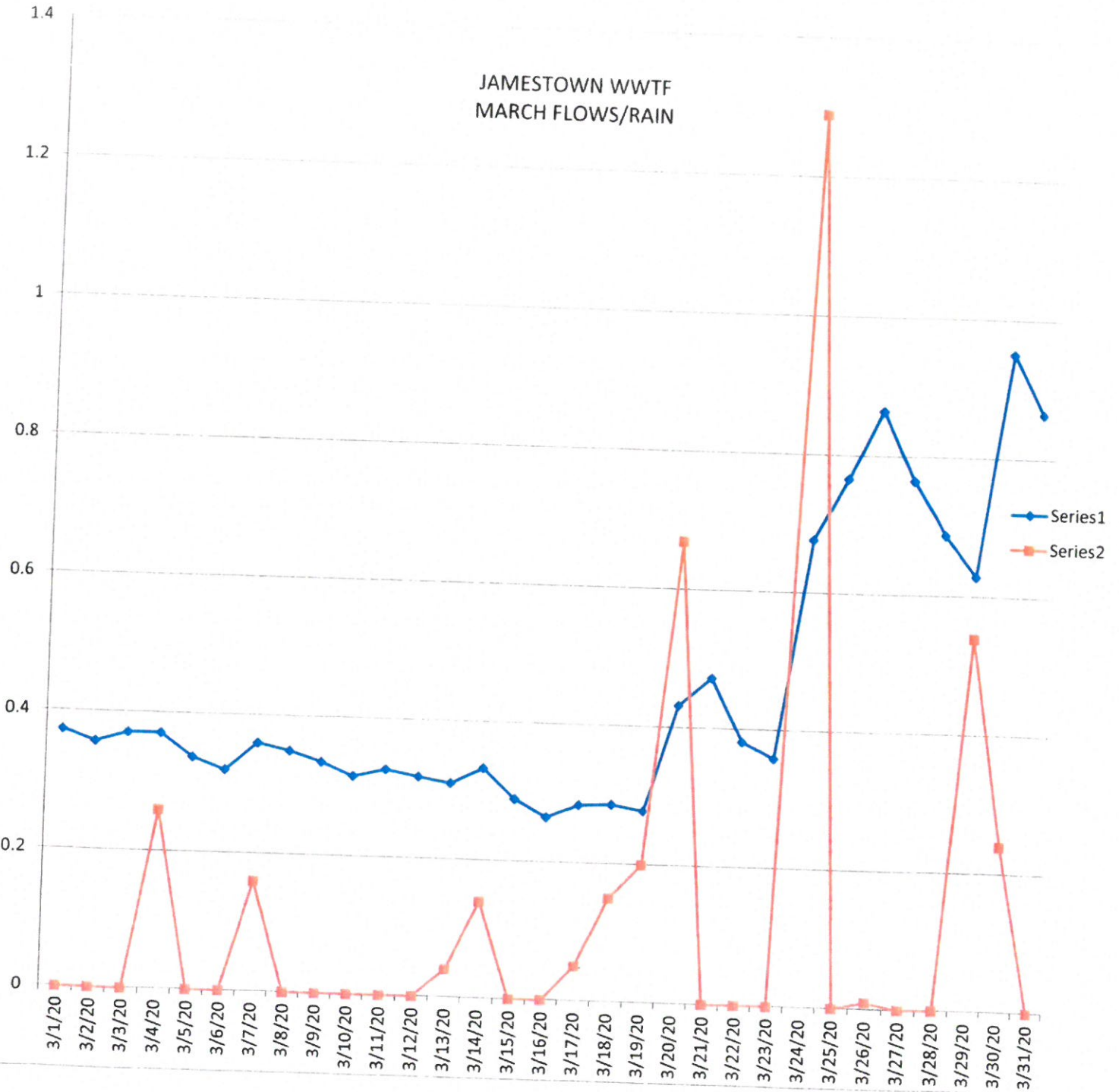
Energy Use

Energy use for March 2020 was: 217 Kwh

Precipitation

Precipitation for March 2020 was 3.75"

Graphs






Town of Jamestown
Finance Department
Town Hall
93 Narragansett Avenue
Jamestown, Rhode Island 02835-1199
401-423-9809 Fax 401-423-7229
Email: ccollins@jamestownri.net

Christina D. Collins
Finance Director

MEMORANDUM

TO: Jamie A. Hainsworth, Town Administrator
FROM: Christina D. Collins, Finance Director 
DATE: April 13, 2020
SUBJECT: Budget to Actual, Water Fund & Sewer Fund

Attached is Budget to Actual report for the Fiscal Year 2019/2020. The report contains the expenses that have been paid through March 31, 2020.

Please do not hesitate to contact me with any questions or concerns.

**Budget vs Actual - Water
TOWN OF JAMESTOWN, RI
For 3/31/2020**

Run: 4/13/2020 at 12:54 PM

	Annual Budget	P-T-D Actual	Y-T-D Actual	Remaining \$	% of Budget
2102 7000 70100 00 Salary- Public Works Director	24,845.00	1,958.96	19,693.11	5,151.89	79.26
2102 7000 70102 00 Salary- Accounting	40,571.00	2,952.61	33,128.20	7,442.80	81.65
2102 7000 70103 00 Salary - Treatment Plant Operator	69,548.00	5,484.80	54,336.99	15,211.01	78.13
2102 7000 70104 00 Ass't Plant Operator w/longevity	69,155.00	5,091.20	57,210.59	11,944.41	82.73
2102 7000 70105 00 Salary - Plant Operator	57,725.00	4,552.00	45,497.01	12,227.99	78.82
2102 7000 70501 00 Water - Charge Backs	0.00	0.00	427.88	(427.88)	0.00
2102 7000 70513 00 Treatment Plant Operator - OT	13,000.00	809.55	11,161.96	1,838.04	85.86
2102 7000 70514 00 Ass't Treatment Plant Operator OT	11,000.00	669.83	8,652.61	2,347.39	78.66
2102 7000 70515 00 Plant Operator- OT	8,000.00	768.15	6,471.06	1,528.94	80.89
2102 7000 70910 00 Salary Adjustment	8,265.00	0.00	0.00	8,265.00	0.00
7000 Salaries	302,109.00	22,287.10	236,579.41	65,529.59	78.31
2102 7001 70900 00 SOCIAL SECURITY TAX	22,480.00	1,681.31	16,496.57	5,983.43	73.38
2102 7001 70901 00 Blue Cross/Delta Dental	37,379.00	3,312.31	25,354.16	12,024.84	67.83
2102 7001 70902 00 Worker's Compensation	32,000.00	0.00	30,000.00	2,000.00	93.75
2102 7001 70903 00 Retirement System	28,815.00	2,796.15	18,224.91	10,590.09	63.25
2102 7001 70906 00 Life Insurance	780.00	55.80	446.40	333.60	57.23
2102 7001 70910 00 Clothing	1,500.00	0.00	159.95	1,340.05	10.66
7001 Benefits	122,954.00	7,845.57	90,681.99	32,272.01	73.75
7000/7001 Salaries & Benefits	425,063.00	30,132.67	327,261.40	97,801.60	76.99
2102 7005 70601 00 Maintenance	6,000.00	0.00	4,197.08	1,802.92	69.95
2102 7005 70606 00 ALARM LINES	2,000.00	225.41	1,589.85	410.15	79.49
7005 Reservoirs/Rights of Way	8,000.00	225.41	5,786.93	2,213.07	72.34
2102 7006 70601 00 Maintenance	1,000.00	0.00	521.42	478.58	52.14
2102 7006 70636 00 Wells- Electricity	7,000.00	770.50	6,292.91	707.09	89.90
7006 Wells	8,000.00	770.50	6,814.33	1,185.67	85.18
2102 7010 70008 00 Lab Supplies - Water	10,000.00	697.95	7,222.68	2,777.32	72.23
2102 7010 70631 00 Chemicals	47,000.00	7,062.42	35,849.18	11,150.82	76.27
2102 7010 70632 00 Heat	13,500.00	1,156.44	9,243.57	4,256.43	68.47
2102 7010 70633 00 Equip. Maintenance	30,000.00	2,993.69	19,806.97	10,193.03	66.02
2102 7010 70634 00 Professional Services	5,000.00	495.00	745.00	4,255.00	14.90
2102 7010 70635 00 Telephone	2,500.00	286.42	2,139.87	360.13	85.59
2102 7010 70636 00 Pumpout- Electricity	38,000.00	2,985.63	24,859.57	13,140.43	65.42
2102 7010 70637 00 Bldg Maint	8,000.00	826.69	4,928.79	3,071.21	61.61
2102 7010 70638 00 State Testing	10,824.00	580.96	5,328.25	5,495.75	49.23
2102 7010 70639 00 License Fees	2,000.00	0.00	5,092.00	(3,092.00)	254.60
2102 7010 70643 00 PUMP OUT TREATMENT PLANT	2,000.00	0.00	2,730.00	(730.00)	136.50
2102 7010 70645 00 WATER SLUDGE DISPOSAL	16,000.00	4,160.47	11,252.33	4,747.67	70.33
7010 Pump Station & Treatment Plant	184,824.00	21,245.67	129,198.21	55,625.79	69.90
2102 7011 70636 00 South Pond- Electricity	1,650.00	253.77	1,280.91	369.09	77.63
2102 7011 70637 00 South Pond Transfer Pump	3,300.00	0.00	0.00	3,300.00	0.00
7011 South Pond Pre-Treatment Bldg	4,950.00	253.77	1,280.91	3,669.09	25.88
2102 7012 70636 00 Water Tower- Electricity	3,000.00	179.12	881.45	2,118.55	29.38
2102 7012 70643 00 Water Tower - Maintenance	500.00	0.00	0.00	500.00	0.00
7012 Water Tower	3,500.00	179.12	881.45	2,618.55	25.18
2102 7013 70644 00 Vehicles Gas & Oil	1,500.00	0.00	665.45	834.55	44.36
2102 7013 70645 00 Repair and Maintenance	4,000.00	0.00	0.00	4,000.00	0.00
7013 Vehicles	5,500.00	0.00	665.45	4,834.55	12.10
2102 7020 70651 00 Clamps	1,000.00	0.00	0.00	1,000.00	0.00
2102 7020 70652 00 Pipe	5,000.00	0.00	1,175.85	3,824.15	23.52
2102 7020 70653 00 Backfill & Excavation	2,000.00	0.00	0.00	2,000.00	0.00
7020 Maintenance & Laterials	8,000.00	0.00	1,175.85	6,824.15	14.70
2102 7030 70661 00 Service Repairs	8,000.00	1,488.10	4,451.17	3,548.83	55.64
2102 7030 70663 00 New Services	3,000.00	0.00	7,344.93	(4,344.93)	244.83
7030 Water Division Services	11,000.00	1,488.10	11,796.10	(796.10)	107.24
2102 7040 70672 00 Supplies/Expenses	14,000.00	0.00	7,593.81	6,406.19	54.24
7040 Meters	14,000.00	0.00	7,593.81	6,406.19	54.24
2102 7050 70681 00 Hydrants- Maintenance	8,000.00	0.00	0.00	8,000.00	0.00
7050 Hydrants	8,000.00	0.00	0.00	8,000.00	0.00

Budget vs Actual - Water
TOWN OF JAMESTOWN, RI
For 3/31/2020

	Annual Budget	P-T-D Actual	Y-T-D Actual	Remaining \$	% of Budget
2102 7060 70923 00 Billing	6,500.00	440.32	3,157.48	3,342.52	48.58
2102 7060 70924 00 Insurance	7,200.00	0.00	7,200.00	0.00	100.00
2102 7060 70925 00 Audit	4,000.00	0.00	0.00	4,000.00	0.00
2102 7060 70926 00 Supplies	6,000.00	1,263.53	5,047.87	952.13	84.13
7060 Administration	23,700.00	1,703.85	15,405.35	8,294.65	65.00
2102 7070 70300 00 Water Debt	434,677.00	0.00	0.00	434,677.00	0.00
2102 7070 70940 00 Interest	19,644.00	0.00	115,677.05	(96,033.05)	588.87
7070 Debt Service	454,321.00	0.00	115,677.05	338,643.95	25.46
2102 7080 70800 00 Water- Capital	100,000.00	0.00	0.00	100,000.00	0.00
7080 Capital	100,000.00	0.00	0.00	100,000.00	0.00
2102 7081 70005 00 North Reservoir	0.00	0.00	9,399.00	(9,399.00)	0.00
2102 7081 70602 00 PLC FOR FILTERS	0.00	0.00	2,480.00	(2,480.00)	0.00
2102 7081 70603 00 Control Panel SCADA	0.00	1,549.00	9,095.84	(9,095.84)	0.00
2102 7081 70604 00 Distribution	0.00	0.00	4,450.00	(4,450.00)	0.00
2102 7081 71303 00 WATER MANAGEMENT PLAN	0.00	0.00	575.00	(575.00)	0.00
Total Expenses	0.00	1,549.00	25,999.84	(25,999.84)	0.00
Total Expenses	1,258,858.00	57,548.09	649,536.68	609,321.32	51.60

Budget vs Actual - Sewer
TOWN OF JAMESTOWN, RI
For 3/31/2020

Run: 4/13/2020 at 12:55 PM

	Annual Budget	P-T-D Actual	Y-T-D Actual	Remaining \$	% of Budget
2103 7000 70100 00 Salary, Public Works Director	24,844.00	1,958.96	19,693.10	5,150.90	79.27
2103 7000 70101 00 Salary- Superintendent	74,763.68	5,484.80	54,564.70	20,198.98	72.98
2103 7000 70102 00 Salary, Clerical	40,571.00	2,952.60	33,128.03	7,442.97	81.65
2103 7000 70103 00 Salaries, Ass't Superintendent	69,434.46	5,091.21	55,996.27	13,438.19	80.65
2103 7000 70104 00 Salaries- Plant Operator	60,899.86	4,552.02	49,201.88	11,697.98	80.79
2103 7000 70111 00 Sewer- Temp Labor	7,200.00	0.00	8,281.88	(1,081.88)	115.03
2103 7000 70335 00 License- Contractual	1,800.00	0.00	0.00	1,800.00	0.00
2103 7000 70336 00 Clothing	1,500.00	0.00	169.00	1,331.00	11.27
2103 7000 70511 00 Wastewater Superintendent - OT	9,000.00	444.12	9,837.75	(837.75)	109.31
2103 7000 70513 00 Ass't Superintendent - OT	9,000.00	824.40	6,383.96	2,616.04	70.93
2103 7000 70514 00 Plant Operator - OT	9,000.00	363.48	8,073.19	926.81	89.70
2103 7000 70639 00 License Fees	0.00	0.00	1,800.00	(1,800.00)	0.00
2103 7000 70900 00 Social Security Tax	22,899.00	1,256.61	16,365.30	6,533.70	71.47
2103 7000 70901 00 Blue Cross/Delta Dental	50,171.00	3,324.34	29,683.39	20,487.61	59.16
2103 7000 70902 00 Worker'S Compensation	9,000.00	0.00	10,000.00	(1,000.00)	111.11
2103 7000 70903 00 Retirement System	31,919.00	2,796.15	18,619.06	13,299.94	58.33
2103 7000 70906 00 Life Insurance	670.00	55.80	446.40	223.60	66.63
2103 7000 70910 00 Salary Adjustment	8,005.00	0.00	0.00	8,005.00	0.00
7000 Salaries	430,677.00	29,104.49	322,243.91	108,433.09	74.82
7000/7001 Salaries & Benefits	430,677.00	29,104.49	322,243.91	108,433.09	74.82
2103 7002 70001 00 Power- Electricity	38,000.00	3,363.44	25,864.93	12,135.07	68.07
2103 7002 70002 00 Chemicals	2,500.00	0.00	617.20	1,882.80	24.69
2103 7002 70003 00 Heat	9,500.00	1,242.17	4,833.91	4,666.09	50.88
2103 7002 70004 00 Water	2,200.00	0.00	1,077.95	1,122.05	49.00
2103 7002 70005 00 Chlorine	7,000.00	0.00	3,049.25	3,950.75	43.56
2103 7002 70006 00 Equipment Maintenance	22,000.00	3,145.75	18,675.96	3,324.04	84.89
2103 7002 70007 00 Misc. Supplies, Office, Cleani	5,000.00	567.09	8,165.06	(3,165.06)	163.30
2103 7002 70008 00 Lab Supplies	4,500.00	49.23	479.20	4,020.80	10.65
2103 7002 70009 00 Telephone	750.00	1,341.44	1,961.77	(1,211.77)	261.57
2103 7002 70010 00 Alarm Line- N.E.T.	5,500.00	563.89	4,889.10	610.90	88.89
2103 7002 70011 00 Sludge Composting	39,400.00	2,105.13	22,226.50	17,173.50	56.41
2103 7002 70012 00 Truck Operation & Maintenance	1,000.00	0.00	1,593.44	(593.44)	159.34
2103 7002 70013 00 Gas- Truck	2,500.00	0.00	235.28	2,264.72	9.41
2103 7002 70014 00 State Mandated Testing	22,400.00	2,591.25	18,565.68	3,834.32	82.88
2103 7002 70201 00 Professional Services - Legal	2,500.00	0.00	0.00	2,500.00	0.00
2103 7002 70315 00 Training Of Members	1,000.00	0.00	230.00	770.00	23.00
2103 7002 70600 00 Professional Services	2,000.00	0.00	1,500.00	500.00	75.00
7002 Wastewater Treatment Facility	167,750.00	14,969.39	113,965.23	53,784.77	67.94
2103 7003 70017 00 Pumping Station #3	4,000.00	308.06	2,216.92	1,783.08	55.42
2103 7003 70018 00 Pumping Station #1	15,000.00	2,061.66	14,266.05	733.95	95.11
2103 7003 70019 00 Pumping Station #2	10,000.00	1,270.85	7,559.63	2,440.37	75.60
2103 7003 70020 00 Pumping Station #4	750.00	55.31	400.48	349.52	53.40
7003 Pumping Stations	29,750.00	3,695.88	24,443.08	5,306.92	82.16
2103 7004 70598 00 Equipment Insurance	4,000.00	0.00	4,000.00	0.00	100.00
7004 Insurance	4,000.00	0.00	4,000.00	0.00	100.00
2103 7005 70021 00 Maintenance Sewer Mains	6,500.00	0.00	200.00	6,300.00	3.08
2103 7005 70504 00 Payment Of Principal - Town	26,406.00	0.00	4,900.00	21,506.00	18.56
2103 7005 70505 00 Payment Of Interest - Town	41,025.00	0.00	0.00	41,025.00	0.00
2103 7005 70605 00 Interest Payments	13,446.00	0.00	28,184.33	(14,738.33)	209.61
7005 Sanitary Sewers, Laterials & Mains	87,377.00	0.00	33,284.33	54,092.67	38.09
2103 7081 70801 00 Sewer Capital	50,000.00	0.00	19,833.27	30,166.73	39.67
7081 Capital Improvements	50,000.00	0.00	19,833.27	30,166.73	39.67
Total Expenses	769,554.00	47,769.76	517,769.82	251,784.18	67.28



Town of Jamestown
Finance Department
Town Hall
93 Narragansett Avenue
Jamestown, Rhode Island 02835-1199
401-423-9809 Fax 401-423-7229
Email: ccollins@jamestownri.net

Christina D. Collins
Finance Director

MEMORANDUM

TO: Jamie A. Hainsworth, Town Administrator

FROM: Christina D. Collins, Finance Director

DATE: April 13, 2020

SUBJECT: Budget to Actual, General Fund

Attached is Budget to Actual report for the Fiscal Year 2019/2020. The report contains the expenses that have been paid through March 31, 2020.

Please do not hesitate to contact me with any questions or concerns.

Budget vs Actual - Expenditures
TOWN OF JAMESTOWN, RI
For 3/31/2020

Run: 4/13/2020 at 3:06 PM

	Annual Budget	P-T-D Actual	Y-T-D Actual	Remaining \$	% of Budget
1100 7001 70101 00 Salaries	13,800.00	3,450.00	10,350.00	3,450.00	75.00
1100 7001 70302 00 Fees And Supplies	1,000.00	0.00	100.00	900.00	10.00
1100 7001 70305 00 Advertising	1,000.00	48.00	208.00	792.00	20.80
Town Council Expenses	15,800.00	3,498.00	10,658.00	5,142.00	67.46
1100 7002 70101 00 Salaries w/ longevity	123,438.00	9,230.76	89,893.88	33,544.12	72.83
1100 7002 70102 00 Salary, Clerical	67,895.00	5,005.50	54,012.52	13,882.48	79.55
1100 7002 70302 00 Fees And Supplies	2,500.00	287.50	1,939.22	560.78	77.57
1100 7002 70303 00 Travel Expenses	12,000.00	350.00	2,375.00	9,625.00	19.79
Town Administrator Expenses	205,833.00	14,873.76	148,220.62	57,612.38	72.01
1100 7003 70101 00 Salaries	5,498.00	433.48	4,334.80	1,163.20	78.84
1100 7003 70302 00 Fees And Supplies	1,600.00	(3,735.63)	(5,928.87)	7,528.87	(370.55)
Probate Court Expenses	7,098.00	(3,302.15)	(1,594.07)	8,692.07	(22.46)
1100 7004 70101 00 Salaries	5,300.00	1,309.00	3,927.00	1,373.00	74.09
1100 7004 70102 00 Salary, Clerical	1,400.00	90.00	180.00	1,220.00	12.86
1100 7004 70103 00 Salaries, Moderator & Sergeant	1,450.00	323.68	971.04	478.96	66.97
1100 7004 70104 00 Election Supervisors	3,350.00	0.00	0.00	3,350.00	0.00
1100 7004 70302 00 Fees And Supplies	2,500.00	83.95	205.75	2,294.25	8.23
1100 7004 70305 00 Advertising And Printing	1,000.00	0.00	0.00	1,000.00	0.00
Election and Town Meeting Expenses	15,000.00	1,806.63	5,283.79	9,716.21	35.23
1100 7005 70201 00 Professional Services - Legal	115,000.00	17,031.50	67,945.50	47,054.50	59.08
Legal Expenses	115,000.00	17,031.50	67,945.50	47,054.50	59.08
1100 7006 70101 00 Salaries	74,374.00	5,384.60	80,062.29	(5,688.29)	107.65
1100 7006 70102 00 Salary, Clerical	95,320.00	7,278.00	74,662.73	20,657.27	78.33
1100 7006 70302 00 Fees, Supplies & Dues	29,000.00	505.03	12,917.14	16,082.86	44.54
1100 7006 70305 00 Advertising	2,600.00	0.00	1,304.00	1,296.00	50.15
Clerks And Records Expenses	201,294.00	13,167.63	168,946.16	32,347.84	83.93
1100 7007 70101 00 Salaries	84,496.00	6,109.70	68,103.73	16,392.27	80.60
1100 7007 70102 00 Salary, Clerical	40,239.00	2,898.00	32,435.44	7,803.56	80.61
1100 7007 70201 00 Planning Commission	7,150.00	0.00	0.00	7,150.00	0.00
1100 7007 70302 00 Fees, Supplies & Dues	5,500.00	4.00	3,523.94	1,976.06	64.07
1100 7007 70305 00 Advertising	400.00	0.00	500.00	(100.00)	125.00
Planning Expenses	137,785.00	9,011.70	104,563.11	33,221.89	75.89
1100 7008 70201 00 Salaries, Zoning Board	8,000.00	325.00	2,400.00	5,600.00	30.00
1100 7008 70302 00 Fees, Supplies & Dues	3,500.00	157.93	(1,349.28)	4,849.28	(38.55)
Zoning Expenses	11,500.00	482.93	1,050.72	10,449.28	9.14
1100 7009 70900 00 Social Security Tax	314,660.00	26,016.32	252,612.47	62,047.53	80.28
1100 7009 70901 00 Blue Cross/Delta Dental	716,132.00	48,341.44	445,794.18	270,337.82	62.25
1100 7009 70902 00 Worker's Compensation	85,000.00	0.00	71,731.00	13,269.00	84.39
1100 7009 70903 00 Retirement System	310,000.00	29,318.70	192,779.82	117,220.18	62.19
1100 7009 70906 00 Life Insurance	11,860.00	1,043.16	8,205.75	3,654.25	69.19
1100 7009 70907 00 General Liability Insurance	112,000.00	2,677.50	122,037.50	(10,037.50)	108.96
1100 7009 70910 00 Salary Adjustment	80,000.00	0.00	0.00	80,000.00	0.00
1100 7009 70911 00 FICA CLEARING ACCT	0.00	0.00	(0.26)	0.26	0.00
1100 7009 70912 00 OPEB	25,000.00	0.00	0.00	25,000.00	0.00
1100 7009 70920 00 Police Retiree Health	91,100.00	7,185.51	63,910.31	27,189.69	70.15
Personnel Expenses	1,745,752.00	114,582.63	1,157,070.77	588,681.23	66.28
1100 7010 70100 00 Salary, Finance Director	99,720.00	7,180.38	95,597.90	4,122.10	95.87
1100 7010 70101 00 Salaries- Dep. Tax Collector	70,046.00	5,175.00	52,010.75	18,035.25	74.25
1100 7010 70201 00 Professional Services	21,000.00	2,575.91	11,440.97	9,559.03	54.48
1100 7010 70302 00 Fees, Supplies & Dues	20,500.00	(222.32)	8,957.29	11,542.71	43.69
Finance Expenses	211,266.00	14,708.97	168,006.91	43,259.09	79.52
1100 7011 70101 00 Salaries	70,212.00	5,535.98	55,359.80	14,852.20	78.85
1100 7011 70302 00 Fees, Supplies, Dues	16,966.00	100.00	14,026.34	2,939.66	82.67
1100 7011 70305 00 Advertising	1,000.00	84.79	497.65	502.35	49.77
Tax Assessor Expenses	88,178.00	5,720.77	69,883.79	18,294.21	79.25
1100 7012 70201 00 Professional Services	22,000.00	0.00	24,735.00	(2,735.00)	112.43
Audit of Accounts Expenses	22,000.00	0.00	24,735.00	(2,735.00)	112.43
1100 7013 70201 00 IT- Consultant	55,000.00	350.00	26,072.50	28,927.50	47.40
1100 7013 70303 00 Software	20,000.00	1,304.64	16,153.93	3,846.07	80.77
Total Expenses	75,000.00	1,654.64	42,226.43	32,773.57	56.30

**Budget vs Actual - Expenditures
TOWN OF JAMESTOWN, RI
For 3/31/2020**

Run: 4/13/2020 at 3:06 PM

	Annual Budget	P-T-D Actual	Y-T-D Actual	Remaining \$	% of Budget
1100 7030 70302 00 EMA- SUPPLIES	7,500.00	747.41	6,318.59	1,181.41	84.25
EMA Expenses	7,500.00	747.41	6,318.59	1,181.41	84.25
1100 7031 70100 00 Salary, Police Chief	100,107.00	7,626.16	79,646.76	20,460.24	79.56
1100 7031 70101 00 Salaries - Police	824,203.00	66,973.89	631,481.76	192,721.24	76.62
1100 7031 70102 00 Police Longevity	54,862.00	23,101.62	50,111.90	4,750.10	91.34
1100 7031 70103 00 Police Benefits	50,357.00	0.00	44,733.68	5,623.32	88.83
1100 7031 70104 00 Police - OT	150,000.00	6,175.48	134,340.49	15,659.51	89.56
1100 7031 70105 00 Police Retirement	228,848.00	0.00	114,424.00	114,424.00	50.00
1100 7031 70111 00 Salary - Dispatch/Admin/Seasonal	218,987.00	16,044.28	171,142.99	47,844.01	78.15
1100 7031 70112 00 Dispatch, Longevity	13,913.00	0.00	0.00	13,913.00	0.00
1100 7031 70113 00 Dispatch - Benefits	10,930.00	0.00	8,544.40	2,385.60	78.17
1100 7031 70114 00 Dispatch - OT	16,500.00	831.96	19,199.17	(2,699.17)	116.36
1100 7031 70302 00 Fees & Supplies	21,000.00	847.12	7,932.26	13,067.74	37.77
1100 7031 70303 00 Computer Maintenance	18,500.00	275.00	25,445.08	(6,945.08)	137.54
1100 7031 70307 00 Building Maintenance	5,000.00	4,768.13	6,015.88	(1,015.88)	120.32
1100 7031 70308 00 Vehicle Insurance	8,197.00	0.00	8,197.00	0.00	100.00
1100 7031 70309 00 Telephone	14,500.00	1,235.45	8,909.09	5,590.91	61.44
1100 7031 70310 00 Personal Equipment	8,000.00	559.00	2,635.70	5,364.30	32.95
1100 7031 70311 00 Maintenance Of Uniforms	30,150.00	26,789.00	26,789.00	3,361.00	88.85
1100 7031 70312 00 Ammunition And Supplies	2,500.00	785.36	4,952.30	(2,452.30)	198.09
1100 7031 70313 00 Maintenance Of Police Cars	13,500.00	1,383.05	5,197.91	8,302.09	38.50
1100 7031 70314 00 Gas & Tires	25,000.00	0.00	16,730.79	8,269.21	66.92
1100 7031 70315 00 Training Of Members	15,000.00	605.68	17,595.23	(2,595.23)	117.30
1100 7031 70317 00 Maintenance Of Radio System	7,250.00	0.00	1,154.68	6,095.32	15.93
1100 7031 70318 00 Equipment	4,000.00	2,745.00	4,616.66	(616.66)	115.42
1100 7031 70322 00 Dispatch Uniforms	2,000.00	0.00	2,086.21	(86.21)	104.31
Police Protection Expenses	1,843,304.00	160,746.18	1,391,882.94	451,421.06	75.51
1100 7032 70100 00 Fire Chief/Fire Inspector	59,870.00	0.00	42,484.32	17,385.68	70.96
1100 7032 70102 00 Stipend, Deputy Fire Chief	2,000.00	0.00	0.00	2,000.00	0.00
1100 7032 70103 00 Stipend - Fire Inspector	18,633.00	0.00	13,208.57	5,424.43	70.89
1100 7032 70104 00 Fire Dept. Incentive Program	75,000.00	0.00	0.00	75,000.00	0.00
1100 7032 70105 00 Equip/Safety Maint. - Per Diem	20,000.00	0.00	9,891.25	10,108.75	49.46
1100 7032 70201 00 Service Cleaning Contract	6,720.00	559.00	4,472.00	2,248.00	66.55
1100 7032 70302 00 Fees And Supplies	18,540.00	972.88	4,849.46	13,690.54	26.16
1100 7032 70308 00 Vehicle Insurance	58,000.00	27,406.14	69,625.19	(11,625.19)	120.04
1100 7032 70309 00 Telephone	9,000.00	713.83	6,784.37	2,215.63	75.38
1100 7032 70313 00 Maintenance Of Fire Apparatus	29,500.00	0.00	41,486.51	(11,986.51)	140.63
1100 7032 70314 00 Gas, Tires & Oil	13,000.00	0.00	6,568.41	6,431.59	50.53
1100 7032 70315 00 Training Of Members	8,000.00	175.00	5,269.55	2,730.45	65.87
1100 7032 70317 00 Maintenance Of Radio System	5,500.00	0.00	2,266.69	3,233.31	41.21
1100 7032 70321 00 Electricity	16,000.00	1,311.88	8,465.10	7,534.90	52.91
1100 7032 70323 00 Oxygen & Air Packs	4,000.00	0.00	4,316.27	(316.27)	107.91
1100 7032 70324 00 Water	1,400.00	0.00	803.58	596.42	57.40
1100 7032 70325 00 Fire Equipment	16,000.00	131.30	6,863.23	9,136.77	42.90
1100 7032 70326 00 Fire Ext. Agent	2,500.00	0.00	979.50	1,520.50	39.18
1100 7032 70343 00 Heating	13,000.00	1,460.32	6,822.44	6,177.56	52.48
1100 7032 70344 00 Repairs And Maintenance	14,500.00	3,762.87	7,439.78	7,060.22	51.31
1100 7032 70399 00 Subscriptions & Journals	425.00	0.00	0.00	425.00	0.00
1100 7032 70900 00 Social Security Tax	8,291.00	0.00	0.00	8,291.00	0.00
1100 7032 70903 00 Fire Chief - Benefit	5,987.00	0.00	6,136.00	(149.00)	102.49
Fire Protection Expenses	405,866.00	36,493.22	248,732.22	157,133.78	61.28
1100 7033 70102 00 Salary, EMS Director	30,295.00	0.00	22,009.28	8,285.72	72.65
1100 7033 70103 00 Stipend - Medical Director	5,000.00	0.00	2,416.66	2,583.34	48.33
1100 7033 70104 00 ALS - Per Diem	224,976.00	0.00	152,503.00	72,473.00	67.79
1100 7033 70105 00 EMS Incentive Program	75,000.00	0.00	0.00	75,000.00	0.00
1100 7033 70106 00 EMT INSTRUCTORS	0.00	0.00	6,900.00	(6,900.00)	0.00
1100 7033 70302 00 Fees And Supplies	18,860.00	168.61	2,462.53	16,397.47	13.06
1100 7033 70308 00 Vehicle Insurance	26,000.00	0.00	24,855.00	1,145.00	95.60
1100 7033 70311 00 Maintenance Of Uniforms	8,000.00	421.58	1,403.38	6,596.62	17.54
1100 7033 70313 00 Maintenance of Vehicles	9,000.00	295.00	4,117.23	4,882.77	45.75
1100 7033 70315 00 Training Of Members	22,500.00	446.00	11,665.63	10,834.37	51.85
1100 7033 70330 00 EMS Building	8,000.00	694.66	2,794.74	5,205.26	34.93
1100 7033 70333 00 Ambulance Medical	20,000.00	2,951.52	14,760.99	5,239.01	73.80
1100 7033 70900 00 Social Security Tax	19,528.00	0.00	6,785.78	12,742.22	34.75
EMS Expenses	467,159.00	4,977.37	252,674.22	214,484.78	54.09
1100 7034 70101 00 Salary - Building Inspector	69,867.00	5,508.76	55,087.60	14,779.40	78.85
1100 7034 70102 00 Salary, Clerical	27,820.00	2,027.60	22,526.42	5,293.58	80.97
1100 7034 70117 00 Salary, Electrical Inspector	10,500.00	1,750.00	8,500.00	2,000.00	80.95
1100 7034 70118 00 Salary, Plumbing Inspector	5,250.00	437.50	4,353.50	896.50	82.92

Budget vs Actual - Expenditures
TOWN OF JAMESTOWN, RI
For 3/31/2020

Run: 4/13/2020 at 3:06 PM

	Annual Budget	P-T-D Actual	Y-T-D Actual	Remaining \$	% of Budget
1100 7034 70119 00 Salary, Mechanical Inspector	5,250.00	437.50	4,353.50	896.50	82.92
1100 7034 70302 00 Supplies And Expenses	5,500.00	43.78	4,327.17	1,172.83	78.68
1100 7034 70328 00 Hydrant Rental	170,000.00	0.00	0.00	170,000.00	0.00
Protection Services Expenses	294,187.00	10,205.14	99,148.19	195,038.81	33.70
1100 7041 70101 00 Salaries	55,839.00	3,917.92	39,386.20	16,452.80	70.54
1100 7041 70302 00 Fees And Supplies	1,000.00	25.00	175.01	824.99	17.50
Public Works Administration Expenses	56,839.00	3,942.92	39,561.21	17,277.79	69.60
1100 7042 70101 00 Salaries	42,204.00	3,327.36	33,233.13	8,970.87	78.74
1100 7042 70103 00 Intern	10,000.00	0.00	2,432.50	7,567.50	24.33
1100 7042 70302 00 Fees And Supplies	1,200.00	107.50	480.75	719.25	40.06
Engineering Expenses	53,404.00	3,434.86	36,146.38	17,257.62	67.68
1100 7043 70100 00 Salary, Highway Supervisor	72,262.00	5,416.96	54,169.00	18,093.00	74.96
1100 7043 70101 00 Salaries - Public Works	662,346.00	54,619.12	530,101.64	132,244.36	80.03
1100 7043 70104 00 Highway -OT	45,000.00	5,033.50	21,202.86	23,797.14	47.12
1100 7043 70308 00 Vehicle Insurance	14,520.00	0.00	14,520.00	0.00	100.00
1100 7043 70313 00 Upkeep Of Equipment	90,000.00	5,628.17	59,302.68	30,697.32	65.89
1100 7043 70314 00 Oil And Gas	65,000.00	3,019.26	40,022.66	24,977.34	61.57
1100 7043 70330 00 Sand And Gravel	15,000.00	0.00	15,882.20	(882.20)	105.88
1100 7043 70331 00 Cold Patch	15,000.00	3,186.00	7,559.41	7,440.59	50.40
1100 7043 70333 00 Other Road Supplies	13,500.00	1,368.14	12,004.90	1,495.10	88.93
1100 7043 70334 00 Equipment Rental	2,500.00	0.00	0.00	2,500.00	0.00
1100 7043 70335 00 License - Contractual	5,100.00	0.00	6,000.00	(900.00)	117.65
1100 7043 70336 00 Clothing	5,500.00	0.00	0.00	5,500.00	0.00
1100 7043 70399 00 Safety And Licensing	3,000.00	310.00	3,052.40	(52.40)	101.75
Highway Expenses	1,008,728.00	78,581.15	763,817.75	244,910.25	75.72
1100 7044 70101 00 Snow Removal - OT	28,000.00	0.00	3,199.14	24,800.86	11.43
1100 7044 70337 00 Equipment And Supplies	49,000.00	0.00	43,080.51	5,919.49	87.92
Snow Removal Expenses	77,000.00	0.00	46,279.65	30,720.35	60.10
1100 7045 70101 00 Salaries	66,174.00	4,824.32	55,126.50	11,047.50	83.31
1100 7045 70309 00 Telephone	650.00	63.20	449.10	200.90	69.09
1100 7045 70321 00 Electricity	1,100.00	182.39	926.19	173.81	84.20
1100 7045 70340 00 Maintenance And Testing	41,000.00	480.00	19,557.66	21,442.34	47.70
1100 7045 70341 00 Transfer And Trucking	344,000.00	28,177.21	230,090.29	113,909.71	66.89
1100 7045 70350 00 Hazardous Waste Recycling	300.00	0.00	0.00	300.00	0.00
Waste Removal Expenses	453,224.00	33,727.12	306,149.74	147,074.26	67.55
1100 7046 70321 00 Electricity	67,500.00	5,643.05	41,469.00	26,031.00	61.44
Street Lighting Expenses	67,500.00	5,643.05	41,469.00	26,031.00	61.44
1100 7047 70101 00 Salaries	11,250.00	0.00	0.00	11,250.00	0.00
1100 7047 70302 00 Fees And Supplies	1,800.00	0.00	335.05	1,464.95	18.61
1100 7047 70360 00 Tree Pruning	17,000.00	0.00	11,774.12	5,225.88	69.26
1100 7047 70370 00 Purchase Of Trees	6,000.00	0.00	195.00	5,805.00	3.25
Tree Warden Expenses	36,050.00	0.00	12,304.17	23,745.83	34.13
1100 7048 70342 00 Town Cemetery And Parade	2,100.00	0.00	715.03	1,384.97	34.05
Other Public Works Expenses	2,100.00	0.00	715.03	1,384.97	34.05
1100 7049 70101 00 Cleaning Contracts	65,000.00	3,055.57	31,485.13	33,514.87	48.44
1100 7049 70302 00 Supplies	5,000.00	564.24	3,266.85	1,733.15	65.34
1100 7049 70309 00 Telephone	15,500.00	962.96	12,217.05	3,282.95	78.82
1100 7049 70321 00 Electricity	55,000.00	3,649.31	32,165.35	22,834.65	58.48
1100 7049 70324 00 Water	9,000.00	73.20	3,990.15	5,009.85	44.34
1100 7049 70343 00 Heating	40,000.00	4,170.23	22,194.82	17,805.18	55.49
1100 7049 70344 00 Repairs And Maintenance	50,000.00	8,480.54	41,357.41	8,642.59	82.71
1100 7049 70375 00 Landscape	7,500.00	0.00	4,838.39	2,661.61	64.51
Public Buildings Expenses	247,000.00	20,956.05	151,515.15	95,484.85	61.34
1100 7060 70456 00 Visiting Nurse/Mental Health	27,500.00	0.00	11,500.00	16,000.00	41.82
General Expenses	27,500.00	0.00	11,500.00	16,000.00	41.82
1100 7061 70302 00 Fees And Supplies	6,000.00	0.00	2,945.70	3,054.30	49.10
1100 7061 70306 00 Tick Tack Force	7,500.00	0.00	0.00	7,500.00	0.00
Animal Control Expenses	13,500.00	0.00	2,945.70	10,554.30	21.82
1100 7065 70101 00 Salaries	59,249.00	6,055.53	64,452.26	(5,203.26)	108.78
1100 7065 70102 00 Meal Site Aid	38,320.00	0.00	0.00	38,320.00	0.00
1100 7065 70201 00 Cleaning Contract	5,100.00	425.00	2,975.00	2,125.00	58.33

**Budget vs Actual - Expenditures
TOWN OF JAMESTOWN, RI
For 3/31/2020**

Run: 4/13/2020 at 3:06 PM

	Annual Budget	P-T-D Actual	Y-T-D Actual	Remaining \$	% of Budget
1100 7065 70302 00 Fees, Supplies & Dues	4,000.00	682.05	3,366.44	633.56	84.16
1100 7065 70305 00 Advertising	1,000.00	0.00	2,321.75	(1,321.75)	232.18
1100 7065 70308 00 Insurance	5,407.00	0.00	0.00	5,407.00	0.00
1100 7065 70309 00 Telephones	2,500.00	0.00	1,395.67	1,104.33	55.83
1100 7065 70321 00 Electricity	5,000.00	337.41	3,176.65	1,823.35	63.53
1100 7065 70324 00 Water	1,000.00	0.00	555.34	444.66	55.53
1100 7065 70341 00 Trash Removal	400.00	30.00	270.00	130.00	67.50
1100 7065 70343 00 Heat	4,000.00	474.65	2,754.68	1,245.32	68.87
1100 7065 70344 00 Repairs & Maintenance	6,000.00	424.34	5,038.00	962.00	83.97
1100 7065 70380 00 Program	5,000.00	452.91	3,787.61	1,212.39	75.75
Total Expenses	136,976.00	8,881.89	90,093.40	46,882.60	65.77
1100 7070 70100 00 Salary, Library Director	76,340.00	5,820.38	61,608.72	14,731.28	80.70
1100 7070 70101 00 Salaries	174,940.00	15,651.24	139,530.89	35,409.11	79.76
1100 7070 70104 00 Library-OT	0.00	0.00	1,629.37	(1,629.37)	0.00
1100 7070 70302 00 Fees And Supplies	8,250.00	643.41	6,175.60	2,074.40	74.86
1100 7070 70308 00 Insurance	17,103.00	0.00	17,103.00	0.00	100.00
1100 7070 70309 00 Telephone	1,000.00	67.54	585.97	414.03	58.60
1100 7070 70310 00 Equipment	1,000.00	478.96	695.30	304.70	69.53
1100 7070 70321 00 Electricity	20,000.00	1,817.69	14,701.43	5,298.57	73.51
1100 7070 70343 00 Heating	17,000.00	1,836.24	10,260.33	6,739.67	60.35
1100 7070 70344 00 Repairs And Maintenance	19,000.00	5,395.83	13,029.08	5,970.92	68.57
1100 7070 70345 00 Computer Repairs And Maintenanc	7,000.00	750.00	6,021.70	978.30	86.02
1100 7070 70351 00 Books And Periodicals	16,000.00	1,865.94	13,167.22	2,832.78	82.30
1100 7070 70352 00 Books - State Aid	104,748.00	4,532.32	70,394.21	34,353.79	67.20
1100 7070 70353 00 Library State Aid - OT	0.00	870.65	5,642.88	(5,642.88)	0.00
1100 7070 70355 00 CREDITS (LIB SALES & GIFTS)	0.00	256.05	(5,971.92)	5,971.92	0.00
1100 7070 70375 00 Landscaping	3,500.00	0.00	2,587.50	912.50	73.93
1100 7070 70901 00 Health Care	0.00	100.00	100.00	(100.00)	0.00
Library Expenses	465,881.00	40,086.25	357,261.28	108,619.72	76.69
1100 7080 70101 00 Salary- Recreation Director	69,867.00	5,508.74	55,187.40	14,679.60	78.99
1100 7080 70102 00 Salaries- Recreation Staff	179,445.00	13,820.52	166,092.10	13,352.90	92.56
1100 7080 70104 00 Salaries -Teen Center Support Staff	16,720.00	638.00	10,373.00	6,347.00	62.04
1100 7080 70105 00 Seasonal Support Staff	142,000.00	152.00	139,346.06	2,653.94	98.13
1100 7080 70112 00 Recreation - OT	3,187.00	0.00	3,153.50	33.50	98.95
1100 7080 70302 00 Supplies	6,200.00	7.25	5,064.97	1,135.03	81.69
1100 7080 70305 00 Advertising	4,000.00	0.00	990.00	3,010.00	24.75
1100 7080 70308 00 Vehicle Insurance	8,221.00	0.00	8,221.00	0.00	100.00
1100 7080 70309 00 Telephone	3,300.00	145.62	1,121.35	2,178.65	33.98
1100 7080 70310 00 Equipment	4,500.00	0.00	2,692.22	1,807.78	59.83
1100 7080 70314 00 Gas And Oil	12,000.00	0.00	5,307.61	6,692.39	44.23
1100 7080 70321 00 Electricity	27,000.00	39.79	16,639.44	10,360.56	61.63
1100 7080 70322 00 Fort Getty Water Removal	10,500.00	0.00	6,367.50	4,132.50	60.64
1100 7080 70323 00 Shores Beach/Sanitary Faciliti	3,800.00	0.00	2,075.00	1,725.00	54.61
1100 7080 70324 00 Water	14,000.00	660.85	11,803.67	2,196.33	84.31
1100 7080 70341 00 Trash Removal	10,000.00	238.00	6,787.00	3,213.00	67.87
1100 7080 70344 00 Repairs, Maintenance And Impro	23,000.00	308.15	12,845.83	10,154.17	55.85
1100 7080 70382 00 Summer Program	3,500.00	0.00	5,285.00	(1,785.00)	151.00
1100 7080 70383 00 Winter Program	1,200.00	0.00	200.00	1,000.00	16.67
Parks, Beaches & Recreation Expenses	542,440.00	21,518.92	459,552.65	82,887.35	84.72
1100 7090 70504 00 Payment Of Principal - Town	744,566.00	0.00	100,000.00	644,566.00	13.43
1100 7090 70505 00 Payment Of Interest - Town	182,238.00	57,450.00	121,650.00	60,588.00	66.75
1100 7090 70506 00 School- Principal	240,100.00	0.00	240,100.00	0.00	100.00
1100 7090 70507 00 School - Interest	171,281.00	103,885.33	109,226.33	62,054.67	63.77
1100 7090 70524 00 Payment Of Principal	125,000.00	0.00	0.00	125,000.00	0.00
1100 7090 70525 00 Payment Of Interest - Solar Project	79,647.00	0.00	0.00	79,647.00	0.00
Debt Service Expenses	1,542,832.00	161,335.33	570,976.33	971,855.67	37.01
1100 7092 70527 00 Incidentals And Emergencies	50,000.00	17,946.57	31,872.10	18,127.90	63.74
1100 7092 70530 00 Conservation Commission	2,200.00	0.00	544.26	1,655.74	24.74
1100 7092 70533 00 Eastern RI Conservation District	1,000.00	0.00	1,000.00	0.00	100.00
1100 7092 70550 00 CHAMBER OF COMMERCE	4,000.00	0.00	2,609.00	1,391.00	65.23
1100 7092 70570 00 RI Economic Development	5,000.00	0.00	0.00	5,000.00	0.00
Other Expenses	62,200.00	17,946.57	36,025.36	26,174.64	57.92
Total Department Expenses	10,662,696.00	802,460.44	6,892,065.69	3,770,630.31	64.64

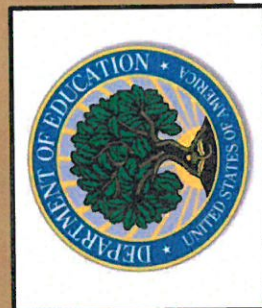
**Jamestown School
Department
Operating Budget & Capital
Improvement**



**FY 2021 Budget Presentation
Jamestown Town Council**

4.20.20

National Blue Ribbon
Elementary School, 4 Star
Elementary School and 5 Star
Middle School Status



District Mission Statement

The Jamestown School Department, with the support of the Jamestown community, provides a learning environment that instills confidence, inspires enthusiasm for lifelong learning, and provides children with the skills and knowledge necessary to become engaged and productive citizens.



Vision Statement

Jamestown School District Vision Statement

Respectful

Innovative

Successful

Engaged

between the bridges and beyond!



Budget Method Overview



Zero Based Budgeting

Zero-based budgeting starts from a “zero base” and every function within an organization is analyzed for its needs and costs — all expenses must be justified. The budget is built based on the needs for the upcoming year. Once developed, the budget is balanced considering any funding restraints.

Projected Enrollments



Projected Enrollment by Grade Level 2020/2021 School Year

Grade	Projected Students	# Classes	Class size
Kindergarten	35	2	17
First	39	2	19
Second	54	3	18
Third	52	3	17
Fourth	55	3	18
Fifth	51	3	17
Sixth	51	3	17
Seventh	50	3 sections	17
Eighth	57	3 sections	19

High School Enrollments and Projections

	2016-2017	2017-2018	2018-2019	2019-2020	Projected 2020-2021
9	41	42	40	36	54
10	33	40	41	35	36
11	40	26	34	39	35
12	23	39	25	34	39
Total NKHS	137	147	140	144	164
+ Schools of choice	23	36	30	35	27
Total HS	160	183	170	179	191

Projection of Differently Abled Students 2020

Grade	Resource	Grade	More Intensive Services
k-2	5	K-4	5
3-4	11		
5	4	5-8	5
6	5		
7	6		
8	6		

Projected Out-of-District Special Education Placements

Grade	Dec. 2019 Number of Students	Projected Number of Students 2020
Prek-8	2	2
9-12	4	4
12+	2	0
TOTAL	8	6

Proposed FY 2021 Operating Budget

Historical Operating Budgets

FY'13 Operating Budget	\$11,923,787
FY'14 Operating Budget	\$11,638,648
FY'15 Operating Budget	\$11,583,891
FY'16 Operating Budget	\$11,652,671
FY'17 Operating Budget	\$11,860,021
FY'18 Operating Budget	\$12,140,553
FY'19 Operating Budget	\$12,678,360
FY'20 Operating Budget	\$13,174,127
Proposed FY'21 Operating Budget	\$13,365,064
FY'20 to FY'21	+190,937
Percent Change	+1.45%

Revenue Assumptions

	FY '20	FY '21
State Aid	\$460,260	\$414,556
Preschool Tuitions	\$55,000	\$40,000
Medicaid Reimbursement	\$130,000	\$130,000
Impact Aid	\$95,000	\$95,000
Reappropriation of Fund Balance	\$100,000	\$100,000
Total	\$840,260	\$779,556
	Decrease = \$60,704	

**Anticipated Town Appropriation
for Proposed Budget**

FY'20 Budget \$12,332,867

FY'21 Proposed \$12,584,508

Increase of \$ 251,641 + 2.04%

Town Appropriation History

Year	Town Appropriation	\$Difference	% Difference
FY11	11,176,034	(88,339)	-0.78%
FY12	11,398,023	221,989	1.99%
FY13	11,398,023	-	0.00%
FY14	11,080,987	(317,036)	-2.78%
FY15	10,659,308	(421,679)	-3.81%
FY16	10,710,950	51,642	0.48%
FY17	10,975,649	264,699	2.47%
FY18	11,196,365	220,716	2.01%
FY19	11,665,624	469,259	4.19%
FY20	12,332,867	667,243	5.72%
FY21 PROPOSED	12,584,508	251,641	2.04%

Town Appropriation History (cont.)

Year **Budgeted Re-Appropriation
of Fund Balance**

FY15	\$297,513
FY16	\$272,769
FY17	\$204,829
FY18	\$200,000
FY19	\$225,848
FY20	\$100,000
FY 21	\$100,000

FY 21 - Key Budget Impacts

- **Level of funding from Federal Grants and State Aid**
- **RI Department of Education out-of-district transportation costs (changes quarterly based on RI Dept of Ed calculations)**
- **New students to the district including military enrollment**
- **Tuition costs and number of high school students attending schools of choice and Career Technical Education programs**

FY 21 - Key Budget Impacts

- **Federal and RI Regulations governing the education of children with disabilities (IEP/504 services)**
- **Future cost of fuel/energy**
- **Jamestown Teacher Association contract negotiations**

Cost Assumptions

Health insurance premiums

5%

Dental insurance premiums

5%

Heating fuel

\$2.25 /gallon

**Statewide transportation
(assumes same routes)**

3%

Out-of-district tuition rates

0-3%

Summary of All Tuitions

High School General Education	\$1,924,764
High School Special Education	\$310,096
Career and Technical Education	\$587,156
Out-of-District Special Education	\$518,077
Charter Schools	\$30,982
TOTAL	\$3,371,075

**Increase of \$60,040 from FY'20 budget or +1.81%
Tuitions = 25.22% of total FY'21 budget**

Budgetary Changes from FY20 to FY21

Instructional Staff

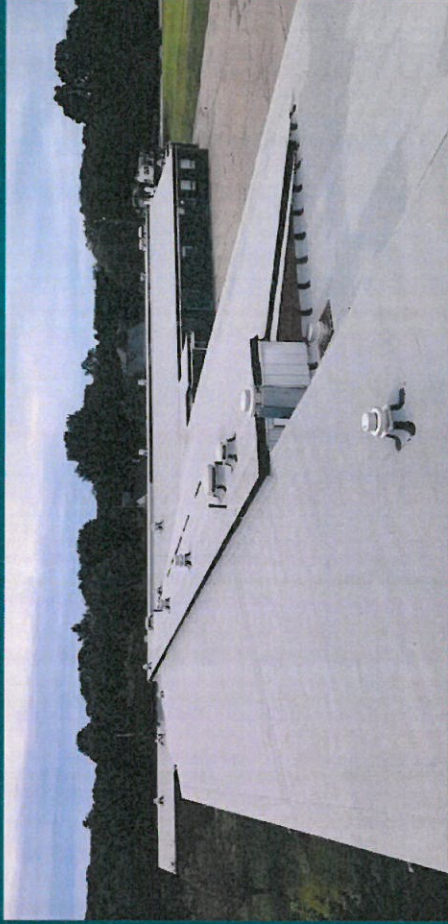
Reduction/Addition	Position/Building	Full Time Equivalence
Addition	Teacher Assistant Kindergarten Classroom	+2.0 FTEs
Addition	Special Education Teacher Assistant for Kindergarten	\$4,750
Reduction	Lead Bus Monitor (stipend) year round	-2.0 FTEs
Reduction	2 Classroom Teachers based on projected enrollment for Kindergarten and First grade	-15.0 hours/week
Reduction	District Clerk at Lawn School (Hourly Position, School Year only)	

Proposed FY 2021 Operating Budget Outcomes

FY'21 Budget Outcomes

- **The delivery of high quality curriculum and personalized instruction aligned to the state standards that provides opportunities for students to become independent, innovative learners.**
- **Adoption of new math program k-8**
 - **Inclusive of all materials**
- **Professional development to all teachers and support staff in the new math program**
- **Continue training staff in social emotional learning to support our student population.**
- **Continue to improve and maintain safe and secure facilities and grounds.**

Proposed FY 2021 Capital Improvement Plan



FY'21 Capital Improvement Plan - Melrose

Melrose School	Capital Reserve Funded	Bond Funded
Interior Refurbishing & Painting	\$12,500	
Exterior Renovations	\$5,500	
Replace main entry windows	\$8,900	
Replace HVAC controls		\$360,000
Replace boilers and domestic hot water storage tanks		\$164,176

FY'21 Capital Improvement Plan - Melrose

Melrose School	Capital Reserve Funded	Bond Funded
Upgrade fire alarm system	\$46,632	
Miscellaneous HVAC upgrades - circulator pumps		\$20,000
Architectural and Engineering Services FY21	\$6,864	
Architectural and Engineering Services FY22	\$12,578	
Totals	\$92,974	\$544,176

FY'21 Capital Improvement Plan - Lawn

Lawn School	Capital Reserve Funded	Bond Funded
Interior Refurbishing & Painting	\$12,500	
Exterior Renovations	\$5,500	
Replace HVAC controls		\$335,343
Re-configure main entry and gym entry safety enhancements		\$147,229
Replace all windows		\$420,510

(continued...)

FY'21 Capital Improvement Plan - Lawn

Lawn School	Capital Reserve Funded	Bond Funded
Repoint brick exterior		\$150,280
Upgrade fire alarm	\$102,593	
Architectural and Engineering Services FY21	\$12,680	
Architectural and Engineering Services FY22	\$12,993	
Totals	\$146,266	\$1,053,362

FY'21 Technology Capital Improvements

60 Chromebooks for Grade 3 Students (includes warranty and licensing)	\$16,996
Fiber to connect Lawn to Melrose	<u>\$13,812</u>
	\$30,808

FY'21 Food Service Capital Improvements

Melrose School - Replace Dishwasher	\$19,000
Lawn School - Replace Dry Goods Shelving	<u>\$1,500</u>
	\$20,500

FY '21 Capital Improvement Summary

	Capital Reserve Funded	Bond Funded
Melrose Capital	\$92,974	\$544,176
Lawn Capital	\$146,266	\$1,053,362
Technology Capital	\$30,808	
Food Service Capital	\$20,500	
Total Capital	\$290,548	\$1,597,538

Thank you for your



continued support!

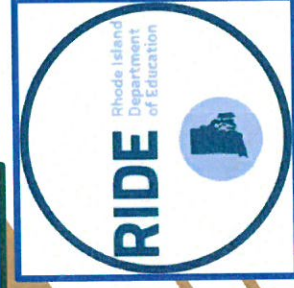
**Jamestown School
Department
Operating Budget & Capital
Improvement**

**FY 2021 Budget Presentation
Jamestown Town Council**

4.20.20



National Blue Ribbon
Elementary School, 4 Star
Elementary School and 5 Star
Middle School Status



District Mission Statement

The Jamestown School Department, with the support of the Jamestown community, provides a learning environment that instills confidence, inspires enthusiasm for lifelong learning, and provides children with the skills and knowledge necessary to become engaged and productive citizens.



Vision Statement

Jamestown School District Vision Statement

Respectful

Innovative

Successful

Engaged

between the bridges and beyond!



Budget Method Overview



Zero Based Budgeting

Zero-based budgeting starts from a “zero base” and every function within an organization is analyzed for its needs and costs — all expenses must be justified. The budget is built based on the needs for the upcoming year. Once developed, the budget is balanced considering any funding restraints.

Projected Enrollments



Projected Enrollment by Grade Level 2020/2021 School Year

Grade	Projected Students	# Classes	Class size
Kindergarten	35	2	17
First	39	2	19
Second	54	3	18
Third	52	3	17
Fourth	55	3	18
Fifth	51	3	17
Sixth	51	3	17
Seventh	50	3 sections	17
Eighth	57	3 sections	19

High School Enrollments and Projections

	2016-2017	2017-2018	2018-2019	2019-2020	Projected 2020-2021
9	41	42	40	36	54
10	33	40	41	35	36
11	40	26	34	39	35
12	23	39	25	34	39
Total NKHS	137	147	140	144	164
+ Schools of choice	23	36	30	35	27
Total HS	160	183	170	179	191

Projection of Differently Abled Students 2020

Grade	Resource	Grade	More Intensive Services
k-2	5	K-4	5
3-4	11		
5	4	5-8	5
6	5		
7	6		
8	6		

Projected Out-of-District Special Education Placements

Grade	Dec. 2019 Number of Students	Projected Number of Students 2020
Prek-8	2	2
9-12	4	4
12+	2	0
TOTAL	8	6

Proposed FY 2021 Operating Budget

Historical Operating Budgets

FY'13 Operating Budget	\$11,923,787
FY'14 Operating Budget	\$11,638,648
FY'15 Operating Budget	\$11,583,891
FY'16 Operating Budget	\$11,652,671
FY'17 Operating Budget	\$11,860,021
FY'18 Operating Budget	\$12,140,553
FY'19 Operating Budget	\$12,678,360
FY'20 Operating Budget	\$13,174,127
Proposed FY'21 Operating Budget	\$13,365,064
FY'20 to FY'21	+190,937
Percent Change	+1.45%

Revenue Assumptions

	FY '20	FY '21
State Aid	\$460,260	\$414,556
Preschool Tuitions	\$55,000	\$40,000
Medicaid Reimbursement	\$130,000	\$130,000
Impact Aid	\$95,000	\$95,000
Reappropriation of Fund Balance	\$100,000	\$100,000
Total	\$840,260	\$779,556
	<hr/>	
	Decrease = \$60,704	

**Anticipated Town Appropriation
for Proposed Budget**

FY'20 Budget \$12,332,867

FY'21 Proposed \$12,584,508

Increase of \$ 251,641 + 2.04%

Town Appropriation History

Year	Town Appropriation	\$Difference	% Difference
FY11	11,176,034	(88,339)	-0.78%
FY12	11,398,023	221,989	1.99%
FY13	11,398,023	-	0.00%
FY14	11,080,987	(317,036)	-2.78%
FY15	10,659,308	(421,679)	-3.81%
FY16	10,710,950	51,642	0.48%
FY17	10,975,649	264,699	2.47%
FY18	11,196,365	220,716	2.01%
FY19	11,665,624	469,259	4.19%
FY20	12,332,867	667,243	5.72%
FY21 PROPOSED	12,584,508	251,641	2.04%

Town Appropriation History (cont.)

Year Budgeted Re-Appropriation of Fund Balance

FY15	\$297,513
FY16	\$272,769
FY17	\$204,829
FY18	\$200,000
FY19	\$225,848
FY20	\$100,000
FY 21	\$100,000

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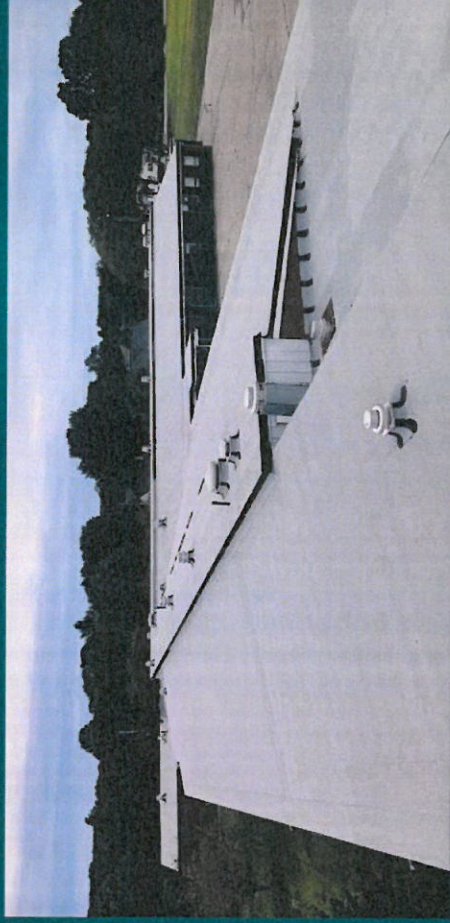
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continued support!

Financial Town Meeting Deadlines - June 1, 2020

April 20-21	Send Ad to Press regarding Election Deadlines
23-Apr	Deadline Ad Runs
1-May	Town Council needs to approve budget per charter
2-May	Deadline to Register to Vote in FTM
First week of May	Municipal Affairs needs to approve Tax Levy
7-May	Deadline for budget to Jamestown Press for printing
11-May	Canvass the Voter List for FTM
12-May	Deadline to Change the Budget more than \$10,000
14-May	Notice of FTM in Press
15-May	Warrant Posting- Notice of FTM
	Obtain/ Train Poll Workers for FTM
	Election Equipment Delivery
1-Jun	Financial Town Meeting

April

Sun	Mon	Tue	Wed	Thu	Fri	Sat
			1 Probate Court 9am Planning Commission 7pm Town Council Agenda & Bills Deadline @ Noon	2 Town Council Packets	3	4
5	6 Town Council Meeting: 6:30 pm	7	8 Housing Authority 10am (PA) Harbor Commission 7pm	9	10 Good Friday Town Hall Closed	11
12	13	14 Library Board of Trustees 5pm (JPL) Conservation Commission 7pm (CR)	15 Planning Commission 7pm Town Council Agenda & Bills Deadline @ Noon	16 Traffic Committee 6pm Town Council Packets	17	18
19	20 Town Council/Water & Sewer: 6:30 pm	21 Tree Committee 6:45pm (JPL)	22	23	24 	25
26	27	28	29 Town Council Agenda & Bills Deadline @ Noon	30 Town Council Packets	<div style="border: 2px solid black; padding: 5px; display: inline-block;"> 2020 </div>	

May

Sun	Mon	Tue	Wed	Thu	Fri	Sat
					1	2
3	4 Town Council Meeting: 6:30 pm	5	6 Probate Court 9am Planning Commission 7pm	7 CIAA Intake 1:00 – 6:00	8	9
10	11	12 Library Board of Trustees 5pm (JPL) Conservation Commission 7pm (CR)	13 Housing Authority 10am (PA) Harbor Commission 7pm <i>Town Council Agenda & Bills Deadline @ Noon</i>	14 CIAA Opening 5:50 – 7:30 <i>Town Council Packets</i>	15	16
17	18 Town Council/Water & Sewer: 6:30 pm	19 Tree Committee 6:45pm (JPL)	20 Planning Commission 7pm	21 Traffic Committee 6pm	22	23
24	25 Memorial Day Town Hall Closed	26 Zoning Board of Review 7pm	27	28	29	30
31					2020	



Town of Jamestown

EXECUTIVE ORDER

2020-1

March 16, 2020

Declaration of State of Emergency

WHEREAS, on January 30, 2020 the World Health Organization designated the novel coronavirus, COVID-19, outbreak as a Public Health Emergency of International Concern;

WHEREAS, on January 31, 2020 the Rhode Island Department of Health established an Incident Command System response to COVID-19;

WHEREAS, on January 31, 2020 the United States Health and Human Services Secretary Alex M. Azar III declared a public health emergency for the entire United States to aid the nation's healthcare community in responding to COVID-19;

WHEREAS, on March 9, 2020 the State of Rhode Island Governor Gina M. Raimondo issued Executive Order 20-02 declaring a state of emergency due to the outbreak of COVID-19;

WHEREAS, on March 11, 2020 the World Health Organization declared the outbreak of COVID-19 to be a Pandemic;

WHEREAS, on March 11, 2020 the President of the United States addressed the nation about the threat posed by the outbreak of COVID-19 and announced a restriction on international air travel from 26 European nations for a period of thirty days starting on March 12, 2020;

WHEREAS, on March 11, 2020 the United States State Department issued an extraordinary global health advisory;

WHEREAS, on March 15, 2020 the outbreak of COVID-19 has spread to every continent except Antarctica and infected more than 152,000 people, causing approximately 5,700 deaths;

WHEREAS, the number of countries that are experiencing community transmission of COVID-19 continues to grow;

WHEREAS, community transmission in the United States has occurred in over two dozen states and is an immediate public health threat to the elderly and those with underlying health conditions;

WHEREAS, cases of COVID-19 have been documented in the State of Rhode Island;

WHEREAS, the State of Rhode Island and various public health officials have reached out to the Town of Jamestown to take steps to contain the spread of COVID-19;

WHEREAS, the Town of Jamestown needs to take additional measure to limit the spread of COVID-19;

WHEREAS, Rhode Island General Laws §§ 30-15-12 and 30-15-13, as well as the Town of Jamestown Charter § 305, permit the Town Administrator to declare a state of emergency for the purpose of, among other things: providing for the cooperation in epidemic prevention, preparedness, response and recovery; preparing for emergency health threats that require the exercise of extraordinary governmental functions; providing the town with the ability to respond rapidly and effectively to potential or actual public health emergencies; and reducing loss of life;

WHEREAS, Rhode Island General Laws §§ 30-15-9E(4) and 30-15-12(b), permit the Town Administrator and/or Town Council to suspend the provisions of any statute, regulation, or requirement prescribing the procedures for the conduct of town business, or the orders, rules, regulations of any town department, board, or agency, if strict compliance with the provisions of any statute, order, rule or regulation would in any way prevent, hinder or delay necessary action in coping with this emergency; and

WHEREAS, Rhode Island General Laws §§ 30-15-9(e)(3) and (7), and 30-15-12(b), permit the Town Administrator and/or Town Council to transfer the direction, personnel, or functions of town departments and agencies or units thereof for the purpose of performing or facilitating emergency services; to control ingress and egress to and from high risk areas, the movement of persons within the area, and the occupancy of premises therein; and to take appropriate measures for the protection of health, safety, and welfare of the people of the town and to prevent or minimize the loss of life.

NOW, THEREFORE, I, Jamie Hainsworth, by virtue of the authority vested in me as the Town Administrator of the Town of Jamestown, pursuant to the Rhode Island General Laws and the Town of Jamestown Charter and Code of Ordinances, including but not limited to Title 30, Chapter 15 of the General Laws, do hereby order and direct the following:

1. A state of emergency is hereby declared for the Town of Jamestown due to the dangers to health and life posed by COVID-19, and the City/Town's disaster emergency plan is hereby activated.
2. The Jamestown Emergency Management Director is directed to activate the town's emergency operations center and all necessary city/town emergency response plans, policies, compacts, and agreements, to create and establish mobile support units, and to activate and deploy disaster response teams and disaster response workers to perform disaster response services.
3. All town departments, agencies, or quasi-municipal agencies and boards and commissions performing executive functions shall cooperate fully with the Rhode Island Emergency

Management Agency (RIEMA) and the Jamestown EMA Director in all matters concerns this Order. Efforts to provide emergency disaster relief to the Town of Jamestown should be coordinated by and through the Jamestown EMA Director and/or the Town Administrator.

4. All entertainment licenses and special event permits, whether for night clubs, concerts, live music, or other events, are hereby revoked during the period of this state of emergency. The Town will not be issuing any entertainment licenses or special event permits during the period of this state of emergency. All Events with twenty five people or greater are prohibited.
5. Pursuant to an order by the Governor all Bars are closed from March 17, 2020 and shall remain closed until March 30, 2020. Restaurants within the borders of the Town may remain open and provide take-out and delivery service only. There is absolutely no dining-in allowed regardless of the establishment's size or configuration.
6. Town officials are directed to cancel all non-essential official town meetings, limit the travel of town employees, and postpone all public events during the period of this state emergency.
7. All town offices and operations shall otherwise remain open, certain Town buildings will have limited public access however business will be conducted with the utilization of Telephone, U.S. Mail, Outside Drop Box at the Town Halls West Street side or by email until further notice and shall continue to otherwise operate in their ordinary course of business.
8. Pursuant to the emergency powers granted by the Rhode Island General Laws, and any other applicable provisions of state or local law, I shall from time to time issue additional directives, orders, and recommendations as circumstances require, either written or verbal.
9. Nothing in this Executive Order shall constrain duties and powers of the Town, the Town Administrator, the Town Council or Jamestown EMA Director authorized by Title 30, Chapter 15 of the General Laws and the Town Charter and Code of Ordinances.
10. This Executive Order shall take effect immediately and remain in full force and effect through March 23, 2020, and, with the consent of the Town Council, it shall continue in effect and automatically renew through April 30, 2020, unless revoked earlier.

So Ordered:

A handwritten signature in black ink, appearing to read "Jamie Hainsworth", with a large, sweeping flourish extending to the right.

Jamie Hainsworth

Jamestown Town Administrator

TOWN COUNCIL SPECIAL HEARING
February 7, 2020

I. ROLL CALL

A special Hearing of the Jamestown Town Council was held on February 7, 2020. Town Council Members present were as follows: Michael G. White, Mary E. Meagher, Nancy A. Beye, Randall White, and William J. Piva, Jr. Also present Town Administrator Jamie Hainsworth, Town Solicitor for Harbor David Petrarca, Chief Edward Mello, Special Counsel Marisa Desautel, Stenographer Valerie Harnett from Allied Court Reporters and Town Clerk Erin Liese.

II. CALL TO ORDER

Town Council President White called the meeting of the Jamestown Town Council to order at 10:01 A.M. in the Jamestown Town Hall, Chambers at 93 Narragansett Avenue, and led the Pledge of Allegiance.

Councilor Beye recused herself from the Appeal Hearing of Kara and Christopher Museler; by their Attorney, Quentin Anthony, Esq; regarding the denial of their Guest Mooring Permit Application by the Jamestown Harbor Commission dated July 18, 2019; pursuant to Section 78-30 of the Jamestown Code of Ordinances. She departed the Council Chambers.

- 1) Appeal Hearing of Kara and Christopher Museler; by their Attorney, Quentin Anthony; regarding the denial of their Guest Mooring Permit Application by the Jamestown Harbor Commission dated July 18, 2019; pursuant to Section 78-30 of the Jamestown Code of Ordinances

Attorney Desautel reviewed the memorandum provided to the Council dated February 5, 2020.

Council White reviewed the memorandums and facts received regarding the matter.

Vice President Meagher advised that witnesses may not be necessary as the current documents presented were adequate.

Attorney Petrarca clarified exhibits presented and the timeline of appeals. He further requested Executive Director Chief Mello be allowed to testify; as this review was de novo.

Discussion ensued on testimony and whether it would be heard.

Attorney Anthony presented his case before the Council.

Attorney Petrarca presented the Harbor Commission's defense before the Council.

Councilor White moved to overturn the decision of the Jamestown Harbor Commission dated July 18, 2019; regarding the denial of their Guest Mooring Permit Application by Kara and Christopher Museler and to grant the Guest Mooring Permit to the Museler's, with the Findings of Fact to be included in the decision. Councilor Piva seconded. Vote: President White, Aye; Vice President Meagher, Aye; Councilor White, Aye; Councilor Piva, Aye.

Attorney Desautel advised she would work with staff to draft the motion to include the findings of fact.

A 15 minute recess was taken.

Councilor Beye rejoined the Council and reconvened at 11:57 A.M.

- 2) Appeal Hearing of Carolyn M. Sears; regarding her request for a one- year grace period application to the Jamestown Harbor Commission denied on October 9, 2019; pursuant to Section 78-26 of the Jamestown Code of Ordinance

Ms. Sears, was sworn in and presented her case before the Council.

Attorney Petrarca presented the Harbor Commission's defense before the Council.

Chief Mello, Executive Director of the Harbor Commission was sworn in and explained the Harbor Commission's decision.

A motion was made by Councilor Beye to grant Ms. Sears' the one-year grace period and to overturn the decision of the Harbor Commission dated October 9, 2019. Seconded by President White. Vote: President White, Aye; Vice President Meagher, Aye; Councilor Beye, Aye; Councilor White, Aye; Councilor Piva, Aye.

Attorney Desautel advised she would work with staff to draft the motion to include the findings of fact.

III. ADJOURNMENT

A motion was made by Councilor Piva with second by Vice President Meagher to adjourn at 12:29 P.M. Vote: President White, Aye; Vice President Meagher, Aye; Councilor Beye, Aye; Councilor White, Aye; Councilor Piva, Aye.

Please refer to the stenographer's transcript for a full record of the minutes.

Attest:

Erin Liese, CMC, Town Clerk

**TOWN COUNCIL MEETING
February 18, 2020**

I. ROLL CALL

A regular meeting of the Jamestown Town Council was held on February 18, 2020. Town Council Members present were as follows: Michael G. White, Mary Meagher, Nancy A. Beye, Randall White, and William J. Piva, Jr. Also present Town Administrator Jamie A. Hainsworth, Finance Director Christina D. Collins, Town Solicitor Peter Ruggiero, Chief of Police Edward A. Mello, Public Works Director Michael C. Gray, Town Planner Lisa Bryer, Parks and Recreation Director Andrew Wade, and Water and Sewer Clerk, Denise Jennings.

II. CALL TO ORDER, PLEDGE OF ALLEGIANCE

Town Council President White called the meeting of the Jamestown Town Council to order at 6:31 P.M. in the Jamestown Town Hall, Rosamond A. Tefft Council Chambers at 93 Narragansett Avenue, and led in the Pledge of Allegiance.

A motion was made by Vice President Meagher with second by Councilor Piva to Convene as the Board of Water and Sewer Commissioners.

Vote: President White, Aye; Vice President Meagher, Aye; Councilor Beye, Aye; Councilor White, Aye; Councilor Piva, Aye.

III. TOWN COUNCIL SITTING AS THE BOARD OF WATER AND SEWER COMMISSIONERS

See Board of Water and Sewer Commissioners Meeting Minutes.

The Council adjourned at 6:38 P.M. from sitting as the Board of Water and Sewer Commissioners.

IV. ACKNOWLEDGEMENTS, ANNOUNCEMENTS, PRESENTATIONS, RESOLUTIONS AND PROCLAMATIONS

Please Note in Accordance with Section 42-46-6 (b) the Council May Review, Discuss and/or take Action and/or Vote on the following items:

A) Presentations:

- 1) Jamestown's Invasive Plants Publication Presented by Taylor Point Restoration Association

Lois Migneault representing Taylor Point and Jamestown Invasive Plants Campaign, presented the brochure compiled to inform residents of invasive plants.

Vice President Meagher questioned how residents would obtain the brochure. Migneault advised they would be available at Town Hall. She further suggested they be distributed in the Building Department. She also suggested the Public Works Director be advised.

Public Works Director Gray stated he was aware of the campaign and local invasive species.

Town Planner Bryer stated this publication would also be placed on the sustainable Jamestown website.

The Council applauded the effort.

2) Jamestown Fireworks Update Presented by Parks & Recreation Director Andrew Wade

Parks and Recreation Director Wade explained since the last meeting he has made progress regarding the Fireworks and has met with Barbara Szepatowski and Thomas McNiff who have offered to take over the event, which was previously run by Bob Bailey and the "Rocket Hogs".

Barbara and Thomas outlined their plan regarding Fireworks in Jamestown. They also explained dates have been set for Friday, July 3rd with rain date of July 10th. They advised a meeting at the library will be held for volunteers within the next two weeks. They further explained once plans have been finalized, they will present the plans to the Town Council for final approval.

Thomas McNiff stated they would also like to formalize the process, to aid in future transitions.

Councilor Piva suggested reaching out to local business for support. Barbara stated they will be joining the Chamber of Commerce.

Finance Director Collins advised the Town is not going out to bid for the contract is with "Jamestown Lights and Magic".

The Council thanked Barbara and Thomas for taking over the event.

Councilor Beye questioned how much funds were needed to be raised. Barbara advised the goal is \$25,000 to \$26,000.

Councilor Piva stated he has spoken to Mr. Bailey and it is a relief for him that the event is being taken over by others.

3) Library Renovations Status Update Presented by Library Board of Trustee's

Gene Mihaly, Chair of the Library Board of Trustees explained the status of the Library Renovation. He explained the involvement with the Town, OLIS, fundraising efforts and the need for additional funds from the voters to be requested at the next Financial Town Meeting.

Discussion ensued on reimbursement.

Vice President Meagher commented on the fundraising effort.

Mr. Mihaly advised he would start the Town Campaign on April 1st; and a kickoff party will be held on April 19th at the Yacht Club.

Discussion ensued on process for moving forward with regards to funds.

V. PUBLIC HEARINGS, LICENSES AND PERMITS

The Town Council will review each license application and vote on it individually. All approvals for licenses and permits are subject to the resolution of debts, taxes and appropriate signatures as well as, when applicable, proof of insurance. Please Note in Accordance with Section 42-46-6 (b) the Council May Review, Discuss and/or take Action and/or Vote on the following items:

- A) Trash Collector License Renewal Application
 - 1) Applicant: Waste Management of RI, Inc. **dba: Waste Management**
Address: 1610 Pontiac Ave, Cranston, RI 02920

A motion was made by Vice President Meagher with second by Councilor Beye to approve the Trash Collector License Renewal Application for Waste Management of RI, Inc. Vote: President White, Aye; Vice President Meagher, Aye; Councilor Beye, Aye; Councilor White, Aye; Councilor Piva, Aye.

- B) Event License Applications
 - 1) Applicant: Quononoquott Garden Club
Event: Plant Sale
Dates: May 16, 2020
Location: Fort Getty Pavilion
 - a) Request for Waiver of Fee's

A motion was made by Vice President Meagher with second by Councilor Beye to approve the Event License Application and Waiver of Fee's; of Quononoquott Garden Club for their event on May 16th. Vote: President White, Aye; Vice President Meagher, Aye; Councilor Beye, Aye; Councilor White, Aye; Councilor Piva, Aye.

- 2) Applicant: Conanicut Island Arts Association
Event: CIAA 46th Annual Art Show
Dates: July 18-25
Location: Recreation Center

A motion was made by Vice President Meagher with second by Councilor Beye to approve the CIAA 46th Annual Art Show to be held on July 18th- 25th. Vote: President White, Aye; Vice President Meagher, Aye; Councilor Beye, Aye; Councilor White, Aye; Councilor Piva, Aye.

VI. OPEN FORUM

- A) Scheduled request to address- None
- B) Non-scheduled request to address-

No comments were made.

VII. UNFINISHED BUSINESS

Please Note in Accordance with Section 42-46-6 (b) the Council May Review, Discuss and/or take Action and/or Vote on the following items:

- A) Upcoming Meetings and Sessions – dates and times
 - 1) Town Council Meeting Schedule: March 2, 2020 & March 16, 2020 at 6:30 p.m.
 - 2) Schedule Budget Work Sessions for FY 2020/2021
 - 3) Open Meeting Training for Town Staff, Boards and Commissions March 3, 2020 at 10:00 A.M.

Upcoming dates were reviewed and Finance Director Collins advised on the typical budget schedule; with the deadline of April 20, 2020 for Council adoption.

VIII. NEW BUSINESS

Please Note in Accordance with Section 42-46-6 (b) the Council May Review, Discuss and/or take Action and/or Vote on the following items:

- A) Request of Vice President Mary Meagher Regarding Authorization of Payment from the Harbor Budget for Stenographer Services for Appeal Hearings of the Harbor Commission

Vice President Meagher advised on the current appeal before the Council and if an issue would go to Court that the Town cover the cost of the Stenographer.

Councilor Piva questioned how many appeals are made to Harbor. Chief Mello advised about ten.

Town Solicitor Ruggiero advised it was de-nova hearing review. He also explained the need to review the ordinance to determine a standardize process.

A motion was made by Vice President Meagher to pay for the Stenographer Services regarding the Museler and Sears Appeal Hearings, from the Harbor Commission, currently before the Town Council. Seconded by Councilor Piva. Vote: President White, Aye; Vice President Meagher, Aye; Councilor Beye, Aye; Councilor White, Aye; Councilor Piva, Aye.

- B) Jamestown Oyster Farm Expansions
 - 1) CRMC Public Notice of Seakist Aquaculture LLC, 151 Cedar Hill Drive Jamestown, RI; Project located in Dutch Island Harbor; File # 2019-12-079

- 2) CRMC Public Notice of Walrus & Carpenter Oysters LLC, 83 State Street, Narragansett, RI; Project located in Narragansett Bay – West Passage; File # 2012-12-055
- 3) CRMC Public Notice of Adam Silkes, 65 Pierce Road, North Kingstown, RI; Project located in West Passage, Narragansett Bay; File # 2013-04-057
- 4) CRMC Public Notice of Antonio & Joseph Pinheiro, 161 Beacon Avenue, Jamestown RI; Project located in Dutch Island Harbor; File # 2014-12-056
- 5) Letter of Sharon Purdie and Ted Sybertz dated February 9, 2020
- 6) Letter of Sharon Purdie, Ted Sybertz, William R. Kalandar, Jr., Jim and Renee McCooey dated January 22, 2020
- 7) Letter of Kara and Christopher Museler dated January 24, 2020
- 8) Email of Alan and Lorraine Katz dated January 21, 2020
- 9) Letter of Town Administrator Hainsworth dated February 12, 2020

Town Administrator Hainsworth advised on letters of concern received regarding expansion of aquaculture in Dutch Harbor. He further explained the Pinheiro application, had not gone before the Harbor Commission for review prior to application with CRMC.

Councilor Piva questioned jurisdiction and the role of the Council.

Town Solicitor Ruggiero advised on notice of applications and the ability of the Council to, if they so choose, to weigh in on the CRMC application. He further explained legal standards and objections at CRMC. He explained possible scientific standards that CRMC looks at and their hearing and procedures.

Vice President Meagher advised CRMC preview and effects on neighbors is important to recognize. She reviewed the current projects.

Town Administrator Hainsworth stated the Harbor Commission has not had a chance to review and some ideas should be presented to Harbor.

Vice President Meagher advised we have a forum here and suspect neighbors will go to CRMC meeting as well.

Councilor Beye brought up that other communities have asked for impact studies.

Councilor White questioned when CRMC decides enough is enough and how do they decide that.

Discussion ensued on the history of aquaculture, size of operations, jurisdiction, capacity, saturation level, and legislation.

Town Solicitor Ruggiero suggested a meeting with CRMC for an open dialog on the subject.

Scott Palumbo, of Whispering Drive stated concern with the expansion of aquaculture in Dutch Harbor. He also presented the Council with a visual on floating docks. He also suggested a moratorium be enacted similar to Charlestown.

Councilor Piva questioned if letters of concern had been brought to CRMC.

Councilor White questioned the moratorium.

Discussion ensued on the moratorium in Charlestown and it was determined it was a Memorandum of Agreement.

Lorraine Katz of Westwind Dr., also commented on concerns with the view, house values, and recreational effects of oyster farms. She advised the Conservation Commission objected in 2016, due to conservation zone and conservation values and ascetics.

Vice President Meagher commented on the conservation zone.

Ted Hackman of Bow Street, stated concern with safety of with people and boats getting caught up in the aquaculture gear.

Vice President Meagher questioned if oyster farms were competing with clamers. Chief Mello advised currently they are not competing.

Tony Pinheiro showed the Council his proposed application to CRMC and advised on the benefits of farming. He also questioned the authority of the Administrator to send the objection letter.

Vice President Meagher advised Pinheiro that Town Administrator Hainsworth has that authority to send letters of concern on behalf of the town as the application was not submitted before the Harbor Commission for review.

Discussion ensued on the Pinheiro application.

Will Wilson of Galley Street, suggested residents should embrace aquaculture and to see the area in person; as the visual makes it look worse that it is.

Vice President Meagher suggested a motion be made to reaffirm the letter sent by Town Administrator Hainsworth.

A motion was made by Vice President Meagher with second by Councilor Beye to affirm the letter sent by Town Administrator Hainsworth, dated February 12, 2020, regarding concerns with the Pinheiro CRMC Expansion Application. Vote: President White, Aye; Vice President Meagher, Aye; Councilor Beye, Aye; Councilor White, Aye; Councilor Piva, Aye.

Discussion ensued on CRMC review, standards, and establishing a dialog with CRMC.

Discussion ensued on Seakist expansion and concerns.

Councilor White moved to authorize the Town Administrator to write a letter of concern to CRMC regarding 2019-12-079- Seakist Application and also to further explain the Council's concern with saturation and review of Aquaculture Permits in Jamestown. Vice President Meagher seconded. Vote: President White, Aye; Vice President Meagher, Aye; Councilor Beye, Aye; Councilor White, Aye; Councilor Piva, Aye.

- C) Authorization of the Golf Course Club House Construction Bid Award to Mill City Construction, Inc. in an Amount Not to Exceed \$2,813,893.00

Public Works Director Gray advised on the history of bids and they were received over budget. He further explained the meeting held to reduce costs with changing the program. He explained the following cost saving measures: such as removing the portico, foundation wall will be replaced with individual piers, stamp concrete will be changed to brood concrete, retaining walls, screening areas of mechanicals, and windows on the second floor. He also stated even with the changes it is a nice looking building.

Councilor Piva questioned the meeting room capacity. Public Works Director Gray advised it would be 88.

Discussion ensued on cart storage and the additional cost.

Public Works Director Gray explained the site work would be completed by the Department of Public Works and further recommended the bid be awarded to Mill City Construction, Inc.

Priscilla Foley of Lincoln Street, commented on the other options available on the Golf Course and with changes of design, she felt it was not the building that was offered to the voters and requested reconsideration at a new referendum with the current proposed plan. She also questioned the availability of funds to restore the greens.

David Dolce of Keel Avenue, stated maybe the delays can be looked at as a blessing. He further discussed his concern of debt service. He further advised on the commercial empty space in town and meeting room availability at churches and the Recreation Center. He requested the Council reconsider this and postpone this project for another year.

Vice President Meagher stated this project has been discussed a lot for many years and explained the benefits with building the new Club House.

A motion was made by Vice President Meagher with second by Councilor Piva to award the bid for the Golf Course Club House Construction to Mill City Construction in an amount not to exceed \$2,813,893 with the Town completing the Site Work for the Project. Vote: President White, Aye; Vice President Meagher, Aye; Councilor Beye, Aye; Councilor White, Aye; Councilor Piva, Aye.

A motion was made by Vice President Meagher with a second of Councilor Beye to open the Public Hearing. Vote: President White, Aye; Vice President Meagher, Aye; Councilor Beye, Aye; Councilor White, Aye; Councilor Piva, Aye.

IX. ORDINANCES, APPOINTMENTS, VACANCIES AND EXPIRING TERMS
Please Note in Accordance with Section 42-46-6 (b) the Council May Review, Discuss and/or take Action and/or Vote on the following items:

- A) Public Hearing for Proposed Amendments to the Code of Ordinances regarding Chapter 78- Harbor Management Ordinance

Chief Mello advised on the proposed changes to the Harbor Management Ordinance.

Discussion ensued on mooring inspections.

Chief Mello advised on the outreach regarding the change to notify the public that these changes will begin next season.

A motion was made by Vice President Meagher with second by Councilor White to approve Proposed Amendments to the Code of Ordinances regarding Chapter 78- Harbor Management Ordinance. Vote: President White, Aye; Vice President Meagher, Aye; Councilor Beye, Aye; Councilor White, Aye; Councilor Piva, Aye.

- B) Public Hearing for Proposed Amendments to the Code of Ordinances regarding Chapter 46- Hawkers, Peddlers, Door-to-door salespersons and Mobile Food Establishments

Chief Mello advised on the proposed change and history of amendments as initiated by Town Clerk Liese to be in compliant with State Regulations. He further explained amendments to the Code of Ordinances regarding Chapter 46- Hawkers, Peddlers, Door-to-door salespersons and Mobile Food Establishments. He further explained food truck permits would only be permitted under Special Events. However there would be exemptions for farm products, and non-profits. He also advised on the elimination of door- to- door sales. He also informed the Council that Town Clerk Liese, Solicitor Ruggiero, Building Official Costa and Recreation Director Wade had all reviewed and provided guidance on the proposed.

Councilor White questioned the allowance of food trucks.

Clarification was provided on Food Trucks and there allowance at Special Events only.

A motion was made by Vice President Meagher with second by Councilor Beye to approve the Proposed Amendments to the Code of Ordinances regarding Chapter 46- Hawkers, Peddlers, Door-to-door salespersons and Mobile Food Establishments. Vote: President White, Aye; Vice President Meagher, Aye; Councilor Beye, Aye; Councilor White, Aye; Councilor Piva, Aye

X. CONSENT AGENDA

A motion was made by Vice President Meagher with second by Councilor White to approve and accept the Consent Agenda. Vote: President White, Aye; Vice President Meagher, Aye; Councilor Beye, Aye; Councilor White, Aye; Councilor Piva, Aye.

The Consent Agenda consists of the following:

- A) Adoption of Town Council Minutes
 - 1) January 6, 2020 (regular meeting)
 - 2) January 21, 2020 (regular meeting)
 - 3) January 21, 2020 (executive session)
 - 4) January 21, 2020 (interview session)
 - 5) January 31, 2020 (special meeting)
 - 6) February 3, 2020 (executive session)
 - 7) February 3, 2020 (interview session)
 - 8) February 3, 2020 (special meeting)
- B) Minutes of Boards/Commissions/Committees
 - 1) Jamestown Zoning Board of Review (December 17, 2019)
 - 2) Jamestown Harbor Commission (December 11, 2019)
- C) Finance Director’s Report: Comparison of Budget to Actuals as of January 31, 2020
- D) Request of Tax Assessor for Specific Abatements & Addenda of Taxes

MOTOR VEHICLE ABATEMENTS TO 2005 TAX ROLL		
13-0852-00M		\$35.69
MOTOR VEHICLE ABATEMENTS TO 2006 TAX ROLL		
13-0852-00M		\$10.44
MOTOR VEHICLE ABATEMENTS TO 2007 TAX ROLL		
19-0368-06M		\$7.90
MOTOR VEHICLE ABATEMENTS TO 2010 TAX ROLL		
20-0141-05M		\$64.33

TANGIBLE PERSONAL PROPERTY ABATEMENTS TO 2013 TAX ROLL		
01-0001-89		\$43.75
TANGIBLE PERSONAL PROPERTY ABATEMENTS TO 2014 TAX ROLL		
01-0001-89		\$52.50
TANGIBLE PERSONAL PROPERTY ABATEMENTS TO 2015 TAX ROLL		
01-0001-89		\$52.68
TANGIBLE PERSONAL PROPERTY ABATEMENTS TO 2016 TAX ROLL		
01-0001-89		\$51.48
TANGIBLE PERSONAL PROPERTY ABATEMENTS TO 2017 TAX ROLL		
01-0001-89		\$51.96
TANGIBLE PERSONAL PROPERTY ABATEMENTS TO 2018 TAX ROLL		
01-0001-89		\$53.10
REAL ESTATE ABATEMENTS TO 2019 TAX ROLL		
10-0140-50	Plat 4, Lot 36	\$3.22
12-0793-48	Plat 3, Lot 516	\$210.91
TOTAL ABATEMENTS		\$ 637.96
TOTAL ADDENDA		\$ 0

XI. COMMUNICATIONS, PETITIONS, AND PROCLAMATIONS AND RESOLUTIONS FROM OTHER RHODE ISLAND CITIES AND TOWNS

A motion was made by Vice President Meagher with second by Councilor White to receive the Communications. Vote: President White, Aye; Vice President Meagher, Aye; Councilor Beye, Aye; Councilor White, Aye; Councilor Piva, Aye.

The Communications consists of the following:

- A) Communications
 - 1) Copy of Letter to: Jamestown Town Council
 From: Georgie Wynn, Amanda Wynn, Perry Heath, Tobin Heath, Jeffrey Heath, Keira Heath, Devon Heath, Eloise Heath, Owen Heath, Sara Heath, Akira Heath, Will Laurie, Erika Lauri, Mimi Lauri, Evan Boden, James Boden, Hugh Flood, Charlie Flood, Haley Flood, Eliza Flood, Samuel Flood, David Parsons, Emily Parsons, Josh Parsons, Ben Parson, Matt Parsons, Sam Parsons, Susan Ferguson, Will Ferguson, Riley Christopher, George Christopher, Liza Christopher, Claire Potter, Sophie Potter, Phoebe Potter, Katja Sertl, Nick Sertl, Caroline Lippincott, Hadley Edie, Melinda Edie, Schlyuer Edie, Eliza Wright, Abby Wright, Louise Wright, Bea Rosen, Josh Rosen, Lydia Rosen, Nate Ross, William Ross, Eliza Ross, Oliver Booth, Taylor Booth, Garnett Booth, Sarah Hirsch, Matt Hirsch, Ludia Richardson, Philip Richardson, Ellie Williams, Sophie Williams, Adele

Huffine, Holly Huffine, Charlie Wright, Redwood Wright, Jay Mayers, Tim Mayers, Galan Haas, Regan Haas, Kelsey Moody, Anne Hay, Wphraim Graham, Jessica Graham, Amanda Graham, Harrison Mielde, Jameson Mielde, Maya de la Torre, Elijah de la Torre, Cara Liberati, Natasha Gaither, Grace Flickinger, Anna Flickinger, Sam DiGasper, Milo DiGasper, Anza DiGasper, Ella Hutchinson, and Ben Hutchinson

Dated: January 28, 2020

Re: Jamestown Boat Yard Expansion

- 2) Copy of Letter to: Jamestown Town Council
From: Tom Potter
Dated: January 31, 2020
Re: Jamestown Boat Yard Expansion
- 3) Copy of Letter to: Jamestown Town Council
From: Tom Potter
Dated: January 31, 2020
Re: Jamestown Boat Yard Expansion
- 4) Copy of Letter to: Jamestown Town Council
From: Charlotte Kreutz
Dated: January 30, 2020
Re: Jamestown Boat Yard Expansion
- 5) Copy of Letter to: Jamestown Town Council
From: Melinda Edie
Dated: January 29, 2020
Re: Jamestown Boat Yard Expansion
- 6) Copy of Letter to: Jamestown Town Council
From: Carol Chew
Dated: January 29, 2020
Re: Jamestown Boat Yard Expansion
- 7) Copy of Letter to: Jamestown Town Council
From: Mrs. Michael F. Greene, Dr. Janet Burke
Dated: January 29, 2020
Re: Jamestown Boat Yard Expansion
- 8) Copy of Letter to: Jamestown Town Council
From: Paula Shevlin
Dated: February 3, 2020
Re: Jamestown Boat Yard Expansion

- 9) Copy of Letter to: Jamestown Town Council
From: Richard Perkins
Dated: February 5, 2020
Re: Jamestown Boat Yard Expansion
- 10) Copy of Letter to: Coastal Resources Management Council
From: Jamie A. Hainsworth, Town Administrator
Dated: February 5, 2020
Re: CRMC Application File Number: 2019-06-014
- 11) Copy of Letter to: Jamestown Town Council
From: Polly Hutcheson
Dated: January 28, 2020
RE: Jamestown Boat Yard Expansion
- B) Public Notice
 - 1) Jamestown Zoning Board of Review Notice of Public Hearing on February 25, 2020; Application Request for Variances of Craig & Amy Feld, 7 Beavertail Road, Jamestown, RI 02835
 - 2) CRMC Notice February 2020 Calendar

Councilor Piva recused from RIGL § 42-46-5(a) Subsection (2) Potential or Pending Litigation (IBPO Retiree Pension Benefits: File No. Balzer vs. Town of Jamestown, C.A. No. 1:19-cv-00109-WES-PAS; Dube, et al, vs. Town of Jamestown, C.A. No. 1:19-cv-00018-WES-PAS and departed Council Chambers.

XII. EXECUTIVE SESSION

The Town Council may seek to enter into Executive Session for review, discussion and/or potential action and/or vote on the following:

- A) Pursuant to RIGL § 42-46-5(a) Subsection (2) Potential or Pending Litigation (IBPO Retiree Pension Benefits: File No. Balzer vs. Town of Jamestown, C.A. No. 1:19-cv-00109-WES-PAS; Dube, et al, vs. Town of Jamestown, C.A. No. 1:19-cv-00018-WES-PAS)

A motion made by Vice President Meagher with second by Councilor White to enter Executive Session Pursuant to RIGL § 42-46-5(a) Subsection (2) Pending Litigation (IBPO Retiree Pension Benefits: File No. Balzer vs. Town of Jamestown, C.A. No. 1:19-cv-00109-WES-PAS; Dube, et al, vs. Town of Jamestown, C.A. No. 1:19-cv-00018-WES-PAS at 9:25 p.m. Vote: President White, Aye; Vice President Meagher, Aye; Councilor Beye, Aye; Councilor White, Aye

The Town Council reconvened the regular meeting at 9:33 P.M. It was announced no action was taken in Executive Session.

XIII. ADJOURNMENT

A motion was made by Vice President Meagher with second by Councilor White to adjourn. Vote: President White, Aye; Vice President Meagher, Aye; Councilor Beye, Aye; Councilor White, Aye

The regular meeting was adjourned at 9:34 P.M.

Attest:

Erin F. Liese, CMC, Town Clerk

TOWN COUNCIL MEETING
March 2, 2020

I. ROLL CALL

A regular meeting of the Jamestown Town Council was held on March 2, 2020. Town Council Members present were as follows: Michael G. White, Mary Meagher, Nancy A. Beye, William J. Piva, Jr. and Randy White. Also present Town Administrator Jamie A. Hainsworth, Finance Director Christina D. Collins, Town Solicitor Peter D. Ruggiero, Chief of Police Edward A. Mello, and Town Planner, Lisa Bryer.

II. CALL TO ORDER, PLEDGE OF ALLEGIANCE

Town Council President White called the meeting of the Jamestown Town Council to order at 6:34 P.M. in the Jamestown Town Hall, Rosamond A. Tefft Council Chambers at 93 Narragansett Avenue, and led the Pledge of Allegiance.

III. OPEN FORUM

Please note that under scheduled requests to address, comments are not limited to items on this agenda. However, items not on this agenda will only be heard and not acted upon by the Town Council. Note: Section 42-46-6 of the Open Meetings Act and Department of the Attorney General Advisory Opinions relevant to this item on any public body meeting agenda specifically prohibits the Town Council from discussing, considering or acting on any topic, statement or question presented. The Town may, if warranted, refer such matters to an appropriate committee, to another body or official, or post the matter for consideration at a properly-noticed, future meeting.

- A) Scheduled request to address- None
- B) Non-scheduled request to address

Sydney Keen of Walcott Avenue, requested a resolution be adopted banning high capacity magazines.

Council President White advised Ms. Keen to submit the proposed Resolution to be considered at the next meeting.

**IV. COUNCIL, ADMINISTRATOR, SOLICITOR
COMMISSION/COMMITTEE COMMENTS & REPORTS**

Please Note in Accordance with Section 42-46-6 (b) the Council May Review, Discuss and/or take Action and/or Vote on the following items:

- A) Town Administrator's Report: Jamie A. Hainsworth
 - 1) Submittal and Brief Overview of the FY 2020/2021 Town Administrator's Budget; No Action Required

Town Administrator Hainsworth gave a brief overview of his proposed budget for FY 2020/2021.

Vice President Meagher questioned what was taken out of reserve. Finance Director Collins advised \$400,000.

Town Administrator Hainsworth also thanked Finance Director Collins and Administrative Assistant Shea for their work on the budget. He also thanked the Department Heads; for they are prudent when submitting budget requests.

- 2) Advisement of the DEM's Proposal to Waive or Modify the Plan of 1972 with U.S. National Park Service to build a Public Park Area at Battery in Beavertail; No Action Required

Town Administrator Hainsworth advised the Rhode Island Department of Environmental Management (DEM) is seeking to modify or waive the provision in the application that proposed to convert the historic Battery Whiting located on the property into a tourist attraction. He further explained DEM has leased this property from the Town of Jamestown since 1980 and they do not have the resources to convert the Battery Whiting into a tourist attraction. They are asking the U.S. Park Service that the provision to convert the Battery Whiting into a tourist attraction be waived until sufficient funding can be appropriated to undertake the project. They further requested the Town of Jamestown to concur with the request.

Councilor White questioned if this was being removed or suspended from the agreement. Town Administrator Hainsworth advised it was being suspended, until they could allocate the funds.

- 3) Status Update Regarding the Library Renovation Project; No Action Required

Town Administrator Hainsworth reported the library is in the process of reviewing plans and estimates are still ongoing. The Library Board and Committee continue to work on the plans & estimate. He believed they plan to ask the Council to request the voters approve a bond at the Financial Town Meeting. However, they continue working with OLIS to achieve and maximize state aide reimbursement for the project. He further explained he thought they will request ballot placement at the next meeting.

Finance Director Collins reported on funding.

- 4) Advisement of the Geese Depredation Permit US Fish & Wildlife, Permit Expired & Liability Issue; No Action Required

Town Administrator Hainsworth advised, it has come to his attention the Town had at one time obtained a permit by U.S. Fish & Wildlife with consent by RI DEM for depredation of the goose population on all or most of Town owned land. The last permit expired in April of 2019. He looked into this and further learned we are not covered for any liabilities incurred by an agent of the Town while performing such actions. The RI Inter-Local Trust has affirmed this. Once learning of this and after reviewing the issue with the Town Solicitor. He notified the agents on the permit, due to no active permit and no liability coverage to stop any activities of this nature on any Town land including the Jamestown Golf Course. Unless further directed by the Council he will not file an application to renew this permit.

Vice President Meagher advised that Blake Dickinson was an Agent on the Permit and he did a good job.

Discussion ensued on the permit and liability coverage.

- 5) Follow up on CRMC; Regarding the Letter of Concern Sent at the Councils Direction; No Action Required

Town Administrator Hainsworth reported that he sent a letter to the Director of CRMC with the Council's concerns to the application made by Seakist and in general regarding the amount of aquaculture in this area. He also explained as suggested, he met with two representatives of CRMC this past week with Chief Mello, Lisa Bryer, and Andy Wade. They further raised questions such as: how does the Town weigh in on the permit application process; when does the area become or considered at capacity, and what are best practices of mixing recreation to farming are. He also reported that they viewed the area on the west side of the farms with CRMC and obtained a good perspective of the operations. He stated he believed it was a productive meeting as well as educational. He advised he will look to have a more involved interactions with the CRMC staff on these matters of mutual concern.

Councilor Piva questioned if specific discussions were held on applications. Town Administrator Hainsworth advised it was general conversation, and further explained CRMC had a change of staff, so they were preparing for that as well.

V. UNFINISHED BUSINESS

Please Note in Accordance with Section 42-46-6 (b) the Council May Review, Discuss and/or take Action and/or Vote on the following items:

- A) Upcoming Meetings and Sessions – dates and times
 - 1) Town Council Meeting Schedule: March 16, 2020 and April 6, 2020
 - 2) Budget Work Shop Schedule: March 9, 2020, March 10, 2020 March 16, 2020, March 23, 2020 and March 26, 2020

Meeting dates were reviewed.

VI. NEW BUSINESS

Please Note in Accordance with Section 42-46-6 (b) the Council May Review, Discuss and/or take Action and/or Vote on the following items:

- A) Discussions with Representative Deb Ruggiero and Senator Dawn Euer regarding Legislative Issues.

Representative Ruggiero and Dawn Euer addressed the Council and reviewed the following legislative initiatives: State Budget, climate change, small business healthcare, short term rentals, citizen redistricting, reduction of carbon, medical transportation and municipal training for Planning and Zoning members.

Vice President Meagher stated North Road needs to be addressed and also commented on affordable housing.

Discussion ensued on affordable housing.

Discussion ensued on the Bridge Authority.

VII. CONSENT AGENDA

An item on the Consent Agenda need not be removed for simple clarification or correction of typographical errors. Approval of the Consent Agenda shall be equivalent to approval of each item as if it had been acted upon separately for review, discussion and/or potential action and/or vote. A Consent Agenda item or items may be removed by the Town Council for review, discussion and/or potential action and or vote.

A motion was made by Vice President Meagher with second by Councilor Beye to approve the Consent Agenda. Vote: President White, Aye; Vice President Meagher, Aye; Councilor Beye, Aye; Councilor Piva, Aye; Councilor, White, Aye

The Consent Agenda approved consists of the following:

- A) Adoption of Town Council Minutes
 - 1) February 3, 2020 (special meeting)
 - 2) February 3, 2020 (regular meeting)
 - 3) February 7, 2020 (executive session)
 - 4) February 7, 2020 (special meeting)

- B) Minutes of Boards/Commissions/Committees
 - 1) Jamestown Philomenian Library (January 14, 2020)
 - 2) Jamestown Harbor Commission (January 9, 2020)
 - 3) Jamestown Traffic Committee (October 17, 2019)
 - 4) Jamestown Zoning Board of Review (January 28, 2020)
 - 5) Jamestown Board of Canvassers (January 27, 2020)

C) Request of Tax Assessor for Specific Abatements & Addenda of Taxes

MOTOR VEHICLE ABATEMENTS TO 2015 TAX ROLL		
19-0301-10M	Motor Vehicle – 2003 Ford	\$67.41
19-0301-10M	Motor Vehicle – 2007 Jeep	\$200.08
MOTOR VEHICLE ABATEMENTS TO 2016 TAX ROLL		
19-0301-10M	Motor Vehicle – 2003 Ford	\$63.43
19-0301-10M	Motor Vehicle – 2007 Jeep	\$178.98

MOTOR VEHICLE ABATEMENTS TO 2017 TAX ROLL		
19-0301-10M	Motor Vehicle – 2007 Jeep	\$117.36
REAL ESTATE ABATEMENTS TO 2019 TAX ROLL		
02-1663-40	Plat 8, Lot 195 – Tax Appeal	\$720.48
12-0856-50	Plat 2, Lot 159 – Tax Appeal	\$937.83
25-0013-00	Plat 8, Lot 280, -Tax Appeal	\$140.88
TOTAL ABATEMENTS		\$ 2,426.45
TOTAL ADDENDA		\$ 0

VIII. COMMUNICATIONS, PETITIONS, AND PROCLAMATIONS AND RESOLUTIONS FROM OTHER RHODE ISLAND CITIES AND TOWNS

A motion was made by Vice President Meagher with a second by Councilor Piva to accept the Communications. Vote: President White, Aye; Vice President Meagher, Aye; Councilor Beye, Aye; Councilor Piva, Aye; Councilor, White, Aye

The Communications and Proclamations and Resolutions from other RI cities and towns consists of the following:

- A) Communications
- 1) Copy of Letter to: Jamestown Town Council
From: Jim & Renee McCooey
Dated: February 12, 2020
Re: Aquaculture Farm Expansions
 - 2) Copy of Letter to: Jamestown Town Council
From: Rob & Mary Jo Braisted
Dated: February 14, 2020
Re: Aquaculture Proliferation in Dutch Harbor
 - 3) Copy of Letter to: Jamestown Town Council
From: William R. Kalander, Jr.
Dated: February 12, 2020
Re: Aquaculture Proliferation in Dutch Harbor
 - 4) Copy of Letter to: Jamestown Town Council
From: Paul M. Zabetakis, MD
Dated: February 12, 2020
Re: Aquaculture Proliferation in Dutch Harbor
 - 5) Copy of Email to: Jamestown Town Council
From: David & Susan Reardon
Dated: February 13, 2020
Re: Aquaculture Proliferation in Dutch Harbor

- 6) Copy of Letter to: Jamestown Town Council
From: Robert S. Powers
Dated: February 12, 2020
Re: Aquaculture Proliferation in Dutch Harbor
- 7) Copy of Letter to: Jamestown Town Council
From: Jay Manning, P.E, RI DEM
Dated: February 18, 2020
Re: Project Priority List Request for Fiscal Year 2021
- 8) Copy of Letter to: Mr. Grover Fugate, Executive Director CRMC
From: Jamie A. Hainsworth, Town Administrator
Dated: February 19, 2020
Re: File NO: 2019-12-079, Seakist Aquaculture, LLC
- B) Proclamations and Resolutions from other Rhode Island Cities and Towns
 - 1) Smith Field School Committee Resolution recognizing Public Schools Week

IX. EXECUTIVE SESSION

The Town Council may seek to enter into Executive Session for review, discussion and/or potential action and/or vote on the following:

- A) Pursuant to RIGL § 42-46-5(a) Subsection (2) Potential or Pending Litigation (IBPO Retiree Pension Benefits: File No. Balzer vs. Town of Jamestown, C.A. No. 1:19-cv-00109-WES-PAS; Dube, etal, vs. Town of Jamestown, C.A. No. 1:19-cv-00018-WES-PAS); review, discussion and/or potential action and/or vote on potential settlement agreement
- B) Pursuant to RIGL § 42-46-5(a) Subsection (2) Collective Bargaining (Union Contract Negotiations IBPO)

Town Solicitor Ruggiero advised there was no need to convene in Executive Session.

X. ADJOURNMENT

A motion was made by Vice President Meagher with second by Councilor Piva to adjourn at 7:15 P.M. Vote: President White, Aye; Vice President Meagher, Aye; Councilor Beye, Aye; Councilor Piva, Aye; Councilor, White, Aye

Attest:

Erin F. Liese, CMC, Town Clerk

PLANNING COMMISSION MINUTES

October 16, 2019

7:00 PM

Jamestown Town Hall

93 Narragansett Ave.

I. Call to Order and Roll Call

The meeting was called to order at 7:03 p.m. and the following members were present:

Michael Swistak – Chair	Duncan Pendlebury – Vice Chair
Rosemary Enright - Secretary	Mick Cochran
Bernie Pfeiffer	Dana Prestigiacomo
Michael Smith	

Also present:

Lisa Bryer, AICP – Town Planner
Wyatt Brochu – Town Solicitor
Cinthia Reppe – Planning Assistant
Dale Jerald

II. Approval of Minutes September 18, 2019; review, discussion and/or action and/or vote

A motion was made by Commissioner Enright and seconded by Commissioner Smith to accept the minutes with the following changes:

Page 2

2nd paragraph; They are looking seriously at the concerns of the neighbors and they have replaced the **affordable** housing consultant.

3rd paragraph; seconded by Commissioner Pfeiffer. ~~seconds.~~

7th paragraph; with **Zoning Enforcement Officer** Chris Costa

8th paragraph, 1st sentence; HGWTO and Special flood section **will go.**

4th sentence, We will keep this section in place **with caveat for application that are not there unless** authorized and permitted by DEM.

Page 3

6th paragraph; **In** the table **tracing the** of contents, columns should **read** ~~be flipped to see both~~ ways.

So unanimously voted.

III. Correspondence

1. FYI – St. Onge/Nicholson – Administrative Subdivision Approval. Received
2. FYI – Town Council Resolution – Community Planning Month. Received

IV. Citizen's Non-Agenda Item

Dale Jerald - 63 Carr Lane – it appears that Carr Lane is going to be paved and the residents would like to see if Carr Lane can have speed bumps. Ms. Bryer said this is not a function of the Planning Commission. That would be a request to the Town Council. We do not have any input into road paving.

V. Old Business

1. Zoning Ordinance Update; review, discussion and/or action and/or vote
 - a. Review of Proposed Amendments

Ms. Bryer said the changes that are in your packet are just the changes that have been made, not a full copy of the ordinance. She thinks we are getting very close. Commissioner Enright said the date needs to be provided so it would be easier to compare. So noted.

Lisa Bryer discussed the Conservation Development Section has been put in Place of Cluster Development.

Regarding Boat Storage, Commissioner Swistak asked is a Kayak considered a canoe or rowboat. We will add kayak to the list Bryer noted.

Kitchen definition was discussed, it has to be a structure Brochu addressed the kitchen definition and said a refrigerator does not need to be included. The Stove needs special electrical accommodations or a fuel line and the sink needs special plumbing. So those are the items that should be the focus.

Met tower is for meteorological info, put in a met tower definition.

The Planning Commission went over all the updates to the Use table.

A discussion ensued about Fisheries, Oyster Farms and where they offload their product and this new use in the table addresses it.

Brochu said it may be regulated by DEM so we will look into it.

Commissioner Swistak asked about storage units and it is not listed in our use table, do we want to call out storage units and do we want to regulate them. Does it make sense to permit that in CD and CL as individual units. The Commission felt we should regulate them and the parking requirements associated with them. They concluded that we should define it and put it across the board as No.

Dimensional regulations - lot width is changed to frontage lines.

Table 3-2 was updated for function within the Special Village Development District. Building Placement being removed in addition to 2 stories max deleted in the residential districts and just leave in 35 feet max. Distinguish in this section difference between public and semipublic. Wyatt

Merging of lots - Lisa Bryer wants the solicitors to take a look at it since our new Tax Assessor is leery to merge lots under this criteria. Wyatt said it has to be looked at separately. No re-wording is being suggested. Burden of proof on the owner that they should not be merged. Keep Special Regulations and just move the section.

Horsley Witten is looking at if we can have AFDU in a commercial or mixed building noting the language that will pertain since the sections have been merged "it won't have to be owner occupied".

Shared parking has been deleted. If we remove the shared parking scenario are the agreements gone when it goes away. Bryer did not think so no because they were grandfathered. Businesses, specifically restaurants received approval for number of seats based on shared parking, so until those agreements are null and void, they will be in effect. We can word the ordinance that way. They will not be forced into a variance just because we get rid of the section. Wyatt will look into this. Part of the flaw of shared parking is it is hard to track or double counting could happen and they can be nullified at will by the property owner or upon sale, leaving the business in the lurch and no way for the town to be notified or track this. It has not been easy in the past Lisa said. Simpatico built a structure for 190 seats based on the shared parking. Variance runs with the land Solicitor Brochu said. Horsley Witten suggested a no net loss requirement and they are working on it and how it would work in Jamestown. HW is going to give ideas about no net loss.

VI. New Business – nothing at this time

VII. Adjournment

A motion to adjourn at 9:36 was made by Commissioner Enright and seconded by Commissioner Smith. All in Favor.

Attest:



Cynthia L. Reppe

Approved As Amended
PLANNING COMMISSION MINUTES
November 20, 2019
7:00 PM
Jamestown Town Hall
93 Narragansett Ave.

I. Call to Order and Roll Call

The meeting was called to order and the following members were present:

Michael Swistak – Chair	Duncan Pendlebury – Vice Chair
Rosemary Enright – Secretary	Mick Cochran
Bernie Pfeiffer	Dana Prestigiacomo
Michael Smith	

Also present:

Lisa Bryer, AICP – Town Planner
Peter Ruggiero – Town Solicitor
Cinthia Reppe – Planning Assistant
Nathan Lukas – Planning Intern

II. Approval of Minutes October 16, 2019; review, discussion and/or action and/or vote

A motion was made by Commissioner Enright that was seconded by Commissioner Cochran to accept the minutes with the following change:

Bottom of Page 2, ~~Wyatt~~

III. Correspondence – nothing at this time

IV. Citizen’s Non-Agenda Item – nothing at this time

V. Old Business

- 1. Stuart and Anne Sanderson, 70 and 78 Narragansett Avenue, Plat 8, Lots 120 and 121 – Master Plan Review for a Comprehensive Permit for low and moderate income housing per Jamestown Zoning Ordinance 82-1700, a major Land Development Project for 19 units (5 are low to moderate income restricted units) 4 buildings, Special Use Permit for Multi-Family Development Proposal with Special Use Permit & Variances – Review, discussion and /or action and/or vote**
 - A. The Planning Commission Sitting as the Local Review Board pursuant to RIGL 45-53 Low and Moderate Income Housing Act Master Plan Informational Meeting – Request to withdraw application without prejudice.**

A motion to sit as the Local Review Board was made by Commissioner Swistak and seconded by Commissioner Enright. So unanimously voted.

A motion was made by Commissioner Swistak to accept the request to withdraw the application of 70 and 78 Narragansett Avenue without prejudice, Commissioner Cochran seconds the motion.

Commissioner Cochran asked what happens now with the property? Town Planner Lisa Bryer said she has not heard from the property owner.

So unanimously voted:

Michael Swistak – Aye

Rosemary Enright – Aye

Bernie Pfeiffer - Aye

Michael Smith - Aye

~~Duncan Pendlebury – Aye~~

Mick Cochran - Aye

Dana Prestigiacomo - Aye

A motion was made by Commissioner Swistak and seconded by Commissioner Cochran to desist sitting as the Local Review Board. So unanimously voted.

2. Downtown Parking Plan Update; review, discussion and/or action and/or vote

Ms. Bryer gave an update of the study and said it has been 20 years since the last parking study was done. This study was, again, looking at public parking including on street and town parking lots not private property or lots as well as a parking questionnaire. The methodology is the same as the last time it was done. All the data in the plan consists of the findings from Nate Lukas, planning intern's field work and the questionnaire data. Besides the physical parking survey, we prepared and distributed the parking questionnaire to the business owners for distribution to the public.

Commissioner Swistak asked if we lost some spaces since 2003? No there is actually a few more. Commissioner Pendlebury asked the percentages, did the businesses get the same amount of surveys? No not necessarily but they were all provided ample copies and we walked around regularly with extra copies to see if they needed them.

Commissioner Swistak, asked of those that filled out the surveys did they park in public parking? Yes. Was there ever a time that all the spaces were taken? Nate said no. East Ferry had 5% vacancy at times. Fools Rules was the busiest morning and there were still public parking places.

It seems to be a level of service issue in Jamestown and people expect to park closer to their destination, possibly, then those in Newport or other cities and towns.

Occasionally there were cars at East Ferry with tickets, the Planning Commission would like to see if we can get data on the amount of tickets in that time period. There was a large number of vacancies at the Knowles Court lot. Commissioner Smith asked if we ever questioned Conanicut Marine about how many people park at their lot. Lisa Bryer said we did not review private lots. Ms. Bryer said we have a handful of businesses that have zero parking. We have to assume that the public parking is for every business and everybody.

Commissioner Cochran said is it a recommendation to charge for parking? No, but it may be a potential solution or opportunity she said. Seasonally it could be an option. Ms. Bryer asked

whether the Planning Commission felt the next step is to dedicate a night to discussion and invite the chamber? We will plan on a date in January. Swistak felt we should get some more input from the business owners through the Chamber, possibly the Traffic committee and Police department should be consulted.

3. Zoning Ordinance Update; review, discussion and/or action and/or vote

Lisa Bryer, Town Planner said each time we talk about the update we get a little further. We will talk about the grey shaded areas in the update first.

Discussion of the rearranged table of contents.

Peter Ruggiero brought up the change in the state law re: accessory dwelling units. The definition does not restrict it anymore to family members according to state law. This was done to increase affordability. Although that is not the result in Jamestown.

Swistak asked whether the valuation be different for homes that are income producing residences? We can talk to the tax assessor about it. Their taxes should be higher Commissioner Swistak said.

A discussion ensued regarding duplexes and whether they should be attached or could they be separate units on the same lot to better fit in with Jamestown's character. Duplex is different than accessory dwelling units. Commissioner Enright does not like the idea of duplex being a separate unit. There was no consensus.

A lengthy discussion ensued regarding Airbnb.

Underground storage tanks – It is regulated by the state so that is why Chris Costa does not want to regulate them. Bryer will check with fire dept.

The Planning Commission discussed vehicles registered or not on private property. Don't distinguish between unregistered and registered. Property Line or ROW instead of street as far as where vehicles or RV's can be parked.

Accessory Family Dwelling Units and Affordable Units.

Commissioner Enright thinks wind and solar should be combined and in the same place. And everything should be a special use permit. She wants the sections to be parallel structure if they are to remain separate sections.

Cell towers will be addressed at next meeting with guidelines inserted.

Parking was discussed and the purpose of the zero net loss is that businesses should do the best they can basically. Special use permit if they want to reduce their parking below what they have and they are not meeting their parking requirements. The goal is to keep as much parking as possible.

We will talk about budget and zoning at the next meeting on Dec 4th.

VI. New Business – nothing at this time

VII. Adjournment

A motion was made by Commissioner Enright and seconded by Commissioner Cochran to adjourn the meeting at 9:20 pm. So unanimously voted.

Attest:



Cynthia L. Reppe
Planning Assistant

Approved As Written
PLANNING COMMISSION MINUTES
December 4, 2019
7:00 PM
Jamestown Town Hall
93 Narragansett Ave.

I. Call to Order and Roll Call

The meeting was called to order and the following members were present:

Michael Swistak – Chair	Duncan Pendlebury – Vice Chair
Rosemary Enright – Secretary	Mick Cochran
Bernie Pfeiffer	Michael Smith

Also present:

Lisa Bryer, AICP – Town Planner
Wyatt Brochu – Town Solicitor
Cinthia Reppe – Planning Assistant

- II. Approval of Minutes November 20, 2019;** review, discussion and/or action and/or vote
A motion was made by Commissioner Enright and seconded by Commissioner Cochran to accept the minutes with the following change:
Page 2, 1st paragraph: Under So voted: strike ~~Duncan Pendlebury~~ —Aye
So unanimously voted.

III. Correspondence – nothing at this time

IV. Citizen’s Non-Agenda Item – nothing at this time

V. Old Business

1. Downtown Parking Plan Update; review, discussion and/or action and/or vote
Lisa presented the Police Departments list of parking tickets issued by location. Commissioner Swistak discussed if this was more tickets than expected? There were differing views and thoughts on that issue. The Planner will coordinate with the Chamber on when to hold the parking workshop. It was the consensus that we finish Zoning first if possible.

2. Zoning Ordinance Update; review, discussion and/or action and/or vote
Wind and Solar:
Lisa Bryer has coordinated the wind energy and solar as requested by Commissioner Enright. One section has an application, that will be pulled out because it does not need to be in the ordinance.

Accessory Dwelling Units:

Ms. Bryer discussed the state definition for Accessory Dwelling Units with the legal team and has amended our section to accommodate that definition. We only permit low to moderate income and family ADUs in our ordinance. We will still only accept those in Jamestown. She has sent the copy to the attorneys and they are reviewing it. Commissioner Pendlebury asked if we will get in trouble with the state if we restrict it. Solicitors Brochu and Ruggiero will talk to Lisa more about this after it is reviewed. I believe we have the ability to regulate, Bryer said.

A question about whether the town will be subject to DPR? Yes, the town will be required if it is a substantial modification just like the rest of the ordinance. The Planning Commission wants the town to be subject to review but agreed that it has to be substantial.

Discussion with the tax assessor regarding B&B and short-term rentals. Christine Brochu explained to Lisa how they are taxed differently and it is in the report. It is based on the value of the house. The planning commission would like them to be taxed the same.

Duplexes, the short-term rental issue is what makes us pause Bryer noted when we think about duplex units and guest houses being detached. After a lengthy discussion regarding separate units on 1 lot or connected; duplex units must be connected and it will be kept as is in the ordinance with a definition of attached.

Commissioner Pendlebury asked if we want more of these detached units? He would in the village but it is a matter of scale. A discussion ensued about what the town should look like regarding duplex and accessory dwelling units. Commissioner Enright thinks all duplex's and ADU should be attached and not individual units.

Solicitor Brochu said when you have these discussions in planning regarding zoning just be aware there are avenues for the property owner to have a use permitted with a lesser dimension through the variance process. Brochu brought up some cases in zoning regarding changing this wording. Swistak says just subdivide? Leave it as it is.

Cell tower ordinance:

Lisa Bryer noted that the consultant has provided a simple, medium and complicated version. It is handled under use tables as utilities currently and this will be more specific now. Swistak asked will the council make a decision or will it come here? It is a Special Use permit for a tower right now. It goes directly to zoning. We can request that it comes for DPR. Yes, Bryer noted.

Thoughts about permit them, not permit them or regulate them ensued. Yes, regulate them the planning commission said. The NK version will be customized for us with some specificity as noted in the SK ordinance without any specific guidance given. The commission discussed what zones to permit in. It is now permitted in several zones with a special use permit. Several Map amendments were noted: Park dock and Reservoir Circle too. Both will require Comprehensive Plan amendments.

OS 1 and 2 were defined to the planning commission. They want to request that cell towers come to Planning so they can look at it. No in Open Space zones. This will force the town to go through a zone change for the current proposal.

Commissioner Pendlebury asked about storage/oil tanks that are very large in the front yard. The planning commission does not want tanks allowed in front yards.

Wyatt Brochu brought up variances and special use permit with regards to the net loss zero for parking. Maybe change special use permit to a variance.

A discussion about shared parking ensued. The commission understands that the current agreements will be in place until void.

VI. New Business – nothing at this time

There are no applications so we will not meet on the 18th of December and we have 1 meeting in January since our first meeting would fall on January 1. We will discuss final zoning on January 15th and then parking workshop on a subsequent meeting.

VII. Adjournment

A motion was made by Commissioner Enright and seconded by Commissioner Cochran to adjourn the meeting at 8:55. So unanimously voted.

Attest:



Cynthia L. Reppe
Planning Assistant

Approved As Amended
PLANNING COMMISSION MINUTES
January 15, 2020
7:00 PM
Jamestown Town Hall
93 Narragansett Ave.

I. Call to Order and Roll Call

The meeting was called to order and the following members were present:

Michael Swistak – Chair	Duncan Pendlebury – Vice Chair
Rosemary Enright – Secretary	Mick Cochran
Bernie Pfeiffer	Michael Smith

Not present:

Dana Prestigiacomo

Also present:

Lisa Bryer, AICP – Town Planner
Wyatt Brochu – Town Solicitor
Cinthia Reppe – Planning Assistant
Dale Jerald

II. Approval of Minutes December 4, 2019; review, discussion and/or action and/or vote

A motion was made by Commissioner Enright and seconded by Commissioner Cochran to accept the minutes as written. So unanimously voted.

III. Citizen’s Non-Agenda Item – nothing at this time

IV. Reports

1. Town Planner’s Report
2. Chairpersons report
3. Town Committees
4. Sub Committees

V. Old Business

1. Applications and Procedures for Amendment to the Zoning Ordinance and Comprehensive Plan; review, discussion and/or action and/or vote

- Application for Amendment to the Comprehensive Plan
- Application for Zoning Ordinance Amendment (Map)
- Application for Zoning Ordinance Amendment (Text)

Town Planner Lisa Bryer said we have amended the zoning ordinance internally by staff, Planning Commission and Town Council. We now have 2 privately initiated requests pending so putting together an application is the way it should be handled. We have just never had the need for an application prior. The Planning Commission has heard about these applications previously as presented by their representatives; Clarke St. and Westwind Dr. Commissioner Enright said it needs to be mentioned in the application regarding who to make the check out in each application and that the fees may be less if combined in each application.

Commissioner Swistak asked if there would ever be a time that there would be 2 changes both map and text at the same time would it be a double charge? Yes. Commissioner Pendlebury thinks the town works to keep the zoning the way it is and to change it in a few cases may not be a good idea. We need to have a formal application for this Ms. Bryer stated. Town Solicitor Wyatt Brochu explained that they have a right to change a map. Bryer noted that the Comprehensive Plan future land use map needs to be consistent with the zoning ordinance map.

Dale Jerald - Carr Lane has the land use map been changed? the Planner noted several instances where the Town amended the map such as creating the Public zone and the OS-1 and OS-2 districts.

2. Zoning Ordinance Update –review, discussion and/or action and/or vote

Tonight, we will go through final questions and amendments. Ms. Bryer said the good news is the questions from Horsley Witten in the gray boxes are dwindling. There are a few legal questions that when this is completed the solicitors will look at it as a whole. AFDU and new sections will be reviewed in detail by Solicitors before it goes to the Town Council to be scheduled for hearing.

Wind energy, are we making this too restricted asked Commissioner Enright? Discussion ensued. Commissioner Pendlebury is cautious about wind energy installations in front yards.

There is a section that allows height exemptions if you have enough property for setbacks. Everyone agreed on no front yard placement. Above ground propane tanks should not be allowed in front yard either Pendlebury noted. This has been addressed.

DPR checklist Commissioner Pendlebury said have all the checklists as an appendix for zoning ordinance.

These final changes will be made and given to the solicitors. Then it will come back here with formal correspondence and Findings of Fact to then be presented to the Town Council. When we get all amendments done will give the Planning Commission a final draft copy.

VI. New Business

1. FY 2020-2021 Budget; review, discussion and/or action and/or vote

The Planner discussed the items in the capital budget and explained that these items have been in for at least 10 years each and they are long standing items and have been funded at varying levels in the prior budgets. "Planning and Development Documents" is a yearly item, some years we get less than others but it accrues. This is used for updating Comp Plan, Zoning and Subdivision regulations, other special planning studies such as Sustainable Jamestown including consultants, advertising legal review etc.

Affordable Housing Trust. Ms. Bryer went over what it has been spent on in the last 10-15 years. It is used for planning and development as well as nuts and bolts development of affordable housing. It is primarily used for critical gap financing for affordable housing. It is also used for such things as providing CCHC a short term construction loan and they paid it back in full. In addition to this fund we have the revolving fund for 400K (bond fund) to purchase properties and then as they are developed that money is paid back.

The Town Council will be talking about short term rentals in Jamestown at their next meeting. Ms. Bryer told Town Administrator Jamie Hainsworth that the Planning Commission is ready to take this up in the near future. We have a proposal from our consultant already. We are looking for policy issues from the council first.

VII. Adjournment

A motion to adjourn at 8:21 p.m. was made by Commissioner Enright and seconded by Commissioner Pfeiffer. So unanimously voted.

Attest:



Cynthia L Reppe

Approved As Amended
PLANNING COMMISSION MINUTES
February 5, 2020
7:00 PM
Jamestown Town Hall
93 Narragansett Ave.

I. Call to Order and Roll Call

The meeting was called to order at 7:00 p.m. and the following members were present:

Michael Swistak – Chair	Duncan Pendlebury – Vice Chair
Rosemary Enright – Secretary	Mick Cochran
Bernie Pfeiffer	Dana Prestigiacomo
Michael Smith	

Also present:

Lisa Bryer, AICP – Town Planner
Wyatt Brochu – Town Solicitor
Cinthia Reppe – Planning Assistant
Christian Infantolino - Attorney
Michael Darveau – Professional Land Surveyor - Darveau Land Surveying

II. Approval of Minutes January 15, 2020; review, discussion and/or action and/or vote

A motion was made by Commissioner Enright and seconded by Commissioner Pendlebury to approve the minutes with the following change:

Page 2 paragraph 1, The Planning Commission has heard about these applications previously as presented by their representatives; Clarke St. and Westwind Dr.

III. Citizen's Non-Agenda Item – nothing at this time

IV. Reports –Town Planner's Report

1. Future Agenda Items; review and/or discussion
We have 2 minor subdivision applications and we will be having a TRC meeting on Monday morning.
2. Town Council Meetings, review and/or discussion of Planning Commission related and/or delegated items

V. **New Business**

1. **Rose Natale - Plat 3, Lot 75 15 Lugger St. Jamestown RI - Zoning Ordinance Section 314 – High Groundwater Table and Impervious Overlay District Sub-district A review - Recommendation to Zoning Board of Review – review, discussion and/or action and/or vote**

Attorney Christian Infantolino is representing the applicant Rose Natale. He is here for a recommendation to zoning. Jean Lambert approved the design and representatives from Architect Ron DiMauro's office are here if there are any questions.

A motion was made by Commissioner Pfeiffer and seconded by Commissioner Enright to accept Michael Darveau as an expert witness. So unanimously voted.

This application falls in Subdistrict A because of Category 9 soils. This lot is a bit bigger than a typical double lot; it is 16,000 sq. ft. compared to a typical double lot of 14,400. They are proposing a raised ranch home about 2000 sq. ft. There is an existing 3-bedroom home that will be torn down and replaced with a 3 bedroom 2000 sq. ft. home.

Mr. Darveau has proposed an infiltration system which takes up less of a footprint than a rain garden as well as a rain garden.

Commissioner Pendlebury asked about the separation of the wells and OWTS being less than 100 feet. ~~Mr. Darveau said DEM has approved the plan.~~ Some of the neighboring wells are within the 100 feet. Mike Darveau said the OWTS was approved ~~as this was approved~~ as an alteration at RIDEM. They came up with the best possible system for this site. Possibly if there was not a house currently there it would have been hard to get a 3 bedroom. Town Planner Lisa Bryer said we do not see this situation where they approved less than 100 feet ~~to~~ between the OWTS and adjacent wells. They will on occasion approve less than 100-foot separation from the applicant own well, but DEM does not often approve that for adjacent wells unless it is an existing situation and you are making it better. Commissioner Swistak asked "does DEM give them a variance?" ~~This new system Darveau~~ Mr. Darveau testified that the OWTS is an alteration not a new system and he believes will improve what is there currently.

A motion was made by Mike Swistak and seconded by Bernie Pfeiffer to approve the application of Rose Natale: AP 3, Lot 75; 15 Lugger Street, Jamestown, RI; being reviewed under Zoning Ordinance Section 314 - High Groundwater Table and Impervious Overlay District Sub-district A review in accordance with the plan entitled Proposed Site Plan for Rose Natale, Plat 3, Lot 75, 15 Lugger Street, Jamestown, RI, by Darveau Land Surveying, Inc. P.O. Box 7918, Cumberland, RI 02864. The recommendation for approval is based on the following findings of facts as amended:

Findings of Fact Section 314

1. Property is 16,000 sf in area;
2. The existing site is developed with a house, pervious driveway, well and an OWTS;
3. The Town database indicates that the OWTS is current for inspection.
4. Topography on the lot slopes from east to west.
5. There are no freshwater wetlands on the property.

6. Existing impervious cover is approximately **850 sf or 5.3%**.
7. Five (5) soil evaluations were conducted on the property. The results indicate a 38-inch seasonal high water table and 33" inches to category 9 soils. The site falls under **Sub-district "A"** requirements of the High Groundwater Table and Impervious Overlay District. The maximum impervious cover allowed is 13% or 2000 sf.
8. The applicant is proposing to demolish an existing three bedroom dwelling and rebuild a new 2,000 square foot dwelling.
9. The total impervious cover is 2,000 square feet or **12.5%** impervious cover. The maximum allowable impervious coverage for this site is 2,000 square feet;
10. The existing well will remain. A new 3-bedroom advanced treatment OWTS is proposed. RIDEM has issued an approved OWTS – RIDEM permit #1815-1279 – as an alteration with no increase in flow. Mike Darveau, PLS testified that the proposed OWTS is an improvement over existing conditions;
11. For stormwater mitigation, runoff is split between a subsurface infiltration system and a rain garden. Approximately 1117 sf of rooftop is directed toward the infiltration system (with a bottom area of 624 sf) and 883 sf of rooftop is directed toward the rain garden (with a bottom area of 695 sf).
12. The applicant was represented by Attorney Christian Infantolino and expert witness and professional land surveyor, Mike Darveau, PLS before the Planning Commission on 2-5-20;
13. The proposed best management practices (BMP's) provide treatment for the 1" water quality volume and provide storage for runoff from a 10-year frequency storm event for the proposed impervious surface on the site.
14. Jamestown Engineer Jean Lambert provided correspondence to Chris Costa, Building Official and Lisa Bryer, Town Planner dated January 27, 2020 regarding the Natale application (attached) which notes that, the proposal, in her professional judgement, the requirements for development within 82-314 of the Zoning Ordinance have been met.

Recommended Conditions of Approval

1. A Special Use Permit for Section 314 is required from the Zoning Board of Review;
2. The proposed infiltration area and rain garden area must be physically delineated on the site prior to the commencement of construction to prevent compaction of the soil by heavy equipment;
3. An as-built plan should be provided at the completion of construction to the Building Official depicting the size and location of the house, size and location of the rain gardens, and verifying the elevations and grading shown on the proposed site plan;
4. The OWTS must be inspected and maintained as required by the Town Onsite Wastewater Management Program. A maintenance contract must be recorded in the land evidence records and a copy of the recorded document shall be submitted to the Planning Department; and,
5. The Operation and Maintenance (O & M) Plan shall be amended to include the rain garden operation and maintenance. This plan, reproduced in 8.5" x 11" for the stormwater

mitigation (both infiltration and rain garden), shall be recorded in the Office of the Town Clerk with the Zoning Approval and evidence of such shall be provided to the Zoning Enforcement Officer as well as the Planning Department.

6. An erosion and sediment control permit will be required from the building official prior to commencement of construction. Erosion and sediment controls shall be installed at the down gradient limit of disturbance as shown on the site plans. Erosion controls shall be maintained until final stabilization is achieved on the site.

So unanimously voted:

Michael Swistak – Aye
Rosemary Enright – Aye
Bernie Pfeiffer - Aye
Michael Smith – Aye

Duncan Pendlebury – Aye
Mick Cochran - Aye
Dana Prestigiacomio - Aye

Motion Carries 7-0

2. Short Term Rental; review, discussion and /or action and/ or vote

Town Planner Lisa Bryer gave a power point presentation. Horsley Witten did a draft ordinance in the last year while we were updating the zoning ordinance as did the town council also in 2016. The council put this on hold a few years ago. Ms. Bryer supplied the planning commissioners with many different options of local towns that have the ordinances.

The information given to the Planning Commission from Host compliance is very interesting with regards to Jamestown and the surrounding area. Ms. Bryer's preference of the ordinances would be to go with Portsmouth's. We have options, do nothing or registering or something in between.

Commissioner Swistak asked about the 2016 ordinance committee. The ordinance committee which included the President and Vice President recommended a registration process and the Town Council decided not to do anything at that time with it. The Opposition was to regulation not registration. This was not an onerous ordinance. Commissioner Enright said the biggest objection was posting all the rules similar to hotels that was an issue.

Commissioner Cochran sent an email with a study from URI that might be interesting to read. Commissioner Enright said we are number 6 in the state with percentages for rentals.

Is there anything that we cannot regulate Lisa asked Town Solicitor Wyatt Brochu, he is not sure.

Prohibition of this Commissioner Enright said creates illegal and dishonest doings.

The Planning Commission discussed whole house rentals in absence of the owner or renting a room, is there a difference. It is not as much of an impact if the owner is in the house.

Commissioner Enright showed the Planning Commission there is a history of renting out houses dating back to the late 1800's. There are a few local Jamestowners that move to Fort Getty and rent their homes out during the summer. There needs to be some codes and regulations regarding insurance etc. More insurance would be needed.

The Building Inspector/Zoning Enforcement Officer does not have time to enforce this therefore an outside firm would have to be hired. Newport pays 29k per year to monitor. A certification system would be needed and for police officers to enforce they need the tools on scene to address the problem.

Commissioner Prestigiacomio said goals need to be set. Health and safety is very important. A discussion ensued regarding who stays at the rentals and the difference between family rentals. Commissioner Smith said we would drive people underground. Consequences for not meeting the standards and rules should be very stiff.

Town Planner Lisa Bryer has received complaints via email. Most of these rentals are in town, some in the shores. She read some letters of complaint.

The Planning Commission agrees something needs to be done. Ms. Bryer will send a memo to the Town Council letting them know what was discussed. Commissioner Pendlebury wants the memo emailed to the Planning Commission members before it goes to the council.

VI. Old Business

1. Zoning Ordinance Update – Final Draft; review, discussion and /or action and/ or vote

Ms. Bryer is compiling the final draft and will send it out to the Planning Commission.

VII. Adjournment

A motion to adjourn was made by Commissioner Cochran and seconded by Commissioner Enright at 9:05 p.m. So unanimously voted.

Attest:



Cinthia L Reppe
Planning Assistant

TOWN OF JAMESTOWN

TAX ASSESSMENT BOARD OF REVIEW

MEETING MINUTES

Tuesday, February 4, 2020
8:00 AM - Town Hall

I. Call Meeting to Order / Roll Call

The Tax Assessment Board of Review met in the Town Conference Room, 93 Narragansett Avenue, Jamestown, RI on February 4, 2020 at 7:58 am and the meeting was called to order by Chairman: William Dawson. The following people were also in attendance: Board Members – Stuart Rice (secretary), David Dolce (member) and tax assessor, Christine Brochu.

II. Approve Minutes from January 15, 2020 Meeting

Motion: To accept the minutes from January 15, 2020 meeting by Stuart Rice. Seconded by David Dolce. All in favor – yes.

III. New Business

Appeal for 10 Fairview Street, plat 1, lot 136, Owner: Bruce W. Callahan, Trustee. Mr. Callahan could not attend the meeting. Board reviewed and discussed the documents supplied for the appeal.

Motion: David Dolce made a motion to deny the appeal. William Dawson seconded the motion. All were in favor.

Appeal for 200 West Reach Drive, plat 3, lot 516, Owner: Dana Loiselle. Dana could not be present for the meeting. He gave permission for Susan Loiselle, his wife, to represent him in this appeal. She submitted a letter from Dana (dated and in file). Susan gave examples of other properties in the neighborhood with lower values. Board discussed information given.

Motion: David Dolce made a motion to change the depreciation from Very Good to Good, which would lower the value from \$769,700 to \$743,500. Seconded by William Dawson. All were in favor.

Appeal for 138 Narragansett Avenue, Unit 6, plat 8, lot 79, unit 6, Owner: Paul and Cynthia Levesque. Paul Levesque was presenting to the board. He gave out a hand out (dated and in file) and explain the values of other units in the association. Board discussed information given.

Motion: David Dolce made a motion to deny the appeal. Stuart Rice seconded the motion. All were in favor.

Appeal for 41 Walcott Avenue, plat 9, lot 297, Owner: Thomas G. Farrell & Lisa W. Barsumian.

Thomas Farrell, Christian Infantolino and James Houle were all present. James Houle gave a hand out (dated and in file) and explain it and discussed his appraisal.

Appeal for vacant land on Walcott Avenue, plat 9, lot 733, Owner: Thomas G. Farrell. Thomas Farrell, Christian Infantolino and James Houle were all present. James Houle gave a hand out (dated and in file) and explain it and discussed his appraisal.

Board discussed appeals for 41 Walcott Avenue and vacant land on Walcott Avenue and reviewed information supplied.

Motion: William Dawson made a motion for no change to 41 Walcott Avenue and the vacant land on Walcott Avenue. Stuart Rice seconded the motion. All were in favor.

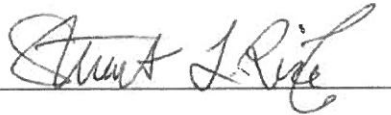
IV. Schedule next meeting(s)

Another meeting was scheduled for March 19, 2020 at 4:30 PM to be held in the Conference Room, 93 Narragansett Avenue, Jamestown, RI 02835

Motion: David Dolce made a motion to except the meeting date. William Dawson seconded the motion. All were in favor.

V. Adjournment

Motion: William Dawson made a motion to adjourn. David Dolce seconded the motion. All were in favor. Meeting adjourned at 9:55 AM.



Stuart Rice, Secretary

Date approved by Tax Board



TOWN OF JAMESTOWN

TAX ASSESSMENT BOARD OF REVIEW

MEETING MINUTES

Tuesday, February 13, 2020
5:25 PM - Town Hall

I. Call Meeting to Order / Roll Call

The Tax Assessment Board of Review met in the Town Conference Room, 93 Narragansett Avenue, Jamestown, RI on February 13, 2020 at 5:28 am and the meeting was called to order by Chairman: William Dawson. The following people were also in attendance: Board Members – Stuart Rice (secretary), David Dolce (member) and tax assessor, Christine Brochu.

II. Approve Minutes from February 4, 2020 Meeting

Motion: To accept the minutes from February 4, 2020 meeting by William Dawson. Seconded by Stuart Rice. All in favor – yes.

III. New Business

Appeal for 69 Keel Avenue, plat 15, lot 309, Owner: Debra Murphy. Ms. Murphy stated her property's assessed value went up \$30,000 and she has not completed any improvements on the property. The property record card shows two decks and she explained that she only has one deck. The other is a landing to a door. Board reviewed and discussed the appeal.

Motion: William Dawson made a motion to keep the value as assessed. Stuart Rice seconded the motion. All were in favor.

Appeal for 34 Dumpling Drive, plat 10, lot 115, Owner: Mark & Cornelia Sertl. Mr. & Mrs. Sertl could not be present for the meeting. A fax was received from Mr. Sertl on 2/11/2020 which included information he wanted heard at the meeting. Copies were distributed to the members of the board. The Board reviewed and discussed information given.

Motion: David Dolce made a motion to deny the appeal. Seconded by William Dawson. All were in favor.

Appeal for 37 Bayview Drive, plat 8, lot 261, Owner: Christine Ferguson, Trustee. Allan Booth was in attendance to represent the tax payer. He gave a hand out and discussed the contents. Board discussed information given.

Motion: Stuart Rice made a motion to keep the value at \$1,785,900, no change in the value. William Dawson seconded the motion. All were in favor.

IV. Schedule next meeting(s)

Another meeting was scheduled for April 2, 2020 at 4:30 PM to be held in the Conference Room, 93 Narragansett Avenue, Jamestown, RI 02835

Motion: David Dolce made a motion to except the meeting date. William Dawson seconded the motion. All were in favor.

V. Adjournment

Motion: William Dawson made a motion to adjourn. David Dolce seconded the motion. All were in favor. Meeting adjourned at 6:35 PM.



Stuart Rice, Secretary

Date approved by Tax Board 3/26/2020

**Town of Jamestown
Tax Assessment Board of Review
Minutes and Election of Officers**

The Tax Assessment Board of Review met in the **Town Hall Conference Room** on **January 15, 2020 at 8:30 AM**. The following people were in attendance: **Board Members, Stuart Rice, William Dawson and David Dolce (alternate); Tax Assessor, Christine Brochu**

The Board heard welcoming remarks from Tax Assessor, Christine Brochu. Introductions were made.

The Board then elected the following officers for the current tax year:

Chair: **William Dawson**

Secretary: **Stuart Rice**

The Board scheduled their two next meeting for Tuesday, February 4, 2020 and Thursday, February 13, 2020.

The meeting adjourned at **8:50 AM**



Secretary
Tax Assessment Board of Review

**TOWN OF JAMESTOWN
TOWN COUNCIL MEETING
for
TOWN, WATER AND SEWER MATTERS**

February 18, 2020

A regular meeting of the Jamestown Town Council sitting as the Board of Water and Sewer Commissioners was called to order at the Jamestown Town Hall, Council Chambers, 93 Narragansett Avenue at 6:32 PM by Commission President Michael G. White.

The following members were present:

Mary E. Meagher, Vice-President
Nancy A. Beye
William J. Piva, Jr.
Randall White

Also present were:

Jamie A. Hainsworth, Town Administrator
Erin F. Liese, Town Clerk
Christina D. Collins, Finance Director
Michael Gray PE, Public Works Director
Peter D. Ruggiero Esq., Town Solicitor
Denise Jennings, Water and Sewer Clerk

AWARDS, PRESENTATIONS AND ACKNOWLEDGMENTS

(None)

READING AND APPROVAL OF MINUTES

1) 01/21/20 (regular meeting)

Motion was made by Commissioner Meagher, seconded by Commissioner Randall White to accept the 01/21/20 regular meeting minutes. So unanimously voted.

OPEN FORUM

Commission President White noted that this open forum would be for water and sewer matters only.

1) Scheduled requests to address:

(No scheduled requests)

2) Non-scheduled request to address:

(None)

REPORT OF TOWN OFFICIALS

1) **Pumping Report:**

The Public Works Director reported the following:

- Pumping was down for the month January.
- JR-1 has been turned off for the season.
- Rainfall was below average for the month of January.
- No water was transferred during the month of January.
- North Reservoir is @ capacity, usable storage-60MG.
- South Pond is @ capacity, usable storage-6MG

2) **Town project reports:** *(See attached Project Update Report dated February 2020)*

Water Treatment Plant

The Public Works Director reported the following:

- The Water Department is responsible for monitoring water from the distribution system once every quarter for disinfection byproducts that include TTHMs and HAAs and that the Town is below the levels set by the EPA.
- This is the time of the year where staff performs general equipment maintenance and annual maintenance of the filter and filter membranes. The filters are currently 12 years old and are performing well. The filter life cycle is generally 15 years and many last up to 19 years. The Public Works Director briefly described the maintenance process.
- Have provided a copy of our annual report to the RIDOH for our cross-connection control program. Inspections are currently being conducted in conjunction with our system wide, sump pump inspection program. We can now also inspect a property prior to the sale of said property, to make sure that a check-valve is in place.

3) Finance Director's Report: Comparison of Budget to Actuals as of January 31, 2019

Following clarification on a few items, it was the consensus of the Commission to accept the Public Works Director's report and the Finance Director's report, as presented.

LETTERS AND COMMUNICATIONS

(None)

UNFINISHED BUSINESS

(None)

NEW BUSINESS

(None)

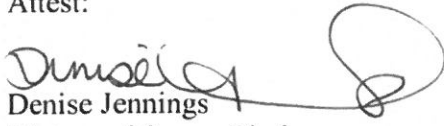
TOWN BUSINESS

(None)

ADJOURNMENT

There being no further business before the Commission, motion was made by Commissioner Meagher, seconded by Commissioner Beye to adjourn the Water and Sewer meeting at 6:38 PM. So unanimously voted.

Attest:

A handwritten signature in black ink, appearing to read "Denise Jennings", with a large, stylized flourish at the end.

Denise Jennings
Water and Sewer Clerk

xc: Commission Members (5)
Town Administrator
Town Solicitor
Public Works Director
Town Clerk

Project Update February 2020

WELLS

JR-1, JR-3

- JR-1 has been taken off-line for the season.

TREATMENT PLANT

- To provide safe drinking water to our customers, the water is disinfected with chlorine as the last step in treatment before distribution. Disinfectants can react with naturally occurring materials in the water to form byproducts that can pose health risks. The water department is responsible for monitoring water from the distribution system once every quarter for disinfection byproducts that include Total Trihalomethanes (TTHMs) and Total Haloacetic Acids (HAAs).

The first quarter testing results at the Town Hall sampling location were 31.50 ppb for TTHMs and 16.4 ppb for HAAs. The EPA has set a maximum level of 80 ppb for TTHMs and 60 ppb for HAAs. The EPA determines maximum levels of contaminants in drinking water at which no adverse health effects are likely to occur. As the results show we are below the levels set by EPA.

- Staff pulled both membrane filters in January to perform general maintenance. Each treatment train is taken off-line and the membranes removed from the tanks for inspection and repair. Any fibers that are found to be leaking are cut and removed. The life cycle for the membranes are up to 15 years. Our membranes have been in use for 12 years.
- I have attached our first annual report to the RI Department of Health for our cross connection control program. The report provides information to RIDOH regarding public education, any incidents within the distribution system caused by a failure or lack of cross connection, a summary of our inspection program, and statistics on the number of devices installed in our system.

TRANSFER PUMPING/RESERVOIR

- Transfer pumping between South Reservoir and North Reservoir has been suspended for the season.

South Pond @ 6 MG

Usable Storage, 6.0 Million Gallons

North Pond @ 60 MG

Usable Storage 60 Million Gallons

DISTRIBUTION SYSTEM

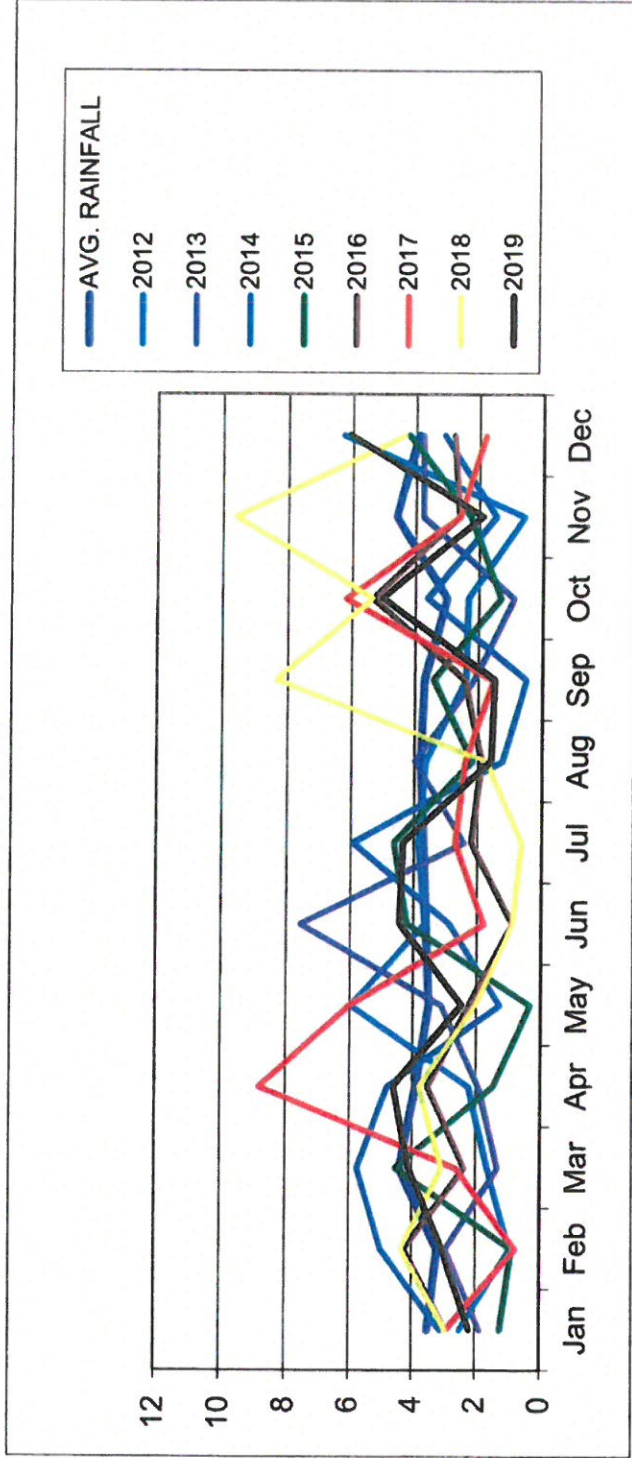
- There were no leaks in the distribution system in January.

WASTEWATER TREATMENT PLANT

- The monthly average daily flow at the treatment plant for January was 0.53 million gallons per day. The peak daily flow was 1.3 million gallons. The permitted flow for the monthly average is 0.73 million gallons per day.
- There were no SSO's for the month of January.

	AVG. RAINFALL												
	2012	2013	2014	2015	2016	2017	2018	2019	2020				
Jan	3.5	1.85	3.1	1.22	2.94	2.94	2.94	2.19	1.3				
Feb	3.2	2.94	4.98	0.86	4.25	0.76	4.33	3.06					
Mar	4.4	1.32	5.74	4.53	2.36	2.62	3.07	4.11					
Apr	3.9	1.92	4.8	1.47	3.53	8.8	3.79	4.61					
May	3.5	3.11	1.27	0.32	2.24	6.03	2.03	2.46					
Jun	3.6	7.55	2.86	4.2	0.89	1.79	0.89	4.44					
Jul	3.7	2.42	5.93	4.63	2.19	2.7	0.61	4.33					
Aug	3.8	3.98	1.23	2.17	1.88	2.4	1.73	1.58					
Sep	3.7	2.13	0.5	3.41	2.42	1.54	8.35	1.49					
Oct	3	0.9	3.61	1.31	5.33	6.18	5.34	5.04					
Nov	4.6	3.76	1.47	2.27	2.63	2.61	9.61	1.89					
Dec	3.9	3.76	3.1	4.2	2.79	1.81	4.33	6.09					
Total	44.8	35.64	38.59	30.59	33.45	40.18	47.02	41.29	1.3				

RAINFALL





TOWN OF JAMESTOWN WWTF
MONTHLY REPORT
January 2020

Douglas Ouellette, Superintendent

Parameters

	<u>Monthly Avg.</u>	<u>Permit Limit</u>	<u>Notes</u>
Flow	0.5295 MGD	.73 MGD	
Daily Max	1.3020 MGD		
BOD Removal	100%	85%	% Removed
TSS Removal	94.0%	85%	% Removed
Fecal Coliform	1.9	No limit, report only	
Enterococci	2.6	(<35 cfu/100ml Monthly) (<276 cfu/100ml Daily)	

Environmental Compliance (Violations)

There are no violations to report for January 2020.

Complaints

There was 1 complaint(s) received for January 2020.

Alarms

There were no alarms to report for the month of January

Septage

The facility received no septage for the month.

Sludge Production

The facility processed 25,500 gallons of sludge through Wastewater Services Incorporated.

Maintenance Management

The Crew completed 64 work orders for January.

Chemical Use

The facility used 488 gallons of Sodium hypochlorite and 450 pounds of lime for process control.

Collection System

31 pump station inspections were completed. 12 Gen Set inspections were performed. All stations are operating as designed.

Energy Use

Energy use at the plant for the month was: 219 KWH

Precipitation

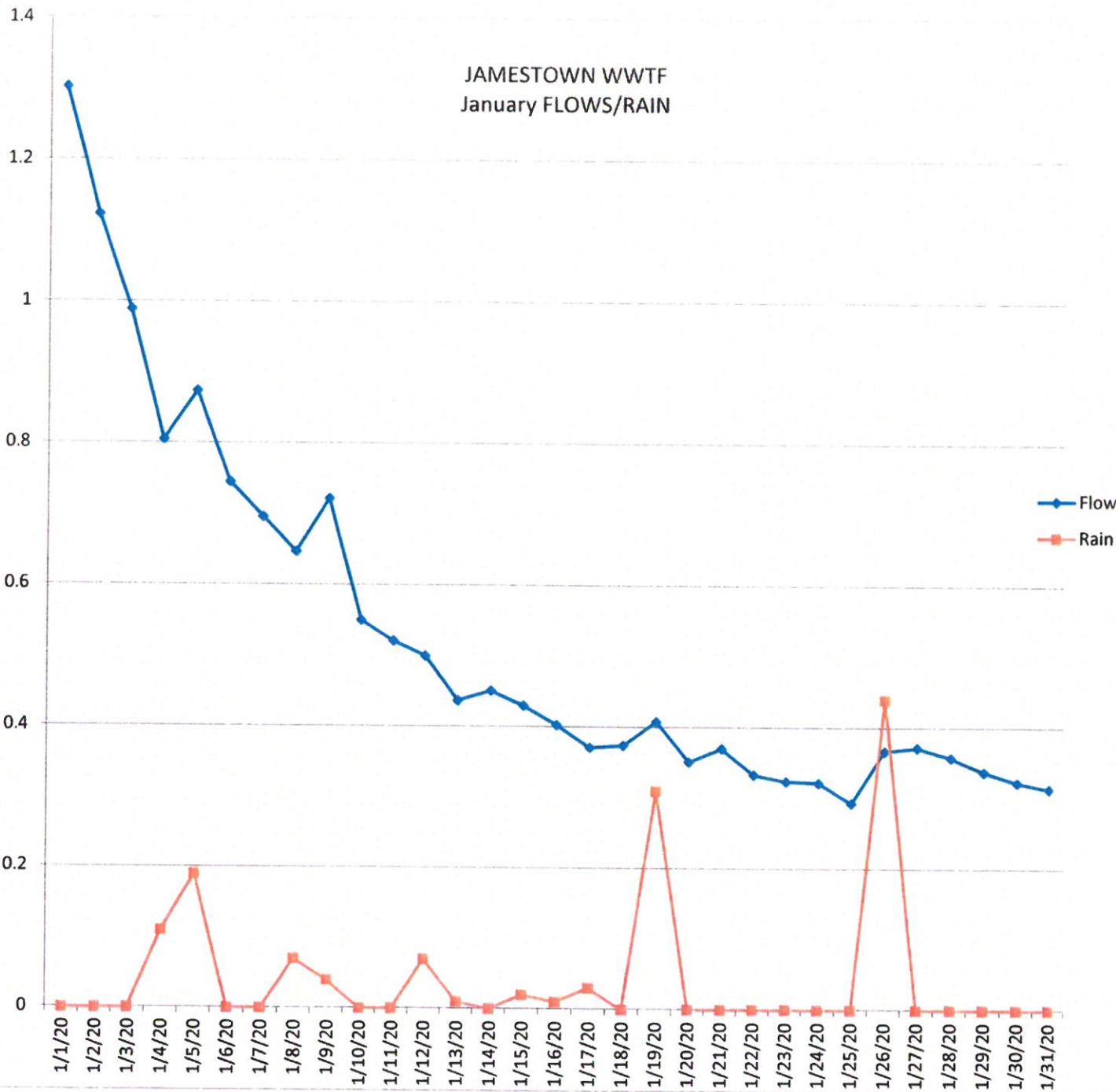
Precipitation measured in at 1.30"

Golf Course

Sump Pump Inspections

In Sector #1 2 Inspections were performed in December, only 2 inspections are currently scheduled with another 30 residents yet to schedule their inspections.

JAMESTOWN WWTF
January FLOWS/RAIN





Town of Jamestown
Public Works Department

93 Narragansett Ave ♦ Jamestown, RI 02835

Phone: (401) 423-7225
Fax: (401) 423-7226

January 15, 2020

Hui (Barbara) Chen
Environmental Engineer
Center for Drinking Water Quality
Rhode Island Department of Health
3 Capitol Hill, Room 209, Providence, RI 02908

RE: 2019 Cross-Connection Control Program Annual Report
PWSID No. 1858419

Dear Ms. Chen:

Attached is the 2019 Cross-Connection Control Program Annual Report for Jamestown Water.

If you have any questions or need additional information, please call me at 423-7225.

Sincerely,

Michael Gray, PE
Public Works Director



Attachment A: Summary of Cross Connections and Service Connections

PWS ID number: RI1858419

Date: 1/14/2020

Complete the following table and submit with the 2019 Cross-connection Control Program Annual Report.

A.	Number of actual cross-connections and potential cross-connections within PWS's waterworks (within treatment plants, pump stations, well houses, etc.)		
B.	Number of service connections	1. Residential	1411
		2. Commercial	96
		3. Industrial	
		4. Other(s)	31
C.	Has the PWS had an initial cross-connection control (CCC) survey of the service connections within the PWS performed by a certified cross-connection surveyor(s)?		<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
D.	The initial survey occurred from 20 <u>19</u> to 20 _____ Name of the surveyor: <u>Mark Robertson</u> Certification number: <u>1862</u>		
E.	Total number of service connections that have been surveyed within the initial survey	128	
F.	Total number of service connections that remain to be surveyed within the initial survey	0	
G.	If answer to item C is "No", please explain why	Staff have completed CC survey of all commercial accounts as required by the CCC plan. We have divided the water district into 7 sections to complete inspections for backflow devices at residential homes. The CCC plan requires a device during plumbing permit or change of owner. This inspection program will provide an initial baseline of data of the connections within the system.	
H.	Has the PWS performed an additional CCC survey after the initial survey?		<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
I.	If answer to item H is "Yes", please provide the frequency of the additional CCC surveys <input type="checkbox"/> One year <input checked="" type="checkbox"/> Five years <input type="checkbox"/> Other _____ Additional survey is from 20 <u>19</u> to 20 _____ Name of the surveyor: <u>Mark Robertson</u> Certification number: <u>1862</u>		
J.	If answer to item H is "No", please explain the actions that have been taken to ensure the protection of the PWS from any actual/new/potential cross-connections	In 2019 all 55 commercial use properties, which represent 96 metered accounts; and 32 residential properties were surveyed.	
K.	Number of uncontrolled cross-connections identified this calendar year	101	
L.	Number of uncontrolled cross-connections identified this calendar year that remain uncontrolled within this calendar year. If any, please include explanation in the notes section below	101	
M.	Number of active private wells	1. Physically disconnected from the PWS	2
		2. Connected with appropriate backflow preventor	
		3. Other(s), please explain in notes section below	
N.	Notes: We are working with all customers who have been identified in our inspection program for compliance with our regulations. Commercial customers are required to hire a plumber to install the required devices based upon the level of risk. Of the 73 commercial customers in non-compliance, 9 were identified as high risk due to the use. The remaining accounts were identified as low level risk uses as a small commercial office with a bathroom. The 28 residential inspections were found with no device but will be required to install one upon a plumbing permit or change of owner as required by the CCC plan.		



Attachment B: Summary of Backflow Preventers Test Results

PWS ID number: RI1858419

Date: 1/14/2020

Complete the following table for backflow preventers test results. Shaded boxes do not need to be completed.

Numbers	Types	Reduced Pressure Backflow Preventer	Double Check Valve	Dual check valves	Vacuum breakers		Others, Please indicate type(s)
					Testable	Non-testable	
A.	Number of connections with newly-installed devices that did not previously have devices		20				
B.	Total number of devices in your water system at the end of the calendar year	13	223				
C.	Number of devices tested in calendar year	9					
D.	Number of devices tested that passed	9					
E.	Number of devices tested that failed	0					
F.	Number of failed devices that were replaced or repaired and then passed						
G.	Number of devices replaced per, at minimum, the manufacturer's recommendations						
H.	Notes: The district has a small number of devices that require inspection. The assistant water superintendent, Mark Robertson, has completed the certification for device inspector/tester with the NEWWA. The water department will be offering testing services for all required devices so that we can achieve compliance for all accounts.						

Certified backflow prevention device inspector/tester information:

Name: Mark Robertson

Certification number: 11931

Supplemental Environmental Project (SEP)

Conanicut Marine Services, Inc. ("CMS")

Town of Jamestown

January 28, 2020

1. Description of Project: Taylor Point Restoration Project. This project includes the main footpath rehabilitation to meet ADA standards in conjunction with the Town of Jamestown. The remaining portion of the project for the Town of Jamestown includes re-grading the disturbed area, loam and seed the path leading to the trail head, a vehicle barrier guard rail and drainage mitigation (directing the runoff behind the new toilet area into a suitable contained area and planting with native species).
2. Conception of Project: This project was brought to the attention of CMS in October of 2019. CMS and the Town of Jamestown have worked together to address a suitable project to be completed within the Town of Jamestown. Taylor Point is a special area for visitors and making it more accessible to the public is good for the Town and the general public. The drainage mitigation is not included within the Towns original plans and since the Town began the rehabilitation project it has become apparent that there is a need to mitigate stormwater runoff from the parking lot area. The existing stormwater runoff from the parking lot flows overland and down the trail to the coastal feature. This stormwater runoff causes erosion of the path making access to the area difficult for the public. Additionally, the proposed plan will provide an environmental benefit by discharging the stormwater to a small detention/infiltration area for water quality treatment. Water will then be managed through a level spreader outlet to a natural wooded area upland of the coastal feature.

Nexus: The proposed project will benefit the general public. CMS was issued a violation notice for not replacing underground tanks within the allotted time frame. CMS replaced the tanks as quickly as possible, considering that they do not own the land where the tanks are stored. The environmental reports show that through the tank replacement there were no major detrimental impacts from the tanks being in place longer than the allotted time. CMS did not make any monies by not replacing the tanks in the allotted time frame, rather they spent monies in order to comply with Town meetings, notices and the actual purchase of the tanks. The system was locked out and pumped dry during the entire 2018 calendar year. The proposed project, in particular the drainage mitigation will direct runoff into a detention/infiltration basin to promote water quality treatment and control runoff to the coastal feature. Redirecting the runoff away from the trail will eliminate the damage caused by erosion and the Town can improve the public access to the coastal feature for passive recreational uses.

3. Certification: The undersigned hereby certifies that to the best of their knowledge the proposed project is beyond that required by law as defined by this policy.
4. Itemized Costs:
Material Estimates:
Catch Basin #1: \$490.00

Catch Basin#2: \$564.00
12" Corrugated Drain Pipe (\$7.15/ft x175 ft): \$1251.25
Rip Rap Stone: \$500.00
Loam (2 truck loads): \$800
Asphalt Paving of Trench:\$500
Hydro seed: \$500
Catch Basin Lids (2x\$400): \$800

Total Material Estimate: \$5,405.25

Labor Estimates: estimating 1 week to complete the job

Backhoe with Operator (\$50/hr): \$2,000

Dump Truck (\$25/hr): \$1,000.00

2 Labors (\$25/hr/person):\$2,000

Foreman (\$35/hr): \$1,400

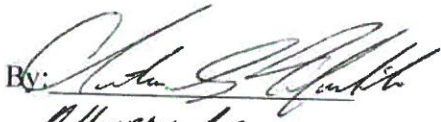
Total Labor Estimate: \$6,400

5. Quantifying the Environmental Benefit:

The proposed detention/infiltration area will be sized to treat the water quality volume of the existing pavement area consistent with the R.I stormwater design manual. Redirecting the stormwater away from the existing trail will eliminate erosion of the coastal feature caused by concentrated runoff.

6. Other Laws Affected: The undersigned hereby certifies that to the best of their knowledge the proposed project is consistent with any other permits and/or laws (State, Federal, and Municipal) that may be applicable to the project. Any permits or authorizations required from any State, Federal or Municipal agencies will be in place prior to work being completed.

Conanicut Marine Services

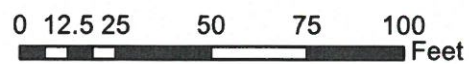
By: 
Attorney for
Conanicut Marine Services

Town of Jamestown

By: _____



**CONCEPTUAL SITE IMPROVEMENT
TAYLOR POINT
JAMESTOWN, RI
January 2020**



1 inch = 50 feet





93 Narragansett Avenue
Jamestown, Rhode Island 02835-1199
401-423-9805
Email: jhainsworth@jamestownri.net

Jamie A. Hainsworth
Town Administrator

April 2, 2020

EXECUTIVE ORDER TOWN OF JAMESTOWN, RHODE ISLAND 20-04

On March 9, 2020 the Governor of the State of Rhode Island declared a State of Emergency declaring the outbreak as a Public Health Emergency <http://www.Governor.ri.gov>

On March 16, 2020 the Jamestown Town Council met and passed an Executive Order Declaring a State of Emergency due to the dangers to health and life posed by COVID-19 activating the Town Emergency Plan. <http://www.jamestownri.gov/Home/ShowDocument?id=56269>

This order is issued by the Town Administrator by the authority granted by the Honorable Town Council in said declaration.

It is hereby Ordered that Fort Getty Town Park and Mackerel Cove Beach are closed on each Friday at Noon until each Monday at 8 a.m. to any and all motor vehicles as well as all parking areas within and adjacent these areas during the duration of this Order. This Order shall become effective on Friday April 3, 2020 and remain in effect until further notice.

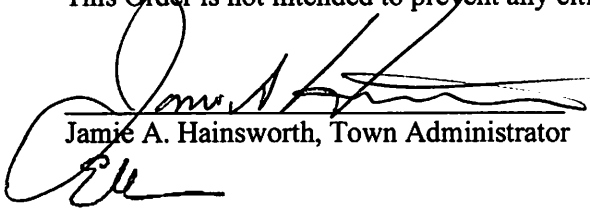
This Order also includes Emergency No Parking on the streets listed below per the Executive Order and by Jamestown Ordinance 70-84, except by special permit issued by the Chief of Police:

Fort Wetherill Road
Newport Avenue
Fort Wetherill Boat Basin

Fort Getty Road
and Fort Getty Park
Beavertail Road

The Governor has ordered all R.I. State Parks and Recreation areas closed effective April 3, 2020 to avoid gatherings of more than five (5) people. That order includes Beavertail and Fort Wetherill State Parks. As a result, the **Town of Jamestown is issuing this order to protect its citizens from any overcrowding that will be caused by the closing of the Beavertail and Fort Wetherill in the effort to avoid the transmission of the COVID-19 virus.**

This Order is not intended to prevent any citizen from having public access to the shoreline.



Jamie A. Hainsworth, Town Administrator

Date: _____ 04/02/2020 _____

Edward Mello, Chief of Police/EMA Director

Date: _____ 04/02/2020 _____



Town Administrator
93 Narragansett Avenue
Jamestown, Rhode Island 02835-1199
401-423-9805
Email: jhainsworth@jamestownri.net

Jamie A. Hainsworth
Town Administrator

March 26, 2020

EXECUTIVE ORDER TOWN OF JAMESTOWN, RHODE ISLAND 20-3

On March 9, 2020 the Governor of the State of Rhode Island declared a State of Emergency declaring the outbreak as a Public Health Emergency <http://www.Governor.ri.gov>

On March 16, 2020 the Jamestown Town Council passed an Executive Order Declaring a State of Emergency due to the dangers to health and life posed by COVID-19 activating the Town Emergency Plan. <http://www.jamestownri.gov/Home/ShowDocument?id=56269>

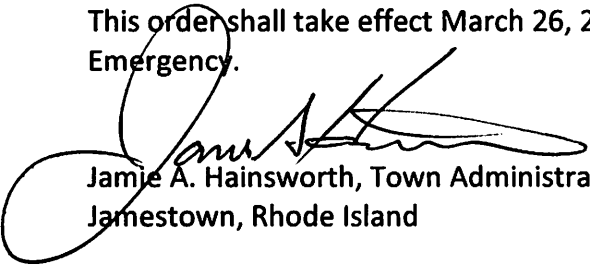
This order is issued by the Town Administrator by the authority granted by the Honorable Town Council in said declaration.

This Order rescinds a portion of the Jamestown Code of Ordinances Chapter 22, Titled "Environment". Passed and effective September 18, 2017

The Town has been advised the use of reusable bags brought into the store by customers may be contaminated with the COVID-19 Virus from outside sources. Definition of Reusable bags; those bags with handles that are specifically designed for multiple reuse and are made primarily of cloth or other nonwoven textile or constructed of multiple layers of insulation.

Specifically, this order temporarily prohibits only the use of REUSABLE BAGS in all retail businesses in the Town of Jamestown. In an effort to avoid the transmission of the COVID-19 virus. The remainder of this ordinance shall stay in effect.

This order shall take effect March 26, 2020 at 11:00 a.m. and only remain during this State of Emergency.


Jamie A. Hainsworth, Town Administrator
Jamestown, Rhode Island

Date: 3/26/2020



Town of Jamestown
Town Administrator
93 Narragansett Avenue
Jamestown, Rhode Island 02835-1199
401-423-9805
Email: jhainsworth@jamestownri.net

Jamie A. Hainsworth
Town Administrator

March 25, 2020

EXECUTIVE ORDER TOWN OF JAMESTOWN, RHODE ISLAND 20-2

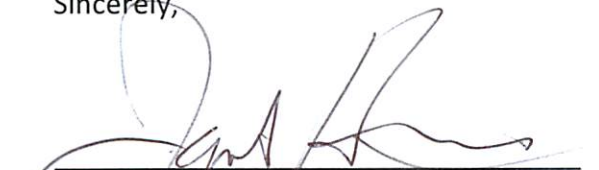
In response to Governor Raimondo's Executive Order 20-12 that all persons flying into the state are required to self-quarantine for 14 days to reduce the spread of the COVID-19 coronavirus, the Town of Jamestown is requiring anyone who arrives in Jamestown traveling by any mode of transportation and has left an area that had required a self-quarantine must shelter in place and is required to self-quarantine for 14 days.

Additionally, for those who have left an area that did not have an order to self-quarantine, the Town of Jamestown respectfully and highly recommends you also self-quarantine or shelter in place for the 14-day-period and self-monitor your health for COVID – 19 symptoms.


To all interstate commuters, the Governor again urged all employers to allow their employees to work from home to help cut down on the number of people driving in and out of neighboring states.

As good Jamestown residents please continue to do what is best for all of your neighbors, friends and ultimately your family by following the Governor's Orders, work diligently to reduce community spread, and practice good hygiene. This situation is evolving rapidly at all levels, we need the partnership and cooperation of all residents to help keep our community healthy and safe. As a result, we will continue to provide updates and if necessary further restrictions moving forward.

Sincerely,



Jamie A. Hainsworth, Town Administrator
Jamestown, Rhode Island
(401) 423-9805



Edward Mello, Chief of Police
Director, Emergency Management
Town of Jamestown

ORDER RECEIVED 4/28/20:
GOV. ORDER 20-14 COVERED IT



MEMORANDUM OF AGREEMENT



Between

Jamestown Police Department

And

North Kingstown Police Department

This Memorandum of Agreement entered into as of March 25, 2020 and effective through July 1, 2020 is between the Jamestown Police Department and the North Kingstown Police Department.

I. Purpose

The undersigned law enforcement agencies have entered into this Memorandum of Agreement for the purpose of providing mutual aid dispatch services via a continuity of operations plan for both departments in the event COVID-19 disrupts their ability to operate.

II. General Terms

- A. For the purpose of this agreement, mutual aid dispatch services include receiving and answering calls for service and dispatching on duty police officers for the requesting police agency from the police station of the assisting police agency.
- B. The officer receiving the assignment from dispatch will be responsible for recording the call in the mobile CAD system and completing any subsequent reports.
- C. Mutual aid dispatch services will be requested by the command staff of one agency to the command staff of the other. Once duties are accepted, all necessary preparatory arrangements will be made by the requesting agency. When those arrangements are in place, the assisting agency will be notified immediately.

III. Procedures

- A. The following steps will be followed once the mutual aid dispatch services have been requested and accepted:
 - 1. The patrol schedule of duty officers will be provided to the assisting agency with both badge numbers and telephone numbers of the officers on duty. The Officer In Charge will be identified on each shift.

2. A call will be placed to Rhode Island E-911 offices at (401) 354-0911 to request 911 Police calls are transferred from the requesting agency to the assisting agency.
3. A call will be placed to Verizon Business Customer Service at (800) 837-4966 to request all incoming calls on the main police line be transferred from the requesting agency to the assisting agency's main police line.
4. All calls for general information will be passed on to the Officer in Charge of the shift.
5. All calls will be dispatched on the RISCOON 800 MHz radio system. Test calls will be made as needed.

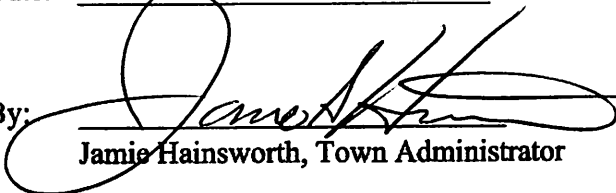
This agreement is executed in duplicate.

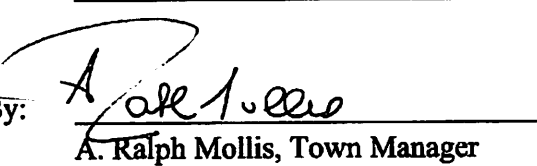
Town of Jamestown

Town of North Kingstown

Date: 3-26-2020

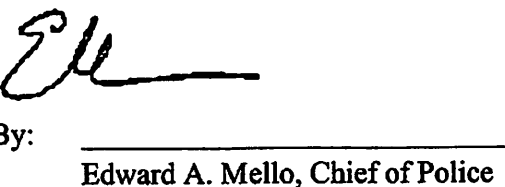
Date: 3-24-2020

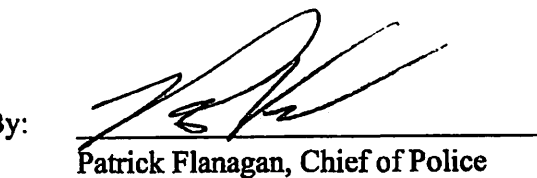
By: 
Jamie Hainsworth, Town Administrator

By: 
A. Ralph Mollis, Town Manager

Date: March 23, 2020

Date: 3/24/20.

By: 
Edward A. Mello, Chief of Police

By: 
Patrick Flanagan, Chief of Police



WARNING FOR TOWN MEETING

**STATE OF RHODE ISLAND AND PROVIDENCE PLANTATIONS
NEWPORT, Sc.**

**BY: Erin F. Liese, CMC, Town Clerk of the Town of Jamestown,
Rhode Island**

**TO: Fred Pease, Town Sergeant of the Town of Jamestown, or
any of the Constables of said Town**

GREETING:

WHEREAS, the first Monday in June in each year is the day designated by law for the purpose of hearing the reports of its officers, ordering a tax, making appropriations and for the transaction of business required by law of the Town of Jamestown as a municipal corporation of this State;

NOW, THEREFORE, pursuant to Chapter 3 - Title 45 of the General Laws of the State of Rhode Island 1956, as amended, you are hereby required to post at least seven (7) days before the 1st day of June A.D. 2020, written notification in three or more public places in said Town of Jamestown, Rhode Island, notifying and warning the Electors of the said Town of Jamestown qualified to vote upon any proposition to impose a tax or for the expenditure of money, to assemble in Town Meeting at the Jamestown School, 55 Lawn Avenue, in said Town of Jamestown, on the 1st day of June A.D. 2020, at 7:00 P.M. for the purpose of ordering a tax to be levied and assessed on the ratable property of said Town and inhabitants thereof, for the payment of the Town Debt and

Interest, for the payment of the Town's proportion of the State Tax, for the support of School, for the support and maintenance of the Poor, for the building, repairing and amending of Highways, for the building, repairing and amending of Bridges, for the improvement in any manner deemed fit of any property belonging to the Town, and for all necessary charges and expenses whatsoever arising within said Town, whether incidental or not to the above and for any and all other purposes authorized by law, and for the purpose of considering and voting upon the following propositions:

RESOLUTION NUMBER 1
SEWER LINE FRONTAGE TAX RATE

RESOLVED, That the Electors of the Town of Jamestown, Rhode Island, duly qualified hereunder, under an Act passed by the General Assembly authorizing the Town of Jamestown to construct and maintain common drains and sewers, and approved April 19, 1917 as amended by the January 1966 Session of the General Assembly, at a Town Meeting legally assembled on this 1st day of June, A.D. 2020, do hereby order that the Tax Assessor of the said Town, as of December 31, 2019 assess at a rate not to exceed .68 cents per linear foot and said Tax Assessor shall determine what amount is properly chargeable against each of the estates in said Town of Jamestown, subject to the provisions of said Act, and that the said Assessor shall assess against such estate in said Town such sum as shall be found chargeable against the same.

Each assessment shall become and be a lien upon the said real estate and the several owners thereof shall be liable for the payment, to be enforced according to the provisions of the law in such cases made and provided.

RESOLUTION NUMBER 2
BORROWING IN ANTICIPATION OF TAXES

RESOLVED, That the qualified Electors of the Town of Jamestown vote to authorize the Finance Director, with the consent and approval of the Town Council, to borrow in anticipation of taxes, such sum or sums of money as shall be necessary for the payment of the current liabilities and expenses of the Town but not to exceed in the whole, the sum of One Million dollars (\$1,000,000.00) (or the limit provided by law, whichever is less) and to issue the negotiable promissory note or notes of the Town therefore. Sums so borrowed during the current fiscal year commencing July 1, 2020 and ending June 30, 2021 shall be borrowed in anticipation of taxes assessed as of December 31, 2019, and sums so borrowed during the subsequent fiscal year but prior to the next Annual Financial Town Meeting shall be borrowed in anticipation of taxes assessed as of December 31, 2020. Negotiable notes issued pursuant to the authority hereof shall be signed by the Finance Director and counter-signed by the President of the Town Council, and such counter-signature shall be conclusive evidence to all holders of such note or notes of the consent and approval of the Town Council to the loan or loans evidenced thereby. All terms and conditions of said note or notes and the method of sale thereof not fixed herein or by provisions of law, may be fixed by the Town Council, and if not so fixed, then by the Finance Director. The Finance Director is hereby authorized and empowered, with the consent and approval of the Town Council, to renew said notes from time to time, but any such renewal note shall be due not later than one year from the date of the original note so renewed.

RESOLUTION NUMBER 3
DISPOSITION OF COLLECTED BACK TAXES

RESOLVED, That all back taxes collected during the fiscal year July 1, 2020 to June 30, 2021 and all other moneys received, be placed in the General Fund for the payment of current expenditures.

RESOLUTION NUMBER 4 SETTING THE TAX RATE

RESOLVED, That the Electors of the Town of Jamestown, Rhode Island qualified to vote on any proposition to impose a tax, in the Town Meeting legally assembled on this 1st day of June A.D. 2020 hereby order the assessment and collection of a tax on the ratable real estate and tangible personal property in the sum not less than \$. , or not less than \$. , nor more than \$. , per thousand dollars of assessed valuation. The final levy shall be set based on the amount, if any, of State reimbursement for the motor vehicle excise tax, pursuant to RIGL §44-34.1-2. Said tax is for the ordinary expenses and charges, for the payment of interest and indebtedness in whole or in part of said Town, for the payment of the Town's proportion of the State tax and for other purposes authorized by law. The Tax Assessor shall assess and apportion said tax on the inhabitants and ratable property of said Town as of the 31st day of December A.D. 2019 at twelve o'clock midnight, according to law and shall on completion of said assessment, date, certify and sign the same, and deliver to and deposit the same in the office of the Town Clerk not later than the 15th day of August, 2020. Upon receipt of said assessment, the Town Clerk shall forthwith make a copy of the same and deliver it to the Finance Director, who shall forthwith issue and affix to said copy a warrant under her hand, directed to the Finance Director in said Town, commanding her to proceed and collect tax of the persons and estates liable thereof (unless by law otherwise provided). Said tax shall be due and payable on the 12th day of September A.D. 2020, and shall carry until collected a penalty at the rate of twelve per centum per annum upon said unpaid tax; said tax may be paid, however, in four installments; the first installment of 25 per centum on or before the 12th day of September A.D. 2020, and the remaining installments as follows: 25 per centum on the 12th day of December A.D. 2020; 25 per centum on the 12th day of March A.D. 2021; and 25 per centum on the 12th day of June A.D. 2021.

Each installment of taxes, if paid on or before the last day of each installment period successively and in order, shall be free from any charge of interest.

If the first installment or any succeeding installment of taxes is not paid by the late date of the respective installment period or periods as they occur, then the whole tax or remaining unpaid balance of the tax, as the case may be, shall immediately become due and payable and shall carry, until collected, a penalty at the rate of the twelve (12) per centum per annum calculated from the due date of the 1st installment or calculated back to the last payment received. Late tax payments will be first used to reduce any interest due and any unpaid taxes from prior years, and then if there are any moneys remaining it will be used to reduce the outstanding portion of the tax bill due.

Michael G. White, Town Council President

Jamie A. Hainsworth, Town Administrator

Christine Brochu, Tax Assessor

Christina D. Collins, Finance Director

GIVEN UNDER MY HAND and seal this 1st day of June A.D. 2020

Erin F. Liese, CMC, Town Clerk

STATE OF RHODE ISLAND AND PROVIDENCE PLANTATIONS

NEWPORT, Sc.

**Jamestown, Rhode Island
May 15, 2020**

**To: Erin F. Liese, CMC
Town Clerk
Town of Jamestown, Rhode Island**

**In Jamestown, in said County and State on this 15th day of
May, A.D., 2020, I have posted up notices, true copies of the within
Warrant, at the following public places in said Town, to-wit:**

**One at the Town Hall
93 Narragansett Avenue**

**One at the Jamestown Philomenian Library
26 North Road**

**One at the Community Meal Site
6 West Street**

**One at the Recreation Center
41 Conanicus Avenue**

**One at the Police Station
250 Conanicus Avenue**

Fred Pease, Town Sergeant

TOWN OF JAMESTOWN BUDGET WARRANT FY 2020-2021

Pursuant to the Jamestown Town Charter, Sec. 1106, no motion which increases or reduces an appropriation recommended by the Town Council by \$10,000 or more, shall be in order at the Financial Town Meeting unless notice of intention to include such motion has been presented to the Town Clerk at least twenty (20) days prior to the date set for the meeting at which such motion is to be considered. The Warrant of the Financial Town Meeting shall include notice of any such motion.

TOWN MODERATOR'S PROCEDURE AND RULES FOR FINANCIAL TOWN MEETING

TIME OF MEETING:

The meeting will be called to order at 7:00pm or as soon thereafter as a quorum shall be present, and/or the assembly of citizens seated in orderly fashion.

AGENDA:

1. Pledge of Allegiance
2. Opening Comments by Moderator
3. Presentation by Town Council president or designee
4. Presentation by School Committee chairman or designee
5. Motion made on general town government budget
6. Motion made on school budget
7. Opportunity for voters to ask questions, present motions
8. Votes taken on motions, and warrants
9. Adjournment following conclusion of business

GENERAL PROCEDURE

Moderator acts to maintain an orderly presentation and discussion of agenda items, in accordance with state and municipal law. To be considered by the assembly, a motion must relate to the business of the meeting, and be duly seconded. The discussion of a motion shall be limited to the substance of that motion, and requests to amend which negate the motion, or which bear no relationship to it shall be ruled out of order. Non-voters shall be seated separately from voters.

VOTING

The Moderator determines the form of voting, by voice, by hand, or by standing. A motion for a paper ballot duly made and seconded shall, if supported by twenty percent of voters present, be granted.

CHARTER LIMITATION

Pursuant to the Jamestown Town Charter, a motion which increases or reduces an appropriation recommended by the Town Council by \$10,000 or more, SHALL NOT BE IN ORDER AT THE FINANCIAL TOWN MEETING, unless notice of intention to include such motion has been presented to the Town Clerk at least twenty days prior to the date set for the meeting at which said motion is to be considered. The warrant for the Financial Town Meeting shall include notice of any such timely filed motion.



Jamestown Arts Center

April 3, 2020

Executive Director
Maureen A. Coleman

Jamestown Town Council
c/o Erin Liese, Town Clerk
Jamestown Town Hall, 93 Narragansett Avenue
Jamestown, RI 02835

Board of Directors

Dianne Grippi, Chair
Thomas G. Farrell, Vice Chair
Susan Hackman, Treasurer
Catherine Bowen, Secretary

Dear Honorable Members of the Jamestown Town Council:

This letter is submitted today to update the Council on the progress of the Jamestown Arts Center's exhibition, *the Outdoor Arts Experience 2020*. Despite our community's social-distancing measures due to the COVID-19 outbreak, we continue to plan for the outdoor exhibition as it is, fortuitously, one of the ways the Jamestown Arts Center can continue to share art and optimism in this time.

Karen Augeri Benson
Nell Connelly
Joan Hall
Courtney Hunter
Mary Hall Keen
Peter Marcus
Sara Meirowitz
Richard Trask

Since we last addressed the Council, the JAC has moved forward with plans for its exhibition. In addition to the town sites previously approved for use by the Town Council, location partnerships were also formed with the First Subdivision of Shoreby Hill, BankNewport, RI DEM Fort Wetherill/Marine Fisheries campus, and Godena Farm.

A national request for proposals was published, which garnered 109 artworks submitted for consideration. Following public art best practices, a 9-person selection panel was formed. The selection panel consisted of 6 Jamestown community members, including Andy Wade, director of Jamestown Parks and Recreation; JAC's exhibition director, one JAC board member, and Anne Strauss, an outside curator of note in the field of public art. The 9-person panel worked independently to first grade all proposals, then met as a group to finalize their recommendations.

In recommending artworks for exhibition, the selection panel placed emphasis on the published theme, "celebrate community through art". As a result, most artworks selected are being created specifically for the exhibition and respond to some aspect of Jamestown, its community or natural environment.

In crafting the exhibition to match selected artworks with locations, we plan to place a total of 10 works at various locations. Town of Jamestown locations for which we request final approval for artwork installation are as follows:

- Jamestown Philomenian Library, installation by “Needles Galore” knitting group
- Jamestown Police Department, front lawn, “Super Nova” by Drew Klotz
- Town East Ferry gardens, “Marbelle” by Sandy Sorlien and “Thalassa” by Jennifer Clifford Danner
- Jamestown Historical Society Museum, “Presence (Jamestown) by Cynthia Farnell
- Jamestown Town Hall, “@” by Nicholas Benson

Please see addendum for photos of these works in progress. Note that all artworks are being created specifically for the exhibition, so photos do not represent finished piece.

For reference other locations for which artworks are planned (non-town properties) include:

- Fort Wetherill’s Marine Fisheries campus, “Fisherman” by Madeline Lord
- Godena Farm, “Poetry of the Wild” by Ana Flores
- Shoreby Hill, “Isolation” by James Payne
- BankNewport, “Water” by Martin Keen.

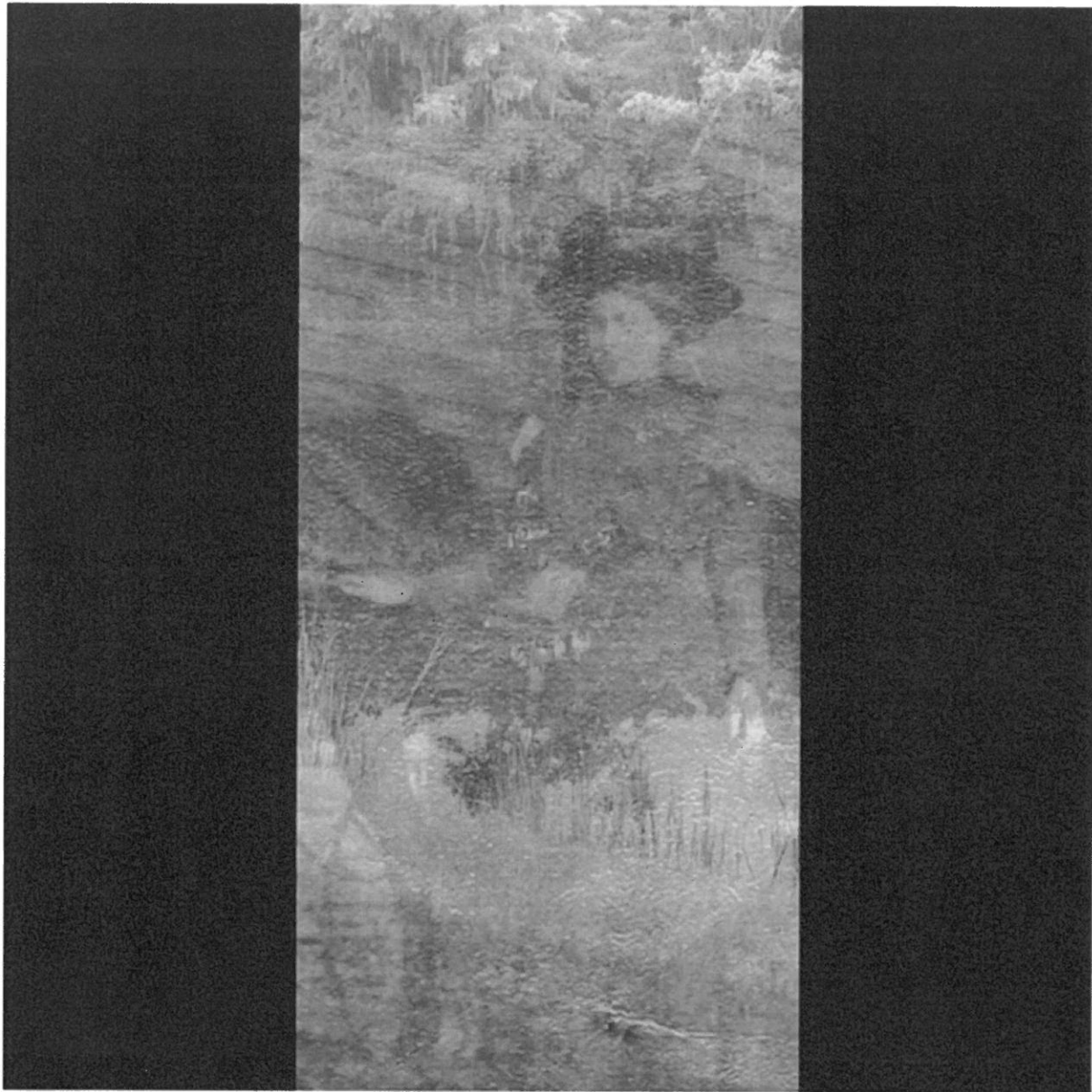
*In light of recent developments, all artworks have been reviewed again to be sure they can be enjoyed while social distancing practices are in place. Furthermore, none of the artworks involve touch or public participation, rather all artworks rely on passive, visual enjoyment.

Locations were paired with artworks to ensure ADA-accessibility. The JAC is working collaboratively with each location partner and artist to ensure a safe and pleasing installation. For Town of Jamestown locations, installation logistics have been discussed with Andy Wade, Parks and Recreation, Mike Gray, Department of Public Works, Lisa Bryer, Planning, Tina Collins, interim Town Administrator, and Jamie Hainsworth, new Town Administrator.

The exhibition is will be installed during the week of June 20-27, on view through October 31, 2020. It is hoped that we will be able to offer the programs that we’ve planned to complement the theme of “Outdoor Arts” by summer or fall, as conditions allow.

The JAC continues to be excited to bring this exhibition and hopefully associated special programming with the community this summer. The mission of the Jamestown Arts Center is to engage, enrich and inspire through extraordinary arts experiences. Should the Council have any questions, or if additional information would be helpful, please do not hesitate to contact me or the JAC’s Executive Director, Maureen Coleman, maureen@jamestownartcenter.org or 401-560-0979.

Respectfully submitted,



"Sunday", from the "Presence (Conway)" series

CLOSE X

Cynthia Farnell, sample image. Her new work, Presence (Jamestown) will feature images sourced from the Jamestown Historical Society archives, printed on banners.

Molly Dickinson
Outdoor Arts Experience Project Manager, Jamestown Arts Center
ADDENDUM: In progress photos of artworks for town locations.



Needles Galore knitting group working on the collaborative work, “La Yarn la Bomb-baa”



**Town of Jamestown
Tax Assessor**

93 Narragansett Avenue
Jamestown, RI 02835

Phone: 401-423-9802
Email: cbrochu@jamestownri.net

To: COUNCIL PRESIDENT WHITE, JAMESTOWN TOWN COUNCIL

From: CHRISTINE BROCHU, JAMESTOWN TAX ASSESSOR

Subject: ABATEMENT OF TAXES FOR THE **APRIL 20, 2020** MEETING

MOTOR VEHICLE ABATEMENTS TO 2010 TAX ROLL

03-0891-01M Clarke, Susan L	Motor Vehicle – 2007 Jeep – Reg# SC 161, registered in South Carolina 7/12/07	\$28.84
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REAL ESTATE ABATEMENTS TO 2019 TAX ROLL

02-0111-00 Balzer Irrevocable Trust	Plat 8, Lot 603 – Tax Assessment Board of Review Appeal – Updated Field card data	\$287.39
04-0563-45 DiBiase, Joseph & Furhana	Plat 5, Lot 52 – Tax Assessment Board of Review Appeal – Updated Field card data	\$442.75
12-0603-12 Lichtenstein, Deborah L. B.	Plat 8, Lot 151 – Transfer – Portion of Veteran, Blind & Elderly exemption used by former owner	\$807.84
14-0396-00 Noble, Keelan & Timothy	Plat 8, Lot 525 – Tax Assessment Board of Review Appeal - Updated Field card data	\$325.22
23-1552-75 Wurman, Vanessa F.	Plat 4, Lot 15, - Tax Assessment Board of Review Appeal – Updated Field card data	\$5,823.37

TOTAL ABATEMENTS	\$ 7,715.41
TOTAL ADDENDA	\$ 0.00

RESPECTFULLY SUBMITTED,

Christine Brochu

CHRISTINE BROCHU
TAX ASSESSOR

**Town of
Jamestown, Rhode Island**

PO Box 377
Jamestown, RI 02835- 1509
Phone: (401) 423-7220
Fax: (401) 423-7229



Date: April 13, 2020

To: Jamie Hainsworth
Town Administrator

From: Michael Gray
Public Works Director

RE: Bid Award-New Trash Ejector Trailer
Public Works Department

The annual budget included capital funding to purchase a new trash ejector trailer for the Town Transfer Station. The new trailer replaces the 2000 trash compactor/ejector trailer that was no longer safe to run on the road and was sold as scrap in 2019.

A Bid was advertised and received on April 8, 2020 where they were opened and read in public. Two bids were received:

Warren Equipment Inc.	\$105,000
Spector Manufacturing	\$110,850

I have reviewed the bids and recommend that the New Trash Ejector Trailer be awarded to lowest responsive and responsible bidder, **Warren Equipment, Inc. for an amount not to exceed \$105,000.**



State of Rhode Island and Providence Plantations
Coastal Resources Management Council
 Oliver H. Stedman Government Center
 4808 Tower Hill Road, Suite 3
 Wakefield, RI 02879-1900

(401) 783-3370
 Fax (401) 783-2069

File Number (CRMC use only): 2020-01-078

CRMC AQUACULTURE PRELIMINARY DETERMINATION REQUEST FORM

APPLICANT INFORMATION:

Applicant(s) Name(s): Antonio & Joseph Pinheiro
 Street: 161 Beacon Ave
 City/Town: Jamestown State: RI Zip Code: 02835
 Phone Number: 401 308 2542
 E-Mail: jpinheiro427@gmail.com

Location of Proposed Aquaculture Site

Waterway: West Passage - Jamestown
 Longitude/Latitude of Proposed Aquaculture Site: 41.509878 N, -71.394178 W

Signature of Requestor: [Signature] Date: 1-29-2020

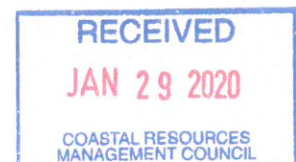
INSTRUCTIONS

** FILING FEE: \$25.00 per site. Check or money order payable to "CRMC"
NOTE: Filing fees are not refundable.

** **NOTE:** This request does not constitute application for permission to perform an activity. A CRMC Preliminary Determination Request is a determination of jurisdiction and which sections of the Rhode Island Coastal Resources Management Program apply to the project under construction.

Mail the above information to:

ATTN: APPLICATIONS COORDINATOR
 COASTAL RESOURCES MANAGEMENT COUNCIL
 OLIVER STEDMAN GOVERNMENT CENTER
 4808 TOWER HILL ROAD; SUITE 3
 WAKEFIELD, RI 02879



①

Antonio and Joseph Pinheiro

161 Beacon ave

Jamestown, RI 02835

Application for Aquaculture Assent

Location:

North Westerly Corner 41.509878 N,-71.384178 W

North Easterly Corner 41.508987 N,-71.383187 W

South Easterly Corner 41.508808 N -71.383383 W

South Westerly Corner 41.509722 N -71.384394 W

The following are details for an expansion to our current lease. We are experiencing a lot of our shellfish being washed into the proposed area and being picked by the public. Our short term goal is to be able to grow these shellfish without the threat of the public taking them. Our long term goal is to be completely bottom planting on both sites, with no gear.

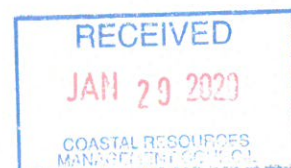
-We are applying for a roughly .75 acre expansion of our current Assent off the Jamestown Brook in Dutch Harbor

-The species we wish to culture are *Mercenaria mercenaria*, *Mya arenaria*, *Crassostrea virginica*, *Argopecten irradians*. These are currently marketable species and needed in today's market. They will be sold for human consumption

-We will bottom plant numerous species of bi-valve shellfish using no gear. Daily routine will consist of checking on the shellfish, bringing them aboard one of our vessels, cleaning and tumbling them as needed. Depending on the size of shellfish bought, they can take anywhere from 18 months to 3 or more years to reach market size.

-We will acquire seed for hatcheries, such as Muscongus Bay Aquaculture and the like and purchased according to all current CRMC and Bio-Security rules and regulations and follow NSSP guidelines.

-If shellfish spat are bought in other than Approved waters, they will spend 12 months on the lease before being sold for consumption. They will be planted in a specific area and records of such will be kept to insure they are not sold before applicable rules and regulations apply



2

-Harvest will be done with rakes, and follow RI Vibrio guidelines/ regulations for cooling and safe harvest.
NSSP guidelines will be followed.

RECEIVED
JAN 29 2013
COASTAL RESOURCE
MANAGEMENT

Antonio and Joseph Pinheiro

161 Beacon ave

Jamestown, RI 02835

Responses to Section 300.1

1. Demonstrate the need for the proposed activity or alteration

To supplement the need for seafood for human consumption

2. Demonstrate that all applicable local zoning ordinances, building codes, flood hazard standards, and all safety codes, fire codes, and environmental requirements

have or will be met.

N/A

3. Describe the boundaries of the coastal waters and land area that are anticipated to be affected.

There has been a serious decline of shellfish populations. This will help bring back those shellfish which also act as a cornerstone of bio-diversity.

4. Demonstrate that the alteration or activity will not result in significant impacts on erosion and/or deposition processes along the shore and in tidal waters.

Shellfish were once abundant in the area. This application should have no negative impact on such. It should help to reduce erosion.

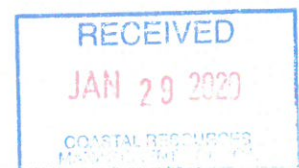
5. Demonstrate that the alteration or activity will not result in significant impacts on the abundance and diversity of plant and animal life.

There is very little plant and animal life in the area. Shellfish will act as a cornerstone of a new bio-diverse marine community which should prove to be positive impact.

6. Demonstrate that the alteration will not unreasonably interfere with, impair, or significantly impact existing public access to, or use of, tidal waters and/or the shore.

Access for the public is implied and encouraged. The planted shellfish should help increase wild shellfish in the area.

7. Demonstrate that the alteration will not result in significant impacts to water circulation, flushing, turbidity, and sedimentation.



4

There are significant tides in the area. The shellfish planted on bottom will have no negative impact.

8. Demonstrate that there will be no significant deterioration in the quality of the water in the immediate vicinity as defined by DEM.

Shellfish are filter feeders and will help clean the water

9. Demonstrate that the alteration or activity will not result in significant impacts to areas of historic and archaeological significance.

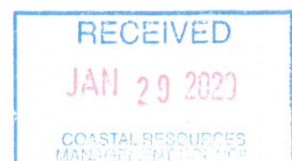
N/A

10. Demonstrate that the alteration or activity will not result in significant conflicts with water-dependent uses and activities such as recreational boating, fishing, swimming, navigation, and commerce.

Access to the site is implied and encouraged. We see ourselves as stewards and have received lots of positive feedback from the Jamestown Community and other RI residents who have come to the area. The shellfish planted will help to bring more wild shellfish to the area.

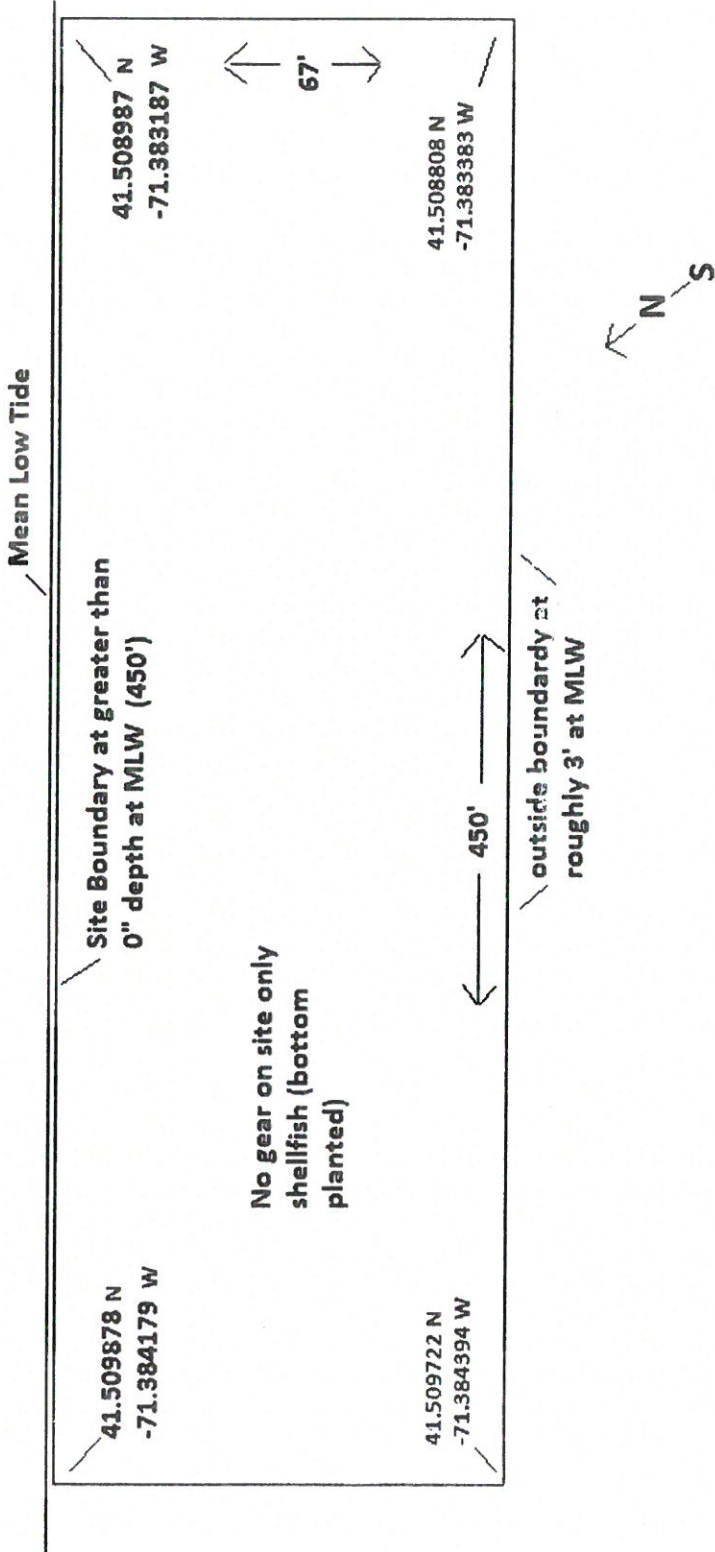
11. Demonstrate that measures have been taken to minimize any adverse scenic impact

The proposal is for bottom planting shellfish with no gear. There should be no negative visual impact.



Antonio and Joseph Pinheiro
161 Beacon ave
Jamestown, RI 02835

SITE PLANS



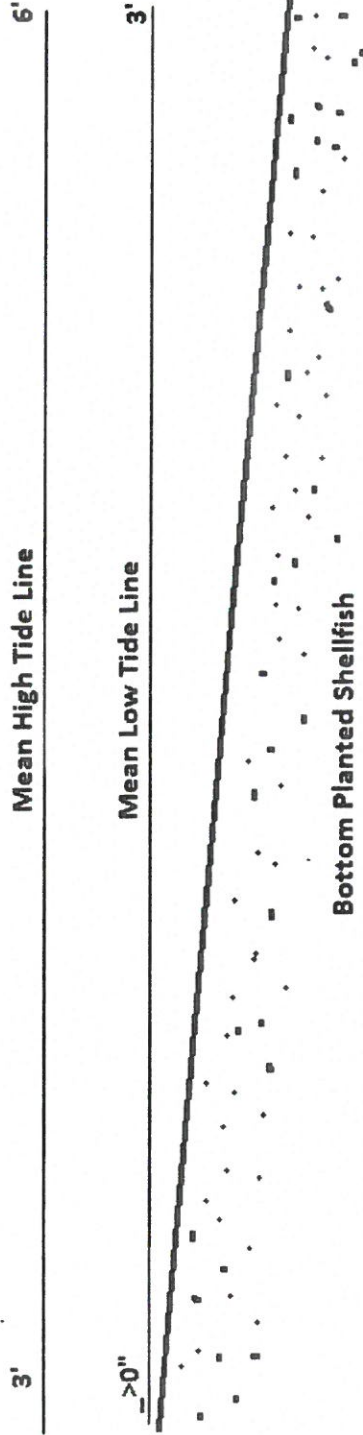
RECEIVED
 JAN 29 2020
 COASTAL RESOURCES
 MANAGEMENT CONTROL

Date of Preparation January 2nd 2020

5

Antonio and Joseph Pinheiro
161 Beacon ave
Jamestown, RI 02835

Cross Section Depths at Mean Low and Mean High Tide



Antonio and Joseph Pinheiro
January 2nd, 2020
COORDINATES

(7)

41.509878
-71.384179

41.509878
-71.384394

41.508987
-71.384179

41.508808
-71.383383

Local
University
Habitat

17

14

9

RECEIVED
JAN 29 2020
COASTAL RESOURCES
MANAGEMENT

Antonio and Joseph Pinheiro
161 Beacon avenue
Jamestown, RI 02835

Aquaculture Operations Plan

1. *Name and mailing address* – Antonio Pinheiro, Joseph Pinheiro
161 Beacon ave
Jamestown, RI 02835
2. CRMC file number – **To be determined**
3. DEM Aquaculture License number – **DEM 116R POT**
4. Type of facility- **Commercial, research/educational**
5. Location of facility

Adjacent town: **Jamestown, RI**

Water body: **Narragansett Bay, West Passage, Dutch Harbor**

Lat/long coordinates of facility:

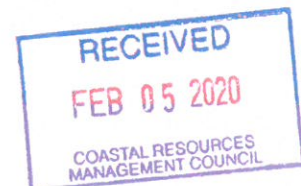
North Westerly Corner 41.509878 N,-71.384178 W

North Easterly Corner 41.508987 N,-71.383187 W

South Easterly Corner 41.508808 N -71.383383 W

South Westerly Corner 41.509722 N -71.384394 W

6. Identification of all species of shellfish grown at the facility.
Mercenaria mercenaria, Mya arenaria, Crassostrea virginica (Biosecurity Board seed protocols will be followed)
7. Description of types of structures, gear and methods used at the facility-
Bottom planting, no fixed gear used.
8. Description of the methods and equipment used to identify and mark site. –



We will use spar buoys with the CRMC Assent Number in 3” letters on each corner of the leased area.

9. DEM Shellfish Harvesting Classification at site.

Approved for shellfish harvesting for direct human consumption by the DEM

10. Description of practices and procedures used during the growth, harvest, storage, transportation, and sale of the cultured species.

We will follow NSSP and FDA guidelines for safe growth, harvest, transport and sale. We are licensed through the Department of Health as Shellfish Shippers. (see attached document(s) for more info)

11. Procedures for maintaining records:

-For operations using seed acquired from out-of-state:

Product will be tracked in certain areas of the lease to ensure they can be recorded to ensure safe sales as according to all applicable laws and regulations.

-Description of notification, disease certification, and labeling/tagging procedures:

Out of state importation of seed, or seed from vulnerable (higher risk of disease) bio-security zones, in State, will be tagged and accompanied with disease certification as required by the CRMC Bio-Security Board.

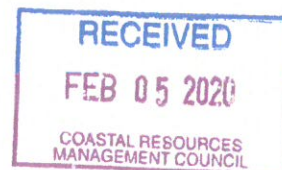
12. Procedures for maintaining records:

For upwellers/seed-growing facilities in prohibited waters: N/A

Description of procedures, including frequency of grading (with particular reference to requirements that seed must be removed before it exceeds maximum “seed” size threshold, i.e., <32 mm for oysters, <25 mm for quahogs): N/A

13. Procedures for maintaining records:

For operations using seed from prohibited waters, or operations using shellfish obtained from a third party that originated as seed from prohibited waters:



Detailed description of demarcation methods and record-keeping practices used at the lease site to ensure that animals have been cultured at least six (6) months in approved waters, prior to sale, including:

- a. Detailed record-keeping practices specifying date, source, average size, and amount of seed; and
- b. Protocols and associated record keeping for tracking product, e.g., use of tagged/numbered cages and/or bags, use of marked trawls, and/or use of marked, segregated portions of lease sites.

Certain and segregated areas of the lease will be used for certain size/ sourced seed and records kept of such. This will ensure no seed acquired from other than approved waters are sold for consumption prior to being on the lease for a minimum of 6 months. If any such seed moves into an area with “approved” seed do to natural causes or otherwise, all such seed will not be harvested until it reaches the 6 month threshold previously stated.

Description of the process for notifying the third party that (a) seed came from prohibited waters, (b) the date of that transfer, and (c) the remaining time needed to maintain the animals in approved waters prior to sale.

Buyers will be notified and given documentation describing- 1. the seed came from prohibited waters 2.the date the seed originally came from prohibited waters 3. That the seed needs to be cultured in Approved waters for a total of 6 months.



March 5, 2020

To: The Honorable Town Council,

With over 400 miles of coastline, as well as cultural and historical attractions, tourism is the state's second largest industry,

When Jamestown acquired the 20 acres on Beavertail in 1973, the town made a legally binding promise to “restore Battery Whiting and to make it into a tourist attraction” This provision can only be changed with a revised “Program of Utilization” with the National Park Service and the Town, not with the Rhode Island Department of Environmental Management, who is merely the lessee of the 20 acres, see page 151 Vol. 66 of the Land Evidence Record: “1. The property shall be used and maintained for public purposes for which it was conveyed in perpetuity as set forth in the program of utilization and plan contained in the application submitted by Grantee on the 30th day of November, 1972, which program and plan may be amended from time to time at the request of either the Grantor or Grantee, with the written concurrence of the other party, and such amendments shall be added to and become part of the original application.”

The article in the Jamestown Press of March 5, 2020 on Battery Whiting states “Town officials are considering whether to approve a waiver that would suspend a contractual obligation on the state to rehabilitate Battery Whiting at Beavertail Point”. This is patently wrong since the State is not in any position to request a waiver.

Also, incorrect: “Although the Whiting provision was adopted in 1973, it remained active when the lease changed hands from the federal government to the state.” The federal government never had and does not now have a lease with the State on the 20 acres.

Also, incorrect: “The lease’s goal is “forever restricting development to the minimum amount necessary.” This is not a development; it is a restoration of an historically significant structure. DEM is the one that bulldozed it shut in about 2001. I walked into The Battery the day before they did so. It was a step back into 1942.

The often-quoted statement “must be carefully preserved and guardedly developed because of its ecological fragility and sensitivity to human influence” is a smokescreen by DEM not to do anything. It once was a Navy base and is to be used as “public park for passive recreational purposes”.

I was a board member of the Beavertail Lighthouse Museum and a member of the Beavertail Park Advisory Committee for six years and have been unsuccessfully striving to preserve the WWII structures. It seems that my e-mail of Feb.5, 2020 to Mr. George Robinson of the National Park Service finally woke some people up.

Respectfully,

Frank D. Meyer
141 Southwest Ave
Jamestown
4239849

Erin Liese

From: paul raterron <paul.raterron@gmail.com>
Sent: Friday, March 6, 2020 4:36 PM
To: Erin Liese
Cc: mgblanco@cox.net; meagherjamestowntc@gmail.com; jtownelc@aol.com; Major510@cox.net; Billpiva8@cox.net
Subject: Jamestown sister-city proposal

March 6, 2020

Dear Members of the Jamestown Town Council,

I just learned from a post in Jamestown RI Facebook page about the epic journey of Midnight Moon, the boat built by Melrose School students which was found last month on a beach in Sainte-Marie-de-Ré, in France. Please find below an article (in French) about the finding and how the French students from the local school will answer the friendship letters from Jamestown (link below: I'm happy to help with the translation, if needed). Interestingly, Sainte-Marie-de-Ré is, just like Jamestown, a small town of a few thousand inhabitants located on a small island (L'île de Ré, 19 miles x 3 miles) connected to the continent by a 2-mile long bridge. It also has a long tradition of sailing and famous sailors. What are the odds?

I am very touched by this beautiful story and the hard work of Melrose students, who I understood were guided in their epic endeavor by our local Meg Myles (who needs no introduction). I would thus propose that, following up on Midnight Moon fantastic journey across the Atlantic, Jamestown and Sainte-Marie-de-Ré build on the friendship sparked by their children and work on becoming sister cities (or twin towns). As a Frenchman living in Jamestown, I would be happy - with hopefully all the actors of this wonderful story - to make this happens in any of my capacities.

I would be glad to present this idea to the Council in a future meeting, possibly on April 6, 2020. I am, thus, looking forward to hearing from you.

Kind Regards,

Paul Raterron

164 Capstan Street
Jamestown, RI
401-239-6253

https://france3-regions.francetvinfo.fr/nouvelle-aquitaine/charente-maritime/ile-de-re/ile-re-deux-ans-apres-il-retrouve-mini-bateau-parti-etats-unis-1783437.html?fbclid=IwAR0sWtBAbNdm8-4U0cobTn_SFxcioI0AGu7E-bQ-cAKfFeWdLRvmyl2zzb0

Island of Re. Two years later, he finds a mini-boat from the United States



During a stroll on the beaches of the Ile de Ré, walkers find the model of a small sailboat that left the east coast of the United States on February 6, 2018. The waterproof case of the Midnight Moon contained messages of American schoolchildren.

By Lionel Gonzalez Posted on 04/02/2020 at 16:52 Updated on 02/20/2020 at 08:54

Antoine and Héloïse made a surprising discovery on the beach at Sainte-Marie-de-Ré. On November 28, 2019, they discover a model of a small sailboat stranded on the sand.

A student project of Melrose School (USA)

This project was led by students from a school in Rhode Island (USA), accompanied by the CISF (Conanicut Island Sailing Foundation). They assembled and prepared their model between December 2017 and January 2018. This mini-boat was equipped with a set of sensors to record the temperature of air and water. The Midnight Moon, before its launch at sea. / © jamestownpress.com - Reproduction France Télévisions On February 6, 2018, the Midnight Moon was launched off the city of Sandwich (Massachusetts - USA) -Video below-. On this occasion, another boat (the Nequasset) was also launched.

Equipped with a GPS beacon, the route of the small Midnight Moon boat could be tracked. This is how the project team regularly noted its route. This boat has a mast, it is 1.45m long by 41cm wide and weighs around 30kg. The boat therefore crossed the Atlantic and arrived in the Azores triangle in November. She reported two other positions, then the battery showed some signs of weakness. Its last signals were noted on December 10, 2018 and January 10, 2019 in the middle of the Atlantic.

Found on the French coast on November 28, 2019

It is therefore almost two years after the small boat was found by Antoine and Héloïse Sirjean, who left "to take the air" on the beach. The boat ran aground on the beach at Sainte-Marie-de-Ré (Charente-Maritime). The hull of the boat was invaded by shells.

A waterproof case filled with documents and gifts
Antoine and Héloïse Sirjean discovered a waterproof case on board the boat. Using pliers, Antoine removed the screws. In the box, Héloïse found a plastic envelope, two USB keys with videos showing where the students who participated in the project introduce themselves, but also children's drawings and 17 colored bracelets. A message in four languages (English, French, Spanish, Portuguese) accompanied everything. Here is this text in French: "Hi, we have made friendship bracelets for you, we are 4th class of Madame Martinelli at Melrose School in Jamestown Rhode Island USA, we hope you will like them." The Midnight Moon, stranded on the dunes of the Ile de Ré. / © Antoine Sirjean - Reproduction France Télévisions Upon discovery, Antoine Sirjean contacted American students who said they were very happy. They even launched "Amazing". Message written in four languages on board the Midnight Moon / © Antoine Sirjean - Reproduction France Télévisions

Students at Sainte-Marie-de-Ré elementary school will meet the Americans

Heloise being the mother of two children, she refers this discovery to her son's teacher (Thomas). Very interested in this project, the students will prepare a response which they will send to their American comrades.

Conanicut Island Sailing Foundation

The Conanicut Island Sailing Foundation (CISF) aims to arouse the curiosity of students through learning by doing and to introduce them to local marine ecosystems. This foundation received a grant from 11th Hour Racing for classroom programs, for the 2017-2018 school year with mini-boats (and other

projects) in public schools in Jamestown, Rhode Island
(elementary and middle schools)).

Jamestown Republican Town Committee

P.O. Box 224

Jamestown, Rhode Island 02835

“Balance and Common Sense: Empower Local Governments to Make Local Decisions”

March 9, 2020

Jamestown Town Council
93 Narragansett Avenue
Jamestown, RI 02835

RE: JBOC Legal Fees and Expenses

Dear Town Council Members:

The Jamestown Republican Town Committee feels that Jamestown taxpayers should be provided the financial expenses related to the JBOC/Conanicut Sanctuary petition issue that began in May 2018 through December 2019.

We would like copies of all invoices related to the legal fees and expenses – legal research, case review communications, investigation, document creation, document production, appearances, conferences, filings, attorney fees representing the Town of Jamestown and any other expenses related to this issue. The invoices should include matters involving the State of Rhode Island Board of Elections and the State of Rhode Island Attorney General. This would include any legal representation by any and all attorneys represented by the Town of Jamestown.

Thank you for your attention in this matter. Please contact us if you have any questions.

Sincerely,
The Jamestown Republican Town Committee

Cc: Jamie Hainsworth, Town Administrator
Tina Collins, Director of Finance
Erin Liese, Town Clerk

March 9, 2020

Jamestown Board of Canvassers
Town Hall
93 Narragansett Avenue, 1st Floor
Jamestown, RI 02835

VIA MAIL AND EMAIL

Dear Board Members:

On behalf of the ACLU of Rhode Island, Common Cause Rhode Island, and the League of Women Voters of Rhode Island, we are writing to express our concerns about topics that were discussed at a recent meeting of your Board relating to polling place security.

Specifically, according to an article in the *Jamestown Press*, a number of ideas were discussed at the meeting to address potential security issues at the polls. These included having a uniformed police presence at polling places and even the inclusion of surveillance cameras at those locations. Whatever concerns may have prompted consideration of this level of response, we are convinced that these suggestions are an overreaction and could have a chilling effect on individuals exercising their right to the franchise.

We are sure that you can appreciate how either of these measures could have unintended adverse effects on voters, making them feel less, rather than more, secure in going to vote. While police – and local election officials – should, of course, be available on election day to address issues as they arise, there is no reason to turn polling places into de facto security zones with armed officers and government video surveillance. The checks and balances provided by both non-partisan election officials and party poll monitors are more than sufficient, and much less intrusive, ways to address any legitimate concerns about potential misconduct at polling locations. We therefore urge you to reject any such proposals.

Thank you in advance for considering our views on this matter.

Sincerely,

Steven Brown, Executive Director
American Civil Liberties Union of Rhode Island
128 Dorrance Street, Suite 400 - Providence, RI 02903
sbrown@riaclu.org

John Marion, Executive Director
Common Cause Rhode Island
245 Waterman St., Suite 400A - Providence, RI 02906
john_marion@commoncauseri.org

Jane W. Koster, President
League of Women Voters of Rhode Island
One Richmond Square, Suite 220 A-W, Providence, RI 02906
president@lwwri.org



FINAL DECISION OF THE JAMESTOWN TOWN COUNCIL SITTING AS HARBOR COMMISSION BOARD OF APPEALS

On February 7, 2020, the Jamestown Town Council, sitting as the Board of Appeals for the Jamestown Harbor Commission ("Town Council"), conducted a hearing ("Hearing") for which a record was kept, regarding Christopher and Kara Muselers' ("Muselers") request for a guest mooring. Taking into consideration its knowledge and expertise, and after considering all of the testimony, representations, and presentations at the hearing, the Town Council voted 4 to 0 to GRANT the Muselers' appeal. The decision by the Town Council is based on the following findings of fact from the record:

1. Christopher and Kara Museler are the riparian property owners of property on Westwind Drive in Jamestown, Rhode Island.
2. The Muselers were previously granted a primary riparian mooring.
3. On April 15, 2019, the Muselers applied for a guest mooring. Said guest mooring application was denied on April 16, 2019.
4. The Muselers filed an appeal to the Jamestown Harbor Commission of the denial of their guest mooring application. The Jamestown Harbor Commission voted to deny the Muselers' guest mooring.
5. The Muselers' application for a guest mooring was denied because the Muselers cannot have a mooring within their properties lateral lot lines as their property borders a conservation zone where moorings are prohibited. The Executive Director and Harbor Commission believed a riparian property owner's guest mooring needed to be within the property's lateral lot lines because of the Coastal Resource Management Council ("CRMC") definition of riparian mooring in the "Red Book" (codified as 650-RICR-20-00-1). Section 1.1.2(A)(90)(b) of the Red Book states that "'riparian mooring' means a mooring rented by a riparian property owner under a permit granted by a municipality located within coastal waters bordering that property as bounded by the seaward extension of that property's lateral lot lines. Said mooring may or may not be located within a CRMC approved mooring field."
6. The Jamestown Harbor Management Ordinance and R.I. Gen. Laws §46-4-6.9 provides the Town Council and the Harbor Master with the authority to decide where moorings are located.
7. The Jamestown Harbor Management Ordinance applies to moorings within waters under Jamestown jurisdiction pursuant to R.I. Gen. Laws §46-4-6.9.
8. The CRMC approved the Jamestown Harbor Management Plan. The CRMC approval of the Harbor Management Plan asked the Town to address the issue of the vessels moored within the Zeek's Creek Conservation Zone by relocating them outside the boundary of the conservation zone upon their next scheduled mooring inspection.
9. In email correspondence between Kevin Cute of the CRMC and Executive Director Chief Edward Mello from March 14, 2018, Kevin Cute stated that riparian moorings located in

Zeek's Creek could be relocated as near as possible to the riparian properties with which they are associated. CRMC did not state that these moorings had to be completely removed because of Section 1.1.2(A)(90)(b) of the Red Book.

10. Other waterfront property owners on Westwind Drive have guest moorings that are not within the lateral lines of their property.
11. There is no record of the Harbor Office denying a riparian property owner's application for a guest mooring.
12. The CRMC has not challenged the other riparian moorings on Westwind Drive that are not within the lateral extensions.
13. Narragansett and Portsmouth have Harbor Management Plans that contain provisions allowing for riparian property owners whose mooring cannot be placed within the seaward extension of the lateral property lines of the riparian property to receive priority for placement within authorized mooring areas. The Narragansett Ordinance was approved by CRMC on February 6, 2019, and the Portsmouth Ordinance was adopted by the Town Council of Portsmouth on November 12, 2019.

The Jamestown Town Council deliberated and made observations regarding the evidence presented and findings of fact as applied to the applicable laws as follows:

1. Councilor White stated that the totality of the Harbor Management Ordinance and the plain meaning of the Harbor Management Ordinance do not require that a riparian mooring be located within the property's lateral lot lines. Only the CRMC Red Book defines a riparian mooring as being within the property's lateral lot lines. The definitions of the CRMC Red Book provide context for the terminology used within the Red Book but are not necessarily the definitions for terminology used in the Jamestown Harbor Management Ordinance. Additionally, CRMC approval of Narragansett and Portsmouth Harbor Management Plans demonstrate that the Red Book does not require a denial of the Muselers' guest mooring.
2. Councilor Meagher stated that no riparian owner has been denied a guest mooring in thirty-seven years, and there is no incumbent pressure from CRMC to adopt the Red Book definition of "riparian mooring." Furthermore, the CRMC approved the Jamestown Harbor Management Plan, which does not include the Red Book definition of "riparian mooring" and the CRMC has not expressed concern about other riparian moorings located outside the seaward extension of lateral lot lines. The right to a guest mooring has been Town practice.
3. Councilor Piva stated that denying the Muselers a guest mooring would be contrary to past practice by the Town.

Based on the foregoing findings and deliberation, the Town Council voted as follows:

A motion was made by Councilor White to overturn the decision of the Harbor Commission and grant the Muselers' guest mooring with second by Councilor Piva. Vote: President White, Aye; Vice President Meagher, Aye; Councilor White, Aye; Councilor Piva, Aye.

As a result of the foregoing, the Jamestown Town Council, sitting as the Board of Appeals for the Jamestown Harbor Commission, hereby GRANTS the appeal of Christopher and Kara Museler and reverses the decision of the Jamestown Harbor Commission.



Michael White, President Dated: 3/25/2020

Town Council

Sitting as Board of Appeals for the Jamestown Harbor Commission



FINAL DECISION OF THE JAMESTOWN TOWN COUNCIL SITTING AS HARBOR COMMISSION BOARD OF APPEALS

February 20, 2020

At the February 7, 2020, the Jamestown Town Council, sitting as the Board of Appeals for the Jamestown Harbor Commission (“Town Council”), conducted a *de novo* hearing (“Hearing”) for which a record was kept regarding Carolyn Sears’ (“Sears” or “Ms. Sears”) request for a grace period for non-use of her permit for mooring 306 C in Dutch Harbor. Taking into consideration its knowledge and expertise and after considering all of the testimony, representations and presentations at the hearing, the Town Council voted 5 to 0 to GRANT the Sears appeal and based its decision on the following findings of fact:

Ms. Sears, being sworn and under oath, testified as follows:

1. Ms. Sears is retiring in 2020 and will be on a fixed income. She has paid all fees and complied with maintenance and inspection rules and regulations of the town during her twenty-two-year tenure as owner of mooring 306 C.

The Executive Director of the Harbor Commission, Chief Edward Mello, testified as follows:

1. Ms. Sears was issued mooring 306 C in 1998 and has held it since then – making her a permit holder for twenty-two years.
2. Ms. Sears was granted a grace period pursuant to Jamestown Town Ordinance Section 78-26(m) in 2008, 2013, 2016 and 2018, as demonstrated in Temporary Exemption/Grace Period Requests provided by the Jamestown Harbor Office.
3. The Harbor Master sent Ms. Sears a letter dated September 4, 2019 notifying her that she was at risk of forfeiture for Permit 306 for failure to occupy the mooring for at least 20 days during the year pursuant to Jamestown Town Ordinance Section 78-26(m)(5). This letter notified Ms. Sears that she could apply for a grace period within thirty days of receipt of the letter.
4. Ms. Sears requested a grace period on September 28, 2019 and was denied by the Harbor Master in an email dated September 30, 2019. Ms. Sears requested an appeal to the Jamestown Harbor Commission on October 3, 2019.
5. Ms. Sears appeal was put on the agenda for the Jamestown Harbor Commission hearing on October 9, 2019. Ms. Sears was not in attendance of this hearing and therefore the Jamestown Harbor Commission denied her appeal.
6. Ms. Sears was notified in an email on September 30, 2019, from the Harbor Master that she needed to submit an appeal by October 3, 2019 to be placed on the October 9, 2019 Harbor Commission agenda.

7. In 2016, the Harbor Commission began a policy that the Harbor Master can grant only one grace period administratively and all other grace periods must be approved by the Harbor Commission under appeal. When hearing appeals on a grace period, the Harbor Commission considers the circumstances for each individual.
8. Based on the facts and circumstances unique to this case, the Executive Director opined that the appellant should be granted an additional grace period with the understanding that this would probably be the last one grace period she would be given.

The Town Council deliberated and made observations regarding the evidence presented, testimony and findings of fact as applied to the applicable laws as follows:

1. Given the facts in this case, Councilor Meagher stated that Ms. Sears should be given consideration for one more grace period.
2. Council President White and Councilor Piva both stated that they found the Executive Director's testimony persuasive.
3. Councilor Beye stated that strict compliance with the Town's requirements can be difficult.

Based on the foregoing findings and deliberation, the Town Council voted as follows:

A motion was made by Councilor Beye to grant Ms. Sears' appeal with second by President White. Vote: President White, Aye; Vice President Meagher, Aye; Councilor Beye, Aye; Councilor White, Aye; Councilor Piva, Aye.

As a result of the foregoing, the Jamestown Town Council, sitting as the Board of Appeals for the Jamestown Harbor Commission, hereby GRANTS the appeal of Ms. Sears and reverses the decision of the Jamestown Harbor Commission.

Michael White, President

Town Council

Sitting as Board of Appeals for the Jamestown Harbor Commission



Incorporated 1757

Town of Hopkinton

HOPKINTON, RHODE ISLAND 02833

TOWN OF HOPKINTON, RI RESOLUTION OF THE TOWN COUNCIL

WHEREAS, to meet Federal regulations and to ensure that service men and women stationed all over the world have an opportunity to receive, cast and return election ballots in time for state and federal elections in November, the RI General Assembly amended RIGL Sec. 17-15-1, to require primary elections to be held on the 8th Tuesday preceding biennial state elections; and

WHEREAS, in most years, this change will not affect municipalities financially; however, in some years, such as 2020 and 2026, when the primary will fall on the day after Labor Day, there will be a major financial expense to municipalities, especially those municipalities with a large number of polling places to set up; and

WHEREAS, with set-ups the day before elections, the overtime for employees working on a holiday will add many thousands of dollars to municipal budgets around the state; and

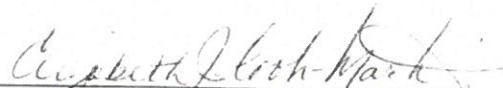
WHEREAS, to eliminate these added costs, legislation has been introduced in the general assembly which would move the September Primary to Wednesday in the years the primary is to be held during the same week as Labor Day; and

WHEREAS, the Hopkinton Town Council believes that this legislation is in the best interest of the Town of Hopkinton.

NOW, THEREFORE, BE IT RESOLVED, THAT THE HOPKINTON TOWN COUNCIL, AT THE REQUEST OF THE HOPKINTON BOARD OF CANVASSERS, DOES HEREBY SUPPORT 2020-H7430, 2020-H7480, 2020-S2285 AND ANY OTHER BILLS WHICH MOVE THE PRIMARY TO WEDNESDAY IF IT IS HELD IN THE SAME WEEK AS LABOR DAY, AND URGES THE HOPKINTON DELEGATION TO THE GENERAL ASSEMBLY TO WORK DILIGENTLY FOR ITS PASSAGE.

Adopted: March 2, 2020

ATTEST:


Elizabeth J. Cook-Martin
Town Clerk

