



TOWN COUNCIL MEETING
Jamestown Town Hall
Rosamond A. Tefft Council Chambers
93 Narragansett Avenue
Monday, April 20, 2020
6:30 PM

**PURSUANT TO EXECUTIVE ORDER NO. 20-05 EXECUTED BY GOVERNOR
GINA RAIMONDO ON MARCH 16, 2020, THIS MEETING WILL BE
TELECONFERENCED VIA ZOOM:**

The public is invited to observe the deliberations of this meeting by accessing the meeting link set forth herein. For those without access to video observation platforms, you may also call in to listen to the deliberations of this meeting by using the call in phone number provided herein. To participate during Public Hearing or Public Input you will press *9 to raise your hand.

JOIN VIA PHONE: (646) 558-8656 or (253) 215-8782.
WHEN PROMPTED, ENTER MEETING ID: 442 236 140
PRESS # AGAIN TO JOIN THE MEETING

JOIN VIA COMPUTER OR MOBILE APP: <https://zoom.us/j/442236140>
Meeting ID: 442 236 140

Attachments for items on this meeting agenda are available to the public on the Town website at <http://www.jamestownri.gov/town-government/town-council/town-council-meetings-minutes/2020-meetings-minutes/2020-meetings/-fsiteid-1>

I. ROLL CALL

II. CALL TO ORDER, PLEDGE OF ALLEGIANCE

**III. COUNCIL, ADMINISTRATOR, SOLICITOR,
COMMISSION/COMMITTEE COMMENTS & REPORTS**

Please Note in Accordance with Section 42-46-6 (b) the Council May Review, Discuss and/or take Action and/or Vote on the following items:

- A) Town Administrator's Report: Jamie A. Hainsworth-
- 1) Discussion on COVID-19 Emergency Declaration
 - 2) FY 2020-2021 Town Administrator's Proposed Budget Update
 - 3) Jamestown Arts Center Public Art Project Jamestown Arts Center
 - 4) Mail Ballot Voting Presidential Preference Primary
 - 5) Jamestown Library Renovation Project Status Update
 - 6) Tax Assessment Board of Review Appeal Hearing
 - 7) Golf Course Club House Project Status Update

- B) Public Works Director Report: Michael Gray
 - 1) Pumping report
 - 2) Town project reports
 - a) Town Wells
 - b) Water Treatment Plant
 - c) Transfer Pumping/Reservoir
 - d) Distribution System
 - e) Wastewater Treatment Facility
- C) Finance Director's Report: Christina D. Collins
 - 1) Comparison of Budget to Actuals as of March 31, 2020

IV. UNFINISHED BUSINESS

Please Note in Accordance with Section 42-46-6 (b) the Council May Review, Discuss and/or take Action and/or Vote on the following items:

- A) Review, discussion and possible action on the FY2020-2021 Tentative Budget, Review and Discussion of Proposed Town Administrator's Budget
- B) Upcoming Meetings and Sessions – dates and times
 - 1) Town Council Meeting Schedule: April 27, 2020, May 4, 2020

V. NEW BUSINESS

Please Note in Accordance with Section 42-46-6 (b) the Council May Review, Discuss and/or take Action and/or Vote on the following items:

- A) Review, discussion and possible action to extend the March 16, 2020 Executive order to June 15, 2020, unless revoked earlier; the continuation of the authorization of the Town Administrator to take any and all necessary actions to implement best practices guidance regarding municipal government actions to curtail the spread of the COVID 19 virus.

VI. CONSENT AGENDA

An item on the Consent Agenda need not be removed for simple clarification or correction of typographical errors. Approval of the Consent Agenda shall be equivalent to approval of each item as if it had been acted upon separately for review, discussion and/or potential action and/or vote. A Consent Agenda item or items may be removed by the Town Council for review, discussion and/or potential action and or vote.

- A) Adoption of Town Council Minutes
 - 1) February 7, 2020 (special meeting)
 - 2) February 18, 2020 (regular meeting)
 - 3) February 18, 2020 (executive session)
 - 4) March 2, 2020 (regular meeting)
 - 5) Jamestown Water and Sewer Matters (February 18, 2020)
- B) Minutes of Boards/Commissions/Committees
 - 1) Jamestown Planning Commission (October 16, 2019)
 - 2) Jamestown Planning Commission (November 20, 2019)
 - 3) Jamestown Planning Commission (December 4, 2019)
 - 4) Jamestown Planning Commission (January 15, 2020)
 - 5) Jamestown Planning Commission (February 5, 2020)

- 6) Jamestown Tax Assessment Board of Review (January 15, 2020)
 - 7) Jamestown Tax Assessment Board of Review (February 4, 2020)
 - 8) Jamestown Tax Assessment Board of Review (February 13, 2020)
- C) Authorization for the Town of Jamestown to engage in a cooperative DEM Supplemental Environmental Project with Conanicut Marine Services regarding improvements to Town-owned land at Taylor Point to facilitate public access to the bay.
- D) Ratification of the actions taken by the Town Administration in response to COVID 19 virus spread to date; issued under the Honorable Town Councils Executive Order # 2020-01 issued upon Declaration of the State of Emergency due to the outbreak of the COVID-19 virus:
- 1) Extension of grace period for Water & Sewer Bill to June 1, 2020.
 - 2) Extension of Dog Registration fees from April 30 to May 30, 2020.
 - 3) Signed Mutual Aid Agreement, on March 25, 2020: between Jamestown and North Kingstown Police Departments for a continued operations plan for dispatch services in the event COVID-19 disrupts their ability to operate.
 - 4) Emergency Order # 20-02 issued March 25, 2020 to March 28, 2020: ordering the quarantine of all people coming into Jamestown from a State where a quarantine order was in existence, to self-quarantine for 14 days. This order was rescinded on March 28, 2020, when the Governor issued Ex. Order 20-14: requiring a 14 Day Quarantine for all out of State people coming into Rhode Island.
 - 5) Emergency Order # 20-03 issued March 26, 2020: regarding a temporary ban on the use of all reusable bags in retail businesses.
 - 6) Emergency Order # 20-04 issued April 2, 2020: regarding the temporary closing of Fort Getty and Mackerel Cove Beach and their adjacent areas, to all motor vehicles with no parking each Friday from noon to Monday at 8:00 a.m. Also included in this order; parking pursuant to Ordinance 70-84 on Fort Wetherill Road, Newport Avenue, Fort Wetherill Boat Basin, Fort Getty Road and Beavertail Road, except by special permit issued by the Chief of Police.
- E) Authorization of the Warrant and Resolutions for the June 1, 2020 Financial Town Meeting (Warrants are routine in matter as they relate to setting the tax rate.)
- 1) Resolution Number 1: Sewer Line Frontage Tax Rate (.68 cents per liner foot, included on tax bill for homes in the Sewer district)
 - 2) Resolution Number 2: Borrowing in Anticipation of Taxes (Authorizes the Town the ability to borrow funds in anticipation of the 1st quarter's taxes being due.)
 - 3) Resolution Number 3: Disposition of Collected Back Taxes (All back taxes to be placed in the General Fund at time of receipt.)
 - 4) Resolution Number 4: Setting the Tax Rate (Actual rate to be determined within a range at the FTM.)

- F) Approval of Event License Applications
 - 1) Applicant: Town of Jamestown Parks & Recreation
 Event: Jamestown Day Music & Arts Festival
 Dates: October 3, 2020 with Rain Date of October 4, 2020
 Location: East Ferry
 - 2) Applicant: Save the Bay
 Event: 44th Annual Save the Bay Swim
 Dates: July 11, 2020
 Location: Bridge Authority Lawn
- G) Review and Approval of the Jamestown Arts Center’s Exhibition, “The Outdoor Arts Experience 2020”; Celebrating Community through Art
- H) Request of Tax Assessor for Specific Abatements & Addenda of Taxes

| MOTOR VEHICLE ABATEMENTS TO 2010 TAX ROLL | | |
|--|-----------------|--------------------|
| 03-0891-01M | Motor Vehicle | \$28.84 |
| REAL ESTATE ABATEMENTS TO 2019 TAX ROLL | | |
| 02-0111-00 | Plat 8, Lot 603 | \$287.39 |
| 04-0563-45 | Plat 5, Lot 52 | \$442.75 |
| 12-0603-12 | Plat 8, Lot 151 | \$807.84 |
| 14-0396-00 | Plat 8, Lot 525 | \$325.22 |
| 23-1552-75 | Plat 4, Lot 15 | \$5,823.37 |
| TOTAL ABATEMENTS | | \$ 7,715.41 |
| TOTAL ADDENDA | | \$ 0.00 |

- I) Authorization for the Town Clerk to Advertise Committee Vacancies
 - 1) Affordable Housing (3) Full Member Vacancies.
 - 2) Fire Department Compensation (2) Citizen- At-Large Vacancies
 - 3) Tax Assessment Board of Review (1) Full Member and (1) Alternate Member Vacancy
- J) Authorization of the Public Works Department Bid Award for a New Trash Ejector Trailer to Warren Equipment, Inc. for an amount not to exceed \$105,000.

VII. COMMUNICATIONS, PETITIONS, AND PROCLAMATIONS AND RESOLUTIONS FROM OTHER RHODE ISLAND CITIES AND TOWNS

The Council may acknowledge any of the listed Communications and Proclamations and Resolutions. Should any member wish to have a conversation on any of the matters, the item will be placed on a future agenda for review, discussion and/or potential action and/or vote.

- A) Public Notice
 - 1) Copy of Notice of CRMC Aquaculture Preliminary Determination Request Form of File No. 2020-01-078, Antonio & Joseph Pinheiro in West Passage Jamestown, RI

- B) Communications Received:
 - 1) Copy of Letter to: Jamestown Town Council
From: Frank Meyer
Dated: March 5, 2020
Re: Beavertail

 - 2) Copy of Letter to: Jamestown Town Council
From: Paul Raterron
Dated: March 6, 2020
Re: Sister City/ Twin Town with Sainte-Marie-de-Ré

 - 3) Copy of Letter to: Jamestown Town Council
From: Jamestown Republican Town Committee
Dated: March 9, 2020
Re: JBOC Legal Fees and Expenses

 - 4) Copy of Letter to: Jamestown Board of Canvassers
From: Steven Brown, Executive Director ACLU, John Marion, Executive Director Common Cause Rhode Island, Jane W. Koster, President of League of Women Voters of Rhode Island
Dated: March 9, 2020
Re: Polling Location Security

 - 5) Copy of the Final Decision of the Jamestown Town Council Sitting as The Harbor Commission Board of Appeals; regarding the Hearing of Carolyn Sears for her request of Grace Period for non-use of her Permit for Mooring 306 C in Dutch Harbor

 - 6) Copy of the Final Decision of the Jamestown Town Council Sitting as The Harbor Commission Board of Appeals; regarding the Hearing of Kara and Christopher Museler; by their Attorney, Quentin Anthony, Esq; regarding the denial of their Guest Mooring Permit

- C) Proclamations and Resolutions from other Rhode Island Cities and Towns
 - 1) Town of Hopkinton Resolution regarding Primary Election Day

**VIII. OPEN FORUM- To participate you will press *9 to raise your hand.
The meeting moderator will coordinate your participation.**

Comments are not limited to items on this agenda. However, items not on this agenda will only be heard and not acted upon by the Town Council. Note: Section 42-46-6 of the Open Meetings Act, and Department of the Attorney General Advisory Opinions relevant to this item on any public body meeting agenda specifically prohibits the Town Council from discussing, considering or acting on any topic, statement or question presented. The Town Council may, if warranted, refer such matters to an appropriate committee, to another body or official, or post the matter for consideration at a properly-noticed, future meeting.

- 1) Scheduled request to address – None
- 2) Non-scheduled request to address

IX. ADJOURNMENT

Pursuant to RIGL § 42-46-6(c) Notice of this meeting shall be posted on the Secretary of State's website and at the Town Hall and the Jamestown Philomenian Library. Notice is also posted at the Jamestown Police Station and on the Internet at www.jamestownri.gov.

ALL NOTE: If communications assistance is needed or other accommodations to ensure equal participation, please call 1-800-745-5555, or contact the Town Clerk at 401-423-9800, via facsimile to 401-423-7230, or email to eliese@jamestownri.net not less than three (3) business days prior to the meeting.

Posted on the RI Secretary of State website on April 15, 2020