



**TOWN COUNCIL MEETING**  
**Jamestown Town Hall**  
**Rosamond A. Tefft Council Chambers**  
**93 Narragansett Avenue**  
**Monday, December 2, 2019**  
**6:30 PM**

*The public is welcome to participate in this Town Council meeting. Open Forum offers citizens the opportunity to clarify an item on the agenda, address items not on the agenda, or comment on a communication or Consent Agenda item. Citizens are welcome to speak to the subject of a Public Hearing, and are allowed to speak at the discretion of the Council President or a majority of Councilors present, or at other times during the meeting, in particular during New or Unfinished Business.*

*Anyone wishing to speak should use the microphone at the front of the room, stating their name and address for the record; comments must be addressed to the Council, not the audience. It is the Town Council's hope that citizens and Councilors alike will be respectful of each other's right to speak, tolerant of different points of view, and mindful of everyone's time.*

*Attachments for items on this meeting agenda are available to the public on the Town website at: <http://www.jamestownri.gov/town-government/town-council/town-council-meetings-minutes/2019-meetings-minutes/2019-meetings>*

**I. ROLL CALL**

**II. CALL TO ORDER, PLEDGE OF ALLEGIANCE**

**III. ACKNOWLEDGEMENTS, ANNOUNCEMENTS, PRESENTATIONS, RESOLUTIONS AND PROCLAMATIONS**

*Please Note in Accordance with Section 42-46-6 (b) the Council May Review, Discuss and/or take Action and/or Vote on the following items:*

**A) Resolution:**

- 1) No. 2019-21 Resolution in support of training on the Open Meetings Act and Access to Public Records Act

**IV. OPEN FORUM**

*Please note that under scheduled requests to address, comments are not limited to items on this agenda. However, items not on this agenda will only be heard and not acted upon by the Town Council. Note: Section 42-46-6 of the Open Meetings Act and Department of the Attorney General Advisory Opinions relevant to this item on any public body meeting agenda specifically prohibits the Town Council from discussing, considering or acting on any topic, statement or question presented. The Town may, if warranted, refer such matters to an appropriate committee, to another body or official, or post the matter for consideration at a properly-noticed, future meeting.*

- A) Scheduled request to address- None
- B) Non-scheduled request to address

**V. COUNCIL, ADMINISTRATOR, SOLICITOR,  
COMMISSION/COMMITTEE COMMENTS & REPORTS**

*Please Note in Accordance with Section 42-46-6 (b) the Council May Review, Discuss and/or take Action and/or Vote on the following items:*

- A) Town Administrator's Report: Christina D. Collins, Interim Town Administrator
  - 1) Cellular Service & Tower Update
- B) Town Solicitor's Report: Peter D. Ruggiero opinion regarding Section 219 – Initiative Procedure of the Town Charter concerning the initiation of a Moratorium by the Town Council

**VI. UNFINISHED BUSINESS**

*Please Note in Accordance with Section 42-46-6 (b) the Council May Review, Discuss and/or take Action and/or Vote on the following items:*

- A) Upcoming Meetings and Sessions – dates and times  
Town Council Meeting Schedule: December 16, 2019 at 6:30 p.m.
- B) Release of Funds Regarding 2016 RIDEM Grant Lawn Avenue
- C) Review of Harbor Operating Budget and Long Range Infrastructure Plan

**VII. NEW BUSINESS**

*Please Note in Accordance with Section 42-46-6 (b) the Council May Review, Discuss and/or take Action and/or Vote on the following items:*

- A) Setting of 2020 Town Council Meeting Date Calendar
- B) Request of the Conanicut Island Arts Association (CIAA) for Approval of 2020 Exhibit Schedule

**VIII. ORDINANCES, APPOINTMENTS, VACANCIES AND EXPIRING TERMS**

*Please Note in Accordance with Section 42-46-6 (b) the Council May Review, Discuss and/or take Action and/or Vote on the following items:*

- A) Appointments, Vacancies, and Expiring Terms; review, discussion and/or potential action and/or vote:
  - \*has applied for more than one committee
  - 1) Jamestown Conservation Commission (four vacancies with a three-year term expiring December 31, 2022)
    - a) Letters of interest for reappointment
      - i) Joyce Antoniello
      - ii) Anne Kuhn-Hines
      - iii) Susan Shim Gorelick
      - iv) George Souza
    - b) Letter of interest for appointment
      - i) Leo N. Orsi, Jr.
      - ii) Jessica McCarthy\*
      - iii) Robert Tormey\*
      - iv) Elisa S Conte
    - c) Letters of recommendation for J. Antoneillo, S. Gorelick and G. Souza from Committee Chair Ann Kuhn-Hines

- 2) Discover Newport Board of Directors (one vacancy with an unexpired term expiring September 5, 2020)
  - a) Letters of interest for appointment
    - i) James Rugh
    - ii) Thomas McNiff
    - iii) Jessica McCarthy\*
  
- 3) Jamestown Fire Department Compensation Committee (One Citizen-at-Large vacancy with an unexpired term ending date May 31, 2021 and One Citizen-at-Large with a term ending May 31, 2022)
  - a) No Applicants
  
- 4) Jamestown Harbor Commission Member (two vacancies with a three-year term expiring December 31, 2022)
  - a) Letter of resignation
    - i) James R. Heagney
  - b) Letters of interest for reappointment
    - i) Michael Junge
  - c) Letter on interest for appointment
    - i) Richard Raynes
    - ii) Leo N. Orsi, Jr.
    - iii) Jessica McCarthy\*
  - d) Letter of recommendation for M. Junge from Committee Chair J. William W. Harsch
  
- 5) Jamestown Housing Authority (one vacancy with a five-year term expiring December 31, 2024)
  - a) Letter of Resignation
    - i) Carroll Pruell
  - b) Letters of interest for appointment
    - i) Jessica McCarthy\*
  
- 6) Juvenile Hearing Board (one vacancy with a three-year term expiring December 31, 2022)
  - a) Letter of interest for reappointment
    - i) Agnes Filkins
  - b) Letter on interest for appointment
    - i) Jessica McCarthy\*
  
- 7) Jamestown Library Board of Trustees (two vacancies with a three-year term expiring December 31, 2022)
  - a) Letters of interest for reappointment
    - i) Peter Carson
    - ii) Paul Houseberg
  - b) Letter of interest for appointment
    - i) Jessica McCarthy\*
    - ii) Stephen Levesque \*

- 8) Planning Commission (two vacancies with a four-year term expiring December 31, 2023)
  - a) Letter of interest for reappointment
    - i) Rosemary Enright
    - ii) Duncan Pendelbury
  - b) Letter of interest for appointment
    - i) Jessica McCarthy\*
  
- 9) Quonset Development Corporation Board of Directors (one vacancy with a three-year term expiring December 31, 2022)
  - a) Letter of interest for reappointment
    - i) Job Toll
  - b) Letter of interest for appointment
    - i) Joseph Cannon, Jr.
    - ii) Jessica McCarthy\*
    - iii) Robert Tormey\*
  
- 10) Tax Assessment Board of Review
  - a) Letter of interest for appointment
    - i) Dave Dolce
  
- 11) Traffic Committee (three vacancies with a three-year term expiring December 31, 2022)
  - a) Letters of interest for reappointment
    - i) Michael Junge
    - ii) William Munger
    - iii) Timothy Yentsch
  - b) Letter of recommendation for Timothy Yentsch from Jamestown Shores Association/Ann Gagnon
  - c) Letter of interest for appointment
    - i) Leo N. Orsi, Jr.
  
- 12) Tree Preservation and Protection Committee (two vacancies with a three-year term expiring December 31, 2022)
  - a) Letter of resignation
    - i) Andrew Hunter
  - b) Letter of interest for reappointment
    - i) Beth Herman
  - c) Letters of interest for appointment
    - i) Carol Coleman
    - ii) Thomas Farrell
  - d) Letter of recommendation for B. Herman from Committee Chair Elaine Peterson
  
- 13) Tree Warden (one vacancy with a one-year term expiring December 31, 2020)
  - a) Letter of interest for reappointment
    - i) Stephen Saracino

- 14) Zoning Board of Review (three vacancies with a one-year term expiring December 31, 2020)
  - a) Letters of interest for reappointment
    - i) Judith Bell
    - ii) James King
    - iii) Eric Brine
  - b) Letter of interest for appointment
    - i) Jessica McCarthy\*
    - ii) Stephen Levesque \*

**IX. CONSENT AGENDA**

*An item on the Consent Agenda need not be removed for simple clarification or correction of typographical errors. Approval of the Consent Agenda shall be equivalent to approval of each item as if it had been acted upon separately for review, discussion and/or potential action and/or vote. A Consent Agenda item or items may be removed by the Town Council for review, discussion and/or potential action and or vote.*

- A) Adoption of Town Council Minutes
  - 1) November 14, 2019 (special meeting)
  - 2) November 14, 2019 (executive session)
  - 3) November 15, 2019(special meeting)
  - 4) November 15, 2019 (executive session)
  - 5) November 18, 2019 (regular meeting)
  - 6) November 18, 2019 (executive session)
  - 7) November 19, 2019 (special meeting)
  - 8) November 19, 2019 (executive session)
  
- B) Minutes of Boards/Commissions/Committees
  - 1) Jamestown Harbor Commission (October 9, 2019)
  - 2) Jamestown Board of Canvassers (July 22, 2019)
  - 3) Jamestown Board of Canvassers (July 25, 2019)
  - 4) Jamestown Board of Canvassers (September 13, 2019)
  
- C) Request of Tax Assessor for Specific Abatements & Addenda of Taxes

<b>MOTOR VEHICLE ABATEMENTS TO 2012 TAX ROLL</b>		
02-0123-49M		\$1.50
<b>MOTOR VEHICLE ABATEMENTS TO 2014 TAX ROLL</b>		
03-1693-25M		\$55.08
<b>MOTOR VEHICLE ABATEMENTS TO 2015 TAX ROLL</b>		
03-1693-25M		\$14.39
<b>REAL ESTATE ABATEMENTS TO 2019 TAX ROLL</b>		
06-0109-30	Plat 8, Lot 297	\$766.36
<b>REAL ESTATE ADDENDA TO 2019 TAX ROLL</b>		
12-0837-10	Plat 5, Lot 129.	\$250.00
<b>TOTAL ABATEMENTS</b>		<b>\$ 837.33</b>
<b>TOTAL ADDENDA</b>		<b>\$ 250.00</b>

**X. COMMUNICATIONS, PETITIONS, AND PROCLAMATIONS AND RESOLUTIONS FROM OTHER RHODE ISLAND CITIES AND TOWNS**

*The Council may acknowledge any of the listed Communications and Proclamations and Resolutions. Should any member wish to have a conversation on any of the matters, the item will be placed on a future agenda for review, discussion and/or potential action and/or vote.*

- A) Communications
- 1) Copy of Letter to: Planning Board of Jamestown  
From: Deborah A. Foppert, Esq.  
Dated: November 8, 2019  
Re: 70-78 Narragansett Avenue Proposed Condominium Project  
Withdraw of Application of Stuart and Ann Sanderson
  - 2) Copy of Email to: Erin Liese  
From: Marian Falla  
Dated: November 15, 2019  
Re: Airbnb Short Term Rentals in Jamestown
  - 3) Copy of Letter to: Jamestown Town Council  
From: Alma Davenport  
Dated: November 19, 2019  
Re: Golf Course
- B) Proclamations and Resolutions from other Rhode Island Cities and Towns
- 1) Resolution of the North Smithfield School Committee regarding  
Field Trip Funding Law

**XI. ADJOURNMENT**

***Pursuant to RIGL § 42-46-6(c) Notice of this meeting shall be posted on the Secretary of State's website and at the Town Hall and the Jamestown Philomenian Library. Notice is also posted at the Jamestown Police Station and on the Internet at [www.jamestownri.gov](http://www.jamestownri.gov).***

ALL NOTE: This meeting location is accessible to the physically challenged. If communications assistance is needed or other accommodations to ensure equal participation, please call 1-800-745-5555, or contact the Town Clerk at 401-423-9800, via facsimile to 401-423-7230, or email to [eliese@jamestownri.net](mailto:eliese@jamestownri.net) not less than three (3) business days prior to the meeting.

*Posted on the RI Secretary of State website on November 26, 2019*



## Town of Jamestown

Finance Department

Town Hall

93 Narragansett Avenue

Jamestown, Rhode Island 02835-1199

401-423-9809 Fax 401-423-7229

Email: ccollins@jamestownri.net

Christina D. Collins  
Finance Director

**MEMORANDUM TO: Honorable Town Council**

**FROM: Interim Town Administrator, Christina D. Collins**

**DATE: 11/28/2019**

**SUBJECT: Town Administrator's Update**

**Prospective Cell Tower Sites-** On August 20, 2018, Town Staff provided the Town Council a report on improving wireless service to the North End of Jamestown with the construction of a cell tower. Town staff reviewed Town owned parcels of land and identified possible properties where a cell tower could be constructed. Two sites were recommended for further study, Cedar Lane and North Reservoir property on North Main road. After review of the deeds of both parcels it has been determined that neither property is viable for construction of a cell tower. The Cedar Lane site as restrictions in the deed which prohibits development. The North reservoir property is currently zoned as OS-1, which prohibits the construction of a tower.

At the October 21, 2019 Council meeting, staff from Dewberry Engineers presented the results of the drive test survey of the north end of Jamestown. The results of the survey indicated that a majority of the north end of the island has poor coverage outdoors and very poor coverage indoors. Councilman White asked staff to provide an estimate for the construction of a cell tower. Dewberry Engineers stated that a high-level budgetary estimate for a typical monopole construction of 150 feet is approximately \$450,000. This estimate includes, engineering, foundation, furnishing and installing the monopole, a 50'x50' compound, fencing and gate, access drive up to 100', 600 amp electric service, utility fees and permits. This estimate may increase due to site acquisition, development infrastructure, local approvals and market increase in materials and labor.

If the Town Council wants to research this further, Town Staff can contact the major cellular service providers to present the study from Dewberry to determine if there are any opportunities to improve cell service coverage to residents of the North End. We will report back to the Council with our findings.



# Town of Jamestown Resolution of the Town Council

**No. 2019-21  
RESOLUTION  
IN SUPPORT OF TRAINING ON THE OPEN MEETINGS ACT  
AND  
ACCESS TO PUBLIC RECORDS**

**WHEREAS**, the Town Council of the Town of Jamestown (the “Town Council”) has identified Rhode Island General Law has and its application has changed regarding the Open Meetings Act (OMA) and Access to Public Records Act (APRA); and

**WHEREAS**, the Town Council understands the importance that all staff, boards and commissions are appropriately trained on the OMA and APRA; and

**NOW, THEREFORE, BE IT RESOLVED**, that we, the Town Council of the Town of Jamestown, Rhode Island, supports training opportunities to be provided; and

**BE IT FURTHER RESOLVED**, that the Town Clerk is hereby instructed to coordinate with the Town Solicitor’s Office on a training regarding the OMA and APRA statutes and to notify and encourage all staff, boards and commissions to attend.

By Order of the Jamestown Town Council

\_\_\_\_\_  
Michael G. White, President

\_\_\_\_\_  
Mary E. Meagher, Vice President

\_\_\_\_\_  
Randall White

\_\_\_\_\_  
William J. Piva, Jr.

\_\_\_\_\_  
Nancy A. Beye

IN WITNESS WHEREOF, I hereby attach my hand and the official seal  
of the Town of Jamestown this 2<sup>nd</sup> day of December, 2019.

\_\_\_\_\_  
Erin Liese, CMC, Town Clerk





**TOWN OF JAMESTOWN**  
Parks & Recreation Office  
P.O. Box 377  
41 Conanicus Ave.  
JAMESTOWN, RHODE ISLAND 02835

Recreation Office (401) 423-7260  
Teen Center (401) 423-7261  
Fort Getty (401) 423-7211  
Fax (401) 423-7229

# Memo

**To:** Christina D. Collins, Interim Town Administrator  
**From:** Andrew Wade, Parks & Recreation Director  
**cc:** Erin Liese, Town Clerk; Lisa Bryer, Town Planner  
**Date:** November 7, 2019  
**Re:** 2016 RIDEM Grant – Lawn Avenue: Release of Funds

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On September 22, 2016, the RIDEM awarded the Town of Jamestown a \$400,000.00 Recreation Development Grant in response to the town's application for site improvements to the Lawn Avenue Recreation Complex. Scope of work for the project was to include the following:

- Newly constructed 6' wide ADA accessible fitness trail around the perimeter of the baseball/softball fields that will be approximately ¼ mile in length.
- Installation of Wood framed dugouts on the Little League, Softball, & Full Sized baseball fields.
- Expansion of Skate Park over the existing basketball court including elements for beginner skate boarders.
- Installation of new full sized basketball court.
- Installation of 10,000-gallon rainwater collection cistern for field irrigation.

In the June of 2017, the town awarded a bid to Weston and Sampson to develop site plans, bid, and construction documents related to the planned onsite improvements. Site plans and bid documents were developed for the project; however, we were never able to put the project out to bid due to concerns raised by the Narragansett Indian Tribe to the state. The existence of this project has also put a hold on the town's "Safe Routes to School" project that has been in existence for over 10 years.

In September of 2018, the Town was granted a 2-year extension to the grant period expiring in September of 2020. Numerous attempts by members of the town's administration were made to reach an agreement with the Narragansett Indian Tribe to allow for the completion of the project without any success. With no resolution to this matter expected to occur in the near future, it is my recommendation to release the awarded funds back to the State of Rhode Island. It is my hope that this will allow for a resolution to the town's Safe Routes project by simplifying the conversation with the Narragansett Indian Tribe as well as keeping the Town of Jamestown in good standing with the State of Rhode Island so that we may be viewed positively in future grant rounds.



Edward A. Mello  
Chief of Police

## JAMESTOWN POLICE DEPARTMENT

250 Conanicus Avenue, Jamestown, RI 02835

Tel: (401) 423-1212 Fax: (401) 423-3710

[www.jamestownri.net/police](http://www.jamestownri.net/police)



### MEMORANDUM

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**TO:** Christina Collins  
**FROM:** Chief Edward A. Mello  
**DATE:** November 14, 2019  
**SUBJECT:** 2020/2021 Harbor Operating Budget

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Tina

Please find attached the proposed 2020/2021 Harbor Operating Budget and the Long Range Infrastructure Plan. The Harbor Commission approved both at the November 13, 2019 meeting. This must be submitted to the Council following your review.

Respectfully,

Chief Edward Mello

**PROPOSED 2020/2021 JHC OPERATING BUDGET**

*Approved by the JHC on 11/13/2019*

Description	2018-2019 Approved Budget	2018-2019 Actual Revenues	2019-2020 Approved Budget	2020-2021 Draft Budget
Trust - Dock Reimbursement	\$ -	\$ 74,213.50	\$ -	\$ -
Resident Moorings	\$ 70,000.00	\$ 72,955.04	\$ 67,000.00	\$ 73,000.00
Commercial Moorings	\$ 105,000.00	\$ 123,043.31	\$ 125,000.00	\$ 123,000.00
Non-Resident Moorings	\$ 15,000.00	\$ 15,278.46	\$ 14,000.00	\$ 15,500.00
West Ferry Outhauls	\$ 10,000.00	\$ 9,290.00	\$ 10,500.00	\$ 9,000.00
Ft. Getty Outhauls	\$ 10,000.00	\$ 11,514.00	\$ 10,000.00	\$ 11,000.00
Beach Permits	\$ 9,000.00	\$ 11,145.00	\$ 9,500.00	\$ 11,000.00
Ft. Getty Dock	\$ 4,000.00	\$ 5,446.00	\$ 6,500.00	\$ 5,000.00
Misc Rev. Admin/Late fee	\$ 2,000.00	\$ 5,615.00	\$ 2,300.00	\$ 3,000.00
Wait List Fees	\$ 4,000.00	\$ 4,824.00	\$ 4,500.00	\$ 5,000.00
Club Moorings	\$ 8,000.00	\$ 9,555.00	\$ 8,200.00	\$ 9,500.00
WF Dingy Dock	\$ 4,000.00	\$ 5,105.00	\$ 4,500.00	\$ 5,000.00
	\$ 241,000.00	\$ 347,984.31	\$ 262,000.00	\$ 270,000.00

Description	2018-2019 Approved Budget	2018-2019 Actual Expenditures	2019-2020 Approved Budget	2020-2021 Draft Budget
Harbormaster Salary	\$ 35,000.00	\$ 32,621.91	\$ 35,000.00	\$ 36,000.00
Harbor Clerk Salary	\$ 22,500.00	\$ 22,120.31	\$ 25,000.00	\$ 25,000.00
Harbormaster Asst Salary	\$ 10,000.00	\$ -	\$ 10,000.00	\$ 10,000.00
Administrative Fees To Town	\$ 15,000.00	\$ 15,000.00	\$ 20,000.00	\$ 25,000.00
Office Equip Purchase	\$ 2,000.00	\$ 2,039.70	\$ 2,000.00	\$ 2,000.00
Gas for Harbor Car	\$ 1,000.00	\$ -	\$ 1,000.00	\$ -
Boat Maint/Repairs	\$ 8,000.00	\$ 6,185.14	\$ 8,000.00	\$ 8,000.00
Maint Docks & Harbor	\$ 35,000.00	\$ 51,498.05	\$ 36,500.00	\$ 47,300.00
EF Floating Docks	\$ 8,500.00	\$ 2,476.18	\$ 8,500.00	\$ 8,500.00
Pumpout Maintenance/Restrooms	\$ 12,000.00	\$ 2,739.07	\$ 12,000.00	\$ 10,000.00
Patrol Craft Purch/Fixtures	\$ 2,000.00	\$ -	\$ 2,000.00	\$ 2,000.00
Data Package	\$ 1,000.00	\$ 519.53	\$ 1,000.00	\$ 1,000.00
Office Supplies	\$ 2,000.00	\$ 2,909.73	\$ 3,000.00	\$ 3,000.00
Printing & Mailing	\$ 2,000.00	\$ 1,177.12	\$ 2,000.00	\$ 2,000.00
Telephone	\$ 2,000.00	\$ 1,346.23	\$ 2,000.00	\$ 2,000.00
Uniforms	\$ 500.00	\$ -	\$ 500.00	\$ 500.00
Car Repair	\$ 2,500.00	\$ 1,687.15	\$ 2,500.00	\$ 2,500.00
Boat & Car Fuel	\$ 2,500.00	\$ 1,964.81	\$ 2,500.00	\$ 3,500.00
Training & Dues	\$ 500.00	\$ -	\$ 500.00	\$ 500.00
Equipment	\$ -	\$ 2,000.00	\$ -	\$ 2,000.00
Boat Capitalization Fund	\$ 25,000.00	\$ -	\$ 25,000.00	\$ 25,000.00
Channel Markers & Buoys	\$ 25,000.00	\$ 30,374.12	\$ 31,000.00	\$ 20,000.00
FICA	\$ 6,000.00	\$ 4,096.12	\$ 6,000.00	\$ 6,000.00
Blue Cross/Dental	\$ 7,000.00	\$ 8,680.84	\$ 9,000.00	\$ 10,000.00
Worker's Compensation	\$ 4,000.00	\$ 4,000.00	\$ 4,500.00	\$ 5,000.00
Retirement	\$ 6,000.00	\$ 5,868.63	\$ 6,000.00	\$ 6,700.00
Boat & Liability Ins.	\$ 4,000.00	\$ 4,000.00	\$ 6,500.00	\$ 6,500.00
Depreciation		\$ 21,163.91		
	\$ 241,000.00	\$ 224,468.55	\$ 262,000.00	\$ 270,000.00

PROPOSED 2020/2021 LONG RANGE INFRASTRUCTURE PLAN  
 Approved by JHC: 11/13/2019

PROJECT	EST. COST	FY 20/21	FY 21/22	FY 22/23	FY23/24	FY24/25	FY24/25	FY25/26
EF Boat Ramp	\$ 150,000.00			\$ 150,000.00				
WF Touch & Go	\$ 20,000.00			\$ 20,000.00				
EF Ferry landing	\$ 200,000.00							
WF bulkhead	\$ 25,000.00				\$ 200,000.00			
Ft. Getty Pier - Phase 1	\$ 150,000.00		\$ 150,000.00					
Ft. Getty Pier - Phase 2	\$ 250,000.00			\$ 250,000.00				
Ribcraft tube replacement	\$ 30,000.00				\$ 30,000.00			



**PRELIMINARY  
TOWN OF JAMESTOWN  
TOWN COUNCIL  
ANNUAL MEETING  
SCHEDULE  
2020**

Town Council meetings begin at 6:30 PM on the First and Third Monday of each month, unless otherwise noted. In the event of a holiday on the First or Third Monday of the month, the Town Council will meet on Tuesday of that week, unless otherwise noted. Meetings are held at the Jamestown Town Hall in the Rosamond A. Tefft Council Chambers at 93 Narragansett Avenue, Jamestown. The Annual Financial Town Meeting is the First Monday in June at 7:00 PM at the Jamestown School Gymnasium at 55 Lawn Avenue, Jamestown.

January	6 (Monday) 6:30 PM 21 (Tuesday) 6:30 PM*	July	6 (Monday) 6:30 PM 20 (Monday) 6:30 PM
February	3 (Monday) 6:30 PM 18 (Tuesday) 6:30 PM*	August	3 (Monday) 6:30 PM 17 (Monday) 6:30 PM
March	2 (Monday) 6:30 PM 16 (Monday) 6:30 PM	September	8 (Tuesday) 6:30 PM* 21 (Monday) 6:30 PM
April	6 (Monday) 6:30 PM 20 (Monday) 6:30 PM	October	5 (Monday) 6:30 PM 19 (Monday) 6:30 PM
May	4 (Monday) 6:30 PM 18 (Monday) 6:30 PM	November	2 (Monday) 6:30 PM 16 (Monday) 6:30 PM
June	1 (Monday) 7:00 PM** 15 (Monday) 6:30 PM	December	7 (Monday) 6:30 PM 21 (Monday) 6:30 PM

**Pursuant to RIGL §42-46-6 (a), (b) and (c), the Annual Notice and Notice of all Town Council Meetings are posted on the Secretary of State's website, the Jamestown Town Hall, the Jamestown Philomenian Library, and the Jamestown Police Station. In addition to the above locations, notice is also posted on the Internet at: [www.jamestownri.gov](http://www.jamestownri.gov).**

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\*Tuesday meeting following Monday holiday

\*\*Annual Financial Town Meeting


# January

Sun	Mon	Tues	Wed	Thurs	Fri	Sat
			<b>1</b> New Year's Day Town Hall Closed 	<b>2</b>	<b>3</b>	<b>4</b>
<b>5</b>	<b>6</b> Town Council Meeting: 6:30 pm	<b>7</b>	<b>8</b> Probate Court 9 am Housing Authority 10am (PA) Harbor Commission 7pm	<b>9</b>	<b>10</b>	<b>11</b>
<b>12</b>	<b>13</b>	<b>14</b> Library Board of Trustees 5pm (JPL) Conservation Commission 7pm (CR)	<b>15</b> Planning Commission 7 pm	<b>16</b> Traffic Committee 6 pm	<b>17</b>	<b>18</b>
<b>19</b>	<b>20</b> Martin Luther King Day Town Hall Closed	<b>21</b> Tree Committee 6:45pm (JPL) Town Council/Water & Sewer: 6:30 pm	<b>22</b>	<b>23</b>	<b>24</b>	<b>25</b>
<b>26</b>	<b>27</b>	<b>28</b> Zoning Board of Review 7pm	<b>29</b>	<b>30</b>	<b>31</b>	

# February


Sun	Mon	Tues	Wed	Thu	Fri	Sat
						1
2	3 Town Council Meeting: 6:30 pm	4 Probate Court 9am	5 Planning Commission 7pm	6	7	8
9	10	11 Library Board of Trustees 5pm (JPL) Conservation Commission (CR) 7pm	12 Housing Authority 10am (PA) Harbor Commission 7pm	13	14	15
16	17 President's Day Town Hall Closed 	18 Town Council/Water & Sewer: 6:30 pm Tree Committee 6:45pm (JPL)	19 Planning Commission 7pm	20 Traffic Committee 6pm	21	22
23	24	25 Zoning Board of Review 7pm	26	27	28	29
						2020

# March

<i>Sun</i>	<i>Mon</i>	<i>Tue</i>	<i>Wed</i>	<i>Thu</i>	<i>Fri</i>	<i>Sat</i>
<b>1</b>	<b>2</b> Town Council Meeting: 6:30 pm	<b>3</b>	<b>4</b> Probate Court 9am Planning Commission 7pm	<b>5</b>	<b>6</b>	<b>7</b>
<b>8</b>	<b>9</b>	<b>10</b> Library Board of Trustees 5pm (JPL) Conservation Commission 7pm (CR)	<b>11</b> Housing Authority 10am (PA) Harbor Commission 7pm	<b>12</b>	<b>13</b>	<b>14</b>
<b>15</b>	<b>16</b> Town Council/Water & Sewer: 6:30 pm	<b>17</b> Tree Committee 6:45pm 	<b>18</b> Planning Commission 7pm	<b>19</b> Traffic Committee 6pm	<b>20</b>	<b>21</b>
<b>22</b>	<b>23</b>	<b>24</b> Zoning Board of Review 7pm	<b>25</b>	<b>26</b>	<b>27</b>	<b>28</b>
<b>29</b>	<b>30</b>	<b>31</b>			<b>2020</b>	



# April

Sun	Mon	Tue	Wed	Thu	Fri	Sat
			<b>1</b> Probate Court 9am Planning Commission 7pm	<b>2</b>	<b>3</b>	<b>4</b>
<b>5</b>	<b>6</b> Town Council Meeting: 6:30 pm	<b>7</b>	<b>8</b> Housing Authority 10am (PA) Harbor Commission 7pm	<b>9</b>	<b>10</b> Good Friday Town Hall Closed	<b>11</b>
<b>12</b>	<b>13</b>	<b>14</b> Library Board of Trustees 5pm (JPL) Conservation Commission 7pm (CR)	<b>15</b> Planning Commission 7pm	<b>16</b> Traffic Committee 6pm	<b>17</b>	<b>18</b>
<b>19</b>	<b>20</b> Town Council/Water & Sewer: 6:30 pm	<b>21</b> Tree Committee 6:45pm (JPL)	<b>22</b>	<b>23</b>	<b>24</b> 	<b>25</b>
<b>26</b>	<b>27</b> Town Council/Water & Sewer: 6:30 pm	<b>28</b> PP Primary Zoning Board of Review 7pm	<b>29</b>	<b>30</b>	<div style="border: 2px solid black; padding: 5px; text-align: center; font-weight: bold;">2020</div>	


# May

<i>Sun</i>	<i>Mon</i>	<i>Tue</i>	<i>Wed</i>	<i>Thu</i>	<i>Fri</i>	<i>Sat</i>
					<b>1</b>	<b>2</b>
<b>3</b>	<b>4</b> Town Council Meeting: 6:30 pm	<b>5</b>	<b>6</b> Probate Court 9am Planning Commission 7pm	<b>7</b>	<b>8</b>	<b>9</b>
<b>10</b>	<b>11</b>	<b>12</b> Library Board of Trustees 5pm (JPL) Conservation Commission 7pm (CR)	<b>13</b> Housing Authority 10am (PA) Harbor Commission 7pm	<b>14</b>	<b>15</b>	<b>16</b>
<b>17</b>	<b>18</b> Town Council/Water & Sewer: 6:30 pm	<b>19</b> Tree Committee 6:45pm (JPL)	<b>20</b> Planning Commission 7pm	<b>21</b> Traffic Committee 6pm	<b>22</b>	<b>23</b>
<b>24</b>	<b>25</b> Memorial Day Town Hall Closed	<b>26</b> Zoning Board of Review 7pm	<b>27</b>	<b>28</b>	<b>29</b>	<b>30</b>
<b>31</b>						<b>2020</b>

# June

<i>Sun</i>	<i>Mon</i>	<i>Tue</i>	<i>Wed</i>	<i>Thu</i>	<i>Fri</i>	<i>Sat</i>
	<b>1</b> Financial Town Meeting: 6:30 pm	<b>2</b>	<b>3</b> Probate Court 9am Planning Commission 7pm	<b>4</b>	<b>5</b>	<b>6</b>
<b>7</b>	<b>8</b>	<b>9</b> Library Board of Trustees 5pm (JPL) Conservation Commission 7pm (CR)	<b>10</b> Housing Authority 10am (PA) Harbor Commission 7pm	<b>11</b>	<b>12</b>	<b>13</b>
<b>14</b>	<b>15</b> Town Council/Water & Sewer: 6:30 pm	<b>16</b> Tree Committee 6:45pm (JPL)	<b>17</b> Planning Commission 7pm	<b>18</b> Traffic Committee 6pm	<b>19</b>	<b>20</b>
<b>21</b>	<b>22</b>	<b>23</b> Zoning Board of Review 7pm	<b>24</b>	<b>25</b>	<b>26</b>	<b>27</b>
<b>28</b>	<b>29</b>	<b>30</b>				
						<b>2020</b>

# July

Sun	Mon	Tue	Wed	Thu	Fri	Sat
			<b>1</b> Probate Court 9am Planning Commission 7pm	<b>2</b>	<b>3</b> Town Hall Closed	 <b>4</b>
<b>5</b>	<b>6</b> Town Council Meeting: 6:30 pm	<b>7</b>	<b>8</b> Housing Authority 10am (PA) Harbor Commission 7pm	<b>9</b>	<b>10</b>	<b>11</b>
<b>12</b>	<b>13</b>	<b>14</b> Library Board of Trustees 5pm (JPL) Conservation Commission 7pm (CR)	<b>15</b> Planning Commission 7pm	<b>16</b> Traffic Committee 6pm	<b>17</b>	<b>18</b>
<b>19</b>	<b>20</b> Town Council/Water & Sewer: 6:30 pm	<b>21</b> Tree Committee 6:45pm (JPL)	<b>22</b>	<b>23</b>	<b>24</b>	<b>25</b>
<b>26</b>	<b>27</b>	<b>28</b> Zoning Board of Review 7pm	<b>29</b>	<b>31</b>	<div style="border: 2px solid black; padding: 5px; display: inline-block;"> <b>2020</b> </div>	


# August

Sun	Mon	Tue	Wed	Thu	Fri	Sat
						1
2	3 Town Council Meeting: 6:30 pm	4	5 Probate Court 9am Planning Commission 7pm	6	7	8
9	10 Victory Day Town Hall Closed	11 Library Board of Trustees 5pm (JPL) Conservation Commission 7pm (CR)	12 Housing Authority 10am (PA) Harbor Commission 7pm	13	14	15
16	17 Town Council/Water & Sewer: 6:30 pm	18 Tree Committee 6:45pm (JPL)	19 Planning Commission 7pm	20 Traffic Committee 6pm	21	22
23	24	25 Zoning Board of Review 7pm	26	27	28	29
30	31					2020

# September

Sun	Mon	Tue	Wed	Thu	Fri	Sat
		<b>1</b>	<b>2</b> Probate Court 9am Planning Commission 7pm	<b>3</b>	<b>4</b>	<b>5</b>
<b>6</b>	<b>7</b> Labor Day Town Hall Closed	<b>8</b> Primary Town Council Meeting: 6:30 pm Library Board of Trustees 5pm (JPL) Conservation Commission 7pm (CR)	<b>9</b> Housing Authority 10am (PA) Harbor Commission 7pm	<b>10</b>	<b>11</b>	<b>12</b>
<b>13</b>	<b>14</b>	<b>15</b> Tree Committee 6:45pm (JPL)	<b>16</b> Planning Commission 7pm	<b>17</b> Traffic Committee 6pm	<b>18</b>	<b>19</b>
<b>20</b>	<b>21</b> Town Council/Water & Sewer: 6:30 pm	<b>22</b> Zoning Board of Review 7pm	<b>23</b>	<b>24</b>	<b>25</b>	<b>26</b>
<b>27</b>	<b>28</b>	<b>29</b>	<b>30</b>			<b>2020</b>

# October

<i>Sun</i>	<i>Mon</i>	<i>Tue</i>	<i>Wed</i>	<i>Thu</i>	<i>Fri</i>	<i>Sat</i>
				<b>1</b>	<b>2</b>	<b>3</b>
<b>4</b>	<b>5</b> Town Council Meeting: 6:30 pm	<b>6</b>	<b>7</b> Probate Court 9am Planning Commission 7pm	<b>8</b>	<b>9</b>	<b>10</b>
<b>11</b>	<b>12</b> Columbus Day Town Hall Closed	<b>13</b> Library Board of Trustees 5pm (JPL) Conservation Commission 7pm (CR)	<b>14</b> Housing Authority 10am (PA) Harbor Commission 7pm	<b>15</b> Traffic Committee 6pm	<b>16</b>	<b>17</b>
<b>18</b>	<b>19</b> Town Council/Water & Sewer: 6:30 pm	<b>20</b> Tree Committee 6:45pm (JPL)	<b>21</b> Planning Commission 7pm	<b>22</b>	<b>23</b>	<b>24</b>
<b>25</b>	<b>26</b>	<b>27</b> Zoning Board of Review 7pm	<b>28</b>	<b>29</b>	<b>30</b>	<b>31</b> 

2020

# November

<i>Sun</i>	<i>Mon</i>	<i>Tue</i>	<i>Wed</i>	<i>Thu</i>	<i>Fri</i>	<i>Sat</i>
1	2 Town Council Meeting: 6:30 pm	3 <b>General Election</b>	4 Probate Court 9am Planning Commission 7pm	5	6	7
8	9	10 Library Board of Trustees 5pm (JPL) Conservation Commission 7pm (CR)	11 <b>Veteran's Day</b> <b>Town Hall Closed</b>	12	13	14
15	16 Town Council/Water & Sewer: 6:30 pm	17 Tree Committee 6:45pm (JPL)	18 Planning Commission 7pm	19 Traffic Committee 6pm	20	21
22	23	24 Zoning Board of Review 7pm	25	26 <b>Thanksgiving Day</b> <b>Town Hall Closed</b>	27 <b>Town Hall Closed</b>	28
29	30					

**2020**



# December

<i>Sun</i>	<i>Mon</i>	<i>Tue</i>	<i>Wed</i>	<i>Thu</i>	<i>Fri</i>	<i>Sat</i>
		<b>1</b>	<b>2</b> Probate Court 9am Planning Commission 7pm	<b>3</b>	<b>4</b>	<b>5</b>
<b>6</b>	<b>7</b> Town Council Meeting: 6:30 pm	<b>8</b> Library Board of Trustees 5pm (JPL) Conservation Commission 7pm (CR)	<b>9</b> Housing Authority 10am (PA) Harbor Commission 7pm	<b>10</b>	<b>11</b>	<b>12</b>
<b>13</b>	<b>14</b>	<b>15</b> Tree Committee 6:45pm (JPL)	<b>16</b> Planning Commission 7pm	<b>17</b> Traffic Committee 6pm	<b>18</b>	<b>19</b>
<b>20</b>	<b>21</b> Town Council/Water & Sewer: 6:30 pm	<b>22</b> Zoning Board of Review 7pm	<b>23</b>	<b>24</b> Christmas Eve Town Hall Close @ 11:45	<b>25</b> Christmas Day Town Hall Closed	<b>26</b>
<b>27</b>	<b>28</b>	<b>29</b>	<b>30</b>	<b>31</b>		



## TOWN OF JAMESTOWN 2020 HOLIDAYS

<b>New Year's Day</b>	<b>Wednesday</b>	<b>January 1, 2020</b>
<b>Martin Luther King Day</b>	<b>Monday</b>	<b>January 20, 2020</b>
<b>President's Day</b>	<b>Monday</b>	<b>February 17, 2020</b>
<b>Good Friday</b>	<b>Friday</b>	<b>April 10, 2020</b>
<b>Memorial Day</b>	<b>Monday</b>	<b>May 25, 2020</b>
<b>Independence Day</b>	<b>Friday</b>	<b>July 3 2020</b>
<b>Victory Day</b>	<b>Monday</b>	<b>August 10, 2020</b>
<b>Labor Day</b>	<b>Monday</b>	<b>September 7, 2020</b>
<b>Columbus Day</b>	<b>Monday</b>	<b>October 12, 2020</b>
<b>Veteran's Day</b>	<b>Wednesday</b>	<b>November 11, 2020</b>
<b>Thanksgiving Day</b>	<b>Thursday</b>	<b>November 26, 2020</b>
<b>Day after Thanksgiving</b>	<b>Friday</b>	<b>November 27, 2020</b>
<b>Christmas Eve, 1/2 day</b>	<b>Thursday</b>	<b>December 24, 2020</b>
<b>Christmas Day</b>	<b>Friday</b>	<b>December 25, 2020</b>

## CIAA 2020 Exhibit Schedule

January 2, 2020 - March 5, 2020

**Name**

**Intake:** January 2, 2020 - 1:00PM - 6:00PM

**Pickup:** March 5, 2020 - 1:00PM - 6:00PM

**Opening:** January 9, 2020- 5:30PM - 7:30PM

March 5, 2020 - May 7, 2020

**Name**

**Intake:** March 5, 2020 - 1:00PM - 6:00PM

**Pickup:** May 7, 2020 - 1:00PM - 6:00PM

**Opening:** March 12, 2020 - 5:30PM - 7:30PM

May 7, 2020 - September 3, 2020

**Name**

**Intake:** May 7, 202 - 1:00PM - 6:00PM

**Pickup:**September 3, 2020 -1:00PM - 6:00PM

**Opening:** May 14, 2020 - 5:30PM - 7:30PM

September 3, 2020 - November 5,2020

**Name**

**Intake:** September 3, 2020 - 1:00PM - 6:00PM

**Pickup:** November 5, 2020 - 1:00PM - 6:00PM

**Opening:** September 12, 2020 - 5:30PM - 7:30PM

November 5, 2020 - January 7, 2021 **Name**

**Intake:** November 5, 2020 - 1:00PM - 6:00PM

**Pickup:** January 7, 2021 - 1:00PM- 6:00PM

**Opening:** November 12, 2020 - 5:30PM - 7:30PM

**TOWN COUNCIL MEETING  
November 14, 2019**

**I. ROLL CALL**

A special meeting of the Jamestown Town Council was held on November 14, 2019. Town Council Members present were as follows: Michael G. White, Mary E. Meagher, Nancy A. Beye, Randall White, and William J. Piva, Jr. Also present Interim Town Administrator Christina D. Collins, Town Solicitor Peter D. Ruggiero, and Town Clerk Erin F. Liese.

**II. CALL TO ORDER**

Town Council President White called the meeting of the Jamestown Town Council to order at 8:45 a.m. in the Jamestown Police Station, Conference Room at 250 Conanicus Avenue.

**III. NEW BUSINESS**

*Please Note in Accordance with Section 42-46-6 (b) the Council May Review, Discuss and/or take Action and/or Vote on the following items:*

- A) Town Administrator Applicant Interviews  
Pursuant to RIGL § 42-46-5(a) Subsection (1) Personnel - The Town Council may seek to enter into Executive Session for review, discussion and/or possible action on the Town Administrator applicant interviews.

**A motion made by Vice President Meagher with second by Councilor Beye to enter Executive Session pursuant to RIGL § 42-46-5(a) Subsection(1) Personnel-Town Administrator at 8:46 A.M. Vote: President White, Aye; Vice President Meagher, Aye; Councilor Beye, Aye; Councilor White, Aye; Councilor Piva, Aye.**

The Town Council reconvened the regular meeting at 11:14 A.M.

It was announced no action was taken in Executive Session

**A motion was made by Councilor Piva with second by Councilor Beye to seal the Minutes of the Executive Session. Vote: President White, Aye; Vice President Meagher, Aye; Councilor Beye, Aye; Councilor White, Aye; Councilor Piva, Aye.**

**IV. ADJOURNMENT**

**A motion was made by Councilor White with second by Councilor Beye to adjourn. Vote: President White, Aye; Vice President Meagher, Aye; Councilor Beye, Aye; Councilor White, Aye; Councilor Piva, Aye.**

The meeting was adjourned at 11:15 A.M.

Attest:

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Erin F. Liese, CMC, Town Clerk

## TOWN COUNCIL MEETING

November 15, 2019

### I. ROLL CALL

A special meeting of the Jamestown Town Council was held on November 15, 2019. Town Council Members present were as follows: Michael G. White, Mary E. Meagher, Nancy A. Beye, Randall White, and William J. Piva, Jr. Also present Interim Town Administrator Christina D. Collins, Town Solicitor Peter D. Ruggiero, and Town Clerk Erin F. Liese.

### II. CALL TO ORDER

Town Council President White called the meeting of the Jamestown Town Council to order at 8:45 a.m. in the Jamestown Police Station, Conference Room at 250 Conanicus Avenue.

### III. NEW BUSINESS

*Please Note in Accordance with Section 42-46-6 (b) the Council May Review, Discuss and/or take Action and/or Vote on the following items:*

- A) Town Administrator Applicant Interviews  
Pursuant to RIGL § 42-46-5(a) Subsection (1) Personnel - The Town Council may seek to enter into Executive Session for review, discussion and/or possible action on the Town Administrator applicant interviews.

**A motion made by Councilor White with second by Vice President Meagher to enter Executive Session pursuant to RIGL § 42-46-5(a) Subsection(1) Personnel-Town Administrator at 8:46 A.M. Vote: President White, Aye; Vice President Meagher, Aye; Councilor Beye, Aye; Councilor White, Aye; Councilor Piva, Aye.**

The Town Council reconvened the regular meeting at 12:23 P.M.

It was announced no action was taken in Executive Session

**A motion was made by Vice President Meagher with second by Councilor White to seal the Minutes of the Executive Session. Vote: President White, Aye; Vice President Meagher, Aye; Councilor Beye, Aye; Councilor White, Aye; Councilor Piva, Aye.**

### IV. ADJOURNMENT

**A motion was made by Vice President Meagher with second by Councilor Beye to adjourn. Vote: President White, Aye; Vice President Meagher, Aye; Councilor Beye, Aye; Councilor White, Aye; Councilor Piva, Aye.**

The meeting was adjourned at 12:24 P.M.

Attest:

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Erin F. Liese, CMC, Town Clerk

**TOWN COUNCIL MEETING  
November 18, 2019**

**I. ROLL CALL**

A regular meeting of the Jamestown Town Council was held on November 18, 2019. Town Council Members present were as follows: Michael G. White, Nancy A. Beye, Randall White, and William J. Piva, Jr. Vice President Mary Meagher was not present. Also present Interim Town Administrator Christina D. Collins, Town Solicitor Peter D. Ruggiero, Chief of Police Edward A. Mello, Public Works Director Michael C. Gray, Town Planner Lisa Bryer, Parks and Recreation Director Andrew Wade and Water and Sewer Clerk, Denise Jennings.

**II. CALL TO ORDER, PLEDGE OF ALLEGIANCE**

Town Council President White called the meeting of the Jamestown Town Council to order at 6:32 P.M. in the Jamestown Town Hall, Rosamond A. Tefft Council Chambers at 93 Narragansett Avenue, and announced the Cell Tower discussion is not listed on the agenda as reported in the Jamestown Press. He then led the Pledge of Allegiance.

**A motion was made by Councilor Piva with second by Councilor White to Convene as the Board of Water and Sewer Commissioners. Vote: President White, Aye; Councilor Beye, Aye; Councilor White, Aye; Councilor Piva, Aye.**

**III. TOWN COUNCIL SITTING AS THE BOARD OF WATER AND SEWER COMMISSIONERS**

The Town Council convened as the Board of Water and Sewer Commissioners at 6:33 P.M. and adjourned from sitting as the Board of Water and Sewer Commissioners at 6:42 P.M. See Board of Water and Sewer Commissioners Meeting Minutes.

**IV. ACKNOWLEDGEMENTS, ANNOUNCEMENTS, PRESENTATIONS, RESOLUTIONS AND PROCLAMATIONS**

*Please Note in Accordance with Section 42-46-6 (b) the Council May Review, Discuss and/or take Action and/or Vote on the following items:*

- A) Resolution:  
1) No. 2019-20: Resolution for the Authorization of \$2,900,000 Bonds and/or Notes for Jamestown Golf Course/ Facilities and Related Equipment at 245 Conanicus Avenue

Interim Town Administrator Collins advised this is a formality for reimbursement of the Bonds.

**A motion was made by Councilor Piva with second by Councilor White to adopt the 2019-20 Resolution for the Authorization of \$2,900,000 Bonds and/or Notes for Jamestown Golf Course/Facilities and Related Equipment at 245 Conanicus Avenue. Vote: President White, Aye; Councilor Beye, Aye; Councilor White, Aye; Councilor Piva, Aye.**

**A motion was made by Councilor Beye with second by Councilor Piva to convene as the Alcoholic Beverage Licensing Board for the Town of Jamestown and open the Public Hearing at 6:44 P.M. Vote: President White, Aye; Vice President Meagher, Aye; Councilor Beye, Aye; Councilor White, Aye; Councilor Piva, Aye.**

## **V. PUBLIC HEARINGS, LICENSES AND PERMITS**

*The Town Council will review each license application and vote on it individually. All approvals for licenses and permits are subject to the resolution of debts, taxes and appropriate signatures as well as, when applicable, proof of insurance. Please Note in Accordance with Section 42-46-6 (b) the Council May Review, Discuss and/or take Action and/or Vote on the following items:*

- A) Town Council Sitting as the Alcoholic Beverage Licensing Board  
Notice is hereby given by the Town Council of the Town of Jamestown, being the Licensing Board in said Town as provided under Title 3, Chapters 1-12 of the General Laws of Rhode Island 1956, and as amended that the following RE-NEWAL applications have been received by the Town Council for licenses under said Act, for the year December 1, 2019 to November 30, 2020 (duly advertised in the Jamestown Press on October 17<sup>th</sup> and October 24<sup>th</sup>); Continued from November 4, 2019, and reviewed for application completeness on November 13, 2019
  - 1) Approval of Incomplete Application for Renewal of Class BV Limited Liquor License:
    - a) Johnny Angels Clam Shack LLC dba: Angel's Kitchen-  
23 Narragansett Ave.

The owner of Johnny Angels Clam Shack LLC advised on the status of outstanding items and apologized for delay.

**A motion was made by Councilor Piva second by Councilor Beye to approve the Incomplete Application of Johnny Angels Clam Shack LLC dba: Angels Kitchen CLASS B – VICTUALER – LIMITED Liquor License renewal; subject to the State Tax Clearance and TIPS Certification obtained prior to issuance. Vote: President White, Aye; Councilor Beye, Aye; Councilor White, Aye; Councilor Piva, A**

- B) Set the Class B Limited Liquor License Cap at Three

**A motion was made by Councilor White with second by Councilor Beye to set the CLASS B – VICTUALER – LIMITED Liquor License Cap at THREE (3). Vote: President White, Aye; Councilor Beye, Aye; Councilor White, Aye; Councilor Piva, Aye.**

- C) Town Council adjourns as the Liquor Licensing Board

**A motion was made by Councilor Piva with second by Councilor White to adjourn as the Alcoholic Beverage Licensing Board and close the public hearing. Vote: President White, Aye; Councilor Beye, Aye; Councilor White, Aye; Councilor Piva, Aye.**

D) LICENSES AND PERMITS

- 1) Approval of Victualing License with extended hours RENEWAL application, upon resolution of debts, taxes, State approval and appropriate signatures for the year December 1, 2019 to November 30, 2020 (duly advertised in the *Jamestown Press* October 31<sup>st</sup>, November 7<sup>th</sup> and November 14<sup>th</sup> editions):
  - a) Cumberland Farms, Inc. dba: Cumberland Farms Store #1108- 41 North Main Road

**A motion was made by Councilor Piva with second by Councilor White to approve the Application of Cumberland Farm, Inc. dba: Cumberland Farms Store #1108 for Victualing License with Extended Hours. Vote: President White, Aye; Councilor Beye, Aye; Councilor White, Aye; Councilor Piva, Aye.**

- E) Incomplete Renewal Application for Victualing & Holiday License (December 1, 2019- November 30, 2020; Continued from November 4, 2019, and reviewed for Completeness on November 13, 2019:
  - 1) Ace's Pizza dba Ace's Pizza
  - 2) Johnny Angels Clam Shack, LLC dba: Angels Kitchen

Council President White noted the applications were complete as of November 18, 2019.

**A motion was made by Councilor Piva with second by Councilor White to approve the Complete Victualing & Holiday License for December 1, 2019 – November 30, 2020 for Ace's Pizza dba: Ace's Pizza and Johnny Angels Clam Shack, LLC dba: Angels Kitchen. Vote: President White, Aye; Councilor Beye, Aye; Councilor White, Aye; Councilor Piva, Aye**

- F) One Day Event License Applications
  - 1) Applicant: Jamestown Education Foundation  
Event: Biennial Gala  
Dates: September 11, 2020  
Location: Fort Getty Pavilion
    - a) Request for Waiver of Fee's

**A motion was made by Councilor White with second by Councilor Beye to approve the Jamestown Education Foundation Biennial Gala on September 11, 2020 and waive the fees associated. Vote: President White, Aye; Councilor Beye, Aye; Councilor White, Aye; Councilor Piva, Aye.**



- 2) Applicant: Go Forth Nicholas Baccari Foundation  
Event: Peyton's Pace 5K  
Dates: May 17, 2020  
Location: Fort Getty Pavilion  
b) Request for Waiver of Fee's

Chief Mello clarified the event and asked for a continuance as he has not yet met with the organizer of the event.

**A motion was made by Councilor Piva with second by Councilor White to continue the application of Go Forth Nicholas Baccari Foundation for the Event on May 17, 2020. Vote: President White, Aye; Councilor Beye, Aye; Councilor White, Aye; Councilor Piva, Aye.**

- 3) Applicant: Jamestown Rhode Race  
Event: Rhode Races & Events Inc.  
Dates: September 19, 2020  
Location: Fort Getty Pavilion

**A motion was made by Councilor White with second by Councilor Beye to approve the Event Request of Rhode Races & Events Inc. for the Jamestown Rhode Race on September 19, 2020. Vote: President White, Aye; Councilor Beye, Aye; Councilor White, Aye; Councilor Piva, Aye.**

#### **VI. OPEN FORUM**

- A) Scheduled request to address- None
- B) Non-scheduled request to address-

Karen Buetens of Columbia Lane questioned why the status of Cell Tower was not on the Agenda. She further commented on safety issues and importance of this for a possible resolution.

Council President White advised this was not placed on the agenda for the research is not yet complete.

Constance Rainone of West Reach Drive advised on the difficulty with calls dropping and commented on the safety issue. She explained she tried to call police on Monday and call was dropped. She realized the expense; however there is a potential revenue.

#### **VII. COUNCIL, ADMINISTRATOR, SOLICITOR, COMMISSION/COMMITTEE COMMENTS & REPORTS**

- A) Town Administrator's Report: Christina D. Collins, Interim Town Administrator
  - 1) Eldred Avenue Field

Interim Town Administrator Collins advised on Eldred Avenue Field and requested Parks & Recreation Director Wade provide further comments.

Andrew Wade advised on Eldred Avenue Field and further explained he is consulting with Tom Irwin Inc. for improvements to the field. However it is difficult without irrigation.

2) Golf Course Club House Update

Public Works Director Gray advised on the status of the Golf Course Club House. He further explained the bidding process and the need to cut some items to remain within the budget of 2.9 million. He explained on potential cuts such as the elimination of the portico, golf cart storage, design eliminates, eliminate the second floor deck, redesign of screening of mechanicals and elevator shafts, elimination of stamp concrete and reduction of windows and retaining walls. He further explained on the importance of meeting the needs of the initial concept and although cuts will be made it will still be a nice building.

Public Works Director Gray further explained on Golf Cart Storage and the need.

Alma Davenport of Clinton Avenue requested the Council reconsider the distribution of funds for the Golf Course. She recommended using the design and architect fees for the golf course be appropriated from the bond money. She also requested the funding for the repair of the greens also be allocated out of the bond. She further stated former Town Administrator Bob Sutton has a simple presentation on the club house and to revisit that design.

3) North Road

Mike Gray advised on winter conditions and completion of North Road.

## VIII. UNFINISHED BUSINESS

*Please Note in Accordance with Section 42-46-6 (b) the Council May Review, Discuss and/or take Action and/or Vote on the following items:*

- A) Upcoming Meetings and Sessions – dates and times
  - 1) Town Council Meeting Schedule: November 19, 2019 at 9 A.M.; November 20, 2019 at noon; November 22, 2019 and November 26, 2019 at 11 A.M.; December 2, 2019 at 5:30 and 6:30 P.M. and December 16, 2019 at 6:30 P.M.
  - 2) Schedule Hearing Date and Discussion of Hearing Process: Sears Appeal

It was announced the Museler Appeal hearing will be rescheduled; as we are waiting on an ethics opinion. It was recommended that the Sears appeal be scheduled at the same time.

Upcoming dates were reviewed.

**IX. NEW BUSINESS**

*Please Note in Accordance with Section 42-46-6 (b) the Council May Review, Discuss and/or take Action and/or Vote on the following items:*

A) Review of Harbor Operating Budget and Long Range Infrastructure Plan

Chief Mello advised on FY operating budget concerning rates. He also advised on the proposed 2020/2021 Harbor Operating Budget and Long Range Infrastructure Plan that was approved at the November 13, 2019 meeting.

B) Release of Funds Regarding 2016 RIDEM Grant Lawn Avenue

Parks & Recreation Director Andrew Wade advised on 2016 RIDEM Grant received for site improvements to the Lawn Avenue Recreation Complex. He further explained the timeline and history of the project and explained concerns with the Narragansett Indian Tribe and difficulty of the completion of the project within the timeline. He recommended the town release those funds back to the State of Rhode Island; as it would keep the town in good standing, for future requests.

Councilor White questioned if we are in fact at the point of no return and questioned if the perimeter path could be constructed.

Parks & Recreation Director Wade advised the funds may not have been approved if only portion of project completed.

Discussion ensued on the Safe Routes to Schools.

Interim Town Administrator Collins advised on work to be done next summer; and completion deadline is only 9 months away.

Councilor White recognized the timing constraint and hoped the missing Council member has the solution and request to continue to next meeting.

**A motion was made by Councilor White with second by Councilor Beye to continue the matter on Release of Funds Regarding the 2016 RIDEM Grant Lawn Avenue to the next meeting. Vote: President White, Aye; Councilor Beye, Aye; Councilor White, Aye; Councilor Piva, Aye.**

**X. ORDINANCES, APPOINTMENTS, VACANCIES AND EXPIRING TERMS**  
*Please Note in Accordance with Section 42-46-6 (b) the Council May Review, Discuss and/or take Action and/or Vote on the following items:*

- A) Public Hearing on Amendment to Jamestown Code of Ordinances regarding Chapter 70 Traffic and Parking- Melrose Avenue and Watson Avenue

**A motion was made by Councilor Piva with second by Councilor Beye to open the public hearing on Amendment to Code of Ordinances regarding Chapter 70 Traffic and Parking- Melrose Avenue and Watson Avenue. Vote: President White, Aye; Councilor Beye, Aye; Councilor White, Aye; Councilor Piva, Aye.**

Chief Mello advised on proposed change regarding Parking on Melrose and Watson Avenue. He further explained the congestion during parent drop off and pick up. He also advised on issues and complaints from residents in the area and the Traffic Committee had reviewed the matter.

Discussion ensued on parking and it was noted this would not be effective until July 1, 2020.

No public comment.

**A motion was made by Councilor White with second by Councilor Beye to approve the following Change to the Code of Ordinances regarding Chapter 70- Traffic and Vehicles:**

**Section 1.** Be it hereby ordained by the Town Council of the Town of Jamestown that the Jamestown Code of Ordinances, Chapter 70, as the same may have been heretofore amended, is hereby amended by changing the text of the Chapter, as follows:

**NOTE: words set as ~~strikethrough~~ are to be deleted from the ordinance; words underlined are to be added to the ordinance.**

**See Exhibit A, attached hereto and incorporated herein by reference.**

**Section 2.** The Town Clerk is hereby authorized to cause said changes to be made to Chapter 70 of the Town of Jamestown's Code of Ordinances.

**Section 3.** This Ordinance shall take effect on July 1, 2020

**Exhibit A**

**Melrose Avenue, no parking on the east side from the intersection of Watson Avenue to the southern driveway entrance to Melrose School. ~~north to the intersection of West Passage Drive.~~ No parking on the west side from the intersection of Watson Avenue north to the end.**

**Vote: President White, Aye; Councilor Beye, Aye; Councilor White, Aye; Councilor Piva, Aye**

**XI. CONSENT AGENDA**

**A motion was made by Councilor Beye with second by Councilor Piva to approve and accept the Consent Agenda. Vote: President White, Aye; Councilor Beye, Aye; Councilor White, Aye; Councilor Piva, Aye.**

The Consent Agenda approved consists of the following:

- A) Adoption of Town Council Minutes
  - 1) October 21, 2019 (regular meeting)
  - 2) October 21, 2019 (executive session)
  - 3) November 4, 2019 (regular meeting)
  
- B) Minutes of Boards/Commissions/Committees
  - 1) Jamestown Harbor Commission (March 13, 2019)
  - 2) Jamestown Harbor Commission (May 8, 2019)
  - 3) Jamestown Harbor Commission (June 12, 2019)
  - 4) Jamestown Harbor Commission (July 10, 2019)
  - 5) Jamestown Harbor Commission (August 14, 2019)
  - 6) Jamestown Harbor Commission (September 11, 2019)
  
- C) Request of Tax Assessor for Specific Abatements & Addenda of Taxes

<b>MOTOR VEHICLE ABATEMENTS TO 1992 TAX ROLL</b>		
08-0861-00		\$72.83
<b>MOTOR VEHICLE ABATEMENTS TO 2009 TAX ROLL</b>		
06-0168-47M		\$50.11
<b>REAL ESTATE ABATEMENTS TO 2019 TAX ROLL</b>		
01-0165-00	Plat 5, Lot 76	\$4.83
06-0165-10	Plat 8, Lot 261	\$1,763.76
<b>REAL ESTATE ADDENDA TO 2019 TAX ROLL</b>		
13-2282-50	Plat 8, Lot 663	\$1,293.95
<b>TOTAL ABATEMENTS</b>		<b>\$ 1,891.53</b>
<b>TOTAL ADDENDA</b>		<b>\$ 1,293.95</b>

## **XII. COMMUNICATIONS, PETITIONS, AND PROCLAMATIONS AND RESOLUTIONS FROM OTHER RHODE ISLAND CITIES AND TOWNS**

**A motion was made by Councilor Beye with second by Councilor White to receive the Communications. Vote: President White, Aye; Councilor Beye, Aye; Councilor White, Aye; Councilor Piva, Aye.**

The Communications consists of the following:

- A) Communications
  - 1) Copy of Letter to: Christina Collins  
From: A.E. FROOKS, LT. US Coast Guard  
Dated: October 18, 2019  
Re: Liquefied Petroleum Gas
  - 2) Copy of Letter to: Christina Collins  
From: Steven Brown, Executive Director ACLU  
Dated: November 4, 2019  
Re: Public Intoxication
- B) Proclamations and Resolutions from other Rhode Island Cities and Towns
  - 1) Resolution of the Exeter-West Greenwich School District School Committee regarding Field Trip Funding Law

## **XIII. EXECUTIVE SESSION**

*The Town Council may seek to enter into Executive Session for review, discussion and/or potential action and/or vote on the following:*

- A) Pursuant to RIGL § 42-46-5(a) Subsection (2) Potential Litigation- Pension Service Credit Maryanne Crawford
- B) Pursuant to RIGL § 42-46-5(a) Subsection (2) Pending Litigation (IBPO Retiree Pension Benefits: File No. Balzer vs. Town of Jamestown, C.A. No. 1:19-cv-00109-WES-PAS; Dube, et al, vs. Town of Jamestown, C.A. No. 1:19-cv-00018-WES-PAS

**A motion made by Councilor Beye with second by Councilor White to enter Executive Session Pursuant to RIGL § 42-46-5(a) Subsection (2) Potential Litigation- Pension Service Credit Maryanne Crawford and also pursuant to RIGL § 42-46-5(a) Subsection (2) Pending Litigation (IBPO Retiree Pension Benefits: File No. Balzer vs. Town of Jamestown, C.A. No. 1:19-cv-00109-WES-PAS; Dube, et al, vs. Town of Jamestown, C.A. No. 1:19-cv-00018-WES-PAS at 8:07 p.m. Vote: President White, Aye; Councilor Beye, Aye; Councilor White, Aye; Councilor Piva, Aye.**

The Town Council reconvened the regular meeting at 8:55 P.M. It was announced no action was taken in Executive Session:

Councilor Piva entered into Executive Session; however recused from RIGL § 42-46-5(a) Subsection (2) Potential or Pending Litigation (IBPO Retiree Pension Benefits: File No. Balzer vs. Town of Jamestown, C.A. No. 1:19-cv-00109-WES-PAS; Dube, etal, vs. Town of Jamestown, C.A. No. 1:19-cv-00018-WES-PAS and departed Council Chambers.

**A motion was made by Councilor Beye with second by Councilor White to seal the Minutes of the Executive Session.**

**Vote: President White, Aye; Councilor Beye, Aye; Councilor White, Aye**

#### **XIV. ADJOURNMENT**

**A motion was made by Councilor Beye with second by Councilor White to adjourn.**

**Vote: President White, Aye; Councilor Beye, Aye; Councilor White, Aye**

The regular meeting was adjourned at 8:56 P.M.

Attest:

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Erin F. Liese, CMC, Town Clerk

**TOWN COUNCIL MEETING**  
**November 19, 2019**

**I. ROLL CALL**

A special meeting of the Jamestown Town Council was held on November 19, 2019. Town Council Members present were as follows: Michael G. White, Mary E. Meagher, Nancy A. Beye, Randall White, and William J. Piva, Jr. Also present Interim Town Administrator Christina D. Collins, Town Solicitor Peter D. Ruggiero, and Town Clerk Erin F. Liese.

**II. CALL TO ORDER**

Town Council President White called the meeting of the Jamestown Town Council to order at 8:47 a.m. in the Jamestown Police Station, Conference Room at 250 Conanicus Avenue.

Council President White announced the Council was making progress with the selection.

**III. NEW BUSINESS**

*Please Note in Accordance with Section 42-46-6 (b) the Council May Review, Discuss and/or take Action and/or Vote on the following items:*

- A) Town Administrator Applicant Interviews  
Pursuant to RIGL § 42-46-5(a) Subsection (1) Personnel - The Town Council may seek to enter into Executive Session for review, discussion and/or possible action on the Town Administrator applicant interviews.

**A motion made by Vice President Meagher with second by Councilor White to enter Executive Session pursuant to RIGL § 42-46-5(a) Subsection(1) Personnel- Town Administrator at 8:51 A.M. Vote: President White, Aye; Vice President Meagher, Aye; Councilor Beye, Aye; Councilor White, Aye; Councilor Piva, Aye.**

The Town Council reconvened the regular meeting at 12:40 P.M.

It was announced no action was taken in Executive Session

**A motion was made by Councilor Beye with second by Vice President Meagher to seal the Minutes of the Executive Session. Vote: President White, Aye; Vice President Meagher, Aye; Councilor Beye, Aye; Councilor White, Aye; Councilor Piva, Aye.**

**IV. ADJOURNMENT**

**A motion was made by Vice President Meagher with second by Councilor White to adjourn. Vote: President White, Aye; Vice President Meagher, Aye; Councilor Beye, Aye; Councilor White, Aye; Councilor Piva, Aye.**

The meeting was adjourned at 12:41 P.M.

Attest:

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Erin F. Liese, CMC, Town Clerk





Jamestown Harbor Office  
250 Conanicus Avenue  
Jamestown, RI 02835  
401-423-7190

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**TOWN OF JAMESTOWN  
HARBOR COMMISSION**

Minutes of the October 9, 2019 Meeting of the Jamestown Harbor Commission  
*Approved: 11/13/2019*

A meeting of the Jamestown Harbor Commission (JHC) was held Wednesday, October 9, 2019 at the Jamestown Town Hall, 93 Narragansett Avenue, Jamestown, Rhode Island.

**I. CALL TO ORDER AND ROLL CALL**

Chairman Harsch called the meeting to order at 6:32 PM with roll call:

Present:

William Harsch, Chairman  
Steven Bois, Commissioner  
James Heagney, Commissioner  
Michael Junge, Commissioner  
Eric Lexow, Commissioner

Absent:

Wayne Banks, Vice-Chairman  
Dan Wurzbacher, Commissioner

Also in attendance:

Chief Edward Mello, Executive Director  
Mark Campbell, Harbormaster  
George Souza, Conservation Commission Liaison  
Kim Devlin, Harbor Clerk

**II. APPROVAL OF MEETING MINUTES - Review, discussion and/or potential action and/or vote**

**A. Wednesday, September 11, 2019**

Commissioner Lexow moved to approve the minutes of the September 11, 2019 Jamestown Harbor Commission meeting; Commissioner Bois seconded. So voted; 5 ayes, 0 nays.

**III. OPEN FORUM**

**A. Scheduled Requests to Address**

There were no Scheduled Requests to Address.

**B. Non-scheduled Requests to Address- Review, discussion and/or potential action and/or vote**

There were no Non- Scheduled Requests to Address.

**IV. EXECUTIVE DIRECTOR MELLO'S REPORT- Review, discussion and/or potential action and/or vote**

Executive Director Chief Mello reported that there was some damage to the inner touch and go float and gangway at East Ferry and we are working with Conanicut Marine to have that removed.

Executive Director Chief Mello reported that the Town Council will hear the Museler appeal on October 22 at 11AM.

(Commissioner Heagney arrived 6:35PM.)

Executive Director Chief Mello informed the Jamestown Harbor Commission that he is working on a new renewal schedule that will make more sense and allow potential permit holders more time to make plans when they are offered a permit.

**V. HARBORMASTER REPORT- Review, discussion and/or potential action and/or vote**

Harbormaster Campbell reported that he has been issuing permits for next season and also that he will be taking the boats out of the water and decommissioning them soon.

Harbormaster Campbell reminded the Jamestown Harbor Commission that his season ends at the end of October, in about three weeks.

**VI. MARINE DEVELOPMENT FUND BUDGET**

**A. 2018/2019**

**MDF YTD Budget- Review, discussion and/or potential action and/or vote**

Executive Director Chief Mello stated that he has just received the financial report and would like to go over it with Jim (Heagney) before presenting the FY 20/21 budget to the Jamestown Harbor Commission.

**VII. SUB-COMMITTEE REPORTS**

**A. Budget - Review, discussion and/or potential action and/or vote**

Commissioner Heagney stated that he hopes to have more information for the next meeting.

**B. Facilities - Review, discussion and/or potential action and/or vote**

Commissioner Wurzbacher and Vice-Chairman Banks were both absent.

**C. Mooring Implementation - Review, discussion and/or potential action and/or vote**

Commissioner Banks was absent.

**D. Traffic Committee - Review, discussion and/or potential action and/or vote**

Commissioner Junge stated that the last Traffic Committee meeting was cancelled.

**E. Gould Island Restoration Committee - Review, discussion and/or potential action and/or vote**

Commissioner Bois reported that there was a meeting two weeks ago that included a presentation from DEM and a vote was taken by State legislature to support the continued restoration of Gould Island. The goal is to make parts of the island safe for recreational use.

Executive Director Chief Mello added that the Town Council adopted a resolution on Monday to support those efforts and the resolution will be sent to the Federal Government.

**VIII. LIAISON REPORTS**

**A. Conservation Commission Liaison- Review, discussion and/or potential action and/or vote**

**1. Letter from Conservation Commission to CRMC; Re: Jamestown Boat Yard Marina expansion; 8/26/2019**

Conservation Commission Liaison Souza stated that the letter the Conservation Commission sent to CRMC speaks for itself and that there are concerns about dredging in the area.

**IX. OLD BUSINESS**

**A. West Ferry Outhaul Steps – Review, discussion, and/or potential action and/or vote**

Executive Director Chief Mello stated that at the last meeting he informed the Jamestown Harbor Commission of the poor condition of the stairs at the West Ferry outhauls and the plans to rebuild them. Executive Director Chief Mello stated that the project cost is estimated at \$45,000 and we may be able to partially cover that cost with our maintenance line item but we may also have to use some money out of our reserve funds to cover the cost of the project.

Chairman Harsch moved to allow Executive Director Chief Mello to go ahead with the West Ferry outhaul project and to tap the reserve funds for the necessary amount, with the understanding that the total project cost is no greater than \$45,000; Commissioner Bois seconded. So voted; 5 ayes, 0 nays.

**B. Outhaul Fees at Ft. Getty and West Ferry – Review, discussion, and/or potential action and/or vote**

Executive Director Chief Mello stated that the outhaul fee rates have not been raised in 10 years and that our facilities committee members are not present. We have not yet notified the outhaul permit holders so there is no rush to address this item.

Commissioner Bois moved to continue this item until the next meeting; Chairman Harsch seconded.

Commissioner Junge stated that he would also like to consider the difference in the two facilities when determining rates.

So voted; 5 ayes, 0 nays.

## X. CORRESPONDENCE

There was no Correspondence.

## XI. NEW BUSINESS

### A. Appeal – Mr. William Straser; Re: Denial of Grace Period and Request for Second Grace Period; 10/3/2019 – Review, discussion and/or potential action and/or vote

Executive Director Chief Mello stated that Mr. Straser is unavailable for this meeting, but that he has held this mooring for more than 10 years. Mr. Straser was granted a Grace Period in 2017 by the Harbormaster and received a notice for non-use from the Harbormaster this year. Mr. Straser applied for another Grace Period and was denied because the policy is that we cannot grant a second Grace Period; he would have to appear in front of the Jamestown Harbor Commission and ask that you grant the second one.

Commissioner Bois moved to deny the appeal request; Chairman Harsch seconded. So voted; 3 ayes, 2 nays. The appeal was denied.

### B. Appeal – Mr. Christopher Caccia; Re: Denial of Grace Period and Request for Second Grace Period; 10/3/2019– Review, discussion and/or potential action and/or vote

Executive Director Chief Mello stated that Mr. Caccia was granted the mooring permit in 2018 and that he was granted Grace Period that year. Mr. Caccia requested another grace period this season after he received a non-use letter from the Harbormaster, and that request was denied. Mr. Caccia is appealing that decision to the Jamestown Harbor Commission and asking for another grace period.

Commissioner Bois moved to deny the appeal request; Commissioner Junge seconded. So voted; 5 ayes, 0 nays. The appeal was denied.

### C. Appeal – Ms. Carolyn Sears; Re: Denial of Grace Period and Request for Fourth Grace Period; 10/3/2019 – Review, discussion and/or potential action and/or vote

Executive Director Chief Mello stated that Ms. Sears was granted a Grace Period in 2013, in 2016 was granted a Temporary Use of the mooring by another vessel by the former Harbormaster. In 2018 the Jamestown Harbor Commission granted Ms. Sears a third request for a waiver and she is now requesting a fourth waiver for not having her vessel on her mooring this season. Ms. Sears received a non-use letter from the Harbormaster this season.

Commissioner Bois moved to deny the appeal request; Chairman Harsch seconded. So voted; 5 ayes, 0 nays. The appeal was denied.

### D. Meeting Time – Review, discussion and/or potential action and/or vote

Chairman Harsch suggested continuing the item until all members are present.

## XII. OPEN FORUM – CONTINUED- Review, discussion and/or potential action and/or vote

Ms. Mary Marshall address the Jamestown Harbor Commission regarding her concerns about the Jamestown Boat Yard expansion.

Mr. William Hutchinson addressed the Jamestown Harbor Commission regarding his concerns for the Jamestown Boat Yard expansion.

Mr. Chad George addressed the Jamestown Harbor Commission regarding his concerns for the Jamestown Boat Yard expansion.

Commissioner Bois asked Executive Director Chief Mello what the next steps are from this point

Executive Director Chief Mello stated that the Jamestown Boat Yard expansion is completely with in the CRMC's purview, as the expansion is for docks, not moorings. If the Jamestown Harbor Commission would like to weigh in on the matter, it should be done through the Town Council.

Commissioner Bois moved to add the item to the agenda; Chairman Harsch seconded. So voted; 5 ayes, 0 nays.

Mr. Fred Reis addressed the Jamestown Harbor Commission regarding his concerns for the Jamestown Boat Yard expansion.

Ms. Louise Potter addressed the Jamestown Harbor Commission regarding his concerns for the Jamestown Boat Yard expansion.

**XIII. ADJOURNMENT- Review, discussion and/or potential action and/or vote**

Commissioner Junge moved to adjourn at 7:34 PM; Commissioner Lexow seconded. So voted; 5 ayes, 0 nays.

Respectfully submitted,

A handwritten signature in black ink, appearing to be 'K. Devlin', with a small dot at the end.

Kim Devlin  
Jamestown Harbor Clerk

**BOARD OF CANVASSERS**  
**Jamestown Town Hall**  
**JAMESTOWN, RHODE ISLAND**  
**July 22, 2019**

An advertised meeting of the Board of Canvassers was called to order at the Jamestown Town Hall, 93 Narragansett Ave. at 7:00 PM by Carol Nelson-Lee. The following member were present:

Ken Newman  
Hugh Murphy  
Kitty Wineberg  
Melissa Burrows

Also present was:

Karen Montoya, Clerk to the Board of Canvassers

**APPROVAL OF MINUTES**

Ken made a motion Hugh seconded to accept the June 26, 2019 minutes. Hugh made a motion and Ken seconded to accept the July 10, 2019 minutes.

**UNFINISHED BUSINESS**

There was no unfinished business.

**NEW BUSINESS**

Ms. Nelson-Lee asked for strategies for a procedure for future petitions until the charter amendments come before the voters. Discussion ensued. Mr. Newman stated in the interim we should have a plan if the Town Clerk involves us in the process. Ms. Nelson-Lee mentioned we are still operating under the current charter and it would be up to the new clerk to decide. The Town Clerk could ask the Board to assist in the certification of signatures. Ms. Wineberg stated it reads the same way in the proposed new Charter amendment. If that should be the case then we should have the Town Solicitor join the meeting. Mr. Newman stated that what was missing was the presence of the Town Solicitor. We had no direction at that time. We may not decide to pass a motion, but it is important to understand what went wrong and what the Board's powers are. Ms. Wineberg added we don't know what our role will be until the Town Council has a hearing on the charter revision, and if they will provide any guidance to follow from the time of the hearing until it goes to referendum. All we can do is give ourselves guidelines in what we would do if we would be presented with a petition. We can't control any part of the process except to have a solicitor at our meeting. Carol asked Ms. Burrows if she had anything to add. She declined. She asked Mr. Murphy. Mr. Murphy stated 1) at that November meeting he never saw any direction from the Town Clerk to the Board. It was all word of mouth as to what we were supposed to do; 2) none of us on the Board checked the signatures. It was left up to Karen Montoya to check the signatures. She is the clerk and we are the Board. We didn't realize we were passing off one of our duties to her and we would accept whatever she came up with, not to say that she came up with anything improper. Mr. Murphy said the Board did not do their job. Ms. Nelson-Lee stated it was the Town Clerk's responsibility to check the signatures and she had the option to delegate that to Karen Montoya. She also had the option of having the Board of Canvassers certify the list. Mr. Murphy answered that he never saw any of that—nothing was written it was all verbal. Ms. Wineberg added if Mr. Murphy required a written notice, he could have asked for it. He responded that he didn't know he could. Ms. Wineberg answered that we were asked to verify how many signatures were on the petition. Mr. Murphy asked how that was provided. Ms. Wineberg responded that Karen Montoya gave the Board the direction under the auspices of the Town Clerk and Town Administrator saying there was no direction in the charter and it was up to our discretion how we proceed. Mr. Murphy stated that he didn't hear that. It was noted that he was absent from that meeting.

We started the November meeting with a statement from Karen Montoya that there were no State or local regulations to follow. No one really knew what to do since this was the first time this had happened and the charter was silent. Mr. Murphy was late to the meeting so he didn't hear. Karen Montoya followed the procedure she uses for checking signatures on the Nomination papers. That was the procedure she was told to follow from the Town Clerk. Ms. Nelson-Lee reiterated that in the future if confronted with the same circumstances we should have a Solicitor at the meeting. Karen Montoya reported that there was a form created by the Town Clerk and the solicitor for any group to use if they want to start a petition. Mr. Newman reiterated that he would not be part of any meeting where signatures were certified unless a solicitor was in attendance. Ms. Nelson-Lee stated she didn't hear a need for a motion but is hearing a verbal approach to a procedure if we are ever in this position again. This feels more like a consensus than a motion. With that Ms. Nelson-Lee moved on to item "C", report on the AG Open Government Summit.

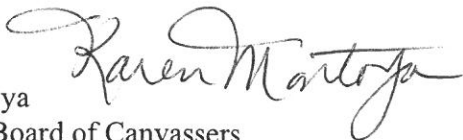
The AG Open Government Summit was attended by Carol Nelson-Lee and Kitty Wineberg. They covered two general areas: open meetings and request for public records. Ms. Nelson-Lee stated it is not a violation if the Board is discussing an item that they don't have jurisdiction over and detailed agendas are more valuable than general agendas. Ms. Wineberg stated they also discussed walking and rolling quorums. Mr. Newman asked what a quorum was for the Board. Ms. Wineberg responded two Board members is a majority. She has copy of the Open Meetings Act and asked if it could be distributed at our next meeting. Both agreed it was very helpful and informative. Karen will provide a copy for everyone. Ms. Nelson-Lee moved on to item "D", the State Security Grant.

Ms. Nelson-Lee asked Ms. Burrows if she had checked into the State Security Grant. Ms. Burrows responded that she talked with Karen Montoya and Karen would check again with Mike Glier from the IT department. She reported she spoke with him previously and the most need would be a new computer. Mr. Newman said his idea for a security camera was too expensive, and to upgrade Karen's computer would make the most sense. Karen will need a new computer to be compatible for the new CVRS system. Ms. Nelson-Lee moved on to the last item, the Millennial voter project.

Mr. Newman stated he hasn't met with Karen Montoya about this but that they had identified a few people who were having problems voting absentee ballots. He didn't feel it would be that hard to get a focus group together. Ms. Nelson-Lee said the next step would be to have a sub committee to meet and define some goals and a set of questions. Ken put forth the idea to have another member of the Board and meet at another time. Ms. Nelson-Lee agreed to be on the committee. Discussion ensued about the process and problems of young absentee voters. A meeting was scheduled for 10:00 AM on Thursday morning Sept. 13, 2019.

There being no further business Ms. Nelson-Lee made a motion, Hugh Murphy seconded to adjourn the meeting at 7:55 PM. So voted.

Attest:



Karen Montoya  
Clerk to the Board of Canvassers  
Cc: Town Council Members (5)  
Board of Canvassers (5)  
Erin Liese, CMC, Town Clerk

**BOARD OF CANVASSERS**  
**Millennial Voter Project Sub Committee**  
**JAMESTOWN, RHODE ISLAND**  
**July 25, 2019**

An advertised meeting of the Millennial Voter Project Sub Committee of the Board of Canvassers was called to order at the Jamestown Town Hall, 93 Narragansett Ave. at 10:00 am by Carol Nelson-Lee. The following member was present:

Ken Newman

Also present was:

Karen Montoya, Clerk to the Board of Canvassers

**APPROVAL OF MINUTES**

No minutes to approve.

**UNFINISHED BUSINESS**

There was no unfinished business.

**NEW BUSINESS**

Ms. Nelson-Lee presented the main problem of the current absentee ballots is the fact that they are hard copies. Although you can get them on line they need to be downloaded and sent through the USPS.

Mr. Newman agreed and stated some reasons why young people don't vote.

- They aren't aware that the process exists.
- They leave it until it is too late.
- They receive it electronically but don't understand how to return it via postal service.
- The instructions are too long.

Some questions we need to ask are: what is the time line and process for voting absentee? What is the easiest way to vote? Where will they be on election day?

The time to start planning about voting education is now with a multi prong effort in June. Some suggestions were: a card or sample ballot to hand out, sandwich board, applications in various places, web site, newspaper ads and updates, public info sessions, and High School Democracy classes. An email was also suggested and a link on the Jamestown Town home page. Mr. Newman will identify a small sample group of Millennial voters for a question and answer forum. Some sample questions could be:

- Are you registered to vote?
- Did you vote in 2016/2018? Why or why not?
- Do you know about absentee ballot voting? How was the process—difficult, cumbersome, confusing, or easy.
- Have you ever gone to the SoS or Jamestown web site?

There being no further business Ken made a motion, Carol seconded to adjourn the meeting at 11:00 am. So voted.

Attest:

Karen Montoya

Clerk to the Board of Canvassers

Cc: Town Council Members (5)

Board of Canvassers (5)

Erin Liese, CMC, Town Clerk

**BOARD OF CANVASSERS  
JAMESTOWN, RHODE ISLAND  
September 13, 2019**

An advertised meeting of the Board of Canvassers was called to order at the Jamestown Town Hall, 93 Narragansett Ave. at 9:03 am by Carol Nelson-Lee. The following members were present:

Ken Newman  
Kitty Wineberg  
Melissa Burrows

Absent: Hugh Murphy

Also present were:

Karen Montoya, Clerk to the Board of Canvassers

APPROVAL OF MINUTES

There were no minutes to approve.

UNFINISHED BUSINESS

There was no unfinished business.

NEW BUSINESS

Ms. Nelson-Lee stated that September 24<sup>th</sup> was National Voter Registration Day. The Board should discuss and possibly implement a voter awareness/registration drive on that day. Discussion ensued. Everyone was in agreement that the Board should do something. Ms. Nelson-Lee suggested a table at the Fire Station. Mr. Newman suggested Mc Quades Market. After some discussion it was agreed to split the time and do both locations. Registrations would be sparse at Fire Station but more visible, and Mc Quades Market would benefit from more foot traffic. Kitty Wineberg and Carol Nelson-Lee will cover the Fire Station from 10 am until 2 pm. Ken Newman would cover Mc Quades Market from 4 pm until 7 pm. Karen Montoya will put up sandwich boards at East Ferry and in front of Town Hall announcing the event. Ms. Nelson-Lee will do the graphics. The Jamestown Press will also be notified.

Mr. Newman made a motion that the Board man two locations for voters at the Fire Station and Mc Quades Market. Melissa Burrows seconded. So voted.

There being no further business Mr. Newman made a motion, Ms. Burrows seconded to adjourn the meeting at 9:25 am. So voted.

Attest:   
Karen Montoya  
Clerk to the Board of Canvassers

Cc: Town Council Members (5)  
Board of Canvassers (3)  
Erin Liese, CMC, Town Clerk



# Archer & Foppert, LLP

57 Narragansett Avenue, Jamestown, RI 02835  
Fax: 401.423.9700  
401.423.2329

Deborah A. Foppert, Esq.  
Deb.Foppert@gmail.com

November 8, 2019

Planning Board of the Town of Jamestown  
@ Lisa Bryer, Town Planner  
93 Narragansett Avenue  
Jamestown, Rhode Island 02835

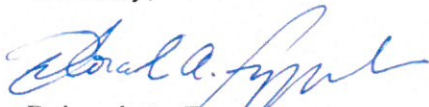
Re: 70 - 78 Narragansett Avenue

Dear Lisa,

As the representative for the proposed condominium project at 70-78 Narragansett Avenue, I would like to formally withdraw the application of Stuart and Ann Sanderson without prejudice to any future requests and/or applications concerning the property.

Thank you for your consideration throughout this process.

Sincerely,



Deborah A. Foppert

## Erin Liese

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**From:** marian falla <mjfalla@outlook.com>  
**Sent:** Friday, November 15, 2019 6:15 PM  
**To:** Erin Liese  
**Cc:** meagherjamestowntc@gmail.com; robert.dupre@mail.com  
**Subject:** Airbnb, short term rentals and Jamestown Zoning

Hi Erin,

We would like to bring to the town councils attention the issue we have with the material change in our neighborhood related to short term rentals and the negative impact it is having on us due to high turnover, many vehicles that require parking etc.

My husband and I moved to Jamestown in 1984. At that time most of our direct neighbors were year round residents with 1 or 2 cars. Although our neighborhood had limited summer rentals and several bed and breakfast commercial ventures, we were not impacted in a negative manner. In fact the bed and breakfast establishments served an important purpose - during the summer our friends and relatives could use their services as needed.

In the last several years our neighbors have sold their homes and the new owners are not full time residents. The new owners have renovated these properties and plan or have had used these properties for both short term as well as longer term rentals.

We would like this topic to be discussed by the council members and update the zoning ordinance to reflect short term rentals including Airbnb. Review of the current zoning indicates that Bed and Breakfast are well regulated but it is unclear to me how short term rentals including Airbnb and other such services are regulated by our town.

Pls review this article on how other cities are addressing these new challenges:

<https://www.nytimes.com/2019/11/05/nyregion/airbnb-jersey-city-vote.html>

thanks in advance,

Marian Falla  
75 Green Lane  
Jamestown RI  
4014231463

To: the Jamestown Town Council

From: Alma Davenport

Re: Statement regarding golf course clubhouse agenda item  
given at Council meeting of November 18, 2019

Attached you will find the statement I gave at the Council meeting.  
At the meeting, Mike Gray repeated referred to the clubhouse as "The Program".  
It is not a program. It is a structure meant to service the Town-owned golf course.

It does not need 2 kitchens (one which is referred to as "the catering area", although if you look at the plans there are, in fact, two fully-functional kitchens).  
A clubhouse to service the golf course does not need an elevator to be ADA complaint.

In closing, I believe the following information is critical to evaluation of the Clubhouse plan:  
Jamestown Land records 124 0048 and 0049 (sale of the golf course to the Town of Jamestown)  
stipulates a Conservation Easement, in perpetuity...for the purpose of *preserving recreational access*  
and that the terms of the Conservation Easement are as follows:

*(#2) no acts, actions or activities shall be allowed, permitted or suffered which...interfere with the general public's ...recreational access or are inconsistent with...open space and related public recreation policies or objectives.*

A note: the document, gives the Town Council the right to define "public recreational policies". The prior Council chose to expand, when giving the architect their views, what is normally considered "recreational". The prior Council had often referred to the Community Area in the architect's plan as good for a Conferencing site or wedding venue.

I do not believe this is in accordance with the intent of the document.

*(#3) ...the Grantor reserves the right to use the premises as a public golf course or other public recreational facility as long as said use, maintenance and/or improvement is consistent with the aforementioned governmental conservation, open space and related public recreation policies or objectives.*

RECEIVED  
TOWN OF JAMESTOWN, R.I.  
19 NOV 21 PM 3:26

Tonight you voted affirmatively on a resolution to issue \$2,900,000 in bonds and/or notes to cover the Feb 2018 estimated cost of \$2.93 million to be spent for a two-story clubhouse.

Only two years ago, in October of 2017, the preliminary cost for this building was \$1.91 million. The following April, it was \$2.74 million. In Feb of 2018, it reached \$2.93 million. (This information was from the Jamestown Press)

I am here tonight to ask if you will consider re-thinking the distribution of funds to encompass more than the building and keep past and future costs for the golf course project to the \$2,900,000 figure. In section 1 of the resolution you approved tonight, it states that the bonds should finance new construction, demolition, renovations and/or improvements to the Jamestown golf course and facilities. As the resolution lists "improvements to the Jamestown golf course" itself, and not just the clubhouse., I believe my request is valid.

What are some of the costs that I believe should be included in this "re-think"?

The Nov 16, 2017 issue of the Club and Resort Business News, had the headline, "Greens at Jamestown R.I. golf course damaged by effluent chemicals". This was three months before the Council's vote to approve the \$2.93 million clubhouse figure. Sodium hypochloride being used in the irrigation of the golf course greens, essentially poisoning them. It was deemed to be a costly fix, but although Andy Nota stated that "while the town will be able to assist with the proposed changes, it was ultimately an issue for the course's lessee. That, ultimately, was not the case. The Town of Jamestown is putting substantial amounts of money into the repair of the greens so the golf course can be an appropriate venue for golfers.

I suggest that the cost of the reconstruction of the greens be allocated from the \$2.9 million bond.

Other costs that I believe need to be derived from the bond are:

a larger parking area, something many golfers thought very necessary. They related their concerns to the sitting Council and to the Newport Daily News issue of February 28, 2018.

All architects and engineering fees pertaining to the golf course, going back to August of 2011, when a structural assessment of the old golf course building was performed. I believe they should be researched, tallied, and repaid to the general coffers from the \$2.9 million bond issue. It has been a real cost, directly related to "improvements to the Jamestown Golf Course".

I think it prudent to re-evaluate whether we want the Town to be in the business of scheduling and servicing the great amount of space allocated for "multi-use, non-golf purposes". It will be a continued and on-going cost.

If you think what I suggest is not do-able, I please consider the following:

During Clubhouse deliberations, Bob Sutton, our past town manager, made a simple presentation to the Council for a non-glitzzy building that would be perfect for golfing use. I would suggest that you, our Council, look at that plan. Many of us, golfers and not, thought it was an excellent plan.

It is not too late to change "The Program".



# North Smithfield Public Schools

*A community dedicated to excellence*

## School Committee

James J. Lombardi III, Esq., Chair

Jean B. Meo, Vice-Chair

Margaret Votta, Secretary

Christine A. Charest

William J. Connell, Esq.

Francesca Johannis

Paul Jones

## Resolution of the North Smithfield Public School District School Committee

### Field Trip Funding Law

On April 10th, former Commissioner of Education, Ken Wagner, ruled that in accordance with R.I. Gen. Laws § 16-38-6(a) there are only three permissible ways to fund school trips:

- 1) "Districts may budget funds for trips, so long as the trip is part of the instructional program and all students have the same ability to attend;
- 2) Fundraising for trips is permissible to supplement district budgeted funds, so long as individual students do not have mandated fundraising targets that must be met as a requirement for participation; and,
- 3) Individuals may be charged fees for a trip, but only for trips that are not organized by the district using district resources including district funded staff time."

While in accordance with the current law, this ruling will have the unintended consequence of severely reducing, if not eliminating, the types and number of extra-curricular opportunities that can be offered to public school students. In essence, this means that once in a lifetime opportunities for students, such as band and choral trips, foreign travel exchange trips, and other important programs will be eliminated from public schools in Rhode Island as districts cannot afford the costs of fully funding these enrichment activities. As it now stands, instead of providing for more equity, this ruling may have the unintended consequences of driving families away from public schools and undermining a district's ability to fulfill broadly a component of the RI Basic Education Plan which requires "a school-based program of extra-curricular activities" (see *id.*, 200-RICR § 20-1.3.2(H)).

**WHEREAS:** The North Smithfield Public Schools District School Committee strongly believes that it is important to enhance students' social and emotional well-being by encouraging them to make strong connections with faculty and other students at school; and,

**WHEREAS:** The North Smithfield Public Schools District School Committee recognizes that special activities such as class trips, band and choral trips, and foreign travel exchange trips are often signature moments in a student's public school experience; and,

**WHEREAS:** The North Smithfield Public Schools District School Committee fully supports equal opportunity for students to participate via a commitment to provide scholarships and aid so that the financial situation of a student does not present a barrier for that student to fully engage in activities supported by the district; and,

**NOW, THEREFORE, BE IT RESOLVED:** That the North Smithfield Public Schools District School Committee respectfully requests the Rhode Island General Assembly to amend RIGL § 16-38-6(a). The following sentence (in bold) should be added to the law:

“No public school official or public school employee shall, for any purpose, solicit or exact from any pupil in any public school any contribution or gift of money or any article of value or any pledge to contribute any money or article of value.” **This prohibition does not apply to school-sponsored field trips in which parents can be asked for funding as long as the District provides funding to any student whose family cannot afford the cost of curriculum-based trips required by the RI Basic Education Plan (BEP).**

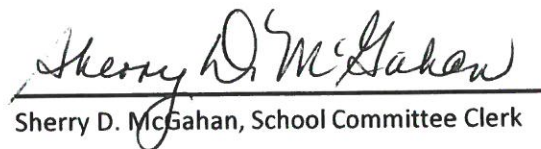
**RESOLVED:** That the North Smithfield Public Schools District School Committee calls on each of our State representatives to support such a legislative change;

**RESOLVED:** That the North Smithfield Public Schools District School Committee calls on RIASC and other professional organizations to undertake efforts to promote this change during the upcoming legislative session.

**RESOLVED:** That a copy of this Resolution be forwarded to every Rhode Island municipality, School Committee, State Senator, State Representative, the Rhode Island Association of School Committees, the Rhode Island Association of School Superintendents, Rhode Island Association of School Principals, NEA, AFT, and the Governor.

**WHERETO:** The following bear witness:

  
James J. Lombardi III, Esq., School Committee Chair

  
Sherry D. McGahan, School Committee Clerk

11-19-19  
Passed (Date)