

MINOR LAND DEVELOPMENTS AND MINOR SUBDIVISIONS FINAL PLAT CHECKLIST #4

The applicant shall submit to the Administrative Officer copies of final site plans and supporting materials as indicated below:

1. Plat Plans to be Recorded - One copy of the final plat plan drawn on mylar to a scale of 1 inch to 40 feet. The scale may be modified with the permission of the Administrative Officer. In addition, three (3) blue-line or photocopies shall also be submitted. Each sheet shall be no larger than 24 inches by 36 inches, and a sufficient number of sheets shall be included to clearly show all of the information required. Sheets shall be numbered sequentially (e.g., sheet 1 of 3, 2 of 3, etc.). The following information shall be shown on the plans:

1. ____ Name of the proposed subdivision
2. ____ Notation that the subdivision is located in the Town of Jamestown, RI
3. ____ Name(s) and address(s) of property owner and applicant
4. ____ Name, address and telephone number of engineer, or land surveyor, architect or landscape architect
5. ____ Date of plan preparation, with revision date(s) (if any)
6. ____ Graphic scale and true north arrow
7. ____ Plat and lot number(s) of the parcel being subdivided
8. ____ Zoning district(s) of the parcel being subdivided. If more than one district, zoning boundary lines must be shown
9. ____ Perimeter boundary lines of the subdivision, drawn so as to distinguish them from other property lines
10. ____ Location and dimensions of existing property lines, easements and rights-of-way within or immediately adjacent to the parcel being subdivided
11. ____ Location, width and names of proposed and existing streets within and immediately adjacent to the parcel being subdivided
12. ____ Names of abutting property owners and property owners immediately across any adjacent streets
13. ____ Location of proposed permanent bounds

- 14.____ Location of all interior lot lines and street lines with accurate dimensions indicated
- 15.____ Location and number of all proposed lots, with accurate areas indicated
- 16.____ Location and notation of type of proposed easement(s) or existing easement(s) to remain (if any) with accurate dimensions and areas indicated
- 17.____ Notation of special conditions of approval imposed by the Planning Commission (if any)
- 18.____ Notation of any permits and agreements with state and federal reviewing agencies (if any)
- 19.____ Certification by a Registered Land Surveyor that all interior and perimeter lot lines and street lines of the land being subdivided have been designed to conform to Procedural and Technical Standards For the Practice of Land Surveying In the State of Rhode Island and Providence Plantations as Prepared by the Rhode Island Society of Professional Land Surveyors, Inc., May 1992, as amended

2. Construction Drawings –Three (3) blue-line or photocopies of construction plans drawn to a scale of 1 inch to 40 feet. The scale may be modified with the permission of the Administrative Officer. Each sheet shall be no larger than 24 inches by 36 inches, and a sufficient number of sheets shall be included to clearly show all of the information required. Sheets shall be numbered sequentially (e.g., sheet 1 of 3, 2 of 3, etc.).

- 1.____ Final construction plans as listed in the preliminary plat checklist, including plans of any additional improvements as required by the Planning Commission as a condition of approval.
- 2.____ Certification (stamp) of a Registered Professional Engineer that the construction drawings are correct
- 3.____ Proposed street plan and profiles drawn at a scale of 1"=40' horizontal and 1"=4' vertical if required by the Planning Commission
- 4.____ Street cross-sections, if required by the Planning Commission
- 5.____ Proposed landscaping plan, if required by the Planning Commission
- 6.____ Soil erosion and sediment control plan (if required)

3. Supporting Materials

- 1.____ Filing Fee - \$300 + \$50 per acre
- 2.____ Two original signed copies of all legal documents describing the property, including proposed easements and rights-of-way, dedications, restrictions, or other required legal documents.
Specify: _____

- 3.____ Written confirmation from the RI Department of Environmental Management pursuant to the RIDEM Rules and Regulations Governing the Enforcement of the Freshwater Wetlands Act, and any subsequent amendments thereto, that plans of the proposed subdivision, including any required off-site construction, have been reviewed and indicating that the Wetlands Act either does not apply to the proposed site alteration or that approval has been granted for the proposed site alteration.
- 4.____ In lieu of item 3 above, an affidavit signed by a qualified professional (a wetlands biologist, a Registered Professional Engineer or a Registered Landscape Architect) stating that there are no freshwater wetlands present on or within 200 feet of the property being subdivided
- 5.____ Written approval of the proposed subdivision, including any required off-site construction, from the RI Coastal Resources Management Council in the form of an Assent as provided in the Rhode Island Coastal Resources Management Program, or any subsequent amendments thereto.
- 6.____ In lieu of item 5 above, an affidavit signed by a qualified professional or a letter from the Coastal Resources Management Council indicating that the provisions of the Coastal Resources Management Program do not apply.
- 7.____ A Physical Alteration Permit (PAP) issued by the State Department of Transportation for any connection to or construction work within a State highway or other right-of-way (if necessary)

4. Payment of Required Fees - Payment of the following fees or posting of financial guarantees, if required, to be prior to endorsement by the Planning Commission and recording of final plans:

1. ____ Final plat recording fee - Amount _____

2. ____ Performance bond or other financial guarantees

Initial amount _____

Date set by Planning Commission _____

3. ____ Fees in-lieu-of land dedication - Amount _____

4. ____ Inspection fee - Amount _____

5. Maintenance bond for acceptance of public improvements (if applicable)

Amount _____

Date of Council Acceptance _____

Description _____

Date of Expiration of Maintenance Bond _____