



**TOWN COUNCIL MEETING**  
**Jamestown Town Hall**  
**Rosamond A. Tefft Council Chambers**  
**93 Narragansett Avenue**  
**Monday, August 19, 2019**  
**6:30 PM**

*The public is welcome to participate in this Town Council meeting. Open Forum offers citizens the opportunity to clarify an item on the agenda, address items not on the agenda, or comment on a communication or Consent Agenda item. Citizens are welcome to speak to the subject of a Public Hearing, and are allowed to speak at the discretion of the Council President or a majority of Councilors present, or at other times during the meeting, in particular during New or Unfinished Business.*

*Anyone wishing to speak should use the microphone at the front of the room, stating their name and address for the record; comments must be addressed to the Council, not the audience. It is the Town Council's hope that citizens and Councilors alike will be respectful of each other's right to speak, tolerant of different points of view, and mindful of everyone's time.*

Attachments for items on this meeting agenda are available to the public on the Town website at: <http://www.jamestownri.gov/town-government/town-council/town-council-meetings-minutes/2019-meetings-minutes/2019-meetings>

**I. ROLL CALL**

**II. CALL TO ORDER, PLEDGE OF ALLEGIANCE**

**III. TOWN COUNCIL SITTING AS THE BOARD OF WATER AND SEWER COMMISSIONERS**

A) Approval of Minutes; review, discussion and/or potential action and/or vote July 8, 2019 (regular meeting)

B) Open Forum

*Comments are not limited to items on this agenda. However, items not on this agenda will only be heard and not acted upon by the Town Council. Note: Section 42-46-6 of the Open Meetings Act, and Department of the Attorney General Advisory Opinions relevant to this item on any public body meeting agenda specifically prohibits the Town Council from discussing, considering or acting on any topic, statement or question presented. The Town Council may, if warranted, refer such matters to an appropriate committee, to another body or official, or post the matter for consideration at a properly-noticed, future meeting.*

1) Scheduled request to address – None.

2) Non-scheduled request to address

C) Report of Town Officials - Status Reports; review, discussion and/or potential action and/or vote

1) Pumping Report

2) Town Projects Reports (<http://www.jamestownri.gov/town-government/town-council/town-council-meetings-minutes/2019-meetings-minutes/2019-meetings>)

3) Town Wells

- 4) Water Treatment Plant
  - 5) Transfer Pumping/Reservoir
  - 6) Distribution System
  - 7) Wastewater Treatment Facility
  - 8) Clean Water Infrastructure Replacement Plan (July 2019), prepared by Pare Corporation.
  - 9) Finance Director's Report: Comparison of Budget to Actuals as of July 31, 2019 (<http://www.jamestownri.gov/town-government/town-council/town-council-meetings-minutes/2019-meetings-minutes/2019-meetings>)
- D) Letters and Communications; review, discussion and/or potential action and/or vote
- 1) Letter of Dennis H. Webster of 8 Mount Hope Avenue to Michael Gray, Public Works Director re: request for relief from excess sewer charges on his July 2019 water and sewer bill

Town Council Adjourns from sitting as the Board of Water and Sewer Commissioners

#### **IV. ACKNOWLEDGEMENTS, ANNOUNCEMENTS, PRESENTATIONS, RESOLUTIONS AND PROCLAMATIONS**

- A) Proclamations:
- 1) No. 2019-11: Cheryl Fernstrom Retirement
  - 2) No. 2019-12: Andy Nota Town Administrator
- B) Presentations:
- 1) Police Chief Edward A. Mello: Jamestown Police Department Life Saving Award
    - a) Officer Nathaniel Schaffer, Jamestown Police Department
  - 2) Executive Director Christine Crocker, RI Police Accreditation Commission and Captain Mathew Benson, Johnston Police Department
    - a) Jamestown Police Department RI Police Accreditation

#### **V. PUBLIC HEARINGS, LICENSES AND PERMITS**

*The Town Council will review each license application and vote on it individually. All approvals for licenses and permits are subject to the resolution of debts, taxes and appropriate signatures as well as, when applicable, proof of insurance.*

- A) Bingo License Application; review, discussion and/or potential action and/or vote
- 1) Applicant      Friend of Jamestown Seniors, Inc.  
     Event:            Bingo Games  
     Dates:            09-01-2019 to 08-31-2020  
     Location:        6 West Street
    - a) RI State Police Certificate of Approval to conduct Senior Center Bingo through August 31, 2020

- B) One Day Event License Application; review, discussion and/or potential action and/or vote
  - 1) Applicant Jamestown Community Food Pantry
    - Event: Yard Sale
    - Dates: October 12, 2019
    - Location: Fort Getty Pavilion
  - a) Request for Waiver of Pavilion Rental Fee

**VI. OPEN FORUM**

*Please note that under scheduled requests to address, comments are not limited to items on this agenda. However, items not on this agenda will only be heard and not acted upon by the Town Council. Note: Section 42-46-6 of the Open Meetings Act and Department of the Attorney General Advisory Opinions relevant to this item on any public body meeting agenda specifically prohibits the Town Council from discussing, considering or acting on any topic, statement or question presented. The Town may, if warranted, refer such matters to an appropriate committee, to another body or official, or post the matter for consideration at a properly-noticed, future meeting.*

- A) Scheduled request to address
  - 1) Roland and Martha Vigneault regarding Motocross Track on East Shore Road
- B) Non-scheduled request to address

**VII. COUNCIL, ADMINISTRATOR, SOLICITOR, COMMISSION/COMMITTEE COMMENTS & REPORTS**

- A) Town Administrator’s Report: Andrew E. Nota
  - 1) Short –term Rental Management
  - 2) EMS Barn Property and Parking
  - 3) North Road
  - 4) Shared- use Path (Bike/Pedestrian)
  - 5) Fort Getty Gate House and Lower Restroom Projects
  - 6) Gould Island Site Visit
  - 7) Moody’s Investors Services Bond Rating Review
  - 8) Good Energy, LP-Community Energy Aggregation
  - 9) School Construction Proposed Roof-top Solar Installation
  - 10) ICMA Northeast Region Program Opportunity
  - 11) Rhode Island League of Cities and Towns Program Updates
  - 12) Town Administration Meeting with RI DEM
    - a) Beavertail Lease
    - b) Gould Island
    - c) Dutch Island
    - d) RI Open Space and Recreation Development Grant

**VIII. UNFINISHED BUSINESS**

*For past discussion documentation please visit: <http://www.jamestownri.gov/town-government/town-council/town-council-meetings-minutes/2019-meetings-minutes/2019-meetings>*

- A) Adoption of Corrected Resolution No. 2015-05 “A Resolution Making an Appropriation of \$5,900,000 and Authorization for the Town of Jamestown to Finance Replacements, Renovations and Improvements and Related Equipment at the Jamestown Public Schools and to Issue not more than \$5,900,000 Bonds and Notes and enter into a Financing Agreement with the Rhode Island Health and Educational Building Corporation” adopted by a unanimous vote of the Town Council on April 1, 2019 to correct Local Acts numbers (listed as Local Acts 147 and 150 of 2018 revised to Local Bond Acts 149 and 152 of 2018); review, discussion and/or potential action and/or vote
- B) Ad Hoc Committee on Public Art: Recommendation to the Town Council to accept the modified application, for Public Art Gift known as the “Whale’s Tail”, proposed location at Beavertail Site #23, and proposed conditions: 1) Maintenance be Covered, 2) Time Restriction of Completion of Twelve (12) Months from Contract Signing, 3) Artist Commitment of it being One of a Kind or a Numbered Limited Edition, 4) If Town Council determines that it is a temporary placement, then escrow should be limited to 3-5 years; review, discussion and/or potential action and/or vote
  - 1) Memorandum from Duncan Pendlebury, Chair, Ad-Hoc Committee for Public Art dated July 30, 2019
  - 2) Jamestown’s Whale Tail Proposal for Public Art Gift Application dated June 21, 2019
- C) Upcoming Meetings and Sessions – dates and times
  - 1) Town Council Meeting Schedule: September 3<sup>rd</sup> (Tuesday), September 16<sup>th</sup>, October 7<sup>th</sup> and October 21<sup>st</sup> at 6:30 p.m.; review, discussion and/or potential action and/or vote

**IX. NEW BUSINESS**

- A) Jamestown Community Food Pantry Donation Request in the amount of \$2,500.00; review, discussion and/or potential action and/or vote
- B) Town Council Liaison to Jamestown Housing Authority; request of Councilor Beye; review, discussion and/or potential action and/or vote
- C) Appointment of Interim Town Administrator; review, discussion and/or potential action and/or vote
- D) Town Administrator Search Process; review, discussion and/or potential action and/or vote

**X. ORDINANCES, APPOINTMENTS, VACANCIES AND EXPIRING TERMS**

**XI. CONSENT AGENDA**

*An item on the Consent Agenda need not be removed for simple clarification or correction of typographical errors. Approval of the Consent Agenda shall be equivalent to approval of each item as if it had been acted upon separately for review, discussion and/or potential action and/or vote. A Consent Agenda item or items may be removed by the Town Council for review, discussion and/or potential action and or vote.*

- A) Adoption of Town Council Minutes
  - 1) July 8, 2019 (regular meeting)
  - 2) July 8, 2019 (executive session)
  - 3) August 2, 2019 (special meeting)
- B) Minutes of Boards/Commissions/Committees
  - 1) Jamestown Planning Commission (May 15, 2019)
  - 2) Jamestown Planning Commission (June 5, 2019)
  - 3) Jamestown Planning Commission (June 19, 2019)
  - 4) Jamestown Zoning Board of Review (June 25, 2019)
  - 5) Jamestown Philomenian Library Board of Trustees (June 11, 2019)
  - 6) Jamestown Ad-Hoc Committee on Public Art ( July 24, 2019)
  - 7) Jamestown Ad-Hoc Committee on Public Art ( August 7, 2019)
- C) CRMC Notices
  - 1) Public Notice of Rule- Making for Amendments to 650-RICR-20-05-11 Ocean Special Area Management Plan
  - 2) August 2019 Meeting Calendar Amended July 31, 2019
- D) Public Notice
  - 1) State Planning Council Transportation Advisory Committee - State Transportation Improvement Program - Major Amendment #19
  - 2) Public Notice of Jamestown Chamber of Commerce - Installation of New Parking signage and pavement markings in East Ferry
- E) Approval Police Department Mutual Aid Agreements
  - 1) City of Newport: No. 2019-13
  - 2) Town of North Kingstown: No. 2019-14
- F) Abatements/Addenda of Taxes  
 Total Abatements \$ 744.46 Total Addenda \$7,486.92

**Account/Abatement Amount**

- 1) Motor Vehicle Abatements to 2000 Tax Roll
  - a) 19-1123-00M \$218.59
- 2) Motor Vehicle Abatements to 2006 Tax Roll
  - a) 22-0312-73M \$309.07
- 3) Motor Vehicle Abatements to 2007 Tax Roll
  - a) 22-0312-73M \$146.05
- 4) Motor Vehicle Abatements to 2019 Tax Roll
  - a) 07-0850-74M \$37.94
  - b) 20-0535-50M \$32.81
- 5) Addenda to Real Estate and Real Property 2019 Tax Roll
  - a) 01-0139-99 \$53.81
  - b) 03-0062-46 \$2,375.12
  - c) 15-0318-80 \$2,119.67
  - d) 16-0555-00 \$250.00
  - e) 19-0593-00 \$250.00
  - f) 19-1371-70 \$733.02
  - g) 20-0622-00 \$1,705.30

- G) One Day Vendor/ Peddler License; review, discussion and/or potential action and/or vote
  - 1) Applicant: Just Dogs- Rebecca Madeiro
  - Event: Seaside Family Cruise
  - Date: September 1, 2019
  - Location: Fort Getty
- H) Finance Director's Report: Comparison of Budget to Actuals as of July 31, 2019 (<http://www.jamestownri.gov/town-government/town-council/town-council-meetings-minutes/2019-meeting-minutes/2019-meetings>)

**XII. COMMUNICATIONS, PETITIONS, AND PROCLAMATIONS AND RESOLUTIONS FROM OTHER RHODE ISLAND CITIES AND TOWNS**

*The Council may acknowledge any of the listed Communications and Proclamations and Resolutions. Should any member wish to have a conversation on any of the matters, the item will be placed on a future agenda for review, discussion and/or potential action and/or vote.*

- A) Communications
  - 1) Statewide Planning Newsletter July/ August 2019
  - 2) Letter of Annual Award Breakfast from the Rhode Island Coalition for the Homeless
  - 3) Letter of Liz and Blair Boyer regarding acceptance and installation of Peter Diepenbrock's Whale's Tail
  - 4) Memorandum of Alma Davenport regarding Whale's Tail Sculpture
  - 5) Letter of Alma Davenport regarding Ad Hoc Public Art meeting
  - 6) Letter of Cynthia Levesque regarding crosswalk signs
  - 7) Letter of Alma Davenport regarding parking for Library, Playground, and Jamestown Arts Center
  - 8) Letter of thanks for support against siting the Invenergy Power Plant from Burrillville Town Council
  - 9) Letter of Sandra Reynolds regarding Park Dock Beach and the North End of Jamestown
  - 10) Letter of Roland and Martha Vigneault regarding Motocross Track on East Shore Road
  - 11) Petition of East Shore Neighbors regarding Motocross Track
  - 12) Letter of Joseph A. Bucci, P.E., RIDOT regarding Physical Alteration Permit application to install decorative sidewalk and a crosswalk within the State Right-Of-Way on Conanicus Avenue

**XIII. AGENDA ITEMS FOR THE NEXT MEETING AND FUTURE MEETINGS**

*The following matters may be discussed by the Town Council for placement on a future Council agenda for review, discussion, and/or potential action and/or vote. No item listed in this section will be acted upon by the Town Council other than for scheduling purposes.*

- A) Museler Appeal of Jamestown Harbor Commission Decision (September)
- B) Future Items for Consideration to be included in the Exit Memorandum of Town Administrator Nota

#### **XIV. EXECUTIVE SESSION**

*The Town Council may seek to enter into Executive Session for review, discussion and/or potential action and/or vote on the following:*

- A) Pursuant to RIGL § 42-46-5(a) Subsection (2) Potential Litigation (RIDEM, File No. OCI-UST-18-19-01866); review, discussion and/or potential action and/or vote in executive session and/or open session
- B) Pursuant to RIGL § 42-46-5(a) Subsection (2) Potential or Pending Litigation (IBPO Retiree Pension Benefits: File No. Balzer vs. Town of Jamestown, C.A. No. 1:19-cv-00109-WES-PAS; Dube, etal, vs. Town of Jamestown, C.A. No. 1:19-cv-00018-WES-PAS) review, discussion and/or potential action and/or vote

#### **XV. ADJOURNMENT**

***Pursuant to RIGL § 42-46-6(c) Notice of this meeting shall be posted on the Secretary of State's website and at the Town Hall and the Jamestown Philomenian Library. Notice is also posted at the Jamestown Police Station and on the Internet at [www.jamestownri.gov](http://www.jamestownri.gov).***

ALL NOTE: This meeting location is accessible to the physically challenged. If communications assistance is needed or other accommodations to ensure equal participation, please call 1-800-745-5555, or contact the Town Clerk at 401-423-9800, via facsimile to 401-423-7230, or email to 0 not less than three (3) business days prior to the meeting.

*Posted on the RI Secretary of State website on August 14, 2019*

**TOWN OF JAMESTOWN  
TOWN COUNCIL MEETING  
for  
TOWN, WATER AND SEWER MATTERS**

Monday, July 8, 2019

A regular meeting of the Jamestown Town Council sitting as the Board of Water and Sewer Commissioners was called to order at the Jamestown Town Hall, Council Chambers, 93 Narragansett Avenue at 6:30 PM by Commission President Michael White.

The following members were present:

Mary E. Meagher, Vice-President  
Nancy A. Beye  
William J. Piva, Jr.  
Randall White

Also present were:

Christina D. Collins, Acting Town Administrator  
Wyatt Brochu, Esq. Town Solicitor  
Michael Gray PE, Public Works Director  
Lisa Bryer, Town Planner  
Cheryl Fernstrom, Town Clerk  
Paula Swistak, Acting Water and Sewer Clerk

**AWARDS, PRESENTATIONS AND ACKNOWLEDGMENTS**

(None)

**READING AND APPROVAL OF MINUTES**

1) 06/17/19 (regular meeting)

Motion was made by Commission Vice-President Meagher, seconded by Commissioner Piva to accept the 06/17/19 regular meeting minutes. So unanimously voted.

**OPEN FORUM**

1) Scheduled requests to address:

(No scheduled requests)

2) Non-Scheduled requests to address:

(No non-scheduled requests)



## REPORT OF TOWN OFFICIALS

### 1) **Pumping Report:**

The Public Works Director reported the following:

- JR-1 has been turned on for the season. The well pumps water at a rate of 50 gpm directly into the transmission main feeding the water plant from the reservoir.
- North Pond is @ 60MG, usable storage-60MG
- South Pond is @ 6MG, usable storage-6MG

### 2) **Town project reports: (See attached Project Update Report dated July 2019)**

The Public Works Director reported the following:

#### **Treatment Plant:**

- The results from the “at-the-tap” lead and copper testing showed that the 90<sup>th</sup> percentile lead results for this round is 2 parts per billion which is below the 15 ppb as required by EPA. The average for copper was 0.09 parts per million which is below the 1.3 per million for copper as required by the EPA. An informational brochure regarding lead and copper was enclosed in the June water and sewer bill to all users.
- Mike Gray stated that the average daily withdrawal from our supply, for the last 5 years, 205,000. The average safe yield per day is 238,000 gallons per day.

#### **Transfer Pumping/Reservoir:**

- No water was transferred over the past few weeks with the recent rainfall.
- Due to rainfall, the reservoir is spilling over.

#### **Wastewater Treatment Facility:**

- The average daily flow at the treatment plant for June was 0.34 million gallons per day. The peak daily flow was 0.58 million gallons. The permitted monthly average is 0.73 million gallons per day as a condition of our discharge permit. The golf course received 854,000 gallons for irrigation for the month of June.

## UNFINISHED BUSINESS

(None)

## NEW BUSINESS

- 1) **Application of Our Table, LLC**, Marla Romash and Thomas Sperry (real estate owner) for property located at 29 Narragansett Avenue, and further described as Plat 9, Lot 631: for utility service expansion/change of use from commercial bank to restaurant; review, discussion and/or potential action and/or vote

Deb Foppert, attorney for Thomas Sperry, stated that the estimated annual water usage at 29 Narragansett Avenue would be 145,000 gallons of water. The foot print of the building will not change. The restaurant will have 2 bathrooms.

Motion was made by Commission Vice-President Meagher, seconded by Commissioner Piva to approve the application for expansion/change of utility service at 29 Narragansett Ave. So unanimously voted.

**NEW BUSINESS**

- 2) **Finance Director's Report:** Comparison of Budget to Actuals as June 30, 2019  
It was the consensus of the Commission to accept the Finance Director's Report as presented.

**ADJOURNMENT**

There being no further business before the Commission, motion was made by Commission Vice-President Meagher, seconded by Commissioner White to adjourn the meeting at 6:43 PM. So unanimously voted.

Attest:

Paula Swistak  
Acting Water and Sewer Clerk

xc: Commission Members (5)  
Town Administrator  
Town Solicitor  
Public Works Director  
Town Clerk

## **Project Update July 2019**

### **WELLS**

JR-1, JR-3

- JR-1 has been turned on for the season. The well pumps water at a rate of 50 gpm directly into the transmission main feeding the water plant from the reservoir.

### **TREATMENT PLANT**

- We have received the results for the “at-the-tap” lead and copper testing from 10 samples collected from homes within the system. The 90<sup>th</sup> percentile lead results for this round is 2 parts per billion which is below the 15 ppb as required by EPA. The average for copper was 0.09 parts per million which is below the 1.3 parts per million (ppm) for copper as required by EPA.
- I have attached two sections from our most recent update to the Water Supply Management plan submitted to the Water Resources Board in 2018; Section 4.0 Anticipated Future Demands and Section 5.0 Available Water. I hope the two sections are helpful in future discussions and review of applications for connections to the water system. Section 4.0 provides a summary of connections on the system and future build out projections for the water system. The 2016 average day demand is 152,000 gallons per day and the 20-year projected future demand for 2036 is 169,000 gallons per day. The average day demand is based upon the metered water to our customers. Section 5 provides a summary of the safe yield study conducted of our water supply which determined the ability of the existing system of reservoirs and wells to supply water to our customers. The average Safe Yield is 283,000 Gallons per day.

It is important to note that the average day withdrawal from our supply for the past 5 years is 205,000 gallons per day. This accounts for water that is used for backwashing and water test equipment at the water plant, fire protection, hydrant flushing, and possible leaks within the 20 miles of water mains and services within the system.

### **TRANSFER PUMPING/RESERVOIR**

- No water was transferred over the past few weeks with the recent rainfall received.

### **DISTRIBUTION SYSTEM**

South Pond @ 6 MG

Usable Storage, 6 Million Gallons

North Pond @ 60 MG

Usable Storage 60 Million Gallons

- There were no leaks reported for June.

### **WASTEWATER TREATMENT PLANT**

- The monthly average daily flow at the treatment plant for June was 0.34 million gallons per day. The peak daily flow was 0.58 million gallons. The permitted monthly average is 0.73 million gallons per day as a condition of our discharge permit. There were no sanitary sewer overflows for the month of June. The golf course received 854,000 gallons for irrigation in the month of June.

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## SECTION 4.0 ANTICIPATED FUTURE DEMANDS

The intent of this section is to project the future water demands expected of the JWD system for the 5-year and 20-year planning periods. To best project future water use several factors must be considered, including changes in population density, commercial water use and development, economic development, changes in service area, land use, water quality, and conservation measures.

### 4.1 Population and Economic Development

The RI Department of Administration, Division of Planning publishes population projections for each Rhode Island municipality at five-year intervals. These projections were made using 2010 US Census data, which estimated the population in Jamestown in 2010 to be 5,405. The projected population in Jamestown for the period of 2015 to 2040 is summarized in Table 4.1 below.

**Table 4.1  
POPULATION PROJECTIONS (2015 – 2040)**

YEAR	POPULATION	ANNUAL % CHANGE
2015	5,451	--
2020	5,487	0.13%
2025	5,573	0.31%
2030	5,640	0.24%
2035	5,675	0.12%
2040	5,674	--

These projections show only modest population growth and are dramatically different than those previously developed by the RI Division of Planning based on past population trends and US Census data. The population trends projected for Jamestown are similar to population trends for many other communities in Rhode Island.

In 2000, the Town of Jamestown conducted a buildout analysis. The buildout analysis was used to determine maximum potential future population that the Town can accommodate under existing local regulations. At that time, it was estimated that the largest potential population for Jamestown is 8,318 persons, an increase of 2,696 (48%) over the 2000 population. This buildout analysis estimated that an additional 223 dwelling units could potentially be connected to the Town water system.

There were approximately 1,285 residential service connections in 2000 serving approximately 3,058 people, compared to 1,365 services in 2016 serving an estimated 3,184 residents. Based on the buildout analysis, 150 additional dwelling units could potentially be connected to the water system. At an average of 2.38 persons/household, as suggested by US Census data, the number of potential water service customers is 3,589 at full buildout. This is not expected to occur during the 5-year and 20-year planning periods and only modest population growth is anticipated in the water service area and the Town as a whole. It is important to note that no water main extensions or system expansion has been proposed in over 20 years, and none is anticipated at this time.



## 4.2 Projected Future Demands

Future demand projections were made using the RI Statewide Planning population projections and the methodology described above. Previous versions of this WSSMP also projected demand for a full buildout scenario; however, current population projections represent only modest growth in Jamestown's population over time as compared to past projections that anticipated growth at a much faster rate. The population projected in Jamestown in 20 years (i.e., 2036) is far less than the population at full buildout, and current projections predict that population will plateau in 2035. As such, future demand for a full buildout scenario has not been presented at this time.

Table 4.2 contains the 5-year (2021) and 20-year (2036) water use projections in the JWD water system. It is assumed that all of the anticipated population growth in the Town of Jamestown will be within the water district, which is conservative. This information is also presented on Worksheet No. 27.

**Table 4.2  
CURRENT AND PROJECTED WATER CONSUMPTION RATES**

Year	Total Population in Jamestown	Population Projected in Service Area	Metered/Projected Water Usage			Average Day Demand*
			Residential	Commercial	Government	
2016	5,451	3,184	48.13 MG	5.45 MG	1.84 MG	0.152 MGD
2021	5,487	3,268	49.22 MG	5.90 MG	2.0 MG	0.156 MGD
2036	5,675	3,456	52.10 MG	7.26 MG	2.3 MG	0.169 MGD

\* Based on consumption alone (i.e. non-account water not included)

Residential water use for the 5-year period was projected based on a service area population of 3,268 people and an average per capita residential water use of 41.3 gallons per capita per day (gpcd), equivalent to the average per capita residential water use for 2016. Only modest population growth is expected over this timeframe and residential water use is anticipated to remain relatively consistent. Similarly, residential water use for the 20-year planning period was projected based on a service area population of 3,456 and 41.3 gpcd. This assumes that efficient residential water use continues to be a priority in Jamestown.

Commercial and governmental water usage for the 20-year planning period was projected to be equivalent to the highest use rates over the previous 10 years, as shown on Worksheet No. 21. Commercial water use was 7.26 MG in 2005 and governmental water use was 2.30 MG in 2009. Estimates for the 5-year planning period were made assuming a steady, constant increase from 2016 to 2036. Water use by the commercial and government sector in Jamestown has declined over time, and relatively little commercial and governmental development is expected in the JWD service area or in Jamestown as a whole.

The JWD has traditionally used a maximum day to average day peaking factor of 2.0 to estimate maximum day demand (MDD) in the system. Table 4.3 shows the current ADD and MDD as well as projections for the 5-year and 20-year planning periods, based on consumption.



**Table 4.3**  
**CURRENT AND PROJECTED AVERAGE DAY & MAXIMUM DAILY DEMANDS**

YEAR	AVERAGE DAY DEMAND*	MAXIMUM DAY DEMAND**
2016	0.152 MGD	0.304 MGD
2021	0.156 MGD	0.312 MGD
2036	0.169 MGD	0.338 MGD

\* Based on consumption alone (i.e. non-account water excluded)

\*\* Estimated using MDD to ADD ration of 2.0

Projected estimates for water produced have been made assuming 15% non-account water, consistent with State goals. Therefore, the ADD and MDD based on water production are estimated to be 0.18 MGD and 0.36 MGD, respectively, for the 5-year planning period. Similarly, the ADD and MDD are estimated to be 0.19 MGD and 0.39 MGD for the 20-year planning period.

It is noted that non-account water currently exceeds 15% but it has met the State's goal of 15% in the past. These estimates are presented on Worksheet No. 29A along with the estimated available supply capacity. Worksheet No. 29A underscores the importance of JWD obtaining a better understanding of, and altogether lowering, non-account water in the system. One significant step toward this goal is reclaiming the majority of backwash water that currently is discharged to Great Creek, as discussed in Section 2.10 of this WSSMP.

#### **4.3 Category & Subcategory and Major Users Future Demand**

Future residential and commercial water demands are summarized on Worksheet No. 27 and in Table 4.2. There are no major users in the system, nor are any current users expected to increase demand to rates that would qualify them as a major user (i.e., demands in excess of 3 million gallons annually). The JWD is not aware of any potential major user currently in planning.

#### **4.4 Legal Obligations to Provide Water**

The JWD does not have any wholesale customers, major users, or any other legal obligations to provide water.

#### **4.5 Service Area Extension**

##### **4.5.1 Urban Water District**

Under the Urban and Rural Water District Regulations adopted in 1986, the Town has specific guidelines for new connections to the water system. Service connections for use other than one or two-family homes require approval of the Board of Water and Sewer Commissioners. Applicants must show to the satisfaction of the Board that the request for service:

- 1) is consistent with the Comprehensive Community Plan;
- 2) will not impair available resources of the urban water district;
- 3) will not reduce the level of fire protection; and
- 4) will not reduce the quality or quantity of water provided to existing users.



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Property owners whose land is within the district or which has frontage on a district boundary road may request a water service connection. Because of the relatively small supply capacity of the system, no expansion of the urban water district is planned or anticipated at this time.

#### ***4.5.2 Jamestown Shores Neighborhood***

From time to time, the issue of water service to the Jamestown Shores area is raised. This area in the northern half of the island houses 40% of the Town's overall population. There is currently no public water service available in the area.

The Shores area was subdivided in the 1940s into very small lots. Most lots are less than a quarter acre. Each home must have a well and onsite sewage disposal system on the property. This factor, coupled with poor soil conditions, creates the potential for groundwater contamination.

If water quality problems become evident in Jamestown Shores, measures may be needed to provide potable water to the area. This scenario would exact a severe financial and service burden on the Water Department. New transmission lines, pump stations, and possibly other system improvements would be required. There are no plans for serving this area now or in the immediate future, but it is doubtful whether sufficient raw water could be found on the island to meet this demand should it become necessary.

It is therefore imperative that the Town of Jamestown makes every reasonable effort to ensure that water quality in the Jamestown Shores area is maintained. Steps that the Town has taken and should continue in an effort to minimize health risks associated with this area include:

- Monitoring RIDEM's granting of OWTS permits in the area;
- Require maintenance of existing septic systems;
- Create a soils overlay district and prohibit OWTS where severe limitations exist;
- Strictly enforce local regulations on OWTS setbacks from wetlands;
- Encourage RIDEM to consider alternative OWTS technology where appropriate.



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## SECTION 5.0 AVAILABLE WATER

### 5.1 General

North Pond is the primary water supply for the Jamestown system. The JWD supplements the reservoir with water withdrawn from their supply well, JR-1, during peak demand times of year. Well withdrawals typically make up a very small amount of the water withdrawn from the JWD's sources.

Analysis of the safe yield of the North Pond Reservoir system was conducted previously by staff of the Rhode Island Department of Environmental Management, Division of Water Supply Management. The purpose of the study was to determine the ability of the existing system to meet the water supply needs of the existing customer base. The full report was provided in the last WSSMP, while this chapter presents the major findings of the study. Also presented are the findings of a more recent study, completed in 2000 by Fay, Spofford and Thorndike, Inc. (FS&T).

In times of drought, the JWD has also utilized South Pond for its water supply. A study of the safe yield of the watershed was conducted by Richard Hazen in 1983. This report will be referred to for supporting data on the probable safe yield of South Pond, though the reservoir has not been used for some time.

### 5.2 Physical Characteristics of the Reservoirs

Jamestown's reservoirs were constructed in the 19th century by the creation of earth dams in two natural drainage swales. The spillways have been modernized to concrete structures permitting outflow above a certain water level. There is no provision for flashboards at either spillway. Elevation of North Pond, when full is 37 feet above mean sea level, 27 feet above South Pond.

Both reservoirs are shallow, and as such are subject to high rates of evaporation during the hottest months. South Pond, being of small capacity with a fairly large drainage area, is very responsive to rainfall, especially when the ground is saturated. Public Works officials have observed the water level in South Pond rise a foot overnight. Because of the physical and water quality limitations of South Pond, it is not considered a reliable source of supply but remains an active source that can potentially be used in the future should some of its water quality limitations be suitably addressed.

### 5.3 Safe Yield of Surface Waters

#### 5.3.1 FS&T Safe Yield Analysis, October 2000

FS&T completed a safe yield study of North and South Ponds in October 2000 on behalf of the JWD. The Safe Yield Analysis Report (text only) is included in Appendix D. This represents the most recent safe yield analysis performed on the JWD's supply sources.

FS&T created a computer model to simulate the Town's water supply system and compute the safe yield. The model incorporated historic hydrologic and hydraulic factors (i.e. precipitation, direct runoff, evaporation, demand withdrawal rates) as well as current operational factors in its mass balance approach. The results of this analysis are presented in Table 5.1. A second safe yield analysis was then conducted whereby the transfer of water from South Pond to North Pond was simulated. These results are presented in Table 5.2.





**Table 5.1**  
**SAFE YIELD (gpd)**

<b>Average Surface Water Inflow Factor</b>	<b>North Pond</b>	<b>South Pond</b>	<b>Total</b>
0.40	175,000	86,000	261,000
<b>0.45</b>	<b>194,000</b>	<b>89,000</b>	<b>283,000</b>
0.50	213,000	92,000	305,000

**Table 5.2**  
**SAFE YIELD WITH TRANSFER PUMPING (gpd)**

<b>Average Surface Water Inflow Factor</b>	<b>North Pond</b>	<b>South Pond</b>	<b>Total</b>
0.40	304,000	80,000	384,000
<b>0.45</b>	<b>321,000</b>	<b>83,000</b>	<b>404,000</b>
0.50	333,000	55,000	421,000

A transfer pumping between South Pond and North Pond is in place but is not typically used due to the water quality issues in South Pond.

### **5.3.2 Previous Analyses**

RIDEM chose a method of computer mass balance of reservoir inflows and outflows using the U.S. Army Corps of Engineers Hydrologic Engineering Center program HEC-5: Simulation of Flood Control and Conservation Systems.

The Hazen study used stream flow records of mainland rivers. Additionally, the study used storage yield curves recorded in NEWWA reports from 1969. Studies of the 27 square mile Abbott Run watershed and the 93 square mile Scituate watershed during the record-breaking drought of the mid 1960s were used to determine the expected yield of a reservoir in the region. The NEWWA procedure takes into account the drainage area; the percentage of drainage area covered by the reservoir; the rainfall and probable loss by evaporation; the stream flow; and the storage required to assure the desired supply. Data are computed on the basis of drainage areas, with safe yield and storage required stated per square mile.



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### ***North Pond***

Applying the HEC-5 methodology, the following are the results of the safe yield analysis for different drought scenarios:

**Table 5.3  
NORTH POND SAFE YIELD**

Drought Analysis	Safe Yield (GPD)
1% change of occurrence (100% reliability)	175,000
5% change of occurrence (95% reliability)	210,000
Drought of Record (99% reliability)	185,000

### ***South Pond***

Although South Pond is a small reservoir, it receives runoff from 70 percent of the watershed, or 0.7 square miles. Total runoff is 700,000 gpd, but the characteristics of the drainage area are significantly different from the North Pond drainage area. A vast wetland encompasses much of the watershed above South Pond. This increases evaporation and transpiration and reduces the quantity of runoff, especially during dry weather.

South Pond was drawn daily for five months in early 1981. Pumping averaged 180,000 gpd, with a maximum one-day yield of 364,000 gallons. Hazen's estimate of the safe yield of the reservoir is as follows:

**Table 5.4  
SOUTH POND SAFE YIELD**

Drought Analysis	Safe Yield (GPD)
2% change of occurrence (98% reliability)	100,000

Like the FS&T Evaluation, the results of this study suggest that partial use of South Pond would substantially increase available water to the system.

Because South Pond is served by more than two thirds of the drainage area of the watershed, its storage capacity is the primary limiting factor in its utility to the water supply. The other deficiency of South Pond is water quality. Below North Pond, runoff passes slowly through a large wetland on the way to South Pond. This "percolating" process causes the water in South Pond to have high quantities of organic matter, iron, acid, and other contaminants. This results in discoloration and unpleasant tastes and odors.

### ***Drought Duration***

The drought of the 1960s is generally considered the drought of record in this region. However, at the time of the drought, the population of Jamestown was around 2,500, half of the current population. No records exist as to the extent of the drought in Jamestown, but anecdotal information suggests that the Town's water system did not experience an inability to provide sufficient water to customers.

During the summer of 1993, a short-term drought occurred. From late-July through September, Jamestown received very little rainfall. As the summer season progressed, evaporation combined with diminished inflow and high demand to create a crisis situation for the water supply system.



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South Pond, normally reserved for supplemental supply, was already at the bottom of the reserve storage zone though no water had been drawn from it. The Town instituted an outdoor watering ban in August, and conservation was greatly encouraged.

Efforts to reduce water consumption were not sufficient to stabilize the level of the reservoirs. By late summer North Pond held only a 20-day supply of water. The National Guard was notified and began delivering water by truck from North Kingstown. This practice continued until November 15 of that year.

When winter rains began to recharge South Pond, it was used to supply the water system, allowing North Pond to recharge without use. It was found that when water is drawn from South Pond, the rate of flow through the upstream wetland increases. This unfortunately does not result in improved water quality.

In the final analysis, the National Guard delivered 7.5 million gallons to the Jamestown water supply. It was estimated at the end of the deliveries that the North Pond volume was 6.7 million gallons. Jamestown would almost certainly have run out of water had not the National Guard helped supplement the supply.

The Town has prepared a plan to avoid having a situation like the 1993 water deficiency in the future. The plan is described in the augmentation study section as well as in Section 10 – Drought Management of this WSSMP.

#### ***Water Withdrawals***

There are no withdrawals from Jamestown Brook.

### **5.4 Limitations to Water Use**

The new water treatment plant has a design capacity of 0.5 MGD, more than the safe yield of the supply sources and above current and future estimates of the MDD. The only limitation to drawing water is the water quality of South Pond. Even when the reservoir is full, water quality at South Pond is much lower than North Pond. While the new treatment plant was designed to treat water from South Pond, sludge generation when using raw water from South Pond makes the treatment plant inefficient. Therefore, supply from South Pond is not typically used.

### **5.5 Available Water/Demand Comparisons**

Although the two reservoirs appear to have a combined safe daily yield of 283,000 gallons, the actual available water is less due to the poor water quality of South Pond, as noted above. In the past, North Pond has been used almost exclusively for supply, providing the Town with a safe daily yield of 185,000 gallons (based on the RIDEM analysis and the Drought of Record). Also, it is doubtful whether South Pond could truly provide 100,000 gpd, due to the water quality problems described above. The ADD exceeds the safe yield of North Pond during the warmer months each year, and the JWD supplements supply with withdrawals from Well JR-1 in periods of higher water use. The JWD has implemented a number of water conservation strategies and continues to impose outdoor water use restrictions in an attempt to control water use peaks during the summer months.

### **5.6 Alternative Supply**

The JWD maintains alternative supply sources in addition to North Pond and the two active supply wells, JR-1 and JR-3. While South Pond is considered an active supply source and is

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maintained as such, it effectively acts as an alternate surface water supply as withdrawals are infrequent due to raw water quality.

It was the JWD's intent with construction of the new treatment plant in 2011 to increase treatment capacity to 500,000 gpd while also having the capability to treat water from South Pond. In practice; however, the treatment process is inefficient and a high volume of sludge is generated when raw water from South Pond is used, making withdrawals from South Pond impractical.

Over the years, the JWD explored development of additional supply wells around wells JR-1 and JR-3. However, these other wells are currently not being used as supply due to concerns over groundwater depletion.

The JWD has an emergency interconnection with North Kingstown, consisting of truck-mounted flexible piping that can be connected to hydrants on either side of the Jamestown Verrazano Bridge. This interconnection is not intended for permanent use, and development of a permanent interconnection is not immediately feasible and would be extremely costly due to Jamestown's isolated nature as an island in Narragansett Bay, over a mile from the nearest mainland.

## **5.7 Supply Augmentation Study**

Since 1993 the Town has investigated various alternatives to source augmentation to meet the ever-increasing demand requirement of drinking water. The following summarizes the actions taken to augment supply.

### **5.7.1 Water Supply Committee Report (1995)**

In response to the drought of 1993, the Town established a Water Supply Committee. The committee was comprised of a variety of professionals with expertise in drinking water issues. Over a two-year period, the committee developed and evaluated a number of alternatives to increase the supply of public water. The committee completed its report in 1995.

A copy of the Water Supply Committee report was provided in the previous WSSMP. Below is a brief description of the primary alternatives considered by the committee, as presented in this report. The committee was only charged with evaluating supply augmentation. Water conservation has been considered separately by the Conservation Commission and JWD staff.

1. *Expand North Reservoir* – This alternative included diversion of Carr Creek and improvements to the impoundment dam. Carr Creek watershed has an area of 0.11 square miles, which could yield over 100,000 gpd. Also, it was estimated that raising the spillway and dam at North Pond by 12 inches would result in an increase in storage capacity of 8 MG. This volume represented a 35-day supply of water, based on 1992 consumption. It would represent a 40-day supply based on current ADD.

Both the Carr Creek diversion and dam improvements involve significant permitting and engineering studies. The committee recommended no action on this alternative at that time, and this alternative has not been revisited since.

2. *Development of South Pond* – South Pond could be utilized if water quality were improved sufficiently to make the water treatable. Methods of reducing the effects of organic material in the watershed were discussed, but this possibility was dismissed as impractical and requiring extensive further study.



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Initial results indicate the same portion of South Pond water may be returned to North Pond through transfer pumping or mixed at the treatment plant, but this alternative required further evaluation. Since then, the new treatment plant was designed to treat water from South Pond, but the increased sludge generation would make treatment too inefficient for long term use.

3. *Bedrock Drilling* – This approach involves drilling a series of wells to tap water trapped in bedrock fissures. Significant background study has been done to determine the most effective well locations. The water would be pumped directly into the distribution system if quality is high enough, or it could be pumped to the treatment plant.

The JWD has done extensive well exploration over the years. Well JR-3 is a result of these efforts and has been in service since 2000.

4. *Water Conservation* – Developing methods of reducing per capita consumption were recommended as part of the report. The Conservation Commission has recommended specific steps for water conservation. These affect residential and commercial consumers, as well as treatment plant operations.

Among the most significant recommendations in the report are: (1) an education program to raise public awareness on methods of water conservation, and (2) “change-out” and retrofit programs to encourage/require users to utilize water conserving fixtures, toilets, and washing machines. The results of these programs are discussed elsewhere in this WSSMP.

### **Results**

The Town opted to pursue Alternatives #3 and #4, which were met with success. Well JR-3 has been in service since 2000. Estimated yields from the wells JR-1 and JR-3 are 50,000 gpd, each. They are only used at times of year with high demand. Water conservation measures have also been proven successful and the JWD will continue to pursue water conservation in the system. For instance, the ADD presented in the 1993 report was 248,000 gpd and was a similar rate in the 2000 Safe Yield Analysis performed by FS&T, referenced earlier. Future ADD estimates were projected to increase, but they have decreased and the ADD currently averages 200,000 gpd for a typical year. The JWD has realized a lot of success through water conservation practices.

#### **5.7.2 Water Treatment Feasibility Study – 1999**

In September 1998, the Town of Jamestown contracted Fay, Spofford & Thorndike, Inc. to evaluate alternative sources of water supply and the feasibility of associated water treatment requirements. A Water Treatment Feasibility Study was prepared in April 1999. The Executive Summary from the Report was provided in the previous WSSMP. Below is a brief description of the alternatives that were considered in the report.

The report concluded that North Pond is not able to meet the ADD based on its estimated safe yield and recommended that the Town explore one of two tracks for increasing supply. One of the options presented in this report was to

*“establish a permanent connection with North Kingstown at an estimated life cycle cost of about \$3.2 million pending discussions with North Kingstown officials and a more detailed cost evaluation. This has the advantages of providing adequate water supply and being more reliable in terms of water quality. The major disadvantages are cost and the Town becomes dependent upon an outside community for its water supply.”*



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The Town has since developed an emergency interconnection (6-inch flexible water line) between hydrants with the Town of North Kingstown and the Town of Jamestown, but a permanent connection has not been implemented.

The second recommended track was to develop additional supply in Jamestown. Since 1995 the Town had done extensive well exploration and development. These efforts resulted in installation of Well JR-3 with an estimated safe yield of 50,000 gpd, like that of Well JR-1 though both wells are never used at the same time.

Utilizing Narragansett Bay as a water supply source had also been reviewed. High-pressure reverse Osmosis (RO) is the membrane-separation technique typically utilized to reduce the total dissolved solids (TDS) in the seawater from 34,000 mg/l to less than 500 mg/l for drinking water. This was a very costly option, estimated at close to \$6 million for construction of a desalination plant. Costs associated with desalination have increased since completion of this report and this alternative has not been seriously explored in recent years.

### **5.7.3 *Limnological Baseline Study***

In 1999, the Town retained Ecosystem Consulting Service, Inc. to conduct a limnological baseline study of the surface water sources based on recommendations from FS&T's 1998 report summarized above. The intent of this study was to quantify the quality of water from the two reservoirs, identify reservoir management techniques, and investigate ways to increase available water supply for the Town. The end result was to assist in identifying cost effective, reasonable approaches to increasing water availability for the Town.

On December 16, 1999, FS&T issued a final/supplemental limnological baseline study for the North and South Ponds in addition to the above. This report identified specific alternatives which could be implemented to increase the overall yield from the surface water supplies while maintaining a reasonable water quality, given the raw water quality limitations of South Pond.

Both reports were provided in the previous WSSMP. Several recommendations for increasing the available water supply were presented, which are summarized as follows:

- Increase Safe Yield from North Pond
  - Intercepting and treating water from the South Pond watershed adjacent to the North Pond watershed north of Route 138 and east of wells JR1 and JR3, and diverting this water to North Pond.
  - Increasing the North Pond Reservoir level by 10-14 inches by the addition of flashboards during early summer.
- Improve Water Quality from North Pond
  - By the addition of stormwater detention basins to treat water entering North Pond from the watershed area west of North Main Street. The DPQ was already developed design plans for the installation of these basins to address this issue.
  - The addition of a hypolimnetic aeration and depth selective supply withdrawal system.
- Improve South Pond Water Quality
  - Correcting the "leakage-overflow" to the west from South Pond.

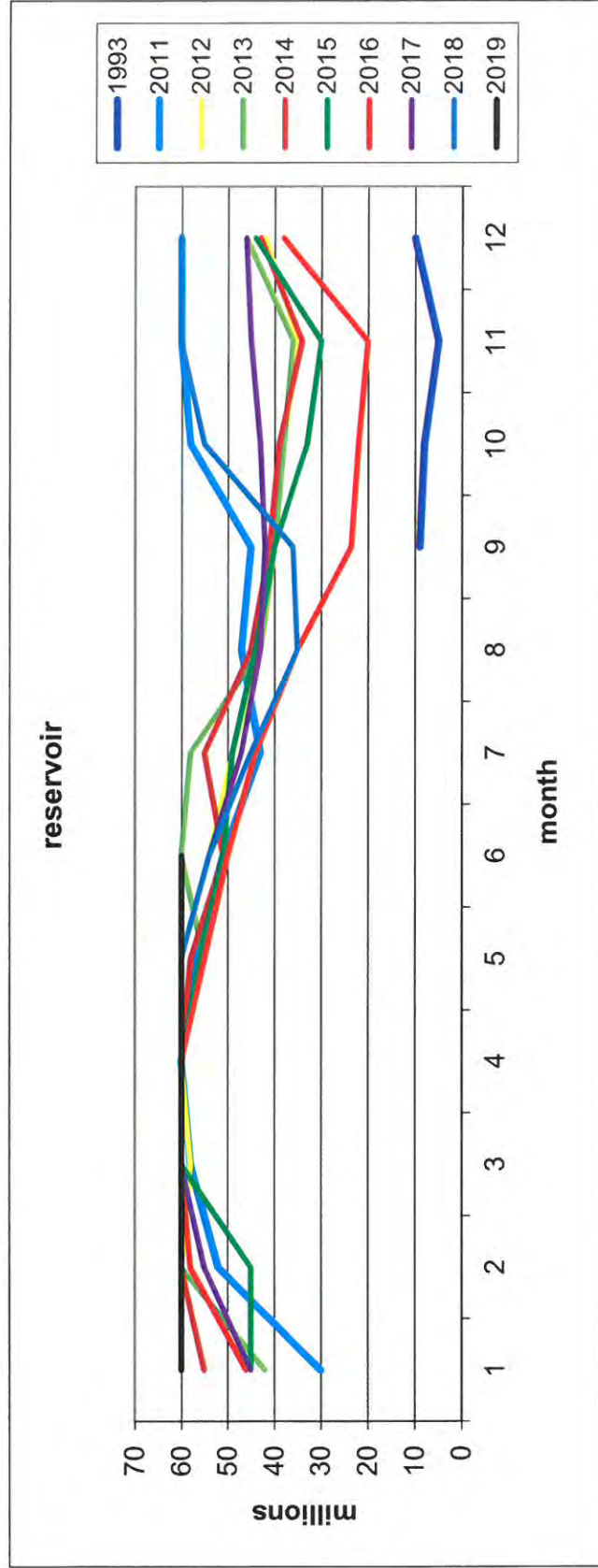
- 
- Increasing the storage volume in South Pond through a shallow reservoir expansion to the west from the dam.
  - Installing a hydrologic discharge control assembly at the South Pond spillway.
  - Installing a depth-selective supply withdrawal structure at South Pond.

The total cost of these recommendations was estimated at \$95,000. It was also recommended that a safe yield study of North and South Ponds be conducted to verify the proper transfer rate between the two ponds and to determine the impact of increasing the North Pond reservoir level. This was conducted in 2000 and was discussed earlier in this section.



# RESERVOIR LEVEL

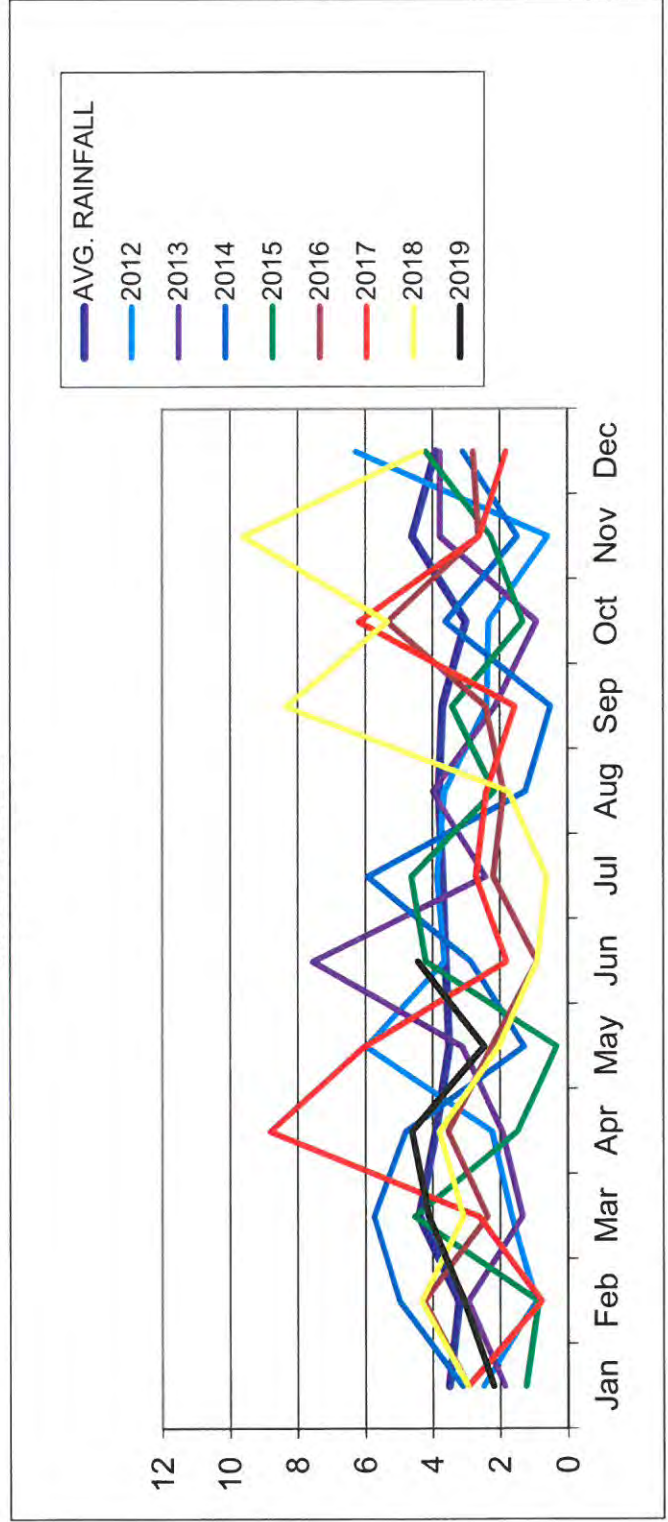
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Jan		60	30	60	42	55	45	46	45	60	60
Feb		60	52	60	60	60	45	58	55	60	60
Mar		60	58	58	60	60	60	60	60	60	60
Apr		60	60	60	60	60	60	60	60	60	60
May		60	57	60	55	58	56	55	60	60	60
Jun		51	51	54	60	51	51	50	54	54	60
Jul		43	43	49	58	55	49	44	47	45	
Aug		40	47	43	43	45	44	35	43	35	
Sep	9	35	45	40	40	41	40	23.5	42	36	
Oct	8	30	58	38	38	39	33	22	43	55	
Nov	5	28	60	35	36	34	30	20	45	60	
Dec	10	29	60	42	46	43	44	38	46	60	





	2011	2012	2013	2014	2015	2016	2017	2018	2019
Jan	3.5	4.22	1.85	3.1	1.22	2.94	2.94	2.94	2.19
Feb	3.2	3.09	2.94	4.98	0.86	4.25	0.76	4.33	3.06
Mar	4.4	1.32	1.32	5.74	4.53	2.36	2.62	3.07	4.11
Apr	3.9	4.25	1.92	4.8	1.47	3.53	8.8	3.79	4.61
May	3.5	2.32	3.11	1.27	0.32	2.24	6.03	2.03	2.46
Jun	3.6	4.4	7.55	2.86	4.2	0.89	1.79	0.89	4.44
Jul	3.7	3.64	2.42	5.93	4.63	2.19	2.7	0.61	
Aug	3.8	3.64	3.98	1.23	2.17	1.88	2.4	1.73	
Sep	3.7	2.39	2.13	0.5	3.41	2.42	1.54	8.35	
Oct	3	2.33	0.9	3.61	1.31	5.33	6.18	5.34	
Nov	4.6	0.58	3.76	1.47	2.27	2.63	2.61	9.61	
Dec	3.9	6.28	3.76	3.1	4.2	2.79	1.81	4.33	
Total	44.8	45.99	35.64	38.59	30.59	33.45	40.18	47.02	20.87

## RAINFALL



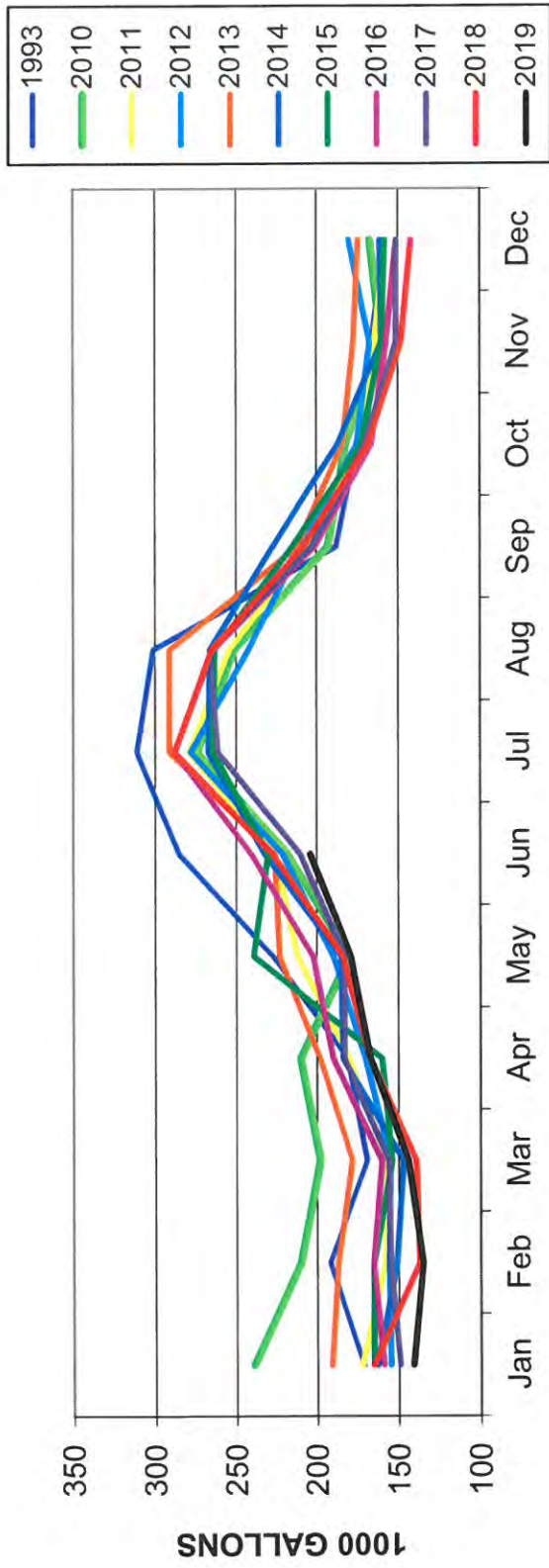
# Transfer Pumping NORTH POND WATER QUALITY



	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
2012	65	56	51	47	55	62	36	23	23	17	16	23
2013	26	22	27	35	33	58	63	33	34	25	18	24
2014	34	35	40	46	45	39	65	52	40	27	21	44
2015	59	54	40	44	36	33	50	47	36	23	24	32
2016	64	39	26	29	29	26	18	18	13	12	15	11
2017	23	26	23	23	31	27	39	25	24	21	32	31
2018	44	46	57	49	57	55	49	32	27	40	57	65
2019	65	48	25	22	44	47						

	1993	2008	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019
Jan	171	172	173	239	172	155	191	163	165	159	149	165	141
Feb	192	154	173	210	158	156	187	151	165	165	155	137	135
Mar	169	155	165	198	157	155	178	147	154	160	156	139	144
Apr	181	174	196	210	180	170	198	184	160	190	183	167	167
May	227	202	195	180	212	190	223	185	239	202	183	184	179
Jun	285	246	215	218	226	221	226	232	230	240	210	227	204
Jul	311	296	277	274	279	278	291	267	264	288	261	288	
Aug	301	256	290	251	254	242	291	266	263	264	266	265	
Sep	188	210	245	193	205	210	212	227	215	201	203	208	
Oct	175	187	259	182	175	175	184	187	172	166	170	168	
Nov	166	175	226	160	164	167	177	160	160	157	151	148	
Dec	158	192	230	167	158	180	174	161	158	151	151	142	

### PUMPING REPORT



## Project Update August 2019

### WELLS

JR-1, JR-3

- JR-1 has been turned on for the season. The well pumps water at a rate of 50 gpm directly into the transmission main feeding the water plant from the reservoir.

### TREATMENT PLANT

- The Clean Water Infrastructure Replacement Plan was completed by Pare Corporation and submitted to the RI Department of Health for their review and comment. I will provide a hard copy of the full report to the Council at our meeting. Attached is Section 6 of the report that provides Summary Table 6-1 that includes the 5-year projected costs for improvements and Summary Table 6-2 for long-range costs for the 20-year plan. The total of \$2,934,000 for the 5-year plan includes \$1,210,000 for three projects that have already been approved for funding by the Commission that include the South Pond Dam, membrane filter replacement, and painting of one tank on Howland Avenue. Another \$1,250,000 are anticipated costs for watermain replacement on Narragansett Avenue and the bridge crossing on North Road at Great Creek (Zekes Creek). Both projects will need to be discussed in future budgets for the water department. RIDOT has scheduled road and bridge construction in 2023.

### TRANSFER PUMPING/RESERVOIR

- No water was transferred from South Pond.
- The highway department is making progress on the Bike Path project at North Reservoir. Work on the bridge abutments has been ongoing for the past 3 weeks. We should be accepting delivery of the bridge spanning the spillway later this month. In September crews will be working on regrading the slope face of the North Reservoir Dam as part of the Bike Path Construction.

### DISTRIBUTION SYSTEM

South Pond @ 6 MG

Usable Storage, 6 Million Gallons

North Pond @ 60 MG

Usable Storage 60 Million Gallons

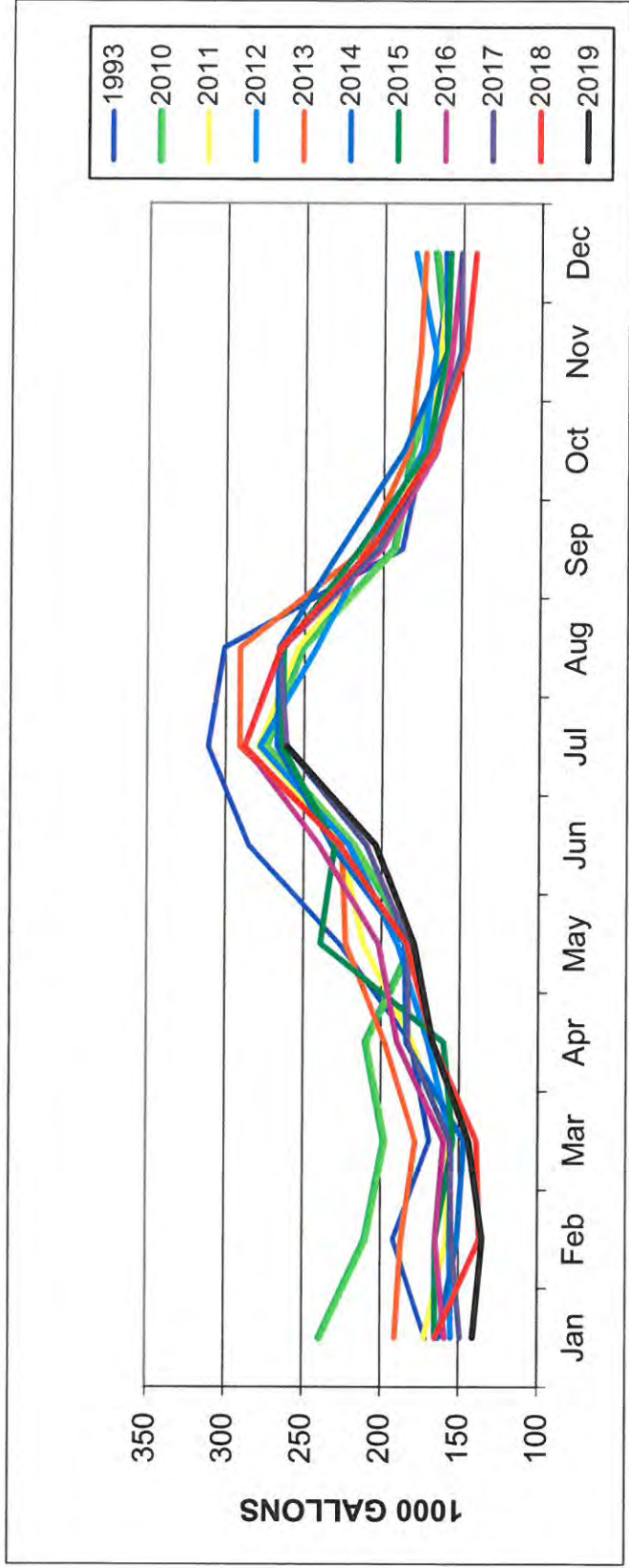
- There were no leaks reported for July.

### WASTEWATER TREATMENT PLANT

- The monthly average daily flow at the treatment plant for July was 0.34 million gallons per day. The peak daily flow was 0.68 million gallons. The permitted monthly average is 0.73 million gallons per day as a condition of our discharge permit. There were no sanitary sewer overflows for the month of July.
- During the weekend of July 20<sup>th</sup>, the Town experienced temperatures in the 90s with high humidity. When there are multiple days of high temperatures the Town experiences brown outs within our electrical grid. That weekend staff for both water and sewer had to respond to multiple alarms at our plants and pump stations due to electrical issues and intermittent power. All generators were turned on for the weekend to power our water and sewer infrastructure to avoid failures to our logic controls and computer SCADA systems. Some of our generators unfortunately are adjacent to homes that are near our pump stations but no complaints were received.

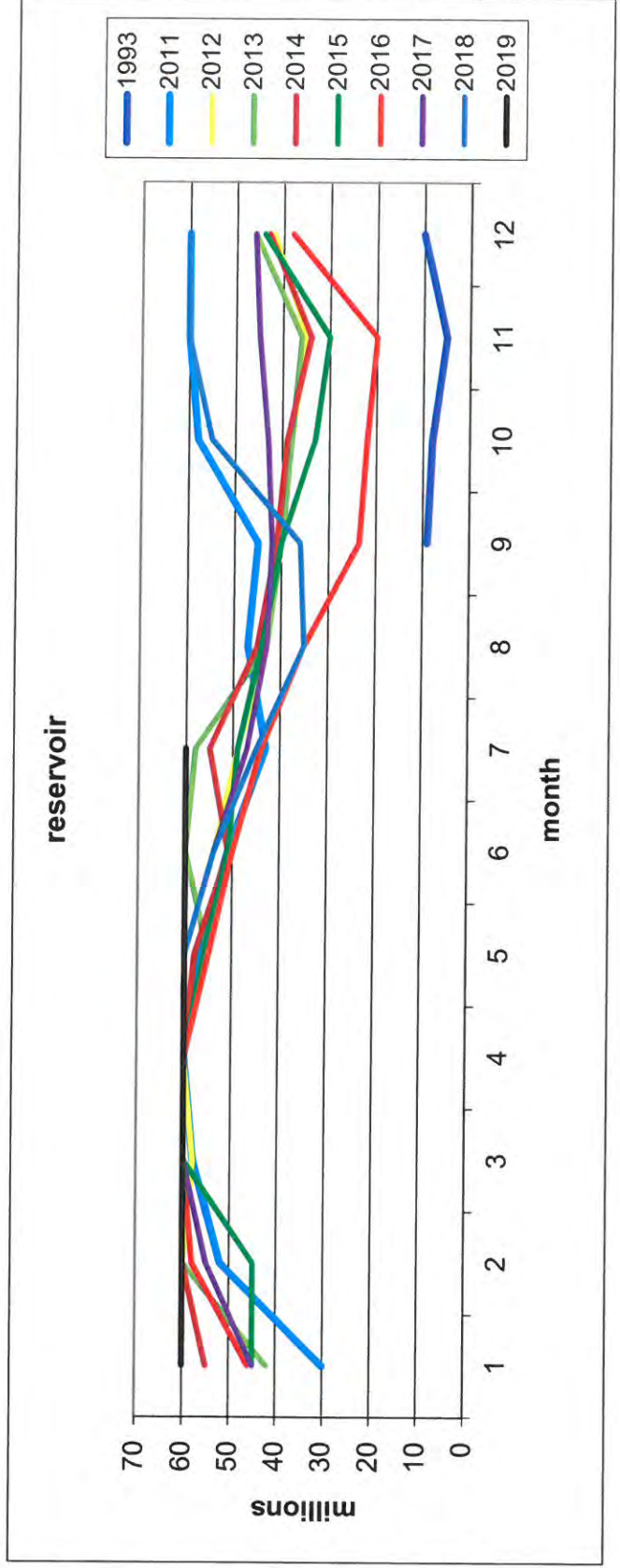
	1993	2008	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019
Jan	171	172	173	239	172	155	191	163	165	159	149	165	141
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Apr	181	174	196	210	180	170	198	184	160	190	183	167	167
May	227	202	195	180	212	190	223	185	239	202	183	184	179
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Jul	311	296	277	274	279	278	291	267	264	288	261	288	261
Aug	301	256	290	251	254	242	291	266	263	264	266	265	265
Sep	188	210	245	193	205	210	212	227	215	201	203	208	208
Oct	175	187	259	182	175	175	184	187	172	166	170	168	168
Nov	166	175	226	160	164	167	177	160	160	157	151	148	148
Dec	158	192	230	167	158	180	174	161	158	151	151	142	142

### PUMPING REPORT



# RESERVOIR LEVEL

	1993	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019
Jan		60	30	60	42	55	45	46	45	60	60
Feb		60	52	60	60	60	45	58	55	60	60
Mar		60	58	58	60	60	60	60	60	60	60
Apr		60	60	60	60	60	60	60	60	60	60
May		60	57	60	55	58	56	55	60	60	60
Jun		51	51	54	60	51	51	50	54	54	60
Jul		43	43	49	58	55	49	44	47	45	60
Aug	9	40	47	43	43	45	44	35	43	35	
Sep	8	35	45	40	40	41	40	23.5	42	36	
Oct	5	30	58	38	38	39	33	22	43	55	
Nov	10	28	60	35	36	34	30	20	45	60	
Dec		29	60	42	46	43	44	38	46	60	





# Transfer Pumping NORTH POND WATER QUALITY



	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
2012	65	56	51	47	55	62	36	23	23	17	16	23
2013	26	22	27	35	33	58	63	33	34	25	18	24
2014	34	35	40	46	45	39	65	52	40	27	21	44
2015	59	54	40	44	36	33	50	47	36	23	24	32
2016	64	39	26	29	29	26	18	18	13	12	15	11
2017	23	26	23	23	31	27	39	25	24	21	32	31
2018	44	46	57	49	57	55	49	32	27	40	57	65
2019	65	48	25	22	44	47	45					



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## SECTION 6 - INFRASTRUCTURE REPLACEMENT PLAN

The purpose of this Plan has been to identify water system infrastructure components within the JWD water supply system that require rehabilitation and replacement in accordance with the requirements of the Rules and Regulations for Clean Water Infrastructure Plans. It is the obligation of the JWD that in combination with these infrastructure improvements and general system maintenance, operation, and upkeep, that the water system operates and provides a safe and reliable water supply for an indefinite period of time.

Table 6-1 summarizes the 5-year infrastructure improvement costs. This includes four major projects including rebuilding the earthen berm at South Pond, replacing the membranes at the Treatment Plant, refurbishing Howland Standpipe #1, and nearly \$1.5 million in water main replacement work. The total cost of these projects has been estimated to be **\$2,934,000**, or \$587,000 per year over the 5-year period.

Table 6-2 summarizes the 5- to 20-year infrastructure improvement costs. This includes the rehabilitation of Howland Standpipe #2, routine inspections and equipment replacement. The total cost of all projects anticipated during the 5 to 20-year period has been estimated to be **\$1,423,000**, or \$95,000 over the 15-year period.



**Table 6-1  
JAMESTOWN WATER DISTRICT  
Infrastructure Improvements  
Five-Year Plan (2019 – 2024)**

Time Interval/Year	Project Description	Opinion of Probable Construction Cost
<b>North Pond</b>		
2019	Flatten dam embankment, extend toe drain, provide upstream slope protection	\$50,000
	Spillway repairs;	\$10,000
	Intake Repairs	\$5,000
2024	Inspect intake structure/spillway	\$3,500
<b>South Pond</b>		
Yearly	Maintain vegetation along entire dam	\$50,000
2019	Rebuild earthen berm, improvements to spillway and dike	\$500,000
2024	Inspect dam, dike, intake structure and spillway	\$3,500
<b>JR-1</b>		
2022	Well inspection/redevelopment as required	\$15,000
2022	Construct well building	\$10,000
<b>JR-3</b>		
2022	Well inspection/redevelopment as required	\$15,000
<b>Pretreatment Facility</b>		
2019	Replace asphalt shingle roof and fascia boards	\$2,000
	Inspect and repoint brick where needed, paint doors and trim	\$2,000
2024	Perform Facility Inspection, minor repairs	\$3,000
<b>Main Treatment Building</b>		
2020	Replace Roof and Windows on Original Treatment Building	\$40,000
	Replace membranes (15-year life span); tank improvements	\$310,000
	Replace Static Mixers	\$5,000

**Table 6-1 (cont'd)**  
**JAMESTOWN WATER DISTRICT**  
**Infrastructure Improvements**  
**Five-Year Plan (2019 – 2024)**

<b>Howland Standpipe #1</b>		
2019	Perform inspection	\$5,000
2020	Welding repairs/refurbish interior & exterior protective coatings	\$400,000
2024	Perform tank inspection	\$5,000
<b>Howland Standpipe #2</b>		
2023	Perform tank inspection	\$5,000
<b>Pump Station</b>		
2022	Inspect and service pumps	\$5,000
<b>Water Mains</b>		
2021	Conanicus Ave from Union to Lincoln – 400 feet 8”	\$60,000
2022	Fowler and Douglas – 800 feet of 8”	\$120,000
2023	Narragansett SW Ave to end of West Ferry - 2000 feet 12” and 1000 feet 8”, done by 2023	\$750,000
2023	Crossing at Great Creek – 1,500 feet 8 and 12”, by HDD	\$500,000
<b>Vehicles</b>		
2023	F550	\$60,000
<b>TOTAL 5 YEAR PLAN</b>		<b>\$2,934,000</b>

\* Information presented in this table is only a guideline. As such, it is important to note that it does not represent the JWD Infrastructure Replacement budget.

**Table 6-2  
JAMESTOWN WATER DISTRICT  
Infrastructure Improvements  
5-20 Year Plan (2025 – 2040)**

Time Interval/Year	Description	Opinion of Probable Construction Cost
<b>North Pond</b>		
10-year/2029	Inspect intake structure/spillway	\$3,500
10-year/2029	Replace Pond aeration building and blower motor	\$15,000
15-year/2034	Inspect intake structure/spillway	\$4,000
20-year/2039	Inspect intake structure/spillway	\$4,500
<b>South Pond</b>		
Yearly	Maintain vegetation along entire dam	\$150,000
10-year/2029	Inspect dam, dike, intake structure and spillway	\$3,500
15-year/2034	Inspect dam, dike, intake structure and spillway	\$4,000
20-year/2039	Inspect dam, dike, intake structure and spillway	\$4,500
<b>JR-1</b>		
10-year/2029	Perform well inspection, test pump	\$5,000
	Replace mechanical/electrical equipment, as required	\$15,000
15-year/2034	Well inspection/redevelopment as required	\$15,000
20-year/2039	Perform well inspection, test pump	\$5,000
<b>JR-3</b>		
10-year/2029	Perform well inspection, test pump	\$5,000
	Replace pump and mechanical/electrical equipment, as required	\$25,000
15-year/2034	Well inspection/redevelopment as required	\$15,000
20-year/2039	Perform well inspection, test pump	\$5,000
<b>Pretreatment Facility</b>		
10-year/2029	Perform Facility Inspection, minor repairs	\$3,000
	Replace Chlorine Dioxide Generator	\$10,000
15-year/2034	Perform Facility Inspection, minor repairs	\$4,000
20-year/2039	Perform Facility Inspection, minor repairs	\$5,000

Table 6-2 (cont'd)  
**JAMESTOWN WATER DISTRICT**  
**Infrastructure Improvements**  
**5-20 Year Plan (2025 – 2040)**

<b>Main Treatment Building</b>		
10-year/2029	Inspect and Service Generator, Pumps, & Other Components	\$15,000
10-year/2029	Replace Permeate Pumps	\$25,000
10-year/2029	Replace Blowers	\$50,000
15-year/2034	Perform Inspection of Treatment Facility	\$5,000
20-year/2039	Inspect and Service Generator, Pumps, & Other Components	\$15,000
<b>Howland Standpipe #1</b>		
10-year/2029	Perform tank inspection	\$6,000
15-year/2034	Perform tank inspection	\$7,000
20-year/2039	Perform tank inspection	\$8,000
<b>Howland Standpipe #2</b>		
10-year/2028	Perform tank inspection	\$6,000
10-year/2029	Welding repairs/refurbish interior & exterior protective coatings	\$500,000
15-year/2034	Perform tank inspection	\$7,000
20-year/2039	Perform tank inspection	\$8,000
<b>Howland Ave. Pumps</b>		
10-year/2029	Pump Replacement	\$5,000
10-year/2029	Compressor Replacement	\$5,000
<b>Pump Station</b>		
10-year/2027	Replace pumps as required	\$50,000
15-year/2032	Inspect and service pumps	\$5,000
20-year/2037	Inspect and service pumps	\$5,000
<b>Water Mains</b>		
10-year/2025	North Road from Narragansett Ave to Arnold Ave – 2000 feet	\$400,000
<b>TOTAL 5-20 YEAR PLAN</b>		<b>\$1,423,000</b>

\* Information presented in this table is only a guideline. As such, it is important to note that it does not represent the JWD Infrastructure Replacement budget.

**Budget vs Actual - Water**  
**TOWN OF JAMESTOWN, RI**  
**For 6/30/2019**

Run: 8/14/2019 at 1:08 PM

	Annual Budget	P-T-D Actual	Y-T-D Actual	Remaining \$	% of Budget
2102 7000 70100 00 Salary- Public Works Director	24,845.00	1,911.18	24,845.34	(0.34)	100.00
2102 7000 70102 00 Salary- Accounting	40,571.00	2,889.57	41,801.28	(1,230.28)	103.03
2102 7000 70103 00 Salary - Treatment Plant Operator	69,548.00	5,349.80	69,482.25	65.75	99.91
2102 7000 70104 00 Ass't Plant Operator w/longevity	69,155.00	4,968.48	69,841.94	(686.94)	100.99
2102 7000 70105 00 Salary - Plant Operator	57,725.00	4,440.39	46,438.18	11,286.82	80.45
2102 7000 70513 00 Treatment Plant Operator - OT	13,000.00	0.00	19,444.01	(6,444.01)	149.57
2102 7000 70514 00 Ass't Treatment Plant Operator OT	11,000.00	50.07	16,326.14	(5,326.14)	148.42
2102 7000 70515 00 Plant Operator- OT	8,000.00	936.65	6,827.09	1,172.91	85.34
<b>7000 Salaries</b>	<b>293,844.00</b>	<b>20,546.14</b>	<b>295,006.23</b>	<b>(1,162.23)</b>	<b>100.40</b>
2102 7001 70900 00 SOCIAL SECURITY TAX	22,480.00	1,563.68	20,724.51	1,755.49	92.19
2102 7001 70901 00 Blue Cross/Delta Dental	44,036.00	2,561.70	31,420.69	12,615.31	71.35
2102 7001 70902 00 Worker's Compensation	32,000.00	0.00	30,000.00	2,000.00	93.75
2102 7001 70903 00 Retirement System	27,065.00	2,754.02	25,261.92	1,803.08	93.34
2102 7001 70906 00 Life Insurance	780.00	55.80	595.20	184.80	76.31
2102 7001 70910 00 Clothing	1,500.00	0.00	200.98	1,299.02	13.40
<b>7001 Benefits</b>	<b>127,861.00</b>	<b>6,935.20</b>	<b>108,203.30</b>	<b>19,657.70</b>	<b>84.63</b>
<b>7000/7001 Salaries &amp; Benefits</b>	<b>421,705.00</b>	<b>27,481.34</b>	<b>403,209.53</b>	<b>18,495.47</b>	<b>95.61</b>
2102 7005 70601 00 Maintenance	6,000.00	1,526.25	6,370.58	(370.58)	106.18
2102 7005 70606 00 ALARM LINES	2,000.00	359.90	2,017.22	(17.22)	100.86
<b>7005 Reservoirs/Rights of Way</b>	<b>8,000.00</b>	<b>1,886.15</b>	<b>8,387.80</b>	<b>(387.80)</b>	<b>104.85</b>
2102 7006 70601 00 Maintenance	1,000.00	0.00	5,090.90	(4,090.90)	509.09
2102 7006 70636 00 Wells-- Electricity	7,000.00	1,628.75	9,619.54	(2,619.54)	137.42
<b>7006 Wells</b>	<b>8,000.00</b>	<b>1,628.75</b>	<b>14,710.44</b>	<b>(6,710.44)</b>	<b>183.88</b>
2102 7010 70008 00 Lab Supplies - Water	0.00	4,004.70	12,095.27	(12,095.27)	0.00
2102 7010 70631 00 Chemicals	47,000.00	6,705.66	48,452.45	(1,452.45)	103.09
2102 7010 70632 00 Heat	13,500.00	0.00	10,750.29	2,749.71	79.63
2102 7010 70633 00 Equip. Maintenance	30,000.00	1,089.77	34,679.10	(4,679.10)	115.60
2102 7010 70634 00 Professional Services	5,000.00	0.00	5,460.71	(460.71)	109.21
2102 7010 70635 00 Telephone	2,500.00	632.73	2,809.28	(309.28)	112.37
2102 7010 70636 00 Wells-- Electricity	38,000.00	6,431.18	36,649.74	1,350.26	96.45
2102 7010 70637 00 Bldg Maint	8,000.00	200.00	8,299.38	(299.38)	103.74
2102 7010 70638 00 State Testing	20,824.00	3,617.00	11,796.26	9,027.74	56.65
2102 7010 70639 00 License Fees	2,000.00	0.00	1,200.00	800.00	60.00
2102 7010 70643 00 PUMP OUT TREATMENT PLANT	2,000.00	390.00	3,510.00	(1,510.00)	175.50
2102 7010 70645 00 WATER SLUDGE DISPOSAL	16,000.00	5,395.23	19,934.77	(3,934.77)	124.59
<b>7010 Pump Station &amp; Treatment Plant</b>	<b>184,824.00</b>	<b>28,466.27</b>	<b>195,637.25</b>	<b>(10,813.25)</b>	<b>105.85</b>
2102 7011 70636 00 Wells-- Electricity	1,650.00	91.87	1,941.54	(291.54)	117.67
2102 7011 70637 00 Bldg Maint	3,300.00	0.00	150.00	3,150.00	4.55
<b>7011 South Pond Pre-Treatment Bldg</b>	<b>4,950.00</b>	<b>91.87</b>	<b>2,091.54</b>	<b>2,858.46</b>	<b>42.25</b>
2102 7012 70636 00 Water Tower- Electricity	3,000.00	126.12	1,335.01	1,664.99	44.50
2102 7012 70643 00 Water Tower - Maintenance	500.00	0.00	0.00	500.00	0.00
<b>7012 Water Tower</b>	<b>3,500.00</b>	<b>126.12</b>	<b>1,335.01</b>	<b>2,164.99</b>	<b>38.14</b>
2102 7013 70644 00 Vehicles Gas & Oil	1,500.00	36.65	729.98	770.02	48.67
2102 7013 70645 00 Repair and Maintenance	4,000.00	1,593.96	2,727.48	1,272.52	68.19
<b>7013 Vehicles</b>	<b>5,500.00</b>	<b>1,630.61</b>	<b>3,457.46</b>	<b>2,042.54</b>	<b>62.86</b>
2102 7020 70651 00 Clamps	1,000.00	0.00	561.54	438.46	56.15
2102 7020 70652 00 Pipe	5,000.00	291.85	4,048.01	951.99	80.96
2102 7020 70653 00 Backfill & Excavation	2,000.00	0.00	0.00	2,000.00	0.00
<b>7020 Maintenance &amp; Laterials</b>	<b>8,000.00</b>	<b>291.85</b>	<b>4,609.55</b>	<b>3,390.45</b>	<b>57.62</b>
2102 7030 70661 00 Service Repairs	8,000.00	0.00	5,698.74	2,301.26	71.23
2102 7030 70663 00 New Services	3,000.00	0.00	667.17	2,332.83	22.24
<b>7030 Water Division Services</b>	<b>11,000.00</b>	<b>0.00</b>	<b>6,365.91</b>	<b>4,634.09</b>	<b>57.87</b>
2102 7040 70672 00 Supplies/Expenses	14,000.00	0.00	11,384.34	2,615.66	81.32
<b>7040 Meters</b>	<b>14,000.00</b>	<b>0.00</b>	<b>11,384.34</b>	<b>2,615.66</b>	<b>81.32</b>
2102 7050 70681 00 Hydrants- Maintenance	8,000.00	304.08	6,419.29	1,580.71	80.24
<b>7050 Hydrants</b>	<b>8,000.00</b>	<b>304.08</b>	<b>6,419.29</b>	<b>1,580.71</b>	<b>80.24</b>
2102 7060 70923 00 Billing	6,500.00	645.85	4,035.16	2,464.84	62.08
2102 7060 70924 00 Insurance	7,200.00	0.00	7,200.00	0.00	100.00

## Budget vs Actual - Water TOWN OF JAMESTOWN, RI

For 6/30/2019

	Annual Budget	P-T-D Actual	Y-T-D Actual	Remaining \$	% of Budget
2102 7060 70925 00 Audit	4,000.00	0.00	0.00	4,000.00	0.00
2102 7060 70926 00 Supplies	6,000.00	211.57	9,742.22	(3,742.22)	162.37
<b>7060 Administration</b>	<b>23,700.00</b>	<b>857.42</b>	<b>20,977.38</b>	<b>2,722.62</b>	<b>88.51</b>
2102 7070 70300 00 Water Debt	434,901.00	0.00	0.00	434,901.00	0.00
2102 7070 70350 00 Dam Repair - Interest	10,000.00	0.00	0.00	10,000.00	0.00
2102 7070 70940 00 Interest	0.00	0.00	126,900.90	(126,900.90)	0.00
<b>7070 Debt Service</b>	<b>444,901.00</b>	<b>0.00</b>	<b>126,900.90</b>	<b>318,000.10</b>	<b>28.52</b>
2102 7080 70800 00 Water- Capital	100,000.00	0.00	0.00	100,000.00	0.00
<b>7080 Capital</b>	<b>100,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>100,000.00</b>	<b>0.00</b>
2102 7081 70005 00 SOUTH POND DAM REPAIRS	0.00	0.00	4,442.95	(4,442.95)	0.00
2102 7081 70602 00 PLC FOR FILTERS	0.00	0.00	6,873.00	(6,873.00)	0.00
2102 7081 70603 00 Control Panel SCADA	0.00	0.00	21,275.55	(21,275.55)	0.00
2102 7081 70604 00 Distribution	0.00	6,148.55	6,148.55	(6,148.55)	0.00
<b>Total Expenses</b>	<b>0.00</b>	<b>6,148.55</b>	<b>38,740.05</b>	<b>(38,740.05)</b>	<b>0.00</b>
<b>Total Expenses</b>	<b>1,246,080.00</b>	<b>68,913.01</b>	<b>844,226.45</b>	<b>401,853.55</b>	<b>67.75</b>

**Budget vs Actual - Sewer**  
**TOWN OF JAMESTOWN, RI**  
**For 6/30/2019**

	Annual Budget	P-T-D Actual	Y-T-D Actual	Remaining \$	% of Budget
2103 7000 70100 00 Salary, Public Works Director	24,844.00	1,911.18	24,845.34	(1.34)	100.01
2103 7000 70101 00 Salary- Superintendent	74,763.68	5,349.82	74,865.08	(101.40)	100.14
2103 7000 70102 00 Salary, Clerical	40,571.00	2,889.56	41,801.19	(1,230.19)	103.03
2103 7000 70103 00 Salaries, Ass't Superintendent	69,434.46	4,968.48	70,204.27	(769.81)	101.11
2103 7000 70104 00 Salaries- Plant Operator	60,899.86	4,440.38	60,960.77	(60.91)	100.10
2103 7000 70335 00 License- Contractual	1,800.00	0.00	0.00	1,800.00	0.00
2103 7000 70336 00 Clothing	1,500.00	0.00	709.00	791.00	47.27
2103 7000 70511 00 Wastewater Superintendent - OT	9,000.00	916.58	5,386.35	3,613.65	59.85
2103 7000 70513 00 Ass't Superintendent - OT	9,000.00	1,001.46	13,209.51	(4,209.51)	146.77
2103 7000 70514 00 Plant Operator - OT	9,000.00	527.02	8,068.15	931.85	89.65
2103 7000 70639 00 License Fees	0.00	0.00	1,800.00	(1,800.00)	0.00
2103 7000 70900 00 Social Security Tax	22,899.00	1,295.77	19,982.12	2,916.88	87.26
2103 7000 70901 00 Blue Cross/Delta Dental	47,571.00	3,300.26	39,483.11	8,087.89	83.00
2103 7000 70902 00 Worker'S Compensation	9,000.00	0.00	10,000.00	(1,000.00)	111.11
2103 7000 70903 00 Retirement System	30,042.00	2,484.03	25,786.64	4,255.36	85.84
2103 7000 70906 00 Life Insurance	670.00	55.80	669.64	0.36	99.95
<b>7000 Salaries</b>	<b>410,995.00</b>	<b>29,140.34</b>	<b>397,771.17</b>	<b>13,223.83</b>	<b>96.78</b>
<b>7000/7001 Salaries &amp; Benefits</b>	<b>410,995.00</b>	<b>29,140.34</b>	<b>397,771.17</b>	<b>13,223.83</b>	<b>96.78</b>
2103 7002 70001 00 Power- Electricity	38,000.00	6,456.13	39,859.49	(1,859.49)	104.89
2103 7002 70002 00 Chemicals	2,500.00	1,618.50	3,055.55	(555.55)	122.22
2103 7002 70003 00 Heat	9,500.00	504.92	10,181.64	(681.64)	107.18
2103 7002 70004 00 Water	2,200.00	528.18	2,342.67	(142.67)	106.49
2103 7002 70005 00 Chlorine	7,000.00	0.00	6,258.04	741.96	89.40
2103 7002 70006 00 Equipment Maintenance	22,000.00	2,404.07	25,347.96	(3,347.96)	115.22
2103 7002 70007 00 Misc. Supplies, Office, Cleani	5,000.00	1,485.23	7,798.64	(2,798.64)	155.97
2103 7002 70008 00 Lab Supplies	4,500.00	173.20	2,234.81	2,265.19	49.66
2103 7002 70009 00 Telephone	750.00	101.14	602.80	147.20	80.37
2103 7002 70010 00 Alarm Line- N.E.T.	5,500.00	816.96	6,758.63	(1,258.63)	122.88
2103 7002 70011 00 Sludge Composting	39,400.00	9,509.42	40,526.76	(1,126.76)	102.86
2103 7002 70012 00 Truck Operation & Maintenance	1,000.00	44.62	44.62	955.38	4.46
2103 7002 70013 00 Gas- Truck	2,500.00	0.00	717.32	1,782.68	28.69
2103 7002 70014 00 State Mandated Testing	22,400.00	2,903.00	24,447.09	(2,047.09)	109.14
2103 7002 70201 00 Professional Services - Legal	2,500.00	0.00	0.00	2,500.00	0.00
2103 7002 70315 00 Training Of Members	1,000.00	0.00	1,327.00	(327.00)	132.70
2103 7002 70600 00 Professional Services	2,000.00	0.00	0.00	2,000.00	0.00
<b>7002 Wastewater Treatment Facility</b>	<b>167,750.00</b>	<b>26,545.37</b>	<b>171,503.02</b>	<b>(3,753.02)</b>	<b>102.24</b>
2103 7003 70017 00 Pumping Station #3	4,000.00	617.34	3,711.68	288.32	92.79
2103 7003 70018 00 Pumping Station #1	15,000.00	3,247.73	25,567.79	(10,567.79)	170.45
2103 7003 70019 00 Pumping Station #2	10,000.00	1,623.73	13,049.76	(3,049.76)	130.50
2103 7003 70020 00 Pumping Station #4	750.00	113.32	765.93	(15.93)	102.12
<b>7003 Pumping Stations</b>	<b>29,750.00</b>	<b>5,602.12</b>	<b>43,095.16</b>	<b>(13,345.16)</b>	<b>144.86</b>
2103 7004 70598 00 Equipment Insurance	4,000.00	0.00	4,000.00	0.00	100.00
<b>7004 Insurance</b>	<b>4,000.00</b>	<b>0.00</b>	<b>4,000.00</b>	<b>0.00</b>	<b>100.00</b>
2103 7005 70021 00 Maintenance Sewer Mains	6,500.00	0.00	4,412.22	2,087.78	67.88
2103 7005 70504 00 Payment Of Principal - Town	21,892.00	0.00	10,096.79	11,795.21	46.12
2103 7005 70505 00 Payment Of Interest - Town	41,625.00	0.00	921.15	40,703.85	2.21
2103 7005 70605 00 Interest Payments	5,580.00	0.00	94,055.71	(88,475.71)	1,685.59
<b>7005 Sanitary Sewers, Laterials &amp; Mains</b>	<b>75,597.00</b>	<b>0.00</b>	<b>109,485.87</b>	<b>(33,888.87)</b>	<b>144.83</b>
2103 7081 70801 00 Sewer Capital	50,000.00	0.00	32,744.40	17,255.60	65.49
<b>7081 Capital Improvements</b>	<b>50,000.00</b>	<b>0.00</b>	<b>32,744.40</b>	<b>17,255.60</b>	<b>65.49</b>
<b>Total Expenses</b>	<b>738,092.00</b>	<b>61,287.83</b>	<b>758,599.62</b>	<b>(20,507.62)</b>	<b>102.78</b>



Dennis H. Webster  
8 Mount Hope Avenue  
Jamestown, RI 02835

August 6, 2019

Mr. Michael Gray  
Director of Public Works  
93 Narragansett Avenue  
Jamestown, RI 02835

Dear Mike,

A pipe in my crawl space developed a leak and approximately 70,000 gallons of water leaked before I discovered the problem in late June. None of this water entered the sewer system, it all drained into the ground through a crack in the floor.

I am requesting relief from the excess sewer charges on my July 2019 water and sewer bill.

Attached is a list, produced by the Water Department, of my water usage for the last eight years. In the last three years I used 2000, 3000, and 3000 gallons during this quarter, so I am basing my request for relief on an estimated 3000 gallons entering the sewer system during this quarter in 2019.


I request my sewer charges be reduced as follows:

Charge Description	Billed Amount (for 70,000 gal)		Normal Amount (for 3000 gal)		Relief Requested
Sewer Charge - Usage	\$969.50	—	\$41.55	=	\$927.95
Sewer Debt Usage Fee	\$454.30	—	\$19.47	=	\$434.83
<b>TOTAL RELIEF REQUESTED</b>					<b>\$1362.78</b>

The total amount of my July 1 Water and Sewer Bill was \$2544.98. I am requesting relief of \$1362.78 in sewer charges, reducing my bill to \$1182.76

Thank you for your consideration of this matter.

Sincerely,

  
Dennis H. Webster

**Account Information**

Account Status: Active  
 Account Number: 05-093116  
 Utility Billing Address:  
 WEBSTER, DENNIS H.  
 22 MOUNT HOPE AVENUE  
 JAMESTOWN, RI 02835

Parcel ID: 8/543  
 Location: 8 MT HOPE AVE  
 Property Type: RESIDENTIAL  
 District: JAMESTOWN  
 Business Type: DISTRICT 1  
 Section:  
 Billing Freq:  
 Mtr. Number 40217603  
 Mtr. MIU

**Water Billing History**

Billing Roll	Read Type	Reading	Reading Date	Consumption	Total
		0	/ /	0	\$0.00
2019-10-01 W/S	NONE				
2019-07-01 W/S	ACTUAL	444,000	06/10/2019	70,000	\$2,544.98
2019-04-01 W/S	ACTUAL	374,000	03/11/2019	3,000	\$175.99
2019-01-01 W/S	ACTUAL	371,000	12/10/2018	2,000	\$155.37
2018-10-01 W/S	ACTUAL	369,000	09/10/2018	4,000	\$196.60
2018-07-01 W/S	ACTUAL	365,000	06/08/2018	X 2,000	\$154.05
2018-04-01 W/S	ACTUAL	363,000	03/09/2018	4,000	\$193.96
2018-01-01 W/S	ACTUAL	359,000	12/08/2017	3,000	\$174.01
2017-10-01 W/S	ACTUAL	356,000	09/12/2017	3,000	\$174.01
2017-07-01 W/S	ACTUAL	353,000	06/09/2017	X 3,000	\$171.94
2017-04-01 W/S	ACTUAL	350,000	03/10/2017	3,000	\$171.94
2017-01-01 W/S	ACTUAL	347,000	12/09/2016	2,000	\$152.67
2016-10-01 W/S	ACTUAL	345,000	09/09/2016	3,000	\$171.94
2016-07-01 W/S	ACTUAL	342,000	06/10/2016	X 3,000	\$170.83
2016-04-01 W/S	ACTUAL	339,000	03/09/2016	5,000	\$208.61
2016-01-01 W/S	ACTUAL	334,000	12/09/2015	5,000	\$208.61
2015-10-01 W/S	ACTUAL	329,000	09/14/2015	3,000	\$170.83
2015-07-01 W/S	ACTUAL	326,000	06/10/2015	4,000	\$187.64
2015-04-01 W/S	ACTUAL	322,000	03/11/2015	3,000	\$167.06
2015-01-01 W/S	ACTUAL	319,000	12/10/2014	4,000	\$185.43
2014-10-01 W/S Adj	ACTUAL	315,000	09/15/2014	4,000	\$5.48
2014-10-01 W/S	ACTUAL	315,000	09/15/2014	4,000	\$179.95
2014-07-01 W/S	ACTUAL	311,000	06/09/2014	10,000	\$313.52
2014-04-01 W/S	ACTUAL	301,000	03/10/2014	5,000	\$194.52
2014-01-01 W/S	ACTUAL	296,000	12/09/2013	4,000	\$176.91
2013-10-01 W/S	ACTUAL	292,000	09/11/2013	4,000	\$176.91
2013-07-01 W/S	ACTUAL	288,000	06/10/2013	5,000	\$186.60
2013-04-01 W/S	ACTUAL	283,000	03/11/2013	4,000	\$169.56
2013-01-01 W/S	ACTUAL	279,000	12/13/2012	4,000	\$169.56
2012-10-01 W/S	ACTUAL	275,000	09/17/2012	7,000	\$231.32
2012-07-01 W/S	ACTUAL	268,000	06/04/2012	4,000	\$167.28
2012-04-01 W/S	ACTUAL	264,000	03/06/2012	5,000	\$183.75
2012-01-01 W/S	ACTUAL	259,000	12/05/2011	4,000	\$167.28
2011-10-01 W/S	ACTUAL	255,000	09/07/2011	2,000	\$134.33
2011-07-01 W/S	ACTUAL	253,000	06/07/2011	2,000	\$133.41
2011-04-01 W/S	ACTUAL	251,000	03/07/2011	1,000	\$117.41
2011-01-01 W/S	ACTUAL	250,000	12/06/2010	1,000	\$117.41



# TOWN OF JAMESTOWN

Town Clerk's Office  
93 Narragansett Avenue  
Jamestown, RI 02835  
423-7200 ~ fax: 423-7230

RECEIVED:  
JUL 26, 2019 12:00 PM  
Erin F. Liese CHC  
TOWN OF JAMESTOWN Town Clerk

## Bingo License Application

**Please supply the Town Clerk's Office with the following:**

State Permit

License Fee \$100.00

Name and Address of Applying Organization:

**FRIENDS OF THE JAMESTOWN SENIORS**

**6 WEST STREET, JAMESTOWN, RI**

Organization Phone #: 423-1713

Full Name, Address and Phone # of Person Applying:

THOMAS P. TIGHE 4 WEST STREET JAMESTOWN, R.I  
423-1713

Address where drawing/bingo will be held:

6 WEST STREET

Date of Drawing/Bingo: WEEKLY ON FRIDAY'S - 12-5:00 PM

Signature of Applicant: *Thomas P. Tighe*

All Tax & Water Assessments must be PAID TO DATE prior to any Town Council action. Your application will not be acted upon should payment of these be in arrears.



**RHODE ISLAND STATE POLICE**  
**Charitable Gaming Unit**  
311 Danielson Pike  
North Scituate, RI 02857

Telephone: (401) 764-5568  
July 30, 2019

**AUTHORIZATION TO CONDUCT SENIOR CENTER BINGO/WORKERS**

Friends of Jamestown Seniors  
c/o Mr. Thomas P. Tighe  
4 West Street  
Jamestown, RI 02835

File No. 673 (18RIX1-1278-OF)

Dear Mr. Tighe:

This certificate of approval authorizes the above individual of **Friends of Jamestown Seniors**, located at 6 West Street, Jamestown, RI 02835, to conduct senior center bingo for its members/residents, with total daily prizes not to exceed \$400, at 6 West Street, Jamestown, Rhode Island, on Friday and an occasional Wednesday.

Your organization has been assigned **File No. 673**. All correspondence with the Division of State Police must include your designated file number.

This authorization is granted under Sections 11-19-30 through 11-19-41 of the General Laws of Rhode Island, 1956 as amended. No one under the age of eighteen (18) shall be allowed to participate in the game of bingo. The game, which is for recreational purposes, shall be open only to members/residents of the complex and their guests, clarified as follows: EACH RESIDENT IS ALLOWED TO PURCHASE OR REQUEST AN ADMISSION TICKET FOR ONE GUEST, WHICH MUST CLEARLY INDICATE THAT THE HOLDER IS A GUEST AND MUST BE PURCHASED AT LEAST THREE HOURS PRIOR TO THE START OF THE GAME.

It is understood that your organization will comply with the bingo laws and the Rules and Regulations set forth by the Rhode Island State Police pertaining to the game of bingo. The proceeds of the game shall be used for bona fide charitable purposes. Detailed financial records of gross and net receipts for each bingo occasion, as well as expenses and use of bingo funds must be kept by your organization for a period of at least three years. Said records shall be made available to the State Police, upon request.

This certificate of approval is valid until **August 31, 2020**. You must present this certificate of approval to your local licensing authority (Town/City Hall), if required, so that a license may be issued for the particular bingo game or games.

If you have any questions, you may contact the Charitable Gaming Unit at (401) 764-5568.

Sincerely,

*Captain John C. Alfred*  
Charitable Gaming Unit

Cc: Jamestown Police Department & State Fire Marshal



# TOWN OF JAMESTOWN

## One Day Event/Entertainment Application

**\$5.00 Application Fee**

All licenses are issued subject to the resolution of debts, taxes and appropriate signatures  
(This form can be used with or without vendors)

Please complete the following information:

- Seasonal Event
- Parade
- Race:
  - Bicycle/Wheelchair
  - Run/Jog/Walk/Wheelchair
  - Marine Vessel
- Art/Craft Show
- Theatre/Film Production
- Concert
- Miscellaneous Function (please explain)  
Yard Sale to benefit Food Pantry

19 AUG 14 10:23 AM RECEIVED TOWN CLERK'S OFFICE

Name of Event: Jamestown Community Food Pantry Yard Sale  
 Date of Event: 10/12/19 Hours of Event: 8-3 includes setup  
 Location of Event: Fort Getty Pavilion Number of people attending: unknown  
 Name of Applicant/ Business: Jamestown Community Food Pantry  
 Mailing Address: P.O. Box 295 Business Phone #: 401-560-4080  
Jamestown, RI 02835  
 Contact Person: Barbara Szepatowski Phone Number: 401-354-9200

List the type of entertainment being requested, if applicable (Band, DJ, etc.): -  
 Who will the event benefit? Jamestown Community Food Pantry  
 Type of Operation: (Private, State Sponsored, Non-Profit): RI Registered 501(c)(3)(c)  
 R.I. Show Promoter's Permit Number, per RIGL § 44-19-1, (if applicable): -

If the applicant is a Non-Profit organization, is it registered with the State? Yes  No   
 RI Tax ID #: \_\_\_\_\_ Non-Profit ID #: \_\_\_\_\_

Number of Vendors/Peddlers: (circle one) N/A 1-10 11-20 21-30 31-40 41-50  
*All vendor/peddlers must submit an application to the Town Clerk's Office*

What types of items will be sold at this event? Household

Will food be sold at the location? *If yes, you must contact the R.I. Department of Health* Yes  No   
 Will alcohol be provided and/or served at this event? *If yes, Alcohol Liability Insurance must be provided* Yes  No   
 Will traffic control or a public facility be needed? *If yes, please contact the Jamestown Police Department* Yes  No

Note: All applicants must submit a liability insurance policy with coverage in the amount of \$1,000,000 (one million dollars) when using Town owned property. Certificate of insurance: Yes  No

If there is additional information for the Town Council that you would like to add please attach separate correspondence.

Signature of Applicant: [Signature] Board member

Please attend the Town Council meeting on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_ for Council review.

**For Office Use Only**

License Fee: \$ \_\_\_\_\_ Ins. Policy: \_\_\_\_\_ Ft. Getty Rental Permit: \_\_\_\_\_

*For Approval: Please sign, date & provide approximate cost to Town.*

Department	Date	Approximate Cost or Comments
Town Administrator:		
Chief of Police:		
Fire Chief:		
Zoning Official:		
Director of Parks & Recreation:		
Director of Public Works:		
Water & Sewer Clerk		
Tax Collector		



This application has been **GRANTED/DENIED** by the Jamestown Town Council at a meeting held on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_ for the event scheduled for: (date) \_\_\_\_\_ (time) \_\_\_\_\_ with a location of \_\_\_\_\_.

Issued: \_\_\_\_\_  
Erin F. Liese, CMC, Town Clerk

***Please keep this license on hand for the day of the event.***

Dear Ms. Gammon,

As discussed, the Jamestown Community Food Pantry is requesting an opportunity to address the Jamestown Town Council on Monday, August 19, 2019 on two (2) separate issues. The Jamestown Community Food Pantry is a Rhode Island registered 501 (c) (3) non-profit corporation. Our mission is to minimize hunger and provide nutritional sustenance for Jamestown's residents. Although housed in the Central Baptist Church, the Food Pantry is not associated with the Church.

Our first request is to seek a donation from the Town in the amount of \$2,500.00. I have attached a copy of our brochure which discusses the need for the Food Pantry.

The second is for a fee waiver to hold a Yard Sale at Fort Getty, on Saturday, October 12, 2019.

I will drop off twelve (12) copies of our printed brochure and the Editorial published in the July 11, 2019 edition of the Jamestown Press, discussing the opening of the Pantry, so that they may be included in the Town Council Meeting Packets.

Please call me at 401-354-9200, if you have any questions.

Thank you for allowing us the opportunity to appear before the Town Council.

Sincerely,

Barbara Szepatowski  
JCFP Board Member

Jamestown Community Food Pantry  
99 Narragansett Avenue  
P.O. Box 295  
Jamestown, RI 02835  
401-560-5080





## Who We Are

The Jamestown Community Food Pantry is a registered 501 (c)(3) Rhode Island non-profit corporation. We provide quality food and personal supplies to individuals and families within the town of Jamestown. The JCFP is an emergency food pantry, which means that the food we furnish is a supplement to other sources of food and assistance. The pantry is designed to help with short-term need and is not intended to be a sole source of food and nutritional sustenance for our clients. By providing this type of supplemental nutrition, it also helps to insure an adequate, healthy diet for our clients and their household members.

## Hours of Operation

The JCFP is open during a variety of days and times throughout the month providing flexibility in meeting clients' scheduling needs.

**Tuesdays: 4pm-6pm** (except first Tuesday of the month: **10am-noon**)

**Fridays: 10am-noon** (closed first two Fridays of the month)

**Last Saturday of the month: 9:30am-noon**

Please call to make an appointment to visit the food pantry during the pantry's scheduled open hours. This enables each client to have a one-on-one visit with a pantry volunteer for an easy and streamlined pantry experience. Drop-in visits may occur if urgently needed.

### **Please contact us for more information:**

Phone: 401-560-4080

Email: [jamestownpantry@gmail.com](mailto:jamestownpantry@gmail.com)

Web: [www.jamestownpantry.org](http://www.jamestownpantry.org)



JAMESTOWN COMMUNITY FOOD PANTRY



JAMESTOWN COMMUNITY FOOD PANTRY



## JAMESTOWN COMMUNITY FOOD PANTRY

99 Narragansett Avenue

P.O. Box 295

Jamestown, RI 02835

401-560-4080

[jamestownpantry@gmail.com](mailto:jamestownpantry@gmail.com)

[www.jamestownpantry.org](http://www.jamestownpantry.org)



## Our Mission

In partnership with our Jamestown community, we seek to minimize hunger and provide nutritional sustenance for our neighbors.

## Our Vision

We envision a community in which everyone has enough nutritious food to eat, and hunger and its effects are ended.

## Volunteering

Our team of volunteers is the heart of our organization. At the Jamestown Community Food Pantry, our enthusiastic and committed volunteers help with all aspects of food pantry operations, provide great customer service, and work with our pantry clients to ensure they have an outstanding experience whenever they visit the pantry.

Volunteers of all ages are welcome to work with us on a wide variety of tasks, and many opportunities for participation in pantry activities are available. Our hours of operation allow flexibility in scheduling to accommodate a wide range of volunteer availability.

Our outstanding volunteers are always excited to welcome new members to our team! Please visit our website to fill out an application, and we will be in touch with you soon!



## How You Can Help

The JCFP is an all-volunteer organization, and donations are 100% dedicated to supporting the ongoing operations of the food pantry to meet the needs of the Jamestown community.

We are extremely grateful for all donations of food, services, goods, or monetary contributions to help us continue this community support and outreach. Your contribution to JCFP can truly impact the lives of so many individuals and families. The JCFP is a registered 501(c)(3) non-profit organization, and all donations are tax-deductible to the full extent of the law.

Food donations are coordinated by calling the JCFP at 401-560-4080. Checks can be sent to our mailing address, and credit card donations are available via PayPal by visiting our website. Thank you for your support!





## TOWN OF JAMESTOWN

93 NARRAGANSETT AVENUE

P.O. Box 377

JAMESTOWN, RHODE ISLAND 02835

**TO:** HONORABLE TOWN COUNCIL  
**FROM:** ANDREW E. NOTA, TOWN ADMINISTRATOR  
**SUBJECT:** AUGUST 19, 2019 – TOWN ADMINISTRATOR REPORT  
**DATE:** June 14, 2019

The following business items are provided as part of the August 19, 2019 – Administrators Report. These items reflect ongoing projects and initiatives that are under review and in various stages of development with the Town staff and some that may require further Town Council direction.

### A) **Town Project Updates:**

**Short-term Rental Management:** The Town's professional staff has been communicating over the past several years with Host Compliance a company that manages systems to support local communities in managing the impact of short-term rentals in communities across the country. In a recent conversation with representatives of this company, Lisa Bryer was provided with information that indicated the town presently has 173 such rentals that are actively being marketed online on various sites. The company is a strong proponent of a significant registration fee as a mechanism to support the program costs and enforcement staffing costs that are derived from this activity. The Administration plans to proceed with the rental activity monitoring services in the coming months, as a (Phase 1) in order to better understand the consistency or growth in this industry locally, then proceed to consideration of a possible local ordinance and program monitoring expansion with registration fee, should the Council determine the needs exists to support this regulatory implementation.

**EMS Barn Property and Parking:** As the Council is aware, the former EMS Barn property is now being used for Fire Department equipment storage and for public parking purposes. The Town had previously secured an appraisal of the property that was limited to a review of the property based on existing public zoning and with the building removed, for a market value on a vacant lot. It is understood that the value of the lot subject to a possible zone change would result in a significant increase in value for the Town. The Council in their review of the Towns property inventory, may wish to consider the highest and best use of this property for the community in their future decision making regarding this parcel.

As the building is still being actively used for public safety purposes, the parking spaces blocking the garage doors will not be available for public use until such time that the building is no longer in use. In fact this point was raised recently by a local businesses owner, although in the Town staffs review of parking in the Village, the largest percentage of parking is allocated to long-term

use, thus these spaces are not viewed to be in imminent need at this time. In addition, the loss of short-term parking remains paramount to the seasonal and year-round success of many of the towns smaller businesses that make up the vast majority of businesses entities in the community. The consistent focus in recent months of the demand for long-term parking must be tempered with the health and wellness of the entire district, and not one or more businesses or employee parking requirements in convenient proximity to their place of work. This matter will require further research and cost/benefit evaluation for the council in their deliberation on next step(s).

The below projects have been proposed and funded at a level to be performed and/or managed in-house by the Department of Public Works.

**North Road:** Due to inconsistent weather and employee availability, this project has incurred sporadic delays since earlier this spring with the hope of getting back on schedule once the workforce is back to full strength. The department goal remains to complete the drainage work completed in the next several weeks of August, and plan for paving in October.

**Shared-use Path (Bike/Pedestrian):** The shared-use path is progressing with the bridge approach on the easterly side of the spillway completed and work expected to begin shortly on the westerly abutment along North Road. The bridge has been ordered and will be shipped in kit form to the Highway Department for construction. Delivery is expected in late August early September. The bridge will be partially built off-site at the Highway Garage property with other elements to be installed on site. A crane will eventually be used to drop the 50 ft. timber bridge into place once it is ready for installation. The Department continues to prepare the paths gravel base having completed the link from North Road to Eldred Avenue and a portion of the base extending from North Reservoir to West Reach. The goal is to have this work completed for paving along with North Road in late October. Should the entire path not be ready the paving of this section, may need to be split between the fall and spring paving seasons. The department is also working with the State for stripping and engineering plans for the needed crossing along Eldred Avenue and the Community Farm.

**Fort Getty Gate House and Lower Restroom Projects:** As you may recall, due to the bidding process for these two projects having receiving bid results that were above the available funding limits, the Highway Department in conjunction with the Parks Department has opted to take on this project in a build-out and management role. The timeline will be delayed with some of this work tentatively set to begin this winter and carrying through the next year, based on staffing and funding availability for Fort Getty capital projects. The plan at this stage is for the department to build the gate house in-house, relying on outside contracts when needed, and the lower restroom to be gutted and prepared by town staff and the department to serve as the general contractor as outside professionals are hired to buildout the project in accordance with the design developed by Union Studios and approved by the Town Council. It is felt that this approach will allow for these projects to be completed as proposed, based on all available project funding.

- B) **Gould Island Site Visit:** The following is an update as provided by the Gould RAB Chair, David Sommers regarding the site visit to Gould Island scheduled on August 15<sup>th</sup> that includes close to 40 attendees. RAB members and other Federal, State and Local officials will travel in a total of five boats: (1) an equipment landing craft generously donated and captained by Richard DeSalvo, Jamestown and owner of Rhode Island Mooring Services, and (2) the Town Harbormaster boat,

volunteered and captained by Mark Campbell, Jamestown Harbormaster, a RIDEM and save the bay boats, as well as others. The boats are not equipped with seats or amenities. A special thank you needs to be extended to both Richard and Mark, for their efforts. We will also be joined by Tom Grieb representing the Newport Naval Station RAB that is advising on the Navy's cleanup of the northern third of Gould that the Navy is still operating from.

The groups will embark at the Jamestown wood pile pier Touch and Go dock. The boats will begin loading at 7:00 am in order to catch the high tide at Gould. We will depart Jamestown no later than 7:15 am and disembark at Gould around 7:45 am. Richard's landing craft will land first on the pebble beach at the south end of Gould. The landing may require walking through several inches of water. After disembarking all landing craft passengers, the Harbormaster boat will come alongside the landing craft for passenger transfer and disembarkation.

At 8:00 am, on the beach we will hear from the Rhode Island Department of Environmental Management (RIDEM), the Army Corps of Engineers (USACE) and Andy Nota for the Town. Then we will walk a circuit around the island, mostly on old concrete roadways but occasionally across debris covered ground. We will stop at relevant sites to hear briefly about their history and current environmental status. The tour should take around 90 minutes.

As you know, south Gould is currently a wildlife sanctuary, primarily for bird nesting, from April 1 through August 15. However, RIDEM has recently designated south Gould as a future recreational area for walking and overnight camping outside of the nesting season. While USACE is authorized under current federal law to perform an environmental cleanup of the property, there is now no plan for a comprehensive physical cleanup of derelict structures and debris. USACE may be removing three structures and an old pier in their process but will be leaving many structures and much debris behind.

RIDEM is trying to balance the future recreational use of Gould with preservation of wildlife habitat. Due to the many physical hazards the island has been deemed not safe for public access in its current condition. As a result, RIDEM is planning to close the island to access year-round, rather than just during nesting season. Part of the purpose of this visit is to understand the extent of the hazards and what might be done with RIDEM, the Town and our State and Federal delegations to develop additional authorization for USACE to do the more extensive physical cleanup that would enable reopening of the island and eventual recreational use. Additional program information and background is attached for your review.

- C) **Moody's Investors Services Bond Rating Review:** In a recent rating call prior to the town soliciting quotes for the school construction projects and other smaller debt supported projects, provided for stability in the Towns present Aa1 rating. As noted in a draft press release prepared by Moody's, the Aa1 rating reflects Jamestown's strong financial position and stable operations as well as the towns growing tax base and affluent local resident wealth and income profile. The rating additionally considers the town's low debt burden and very manageable long-term liabilities. The report further denotes factors that could lead to a rating upgrade and downgrade in the future and specifically point to upgrades stemming from an expansion for tax base, and additional sustained growth in the towns reserves, while a downgrade could be prompted from a deterioration in the towns financial position, growth in long-term liabilities, or sharp tax base constriction. The report also notes several credit strengths and challenges. The strengths include, a growing tax base,

affluent local population, healthy financial position and ample reserves, and strong fiscal management, while the challenges stem from being an island community, and having minimal opportunity for future development. The full report is attached.

D) **Good Energy, LP – Community Energy Aggregation:** Rhode Island’s adoption of (Section 39-3-1.2(a) supporting community-wide energy aggregation. Program offers stable electricity pricing form 12-36 months, a competitive electricity buying process, local controls, and resident opt-out mechanism. (Additional program information is attached).

E) **School Construction Proposed Roof-top Solar Installation:** The School Department is progressing with their RIDE and Town approved School Construction initiatives as they are now in Year 2 of the approved five-year program. One element of this program is the proposed installation of PV solar roof-top arrays on both Lawn Avenue and Melrose Schools. As part of the roof replacement construction elements, a structural assessment was recently performed on each building drawing into question the proposed scope of the solar projects and the extent to which the joist system of each roof is able to handle the load of the arrays as designed, based on the available load reserve. The Project and Construction Management firms are working with the School Administration in designing a more limited roof top system in areas that can sustain the added weight of the panel and ballast as well as looking at a possible parking lot canopy at Melrose School that would make up a portion of the lost power generation and provide for added accessibility to the panels, technology and science for educational purposes. The Town and School are also coordinating this work with the Towns approved installation of solar roof-top systems on many of the towns facilities over the next year.

F) **ICMA Northeast Region Program Opportunity:**

(Provided by Patricia Vinchesi, Northeast Regional Membership Director)

Provided in information on an exciting opportunity for Northeast Region cities and towns to work with scientists from AGU on issues affecting our communities.

The American Geophysical Union (AGU) is recruiting communities to participate in their Thriving Earth Exchange (TEX). AGU’s TEX program matches communities with pro bono scientists to solve local challenges related to natural resources, climate change, and natural hazards. We have had several ICMA member led communities participate. Communities that have received assistance include Evanston IL, Berlin MD, Las Vegas NV, Kennedale TX, Boulder CO, and Durango CO. If you know of any members that might be interested in pursuing a partnership they can apply here: : <https://thrivingearthexchange.org/start-a-thrivingearth-project/>

G) **Rhode Island League of Cities and Towns Program Updates:**

1. **Training Opportunity: Property Revaluation** (Saturday, Sept. 7, 9:00 a.m., Weaver Public Library, East Providence) – In response to member interest, the League is hosting an informational session for elected and appointed officials on the property revaluation process. Featuring tax officials from three communities, the session will cover the entire revaluation process – selecting a vendor, communicating with the public, setting a tax rate and managing the appeals process. Members may register online at <http://events.r20.constantcontact.com/register/event?oeidk=a07egfha31e8e9b94ea&llr=4rsdw86ab>. If you have any questions, please contact Jennifer Slattery at [jslattery@rileague.org](mailto:jslattery@rileague.org) or 401-272-3434.

2. **REMINDER: Board / Commission Appointments** – The League has been asked for assistance in filling appointments to the following committees.

- State Emergency Response Committee – The League has an appointment to the SERC, which is charged with identifying hazardous materials in communities and coordinating emergency preparedness and response. SERC meets about quarterly, and the ideal candidate should have public safety or emergency preparedness experience.
- E-911 Advisory Committee – The FY 2020 budget makes several changes to the administration of revenues collected from the E-911 surcharge on phone lines, including targeting funds for additional training. The Governor’s Office has asked for nominees for an E-911 Advisory Committee to assist with planning for the E-911 and emergency response systems. Nominees should have experience in public safety and emergency response.
- Natural Heritage Preservation Commission Advisory Committee – The Committee is responsible for scoring applications for DEM’s Open Space Grant Program. (Information about the program is at <http://www.dem.ri.gov/programs/planning/grants/index.php#grant1>; a list of recent awardees is at <https://www.ri.gov/press/view/32470>). DEM has asked the League for a list of potential nominees for consideration by the Governor’s Office. DEM has requested people with experience/understanding of the program and from several geographically diverse communities.
- **REMINDER: Solar RFP** – PowerOptions, one of the League’s service providers under the RI Energy Aggregation Program, has asked if any communities are interested in pursuing solar projects. They are aware of multiple projects pending in RI looking for municipalities interested in purchasing solar power. PowerOptions would be willing to coordinate an RFP for any community/communities that are interested in such an effort.
- **RI Complete Count Committee Survey for 2020 Census** – The League worked with the Rhode Island Complete Count Committee (RICCC) to develop a survey to determine what resources cities and towns need for the 2020 Census. The RICCC was established by Governor Raimondo through Executive Order in December 2018. This effort is a partnership between the state, local governments, and the private and non-profit sectors to conduct comprehensive outreach and leverage existing community assets to encourage all Rhode Islanders to complete the 2020 Census. The RICCC has taken on the mission of developing the tools and resources to make sure that every Rhode Islander is a part of the 2020 Census: as staff to the RICCC, the Division of Statewide Planning provides a web presence for the RI Complete Count Committee : <http://www.planning.ri.gov/planning-areas/Census/census-2020.php> - a simple address to find resources, including the series of action plans, with recommended Census outreach strategies, to encourage full participation in the 2020 Census. One of the paramount goals of the effort is to empower our communities to build capacity, but to help provide the information or resources you may need, the RICCC first needs your help. Please take a moment to complete this short, 5 question survey (link below). If you have any questions, please contact Vin Flood in the Division of Statewide Planning at [Vincent.flood@doa.ri.gov](mailto:Vincent.flood@doa.ri.gov) or (401) 222-1243 . **Survey Link:** <https://www.surveymonkey.com/r/GDWKKBK5>



3. **URI MPA Project Opportunity** – URI’s Master’s in Public Administration Program is soliciting research projects for its policy analysis fellows program. The League worked with the program last year, and the fellows prepared a thorough and well-researched report into the regulatory landscape of short-term rentals. They have asked for project proposals for this coming fall. Additional information is below; please submit projects via the Google docs link ([https://docs.google.com/forms/d/e/1FAIpQLSdT\\_U7B\\_arOVsZ2E7kmyPHq1gb8HyLnOaqXQWs6w2saXL44A/viewform?vc=0&c=0&w=1](https://docs.google.com/forms/d/e/1FAIpQLSdT_U7B_arOVsZ2E7kmyPHq1gb8HyLnOaqXQWs6w2saXL44A/viewform?vc=0&c=0&w=1)) by 5:00 p.m. on Friday, August 30.
- H) **Town Administration and RIDEM Official Meeting:** On July 24<sup>th</sup>, members the Town Administration, including (Andy Wade, Chief Mello, Lisa Bryer and I) met with the RIDEM Director Janet Coit and several members of the RIDEM staff representing numerous RIDEM Divisions, regarding a series of matters of mutual interest. These topics included, A) Beavertail State Park and the existing 40 year lease of 20 acres of town property, possible public art placement in Beavertail, B) Dutch Island- present stratus, and potential of a joint management plan amongst the town agencies, C) Gould Island – coordination for the site visit on August 15<sup>th</sup> and future coordination of mutual interests to see the island prepared for future public access, and D) future options relating to the Lawn Avenue Recreation Complex, \$400,000 Open space and Recreational Development Grant awarded by RIDEM.



## Cost-effective solutions to Jamestown's short-term rental monitoring and compliance problems

August, 2019

# Agenda

- Introductions
- USA and Jamestown Specific Market Context
- The Host Compliance Solution
- Discussion and Next Steps

# Team Introduction



**Ulrik Binzer**

Founder & CEO

Classically trained entrepreneur  
and short-term rental  
compliance thought leader

*Golden Gate Capital*

*McKinsey & Company*

*Harvard Business School*

*Royal Danish Army*



**David Marcus**

Co-Founder & CTO

Seasoned software development  
and geospatial data science  
expert

*Nielsen Analytic Consulting*

*Hewitt Associates*

*DwellAware*

*aboutLife*

*California Institute of Technology*



**Paul Hetherington**

Chief Commercial Officer

20 years of local government  
software sales experience

*iCompass Technologies*

*Sierra Wireless*

*Recon Instruments*

*Siemens*

*British Columbia Institute of Technology*

# More than 290 leading cities and counties are looking to Host Compliance for guidance, data and solutions to their short-term rental challenges



Check <https://hostcompliance.com/clients/> for updates



# Almost 100 leading cities and counties in California are looking to Host Compliance for guidance, data and solutions to their short-term rental challenges

Butte County	City of Lodi	City of Sonoma
City of Albany	City of Long Beach	City of South Lake Tahoe
City of Alhambra	City of Los Angeles	City of Sunnyvale
City of Atascadero	City of Malibu	City of Temecula
City of Avalon	City of Manhattan Beach	City of Twentynine Palms
City of Benicia	City of Mill Valley	City of Visalia
City of Berkeley	City of Monterey	City of West Hollywood
City of Big Bear Lake	City of Mountain View	City of Yorba Linda
City of Buena Park	City of Napa	Del Norte County
City of Carlsbad	City of Newport Beach	Madera County
City of Carmel-by-the-Sea	City of Oceanside	Marin County
City of Chico	City of Orinda	Mariposa County
City of Chula Vista	City of Palm Desert	Mendocino County
City of Coronado	City of Pasadena	Mono County
City of Daly City	City of Petaluma	Monterey County
City of Dana Point	City of Piedmont	Napa County
City of Desert Hot Springs	City of Pismo Beach	Nevada County
City of Encinitas	City of Port Hueneme	Placer County
City of Garden Grove	City of Rancho Mirage	San Bernardino County
City of Grass Valley	City of Redding	San Luis Obispo County
City of Grover Beach	City of Redwood City	San Mateo County
City of Half Moon Bay	City of Rocklin	Santa Barbara County
City of Healdsburg	City of Roseville	Santa Cruz County
City of Hermosa Beach	City of Sacramento	Town of Los Altos Hills
City of Imperial Beach	City of San Luis Obispo	Town of Mammoth Lakes
City of Indian Wells	City of San Mateo	Town of Truckee
City of Indio	City of San Rafael	Town of Yucca Valley
City of Irvine	City of Santa Cruz	Tuolumne County
City of Laguna Niguel	City of Sausalito	Ventura County
City of Lake Forest	City of Seaside	

Check <https://hostcompliance.com/clients/> for updates



# Kind words...



TOWN OF TRUCKEE, CA

*"Without Host Compliance, we would need to add multiple full-time professionals to administer our Transient Occupancy Tax compliance."*



CITY OF ATASCADERO, CA

*"We have had great results using the Host Compliance program and have more than doubled our lodging partners with getting them all on board with the TOI assessment."*



MARIPOSA COUNTY, CA

*"Host Compliance has provided us with all tools to improve compliance with our TOI and Land Use Ordinances. We have improved collections and stop rentals that do not qualify under our local ordinances."*

Check <https://hostcompliance.com/clients/> for updates



More than 290 leading cities and counties (26 in Florida) are looking to Host Compliance for guidance, data and solutions to their short-term rental challenges



Check <https://hostcompliance.com/clients/> for updates



## Kind words...



ST. JOHNS COUNTY TAX  
COLLECTOR, FL

*"They have saved our office  
tremendous time and  
money. Very responsive and  
professional. I could not be  
more pleased!"*



CITY OF DORAL, FL

*"The software has proven  
to be a much more valuable  
tool for our City in  
identifying short term  
rentals. The analysts do a  
great job in scouring  
various websites to pinpoint  
the owners of properties  
that are hosting these  
prohibited rentals. It has  
saved us a lot of time as the  
bulk of the research has  
been done by Host  
Compliance."*



CITY OF VENICE, FL

*"Host Compliance is a  
dedicated organization that  
has customer satisfaction as  
its highest priority. I highly  
recommend their product."*

Check <https://hostcompliance.com/clients/> for updates



## What are Jamestown's most important goals as it relates to short-term rentals?

1. Reduce noise, parking, traffic and trash-problems
2. Eliminate party houses
3. Reduce STR's impact on neighborhood character
4. Ensure building safety
5. Improve town's responsiveness to neighbor complaints
6. Stem STR's negative impact on affordable housing availability
7. Improve permit and tax compliance to increase tax revenue
8. Ensure a level playing field between law abiding traditional lodging providers and illegal short-term rentals
9. Reduce tension between short-term rental property owners and their neighbors
10. Send a clear message to citizens that the town takes the STR problems seriously
11. Other?



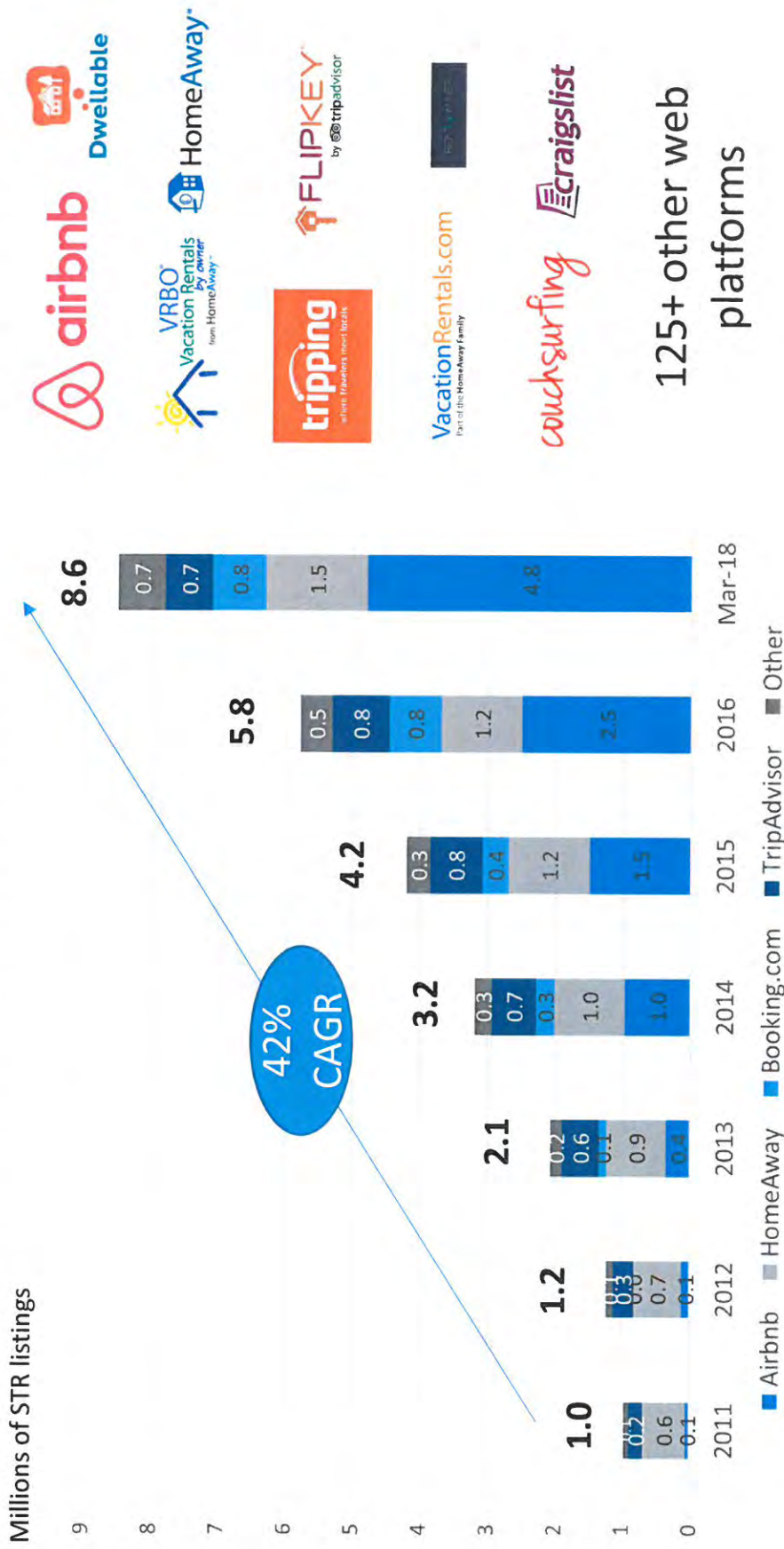
# How big of a problem are short-term rentals in Jamestown?



# Market Context: AirBnb, VRBO and 125+ other vacation rental websites have turned vacation rentals into a booming (underground) economy...

The # of short-term rental listings has grown 850% since 2011

Market is fragmenting



125+ other web platforms

Sources: AirBnB, Expedia, TripAdvisor, Booking.com and Tripping.com



The explosive growth of short-term rentals has pushed local governments to rein in the practice and made it the single most controversial local issue in decades

**Airbnb San Francisco backlash: thousands petition for more oversight**

*In the last 12 month's 9,189 news stories have covered this issue across the U.S.*

**More than 10,000 offer visitors more money**

**SANTA MONICA**

### **Santa Monica Just Banned Airbnb's Biggest Moneymakers**

By Bianca Barragan | May 13, 2015, 12:04pm PDT

f t SHARE



WAD

### **In Austin, A Boom In Short-Term Rentals Brings A Backlash**

February 9, 2017 · 5:50 PM ET

Heard on AI



Kristen Hill has lived in a two-story

"There are smaller apartments buying up

Like many other markets for

### **Political contests erupt as cities and hotel industry struggle to curb Airbnb**

By Robert McCartney

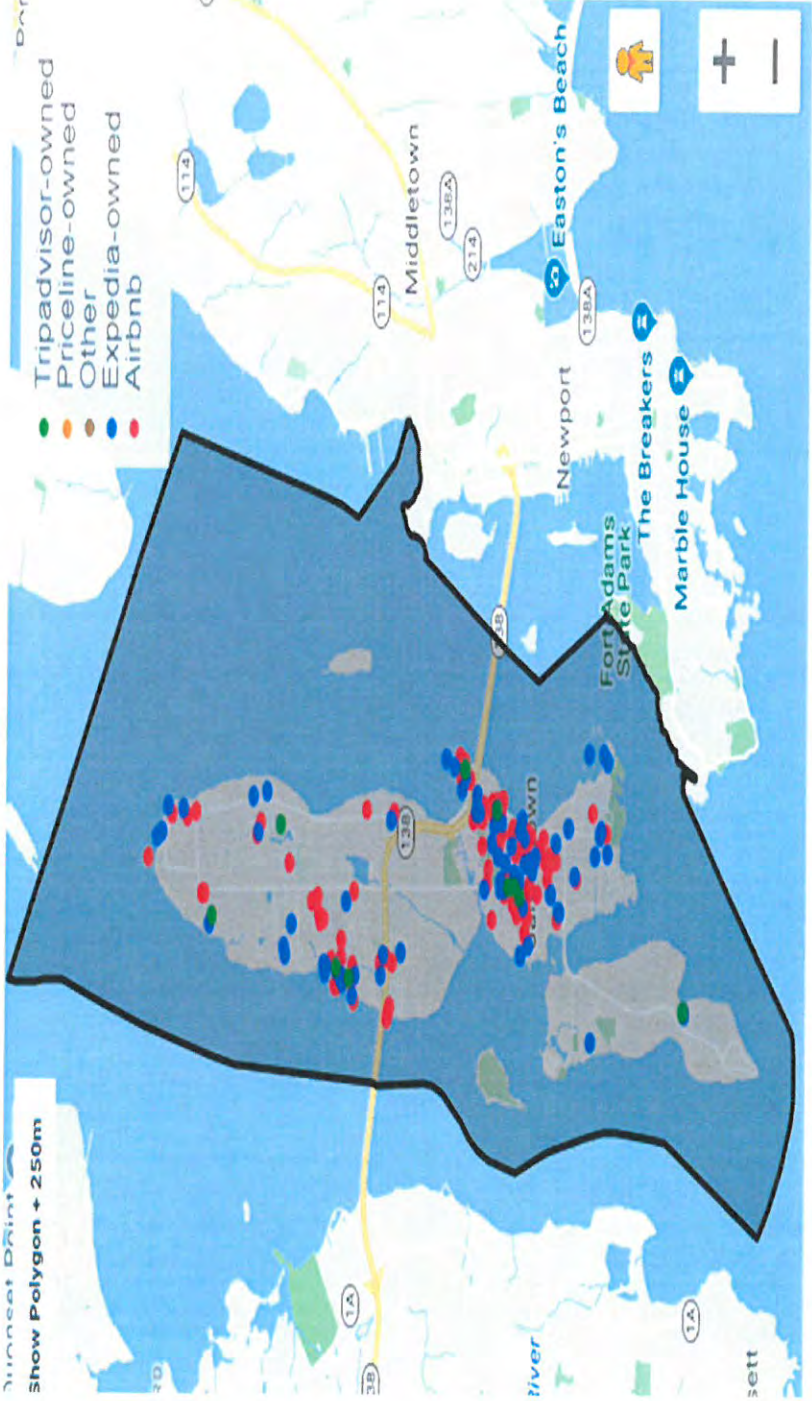
October 15, 2018 at 5:04 PM



**HOST COMPLIANCE**

# ...and in Jamestown we have identified 205 listings, representing 173 unique rental units\*

Short-term rentals in Jamestown as of August, 2019



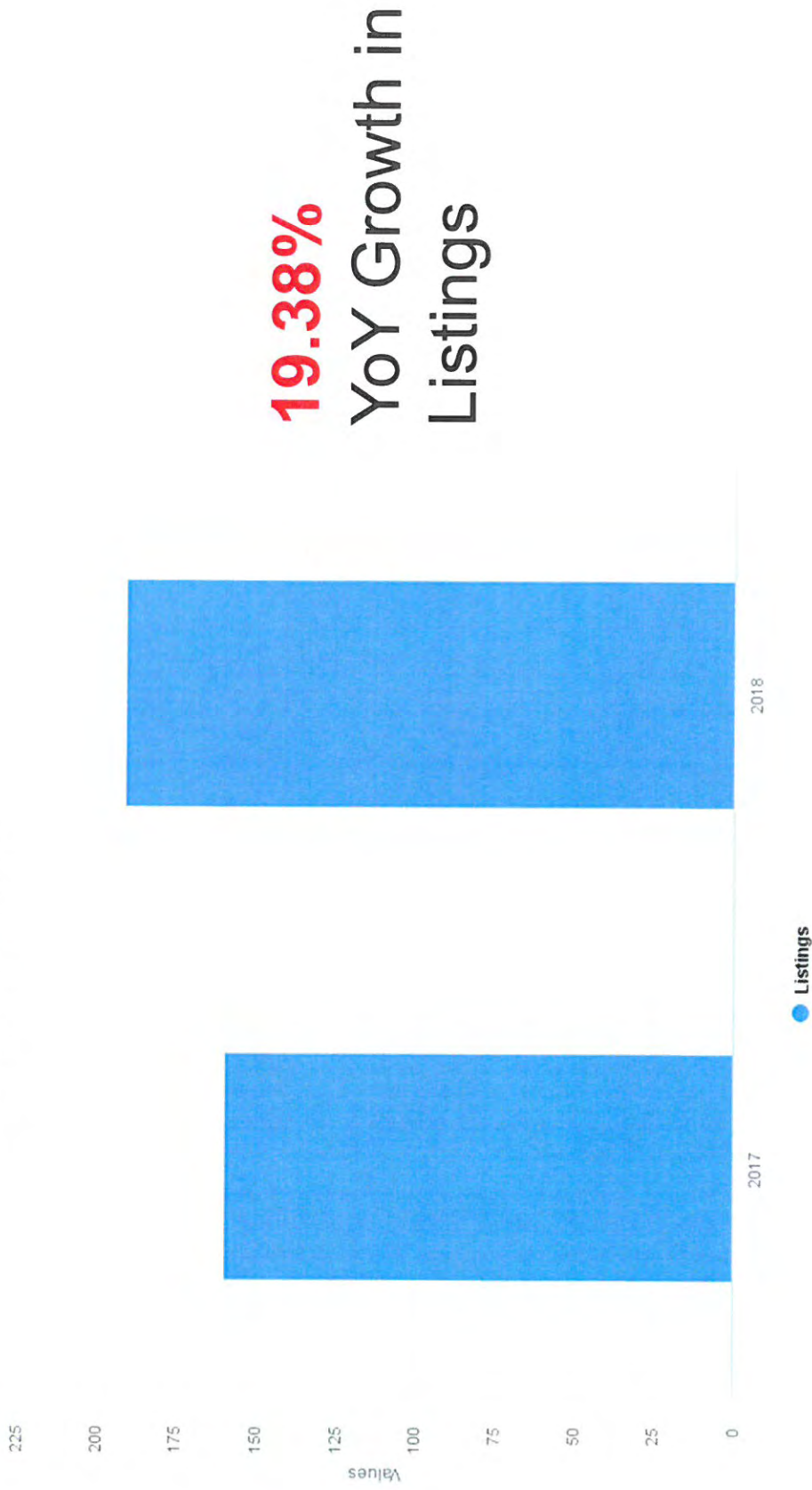
Sources: Host Compliance proprietary data

\* Host Compliance's pricing is based on the count of listings and rental units that would need be to analyzed and monitored for compliance. In terms of listings, this number is : 209 as we will expand our search area by several hundred yards beyond the borders of Jamestown to capture all relevant listings.



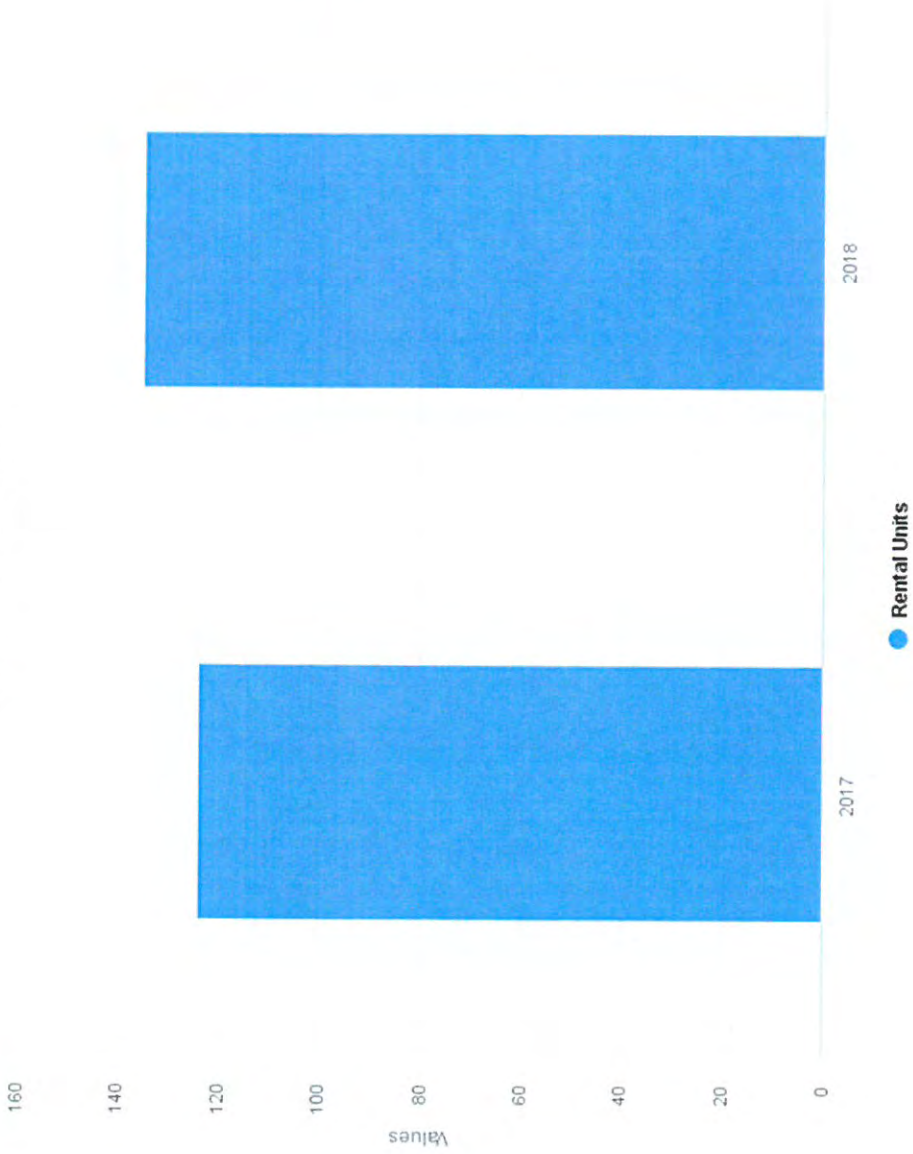
# Jamestown Historical Data Details

Source: Host Compliance



# Jamestown Historical Data Details

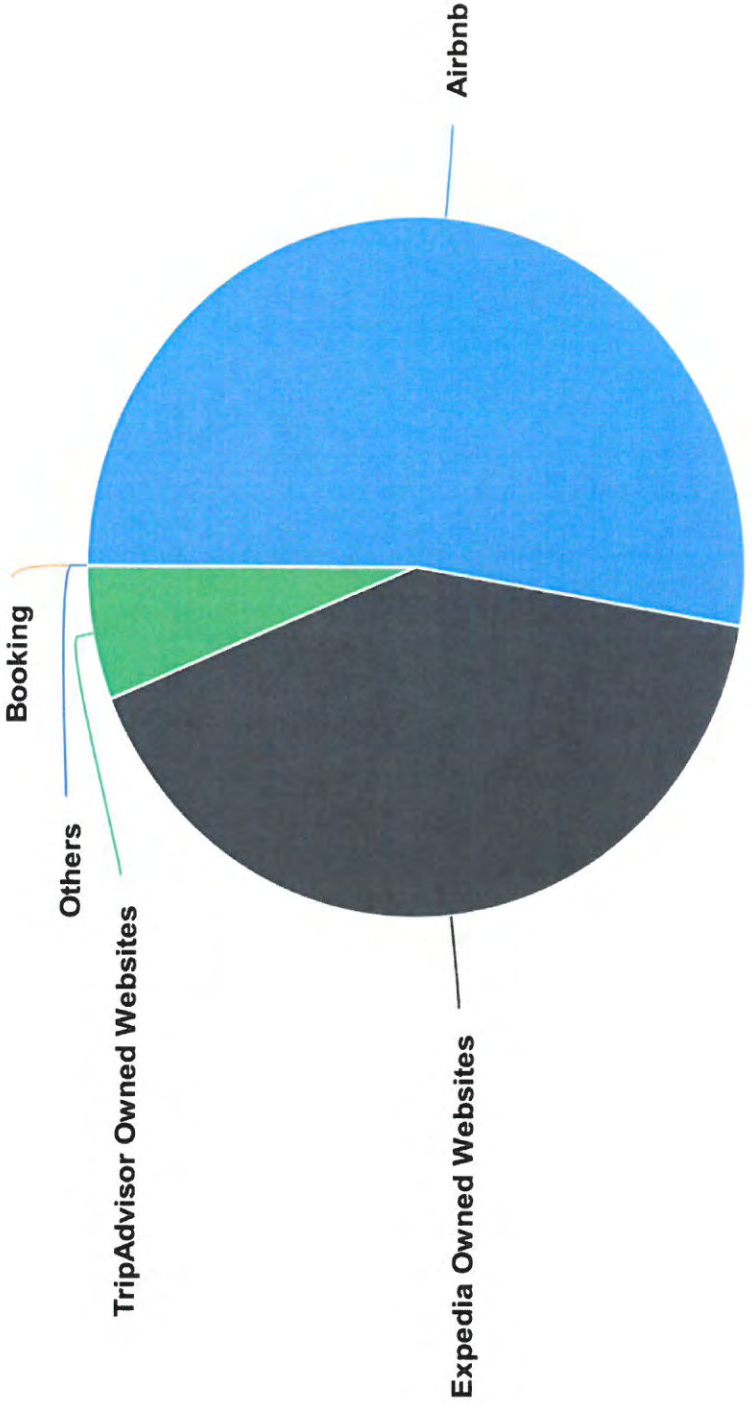
Source: Host Compliance





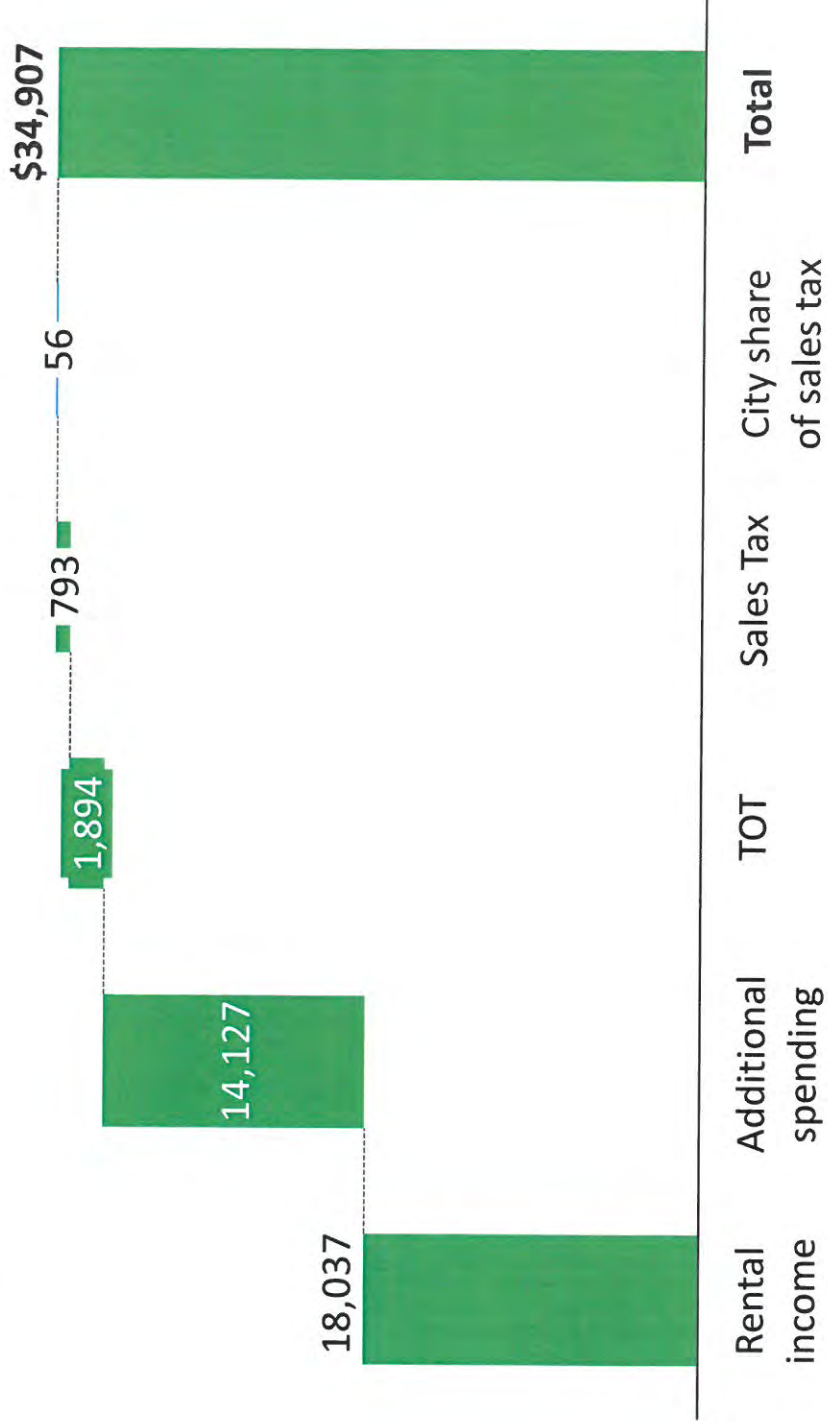
# Jamestown Host Breakdown Details

Platform Breakdown



# The Good: Short-term rentals can drive significant economic growth..

Estimated Annual Economic Impact per STR in the City of San Diego



Source: National University System Institute for Policy Research (October 2015)



# The Bad: Short-term rentals can displace long-term tenants, alter the neighborhood character and raise legitimate parking, noise, safety, trash and fairness concerns

Conversion of long-term rentals into STRs can affect housing availability



Increased tourism can change the neighborhood character



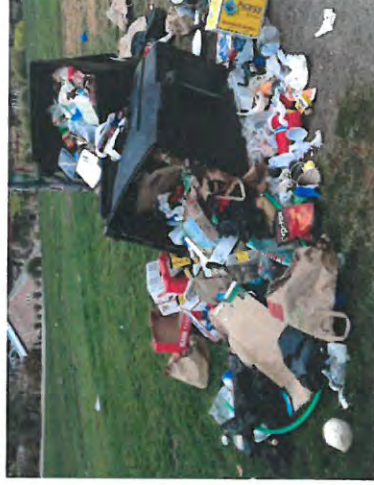
Visitors don't always know (or follow) local rules



Short-term renters may not care about keeping good neighborly relations



Increased occupancy can have negative trash related side-effects



Unfair competition from VRBOs can cause conflicts and hotel job losses



# In some communities short-term rentals have caused significant neighborhood tension



Emmy Jodoin

*“It is loud, and there is live music and karaoke stuff, and it’s all done outside because of the pool. They’re out in front at 4 in the afternoon waiting for their Uber to come, drunk on the front lawn.”*



Jessica C. Neufeld

*“We did not buy our house to be living next to a hotel. Would you buy a home if you knew a hotel like this was operating next door, if you wanted to set your life up and raise a family?”*



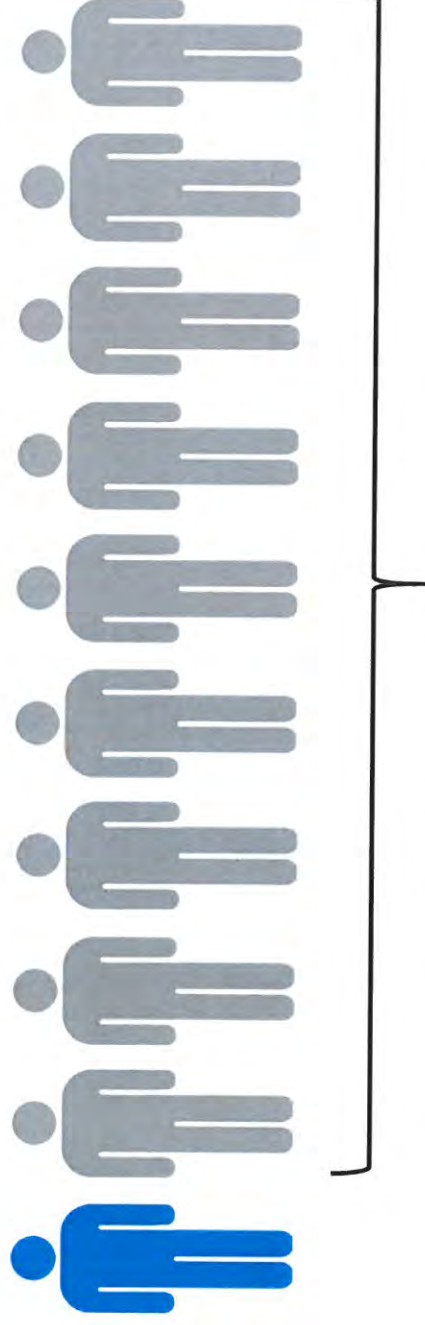
Hazel Old, age 11

*“Sometimes, when they are outside, they’re playing beer pong just wearing their underwear”*



**Without proper enforcement, only a fraction of short-term rentals will get registered and pay their fair share of taxes**

**IN GENERAL LESS THAN 10% OF STR OWNERS VOLUNTARILY GET A PERMIT AND PAY ALL OF THEIR HOTEL TAXES**



Large potential for increasing permit fee and tax collection

## **Unfortunately manual compliance monitoring and enforcement is ineffective and prohibitively expensive**

- ✓ Rental property listings are spread across 100s of different websites
- ✓ Manually monitoring 100s of properties is practically impossible as listings are constantly added, changed or removed
- ✓ Address data is hidden from listings making it time-consuming or impossible to locate the exact properties and identify owners
- ✓ It is practically impossible to collect taxes as there is no easy way to find out how often the properties are rented and for how much
- ✓ The vacation rental platforms refuse to provide the detailed data necessary for enforcing local ordinances
- ✓ Manual compliance monitoring and complaint-based enforcement often leads to claims of selective enforcement

# Services tailored to your timeline

## Pre-Ordinance

- ✓ Online Ordinance Assistant tool
- ✓ Webinars
- ✓ Guide To Effectively Regulating Short-term Rentals On The Local Government Level
- ✓ Peer Introductions
- ✓ APA Short Term Rental Online Course
- ✓ Free draft review
- ✓ Consulting and facilitation

## Post-Ordinance

- ✓ Mobile Permitting and Registration
- ✓ Address Identification
- ✓ Compliance Monitoring
- ✓ Rental Activity Monitoring
- ✓ 24/7 Hotline

# Ways we can help



**Mobile Enabled Permitting and Registration:** Mobile/web forms and back-end systems for streamlining Jamestown's and required documents



**Address Identification:** Online dashboard with complete address information and screenshots of all identifiable STRs in Jamestown's jurisdiction



**Compliance Monitoring:** Ongoing monitoring of STRs for zoning and permit compliance coupled with systematic outreach to illegal short-term rental operators (using Jamestown's form letters)



**Rental Activity Monitoring and Tax Calculation Support:** Ongoing monitoring of Jamestown's STR listings for signs of rental activity. Enables data-informed tax compliance monitoring and other enforcement practices that require knowledge of STR activity level



**Dedicated Hotline:** 24/7 staffed telephone hotline for neighbors to report non-emergency STR problems





**To accommodate any budget, our services are priced based on the number of listings that needs to be monitored**



**Mobile Registration**

**TBD**



**Address Identification**

**\$45.00 /yr**



**Compliance Monitoring**

**\$15.00 /yr**



**Rental Activity Monitoring**

**\$30.00 /yr**



**24/7 Dedicated Hotline**

**\$12.00 /yr**

*Note: The exact scope of work can be adjusted to meet Jamestown's exact monitoring needs in terms of geography, listing sites, listing types and other variables*



**HOST COMPLIANCE**

# Affordable modular pricing tailored to Jamestown's needs



**Mobile Registration**

**TBD**



**Address Identification**

**\$9,405 /yr**



**Compliance Monitoring**

**\$2,595 /yr**



**Rental Activity Monitoring**

**\$5,190 /yr**



**24/7 Dedicated Hotline**

**\$2,076 /yr**

*Note: Above pricing assumes 209 short-term rental listings and based in USD. Host Compliance would be happy to discuss alternative SOWs, contract terms, contract durations and pricing structures if that would be of interest.*



HOST COMPLIANCE

# Return On Investment Example

## Permit Revenue Recovery

- ✓ Rental Units: 173
- ✓ Permit Annual Amount: {Permit Annual Amount}
- ✓ Estimated Gross Permit Revenue Recovery: {Rental Units \* PAA}

## Tax Revenue Recovery

- ✓ Median Nightly Rate: {Med Nightly Rate}
- ✓ Nights per Year Estimate: {Nights per year}
- ✓ Total Revenue to Hosts: {Med Nightly Rate} \* {Nights per year}
- ✓ Tax Rate: {Tax Rate}
- ✓ Estimated Tax Revenue Recovery: {Tax Recovery}

**Total Estimate Revenue Recovery: {Total Rev Recovery}**

**ROI based on Address Identification: {ROI x times}**



## **Self Serve Address Identification**

- ✓ All information we give to our analysts
- ✓ Your experts do the matching
- ✓ Includes screenshots, prioritized list, pre-matching, training






**Price: TBD**

## **Net New Address Identification**

- ✓ For newly added listings at time of agreement
- ✓ Includes analysis and matching
- ✓ \$40 / listing

# Modules can be combined to meet Jamestown's exact needs (bundle pricing examples without mobile forms)

## Typical Bundles w/o Mobile Forms

	A	B	C	D	E
 Mobile Registration	✓	✓	✓	✓	✓
 Address Identification	✓	✓	✓	✓	✓
 Compliance Monitoring	✓	✓	✓	✓	✓
 Rental Activity Monitoring		✓	✓	✓	✓
 24/7 Hotline				✓	✓
<b>TOTAL ANNUAL PRICE</b>	<b>\$12,000 /yr</b>	<b>\$14,595 /yr</b>	<b>\$17,190 /yr</b>	<b>\$14,076 /yr</b>	<b>\$19,266 /yr</b>






Note: Above pricing assumes 209 short-term rental listings and based in USD. Host Compliance would be happy to discuss alternative contract terms, contract durations and pricing structures if that would be of interest.



HOST COMPLIANCE

# Modules can be combined to meet Jamestown’s exact needs (bundle pricing examples with mobile forms)

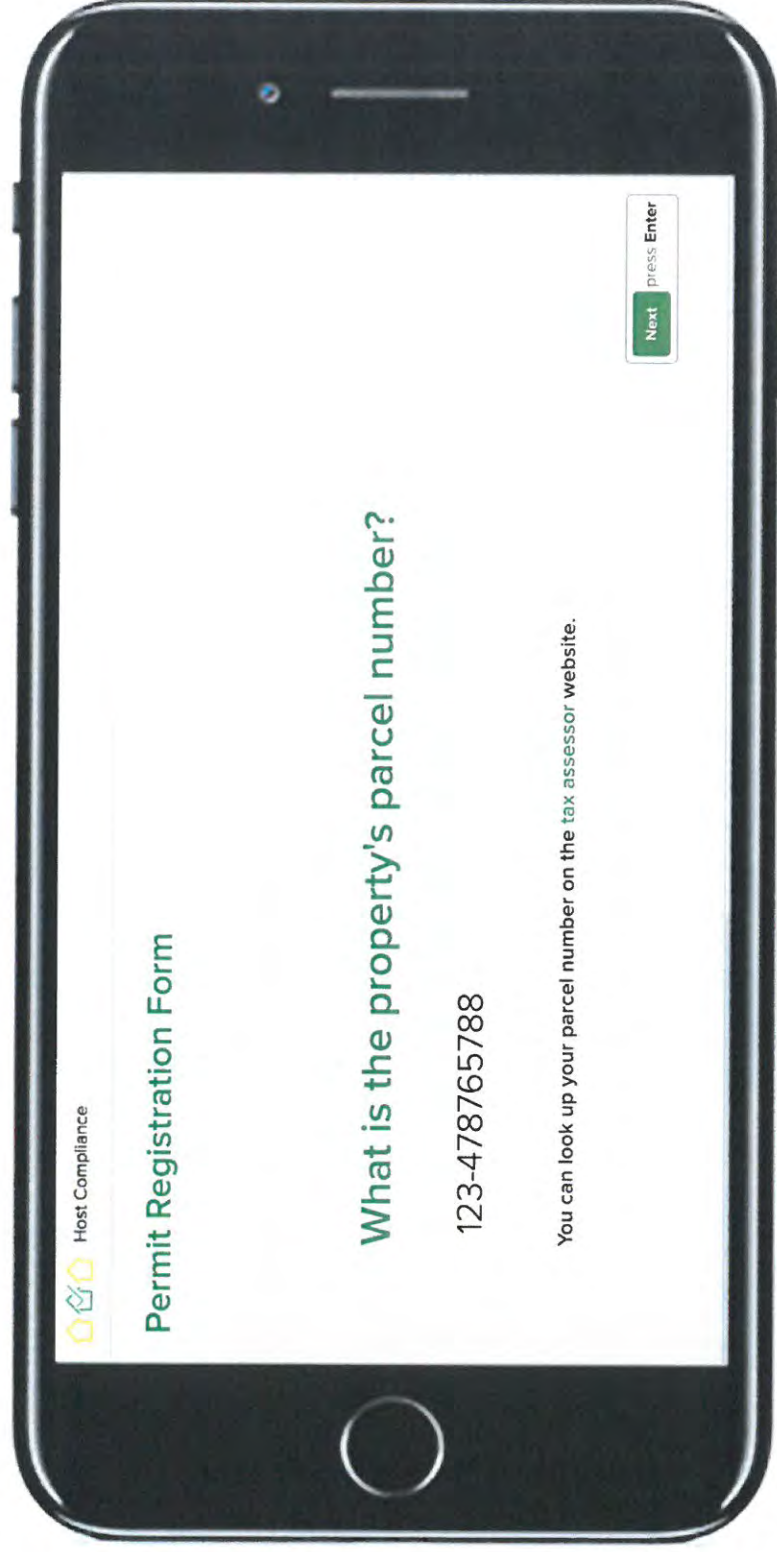
Typical Bundles with Mobile Forms

	I	II	III	IV	V	VI
 Mobile Registration	✓	✓	✓	✓	✓	✓
 Address Identification	✓	✓	✓	✓	✓	✓
 Compliance Monitoring		✓		✓	✓	✓
 Rental Activity Monitoring			✓	✓		✓
 24/7 Hotline					✓	✓
<b>TOTAL ANNUAL PRICE</b>	TBD	TBD	TBD	TBD	TBD	TBD

Note: Above pricing assumes 209 short-term rental listings and based in USD. Host Compliance would be happy to discuss alternative contract terms, contract durations and pricing structures if that would be of interest.



# Mobile Enabled Permitting and Registration: Simplify Jamestown's registration/permitting process and significantly reduce the administrative costs on the back-end







# Address Identification: Complete listing information and screenshots of all identifiable STRs

Rental Units Matched property listing PRINT

Host Compliance Active Identified Compliant

1009 Euclid Ave, Berkeley, CA 94708, USA

Listing(s) Information VREO-321491438.074619

Matched Details

Analysis VM2V

Explanation Host name: Steven Bourbour, matches the property record. Street view photos of matching week web site to the house

Listing Photos Matching 3rd Party Sources

Rental Unit Information

Identified Address 1009 Euclid Ave Berkeley, CA 94700 USA

Identified Latitude, Longitude 37.91648, -122.264576

Identified Unit Number NONE

Parcel Number 0632970702

Owner Name BOUTROUS STEPHEN & CAROL/431 STELLA TR

Owner Address 1009 Euclid Ave Berkeley, CA 94700 US

Rental Units Matched property listing City Name Match

Timeline of Activity View the series of events and documentation pertaining to this property

Listing Details

Listing URL https://www.homeaway.com/vacation-rental/p491438/074619

Listing Status Active

Host Compliance Listing ID hms321491438.074619

Listing Title Genoa's Fully-Updated Studio in Berkeley with Incredible Bay Views

Property type Studio

Room type Entire home/apt

Listing Info Last Captured Apr 10, 2019

Screenshot Last Captured Apr 10, 2019

Price \$128/night

Cleaning Fee \$50

Information Provided on Listing

Contact Name Steven Bourbour

Latitude, Longitude 37.91631, -122.264607

Minimum Stay (if of Nights) 5

Max Sleeping Capacity (if of People) 2

Number of Reviews 69

Last Documented Stay 12/2016

Listing Screenshot History View when Listing Screenshot

February (3) March (7) April (3)

Timeline of Activity

- 1 Documented Stay December, 2018
- 2 Documented Stays November, 2018
- 2 Documented Stays October, 2018
- 2 Documented Stays September, 2018
- 2 Documented Stays August, 2018
- 3 Documented Stays July, 2018
- 2 Documented Stays June, 2018
- 1 Documented Stay May, 2018
- Listing hms321491438.074619 Reported April 28th, 2018
- Listing hms321491438.074619 Removed April 22nd, 2018
- Deadline Notice: Delivered January 6th, 2018
- Deadline Notice: Sent December 29th, 2017
- 1 Documented Stay September, 2017
- 2 Documented Stays August, 2017
- Launch Notice: Delivered August 8th, 2017
- Launch Notice: Sent August 7th, 2017
- 1 Documented Stay July, 2017
- 3 Documented Stays June, 2017
- 2 Documented Stays May, 2017



# Compliance Monitoring: Put Jamestown's outreach efforts on auto-pilot by outsourcing short-term rental operators notices to non-compliant short-term rental operators



# Rental Activity Monitoring: Easily identify tax fraud and prioritize and initiate tax audits by monitoring Jamestown's STR listings for signs of rental activity

Revenue Estimate by Rental Unit: x + <https://app.hostcompliance.com/dashboard/estimated-vs-reported-revenue-by-rental-unit>

Revenue Estimate by Rental Unit

Showing 1 to 50 of 2,367 entries

Unit Permits: Registration Numbers (Any) | Parcel Number (Any) | Unit Number (Any)

Host Compliance Rental Unit ID | Unit Permit/Registration Numbers | Address | Parcel Number | Unit Number | Estimated Gross Revenue (USD) | Estimated Non-Arbitrage Gross Revenue (USD) | Reported Revenue (USD) | Owner Rev

Host Compliance Rental Unit ID	Unit Permit/Registration Numbers	Address	Parcel Number	Unit Number	Estimated Gross Revenue (USD)	Estimated Non-Arbitrage Gross Revenue (USD)	Reported Revenue (USD)	Owner Rev
8iqMBghGGITv+J5	901	14742 Skillope Way, Truckee, CA 96161, USA	046170008000	N/A	\$74,294	\$0	\$591,061	
gX3lc0EjreEpp	7	10007 Bridge St, Truckee, CA 96161, USA	019111001000	N/A	\$17,118	\$0	\$406,777	
NNCT76S8Jd0cAYm	1219	13548 Weisshorn Ave, Truckee, CA 96161, USA	044470202000	N/A	\$88,211	\$36,722	\$291,640	
L8P5G5JjEMeCvEj	849	10101 W River St, Truckee, CA 96161, USA	019090030000	N/A	\$1,761	\$0	\$254,385	
9B3azALfCjku	849	10101 W River St, Truckee, CA 96161, USA	019090030000	N/A	\$4,765	\$0	\$254,385	
m9lMottCripIindZ	849	10101 W River St, Truckee, CA 96161, USA	019090030000	N/A	\$21,261	\$0	\$254,385	
x360m+xsxvq-2Wtq	335	12947 Hensel Ave, Truckee, CA 96161, USA	045160012000	N/A	\$66,119	\$20,056	\$165,504	
coxDi+HzTpt0-rnz	19	10070 Gregory Pl, Truckee, CA 96161, USA	017150048000	N/A	\$0	\$0	\$165,349	
oPz5TIRGKYrDQHW	672	12565 Settlers Ln, Truckee, CA 96161, USA	019740042000	N/A	\$108,949	\$75,349	\$161,019	
mUBSFgpn0kNANNH	881	13658 Skillope Way, Truckee, CA 96161, USA	046130014000	N/A	\$71,809	\$140,360	\$140,360	
YzzBksAy5J68NNUp	773-3	10989 Ghirard Ct, Truckee, CA 96161, USA	019880006000	N/A	\$60,226	\$43,740	\$126,523	
V05tRbQZRNpIT0	37-20	12212 Skillope Way, Truckee, CA 96161, USA	044390024000	N/A	\$33,643	\$0	\$118,237	
ePL0rmqKed6ZM+	STR0000-00-20-51	12340 Brookstone Dr, Truckee, CA 96161, USA	019590012000	N/A	\$15,600	\$15,600	\$113,632	
xcd3VjP4P3ET24M	892	14050 Hensel Ave, Truckee, CA 96161, USA	046530014000	N/A	\$56,049	\$19,824	\$109,499	
4uuQGNk+ODHFG2	1293_37-26	12366 Viking Way, Truckee, CA 96161, USA	046040029000	N/A	\$41,334	\$19,278	\$106,036	
19TnSrJbHRNzUz	565	11575 Zermatt Dr, Truckee, CA 96161, USA	044040024000	N/A	\$39,378	\$19,567	\$102,797	
N5pA9Vpdgt78i-	1163	12975 Skillope Way, Truckee, CA 96161, USA	044230004000	N/A	\$40,146	\$8,336	\$98,404	
4uyABV6xk++5DhJ	62-37	12158 Skillope Way, Truckee, CA 96161, USA	044380028000	N/A	\$36,161	\$28,783	\$86,864	
wQ2h03Z0G7CTmcl	1229	11045 Alder Dr, Truckee, CA 96161, USA	019220004000	N/A	\$50,063	\$14,983	\$96,385	
T84-kBhHy+r-n	281	12974 Pinnacle Loop, Truckee, CA 96161, USA	046360014000	N/A	\$40,275	\$29,169	\$95,575	
znmSS5VfmJ2Nkeed	827	10154 High St, Truckee, CA 96161, USA	019103001000	N/A	\$68,749	\$29,169	\$94,900	
H6+qV0cEMfWofS	251-17_469-2	12276 Stodholm Way, Truckee, CA 96161, USA	046330027000	N/A	\$37,369	\$28,573	\$90,148	
bK-Q-0He7p3BUJ5UP	1224	14585 Denton Ave, Truckee, CA 96161, USA	017391026000	N/A	\$37,761	\$0	\$87,956	
gmG9KfCSbzcp0	469-118	14664 S Shore Dr, Truckee, CA 96161, USA	017370158000	N/A	\$35,813	\$22,314	\$87,600	
84e5HyqM2K0A885	STR0000-00-20-92	12831 Stodholm Way, Truckee, CA 96161, USA	046450019000	N/A	\$37,687	\$28,584	\$87,022	
g8xD08wx3JDj-s1	435	12724 Muhlebach Way, Truckee, CA 96161, USA	045550019000	N/A	\$34,878	\$20,600	\$86,584	

No filters hav



# Rental Activity Monitoring: Easily identify tax fraud and prioritize and initiate tax audits by monitoring Jamestown's STR listings for signs of rental activity

Revenue validation x +  
<https://app.hostcompliance.com/dashboard/audits>  
 Revenue validation  
 HOST COMPLIANCE  
 Quick Search  
 Showing 1 to 24 of 24 entries

No filters have been applied.

ID	Period Start (Any)	Period End (Any)	Amount (USD)	Site URL	Registration Number	Signature	Signatory Name	Created	Documents
506	2018-01-01	2018-03-31	\$21,201	VRBO - <a href="https://www.vrbo.com/1167729">https://www.vrbo.com/1167729</a>	STR0000-00-21-84	View	Aaron Jacob Axelrod	2019-01-23 09:45AM	Payments pdf
505	2018-01-01	2018-03-31	\$21,201	VRBO - <a href="https://www.vrbo.com/1167729">https://www.vrbo.com/1167729</a>	STR0000-00-21-84	View	Aaron Jacob Axelrod	2019-01-23 09:45AM	Payments pdf
354	2018-01-01	2018-03-31	\$6,419	VRBO - <a href="https://www.vrbo.com/618316">https://www.vrbo.com/618316</a>	STR0000-00-21-17	View	Ryan Ley	2018-10-04 10:34AM	hansel receipts.pdf
356	2018-07-01	2018-09-30	\$7,245	VRBO - <a href="https://www.vrbo.com/618316">https://www.vrbo.com/618316</a>	STR0000-00-21-17	View	Ryan Ley	2018-10-04 10:34AM	hansel receipts.pdf
509	2018-07-01	2018-09-30	\$6,659	VRBO - <a href="https://www.vrbo.com/1167729">https://www.vrbo.com/1167729</a>	STR0000-00-21-84	View	Aaron Jacob Axelrod	2019-01-23 09:45AM	Payments pdf
510	2018-07-01	2018-09-30	\$6,659	VRBO - <a href="https://www.vrbo.com/1167729">https://www.vrbo.com/1167729</a>	STR0000-00-21-84	View	Aaron Jacob Axelrod	2019-01-23 09:45AM	Payments pdf
432	2018-04-01	2018-06-30	\$5,617	<a href="https://www.airbnb.com/rooms/613812">https://www.airbnb.com/rooms/613812</a>	STR0000-00-21-20	View	Matthew Darby	2018-11-25 10:06PM	ToT for 12155 St Bernard.pdf
349	2017-10-01	2017-12-31	\$3,356	<a href="https://www.airbnb.com/rooms/15923343">https://www.airbnb.com/rooms/15923343</a>	STR0000-00-20-95	View	Amber McPherson	2018-10-03 07:26AM	McPhersonShortTermRental.csv
353	2017-10-01	2017-12-31	\$2,871	VRBO - <a href="https://www.vrbo.com/618316">https://www.vrbo.com/618316</a>	STR0000-00-21-17	View	Ryan Ley	2018-10-04 10:34AM	hansel receipts.pdf
433	2018-07-01	2018-09-30	\$2,588	<a href="https://www.airbnb.com/rooms/613812">https://www.airbnb.com/rooms/613812</a>	STR0000-00-21-20	View	Matthew Darby	2018-11-25 10:06PM	ToT for 12155 St Bernard.pdf
431	2018-01-01	2018-03-31	\$1,957	<a href="https://www.airbnb.com/rooms/613812">https://www.airbnb.com/rooms/613812</a>	STR0000-00-21-20	View	Matthew Darby	2018-11-25 10:06PM	ToT for 12155 St Bernard.pdf
350	2018-01-01	2018-03-31	\$776	<a href="https://www.airbnb.com/rooms/15923343">https://www.airbnb.com/rooms/15923343</a>	STR0000-00-20-95	View	Amber McPherson	2018-10-03 07:26AM	McPhersonShortTermRental.csv
358	2018-01-01	2018-03-31	\$728	<a href="https://www.airbnb.com/rooms/19381842">https://www.airbnb.com/rooms/19381842</a>	STR0000-00-20-86	View	craig Hiroshi yamauchi	2018-10-06 08:00AM	airbnb_2018.xlsx
357	2018-01-01	2018-03-31	\$630	<a href="https://www.airbnb.com/rooms/19381842">https://www.airbnb.com/rooms/19381842</a>	STR0000-00-20-86	View	craig Hiroshi yamauchi	2018-10-06 08:00AM	airbnb_2018.xlsx
355	2018-04-01	2018-06-30	\$0	VRBO - <a href="https://www.vrbo.com/618316">https://www.vrbo.com/618316</a>	STR0000-00-21-17	View	Ryan Ley	2018-10-04 10:34AM	hansel receipts.pdf



# Tax Audit Automation: Systematically request and collect data from property owners suspected of under-reporting taxes



## Short-term Rental Revenue Validation Form

Please report each listing advertising your short-term rental.

Listing Website:	Homeaway / VRBO / VacationRentals.com
Listing Webpage:	<a href="https://www.airbnb.com/rooms/12345">https://www.airbnb.com/rooms/12345</a>
Listing Website:	Tripadvisor / Flipkey
Listing Webpage:	<a href="https://www.airbnb.com/rooms/12345">https://www.airbnb.com/rooms/12345</a>
<a href="#">+ Add another</a>	

[Back](#)



# Tax Audit Automation: Systematically request and collect data from property owners suspected of under-reporting taxes

Please enter the taxable receipts for the listing on Airbnb at <https://www.airbnb.com/rooms/1838274> (Listing 1 / 2).

Access your Airbnb history at [https://www.airbnb.com/my\\_reservations?all=1&print=1&target=\\_blank](https://www.airbnb.com/my_reservations?all=1&print=1&target=_blank)

Taxable receipts INCLUDE, but are not limited to, nightly rents, weekly rents, standard cleaning fees, pet fees, internet charges, late check-out fees, extra person fees, and resort fees. Taxable receipts EXCLUDE refundable deposits and any additional items included in a special package rate, such as ski passes, or other recreational activity or additional service subject to CA sales tax.

## Calendar Quarter 1 2015

(January 01 - March 31)

\$xx,xxx

Please enter the taxable receipts for Quarter 1 / 2015

## Calendar Quarter 2 2015

(April 01 - June 30)

\$xx,xxx

Please enter the taxable receipts for Quarter 2 / 2015

## Calendar Quarter 3 2015

(July 01 - September 30)

\$xx,xxx

Please enter the taxable receipts for Quarter 3 / 2015

## Calendar Quarter 4 2015

Please enter the taxable receipts for Quarter 4 / 2015



# 24/7 STR Hotline: Make it easy for neighbors to report, prove and resolve non-emergency STR related problems in real-time

## Step 1

Concerned neighbor calls 24/7 short-term rental hotline



## Step 2

Complainant provides info on alleged violation and is asked to provide photo, video or other proof of alleged violation



## Step 3

If property is registered, Host Compliance immediately calls host to seek resolution

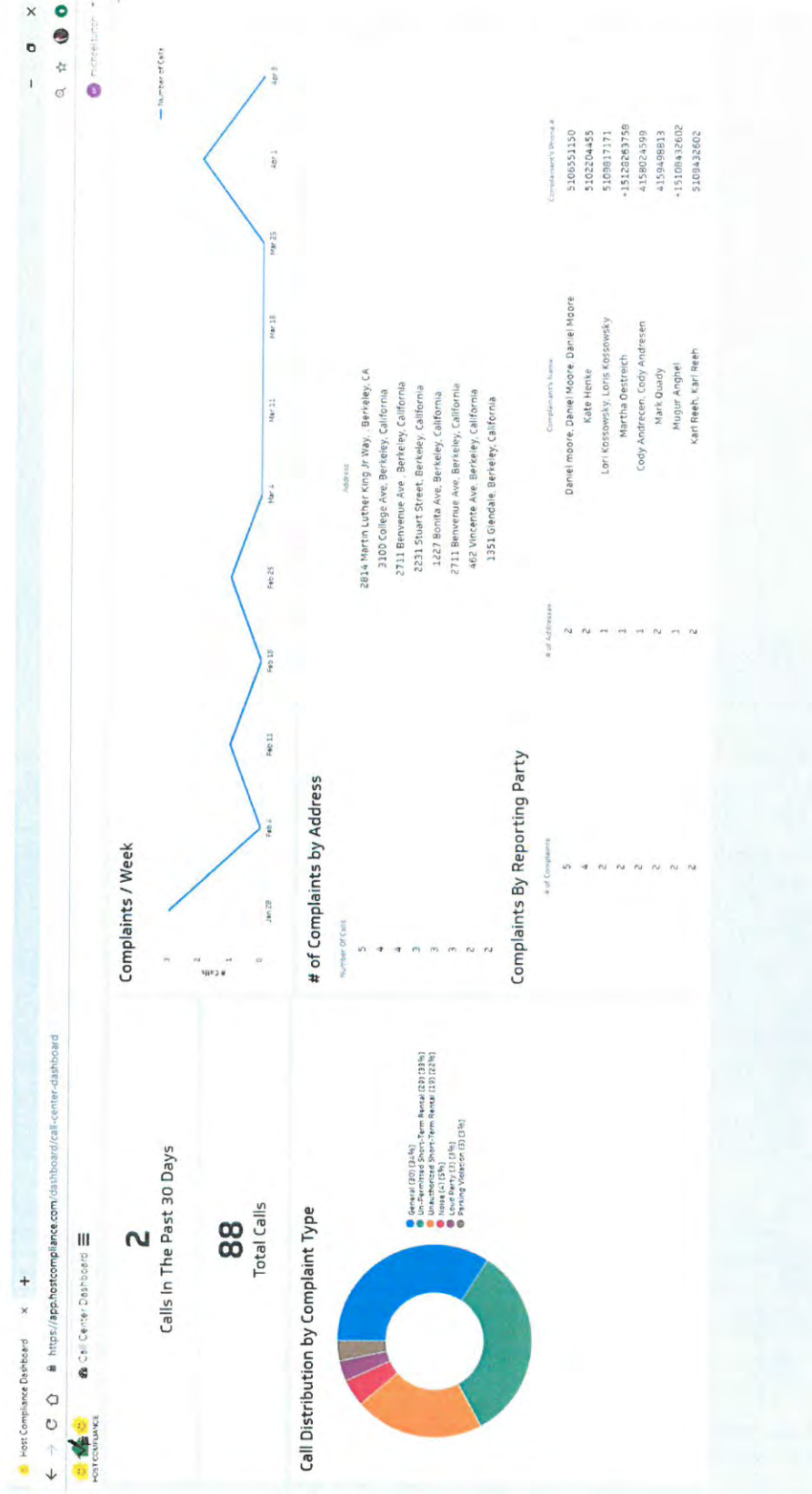


## Step 4

Problem solved or escalated – Complaints saved in database so serial offenders be held accountable



# 24/7 STR Hotline: Make it easy for neighbors to report, prove and resolve non-emergency STR related problems in real-time





# 24/7 STR Hotline: Make it easy for neighbors to report, prove and resolve non-emergency STR related problems in real-time

Short-term Rental Hotline and <https://app.hostcompliance.com/dashboard/str-hotline>

Short-term Rental Hotline

Quick Search Showing 1 to 50 of 88 entries

[Add or Remove Filters](#)

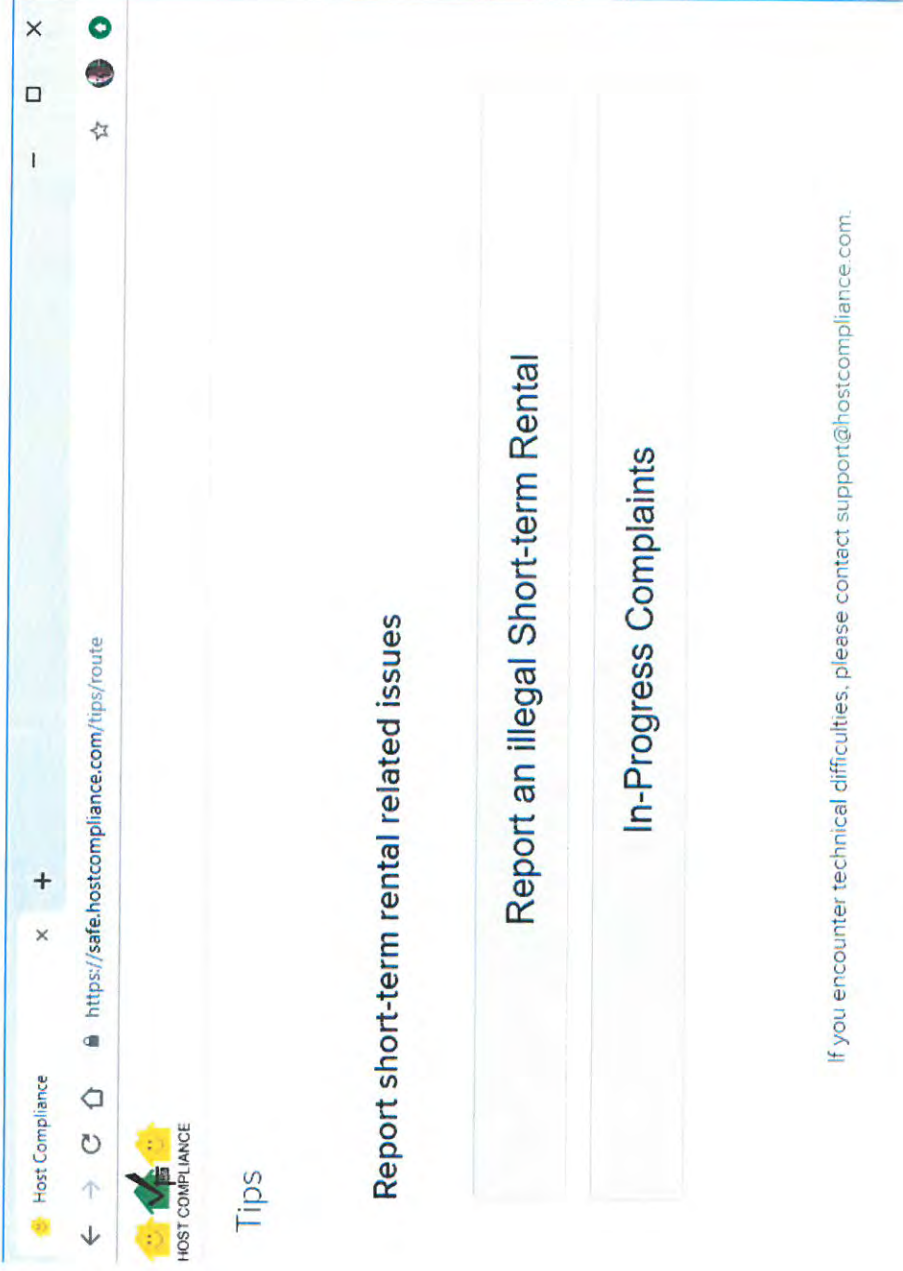
Call Time | Caller Name | Caller Phone | Call Recording | Call Recording | Reported Address | Reported Issue | Compliant Type | Max Bedrooms | Max Sleeping Capacity | Unit Permis/Registration Number | Used Emergency Contact Number | Caller Requested Notification of Emergency Contact | Caller Requested Automatic Callback

Call Time	Caller Name	Caller Phone	Call Recording	Call Recording	Reported Address	Reported Issue	Compliant Type	Max Bedrooms	Max Sleeping Capacity	Unit Permis/Registration Number	Used Emergency Contact Number	Caller Requested Notification of Emergency Contact	Caller Requested Automatic Callback
2018-09-29 10:13AM	Kate Harte	510-220-4455	Call Recording	Call Recording	2711 Benvenue Ave Berkeley, California	Nuisance at a Short-term Rental. Neighbor's dog barking late to disturbances report in June 23 2018. There was a dog that came out of the house on July 27. Also on July 27 she had renters that had a dog in the house. She had her window opened at 10:00 AM and the dog barking was very loud. She had her window opened at 10:00 AM and the dog barking was very loud. She had her window opened at 10:00 AM and the dog barking was very loud.	Loud Party	N/A	N/A			No	No
2018-09-11 04:45PM	Deborah Krupp	510-524-7572	Call Recording	Call Recording	1227 Bonita Ave Berkeley, California	Nuisance at a Short-term Rental. The caller does not want the noise. The caller does not want the noise. The caller does not want the noise. The caller does not want the noise. The caller does not want the noise.	Noise	N/A	N/A			No	Yes
2018-09-11 04:20PM	Andrew Fisher	415-994-8312	Call Recording	Call Recording	3541 Edmont Avenue Unit A, Berkeley, California	Unauthorized Short-Term Rental. Caller advised the unit is rented by a tenant. In the city of Berkeley you need a permit to rent a unit. She does not have permission of any kind in the apartment to rent. She has been informed in writing to provide. Please call to provide.	Unauthorized Short-Term Rental	N/A	N/A			No	No
2018-09-11 02:51PM	Sally Swinko	510-218-4508	Call Recording	Call Recording	1227 Bonita Avenue Berkeley, California	Unauthorized Short-term Rental. She is calling because trash are all over the place. She has pictures to provide. Please call to provide.	Unauthorized Short-Term Rental	N/A	N/A			No	No
2018-09-07 12:29PM	Theo Richard	740-469-2480	Call Recording	Call Recording	1247 Cesar St Berkeley, California	Unauthorized Short-term Rental. Inquire Permit #ZCSTR2017-0007 AIRBB5710651	Unauthorized Short-Term Rental	1	4	ZCSTR2017-0017	510-524-4910	No	No

No filters have been app



# 24/7 STR Hotline: Make it easy for neighbors to report, prove and resolve non-emergency STR related problems in real-time



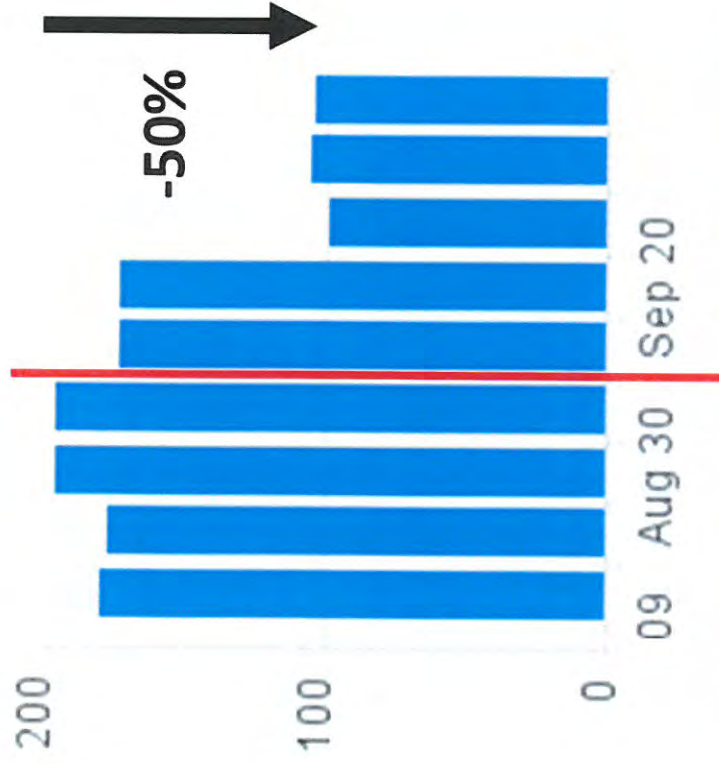
If you encounter technical difficulties, please contact [support@hostcompliance.com](mailto:support@hostcompliance.com).



# Host Compliance's tools have proven to be very effective

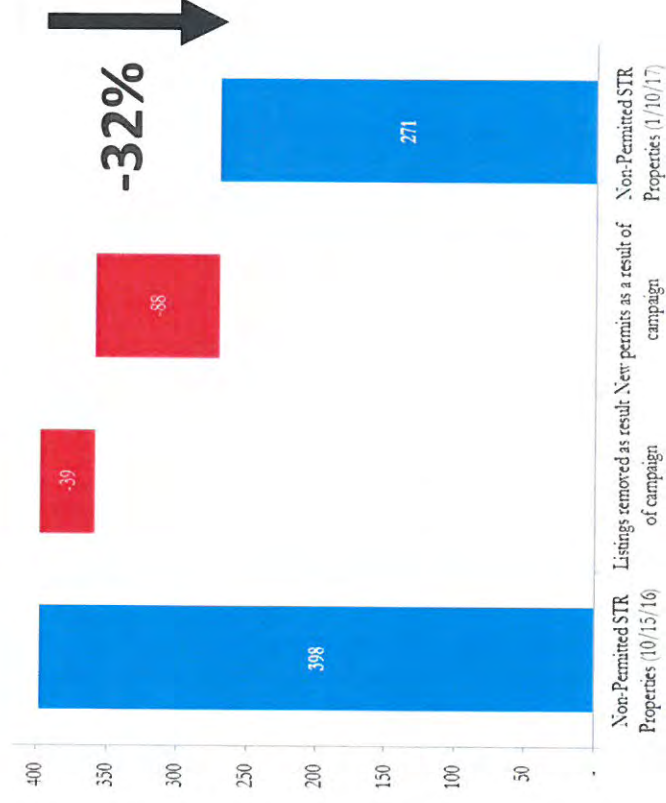
## Hermosa Beach, CA Case Study

Illegal STRs in Hermosa Beach



## Truckee, CA Case Study

Non-compliant STRs in Truckee



*Host Compliance Begin Sending Letters to  
Illegal STR operators*



# Contact info

Please feel free to contact us anytime if you have any questions about short-term rental regulation and how to best address the associated monitoring and enforcement challenges.

John Spuhler

john.spuhler@hostcomplianc

(415) 906-7282

Paul Hetherington

paulh@hostcompliance.com

(604) 763-7285

[www.hostcompliance.com](http://www.hostcompliance.com)



## South Gould Island Status

### Timeline

- 2017 May USACE published notice of South Gould cleanup under FUDS, soliciting community interest in establishing a RAB
- June Community petition with 109 signatures submitted
- July RAB established by USACE
- Winter Initial USACE survey of site
- 2018 April RAB members selected
- June Presentation to Jamestown Town Council. Council supports full cleanup of Gould.
- July Andy Nota letter to Janet Coit, RIDEM Director, requesting RIDEM support for full cleanup
- August Initial RAB meeting in Town Council Chambers. Site survey and testing plan presented.
- Sept RIDEM letter to USACE redefining the planned future use of South Gould as public recreation outside bird nesting season, including overnight camping, and requesting full physical cleanup
- Oct USACE letter to RIDEM accepting new future use standard, agreeing to consider removing 3 buildings but declining to remove structures and debris except those necessary for testing.
- Nov Second RAB meeting. Initial testing results presented. Significant soil contamination found, particularly around incinerator and waste dump on western shore. Plan to remove debris from 3 sites to allow additional testing. RAB requested site visit to enable RAB members to understand site conditions.
- Winter 1000 cubic yards of debris removed to allow testing access including boiler house and stack at southern end, a 1500 gallon underground tank and clearing bunkers. Further testing was done.
- 2019 April Third RAB meeting. Report on winter debris removal. No additional information on soil contamination test results. RAB site visit agreed for August 2019 pending transportation logistics resolution.
- June Outreach to Federal delegation on site visit participation and support for incremental missioning for USACE to remove all physical debris.
- August Planned site visit August 15.
- Sept Planned fourth RAB meeting.



**RHODE ISLAND**  
**DEPARTMENT OF ENVIRONMENTAL MANAGEMENT**

**OFFICE OF THE DIRECTOR**  
235 Promenade Street, Room 425  
Providence, Rhode Island 02908

September 13, 2018

Mr. Gary Morin, FUDs Program Manager  
**USACOE - New England District**  
696 Virginia Road  
Concord, MA 01742

Mr. Morin,

The Department of Environment Management (the Department) has identified conditions on the State-owned portion of Gould Island, which is currently designated a Formerly Used Defense Site (FUDS), which would impact the Department's anticipated future use for this property. Under the current Park and Management Area Rules and Regulations, access to Gould Island is restricted during bird nesting season from April 1<sup>st</sup> to August 15<sup>th</sup> unless specifically permitted by the Director. However, outside of this window, public access is not prohibited, and the only prohibited activity is camping. The Department anticipates the future use of the island will be for expanded public recreational use, including overnight camping, as part of a larger Bay Islands Park System. This will of course be dependent on the environmental conditions at the site at the time.

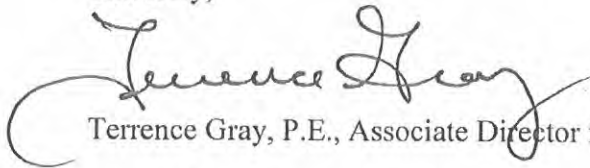
Gould Island currently includes several areas of bulk solid (and potentially hazardous) waste disposal. Including, but not limited to, Bunker #11, Bunker #12, Disposal Area #14, and the former incinerator. These disposal areas existed prior to the land transfer and are jurisdictional under the Department's Solid Waste Regulations. As such, these areas will need to be brought into compliance independent of whether or not they pose a CERCLA risk.

The existing structures and utilities on Gould Island present numerous hazardous to human health, which may adversely impact any future use of the island. These hazards include, but are not limited to, partially collapsed or unstable structures, open manholes and other underground utilities, asbestos, leaking transformers, and potential underground storage tanks (USTs). The use of Gould Island for the storage and refurbishment of torpedoes ceased in the 1950's. Some of the former building were demolished prior to the property transfers in 1975 and 1989, however, many of the building and utilities remain to this day in various states of disrepair. Given the over two decades that elapsed between the decommissioning of the Naval Torpedo Station in Newport and the property transfers, during which these buildings were not being utilized and maintained by the Navy nor being used by the State, the Department requests that the ACOE consider these

structures for removal under the building demolition and/or debris removal (BD/DR) component of the FUDS Program.

The Department respectfully requests a response from the ACOE, which details how it will address the aforementioned issues at Gould Island under the FUDS Program.

Sincerely,

A handwritten signature in black ink, appearing to read "Terrence Gray". The signature is fluid and cursive, with a large initial "T" and a long, sweeping underline that extends to the left.

Terrence Gray, P.E., Associate Director for Air, Waste & Compliance

Cc: Dean Hoxsie, RIDEM  
Cathy Sparks, RIDEM  
Mary Kay, Esq., RIDEM  
Matthew DeStefano, RIDEM  
Nick Noons, RIDEM



DEPARTMENT OF THE ARMY  
US ARMY CORPS OF ENGINEERS  
NEW ENGLAND DISTRICT  
696 VIRGINIA ROAD  
CONCORD MA 01742-2751

October 16, 2018

Engineering Division

Mr. Terrence Gray  
Associate Director for Air, Waste & Compliance  
Department of Environmental Management  
235 Promenade Street  
Providence, RI 02908

Dear Mr. Gray:

The U.S. Army Corps of Engineers, New England District (NAE) received your letter dated 13 September 2018 in which you outline Rhode Island's anticipated future use for the State-owned portion of Gould Island and request the Army Corps to consider existing unsafe structures for removal under the building demolition / debris removal (BD/DR) component of the Formerly Used Defense Sites (FUDS) program. (Encl 1)

The NAE will include an anticipated future use of expanded public recreation, to include overnight camping, in our risk analysis.

The NAE will explore options for opening a BD/DR program at Gould Island. Gould Island was the subject of investigation and discussions between NAE and Rhode Island Department of Environmental Management (RIDEM) in the 1980's and early 1990's. A November 1990 "Findings and Determination of Eligibility" report generated by USACE identified three buildings as structurally unsafe. (Encl 2) These included the former maintenance shop, the former firehouse, and the former torpedo storage warehouse. The report also identified a pier on the southeastern shoreline as structurally unsafe. The report further states that Mr. Jim Meyer of the State Department of Environmental Management informed the Army Corps that the State valued Gould Island as a bird sanctuary and did not want these structures removed under the BD/DR program because (1) the demolition and removal activity may disturb the bird nesting areas and (2) after the structures are removed and the site restored, more people may be attracted to the Island and increased human activity may disturb the birds. DOD policy at the time did not permit BD/DR projects where the likelihood of injury to the public posed by the unsafe structures was minimal and where the owner does not request that the structures be removed. When the report was written, neither criteria was met at Gould Island.



NAE understands Rhode Island would now like to modify the intended use of Gould Island to include more human access to the island and that under the proposed future use of the island, these structures may pose a risk to visitors. The NAE district will prepare an inventory project report (INPR) amendment for structures that were in a hazardous conditions at the time of property transfer to the State of Rhode Island. This INPR amendment will be submitted to the North Atlantic Division (NAD) for approval.

The ongoing hazardous, toxic & radioactive waste (HTRW) project, initiated in November 2017, will continue on Gould Island. This ongoing effort is statute-limited to addressing hazards as defined by the Comprehensive Environmental Response, Compensation, and Liability Act (CERCLA) and subsequent amendments. Solid bulk waste remediation is outside the scope of this project's authority unless it presents a CERCLA risk. Some limited debris removal of solid bulk waste may be conducted under this HTRW project, however, any debris removal activity will be limited to that required to complete the HTRW project safety and will not be designed to address BD/DR concerns.

The point of contact for this letter is CPT Erik Patton, NAE GeoEnvironmental Branch, at 978-318-8051, and erik.m.patton.cpt@usace.army.mil.

Sincerely,



David I. Margolis, P.E., PMP  
Chief, Engineering Division

Enclosures

cc: (without enclosures)

Nicholas Noons, RIDEM  
CPT Erik Patton, USACE  
Gary Morin, USACE  
Heather Sullivan, USACE  
Deborah Acone, USACE

## CREDIT OPINION

6 August 2019



## Contacts

Joseph Manoleas +1.212.553.7106  
 Analyst  
 joseph.manoleas@moodys.com

Gara H. McGuire +1.214.979.6850  
 VP-Sr Credit Officer Manager  
 gara.mcguire@moodys.com

## CLIENT SERVICES

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Japan 81-3-5408-4100

EMEA 44-20-7772-5454

## Jamestown (Town of) RI

## Update to credit analysis

**Summary**

Jamestown (Aa1), Rhode Island is an island community located within Narragansett Bay benefitting from a moderately-sized tax base and an affluent local population. The town's history of stable financial operations supports its strong liquidity and reserve positions. Jamestown's debt, pension and OPEB liabilities are manageable.

**Credit strengths**

- » Growing tax base valuations with strong home values
- » Affluent local population
- » Stable and healthy financial position with ample reserves
- » Strong fiscal management

**Credit challenges**

- » Island community
- » Minimal opportunities for future development

**Rating outlook**

Outlooks are not typically assigned to local government credits with this amount of debt outstanding.

**Factors that could lead to an upgrade**

- » Material expansion of tax base
- » Sustained growth in reserves

**Factors that could lead to a downgrade**

- » Deterioration of financial position
- » Significant growth to long-term liabilities
- » Sharp tax base contraction

## Key indicators

Exhibit 1

Jamestown (Town of) RI	2014	2015	2016	2017	2018
<b>Economy/Tax Base</b>					
Total Full Value (\$000)	\$2,208,419	\$2,222,613	\$2,196,813	\$2,266,741	\$2,284,811
Population	5,444	5,464	5,462	5,505	5,505
Full Value Per Capita	\$405,661	\$406,774	\$402,199	\$411,760	\$415,043
Median Family Income (% of US Median)	186.9%	154.3%	162.2%	159.8%	159.8%
<b>Finances</b>					
Operating Revenue (\$000)	\$21,973	\$21,844	\$22,822	\$23,103	\$23,587
Fund Balance (\$000)	\$6,729	\$7,094	\$7,253	\$7,379	\$7,768
Cash Balance (\$000)	\$9,381	\$9,585	\$8,999	\$10,273	\$10,824
Fund Balance as a % of Revenues	30.6%	32.5%	31.8%	31.9%	32.9%
Cash Balance as a % of Revenues	42.7%	43.9%	39.4%	44.5%	45.9%
<b>Debt/Pensions</b>					
Net Direct Debt (\$000)	\$9,190	\$8,390	\$8,135	\$9,770	\$8,784
3-Year Average of Moody's ANPL (\$000)	\$19,087	\$22,089	\$24,965	\$26,271	\$28,348
Net Direct Debt / Full Value (%)	0.4%	0.4%	0.4%	0.4%	0.4%
Net Direct Debt / Operating Revenues (x)	0.4x	0.4x	0.4x	0.4x	0.4x
Moody's - adjusted Net Pension Liability (3-yr average) to Full Value (%)	0.9%	1.0%	1.1%	1.2%	1.2%
Moody's - adjusted Net Pension Liability (3-yr average) to Revenues (x)	0.9x	1.0x	1.1x	1.1x	1.2x

Source: Moody's Investors Service and audited financial statements

## Profile

The Town of Jamestown is an island located in the center of Narragansett Bay. The town is nearly all residential with an estimated population of 5,505.

## Detailed credit considerations

### Economy and tax base: Growing tax base in Narragansett Bay with notable second-home presence; affluent local population

Jamestown is a primarily residential community situated on an island located in the center of Narragansett Bay and connected to mainland Rhode Island by two state bridges. The town's fiscal 2020 \$2.6 billion tax base will remain stable given the desirability of its waterfront property. The community is largely built out and new tax base growth will be driven by appreciation of the town's high-end housing stock (median home value 301% of nation) and redevelopment of existing lots. The town's tax base continues to demonstrate healthy growth. When accounting for a recent 2020 revaluation Jamestown's full value has expanded at a five-year average annual rate of 3.5%.

Wealth and income indicators are very strong. Full value per capita at \$478,440 is exceptionally high and local median family income at 160% of the US level.

Storm risk is a moderate concern for the island, however, the town's healthy financial reserve levels and satisfactory disaster mitigation planning adequately prepares the town to address a significant storm event. Additionally, demand for housing in the town and economic incentives of private industry helps to ensure strong rebuilding efforts.

### Financial operations and reserves: Healthy operating performance supports strong finances

Jamestown's financial position will remain stable due to its conservative fiscal management and history of strong operating performance. Jamestown has managed balanced operations or run modest surpluses in each of the last six years. Fiscal 2018 results were favorable and the town generated a modest surplus after budgeted transfers for capital. Positive revenue variances included better

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than forecast property taxes and stronger than projected building permit fees. Education expenditures were modestly higher than budgeted. The town ended the year with \$7.7 million in available General Fund balance representing a very strong 32.9% of revenues.

The fiscal 2019 budget increased by 2.5% and included a roughly 3% increase to the town's tax levy. The largest budgeted expenditure was for education, which increased by \$500,000 or 3.7%. Town management reports balanced operation to modest surpluses in both its school and general government operations and anticipates ending the year with a fund balance position approximately equal to year-end fiscal 2018.

The adopted fiscal 2020 budget represents a 4.9% increase in expenditures over the adopted 2019 budget and is supported by a 4.5% increase in the town's tax levy. The tax levy increased largely due to a fiscal 2020 tax base reassessment which significantly increased local valuations. Key expenditures include additional education and public safety spending.

Property taxes represent the town's largest revenue source, accounting for 83% of fiscal 2018 General Fund revenues. The town's largest expenditure line item is education at 53% of General Fund spending.

#### LIQUIDITY

General Fund liquidity is very strong at \$10.8 million or nearly 46% of operating revenues in fiscal 2018.

#### Debt and pensions: Manageable long-term liability profile

The town's debt levels will likely remain manageable despite modest additional near-term borrowing plans. Including the sale of the town's RIHEBC Series 2019 C (Jamestown Issue) bonds the town's debt burden is a low \$12.9 million or 0.5% of full value. The town has plans for modest additional debt issuance in the coming years, estimated at a collective \$5-\$6 million over the next 3 years.

#### DEBT STRUCTURE

The town's debt portfolio is fixed rate with an average payout of 60.9% of principal over the next ten years.

#### DEBT-RELATED DERIVATIVES

The town is not party to any interest rate swaps or other derivative agreements

#### PENSIONS AND OPEB

Jamestown's pensions and OPEB liabilities are greater than its debt, but are manageable and do not represent a significant credit challenge. The town contributes to two state and one local defined benefit plans. The town maintains a local defined benefit police pension and contributes to state-administered Municipal Employees' Retirement Plan (MERS) and School Teachers Retirement Plan (ERSI) plans for its general municipal employees and teachers. The town offers other post-employment benefits to its school and police employees and maintains an OPEB trust with \$1.2 million. The table below summarizes the town's 2018 pension and OPEB contributions and unfunded liabilities.

Exhibit 2

	Amount (\$ thousands)	% of Operating Revenues	Discount Rate
Reported Unfunded Pension Liability	10,217	43.32%	7.00%
Moody's Adjusted Net Pension Liability (3 year average)	28,348	120.18%	3.94%
Reported Net OPEB Liability	9,569	40.57%	3.60%
Moody's Adjusted Net OPEB Liability	8,890	37.69%	3.87%
Pension Contribution	1,165	4.94%	-
Pension Tread Water Gap	48	0.20%	-
OPEB Contribution	464	1.97%	-
Debt Service	1,234	5.23%	-
Total Fixed Costs	2,863	12.14%	-

2018 tread water amount is Moody's-estimated

Source: Moody's Investors Service and audited financial statements

Fixed costs (debt service and pension contributions) in fiscal 2018 represented a low 12.1% of operating revenues.

### Management and Governance: Conservative budgeting supports strong financial performance

The town has demonstrated strong financial management as is evidenced by its conservative budgeting practices and long-term capital planning.

Rhode Island cities and towns have an Institutional Framework score of Aa, which is strong compared to the nation. Institutional Framework scores measure a sector's legal ability to increase revenues and decrease expenditures. Increases in property taxes, the sector's major revenue source, are subject to a 4% cap, which can be overridden at the local level. The 4% cap provides for moderate revenue-raising ability. Unpredictable revenue fluctuations tend to be minor, or under 5% annually. Across the sector, fixed and mandated costs are generally greater than 25% of expenditures. Unpredictable expenditure fluctuations tend to be minor, under 5% annually.

### Rating methodology and scorecard factors

The US Local Government General Obligation Debt methodology includes a scorecard, a tool providing a composite score of a local government's credit profile based on the weighted factors we consider most important, universal and measurable, as well as possible notching factors dependent on individual credit strengths and weaknesses. Its purpose is not to determine the final rating, but rather to provide a standard platform from which to analyze and compare local government credits.

Exhibit 3

#### Jamestown (Town of) RI

Rating Factors	Measure	Score
<b>Economy/Tax Base (30%)<sup>[1]</sup></b>		
Tax Base Size: Full Value (in 000s)	\$2,633,815	Aa
Full Value Per Capita	\$478,440	Aaa
Median Family Income (% of US Median)	159.8%	Aaa
<b>Finances (30%)</b>		
Fund Balance as a % of Revenues	32.9%	Aaa
5-Year Dollar Change in Fund Balance as % of Revenues	6.4%	A
Cash Balance as a % of Revenues	45.9%	Aaa
5-Year Dollar Change in Cash Balance as % of Revenues	9.7%	A
<b>Management (20%)</b>		
Institutional Framework	Aa	Aa
Operating History: 5-Year Average of Operating Revenues / Operating Expenditures	1.0x	A
<b>Debt and Pensions (20%)</b>		
Net Direct Debt / Full Value (%)	0.5%	Aaa
Net Direct Debt / Operating Revenues (x)	0.6x	Aa
3-Year Average of Moody's Adjusted Net Pension Liability / Full Value (%)	1.1%	Aa
3-Year Average of Moody's Adjusted Net Pension Liability / Operating Revenues (x)	1.2x	A
<b>Notching Factors:<sup>[2]</sup></b>		
Standardized Adjustments [3]: Unusually strong or weak security features: Secured by statute		Up
	<b>Scorecard-Indicated Outcome</b>	<b>Aa1</b>
	<b>Assigned Rating</b>	<b>Aa1</b>

[1] Economy measures are based on data from the most recent year available.

[2] Notching Factors are specifically defined in the US Local Government General Obligation Debt methodology dated December 16, 2016.

[3] Standardized adjustments are outlined in the GO Methodology Scorecard Inputs Updated for 2019 publication

Source: US Census Bureau and Moody's Investors Service

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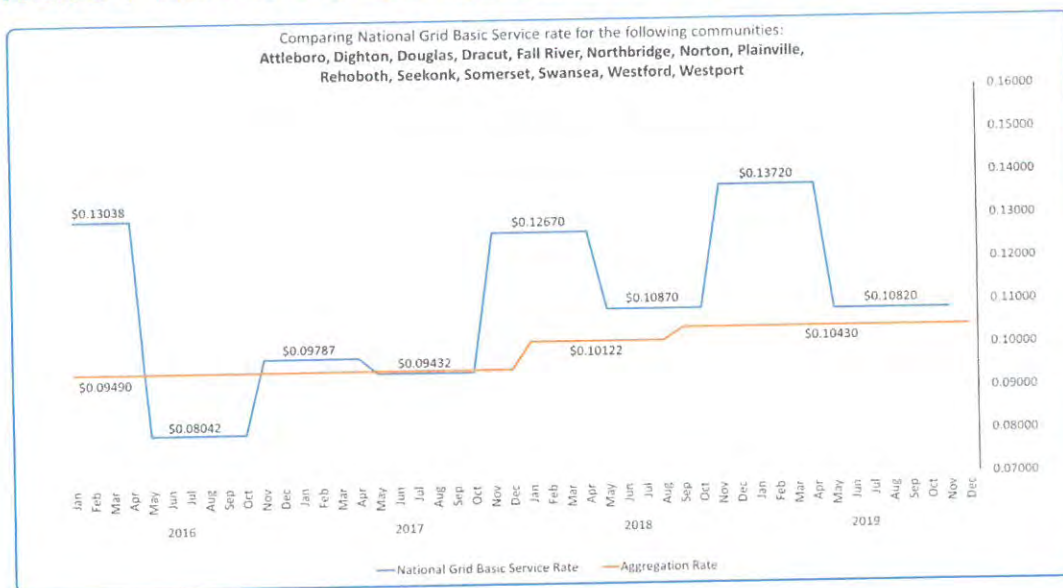
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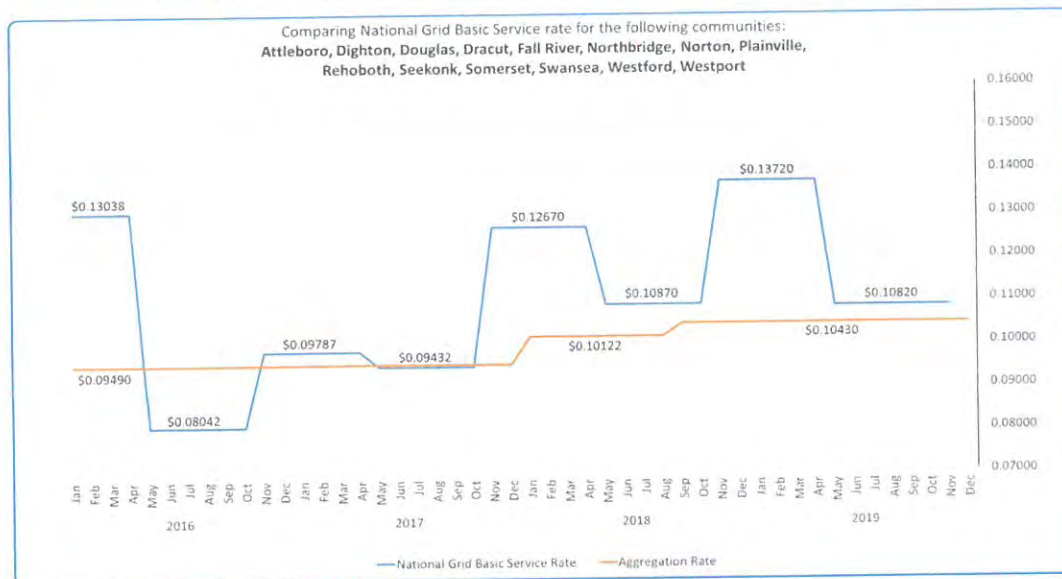
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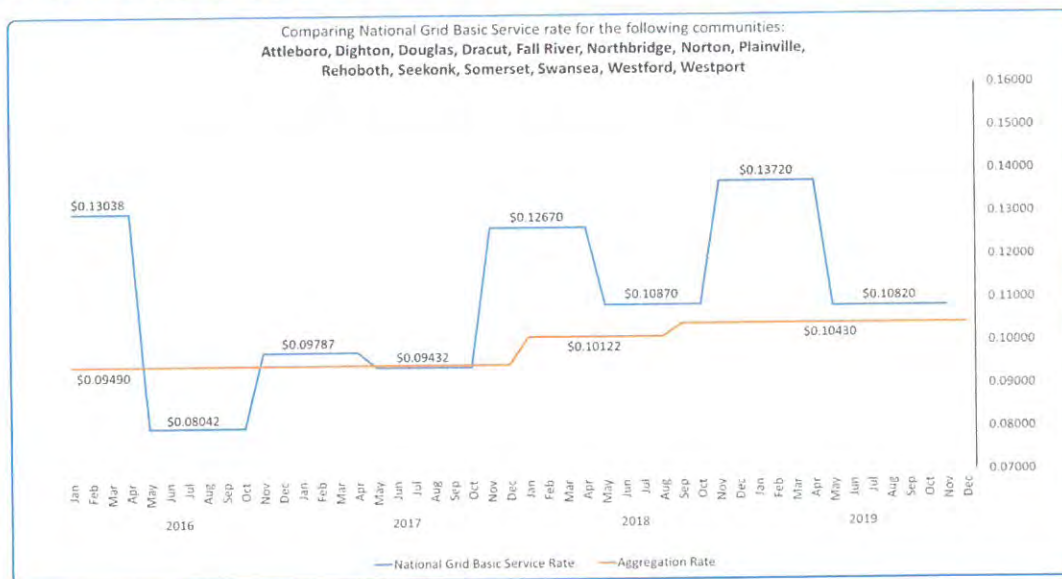
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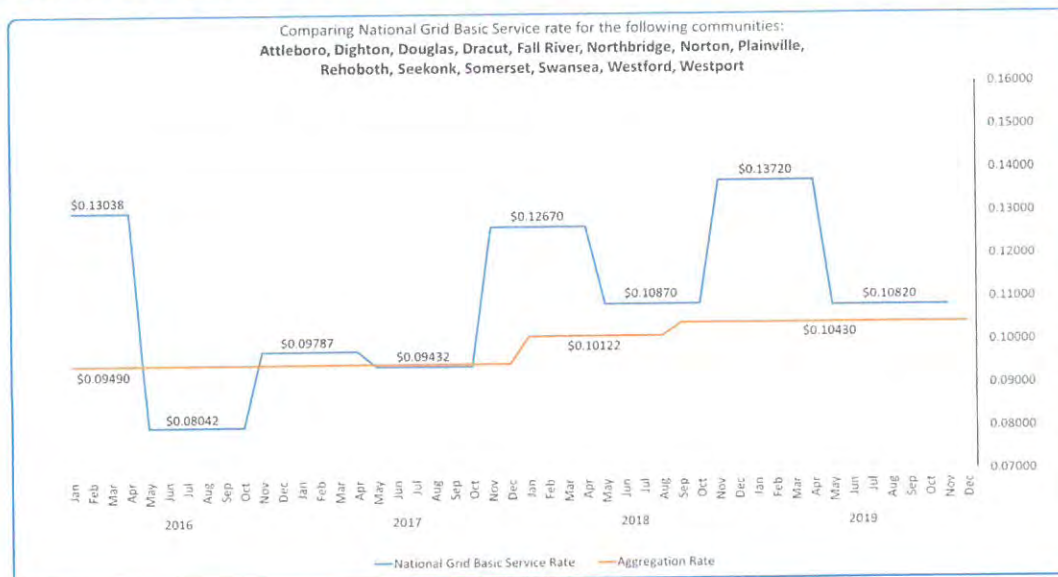
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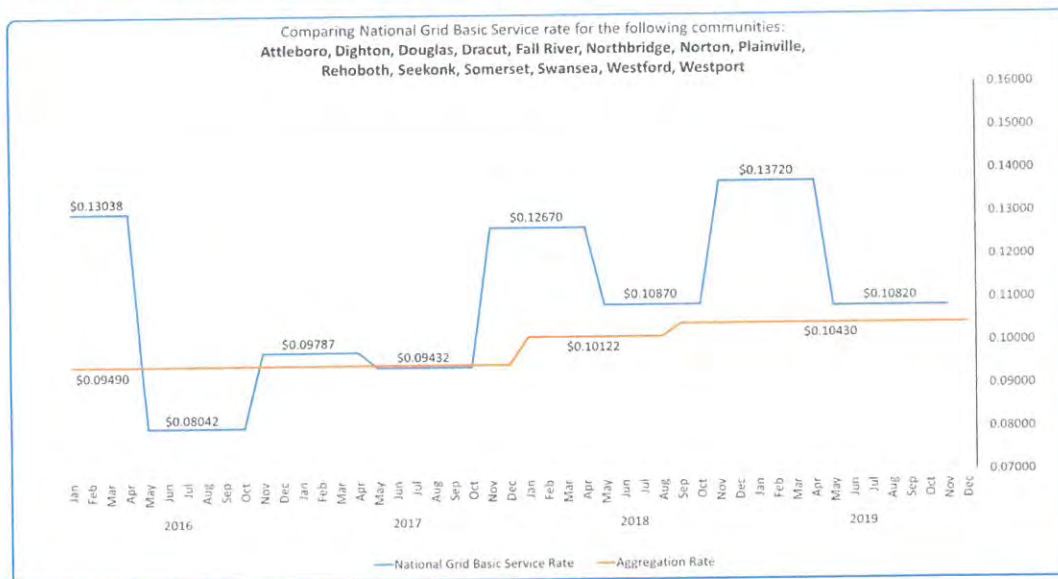
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- Discourages solicitations from unscrupulous direct marketers of electricity

## GREENER ELECTRICITY

- Option to buy more renewable energy than the utility or competitive suppliers provide

Good Energy with the assistance of Green Energy Consumers Alliance has developed an affordable green electricity model with Renewable Energy Certificates (RECs) sourced from local renewable energy projects in Rhode Island, Massachusetts and New England.

## GOOD ENERGY HAS AN INCOMPARABLE TRACK RECORD OF SAVINGS



## GOOD ENERGY CAN SUBSTANTIALLY BENEFIT YOUR RESIDENTS AND BUSINESSES WE DO THE WORK, YOU MAKE THE DECISIONS

James G. Rhodes, Esq. ~ Sales Manager, Rhode Island ~ 401-225-3441 ~ [jamie.rhodes@goodenergy.com](mailto:jamie.rhodes@goodenergy.com)  
John P. O'Rourke ~ Director of Marketing ~ 413-548-0999 ~ [john.ourourke@goodenergy.com](mailto:john.ourourke@goodenergy.com)

## RHODE ISLAND ADOPTS ELECTRICITY AGGREGATION FOR RESIDENTS AND BUSINESSES

Rhode Island law (Section 39-3-1.2(a)) allows municipalities to "adopt an ordinance or resolution, under which it may aggregate in accordance with this section one or more classes of the retail electrical loads located, respectively, within the municipality or town and, for that purpose, may enter into service agreements to facilitate for those loads the sale and purchase of electricity. The legislative authority also may exercise this authority jointly with any other legislative authority."

"A town may initiate a process to authorize aggregation by a majority vote of a town meeting or of the town council. A city may initiate a process to authorize aggregation by a majority vote of the city council, with the approval of the mayor, or the city manager. Two (2) or more municipalities may, as a group, initiate a process jointly to authorize aggregation by a majority vote of each particular municipality as required in this section."

## GOOD ENERGY, LP, IS THE NATIONAL AND MASSACHUSETTS LEADER IN COMMUNITY ELECTRICITY AGGREGATION

<b>AGGREGATION PLAN SUMMARY</b>			
<i>Plan Status</i>	<i>#</i>	<i>Population</i>	<i>Households</i>
Active	40	928,900	365,818
Pending Bids	2	63,695	25,504
Pending with DPU	4	111,204	41,265
In Development	7	194,753	77,750
<b>TOTALS</b>	<b>53</b>	<b>1,298,552</b>	<b>510,337</b>

Good Energy, LP, is the leader in Community Electricity Aggregation in Massachusetts with 40 active community electricity aggregations in municipalities with over 928,000 residents and over 365,000 households.

13 additional municipal aggregation plans are in various stages of development in municipalities with over 369,000 residents and over 144,000 households.

The Good Energy Team blends national experience with local knowledge and expertise to produce a winning community electricity aggregation model to serve the residents and businesses of RI municipalities with incomparable professionalism, procurement proficiency and customer service.

# BENEFITS OF COMMUNITY ELECTRICITY AGGREGATION

## PRICE ADVANTAGE AND STABILITY

- Price stability for 12 - 36 months instead of 6-month utility rate adjustments
- Savings through the bulk purchase of electricity from national suppliers

## CONSUMER PROTECTION

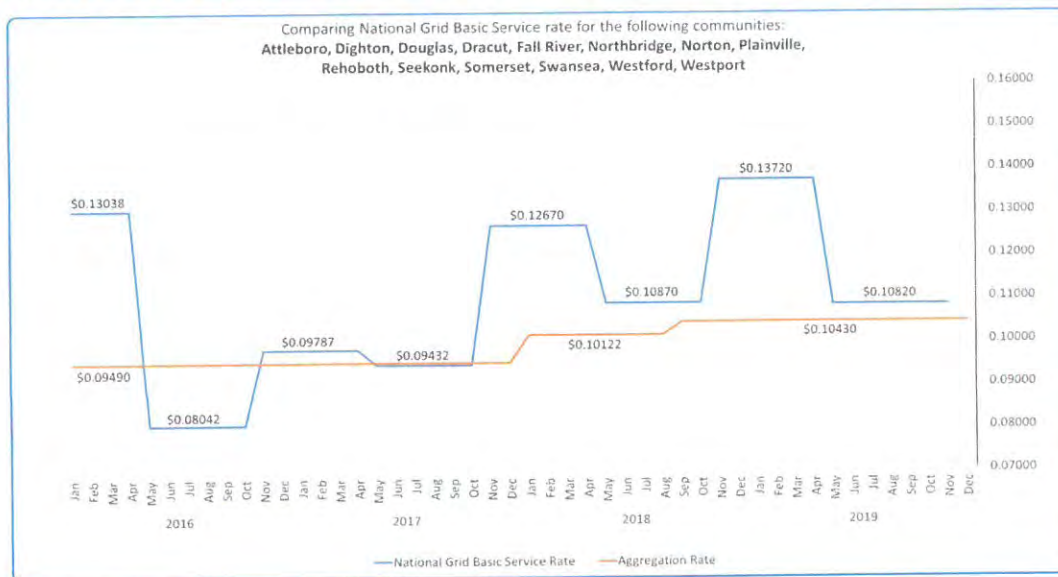
- No termination fees
- Transparency through a competitive electricity buying process
- Local control through your municipality
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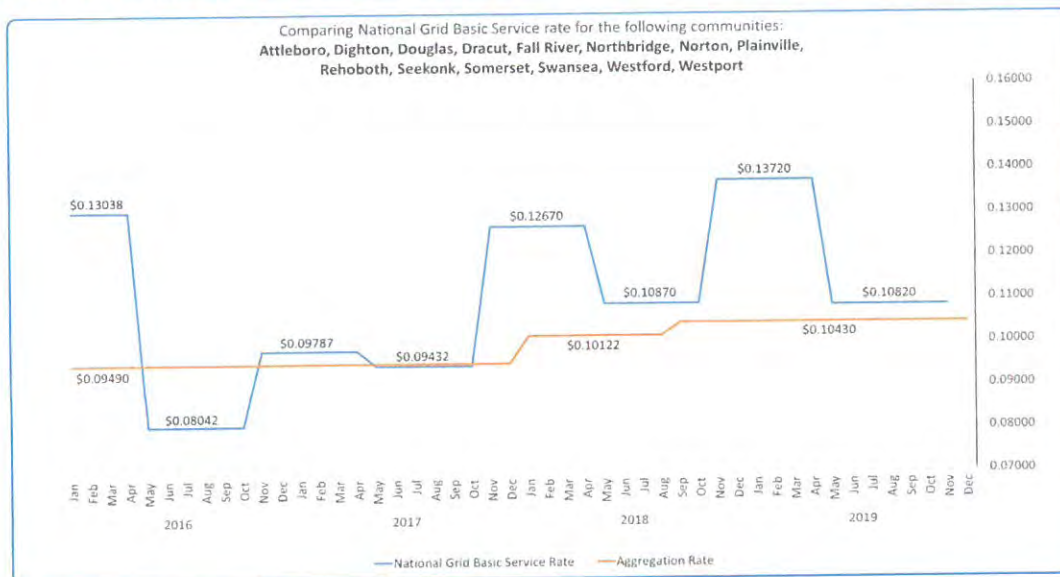
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Town of Jamestown  
Resolution of the Town Council

**CORRECTED**

**No. 2019-05**

**“A RESOLUTION MAKING AN APPROPRIATION OF \$5,900,000 AND AUTHORIZING THE TOWN OF JAMESTOWN TO FINANCE REPLACEMENTS, RENOVATIONS AND IMPROVEMENTS AND RELATED EQUIPMENT AT THE JAMESTOWN PUBLIC SCHOOLS AND TO ISSUE NOT MORE THAN \$5,900,000 BONDS AND NOTES THEREFOR AND ENTER INTO A FINANCING AGREEMENT WITH THE RHODE ISLAND HEALTH AND EDUCATIONAL BUILDING CORPORATION”**

SECTION 1. The amount of \$5,900,000 is hereby appropriated for replacements, renovations and improvements and related equipment at the Jamestown public schools and all costs incidental thereto.

SECTION 2. All projects utilizing the foregoing appropriation shall be carried out and all contracts made therefor on behalf of the Town shall be awarded by the School Committee with the written approval of the Town Administrator, and ratification by the Town Council. The Town Administrator shall therefor execute any contract or change order to evidence such approval, or as otherwise hereafter directed by the Town Council.

SECTION 3. The Finance Director and the President of the Town Council be, and hereby are, authorized to issue up to \$5,900,000 bonds of the Town, in the aggregate, under **Local Acts 149 147 and 152 150 of 2018**, at one time or from time to time in order to meet the foregoing appropriations.

SECTION 4. Pending said issuance of bonds, said officers from time to time may issue and refund interest bearing or discounted notes (“Notes”) under Section 3 of said Local Acts, in anticipation of the issue of said bonds.

SECTION 5. The Finance Director and the President of the Town Council are hereby authorized to issue the aforesaid \$5,900,000 of bonds and deliver them to the Rhode Island Health and Educational Building Corporation and to execute and deliver a Financing Agreement with respect thereto with said Rhode Island Health and Educational Building Corporation. Said officers are

hereby authorized and instructed to take all actions, on behalf of the Town, necessary to insure that interest on the bonds and notes will be excludable from gross income for federal income tax purposes; if permissible, to deem bonds and notes, and to the extent not deemed to be, to designate the bonds and notes as "qualified tax-exempt obligations" for the purposes of Section 265 (b) (3) of the Internal Revenue Code of 1986, as amended (the "Code"); and to refrain from all actions which would cause interest on bonds or notes of the Town to become subject to federal income taxes. Furthermore, the Finance Director is hereby authorized his discretion to make any elections as provided under Section 148 (f)(4)(C)(v) and (vii) of the Code with respect to such bonds and notes or any portion thereof. The said officers are hereby authorized and instructed to take such action as to comply with Rule 15c2-12(b)(5) of the Securities and Exchange Commission as they deem necessary in their sole discretion and are specifically authorized to execute and deliver a Continuing Disclosure Certificate. In addition, said officers are hereby authorized and instructed to take such action as to comply with the provisions of §§16-7-35 to 16-7-47 of the Rhode Island General Laws, 1956, as amended; and any requirements of the Rhode Island Health and Educational Building Corporation with respect to such bonds, including the execution and delivery of agreements and certificates as may be requested by the Rhode Island Health and Educational Building Corporation.

SECTION 6 Pending the issuance of bonds under SECTION 3 hereof and/or notes under SECTION 4 hereof, the Finance Director may expend funds from the general treasury of the Town for the purposes specified in SECTION 1 under contracts awarded pursuant to SECTION 2. Any advances made under this SECTION shall be repaid without interest from the proceeds of bonds or notes issued hereunder or from the proceeds of applicable federal or state assistance or from other available funds.

SECTION 7. The Town hereby declares that it reasonably expects to reimburse the expenditures authorized in SECTION 1 with proceeds of debt to be issued by the Town. This Resolution is a declaration of official intent under Treasury Regulation 1.150-2.

SECTION 8. This Resolution shall take effect upon its passage.

By Order of the Jamestown Town Council

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Michael G. White, President

---

Mary E. Meagher, Vice President

---

Nancy A. Beye

---

Randall White

---

William J. Piva, Jr.

IN WITNESS WHEREOF, I hereby attach my hand and the official seal  
of the Town of Jamestown this 19<sup>th</sup> day of August, 2019.

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Cheryl A. Fernstrom, CMC, Town Clerk





## Jamestown Ad-Hoc Committee on Public Art MEMORANDUM

**TO:** The Honorable Town Council  
Mr. Michael White, President  
**FROM:** Duncan Pendlebury, Chair, Ad-Hoc Committee for Public Art  
**RE:** Whale Tail Proposal Recommendation  
**DATE:** July 30, 2019

---

At the July 24 meeting of the Ad Hoc Committee on Public Art, A motion was made by Mick Cochran and seconded by Peter Fay as follows:

To recommend to the Town Council that they accept the application for public art gift known as the Jamestown's Whale Tail as modified in a letter on 7/20/19 with the recommendation for location being Beavertail Site #23 as described in the Report to the Town Council, *Public Art in Jamestown*. The Committee recommends the following conditions:

1. That the maintenance be covered;
2. Time restriction of 12 months, start to finish from contract signing;
3. The Artist commits to it being one of a kind or a numbered limited edition;
4. Should the Town Council determine that it is a temporary placement, then escrow should be limited to 3-5 years;

So Unanimously Voted, Motion Carries

Attachment: Jamestown's Whale Tail Proposal for Public Art Gift Application

C: Andy Nota, Town Administrator  
Erin Liese, Town Clerk  
The Jamestown Whale Tail Donor Committee  
Jamestown Planning Commission





Approved 8-7-2019

**TOWN OF JAMESTOWN**  
P.O. Box 377  
93 Narragansett Ave.  
JAMESTOWN, RHODE ISLAND 02835

Planning Office - 423-7210  
Fax - 423-7226

## **Jamestown Ad-Hoc Committee for Public Art**

### **MINUTES**

July 24, 2019

6:00 PM

**Jamestown Town Hall**  
93 Narragansett Ave.

#### **1. Call to Order and Roll Call**

The meeting was called to order at 7pm and the following members were in attendance, Duncan Pendlebury, Mick Cochran, Barbara Cunha, Mary Beth Murphy, Allie Sabalis, Bob Trout, Peter Fay, Tory Reiff, Sandy Sorlien, Valerie Southern.

Also in attendance:

Lisa Bryer, AICP – Town Planner, Ad-Hoc Member  
Pat Tuff, Joan Swift – Donor Committee  
Peter Diepenbrock, Artist, Donor Committee  
Mary Meagher, Town Council Vice President  
Alma Davenport, Clinton Avenue resident  
Stephanie Amerigan, Narragansett Avenue, resident

#### **2. Approval of Minutes –June 27, 2019**

#### **3. Correspondence**

- a. Memo to the Town Council from AHCFPA, July 1, 2019 regarding Whale Tail Proposal – Received
- b. Memo to the Town Council from AHCFPA, July 1, 2019 regarding Revisions to “Report to the Town Council, Public Art in Jamestown” and the included “Public Art Policies and Procedures” – Received

#### **4. Chair’s Report:**

a. The Town Council meeting update - June 17 and July 8  
Chair Pendlebury noted that we have the minutes in the packet for both the June 17 and July 8 meetings where the Committee was discussed.



**5. Citizen's Non-Agenda Item**

Frank Meyer, 141 Southwest Avenue discussed the Beavertail Site for the Whale Tail and said that it is our land (The Town's) and we can do anything we want on it. It was noted by Bryer that Mr. Meyer provided the Town Council a very comprehensive packet of deed information etc. on the Town land at Beavertail which will be a resource. Duncan noted that this information is relevant to the Town Council once they make their decision on location.

**6. Old Business**

- a. Whale Tail Donor Committee – Application/Proposal for Public Art Gift – Recommendation to Town Council - Review, discussion and/or action and/or vote**
  - i. Public Comment received on the Whale Tail – provided digitally**

Chair Pendlebury wants to review the criteria from the policy as it relates to the Whale Tail. Fay questioned whether it should be put out to public comment again since the location changed. Sabalis did not feel that it needed to be re-advertised again because the application and report information was available on-line. The Committee agreed.

Pat Tuff explained why the Donor Committee switched gears: they took the comment received very seriously and regrouped and decided that there was community, artist and Committee support for Beavertail so they decided that was the reasonable direction to move towards. Peter Diepenbrock noted that he did not want a sculpture in East Ferry that was so controversial and some people hated.

Cunha wants to move forward and feels that the “sticking point”, East Ferry, has been removed and that we should move forward. Southern want to follow the process.

The Committee reviewed the criteria:

Aesthetic Quality:

Artist Peter Diepenbrock discussed construction technique and size. The construction was not meant to emulate scales; it is a construction method using plates that allows curvature of the structure with a rigid material. At Beavertail, the base could be a bit bigger to allow for an appropriate metal plate for recognition.

Relationship to the Community:

Discussion ensued regarding whales in the base, the environmental aspect, etc. Fay noted an extensive history of whales in the Bay and surrounding communities. Diepenbrock noted that whales are under threat along with our oceans as they are continually industrialized. Our community should be advocates for the ocean. Diepenbrock noted that he had more personalized verbiage about the community relationship in his 2018 application to the Town Council.

Relationship to the Collection and to the Community: N/A

Compatibility:

The committee agreed they liked the Beavertail location.



Materials/Fabrication and Installation:

The committee commented that the materials were appropriate based on durability and style.

Cochran noted that the appearance will change with the weather. It will patina with time.

Diepenbrock noted that this is the most expensive stainless and that we could go down to #302 if we wanted it to patina more.

Budget and Schedule:

The budget will be completely privately funded. The schedule will be 6 months to one year from signing of the contract.

Terms:

All Terms will be included in the contract.

Unique Artworks:

This is #3 in a series. It will be unique because it is hand fabricated and it will be numbered #3.

Although similar to the last one, each one is unique. Southern has concerns about its uniqueness.

The Committee decided that the name Whale Tail #3 would make it unique.

Cost of Artwork:

This will be privately funded and they believe all their commitments will come through.

Alterations to proposed artwork design: N/A

Review of Fabrication and Installation: N/A

Maintenance:

They will provide \$2,500. The artist anticipates that it will take two people one day plus materials (citric acid wash and cleaning cloths) each time. It should be necessary no more than every two years. Some may prefer it natural and patinaed.

It was clarified that the contract will be between the Donor Committee and the Town. The artist will have his own contract with the Donor Committee. The Committee discussed conditions for recommendation.

A motion was made by Mick Cochran and seconded by Peter Fay to recommend to the Town Council that - they accept the application for public art gift known as the Jamestown's Whale Tail as modified in a letter on 7/20/19 with the recommendation for location being Beavertail Site #23 as described in the Report to the Town Council, Public Art in Jamestown. The Committee recommends the following conditions:

1. That the maintenance be covered;
2. Time restriction of 12 months, start to finish from contract signing;
3. The Artist commits to it being one of a kind or a numbered limited edition;
4. Should the Town Council determine that it is a temporary placement, then escrow should be limited to 3-5 years;

So Unanimously Voted, Motion Carries





**7. Adjournment**

Motion was made by Mick Cochran and seconded by Sandy Sorlien.  
All in favor. Motion Carries.

Attest:

*Lisa W. Bryer, AICP*  
Town Planner





**TOWN OF JAMESTOWN**  
P.O. Box 377  
93 Narragansett Ave.  
JAMESTOWN, RHODE ISLAND 02835

Planning Office - 423-7210  
Fax - 423-7226

## **Jamestown Ad-Hoc Committee for Public Art**

### **MINUTES**

August 7, 2019

6:30 PM

**Jamestown Town Hall**  
93 Narragansett Ave.

1. **Call to Order and Roll Call**
2. **Approval of Minutes –July 24, 2019**

Cunha recommended that we change the number in a series of unique Artworks from #2 to #3 as noted at the meeting as follows:

Unique Artworks:

This is #2~~3~~ in a series. It will be unique because it is hand fabricated and it will be numbered #3. Although similar to the last one, each one is unique. Southern has concerns about its uniqueness. The Committee decided that the name Whale Tail #3 would make it unique.

Sabalis recommended the following change to the minutes:

A motion was made by Mick Cochran and seconded by Peter Fay to recommend to the Town Council that we ~~we~~ they accept the application for public art gift known as the Jamestown's Whale Tail as modified in a letter on 7/20/19 with the recommendation for location being Beavertail Site #23 as described in the Report to the Town Council, Public Art in Jamestown. The Committee recommends the following conditions:

Southern is concerned that we did not discuss other site options enough for the Whale Tail. Sorlien noted that we did discuss other appropriate locations throughout the process.

A motion was made by Cochran and seconded by Trout to approve the minutes of July 24, 2019 as amended.

All in favor. Motion Carries.



**3. Correspondence**

- a. **Memo to the Town Council from Duncan Pendlebury, AHCFA, July 30, 2019 regarding Recommendation on Whale Tail Proposal - RECEIVED**

Bryer noted that she will include the Whale Tail application with the recommendation letter.

**4. Chair's Report:**

**5. Citizen's Non-Agenda Item**

**6. Adjournment**

Motion was made by Cochran and seconded by Trout to adjourn.  
All in favor. Motion carries.

Attest:

*Lisa W. Bryer, AICP*  
Town Planner



# **Jamestown's Whale Tail**

## **Proposal for Public Art Gift**



**by The Jamestown Whale Tail Donor Committee**

**June 21, 2019**







## PROPOSAL FOR PUBLIC ART IN THE TOWN OF JAMESTOWN

To propose Art to the Town of Jamestown, please complete the following information and provide your signature at the bottom of the form. The completed form and other information should be submitted to:

Lisa Bryer, Town Planner  
Town of Jamestown • 93 Narragansett Avenue • Jamestown, RI 02835  
Email: [lbryer@jamestownri.net](mailto:lbryer@jamestownri.net)  
Questions: 401-423-7210

### Artist/Donor Information

Name: Whale Tail Donor Committee represented by Pat Tuff

Address: 14 Racquet Road, Jamestown, RI 02835

Phone: 770-335-0890 (cell), 401-423-3909 (home) Email: ptuff@mindspring.com

### If the artwork is existing:

Title of artwork: The **Whale Tail** will be commissioned upon approval by the Jamestown Town Council  
(Please see the attached supporting information)

Artist: \_\_\_\_\_

Artwork medium/materials: \_\_\_\_\_

Date of artwork: \_\_\_\_\_ Size of artwork: \_\_\_\_\_

Current owner of artwork: \_\_\_\_\_

Current location of artwork: \_\_\_\_\_

Please attach a narrative addressing Jamestown Public Art Policies and Procedures, including photographs of the artwork. Attach any other information that you would like the Town to know about the artwork and the artist (for example, press clippings, history of artwork).

### If the artwork will be commissioned:

Please provide a proposal with the following information:

- Resume of the artist and photographs of his/her work
- Narrative addressing the criteria listed in the Town of Jamestown Public Art Policies and Procedures
- Sketch or maquette of the artwork

I have read the Town of Jamestown Public Art Policies and Procedures and hereby acknowledge this application meets the standards and criteria set forth within.

Name: Patricia A. Tuff

Signature: Patricia A. Tuff Date: June 21, 2019



## **Whale Tail – Supporting Information**

The Whale Tail Donor Committee is proposing to donate a “Peter Diepenbrock” designed and crafted 9.8 foot high, 9.5 foot wide and 8 foot deep #316 Stainless Steel Sculpture representing a Whale Tail. The goal of the Whale Tail donor committee is similar to the goal of the Town of Jamestown as stated in the Public Art Policy; to contribute to the cultural enrichment of the community by adding to its collection public art that is of the highest quality, visually stimulating and of enduring value.

We believe that the offer of donation of the Whale Tail will engage the community through artistic expression, increasing its sense of spirit and pride, enhancing Jamestown’s small cultural tourism niche while providing a creative and fun nod to Jamestown and Narragansett Bay’s seaside history and heritage.

### **Submission Requirements:**

In support of this gift of art, the Whale Tail Donor Committee respectfully submits the following information as required by the Town of Jamestown Public Art Policies and Procedures:

**a. A Photo drawing or sketch of the art piece**

(see cover)

**b. The Artist shall provide a narrative addressing how the piece may relate to the Town of Jamestown and its residents**

The Donor Committee is convinced of the relevance of this sculpture effectively representing the physical and social dynamics of the community, and that this relevance will endure for decades to come.

Jamestown sits at the mouth of the Narragansett Bay and can be considered a gateway community to the open ocean itself. The gesture of a Whale Tail is intended to represent the ocean’s future. It is a direct salute to the Ocean State, and a nod in support of a healthy and thriving marine environment. This piece is conceived as a gestural statement of an iconic mammal in action, half submerged which implies the continual “breach and submerge” activity of the sea. The scale of the sculpture is in keeping with a life size depiction of a mature humpback whale. Although representational, each viewer will react personally and differently with respect to its many potential meanings.

**c. Estimated cost of construction and design and proposed funding sources**

The cost of materials has increased over the last year since conception of the Whale Tail project by the Donor Committee. The total estimated cost is \$105,000, which includes the base (see rendering under materials description below) and \$2,500 escrow for maintenance.

**d. Description of the materials used to create structure including materials needed to display/secure the art; e. Dimensions of the art including appropriate base materials needed; f. Description, including materials, dimensions, wording and location, of interpretive signage for the art**

**Dimensions**

9'8"h x 9'3"w by 8'd

**Base disc**

60" diameter x 1/2" thick stainless plate with (6-8) 1" dia. bolt hole locations. The base disc will include a 24" circle cut out, (hidden) inside the whale for drainage.

**Weight**

Approximately 2000 pounds (stone base not included)

**Material**

- #316 stainless steel, for external surface, #314 for internal armature.
- The 'skin' to be fabricated using 3.5"x 6"x 16 gauge individual stainless plates, overlapped 'shingle style', and welded at all intersections, and sanded until smooth to the touch. The material will standup to all weather conditions.

**Structure**

There is an extensive interior armature, fabricated in solid 3/8" rod, which supports the entire form, from the fluke tips, down to the base plate.

**Value: Future replacement cost**

\$150,000 (subject to change over time)

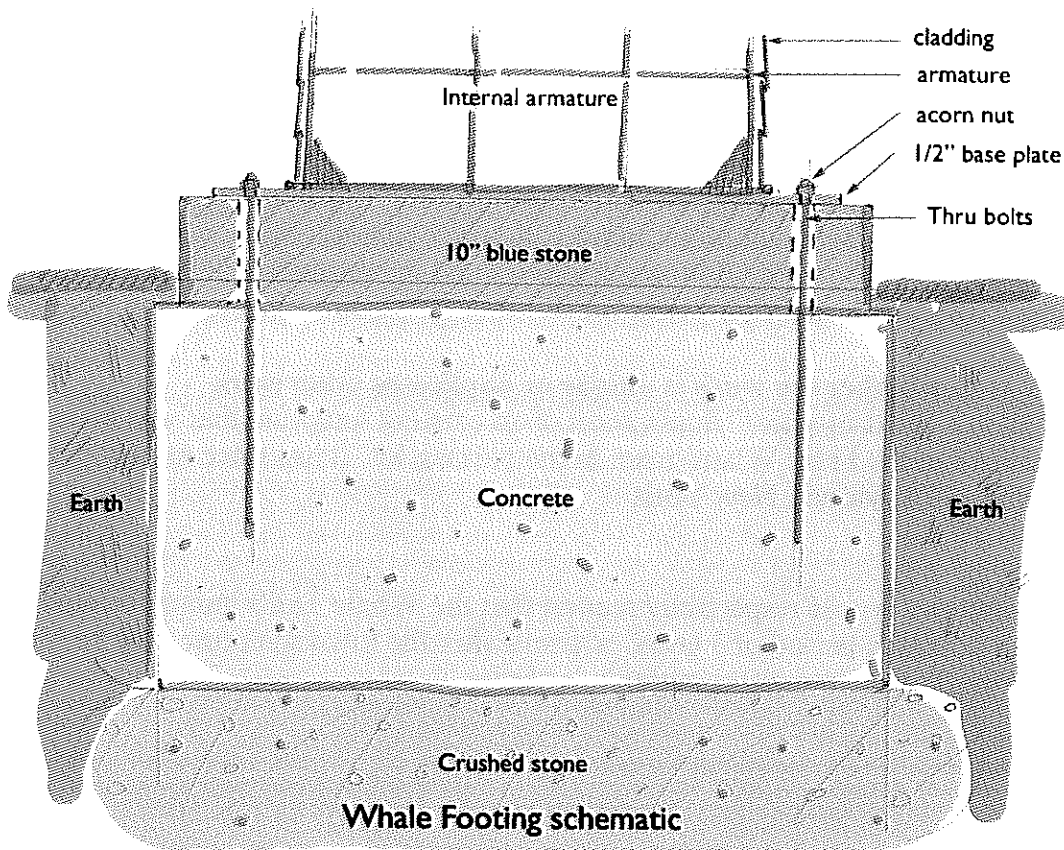
**Installation**

The base and footing design will need to be reviewed by an engineer. However, the installation is likely to include:

- A cast concrete footing (top to be 2-3 inches below grade)
- An 8-10" thick x 66" diameter blue stone base, rising 6-8" above grade.
- 6-8) Bolts anchored into the concrete.
- 1/4" shims to be placed between the stainless base disc and blue stone, to allow for internal drainage.

**Method of Construction** of the Whale Tail will insure its durability and long-term structural integrity. The method is called tessellation, which allows multifarious reflection of light and long-term robustness and integrity of structure. This method creates a stronger biomorphic contour form through tiles welded together to be able to ensure lasting and robust curvature.

### Footing Schematic:



### Lighting

No lighting is proposed at the proposed east ferry location.

### Signage

The only signage associated with this sculpture will be base mounted and include the "Whale Tail" Name, the date, the donors and the community members involved. This plaque will be of proper size to be either mounted on the side of the base or on top of the base.

### g. Statement regarding relationship and context of proposed site including aesthetic, cultural, or historic ties.

The site suggested in this proposal is extremely conducive to a public art placement, both adjacent to the shore, and to the pedestrian activity of the marina district. The Comprehensive Plan notes that East Ferry should continue to be a "working waterfront" where many activities facilitate a range of shared communal emotions from festive to reverent and spiritual, all in a beautiful, meaningful waterfront location. The placement of the Whale Tail in this location will provide an ideal example of place-making.

**h. An estimate of design lifespan of the structure and potential annual maintenance needed to maintain structural integrity**

The design lifespan of the Whale Tail is long, due to its complex and durable construction as well as the #316 stainless steel material. The #316 stainless steel is considered a low, to no maintenance material. For conservation, the recommended maintenance schedule suggests a biannual application of a water-soluble citric acid solution. This solution can be applied, and scrubbed off, by a two-person team on a single eight-hour day. Should this application not be applied, no significant damage will result, just a slight patina, as can be seen on the East Greenwich Main Street sculpture by Diepenbrock which has had 12 years of weather in its location. Both the sculpture and the grounds will be the property of the Town of Jamestown.

**i. Statement as to whether the work is unique or duplicates other work**

The Whale Tail is a “next-in-series” duplication of an existing sculpture that was on display July 2-July 20 2018 in the Ferry Wharf green in the parking lot. It has since moved to its permanent home in Tarrytown, New York.

**j. Location**

The Donor Committee would respectfully request that the Whale Tail’s initial placement be at East Ferry for at least a period of 3 years, wherein after the town sculpture may be moved to a location of the Town Council/community’s choice.

# P E T E R D I E P E N B R O C K

32 Hamilton Ave • Jamestown, Rhode Island 02835

Phone: 401-575-1218 •

E-mail: [peter@peterdiepenbrock.com](mailto:peter@peterdiepenbrock.com)

[www.peterdiepenbrock.com](http://www.peterdiepenbrock.com)

EDUCATION	1984	<b>BID, INDUSTRIAL DESIGN</b> Rhode Island School of Design, Providence, RI
	1983	<b>BFA, INDUSTRIAL DESIGN</b> Rhode Island School of Design, Providence, RI
COMMISSIONS	2018	<b>ROOSTER FISH</b> 56"h x 96"w x 21"d Bronze Islas Secas, Panama
	2017-18	<b>BIG FLURRIES</b> <b>SPECTRAL SHIFT</b> <b>QUILTED COD</b> <b>TORSION IV</b> <b>WHALE TAIL II</b> <b>SAIL VESSEL IV</b> National Resources Six sculpture series for several developments New York / New Jersey
	2017	<b>CLOCK MAN</b> Monumental Clock with Figure Roof Top / Foundry Complex 12'h x 18'w x 28"d Providence, RI.
	2015	<b>MAKING WAVES</b> 6'h x 24'w 8'd Three Piece Installation Stainless Steel East Bay Met School Newport, Newport RI
	2013	<b>SEQUENTIAL CONVERGENCE</b> 14'h x 40" w x 40" d stainless steel totem Private residence, South Dartmouth, Mass.
	2013	<b>HOLOCAUST MEMORIAL</b> Steel, bronze, stone 64" h x 46" w x 8" d Congregation Beth El Atereth Israel Newton, Mass.
	2011	<b>TRANSVERSION</b> 14' 6" h x 14'6" w x 8' d bronze, stainless steel Lakewood Public Library Lakewood, Ohio
	2010	<b>ARK AND SURROUND</b> Collaboration with William Rawn Ass. Bronze, wood, stone, glass 18'h x 13'w x 4'd

Temple Beth Elohim  
Wellesley, Mass

<b>2010</b>	<b>Yahrzeit Memorial</b> bronze 42" h x 42" w x 1.5" d Temple Beth Elohim Wellesley, Mass
<b>2010</b>	<b>TOTEM II</b> Private Residence Essex Ct.
<b>2009</b>	<b>ORB</b> Private Residence Newton, Mass
<b>2009</b>	<b>UNTITLED WALL PIECE</b> Martha's Vineyard Private Residence
<b>2009</b>	<b>TORSION III</b> 13.5' x 9.5' x 11' Bronze University of Rhode Island Lippitt Hall
<b>2007</b>	<b>UNDULATING FLURRIES</b> 10.5' x 8.5' Stainless steel Wall Piece One Exeter Plaza Boston, Mass.
<b>2007</b>	<b>TRIPPLE WAVE</b> 9' x 42" x 9" stainless steel wall piece Energy Capitol San Diego, California
<b>2006</b>	<b>DELINEATED FISH</b> 14' x 3' x 8" Suspended copper fish The Mooring, Newport Harbor Corporation Newport, RI
<b>2005</b>	<b>INFINITY III</b> 11' x 8' x 3' Free Standing Sculpture for Main Street The Town of East Greenwich East Greenwich, RI
<b>2005</b>	<b>SUNBURST</b> 5' x 5' x 10" Stainless Steel Wall Piece Sunnydays Corporate Headquarters Manalapan, NJ
<b>2004</b>	<b>INFINITY II</b> 9' x 3' x 3' Stainless steel Sculpture Private Residence Providence, RI
<b>2004</b>	<b>INFINITY I and THREE SQUARES</b> Hinkley, Allen and Snyder Law Firm Corporate Headquarters, Providence, RI
<b>2004</b>	<b>FLOATING WAVE</b> 15' x 11' x 1' Suspended Ceiling Installation



Rising Sun Mills  
 Providence, RI  
**2003 THE IBIS COLLECTION**  
 Seven Piece Sculpture Installation  
 ibis Corporate Headquarters  
 Providence, RI

**2002 9/11 MEMORIAL**  
 Rhode Island State House  
 Providence, RI

**2002 WHALE TAIL**  
 12' x 9' x 8' Stainless Steel Sculpture  
 Private Residence, Little Compton, RI

**2002 LOBBY WALL INSTALLATION**  
 Collaborative glass and aluminum wall sculptures  
 The Clarret Group, New York

**2002 FRAMING SYSTEM**  
 Custom aluminum and plexi framing units, 10 Floors  
 The Clarret Group, New York

**2002 GARDEN MEMORIAL**  
 Stainless steel, copper and bronze bench  
 Governor Henry Lippitt House Museum, Providence, RI

**2002 SCULPTURAL THRONE**  
 Steel and glass  
 Navigator of the Seas, Cruise Ship  
 London Contemporary Art, London, England

**2002 ARCHITECTURAL TREATMENT**  
 Five custom fire place enclosures in oxidized steel  
 Private Residence, Newport, RI

**1998 STACKED VOLUMES**  
 8' x 5' x 4' Stainless Steel Sculpture  
 Private Residence, Boston, MA

**1997 THREE SISTERS**  
 Steel and bronze sculptures / set of three / 6' x 3' x 3' each  
 Private Residence, East Greenwich, RI

**AWARDS**

**2016 NETWORKS**  
 Providence, RI.

**2006 BEST IN SHOW**  
 Newport Art Museum  
 Juried Members Exhibition

**2006 AWARD OF MERIT**  
 Small Works 2000  
 Attleboro Arts Museum

**2002 9/11 MEMORIAL**  
 Commissioned by Governor Lincoln Almond  
 State of Rhode Island  
 Rhode Island State House, Providence, RI

**2001 FELLOWSHIP IN CRAFTS**  
 Rhode Island State Council on the Arts

**2000 MARC HARRISON AWARD FOR EXCELLENCE**  
 Providence Fine Furnishings Show

**1999 FELLOWSHIP IN DESIGN**

Rhode Island State Council on the Arts  
**1995** **FIRST PLACE**, Best Design Award, Accent on Design  
 N.Y. International Gift Show, New York, NY  
**1992** **EXCELLENCE IN DESIGN**, Grant Award  
 DANSK, International  
**1991** **FELLOWSHIP IN CRAFTS**  
 Rhode Island State Council on the Arts  
**1989** **FELLOWSHIP IN SCULPTURE**  
 Rhode Island State Council on the Arts  
**1989** **FELLOWSHIP IN DESIGN**  
 Rhode Island State Council on the Arts

**SOLO EXHIBITIONS**

**2008** **RANDOM ORDER**  
 Didi Suydam Contemporary  
 Newport, RI  
**2007** **THROUGH THE LOOKING GLASS**  
 A progressive installation  
 The Wright Gallery  
 Newport Art Museum, Newport, RI  
**2002** **PROCESS**  
 Bridgewater State College, Bridgewater, MA  
**2002** **MONOGENESIS**  
 The Wright Gallery  
 Newport Art Museum, Newport, RI  
**2002** **CROSS SECTIONS**  
 The Hunter Gallery, St. George's School, Newport, RI  
**1995** **95-1, Installation**  
 Lenore Gray Gallery, Providence, RI  
**1991** **FORM FROM FORM**  
 Gallery I/O, New Orleans, LA  
**1991** **FORM FROM FORM II**  
 CCRI, Warwick, RI  
**1990** **DELINEATIONS**  
 Michael Himovitz Gallery, Sacramento, CA  
**1988** **SUB-SURFACE-OBJECT**  
 Himovitz Salomon Gallery, Sacramento, CA  
**1986** **FROM ZERO TO LIGHT**  
 Studio 505, Providence, RI

**SELECTED GROUP  
 EXHIBITIONS**

**2018** **RHYTHMS**  
 Mary Dondero/ Peter Diepenbrock  
 St. Botolph Club  
 Boston, Ma.  
**2017-18** **American Obsession**  
 Imagine Peace Now  
 Traveling group exhibition  
 Guns + America  
 Curated by Boris Bally, Shephard Ferry  
**2017** **Deedee Shattuck Gallery**  
 Summer Group Exhibition  
 Westport, Ma.  
**2016** **FIFTY YEARS OF ART IN RHODE ISLAND**  
**1950 – 2000**

Rhode island Historic Society  
Providence, RI

2016 **KENNARD SCULPTURE TRAIL**  
Outdoor Installation  
Curated by Allison Newsome  
Kennard Park  
Newton, Mass.

2016 **NETWORKS**  
Group Exhibition  
Newport Art Museum

2014 **SCULPTURE EMBRACES HORTICULTURE**  
Outdoor Installation  
Blithewold  
Curated by Allison Newsome  
Bristol, Rhode Island

2013 **NEW WORK**  
Chazan Gallery  
Wheeler School,  
Providence, RI

2008 **NATURALLY INSPIRED**  
Invitational  
Tiffany and Co.  
Providence RI

2007 **RISD ROUTES**  
Juried Exhibition / David McFadden, Curator  
Fuller Craft Museum  
Brockton, Mass.

2006 **FREEDMAN AND DIEPENBROCK**  
McEvoy Gallery  
Portsmouth Abbey, Portsmouth, RI

2005 **IN THE GREEN**  
Outdoor Sculpture Exhibition  
Hamilton House, Jamestown, RI

2004 **3-D RHODE ISLAND**  
Newport Art Museum, Newport, RI

2003 **SCULPTURE FOR THE OUTDOORS VI**  
Clark Gallery, Lincoln, MA

2003 **CAIRN CROFT SCULPTURE GARDEN**  
Dover, Ma

2002 **CONVERGENCE X**  
Outdoor Exhibition, Providence, RI.

2002/2004 **WIND SEA SKY,**  
Outdoor Exhibition, Newport, RI

2001 **CENTENNIAL ARTS EXHIBITION**  
Providence Art Club, Providence, RI

1997 **FACULTY SHOW**  
Rhode Island School of Design Museum, Providence, RI

1996 **96-1**  
Gallery FLUX, Providence, RI

1994 **THE WHEELER GALLERY, Two Person Show**  
Providence, RI

1993 **FACULTY SHOW**  
Rhode Island School of Design Museum, Providence, RI

1992 **PRIDE AND PERSEVERANCE**  
Woods Gerry Gallery, Providence, RI

1990 **'+++'**  
Two Person Show  
Gallery One, Providence, RI

1989 **NEW WORKS**, Three Person Show  
Attleboro Museum, Attleboro, MA

1988 **YOUNG AMERICANS 1988**  
Traveling Exhibition  
American Craft Museum, New York, NY  
Museum of Fine Arts, Springfield, MA  
Memorial Art Gallery, Rochester, NY  
Hunter Museum of Art, Chattanooga, TN  
Jacksonville Art Museum, Jacksonville, FL

1988 **MASTERS OF CEREMONY**  
Designers of New Judaica  
B'Nai B'Rith, Klutznick Museum, Washington, DC

**COLLECTIONS**

1987 **FIVE FROM THE FOUNDRY**  
Main Gallery  
University of Rhode Island, Kingston, RI

**FIDELITY CORPORATION**  
Smithfield, RI

**HINKLEY ALLEN & SNYDER**  
Providence, RI

**IBIS CORPORATION**  
Providence, RI

**STREUVER BROTHERS CORPORATION**  
Baltimore, MD

**NUMEROUS PRIVATE COLLECTIONS**

**PROFESSIONAL  
EXPERIENCE**

2006-2011 **DIDI SUYDAM CONTEMPORARY**  
Co owner  
Newport, RI

2004 **ART CONSULTANT**  
Complete Art Coordination of corporate headquarters  
Seven Board Rooms / Reception Area / Common Area  
Hinkley, Allen, and Snyder Law Firm  
Providence, RI

1999-06 **SUYDAM + DIEPENBROCK**  
CO owner of gallery featuring regular exhibitions of Regional Contemporary  
Sculpture, Painting, and Jewelry

1995 - 99 **NEW YORK INTERNATIONAL GIFT SHOW**  
Accent on Design Exhibitor / 1st Place award recipient

1998 **DANSK international**  
Design of flatware patterns in stainless steel

1995-98 **UMBRA**  
Design of picture frame collections

1994 **MUSEUM OF MODERN ART**, New York  
Design and produced private label soap dishes

1990-present      **THE TROY COLLECTION / THETROYSTORE.COM**  
Founded a company to produce an extensive collection of  
limited edition sculptural and functional objects

1989 /1990      **INTERNATIONAL FURNITURE FAIR**  
Exhibitor

**TEACHING**

2015      **SPONSORED STUDENT INTERNSHIP**  
**Introduction to Welding**  
**East Bay Met School Senior**

2009      **SPONSORED STUDENT INTERNSHIP**  
Project Driven / Studio based  
North Kingstown High School Senior

2008      **JUNIOR STUDIO / Metals**  
Required  
Furniture Design Department  
Rhode Island School of Design

2006      **LINES IN SPACE**  
Introduction to Metals  
Elective  
Rhode Island School of Design

1997      **INSIDE OUT**  
Advanced design studio  
Industrial Design department  
Rhode Island School of Design

1994 – 95      **ANALYTICAL DRAWING**  
Industrial Design department  
Rhode Island School of Design

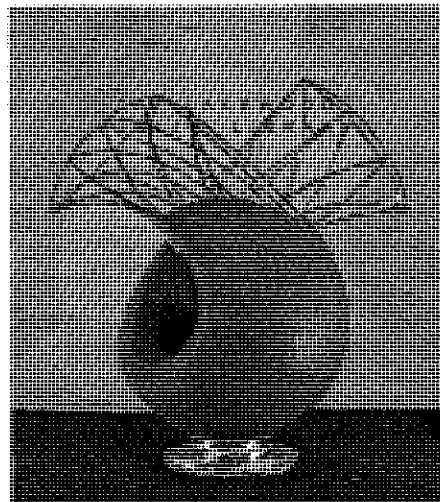
1994 – 95 **PRESENTATIONS**  
Sculpture Department  
Rhode Island School of Design

1993      **DESIGN PRINCIPLES**  
Industrial Design department  
Rhode Island School of Design

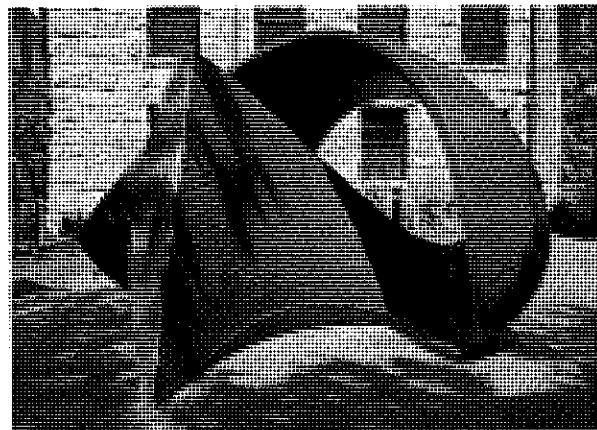
Examples of Prior Installations



Version IV, Bridgewater N.J. 2010



Transmission, Lakewood, Ohio. 2011



Version III, University of Rhode Island. 2009

Dear Ms. Gammon,

As discussed, the Jamestown Community Food Pantry is requesting an opportunity to address the Jamestown Town Council on Monday, August 19, 2019 on two (2) separate issues. The Jamestown Community Food Pantry is a Rhode Island registered 501 (c) (3) non-profit corporation. Our mission is to minimize hunger and provide nutritional sustenance for Jamestown's residents. Although housed in the Central Baptist Church, the Food Pantry is not associated with the Church.

Our first request is to seek a donation from the Town in the amount of \$2,500.00. I have attached a copy of our brochure which discusses the need for the Food Pantry.

The second is for a fee waiver to hold a Yard Sale at Fort Getty, on Saturday, October 12, 2019.

I will drop off twelve (12) copies of our printed brochure and the Editorial published in the July 11, 2019 edition of the Jamestown Press, discussing the opening of the Pantry, so that they may be included in the Town Council Meeting Packets.

Please call me at 401-354-9200, if you have any questions.

Thank you for allowing us the opportunity to appear before the Town Council.

Sincerely,

Barbara Szepatowski  
JCFP Board Member

Jamestown Community Food Pantry  
99 Narragansett Avenue  
P.O. Box 295  
Jamestown, RI 02835  
401-560-5080

**TOWN COUNCIL MEETING**  
**July 8, 2019**

**I. ROLL CALL**

Town Council Members present:

Michael G. White, President  
Mary E. Meagher, Vice President  
Nancy A. Beye  
Randall White  
William J. Piva, Jr.

Also in attendance:

Christina D. Collins, Finance Director/Acting Town Administrator  
Edward A. Mello, Police Chief  
Michael C. Gray, Public Works Director  
Lisa W. Bryer, Town Planner  
Wyatt A. Brochu, Town Solicitor  
Paula Swistak, Water and Sewer Clerk Pro Tem  
Cheryl A. Fernstrom, Town Clerk

**II. CALL TO ORDER, PLEDGE OF ALLEGIANCE**

Town Council President White called the regular meeting of the Jamestown Town Council to order at 6:32 p.m. in the Jamestown Town Hall Rosamond A. Tefft Council Chambers at 93 Narragansett Avenue, and led the Pledge of Allegiance.

**III. TOWN COUNCIL SITTING AS THE BOARD OF WATER AND SEWER COMMISSIONERS**

The Town Council convened as the Board of Water and Sewer Commissioners at 6:33 p.m. and adjourned from sitting as the Board of Water and Sewer Commissioners at 6:44 p.m. See Board of Water and Sewer Commissioners Meeting Minutes.

**IV. ACKNOWLEDGEMENTS, ANNOUNCEMENTS, PRESENTATIONS, RESOLUTIONS AND PROCLAMATIONS**

- A) Presentation of Proclamation by Representative Deborah A. Ruggiero, District 74

Representative Ruggiero read the Citation from the Rhode Island House of Representatives offering sincerest congratulations to Cheryl Fernstrom, Town Clerk, on the occasion of her retirement. (Applause)

**V. PUBLIC HEARINGS, LICENSES AND PERMITS**



**A motion was made by Vice President Meagher with second by Councilor Beye to convene as the Alcoholic Beverage Licensing Board and open the Public Hearing at 6:47 p.m. President White, Aye; Vice President Meagher, Aye; Councilor Beye, Aye; Councilor White, Aye; Councilor Piva, Aye.**

**A) Town Council Sitting as the Alcoholic Licensing Board**

- 1) **NOTICE:** Is hereby given by the Town Council of the Town of Jamestown, being the Licensing Board in said Town as provided under Title 3, Chapters 1-12 of the General Laws of Rhode Island 1956, and as amended, that the following **NEW** application has been received by the Town Council for license under said Act, for the period July 8, 2019 to November 30, 2019; duly noticed and advertised in the June 20, 2019 and June 27, 2019 editions of the *Jamestown Press*; review, discussion and/or potential action and/or vote under said title:

**CLASS B – VICTUALER**

Our Table, LLC  
dba: Our Table  
29 Narragansett Avenue  
Jamestown, RI 02835

No Council or public comments.

- a) Approval of the **CLASS B – VICTUALER LIQUOR LICENSE**; review, discussion and/or potential action and/or vote

**A motion was made by Vice President Meagher with second by Councilor White to approve the new CLASS B – VICTUALER Liquor License for Our Table, LLC contingent upon receipt of all necessary signatures and documents. President White, Aye; Vice President Meagher, Aye; Councilor Beye, Aye; Councilor White, Aye; Councilor Piva, Aye.**

- b) Set the **CLASS B – VICTUALER LIQUOR LICENSE CAP AT NINE (9)**; review, discussion and/or potential action and/or vote

**A motion was made by Vice President Meagher with second by Councilor Piva to set the CLASS B – VICTUALER Liquor License Cap at NINE (9). President White, Aye; Vice President Meagher, Aye; Councilor Beye, Aye; Councilor White, Aye; Councilor Piva, Aye.**

**A motion was made by Vice President Meagher with second by Councilor Beye to adjourn as the Alcoholic Beverage Licensing Board at 6:47 p.m. President White, Aye;**  
Town Council Meeting Minutes 07-08-2019 Page 2 of 14

**Vice President Meagher, Aye; Councilor Beye, Aye; Councilor White, Aye; Councilor Piva, Aye.**

**A motion was made by Vice President Meagher with second by Councilor Beye to open the Public Hearing at 6:50 p.m. President White, Aye; Vice President Meagher, Aye; Councilor Beye, Aye; Councilor White, Aye; Councilor Piva, Aye.**

**B) Public Hearings - Ordinances**

- 1) Amendment of the Jamestown Code of Ordinances Chapter 22 Environment, Article IIIA. Construction and Landscape, Sec. 22-69 Activities Related to Building and Landscape Construction, Home and Landscape maintenance; Sec. 22-70 Definitions; Sec. 22-71 Exemptions; Sec. 22-72 Enforcement; Sec. 22-73 Penalties; Sec. 22-74 Sunset Clause (remove); and Sec. 22-74 – Sec. 22-85 Reserved; duly advertised in the *Jamestown Press* June 27, 2019 edition; review, discussion and/or potential action and/or vote

Vice President Meagher requested this amendment due to its Sunset Clause, requested the landscape elements be added, changing the Saturday hours to 8:00 a.m. from 7:00 a.m. and ensuring there would be no landscape activities on Sunday.

Public comments.

Laura Vetter of East Shore Road referenced her comments at the last Town Council meeting and requests the following: changing the end time for Monday through Friday operations to 7:00 p.m. from 8:00 p.m., on Saturday to 5:00 p.m. from 6:00 p.m., all trucks be parked on the property involved thus prohibiting loitering or blocking the public thoroughfare, penalties for infractions be assessed directly against the property owner not the contractor so they are impacted by fines keeping the progressive enforcement system intact, adding that a job site will be shut down, as a \$500 fine means nothing to the violating property owner.

Mike Smith of West Reach Drive stated he is confused by this ordinance. For 40 years his crews have worked 7:00 a.m. to 3:30 p.m. He asks if they will be able to continue and was informed he could Monday through Friday. Vice President Meagher explained the language that defines when activities are prohibited and that there are exemptions for home and landscape maintenance by homeowners.

Brian Evans of Fox Run stated he is a homeowner and does his own maintenance and to not be able to work on Sundays and holidays creates a hardship. The ordinance specifies non-commercial equipment. He asks if would he would be able to operate a power washer and was informed he could. He asks if he could construct a shed on the weekend and was informed Saturday is ok. Mr. Evans' asked if it rains on Saturday can he work on Sunday. Can he work over a long weekend? How many complaints have been received? Council referenced the proposed ordinance language "Home maintenance means the activities required to preserve, repair, or ensure functioning of a residential structure." The work is being done by the homeowner not a commercial operation. Mr. Evan asked who determines

what is commercial and stated the homeowner is being punished. Council stated they are trying to maintain peace and quiet for all neighbors. On Sundays construction has only been allowed by homeowners and this effort is a common sense approach to the issue. Non-commercial lawnmowers are specified in the ordinance and common sense dictates that neighbors can perform maintenance. The Sunday ordinance clause has not changed. Mr. Evans asks for assurance he can use his lawn equipment on Sunday to maintain his landscape, shrubbery and property. Lengthy discussion ensued.

Mr. Evans states he would like to work in his yard and does he need a permit to take down a barn on Sunday? How about a shrub? Numerous questions continued. Council asked if language was revised would he be in favor of the ordinance. Council noted a complaint would have to be filed before an action could be taken against a homeowner. Lengthy discussion ensued. Mr. Evans doesn't understand limiting activities on Sundays and this will cause problems between neighbors and asks Council to wait one year and have the Police monitor the complaints to determine where the problems exist. Council noted they can't see changing the days. Mr. Evans asks Council to return the ordinance to its prior wording. Discussion continued.

Peter Vetter of East Shore Road understands the concerns of homeowners. He referenced his questions at the last meeting, including why a non-contiguous property could be used for a commercial operation. The property owner in question doesn't care about neighbors and won't allow construction vehicles on his property. Why is that permitted and why is he allowed to let trucks idle on the road? There is no incentive for him to comply and Council must be serious when issuing permits and assessing penalties and must shut down the problem with a real impact to be taken this seriously. Discussion continued of past incidents and non-compliance.

Council asked the Solicitor if some of the changes recommended were beyond the Council's scope. Solicitor Brochu stated it would be and more time may be needed to ensure the language revisions were done properly. The point made regarding storing materials on one property for use on another is problematic. Solicitor Brochu is not aware of all the facts and has not conferred with the Building Official. Council discussed how far this can go, under what laws, and whether the public hearing should be continued or closed and the ordinance readvertised for a future meeting.

Beth Smith of Orient Avenue commented on multiple LLC's and owning multiple properties, and if zoning allows it you should be able to store materials for one property on another property. She was informed this is a question of scale. Private maintenance is a fine line as some commercial equipment is quieter than non-commercial equipment. Also sometimes work must be performed on weekends when weekdays didn't allow work due to weather conditions and people have to catch up. Council members note such situations could be addressed. An ordinance has to be enforced, we must rely on others to maintain the peace, and there are always exceptions.

Solicitor Brochu commented on the difficulty in crafting an ordinance and differentiating between commercial and non-commercial activities when they may be using the same equipment. Discussion ensued of closing the public hearing and re-writing the ordinance.

**A motion was made by Vice President Meagher with second by Councilor White to close the public hearing and rewrite the ordinance. President White, Aye; Vice President Meagher, Aye; Councilor Beye, Aye; Councilor White, Aye; Councilor Piva, Aye.**

- 2) Amendment of the Jamestown Code of Ordinances Chapter 70 Traffic and Vehicles Article III. Specific Street Regulations, Sec. 70-52 Stop Intersections; Article IV. Stopping, Standing and Parking Sec. 70-83 Standing or Parking on Steel Pier; and Sec. 70-87 Prohibited or Restricted Parking on Specified Streets; duly advertised in the *Jamestown Press* June 27, 2019 edition; review, discussion and/or potential action and/or vote
  - a) Memorandum of Police Chief Mello

Article III. Specific Street Regulations Sec. 70-52 Stop Intersections. Vice President Meagher noted the issue of a four-way stop at High Street and Howland Avenue was heard before the Traffic Committee as neighbors expressed credible public safety concerns. It would be appropriate to put a four-way stop at that location.

Public comment.

Alma Davenport of Clinton Avenue stated she lives near the corner of Clinton and High Street. The hedges in the area have not been clipped for a long time and she believes three feet of visibility could be gained by cutting back the hedges, and that could be tried first.

Chief Mello comments this has been before Traffic. The challenge of this intersection is the width of Howland Avenue. People feel this is the main road and they should stop, and at High Street people feel the reverse and they should not have to stop due to the width. It would make more sense to make Howland free-passing and the put a stop at High Street. Four-way stops are not always ideal and visibility issues can be caused by vegetation.

**A motion was made by Vice President Meagher with second by Councilor Piva to approve this portion of Article III. Sec. 70-52 to create a four-way stop at High Street and Howland Avenue. President White, Aye; Vice President Meagher, Aye; Councilor Beye, Aye; Councilor White, Aye; Councilor Piva, Aye.**

Article IV. Stopping, Standing and Parking Sec. 70-83 Standing or Parking on Steel Pier and Bulkhead. This was part of the original public hearing and came from staff review of parking issues at Ft. Getty, the Pier and Bulkhead. The recommendation for the Bulkhead is to make it no parking and the Pier is subject to the lease with Conanicut Marine. The Traffic Committee recommended there be no boat trailer parking and no overnight parking. For consideration is whether there should be time limits for the six designated spots. Parking is currently 6:00 a.m. to 6:00 p.m. for no more than 8 hours, and no parking at the

Steel Pier, 10:00 a.m. to 6:00 p.m., north of the bus stop. Public Works added one handicapped spot by the bus stop, there is one by the ambulance barn, two within the East Ferry parking area, one by the Recreation Center, and two on Narragansett Avenue, above and beyond what is required. Discussion ensued.

#### Public Comments.

Dennis Webster of Mt. Hope Avenue reviewed the procedure to post flags five times per year for various occasions and the Veterans would like to be able to continue to park vehicles during this operation. Chief Mello stated there is a provision in the ordinance that allows it and special exceptions can be achieved by requesting a waiver.

Bill Munger of Cole Street noted his concerns for the Steel Pier and the crane that is used seasonally. The Steel Pier is part of a multipurpose, working waterfront that works well. He requests Council recognize the Steel Pier area leased to Conanicut Marine and concerns for the crane, and referenced the fuel tanks with regular deliveries, that Conanicut staff control by use of white cones as needed for safety. He requests the 15 spaces by the waterfront remain as is at 8 hour parking. There are additional work vehicles on the Pier, and only the crane stays overnight. He requests consideration of his suggestions.

#### Council comments.

Councilor Piva is in agreement with Bill Munger regarding the parking time limit. He is not convinced a trial period for two-hour parking should go forward, and as a member of the Chamber of Commerce feels business owners would prefer frequent coming and going.

Mr. Munger stated his support to return the Ambulance Barn lot to a municipal parking lot. The village retail is under strain, but it is not due to two-hour parking spaces. Reduced access to the bay will affect the village businesses and use of the Ambulance Barn lot for parking will benefit village businesses. Discussion ensued.

Vice President Meagher notes her agreement with some of the parking suggestions. President White noted the extensive use of East Ferry parking and the handicapped spots. Councilor Beye agrees the parking by the waterfront should remain eight hours, and Councilor White agreed. Council members note they are not inclined to adopt the revisions.

**A motion was made by Vice President Meagher with second by Councilor Piva to close the Public Hearing at 8:04 p.m. President White, Aye; Vice President Meagher, Aye; Councilor Beye, Aye; Councilor White, Aye; Councilor Piva, Aye.**

## VI. OPEN FORUM

- A) Scheduled request to address – None.
- B) Non-scheduled request to address – None.

## VII. COUNCIL, ADMINISTRATOR, SOLICITOR, COMMISSION/COMMITTEE COMMENTS & REPORTS

A) Town Administrator's Report: Christina D. Collins, Acting Town Administrator

Fire Department Update. Acting Town Administrator Collins gave an update on the Fire Department sprinkler head that let go in the upstairs sleeping area. Clean Care of New England assessed the water damaged area, which is being dried out and evaluated for repair and/or replacement. She is working with our insurance carrier The Trust and manufacturer Tyco will review the equipment for malfunction. We are looking to repair the area and replace furniture and equipment this week in order to return to normal operations as soon as possible.

School Bonds. Ms. Collins will be before RIBEC on Wednesday evening as the School Bonds are on the docket. We will have a Moody's rating call on July 24<sup>th</sup> and closing on the Bonds the first week in September.

### VIII. UNFINISHED BUSINESS

A) Ad Hoc Committee for Public Art: Whale's Tail Sculpture and Public Art Policies and Procedures; review, discussion and/or potential action and/or vote, continued from June 17, 2019

- 1) Recommendation to the Town Council regarding the proposed Public Art Gift by the Whale's Tail Donor Committee
  - a) Memorandum of Ad Hoc Committee for Public Art Committee Chair Duncan Pendlebury regarding Revisions to the "Report to Town Council, Public Art in Jamestown" and "Public Art Policies and Procedures"
  - b) Memorandum of Ad Hoc Committee for Public Art Chair Duncan Pendlebury regarding Whale's Tail Proposal and Application Approval Process
- 2) Town Council acceptance of Ad Hoc Committee for Public Art Revised Public Art Policies and Procedures; review, discussion and/or potential action and/or vote

Ad Hoc Committee for Public Art Chair Duncan Pendlebury referenced the July 1<sup>st</sup> memo that explains the current position. The Committee received an application from the Donor Committee and the Town Planner reviewed it and deemed the application complete. The fifteen (15) day public comment period was advertised and closes on July 15<sup>th</sup>, with a number of responses received. The Committee will review the responses, per the policy, and add them to the current information and will meet July 24<sup>th</sup> to review comments and have their recommendation for the August meeting. Council will receive comments prior to the August meeting. Currently there are 28 responses.

Councilor Meagher attended the Ad Hoc Committee meeting to express her support and address concerns for comments that appeared in the newspaper. She clarified her concerns and made clear the need for a policy. Member Cunha made it clear the gift had been accepted by the Committee and recommended the Council accept the gift without

restrictions. She recommends the Council accept the gift with no strings attached as well and allow the Committee to make a recommendation for the location.

**A motion was made by Vice President Meagher with second by Councilor Piva to accept the gift in the same spirit as the Ad Hoc Committee did, with no strings attached.**

Discussion. Chair Pendlebury noted the Committee's determination they did not want to waive policy in order to shorten the process, but to stay on course. Vice President Meagher noted she has faith this will come to a satisfactory conclusion. Additional discussion ensued.

Back to the vote on the motion. **President White, Aye; Vice President Meagher, Aye; Councilor Beye, Nay; Councilor White, Aye; Councilor Piva, Nay. Motion passes by a majority vote in the affirmative.**

**A motion was made by Councilor Piva with second by Vice President Meagher to accept the revised Public Art Policies and Procedures. President White, Aye; Vice President Meagher, Aye; Councilor Beye, Aye; Councilor White, Aye; Councilor Piva, Aye.**

Ralph Klingbeil of Conanicus Avenue stated his opposition to Town acceptance of the Whale's Tail sculpture as it is not appropriate for our Town. The Council should not rubber stamp the Ad Hoc Committee's determination and there is not enough information to accept it at this time.

Jeff Alexander of Ledge Road concurs with the prior speaker's remarks. He doesn't know how the Council could accept this gift without restriction and prior to reviewing community comments. He agrees that process is important.

Council responded they are listening to public comment. The Ad Hoc Committee last December recommended the Council accept the gift with no strings attached. Council is evaluating the gift of art and clarified that "no strings attached" means without any restriction by the Donor Committee. Discussion ensued.

Alma Davenport of Clinton Avenue referenced her email of July 7<sup>th</sup>. She believes the over the Whale's Tail sculpture controversy is because people have the conception it will become the symbol of Jamestown, as whales have little historic significance for Jamestown. The Donor Committee specified that the sculpture be located at East Ferry and don't want to consider alternate sites. The Ad Hoc Committee noted four locations at East Ferry that could be considered – the old Ferry Dock, Christmas tree site, bend at the Seawall, and Triangle at the bus station. It has long been a tradition that sculpture placed in a town square reflect historical and cultural significance to the community. The sculpture has little to do with Jamestown's history or culture. The Committee recommended 20

potential sites for the sculpture and feels it would be appropriate to consider one of the alternate locations rather than becoming a de facto symbol of Jamestown.

- B) Upcoming Meetings and Sessions – dates and times
  - 1) Town Council Summer Meeting Schedule: August 19<sup>th</sup> at 6:30 p.m.; review, discussion and/or potential action and/or vote (additional sessions to be added as needed)

## **IX. NEW BUSINESS**

- A) Jamestown Invasive Plant Public Awareness Campaign Presentation by Lois Migneault and members of the Taylor Point Restoration Association and request for support of Outreach Efforts under the Sustainable Jamestown Program and Jamestown Comprehensive Plan; review, discussion and/or potential action and/or vote
  - 1) Invasive Plant Species PowerPoint Presentation
  - 2) Invasive Plant Species Report

Lois Migneault of Rosemary Lane addressed the Council and gave a PowerPoint presentation that addressed Jamestown’s invasive plants, their public awareness campaign, and plans for community action. The Committee is operating within the Taylor Point Restoration Association in cooperation with other Jamestown organizations and focusing on invasive plant infestations throughout our Island. They are committed to promoting community-wide understanding and effective strategies to address this environmental hazard. The presentation covered:

- Why they are undertaking this initiative
- What are invasive plants
- Why it is important to control invasive species
- Who else experiences problems with invasive plants
- Invasive plant awareness and control initiatives
- Local resources
- Serious invasive plants
  - Japanese Knotweed, Black Swallowwort, Porcelain Berry, Garlic Mustard, Japanese Angelica Tree
- Recognizable Jamestown Invasive Plants
  - Phragmites, Asian Bittersweet, Multiflora Rose, European Privet, Norway Maple, English Oak, Autumn Olive, Morrow’s Honeysuckle, Japanese Honeysuckle
- Importance of learning about invasive species – living examples displayed and explained
- Kinds of actions to undertake to succeed in this endeavor

Council questions and answers followed the presentation. Ms. Migneault noted common places where invasive plants are thriving and spreading rapidly. If we don’t learn the characteristics of the invasives and try to control them, the problem will get much worse.



People are unaware they are spreading invasive species, and both awareness and control are important actions going forward.

Council members noted Sustainable Jamestown and the Conservation Commission would be appropriate avenues to host important information about invasive species. The Council expressed appreciation for their efforts and directed them to the Planning Department. Town Planner Bryer noted this has already begun, the group is doing a fine job, and she is working with them.

- B) Jamestown Charter Review Committee submission to Town Council of suggested revisions to the Jamestown Town Charter: Sec. 218 Initiative and Referendum, Sec. 219 Initiative Procedure, and Sec. 220 Referendum Procedure, per Committee Charge; review, discussion and/or potential action and/or vote

Vice Chair Rugh of America Way gave a synopsis of the committee and their meetings and activities and thanked all the departments and individuals who assisted them. Members of the CRC included Chair Randy White, Vice Chair Jim Rugh, Secretary Kitty Wineberg, and Members Sav Rebecchi and Robert Tormey. The CRC met weekly 10 times.

The Charter guaranteed citizens the right to propose ordinances through an initiative petition, but gave little guidance how to proceed, forcing Town officials to interpret this section of the Charter. To be workable the Charter needs to be specific as to procedure. The initiative and referendum sections of other RI City and Town Charters were reviewed, but no one charter was an appropriate model for Jamestown.

The first step in the new procedure to propose an ordinance is to bring it forward to the Council. If it is not accepted the next step is to form a five-person petition committee to provide a mechanism for the action and a process for withdrawing the petition. Once the process is completed the petition is submitted to the Town Council. If not enacted, it goes to the referendum process. They agree the petition should be prepared by the Town Clerk and include the full text of the proposed ordinance, the name of the petition circulator, and a notarized statement that all signers understood what they were signing. The CRC felt signatures of 12% of the registered voters would be appropriate and this procedure would be the most comprehensive in the State and a model for other cities and towns to follow.

Council members asked if there would be a standard form for such petitions. Mr. Rugh noted the Town Clerk's Office has already produced a prototype petition that includes the printed name of the person, signature, and address. Council expressed their appreciation and noted the CRC did a fine job. Articulating the process is important and it provides the guidance needed to proceed with an initiative petition. The CRC worked well together and the result is a better product. The support of Solicitor Brochu was acknowledged.

Public comment.

Carol Nelson-Lee of Buoy Street noted her attendance at meetings and that she was impressed with the Committee. There was a great disparity of opinions, and through good

leadership and consensus, the CRC was able to produce a viable document. This type committee would be appropriate for evaluating paper roads in town.

Linda Jamison of Ocean Avenue asks for an explanation of the process to follow until such time as a Charter revision is adopted by the voters.

The Council noted what would be helpful is a Council discussion and a report from the Solicitor how to proceed. This would be followed by an open public meeting for a consensus of opinions and suggestions. This will be placed as an item on a future meeting agenda. CRC members were thanked for their efforts and recommendations.

- C) Jamestown Traffic Committee Report regarding the Ambulance Barn parking lot: Town Council Vice President/Traffic Committee Vice Chair Mary E. Meagher; review, discussion and/or potential action and/or vote

- 1) Letter of Traffic Committee Chair Thomas P. Tighe

Vice President Meagher is conveying the letter of Chair Tighe as the Traffic Committee is interested in putting this on a future agenda as it is something the Council could address prior to next summer. It would be appropriate to have input from the Town Administrator, Solicitor and Planning Commission as well.

#### **X. ORDINANCES, APPOINTMENTS, VACANCIES AND EXPIRING TERMS**

- A) Appointments, Vacancies, and Expiring Terms; review, discussion and/or potential action and/or vote on each listed appointment, vacancy and/or expiring term

- 1) Jamestown Affordable Housing Committee (One vacancy with a three-year term ending date of May 31, 2022); duly advertised; no applicants

- 2) Jamestown Fire Department Compensation Committee (One Citizen-at-Large vacancy with a three-year term ending date of May 31, 2021 and One Citizen-at-Large vacancy with a three-year term ending date of May 31, 2022); duly advertised; no applicants

- 3) Jamestown Tax Assessment Board of Review Member (One vacancy with a three-year term ending date of May 31, 2022); duly advertised

- a) Letter of interest for appointment

- i) Stuart Rice to move up from Alternate to Member

**A motion was made by Councilor Piva with second by Vice President Meagher to bring Stuart Rice up from Alternate to full Member of the Tax Assessment Board. President White, Aye; Vice President Meagher, Aye; Councilor Beye, Aye; Councilor White, Aye; Councilor Piva, Aye.**

- 4) Jamestown Traffic Committee Harbor Commission Representative Member (One vacancy with a three-year term ending date of

December 31, 2019); no recommendation

## XI. CONSENT AGENDA

**A motion was made by Vice President Meagher with second by Councilor White to approve and accept the Consent Agenda. President White, Aye; Vice President Meagher, Aye; Councilor Beye, Aye; Councilor White, Aye; Councilor Piva, Aye.**

The Consent Agenda approved consists of the following:

- A) Adoption of Town Council Minutes
  - 1) June 17, 2019 (interview session)
  - 2) June 17, 2019 (regular meeting)
  - 3) June 24, 2019 (special meeting)
  - 4) June 24, 2019 (executive session)
- B) Minutes of Boards/Commissions/Committees
  - 1) Jamestown Charter Review Committee (6-20-2019)
  - 2) Jamestown Zoning Board of Review (5-28-2019)
- C) CRMC Notices
  - 1) Public Notice of Proposed Rulemaking for Ocean Special Area Management Plan Chapter 11, Policies of the Ocean SAMP (650-RICR-20-05-11) with written comments to CRMC, 4808 Tower Hill Road, Wakefield, RI 02879 or [jboyd@crmc.ri.gov](mailto:jboyd@crmc.ri.gov) by July 12, 2019
  - 2) Public Notice of CRMC and RIDEM of application for Assent filed by Jamestown Boat Yard, 60 Dumplings Drive for establishment of new Marina Perimeter Limit, dredging of approximately 2100 cubic yards and relocation and expansion of the floating portion of the Marina, with written comments/objections due by July 25, 2019
- D) Abatements/Addenda of Taxes Total Abatements: \$657.81
  - Account/Abatement Amount**
  - 1) Abatements to 2019 Motor Vehicle Tax Roll
    - a) 06-0379-50M \$ 25.94
    - b) 06-0379-50M \$ 90.56
    - c) 19-0074-00M \$ 36.83
    - d) 12-0688-05M \$169.68
    - e) 20-0003-30M \$113.86
    - f) 20-0003-30M \$220.94
- E) One Day Event/Entertainment License Applications
  - 1) Applicant: William W. Smith, III  
Event: Commemoration of Hiroshima and Nagasaki Bombings  
Date: August 6, 2019  
Location: East Ferry Green
- F) Finance Director's Report: Comparison of Budget to Actuals as of June 30, 2019 (<http://www.jamestownri.gov/town-government/town-council/town-council-meetings-minutes/2019-meeting-minutes/2019-meetings>)

## **XII. COMMUNICATIONS, PETITIONS, AND PROCLAMATIONS AND RESOLUTIONS FROM OTHER RHODE ISLAND CITIES AND TOWNS**

**A motion was made by Vice President Meagher with second by Councilor Piva to receive the Communications. President White, Aye; Vice President Meagher, Aye; Councilor Beye, Aye; Councilor White, Aye; Councilor Piva, Aye.**

The Communications and Proclamations and Resolutions from other RI cities and towns consists of the following:

- A) Communications
  - 1) Letter of Baxter Dansereau and Associates announcing commencement of field work for FY 2019 (July 1, 2018 to June 30, 2019) audit on or about July 8, 2019
  - 2) RI State Planning Council Notice of Public Hearing re: Ocean State Outdoors, Statewide Comprehensive Outdoor Recreation Plan (SCORP), July 17, 2019, 4:30 p.m., RIDEM, 235 Promenade Street Room 300, Providence
- B) Resolutions and Proclamations from other RI cities and towns
  - 1) Resolution of the Providence City Council in Support of an amended Plastic Waste Reduction Act

## **XIII. AGENDA ITEMS FOR THE NEXT MEETING AND FUTURE MEETINGS**

- A) Paper streets in Jamestown and water access (August)
- B) Proposed Water Resources Protection Committee discussion (August)
- C) Town Council Goals and Objectives for the 2018-2020 Council Term
- D) Taxation items: RIGL § 44-3-12 Visually Impaired Persons – Exemption and RIGL § 44-3-5 Golf Star Parents’ Exemption
- E) Beavertail Property Lease
- F) Inactive Liquor Licenses (August)

Vice President Meagher asked Police Chief Mello if he has knowledge of any shoreline residents hiring private security to keep visitors off beaches in front their properties. Chief Mello stated he does not have any knowledge of denied access and requests anyone who has such information be referred to the Police Department.

The following items were added for upcoming agendas:

- Construction activities
- Noise Ordinance
- East Ferry Landing as a potential site for public art
- Officer Nathaniel Schaffer – Jamestown Police Department Life Saving Award (August)
- RI Police Accreditation Commission Presentation to JPD (August)

Finance Director Collins noted the Town Administrator is scheduled to meet with RIDEM officials regarding the Beavertail lease in late July and should have an update for the August meeting.

#### **XIV. EXECUTIVE SESSION**

- A) Pursuant to RIGL § 42-46-5(a) Subsection (5) Real Estate (acquisition of property); review, discussion and/or potential action and/or vote in executive session and/or open session

**A motion made by Vice President Meagher with second by Councilor Piva to enter into Executive Session at 9:33 p.m. pursuant to RIGL § 42-46-5(a) Subsection (5) to discuss Real Estate.**

**Pursuant to RIGL § 42-46-5(a) Subsection (5) the following vote was taken to enter into Executive Session to discuss Real Estate: President White, Aye; Vice President Meagher, Aye; Councilor Beye, Aye; Councilor White, Aye; Councilor Piva, Aye.**

The Town Council reconvened the regular meeting at 9:43 p.m. President White announced that the Council took a unanimous vote in Executive Session to accept the property offer and authorize the Solicitor and Town staff to go ahead with the necessary research to determine the appropriateness of the property for acquisition.

**A motion was made by Councilor Beye with second by Councilor White to seal the Minutes of the Executive Session. President White, Aye; Vice President Meagher, Aye; Councilor Beye, Aye; Councilor White, Aye; Councilor Piva, Aye.**

#### **XV. ADJOURNMENT**

**A motion was made by Vice President Meagher with second by Councilor White to adjourn the meeting. President White, Aye; Vice President Meagher, Aye; Councilor Beye, Aye; Councilor White, Aye; Councilor Piva, Aye.**

The regular meeting was adjourned at 9:45 p.m.

Attest:

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Cheryl A. Fernstrom, CMC, Town Clerk

Copies to:     Town Council  
                  Town Administrator  
                  Town Solicitor  
                  Finance Director

**SPECIAL TOWN COUNCIL MEETING  
AUGUST 2, 2019**

**I. ROLL CALL**

Town Council Members present:

Michael G. White, President  
Mary E. Meagher, Vice President  
Nancy A. Beye  
William J. Piva, Jr.

Town Council Members absent:

Randall White

Also in attendance:

Andrew E. Nota, Town Administrator  
Michael C. Gray, Public Works Director  
Lisa W. Bryer, Town Planner  
Andrew J. Wade, Parks and Recreation Director  
Betsey Anderson, Senior Coordinator  
Peter D. Ruggiero, Town Solicitor  
Erin F. Liese, Town Clerk

**II. CALL TO ORDER, PLEDGE OF ALLEGIANCE**

Town Council President White called the special meeting of the Jamestown Town Council to order at 1:04 p.m. in the Jamestown Town Hall, Rosamond A. Tefft Council Chambers at 93 Narragansett Avenue, and led the Pledge of Allegiance.

**III. COUNCIL, ADMINISTRATOR, SOLICITOR,  
COMMISSION/COMMITTEE COMMENTS & REPORTS**

- A) Town Administrator's Report: Andrew E. Nota
- 1) Informational discussion regarding the Town Administration, transition plan, timeline, process for interim appointment of Acting Town Administrator and future search process for full-time appointment. Discussion and possible votes and/or actions.

Council President White explained the purpose of today's meeting to hold an informational discussion regarding the Town Administration transition plan, timeline, process for interim appointment of Acting Town Administrator and future search process for full-time appointment.

Town Administrator Nota clarified today was not his last day and explained the communications with Council, Finance Director and Solicitor's Office during the hiring process with East Greenwich. He further advised that his last day will be August 30<sup>th</sup>.

Town Administrator Nota further explained the need for an Interim Administrator and he would place this item for possible consideration on the August 19<sup>th</sup> Agenda.

Town Administrator Nota also explained he will provide the Town Council with a summary of major initiatives by department. He assured the Council that they will be provided support by the professional staff during the transition.

Council President White stated it was difficult to keep a secret and congratulated Andy on the challenge in East Greenwich. He further announced in his ten years on the Council, he had never hired an Administrator and he will rely on members of the Council with experience.

Town Administrator Nota stated the Solicitor's office will provide guidance during the process. Council President White agreed and predicted that Town Solicitor Ruggiero's phone will be ringing.

Vice President Meagher also congratulated Town Administrator Nota, as it was not unexpected, as Andy is very good at his job. Jamestown will not suffer due to the professional staff employed with the Town. She also explained she had been part of the hiring of 5 of the 7 Administrators.

Councilman Piva also congratulated Town Administrator Nota, and stated this would be our loss and noted he also had difficulty with keeping the news a secret. He requested Town Administrator Nota explain his hiring process.

Town Administrator Nota advised on his hiring process and further explained how the process would look if it was done national, regional or statewide.

Councilor Beye stated she had spoken previously to Town Administrator Nota. She expressed that Andy had not always been her favorite person; however in her roll on the Council she began to appreciate and to be thankful for Andy's service and stated he will be missed. She also advised she had not been part of previous search committees, but as a business owner for over twenty-five years, she has done a lot of hiring and further explained those hires were kind and good, and if selected to serve on the committee, she would do that for Jamestown.

Council Vice President Meagher commented on previous search committees and advised against a committee of seven.

Discussion ensued on search committee models, makeup and scope of the search. It was noted a search committee would extend the process.

Town Administrator Nota stated he would expect a large pool of candidates, as Jamestown is an attractive community due to their sound finances.

Councilman Piva stated concern with hiring an Interim outside the staff. He further explained there is plenty of talent to hire within.

Vice President Meagher agreed and requested Town Administrator Nota forward the guidelines from the ICMA.

Town Solicitor Ruggiero proposed the Town Clerk provide minutes of the previous searches. The Council agreed they would like to receive that.

Town Administrator Nota emphasized his love for the community, and he and Michelle would remain active in Jamestown. He further explained he would have not considered the opportunity if he had to move from Jamestown.

Agnes Filkins of Bayberry Road, as a member of the School Committee, thanked Town Administrator Nota for his work on the school budget and he was always cooperative and was invaluable.

Town Administrator Nota thanked Mrs. Filkins for her kind words.

Dennis Webster of Mount Hope Avenue observed and commented on the longevity of the last four Administrators. The ones that came from Massachusetts lasted less than a year and the ones from Southern Rhode Island lasted longer and did a better job in his opinion. He further remarked it is something to consider with the process.

#### IV. ADJOURNMENT

**A motion was made by Councilor Piva with second by Vice President Meagher to adjourn the meeting. President White, Aye; Vice President Meagher, Aye; Councilor Beye, Aye; Councilor Piva, Aye.**

The special meeting was adjourned at 1:29 p.m.

Attest:

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Erin F. Liese, CMC, Town Clerk

Copies to:     Town Council  
                  Town Administrator  
                  Town Solicitor  
                  Finance Director



**Approved As Written**  
**PLANNING COMMISSION MINUTES**  
**May 15, 2019**  
**7:00 PM**  
**Jamestown Town Hall**  
**93 Narragansett Ave.**

**I. Call to Order and Roll Call**

The meeting was called to order at 7:00 p.m. and the following members were present:

Michael Swistak- Chair	Duncan Pendlebury – Vice Chair
Rosemary Enright – Secretary	Mick Cochran
Bernie Pfeiffer	Dana Prestigiacomio
Michael Smith	

Also present:

Lisa Bryer, AICP – Town Planner  
David Petrarca – Town Solicitor  
Cinthia Reppe – Planning Assistant  
Deb Fopert – Attorney  
Chris Arner – Architect  
Marla Romash  
Marc Alexander

**II. Approval of Minutes May 1, 2019;** review, discussion and/or action and/or vote

A motion was made by Commissioner Enright and seconded by Commissioner Smith to accept the minutes as written. So unanimously voted.

**III. Correspondence – nothing at this time**

**IV. Citizen’s Non-Agenda Item**

**V. Reports**

1. Town Planner’s Report
2. Chairpersons report
3. Town Committees
4. Sub Committees

## VI. Old Business

Michael Swistak recused and left table after the minutes were approved.

## VII. New Business

### **1. Thomas L.C. Sperry – Applicant, JTown Main Street, LLC – Owner - 29 Narragansett Ave. Plat 9 Lot 631, Development Plan Review - Jamestown Zoning Ordinance Article 11 - review, discussion and/or action and/or vote**

Deb Foppert is representing Mr. Sperry, the buyer of the building. The proposal intends to keep the current structure intact and renovate. Mr. Sperry's thoughts are to keep it a community business that people/residents can come to year-round. It requires a special use permit from Zoning and is a change of use according to the Board of Water and Sewer Commissioners and they will be going for water and sewer approval and then Town Council for a liquor license.

Deb introduced Marla Romash 34 Clinton Ave. who will be the restaurateur. She and her husband moved here 3 years ago. Her husband is a chef and she is a pastry chef. They have designed it for open kitchen and relaxed atmosphere. They are trying to create a restaurant for the residents of Jamestown. Late in the afternoon they will be open for tea and then dinner, maybe eventually open for lunch. Target date depends on the process they realistically are looking at the fall maybe September.

Chris Arner – Architect in Newport gave a presentation and asked if the Planning commissioners had questions. Commissioner Smith asked about the air conditioning unit location, it is on the roof.

Commissioner Enright asked about a water feature/pond? Rain garden is what was proposed but after talking to the town engineer it was suggested to do something different due to icing issues in the winter.

Commissioner Pendlebury asked about the parking, it is adequate for interior seating do they have a plan for parking for the outdoor seating? They are looking at shared parking or a variance to resolve that and leaning towards shared parking. The outdoor seating is not in the plans yet since they will not open till September or October but are shown as an illustration. It will be one or the other Deb Foppert said, they are trying for shared but if not, they will ask for a variance. They need 5 more spaces for the outdoor seating. The outdoor seats would not be available until spring. Pendlebury asked the board whether they recommend to zoning the plan showing the additional seating without proper parking spaces or should they strike those seats for now then it's a clean application?

Solicitor David Petrarca said you could do it that way or you can address it with conditions of approval. He also said we can get very specific. Ms. Foppert said she would like it included.

Commissioner Pendlebury asked the stonewall is this going to be a continuation of the one next door? Yes, Chris Arner said he would like to see it that way in terms of style. They will not be connected. When stated by Commissioner Pendlebury about the garage door Mr. Arner said they

would really like the folding door, they would not go to an overhead garage door but budget may change the style a bit.

The Planning Commission discussed the motion and made some changes.

A motion was made by Commissioner Cochran and seconded by Commissioner Enright to approve the Development Plan application of Thomas L.C. Sperry, JTown Main Street LLC, owner for 29 Narragansett Avenue which was reviewed by the Planning Commission on May 15, 2019 and the Planning Commission hereby grants Development Plan approval based on the following finding of fact and subject to the following conditions of approval:

Findings of Fact:

1. The application was reviewed under the standards of Zoning Article 11, Village Special Development District;
2. This application has been reviewed by the TRC on May 6, 2019, as required. (See attached Memos from TRC);
3. The applicant has provided the following information for the current application (attached):
  - Development Plan Review Application
  - Plan of Lane, Site Plan, Floor Plans, Existing Exterior Elevations, and Proposed Exterior Elevations, dated 5-9-2019
4. The plans show the following improvements:
  - a. Exterior Seating Area with fire pits in the existing parking area between the building and Narragansett Avenue;
  - b. 6' high privacy chain link fence around the propane tank and dumpster;
  - c. New lighting (shielded) and path bollard lighting;
  - d. A walkway from the sidewalk to the front door;
  - e. Painting the existing brick front façade;
  - f. A pergola over the patio area;
  - g. Sign on the building front;
  - h. Removing the curb cut and replacing it with sidewalk along Green Lane;
  - i. Stormwater infiltration area below the outdoor seating area;
  - j. Site landscaping;
  - k. Stone wall along Narragansett Avenue; and,
  - l. A planting bed in front behind the stone wall.
5. This property is located in the Commercial Downtown (CD) District. Retail and Restaurant use is permitted in the CD District. Liquor is a permitted use by Special Use Permit;
6. A loading zone will be located along the driveway off Narragansett Avenue;
7. The Building Official has determined that there is adequate parking on site for the proposed indoor restaurant use; 9 on site and one on street are provided. The parking is

calculated based on 1 space per 5 seats. An additional 6 parking spaces will be required for the additional 30 outdoor seats;

8. The TRC was in favor of the conversion of parking along Narragansett Avenue in front of the building to open/seating area. They felt it was in conformance with the Comprehensive Plan and the Village Special Development District Zoning;

9. The Planning Commission is in favor of the restaurant use as a permitted use and supports alcohol on site;

10. The Planning Commission supports shared parking for the additional tables as long as the applicant is able to secure a property agreement;

11. Chris Arner, Architect, and Deb Foppert, Attorney testified on behalf of the applicant.

Conditions of Approval:

1. The applicant shall receive Zoning Board of Review approval for:

a. Special Use Permit for Liquor

b. Special Use Permit for Shared Parking or a variance for lack of parking for outdoor seating. Six additional parking spaces are required either by Special Use Permit or Variance in order to allow the additional 30 seats outside;

2. The applicant shall receive approval by the Board of Water and Sewer Commissioners for a “change of use” in the Urban Water and Sewer District

3. The applicant shall receive Town Council, sitting as the Alcohol Commission for liquor on site

So voted:

Duncan Pendlebury – Aye

Mick Cochran – Aye

Bernie Pfeiffer - Aye

Rosemary Enright – Aye

Michael Smith - Aye


Dana Prestigiacomo - Aye

Motion carries 6-0

**VIII. Adjournment**

A motion to adjourn at 7:37 was made by Commissioner Enright and seconded by Commissioner Cochran. So unanimously voted.

Attest:



Cynthia L. Reppe  
Planning Assistant

**Approved with Amendment**  
**PLANNING COMMISSION MINUTES**  
**June 5, 2019**  
**7:00 PM**  
**Jamestown Town Hall**  
**93 Narragansett Ave.**

**I. Call to Order and Roll Call**

The meeting was called to order and the following members were present:

Michael Swistak – Chair	Duncan Pendlebury – Vice Chair
Rosemary Enright – Secretary	Mick Cochran
Bernie Pfeiffer	Dana Prestigiacomio
Michael Smith	

Also present:

Lisa Bryer, AICP – Town Planner  
David Petrarca – Town Solicitor  
Cinthia Reppe – Planning Assistant  
Deb Foppert – Esq.  
Don Powers – Architect, Union Studio Architecture  
Christina Carlson – Architect – Union Studio Architecture  
Dan Cotta – American Engineering  
Patrick Freeman – American Engineering  
Jaklyn Centracchio - Beta group  
Bob Bailey – Realtor, Lila Delman  
Frank Spinella – Consultant  
Brian Muio – Landscape Architect  
Christian Infantolino - Esq.  
Peter Fay  
Dianne Grippi  
Melanie Drnach  
Susan Finn  
Robert Braisted  
Leslie Harkin  
Debra Homer  
Dorothy Delessio

**II. Correspondence – nothing at this time**

**III. Citizen’s Non-Agenda Item – nothing at this time**

**Commissioner Pendlebury recused.**

**IV. Old Business**

**The Planning Commission Sitting as the Local Review Board pursuant to  
RIGL 45-53 Low and Moderate Income Housing Act**

**Master Plan Informational Meeting  
Motion to recognize the planning commission as the local reviewing  
board.**

1. Stuart and Anne Sanderson, 70 and 78 Narragansett Avenue, Plat 8, Lots 120 and 121 – Master Plan Review for a Comprehensive Permit for low and moderate income housing per Jamestown Zoning Ordinance 82-1700, a major Land Development Project for 19 units (5 are low to moderate income restricted units) 4 buildings, Special Use Permit for Multi-Family Development Proposal with Special Use Permit & Variances – Review, discussion and /or action and/or vote

A motion was made to sit as the Local Review Board by Commissioner Cochran and seconded by Commissioner Smith. So unanimously voted.

A motion was made to open the hearing by Commissioner Cochran and seconded by Commissioner Smith. So unanimously voted.

Planning Commission Chair Michael Swistak gave a synopsis of what to expect tonight at this meeting. There will be no votes of approval tonight. The Planning Commission is at least 2 meetings away from any kind of approval. He introduced Lisa Bryer, town planner who gave a presentation about the Comprehensive Permit and Major Land Development process (see attached).

The Comprehensive Permit process is in the Zoning Ordinance and states that anything over 4 units has a 20% requirement for affordable housing. The Planning Commission sits as the local review board to approve this and it does not have to go to the Zoning Board for the special use permit or variances; this is state law and local ordinance. The planning commission can act on this, to approve, deny or approve with conditions. The law is very specific about the reasons a project can be denied and she reviewed those reasons as stated in state law.

The Planning Commission needs 5 members to approve a comprehensive permit.

Because this is over 4 units it is a major subdivision development. The steps are as follows, Pre-application, master, preliminary major and final.

At pre-app no public notification is sent. Each stage has a timetable.

On February 13<sup>th</sup> of this year there was a neighborhood meeting with the applicants team. This was not part of the process but a separate meeting led by the development team. The members

involved in the Technical Review Committee are Lisa Bryer, Town Planner, Mike Gray Director of Public Works, Chris Costa Zoning Official and Building Inspector and a members of the Planning Commission. For this project two members attended; Michael Swistak and Rosemary Enright. We try to keep the same members for the duration of the application for continuity.

It has been advertised for public hearing in our local paper and the abutter notification mailing was done. After master plan is completed then they will apply for preliminary. Final review is if all conditions listed are met then it will be approved.

Commissioner Swistak will give the applicant an opportunity to make their presentation overall then traffic and drainage will be addressed, followed by audience questions.

Deb Foppert attorney for the applicant introduced the team. Stuart Sanderson applicant, Dan Cotta and Patrick Freeman PE's from American Engineering, Don Powers and Christina Carlson Union Studios Architects, Landscape Architect Brian Muio, Bob Bailey Real Estate agent. Frank Spinella Affordable Housing Specialist who will be here at 8:15.

Ms. Foppert introduced the team and owner, Mr. Sanderson, who will live in one of the units. Ms. Foppert discussed the neighborhood meeting and they have addressed most of the issues brought up by the neighbors. The state of RI has found that there is a shortage of affordable housing in the state so in accordance with the state law they are applying for this comprehensive permit. They do have to go to Town Council for water and sewer approval.

If planning provides approval at this stage then it will be up to the team to show a more detailed application for Preliminary submission at a future meeting. They have already gone beyond what is required at this level for drainage and engineering.

The need for multi family units is very much needed in the town of Jamestown whether they are young residents or older. There are currently 2 residential dwellings on the properties. Maximum height is 35 feet and the plan shown will not go over the 35 feet. There are 19 units 5 of which will be affordable. 28 parking spaces needed which they can provide on-site (34 proposed on-site).

A motion was made by Commissioner Pfeiffer and seconded by Commissioner Cochran to accept the following people as expert witnesses Dan Cotta PE. and Patrick Freeman PE. – American Engineering, Don Powers and Christina Carlson – Architects Union Studios, Jaklyn Centracchio – Engineer Beta Group, Brian Muio – Landscape Architect. So unanimously voted.

Don Powers Principal of Union Studios - 16 Plymouth Rd. Jamestown. They prepared a presentation for tonight and may be duplicating what was presented at the last meeting. There is extra information from the planning board comments and the neighbors. Some of it may be repetitive. The smaller house maybe of historic significance and they will entertain any scenario of relocating this building if anyone is interested. Otherwise it will be demolished along with the garage and the garage at 78 Narragansett Ave.

The lot is 48000 sq. ft. when two lots are put together. None of the buildings are more than 35' high. Units 13,14, 15, 6 and 7 are the affordable units. Buffers and green space are in the middle and buffers in the rear. Open parking areas with covers are in the rear and some units have on site parking. The building is shingle style. They initially had a cupola on the large building to break

up the roof line but that was removed after the neighbors did not want the extra height. He showed the outside of each of the individual buildings and the floor plans too. Some units have parking underneath. Covered parking reduces the impact on the neighbors to the north because they will not see the lights from cars or the cars. The driveway is one way in and one way out.

The neighbor's concerns were of the height of the ridge and cupola, dumpster sights and smells, noise pollution from the condenser units and light pollution.

They went through the exercise of determining what the existing zoning would permit by right. Waivers are only being requested because of existing zoning mandates are inappropriate for this area and focus on commercial requirements and not residential.

Special use permit means it is a permitted use but review is appropriate. 10 years ago his firm was engaged in the Village Charette and produced the Village Design guidelines. This site was identified as the most endangered site in Jamestown. By right a hotel could be put there with parking in the back. The neighbors and then the Town rejected the re-zoning in that area to a more residential zoning. He noted that Union Studios has been approached by 6 separate individuals for this site and the smallest was a 25 unit development all the way up to a hotel. He showed the audience what could be there by right, which is still below the allowable lot coverage.

This design should fit in with Narragansett Ave. the smallest footprints possible to the front. They looked at the other large footprint buildings in the neighborhood and provided a comparison. This development is not inconsistent with what exists in terms of density and size.

The lot coverage is 32%. 55% is permitted. They have dispersed the low and moderate units into the larger units too. The height of the ridge has been lowered to 35 feet without the cupola. He thinks the cupola adds the right thing for a building of this scale for simply aesthetic reasons.

Dumpster site and smells – they moved it

Condensers – concern about them being heard on the perimeter. He believes that the new mini splits systems are very quiet.

Light pollution and the affects – a photo study was done and shows that levels will be as low as they can legally make them. He showed an example.

View of proposal from neighboring lots they showed an additional rendering from library. There was push back about the rear fencing to the north. They moved it forward 5 feet to allow a planting buffer on the rear of the property. He assumed the abutters would want it, many think it is not a good idea. They will adjust the perimeter to what is wanted by each person.

Solar shading of yards – he showed the solar study. Currently there are trees casting shadows which he did not show on plans only buildings, which do not shade the neighboring properties any more then they are shaded currently.

Document Historic Cottage to be demolished – it can be donated to anyone who wants to move it otherwise they will document it thoroughly.



Density - number of people and pets – This density is not unheard of in Jamestown. 16.7 units per acre. He showed a slide of all the condo units in town. They took out affordable and senior housing. He showed a comparison of the comparable buildings. It happened before why should it happen again is a question asked. Don Powers said, there are a lot of people in the world that choose condo's instead of single family. Housing choice in a community is important. It is a walkable area, social ability, they get asked to do it all over the country. A vibrant Narragansett Ave is a benefit for all. He showed a comparison to the neighboring buildings it is inline with the other buildings on Narragansett Ave.

Drainage – Dan Cotta, PE – American Engineering with Patrick Freeman, PE. They are responsible to work with team to locate the buildings on the lot and drainage mitigation which is the primary concern for many of the abutters. They have provided what is over and above what is normally required at this stage but they wanted to make sure all the concerns are handled and it works.

They have minimized the roadways. they originally provided some pervious surfaces but changed it after speaking with the neighbors. They wanted to make sure that the infiltration was not near any existing basements. This plan is subject to DOT approval and town approval. They will also work with RIDOT to have them clean the existing catch basins on the State Road. They have done soil and perc tests to prove that they meet the infiltration rates long term. They have done everything within the rules and regulations to not only “not make existing poor conditions worse” but to decrease runoff to neighbors.

### Traffic

No representative from Fuss & O'Neill was present.

Jaklyn Centracchio from Beta group is a professional traffic engineer from Beta Group – she was hired by the Town to peer review the traffic study done by Fuss and O'Neill. They did not do a full study but the key topics were studied. Traffic volumes, trip generation, crash data.

She gave a synopsis of what is projected for the site. She discussed industry standards. Suggestion is to eliminate a space on either side of the egress. Only 3 documented crashes in the last 3 years. ADA non - compliance in the crosswalk in front of St. Matthews and it needs pedestrian signs. Overall it was done to industry standards.

Christian Infantolino – Attorney representing Vincent and Christina Rivers North eastern abutters. This applicant doesn't have to do this comp permit project. It makes it harder to deny as a comprehensive permit since it is an affordable housing application. Please consider the scale of project. He does not believe the yield plan would ever get approved as shown by Don Powers. They would like it to be scaled down. Going forward with the cupola? Only for aesthetics. A project this size always brings these concerns. Even though this is in the CD zone it is surrounded by single family homes. The size of the project is their main concern. Possible solutions maybe break down the large unit in the back into 2 smaller ones. The affordable units only 1 or 2 bedrooms, it is his opinion that the town can use more 2 to 3 bedroom units for affordable. Covered parking structure is large. Variance for parking on sides of building. He would like low level parking lot lighting. Reduce the sheer mass of the project he asks the planning commission and distribution of the affordable units.

Peter Fay – 1 Swinburne St – He thanked the presenters for the description – affordability is an issue we are not going to solve; out of 39 towns how many have met the 10%? He believes that when you plop a high end project like this down in a neighborhood it will become less affordable in the neighborhood. Parking in the back is one of the complaints. The garbage is being moved right on his property line.

Commissioner Swistak asked about the traffic consultant recommendation to remove parking spaces on Narragansett Avenue. Is it 2 spots at only the egress? Yes.

Dianne Grippi – 82 Narragansett Ave – They have been very thoughtful trying to explain everything – she is not going to repeat things that she addressed at the last hearing. Water usage or sewer usage, she is concerned about all the use. The size of the building is inappropriate to the abutters. She has 221 signatures collected over the last 2 days. 34 bedrooms. Summer population will increase, please consider this. Please consider how much entertaining is done. Another submission she has is from an engineer she hired. Dick Pastore, PE from North Kingstown said in writing she has a dry basement and the only time she had water was in the 100 year storm about 10 years ago. He did this study in the rainiest spring on record. She might want a waiver; she would like a 9 foot fence on her side of the lot. A suggestion is to do preliminary plantings prior to the start since this is going to be a long long process. You can do all the science you want but drainage and fencing for the next few years of development need to be taken into account.

Melanie Drnach - 10 Union St. - her mother lives at 3 Swinburne – Her father has Alzheimers and her mother keeps him at home and cares for him. She questioned the garbage being moved and now it is impacting her parent's property, she thinks we should rethink affordable housing. Clarification of the volume of water that suddenly is being redirected to the back of the property. Last comment... anybody who drives up and down Narragansett Ave very busy and for 30 months they are going to encounter lots of trucks to build a 19 unit 6 building structure.

Susan Finn - 26 Ocean Ave. – she welcomes everyone to the neighborhood but she begs to differ about the mini split units. They are not quiet. It is a noise problem for her and other people in the neighborhood. She worries about all the abutters. It is going to be loud.

Robert Braisted - 68 Narragansett Ave. – concern with the buffer on the west side against his property. They would like a fence, and worried about the drainage.

Leslie Harkins – 10 Narragansett Ave. – traffic on Narragansett Ave. is a significant problem and parking is a significant problem. Will guest parking be on the street? Bryer explained that the applicant is proposing 39 on site spaces which is 11 over what is required. Every lot in commercial downtown is allowed to count the parking in the front of their property. They do not need it but they can show it. They meet the 28 required on site.

Dan Cotta was asked to explain what a cape cod berm is and the drainage situation to the north. The berm does not allow the water then does not flow onto the lot holding area it is an overflow area. It will be decreasing runoff to the north. It is going to be behind the 2 parking structures. The berm prevents the water from going onto your yard. The whole acre plus is going to be cape cod berms.

Debra Honer – is the berm behind the roofline of the parking structure – yes Dan said.

Dorothy Delessio - permeable to impermeable is that the plan? going from back to front, is it going down Narragansett Ave now? Dan said if we use permeable pavement it will flood the basements, and that is the reason to not infiltrate water. She asked if the result is going to be less water back into the ground. No it will just be in the center of the lot not on the edges near basements.

Commissioner Swistak asked if any Planning Commissioners had comments.

Commissioner Prestigiacomio asked about snow removal, where will it go? Brian Muio has a great deal of snow removal experience. He does this in the winter and it for the most part it will be pushed off to the open areas and then in larger events, it will be pushed off and hauled away. Brian noted that he prefers vegetation instead of a 9 foot fence. It is more effective.

Commissioner Pfeiffer has concern about the traffic on Narragansett Ave. The traffic studies were done in Feb- March population is nowhere near what it is in the summer. Jaklyn said it would be a 20-30 % increase. They have used that number before in summer communities. Don Powers asked does this development change the level of service whether it be March or July? She responded that the vehicle turning into the site could cause more of a delay when turning left. Wouldn't impact to much she said.

Commissioner Cochran asked what is the current height of house there now? Don Powers said possibly around 29 ft.

Commissioner Prestigiacomio asked has there been consideration for outside storage? They do not know yet if the large building will have a basement but within the garages there can be hanging bike storage.

Commissioner Enright - Asked about having 2 smaller buildings instead of one large in the back? Don responded that the efficiency drastically goes down doubling all of the cost of elevator and cannot achieve the same number of units. Given the logical arrangement of the site it is the most efficient for the site. They could but they would not be able to get the number of units.

Commissioner Smith – if the decision to approve is to reduce units? The planning commission should not be concerned with the profitability.

Don reported that it does not work with 16 units. Basic affordability goes down. Cost would have to go up.

A motion was made by Commissioner Enright and seconded by Commissioner Cochran to continue the hearing on June 19<sup>th</sup>, 2019 at 7:00 p.m. at the Town Hall Council Chambers 93 Narragansett Ave. Jamestown. So unanimously voted.

**V. Approval of Minutes May 15, 2019;** review, discussion and/or action and/or vote

A motion was made by Commissioner Enright and seconded by Commissioner Cochran to accept the minutes as written. So unanimously voted.

A motion was made by Commissioner Enright and seconded by Commissioner Cochran to cancel the meeting on July 3<sup>rd</sup>, 2019 and to decide at the July 17th meeting if we will meet again before the August 7<sup>th</sup> meeting. All in favor.

**VI. Adjournment**

A motion was made by Commissioner Enright and seconded by Commissioner Smith to adjourn the meeting at 9:50 pm. So unanimously voted.

Attest:



Cynthia L Reppe  
Planning Assistant

**Approved As Written**  
**PLANNING COMMISSION MINUTES**  
**June 19, 2019**  
**7:00 PM**  
**Jamestown Town Hall**  
**93 Narragansett Ave.**

**I. Call to Order and Roll Call**

The meeting was called to order at 7:00 p.m. and the following members were present:

Michael Swistak – Chair	Duncan Pendlebury – Vice Chair
Rosemary Enright – Secretary	Mick Cochran
Bernie Pfeiffer	Dana Prestigiacomio
Michael Smith	

Also present:

Lisa Bryer, AICP – Town Planner  
David Petrarca – Town Solicitor  
Cinthia Reppe – Planning Assistant  
Deb Foppert – Esq.  
Don Powers – Architect, Union Studio Architecture  
Christina Carlson – Architect – Union Studio Architecture  
Dan Cotta – American Engineering  
Patrick Freeman – American Engineering  
Bob Bailey – Realtor, Lila Delman  
Frank Spinella – Consultant  
Brian Muio – Landscape Architect  
Christian Infantolino - Esq.  
Peter Fay  
Dianne Grippi  
Jane Bentley  
Gayen Thompson  
Bill Schall  
Arlene Labua  
Sandy Sorlein  
Leslie Harkin  
Peter Fay  
Justin Seratin  
Steven Hollister  
Laura Vetter  
Mike Delessio

Eliot Richmond  
Abby Jenkins

## II. Correspondence

1. Letter to Lisa Bryer from Paul Christman – Re: 78 Narragansett Ave. Received
2. Letter to Planning Commission from Linda Davis – Re: 78 Narragansett Ave. Received  
Commissioner Swistak entered another letter into the correspondence from Jocelyn Schaffer.

## III. Citizen's Non-Agenda Item – nothing at this time

Commissioners Pendlebury and Enright recused.

## IV. Old Business

### **The Planning Commission Sitting as the Local Review Board pursuant to RIGL 45-53 Low and Moderate Income Housing Act**

#### **Master Plan Informational Meeting - Continued**

- 1. Stuart and Anne Sanderson, 70 and 78 Narragansett Avenue, Plat 8, Lots 120 and 121 – Master Plan Review for a Comprehensive Permit for low and moderate income housing per Jamestown Zoning Ordinance 82-1700, a major Land Development Project for 19 units (5 are low to moderate income restricted units) 4 buildings, Special Use Permit for Multi-Family Development Proposal with Special Use Permit & Variances – Review, discussion and /or action and/or vote**

Commissioner Swistak made a motion to open up the meeting and the continued hearing, this was seconded by Commissioner Pfeiffer. All in favor.

Commissioner Swistak updated the audience on pertinent points of the last meeting. Tonight we will hear more about affordable housing and architecture from the applicants consultants.

The goal tonight will be a consensus vote on what the Planning Commissioners thinks of the project so far.

At the July 17<sup>th</sup> meeting we will have a motion with conditions for the project for discussion.

Deb Foppert said Don Powers will present first and then Frank Spinella will talk about affordable housing followed by Bob Bailey who will speak about Real Estate.

Don Powers from Union Studio is going to briefly go through questions that came up at the last meeting.

- He said the affordable units will be spread throughout the buildings. He showed the floor plans of the units and explained the different units and the way in which they will be placed

on the property. The north end of the site which is the rear of the lot is where they will have car barns for parking.

- The existing building is plus or minus 33 feet.
- Lot coverage of 70 Narragansett Ave. is 40%.
- Snow removal: if it is a lot it will be trucked off site or otherwise it will be pushed into the corners of the lots.
- The tuck under garages were explained and he showed with a drawing.
- A Cape Cod Berm was shown on the drawing and he explained that it is made of asphalt and used to control stormwater from running off the driveway. In addition stormwater will be controlled with roof gutters, berms etc.
- He showed actual dimensions of the trash enclosure and how will it be screened. It is 14 feet off the property line and it will be screened by garage structure, landscaping and fence.

Bob Bailey was sworn in at the last meeting as local real estate expert. He said they did a study of the condo properties by going through the tax records to compare how many people may occupy the units throughout the year by looking at their full-time mailing address to get this information. They did the Bayview condos, 36 units all are 2 bedrooms none of them are Low Moderate Income (LMI). Potential of 72 bedrooms. 50% of the units are second homes.

35 Knowles Court does not have LMI and has a total of 10 units. There are 7 out of 10 that are year round occupants.

The most recent is Jamestown Terrace 16 units, 4 LMI and they are 1 and 2 bedrooms. All of the affordable units are full time residents and 7 out of 12 market rate units are owner occupied, 2 are rented from the developer.

73 Conanicus Ave. consists of 4 - 1 level units, 10 bedrooms, 3 are owner occupied, 1 renter.

Based on this he thinks maximum 29 people on a full time basis. These units will be desired by those wanting to downsize. In the homeowners association rules it will be not less than a 30 day rental and no more than 2x per year. Currently there are 6 condo units for sale, 4 of them are Mike Hills properties on Arnold Ave. and he thinks they are not selling because the bedrooms are upstairs. Bayview HOA fees are 700-800 per month.

The market rate for these units will be 675,000. The affordable units based on 120% median income will be for the 1 bedroom \$264,000 and 2 bedroom will be \$302,000

The HOA fee will be \$200 per month.

Frank Spinella – FJS Associates in Newport RI

He has been in this business for 26 years, he wants to talk about where we are in Affordable Housing. He discussed the fact book from RI housing that comes out every year.

Jamestown is the second to the least affordable town to buy property in the state. Block Island is the most expensive. Currently Jamestown is 4.39 percent for affordable housing and we need to be at 10% state mandated. Affordability in the state is enforced by a deed restriction. The other part of affordability is you have to be a full time resident. It cannot be for a part time resident.

Median household income in Jamestown is \$101,000. 84% own and 16% rent. It costs \$4,000 a month to own a home in Jamestown.

At 120% for the 5 unit he feels very strongly it is serving a need.

They originally proposed 4 affordable units and then were going to do a fee in lieu of but they are doing 5 units out of 19, this is what the state approved and this is what determines the purchase price. The total housing cost is after construction is what determines the cost. The maximum purchase price is what will be looked at to determine the HOA fees for the affordable units.

HUD puts out annual incomes and Jamestown is under Providence and Fall River area.

The following are maximum incomes for a 1 person \$67000, 2 person \$77000, 3 person \$87000.

He does not anticipate many 3 person families applying. \$86,000 is not a lot of money this meets a need. So this is defined by Hud as income not assets, it is based on your income not on your assets.

Commissioner Swistak asked if a person makes \$2,500 a month for SS wages but has 1million in the bank can they qualify? If the total income derived from money and assets puts you over the amount allowed per person then you would not qualify. If it does not set you over then you do qualify.

So who will be the customers for the affordable units asked the Chair?

Bob Bailey answered there will be a 3<sup>rd</sup> party agency that will determine who qualifies. He believes it to be school teachers, retirees, town workers. As a realtor he hears all the time from retirees that they want to sell now but there is nothing that is affordable. This is why they are listing it at the 120%, they can purchase now based on the money they currently make and if they make more money later they can stay or they can move and then a new buyer will have to quality.

The letter of eligibility determines who can afford to buy the houses and that is what the price is based on too. RI housing said this is the maximum price people can pay. They can make less as long as they qualify for the amounts stated in the letter.

Commissioner Cochran asked "If the houses do not sell at this price then what happens? Mr. Spinella said it happened many years ago and the developer has to lower the purchase price.

Lisa Bryer asked do you have the "for sale" numbers to look at for 100% and 80%. Frank Spinella said that he will get that information to her for the next meeting.

Commissioner Swistak asked how are the parking assigned.? Do the affordable units get the uncovered spaces because they are paying less? Attorney Foppert said no, they will be assigned equally.

Lisa Bryer asked about the HOA fees. They are \$200 for the market rate units so what are they for the affordable units? The same, Bob Bailey said each association does it differently most have set standards that can be based on different things. They will all being paying the same at this association. Bryer noted that at the Jamestown Terrace project, the units fees, including the affordable units, were based on value so the affordable units were less. The LMI units will be 200, the others can be more possibly but that will not be determined until construction has completed. When do you lock in the condo fees? Foppert answered that at the public offering statement. That



is when we will know what the affordable units will be sold for. RI housing determine the sale price at that point in conjunction with the condo fees.

Commissioner Swistak asked about a report from the fire chief and others. Ms Bryer read the comments and noted that all the comments from fire, police, conservation, town administrator, AHC, RI DEM were in her report from the last meeting.

Swistak asked what will happen to the wells on the property? Dan Cotta said they do not need the wells for potable water. It will be used for exterior water.

Don Powers talked about living adjacent to mini-split units (for heating and cooling). He is quite certain that the units they will install are very quiet and he will research before the next meeting.

It was noted that Jamestown does not have lighting standards; just that it should not spill onto adjacent properties. Don Powers noted that he would like to make it less bright while still being considered safe. The photometrics were done by industry standards but will welcome it if the Planning Commission wants less light.

The Planning Commission and audience was reminded that a lot of these questions are addressed at preliminary stage which is the next step. This is conceptual.

In terms of buffering they work with each neighbor on that. Lisa noted that we could have a TRC to discuss this with the neighbors. Swistak said the construction schedule needs to be refined as it continues; a detailed plan in terms of deliveries, construction etc. needs to be presented. Owner will bring a contractor with a detailed plan, his team does not have that. Deb Foppert said on the buffering, this has to be within reason both aesthetically and financially.

Brian Muio – Landscape Architect suggests if that is a condition of approval as far as the buffering it needs to be in the conditions of approval and spelled out.

Commissioner Swistak asked for Public Comment.

Jane Bentley – Mt Hope Ave. –She has lived on the island her whole life, taught school here and was involved in the historical society. Are we going to turn into Newport? This project is not Jamestown. She asked Don Powers if he was involved in the Charette? Yes he responded. This is way out of proportion for Jamestown. It is on Narragansett Ave and will disrupt the whole street for 3 years. A few years ago they were asked what they wanted and it was answered, to keep Jamestown rural, this is not rural. Her career started out at the school with low, middle and high income students, she does not think this is going to be low income. She wishes there was a way to stop this or make it smaller. They have always conserved water since she was a child, how can we conserve with 19 units.

Gayen Thompson – 52 Grinnell – she remembers living in a condo, the first one established in Milwaukee there were 8 or 9 buildings. She was on the board of directors and said there are always arguments.

Christian Infantolino – represents Vincent and Christina Rivers. Mr. Bailey gave statistics on occupancy all of them are above 50 % occupancy. Re: Frank Spinella’s affordable housing statistics we all know we are lacking. We do have 142 units. His other concern is the 120% its not doing justice to what it really should be doing. Also we should consider what Jamestown needs. He went through the comp plan and under future housing needs, he quoted they do not support density bonuses and it should be consistent with existing neighborhood character and it is surrounded by single family homes. An 8,000 sq. ft. footprint is not in character with the neighborhood. Making more 3 bedrooms and reducing the number might be better. Some of the 2 bedrooms are 1300-1400 sq. ft. units. Break the building up. It could assist buyers and open up for green space and walking. He personally doesn’t think the cupola meets the standards. It is a high structure. Affordable and deed restrictions are how many years? 30 years. It goes by quickly.

Bill Schall – Jamestown Shores – 3 years ago he purchased a CCH home the process is incredibly complicated and he had to jump through hurdles. There are water issues in this town. His well went dry 2 times last year. We have an overstressed aquifer in this town and the water comes from 1 place.

Commissioner Swistak said the Planning Commission has no jurisdiction over water and sewer and the applicant will need approval from that board.

Arlene Labua- Fowler St. – regarding the trash she thinks all they did was move it from one spot to another spot. She thinks it was a pretty picture on the screen they should put trash in the center of the buildings. The whole project is like getting a big box store on the island in the center of town. There is already a parking issue in the summer. And with this we are giving up 2 spaces. What about the visitors will they park in the parking lot? Will this increase values or bring it down or stay as it is? She does not want to pay more on her water bill to support this cause. The traffic study was done in March it should be done in the summer months. She feels awful for the people even across the street with light pollution. Lighting is going to be a big issue. Fire chief said they can accommodate that project. After this project is done after 3 years I hope we don’t have to go to a paid fire department. 50% of people will live here full time it is estimated. How about all the volunteerism in town. Things have changed it is not easy to get volunteers anymore. If the project can be brought down to 13 or 14 units it might be better.

Sandy Sorlein – 82 Howland Ave – she was on Don Powers team for the charette when they created the special development district. Back then they advised to re-zone this area to a more residential feel. The community and neighborhood did not want it. This is much better than what they could end up with. She thinks that Narragansett Ave. is the best place to have these projects and its better have them closer to services for residents. Maybe create a paved walking path to library and school that might make a difference between getting in a car and walking and biking. She thinks after the awful construction period she thinks it will be a welcomed project in Jamestown.

Dianne Grippi – 82 Narragansett Ave. She has more signatures for the petition she submitted last meeting. She is not going to repeat what she said last time regarding the size and number of bedrooms being too much, and the water issue. She knows something is going there. She feels they are being very conscious of the neighbors. Almost 3 years of construction how will they protect the construction site? Screening etc. during construction? Some kind of consideration

should be given for the length of this problem. How can 19 condensers not make any noise? She fears it will sound like a small airport. Snow removal - she looked up snow fences, even temporary should be put up. Think about all seasons, snow in winter, traffic in summer, etc. drastically too big for the town and consider the materials being used.

Leslie Harkins – Narragansett Ave. – appreciates Bob Baileys comments. The traffic study should be done in the summer or look at the worse case scenario.

Mark Delessio – a lot of talk about the traffic study he is concerned about the time of year it was done. Impossible getting down Narragansett Ave. right now with the fire trucks. His primary concern is around pedestrians. He thinks a study should be done. His children walk past those spots, this represents a significant safety issue. Volume of cars. Delivery vans people in and out of development. These are his primary concerns. It is harder and harder to find volunteers. Adding more volume to the fire dept is going to put a strain on the volunteers. It will cost if they have to go to a paid fire dept.

Peter Fay – Swinburne St.– He wants to note about the presentation the handouts were not available for the public to see. He is addressing why we are here tonight. This area is zoned commercial district it is all residential on his side. Wants to reinforce that the developers 12 years ago said this zoning is not appropriate for this area. Why was nothing done 12 years ago? This is the Planning Commission why did you not change it? This is why we are here tonight. Don't jeopardize the single family housing.

Justin Seratin - 34 Green Lane – the amount of space allocated is approx. 50k sq ft of land, it captures roughly 6 homes if this was limited to 7 or 8 homes this would satisfy a lot of issues. Fundamentally utilizing the land the way it is being used today. The scale of project is making for challenges.

Laura Vetter – East Shore Rd. – she grew up on Staten Island and it is unrecognizable now 30 years later. This is the beginning of a flood gate that will not stop. She is not against affordable housing. The project will set a precedent that will be hard to stop.

Steven Hollister - 79 Narragansett Ave. – his home is the one that the rock wall is being built, directly across the street. He is in a cd zone and he knows that these things are going to change – he moved here 36 years ago and he understands things change, parking, number of people, will the parking places be assigned? Bigger issue is things are changing Jamestown and is this a turning point. What will the town do to limit what he can do? I can put in 4 or 5 condos on my property. Is this really going to be affordable? Beyond all of this fitting in all these units and 5 years down the road it can be like Staten Island or like Newport. I would like you to think about setting precedent for maximizing properties.

Gayen Thompson – Can someone answer a question for me. What was the intent of the 8 units north of the day care. Have they sold yet? There are 4 units there noted the Chair. She also wants to clarify her experience of condos in Milwaukee and is convinced 19 units are not appropriate.

Eliot Richmond – Bryer Ave – new resident – works at Union Studios he sees both sides of this he thinks the look of it fits with the character of Jamestown, if he didn't have family here he could not

afford to live here. To get the 5 affordable units you need to have the density. He thinks that things like this need to be embraced.

Abby Jenkins - 994 Fort Getty Rd – Downtown went from being small to huge condos, this is beautiful but way to many units for this size property please consider the size of the structure.

Dianne Grippi –Affordable housing should be on its own. Change the zoning.

Before the deliberations start Commissioner Swistak asked Mr. Sanderson and the team if there is anything that they have heard at the last few meetings that they would like to address or talk about. For instance, size, number of units, density, he asked if they want to respond to this. Attorney Deb Foppert asked for a 5minute break so the team can discuss this.

The meeting was resumed.

Commissioner Swistak thanked everyone for their comments and said the public comment is now closed. The next opportunity will be the 17<sup>th</sup> of July.

Deb Foppert they feel as a team they considered all the issues and worked with the neighbors. They stand by the presentation that they have made and the project; this is the most viable and best for the community.

Planning Commission was reminded by the Chair of what their charge is and the what the overriding rules are.

Going back to review of the first meeting, rules to follow, they cannot make an emotional decision.

There are 5 reasons for denial:

1. Proposal inconsistent to the affordable housing plan
2. Proposal is not consistent with local needs in the comp plan, local zoning ordinances, or Affordable Housing Plan
3. Proposal not in conformance with comp plan
4. 10% low and moderate income we have not met
5. Concerns for the environment, and the health and safety of current residents have not been met.

Chair Swistak is going to ask the Commissioners where they stand.

Commissioner Swistak said drainage is the biggest question mark to him. The applicant does not know until they get their master plan approval and engineer the project. It would be appropriate if there was a peer review of the plan.

Commissioner Pfeiffer said given the level of project development at this stage Dan Cotta has been forthcoming on where he is now. Based on a typical timeline we need to keep it in mind the plan is not complete, the time for peer review is too early. Dan Cotta said it should happen at preliminary stage and Lisa said we do not need to make the decision today but you need to make a decision on if we need to have it. Peer review is asking another engineer outside of town employees to provide a complete review of the applicants drainage plan. Sometimes it is better to have a third party provide a professional opinion.

All Commissioners are in favor of this peer review for drainage/stormwater.

Commissioner Swistak brought up issues to be discussed.

1. Trash and possible decentralization of trash
2. TRC for landscaping of lot with attention to buffering
3. Cupola – does it make good planning sense

Commissioner Swistak read the list of relief required:

1. Table 3-1 permitted uses - Special Use Permit for Multi Family Dwelling Project in CD Zone;
2. Deviation from front yard setback – 82-302, Article 3, Table 3-2  
Setback required – 0-12 feet,  
setback provided – match existing structure (19 feet)  
Relief requested – 7 feet (19 feet total)
3. Deviation from Lot Width (frontage) – 82-302, Article 3, Table 3-2  
Frontage required – 40’ Min – 96’ Max  
Frontage provided – 238.82 feet once lot 120 is merged with 121  
Relief requested – 142.82 feet
4. Deviation from Frontage Buildout - 82-302, Article 3, Table 3-2  
Required frontage buildout – 60%  
Provided frontage buildout – 40%  
Relief Requested – 20%
5. Deviation from Building Placement, 82-1107  
Required Building Placement – as permitted in 82-1107, Edgeyard not permitted  
Provided Building Placement – Edgeyard  
Relief Requested – Edgeyard permitted
6. Deviation from Building Form, 82-1108 A.3.  
Required Building Form – 30% glazing on first floor facades  
Provided Building Form – 5% glazing on first floor facades  
Relief Requested – 25% glazing
7. Deviation from Parking Location, 82-1202  
Required Parking – in rear  
Provided Parking – primarily in rear or near units  
Relief Requested – request to allow spaces on side, drive lane
8. Deviation from Architectural Standards, 82-1115 (A)(b)  
Required – Sliders prohibited on front and side elevations  
Provided – Some units proposed with front or side sliders  
Relief Requested – sliders permitted on front and side

There was consensus on the 8 items that they should be approved.

David Petrarca said multi family is permitted by Special Use Permit and anything listed in the table as a special use permit is a use allowed by right that can be conditioned on health safety and welfare. The Planning Commission needs to decide what restrictions and conditions are necessary.

Frank Spinella was asked about how long will these remain affordable. He said a minimum of 30 years and he is open to discussion. The affordable designation stays with the property he has seen them be affordable in perpetuity, in RI 99 years is in-perpetuity.

The applicant is looking for the affordable units to be for sale for 120% of median income. The Chair asked if there were any strong feelings now before the next meeting regarding the 100% or 80%?

Frank pointed out that in the housing fact book the actual median income is \$101,000 in Jamestown. Median income is based on the providence metro area.

Commissioner Swistak wants to come back and talk about a compromise with some at 100%. Because the AHC raised the issue regarding a 3 bedroom he would like to discuss that also. Anything else the Planning Commission wants raised to the team? Commissioner Smith said he thinks as a town we are pushing the red cedar shingle thing too much. Why can't we use materials that are less maintenance and longer lasting?

This will be back on the Planning Commission agenda on July 17<sup>th</sup> for more discussion of conditions.

A motion was made by Commissioner Swistak and seconded by Commissioner Cochran to continue the public hearing to July 17<sup>th</sup> at 7 pm at Jamestown Town Hall Council Chambers 93 Narragansett Ave. So unanimously voted.

## **V. Adjournment**

A motion to adjourn at 9:49 pm was made by Commissioner Cochran and seconded by Commissioner Smith. So unanimously voted.

Attest:



Cynthia L Reppe

JAMESTOWN ZONING BOARD OF REVIEW

Minutes of the June 25, 2019 Meeting

A regular meeting of the Jamestown Zoning Board of Review was held at the Jamestown Town Hall, 93 Narragansett Avenue. The Chairman called the meeting to order at 7:00 p.m. The clerk called the roll and noted the following members present:

Richard Boren, Chair  
Edward Gromada, Member  
Marcy Coleman, Member  
Judith Bell, 1<sup>st</sup> Alt.  
James King, 3<sup>rd</sup> Alt.

Also present: Brenda Hanna, Stenographer  
Chris Costa, Zoning Officer  
Pat Westall, Zoning Clerk  
Wyatt Brochu, Counsel

MINUTES

Minutes of May 28, 2019

A motion was made by Edward Gromada and seconded by Marcy Coleman to accept the minutes of the May 28, 2019 meeting as presented.

The motion carried by a vote of 5 -0.

Richard Boren, Edward Gromada, Marcy Coleman, Judith Bell and James King voted in favor of the motion.

Dean Wagner, Terence Livingston and Erik Brine were absent.

CORRESPONDENCE

Nothing at this time.

Clancy

A motion was made by Edward Gromada and seconded by Marcy Coleman to continue the application of David & Jennifer Clancy to the July 23, 2019 due to lack of quorum for this case.

The motion carried by a vote of 5 -0.

Richard Boren, Edward Gromada, Marcy Coleman, Judith Bell and James King voted in favor of the motion.

Dean Wagner, Terence Livingston and Erik Brine were absent.

NEW BUSINESS

Jamestown Commons

A motion was made by Edward Gromada and seconded by James King to grant the request of Jamestown Commons, LLC (JTown Main Street, LLC, owner) whose property is located at 29 Narragansett Ave., and further identified as Assessor's Plat 9, Lot 631 for a variance from Article 12 (Parking Regulations) Section 82-1203, (Minimum Off-Street Parking Requirements) wherein 10 parking spaces are provided where 16 spaces are required and Section 1111B (Parking Locations and Standards) for relief from parking regulations as to number and location of spaces and a special use permit under Article 3 (Application of District Regulations), Section 82-301 VI C.3 (Uses and Districts) to use the premises as a lunchroom or restaurant (alcoholic beverages).

Regarding this request, this Board has determined that this application does satisfy the requirements of ARTICLE 6, SECTION 600

Regarding the request for a Variance, this Board has determined that this application does satisfy the requirements of ARTICLE 6, SECTION 606, PARAGRAPHS 1 through 4, and SECTION 607, PARAGRAPH 2.

Regarding the request for a Special Use Permit, this Board has determined that this application does satisfy the requirements of ARTICLE 6, SECTION 602.

This Variance is granted with the following restriction(s):

This project must be constructed in strict accordance with the site and building plans duly approved by this Board.

This motion is based on the following findings of fact:

1. Said property is located in a CD zone and contains 10,434 sq. ft.



2. The loading zone is to be located along the driveway off Narragansett Ave.
3. The Planning Commission is in favor of restaurant use as a permitted use and supports alcohol on site.
4. The Zoning Board supports shared parking for additional tables as long as the applicant is able to secure a property agreement.
5. The Zoning Board would consider reviewing any changes in the design or utilization of the overall layout or utilization of the property to support better parking availability.

The motion carried by a vote of 5 -0.

Richard Boren, Edward Gromada, Marcy Coleman, Judith Bell and James King voted in favor of the motion.

Dean Wagner, Terence Livingston and Erik Brine were absent.

#### Trade Wind

A motion was made by Marcy Coleman and seconded by Edward Gromada to grant the request of Trade wind Investments, LLC, whose property is located at 40 Summit Ave., and further identified as Assessor's Plat 1, Lot 38 for a variance from Article 3, Section 82-302, (District Dimensional Regulations) to construct an addition to a single family dwelling with a front yard setback of 35' where 40' is required, and an accessory garage with a side yard setback of 14.5' where 20' is required. Property is a legal non-conforming lot of record.

This Board has determined that this application does satisfy the requirements of ARTICLE 6, SECTION 600, SECTION 606, and SECTION 607, PARAGRAPH 2.

This Variance is granted with the following condition:

This project must be constructed in strict accordance with the site and building plans duly approved by this Board.

This motion is based on the following findings of fact:

1. Said property is located in a RR80 zone and contains 15,000 sq. ft.
2. The lot is a legal non-conforming lot.

3. The existing building is located entirely within the front 40 ft. setback.
4. Due to the location of the existing house, the proposed addition is in the only place that meets side and rear setback regulations.
5. The detached garage is placed in the only location on the lot that would meet most setback requirements.
6. The location of the septic system on the lot further restricted available locations for the garage.
7. The setback variances requested, based on the layout of the lot and placement of the existing home, are the least relief necessary to achieve this project.
8. The need for variances was not due to prior action of the applicant.
9. Two abutters were in opposition to this application.

The motion carried by a vote of 5 -0.

Richard Boren, Edward Gromada, Marcy Coleman, Judith Bell and James King voted in favor of the motion.

Dean Wagner, Terence Livingston and Erik Brine were absent.

#### Hamlin

A site visit of the property, 134 Battery Lane, was scheduled for Thursday, July 18, 2019 at 5 p.m. to view the property, in particular reference to the tennis court/concrete slab, retention/border wall and landmarks. No testimony or discussion will be given or heard.

The appeal of Geoff Hamlin was continued to the July 23, 2019 meeting.

#### ADJOURNMENT

A motion was made and seconded to adjourn at 10:00 p.m. The motion carried unanimously.

**JAMESTOWN PHILOMENIAN LIBRARY**  
**26 North Main Road, Jamestown, RI 02835**  
**Board of Trustees Meeting Minutes**  
**Tuesday, June 11, 2019**

**A. Call to Order:**

The monthly meeting of the Jamestown Philomenian Library Board of Trustees was called to order at 5:02 pm in the Sydney Wright Room by Eugene Mihaly. In attendance were members Peter Carson, Jennifer Cloud, Paul Housberg, Christian Infantalino, Kathy Kaiser, and Chris Walsh.

**B. Report of the Chair:**

There will be a July 10 fundraising initiative gathering at Heidi Moon's house. A suggestion for other locations was proposed for future gatherings.

Ed Gramada and Paul Housberg are working on handouts for meetings: naming opportunities, the case statement and specifics of the plan.

The Library Foundation has met again with Betsy Grenier from Hannah Street. She has come up with a list of potential major donors.

Recognition of past donors was discussed.

**C. Treasurer's Report:**

Treasurer's Report from May 31, 2019 was shared.

Motion to accept was proposed by Walsh. Seconded by Cloud. Motion passed unanimously.

**D. Governance Policies:**

1. Policy A2. Level II Ends

Motion to accept the changes was proposed by Infantolino. Seconded by Carson. Motion passed unanimously.

**E. Board Process Review:**

A suggestion was made that the governance policies should be reviewed on a more regular basis. This is anticipated to help with institutional knowledge of Board members in the future. Staggered reviews of policies was suggested.

**F. Consent Agenda: An item on the Consent Agenda need not be removed for simple clarification or correction of typographical errors. Approval of the Consent Agenda shall be equivalent to approval of each item as if it had been acted upon separately.**

1. Approval of Minutes: May 14, 2019
2. Approval of Financial Reports
  - a. Library Board of Trustees
  - b. Jamestown Philomenian Library
3. Approval of Progress and Service Report of the Director

Motion to approve the Consent Agenda was made by Carson. Kaiser seconded. Motion passed unanimously.

**G. Public Comment:** None

**H. Date of Next Meeting and Adjournment:**

Tuesday, July 9 is the next Trustee Meeting at 5:00 p.m.

Kaiser moved to adjourn the meeting at 5:50 p.m. Carson seconded. The motion passed unanimously.

Pursuant to RIGL § 42-46-6(c) Notice of this meeting shall be posted on the Secretary of State's website and at the Jamestown Philomenian Library and the Town Hall. In addition to the two above-mentioned locations, notice also may be posted on the internet at [www.jamestownri.gov](http://www.jamestownri.gov). ALL NOTE: This meeting location is accessible to the physically challenged. If communications assistance is needed or other accommodations to ensure equal participation, please call 1-800-745-5555, or contact the Town Clerk at 401-423-9800, via facsimile to 401-423-7230, or email to [cfernstrom@jamestownri.net](mailto:cfernstrom@jamestownri.net) not less than three (3) business days prior to the meeting.

Respectfully submitted,  
Lisa Sheley  
Assistant Director



**TOWN OF JAMESTOWN**  
P.O. Box 377  
93 Narragansett Ave.  
JAMESTOWN, RHODE ISLAND 02835

Planning Office - 423-7210  
Fax - 423-7226

## **Jamestown Ad-Hoc Committee for Public Art**

### **MINUTES**

July 24, 2019

6:00 PM

**Jamestown Town Hall**  
93 Narragansett Ave.

#### **1. Call to Order and Roll Call**

The meeting was called to order at 7pm and the following members were in attendance, Duncan Pendlebury, Mick Cochran, Barbara Cunha, Mary Beth Murphy, Allie Sabalis, Bob Trout, Peter Fay, Tory Reiff, Sandy Sorlien, Valerie Southern.

Also in attendance:

Lisa Bryer, AICP – Town Planner, Ad-Hoc Member  
Pat Tuff, Joan Swift – Donor Committee  
Peter Diepenbrock, Artist, Donor Committee  
Mary Meagher, Town Council Vice President  
Alma Davenport, Clinton Avenue resident  
Stephanie Amerigan, Narragansett Avenue, resident

#### **2. Approval of Minutes –June 27, 2019**

#### **3. Correspondence**

- a. Memo to the Town Council from AHCFPA, July 1, 2019 regarding Whale Tail Proposal – Received
- b. Memo to the Town Council from AHCFPA, July 1, 2019 regarding Revisions to “Report to the Town Council, Public Art in Jamestown” and the included “Public Art Policies and Procedures” – Received

#### **4. Chair’s Report:**

- a. The Town Council meeting update - June 17 and July 8

Chair Pendlebury noted that we have the minutes in the packet for both the June 17 and July 8 meetings where the Committee was discussed.

**5. Citizen's Non-Agenda Item**

Frank Meyer, 141 Southwest Avenue discussed the Beavertail Site for the Whale Tail and said that it is our land (The Town's) and we can do anything we want on it. It was noted by Bryer that Mr. Meyer provided the Town Council a very comprehensive packet of deed information etc. on the Town land at Beavertail which will be a resource. Duncan noted that this information is relevant to the Town Council once they make their decision on location.

**6. Old Business**

- a. Whale Tail Donor Committee – Application/Proposal for Public Art Gift – Recommendation to Town Council - Review, discussion and/or action and/or vote**
  - i. Public Comment received on the Whale Tail – provided digitally**

Chair Pendlebury wants to review the criteria from the policy as it relates to the Whale Tail. Fay questioned whether it should be put out to public comment again since the location changed. Sabalis did not feel that it needed to be re-advertised again because the application and report information was available on-line. The Committee agreed.

Pat Tuff explained why the Donor Committee switched gears: they took the comment received very seriously and regrouped and decided that there was community, artist and Committee support for Beavertail so they decided that was the reasonable direction to move towards. Peter Diepenbrock noted that he did not want a sculpture in East Ferry that was so controversial and some people hated.

Cunha wants to move forward and feels that the “sticking point”, East Ferry, has been removed and that we should move forward. Southern want to follow the process.

The Committee reviewed the criteria:

Aesthetic Quality:

Artist Peter Diepenbrock discussed construction technique and size. The construction was not meant to emulate scales; it is a construction method using plates that allows curvature of the structure with a rigid material. At Beavertail, the base could be a bit bigger to allow for an appropriate metal plate for recognition.

Relationship to the Community:

Discussion ensued regarding whales in the base, the environmental aspect, etc. Fay noted an extensive history of whales in the Bay and surrounding communities. Diepenbrock noted that whales are under threat along with our oceans as they are continually industrialized. Our community should be advocates for the ocean. Diepenbrock noted that he had more personalized verbiage about the community relationship in his 2018 application to the Town Council.

Relationship to the Collection and to the Community: N/A

Compatibility:

The committee agreed they liked the Beavertail location.

Materials/Fabrication and Installation:

The committee commented that the materials were appropriate based on durability and style. Cochran noted that the appearance will change with the weather. It will patina with time. Diepenbrock noted that this is the most expensive stainless and that we could go down to #302 if we wanted it to patina more.

Budget and Schedule:

The budget will be completely privately funded. The schedule will be 6 months to one year from signing of the contract.

Terms:

All Terms will be included in the contract.

Unique Artworks:

This is #3 in a series. It will be unique because it is hand fabricated and it will be numbered #3. Although similar to the last one, each one is unique. Southern has concerns about its uniqueness. The Committee decided that the name Whale Tail #3 would make it unique.

Cost of Artwork:

This will be privately funded and they believe all their commitments will come through.

Alterations to proposed artwork design: N/A

Review of Fabrication and Installation: N/A

Maintenance:

They will provide \$2,500. The artist anticipates that it will take two people one day plus materials (citric acid wash and cleaning cloths) each time. it should be necessary no more than every two years. Some may prefer it natural and patinaed.

It was clarified that the contract will be between the Donor Committee and the Town. The artist will have his own contract with the Donor Committee. The Committee discussed conditions for recommendation.

A motion was made by Mick Cochran and seconded by Peter Fay to recommend to the Town Council that - they accept the application for public art gift known as the Jamestown's Whale Tail as modified in a letter on 7/20/19 with the recommendation for location being Beavertail Site #23 as described in the Report to the Town Council, *Public Art in Jamestown*. The Committee recommends the following conditions:

1. That the maintenance be covered;
2. Time restriction of 12 months, start to finish from contract signing;
3. The Artist commits to it being one of a kind or a numbered limited edition;
4. Should the Town Council determine that it is a temporary placement, then escrow should be limited to 3-5 years;

So Unanimously Voted, Motion Carries

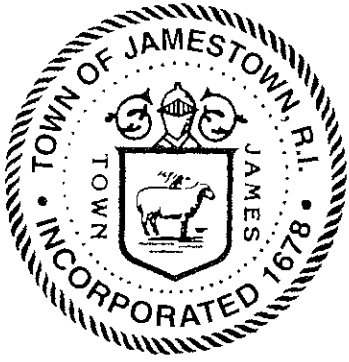
**7. Adjournment**

Motion was made by Mick Cochran and seconded by Sandy Sorlien.  
All in favor. Motion Carries.

Attest:

*Lisa W. Bryer, AICP*  
Town Planner





**TOWN OF JAMESTOWN**  
P.O. Box 377  
93 Narragansett Ave.  
JAMESTOWN, RHODE ISLAND 02835

Planning Office - 423-7210  
Fax - 423-7226

## **Jamestown Ad-Hoc Committee for Public Art**

### **MINUTES**

August 7, 2019

6:30 PM

**Jamestown Town Hall**  
93 Narragansett Ave.

1. **Call to Order and Roll Call**
2. **Approval of Minutes –July 24, 2019**

Cunha recommended that we change the number in a series of unique Artworks from #2 to #3 as noted at the meeting as follows:

Unique Artworks:

This is #23 in a series. It will be unique because it is hand fabricated and it will be numbered #3. Although similar to the last one, each one is unique. Southern has concerns about its uniqueness. The Committee decided that the name Whale Tail #3 would make it unique.

Sabalais recommended the following change to the minutes:

A motion was made by Mick Cochran and seconded by Peter Fay to recommend to the Town Council that we ~~we~~ they accept the application for public art gift known as the Jamestown's Whale Tail as modified in a letter on 7/20/19 with the recommendation for location being Beavertail Site #23 as described in the Report to the Town Council, *Public Art in Jamestown*. The Committee recommends the following conditions:

Southern is concerned that we did not discuss other site options enough for the Whale Tail. Sorlien noted that we did discuss other appropriate locations throughout the process.

A motion was made by Cochran and seconded by Trout to approve the minutes of July 24, 2019 as amended.

All in favor. Motion Carries.

**3. Correspondence**

- a. **Memo to the Town Council from Duncan Pendlebury, AHCFPA, July 30, 2019 regarding Recommendation on Whale Tail Proposal - RECEIVED**

Bryer noted that she will include the Whale Tail application with the recommendation letter.

**4. Chair's Report:**

**5. Citizen's Non-Agenda Item**

**6. Adjournment**

Motion was made by Cochran and seconded by Trout to adjourn.  
All in favor. Motion carries.

Attest:

*Lisa W. Bryer, AICP*  
Town Planner



State of Rhode Island and Providence Plantations  
**Coastal Resources Management Council**  
Oliver H. Stedman Government Center  
4808 Tower Hill Road, Suite 3  
Wakefield, RI 02879-1900

(401) 783-3370  
Fax (401) 783-3767

## **PUBLIC NOTICE**

Pursuant to R.I. Gen. Laws § 42-35-2.8 the Rhode Island Coastal Resources Management Council (CRMC) issued public notice for rule-making on June 12, 2019 for amendments to **650-RICR-20-05-11**, Policies of the Ocean Special Area Management Plan (SAMP), and held a public hearing at 6:00 p.m. on June 23, 2019 in Conference Room A at the Department of Administration, One Capitol Hill, Providence, RI to afford the public an opportunity to offer comments on the proposed rule-making.

The CRMC hereby gives written public notice pursuant to R.I. Gen. Laws § 42-46-6 that the Council will deliberate on the proposed amendments to **650-RICR-20-05-11**, consider written comments filed in this matter, CRMC staff recommendations, and vote on the proposed amendments. Having provided an opportunity for public comment at a public hearing held on June 23, 2019, the Council will not consider public testimony at this meeting.

A copy of the public notice for rule-making and the proposed amendments to the Ocean SAMP at 650-RICR-20-05-11 is available on the Rhode Island Secretary of State's web site at: <https://rules.sos.ri.gov/promulgations/part/650-20-05-11>.

The meeting as set forth above is scheduled for **July 23, 2019 at 6:00 p.m.** in Conference Room A at the Department of Administration, One Capitol Hill, Providence, RI. The room is accessible to the disabled and persons requesting interpreter services for the hearing impaired must notify the Council office at 401-783-3370 or RI 711 at least three (3) business days in advance of the hearing date so that such assistance can be provided at no cost to the person requesting. Further information may be obtained by contacting the Coastal Resources Management Council offices at 783-3370.

Signed this 16th day of July, 2019.

  
\_\_\_\_\_  
Jeffrey M. Willis, Deputy Director  
Coastal Resources Management Council



State of Rhode Island and Providence Plantations  
**Coastal Resources Management Council**  
Oliver H. Stedman Government Center  
4808 Tower Hill Road, Suite 116  
Wakefield, RI 02879-1900

(401) 783-3370  
Fax (401) 783-3767

## **AUGUST 2019 CALENDAR**

- Thursday, August 1** **Fishermen's Advisory Board Meeting.** URI Coastal Institute – Large Conference Room 215 South Ferry Rd, Narragansett, RI  
**4:00 p.m.**
- Friday, August 23** **Administrative Fine Hearings.** CRMC Conference Room, Oliver Stedman Government Center, 4808 Tower Hill Road, Wakefield, RI.  
**9:30 a.m.**
- Tuesday, August 27** **Policy & Planning Subcommittee Meeting.** Cervenka Green Ducharme Antonelli, LLC; 235 Promenade Street, Suite 475; Providence, RI.  
**4:00 p.m.**
- Tuesday, August 27** **ROW Subcommittee Meeting.** Administration Building, Conference Room A, One Capitol Hill, Providence, RI.  
**5:45 p.m.**
- Tuesday, August 27** **Semimonthly Meeting.** Administration Bldg, Conference Rm A, One Capitol Hill, Providence, RI.  
**6:00 p.m.**

*Individuals requesting interpreter services for the hearing impaired for any of the above meetings must notify the Council office at (783-3370) 72-hours in advance of the meeting date.*



*STATE OF RHODE ISLAND AND PROVIDENCE PLANTATIONS*

Department of Administration  
**STATE PLANNING COUNCIL**  
Division of Statewide Planning  
One Capitol Hill  
Providence, RI 02908-5870

Office: (401) 222-7901  
Fax: (401) 222-2083

**TRANSPORTATION ADVISORY COMMITTEE  
OF THE STATE PLANNING COUNCIL  
PUBLIC NOTICE**

**STATE TRANSPORTATION IMPROVEMENT PROGRAM - MAJOR AMENDMENT #19**

The Transportation Advisory Committee (TAC) of the State Planning Council is accepting comments on a proposed Major Amendment, classified as Amendment #19, to the FFY 2018-2027 State Transportation Improvement Program (STIP) for the State of Rhode Island.

The Major Amendment has been requested by the Rhode Island Department of Transportation (RIDOT). RIDOT's requested Amendment #19 proposes funding adjustments to projects to align the programs with asset management priorities and reflect current funding streams. The net result of the actions is an addition of \$158.48 million over the constrained period (FFY2018-FFY2021) and a total increase of \$358.71 million over 10 years. The proposed changes affect several projects in the following STIP program areas: 6/10 Project; Bridge, Drainage, Maintenance, Pavement, Traffic Safety, and Transit Capital; Bridge, Pavement and Traffic Maintenance; Headquarters, Maintenance and Transit Operations; Contingency – Inflation; Debt Service; Pass Throughs; Planning – Program Development; and, Transportation Alternatives Program.

The TAC is also accepting comments on the proposed Transportation Conformity Determination Report for the 1997 Ozone National Ambient Air Quality Standard (NAAQS) as it relates to RIDOT's proposed Major Amendment #19. Transportation conformity is required under CAA Section 176(c) to ensure that Federally-supported transportation activities are consistent with ("conform to") the purpose of a State Implementation Plan (SIP). Transportation conformity establishes the framework for improving air quality to protect public health and the environment. Conformity to the purpose of the SIP means Federal Highway Administration (FHWA) and Federal Transit Administration (FTA) funding and approvals are given to highway and transit activities that will not cause new air quality violations, worsen existing air quality violations, or delay timely attainment of the relevant air quality standard, or any interim milestone.

The proposed Amendment #19 and Transportation Conformity Determination Report for the 1997 Ozone National Ambient Air Quality Standard (NAAQS) as it relates to RIDOT's proposed Major Amendment #19 are available for review at [www.planning.ri.gov](http://www.planning.ri.gov) or at the offices of the Division of Statewide Planning between 8:30 a.m. and 4:00 p.m., Monday through Friday.

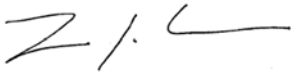
The TAC will accept public comments on the proposed Major Amendment #19 and Transportation Conformity Determination Report for the 1997 Ozone National Ambient Air Quality Standard (NAAQS) as it relates to RIDOT's proposed Major Amendment #19 at two public hearings scheduled for:

Tuesday, August 13, 2019 at 5:00 p.m.  
Narragansett Town Hall  
25 Fifth Avenue, Narragansett, RI  
Council Chambers

Thursday, August 15, 2019 at 4:00 p.m.  
RI Department of Administration  
One Capitol Hill, Providence RI  
Conference Room 2A, 2<sup>nd</sup> Floor

All persons may present their views on these items in person or through a representative at the TAC public hearings referenced above. Written statements may also be filed with the Secretary of the Transportation Advisory Committee and mailed to Michael D'Alessandro, RI Dept. of Administration, Division of Statewide Planning, One Capitol Hill, Providence, RI 02908 or email to [Michael.DAlessandro@doa.ri.gov](mailto:Michael.DAlessandro@doa.ri.gov). All comments must be received prior to 3:30 pm on August 22, 2019.

The public meeting locations are accessible to individuals with disabilities. Any individual requiring a reasonable accommodation in order to participate in these meetings should contact Thomas Mannock, Ph.D. at 401-222-6377 (voice) as soon as possible. Individuals requesting foreign language translation services should contact Benny Bergantino at (401) 222-1755 at least five (5) business days prior to the scheduled start of a meeting. Public transit schedule information for the public hearings is available from RIPTA at (401) 781-9400 or [www.ripta.com](http://www.ripta.com)

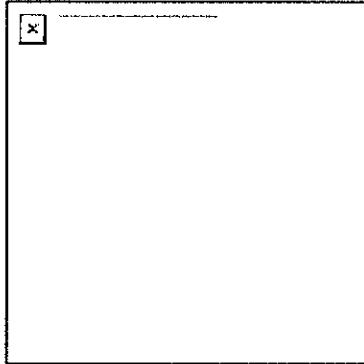


Linsey J. Callaghan  
Secretary, Transportation Advisory Committee  
July 23, 2019

**Erin Liese**

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**From:** Jamestown Chamber of Commerce <info@jamestownrichamber.com>  
**Sent:** Friday, July 26, 2019 6:03 AM  
**To:** Cheryl Fernstrom  
**Subject:** Enforcement of East Ferry Parking to Commence this Saturday



Members,

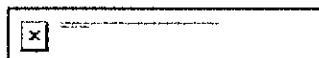
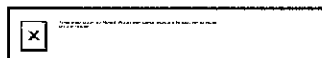
Please be advised that the Chamber has been notified by the Jamestown Police Department that DPW is near completion of the installation of the new parking signage and pavement markings downtown and specifically, in the East Ferry parking lot.

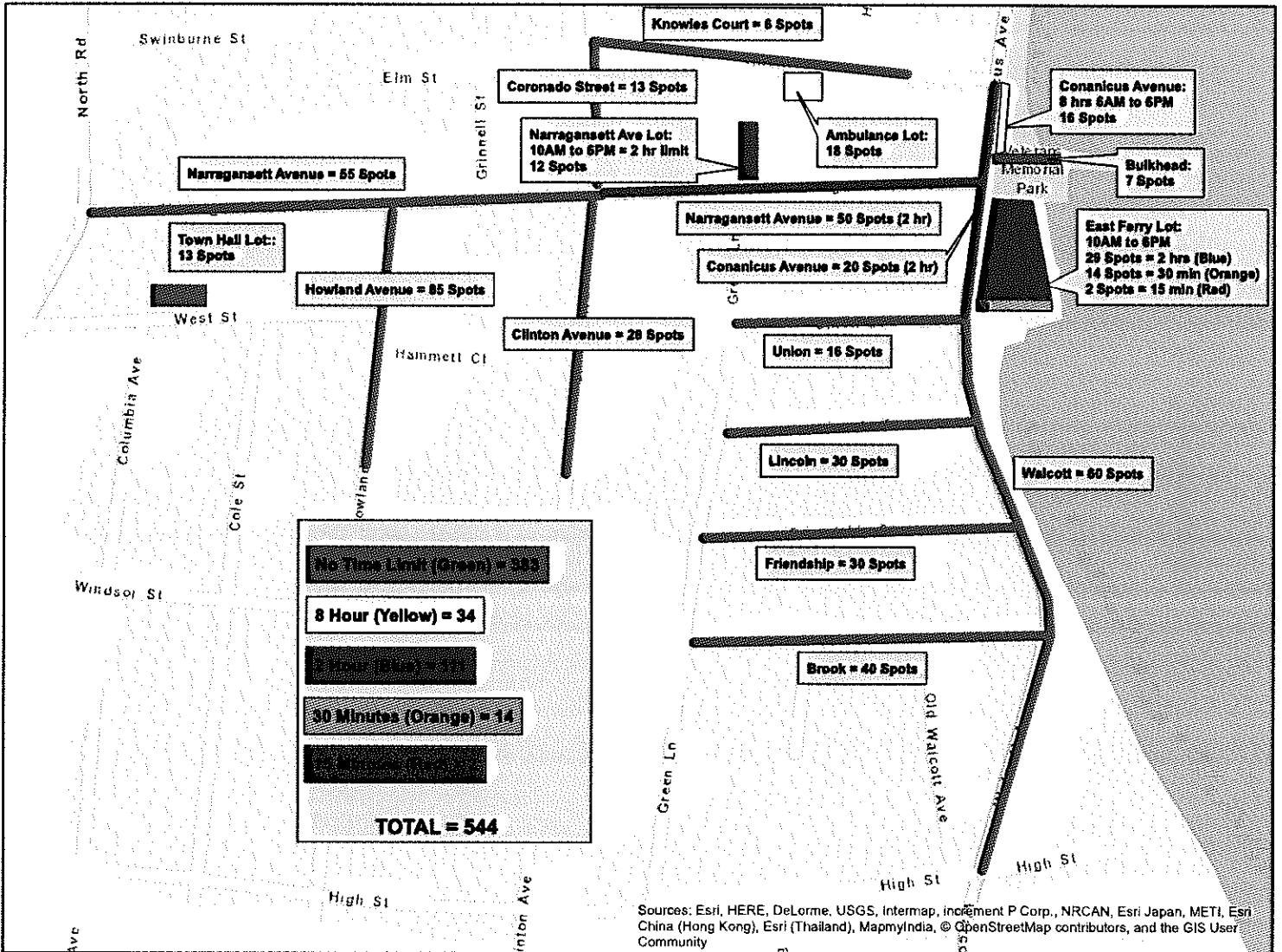
The new signage and markings will clearly indicate the time limits and parking restrictions which will be in effect. Enforcement of the same will begin on Saturday, July 27, 2019. Please share this notice with your employees and customers.

Click the following link to view a map of the Village which shows the various parking restrictions, as well as areas with no time limit restrictions:

**[Click Here to View Map](#)**

Sincerely,  
Board of Directors  
Jamestown Chamber of Commerce







# Mutual Aid Agreement

## Between

### Jamestown, RI and Newport, RI and their Police Departments

#### 1. PURPOSE

The undersigned law enforcement agencies have entered into this mutual aid contract as provided for in RIGL 45-42-2, for the purpose of providing reciprocal police services across jurisdictional lines. This agreement will enhance the capabilities of law enforcement and provide additional protection for its citizens and property in the affected areas. Each undersigned law enforcement agency acknowledges that prior to the adoption of an agreement; each department shall provide a certified copy of a resolution by the respective town/city councils to each other's agency authorizing the provision of police services across jurisdictional lines. This agreement has been fully considered by both parties and is entered into in the interest of public safety and for the citizens for the cities and towns covered by this document.

The undersigned agencies shall provide and exchange upon request police services to and from the other agency without limitation but generally in accord with the following guidelines.

#### 2. GEOGRAPHICAL AREAS ENCOMPASSED BY AGREEMENT

It is agreed by and between the undersigned agencies that the geographical area encompassed by this agreement includes the entire area and content of the area known as the Town of Jamestown, RI and the entire area and content known as the City of Newport.

#### 3. GENERAL TERMS AND PROCEDURES

- A. For the purpose of this agreement, mutual aid includes all police services, which are requested by one law enforcement agency and provided by a neighboring law enforcement agency, both of which are signatories to this agreement.
- B. A participating Law Enforcement Agency (Police Department) will provide police service assistance only to the extent that the personnel and equipment are not required for adequate protection of that agency's jurisdiction and a request is made by one of the cities or towns identified in this agreement.
- C. The command structure of the requested law enforcement agency will have the sole authority to determine the amount of personnel and equipment, if any, available for assistance. The ranking officer of the requesting city or town shall be responsible for all law enforcement decisions pursuant to this agreement.
- D. Whenever the law enforcement employees of one cooperating agency are providing police services to another cooperating agency pursuant to the authority contained in this agreement, such employees will have the same power, duties, right and immunities regarding jurisdiction that the requesting agency has.

- E. Whenever the law enforcement employee of one cooperating agency are providing police services to another cooperating agency, they will be under the lawful direction and authority of the commanding law enforcement officer of the agency to which they are rendering assistance. Officers shall be subject to the code of ethics, policies, and rules and regulations of their employing agencies at all times.
- F. Any on-duty officer who believes a crime is in progress or assistance is needed within the area covered by this agreement can initiate police assistance.
- G. The on-duty officer requesting police assistance shall notify the officer in charge of his agency as soon as possible. The officer in charge shall then request assistance by contacting the cooperating agency's command staff.
- H. All wages, disability payments, pensions, worker's compensation claims, or their equivalent as provided under RIGL 45-19-2, medical expenses or other unemployment benefits will be the responsibility of the employing agency unless the requesting agency is reimbursed for such costs from any other source. Each agency shall be responsible for the negligence of its employees to the extent specified by law. Further, each of the undersigned agencies hereby agree to indemnify and hold harmless the other participating agency from liability for any and all claims, by whoever made, arising from the negligence of the participating agency's employee(s).
- I. Each cooperating agency shall be responsible for any cost arising from the loss or damage to that agency's equipment or property while providing assistance.
- J. The terms of this contract shall be in continuous effect for each participating agency from the date the authorized signature for such an agency is affixed hereto. Any agency may revoke its future contractual obligations hereunder only upon sixty days written notice to the other participating agency.
- K. It is agreed by and between the surrounding agencies party to this agreement shall be viewed in its entirety each year on the anniversary date of the initial signing of this agreement in order to make any necessary revisions based upon each year's experience in providing services to the contract.
- L. No provision in this agreement shall derogate any statutory authority of the Rhode Island State Police.

#### 4. COOPERATIVE ENFORCEMENT GUIDELINES

- A. Whenever an on-duty law enforcement officer from one jurisdiction views or otherwise as probably cause the believe a criminal offense has occurred outside the officer's home jurisdiction but within the jurisdiction of a cooperating agency, the officer may make arrest according to law and take any measures necessary to preserve the crime scene.
- B. Whenever an on-duty law enforcement officer from one jurisdiction views or otherwise has probably cause to believe that serious traffic offence, including DWI violations, has occurred within the jurisdiction of the other agency the law enforcement officer may stop, arrest, or cite the suspected violator according to law.
- C. Whenever an on-duty law enforcement officer views or otherwise is called upon to render emergency aid as necessary. In the event a call for assistance is made wherein it is unknown as to the location of the request for assistance, both agencies may dispatch personnel to the appropriate area and render such assistance as is necessary and the circumstances require.
- D. In a situation where automated traffic control devices are located within the jurisdictional boundaries of one agency have malfunctioned and a traffic accident is imminent unless

control is established immediately, assistance from another cooperating agency may be provided upon request by the affected jurisdiction.

- E. Whenever one agency request of another agency to provide assistance with routine traffic or crowd control for scheduled events.

This agreement is executed in duplicate.

TOWN OF JAMESTOWN

By: 

Andy Nota

Town Administrator

Date: 7/15/19

By: 

Edward A. Mello

Chief of Police

Date: 7/15/19

CITY OF NEWPORT

By: 

Joseph J. Nicholson Jr.

City Manager

Date: 7/31/19

By: 

Gary Silva

Chief of Police

Date: 8/1/19

# Mutual Aid Agreement

Between

Jamestown, RI and North Kingstown, RI and their Police Departments

## 1. PURPOSE

The undersigned law enforcement agencies have entered into this mutual aid contract as provided for in RIGL 45-42-2, for the purpose of providing reciprocal police services across jurisdictional lines. This agreement will enhance the capabilities of law enforcement and provide additional protection for its citizens and property in the affected areas. Each undersigned law enforcement agency acknowledges that prior to the adoption of an agreement; each department shall provide a certified copy of a resolution by the respective town/city councils to each other's agency authorizing the provision of police services across jurisdictional lines. This agreement has been fully considered by both parties and is entered into in the interest of public safety and for the citizens for the cities and towns covered by this document.

The undersigned agencies shall provide and exchange upon request police services to and from the other agency without limitation but generally in accord with the following guidelines.

## 2. GEOGRAPHICAL AREAS ENCOMPASSED BY AGREEMENT

It is agreed by and between the undersigned agencies that the geographical area encompassed by this agreement includes the entire area and content of the area known as the Town of Jamestown, RI and the entire area and content known as the Town of North Kingstown.

## 3. GENERAL TERMS AND PROCEDURES

- A. For the purpose of this agreement, mutual aid includes all police services, which are requested by one law enforcement agency and provided by a neighboring law enforcement agency, both of which are signatories to this agreement.
- B. A participating Law Enforcement Agency (Police Department) will provide police service assistance only to the extent that the personnel and equipment are not required for adequate protection of that agency's jurisdiction and a request is made by one of the cities or towns identified in this agreement.
- C. The command structure of the requested law enforcement agency will have the sole authority to determine the amount of personnel and equipment, if any, available for assistance. The ranking officer of the requesting city or town shall be responsible for all law enforcement decisions pursuant to this agreement.
- D. Whenever the law enforcement employees of one cooperating agency are providing police services to another cooperating agency pursuant to the authority contained in this agreement, such employees will have the same power, duties, right and immunities regarding jurisdiction that the requesting agency has.

- E. Whenever the law enforcement employee of one cooperating agency are providing police services to another cooperating agency, they will be under the lawful direction and authority of the commanding law enforcement officer of the agency to which they are rendering assistance. Officers shall be subject to the code of ethics, policies, and rules and regulations of their employing agencies at all times.
- F. Any on-duty officer who believes a crime is in progress or assistance is needed within the area covered by this agreement can initiate police assistance.
- G. The on-duty officer requesting police assistance shall notify the officer in charge of his agency as soon as possible. The officer in charge shall then request assistance by contacting the cooperating agency's command staff.
- H. All wages, disability payments, pensions, worker's compensation claims, or their equivalent as provided under RIGL 45-19-2, medical expenses or other unemployment benefits will be the responsibility of the employing agency unless the requesting agency is reimbursed for such costs from any other source. Each agency shall be responsible for the negligence of its employees to the extent specified by law. Further, each of the undersigned agencies hereby agree to indemnify and hold harmless the other participating agency from liability for any and all claims, by whoever made, arising from the negligence of the participating agency's employee(s).
- I. Each cooperating agency shall be responsible for any cost arising from the loss or damage to that agency's equipment or property while providing assistance.
- J. The terms of this contract shall be in continuous effect for each participating agency from the date the authorized signature for such an agency is affixed hereto. Any agency may revoke its future contractual obligations hereunder only upon sixty days written notice to the other participating agency.
- K. It is agreed by and between the surrounding agencies party to this agreement shall be viewed in its entirety each year on the anniversary date of the initial signing of this agreement in order to make any necessary revisions based upon each year's experience in providing services to the contract.
- L. No provision in this agreement shall derogate any statutory authority of the Rhode Island State Police.

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- B. Whenever an on-duty law enforcement officer from one jurisdiction views or otherwise has probably cause to believe that serious traffic offence, including DWI violations, has occurred within the jurisdiction of the other agency the law enforcement officer may stop, arrest, or cite the suspected violator according to law.
- C. Whenever an on-duty law enforcement officer views or otherwise is called upon to render emergency aid as necessary. In the event a call for assistance is made wherein it is unknown as to the location of the request for assistance, both agencies may dispatch personnel to the appropriate area and render such assistance as is necessary and the circumstances require.
- D. In a situation where automated traffic control devices are located within the jurisdictional boundaries of one agency have malfunctioned and a traffic accident is imminent unless

control is established immediately, assistance from another cooperating agency may be provided upon request by the affected jurisdiction.

- E. Whenever one agency request of another agency to provide assistance with routine traffic or crowd control for scheduled events.

This agreement is executed in duplicate.

TOWN OF JAMESTOWN

By:

Andy Nota

Town Administrator

Date:

7/15/19

By:

Edward A. Mello

Chief of Police

Date:

7/15/19

TOWN OF NORTH KINGSTOWN

By:

Ralph A. Mollis

Town Manager

Date:

7-25-19

By:

Patrick Flanagan

Chief of Police

Date:

7-25-19



**Town of Jamestown  
Tax Assessor**

**93 Narragansett Avenue  
Jamestown, RI 02835**

**Phone: 401-423-9802  
Email: cbrochu@jamestownri.net**

To: COUNCIL PRESIDENT WHITE, JAMESTOWN TOWN COUNCIL

From: CHRISTINE BROCHU, JAMESTOWN TAX ASSESSOR

Subject: ABATEMENT OF TAXES FOR THE **AUGUST 19, 2019** MEETING

**MOTOR VEHICLE ABATEMENTS TO 2000 TAX ROLL**

19-1123-00M Snellgrove, Trevor A.	Motor Vehicle- soldier / sailor exempt	\$218.59
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**MOTOR VEHICLE ABATEMENTS TO 2006 TAX ROLL**

22-0312-73M Voller, David P	Uncollectable/ taxpayer is deceased.	\$309.07
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**MOTOR VEHICLE ABATEMENTS TO 2007 TAX ROLL**

22-0312-73M Voller, David P	Uncollectable/ taxpayer is deceased.	\$146.05
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**MOTOR VEHICLE ABATEMENTS TO 2019 TAX ROLL**

07-0850-74M Greene, Marc E	Motor Vehicle- soldier / sailor exempt	\$37.94
20-0535-50M Traer, Maribeth	Motor Vehicle – 2015 Toyota – Reg# LU868, registered in Massachusetts on 5/1/2018.	\$32.81

**ADDENDA TO 2019 TAX ROLL**

01-0139-99 All Ashore Cottage Outfitters LLC	New Business – late filing of Annual Business Personal Property	\$53.81
03-0062-46 Cain, Noah & Alexandra	Plat 14, Lot 115 – New Construction – Prorated 315 days – New Value \$473,500	\$2,375.12
15-0318-80 O’Neil, Richard & Joyce	Plat 15, Lot 170 – New Construction – Prorated 217 days – New Value \$655,000	\$2,119.67
16-0555-00 Perkins, John & Rose	Receives Veteran’s exemption in Smithfield	\$250.00
19-0593-00 Shapiro-Thomas Trust	Removed Veteran’s exemption. Florida resident	\$250.00
19-1371-70 Stamp, Kenneth & Diana	Plat 16, Lot 185 – New Construction – Prorated 343 days – New Value \$503,000	\$733.02
20-0622-00 Tutsch, Joseph & Rosemary	Plat 2, Lot 160 – New Construction – Prorated 173 days – New Value \$705,700	\$1,705.30

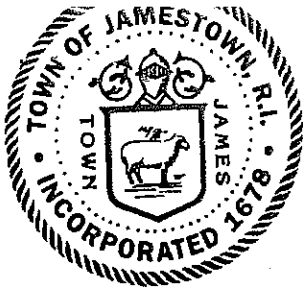
<b>TOTAL ABATEMENTS</b>	<b>\$ 744.46</b>
<b>TOTAL ADDENDA</b>	<b>\$ 7,486.92</b>

RESPECTFULLY SUBMITTED,

*Christine Brochu*

CHRISTINE BROCHU  
TAX ASSESSOR





# TOWN OF JAMESTOWN

## One Day

### Vendor/Peddler License Application

Date Rec'd \_\_\_\_\_  
Office will enter date \_\_\_\_\_

19 AUG -5 PM 12:09  
TOWN OF JAMESTOWN, RI

All licenses are issued subject to the resolution of debts, taxes and appropriate signatures

**\$ 5.00 Application Fee**

Please complete the following information:

Date of Event: 9-1-19 Hours of Operation: 9-3

Event Location: Fort Getty

Name of Applicant/ Business: Just Pop - Becky Madaris

Doing Business As: \_\_\_\_\_

Business Address: 1014 Hope St U3 Bristol RI 02809

Mailing Address: (if different than above) \_\_\_\_\_

Business Phone #: 401 297 4888 Contact Person: Becky

Type of Vendor/Peddler: food

Items/Products to be sold: Hot dogs Italian Sausage

Hamburgers drinks chips dessert

Will food be sold at the location?  Yes  No

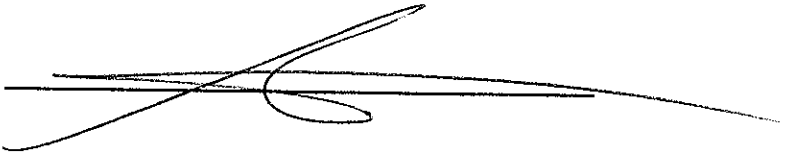
Copies of the RI Department of Health Certificate and Retail Sales Tax Permit must be provided with this application form.

A Department of Health form for a Seasonal Event for an Organizer/Sponsor of Temporary Food Events must be completed and returned to the Department of Health 4 weeks prior to the event

**NOTE:** All applicants must submit proof of liability insurance coverage in the amount of \$1,000,000 (One Million Dollars) when using Town owned property.

Certificate of insurance:  Yes  No

Please attach any additional information you would like to provide to the Town Council.

Signature of Applicant: \_\_\_\_\_  


\_\_\_\_\_



State of Rhode Island and Providence Plantations

Division of Taxation

One Capitol Hill

Providence, RI 02908-5800



Phone: (401) 574-8955

TTY Via 711

Fax: (401) 574-8914

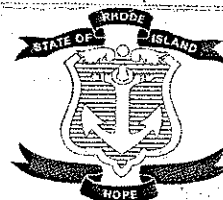
Email: Tax.Excise@tax.ri.gov

REBECCA A MADEIRO JUST DOGS  
20 PECKHAM PLACE  
BRISTOL, RI 02809

State of Rhode Island and Providence Plantations  
DIVISION OF TAXATION

RETAIL SALES PERMIT

Valid From: 07/01/2019 to 06/30/2020



LICENSE FEE: \$10.00

ID: 2-0320-9553

ISSUED TO:

REBECCA A MADEIRO JUST DOGS

20 PECKHAM PL

BRISTOL, RI 02809-2715

This permit, which authorizes the holder to collect the sales/use tax, is not assignable and is valid only for the person in whose name it is issued and for the transaction of business at the place designated. When the holder of this permit ceases to conduct the business for which it is issued at the place named, the permit must be returned to the Tax Administrator for cancellation. The ID number, which appears in the upper left-hand corner of this permit is your license number for this place of business. Do not use this number to file returns. Every holder of a Retail Sales Permit issued pursuant to R.I. Gen. Laws § 44-19-1 shall keep complete and accurate records of every sales transaction. These records shall be made available for examination, inspection, and copying by agents of the Division of Taxation as required by R.I. Gen. Laws § 44-19-27 and 280-RICR-20-70-12. The failure to maintain or produce required records can result in the estimated determination of sales tax liabilities based on the best available information, the imposition of penalties and interest, and the revocation of this permit.

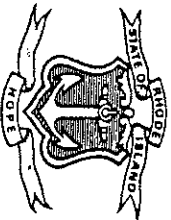
THIS PERMIT MUST AT ALL  
TIMES BE PROMINENTLY  
DISPLAYED AT THE LOCATION  
FOR WHICH IT IS ISSUED.

NEENA SAVAGE  
TAX ADMINISTRATOR

DATE ISSUED: 06/25/2019



**State of Rhode Island and Providence Plantations**  
**Department of Health**



**Office of Food Protection**

This is to certify that MUST DOGS located at 20 PECKHAM PLACE, BRISTOL RI 02809, having given satisfactory evidence that said establishment is qualified in conformity with Chapter 21-27 of the General Laws of 1956, as amended, is hereby granted a

**FOOD BUSINESS LICENSE**

to operate a Food Business at the above address in the State of Rhode Island, for the period ending: **04/30/2020**

A handwritten signature in cursive script, appearing to read "Nicole Alexander-Scott".

**Nicole Alexander-Scott, MD, MPH**  
**Director of Health**

**License Number: FSV32373**

**License: Mobile Food Service - Temporary Event**

THIS LICENSE IS NOT TRANSFERABLE.

This license must be posted where consumers can see it.



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
08/05/2019

**THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.**

**IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).**

<b>PRODUCER</b> John Andrade Insurance Agency, Inc. 559 Hope Street  Bristol RI 02809	<b>CONTACT NAME:</b> Patricia Pacheco <b>PHONE (A/C, No, Ext):</b> (401) 253-6542 <b>FAX (A/C, No):</b> (401) 253-5070 <b>E-MAIL ADDRESS:</b> ppacheco@johnandradeinsurance.com  <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <th style="text-align: center;">INSURER(S) AFFORDING COVERAGE</th> <th style="text-align: center;">NAIC #</th> </tr> <tr> <td>INSURER A : United Ohio Insurance Company</td> <td style="text-align: center;">13072</td> </tr> <tr> <td>INSURER B :</td> <td></td> </tr> <tr> <td>INSURER C :</td> <td></td> </tr> <tr> <td>INSURER D :</td> <td></td> </tr> <tr> <td>INSURER E :</td> <td></td> </tr> <tr> <td>INSURER F :</td> <td></td> </tr> </table>	INSURER(S) AFFORDING COVERAGE	NAIC #	INSURER A : United Ohio Insurance Company	13072	INSURER B :		INSURER C :		INSURER D :		INSURER E :		INSURER F :	
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INSURER C :															
INSURER D :															
INSURER E :															
INSURER F :															
<b>INSURED</b>  Rebecca Madeira, DBA: Just Dogs 1014 Hope St. Apt U3  Bristol RI 02809															

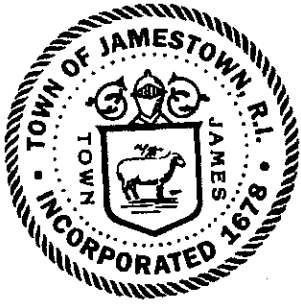
**COVERAGES**      **CERTIFICATE NUMBER:** CL1961924212      **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS																
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <table style="width: 100%; border: none;"> <tr> <td style="border: none;"><input type="checkbox"/> CLAIMS-MADE</td> <td style="border: none;"><input checked="" type="checkbox"/> OCCUR</td> </tr> </table> GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:	<input type="checkbox"/> CLAIMS-MADE	<input checked="" type="checkbox"/> OCCUR			BP0039771	06/19/2019	06/19/2020	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr><td>EACH OCCURRENCE</td><td style="text-align: right;">\$ 1,000,000</td></tr> <tr><td>DAMAGE TO RENTED PREMISES (Ea occurrence)</td><td style="text-align: right;">\$ 50,000</td></tr> <tr><td>MED EXP (Any one person)</td><td style="text-align: right;">\$ 5,000</td></tr> <tr><td>PERSONAL &amp; ADV INJURY</td><td style="text-align: right;">\$ 1,000,000</td></tr> <tr><td>GENERAL AGGREGATE</td><td style="text-align: right;">\$ 2,000,000</td></tr> <tr><td>PRODUCTS - COMP/OP AGG</td><td style="text-align: right;">\$ 2,000,000</td></tr> <tr><td></td><td style="text-align: right;">\$</td></tr> </table>	EACH OCCURRENCE	\$ 1,000,000	DAMAGE TO RENTED PREMISES (Ea occurrence)	\$ 50,000	MED EXP (Any one person)	\$ 5,000	PERSONAL & ADV INJURY	\$ 1,000,000	GENERAL AGGREGATE	\$ 2,000,000	PRODUCTS - COMP/OP AGG	\$ 2,000,000		\$
<input type="checkbox"/> CLAIMS-MADE	<input checked="" type="checkbox"/> OCCUR																						
EACH OCCURRENCE	\$ 1,000,000																						
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	\$																						
	<b>AUTOMOBILE LIABILITY</b> <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY						<table border="1" style="width: 100%; border-collapse: collapse;"> <tr><td>COMBINED SINGLE LIMIT (Ea accident)</td><td style="text-align: right;">\$</td></tr> <tr><td>BODILY INJURY (Per person)</td><td style="text-align: right;">\$</td></tr> <tr><td>BODILY INJURY (Per accident)</td><td style="text-align: right;">\$</td></tr> <tr><td>PROPERTY DAMAGE (Per accident)</td><td style="text-align: right;">\$</td></tr> <tr><td></td><td style="text-align: right;">\$</td></tr> </table>	COMBINED SINGLE LIMIT (Ea accident)	\$	BODILY INJURY (Per person)	\$	BODILY INJURY (Per accident)	\$	PROPERTY DAMAGE (Per accident)	\$		\$						
COMBINED SINGLE LIMIT (Ea accident)	\$																						
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	<input type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED    RETENTION \$						<table border="1" style="width: 100%; border-collapse: collapse;"> <tr><td>EACH OCCURRENCE</td><td style="text-align: right;">\$</td></tr> <tr><td>AGGREGATE</td><td style="text-align: right;">\$</td></tr> <tr><td></td><td style="text-align: right;">\$</td></tr> </table>	EACH OCCURRENCE	\$	AGGREGATE	\$		\$										
EACH OCCURRENCE	\$																						
AGGREGATE	\$																						
	\$																						
	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) <input type="checkbox"/> Y/N If yes, describe under DESCRIPTION OF OPERATIONS below	N/A					<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="text-align: center;">PER STATUTE</td> <td style="text-align: center;">OTHER</td> <td></td> </tr> <tr><td>E.L. EACH ACCIDENT</td><td></td><td style="text-align: right;">\$</td></tr> <tr><td>E.L. DISEASE - EA EMPLOYEE</td><td></td><td style="text-align: right;">\$</td></tr> <tr><td>E.L. DISEASE - POLICY LIMIT</td><td></td><td style="text-align: right;">\$</td></tr> </table>	PER STATUTE	OTHER		E.L. EACH ACCIDENT		\$	E.L. DISEASE - EA EMPLOYEE		\$	E.L. DISEASE - POLICY LIMIT		\$				
PER STATUTE	OTHER																						
E.L. EACH ACCIDENT		\$																					
E.L. DISEASE - EA EMPLOYEE		\$																					
E.L. DISEASE - POLICY LIMIT		\$																					

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)


<b>CERTIFICATE HOLDER</b>  Town of Jamestown Fort Getty  Jamestown RI	<b>CANCELLATION</b>  SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.  AUTHORIZED REPRESENTATIVE  
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**Town of Jamestown**  
Finance Department  
Town Hall  
93 Narragansett Avenue  
Jamestown, Rhode Island 02835-1199  
401-423-9809 Fax 401-423-7229  
Email: [ccollins@jamestownri.net](mailto:ccollins@jamestownri.net)

**Christina D. Collins**  
Finance Director

## MEMORANDUM

**TO:** Andrew E. Nota, Town Administrator  
**FROM:** Christina D. Collins, Finance Director   
**DATE:** August 15, 2019  
**SUBJECT:** Budget to Actual

Attached is Budget to Actual report for the Fiscal Year 2018/2019. The report contains the expenses that have been paid through July 31<sup>st</sup> for FY19.

Please do not hesitate to contact me with any questions or concerns.

**Budget vs Actual - Expenditures**  
**TOWN OF JAMESTOWN, RI**  
**For 6/30/2019**

Run: 8/15/2019 at 11:42 AM

	Annual Budget	P-T-D Actual	Y-T-D Actual	Remaining \$	% of Budget
1100 7001 70101 00 Salaries	13,800.00	3,450.00	13,800.00	0.00	100.00
1100 7001 70302 00 Fees And Supplies	1,000.00	0.00	0.00	1,000.00	0.00
1100 7001 70305 00 Advertising	1,000.00	1,152.00	1,152.00	(152.00)	115.20
<b>Town Council Expenses</b>	<b>15,800.00</b>	<b>4,602.00</b>	<b>14,952.00</b>	<b>848.00</b>	<b>94.63</b>
1100 7002 70101 00 Salaries	120,501.00	9,263.62	123,437.74	(2,936.74)	102.44
1100 7002 70102 00 Salary, Clerical	67,895.00	4,882.25	67,834.83	60.17	99.91
1100 7002 70302 00 Fees And Supplies	2,500.00	20.31	1,787.39	712.61	71.50
1100 7002 70303 00 Travel Expenses	12,000.00	750.00	11,505.24	494.76	95.88
1100 7002 70901 00 Health Care	0.00	0.00	2,360.31	(2,360.31)	0.00
<b>Town Administrator Expenses</b>	<b>202,896.00</b>	<b>14,916.18</b>	<b>206,925.51</b>	<b>(4,029.51)</b>	<b>101.99</b>
1100 7003 70101 00 Salaries	5,498.00	422.92	4,863.58	634.42	88.46
1100 7003 70302 00 Fees And Supplies	1,600.00	573.86	1,120.91	479.09	70.06
<b>Probate Court Expenses</b>	<b>7,098.00</b>	<b>996.78</b>	<b>5,984.49</b>	<b>1,113.51</b>	<b>84.31</b>
1100 7004 70101 00 Salaries	5,300.00	1,309.00	5,236.00	64.00	98.79
1100 7004 70102 00 Salary, Clerical	1,500.00	0.00	805.52	694.48	53.70
1100 7004 70103 00 Salaries, Moderator & Sergeant	1,450.00	448.68	1,419.72	30.28	97.91
1100 7004 70104 00 Election Supervisors	4,000.00	0.00	4,425.00	(425.00)	110.63
1100 7004 70112 00 Election - OT	0.00	0.00	770.30	(770.30)	0.00
1100 7004 70302 00 Fees And Supplies	3,000.00	408.83	2,549.66	450.34	84.99
1100 7004 70305 00 Advertising And Printing	850.00	0.00	1,517.92	(667.92)	178.58
<b>Election and Town Meeting Expenses</b>	<b>16,100.00</b>	<b>2,166.51</b>	<b>16,724.12</b>	<b>(624.12)</b>	<b>103.88</b>
1100 7005 70201 00 Professional Services - Legal	115,000.00	17,630.50	106,041.02	8,958.98	92.21
<b>Legal Expenses</b>	<b>115,000.00</b>	<b>17,630.50</b>	<b>106,041.02</b>	<b>8,958.98</b>	<b>92.21</b>
1100 7006 70101 00 Salaries	74,374.00	5,489.58	74,575.94	(201.94)	100.27
1100 7006 70102 00 Salary, Clerical	95,320.00	7,191.44	99,422.48	(4,102.48)	104.30
1100 7006 70302 00 Fees, Supplies & Dues	30,000.00	3,773.97	32,087.35	(2,087.35)	106.96
1100 7006 70305 00 Advertising	2,700.00	884.00	3,451.71	(751.71)	127.84
1100 7006 70901 00 Health Care	0.00	0.00	3,481.45	(3,481.45)	0.00
<b>Clerks And Records Expenses</b>	<b>202,394.00</b>	<b>17,338.99</b>	<b>213,018.93</b>	<b>(10,624.93)</b>	<b>105.25</b>
1100 7007 70101 00 Salaries	84,496.00	5,960.68	84,495.57	0.43	100.00
1100 7007 70102 00 Salary, Clerical	40,239.00	2,826.76	39,733.35	505.65	98.74
1100 7007 70201 00 Planning Commission	7,150.00	0.00	7,000.00	150.00	97.90
1100 7007 70302 00 Fees, Supplies & Dues	5,500.00	83.70	6,929.27	(1,429.27)	125.99
1100 7007 70305 00 Advertising	400.00	0.00	162.00	238.00	40.50
1100 7007 70901 00 Health Care	0.00	0.00	1,778.58	(1,778.58)	0.00
<b>Planning Expenses</b>	<b>137,785.00</b>	<b>8,871.14</b>	<b>140,098.77</b>	<b>(2,313.77)</b>	<b>101.68</b>
1100 7008 70201 00 Salaries, Zoning Board	8,000.00	650.00	4,000.00	4,000.00	50.00
1100 7008 70302 00 Fees, Supplies & Dues	1,500.00	1,573.58	1,951.52	(451.52)	130.10
<b>Zoning Expenses</b>	<b>9,500.00</b>	<b>2,223.58</b>	<b>5,951.52</b>	<b>3,548.48</b>	<b>62.65</b>
1100 7009 70900 00 Social Security Tax	305,000.00	25,127.22	307,138.17	(2,138.17)	100.70
1100 7009 70901 00 Blue Cross/Delta Dental	686,000.00	45,249.33	530,109.31	155,890.69	77.28
1100 7009 70902 00 Worker's Compensation	85,000.00	0.00	81,788.66	3,211.34	96.22
1100 7009 70903 00 Retirement System	300,000.00	31,024.93	281,068.09	18,931.91	93.69
1100 7009 70906 00 Life Insurance	11,000.00	1,014.72	11,913.11	(913.11)	108.30
1100 7009 70907 00 General Liability Insurance	112,000.00	785.77	109,129.22	2,870.78	97.44
1100 7009 70910 00 Salary Adjustment	12,937.00	0.00	0.00	12,937.00	0.00
1100 7009 70911 00 FICA CLEARING ACCT	0.00	0.00	0.12	(0.12)	0.00
1100 7009 70912 00 OPEB	25,000.00	34,949.90	34,949.90	(9,949.90)	139.80
1100 7009 70920 00 Police Retiree Health	119,642.00	7,399.59	109,692.10	9,949.90	91.68
<b>Personnel Expenses</b>	<b>1,656,579.00</b>	<b>145,551.46</b>	<b>1,465,788.68</b>	<b>190,790.32</b>	<b>88.48</b>
1100 7010 70100 00 Salary, Finance Director	99,720.00	7,005.24	99,719.59	0.41	100.00
1100 7010 70101 00 Salaries- Dep. Tax Collector	70,046.00	9,472.72	72,375.30	(2,329.30)	103.33
1100 7010 70102 00 IT- Consultant	45,000.00	5,675.00	37,860.00	7,140.00	84.13
1100 7010 70201 00 Professional Services	21,000.00	3,729.75	17,281.98	3,718.02	82.30
1100 7010 70302 00 Fees, Supplies & Dues	21,000.00	3,222.77	24,578.71	(3,578.71)	117.04
1100 7010 70901 00 Health Care	0.00	0.00	1,557.06	(1,557.06)	0.00
<b>Finance Expenses</b>	<b>256,766.00</b>	<b>29,105.48</b>	<b>253,372.64</b>	<b>3,393.36</b>	<b>98.68</b>
1100 7011 70101 00 Salaries	70,212.00	5,400.96	70,212.48	(0.48)	100.00
1100 7011 70302 00 Fees, Supplies, Dues	13,000.00	1,749.57	16,271.91	(3,271.91)	125.17
1100 7011 70305 00 Advertising	1,100.00	0.00	809.00	291.00	73.55

**Budget vs Actual - Expenditures**  
**TOWN OF JAMESTOWN, RI**  
**For 6/30/2019**

Run: 8/15/2019 at 11:42 AM

	Annual Budget	P-T-D Actual	Y-T-D Actual	Remaining \$	% of Budget
1100 7011 70901 00 Health Care	0.00	0.00	412.67	(412.67)	0.00
<b>Tax Assessor Expenses</b>	<b>84,312.00</b>	<b>7,150.53</b>	<b>87,706.06</b>	<b>(3,394.06)</b>	<b>104.03</b>
1100 7012 70201 00 Professional Services	22,000.00	0.00	24,735.00	(2,735.00)	112.43
<b>Audit of Accounts Expenses</b>	<b>22,000.00</b>	<b>0.00</b>	<b>24,735.00</b>	<b>(2,735.00)</b>	<b>112.43</b>
1100 7030 70302 00 EMA- SUPPLIES	7,500.00	3,000.00	6,840.69	659.31	91.21
1100 7030 70901 00 Health Care	0.00	0.00	2,667.92	(2,667.92)	0.00
<b>EMA Expenses</b>	<b>7,500.00</b>	<b>3,000.00</b>	<b>9,508.61</b>	<b>(2,008.61)</b>	<b>126.78</b>
1100 7031 70100 00 Salary, Police Chief	100,107.00	7,440.14	100,107.09	(0.09)	100.00
1100 7031 70101 00 Salaries - Police	793,949.00	57,832.77	744,621.51	49,327.49	93.79
1100 7031 70102 00 Police Longevity	50,928.00	9,920.61	53,753.27	(2,825.27)	105.55
1100 7031 70103 00 Police Benefits	47,059.00	3,615.31	46,788.55	270.45	99.43
1100 7031 70104 00 Police - OT	150,000.00	15,471.55	179,291.84	(29,291.84)	119.53
1100 7031 70105 00 Police Retirement	208,159.00	104,079.50	208,159.00	0.00	100.00
1100 7031 70111 00 Salary - Dispatch/Admin/Seasonal	220,094.00	18,176.96	220,212.63	(118.63)	100.05
1100 7031 70112 00 Dispatch, Longevity	11,288.00	0.00	5,837.50	5,450.50	51.71
1100 7031 70113 00 Dispatch - Benefits	10,929.00	840.72	10,843.08	85.92	99.21
1100 7031 70114 00 Dispatch - OT	15,000.00	1,081.87	19,162.02	(4,162.02)	127.75
1100 7031 70302 00 Fees & Supplies	21,000.00	2,615.55	15,434.51	5,565.49	73.50
1100 7031 70303 00 Computer Maintenance	18,500.00	139.40	20,313.71	(1,813.71)	109.80
1100 7031 70307 00 Building Maintenance	5,000.00	250.00	4,338.50	661.50	86.77
1100 7031 70308 00 Vehicle Insurance	8,197.00	0.00	8,197.00	0.00	100.00
1100 7031 70309 00 Telephone	14,500.00	4,080.02	15,496.49	(996.49)	106.87
1100 7031 70310 00 Personal Equipment	8,000.00	230.24	2,098.58	5,901.42	26.23
1100 7031 70311 00 Maintenance Of Uniforms	30,150.00	0.00	25,050.00	5,100.00	83.08
1100 7031 70312 00 Ammunition And Supplies	2,500.00	39.94	939.70	1,560.30	37.59
1100 7031 70313 00 Maintenance Of Police Cars	13,500.00	3,105.60	16,075.64	(2,575.64)	119.08
1100 7031 70314 00 Gas & Tires	27,000.00	1,838.27	25,629.51	1,370.49	94.92
1100 7031 70315 00 Training Of Members	15,000.00	2,961.94	13,307.99	1,692.01	88.72
1100 7031 70317 00 Maintenance Of Radio System	8,000.00	0.00	2,697.49	5,302.51	33.72
1100 7031 70318 00 Equipment	4,000.00	2,000.00	2,848.11	1,151.89	71.20
1100 7031 70322 00 Dispatch Uniforms	2,000.00	0.00	2,000.00	0.00	100.00
1100 7031 70901 00 Health Care	0.00	0.00	11,976.84	(11,976.84)	0.00
<b>Police Protection Expenses</b>	<b>1,784,860.00</b>	<b>235,720.39</b>	<b>1,755,180.56</b>	<b>29,679.44</b>	<b>98.34</b>
1100 7032 70100 00 Fire Chief/Fire Inspector	59,870.00	0.00	25,217.05	34,652.95	42.12
1100 7032 70102 00 Stipend, Deputy Fire Chief	2,000.00	2,000.00	2,000.00	0.00	100.00
1100 7032 70103 00 Stipend - Fire Inspector	18,633.00	0.00	7,831.25	10,801.75	42.03
1100 7032 70104 00 Fire Dept. Incentive Program	70,000.00	0.00	(1,400.00)	71,400.00	(2.00)
1100 7032 70105 00 Equip/Safety Maint. - Per Diem	20,000.00	2,400.00	19,700.00	300.00	98.50
1100 7032 70201 00 Service Cleaning Contract	6,720.00	559.00	6,708.00	12.00	99.82
1100 7032 70302 00 Fees And Supplies	5,000.00	675.82	7,495.18	(2,495.18)	149.90
1100 7032 70308 00 Vehicle Insurance	63,000.00	759.40	57,259.30	5,740.70	90.89
1100 7032 70309 00 Telephone	8,800.00	2,701.50	11,907.64	(3,107.64)	135.31
1100 7032 70313 00 Maintenance Of Fire Apparatus	27,000.00	6,767.66	34,253.18	(7,253.18)	126.86
1100 7032 70314 00 Gas, Tires & Oil	13,000.00	1,090.98	13,877.19	(877.19)	106.75
1100 7032 70315 00 Training Of Members	8,000.00	175.00	4,579.50	3,420.50	57.24
1100 7032 70317 00 Maintenance Of Radio System	5,500.00	0.00	5,308.28	191.72	96.51
1100 7032 70321 00 Electricity	15,600.00	1,185.67	16,707.09	(1,107.09)	107.10
1100 7032 70323 00 Oxygen & Air Packs	4,000.00	0.00	3,099.69	900.31	77.49
1100 7032 70324 00 Water	1,400.00	0.00	1,080.52	319.48	77.18
1100 7032 70325 00 Fire Equipment	14,000.00	3,746.66	12,269.55	1,730.45	87.64
1100 7032 70326 00 Fire Ext. Agent	2,200.00	0.00	1,801.50	398.50	81.89
1100 7032 70343 00 Heating	13,000.00	737.11	10,569.13	2,430.87	81.30
1100 7032 70344 00 Repairs And Maintenance	13,000.00	1,260.42	14,704.57	(1,704.57)	113.11
1100 7032 70399 00 Subscriptions & Journals	425.00	0.00	224.00	201.00	52.71
1100 7032 70900 00 Social Security Tax	6,005.00	0.00	1,155.01	4,849.99	19.23
1100 7032 70903 00 Fire Chief - Benefit	5,987.00	0.00	5,987.00	0.00	100.00
<b>Fire Protection Expenses</b>	<b>383,140.00</b>	<b>24,059.22</b>	<b>262,334.63</b>	<b>120,805.37</b>	<b>68.47</b>
1100 7033 70102 00 Salary, EMS Director	30,295.00	0.00	13,051.89	17,243.11	43.08
1100 7033 70103 00 Stipend - Medical Director	5,000.00	0.00	4,887.96	112.04	97.76
1100 7033 70104 00 ALS - Per Diem	192,720.00	22,704.00	192,720.00	0.00	100.00
1100 7033 70105 00 EMS Incentive Program	80,000.00	0.00	(1,444.92)	81,444.92	(1.81)
1100 7033 70106 00 EMT INSTRUCTORS	0.00	0.00	8,750.00	(8,750.00)	0.00
1100 7033 70302 00 Fees And Supplies	5,000.00	436.63	4,512.42	487.58	90.25
1100 7033 70308 00 Vehicle Insurance	29,650.00	0.00	19,965.00	9,685.00	67.34
1100 7033 70311 00 Maintenance Of Uniforms	8,000.00	1,003.75	6,872.42	1,127.58	85.91
1100 7033 70313 00 Maintenance of Vehicles	10,000.00	1,879.53	8,847.40	1,152.60	88.47

**Budget vs Actual - Expenditures**  
**TOWN OF JAMESTOWN, RI**  
**For 6/30/2019**

Run: 8/15/2019 at 11:42 AM

	Annual Budget	P-T-D Actual	Y-T-D Actual	Remaining \$	% of Budget
1100 7033 70315 00 Training Of Members	22,500.00	12,371.00	23,592.66	(1,092.66)	104.86
1100 7033 70330 00 EMS Building	8,000.00	1,717.93	6,679.16	1,320.84	83.49
1100 7033 70333 00 Ambulance Medical	20,000.00	2,203.47	17,647.10	2,352.90	88.24
1100 7033 70900 00 Social Security Tax	2,330.00	0.00	2,494.16	(164.16)	107.05
<b>EMS Expenses</b>	<b>413,495.00</b>	<b>42,316.31</b>	<b>308,575.25</b>	<b>104,919.75</b>	<b>74.63</b>
1100 7034 70101 00 Salary - Building Inspector	69,867.00	5,374.40	69,867.20	(0.20)	100.00
1100 7034 70102 00 Salary, Clerical	27,820.00	1,980.32	27,976.33	(156.33)	100.56
1100 7034 70117 00 Salary, Electrical Inspector	10,000.00	833.33	10,277.74	(277.74)	102.78
1100 7034 70118 00 Salary, Plumbing Inspector	5,000.00	416.67	2,916.69	2,083.31	58.33
1100 7034 70119 00 Salary, Mechanical Inspector	5,000.00	416.67	4,583.37	416.63	91.67
1100 7034 70302 00 Supplies And Expenses	4,500.00	1,724.82	5,855.00	(1,355.00)	130.11
1100 7034 70328 00 Hydrant Rental	165,000.00	0.00	0.00	165,000.00	0.00
1100 7034 70901 00 Health Care	0.00	0.00	1,926.95	(1,926.95)	0.00
<b>Protection Services Expenses</b>	<b>287,187.00</b>	<b>10,746.21</b>	<b>123,403.28</b>	<b>163,783.72</b>	<b>42.97</b>
1100 7041 70101 00 Salaries	55,839.00	11,275.95	57,144.27	(1,305.27)	102.34
1100 7041 70302 00 Fees And Supplies	1,000.00	0.00	199.21	800.79	19.92
1100 7041 70901 00 Health Care	0.00	0.00	1,043.02	(1,043.02)	0.00
<b>Public Works Administration Expenses</b>	<b>56,839.00</b>	<b>11,275.95</b>	<b>58,386.50</b>	<b>(1,547.50)</b>	<b>102.72</b>
1100 7042 70101 00 Salaries	42,204.00	3,246.43	42,163.99	40.01	99.91
1100 7042 70103 00 Intern	9,000.00	1,050.00	8,146.25	853.75	90.51
1100 7042 70302 00 Fees And Supplies	1,200.00	195.63	1,018.82	181.18	84.90
1100 7042 70901 00 Health Care	0.00	0.00	521.51	(521.51)	0.00
<b>Engineering Expenses</b>	<b>52,404.00</b>	<b>4,492.06</b>	<b>51,850.57</b>	<b>553.43</b>	<b>98.94</b>
1100 7043 70100 00 Salary, Highway Supervisor	72,262.00	5,284.84	72,261.57	0.43	100.00
1100 7043 70101 00 Salaries - Public Works	696,000.00	48,127.00	646,630.07	49,369.93	92.91
1100 7043 70104 00 Highway -OT	0.00	2,390.38	18,683.21	(18,683.21)	0.00
1100 7043 70308 00 Vehicle Insurance	14,520.00	0.00	14,520.00	0.00	100.00
1100 7043 70313 00 Upkeep Of Equipment	80,000.00	9,940.62	119,185.03	(39,185.03)	148.98
1100 7043 70314 00 Oil And Gas	65,000.00	10,153.54	59,635.88	5,364.12	91.75
1100 7043 70330 00 Sand And Gravel	15,000.00	8,782.94	16,615.25	(1,615.25)	110.77
1100 7043 70331 00 Cold Patch	17,000.00	3,431.38	8,516.51	8,483.49	50.10
1100 7043 70333 00 Other Road Supplies	14,500.00	2,887.31	15,309.11	(809.11)	105.58
1100 7043 70334 00 Equipment Rental	2,500.00	0.00	0.00	2,500.00	0.00
1100 7043 70335 00 License - Contractual	5,100.00	0.00	6,000.00	(900.00)	117.65
1100 7043 70336 00 Clothing	5,500.00	0.00	872.73	4,627.27	15.87
1100 7043 70399 00 Safety And Licensing	3,000.00	175.00	4,894.26	(1,894.26)	163.14
1100 7043 70901 00 Health Care	0.00	0.00	6,784.99	(6,784.99)	0.00
<b>Highway Expenses</b>	<b>990,382.00</b>	<b>91,173.01</b>	<b>989,908.61</b>	<b>473.39</b>	<b>99.95</b>
1100 7044 70101 00 Snow Removal - OT	28,000.00	0.00	16,239.13	11,760.87	58.00
1100 7044 70337 00 Equipment And Supplies	49,000.00	0.00	41,710.14	7,289.86	85.12
<b>Snow Removal Expenses</b>	<b>77,000.00</b>	<b>0.00</b>	<b>57,949.27</b>	<b>19,050.73</b>	<b>75.26</b>
1100 7045 70101 00 Salaries	66,174.00	4,700.38	66,858.14	(684.14)	101.03
1100 7045 70309 00 Telephone	650.00	187.77	729.75	(79.75)	112.27
1100 7045 70321 00 Electricity	1,100.00	87.13	1,220.99	(120.99)	111.00
1100 7045 70340 00 Maintenance And Testing	41,000.00	15,567.16	27,982.97	13,017.03	68.25
1100 7045 70341 00 Transfer And Trucking	335,000.00	44,168.10	346,598.18	(11,598.18)	103.46
1100 7045 70350 00 Hazardous Waste Recycling	300.00	0.00	0.00	300.00	0.00
1100 7045 70901 00 Health Care	0.00	0.00	1,295.42	(1,295.42)	0.00
<b>Waste Removal Expenses</b>	<b>444,224.00</b>	<b>64,710.54</b>	<b>444,685.45</b>	<b>(461.45)</b>	<b>100.10</b>
1100 7046 70309 00 Telephone	0.00	0.00	42.85	(42.85)	0.00
1100 7046 70321 00 Electricity	67,500.00	9,242.21	63,873.65	3,626.35	94.63
<b>Street Lighting Expenses</b>	<b>67,500.00</b>	<b>9,242.21</b>	<b>63,916.50</b>	<b>3,583.50</b>	<b>94.69</b>
1100 7047 70101 00 Salaries	11,250.00	2,600.00	6,475.00	4,775.00	57.56
1100 7047 70302 00 Fees And Supplies	1,800.00	0.00	271.44	1,528.56	15.08
1100 7047 70360 00 Tree Pruning	15,000.00	0.00	24,789.00	(9,789.00)	165.26
1100 7047 70370 00 Purchase Of Trees	6,000.00	195.00	395.00	5,605.00	6.58
<b>Tree Warden Expenses</b>	<b>34,050.00</b>	<b>2,795.00</b>	<b>31,930.44</b>	<b>2,119.56</b>	<b>93.78</b>
1100 7048 70342 00 Town Cemetery And Parade	2,100.00	359.06	1,136.91	963.09	54.14
<b>Other Public Works Expenses</b>	<b>2,100.00</b>	<b>359.06</b>	<b>1,136.91</b>	<b>963.09</b>	<b>54.14</b>
1100 7049 70101 00 Cleaning Contracts	65,000.00	1,570.00	42,512.27	22,487.73	65.40
1100 7049 70302 00 Supplies	5,000.00	1,219.93	6,008.85	(1,008.85)	120.18



**Budget vs Actual - Expenditures**  
**TOWN OF JAMESTOWN, RI**  
**For 6/30/2019**

Run: 8/15/2019 at 11:42 AM

	Annual Budget	P-T-D Actual	Y-T-D Actual	Remaining \$	% of Budget
1100 7049 70309 00 Telephone	15,500.00	1,854.33	15,408.16	91.84	99.41
1100 7049 70321 00 Electricity	55,000.00	7,410.33	49,517.89	5,482.11	90.03
1100 7049 70324 00 Water	9,000.00	1,584.11	6,960.39	2,039.61	77.34
1100 7049 70343 00 Heating	40,000.00	1,899.77	37,137.24	2,862.76	92.84
1100 7049 70344 00 Repairs And Maintenance	50,000.00	7,207.65	50,107.69	(107.69)	100.22
1100 7049 70375 00 Landscape	7,500.00	2,056.65	6,781.61	718.39	90.42
<b>Public Buildings Expenses</b>	<b>247,000.00</b>	<b>24,802.77</b>	<b>214,434.10</b>	<b>32,565.90</b>	<b>86.82</b>
1100 7060 70456 00 Visiting Nurse/Mental Health	31,500.00	0.00	26,500.00	5,000.00	84.13
<b>General Expenses</b>	<b>31,500.00</b>	<b>0.00</b>	<b>26,500.00</b>	<b>5,000.00</b>	<b>84.13</b>
1100 7061 70302 00 Fees And Supplies	7,500.00	3,011.50	3,945.00	3,555.00	52.60
1100 7061 70306 00 Tick Tack Force	15,000.00	927.00	1,627.00	13,373.00	10.85
<b>Animal Control Expenses</b>	<b>22,500.00</b>	<b>3,938.50</b>	<b>5,572.00</b>	<b>16,928.00</b>	<b>24.76</b>
1100 7065 70101 00 Salaries	69,620.00	6,281.71	70,497.70	(877.70)	101.26
1100 7065 70201 00 Cleaning Contract	0.00	425.00	5,100.00	(5,100.00)	0.00
1100 7065 70302 00 Fees, Supplies & Dues	4,000.00	1,415.20	6,870.36	(2,870.36)	171.76
1100 7065 70309 00 Telephones	2,500.00	222.08	2,599.99	(99.99)	104.00
1100 7065 70321 00 Electricity	5,000.00	745.15	4,065.45	934.55	81.31
1100 7065 70324 00 Water	1,000.00	434.78	1,272.95	(272.95)	127.30
1100 7065 70341 00 Trash Removal	400.00	35.00	368.00	32.00	92.00
1100 7065 70343 00 Heat	4,000.00	0.00	4,317.15	(317.15)	107.93
1100 7065 70344 00 Repairs & Maintenance	11,100.00	327.52	8,135.32	2,964.68	73.29
1100 7065 70380 00 Program	5,000.00	207.81	4,774.13	225.87	95.48
<b>Total Expenses</b>	<b>102,620.00</b>	<b>10,094.25</b>	<b>108,001.05</b>	<b>(5,381.05)</b>	<b>105.24</b>
1100 7070 70100 00 Salary, Library Director	76,340.00	5,678.42	76,340.12	(0.12)	100.00
1100 7070 70101 00 Salaries	174,940.00	12,899.41	176,033.36	(1,093.36)	100.62
1100 7070 70104 00 Library-OT	0.00	0.00	472.75	(472.75)	0.00
1100 7070 70302 00 Fees And Supplies	8,250.00	625.10	11,988.28	(3,738.28)	145.31
1100 7070 70308 00 Insurance	15,549.00	0.00	15,549.00	0.00	100.00
1100 7070 70309 00 Telephone	1,000.00	24.31	293.85	706.15	29.39
1100 7070 70310 00 Equipment	1,000.00	0.00	1,042.15	(42.15)	104.22
1100 7070 70321 00 Electricity	21,000.00	3,030.51	20,335.79	664.21	96.84
1100 7070 70343 00 Heating	17,000.00	593.65	14,422.03	2,577.97	84.84
1100 7070 70344 00 Repairs And Maintenance	19,000.00	6,479.47	24,319.47	(5,319.47)	128.00
1100 7070 70345 00 Computer Repairs And Maintenan	6,000.00	4,094.76	10,596.36	(4,596.36)	176.61
1100 7070 70351 00 Books And Periodicals	15,000.00	0.00	16,174.49	(1,174.49)	107.83
1100 7070 70352 00 Books - State Aid	123,716.00	3,578.50	87,345.80	36,370.20	70.60
1100 7070 70353 00 Library State Aid - OT	0.00	0.00	5,582.64	(5,582.64)	0.00
1100 7070 70355 00 CREDITS (LIB SALES & GIFTS)	0.00	4,642.71	8,397.78	(8,397.78)	0.00
1100 7070 70375 00 Landscaping	4,700.00	312.50	1,521.75	3,178.25	32.38
1100 7070 70901 00 Health Care	0.00	0.00	4,453.01	(4,453.01)	0.00
<b>Library Expenses</b>	<b>483,495.00</b>	<b>41,959.34</b>	<b>474,868.63</b>	<b>8,626.37</b>	<b>98.22</b>
1100 7080 70101 00 Salary- Recreation Director	69,867.00	5,374.38	74,196.38	(4,329.38)	106.20
1100 7080 70102 00 Salaries- Recreation Staff	177,046.00	16,843.48	186,995.19	(9,949.19)	105.62
1100 7080 70104 00 Salaries -Teen Center Support Staff	16,000.00	1,332.00	16,594.38	(594.38)	103.71
1100 7080 70105 00 Seasonal Support Staff	139,500.00	14,485.00	134,662.65	4,837.35	96.53
1100 7080 70112 00 Recreation - OT	0.00	607.07	4,006.98	(4,006.98)	0.00
1100 7080 70115 00 Seasonal - OT	0.00	0.00	336.00	(336.00)	0.00
1100 7080 70302 00 Supplies	6,200.00	714.43	6,614.18	(414.18)	106.68
1100 7080 70305 00 Advertising	4,000.00	0.00	4,106.00	(106.00)	102.65
1100 7080 70308 00 Vehicle Insurance	7,830.00	0.00	7,830.00	0.00	100.00
1100 7080 70309 00 Telephone	3,300.00	283.98	1,418.28	1,881.72	42.98
1100 7080 70310 00 Equipment	4,000.00	1,104.76	4,333.06	(333.06)	108.33
1100 7080 70314 00 Gas And Oil	12,000.00	929.90	8,456.03	3,543.97	70.47
1100 7080 70321 00 Electricity	27,000.00	7,275.57	24,904.66	2,095.34	92.24
1100 7080 70322 00 Fort Getty Water Removal	9,000.00	1,805.00	10,217.50	(1,217.50)	113.53
1100 7080 70323 00 Shores Beach/Sanitary Faciliti	3,800.00	0.00	1,865.00	1,935.00	49.08
1100 7080 70324 00 Water	14,000.00	0.00	37,683.79	(23,683.79)	269.17
1100 7080 70341 00 Trash Removal	10,000.00	2,688.00	10,656.00	(656.00)	106.56
1100 7080 70344 00 Repairs, Maintenance And Impro	23,000.00	2,639.47	23,531.01	(531.01)	102.31
1100 7080 70382 00 Summer Program	3,500.00	0.00	4,135.00	(635.00)	118.14
1100 7080 70383 00 Winter Program	1,200.00	0.00	971.69	228.31	80.97
1100 7080 70901 00 Health Care	0.00	0.00	3,395.19	(3,395.19)	0.00
<b>Parks, Beaches &amp; Recreation Expenses</b>	<b>531,243.00</b>	<b>56,083.04</b>	<b>566,908.97</b>	<b>(35,665.97)</b>	<b>106.71</b>
1100 7090 70504 00 Payment Of Principal - Town	743,047.00	0.00	743,046.84	0.16	100.00
1100 7090 70505 00 Payment Of Interest - Town	201,475.00	0.00	202,724.85	(1,249.85)	100.62

**Budget vs Actual - Expenditures**  
**TOWN OF JAMESTOWN, RI**  
**For 6/30/2019**

	Annual Budget	P-T-D Actual	Y-T-D Actual	Remaining \$	% of Budget
1100 7090 70506 00 School- Principal	0.00	0.00	249,900.00	(249,900.00)	0.00
1100 7090 70507 00 School - Interest	0.00	0.00	11,931.00	(11,931.00)	0.00
1100 7090 79000 00 Transfer of Capital Budget	971,200.00	971,200.00	971,200.00	0.00	100.00
<b>Debt Service Expenses</b>	<b>1,915,722.00</b>	<b>971,200.00</b>	<b>2,178,802.69</b>	<b>(263,080.69)</b>	<b>113.73</b>
1100 7092 70527 00 Incidentals And Emergencies	50,000.00	0.00	3,844.00	46,156.00	7.69
1100 7092 70530 00 Conservation Commission	2,200.00	290.00	1,380.66	819.34	62.76
1100 7092 70533 00 Eastern RI Conservation District	1,000.00	0.00	1,000.00	0.00	100.00
1100 7092 70550 00 CHAMBER OF COMMERCE	4,000.00	2,941.15	3,970.00	30.00	99.25
1100 7092 70570 00 RI Economic Development	5,000.00	0.00	5,000.00	0.00	100.00
<b>Other Expenses</b>	<b>62,200.00</b>	<b>3,231.15</b>	<b>15,194.66</b>	<b>47,005.34</b>	<b>24.43</b>
<b>Total Department Expenses</b>	<b>10,723,191.00</b>	<b>1,861,752.16</b>	<b>10,290,347.42</b>	<b>432,843.58</b>	<b>95.96</b>

July/August 2019

### Freight Committee's Landfill Field Trip



On June 12, the State Planning Council's Freight Advisory Committee held its quarterly meeting at the offices of the Rhode Island Resource Recovery Corporation (RIRRC) in Johnston. The committee (and guests) heard from staff of the RIRRC about how China's recent recycling import policy changes have impacted world recycling markets and its effect on the State of Rhode Island's recycling export effort. China has now declared their intention to ban all recyclable imports by 2020, essentially pulling their country out of the market for recycled materials entirely. Rhode Island

learned, to make up for the loss of the Chinese market; the State has also made improvements to the materials recycling facility to increase the overall quality and decrease the contamination rate of recycled materials for export.

The group also toured the Central Landfill and other RIRRC facilities to learn more about daily operations and how RIRRC works with municipalities and the public to improve the waste stream and promote reducing waste, reusing materials, and recycling as much as possible.

To participate in a future trip, please contact Josh O'Neill, Supervising Planner: [joshua.oneill@doa.ri.gov](mailto:joshua.oneill@doa.ri.gov).



has adjusted its customer base for recycled materials, the Committee

## FFY 2018-2027 STIP- Major Amendment #19



The Rhode Island Department of Transportation (RIDOT) has proposed changes to the FFY 2018-2027 State Transportation Improvement Program (STIP). The proposed "Major Amendment #19" affects most STIP program areas and proposes funding adjustments in order to align the STIP with asset management priorities, as well as reflect currently available funding sources. A thirty-day comment period is tentatively scheduled to begin on July 23, 2019 and end on August 22, 2019: during this time, the public will be able to view the proposed major amendment materials, which will be posted on the RI Division of Statewide Planning [website](#).

An opportunity for public testimony before the State Planning Council's Transportation Advisory Committee (TAC) has tentatively been scheduled for August 15, 2019 at 4PM, at the RI Department of Administration- 1 Capitol Hill, Room 2A, in Providence. Please stay tuned for the public hearing notification on July 23 and the link to our website for the Major Amendment materials.

## Changes to Broad Street are Coming

The State of Rhode Island's Department of Transportation has allocated \$16.5 million to improve (and help revitalize) Broad Street in Pawtucket, Central Falls, and Cumberland. The project includes: resurfacing the entire length of road through Central Falls and Cumberland; streetscape improvements, including sidewalks, crosswalks, trees and plantings, traffic lights, and more; drainage improvements, including repairs to existing features as well as some new ones, including "green infrastructure" that will use plants to filter stormwater naturally. Project construction will begin in Spring 2020.



The three communities, along with the Blackstone Valley Tourism Council and fourteen stakeholder organizations, are part of the Broad Street Regeneration Initiative (BSRI), whose motto is: "Celebrating three miles of diversity, dedication and pride." BSRI also

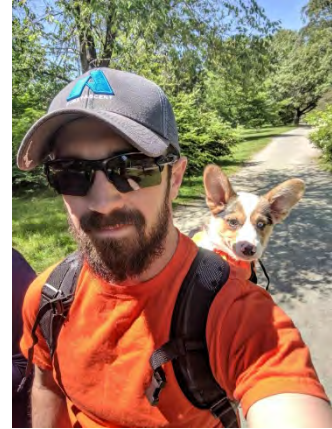
organizes activities throughout the year that aim to build community and help businesses, such as Small Business Saturday and Clean-up/Meet-up events.

For more information and project updates, please see the Broad Street website, [www.mybroadstreetri.com](http://www.mybroadstreetri.com), or contact Laura Burkett, the Broad Street Coordinator, at [Laura@mybroadstreet.com](mailto:Laura@mybroadstreet.com).

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## Our Newest Staff Member

**Mason Perrone** started as a Principal Planner in the transportation group in June 2019. He is working on the State Rail Guide Plan, Congestion Management Process, and the Transportation Alternatives Program, among other things. He previously served as a municipal planner in Cumberland, Providence, and Coventry, CT. Mason holds a B.A. in Urban and Community Studies with a minor in Landscape Architecture from the University of Connecticut and earned his M.S. in Geography/Sustainability from Central Connecticut State University. Within the field of planning, he is most interested in active and public transportation, small space design, green architecture, and GIS. He's an avid sports fan and spends most of his free time outdoors - at the beach, cycling, golfing, walking his dog, and snowboarding in the winter months. Although not a native Rhode Islander, he is quickly becoming fond of all that the State has to offer! Contact Mason at [Mason.Perrone@doa.ri.gov](mailto:Mason.Perrone@doa.ri.gov).

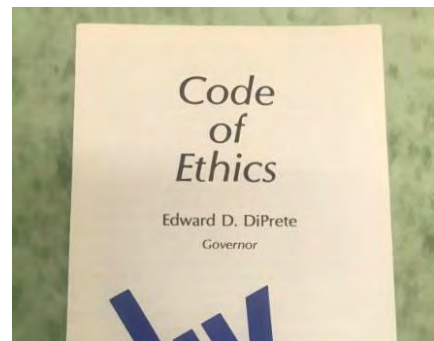


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## From the Associate Director

### *We're Moving! (Or Wow, I Didn't Know We Had That!)*

In the middle of summer, things seem to either be moving very slow or very fast. Temperatures are rising, family may be visiting (or you may be heading off to see family), and traffic in the southern part of the state has come to a standstill. There were thousands of people at our beaches this weekend, boosting the local economy and learning what makes the Ocean State a great place to live, work, and visit. Despite the dreary CNBC ranking of Rhode Island as last in the nation for doing business (you know the saying: there are lies, damn lies, and statistics...), we all know that there are so many reasons to love the smallest state, not least of which are the things we all care about and the reasons so many leave,



only to return later in life. It's the people, the places, the memories we build. It's those we knew as children, and the two degrees of separation from everyone else in the state. It's Del's Lemonade, Narragansett Beer, coffee syrup, and the big blue bug. It's getting the inside joke about the ethics brochure, pictured above.

I've been making memories this year: tomorrow will be my one year Plan-a-versary, and I'm thankful for every day with my terrific team. I haven't accomplished everything I wanted to in the last 364 days, but I have made changes, and we've got one more big change upcoming: as part of the State's efficiency and space utilization planning initiative, the RI Division of Statewide Planning is moving from its long-time location in the Powers Building at 1 Capitol Hill to The Foundry, located at 295 Promenade Street in Providence. Right now, the move is targeted for the end of August or very early September: stay tuned for more details, coming soon!

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## Upcoming Meetings

### Transportation Advisory Committee

**July 18 at 5:30PM (see above)**

DOA Conference Room 2A  
One Capitol Hill, Providence

### State Planning Council

**July 23 at 10:30AM**

DOA Conference Room 2A  
One Capitol Hill, Providence

### Technical Committee

**August 2 at 9AM**

DOA Conference Room 2A  
One Capitol Hill, Providence

**All meetings are open to the public!**

### PHOTO TRIVIA:

Do you know where in RI this building is located?

See the answer at the bottom of the newsletter.



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## Upcoming Events

**July 17 SCORP Public Hearing.** The RI State Planning Council/Metropolitan Planning Organization is reviewing an update to *Ocean State Outdoors*, the RI Statewide Comprehensive Outdoor Recreation Plan (“SCORP”), State Guide Plan Element 152. *Ocean State Outdoors* represents the tenth edition of Rhode Island’s plan for outdoor recreation, containing state goals and policies, along with implementation actions. Time: 4:30P.

A [copy of the Update](#) is also available for review during business hours (8:30AM to 4:00 PM) at the Division of Statewide Planning, One Capitol Hill (DOA), 3rd Floor, Providence (401/222-7901).

- Location: RI Department of Environmental Management- Room 300, 235 Promenade Street, Providence.

**July 18 [Public Outreach for RIDOT Road-Stream Crossing Assessment Manual and Woonasquatucket River Watershed Pilot Study](#).** The project provides a technical manual containing methods for assessing flood risk vulnerability associated with culvert structures in Rhode Island. Time: 10A-12P. For more information, please contact Nicole Lineberry at [nicole.leporacci@dot.ri.gov](mailto:nicole.leporacci@dot.ri.gov).

- Location: RIDEM- Room 300, 295 Promenade, Providence.

**July 19 [APA-RI's Summer Social at the PawSox](#).** Join fellow planners and their families at McCoy Stadium for food, fun, and to see the PawSox play the Charlotte Knights! Adult tickets are \$25; tickets for kids ages 6-12 are \$15; kids 5 and under are free. Time: the BBQ starts at 5:30P; the game starts at 7:05P. To purchase tickets and RSVP, please see the APA-RI [website](#).

**July 23 [RI League of Cities and Towns Legislative Wrap Up 2019](#).** Time: 1P-3P. The focus will be on what bills were passed, what the implications will be for cities and towns and what to expect next year. All are welcome but [registration](#) is required.

- Location: Barrington Public Library, 2nd floor (Collis Family Galleries and Auditorium).

**July 23 [APA RI Legislative Wrap Up 2019](#).** Time: 3P-5P. Debrief on how the committee worked this year, what worked well, what can be better and the focus for next year. To be followed by happy hour at The Revival, 50 miller St. in Warren at 5P!

- Location: Barrington Public Library, 2nd floor (Collis Family Galleries and Auditorium).

**July 23 [Public Outreach for RIDOT Stream Crossing Assessment Manual and Woonasquatucket River Watershed Pilot Study](#).** See above for more information. Time: 10A-12P.

- Location: RIDEM- Room 300, 295 Promenade, Providence.

**July 25 [Writing Sound Decisions workshop](#).** Recommended for all planning and zoning board members, solicitors and planning staff. Time: 5:30P-9P. Registration fee assistance is available for many municipal staff and officials. Supported by the Rhode Island Division of Statewide Planning. For more information, please contact Grown Smart RI: [cjopperthauser@growsmartri.org](mailto:cjopperthauser@growsmartri.org).

- Location: Roger Williams University (Providence Campus), 1 Empire Street, Providence- Room 215.

**July 26 [New England Climate Change Summit](#).** The Environmental Business Council's New England Climate Change Resilience and Adaptation Summit is designed to provide an opportunity to learn from and participate with a range of speakers from the New England states regarding the important issues of climate change in the region. Time: 8:30A-5P. There is a [registration fee](#) for this event.

- Location: Fidelity Investments- 900 Salem Street, Smithfield, RI.

**September 26 [RI Infrastructure Summit](#).** The RI Infrastructure Bank is proud to host the 3rd annual Rhode Island Infrastructure Summit. The Summit convenes hundreds of public and private sector professionals to collaborate on solutions for the State's infrastructure challenges, great and small. Free, but registration is required. Time: 8:30A-3:30P.

- Location: RI Convention Center- 1 Sabin Street, Providence.

**October 17 & 18 [SNEAPA 2019](#).** The Southern New England American Planning Association (SNEAPA) is an annual two-day planning conference hosted by the Connecticut, Rhode Island, and Massachusetts chapters of APA. It draws nearly six hundred planners, landscape architects, architects, engineers, academics, students and others. Sponsorship and exhibitor information is [here](#).

- Location: MGM Springfield- Springfield, MA

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## Grant Opportunities

**July 26 [People for Bikes](#)** Community Grant Letter of Interest due. As part of their efforts to get more children and youth on bikes, this grant cycle is dedicated to supporting bike park and pump track projects only. If your project is for another type of bicycle infrastructure, such as a multi-use trail, bike path, mountain bike trail, protected bike lane or BMX facility, or for bike parking or storage, please wait and submit during the next grant round: the 2020 schedule of grant cycles will be posted in October 2019.

**July 30 [HUD HOPE VI Main Street Grant Program](#)** application deadline. The US department of Housing and Urban Development's (HUD) HOPE VI Main Street Program provides grants to small communities to assist in the renovation of an historic or traditional central business district or "Main Street" area by replacing unused, obsolete, commercial space in buildings with affordable housing units. The obsolete building space property may be publicly or privately owned. The local government whose jurisdiction includes the Main Street area is the only entity that is eligible to receive an award.

**August 8 [NEA's "Our Town" grant](#)** application deadline. "Our Town" is the National Endowment for the Art's creative placemaking grants program. These grants support projects that integrate arts, culture, and design activities into efforts that strengthen communities by advancing local economic, physical, and/or social outcomes. Matching grants range from \$25,000 to \$200,000, with a minimum cost share/match equal to the grant amount.



**August 9 [Brownfields Remediation and Economic Development Fund](#)** applications due. The RI Department of Environmental Management (RIDEM) is seeking proposals for brownfield site redevelopment projects that will support the cleanup of contaminated property and contribute to the state's economic development, including through the creation of jobs in Rhode Island. Many acres of brownfields occupy desirable commercial/industrial space within the urban corridor. Remediation and redevelopment of these sites not only mitigates the threat to public health and the environment from exposure to uncontrolled contamination, but it also can create and attract jobs, revitalize streets and neighborhoods, and increase the local tax base.

**August 14 [National Endowment for the Humanities' Public Humanities Projects](#)** application deadline. The Public Humanities Projects program supports projects that bring the ideas and insights of the humanities to life for general audiences through in-person programming. Projects must engage humanities scholarship to analyze significant themes in disciplines such as history, literature, ethics, and art history. This program supports projects in three categories: Exhibitions (permanent, temporary, or traveling); interpretive programs at Historic Places; and Humanities Discussions related to the 250th anniversary of the nation's founding.

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## Planning Articles of Interest

[Middle class, the housing crisis is coming for you next](#)

[Providence releases complete streets draft master plan](#)

[Can cities protect public workers from shootings?](#)

[CRMC skeptical of opponents' concerns about kelp farm](#)

[For bike equity, look past infrastructure](#)

[Smithfield to pay \\$30K to settle pot lawsuit, will create new ordinance](#)

[Boston built a new waterfront just in time for the apocalypse](#)

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Check out our website for plans, maps, publications, and more!

[www.planning.ri.gov](http://www.planning.ri.gov)

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## RI Statewide Planning contacts:

Meredith Brady, Associate Director  
(401) 222-6496  
Meredith.Brady@doa.ri.gov

Benny Bergantino, Senior Planner  
(401) 222-1755  
Benny.Bergantino@doa.ri.gov

Linsey Callaghan, Assistant Chief  
401/222-6479  
Linsey.Callaghan@doa.ri.gov

Paul Capotosto, Fiscal Management Officer  
(401) 222-6170  
Paul.Capotosto@doa.ri.gov

Michael D'Alessandro, AICP- Principal Planner  
(401) 222-2177  
Michael.Dalessandro@doa.ri.gov

Christina Delage Baza, Data Analyst I  
(401) 222-6481  
Christina.DelageBaza@doa.ri.gov

Vincent Flood, Supervising Planner  
(401) 222-1243  
Vincent.Flood@doa.ri.gov

Kim Gelfuso, Information Services Technician II  
(401) 222-5764  
Kim.Gelfuso@doa.ri.gov

Paul Gonsalves, Senior Planner  
(401) 222-1756  
Paul.Gonsalves@doa.ri.gov

Caitlin Greeley, Principal Planner  
(401) 222-2848  
Caitlin.Greeley@doa.ri.gov

Roberta Groch, AICP- Assistant Chief  
401/222-4720  
Roberta.Groch@doa.ri.gov

Nancy Hess, Supervising Planner  
(401) 222-6480  
Nancy.hess@doa.ri.gov

Benjamin Jacobs, Principal Research Technician  
401-222-3949  
Benjamin.Jacobs@doa.ri.gov

Kevin Nelson, Supervising Planner  
(401) 222-2093  
Kevin.Nelson@doa.ri.gov

Josh O'Neill, AICP- Supervising Planner  
(401) 222-4849  
Josh.Oneill@doa.ri.gov

Mason Perrone, Principal Planner  
401-222-7966  
Mason.Perrone@doa.ri.gov

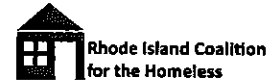
Catherine Pitassi, Executive Assistant  
401-222-7901  
Catherine.Pitassi@doa.ri.gov

## PHOTO TRIVIA ANSWER:

Gerald S. Burns Public Library Annex (1896)

Pawtucket

Photo: Wikipedia



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September 23, 2019  
Crowne Plaza Hotel, Warwick, RI

Jamestown Town Council  
93 Narragansett Ave  
Jamestown, RI 02835

Dear Jamestown Town Council,

On behalf of the Rhode Island Coalition for the Homeless, we write to invite you to become a sponsor of the 2019 Annual Award Breakfast, which will be held at the Crowne Plaza in Warwick on Monday, September 23, 2019. The Coalition works collaboratively to create and advance lasting solutions to prevent and end homelessness in Rhode Island. The Coalition does this through policy and advocacy work, systems transformation, constituent engagement, and by supporting our homeless service providers.

This awareness event engages an audience of 400+ business leaders, member organizations, social service staff, and community advocates in a collective effort to grow community power and build better, stronger systems for all who experience homelessness.

Five honorees will be announced in July for the following awards presented during the Breakfast:

- Sister Carol McGovern Memorial Award
- Senator Jack Reed Advocacy Award
- Sister Judy Soares and John Coen Memorial Award for Direct Service
- The Impact Award

Please consider a sponsorship of the 2019 Annual Breakfast today. Sponsorship levels and benefits are enclosed. In order to take full advantage of all the benefits available to you, kindly reply by September 10 via the enclosed form.

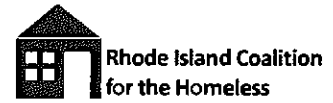
For questions or to tailor sponsorship benefits to your needs, please contact Gretchen Heath at [gretchenmheath@gmail.com](mailto:gretchenmheath@gmail.com) or 401-309-1123.

Your contribution to the Rhode Island Coalition for the Homeless is a contribution toward ending homelessness. Thank you for your consideration.

Sincerely,

A handwritten signature in black ink, appearing to read "Caitlin Frumerie". The signature is fluid and cursive, written over a light blue horizontal line.

Caitlin Frumerie  
Executive Director



# SPONSORSHIP OPPORTUNITIES

September 23, 2019, 8:30am-11:00am | Crowne Plaza Hotel, Warwick, RI

**YES, I want to support the event, with the following contribution:**

## **DIAMOND SPONSOR (\$5,000)**

- ⇒ 20 tickets (two tables) to attend the Breakfast + logo branded table signage
- ⇒ Speaking opportunity during speaking program
- ⇒ Mention in press release
- ⇒ Full-page advertisement in program book (premier placement)
- ⇒ Premier logo placement in program book
- ⇒ Exclusive social media mention
- ⇒ Premier logo placement in Breakfast e-blasts and on website
- ⇒ Exclusive logo slide included in slideshow during event

## **PLATINUM SPONSOR (\$2,500)**

- ⇒ 10 tickets (one table) to attend the Breakfast + logo branded table signage
- ⇒ Full-page advertisement in program book
- ⇒ Prominent logo placement in program book
- ⇒ Exclusive social media mention
- ⇒ Prominent logo placement in Breakfast e-blasts and website
- ⇒ Prominent logo placement in slideshow during event

## **GOLD SPONSOR (\$1,500)**

- ⇒ 10 tickets (one table) to attend the Breakfast + logo branded table signage
- ⇒ Half-page advertisement in program book
- ⇒ Logo placement in program book
- ⇒ Gold sponsor group social media mention
- ⇒ Logo on website
- ⇒ Logo included in slideshow during event

## **SILVER SPONSOR (\$1,000)**

- ⇒ 6 tickets to attend the Breakfast
- ⇒ Quarter-page advertisement in program book
- ⇒ Logo placement in program book
- ⇒ Silver sponsor group social media mention
- ⇒ Logo on website
- ⇒ Logo included in slideshow during event

## **BRONZE SPONSOR (\$500)**

- ⇒ 4 tickets to attend the Breakfast
- ⇒ Quarter-page advertisement in program book
- ⇒ Listed in program book
- ⇒ Bronze sponsor group social media mention
- ⇒ Listed on website
- ⇒ Listed in slideshow during event

## **COMMUNITY SPONSOR (\$250)**

- ⇒ 2 tickets to attend the Breakfast
- ⇒ Listed in program book
- ⇒ Listed on website

## **MEMBER ONLY SPONSORSHIP LEVELS**

**RICH Membership is open to all, please contact us to join!**

### **MEMBER SPONSOR - FULL TABLE (\$750)**

- ⇒ 10 tickets to attend the Breakfast
- ⇒ Half-page advertisement in program book
- ⇒ Listed in program book
- ⇒ Member sponsor group social media mention
- ⇒ Listed as sponsor on website

### **MEMBER SPONSOR - HALF TABLE (\$375)**

- ⇒ 5 tickets to attend the Breakfast
- ⇒ Quarter-page advertisement in program book
- ⇒ Listed in program book
- ⇒ Member sponsor group social media mention
- ⇒ Listed as sponsor on website



Rhode Island Coalition  
for the Homeless

### TICKETS:

INDIVIDUAL TICKET = \$50 ♦ TABLE OF 10 = \$500

### ADVERTISEMENTS:

INSIDE FRONT COVER

(exclusive)

Size: 5" w x 8" h

\$1,000

FULL-PAGE AD

Size: 5" w x 8" h

\$500

HALF-PAGE AD

Size: 5" w x 3.875" h

\$300

QUARTER-PAGE AD

Size: 2.375" w x 3.875" h

\$175

All ads must be submitted in black and white, high resolution (300 dpi or higher). No bleed is necessary.

### INCLUSION DEADLINE: SEPTEMBER 10

For questions, volunteering, or advertising artwork submission,  
please contact Gretchen Heath at [gretchenmheath@gmail.com](mailto:gretchenmheath@gmail.com) or 401-309-1123.

### SIGN ME UP!

Business Name (as listed in program): \_\_\_\_\_

Contact Name & Title: \_\_\_\_\_

Address: \_\_\_\_\_ City/ State: \_\_\_\_\_

Email: \_\_\_\_\_ Phone: \_\_\_\_\_

Please send this form and your check made payable to:  
Rhode Island Coalition for the Homeless  
1070 Main Street • Suite 304 • Pawtucket, RI 02860  
Phone: 401-721-5685

July 14, 2019

Jamestown Town Council  
Attn: Mr. Duncan Pendlebury – Chairman of ad hoc Committee on Public Art  
Jamestown Town Hall  
93 Narragansett Ave, Jamestown, RI 02835

RECEIVED  
TOWN OF JAMESTOWN  
19 JUL 15 PM 1:33

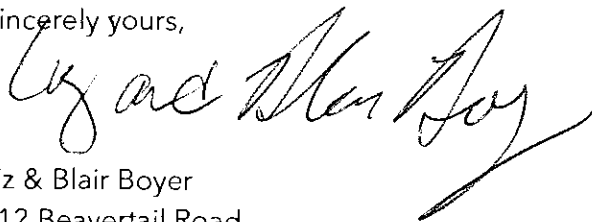
Dear Members of The Town Council,

We write regarding the proposed acceptance and installation of Peter Diepenbrock's Whale's Tail.

Public art is to be enjoyed and appreciated by the public. That this is the first major work of its kind, funded wholly by private donations, understandably makes it controversial to some. The proposed location has also garnered discussion and some dissent. In a sense, the work has already accomplished something important in provoking discussions around these issues.

We love Jamestown for what makes it a special place and what creates the sense of community that our elected officials are charged with working to preserve and improve. We wholeheartedly support the acceptance of Whale's Tail as hopefully the first of many art works that properly funded and in their appropriate home can provoke thought, discussion and provide years of enjoyment for all who live in and visit this beautiful island. What a wonderful inspiration Whale's Tale would be to all who would seek to share their talents with the community.

Sincerely yours,



Liz & Blair Boyer  
412 Beavertail Road

7/25/19

Dear Council Members

RECEIVED:  
JUL 25, 2019 03:58 PM  
TOWN OF DANBURY Town Clerk

I was in attendance at the Ad Hoc Public Art meeting yesterday evening. Peter Diepenbrock and Pat Tuff were also there. A member of the committee asked Mr. Pendlebury, Chair, to review the Public Art Policies and Procedures, Guidelines for Review (6.3), which he did.

Unique artworks

“Only one-of-a-kind or numbered limited-edition artworks will be considered”.

This topic took up a great deal of time. I believe Peter Diepenbrock was ultimately unwilling to accede to these terms.

Whale’s Tail is already not one-of-a-kind, which we knew. However, Mr. Diepenbrock agreed to “limited edition” but not to the word “numbered” – which, in accepted art-speak, requires the artist set, when the edition begins, a specific number of pieces to be constructed. While he agreed to number the piece, he was unwilling to set a number for the edition (which is set forth in the Policies).

Public Comments: It is gratifying that 88 individuals commented between 7/1 – 7/18. While the Facilitator stated (quote), “We are just about split on the comments”. This is untrue. It was decided that you, the Council, would read them all and evaluate.

Knowing that you are busy, that the comments did not seem to be presented in a standard manner (type of comment/date submitted), and noting that Lisa and I had tallied the same number of comments (88), I have – below – given you the results in two forms:

1) The number of email/letters received and 2) The number of people represented (spouses+writers) (emails received between 7/1 and 7/18)

1) # comments received re Whale’s Tail

For	Against
27	61

2) # people represented in the comments (writers and spouses/partners) re Whale’s Tail

For	Against
30	66

Note: There was one duplicate commentary received

One with no date from HellHurricane

Two with no date (1 for/1 against)

If you have any questions about these tallies, please feel free to contact me: 423-1431. Alma Davenport

Jamestown Town Council

Narragansett Avenue

Jamestown, RI 02835

July 19, 2019

ATTN: Town Council

Is anyone paying attention to what is happening to Jamestown? The numerous crosswalk signs that have suddenly appeared must be there for pedestrian safety? This can be the only reason for sign blight in our town unlike that which I have ever seen in surrounding small communities. If safety is of prime concern, then the issue of parking on both sides of Narragansett Avenue, a state road, must be addressed before a serious accident or incident occurs where fire and rescue are needed and where pedestrians crossing the street are often blocked from line of sight. I get it that parking is needed in the town. I also get it that the safety of walkers and drivers needs to be addressed and soon. I have lived here for more than 50 years and for the first time, I am unable to find parking without going all the way to the end of Narragansett Avenue. If safety is of real concern to our town officials, then the spillover parking from any more development on Narragansett Avenue must be addressed. It borders on madness to be without a parking plan. What is wrong with resident parking stickers? What is wrong with pay stations for other than residents? I don't know the plans for Jamestown, but what is happening is not consistent with the community plan promulgated by many of us long ago.

Regards,



Cynthia Levesque

PO Box 478

138 Narragansett Avenue

Jamestown, RI 02835



RECEIVED:  
JUL 05, 2019 11:30 AM  
Cheryl A. Fernstrom  
TOWN OF JAMESTOWN Town Clerk

MEMO

To: Members of Jamestown's Town Council  
From: Alma Davenport 99 Clinton Ave  
Re: Whale's Tail application  
Date: July 5, 2019

Prior to deliberating on the merits, location, and public commentary of the Whale's Tail sculpture, it is necessary to evaluate the application for completeness and adherence to the Public Art Policy submitted by the Ad Hoc Committee:

**The application is missing, or has not adhered to the Policy regarding the following information:**

Submission requirements:

(b): The *Artist shall* provide a narrative addressing how the piece may relate to the Town of Jamestown and its residents.

- 1) The Artist did not write the narrative. In the Ad Hoc meeting of June 27, a member of the Donor Committee was asked specifically if the Artist wrote the narrative. She admitted he had not, that he was "consulted".
- 2) The only mention of Jamestown is that it sits at the mouth of the Narragansett Bay.

(i): Statement as to whether the work is unique or duplicates of other work (The Public Art Policy (Appendix B 6.3) Unique Artworks – Only one-of-a-kind and numbered limited-edition artworks will be considered.)

- 1) The application describes the work in a "next in series" of an existing sculpture. (It does not conform to either designation, and, as a "next in a series" could be duplicated/replicated endlessly. It is not a term favored by the established arts community).

The Public Arts Policy outlines (p.44 5.1 Review/Approval process)

All applications shall go to the Town Planner.

A 15-day public review period shall commence subsequent to providing notice of the proposal in a newspaper...for public review/opportunity for community members to comment in writing within the 15 days.

At the conclusion of the 15-day comment period, the Ad Hoc Committee shall then review the app, comments, and will send a recc to the Town Council including any written public comment. The Town Council will then act.

To: Chief Mello – Jamestown Police Department  
Jamestown Town Council  
Jamestown Traffic Committee

From: Alma Davenport 99 Clinton Avenue

Re: Parking for Library, Playground and JAC

The triumvirate of the Jamestown Arts Center, the playground and the library have geographically evolved into an active community center, and one that accommodates a range of citizens' interests of all ages.

I realize that this letter may be a bit to include in the forthcoming public forum – which I cannot attend - but it was not until I studied the blueprints in the hallway of the library that I recognized, with the exception of two spaces for delivery vehicles, parking congestion in the area had not been addressed.

The majority of library patrons are somewhat elderly and cannot walk distances with a degree of safety. The existing library parking is adequate for use by library patrons alone - unless there is a special event.

The majority of playground patrons are children who cannot walk distances safely to play. The new parking for the playground on the north side of Valley St. is completely inadequate for the number of vehicles transporting the children. If there is not space available on Valley Street, cars are parked in the library lot.

The JAC has a parking lot facing Douglas Street which is somewhat adequate unless there is a class, an event, or a movie. Classes are given during the day and viewing hours for the exhibitions are also mid-day. If there is no parking available in the "playground lot", people go to the library lot.

Due to this crunch, many library patrons who could not find space in the "library lot" parked on both sides of Douglas Street and took the stairs down to the library.

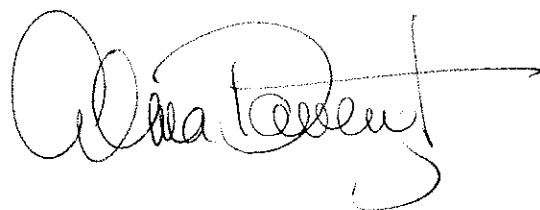
A few months ago, due to congestion issues, no-parking signs were installed on the west side of Douglas Street, although cars are allowed on the east side. This action of installing no-parking signs has taken at least 8 spaces – convenient to the library - from the available parking

Douglas Street is rather narrow and two-way traffic can be problematic – even with the signs.

I would like to suggest that Douglas Street be one-way (going south) for the block between Valley and Swinburne and removal of the shrubbery to the East of the fence behind the library.

This would provide one-way parking on both sides of Douglas Street with minimal traffic congestion. It would add sorely needed parking spaces for those patrons of the library who do not have handicapped signage but cannot walk the necessary distance at times when the JAC and playground are popular.

I am sorry I cannot attend this public forum.

A handwritten signature in black ink, appearing to read "Alma Davenport". The signature is written in a cursive style with a long horizontal stroke extending to the right.

# TOWN OF BURRILLVILLE

## Office of Town Clerk

Louise R. Phaneuf  
Town Clerk



TOWN BUILDING  
HARRISVILLE, R.I.

Telephone: (401) 568-4300 ext. 124  
FAX: (401) 568-0490  
E-mail: [townclerk@burrillville.org](mailto:townclerk@burrillville.org)  
RI Relay 1-800-745-5555 (TTY)

July 12, 2019

The Honorable Michael G. White  
Jamestown Town Council  
93 Narragansett Avenue  
Jamestown, RI 02835

Dear Council President White,

On behalf of the Burrillville Town Council and our community, we want to thank you for your support against siting the Invenergy Power Plant in Northern Rhode Island.

The State's Energy Facilities Siting Board (EFSB) voted on June 20, 2019, to reject Invenergy's permit, which should (effectively) end this long ordeal.

With overwhelming support coming from all over the state and our neighbors in Connecticut and Massachusetts, the message was clearly sent that this project is not needed, would not do anything meaningful to lower or mitigate electric rates for Rhode Islanders, and would do harm to our treasured and dwindling forests, waterways and open space.

It takes courage to buck the establishment and to take politically unpopular votes such as the one your community took. Every once in a while, common sense and the peoples voice prevails. We thank you!

With Best Regards,

A handwritten signature in blue ink that reads "John F. Pacheco, III". The signature is fluid and cursive.

John F. Pacheco, III  
President  
Burrillville Town Council


July 21, 2019

Dear Members of the Town Council,

I am writing in regards to Park Dock Beach on the north end of Jamestown. First I'd like to thank you for the recent improvements made there over the past few years. Adding port o jons, garbage cans and an easy access path to the beach are great. These improvements have certainly made using the neighborhood beach more pleasant. However, the parking is still an issue for local residents. The four resident parking only spots are not clearly designated. Clear painted lines would allow use of those four spots more obvious. Secondly, I appreciate that the parking is being monitored by our police officers. I've seen them ticket cars that are illegally parked only after walking the beach trying to find the person who owns the car and give them an opportunity to move it. The problem is once the cars are ticketed they then remain in the resident spot for the entire day, hence that spot never opens up for resident parking. Essentially non resident people are paying \$25 to park at Park Dock for the day. I am proposing that tow zone signs and towing of these vehicles be our next step in keeping the use of our neighborhood beach open to all who want to use it. I appreciate your consideration on this matter.

19 AUG - 8 AM 10:17

PT OF VGD  
TOWNE COUNCIL

Thank you,   
 Sandra Reynolds  
 1290 North Main Road

901 East Shore Rd.  
Jamestown, RI 02835  
July 24, 2019

Dear Members of the Jamestown Town Council,

This letter is written in support of the attached petition, signed by eight neighbors who live in the vicinity of the motocross track at 897 East Shore Road. In June and July of 2019, the motocross activity has subsided considerably. We don't know if this is a permanent or temporary change. However, we are presenting our petition to alleviate other Jamestown neighborhoods from going through this disruption caused by the motocross activity. This household moved into the address in 2011. At that time, the children of the household routinely rode small dirt bikes in their backyard, pretty typical of children their age. They rode in their backyard, around and around and we assumed that, as they aged, the kids would outgrow the hobby and the backyard riding would lose its allure. However, the hobby continued and the two boys graduated to larger motocross bikes; they routinely rode their motocross bikes afterschool and on the weekends.

If you are not familiar with motocross here's how it is described on the internet : "stunt-filled, dirtbike-fueled sport that's popular in stadiums and super obstacle courses and specially landscaped rough and rocky terrain." The bikes have a gas fueled engine and make a lot of noise. It is not unusual for neighbors to experience 3+ hours of motocross bikes on weekdays and even more on weekends. In spring 2018, several truckloads of dirt were dropped in the backyard; several jumps were created. The mound of dirt was approximately 50 feet from our living room. As a result, opening windows to enjoy cool evening breezes was no longer an option, due to the noise and dirt created by the bikes. No longer could we enjoy our patio, watch the 6PM news on TV or games on the weekend without competing with the noise levels of the bikes. In the summer of 2018, we called the Jamestown Police due to this activity and eventually the mound of dirt was relocated further west, closer to the homes of the neighbors who live on Court Street.

Chief Mello advised us to track the decibel levels and the riding time and pursue a lawsuit against these neighbors. When the motocross bikes maneuver over jumps, the decibel reading in our yard routinely approaches 70db. When the bikes are riding on level ground, the noise level is typically 55-65db. The neighborhood, without motocross bikes, does not exceed a noise level of 30db. When the landscaping service is working at 897 East Shore Road, the decibel level is between 60-80db, depending upon where they are on the property and their proximity to our property line. This provides an idea of the intrusive level of the noise created by the motocross bikes in a residential neighborhood. Chief Mello advised that the noise ordinance in Jamestown does not address this type of situation.

I work from home in our home office on the west side of the house. This room is closest to the motocross track and the noise. To alleviate the noise, I had to wear noise cancelling earphones and use a white noise machine to work in my office. It was somewhat effective, but certainly excessive, that these measures were necessary for me to accomplish my work in my OWN home. Our hammock, patio table

and chairs have remained in storage in the shed, due to the inability to enjoy peace and quiet in our own yard.

Have we addressed this personally with the neighbors? We have tried to do so. Three of the four initial encounters with these neighbors had them either yelling or swearing at us. We decided that maintaining our distance was the best way to deal with them. We had the Jamestown police discuss the motocross issues with them on June 27th and July 1st of 2018, after experiencing the excessive noise and dust from the motocross bikes jumping on the dirt mound. Their response? They rode on the motocross track on July 2, 2018 for 174 minutes with max decibel readings of 70db. We have followed Chief Mello's advice to track the decibel levels and the riding time over the past year. And we are considering a lawsuit against these neighbors. But why must we do that? Why must we incur that expense and heartache, for all concerned? Moreover, should they choose to relocate to another neighborhood in Jamestown, it becomes a town issue, not a dispute between neighbors. In fact, they did attempt to sell their house last year. And should they move, the problem moves with them.

We don't want any other families to deal with the aggravation we have experienced. We have been dealing with it for eight years; it needs to be addressed now. Motocross riding in this manner in any yard other than a multi acre plat of land or a commercial zone is inappropriate. It is a nuisance for adjacent neighbors. If the Chief is correct that the noise ordinance does not apply, surely there are other regulations that can preserve the peaceful use of our property and the quiet of our neighborhood. It took eight years for the Town Council to be made aware of our situation; despite the fact that these neighbors were featured in an article in Jamestown Press where the home owner identified that he has a motocross track in his backyard (<https://www.jamestownpress.com/articles/all-revved-up-with-some-place-to-go/> accessed July 10, 2019).

Are there other residents who are enduring this activity elsewhere in Jamestown? An online search makes it clear that this is an issue in many towns.

This motocross track has affected our property value, but more importantly the enjoyment of our home. We are unable to enjoy our own yard; we are reluctant to invite friends and family over, due to the obtrusive nature of the motocross riding. In the past eight years, we have had three college graduations and one return from deployment, yet we have not been able to celebrate these milestones in our own home! We have lived at this address for 20 years, and a total of 33 years in Jamestown. We bought land and built our house on the north end of Jamestown because we enjoy peace and quiet. Sadly, it has not been a tranquil neighborhood since the neighbors chose to participate in this activity.

We understand that Jamestown is becoming more populated. The north end was historically an area where people had space to enjoy their pastimes, such as a shooting range. But, just as in all parts of Jamestown, there are now more people in the area. It is not "old" Jamestown, anymore. Our neighborhood is no longer rural. Motocross riding does not belong in **any** residential area. It is time for the town council to address this issue.

We gathered signatures of neighbors who also oppose this activity within our neighborhood. Please recognize that each person has been affected by the noise and disturbances created by one family's hobby. All of our homes are on private wells. The backyard of 897 East Shore Road includes wetlands. We are concerned about the environmental implications of a motocross track in a wetlands area. There is a possibility of contaminants entering our water supply. The RI DEM does not allow motorized vehicles in wetlands for cutting and retrieving firewood for private use; yet these motocross bikes were routinely riding in wetlands in Jamestown. Please refer to section 1.6 Exempt Activities B.1.c in the following link: <https://rules.sos.ri.gov/regulations/part/250-150-15-1>. We are attaching the signed petition along with this email.

We truly appreciate your attention to our concerns. In speaking with each of you, we appreciate your sincere responses to this matter. We welcome the opportunity to discuss this issue in greater detail at the August Jamestown Town Council Meeting. Should you need to reach us, please call at 423-2493. Thank you.

Cordially,

Handwritten signatures of Roland and Martha Vigneault in cursive script.

Roland and Martha Vigneault

901 East Shore Road

Jamestown, RI

## RIDING OF MOTORIZED RECREATIONAL VEHICLES IN RESIDENTIAL NEIGHBORHOODS

This request is made to eliminate the riding of motorized recreational vehicles (motocross bikes, ATVs etc.) in residential neighborhoods on Jamestown, Rhode Island. Abutting neighbors of such loud activities prohibit homeowners the quiet enjoyment of their homes. Furthermore, environmental concerns are created by the operation of recreational motorized vehicles in areas where freshwater wells and wetlands could be susceptible to contamination. As abutters of a Motocross Track, we are concerned about the potential proliferation of these activities that impact home owners' quiet enjoyment of their properties. We appreciate your prompt attention to our concerns.

### NAME

### ADDRESS

Maitha Vignault

901 East Shore Rd, Jamestown

Rolando Vignault

901 East Shore Road Jamestown

Joseph E. Chud

887 East Shore Road, Jamestown

Joseph S. Talancy

915 E. Shore Rd.

Neil Talancy

915 E. Shore Rd.

Col. Fooda

900 E. Shore Rd.

John Kelly

30 Court Street

Van Teresa McElroy

34 Court St



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<u>NAME</u>	<u>ADDRESS</u>
<u>Maitha Vignault</u>	<u>901 East Shore Rd, Jamestown</u>
<u>Rolando Vignault</u>	<u>901 East Shore Road Jamestown</u>
<u>Joseph E. Chud</u>	<u>887 East Shore Road, Jamestown</u>
<u>Joseph S. Talancy</u>	<u>915 E. Shore Rd.</u>
<u>Neil Talancy</u>	<u>915 E. Shore Rd.</u>
<u>Col. Fooda</u>	<u>900 E. Shore Rd.</u>
<u>John Kelly</u>	<u>30 Court Street</u>
<u>Van Teresa McElroy</u>	<u>34 Court St</u>
<u> </u>	<u> </u>
<u> </u>	<u> </u>
<u> </u>	<u> </u>



Department of Transportation  
Division of Highway and Bridge Maintenance  
360 Lincoln Avenue  
Warwick, RI 02888

August 1, 2019

Town of Jamestown  
C/o Mr. Michael Gray, Town Engineer  
93 Narragansett Ave,  
Jamestown, RI 02835

RE: Construction and Maintenance Agreement  
PAPA #180307  
East Ferry, Conanicus Ave  
Jamestown, RI

Dear Mr. Gray:

As you are aware, the subject Physical Alteration Permit application proposed the installation of decorative sidewalks and a crosswalk within the State Right-of-Way on Conanicus Ave in Jamestown. It is the policy of RIDOT to allow the installation of decorative features with the State Right-of-Way only if the Town agrees to maintain them.

With that said, please find enclosed with this letter two copies of the Construction and Maintenance Agreement for the maintenance of these decorative sidewalks and crosswalk. We respectfully request that both copies of this agreement be signed and returned to us as soon as possible so that we can execute this agreement.

Sincerely,

Joseph A. Bucci, P.E.  
State Highway Maintenance Operations Engineer

Enclosure(s): two (2) copies of Construction and Maintenance Agreement for Conanicus Ave

cc: Nascimento, Ouellette, Bucci, Foster, PAPA file (all w/o attachments)

**CONSTRUCTION & MAINTENANCE AGREEMENT/MUNICIPALITY**

by and between the

STATE OF RHODE ISLAND AND PROVIDENCE PLANTATIONS

and the

TOWN OF JAMESTOWN

for

PAP #180307 - CROSSWALK AND SIDEWALK IMPROVEMENTS TO CONANICUS AVE,  
JAMESTOWN

---

AGREEMENT entered into by and between the State of Rhode Island and Providence Plantations (the "STATE"), through its Department of Transportation and the TOWN OF JAMESTOWN (the "MUNICIPALITY") for the improvement of sidewalks and crosswalks on Conanicus Ave in the Town of Jamestown under Physical Alteration Permit #180307 (as further described in Attachment A, and henceforth known as the "PROJECT").

WHEREAS the MUNICIPALITY shall accomplish the installation of one (1) stamped concrete crosswalk and approximately 200 linear feet of integrally colored and stamped concrete sidewalk with associated ramps, (henceforth known as the "IMPROVEMENTS") and shall provide for the proper maintenance of the stamped concrete crosswalks and sidewalk upon completion of the IMPROVEMENTS. Locations of the IMPROVEMENTS are shown on Attachment B.

NOW THEREFORE, the STATE and the MUNICIPALITY (the PARTIES) hereby agree as follows:

1. The MUNICIPALITY will advertise and award the PROJECT in conformance with MUNICIPAL Laws. Thereafter, the MUNICIPALITY shall issue a Notice to Proceed to its contractor (the "Contractor"), who will construct the improvements in accordance with the Plans and Specifications for the PROJECT and the RIDOT Physical Alteration Permit Conditions.

2. After issuance of the Notice to Proceed to the Contractor, the STATE will allow the Contractor to enter onto its right-of-Way, where applicable, for purposes of constructing the PROJECT through Physical Alteration Permit #180307.

3. Prior to Substantial Completion of the PROJECT, the STATE AND MUNICIPALITY shall have the opportunity to participate in the Final Inspection and include any deviations from the PROJECT plans and specifications in the PROJECT punch list. Upon the STATE's written acceptance of the punch list work, the proposed improvements within the STATE Right-of-Way shall be maintained by the MUNICIPALITY. All other existing improvements within the PROJECT limits of the STATE Right-Of-Way shall be maintained by the STATE.

4. Upon completion of the PROJECT, the MUNICIPALITY shall maintain the IMPROVEMENTS in accordance with the PROJECT Plans and Specifications, at its own cost and expense, and will make ample provision each year for such maintenance.


5. All work performed under this PROJECT is subject to the approval and inspection of the STATE and Federal authorities in accordance with the provisions of the Federal-Aid Highway Acts and the regulations, as aforementioned, which are hereby made a part of this AGREEMENT by reference.

6. The Town Administrator shall take all necessary steps to receive authority from the Town Council to enter into and execute this AGREEMENT including, but not limited to, submission of this AGREEMENT to the Town Council for ratification and submission of proof of such authority to the STATE prior to project completion.

IN WITNESS WHEREOF, the PARTIES have caused this AGREEMENT to be executed by their duly authorized officials as of the date last written below.

Recommended for Approval:  
DEPARTMENT OF TRANSPORTATION:

MUNICIPALITY:  
TOWN OF JAMESTOWN

  
Chief Engineer Robert Rocchio, P.E.  
Department of Transportation  
Date: 8/1/19

\_\_\_\_\_  
Town Administrator Mr. Andy Nota  
TOWN OF JAMESTOWN  
Date: \_\_\_\_\_

Approved as to form:

Approved as to form:

\_\_\_\_\_  
Chief of Staff John Igliazzi, Esq.  
Department of Transportation  
Date: \_\_\_\_\_

\_\_\_\_\_  
Town Solicitor Mr. Peter Ruggiero  
TOWN OF JAMESTOWN  
Date: \_\_\_\_\_

Approved:

Examined and Approval:

\_\_\_\_\_  
Director Peter Alviti, Jr., P.E.  
Department of Transportation  
Date: \_\_\_\_\_

\_\_\_\_\_  
N/A  
Division Administrator  
U.S. Department of Transportation  
Federal Highway Administration  
Date: \_\_\_\_\_

## ATTACHEMENT A

The PROJECT, located in the TOWN OF JAMESTOWN, Newport County, Rhode Island is for the Sidewalk Improvements to Conanicus Ave in Jamestown. The work under the contract includes, but is not limited to, the installation of an integrally colored and stamped reinforced concrete crosswalk on a compacted gravel borrow subbase course and integrally colored and stamped concrete sidewalks on compacted gravel borrow subbase course at the locations indicated in and as detailed in the plans (attachment B), furnishing and installing traffic control devices, maintenance and movement of traffic control devices, upgrading existing wheelchair ramps to improve ADA compliance, adjusting drainage and utility structures to grade, saw-cutting, removal and disposal of pavement, and removing existing and installing new pavement markings, all in accordance with the State of Rhode Island Standard Specifications for Road and Bridge Construction Amended 2013, with all revisions.. The work and other incidentals as necessary to complete the work of this Contract shall be installed to the satisfaction of the State.

The description above illustrates the major areas of work that may be performed under PAP #180307.







## Jamestown Harbor Office

250 Conanicus Avenue  
Jamestown, RI 02835  
(401) 423-7190

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### MEMORANDUM

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**TO:** Jamestown Town Council  
**FROM:** Chief Edward A. Mello  
**DATE:** August 13, 2019  
**SUBJECT:** Harbor Commission Appeal - Museler

Honorable Members of the Jamestown Town Council;

Attached you will find the formal notice of appeal of the Jamestown Harbor Commission as filed by Attorney Quentin Anthony on behalf of Mr. and Mrs. Museler. In my capacity as the Executive Director of the Jamestown Harbor Commission, I offer the following as background and a timeline of events.

#### BACKGROUND:

The matter before you is the appeal of a decision of the Jamestown Harbor Commission (JHC) as provided for within the Jamestown Ordinance. Specifically that any appeal of the JHC shall be filed with the Jamestown Town Council.

In August of 2017, Christopher and Kara Museler (Muselers) purchased a parcel of land located at 20 Westwind Drive. Before construction of their home, they made application for a primary riparian mooring to be associated with the property. Tax records and the respective deed indicate that the property is bordered by Zeek's Creek, not the Narragansett Bay.

This initial application was made outside of the harbor master's normal season and as such I, serving as the executive director responded to the request as a courtesy to the Muselers in order to expedite the process at their request.



The initial riparian mooring application was denied based on the information that the property was not waterfront and as such, the mooring could not be placed directly adjacent to the property. The Muselers appealed this denial to the JHC. Following a hearing, the JHC ruled that the Museler property was riparian but fell short of directing Harbor Staff to issue a mooring.

Following past practice of other mooring holders on Westwind Drive, Muselers were granted a mooring. This practice was later determined to be in violation of CRMC regulations.

The JHC received notice via a stipulation attached to the Harbor Management Plan approval that all moorings located within the Zeeks Creek Conservation Zone must be relocated. The Harbor Staff began the process to address this concern by working with Town and CRMC officials to reconcile a discrepancy of the designated conservation zone boundaries. This reconciliation would resolve the majority of moorings that were located within the conservation zone.

The Muselers desired location of their mooring would have resided within the conservation zone, which was under review and revision by CRMC. The Muselers were given the option to be immediately located outside the conservation zone or wait until such time a resolution was reached in terms of amending the conservation zone. The Muselers opted to be located outside the conservation area. Upon the mooring being placed, the Muselers filed an appeal with the JHC requesting that the mooring be located within the conservation zone. This appeal is likely to be resolved as the conservation zone was ultimately revised.

During the process of amending the conservation zone, the Harbor Staff learned from CRMC that all riparian moorings must lie directly within the seaward extension of the lateral property lines. The staff took no action to revoke any moorings that were previously issued, including Muselers.

In April of 2018, the Muselers filed an application for a second mooring (guest mooring). This application was denied by Harbor Staff based on the CRMC regulation, which requires that all riparian moorings must lie directly within the seaward extension of the lateral property lines. This denial is appealed by the Muselers to the JHC. The JHC ultimately upholds the decision of the Harbor Staff.

The matter before you is the decision related to the third appeal of the Muselers, specifically the denial of the guest mooring.

#### TIMELINE:

9/11/2017: Muselers make application for initial primary mooring. Applies as a riparian property owner (Class 1a) associated to his property located at 20 Westwind Drive.

1/2/2018: Application is denied by Executive Director. The Muselers' property and associated deed indicate that the northern boundary is defined as The Great Creek (aka Zeek's Creek) and is designated "Single Fam MDL-01" in the Tax Assessor records. All other properties, and their associated deeds within this area which have been granted riparian moorings, indicate the boundary as being Narragansett Bay and are designated as "Waterfront" properties in the Tax

Assessor records. The property does not have adequate water immediately adjacent to the property to support a mooring. Harbor staff relies on the following Jamestown Ordinance:

*Jamestown Ordinance Section Sec. 78-22. - Definitions.*

*Riparian property: A freehold estate of record in land within the town having shorefront directly adjacent to waters bordering the town.*

*Jamestown Ordinance Section 78-26*

*(c) Class 1 Riparian.*

*Owners of riparian property, including individual owners and the owners or directors of profit or nonprofit associations, partnerships, corporations or such other legal entities owning riparian property, are entitled to apply, with priority over other mooring permit classes, for up to two moorings per property parcel directly adjacent to the shorefront property parcel. They may apply for additional Class 1 moorings, up to four in total, without priority over other mooring permit classes. In both cases applications are subject, as determined by the harbormaster, to the availability of space and to state and local regulations.*

1/30/2018: Muselers file an appeal with the JHC.

2/14/2018 & 4/11/2018: JHC holds a hearing over two dates. JHC rules that the Muselers' property is riparian.

2/26/2018: Town receives notice from CRMC that Harbor Management Plan and Ordinance have been approved with the condition that all existing moorings located within the Zeek's Creek Conservation Zone must be relocated outside of the conservation upon next inspection (within three-years).

Harbor staff learns that the CRMC and the Town have conflicting boundaries for the conservation zone in question. Staff begins process to revise Town defined boundary in order to be consistent with CRMC boundaries. This will ultimately resolve the CRMC stipulation to vacate all moorings currently located with the Zeek's Creek Conservation area. It is during this process that Harbor staff learn that CRMC rules and regulations define riparian moorings as:

*CRMC RI Code of Regulations 1.1.2 90 (b)*

*"Riparian mooring" means a mooring rented by a riparian property owner under a permit granted by a municipality located within coastal waters bordering that property as bounded by the seaward extension of that property's lateral lot lines. Said mooring may or may not be located within a CRMC approved mooring field.*

5/7/2018: Harbor Master offers the Muselers a mooring to be located outside of the Town/State Conservation Zone boundaries. The mooring is accepted and installed 5/14/2018.

5/8/2018: Muselers file an appeal with JHC as the Muselers desired location of this primary mooring resides within the Town Conservation area, the same area of which CRMC issued

notice to vacate all existing moorings. The mooring was placed outside of the Conservation Zone, per CRMC's direction.

4/15/2018: Muselers apply for a guest mooring to be associated with the primary mooring.

4/16/2019: Guest mooring application is denied. The proposed location of the guest mooring would not lie within the seaward extension of the Muselers property lateral lot lines as required by *CRMC RI Code of Regulations 1.1.2 90 (b)*.

The Harbor Staff relies on the below cited sections of the Rhode Island General Laws, the Jamestown Code of Ordinances, and the CRMC RI Code of Regulations (RICR) 650-RICR-20-00-01 (commonly referred to as the "Red Book") as follows:

*R.I.G.L. § 46-4-6.9 Town of Jamestown. Powers Conferred.*

*(b) No powers or duties granted herein shall be construed to abrogate the powers or duties granted to the coastal resources management council as provided in chapter 23 of this title, as amended.*

*Jamestown Ordinance Section 78-26*

*(a) Permitting.*

*No mooring or outhaul shall be located or maintained in the harbor or coastal waters of Jamestown until a permit has been issued for the use of such mooring or outhaul by the harbormaster. No mooring or outhaul shall be permitted until the harbormaster has determined that it conforms to the specifications set forth in this article and in any other conditions established by the state or town.*

*Jamestown Ordinance Section 78-26*

*(c) Class 1 Riparian.*

*Owners of riparian property, including individual owners and the owners or directors of profit or nonprofit associations, partnerships, corporations or such other legal entities owning riparian property, are entitled to apply, with priority over other mooring permit classes, for up to two moorings per property parcel directly adjacent to the shorefront property parcel. They may apply for additional Class 1 moorings, up to four in total, without priority over other mooring permit classes. In both cases applications are subject, as determined by the harbormaster, to the availability of space and to state and local regulations.*

*CRMC RI Code of Regulations 1.1.2 90 (b)*

*"Riparian mooring" means a mooring rented by a riparian property owner under a permit granted by a municipality located within coastal waters bordering that property as bounded by the seaward extension of that property's lateral lot lines. Said mooring may or may not be located within a CRMC approved mooring field.*

It is further learned by Harbor Staff that the primary Museler mooring location is in conflict with this regulation and is non-conforming. The primary mooring should not have been permitted.

4/1/2019: Harbor staff, JHC and Jamestown Town Council resolve the matter of the Conservation area, thereby resolving the stipulation required by CRMC to vacate all existing moorings from this conservation area.

This action creates a pathway to resolve the appeal filed by the Muselers in reference to the location of the primary mooring. Harbor staff proposed relocation site submitted to the Muselers on 5/22/2019. This mooring has yet to be relocated by the Muselers.

4/18/2019: Muselers file an appeal of the denial of his guest mooring.

5/8/2019, 6/12/2019 & 7/10/2019: A hearing is held by the JHC resulting in a denial of the appeal.

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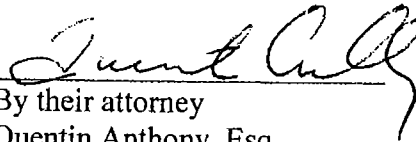
TOWN COUNCIL OF JAMESTOWN

**APPEAL**

IN RE: Guest Mooring Application of Kara and Christopher Museler

NOW COME Kara and Christopher Museler, by their attorney, pursuant to the Jamestown Harbor Ordinance and appeal the Decision/Letter dated July 18, 2019 of the Harbor Commission.

Kara and Christopher Museler



By their attorney

Quentin Anthony, Esq.

41 Long Wharf Mall

Newport, Rhode Island 02840

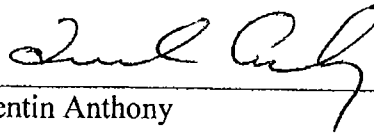
Tel: 401 847-1008

Fax: 401 847-0018

qanthony@verizon.net

CERTIFICATION

I hereby certify that I hand-delivered this Appeal to the Town Council of the Town of Jamestown on July 31, 2019.



Quentin Anthony