

Approved As Written
PLANNING COMMISSION MINUTES
June 6, 2018
7:00 PM
Jamestown Town Hall
93 Narragansett Ave.

I. Call to Order and Roll Call

The meeting was called to order at 7:00 p.m. and the following members were present:

Michael Swistak – Chair	Duncan Pendlebury – Vice Chair
Rosemary Enright – Secretary	Mick Cochran
Bernie Pfeiffer	Dana Prestigiacomio
Michael Smith	

Also present:

Lisa Bryer, AICP – Town Planner
Cinthia Reppe – Planning Assistant
Krista Moravec – Horsley Witten Group

II. Approval of Minutes May 16, 2018; review, discussion and/or action and/or vote

A motion was made by Commissioner Enright and seconded by Commissioner Cochran to accept the minutes as written. So unanimously voted.

III. Correspondence – nothing at this time

IV. Citizen’s Non-Agenda Item – nothing at this time

V. Reports

1. Town Planner’s Report – Wednesday July 4th meeting is cancelled. We will meet once in July. Lisa reported that we several administrative applications for HGWTO, subdivision and Accessory Family Dwelling Units. Commissioner Enright asked about the \$150 budget increase in payroll for the Planning Commission. It is not an increase, the amount we used to pay for the Planning Commissioners Journal of \$150 is still carried in the budget.
2. Chairpersons report
3. Town Committees
4. Sub Committees

VI. Old Business

1. **Sustainable Jamestown; review, discussion and/or action and/or vote**

Krista Moravec presented for Horsley Witten.

- Feedback from Open House

Commissioner Enright said there is a whole section regarding technology and wondered why it is addressed separately in this document. Krista said that was a good idea and that they would put the comments on the website all together with technology. Lisa Bryer said the reason we created a separate website with Horsley Witten is because our website did not serve our needs for this project.

The goals Horsley Witten was talking about is about hard infrastructure regarding technology. Pendlebury asked if there is a link on our website to the Horsley Witten website. To our knowledge there is not one at this time. Updates are not current on the town website many of the Planning Commissioners noted.

Krista asked if there were any other goals that need to be listed by the planning commission. At this point the commissioner have not added anything.

- Draft Targets and Indicators

Lisa Bryer noted that she looked at the indicators with the question on how can we as a town impact these indicators? Commissioner Cochran suggested that if some of the local farms donated food for the kids at the school it would also save money and be local. Commissioner Pendlebury said he would like to see more food at the farmers markets instead of other things.

Commissioner Swistak said we have all these indicators but who is going to do this work in keeping this updated and track the indicators? Lisa Bryer is doing the work for right now, a committee or working group can also be part of tracking some of these indicators. Lisa Bryer said it could be a varied committee with advocates for different topics. Swistak asked how do you get the committee to be sustainable? Commissioner Smith said we need younger people on these committees but if you look around most people on the committees and commissions are not in their 30's and 40's they are for the most part retired or semi-retired. Several agreed that the Planning Commission should be the body to take this project forward to implementation.

How do we associate the indicators with the goals Commissioner Enright asked?
Is there interest in meeting in smaller groups to go over anything in the actions? Krista asked.

Commissioner Swistak asked where are we in the process? Krista said, we are taking this final information and rather than a full report we are going to revamp the website to view all the information. The educational pieces could be part of the website too. We are completed with taking input from the community. There will be a final website launch. It needs to be rolled out publicly Bryer said. There needs to be awareness around this.

The launch will happen July or August Krista said, they are finishing up the website. They will come back here one more time before the launch.

VII. New Business – nothing at this time

VIII. Adjournment

A motion was made adjourn at 8:31 p.m. by Commissioner Cochran and seconded by Commissioner Enright. So unanimously voted.

Attest:


Cynthia L. Reppe