



TOWN COUNCIL MEETING
Jamestown Town Hall
Rosamond A. Tefft Council Chambers
93 Narragansett Avenue
Monday, June 17, 2019
6:30 PM

The public is welcome to participate in this Town Council meeting. Open Forum offers citizens the opportunity to clarify an item on the agenda, address items not on the agenda, or comment on a communication or Consent Agenda item. Citizens are welcome to speak to the subject of a Public Hearing, and are allowed to speak at the discretion of the Council President or a majority of Councilors present, or at other times during the meeting, in particular during New or Unfinished Business.

Anyone wishing to speak should use the microphone at the front of the room, stating their name and address for the record; comments must be addressed to the Council, not the audience. It is the Town Council's hope that citizens and Councilors alike will be respectful of each other's right to speak, tolerant of different points of view, and mindful of everyone's time.

Attachments for items on this meeting agenda are available to the public on the Town website at: <http://www.jamestownri.gov/town-government/town-council/town-council-meetings-minutes/2019-meetings-minutes/2019-meetings>

I. ROLL CALL

II. CALL TO ORDER, PLEDGE OF ALLEGIANCE

III. TOWN COUNCIL SITTING AS THE BOARD OF WATER AND SEWER COMMISSIONERS

- A) Approval of Minutes; review, discussion and/or potential action and/or vote
1) May 20, 2019 (regular meeting)

- B) Open Forum

Comments are not limited to items on this agenda. However, items not on this agenda will only be heard and not acted upon by the Town Council. Note: Section 42-46-6 of the Open Meetings Act, and Department of the Attorney General Advisory Opinions relevant to this item on any public body meeting agenda specifically prohibits the Town Council from discussing, considering or acting on any topic, statement or question presented. The Town Council may, if warranted, refer such matters to an appropriate committee, to another body or official, or post the matter for consideration at a properly-noticed, future meeting.

- 1) Scheduled request to address – None.
2) Non-scheduled request to address

- C) Report of Town Officials - Status Reports; review, discussion and/or potential action and/or vote

- 1) Pumping Report
2) Town Projects Reports (<http://www.jamestownri.gov/town-government/town-council/town-council-meetings-minutes/2019-meetings-minutes/2019-meetings>)

- a) Town Wells

- b) Water Treatment Plant
- c) Transfer Pumping/Reservoir
- d) Distribution System
- e) Wastewater Treatment Facility
- 3) Consumer Confidence Report for calendar year 2018
- D) New Business
 - 1) Adoption of Water Budget Program and approval of Water Rates for FY2019/2020 (July 1, 2019 to June 30, 2020); Total Proposed Budget \$1,258,858, increase of 1.03%; review, discussion and/or potential action and/or vote (<http://www.jamestownri.gov/town-government/town-council/town-council-meetings-minutes/2019-meetings-minutes/2019-meetings>)
 - 2) Adoption of Sewer Budget Program and approval of Sewer Rates for FY2019/2020 (July 1, 2019 to June 30, 2020); Total Proposed Budget \$769,554, increase of 4.26%; review, discussion and/or potential action and/or vote (<http://www.jamestownri.gov/town-government/town-council/town-council-meetings-minutes/2019-meetings-minutes/2019-meetings>)
- E) Finance Director's Report: Comparison of Budget to Actuals as of May 31, 2019 (<http://www.jamestownri.gov/town-government/town-council/town-council-meetings-minutes/2019-meetings-minutes/2019-meetings>)

Town Council Adjourns from sitting as the Board of Water and Sewer Commissioners

IV. ACKNOWLEDGEMENTS, ANNOUNCEMENTS, PRESENTATIONS, RESOLUTIONS AND PROCLAMATIONS

- A) Proclamations
 - 1) No. 2019-10 Honoring Baker's Pharmacy for 42 Years of Service to the Town of Jamestown; review, discussion and/or potential action and/or vote

V. PUBLIC HEARINGS, LICENSES AND PERMITS

The Town Council will review each license application and vote on it individually. All approvals for licenses and permits are subject to the resolution of debts, taxes and appropriate signatures as well as, when applicable, proof of insurance.

- A) **Town Council Sitting as the Alcoholic Licensing Board**
 - 1) **NOTICE:** Is hereby given by the Town Council of the Town of Jamestown, being the Licensing Board in said Town as provided under Title 3, Chapters 1-12 of the General Laws of Rhode Island 1956, and as amended, that the following **NEW** application has been received by the Town Council for license under said Act, for the period June 17, 2019 to November 30, 2019; duly noticed and advertised in the May 30, 2019 and June 6, 2019 editions of the *Jamestown Press*; review, discussion and/or potential action and/or vote under said title:

CLASS B-M (BREW PUB/MANUFACTURER) LICENSE - RETAIL

Jamestown Beer Holdings LLC
34 Narragansett Avenue
Jamestown, RI 02835

- a) Approval of the **CLASS B-M (BREW PUB/MANUFACTURER) LICENSE - RETAIL LIQUOR LICENSE**; review and discussion and/or potential action and/or vote
 - b) Set the **CLASS B-M (BREW PUB/MANUFACTURER) LICENSE - RETAIL LIQUOR LICENSE CAP AT ONE (1)**; review and discussion and/or potential action and/or vote
- 2) **REQUEST** that the application listed below will be in order for hearing at a meeting of said Licensing Board on Monday, July 8, 2019 at 6:30 p.m. and advertised in the *Jamestown Press*. **NOTICE:** Is hereby given by the Town Council of the Town of Jamestown, being the Licensing Board in said Town as provided under Title 3, Chapters 1-12 of the General Laws of Rhode Island 1956, and as amended, that the following **NEW** application has been received by the Town Council for licenses under said Act, for the period July 8, 2019 to November 30, 2019; review, discussion and/or potential action and/or vote:

CLASS B – VICTUALER

Our Table, LLC
dba: Our Table
29 Narragansett Avenue
Jamestown, RI 02835

- 3) Pursuant to Title 3 Chapter 7 of the General Laws of Rhode Island 1956, and as amended, that the following license application has been received under said Act for June 21, 2019:

CLASS F (NON-PROFIT)

Jamestown Historical Society
Museum
92 Narragansett Avenue
Jamestown, RI 02835

- a) Approval of the **CLASS F (NON-PROFIT) LIQUOR LICENSE**; review, discussion and/or potential action and/or vote

- b) Request for waiver of the **CLASS F (NON-PROFIT) LIQUOR LICENSE FEE (\$15.00)**; review, discussion and/or potential action and/or vote

B) Licenses and Permits

- 1) One Day Event/Entertainment License Application; review discussion and/or potential action and/or vote
 - a) Applicant: Jamestown Historical Society
 - Event: Museum Exhibit Opening Reception
 - Date: June 21, 2019, 5:00 – 7:00 p.m.
 - Location: 92 Narragansett Avenue

C) Public Hearings - Ordinances

- 1) Amendment of the Jamestown Code of Ordinances Appendix C – Schedule of Fees - Chapter 42 Parks and Recreation, Sec. 42-58 (c) Parking fee at Mackerel Cove Beach, daily; and Sec. 42-62 Annual Permit for Jamestown Shores Beach; duly advertised in the *Jamestown Press* June 6, 2019 edition; review, discussion and/or potential action and/or vote
- 2) Amendment of the Jamestown Code of Ordinances Chapter 22 Environment, Article IIIA. Construction and Landscape, Sec. 22-69 Activities Related to Building and Landscape Construction, Home and Landscape maintenance; Sec. 22-70 Definitions; Sec. 22-71 Exemptions; Sec. 22-72 Enforcement; Sec. 22-73 Penalties; Sec. 22-74 Sunset Clause (remove); and Sec. 22-74 – Sec. 22-85 Reserved; duly advertised in the *Jamestown Press* June 6, 2019 edition; review, discussion and/or potential action and/or vote
- 3) Amendment of the Jamestown Code of Ordinances Chapter 70 Traffic and Vehicles Article III. Specific Street Regulations, Sec. 70-87 Prohibited Parking on Specified Streets, *Fort Getty Road*; duly advertised in the *Jamestown Press* June 6, 2019 edition; review, discussion and/or potential action and/or vote

VI. OPEN FORUM

Please note that under scheduled requests to address, comments are not limited to items on this agenda. However, items not on this agenda will only be heard and not acted upon by the Town Council. Note: Section 42-46-6 of the Open Meetings Act and Department of the Attorney General Advisory Opinions relevant to this item on any public body meeting agenda specifically prohibits the Town Council from discussing, considering or acting on any topic, statement or question presented. The Town may, if warranted, refer such matters to an appropriate committee, to another body or official, or post the matter for consideration at a properly-noticed, future meeting.

- A) Scheduled request to address
- B) Non-scheduled request to address

**VII. COUNCIL, ADMINISTRATOR, SOLICITOR,
COMMISSION/COMMITTEE COMMENTS & REPORTS**

- A) Town Administrator's Report: Andrew E. Nota
 - 1) Town Project Updates
 - 2) Legislative Update

VIII. UNFINISHED BUSINESS

For past discussion documentation please visit: <http://www.jamestownri.gov/town-government/town-council/town-council-meetings-minutes/2019-meetings-minutes/2019-meetings>

- A) Ad Hoc Committee on Public Art; review, discussion and/or potential action and/or vote, continued from May 20, 2019
 - 1) Recommendation to the Town Council regarding the proposed Public Art Gift by the Whale's Tail Donor Committee Update
 - a) Memorandum of the Jamestown Ad Hoc Committee for Public Art re: Whale's Tail Proposal
 - b) Approved Minutes of the May 8, 2019 Ad Hoc Committee for Public Art Meeting for review
 - c) Draft Minutes of the June 6, 2019 Ad Hoc Committee for Public Art Meeting for review
- B) Transition update regarding Jamestown Fire Department Independent Contractors to JFD Part-time and Full-time employees in accordance with Federal IRS and State Department of Labor and Training requirements; review, discussion and/or potential action and/or vote, continued from May 20, 2019
- C) Upcoming Meetings and Sessions – dates and times
 - 1) Town Council Summer Meeting Schedule: July 8th and August 19th at 6:30 p.m.; review, discussion and/or potential action and/or vote (additional sessions to be added as needed)

IX. NEW BUSINESS

- A) Request of Clean Ocean Access Executive Director Dave McLaughlin for Town Council adoption of a Resolution opposing the proposed Statewide Plastic Bag Ban law that will reintroduce thick plastic bags into our community; review, discussion and/or potential action and/or vote
 - 1) Resolution No. 2019-09
- B) Proposed increase in the Jamestown Transfer Station Sticker Fee for FY 2019-2020 from \$150 to \$170 to cover the cost of the second trash compactor (replacement for 1999 trash compactor); review, discussion and/or potential action and/or vote
- C) Request of former employee Maryanne Crawford regarding MERS pension eligibility; review, discussion and/or potential action and/or vote
- D) Appointment of Interim Town Administrator for the period June 26th to July 9th: Finance Director Christina Collins; review, discussion and/or potential action and/or vote
- E) Town Administrator's Nomination for Town Clerk: Erin Liese; with Town Council approval; review, discussion and/or potential action and/or vote to affirm

X. ORDINANCES, APPOINTMENTS, VACANCIES AND EXPIRING TERMS

A) Ordinances

- 1) Proposed Amendments to the Jamestown Code of Ordinances Chapter 70 Traffic and Vehicles, Article III. Specific Street Regulations Sec. 70-52 Stop Intersections; and Article IV. Stopping, Standing and Parking Sec. 70-83 Standing or Parking on Steel Pier and Bulkhead; review, discussion and/or potential action and/or vote to proceed to advertise in the *Jamestown Press* June 27, 2019 edition for public hearing on July 8, 2019

- a) Memorandum of Police Chief Mello

B) Appointments, Vacancies, and Expiring Terms; review, discussion and/or potential action and/or vote on each listed appointment, vacancy and/or expiring term

- 1) Jamestown Affordable Housing Committee (One vacancy with a three-year term ending date of May 31, 2022); duly advertised; no applicants

- 2) Jamestown Conservation Commission (One vacancy with an unexpired three-year term ending date of December 31, 2020); duly advertised;

- b) Letter of interest for appointment

- i) Susan Gorelick

- 3) Jamestown Fire Department Compensation Committee (One Citizen-at-Large vacancy with a three-year term ending date of May 31, 2021 and One Citizen-at-Large vacancy with a three-year term ending date of May 31, 2022); duly advertised; no applicants

- 4) Jamestown Harbor Commission (One vacancy with an unexpired three-year term ending date of December 31, 2019); duly advertised;

- a) Letter of interest for appointment

- i) Michael Junge

- 5) Jamestown Tax Assessment Board of Review Member (One vacancy with a three-year term ending date of May 31, 2022); duly advertised; no applicants

- 6) Jamestown Traffic Committee Harbor Commission Representative Member (One vacancy with a three-year term ending date of December 31, 2019); no recommendation

XI. CONSENT AGENDA

An item on the Consent Agenda need not be removed for simple clarification or correction of typographical errors. Approval of the Consent Agenda shall be equivalent to approval of each item as if it had been acted upon separately for review, discussion and/or potential action and/or vote. A Consent Agenda item or items may be removed by the Town Council for review, discussion and/or potential action and or vote.

A) Adoption of Town Council Minutes

- 1) May 20, 2019 (regular meeting)

- 2) May 20, 2019 (executive session)

- 3) June 3, 2019 Financial Town Meeting
- B) Minutes of Boards/Commissions/Committees
 - 1) Jamestown Planning Commission (4-03-2019)
 - 2) Jamestown Planning Commission (5-01-2019)
 - 3) Jamestown Zoning Board of Review (4-23-2019)
- C) CRMC Notices
 - 1) June 2019 Calendar
- D) Abatements/Addenda of Taxes Total Abatements: \$3,866.54

Account/Abatement Amount

- 1) Abatements to 1999 Motor Vehicle Tax Roll
 - a) 04-0577-50M \$ 15.79
 - b) 05-0278-00M \$ 8.54
- 2) Abatements to 2003 Motor Vehicle Tax Roll
 - a) 07-1109-50M \$ 79.76
- 3) Abatements to 2004 Motor Vehicle Tax Roll
 - a) 07-1109-50M \$ 20.88
- 4) Abatements to 2005 Motor Vehicle Tax Roll
 - a) 13-1396-05M \$ 40.36
 - b) 15-0044-75M \$ 98.04
- 5) Abatements to 2006 Motor Vehicle Tax Roll
 - a) 13-1396-05M \$ 45.19
 - b) 15-0044-75M \$ 50.82
- 6) Abatements to 2007 Motor Vehicle Tax Roll
 - a) 07-0054-53M \$ 81.13
- 7) Abatements to 2008 Motor Vehicle Tax Roll
 - a) 13-1396-05M \$ 45.19
- 8) Abatements to 2009 Motor Vehicle Tax Roll
 - a) 06-0452-20M \$ 101.58
- 9) Abatements to 2010 Motor Vehicle Tax Roll
 - a) 06-0452-20M \$ 147.81
 - b) 04-0994-00M \$1,096.17
- 10) Abatements to 2011 Motor Vehicle Tax Roll
 - a) 06-0452-20M \$ 31.12
 - b) 04-0994-00M \$ 961.10
 - c) 19-1624-12M \$ 291.65
- 11) Abatements to 2012 Motor Vehicle Tax Roll
 - a) 04-0994-00M \$ 113.12
 - b) 19-1624-12M \$ 231.16
- 12) Abatements to 2013 Motor Vehicle Tax Roll
 - a) 19-1624-12M \$ 16.14
- 13) Abatements to 2015 Motor Vehicle Tax Roll
 - a) 23-0176-50M \$ 124.52
- 14) Abatements to 2016 Motor Vehicle Tax Roll
 - a) 19-0689-99M \$ 27.02
 - b) 23-0176-50M \$ 58.62

- 15) Abatements to 2017 Motor Vehicle Tax Roll
 - a) 06-0214-02M \$ 94.87
- 16) Abatements to 2018 Motor Vehicle Tax Roll
 - a) 06-0214-02M \$ 85.41
- E) Abutter Notifications: Notice is hereby given that the Jamestown Zoning Board of Review will hold a Public Hearing on June 25, 2019 at the Jamestown Town Hall, 93 Narragansett Avenue, Jamestown, RI at 7:00 p.m. upon the following:
 - 1) Application of Geoff Hamlin, whose property is located at 134 Battery Lane, and further identified as Assessor's Plat 11, Lot 38 pursuant to Article 5, Section 503 to appeal Building Official's refusal to obey Zoning Board of Review decision overruling his Stop Work Order, in which they found him to be arbitrary & capricious, as well as his illegal building permit order about a border wall. Said property is located in a R80 zone and contains 5.28 acres.
 - 2) Application of Jamestown Commons, LLC (J'Town Main Street, LLC, owner) whose property is located at 29 Narragansett Ave., and further identified as Assessor's Plat 9, Lot 631 for a variance from Article 12 (Parking Regulations) Section 82-1203, (Minimum Off-Street Parking Requirements) wherein 10 parking spaces are provided where 16 spaces are required and Section 1111B (Parking Locations and Standards) for relief from parking regulations as to number and location of spaces and a special use permit under Article 3 (Application of District Regulations), Section 82-301 VI C.3 (Uses and Districts) to use the premises as a lunchroom or restaurant (alcoholic beverages). Said property is located in a CD zone and contains 10,434 sq. ft.
- F) One Day Event/Entertainment License Applications
 - 1) Applicant: Jamestown Rocket Hogs
 Event: Annual Fourth of July Fireworks Display
 Date: July 1, 2019
 Location: East Ferry
 - 2) Applicant: Jamestown Yacht Club
 Event: Annual Fools' Rules Regatta
 Date: August 10th, Rain Date August 11th
 Location: East Ferry Beach
- G) Proclamation No. 2019-08 Graduates Week
- H) Acceptance and receipt of Jamestown School Department Upgrade Projects for the Melrose School and Lawn School
 - 1) Lawn School Band Room HVAC System and Melrose School Kitchen Hood Upgrade
 - 2) Lawn School Science Fire/Life Safety System Upgrade and Melrose School Interior Door Upgrades
 - 3) Heating Oil Tank Upgrades and Diesel Fuel Tank Replacement
 - 4) Lawn School Locker Room Privacy Changing Areas Upgrade

- I) Finance Director's Report: Comparison of Budget to Actuals as of May 31, 2019 (<http://www.jamestownri.gov/town-government/town-council/town-council-meetings-minutes/2019-meeting-minutes/2019-meetings>)

XII. COMMUNICATIONS, PETITIONS, AND PROCLAMATIONS AND RESOLUTIONS FROM OTHER RHODE ISLAND CITIES AND TOWNS

The Council may acknowledge any of the listed Communications and Proclamations and Resolutions. Should any member wish to have a conversation on any of the matters, the item will be placed on a future agenda for review, discussion and/or potential action and/or vote.

- A) Communications
- 1) Memorandum of the Jamestown Planning Commission re: Development Plan Approval for Applicant Thomas L. C. Sperry and J'Town Main Street, owner, for Restaurant at 29 Narragansett Avenue
 - 2) Invitation of Attorney General Peter Neronha to the 21st Annual Open Government Summit at Roger Williams University School of Law, Friday, July 19, 2019, 8:30 a.m. to 12:00 noon
 - 3) Letter of RIDOT re: State Traffic Commission improvements in Jamestown, Contract 2013-ET-011A and Contract 2017-ET-004A
 - 4) Letter of Carr Lane residents re: environmental concerns for the affordable housing units on Carr Lane
 - 5) Statewide Planning June 2019 Newsletter
 - 6) Letter of US Department of the Interior Bureau of Ocean Energy Management re: Construction and Operating Plan for Deepwater Wind NE, LLC
 - 7) Email of Didi Suydam re: acceptance of the Ad Hoc Committee for Public Art Meeting Minutes
 - 8) Email of Whale's Tail Donor Committee Member Timothy Tuff requesting the Town Council make a decision on the gift of the sculpture
 - 9) Email of Merrill Sherman in support of the Ad Hoc Committee for Public Art recommendation to accept the gift of the Diepenbrock sculpture and locate it for a three-year period at East Ferry
 - 10) Letter from the Coalition for the Homeless with donation request
- B) Proclamations and Resolutions from other Rhode Island Cities and Towns
- 1) Resolution of the Foster Town Council in Support of fully funded E-911 Services
 - 2) Resolution of the Foster Town Council declaring Foster as a Second Amendment Sanctuary Town
 - 3) Resolution of the North Smithfield Town Council in support of fully funded E-911 Services
 - 4) Resolution of the Pawtucket School Committee in Support of legislative proposals for Gun Free Schools
 - 5) Resolution of the Portsmouth Town Council in Support of legislation to establish an Ocean State Climate Adaptation and

- Resilience Fund
- 6) Resolution of the Portsmouth Town Council in Support of an amended Plastic Waste Reduction Act
 - 7) Resolution of the Smithfield School Committee in Support of legislative proposals for Gun Free Schools
 - 8) Resolution of the Warren Town Council requesting the Governor and State Legislators work toward the stabilization of funding and equity in the distribution of State Aid to all RI communities
 - 9) Resolution of the Warren Town Council in Support of an amended Plastic Waste Reduction Act

XIII. AGENDA ITEMS FOR THE NEXT MEETING AND FUTURE MEETINGS

The following matters may be discussed by the Town Council for placement on a future Council agenda for review, discussion, and/or potential action and/or vote. No item listed in this section will be acted upon by the Town Council other than for scheduling purposes.

- A) Paper streets in Jamestown and water access
- B) Proposed Water Resources Protection Committee discussion (July)
- C) Town Council Goals and Objectives for the 2018-2020 Council Term (July)
- D) Taxation items: RIGL § 44-3-12 Visually Impaired Persons – Exemption and RIGL § 44-3-5 Golf Star Parents’ Exemption (July)
- E) Jamestown Invasive Plant Public Awareness Campaign Presentation (July)

XIV. EXECUTIVE SESSION

XV. ADJOURNMENT

Pursuant to RIGL § 42-46-6(c) Notice of this meeting shall be posted on the Secretary of State’s website and at the Town Hall and the Jamestown Philomenian Library. Notice is also posted at the Jamestown Police Station and on the Internet at www.jamestownri.gov.

ALL NOTE: This meeting location is accessible to the physically challenged. If communications assistance is needed or other accommodations to ensure equal participation, please call 1-800-745-5555, or contact the Town Clerk at 401-423-9800, via facsimile to 401-423-7230, or email to 0 not less than three (3) business days prior to the meeting.

Posted on the RI Secretary of State website on June 12, 2019

**TOWN OF JAMESTOWN
TOWN COUNCIL MEETING
for
TOWN, WATER AND SEWER MATTERS**

May 20, 2019

A regular meeting of the Jamestown Town Council sitting as the Board of Water and Sewer Commissioners was called to order at the Jamestown Town Hall, Council Chambers, 93 Narragansett Avenue at 6:31 PM by Commission President Michael G. White.

The following members were present:

Mary E. Meagher, Vice-President
Nancy A. Beye
William J. Piva, Jr.
Randall White

Also present were:

Andrew Nota, Town Administrator
Peter D. Ruggiero Esq., Town Solicitor
Michael Gray PE, Public Works Director
Christina D. Collins, Finance Director
Cheryl Fernstrom, Town Clerk
Denise Jennings, Water and Sewer Clerk

AWARDS, PRESENTATIONS AND ACKNOWLEDGMENTS

(None)

READING AND APPROVAL OF MINUTES

1) 04/15/19 (regular meeting)

Motion was made by Commission Vice-President Meagher, seconded by Commissioner Piva to accept the 04/15/19 regular meeting minutes. So unanimously voted.

OPEN FORUM

Commission President White noted that this open forum would be for water and sewer matters only.

1) Scheduled requests to address:

(No scheduled requests)

2) Non-scheduled request to address:

(No non-scheduled requests)

REPORT OF TOWN OFFICIALS

1) **Pumping Report:**

The Public Works Director reported the following:

- Pumping was up slightly for the month of April and compared to the previous month.
- JR-1 has been tested by the RIDOH and is ready for use, when needed.
- Rainfall was above average for the month of April.
- Transfer pumping remains off until needed.
- North Reservoir is @ capacity, usable storage-60MG
- South Pond is @ capacity, usable storage-6MG

2) **Town project reports:** *(See attached Project Update Report dated May 2019)*

Treatment Plant/Reservoir

The Public Works Director reported the following:

- The RIDOH completed their sanitary survey on April 23, 2019. RIDOH staff reviewed all components of our water system from raw water sources, pumps, treatment, storage, distribution and the management of our systems.
- RIDOH identified three minor deficiencies during their review as follows:
 - Repairs are required to put a screen on JR-1 and JR-3.
 - The water storage tank needs to be inspected. We have already begun the process.
 - The five-year update to the infrastructure replacement plan needs to be completed. The plan is complete and the draft is ready for his review.
- RIDOH has recommended that auxiliary power be installed at the South Pond pretreatment facility.
- RIDOH staff reviewed the bike path under construction and asked that we implement the following:
 - A building should be constructed over JR-1 to protect it from the public.
 - Signage is to be placed at the entry points to the path, to protect the reservoir.
 - Install receptacles for animal waste.
 - Install fencing to protect the dam and reservoir from pedestrians and pets.

Distribution

The Public Works Director reported that hydrant flushing was completed in April.

Wastewater Treatment Plant

The Public Works Director reported the following:

- Town staff is preparing notices to inspect homes and businesses for sump pump connections. Town staff will coordinate inspections of buildings and sewer mains for illicit connections to the sanitary sewer system.
- This inspection program is a required by the RIDEM to reduce Inflow/Infiltration into the sanitary sewer system, which causes excess flows at the treatment facility and sanitary sewer overflows into the bay.
- Our operating manual requires that our treatment facility to be staffed by four members and we currently have 3. With retirement coming, we are thinking of adding a seasonal employee to assist with some of the tasks and someone who may also become a full time member in the future.

Following clarification on a few items, it was the consensus of the Commission to accept the Public Works Director's report, as presented.

LETTERS AND COMMUNICATIONS

(None)

UNFINISHED BUSINESS

(None)

NEW BUSINESS

- 1) **Proposed Water Budget Program for FY2019/2020** (July 1, 2019 to June 30, 2020); review, discussion and /or potential action and /or vote.
- 2) **Proposed Sewer Budget Program for FY2019/2020** (July 1, 2019 to June 30, 2020); review, discussion and /or potential action and /or vote.

The Public Works Director reported that the proposed Water and Sewer Budgets for FY2019/2020 are pretty straight forward and he outlined the details as follows:

- There is an increase in the proposed Sewer Budget due to additional expenses in the amount of \$24,962., for operating expenses, which includes personnel, a new pickup truck to pull the jet vac and the jet vac lease. We anticipate a decrease in revenue on income from new services (hookups) for this upcoming year.
- There is an increase in the proposed Water Budget due to additional expenses in the amount of \$12,778., for operating expenses, which includes personnel and debt service. This increase is slightly offset by additional revenue with an increase in metered excess water and an increase in fire protection charges. We anticipate a decrease in revenue on income from new services (hookups) for this upcoming year.

The Finance Director reported the following:

- The proposed Sewer Budget will require an increase of 6.5% on the sewer use sales rate (\$13.85 to \$14.75) for the upcoming fiscal year.
- The proposed Water Budget will require an increase of 3.5% on the metered excess water charges for the upcoming fiscal year.

The Public Works Director further reported that the proposed Water Budget includes \$100,000 for capital improvements and the projects identified for the next fiscal year are as follows:

- Painting of the water tower.
- Water main replacement on Narragansett Avenue at west ferry.
- The replacement of the membrane filters at the treatment plant.

The Finance Director stated that she will be bundling the debt for these capital projects with the debt for the South Pond project and the golf course project in order to obtain a better rate.

Administrator Nota noted that these capital improvement projects do not include the major project that needs to be done on Narragansett Avenue prior to 2022, when the State of Rhode Island will do a complete reconstruction of Narragansett Avenue. Administrator Nota briefly outlined the current water and sewer debt and their retirement dates, specifically 2028 for water and 2023 for sewer.

Administrator Nota stated that the Commission is not expected to vote on the proposed budgets this evening and

that discussion could be continued to the next water and sewer meeting in June.

Commission consensus: To continue discussion on the proposed FY 2019 Water and Sewer Commission Budgets (July 1, 2019 to June 30, 2020) to the next water and sewer meeting on 06/17/19.

3) **Finance Director's Report:** Comparison of Budget to Actuals as of April 30, 2019.
It was the consensus of the Commission to accept the Finance Director's Report, as presented.
No action taken.

TOWN BUSINESS

(None)

ADJOURNMENT

There being no further business before the Commission, motion was made by Commissioner Beye, seconded by Commission Vice-President Meagher to adjourn the Water and Sewer meeting at 7:05 PM. So unanimously voted.

Attest:



Denise Jennings
Water and Sewer Clerk

xc: Commission Members (5)
Town Administrator
Town Solicitor
Public Works Director
Town Clerk

Project Update May 2019

WELLS

JR-1, JR-3

- JR-1 has been tested by RIDOH for use this season. The well remains off until needed.

TREATMENT PLANT

- The RIDOH staff completed a sanitary survey on April 23, 2019 as required by the EPA. The survey reviewed all components of our water system from raw water sources, pumps, treatment, storage, distribution and the management of our water systems. There were three minor deficiencies identified in their survey:
 - Repairs are necessary to the screen on well JR-1 and JR-3
 - An inspection of the water storage tank needs to be completed
 - The completion of the five-year update to the infrastructure replacement plan
 - RIDOH has also recommended that auxiliary power be installed at the South Pond Pre-Treatment facility

Before the sanitary survey we had already contacted companies to inspect both tanks. Pare Corporation has been working on the infrastructure replacement plan which a draft has been completed for my review.

- The RIDOH staff during the survey reviewed the construction of our bike path on the north reservoir property. The staff provided comment on the project and required the following be implemented:
 - A building be constructed over well JR-1 to protect it from the public
 - Signage be placed at entry points to the path to protect the reservoir property prohibiting dumping, pets in the water, fishing, animal waste
 - Receptacles for animal waste
 - Fencing to protect the dam and reservoir from pedestrians and pets

TRANSFER PUMPING/RESERVOIR

- The piping for our transfer pump remains off until needed

DISTRIBUTION SYSTEM

South Pond @ 6 MG

Usable Storage, 6 Million Gallons

North Pond @ 60 MG

Usable Storage 60 Million Gallons

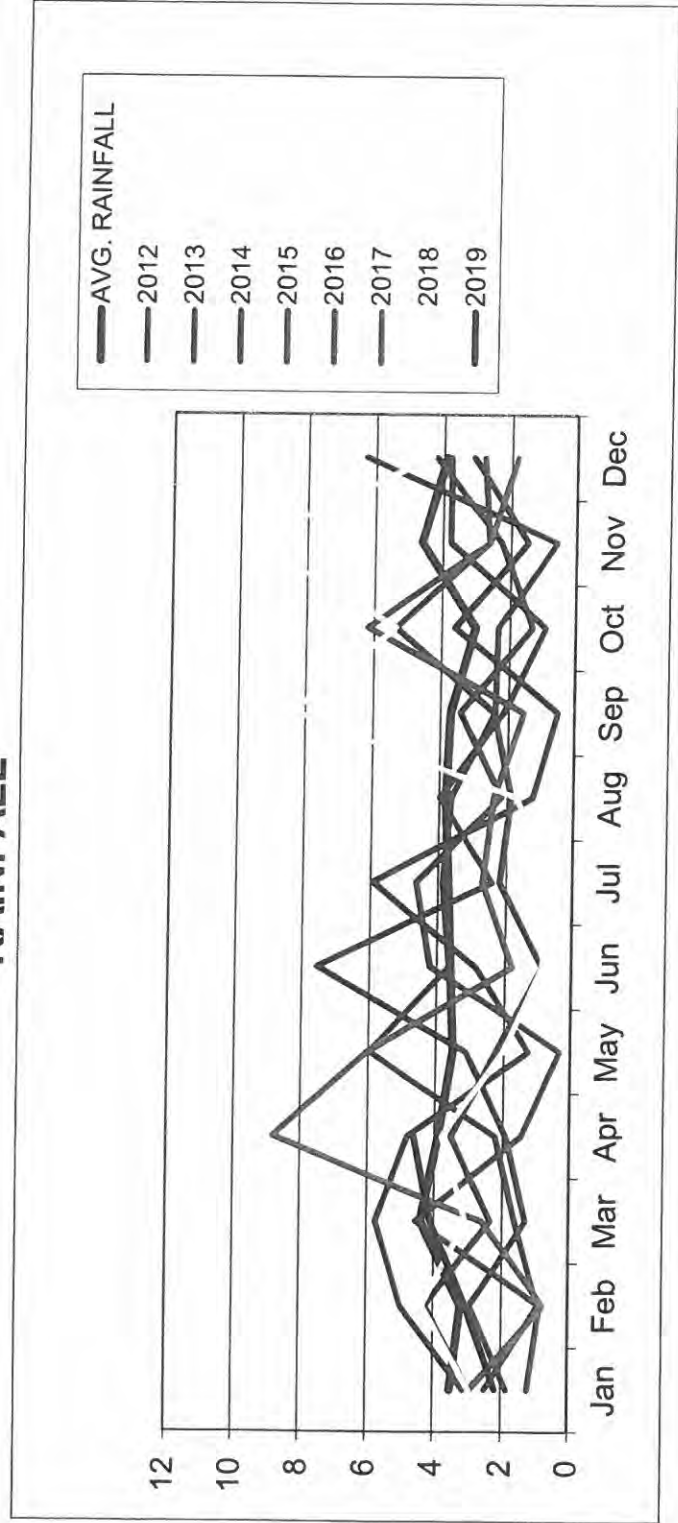
- There were no leaks reported for April.
- Hydrant Flushing was completed in April.
- Fort Getty distribution was flushed and water samples were collected for bacteria analysis to prepare for the season.
- Two New water services were installed on Fort Getty Road

WASTEWATER TREATMENT PLANT

- The monthly average daily flow at the treatment plant for April was 0.53 million gallons per day. The peak daily flow was 0.70 million gallons. The permitted monthly average is 0.73 million gallons per day as a condition of our discharge permit. There were no sanitary sewer overflows for the month of April.
- We are preparing notices to inspect homes and businesses for sump pump connections to the sanitary sewer system. Staff has divided the district into 7 separate areas to coordinate inspections of buildings and sewer mains for illicit connections. This inspection program is a requirement of the RIDEM to reduce Inflow/Infiltration into the sewer system which causes excessive flows at the treatment facility and sanitary sewer overflows to the Bay.
- The highway department has replaced a sewer manhole on Conanicus Avenue. The existing manhole had a cover that dislodged damaging a vehicle.

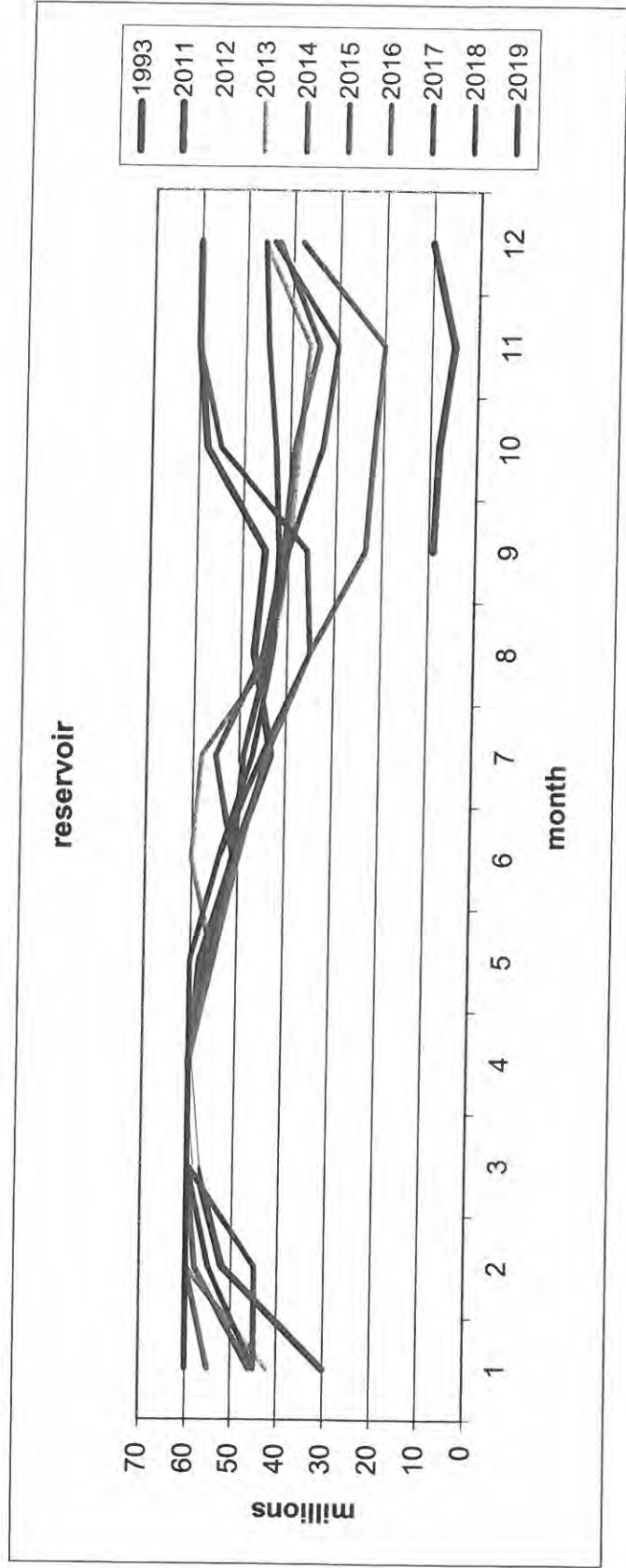
	AVG. RAINFALL												Total	
	2011	2012	2013	2014	2015	2016	2017	2018	2019					
Jan	3.5	4.22	1.85	3.1	1.22	2.94	2.94	2.94	2.19					
Feb	3.2	3.09	2.94	4.98	0.86	4.25	0.76	4.33	2.19					
Mar	4.4	1.32	1.32	5.74	4.53	2.36	2.62	3.07	3.06					
Apr	3.9	4.25	1.92	4.8	1.47	3.53	8.8	3.79	4.11					
May	3.5	2.32	3.11	1.27	0.32	2.24	6.03	2.03	4.61					
Jun	3.6	4.4	7.55	2.86	4.2	0.89	1.79	0.89						
Jul	3.7	2.01	2.42	5.93	4.63	2.19	2.7	0.61						
Aug	3.8	5.23	3.98	1.23	2.17	1.88	2.4	1.73						
Sep	3.7	5.41	2.13	0.5	3.41	2.42	1.54	8.35						
Oct	3	7.18	0.9	3.61	1.31	5.33	6.18	5.34						
Nov	4.6	4.05	3.76	1.47	2.27	2.63	2.61	9.61						
Dec	3.9	2.51	3.76	3.1	4.2	2.79	1.81	4.33						
Total	44.8	45.99	35.64	38.59	30.59	33.45	40.18	47.02	13.97					

RAINFALL



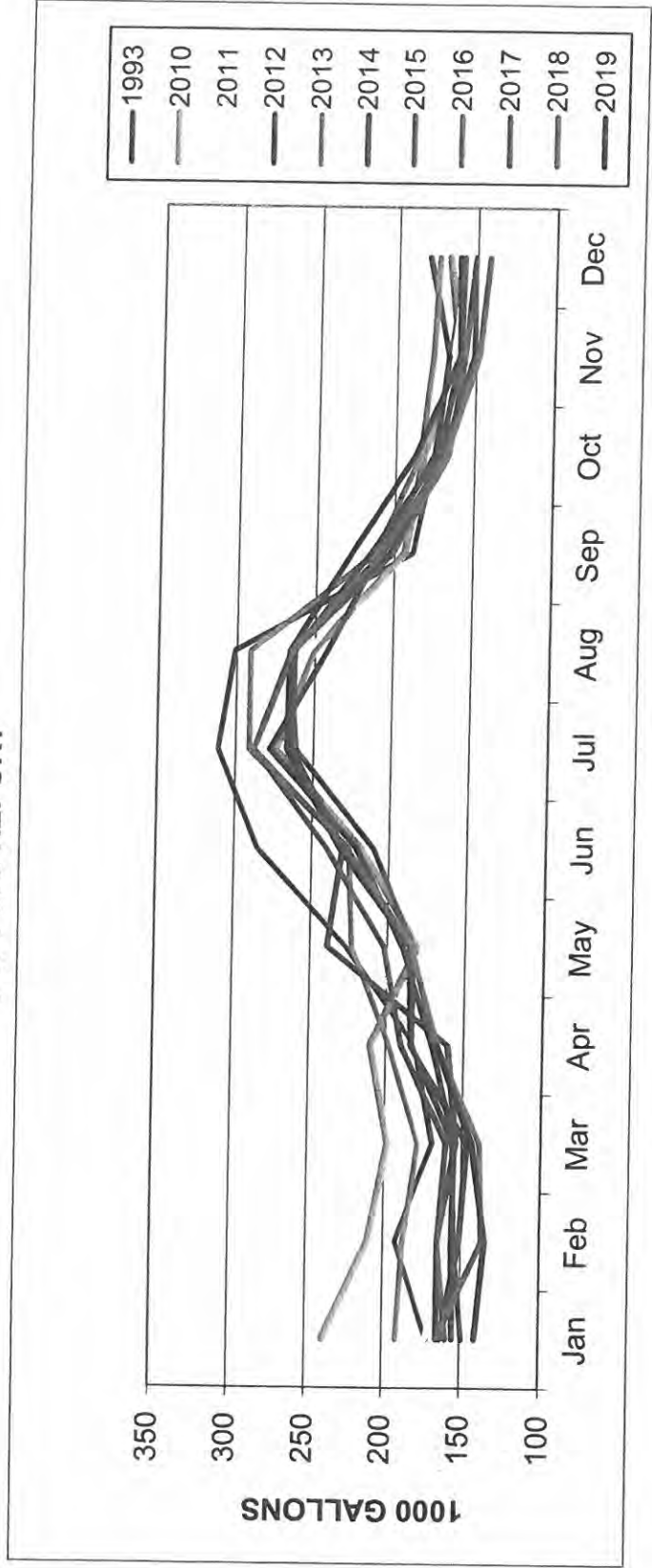
RESERVOIR LEVEL

	1993	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019
Jan		60	30	60	42	55	45	46	45	60	60
Feb		60	52	60	60	60	45	58	55	60	60
Mar		60	58	58	60	60	60	60	60	60	60
Apr		60	60	60	60	60	60	60	60	60	60
May		60	57	60	55	58	56	55	60	60	60
Jun		51	51	54	60	51	51	50	54	54	60
Jul		43	43	49	58	55	49	44	47	45	60
Aug		40	47	43	43	45	44	35	43	35	60
Sep	9	35	45	40	40	41	40	23.5	42	36	60
Oct	8	30	58	38	38	39	33	22	43	55	60
Nov	5	28	60	35	36	34	30	20	45	60	60
Dec	10	29	60	42	46	43	44	38	46	60	60



	1993	2008	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019
Jan	171	172	173	239	172	155	191	163	165	159	149	165	141
Feb	192	154	173	210	158	156	187	151	165	165	155	137	135
Mar	169	155	165	198	157	155	178	147	154	160	156	139	144
Apr	181	174	196	210	180	170	198	184	160	190	183	167	167
May	227	202	195	180	212	190	223	185	239	202	183	184	184
Jun	285	246	215	218	226	221	226	232	230	240	210	227	227
Jul	311	296	277	274	279	278	291	267	264	288	261	288	288
Aug	301	256	290	251	254	242	291	266	263	264	266	265	265
Sep	188	210	245	193	205	210	212	227	215	201	203	208	208
Oct	175	187	259	182	175	175	184	187	172	166	170	168	168
Nov	166	175	226	160	164	167	177	160	160	157	151	148	148
Dec	158	192	230	167	158	180	174	161	158	151	151	142	142

PUMPING REPORT





TOWN OF JAMESTOWN WWTF
MONTHLY REPORT
APRIL 2019

Douglas Ouellette, Superintendent

Parameters

	<u>Monthly Avr.</u>	<u>Permit Limit</u>	<u>Notes</u>
Flow	0.5280 MGD	.73 MGD	
Daily Max	.703 MGD		
BOD Removal	99.59%	85%	% Removed
TSS Removal	97.05%	85%	% Removed
Fecal Coliform	1.3	No limit, report only	
Enterococci	1.0	(<35 cfu/100ml Monthly) (<276 cfu/100ml Daily)	

Environmental Compliance (Violations)

There were 0 violations to report for April 2019

Complaints

There were 2 complaints received for April 2019, Both complaints were related to a noisy manhole at 125 Conanicus Ave.

Alarms

There were 0 alarms for April 2019

Septage

The facility received 0 gallons for April 2019

Sludge Production

The facility processed 54,000 gallons of sludge through Wastewater Services Incorporated.

Maintenance Management

Annual maintenance was performed on all station Generators. 63 work orders completed.

Chemical Use

The facility used 418 gallons of Sodium hypochlorite and 0 pounds of lime for process control.

Collection System

30 pump station inspections were completed. Four Gen Set inspections were performed. All stations are operating as designed.

Energy Use

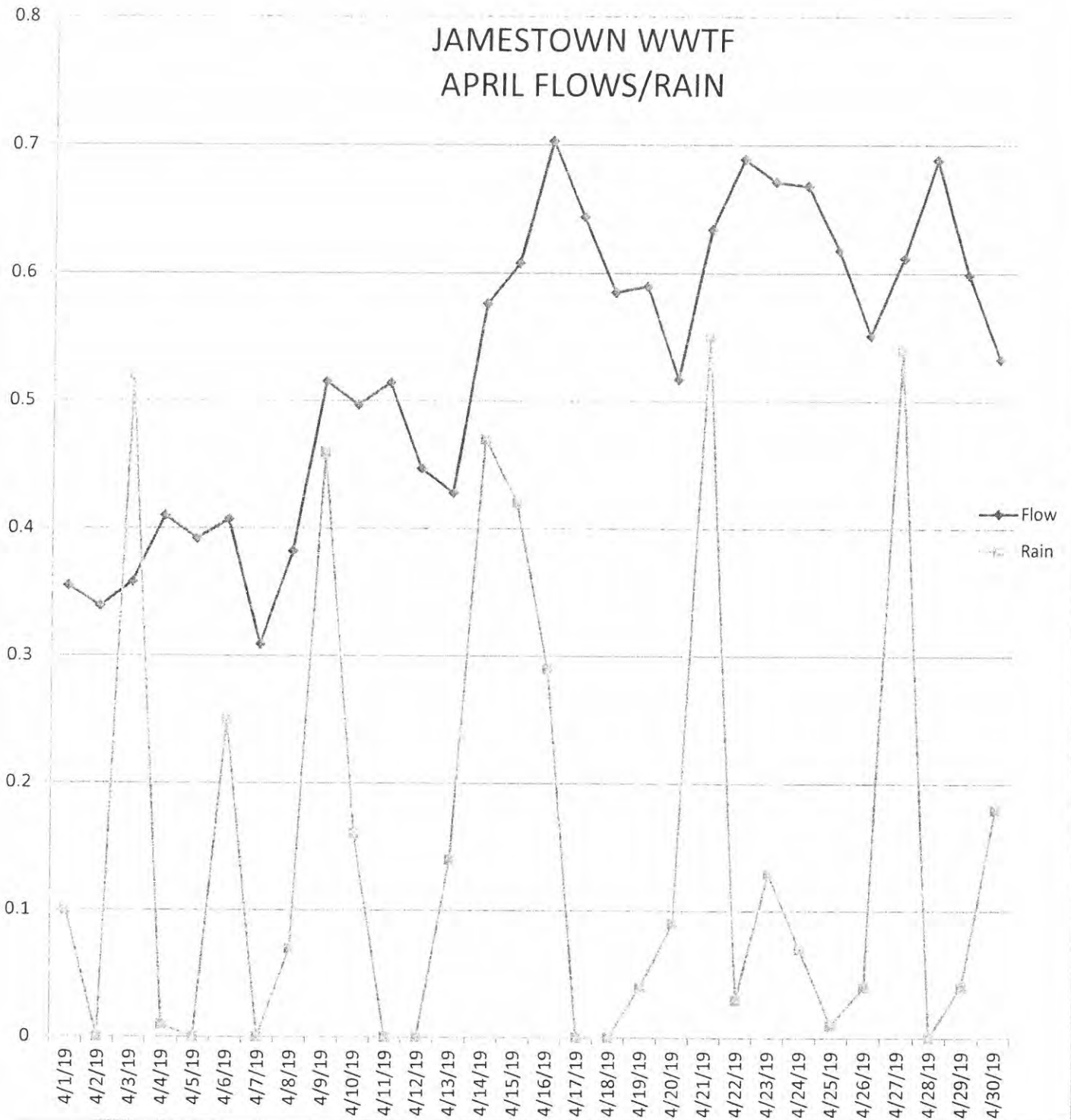
Energy use for April 2019 was: 196 Kwh

Precipitation

Precipitation for April was 4.61"

Graphs

JAMESTOWN WWTF APRIL FLOWS/RAIN



Project Update June 2019

WELLS

JR-1, JR-3

- JR-1 has been turned on for the season. The well pumps water at a rate of 50 gpm directly into the transmission main feeding the water plant from the reservoir.

TREATMENT PLANT

- Since 1991 the EPA and the RIDOH require that all water systems monitor for lead and copper in drinking water under the Lead and Copper Rule (LCR). The purpose of the regulations is to protect public health by reducing lead and copper concentrations in drinking water, primarily by reducing water corrosivity. The rule requires water systems monitor for “at-the-tap” lead and copper concentrations from homes within the distribution system. EPA requires that the 90th percentile monitoring results be lower than 0.015 mg/l or 15 parts per billion (ppb) for lead and 1.3 mg/l or 1.3 parts per million (ppm) for copper. This means that no more than 10% of the samples collected can be above either action level. We are required to collect 10 samples for lead and copper analysis every 3 years.

Lead and copper enter drinking water primarily through plumbing materials like solder to join copper pipes, brass, faucets, and in some instances lead service lines. When water stands in lead pipes or plumbing containing lead for several hours or more, the lead may dissolve into the drinking water.

Historically Jamestown has been in compliance with the rule with low levels of lead and copper within at-the-tap samples collected. This past week staff from the water department dropped off bottles to homeowners who assist us with collecting samples from their tap for our monitoring program. I will provide the commission with results of the samples when we receive them from the lab. Attached is education materials that we provide with our June billing to customers.

TRANSFER PUMPING/RESERVOIR

- 650,000 gallons of water was transferred to the North Reservoir from South Pond between June 4th and June 6th to maintain the level at the spillway elevation.

DISTRIBUTION SYSTEM

South Pond @ 6 MG

Usable Storage, 6 Million Gallons

North Pond @ 60 MG

Usable Storage 60 Million Gallons

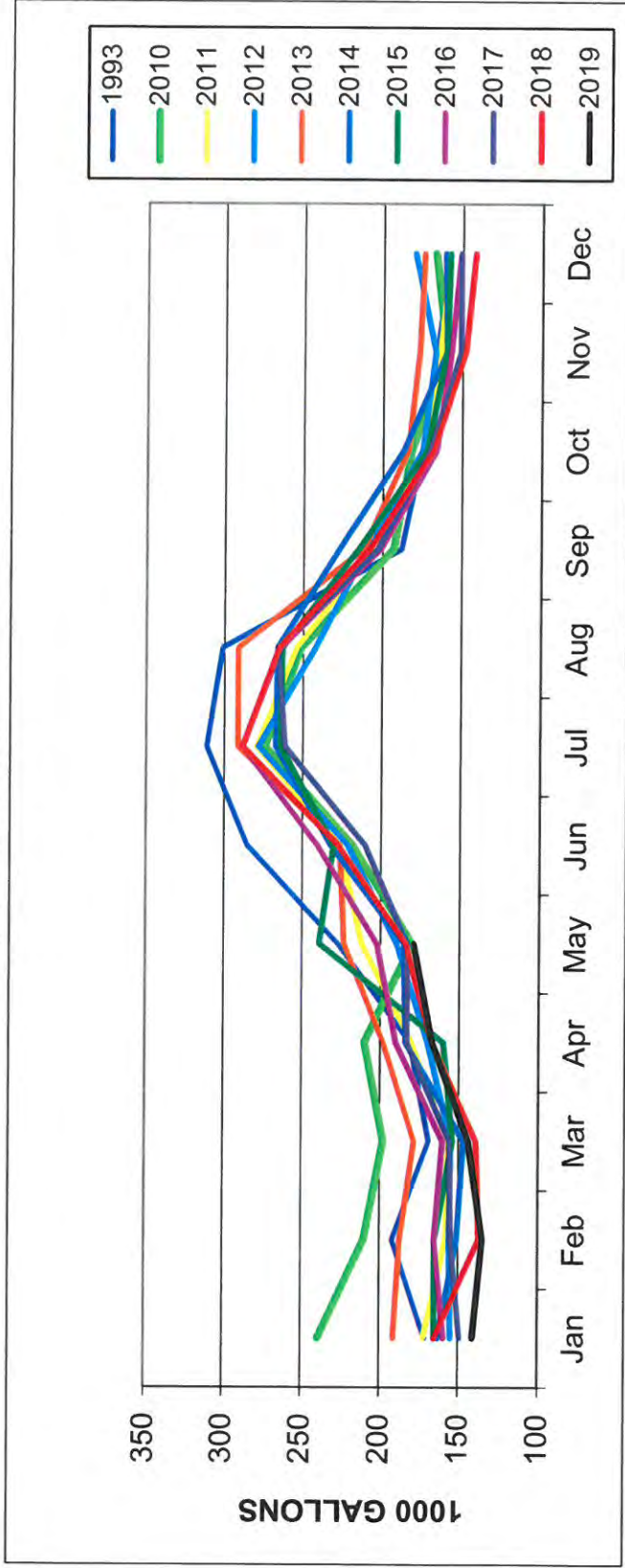
- There were no leaks reported for May.

WASTEWATER TREATMENT PLANT

- The monthly average daily flow at the treatment plant for April was 0.47 million gallons per day. The peak daily flow was 0.69 million gallons. The permitted monthly average is 0.73 million gallons per day as a condition of our discharge permit. There were no sanitary sewer overflows for the month of May.

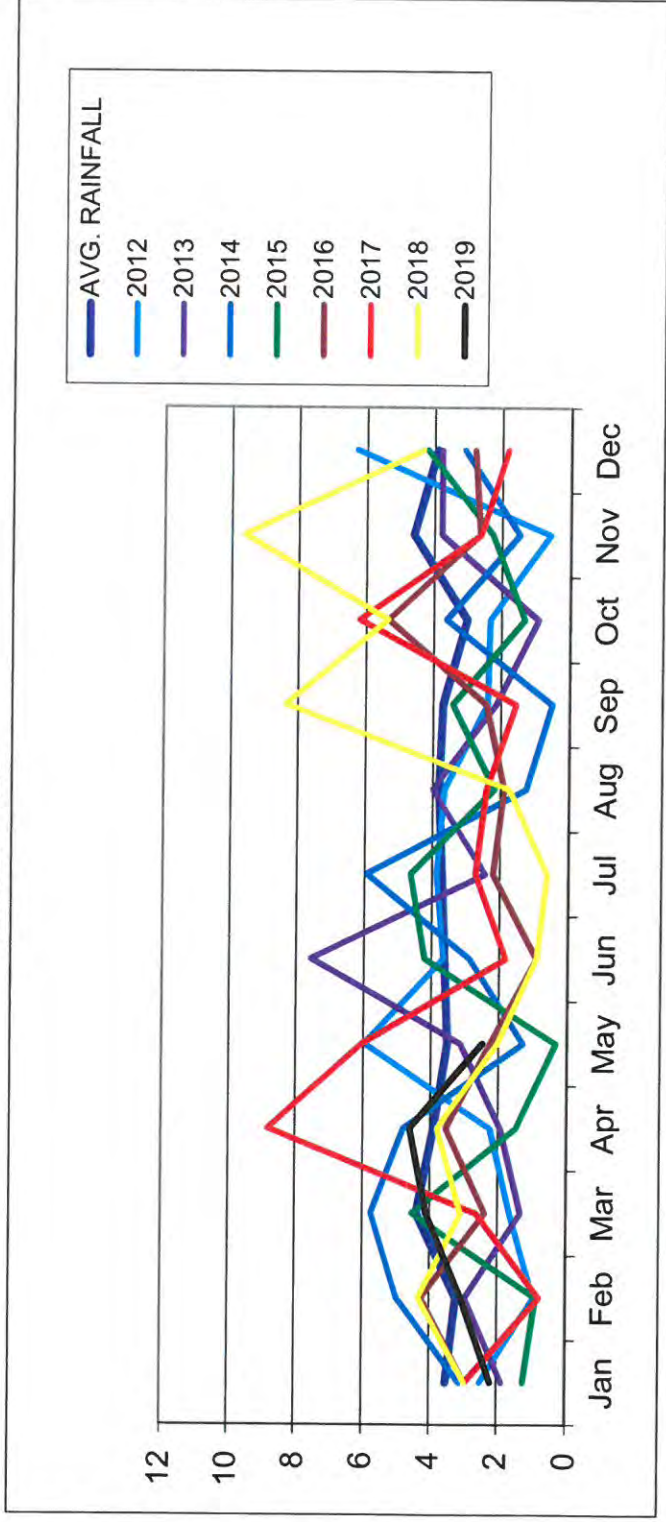
	1993	2008	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019
Jan	171	172	173	239	172	155	191	163	165	159	149	165	141
Feb	192	154	173	210	158	156	187	151	165	165	155	137	135
Mar	169	155	165	198	157	155	178	147	154	160	156	139	144
Apr	181	174	196	210	180	170	198	184	160	190	183	167	167
May	227	202	195	180	212	190	223	185	239	202	183	184	179
Jun	285	246	215	218	226	221	226	232	230	240	210	227	
Jul	311	296	277	274	279	278	291	267	264	288	261	288	
Aug	301	256	290	251	254	242	291	266	263	264	266	265	
Sep	188	210	245	193	205	210	212	227	215	201	203	208	
Oct	175	187	259	182	175	175	184	187	172	166	170	168	
Nov	166	175	226	160	164	167	177	160	160	157	151	148	
Dec	158	192	230	167	158	180	174	161	158	151	151	142	

PUMPING REPORT

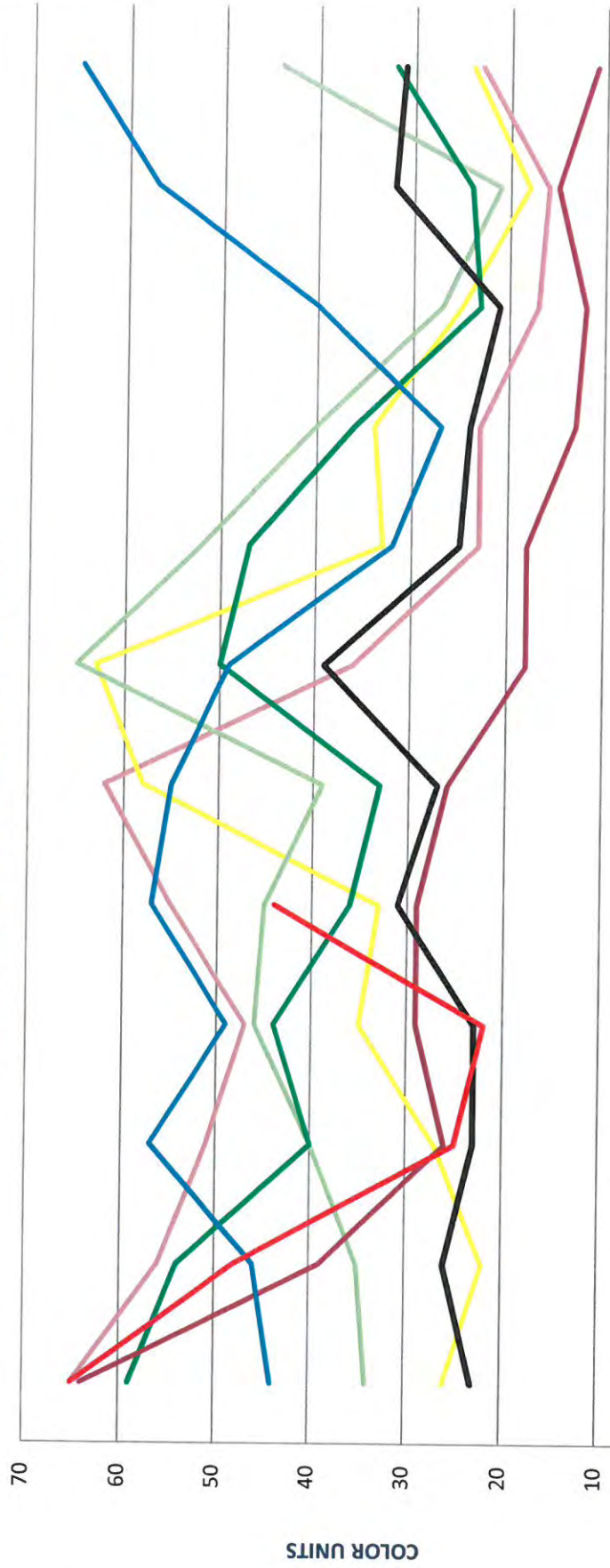


	2011	2012	2013	2014	2015	2016	2017	2018	2019
Jan	4.22	2.49	1.85	3.1	1.22	2.94	2.94	2.94	2.19
Feb	3.09	0.93	2.94	4.98	0.86	4.25	0.76	4.33	3.06
Mar	1.32	1.64	1.32	5.74	4.53	2.36	2.62	3.07	4.11
Apr	4.25	2.24	1.92	4.8	1.47	3.53	8.8	3.79	4.61
May	2.32	5.97	3.11	1.27	0.32	2.24	6.03	2.03	2.46
Jun	4.4	3.64	7.55	2.86	4.2	0.89	1.79	0.89	
Jul	2.01	3.86	2.42	5.93	4.63	2.19	2.7	0.61	
Aug	5.23	3.64	3.98	1.23	2.17	1.88	2.4	1.73	
Sep	5.41	2.39	2.13	0.5	3.41	2.42	1.54	8.35	
Oct	7.18	2.33	0.9	3.61	1.31	5.33	6.18	5.34	
Nov	4.05	0.58	3.76	1.47	2.27	2.63	2.61	9.61	
Dec	2.51	6.28	3.76	3.1	4.2	2.79	1.81	4.33	
Total	44.8	35.99	35.64	38.59	30.59	33.45	40.18	47.02	16.43

RAINFALL



Transfer Pumping NORTH POND WATER QUALITY



	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
2012	65	56	51	47	55	62	36	23	23	17	16	23
2013	26	22	27	35	33	58	63	33	34	25	18	24
2014	34	35	40	46	45	39	65	52	40	27	21	44
2015	59	54	40	44	36	33	50	47	36	23	24	32
2016	64	39	26	29	29	26	18	18	13	12	15	11
2017	23	26	23	23	31	27	39	25	24	21	32	31
2018	44	46	57	49	57	55	49	32	27	40	57	65
2019	65	48	25	22	44							



TOWN OF JAMESTOWN WWTF
MONTHLY REPORT
May 2019

Douglas Ouellette, Superintendent

Parameters

	<u>Monthly Avr.</u>	<u>Permit Limit</u>	<u>Notes</u>
Flow	0.4663 MGD	.73 MGD	
Daily Max	0.6930 MGD		
BOD Removal	100%	85%	% Removed
TSS Removal	95.04%	85%	% Removed
Fecal Coliform	1.28	No limit, report only	
Enterococci	1.39	(<35 cfu/100ml Monthly) (<276 cfu/100ml Daily)	

Environmental Compliance (Violations)

There were 0 violations to report for May 2019

Complaints

There was 1 complaint received for May 2019. This complaint was related to a noisy manhole cover in front 125 Conanicus Ave. As a result the cover and ring were replaced at this location on 5-13-19 by the Highway Dept.

Alarms

There was 1 alarm for May 2019, Pump station #1 check valve alarm for pump #1 was activated, same was reset and is operating fine.

Septage

The facility received 4250 gallons for May 2019

Sludge Production

The facility processed 27,000 gallons of sludge through Wastewater Services Incorporated.

Maintenance Management

Annual maintenance was performed on all station Generators. 67 work orders completed.

Chemical Use

The facility used 472 gallons of Sodium hypochlorite and 0 pounds of lime for process control.

Collection System

31 pump station inspections were completed. Four Gen Set inspections were performed. All stations are operating as designed.

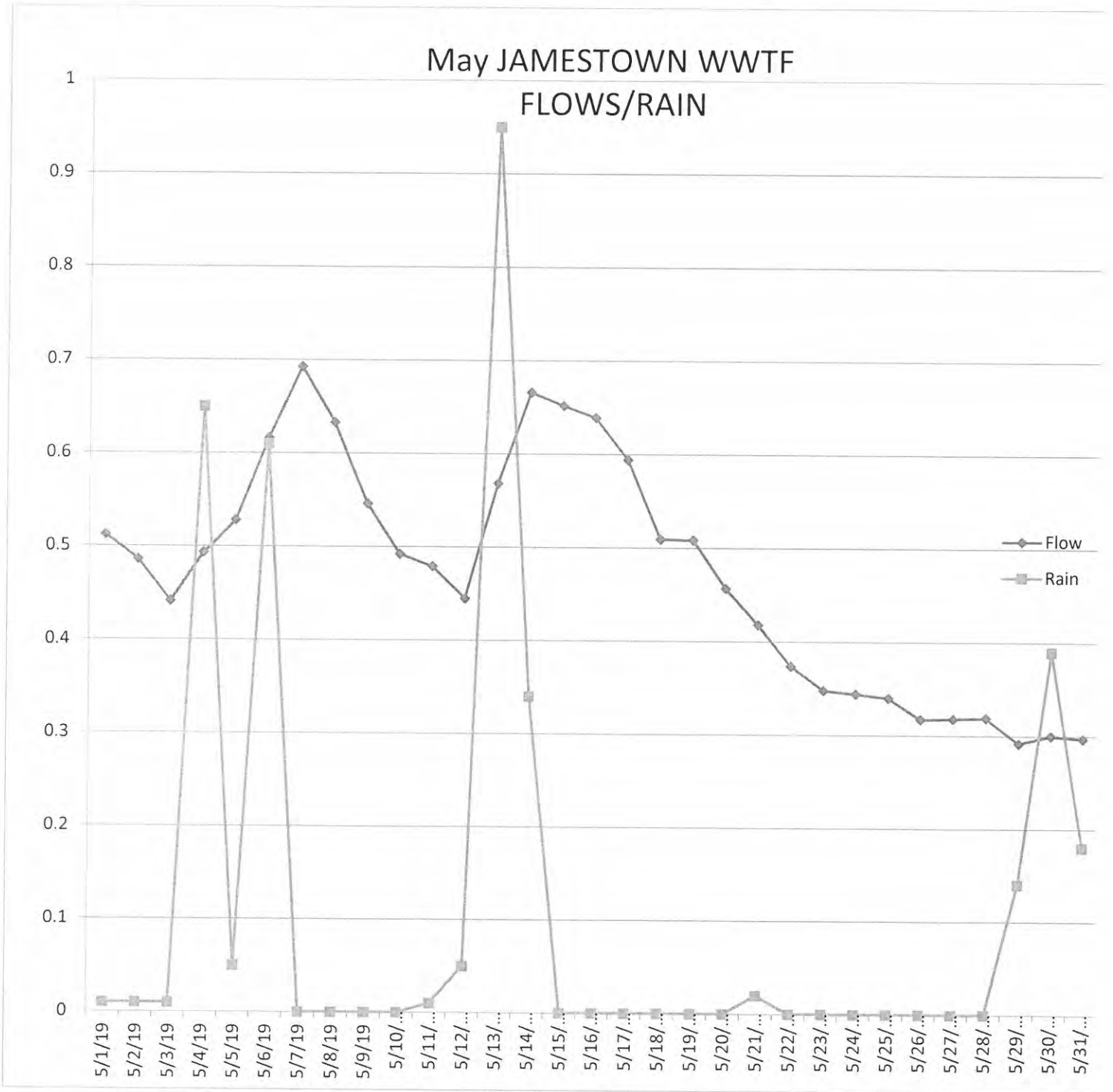
Energy Use

Energy use for May 2019 was: 172 Kwh

Precipitation

Precipitation for May was 3.42"

Graphs



LEAD IN DRINKING WATER



The United States Protection Agency (EPA) and Jamestown Water Dept are concerned about lead in your drinking water. Although most homes have very low levels of lead in their drinking water, some homes in the community have lead levels above the EPA action level of 15 parts per billion (ppb), or 0.015 milligrams of lead per liter of water (mg/L). Under Federal law we are required to have a program in place to minimize lead in your drinking water. Corrosion control was instituted in 1994.

This program includes:

1. Corrosion control treatment (treating the water to make it less likely that lead will dissolve into the water);
2. Source water treatment (removing any lead that is in the water at the time it leaves our treatment facility); and
3. A public education program.

If you have any questions about how we are carrying out the requirements of the lead regulation please give us a call at 423- 9808.

This brochure also explains the simple steps you can take to protect yourself by reducing your exposure to lead in drinking water.

HEALTH EFFECTS OF LEAD

Lead is a common metal found throughout the environment in lead-based paint, air, soil, household dust, food, certain types of pottery porcelain and pewter, and water. Lead can pose a significant risk to your health if too much of it enters your body.

Lead builds up in the body over many years and can cause damage to the brain, red blood cells and kidneys. The greatest risk is to young children and pregnant women. Amounts of lead that won't hurt adults can slow down normal mental and physical development of growing bodies. In addition, a child at play often comes into contact with sources of lead contamination - like dirt and dust - that rarely affect an adult. It is important to wash children's hands and toys often, and to try to make sure they only put food in their mouths.

LEAD IN DRINKING WATER

Lead in drinking water, although rarely the sole cause of lead poisoning, can significantly increase a person's total lead exposure, particularly the exposure of infants who drink baby formulas and concentrated juices that are mixed with water. EPA estimates that drinking water can make up 20% or more of a person's total exposure to lead.

HOW LEAD ENTERS OUR WATER

Unlike most drinking water contaminants, lead is unusual in that it seldom occurs naturally in water supplies like rivers and lakes. Lead enters drinking water primarily as a result of the corrosion, or wearing away, of materials containing lead in the water distribution system and household plumbing. These materials include lead-based solder used to join copper pipe, brass and chrome-plated brass faucets, and in some cases, pipes made of lead that connect your house to the water main (service lines). In 1986, Congress banned the use of lead solder containing greater than 0.2% lead, and restricted the lead content of faucets, pipes and other plumbing materials to 8.0%.

When water stands in lead pipes or plumbing systems containing lead for several hours or more, the lead may dissolve into your drinking water. This means the first water drawn from the tap in the morning, or

later in the afternoon after returning from work or school, can contain fairly high levels of lead.

STEPS TO REDUCE EXPOSURE TO LEAD IN DRINKING WATER

Despite our best efforts mentioned earlier to control water corrosivity and remove lead from the water supply, lead levels in some homes or buildings can be high. To find out whether you need to take action in your own home, have your drinking water tested to determine if it contains excessive concentrations of lead. Testing the water is essential because you cannot see, taste, or smell lead in drinking water. Some local laboratories that can provide this service are listed at the bottom of this brochure. For more information on having your water tested, please call Jamestown Water Dept, 423- 9808.

If a water test indicates that the drinking water drawn from a tap in your home contains lead above 15 ppb, then you should take the following precautions:

1. FLUSH YOUR SYSTEM.

Flushing tap water is a simple and inexpensive measure you can take to protect your family's health. Flushing usually uses less than one or two gallons of water and costs less than \$ 2.00 per month.

To flush, let the water run from the tap before using it for drinking or cooking any time the water in a faucet has gone unused for more than six hours. The longer water resides in your home's plumbing, the more lead it may contain. Flushing the tap means running the cold water faucet until the water gets noticeably colder, usually about 15-30 seconds. If your house has a lead service line to the water main, you may have to flush the water for a longer time, perhaps one minute, before drinking. Although toilet flushing or showering flushes water through a portion of your home's plumbing system, you still need to flush the water in each faucet before using it for drinking or cooking.

To conserve water, fill a couple of bottles for drinking water after flushing the tap, and whenever possible use the first flush water to wash dishes or water plants.

If you live in a high-rise building, letting the water flow before using it may not lessen your risk from lead. This is because high rise plumbing systems have more, and sometimes larger pipes than smaller buildings. Ask your landlord for help in locating the source of the lead and for advice on reducing the lead level.

2. USE ONLY COLD WATER FOR COOKING AND DRINKING.

Try not to cook with, or drink water from the hot water tap. Hot water can dissolve more lead more quickly than cold water. If you need hot water, draw water from the cold tap and heat it on the stove.



3. REMOVE LOOSE SOLDER AND DEBRIS FROM PLUMBING MATERIALS.

Remove loose solder and debris from the plumbing materials installed in newly constructed homes, or homes in which the plumbing has recently been replaced. To do this, remove the faucet strainers from all taps and run the water from 3-5 minutes. Thereafter, periodically remove the strainers and flush out any debris that has accumulated over time.

4. IDENTIFY AND REPLACE LEAD SOLDER.

If your copper pipes are joined with lead solder that has been installed illegally since it was banned in 1986, notify the plumber who did the work and request that he or she replace the lead solder with lead-free solder. Lead solder looks dull gray, and when scratched with a key looks shiny. In addition, notify your State RI DOH about the violation.

5. HAVE AN ELECTRICIAN CHECK YOUR WIRING.

If grounding wires from the electrical system are attached to your pipes, corrosion may be greater. Check with a licensed electrician or your local electrical code to determine if your wiring can be grounded elsewhere. DO NOT attempt to change the wiring yourself

because improper grounding can cause electrical shock and fire hazards.

IF LEAD LEVEL PERSISTS

The steps described above will reduce the lead concentrations in your drinking water. However, if a water test indicates that the drinking water coming from your tap contains lead concentrations in excess of 15 ppb after flushing, or after we have completed our actions to minimize lead levels, then you may want to take the following additional measures:

6. PURCHASE OR LEASE A HOME TREATMENT DEVICE.

Home treatment devices are limited in that each unit treats only the water that flows from the faucet to which it is connected, and all of the devices require periodic maintenance and replacement. Devices such as reverse osmosis systems or distillers can effectively remove lead from your drinking water. Some activated carbon filters may reduce lead levels at the tap. However, all lead reduction claims should be investigated. Be sure to check the actual performance of a specific treatment device before and after installing the unit.

7. PURCHASE BOTTLED WATER FOR DRINKING AND COOKING.



FOR MORE INFORMATION

You can consult a variety of sources for additional information:

Your family doctor or pediatrician can perform a blood test for lead and provide you with information about the health effects of lead.

State and local government agencies that can be contacted include: Jamestown Water Dept, 423-9808 can provide you with information about your community's water supply, and a list of local laboratories that have been certified by EPA for testing water quality; and RIDOH Information 222-5960 can provide you with information about the health effects of lead and how you can have your child's blood tested.

The following is a list of some State approved laboratories in your area that you can call to have your water tested for lead. ESS labs 401-785-0241, RIAL 401-737-8500.

JAMESTOWN WATER DEPARTMENT

Consumer Confidence Report – 2019

Covering Calendar Year – 2018



This brochure is a snapshot of the quality of the water that we provided last year. Included are the details about where your water comes from, what it contains, and how it compares to Environmental Protection Agency (EPA) and state standards. We are committed to providing you with information because informed customers are our best allies. If you would like to learn more about our decision-making processes that affect drinking water quality, please call MICHAEL GRAY at 401-423-7225.

Your water comes from:

Source Name	Source Water Type
NORTH (CARR) POND	Surface Water
SOUTH (WATSON) POND	Surface Water
WELL JR-1	Ground Water

The Source of Your Drinking Water

The two primary sources of water are North Pond and South Pond. One groundwater well, designated JR-1, is used as a supplemental water source during periods of the year when the water level in the reservoirs is lower. We disinfect our water and treat it for pH and corrosion control. Our treatment plant can produce 500,000 gallons of clean water a day.

The RI Department of Health, in cooperation with other state and federal agencies, has assessed the threats to Jamestown Water Department water supply sources. The assessment considered the intensity of development, the presence of businesses and facilities that use, store or generate potential contaminants, how easily contaminants may move through the soils in the Source Water Protection Area (SWPA), and the sampling history of the water.

Our monitoring program continues to assure that the water delivered to your home is safe to drink. However, the assessment found that the water source is at LOW RISK of contamination. This does NOT mean that the water cannot become contaminated. Protection efforts are necessary to assure continued water quality. The complete Source Water Assessment Report is available from Jamestown Water Department or the Department of Health at (401) 222-6867.

Some people may be more vulnerable to contaminants in drinking water than the general population. Immuno-compromised persons such as those with cancer undergoing chemotherapy, persons who have undergone organ transplants, people with HIV/AIDS or other immune system disorders, some elderly, and infants can be particularly at risk from infections. These people should seek advice about drinking water from their health care providers. EPA/CDC guidelines on appropriate means to lessen the risk of infection by *Cryptosporidium* and other microbial contaminants are available from the Safe Drinking Water Hotline (800-426-4791).

Drinking water, including bottled water, may reasonably be expected to contain at least small amounts of some contaminants. The presence of contaminants does not necessarily indicate that water poses a health risk. More information about contaminants and potential health effects can be obtained by calling the EPA's Safe Drinking Water Hotline (800-426-4791).

The sources of drinking water (both tap water and bottled water) included rivers, lakes, streams, ponds, reservoirs, springs, and wells. As water travels over the surface of the land or through the ground, it dissolves naturally occurring minerals and, in some cases, radioactive material, and can pick up substances resulting from the presence of animals or from human activity.

Contaminants that may be present in sources water before we treat it include: Microbial contaminants, such as viruses and bacteria, which may come from

sewage treatment plants, septic systems, livestock operations and wildlife.

Inorganic contaminants, such as salts and metals, which can be naturally-occurring or result from urban storm water runoff, industrial or domestic wastewater discharges, oil and gas production, mining or farming.

Pesticides and herbicides, which may come from a variety of sources such as storm water run-off, agriculture, and residential users.

Radioactive contaminants, which can be naturally occurring or the result of mining activity.

Organic contaminants, including synthetic and volatile organic chemicals, which are by-products of industrial processes and petroleum production, and also come from gas stations, urban storm water run-off, and septic systems.

In order to ensure that tap water is safe to drink, EPA prescribes regulation which limits the amount of certain contaminants in water provided by public water systems. We treat our water according to EPA's regulations. Food and Drug Administration regulations establish limits for contaminants in bottled water, which must provide the same protection for public health.

Our water system is required to test a minimum of 3 samples per month in accordance with the Total Coliform Rule for microbiological contaminants. Coliform bacteria are usually harmless, but their presence in water can be an indication of disease-causing bacteria. When coliform bacteria are found, special follow-up tests are done to determine if harmful bacteria are present in the water supply. If this limit is exceeded, the water supplier must notify the public.

Water Quality Data

The following tables list all of the drinking water contaminants which were detected during the 2018 calendar year. The presence of these contaminants does not necessarily indicate the water poses a health risk. Unless noted, the data presented in this table is from the testing done January 1- December 31, 2018. The state requires us to monitor for certain contaminants less than once per year because the concentrations of these contaminants are not expected to vary significantly from year to year. Some of the data, though representative of the water quality, is more than one year old. **The bottom line is that the water that is provided to you is safe.**

Terms & Abbreviations

Maximum Contaminant Level Goal (MCLG): the "Goal" is the level of a contaminant in drinking water below which there is no known or expected risk to human health. MCLGs allow for a margin of safety.

Maximum Contaminant Level (MCL): the "Maximum Allowed" MCL is the highest level of a contaminant that is allowed in drinking water. MCLs are set as close to the MCLGs as feasible using the best available treatment technology.

Secondary Maximum Contaminant Level (SMCL): recommended level for a contaminant that is not regulated and has no MCL.

Action Level (AL): the concentration of a contaminant that, if exceeded, triggers treatment or other requirements.

Treatment Technique (TT): a required process intended to reduce levels of a contaminant in drinking water.

Maximum Residual Disinfectant Level (MRDL): the highest level of a disinfectant allowed in drinking water. There is convincing evidence that addition of a disinfectant is necessary for control of microbial contaminants.

Non-Detects (ND): lab analysis indicates that the contaminant is not present.

Parts per Million (ppm) or milligrams per liter (mg/l)

Parts per Billion (ppb) or micrograms per liter (µg/l)

Picocuries per Liter (pCi/L): a measure of the radioactivity in water.

Millirems per Year (mrem/yr): measure of radiation absorbed by the body.

Monitoring Period Average (MPA): An average of sample results obtained during a defined time frame, common examples of monitoring periods are monthly, quarterly and yearly.

Nephelometric Turbidity Unit (NTU): a measure of the clarity of water. Turbidity in excess of 5 NTU is just noticeable to the average person. Turbidity

is not regulated for groundwater systems.

Running Annual Average (RAA): an average of sample results obtained over the most current 12 months and used to determine compliance with MCLs.

Locational Running Annual Average (LRAA): Average of sample analytical results for samples taken at a particular monitoring location during the previous four calendar quarters.

Testing Results for: JAMESTOWN WATER DEPARTMENT

Microbiological	Result	MCL	MCLG	Typical Source
No Detected Results were Found in the Calendar Year of 2018				

Regulated Contaminants	Collection Date	Highest Value	Range (low/high)	Unit	MCL	MCLG	Typical Source
BARIUM	2/22/2018	0.011	0.008 - 0.011	ppm	2	2	Discharge of drilling wastes; Discharge from metal refineries; Erosion of natural deposits
NITRATE-NITRITE	4/25/2018	0.4	0.4	ppm	10	10	Runoff from fertilizer use; Leaching from septic tanks, sewage; Erosion of natural deposits

Disinfection Byproducts	Monitoring Period	Highest RAA	Range (low/high)	Unit	MCL	MCLG	Typical Source
TOTAL HALOACETIC ACIDS (HAA5)	2018	31	10 - 18.8	ppb	60	0	Byproduct of drinking water disinfection
TTHM	2018	54	40 - 55.1	ppb	80	0	Byproduct of drinking water disinfection

Lead and Copper	Monitoring Period	90 th Percentile	Range (low/high)	Unit	AL	Sites Over AL	Typical Source
COPPER, FREE	2016	0.063	0.02 - 0.066	ppm	1.3	0	Corrosion of household plumbing systems
LEAD	2016	2	1 - 2	ppb	15	0	Corrosion of household plumbing systems

If present, elevated levels of lead can cause serious health problems, especially for pregnant women and young children. Lead in drinking water is primarily from materials and components associated with service lines and home plumbing. Your water system is responsible for providing high quality drinking water, but cannot control the variety of materials used in plumbing components. When your water has been sitting for several hours, you can minimize the potential for lead exposure by flushing your tap for 30 seconds to 2 minutes before using water for drinking or cooking. If you are concerned about lead in your water, you may wish to have your water tested. Information on lead in drinking water, testing methods, and steps you can take to minimize exposure is available from the Safe Drinking Water Hotline or at <http://www.epa.gov/safewater/lead>.

Maximum Disinfection Level	MPA	MPA Units	RAA	RAA Units
2018 - 2018	0.3000	MG/L	0.2	MG/L

Total Organic Carbon	Number of Samples	RAA	Removal Ratio	Required Removal Ratio
11/1/2018 - 11/30/2018	12	1.46	1.0 RATIO	1.31

Turbidity						
Percentage of samples in compliance with Std	Months Occurred	Violation	Highest Single Measurement	Month Occurred	Sources	Level Indicator
No Detected Results were Found in the Calendar Year of 2018						

Secondary Contaminants-Non Health Based Contaminants-No Federal Maximum Contaminant Level (MCL) Established.	Collection Date	Highest Value	Range (low/high)	Unit	SMCL
ALKALINITY, TOTAL	8/14/2018	15	4 - 15	MG/L	1000
SODIUM	1/9/2018	17.4	9.65 - 17.4	MG/L	1000

Please Note: Because of sampling schedules, results may be older than 1 year.

There are no additional required health effects notices.

There are no additional required health effects violation notices.

TOWN OF JAMESTOWN - WATER DIVISION
Proposed Budget
July 1, 2019 - June 30, 2020

<u>ACCOUNT NUMBER & DESCRIPTION</u>	<u>Actual FY17.18</u> <u>6/30/2018</u>	<u>BUDGET</u> <u>FY18.19</u>	<u>PROPOSED</u> <u>FY19.20</u>	<u>FY18.19 YTD</u> <u>4/30/2019</u>	<u>\$ Change</u> <u>Prev. Yr.</u>	<u>% Chang</u> <u>Prev. Yr.</u>
OPERATING REVENUES						
2102 0000 40101 Metered Excess Water	307,954.73	326,826.00	362,250.00	316,509.09	35,424.00	10.84%
2102 0000 40402 Minimum Charge	529,749.81	529,673.00	532,225.00	532,225.99	2,552.00	0.48%
2102 0000 40403 Fire Protection Charges	165,000.00	165,000.00	170,000.00	0.00	5,000.00	3.03%
2102 0000 40408 Income From New Services	71,891.75	45,000.00	15,000.00	10,891.75	-30,000.00	-66.67%
2102 0000 40409 Miscellaneous Income	7,595.63	17,000.00	17,000.00	12,758.28	0.00	0.00%
2102 0000 40415 Interest Income	3,604.32	3,500.00	3,500.00	5,151.54	0.00	0.00%
2102 0000 40420 Rental Water Tower	151,396.61	159,081.00	158,883.00	124,685.00	-198.00	-0.12%
40100 TOTAL REVENUES	1,237,192.85	1,246,080.00	1,258,858.00	1,002,221.65	12,778.00	1.03%
OPERATING SALARIES						
2102 7000 70100 Public Works Director	24,239.54	24,845.00	24,845.00	19,111.80	0.00	0.00%
2102 7000 70104 Ass't Treat Plant Oper w/long	67,513.82	69,155.00	69,155.00	54,936.50	0.00	0.00%
2102 7000 70102 Accounting	40,997.31	40,571.00	40,571.00	31,407.57	0.00	0.00%
2102 7000 70103 Treatment Plant Oper	67,851.26	69,548.00	69,548.00	53,432.85	0.00	0.00%
2102 7000 70105 Plant Operator	54,746.18	57,725.00	57,725.00	33,117.03	0.00	0.00%
2102 7000 70514 Ass't Treatment Plant - OT	16,446.01	11,000.00	11,000.00	14,035.30	0.00	0.00%
2102 7000 70513 Treatment Plant Oper - OT	18,519.47	13,000.00	13,000.00	17,437.83	0.00	0.00%
2102 7000 70515 Plant Operator OT	3,004.64	8,000.00	8,000.00	3,850.64	0.00	0.00%
7000 Salaries	293,318.23	293,844.00	293,844.00	227,329.52	0.00	0.00%
7001 70900 Social Security	19,991.09	22,480.00	22,480.00	17,738.44	0.00	0.00%
7001 70901 Blue Cross/Delta Dental	43,391.94	44,036.00	37,379.00	23,055.57	-6,657.00	-15.12%
7001 70902 Worker's Compensation	32,353.00	32,000.00	32,000.00	30,000.00	0.00	0.00%
7001 70903 Retirement Fund	33,082.68	27,065.00	28,815.00	18,379.88	1,750.00	6.47%
7001 70906 Life Insurance	669.60	780.00	780.00	483.60	0.00	0.00%
7001 70910 Clothing Allowance	1,388.90	1,500.00	1,500.00	200.98	0.00	0.00%
Salary Adjustment	0.00	0.00	8,265.00	0.00	8,265.00	#DIV/0!
7001 Benefits	130,877.21	127,861.00	131,219.00	89,858.47	3,358.00	2.63%
7000/7001/7002 SALARIES/BENEFITS	424,195.44	421,705.00	425,063.00	317,187.99	3,358.00	0.80%
2102 7005 70601 Maintenance	4,346.50	6,000.00	6,000.00	4,512.33	0.00	0.00%
2102 7005 70606 Alarm Lines	1,904.48	2,000.00	2,000.00	1,568.51	0.00	0.00%
7005 Reservoirs/Rights of Way	6,250.98	8,000.00	8,000.00	6,080.84	0.00	0.00%
2102 7006 70601 Maintenance	750.00	1,000.00	1,000.00	5,020.90	0.00	0.00%
2102 7006 70636 Electricity	9,509.89	7,000.00	7,000.00	6,936.05	0.00	0.00%
2102 7006 70934 Depreciation Expense	0.00	0.00	0.00	0.00	0.00	#DIV/0!
7006 Wells	10,259.89	8,000.00	8,000.00	11,956.95	0.00	0.00%
2102 7010 70008 Lab Supplies	0.00	0.00	10,000.00	7,525.44	10,000.00	#DIV/0!
2102 7010 70631 Chemicals	52,339.71	47,000.00	47,000.00	31,617.61	0.00	0.00%
2102 7010 70632 Heat	11,597.58	13,500.00	13,500.00	9,905.73	0.00	0.00%
2102 7010 70633 Equipment Maintenance	33,655.61	30,000.00	30,000.00	28,098.72	0.00	0.00%
2102 7010 70634 Professional Services	3,653.00	5,000.00	5,000.00	5,460.71	0.00	0.00%
2102 7010 70635 Telephone	2,329.92	2,500.00	2,500.00	1,924.51	0.00	0.00%
2102 7010 70636 Electricity	35,634.05	38,000.00	38,000.00	25,792.68	0.00	0.00%
2102 7010 70637 Building Maintenance	5,122.69	8,000.00	8,000.00	6,494.73	0.00	0.00%
2102 7010 70638 State Testing	23,513.58	20,824.00	10,824.00	7,403.27	-10,000.00	-48.02%
2102 7010 70639 License Fees	3,516.00	2,000.00	2,000.00	1,200.00	0.00	0.00%
2102 7010 70643 Pump Out Treatment Plant	2,810.00	2,000.00	2,000.00	2,340.00	0.00	0.00%
2102 7010 70645 Sludge Remonal	18,449.03	16,000.00	16,000.00	13,438.79	0.00	0.00%
7010 Pump Station & Treatment Plant	192,621.17	184,824.00	184,824.00	141,202.19	0.00	0.00%
7011 70636 South Pond - Electricity	1,459.79	1,650.00	1,650.00	1,317.73	0.00	0.00%
7011 70637 South Pond - Transfer Pump	1,177.56	3,300.00	3,300.00	75.00	0.00	0.00%
7011 South Pond Pre-Treatment Bldg	2,637.35	4,950.00	4,950.00	1,392.73	0.00	0.00%
2012 7012 70636 Water Tower - Electricity	1,982.94	3,000.00	3,000.00	1,025.63	0.00	0.00%
2102 7012 70643 Water Tower - Maintenance	0.00	500.00	500.00	0.00	0.00	0.00%
7012 Water Tower	1,982.94	3,500.00	3,500.00	1,025.63	0.00	0.00%
2102 7013 70644 Gasoline/Oil	1,068.70	1,500.00	1,500.00	543.14	0.00	0.00%
2102 7013 70645 Repairs/Maintenance	1,990.48	4,000.00	4,000.00	704.63	0.00	0.00%
7013 Vehicles	3,059.18	5,500.00	5,500.00	1,247.77	0.00	0.00%
2102 7020 70651 Clamps	964.94	1,000.00	1000.00	561.54	0.00	0.00%
2102 7020 70652 Pipe	5,794.42	5,000.00	5,000.00	3,756.16	0.00	0.00%
7020 70653 Backfill & Excavation	415.00	2,000.00	2,000.00	0.00	0.00	0.00%
7020 Maintenance & Laterals	7,174.36	8,000.00	8,000.00	4,317.70	0.00	0.00%

TOWN OF JAMESTOWN - WATER DIVISION
Proposed Budget
July 1, 2019 - June 30, 2020

<u>ACCOUNT NUMBER & DESCRIPTION</u>	<u>Actual FY17.18 6/30/2018</u>	<u>BUDGET FY18.19</u>	<u>PROPOSED FY19.20</u>	<u>FY18.19 YTD 4/30/2019</u>	<u>\$ Change Prev. Yr.</u>	<u>% Change Prev. Yr.</u>
2102 7030 70661 Service Repairs	6,953.83	8,000.00	8,000.00	5,484.89	0.00	0.00%
2102 7030 70663 New Services	6,615.18	3,000.00	3,000.00	121.17	0.00	0.00%
7030 Water Division Services	13,569.01	11,000.00	11,000.00	5,606.06	0.00	0.00%
2102 7040 70672 Supplies/Expenses	15,279.52	14,000.00	14,000.00	11,384.34	0.00	0.00%
7040 Meters	15,279.52	14,000.00	14,000.00	11,384.34	0.00	0.00%
2102 7050 70681 Maintenance	31.00	8,000.00	8,000.00	934.21	0.00	0.00%
7050 Hydrants	31.00	8,000.00	8,000.00	934.21	0.00	0.00%
2102 7060 70923 Billing	11,075.98	6,500.00	6,500.00	3,295.48	0.00	0.00%
2102 7060 70924 Insurance	7,200.00	7,200.00	7,200.00	7,200.00	0.00	0.00%
2102 7060 70925 Audit	4,000.00	4,000.00	4,000.00	0.00	0.00	0.00%
2102 7060 70926 Supplies & Training	6,475.60	6,000.00	6,000.00	8,070.78	0.00	0.00%
7030 Administration	28,751.58	23,700.00	23,700.00	18,566.26	0.00	0.00%
2102 7070 70350 Principal	0.00	0.00	0.00	0.00	0.00	#DIV/0!
2102 7070 70940 Interest	134,151.05	0.00	0.00	126,900.90	0.00	#DIV/0!
Dam Repair (Interest Only)	0.00	10,000.00	10,000.00	0.00	0.00	0.00%
Membrane Filters	0.00	0.00	3,644.00	0.00	3,644.00	#DIV/0!
Painting of Water Tank	0.00	0.00	6,000.00	0.00	6,000.00	#DIV/0!
2102 7070 70300 Transfer to \$6.2 Water Debt	0.00	434,901.00	434,677.00	0.00	-224.00	-0.05%
7070 Debit Service	134,151.05	444,901.00	454,321.00	126,900.90	9,420.00	2.12%
7081 ????? Infrastructure Replacement						
Fund/Capital Improvements	22,697.46	100,000.00	100,000.00	28,148.55	0.00	0.00%
7081 Total	22,697.46	100,000.00	100,000.00	28,148.55	0.00	0.00%
TOTAL EXPENSES	862,660.93	1,246,080.00	1,258,858.00	675,952.12	12,778.00	1.03%
TOTAL REVENUES	1,237,192.85	1,246,080.00	1,258,858.00	1,002,221.65	12,778.00	1.03%

**TOWN OF JAMESTOWN WATER DIVISION
PROPOSED OPERATING BUDGET
July 1, 2019 - June 30, 2020**

2102-20020119	RI Clean Water	\$319,000.00 principal
		\$115,677.05 interest
	Total	\$434,677.05
70070940	Total Debt Due	\$434,677.05

TOWN OF JAMESTOWN - SEWER DIVISION
Proposed Budget
July 1, 2019 - June 30, 2020

<u>ACCOUNT NUMBER & DESCRIPTION</u>	<u>Actual</u>			<u>FY18.19</u>	<u>\$ Change</u>	<u>% Change</u>
	<u>FY17.18</u>	<u>BUDGET</u>	<u>PROPOSED</u>	<u>YTD</u>		
	<u>6/30/2018</u>	<u>FY18.19</u>	<u>FY19.20</u>	<u>4/30/2019</u>	<u>Prev. Yr.</u>	<u>Prev. Yr.</u>
OPERATING REVENUES						
2103 0000 40400 Sewer Line Frontage Assessment	80,418.16	80,042.00	80,042.00	0.00	0.00	0.00%
2103 0000 40405 Inspection Fees	75.00	250.00	250.00	75.00	0.00	0.00%
2103 0000 40406 Sewer Use Sales	577,175.72	614,800.00	661,262.00	488,274.24	46,462.00	7.56%
2103 0000 40408 New Service Connect Fees	66,000.00	30,000.00	15,000.00	6,000.00	-15,000.00	-50.00%
2103 0000 40414 Dumping Fees	3,468.50	5,000.00	5,000.00	1,771.00	0.00	0.00%
2103 0000 40850 Golf Course Allocation	8,000.00	8,000.00	8,000.00	0.00	0.00	0.00%
40100 TOTAL REVENUES	735,137.38	738,092.00	769,554.00	496,120.24	31,462.00	4.26%
OPERATING EXPENSES						
2103 7000 70100 Public Works Director	24,239.29	24,844.00	24,844.00	19,111.80	0.00	0.00%
2103 7000 70101 Wastewater Super w/Long	73,106.69	74,763.68	74,763.68	58,815.61	0.00	0.00%
2103 7000 70102 Accounting w/Long	40,997.17	40,571.00	40,571.00	31,407.51	0.00	0.00%
2103 7000 70103 Asst. Super w/Long	68,571.28	69,434.46	69,434.46	55,298.83	0.00	0.00%
2103 7000 70104 Plant Operator w/Long	59,529.51	60,899.86	60,899.86	47,639.63	0.00	0.00%
2103 7000 7010X Sewer- Laborer			7,200.00			
2103 7000 70511 Wastewater Super OT	8,521.35	9,000.00	9,000.00	4,038.44	0.00	0.00%
2103 7000 70513 Asst. Superintendent OT	15,046.31	9,000.00	9,000.00	10,806.01	0.00	0.00%
2103 7000 70514 Plant Operator OT	9,287.14	9,000.00	9,000.00	5,960.07	0.00	0.00%
7000 Salaries	299,298.74	297,513.00	304,713.00	233,077.90	7,200.00	2.42%
2103 7000 70900 Social Security	20,695.05	22,899.00	22,899.00	13,900.03	0.00	0.00%
2103 7000 70901 Health & Dental	53,533.42	47,571.00	50,171.00	29,566.08	0.00	5.47%
2103 7000 70902 Worker's Compensation	10,860.78	9,000.00	9,000.00	10,000.00	0.00	0.00%
2103 7000 70904 Retirement	33,621.99	30,042.00	31,919.00	20,119.77	1,877.00	6.25%
2103 7000 70906 Life Insurance	390.67	670.00	670.00	558.04	0.00	0.00%
2103 7000 70336 Clothing Allowance	344.99	1,500.00	1,500.00	709.00	0.00	0.00%
2103 7000 70xxx Contingency	0.00	0.00	8,005.00	0.00	8,005.00	#DIV/0!
2103 7000 70339 License Fees	1,800.00	1,800.00	1,800.00	1,800.00	0.00	0.00%
7000 Benefits	121,246.90	113,482.00	125,964.00	76,652.92	12,482.00	11.00%
7000 TOTAL SALARY & BENEFITS	420,545.64	410,995.00	430,677.00	309,730.82	19,682.00	4.79%
2103 7002 70001 Power - Electricity	38,050.65	38,000.00	38,000.00	27,122.12	0.00	0.00%
2103 7002 70002 Chemicals	2,152.25	2,500.00	2,500.00	1,437.05	0.00	0.00%
2103 7002 70003 Heat	12,730.72	9,500.00	9,500.00	7,970.71	0.00	0.00%
2103 7002 70004 Water	2,083.85	2,200.00	2,200.00	1,814.49	0.00	0.00%
2103 7002 70005 Chlorine	1,403.22	7,000.00	7,000.00	6,258.04	0.00	0.00%
2103 7002 70006 Equipment Maintenance	21,768.31	22,000.00	22,000.00	21,648.11	0.00	0.00%
2103 7002 70007 Misc Supplies, Office Cleaning	8,223.25	5,000.00	5,000.00	5,140.18	0.00	0.00%
2103 7002 70008 Laboratory Supplies	1,858.06	4,500.00	4,500.00	1,423.62	0.00	0.00%
2103 7002 70009 Telephone	850.56	750.00	750.00	457.52	0.00	0.00%
2103 7002 70010 Alarm Lines	6,246.06	5,500.00	5,500.00	5,047.10	0.00	0.00%
2103 7002 70011 Sludge Composting	46,950.05	39,400.00	39,400.00	27,512.25	0.00	0.00%
2103 7002 70012 Truck Operation & Main.	329.68	1,000.00	1,000.00	0.00	0.00	0.00%
2103 7002 70013 Gas - Truck	296.44	2,500.00	2,500.00	717.32	0.00	0.00%
2103 7002 70014 State Mandated Testing	25,542.18	22,400.00	22,400.00	19,024.09	0.00	0.00%
2103 7002 70201 Professional Services - Legal	0.00	2,500.00	2,500.00	0.00	0.00	0.00%
2103 7002 70315 Training	492.00	1,000.00	1,000.00	1,192.00	0.00	0.00%
2103 7002 70600 Professional Services	1,705.00	2,000.00	2,000.00	0.00	0.00	0.00%
7002 Wastewater Treatment Facility	170,682.28	167,750.00	167,750.00	126,764.60	0.00	0.00%
2103 7003 70017 Pumping Station #3 (W Ferry)	3,573.58	4,000.00	4,000.00	2,295.69	0.00	0.00%
2103 7003 70018 Pumping Station #1 (Bayview)	20,410.80	15,000.00	15,000.00	18,949.24	0.00	0.00%
2103 7003 70019 Pumping Station #2 (Hamilton)	10,901.86	10,000.00	10,000.00	10,253.87	0.00	0.00%
2103 7003 70020 Pumping Station #4 (Maple)	671.56	750.00	750.00	553.64	0.00	0.00%
7003 Pumping Stations	35,557.80	29,750.00	29,750.00	32,052.44	0.00	0.00%
2103 7004 70598 Equipment Insurance	4,000.00	4,000.00	4,000.00	4,000.00	0.00	0.00%
7004 Insurance	4,000.00	4,000.00	4,000.00	4,000.00	0.00	0.00%
2103 7005 70021 Maintenance Sewer Mains	6,300.00	6,500.00	6,500.00	3,889.00	0.00	0.00%
2103 7005 70xxx Jet Vac Truck Lease	0.00	21,892.00	26,406.00	0.00	4,514.00	20.62%
2103 7005 70xxx Pickup Truck	0.00	0.00	8,125.00	0.00	0.00	#DIV/0!
2103 7005 70xxx Slip Lining	0.00	41,625.00	41,025.00	0.00	-600.00	-1.44%
2103 7005 70605 West Ferry Extension Notes	74,987.55	5,580.00	5,321.00	93,946.71	-259.00	-4.64%
7005 Sanitary Sewers, Laterals&Mains	81,287.55	75,597.00	87,377.00	97,835.71	11,780.00	15.58%
7081 70801 Capital Expense	11,648.48	50,000.00	50,000.00	32,744.40	0.00	0.00%
TOTAL EXPENSES	723,721.75	738,092.00	769,554.00	603,127.97	31,462.00	4.26%

**TOWN OF JAMESTOWN SEWER DIVISION
PROPOSED OPERATING BUDGET
July 1, 2019- June 30, 2020**

NUMBER	ACCOUNT	PROPOSED 2019/2020
70070940	Principal	\$433,418.24
	Interest	\$31,667.91
	Income to offset Debt	\$465,086.00

CURRENT WATER RATES 2018/2019

PROPOSED WATER RATES 2019/2020

Water - 3.5% inc.
Sewer - 7.5% inc.

	Unit	Rate	Qtrly Amount	Yrly.	Unit	Rate	Qtrly Amount	Yrly.	Yrly \$ inc.	Yrly % inc.
3,000/12,000 gallons										
Minimum in Advance	1	\$76.13	\$76.13	\$304.52	1	\$76.13	\$76.13	\$304.52	\$0.00	
Excess Water	0		\$0.00	\$0.00	0		\$0.00	\$0.00	\$0.00	
State Surcharge 1	3	\$0.11	\$0.32	\$1.26	3	\$0.11	\$0.32	\$1.26	\$0.00	
State Surcharge 2	3	\$0.17	\$0.50	\$2.00	3	\$0.17	\$0.50	\$2.00	\$0.00	
Sewer Charge- usage	3	\$13.85	\$41.55	\$166.20	3	\$14.89	\$44.67	\$178.68	\$12.48	
Sewer Debt Flat Fee	1	\$38.02	\$38.02	\$152.08	1	\$38.02	\$38.02	\$152.08	\$0.00	
Sewer Debt Usage Fee	3	\$6.49	\$19.47	\$77.88	3	\$6.49	\$19.47	\$77.88	\$0.00	
			\$175.99	\$703.94			\$179.11	\$716.42	\$12.48	1.77%

	Unit	Rate	Qtrly Amount	Yrly.	Unit	Rate	Qtrly Amount	Yrly.	Yrly \$ inc.	Yrly % inc.
8,000/32,000 gallons										
Minimum in Advance	1	\$76.13	\$76.13	\$304.52	1	\$76.13	\$76.13	\$304.52	\$0.00	
Excess Water	3	\$6.53	\$19.59	\$78.36	3	\$6.73	\$20.19	\$80.76	\$2.40	
State Surcharge 1	8	\$0.11	\$0.84	\$3.37	8	\$0.11	\$0.84	\$3.37	\$0.00	
State Surcharge 2	8	\$0.17	\$1.33	\$5.32	8	\$0.17	\$1.33	\$5.32	\$0.00	
Sewer Charge- Usage	8	\$13.85	\$110.80	\$443.20	8	\$14.89	\$119.12	\$476.48	\$33.28	
Sewer Debt Flat Fee	1	\$38.02	\$38.02	\$152.08	1	\$38.02	\$38.02	\$152.08	\$0.00	
Sewer Debt Usage Fee	8	\$6.49	\$51.92	\$207.68	8	\$6.49	\$51.92	\$207.68	\$0.00	
			\$298.63	\$1,194.54			\$307.55	\$1,230.22	\$35.68	2.99%

	Unit	Rate	Qtrly Amount	Yrly.	Unit	Rate	Qtrly Amount	Yrly.	Yrly \$ inc.	Yrly % inc.
13,000/52,000 gallons										
Minimum in Advance	1	\$76.13	\$76.13	\$304.52	1	\$76.13	\$76.13	\$304.52	\$0.00	
Excess Water	8	\$7.03	\$56.24	\$224.96	8	\$7.28	\$58.24	\$232.96	\$8.00	
State Surcharge 1	13	\$0.11	\$1.37	\$5.48	13	\$0.11	\$1.37	\$5.48	\$0.00	
State Surcharge 2	13	\$0.17	\$2.16	\$8.65	13	\$0.17	\$2.16	\$8.65	\$0.00	
Sewer Charge- usage	13	\$13.85	\$180.05	\$720.20	13	\$14.89	\$193.57	\$774.28	\$54.08	
Sewer Debt Flat Fee	1	\$38.02	\$38.02	\$152.08	1	\$38.02	\$38.02	\$152.08	\$0.00	
Sewer Debt Usage Fee	13	\$6.49	\$84.37	\$337.48	13	\$6.49	\$84.37	\$337.48	\$0.00	
			\$438.34	\$1,753.37			\$453.86	\$1,815.45	\$62.08	3.54%

	Unit	Rate	Qtrly Amount	Yrly.	Unit	Rate	Qtrly Amount	Yrly.	Yrly \$ inc.	Yrly % inc.
16,000/64,000 gallons										
Minimum in Advance	1	\$76.13	\$76.13	\$304.52	1	\$76.13	\$76.13	\$304.52	\$0.00	
Excess Water	11	\$8.91	\$98.01	\$392.04	11	\$9.22	\$101.42	\$405.68	\$13.64	
State Surcharge 1	16	\$0.11	\$1.69	\$6.75	16	\$0.11	\$1.69	\$6.75	\$0.00	
State Surcharge 2	16	\$0.17	\$2.66	\$10.65	16	\$0.17	\$2.66	\$10.65	\$0.00	
Sewer Charge- usage	16	\$13.85	\$221.60	\$886.40	16	\$14.89	\$238.24	\$952.96	\$66.56	
Sewer Debt Flat Fee	1	\$38.02	\$38.02	\$152.08	1	\$38.02	\$38.02	\$152.08	\$0.00	
Sewer Debt Usage Fee	16	\$6.49	\$103.84	\$415.36	16	\$6.49	\$103.84	\$415.36	\$0.00	
			\$541.95	\$2,167.80			\$562.00	\$2,248.00	\$80.20	3.70%

**Budget vs Actual - Water
TOWN of JAMESTOWN, RI
For 5/31/2019**

Run: 6/07/2019 at 2:56 PM

	Annual Budget	P-T-D Actual	Y-T-D Actual	Remaining \$	%
					of Budget
2102 7000 70100 00 Salary- Public Works Director	24,845.00	1,911.18	22,934.16	1,910.84	92.31
2102 7000 70102 00 Salary- Accounting	40,571.00	2,844.57	38,911.71	1,659.29	95.91
2102 7000 70103 00 Salary - Treatment Plant Operator	69,548.00	5,349.80	64,132.45	5,415.55	92.21
2102 7000 70104 00 Ass't Plant Operator w/longevity	69,155.00	4,968.48	64,873.46	4,281.54	93.81
2102 7000 70105 00 Salary - Plant Operator	57,725.00	4,440.38	41,997.79	15,727.21	72.75
2102 7000 70513 00 Treatment Plant Operator - OT	13,000.00	902.78	19,444.01	(6,444.01)	149.57
2102 7000 70514 00 Ass't Treatment Plant Operator OT	11,000.00	801.17	16,276.07	(5,276.07)	147.96
2102 7000 70515 00 Plant Operator- OT	8,000.00	1,165.60	5,890.44	2,109.56	73.63
7000 Salaries	293,844.00	22,383.96	274,460.09	19,383.91	93.40
2102 7001 70900 00 SOCIAL SECURITY TAX	22,480.00	1,507.80	19,160.83	3,319.17	85.24
2102 7001 70901 00 Blue Cross/Delta Dental	44,036.00	2,611.70	28,858.99	15,177.01	65.53
2102 7001 70902 00 Worker's Compensation	32,000.00	0.00	30,000.00	2,000.00	93.75
2102 7001 70903 00 Retirement System	27,065.00	1,836.01	22,085.86	4,979.14	81.60
2102 7001 70906 00 Life Insurance	780.00	55.80	539.40	240.60	69.15
2102 7001 70910 00 Clothing	1,500.00	0.00	200.98	1,299.02	13.40
7001 Benefits	127,861.00	6,011.31	100,846.06	27,014.94	78.87
7000/7001 Salaries & Benefits	421,705.00	28,395.27	375,306.15	46,398.85	89.00
2102 7005 70601 00 Maintenance	6,000.00	332.00	4,844.33	1,155.67	80.74
2102 7005 70606 00 ALARM LINES	2,000.00	88.81	1,657.32	342.68	82.87
7005 Reservoirs/Rights of Way	8,000.00	420.81	6,501.65	1,498.35	81.27
2102 7006 70601 00 Maintenance	1,000.00	70.00	5,090.90	(4,090.90)	509.09
2102 7006 70636 00 Wells-- Electricity	7,000.00	1,054.74	7,990.79	(990.79)	114.15
7006 Wells	8,000.00	1,124.74	13,081.69	(5,081.69)	163.52
2102 7010 70008 00 Lab Supplies - Water	0.00	565.13	8,090.57	(8,090.57)	0.00
2102 7010 70631 00 Chemicals	47,000.00	10,129.18	41,746.79	5,253.21	88.82
2102 7010 70632 00 Heat	13,500.00	844.56	10,750.29	2,749.71	79.63
2102 7010 70633 00 Equip. Maintenance	30,000.00	5,490.61	33,589.33	(3,589.33)	111.96
2102 7010 70634 00 Professional Services	5,000.00	0.00	5,460.71	(460.71)	109.21
2102 7010 70635 00 Telephone	2,500.00	252.04	2,176.55	323.45	87.06
2102 7010 70636 00 Wells-- Electricity	38,000.00	4,425.88	30,218.56	7,781.44	79.52
2102 7010 70637 00 Bldg Maint	8,000.00	1,604.65	8,099.38	(99.38)	101.24
2102 7010 70638 00 State Testing	20,824.00	775.99	8,179.26	12,644.74	39.28
2102 7010 70639 00 License Fees	2,000.00	0.00	1,200.00	800.00	60.00
2102 7010 70643 00 PUMP OUT TREATMENT PLANT	2,000.00	780.00	3,120.00	(1,120.00)	156.00
2102 7010 70645 00 WATER SLUDGE DISPOSAL	16,000.00	1,100.75	14,539.54	1,460.46	90.87
7010 Pump Station & Treatment Plant	184,824.00	25,968.79	167,170.98	17,653.02	90.45
2102 7011 70636 00 Wells-- Electricity	1,650.00	531.94	1,849.67	(199.67)	112.10
2102 7011 70637 00 Bldg Maint	3,300.00	75.00	150.00	3,150.00	4.55
7011 South Pond Pre-Treatment Bldg	4,950.00	606.94	1,999.67	2,950.33	40.40
2102 7012 70636 00 Water Tower- Electricity	3,000.00	183.26	1,208.89	1,791.11	40.30
2102 7012 70643 00 Water Tower - Maintenance	500.00	0.00	0.00	500.00	0.00
7012 Water Tower	3,500.00	183.26	1,208.89	2,291.11	34.54
2102 7013 70644 00 Vehicles Gas & Oil	1,500.00	0.00	608.79	891.21	40.59
2102 7013 70645 00 Repair and Maintenance	4,000.00	428.89	1,133.52	2,866.48	28.34
7013 Vehicles	5,500.00	428.89	1,742.31	3,757.69	31.68
2102 7020 70651 00 Clamps	1,000.00	0.00	561.54	438.46	56.15
2102 7020 70652 00 Pipe	5,000.00	0.00	3,756.16	1,243.84	75.12
2102 7020 70653 00 Backfill & Excavation	2,000.00	0.00	0.00	2,000.00	0.00
7020 Maintenance & Laterials	8,000.00	0.00	4,317.70	3,682.30	53.97
2102 7030 70661 00 Service Repairs	8,000.00	213.85	5,698.74	2,301.26	71.23
2102 7030 70663 00 New Services	3,000.00	546.00	667.17	2,332.83	22.24
7030 Water Division Services	11,000.00	759.85	6,365.91	4,634.09	57.87
2102 7040 70672 00 Supplies/Expenses	14,000.00	0.00	11,384.34	2,615.66	81.32
7040 Meters	14,000.00	0.00	11,384.34	2,615.66	81.32
2102 7050 70681 00 Hydrants- Maintenance	8,000.00	5,181.00	6,115.21	1,884.79	76.44
7050 Hydrants	8,000.00	5,181.00	6,115.21	1,884.79	76.44
2102 7060 70923 00 Billing	6,500.00	93.83	3,389.31	3,110.69	52.14
2102 7060 70924 00 Insurance	7,200.00	0.00	7,200.00	0.00	100.00

Budget vs Actual - Water
TOWN OF JAMESTOWN, RI
For 5/31/2019

	Annual Budget	P-T-D Actual	Y-T-D Actual	Remaining \$	% of Budget
2102 7060 70925 00 Audit	4,000.00	0.00	0.00	4,000.00	0.00
2102 7060 70926 00 Supplies	6,000.00	1,384.87	9,505.65	(3,505.65)	158.43
7060 Administration	23,700.00	1,478.70	20,094.96	3,605.04	84.79
2102 7070 70300 00 Water Debt	434,901.00	0.00	0.00	434,901.00	0.00
2102 7070 70350 00 Dam Repair - Interest	10,000.00	0.00	0.00	10,000.00	0.00
2102 7070 70940 00 Interest	0.00	0.00	126,900.90	(126,900.90)	0.00
7070 Debt Service	444,901.00	0.00	126,900.90	318,000.10	28.52
2102 7080 70800 00 Water- Capital	100,000.00	0.00	0.00	100,000.00	0.00
7080 Capital	100,000.00	0.00	0.00	100,000.00	0.00
2102 7081 70005 00 SOUTH POND DAM REPAIRS	0.00	4,442.95	4,442.95	(4,442.95)	0.00
2102 7081 70602 00 PLC FOR FILTERS	0.00	0.00	6,873.00	(6,873.00)	0.00
2102 7081 70603 00 Control Panel SCADA	0.00	0.00	21,275.55	(21,275.55)	0.00
Total Expenses	0.00	4,442.95	32,591.50	(32,591.50)	0.00
Total Expenses	1,246,080.00	68,991.20	774,781.86	471,298.14	62.18

Budget vs Actual - Sewer
TOWN OF JAMESTOWN, RI
For 5/31/2019

Run: 6/07/2019 at 2:55 PM

	Annual Budget	P-T-D Actual	Y-T-D Actual	Remaining \$	% of Budget
2103 7000 70100 00 Salary, Public Works Director	24,844.00	1,911.18	22,934.16	1,909.84	92.31
2103 7000 70101 00 Salary- Superintendent	74,763.68	5,349.83	69,515.26	5,248.42	92.98
2103 7000 70102 00 Salary, Clerical	40,571.00	2,844.56	38,911.63	1,659.37	95.91
2103 7000 70103 00 Salaries, Ass't Superintendent	69,434.46	4,968.48	65,235.79	4,198.67	93.95
2103 7000 70104 00 Salaries- Plant Operator	60,899.86	4,440.38	56,520.39	4,379.47	92.81
2103 7000 70335 00 License- Contractual	1,800.00	0.00	0.00	1,800.00	0.00
2103 7000 70336 00 Clothing	1,500.00	0.00	709.00	791.00	47.27
2103 7000 70511 00 Wastewater Superintendent - OT	9,000.00	0.00	4,469.77	4,530.23	49.66
2103 7000 70513 00 Ass't Superintendent - OT	9,000.00	600.87	12,208.05	(3,208.05)	135.65
2103 7000 70514 00 Plant Operator - OT	9,000.00	1,054.04	7,541.13	1,458.87	83.79
2103 7000 70639 00 License Fees	0.00	0.00	1,800.00	(1,800.00)	0.00
2103 7000 70900 00 Social Security Tax	22,899.00	1,429.32	18,686.35	4,212.65	81.60
2103 7000 70901 00 Blue Cross/Delta Dental	47,571.00	3,350.26	36,182.85	11,388.15	76.06
2103 7000 70902 00 Worker'S Compensation	9,000.00	0.00	10,000.00	(1,000.00)	111.11
2103 7000 70903 00 Retirement System	30,042.00	1,836.02	23,213.81	6,828.19	77.27
2103 7000 70906 00 Life Insurance	670.00	55.80	613.84	56.16	91.62
7000 Salaries	410,995.00	27,840.74	368,542.03	42,452.97	89.67
7000/7001 Salaries & Benefits	410,995.00	27,840.74	368,542.03	42,452.97	89.67
2103 7002 70001 00 Power- Electricity	38,000.00	6,281.24	33,403.36	4,596.64	87.90
2103 7002 70002 00 Chemicals	2,500.00	0.00	1,437.05	1,062.95	57.48
2103 7002 70003 00 Heat	9,500.00	1,706.01	9,676.72	(176.72)	101.86
2103 7002 70004 00 Water	2,200.00	0.00	1,814.49	385.51	82.48
2103 7002 70005 00 Chlorine	7,000.00	0.00	6,258.04	741.96	89.40
2103 7002 70006 00 Equipment Maintenance	22,000.00	1,295.78	22,943.89	(943.89)	104.29
2103 7002 70007 00 Misc. Supplies, Office, Cleani	5,000.00	923.23	6,313.41	(1,313.41)	126.27
2103 7002 70008 00 Lab Supplies	4,500.00	637.99	2,061.61	2,438.39	45.81
2103 7002 70009 00 Telephone	750.00	44.14	501.66	248.34	66.89
2103 7002 70010 00 Alarm Line- N.E.T.	5,500.00	894.57	5,941.67	(441.67)	108.03
2103 7002 70011 00 Sludge Composting	39,400.00	3,505.09	31,017.34	8,382.66	78.72
2103 7002 70012 00 Truck Operation & Maintenance	1,000.00	0.00	0.00	1,000.00	0.00
2103 7002 70013 00 Gas- Truck	2,500.00	0.00	717.32	1,782.68	28.69
2103 7002 70014 00 State Mandated Testing	22,400.00	2,520.00	21,544.09	855.91	96.18
2103 7002 70201 00 Professional Services - Legal	2,500.00	0.00	0.00	2,500.00	0.00
2103 7002 70315 00 Training Of Members	1,000.00	135.00	1,327.00	(327.00)	132.70
2103 7002 70600 00 Professional Services	2,000.00	0.00	0.00	2,000.00	0.00
7002 Wastewater Treatment Facility	167,750.00	17,943.05	144,957.65	22,792.35	86.41
2103 7003 70017 00 Pumping Station #3	4,000.00	798.65	3,094.34	905.66	77.36
2103 7003 70018 00 Pumping Station #1	15,000.00	3,370.82	22,320.06	(7,320.06)	148.80
2103 7003 70019 00 Pumping Station #2	10,000.00	1,172.16	11,426.03	(1,426.03)	114.26
2103 7003 70020 00 Pumping Station #4	750.00	98.97	652.61	97.39	87.01
7003 Pumping Stations	29,750.00	5,440.60	37,493.04	(7,743.04)	126.03
2103 7004 70598 00 Equipment Insurance	4,000.00	0.00	4,000.00	0.00	100.00
7004 Insurance	4,000.00	0.00	4,000.00	0.00	100.00
2103 7005 70021 00 Maintenance Sewer Mains	6,500.00	523.22	4,412.22	2,087.78	67.88
2103 7005 70504 00 Payment Of Principal - Town	21,892.00	0.00	10,096.79	11,795.21	46.12
2103 7005 70505 00 Payment Of Interest - Town	41,625.00	0.00	921.15	40,703.85	2.21
2103 7005 70605 00 Interest Payments	5,580.00	109.00	94,055.71	(88,475.71)	1,685.59
7005 Sanitary Sewers, Laterials & Mains	75,597.00	632.22	109,485.87	(33,888.87)	144.83
2103 7081 70801 00 Sewer Capital	50,000.00	0.00	32,744.40	17,255.60	65.49
7081 Capital Improvements	50,000.00	0.00	32,744.40	17,255.60	65.49
Total Expenses	738,092.00	51,856.61	697,222.99	40,869.01	94.46



Jamestown, Rhode Island
NOTICE

It is hereby given by the Town Council of the Town of Jamestown, being the Licensing Board in said Town as provided under Title 3, Chapters 1-12 of the General Laws of Rhode Island 1956, and as amended, that the following application has been received by the Town Council for the **NEW** license under said Act, for the period June 17, 2019 to November 30, 2019.

NEW LICENSE:

CLASS B-M (BREW PUB/MANUFACTURER) - RETAIL

Jamestown Beer Holdings LLC
34 Narragansett Avenue
Jamestown, RI 02835

The above application will be in order for hearing at a meeting of said Licensing Board on **Monday, June 17, 2019 at 6:30 p.m.** at the Jamestown Town Hall, Rosamond A Tefft Council Chambers, 93 Narragansett Avenue, in said Jamestown, at which time and place all remonstrants may make their objections against granting this license.

By Order of the Town Council
Cheryl A. Fernstrom, CMC, Town Clerk

This meeting location is accessible to the physically challenged. If communications assistance is needed or other accommodations to ensure equal participation, please call 1-800-745-5555, or contact the Town Clerk at 401-423-9800, via facsimile to 401-423-7230, or email to cfernstrom@jamestownri.net not less than three (3) business days prior to the meeting.

Advertisement in the *Jamestown Press* editions of June 6 and 13, 2019

STATE OF RHODE ISLAND

Jamestown

Board of Licensing Commissioners

Application for License by Individual or Partnership

Retailer Class:

A BT BV BV-L C Brew Pub

Name of Applicant (Corporation Name): Jamestown Beer Holdings LLC

DBA:

Business Address: 34 Narragansett Ave., Jamestown, RI 02835

Business Phone: 516-902-9065

Hours of Operation: Wednesday through Sunday, noon-8pm

Name, Address, Phone # and Date of Birth of each applicant:

Thomas McNiff, 113 Howland Ave., Jamestown, RI 02835, 516-902-9065,
02/08/1971

William Tuttle, 444 Seaside Dr., Jamestown, RI 02835, 401-524-9359,
08/15/1972

Citizen of United States? Yes If Naturalized, date and court where admitted:

Name and Address of each person interested or to become interested in business for which application is being made (state nature of interest):

Thomas McNiff, 113 Howland Ave., Jamestown, RI 02835 - 50%
William Tuttle, 444 Seaside Dr., Jamestown, RI 02835 - 50%

Is application for the benefit of another? No If so, please explain:

Has applicant obtained a loan or arranged to do so from other than a bank? Yes

If so, please explain: Private loan from unrelated third party

If application is in behalf of undisclosed principal or party in interest, give details:

Does Applicant Own Premise? No Is Property Mortgaged?

Is Property Leased? Yes

Give Name and Address of Mortgage or Lessee Amount of Extent:

Okema Properties LLC, 16 Walcott Ave., Jamestown, RI 02835

19 MAY - 1 PM 3:21

Have any of the applicants ever been arrested or convicted of a crime? *No* If yes, explain:

Is any other business to be carried on in the Licensed Premises? *Yes* If yes, explain:

Retail sale of home brewing equipment.

Is any Officer, Board Member or Stockholder engaged in any manner as a Law Enforcement Officer? *No* If yes, explain:

Do any applicants have any interest direct or indirect, as principle or associate, or in any manner whatsoever, in any retail license issued under Chapter 3-7 of the General Laws of Rhode Island, 1956, as amended? *No* If yes, explain:

Is Applicant the owner or operator of any other business? *No* If yes, explain:

State amount of capital invested in the business: *\$70,000*

Does applicant have a draft system? *No*

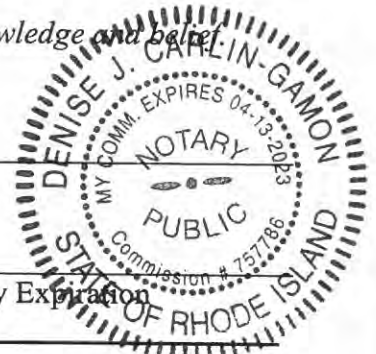
I hereby certify that the above statements are true to the best of my knowledge and belief.

[Signature]
Applicant

5/1/19
Date

[Signature]
Witness of Licensing Board or Notary Public

5/1/2019
Date of Witness or Notary Expiration



Instructions of Applicants

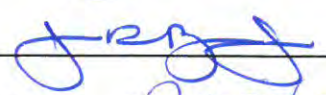
1. Every question on the Application Form must be answered. Any false statement made by the Applicant will be sufficient grounds for the denial of the application or the revocation of the license in case one has been granted.
2. Submit with this application a copy of the proposed menu – Class BV;BVL.
3. Submit with this application a copy of Pharmacist’s Dept. of Health Licenses. (Class E)


(Copy Shall Be Forwarded To Liquor Control Administration By Town Clerk)

Town of Jamestown, Rhode Island
Board of License Commissioners
Alcoholic Beverage License Application

Approval: Please Sign & Date

Chief of Police:  5/6/2019

Fire Chief:  5.3.19

Water & Sewer Clerk:  5/7/19

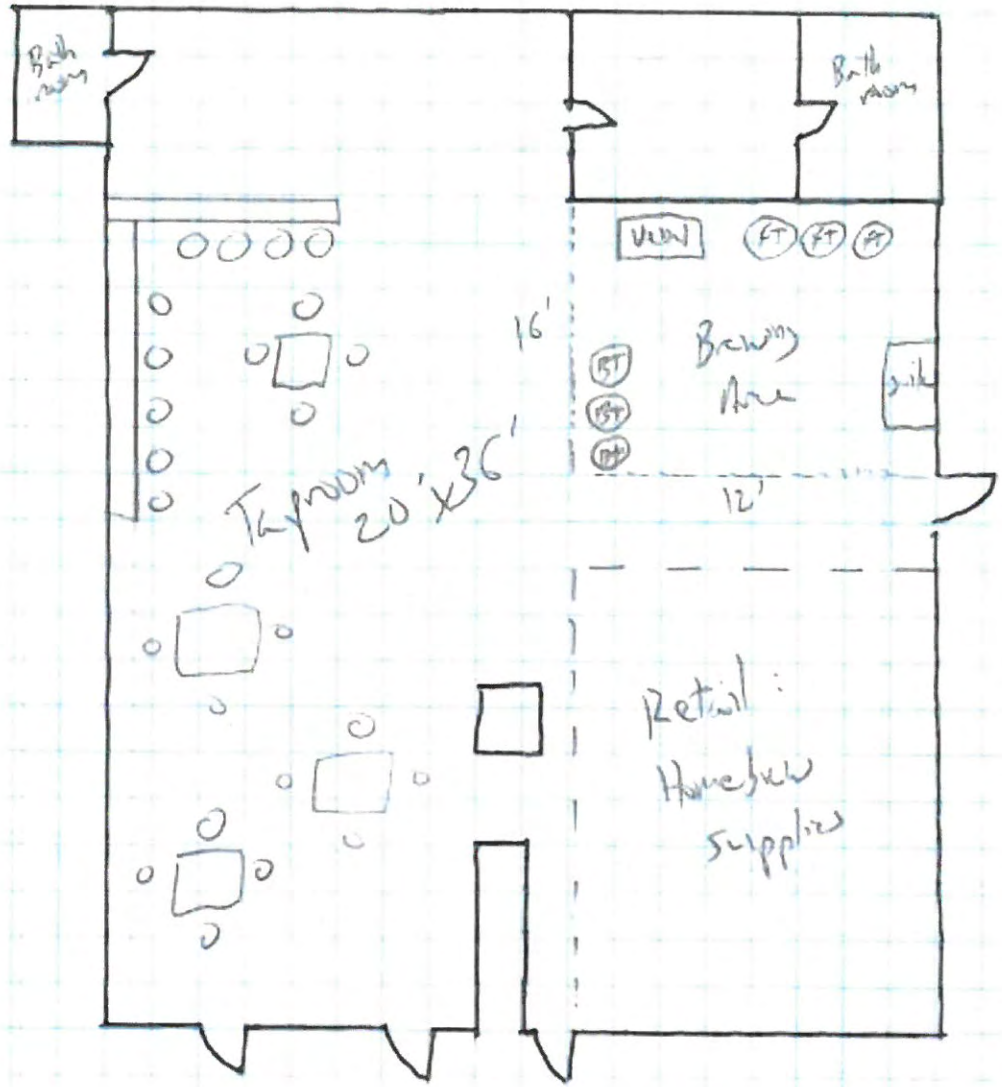
Tax Collector:  5/7/19



This application has been **GRANTED/DENIED** by the Jamestown Town Council at a meeting held on the _____ day of _____, 2019 for the period of _____ **to November 30, 2020**
Issued: _____

Cheryl A. Fernstrom, CMC, Town Clerk

Please display this license in a prominent place in your establishment





Jamestown, Rhode Island
NOTICE

It is hereby given by the Town Council of the Town of Jamestown, being the Licensing Board in said Town as provided under Title 3, Chapters 1-12 of the General Laws of Rhode Island 1956, and as amended, that the following application has been received by the Town Council for the **NEW** license under said Act, for the period July 8, 2019 to November 30, 2019.

NEW LICENSE:

CLASS B – VICTUALER

Our Table, LLC
dba: Our Table
29 Narragansett Avenue
Jamestown, RI 02835

The above application will be in order for hearing at a meeting of said Licensing Board on **Monday, July 8, 2019 at 6:30 p.m.** at the Jamestown Town Hall, Rosamond A Tefft Council Chambers, 93 Narragansett Avenue, in said Jamestown, at which time and place all remonstrants may make their objections against granting this license.

By Order of the Town Council
Cheryl A. Fernstrom, CMC, Town Clerk

This meeting location is accessible to the physically challenged. If communications assistance is needed or other accommodations to ensure equal participation, please call 1-800-745-5555, or contact the Town Clerk at 401-423-9800, via facsimile to 401-423-7230, or email to cfernstrom@jamestownri.net not less than three (3) business days prior to the meeting.

Advertisement in the *Jamestown Press* editions of June 20 and 27, 2019

STATE OF RHODE ISLAND

Jamestown

Board of Licensing Commissioners

Application for License by Individual or Partnership

Retailer Class:

A BT (BV) BV-L C Micro Brew

Name of Applicant (Corporation Name): OUR TABLE, LLC

DBA: OUR TABLE

Business Address: 29 NARRAGANSETT AVENUE, JAMESTOWN, RI

Business Phone: 301.919.8807

Hours of Operation: 3:00 PM - 10:00 PM

Name, Address, Phone # and Date of Birth of each applicant:

MARLA ROMASH (11/10/1956) - 301.919.8807) AND MARC ALEXANDER (06/07/1965)- 703.328.8234)

34 CLINTON AVENUE

JAMESTOWN, RI 02835

Citizen of United States? YES

If Naturalized, date and court where admitted:

Name and Address of each person interested or to become interested in business for which application is being made (state nature of interest):

SAME AS APPLICANT

Is application for the benefit of another? NO If so, please explain:

Has applicant obtained a loan or arranged to do so from other than a bank? YES

If so, please explain: PERSONAL LOAN

If application is in behalf of undisclosed principal or party in interest, give details:

Does Applicant Own Premise? NO

Is Property Mortgaged? OWNER HAS MORTGAGE

Is Property Leased? YES

Give Name and Address of Mortgage or Lessee Amount of Extent:

OWNER'S MORTGAGE LENDER: BANKNEWPORT, NEWPORT, RHODE ISLAND

Have any of the applicants ever been arrested or convicted of a crime? NO If yes, explain:

Is any other business to be carried on in the Licensed Premises? NO If yes, explain:

Is any Officer, Board Member or Stockholder engaged in any manner as a Law Enforcement Officer? NO If yes, explain:

Do any applicants have any interest direct or indirect, as principle or associate, or in any manner whatsoever, in any retail license issued under Chapter 3-7 of the General Laws of Rhode Island, 1956, as amended? NO If yes, explain:

Is Applicant the owner or operator of any other business: NO If yes, explain:

State amount of capital invested in the business: \$300,000

Does applicant have a draft system? yes

I hereby certify that the above statements are true to the best of my knowledge and belief.

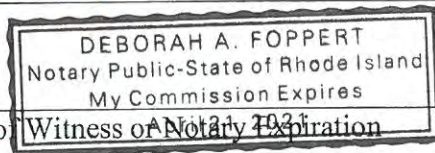
Maria Kusk

0.4.19

Applicant

Date

Deborah A. Foppert



Witness of Licensing Board or Notary Public

Date of

Witness or Notary Expiration

Instructions of Applicants

1. Every question on the Application Form must be answered. Any false statement made by the Applicant will be sufficient grounds for the denial of the application or the revocation of the license in case one has been granted.
2. Submit with this application a copy of the proposed menu – Class BV;BVL.
3. Submit with this application a copy of Pharmacist's Dept. of Health Licenses. (Class E)

(Copy Shall Be Forwarded To Liquor Control Administration By Town Clerk)

TOWN OF JAMESTOWN

FOR OFFICE USE ONLY

Please sign and date

Chief of Police: _____

Fire Chief: _____

Zoning Official: _____

Water & Sewer Clerk: _____

Tax Collector: _____

This application has been GRANTED/DENIED by the Jamestown Town Council at a meeting held on _____, for the period of

Issued: _____

Cheryl A. Fernstrom, CMC, Town Clerk

Please display this license in a prominent place

TOWN OF JAMESTOWN
OWNER AUTHORIZATION FORM
FOR APPLICATION TO TOWN COUNCIL

1. JTOWN MAIN STREET, LLC hereby certifies that it is the owner of property designated as Plat 9 Lot 631, as shown on the Town of Jamestown Tax Assessor's Maps.
2. JAMESTOWN MAIN STREET, LLC hereby authorizes the application for a liquor license, Victualing & Holiday License, and Board of Water and Sewer Commissioners Application for Utility Service Expansion/Change of Use by Our Table, LLC and/or Jamestown Commons, LLC to be submitted to the Town Council of the Town of Jamestown for review and decision by the Town Council and/or the Water and Sewer Commission.

Witness its name this 12 day of June, 2019.

JTOWN MAIN STREET, LLC

By: Mark J. Provost, Manager
Title: LLC MANAGER

STATE OF RHODE ISLAND

COUNTY OF PROVIDENCE

In PROVIDENCE, on the 12TH day of June, 2019, before me personally appeared MARK J. PROVOST, the MANAGING MEMBER of JTOWN MAIN STREET, LLC, to me known and known by me to be the party executing the foregoing and he acknowledged said instrument, by him executed, to be his free act and deed both individually and in said capacity.

John Plante

Notary Public

My Comm. Expires: 8/31/2023

State of Rhode Island

Board of Licensing Commissioners

Application for License by Corporation, Independent or Caterer

Retailer Class:

F (beer/wine) -or- F1 _____ (full bar)
Liability Insurance Policy **MUST** accompany this form upon submission*

Date of Event: June 21, 2019 Hours of Event: 5-7 pm
(19 hour Maximum)

Address of Requested Premise: 92 Narragansett Av

Name of Applicant: Rosemary Enright for Historical Society

DBA: 12/12/1940 Applicants Phone #: 401-640-1800

Address of Applicant: 44 Clarke St / 92 Narragansett, Rhode Island

Does applicant have a draft system? YES -or- NO

Will Food be provided? YES -or- NO *If yes, you must contact the R.I. Department of Health*

Will Entertainment be provided? YES -or- NO

Has an Entertainment License been requested and/or applied for? YES -or- NO

Does Applicant Own Premise? YES -or- NO Is Property Mortgaged? YES -or- NO

Is Property Leased? YES -or- NO Is Property Town Owned? YES -or- NO

Name Address, Phone # and Date of Birth of all Corporation Officers: 12/14/46

President: Mary Heath 11/25/61 Vice President: Gabrielle Highstein

Secretary: 401-835-3500 Treasurer: 508-901-1316

Classes of Stock: (attach additional sheet if necessary) N/A

Amount of Each Authorized: N/A Amount of Each Issued: N/A

Names and Addresses of All Registered Owners of Each Class and Amount Owned:
N/A

If any of the above stock is hypothecated or pledged provide details:
N/A

If application is on behalf of undisclosed principal or party in interest, give details:
N/A

19 JUN 19 11:51 AM
RECEIVED
TOWN OF JAMESTOWN

Have any Officers, Board Members or Stockholders ever been arrested or convicted of a crime? YES -or- NO (if Yes explain): _____

Is any other business to be carried on in Licensed Premises? YES -or- NO (if Yes explain): _____

Is any Officer, Board Member or Stockholder engaged in any manner as a Law Enforcement Officer? YES -or- NO (if Yes explain): _____

Is Applicant or any of its Officers, Board Members or Stockholders interested directly or indirectly, as principle or associate, or in any manner whatsoever, in any retail license issued under Chapter 3-7 of the General Laws of Rhode Island, 1956, as amended? If yes, explain.

Is Applicant the owner or operator of any other business? YES -or- NO If yes, explain: _____

State amount of capital invested in the business: _____

I hereby certify that the above statements are true to the best of my knowledge and belief.

Applicant Date

Corporation Owner/Caterer Date

Witness of Licensing Board or Notary Public Date of Witness or Notary Expiration

Instructions for Corporation Applicants

1. Every question on the Application Form must be answered. Any false statement made by the Applicant will be sufficient grounds for the denial of the application or the revocation of the license in case one has been granted.
2. Corporations having 25 or more stockholders need not file a list of the names and addresses of stockholders (question #8).
3. Attention is called to the requirements of the 1963 amendment of Section 3-5-10 of the General Laws.
 - a. All newly elected officers or directors must be reported to the Board of License Commissioners within 30 days.
 - b. Any acquisition by any person of more than 10% of any class of corporate stock must be reported within 30 days.
 - c. Any transfer of 50% or more of any class of corporate stock can be made only by written application to the licensing board subject to the procedures for a transfer license.

(Copy Shall Be Forwarded To Liquor Control Administration By Town Clerk)

Town of Jamestown, Rhode Island

Board of License Commissioners
Alcoholic Beverage License Application

As part of the application process for a liquor license in the Town of Jamestown, the Alcoholic Beverage Licensing Commission of said town conducts an investigation to determine if the applicant has ever been convicted of any crime in this state or any other state. The applicant acknowledges the same, and consents to the investigation by the Commission or its designee, including the Jamestown Police Department, and the release of any information relating to a past criminal conviction of the applicant by any federal, state or municipal source to the Commission or its designee.

Signature of Applicant: *Joseph A. Enright*
For Office Use Only

Certificate of Liability Insurance: _____

F License Fee (Beer/Wine): \$15.00 Date Paid: _____

F1 License Fee (Full): \$35.00 Date Paid: _____

Approval: Please Sign & Date

Chief of Police: *E. E. E. E.* *6/6/19*

Fire Chief: *Jim* *6-6-19*

Fire Marshal: *Jim* *6-6-19*

Zoning Official: *Chalister* *6-6-19*

Water & Sewer Clerk: *Janise Cooper* *6/3/19*

Tax Collector: *Debra Sabatini* *6/5/19*

Parks & Recreation Director: *[Signature]* *6/6/19*

Public Works Director: *[Signature]*



This application has been **GRANTED/DENIED** by the Jamestown Town Council at a meeting held on the _____ day of _____, 20____ for the day of the event to be held on: _____;

Location: _____

Issued: _____

Cheryl A. Fernstrom, CMC, Town Clerk

Please keep this license on hand for the duration of the event



TOWN OF JAMESTOWN

One Day Event/Entertainment Application

\$5.00 Application Fee

Date Rec'd _____
Office will enter date

All licenses are issued subject to the resolution of debts, taxes and appropriate signatures
(This form can be used with or without vendors)

Please complete the following information:

- Seasonal Event
- Parade
- Race:
 - Bicycle/Wheelchair
 - Run/Jog/Walk/Wheelchair
 - Marine Vessel
- Art/Craft Show
- Theatre/Film Production
- Concert
- Miscellaneous Function (please explain)
Museum opening party

Name of Event: (if applicable) Museum Exhibit Opening
 Date of Event: June 21, 2019 Hours of Event: 5 - 7 pm
 Location of Event: 92 Narragansett Ave Number of people attending: 50
 Name of Applicant/ Business: Jamestown Historical Society
 Mailing Address: P.O. Box 156 Business Phone #: 401-423-7202

19 JUN -5 PM 1:00

Contact Person: Rosemary Faight Phone Number: 401-640-1800

List the type of entertainment being requested, if applicable (Band, DJ, etc.) _____

Who will the event benefit? Jamestown Historical Society

Type of Operation: (Private, State Sponsored, Non-Profit): non-profit

R.I. Show Promoter's Permit Number, per RIGL § 44-19-1, (if applicable): _____

If the applicant is a Non-Profit organization, is it registered with the State? Yes No

RI Tax ID #: _____ Non-Profit ID #: _____

Number of Vendors/Peddlers: (circle one) N/A 1-10 11-20 21-30 31-40 41-50
(**\$5.00 each Vendor/Peddler in addition to Application Fee**)

A list of vendor/peddler and fee must be submitted to the Town Clerk's Office with this license.

What types of items will be sold at this event? none

Will food be sold at the location? *If yes, you must contact the R.I. Department of Health* Yes No

Will alcohol be provided and/or served at this event? *If yes, Alcohol Liability Insurance must be provided* Yes No

Will traffic control or a public facility be needed? Yes No
If yes, Please contact the Jamestown Police Department, Public Works Department and/or the Recreation Department for rates and forms for approval.

Note: All applicants must submit a liability insurance policy with coverage in the amount of \$1,000,000 (one million dollars) when using Town owned property. Certificate of insurance: Yes No

If there is additional information for the Town Council that you would like to add please attach separate correspondence.

Signature of Applicant: Rosemary Faight

Please attend the Town Council meeting on the _____ day of _____, 20____ for Council review.



Town of Jamestown

Town Clerk's Office

Town Hall

93 Narragansett Avenue

Jamestown, Rhode Island 02835-1199

401-423-9800 Fax 401-423-7230

Email: cfernstrom@jamestownri.net

Cheryl A. Fernstrom, CMC

Town Clerk/Probate Clerk

PUBLIC HEARING NOTICE TOWN OF JAMESTOWN

Notice is hereby given that the Town Council of the Town of Jamestown will conduct a public hearing on **Monday, June 17, 2019 at 6:30 p.m.** at the Jamestown Town Hall, 93 Narragansett Avenue on the following proposed amendment to the Code of Ordinances regarding Appendix C – Schedule of Fees – Chapter 42 Parks and Recreation. Opportunity shall be given to all persons interested to be heard upon the matter at the public hearing. The following proposed ordinance amendment is under consideration and may be adopted and/or altered or amended prior to the close of the public hearing without further advertising, as a result of further study, or because of the views expressed at the public hearing. Any alteration or amendment must be presented for comment in the course of the public hearing. The proposed amendment is available for review and/or purchase at the Town Clerk's Office between the hours of 8:30 a.m. and 4:30 p.m., Monday through Friday, excluding Holidays.

Section 1. The Town Council of the Town of Jamestown hereby ordains that the Jamestown Code of Ordinances, Appendix C – Schedule of Fees - Chapter 42 Parks and Recreation Sec. 42-58(c) Parking Fee at Mackerel Cove Beach, daily \$15.00, Residents 65 years of Age and Older, No Fee (new); Sec. 42-62 Annual Permit for Jamestown Shores Beach, Bona Fide Resident or Taxpayer, \$15.00, Residents 65 years of Age and Older No Fee (new); the same may have been heretofore amended, is hereby amended.

The following is a summary description of the proposed amendments:

To revise Appendix C – Schedule of Fees – Chapter 42 Parks and Recreation – to establish Beach Passes at Mackerel Cove and Jamestown Shores at no cost for residents 65 years of age or older.

Section 2. This amendment shall take effect upon its passage.

A copy of the entire amendment as proposed is available for review at the Jamestown Philomenian Library, 26 North Road; Jamestown Town Hall, 93 Narragansett Avenue; and online at <http://www.jamestownri.gov/town-government/town-council/town-council-meetings-minutes/2019-meetings-minutes/2019-meetings>.

This meeting location is accessible to the physically challenged. If communications assistance is needed or other accommodations to ensure equal participation, please call 1-800-745-5555, facsimile to 401-423-7230, or email to cfernstrom@jamestownri.net not less than three (3) business days prior to the meeting.

Advertisement in the *Jamestown Press* June 6, 2019 edition

Exhibit A

CHAPTER 42. - PARKS AND RECREATION

Section Number	Description	Fee
42-58(c)	Parking fee at Mackerel Cove Beach, daily	\$15.00
	<u>Residents 65 years of age and older</u>	<u>No Fee</u>
42-62	Annual Permit for Jamestown Shores Beach	
	Bona fide resident or taxpayer	\$15.00
	<u>Residents 65 of age and older</u>	<u>No Fee</u>
	Nonresident	\$30.00



Town of Jamestown

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Town Hall
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Jamestown, Rhode Island 02835-1199
401-423-9800 Fax 401-423-7230
Email: cfernstrom@jamestownri.net

Cheryl A. Fernstrom, CMC
Town Clerk/Probate Clerk

PUBLIC HEARING NOTICE TOWN OF JAMESTOWN

Notice is hereby given that the Town Council of the Town of Jamestown will conduct a public hearing on **Monday, June 17, 2019 at 6:30 p.m.** at the Jamestown Town Hall, 93 Narragansett Avenue on the following proposed amendment to the Code of Ordinances regarding Chapter 22 Environment Article IIIA. Construction Activities. Opportunity shall be given to all persons interested to be heard upon the matter at the public hearing. The following proposed ordinance amendment is under consideration and may be adopted and/or altered or amended prior to the close of the public hearing without further advertising, as a result of further study, or because of the views expressed at the public hearing. Any alteration or amendment must be presented for comment in the course of the public hearing. The proposed amendment is available for review and/or purchase at the Town Clerk's Office between the hours of 8:30 a.m. and 4:30 p.m., Monday through Friday, excluding Holidays.

Section 1. The Town Council of the Town of Jamestown hereby ordains that the Jamestown Code of Ordinances, Chapter 22 Environment Article IIIA. Construction Home and Landscape Maintenance Activities Sec. 22-69 Activities Related to Building and Landscape Construction, Home and Landscape Maintenance; Sec. 22-70 Definitions; Sec. 22-71 Exemptions; Sec. 22-72 Enforcement; Sec. 22-73 Penalties; Sec. 22-74 Sunset Clause (remove) and Sec. 22-74 – Sec. 22-85 Reserved; as the same may have been heretofore amended, is hereby amended.

The following is a summary description of the proposed amendments:

To regulate activities related to building and landscape construction, home and landscape maintenance, by prohibiting the operation of tools, vehicles or equipment involved or related to any construction or demolition work during the hours of Monday through Thursday between 8:00 p.m. to 7:00 a.m. the following day; Friday between 7:00 p.m. and 8:00 a.m. the following day; and Sunday from 7:00 a.m. to 7:00 a.m. the following day; and prohibiting such activities from 7:00 a.m. to 7:00 a.m. the following day on all federal and state holidays.

Section 2. This amendment shall take effect upon its passage.

A copy of the entire amendment as proposed is available for review at the Jamestown Philomenian Library, 26 North Road; Jamestown Town Hall, 93 Narragansett Avenue; and online at <http://www.jamestownri.gov/town-government/town-council/town-council-meetings-minutes/2019-meetings-minutes/2019-meetings>.

This meeting location is accessible to the physically challenged. If communications assistance is needed or other accommodations to ensure equal participation, please call 1-800-745-5555, facsimile to 401-423-7230, or email to cfernstrom@jamestownri.net not less than three (3) business days prior to the meeting.

Advertisement in the Jamestown Press June 6, 2019 edition

**PUBLIC HEARING NOTICE
TOWN OF JAMESTOWN**

Notice is hereby given that the Town Council of the Town of Jamestown will conduct a public hearing on **Monday, June 17, 2019 at 6:30 p.m.** at the Jamestown Town Hall, 93 Narragansett Avenue on the following proposed amendment to the Code of Ordinances regarding Chapter 22 – Article IIIA. - Construction and Landscape. Opportunity shall be given to all persons interested to be heard upon the matter at the public hearing. The following proposed ordinance amendment is under consideration and may be adopted and/or altered or amended prior to the close of the public hearing without further advertising, as a result of further study or because of the views expressed at the public hearing. Any alteration or amendment must be presented for comment in the course of the public hearing. The proposed amendment is available for review and/or purchase at the Town Clerk’s Office between the hours of 8:30 a.m. and 4:30 p.m., Monday through Friday, excluding Holidays and on the Town’s web site at www.jamestownri.gov.

Section 1. Be it hereby ordained by the Town Council of the Town of Jamestown that the Jamestown Code Of Ordinances, Chapter 22 – Article IIIA. - Construction and Landscape, as the same may have been heretofore amended, is hereby amended by changing the text of the Chapter, as follows:

NOTE: words set as ~~striketrough~~ are to be deleted from the ordinance; words underlined are to be added to the ordinance.

See Exhibit A, attached hereto and incorporated herein by reference.

Section 2. The Town Clerk is hereby authorized to cause said changes to be made to Chapter 22 – Article IIIA. - Construction and Landscape of the Town of Jamestown’s Code of Ordinances.

Section 3. This Ordinance shall take effect upon its passage.

Ad Date(s): June 6, 2019

Publication Source: Jamestown Press

Hearing Date: June 17, 2019

Action:

Certified:

Exhibit A

ARTICLE IIIA. – CONSTRUCTION, HOME AND LANDSCAPE MAINTENANCE ACTIVITIES

Sec. 22-69. – ~~Construction activities.~~ Activities related to building and landscape construction, home and landscape maintenance.

No person shall operate or permit the operation of any tools, vehicles or equipment involved or related to any construction or demolition work during the following hours: Monday through ~~Thursday~~ Friday between 8:00 p.m. to 7:00 a.m. the following day; Friday between 7 p.m. and 8 a.m. the following day; Saturday from 6:00 p.m. to 7:00 a.m. the following day; and Sunday from 7:00 a.m. to 7:00 a.m. the following day. Such activities are also prohibited from 7:00 a.m. to 7:00 a.m. the following day on all federal and state holidays.

Sec. 22-70. - Definitions.

The following words, terms and phrases, when used in this chapter, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

Construction means any and all outside activity necessary or incidental to the erection, assembling, altering, installing, repair or equipping of buildings, landscape and landscaping features, roadways, infrastructure, or utilities including drilling, blasting, mining, land clearing, grading, excavating and filling.

Demolition means any dismantling, intentional destruction or removal of structures, infrastructure, earth, trees, shrubs, or hardscape elements in the landscape such as patios or pools utilities, public or private right-of-way surfaces, or similar property.

Home maintenance means the activities required to preserve, repair, or ensure functioning of a residential structure.

Landscape maintenance means the activities required to keep the yard or landscape surrounding a residence in clean and orderly appearance and functioning in service to the home and neighborhood.

Sec. 22-71. - Exemptions.

The provisions of this article shall not apply to:

(1) The operation of snow removal equipment at any time provided that such equipment shall be maintained in good repair so as to minimize noise. Noise discharged from exhausts shall be adequately muffled so as to prevent loud and/or explosive sounds.

~~(2) Lawn care and grounds maintenance equipment in normal daytime use if used and maintained in accordance with the manufacturer's specifications.~~

~~(2)~~ (3) Public emergency activities required to ensure the health, safety and welfare of the citizenry.

~~(3)~~ (4) The normal day to day agricultural activities associated with the raising of livestock and crops.

~~(4)~~ (5) Ordinary or routine maintenance and/or repair performed by the owner or resident of a property; which shall include repair or replacement of building features but not the construction of new structures or additions. Renovations that take place within a residence itself shall be exempt from the restrictions of this ordinance.

(5) Ordinary or routine maintenance of lawns, yards, and gardens by the owner or resident of a property but not the construction or demolition of any landscape feature that requires the use of heavy

equipment or other mechanical power or power equipment other than a lawnmower, weed whacker or residential (non-commercial) grade leaf blowers.

Sec. 22-72. - Enforcement.

This article shall be implemented, administered and enforced by the town police department.

Sec. 22-73. - Penalties.

Any person found to be in violation of this article shall be punished as follows:

- (1) The first offense shall be punished by the issuance of a written warning to cease and desist the violation.
- (2) The second offense shall be punished by a fine of \$250.00 and a notice to cease and desist the violation.
- (3) The third offense and each subsequent offense shall be punished by a fine of \$500.00 and a notice to cease and desist the violation.

Sec. 22-74. - ~~Sunset clause.~~

~~The provisions of this article shall expire on December 14, 2010, unless the town council takes affirmative action to extend this article.~~

Secs. 22-~~74~~ 75—22-85. - Reserved.



Town of Jamestown

Town Clerk's Office
Town Hall
93 Narragansett Avenue
Jamestown, Rhode Island 02835-1199
401-423-9800 Fax 401-423-7230
Email: cfernstrom@jamestownri.net

Cheryl A. Fernstrom, CMC
Town Clerk/Probate Clerk

PUBLIC HEARING NOTICE TOWN OF JAMESTOWN

Notice is hereby given that the Town Council of the Town of Jamestown will conduct a public hearing on **Monday, June 17, 2019 at 6:30 p.m.** at the Jamestown Town Hall, 93 Narragansett Avenue on the following proposed amendment to the Code of Ordinances regarding Article III. Specific Street Regulations - Chapter 70 Traffic and Vehicles. Opportunity shall be given to all persons interested to be heard upon the matter at the public hearing. The following proposed ordinance amendment is under consideration and may be adopted and/or altered or amended prior to the close of the public hearing without further advertising, as a result of further study, or because of the views expressed at the public hearing. Any alteration or amendment must be presented for comment in the course of the public hearing. The proposed amendment is available for review and/or purchase at the Town Clerk's Office between the hours of 8:30 a.m. and 4:30 p.m., Monday through Friday, excluding Holidays.

Section 1. The Town Council of the Town of Jamestown hereby ordains that the Jamestown Code of Ordinances, Article III Chapter 70 – Traffic and Vehicles – Sec. 70-87 Prohibited or Restricted Parking on Specified Streets; the same may have been heretofore amended, is hereby amended.

The following is a summary description of the proposed amendments:

To regulate parking on Fort Getty Road by prohibiting parking on either side from the intersection of the existing boat ramp north 500 feet to the beginning of the Fort Getty Dock, except by special permit as issued by the Recreation Department and prohibiting parking on either side or within the median beginning at the intersection with Beavertail Road and continuing to the entrance of the park.

Section 2. This amendment shall take effect upon its passage.

A copy of the entire amendment as proposed is available for review at the Jamestown Philomenian Library, 26 North Road; Jamestown Town Hall, 93 Narragansett Avenue; and online at <http://www.jamestownri.gov/town-government/town-council/town-council-meetings-minutes/2019-meetings-minutes/2019-meetings>.

This meeting location is accessible to the physically challenged. If communications assistance is needed or other accommodations to ensure equal participation, please call 1-800-745-5555, facsimile to 401-423-7230, or email to cfernstrom@jamestownri.net not less than three (3) business days prior to the meeting.

Advertisement in the Jamestown Press June 6, 2019 edition

EXHIBIT A


ARTICLE III. SPECIFIC STREET REGULATIONS

Sec. 70-87 Prohibited or restricted parking on specified streets.

Fort Getty Road, no parking on either side from the intersection of the existing boat ramp north 500 feet to the beginning of the Fort Getty Dock, except by special permit as issued by the Recreation Department. No parking on ~~north~~ either side or within the median beginning at the intersection with Beavertail Road and continuing to the entrance of the park.



TOWN OF JAMESTOWN
93 NARRAGANSETT AVENUE
P.O. Box 377
JAMESTOWN, RHODE ISLAND 02835

TO: HONORABLE TOWN COUNCIL
FROM: ANDREW E. NOTA, TOWN ADMINISTRATOR 
SUBJECT: JUNE 17, 2019 - PROJECT AND BUSINESS UPDATE
DATE: June 12, 2019

The following business items are provided as part of the June 17, 2019 – Interim Administrators Report. These items reflect ongoing projects and initiatives that are under review and in various stages of development with the Town staff and some that may require further Town Council direction.

A) **Town Project Updates:**

East Ferry: The majority of the East Ferry Parking area rehabilitation project has been successfully completed with minor maintenance and finish work to be completed in the coming months.

North Road: Due to inconsistent weather and employee availability, this project incurred a delay over this past week with the hope of getting back on schedule once the workforce is back to full strength. The department goal remains to complete the drainage work and bike path in order for all paving work to be completed in the fall season.

Fort Getty Waterfront: The public works department in recent weeks has been completing several improvements to the Fort Getty pier. This work involved the rebuilding of the concrete bulked, improvements to the access road and interconnect to the pier. The final phase to be completed in the next week or so includes a new and improved access ramp to the main deck of the pier, providing for improved access for both recreational and commercial users.

Fort Getty Pavilion: The parks department continues to work on ground improvements in and around the pavilion. This project has included the replacement of various plantings and shrubs, mulching of planted beds and the installation of new loads of shells in the parking areas and other high use paths.

Taylor Point: The installation of a Clevis style composting restroom unit has been installed at Taylor Point. The project was a partnership of the Parks Department and Taylor Point restoration committee. Work continues led by the efforts of a large volunteer initiative with the removal of invasive plants on the property and further work will be performed by the Parks and Public Works departments in the fall regarding the replacement of rail systems around the parking area and improvements to the access trails on the property.

B) **Rhode Island League of Cities and Towns Legislative Update:**

The following update will represent one of the final of this legislative session.

TUESDAY, JUNE 11

- Senate floor votes on several bills of municipal interest:
 - Senate President's bill to create special economic districts (S0803A) – League and Planners Association both opposed earlier in committee; no House companion bill yet
 - Bill allowing agency fees for grievances for non-union employees (S0712A)
 - Bill allowing local boards of canvassers to combine voting districts for special elections (S0474)
 - NOTE: House Judiciary voting on companion bill on Tuesday as well (H5864)
- Senate HHS hearing on League-supported bill adding municipal representatives to ambulance services advisory board (S0951)
- Senate Finance vote on bill allowing property tax abatement for resiliency improvements (S0568)
- Senate Finance hearing on bills to increase school funding if community meets low- and moderate-income housing targets (S0434) and to provide state tax credits for investments in federal opportunity zones (S0668)
- House Corporations hearing/vote on bills allowing third-party or state inspectors to inspect a building if a municipality does not complete one in 48 hours (H5989, S0687A)
- House Municipal Government vote on substitute bill allowing property tax exemption for surviving spouses of public safety officers killed in duty (H5453A)

WEDNESDAY, JUNE 12

- House Health, Education and Welfare vote on bill adding a municipal member to the ambulance services advisory board (H6169)
- Senate Education votes on numerous education bills – full agenda at <http://status.rilin.state.ri.us/documents/agenda-16495.aspx>
 - Note: League has expressed concern with several of the bills, including the class size maximum (S0199), as unfunded mandates and violation of local control
 - Committee is also hearing a bill requiring that only certified nurse-teachers may be employed as school nurses (S0890)
- House Labor vote on bill allowing agency fees for grievances for non-union employees (H5259)
- House Small Business hearing/vote on Department of Business Regulation bills allowing Class F and F-1 liquor licenses for corporations, LLCs and political organizations (H5455, S0527Aaa)
- Budget in House Finance (???)

THURSDAY, JUNE 13

- Senate Judiciary hearing on League-supported bill allowing assessors to use the last valuation amount as a property's value (to restore previous practice after adverse Supreme Court decision last year) (S0080A)
- Senate Finance hearing on several bills of interest:
 - Allowing taxation of certain property owned by a nonprofit hospital or institution of higher education (S0208)
 - Providing free lunches for all students (S0416)
 - Applying the hotel tax distribution to revenues from residential short-term rentals (e.g., AirBnB) (S0561)
- House floor vote on statewide curriculum standards (H5008A), literacy/dyslexia (H5887A) and fast-track certification for principals (H6085A)
- Budget in House Finance (???)

Other Program Updates:

- 1) **DMV Tax Blocks** – The DMV Administrator reached out to the League for assistance in addressing the tax block issue affecting vehicle registrations (coverage at: <https://www.providencejournal.com/news/20190528/ri-leaves-drivers-in-dark-on-expiring-registrations>). Communities may institute blocks on registration for unpaid taxes. However, not all residents know when a municipal tax block has been placed, and IT and process challenges have prevented many blocks from being removed when taxes are paid. The League will be working with DMV officials and member communities to pursue possible improvements to the existing system.
- 2) **Fund Balance Report** – The League published a report analyzing communities' fund balances/budget reserves at the close of FY2017 – (attached). The report highlighted improvements between FY2016 and FY2017 and showed that nearly all communities had increased their balances since FY2010. Fund balance is an important indicator of a community's ability to handle emergency situations or a decline in revenues, with rating agencies using it as a key fiscal measure. This report will be updated with FY2018 figures when all audits are completed.
- 3) **Invitation: Providence Safe Stations Walk-Through – 6/17 @1:00 p.m.** – Mayor Elorza invited all League members to an event highlighting their Safe Stations initiative to reduce opioid overdoses and promote treatment. Information and RSVP instructions are below:

This event is an opportunity for city leaders and fire/EMS professionals to learn more about Providence Safe Stations operations, partnerships, successes, and challenges. Reducing opioid overdoses in Rhode Island takes creative and collaborative approaches. In January 2018, Providence launched its Safe Stations initiative in partnership with The Providence Center's Anchor Recovery and with leadership and support from the RI Department of Behavioral Healthcare, Developmental Disabilities, and Hospitals and the RI Department of Health. Providence Safe Stations provides 24/7 connections to treatment support and services at any of Providence's 12 fire stations. It is based on models in Nashua and Manchester, NH, and is in alignment with the State of Rhode Island's Overdose Prevention Action Plan, which includes expansion of peer recovery services and access to treatment options for long-term recovery.

Event: Providence Safe Stations Walk-Through

Date: Monday, June 17, 2019

Time: 1-2pm

Location: Messer Fire Station, 201 Messer St, Providence, RI 02909

RSVP: By Thursday, June 13, 2019 here: <https://forms.gle/fRBKKxu14eF7hjDq7>.

To learn more about Providence Safe Stations visit: <http://pvdsafestations.com/>. To learn more about the State's Overdose Prevention Action Plan visit: <https://preventoverdoseri.org/>.



Special Report – Municipal Fiscal Conditions

Associate Director Peder A. Schaefer¹

April 15, 2019

Summary

For sound fiscal planning, communities aim to maintain an appropriate fund balance – the difference between assets and liabilities on a governmental funds balance sheet. Fund balance is an important fiscal benchmark that receives attention from ratings agencies and taxpayers, though each community's fund balance target may be influenced by several factors. This brief provides comparative data on Rhode Island municipalities' fund balances, as well as shows the improvement of municipal fiscal positions over the last seven years.

Fund Balance

Sometimes known as a rainy-day fund or reserve, a community's fund balance represents the resources available to support municipal government operations during an emergency or fiscal downturn. When preparing and considering budgets, municipal leaders are frequently asked what the appropriate level of fund balance should be. These questions may come from different quarters: council members, rating agencies, state overseers, as well as those interested in funding new services or reducing taxes. The Rhode Island League of Cities and Towns has compiled information to help municipal leaders, policymakers and residents assess their reserve levels and compare them to those of similar communities.

Fund balance refers to the difference between assets and liabilities on a governmental funds balance sheet. It represents not the surplus or deficit of any one year, but surplus funds accumulated over a period of years to support future years. In some cases, guided by the Governmental Accounting Standards Board (GASB), fund balances may face restrictions – for example, funds that are committed to projects in future years. Therefore, in addition to total fund balance, this report also examines unassigned fund balance to give a more comprehensive view of available liquid resources to support future municipal operations.

The appropriate level of fund balance varies by the nature of the community and is influenced by several factors, especially revenue stability. The Government Finance Officers Association (GFOA) recommends that each unit of government develop a "...formal policy on the level of unrestricted fund balance that should be maintained..." While emphasizing the uniqueness of each government

¹ In January 2010, the state of Rhode Island issued a report measuring the fiscal stress of municipalities. The League's Associate Director Peder Schaefer was involved as a state employee in the preparation of that report, which was prepared under the guidance of the "Municipal Fiscal Stress Task Force." Each year since then, Mr. Schaefer has issued updates for the League of Cities and Towns Executive Board limited to fund balance trends. This is the seventh update focusing on fund balance as of the end of FY 2016, and the first to be published.

entity, the GFOA suggests an “...unrestricted budgetary fund balance in their general fund of no less than two months of regular general fund operating revenues...”²

Another factor affecting target reserve balance is the reliability or volatility of local revenue sources. For example, property taxes are a relatively stable source of revenue during an economic downturn, compared to income and sales taxes, which fluctuate more in a recession. For that reason, Rhode Island cities and towns that are more reliant on state aid would require a higher fund balance than municipalities that rely primarily on the stable property tax to support operations.

Fund Balance in Rhode Island Cities and Towns

Rhode Island cities and towns demonstrated an increase in total fund balance between Fiscal Years 2016 and FY 2017 – climbing by 5.7%. Table 1 shows an aggregate summary of general and school fund balances and changes from FY 2016 to FY 2017 for all 39 cities and towns in Rhode Island.

Table 1: Total Fund Balance for Rhode Island Municipalities, FY 2017

Total Balance FY 2016	Total Balance FY 2017	Increase (\$) FY 2016 – FY 2017	Increase (%) FY 2016 – FY 2017
\$ 455,455,192	\$ 481,354,300	\$ 25,899,108	5.7%

However, as noted above, significant portions of fund balances may be restricted or designated for specific purposes. A more appropriate measure of municipal fiscal health is the portion of the fund balance that is unassigned to specific functions, thereby demonstrating the amount available for continuing municipal operations. Table 2 compares unassigned fund balances in FY 2016 and FY 2017. By this measure, cities and towns demonstrated an even greater fiscal improvement – increasing total unassigned fund balance by 22.8%.

Table 2: Total Unassigned Fund Balance for RI Municipalities, FY 2017

Unassigned Balance FY 2016	Unassigned Balance FY 2017	Increase (\$) FY 2016 – FY 2017	Increase (%) FY 2016 – FY 2017
\$ 270,899,608	\$ 293,197,645	\$22,298,037	8.2%

² Government Finance Officers Association. (2015). *Fund Balance Guidelines for the General Fund*. Retrieved from <https://www.gfoa.org/fund-balance-guidelines-general-fund>.

Findings and Analysis

The 2010 report prepared by the Municipal Fiscal Stress Task Force classified cities and towns as urban, urban ring, suburban, or rural. This classification system (known as “SCS”) was used by the task force and is again used in this update. A list of the categories and the communities in each category is included in Table 3 and in the explanatory tables at the end of this report.

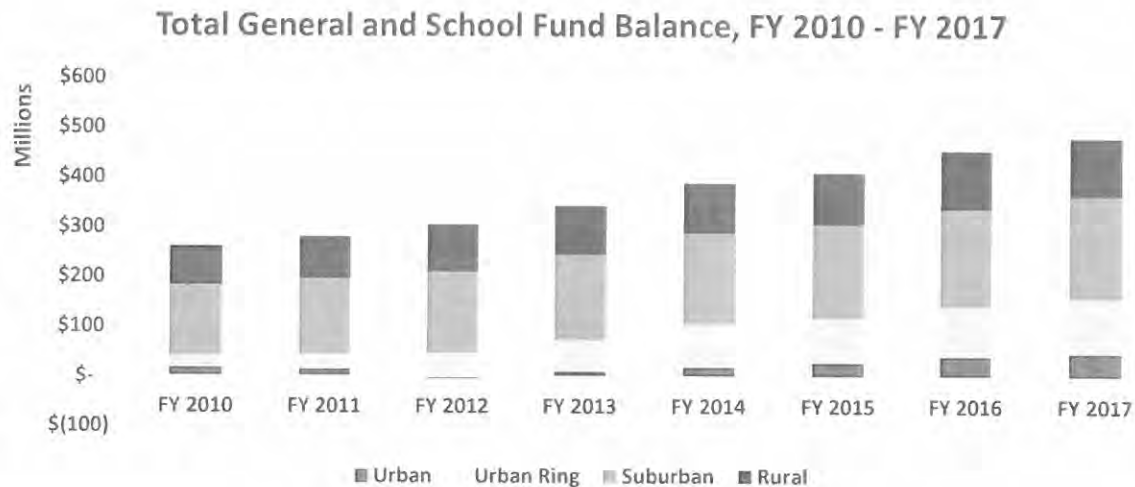
Table 3: Rhode Island Municipalities by SCS Classification

Urban	Urban Ring	Suburban	Rural
Central Falls	Cranston	Barrington	Burrillville
Newport	East Providence	Bristol	Charlestown
Pawtucket	North Providence	Cumberland	Coventry
Providence	Warwick	East Greenwich	Exeter
Woonsocket	West Warwick	Jamestown	Foster
		Johnston	Glocester
		Lincoln	Hopkinton
		Middletown	Little Compton
		Narragansett	New Shoreham
		North Kingstown	North Smithfield
		Portsmouth	Richmond
		Warren	Scituate
		Westerly	South Kingstown
			Tiverton
			West Greenwich

During the Great Recession, total fund balance deterioration during the recession was most pronounced in the urban and urban ring communities, as defined in the SCS. The urban communities are generally more reliant on state support, and dramatic cuts in state aid during the recession were a principal driver in urban financial condition deterioration.

However, improvement in total fund balance since the trough of the recession has continued in all types of communities, as seen in Table 4. In fact, with the exception of the capital city, all Rhode Island communities have shown improvement between FY 2010 and FY 2017, with substantial gains in Pawtucket, Woonsocket, and East Providence. (See Appendix for individual community figures.).

Table 4: Total General and School Fund Balance by Classification, FY 2010 - FY 2017



Since the recession, improvement by Rhode Island's urban centers has been even more significant. At the end of FY 2012, as seen in Table 6, the five urban core communities (including a healthy Newport) had a cumulative deficit of over \$4 million. By the end of FY 2017, positive balances were over \$48 million.

Table 6: Change in Total Fund Balance, FY 2012 - FY 2017

SCS Classification	Fund Balance FY 2012	Fund Balance FY 2017	Change (\$) FY 2012 - FY 2017
Urban	(\$4,000,187)	\$48,149,828	\$52,150,015
Urban Ring, Suburban and Rural	\$305,896,170	\$433,204,472	\$127,308,302
Total	\$301,895,983	\$481,354,300	\$179,458,317

The improvement in total fund balance was particularly pronounced in FY 2017. As seen in Table 7, all types of communities improved their financial position from FY 2016 to FY 2017. It remains the case, however, that suburban and rural communities have generally healthier fund balances than their urban counterparts.

Providence's improvement from FY 2016 to FY 2017 was the most significant of the urban communities, as fund balance improved by \$5.4 million and the cumulative deficit was eliminated (see Appendix). Providence had total revenues of over \$744 million in FY 2017, an increase of \$25 million over FY 2016. That robust growth helped restore a positive fund balance.

Table 7: Change in Total Fund Balance, FY 2016 - FY 2017

SCS Classification	Fund Balance FY 2016	Fund Balance FY 2017	Change (\$) FY 2016- FY 2017	Change (%) FY 2016 - FY 2017
Urban and Urban Ring	\$141,617,429	\$158,338,527	\$16,721,098	11.8%
Suburban and Rural	\$313,837,763	\$323,015,773	\$9,178,010	2.9%
Total	\$455,455,192	\$481,354,300	\$45,335,352	5.7%

While the 29 suburban and rural communities make up over 40% of the state's population and an equivalent percentage of municipal revenues, their financial condition is stronger than in other areas, with fund balances exceeding 10% of annual revenues in every town. As seen in Table 8, suburban and rural communities have higher fund balances per capita – \$723, compared to \$261 available per capita in the more densely populated cities and towns.

Table 8: Per Capita Revenue and Fund Balance, FY 2017

SCS Classification	Population 2010 Census	Revenues FY 2017	Fund Balance FY 2017	Per Capita Revenue	Per Capita Fund Balance
Urban and Urban Ring	605,789	\$2,157,080,720	\$158,338,527	\$3,560	\$261
Suburban and Rural	446,778	\$1,538,556,626	\$323,015,773	\$3,442	\$723
Total	1,052,567	\$3,695,637,346	\$481,354,300	\$3,510	\$457

More detailed information for each of the 39 cities and towns is available in the attached tables in the Appendix. The Appendix also includes a table with the most recent bond ratings for cities and towns in the state. Rating agencies consider fund balances as a factor when determining bond ratings, with larger fund balances generally correlated with higher ratings. With some exceptions, the suburban and rural communities are more highly rated by bond rating agencies than their urban counterparts, driven partly by their stronger fund balances.

Other Considerations

While fund balances are an important fiscal indicator, other factors also contribute to the overall picture of the fiscal health of a community. The fiscal stress task force of 2010 included pension liabilities and other post-employment benefits as additional important criteria for evaluating municipal fiscal health.

In May 2018, the Advisory Council for Locally Administered Pension Plans, under the auspices of the General Treasurer's Office, prepared an updated analysis of the pension liability issue for 34 local pension plans not in the state-run Municipal Employees' Retirement System (MERS). This report found that the 34 local plans had a combined unfunded liability of more than \$2.4 billion, with more than one-third of the plans are less than 60% funded.³

In 2017, the Public Finance Management Board prepared a comprehensive study of municipal debt and long-term liabilities, including those from pension obligations.⁴ That report shows that several communities that maintain reasonable fund balance flexibility still have significant long-term pension liabilities. When making budgetary decisions, many communities must act carefully in order to ensure an appropriate fund balance while also meeting long-term obligations to pension and other post-employment benefits.

Yet for purposes of fund balances, cities and towns in the state have improved their financial condition since the trough of the recession in FY 2012. Suburban and rural communities have generally greater fund balance reserves than their urban and urban ring counterparts who are generally more reliant and susceptible to fluctuations in state aid. The League of Cities and Towns will continue working with municipal officials to provide the tools and information they need to promote fiscal health in their communities.

³ Advisory Council for Locally Administered Pension Plans. (2018). *Report of the Advisory Council for Locally Administered Pension Plans*. Retrieved from http://d10k7k7mywg42z.cloudfront.net/assets/5aec622223f812647e07433b/2018_Report_of_the_Advisory_Council_for_Locally_Administered_Pension_Plans.pdf

⁴ Public Finance Management Board. (2017). *Debt Affordability Study*. Retrieved from http://d10k7k7mywg42z.cloudfront.net/assets/59108457d4c96144e21ed765/State_of_Rhode_Island_Debt_Affordability_Study_2017.pdf

Rhode Island Cities and Towns
Balance Sheet: General Fund Balance as % of Revenue FY 2016

Municipalities	Reserved	Unassigned	Total General Fund and School	Total (2) Revenues	General Fund Bal as % of Revenue	Unassign ed as % of Revenue	School Fund Balance
CENTRAL FALLS	336,240	250,000	586,240	19,411,144	3.0%	1.3%	-
NEWPORT	3,134,429	15,316,638	18,451,067	103,566,752	17.8%	14.8%	-
PAWTUCKET	1,437,001	12,657,552	15,471,568	201,943,243	7.7%	6.3%	1,377,015
PROVIDENCE	0	-3,158,000	(3,158,000)	719,479,000	-0.4%	-0.4%	-
WOONSOCKET	1,747,683	5,654,439	10,607,931	133,559,034	7.9%	4.2%	3,205,809
CRANSTON	525,266	20,220,712	26,855,064	273,713,950	9.8%	7.4%	6,109,086
E. PROVIDENCE(1)	15,098,058	14,843,581	36,994,421	152,637,863	24.2%	9.7%	7,052,782
N. PROVIDENCE	2,793,814	5,036,300	7,713,940	97,635,921	7.9%	5.2%	(116,174)
WARWICK	3,705,606	18,486,180	22,165,650	309,597,135	7.2%	6.0%	(26,136)
W. WARWICK	1,200,081	453,494	5,929,548	91,881,389	6.5%	0.5%	4,275,973
BARRINGTON	1,670,114	16,845,283	18,515,397	69,572,055	26.6%	24.2%	
CUMBERLAND	1,506,918	12,952,568	18,469,793	91,594,956	20.2%	14.1%	4,010,307
E. GREENWICH	4,648,365	7,043,991	11,692,356	66,862,858	17.5%	10.5%	
JAMESTOWN	3,399,855	4,608,201	8,008,056	22,821,634	35.1%	20.2%	
JOHNSTON	783,836	18,755,908	24,705,807	106,238,450	23.3%	17.7%	5,166,063
LINCOLN	1,182,128	6,180,175	8,770,374	81,714,688	10.7%	7.6%	1,408,071
MIDDLETOWN	4,636,210	5,112,214	13,808,672	66,238,433	20.8%	7.7%	4,060,248
NARRAGANSETT	8,338,874	10,045,489	18,384,363	59,244,439	31.0%	17.0%	
N. KINGSTOWN	5,841,723	6,667,680	15,303,166	98,038,948	15.6%	6.8%	2,793,763
PORTSMOUTH	1,589,635	6,871,853	8,461,488	62,910,093	13.5%	10.9%	-
SMITHFIELD	12,213,989	3,908,877	17,305,582	66,775,689	25.9%	5.9%	1,182,716
WESTERLY	5,996,123	5,636,916	11,692,872	92,885,563	12.6%	6.1%	59,833
BRISTOL	3,498,909	7,621,420	11,120,329	45,295,520	24.6%	16.8%	
WARREN	3,501,299	6,677,436	10,178,735	26,289,755	38.7%	25.4%	
BURRILLVILLE	14,871,279	7,806,198	23,331,149	48,896,975	47.7%	16.0%	653,672
COVENTRY	1,689,937	9,631,831	11,581,559	100,657,203	11.5%	9.6%	259,791
LITTLE COMPTON	209,931	1,328,201	1,716,232	13,026,293	13.2%	10.2%	178,100
NEW SHOREHAM	4,315,669	1,809,638	6,603,097	13,450,915	49.1%	13.5%	477,790
N. SMITHFIELD	1,677,407	3,546,930	7,345,232	42,238,636	17.4%	8.4%	2,120,895
SCITUATE (1)	3,348,925	3,071,913	6,420,838	34,442,951	18.6%	8.9%	
S. KINGSTOWN	5,414,091	10,171,662	15,585,753	84,870,050	18.4%	12.0%	-
TIVERTON	902,757	1,617,493	5,974,413	49,991,105	12.0%	3.2%	3,454,163
CHARLESTOWN	2,298,965	5,671,176	7,970,141	27,485,060	29.0%	20.6%	
EXETER	577,823	1,290,202	1,868,025	14,404,660	13.0%	9.0%	
FOSTER	1,861,139	1,238,181	3,968,201	14,031,719	28.3%	8.8%	868,881
GLOCESTER	3,727,400	4,443,472	12,334,501	27,202,607	45.3%	16.3%	4,163,629
HOPKINTON	607,512	4,390,968	4,998,480	24,276,914	20.6%	18.1%	
RICHMOND	1,124,487	3,441,004	4,565,491	23,596,136	19.3%	14.6%	
W. GREENWICH	405,829	2,751,832	3,157,661	19,056,553	16.6%	14.4%	
	131,819,307	270,899,608	455,455,192	3,597,536,289			52,736,277
					RI AVERAGE		
TOTAL	131,819,307	270,899,608	455,455,192	3,597,536,289	12.7%	7.5%	52,736,277
					RI MEDIAN		
					17.8%	9.7%	

Rhode Island Cities and Towns
Balance Sheet: General Fund Balance as % of Revenue FY 2017

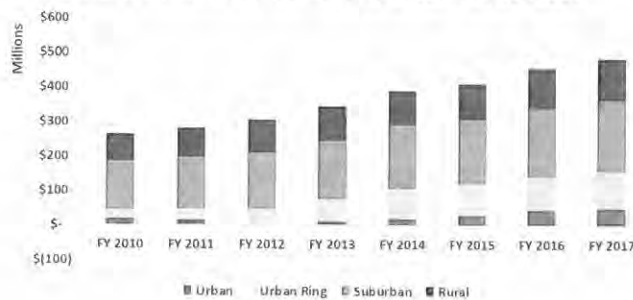
Municipalities	Reserved	Unassigned	Total General Fund and School	Total (2) Revenues	General Fund Bal as % of Revenue	Unassign ed as % of Revenue	School Fund Balance
CENTRAL FALLS	387,387	280,756	668,143	19,351,467	3.5%	1.5%	-
NEWPORT	2,963,938	14,726,077	17,690,015	106,253,574	16.6%	13.9%	-
PAWTUCKET	1,801,519	12,266,037	14,975,525	208,116,259	7.2%	5.9%	907,969
PROVIDENCE	0	2,279,000	2,279,000	744,475,000	0.3%	0.3%	-
WOONSOCKET	2,699,826	5,885,189	12,537,145	133,559,034	9.4%	4.4%	3,952,130
CRANSTON	719,388	20,149,590	26,754,786	283,703,555	9.4%	7.1%	5,885,808
E. PROVIDENCE(1)	18,268,045	13,925,027	38,545,814	156,968,940	24.6%	8.9%	6,352,742
N. PROVIDENCE	3,716,144	6,326,729	10,943,800	100,216,546	10.9%	6.3%	900,927
WARWICK	6,453,662	22,566,957	29,020,619	309,808,623	9.4%	7.3%	-
W. WARWICK	350,900	217,055	4,923,680	94,627,722	5.2%	0.2%	4,355,725
BARRINGTON	1,693,792	18,497,646	20,191,438	71,343,559	28.3%	25.9%	
CUMBERLAND	1,798,425	12,009,505	16,757,336	93,632,214	17.9%	12.8%	2,949,406
E. GREENWICH	5,667,267	6,405,385	12,072,652	68,613,397	17.6%	9.3%	
JAMESTOWN	3,250,116	5,010,584	8,260,700	23,102,587	35.8%	21.7%	
JOHNSTON	1,611,483	23,130,051	29,916,949	112,944,915	26.5%	20.5%	5,175,415
LINCOLN	1,209,437	7,011,039	9,911,131	84,577,676	11.7%	8.3%	1,690,655
MIDDLETOWN	5,842,120	4,948,080	15,167,667	68,749,255	22.1%	7.2%	4,377,467
NARRAGANSETT	8,674,535	10,255,432	18,929,967	60,949,051	31.1%	16.8%	
N. KINGSTOWN	2,754,977	8,060,139	13,380,961	100,914,867	13.3%	8.0%	2,565,845
PORTSMOUTH	1,999,242	6,912,353	8,911,595	63,570,921	14.0%	10.9%	-
SMITHFIELD	11,636,449	4,526,549	18,082,581	68,739,965	26.3%	6.6%	1,919,583
WESTERLY	5,925,949	8,565,108	14,531,685	96,108,149	15.1%	8.9%	40,628
BRISTOL	2,775,070	6,431,691	9,206,761	48,125,451	19.1%	13.4%	
WARREN	3,117,082	8,562,458	11,679,540	26,694,092	43.8%	32.1%	
BURRILLVILLE	8,166,272	7,027,947	15,972,539	49,506,077	32.3%	14.2%	778,320
COVENTRY	3,897,000	7,458,506	11,900,307	103,599,716	11.5%	7.2%	544,801
LITTLE COMPTON	246,389	1,390,252	1,714,741	13,542,926	12.7%	10.3%	78,100
NEW SHOREHAM	3,952,120	2,219,370	6,734,620	13,856,815	48.6%	16.0%	563,130
N. SMITHFIELD	1,724,858	4,330,447	8,482,543	44,250,056	19.2%	9.8%	2,427,238
SCITUATE (1)	3,350,131	3,266,066	6,616,197	35,097,342	18.9%	9.3%	
S. KINGSTOWN	5,406,767	10,707,271	16,114,038	86,497,178	18.6%	12.4%	-
TIVERTON	1,473,387	1,898,325	7,800,922	50,982,040	15.3%	3.7%	4,429,210
CHARLESTOWN	1,784,492	7,010,439	8,794,931	27,631,271	31.8%	25.4%	
EXETER	575,000	1,377,728	1,952,728	14,849,744	13.1%	9.3%	
FOSTER	2,046,185	1,282,283	4,410,279	14,421,815	30.6%	8.9%	1,081,811
GLOCESTER	3,838,598	4,899,808	12,428,722	28,217,298	44.0%	17.4%	3,690,316
HOPKINTON	173,172	5,145,961	5,319,133	24,708,484	21.5%	20.8%	
RICHMOND	1,012,401	3,611,822	4,624,223	24,221,561	19.1%	14.9%	
W. GREENWICH	525,904	2,622,983	3,148,887	19,108,204	16.5%	13.7%	
	133,489,429	293,197,645	481,354,300	3,695,637,346			54,667,226
					RI AVERAGI AVERAGE		
TOTAL	133,489,429	293,197,645	481,354,300	3,695,637,346	13.0%	7.9%	54,667,226
					RI MEDIAN		
					17.9%	9.3%	

Rhode Island Cities and Towns
Fund Balance and Change - FY 2010 to FY 2017

Municipalities	Total General Fund and School FY 2010	Total General Fund and School FY 2011	Total General Fund and School FY 2012	Total General Fund and School FY 2013	Total General Fund and School FY 2014	Total General Fund and School FY 2015	Total General Fund and School FY 2016	Total General Fund and School FY 2017	Change FY 16 to FY 17
CENTRAL FALLS	\$ (2,049,072)	\$ (485,015)	\$ 1,368,639	\$ 1,202,101	\$ 505,048	\$ 419,145	\$ 586,240	\$ 668,143	\$ 81,903
NEWPORT	12,524,185	11,241,758	11,636,405	13,630,080	13,051,602	17,610,107	18,451,067	\$ 17,690,015	\$ (761,052)
PAWTUCKET	340,714	(330,259)	825,047	8,205,438	14,586,198	18,947,993	15,471,568	\$ 14,975,525	\$ (496,043)
PROVIDENCE	14,351,000	3,725,000	(11,399,000)	(9,827,000)	(8,672,000)	(13,445,000)	\$ 2,279,000	\$ 5,437,000	\$ 5,437,000
WOONSOCKET	(7,243,986)	111,846	(6,431,278)	(3,223,095)	249,660	5,526,699	10,607,931	\$ 12,537,145	\$ 1,929,214
CRANSTON	15,694,004	14,611,521	17,304,311	21,885,922	26,318,452	28,192,767	26,855,064	\$ 26,754,786	\$ (100,278)
E. PROVIDENCE(1)	(604,741)	(49,409)	8,743,840	14,870,345	28,691,201	34,804,255	36,994,421	\$ 38,545,814	\$ 1,551,393
N. PROVIDENCE	(9,272,993)	2,546,455	3,945,067	5,618,623	6,185,963	5,685,251	7,713,940	\$ 10,943,800	\$ 3,229,860
WARWICK	14,992,396	9,018,294	12,076,554	16,912,179	19,176,021	15,701,236	22,165,650	\$ 29,020,619	\$ 6,854,969
W. WARWICK	3,234,415	4,504,365	5,285,832	4,550,837	6,369,670	5,889,627	5,929,548	\$ 4,923,680	\$ (1,005,868)
BARRINGTON	13,462,429	13,670,198	13,629,038	14,954,636	15,952,489	17,218,504	18,515,397	\$ 20,191,438	\$ 1,676,041
CUMBERLAND	6,982,629	12,086,537	13,309,921	15,539,818	17,923,058	19,190,485	18,469,793	\$ 16,757,336	\$ (1,712,457)
E. GREENWICH	7,133,581	9,530,606	9,810,676	11,174,904	11,077,137	10,805,291	11,692,356	\$ 12,072,652	\$ 380,296
JAMESTOWN	6,341,254	6,740,005	6,944,787	7,441,029	7,658,831	7,811,475	8,008,056	\$ 8,260,700	\$ 252,644
JOHNSTON	6,404,851	7,247,838	9,275,528	12,547,767	17,237,882	22,606,004	24,705,807	\$ 29,916,949	\$ 5,211,142
LINCOLN	8,035,540	9,331,305	10,022,672	8,933,054	7,824,182	8,222,591	8,770,374	\$ 9,911,131	\$ 1,140,757
MIDDLETOWN	16,912,815	12,559,056	12,821,992	12,807,558	13,159,907	12,740,227	13,808,672	\$ 15,167,667	\$ 1,358,995
NARRAGANSETT	8,739,871	11,324,939	12,354,406	13,645,012	16,717,075	18,580,671	18,384,363	\$ 18,929,967	\$ 545,604
N. KINGSTOWN	13,667,082	13,312,738	15,276,701	16,130,069	16,421,143	14,537,303	15,303,166	\$ 13,380,961	\$ (1,922,205)
PORTSMOUTH	4,493,795	5,052,974	8,464,168	9,841,739	10,057,799	9,839,427	8,461,488	\$ 8,911,595	\$ 450,107
SMITHFIELD	17,638,220	18,243,434	19,400,301	17,659,314	17,031,856	16,879,133	17,305,582	\$ 18,082,581	\$ 776,999
WESTERLY	12,940,174	14,260,714	13,362,572	13,279,323	12,803,453	11,490,179	11,692,872	\$ 14,531,685	\$ 2,838,813
BRISTOL	14,584,458	14,219,723	12,729,604	11,654,540	10,641,183	10,686,754	11,120,329	\$ 9,206,761	\$ (1,913,568)
WARREN	5,280,114	5,086,512	6,650,880	6,092,432	9,042,795	7,718,129	10,178,735	\$ 11,679,540	\$ 1,500,805
BURRILLVILLE	13,342,652	14,773,430	16,595,590	15,731,290	16,604,557	17,221,553	23,331,149	\$ 15,972,539	\$ (7,358,610)
COVENTRY	6,938,682	8,520,515	11,431,311	11,517,291	11,008,573	11,242,246	11,581,559	\$ 11,900,307	\$ 318,748
LITTLE COMPTON	3,172,116	3,172,116	2,413,839	1,978,867	1,490,734	1,599,626	1,716,232	\$ 1,714,741	\$ (1,491)
NEW SHOREHAM	3,349,839	3,558,411	6,061,100	6,288,656	6,130,142	6,239,735	6,603,097	\$ 6,734,620	\$ 131,523
N. SMITHFIELD	3,400,076	2,741,367	3,263,313	3,482,770	3,910,479	5,490,566	7,345,232	\$ 8,482,543	\$ 1,137,311
SCITUATE	4,332,031	4,207,292	5,640,864	5,488,953	6,212,222	6,294,258	6,420,838	\$ 6,616,197	\$ 195,359
S. KINGSTOWN	14,537,380	14,389,891	15,079,009	15,465,212	15,977,733	15,022,499	15,585,753	\$ 16,114,038	\$ 528,285
TIVERTON	2,064,988	2,842,538	3,434,795	3,996,980	4,464,022	4,628,674	5,974,413	\$ 7,800,922	\$ 1,826,509
CHARLESTOWN	7,274,769	7,843,219	7,691,752	8,022,378	5,071,526	6,097,765	7,970,141	\$ 8,794,931	\$ 824,790
EXETER	1,086,546	1,311,232	1,432,412	1,619,166	1,850,770	1,756,955	1,868,025	\$ 1,952,728	\$ 84,703
FOSTER	420,949	749,237	1,202,079	1,908,600	2,729,954	3,407,676	3,968,201	\$ 4,410,279	\$ 442,078
GLOCESTER	8,622,651	8,622,651	9,399,828	10,718,363	11,493,933	11,871,451	12,334,501	\$ 12,428,722	\$ 94,221
HOPKINTON	3,822,376	4,231,285	4,560,197	5,114,497	5,441,906	5,083,548	4,998,480	\$ 5,319,133	\$ 320,653
RICHMOND	2,778,282	3,722,376	3,751,434	3,702,915	3,957,256	4,078,533	4,565,491	\$ 4,624,223	\$ 58,732
W. GREENWICH	2,056,683	2,324,715	2,529,797	2,949,485	2,952,737	2,696,161	3,157,661	\$ 3,148,887	\$ (8,774)
TOTAL	\$ 261,782,755	\$ 280,571,410	\$ 301,895,983	\$ 343,512,048	\$ 389,307,149	\$ 410,389,499	\$ 455,455,192	\$ 481,354,300	\$ 25,899,108

	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017
Urban	\$ 17,922,841	\$ 14,263,330	\$ (4,000,187)	\$ 9,987,524	\$ 19,720,508	\$ 29,058,944	\$ 41,958,806	\$ 48,149,828
Urban Ring	24,043,081	30,631,226	47,355,604	63,837,906	86,741,307	90,273,136	99,658,623	110,188,699
Suburban	142,616,813	152,666,579	164,053,246	171,701,195	183,548,790	188,326,173	196,416,990	207,000,963
Rural	77,200,020	83,010,275	94,487,320	97,985,423	99,296,544	102,731,246	117,420,773	116,014,810
TOTAL	\$ 261,782,755	\$ 280,571,410	\$ 301,895,983	\$ 343,512,048	\$ 389,307,149	\$ 410,389,499	\$ 455,455,192	\$ 481,354,300

Total General and School Fund Balance, FY 2010 - 2017





Jamestown Ad-Hoc Committee on Public Art MEMORANDUM

TO: The Honorable Town Council
Mr. Michael White, President
FROM: Duncan Pendlebury, Chair, Ad-Hoc Committee for Public Art
RE: Whale Tail Proposal
DATE: June 7, 2019

On June 6, 2019 the Ad-Hoc Committee on Public Art made the following vote:
Motion by Allie Sabalis, seconded by Peter Fay "To withdraw the Memorandum of May 14, 2019."

So voted:

Duncan Pendlebury – Aye	Bob Trout – Aye
Mick Cochran – Aye	Tory Reiff - Aye
Valerie Southern – Aye	Allie Sabalis – Aye
Peter Fay – Aye	Barbara Cunha - Aye
Sandy Sorlien – Nay	

Motion carries 8-1

A second motion was made by Allie Sabalis, seconded by Barbara Cunha as follows:
"We want the Donor Committee to submit a formal application in conformance with the Gift Policy (adopted by the Town Council on May 20, 2019)."

So voted:

Duncan Pendlebury – Aye	Bob Trout – Aye
Mick Cochran – Aye	Tory Reiff - Aye
Valerie Southern – Aye	Allie Sabalis – Aye
Peter Fay – Aye	Barbara Cunha - Aye
Sandy Sorlien – Aye	

C: Andy Nota, Town Administrator
Cheryl Fernstrom, Town Clerk
The Jamestown Whale Tail Donor Committee

Jamestown Ad-Hoc Committee for Public Art

Minutes

May 8, 2019

6:00 PM

Jamestown Town Hall

93 Narragansett Ave.

1. Call to Order and Roll Call

The meeting was called to order and the following members were in attendance, Duncan Pendlebury, Mick Cochran, Allie Sabalis, Bob Trout, Sandy Sorlien, Mary Beth Murphy. Absent, Barbara Cunha, Peter Fay, Tory Reiff, Valerie Southern

The Chair noted that a quorum was present. ~~Lisa reported that Valerie and Peter said they were going to be here tonight.~~ They decided to continue with the meeting.

2. Approval of Minutes –April 24, 2019

Motion was made by Mick, Seconded by Bob to approve the Minutes. Discussion ensued and the following amendment was made to Page 2 C.:

Allie wants potential indoor art locations listed. The Committee agreed that they should ~~not~~ be listed but not inventoried in the report and that each building has different building managers such as Library, School, Fire and Police Stations and they should be in charge of what they put in their buildings.

3. Correspondence

None

4. Citizen's Non-Agenda Item

None

5. Reports

- a. Chair
- b. Vice Chair
- c. Town Planner

6. Old Business

a. Review and Discussion of Gift of Public Art proposal: Whale Tail - review, discussion and/or action and/or vote

The Chair opened up the conversation on the Whale Tail site.

Sandy – likes Ft. Getty and East Ferry triangle

Allie – Opposed to East Ferry for the Whale Tail. She feels it should be something more exciting or interesting. It should not be at the demand of a small group of people. She thinks a better location is Beavertail entrance, Ft. Wetherill or Ft. Getty.

Mick – He will only recommend East Ferry not just because it is the preferred site by the donor but because it is appropriate there.

Bob – Agrees with Mick about the East Ferry site. He like the interaction of art in a public place like East Ferry whether temporary or permanent.

Mary Beth – She loved the Whale Tail in East Ferry. It is a great offer of a gift and we should accept the gift at that site. She also likes site #23 in Beavertail on the east side.

Duncan –Beavertail #23is his preferred site. The only drawback is it does not look like it belongs to Jamestown.

Bob – Bob likes a steel with a patina. Maybe core 10 steel; it rusts. Duncan said that it is easy to vandalize because you can score it. Peter is using 314-316 stainless steel. It is easy to maintain Duncan noted. Mick noted that 314-316 stainless is great because it changes each day with the weather. It picks up on blue skies or a grey sky or even the sunset.

Duncan said that we have talked about this for a while now and our we have a final draft document we can now focus on the recommendation to the Town Council. He noted that we have two preferred sites, East Ferry and Beavertail #23. He would like called for a consensus vote on each site.

<u>East Ferry Triangle</u>	<u>Beavertail #23</u>
Sandy	Duncan
Mary Beth	Allie
Bob	
Mick	

Duncan asked opinions on time frame. Should there be one for its placement at East Ferry. It was unanimously agreed by the committee members that the East Ferry placement should be re-evaluated in 3 years.

Lisa will prepare the Memo to the Town Council for Duncan’s signature. It will be on the May 20 Town Council agenda with the final document and the final policy.

b. DRAFT Report to Council on Public Art Siting - review, discussion and/or action and/or vote

The committee discussed the final draft document. It will have appendices including history, what is public art, policy, the whale tail proposal, minutes from the Town Council, the Planning Commission and the art committee. Lisa will put it all together with a table of contents and a fold out map.

Duncan noted that our work is done and discussed whether we should recommend dissolving the committee or staying on the committee.

7. New Business - None

8. Adjournment

A motion by Mick, seconded by Bob to adjourn the meeting.

All in favor, motion passes.

Jamestown Ad-Hoc Committee for Public Art

Minutes

June 6, 2019

7:00 PM

Jamestown Town Hall
93 Narragansett Ave.

1. Call to Order and Roll Call

2. Approval of Minutes –May 8, 2019

A motion was made by Cochran and seconded by Trout to approve the minutes. Southern and Fay wanted the sentence removed as follows:

Page 1

The Chair noted that a quorum was present. ~~Lisa reported that Valerie and Peter said they were going to be here tonight.~~ They decided to continue with the meeting.

Sabalis noted that the following was inaccurately stated at the last meeting and she noted the correct steel type is in the specifications provided by the Donor Committee:

Page 2

Bob – Bob likes a steel with a patina. Maybe core 10 steel; it rusts. Duncan said that it is easy to vandalize because you can score it. Peter is using ~~314~~316 stainless steel. It is easy to maintain Duncan noted. Mick noted that ~~314~~316 stainless is great because it changes each day with the weather. It picks up on blue skies or a grey sky or even the sunset.

3. Correspondence

4. Citizen's Non-Agenda Item

5. Old Business

6. New Business

a. Corrections to Report previously submitted to the Council - review, discussion and/or action and/or vote

b. Edits, Clarifications and Corrections to Policy previously submitted to the Council - review, discussion and/or action and/or vote,

c. Feedback and thoughts from the members to be provided to the Council regarding the Memo of May 14. How does the memo match with the Gift Policy? - review, discussion and/or action and/or vote

Sabalis made a motion to rescind the vote for the location of the Whale Tail. Pendlebury noted that it was not a vote, but a consensus.
Motion failed due to lack of second.

Southern made a motion, seconded by Sabalis “to vote on the proposal submitted by the Whale Tail Donor Committee and consider within that vote its compliance with the Public Art Gift Policy.”

Discussion ensued about the vote not being possible since there is no formal proposal. Pendlebury proposed that the motion be withdrawn because there is no proposal. Valerie said she will withdraw the motion based on the statement by Chair Pendlebury.

Chair asked for comments by each committee member on their thoughts about the proposal. Valerie did not want a “thought” based discussion. She wanted it to be based on facts from a proposal. Discussion ensued and no discussion occurred about the suggestion by the Chair.

Motion by Allie Sabalis, seconded by Peter Fay “To withdraw the Memorandum of May 14, 2019.”

So voted:

Duncan Pendlebury – Aye	Bob Trout – Aye
Mick Cochran – Aye	Tory Reiff - Aye
Valerie Southern – Aye	Allie Sabalis – Aye
Peter Fay – Aye	Barbara Cunha - Aye
Sandy Sorlien – Nay	

Motion carries 8-1

A second motion was made by Allie Sabalis, seconded by Barbara Cunha as follows:
“We want the Donor Committee to submit a formal application in conformance with the Gift Policy (adopted by the Town Council on May 20, 2019).”

So voted:

Duncan Pendlebury – Aye	Bob Trout – Aye
Mick Cochran – Aye	Tory Reiff - Aye
Valerie Southern – Aye	Allie Sabalis – Aye
Peter Fay – Aye	Barbara Cunha - Aye
Sandy Sorlien – Aye	

Motion carries 9-0

d. Outline plan going forward, art committee? Stay ad hoc? Who is interested? - review, discussion and/or action and/or vote

7. Adjournment

A motion was made by Southern, seconded by Trout to adjourn. All in favor.
Motion carries 9-0

Attest:

Lisa W. Bryer
Town Planner



JAMESTOWN FIRE DEPARTMENT

INCORPORATED 1897



Telephone 401/423-0062
Fax 401/423-7278

50 Narragansett Avenue
Jamestown, RI 02835

January 4, 2019

Honorable Town Council
Mr. Michael White, President
Mr. Andrew Nota, Town Administrator
93 Narragansett Ave.
Jamestown, RI 02835

Dear President White, Town Council Members and Town Administrator Nota,

Enclosed please find the Jamestown Fire Department FY 2019/2020 Recommended Operating Budget. As you can see there is an increase between the Fire and EMS budget of \$199,045. This increase is required due to the changes recommended by the Town Administrator and approved by the Council as to the Fire Departments status as a Contract Service and not a Town Department.

Two years ago (2017) the Town Council and Town Administrator determined that the Jamestown Fire Department was not considered a Town Department and the Fire Departments status was changed to a Contract Service. Prior to this change, the Fire Department was considered a Department of the Town. During the FY 2018/2019 our accountant was concerned with how we categorized our volunteers, EMS per diems and other staff. The accountant recommended we contact an attorney to review the Federal and State tax implications.

After a review of our current situation by our counsel and accountant, it was determined that we could possibly be in violation of the tax laws on how we are categorizing and paying our workers. Due to the type of jobs, hours they work and other considerations, it was determined that these individuals can be considered "employees" of the fire department and not independent contractors. This requires the Fire Department to increase the FY 2019/2020 budget to pay for these required changes. These changes will include payroll taxes (FICA), Workers Compensation, possible RI sick leave regulations, Legal services, and accounting that were not included previously.

Another substantial increase included in this budget will be the addition of ALS per diems. In the past the Fire Department has provided one (1) Advanced Life Support (ALS) per diem "on call" 24 hours a day, seven days a week for 12 months. This system was backed by existing

volunteers which included an additional Emergency Medical Technician (Cardiac or Basic) and driver. With the numbers of volunteers slowly decreasing over the years it has become more difficult to maintain this level of care, especially around the Holidays. After much discussion it was decided to add an additional ALS per diem to the schedule for 12 hours a day, 365 days a year. This will provide two (2) ALS per diems 12 hours/day at \$48 for 365 days and the remaining 12 hours will have one (1) ALS per diem, 365 days at \$24/hr. This we feel will continue the excellent level of care that we have been providing to the citizens of Jamestown.

The last larger budget increase will be the salary for the Fire Chief. At this time the Board of Fire Wardens for the Jamestown Fire Department have decided to increase the Fire Chief from 35 hours/week to 40 hours/week. This will be a salary increase of \$10,268 which is more comparable to the existing Department Heads in the Town. There will also be an increase in the Benefits/retirement package as well as FICA to comply with Federal and State tax requirements. From 2005 to 2012 the Fire Chief was required to work 24 hours/week. In 2013 the work week was increased to 35 hours. The Fire Chief has received a W-2 from the Town since 2005.

The Fire Department is very cognizant to the fact that this is a significant budget increase but due to the changes in the Fire Departments status implemented by the Town in 2017, these changes are required. Please note that our attorney is available to meet with the Town Solicitor to discuss his opinions and potential options.

Sincerely,

James R. Bryer
Chief of Department



TOWN OF JAMESTOWN
93 NARRAGANSETT AVENUE
P.O. Box 377
JAMESTOWN, RHODE ISLAND 02835

TO: HONORABLE TOWN COUNCIL
FROM: ANDREW E. NOTA, TOWN ADMINISTRATOR
SUBJECT: FIRE DEPARTMENT PAID PERSONNEL CLASSIFICATION
DATE: March 14, 2019

A series of meetings was recently held with the Fire Department Command staff at which the Town was represented by Finance Director Tina Collins, Town Solicitor Peter Ruggiero and me with the Fire Department represented by Chief Bryer, Deputy Chiefs Tighe, Tiexiera and Largess and Attorney William Maccarone. The meetings were held on February 7th and February 26th to discuss the needed transition in IRS employment classification status for all part-time and full-time paid personnel of the department. This transition in status has not come unexpectedly, as we had been aware of the possibility of this occurring in recent years. The initial conversation regarding employee status began with the department, as it was tied to the Departments annual budget request for the upcoming 2020 fiscal year. The requested budget needed to reflect any related budgetary line items to be affected by this change.

Based on the changing IRS enforcement of the (contractor / employee) status, it is important for the paid personal or contractors of the Fire Department to now be categorized as employees, based on the standard criteria used in this labor distinction. The individuals to be most affected by this change would include all EMS per diem part-time staff (under 20 hours per week), and two part-time members of the equipment maintenance/repair staff (under 20 hours per week). The EMS Deputy Chief and the Fire Chief that both work in excess of 20 hours per week are currently W-2 employees of the Fire Department, although will be impacted in other ways by this change. Both the Fire Department and Town Administration along with legal counsel for both groups, agree that the change is necessary and that a shift for the next fiscal year, beginning on July 1, 2019, would be an appropriate time for this change to be implemented.

This change in employee status alone is administrative in nature, and would not routinely require Town Council authorization, although as our discussion continued, it was generally felt by everyone present that this may be an appropriate time to consider a further change in department structure. The group discussed several alternatives that can be used to implement this status change, including two main options:

- 1) Individual employees affected are categorized as Employees of the Fire Department, with the Fire Department continuing to manage all matters relating to the Human Resources function.
- 2) Individuals employees affected are categorized as Employees of the Town, with the Town managing all matters pertaining to the Human Resources function and individuals being treated similar to other Town part-time and full -time employees.

There remain many other nuances that would need to be outlined and clarified in the coming months should the Council support this as an option. In both examples above, the participation

and reliance on volunteers would continue to be a priority and function in similar form as it does today and the Town through the budget process would continue to be responsible for all operating costs associated with the department's personnel costs, operating and capital programs.

As the discussion progressed during our second scheduled meeting, we reviewed and clarified several cost models impacting both main options. During this discussion the concept of supporting a transition to Town employee status was more readily recognized as an eventual reality of the progression in the industry and with this specific community service. In concert with this discussion, was a lengthy review of the transition of the EMS Division and the pressure to create a more stable workforce to address gaps in coverage that are beginning to occur with more frequency. During certain times of the year, the department is feeling the impact of the erosion in the number of available and qualified volunteers and per diem paid personnel.

To be able to move this question forward in a timely fashion, the Administration requires a Town Council perspective on the employee classification issue. The group concluded our thoughts in our meeting on February 26th, with the idea that in our estimation, the best decision for the community in providing this service moving forward, was to support the migration of Fire Department paid personnel to that of Town employees. Should the Town Council support this concept, we will take the next step of outlining the transitional impacts that would be incurred by both part-time and full-time eligible employees and changes to the management structure of the department to mirror image that of all other Town Departments. These impacts would mainly reflect that of the full-time staff and part-time non-union personnel of the Town with certain deviations that require further vetting. Volunteer department members would continue to be eligible for and receive the same compensation and benefits that they presently receive.

Should the Town Council for any reason feel differently about this transition plan, the individual employees would remain employees of the Fire Department and the group would continue discussions regarding the potential changes and costs associated with this change in status, moving forward.

Town and Fire Department personnel will be available at Monday's meeting to answer any questions you may have regarding our discussion and our joint support for this status and organizational change.



TOWN OF JAMESTOWN
93 NARRAGANSETT AVENUE
P.O. Box 377
JAMESTOWN, RHODE ISLAND 02835

TO: CHIEF JAMES BRYER, FIRE DEPARTMENT
FROM: ANDREW E. NOTA, TOWN ADMINISTRATOR
SUBJECT: FIRE DEPARTMENT ORGANIZATIONAL OPTIONS
DATE: May 28, 2019

As a follow up to our recent meetings and related conversations dating back to earlier this year during the budget development process, I've outlined below in simple form, several organizational models for the department that have previously been raised in discussion. As you're aware, the conversation on this topic stems from the required IRS transition of the department membership from independent contractor and volunteer status, to one of more structured full-time and part-time employees and volunteers.

This topic has many nuances and is continually changing based on changes in the profession, availability of paid ALS per-diems, availability of qualified volunteers, funding, ability to fill local service needs and many other related matters. I've outlined below two viable options that in my opinion represent the most logical approach to addressing these issues and in planning for the support the department will require in the future. The first represents a similar structure to what exists today, with a second reflecting many of the same parallels although requires the creation of a municipal fire department, as the paid department members will be Town employees. As we have both discussed and asked the question in the company of the Deputy Chiefs and at times legal counsel and other members of the Town staff, when is the right time to begin a formal conversation regarding transitions in the industry, future staffing challenges, planned cost controls and the transition of the department in the future? With no assurance of exactly when one or more of these issues will fully present itself, makes it even more challenging in the development of a reliable and efficient community plan to fulfill local community need in the areas of EMS and Fire Services.

As we continue to review and discuss these and other options, I do not have a set time or date when this structural change is required, although remain very confident that albeit very slowly, the department, specifically in the EMS Division is incrementally moving in the direction of relying more heavily on a paid workforce and thus more formal municipal structure. As has been raised in many of our conversations by all who have participated, it should be everyone's goal to forgo that movement for as long as possible, and to continue to recruit and bolster the volunteer component of the department, up until the point in time that we question our ability to efficiently deliver the high level of service that the community has grown accustomed to receiving. In this conversation it is very important to remember that the focus here is on the EMS side of the equation, and not the Fire Department side, where the volunteer members continue to make up the majority of the workforce.

Two Main Options:

1a) The first option remains similar to the internal management structure being used today with the exception of all paid employee classes being considered, "employees" of the Fire Department. This is a change from 1099 independent contractor status to that of a W2- employee classification due to strict enforcement of this IRS requirement. The Town will continue to process funding requirements/payroll/purchasing, etc. as a cost saving measure. All traditional budget submittals and interaction with the Town Administration would remain consistent with the practices being used today. The department's FY2020 proposed budget program was modified during my review and reduced from the original proposal for FY2020. After discussion with the Chiefs, this proposal now reflects a 9.59% increase or \$76,390, with close to half of that total representing the increased EMS funding to provide for flexibility in filling potential open shifts with paid personnel.

In this model, the members of the Fire Department as a non-municipal entity will be subject to the *Healthy and Safe Families and Workplace Act* that provides eligible Rhode Island employees the right to take time off to care for themselves when they are too sick to work or are injured or have a routine medical appointment. Most full time, part-time and temporary employees are eligible. Employers with more than 18 employees must provide paid leave, and those with 17 or fewer with unpaid leave. The Act allows for accrued leave of 1 hour for every 35 hours worked, with limits as to the total amount of accrued time annually. It remains unclear at this time as to the overall financial impact of this requirement on the department budget program. Municipalities are exempt from the Act requirements.

Any future proposed changes to the benefit and compensation structure of the department are possible, with the caveat that the Town does approve and provides the majority of all funding needed to manage and operate all department functions, including the Main station, equipment, fleet, training and personnel. The Town's direct management of these issues are limited mainly to the budget process, older charter and legislative language, and any preemptive discussions with the department prior to any recommended and jointly approved change.

1b) A second option would be to transfer the full responsibility of all Administrative functions and operational processing to the Fire Department for their internal handling of all matters independently from the Town, with the Town funding the full operation, including these added services. This model is included here as this was presented in the department's original budget request for FY2020. In that proposal, the overall department budget increase was proposed at 24.99% or \$199,045 when compared with the FY2019 program. This proposal included a number of changes impacting this proposed budget increase. In this model, the cost savings achieved by the Town providing Administrative support would be eliminated, with the Department now assuming the full responsibility for the Administrative back support, with separate line items being added to the budget program to support each of these functions. For many apparent reasons I do not feel that this option provides sufficient benefits to the community overall to be considered in this discussion.

In both options noted above, the Fire Department as a separate entity has the ability to unionize, bargain, recommend various benefits, leave, retirement programs, etc. with the Town only holding the management input and oversight in the budget process that is approved by the Council and presented to the community on an annual basis at the FTM. The Board of Wardens and other internal workings of the department would remain intact, until such time that a structural change was warranted due to external pressures stemming from volunteer availability, budgetary pressures or other professional industry influences. In this form, the department model remains a policy

decision of the community's elected officials, albeit more complex, to be decided on an annual basis through the budget review and FTM process.

2) **Municipal Town Fire Department** – In this model, all active paid members of the Fire Department would be categorized as employees and others as volunteer members of the Towns Fire Department, as had been thought by some to be the case during the history of the department's existence. As we now know, the distinction was that the members of the department were not technically members of a municipal department of the Town, but rather active members of the Towns Fire Department which had always been the case since its inception, as articulated in the guiding State Legislation and Town Charter language. In this model, all members paid and otherwise would be official members of the Towns Fire Department. Certain employee classifications would be treated and receive similar benefits of other non-union Town employees. This would include all full-time and part-time employees with volunteers being treated and compensated in similar fashion as to how they are today, through the incentive and tax abatement programs.

In general, some of the major changes would include the hiring of the Chief, in similar fashion as to other Town Department Heads. In this form, the Town Administrator recommends a candidate to the Town Council, where affirmation of the Council is required. The Chief would work in coordination with the Administrator who is responsible for the Towns work force and for all required hiring decisions. Traditionally, the hiring of most support staff, and appointment of other part-time and volunteer members would be delegated to the Chief. Should any such transition in department structure be supported by the Department and Council at this stage, it would be recommended that all individuals presently in distinct department roles, remain in that role moving forward. Any such needed changes would come naturally in the future in similar form to all other Town Departments.

Full-time Town Employees(W2):

- Formalize Job Descriptions
- Transition approval of existing (JFD) professional department policies, provide for consistency with town personnel and operational policies.
 - **Chief** – Town Department Head 40 hr. salaried position, (not overtime eligible);
 - Pension eligible/full health and leave benefits;

 - **EMS Deputy Chief of Operations** – PT hours (pro-rated benefits);
 - Full or Part-time (depending on dept. structure);
 - **Fire Marshall** – PT hours (pro-rated benefits);(Today both positions are filled by Deputy Chief Tighe, although they remain two distinct positions.)

- 8:00am – 4:30 PM standard hours for 40 hr. employees;
- Establish professional development and certification requirements;
- Standard Health Leave Benefit Package;
- Municipal Employee Retirement System (MERS) – Pension;
 - Pension and benefit eligible (in excess of 20 hours per week annually)
- Personal days – 4;
- Sick leave 20 per year or prorated;
- Vacation – per schedule unless approved by TA;

- Establish Salaries/hourly wage;
- Establish benefit package per non-union program;
- Not eligible for Tax abatement or incentive compensation.

Part-time Town Employees (W2):

- EMS Per diem Employees (20+/-);
- Equipment Maintenance Employees (2);
- Formalize Job Descriptions;
- Establish professional development and certification requirements;
- Establish Hourly Wage for different positions;
- Work under 20 hours per week annually;
No benefits (health or accrued leave);
- Incentive compensation if member of municipal department for time served – off hours;
- Prorated tax abatement based on volunteer time served.

As the JFD non-profit organization and its Board has and continues to play such an important role in the functioning and operation of the Department today, in this model it is recommended that this structure remain in place to the full extent that it can, with particular limitations. The liability associated with coverage for a Town public safety department and its relations with a third-party entity are complex and would necessitate some separation between the parties and functions involved. In this model, the Town would require both coverage through the Rhode Island Interlocal Risk Management Trust (RIIRMT) and the Volunteer Firemen's Insurance Services, Inc. (VFIS) to address all employee and volunteer members of the department. The existence of the Board of Wardens and continued input, advice and support of the Board and the JFD membership would be a crucial element of the continued existence and member recruitment of the volunteer element of the department.

Volunteers (1099):

- Incentive Program;
- Tax Abatement;
- Contracted Service model – no set work schedule.

Other Impacts:

Municipal Department will be formed;
All management, personnel matters and hiring are under the Town Administrator;
Budget Process remains the same as all other departments - Town funds operation.

Timeline:

Change as of (date - TBD) ;
Local Ordinance re-written (to follow);
Legislation changes (to follow);

Board of Wardens

- Board Remains intact;
- The Board continues to provide insight and advice to Command staff and Chief to Administration;
- Continues to maintain role as leader of recruitment process for volunteers and review of volunteer applications;
- Board remains in charge of JFD dedicated funds and how those funds are used in support of Fire Department operations, in coordination with the Town.

It is believed that in this model, the core department operations will not change in a noticeable fashion by most member groups within the department.

Please let me know if you, Bill Maccarone or any of the Deputy Chiefs require further clarification on any specific elements of this abbreviated summary and how you would like to proceed. As noted in my last update for the Council, a final decision or agreement as to the decided course of action, must be made at the June 17th meeting so we can transition on July 1st in addressing the employee classification issue. With little time remaining, I am very comfortable in transitioning to a Fire Department employee model for July 1st and continuing our conversation as to other Town models should that idea still resonate within the group and the community. It is my opinion that either approach will address the most immediate IRS issue before us, and as long as the Town provides the financial accountability and back administrative support necessary, sufficient cost controls will exist to limit the Towns financial impact in a controlled fashion.

cc: Deputy Fire Chiefs
Town Council
William Maccarone, Esq.
Peter Ruggiero, Town Solicitor

June 12, 2019

Honorable Town Council
Mr. Michael White, President
Mr. Andrew Nota, Town Administrator
93 Narragansett Avenue
Jamestown, RI 02835

Dear President White, Town Council Members, and Town Administrator Nota,

As reported to the Jamestown Town Council on March 14, 2019, (*See Memo dated March 14, 2019*) the Jamestown Fire Department's Command Staff and representatives of the Town have been discussing a potential change in the organizational structure of the Jamestown Fire Department. Following numerous discussions, correspondences, and meetings spanning the past five plus months, Fire Department Command Staff and Town Administrator Nota were able to agree on two basic organizational options governing the future of the Jamestown Fire Department. The first option was based on the Fire Department remaining an independent contract service for the Town. The second option called for the creation of a Municipal Town Fire Department. (*See Memo dated May 28, 2019*)

In order to effectively transition the Jamestown Fire Department from an independent private contract service to a municipally organized Town Fire Department there needs to be a significant restructuring of the Jamestown Fire Department's Board of Fire Wardens. Currently, the Board of Fire Wardens serves as the governing board of the Fire Department. The Board is tasked with selection of chief officers, budgeting, personnel, as well as developing and instituting long-range departmental goals, plans, and policy. Most importantly, the Board serves as a vital conduit between the all-volunteer back-bone of the organization and the paid staff required to manage the day-to-day administrative operations. Under a municipal organizational structure, the Board of Fire Wardens role within the Department would be reduced to more of a ceremonial and social nature.

On June 4, 2019 the Board of Fire Wardens voted unanimously to continue as an independent contractor for the Town of Jamestown. The Board believes the interests of the Fire Department are best served by a private independent organizational model and not a municipal structure. In particular, the Board believes a private independent organizational model is crucial in maintaining a stable core of volunteer firefighters and emergency medical technicians.

The Board understands that there are additional personnel and operating costs associated with remaining a private independent organization. However, most of these costs are associated with the relatively small number of Fire Department personnel (i.e. employees). The current paid personnel consist of the Fire Chief, Deputy Fire Chief, and a small handful of part-time and per diem employees. The overwhelming concern of the Board is that a transition to a municipal

organizational model could result in a loss of volunteerism within the organization. A loss of volunteers would likely necessitate the hiring of more personnel. The costs of which will likely dwarf any additional costs associated with maintaining an independent autonomous Fire Department.

The FY 2020 budget submitted by the Jamestown Fire Department included an increase of \$199,045 over the FY 2019 budget. The lion's share of this increase related to paid Fire Department personnel. The proposed budget assumed the Fire Department would remain an independent contract service for the Town.

The budget submitted by the Town Administrator and approved by the Town Council appears to be based loosely on the fire department adopting a municipal structure. As a result of the Board of Fire Warden's decision to remain an independent contract service of the Town, the adopted FY 2020 budget will not adequately fund the Jamestown Fire Department for this upcoming fiscal year. Please find a brief description and explanation of each anticipated shortfall listed below:

1. Per Diem Part-Time EMS Employees

Hourly Rate

Currently, the Jamestown Fire Department employs part-time per diem EMS workers to augment volunteer EMTs. These part-time per diem workers staff an advanced life support (ALS) emergency response vehicle that assists and directs volunteer EMTs. One per diem EMS worker is scheduled twenty-four hours per day, 365 days per year. There are approximately 24 part-time per diem EMS workers that "split-up" this responsibility and provide seamless ALS EMS services to the Town. These workers are currently classified as independent contractors and are paid a rate of \$22 per hour. The Fire Department's proposed FY 2020 budget included transitioning these workers to employee status and increasing their pay to \$24 per hour. The adopted FY 2020 budget also transitions these workers from contractors to employees, however it keeps their hourly rate at \$22 per hour.

This represents a budgetary shortfall for the Fire Department. This shortfall is *unrelated* to the Fire Department's status as independent organization.

Hours Per Week

Additionally, the initial Fire Department budget proposed an increase in the number of hours part-time per diem EMS employees can be *available* to work. The current model provides one part-time per diem ALS employee teamed up with volunteer EMTs to create a capable EMS crew for the day. The Fire Department has found it difficult during certain times of the year and days of the week to maintain this ratio. As a result, the Fire Department initially proposed an increase of eighty-four hours per week to account for this possibility. (*See Letter Dated January 4, 2019*) This would allow the Fire Department the flexibility of scheduling a second part-time

per diem EMS worker as needed throughout the year. However, upon further deliberation the Fire Department was able to reduce this figure down to an estimated thirty hours per week. In other words, the Fire Department wants to have the available financial resources necessary to schedule an additional part-time per diem EMS worker for an average of thirty hours per week. This additional capability is necessary to ensure vital advanced life support services are available twenty-four hours per day, 365 days per year. The adopted FY 2020 budget reflects an increase of only twelve hours per week for this purpose.

This represents a budgetary shortfall for the Fire Department. This shortfall is *unrelated* to the Fire Department's status as independent organization.

Required Overtime and Sick Leave

The State of Rhode Island requires employers pay most employees time and one-half for work performed on Sundays and holidays. See *RIGL §25-3-3*. Public agencies—such as the Town of Jamestown—are exempt from these requirements, however the Jamestown Fire Department, as an independent employer would not be exempt from these basic wage and hour rules. Additionally, there are federal tax (FICA/Social Security) implications as a result of this overtime. The Fire Department's proposed FY 2020 budget allocated funds for this purpose. The adopted FY 2020 budget does not allocate any funds for this purpose.

This represents a budgetary shortfall for the Fire Department. This shortfall is *related* to the Fire Department's status as independent organization.

The State of Rhode Island also recently enacted the *Healthy and Safe Families and Workplaces Act*. This new law requires most employers provide employees with the option of time-off for personal illness or other similar reasons. Public agencies—such as the Town of Jamestown—are exempt from these requirements, however the Jamestown Fire Department, as an independent employer would not be exempt from providing sick leave to full and part time employees. It is extremely challenging to calculate the cost of such a requirement. However, the Fire Department's proposed FY 2020 budget allocated funds sufficient for this potential expense. The adopted FY 2020 budget does not allocate any funds for this purpose.

This represents a budgetary shortfall for the Fire Department. This shortfall is *related* to the Fire Department's status as independent organization.

2. Fire Chief's Salary

The Fire Department's proposed budget included an increase in work hours and salary for the Fire Chief. In an effort to mirror other Jamestown Department Heads, the Fire Department proposed increasing the chiefs work hours from the current thirty-five to a proposed forty. Additionally, the proposed FY 2020 budget included a salary increase of 2.5% for the Fire Chief. The adopted FY 2020 budget does not allocate any funds for this purpose.

This represents a budgetary shortfall for the Fire Department. This shortfall is *unrelated* to the Fire Department's status as independent organization.

3. Deputy Fire Chief's Salary (EMS Director/Fire Marshal) (32 hrs. per week)

The Fire Departments proposed budget included an increase in salary for the Deputy Fire Chief. The increased was proposed at 2.5%. The adopted FY 2020 budget does not allocate any funds for this purpose.

This represents a budgetary shortfall for the Fire Department. This shortfall is *unrelated* to the Fire Department's status as independent organization.

4. Benefit Structure

The Fire Department's proposed FY 2020 budget included longevity payments for both the Fire Chief (40 hours per week) and Deputy Fire Chief (32 hours per week). Longevity amounts were determined by looking at the current policy and practices utilized by the Town of Jamestown for other similarly situated Town employees. The adopted FY 2020 budget does not allocate any funds for longevity pay for either position.

The Fire Department's proposed FY 2020 budget also included a line associated with health care for both the Fire Chief and the Deputy Fire Chief. Neither individual requires Town sponsored health insurance, however the Fire Department's proposed budget allocated the same benefit afforded to similarly situated Town employees that are also eligible but decline health insurance. The adopted FY 2020 budget does not allocate any funds for this purpose.

The Fire Department's proposed FY 2020 also proposed an increase in the retirement benefit allowance for the Fire Chief. This retirement benefit allowance was increased to reflect contributions made by the Town to other similarly situated Town employees for this same purpose. The adopted FY 2020 budget does not include this increase.

The above cited items represent a budgetary shortfall for the Fire Department. This shortfall is *unrelated* to the Fire Department's status as independent organization.

5. Part-Time Maintenance Technicians

The Fire Department employs two part-time maintenance technicians. Currently, both of these employees are classified as independent contractors. This position is budgeted at a total of only 20 hours per week. Each technician works an average of 10 hours per week in this capacity and is paid \$20 per hour on a contract basis. The Fire Department's proposed FY 2020 budget included transitioning these workers from independent contractors to employees and increasing their pay from \$20 per hour to \$22 per hour. The adopted FY 2020 budget transitions these independent contractors to employees; however, it maintains their hourly rate at \$20 per hour.

This represents a budgetary shortfall for the Fire Department. This shortfall is *unrelated* to the Fire Department's status as independent organization.

The above represents a brief summary and explanation of the Jamestown Fire Department's anticipated budgetary shortfalls for the current adopted FY 2020 budget.

The Jamestown Fire Department believes that the total estimated budget shortfall described above for FY 2020 will be approximately \$85,229.

We look forward to discussing these issues as well as answering any questions or concerns that the Town Council has regarding the budget or operations of the Jamestown Fire Department at the June 17, 2019 meeting.

Respectfully submitted on the behalf of the Board of Fire Wardens for the Jamestown Fire Department by:

Mr. William A. Maccarone, Esq.

Cc: Fire Chief James R. Bryer
Deputy Chief Howard F. Tighe
Mr. Peter Rugeiro, Esq. Town Solicitor

From: Dave COA <dave.mclaughlin@cleanoceanaccess.org>
Lisa Bryer <lbryer@jamestownri.net>
Subject: resolution opposing preemption (Jamestown)

Good evening

If this is your first time seeing this, I apologize for that oversight, and please reach out to me and I will help to get you up to speed

We want to make sure everyone is up to speed, as this can be a time sensitive issue in regards to how the general assembly operates

Please find below a draft resolution to oppose the proposed state plastic bag law that will re-introduce thick plastic bags into our community and will do so by preempting the local law

We need a strong voice from each community opposing these laws. The intent is good, but the reality is that these bills will flood our environment with thick plastic bags

Your help is requested and I am available to assist with any questions. If this email isn't clear, please do reach out to me

As Deborah will note, what we need is a "SUB A" to remove the pre-emption, but at the local level, what we need is a resolution opposing the bills

Thank you!

Dave

Dave McLaughlin
Executive Director
[Clean Ocean Access](#)
23 Johnny Cake Hill
Middletown, RI 02842
Office: 401-236-2561
Mobile: 401-465-0628



Town of Jamestown

Resolution of the Town Council

No. 2019-09

PLASTIC WASTE REDUCTION ACT

WHEREAS, the Town of Jamestown implemented a plastic bag ban on April 20, 2018 and became 1 of the 13 communities in the State of Rhode Island with a uniform and consistent plastic bag ordinance, following the initial efforts by the Town of Barrington that established a robust amended ordinance by 2015, and

WHEREAS, including the City of Providence which is expected to pass the same ordinance on 2nd final reading on May 7, 2019, there will be nearly 500,000 residents of Rhode Island with a uniform and consistent ordinance to eliminate plastics bags that has been quantifiably documented on Aquidneck island by Clean Ocean Access in 2018 and 2019, and

WHEREAS, plastic pollution has been recognized as a global crisis, dangerous to the health of our oceans, ocean species, environment and wildlife, contributes to climate change, puts Rhode Island's fishing industries and aquatic ecosystems at risk, human health at risk, and is the major component of litter, and

WHEREAS, bills proposed in both the RI Senate (SB410) and the House of Representatives (HB5671) called "Plastic Waste Reduction Act" have been proposed to help eliminate single-use plastic bags, and

WHEREAS, we, the Town of Jamestown applaud the intent of these bills to reduce the amount of plastic pollution in our State, in our environment, in our ocean and waterways and in our single landfill, and

WHEREAS, both bills as currently written are weaker than the Town of Jamestown ordinance and will allow for thicker, single-use plastic bags to be reintroduced into our community as well as into the 13 other Rhode Island communities that have uniform and consistent plastic bag bans, and

NOW, THEREFORE, the Council of the Town of Jamestown will support these bills only on the condition that both bills be amended to exclude the uniformity clause, specifically the language that states that this law will supersede all local laws, which would prohibit the Town of Jamestown from continuing to take the lead on this critical issue and set the State on a path backwards, not forwards, in its effort to reduce plastic pollution.

By Order of the Jamestown Town Council

Michael G. White, President

Mary E. Meagher, Vice President

Nancy A. Beye

Randall White

William J. Piva, Jr.

IN WITNESS WHEREOF, I hereby attach my hand and the official seal
of the Town of Jamestown this 17th day of June, 2019.

Cheryl A. Fernstrom, CMC, Town Clerk

**Town of
Jamestown, Rhode Island**

PO Box 377
Jamestown, RI 02835- 1509
Phone: (401) 423-7220
Fax: (401) 423-7229



Date: June 10, 2019

To: Andrew Nota
Town Administrator

From: Michael Gray
Public Works Director

RE: Increase in Transfer Station Fees

The FY19/20 budget includes an increase in revenue generated from raising the transfer station sticker fee \$20 from \$150 to \$170. The proposed \$20 increase is needed to cover the cost to purchase a second trash compactor that will replace one purchased in 1999. This compactor was taken out of service because of large holes in the steel body where trash was falling out onto the highway during transport.

Revenues generated through the sale of stickers cover operating costs for the transfer station that include the salary and benefits for the operator, trucking of the trash trailer to central landfill, maintenance of equipment, electricity, telephone, and the debt service for a trash compactor purchased in 2015 and a new compactor that will be purchased this fiscal year. In FY 18/19 revenues from the sale of 1120 transfer station stickers generated \$147,420.

Maryanne Crawford
11 Helm Street
Jamestown, RI 02835
Mac897@cox.net

Honorable Town Council
93 Narragansett Avenue
Jamestown, RI 02835

Honorable Council Members:

I served as Jamestown's Town Administrator from 1998-2005. Prior to my appointment, I was the Town's Finance Director. During my tenure as Town's Finance Director, I participated in the Municipal Employees Retirement System (MERS). Once appointed interim Town Administrator, I requested to continue my participation in MERS. However, with my appointment as Town Administrator, it was the understanding of Town Council, Town Solicitor, and myself I could no longer participate in MERS was instead provided an alternative via the ICMA.

Recently, I asked Frank Karpinski, Executive Director of the State Retirement System if I could purchase the time I served as Town Administrator. He stated as Town Administrator I should have been allowed to continue my participating in MERS, since I was already a participant in MERS as the Town Finance Director and Interim Town Administrator, my participation should not have ended.

Mr. Karpinski further explained to me that other Town Managers/Administrators serving in neighboring communities who originally received the same ICMA retirement advice have purchased their time and transitioned to MERS.

The first step in allowing me to purchase my time is to have an actuary study completed. This study does not financially commit either the town or myself. The request to initiate the study must come from the Town of Jamestown as I personally cannot request it.

I am asking that the Town ask Frank Karpinski, Executive Director of the State Retirement System, to complete an actuary study to determine costs in purchasing this time. This study will allow all to make an informed decision.

Respectfully,

Maryanne Crawford

Cc: Andrew Nota

Received May 16, 2019



Employees' Retirement System of Rhode Island

ERSRI Board:

July 19, 2017

Seth Magaziner
General Treasurer
Chair

William B. Finelli
Vice Chair

Roger P. Boudreau

Mark A. Carruolo

Brian M. Daniels

Michael DiBiase

Paul L. Dion

Thomas M. Lambert

John P. Maguire

Marianne F. Monte

Thomas A. Mullaney

Claire M. Newell

Marcia B. Reback

Jean Rondeau

Laura Shawhughes

Frank J. Karpinski
Executive Director

Andy Nota, Town Administrator
Town of Jamestown
93 Narragansett Ave.
2nd Floor
Jamestown, RI 02835

RE: Maryanne Crawford

Dear Mr. Nota:

The Employees' Retirement System of Rhode Island has received a request from Maryanne Crawford regarding her employment and retirement service credit with the Town of Jamestown from August 22, 1998 through July 10, 2004. The Town of Jamestown is a participating municipality of the Municipal Employees' Retirement System (MERS).

Ms. Crawford was employed as the Town's Finance Director from May 26, 1993 through August 22, 1998 and was a contributing member of MERS.

According to Ms. Crawford, through a determination made by Ms. Crawford and the Town Council, upon her employment as the Administrator for the Town of Jamestown on August 22, 1998 through July 10, 2004, she no longer was a contributing member of MERS.

Our office is requesting that the Town provide the following information:

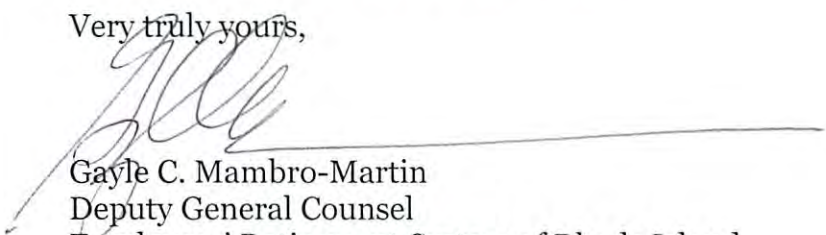
- *Kindly confirm that Ms. Crawford and the Town Council determined that by virtue of her employment as the Town Administrator, she was no longer eligible to be a member of MERS;*
- *Why was the Town in agreement with this determination? Why did they stop paying contributions?;*
- *Was Ms. Crawford enrolled in another retirement plan during the time period of August 22, 1998 through July 10, 2004?;*
- *If so, what type of plan?*
- *Is she eligible for a pension benefit from this plan?*
- *Please provide any documentation which shows that the Town erred in not continuing to keep Ms. Crawford enrolled in MERS;*

- *How many hours per week did the Administrator position require? (Please provide the details of the position, i.e. permanent, temporary, limited, etc.)*

Should it be determined that the Town and Ms. Crawford erred in failing to contribute to MERS during the time period of August 22, 1998 through July 10, 2004, it will be required that both employer and employee pay contributions plus interest calculated at full actuarial cost into the retirement system for that time period.

Thank you in advance for your prompt response. Should you have any questions, please feel free to contact me.

Very truly yours,



Gayle C. Mambro-Martin
Deputy General Counsel
Employees' Retirement System of Rhode Island

Cc: Maryann Crawford



TOWN OF JAMESTOWN
93 NARRAGANSETT AVENUE
P.O. Box 377
JAMESTOWN, RHODE ISLAND 02835

September 15, 2017

Ms. Gayle C. Mambro –Martin
Deputy General Counsel
Employees Retirement System of Rhode Island
50 Service Avenue 2nd Floor
Warwick, RI 02886

Dear Ms. Mambro-Martin,

In response to your correspondence dated July 19, 2017, pertaining to the retirement benefit status of former Jamestown Town employee, Maryanne Crawford, the Town of Jamestown provides the following information, as requested.

Question 1: The Town of Jamestown has no information readily available to support the premise that any official determination was made between the Town and Ms. Crawford, regarding Ms. Crawford's eligibility to be a member of MERS, as she began her tenure as the Town's Administrator on August 22, 1998.

Question 2: The Town has no information other than an employment agreement with Ms. Crawford that would reflect the details on this matter. All prior Town Administrators to Ms. Crawford's hiring, were not a member of MERS and received retirement benefits from another plan or in a different form.

Any action to stop payments to MERS, in Ms. Crawford's transition from Finance Director to Town Administrator, would have been initiated by Ms. Crawford in her oversight of this Human Resources program and her responsibility to interact and coordinate with MERS on such matters.

Question 3: Ms. Crawford was enrolled in another retirement plan during the time period August 22, 1998 through July 10, 2004.

As noted in Ms. Crawford's employment agreement, she was afforded enrollment in the International City Management Association Retirement Corporation retirement plan, similar to the prior Administrator in this position.

Question 4: Ms. Crawford is eligible for a pension benefit from the ICMA-RC plan.

Per the employment agreement, the Town paid (12%) of the employees annual salary, not to exceed (\$8,000) annually into the plan.

During the period August 22, 1998 to July 10, 2004, the Town's records indicate employer contributions into the plan, in the amount of \$42,043, with no personal contributions having been made by Ms. Crawford.

- Question 5: The Town is unaware of any documentation that shows the Town erred in not continuing Ms. Crawford's enrollment in MERS.
- Question 6: The Town Administrator position is officially a 40 hr. per week position. Based on the executive and administrative nature of the position, the weekly hours worked is anticipated to exceed this amount on a routine basis. The Administrator is not eligible for over-time compensation.

Should you require clarification as to the information provided or have additional questions regarding this matter, please don't hesitate to contact me at your earliest convenience. I can be reached at 401-423-7201 or at anota@jamestownri.net. Thank you.

Sincerely,

A handwritten signature in blue ink, appearing to read "Andrew E. Nota", with a long horizontal flourish extending to the right.

Andrew E. Nota, Town Administrator
Town of Jamestown

cc: Christina Collins, Finance Director

Maryanne Crawford
 ICMA Contribution
 Employer


	Salary	Deferred Comp 12%	Employee 7% Contribution	Employer Contribution
6/1/1998-2/28/1999 Prorated	\$55,000.00	\$4,400.00 \$1,202.00 pd 12/22/00 <u>\$3,198.00</u> pd 3/26/01 \$4,400.00	\$2,566.67	0.00% \$0.00
3/1/1999- 2/28/2000	\$56,650.00	\$6,798.00 \$6,798.00 pd 5/13/2000	\$3,965.50	0.00% \$0.00
3/1/2000- 2/28/2001	\$58,519.00	\$7,022.28 \$1,702.00 pd 7/25/2001 <u>\$5,826.00</u> pd 2/28/2002 \$7,528.00	\$4,096.33	0.00% \$0.00
3/1/2001- 2/28/2002	\$63,000.00	\$7,560.00 \$5,174.00 pd 8/13/2002 <u>\$2,386.00</u> pd 1/24/2003 \$7,560.00	\$4,410.00	0.00% \$0.00
3/1/2002-2/28/2003	\$64,638.08	\$7,757.00 pd 6/23/2003	\$4,524.67	0%, 7/1- .34% \$146.51
3/1/2003-2/28/2004 * \$8,000 max per contract	\$67,366.00	\$8,000.00 pd 6/22/2004	\$4,715.62	.34%, 7/1 - 2.82% \$1,342.83
Total Deferred Comp.		\$42,043.00	\$24,278.78	\$1,489.34

Christina Collins

From: Sandra Longtin <Sandra.Longtin@ersri.org>
Sent: Wednesday, August 09, 2017 10:21 AM
To: Christina Collins
Subject: 1272 RATES

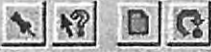
Town of Jamestown - 1272 - Organization Inquiry

File Help



Organization

File View Window Help



Org Address Phone Contacts Coverage Rate&COLA

Effective Date COLA Effective Date

Employee % Employer

Federally Funded % Dept of Ed

COLA

Eff Dt	COLA Eff Dt	EE%	ER%	FF%	DOE%	COLA Option
07/01/2015	01/01/1992	2.00	10.69	0.00	0.00	Plan C COLA Non-Compounded
07/01/2014	01/01/1992	2.00	11.34	0.00	0.00	Plan C COLA Non-Compounded
07/01/2013	01/01/1992	2.00	11.13	0.00	0.00	Plan C COLA Non-Compounded
07/01/2012	01/01/1992	2.00	11.46	0.00	0.00	Plan C COLA Non-Compounded
07/01/2011	01/01/1992	7.00	11.43	0.00	0.00	Plan C COLA Non-Compounded
07/01/2010	01/01/1992	7.00	10.18	0.00	0.00	Plan C COLA Non-Compounded
07/01/2009	01/01/1992	7.00	11.99	0.00	0.00	Plan C COLA Non-Compounded
07/01/2008	01/01/1992	7.00	12.16	0.00	0.00	Plan C COLA Non-Compounded
07/01/2007	01/01/1992	7.00	10.53	0.00	0.00	Plan C COLA Non-Compounded
07/01/2006	01/01/1992	7.00	9.81	0.00	0.00	Plan C COLA Non-Compounded
07/01/2005	01/01/1992	7.00	8.76	0.00	0.00	Plan C COLA Non-Compounded
07/01/2004	01/01/1992	7.00	5.12	0.00	0.00	Plan C COLA Non-Compounded
07/01/2003	01/01/1992	7.00	2.82	0.00	0.00	Plan C COLA Non-Compounded
07/01/2002	01/01/1992	7.00	0.34	0.00	0.00	Plan C COLA Non-Compounded
07/01/2001	01/01/1992	7.00	0.00	0.00	0.00	Plan C COLA Non-Compounded
07/01/2000	01/01/1992	7.00	0.00	0.00	0.00	Plan C COLA Non-Compounded
07/01/1999	01/01/1992	7.00	0.00	0.00	0.00	Plan C COLA Non-Compounded
07/01/1998	01/01/1992	7.00	0.00	0.00	0.00	Plan C COLA Non-Compounded
07/01/1997	01/01/1992	7.00	0.00	0.00	0.00	Plan C COLA Non-Compounded
07/01/1996	01/01/1992	7.00	0.00	0.00	0.00	Plan C COLA Non-Compounded
07/01/1995	01/01/1992	7.00	0.00	0.00	0.00	Plan C COLA Non-Compounded
07/01/1994	01/01/1992	7.00	0.00	0.00	0.00	Plan C COLA Non-Compounded
07/01/1993	01/01/1992	7.00	0.00	0.00	0.00	Plan C COLA Non-Compounded
07/01/1992	01/01/1992	7.00	0.00	0.00	0.00	Plan C COLA Non-Compounded
07/01/1991		6.00	0.00	0.00	0.00	Plan C COLA Non-Compounded
07/01/1990		6.00	0.00	0.00	0.00	Plan C COLA Non-Compounded



TOWN OF JAMESTOWN
93 NARRAGANSETT AVENUE
P.O. Box 377
JAMESTOWN, RHODE ISLAND 02835

TO: HONORABLE TOWN COUNCIL
FROM: ANDREW E. NOTA, TOWN ADMINISTRATOR
SUBJECT: JUNE 17, 2019 – TOWN CLERK RECOMMENDATION
DATE: June 13, 2019

In recent months, the Administration has been working to secure the services of a replacement for our very successful and long serving Town Clerk, Cheryl Fernstrom. Upon initially starting this process in March/April by advertising for the position, the Town received a total of 18 applications. Upon a thorough review of those applications by a committee made up of Christina Collins, Cheryl Fernstrom and me, we developed a shortlist of six candidates to interview in a first round of introductory discussions. This group was made up of extremely well qualified and diverse candidates with broad backgrounds in a wide array of professional fields, including some with specific experience in the municipal clerk field. Upon concluding the initial interviews, it was felt that a second round of interviews was necessary, to further engage the candidates to assess not only their specific skill set and appropriate experience to technically perform the work of the Town Clerk, but to further assess the candidates ability to transition into the present office, supervise and work with existing staff members, become a member of the Towns Senior Management Team, and overall fit with Administration, Town Council and Jamestown community.

After what was a very productive second round of interviews with three of the six initial candidates interviewed, due to the high caliber of professional applicants that had applied for the position, it required an additional week to formulate a final recommendation for Town Council consideration. In the end, and after much deliberation, the recommended candidate for the position of Town Clerk is Erin F. Liese. Erin, received her Certified Municipal Clerk designation in 2012 and is a graduate of the University of Rhode Island. She has served as the Town Clerk for the Town of West Greenwich since 2014, having previously served as the Acting Town Clerk from 2012 – 2014 and held the Deputy Clerk and Clerk positions back to 2007.

Similar to Jamestown, the Town Clerks position in West Greenwich is a critical position at the epicenter of local government business, many times facilitating resolutions to questions and issues that arise outside of the Clerk's office. In most municipal settings, it is felt that the Town Clerk is someone that needs to know just about everything that occurs inside and outside of that particular office due to the internal processing of local business and the broad public questions that come from contact with local residents and visitors to the community.

In a reasonably small environment, one must become familiar with all aspects and functions of the office, technical requirements, state agencies, associations, legislation, tendencies of the Administration and Council, culture of the community and the specific service quality and delivery methods to best serve the public. The scope of services, experience and knowledge that Erin has acquired while working in the municipal Clerk field, along with the multi-year certification and extensive professional development over her career, will place her in a very favorable position to be successful in transitioning to Jamestown. It will also help that Erin has a family history in the community having spent much time here herself in the past and continuing today and is prepared to bring this extensive familiarity to the position in serving the community.

It is with great pleasure and without hesitation that I recommend to the Town Council, Erin F. Liese as our new Town Clerk. With the Town Council's affirmation of this recommendation, as required by the Town Charter, I will work with Erin to develop a transition plan that will accommodate her obligations with her present employer in West Greenwich, time to coordinate with Cheryl and other professional staff, and her new responsibilities here in Jamestown.

Should you have any questions regarding this recommendation, please contact me at your convenience.

TOWN OF JAMESTOWN POSITION DESCRIPTION

Class Title: Town Clerk

GENERAL PURPOSE

The Town Clerk is a member of the Town's Senior Management team. This employee serves as the secretary of the municipal corporation, as well as the keeper of the entire recorded history of the community and its people. The legal duties and responsibilities of the Town Clerk are defined by the Rhode Island General Laws, Division of Vital Statistics, the State Constitution, the Town Charter and local ordinances. By virtue of the office, the Town Clerk is also an ex officio member of the Board of Canvassers.

SUPERVISION RECEIVED

The Town Clerk works under the general direction and supervision of the Town Administrator.

ESSENTIAL DUTIES AND RESPONSIBILITIES

Attends regular and special meetings of the Town Council, as well as Financial Town Meetings, and maintains accurate records of the proceedings of same;

Prepares Town Council meeting agendas and packets of information for Councilors;

Provides legislative assistance to Town Council with regard to ordinances and public hearings;

Assists the Town Council in compliance with Open Meeting Laws and serves as the Open Meeting Filing Coordinator of the Town

Act as parliamentarian at Town Council meetings in absence of Town Solicitor;

Prepares warrants for Elections and Financial Town Meetings and coordinates with the Town Sergeant and Town Moderator;

Administers oaths to appointed personnel; maintains appointment records for board/commission members and provides annual reports on same to the Rhode Island Ethics Commission;

Oversees recording of land evidence documents pertaining to Jamestown real estate along with appropriate fees;

Establishes and maintains a process for microfilming, storage and retrieval of Land Evidence Records

Coordinates assistance to the general public and real estate professionals in utilizing land evidence records;

Maintains vital records for community's inhabitants;

Issues marriage licenses;

Town Clerk - Position Description Continued

Maintains record of all burials in the community;

Insures restricted access to vital records;

Issues certified copies of records of vital records to those duly authorized to receive them;

Issues dog licenses in accordance with Rhode Island General Laws and local ordinances;

Issues various business licenses upon approval of Council (alcoholic beverage, private investigator, victualing, peddling,, holiday, mechanical devices, etc.), monitors compliance and reports violations to Chief of Police;

Issues trade name certificates.;

Notarizes documents, and attests to validity of documents and signatures;

Perform and/or supervise duties of Probate Court:

- Receive and file petitions

- Advertise and schedule hearings

- Prepare probate docket

- Maintain records of Probate Court proceedings

- Issue decrees and certified copies of records

- Request police background checks for change of name petitions

- Issue citations and arrange for service by Town Constable

- Oversee all regular and special sessions of Probate Court

- Provide background data to Probate Judge

Certify voter lists;

Preside over elections;

Act as Clerk, of all elections and files paperwork in accordance with Rhode Island General Laws and Board of Elections regulations;

Certifies the conduct and results of elections and Financial Town Meetings;

Register voters, issue voter registration cards, issue certificates of residency, assist voters with absentee and emergency ballot applications and mail ballots;

Prepare and submit payroll for the Town Clerks staff and election personnel;

Maintains payroll and attendance records for the Town Clerks office

Town Clerk - Position Description Continued

Testify in court as the keeper of the records whenever legally called upon to do so;

Train and supervise Deputy Town Clerk/Canvasser Clerk and Clerk/Probate Clerk and any additional staff as may be provided to the department;

Provide on-going assistance to all other Town Departments as it relates to Town Clerk functions;

Promote preservation and restoration of community's records;

Seek alternate sources of funding for projects of historical significance;

Prepare annual department budgets for Town Council, Probate Court, Elections and Town meetings and Town Clerks Office, as well as capital improvements plan;

RECOMMENDED MINIMUM QUALIFICATIONS

Bachelor's Degree from an accredited college or university is preferred or the equivalent combination of education, experience, and certification. Successful candidate must have a minimum of five (5) years of direct supervisory experience. Successful candidate for this position is required to be a member of the Town Clerks Association or be able to become a Certified Municipal Clerk within three (3) years from hire.

PHYSICAL AND WORKING ENVIRONMENTS

The work environment is typically within an office setting, although the employee may meet with other employees and agencies in an outside environment.

The working conditions include those synonymous with an indoor work setting, for lighting, noise level, temperature, etc.

The employee may occasionally lift and/or move objects up to twenty-five (25) pounds. Specific physical abilities include close vision and the ability to use a computer monitor for long periods of time, as well as the ability to communicate verbally in person and on the telephone and other communication devices.

**PUBLIC HEARING NOTICE
TOWN OF JAMESTOWN**

Notice is hereby given that the Town Council of the Town of Jamestown will conduct a public hearing on **Monday, July, 8, 2019 at 6:30 p.m.** at the Jamestown Town Hall, 93 Narragansett Avenue on the following proposed amendment to the Code of Ordinances regarding Chapter 70 – Traffic and Vehicles. Opportunity shall be given to all persons interested to be heard upon the matter at the public hearing. The following proposed ordinance amendment is under consideration and may be adopted and/or altered or amended prior to the close of the public hearing without further advertising, as a result of further study or because of the views expressed at the public hearing. Any alteration or amendment must be presented for comment in the course of the public hearing. The proposed amendment is available for review and/or purchase at the Town Clerk’s Office between the hours of 8:30 a.m. and 4:30 p.m., Monday through Friday, excluding Holidays and on the Town’s web site at www.jamestownri.gov.

Section 1. Be it hereby ordained by the Town Council of the Town of Jamestown that the Jamestown Code Of Ordinances, Chapter 70, as the same may have been heretofore amended, is hereby amended by changing the text of the Chapter, as follows:

NOTE: words set as ~~striketrough~~ are to be deleted from the ordinance; words underlined are to be added to the ordinance.

See Exhibit A, attached hereto and incorporated herein by reference.

Section 2. The Town Clerk is hereby authorized to cause said changes to be made to Chapter 70 of the Town of Jamestown’s Code of Ordinances.

Section 3. This Ordinance shall take effect upon its passage.

Ad Date(s): _____

Publication Source: Jamestown Press

Hearing Date: _____

Action: _____

Certified: _____

EXHIBIT A

ARTICLE III. SPECIFIC STREET REGULATIONS

Sec. 70-52 Stop intersections.

High Street and Howland Avenue

~~Howland Avenue~~ 4-way stop

ARTICLE IV. STOPPING, STANDING AND PARKING

Sec. 70-83 Standing or parking on Steel Pier and Bulkhead

Steel Pier-No parking

Bulkhead-North side in designated areas, no parking for more than two hours between 10:00 a.m. and 6:00 p.m. No overnight parking. No boat trailer parking. No parking on south side.

Notwithstanding anything to the contrary contained in this section, it shall be permissible for cranes to park temporarily in such area on the condition that such vehicles are used in marine related activity and are attended by an operator.

The police department is hereby authorized to remove and tow away, or have removed and towed away, by commercial towing service, any car or other vehicle illegally parked in the area described in this section. Cars so towed away for illegal parking shall be stored in a safe place and shall be restored to the owner or operator of such vehicle upon the payment of the fine, towing and storage fee.

All Town owned and emergency vehicles are exempt from all time restrictions.

Sec. 70-87 Prohibited or restricted parking on specified streets.

Conanicus Avenue, no parking for more than ~~eight~~ two hours in designated parking area from ~~6:00-10:00~~ a.m. to 6:00 p.m. on east side from Narragansett Avenue north to "Boat Ramp." No boat trailer parking. No overnight parking.



JAMESTOWN POLICE DEPARTMENT

250 Conanicus Avenue, Jamestown, RI 02835

Tel: (401) 423-1212 Fax: (401) 423-3710

www.jamestownri.net/police

Edward A. Mello
Chief of Police



MEMORANDUM

TO: Andy Nota, Town Administrator
FROM: Chief Edward A. Mello
DATE: June 3, 2019
SUBJECT: Traffic and Parking

Andy

Please find attached, the proposed draft ordinance to address three pending matters related to traffic and parking.

Item #1: Section 70-52

Proposed four-way stop at the intersection of High Street and Howland Avenue. This comes as a recommendation of the Traffic Committee following discussions over several meetings and a vote of the committee on May 16, 2019

Item #2: Section 70-83

Proposed parking restrictions on the bulk head located at East Ferry. The Town Council previously considered this matter during a public hearing at which time it was adopted by ordinance that no trailer parking and no overnight parking were permitted. The matter of time limits was referred to the Traffic Committee for further consideration. The May 19 Traffic Committee resulted in a consensus that no time limits be imposed.

Item #3: Section 70-87

Proposed parking restrictions in the parking lot located north of the bus stop on Conanicus Avenue. The Town Council previously considered this matter during a public hearing at which time it was adopted by ordinance that no trailer parking and no overnight parking were permitted. The matter of time limits was referred to the Traffic Committee for further consideration. The May 19 Traffic Committee resulted in a consensus that the current time limits remain unchanged.

You will note that the attached draft ordinance contains language more restrictive than what was recommended by the Traffic Committee. This more restrictive DRAFT language will allow the Council to consider all options including those, which may be less restrictive.

**TOWN COUNCIL MEETING
May 20, 2019**

I. ROLL CALL

Town Council Members present:

Michael G. White, President
Mary E. Meagher, Vice President
Nancy A. Beye
Randall White
William J. Piva, Jr.

Also in attendance:

Andrew E. Nota, Town Administrator
Christina D. Collins, Finance Director
Edward A. Mello, Police Chief
Michael C. Gray, Public Works Director
Lisa W. Bryer, Town Planner
Andrew J. Wade, Parks and Recreation Director
Carol Nelson-Lee, Board of Canvassers Chair
Eugene B. Mihaly, Library Board of Trustees Chair
Peter D. Ruggiero, Town Solicitor
Cheryl A. Fernstrom, Town Clerk

II. CALL TO ORDER, PLEDGE OF ALLEGIANCE

Town Council President White called the regular meeting of the Jamestown Town Council to order at 6:32 p.m. in the Jamestown Town Hall Rosamond A. Tefft Council Chambers at 93 Narragansett Avenue, and led the Pledge of Allegiance.

**III. TOWN COUNCIL SITTING AS THE BOARD OF WATER
AND SEWER COMMISSIONERS**

The Town Council convened as the Board of Water and Sewer Commissioners at 6:33 p.m. and adjourned from sitting as the Board of Water and Sewer Commissioners at 7:09 p.m. See Board of Water and Sewer Commissioners Meeting Minutes.

**IV. ACKNOWLEDGEMENTS, ANNOUNCEMENTS, PRESENTATIONS,
RESOLUTIONS AND PROCLAMATIONS**

Town Council Members acknowledged the announcement of the closing of Baker's Pharmacy on May 27th. Baker's has been there for Jamestown residents and in so many ways helped sustain our community. They will be sorely missed.

V. PUBLIC HEARINGS, LICENSES AND PERMITS

A) Town Council Sitting as the Alcoholic Licensing Board

A motion was made by Vice President Meagher with second by Councilor Piva to convene as the Alcoholic Beverage Licensing Board and open the Public Hearing at 7:09 p.m. President White, Aye; Vice President Meagher, Aye; Councilor Beye, Aye; Councilor White, Aye; Councilor Piva, Aye.

- 1) **REQUEST** that the application listed below will be in order for hearing at a meeting of said Licensing Board on Monday, June 17, 2019 at 6:30 p.m. and advertised in the *Jamestown Press*. **NOTICE:** Is hereby given by the Town Council of the Town of Jamestown, being the Licensing Board in said Town as provided under Title 3, Chapters 1-12 of the General Laws of Rhode Island 1956, and as amended, that the following **NEW** application has been received by the Town Council for licenses under said Act, for the period June 17, 2019 to November 30, 2019; review, discussion and/or potential action and/or vote:

CLASS B-M (BREW/PUB/MANUFACTURER) LICENSE - RETAIL

Jamestown Beer Holdings LLC
34 Narragansett Avenue
Jamestown, RI 02835

Public comments:

William Tuttle and Thomas McNiff, operators of Jamestown Beer Holdings LLC, are in attendance. They propose to add a 31 gallon brewing system to the existing space that operates a home brewing and wine making supply shop, to operate year-round with a maximum of 28 seats. They also propose other entertainment activities, and will seek all appropriate licenses.

A motion was made by Vice President Meagher with second by Councilor Piva to order this advertised for public hearing on June 17th. President White, Aye; Vice President Meagher, Aye; Councilor Beye, Aye; Councilor White, Aye; Councilor Piva, Aye.

- 2) Pursuant to Title 3 Chapter 7 of the General Laws of Rhode Island 1956 and as amended the following license application has been received under said Act for May 24, 2019;

CLASS F (NON-PROFIT)

Jamestown Philomenian Library Board of Trustees
26 North Road
Jamestown, RI 02835

- a) Approval of the **CLASS F (NON-PROFIT) LIQUOR LICENSE**; review and discussion and/or potential action and/or vote
- b) Request for waiver of the **Class F (NON-PROFIT) Liquor License Fee (\$15.00)**; review, discussion and/or potential action and/or vote

A motion was made by Vice President Meagher with second by Councilor Piva to approve this Class F (Non-Profit) Liquor License and approve waiver of the license fee of \$15. President White, Aye; Vice President Meagher, Aye; Councilor Beye, Aye; Councilor White, Aye; Councilor Piva, Aye.

- 3) Pursuant to Title 3 Chapter 7 of the General Laws of Rhode Island 1956 and as amended the following license application has been received under said Act for June 19, 2019;

CLASS F (NON-PROFIT)
 Friends of the Jamestown Library
 26 North Road
 Jamestown, RI 02835

- a) Approval of the **CLASS F (NON-PROFIT) LIQUOR LICENSE**; review and discussion and/or potential action and/or vote
- b) Request for waiver of the **Class F (NON-PROFIT) Liquor License Fee (\$15.00)**; review, discussion and/or potential action and/or vote

A motion was made by Vice President Meagher with second by Councilor Piva to approve this Class F (Non-Profit) Liquor License and approve waiver of the license fee of \$15. President White, Aye; Vice President Meagher, Aye; Councilor Beye, Aye; Councilor White, Aye; Councilor Piva, Aye.

Library Trustees Chair Gene Mihaly in attendance stated the event on Friday brings together the Capital Campaign Committee and Trustees, as well as representatives of the Friends, with our Architect to see what we are raising money for. The plan is to combine business with pleasure.

A motion was made by Vice President Meagher with second by Councilor Beye to adjourn as the Alcoholic Beverage Licensing Board and close the public hearing at 7:16 p.m. President White, Aye; Vice President Meagher, Aye; Councilor Beye, Aye; Councilor White, Aye; Councilor Piva, Aye.

- B) Licenses and Permits
- 1) One Day Event/Entertainment License Applications; review, discussion and/or potential action and/or vote on each of the following applications and/or requests:
 - a) Applicant: Jamestown Library Board of Trustees
 Event: Trustee Fundraiser
 Date: May 24, 2019, 6:00 to 8:00 p.m.
 Location: 26 North Road
 - b) Applicant: Friends of the Jamestown Public Library
 Event: Friends Annual Meeting
 Date: June 19, 2019, 6:00 to 8:30 p.m.
 Location: 26 North Road

A motion was made by Vice President Meagher with second by Councilor White to approve both of these events, one on May 24th for the Trustees and one on June 19th for the Friends. President White, Aye; Vice President Meagher, Aye; Councilor Beye, Aye; Councilor White, Aye; Councilor Piva, Aye.

VI. OPEN FORUM

- A) Scheduled request to address
- 1) Frank Meyer of Southwest Avenue: RIDEM Forty-Year Lease for Town of Jamestown Property at Beavertail expiring in 2020, with automatic renewal to 2060

Mr. Meyer noted the 1980 lease in the Council packet and the notebook of Beavertail information he compiled through the FOIA and Town records during his tenure on the Beavertail Lighthouse Museum Association and Beavertail State Park Advisory Board. Mr. Meyer proceeded to describe the location of the Town-owned property and provided historical information on the property and its acquisition. Mr. Meyer expressed concern this valuable 20-acre property was leased to the State in 1980 for 40 years with an automatic renewal for an additional 40 years. The lease expires January 13, 2020, with a required notice by January 13, 2019 for the 40-year lease renewal.

Council members requested a copy of the map of the area and pertinent information. Council thanked Mr. Meyer for bringing this forward and will take this information under advisement.

- B) Non-scheduled request to address. None.

VII. COUNCIL, ADMINISTRATOR, SOLICITOR, COMMISSION/COMMITTEE COMMENTS & REPORTS

None.

VIII. UNFINISHED BUSINESS

- A) Ad Hoc Committee on Public Art; review, discussion and/or potential action and/or vote on each listed item
- 1) Report to the Town Council: Public Art in Jamestown, as submitted by the Jamestown Ad Hoc Committee on Public Art
 - 2) Public Art Policies and Procedures, as recommended by the Ad Hoc Committee on Public Art on April 24, 2019
 - 3) Recommendation to the Town Council on the proposed Public Art Gift by the Whale's Tail Donor Committee

Ad Hoc Committee on Public Art Chair Duncan Pendlebury addressed the Council stating the Committee took the time needed to address the three challenges given to them. The Committee met every two weeks, did their homework and due diligence, and produced a tool the Town can use in the future to evaluate a gift of art, create a program, and look at the entire picture. Mr. Pendlebury thanked Committee members and Planner Lisa Bryer who put a great deal of time into this endeavor. In December the Committee recommended the gift be accepted, proceed to assessment of the gift and its value to the Town, ensuring there be no cost to the Town, and establishing a policy for the future for accepting gifts, and a process for public art in Town in general. This was not a unanimous decision by the Committee, and the recommendation is based on Council accepting the gift and the donor committee did not want any location other than East Ferry. He asked the Council to accept the report as a tool for the future with every Town property listed that is suitable for the placement of public art. The report notes the Committee's willingness to continue working on any Charge the Council proposes, feels the Jamestown Art Center proposal later in the agenda is appropriate and they support it. The Committee was great, but a large 10-member committee makes it difficult to get a quorum.

Discussion of the Public Art location ensued. The vote taken at the May 8th meeting was 4 votes for East Ferry and 2 votes for Beavertail. Council members have not received a copy of those Minutes and would be more comfortable making a decision after reading the Minutes. The Ad Hoc Committee wanted to have this meeting prior to scheduling another meeting. The report was impressive, and a Standing Committee would be appropriate with members from this Ad Hoc Committee to address such issues as they come forward.

A motion was made by Vice President Meagher with second by Councilor White to accept the Report and to accept and approve the Policies and Procedures, and hold off on the recommendation to accept the Public Art Gift until we have reviewed the approved Minutes of the May 8th Ad Hoc Committee meeting.

Discussion. Council members agreed the report was terrific and comprehensive. The maintenance on the gift would be covered through a Bond by the Donor Committee. The Ad Hoc Committee was thanked for their service, and going forward any member who does not want to continue should inform the Council.

Back to the vote on the motion. **President White, Aye; Vice President Meagher, Aye; Councilor Beye, Aye; Councilor White, Aye; Councilor Piva, Aye.**

Discussion ensued of having the Minutes for the June 17th meeting and continue the agenda item.

- B) Creation of a Municipal Jamestown Fire Department, pursuant to the relevant requirements of Jamestown Charter Article IV. Administrative Departments Sec. 401. Creation of Departments and to authorize the Town Administrator to implement the proposed Reorganization; review, discussion and/or potential action and/or vote

Town Administrator Nota provided an update on discussions with JFD Command Staff regarding categorizing employees as contract employees or Town employees, per IRS regulations, to be initiated as of July 1st. Added costs for the categorized Town employees include FICA, sick time, and healthcare, and pension for fulltime employees (over 20 hours per week). Continued dialogue reviewed the evolution and history of the JFD and EMS employees since implementation of ALS. The majority of ALS contract employees work elsewhere. With the erosion of volunteers, the EMS side is moving towards a more stable work force, with no intention of change for the Command Staff and no plan to eliminate volunteers. Chief Bryer and Chief Tighe would be eligible for benefits as they work over 20 hours per week. Ongoing discussions include incentive pay and tax abatement, which should remain in place to encourage volunteerism. This item will be continued to the June 17th agenda with a recommendation.

Council members asked about the meetings with JFD, and Mr. Nota stated over the last two months he and Solicitor Ruggiero and Finance Director Collins met with JFD Chiefs and their legal counsel three times, and after the last session JFD legal counsel forwarded a summary, which requires more time to present to the Board of Fire Wardens. The goal is to have something in writing for Council review at the next meeting. Council members noted inquiries from citizens regarding this agenda item and how the IRS regulations will affect the Town and JFD. Mr. Nota stated this will be an IRS change, with Town employees and contract employees, to comply with stricter IRS enforcement. Next steps include a recommendation from JFD, to be brought back to Council at the June 17th meeting.

Prim Bullock of Walcott Avenue, JFD member, noted there are 200 JFD and EMS employees, and they are wonderful people. Paid employees include the Chiefs and per diem ALS employees. This has been a success and she hopes it will continue, as it would be a shame to lose it. Mr. Nota stated there will be no change in the structure of JFD. Ms. Bullock commented on a fulltime paid department and the 200 members have blended in a successful way that works.

- C) Upcoming Meetings and Sessions – dates and times
 - 1) Town Council Meeting Schedule: Financial Town Meeting, June 3rd at 7:00 p.m.; Regular Meeting, June 17th at 6:30 p.m.; review, discussion and/or potential action and/or vote
 - 2) Town Council Summer Meeting Schedule: Potential dates of July 8th and August 19th at 6:30 p.m.; review, discussion and/or potential action and/or vote

A motion was made by Councilor White with second by Vice President Meagher that our summer schedule be as written here – July 8th will be our meeting in July and August 19th will be our meeting in August. President White, Aye; Vice President Meagher, Aye; Councilor Beye, Aye; Councilor White, Aye; Councilor Piva, Aye.

President White noted an additional meeting can be scheduled over the summer if needed.

IX. NEW BUSINESS

- A) Approval of Solid Waste and Recycling Services Agreement between the Rhode Island Resource Recovery Corporation and the Town of Jamestown For the term of July 1, 2019 to June 30, 2021 and authorization for signing of the Agreement by Town Administrator Nota; review, discussion and/or potential action and/or vote
- 1) Attachments to the Agreement
 - a) On-Site Safety Policy
 - b) Municipal Cap Calculation Procedure
 - c) Materials Acceptance Criteria
 - d) Municipal Transfer Policy
 - e) Fee Schedule
 - f) Municipal Leaf and Yard Debris Cap Sharing Policy
 - g) Compost Distribution Policy
 - h) Recycling Profit Share Reporting Form
 - i) Municipal Grant Policy
 - 2) Town of Jamestown 2019-2020 Solid Waste Diversion Plan

Town Administrator Nota explained the routine signing of the agreement with RIRRC that covers solid waste disposal for the Town. The goal is 35% recycling, with Jamestown at 33%, at a cost of \$67 per ton for solid waste under the cap, and anything over the cap at \$80. If the agreement is not signed by July 1st the rate per ton will be \$80.

A motion was made by Vice President Meagher with second by Councilor Beye to authorize the Town Administrator to sign the Solid Waste and Recycling Services Agreement with the Rhode Island Resource Recovery Corporation. President White, Aye; Vice President Meagher, Aye; Councilor Beye, Aye; Councilor White, Aye; Councilor Piva, Aye.

- B) Proposal by the Jamestown Arts Center, Outdoor Art Experience (OAE) Proposed Exhibition, Summer 2020; review, discussion and/or potential action and/or vote
- 1) Jamestown Ad Hoc Committee for Public Art endorsement for the Jamestown Arts Center Outdoor Art Experience (OAE)

Board Member Tom Farrell of Walcott Avenue explained the history of the JAC that began nine years ago, with 5,000 people annually passing through our doors. JAC would like to celebrate the 10th year anniversary with the OAE exhibition.

Mary Hall Keen of Walcott Avenue, active in the JAC since its inception, explained the celebration plans and the concept for the outdoor exhibit of at least 10 works of art to be displayed in rotation. JAC is forming partnerships with other Island organizations to bring people to the Island to view the exhibit and all our Island treasurers. She introduces Project Manager Molly Dickinson.

Molly Dickinson stated she has been working on the project concept for three years with Co-Chairs Mary and Tom, Steering Committee and volunteers. The OAE exhibition proposes to place 10 works of art around town in a temporary display from late June through October 2020. They have joined forces with other organizations to highlight our Town treasures and natural attributes.

The OAE group requests the Town Council grant permission to use the following Town properties for the exhibit: Community Playground lawn; Library lawn and utility box; Melrose School and Lawn School Campus; Jamestown Museum property, in collaboration with the Jamestown Historical Society; East Ferry common areas of the Christmas Tree location, traffic island along the sidewalk, and bus shelter area; Police Station front lawn; and Transfer Station. The OAE group has support from the Ad Hoc Committee on Public Art, First Subdivision of Shoreby Hill, RIDEM Director Janet Coit, Regional Parks and Recreation Manager Roger Monsat of Beavertail Park and Fort Wetherill, Beavertail Lighthouse Museum Association, Jamestown Historical Society, Bank Newport, Chamber of Commerce, Library Trustees, School Administration and School Committee, St. Matthew's Church, Conanicut Island Land Trust and Community Farm.

Council members asked if Town staff members have been involved and were informed OAE has been in contact with the Town Administrator, Town Planner, Public Works Director, Police Chief Mello and others. It is anticipated other sites will be pledged for the exhibition. Council members state this is a wonderful idea for the 10th anniversary celebration.

A motion was made by Vice President Meagher with second by Councilor Piva to support the Town offering and agreeing to use of the Town spaces as described, with the selections as described, and for the activities as described. President White, Aye; Vice President Meagher, Aye; Councilor Beye, Aye; Councilor White, Aye; Councilor Piva, Aye.

X. ORDINANCES, APPOINTMENTS, VACANCIES AND EXPIRING TERMS

A) Ordinances

- 1) Proposed Amendments to the Jamestown Code of Ordinances Appendix C – Schedule of Fees - Chapter 42 Parks and Recreation Sec. 42-58 (c) Parking fee at Mackerel Cove Beach, daily; and Sec. 42-62 Annual Permit for Jamestown Shores Beach; review, discussion and/or potential action and/or vote to proceed to advertise

in the *Jamestown Press* June 6, 2019 edition for public hearing on June 17, 2019

A motion was made by Vice President Meagher with second by Councilor Beye to proceed to advertise the proposed amendment to the Jamestown Code of Ordinances Appendix C – Schedule of Fees – Chapter 42 Parks and Recreation parking fees at Mackerel Cove Beach for public hearing on June 17th. President White, Aye; Vice President Meagher, Aye; Councilor Beye, Aye; Councilor White, Aye; Councilor Piva, Aye.

- 2) Proposed Amendments to the Jamestown Code of Ordinances Chapter 22 Environment, Article IIIA Construction and Landscape Sec. 22-69 Activities Related to Building and Landscape Construction, Home and Landscape maintenance; Sec. 22-70 Definitions; Sec. 22-71 Exemptions; Sec. 22-72 Enforcement; Sec. 22-73 Penalties; Sec. 22-74 Sunset Clause (remove); and Sec. 22-74 – Sec. 22-85 Reserved; review, discussion and/or potential action and/or vote to proceed to advertise in the *Jamestown Press* June 6, 2019 edition for public hearing on June 17, 2019

A motion was made by Vice President Meagher with second by Councilor Beye to order advertised the proposed amendment to the Jamestown Code of Ordinances Chapter 22 Article III.A. Construction, Home and Landscape Maintenance Activities for public hearing on June 17th. President White, Aye; Vice President Meagher, Aye; Councilor Beye, Aye; Councilor White, Aye; Councilor Piva, Aye.

- 3) Proposed Amendment to the Jamestown Code of Ordinances Chapter 70 Traffic and Vehicles Article III. Specific Street Regulations Sec. 70-87 Prohibited Parking on Specified Streets *Fort Getty Road*; review, discussion and/or potential action and/or vote to proceed to advertise in the *Jamestown Press* June 6, 2019 edition for public hearing on June 17, 2019

A motion was made by Vice President Meagher with second by Councilor Piva to order advertised the proposed amendment to Chapter 70 Article III. Specific Street Regulations for the other side of Fort Getty Road on June 17th. President White, Aye; Vice President Meagher, Aye; Councilor Beye, Aye; Councilor White, Aye; Councilor Piva, Aye.

- B) Appointments, Vacancies, and Expiring Terms; review, discussion and/or potential action and/or vote on each listed appointment, vacancy and/or expiring term
 - 1) Jamestown Affordable Housing Committee (One vacancy with a three-year term ending date of May 31, 2022); duly advertised; no applicants

- 2) Jamestown Conservation Commission (One vacancy with an unexpired three-year term ending date of December 31, 2020); duly advertised; no applicants
- 3) Jamestown Fire Department Compensation Committee (One Citizen-at-Large vacancy with a three-year term ending date of May 31, 2021 and One Citizen-at-Large vacancy with a three-year term ending date of May 31, 2022); duly advertised; no applicants
- 4) Jamestown Harbor Commission (One vacancy with an unexpired three-year term ending date of December 31, 2019); duly advertised; no applicants
- 5) Jamestown Tax Assessment Board of Review Member (One vacancy with a three-year term ending date of May 31, 2022); duly advertised; no applicants
- 6) Jamestown Traffic Committee Harbor Commission Member (One vacancy with a three-year term ending date of December 31, 2019); no recommendation

XI. CONSENT AGENDA

A motion was made by Vice President Meagher with second by Councilor Piva to approve and accept the Consent Agenda. President White, Aye; Vice President Meagher, Aye; Councilor Beye, Aye; Councilor White, Aye; Councilor Piva, Aye.

The Consent Agenda approved consists of the following:

- A) Adoption of Town Council Minutes
 - 1) May 6, 2019 (regular meeting)
 - 2) May 6, 2019 (executive session)
- B) CRMC Notices
 - 1) May 2019 Calendar
- C) Abatements/Addenda of Taxes

Total Abatements: \$7,237.66 Total Addenda: \$7,105.50

 - 1) Abatement to 2018 Motor Vehicle Roll

<u>Account/Abatement Amount</u>	
a) 01-0202-20M	\$ 132.16
 - 2) Real Estate/Tangible Abatements to 2018 Tax Roll

<u>Account/Abatement Amount</u>	
a) 04-0593-97	\$1,020.94
b) 18-0856-00	\$2,649.34
c) 22-0007-98	\$ 534.54
d) 22-0008-00	\$2,366.14
e) 22-0008-01	\$ 534.54
 - 3) Addenda to 2018 Tax Roll

<u>Account/Addenda Amount</u>	
a) 12-0440-50	\$1,020.94
b) 18-0120-44	\$2,649.34

- | | | | |
|--|----|------------|------------|
| | c) | 22-0007-90 | \$ 534.54 |
| | d) | 22-0007-91 | \$2,366.14 |
| | e) | 22-0007-92 | \$ 534.54 |
- D) One Day Event/Entertainment License Applications
- 1) Applicant: Nathan L. Rusin
Event: Col. Nathan L. Rusin Promotion Ceremony
Date: June 14, 2019
Location: Veteran's Memorial
 - 2) Applicant: Central Baptist Church
Event: Central Baptist Church June Festival
Date: June 15, 2019
Location: Church and Town Parking Lots
 - 3) Applicant: Town of Jamestown Parks and Recreation Dept. and
Jamestown Chamber of Commerce
Event: Jamestown Day – Autumn Music and Arts Street
Festival
Date: October 6, 2019
Location: 41 Conanicus Avenue
- E) Acceptance and receipt of Jamestown School Department Reroofing and HVAC Upgrade Projects for the Melrose School and Lawn School
- F) Finance Director's Report: Comparison of Budget to Actuals as of April 30, 2019

XII. COMMUNICATIONS, PETITIONS, AND PROCLAMATIONS AND RESOLUTIONS FROM OTHER RHODE ISLAND CITIES AND TOWNS

Councilor Piva requests Communication 2) be removed for discussion. He encourages the start time for the FTM be close to 7:00 p.m. and asked if additional staff would help for check-in of voters or whether people should arrive on time. President White noted Moderator Murphy allows anyone in line at 7:00 p.m. to be seated before starting the meeting.

Town Administrator Nota referenced the Moderator's General Rules for Town Meetings on Page 16 of the FTM Budget Report provided to all taxpayers which states in the first paragraph, "Time of Meeting: The meeting will be called to order at 7:00 p.m. or as soon thereafter as a quorum shall be present, and/or the assembly of citizens seated in orderly fashion" as publicized to the community and distributed annually to all citizens as an insert in the *Jamestown Press*.

Vice President Meagher would like to have Communication 1) from Clean Ocean Access on the next agenda.

A motion was made by Vice President Meagher with second by Councilor Piva to receive the Communications as discussed. President White, Aye; Vice President Meagher, Aye; Councilor Beye, Aye; Councilor White, Aye; Councilor Piva, Aye.

The Communications received consists of the following:

- A) Communications
 - 1) Email of Clean Ocean Access Executive Director Dave McLaughlin requesting the Town Council adopt a Resolution opposing the proposed State Plastic Bag Ban law that will reintroduce thick plastic bags into our community Statewide Planning April 2019 Newsletter
 - a) Draft Resolution No. 2019-08
 - 2) Letter of the Taxpayers Association of Jamestown regarding the Moderator's adherence to the posted start time of 7:00 p.m. as listed on the Financial Town Meeting agenda
 - 3) Letter of the Jamestown Shores Association expressing appreciation for the placement of the 33 unbuildable lots in the Shores under the protection of the Conanicut Island Land Trust Conservation Easement

A motion was made by Vice President Meagher with second by Councilor Piva to accept the Petitions and Proclamations and Resolutions from other Rhode Island Cities and Towns. President White, Aye; Vice President Meagher, Aye; Councilor Beye, Aye; Councilor White, Aye; Councilor Piva, Aye.

The Proclamations and Resolutions from other Rhode Island Cities and Town accepted consists of the following:

- B) Proclamations and Resolutions from other Rhode Island Cities and Towns
 - 1) Resolution of the Pawtucket School Committee requesting the RI General Assembly Support House Bill 5033 and Senate Bill 0112
 - 2) Proclamation of the Portsmouth Town Council declaring May 5 – May 11, 2019 Small Business Week

XIII. AGENDA ITEMS FOR THE NEXT MEETING AND FUTURE MEETINGS

- A) Paper streets in Jamestown and water access
- B) Proposed Water Resources Protection Committee discussion (June)
- C) Town Council Goals and Objectives for the 2018-2020 Council Term (June)
- D) Taxation items: RIGL § 44-3-12 Visually Impaired Persons – Exemption and RIGL § 44-3-5 Golf Star Parents' Exemption (June)

Agenda items added:

- Proclamation for Baker's Pharmacy
- Resolution opposing the Plastic Bag Ban legislation
- Parking Ordinance amendment
- Recommendation for appointment of Town Clerk

XIV. EXECUTIVE SESSION

- A) Pursuant to RIGL § 42-46-5(a) Subsection (1) Personnel (Town Administrator's Performance Review); review, discussion and/or potential action and/or vote in executive session and/or open session

A motion made by Vice President Meagher with second by Councilor Piva to enter into Executive Session at 8:51 p.m. pursuant to RIGL § 42-46-5(a) Subsection (1) to discuss Personnel.

Pursuant to RIGL § 42-46-5(a) Subsection (1) the following vote was taken to discuss Personnel: President White, Aye; Vice President Meagher, Aye; Councilor Beye, Aye; Councilor White, Aye; Councilor Piva, Aye.

The Town Council reconvened the regular meeting at 9:16 p.m. President White announced that no actions were taken in the Executive Session.

Council President White announced no votes were taken during the Executive Session meeting.

A motion was made by Vice President Meagher with second by Councilor White to seal the Minutes of the Executive Session. President White, Aye; Vice President Meagher, Aye; Councilor Beye, Aye; Councilor White, Aye; Councilor Piva, Aye.

XV. ADJOURNMENT

A motion was made by Councilor Piva with second by Vice President Meagher to adjourn. President White, Aye; Vice President Meagher, Aye; Councilor Beye, Aye; Councilor White, Aye; Councilor Piva, Aye.

The regular meeting was adjourned at 9:16 p.m.

Attest:

Cheryl A. Fernstrom, CMC, Town Clerk

Copies to: Town Council
 Town Administrator
 Town Solicitor
 Finance Director

FINANCIAL TOWN MEETING

June 3, 2019

Call to Order

Moderator John Murphy calls the Annual Financial Town Meeting to order at 7:18 p.m. in the Lawn Avenue School Gymnasium, 55 Lawn Avenue, Jamestown, and led the Pledge of Allegiance. A moment of silence was observed for Jamestown residents who passed away since our last Financial Town Meeting.

Town Council members present:

Michael G. White, President
Mary E. Meagher, Vice President
Nancy A. Beye
Randall White
William J. Piva, Jr.

Also in attendance:

John A. Murphy, Town Moderator
Andrew E. Nota, Town Administrator
Christina D. Collins, Finance Director
Lisa W. Bryer, Town Planner
Donna J. Fogarty, Library Director
Edward A. Mello, Police Chief
Fred F. Pease, Town Sergeant
James R. Byer, Fire Chief
Howard Tighe, Deputy Fire Chief
Steven Teixeira, Deputy Fire Chief
Andrew J. Wade, Parks and Recreation Director
Peter D. Ruggiero, Town Solicitor
Cheryl A. Fernstrom, Town Clerk

School Committee members present:

Keith J. Roberts, Chair
Sheila M. Reilly, Vice Chair
Sally Schott
Agnes C. Filkins
Kristine A. Lapierre

Also in attendance:

Kenneth Duva, Superintendent
Jane Littlefield, Director of Finance
Peter Anderson, Director of Buildings and Grounds
Carole Peterson, Melrose School Principal
Nate Edmunds, Lawn School Principal

Erika Dickson, Director of Student Services
Samira Hakki, Director of Technology

Budget Process, Meeting Procedures and Voting Overview

Town Moderator Murphy thanked the School Department, the Custodial Staff, and the Jamestown Fire Department volunteers for setting up a safe and convenient place to meet. Moderator Murphy alerted those in attendance to the location of all the exits and which exit to use in case of an emergency. This FTM operates under State law and Town Charter. Our objective is to have a safe, efficient and fair open meeting. In making comments, please treat others the way you would like to be treated.

Moderator Murphy stated when voting state “yes” or “no”, you don’t have to yell. The Town Council President will describe the General Town Budget, and the School Committee Chair will describe the School Committee Budget, and then you will be asked to consider each and whether or not to adopt it. Voters seated in the main body of this room should have a green wristband, which they may be asked to show when they vote. Voters who wish to speak should use the microphone in the center of the room. People seated in the bleachers are non-voters and have purple wristbands.

Town Council President Michael White

Moderator Murphy introduced President White, who thanked Moderator Murphy and addressed the assembled voters.

Welcome, welcome to all.

As most of you know, this is not my first Financial Town Meeting, but it my first time as the President of the Town Council. It has been my honor to serve you and Jamestown for the last twelve years. On behalf of the Town Council and the School Committee, I would like to thank you all for joining us this evening.

Our town meeting is unique. A **town meeting** is one of the purest forms of Democracy, used primarily in portions of and throughout our country– principally in New England – since the 17th century, in which many, or most, or all the members of a community come together to legislate policies and budgets for local government. This is a good gathering tonight.

Our town meeting has a more focused charge, to approve the budget for the next fiscal year.

Before the direct democracy takes place, the process of approving the budget includes our representative democracy, myself and the other four elected Town Councilors. We review the budget created by Andy Nota and his staff, designed, whatever words you want to use, by the administration.

Like good businesses, Andy asks his department heads what is needed, a form of brainstorming. They give him their requests and he negotiates and separates the needs from the wants and accepts, or decreases, or rarely, increases the funding requested.

Budget work is a year-round process in Jamestown, beginning in the fall and continuing until, well, today.

When the budget comes to us, the Town Council, it becomes a public process, and we have meetings after meetings, after meetings.....most folks count them, and if you're interested in the exact count, talk to someone else, I lose count every year....and that's a lot.

The vetting process, if you will, is exhausting. Some things are cut, some things are reduced, some things, for good reason, are increased. Things like Senior Services, and the Fire Department, School Expenses....

Some things require bonds, like those you approved at the election in November, like:

- services and repairs for the library
- replacements for the long-needed roofs for the schools...
- a new multi-use building at our golf course, and
- these bonds are loans, so funds need to be available for repayment.

This year especially, many things that have been waiting for inclusion, have come to the fore. Other things like road repair, and town vehicles, and building maintenance continue. Much of the everyday stuff for the next fiscal year was not increased, but funding is necessary to continue.

When I arrived in Jamestown in 1990, I came in to the state on a rainy day. I zigzagged my way from 95....by the time I passed by URI, I had started a line of traffic by driving the speed limit on 138, as one person told me no one drives the speed limit on 138....and then wondered if I should really drive over that old bridge with the grate on the top. And, remember, it was raining. Then I turned after having stopped at the light on North Road. Most of that is now gone. Now we have a highway through the Island, and North Road will finally have drainage for the runoff from storms, and the North Road project will be completed shortly. And we'll have smooth pavement, and a bike path.....and protected open space both north and south within the year.

Like a well-run live theater production or a beautiful church service, the things that makes and keeps the Town of Jamestown what it is doesn't happen by accident. While for theater and church, most preparations happen behind the scenes.....not so with town projects.... they are planned for, fleshed out, and they require.....well, funding....budgeting.... money....moolah.

The Town and School combined Budget Program in FY2020 is dedicated to a continued commitment to the implementation, maintenance, and completion of:

- Senior programs – with a significant increase in Senior programs and services;
- Maintaining the highest level of Police, Fire and EMS services for the safety of our citizens;
- Capital programs for the community’s infrastructure through one-time investments in the Town’s roads, sidewalks, drainage systems, and buildings;
- Renewable energy sources including solar that will pay for themselves in the future;
- Shared Pedestrian/Bicycle Path from West Passage to the North Reservoir;
- Fort Getty improvements;
- Support for Affordable Housing Funding initiatives;
- Information Technology, including expanded fiber network and further work on the viability of a North End Cell Tower Installation;
- Parks and Recreation – and what about our new playground!!!
- Top rated Schools. (Applause)

To quote my predecessor, former Town Council President Kristine Trocki, in which I agree wholeheartedly:

“It is with great confidence that I can state that our Community’s Educational System is sound, well managed, and provides leadership, both inside and outside of Jamestown. Jamestown is a prime example of what a successful public education program should be.”
(Applause)

We sometimes take for granted the fact that Jamestown is renowned for its leadership in many areas including:

- Environmental Stewardship
- Sustainability
- Agricultural Pursuits
- the Arts
- Marine Services

With all of these challenges, Jamestown continues to offer its residents one of the lowest residential, commercial and motor vehicle tax rates in Rhode Island – while maintaining high quality municipal services and an amazing community-based quality of life. Our town’s Aa1 Bond Rating remains a significant achievement in a town of our size.

Since 2016, the tax rate has decreased from \$8.58 to \$8.04 per thousand...this year alone it went from \$8.85 down to \$8.04.

And almost finally, I wish to say something about the Schools. I have been in all my years as a Town Councilor the Town Council liaison to the School Committee. I will attest to their care in sculpting a budget with careful financial responsibility while never failing to fulfill their prime directive, which is to educate the future of our community. Their budget, like ours, focuses on the needs of their school department and its mission.

The clock is ticking, and the moment draws closer. This budget that is presented to you has been seen as a financially responsible budget that meets the needs of our town and our schools, without frills, one of *NEEDS NOT WANTS* and **UNANIMOUSLY APPROVED** by **ALL 5 of your Elected Town Councilors**. On behalf of the Town Council, I respectfully request your support for the **Fiscal Year 2019-2020 Budget AS IT IS PRESENTED**. **Thank you.** (Applause)

School Committee Chair Keith J. Roberts

Moderator Murphy introduced Chairman Roberts, who thanked Moderator Murphy and addressed the assembled voters:

Thank you all for coming tonight. I am hopeful that we will approve the budget that is being proposed to the voters of Jamestown.

As a member of the Jamestown School Committee, I am hoping to gain your support for the school's financial request to the town, as it represents almost 60% of the total town budget at over \$14.4 million.

I don't think it would be new information for anyone in this room that our schools rank very high amongst the Rhode Island school districts. While I look forward to seeing how we performed on this year's RICAS, it will be one data point of many. Whether its test scores, robotics competitions, music auditions or performances, history competitions, or science competitions - Jamestown students perform at a high level. Our schools have received recognition from both the state and federal levels. RIDE rated Melrose School as a 5-star school, and Lawn School received 4 stars; missing 5 stars by one point. Melrose received the Blue Ribbon award at the end of last school year, and it was a Jamestown teacher, Charlene Tuttle, that won the RI Teacher of the Year at the end of last year.

The district has been using zero-based budgeting for almost 10 years. It's a great practice. It is certainly time consuming, and resource intensive, but we end up with a budget that is based on the upcoming year's needs. Zero-based budgeting means that we start the planning process at \$0, and build it up based on the anticipated student population. We don't have a budget that is built by taking last year's number, applying a multiplier, and establishing next year's budget. Our budget is based on student needs.

In prior years the budget increases were partially, or entirely, funded with the school's reserve fund. The request to the town fluctuated between no increases, reductions, or relatively modest sub 3% increases. Last year and this year are different; as expenses continue to rise, the reserves have diminished, and now we plan to use the balance of the reserve to fund expenses associated with the capital improvement projects that were approved by 80% of the voters at the November election. The financial policy and management is pragmatic. However, without the reserves to fund increasing costs we will need the town to fund the increases, as the surplus reserves have been leveraged.

I want to be clear; increases have been consistent over time. This is not a new phenomenon. What's changing is how we fund the increases. The previous administration, school committee, and town council worked to insulate the residents from the increases. By leveraging the reserves it didn't hit our property taxes as hard during those years. I think the hope was that the school population would adjust over time, and the costs would come down.

The rising costs are out of our control; healthcare went up 3.47% this year (originally we were planning for a 10% increase), special education now represents 22% of the budget, transportation, fuel, out-of-district placements, and compliance with contracts and legislation are the drivers behind the budget increases. It is not a result of mismanagement or adding discretionary programs. Reducing expenses will ultimately increase the pressure on the kids 'in the middle'. The top performing students are less affected by increasing ratios or removing supports. The students with IEPs are ultimately protected. What about the majority of the students that represent the middle? By removing supports around the teachers and increasing ratios there is a higher probability that there will be an increase in IEPs. An increase in IEPs would mean further increases in special education costs. It benefits the students and the taxpayer to invest in a level of prevention.

As the budget stands right now, 94% of our expenses are required by legislation, contractual obligations, or policy. The administration is working hard to maintain the excellence that has been developed in Jamestown as fiscally responsible as possible. I hope that we can all agree that it would be tremendously challenging to maintain the level of quality, while at the same time reducing headcount in the administration or teaching staff, without a plan to mitigate those risks, making investments to validate there is excess that can be removed, or by introducing best practices that come with a lower cost.

I want to be clear on what the next steps are in the event the town budget is not approved. We would need to make hard cuts across all areas that will require reductions in classroom teachers, teacher assistants, administrative staff, sports, after-school activities, and other resources for the classrooms. It's safe to say it would be draconian in nature. Instead, I would like to propose that we come together as part of the upcoming strategic planning process, or another collaborative venue over the next 34 weeks, to build consensus around a strategy and associated budget. I don't think anyone is opposed to saving money, and we all worked to be as transparent as possible with the various constituents in the community during this recent budget process. I believe the issue is that we don't know how to provide the same level of quality for less money. We don't believe it's feasible. I don't believe the best path forward is to reject the budget that allows our town to continue to move forward. It is our responsibility to educate the children in Jamestown, and it is our responsibility to give them the education they deserve. The negative consequences for not approving the budget fall squarely on our students. That doesn't seem like a win-win solution.

Over the last few weeks there have been letters written suggesting that the budget is too high, specifically administrative costs. Are we outside of a typical ratio for administrative expenses as compared to the total budget? Based on the data I've reviewed we are right in line with other districts in the state, 10% of our budget is comprised of administrative expenses.

How many schools in the state of RI are run by someone other than a principal, or that share a principal? None. Do we want to be the first district to make that attempt?

Administrative costs are necessary. The responsibilities that fall on administration are real. Our administration is right-sized for Jamestown. While we have a Superintendent, a Principal for each building, a Director of Student Services, a Financial Director, Technology Director, and Director of Building and Grounds, we don't have an Assistant Superintendent or Curriculum Director, a Human Resources Director, Assistant Principal, or Transportation Director. Our team wears multiple hats to fulfill requirements while controlling expenses.

I agree that there is a major problem with how education is funded. It's unfortunate that the burden falls on property owners. It's unfortunate that unlike our neighbor, Massachusetts, Rhode Island doesn't accept responsibility for our children's education. Less than 5% (I believe 3.5%) of our budget is funded by the state, and with the state's funding formula that number isn't going up. Best case, it will stay consistent. Roughly \$500k is the state's contribution to educate our kids; that represents about \$830 per student. It is the responsibility of each school district to educate their students. Until the State of Rhode Island addresses its fiscal policy and falling revenues, we are left with the system we have.

What is the goal for savings? 100k? 300k? 500k? Is there a number that would satisfy those that are not in favor of the proposed budget? I do want to stress that financial physics is a real thing. What bets and trades are we willing to make? Reductions in spending that aren't supported with research and analysis will result in lower quality. If the grocery store reduces the number of cashiers to save money, it will likely lose revenue, as people will shop where there is less waiting. If the grocery store invests in self-service at the registers, then they can remove the labor expense as a yield to the technology investment. We don't have an R&D budget, but we need to perform some research and analysis before making big structural decisions. That's where we are; we've already taken away from the athletic budget, the music budget, and reduced professional development. That's already been removed. Further meaningful reductions would have to be funded by reducing headcount.

Let's break that down to what it means to you and me. Every 100K in expense results in \$4 per 100k of the property's assessed value. For the purposes of an example, if we take the risk and eliminate a position, and if your property is worth \$500k, you will save roughly \$25 on the \$4000 tax bill. Is that what we are trying to achieve? Why aren't we discussing the investments we could make that would allow us to yield future return on that investment? Ideally benefiting the student and the taxpayer.

Budgets are value statements. They represent what is truly important to all of us. By removing financial support for an initiative it is, at a minimum, de-prioritized; more likely eliminated. Budgets should be balanced, align with goals and objectives, and include investments that allow for future budget optimization. Voting 'No' would make it clear that Jamestown's priorities no longer include providing the type of education we have become known to provide; reducing the tax levy becomes the top priority. That doesn't seem to align with the 80% of voters that approved our School bond, or the vast majority of people I've talked with over the past year while serving on the School Committee. What good is it to invest in buildings only to diminish the quality of the education experience?

I'm respectfully encouraging you to approve the budget as proposed. It's worth noting that the school budget was unanimously approved by the School Committee, and the town budget was unanimously approved by the Town Council. We have an excellent program that is comprised of some of the best administrators and teachers in the world. I ask that you allow them to continue their mission, maintain forward progress, and continue to provide our students with the education they deserve. Let's work together over the upcoming 8 - 9 months to build a consensus around the future of Jamestown schools.

Thank you for your time and attention. (Applause)

Voting on the Budget

Moderator Murphy stated in a moment I will call for motions on the two budgets, the general budget and school committee budget. First, I would like to explain a little about the voting. The general approach first is to have a voice vote, and if the voice vote is decisive in my judgment, that resolves the matter. If the voice vote is not decisive, then we will call for a standing vote, that is, you will stand showing your green wristbands, and we count. If, however, 20% of you, which is 69 voters, based on the number of voters present, which is 346 voters, we will have a paper ballot, which takes some time. If 20% of the voters request it, we are prepared to have a paper ballot.

At this time I call for a motion on the general budget.

A motion was made by Town Council Vice President Mary Meagher with second by Eugene Mihaly to approve the Town Budget for \$11,063,235.

Moderator Murphy asked if there is any discussion. (no discussion). Moderator Murphy called for all those in favor of the motion to signify by saying yes. **"Yes."** All those opposed say no. (no response). **It passes unanimously.** (Applause)

Moderator Murphy calls for a vote on the school committee budget. (no discussion)

A motion was made by School Committee Member Sally Schott with second by a voter in attendance to approve the school budget in the amount of \$14,431,095.

A motion was made by Linda Jamison of Ocean Avenue with second by a voter in attendance to go to a paper ballot for the vote on the school budget. (no discussion)

Moderator Murphy asks all those in favor of a paper ballot please stand and show your green wristbands and asks the Board of Canvassers to do the count. The Board of Canvassers reports there were 30 votes. Moderator Murphy reports the required number of voters for 20% was 69. **That motion for a paper ballot fails. (Applause)**

Moderator Murphy calls for all those in favor of the motion that was made and seconded to pass and adopt the school committee budget please signify by saying yes. **“Yes.”** All those opposed please signify by saying no. **“No.”** **The ayes have it. That budget is passed. (Applause)**

Voting on the Resolutions

Moderator Murphy states we have three housekeeping Resolutions:

- **Resolution Number 1 – Sewer Line Frontage Tax Rate**
- **Resolution Number 2 – Borrowing in Anticipation of Taxes**
- **Resolution Number 3 – Disposition of Collected Back Taxes**

Moderator Murphy asks if there is a motion to approve those Resolutions. (no discussion)

A motion was made by Town Council Vice President Mary Meagher with second by a voter in attendance to approve those Resolutions and also to waive the reading of them in their entirety.

Moderator Murphy called for all those in favor of that motion to signify by saying yes. **“Yes.”** All those opposed say no. (no response). **The motion passes unanimously.**

Resolution Number 4 – Setting the Tax Rate

Moderator Murphy announced we will now set the tax rate.

A motion was made by Town Council Vice President Mary Meagher with second by a voter in attendance to set the Tax Rate and hereby order the assessment and collection of a tax rate on ratable real estate and tangible personal property in the sum of not less than \$8.04 nor more than \$8.09 per \$1,000.00 of assessed valuation. (no discussion)

Moderator Murphy called for all those in favor to signify by saying yes. **“Yes”.** All those opposed signify by saying no. (no response) **The motion passes unanimously.**

Adjournment

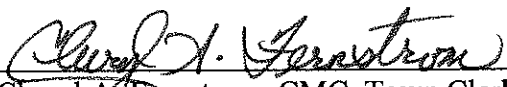
Moderator Murphy calls for a motion to adjourn.

A motion was made by Town Council President Michael White with second by a voter in attendance to adjourn. (no discussion)

Moderator Murphy called for all those in favor to say yes. **“Yes”**. All those opposed say no. (no response). **Motion passes unanimously.**

The Financial Town Meeting was adjourned at 7:53 p.m.

Attest:


Cheryl A. Fornstrom, CMC, Town Clerk

Copies to: Town Council
 Town Administrator
 Finance Director
 Town Solicitors
 Town Moderator

Approved As Written
PLANNING COMMISSION MINUTES
April 3, 2019
7:00 PM
Jamestown Town Hall
93 Narragansett Ave.

I. Call to Order and Roll Call

The meeting was called to order at 7:05 p.m. and the following members were present:

Michael Swistak – Chair Duncan Pendlebury – Vice Chair
Rosemary Enright – Secretary Mick Cochran
Dana Prestigiacomio

Absent – Bernd Pfeiffer, Michael Smith

Also present:

Lisa Bryer, AICP – Town Planner
David Petrarca – Town Solicitor
Jeff Davis – Horsley Witten Group – Consultant

II. Approval of Minutes March 20, 2019; review, discussion and/or action and/or vote

A motion was made by Commissioner Enright and seconded by Commissioner Pendlebury to accept the minutes as written. So unanimously voted.

III. Correspondence – nothing at this time

IV. Citizen’s Non-Agenda Item – nothing at this time

V. Reports

1. Town Planner’s Report

Lisa Bryer reported that the Jamestown Ad Hoc Art Committee has not made a recommendation on the Whale Tail to the town council. Commissioner Pendlebury reported that there will probably be a relocation in town for the sculpture. He would like to present the locations to the Planning Committee at the next meeting.

The census is looking for volunteers for counters.

Commissioner Enright asked about the next Comprehensive Community Plan, Bryer said it is due in 2025.

Bryer reported the Golf Course Club House was approved by zoning last Tuesday. Swistak asked about the Carr Lane project. Bryer said they will be coming to the Planning Commission as a

Comprehensive Permit application. Swistak asked does it conflict with zoning? That will be part of the density relief they will be asking for.

2. Chairpersons report
3. Town Committees
4. Sub Committees

VI. Old Business

1. Zoning Ordinance Update – Solar, Wind and Definitions - with Horsley Witten Group representatives; review, discussion and/or action and/or vote

Jeff Davis presented some slides that addressed the amendments related to Solar and Wind. On Solar, the text came from a draft that Town Planner Lisa Bryer started and they used that and the South Kingstown model too. They looked at several ordinances and for wind the state guidance was used because the language is fairly comfortable.

Accessory Solar and Major Solar. Accessory is anything that is roof mounted or ground mounted not exceeding over 5000 feet. Swistak questioned the 20% number? Jeff Davis thinks the State committee went somewhat conservative on this.

Commissioner Pendlebury asked about areas with high groundwater and setbacks with zoning etc. It would have to be compliant with building code. Lisa Bryer figured out how much lot coverage you could have depending on how many sq. ft. your lot is. Jeff will amend it based on that.

The Planning Commission discussed Solar with the consultant and suggested a few changes. Major systems would need to have an overlay zone or it can have standards per zone. Ms. Bryer said she thinks it is fine the way it is.

Farmland was discussed as a major system. Development Standards for Accessory, the Planning Commission needs to decide if they want the TRC to review this. Jeff Davis asked Lisa Bryer what she thinks regarding more review? She thinks it is fine if all standards are met without further review. As it is written it will go to DPR then to Zoning for a variance. Major – PC DPR to start, Farms of 5 acres or greater (Jeff asked a few questions about this). Major would need approval if more than 40%. 20 foot vegetative buffer. Safety fences.

Public Safety should be approved by Fire Marshall suggested Commissioner Cochran. Lighting should follow the new lighting standards.

Any other comments? If you want to email comments to Lisa she can get them to Jeff unless they want to discuss tonight.

Wind is next. Design standards – he researched and right now the 3 blade design is the most efficient and effective. There are some things coming up on the horizon. Bladeless turbines are in the future. Lighting has to follow our lighting standards and signage. Height we will reduce to nothing over 400 feet. Safety will be changed to Fire Marshall. Special fire equipment needed to get to the top. Setbacks, 1.5 times the height of the building. Should be 3 times the height to the nearest residential or commercial structure. Burden is on the applicant regarding flicker. Noise -

they are proposing no more than a 5 decibel increase to existing levels at the property line. A discussion ensued regarding abandonment.

Any comments you can email to Lisa Bryer and she will get them to me.

VII. New Business – nothing at this time

VIII. Adjournment

A motion was made by Commissioner Cochran and seconded by Commissioner Enright at 8:35 pm. So unanimously voted.

Attest:


Cynthia L. Reppe

Approved As Written
PLANNING COMMISSION MINUTES
May 1, 2019
7:00 PM
Jamestown Town Hall
93 Narragansett Ave.

I. Call to Order and Roll Call

Michael Swistak – Chair	Duncan Pendlebury – Vice Chair
Rosemary Enright – Secretary	Mick Cochran
Bernie Pfeiffer	Dana Prestigiaco
Michael Smith	

Also present:

Lisa Bryer, AICP – Town Planner
Peter Rugeiro – Town Solicitor
Deb Foppert – Attorney
Bill Salmons - resident

II. Approval of Minutes April 3, 2019; review, discussion and/or action and/or vote
A motion was made by Commissioner Enright and seconded by Commissioner Pendlebury to accept the minutes as written. So unanimously voted.

III. Correspondence

IV. Citizen’s Non-Agenda Item

V. Reports

1. Town Planner’s Report
2. Chairpersons report
3. Town Committees
4. Sub Committees

VI. Old Business

1. Zoning Ordinance Update – Potential Map Amendments

Ms. Bryer has looked at both of the proposals of private individuals that requested a zone change. If they do not need a comprehensive plan amendment it can be handled through the zoning amendment process, either on its own or as part of the comprehensive town amendments underway. Rolled into Zoning update. In terms of process. All map amendments, like any zone

change, is reviewed by Planning Commission then sent to the Town Council for public hearing. If a comprehensive plan amendment is required, that needs to be done first.

Ms. Bryer explained the first proposal at 7 Clarke St. which is zoned R-8 and they want it to be CD. Swistak asked whether CL, would be more appropriate.

The owner spoke to the Planning Commission about what she would like to do. Build a house and have a living space and office space. The size of the lot is limiting on what can occur there.

Commissioner Swistak about the process on this one? Yes, this will need a comprehensive plan amendment which will include a public hearing and approval by both Planning Commission and Town Council. This will be a 2 step process.

Commissioners Pendlebury and Cochran think the CD area should just be extended to this lot. Commissioner Pfeiffer asked about CL and Lisa explained the setbacks make it more challenging to build. Pendlebury would like to see it all be consistent with the adjacent property instead of spot zone with CL. It is right next to CD.

A motion was made by Commissioner Swistak and seconded by Commissioner Pendlebury to initiate the process to change the comprehensive community plan future land use map to allow subsequent zone change for 7 Clarke Plat 9 Lot 104 and 11 Clarke St. Plat 9 Lot 363 from R8 to CD zone.

So voted:

Michael Swistak – Aye
Rosemary Enright – Aye
Bernie Pfeiffer - Aye
Michael Smith - Aye

Duncan Pendlebury – Aye
Mick Cochran - Aye
Dana Prestigiacomio - Aye

Motion carries 7-0

Lisa Bryer presented this application and explained that there are two houses on this lot and they have both been there for many years; existing non-conforming. She believes that this may be consistent with the Comprehensive plan because it already has town water and sewer. They are requesting R-40 to R-20.

Bill Salmons, the owner of 113 & 115 Melrose Avenue represented the zone change with Attorney Deb Foppert - this lot has town water and town sewer which is consistent with R-20 zoning. She is not sure why this was zoned R-40. As it stands now with the zoning this applicant cannot do anything to improve this property because it is non-conforming. He said in 2009 he went to zoning to put a 2nd floor on and since the property is non-conforming they were denied any changes. He would like to modify the cottage. There are already 2 cottages on the properties so he is not changing the density. He grew up here.

Commissioner Enright asked about the potential to subdivide again and Ms. Bryer said they will not be able to because there will not be enough frontage.

Commissioner Swistak said they do not need a motion at this point. All Commissioners agree this is a change that they support. Commissioner Enright said she only wants to see 2 lots.

VII. New Business

1. Review Potential Public Art Sites as proposed by Jamestown Ad Hoc Art Committee

Commissioner Pendlebury, the chair of this committee gave the Planning Commission the background on what this committee has been doing. They were asked to find locations for public art.

Lisa Bryer made the presentation of the 24 sites with power point. The Planning Commissioners made some comments as follows.

Cemetery site – Commissioner Enright said the site is already broken up and the site needs to be united not further broken up, she is leery about permanent art being placed there. Commissioner Swistak said for many a cemetery is sacred ground so probably not appropriate. Commissioner Pendlebury said it would be on the fringes of the cemetery.

Waterfront sites – consider the views to the bay and climate change. Commissioner Swistak said people appreciate the unobstructed views.

Fort Getty – Top of the hill in the open space, any art should be towards the back of the open space so that views are not obstructed by a tall piece of art.

Golf Course – There is public art at the 2nd tee Commissioner Enright said.

Museum – Art should not be on the patio because that is for handicap accessibility. They should only occur in the garden areas or in the back yard Enright said

Walcott Ave and High Street – Bryer is not sure how much room is available there

West Ferry – a few small opportunities for public art but it is busy with boat hauling and cars in the summer and shoulder seasons

Commissioner Swistak asked if the sites were ranked. No. They do not need to be

Commissioner Pendlebury said they have had several meetings with the Donor committee who has stated they would like it to be in East Ferry but the committee seems to be leaning more to Fort Getty and Beavertail.

No conclusion at this point. The Jamestown Ad Hoc Art Committee will be asking the Town Council to adopt this art policy.

The gift policy is adopted now.

Valerie Southern said the downtown is a scared place and context sensitive. She thinks the Planning Commission should address this in the next update of the Comprehensive Plan.

Allie Sabalis said they are looking for guidance from the Planning Commission on appropriateness of downtown for public art.

Commissioner Enright said Conanicus Ave is not a good area for public Art, it blocks the view. Commissioner Cochran pointed out that art is not an obstruction of view but something to be looked at. The cars and crane block the view.

Commissioner Prestigiacommo said time will tell. After future art projects we may need to amend the regulations.

Commissioner Smith said vandalism is a factor in selecting sites too.

Commissioner Swistak asked if there were any other questions and then thanked the committee for their work on this.

2. Approval of \$2,900.00 to review Traffic Study for project at 78 Narragansett Avenue per Zoning Ordinance 82-410 – Project Review Fees

Commissioner Swistak asked why this is going to be done and also commented about the cost. Ms. Bryer stated that there is not anyone on staff that has the expertise to review this for the applicant and something that may have been missed so it is important to have a peer review. The applicant is paying for it. In the future we will ask for a review of the proforma too.

We have had proposals from Crossman Engineering and Beta Engineering.

A motion was made by Commissioner Smith and seconded by Commissioner Enright to approve \$2,900.00 to review the Traffic Study to be paid for by the applicant. All in favor.

VIII. Adjournment

A motion was made by Commissioner Enright and seconded by Commissioner Cochran to adjourn the meeting at 8:51 p.m.

Attest:

Lisa W Bryer
Town Planner

JAMESTOWN ZONING BOARD OF REVIEW

Minutes of the April 23, 2019 Meeting

A regular meeting of the Jamestown Zoning Board of Review was held at the Jamestown Town Hall, 93 Narragansett Avenue. The Vice-Chairman called the meeting to order at 7:00 p.m. The clerk called the roll and noted the following members present:

Dean Wagner, Vice-Chair
Terence Livingston, Member
Edward Gromada, Member
Marcy Coleman, Member
Judith Bell, 1st Alt.
Erik Brine, 2nd Alt.

Also present: Brenda Hanna, Stenographer
Chris Costa, Zoning Officer
Pat Westall, Zoning Clerk
Wyatt Brochu, Counsel

MINUTES

Minutes of March 26, 2019

A motion was made by Edward Gromada and seconded by Marcy Coleman to accept the minutes of the March 26, 2019 meeting as presented.

The motion carried by a vote of 5 -0.

Dean Wagner, Terence Livingston, Edward Gromada, Marcy Coleman and Judith Bell voted in favor of the motion.

Erik Brine was not seated and Richard Boren and James King were absent.

CORRESPONDENCE

A letter dated April 22, 2019 from Scott and Pam Mosenthal in support of the Brayton application.

OLD BUSINESS

Brayton

A motion was made by Terence Livingston and seconded by Edward Gromada to grant the request of Benjamin Brayton and Amy Barclay de Tolly, Trustees, whose property is located at 30 Battery Lane, and further identified as Assessor's Plat 11, Lot 30 for a variance & special use permit from Article 6, Section 82-600 & 601 Special Use, Article 14, Section 1403(H) Detached Structures, and Article 3, Section 302 Table 3-2 Setbacks, to have an accessory family dwelling unit in a detached structure with a rear yard setback of 33', where 40' is required.

Regarding this request, this Board has determined that this application does satisfy the requirements of ARTICLE 6, SECTION 600.

Regarding the request for a Variance, this Board has determined that this application does satisfy the requirements of ARTICLE 6, SECTION 606, PARAGRAPHS 1 through 4, and SECTION 607, PARAGRAPH 2.

Regarding the request for a Special Use Permit, this Board has determined that this application does satisfy the requirements of ARTICLE 6, SECTION 602.

This Variance is granted with the following restriction(s):

This project must be constructed in strict accordance with the site and building plans duly approved by this Board.

This motion is based on the following findings of fact:

1. Said property is located in a R80 zone and contains 2.51 acres.
2. An adult family member needs around the clock care.
3. There is currently an accessory building on the property.
4. There is an approved high performance 3 bedroom septic system.
5. There will be no change to the exterior of the accessory building.
6. 2-21-19 the matter was heard administratively by the Town Planner and the Building Official and was administratively approved.
7. 3-26-19 the zoning board sent the matter for review by TRC.
8. 4-4-19 TRC met and approved this matter.
9. This Board accepts the TRC report.

10. Section H of 1403 of the Zoning Code setback must be the same as primary dwelling. Applicant needs a special use permit.
11. Dwelling 33 feet from rear lot line where 40 is required.
12. Rear lot line abuts a conservation easement.
13. Two letters were received in support and one testified.
14. There were no objectors.

The motion carried by a vote of 5 -0.

Dean Wagner, Terence Livingston, Edward Gromada, Marcy Coleman and Judith Bell voted in favor of the motion.

Erik Brine was not seated and Richard Boren and James King were absent.

Lyons

A motion was made by Marcy Coleman and seconded by Terence Livingston to grant the request of Matthew T. Lyons, whose property is located at 17 Ocean Ave., and further identified as Assessor's Plat 8, Lot 489 for dimensional relief granted under Article 6, Special Use Permits and Variances, for a variance from Section 82-302 and Table 3-2, District Dimensional Regulations, to expand on the existing footprint to create a year-round residence. The Applicant also seeks relief from Article 7 Section 82-705, alteration of a nonconforming structure where the existing structure is located approximately 5 feet from the Eastern Property line and approximately 2 feet from the Northerly property line.

This Board has determined that this application does satisfy the requirements of ARTICLE 6, SECTION 600, SECTION 606, and SECTION 607, PARAGRAPH 2.

This Variance is granted with the following restriction/condition(s):

This project must be constructed in strict accordance with the site and building plans duly approved by this Board.

This motion is based on the following findings of fact:

1. Said property is located in a R20 zone and contains 7,744 square feet.
2. The applicant seeks to expand the footprint of the home.

3. Current nonconforming north and east setbacks will remain the same at 2 ft. & 5 ft. respectively. No further encroachment is requested. Proposed south and west are willing the required setbacks.
4. The current home is 1121 sq. ft. and the new addition will bring the sq. ft. to 1924.
5. The houses in the area are all placed very close to the road separated by narrow driveways.
6. The relief requested is the least necessary to complete the project.
7. The proposed expansion will be in the character of the surrounding areas.
8. The neighbor to the north would be the most impacted and testified in favor.
9. There were no objectors.

The motion carried by a vote of 5 -0.

Dean Wagner, Terence Livingston, Edward Gromada, Marcy Coleman and Judith Bell voted in favor of the motion.

Erik Brine was not seated and Richard Boren and James King were absent.

NEW BUSINESS

Bachetti

Christian Infantolino, attorney for the applicant, requested that the application be withdrawn without prejudice.

A motion was made by Terence Livingston and seconded by Marcy Coleman to grant the request to withdraw without prejudice the application of Louis Bachetti.

The motion carried by a vote of 5 -0.

Dean Wagner, Terence Livingston, Edward Gromada, Marcy Coleman and Judith Bell voted in favor of the motion.

Erik Brine was not seated and Richard Boren and James King were absent.

ADJOURNMENT

A motion was made and seconded to adjourn at 8:00 p.m.
The motion carried unanimously.



State of Rhode Island and Providence Plantations
Coastal Resources Management Council
Oliver H. Stedman Government Center
4808 Tower Hill Road, Suite 116
Wakefield, RI 02879-1900

(401) 783-3370
Fax (401) 783-3767

JUNE 2019 CALENDAR

(*Amended 06-12-2019)

- Tuesday, June 11** **CRMC Semimonthly Meeting.** Administration Building, Conference Rm A, One Capitol Hill, Providence, RI.
6:00 p.m.
- Monday, June 17** **CRMC Public Workshop – Ocean SAMP (650-RICR-20-05-11)**
URI Corless Auditorium, 215 South Ferry Rd, Narragansett, RI
5:00 p.m
- Tuesday, June 18** **NOAA OCM Federal Performance Evaluation Public Meeting.**
Administration Building, Conference Rm A, One Capitol Hill, Providence, RI.
6:00 p.m.
- *Friday, June 21** **Administrative Fine Hearings.** CRMC Conference Room, Oliver Stedman Government Center, 4808 Tower Hill Road, Wakefield, RI.
9:30 a.m.
- Tuesday, June 25** **ROW Subcommittee Meeting.** Administration Building, Conference Room A, One Capitol Hill, Providence, RI.
5:45 p.m.
- Tuesday, June 25** **Semimonthly Meeting.** Administration Bldg, Conference Rm A, One Capitol Hill, Providence, RI.
6:00 p.m.
- Wednesday, June 26** **CRMC Fishermen’s Advisory Board.** URI Coastal Institute – Hazard’s Conference Room; 215 South Ferry Rd, Narragansett, RI
5:00 p.m.

Individuals requesting interpreter services for the hearing impaired for any of the above meetings must notify the Council office at (783-3370) 72-hours in advance of the meeting date.

/lat



**Town of Jamestown
Tax Assessor**

**93 Narragansett Avenue
Jamestown, RI 02835**

**Phone: 401-423-9802
Email: cbrochu@jamestownri.net**

To: COUNCIL PRESIDENT WHITE, JAMESTOWN TOWN COUNCIL

From: CHRISTINE BROCHU, JAMESTOWN TAX ASSESSOR

Subject: ABATEMENT OF TAXES FOR THE **JUNE 17, 2019** MEETING

MOTOR VEHICLE ABATEMENTS TO 1999 TAX ROLL

04-0577-50M Dominique, Earl A.	Uncollectable/ taxpayer is deceased.	\$15.79
05-0278-00M Emerson, Harold R.	Uncollectable/ taxpayer is deceased.	\$8.54

MOTOR VEHICLE ABATEMENTS TO 2003 TAX ROLL

07-1109-50M Gundberg, Heidi S.	Uncollectable/ taxpayer is deceased.	\$79.76
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MOTOR VEHICLE ABATEMENTS TO 2004 TAX ROLL

07-1109-50M Gundberg, Heidi S.	Uncollectable/ taxpayer is deceased.	\$20.88
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MOTOR VEHICLE ABATEMENTS TO 2005 TAX ROLL

13-1396-05M Melucci, Richard R	Uncollectable/ taxpayer is deceased.	\$40.36
15-0044-75M Ocean Group Inc.	Uncollectable/ taxpayer is deceased.	\$98.04

MOTOR VEHICLE ABATEMENTS TO 2006 TAX ROLL

13-1396-05M Melucci, Richard R	Uncollectable/ taxpayer is deceased.	\$45.19
15-0044-75M Ocean Group Inc.	Uncollectable/ taxpayer is deceased.	\$50.82

MOTOR VEHICLE ABATEMENTS TO 2007 TAX ROLL

07-0054-53M Gallogly, Marie F.	Uncollectable/ taxpayer is deceased.	\$81.13
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MOTOR VEHICLE ABATEMENTS TO 2008 TAX ROLL

07-0054-53M Gallogly, Marie F.	Uncollectable/ taxpayer is deceased.	\$45.74
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MOTOR VEHICLE ABATEMENTS TO 2009 TAX ROLL

06-0452-20M Frigon, Guy A.	Uncollectable/ taxpayer is deceased.	\$101.58
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MOTOR VEHICLE ABATEMENTS TO 2010 TAX ROLL

06-0452-20M Frigon, Guy A.	Uncollectable/ taxpayer is deceased.	\$147.81
04-0994-00M Durand, Emma Amelia	Uncollectable/ taxpayer is deceased.	\$1,096.17

MOTOR VEHICLE ABATEMENTS TO 2011 TAX ROLL

06-0452-20M Frigon, Guy A.	Uncollectable/ taxpayer is deceased.	\$31.12
04-0994-00M Durand, Emma Amelia	Uncollectable/ taxpayer is deceased.	\$961.10
19-1624-12M Sundlun, Bruce	Uncollectable/ taxpayer is deceased.	\$291.65

MOTOR VEHICLE ABATEMENTS TO 2012 TAX ROLL

04-0994-00M Durand, Emma Amelia	Uncollectable/ taxpayer is deceased.	\$113.12
19-1624-12M Sundlun, Bruce	Uncollectable/ taxpayer is deceased.	\$231.16

MOTOR VEHICLE ABATEMENTS TO 2013 TAX ROLL

19-1624-12M Sundlun, Bruce	Uncollectable/ taxpayer is deceased.	\$16.14
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MOTOR VEHICLE ABATEMENTS TO 2015 TAX ROLL

23-0176-50M Walwood, Jane	Uncollectable/ taxpayer is deceased.	\$124.52
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MOTOR VEHICLE ABATEMENTS TO 2016 TAX ROLL

19-0689-99M Sheehan, Marion T.	Uncollectable/ taxpayer is deceased.	\$27.02
23-0176-50M Walwood, Jane	Uncollectable/ taxpayer is deceased.	\$58.62

MOTOR VEHICLE ABATEMENTS TO 2017 TAX ROLL

06-0214-02M Finucane, James G.	Motor Vehicle- soldier / sailor exempt	\$94.87
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MOTOR VEHICLE ABATEMENTS TO 2018 TAX ROLL

06-0214-02M Finucane, James G.	Motor Vehicle- soldier / sailor exempt	\$85.41
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TOTAL ABATEMENTS		\$ 3,866.54

RESPECTFULLY SUBMITTED,

*Christine Brochu*CHRISTINE BROCHU
TAX ASSESSOR

Town of Jamestown as an abutter.

Town Property: Plat 11, Lot 11 & 39.

TOWN OF JAMESTOWN
ZONING BOARD OF REVIEW
NOTICE OF PUBLIC HEARING

NOTICE IS HEREBY GIVEN THAT THE JAMESTOWN ZONING BOARD OF REVIEW WILL HOLD A PUBLIC HEARING June 25, 2019, AT THE JAMESTOWN TOWN HALL 93 NARRAGANSETT AVENUE, JAMESTOWN, RHODE ISLAND AT **7:00 P.M.** UPON THE FOLLOWING:

Application of Geoff Hamlin, whose property is located at 134 Battery Lane, and further identified as Assessor's Plat 11, Lot 38 pursuant to Article 5, Section 503 to appeal Building Official's refusal to obey Zoning Board of Review decision overruling his Stop Work Order, in which they found him to be arbitrary & capricious, as well as his illegal building permit order about a border wall. Said property is located in a R80 zone and contains 5.28 acres.

BY ORDER OF THE ZONING BOARD OF REVIEW
RICHARD BOREN, CHAIRMAN
CHRIS COSTA, ZONING OFFICER

This meeting location is accessible to the physically challenged. Hearing or speech impaired individuals requiring the services of an interpreter should call 1-800-745-5555 not less than 3 business days prior to the meeting.

Town of Jamestown as an abutter.

Town Property: Plat 8, Lot 573

TOWN OF JAMESTOWN
ZONING BOARD OF REVIEW
NOTICE OF PUBLIC HEARING

NOTICE IS HEREBY GIVEN THAT THE JAMESTOWN ZONING BOARD OF REVIEW WILL HOLD A PUBLIC HEARING June 25, 2019, AT THE JAMESTOWN TOWN HALL 93 NARRAGANSETT AVENUE, JAMESTOWN, RHODE ISLAND AT **7:00 P.M.** UPON THE FOLLOWING:

Application of Jamestown Commons, LLC (JTown Main Street, LLC, owner) whose property is located at 29 Narragansett Ave., and further identified as Assessor's Plat 9, Lot 631 for a variance from Article 12 (Parking Regulations) Section 82-1203, (Minimum Off-Street Parking Requirements) wherein 10 parking spaces are provided where 16 spaces are required and Section 1111B (Parking Locations and Standards) for relief from parking regulations as to number and location of spaces and a special use permit under Article 3 (Application of District Regulations), Section 82-301 VI C.3 (Uses and Districts) to use the premises as a lunchroom or restaurant (alcoholic beverages). Said property is located in a CD zone and contains 10,434 sq. ft.

BY ORDER OF THE ZONING BOARD OF REVIEW
RICHARD BOREN, CHAIRMAN
CHRIS COSTA, ZONING OFFICER

This meeting location is accessible to the physically challenged. Hearing or speech impaired individuals requiring the services of an interpreter should call 1-800-745-5555 not less than 3 business days prior to the meeting.



TOWN OF JAMESTOWN

One Day Event/Entertainment Application

\$5.00 Application Fee

Date Rec'd _____
Office will enter date

All licenses are issued subject to the resolution of debts, taxes and appropriate signatures
(This form can be used with or without vendors)

Please complete the following information:

- Seasonal Event
- Parade
- Race:
 - Bicycle/Wheelchair
 - Run/Jog/Walk/Wheelchair
 - Marine Vessel
- Art/Craft Show
- Theatre/Film Production
- Concert
- Miscellaneous Function (please explain)

19 JUN -5 PM 2:17

Name of Event: (if applicable) Jamestown Rocket 'hogs Annual Fireworks

Date of Event: Monday July 1, 2019 Hours of Event: 7pm - 9:45pm

Location of Event: EAST FERRY Number of people attending: 1000 +

Name of Applicant/ Business: Jamestown Rocket hogs / Town of Jamestown

Mailing Address: 897 E. Shore Rd Business Phone #: 401 413 6928
Jamestown RI 02835

Contact Person: BOB BAILEY Phone Number: 401-413-6928

List the type of entertainment being requested, if applicable (Band, DJ, etc.) BAND / FIREWORKS DISPLAY

Who will the event benefit? Town residents / tourists

Type of Operation: (Private, State Sponsored, Non-Profit): Public / town supported

R.I. Show Promoter's Permit Number, per RIGL § 44-19-1, (if applicable): _____

If the applicant is a Non-Profit organization, is it registered with the State? Yes No

RI Tax ID #: _____ Non-Profit ID #: _____

Number of Vendors/Peddlers: (circle one) N/A 1-10 11-20 21-30 31-40 41-50
(**\$5.00 each Vendor/Peddler in addition to Application Fee**)

A list of vendor/peddler and fee must be submitted to the Town Clerk's Office with this license.

What types of items will be sold at this event? T-shirts / hats / food truck (Chopinet Charities)

Will food be sold at the location? If yes, you must contact the R.I. Department of Health Yes No

Will alcohol be provided and/or served at this event? If yes, Alcohol Liability Insurance must be provided Yes No

Will traffic control or a public facility be needed? Yes No

If yes, Please contact the Jamestown Police Department, Public Works Department and/or the Recreation Department for rates and forms for approval.

Note: All applicants must submit a liability insurance policy with coverage in the amount of \$1,000,000 (one million dollars) when using Town owned property. Certificate of insurance: Town Yes No Fireworks company too

If there is additional information for the Town Council that you would like to add please attach separate correspondence.

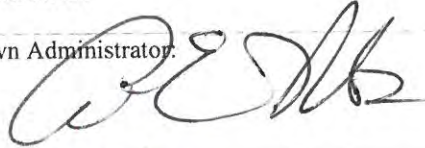



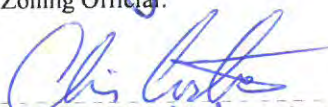



Signature of Applicant: Phil M. Bailey

Please attend the Town Council meeting on the _____ day of _____, 20____ for Council review.

For Office Use Only

License Fee: \$ _____ Ins. Policy: _____ Ft. Getty Rental Permit: _____

For Approval: Please sign, date & provide approximate cost to Town.

Department	Date	Approximate Cost or Comments
Town Administrator: 	6/10/19	
Chief of Police: 	6/6/19	POLICE DETAIL R50 'D
Fire Chief: 	6-6-19	WILL NEED USUAL INSURANCE BINDER
Fire Marshal: 	6-6-19	"
Zoning Official: 	6-6-19	
Director of Parks & Recreation: 	6/6/19	
Director of Public Works:		
Water & Sewer Clerk: 	6/5/19	
Tax Collector: 	6/5/19	



This application has been **GRANTED/DENIED** by the Jamestown Town Council at a meeting held on the _____ day of _____, 20____ for the event scheduled for: (date) _____ (time) _____ with a location of _____.

Issued: _____ Cheryl A. Fernstrom, CMC, Town Clerk

Please keep this license on hand for the day of the event.



TOWN OF JAMESTOWN

One Day Event/Entertainment Application

\$5.00 Application Fee

Date Rec'd 6/19/00
Office will enter date

All licenses are issued subject to the resolution of debts, taxes and appropriate signatures
(This form can be used with or without vendors)

Please complete the following information:

- Seasonal Event
- Parade
- Race:
 - Bicycle/Wheelchair
 - Run/Jog/Walk/Wheelchair
 - Marine Vessel
- Art/Craft Show
- Theatre/Film Production
- Concert
- Miscellaneous Function (please explain)

Name of Event: (if applicable) Fools Rules Regatta

Date of Event: Aug 10th Private 8/11 Hours of Event: 8am-1pm

Location of Event: EAT Ferry Beach Number of people attending: _____

Name of Applicant/ Business: Greg Hunter c/o Jamestown Yacht Club

Mailing Address: P.O. Box 562 Business Phone #: _____

Jamestown 02835

Contact Person: Greg Hunter Phone Number: 617-593-2117

List the type of entertainment being requested, if applicable (Band, DJ, etc.) N/A

Who will the event benefit? TOWN

Type of Operation: (Private, State Sponsored, Non-Profit): Non Profit

R.I. Show Promoter's Permit Number, per RIGL § 44-19-1, (if applicable): N/A

If the applicant is a Non-Profit organization, is it registered with the State? Yes No

RI Tax ID #: _____ Non-Profit ID #: _____

Number of Vendors/Peddlers: (circle one) N/A 1-10 11-20 21-30 31-40 41-50
(**\$5.00 each Vendor/Peddler in addition to Application Fee**)

A list of vendor/peddler and fee must be submitted to the Town Clerk's Office with this license.

What types of items will be sold at this event? TEE SHIRTS + HATS

Will food be sold at the location? If yes, you must contact the R.I. Department of Health Yes No

Will alcohol be provided and/or served at this event? If yes, Alcohol Liability Insurance must be provided Yes No

Will traffic control or a public facility be needed? Yes No

If yes, Please contact the Jamestown Police Department, Public Works Department and/or the Recreation Department for rates and forms for approval.

Note: All applicants must submit a liability insurance policy with coverage in the amount of \$1,000,000 (one million dollars) when using Town owned property. Certificate of insurance: Yes No

If there is additional information for the Town Council that you would like to add please attach separate correspondence.

Signature of Applicant: _____

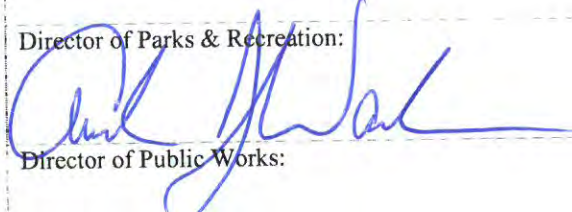
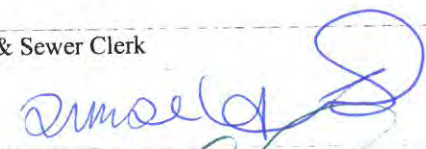

Please attend the Town Council meeting on the _____ day of _____, 20____ for Council review.

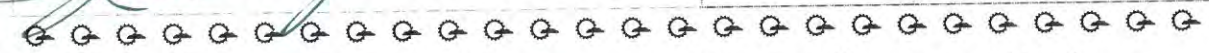
19 JUN -7 PM 4:10
TOWN

For Office Use Only

License Fee: \$ _____ Ins. Policy: _____ Ft. Getty Rental Permit: _____

For Approval: Please sign, date & provide approximate cost to Town.

Department	Date	Approximate Cost or Comments
Town Administrator:		
Chief of Police:		
Fire Chief:		
Fire Marshal:		
Zoning Official:		
Director of Parks & Recreation: 	6/10/19	
Director of Public Works:		
Water & Sewer Clerk 	6/10/19	
Tax Collector 	6/7/19	



This application has been **GRANTED/DENIED** by the Jamestown Town Council at a meeting held on the _____ day of _____, 20_____ for the event scheduled for: (date) _____ (time) _____ with a location of _____.

Issued: _____ Cheryl A. Fernstrom, CMC, Town Clerk

Please keep this license on hand for the day of the event.

Town of Jamestown



PROCLAMATION OF THE TOWN COUNCIL No. 2019-08 "GRADUATES WEEK"

- WHEREAS:** The Town Council of the Town of Jamestown recognizes the effort and perseverance that are necessary in the search for knowledge and excellence, and applauds the achievements of all students associated with this community; and
- WHEREAS:** Graduation heralds not only the accomplishment of one level of that search, but the commencement of the next; and
- WHEREAS:** This community, like all communities across the nation, will one day reap the harvest of the educational seeds of knowledge that are now being sown, when our students reappear as informed, involved, community-minded citizens ready to take up the mantle of leadership in every field of endeavor.

THEREFORE, LET IT HEREBY BE RESOLVED, that the week beginning Sunday, June 9, 2019 through Saturday, June 15, 2019 be proclaimed **JAMESTOWN GRADUATES WEEK**, and that the Town Council of the Town of Jamestown joins with all members of our community in extending sincere congratulations to those Jamestown students at every level of achievement who are the members of the **CLASS OF 2019**; and

BE IT FURTHER RESOLVED, that deep and sincere appreciation and recognition are hereby extended to all of those in the teaching community who have dedicated their lives and ambitions to the accomplishments and achievements of their respective students.

By Order of the Jamestown Town Council


Michael G. White, President

IN WITNESS WHEREOF, I hereby attach my hand and the
Official seal of the Town of Jamestown this 3rd day of June, 2019.

Cheryl A. Bernstrom, CMC, Town Clerk



TOWN OF JAMESTOWN
93 NARRAGANSETT AVENUE
P.O. Box 377
JAMESTOWN, RHODE ISLAND 02835

TO: HONORABLE TOWN COUNCIL
FROM: ANDREW E. NOTA, TOWN ADMINISTRATOR 
SUBJECT: JUNE 17, 2019 – SCHOOL DEPARTMENT BID REVIEW AND AUTHORIZATION
DATE: June 12, 2019

In accordance with the Bond Resolutions previously approved by the Town Council in support of the borrowing of funds in the amount of \$5.9 million dollars for approved school improvements, I present you with the attached bid awards approved by the School Committee earlier this week. In addition, attached is the previous memorandum provided as support for several initial bid awards provided by the school in May 2019 and further detail regarding the specific bond authorization and process required for the expenditure of funds for school construction purposes.

In this case, the Finance Director and I have reviewed the bid awards as presented for the following:

- 1) Bid Award for Heating Oil Tank Upgrades and Diesel Fuel Tank Replacement;
- 2) Bid Award for Melrose Fire Door Repairs & lawn Science Fire/Life Safety Upgrades;
- 3) Bid Award for Lawn Avenue Band Room HVAC & Melrose School Kitchen Hood Upgrades;
- 4) Bid Award for Lawn Avenue Locker Room Privacy Changing Area and Stalls

In the summary provided by Superintendent Duva, the cumulative total of all projects recommended thus far totals: \$2,366,859.47. This amount has come in under the prior construction estimates by \$319,866.34, prior to addressing any hidden costs that may occur during construction. The School Department and Town will continue to monitor project costs and available funds throughout the entirety of the planned work over the next four years.

The bid details addressed here are attached for your review and support a series of bid awards approved by the School Committee as presented by the Superintendent. These awards include:

- \$74,735 award to Comm Tank, Inc.,
- \$17,785 award to Coastal Electric, Inc.
- \$60,000 award to Arden Engineering Constructors, Inc.
- \$14,212.96 award to Earth Safe Inc.

The Town Administration is in support of the bid awards as presented and authorizes the School Department to proceed with the scheduled work as planned.

Should you have any questions regarding this work, please contact me for further information. Thank you.



TOWN OF JAMESTOWN
93 NARRAGANSETT AVENUE
P.O. Box 377
JAMESTOWN, RHODE ISLAND 02835

TO: HONORABLE TOWN COUNCIL
FROM: ANDREW E. NOTA, TOWN ADMINISTRATOR
SUBJECT: SCHOOL DEPARTMENT BID REVIEW AND AUTHORIZATION
DATE: May 16, 2019

In accordance with the below stipulation in the Bond Resolution previously approved by the Town Council in support of the borrowing of funds to for \$5.9 million dollars in approved school improvements, I present you with the attached bid awards to be approved by the School Committee on May 16, 2019.

A RESOLUTION MAKING AN APPROPRIATION OF \$5,900,000 AND AUTHORIZING THE TOWN OF JAMESTOWN TO FINANCE REPLACEMENTS, RENOVATIONS AND IMPROVEMENTS AND RELATED EQUIPMENT AT THE JAMESTOWN PUBLIC SCHOOLS AND TO ISSUE NOT MORE THAN \$5,900,000 BONDS AND NOTES THEREFOR AND ENTER INTO A FINANCING AGREEMENT WITH THE RHODE ISLAND HEALTH AND EDUCATIONAL BUILDING CORPORATION;

SECTION 1. *The amount of \$5,900,000 is hereby appropriated for replacements, renovations and improvements and related equipment at the Jamestown public schools and all costs incidental thereto.*

SECTION 2. *“All projects utilizing the foregoing appropriation shall be carried out and all contracts made therefor on behalf of the Town shall be awarded by the School Committee with the written approval of the Town Administrator, and ratification by the Town Council. The Town Administrator shall therefor execute any contract or change order to evidence such approval, or as otherwise hereafter directed by the Town Council”*

The Finance Director and the President of the Town Council are hereby authorized to issue the aforesaid \$5,900,000 of bonds and deliver them to the Rhode Island Health and Educational Building Corporation and to execute and deliver a Financing Agreement with respect thereto with said Rhode Island Health and Educational Building Corporation. Said officers are hereby authorized and instructed to take all actions, on behalf of the Town necessary to insure that interest on the bonds and notes will be excludable from gross income for federal income tax purposes; if permissible, to deem bonds and notes, and to the extent not deemed to be, to designate the bonds and notes as "qualified tax-exempt obligations" for the purposes of Section 265 (b) (3) of the Internal Revenue Code of 1986, as amended (the "Code"); and to refrain from all actions which would cause interest on bonds or notes of the Town to become subject to federal income taxes. Furthermore, the Finance Director is hereby authorized his discretion to make any elections as provided under Section 148 (f)(4)(C)(v) and (vii) of the Code with respect to such bonds and notes or any portion thereof. The said officers are hereby authorized and instructed to take such action as to comply with Rule 15c2-12(b)(5) of the Securities

and Exchange Commission as they deem necessary in their sole discretion and are specifically authorized to execute and deliver a Continuing Disclosure Certificate. In addition, said officers are hereby authorized and instructed to take such action as to comply with the provisions of §§16-7-35 to 16-7-47 of the Rhode Island General Laws, 1956, as amended; and any requirements of the Rhode Island Health and Educational Building Corporation with respect to such bonds, including the execution and delivery of agreements and certificates as may be requested by the Rhode Island Health and Educational Building Corporation.

SECTION 6. Pending the issuance of bonds under SECTION 3 hereof and/or notes under SECTION 4 hereof, the Finance Director may expend funds from the general treasury of the Town for the purposes specified in SECTION 1 under contracts awarded pursuant to SECTION 2. Any advances made under this SECTION shall be repaid without interest from the proceeds of bonds or notes issued hereunder or from the proceeds of applicable federal or state assistance or from other available funds.

SECTION 7. The Town hereby declares that it reasonably expects to reimburse the expenditures authorized in SECTION 1 with proceeds of debt to be issued by the Town. This Resolution is a declaration of official intent under Treasury Regulation 1.150-2.

The Town Finance Director and I have thoroughly reviewed the two attached bids dedicated for the roof replacements at both the Melrose Elementary and Lawn Avenue Middle School. The work as outlined is in accordance with the plans as submitted to the Rhode Island Department of Education (RIDE) as part of the School Departments application for School Construction funding. The bids have also been reviewed with recommendations provided by the Superintendent of Schools, Director of School Facilities and Saccoccio and Associates Architects.

The bids as outlined in the attachments, support a recommendation for an award of bid to Colony Roofing for work at the Melrose School, including roofing and HVAC improvements. The award of work for construction and materials at the Lawn Avenue School was recommended to Commercial Roofing and Contracting, Inc.

The Administration is in support of both bids as presented and authorizes the School Department to proceed with the scheduled work as planned.

Should you have any questions regarding this work, please contact me for further information. Thank you.



Jamestown School Department
 76 Melrose Avenue
 Jamestown, Rhode Island 02835

Telephone (401) 423-7020
 Fax (401) 423-7022
 TTY Relay 1-800-745-5555



Nathaniel Edmunds
Principal, Lawn School

Carole L. Petersen
Principal, Melrose School

Kenneth A. Duva, Ed.D.
Superintendent

Erica B. Dickson
Director of Student Services

Jane Littlefield
Director of Finance

"Home of Two Commended Schools!"

Date: 6.6.19

To: Jamestown School Committee/Town Council
From: Dr. Kenneth Duva, Superintendent of Schools

RE: Summer Projects 2019 Anticipated Pre-Construction Under Budget Savings

Below is the anticipated savings in the school construction projects that will be completed this summer. I would like to highlight the financial due diligence, attention to detail, and cost analysis that was conducted by our team, most especially Mr. Anderson. As a result of Mr. Anderson's past experience with school construction and careful cost analysis, we are anticipating coming in under budget this summer by \$304,517.15.

Project	Bid Award	Estimated Construction Cost	Difference
Melrose reroofing and HVAC	\$852,961.74	\$1,054,998.60	\$202,036.86
Lawn reroofing and HVAC	\$1,282,358.77	\$1,321,975.21	\$39,616.44
Lawn privacy changing area and stalls	\$14,212.96	\$18,417.00	\$4,204.04
Lawn band room HVAC and Melrose kitchen hood	\$60,000.00	\$71,697.00	\$11,697.00
Melrose fire door repairs and Lawn	\$82,591.00	\$140,653.00	\$58,062.00

Jamestown Schools: A School Community Partnership

The Jamestown School Department, in partnership with the community, provides a respectful environment that challenges each child to fulfill his/her unique potential, and to develop the knowledge and skills necessary to become active and engaged 21st century learners and citizens.

science fire/life safety upgrades			
Heating oil tank upgrades and diesel fuel tank replacement	\$74,735.00	\$78,985.00	\$4,250.00
Total anticipated pre-construction under budget savings			\$319,866.34



Jamestown School Department
 76 Melrose Avenue
 Jamestown, Rhode Island 02835

Telephone (401) 423-7020
 Fax (401) 423-7022
 TTY Relay 1-800-745-5555



J

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Carole L. Petersen
Principal, Melrose School

Kenneth A. Duva, Ed.D.
Superintendent

Erica B. Dickson
Director of Student Services

Jane Littlefield
Director of Finance

"Home of Two Commended Schools!"

Date: 6.11.19

To: Mr. Andrew E. Nota, Town Administrator and Jamestown Town Council
From: Dr. Kenneth Duva, Superintendent of Schools

RE: Bid Award for Lawn School Band Room HVAC & Melrose School Kitchen Hood Upgrades

We have evaluated the bids received on June 6, 2019, for the Lawn School Band Room HVAC & Melrose School Kitchen Hood Upgrades. The bids were reviewed by Peter Anderson, Director of Facilities, Ken Duva, Superintendent, and Kyle Robinson, Project Lead Architect, Saccoccio and Associates Architects. These bids consist of construction costs and materials.

One (1) bid was received as shown below.

Bidder	Bid	Alternate	Unit Price A	Bid Bond
Arden Engineering Constructors, Inc	\$60,000.00	N/A	N/A	provided

Saccoccio's Estimate for Construction and Materials \$71,697.00

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The low bid was submitted by Arden Engineering Constructors, Inc. in the amount of \$60,000.00. Our evaluation of the experience, reputation, and financial condition of Arden Engineering Constructors, Inc. indicates that they are capable of completing the work required. Therefore, we recommend the award of a contract for the Lawn School Band Room HVAC & Melrose School Kitchen Hood Upgrades be provided to Arden Engineering Constructors, Inc. in the amount of \$60,000.00.

Attachments:

1. Bid Form #19028
2. Recommendation Letter from Saccoccio Architects



Jamestown School Department
 76 Melrose Avenue
 Jamestown, Rhode Island 02835

Telephone (401) 423-7020
 Fax (401) 423-7022
 TTY Relay 1-800-745-5555



J

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Superintendent

Erica B. Dickson
Director of Student Services

Jane Littlefield
Director of Finance

"Home of Two Commended Schools!"

Date: 6.11.19

To: Mr. Andrew E. Nota, Town Administrator and Jamestown Town Council
From: Dr. Kenneth Duva, Superintendent of Schools

RE: Bid Award for Melrose Fire Door Repairs & Lawn Science Fire/Life Safety Upgrades

We have evaluated the bids received on June 6, 2019, for the Melrose Fire Door Repairs & Lawn Science Fire/Life Safety Upgrades. The bids were reviewed by Peter Anderson, Director of Facilities, Ken Duva, Superintendent, and Kyle Robinson, Project Lead Architect, Saccoccio and Associates Architects.

These bids consist of construction costs and materials. In addition, we are recommending to use New England School Services, Inc, to provide the materials for the Melrose fire door repairs. New England School Services, Inc. is an approved company with the Massachusetts Higher Education Consortium.

One (1) bid was received as shown below.

Bidder	Bid	Alternate	Unit Price A	Bid Bond
Coastal Electric, Inc	\$17,785.00	\$24,950	\$625.00	provided

Jamestown Schools: A School Community Partnership

The Jamestown School Department, in partnership with the community, provides a respectful environment that challenges each child to fulfill his/her unique potential, and to develop the knowledge and skills necessary to become active and engaged 21st century learners and citizens.

New England School Services, Inc Base Bid and Alternate Bid for Melrose fire door repairs: \$39,856.00

Total Cost of projects: \$82,591.00

Saccoccio's Estimate for Construction and Materials \$140,653.00

The low bid was submitted by Coastal Electric, Inc. in the amount of \$42,735.00. Our evaluation of the experience, reputation, and financial condition of Coastal Electric, Inc. indicates that they are capable of completing the work required. Therefore, we recommend the award of a contract for the Melrose Fire Door Repairs & Lawn Science Fire/Life Safety Upgrades be provided to Coastal Electric, Inc. in the amount of \$42,735.00.

Attachments:

1. Bid Form #19035
2. Recommendation Letter from Saccoccio Architects
3. Quotation from New England School Services, Inc.



Jamestown School Department
 76 Melrose Avenue
 Jamestown, Rhode Island 02835

Telephone (401) 423-7020
 Fax (401) 423-7022
 TTY Relay 1-800-745-5555



J

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 Carole L. Petersen
Principal, Melrose School

Kenneth A. Duva, Ed.D.
Superintendent

Erica B. Dickson
Director of Student Services
 Jane Littlefield
Director of Finance

"Home of Two Commended Schools!"

Date: 6.11.19

To: Mr. Andrew E. Nota, Town Administrator and Jamestown Town Council
From: Dr. Kenneth Duva, Superintendent of Schools

RE: Bid Award for Heating Oil Tank Upgrades & Diesel Fuel Tank Replacement

We have evaluated the bids received on June 6, 2019, for the heating oil tank upgrades and diesel fuel tank replacement projects. The bids were reviewed by Peter Anderson, Director of Facilities, Ken Duva, Superintendent, and Kyle Robinson, Project Lead Architect, Saccoccio and Associates Architects.

These bids consist of construction costs and materials.

Three (3) bids were received as shown below.

Bidder	Bid	Alternate	Unit Price A	Bid Bond
Comm Tank, Inc	\$74,735.00	\$50,000.00	\$875.00	provided
Gill Services, Inc.	\$90,100.00	\$2,500.00	\$760.00	provided
Thielsch Engineering, Inc.	\$167,000.00	\$5,000.00	\$850.00	provided

Saccoccio's Estimate for Construction and Materials \$78,985.60

Jamestown Schools: A School Community Partnership

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The low bid was submitted by Comm Tank, Inc. in the amount of \$74,735.00. Our evaluation of the experience, reputation, and financial condition of Comm Tank Inc. indicates that they are capable of completing the work required. Therefore, we recommend the award of a contract for the heating oil tank upgrades and diesel fuel tank replacement projects be provided to Comm Tank, Inc. in the amount of \$74,735.00.

Attachments:

1. Bid Form #19033
2. Recommendation Letter from Saccoccio Architects



Jamestown School Department
 76 Melrose Avenue
 Jamestown, Rhode Island 02835

Telephone (401) 423-7020
 Fax (401) 423-7022
 TTY Relay 1-800-745-5555



J

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Kenneth A. Duva, Ed.D.
Superintendent

Erica B. Dickson
Director of Student Services
 Jane Littlefield
Director of Finance

"Home of Two Commended Schools!"

Date: 6.11.19

To: Mr. Andrew E. Nota, Town Administrator and Jamestown Town Council
From: Dr. Kenneth Duva, Superintendent of Schools

RE: Recommendation for Lawn Locker Room Privacy Changing Area and Stalls

We used the Massachusetts Higher Education Consortium list of approved companies to choose an experienced and reputable company for the upgrades to the Lawn locker room privacy changing area and updating the stalls to be ADA compliant. Mr. Anderson, Director of Buildings and Grounds is recommending Earth Safe, Incorporated. The attached quotations include the cost for installation and materials.

Earth Safe, In quotation: \$14,212.96

Saccoccio's Estimate for Construction and Materials \$18,417.00

Attachments:

1. Quotation from Earth Safe, Inc.

Jamestown Schools: A School Community Partnership

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Town of Jamestown
Finance Department
Town Hall
93 Narragansett Avenue
Jamestown, Rhode Island 02835-1199
401-423-9809 Fax 401-423-7229
Email: ccollins@jamestownri.net

Christina D. Collins
Finance Director

MEMORANDUM

TO: Andrew E. Nota, Town Administrator
FROM: Christina D. Collins, Finance Director
DATE: June 7, 2019
SUBJECT: Budget to Actual

Attached is Budget to Actual report for the Fiscal Year 2018/2019. The report contains the expenses that have been paid through May 31, 2019.

Please do not hesitate to contact me with any questions or concerns.

Budget vs Actual - Expenditures
TOWN OF JAMESTOWN, RI
For 5/31/2019

Run: 6/07/2019 at 2:55 PM

	Annual Budget	P-T-D Actual	Y-T-D Actual	Remaining \$	Remaining %
<u>7001-Town Council</u>					
1100 7001 70101 00 Salaries	13,800.00	0.00	10,350.00	3,450.00	75.00
1100 7001 70302 00 Fees And Supplies	1,000.00	0.00	0.00	1,000.00	0.00
1100 7001 70305 00 Advertising	1,000.00	0.00	0.00	1,000.00	0.00
Total Expenses	15,800.00	0.00	10,350.00	5,450.00	75.00
<u>7002-Town Administrator</u>					
1100 7002 70101 00 Salaries	120,501.00	9,263.62	114,174.12	6,326.88	94.75
1100 7002 70102 00 Salary, Clerical	67,895.00	4,882.26	62,952.58	4,942.42	92.72
1100 7002 70302 00 Fees And Supplies	2,500.00	1,337.42	1,767.08	732.92	70.68
1100 7002 70303 00 Travel Expenses	12,000.00	750.00	10,755.24	1,244.76	89.63
Total Expenses	202,896.00	16,233.30	189,649.02	13,246.98	347.78
<u>7003-Probate Court</u>					
1100 7003 70101 00 Salaries	5,498.00	422.92	4,440.66	1,057.34	80.77
1100 7003 70302 00 Fees And Supplies	1,600.00	(22.55)	547.05	1,052.95	34.19
Total Expenses	7,098.00	400.37	4,987.71	2,110.29	114.96
<u>7004-Elections And Town Meetings</u>					
1100 7004 70101 00 Salaries	5,300.00	0.00	3,927.00	1,373.00	74.09
1100 7004 70102 00 Salary, Clerical	1,500.00	0.00	805.52	694.48	53.70
1100 7004 70103 00 Salaries, Moderator & Sergeant	1,450.00	0.00	971.04	478.96	66.97
1100 7004 70104 00 Election Supervisors	4,000.00	0.00	4,425.00	(425.00)	110.63
1100 7004 70112 00 Election - OT	0.00	0.00	770.30	(770.30)	0.00
1100 7004 70302 00 Fees And Supplies	3,000.00	0.00	2,140.83	859.17	71.36
1100 7004 70305 00 Advertising And Printing	850.00	160.00	1,517.92	(667.92)	178.58
Total Expenses	16,100.00	160.00	14,557.61	1,542.39	555.33
<u>7005-Legal</u>					
1100 7005 70201 00 Professional Services - Legal	115,000.00	10,077.50	88,410.52	26,589.48	76.88
Total Expenses	115,000.00	10,077.50	88,410.52	26,589.48	76.88
<u>7006-Clerks And Records</u>					
1100 7006 70101 00 Salaries	74,374.00	5,489.58	69,086.36	5,287.64	92.89
1100 7006 70102 00 Salary, Clerical	95,320.00	7,011.46	92,231.04	3,088.96	96.76
1100 7006 70302 00 Fees, Supplies & Dues	30,000.00	2,542.54	24,588.38	5,411.62	81.96
1100 7006 70305 00 Advertising	2,700.00	784.00	2,567.71	132.29	95.10
Total Expenses	202,394.00	15,827.58	188,473.49	13,920.51	366.71
<u>7007-Planning</u>					
1100 7007 70101 00 Salaries	84,496.00	5,960.68	78,534.89	5,961.11	92.95
1100 7007 70102 00 Salary, Clerical	40,239.00	2,826.76	36,906.59	3,332.41	91.72
1100 7007 70201 00 Planning Commission	7,150.00	7,000.00	7,000.00	150.00	97.90
1100 7007 70302 00 Fees, Supplies & Dues	5,500.00	2,158.70	6,770.57	(1,270.57)	123.10
1100 7007 70305 00 Advertising	400.00	162.00	162.00	238.00	40.50
Total Expenses	137,785.00	18,108.14	129,374.05	8,410.95	446.17
<u>7008-Zoning</u>					
1100 7008 70201 00 Salaries, Zoning Board	8,000.00	325.00	3,350.00	4,650.00	41.88
1100 7008 70302 00 Fees, Supplies & Dues	1,500.00	582.60	377.94	1,122.06	25.20
Total Expenses	9,500.00	907.60	3,727.94	5,772.06	67.08
<u>7009-Personnel</u>					
1100 7009 70900 00 Social Security Tax	305,000.00	23,395.26	282,010.95	22,989.05	92.46
1100 7009 70901 00 Blue Cross/Delta Dental	686,000.00	47,664.14	529,036.41	156,963.59	77.12
1100 7009 70902 00 Worker's Compensation	85,000.00	0.00	81,788.66	3,211.34	96.22
1100 7009 70903 00 Retirement System	300,000.00	20,894.68	246,305.62	53,694.38	82.10
1100 7009 70906 00 Life Insurance	11,000.00	1,014.72	10,898.39	101.61	99.08
1100 7009 70907 00 General Liability Insurance	112,000.00	663.00	108,343.45	3,656.55	96.74
1100 7009 70910 00 Salary Adjustment	12,937.00	0.00	0.00	12,937.00	0.00
1100 7009 70911 00 FICA CLEARING ACCT	0.00	0.06	0.12	(0.12)	0.00
1100 7009 70912 00 OPEB	25,000.00	0.00	0.00	25,000.00	0.00
1100 7009 70920 00 Police Retiree Health	119,642.00	6,603.59	102,292.51	17,349.49	85.50
Total Expenses	1,656,579.00	100,235.45	1,360,676.11	295,902.89	629.22
<u>7010-Finance</u>					
1100 7010 70100 00 Salary, Finance Director	99,720.00	7,005.24	92,714.35	7,005.65	92.97
1100 7010 70101 00 Salaries- Dep. Tax Collector	70,046.00	5,047.71	62,902.58	7,143.42	89.80

Budget vs Actual - Expenditures
TOWN OF JAMESTOWN, RI
For 5/31/2019

Run: 6/07/2019 at 2:55 PM

	Annual Budget	P-T-D Actual	Y-T-D Actual	Remaining \$	Remaining %
1100 7010 70102 00 IT- Consultant	45,000.00	4,650.00	35,235.00	9,765.00	78.30
1100 7010 70201 00 Professional Services	21,000.00	1,045.40	13,552.23	7,447.77	64.53
1100 7010 70302 00 Fees, Supplies & Dues	21,000.00	1,462.35	20,905.94	94.06	99.55
Total Expenses	256,766.00	19,210.70	225,310.10	31,455.90	425.15
7011-Tax Assessor					
1100 7011 70101 00 Salaries	70,212.00	5,400.96	64,811.52	5,400.48	92.31
1100 7011 70302 00 Fees, Supplies, Dues	13,000.00	660.16	14,522.34	(1,522.34)	111.71
1100 7011 70305 00 Advertising	1,100.00	152.00	809.00	291.00	73.55
Total Expenses	84,312.00	6,213.12	80,142.86	4,169.14	277.57
7012-Audit Of Accounts					
1100 7012 70201 00 Professional Services	22,000.00	0.00	24,735.00	(2,735.00)	112.43
Total Expenses	22,000.00	0.00	24,735.00	(2,735.00)	112.43
7030-Water- New Services					
1100 7030 70302 00 EMA- SUPPLIES	7,500.00	0.00	3,840.69	3,659.31	51.21
Total Expenses	7,500.00	0.00	3,840.69	3,659.31	51.21
7031-Police Protection					
1100 7031 70100 00 Salary, Police Chief	100,107.00	7,440.14	92,666.95	7,440.05	92.57
1100 7031 70101 00 Salaries - Police	793,949.00	57,749.19	686,788.74	107,160.26	86.50
1100 7031 70102 00 Police Longevity	50,928.00	5,498.76	43,832.66	7,095.34	86.07
1100 7031 70103 00 Police Benefits	47,059.00	3,615.31	43,173.24	3,885.76	91.74
1100 7031 70104 00 Police - OT	150,000.00	10,998.75	163,820.29	(13,820.29)	109.21
1100 7031 70105 00 Police Retirement	208,159.00	0.00	104,079.50	104,079.50	50.00
1100 7031 70111 00 Salary - Dispatch/Admin/Seasonal	220,094.00	16,314.88	202,035.67	18,058.33	91.80
1100 7031 70112 00 Dispatch, Longevity	11,288.00	0.00	5,837.50	5,450.50	51.71
1100 7031 70113 00 Dispatch - Benefits	10,929.00	840.72	10,002.36	926.64	91.52
1100 7031 70114 00 Dispatch - OT	15,000.00	811.39	18,080.15	(3,080.15)	120.53
1100 7031 70302 00 Fees & Supplies	21,000.00	820.92	12,728.96	8,271.04	60.61
1100 7031 70303 00 Computer Maintenance	18,500.00	171.99	20,149.31	(1,649.31)	108.92
1100 7031 70307 00 Building Maintenance	5,000.00	519.93	4,088.50	911.50	81.77
1100 7031 70308 00 Vehicle Insurance	8,197.00	0.00	8,197.00	0.00	100.00
1100 7031 70309 00 Telephone	14,500.00	980.33	11,416.47	3,083.53	78.73
1100 7031 70310 00 Personal Equipment	8,000.00	133.00	1,868.34	6,131.66	23.35
1100 7031 70311 00 Maintenance Of Uniforms	30,150.00	0.00	25,050.00	5,100.00	83.08
1100 7031 70312 00 Ammunition And Supplies	2,500.00	66.59	899.76	1,600.24	35.99
1100 7031 70313 00 Maintenance Of Police Cars	13,500.00	825.01	12,785.04	714.96	94.70
1100 7031 70314 00 Gas & Tires	27,000.00	0.00	21,630.11	5,369.89	80.11
1100 7031 70315 00 Training Of Members	15,000.00	2,001.82	10,346.05	4,653.95	68.97
1100 7031 70317 00 Maintenance Of Radio System	8,000.00	0.00	2,697.49	5,302.51	33.72
1100 7031 70318 00 Equipment	4,000.00	155.00	848.11	3,151.89	21.20
1100 7031 70322 00 Dispatch Uniforms	2,000.00	0.00	2,000.00	0.00	100.00
Total Expenses	1,784,860.00	108,943.73	1,505,022.20	279,837.80	1,842.80
7032-Fire Protection					
1100 7032 70100 00 Fire Chief/Fire Inspector	59,870.00	0.00	25,217.05	34,652.95	42.12
1100 7032 70102 00 Stipend, Deputy Fire Chief	2,000.00	0.00	0.00	2,000.00	0.00
1100 7032 70103 00 Stipend - Fire Inspector	18,633.00	0.00	7,831.25	10,801.75	42.03
1100 7032 70104 00 Fire Dept. Incentive Program	70,000.00	0.00	(1,400.00)	71,400.00	(2.00)
1100 7032 70105 00 Equip/Safety Maint. - Per Diem	20,000.00	1,600.00	17,300.00	2,700.00	86.50
1100 7032 70201 00 Service Cleaning Contract	6,720.00	559.00	6,149.00	571.00	91.50
1100 7032 70302 00 Fees And Supplies	5,000.00	133.60	5,934.59	(934.59)	118.69
1100 7032 70308 00 Vehicle Insurance	63,000.00	725.40	55,807.90	7,192.10	88.58
1100 7032 70309 00 Telephone	8,800.00	941.41	8,922.05	(122.05)	101.39
1100 7032 70313 00 Maintenance Of Fire Apparatus	27,000.00	2,063.34	27,485.52	(485.52)	101.80
1100 7032 70314 00 Gas, Tires & Oil	13,000.00	0.00	11,460.97	1,539.03	88.16
1100 7032 70315 00 Training Of Members	8,000.00	400.00	4,404.50	3,595.50	55.06
1100 7032 70317 00 Maintenance Of Radio System	5,500.00	2,500.15	5,308.28	191.72	96.51
1100 7032 70321 00 Electricity	15,600.00	2,620.64	14,481.65	1,118.35	92.83
1100 7032 70323 00 Oxygen & Air Packs	4,000.00	0.00	3,099.69	900.31	77.49
1100 7032 70324 00 Water	1,400.00	0.00	1,080.52	319.48	77.18
1100 7032 70325 00 Fire Equipment	14,000.00	480.82	8,522.89	5,477.11	60.88
1100 7032 70326 00 Fire Ext. Agent	2,200.00	0.00	1,801.50	398.50	81.89
1100 7032 70343 00 Heating	13,000.00	1,202.51	9,832.02	3,167.98	75.63
1100 7032 70344 00 Repairs And Maintenance	13,000.00	1,336.65	13,444.15	(444.15)	103.42
1100 7032 70399 00 Subscriptions & Journals	425.00	0.00	224.00	201.00	52.71
1100 7032 70900 00 Social Security Tax	6,005.00	0.00	1,155.01	4,849.99	19.23

Budget vs Actual - Expenditures
TOWN OF JAMESTOWN, RI
For 5/31/2019

Run: 6/07/2019 at 2:55 PM

	Annual Budget	P-T-D Actual	Y-T-D Actual	Remaining \$	Remaining %
1100 7032 70903 00 Fire Chief - Benefit	5,987.00	0.00	5,987.00	0.00	100.00
Total Expenses	383,140.00	14,563.52	234,049.54	149,090.46	1,651.60
<u>7033-EMS</u>					
1100 7033 70102 00 Salary, EMS Director	30,295.00	0.00	13,051.89	17,243.11	43.08
1100 7033 70103 00 Stipend - Medical Director	5,000.00	0.00	4,887.96	112.04	97.76
1100 7033 70104 00 ALS - Per Diem	192,720.00	14,784.00	170,016.00	22,704.00	88.22
1100 7033 70105 00 EMS Incentive Program	80,000.00	0.00	(1,444.92)	81,444.92	(1.81)
1100 7033 70106 00 EMT INSTRUCTORS	0.00	0.00	8,750.00	(8,750.00)	0.00
1100 7033 70302 00 Fees And Supplies	5,000.00	134.15	4,075.79	924.21	81.52
1100 7033 70308 00 Vehicle Insurance	29,650.00	0.00	19,965.00	9,685.00	67.34
1100 7033 70311 00 Maintenance Of Uniforms	8,000.00	1,705.15	5,868.67	2,131.33	73.36
1100 7033 70313 00 Maintenance of Vehicles	10,000.00	3,933.90	6,967.87	3,032.13	69.68
1100 7033 70315 00 Training Of Members	22,500.00	225.00	11,221.66	11,278.34	49.87
1100 7033 70330 00 EMS Building	8,000.00	340.06	4,961.23	3,038.77	62.02
1100 7033 70333 00 Ambulance Medical	20,000.00	2,365.16	15,443.63	4,556.37	77.22
1100 7033 70900 00 Social Security Tax	2,330.00	0.00	2,494.16	(164.16)	107.05
Total Expenses	413,495.00	23,487.42	266,258.94	147,236.06	815.31
<u>7034-Protective Services</u>					
1100 7034 70101 00 Salary - Building Inspector	69,867.00	5,374.40	64,492.80	5,374.20	92.31
1100 7034 70102 00 Salary, Clerical	27,820.00	1,980.31	25,996.01	1,823.99	93.44
1100 7034 70117 00 Salary, Electrical Inspector	10,000.00	624.99	9,444.41	555.59	94.44
1100 7034 70118 00 Salary, Plumbing Inspector	5,000.00	416.67	2,500.02	2,499.98	50.00
1100 7034 70119 00 Salary, Mechanical Inspector	5,000.00	416.67	4,166.70	833.30	83.33
1100 7034 70302 00 Supplies And Expenses	4,500.00	0.00	4,099.71	400.29	91.10
1100 7034 70328 00 Hydrant Rental	165,000.00	0.00	0.00	165,000.00	0.00
Total Expenses	287,187.00	8,813.04	110,699.65	176,487.35	504.62
<u>7041-Public Works Administration</u>					
1100 7041 70101 00 Salaries	55,839.00	3,822.36	45,868.32	9,970.68	82.14
1100 7041 70302 00 Fees And Supplies	1,000.00	0.00	199.21	800.79	19.92
Total Expenses	56,839.00	3,822.36	46,067.53	10,771.47	102.06
<u>7042-Engineering</u>					
1100 7042 70101 00 Salaries	42,204.00	3,246.43	38,917.56	3,286.44	92.21
1100 7042 70103 00 Intern	9,000.00	218.75	7,096.25	1,903.75	78.85
1100 7042 70302 00 Fees And Supplies	1,200.00	420.34	823.19	376.81	68.60
Total Expenses	52,404.00	3,885.52	46,837.00	5,567.00	239.66
<u>7043-Highway</u>					
1100 7043 70100 00 Salary, Highway Supervisor	72,262.00	8,843.49	66,976.73	5,285.27	92.69
1100 7043 70101 00 Salaries - Public Works	696,000.00	52,280.18	598,503.07	97,496.93	85.99
1100 7043 70104 00 Highway -OT	0.00	1,950.93	16,292.83	(16,292.83)	0.00
1100 7043 70308 00 Vehicle Insurance	14,520.00	0.00	14,520.00	0.00	100.00
1100 7043 70313 00 Upkeep Of Equipment	80,000.00	10,043.30	109,244.41	(29,244.41)	136.56
1100 7043 70314 00 Oil And Gas	65,000.00	3,418.92	48,864.49	16,135.51	75.18
1100 7043 70330 00 Sand And Gravel	15,000.00	0.00	7,832.31	7,167.69	52.22
1100 7043 70331 00 Cold Patch	17,000.00	0.00	5,085.13	11,914.87	29.91
1100 7043 70333 00 Other Road Supplies	14,500.00	968.28	12,421.80	2,078.20	85.67
1100 7043 70334 00 Equipment Rental	2,500.00	0.00	0.00	2,500.00	0.00
1100 7043 70335 00 License - Contractual	5,100.00	0.00	6,000.00	(900.00)	117.65
1100 7043 70336 00 Clothing	5,500.00	0.00	872.73	4,627.27	15.87
1100 7043 70399 00 Safety And Licensing	3,000.00	737.51	4,719.26	(1,719.26)	157.31
Total Expenses	990,382.00	78,242.61	891,332.76	99,049.24	949.05
<u>7044-Snow Removal</u>					
1100 7044 70101 00 Snow Removal - OT	28,000.00	0.00	16,239.13	11,760.87	58.00
1100 7044 70337 00 Equipment And Supplies	49,000.00	717.33	41,710.14	7,289.86	85.12
Total Expenses	77,000.00	717.33	57,949.27	19,050.73	143.12
<u>7045-Waste Removal</u>					
1100 7045 70101 00 Salaries	66,174.00	4,700.38	62,157.76	4,016.24	93.93
1100 7045 70309 00 Telephone	650.00	61.71	541.98	108.02	83.38
1100 7045 70321 00 Electricity	1,100.00	142.60	1,133.86	(33.86)	103.08
1100 7045 70340 00 Maintenance And Testing	41,000.00	384.00	12,415.81	28,584.19	30.28
1100 7045 70341 00 Transfer And Trucking	335,000.00	32,307.63	302,430.08	32,569.92	90.28
1100 7045 70350 00 Hazardous Waste Recycling	300.00	0.00	0.00	300.00	0.00
Total Expenses	444,224.00	37,596.32	378,679.49	65,544.51	400.95

Budget vs Actual - Expenditures
TOWN OF JAMESTOWN, RI
For 5/31/2019

Run: 6/07/2019 at 2:55 PM

	Annual Budget	P-T-D Actual	Y-T-D Actual	Remaining \$	Remaining %
7046-Street Lighting					
1100 7046 70309 00 Telephone	0.00	0.00	42.85	(42.85)	0.00
1100 7046 70321 00 Electricity	67,500.00	4,980.29	54,631.44	12,868.56	80.94
Total Expenses	67,500.00	4,980.29	54,674.29	12,825.71	80.94
7047-Tree Warden					
1100 7047 70101 00 Salaries	11,250.00	0.00	3,875.00	7,375.00	34.44
1100 7047 70302 00 Fees And Supplies	1,800.00	77.95	271.44	1,528.56	15.08
1100 7047 70360 00 Tree Pruning	15,000.00	0.00	24,789.00	(9,789.00)	165.26
1100 7047 70370 00 Purchase Of Trees	6,000.00	0.00	200.00	5,800.00	3.33
Total Expenses	34,050.00	77.95	29,135.44	4,914.56	218.11
7048-Other Public Works					
1100 7048 70342 00 Town Cemetery And Parade	2,100.00	88.20	777.85	1,322.15	37.04
Total Expenses	2,100.00	88.20	777.85	1,322.15	37.04
7049-Public Buildings					
1100 7049 70101 00 Cleaning Contracts	65,000.00	3,575.57	40,942.27	24,057.73	62.99
1100 7049 70302 00 Supplies	5,000.00	884.84	4,788.92	211.08	95.78
1100 7049 70309 00 Telephone	15,500.00	952.92	13,303.83	2,196.17	85.83
1100 7049 70321 00 Electricity	55,000.00	4,561.80	42,107.56	12,892.44	76.56
1100 7049 70324 00 Water	9,000.00	77.00	5,376.28	3,623.72	59.74
1100 7049 70343 00 Heating	40,000.00	4,128.84	35,237.47	4,762.53	88.09
1100 7049 70344 00 Repairs And Maintenance	50,000.00	6,876.37	42,900.04	7,099.96	85.80
1100 7049 70375 00 Landscape	7,500.00	0.00	4,659.96	2,840.04	62.13
Total Expenses	247,000.00	21,057.34	189,316.33	57,683.67	616.92
7060-General					
1100 7060 70456 00 Visiting Nurse/Mental Health	31,500.00	0.00	26,500.00	5,000.00	84.13
Total Expenses	31,500.00	0.00	26,500.00	5,000.00	84.13
7061-Animal Control					
1100 7061 70302 00 Fees And Supplies	7,500.00	0.00	933.50	6,566.50	12.45
1100 7061 70306 00 Tick Tack Force	15,000.00	0.00	700.00	14,300.00	4.67
Total Expenses	22,500.00	0.00	1,633.50	20,866.50	17.12
7065-					
1100 7065 70101 00 Salaries	69,620.00	5,602.20	64,215.99	5,404.01	92.24
1100 7065 70201 00 Cleaning Contract	0.00	425.00	4,675.00	(4,675.00)	0.00
1100 7065 70302 00 Fees, Supplies & Dues	4,000.00	1,452.03	5,455.16	(1,455.16)	136.38
1100 7065 70309 00 Telephones	2,500.00	441.02	2,377.91	122.09	95.12
1100 7065 70321 00 Electricity	5,000.00	259.80	3,320.30	1,679.70	66.41
1100 7065 70324 00 Water	1,000.00	0.00	838.17	161.83	83.82
1100 7065 70341 00 Trash Removal	400.00	30.00	333.00	67.00	83.25
1100 7065 70343 00 Heat	4,000.00	605.69	4,317.15	(317.15)	107.93
1100 7065 70344 00 Repairs & Maintenance	11,100.00	315.53	7,807.80	3,292.20	70.34
1100 7065 70380 00 Program	5,000.00	244.09	4,566.32	433.68	91.33
Total Expenses	102,620.00	9,375.36	97,906.80	4,713.20	826.82
7070-Library					
1100 7070 70100 00 Salary, Library Director	76,340.00	5,678.42	70,661.70	5,678.30	92.56
1100 7070 70101 00 Salaries	174,940.00	12,927.69	163,133.95	11,806.05	93.25
1100 7070 70104 00 Library-OT	0.00	0.00	472.75	(472.75)	0.00
1100 7070 70302 00 Fees And Supplies	8,250.00	639.80	11,363.18	(3,113.18)	137.74
1100 7070 70308 00 Insurance	15,549.00	0.00	15,549.00	0.00	100.00
1100 7070 70309 00 Telephone	1,000.00	4.23	269.54	730.46	26.95
1100 7070 70310 00 Equipment	1,000.00	0.00	1,042.15	(42.15)	104.22
1100 7070 70321 00 Electricity	21,000.00	2,496.92	17,305.28	3,694.72	82.41
1100 7070 70343 00 Heating	17,000.00	2,026.46	13,828.38	3,171.62	81.34
1100 7070 70344 00 Repairs And Maintenance	19,000.00	721.40	17,840.00	1,160.00	93.89
1100 7070 70345 00 Computer Repairs And Maintenanc	6,000.00	300.12	6,501.60	(501.60)	108.36
1100 7070 70351 00 Books And Periodicals	15,000.00	0.00	16,174.49	(1,174.49)	107.83
1100 7070 70352 00 Books - State Aid	123,716.00	5,648.19	83,767.30	39,948.70	67.71
1100 7070 70353 00 Library State Aid - OT	0.00	0.00	5,582.64	(5,582.64)	0.00
1100 7070 70355 00 CREDITS (LIB SALES & GIFTS)	0.00	3,508.37	3,755.07	(3,755.07)	0.00
1100 7070 70375 00 Landscaping	4,700.00	182.50	1,209.25	3,490.75	25.73
Total Expenses	483,495.00	34,134.10	428,456.28	55,038.72	1,121.99

Budget vs Actual - Expenditures
TOWN OF JAMESTOWN, RI
For 5/31/2019

Run: 6/07/2019 at 2:55 PM

	Annual Budget	P-T-D Actual	Y-T-D Actual	Remaining \$	Remaining %
7080-Parks, Beaches & Recreation					
1100 7080 70101 00 Salary- Recreation Director	69,867.00	9,703.82	68,822.00	1,045.00	98.50
1100 7080 70102 00 Salaries- Recreation Staff	177,046.00	16,843.48	170,151.71	6,894.29	96.11
1100 7080 70104 00 Salaries -Teen Center Support Staff	16,000.00	1,887.50	15,262.38	737.62	95.39
1100 7080 70105 00 Seasonal Support Staff	139,500.00	4,415.00	120,177.65	19,322.35	86.15
1100 7080 70112 00 Recreation - OT	0.00	1,081.78	3,399.91	(3,399.91)	0.00
1100 7080 70115 00 Seasonal - OT	0.00	0.00	336.00	(336.00)	0.00
1100 7080 70302 00 Supplies	6,200.00	14.75	5,899.75	300.25	95.16
1100 7080 70305 00 Advertising	4,000.00	871.00	4,106.00	(106.00)	102.65
1100 7080 70308 00 Vehicle Insurance	7,830.00	0.00	7,830.00	0.00	100.00
1100 7080 70309 00 Telephone	3,300.00	88.48	1,134.30	2,165.70	34.37
1100 7080 70310 00 Equipment	4,000.00	289.99	3,228.30	771.70	80.71
1100 7080 70314 00 Gas And Oil	12,000.00	94.78	6,924.13	5,075.87	57.70
1100 7080 70321 00 Electricity	27,000.00	214.56	17,629.09	9,370.91	65.29
1100 7080 70322 00 Fort Getty Water Removal	9,000.00	0.00	8,412.50	587.50	93.47
1100 7080 70323 00 Shores Beach/Sanitary Faciliti	3,800.00	0.00	1,865.00	1,935.00	49.08
1100 7080 70324 00 Water	14,000.00	0.00	37,683.79	(23,683.79)	269.17
1100 7080 70341 00 Trash Removal	10,000.00	388.00	7,968.00	2,032.00	79.68
1100 7080 70344 00 Repairs, Maintenance And Impro	23,000.00	876.04	20,891.54	2,108.46	90.83
1100 7080 70382 00 Summer Program	3,500.00	0.00	4,135.00	(635.00)	118.14
1100 7080 70383 00 Winter Program	1,200.00	0.00	971.69	228.31	80.97
Total Expenses	531,243.00	36,769.18	506,828.74	24,414.26	1,693.37
7081-					
1100 7081 70381 00 SPECIAL ACTIVITIES	0.00	0.00	403.45	(403.45)	0.00
1100 7081 70384 00 ADULT FITNESS	0.00	1,895.00	14,513.65	(14,513.65)	0.00
1100 7081 70386 00 YOUTH SPORTS	0.00	1,307.50	12,309.32	(12,309.32)	0.00
1100 7081 70388 00 ADULT SPORTS	0.00	0.00	4,315.51	(4,315.51)	0.00
1100 7081 70391 00 SPORTS CAMP	0.00	(1,190.00)	16,673.68	(16,673.68)	0.00
1100 7081 70392 00 TRIPS	0.00	0.00	100.00	(100.00)	0.00
1100 7081 70395 00 GIRL'S SOFTBALL	0.00	33.79	33.79	(33.79)	0.00
1100 7081 70398 00 PAVILION	0.00	(78.49)	(1,060.30)	1,060.30	0.00
1100 7081 70400 00 TEEN SPORTS	0.00	0.00	160.00	(160.00)	0.00
1100 7081 70401 00 SUMMER PLAYGROUND	0.00	(496.00)	47,019.35	(47,019.35)	0.00
Total Expenses	0.00	1,471.80	94,468.45	(94,468.45)	0.00
7090-Debt Service					
1100 7090 70504 00 Payment Of Principal - Town	743,047.00	0.00	743,046.84	0.16	100.00
1100 7090 70505 00 Payment Of Interest - Town	201,475.00	6,750.00	202,724.85	(1,249.85)	100.62
1100 7090 70506 00 School- Principal	0.00	0.00	249,900.00	(249,900.00)	0.00
1100 7090 70507 00 School - Interest	0.00	5,341.00	11,931.00	(11,931.00)	0.00
1100 7090 79000 00 Transfer of Capital Budget	971,200.00	0.00	0.00	971,200.00	0.00
Total Expenses	1,915,722.00	12,091.00	1,207,602.69	708,119.31	200.62
7092-Other					
1100 7092 70527 00 Incidentals And Emergencies	50,000.00	0.00	3,844.00	46,156.00	7.69
1100 7092 70530 00 Conservation Commission	2,200.00	940.66	1,090.66	1,109.34	49.58
1100 7092 70533 00 Eastern RI Conservation District	1,000.00	0.00	1,000.00	0.00	100.00
1100 7092 70550 00 CHAMBER OF COMMERCE	4,000.00	0.00	1,028.85	2,971.15	25.72
1100 7092 70570 00 RI Economic Development	5,000.00	0.00	5,000.00	0.00	100.00
Total Expenses	62,200.00	940.66	11,963.51	50,236.49	282.99



TOWN OF JAMESTOWN
P.O. Box 377
93 Narragansett Ave.
JAMESTOWN, RHODE ISLAND 02835

May 15, 2019

Planning Office - 423-7210
Fax - 423-7226

Thomas L.C. Sperry
95 Westwind Drive
Jamestown, RI 02835

Re: Development Plan Approval for Applicant Thomas L.C. Sperry and J'Town Main Street, LLC, owner for Restaurant at 29 Narragansett Avenue

Dear Mr. Sperry,

The application of Thomas L.C. Sperry, J'Town Main Street LLC, owner for 29 Narragansett Avenue was reviewed by the Planning Commission on May 15, 2019 and the Planning Commission hereby grants Development Plan approval based on the following finding of fact and subject to the following conditions of approval:

Findings of Fact:

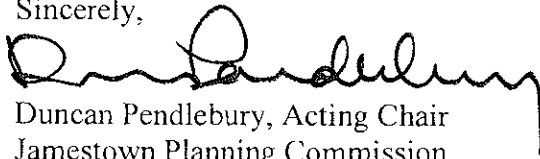
1. The application was reviewed under the standards of Zoning Article 11, Village Special Development District;
2. This application has been reviewed by the TRC on May 6, 2019, as required. (See attached Memos from TRC);
3. The applicant has provided the following information for the current application (attached):
 - Development Plan Review Application
 - Plan of Lane, Site Plan, Floor Plans, Existing Exterior Elevations, and Proposed Exterior Elevations, dated 5-9-2019
4. The plans show the following improvements:
 - a. Exterior Seating Area with fire pits in the existing parking area between the building and Narragansett Avenue;
 - b. 6' high privacy chain link fence around the propane tank and dumpster;
 - c. New lighting (shielded) and path bollard lighting;
 - d. A walkway from the sidewalk to the front door;
 - e. Painting the existing brick front façade;
 - f. A pergola over the patio area;
 - g. Sign on the building front;
 - h. Removing the curb cut and replacing it with sidewalk along Green Lane;
 - i. Stormwater infiltration area below the outdoor seating area;

- j. Site landscaping;
 - k. Stone wall along Narragansett Avenue; and,
 - l. A planting bed in front behind the stone wall.
5. This property is located in the Commercial Downtown (CD) District. Retail and Restaurant use is permitted in the CD District. Liquor is a permitted use by Special Use Permit;
 6. A loading zone will be located along the driveway off Narragansett Avenue;
 7. The Building Official has determined that there is adequate parking on site for the proposed indoor restaurant use; 9 on site and one on street are provided. The parking is calculated based on 1 space per 5 seats. An additional 6 parking spaces will be required for the additional 30 outdoor seats;
 8. The TRC was in favor of the conversion of parking along Narragansett Avenue in front of the building to open/seating area. They felt it was in conformance with the Comprehensive Plan and the Village Special Development District Zoning;
 9. The Planning Commission is in favor of the restaurant use as a permitted use and supports alcohol on site;
 10. The Planning Commission supports shared parking for the additional tables as long as the applicant is able to secure a property agreement;
 11. Chris Arner, Architect, and Deb Foppert, Attorney were recognized as expert witnesses and testified on behalf of the applicant.

Conditions of Approval:

1. The applicant shall receive Zoning Board of Review approval for:
 - a. Special Use Permit for Liquor
 - b. Special Use Permit for Shared Parking or a variance for lack of parking for outdoor seating. Six additional parking spaces are required either by Special Use Permit or Variance in order to allow the additional 30 seats outside;
2. The applicant shall receive approval by the Board of Water and Sewer Commissioners for a "change of use" in the Urban Water and Sewer District
3. The applicant shall receive Town Council, sitting as the Alcohol Commission for liquor on site

Sincerely,


Duncan Pendlebury, Acting Chair
Jamestown Planning Commission

C: Chris Costa, Building Official
Zoning Board of Review
Jamestown Town Council
Deb Foppert, Esq.
Marla Romash, Marc Alexander, 34 Clinton Avenue
Chris Arner, AIA



Peter F. Neronha

OFFICE OF THE ATTORNEY GENERAL

21st Annual Open Government Summit

- When:** Friday, July 19, 2019
9:00am – 12:00pm; 8:30am registration
- Where:** Roger Williams University Law School
10 Metacom Ave, Bristol, RI 02809
- What:** The Open Government Summit is an opportunity to discuss the important requirements of the Access to Public Records Act and the Open Meetings Act. We will provide practical guidance for complying with these statutes in various scenarios and circumstances.

Open Government Summit

July 19, 2019

RWU School of Law

9:00am - 12:00pm

8:30am registration

While every situation is unique, there are important transparency principles that must guide every public body's conduct under these laws. We will discuss recent findings issued by the Office of the Attorney General in response to open government complaints.

All attendees will receive copies of the Open Meetings and Access to Public Records Acts and summaries of recent Attorney General findings/opinions.

This event is free of charge and open to the public.

- Register:** Email agsummit@riag.ri.gov * or call 401-274-4400 x 2101. Include your name, bar number, the entity that you represent (if applicable), and a contact telephone number and email.

Feel free to include any questions you would like us to address at the summit. Due to an expected high turnout, please let us know if you need to cancel.

Please contact us prior to July 16, 2019 if communications assistance or special accommodations are needed.

**Please note that only inquiries related to the Summit should be sent to agsummit@riag.ri.gov. General open government inquiries or complaints should be sent to opengovernment@riag.ri.gov.*

Livestream available

Visit www.riag.ri.gov - starting at 9:00 am
Video of the summit will be available at www.riag.ri.gov at the conclusion of the summit.



Department of Transportation
Two Capitol Hill
Providence, RI 02903

Office 401-222-2450
Fax 401-222-3905

May 23, 2019

Andrew E. Nota
Town Administrator, Town of Jamestown
93 Narragansett Avenue, 2nd Floor
Jamestown, RI 02835

Re: State Traffic Commission (STC) Improvements in Jamestown
Rhode Island Contract No's: 2013-ET-011A and 2017-ET-004A
Southwest Avenue at Hamilton Avenue, Southwest Avenue at High Street,
Conanicus Avenue at Bay View Drive, & Conanicus Avenue at Mt. Hope Avenue

Dear Mr. Nota:

The Rhode Island Department of Transportation (RIDOT) has an ongoing construction contract for improvements approved by the State Traffic Commission (STC), which includes two (2) locations in Jamestown at the intersection of Southwest Avenue at Hamilton Avenue and Southwest Avenue at High Street (RIC# 2013-ET-011A).

As you may have noticed, the contractor had performed some site preparation work such as saw-cutting the roadway pavement, and had new curbing stored down the road near the Mackerel Cove beach parking lot. The contractor's original start date for these locations was postponed for two (2) weeks due to unforeseen additional coordination efforts in order to obtain an archaeological permit for construction activities. This permit must be obtained, as the entire island of Jamestown is sensitive for Native American cultural resources. Due to reasons outside of RIDOT's control, we are not able to obtain this permit, and it is unclear when an agreement will be reached.

These two (2) Jamestown locations are therefore being put on hold until a resolution is reached. The contractor has since removed all materials stored adjacent to the beach parking lot and will be coming back out to the intersections to seal any sawcut pavement areas.

Please note that RIDOT has another upcoming STC contract currently in design with two (2) other locations in Jamestown (Conanicus Avenue at Bay View Drive and Conanicus Avenue at Mt. Hope Avenue, RIC 2017-ET-004A). This contract is expected to advertise in September 2019, and in an effort to not delay the fourteen (14) other locations in that contract, we have decided to proactively

remove these two (2) locations from the contract, as the same archaeological permit would be required.

Once a resolution is reached we anticipate reprogramming all four (4) of these locations into a single construction contract. Should you have any questions, please contact me at 401-563-4401.

Sincerely,

A handwritten signature in black ink, appearing to read "Lori A. Fiset". The signature is written in a cursive, flowing style.

Lori A. Fiset

Manager of Project Management

Cc: Edward A. Mello, Chief of Police (Jamestown Police Department)
Michael Gray, P.E., DPW Director (Town of Jamestown)
Begin, Fiset, Fish, Marchetti, Nascimento, Palumbo, Pristawa, S. Raymond, Soderlund,
file

Dear Members of the Town Council,

Several residents and property owners of Carr Lane met to discuss the town plan for affordable housing on Lot: 4/52. We felt it appropriate to raise our voices and share our discussion and concerns with town officials.

We conversed about environmental factors and possible effects on neighboring properties: ISDS: Septic absorption and the preservation of ground water quality, drilling of new wells and potential effect on private wells. To quote the report done by Barbara Sokoloff Associates Inc. "these factors restrict sustainable densities outside the village to single family houses on one acre lots."

We went on to discuss 6 units on 1.3 acres seeming excessive for the land. Additionally an increase in traffic, a need for off street parking requiring possibly 6 to 12 parking spaces on this limited lot size poses questions and constraints. These topics raised discussion on maintaining the rural character of Carr Lane. We have chosen residence on Carr Lane for its rural character "A Country Lane", a narrow road as did Governor Carr in 1690.

Other points: How will comprehensive permitting RIGL45.53 affect us? Who will own and maintain the property? How would the zoning be revised to promote affordable housing reference page 16 Barbara Sokoloff's report, which was amended on August 2005.

As a result of our meeting, we kindly request that the town educate and inform the residents of Carr Lane as plans are developed.

Thank you for your time and we look forward to open communication.

Concerned Carr Residents and Property Owners,

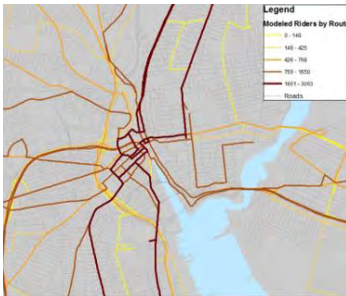
Deborah Byrne
Robert Faddy *Pamela Carr*
MJK *Maureen M. Jones*
CC: Andy Notra and Lisa Bryer
Daniel Wright
Susan M. Wright
Adam Wright
Dennis Wilcox
James Hagen
Alex Field
Susan C. Fadden
Thomas Byrne
Heidi Robertson
Marcia Wilcox

We ,Danny Joel Wilcox and Marcia Ruth (Wright) Wilcox give our permission to sign the letter drafted on the behalf of the occupants of Carr Lane in regards to the proposed building of affordable housing on Carr Lane. Our property is Plot4, Lot 40, Zone R80.



June 2019

The Rhode Island Travel Demand Model



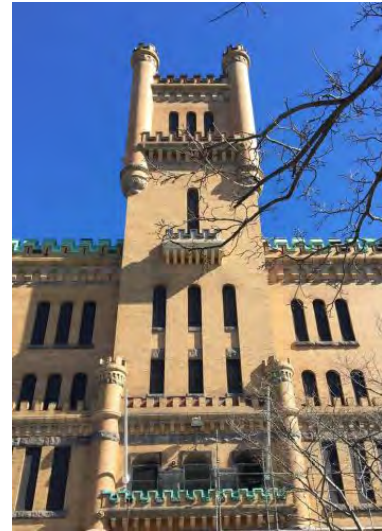
Statewide Planning recently finished enhancements to the Rhode Island Travel Demand Model (RISM), a powerful tool that allows the state to forecast how Rhode Island's transportation network will perform over the next twenty years. Travel demand forecasts can be used to study highway and transit project alternatives, perform air quality conformity analysis, develop long-range transportation plans and help make more informed decisions.

The last two years have been an exciting time to work on the RISM, with four planned upgrades completed: a RIPTA rider survey that provides data about riders who use the RIPTA system; a transit assignment to determine the mode choices being made by travelers, in terms of taking the bus vs. driving; a truck model to help determine different factors that produce truck traffic; and smaller, annual updates to the input data sets, as appropriate, to keep the data “fresh.”

To view a full report about the model, please see our website at www.planning.ri.gov or contact Benjamin Jacobs, Principal Research Technician, at Benjamin.Jacobs@doa.ri.gov.

Cranston Street Armory Re-Use Plan

At nearly 200,000 square feet, the historic Cranston Street Armory, located on the West Side of Providence, is one of the largest armories in the country and is listed in the National Register of Historic Places. Completed in 1907, the Armory has stood mostly empty and unused since the RI National Guard ceased operations there in 1996. In 2017, the State of Rhode Island's Division of Capital Asset Management and Maintenance (DCAMM) and their consultants, Utile, started a process with the goal of returning the Armory to active use. The "Cranston Street Armory Reuse Plan" will serve as a road map for the State to work with private partners in this effort. The project steering committee includes: local residents; the South Providence Neighborhood Association; the West Broadway Neighborhood Association; the RI Hispanic Chamber of Commerce; Divisions within the Department of Administration (like Planning and Purchasing), the RI Historic Preservation and Heritage Commission, and Commerce RI; the City of Providence; the Providence Preservation Society; and other stakeholders.

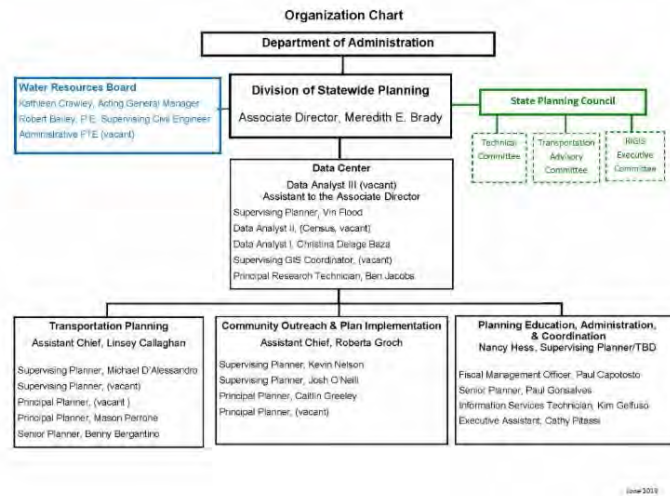


A Request For Information (RFI) was issued in the winter of 2018-19 and resulted in four teams submitting ideas for re-use of the building. A Request For Proposals will be issued in the summer of 2019. If you would like more information about the RFP, please contact Jonathan Depault, Chief of Project Management at DCAMM, at Jonathan.Depault@dcamm.ri.gov.

For more information about the Armory re-use project, please see the website at www.cranstonstreetarmory.org.

From the Associate Director
Division of Statewide Planning Re-Alignment

I have been calling it a reorganization, but HR insisted that it's really a realignment. Whatever you call it, I was going to write a separate column this month, until I realized that the realignment really is at the root of the process of re-defining the Division of Statewide Planning: review, interviews, discussion, negotiation, compromise, vision, bringing people together, re-creating a functioning organization.



Re-create: the word, strictly, is not like the other "re" words, such as this year's SNEAPA theme: Rethink. Reinvest. Renew. (A helpful hint, perhaps, to [submit your session](#) proposals for the 2019 SNEAPA conference!) Re-create really requires a hyphen in order to separate it from the word recreate, *to take recreation, refreshment of strength and spirits after work*. Yet in some ways, re-creation isn't all that different from recreation. I want to restore spirits, renew purpose, and refresh our mission as a Division.

The new Org Chart for DSP is shown above, and it tells a story of an organization in the midst of change. By the end of summer, we will be staffed-up and ready to set goals for each of our four functional units, but what's more important is what you don't see, and what won't be happening. Our groups are not divided strictly from each other. They are intended to work with each other, as teams, but not competing teams. Their lead staff aren't separated from the teams they lead. We strive to be change-ready, malleable, adaptable, in the face of climate change, natural and political.

Some days are easier than others, but we are an office with the purpose of building on a strong foundation, building knowledge, and building each other up. Be a builder not a breaker. Be an instructor not a bully. Be an advisor not an ideologue.

Challenge too big? Too much on your plate (and by that I mean the 1,000 emails in your inbox and the piles on your desk): don't forget to recreate, or even, sometimes, re-create. Look at things a different way. Realign yourself.

Upcoming Meetings

Technical Committee

June 7 at 9AM

DOA Conference Room 2A
One Capitol Hill, Providence

State Planning Council

June 13 at 9AM

DOA Conference Room 2A
One Capitol Hill, Providence

Transportation Advisory Committee

June 27 at 5:30PM

DOA Conference Room 2A
One Capitol Hill, Providence

All meetings are open to the public!

PHOTO TRIVIA:

Do you know where in RI is this building located?

See the answer at the bottom of the newsletter.



Upcoming Events

June 6 Brownfield Liability Seminar. Come join the New Jersey Institute of Technology Technical Assistance to Brownfield Communities Program (NJIT TAB) and the Rhode Island Department of Environmental Management (RIDEM) for a unique opportunity to dispel the many myths of brownfield liability. NJIT TAB & RIDEM will be giving communities a detailed overview of: Steps to Mitigate Federal & State Brownfield Liability; Funding sources for federal & State Brownfield redevelopment projects; and Voluntary Cleanup Program and Case studies. Time: 10AM - 12PM. Free, but registration is required.

- Location: RIDEM- 235 Promenade Street, Room 300, Providence.

June 14 2019 SNEAPA Conference session proposal deadline. The annual Southern New England American Planning Association Conference (SNEAPA) will be held on October 17 & 18 in Springfield, MA. Submit your session proposals today! More information on the conference is available at www.sneapa.org.

June 20 2019 RI Preparedness Conference: "Rhode to Recovery." The Rhode Island Preparedness Conference will bring together more than two hundred participants for sessions around the theme of disaster recovery. Time: 8:30A - 4:30P. The keynote speaker this year is Peter Gaynor, Acting Administrator of FEMA, former RIEMA Director, and former PEMA Director. Free, but registration is required.

- Location: CCRI- Knight Campus, 400 East Ave., Warwick.

June 20 Age-Friendly RI: Power Up 2019 Panel presentations will showcase local age-friendly initiatives from inside RI and beyond. Local leaders will discuss a variety of models

for approaching age-friendliness in Rhode Island and offer ideas you can use in your city or town. Time: 8A-12P. Free, but [registration](#) is required, as space is limited (light breakfast included).

- Location: Crown Plaza Hotel, 801 Greenwich Ave., Warwick.

June 26 & 27 [Northeast Passenger Transportation Association \(NEPTA\) Conference](#) and Expo. Learn about the latest trends and technologies facing the future of mobility and public transit.

- Location: Crown Plaza Hotel, 801 Greenwich Ave., Warwick.

July 19 [APA-RI's Summer Social at the PawSox](#). Join fellow planners and their families at McCoy Stadium for food, fun, and to see the PawSox play the Charlotte Knights! Tickets are \$XX and include dinner and admission to the game. Please see the APA-RI website for details and [to purchase tickets](#).

Grant Opportunities

June 10 [USDA Community Facilities Technical Assistance and Training Grant](#) deadline. The US Department of Agriculture will make grants to public bodies and private nonprofit corporations, (such as States, counties, cities, townships, and incorporated towns and villages, boroughs, authorities, districts, and Indian tribes on Federal and State reservations) to provide associations Technical Assistance and/or training with respect to essential community facilities programs. The Technical Assistance and/or training will assist communities, Indian Tribes, and Nonprofit Corporations to identify and plan for community facility needs that exist in their area. Once those needs have been identified, the Grantee can assist in identifying public and private resources to finance those identified community facility needs.

June 10 [HUD Choice Neighborhoods Planning Grants](#) deadline. The Choice Neighborhoods program leverages significant public and private dollars to support locally driven strategies that address struggling neighborhoods with distressed public or HUD-assisted housing through a comprehensive approach to neighborhood transformation. Local leaders, residents, and stakeholders, such as public housing authorities, cities, schools, police, business owners, nonprofits, and private developers, come together to create and implement a plan that revitalizes distressed HUD housing and addresses the challenges in the surrounding neighborhood.

June 12 [Digital Projects for the Public](#) application deadline. This National Endowment for the Humanities' program supports projects that interpret and analyze humanities content in primarily digital platforms and formats, such as websites, mobile applications and tours, interactive touch screens and kiosks, games, and virtual environments. All projects should demonstrate the potential to attract a broad, general, nonspecialist audience, either

online or in person at venues such as museums, libraries, or other cultural institutions. Applicants may also choose to identify particular communities and groups, including students, to whom a project may have particular appeal.

June 12 [National Archives' Publishing Historical Records](#) application deadline. The National Historical Publications and Records Commission of the National Archives seeks proposals to publish documentary editions of historical records. Projects may focus on broad historical movements in U.S. history, such as politics, law (including the social and cultural history of the law), social reform, business, military, the arts, and other aspects of the national experience, or may be centered on the papers of major figures from American history. Local government agencies and Federally-acknowledged or state-recognized Native American tribes or groups are eligible.

June 30 [Battlefield Land Acquisition Grant deadline](#). The American Battlefield Protection Program (part of the National Park Service) is helping States and local communities acquire and preserve threatened Revolutionary War, War of 1812, and Civil War Battlefields. Each grant requires a dollar-for-dollar non-Federal match. Grants are available to purchase 1) land in fee simple or 2) permanent, protective interests in land (easements) at battlefields. State, City or township governments are eligible.

Planning Articles of Interest

[Hope Mill denial overturned in stunning fashion](#)

[Offering child care at meetings may be key to diversifying civic engagement role](#)

[Microtransit: How cities are, and aren't, adopting transit technology](#)

[Here's why we have an affordable housing crisis](#)

[City approves new solar deal worth \\$900,000](#)

[Fewer babies as US birthrate fails to rebound with economy](#)

[Narragansett Beer to open new brewery in Providence](#)

Check out our website for plans, maps, publications, and more!
www.planning.ri.gov

RI Statewide Planning contacts:

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(401) 222-6496
Meredith.Brady@doa.ri.gov

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Kevin Nelson, Supervising Planner
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Kevin.Nelson@doa.ri.gov

Josh O'Neill, AICP- Supervising Planner
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Josh.Oneill@doa.ri.gov

Catherine Pitassi, Executive Assistant
401-222-7901
Catherine.Pitassi@doa.ri.gov

PHOTO TRIVIA ANSWER:

Governor William Sprague mansion (1790 and 1864)
Cranston

Photo: *East Side Monthly* website



United States Department of the Interior

BUREAU OF OCEAN ENERGY MANAGEMENT
WASHINGTON, DC 20240-0001

MAY 29 2019

Mr. Michael White
President Town Council
Town of Jamestown
93 Narragansett Avenue
Jamestown, Rhode Island 02835

Dear Mr. White:

On June 9, 2018, the Bureau of Ocean Energy Management (BOEM) received a Construction and Operations Plan (COP) from Deepwater Wind New England, LLC (Deepwater Wind). The COP is a detailed plan proposing the construction, operation, and decommissioning of a commercial-scale wind energy facility offshore Rhode Island and Massachusetts known as the South Fork Wind Farm. If approved by BOEM, the COP would allow Deepwater Wind to construct and operate wind turbine generators, an export cable to shore, and associated facilities for a specified term. Detailed information about the proposed wind energy facility, including the COP, can be found on BOEM's website at: <https://www.boem.gov/South-Fork/>.

The South Fork Wind Farm would include installation of up to 15 wind turbine generators with a nameplate capacity of 6 to 12 megawatts per turbine, submarine inter-array cables connecting the wind turbines, and an offshore substation, all of which would be located on the Outer Continental Shelf in the BOEM Renewable Energy Lease Area OCS-A 0486 located approximately 19 miles (mi, 30.6 kilometers [km]) southeast of Block Island, Rhode Island, and 35 mi (56.3 km) east of Montauk Point, New York. An alternating current electrical cable would extend from the offshore lease area through state waters and connect the wind farm to the existing electrical grid in East Hampton, New York, at landfall locations in either the town of Easthampton, New York or Hither Hills State Park in Montauk, New York. The South Fork Wind Farm also includes an onshore Operations and Maintenance facility that would be located onshore at either Montauk, New York or Quonset Point in North Kingstown, Rhode Island.

BOEM is now conducting its environmental and technical reviews of the COP and has announced its intent to prepare an Environmental Impact Statement under the National Environmental Policy Act. In addition, BOEM has determined that approval, approval with modification, or disapproval of the Deepwater Wind COP constitutes an undertaking subject to Section 106 of the National Historic Preservation Act (54 U.S.C. § 306108) and its implementing regulations (36 CFR 800).

As part of the bureau's Section 106 review, BOEM is contacting representatives of local governments, historic preservation groups, and other organizations to determine their interest in participating as a consulting party for the undertaking of approving the Deepwater Wind COP. BOEM requests that you send written notification if you are interested in participating as a consulting party. Email is acceptable and may be forwarded to my attention; my contact information is provided below. If you or your organization has information pertaining to historic

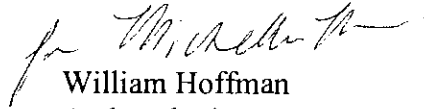
properties that may be affected by the proposed undertaking or has any other comments or concerns regarding historic preservation issues related to this undertaking, BOEM invites you to bring this information to our attention to be considered in the decision making process.

Should you or your representative have any questions or comments, you may contact me directly at (703) 787-1549 or William.Hoffman@boem.gov. We respectfully request any responses within 30 days of receipt of this letter. Any correspondence may be sent to my attention at the following address:

Department of the Interior
Bureau of Ocean Energy Management
Office of Renewable Energy Programs
45600 Woodland Road, VAM-OREP
Sterling, VA 20166

Thank you in advance for your involvement.

Sincerely,



William Hoffman
Archaeologist
Office of Renewable Energy Programs

From: [Didi Suydam](#)
To: [Cheryl Fernstrom](#)
Cc: [Andrew Nota](#); jgswift@aol.com; lbryer@jamesrownri.net; ptuff@mindspring.com; wendyfross@me.com
Subject: Due Process
Date: Thursday, May 30, 2019 10:52:34 AM

Hello to All,

I have been sitting on the sidelines, respectfully, but now feel a strong urge to voice some of my own concerns.
And please know that my points come from a place of logic, not from any self-serving desire to influence a decision.

When I read the minutes from the last ad hoc committee meeting it was clearly noted:

“Duncan noted that our **work is done** and discussed whether we should recommend dissolving the committee or staying on the committee.

7. New business-none

8. A motion by Mick, seconded by Bob to adjourn the meeting.

All in favor, motion passes”

What needs to be reviewed? Duncan chose to take the vote with the members that were present. If he thought more members were needed he should have postponed the vote until more members could attend. I would like to believe he made it clear to the members that the vote was going to take place at that particular meeting. Not attending would mean they were willing to forfeit their vote.

Out of principal, I feel the minutes as they are, should be respected. Therefore, the vote should be respected and final.

I am surprised the Town Council would not agree. Instead it seems they choose to prolong the process. As a Jamestown resident, I wonder how objective and efficient the Council’s “due process” really is.

Respectfully yours,

Didi Suydam

--

* D i d i S u y d a m*
* www.didisuydam.com*

From: [Timothy Tuff](mailto:Timothy.Tuff)
To: [Cheryl Fernstrom](mailto:Cheryl.Fernstrom)
Subject: Fwd: Whale's Tail
Date: Wednesday, June 5, 2019 10:19:47 AM

Sent from my iPad

Begin forwarded message:

From: <ttuff@seaglassventures.com>
Date: June 4, 2019 at 10:17:36 PM EDT
To: <cfernstrom@jamestownri.net>
Subject: Whale's Tail

Cheryl - I am writing to the Town Council care of yourself. I am one of the potential donors of a gift of the sculpture of a Whale's Tail to the Town and Residents of Jamestown. Almost one year ago now, after seeing Peter Diepenbrock's sculpture on display at the waterfront, a group of residents came together to make it possible for this sculpture to be a permanent gift to the Town that we all live in and love. A large number of people each made financial commitments according to their individual capabilities, to make this a gift, with no financial commitment required by the Town. Now, after numerous presentations, the formation of a special Ad Hoc Committee and a positive recommendation made, no decision has yet been made whether or not to accept this gift... yes, I repeat, this GIFT. A decision is required, and required now. The reason so many people committed to fund the Whale's Tail was they saw what this sculpture looked like, close to its recommended location, and knew, or knew of, the artist, a nationally renowned sculptor who actually lives in our community. We made a commitment to fund that specific sculpture, by that artist, in that location - not some unseen sculpture, by Diepenbrock or anybody else, or in some other location on the island. If the residents of the town decide in a few years to move it to some other location that is fine - but we all committed to donate in part because of the initial location. When fundraising for a project of this nature, timing is of the essence. Donors priorities change. Their financial situation can change. People die. In addition, costs increase (I wonder, for example, how random tariffs could affect the cost of this sculpture), and artists accept other commissions and can no longer deliver. The longer a decision drags on, the more difficult a commitment like this becomes. I understand that there needs to be due process. But does it really need to take this long to accept a GIFT of public art from residents of the town, that everybody has already had the opportunity to see? If your constituents are opposed, for whatever reason, just turn it down. As donors we are not short of deserving projects looking for funds, where the sponsors would be grateful for any donation we could make. I know that I agreed to be a donor for the Whale's Tail because, not only did I personally think it would be a wonderful addition to the town in that location, but because I thought it would be appreciated, as a gift, by all the

residents. I have been impressed by the resilience of Peter Diepenbrock and all those involved in continuing to pursue this project over the course of the past year. But now, please get on with it and make a decision, one way or the other. Sincerely, Tim Tuff.
Sent from my iPad

From: [Merrill Sherman](#)
To: [Cheryl Fernstrom](#)
Subject: Whale's Tail project
Date: Friday, June 7, 2019 7:44:54 AM

Dear members of the Council:

I regret that I will not be able to attend the meeting on Monday, June 17. However, I am writing to support the ad hoc committee recommendation to accept the gift of the Diepenbrock sculpture and locate it for a three year period at East Ferry.

This is a special gift of a beautiful sculpture. The three year period set for the location makes acceptance easy, and is a practical solution to resolving any lingering concerns.

Please vote in favor of the committee recommendation. Let's get this done!

Thank you for your consideration.

Sincerely,

Merrill Sherman, 25 Walnut St.

Sent from my iPad



**Rhode Island Coalition
for the Homeless**

1070 Main St, Suite 304, Pawtucket, RI 02860

Jamestown Town Council
93 Narragansett Ave
Jamestown, RI 02835

Thank you for
your support!

May 21, 2019

Dear Jamestown Town Council,

In this season of blooming, we at the Rhode Island Coalition for the Homeless have been busy building!

We have built a strong community and a unified voice for our neighbors in need. **Our staff has grown** and is dedicated to ending homelessness in our state. Some of the new changes we have made include hiring full-time Policy Analyst Kristina Contreras Fox, promoting Donna "Dee Dee" Williams to Deputy Director and Shalissa Coutoulakis to HMIS Database Administrator. Thanks to a generous grant from the Rhode Island Foundation, we've also finished our **strategic plan** (summary attached) with input from partners and constituents.

We've **increased our advocacy presence** to advance the systemic change needed to end and prevent homelessness, including educating, engaging, and activating Rhode Islanders to become advocates in this fight. In our efforts to build a better, more sustainable system to support those experiencing homelessness and facing housing insecurity, we've partnered with the State of Rhode Island on the state's first Social Impact Bond, with funds in the Governor's budget that would house 125 chronically homeless households.

At the same time though, the status quo keeps building barriers that trap our neighbors in experiencing homelessness: high housing costs that don't keep up with wages; there is a desperate lack of affordable homes; lack of access to resources; stigma; discrimination; racism; poverty. To fight back against this, we must keep growing community power and building better stronger systems. That's where your support will make all the difference.

Would you contribute \$50, \$100, \$250, \$500, or \$1000 to prevent & end homelessness in Rhode Island?

It takes a community to transform a system and our state desperately needs that transformation. Every dollar donated builds our capacity to make the change our community needs. We need sustainable housing and meaningful resources, that people can access without fear of stigma. We need to implement interventions that prevent homelessness, before it starts. We desperately need more housing that Rhode Islanders can actually afford to live in.

We must continue to support policies that open pathways to stability and security for those most vulnerable, instead of letting discrimination and apathy slam the door shut. Your contribution today will help ensure we make that vision a reality. Will you help build that power?

On any given night in Rhode Island, 1,055 of our neighbors are living in shelter or on the street. That includes 181 children. That includes 89 veterans. That includes 191 persons who are experiencing chronic homelessness. We work every day at the Coalition with our members to create a state where none of our neighbors experience homelessness. Working together we can do it. When we can provide the right support and resources to Rhode Islanders, the future becomes brighter. One family's story shows that (*identifying information changed to protect confidentiality*).

After becoming homeless for a second time as a family, Shannon, Jose, and their three children received devastating news. Shannon was diagnosed with a terminal disease and only had months left to live. This news would be heartbreaking for any family, but Shannon and Jose had to navigate the waters of grief with their children while coping with the trauma of experiencing homelessness. This is unconscionable and speaks to the horrific reality of homelessness in Rhode Island.

Through the Coordinated Entry System, we worked with our partners to get Shannon, Jose, and their children approved for Permanent Supportive Housing. In this program, their family would receive supportive services and have an affordable, subsidized rent payment to secure a new place to live. Shannon passed from this life before seeing her family's new home, but Jose and their three children now have a safe, stable place of their own to grieve, heal, and begin the next chapter of their lives together.

We are grateful for the assistance of the service providers in helping house this family, but there are many more families that still need safe affordable housing. In April 2019, we had 183 households on waitlist for shelter and another 181 families, 943 single adults who are experiencing homelessness and waiting for housing. *This is unacceptable.* This is reality, but by working together we can change it.

Your contribution to our work will help ensure we can be there for our neighbors when they need support the most.

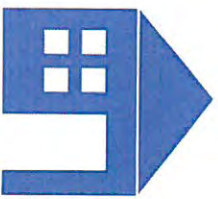
An end to homelessness in Rhode Island is so possible, but only if we build this future together. Donate today and make a difference.

Together our beloved community will realize a Rhode Island where every one of us is treated with respect, regardless of housing status, and where every single one of us has a safe, affordable place to call home. Thank you.

Sincerely,

A handwritten signature in blue ink that reads "Caitlin Frumerie". The signature is fluid and cursive, with a long horizontal flourish at the end.

Caitlin Frumerie, LCSW
Executive Director



Rhode Island Coalition
to Prevent and End Homelessness

Strategic Framework 2019-2022

Mission

The Coalition works collaboratively to create and advance lasting solutions to prevent and end homelessness in Rhode Island.

Vision

We are a dynamic Coalition committed to ensuring that no Rhode Islander experiences homelessness.

Philosophies of Service

Safe and Affordable Housing is a Basic Human Right

A Person's Worth is not Determined by their Housing Status

Informed by Lived Experience & Data

Strategic Areas of Work

Policy & Advocacy

Systems Transformation



Constituent Engagement

Training & Service Provider Support

TOWN OF FOSTER, RHODE ISLAND

Resolution 2019-08

In Support of Authorization to Fully Fund E-911 Service to Provide Adequate Support, Training and Equipment Services that Fully Serve the Public Safety Health Care Needs of Rhode Islanders

WHEREAS: E-911's mission is intended to provide 24 hour effective and efficient emergency communication services in the interest of the public good; and,

WHEREAS: Even with some of the best Fire, Rescue and Ambulance Corps in the state, the response times in rural areas may be 10 to 15 minutes—a response time that is a product of distance and antiquated equipment alone; and,

WHEREAS: The revenue source to completely fund the State of Rhode Island Enhanced 911 is first remitted to the State of Rhode Island by phone carriers from surcharges collected from everyone's individual phone bill; and,

WHEREAS: Since 2002, the State of Rhode Island has co-mingled in general revenue on average 55% of fees collected but not dedicated to E-911 services. E-911 services consist of staffing, training, operations, equipment and technology that help with the operation of delivering E-911 services;

WHEREAS: At present, our E-911 system has no GPS tracking for cell phones for voice and text messaging services, no Emergency Medical Dispatch (a process that puts a trained nurse practitioner or physician's assistant on the line to provide emergency medical instruction), is not in line with mandated municipal equipment upgrades from the surcharges and does not have full range of services needed to communicate with all Rhode Islanders who may find themselves in highly stressed emergency crises; and,

WHEREAS: At present municipality dispatch centers use equipment that is electronically antiquated and not in keeping with modern efficiencies, causing upgrades to be borne by municipal taxpayers or by having the police/fire dispatch search for funds by writing grants.

NOW, THEREFORE, BE IT RESOLVED: That we, the members of the Foster Town Council, support fully funded E-911 statewide and municipal services; and,

BE IT FURTHER RESOLVED: That the members of the Foster Town Council would support a legislative study commission to oversee the resolution of any inadequacies in the E-911 system; and,

FINALLY, BE IT FURTHER RESOLVED: That the Foster Town Clerk is hereby directed to forward a copy of this resolution to all State of Rhode Island City and Town Councils respectfully requesting that they too adopt a similar resolution in the support of the Town of Foster in their request to update staffing, training, operations, equipment, and technology for 911 Emergency Services. This and other resolutions will be sent to the Governor of the State of Rhode Island and other state and grassroots agencies requesting their support.

By vote of the Foster Town Council at a meeting held on May 23, 2019.

Attest:



Denise L. DiFranco
Town Council President



Susan M. Dillon
Town Clerk

**TOWN OF FOSTER
RHODE ISLAND**

RESOLUTION 2019-06

RESOLUTION OF THE FOSTER TOWN COUNCIL

**SUBJECT: SECOND AMENDMENT SANCTUARY TOWN
RESOLUTION.**

That the Town of Foster ("Town") adopts a "Second Amendment Sanctuary Town" Resolution as follows:

WHEREAS, the Town of Foster's Town Council pursuant to Rhode Island statute and the Town of Foster's Charter, is vested with the authority of administering the affairs of the Town of Foster; and

WHEREAS, the Second Amendment to the United States Constitution, adopted in 1791 as part of the Bill of Rights, protects the inalienable and individual right of the people to keep and bear arms; and

WHEREAS, the United States Supreme Court in District of Columbia v. Heller, 554 U.S. 570 (2008), affirmed an individual's right to possess firearms, unconnected with service in a militia, for traditionally lawful purposes, such as self-defense within the home; and

WHEREAS, the United States Supreme Court in McDonald v. Chicago, 561 U.S. 742 (2010), affirmed that the right of an individual to "keep and bear arms," as protected under the Second Amendment, is incorporated by the Due Process Clause of the Fourteenth Amendment and is applicable to the states; and

WHEREAS, the United States Supreme Court in United States v. Miller, 307 U.S. 174 (1939), opined that firearms that are part of ordinary military equipment, or with use that could contribute to the common defense are protected by the Second Amendment; and

WHEREAS, Article I, Section 22 of the Rhode Island Constitution provides that "[t]he right of the people to keep and bear arms shall not be infringed [;]" and

WHEREAS, Article I, Section 6 of the Rhode Island Constitution provides that "[t]he right of the people to be secure in their persons, papers and possessions, against unreasonable searches and seizures, shall not be violated; and no warrant shall issue, but on complaint in writing, upon probable cause, supported by oath or affirmation and describing as nearly as many as may be, the place to be searched and the persons or things to be seized[;]" and

WHEREAS, Rhode Island law requires in-state residency, background checks, an eight-day waiting period and a Rhode Island Department of Environmental Management Pistol/Revolver Certification "Blue Card" for handgun purchases; and

WHEREAS, Rhode Island law prohibits all gun purchases (1) on behalf of another person, or (2) for anyone under indictment or convicted of a felony or any crime for which said person could be imprisoned for more than one year, or (3) for anyone who is a fugitive from justice, or (4) for any unlawful user of, or addicted to, marijuana or any depressant, stimulant, narcotic drug or any controlled substance regardless of whether it has been legalized or decriminalized for medical or recreational purposes, or (5) for anyone adjudicated as a mental defective or has ever been committed to a mental institution, or (6) for anyone who has been discharged from the Armed Forces under dishonorable conditions, or (7) for anyone who is subject to a court order restraining said person from harassing, stalking, or threatening their child or intimate partner or child of such partner, or (8) for anyone who has been convicted in any court of a misdemeanor crime of domestic violence, or (9) for anyone who has renounced their United States citizenship, or (10) for anyone who is an alien illegally or unlawfully in the United States; and

WHEREAS, it is the desire of the Foster Town Council to declare its support of the Second Amendment to the United States Constitution and to the provisions of the Rhode Island Constitution which protect the Town's citizens' inalienable and individual right to keep and bear arms; and

WHEREAS, the Foster Town Council members each took an oath to support and defend the United States Constitution, the Rhode Island Constitution, and the laws of the State of Rhode Island which are not deemed unconstitutional by a court of competent jurisdiction, and the Charter of the Town of Foster,

NOW, THEREFORE, IT IS RESOLVED by the Foster Town Council that the Town of Foster be, and hereby is, declared to be a "Second Amendment Sanctuary Town;"

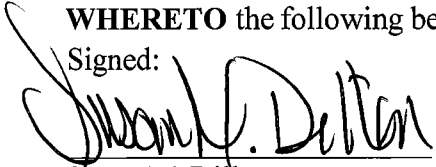
BE IT FURTHER RESOLVED that the Foster Town council affirms its support for the Foster Police Department to exercise sound discretion when enforcing laws impacting the right of citizens under the Second Amendment;

BE IT FURTHER RESOLVED that the Foster Town Council will not appropriate funds for capital construction of building space or purchase of storage systems to store weapons seized pursuant to the requirements set forth in any legislation if such bill is enacted by the Rhode Island General Assembly and/or for the purposes of enforcing any other law that unconstitutionally infringes upon the right of the People of the Town of Foster to keep and bear arms.

Adopted this 9th day of May, 2019.

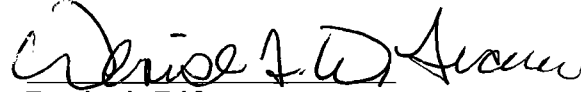
WHERETO the following bear witness:

Signed:

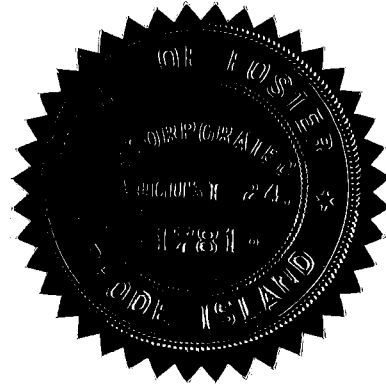


Susan M. Dillon
Town Clerk

Foster Town Council



Denise L. DiFranco
President



TOWN OF NORTH SMITHFIELD
STATE OF RHODE ISLAND AND PROVIDENCE PLANTATIONS

RESOLUTION

In support of authorization to fully fund E-911 service to provide adequate support, training and equipment services that fully serve the public safety health care needs of Rhode Islanders

WHEREAS: E-911's mission is intended to provide 24 hour effective and efficient emergency communication services in the interest of public good; and,

WHEREAS: Even with some of the best Rescue and Ambulance Corps in the state, the response times in rural areas may be 10 to 15 minutes - a response time that is a product of distance and antiquated equipment alone; and,

WHEREAS: The revenue source chosen to completely fund the State of RI Enhanced 911 is first remitted to the State of Rhode Island by the phone carriers from surcharges collected from everyone's individual phone bill; and,

WHEREAS: Since 2002, The State of Rhode Island has co-mingled in general revenue on average 55% of fees collected but not dedicated to E-911 services. E-911 services consist of staffing, training, operations, equipment, and technology that help with the operation of delivering E-911 services; and,

WHEREAS: At present, our E-911 system has no GPS tracking for cell phones for voice and text messaging services, no Emergency Medical Dispatch (a process that puts a trained nurse practitioner or physician's assistant on the line to provide emergency medical instruction), is not in line with mandated municipal equipment upgrades from the surcharges and does not have a full range of services needed to communicate with all Rhode Islanders who may find themselves in highly stressed emergency crises.

NOW, THEREFORE, BE IT RESOLVED: That we, the members of the North Smithfield Town Council, support fully funded E-911 statewide and municipal services; and,

BE IT FURTHER RESOLVED: That the members of the North Smithfield Town Council would support a legislative study commission to oversee the resolution of any inadequacies in the E-911 system; and,

FINALLY BE IT FURTHER RESOLVED: That the North Smithfield Town Clerk is hereby directed to forward a copy of this resolution to all State of Rhode Island City and Town Councils respectfully requesting that they too adopt a similar resolution in support of the Town of North Smithfield in their request to update staffing, training, operations, equipment and technology for 911 Emergency Services. This and other resolutions will be sent to the Governor of the State of Rhode Island and other state and grassroots agencies requesting their support.

Approved as to form:

David V. Iglizzo
David V. Iglizzo, Town Solicitor

NORTH SMITHFIELD TOWN COUNCIL

Paul E. Vadenais

Paul E. Vadenais, President

Paul J. Zwolenski

Paul J. Zwolenski, Vice President

Terri Bartomioli

Terri Bartomioli

Claire V. O'Hara

Claire V. O'Hara

Douglas J. Osier, Jr.

Adopted by the North Smithfield Town Council on May 13, 2019

Attest:

Debra A. Todd
Debra A. Todd, Town Clerk

Pawtucket School Committee Resolution On Gun-Free Schools

WHEREAS: Forty States do not permit firearms on school grounds, including persons with permits to carry and conceal a weapon; and

WHEREAS: The Executive Board of the Rhode Island Association of School Committees believes that students must have a safe and supportive climate and learning environment that support their opportunities to learn and that is free from abuse, violence, bullying, weapons, and harmful substances including alcohol, tobacco, and other drugs; and

WHEREAS: The Rhode Island Association of School Committees' Executive Board has voted to support banning concealed weapons on school grounds, except by Peace Offices as defined §12-7-21: and

WHEREAS: The Rhode Island School Superintendents' Association has adopted the School Superintendents Association "AASA Position Paper on School Safety: A response to the Tragedy at Sandy Hook Elementary,"; and

WHEREAS: The Rhode Island Association of School Principals Executive Board has voted to endorse and support the ban on weapons on school grounds, except for authorized members of law enforcement, holding to its core belief that school environments should be devoid of all conditions that may compromise the safety of students and staff;

WHEREAS: Rhode Island education leadership has carefully considered and implemented regularly audited school and district-wide building safety plans and emergency protocols inclusive of first-responders, local law enforcement, and the school community; and

WHEREAS: Rhode Island General Law §16-2-17 (a) guarantees "Each student, staff member, teacher, and administrator has a right to attend and/or work at a school which is safe and secure, and which is free from the threat, actual or implied,"; and

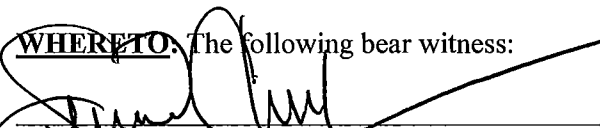
WHEREAS: Rhode Island General Law §16-2-9.1 (11) entitled, Code of basic management principles and ethical school standards, states that School Committees must "Recognize that the first and greatest concern must be the educational welfare of the students attending the public schools,"; and

WHEREAS: Rhode Island General Law §16-2-9 (a) provides that the entire care, control, and management of all public school interests of the several cities and towns shall be vested in the school committees of the several cities and towns, including the right to ban any and all weapons in public schools and on public school grounds, except by Peace Officers as defined in § 12-7-21:

NOW, THEREFORE, BE IT RESOLVED: That the Pawtucket School Committee respectfully requests the Rhode Island General Assembly to support and any and all legislative proposals that would ban bringing firearms onto school grounds, except by Peace Officers as defined in § 12-7-21.

RESOLVED: That a copy of this Resolution be forwarded to every Rhode Island Municipality, School Committee, State Senator, State Representative and the Governor.

WHEREBY: The following bear witness:


Chairperson

Introduced by: 

Passed: 5/30/19



**Town Council
of the
Town of Portsmouth**

2200 East Main Road / Portsmouth, Rhode Island 02871

**TOWN OF PORTSMOUTH, RI
RESOLUTION # 2019-05-13 B**

RESOLUTION IN SUPPORT OF AN AMENDED "PLASTIC WASTE REDUCTION ACT"

WHEREAS, the Town of Portsmouth passed a plastic bag ban on February 26th, 2018 and became one of the 13 communities in the State of Rhode Island with a uniform and consistent plastic bag ordinance, following the initial efforts by the Town of Barrington that established a robust amended ordinance by 2015; and

WHEREAS, including the City of Providence, which is expected to pass the same ordinance on 2nd final reading on May 7, 2019, there will be nearly 500,000 residents of Rhode Island with a uniform and consistent ordinance to eliminate plastics bags that has been quantifiably documented on Aquidneck island by Clean Ocean Access in 2018 and 2019; and

WHEREAS, plastic pollution has been recognized as a global crisis, dangerous to the health of our oceans, ocean species, environment and wildlife, contributes to climate change, puts Rhode Island's fishing industries and aquatic ecosystems at risk, human health at risk, and is the major component of litter; and

WHEREAS, the "Plastic Waste Reduction Act" (SB410 and HB5671) has been introduced in both the RI Senate and RI House of Representatives to help eliminate single-use plastic bags; and

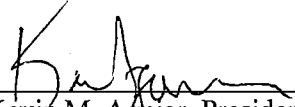
WHEREAS, the Town of Portsmouth applauds the intent of these bills to reduce the amount of plastic pollution in our State, in our environment, in our ocean and waterways and in our single landfill; and

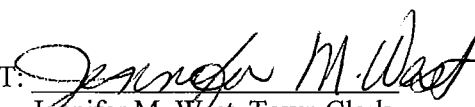
WHEREAS, both bills as currently written are weaker than the Town of Portsmouth ordinance and will allow for thicker, single-use plastic bags to be reintroduced into our community as well as into the 13 other Rhode Island communities that have uniform and consistent plastic bag bans.

NOW, THEREFORE, BE IT RESOLVED that the Portsmouth Town Council will support these bills only on the condition that both bills be amended to exclude the uniformity clause, specifically the language that states that this law will supersede all local laws, which would prohibit the Town of Portsmouth from continuing to take the lead on this critical issue and would set the State on a path backwards, not forward, in its effort to reduce plastic pollution.

BE IT FURTHER RESOLVED, that the Town Clerk is hereby instructed to submit a copy of this resolution to the Town of Portsmouth's State Senator and Representatives in the Rhode Island General Assembly, the Senate President, the Speaker of the House, the Governor, the Executive Director of the Rhode Island League of Cities and Towns and all the Cities and Towns in the State of Rhode Island.

Approved by Town Council Action on May 13, 2019.


Kevin M. Aguiar, President
Portsmouth Town Council

ATTEST: 
Jennifer M. West, Town Clerk



Town Council
of the
Town of Portsmouth

2200 East Main Road / Portsmouth, Rhode Island 02871
TOWN OF PORTSMOUTH, RI
RESOLUTION # 2019-05-13 A

RESOLUTION IN SUPPORT OF LEGISLATION TO ESTABLISH AN OCEAN STATE
CLIMATE ADAPTATION AND RESILIENCE FUND (OSCAR)

WHEREAS, the impacts of climate change upon Rhode Island's built and natural environments are wide-ranging, discernible and documented, and, in many cases growing in severity and include sea level rise, coastal erosion, flooding and storm surge; and

WHEREAS, as of 2016, maximum sea level rise is projected by the National Oceanic and Atmospheric Administration (NOAA) to be approximately one foot (1') in 2035, two feet (2') in 2050 and up to nine feet (9') by 2100; and

WHEREAS, the production, transport and use of fossil fuels have significant impacts on the environment; and

WHEREAS, the use of fossil fuels releases carbon dioxide and methane, two greenhouse gases that trap the earth's heat within the atmosphere leading to climate change impacts; and

WHEREAS, climate change has and will continue to pose significant risks for state and municipal infrastructure and our environment, public health, welfare, and economic well-being; and

WHEREAS, providing areas for coastal and river habitats to migrate is essential to preserving coastal and marine wildlife resources; and

WHEREAS, public access to the shoreline will be threatened by sea level rise and coastal erosion; and

WHEREAS, Rhode Island's coastal infrastructure is at risk and cities and towns, along with the state, must begin to plan and implement projects that adapt infrastructure on public lands to the impacts of climate change, including sea level rise, coastal erosion, flooding and storm surge; and

WHEREAS, adaptation projects will reduce the vulnerability of low-lying infrastructure through measures that include removal, relocation, and redesign of infrastructure, re-grading of banks and re-vegetation, acquisition of that area of land necessary to maintain public access, and preserving or securing lateral access along the shoreline; and

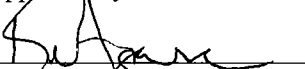
WHEREAS, reducing the vulnerability of our infrastructure is vital to the economic prosperity and quality of life of the citizens of the state; and

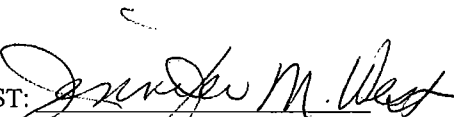
WHEREAS, the state of Rhode Island and its cities and towns need assistance in addressing the impacts of climate change, including removing and relocating vulnerable infrastructure.

THEREFORE, BE IT RESOLVED that the Portsmouth Town Council supports passage of the House Bill 5628 and Senate Bill 0269, Ocean State Climate Adaptation and Resilience Fund, Trust Fund legislation by the RI General Assembly.

BE IT FURTHER RESOLVED, that the Town Clerk is hereby instructed to submit a copy of this resolution to the Town of Portsmouth's State Senator and Representatives in the Rhode Island General Assembly, the Senate President, the Speaker of the House, the Governor, the Executive Director of the Rhode Island League of Cities and Towns and all the Cities and Towns in the State of Rhode Island.

Approved by Town Council Action on May 13, 2019.


Kevin M. Aguiar, President
Portsmouth Town Council

ATTEST: 
Jennifer M. West, Town Clerk



Smithfield School Department

Administration Building
49 Farnum Pike
Smithfield, RI 02917
(401) 231-6606 / Fax (401) 232-0870
www.smithfield-ps.org

Judith Paolucci, Ph.D.
Superintendent

Sara Monaco, Ed.D.
Assistant Superintendent

Smithfield School Committee Resolution in Support of the Safe Schools Act of 2019 (HB 5762 and SB636)

WHEREAS: Current state law allows Concealed Carry Permit ("CCP") holders to carry firearms onto Rhode Island K-12 school grounds; and

WHEREAS: Forty two (42) other states do not generally allow concealed carry in K-12 schools; and

WHEREAS: Data collected by the Violence Policy Center, a Washington D.C. gun safety organization, from May 2007 to March 2017 documents 729 gun violence incidents in 40 states and the District of Columbia resulting in 928 deaths. In 83 percent of the incidents (604) the concealed carry killer either committed suicide (296), has already been convicted (235), perpetrated a murder-suicide (56), or was killed in the incident (17). Of the 95 cases still pending, the vast majority (81) have been charged with criminal homicide, four were deemed incompetent to stand trial, and 10 incidents are still under investigation. An additional 30 incidents were fatal unintentional shootings involving the gun of the concealed handgun permit holder; and

WHEREAS: The National Education Association of Rhode Island, The Rhode Island Association of School Principals, The Rhode Island Association of School Committees, and The Rhode Island Federation of Teachers & Health Professionals have voted to support banning concealed weapons on school grounds, except for duly authorized peace officers/law enforcement.

WHEREAS: A two year comprehensive Final Report of the Sandy Hook Advisory Commission, consisting of school administrators, teachers, law enforcement, psychiatrists, lawmakers and legal professionals, dated February 2015, made findings including "Safe School Climate" and "Safe School Design and Operations Strategies" that specifically did not include the use of firearms or the of arming teachers or non-law enforcement civilians in schools; and

WHEREAS: The Rhode Island League of Cities and Towns endorses this resolution and believes that students must have safe and supportive climates and learning environments that support their opportunities to learn and that are free of abuse, violence, bullying, weapons, and harmful substances including alcohol, tobacco, and other drugs; and

WHEREAS: The Rhode Island Association of School Committees' Executive Board has voted to support banning concealed weapons on school grounds, except for duly authorized members of law enforcement; and

WHEREAS: The Rhode Island School Superintendents' Association has adopted the School Superintendents Association "AASA Position Paper on School Safety: A response to the Tragedy at Sandy Hook Elementary," which specifically denounces "efforts to bring more guns into our schools by teachers and administrators," and reminds us that "schools remain the safest place for children"; and

WHEREAS: Rhode Island municipal leadership has carefully considered and monitored regularly audited school and district-wide building safety plans and emergency protocols inclusive of first-responders, local law enforcement, and the school community:

NOW, THEREFORE, BE IT RESOLVED: That the Smithfield School Committee respectfully requests the Rhode Island General Assembly to support 2019 - HB 5762 and S636 and any and all legislative proposals that would disallow non-law enforcement to carry concealed firearms onto school grounds.

WHEREFO: The following bear witness:

Chair: Rose Marie Capriano

Clerk: Lisa Petrone

Introduced by: Kristine Donabedian

Passed: 6-3-19

Resolution
Stabilization of State Educational Aid

WHEREAS: The state of Rhode Island provides direct financial support to municipalities to supplement the cost of good government by offering an alternative to higher taxation; and;

WHEREAS: it is critical to a municipalities financial stability and success to have the ability to plan to the future with assurance that funding estimates used in those calculations are stable and then realized by the municipality; and

WHEREAS: the majority of **State Education Aid**, provided by the State, is determined by a funding formula which is recalculated annually but does not take into consideration factors such as: R.I.G.L. § 16-7-23 which mandates that each "community shall contribute local funds to its school committee in an amount not less than its local contribution for schools in the previous fiscal year"; and

WHEREAS: the **Motor Vehicle Excise Tax Phase out Reimbursement** which, per R.I.G.L., was forecasted out to 2024, at an amount certain, for each community is now in jeopardy of changing for FY 2020, 2021, 2022, & 2023 due to the Governor's budget proposal currently under consideration; and

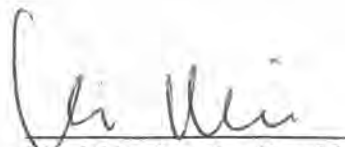
WHEREAS: municipalities have many obligations, which are constantly growing, but the realization of restrictions such as: R.I.G.L. § 44-5-2 which caps the amount a municipality may levy in excess of the amount levied by the municipality for its previous fiscal year; and the negative impact of increasing taxation to our residents coupled with the instability of revenues, whether or not from state aid, could create a perilous fiscal forecast for our future; and

WHEREAS: consideration of a "Maintenance of Effort" funding plan for municipalities similar to R.I.G.L. § 16-7-23, which was adopted by our legislators as an attempt to maintain stability for our schools by ensuring predictable and accountable school funding from each municipality, may be a tool to ensure the same stability for municipal government; and

NOW THEREFORE BE IT RESOLVED; the Warren Town Council respectfully requests the Honorable Gina Raimondo, Governor and our Legislators in the House and Senate to work towards the stabilization of funding and increased equity in the distribution of State Aid to all communities in Rhode Island.

Date: April 9, 2019

Keri M. Cronin – President
John W. Hanley - Vice President
Joseph A. DePasquale
Steven P. Calenda
P. Brandt Heckert


Keri M. Cronin, President

TOWN OF WARREN, RI
RESOLUTION REGARDING S 410 AND H 5671 ON PLASTIC BAG BANS TO AMEND THE
LANGUAGE TO EXCLUDE THE UNIFORMITY CLAUSE

WHEREAS, the Town of Warren passed the first single-use plastic bag ban in the State of Rhode Island in 2018, and

WHEREAS, this ordinance was amended in 2019 to close a loophole in the original boiler plate language which unintentionally allowed for the distribution of biodegradable, compostable or oxo-biodegradable single-use plastic bags, thus violating the intention of the ordinance which was to reduce the amount of plastic bags in circulation, and

WHEREAS, plastic pollution has been recognized as a global crisis, dangerous to the health of our oceans, ocean species, environment and wildlife, contributes to climate change, puts Rhode Island's fishing industries and aquatic ecosystems at risk, human health at risk, and is the major component of litter, and

WHEREAS, bills proposed in both the RI Senate (SB 410) and the House of Representatives (HB 5671) called "Plastic Waste Reduction Act" have been proposed to help eliminate single-use plastic bags, and

WHEREAS, we, the Town of Warren applaud the intent of these bills to reduce the amount of plastic pollution in our State, in our environment, in our ocean and waterways and in our single landfill, and

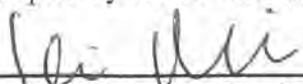
WHEREAS, both bills as currently written are weaker than Warren's 2019 amended ordinance in that they will allow for thicker, single-use plastic bags to be reintroduced into our community as well as into the ten other RI communities having consistent, uniform existing plastic bag bans; and

WHEREAS, the statewide ban will do very little to encourage the re-use of shopping bags and will increase the volume of plastic waste.

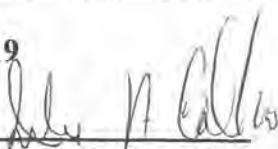
NOW, THEREFORE BE IT RESOLVED, the Town Council of the Town of Warren will support these bills only on the condition that **both bills be amended to exclude the uniformity clause**, specifically the language that states that this law will supersede all local laws, which would prohibit the Town of Warren from continuing to take the lead on this critical issue and set the State on a path backwards, not forward in its effort to reduce plastic pollution.

BE IT FURTHER RESOLVED, that, upon passage, copies of this resolution be sent to the Town of Warren's State Senators and State Representatives in the Rhode Island General Assembly, the Senate President, the Speaker of the House, the Executive Director of the Rhode Island League of Cities and Towns, the Governor of the State of Rhode Island and specifically to the municipalities of Barrington, Bristol, Portsmouth, Middletown, Newport, Jamestown, South Kingstown, North Kingstown and New Shoreham as well as Westerly, Cranston and Providence, all municipalities with uniform and consistent plastic bag bans (the latter three (3) municipalities pending) and to the remaining Cities and Towns in the State of Rhode Island.

Adopted by the Town Council of the Town of Warren on May 14, 2019



Kerri M. Cronin – President
John W. Hanley - Vice President
Joseph A. DePasquale
Steven P. Calenda
P. Brandt Heckert

Attest: 

Julie A. Coelho, CMC
Town Clerk