



TOWN COUNCIL MEETING
Jamestown Town Hall
Rosamond A. Tefft Council Chambers
93 Narragansett Avenue
Monday, May 20, 2019
6:30 PM

The public is welcome to participate in this Town Council meeting. Open Forum offers citizens the opportunity to clarify an item on the agenda, address items not on the agenda, or comment on a communication or Consent Agenda item. Citizens are welcome to speak to the subject of a Public Hearing, and are allowed to speak at the discretion of the Council President or a majority of Councilors present, or at other times during the meeting, in particular during New or Unfinished Business.

Anyone wishing to speak should use the microphone at the front of the room, stating their name and address for the record; comments must be addressed to the Council, not the audience. It is the Town Council's hope that citizens and Councilors alike will be respectful of each other's right to speak, tolerant of different points of view, and mindful of everyone's time.

Attachments for items on this meeting agenda are available to the public on the Town website at: <http://www.jamestownri.gov/town-government/town-council/town-council-meetings-minutes/2019-meetings-minutes/2019-meetings>

I. ROLL CALL

II. CALL TO ORDER, PLEDGE OF ALLEGIANCE

III. TOWN COUNCIL SITTING AS THE BOARD OF WATER AND SEWER COMMISSIONERS

- A) Approval of Minutes; review, discussion and/or potential action and/or vote
1) April 15, 2019 (regular meeting)

- B) Open Forum

Comments are not limited to items on this agenda. However, items not on this agenda will only be heard and not acted upon by the Town Council. Note: Section 42-46-6 of the Open Meetings Act, and Department of the Attorney General Advisory Opinions relevant to this item on any public body meeting agenda specifically prohibits the Town Council from discussing, considering or acting on any topic, statement or question presented. The Town Council may, if warranted, refer such matters to an appropriate committee, to another body or official, or post the matter for consideration at a properly-noticed, future meeting.

- 1) Scheduled request to address – None.

- 2) Non-scheduled request to address

- C) Report of Town Officials - Status Reports; review, discussion and/or potential action and/or vote

- 1) Pumping Report

- 2) Town Projects Reports (<http://www.jamestownri.gov/town-government/town-council/town-council-meetings-minutes/2019-meetings-minutes/2019-meetings>)

- a) Town Wells
 - b) Water Treatment Plant
 - c) Transfer Pumping/Reservoir
 - d) Distribution System
 - e) Wastewater Treatment Facility
- D) New Business
- 1) Proposed Water Budget Program for FY2019/2020 (July 1, 2019 to June 30, 2020); review, discussion and/or potential action and/or vote
 - 2) Proposed Sewer Budget Program for FY2019/2020 (July 1, 2019 to June 30, 2020); review, discussion and/or potential action and/or vote
- E) Finance Director's Report: Comparison of Budget to Actuals as of April 30, 2019 (<http://www.jamestownri.gov/town-government/town-council/town-council-meetings-minutes/2019-meetings-minutes/2019-meetings>)

Town Council Adjourns from sitting as the Board of Water and Sewer Commissioners

IV. ACKNOWLEDGEMENTS, ANNOUNCEMENTS, PRESENTATIONS, RESOLUTIONS AND PROCLAMATIONS

V. PUBLIC HEARINGS, LICENSES AND PERMITS

The Town Council will review each license application and vote on it individually. All approvals for licenses and permits are subject to the resolution of debts, taxes and appropriate signatures as well as, when applicable, proof of insurance.

A) Town Council Sitting as the Alcoholic Licensing Board

- 1) **REQUEST** that the application listed below will be in order for hearing at a meeting of said Licensing Board on Monday, June 17, 2019 at 6:30 p.m. and advertised in the *Jamestown Press*. **NOTICE:** Is hereby given by the Town Council of the Town of Jamestown, being the Licensing Board in said Town as provided under Title 3, Chapters 1-12 of the General Laws of Rhode Island 1956, and as amended, that the following **NEW** application has been received by the Town Council for licenses under said Act, for the period June 17, 2019 to November 30, 2019; review, discussion and/or potential action and/or vote:

CLASS B-M (BREW/PUB/MANUFACTURER) LICENSE - RETAIL

Jamestown Beer Holdings LLC
 34 Narragansett Avenue
 Jamestown, RI 02835

- 2) Pursuant to Title 3 Chapter 7 of the General Laws of Rhode Island 1956 and as amended the following license application has been received under said Act for May 24, 2019;

CLASS F (NON-PROFIT)

Jamestown Philomenian Library Board of Trustees
26 North Road
Jamestown, RI 02835

- a) Approval of the **CLASS F (NON-PROFIT) LIQUOR LICENSE**; review and discussion and/or potential action and/or vote
 - b) Request for waiver of the **Class F (NON-PROFIT) Liquor License Fee (\$15.00)**; review, discussion and/or potential action and/or vote
- 3) Pursuant to Title 3 Chapter 7 of the General Laws of Rhode Island 1956 and as amended the following license application has been received under said Act for June 19, 2019;

CLASS F (NON-PROFIT)

Friends of the Jamestown Library
26 North Road
Jamestown, RI 02835

- a) Approval of the **CLASS F (NON-PROFIT) LIQUOR LICENSE**; review and discussion and/or potential action and/or vote
 - b) Request for waiver of the **Class F (NON-PROFIT) Liquor License Fee (\$15.00)**; review, discussion and/or potential action and/or vote
- B) Licenses and Permits
- 1) One Day Event/Entertainment License Applications; review, discussion and/or potential action and/or vote on each of the following applications and/or requests:
 - a) Applicant: Jamestown Library Board of Trustees
Event: Trustee Fundraiser
Date: May 24, 2019, 6:00 to 8:00 p.m.
Location: 26 North Road
 - b) Applicant: Friends of the Jamestown Public Library
Event: Friends Annual Meeting
Date: June 19, 2019, 6:00 to 8:30 p.m.
Location: 26 North Road

VI. OPEN FORUM

Please note that under scheduled requests to address, comments are not limited to items on this agenda. However, items not on this agenda will only be heard and not acted upon by the Town Council. Note: Section 42-46-6 of the Open Meetings Act and Department of the Attorney General

Advisory Opinions relevant to this item on any public body meeting agenda specifically prohibits the Town Council from discussing, considering or acting on any topic, statement or question presented. The Town may, if warranted, refer such matters to an appropriate committee, to another body or official, or post the matter for consideration at a properly-noticed, future meeting.

- A) Scheduled request to address
 - 1) Frank Meyer of Southwest Avenue: RIDEM Forty-Year Lease for Town of Jamestown Property at Beavertail expiring in 2020 with automatic renewal to 2060
- B) Non-scheduled request to address

VII. COUNCIL, ADMINISTRATOR, SOLICITOR, COMMISSION/COMMITTEE COMMENTS & REPORTS

VIII. UNFINISHED BUSINESS

For past discussion documentation please visit: <http://www.jamestownri.gov/town-government/town-council/town-council-meetings-minutes/2019-meetings-minutes/2019-meetings>

- A) Ad Hoc Committee on Public Art; review, discussion and/or potential action and/or vote on each listed item
 - 1) Report to the Town Council: Public Art in Jamestown, as submitted by the Jamestown Ad Hoc Committee on Public Art
 - 2) Public Art Policies and Procedures, as recommended by the Ad Hoc Committee on Public Art on April 24, 2019
 - 3) Recommendation to the Town Council on the proposed Public Art Gift by the Whale's Tail Donor Committee
- B) Creation of a Municipal Jamestown Fire Department, pursuant to the relevant requirements of Jamestown Charter Article IV. Administrative Departments Sec. 401. Creation of Departments and to authorization the Town Administrator to implement the proposed Reorganization; review, discussion and/or potential action and/or vote
- C) Upcoming Meetings and Sessions – dates and times
 - 1) Town Council Meeting Schedule: Financial Town Meeting, June 3rd at 7:00 p.m.; Regular Meeting, June 17th at 6:30 p.m.; review, discussion and/or potential action and/or vote
 - 2) Town Council Summer Meeting Schedule: Potential dates of July 8th and August 19th at 6:30 p.m.; review, discussion and/or potential action and/or vote

IX. NEW BUSINESS

- A) Approval of Solid Waste and Recycling Services Agreement between the Rhode Island Resource Recovery Corporation and the Town of Jamestown For the term of July 1, 2019 to June 30, 2021 and authorization for signing of the Agreement by Town Administrator Nota; review, discussion and/or potential action and/or vote
 - 1) Attachments to the Agreement
 - a) On-Site Safety Policy

- b) Municipal Cap Calculation Procedure
- c) Materials Acceptance Criteria
- d) Municipal Transfer Policy
- e) Fee Schedule
- f) Municipal Leaf and Yard Debris Cap Sharing Policy
- g) Compost Distribution Policy
- h) Recycling Profit Share Reporting Form
- i) Municipal Grant Policy
- 2) Town of Jamestown 2019-2020 Solid Waste Diversion Plan
- B) Proposal by the Jamestown Arts Center, Outdoor Art Experience (OAE) Proposed Exhibition, Summer 2020; review, discussion and/or potential action and/or vote
 - 1) Jamestown Ad Hoc Committee for Public Art endorsement for the Jamestown Arts Center Outdoor Art Experience (OAE)

X. ORDINANCES, APPOINTMENTS, VACANCIES AND EXPIRING TERMS

- A) Ordinances
 - 1) Proposed Amendments to the Jamestown Code of Ordinances Appendix C – Schedule of Fees - Chapter 42 Parks and Recreation Sec. 42-58 (c) Parking fee at Mackerel Cove Beach, daily; and Sec. 42-62 Annual Permit for Jamestown Shores Beach; review, discussion and/or potential action and/or vote to proceed to advertise in the *Jamestown Press* June 6, 2019 edition for public hearing on June 17, 2019
 - 2) Proposed Amendments to the Jamestown Code of Ordinances Chapter 22 Environment, Article IIIA Construction and Landscape Sec. 22-69 Activities Related to Building and Landscape Construction, Home and Landscape maintenance; Sec. 22-70 Definitions; Sec. 22-71 Exemptions; Sec. 22-72 Enforcement; Sec. 22-73 Penalties; Sec. 22-74 Sunset Clause (remove); and Sec. 22-74 – Sec. 22-85 Reserved; review, discussion and/or potential action and/or vote to proceed to advertise in the *Jamestown Press* June 6, 2019 edition for public hearing on June 17, 2019
 - 3) Proposed Amendment to the Jamestown Code of Ordinances Chapter 70 Traffic and Vehicles Article III Specific Street Regulations Sec. 70-87 Prohibited Parking on Specified Streets *Fort Getty Road*; review, discussion and/or potential action and/or vote to proceed to advertise in the *Jamestown Press* June 6, 2019 edition for public hearing on June 17, 2019
- B) Appointments, Vacancies, and Expiring Terms; review, discussion and/or potential action and/or vote on each listed appointment, vacancy and/or expiring term
 - 1) Jamestown Affordable Housing Committee (One vacancy with a three-year term ending date of May 31, 2022); duly advertised; no applicants

- 2) Jamestown Conservation Commission (One vacancy with an unexpired three-year term ending date of December 31, 2020); duly advertised; no applicants
- 3) Jamestown Fire Department Compensation Committee (One Citizen-at-Large vacancy with a three-year term ending date of May 31, 2021 and One Citizen-at-Large vacancy with a three-year term ending date of May 31, 2022); duly advertised; no applicants
- 4) Jamestown Harbor Commission (One vacancy with an unexpired three-year term ending date of December 31, 2019); duly advertised; no applicants
- 5) Jamestown Tax Assessment Board of Review Member (One vacancy with a three-year term ending date of May 31, 2022); duly advertised; no applicants
- 6) Jamestown Traffic Committee Harbor Commission Member (One vacancy with a three-year term ending date of December 31, 2019); no recommendation

XI. CONSENT AGENDA

An item on the Consent Agenda need not be removed for simple clarification or correction of typographical errors. Approval of the Consent Agenda shall be equivalent to approval of each item as if it had been acted upon separately for review, discussion and/or potential action and/or vote. A Consent Agenda item or items may be removed by the Town Council for review, discussion and/or potential action and or vote.

- A) Adoption of Town Council Minutes
 - 1) May, 6, 2019 (regular meeting)
 - 2) May 6, 2019 (executive session)
- B) CRMC Notices
 - 1) May 2019 Calendar
- C) Abatements/Addenda of Taxes

Total Abatements: \$7,237.66 Total Addenda: \$7,105.50

 - 1) Abatement to 2018 Motor Vehicle Roll

<u>Account/Abatement Amount</u>	
a) 01-0202-20M	\$ 132.16
 - 2) Real Estate/Tangible Abatements to 2018 Tax Roll

<u>Account/Abatement Amount</u>	
a) 04-0593-97	\$1,020.94
b) 18-0856-00	\$2,649.34
c) 22-0007-98	\$ 534.54
d) 22-0008-00	\$2,366.14
e) 22-0008-01	\$ 534.54
 - 3) Addenda to 2018 Tax Roll

<u>Account/Addenda Amount</u>	
a) 12-0440-50	\$1,020.94
b) 18-0120-44	\$2,649.34
c) 22-0007-90	\$ 534.54

- d) 22-0007-91 \$2,366.14
- e) 22-0007-92 \$ 534.54
- D) One Day Event/Entertainment License Applications
 - 1) Applicant: Nathan L. Rusin
Event: Col. Nathan L. Rusin Promotion Ceremony
Date: June 14, 2019
Location: Veteran's Memorial
 - 2) Applicant: Central Baptist Church
Event: Central Baptist Church June Festival

Date: June 15, 2019
Location: Church and Town Parking Lots
 - 3) Applicant: Town of Jamestown Parks and Recreation Dept. and
Jamestown Chamber of Commerce
Event: Jamestown Day – Autumn Music and Arts Street
Festival
Date: October 6, 2019
Location: 41 Conanicus Avenue
- E) Acceptance and receipt of Jamestown School Department Reroofing and HVAC Upgrade Projects for the Melrose School and Lawn School
- F) Finance Director's Report: Comparison of Budget to Actuals as of April 30, 2019 (<http://www.jamestownri.gov/town-government/town-council/town-council-meetings-minutes/2019-meetings-minutes/2019-meetings>)

XII. COMMUNICATIONS, PETITIONS, AND PROCLAMATIONS AND RESOLUTIONS FROM OTHER RHODE ISLAND CITIES AND TOWNS

The Council may acknowledge any of the listed Communications and Proclamations and Resolutions. Should any member wish to have a conversation on any of the matters, the item will be placed on a future agenda for review, discussion and/or potential action and/or vote.

- A) Communications
 - 1) Email of Clean Ocean Access Executive Director Dave McLaughlin requesting the Town Council adopt a Resolution opposing the proposed State Plastic Bag Ban law that will reintroduce thick plastic bags into our community Statewide Planning April 2019 Newsletter
 - a) Draft Resolution No. 2019-08
 - 2) Letter of the Taxpayers Association of Jamestown regarding the Moderator's adherence to the posted start time of 7:00 p.m. as listed on the Financial Town Meeting agenda
 - 3) Letter of the Jamestown Shores Association expressing appreciation for the placement of the 33 unbuildable lots in the Shores under the protection of the Conanicut Island Land Trust Conservation Easement
- B) Proclamations and Resolutions from other Rhode Island Cities and Towns
 - 1) Resolution of the Pawtucket School Committee requesting the RI

- General Assembly Support House Bill 5033 and Senate Bill 0112
- 2) Proclamation of the Portsmouth Town Council declaring May 5 – May 11, 2019 Small Business Week

XIII. AGENDA ITEMS FOR THE NEXT MEETING AND FUTURE MEETINGS

The following matters may be discussed by the Town Council for placement on a future Council agenda for review, discussion, and/or potential action and/or vote. No item listed in this section will be acted upon by the Town Council other than for scheduling purposes.

- A) Paper streets in Jamestown and water access
- B) Proposed Water Resources Protection Committee discussion (June)
- C) Town Council Goals and Objectives for the 2018-2020 Council Term (June)
- D) Taxation items: RIGL § 44-3-12 Visually Impaired Persons – Exemption and RIGL § 44-3-5 Golf Star Parents' Exemption (June)

XIV. EXECUTIVE SESSION

The Town Council may seek to enter into Executive Session for review, discussion and/or potential action and/or vote on the following:

- A) Pursuant to RIGL § 42-46-5(a) Subsection (1) Personnel (Town Administrator's Performance Review); review, discussion and/or potential action and/or vote in executive session and/or open session

XV. ADJOURNMENT

Pursuant to RIGL § 42-46-6(c) Notice of this meeting shall be posted on the Secretary of State's website and at the Town Hall and the Jamestown Philomenian Library. Notice is also posted at the Jamestown Police Station and on the Internet at www.jamestownri.gov.

ALL NOTE: This meeting location is accessible to the physically challenged. If communications assistance is needed or other accommodations to ensure equal participation, please call 1-800-745-5555, or contact the Town Clerk at 401-423-9800, via facsimile to 401-423-7230, or email to cfernstrom@jamestownri.net not less than three (3) business days prior to the meeting.

Posted on the RI Secretary of State website on May 16, 2019

**TOWN OF JAMESTOWN
TOWN COUNCIL MEETING
for
TOWN, WATER AND SEWER MATTERS**

March 18, 2019

A regular meeting of the Jamestown Town Council sitting as the Board of Water and Sewer Commissioners was called to order at the Jamestown Town Hall, Council Chambers, 93 Narragansett Avenue at 6:34 PM by Commission President Michael G. White.

The following members were present:

Mary E. Meagher, Vice-President
Nancy A. Beye
William J. Piva, Jr.
Randall White

Also present were:

Andrew Nota, Town Administrator
Peter D. Ruggiero Esq., Town Solicitor
Michael Gray PE, Public Works Director
Christina D. Collins, Finance Director
Denise Jennings, Water and Sewer Clerk

Absent:

Cheryl Fernstrom, Town Clerk

AWARDS, PRESENTATIONS AND ACKNOWLEDGMENTS

(None)

READING AND APPROVAL OF MINUTES

1) 03/18/19 (regular meeting)

Motion was made by Commissioner Piva, seconded by Commission Vice-President Meagher to accept the 03/18/19 regular meeting minutes. So unanimously voted.

OPEN FORUM

Commission President White noted that this open forum would be for water and sewer matters only.

1) Scheduled requests to address:

(No scheduled requests)

2) Non-scheduled request to address:

(No non-scheduled requests)

REPORT OF TOWN OFFICIALS

1) **Pumping Report:**

The Public Works Director reported the following:

- Pumping was down slightly for the month of March.
- JR-1 remains off for the winter.
- Rainfall was up slightly for the month of March and compared to previous months.
- Transfer pumping remains off for the winter.
- North Reservoir is @ capacity, usable storage-60MG
- South Pond is @ capacity, usable storage-6MG

2) **Town project reports:** *(See attached Project Update Report dated April 2019)*

Treatment Plant

The Public Works Director reported the following:

- The RIDOH will be meeting with Town water staff on April 23rd and April 24th to complete their sanitary survey. RIDOH will inspect all components of our water system, specifically raw water sources, pumps, treatment and storage.
- He has been working with the Town Administrator and the Finance Director on preparing the 2019/2020 water and sewer budgets. Capital improvement items for the Water Division will include painting of water tower, water main replacement on Narragansett Avenue at West Ferry and the replacement of the membrane filters at the treatment plant. Capital improvement item for the Sewer Division will be repair/replacing the siding on the building at the Wastewater Facility.

Following clarification on a few items, Administrator Nota reported that over the next few years that the Town will be retiring some of its debt for previous capital projects, but will need to incur new debt for future projects.

Reservoir

The Public Works Director reported the following:

- The RIDEM Dam Safety Program completed a visual inspection @ North Reservoir on April 4th. An inspection was not required for South Pond.
- We received a notice from RIDEM stating that they did not find anything significant, but that we should contact our engineering consultant Pare Corporation to address the earthen dam erosion.
- Pare Corporation has provided a plan to address the erosion using filter fabric and rip-rap stone.

Distribution

The Public Works Director reported that hydrant flushing should be complete this week.

Wastewater Treatment Plant

The Public Works Director reported that he will be including a new monthly report from the Wastewater Superintendent.

Following clarification on a few items, it was the consensus of the Commission to accept the Public Works Director's report, as presented.

LETTERS AND COMMUNICATIONS

(None)

UNFINISHED BUSINESS

(None)

NEW BUSINESS

(None)

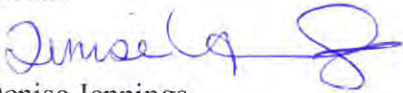
TOWN BUSINESS

(None)

ADJOURNMENT

There being no further business before the Commission, motion was made by Commission Vice-President Meagher, seconded by Commissioner Beye to adjourn the Water and Sewer meeting at 6:44 PM. So unanimously voted.

Attest:



Denise Jennings
Water and Sewer Clerk

xc: Commission Members (5)
Town Administrator
Town Solicitor
Public Works Director
Town Clerk

Project Update April 2019

WELLS

JR-1, JR-3

- JR-1 has been is turned off for winter conditions to protect equipment and piping from freezing.

TREATMENT PLANT

- The RIDOH has scheduled a sanitary survey with the staff of the water department for April 23rd. A sanitary survey is conducted every 3 years by the RIDOH as required by the EPA. The survey is a review of all components of our water system from raw water sources, pumps, treatment, storage, distribution and the management of our water systems. Staff from the RIDOH will be onsite for a day or two to complete the survey.
- I have been working on the proposed budget for water and sewer. There are three projects that will have an impact on the budget for water within the next 1-2 years; Repainting the water tower, watermain replacement project on Narragansett Avenue in West Ferry, and the replacement of the membrane filters. For the sewer side of the budget we need to address the siding on the waste water treatment plant building.

TRANSFER PUMPING/RESERVOIR

- The piping for our transfer pump has been disconnected to protect equipment from freezing during the winter months.
- Work on the south pond dam was postponed until the 2019 summer season.
- The RIDEM Dam Safety Program completed a visual inspection of the North Reservoir Dam on April 4th. The earthen Dam has experienced erosion due to wind and wave action along the face of the dam. Our engineering consultant at Pare has provided a plan to address the erosion using filter fabric and rip-rap stone. The improvements will be completed when the water level drops in the summer season and while the DPW is working on the path.

DISTRIBUTION SYSTEM

South Pond @ 6 MG

Usable Storage, 6 Million Gallons

North Pond @ 60 MG

Usable Storage 60 Million Gallons

- There were no leaks reported for March.
- Water Department has been flushing hydrants since the week of March 25th. Work should be complete the week of April 15th.

WASTEWATER TREATMENT PLANT

- Attached is a new monthly report provided by the staff at the wastewater department. The monthly average daily flow at the treatment plant for March was 0.62 million gallons per day. The peak daily flow was 1.12 million gallons. The permitted monthly average is 0.73 million gallons per day as a condition of our discharge permit. There were no sanitary sewer overflows for the month of March.



TOWN Of JAMESTOWN WWTF
MONTHLY REPORT
MARCH 2019

Douglas Ouellette, Superintendent

Parameters

	<u>Monthly Avr.</u>	<u>Permit Limit</u>	<u>Notes</u>
Flow	0.6155 MGD	.73 MGD	
Daily Max	1.124 MGD		
BOD Removal	100.00%	85%	% Removed
TSS Removal	98.07%	85%	% Removed
Fecal Coliform	1.2	No limit, report only	
Enterococci	1.1	(<35 cfu/100ml Monthly) (<276 cfu/100ml Daily)	

Environmental Compliance (Violations)

There were 0 violations to report for March 2019

Complaints

There were 0 complaints received for March 2019

Alarms

There were 0 alarms for March 2019

Septage

The facility received 2,500 gallons for March 2019

Sludge Production

The facility processed 54,000 gallons of sludge through Wastewater Services Incorporated.

Maintenance Management

Our Isco All-weather Effluent sampler required a replacement power unit (\$750.00). 58 work orders completed.

Chemical Use

The facility used 563.8 gallons of Sodium hypochlorite and 450 pounds of lime for process control.

Collection System

31 pump station inspections were completed. All stations are operating as designed. Removed top blanket (grease and rags) from wet wells of stations 1, 2 and 3 with Inland Waters.

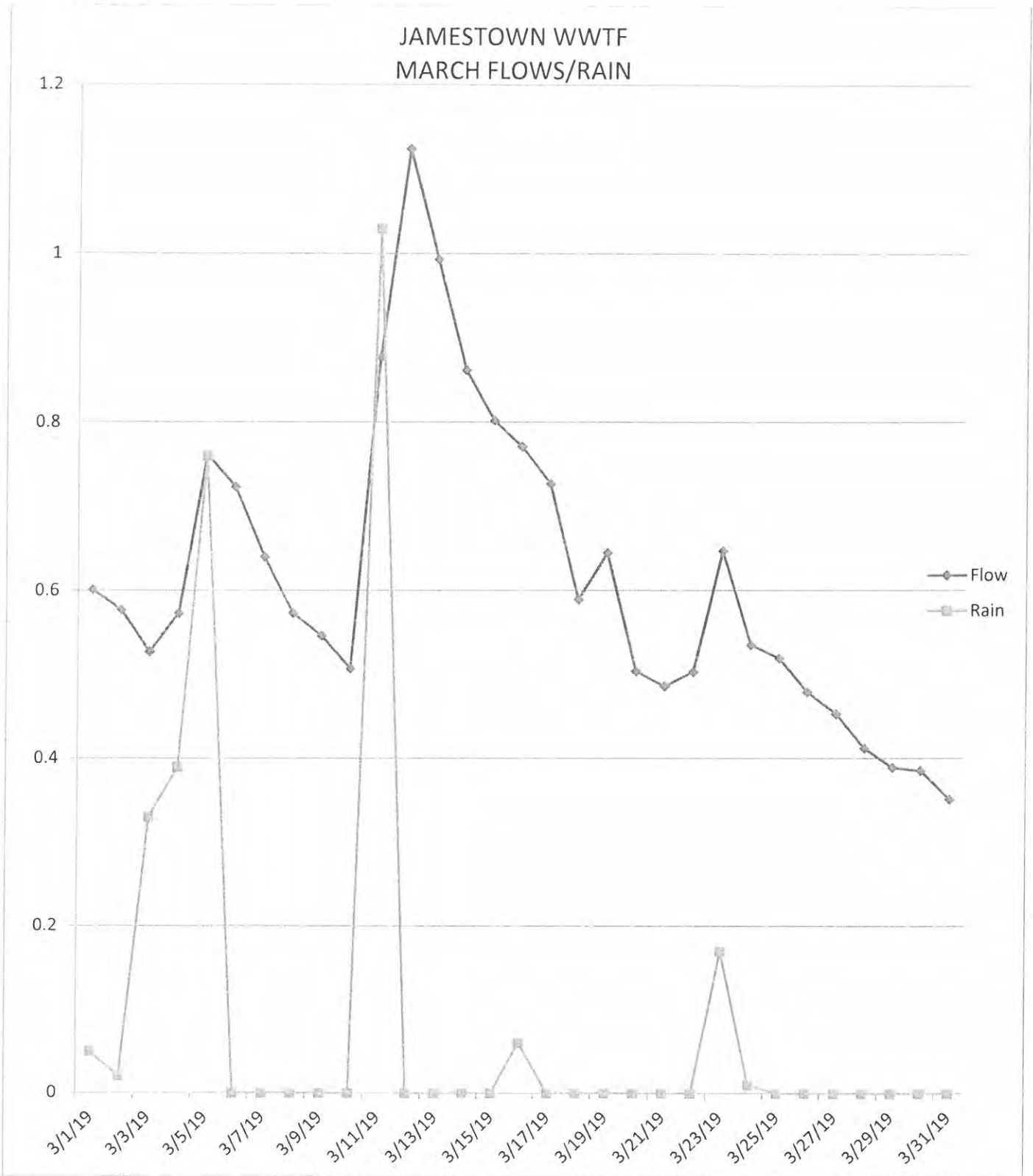
Energy Use

Energy use for March 2019 was: 217 Kwh

Precipitation

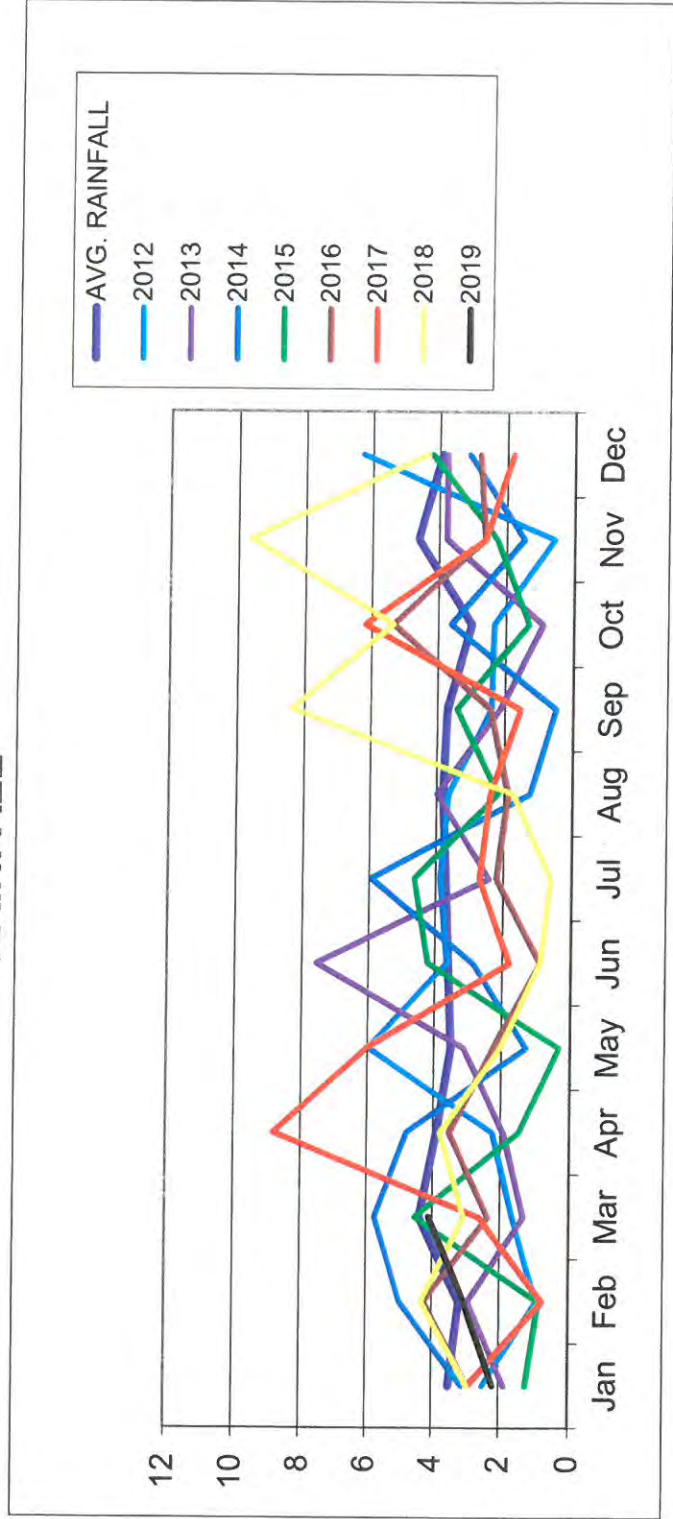
Precipitation for March was 2.84"

Graphs



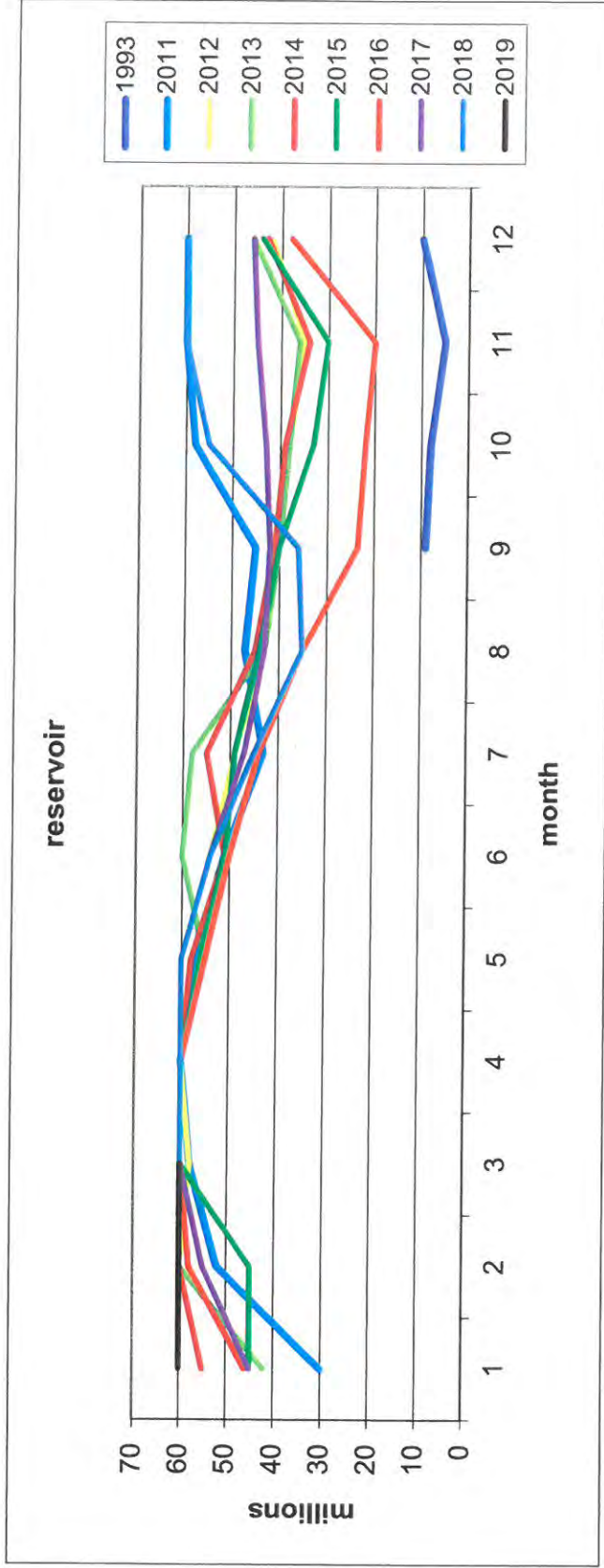
	AVG. RAINFALL												Total	
	2011	2012	2013	2014	2015	2016	2017	2018	2019					
Jan	3.5	4.22	1.85	3.1	1.22	2.94	2.94	2.94	2.19					
Feb	3.2	3.09	2.94	4.98	0.86	4.25	0.76	4.33	2.19					
Mar	4.4	1.32	1.32	5.74	4.53	2.36	2.62	3.07	3.06					
Apr	3.9	4.25	1.92	4.8	1.47	3.53	8.8	3.79	4.11					
May	3.5	2.32	3.11	1.27	0.32	2.24	6.03	2.03						
Jun	3.6	4.4	7.55	2.86	4.2	0.89	1.79	0.89						
Jul	3.7	3.64	2.42	5.93	4.63	2.19	2.7	0.61						
Aug	3.8	3.86	3.98	1.23	2.17	1.88	2.4	1.73						
Sep	3.7	3.64	2.13	0.5	3.41	2.42	1.54	8.35						
Oct	3	2.39	0.9	3.61	1.31	5.33	6.18	5.34						
Nov	4.6	0.58	3.76	1.47	2.27	2.63	2.61	9.61						
Dec	3.9	6.28	3.76	3.1	4.2	2.79	1.81	4.33						
Total	44.8	45.99	35.64	38.59	30.59	33.45	40.18	47.02	9.36					

RAINFALL



RESERVOIR LEVEL

	1993	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019
Jan		60	30	60	42	55	45	46	45	60	60
Feb		60	52	60	60	60	45	58	55	60	60
Mar		60	58	58	60	60	60	60	60	60	60
Apr		60	60	60	60	60	60	60	60	60	60
May		60	57	60	55	58	56	55	60	60	60
Jun		51	51	54	60	51	51	50	54	54	60
Jul		43	43	49	58	55	49	44	47	45	60
Aug	9	40	47	43	43	45	44	35	43	35	60
Sep	8	35	45	40	40	41	40	23.5	42	36	60
Oct	5	30	58	38	38	39	33	22	43	55	60
Nov	10	28	60	35	36	34	30	20	45	60	60
Dec		29	60	42	46	43	44	38	46	60	60



Project Update May 2019

WELLS

JR-1, JR-3

- JR-1 has been tested by RIDOH for use this season. The well remains off until needed.

TREATMENT PLANT

- The RIDOH staff completed a sanitary survey on April 23, 2019 as required by the EPA. The survey reviewed all components of our water system from raw water sources, pumps, treatment, storage, distribution and the management of our water systems. There were three minor deficiencies identified in their survey:
 - Repairs are necessary to the screen on well JR-1 and JR-3
 - An inspection of the water storage tank needs to be completed
 - The completion of the five-year update to the infrastructure replacement plan
 - RIDOH has also recommended that auxiliary power be installed at the South Pond Pre-Treatment facility

Before the sanitary survey we had already contacted companies to inspect both tanks. Pare Corporation has been working on the infrastructure replacement plan which a draft has been completed for my review.

- The RIDOH staff during the survey reviewed the construction of our bike path on the north reservoir property. The staff provided comment on the project and required the following be implemented:
 - A building be constructed over well JR-1 to protect it from the public
 - Signage be placed at entry points to the path to protect the reservoir property prohibiting dumping, pets in the water, fishing, animal waste
 - Receptacles for animal waste
 - Fencing to protect the dam and reservoir from pedestrians and pets

TRANSFER PUMPING/RESERVOIR

- The piping for our transfer pump remains off until needed

DISTRIBUTION SYSTEM

South Pond @ 6 MG

Usable Storage, 6 Million Gallons

North Pond @ 60 MG

Usable Storage 60 Million Gallons

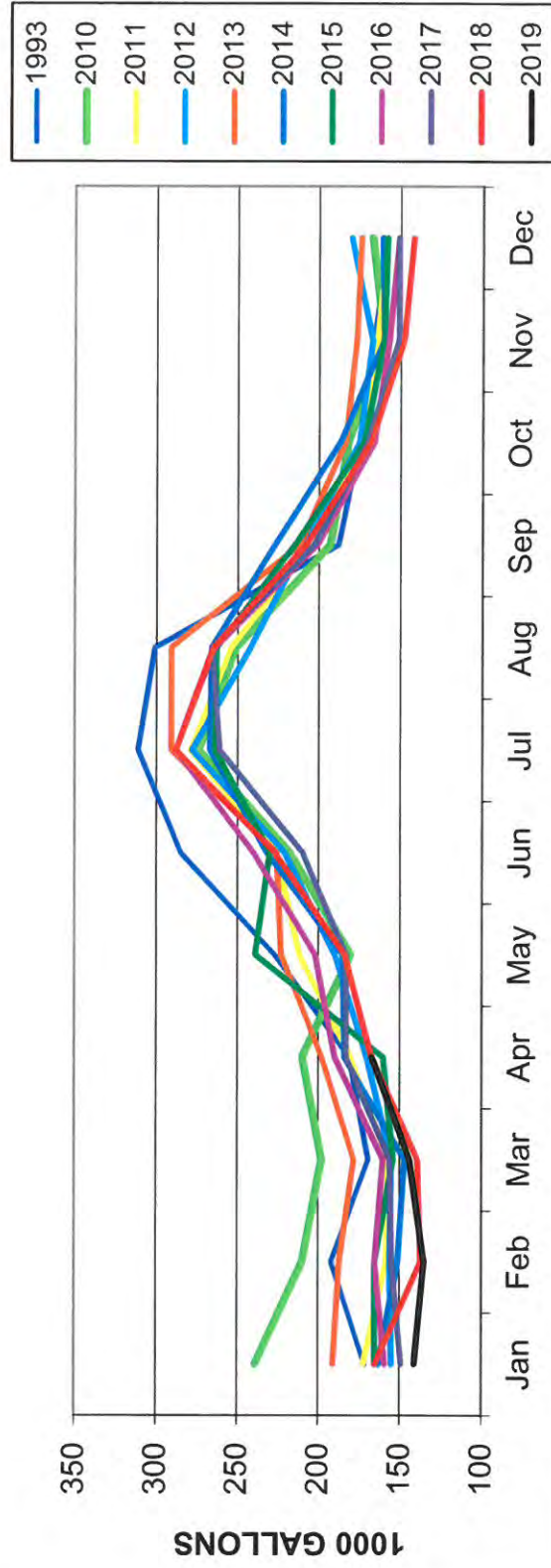
- There were no leaks reported for April.
- Hydrant Flushing was completed in April.
- Fort Getty distribution was flushed and water samples were collected for bacteria analysis to prepare for the season.
- Two New water services were installed on Fort Getty Road

WASTEWATER TREATMENT PLANT

- The monthly average daily flow at the treatment plant for April was 0.53 million gallons per day. The peak daily flow was 0.70 million gallons. The permitted monthly average is 0.73 million gallons per day as a condition of our discharge permit. There were no sanitary sewer overflows for the month of April.
- We are preparing notices to inspect homes and businesses for sump pump connections to the sanitary sewer system. Staff has divided the district into 7 separate areas to coordinate inspections of buildings and sewer mains for illicit connections. This inspection program is a requirement of the RIDEM to reduce Inflow/Infiltration into the sewer system which causes excessive flows at the treatment facility and sanitary sewer overflows to the Bay.
- The highway department has replaced a sewer manhole on Conanicus Avenue. The existing manhole had a cover that dislodged damaging a vehicle.

	1993	2008	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019
Jan	171	172	173	239	172	155	191	163	165	159	149	165	141
Feb	192	154	173	210	158	156	187	151	165	165	155	137	135
Mar	169	155	165	198	157	155	178	147	154	160	156	139	144
Apr	181	174	196	210	180	170	198	184	160	190	183	167	167
May	227	202	195	180	212	190	223	185	239	202	183	184	
Jun	285	246	215	218	226	221	226	232	230	240	210	227	
Jul	311	296	277	274	279	278	291	267	264	288	261	288	
Aug	301	256	290	251	254	242	291	266	263	264	266	265	
Sep	188	210	245	193	205	210	212	227	215	201	203	208	
Oct	175	187	259	182	175	175	184	187	172	166	170	168	
Nov	166	175	226	160	164	167	177	160	160	157	151	148	
Dec	158	192	230	167	158	180	174	161	158	151	151	142	

PUMPING REPORT





TOWN OF JAMESTOWN WWTF
MONTHLY REPORT
APRIL 2019

Douglas Ouellette, Superintendent

Parameters

	<u>Monthly Avr.</u>	<u>Permit Limit</u>	<u>Notes</u>
Flow	0.5280 MGD	.73 MGD	
Daily Max	.703 MGD		
BOD Removal	99.59%	85%	% Removed
TSS Removal	97.05%	85%	% Removed
Fecal Coliform	1.3	No limit, report only	
Enterococci	1.0	(<35 cfu/100ml Monthly) (<276 cfu/100ml Daily)	

Environmental Compliance (Violations)

There were 0 violations to report for April 2019

Complaints

There were 2 complaints received for April 2019, Both complaints were related to a noisy manhole at 125 Conanicus Ave.

Alarms

There were 0 alarms for April 2019

Septage

The facility received 0 gallons for April 2019

Sludge Production

The facility processed 54,000 gallons of sludge through Wastewater Services Incorporated.

Maintenance Management

Annual maintenance was performed on all station Generators. 63 work orders completed.

Chemical Use

The facility used 418 gallons of Sodium hypochlorite and 0 pounds of lime for process control.

Collection System

30 pump station inspections were completed. Four Gen Set inspections were performed. All stations are operating as designed.

Energy Use

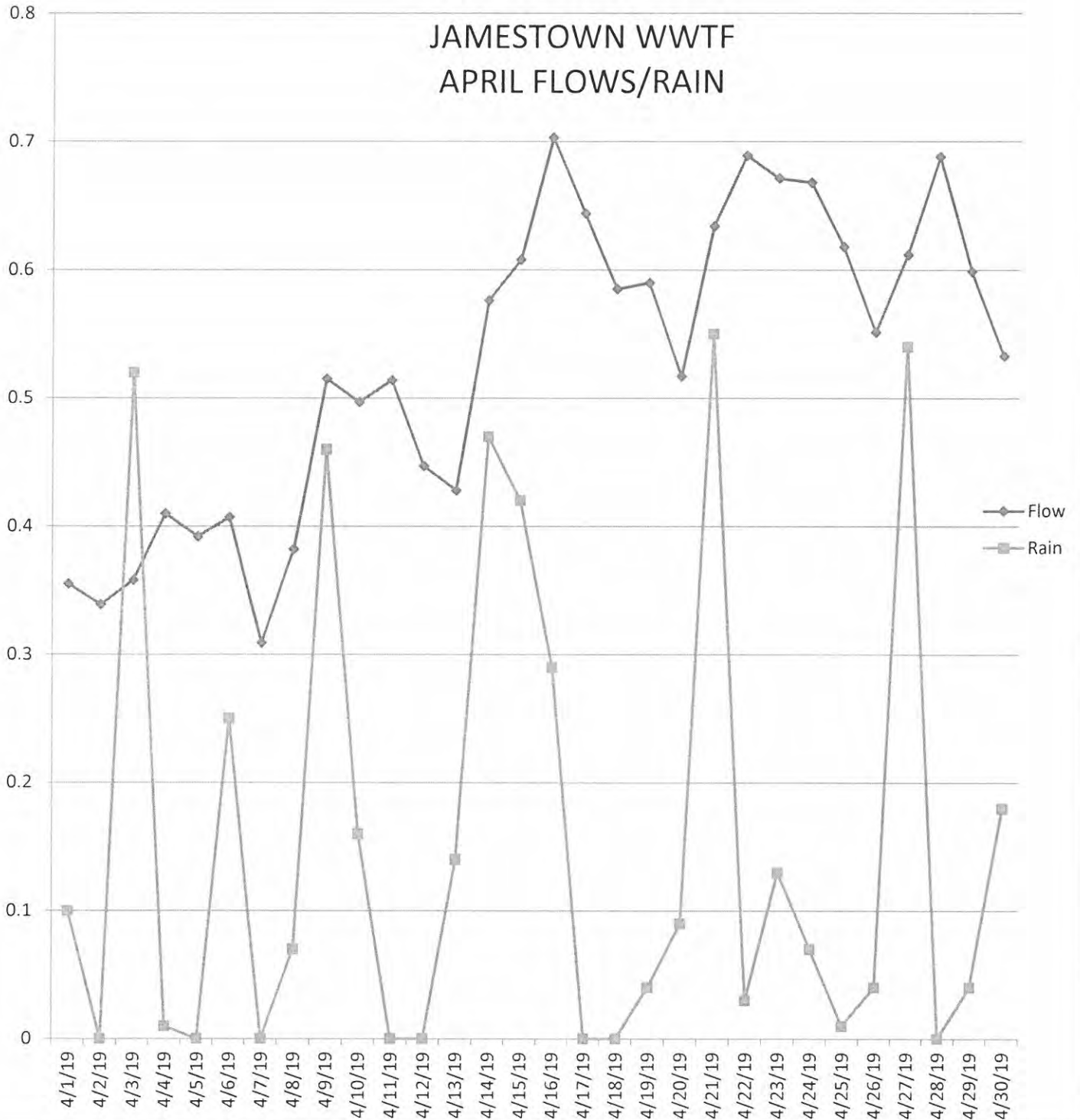
Energy use for April 2019 was: 196 Kwh

Precipitation

Precipitation for April was 4.61"

Graphs

JAMESTOWN WWTF APRIL FLOWS/RAIN



TOWN OF JAMESTOWN - WATER DIVISION

Proposed Budget

July 1, 2019 - June 30, 2020

<u>ACCOUNT NUMBER & DESCRIPTION</u>	<u>Actual FY17.18 6/30/2018</u>	<u>BUDGET FY18.19</u>	<u>PROPOSED FY19.20</u>	<u>FY18.19 YTD 4/30/2019</u>	<u>\$ Change Prev. Yr.</u>	<u>% Chang Prev. Yr.</u>
OPERATING REVENUES						
2102 0000 40101 Metered Excess Water	307,954.73	326,826.00	362,250.00	316,509.09	35,424.00	10.84%
2102 0000 40402 Minimum Charge	529,749.81	529,673.00	532,225.00	532,225.99	2,552.00	0.48%
2102 0000 40403 Fire Protection Charges	165,000.00	165,000.00	170,000.00	0.00	5,000.00	3.03%
2102 0000 40408 Income From New Services	71,891.75	45,000.00	15,000.00	10,891.75	-30,000.00	-66.67%
2102 0000 40409 Miscellaneous Income	7,595.63	17,000.00	17,000.00	12,758.28	0.00	0.00%
2102 0000 40415 Interest Income	3,604.32	3,500.00	3,500.00	5,151.54	0.00	0.00%
2102 0000 40420 Rental Water Tower	151,396.61	159,081.00	158,883.00	124,685.00	-198.00	-0.12%
40100 TOTAL REVENUES	1,237,192.85	1,246,080.00	1,258,858.00	1,002,221.65	12,778.00	1.03%
OPERATING SALARIES						
2102 7000 70100 Public Works Director	24,239.54	24,845.00	24,845.00	19,111.80	0.00	0.00%
2102 7000 70104 Ass't Treat Plant Oper w/long	67,513.82	69,155.00	69,155.00	54,936.50	0.00	0.00%
2102 7000 70102 Accounting	40,997.31	40,571.00	40,571.00	31,407.57	0.00	0.00%
2102 7000 70103 Treatment Plant Oper	67,851.26	69,548.00	69,548.00	53,432.85	0.00	0.00%
2102 7000 70105 Plant Operator	54,746.18	57,725.00	57,725.00	33,117.03	0.00	0.00%
2102 7000 70514 Ass't Treatment Plant - OT	16,446.01	11,000.00	11,000.00	14,035.30	0.00	0.00%
2102 7000 70513 Treatment Plant Oper - OT	18,519.47	13,000.00	13,000.00	17,437.83	0.00	0.00%
2102 7000 70515 Plant Operator OT	3,004.64	8,000.00	8,000.00	3,850.64	0.00	0.00%
7000 Salaries	293,318.23	293,844.00	293,844.00	227,329.52	0.00	0.00%
7001 70900 Social Security	19,991.09	22,480.00	22,480.00	17,738.44	0.00	0.00%
7001 70901 Blue Cross/Delta Dental	43,391.94	44,036.00	37,379.00	23,055.57	-6,657.00	-15.12%
7001 70902 Worker's Compensation	32,353.00	32,000.00	32,000.00	30,000.00	0.00	0.00%
7001 70903 Retirement Fund	33,082.68	27,065.00	28,815.00	18,379.88	1,750.00	6.47%
7001 70906 Life Insurance	669.60	780.00	780.00	483.60	0.00	0.00%
7001 70910 Clothing Allowance	1,388.90	1,500.00	1,500.00	200.98	0.00	0.00%
Salary Adjustment	0.00	0.00	8,265.00	0.00	8,265.00	#DIV/0!
7001 Benefits	130,877.21	127,861.00	131,219.00	89,858.47	3,358.00	2.63%
7000/7001/7002 SALARIES/BENEFITS	424,195.44	421,705.00	425,063.00	317,187.99	3,358.00	0.80%
2102 7005 70601 Maintenance	4,346.50	6,000.00	6,000.00	4,512.33	0.00	0.00%
2102 7005 70606 Alarm Lines	1,904.48	2,000.00	2,000.00	1,568.51	0.00	0.00%
7005 Reservoirs/Rights of Way	6,250.98	8,000.00	8,000.00	6,080.84	0.00	0.00%
2102 7006 70601 Maintenance	750.00	1,000.00	1,000.00	5,020.90	0.00	0.00%
2102 7006 70636 Electricity	9,509.89	7,000.00	7,000.00	6,936.05	0.00	0.00%
2102 7006 70934 Depreciation Expense	0.00	0.00	0.00	0.00	0.00	#DIV/0!
7006 Wells	10,259.89	8,000.00	8,000.00	11,956.95	0.00	0.00%
2102 7010 70008 Lab Supplies	0.00	0.00	10,000.00	7,525.44	10,000.00	#DIV/0!
2102 7010 70631 Chemicals	52,339.71	47,000.00	47,000.00	31,617.61	0.00	0.00%
2102 7010 70632 Heat	11,597.58	13,500.00	13,500.00	9,905.73	0.00	0.00%
2102 7010 70633 Equipment Maintenance	33,655.61	30,000.00	30,000.00	28,098.72	0.00	0.00%
2102 7010 70634 Professional Services	3,653.00	5,000.00	5,000.00	5,460.71	0.00	0.00%
2102 7010 70635 Telephone	2,329.92	2,500.00	2,500.00	1,924.51	0.00	0.00%
2102 7010 70636 Electricity	35,634.05	38,000.00	38,000.00	25,792.68	0.00	0.00%
2102 7010 70637 Building Maintenance	5,122.69	8,000.00	8,000.00	6,494.73	0.00	0.00%
2102 7010 70638 State Testing	23,513.58	20,824.00	10,824.00	7,403.27	-10,000.00	-48.02%
2102 7010 70639 License Fees	3,516.00	2,000.00	2,000.00	1,200.00	0.00	0.00%
2102 7010 70643 Pump Out Treatment Plant	2,810.00	2,000.00	2,000.00	2,340.00	0.00	0.00%
2102 7010 70645 Sludge Removal	18,449.03	16,000.00	16,000.00	13,438.79	0.00	0.00%
7010 Pump Station & Treatment Plant	192,621.17	184,824.00	184,824.00	141,202.19	0.00	0.00%
7011 70636 South Pond - Electricity	1,459.79	1,650.00	1,650.00	1,317.73	0.00	0.00%
7011 70637 South Pond - Transfer Pump	1,177.56	3,300.00	3,300.00	75.00	0.00	0.00%
7011 South Pond Pre-Treatment Bldg	2,637.35	4,950.00	4,950.00	1,392.73	0.00	0.00%
2012 7012 70636 Water Tower - Electricity	1,982.94	3,000.00	3,000.00	1,025.63	0.00	0.00%
2102 7012 70643 Water Tower - Maintenance	0.00	500.00	500.00	0.00	0.00	0.00%
7012 Water Tower	1,982.94	3,500.00	3,500.00	1,025.63	0.00	0.00%
2102 7013 70644 Gasoline/Oil	1,068.70	1,500.00	1,500.00	543.14	0.00	0.00%
2102 7013 70645 Repairs/Maintenance	1,990.48	4,000.00	4,000.00	704.63	0.00	0.00%
7013 Vehicles	3,059.18	5,500.00	5,500.00	1,247.77	0.00	0.00%
2102 7020 70651 Clamps	964.94	1,000.00	1000.00	561.54	0.00	0.00%
2102 7020 70652 Pipe	5,794.42	5,000.00	5,000.00	3,756.16	0.00	0.00%
7020 70653 Backfill & Excavation	415.00	2,000.00	2,000.00	0.00	0.00	0.00%
7020 Maintenance & Laterals	7,174.36	8,000.00	8,000.00	4,317.70	0.00	0.00%

TOWN OF JAMESTOWN - WATER DIVISION
Proposed Budget
July 1, 2019 - June 30, 2020

<u>ACCOUNT NUMBER & DESCRIPTION</u>	<u>Actual FY17.18 6/30/2018</u>	<u>BUDGET FY18.19</u>	<u>PROPOSED FY19.20</u>	<u>FY18.19 YTD 4/30/2019</u>	<u>\$ Change Prev. Yr.</u>	<u>% Chang Prev. Yr.</u>
2102 7030 70661 Service Repairs	6,953.83	8,000.00	8,000.00	5,484.89	0.00	0.00%
2102 7030 70663 New Services	6,615.18	3,000.00	3,000.00	121.17	0.00	0.00%
7030 Water Division Services	13,569.01	11,000.00	11,000.00	5,606.06	0.00	0.00%
2102 7040 70672 Supplies/Expenses	15,279.52	14,000.00	14,000.00	11,384.34	0.00	0.00%
7040 Meters	15,279.52	14,000.00	14,000.00	11,384.34	0.00	0.00%
2102 7050 70681 Maintenance	31.00	8,000.00	8,000.00	934.21	0.00	0.00%
7050 Hydrants	31.00	8,000.00	8,000.00	934.21	0.00	0.00%
2102 7060 70923 Billing	11,075.98	6,500.00	6,500.00	3,295.48	0.00	0.00%
2102 7060 70924 Insurance	7,200.00	7,200.00	7,200.00	7,200.00	0.00	0.00%
2102 7060 70925 Audit	4,000.00	4,000.00	4,000.00	0.00	0.00	0.00%
2102 7060 70926 Supplies & Training	6,475.60	6,000.00	6,000.00	8,070.78	0.00	0.00%
7030 Administration	28,751.58	23,700.00	23,700.00	18,566.26	0.00	0.00%
2102 7070 70350 Principal	0.00	0.00	0.00	0.00	0.00	#DIV/0!
2102 7070 70940 Interest	134,151.05	0.00	0.00	126,900.90	0.00	#DIV/0!
Dam Repair (Interest Only)	0.00	10,000.00	10,000.00	0.00	0.00	0.00%
Membrane Filters	0.00	0.00	3,644.00	0.00	3,644.00	#DIV/0!
Painting of Water Tank	0.00	0.00	6,000.00	0.00	6,000.00	#DIV/0!
2102 7070 70300 Transfer to \$6.2 Water Debt	0.00	434,901.00	434,677.00	0.00	-224.00	-0.05%
7070 Debit Service	134,151.05	444,901.00	454,321.00	126,900.90	9,420.00	2.12%
7081 ????? Infrastructure Replacement Fund/Capital Improvements	22,697.46	100,000.00	100,000.00	28,148.55	0.00	0.00%
7081 Total	22,697.46	100,000.00	100,000.00	28,148.55	0.00	0.00%
TOTAL EXPENSES	862,660.93	1,246,080.00	1,258,858.00	675,952.12	12,778.00	1.03%
TOTAL REVENUES	1,237,192.85	1,246,080.00	1,258,858.00	1,002,221.65	12,778.00	1.03%

**TOWN OF JAMESTOWN WATER DIVISION
PROPOSED OPERATING BUDGET
July 1, 2019 - June 30, 2020**

2102-20020119	RI Clean Water	\$319,000.00 principal
		\$115,677.05 interest
	Total	\$434,677.05
70070940	Total Debt Due	\$434,677.05

CURRENT WATER RATES 2018/2019

PROPOSED WATER RATES 2019/2020

Water - 3.5% inc.
Sewer - 6.5% inc.

	Unit	Rate	Qtrly Amount	Yrly.	Unit	Rate	Qtrly Amount	Yrly.	Yrly \$ inc.	Yrly % inc.
3,000 gallons										
Minimum in Advance	1	\$76.13	\$76.13	\$304.52	1	\$76.13	\$76.13	\$304.52	\$0.00	
Excess Water	0		\$0.00	\$0.00	0		\$0.00	\$0.00	\$0.00	
State Surcharge 1	3	\$0.11	\$0.32	\$1.26	3	\$0.11	\$0.32	\$1.26	\$0.00	
State Surcharge 2	3	\$0.17	\$0.50	\$2.00	3	\$0.17	\$0.50	\$2.00	\$0.00	
Sewer Charge- usage	3	\$13.85	\$41.55	\$166.20	3	\$14.75	\$44.25	\$177.00	\$10.80	
Sewer Debt Flat Fee	1	\$38.02	\$38.02	\$152.08	1	\$38.02	\$38.02	\$152.08	\$0.00	
Sewer Debt Usage Fee	3	\$6.49	\$19.47	\$77.88	3	\$6.49	\$19.47	\$77.88	\$0.00	
			\$175.99	\$703.94			\$178.69	\$714.74	\$10.80	1.53%

	Unit	Rate	Qtrly Amount	Yrly.	Unit	Rate	Qtrly Amount	Yrly.	Yrly \$ inc.	Yrly % inc.
8,000 gallons										
Minimum in Advance	1	\$76.13	\$76.13	\$304.52	1	\$76.13	\$76.13	\$304.52	\$0.00	
Excess Water	3	\$6.53	\$19.59	\$78.36	3	\$6.73	\$20.19	\$80.76	\$2.40	
State Surcharge 1	8	\$0.11	\$0.84	\$3.37	8	\$0.11	\$0.84	\$3.37	\$0.00	
State Surcharge 2	8	\$0.17	\$1.33	\$5.32	8	\$0.17	\$1.33	\$5.32	\$0.00	
Sewer Charge- Usage	8	\$13.85	\$110.80	\$443.20	8	\$14.75	\$118.00	\$472.00	\$28.80	
Sewer Debt Flat Fee	1	\$38.02	\$38.02	\$152.08	1	\$38.02	\$38.02	\$152.08	\$0.00	
Sewer Debt Usage Fee	8	\$6.49	\$51.92	\$207.68	8	\$6.49	\$51.92	\$207.68	\$0.00	
			\$298.63	\$1,194.54			\$306.43	\$1,225.74	\$31.20	2.61%

	Unit	Rate	Qtrly Amount	Yrly.	Unit	Rate	Qtrly Amount	Yrly.	Yrly \$ inc.	Yrly % inc.
13,000 gallons										
Minimum in Advance	1	\$76.13	\$76.13	\$304.52	1	\$76.13	\$76.13	\$304.52	\$0.00	
Excess Water	8	\$7.03	\$56.24	\$224.96	8	\$7.28	\$58.24	\$232.96	\$8.00	
State Surcharge 1	13	\$0.11	\$1.37	\$5.48	13	\$0.11	\$1.37	\$5.48	\$0.00	
State Surcharge 2	13	\$0.17	\$2.16	\$8.65	13	\$0.17	\$2.16	\$8.65	\$0.00	
Sewer Charge- usage	13	\$13.85	\$180.05	\$720.20	13	\$14.75	\$191.75	\$767.00	\$46.80	
Sewer Debt Flat Fee	1	\$38.02	\$38.02	\$152.08	1	\$38.02	\$38.02	\$152.08	\$0.00	
Sewer Debt Usage Fee	13	\$6.49	\$84.37	\$337.48	13	\$6.49	\$84.37	\$337.48	\$0.00	
			\$438.34	\$1,753.37			\$452.04	\$1,808.17	\$54.80	3.13%

	Unit	Rate	Qtrly Amount	Yrly.	Unit	Rate	Qtrly Amount	Yrly.	Yrly \$ inc.	Yrly % inc.
16,000 gallons										
Minimum in Advance	1	\$76.13	\$76.13	\$304.52	1	\$76.13	\$76.13	\$304.52	\$0.00	
Excess Water	11	\$8.91	\$98.01	\$392.04	11	\$9.22	\$101.42	\$405.68	\$13.64	
State Surcharge 1	16	\$0.11	\$1.69	\$6.75	16	\$0.11	\$1.69	\$6.75	\$0.00	
State Surcharge 2	16	\$0.17	\$2.66	\$10.65	16	\$0.17	\$2.66	\$10.65	\$0.00	
Sewer Charge- usage	16	\$13.85	\$221.60	\$886.40	16	\$14.75	\$236.00	\$944.00	\$57.60	
Sewer Debt Flat Fee	1	\$38.02	\$38.02	\$152.08	1	\$38.02	\$38.02	\$152.08	\$0.00	
Sewer Debt Usage Fee	16	\$6.49	\$103.84	\$415.36	16	\$6.49	\$103.84	\$415.36	\$0.00	
			\$541.95	\$2,167.80			\$559.76	\$2,239.04	\$71.24	3.29%

TOWN OF JAMESTOWN - SEWER DIVISION
Proposed Budget
July 1, 2019 - June 30, 2020

ACCOUNT NUMBER & DESCRIPTION	Actual	BUDGET	PROPOSED	FY18.19	\$ Change	% Change
	FY17.18			YTD		
	6/30/2018	FY18.19	FY19.20	4/30/2019	Prev. Yr.	Prev. Yr.
OPERATING REVENUES						
2103 0000 40400 Sewer Line Frontage Assessment	80,418.16	80,042.00	80,042.00	0.00	0.00	0.00%
2103 0000 40405 Inspection Fees	75.00	250.00	250.00	75.00	0.00	0.00%
2103 0000 40406 Sewer Use Sales	577,175.72	614,800.00	654,762.00	488,274.24	39,962.00	6.50%
2103 0000 40408 New Service Connect Fees	66,000.00	30,000.00	15,000.00	6,000.00	-15,000.00	-50.00%
2103 0000 40414 Dumping Fees	3,468.50	5,000.00	5,000.00	1,771.00	0.00	0.00%
2103 0000 40850 Golf Course Allocation	8,000.00	8,000.00	8,000.00	0.00	0.00	0.00%
40100 TOTAL REVENUES	735,137.38	738,092.00	763,054.00	496,120.24	24,962.00	3.38%
OPERATING EXPENSES						
2103 7000 70100 Public Works Director	24,239.29	24,844.00	24,844.00	19,111.80	0.00	0.00%
2103 7000 70101 Wastewater Super w/Long	73,106.69	74,763.68	74,763.68	58,815.61	0.00	0.00%
2103 7000 70102 Accounting w/Long	40,997.17	40,571.00	40,571.00	31,407.51	0.00	0.00%
2103 7000 70103 Asst. Super w/Long	68,571.28	69,434.46	69,434.46	55,298.83	0.00	0.00%
2103 7000 70104 Plant Operator w/Long	59,529.51	60,899.86	60,899.86	47,639.63	0.00	0.00%
2103 7000 7010X Sewer- Laborer			7,200.00			
2103 7000 70511 Wastewater Super OT	8,521.35	9,000.00	9,000.00	4,038.44	0.00	0.00%
2103 7000 70513 Asst. Superintendent OT	15,046.31	9,000.00	9,000.00	10,806.01	0.00	0.00%
2103 7000 70514 Plant Operator OT	9,287.14	9,000.00	9,000.00	5,960.07	0.00	0.00%
7000 Salaries	299,298.74	297,513.00	304,713.00	233,077.90	7,200.00	2.42%
2103 7000 70900 Social Security	20,695.05	22,899.00	22,899.00	13,900.03	0.00	0.00%
2103 7000 70901 Health & Dental	53,533.42	47,571.00	50,171.00	29,566.08	0.00	5.47%
2103 7000 70902 Worker's Compensation	10,860.78	9,000.00	9,000.00	10,000.00	0.00	0.00%
2103 7000 70904 Retirement	33,621.99	30,042.00	31,919.00	20,119.77	1,877.00	6.25%
2103 7000 70906 Life Insurance	390.67	670.00	670.00	558.04	0.00	0.00%
2103 7000 70336 Clothing Allowance	344.99	1,500.00	1,500.00	709.00	0.00	0.00%
2103 7000 70xxx Contingency	0.00	0.00	8,005.00	0.00	8,005.00	#DIV/0!
2103 7000 70339 License Fees	1,800.00	1,800.00	1,800.00	1,800.00	0.00	0.00%
7000 Benefits	121,246.90	113,482.00	125,964.00	76,652.92	12,482.00	11.00%
7000 TOTAL SALARY & BENEFITS	420,545.64	410,995.00	430,677.00	309,730.82	19,682.00	4.79%
2103 7002 70001 Power - Electricity	38,050.65	38,000.00	38,000.00	27,122.12	0.00	0.00%
2103 7002 70002 Chemicals	2,152.25	2,500.00	2,500.00	1,437.05	0.00	0.00%
2103 7002 70003 Heat	12,730.72	9,500.00	9,500.00	7,970.71	0.00	0.00%
2103 7002 70004 Water	2,083.85	2,200.00	2,200.00	1,814.49	0.00	0.00%
2103 7002 70005 Chlorine	1,403.22	7,000.00	7,000.00	6,258.04	0.00	0.00%
2103 7002 70006 Equipment Maintenance	21,768.31	22,000.00	22,000.00	21,648.11	0.00	0.00%
2103 7002 70007 Misc Supplies, Office Cleaning	8,223.25	5,000.00	5,000.00	5,140.18	0.00	0.00%
2103 7002 70008 Laboratory Supplies	1,858.06	4,500.00	4,500.00	1,423.62	0.00	0.00%
2103 7002 70009 Telephone	850.56	750.00	750.00	457.52	0.00	0.00%
2103 7002 70010 Alarm Lines	6,246.06	5,500.00	5,500.00	5,047.10	0.00	0.00%
2103 7002 70011 Sludge Composting	46,950.05	39,400.00	39,400.00	27,512.25	0.00	0.00%
2103 7002 70012 Truck Operation & Main.	329.68	1,000.00	1,000.00	0.00	0.00	0.00%
2103 7002 70013 Gas - Truck	296.44	2,500.00	2,500.00	717.32	0.00	0.00%
2103 7002 70014 State Mandated Testing	25,542.18	22,400.00	22,400.00	19,024.09	0.00	0.00%
2103 7002 70201 Professional Services - Legal	0.00	2,500.00	2,500.00	0.00	0.00	0.00%
2103 7002 70315 Training	492.00	1,000.00	1,000.00	1,192.00	0.00	0.00%
2103 7002 70600 Professional Services	1,705.00	2,000.00	2,000.00	0.00	0.00	0.00%
7002 Wastewater Treatment Facility	170,682.28	167,750.00	167,750.00	126,764.60	0.00	0.00%
2103 7003 70017 Pumping Station #3 (W Ferry)	3,573.58	4,000.00	4,000.00	2,295.69	0.00	0.00%
2103 7003 70018 Pumping Station #1 (Bayview)	20,410.80	15,000.00	15,000.00	18,949.24	0.00	0.00%
2103 7003 70019 Pumping Station #2 (Hamilton)	10,901.86	10,000.00	10,000.00	10,253.87	0.00	0.00%
2103 7003 70020 Pumping Station #4 (Maple)	671.56	750.00	750.00	553.64	0.00	0.00%
7003 Pumping Stations	35,557.80	29,750.00	29,750.00	32,052.44	0.00	0.00%
2103 7004 70598 Equipment Insurance	4,000.00	4,000.00	4,000.00	4,000.00	0.00	0.00%
7004 Insurance	4,000.00	4,000.00	4,000.00	4,000.00	0.00	0.00%
2103 7005 70021 Maintenance Sewer Mains	6,300.00	6,500.00	0.00	3,889.00	-6,500.00	-100.00%
2103 7005 70xxx Jet Vac Truck Lease	0.00	21,892.00	26,406.00	0.00	4,514.00	20.62%
2103 7005 70xxx Pickup Truck	0.00	0.00	8,125.00	0.00	0.00	#DIV/0!
2103 7005 70xxx Slip Lining	0.00	41,625.00	41,025.00	0.00	-600.00	-1.44%
2103 7005 70605 West Ferry Extension Notes	74,987.55	5,580.00	5,321.00	93,946.71	-259.00	-4.64%
7005 Sanitary Sewers, Laterals&Mains	81,287.55	75,597.00	80,877.00	97,835.71	5,280.00	6.98%
7081 70801 Capital Expense	11,648.48	50,000.00	50,000.00	32,744.40	0.00	0.00%
TOTAL EXPENSES	723,721.75	738,092.00	763,054.00	603,127.97	24,962.00	3.38%

**TOWN OF JAMESTOWN SEWER DIVISION
PROPOSED OPERATING BUDGET
July 1, 2018- June 30, 2019**

NUMBER	ACCOUNT	PROPOSED 2017/2018
70070940	Principal	\$433,418.24
	Interest	\$31,667.91
	Income to offset Debt	\$465,086.00

Budget vs Actual - Water
TOWN OF JAMESTOWN, RI
For 4/30/2019

Run: 5/14/2019 at 9:58 AM

	Annual Budget	P-T-D Actual	Y-T-D Actual	Remaining \$	%
					of Budget
2102 7000 70100 00 Salary- Public Works Director	24,845.00	1,911.18	21,022.98	3,822.02	84.62
2102 7000 70102 00 Salary- Accounting	40,571.00	4,659.57	36,067.14	4,503.86	88.90
2102 7000 70103 00 Salary - Treatment Plant Operator	69,548.00	5,349.80	58,782.65	10,765.35	84.52
2102 7000 70104 00 Ass't Plant Operator w/longevity	69,155.00	4,968.48	59,904.98	9,250.02	86.62
2102 7000 70105 00 Salary - Plant Operator	57,725.00	4,440.38	37,557.41	20,167.59	65.06
2102 7000 70513 00 Treatment Plant Operator - OT	13,000.00	1,103.40	18,541.23	(5,541.23)	142.62
2102 7000 70514 00 Ass't Treatment Plant Operator OT	11,000.00	1,439.60	15,474.90	(4,474.90)	140.68
2102 7000 70515 00 Plant Operator- OT	8,000.00	874.20	4,724.84	3,275.16	59.06
7000 Salaries	293,844.00	24,746.61	252,076.13	41,767.87	85.79
2102 7001 70900 00 SOCIAL SECURITY TAX	22,480.00	1,834.26	17,653.03	4,826.97	78.53
2102 7001 70901 00 Blue Cross/Delta Dental	44,036.00	2,527.95	26,063.52	17,972.48	59.19
2102 7001 70902 00 Worker's Compensation	32,000.00	0.00	30,000.00	2,000.00	93.75
2102 7001 70903 00 Retirement System	27,065.00	2,911.08	19,588.01	7,476.99	72.37
2102 7001 70906 00 Life Insurance	780.00	55.80	483.60	296.40	62.00
2102 7001 70910 00 Clothing	1,500.00	0.00	200.98	1,299.02	13.40
7001 Benefits	127,861.00	7,329.09	93,989.14	33,871.86	73.51
7000/7001 Salaries & Benefits	421,705.00	32,075.70	346,065.27	75,639.73	82.06
2102 7005 70601 00 Maintenance	6,000.00	0.00	4,512.33	1,487.67	75.21
2102 7005 70606 00 ALARM LINES	2,000.00	362.60	1,568.51	431.49	78.43
7005 Reservoirs/Rights of Way	8,000.00	362.60	6,080.84	1,919.16	76.01
2102 7006 70601 00 Maintenance	1,000.00	0.00	5,020.90	(4,020.90)	502.09
2102 7006 70636 00 Wells-- Electricity	7,000.00	1,115.96	6,936.05	63.95	99.09
7006 Wells	8,000.00	1,115.96	11,956.95	(3,956.95)	149.46
2102 7010 70008 00 Lab Supplies - Water	0.00	1,739.11	7,525.44	(7,525.44)	0.00
2102 7010 70631 00 Chemicals	47,000.00	1,021.61	31,617.61	15,382.39	67.27
2102 7010 70632 00 Heat	13,500.00	1,612.29	9,905.73	3,594.27	73.38
2102 7010 70633 00 Equip. Maintenance	30,000.00	1,823.48	28,098.72	1,901.28	93.66
2102 7010 70634 00 Professional Services	5,000.00	0.00	5,460.71	(460.71)	109.21
2102 7010 70635 00 Telephone	2,500.00	252.95	1,924.51	575.49	76.98
2102 7010 70636 00 Wells-- Electricity	38,000.00	4,331.95	25,792.68	12,207.32	67.88
2102 7010 70637 00 Bldg Maint	8,000.00	364.66	6,494.73	1,505.27	81.18
2102 7010 70638 00 State Testing	20,824.00	374.00	7,403.27	13,420.73	35.55
2102 7010 70639 00 License Fees	2,000.00	0.00	1,200.00	800.00	60.00
2102 7010 70643 00 PUMP OUT TREATMENT PLANT	2,000.00	0.00	2,340.00	(340.00)	117.00
2102 7010 70645 00 WATER SLUDGE DISPOSAL	16,000.00	0.00	13,438.79	2,561.21	83.99
7010 Pump Station & Treatment Plant	184,824.00	11,520.05	141,202.19	43,621.81	76.40
2102 7011 70636 00 Wells-- Electricity	1,650.00	135.67	1,317.73	332.27	79.86
2102 7011 70637 00 Bldg Maint	3,300.00	0.00	75.00	3,225.00	2.27
7011 South Pond Pre-Treatment Bldg	4,950.00	135.67	1,392.73	3,557.27	28.14
2102 7012 70636 00 Water Tower- Electricity	3,000.00	305.29	1,025.63	1,974.37	34.19
2102 7012 70643 00 Water Tower - Maintenance	500.00	0.00	0.00	500.00	0.00
7012 Water Tower	3,500.00	305.29	1,025.63	2,474.37	29.30
2102 7013 70644 00 Vehicles Gas & Oil	1,500.00	0.00	543.14	956.86	36.21
2102 7013 70645 00 Repair and Maintenance	4,000.00	0.00	704.63	3,295.37	17.62
7013 Vehicles	5,500.00	0.00	1,247.77	4,252.23	22.69
2102 7020 70651 00 Clamps	1,000.00	0.00	561.54	438.46	56.15
2102 7020 70652 00 Pipe	5,000.00	0.00	3,756.16	1,243.84	75.12
2102 7020 70653 00 Backfill & Excavation	2,000.00	0.00	0.00	2,000.00	0.00
7020 Maintenance & Laterials	8,000.00	0.00	4,317.70	3,682.30	53.97
2102 7030 70661 00 Service Repairs	8,000.00	0.00	5,484.89	2,515.11	68.56
2102 7030 70663 00 New Services	3,000.00	0.00	121.17	2,878.83	4.04
7030 Water Division Services	11,000.00	0.00	5,606.06	5,393.94	50.96
2102 7040 70672 00 Supplies/Expenses	14,000.00	233.20	11,384.34	2,615.66	81.32
7040 Meters	14,000.00	233.20	11,384.34	2,615.66	81.32
2102 7050 70681 00 Hydrants- Maintenance	8,000.00	934.21	934.21	7,065.79	11.68
7050 Hydrants	8,000.00	934.21	934.21	7,065.79	11.68
2102 7060 70923 00 Billing	6,500.00	87.73	3,295.48	3,204.52	50.70
2102 7060 70924 00 Insurance	7,200.00	0.00	7,200.00	0.00	100.00

Budget vs Actual - Water
TOWN OF JAMESTOWN, RI
For 4/30/2019

	Annual Budget	P-T-D Actual	Y-T-D Actual	Remaining \$	% of Budget
2102 7060 70925 00 Audit	4,000.00	0.00	0.00	4,000.00	0.00
2102 7060 70926 00 Supplies	6,000.00	692.50	8,120.78	(2,120.78)	135.35
7060 Administration	23,700.00	780.23	18,616.26	5,083.74	78.55
2102 7070 70300 00 Water Debt	434,901.00	0.00	0.00	434,901.00	0.00
2102 7070 70350 00 Dam Repair - Interest	10,000.00	0.00	0.00	10,000.00	0.00
2102 7070 70940 00 Interest	0.00	0.00	126,900.90	(126,900.90)	0.00
7070 Debt Service	444,901.00	0.00	126,900.90	318,000.10	28.52
2102 7080 70800 00 Water- Capital	100,000.00	455.95	455.95	99,544.05	0.46
7080 Capital	100,000.00	455.95	455.95	99,544.05	0.46
2102 7081 70602 00 PLC FOR FILTERS	0.00	0.00	6,873.00	(6,873.00)	0.00
2102 7081 70603 00 Control Panel SCADA	0.00	1,177.60	20,819.60	(20,819.60)	0.00
Total Expenses	0.00	1,177.60	27,692.60	(27,692.60)	0.00
 Total Expenses	 1,246,080.00	 49,096.46	 704,879.40	 541,200.60	 56.57

**Budget vs Actual - Sewer
TOWN OF JAMESTOWN, RI
For 4/30/2019**

Run: 5/14/2019 at 9:56 AM

	Annual Budget	P-T-D Actual	Y-T-D Actual	Remaining \$	% of Budget
2103 7000 70100 00 Salary, Public Works Director	24,844.00	1,911.18	21,022.98	3,821.02	84.62
2103 7000 70101 00 Salary- Superintendent	74,763.68	5,349.82	64,165.43	10,598.25	85.82
2103 7000 70102 00 Salary, Clerical	40,571.00	4,659.56	36,067.07	4,503.93	88.90
2103 7000 70103 00 Salaries, Ass't Superintendent	69,434.46	4,968.48	60,267.31	9,167.15	86.80
2103 7000 70104 00 Salaries- Plant Operator	60,899.86	4,440.38	52,080.01	8,819.85	85.52
2103 7000 70336 00 Clothing	1,500.00	534.00	709.00	791.00	47.27
2103 7000 70511 00 Wastewater Superintendent - OT	9,000.00	431.33	4,469.77	4,530.23	49.66
2103 7000 70513 00 Ass't Superintendent - OT	9,000.00	801.17	11,607.18	(2,607.18)	128.97
2103 7000 70514 00 Plant Operator - OT	9,000.00	527.02	6,487.09	2,512.91	72.08
2103 7000 70639 00 License Fees	0.00	0.00	1,800.00	(1,800.00)	0.00
2103 7000 70900 00 Social Security Tax	22,899.00	1,437.33	17,257.03	5,641.97	75.36
2103 7000 70901 00 Blue Cross/Delta Dental	47,571.00	3,266.51	32,574.03	14,996.97	68.47
2103 7000 70902 00 Worker'S Compensation	9,000.00	0.00	10,000.00	(1,000.00)	111.11
2103 7000 70903 00 Retirement System	30,042.00	3,482.68	21,244.59	8,797.41	70.72
2103 7000 70906 00 Life Insurance	670.00	55.80	558.04	111.96	83.29
7000 Salaries	409,195.00	31,865.26	340,309.53	68,885.47	83.17
7000/7001 Salaries & Benefits	409,195.00	31,865.26	340,309.53	68,885.47	83.17
2103 7002 70001 00 Power- Electricity	38,000.00	3,791.02	27,122.12	10,877.88	71.37
2103 7002 70002 00 Chemicals	2,500.00	0.00	1,437.05	1,062.95	57.48
2103 7002 70003 00 Heat	9,500.00	1,705.87	7,970.71	1,529.29	83.90
2103 7002 70004 00 Water	2,200.00	517.93	1,814.49	385.51	82.48
2103 7002 70005 00 Chlorine	7,000.00	1,573.18	6,258.04	741.96	89.40
2103 7002 70006 00 Equipment Maintenance	22,000.00	1,674.99	21,648.11	351.89	98.40
2103 7002 70007 00 Misc. Supplies, Office, Cleani	5,000.00	708.85	5,390.18	(390.18)	107.80
2103 7002 70008 00 Lab Supplies	4,500.00	841.10	1,423.62	3,076.38	31.64
2103 7002 70009 00 Telephone	750.00	40.74	457.52	292.48	61.00
2103 7002 70010 00 Alarm Line- N.E.T.	5,500.00	813.63	5,047.10	452.90	91.77
2103 7002 70011 00 Sludge Composting	39,400.00	3,482.07	27,512.25	11,887.75	69.83
2103 7002 70012 00 Truck Operation & Maintenance	1,000.00	0.00	0.00	1,000.00	0.00
2103 7002 70013 00 Gas- Truck	2,500.00	0.00	717.32	1,782.68	28.69
2103 7002 70014 00 State Mandated Testing	22,400.00	2,672.12	19,024.09	3,375.91	84.93
2103 7002 70201 00 Professional Services - Legal	2,500.00	0.00	0.00	2,500.00	0.00
2103 7002 70315 00 Training Of Members	1,000.00	67.00	1,192.00	(192.00)	119.20
2103 7002 70600 00 Professional Services	2,000.00	0.00	0.00	2,000.00	0.00
7002 Wastewater Treatment Facility	167,750.00	17,888.50	127,014.60	40,735.40	75.72
2103 7003 70017 00 Pumping Station #3	4,000.00	493.17	2,295.69	1,704.31	57.39
2103 7003 70018 00 Pumping Station #1	15,000.00	5,324.76	18,949.24	(3,949.24)	126.33
2103 7003 70019 00 Pumping Station #2	10,000.00	2,672.98	10,253.87	(253.87)	102.54
2103 7003 70020 00 Pumping Station #4	750.00	117.69	553.64	196.36	73.82
7003 Pumping Stations	29,750.00	8,608.60	32,052.44	(2,302.44)	107.74
2103 7004 70598 00 Equipment Insurance	4,000.00	0.00	4,000.00	0.00	100.00
7004 Insurance	4,000.00	0.00	4,000.00	0.00	100.00
2103 7005 70021 00 Maintenance Sewer Mains	6,500.00	3,889.00	3,889.00	2,611.00	59.83
2103 7005 70504 00 Payment Of Principal - Town	21,892.00	0.00	10,096.79	11,795.21	46.12
2103 7005 70505 00 Payment Of Interest - Town	41,625.00	0.00	921.15	40,703.85	2.21
2103 7005 70605 00 Interest Payments	5,580.00	5,662.50	93,946.71	(88,366.71)	1,683.63
7005 Sanitary Sewers, Laterials & Mains	75,597.00	9,551.50	108,853.65	(33,256.65)	143.99
2103 7081 70801 00 Sewer Capital	50,000.00	2,519.40	32,744.40	17,255.60	65.49
7081 Capital Improvements	50,000.00	2,519.40	32,744.40	17,255.60	65.49
Total Expenses	736,292.00	70,433.26	644,974.62	91,317.38	87.60

STATE OF RHODE ISLAND

Jamestown

Board of Licensing Commissioners

Application for License by Individual or Partnership

Retailer Class:

A BT BV BV-L C Brew Pub

Name of Applicant (Corporation Name): Jamestown Beer Holdings LLC

DBA:

Business Address: 34 Narragansett Ave., Jamestown, RI 02835

Business Phone: 516-902-9065

Hours of Operation: Wednesday through Sunday, noon-8pm

Name, Address, Phone # and Date of Birth of each applicant:

Thomas McNiff, 113 Howland Ave., Jamestown, RI 02835, 516-902-9065, 02/08/1971

William Tuttle, 444 Seaside Dr., Jamestown, RI 02835, 401-524-9359, 08/15/1972

Citizen of United States? Yes If Naturalized, date and court where admitted:

Name and Address of each person interested or to become interested in business for which application is being made (state nature of interest):

Thomas McNiff, 113 Howland Ave., Jamestown, RI 02835 - 50%
William Tuttle, 444 Seaside Dr., Jamestown, RI 02835 - 50%

Is application for the benefit of another? No If so, please explain:

Has applicant obtained a loan or arranged to do so from other than a bank? Yes

If so, please explain: Private loan from unrelated third party

If application is in behalf of undisclosed principal or party in interest, give details:

Does Applicant Own Premise? No Is Property Mortgaged?

Is Property Leased? Yes

Give Name and Address of Mortgage or Lessee Amount of Extent:

Okema Properties LLC, 16 Walcott Ave., Jamestown, RI 02835

RECEIVED
JAN 11 2010

Have any of the applicants ever been arrested or convicted of a crime? *No* If yes, explain:

Is any other business to be carried on in the Licensed Premises? *Yes* If yes, explain:
Retail sale of home brewing equipment.

Is any Officer, Board Member or Stockholder engaged in any manner as a Law Enforcement Officer? *No* If yes, explain:

Do any applicants have any interest direct or indirect, as principle or associate, or in any manner whatsoever, in any retail license issued under Chapter 3-7 of the General Laws of Rhode Island, 1956, as amended? *No* If yes, explain:

Is Applicant the owner or operator of any other business? *No* If yes, explain:

State amount of capital invested in the business: *\$70,000*

Does applicant have a draft system? *No*

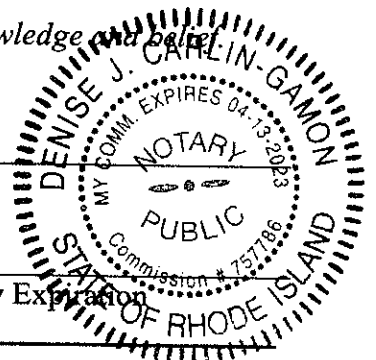
I hereby certify that the above statements are true to the best of my knowledge and belief.

[Signature]
Applicant

5/1/19
Date

[Signature]
Witness of Licensing Board or Notary Public

5/1/2019
Date of Witness or Notary Expiration



Instructions of Applicants

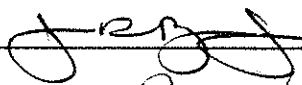
1. Every question on the Application Form must be answered. Any false statement made by the Applicant will be sufficient grounds for the denial of the application or the revocation of the license in case one has been granted.
2. Submit with this application a copy of the proposed menu – Class BV;BVL.
3. Submit with this application a copy of Pharmacist's Dept. of Health Licenses. (Class E)

(Copy Shall Be Forwarded To Liquor Control Administration By Town Clerk)

Town of Jamestown, Rhode Island
Board of License Commissioners
Alcoholic Beverage License Application

Approval: Please Sign & Date

Chief of Police:  5/6/2019

Fire Chief:  5.3.19

Water & Sewer Clerk:  5/7/19

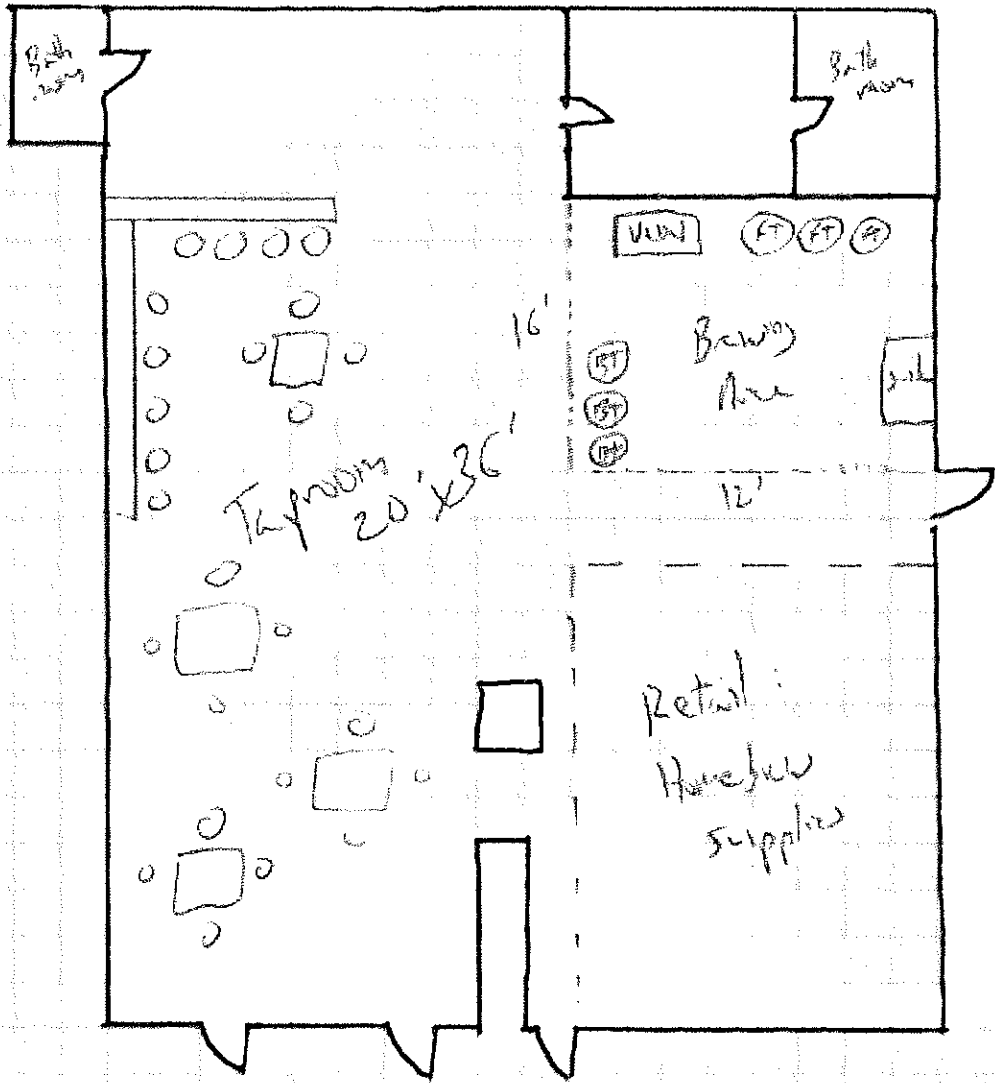
Tax Collector:  5/7/19

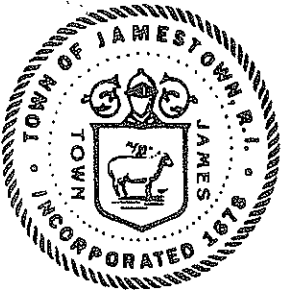
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This application has been **GRANTED/DENIED** by the Jamestown Town Council at a meeting held on the _____ day of _____, 2019 for the period of _____ to **November 30, 2020**
Issued: _____

Cheryl A. Fernstrom, CMC, Town Clerk

Please display this license in a prominent place in your establishment





ZONING BOARD OF REVIEW
Town of Jamestown

93 Narragansett Avenue
401-423-7200

Jamestown, Rhode Island
02835-1199

November 28, 2018

Jamestown Beer Holdings
34 Narragansett Avenue
Jamestown, RI 02835

Dear Sir or Madame,

The following is the decision on your Petition heard by the Town of Jamestown Zoning Board of Review on November 27, 2018.

After testimony was completed at the public hearing for which due notice was given and a record kept, the Town of Jamestown Zoning Board of Review, after taking into consideration all of the testimony and exhibits at the public hearing, makes the following determination:

A motion was made by Terence Livingston and seconded by Edward Gromada to grant the request of Jamestown Beer Holdings LLC (Okema Prop. LLL, owner) whose property is located at 34 Narragansett Ave., and further identified as Assessor's Plat 8, Lot 453 for a special use permit from Article 3, Section 82-301, Table 3-1 VIB Tavern/Bar, Article 6, Section 82-601 special use permit to operate a nanobrewery and taproom.

This Board has determined that this application does satisfy the requirements of ARTICLE 6, SECTIONS 600 and 602.

This Special Use Permit is granted with the following restriction/condition(s):

1. That the alcohol consumption will be interior only.
2. The applicant shall use advanced technology to minimize water use.

This motion is based on the following findings of fact:

1. Said property is located in a CD zone and contains 1,373 sq. ft.
2. The applicant shall use advanced technology to minimize water use.
3. The alcohol consumption will be interior only.
4. The nano-brewery economic vitality to the village district.
5. There is ample parking for the establishment.

The motion carried by a vote of 5 -0.

Richard Boren, Terence Livingston, Edward Gromada, Marcy Coleman, and Judith Bell voted in favor of the motion.

Lisa Hough and Dean Wagner were absent.

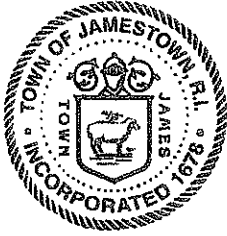
This variance/special use permit shall expire one year from the date of granting unless the applicant exercises the permission granted.

Very truly yours,



Richard Boren, Chairman
Jamestown Zoning Board of Review
RB/pw

RECEIVED FOR RECORD
Dec 19 2018 09:53A
JAMESTOWN TOWN CLERK
CHERYL A. FERMSTROM, CNC



Planning Commission MEMORANDUM

TO: Jamestown Zoning Board
Chris Costa, Zoning Enforcement Officer

FROM: Michael Swistak, Chair
Jamestown Planning Commission

RE: Jamestown Beer Holdings, LLC, William Tuttle and Tom McNiff
– New Use in the Jamestown Village Special Development District
Development Plan Review, Recommendation to the Zoning Board
for Special Use Permit

DATE: October 19, 2018

At the October 17, 2018 Planning Commission meeting, the Planning Commission voted to the approve the Development Plan of Jamestown Beer Holdings, LLC for 34 Narragansett Avenue, Plat 8 Lot 453. This application was reviewed by the Planning Commission under Zoning Ordinance Article 11, as a change in use in the Jamestown Village Special Development District for the multi-use Bomes Theatre building. The Planning Commission also discussed the request for a Special Use Permit to serve beer. This will also need a liquor license from the Town Council sitting as the Alcohol Licensing Review Board. The recommendation for approval is based on the following findings of fact and subject to the following conditions of approval:

Findings of Fact – Development Plan Review

1. The applicant proposes to open a 28 seat “nano-brewery” as an additional use in the space that is currently occupied by Conanicut Brewing in the Mall at 34 Narragansett Avenue. This has been determined to be a new use that requires Development Plan Review;
2. The TRC met on September 26, 2018 and October 5 to discuss this application. The minutes are attached;
3. The following Variances for parking have been granted by the Zoning Board of Review:
 - a. February 15, 1983 Bernard Dutra – Parking Variance for 25 parking spaces conditioned that he provide 10 spaces at 24 Narragansett Avenue or closer.
 - b. March 11, 1985 John Dennis Flynn (Town Council approval for victualing and restaurant license) – also Special Use permit granted for liquor at the café in the mall with a condition that 5 spaces be developed in back of the building.
Note: This use never went in to operation and it is undetermined if the spaces were ever developed.
 - c. March 23, 1993 – Parking Variance granted for a 15-seat restaurant because it was a change in use that needed greater parking spaces than the previous use; this use received a variance for 4 spaces.
4. Therefore a total of 29 parking spaces have been granted by variance since 1983 for multiple uses with the initial condition that 10 spaces be provided at 24 Narragansett Avenue or closer. A permanent parking easement was provided at 24 Narragansett

Avenue in favor of 34 Narragansett Avenue that provides up to 10 parking spaces. 3 additional public spaces exist for the use of the Bomes Theatre building on Narragansett Avenue.

5. The existing building is 5,650 square feet in size. The proposed business will occupy approximately 961 square feet of the total 1373 square feet occupied currently by Conanicut Brewing Company. Based on this, it has been calculated that the proposed use of a 28 seat “tavern” requires 3.5 parking spaces and the retail use requires approximately 1.05 parking spaces for a total of 5. The total building requires 14 spaces for the existing and proposed uses combined.
6. Development Plans have been reviewed for the building at 34 Narragansett Avenue as follows:
 - a. April 10, 2009 – Administrative Development Plan Review and approval for exterior renovations to the façade. Included removing clapboard and returning back to the brick façade underneath. Also included new signage and lighting.
 - b. June 23, 2016 – primarily interior changes to the building with minor exterior changes to the side of the building entrances for separate spaces. This was reviewed administratively under the provision that any significant change in use may be subject to further Development Plan Review.
7. The Planning Commission concluded that available parking at Narragansett Avenue is 32 spaces as follows:
 - Parking Variance granted in 1983 – 15 spaces
 - Parking Variance granted in 1993 - 4 spaces
 - Public Spaces on Narragansett Ave – 3 spaces
 - and
 - An easement for 10 spaces at 24 Narragansett Avenue.
8. The current tenant configuration of the building includes 5 office spaces, 1 yoga studio, 1 business incubator/retail space and the applicant operating as a brewing supply retail store. Total square footage of the building is approximately 5,650 sq. ft and current Parking requirement – including the new nano-brewery operation is 15 spaces.
9. The Planning Commission approval is based on the testimony of the applicant related to the planned scope of business and hours of operation.
10. The applicant testified that a denial of the application would force the business to seek a facility outside of Jamestown.

Findings of Fact – Special Use Permit

1. The applicant testified that microbreweries are becoming popular and can be a destination venue.
2. The applicant testified that the nano-brewery would add to the economic vitality of the village commercial district.
3. The applicant testified that the business expects to be open from 12 to 8 pm; 5 to 7 days per week. Retail sales of home brewing supplies will continue.
4. The applicant testified that they will use advanced technology to minimize water use and will donate/recycle a substantial percentage of the food waste from the brewing process.
5. In alignment with the Planning Commission's responsibility to encourage Economic Development – the Planning Commission recommends approval of the Special Use Permit required to serve alcohol.

Attachments: TRC Minutes

- C: Planning Commission
William Tuttle, Conanicut Brewing Co.
Tom McNiff, General's Crossing Nano-Brewery



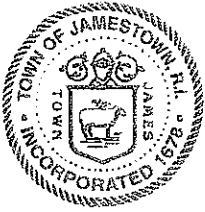
Office of the Town Planner MEMORANDUM

TO: Technical Review Committee
FROM: Lisa W. Bryer, AICP, Town Planner
RE: William Tuttle and Tom McNiff - New Use in the Village Special Development District - Nanobrewery and taproom at the Bomes Theatre Mall, 34 Narragansett Avenue, Plat 8 Lot 453
DATE: October 4, 2018

The TRC met on September 26, 2018 to discuss this application. The only outstanding issue was parking. Because it is a change of use, it was questioned whether they should calculate the parking for the entire Mall property? I have produced the entire record for this property in terms of Zoning approvals and Development Plan Reviews over the years since 1983 as follows (see attached):

1. 1983 Bernard Dutra -- Parking Variance for 25 parking spaces provided that he provided 10 spaces at 22 Narragansett Avenue or closer.
2. March 11, 1985 Flynn (Town Council approval for victualing and restaurant license) -- also Special Use permit granted for liquor at the café in the mall with a condition for 5 spaces out back.
3. March 23, 1993 -- Parking Variance granted for a 15-seat restaurant because it was a change in use that needed greater parking spaces than the previous use; 4 spaces.
4. April 10, 2009 -- Administrative Development Plan Review and approval for exterior renovations to the façade. Included removing clapboard and returning back to the brick façade underneath. Also included new signage and lighting.
5. June 23, 2016 -- primarily interior changes to the building with minor exterior changes to the side of the building entrances for separate spaces. This was reviewed administratively under the provision that any significant change in use may be subject to further Development Plan Review

The square footage of the building is approximately 5,650 square feet.



Office of the Town Planner MEMORANDUM

TO: Planning Commission
FROM: Lisa W. Bryer, AICP, Town Planner
On behalf of the Technical Review Committee
RE: Proceedings of September 26, 2018 TRC Meeting
William Tuttle and Tom McNiff - New Use in the Village Special
Development District - Nanobrewery and taproom at the Bomes
Theatre Mall, 34 Narragansett Avenue, Plat 8 Lot 453
DATE: September 28, 2018

The meeting was called to order at 9:00 a.m.

Lisa Bryer – Town Planner, Jean Lambert - Public Works Dept, Chris Costa – Zoning Official
Michael Swistak – Planning Commissioner, Duncan Pendlebury – Planning Commissioner.

Also present:

Cynthia Reppe – Planning Assistant, William Tuttle – Applicant, Tom McNiff - Applicant

Tom McNiff said Generals Crossing is planning a nanobrewery offering a 1 barrel brewing system. There will be 2 staff members and a total capacity of about 30 people. 5 batches per week. They will not be kegging. Will is the Master Brewer. Growlers can be filled from tanks to go. They will not be bottling or canning from the premises at this time. Everything sold will be made on premises.

Town Planner Lisa Bryer asked about parking. The Bomes mall has an easement with 24 Narragansett Avenue; Tom said it was 10 spaces. Bryer asked whether it specified 10 spaces, that was not her recollection? It was a dimension. This particular space in the Mall has been a restaurant, jewelry store, and office space in the past. The owner did not know what all the uses were when the mall was redone. Currently the Yoga studio is there and office space. Given previous uses Ms. Bryer thinks it is a was comparable to what it was previously. Bryer noted that the building was reviewed under Development Plan review previously when the exterior of the building was changed and then again when the minor side exterior changes and interior reorganization occurred several years ago. At that time, it did not meet the criteria of Planning Commission review and since they did not know what all the interior uses would be, it was approved and noted that any significant change in use may be subject to further Development Plan Review.

Duncan Pendlebury said we cannot double claim the parking spaces. A little in a jam because it did not come back to planning commission when the space was filling up. Shared parking down the street is not shared parking if is an easement; it is a permanent parking easement for the entire mall.

The change from the current store to the nanobrewery is a change in use. What is the expectation at this point, are they are hoping for more foot traffic asked Mr. Swistak. Mr. McNiff said he is

happy to present any information that is needed. Existing business of homebrew supply will be in smaller portion of the rented space. They will be submitting a site plan. Mr. Swistak wants to know what you will have on the inside. 4 or 5 large kettles with taps and some seating with a bartender. You can access both sides from the front.

Hours and days 5 or 6 days 11 or noon to 8 p.m. People can bring in food they will not be serving food. This will support the local food establishments. They will go to zoning for a special use permit and also liquor license approval. The zoning use classification will be "tavern". This is change of use according to Chris Costa. So it will also go to the Planning Commission for full Development Plan Review this time around.

Lisa Bryer said occupancy is full. Mike Swistak wants to know who is responsible to provide parking for the uses, partially town and property owner? It is the buildings responsibility to provide parking Bryer said. Lisa Bryer said we have to look at it holistically not individually otherwise the last person in is responsible and it should not be handled on piecemeal basis. The spaces vary in terms of use. Bryer noted that when this was approved the last few times for minor exterior changes and interior changes, it was assumed that there were no changes in parking since they have had varied uses over the years; 2 restaurants, real estate office, retail etc. There have been many turnovers since the last formal approval in 1993.

Swistak asked Ms. Bryer do you want more research as far as parking? This is coming to planning so they need to be able to defend the parking. We will meet again next week to be better prepared for planning then it will require less time at the planning meeting. It has to be for the overall building. Uses may change over time. Remember we are trying to be business friendly. What is easiest way to get close to the mark. This is no different than the past with full occupancy.

The applicant provided an estimate on water use. Summertime water is contentious They will limit the water use and waste they will be using a glycol based brewing process. Submersion is a waste of water so you lose a lot of gallons, they will be using glycol to activate and chill the water down. That should save them 200 gallons per week. 266 gallons of water per week is what they think they will be using. Very little water is going down the drain. The grains will be donated; there will be a bi-weekly pick up and stored in a closed container out back. Mr. Tuttle said and so outside storage and frequent pick up.

Mike Gray asked if this takes off do you plan on canning in the future? We may but we are not there today, it is too small and too costly. They will need to go to the water and sewer board. Mr. Swistak asked about any special events to draw a crowd. No initial thoughts of entertainment. If there are musicians that want to put on a small thing then they could possibly at a later date. This would need an entertainment license.

This will be continued until next week.

State of Rhode Island

Board of Licensing Commissioners

Application for License by Corporation, Independent or Caterer

Retailer Class:

F Y (beer/wine) -or- F1 _____ (full bar)
Liability Insurance Policy MUST accompany this form upon submission*

Date of Event: 5-24 Hours of Event: 6-8
(19 hour Maximum)

Address of Requested Premise: 26 North Road

Name of Applicant: Board of Trustee Jamestown Philomena Library

DBA: _____ Applicants Phone #: 401-423-7281

Address of Applicant: 26 North Road

Does applicant have a draft system? YES -or- NO

Will Food be provided? YES -or- NO If yes, you must contact the R.I. Department of Health

Will Entertainment be provided? YES -or- NO

Has an Entertainment License been requested and/or applied for? YES -or- NO

Does Applicant Own Premise? YES -or- NO Is Property Mortgaged? YES -or- NO

Is Property Leased? YES -or- NO Is Property Town Owned? YES -or- NO

Name Address, Phone # and Date of Birth of all Corporation Officers:

President: Eugene Mihaly Vice President: Paul Hovsbery

Secretary: Christopher Walsh Treasurer: Peter Carlson

Classes of Stock: (attach additional sheet if necessary)

Amount of Each Authorized: _____ Amount of Each Issued: _____

Names and Addresses of All Registered Owners of Each Class and Amount Owned:

If any of the above stock is hypothecated or pledged provide details:

If application is on behalf of undisclosed principal or party in interest, give details:

19 MAY 15 AM 9:24

Have any Officers, Board Members or Stockholders ever been arrested or convicted of a crime? YES -or- NO (if Yes explain): _____

Is any other business to be carried on in Licensed Premises? YES -or- NO (if Yes explain): _____

Is any Officer, Board Member or Stockholder engaged in any manner as a Law Enforcement Officer? YES -or- NO (if Yes explain): _____

Is Applicant or any of its Officers, Board Members or Stockholders interested directly or indirectly, as principle or associate, or in any manner whatsoever, in any retail license issued under Chapter 3-7 of the General Laws of Rhode Island, 1956, as amended? If yes, explain.

Is Applicant the owner or operator of any other business? YES -or- NO If yes, explain:

State amount of capital invested in the business: _____

I hereby certify that the above statements are true to the best of my knowledge and belief.

Applicant
Eugene B. Michalsky

Date
5/14/19

Corporation Owner/Caterer
Lisa Sheley
Witness of Licensing Board or Notary Public

Date
2/12/2023
Date of Witness or Notary Expiration

LISA SHELEY
Notary Public-State of Rhode Island
My Commission Expires
February 12, 2023

Instructions for Corporation Applicants

- Every question on the Application Form must be answered. Any false statement made by the Applicant will be sufficient grounds for the denial of the application or the revocation of the license in case one has been granted.
2. Corporations having 25 or more stockholders need not file a list of the names and addresses of stockholders (question #8).
 3. Attention is called to the requirements of the 1963 amendment of Section 3-5-10 of the General Laws.
 - a. All newly elected officers or directors must be reported to the Board of License Commissioners within 30 days.
 - b. Any acquisition by any person of more than 10% of any class of corporate stock must be reported within 30 days.
 - c. Any transfer of 50% or more of any class of corporate stock can be made only by written application to the licensing board subject to the procedures for a transfer license.


(Copy Shall Be Forwarded To Liquor Control Administration By Town Clerk)

Town of Jamestown, Rhode Island

Board of License Commissioners Alcoholic Beverage License Application

As part of the application process for a liquor license in the Town of Jamestown, the Alcoholic Beverage Licensing Commission of said town conducts an investigation to determine if the applicant has ever been convicted of any crime in this state or any other state. The applicant acknowledges the same, and consents to the investigation by the Commission or its designee, including the Jamestown Police Department, and the release of any information relating to a past criminal conviction of the applicant by any federal, state or municipal source to the Commission or its designee.

Signature of Applicant: _____



For Office Use Only

Certificate of Liability Insurance: _____

F License Fee (Beer/Wine): \$15.00

Date Paid: _____

F1 License Fee (Full): \$35.00

Date Paid: _____

Approval: Please Sign & Date

Chief of Police: _____

Fire Chief: _____

Fire Marshall: _____

Zoning Official:  5-16-19 _____

Water & Sewer Clerk: _____

Tax Collector: _____

Parks & Recreation Director: _____

Public Works Director: _____

⊗ ⊗

This application has been **GRANTED/DENIED** by the Jamestown Town Council at a meeting held on the _____ day of _____, 20____ for the day of the event to be held on: _____ ;

Location: _____

Issued: _____

Cheryl A. Fernstrom, CMC, Town Clerk
Please keep this license on hand for the duration of the event

State of Rhode Island

Board of Licensing Commissioners

Application for License by Corporation, Independent or Caterer

Retailer Class:

F (beer/wine) -or- F1 _____ (full bar)
Liability Insurance Policy **MUST** accompany this form upon submission*

Date of Event: June 16,2019 Hours of Event: 6-8:30
(19 hour Maximum)

Address of Requested Premise: 26 North Road

Name of Applicant: Friends of Jamestown Library

DBA: _____ Applicants Phone #: 401-423-7281

Address of Applicant: **26North Road Jamestown RI 02835**

Does applicant have a draft system? YES -or- NO

Will Food be provided? YES -or- NO *If yes, you must contact the R.I. Department of Health*

Will Entertainment be provided? YES -or- NO

Has an Entertainment License been requested and/or applied for? YES -or- NO

Does Applicant Own Premise? YES -or- NO Is Property Mortgaged? YES -or- NO

Is Property Leased? YES -or- NO Is Property Town Owned? YES -or- NO

Name Address, Phone # and Date of Birth of all Corporation Officers:

President: Lauren McCombs Vice President: none

Secretary: Alex Furtado Treasurer: Jennifer Baker

Classes of Stock: (attach additional sheet if necessary)

Amount of Each Authorized: _____ Amount of Each Issued: _____

Names and Addresses of All Registered Owners of Each Class and Amount Owned:

If any of the above stock is hypothecated or pledged provide details:

If application is on behalf of undisclosed principal or party in interest, give details:

Have any Officers, Board Members or Stockholders ever been arrested or convicted of a crime? YES -or- NO (if Yes explain): no

Is any other business to be carried on in Licensed Premises? YES -or- NO (if Yes explain): no

Is any Officer, Board Member or Stockholder engaged in any manner as a Law Enforcement Officer? YES -or- NO (if Yes explain): no

Is Applicant or any of its Officers, Board Members or Stockholders interested directly or indirectly, as principle or associate, or in any manner whatsoever, in any retail license issued under Chapter 3-7 of the General Laws of Rhode Island, 1956, as amended? If yes, explain. no

Is Applicant the owner or operator of any other business? YES -or- NO If yes, explain: no

State amount of capital invested in the business: _____

I hereby certify that the above statements are true to the best of my knowledge and belief.

Donna Fogarty Donna Fogarty
Applicant

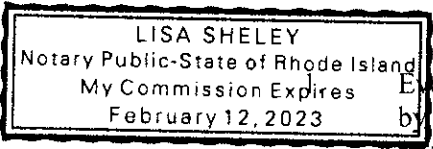
05-13-2019 05-13-2019
Date

none
Corporation Owner/Caterer

5/13/2019
Date

Lisa Sheley
Witness of Licensing Board or Notary Public

5/13/2019
Date of Witness or Notary Expiration



Instructions for Corporation Applicants

- Every question on the Application Form must be answered. Any false statement made by the Applicant will be sufficient grounds for the denial of the application or the revocation of the license in case one has been granted.
2. Corporations having 25 or more stockholders need not file a list of the names and addresses of stockholders (question #8).
 3. Attention is called to the requirements of the 1963 amendment of Section 3-5-10 of the General Laws.
 - a. All newly elected officers or directors must be reported to the Board of License Commissioners within 30 days.
 - b. Any acquisition by any person of more than 10% of any class of corporate stock must be reported within 30 days.
 - c. Any transfer of 50% or more of any class of corporate stock can be made only by written application to the licensing board subject to the procedures for a transfer license.

(Copy Shall Be Forwarded To Liquor Control Administration By Town Clerk)

Town of Jamestown, Rhode Island

Board of License Commissioners
Alcoholic Beverage License Application

As part of the application process for a liquor license in the Town of Jamestown, the Alcoholic Beverage Licensing Commission of said town conducts an investigation to determine if the applicant has ever been convicted of any crime in this state or any other state. The applicant acknowledges the same, and consents to the investigation by the Commission or its designee, including the Jamestown Police Department, and the release of any information relating to a past criminal conviction of the applicant by any federal, state or municipal source to the Commission or its designee.

Signature of Applicant: Donna Fogarty
For Office Use Only

Certificate of Liability Insurance: _____

F License Fee (Beer/Wine): \$15.00

Date Paid: _____

F1 License Fee (Full): \$35.00

Date Paid: _____

Approval: Please Sign & Date

Chief of Police: _____

Fire Chief: [Signature] 5.14.19

Fire Marshall: [Signature] 5.14.19

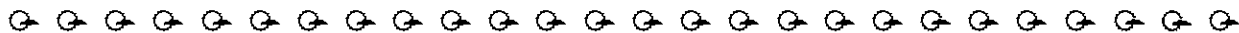
Zoning Official: [Signature] 5-11-19

Water & Sewer Clerk: _____

Tax Collector: _____

Parks & Recreation Director: _____

Public Works Director: _____



This application has been **GRANTED/DENIED** by the Jamestown Town Council at a meeting held on the _____ day of _____, 20____ for the day of the event to be held on: _____ ;

Location: _____

Issued: _____

Cheryl A. Fernstrom, CMC, Town Clerk

Please keep this license on hand for the duration of the event



TOWN OF JAMESTOWN

One Day Event/Entertainment Application

\$5.00 Application Fee

Date Rec'd _____
Office will enter date

All licenses are issued subject to the resolution of debts, taxes and appropriate signatures
(This form can be used with or without vendors)

Please complete the following information:

- Seasonal Event
- Parade
- Race:
 - Bicycle/Wheelchair
 - Run/Jog/Walk/Wheelchair
 - Marine Vessel
- Art/Craft Show
- Theatre/Film Production
- Concert
- Miscellaneous Function (please explain)
TRUSTEE FUNDRAISER

19 MAY 13 PM 2:13

Name of Event: (if applicable) Trustee Fundraiser

Date of Event: Friday May 24 Hours of Event: 6pm - 8pm

Location of Event: 26 North Road Number of people attending: 25

Name of Applicant/ Business: Jamestown Library Board of Trustees

Mailing Address: 26 North Road Business Phone #: 423-7280

Contact Person: Donna Fogarty Phone Number: 423-7281

List the type of entertainment being requested, if applicable (Band, DJ, etc.) none

Who will the event benefit? Jamestown Library

Type of Operation: (Private, State Sponsored, Non-Profit): non-profit

R.I. Show Promoter's Permit Number, per RIGL § 44-19-1, (if applicable): _____

If the applicant is a Non-Profit organization, is it registered with the State? Yes No

RI Tax ID #: _____ Non-Profit ID #: _____

Number of Vendors/Peddlers: (circle one) N/A 1-10 11-20 21-30 31-40 41-50
(**\$5.00 each Vendor/Peddler in addition to Application Fee**)

A list of vendor/peddler and fee must be submitted to the Town Clerk's Office with this license. Vendor/Peddler list must include name, address, phone number, date of birth, type of merchandise to be sold and exact location of sales.

What types of items will be sold at this event? none

Will food be sold at the location? *If yes, you must contact the R.I. Department of Health* Yes No

Will alcohol be provided and/or served at this event? *If yes, Alcohol Liability Insurance must be provided* Yes No

Will traffic control or a public facility be needed? Yes No
If yes, Please contact the Jamestown Police Department, Public Works Department and/or the Recreation Department for rates and forms for approval.

Note: All applicants must submit a liability insurance policy with coverage in the amount of \$1,000,000 (one million dollars) when using Town owned property. Certificate of insurance: Yes No

If there is additional information for the Town Council that you would like to add please attach separate correspondence.

Signature of Applicant: Donna Fogarty

Please attend the Town Council meeting on the _____ day of _____, 20____ for Council review.

For Office Use Only

License Fee: \$ _____ Ins. Policy: _____ Ft. Getty Rental Permit: _____

For Approval: Please sign, date & provide approximate cost to Town.

Department

Date

Approximate Cost or Comments

Town Administrator:



5/14/19

Chief of Police:

Fire Chief:



5.14.19

Fire Marshal:



5.14.19

Zoning Official:

Director of Parks & Recreation:

Director of Public Works:



5-15-19

Water & Sewer Clerk



5/13/19

Tax Collector



5/13/19

This application has been **GRANTED/DENIED** by the Jamestown Town Council at a meeting held on the _____ day of _____, 20____ for the event scheduled for: (date) _____ (time) _____ with a location of _____.

Issued: _____

Cheryl A. Fernstrom, CMC, Town Clerk

Please keep this license on hand for the day of the event.



TOWN OF JAMESTOWN

One Day Event/Entertainment Application

\$5.00 Application Fee

Date Rec'd _____
Office will enter date

All licenses are issued subject to the resolution of debts, taxes and appropriate signatures
(This form can be used with or without vendors)

Please complete the following information:

- Seasonal Event
- Parade
- Race:
 - Bicycle/Wheelchair
 - Run/Jog/Walk/Wheelchair
 - Marine Vessel
- Art/Craft Show
- Theatre/Film Production
- Concert
- Miscellaneous Function (please explain)
Annual meeting

19 MAY 13 PM 2:13

Name of Event: (if applicable) Friends of JPL Annual Meeting
 Date of Event: Wed, June 19 Hours of Event: 6-8:30
 Location of Event: 26 Worth Rd. Number of people attending: 75
 Name of Applicant/ Business: Jamestown Public Library
 Mailing Address: 26 Worth Rd. Business Phone #: 423-7280

Contact Person: Danna Fogus Phone Number: 423-7281

List the type of entertainment being requested, if applicable (Band, DJ, etc.) ukulele

Who will the event benefit? Jamestown Library Friends

Type of Operation: (Private, State Sponsored, Non-Profit): Non Profit

R.I. Show Promoter's Permit Number, per RIGL § 44-19-1, (if applicable): _____

If the applicant is a Non-Profit organization, is it registered with the State? Yes No

RI Tax ID #: _____ Non-Profit ID #: _____

Number of Vendors/Peddlers: (circle one) N/A 1-10 11-20 21-30 31-40 41-50
 (\$5.00 each Vendor/Peddler in addition to Application Fee)

A list of vendor/peddler and fee must be submitted to the Town Clerk's Office with this license. Vendor/Peddler list Must include name, address, phone number, date of birth, type of merchandise to be sold and exact location of sales.

What types of items will be sold at this event? None

Will food be sold at the location? If yes, you must contact the R.I. Department of Health Yes No

Will alcohol be provided and/or served at this event? If yes, Alcohol Liability Insurance must be provided Yes No

Will traffic control or a public facility be needed? Yes No
 If yes, Please contact the Jamestown Police Department, Public Works Department and/or the Recreation Department for rates and forms for approval.

Note: All applicants must submit a liability insurance policy with coverage in the amount of \$1,000,000 (one million dollars) when using Town owned property. Certificate of insurance: Yes No

If there is additional information for the Town Council that you would like to add please attach separate correspondence.

Signature of Applicant: Danna Fogus

Please attend the Town Council meeting on the _____ day of _____, 20____ for Council review.

For Office Use Only

License Fee: \$ _____ Ins. Policy: _____ Ft. Getty Rental Permit: _____

For Approval: Please sign, date & provide approximate cost to Town.

Department

Date

Approximate Cost or Comments

Town Administrator:



5/14/19

Chief of Police:

Fire Chief:



5.14.19

Fire Marshal:



5.14.19

Zoning Official:

Director of Parks & Recreation:

Director of Public Works:



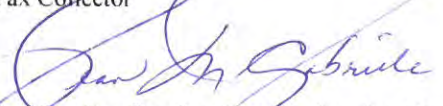
5-15-19

Water & Sewer Clerk

Tax Collector



5/13/19



5/13/19

This application has been **GRANTED/DENIED** by the Jamestown Town Council at a meeting held on the _____ day of

_____, 20_____ for the event scheduled for: (date) _____ (time) _____ with a

location of _____.

Issued: _____

Cheryl A. Fernstrom, CMC, Town Clerk

Please keep this license on hand for the day of the event.

THIS LEASE, made this 14 day of JANUARY,
A.D. 1930.

WITNESSETH

WHEREAS, THE TOWN OF JAMESTOWN, RHODE ISLAND (hereinafter referred to as the "Town") is the owner in fee of a certain parcel of real property located on Conanicut Island on the peninsula commonly known as Beavertail; and

WHEREAS, the Town leases from the United States a parcel of real property, with attached buildings and fixtures, on Beavertail Peninsula, Conanicut Island; and

WHEREAS, the STATE OF RHODE ISLAND (hereinafter sometimes referred to as the "State") is the owner in fee of a certain portion of the Beavertail peninsula on Conanicut Island which is not owned or leased by the Town, or retained by the United States; and

WHEREAS, the parcel of land owned by the Town is more particularly described in Exhibit A attached hereto and made a part hereof and shall be referred to hereinafter as Parcel "A"; and

WHEREAS, the parcel of land leased by the Town from the United States is described more particularly on Exhibit B attached hereto and made a part hereof and shall be referred to hereinafter as Parcel "B"; and

WHEREAS, the parcel of land on Beavertail Peninsula owned by the State is more particularly described on Exhibit C attached hereto and made a part hereof and shall be referred to hereinafter as Parcel "C"; and

-2-

WHEREAS, the Town and the State recognize that the Beavertail Peninsula on Conanicut Island is a unique natural resource of the State of Rhode Island which because of its ecological fragility and sensitivity to human influence must be carefully preserved and guardedly developed; and

WHEREAS, it is the intention of the Town and the State that the Beavertail peninsula be developed into a State park in such a way as to allow the people of the state to observe and enjoy its natural features, and at the same time give permanent protection to those features by forever restricting development to the minimum amount necessary to allow access to such a park by the public in such numbers as reasonably can be supported by the park's land and natural features; and

WHEREAS, the Town and the State recognize and agree that their mutual interests in preservation of Beavertail and provisions of access to Beavertail by the public in numbers limited to what the land and natural features can reasonably support and absorb can only be accomplished if Beavertail is developed into a park in strict conformance with the Development Plan and Rules, and Beavertail Descriptive Plan, which Plan and Rules, and Descriptive Plan, are attached hereto as Exhibit D and Exhibit E, respectively, and incorporated herein by reference; and

WHEREAS, it is the intention of the Town and the State that Beavertail be developed as a single State park, with uniform management, development, restoration and preservation policies to be administered by the State; and

WHEREAS, it is the intention of the Town and the State that the State shall manage the Beavertail State Park (hereinafter sometimes referred to as "park") in consultation with an Advisory committee whose members shall be selected in the manner hereinafter provided for; and

WHEREAS, the Town agrees that it will provide routine maintenance and clean up services for the Beavertail State Park,, subject to the supervision and ultimate control and responsibility of the State Department of Environmental Management (hereinafter referred to as "DEM");

NOW THEREFORE, the State, for and in consideration of the facts above-recited and of the covenants herein contained does hereby hire and rent from the Town, and the Town does hereby demise and lease to the State, that parcel of real estate hereinabove described and referred to as Parcel "A", and does hereby demise and sublease to the State that parcel of real estate hereinabove referred to and described as Parcel "B", for such term or terms, and on such conditions, as are hereinafter delineated.

TO HAVE AND TO HOLD the herein described premises, for and during the terms as hereinafter described, upon the following covenants and conditions:

FIRST: The term of the lease for Parcel "A" shall be forty (40) years from the date of execution. The State shall have the exclusive option of renewing such lease under identical terms and conditions as are contained herein, for additional terms of forty (40) years each, provided, however, that, in order to exercise such options, the State shall have notified the Town of its intention so to exercise not later than one (1) year prior to expiration of the initial or renewal term.

The term of the lease for Parcel "B" shall be the term of the lease under which the Town leases Parcel "B" from the United States, and all renewals thereof.

SECOND: The Town covenants that, if the United States should ever be willing to sell or otherwise convey title and fee in Parcel

"B" to any other person or entity, other than the Town of Jamestown, the Town will cooperate and aid in securing the sale or other conveyance of Parcel "B" to the State. The Town further covenants that, in the event that Parcel "B" is sold or conveyed by the United States to the Town, the Town shall lease Parcel "B" to the State for the identical term or terms, and under the identical conditions and covenants, under which the Town leases Parcel "A" to the State.

THIRD: The State, during the term of the lease, shall have exclusive authority and control over Parcel "A" and Parcel "B" (hereinafter sometimes referred to collectively as the "demised premises") subject to provisions of Paragraph 11, such authority and control to be exercised for the purpose of constructing, restoring, maintaining, conducting periodic repair of, and conducting all other activities of any sort whatsoever as might be required for, a single, uniform, State Park on Beavertail Peninsula, Conanicut Island (hereinafter referred to as the "park"), such park to comprise the land areas described as Parcel "A", Parcel "B" and Parcel "C", and such other parcels of land which the State or the Town may hereafter acquire, through lease, purchase or other conveyance, and which the State determines, after consultation with the Advisory Committee hereinafter created, should be made a part of and incorporated in such park.

FOURTH: The State covenants and agrees that it will construct, manage, and maintain the park, including any additional parcels which may hereafter be acquired and added to such park, in strict conformance and consistency with the Development Plan and Rules, and Beavertail Descriptive Plan, Exhibits D and E hereto, which Plan and Rules the State, through DEM, shall adopt as Departmental rules pursuant to the Administrative Procedures Act, G.L.R.I. Ch.

42-35; as amended.

FIFTH: The State agrees that it will consult with an Advisory Committee in managing the park, and in conducting any and all restoration, construction, or demolition activities not specifically set forth in Exhibits D and E hereto. The Advisory Committee shall be constituted of five (5) members, three (3) of whom shall be chosen by the Town in whatever manner the Town shall see fit; one (1) of whom shall be appointed by DEM; and one (1) of whom shall be jointly agreed upon by the Town and DEM, and shall be an individual not a resident, permanent or seasonal, of Jamestown, knowledgeable in matters of environmental protection and preservation.

SIXTH: The State covenants that in the event that it ever imposes a user or admission fee at the park, it will establish an annual or seasonal pass for admission to and/or use of such park. In that event, the State shall pay to the Town, as its total rent obligation under this lease, the total amount of annual revenues received by the State from sale of such annual or seasonal passes to residents of the Town. For purposes of administration of this Paragraph, the State and the Town agree that the State may delegate to the Town the responsibility for issuing such annual or seasonal passes to residents of the Town, and collecting receipts therefor.

SEVENTH: The Town covenants and agrees that the State shall at all times have the right to quiet use and enjoyment of the demised premises during the term of this lease.

EIGHTH: The State shall be responsible for and shall pay all expenses for capital improvements, operation, maintenance, repairs

and all other activities associated with the operation of the park. The State shall indemnify the Town and hold the Town harmless from any and all claims, of any sort whatsoever, arising out of the construction, restoration, maintenance, repair and operation of, and any and all other activities associated with the park.

NINTH: The Town covenants and agreed that upon request by the State, and to the extent it is capable, it will provide routine maintenance services in connection with operation of the park, subject to the supervision and ultimate control of the State.

TENTH: The subleasing of Parcel "B" to the State is expressly conditioned upon the prior written approval of such sublease by the United States.

ELEVENTH: This lease is subject to the right of exclusive use for residential purposes only by the Town or the Town's designee, as the case may be, of that building and associated structures now existing and located on Parcel "B". The Town's rights under this Paragraph shall extinguish in the event that Parcel "B" is acquired by the State of Rhode Island.

IN WITNESS WHEREOF, the TOWN OF JAMESTOWN and the STATE OF RHODE ISLAND caused this Lease by those officers therein

duly authorized as of the day and year first above written.

TOWN OF JAMESTOWN

STATE OF RHODE ISLAND

By:

Kenneth C. Abrahamson
Kenneth C. Abrahamson

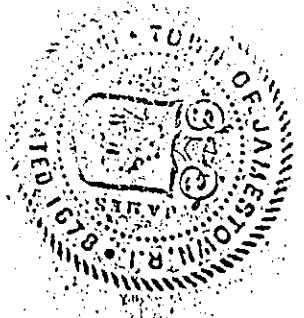
By *[Signature]*

Anthony J. Vieira
Anthony J. Vieira

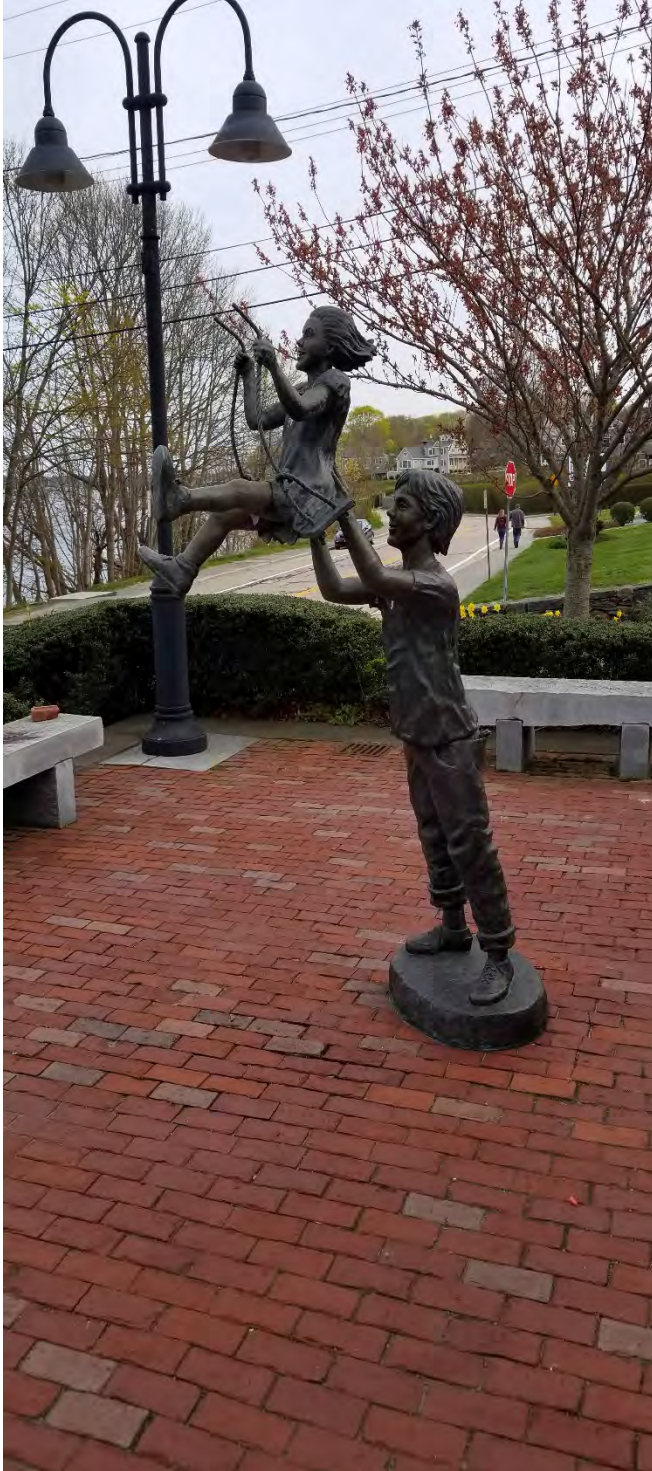
Barbara J. Conn
Barbara J. Conn

John F. Doyle, Jr.
John F. Doyle, Jr.

Charlotte S. Richardson
Charlotte S. Richardson



**REPORT TO THE TOWN COUNCIL
PUBLIC ART IN JAMESTOWN**



**SUBMITTED BY THE
JAMESTOWN AD HOC
COMMITTEE ON PUBLIC
ART**

MAY 2019

THE AD HOC COMMITTEE
DUNCAN PENDLEBURY,
CHAIR
SANDY SORLIEN, VICE CHAIR
MICK COCHRAN
BARBARA CUNHA
PETER FAY
MARY BETH MURPHY
TORY REIFF
ALLIE SABALIS
VALERIE SOUTHERN
BOB TROUT
LISA BRYER, TOWN
PLANNER AND LIASON

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INTRODUCTION

PUBLIC ART IN JAMESTOWN

On September 17, 2018 the Jamestown Town Council voted to adopt and create an ad hoc committee “that will take on the two subjects, the assessment of the gift (the proposed “Jamestown Whale’s Tail” sculpture as envisioned by local artist Peter Diepenbrock and offered by the Donor Committee) and of potential locations of public properties in Jamestown”. An initial time deadline of December 15, 2018 was placed on the initial work of the Committee. The Town Council Meeting of November 5, 2018 further detailed the committee task to include the assessment of the proposed gift, its location, and a process for a public arts policy going forward. The desire by the Council was stated as a short time frame for the first two parts to assist the donors with their timing. The members of the Committee were announced at the same meeting. The Committee met for the first time on November 28, 2018 and met 11 times between then and May 8, when it was agreed this report was ready to send to the Town Council and a recommendation was made on the Whale’s Tail donation.

The Committee quickly realized that it would need to understand the issues of public art, and the place-making that becomes a factor in locating public art, in order to proceed effectively with the mission as assigned by the Town Council. First efforts included development of a gift policy for public art. This Gift Art Policy was based on similar policies in use by similar communities. It was presented to and adopted by the Town Council on December 17, 2018. This Gift Art Policy approved by the Council has been merged into an overall policy for public art, which is included in this Report.

The Committee then set itself to preparing an overview of locations that could be appropriate for public art installations. We had explained to the Council at the December 17th meeting that the Committee strongly felt that an overview of town-wide locations was needed to be able to discuss a proposed location for the gift Whale’s Tail sculpture. The Committee starting making itself aware of possible locations for public art. Upon review and study of public and private sites, the Committee determined that options should only include municipal or town-controlled land. This report includes a map showing the suggested locations and a corresponding description sheet for each location. Each site location sheet describes the site, its site attributes, and the general type of art appropriate there. This was done with several factors in mind. First, the Committee acknowledges that some of these sites may never see public art; however, we thought it important to record our thoughts. Second, we recognize that to a certain degree, siting some public art is in fact place-making, and will serve to make references to Jamestown as an artistic community. And finally, the Committee only fully documented exterior locations. We recognize that within several Town buildings, there is ample space for public art. We chose to simply list those buildings in the Recommendations, understanding that each building, although Town owned, is managed separately. Public art within Town buildings such as the Library, Schools, Fire Station, or Police Station should be managed by the operators of those buildings.

This has been a time-consuming set of tasks and the Committee appreciates the patience of the Council and all other interested parties. We hope that the Town Council will accept our recommendations to provide a path of action that creates an increasingly rich environment that, through public art, continues to provide the aesthetic contextualism for Jamestown that is laid out in the Comprehensive Plan.

RECOMMENDATIONS

PUBLIC ART IN JAMESTOWN

As requested by the Town Council, within this report the Ad Hoc Committee for Public Art makes recommendations for placing public art, sets forth procedures for accepting gifts of public art, and inventories potential locations for public art in Jamestown. These recommendations are meant to create and open an expressive environment for public art. The Committee has attempted to be objective in these recommendations and follow the guidance set out in the Comprehensive Plan.

GIFT ART

Currently there exists an offer by a group of donors known to us as the Donor Committee that has offered to the Town by way of the Council a gift sculpture known as the Whale's Tail. The proposed sculpture as envisioned by Peter Diepenbrock, a local sculptor, is of a scale and appearance that in the committee's view requires careful consideration for placement and aesthetic context. We have been in contact with the Donor Committee several times and discussed that they submit a formal request as required in the newly adopted Gift Policy. The Donor Committee feels that this information is complete as submitted in August 2018 to the Town Council. We have received a letter from the Donor Committee stating that their gift is now based upon an East Ferry location of their selection and a 3 to 5 year placement. During the summer of 2018, the Town Council (previous) heard many comments from the townspeople speaking for and against the Whale's Tail in general and the proposed location. The discussion that led to the formation of the Ad Hoc Committee was based on the perceived need for transparency, feedback and public discussion. During the time that the committee has met, comments from the public have been made but not through any official referendum. It is upon the committee in response to the charge given by the Council to recommend the following action(s) to the Council. The Ad Hoc committee voted with members present on May 8 2019 by a four to two vote to recommend the Triangle Site at the Bus Shelter at East Ferry to the Council for the location of the Whale's Tail. The Ad Hoc committee also voted unanimously that this location for the Whale's Tail not be considered permanent and be re-evaluated in 3 years or less. The re-evaluation should take into account some of the negative factors discussed when considering this recommended location: view disturbance, size appropriateness, and conflict with other functions at East Ferry. The committee also recommends that if the Council takes future action to move the Whale's Tail to another site, all costs for that move should be pledged or bonded by the Donors.

TEMPORARY ART PROGRAMS

There can be many opportunities for temporary public art installations. Currently the Jamestown Art Center is proposing to create an opportunity for the temporary (4 months) placement of town-wide installations of public art by Rhode Island artists during the summer of 2020. The art will be decommissioned during the fall of 2020. The Ad Hoc committee fully supports this program because it will be non-exclusive and island-wide. This will thereby call attention to a

variety of public art. Many of the locations the Jamestown Art Center has considered coincide with the locations proposed in this Report. The program, if fully realized, will then call attention to these locations and increase the possibilities for a long-term public art program in Jamestown. The committee at first agreed to “reserve” the East Ferry area for such temporary art, but later recommended one of the East Ferry locations for the Whale’s Tail. They unanimously and enthusiastically agreed to endorse this “Outdoor Art Experience” and recognized the overall value to the Town.

LOCATIONS

The Ad Hoc Committee for Public Art recommends for the Town Council consideration and action of the following locations which are include in more detail in this Report. We have attempted to recommend public art with some guidelines for scale that will fit the context and aesthetic of the site and the type that may be most suitable such as interactive etc. All sites are located on municipally owned land. The Committee decided that the Town has no control over private land and therefore, to avoid complications associated with visitors and maintenance, any Town artwork would be better placed on Town owned land. The locations have been detailed for the Council’s review and possible action as required.

<u>Site #</u>	<u>Public Art Locations</u>	<u>Plat-Lot</u>
<u>Town Owned Sites</u>		
1	Cemetery – North Rd and Narr Ave	8-285
2	East Ferry (Conanicus Sidewalk)	8-377
3	East Ferry - Bus Shelter Triangle	8-171, 8-183
4	East Ferry - Old Ferry Dock	9-355
5	East Ferry, half-moon sculpture area	9-595
6	Ft. Getty – Pavilion	11-8
7	Ft. Getty – Overlook – south hill	11-8
8	Golf Course	8-283
9	Heads Beach – Jamestown Shores	16-1
10	Library	8-440
11	Museum – Historical Society	8-285
12	Parking Lot – Narragansett Avenue	8-573
13	Police Station	8-582
14	Recreation Center	9-252
15	Schools, both Melrose and Lawn Avenue	8-62
16	Taylor Point	7-1
17	Town Hall – Front and back	9-34
18	Reservoir	4-6
19	Transfer Station	2-50, 2-51
20	Walcott and High Street Triangle	Town R.O.W.
21	West Ferry	8-251

State Owned Sites

22	Beavertail – Entrance to Park	13-10
23	Beavertail - East Side	13-4
24	Ft. Wetherill - DEM Facility and Dock	10-36

Building Interiors Considered:

- Town Hall
- Library
- Lawn Avenue School
- Melrose Avenue School
- Police Station
- Fire Station
- Recreation Center
- Golf Course Clubhouse

The interiors of these buildings are accessible to the public and, therefore, the Committee recommends use of the Art Policies in this report to evaluate such installations. We understand that the Boards or Departments will be the major stakeholder in the placement of public art in their buildings.

GOING FORWARD

The Ad Hoc Committee for Public Art recommends that the Town Council approve the overall Public Art Policies and Procedures included in the Report as an operating guideline. We have integrated the Gift Policy into the recommended Policy. The guidelines for the acceptance of gift art remains in place and ensures that there be no cost to the Town in accepting such art. The committee further recommends that the Council consider such sites as the East Ferry area and throughout town for the use of the Art Center in their temporary exhibit “Outdoor Art Experience”.

The Ad Hoc committee remains willing to continue to serve on an as required ad hoc basis to advise the Council on such matters regarding Public Art. Also recommended is that a Public Art Program be considered and activated using the guidelines herein. A Public Art Committee should recommend five locations, draft a program for the Public, create a fund-raising plan, and prepare Requests for Proposed Art from a tiered level of Artists, Townspeople first and Rhode Island Residents second. Several members of the Ad Hoc Committee have expressed an interest in continuing to serve on the evolution of the present committee.

The Ad Hoc Committee for Public Art considers its task complete with the submission of this report and requests that the Town Council accept the Report, take the recommended actions and instruct the Committee as to its next action.

As requested by the Town Council, within this report, the Ad Hoc Committee for Public Art makes recommendations for placing public art, for accepting gifts of public art, and inventories potential locations for public art in Jamestown. These recommendations are meant to create and open an

expressive environment for public art and the committee has attempted to be objective in these recommendations and follow the guidance set out in the Comprehensive Plan.

Finally, the Ad Hoc Committee for Public Art recommends that the Town Council approve the overall Public Art Policies and Procedures included in the Report as an operating guideline. We have integrated the Gift Policy into the recommended Policy. These guidelines for the acceptance of gift art remain in place and ensure that there be no cost to the Town in accepting such art. The Committee further recommends that the Council be in agreement with utilizing sites in the East Ferry area and throughout town for the use of the Jamestown Art Center in their temporary exhibit "Outdoor Art Experience". The Ad Hoc committee remains willing to continue to serve on an "as required" ad hoc basis to advise the Council on matters regarding Public Art.

Site 1 – Cemetery (North Road and Narragansett Ave), Plat 8, Lot 285

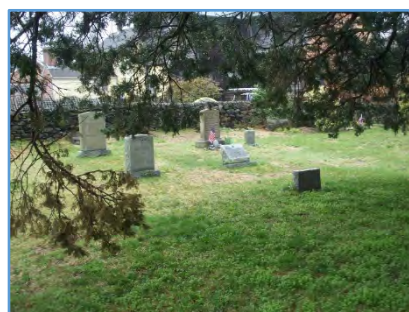
Location and Ownership Description: Artillery Park and Churchyard Cemetery, Narragansett Avenue and North Road, Jamestown. Owned and managed by the Town of Jamestown.



Photo #1 (above): The Jamestown Cemetery is located at North Road and Narragansett Avenue. *Photo Credit: waymarking.com*

Existing Uses, Site Attributes and Accessibility: The Jamestown Cemetery (also known as Artillery Park and Churchyard Cemetery) is a historic place located at the northeast corner of the North Road and Narragansett Avenue intersection. Surrounded by low distinctive stone walls, the site is adjacent to the village Town Hall, Historical Society, and Central Baptist Church buildings. It was listed on the National Register of Historic Places in 1973 (#73000054). The site may be accessed by walking, biking, and via automobile. Sidewalks surround the site. Parking is available along the intersection roadways.

Recommendation: This historic village site is scenic and peaceful with open tracts of green space. Locations along its outside perimeter and at its entrance could be reserved for small and moderate scale artwork with Jamestown village colonial history, community, cultural, religious, agricultural, military, or veteran themes.



PROPOSED LOCATIONS FOR PUBLIC ART IN JAMESTOWN

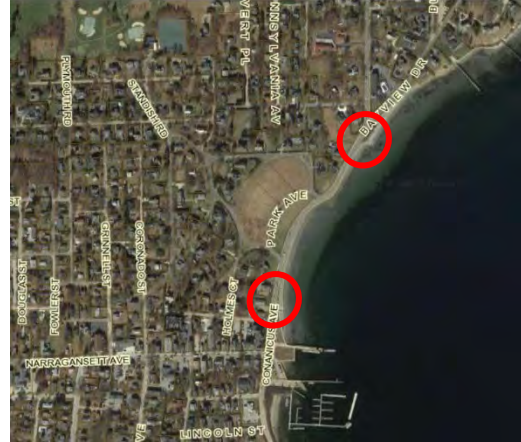


Site 2 – East Ferry, Conanicus Ave. Sidewalk, Plat 8 Lots 377 and 183

Location and Ownership Description: Conanicus Avenue Sidewalk at East Ferry

These waterfront locations consist of a bump-out on the Conanicus sidewalk towards the water and a small grassed park area between Conanicus Avenue and the sea wall, north of the boat ramp.

The sidewalk is owned by RIDOT and managed by the Town of Jamestown. The small grass strip is most likely on the Town Beach Lot 183



Existing Uses, Site Attributes and Accessibility: Both of these waterfront sites are within the floodplain and subject to flooding and storm surge. They are along the main entrance to the Village from the east and are interesting sites for both those reasons. Any installation would fall under Coastal Resources Management Council jurisdiction. These sites have high visibility by vehicular and pedestrian traffic as well as harbor traffic. The site is a popular venue in the summer season for pedestrians strolling along the water.

Recommendation:

Since this site is subject to storm surge and wave action, these proposed sites could be reserved for weatherproof medium scale artwork.

Site 3 – East Ferry, Bus Shelter Triangle, Plat 8 Lots 171 & 183

Location and Ownership Description: East Ferry Beach Triangle, south of Boat Ramp

This waterfront location consists of the grassed park area between Conanicus Avenue, The bus shelter, on-street perpendicular parking, and the sea wall at East Ferry.

The land is owned and managed by the Town of Jamestown.



Existing Uses, Site Attributes and Accessibility: This proposed site is existing passive use open space within the flood plain and falls under Coastal Resources Management Council jurisdiction for any site development. The site has high visibility by vehicular and pedestrian traffic as well as some harbor traffic. The site is a popular venue in the summer season for pedestrians sitting on benches and the sea wall.

Recommendation:

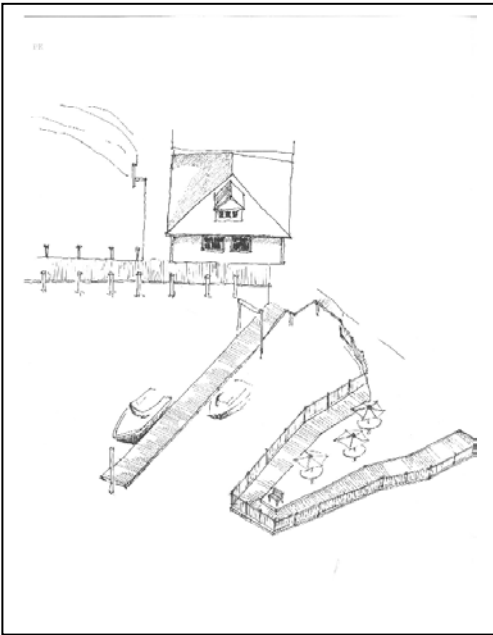
This proposed site could be reserved for large to medium scale artwork. It has been approved by the Committee for installation of the Jamestown Whale’s Tail for a trial period of three years, at which time the location of the piece shall be re-evaluated.

Site 4 – East Ferry, Old Ferry Dock, Plat 9 Lot 355

Location and Ownership Description: East Ferry North Park

This is the former ferry landing site, used as such prior to the opening of the Newport Pell Bridge in 1969. It is between the inside/south side of the Town wood pile pier and the gang plank for loading and unloading the current passenger ferries.

The land is owned by the Town of Jamestown.



Existing Uses, Site Attributes and Accessibility: This proposed public art site would require renovation because it is currently an uneven rubble surface that is not safe for public assembly. The Town discussed this site in 2007 at the Village Charrette and envisioned a public pier with picnic tables as shown in the sketch. The site is within the floodplain and any renovation would require approval by the CRMC. The site has moderate to high visibility by pedestrian traffic as well as some harbor traffic. The site is a popular venue in the summer season for pedestrians getting ice cream and walking on the docks.

Recommendation:

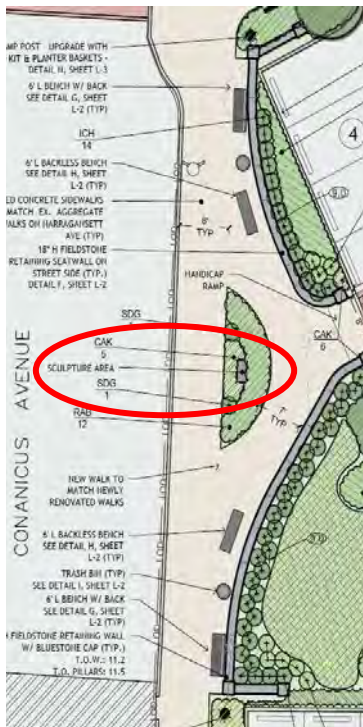
This proposed site could be reserved for medium to large scale artwork. The site history should provide some context and artwork should complement and not overpower the site.

Site 5 – East Ferry, Sculpture Area, Plat 9 Lots 595

Location and Ownership Description: East Ferry Parking Lot Green

This site is located along Conanicus Avenue between the Christmas Tree green and Conanicus Avenue sidewalk. The approved redevelopment plan, shown below of East Ferry Landing depicts it as a “sculpture area”.

The land is owned and managed by the Town of Jamestown.



Existing Uses, Site Attributes and Accessibility: This proposed site was created during the newly renovated East Ferry Landing parking green, and labeled sculpture area on the design scheme to the left. The sculpture area is existing passive use open space. The site has high visibility by vehicular and pedestrian traffic.

Recommendation:

This proposed site could be reserved for small to medium scale artwork

Site 6 – Ft. Getty, Plat 11, Lot 8

Location and Ownership: Fort Getty Pavilion

This location consists of the planted berms and grassy lawn just to the north of the Fort Getty Pavilion. Small-to-medium public art installations could fit among the plantings, or on the grass. The land is owned by the Town of Jamestown.



EXISTING USES, SITE ATTRIBUTES AND ACCESSIBILITY:

This proposed site is existing maintained open space next to the Town Pavilion. It sees active large-scale special events. There are benches and picnic tables on site. Sculptures would have medium-to-high visibility by vehicular, bicycle, and pedestrian traffic, and high visibility by event attendees and passive recreation visitors to the grassy hill. Public access: fee for cars in summer, or resident sticker. Cyclists and walkers can enter for free in any season.

RECOMMENDATION:

This proposed site is appropriate for small-to-medium outdoor installations.

Site 7 – Ft. Getty - Overlook, Plat 11 Lots 8

Location and Ownership Description: Ft. Getty Town Park, Ft. Getty Road

This location consists of the large grassy plateau above Fort Getty Pavilion, specifically the south end where there is a southward view of the bay and ocean, looking out the West Passage. The proposed site is between two existing benches in a recess, but other nearby spots may work.

The land is owned by the Town of Jamestown.



EXISTING USES, SITE ATTRIBUTES AND ACCESSIBILITY

This proposed site is existing maintained open space and is used as ancillary space to the pavilion. It sees both passive and active uses. Sculpture would have no visibility by vehicular traffic. There is no handicap accessibility currently. There is a seasonal fee for cars, or resident sticker. Cyclists and walkers can enter for free in any season.

RECOMMENDATIONS:

This proposed site is appropriate for large scale, monumental artwork.

Site 8 – Golf Course, Plat 8 Lot 283

Location and Ownership Description: 245 Conanicus Avenue

The Golf Course provides several opportunities for public art towards the street side of the facility.

The land is owned by the Town of Jamestown. The Golf Course and portions of the clubhouse are managed by a Town lessee/golf course operator.

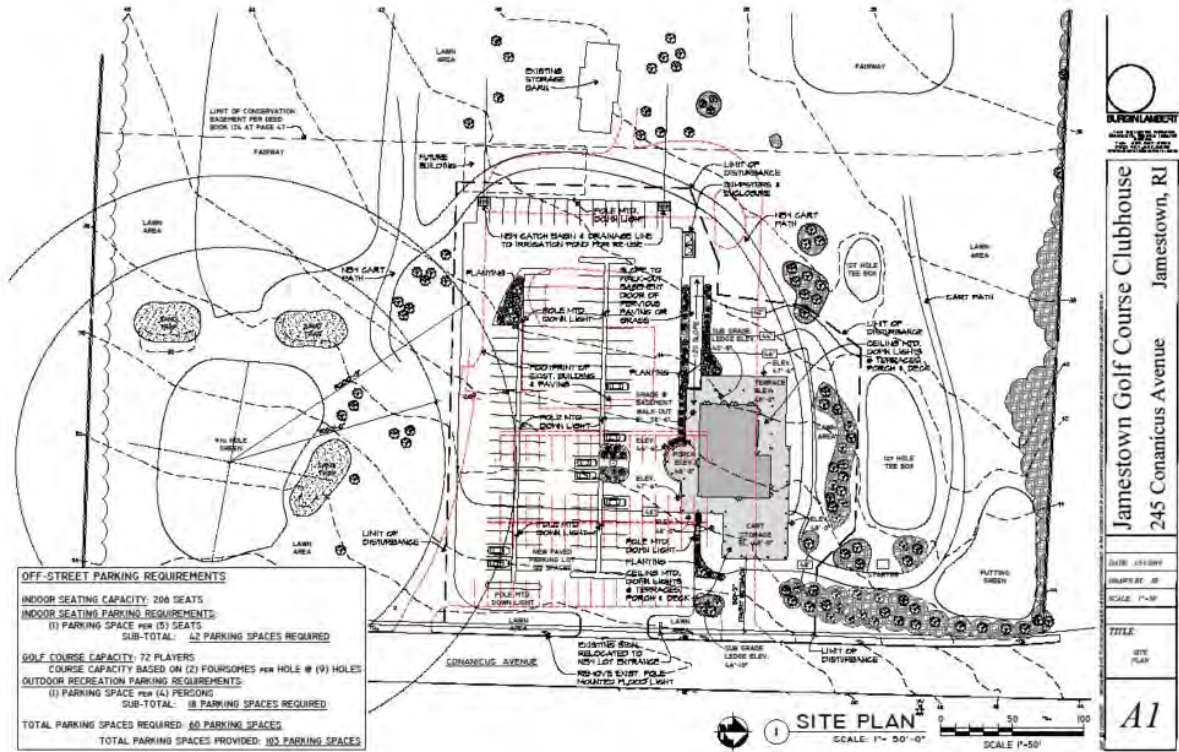


Existing Uses, Site Attributes and Accessibility: This proposed site is currently used as an active use open space and recreation facility. This site will be undergoing renovations as part of the new clubhouse facility being constructed in 2019-2020. The proposed site plan is shown on the next page. Any art installations should be placed after construction is complete in coordination with the site landscaping.

Recommendation:

Any site art should be placed in conjunction with the site use and context and in coordination with the golf course operator.

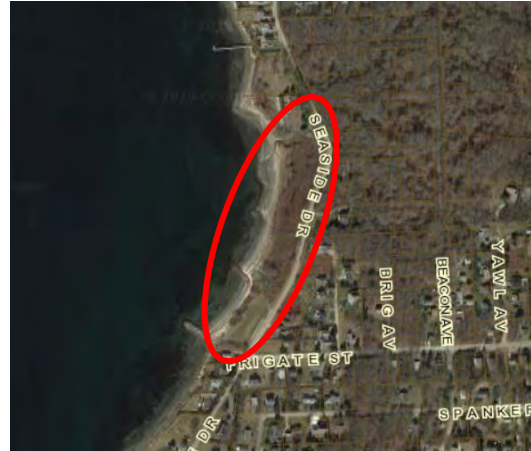
PROPOSED LOCATIONS FOR PUBLIC ART IN JAMESTOWN



Site 9 – Head’s Beach, Jamestown Shores Beach, Plat 16 Lot 1

Location and Ownership Description: Beach on Seaside Drive at the end of Frigate Street.

This property was purchased through joint funding from the State Department of Environmental Management and the Town of Jamestown. This property is approximately three acres. Approximately 1.7 acres comprise Head’s Beach. It is owned by the Town and the Town Recreation Department is responsible for management of this property. A town beach sticker also allows parking access to Head’s Beach.



Existing Uses, Site Attributes and Accessibility: This proposed site is existing open space with passive use. This proposed site is within the flood zone and may fall under certain restrictions of CRMC. The site has high visibility by vehicular and pedestrian traffic and has a large parking area. Head’s Beach often known as Jamestown Shores Beach, is a neighborhood west-facing bay beach with a large grassy area, and a parking area, running along Seaside Drive. It is primarily used by neighborhood families and children. The beach access is a path through the grassy area. Beachgoers usually walk down to the shoreline to sunbathe, picnic and swim.

Recommendation:

The grass lawn is appropriate for moderate sized public art with an emphasis on interactive art. Any art should be placed in conjunction with the site use and context.

Site 10 – Library, Plat 8 Lots 440

Location and Ownership Description: Parking Lot for 26 North Main Road

The site consist of a small patch of grass directly across from the Jamestown Art Center and next to the Library and Playground.

The land is owned and managed jointly by the Town of Jamestown and the Library Board of Trustees.



Existing Uses, Site Attributes and Accessibility:

The site is very visible and accessible, with a high volume of adjacent active uses. One parking spot in the library lot (shown above) allows a car to encroach on the grass and could be shortened slightly with a bollard. This central cultural location is excellent to connect with the JAC and library and their many arts events and uses, while also attracting playground users. The artwork may need protection around it, such as a low stone wall.

Recommendation: The proposed site is appropriate for one medium scale piece.

The Jamestown Arts Center, the Library and the Recreation Department should be involved in the art selection process for this spot due to its central location to all.

Site 11 – Jamestown Historical Society Museum, Plat 8 Lot 285

Location and Ownership Description: 92 Narragansett Avenue

The Jamestown Historical Society Museum is located on the same lot as the Artillery Park and Churchyard Cemetery (See Site 1). The whole lot is owned by the Town of Jamestown and the building is leased to the Jamestown Historical Society as their museum.



Existing Uses, Site Attributes and Accessibility: The building is used by the Historical Society seasonally and is situated above the street level, with steps addressing the grade change to the sidewalk level.

Recommendation:

Any art should be placed in conjunction with the site use and context and in coordination with the Historical Society.

Site 12 – Parking Lot on Narragansett Avenue, Plat 8 Lot 573

Location and Ownership Description: this proposed site is located at the entrance to the Town Parking Lot on Eastern Narragansett Avenue

The Town Parking Lot is located between the former Jamestown Distributors building and 24 Narragansett Avenue. The whole lot is owned by the Town of Jamestown and open to the public.



Existing Uses, Site Attributes and Accessibility: The landscaping on each side of the entrance to the parking lot has grown over the years and successfully shielded the parking lot from the street. There may be an opportunity for pruning to aid in sight distance for exiting the parking lot, and this may provide space for some public art. In addition, when the bench needs to be replaced, an opportunity exists to replace it with an art-formed bench.

Recommendation:

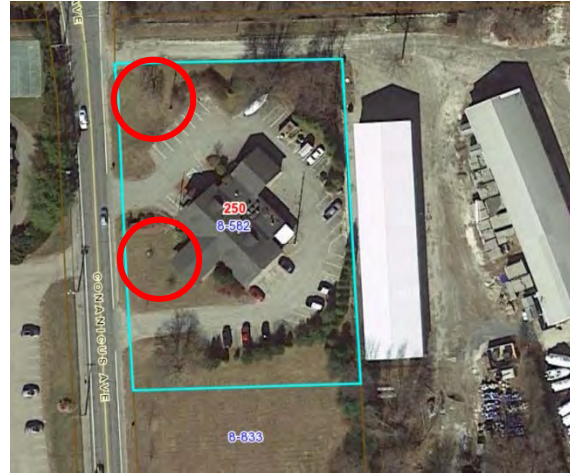
Any art should be placed in conjunction with the site use and context and should not block the view of the sidewalk or street from exiting vehicles.

Site 13 – Police Station, Plat 8 Lot 582

Location and Ownership Description: 250 Conanicus Avenue

The location identified is the front lawn of the police station.

The land is owned and maintained by the Town of Jamestown.



Existing Uses, Site Attributes and Accessibility: This location features a high-visibility location with some parking access, and is easily seen from Conanicus Avenue, the adjacent street, and this is the first site that is seen when existing Rt. 138 to Jamestown east highway from the Pell Bridge, or approaching Jamestown’s east side via 138 or East Shore Road, en route to the village.

Recommendation: Any art should be coordinated with the Police Department.

This proposed site could be reserved for large to medium scale artwork

Site 14 – Recreation Center, Plat 9 Lot 252

Location and Ownership Description: Jamestown Recreation Center, 41 Conanicus Avenue, Jamestown. Owned by the Town of Jamestown.

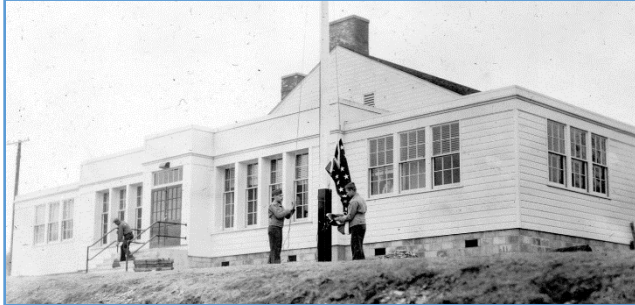


Photo #1 (above): The building was constructed by the Federal government as a USO Center in 1941-42 and purchased by the Town of Jamestown in 1947. *Photo Credit: Jamestown Historical Society.*

Existing Uses, Site Attributes and Accessibility: The Recreation Center is located in the downtown East Ferry area. During WWII, it was built by the Federal Government as a United Services Organization (USO) center and purchased by the Town in 1947. The "Rec" today functions as a community center with volleyball, basketball and recreational activities. It is a polling place during elections and there are community theater and musical productions, dances, community art shows, crafts shows, and large meetings. The building is accessed from Conanicus Avenue and from Union Street where there is a handicapped accessible ramp. Public parking is available on these streets and in the lower downtown parking lot.

Size: The Recreation Center sits high on the west bank of the East Ferry area overlooking the downtown waterfront. It enables panoramic and sweeping vistas of Narragansett Bay, East Ferry area parks, marina, docks, and moorings, and the coastal shore line and beaches. The building is 4,218 square feet with office space, restrooms, lobby, gymnasium, and a Teen Center.



Recommendation: This proposed site could be reserved for small, moderate, and large scale artwork with Jamestown village, community and cultural; military and veteran; recreational; environmental; coastal waterfront and marina; and ferry, sailing, fishing, and seafaring themes.

Site 15 – Schools, Melrose and Lawn Avenue, Plat 8 Lot 62

Location and Ownership Description: Lawn and Melrose Schools, Town of Jamestown. The land is owned by the Town of Jamestown. The school buildings are maintained by school staff.

Melrose Avenue School location consists of the elevated path and line of trees between Lawn School and Melrose School, above the ballfields. The Melrose School has several potential sites, including the connector path. The path is adjacent to the Jamestown Town Forest.



Existing Uses, Site Attributes and Accessibility:

This proposed site is an existing dirt path between the Lawn and Melrose Schools. It could be a charming spot for pieces interacting with trees, or addressing the nature of pathways and connectors. Students and fans of the baseball teams would be the primary viewers but the area is open to the public. It can be glimpsed from the basketball court and skateboard park, and has older benches for outdoor assembly. There is a brand new additional outdoor classroom with stools, and a brand-new student-teacher mural on the rear fence of Melrose School

An additional four sites are included below for the Melrose School: a wall for a mural, several grassy areas, and a grove near the outdoor assembly benches. Students, teachers, and parents would be the primary viewers but art events can attract new visitors.

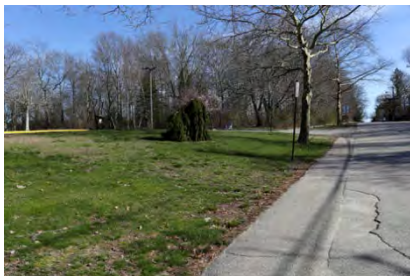
It should be noted that the School site has a notable Native American burial ground with over 350 known grave sites located on the Lawn Avenue school grounds between the school and the tennis courts. The area surrounding the Melrose Avenue School was archaeologically “cleared” prior to its construction in 1991. All excavation outside of the “cleared” area on the Melrose School site must be coordinated with the Rhode Island Office of Historic Preservation and Heritage Commission. See discussion in Appendix A on West Ferry Archaeological Site.

PROPOSED LOCATIONS FOR PUBLIC ART IN JAMESTOWN

Recommendation:

The proposed path site is appropriate for individual small to medium scale artworks, or one long or sequential piece; and for siting of temporary artworks, or more permanent school project artworks similar to the birdhouses at Melrose School.

The school wall can be utilized for a mural on temporary outdoor fabric, either student artwork or professional. The other locations below are best for temporary artworks, or more permanent school project artworks similar to the painted birdhouses already at Melrose (picture). These sites can be included in a festival similar to Outdoor Art Experience for the purpose of introducing visitors to the school grounds and Jamestown Town Forest. The sites are not on a main road and do not have high public visibility but could be destination artwork.



Lawn Avenue School site consists of numerous potential sites on the property of Lawn School. All sites are visible from public streets.



PROPOSED LOCATIONS FOR PUBLIC ART IN JAMESTOWN



Existing Uses, Site Attributes and Accessibility: The Lawn School has numerous locations where public art could be installed. While locations along Watson would be seen by more vehicles and non-student pedestrians, locations along Lawn Avenue on the entrance side of the school have more spatial definition and dignity, where artworks can be nicely framed or centered near steps or entrances. More students would see them there, near the bus drop-off. Some sites along Lawn Avenue are also unused at this time. The main entrance site has a flagpole, but it would not necessarily conflict. The frontage along Watson Avenue, particularly the large field, appears to be well-used if the condition of the grass is any indication, and might be best left open. If artwork is installed there, some placemaking is advised. Handicap access is good for the sites along both streets.

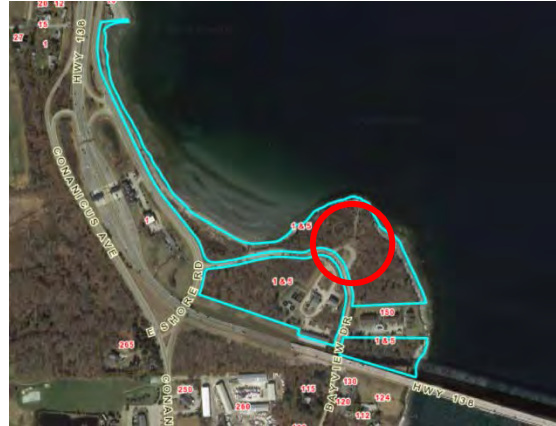


Recommendation: Lawn School can be reserved for siting of temporary artworks around the whole property fronting Lawn and Watson Avenues, or for permanent pieces near the two Lawn Avenue entrances. Lawn School sites can accommodate a variety of sizes and styles of artworks, or numerous related artworks.

Site 16 – Taylor Point, Plat 7 Lot 1

Location and Ownership Description: 1 and 5 Freebody Drive

Plat 7 Lot 1 encompasses both Taylor Point Park as well as the Sewage Treatment Plant and Highway Garage. The public art location identified is the general location of the parking area for access to Taylor Point. The land is owned by the Town of Jamestown.



Existing Uses, Site Attributes and Accessibility:

This location is an underused spot with plenty of parking, a landscaped circle/garden area with benches that would be an ideal location for some type of public art installation. Very accessible to all.

Recommendation: Since this is a somewhat remote site, any planned artwork should take potential vandalism into consideration.

This proposed site could be reserved for large to medium scale artwork appropriate for a park setting.

Site 17 – Town Hall, Plat 9 Lot 34

Location and Ownership Description: 93 Narragansett Avenue is the building front. The Town Hall also faces West Street in the rear of the building and parking lot.

The Town Hall provides a potential public art site in both the front of the building on Narragansett Avenue and in the rear, grassed area, off the parking lot on West Street.

The Town Hall is owned and managed by the Town of Jamestown.



Front:



Existing Uses, Site Attributes and Accessibility: The front of the Town Hall has greenspace in front of the sitting wall that fronts the Town Council Chambers as well as in front of the Town Hall office building behind the stone bench. The rear of the Town Hall has a green area in front of the back patio off the Town Council Chambers.

Recommendation:

Both the front and the back are appropriate for small to moderate sized public art. Any art should be placed in conjunction with the site use and context.

Rear:



Site 18 – Reservoir, North Pond, Plat 4 Lot 6

Location and Ownership Description: 460 North Main Road is the address of the North Pond Reservoir Property.

North Pond Reservoir is the main drinking water supply reservoir for Jamestown’s public drinking water system.

The Reservoir property is owned and managed by the Town of Jamestown through the Jamestown Board and Water and Sewer Commissioners.



Existing Uses, Site Attributes and Accessibility: The Reservoir property provides an expansive and beautiful landscape for public art in the foreground of the Reservoir between North Pond and North Road.

Recommendation:

The reservoir lawn is appropriate for moderate to large sized public art. Any art should be placed in conjunction with the site use and context.

Site 19 – Transfer Station (North Road), Plat 2, Lots 50 & 51

Location and Ownership Description: Jamestown Transfer Station and Recycling Center, 1218 North Main Road. The land is owned by the Town of Jamestown.

The Jamestown Transfer Station is located on the north end of the island and on the former town landfill site. There is a yearly fee for resident use and the site is open to residents.

The Transfer Station site is owned and managed by the Town of Jamestown.



Existing Uses, Site Attributes and Accessibility: Most of the land area is open space. Because of its former status as a landfill, there are limitations and restrictions for any other use so the Public Works Department will need to coordinate any public art with the State Office of Waste Management. Open fields and woodland vistas are lined by trees on the south, east, and north banks of the site. Traffic is moderate to heavy during facility hours (Thursday through Monday, 8:30AM to 3:30PM); especially on weekends. Access is directly off North Road. For decades, the community has shared the experience depositing refuse at “the dump” in all seasons. It is common location for impromptu meetings with neighbors and friends. An entry gate is chained and locked when the facility is closed.

Recommendation: Art work themes could include Jamestown culture, agriculture, history, farming, recycling, environmental values, and community connections.

Locations on this site could be reserved for medium, large, and very large scale artwork. A recycled theme would be appropriate. Very large would be similar in scale to the 38’ Calder sculpture, *The Eagle*; the center piece of the [Olympic Sculpture Park](http://www.dailyartmagazine.com/alexander-calders-the-eagle/) in Seattle, Washington.



Site 20 – Walcott Ave and High Street Triangle, Town Right-of-Way

Location and Ownership Description: Right-of-way park/triangle at the corner of High Street and Walcott Avenue.

This location is part of the Town of Jamestown right-of-way at the corner of High Street and Walcott Avenue. The site was redeveloped and maintained by the Jamestown Rotary Club and is dedicated as “Will’s Rest”.



Existing Uses, Site Attributes and Accessibility: This proposed site is an existing pocket park and sits at the corner of High Street and Walcott Avenue. It is a small but prominent site that the Town Council authorized as a dedication site for the Rotary Club. They have been maintaining it for approximately 10 years.

Recommendations: This site is visible primarily by automobiles from Conanicus Avenue, and from the rear by pedestrians on the sidewalk behind the park. This site is appropriate for small to human scale public art that will not overwhelm the sweet nature of this neighborhood pocket park.

Site 21 - West Ferry, Plat 8, Lot 251

Location and Ownership Description: Terminus of Narragansett Avenue.

West Ferry, located on the west end of Narragansett Avenue, is a pier that juts into Sheffield Cove. The site discussed here is the Town right-of-way. The site has historical significance (see appendix).

The right-of-way is owned and maintained by the Town of Jamestown.



Existing Uses, Site Attributes and Accessibility: The Town owns the Narragansett Avenue right-of-way, here, known as West Ferry and leases it to a commercial marina operator; the Dutch Harbor Boat Yard. There are 256 boat moorings at West Ferry that are owned and managed by the Town and the Dutch Harbor Boatyard. The public beach area is permanently protected for public use. West Ferry may be accessed via walking, biking, and driving, and by boat. Parking in summer months is available on the wharf and at very limited locations on Narragansett Avenue. Art placement in this location should be considered carefully due to the busy nature of the site and may require consultation with the Rhode Island Historic Preservation and Heritage Commission and the Narragansett Indian Tribe.

References: (1) *Jamestown 2015 Comprehensive Plan*, pages 26, 75, 115, 118, 167, and 168. (2) *Popular Mechanics Magazine*, November 1940, pg. 731. (See area photos and newspaper article in the following pages.)

Recommendation: Locations at the entrance to West Ferry and on and along its wharf and pier could be reserved for small to medium scale artwork with recreational boating and sailing; ferry transportation; Jamestown commerce and community; and Native American themes.



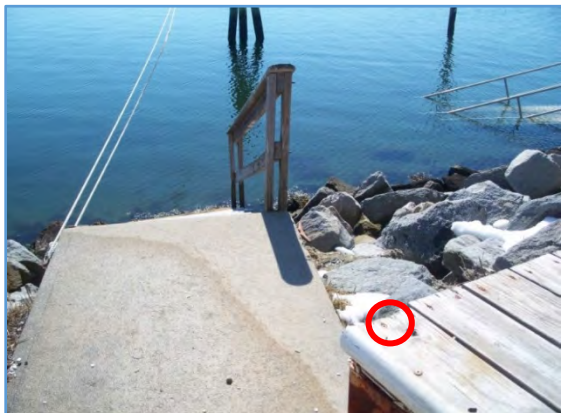
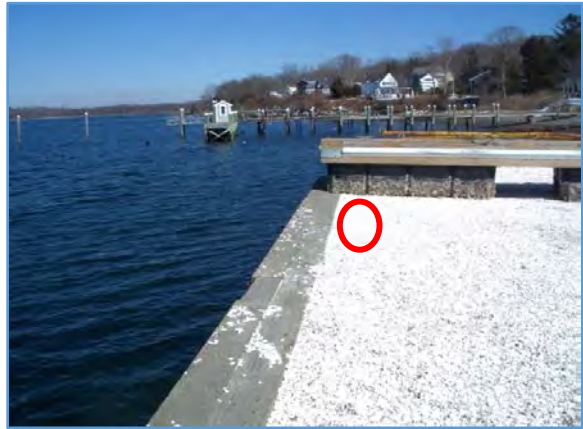
Photo #2: West Ferry (1920) looking east from ferry dock up Narragansett Avenue (formerly Ferry Road).



Photo #3: West Ferry (1890) looking west to ferry service and Narragansett Bay.

Photo credits: Jamestown Historical Society.

PROPOSED LOCATIONS FOR PUBLIC ART IN JAMESTOWN



Site 22 – Beavertail State Park – Plat 13, Lot 10

Location and Ownership Description: Beavertail Road, at entrance to the State Park

This location consists of the entry vista as one enters Beavertail State Park. It welcomes more visitors and traffic than any other location in Jamestown. This site is part of Beavertail State Park and is managed by the RI State Department of Environmental Management.



Existing Uses, Site Attributes and Accessibility: This proposed site is existing open space passive use within the Park and falls under certain state park management. Art can be placed within the triangle area or across the road in the open area. The site has high visibility by vehicular, bicycle and pedestrian traffic. The site is a popular year-round destination.

Recommendation: This site is recommended for art with a link to the location's history and to contemporary Jamestown where context and appropriateness is important. It could be reserved for large to medium scale artwork.

Site 23 – Plat 13, Lot 4

Location and Ownership Description: Beavertail Park East Side Location

This location consists of the site adjacent to the 3rd parking area at Beavertail State Park. This particular location is owned by the Town and leased to the State as part of the park.

The land is owned by the Town and managed as part of Beavertail State Park by the RI State Department of Environmental Management.



Existing Uses, Site Attributes and Accessibility: This proposed site is existing open space passive use within the Park and is adjacent to a parking area. The site has high visibility by vehicular and pedestrian traffic and would be a great gathering place to discuss the early history of the location as well as the entire art program

Recommendation: This site is recommended for large scale artwork with a link to the location's history and to contemporary Jamestown. Some benches would allow visitors to stay for a spell.

Site 24 – Ft. Wetherill, Plat 10, Lot 145 (Town) & Plat 10 Lot 36 (State)

Location and Ownership Description: Fort Wetherill Historic Buildings, Marina and Wharf - State of Rhode Island



Aerial of Fort Wetherill showing east buildings, marina, and wharf. Photo Credit: Maine Imaging.



Existing Uses, Site Attributes and Accessibility: This proposed site is situated on the eastern-most bank of Fort Wetherill State Park. It is open space for passive use and owned by the State of Rhode Island. The site is a former military defense installation and accessed via Fort Wetherill Road. There is parking at the southern terminus of the road. A short unimproved access way may be walked, biked or driven east past historic WWII military buildings that currently house the environmental laboratories of the Rhode Island Department of Environmental Management. The access way ends at the wharf which juts into Narragansett Bay. The site enables a panoramic view of the Narragansett Bay East Passage, the east coastline of Jamestown, and the west shore of Newport including Hammersmith Farm and historic Fort Adams. The marina is owned by the Town of Jamestown. Due to its terminus at the end of Ft. Wetherill Road, there is low vehicular traffic except in summer months when recreational fishing and park activities dominate the site. Large concrete remnants of WWII mining operations are fixed in the center of wharf. The site is in a general state of disrepair. Placement of art at the site is possible at the wharf - on its north and south corners, along its east edge and on its south west bank. Art placement is also possible along the frontage of the marina and at the historic military buildings.

Recommendation: This proposed site could be reserved for small, moderate, large, and very large-scale artwork with WWII military, seafaring, fishing, sailing, and environmental themes.

PROPOSED LOCATIONS FOR PUBLIC ART IN JAMESTOWN



APPENDIX A

AD HOC COMMITTEE ON PUBLIC ART CHARGE

Jamestown, RI

Ad-Hoc Committee for Public Art

November 28, 2018

Committee Charge:

On September 17, 2018 the Town Council voted to adopt and create “a committee that will take on the two subjects, the assessment of the gift and of potential locations of public properties in Jamestown, and that there be a time deadline of December 15.”

The Committee charge was further described in those minutes as follows:

The Three tasks include: assessment of the proposed gift, its location, and a process for a public arts policy going forward. Council members commented the first two tasks should be a short process so donors are not kept waiting, and the third would be up to the committee how they wish to proceed, whether as a long-term Committee or by a second Committee of stakeholders, and a well-defined Charge will outline the role of the Committee.

This charge is further defined in a Memorandum from the Town Administrator as follows:

1) **Assessment of Whale Tale Gift Proposal:** Evaluate the proposed placement of public art of a permanent or temporary nature on public property at East Ferry and other locations, size, visual impact effect. Legal requirements, safety, security, maintenance, and other appropriate criteria of the committee’s choosing. The Committee will report back to the Town Council on their findings, in supporting the Council in the next step(s) of their deliberations and review of this gift proposal in the coming months.

2) **Jamestown Public Arts Committee (JPAC).** This Committee will be advisory to the Town Council and shall present all policy development and program decisions to the Town Council for approval. The Committee’s responsibilities include:

- Establish a public art program and its administration including:
 - Public art gift policies and procedures
 - Procedures detailing the rights and responsibilities of the artists selected
 - Establish a map of appropriate Town owned sites for the installation of permanent and/or temporary public art

- Determine appropriate town facilities and public locations where a public art gallery may be established for the temporary installation and viewing of public art
 - Maintain an inventory of all art owned by the Town or on Town property and monitor the condition of the artwork.
- Serve as resource, guide, and counsel to the Town Council and Town staff regarding all issues related to public art.
- Insure community input in the program for public art.
- Advise the Town Council on potential art gifts and acquisitions
- Act as liaison, through the Planning Department, with private developers to review, encourage and facilitate private contributions and private art installations within construction and reconstruction projects
- Present an annual report to the Town Administrator, reviewing activities in prior year and plans for the coming year.

Serve as stewards of the Town's art collection, including recommendations for installation, maintenance of the town's collection, and, when necessary, artwork deaccession

APPENDIX B

PUBLIC ART POLICIES AND PROCEDURES

As recommended by the Ad-Hoc Committee on Public Art - April 10, 2019

Adopted by the Town Council _____

1.0 Mission

It is the goal of the Town of Jamestown to contribute to the cultural enrichment of the community by adding to its collection public art that is of the highest quality, visually stimulating and of enduring value.

The Town of Jamestown desires policies and procedures to encourage the display of public art within the Town, and to provide a mechanism for the inclusion of public art throughout the Town in specific parks and other outdoor spaces, as well as public indoor spaces.

2.0 Goals

2.1 Public art within the community shall further one or more of the goals below:

- a. Provide a forum for public art and artistic expression within the community
- b. Allow public art as a vehicle to express the Town's history and cultural heritage
- c. Strengthen the community's sense of spirit, pride, and community values
- d. Generate cultural tourism and create economic impact
- e. Utilize resources efficiently and provide for sustainability

3.0 Definitions

3.1 Public Art

"Public Art" includes monuments and memorials (excluding interpretive signage unless connected with public art), hereinafter referred to as "public art" or "art" may include any combination of art/monuments/memorials permanently or temporarily affixed to a structure and/or its grounds that will be displayed at a public place or within a public space or building.

3.2 Artist

"Artist" means a person who has an established reputation of artistic excellence or recognized promise as an artist in the visual, performance, literary and/or media arts, as judged by peers, through a record of exhibitions, public commissions, sale of artworks, and/or educational attainment. Alternatively, the Town will consider a gift that is monetary for the purpose of acquiring public art for the community.

4.0 Sites

4.1 Town Owned Sites

4.2 State Owned Sites

5.0 Types of Projects

5.1 Public Art Commissioned by Town

From time-to-time, the Town may desire to commission public art projects. Any art projects whether overseen by the Town, a donor, an arts organization, or other source, shall follow the process for review as outlined in these policies and procedures. This document applies to both permanent and temporary installations.

5.2 Gifts, Donations or Loans of Public Art

a. Considerations

The Town will consider a donor's offer of an existing public art piece or commission of an art project by a specific artist or artists, or commission of an art project through a competitive public process.

The Town will consider proposed gifts only with the understanding that no Town funds will be required for fabrication, siting or installation of the artwork. Donors shall provide a maintenance program for the proposed gift, including estimated costs. Excessive maintenance costs may be grounds for rejection of a gift.

b. Review process for proposed gifts

All proposed gifts will be referred by the Town Council to the Town of Jamestown Ad-Hoc Committee on Public Art, hereinafter referred to as the "committee", or its successor committee. The committee's recommendation on the acceptance, rejection or modifications of proposed gifts will be referred to the Town Council for final action.

c. Public Art Agreement

If the Town Council approves the acceptance of a gift, it shall execute a formal agreement, hereinafter referred to as the "Agreement", between the Town and the donor and/or artist. This agreement will include the costs, responsibilities, and schedule of all aspects of the project, including project funding, design, fabrication, site preparation, installation, maintenance and budget requirements, transfer of title, donor's and/or artist's rights, project supervision, documentation, an identification plaque, Town's rights (including deaccessioning), and other requirements established by the Town Council.

5.0 Process for Review

5.1 Review/Approval Process

Applications for public art must meet the submission requirements outlined below. Once an application is received by the Town, it will be scheduled for an upcoming committee meeting. It is anticipated that this process should take between 30-60 days.

All applications shall go to the Town Planner. Once received by The Town Planner, a 15-day public review period shall commence subsequent to providing notice of the proposal in a newspaper of general circulation where it is stated that the application shall be made available at Town Hall for public review with an opportunity for community members to comment on in writing within the 15 days.

At the conclusion of the 15-day comment period, the Ad Hoc Committee on Public Art (COPA) or Technical Review Committee followed by Planning Commission, if COPA is not in service, shall then review the application. This shall include a review of the application, comments on the application's merits and a recommendation to the Town Council including any written public comment. The Town Council must act on all applications for public art.

5.2 Submission Requirements

Applications will not be deemed complete unless accompanied by the following information:

- a. A photo, drawing, or sketch of the art piece
- b. The Artist shall provide a narrative addressing how the piece may relate to the Town of Jamestown and its residents
- c. Estimated cost of construction and design and proposed funding sources
- d. Description of the materials used to create structure including materials needed to display/secure the art
- e. Dimensions of the art including appropriate base materials needed
- f. Description, including materials, dimensions, wording and location, of interpretive signage for the art
- g. Statement regarding relationship to proposed site including aesthetic, cultural, or historic ties.
- h. An estimate of design lifespan of the structure and potential annual maintenance needed to maintain structural integrity
- i. Statement as to whether the work is unique or duplicates other work

6.3 Guidelines for Review

The committee and Town Council will consider the following criteria in its review of all art in public parks, other outdoor spaces and public indoor spaces:

a. Review Criteria and Standards for Acceptance

The proposed artwork will be reviewed by the committee based on, but not limited to, the following criteria:

- Aesthetic quality. The foremost consideration will be the inherent quality of the proposed artwork as assessed by the critical review of the committee. The history, reputation, and/or promise of the artist may also be key considerations.
- Relationship to the community: The proposed artwork will be assessed and evaluated for its reflection, understanding and enhancement of the cultural, historical, social, community, and aesthetic qualities of the town.
- Relationship to the collection and to the community. The proposed artwork will be analyzed for its potential relationship to the Town's present public art collection and whether it will enhance the aesthetic quality of the community.
- Compatibility. Conceptual compatibility and appropriateness of the proposed artwork to the surrounding built and/or natural environment will be factors for consideration, and will include scale, form, content and design.
- Materials, fabrication and installation. The committee will evaluate the existing artwork's materials or the artist's proposed materials and their appropriateness as regards structural and surface integrity, protection against theft, vandalism, public safety, and weathering, and an analysis of long-term maintenance needs. The committee will also evaluate the proposed method of permanent or temporary installation and an evaluation of safety and structural factors involved in the installation.
- Budget and time schedule: Consideration will include an evaluation of the donor's proposed budget and the artist's ability to successfully complete the project within the proposed time schedule and budget.
- Terms. Proposed gifts to the Town will be clear and unrestricted. In the event of suggested terms, they must be reviewed by the committee and referred to the Town Council for action and recommended in an agreement between both parties.
- Unique artworks. Only one-of-a-kind or numbered limited-edition artworks will be considered.
- Cost of artwork. Acceptance of a gift is contingent upon receipt by the Town of payment from the donor or artist for all costs associated with a gift not covered by the donor or artist directly, such as transportation and installation.

- Alterations to proposed artwork design. Any significant change to the design or concept made by the artist or donor after approval of a gift proposal must be reviewed and recommended by the committee and approved by the Town Council.
- Review of fabrication and installation. Artworks accepted from maquettes or drawings will be subject to committee review and Town Council action throughout design, fabrication and installation. Specific plans for site design, installation, maintenance and protection will be submitted to the committee for review and recommendation to the Town Council for approval and action.

7.0 Ownership of accepted artwork

Gifts or commissions of public art that are accepted by the Town will be owned by the Town as part of its collection.

In accepting an artwork into its collection, the Town will not be bound by any agreement with a donor of artwork that restricts its ability to act in the Town's best interests. Nothing in the acceptance of an artwork will prevent the Town from approving subsequent disposal (removal, relocation, and/or sale) of such artwork if it serves the Town's best interest to do so. If disposal is proposed, the committee will review the proposal and make a recommendation to the Town Council for final action. The Town will deaccession and sell or otherwise dispose of artworks in its collection in consultation with the following as it may apply to the Rhode Island Antiquities Act. RIGL 4-45. 1 et seq and the Rhode Island Historic Preservation and Heritage Commission, powers and duties, RIGL 42-45.5 (a) and (b) and the Visual Artists Rights Act of 1990 (17 U.S.C. 106A and 113(d)).

8.0 Maintenance

Costs of ongoing maintenance and repair anticipated through the lifespan of any artwork will be important considerations during the acceptance process. Costs for such activities must fall within the Town's budgeted funding sources and the Town must have labor availability to meet the maintenance needs. In the event any proposed art exceeds the Town's capability for maintenance or repair, the donating person or entity will be responsible to include resources for maintenance and repair in the Agreement (per section 5.2.c).

9.0 Removal of Public Art

The Town shall remove and dispose of works of art when it finds such action to be in the public interest based upon the following:

- 9.1** The artwork has no relevance to the collection or serves no exhibition function.
- 9.2** The artwork has been vandalized and is unable to be repaired for any reason, including physical, structural, or financial reasons.

- 7.1** The artwork no longer meets the current standards for public art and monuments.
- 7.2** The artwork is no longer repairable or is in a seriously deteriorated condition.
- 7.3** Due to the concerns for public safety; if an artwork becomes a hazard or a public liability.
- 7.4** Removal should not be based on current fashion or taste.

Recommendations for removal of public art shall be directed to the Town Council. If the Town Council determines a review is appropriate, it shall follow the same procedures as outlined for the application for new artwork in Section 5.1 of this document.

Once approval for removal is granted, the structure shall be disposed of in accordance with all State of RI and local laws.



PROPOSAL FOR PUBLIC ART IN THE TOWN OF JAMESTOWN

To propose Art to the Town of Jamestown, please complete the following information and provide your signature at the bottom of the form. The completed form and other information should be submitted to:

Lisa Bryer, Town Planner

Town of Jamestown • 93 Narragansett Avenue • Jamestown, RI 02835

Email: lbryer@jamestownri.net

Questions: 401-423-7210

Artist/Donor Information

Name: _____

Address: _____

-

Phone: _____ Email: _____

If the artwork is existing:

Title of artwork: _____

Artist: _____

Artwork medium/materials: _____

Date of artwork: _____ Size of artwork: _____

Current owner of artwork: _____

Current location of artwork: _____

Please attach a narrative addressing Jamestown Public Art Policies and Procedures, including photographs of the artwork. Attach any other information that you would like the Town to know about the artwork and the artist (for example, press clippings, history of artwork).

If the artwork will be commissioned:

Please provide a proposal with the following information:

- ♦ Resume of the artist and photographs of his/her work
- ♦ Narrative addressing the criteria listed in the Town of Jamestown Public Art Policies and Procedures
- ♦ Sketch or maquette of the artwork

I have read the Town of Jamestown Public Art Policies and Procedures and hereby acknowledge this application meets the standards and criteria set forth within.

Name: _____

Signature: _____ Date: _____

APPENDIX C

HISTORY IN AREAS OF PUBLIC ART

Jamestown Cemetery

The Jamestown Cemetery (also known as Artillery Park and Churchyard Cemetery) is a historic place located at the northeast corner of the North Road and Narragansett Avenue intersection. Situated at a high point in the south section of the island and within the Jamestown village, the cemetery was established in 1710 when the village was platted. In 1731, animal grazing was permitted on its surface as a means of growth control. When British forces occupied Jamestown in 1776, there was a brief skirmish at the site. The forces afterwards used the cemetery as a military staging ground. Surrounded by low distinctive stone walls, the site is adjacent to the village Town Hall, Historical Society, and Central Baptist Church buildings. It was listed on the National Register of Historic Places in 1973 (#73000054). The site may be accessed by walking, biking, and via automobile.

Historical References:

- (1) *The Rhode Island Historical Cemetery Commission*, <http://rihistoriccemeteries.org/newsearchcemetery.aspx>
- (2) *National Register of Historic Places*, <https://nationalregisterofhistoricplaces.com/ri/Newport/state.html>

Beavertail Light

Beavertail Point has been the site of beacons and lighthouses since the early 18th century. Records refer to a "watch house" at Beavertail as early as 1705. Orders for building a beacon and maintaining regular watch are recorded in documents from 1712.

In 1749, a 58-foot wooden tower was designed by Peter Harrison, architect of the Redwood Library, Touro Synagogue, and Brick Market in Newport. This was the third lighthouse built in the colonies. In 1753, the building burned and was replaced by a 64-foot fieldstone tower that was completed in 1755. The tower was burned by the British in 1779; the lighthouse was repaired in 1783-1784 and was used until 1856. The present tower was constructed in 1856 and is of a unique granite construction.

The fog signal "whistle house" washed away in the 1938 hurricane, but no other buildings were affected. The storm also unearthed the stone foundation of the original lighthouse, but the circular foundation – which rests at the edge of a cliff – is deteriorating from exposure to storms.

The light has been the site of several experiments to improve lighthouse operations. It was the first in the United States to use gas as a lighthouse illuminant and to install the whistle/air trumpet and steam whistle. Three organizations are currently involved in lighthouse management. The light stands in a Rhode Island State Park, but the property on which it stands is owned by the federal government. The buildings are maintained by the non-profit Beavertail Lighthouse Museum Association, which runs a small museum and museum store in the Assistant Keepers house. In the past, a lighthouse caretaker, appointed by the Town Council, lived on the site, but the agreement among the multiple entities to allow this is no longer in effect.

Fort Wetherill State Park:

situated on 100 foot high granite cliffs, is a former coastal defense battery and training camp. Comprised of 61.5 acres, its east wharf, marina and shore line are favorite locations for recreational fishing and viewing Tall Ships and America's Cup sailing events.

Fort Wetherill was first fortified by American colonists to prevent British attacks on Newport at the outbreak of the Revolution. It was called the Dumpling Rocks Battery at that time. The effort failed in 1776 when the British captured both Jamestown and Newport. The first permanent fortification was atop outcroppings called the Dumplings. Fort Dumpling was built in 1799-1800 as a defense installation and shaped as a round fortified tower. The tower was never used and eventually destroyed. With the outbreak of the Spanish American War in 1898, and with the growing importance of Newport to the U.S. Navy, the site was enlarged with new gun emplacements as part of the Endicott Defense system. In 1900, Fort Dumpling was renamed Fort Wetherill in honor of a Jamestown resident and war hero, Captain Alexander M. Wetherill, who died at San Juan Hill in Cuba. New 12 inch and 10 inch disappearing rifles and their mounts were installed in 1905 and 1906. Endicott batteries, according to military historians *"were designed for two or three weapons, each gun having a separate platform protected on three sides by concrete walls 15 to 20 feet thick. These massive structures were further protected on the exterior by parapets of sand and dirt 40 or more feet thick. Vegetation was planted so that the mounds would blend with the natural terrain. Located below and adjacent to the gun platforms were offices, plotting rooms, communication equipment, and ammunition vaults with mechanical hoists for moving powder and shells."* Seven separate batteries were located at Fort Wetherill.

In 1940, WWII construction began at Fort Wetherill and nearby Fort Getty. The 243rd Coast Artillery, based at Fort Adams, managed the sites with training for 1,200 men in artillery spotting, signaling, and observation. One of their responsibilities was to place and manage the mine fields and submarine nets in Narraganset Bay between Jamestown and Newport. A distinctive feature of the fort is its surviving buildings and tramway system used in the mining operation. Some 300 mines were planted in the bay. Almost all were maintained from the wharf at Fort Wetherill. Photograph #2 is the Mine Storehouse which is one of the best preserved in the United States. Its tram tracks (also shown in Photograph #2) carried the massive mines in and out of its front door. Mine launches would dock at the wharf, load the mines, and lay them with electric cables. A mine observation station sat atop the hill with spotters locating approaching enemy ships. They signaled to the operators in the mining casemate when to detonate.

Fort Wetherill was listed as a surplus Federal facility in 1970. In 1972, the State of Rhode Island acquired the land for public use as a state park. That same year, Fort Wetherill was listed in the National Register of Historic Places. The fort parklands continue to attract visitors with a variety of recreational uses. There are walking trails through wooded areas and along the rocky coast. It is a popular destination for scuba diving and for exploring war remnant tunnels and spaces. In 2000, the Rhode Island Department of Environmental Management (RIDEM) refurbished three historic buildings at the east wharf for its Marine Fisheries headquarters.

Sources – excerpts from:

(1) State of Rhode Island, Division of Parks and Recreation:

<http://www.riparks.com/History/HistoryFortWetherill.html>

(2) Wikipedia – Fort Wetherill. https://en.wikipedia.org/wiki/Fort_Wetherill

The Recreation Center

U.S.O. BUILDING/JAMESTOWN RECREATION BUILDING AND 43 POLICE DEPARTMENT/SITE OF GARDNER HOUSE 1941-43: A large, 1 - /2-story, shingled structure, set above and gable end to the road, with projecting, 1-story, flat-roofed entrance and side wings. The site was occupied for many decades by the Gardner House, constructed in 1883, one of several large late nineteenth-century hotels at the East Ferry the Thorndike Hotel occupied the adjacent lot, between Union and Lincoln Streets. The old Gardner Hotel was demolished in 1941. The present structure, built as a United Services Organization USO center, was opened for use by servicemen in 1942; it operated as a service recreation facility until 1946. Since then it has housed the recreation center and, until recently, the Jamestown Police Department.

Historical References:

- (1) *The Rhode Island Historic Preservation and Heritage Commission,*
http://www.preservation.ri.gov/pdfs_zips_downloads/survey_pdfs/jamestown.pdf

West Ferry

WEST FERRY LANDING/DUTCH HARBOR SHIPYARD mid-17th century, west end of Narragansett Avenue terminates in a large, asphalt-covered wharf around which are pilings and moorings for commercial and pleasure boats. On the wharf is a large, recent, storage and repair building.

The West Ferry, along with Ferry Road Narragansett Avenue and the East Ferry, which were all established in the mid-seventeenth century, was an important link between the Narragansett Country and Newport, and beyond. In the eighteenth-century, the ferries and the road were in common use, especially in the years before the American Revolution when the South County Plantations were fully developed and enjoying an unprecedented prosperity. The West Ferry was never as important as the East Ferry, particularly after about 1872, when the inauguration of a steam ferry service between Jamestown and Newport transformed the East Ferry into a sizeable village. However, West Ferry boats continued moving passengers and freight across the West Passage to South Ferry and later to Saunderstown and Dutch Island, well into the twentieth century. Construction of the Jamestown Bridge in 1940 rendered the ferry here obsolete, The West Ferry never generated a large settlement, but it contained, at various times, a tavern, the ferry captain's house, stores, a boarding house, and residence for those engaged in water-related activities. Most of the houses, and the boatyard facility, remain today.

The area is within the West Ferry Archeological District which is reputed to be the largest documented Indian cemetery in New England, with cremation burials dating back 3,300 years.

References: (1) *Jamestown 2015 Comprehensive Plan*, pages 26, 75, 115, 118, 167, and 168.

Historical References:

- (2) *The Rhode Island Historic Preservation and Heritage Commission,*
http://www.preservation.ri.gov/pdfs_zips_downloads/survey_pdfs/jamestown.pdf

West Ferry Archaeological District

The largest documented Indian cemetery in New England is located in the Jamestown Archaeological District. The modern village of Jamestown has grown up around and within this large Indian cemetery: the boundaries of the cemetery remain unknown. Called the West Ferry archaeological site, the

cemetery contains cremation burials dating to at least 3,300 years ago; also present are more recent Narragansett Indian interments dating to the 1600s, and quite probably earlier.

The presence of human burials in the same place for such a long period provides archaeological punctuation to Pessicus's statement in 1644 that his people had lived in the area since "time out of mind." It also suggests why the Narragansett sachems Scuttop and Quequaquenuit were incensed at colonial assertions in the 1650s that the land had been sold to the colonists. To these sachems the land had not been sold, rather the colonists had simply been granted rights to use the land, rights that the Indians believed had been abused.

Archaeological sites are also plentiful outside the area between Eldred and Narragansett Avenues. Shell middens have been found around the island, generally close to the shore line: other Indian burials have been reported as well.

Conanicut Island has been the location of several archaeological projects that have made significant contributions to our understanding of the Native American history of the island, in particular, and southern New England, in general. The Jamestown Library includes the Sydney Wright Memorial Museum, the repository for Narragansett Indian and European artifacts recovered from Narragansett graves in the 1960s by archaeologists from Harvard University. The skeletal remains were reburied by members of the Narragansett tribes in 1972, in one of the first reburial ceremonies in the United States. Now, discussions are underway with the Narragansetts to determine the best way to care for the grave artifacts. The library also provides a place for occasional lectures and discussions about the island's archaeology. With the preservation and study of Jamestown's important archaeological sites, the island will continue to contribute to our knowledge of the past.

APPENDIX D

WHAT IS PUBLIC ART

Resources for What is Public Art:

<https://www.associationforpublicart.org/what-is-public-art/>

<https://dirt.asla.org/2012/10/15/why-public-art-is-important/>

<https://www.pps.org/article/pubartdesign>

<https://www.pps.org/article/grplacefeat>

https://en.wikipedia.org/wiki/Public_art

<https://www.forbes.com/2009/05/05/state-of-the-city-opinions-george-rickey-public-art.html#35d055e142be>

<https://www.intechopen.com/books/cognitive-maps/the-role-of-public-visual-art-in-urban-space-recognition>

<https://www.theguardian.com/artanddesign/artblog/2008/may/11/artinpublicspacesshouldbe>

<https://www3.nd.edu/~jsherry/pdf/2010/Street%20Art.pdf>

<https://artist.callforentry.org/festivals.php?reset=1&apply=yes>

<https://www.americansforthearts.org/by-program/networks-and-councils/public-art-network/pan-year-in-review-database>

<https://www.americansforthearts.org/by-program/networks-and-councils/public-art-network/public-art-resource-center>

<http://www.publicartarchive.org>

Municipal Policy: Public Art

Municipal Codes and Commissions

Town	Public Art Policy
Providence	
Providence Municipal Code - Public Art https://library.municode.com/ri/providence/codes/code_of_ordinances?nodeId=PTIICOR_CH2AD_ARTXXIARL	<p>The art in city life commission shall be comprised of nine (9) members appointed by the mayor from the following Providence constituencies: Independent working artists, art organizations and affiliations, universities and colleges, the private sector. The mayor and city finance director shall serve ex officio on the art in city life committee.</p> <p>Sec. 2-353. - Funds for works of art; informing commission of eligible projects.</p> <p>Sec. 2-354. - Art in city life commission.</p> <p>Sec. 2-355. - Art in city life plan.</p> <p>Sec. 2-356. - Placement of works of art.</p> <p>Sec. 2-357. - Fund established; disbursements.</p>

Providence Public Art Master Plan http://artculturetourism.com/wp-content/uploads/2018/04/2018.09.21_Art-in-City-Life-Plan_Final2.pdf	<p>VISION</p> <p><i>What impact does ACT Public Art have on the city?</i></p> <p>ACT Public Art will channel the creative energy of the city, manifesting it in a range of artwork and artists' projects that:</p> <ul style="list-style-type: none"> • Contribute to shaping the city's visual identity, • Improve the quality of life for all residents, and <ul style="list-style-type: none"> • create opportunities for engagement, connectivity and community building.
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MISSION

What will ACT Public Art do?

ACT Public Art:

- Commissions and maintains a diverse collection of permanent and temporary public artworks.
- Serves as a resource for other entities developing public art.
 - Promotes the community's access to, appreciation of and enjoyment of public art.
- Fosters partnerships for the successful creation of public art throughout the city, and supports the growth of public art practice in Providence.

	<p>GUIDING PRINCIPLES</p> <p><i>What is the broad philosophy that guides the work of ACT Public Art?</i></p> <ul style="list-style-type: none"> • Access: Public art should be a part of everyone’s daily lives. • Cultural Equity: Artwork will be relevant to Providence’s communities and foster stakeholder relationships and conversations. • Change and Transformation: New work will be created and new audiences will be developed. Artists will build capacity to take on new challenges. • Responsiveness: Projects will be developed through a process that is informed by the community and its needs, resulting in site-specific, community-engaged artworks. • Artistic Excellence: Artwork will be of the highest artistic quality.
<p>Providence Public Art - Executive Summary http://artculturetourism.com/wp-content/uploads/2018/04/Providence_PublicArtPlan_ExecSummary.pdf#page=4</p>	<p>The Department of Art, Culture + Tourism recognizes that inequity and exclusion have played a role in all aspects of our society and that the world of public art is not immune from these systems of oppression. We stand behind the principle of cultural equity and believe this plan, in its transparent and deliberate articulation of City-initiated public art commissioning processes, will allow the City to bring new art works to often overlooked pockets of Providence and elevate artists who have historically had inequitable access to public art commissions.</p>
<p>Providence Public Art Walking Tour https://artculturetourism.com/public-art-tour/</p>	<p>This roughly 1.5-hour tour is an opportunity for residents and visitors to learn about a number of the captivating works that populate the neighborhood.</p>
<p>North Kingstown</p>	
<p>North Kingstown Art Council http://web7663.wixsite.com/nk-arts-council</p>	<p>The Arts Council is comprised of 13 volunteer members who are appointed for 2 year terms by the North Kingstown Town Council.</p> <p>To appreciate, preserve, and</p>

	<p>share the history and heritage of North Kingstown and its ethnic diversities.</p> <p>...meet this mission through: (1) developing and carrying out projects; (2) providing funding and other support for artists and residents; (3) seeking or suggesting new projects.</p>
<p>Newport</p>	
<p>Newport 2017 Comprehensive Land Use Plan</p> <p>http://www.cityofnewport.com/home/showdocument?id=16539#page=213</p>	<p>10.2 Goals and Policies:</p> <p>To identify, protect, and enhance the City’s cultural and historical resources.</p>
<p>Newport Municipal Code - Historic District</p> <p>https://library.municode.com/ri/newport/code/s/code_of_ordinances?nodeId=COOR_TIT17ZO_CH17.80HIDIZO_17.80.010PU</p>	<p>The preservation of structures of historic and architectural value and historic cemeteries, wherever located within the City of Newport, are declared to be a public purpose and the city council, by this Chapter, does hereby regulate the construction, alteration, repair, moving, and demolition of these structures within the limits of the designated historic districts of the City of Newport. It is recognized that the purpose of this Chapter is to:</p> <p>1. Safeguard the heritage of the City of Newport by preserving districts in the City of Newport which reflect elements of its cultural, social, economic, political and architectural history;</p> <p>...Promote the use of the historic districts for the education, pleasure, and welfare of the citizens of the City of Newport.</p>
<p>Newport Tree, Park, And Open Space Master Plan - 2017</p> <p>http://newportarboretum.org/home/wp-content/uploads/2017/04/@-Newport-Tree-Parks-Open-Space-Master-Plan-FINAL-LO-ERS.pdf#page=40</p>	<p>Parks, open spaces, Parks, open spaces, and trees play critical roles in the life of communities - socially, environmentally, culturally, and economically. economically.</p> <p>Recommendations in this chapter aim to enhance Newport’s open spaces, active recreation, and passive enjoyment opportunities.</p>

Cambridge, MA	
<p>Cambridge, MA Public Arts Commission http://cambridgema.ig m2.com/Citizens/Boar d/1156-Cambridge-Pu blic-Arts-Commission</p> <p>http://cambridgema.ig m2.com/Citizens/Boar d/1146-Arts-Council-A dvisory-Board</p>	<p>Provide guidance and advice for the proper administration and implementation of the City's Public Art/Percent-for-Art Ordinance. Members include up to 8 members, including residents and employees of the City experienced in some phase of artistic expression or with professional experience in the field of arts administration.</p>
<p>Cambridge Arts https://www.cambridg ema.gov/arts/Contact</p>	<p>The Cambridge Arts Council is a city agency that funds, promotes, and presents high-quality, community-based arts programming for the benefit of artists, residents, and visitors to Cambridge, MA. Established in 1974, Cambridge Arts is one of the oldest and most dynamic arts agencies in the country. As a public nonprofit, Cambridge Arts operates with funding from local government, private foundations, corporate sponsors, and individual donors and delivers on its mission by fulfilling three primary roles</p>
<p>Cambridge Ma Municipal Code - Cambridge Arts Council https://library.municod e.com/ma/cambridge/ codes/code_of_ordina nces?nodeId=TIT2AD PE_CH2.114PUDEAR PR</p>	<p>A. To promote the enjoyment of the arts by the residents of the City by increasing the quantity and quality of such arts available in public buildings, facilities and spaces; B. To improve and expand the value and use of public buildings and facilities through the placement in such buildings and facilities of distinguished works and creations of artistic endeavor; and C. To create a funding program which, without substantially increasing the total cost of construction projects as defined in this chapter, will ensure that arts are acquired, created, developed and otherwise made available for the enjoyment of the residents of the City.</p>
Hartford, CT	
<p>Hartford, CT - Standing Committee on Public Art - Municipal Code https://library.municod e.com/ct/hartford/code s/code_of_ordinances ?nodeId=PTIIMUCO CH36PEAR</p>	<p>On January 26, 2009, the court of common council passed a resolution declaring its desire to create a "Percent for the Arts" public art policy in the City of Hartford for its capital improvement projects. Sec. 36-5. - Commission on cultural affairs standing committee on public art.</p>

Jamestown

Jamestown Zoning - Municipal Code https://library.municod e.com/ri/jamestown/codes/code_of_ordinanc es?nodeId=PTIICOO R_CH82ZO_ART1IN_S82-101PU

Zoning: Sec. 82-101. - Purpose.

- ...In addition, these regulations shall address the following purposes...
- 5) Provide for the protection of the natural, historic, cultural, and scenic character of the town or areas therein;

APPENDIX E

**MINUTES, TOWN COUNCIL, PLANNING COMMISSION
AND AD HOC COMMITTEE ON PUBLIC ART**

happy to add ventilators if there is info on where they can be found. There is a balance that can be adapted.

Councilor Mihaly commented the porch is a compromise, and people do want to get out of the rain. Shrinking it wouldn't work. Councilor Meagher believes the 6 foot porch would be appropriate and part of the new use for the structure. Don listened and she appreciates the process he followed. Mr. Powers requested a Council motion that allows them to move to develop a final version of this, and keeping the Council informed. Councilor Dickinson stated his agreement with the concept as he has reverence for the true nature of the building and keeping with the intent of maintaining the balance.

Gayen Thompson asked if a handicapped person could open the door and was informed yes.

A motion was made by Councilor Meagher with second by Councilor Dickinson to support where this is going with the discussion today and this new design. President Trocki, Absent; Vice President White, Aye; Councilor Dickinson, Aye; Councilor Meagher, Aye; Councilor Mihaly, Aye.

- C) RFP Development with the Town of Middletown for Street Lighting Replacement Program; review, discussion and/or potential action and/or vote, continued from May 21, 2018.

Town Administrator Nota reported on the session attended with Mike Gray and Mike Glier with manufacturers to gather information and ask questions in order to move forward with an RFP and to better understand the mechanics and technology. Prism is a vendor with local expertise. He is looking for Council support to continue with the process and work collaboratively with Middletown for cost savings. Council members comment it appears advantageous to continue with Middletown. Prism is a non-profit organization not a vendor. An RFP could be ready later this summer. Discussion ensued.

A motion was made by Councilor Mihaly with second by Councilor Meagher to instruct the Town Administrator to continue the discussions with Middletown regarding the RFP. President Trocki, Absent; Vice President White, Aye; Councilor Dickinson, Aye; Councilor Meagher, Aye; Councilor Mihaly, Aye.

- D) Upcoming Meetings and Sessions – dates and times
 - 1) Town Council Meeting Schedule for Summer 2018; review, discussion and/or potential action and/or vote

For July and August one meeting is scheduled – July 16th and August 20th. The Sanctuary Working Group session can be worked out.

IX. NEW BUSINESS

- A) Proposal for Temporary Placement of “Whales Tail” Sculpture on town-owned property in the downtown marina area by Jamestown artist and
Town Council Meeting 06-18-2018 Page 11 of 18

resident Peter Diepenbrock; review, discussion and/or potential action and/or vote

Councilor Mihaly is thrilled with the opportunity to showcase the statue that is heading to upstate New York, which the buyer will allow the town to display for one week. Artist Peter Diepenbrock in attendance explained the sculpture series he produced for Joe Cotter and the opportunity to share the sculpture before it goes to New York. The process to move the stainless steel sculpture on a landscape trailer to a pressure treated wood base was reviewed. The installation should be on July 2, 2018. Mr. Diepenbrock and Town Administrator Nota will work out the details.

A motion was made by Councilor Meagher with second by Councilor Dickinson to agree to the temporary placement of the Whale's Tail statue in the area where the Christmas tree usually sits. President Trocki, Absent; Vice President White, Aye; Councilor Dickinson, Aye; Councilor Meagher, Aye; Councilor Mihaly, Aye.

- B) Status Report on Gould Island Restoration Project: David Sommers, Community Co-Chair, Gould Island Restoration Advisory Board
- 1) Request for RIDEM Commitment and Coordination for Restoration of Gould Island; review, discussion and/or potential action and/or vote

David Somers of East Shore Road has been involved with the RAB for about one year, and the first meeting will be August 7th at Town Hall. The PowerPoint proceeded:

Gould Island South RAB Status

- US Army Corps of Engineers restoring south portion of the Island
- Using Superfund monies from the 1980's
- One-time funding for cleanup
- When restoration completed they will be moving out
- Initial survey performed Winter 2017-18

History of Gould Property Transfers

- 39 acres transferred from Federal government to RIDEM – south 2/3 of Island
- Deed restricted for conservation of wildlife

1942 Navy Site Map – depicting 4 Excluded Parcels

- Still owned by Federal Government
- 3 Navy sites abandoned ;
- Coast Guard navigation beacon in use

Level of cleanup

- Depends on planned future use
- Environmental cleanup – assumption wildlife sanctuary only; cleanup only for the birds and the bay
- Physical cleanup – only structures unsafe at time of transfer (1975-1986) no building/debris hazard removal; may be too hazardous for human presence
- Current RIDEM access policy – April-August for human access; September-arch human access prohibited

6) Building Code Commission Establishes Statewide Building Permit Fees

Mr. Nota reported on the new statewide building permit fees implemented by the State Building Commission using formulas and criteria assigned to each community based on costs for services. The new system was initiated to prevent price gauging by municipalities. The fee structure can be adjusted in the future based on costs. The Town was granted an extension and the new fee schedule will be in effect September 1st. The RI League of Cities and Towns fought this and will be tracking it over the next year. Discussion ensued of the new permit fees.

VIII. UNFINISHED BUSINESS

A) Upcoming Meetings and Sessions – dates and times

- 1) Scheduling of public information session for Golf Course, Library and School Bonds; review, discussion and/or potential action and/or vote

President Trocki noted proposed public information sessions to provide facts and education on the upcoming projects for the Golf Course, Library and Schools. The end of September and early October would be appropriate, with one session at a Town Council Meeting and one stand-alone session with questions and answers, so that voters have an understanding of the projects in order to make an educated decision on Election Day. The first session will be an agenda item for the October 1, 2018 Town Council Meeting, followed by a public information session early to mid-October. The Town Clerk will coordinate with the School Department, Library, Golf Course and Town staff for the second session.

- 2) Town Council Meeting Schedule; review, discussion and/or potential action and/or vote
a) September meeting schedule

The Town Council will have two regular meetings in September on Tuesday, September 4th and Monday, September 17th.

IX. NEW BUSINESS

- A) Donation of Diepenbrock Sculpture to the Town of Jamestown for placement at East Ferry, as requested by Councilor Mihaly; review, discussion and/or potential action and/or vote

President Trocki referenced the Whale's Tail sculpture by Jamestown artist Peter Diepenbrock displayed at East Ferry for two weeks prior to departing for Tarrytown, NY.

Pat Tuff of Racquet Road noted the citizens group formed with Joan Swift, Wendy Ross and herself as a result of their appreciation for the sculpture on display temporarily at East Ferry. Jamestown is home to so many artists and a sculpture would make an amazing entrance to the Island. They asked the artist if another sculpture could be created for placement at an East Ferry location, and he informed them yes, and what is proposed is a

sculpture to be privately funded and gifted to the Town of Jamestown. The cost is \$90,000, and as of this morning, \$60,500 has been pledged.

Joan Swift of Emerson Road referenced the photographs of the proposed sculpture. Councilor Mihaly noted the discussion of a bronze texture for the sculpture as an alternative. Ms. Swift noted the group met with the artist and determined the stainless steel texture would be a more durable piece of art and less expensive to maintain, and that is what is proposed. They want citizens to enjoy and appreciate the work that speaks for itself. A photo-shopped version was displayed to show the ten-foot statue at an East Ferry location by the seawall. We have a proven piece by a gifted artist of a subject that would be appropriate for our Island community and its marine environment and heritage. The \$60,500 raised to date represents pledges from many people and they plan to continue to solicit donations from community in any amount.

Artist Peter Diepenbrock stated the sculpture would be a replication of the original one on a two-foot base of a material to be determined.

Wendy Ross of East Shore Road stated they are excited about this project and gifting it to the Town of Jamestown. Our momentum is amazing, we would like to raise the rest of the money quickly, and we are here to answer any questions.

Councilor Dickinson noted Jamestown is a vibrant arts community and there is precedent for this type of project. Public involvement on all levels is needed to be sensitive to all members of the community and to the iconic view at the proposed location.

Peter Diepenbrock displayed photos of the sculpture in varying views at different times of day and explained the proposal and why it is appropriate for the location. The sculpture base could be a cast concrete cylinder or granite, which not included in the \$90,000 price. Additional contributions would be solicited for the pedestal and footing at approximately \$12,500. Discussion ensued of the bronze texture, noting if the sculpture was the victim of graffiti, it would be difficult and more expensive to clean and restore than stainless steel, and would cost an additional 15% to 20% higher than stainless, which he feels is more reflective of the colorations around it. The sculpture would probably have a different rotation that is more appropriate than the one pictured, perhaps facing East Ferry Deli with the back spine facing Shoreby Hill, depending on how it looks when suspended from the crane. Discussion ensued of the strength and durability of the 3/16" stainless steel material chosen.

Councilor Dickinson commented this is a great idea to give people the opportunity to view public art. He suggested the northern sector of the square as an appropriate location so as not to obstruct the iconic view shed. Mr. Diepenbrock noted this will not block the view, but enhance it. Councilor Dickinson asked about the cost of maintenance. Mr. Diepenbrock stated it would require two people for one day every other year, and if ignored, it would still be fine.

Councilor Mihaly stated this will be a great enhancement for the Town, the group has done an amazing job, and he would like to see it happen, as we need more public art. Detailed questions on insurance costs and lighting design need to be considered.

Ms. Tuff noted the lighting and base costs are separate and part of the \$12,500, and donations will be solicited for that as well and all who donate will get the recognition deserved. Vice President White commented he is impressed with the statue and the proposed location.

The group would like Council approval.

President Trocki expressed her appreciation for and enjoyment of the sculpture while it was on display, noting she does not object to the project. However, it is difficult to make a decision that changes the view shed permanently, especially since the community is unaware of this initiative. It is important to be sure that the artist community and our citizens are on board with moving forward with the project. She would be honored to have the sculpture there, but doesn't want it to happen too quickly without knowing the level of interest of the community.

Councilor Mihaly agreed with her concerns, as the public does need to be informed. The JAC has already said yes to the project. President Trocki feels it is fair to be cautious as this is a permanent display rather than a rotating art display. We need to get this out to the public and give them a chance to weigh-in. Discussion ensued.

Mr. Diepenbrock asked for an indication of where the Council stands on the sculpture to help them move forward. Ms. Swift stated she will solicit support from arts organizations, East Ferry businesses and Shoreby Hill residents, noting not every citizen will be in agreement.

Vice President White noted it would behoove us to pass a motion supporting the concept of this gift of over \$100,000 and encourage the community to respond and support the concept of the project.

Solicitor Ruggiero was asked for his opinion, and stated the donation could be deferred until there is public input. President Trocki is in favor of soliciting donations and giving everyone the opportunity to be part of it (the playground project was referenced). We want everyone onboard before moving forward. She suggested the group invite people to the next meeting, bring public awareness through *Jamestown Press* articles, sending letters to the Clerk and Council, and approach the Chamber of Commerce and arts organizations.

Councilor Mihaly suggests we do several things:

- Follow Vice President White's suggestion for non-binding support;
- Make this an agenda item for the September 4th meeting;

- Depending on feedback from the public, have a special workshop if needed to give us a sense of where the public is.

Councilor Mihaly suggested next steps for the group to contact associations, put ads in the newspaper, and get the information out in public, as people need to know what is proposed.

Councilor Dickinson commented he has received texts asking that people be informed prior to making a decision, suggests speaking to business owners for their input, and letting people know what funds have been raised.

Councilor Meagher noted that process is important and the process for determining place-making is important. It is very different working in the private sector from working in the public sector. Public art is important, Mike's proposed motion is perfect and she supports it, and she supports asking the community to weigh-in.

A motion was made by Councilor Meagher with second by Councilor Mihaly to approve this in concept.

Discussion. Mr. Diepenbrock was asked the timeline to build, and he answered five months, once legal issues and other details are worked out, with work estimated to begin in January with a projected June delivery. Council members commented they never considered such a project until the sculpture was on display. This is accepting a gift that will have a long-term public impact at a very important location in the community. We need input from the public that will make this decision and the raising of the funds easier. The community has something to offer and that is why the process is necessary and works. The group was urged to get the word out through various means to make the public aware.

Back to the motion. **President Trocki, Aye; Vice President White, Aye; Councilor Dickinson, Aye; Councilor Meagher, Aye; Councilor Mihaly, Aye.**

This will be on the September 4th meeting agenda.

- B) Cell Tower development in the north end: IT Consultant Michael Glier; review, discussion and/or potential action and/or vote

Mr. Glier noted poor cellular service and public safety concerns for the north end have been discussed for a long time. Data supports locating a cell tower on town-owned land and leasing to carriers, as wireless is the preferred service going forward. Mr. Glier proceeds with a PowerPoint Presentation "Prospective Cell Tower Site to Service the North End of Jamestown" prepared with the assistance of Jean Lambert, Amy Wengefeld and Azure Giroux as follows:

Initiative:

- Cellular service on the north end is poor to non-existent
- Public safety communications experience poor performance
- Town-owed parcels on the north end may be suitable for a cell site
- Town has experience leasing to cellular carriers

- B) Donation of Diepenbrock Sculpture to the Town of Jamestown for placement at East Ferry, as requested by Councilor Mihaly, continued from August 20, 2018; review, discussion and/or potential action and/or vote

Joan Swift of Emerson Road, Pat Tuff of Racquet Road, Wendy Ross of East Shore Road and Peter Diepenbrock of Hamilton Avenue are here to follow up on the August 20th discussion regarding the gift of the Diepenbrock sculpture to the Town. The Council voted their support for the concept. The group is noted they are pleased with the public discussion stimulated and highlighted activities to publicize their initiative. The information in the Council Meeting packet available online was noted.

Ms. Swift announced the group has reached over 100% of the costs for the sculpture, resulting in no public funds being required. Discussion involved process, feedback and next steps. The group would like to know Council's thoughts on what is a reasonable time table, and they want to maintain project momentum as donors are not making open-ended donations. This process was from the bottom-up and the result of many people reacting to a beautiful piece of art, which they feel is a reasonable step in the absence of an existing process. The ocean is a relevant factor in our heritage, the whale's tail is an environmental tribute and forward looking, an appropriate symbol, and they are comfortable with its placement by the waterfront. They realize no single object will please all and believe this project endorses the possibility for other public art installations at other town locations.

A PowerPoint presentation proceeded showing:

- Proposed location to the left of Veterans' Square, a welcoming and representative piece of art
- Site plan of proposed sculpture location in public open space adjacent to veterans square.
- Photo-shopped image to demonstrate proposed placement.

They hope to see the process move forward, the project is accepted, keep the donors intact, and have the sculpture underway by the end of the year for a late spring delivery.

Council comments.

President Trocki noted this is discussion of the project and potential gift to the Town, the Town is not soliciting for the project, and this is a citizen initiative. The Council is looking for a process to determine how to accept this gift and want to hear what policy decisions we need to make with community input, as we all want good governance and good decision making for this project and going forward.

Vice President White stated we need to think about the short game and long game. The whale's tail is the project we are discussing, and if the decision is to create a process first, rather than just accepting it as has been done with past art donations, this may take longer than donors are willing to wait. He would like to hear comments from the public. Councilor Meagher concurs.

Councilor Dickinson noted we are all in agreement we are searching for the solution. Change is inevitable and the idea is a good idea, as long as we are sensitive to people who want to see the art in that space and maintain the iconic view. He has had substantive discussions and learned he didn't have the answers to speak confidently how these requests are addressed and the process. We need to develop governance as it will occur again.

Public comment.

Dick Allphin of Bonnet View Drive commented this is an interesting discussion and we don't want to rush into a decision. East Ferry is an important location in town, the process should involve a lot of people as this affects everyone who drives through this area, and we should not install anything that blocks the view.

Ken Newman of Avenue B commented he is a member of the 1% For Public Art Project for the State of RI administered by the RI State Council on the Arts which requires that 1% of construction costs for public buildings be dedicated to public arts. The committee meets as needed to review public pieces. Peter Diepenbock has won this numerous times, including at URI, where 450 submissions were reviewed. Based on construction costs for the URI building the art project was \$459,000. Local communities have had varying successes (Providence and Newport referenced). Issues evaluated by the 1% Committee included liability, durability, and does the artist have the experience to fabricate at this level. He feels it is possible to put together an ad hoc committee to review the proposed project, and put in place a policy going forward simultaneously. We do have public art pieces as mentioned, some donated and some part of a process. The Town needs to deal with this piece in a reasonable time frame with the idea we need a policy going forward so we don't have issues.

Richard Boren of Intrepid Lane suggested having a fast-track stakeholder group of no more than 12 members for a four to six week time period, coming back to Council with their findings, to be done expeditiously but open, made up of members from the residential and business community, as this project may not be available a year from now.

Aldona Sabalis of Beacon Avenue commented she is an artist and admires Peter Diepenbrock's work, but believes that most public art is the result of an open public competition with art suitable for public viewing. She referenced the competition for the Viet Nam War Memorial. We have RISD which many RI residents have attended, and many deserving artists in RI, and an open competition would be exciting. There are grants to fund a charrette which we can all take part in. We shouldn't be pressured because the money will disappear. If people are interested the money will be there.

Alma Davenport of Clinton Avenue commented it is excellent to have this conversation of process. We are lucky to have Ken Newman's experience and the many artists in our community. She encourages the Council to discuss public art and a process for Jamestown that encourages public art. She asked if the money raised (\$100,000) was for public art or this specific project, and she was informed for this project. She doesn't feel a whale's tail is representative of Jamestown and there wasn't enough time to respond to the *Jamestown* Town Council Meeting

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Press article. She commented East Ferry is a small place and can't be a turned into a sculpture park. She suggests requesting resumes to get top notch people on the committee and go from there.

Jeff Alexander of Ledge Road commented he agrees with other comments made this evening. The East Ferry area is small, everyone should have some say, and the stakeholders are all the people who pay taxes to support Jamestown and drive through East Ferry. We were told this is for consideration and money was already acquired for this purpose. He is in favor of deciding if the Town wants public art and where it should be. He feels there should be a process first, he is opposed to rushing this through, and the Town shouldn't do it just because some people donated a lot of money for it.

Ken Newman of Avenue B commented on an earlier statement, as most public art is not the result of a process, 20% of public art is the result of a process, and most of it is a gift from various sources. It is not uncommon to have public art resulting from both a process and gifts going on simultaneously.

Mike Swistak of Narragansett Avenue, Planning Commission Chair, commented on the process and whether this proposed installation requires Development Plan Review under the Zoning Ordinance, and he believes it does.

Town Planner Lisa Bryer was asked to weigh-in and noted the Zoning Ordinance states development should be reviewed, but development is not clear in our ordinance, and she does not have an opinion. We are fortunate to have so many artists in town, and she hopes this does not divide us but results in more public art. We should have a process for the future, as we need more public art. We have a proposal, and good luck with the decision. The Whale's Tail is beautiful, Planning is willing to contribute, but we need to hear comments and think about the location.

Carol Hopkins of East Shore Road commented this falls under "no good deed goes unpunished". Chris and I own a Diepenrock in our yard and we love it. People have contacted her and she believes there needs to be a discussion. She would prefer to see the sculpture in an alternate location as this is a coveted view. We shouldn't rush to a decision as the East Ferry spot may not be appropriate.

Pat Tuff of Racquet Road commented she has been here for 71 years, knows the Island well, started this project after seeing the sculpture, and Wendy and Joan agreed with her. It is a great idea to have in town something by a local artist and resident. We have raised over \$100,000 in three weeks by many people who have Jamestown in their blood. She supports it and hope it works.

Cynthia Levesque of Narragansett Avenue, a resident for over fifty years, commented she visits East Ferry and people litter and do not respect the area. Why can't we put art at the site on a temporary basis? She referenced public art in Sarasota, FL, including a statue that of a sailor from RI, and people who viewed it thought it was beautiful. She learned this

evening most art is funded privately. If public art is privately funded, then this is a wonderful thing. It is nice to have a conversation, but at some point someone has to make a decision. Applause. President Trocki noted East Ferry is a work in progress with work to begin again in the fall.

Peter Ellsworth of Norman Road commented we are looking a gift horse in the mouth. We are lucky to have this proposal, the piece is dramatic, but if we limit this to relevance to Jamestown we will end up with sheep, and we need to move forward.

Mark Holland of Intrepid Lane commented on the expression “standing on whales fishing for minnows”. This is something that is inspiring and evoked strong feelings, which art at its best does. How long can we wait for this opportunity to repeat? This is something we should consider. Applause.

Merrill Sherman of Walnut Street commented on Richard Boren’s comments. There is a prominent local artist, with a substantial reputation, in a highly creative community. You will never get unanimous agreement on the sculpture, it would be hard to find those who don’t support public art, and this great idea should have closure rather soon. This is a prominent local artist whose work is outstanding which local residents have come forward to promote. We should have a fast-track process by a committee to come up with a recommendation in four to six weeks as suggested. We won’t have a lot of people coming forward to donate art, and we should take this opportunity to get this piece and to begin the process going forward.

Ron Radcliffe of Ship Street commented we are all in favor of public art, but the issue is what public art. We have a local artist and people willing to put money forward, so what is the rush? Anything prominent deserves consideration. People want public art, but we have a narrow window. He is in favor of slowing down and ask why this needs to go so quickly.

Peter Diepenbrock of Hamilton Avenue, artist, thanked everyone for showing up. He is impatient, has a short memory, and wants to move forward. We are seeing and hearing enthusiasm, had an opportunity to share art, and people came forward to donate to public art in Jamestown rather quickly. The process can take 18 months, we skipped that, and the public has already viewed the art. He noted there has been a process, how it began at the Jamestown Art Center, he met Joe, and he was commissioned to do six sculptures, one of them the whale’s tail. He never expected it to take off and in six weeks funding could be raised. This was conceived here, an effort by a local artist, the art was viewed, we have an opportunity, and there were fair questions raised that need review. What is also viewed at East Ferry was noted and it is not always pretty. The sculpture is not blocking but enhancing the view. An ad hoc committee is the logical next step, and we are not starting from ground zero. No one is jamming this, we just want to move forward, and it doesn’t have to be fast tracked, as he will be here. This may not be the best site, the money may not be here later, but it is part of our town. He is happy to do it and not trying to sell it. Applause.

Walter Bopp of Highland Drive suggested moving forward with the project as laid out and in the long term it could be moved if another site is determined to be better. The Town has options with very little downside, and if it blocks the view it can be moved. Applause.

President Trocki asked how moveable it is, and Peter Diepenbrock stated it is very moveable and can be excavated out if needed. Discussion ensued of potential bases to facilitate moving it and that it would be a one-day job. Long-term temporary art was noted as an alternative. The donor group could determine their desire for the art site duration and other potential locations. It was noted there were over 50 donors starting at \$50 and up.

Vice President White stated we are the Town that took 25 years to find a location for the Highway Barn, so maybe we could appoint an ad hoc committee and ask them to act fast and get it done.

Mary Beth Murphy of Bell Lane commented on the 1% Committee for the URI art she served on, she is experienced, and publicly volunteers for the ad hoc committee. Whether the whale relates to Jamestown is irrelevant. The beached whale at Beavertail drew thousands of spectators, and whales pass by Jamestown during their migration.

Cathy Kaiser of Knowles Court commented she did research, Narragansett Bay had a large whaling industry, and our Narragansett Tribe were whalers beginning with canoes. As early as 1662 there whaling activities in Narragansett Bay, and we were a whaling area until at least 1828, which can be confirmed on the internet. Applause.

A motion was made by Vice President White with second by Councilor Meagher to start the forming of an ad hoc committee of ten (10) people with a wide range of types of community members and have them report back on how they are doing in four weeks, not to be done necessarily, but to keep us apprised of how they are doing, and try to put it together, and I volunteer to be one of the members of that committee.

Discussion. Solicitor Ruggiero asks if the Town Council will appoint the members, and the Council stated yes. Councilor Meagher noted the transparency and clarity of the process needs to be out front and in public, agrees with a committee, understands the concerns, and recognizes the momentum. This is about how we deal with a gift of art and place-making. The four to six weeks may be a little rushed. This is a beautiful piece, a generous donation, and where this piece goes is the discussion. We need a short-term goal or review that creates a long-term process, and we have more thinking to do on what the goal is. Councilor Dickinson noted he is pleased with the enthusiasm, you took our suggestion and executed it, but enthusiasm alone is not enough to make a decision. He wants to be sure we follow a process so that all issues and questions are taken into consideration. It is not about whaling, we all appreciate art, he supports a committee, and any Town staff would be advisory and a resource for the committee. Pat Tuff asked if they should contact donors to explain what is happening. President Trocki stated that is up to them. Richard Boren noted what North Kingstown did in forming a diverse ad hoc group (12 members) appointed by the Council to determine what to do with the proposed mixed-use for Schartner Farms and golf course

properties, with the Planner serving as facilitator and a Council member serving as liaison, not as members. Councilor Dickinson noted there should be a diverse group representing all the views we heard this evening. Town Administrator Nota recommended coming back on September 17th to articulate the specific segments of the community Council would like represented on this committee. In the interim we can work with the *Jamestown Press* to advertise for resumes, with interviews or paper reviews of resumes by early October, so that we would be on track to come back to Council with recommendations. Councilor Dickinson feels a letter of intent is sufficient. Mr. Nota will develop the committee charge for review at the next meeting. President Trocki recommended citizens with institutional knowledge and expertise send letters of interest and resumes to the Town Clerk for distribution to Council.

Back to the vote on the motion. **President Trocki, Aye; Vice President White, Aye; Councilor Dickinson, Aye; Councilor Meagher, Aye; Councilor Mihaly, Absent.**

President Trocki noted by the next meeting Council will process information, determine how to select a committee, and adopt a committee charge.

- C) Upcoming Meetings and Sessions – dates and times
 - 1) Town Council Meeting Schedule – September 17th, October 1st, and October 15th; review, discussion and/or potential action and/or vote
 - 2) Golf Course, Library and School Bonds – October 1, 2018 Town Council Meeting agenda item, with public information session early to mid-October at a date to be determined, continued from August 20, 2018; review, discussion and/or potential action and/or vote

IX. NEW BUSINESS

- A) Adoption of Resolution No. 2018-17: Advances for Engineering Expenses Regarding South Pond Dam; review, discussion, and/or potential action and/or vote

A motion was made by Councilor Meagher with second by Vice President White to waive reading of the Resolution. **President Trocki, Aye; Vice President White, Aye; Councilor Dickinson, Aye; Councilor Meagher, Aye; Councilor Mihaly, Absent.**

A motion was made by Councilor Meagher with second by Vice President White to adopt Resolution No. 2018-17. **President Trocki, Aye; Vice President White, Aye; Councilor Dickinson, Aye; Councilor Meagher, Aye; Councilor Mihaly, Absent.**

- B) Placement of Signs on Town-owned and other Publicly-owned Properties; review, discussion, and/or potential action and/or vote

This agenda item was requested by Councilor Dickinson for Council discussion, noting concern for liabilities and civil liberties as regards the placement of political signs. A conversation began in July with the Building Official regarding political signs, and he

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A motion was made by Councilor Meagher with second by Councilor Mihaly to have a Proclamation on the October 1st agenda. President Trocki, Aye; Vice President White, Aye; Councilor Dickinson, Aye; Councilor Meagher, Aye; Councilor Mihaly, Aye.

- B) **Donation of Diepenbrock Sculpture to the Town of Jamestown for placement at East Ferry, as requested by Councilor Mihaly, continued from September 4, 2018; review, discussion and/or potential action and/or vote**
- 1) Criteria for selection of Ad Hoc Committee Member
 - 2) Ad Hoc Committee Charge

Town Administrator Nota explained the significant sculpture by local artist Peter Diepenbrock proposed for placement on Town property, scope for a ten member ad hoc committee, and appropriateness for development of a comprehensive public art program and process to assess such gifts. To date there are six applicants and citizens are urged to forward their interest to the Town Clerk. Town Staff involvement would be as non-voting advisory members. The *Jamestown Press* ad will be repeated and a list of applicants will be provided to Council. Citizens of varied backgrounds are encouraged to apply.

Discussion involved a Committee Charge and timeline. The three tasks include: assessment of the proposed gift, its location, and a process for a public arts policy going forward. Council members commented the first two tasks should be a short process so donors are not kept waiting, and the third would be up to the Committee how they wish to proceed, whether as a long-term Committee or by a second Committee of stakeholders, and a well-defined Charge will outline the role of the Committee. Discussion continued.

President Trocki left the Council Table due to an emergency and turned the meeting over to Vice President White at 7:32 p.m.

Public comment.

Artist Peter Diepenbrock of Hamilton Avenue expressed the importance of the timeline, asked if a decision could be made between December 1 and 15 as some donations are based on the tax year, and location. If accepted, there is a period of five months for production, giving time to determine a location.

Councilor Meagher noted she is happy with the assessment process and timeline, the considerations for criteria established in the 1% Committee discussed earlier, and the gift itself and location.

A motion was made by Councilor Mihaly with second by Councilor Meagher to move adoption and creation of a committee that will take on the two subjects, the assessment of the gift and of potential locations of public properties in Jamestown, and that there be a time deadline of December 15th. President Trocki, Absent; Vice President White, Aye; Councilor Dickinson, Aye; Councilor Meagher, Aye; Councilor Mihaly, Aye.

VIII. UNFINISHED BUSINESS

- A) Update on recent Police activities, as requested by Councilor Blake A. Dickinson: Police Chief Edward A. Mello; review, discussion and/or potential action and/or vote

Chief Mello updated the Council on the two events in recent weeks, with all seven (7) stolen vehicles returned to their owners. The 17-year old arrested by CT officials was charged with possession of a stolen vehicle. A second suspect arrested by CT officials will be extradited to RI and charged with possession of a stolen vehicle, theft of the vehicle, possession of stolen property, and eluding a police officer. A third suspect taken into custody will be extradited to RI and charged with assault with a deadly weapon. We continue to receive reports on activity in the Hartford-Waterbury, CT area by the same group of criminals. Chief Mello noted they are working to identify at least two other suspects involved in the stolen vehicle incidents. Discussion continued. Council members expressed appreciation for the efforts of Chief Mello and the Police Department. The Town will support whatever is necessary to assist JPD.

- B) Upcoming Meetings and Sessions – dates and times
- 1) Scheduling of public information session for Golf Course, Library and School Bonds, continued from October 1, 2018; review, discussion and/or potential action and/or vote

Town Administrator Nota announced the public information session is Monday, October 29th at 6:00 p.m. at the Library for review and explanation of the three Bonds for the Golf Course, Library and Schools. The session will be advertised with more information in the October 25th *Jamestown Press*. Additional information is available on the Town and School Department websites.

- 2) Town Council Meeting Schedule – November 5th, 6:30 p.m.; review, discussion and/or potential action and/or vote
This will be the last official meeting of this Council.

IX. NEW BUSINESS

- A) Water supply concerns in the Jamestown Shores; review, discussion and/or potential action and/or vote

This was addressed previously during the meeting. There were no additional comments.

X. ORDINANCES, APPOINTMENTS, VACANCIES AND EXPIRING TERMS

- A) Appointments

- 1) Ad Hoc Committee for Public Art: Appointment of Ten (10) Members; review, discussion and/or potential action and/or vote

President Trocki noted that seventeen (17) interviews were conducted. Council members commented all candidates had amazing resumes and backgrounds and it will be difficult to determine the ten (10) members. Discussion ensued of the Ad Hoc Committee makeup and

what expertise were desirable. The interviews were helpful in determining what qualities and skill sets would contribute to the makeup of the committee. Lengthy discussion ensued.

The majority of candidates had experience in evaluating art for public and private spaces. Council members noted this is a difficult decision, and they are not inclined to appoint a committee this evening. Discussion ensued of each Councilor choosing ten (10) candidates, bringing their recommendations to the November 5th meeting, and appointment of the top ten highest recommended candidates. Solicitor Ruggiero advised that no discussion of candidates between Council members should ensue between this and the next meeting. Town Administrator Nota commented Council may not want to make appointments the night before an election. Discussion ensued that voters and donors would prefer that a decision is made, it would be a disservice not to make a decision, interviewing candidates not interviewed, and whether it would be a better decision to wait until after the election.

Public comment.

Nancy Semco of Gondola Avenue suggested the portfolios and art produced by artist candidates be reviewed for appropriateness.

Council members determined appointments of the Ad Hoc Committee will be on the next meeting agenda for review, discussion and potential action.

XI. CONSENT AGENDA

A motion was made by Councilor Meagher with second by Councilor Mihaly to approve and accept the Consent Agenda. President Trocki, Aye; Vice President White, Aye; Councilor Dickinson, Aye; Councilor Meagher, Aye; Councilor Mihaly, Aye.

The Consent Agenda approved consists of the following:

- A) Adoption of Town Council Minutes
 - 1) October 1, 2018 (interview session)
 - 2) October 1, 2018 (regular meeting)
 - 3) October 1, 2018 (executive session)
- B) Minutes of Town Boards/Commissions/Committees
 - 1) Jamestown Planning Commission (06/20/2018)
 - 2) Jamestown Planning Commission (07/18/2018)
 - 3) Jamestown Planning Commission (08/15/2018)
 - 4) Jamestown Planning Commission (09/05/2018)
- C) CRMC Notices
 - 1) Public Notice of Application of Timothy Lemmon for an Assent to construct and maintain a Hybrid shoreline protection facility consisting of a Riprap Toe protection and coir logs and plantings landward at North Main Road, Plat 3 Lot 566, West Passage of Narragansett Bay
 - 2) Public Notice of Proposed Amendment to the Aquidneck Island SAMP – Coastal Development Regulations, with public comment

A motion was made by Councilor Meagher with second by Councilor Mihaly to award the bid to Donnegan Systems, Inc. for an amount not to exceed \$33,350.00. President Trocki, Aye; Vice President White, Aye; Councilor Dickinson, Aye; Councilor Meagher, Aye; Councilor Mihaly, Aye.

X. ORDINANCES, APPOINTMENTS, VACANCIES AND EXPIRING TERMS

A) Appointments

- 1) Ad Hoc Committee for Public Art: Appointment of ten (10) Members; review, discussion and/or potential action and/or vote
- f) a) Committee Charge

President Trocki explained the gift of a Whale’s Tail sculpture created by local artist Peter Diepenbrock. The Ad Hoc Committee Charge is to evaluate the gift, where it should be located, and develop a policy for accepting public art in the future. There were nineteen very talented, qualified applicants with eighteen interviewed, and it is difficult choosing ten members. Town Planner Lisa Bryer will serve as facilitator for the Committee.

The list of candidates interviewed is as follows:

Josephine Brak	Duncan Pendlebury
Abigail Campbell-King	Kate Petrie
John Chapman	Ron Ratcliff
Mick Cochran	Tory Reiff
Barbara Cunha	James Rugh
Alma Davenport	Aldona Allie Saballis
Peter Fay	Sandy Sorlien
Dick Lynn	Valerie Southern
Mary Beth Murphy	Robert Trout

Richard Doyle was unavailable for an interview until May.

The voting proceeds with Council members choosing their top ten candidates in the manner suggested by Vice President White, as each name is read, with a show of hands as follows:

Josephine Brak	2
Abigail Campbell-King	2
John Chapman	0
Mick Cochran	5
Barbara Cunha	2
Alma Davenport	1
Peter Fay	3
Dick Lynn	2
Mary Beth Murphy	4
Duncan Pendlebury	5
Kate Petrie	2
Ron Ratcliff	2

Tory Reiff	4
James Rugh	2
Aldona Allie Saballis	3
Sandy Sorlien	3
Valerie Southern	5
Robert Trout	4
Richard Doyle	0

After the first round of voting the results show the following nine (9) members (receiving 5, 4 and 3 votes) for the Committee:

Mick Cochran	Robert Trout
Duncan Pendlebury	Peter Fay
Valerie Southern	Aldona Allie Saballis
Mary Beth Murphy	Sandy Sorlien
Tory Reiff	

A run-off round of voting proceeds for those candidates with two (2) votes in the first round of voting to select Member 10 as follows:

Josephine Brak	0
Abigail Campbell-King	1
Barbara Cunha	2
Dick Lynn	1
Kate Petrie	0
Ron Ratcliff	1
James Rugh	0

After the second round of voting the following candidate is selected as Member 10:

Barbara Cunha

A motion was made by Councilor Dickinson with second by Councilor Meagher to accept the candidates for appointment to the Ad Hoc Committee on Public Art. President Trocki, Aye; Vice President White, Aye; Councilor Dickinson, Aye; Councilor Meagher, Aye; Councilor Mihaly, Aye.

XI. CONSENT AGENDA

A motion was made by Councilor Mihaly with second by Vice President White to approve and accept the Consent Agenda. President Trocki, Aye; Vice President White, Aye; Councilor Dickinson, Aye; Councilor Meagher, Aye; Councilor Mihaly, Aye.

The Consent Agenda approved consists of the following:

COMMENTS FROM MEETING WITH THE PLANNING COMMISSION

The Ad Hoc Committee met with the Planning Commission during their meeting of May 1st 2019 to present the suggested locations for public art and get comments regarding the use of certain public spaces. A slide show of possible locations was presented in the order matching this report. Comments from the Commission are so numbered.

1. Old Cemetery. There was concern expressed that art should not occur inside the wall.
2. East Ferry Sidewalk. No Comment.
3. East Ferry Bus Shelter Triangle. Less elements occurring in this area will be better. Less visual clutter.
4. East Ferry Old Ferry Dock. Questioned the stability and structural soundness while trying to use this space.
5. East Ferry Small Half Moon Space. No comment
6. Ft. Getty Pavilion. No comment.
7. Ft. Getty South Overlook. Anything placed here would need to be of a scale to not block the view.
8. Golf Course. No comment on suggested space at clubhouse. There is a statue at the first hole.
9. Heads Beach. No comment.
10. Library. No comment
11. Museum, Historical Society. Any art needed to be placed in the gardens to keep ramp clear.
12. Parking Lot Narragansett Ave. No comment.
13. Police Station. No comment.
14. Recreation Center. No comment.
15. Schools. No comment.
16. Taylor Point . No comment.
17. Town Hall front and back. No comment.
18. Reservoir. No comment.
19. Transfer Station. No comment.
20. Walcott and High Street Triangle. No comment.
21. West Ferry. No comment.
22. Beavertail Park Entrance. No comment.
23. Beavertail East Side. No comment
24. Ft. Wetherill DEM Facility and Dock. No comment

General comments from the Commission followed:

What happens the next time a gift is proposed? Is there a policy in place to provide the donor with information regarding the donation protocol? Otherwise, the Whale's Tail might be the first of many (similar) that might be proposed. The Gift Policy and Council approval were explained.

Currently the Comprehensive Plan does not specifically cover public art. Agreed that the next Plan (2025) should discuss the placement of public art. Currently public art may fall under the desired character for the Town.

The Committee asked the Commission for more guidance on the overall master planning strategy for East Ferry. The Commission feels that the current level of openness is important to the character of the space with the harbor in the background. A working session for Overall planning for East Ferry was suggested and supported. It was agreed that the views should be kept as open as possible thereby relying on public art of a small scale perhaps lower than the seawall and railings.

The Commission suggested that there may be a security issue placing public art that belongs to the Town at remote sites such as Beavertail.

**Ad Hoc Committee on Public Art Minutes
November 28, 2018**

I. Call to Order and Roll Call

The Town Clerk, Cheryl Fernstrom administered the oath of office to the Committee Members. All members were present: Mick Cochran, Duncan Pendlebury, Valerie Southern, Mary Beth Murphy, Tory Reiff, Robert Trout, Peter Fay, Allie Sabalis, Sandy Sorlien, Barbara Cunha. Also Present, Lisa Bryer, Town Planner

The meeting was called to order at 6:10 and the Committee introduced themselves to each other and discussed their interest in public art.

II. Approval of Minutes – None submitted

III. Correspondence

1. Letter from Donor Committee dated November 20, 2018, Received November 28, 2018

IV. Citizen's Non-Agenda Item

V. Reports

1. Town Planner's Report – Lisa discussed meeting etiquette and how they will try to limit the meetings to one hour. Members should only speak one at a time and be respectful of other members. She has been appointed by the Town Council to "facilitate" the meetings and you chose to select a chair, they are able to run the meetings also.

VI. Old Business

VII. New Business

1. Election of Officers - review, discussion and/or action and/or vote

The Committee decided to elect officers, Chair and Vice Chair. Motion by Mick Cochran to nominate Duncan Pendlebury as Chair. Seconded by Bob Trout. All in favor.

Motion by Mick Cochran to nominate Sandy Sorlien to Vice Chair, seconded by Mary Beth Murphy. Also motion by Peter Fay to nominate Valerie Southern, Bob Trout, seconded. 6 votes for Sandy Sorlien and 4 votes for Valerie Southern. Sandy Sorlien is Vice Chair.

1. Discussion of Committee Charge- review, discussion and/or action and/or vote

Valerie Southern would like to add “monuments” to the committee name: Committee for Public Art and Monuments. She has been working with the Historical Society on the history of African Americans in Jamestown. She feels strongly that we should encourage monuments to be included in with public art.

2. Future Meeting Times- review, discussion and/or action and/or vote

Lisa Bryer suggested December 5, 6th and 10th and Barbara Cunha suggested we meet during the day. Nine Committee members were able to make it on December 10 at 5:30.

3. Discussion – Short- and Long-Term Goals of Committee

The Committee discussed putting policy before current proposal. They questioned whether it can be accepted without conditions or terms of acceptance. It was suggested that the gift should come with a maintenance endowment. Peter Fay requested we discuss monuments and open space and it be included in our discussion.

4. Current Offer of Public Art - review, discussion and/or action and/or vote

After discussion, Valerie Southern made a motion, “to Recommend the Town Council accept the gift with no terms or strings attached”. It was seconded by Mary Beth Murphy. After much discussion, this motion was withdrawn and a new motion by Valerie Southern was made:

“The Committee has reviewed the donation offer for public art for the proposed whale tail sculpture dated 11/20/18 including the terms outlined in that letter. The Committee recommends the Town Council accept the gift with no terms or strings attached pending development of a long-term, specific policy with criteria for accepting public art.”

This motion was seconded by Bob Trout. All in favor.

I. Adjournment

At 7:30, a motion was made by Allie Sabalis and seconded by Barbara Cunha. All in favor.

**Ad Hoc Committee on Public Art Minutes
December 10, 2018**

I. Call to Order and Roll Call

The meeting was called to order and all members were present: Duncan Pendlebury, Mick Cochran, Valerie Southern, Mary Beth Murphy, Tory Reiff, Robert Trout, Peter Fay, Allie Sabalis, Sandy Sorlien, Barbara Cunha.

Also Present, Lisa Bryer, Town Planner

II. Approval of Minutes – November 28, 2018

3. Future Meeting Times- review, discussion and/or action and/or vote

Lisa Bryer suggested December 5, 6th and 10th and Barbara Cunha suggested we meet during the day. Nine Committee members were able to make it on December 10 at 5:30.

4. Discussion – Short- and Long-Term Goals of Committee

The Committee discussed putting policy before current proposal. They questioned whether it can be accepted without conditions or terms of acceptance. It was suggested that the gift should come with a maintenance endowment. Peter Fay requested we discuss monuments and open space and that it be included in our discussion.

III. Correspondence

1. Letter from Donor Committee dated December 5, 2018

IV. Citizen’s Non-Agenda Item

V. Reports

1. Town Planner’s Report – Lisa discussed open meeting issues and 2 person meetings are not allowed. Also when replying to emails Do Not “reply all”.

VI. Old Business

VII. New Business

5. Whale Tail Location - review, discussion and/or action and/or vote

Bob Trout would like to see something at the Christmas Tree Location, there should be a permanent base there which would allow for art that could be relocated and replaced with the Town Christmas tree during the holiday season. Duncan Pendlebury does not like the piece, inappropriate content, has been placed in other communities similar or duplicate making it more of a commodity. Peter Fay commented it may obstruct the view. Sandy Sorlien likes the location and Mick Cochran is okay with the proposed piece and the proposed location. Allie Sabalis said we are giving away our best location, **shoreline view being blocked was mentioned to her** and she thinks location proposed should be held in reserve for other potential and possibly more appropriate public art.

Barbara said she did an informal survey of townspeople and they are not in favor because of size and placement.

Sandy said this will attract people downtown which is good for economic development.

This will be in place for 3-5 years. They would like us to look at Beavertail. Lisa said that she would have someone on staff find out what the process would be to place public art on the state land at Beavertail.

The 3/16 Stainless that will be used is very shiny and will remain so.

3. Discussion of Committee Charge- review, discussion and/or action and/or vote

Sandy asked how much public input is taken. Zero she was answered. Duncan said committees are put in place to make decisions and recommendations, this is not a referendum. The committee must gain the trust of the public with a recommendation to Council. The Council will hold whatever public forum they feel is required.

Valerie Southern said she would like move that the art work gift policy and amendments be reviewed at the next meeting. It addresses just about everything we have discussed.

Allie Sabalis wants more time and Valerie wants to frame decision with a level of acceptance of the draft policy under review. Discussion.

9 in favor, 1 opposed

4. Future Meeting Times- review, discussion and/or action and/or vote

The committee wants to meet on Friday December 14, 2018.

5. Discussion – Short- and Long-Term Goals of Committee

I. Adjournment

A motion was made by Mick Cochran and seconded by Peter Fay to adjourn the meeting. All in favor.

**Ad Hoc Committee on Public Art Minutes
December 14, 2018**

I. Call to Order and Roll Call

The meeting was called to order at 10:32 am and the following members were present:
Duncan Pendlebury, Sandy Sorlien, Mick Cochran, Barbara Cunha, Allie Sabalis, Peter Fay,
Bob Trout, Mary Beth Murphy

Also present:

Cinthia Reppe – Planning Assistant, Peter Dipenbrock, Wendy Ross

II. Approval of Minutes Dec 10, 2018

A motion was made by Mick Cochran to approve the minutes as amended and this was seconded by Robert Trout.

Page 1, under New Business

Allie Sabalis said we are giving away our best location, shoreline view being blocked was mentioned to her and she thinks location proposed should be held in reserve for other potential and possibly more appropriate public art.

Barbara said she did an informal survey of townspeople and they are not in favor because of size and placement.

All in favor

III. Correspondence - none

IV. Citizen's Non-Agenda Item – nothing at this time

V. Reports

1. Chairman's Report

We need to update email list for the committee. Duncan wants to recount that he had discussion with Andy Nota he briefed him on motion and clarifications and asked him about council agenda. Andy Nota asked should there be a discussion at the meeting for the committee to go through the policy which was the motion? Committee ready to come to council and discuss actions so far. Does council need further clarification? Andy discussed with the donor committee limitations set about the proposal. Donor committee emphasized they want to stick with their original. It is on the agenda for Monday Town Council meeting.

VI. Old Business

VII. New Business

2. Discussion of Motion as to be presented to the Council and recommended action for the Council -

They will receive the motion from this committee. Potential action from council. Left open for council to take action or continue. Duncan read the motion going to the Town Council.

1. Discussion of the Draft - Public Artwork Gift Policy and Proposed Best Practices for Public Art.

Valerie sent some proposed edits to Duncan and Lisa Bryer. Does anyone have notes or corrections? Duncan read the edits from Valerie.

The committee discussed a broader definition of public art. So specific about media but not all is covered. Allie thinks separate the 2. Do you want to include all? Duncan based on discussions in planning once something is out its out, broader definition is more appropriate when making a policy. Mick agrees it must be broader. Agree that it should be a general definition. In another place maybe list. Mick said this is geared to outdoor but we are doing this for all public artwork, include indoor installations too. Peter Fay said this looks good to him. General definition works better then what is included or excluded. Work on general definition. Sandy still thinks possible media generalized. Allie does not want reproductions, it says what will not be considered. Duncan reminded this is policy. It can be revised, it is not an ordinance. Use as framework.

Peter Dipenbrock made clarification regarding reproductions, something that has a few, 3-5 in the world is still original.

Vote edits to Review Criteria. Review policy, discussed with minor edits and accepted. Sandy feels like it shouldn't be the ability of the town to restrict. Allie asked if we should put something in about the town solicitor? Copyrights? Artist rights? copyright would be in that.

Name of committee will be changed Duncan will deal with it separately.

Terms:

Peter D would like the meeting to extend for additional minutes. Duncan said no we need to get through this.

Federal on original form.

Form is ok, with minor edit.

2. Whale Tail Location - review, discussion and/or action and/or vote

Duncan wants to clarify this to donor committee. Minutes of previous meeting committee's position is accept the gift without conditions. Specific to location because there is not a policy yet it is their recommendation that the location is reserved until the committee can make a decision with polity etc. This committee feels they cannot accept with the limitations at this point, they are unable to make that recommendation at 100% level. Committee feels how can we do this without policy in place. Consider all possible public locations in town and what is the hierarchy? Value to the community in various locations. All locations reserved at this point. Committee does not feel they can go forward at this time.

Peter Diepenbrock asked is there any proposed timeline? Duncan answered we can discuss and develop policy in 2-3 months. This committee has accomplished a lot in a short period of time. Sense of assurances as to proposed site to move forward in the build phase vs. it is still so unknown so do we wait? Committee is still looking at possible locations, is state land at Beavertail available? Unsure at this point. Cochran said East Ferry, Beavertail and possibly Shoreby Hill locations are being considered. The donor committee is worn out being in the waiting game. Be patient for another 3months or not they need to decide. Scale needs to be upped if it goes to Beavertail according to artist. Scale is based on site.

Peter Fay said we are looking at location, timing and other conditions too, contractual parts too. Donor committee is hearing if the town can agree on location project will go ahead and contractual issues can be dealt with. Charge is to evaluate this gift separately.

1. Discussion of Committee Charge- review, discussion and/or action and/or vote
2. Discussion – Short- and Long-Term Goals of Committee
3. Future Meeting Times- review, discussion and/or action and/or vote - tabled

I. Adjournment

Meeting adjourned at 12:10 p.m. on a motion made by Mick Cochran and seconded by Robert Trout. So unanimously voted.

Ad Hoc Committee on Public Art Minutes
January 4

I. Call to Order and Roll Call

The meeting was called to order at 5:30 pm and the following members were present:
Duncan Pendlebury, Chair, Bob Trout, Mary Beth Murphy, Valerie Southern, Tori Reiff
Barbara Cunha, Allie Sabalis, Peter Fay,
Also present: Lisa Bryer, Town Planner

II. Approval of Minutes – of Dec 14 2018

Motion was made by Bob Trout, seconded by Barbara Cunha to accept the minutes as written.
All in favor

III. Correspondence

1. None

IV. Citizen's Non-Agenda Item

V. Reports

1. Chairman's Report

Chair Pendlebury reported on the Town Council meeting. The Town Council understood that the Public Art Committee could not meet the December 17 deadline other than the correspondence that they had already received. Sav mentioned at the TC meeting that the school had a public art policy. He checked into it and could not find any such policy.

VI. Old Business: Review edits to Proposed Gift Policy per attached and vote to recommend to Council

The Chair noted that we would try to get through the DRAFT gift policy tonight. It was agreed to take out the appendix. Bob Trout made a motion to send this to the Town Council with the edits made tonight. Barbara would like a copy of the final edits. Lisa Bryer will distribute when they are finished. Seconded by Valerie Southern.

All in favor.

Bryer will try to get this on the January 22 Town Council meeting.

VII. New Business

2. Public Art Location Options - review, discussion and/or action and/or vote

Chair Pendlebury encouraged the committee members to review the Comprehensive Plan on line including the cultural resources map. Lisa Bryer will provide maps for the next meeting.

Chair mentioned that we may want to inventory town sites with considerations of each one for future public art. Peter Fay also thinks we need to inventory existing public art. Valerie Southern is asking what we are trying to get out of this process. Chair Pendlebury referred them to the protected lands map in addition to the cultural resources map.

The committee was interested in whether CRMC has regulations for Art installations within the coastal area.

Lisa Bryer indicated that we have no control over state properties and should not count on them for any future installations. Peter Fay wants to coordinate our goals with the State. Allie wants to know what requirements the State would have regarding public art.

1. Outline Policy for Public Art and Monuments

Valerie asked Duncan what we should be looking at in terms of the Whale Tail? Chair Pendlebury indicated that we should think about possible locations.

2. Future Meeting Times- review, discussion and/or action and/or vote

None determined. Will send out times through email.

I. Adjournment

Motion to adjourn by Bob Trout at 6:36. Second by Allie Sabalis.

So unanimously voted.

Ad Hoc Committee on Public Art Minutes
January 23

I. Call to Order and Roll Call

In attendance, Duncan Pendlebury, Sandy Sorlien, Tori Reiff, Mick Cochran, Allie Sabalis, Peter Fay, Valerie Southern,

Absent: Barbara Cunha, Mary Beth Murphy, Bob Trout

Also present:

Lisa Bryer, AICP – Town Planner

II. Approval of Minutes – of Jan 4, 2019

Motion by Sandy Sorlien, seconded by Allie Sabalis. Discussion ensued and changes were suggested by Peter Fay and Allie Sabalis as follows:

Page 1

1. **Chairman's Report**

Chair Pendlebury reported on the Town Council meeting. The Town Council understood that they Public Art Committee could not meet the December 17 deadline other than the correspondence that they had already received. Sav mentioned at the TC meeting that the school had a public art policy. He checked into it and could not find any such policy.

Page 2

Lisa Bryer indicated that we have no control over state properties and should not count on them for any future installations. Peter Fay wants to coordinate our goals with the State. Allie wants to know what requirements the State would have regarding public art. include Land Trust property as well as state property.

All in favor as amended.

III. Correspondence

1. None

IV. Citizen's Non-Agenda Item

None

V. Reports

1. **Chairman's Report** – On January 16th Lisa and the Chair met with the Artist, Peter Diepenbrock and Wendy Ross to discuss the project and they reported that no donors had dropped off the list and they felt a little more flexible about the deadline. They had a copy of the gift policy and they noted that they preferred an east ferry location. A little more specific information was gathered about the statue, such as 14 feet high and would need to be mounted and we would most likely need a CRMC assent to install it. They wanted to make the base of it as simple as possible; bluestone similar to the stone walls at East Ferry. And it would need a plaque for major donors. They were shown several locations in east ferry and they were receptive to most all of them but they preferred the bus shelter location. They talked about maintenance. Peter indicated that it is a simple application of a citrus wash that needs to be rinsed.

The Chair presented to the Town Council last night and reported that the committee has developed a Public Artwork Gift Policy and if the Town Council approves of it then we can proceed to review the current proposal of the Whale Tail with the policy. And he reported that the Committee will talk about potential locations for general public art and also for the proposed gift. The Town Council was impressed with our progress and they approved the Gift Policy.

Valerie, as well as others, felt would like to be informed about future meetings with the artist. They would like to have them at a future meeting.

I. **Old Business:** Review possible locations for proposed Gift Art
Discussion from the Chair and the committee.

II. **New Business**

1. **Public Art Location Options General - review, discussion and/or action and/or vote**
Discussed East Ferry. Lisa will develop a spreadsheet with locations on it all over the island. The committee has been assigned to come up with top 5 sites in town that we can visit.

2. Outline Policy for Public Art and Monuments

3. Future Meeting Times- review, discussion and/or action and/or vote
Sandy will send out a doodle for the next meeting.

III. **Adjournment**

Motion to adjourn by Mick, Peter, all in favor

Ad Hoc Committee on Public Art Minutes
February 13, 2019

1. Call to Order and Roll Call

In attendance, Duncan Pendlebury, Sandy Sorlien, Mary Beth Murphy, Tori Reiff, Mick Cochran, Peter Fay, Valerie Southern

Absent: Barbara Cunha, Bob Trout, Allie Sabalis

Also present:

Lisa Bryer, AICP – Town Planner

Paul Housberg

2. Approval of Minutes –January 23, 2019

It was suggested by Valerie Southern that the following amendment be made to the minutes: Valerie, as well as others, felt would like to be informed about future meetings with the artist.

They would like to have them at a future meeting.

There was a motion by Mick Cochran and seconded by Sandy Sorlien to approve the minutes as amended.

All in favor

3. Correspondence

1. None

4. Citizen's Non-Agenda Item

None

5. Reports

1. Vice Chair – Sandy noted that many of the members have asked for a regular schedule for meetings. It was suggested that the committee meet regularly on the 2nd and 4th Wednesday's of the month. That would be February 27 next and March 13, and 17 next month.

6. Old Business

1. Review possible locations for proposed Gift Art

Lisa presented a chart of preferred sites as reported by only 4 members so far. Sandy Sorlien presented pictures of her selected sites as did Mick Cochran who imposed the whale tail sculpture where possible. The Committee discussed how it may block views and others noted that it is an interference not a block. Duncan noted that art placement is not just that, it needs to be part of a larger place making effort and that the art itself is only part of the effort.

Peter Fay left at 6:30. The Committee still had a quorum.

1. New Business

1. Public Art Location Options General - review, discussion and/or action and/or vote

The Committee discussed the Whale Tail. It was agreed to not take a vote but to agree by consensus that the Whale Tail needs to be located on the water. The Committee further discussed locations and the Vice Chair asked if we could provide our top three sites. They are reported as follows:

Mick, Duncan and Mary Beth:

- 1) Old Ferry Dock
- 2) East Ferry Triangle
- 3) Beavertail Triangle behind light house

Valerie:

- 1) Beavertail
- 2) Ft. Getty

Tory and Sandy

- 1) Ft. Getty
- 2) Old Ferry Dock
- 3) Beavertail

2. Outline Report to Council

The Chair discussed the eventual report that we will provide to the Town Council. He advised that we come up with a format for each site that discusses:

- Needs Pictures
- Owner
- Location
- Description of site/existing use
- Existing programming
- Site accessibility
- Site attributes and other amenities

3. Outline Policy for Public Art and Monuments

Lisa will provide a draft policy for the next meeting.

2. Adjournment

Motion to adjourn by Mick Cochran, seconded by Tori Reiff.

All in favor.

Ad Hoc Committee on Public Art Minutes
March 13, 2019

1. Call to Order and Roll Call

In attendance, Duncan Pendlebury, Bob Trout, Allie Sabalis, Mary Beth Murphy, Tori Reiff, Mick Cochran, Peter Fay, Valerie Southern

Absent: Barbara Cunha, Sandy Sorlien

Also present:

Lisa Bryer, AICP – Town Planner

Paul Housberg

Molly Dickinson, Jamestown Art Center

Tom Farrell, Jamestown Art Center

2. Approval of Minutes –February 13, 2019

Motion by Mick Cochran and Seconded by Bob Trout to approved the minutes as written.
All in favor, motion passes

3. Correspondence

1. None

4. Citizen’s Non-Agenda Item

5. Reports

1. Chair
2. Vice Chair
3. Town Planner

6. Old Business

1. Continued Review possible locations for proposed Gift Art - review, discussion and/or action and/or vote

7. New Business

1. Public Art Location Options General - review, discussion and/or action and/or vote
As recommended by the Chair the committee discussed all locations appropriate for moderate sized public art sculptures. They discussed Beavertail, East Ferry and others.

Valerie made a motion, seconded by Bob that the Chair send a written response to the February 26 email from the Whale Tail Donor Committee addressing each of the concerns in the letter as well as clarification of the gift policy that should be addressed prior to any recommendation to the Town Council.

All in favor, motion passes

The committee determined that they wanted to review it before it goes out and so it will be reviewed at the next meeting.

Duncan got back to the discussion regarding appropriate locations for moderate sized public art sculptures. They discussed first the triangle lot and ferry dock. Allie noted that she has heard lots of negativity around the triangle lot location for the whale tail. She would like to reserve all the east ferry locations for a design competition. Lisa noted that to have a design competition, we need funding to pay the artist commission.

Both Peter, Duncan and Valerie agree with Allie.

Bob, Mick and Mary Beth like both locations for moderate sized art. Bob in particular thought any art would be nice in those locations.

Duncan noted that installations in the downtown should come with placemaking.

There was a motion by Bob and second by Tory to reserve the two sites (triangle lot and old ferry dock) suitable for moderate sized artwork for a broader discussion of public art location in the East Ferry area until a better understanding of the overall program for public art is understood.

Discussion: Mick believes that temporary art can coexist with the whale tail at east ferry. The triangle lot is large enough for multiple installations.

Duncan asked whether public art should dominate a space or should it be dominated by people on blankets or benches? We need to characterize those spaces and what is appropriate.

Valerie needs to be consistent with the Village District and the Comp Plan.

All in favor, motion passes

1. Outline Report to Council

Valerie presented in a power point the sites that she researched, Ft. Wetherill, both Town and State sites, the Transfer Station and West Ferry.

They discussed the report and several members volunteered to document several sites.

2. DRAFT Outline Policy for Public Art and Monuments

3. Jamestown Arts Center (JAC) - Proposed Outdoor Art Experience (OAE), Proposed Exhibition, Summer 2020, Discussion with JAC and Review of Rhode Island Foundation Grant request and Letter of Support, Review, discussion and/or action and/or vote

Molly Dickinson and Tom Farrell were present from the JAC to presented their Outdoor Art Experience and request provisional support for the project for grant purposes.

Mick made a motion, seconded by Bob for the Chair to draft a letter to supply collaborative and provisional support for the Jamestown Art Center Outdoor Art Experience and encourage them to seek funding for this project. In addition, the committee felt that the OAE dovetailed with the committee's charge.

All in favor, motion passes

1. Adjournment

A motion by Bob and seconded by Mick to adjourn.

All in favor, motion passes

Ad Hoc Committee on Public Art Minutes
March 27, 2019

1. Call to Order and Roll Call

In attendance, Duncan Pendlebury, Sandy Sorlien, Bob Trout, Allie Sabalis, Tory Reiff, Peter Fay, Valerie Southern

Absent: Barbara Cunha, Mick Cochran, Mary Beth Murphy

Also present:

Lisa Bryer, AICP – Town Planner

Paul Housberg - resident

2. Approval of Minutes –March 13, 2019

A motion was made by Bob Trout and seconded by Tory Reiff to approved the minutes as amended as follows:

Duncan got back to the discussion regarding appropriate locations for moderate sized public art sculptures. They discussed first the triangle lot and ferry dock. Allie noted that she has heard lots of negativity around the triangle lot location for the whale tail. She would like to reserve all the east ferry locations for a design competition. Lisa noted that to have a design competition, we need funding to pay the artist commission.

The Committee agreed that Paul did not say this at the last meeting. Paul agreed.

All in favor, Motion passes.

3. Correspondence

1. Letter to Molly Dickinson, Jamestown Arts Center, support for JACOAE

Accepted.

4. Citizen's Non-Agenda Item

5. Reports

1. Chair
2. Vice Chair
3. Town Planner

6. Old Business

1. Continued Review possible locations for proposed Gift Art - review, discussion and/or action and/or vote

1. Public Art Location Options General - review, discussion and/or action and/or vote
Sandy presented sites at Ft. Getty. The committee reviewed and discussed the sites. Agreed that the site was beautiful. Some had concerns about access and remoteness. Lisa continued by reviewing other sites. North Road farms were projected. Valerie said that was her suggestion but after looking at the pictures realized that there is no parking and/or access. Allie reviewed Heads Beach and thinks that an interactive public art piece would go well there in the field between the beach and the parking lot. The committee responded positively to this town owned site but realized that coordination with the Shores Association would be necessary. Bob discussed the High Street triangle at Walcott Avenue. This site is town owned but managed by the Rotary Club. Bob also advocated for the Shoreby Hill green. Everyone agreed this was a good site, privately owned and they would need to coordinate with the Shoreby Hill Association. Bob presented the entrance to Ft. Getty Road as a site for public art in the middle of the median grass strip. Valerie had concerns about traffic at the intersection and safety of people viewing pieces in the middle of the street. In addition, parking along the street is difficult on the north side and taken up by beach parking on the south side during the summer. Another site that Bob liked, previously reviewed by Committee is the Conanicus Avenue waterfront sidewalk. Tory will provide pictures of Taylor Point and the Police Station. Peter commented on the Bridge and Turnpike Authority property at Taylor Point.

2. Outline Report to Council - review, discussion and/or action and/or vote

3. DRAFT Outline Policy for Public Art and Monuments - review, discussion and/or action and/or vote

The Committee reviewed the DRAFT Public Art (and Monuments) Policies and Procedures. The document was amended based on Sandy's written comments and the committees review and comment. The Committee asked Lisa to finalize the document.

Lisa and the Committee discussed the public art gift and wanted to ensure that our actions don't impede future gifts. The committee agreed and noted that they want the donor committee/artist invited to the next meeting to hear their thoughts.

4. Review of DRAFT response letters to the Whale Tail Donor Committee

A motion was made by Valerie Southern and Seconded by Bob Trout to approve the Memo to Joan Swift regarding her email of February 26, 2019.

All in Favor, Motion passes.

A motion was made by Peter Fay, seconded by Sandy Sorlien to approve the Memo to Peter Diepenbrock from Duncan Pendlebury dated March 19, 2019.

All in Favor, Motion passes.

1. New Business - None

2. Adjournment

A motion by Sandy Sorlien, seconded by Bob Trout to adjourn the meeting at 8 p.m.

All in favor. Motion Passes.

Ad Hoc Committee on Public Art Minutes
April 10, 2019

1. Call to Order and Roll Call

He meeting was called to order and the following members were in attendance, Duncan Pendlebury, Mick Cochran, Allie Sabalis, Mary Beth Murphy, Bob Trout, Peter Fay, Tory Reiff, Sandy Sorlien, Valerie Southern.

Absent, Barbara Cunha

Also in attendance:

Lisa Bryer, AICP – Town Planner, Ad-Hoc Member

Andy Nota – Town Administrator

Wendy Ross – Whale Tail Donor Committee

Joan Swift - Whale Tail Donor Committee

Paul Housberg

Molly Dickinson - JAC

Mary Hall Keen - JAC

2. Approval of Minutes –March 27, 2019

A motion was made by Mick Cochran and seconded by Bob Trout to accept the minutes with the following amendments:

Page 1 – Delete Mick Cochran from present and list as absent

Page 3 – correct the spelling of Sorlien

All in favor. Motion passes.

3. Correspondence

4. Citizen’s Non-Agenda Item

Paul Houseberg – He has comments about the draft policy, Duncan said we will address during the agenda item.

5. Reports

1. Chair – Duncan wants to remind everyone that this committee is an advisory committee and you are making a recommendation to the Town Council. Any recommendation that is made to the Town Council is just that. They have the final say on all decisions related to public art and policy.
2. Vice Chair
3. Town Planner – Lisa went over the packet and what has been included. Valerie identified the Transfer Station and Beavertail as additional sites and she gave everyone draft copies of this and the proposal from the art center.

6. Old Business

1. Continued Review possible locations for proposed Gift Art - review, discussion and/or action and/or vote

Duncan said regarding Beavertail can we negotiate with the lessee? It is town owned but leased. Are we able to use this land?

1. Public Art Location Options General - review, discussion and/or action and/or vote

The committee discussed the list of sites and went through them and assigned members to get pictures of the sites and do the write-ups. The committee decided to remove private sites and added a few more sites.

Lisa Bryer suggested that we consider putting the whale tail at either of the East Ferry locations on a “temporary basis” for 1-2 or more years and then take that time to find the next location. Duncan said that will be difficult on a temporary basis because a foundation is needed and a plaque. He noted that the previous motion of the committee “reserved” those sites. Duncan noted that the Planning Commission needs to look at this because they determined what was appropriate at East Ferry for the parking lot.

Valerie Southern said the downtown is a special place and agrees this needs to be addressed by the Planning Commission. Mick Cochran asked whether they want a different process for East Ferry since we have an adopted gift art policy that does not provide distinction between sites yet we have “reserved” those East Ferry sites? Duncan and Valerie said a different process is not needed because the previous motion reserved those sites. Duncan said the Planning Commission needs to look at this because they determined what was appropriate at East Ferry for the parking lot.

Mick Cochran said then we should treat all sites equally. Valerie responded that some sites are more sacred than others. All agreed that all sites will follow the adopted guidelines.

Joan Swift from the donor committee said initially they would like to see the piece (Whale Tail) at East Ferry, then for long term they would then consider Beavertail if it can be coordinated with the state.

Duncan asked whether the donor committee would be willing to address the criteria in the gift policy. The council has accepted the gift policy. They agreed. In addition, he asked if they would be willing to place the whale tail at Beavertail or Ft. Getty initially and they indicated that they would be willing to place it at Beavertail after being in East Ferry for a period of time. Ft. Getty was not desirable due to the public access and accessibility issues related to the site.

A discussion ensued regarding the positive, secondary economic impact of art in a community.

2. Outline Report to Council - review, discussion and/or action and/or vote

Town Administrator Andy Nota discussed Jamestown’s proliferation of artists and he applauds the committee for navigating those waters of developing a policy while having a great, well thought out proposal on the table.

Mr. Nota suggested the committee wrap up the decision on whether temporary art should be located at East Ferry. He made it clear that the Town Council is making this decision and the committee is making a recommendation to them. If this group cannot come to a solid or unanimous decision then let the town council know this. It does not need to be specific to the Whale Tail, the Town Council will make that decision. Make a decision on East Ferry not about the piece (whale tail).

Mick Cochran asked about the donor timetable. They would like to know by next month, this is their internal pressure not pressure on the committee. They are having a hard time keeping the donors engaged and Peter's schedule is filling up.

Valerie Southern questioned the communication between committee member Sandy Sorlien and Peter Dipenbrock. She thought it was improper. Lisa Bryer noted it may be perceived that way but nothing unethical or in violation of the Open Meeting Act (OMA) has occurred. Valerie would like assurance on that and said that someone was presenting to the Traffic Committee and maybe they could come present to this committee about the OMA. Bryer suggested they attend a meeting that the traffic committee is having with a representative from the state or our attorney regarding the Open Meetings Act. The Planning Department will contact Chief Tighe and let the committee know when the meeting is scheduled.

1. DRAFT Outline Policy for Public Art and Monuments - review, discussion and/or action and/or vote

Duncan asked if we can authorize Lisa to send this out? The committee had a discussion and a motion was made to authorize Lisa to send out the final draft. All in Favor.

2. Jamestown Art Center, Outdoor Arts Experience (OAE) project – Review and discussion of Town owned sites and potential recommendation to Town Council.

A discussion ensued regarding this proposal. The committee reviewed the sites the Arts Center is considering.

A motion was made by Peter Fay and seconded by Tory Reiff that the committee enthusiastically endorses the OAE project. All in Favor.

1. New Business – None

2. Adjournment

A motion to adjourn was made by Mick Cochran and seconded by Bob Trout at 8:30 p.m. All in Favor.

Ad Hoc Committee on Public Art Minutes
April 24, 2019

1. Call to Order and Roll Call

He meeting was called to order and the following members were in attendance, Duncan Pendlebury, Mick Cochran, Allie Sabalis, Bob Trout, Peter Fay, Tory Reiff, Sandy Sorlien, Valerie Southern.

Absent, Barbara Cunha, Mary Beth Murphy

Also in attendance:

Lisa Bryer, AICP – Town Planner, Ad-Hoc Member

2. Approval of Minutes –April 10, 2019

A motion was made by Bob Trout and seconded by Mick Cochran to accept the minutes with the following amendments:

Page 2:

Duncan asked whether the donor committee would be willing to address the criteria in the gift policy. The council has accepted the gift policy. They agreed. In addition, he asked if they would be willing to place the whale tail at Beavertail or Ft. Getty initially and they indicated that they would be willing to place it at Beavertail after being in East Ferry for a period of time. Ft. Getty was not desirable due to the public access and accessibility issues related to the site.

All in favor. Motion passes.

3. Old Business

a. Review and Discussion of Gift of Public Art proposal: Whale Tail - review, discussion and/or action and/or vote

Duncan discussed the Memo from the Donor Committee dated April 22, 2019. Peter Fay made a motion, seconded by Mick Cochran that “the Art Committee respond to the Whale Tail Donor Committee that we received your Memo but are still awaiting your proposal submission that addresses the standards/criteria in the gift policy. (forward the Gift Policy).

All in favor. Motion passes

b. DRAFT Report to Council on Public Art Siting - review, discussion and/or action and/or vote

Duncan would like this item to be on the Planning Commission agenda May 1 for their review and comment. We need a large map with all the locations. Lisa will have Jean/GIS prepare a nice map.

a. DRAFT Report to Council on Public Art Siting – review, discussion and/or action and/or vote

The Report to the Town Council on Public Art sites will include a cover Memo, the Policy as an appendix, examples of existing public art (not a comprehensive list), siting sheets and other appendices such as history. Sandy indicated that the report needs to be reviewed carefully and the whole committee needs to agree on the recommendations. Lisa agreed and said that once it is approved by the Town Council, it will serve as town-wide guidance and everyone will look to it when reviewing public art.

Valerie wants to discuss the role of public art in the comprehensive plan with the Planning Commission.

Bob reported that researched the Diepenbrock sculpture in East Greenwich on Main Street. The Planner there said that the Town commissioned it and paid for it. Bob thinks that art is open to interpretation and that we should not worry so much about whether it represents the Town; it is art.

Duncan said aesthetic contextualism is important and the charge of our policy. The Planning Commission is in charge of placemaking.

Allie wants potential indoor art locations listed. The Committee agreed that they should not be listed and that each building has different building managers such as Library, School, Fire and Police Stations and they should be in charge of what they put in their buildings.

b. Final DRAFT, Policy for Public Art and Monuments - review, discussion and/or action and/or vote

Mick noted that the process laid out in art policy is confusing and Duncan agreed. This should be reviewed again.

Changes were made and Lisa will update the policy and have it ready for submission to the Town Council with the Report.

1. Adjournment

A motion was made by Sandy and seconded by Valerie to adjourn at 7:35. All in favor. Motion passes.

**Ad Hoc Committee on Public Art Minutes
May 8, 2019 (not drafted or approved yet)**



PUBLIC ART POLICIES AND PROCEDURES

As recommended by the Ad-Hoc Committee on Public Art - April 10, 2019

Adopted by the Town Council _____

1.0 Mission

It is the goal of the Town of Jamestown to contribute to the cultural enrichment of the community by adding to its collection public art that is of the highest quality, visually stimulating and of enduring value.

The Town of Jamestown desires policies and procedures to encourage the display of public art within the Town, and to provide a mechanism for the inclusion of public art throughout the Town in specific parks and other outdoor spaces, as well as public indoor spaces.

2.0 Goals

2.1 Public art within the community shall further one or more of the goals below:

- a. Provide a forum for public art and artistic expression within the community
- b. Allow public art as a vehicle to express the Town's history and cultural heritage
- c. Strengthen the community's sense of spirit, pride, and community values
- d. Generate cultural tourism and create economic impact
- e. Utilize resources efficiently and provide for sustainability

3.0 Definitions

3.1 Public Art

"Public Art" includes monuments and memorials (excluding interpretive signage unless connected with public art), hereinafter referred to as "public art" or "art" may include any combination of art/monuments/memorials permanently or temporarily affixed to a structure and/or its grounds that will be displayed at a public place or within a public space or building.

3.2 Artist

"Artist" means a person who has an established reputation of artistic excellence or recognized promise as an artist in the visual, performance, literary and/or media arts, as judged by peers, through a record of exhibitions, public commissions, sale of artworks, and/or educational attainment. Alternatively, the Town will consider a gift that is monetary for the purpose of acquiring public art for the community.

4.0 Sites

4.1 Town Owned Sites

4.2 State Owned Sites

5.0 Types of Projects

5.1 Public Art Commissioned by Town

From time-to-time, the Town may desire to commission public art projects. Any art projects whether overseen by the Town, a donor, an arts organization, or other source, shall follow the process for review as outlined in these policies and procedures. This document applies to both permanent and temporary installations.

5.2 Gifts, Donations or Loans of Public Art

a. Considerations

The Town will consider a donor's offer of an existing public art piece or commission of an art project by a specific artist or artists, or commission of an art project through a competitive public process.

The Town will consider proposed gifts only with the understanding that no Town funds will be required for fabrication, siting or installation of the artwork. Donors shall provide a maintenance program for the proposed gift, including estimated costs. Excessive maintenance costs may be grounds for rejection of a gift.

b. Review process for proposed gifts

All proposed gifts will be referred by the Town Council to the Town of Jamestown Ad-Hoc Committee on Public Art, hereinafter referred to as the "committee", or its successor committee. The committee's recommendation on the acceptance, rejection or modifications of proposed gifts will be referred to the Town Council for final action.

c. Public Art Agreement

If the Town Council approves the acceptance of a gift, it shall execute a formal agreement, hereinafter referred to as the "Agreement", between the Town and the donor and/or artist. This agreement will include the costs, responsibilities, and schedule of all aspects of the project, including project funding, design, fabrication, site preparation, installation, maintenance and budget requirements, transfer of title, donor's and/or artist's rights, project supervision, documentation, an identification plaque, Town's rights (including deaccessioning), and other requirements established by the Town Council.

6.0 Process for Review

6.1 Review/Approval Process

Applications for public art must meet the submission requirements outlined below. Once an application is received by the Town, it will be scheduled for an upcoming committee meeting. It is anticipated that this process should take between 30-60 days.

All applications shall go to the Town Planner. Once received by The Town Planner, a 15-day public review period shall commence subsequent to providing notice of the proposal in a newspaper of general circulation where it is stated that the application shall be made available at Town Hall for public review with an opportunity for community members to comment on in writing within the 15 days.

At the conclusion of the 15-day comment period, the Ad Hoc Committee on Public Art (COPA) or Technical Review Committee followed by Planning Commission, if COPA is not in service, shall then review the application. This shall include a review of the application, comments on the application's merits and a recommendation to the Town Council including any written public comment. The Town Council must act on all applications for public art.

6.2 Submission Requirements

Applications will not be deemed complete unless accompanied by the following information:

- a. A photo, drawing, or sketch of the art piece
- b. The Artist shall provide a narrative addressing how the piece may relate to the Town of Jamestown and its residents
- c. Estimated cost of construction and design and proposed funding sources
- d. Description of the materials used to create structure including materials needed to display/secure the art
- e. Dimensions of the art including appropriate base materials needed
- f. Description, including materials, dimensions, wording and location, of interpretive signage for the art
- g. Statement regarding relationship to proposed site including aesthetic, cultural, or historic ties.
- h. An estimate of design lifespan of the structure and potential annual maintenance needed to maintain structural integrity
- i. Statement as to whether the work is unique or duplicates other work

6.3 Guidelines for Review

The committee and Town Council will consider the following criteria in its review of all art in public parks, other outdoor spaces and public indoor spaces:

a. Review Criteria and Standards for Acceptance

The proposed artwork will be reviewed by the committee based on, but not limited to, the following criteria:

- ♦ Aesthetic quality. The foremost consideration will be the inherent quality of the proposed artwork as assessed by the critical review of the committee. The history, reputation, and/or promise of the artist may also be key considerations.
- ♦ Relationship to the community: The proposed artwork will be assessed and evaluated for its reflection, understanding and enhancement of the cultural, historical, social, community, and aesthetic qualities of the town.
- ♦ Relationship to the collection and to the community. The proposed artwork will be analyzed for its potential relationship to the Town's present public art collection and whether it will enhance the aesthetic quality of the community.
- ♦ Compatibility. Conceptual compatibility and appropriateness of the proposed artwork to the surrounding built and/or natural environment will be factors for consideration, and will include scale, form, content and design.
- ♦ Materials, fabrication and installation. The committee will evaluate the existing artwork's materials or the artist's proposed materials and their appropriateness as regards structural and surface integrity, protection against theft, vandalism, public safety, and weathering, and an analysis of long-term maintenance needs. The committee will also evaluate the proposed method of permanent or temporary installation and an evaluation of safety and structural factors involved in the installation.
- ♦ Budget and time schedule: Consideration will include an evaluation of the donor's proposed budget and the artist's ability to successfully complete the project within the proposed time schedule and budget.
- ♦ Terms. Proposed gifts to the Town will be clear and unrestricted. In the event of suggested terms, they must be reviewed by the committee and referred to the Town Council for action and recommended in an agreement between both parties.
- ♦ Unique artworks. Only one-of-a-kind or numbered limited-edition artworks will be considered.
- ♦ Cost of artwork. Acceptance of a gift is contingent upon receipt by the Town of payment from the donor or artist for all costs associated with a gift not covered by the donor or artist directly, such as transportation and installation.

- Alterations to proposed artwork design. Any significant change to the design or concept made by the artist or donor after approval of a gift proposal must be reviewed and recommended by the committee and approved by the Town Council.
- Review of fabrication and installation. Artworks accepted from maquettes or drawings will be subject to committee review and Town Council action throughout design, fabrication and installation. Specific plans for site design, installation, maintenance and protection will be submitted to the committee for review and recommendation to the Town Council for approval and action.

7.0 Ownership of accepted artwork

Gifts or commissions of public art that are accepted by the Town will be owned by the Town as part of its collection.

In accepting an artwork into its collection, the Town will not be bound by any agreement with a donor of artwork that restricts its ability to act in the Town's best interests. Nothing in the acceptance of an artwork will prevent the Town from approving subsequent disposal (removal, relocation, and/or sale) of such artwork if it serves the Town's best interest to do so. If disposal is proposed, the committee will review the proposal and make a recommendation to the Town Council for final action. The Town will deaccession and sell or otherwise dispose of artworks in its collection in consultation with the following as it may apply to the Rhode Island Antiquities Act. RIGL 4-45. 1 et seq and the Rhode Island Historic Preservation and Heritage Commission, powers and duties, RIGL 42-45.5 (a) and (b) and the Visual Artists Rights Act of 1990 (17 U.S.C. 106A and 113(d)).

8.0 Maintenance

Costs of ongoing maintenance and repair anticipated through the lifespan of any artwork will be important considerations during the acceptance process. Costs for such activities must fall within the Town's budgeted funding sources and the Town must have labor availability to meet the maintenance needs. In the event any proposed art exceeds the Town's capability for maintenance or repair, the donating person or entity will be responsible to include resources for maintenance and repair in the Agreement (per section 5.2.c).

9.0 Removal of Public Art

The Town shall remove and dispose of works of art when it finds such action to be in the public interest based upon the following:

- 9.1** The artwork has no relevance to the collection or serves no exhibition function.
- 9.2** The artwork has been vandalized and is unable to be repaired for any reason, including physical, structural, or financial reasons.

- 9.3** The artwork no longer meets the current standards for public art and monuments.
- 9.4** The artwork is no longer repairable or is in a seriously deteriorated condition.
- 9.5** Due to the concerns for public safety; if an artwork becomes a hazard or a public liability.
- 9.6** Removal should not be based on current fashion or taste.

Recommendations for removal of public art shall be directed to the Town Council. If the Town Council determines a review is appropriate, it shall follow the same procedures as outlined for the application for new artwork in Section 5.1 of this document.

Once approval for removal is granted, the structure shall be disposed of in accordance with all State of RI and local laws.



PROPOSAL FOR PUBLIC ART IN THE TOWN OF JAMESTOWN

To propose Art to the Town of Jamestown, please complete the following information and provide your signature at the bottom of the form. The completed form and other information should be submitted to:

Lisa Bryer, Town Planner
Town of Jamestown ♦ 93 Narragansett Avenue ♦ Jamestown, RI 02835
Email: lbryer@jamestownri.net
Questions: 401-423-7210

Artist/Donor Information

Name: _____

Address: _____

Phone: _____ Email: _____

If the artwork is existing:

Title of artwork: _____

Artist: _____

Artwork medium/materials: _____

Date of artwork: _____ Size of artwork: _____

Current owner of artwork: _____

Current location of artwork: _____

Please attach a narrative addressing Jamestown Public Art Policies and Procedures, including photographs of the artwork. Attach any other information that you would like the Town to know about the artwork and the artist (for example, press clippings, history of artwork).

If the artwork will be commissioned:

Please provide a proposal with the following information:

- ♦ Resume of the artist and photographs of his/her work
- ♦ Narrative addressing the criteria listed in the Town of Jamestown Public Art Policies and Procedures
- ♦ Sketch or maquette of the artwork

I have read the Town of Jamestown Public Art Policies and Procedures and hereby acknowledge this application meets the standards and criteria set forth within.

Name: _____

Signature: _____ Date: _____



Jamestown Ad-Hoc Committee for Public Art

MEMORANDUM

TO: The Honorable Town Council
Mr. Michael White, President

FROM: Duncan Pendlebury, Chair, Ad-Hoc Committee for Public Art

RE: Recommendation on Public Art Gift Proposal – Whale Tail

DATE: May 14, 2019

On September 17, 2018 the Town Council voted to adopt and create “a committee that will take on the two subjects, the assessment of the gift (Whale’s Tail) and of potential locations of public properties in Jamestown, and that there be a time deadline of December 15 (2018).”

The Committee charge was further described in those minutes as follows:

The Three tasks include: assessment of the proposed gift, its location, and a process for a public arts policy going forward. Council members commented the first two tasks should be a short process so donors are not kept waiting, and the third would be up to the committee how they wish to proceed, whether as a long-term Committee or by a second Committee of stakeholders, and a well-defined Charge will outline the role of the Committee.

The Ad Hoc Committee on Public Art met 11 times since their creation by the Town Council on November 5, 2018 and, among their other charges, they carefully and thoughtfully considered and deliberated the offer of public art by the Whale’s Tail Donor Committee. They reviewed the proposal made to the Town Council including all the proposed specifications in the August 31, 2018 (attached).

At the Ad-Hoc Committee for Public Art inaugural meeting on November 28, they had discussions on the “Whale’s Tail” proposal as well as development of future policy and guidelines for public art. At that time, in an effort to comply with the Town Council’s deadline of December 15, they offered to the Town Council the following unanimously supported motion:

The Ad-Hoc Committee for Public Art has reviewed the donation offer for public art for the proposed whale tale sculpture including the terms outlined in that letter. The Committee recommends that the Town Council accept the gift with no terms or strings attached, pending development of long-term specific policy with criteria for accepting public art.

In the process of deliberating, on March 13, 2019 the Committee agreed by motion to reserve the two sites (triangle lot and old ferry dock), suitable for moderate sized artwork, for a broader discussion of public art location in the East Ferry area until a better understanding of the overall program for

public art is understood.

The proposed Whale's Tail sculpture as envisioned by Peter Diepenbrock, a local sculptor, is of a scale and appearance that in the committee's view requires careful consideration for placement and aesthetic context. The Whale's Tail was considered by the Committee to be a moderate sized art-piece. Given the donor committee's desire for a waterfront location, the Committee considered its placement at East Ferry as well as Beavertail and Ft. Getty.

After careful deliberation, at their meeting on May 8, the Ad Hoc Committee on Public Art made two votes as follows:

- 1) The Whale's Tail be located at the East Ferry Triangle
- 2) That the installation be re-evaluated in 3 years.

It should be noted that the Committee felt strongly that East Ferry is a special place and should emulate the vision as outlined in the Comprehensive Plan. It states that "The mix of public access, public viewing, commercial marinas and commercial fishing vessels, which result in the existing working waterfront motif, is an important aspect of Jamestown's island character. The 1998 Community Survey indicated that the primary focus of the East Ferry waterfront should be a 'working waterfront encouraging commercial Fishing Boats.'"

Throughout their discussions, Committee felt that we should be mindful in selecting and placing art in East Ferry and that in general, East Ferry is an outward experience; the bay, boats of all sizes in the summer, shoreline activities, and special events all provide experience for the pedestrian and visitors by land and sea. Public art installations should consider this perspective as well as using public art as an opportunity for placemaking.

The Committee is pleased to present this opinion simultaneously with delivering the Public Art report, and understands its duties are now complete. Several members expressed interest in any future public art committee should the need arise.

C: Andy Nota, Town Administrator
Cheryl Fernstrom, Town Clerk
The Jamestown Whale's Tail Donor Committee

Attachment: August 31, 2018 Proposal by the Whale's Tail Donor Committee

SOLID WASTE AND RECYCLING SERVICES AGREEMENT

Between the

RHODE ISLAND RESOURCE RECOVERY CORPORATION

And the

MUNICIPALITY

This solid waste and recycling services agreement (Agreement) is made and entered into by and jointly between The Rhode Island Resource Recovery Corporation, ("The Corporation" or "Corporation") a quasi-public corporation organized under the laws of the State of Rhode Island, and the _____, (hereinafter "Municipality"), a municipal corporation organized and existing under the laws of the State of Rhode Island, with a business address at _____, Rhode Island. In consideration of the mutual covenants, promises and payments set forth herein, The Corporation and Municipality do hereby agree as follows:

1. **TERM.** The term of this Agreement shall commence on the date of municipal execution and end on June 30, 2021, unless sooner terminated or extended as provided herein.
2. **DISPOSAL OF SOLID WASTE.** For the term of this agreement and pursuant to Rhode Island General Law ("RIGL") Chapters 23-18.9-1 et seq. and 23-19-3, Municipality agrees to deliver for disposal to the Corporation's landfill in Johnston, R.I. (hereinafter "Landfill" or "Central Landfill"), one hundred percent (100%) of its Municipal Solid Waste as defined in RIGL §23-19-5(5) for which Municipality has undertaken the collection, transfer or disposal, (hereinafter "MSW"), and the Corporation agrees to accept and dispose of one hundred percent (100%) of Municipality's MSW.

Municipality shall be deemed to have undertaken the collection, transfer or disposal of that MSW for which it:

- a. Provides any of these aforementioned services through a contract or license, or by municipal employees, or
- b. Pays for any of these aforementioned services with municipal funds, enterprise funds or the like, or
- c. Assigns, subject to the Corporation's approval, all or part of its municipal waste cap for disposal at the Landfill to a third party in accordance with RIGL 23-19-13(g)(3) and 23-18.9-1(b)(3).

This Agreement shall not apply to the disposal of any other type of solid waste, including, but not limited to: 1) solid waste generated by residents of a municipality in the course of their employment; 2) solid waste generated by any manufacturing or commercial enterprise or, 3) solid waste for which Municipality has not undertaken the collection, transfer or disposal, as set forth above except where Municipality has implemented a commercial recycling program for which it has assumed responsibility for collection, either directly by municipal employees or through a contract or license.

3. COMPLIANCE WITH LAWS. Municipality agrees to use its best efforts to ensure that it, its agents and contractors, and all MSW, Mixed Recyclables, as defined herein below, and other materials delivered to the Corporation's facilities by Municipality, its agents and contractors will comply with all state and federal laws and R.I. Department of Environmental Management, U.S. Environmental Protection Agency, and Corporation rules, regulations, and policies including any facility site regulations and policies. Municipality, and its agents, contractors and employees, shall abide by all Corporation work rules, practices and procedures. While they are present on Corporation property, Municipality, and its agents, contractors and employees, shall act in a safe, efficient and workmanlike fashion. The failure or refusal of Municipality, or any agent, contractor or employee of Municipality to go, act, or follow instructions of a Corporation official, operating manager or other responsible person of the Corporation or its Agents are grounds for the ejection of such person from Corporation property, and the removal of Municipality's, or any agents, vehicle, whether or not it has been off-loaded. The Corporation's "On-Site Safety Policy" is attached and incorporated herein by reference (Attachment 1).

4. FEES FOR THE DISPOSAL OF MSW. For the duration of the term of this Agreement, Municipality agrees to pay the Corporation the municipal disposal fee in accordance with the Rule "Municipal Solid Waste Disposal Fee Pricing Structure and Procedure", as adopted by the RIRRC Board of Commissioners January 27, 2016, for the disposal of all its MSW up to its annual MSW Cap. The municipal disposal fee will be \$47.00 per ton in Fiscal Year 2020 (the one-year period from July 1, 2019 through June 30, 2020) and \$47.00 per ton in Fiscal Year 2021 (the one-year period from July 1, 2020 through June 30, 2021), as approved by the RIRRC Board of Commissioners on November 28, 2018.

"Municipal Solid Waste Cap (MSW Cap)" means the MSW tonnage established by the Corporation for each municipality to dispose of at the municipal disposal fee. The MSW Cap is calculated in accordance with the Rule "Rhode Island Resource Recovery Corporation Municipal Cap Calculation Procedure," (Attachment 2). The MSW Cap shall be adjusted each year according to the procedures outlined in Attachment 2. The Corporation shall notify municipalities of the new MSW Caps no later than April 1.

During the term of this Agreement, Municipality agrees to pay the Corporation \$80/ton for disposal of all MSW in excess of its annual MSW Cap.

There shall be a minimum charge of one (1) ton for any load of MSW.

5. BILLING AND PAYMENT. The Corporation shall bill Municipality monthly for the services rendered and Municipality agrees to pay all sums due within thirty (30) days of invoice date.

6. EARLY PAYMENT DISCOUNT. Upon receipt of full payment of an invoice within 20 days of the invoice date which brings the Municipality's outstanding balance to zero, Municipality shall receive a one-and-one-half percent (1.5%) discount from the invoice's amount. Municipality's eligibility expires monthly and is renewed monthly with the issuance of each month's invoice.

7. MUNICIPAL RECYCLING AND DIVERSION PLANS. Pursuant to RIGL § 23-19-13(e)(3), the municipality's Recycling and Diversion Plan dated ____ day of _____, ____ serves as an addendum to this contract. It includes a residential and municipal waste stream evaluation and a description of the process by which thirty-five percent (35%) of its solid waste will be recycled and fifty percent (50%) of its solid waste will be diverted from landfilling. The Municipality is responsible

for implementing the plan and reporting on the results. Reporting will be accomplished through completion of the Corporation's 2019 and 2020 annual data surveys. An updated municipal recycling and diversion plan for the 2021 and 2022 time frame will be provided to the Corporation prior to February 1, 2021.

8. **DELIVERY OF RECYCLABLES FOR PROCESSING.** Municipality agrees to deliver to the Corporation's Materials Recycling Facility (hereinafter "MRF") at 33 Shun Pike in Johnston one hundred percent (100%) of the Mixed Recyclables, as defined herein below, which are collected within its borders under its municipal recycling program, unless specifically allowed to deliver Mixed Recyclables, as defined herein below, elsewhere. Municipality must request in writing permission from the Executive Director to direct mixed recyclables to an alternate recycler via a variance request, due to the Corporation by June 1 for the following fiscal year. Requests will be considered on a two year basis that coincides with the term of this agreement.

The Corporation agrees to process and market one hundred percent (100%) of said Mixed Recyclables that are delivered to the Corporation and meet the criteria outlined in the Corporation's "Materials Acceptance Criteria", attached and incorporated herein by reference (Attachment 3) for as long as such markets exist and it is economically beneficial to do so. For purposes of this Agreement, "Mixed Recyclables" generally includes materials defined as recyclable by the Materials Acceptance Criteria and generated by a household during the normal course of the day which are then placed in a recycling container set out for collection or are delivered to a recycling drop off. Municipality agrees to deliver these Mixed Recyclables regardless of whether these Mixed Recyclables are collected in a curbside program or through a drop-off program. Additional materials may be allowed in the program from time-to-time, and would therefore be subject to the terms of this Agreement. Mixed Recyclables properly delivered to the Corporation in accordance with its policies shall not incur a tip fee, pursuant to RIGL §23-19-31.

9. **TRANSFER OF MATERIALS.** Municipality must apply to the Corporation in writing for permission to use a transfer station to transfer Mixed Recyclables or MSW from a curbside collection vehicle to a trailer truck for transport to Corporation facilities. These materials can be transferred only if the Corporation grants permission in writing to do so and all transfers must comply with the Corporation's Municipal Transfer Policy (Attachment 4).

10. **DISPOSAL FEES FOR OTHER MATERIALS.** Municipality agrees to pay the Corporation, any appropriate fees for materials delivered as set forth in the attached Fee Schedule and incorporated herein by reference (Attachment 5). Municipality agrees to only deliver materials that the Corporation accepts as outlined in Attachment 3 (Materials Acceptance Criteria). Municipality is encouraged to find alternate disposal or recycling options for other materials that can be diverted from the Central Landfill, including appliances (white goods), batteries, construction & demolition debris (C&D), leaf & yard waste, scrap metal, unrecoverable (non-recyclable) mattresses, tires and wood pallets, but excluding Mixed Recyclables as defined in Section 8.

- a) **Leaf & yard waste.** For the term of this agreement and pursuant to RIGL 23-19-3(17), Municipality agrees to pay the Corporation a fee of \$0.00 per ton for leaf and yard waste up to its annual leaf and yard waste Cap. "L&YW Cap" shall mean the leaf and yard waste tonnage established by the Corporation for each municipality. The leaf and yard waste Cap is calculated by multiplying the municipal population (as determined by the State of Rhode Island Statewide Planning Population Projections) by 0.025 tons. L&YW Caps shall be adjusted annually and disseminated with the MSW Cap, in accordance with the "Rhode Island Resource Recovery Corporation Municipal Cap Calculation Procedure," (Attachment 2). The new L&YW Cap shall

be distributed to Municipality no later than April 1. Municipality agrees to pay the Corporation the fee in accordance with RIGL 23-19-3, currently set at \$25.00 per ton, for the acceptance of all leaf and yard waste in excess of its annual L&YW cap. The over the cap fee is established by State law and subject to change.

Municipalities shall have the opportunity to request leaf and yard waste cap from each other to hedge against overages. The Municipal Leaf and Yard Waste Debris Cap Sharing Policy and Form are attached to this Agreement as Attachment 6, attached and incorporated herein by reference.

- b) **Construction and Demolition Debris (C&D).** Acceptable Municipal C&D is only that material as defined by RI Department of Environmental Management Solid Waste Regulation 1.3. Municipal C&D tonnage is considered MSW and will be applied against the Municipality's annual MSW Cap as defined in Section 4 and charged accordingly. It is recommended that municipalities attempt to find alternate outlets for C&D.
- c) **Rejected Loads.** There will be an Equipment Use/MRF Rejected Load Handling Charge assessed for any load of municipal recyclables that are rejected by the MRF, requiring reloading into a RIRRC vehicle for transfer to the landfill. The tonnage associated with the rejected load will be charged to the Municipality at its MSW rate and applied to the Municipality's MSW Cap.

MRF Load Inspection and Rejection Procedure:

The minimum quality standards have been established for Mixed Recycling and are defined in Attachment 3, Materials Acceptance Criteria. The rejection of a load by the MRF inspector is binding on all parties. The Corporation will notify the Municipality electronically (e-mail) of any rejected loads, generally within 24 hours after the close of business on the day of the rejected load. Load rejection notification will normally be in the form of a report identifying the material quality issue and include photographs of the contamination. Continued failure of a customer to meet the minimum quality standards could result in a determination that this agreement has been breached. Municipality shall have the right to appeal the termination of the Agreement, and the appeal shall be heard by the Corporation's Board of Commissioners.

11. COMPOST FOR CONTRACT MUNICIPALITIES. The Corporation will, from time to time, make finished compost available free of charge, subject to the provisions of Attachment 7, attached and incorporated herein by reference, to those municipalities with current and fully effective Agreements who have also delivered leaf and yard waste to the Corporation during the current fiscal year. When finished compost is available for free distribution to the aforementioned municipalities, the Corporation will provide notice and the municipalities will be allowed to request free compost for their use, as outlined in the Compost Distribution Policy, Attachment 7.

12. RECYCLING INCENTIVES. To be eligible to participate in the recycling incentive program, municipalities must have a current, fully executed Agreement with the Corporation. The incentive program shall include:

- a) When the Board of Commissioners authorizes, a MRF profit share shall be offered to eligible municipalities. MRF profit share will be based on a consistent measure of profit from the MRF operation and shared 50-50 between RIRRC and the municipalities as a group. The municipal share shall be distributed to those municipalities with executed Agreements based on the per ton pro rata share of municipal recyclables delivered to the MRF. The MRF profit will be calculated as the revenue derived from the sale of all MRF commodities less: all direct operating

expenses from the MRF, capital depreciation associated with the MRF, disposal of process residue from the MRF, program grants and funding provided to municipalities, and a share of RIRRC administrative overhead. Municipality must use the recycling profit shares to further enhance and expand the municipal recycling and diversion program. Please use "Recycling Profit Share Annual Reporting Form" (Attachment 8) to record and report to the Corporation the use or intended use of the prior year's profit share. The annual reporting form is due to the Corporation by August 1 of each year.

Condition - The Corporation will offset any and all profit share funds from any amounts due to the Corporation from the Municipality with a receivable greater than 60 days on the Corporation's monthly Account Receivable Aged Balance Report.

- b) When the Board of Commissioners authorizes, a competitive waste reduction and recycling enhancement grant program will provide funding for RIRRC approved municipal proposals as outlined in the "Municipal Grant Policy," Attachment 9, attached and incorporated herein by reference. Grant awards must be used solely for the purpose for which they were approved. Grants are not transferable, either year to year or entity to entity.
- c) A twenty five percent (25%) discount shall be applied to the Corporation's wholesale price for standard curbside recycling bins.
- d) A "Fiscal Year-End Tip Fee Rebate (Rebate)" is defined as a fixed per ton refund for MSW disposed, in accordance with paragraph 2 of this Agreement, at the Corporation's facilities during FY20 and FY21. This Rebate is offered to those municipalities that qualify based on the following recyclable percentages for FY20 as defined in section 4. These percentages are to be increased by 1% in FY 21.
 - i) Zero dollar Rebate: Applies to any municipality that delivers Mixed Recyclables between zero percent (0%) and twenty-four and ninety-nine hundredths percent (24.99%) of its solid waste at the MRF.
 - ii) One Dollar (\$1.00) Rebate: Applies to any municipality that delivers Mixed Recyclables between twenty-five percent (25%) and twenty-nine and ninety-nine hundredths percent (29.99%) of its solid waste at the MRF.
 - iii) Two Dollars (\$2.00) Rebate: For any municipality that delivers Mixed Recyclables between thirty percent (30%) and thirty-four and ninety-nine hundredths percent (34.99%) of its solid waste at the MRF.
 - iv) Three Dollars (\$3.00) Rebate: For any municipality that delivers Mixed Recyclables greater than thirty-five percent (35%) or more of its solid waste at the MRF.

The Corporation shall issue a Rebate not later than September 1, 2020 and 2021 to those Municipalities qualifying for a year-end tipping fee adjustment according to the municipality's actual recorded tonnage delivered to the MRF and in accordance with the provisions of the Municipality's current Agreement with the Corporation. The Corporation will stop supporting the tip fee rebate program in FY 22.

13. INFORMATION. If Municipality engages the services of a private company or contractor to collect and/or transport MSW or Mixed Recyclables, then a copy of this Agreement shall be included in any request for bids and incorporated as a part of any agreement between Municipality and the private party/contractor and the agreement between Municipality and the private party/contractor shall expressly require the private party/contractor to abide by the terms of this Agreement.

14. TERMINATIONS AND REMEDIES.

a) **TERMINATIONS.** The Corporation has the absolute right in its sole discretion to terminate this Agreement if the Corporation determines that Municipality is not abiding by the terms of this Agreement or is otherwise not acting in conformance with Rhode Island laws and/or State regulations. Municipality shall have the right to appeal any termination of the Agreement, and the appeal shall be heard by the Corporation's Board of Commissioners.

b) **REMEDIES.** Failure of Municipality or the Corporation to perform the obligations hereunder shall constitute a breach of contract. Ten business days after providing the other party with notice of a breach of contract, a party may take any or all of the following steps:

i) Commence an action for damages and for injunctive relief;

ii) Pursue any other remedies available to it by law; and/or

Any delay or failure in the performance by either party hereunder shall be excused to the extent caused by the occurrence of a Force Majeure. For purposes of this Agreement, "Force Majeure" shall mean a cause or event that is not reasonably foreseeable or otherwise caused by or under the control of the party claiming Force Majeure, including acts of God, fires, floods, explosions, riots, wars, hurricane, sabotage terrorism, vandalism, accident, restraint of government, governmental acts, injunctions, labor strikes, and other like events that are beyond the reasonable anticipation and control of the party affected thereby, despite such party's reasonable efforts to prevent, avoid, delay, or mitigate the effect of such acts, events or occurrences, and which events or the effects thereof are not attributable to the party's failure to perform its obligations under this Agreement.

15. UNACCEPTABLE MATERIALS. Neither MSW nor Mixed Recyclables delivered pursuant to this Agreement may contain any waste generated or collected outside the State of Rhode Island, hazardous waste, as defined in Subsection 23-19.1-4 (4) (i) of the Rhode Island General Laws or any other waste which U.S. Environmental Protection Agency, R.I. Department of Environmental Management or Corporation statutes or regulations prohibit for acceptance at the Resource Recovery facilities.

16. LICENSE RESTRICTIONS AND REQUIREMENTS. Municipality agrees to be bound by any additional requirements and/or restrictions, which may be imposed by the Environmental Protection Agency, the RI Department of Environmental Management, or any other local agency, as a requirement of its operating license(s) or by a change in the regulations.

17. HOURS OF OPERATION. The normal hours for receiving materials at the facility are Monday through Friday from 6:00 a.m. to 3:45 p.m., and Saturday 6:00 a.m. to 12:00 p.m., (except following a state holiday, whereby the Landfill will remain open until 1:00 p.m. on Saturday). The Corporation may change these hours upon reasonable notice to Municipality. Municipalities may request an extension of the normal hours of operation due to extreme or unforeseen events, such as natural disasters. The

Corporation has sole discretion to grant such requests. Should the Governor of the State of Rhode Island declare an official state of emergency resulting in road closures leading to the Corporation facilities, the Corporation shall comply with the executive order immediately. In such cases, reasonable notice of facility closure or a change in operating hours may not be able to be provided.

- 18. GENERAL RELEASE.** Municipality, or its employees, agents, subcontractors or assigns (hereinafter referred to as "Releasers"), in consideration of travelling on the property of the Rhode Island Resource Recovery Corporation do hereby release, and forever quitclaim unto the said Corporation all manner of actions, claims and demands arising out of any assistance that the Corporation may give to the Releasers in pushing, towing, loading or cleaning any vehicles owned, rented, subcontracted or otherwise utilized to transport Releasers materials that may be stopped from progressing for any reason whatsoever.
- 19. ASSIGNMENTS.** Municipality may not assign, transfer, broker or otherwise vest in any other municipality, entity or person, any of its rights or obligations under this Agreement. Corporation may sell or assign any of its rights or obligations under this Agreement to any other entity, provided that Corporation shall provide written notice of same to Municipality within fifteen (15) days of the assignment provided, however, that assignee agrees to undertake the obligations herein.
- 20. GOVERNING LAW.** This Agreement shall be deemed to be a contract entered into and made pursuant to the laws of the State of Rhode Island and shall in all respects be governed, construed, applied and enforced in accordance with the laws of said state.
- 21. ENTIRE AGREEMENT.** This Agreement and incorporated attachments represents the entire understanding reached between the parties hereto with respect to Municipality's use of the Corporation's Facilities, and shall supersede or replace any prior understandings or agreements, whether or not in writing. Any modifications hereof shall be in writing and shall be signed by appropriate authorized representatives of Municipality and Corporation.
- 22. SEVERABILITY.** If any provision of this Agreement is declared invalid by any tribunal, the remaining provisions of the Agreement shall not be affected thereby.
- 23. ATTACHMENTS.**
 - (1) On-Site Safety Policy
 - (2) Rhode Island Resource Recovery Municipal Cap Calculation Procedure
 - (3) Materials Acceptance Criteria
 - (4) Municipal Transfer Policy & Form
 - (5) Fee Schedule
 - (6) Municipal Leaf and Yard Debris Cap Sharing Policy & Form
 - (7) Compost Distribution Policy
 - (8) Recycling Profit Share Reporting Form
 - (9) Municipal Grant Policy

During the term of this Agreement, the Corporation will provide 30 days notice to the municipality prior to adopting any revisions to pertinent attachments, excepting the Fee Schedule which shall remain in effect without revision for the term of the Agreement.

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed by their duly authorized representatives.

FOR THE RHODE ISLAND RESOURCE RECOVERY CORPORATION:

BY: _____
Joseph Reposa, Executive Director

Dated: _____

BY: _____
Dean Huff, Chief Financial Officer

Dated: _____

FOR THE MUNICIPALITY:

BY: _____
(SIGNATURE)

Dated: _____

(NAME PRINTED OR TYPED)

Title: _____

The execution of this Agreement has been properly authorized by the governing body of the Municipality and is executed by the properly authorized official.

(SIGNATURE)

Dated: _____

(NAME PRINTED OR TYPED)
Solicitor for the MUNICIPALITY



On-site Safety Policy

Ensuring the safety of Rhode Island Resource Recovery Corporation (Resource Recovery) employees, customers, and visitors onsite is our top priority. These guidelines are divided into three sections –Legal, Personal and Site Safety, and Operations. Failure to follow the site rules can result in rejection of the waste load or banning of the driver from the premises.

LEGAL

1. All drivers shall possess an active driver’s license, registration and proof of insurance in accordance with state law. R.I.G.L. 31-10-1, 31-3-1, 31-47-9.
2. All loads entering the facility must be completely covered to prevent any waste from blowing off the load and causing litter en route to the site. All tarps must be in good repair and completely cover the open top of the load. RIGL 31-25-9 and 31-25-10, \$85.00 fines by police.
3. No smoking is allowed on site except in designated smoking areas.
4. No regulated or Hazardous waste is accepted at this facility.
5. Disposing Out-of-State Waste (waste not generated in Rhode Island) at the Central Landfill is felony crime and shall be punishable by imprisonment up to (3) three years and a **\$50,000 fine**.
6. Weapons and violence of any type will not be tolerated on the premises.
7. Use of the facility is at your own risk, we do not accept responsibility for damage to vehicles.

PERSONAL AND SITE SAFETY

1. The use of cell phones while operating any vehicle on site is prohibited. This includes moving any vehicle as well as operating any hydraulic implements.
2. Be prepared to stop/slow down at front entrance as security is present.
3. Tail gates and turnbuckles must be closed and latched before leaving the working areas.
4. No driver shall pass behind any vehicle or pass underneath a raised tailgate.
5. All customers will be required to wear high visibility vests at all times on site. Any customer not wearing a high visibility vest will not be allowed to use the RIRRC facility.
6. No minors are allowed out of the vehicle at any time.
7. The speed limit on site is 15 MPH. All drivers are expected to follow rules and regulations regarding traffic control devices on the site premises. No passing is allowed on the premises.
8. Sturdy puncture resistant work boots are required on site, no tennis shoes or open toed shoes are allowed.
9. RIRRC requires immediate notice of any accident or incident to our security department or the nearest RIRRC employee.

OPERATIONS

1. All visitors must report to the Main Building “A” and check in with the receptionist.

Attachment 1

2. The RIRRC facility accepts waste Monday through Friday from 6 a.m. to 3:45 p.m. and Saturday from 6 a.m. to 12 p.m. On holiday weeks the facility will remain open until 1 p.m. on Saturdays. The final loads must be on the scale no later than the last receipt times stated above.
3. Removal of tarp/cover is allowed only once you have arrived at the disposal / receiving location. No tarps should be removed on the scales or along roadways prior to these areas to prevent blowing litter.
4. Drivers are expected to adhere to the directions of the waste inspector/spotter.
5. All trucks will sweep open top boxes, rear tail gates and bumpers off at the designated locations before leaving the area to prevent materials from falling off outside the gate and causing a nuisance or an unsafe condition.
6. This site performs random load inspections. If you are selected for a random check please cooperate with site personnel to avoid unnecessary delays.
7. Only the driver is allowed to exit his vehicle in the working area. If the driver exits the vehicle, he/she must stay in close proximity to the truck. No wandering around, or salvaging is allowed.
8. If your truck becomes stuck we will tow your truck out of the traffic pattern with your driver's permission. If that becomes necessary we require the driver of the truck to hook the tow chain, cable or strap to his/her vehicle to prevent damage. We will connect the tow device to the landfill equipment. All tows at the landfill are only to remove the stuck vehicle from the traffic pattern, any tow necessary beyond that is the responsibility of the hauler.
9. During inclement weather, exiting trucks may be diverted through wheel washers or may be required to hose off before leaving the site to prevent mud tracking on the public roadways. If the wheel wash diversion lane is in use, you are required to use it, no bypassing is allowed.

Attachment 2

Rhode Island Resource Recovery Municipal Cap Calculation Procedure

January 12, 2012

PURPOSE:

In accordance with RIGL §23-19-13(g)(3) the Rhode Island Resource Recovery Corporation (“the Corporation”) has developed the below procedure to calculate “the maximum amount of municipal solid waste that each municipality will be entitled to deliver to the corporation at the municipal tipping fee”, known as the municipal solid waste cap (hereafter “Cap”).

OVERVIEW:

The Cap calculation procedure is based on the following criteria: (1) the total of the statewide Cap and diversion adjustments shall not exceed historical waste generation; (2) Caps shall be based on waste diversion targets, not on actual performance; and (3) the distribution should account for both year round and seasonal populations.

PROCEDURE:

On or before April 1st prior to the Corporation’s fiscal year beginning July 1st the Corporation will update the municipal solid waste disposal caps using the steps below, and notify each municipality of its Cap allocation for the upcoming fiscal year.

1. Calculate total **statewide municipal sector waste generation** by totaling all solid waste, and recyclables (i.e., refuse, MRF recyclables, yard debris, scrap metal/white goods, tires, etc.) as reported annually by municipalities to RIRRC.
2. Calculate the total **statewide Cap** by reducing the **statewide municipal sector waste generation** by the waste diversion assumption of 35%, i.e. $\{statewide\ Cap \times (1-0.35)\}$.
3. Obtain the most recent year **population estimate** for each municipality from the more current of the decennial U.S. Census or the Rhode Island Department of Administration Statewide Planning Program’s official Population Projection.
4. Calculate the year-round equivalent **seasonally adjusted population**:
 - a. Obtain the most recent **seasonal housing estimates** from the decennial census;
 - b. For each municipality assume **three occupants per seasonal household**, unless a modification to this assumption is approved by the Corporation’s Executive Director. A municipality seeking to increase the **occupants per seasonal household** assumption shall submit a formal request prior to March 1st to the Corporation’s Executive Director for consideration. Such a request should be supported by documented evidence, such as renter/realtor surveys that show a greater number of occupants per seasonal household assumption applies to the municipality. Approval of any request for an increase to the seasonal housing shall be at the discretion of the Corporation’s Executive Director and shall be granted for the duration of the fully executed Municipal Solid Waste Agreement signed by both the Corporation and the municipality;
 - c. For each municipality calculate the **seasonally adjusted population** using the following formula:

$$\{Population\ Estimate\} + \{Seasonal\ households \times occupants\ per\ seasonal\ household \times 3.5\ months / 12\ months\ per\ year\}$$

5. Calculate each municipality’s **Cap** by multiplying its percentage of the total statewide **seasonally adjusted population** by the total **statewide Cap**.



Materials Acceptance Criteria

In order to ensure efficient operations and the proper receipt of materials, the following applies to **all** accepted materials, **unless otherwise noted** under that material's specific acceptance criteria.

1. **Fees:** See current Fee Schedule at www.rirrc.org/about/accepted-materials-pricing for pricing.
2. **Material Segregation:** Materials must arrive segregated, or upon arrival be segregated by the customer, according to the acceptance criteria for each individual material type listed in this document. Materials of different types delivered in mixed waste loads and not segregated by the customer upon arrival may be subject to rejection or accepted and charged in accordance with the current Fee Schedule (e.g. if your load contains recyclables and solid waste, the entire load will be charged at the higher rate).
3. **Small Vehicle Loads:** Residents and small contractors can deliver non-hazardous materials to Resource Recovery without an appointment (unless otherwise noted under that material's acceptance criteria) during normal operating hours (www.rirrc.org/about/location-hours).
4. **Municipal and Commercial Customer Loads:** Municipal and commercial customers can deliver non-hazardous materials directly to Resource Recovery without an appointment (unless otherwise noted under that material's acceptance criteria) during normal operating hours (www.rirrc.org/about/location-hours).
5. **Difficult to Manage Loads:** Loads that require extra or special handling by Resource Recovery personnel for proper disposal in the landfill are subject to a Load Handling Surcharge. This may include excavating a hole for special placement, watering to contain dust, etc. This does not apply to loads already subject to a special rate (e.g. fish loads, sludge loads, etc.) but to loads of materials such as dust, string, yarn, stumps, poles/beams greater than 4' in length, foam for landfilling, etc. Call the Scalehouse at 401-228-3102 for help determining if your load may be difficult to manage.
6. **Acceptable Items:** Loads must only contain acceptable items as defined under a specific material's acceptance criteria.
7. **Contaminants:** Loads containing more than 10% (unless otherwise specified under a specific material) by weight or volume of contaminants as defined under a specific material's acceptance criteria will be subject to a disposal fee and any equipment and/or rejection charges.
8. **Prohibitive items:** Loads containing any percentage of prohibitive items as listed under a specific material's acceptance criteria are subject to any of the following: immediate rejection, a disposal fee, equipment and/or rejection charges. Out-of-state waste, regulated hazardous waste, and regulated medical waste are banned from any type of acceptance at Resource Recovery. Televisions, computers (including monitors, computer towers, laptops and tablets), and mercury-added products are banned from landfill disposal.
9. **Local pick-up/drop-off options or disposal options outside of Resource Recovery:** Visit <http://atoz.rirrc.org>.

Attachment 3

This document contains Resource Recovery’s Acceptance Criteria for the following materials:

Alternate Cover	3
Appliances (“White Goods”).....	3
Batteries	3
Boats/Vessels and Campers	3
Books and Media	4
Bulky Rigid Plastics	4
Cardboard.....	5
Christmas Greenery.....	6
Concrete/Asphalt/Brick/Rock.....	6
Construction & Demolition (C&D) Debris.....	6
Cooking Oil.....	7
Drums and Tanks	8
Electronic Waste (e-waste).....	9
Fish Waste	9
Foam	9
Household Hazardous Waste	10
Leaf & Yard (L&Y) Debris	11
Mattresses/Box Springs (for Recycling).....	12
Mixed Recycling (MRF)	13
Motor Oil and Filters	13
Plastic Bags and Film	17
Scrap Metal.....	18
Seaweed	18
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Sheetrock.....	19
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Sludge Ash	20
Sludge/Grit/Rags	20
Solid Waste.....	21
Solid Waste Soils.....	21
Street Sweepings.....	21
Textiles.....	21
Tires	22
Wood Pallets.....	22

Alternate Cover

Customers wishing to have materials accepted as Alternative Cover must contact Resource Recovery directly for detailed testing criteria: www.rirrc.org/contact-us or 942-1430.

Appliances (“White Goods”)

Delivery – Must be delivered to the Small Vehicle Area and arrive segregated, or upon arrival, be segregated by the customer. Appliances delivered in mixed waste loads and not segregated by the customer will be charged as solid waste.

Acceptable – Large appliances. Examples of items that fit the criteria, and are accepted, include:

Without CFC coolant (“Freon”):

- clothes dryers
- dishwashers
- stoves
- washing machines

With CFC coolant (“Freon”):

- air conditioners
- dehumidifiers
- freezers
- refrigerators
- water coolers

Batteries

Delivery – Must be delivered to the Small Vehicle Area and arrive segregated, or upon arrival, be segregated by the customer. Batteries delivered in mixed waste loads and not segregated by the customer will be charged as solid waste.

Acceptable – Extra-large batteries (e.g. car, motorcycle, boat, truck, lawn mower)

Boats/Vessels and Campers

Delivery – Customers wishing to deliver boats/vessels and campers must contact the Scalehouse at 401-228-3102 twenty four (24) hours in advance to schedule a delivery time window. Loads not scheduled will be held until tipping area is available.

Acceptable – Boats/vessels and campers free of all hazardous fluids and materials including gas, diesel, hydraulic oil, motor oils, batteries, and/or propane. All tanks should be removed or aerated to remove any fumes that would cause a fire or explosion upon processing. Customer will be required to sign a release form indicating

Attachment 3

that the boat/camper/vessel is free of hazardous fluids or unaerated tanks. Paddle boats, kayaks, and canoes are charged as commercial solid waste (see current fee schedule).

Prohibited – Boats/campers/vessels that contain any hazardous materials or unaerated tanks; Out-of-state boats/campers/vessels; drivable motor homes; significantly oversized items (call Scalehouse at 401-228-3102 if you think your item might be significantly oversized).

Books and Media

Delivery – Small amounts from individual customers only; must be delivered to the Small Vehicle Area and arrive segregated, or upon arrival, be segregated by the customer. Books and media delivered in mixed waste loads and not segregated by the customer will be charged as solid waste.

Acceptable – (1) Dry, mold-free, mildew-free books and (2) CDs, DVDs, and VHS tapes that are professionally recorded (i.e. store-bought films versus recordings off of television)

Prohibitive items - Municipal and commercial customers with large amounts

Bulky Rigid Plastics

Delivery – Must arrive segregated, or upon arrival, be segregated by the customer. Bulky Rigid Plastics delivered in mixed waste loads and not segregated by the customer will be charged as solid waste. Bulky Rigid Plastics are not accepted in Mixed Recycling at the Materials Recycling Facility (MRF).

1. **Municipal and Commercial Loads:** Municipal and commercial customers wishing to deliver dedicated loads must contact the Resource Recovery MRF (401) 228-3187 twenty four (24) hours in advance to schedule a delivery time window. Loads not scheduled will be held until tipping area is available or will be subject to rejection and/or a disposal fee.
2. **Small Vehicle Loads:** Individual customers must deliver Bulky Rigid Plastics to the Small Vehicle Area or Tipping Facility, as directed by Weighmaster at Scalehouse.

Acceptable Items - Rigid plastic items must (1) be 100% rigid plastic with non-plastic parts removed, (2) be empty and free of all materials and liquids, (3) have never held hazardous materials or waste, (4) be no larger than a 95-gallon recycling/trash cart in size, but no smaller than a hard hat (approximately one cubic foot) and (5) not be drums or barrels* (of any size). Examples of items that fit the criteria, and are accepted, include:

* If you are unsure if a container classifies as a drum or barrel call the Scalehouse at 401-942-1430

- Buckets/pails – *metal handles okay*
- Hard hats – *interior lining removed*
- Laundry baskets
- Lawn furniture
- Milk/soda/beverage crates
- Plastic election campaign signs – *wire mounting stands removed*
- Plastic shelving
- Storage totes/bins/trays/lids
- Trash/recycling bins/compost bins
- Trash/recycling carts – *axles, wheels and metal handles removed*

Attachment 3

Contaminants – These items either (1) do not fit the general acceptance criteria or (2) fit it, but are not accepted by Resource Recovery’s buyer or cause problems in Resource Recovery’s baler. No more than 10% of these are allowed in any load:

- Larger than 96-gallon cart: e.g. kiddie pools, sand boxes, playhouses, swing sets, plastic toys larger than a 96-gallon cart
- Smaller than a hard hat: e.g. action figures, toothbrushes, bottles, jugs, jars, cups
- Contain non-plastic parts: e.g. swimming pool filter housings; appliances with cords or electric motors, like vacuums
- Brittle plastics that may shatter or splinter upon compaction (e.g. acrylic)
- Automotive bumper covers and parts
- Black flower pots
- Coolers
- Drainage pipes and gutters
- Electronics casing from computers, keyboards, etc.
- Expanded Polystyrene (“Styrofoam”)
- Fencing
- Hubcaps
- Landscape edging
- Pallets
- Pipes
- Power tool cases
- Siding
- Truck bed liners

Prohibitive items – These items (1) clearly do not fit the acceptance criteria and (2) cause major problems for our system, or workers, and/or our buyer(s). Loads containing any percentage of these items will be subject to immediate rejection:

- Aren’t plastic: e.g. fiberglass, metal, wood, glass, concrete, brick, and any other non-plastic trash, including rigid plastic containers holding trash, liquids or other material
- Aren’t rigid: e.g. garden hoses, plastic hoses or tubing, window blinds
- Are drums or barrels (of any size): Prohibited by plastics buyers due to Resource Conservation and Recovery Act (RCRA) regulations
- Contained hazardous materials/waste: e.g. automotive fluid containers; chemical containers; gasoline/petroleum product cans or containers; paint product cans or buckets: paint/stripper/thinner/varnish containers; pesticide/herbicide/insecticide containers

Cardboard (Dedicated Loads)

Delivery - Must arrive segregated, or upon arrival, be segregated by the customer. Cardboard delivered in mixed waste loads and not segregated by the customer will be charged as solid waste. Cardboard pieces larger than 3’ x 5’ are not accepted in Materials Recycling Facility (MRF) Mixed Recycling. Only 3’ x 5’ or smaller cardboard pieces can be delivered with Mixed Recycling.

1. **Municipal and Commercial Loads:** Municipal and commercial customers wishing to deliver dedicated loads must contact the Resource Recovery MRF (401) 228-3187 twenty four (24) hours in advance to schedule a delivery time window. Loads not scheduled will be held until tipping area is available or will be subject to rejection and/or a disposal fee.

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2. **Small Vehicle Loads:** Individual customers must deliver cardboard to the Small Vehicle Area or Tipping Facility, as directed by Weighmaster at Scalehouse.

Preparation – Empty and flatten all boxes; tape or labels OK

Acceptable – Cardboard of any size

Christmas Greenery

Delivery – Must be delivered to the Composting Operation and arrive segregated, or upon arrival, be segregated by the customer. Christmas Greenery delivered in mixed waste loads and not segregated by the customer will be charged as solid waste.

Acceptable – Real Christmas trees, wreath branches, and garland pieces that are loose (i.e. not contained in bags or netting or tied together with wire) and free of all trimmings (e.g. ornaments, tinsel, lights, wire, ties, wire frames, etc.)

Concrete/Asphalt/Brick/Rock

Delivery – Must be delivered to the Small Vehicle Area and arrive segregated, or upon arrival, be segregated by the customer. Larger commercial loads will be directed to the stockpile location elsewhere on site. Combination concrete/asphalt/brick/rock loads are accepted. Concrete/asphalt/rock delivered in mixed waste loads with other materials and not segregated by the customer will be charged as solid waste and possibly be subject to the Load Handling Surcharge for hard to manage loads.

Acceptable – Concrete, asphalt, brick, and rock free of debris and litter

Construction & Demolition (C&D) Debris

Delivery - Must be delivered to Small Vehicle Area, Tipping Facility or Central Landfill, as directed by Weighmaster at Scalehouse. C&D is landfilled, but tracked separately for reporting purposes.

Acceptable* - (1) non-hazardous solid waste resulting from the construction, remodeling, repair, and demolition of utilities and structures and (2) uncontaminated solid waste resulting from land clearing with (3) less than 5% sheetrock/wallboard/drywall in a load, by volume, that is not (4) pre-processed in a way that renders individual waste components unrecognizable, such as pulverizing or shredding

Examples of items that fit the criteria, and are accepted, include:

- wood (including painted, treated and coated wood and wood products)
- land clearing debris
- wall coverings
- plaster
- sheetrock/wallboard/drywall (less than % 5 in a load, by volume)

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- plumbing fixtures
- non-asbestos insulation
- roofing shingles and other roofing coverings
- glass
- plastics that are not sealed in a manner that conceals other wastes
- buckets ten gallons or less in size and having no more than one inch of residue remaining on the bottom
- electrical wiring and components containing no hazardous liquids, and pipe and metals that are incidental to any of the above

**Loads with greater than 10% of anything other than what is listed above as acceptable will not be tracked as C&D.*

Contaminants – Loads containing more than 10% of these will not be tracked as C&D, even if resulting from the construction, remodeling, repair, and demolition of utilities, structures, and roads and land clearing:

- garbage
- corrugated container board
- carpeting
- furniture
- appliances
- tires
- containers greater than ten gallons in size

Prohibitive items –items regulated as hazardous waste; loads containing any percentage of these items will be subject to immediate rejection:

- asbestos waste
- electrical fixtures containing hazardous liquids such as fluorescent light ballasts or transformers fluorescent lights
- 55-gallon drums
- any containers having more than one inch of residue remaining on the bottom
- fuel tanks

Cooking Oil

Delivery – Small amounts (less than 5 gallons) from individual customers only; must be delivered to the Small Vehicle Area and arrive segregated, or upon arrival, be segregated by the customer. Cooking oil delivered in mixed loads and not segregated by the customer will be charged as solid waste.

Acceptable –100% plant-based oil with no more than trace amounts of food particles. Examples of items that fit the criteria, and are accepted, include:

- vegetable oil
- corn oil

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- olive oil

Prohibitive items – municipal and commercial customers with large amounts

Drums and Tanks

Delivery – Must be delivered to the Central Landfill and arrive segregated, or upon arrival, be segregated by the customer.

Acceptable – Drums and Tanks with 1” or less of residue; Customer will be required to sign a release form indicating that the drums/tanks are “RCRA EMPTY.” (RCRA = Resource Conservation and Recovery Act)

Preparation – All drums/tanks must be “RCRA EMPTY.” According to the U.S. Environmental Protection Agency, EPA 40 CFR 261.7(b):

1. A container or inner liner removed from a container that held a non-acute hazardous waste is considered empty when:
 - a. All wastes have been removed that can be removed using commonly employed practices from that type of container, e.g. pouring, pumping, aspirating; AND
 - b. No more than 2.5 centimeters (1 inch) of residue remains on the bottom of the container or liner; OR
 - c. No more than 3 percent by weight of the total capacity of the container remains if the container is less than or equal to 110 gallons in size; OR
 - d. No more than 0.3 percent by weight of the total capacity of the container remains if the container is greater than 110 gallons in size
2. A container that has held a hazardous waste that is a compressed gas is empty when the pressure in the container approaches atmospheric pressure
3. A container or inner liner removed from a container that held an acute hazardous waste as listed in 40 CFR 261.31, .32, .33(e) is empty when:
 - a. The container or inner liner has been triple rinsed using a solvent capable of removing the commercial chemical product or manufacturing chemical intermediate
 - b. The container or inner liner has been cleaned by another method that has been shown in the scientific literature, or by tests conducted by the generator, to achieve equivalent removal; OR
 - c. In the case of a container, the inner liner that prevented contact of the commercial chemical product or manufacturing chemical intermediate with the container has been removed

Additionally, Resource Recovery requires that:

1. The tops of the containers are removed or a hole is cut into the container or drum large enough to allow a representative of Resource Recovery to safely inspect the inside to ensure “RCRA EMPTY.”
2. All hazardous waste placards be removed or defaced (e.g. spray painted over)

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Prohibitive items – Resource Recovery will reject any load that contains any drums or containers not “RCRA EMPTY.”

Electronic Waste (e-waste)

Delivery – E-waste must arrive segregated, or upon arrival, be segregated by the customer. Acceptable e-waste as defined below is banned from landfill disposal and will not be accepted in mixed waste loads.

1. **Small Vehicle Loads:** Individuals must deliver residential e-waste to the Small Vehicle Area.
2. **Commercial Loads:** No more than fifteen (15) acceptable units per commercial customer, per day. Commercial e-waste must be delivered to the Tip Facility.
3. **Municipal Loads:** Municipalities must only deliver acceptable residential e-waste that has been **abandoned** at their municipal transfer stations/public works yards, and must call ahead to arrange to pick-up two (2) empty “wrangler” (4’x4’x4’) boxes and pallets. The municipality may fill the wranglers with ONLY acceptable e-waste, as defined below, and must contact Resource Recovery to schedule a date for drop-off. Drop-offs are limited to one wrangler/month. This is for abandoned items only. It is not meant to replace permanent municipal drop-off programs.

Preparation –Do not pack acceptable e-waste in cardboard boxes and foam. Unplug and discard all cables and peripherals if still attached.

Acceptable – TVs and computers (including monitors, computer towers, laptops and tablets) free from any peripheral devices (e.g. no keyboards, printers, VCRs, etc.)

Prohibitive items - Commercial customers with more than 15 units

Fish Waste

Delivery – Dedicated loads of fish waste are only accepted Monday- Friday, 6 AM – 10 AM, and Saturdays 6 AM – 10 AM.

Preparation: Customer should take precautions to avoid any spillage of fish waste. Loads must be delivered in sealed containers. Containers visibly leaking will be barred from future disposal.

Acceptable – Dedicated and contained loads of untreated, unlined, raw fish waste from seafood processing facilities. The fish waste can be a combination of shellfish and fish waste.

Foam

Delivery – Small amounts from individual customers only; must be delivered to the Small Vehicle Area and arrive segregated, or upon arrival, be segregated by the customer. Foam delivered in mixed loads and not segregated by the customer will be charged as solid waste. Foam is not accepted in Mixed Recycling and should never be delivered or sent to the Materials Recycling Facility (MRF) for recycling.

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Preparation: Acceptable foam must be secured inside of clear or translucent plastic bags, with the exception of any oversized rigid packaging foam pieces that would one fit one-to-two pieces per clear trash bag (these can remain loose).

Acceptable – Clean, dry polystyrene foam. Examples of items that fit the criteria, and are accepted, include:

- Coffee cups
- Meat trays
- Take-out containers
- Rigid foam that protected items packaged in cardboard boxes

Prohibitive items – municipal and commercial customers with large amounts; in addition, these items either (1) do not fit the general acceptance criteria or (2) fit it, but are prohibited by our buyer.

- Loose foam not secured inside of clear or translucent plastic bags
- Spongy foam (i.e. foam that you can squeeze like “#1” Fan fingers or pool noodles)
- Foam packaging peanuts
- Foam insulation board

Household Hazardous Waste

Delivery: Household Hazardous Waste (HHW) is accepted by appointment only, on certain Saturdays. To see the schedule and make an appointment visit www.rirrc.org/ecodepot or call 942-1430 x 241.

Origin: HHW must originate from a Rhode Island household. It cannot be from out-of-state, commercial, or industrial sources. Find options for out-of-state, commercial, or industrial hazardous waste disposal at www.rirrc.org/recycling-composting-disposal/hazardous-waste/non-residential.

Acceptable – Waste generated in a RI household that is (1) flammable, combustible, corrosive, toxic, poisonous, labeled with skull and crossbones, etc., (2) not marine flares, fireworks, or ammunition and (4) not more than four, triple-bagged, contractor-size bags of dampened asbestos. Examples of items that fit the criteria, and are accepted, include:

- Antifreeze
- Arts and crafts chemicals
- Batteries (rechargeable and long-lasting)
- Bug sprays
- Charcoal lighter fluid
- Compact fluorescent light (CFL) bulbs
- Disinfectant
- Drain clog dissolvers
- Driveway sealer
- Flea dips, sprays and collars
- Fluorescent light bulbs and lamps
- Gasoline
- Household pest and rat poisons
- Houseplant insecticides
- Lawn chemicals, fertilizers and weed killers
- Mercury thermostats
- Metal polishes
- Mothballs

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- Motor oil and filters
- Muriatic acid (concrete cleaner)
- Nail polishes and nail polish removers
- Oven cleaner
- Paints, paint thinners, strippers, varnishes and stains
- Pool chemicals
- Propane tanks
- Rug and upholstery cleaners
- Shoe polish
- Turpentine
- Windshield wiper fluid

Prohibitive items – These items (1) clearly do not fit the general acceptance criteria and (2) may cause major problems for our workers. Loads containing any percentage of these items will be subject to immediate rejection:

- Out-of-state hazardous waste
- Commercial or industrial hazardous waste
- More than four (triple-bagged, contractor-size) bags of asbestos (dampened)
- Improperly prepared bags of asbestos
- Marine flares
- Fireworks
- Ammunition

Leaf & Yard (L&Y) Debris

Delivery - Must be delivered to the Compost Operation or designated area, as directed by Weighmaster at Scalehouse. L&Y Debris must arrive segregated, or upon arrival, be segregated by the customer. In addition, stumps must be segregated from other L&Y Debris. L&Y Debris delivered in comingled loads and not segregated by the customer will be charged as stumps.

Preparation - Acceptable L&Y Debris must be delivered loose or in paper leaf and lawn bags; large stumps or brush greater than 3” inches must be segregated from all other L&Y Debris.

Acceptable – Brush and branches less than 3” inches in diameter, leaves, twigs, and grass clippings; larger stumps segregated from all other L&Y Debris.

Prohibitive items - These items (1) clearly do not fit the general acceptance criteria and (2) cause major problems for our system, or workers, and/or our buyer(s). Loads containing any percentage of these items will be subject to immediate rejection and applicable fees.

- Larger stumps mixed in with brush and branches less than 3” inches in diameter
- Large stumps or brush greater than 3” inches in diameter
- Plastic bags: Leaf and yard inside plastic bags must be emptied out at the leaf and yard debris intake pile or will be charged as solid waste.
- Litter (e.g. coffee cups, plastic bottles, paper, plastic)

Mattresses/Box Springs (for Recycling)

Delivery – Acceptable Mattresses/Box Springs can arrive together, but acceptable Mattresses / Box Springs delivered in mixed waste loads with other materials, and not segregated by the customer, will be charged as Unrecoverable Mattresses/Box Springs.

1. **Municipal and large commercial loads** - Municipal and commercial customers must bring all dedicated loads of Mattresses/Box Springs for Recycling directly to an MRC Recycling Facility (<http://byebyemattress.com/rhode-island/>), and **not to Resource Recovery**. Dedicated loads sent to Resource Recovery will be considered solid waste and charged in accordance with the current fee schedule as Unrecoverable Mattress/Box Springs. Resource Recovery will only accept a total of 2 dedicated loads of mattresses daily and they must be received no later than 1 pm Monday through Friday. Customers are encouraged to call the Scalehouse at 401-942-1430 prior to shipment of any dedicated load for disposal.
2. **Small commercial loads** – Small commercial customers are encouraged to bring all dedicated loads of Mattresses/Box Springs for Recycling directly to an MRC Recycling Facility (<http://byebyemattress.com/rhode-island/>), and **not to Resource Recovery**. However, Resource Recovery will accept small commercial loads of Mattresses/Box Springs up to three (3) individual units provided the items are placed in the designated location, as directed.
3. **Small vehicle loads** – Individual customers must deliver Mattresses/Box Springs for Recycling to the Tip Facility. Customers are responsible for placing mattresses and box springs in the designated location, as directed, or they will be charged as solid waste. See current Fee Schedule for pricing.

Acceptable Mattresses – Any sleep surface (including used or renovated), that is (1) whole and intact, (2) dry, (3) not broken, twisted, damaged (must lie flat in container), (4) not contaminated with bed bugs, and (5) not severely contaminated with bodily fluids or odors, that is also (6) covered with ticking or fabric and contains resilient material, such as steel innersprings, foam, fiber, or other filling or upholstery materials, used alone or in combination, regardless of size or shape.

Acceptable Box Springs: Any structure (including used or renovated) used to support a mattress or sleep surface that is (1) whole and intact, (2) dry, (3) not broken, twisted, damaged (must lie flat in container), (4) not contaminated with bed bugs, and (5) not severely contaminated with bodily fluids or odors, that is also (6) covered with ticking or fabric and comprised of a frame, foam, springs or other structure, or other materials, used alone or in combination, and includes both adjustable bases or foundations and stationary foundations.

Prohibitive items – These units either (1) clearly do not fit the general acceptance criteria or (2) fit it, but are not accepted in the Mattress Recycling Council program. The following will be charged as either Unrecoverable Mattresses/Box Springs or as Solid Waste, according to the current Fee Schedule:

Unrecoverable Mattresses/Box Springs:

- Disassembled units, or units from which materials, such as metal, have been removed
- Saturated or frozen units
- Units that are not ticking- or fabric-covered

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- Broken, twisted, or damaged units that do not lie flat
- Units contaminated with bed bugs (must be wrapped in plastic and marked with “BB” on both sides prior to landfill disposal)
- Units severely contaminated with bodily fluids or strong odors

Solid Waste:

- Air mattresses that contain no upholstery material (such as camping beds)
- Car beds
- Crib and bassinet mattresses
- Juvenile products (e.g. carriages, baskets, dressing tables, strollers, playpens, infant carriers, lounge pad, crib bumpers)
- Mattress pads
- Mattress toppers
- Pillows
- Sleeping bags
- Sofa beds
- Futons
- Collapsible roll-away beds
- Water beds that contain no upholstery material

Mixed Recycling (MRF)

Delivery - Must be delivered to the Materials Recycling Facility (municipal and commercial loads) or Small Vehicle Area (individual residents and small contractors). All acceptable Mixed Recycling materials can arrive mixed together. Mixed Recycling delivered in mixed waste loads with other materials, and not segregated by the customer, will be charged as solid waste.

Preparation - Resource Recovery expects customers to treat unprocessed comingled recyclables as a commodity during collection and delivery to the MRF to allow for proper sortation when processed through the MRF facility. Materials received in a condition inconsistent with the **moisture** and **compaction** standards below, or otherwise found objectionable by Resource Recovery staff, may be rejected as these issues contribute to cross-contamination, loss of quality recyclables, processing inefficiencies and higher residue rates. Rejected loads will be recoded as solid waste and the customer will be subject to the appropriate fee and other surcharges including equipment usage fees.

Excessive Moisture: Customers shall ensure that recyclables are delivered to the MRF free of excess moisture. Loads that are determined to be too wet or contain an excessive amount of snow, ice or frozen material to process shall be subject to rejection. Such determination shall be made by Resource Recovery and shall be binding.

Excessive Compaction: While balancing the utilization of the hauling vehicle’s maximum load capacity, the customer shall prevent the excessive compaction of material to be delivered to the MRF. Loads that have been subject to excessive compaction cannot be sorted properly causing excess residue and/or contamination. Resource Recovery recommends a 2.5:1 maximum compaction ratio to reduce MRF residue and preserve commodity values. Using data from the

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2016 EPA Volume to Weight conversion table, single family comingled recyclables average 126 pounds per cubic yard (e.g. a vehicle with 30 yards capacity should not exceed 5 tons of residential single stream material). Loads that are found to be excessively compacted and unsuitable for processing may be subject to rejection. Such determination shall be made by Resource Recovery and shall be binding.

No Bagging/Bundling: All materials must arrive loose (i.e. not be in plastic bags, leaf and lawn bags, cardboard boxes or bundled together). Materials received in bags will be treated as solid waste and disposed of as residue regardless of the recyclability of the items within the bags.

Acceptable – Materials must be (1) comingled plastic, glass, metal, and paper/cardboard items that follow the acceptance criteria outlined below, by material type, (2) dedicated loads of acceptable material types, (dedicated loads of glass may be accepted with advance notice and permission from RIRRC), (3) no more than 50% glass by weight in any mixed load, (4) free from excessive moisture, (5) loose, and (6) free from excessive compaction.

Contaminants - These items either (1) do not fit the general acceptance criteria or (2) fit it, but are not accepted by our buyer(s). No more than 10% of these are allowed in any load:

	Acceptable	Contaminants
Plastic	<p>Plastic items must be empty containers that never held flammable liquid, 5 gallons in size or smaller. Examples of items that fit the criteria, and are accepted, include:</p> <ul style="list-style-type: none"> • Jars (e.g. peanut butter, mayo) • Jugs (e.g. milk, juice, detergent) • Tubs (e.g. ice cream, margarine) • Bottles (e.g. soda, shampoo) • Cups (e.g. iced coffee) • Clamshells (i.e. clear plastic take-out containers) • Cartons (i.e. plastic egg cartons) • Blister packaging (i.e. containers molded into the shape of the consumer product it holds) 	<ul style="list-style-type: none"> • Any plastic item that is not a container (e.g. hangers, toys, VHS tapes, shelving) • <i>(Any plastic container that held hazardous liquid - see Prohibitives below.)</i> • Any plastic container larger than 5 gallons in size (e.g. large plastic storage totes) • Containers that aren't empty • Hybrid items made up of near equal parts of different materials or 3+ different materials (e.g. foil-plastic juice pouches, snack bags, candy wrappers, yogurt tops) • Styrofoam containers (e.g. cups, take-out containers, coolers, etc.) • Compostable containers (labeled "compostable," "biodegradable" or "PLA") • Containers that crinkle or tear easily (e.g. plant plug trays) • Containers that shatter (e.g. CD cases) • Plastic film (plastic bags, bubble wrap, shrink wrap)
Metal	<p>Metal items must be empty cans/lids or clean foil. Examples of items that fit the criteria, and are accepted, include:</p>	<ul style="list-style-type: none"> • Any metal items that aren't cans/lids or foil (e.g. wire hangers, pots, pans) • Cans that aren't empty • Foil that is not clean

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	Acceptable	Contaminants
	<ul style="list-style-type: none"> Aluminum beverage cans/bottles Aluminum cat food cans Steel/tin food cans Aerosol cans (depressed nozzle results in no product/air/noise) Aluminum foil Aluminum pie plates and serving dishes 	<ul style="list-style-type: none"> Hybrid items made up of near equal parts of different materials or 3+ different materials (e.g. juice pouches, snack bags, candy wrappers, yogurt tops)
Glass	<p>Glass items must be empty bottles or jars. Examples of items that fit the criteria, and are accepted, include:</p> <ul style="list-style-type: none"> Drink bottles (e.g. soda, juice, tea, beer, wine) Food jars (e.g. sauce, jam/jelly, condiments, baby food) 	<ul style="list-style-type: none"> Any glass items that aren't bottles or jars (e.g. lightbulbs, windows, drinking glasses, bowls, ceramics) Glass bottles and jars that aren't empty Hybrid items made up of near equal parts of different materials or 3+ different materials (e.g. ½ glass ½ plastic pepper grinder) <i>Though broken glass bottles and jars are accepted, Resource Recovery continues to advise those cities, towns, businesses, or institutions with manual collection to refrain from putting broken glass bottles or jars in their recycling for the protection of custodial staff and curbside haulers.</i>
Paper/ Cardboard/ Cartons	<p>Paper and cardboard must be (1) reasonably clean, dry, and flat (some grease on cardboard pizza boxes is OK); (2) in pieces no larger than 3' x 5'; Cartons must be (1) empty and (2) not crushed completely flat. Examples of items that fit the criteria, and are accepted, include:</p> <ul style="list-style-type: none"> Books (soft-covered or with hard cover removed) Cartons - Gabletop (e.g. milk, creamer, juice) Cartons - Aseptic (e.g. soy milk, broth, juice boxes) Corrugated cardboard (up to 3' x 5', flattened) Egg cartons Envelopes 100% paper gift bags with handles removed 	<ul style="list-style-type: none"> Paper/Cardboard that isn't clean (some grease on cardboard pizza boxes OK) Paper/Cardboard that isn't reasonably dry Cardboard pieces larger than 3' x 5' should be cut down to size Hybrid items made up of near equal part of different materials or 3+ different materials (e.g. photographs, cigarette packs, bubble wrap padded envelopes, nut canisters, three ring binders) Sanitary paper (e.g. napkins, tissues, or paper towels) Shredded paper Wet-strength cardboard (e.g. soda boxes, six-pack carriers, frozen food boxes, paper coffee beverage/soup cups, soap or laundry detergent boxes)

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	Acceptable	Contaminants
	<ul style="list-style-type: none"> • Magazines / catalogs • Newspaper • Notebooks • Office paper • Paperboard boxes (e.g. food boxes, shoe boxes) • Paper towel inner tubes • Wrapping paper 	<ul style="list-style-type: none"> • Wax coated or wire reinforced cardboard (e.g. boxes used to transport fresh produce)

Other contaminants:

- Textiles: e.g. clothing, towels, blankets, sheets, linens, luggage, backpacks, tote bags and footwear

Prohibitive items - These items (1) clearly do not fit the acceptance criteria and (2) cause major problems for our system, workers, and/or our buyer(s). Loads containing any percentage of these items will be subject to immediate rejection:

- Aren't loose (i.e. any bagged materials, including bagged recycling and bagged municipal or commercial solid waste, any materials that are excessively compacted.)
- Aren't empty (i.e. any container still containing hazardous waste, pressurized contents, or unknown contents)
- Aren't reasonably dry (i.e. material that has been coated by liquids such as paint, petroleum or chemicals)
- Aren't: (1) plastic containers that never carried flammable liquid, (2) metal cans/lids or foil, (3) glass bottles or jars, (3) paper, cardboard, or cartons, for example:
 - Organics: e.g. food waste, cooking oil-soaked materials, pet waste, human waste, deceased animals, and yard waste such as leaves, branches, stones, mulch, dirt / potting soil, grass clippings, flowers, plants and weeds
 - Construction and demolition debris: e.g. windows, siding, tile, gutters, shingles, pipe, drywall concrete, brick, gravel, wood, sawdust, dirt, sand
 - Medical/biological waste: e.g. hypodermic needles, auto-injection pens and lancets, intravenous (IV) tubing and bags, oxygen respiration tubing and masks, soiled diapers/changing pads
 - Explosives/flammables/combustibles: e.g. firearms, ammunition, fireworks, cylinders/tanks including but not limited to propane/acetylene/oxygen/helium, and containers labeled as having one time contained flammable fluids such as automotive fluid containers; chemical containers; gasoline/petroleum product cans or containers; paint product cans or buckets; paint/stripper/thinner/varnish containers; pesticide/herbicide/insecticide containers).
 - Items that wrap / can be tied in a knot: e.g. string, twine, rope, cables, chain, wire, hose, tubing, electrical cords, Christmas tree lights, fishing line and nets
 - Bulky/special waste: e.g. electronic items like printers and laptops, appliances like A/C units and microwaves, furniture, exercise equipment

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- Dangerous ferrous and non-ferrous scrap metal: e.g. sheet metal, pipe, auto parts-such as brake rotors/brake drums, wheels, structural steel such as rebar, angle iron, channel steel, tools, knives, razor blades, saw blades, drill bits, nails/screws
- Lithium Batteries/Lithium Ion Batteries: Loose or installed in a device.

Motor Oil and Filters

Delivery – Small amounts (up to 10 gallons) from individual customers only; must be delivered to the Small Vehicle Area and arrive segregated, or upon arrival, be segregated by the customer. Motor oil and filters delivered in mixed loads and not segregated by the customer will be charged as solid waste.

Acceptable – Less than 10 gallons of new and used oil motor oil and filters from cars, motorcycles, boats, trucks, lawnmowers, etc.

Prohibitive items – Municipal and commercial customers with large amounts

Plastic Bags and Film

Delivery – Plastic bags and film must arrive segregated, or upon arrival, be segregated by the customer. Plastic Bags and Film delivered in mixed waste loads and not segregated by the customer will be charged as solid waste. Plastic bags and film are not accepted in Materials Recycling Facility (MRF) Mixed Recycling. They must be segregated from all other materials.

- 1. Small vehicle loads:** There is no collection container for plastic bags and film in the Small Vehicle Area (SVA). Individual customers with small amounts should utilize the plastic bag and film collection containers located in large grocery, pharmacy, or big-box stores in RI. Individual customers wishing to deliver large amounts must contact the Resource Recovery MRF 401-228-3187 twenty four (24) hours in advance to schedule a delivery time window. Loads not scheduled will be held until tipping area is available or will be subject to rejection and/or a disposal fee.
- 2. Municipal and commercial loads:** Municipal and commercial customers wishing to deliver dedicated loads must receive prior approval from the Resource Recovery MRF by calling 401-228-3187 twenty four (24) hours in advance. Loads arriving without prior approval will be subject to rejection and/or a disposal fee.
- 3. Acceptable Items** – Plastic bags and film must be (1) empty, (2) clean, (2) dry, and (3) capable of stretching over your thumb (even just a little). Plastic bags and film should never be delivered mixed with Materials Recycling Facility (MRF) Mixed Recycling. Examples of items that fit the criteria, and are accepted, include:
 - Airpacks (from shipped packages)
 - Bread/bagel bags
 - Bubble wrap
 - Cereal box liners
 - Dry cleaning bags
 - Electronic overwrap
 - Mattress bags
 - Newspaper bags
 - Paper towel and toilet paper overwrap
 - Pellet/firewood bags

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- Produce bags
- Sandwich bags (pull any hard zippers off first).
- Shopping bags
- Shrink wrap from cases of beverages

Contaminants – These items either (1) do not fit the acceptance criteria or (2) fit it, but are not accepted by our buyer(s). No more than 10% of these are allowed in any load:

- Don't stretch: (e.g. cellophane wrapping, vinyl bags, microwave-ready bags)
- Clingy food wrap
- Fertilizer and pesticide bags
- Bags labeled "biodegradable" or "compostable"

Scrap Metal

Delivery - Must be delivered to the Small Vehicle Area and arrive segregated, or upon arrival, be segregated by the customer. Scrap metal delivered in mixed loads and not segregated by the customer will be charged as solid waste. Scrap metal is not accepted in Materials Recycling Facility (MRF) Mixed Recycling and should never be delivered or sent to the MRF for recycling.

Preparation – (1) Always remove as much non-metal from scrap items as possible (plastic, foam, textile, etc.); (2) Sharp ends on scrap items such as knives must be covered with thick tape (masking, electrical, duct) or a piece of folded cardboard; (3) Fluids must be drained from lawn/garden power equipment and any batteries must be removed.

Acceptable: Scrap metal items that are 100% metal. Scrap metal items that are less than 100% metal are evaluated on a case-by-case basis. Examples of items that fit the criteria, and are accepted, include:

- auto parts
- car jacks
- chain link fencing
- filing cabinets
- golf clubs
- grills/grill plates
- keys
- lawn mowers – drained of fluids
- lawn mower blades
- license plates
- nails and screws
- nuts and bolts
- pipes
- pots and pans
- tools
- shower heads
- shower rods
- snow blowers – drained of fluids

Seaweed

Delivery: Municipal customers wishing to deliver dedicated loads must contact the Resource Recovery Scalehouse at 401-228-3102 twenty four (24) hours in advance to schedule a delivery time window. Loads not scheduled will be held until tipping area is available or will be subject to rejection and/or a disposal fee.

Acceptable – Seaweed (i.e. marine plants and algae)

Attachment 3

Contaminants – Because municipal customers are allowed to deliver seaweed under the Municipal L&Y Debris Cap, no more than 10% of these are allowed in any municipal load:

- Debris/litter

Sharps, Household

Delivery: Sharps are accepted by appointment only, on certain Saturdays. To see the schedule and make an appointment visit www.rirrc.org/ecodepot or call 942-1430 x 241.

Origin: Sharps must originate from a Rhode Island household. They cannot be from out-of-state, commercial, or industrial sources. Find options for out-of-state, commercial, or industrial hazardous waste disposal at www.rirrc.org/recycling-composting-disposal/hazardous-waste/non-residential.

Acceptable - Puncture-proof plastic containers containing home-generated medical sharps (needles, syringes, lancets) that have been taped shut, labeled “sharps,” and kept in the front seat of a vehicle (separate from any other Household Hazardous Waste) at the time of delivery to an Eco-Depot collection event.

Prohibitive items – Loads containing any percentage of these items will be subject to immediate rejection, and must be removed from the facility:

- Sharps from any out-of-state source
- Sharps from any commercial or industrial source
- Improperly prepared sharps

Sheetrock

Delivery - Must be delivered to the Small Vehicle Area, Tipping Facility or Central Landfill, as directed by Weighmaster at Scalehouse. Sheetrock is landfilled, but tracked separately for reporting purposes.

Acceptable* – Sheetrock (i.e. plasterboard made of gypsum layered between sheets of heavy paper)

**Loads with greater than 10% of anything other than what is listed above as acceptable will not be tracked as sheetrock material.*

Shredded Paper

Delivery – Must arrive segregated, or upon arrival, be segregated by the customer. Shredded paper delivered in mixed waste loads and not segregated by the customer or delivered un-bagged will be charged as solid waste. Shredded paper is not accepted in the Mixed Recycling program at the MRF.

Attachment 3

1. **Municipal and Commercial Loads:** Municipal and commercial customers wishing to deliver dedicated loads must contact the Resource Recovery MRF (401) 228-3187 twenty four (24) hours in advance to schedule a delivery time window. Loads not scheduled will be held until tipping area is available or will be subject to rejection and/or a disposal fee. Properly prepared shredded paper (contained in plastic bags) can also be included with dedicated cardboard loads (as outlined in “Cardboard [Dedicated Loads]).
2. **Small Vehicle Loads:** Individual customers must deliver shredded paper to the Small Vehicle Area.

Preparation – Shredded paper must be secured in a bag prior to placement in the container.

Acceptable – Pre-shredded sensitive documents; trace amounts of shredded staples, paper clips, tape, etc. If you are looking to have sensitive documents shredded, look for events listed on www.rirrc.org.

Sludge Ash

Customers wishing to deliver sludge ash must contact Resource Recovery directly for detailed testing criteria: www.rirrc.org/contact-us or 942-1430.

Delivery – Must be delivered to the Central Landfill

Acceptable – Sludge ash (i.e. by-product produced during the combustion of dewatered sewage sludge in an incinerator).

Preparation - No dust nuisance should be caused upon tipping; Load Handling Surcharge fee applies to loads that create a dust nuisance.

Sludge/Grit/Rags

Customers wishing to deliver sludge must contact Resource Recovery directly for detailed testing criteria: www.rirrc.org/contact-us or 942-1430.

Delivery – Dedicated loads of sludge/grit/rags are only accepted Monday- Friday, 9 AM – 2 PM.. Prior notification is required when regular sludge/grit/rag customers will be delivering a higher-than-typical volume.

Preparation - Customer should take precautions to avoid any spillage of sludge waste. Loads must be delivered in sealed containers. Containers visibly leaking will be barred from future disposal.

Acceptable – In state residual, semi-solid material that is produced as a by-product during sewage treatment of municipal wastewater; grit and rags captured during the treatment of sludge are accepted. Sewage sludge material produced from all sources is subject to pre-approval from Resource Recovery.

Solid Waste

Delivery - Must be delivered to the Small Vehicle Area, Tipping Facility, or Central Landfill, as directed by Weighmaster at Scalehouse.

Acceptable: Solid waste generated in RI, free of all banned materials. Banned materials include:

- Out-of-state waste (\$50,000 fine)
- Regulated Hazardous Waste
- Regulated Medical Waste
- Televisions
- Computers (including monitors, computer towers, laptops and tablets)
- Mercury-added products

Prohibitive items – Loads containing any percentage of these items will be subject to immediate rejection, and must be removed from the facility.

- Out-of-state waste (\$50,000 fine)
- All other banned materials listed above.

Solid Waste Soils

Delivery – Must be delivered to the Central Landfill

Acceptable – Soils not accepted as Alternate Cover (see *Alternate Cover*).

Preparation - No dust nuisance should be caused upon tipping; Load Handling Surcharge fee applies to loads that create a dust nuisance.

Street Sweepings

Delivery – Must be delivered to the Central Landfill

Acceptable – Sand that was used on streets, roads, highways and parking areas, both public and private, and that is ultimately swept or cleaned; may be mixed with residual salt during winter storm operations

Contaminants – Contaminated street sweepings will be charged as Solid Waste. The following items do not fit the general acceptance criteria. No more than 10% of these are allowed in any load:

- Trash, debris or other items not typically found in streets, roads, highways and parking areas
- Storm water catch basin, manhole, or inlet cleanings

Textiles

Attachment 3

Delivery: Small amounts from individual customers only; must be delivered to the Small Vehicle Area and arrive segregated, or upon arrival, be segregated by the customer. Textiles delivered in mixed loads and not segregated by the customer will be charged as solid waste. Textiles are not accepted in Materials Recycling Facility (MRF) Mixed Recycling and should never be delivered or sent to the MRF for recycling.

Preparation: Textiles must be bagged in plastic bags prior to placement in clothing/textile bin.

Acceptable – Clean, dry, odorless textiles, including non-apparel and worn/torn/stained items. Examples of items that fit the criteria, and are accepted, include:

- Bedding/sheets/comforters
- Belts
- Clothing
- Costumes
- Curtains
- Hats
- Pet beds and clothing
- Pillows
- Purses
- Scarves
- Shoes/boots/slippers
- Swimsuits
- Table cloths and cloth napkins
- Ties
- Towels
- Undergarments

Contaminants - These items fit the general acceptance criteria, but are not accepted by Resource Recovery's recycler.

- Rugs/carpeting
- Rags ever used for hazardous waste residue (e.g. motor oil, paint)
- Things that wrap (yarn, string)

Prohibited items - Municipal and commercial customers with large amounts

Tires

Delivery: Must be delivered to the Small Vehicle Area and arrive segregated, or upon arrival, be segregated by the customer. Tires delivered in mixed loads and not segregated by the customer will be charged the per unit fee in addition to the solid waste fee.

Acceptable – Whole tires from cars (including those on rims), motorcycles, trucks, and bicycles; oversized tires are also accepted at a separate rate. Tires must be clean and delivered free from any dirt or debris. See current Fee Schedule for pricing.

Prohibited: Forklift tires, Solid tires, Tires filled with foam, Tires cut in half (or more), or Tires contaminated with dirt or other debris. Any Dedicated loads of tires that do not meet the acceptable criteria will be deemed “un-recoverable” and sent to the landfill for disposal. These loads will be charged according to the current Fee Schedule as Tires-Non-Recoverable.

Wood Pallets (Clean Wood)

Attachment 3

Delivery: Must be delivered to the wood pallet drop-off area and arrive segregated, or upon arrival, be segregated by the customer. Wood pallets delivered in mixed loads and not segregated by the customer will be charged as solid waste.

Acceptable – Clean wooden pallets free of any paint, banding, bolts, or metal

Prohibitive items – These items (1) clearly do not fit the acceptance criteria and (2) cause major problems for our system, workers, and/or our buyer(s). Loads containing any percentage of these items will be subject to immediate rejection:

- Unclean pallets (e.g. pallets with paint, banding, bolts, metal, etc.)
- Non-pallet wood items (e.g. plywood, lumber, stumps, firewood, branches, spools, crates, etc.)



Municipal Transfer Policy

PURPOSE

The purpose of this policy is to delineate the Rhode Island Resource Recovery Corporation's (RIRRC) requirements for municipalities utilizing a Transfer Station for shipping materials to the RIRRC Facility located in Johnston, Rhode Island. This includes solid waste destined for disposal, recyclables destined for the Materials Recycling Facility (MRF), or any other materials to be received and processed by the RIRRC. This policy also establishes a standard procedure that Municipalities must follow to account for the transfer of materials.

SCOPE

The provisions of this policy apply to all municipalities utilizing Transfer Stations for the shipment of materials to the RIRRC facilities.

OBJECTIVES

The objectives of this Policy are to: 1) protect the public's investment in the RIRRC facilities, including the landfill and the MRF; 2) assist Rhode Island municipalities in the efficient collection and shipping of materials destined for the RIRRC facilities; 3) ensure that Municipally generated materials are being shipped to the RIRRC facilities; 4) ensure that recyclables delivered to the MRF are attributed to the appropriate municipality; and 5) maximize the return on the marketing of recyclables.

DEFINITIONS

For the purposes of this policy, all definitions contained in the RI Department of Environmental Management Rules And Regulations for Solid Waste Management Facilities and Organic Waste Recycling Facilities (DEM-OWM-SW09-07 Sec 1.3.00), April 2016 (or as amended), as well as the following definitions shall apply.

- “Municipal Transfer Station” - shall mean a Transfer Station accepting materials from one, and only one, municipality and no commercial entities. For the purposes of this policy, two or more municipalities may act as one municipal entity in the Corporation’s view, provided that the municipalities involved have a written agreement on file with the Corporation and signed by the appropriate officials from both municipalities, indicating the responsible party for billing and crediting purposes.
- “Regional Transfer Station” – shall mean a Transfer Station accepting materials from more than one municipality, or, any commercial entity.

Last updated: 03/14/2019; visit www.rirrc.org for most up-to-date version.

Attachment 4

- “transfer” – shall mean to take material from collection vehicles and ultimately place them in other transportation units for movement to another solid waste management facility.

POLICY

All municipalities utilizing Transfer Stations for shipping materials to the RIRRC facilities must have written approval from RIRRC and be signatory to a RIRRC Solid Waste and Recycling Services Agreement.

Municipalities requesting permission to utilize a Transfer Station to transfer materials must demonstrate that a significant cost savings can be achieved versus direct hauling the material to the Johnston facility.

PROCEDURE

All municipalities that transfer materials to the RIRRC via a Transfer Station shall submit a written request to the RIRRC Executive Director for approval. The municipality, or its designee, is responsible for developing a plan to ensure that all municipally generated material collected and deposited in the Transfer Station is transported to the RIRRC for processing or disposal.

All requests must contain the following information:

1. Names, phone numbers and addresses of the appropriate Municipal or Corporate officers, if applicable, responsible for the operation of said Transfer Station;
2. Copies of RIDEM license and operating plans for the facility;
3. If not included in the RIDEM operating plan, descriptions and specifications of all equipment including, but not limited to, compacting equipment, roll-off containers, and tipping ramps and platforms used in the handling and processing of materials.
4. A plan for the bi-annual calibration and certification of weighing facilities, if so equipped;
5. A plan describing means or mechanisms for keeping municipal materials separate from commercial and to insure that all municipally generated material is ultimately transported to the RIRRC for processing or disposal;
6. A plan describing the means or mechanisms for tracking the transaction weight information to accurately separate the municipally generated and collected materials from the commercial. Each material type and corresponding weights must be recorded and tracked separately for reporting purposes; and
7. A plan for the transfer of all weight transaction information to RIRRC, including a means for verification of weight transaction information by the appropriate Municipal official. The Municipality, or its designee, must transmit no later than the 1st business day of the following month, the weight transaction information to RIRRC for verification and accounting purposes.

Upon receipt of a request, the RIRRC Executive Director will arrange to inspect the facility (within 30 business days). The inspection will consist of, but not be limited to, visual inspection of the handling processes including the separation processes for the municipal and commercial material streams, and the verification of appropriate weighing facility calibration documentation.

Attachment 4

If the request for certification and the facility meet the above criteria, a certification will be issued (within 30 business days) pending the signing of an agreement that allows RIRRC personnel access, at any time, to all facilities associated with the receiving, processing, storage, and transportation of materials destined for RIRRC facilities.

CERTIFICATION AND APPROVAL

Certification for the transfer of materials will be issued for a period of time consistent with the most current Solid Waste and Recycling Services Agreement or the expiration of the RIDEM operating license for the Transfer Station utilized by the municipality, whichever occurs sooner.

If, during the certification period, either the Municipality or the Transfer Station operator desires to alter any of the procedures or plans described in the RIDEM Operating Plan or the information submitted to the RIRC as part of the approval process, a request in writing to the RIRRC Executive Director must be made. A review and response to all such requests will be made within 10 business days. All approved alterations will be documented and amended to the original certification.

Certifications for the transfer of any materials may be revoked at any time if the Municipality, or any commercial entity responsible for the collection and shipping of the Municipality's material, is found to be in non-compliance with any of the provisions contained in the RIDEM Operating Plan for the said transfer station, this policy, or any plans submitted as part of the certification request. Such Municipalities will be notified immediately by RIRRC, in writing, of any such certification revocation, including a reasonable description of events or conditions which provide a basis for such revocation.

EXCEPTIONS

The above policy may have exceptions. Requests for exceptions from specific requirements and/or criteria, however, must be approved and supported by a reasonable written explanation and justification. The Municipality is responsible for the preparation of the explanation and justification for the exception.

Authority to Grant Exceptions:

Only the Executive Director or Deputy Executive Director are authorized to grant exceptions to this policy.

ATTACHMENTS

Attachment 1 – Sample Municipal Transfer Request – Regional Transfer Station

Request for Municipal Transfer Approval

Municipality:	Anywhere, RI
Contact:	Betty Miller, Director of Public Works Town of Anywhere (401)-555-1212
Transfer Facility:	Middle Rhode Island Regional Transfer Facility 65 Styx Pike Anywhere, RI
Transfer Facility Operator:	Bud Jones, Operations Director Haulit, Inc. Anywhere, RI
RIDEM Documentation:	See Attachments 1 – RIDEM Operating Plan, and 2 – RIDEM Solid Waste Transfer Station License (photocopy)
Facility Information & Equipment:	20,000 sf building facility for solid waste receipt & processing 2 – 40 yd roll-offs for recycling located under a permanent roof structure 1 – Elevated (12ft) ramp for Roll off access
Truck Scale Calibration Plan and Documentation:	Haulit Inc. currently maintains and operates a truck scale at the Middle Rhode Island Regional Transfer Facility. Haulit Inc. is under a contract (See Attachment 3) with ScalesRUs Ltd. To calibrate the truck scale by the 15 th of the 1 st and 7 th months of each year. All calibration documentation is kept on file and will be made available to RIRRC upon request.
Weight Transaction Transfer Plan:	Each month Haulit Inc. will deliver to the Anywhere Public Works Department a detailed list of scale transactions for all Anywhere solid waste and recyclables delivered to the transfer station. The Anywhere Public Works Director will then verify and send the information, no later than the 3 rd business day of the following month, to RIRRC detailing the breakdown in the tonnages delivered to RIRRC.
Municipal and Commercial Recycling Segregation Plan:	Solid Waste: Haulit Inc. will maintain separate areas on the tipping floor for municipal and commercial solid waste. All solid waste tipped at the Middle Rhode Island Regional Transfer Facility by the Town of Anywhere will be delivered to the Johnston Central Landfill for disposal. Recyclables: Haulit, Inc. will receive and commingle municipal and commercial recycling in the two 40 yd roll-off boxes. This material will

Attachment 4

Attachment 1 - Sample Municipal Transfer Request – Regional Transfer Station

be kept clean and compliant with the RIRRC MRF receiving rules for recycling materials. Haulit, Inc. will haul these boxes to the RIRRC MRF when full and deposit these loads as commercial recycling. Consistent with the Weight Transaction Transfer Plan, the Anywhere Public Works Director will review the scale transactions then verify and sign a letter detailing the breakdown in the tonnages delivered to the RIRRC MRF.

Municipal Agent

Betty Miller, Anywhere Public Works Director

Facility Operator

Bud Jones, HaulIt Inc., Operations Director

SAMPLE



Fee Schedule – FY19

Effective 7/1/2018, except where noted; all prices are subject to change

Customers must review the current Materials Acceptance Criteria at www.rirrc.org/about/accepted-materials-pricing. Disposal rates apply only to those acceptable, properly prepared items, as described under each material type in the current Materials Acceptance Criteria.

CODE	MATERIAL TYPE	RATE	MIN. CHARGE
350	Alternate Cover* – Miscellaneous	\$15-\$40/ton	
358	Alternate Cover* – Non-Hazardous, Processed Contaminated Soil	\$0-\$40/ton	
N/A	Antifreeze	\$0	
102	Appliances (“White Goods”) – <u>without</u> CFC coolant (“Freon”)	\$0 each	
511	Appliances (“White Goods”) – <u>with</u> CFC coolant (“Freon”)	\$12 each	
310	Batteries	\$6 each	
133	Boats/Vessels and Campers*	\$350/ton	
N/A	Books and Media	\$0	
830	Bulky Rigid Plastics*	\$0	
N/A	Cardboard (Oversized)	\$0	
313	Christmas Greenery – Municipal and Residential	\$0	
311	Christmas Greenery – Commercial	\$30/ton	
672	Christmas Greenery – Mulch For Sale	\$10/ton	
N/A	Compost Bins	\$45 each	
N/A	Compost Bins – Municipal, Qty. ≥ 80	\$35 each	
670YD	Compost For Sale – In Bulk	\$30/yd ³	\$15
670BAG	Compost For Sale – By the Bag	\$8/40 lb. bag	
341	Concrete/Asphalt/Brick/Rock	\$15/ton	\$15
112	Construction & Demolition (C&D) Debris	See <i>Solid Waste</i>	
N/A	Cooking Oil	\$0	
133	Drums and Tanks	\$350/ton	
329	Electronic Waste (e-waste) – Commercial: units found in mixed loads	\$5.00 each	
329	Electronic Waste (e-waste) – Commercial : up to 7 units	\$5.00 each	
331	Electronic Waste (e-waste) – Commercial: 8-15 units	\$700.00/ton	\$35**
N/A	Electronic Waste (e-waste) – Residential	\$0	
324	Fish Waste	\$100/ton	
N/A	Foam	\$0	
N/A	Household Hazardous Waste (by appt. only: rirrc.org/ecodepot)	\$0	

Last updated: 10/31/2018; visit www.rirrc.org for most up-to-date version.

Attachment 5

CODE	MATERIAL TYPE	RATE	MIN. CHARGE
312	Leaf & Yard (L&Y) Debris	\$35/ton	\$25
312	Leaf & Yard (L&Y) Debris – Muni w/ FY18-19 Contract: Under-the-Cap	\$0	
312	Leaf & Yard (L&Y) Debris – Muni w/ FY18-19 Contract: Over-the-Cap	\$25/ton	\$25
335	Leaf & Yard (L&Y) Debris –Segregated Stumps	\$75/ton	\$55
335	Leaf & Yard (L&Y) Debris –Segregated Stumps – Muni w/ FY18-19 Contract	\$75/ton	\$55
334	Mattresses / Box Springs (for Recycling) – up to 3 units	\$0	
328	Mattresses / Box Springs – Unrecoverable in mixed load	\$70 each	
328	Mattresses / Box Springs – more than 3 units	\$70/unit	
330LF	Mattresses / Box Springs – dedicated load	\$2,000/ton	
814 ****	Mixed Recycling (MRF) – In-State	Call for pricing	
814OS****	Mixed Recycling (MRF) – Out-of-State	Call for pricing	
N/A	Motor Oil and Filters	\$0	
N/A	Plastic Bags and Film*	\$0	
N/A	Recycling Bins, 22 gal – Commercial	\$8.00 each	
N/A	Recycling Bins, 22 gal – Municipal (not for sale to individuals)	\$3.38 each	
N/A	Recycling Bins, 6 gal – Commercial	\$5.00 each	
N/A	Recycling Bins, 6 gal – Municipal (not for sale to individuals)	\$2.18 each	
N/A	Scrap Metal	\$0	
332	Seaweed – Muni w/ FY18-19 Contract: Under-the-Cap	\$0	
N/A	Seaweed – Muni w/ FY18-19 Contract: Over-the-Cap	\$25/ton	
N/A	Sharps, Household (by appt. only: rirc.org/ecodepot)	\$0	
832	Sheetrock	\$110/ton	
N/A	Shredded Paper	\$0	
351w	Sludge Ash***	\$40/ton	1 ton**
314	Sludge/Grit/Rags ***	\$120/ton	1 ton**
<u>SOLID WASTE – MUNICIPAL</u>			
208	Solid Waste – Johnston resident w/ Town-issued permit: up to 1 ton	\$0	
201	Solid Waste – Muni w/ FY18-19 Contract: Under-the-Cap	\$47/ton	
201	Solid Waste – Muni w/ FY18-19 Contract: Over-the-Cap	300 ton commercial contract rate	
201	Solid Waste – Muni, Non-Contract (Gate Rate)	\$110/ton	\$55**
<u>SOLID WASTE – COMMERCIAL***</u>			
101	Solid Waste –Non-Contract (Gate Rate)	\$110/ton	\$55**
118	Solid Waste – 300 Ton Minimum Contract ≤ 49,999 Tons (eligible)	\$80/ton	\$55**
118	Solid Waste – 300 Ton Minimum Contract ≤ 49,999 Tons (ineligible) (1) (1) accounts with balances greater than 60 days aged.	\$90/ton	\$55**
118	Solid Waste – Contract ≥ 50,000 Tons	\$110/ton	\$55**
135	Solid Waste – 2-6" Ground ≤ 89,999 Tons	\$80/ton	\$55**
135	Solid Waste – 2-6" Ground Min. ≥ 90,000 Tons	\$110/ton	\$55**
132	Solid Waste Soils***	\$25-\$50/ton	1 ton**
355	Street Sweepings – Municipal, Screened	\$0	

Last updated: 10/31/2018; visit www.rirc.org for most up-to-date version.

Attachment 5

CODE	MATERIAL TYPE	RATE	MIN. CHARGE
355	Street Sweepings – Commercial	See <i>Solid Waste</i>	
N/A	Textiles	\$0	
308	Tires – Car	\$5 each	
336	Tires – Tractor Trailer	\$10 each	
327	Tires – Oversized, Off-road	\$75 each	
307	Tires – Commercial load	\$250/ton	
307	Tires – Municipal load w/ FY18-19 Contract	\$250/ton	
307LF	Tires-Non -Recoverable	\$300/ton	\$75**
311	Wood Pallets	\$30/ton	1 ton **
<u>MISCELLANEOUS CHARGES</u>			
500	Minimum Charge	See Material	
501	Inspection Fee (Labor)	\$80/hour	
502	Equipment Use/MRF Rejected Load Handling Charge	\$250 each	
503	Use of Tipping Facility w/o recyclables/ton & RIRRC Approval	\$20/ton	
516	Load Handling Surcharge (Hard to Manage Loads) up to 10 tons	\$40/ton - \$100 maximum fee	
517	Load Handling Surcharge (Hard to Manage Loads) >10 tons	\$40/ton - \$250 maximum fee	
N/A	Delinquent payment charge (>30 days)	12% per annum	
N/A	Tour – Out-of-state group	\$100/bus	
N/A	Tour/Program – No show/cancellation <24 hours in advance	\$50/bus	
HCSC	Host Community Commercial Vehicle Surcharge	\$3/load	

*Only accepted with prior approval (for bulky rigid plastics, prior approval required for municipal and commercial loads only— not small vehicle loads): Contact us at 401-942-1430.

** \$3.00 Host Community Commercial Vehicle Surcharge (HCCVS) may apply. RI Law § 23-19-13(g)(1) requires RIRRC to charge an additional \$3.00 fee per vehicle transaction, except for vehicles carrying municipal solid waste as defined by 23-19-5. All HCCVS fees are paid to the Town of Johnston. This fee appears as a separate charge on the truck slip.

***Commercial Solid Waste price is subject to change with 30 day notice provided to the customer.

**** Contact Scale House for pricing 401-942-1430



Municipal Leaf and Yard Debris Cap Sharing Policy

POLICY

- Pursuant to RIGL § 23-19-3 (17), Rhode Island Resource Recovery Corporation (Resource Recovery) hereby establishes the following program for the purpose of facilitating the sharing of municipal leaf and yard (L&Y) debris cap, heretofore described as L&Y cap transfer, amongst Rhode Island municipalities.
- Resource Recovery will administer all provisions of this policy.

SCOPE

- This policy applies to all Rhode Island municipalities.

RESPONSIBILITY

- The Executive Director has overall responsibility for this policy.
- The Director of Policy and Programs is responsible for the implementation of this policy.
- The Municipal Program Coordinator is responsible for the daily administration of this policy.
- The Chief Financial Officer is responsible for maintaining the integrity of the cap transfers.
- The Municipalities are responsible for initiating the cap transfer process amongst themselves.

GENERAL GUIDELINES

- Resource Recovery shall allow L&Y cap transfers as described below.
- Municipalities shall be allowed to transfer 100% of their L&Y cap to other municipalities, either in part or in total.
- Municipalities shall be allowed to accept up to 50% of their statutorily calculated L&Y cap as a transfer.
- A municipality in need of additional L&Y cap (the Requestor) shall be solely responsible for initiating a request to transfer L&Y cap.
- L&Y cap transfers shall be effective for the fiscal year in which they are granted. L&Y caps shall reset each fiscal year to the statutorily calculated amount, nullifying any and all previous years' L&Y cap transfer agreements. Unused portions of a transferred L&Y cap shall not be allowed to carry forward to subsequent fiscal years.
- Municipalities shall decide at the local level if they will participate in the L&Y cap sharing program.

Last updated: 02/08/2017; visit www.rirrc.org for most up-to-date version.

Attachment 6

- Each municipality may elect to transfer some, or all, of their L&Y cap to another RI municipality.
- Municipalities may not place any restrictions, conditions, or encumbrances of any kind upon the transfer of the L&Y cap.
- L&Y cap shall not be transferred from one fiscal year to another.
- L&Y cap shall not be borrowed from subsequent fiscal years.
- Once L&Y cap is transferred, the tonnage is irretrievable by the previous Owner.
- Municipalities are under no obligation to transfer L&Y cap.

LEAF AND YARD DEBRIS CAP TRANSFER GUIDELINES

Resource Recovery Process

- Resource Recovery will provide the municipalities with a list of all municipal L&Y caps for the current fiscal year (FY10) and shall make the list available for subsequent fiscal years at the same time the municipal solid waste caps are distributed. On the first list of the year, it shall be assumed that all municipalities have unused cap available to transfer. This list shall include, at a minimum, the following information:
 - Municipality Name
 - Original L&Y Cap Amount
 - L&Y Cap Amount Available for Transfer
 - L&Y Cap Amount Available to Receive
- Resource Recovery shall process transfers according to the “Municipal Process” laid out below
- Resource Recovery shall update the L&Y cap list as transfers occur, and shall distribute the updated list to the municipalities.
- Resource Recovery shall provide a form for use by the municipalities to record the agreed upon L&Y cap transfer.

Municipal Process

- Upon receipt of the L&Y Cap list, municipalities willing to transfer cap shall notify the Municipal Program Coordinator and the Scalehouse and Customer Service Manager in writing or by email of the amount they wish to make available for transfer. Municipalities unwilling to transfer cap shall notify the Municipal Program Coordinator and the Scalehouse and Customer Service Manager in writing or by email to show zero tons available for transfer against their L&Y cap.
- A municipality in need of additional L&Y cap (the Requestor) shall initiate a cap transfer transaction with a participating municipality (the Owner).
- The Requestor shall ask for a specific tonnage of L&Y cap when requesting a transfer. The Requestor shall sign the form provided by the Corporation authorizing the acceptance of the L&Y cap transfer.
- The Owner shall sign the Requestor’s form indicating approval to transfer the L&Y cap amount from the Owner’s municipal L&Y cap to the Requestor’s municipal L&Y cap.
- Either the Owner or the Requestor shall forward the co-signed form to the Corporation in one of the following manners (if emailed, the form should be sent as a legible scan or electronically signed file. If

Last updated: 02/08/2017; visit www.rirrc.org for most up-to-date version.

Attachment 6

illegible, Resource Recovery reserves the right to delay the cap transfer until a hard-copy of the co-signed document is received):

- U.S. Postal Service addressed to:
 - RI Resource Recovery
 - 65 Shun Pike
 - Johnston, RI 02919
 - Attn: Scalehouse and Customer Service Manager
- Fax to:
 - 942-0239
 - Attn: Scalehouse and Customer Service Manager
- Email to:
 - scalehouse@rirrc.org
- Hand deliver to Scalehouse and Customer Service Manager

RESOURCE RECOVERY SCALEHOUSE PROCESS

- Upon receipt of the co-signed L&Y cap transfer form, the Scalehouse and Customer Service Manager or his designee shall complete the transfer as agreed upon. The transferred L&Y cap shall be available to the approved Requestor no later than the following business day.
- The Scalehouse and Customer Service Manager or his designee shall sign the form and note the date of the L&Y cap transfer.
- The Scalehouse and Customer Service Manager shall provide an updated L&Y cap list to the the Municipal Program Coordinator for distribution to the municipalities.
- A copy of the fully executed transfer form shall be attached to both municipalities' solid waste contracts for the fiscal year in which the transfer occurred.



MUNICIPAL LEAF & YARD DEBRIS CAP TRANSFER FORM

Pursuant to RIGL § 23-19-3 (17), Rhode Island Resource Recovery Corporation (Resource Recovery) has established a program to facilitate the transfer of municipal leaf and yard (L&Y) debris cap amongst Rhode Island municipalities. L&Y cap transfers shall be effective for the fiscal year in which they are granted. L&Y caps shall reset each fiscal year to the statutorily calculated amount, nullifying any and all previous years' L&Y cap transfer agreements. Unused portions of a transferred L&Y cap shall not be allowed to carry forward to subsequent fiscal years.

Please complete the Municipal Sections of this form, and transmit when completed to the Scalehouse and Customer Service Manager, via any method below:

Fax: 401-942-0239 OR Email: scalehouse@rirrc.org OR US Mail: 65 Shun Pike, Johnston, RI 02919

MUNICIPAL SECTION

Requestor:

The City/Town of _____ requests a transfer of L&Y Debris Cap in the amount of _____ tons from the City/Town of _____.

Municipal Official's Signature	Name Printed	Date
--------------------------------	--------------	------

Owner/Approver:

The City/Town of _____ approves the transfer of L&Y Debris Cap in the amount of _____ tons to the City/Town of _____.

Municipal Official's Signature	Name Printed	Date
--------------------------------	--------------	------

RIRRC Use Only

Date Cap Transferred: _____

Scalehouse Signature: _____



Compost Distribution Policy

Rhode Island Resource Recovery (Resource Recovery) Class A Rhode Island Compost (finished compost) is approved for use in certified organic crop production, and is a great addition to fields/grass, flowerbeds, and vegetable gardens. Using compost to replace or reduce reliance on synthetic fertilizers is also a cost-effective way to help the environment.

Pursuant to RIGL § 23-19-3 (17) and the Solid Waste and Recycling Services Agreement, Resource Recovery may periodically make finished compost available to municipalities at no charge.

MUNICIPAL GUIDELINES AND PROCEDURES

Municipal Eligibility: Finished compost will be available free of charge to those municipalities with a current signed Solid Waste and Recycling Services Agreement who have also delivered leaf and yard waste to Resource Recovery during the current fiscal year. When finished compost is available for free distribution to the aforementioned municipalities, Resource Recovery will provide notice and the municipalities will be allowed to pick up free compost for their use.

Availability: Upon Resource Recovery's announcement of available finished compost, up to 1,000 cubic yards of finished compost will be available on a first come, first served basis during the calendar year. Even after Resource Recovery has notified eligible municipalities, there may be periods where compost is not available.

Requests: Municipalities should direct requests to the Municipal Program Coordinator by email at municipal@rirrc.org or by phone at 942-1430 x252. A brief written or verbal description of planned use must be provided, along with the amount of cubic yards requested.

Use: Finished compost must be used for a municipal project, such as use in fields, flower beds/planters, school gardens, etc. It may not be given away to residents or sold in any way.

Approval: Within 48 hours of initial request, the request will be approved or denied with notification by phone or email. Requests may be denied because the municipality is not eligible, the proposed use is not a municipal project, or wholesale needs are anticipated. Requests may be placed on hold if there is no finished compost available at the time of request.

Pickup: Approved requests must be picked up within 30 days of approval. Requests that have not been picked up will be canceled. Approved requests can be picked up by stopping by the main scale house and following the instructions of Resource Recovery staff.

Last updated: 03/05/2019; visit www.rirrc.org for most up-to-date version.

Attachment 7

RI Public Schools: When Resource Recovery is approached by a Rhode Island Public School for finished compost, we will direct them to their municipality first. The municipality may choose to help the school by donating finished compost as a result of their municipal-run compost operation or may agree to donate some of their own finished compost made available by Resource Recovery through the abovementioned municipal guidelines. If the municipality is unable to help the school by giving their own finished compost or allotting some of their finished compost from Resource Recovery, the school may ask Resource Recovery under the RI Public School Finished Compost Guidelines (below).

RI PUBLIC SCHOOL FINISHED COMPOST GUIDELINES

RI Public School Eligibility: After municipal options are exhausted, RI Public Schools may directly approach Resource Recovery. Resource Recovery will make 500 cubic yards of compost available to Rhode Island Public Schools for use in school projects such as school gardens, planting trees, and other approved projects.

Availability: Upon Resource Recovery's announcement of available finished compost, up to 500 cubic yards of finished compost will be available on a first come, first served basis during the calendar year. This 500 cubic yards will be separate from the 1,000 cubic yards available to municipalities. Even after Resource Recovery has notified eligible municipalities, there may be periods where compost is not available.

Requests: After RI Public Schools have approached their municipality and the city/town is unable to help, schools should direct requests to the Municipal Program Coordinator by email at municipal@rirrc.org or by phone at 942-1430 x252. A brief written or verbal description of planned use must be provided, along with the amount of cubic yards requested.

Use: Finished compost must be used for a school project, such as use in school gardens, planting trees, and other approved projects. It may not be given away or sold in any way.

Approval: Within 48 hours of initial request, the request will be approved or denied with notification by phone or email. Requests may be denied because: the school has not applied through the municipality, the proposed use is not a school project, or wholesale needs are anticipated. Requests may be placed on hold if there is no finished compost available at the time of request.

Pickup: Approved requests must be picked up within 30 days of approval. Requests that have not been picked up will be canceled. Approved requests can be picked up by stopping by the main scale house and following the instructions of Resource Recovery staff.

Project Completion: Upon completion of municipal or school projects, pictures of the process or finished project should be submitted to the Municipal Program Coordinator. These photos may be used to promote our Class A Rhode Island Compost.

Should you have any questions, please contact the Municipal Program Coordinator by email at municipal@rirrc.org or by phone at 942-1430 x252.

Last updated: 03/05/2019; visit www.rirrc.org for most up-to-date version.



RECYCLING PROFIT SHARE REPORTING FORM

Pursuant to our agreements, Rhode Island Resource Recovery Corporation (Resource Recovery) requires that municipalities use profit share funds to further enhance and expand the municipal recycling and diversion program. Municipalities must also complete this form for the previous fiscal year’s profit share funds use by August 1.

Please complete the form (and attach additional pages if needed) to municipal@rirrc.org or fax to (401) 946-5174 by August 1. Please email us if you are having trouble filling out this pdf form.

City/Town of: _____

Name of person submitting report: _____

Amount of Profit Share being reported on: _____

ACTIVITY	AMOUNT USED	BENEFIT TO COMMUNITY / ANTICIPATED OUTCOME

TOTAL AMOUNT USED	AMOUNT REMAINING	WHERE ARE REMAINING FUNDS BEING KEPT?



Municipal Grant Policy

From time to time, and when finances allow, the Board of Commissioners of the Rhode Island Resource Recovery Corporation (Resource Recovery) may make available funding for municipal grant requests which conform to the following guidelines. The municipal grant requests shall be restricted to a fiscal year basis (July 1-June 30) according to the schedule outlined below. The total amount available for grants will vary from year to year, but shall be a minimum of \$50,000.00.

The grants shall be competitively sought. Project-based grants shall be matched by the municipality on a **dollar-for-dollar** basis, and training-based grants will fund the cost of the training program only. The following procedure and submission guidelines constitute the grant program.

MISSION STATEMENT

The mission of the Rhode Island Resource Recovery Corporation is to provide safe, environmentally compliant, clean and affordable solid waste and recycling services for the Rhode Island community.

OBJECTIVES

Resource Recovery, when budget allows, is committed to supporting programs that:

- Dramatically improve recycling participation and education in the state of Rhode Island;
- Conserve space in the Rhode Island Central Landfill for non-organic, non-recyclable waste;
- Teach Rhode Islanders to prevent waste; and
- Help all Rhode Islanders to dispose of waste appropriately.

SCOPE

Resource Recovery gives priority consideration for its grants to programs and services that:

- Promote our mission;
- Promote source reduction, recycling, waste prevention, and reuse of materials;
- Educate Rhode Islanders to understand recycling and solid waste management principles;
- Encourage Rhode Islanders to participate in such programs.

FUNDING

Funding priority is given to projects that:

- Support municipally based programs for recycling and waste diversion;
- Initiate recycling programs for public-private partnerships;
- Divert significant amounts of solid waste materials from land filling to reuse, recycling or composting programs;
- Directly affect the people they serve or employ;
- Show a high likelihood of success and potential to be replicated;
- Are focused on long-range solutions to solid waste diversion challenges;
- Provide investment in employees to attend professional trainings, conferences, seminars or workshops such as those offered by the Solid Waste Association of North America (SWANA), Maine Compost School, Northeast Waste Management Officials' Association (NEWMOA), Northeast Recycling Council (NERC), Product Stewardship Institute (PSI) or other trainings that promote waste reduction, diversion and recycling, as approved by Resource Recovery. These can be in person or online, such as a webinar.

FUNDING RESTRICTIONS

Resource Recovery does not fund organizations that discriminate based on age, race, color, gender, sexual orientation, gender identity or expression, religion, national origin, disability, family status, or ancestry.

Project-based grants may be for a one-time expenditure, such as for recycling carts for athletic fields, or for ongoing educational support materials, such as residential direct mailings about municipal recycling and diversion programs. All requests will be evaluated against the guidelines above.

Grant funding can also provide ongoing partial support for municipal recycling coordinators.

Each request must include a dollar-for-dollar matching financial investment in the project by the applicant to ensure commitment, shared responsibility, and sustainability.

Maximum Grant Awards, Per Municipality, Per Fiscal Year, and Matching Requirements:

- For project-based grants: Requests may not exceed the total amount made available in any grant round. **Each request must include a dollar-for-dollar matching financial investment** in the project by the applicant to ensure commitment, shared responsibility, and sustainability.
- For training-based grants: \$2,000.00, for the cost of the training class or program only. This does NOT need to demonstrate a dollar-for-dollar match, but rather, the municipality must be aware of other costs associated with the training.

Grant applications are considered on a competitive basis. Resource Recovery reserves the right to fully fund, partially fund, or deny funding requests. No applicant is guaranteed funding at any level, even if all basic criteria have been met. Prior funding does not guarantee support in current or future years. **Applicants may submit multiple applications, per fiscal year.** Training grants may list multiple training opportunities which the municipality is interested in pursuing. However, the total training budget may not exceed \$2,000.00.

Attachment 9

In addition, Resource Recovery does not fund the following:

- Individuals;
- Fairs, festivals, tournaments, or other non-program based events;
- Religious organizations;
- Labor, fraternal, and veterans organizations;
- Political or legislative organizations, campaigns, or projects;
- Underwriting or sponsorship of conferences;
- Trips and tours;
- Historic preservation;
- Memorial campaigns or Endowments;
- Meals, incidentals, lodging, travel expenses (including but not limited to mileage reimbursements, airfare, etc.), and test fees, related to approved trainings;
- Trainings, conferences, and seminars that do not align with Resource Recovery's mission.

AWARD PROCESS

Eligibility/Award Process

1. Each request will be carefully evaluated by the Resource Recovery Grant Committee to determine alignment with our focus and to be certain Resource Recovery is investing in solutions that raise awareness of its core mission and values. Because our resources are limited, Resource Recovery cannot help fund every worthy endeavor.
2. Grant applications may be reviewed by the Recycling and Environmental Subcommittee who will recommend approval/denial to the Board of Commissioners. Grant awards will be approved by the Board at the business meeting following review by the subcommittee.
3. Training-based grant requests may be submitted on a rolling basis, will be reviewed by Resource Recovery staff, and will be awarded on an as-needed basis, dependent upon meeting and approval by the Board of Commissioners.
4. All grant awards are subject to approval by the Board of Commissioners.
5. Grant funds may be disbursed in installments.
6. Grant funds will be disbursed upon receipt of an invoice from the municipality.
7. Grants will only be awarded to municipalities with a signed municipal contract for the fiscal year in which they are applying for funding and whose accounts with Resource Recovery are current.

Application Requirements

For project-based grants, applicants must submit the Project Grant Application form, [available on our website](#), which includes the following (keeping in mind the Resource Recovery's mission and goals):

- 1) Summary: a brief description of why the project need exists.
- 2) Purpose: the purpose of the project.
- 3) Expected results: including who will benefit, how many people will participate, estimated waste diverted, and other additional measurements where applicable (see below).
- 4) Duration of the project.
- 5) Project description: detailed description of the work to be performed.
- 6) Project budget: including a chart or spreadsheet containing the description of the item, vendor, quantity, unit and total costs, amount requested for reimbursement and the municipal matching component.
- 7) Name and title of municipal project manager.

Attachment 9

- 8) Additional pages or information may be submitted to supplement the Grant Application Form.

For training-based grants, applicants should submit the following:

- 1) Cover letter: brief description of the training, conference, workshop or seminar and why the need exists.
- 2) Resource Recovery Training Grant Application form, available through the Municipal Program Coordinator.

Applications may be mailed or emailed. If mailing, please prepare only one double-sided copy to conserve paper.

- Email to: municipal@rirrc.org
- Mail to: Municipal Program Coordinator, RI Resource Recovery, 65 Shun Pike, Johnston, RI 02919

Measurement

Projects must contain quantifiable improvement targets, should describe the measurement to be used, the timeframe for measurement, and the name and title of the person accountable for the project.

Projects will be reviewed quarterly and continued funding will depend upon demonstrated outcomes and adherence to reimbursement guidelines.

Projects must be completed no later than twelve months after receiving notice of grant award. If projects are not completed, the municipality must request an extension on the project timeline. Extensions may or may not be granted.

Disbursement of Funds

All grant funding is determined by a vote of approval by the Board of Commissioners. Funds will be disbursed after:

- Resource Recovery receives and approves an itemized invoice from the grantee on city/town letterhead. For example, if the grant was awarded for \$5,000.00, the city/town must invoice Resource Recovery for the actual amount spent on the project, as shown in the backup documents and budget, and not to exceed the award amount of \$5,000.00.
- The grantee submits copies of the invoices for the item(s) purchased in association with the grant. Only grant related approved expenses will be funded.
- The grantee submits a final report, using the format below in "Reporting."

Reporting

Each grantee must account for fund expenditures in accordance with their projected based grant application. Failure to do so will result in exclusion from future grant requests. Project Grant Report Forms (available [on our website](#)) must be submitted on a quarterly basis (due March 31, June 30, September 30, and December 31), and be submitted to the Municipal Program Coordinator at municipal@rirrc.org or faxed to 946-5174. The Project Grant Report Form should include the following:

- What has been completed, as outlined in grant application
- What funds have been spent thus far, including items procured.
- Pictures of the project, if possible.

Attachment 9

- Final reports shall include complete details on the project, while keeping in mind the original grant application and its description.

Training grants will require only a final report after the training has taken place, using the above format.



Town of Jamestown 2019-2020 Solid Waste Diversion Plan

Generated by Rhode Island Resource Recovery Corporation (Resource Recovery) based on 2018's annual municipal data survey responses, Resource Recovery scale data and reported diverted tons.

About This Plan

This Solid Waste Recycling and Diversion Plan documents the municipalities approach to reaching the State of Rhode Island's 35% recycling and 50% solid waste diversion goals. It begins with an overview of the municipality's waste management operations, moves to a detailed evaluation of its waste stream, assesses current performance against the goals, captures the strategies currently being employed, and concludes with those actions that the municipality intends to take in furthering this mission.

The plan has been produced with the assistance of the Rhode Island Resource Recovery Corporation. Through its calendar year Annual Municipal Data Survey, Resource Recovery provides an opportunity for the municipality to supply relevant information that wasn't already available through Resource Recovery's scale house data. This included things like types of disposal, recycling and diversion services provided at the local level, the weight of materials being diverted away from the Central landfill, and the strategies selected by the municipality for future implementation. Most questions and answers from the Annual Municipal Data Survey are included in the first section of this report. Resource Recovery then used a software application to automate production of the document and provided an opportunity for municipal review, revision and finalization.

Last but not least, the municipality and the Corporation made the plan an addendum to their Municipal Solid Waste and Recycling Services Contract as further required by Rhode Island General Law § 23-19-13(e)(3).

Jamestown Waste Management Administration & Operations

Contact Information

Full municipality name	Town of Jamestown
Website	jamestownri.net
Contact person	Michael C Gray, P.E.
Title	Public Works Director
Address	93 Narragansett Avenue, Jamestown, RI 02835
Phone	(401) 423-7225
Email	mgray@jamestownri.net

Program Funding

What is the primary funding mechanism for municipal solid waste management?	General fund
---	--------------

Curbside Recycling Pickup

Is there curbside recycling pick up?	Yes
Who hauls curbside recycling?	Contractor
Name of contractor	Island Rubbish Service, Inc.
Recycling collection method	Manual
Number of recycling trucks	2
Recycling collection schedule	Weekly
Maximum units per structure served	
Number of households served curbside	2700

Primary Drop Off Facility

Facility type	Transfer Station
Who operates the facility?	Municipal
Address	1218 North Road
Hours of operation	Thursday - Monday, 8:30 am to 3:30 pm
Instructions for residents	Accepts appliances, batteries, yard waste and Christmas trees, clothing and textiles, mattresses, motor oil and filters, scrap metal (including propane tanks) and tires

Permit for Drop-Off

Annual permit required for Primary Drop-off Facility?	Yes, annual user fee
Annual user fee for Primary Drop-off Facility	\$150.00

Trash Drop Off

Is there drop-off for trash?	At Primary Drop-off Facility
Number of households served via drop-off	960

Recycling Drop Off

Is there drop-off for recycling?	No drop-off
----------------------------------	-------------

Outreach

Number of times per year a calendar, newsletter, flyer, etc. is sent out to residents	1
---	---

List or describe any other special events or programs in your municipality that aimed to educate residents about waste and recycling this year.

Leaf & Yard Waste

Who collects/hauls leaf & yard waste?	Municipal
Where is leaf & yard waste processed, if not at RIRRC?	Richmond Sand & Gravel
Describe facility operation / processing / distribution	Leaves are stockpiled onsite in approved composting area. DPW hauls leaves to either RIRRC or Richmond Sand & Gravel as needed.

Recycling Bins

Does the municipality distribute 22-gallon recycling bins?	Yes
Where do residents acquire bins?	Jamestown Transfer Station
Charge for recycling bin	\$5.00
Are broken bins replaced for free?	No
How many recycling bins were distributed last year?	

Schools Served

Is school trash or recycling included in the municipal program?	Yes
Which materials are included?	Recycling only
How many students are served?	

Municipal Buildings Served

Is municipal building (police, fire, etc.) trash or recycling included in the municipal program?	Yes
Which materials are included?	Recycling only
How many employees are served?	

Jamestown's Waste Stream Evaluation

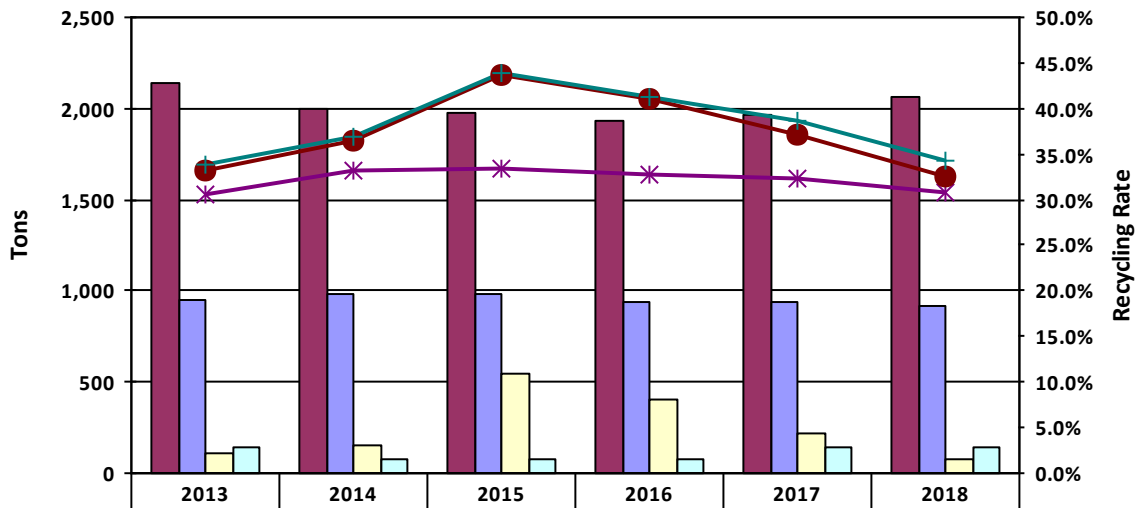
<u>Category / Material</u>	<u>Destination</u>	<u>Tons</u>
MSW		
Municipal Solid Waste	RIRRC	2,068.4
MRF		
MRF Recycling	RIRRC	918.3
Leaf and Yard Waste		
Compost Bins		5.0
Credit of 500 lbs. per bin, per year, sold at RIRRC to municipality's residents, for the 10-yr. life of the bin		
Leaf & Yard Waste	Richmond Sand & Gravel	0.0
Leaf & Yard Waste	RIRRC	9.4
Scrap Metal		
Appliances	Exeter Scrap Metal, CT Scrap Metal Management	10.4
Scrap Metal	Exeter Scrap Metal, CT Scrap Metal Management	52.6
Other		
Clean Wood	RIRRC	10.2
Electronic Waste	RMG Enterprise	1.1
Portion of the Johnston state program location tonnage, split based on population		
Household Hazardous Waste	Clean Harbors Environmental Services Inc	1.7
Portion of statewide Eco-Depot collection tonnage, split based on municipality's population		
Mattresses	RIRRC	0.0
By the unit; converted to tons		
Mattresses	Express Mattress Recyclers	14.9
Motor Oil	Cyn Environmental Services	35.0
Shredded Paper	Affordable Shredding, Shred RI	0.1
Portion of statewide shredding event tonnage, split based on municipality's population		
Tires	RIRRC	15.9

2018 Summary of Tons Recycled and Disposed, Associated Recycling Rates, and Avoided Disposal Costs

	<u>Tons</u>	<u>Rate</u>	<u>Avoided Disposal Cost</u>
<u>MRF Diversion</u>	<u>918</u>	<u>30.7%</u>	<u>\$43,160</u>
<u>Mandatory Diversion</u>	<u>996</u>	<u>32.5%</u>	<u>\$46,803</u>
<u>Overall Diversion</u>	<u>1,075</u>	<u>34.2%</u>	<u>\$50,507</u>
<u>Disposed</u>	<u>2,068</u>		

Jamestown's Performance Trends

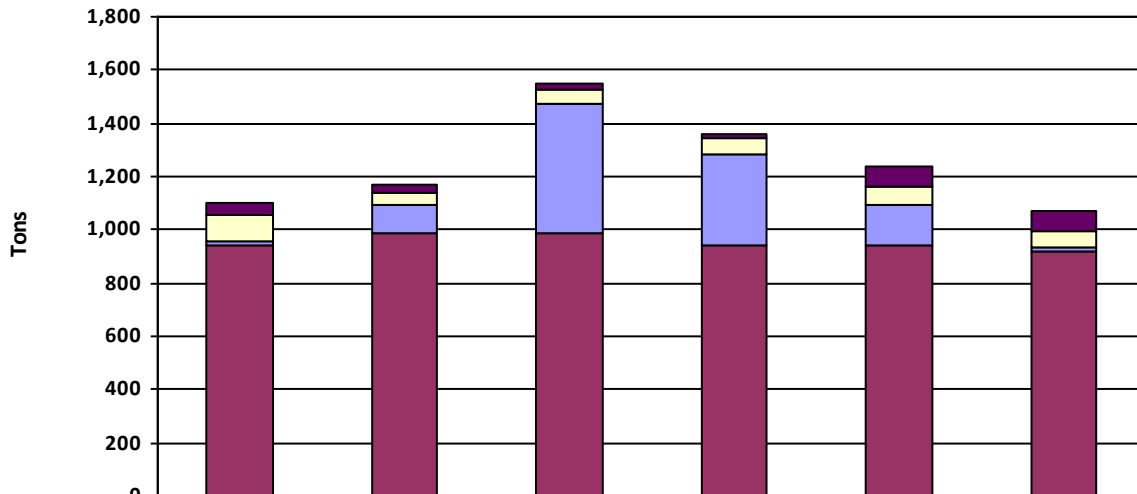
Disposal, Recycling & Diversion Data Trends



	2013	2014	2015	2016	2017	2018
Disposed Tons	2,139	1,996	1,971	1,929	1,967	2,068
MRF Tons	944	987	985	939	940	918
Mandatory Tons	114	155	542	404	221	77
Overall Tons	138	73	74	76	145	142
MRF Recycling Rate	30.6%	33.1%	33.3%	32.7%	32.3%	30.7%
Mandatory Recycling Rate	33.1%	36.4%	43.6%	41.0%	37.1%	32.5%
Overall Diversion Rate	33.9%	36.9%	44.0%	41.4%	38.7%	34.2%

Year

Recycling Contribution by Category Trend



	2013	2014	2015	2016	2017	2018
Other Tons	40	26	20	19	80	79
Clothing Tons	0	0	0	0	0	0
Scrap Metal Tons	99	47	53	58	64	63
Composted Tons	15	108	489	346	157	14
MRF Tons	944	987	985	939	940	918

Year

Jamestown's Current Program Assessment

Assessment of Current Program and Service Levels

In relation to your municipality's solid waste and recycling services it provides to residents:

Are residents able to adequately access the services?	Yes
How effective is it at achieving desired outcomes?	Recycling rate relatively constant at or near 33%
Are there any existing major issues related to administration of the services?	No
Indication of how the quality of service is likely to change over the planning horizon (such as improve, stay the same, worsen) and the reasons why such a change is expected. Also consider changes in population as a reason why service needs would change.	Stay the same. Population in Jamestown constant

Program Goals

Goal #1: Statutory Mandate	Reach a 35% MRF Recycling Rate
Goal #2: Statutory Mandate	Reach a 50% Diversion Rate
Goal #3: Stated Additional Goal	Finally reaching the state required 35% consistently.
Goal #4: Stated Additional Goal	

Jamestown's Implementation Plan

Current Strategies

Strategy	Responsible Party	Result	Timeframe
Website: link residents RIRRC's mixed recycling page	DPW Staff	Promote recycling right	Next 3m
Revamp city/town recycling committee, determine committee responsibilities	DPW Staff	Committee hasn't met recently	Short 6m-1yr
Enhance school recycling program	Other In-House Staff		Short 6m-1yr
Promote existing e-waste recycling events in town	DPW Staff	Promote diversion of e-waste	Next 3m
Research providing e-waste recycling at the transfer station	DPW Staff	Promote diversion of e-waste and increase overall diversion	Next 6m

Planned Efforts

Strategy	Responsible Party	Result	Timeframe
Flyer distribution to residents	DPW Staff		
Support town planner with school food waste reduction project	DPW Staff	Reduce trash sent to the landfill	Short 6m-1yr

The Outdoor Arts Experience in Celebration of the Jamestown Arts Center's 10th Anniversary Proposed Exhibition, Summer 2020

Mission Statement

- The Outdoor Arts Experience (OAE) will provide a publicly accessible example of extraordinary arts brought to our community through outdoor installations and related arts experiences. In celebration of the JAC's 10th anniversary, the project expresses the inclusive, embracing message that art is for everyone, the JAC is art for our community and, everyone is welcome to participate.

Summary

- Temporary installations only
- At least 10 artworks on display July 10-October 31, 2020
- Artworks placed at JAC and other locations around island
- Locations for artworks outside JAC require community and organizational partnerships, including Town of Jamestown
- Call for Proposals and selection committee format will follow public art best practices and transparency
- Multiple community and educational events planned in conjunction with exhibition, such as workshop for school-aged children, talks, films, free family events, etc.

Request

The Jamestown Arts Center requests that the Town Council of Jamestown approve use of the following town properties as potential exhibit locations for artworks in conjunction with the Outdoor Arts Experience exhibition, summer 2020.

- Community Playground, grassy area along sidewalk
- Jamestown Philomenian Library
 - utility box
 - lawn along Swinburne Street entrance
- Melrose & Lawn Schools campus, through possible Artist in Residence proposal
- Jamestown Museum property, in collaboration with Jamestown Historical Society
- East Ferry common areas:
 - "christmas tree" location
 - traffic island, along sidewalk
 - by bus shelter
- Police Department, front lawn
- Transfer station

Narrative

The Outdoor Arts Experience (OAE) is an exhibition the Jamestown Arts Center is actively planning for the summer of 2020, in celebration of our 10th anniversary. The OAE looks to place artworks outdoors in shared public places around Jamestown, with the goal of exposing all community members to artwork.

As a first step in this 2-year project, we look to install a permanent sculpture pad on the exterior grounds of the Jamestown Arts Center (JAC). The pad will provide necessary infrastructure to allow the display of three-dimensional works as part of our ongoing exhibition programming. Placing artwork outside will increase awareness of the JAC and its mission, and offer exposure to artwork to community members who may not have been into the Arts Center previously. The JAC's proposed sculpture pad location is adjacent to the Library, the community playground, and along the sidewalks used by school children, ensuring that works exhibited will be viewed by a significant cross-section of Jamestown residents.

The pad and exhibited artworks will serve as the hub for the second phase of the OAE, that being a summer exhibition in 2020 of at least 9 artworks placed at additional public spaces around the island. This second phase of the OAE will strengthen partnerships between the JAC and other community organizations, and will encourage viewers to seek out artworks at diverse locations around town. Through this arts-driven journey, the OAE will encourage viewers to explore and appreciate various public and historical sites in Jamestown. Site specific events, arts education opportunities, and school field trips are planned and will bring additional visitors to experience the artworks and engage with the community.

Examples of possible artwork locations for the 2020 Outdoor Art Experience exhibition (OAE) include town properties (municipal grounds, schools, town parks), historical sites, non-profit and business properties, and state parks located in Jamestown. In partnering with such organizations in town, the OAE additionally looks to celebrate our incredible natural resources and environment, to promote civic engagement, and create awareness of properties of historical significance. In selecting artworks, a panelist format is anticipated in which representatives from the JAC, partner organizations, the arts community and the community at large will serve on the selection panel. This process will provide transparency and education to the public as to the workings of public art selection.

Town Participation

In order to execute the vision of the OAE exhibition, the JAC has formed partnerships with other organizations in order to place artworks at a variety of venues around Jamestown. Of these possible partnerships, collaboration with the Town of Jamestown is both highly desirable and most strategic from the exhibition's point of view.

The JAC respectfully requests that the Town Council of Jamestown consider our exhibition favorably and grant provisional approval for use of the following town-maintained sites as possible locations to host artworks:

- Community playground, small lawn area (Appendix 1)
- Library, lawn and utility box (Appendix 2 & 3)
- Downtown East ferry common areas (Appendix 4a, 4b, 4c)
- Jamestown Museum property (Appendix 5)
- Melrose & Lawn School campus, two possible locations (Appendix 6a & 6b)
- Police department front lawn (Appendix 7)
- Transfer station lawn, exact location TBD

Call for Proposals and Selection Committee

The JAC will solicit artworks for the OAE exhibit through a Call for Proposals format (see appendix 8). Following public art best practices, a selection committee (see appendix 9) will be convened to review proposals. The selection committee will provide a list of recommended artworks. Artworks recommended to be hosted on Town of Jamestown properties will be reviewed by town administration & JAC staff for feasibility, after which final selections will be announced at a subsequent Town Council meeting.

Project Timeline

Fall 2018-August 2019

- Design & install JAC sculpture pad, select & place one artwork to be on display summer 2019
- Establish location partners and funding for installation phase
- Finalize Call for Proposals and curatorial vision.
- Form selection committee

Execution phase, September 2019- July 2020

- Publish Call for Proposals September 1, 2019.
- Selection Committee reviews, recommends exhibitors and artworks.
- All selections vetted by JAC for feasibility.
- Installation parameters of each artwork established.
- Artworks installed last week of June, 2019.
- Plan outreach and programming.
- Publish catalogue, signage, maps, website.

July 10, 2020

- Exhibit opens in conjunction with JAC's Summer Soirée event.
- On display through October 31, 2020
- Education and Outreach phase begins: Numerous events through October. Examples include films, talks, workshops, field trips.
- Special community OAE opening, event date TBD.

November 2020

- Exhibit removal

Partnerships

In organizing and planning for the OAE exhibit, we have secured the following partnerships and support to date:

- Jamestown Public Art ad-hoc committee
 - Memo to town council in support of exhibition.
 - Letter issued in support of JAC's application for a Rhode Island Foundation Community Grant, see appendix.
- Jamestown Historical Society
 - Letter of support for partnership within the Jamestown Museum property, see appendix.
- Jamestown Schools Department
 - Verbal support for the OAE and collaboration possibilities from Jamestown Superintendent of Schools Dr. Ken Duva
- Jamestown Philomenian Library
 - Exhibition presented to the Library Trustees; verbal pledge of support & partnership.
- Rhode Island Department of Environmental Management
 - Letter issued in support of JAC's application for a Rhode Island Foundation community grant from Janet Coit, Director Rhode Island DEM, see appendix.
 - Memorandum from Jason McNamee, Marine Fisheries, to Roger Monfette, regional parks & rec, in support of project within Fisheries campus at Ft. Wetherill
- Beavertail Lighthouse Museum Association
 - Letter issued in support of project, including installation of artwork(s) within the Beavertail State Park property, see appendix.
- First Subdivision of Shoreby Hill
 - Letter of support from Trustees, see appendix.
- BankNewport, pledge of their property as artwork venue.
- Jamestown Chamber of Commerce, verbal approval of project in concept, conversations ongoing.

- St. Matthews Church, initial positive reception by Vestry to use church lawn as artwork venue, conversations ongoing.
- Conanicut Island Land Trust, conversations ongoing for use of farms as artwork venue.
- Jamestown Community Farm, in initial discussions for use of farm as artwork venue, conversations ongoing.

Appendix

- 1) Community playground, lawn between sidewalks



- 2) Library, lawn along Swinburne Street



- 3) Utility box, library



4. Downtown Ferry areas, several possibilities:

4A. "Christmas tree" area



4B. area along sidewalk



4C. lawn near bus shelter



5. Jamestown Museum



6. Melrose & Lawn Schools campus, along nature trail or along Melrose School driveway

6A.



6B.



7. Police Department front lawn



Appendix 8

CALL FOR PROPOSALS

Introduction

The Jamestown Arts Center is seeking sculptures and installations for its inaugural Outdoor Arts Experience, Summer 2020. The Outdoor Arts Experience (OAE) is planned as a celebration of the Jamestown Arts Center's 10th Anniversary. In partnership with other venues, the OAE will place 10 works at varied and diverse sites around Jamestown. In keeping with our Anniversary, we are seeking celebratory works suitable for public display in community and family-friendly locations.

In addition to finished pieces, proposed work and site-specific installations will be considered. We encourage entries in the following categories; 1) impact/larger scale, 2) moderate intimate scale, 3) Intentionally functional and 4) Experimental including but not limited to installation/new media/temporal/participatory. Additionally, we are seeking proposals for one piece to be created as part of an Artist-in-Residence program. Please review possible artwork venues on the OAE exhibition website, (TBD). Artists may propose for a specific location, or indicate that we may select the site most appropriate. Selected works will receive a \$1000 honorarium. Additionally, a People's Choice Award will be given to one artist.

Theme: Celebrate Community through Art

The theme of the exhibition is celebratory; community; arts; anniversary. While we are interested in all types of art, artists should consider how their artwork relates to or celebrates the history, environment, culture and/or current community of Jamestown. Because this project is for and about the community, all artists will be expected to participate in our community-based programming. Possible examples include leading a school field trip, holding an artist's talk, participating in a panel discussion of public art process, holding a workshop in 3-d art creation for children, hosting a tour of their studio, to name a few. Applicants should consider how they might best support our educational and outreach component.

Selection Criteria

Entries will be evaluated by a selection panel to include curators, local artists & community members. Selection criteria shall include, but not be limited to: Artistic excellence; safety; suitability for public display; responsiveness to theme; compatibility with site(s) available; durability; maintenance. The selection panel will recommend works to the OAE committee, who will make final determination after reviewing safety & logistics in consultation with location partner(s). Exhibition may include works by invitation in addition to works by jury selection.

Artist's Benefits

Selected artists will receive a \$1000 honorarium and the opportunity to list the work for sale. Artists will receive 65% of any sales; any sold works must remain on display for the duration of the loan period. Artwork will be on view to the public for four months in highly-visible locales in the town of Jamestown. Artwork will have identifying signage for the course of the exhibition. The Jamestown Arts Center will carry liability insurance for the course of the exhibition. The JAC will publicize the exhibition through its website, walking map/exhibit brochure, social media, direct mail to its membership, and local print advertising. The JAC will provide photography of the work as installed. Artists will have the opportunity to give presentations, talks, and interact with the viewing public.

Timeline

September 1, 2019 Applications open through CallForEntry.org

November 1, 2019 Application Deadline

January 1, 2020 Notification of consideration

March 1, 2020 Studio visit, installation plan and site assignment complete.
Contracts signed.

June 22-28, 2020 Installation period

July 10, 2020 Exhibition Opening in conjunction with 10th Anniversary Summer Soirée at the Jamestown Arts Center.

August 2020, TBD OAE Community Block Party celebration

October 30, 2020 Works on display

October 31- November 2, 2020 Removal period.

Guidelines & Restrictions

Artist is responsible for transportation of work to and from Jamestown, and for installation and removal. Works must be installation ready by agreed-upon date. Works must be removed in a timely fashion within scheduled dates.

It is recommended that works be 12' x 8' x 8' or smaller, or made of components up to this size that can be assembled into a larger whole, in order to avoid any wide-load issues during transportation.

Works must be suitable for outdoor installation and built in a durable, stable fashion. Works must be capable of withstanding adverse weather conditions including but not limited to high winds, rain, high temperatures, freezing.

Artist is responsible for stability of artwork. Artist will detail provisions for stability in application. Provisions and installation plans of selected artworks will be vetted in advance during a studio visit. Some examples of such are self-supporting, temporary built pedestal, welded or bolted to steel plate, etc.

Artwork may be installed in close proximity to the viewing public and must not pose hazards. Artist will specify if work is non-climbable, or intentionally functional. Fragile, dangerous or inappropriate works will not be considered. Artist agrees to affect any repairs during exhibition if such situation arises.

Artist will install on date to be agreed upon with JAC. JAC will provide installation assistance including equipment as agreed upon in advance and hands-on assistance, however artists will oversee and participate in the installation/removal process and should bring tools and appropriate hardware as required. JAC staff, contract labor and volunteers shall not be held responsible for loss or damage to the artwork during installation or removal.

On delivery artwork will be reviewed by JAC staff and location partner. If piece is deemed structurally unsound or misrepresented, acceptance will be revoked. JAC retains final decision and approval of installation.

JAC will carry liability insurance, however artists are encouraged to carry additional insurance for damage or loss of artwork itself.

Artist retains copyright of the artwork, and JAC will credit the artist whenever the artwork is exhibited or published by JAC. JAC may use images of the artist and artwork in promotional or educational materials.

Application

Application may be found at (link TBD). In summary, application requests artist's contact information, bio or cv, up to four images showing various angles of existing piece OR detailed plans/mockup of proposed piece, artist's statement specific to proposed work, and detailed specifications including installation/removal requirements and provisions for stability. Additionally, selected artists are expected to participate in some aspect of community engagement, and should specify in their application the ways in which they will participate. Artists are encouraged to contact the project manager with questions in advance of application. Artists are strongly encouraged to visit possible sites prior to application submission.

Note that in the first round of jurying, all identifying information will be removed from application materials.

Appendix 9

Selection Committee

Selection Committee will be comprised of 7-9 panelists to represent the community, our partners and the JAC as follows:

- 2-3 panelists from the Jamestown community at large
- 2-3 panelists representing our location partners, to be named by lottery
- 1 panelist drawn from the JAC's volunteer Exhibition Committee
- 1 Public Art Curator or Arts Administrator of note, from outside the Rhode Island area.
- 1 JAC staff representative

Appendix 10: Letters of support



TOWN OF JAMESTOWN
P.O. Box 377
93 Narragansett Ave.
JAMESTOWN, RHODE ISLAND 02835

Planning Office - 423-7210
Fax - 423-7226

March 14, 2019

Molly Dickinson
Special Projects Coordinator
Jamestown Arts Center
18 Valley Street
Jamestown, RI 02835

RE: Support for Jamestown Arts Center Outdoor Art Experience

Dear Ms. Dickinson,

At the March 13, 2019 meeting of the Ad-Hoc Committee for Public Art the Committee listened to your project vision with excitement and anticipation. After discussion, the committee made a motion to supply collaborative and provisional support for the Jamestown Art Center Outdoor Art Experience and encouraged you to seek funding for this project. The Committee felt that the Outdoor Art Experience dovetails with the committee's charge and goals.

We wish you luck and are look forward to continuing to coordinate with the Arts Center on this exciting project.

Sincerely,

Duncan Pendlebury, Chair
Jamestown Ad-Hoc Committee for Public Art



Jamestown Historical Society

May 14, 2019

Outdoor Art Experience Committee
Molly Dickinson, Project Manager
Jamestown Arts Center
18 Valley Street
Jamestown, RI 02835

Dear Molly:

The Jamestown Historical Society supports the OAE project and will help in any way possible. We will make OAE publicity brochures available in the museum. Our exhibit committee is still in the planning stages for our library case exhibits in 2020 and will evaluate the possibility of mounting an exhibit on public sculpture in Jamestown and/or Jamestown's sculptors.

We are willing to sponsor a sculpture in the vicinity of the museum. However, the society does not own the building or the land around it, so an installation would require you to get permission from the Town of Jamestown, also.

We do have some concerns about the size and placement of such a sculpture. The stone walkway and front deck of the museum were built primarily to allow handicap access to the museum. The sculpture could not interfere with that purpose. We also request that, if a sculpture is permitted, the selected piece respect the size and history of the building and of its site in the Artillery Ground/Town Cemetery.

Sincerely,

Mary Heath
President

President
Mary Heath

Vice President
Gabrielle Highstein

Secretary
Delia Klingbeil

Treasurer
Rosemary Enright

Directors to 2019
Stephanie Amerigian
Polly Hutcheson
Dan Wright

Directors to 2020
Fred Brown
Bob Flath
Marcie Lindsay
Larry McDonald
Linda Warner

Directors to 2021
Suzi Andrews
Jim Buttrick
Madeleine Gromada
Dianne Rugh
Bill Salmons

Museum
92 Narragansett Avenue

Vault
93 Narragansett Avenue

Jamestown Windmill
North Road

Jamestown Quaker
Meetinghouse
North Road

The 1776 Battery
Battery Lane

The Jamestown Historical Society is a federally acknowledged nonprofit organization.
Gifts to the society are tax deductible to the full extent of the law.

Post Office Box 156, Jamestown, RI 02835 401-423-0784
Email info@jamestownhistoricalsociety.org
www.jamestownhistoricalsociety.org



RHODE ISLAND
DEPARTMENT OF ENVIRONMENTAL MANAGEMENT
OFFICE OF THE DIRECTOR
235 Promenade Street, Room 425
Providence, Rhode Island 02908

March 12, 2019

Rhode Island Foundation
One Union Station
Providence, RI 02903

RE: Community grant proposal, Jamestown Arts Center

We are writing in support of the Jamestown Arts Center's (JAC) proposed 2020 Outdoor Art Experience (OAE), for which we understand they are requesting a Community Grant from the Rhode Island Foundation.

The Rhode Island Department of Environmental Management (DEM) through its Parks and Recreation Department is actively in discussion with the JAC regarding this exhibition. Through our regional manager, Roger Monfette, conversations have been had as to the overall concept of the exhibition, which locations at Fort Wetherill and Beavertail State Parks might be suitable to host artworks as part of this, as well as the process by which the JAC should submit applications for use to the DEM.

At this planning phase, the JAC's OAE has been presented to us for consideration and we look forward to receiving applications for use of specific sites. Our approval process is specific, such that final approval will not be granted until an exact artwork is chosen for a site within one of our parks. As the JAC expects to solicit proposals from artists in the fall of 2019 for a 2020 installation, final approval from DEM will likely be pending into early 2020. However, we feel that in concept the JAC's exhibit will complement our two state parks in question and encourage additional visitors to enjoy both our parks and the exhibition.

To this end, I am writing in my capacity as Director, Rhode Island Department of Environmental Management to indicate our support of the Jamestown Arts Center's Outdoor Art Experience.

Sincerely,

Janet Coit

Telephone 401.222.4700 | www.dem.ri.gov | Rhode Island Relay 711



Beavertail Lighthouse Museum Association

Dedicated to Preservation and Education

P.O. Box 83 Jamestown, RI 02835

April 11, 2019

Outdoor Art Experience Committee
Molly Dickinson, Project Manager
Jamestown Arts Center
18 Valley Street
Jamestown, RI 02835

Dear Ms. Dickinson:

The Beavertail Lighthouse Museum Association (BLMA) supports the Outdoor Art Experience project.

BLMA is willing to sponsor a sculpture which the JAC will be responsible for in the vicinity of the museum. The only exception would be the concrete pad on the west side, closest to the back of lighthouse and oil house. This is because if we have any reason to use the field for any summer activities, we need to have room to do so.

BLMA will make your publicity brochures available in the museum.


Stewart B. Morgan

President
Beavertail Lighthouse Museum Association

First Subdivision of Shoreby Hill, Inc.

23 Hawthorne Road
Jamestown, RI 02835

May 9, 2019

Jamestown Town Council
93 Narragansett Ave
Jamestown, RI 02835

RE: Outdoor Art Experience, Jamestown Arts Center

I am writing in support of the Jamestown Arts Center's (JAC) proposed 2020 Outdoor Art Experience.

JAC Board Member Eugene Mihaly discussed the Outdoor Art Experience concept with our Trustees and subsequently presented the concept at a 2 September 2017 Special Meeting of the members of the First Subdivision of Shoreby Hill. After discussion, the membership voted in favor of allowing the Jamestown Art Center to use our Green in a community-wide public art exhibit.

The First Subdivision of Shoreby Hill is committed to supporting community events including the Fools' Rules Regatta and the Christmas Pageant with the use of our Green. We feel that the JAC's Outdoor Art Experience will engage our community as well as visitors to our island, and we are excited to provide our support!

We look forward to working with the JAC and its partners throughout the community as they continue to develop this exhibition, its logistics, practicalities and curatorial vision.

Sincerely,



Barbara A. Herrmann
President
First Subdivision of Shoreby Hill, Inc.
Jamestown, Rhode Island



Office of the Town Planner MEMORANDUM

TO: The Honorable Town Council
Mr. Michael White, President
FROM: Duncan Pendlebury, Chair, Ad-Hoc Committee for Public Art
RE: **Jamestown Art Center Outdoor Art Experience (OAE)**
DATE: April 11, 2019

The Ad-Hoc Committee for Public Art met on April 10, 2019 and reviewed the proposed Jamestown Art Center OAE project with their representatives Molly Dickinson and Mary Hall Keen. The Ad-Hoc Committee for Public Art made a motion to the Town Council that “the committee enthusiastically endorses the Jamestown Art Center Outdoor Art Experience project.”

C: Andy Nota, Town Administrator
Cheryl Fernstrom, Town Clerk

**PUBLIC HEARING NOTICE
TOWN OF JAMESTOWN**

Notice is hereby given that the Town Council of the Town of Jamestown will conduct a public hearing on Monday, June 17, 2019 at 6:30 p.m. at the Jamestown Town Hall, 93 Narragansett Avenue on the following proposed amendment to the Code of Ordinances regarding Appendix C – Schedule of Fess – Chapter 42 – Parks and Recreation. Opportunity shall be given to all persons interested to be heard upon the matter at the public hearing. The following proposed ordinance amendment is under consideration and may be adopted and/or altered or amended prior to the close of the public hearing without further advertising, as a result of further study or because of the views expressed at the public hearing. Any alteration or amendment must be presented for comment in the course of the public hearing. The proposed amendment is available for review and/or purchase at the Town Clerk’s Office between the hours of 8:30 a.m. and 4:30 p.m., Monday through Friday, excluding Holidays and on the Town’s web site at www.jamestownri.gov.

Section 1. Be it hereby ordained by the Town Council of the Town of Jamestown that the Jamestown Code Of Ordinances, Appendix C – Schedule of Fess – Chapter 42 – Parks and Recreation, as the same may have been heretofore amended, is hereby amended by changing the text of the Chapter, as follows:

NOTE: words set as ~~striketrough~~ are to be deleted from the ordinance; words underlined are to be added to the ordinance.

See Exhibit A, attached hereto and incorporated herein by reference.

Section 2. The Town Clerk is hereby authorized to cause said changes to be made to Appendix C – Schedule of Fess – Chapter 42 – Parks and Recreation of the Town of Jamestown’s Code of Ordinances.

Section 3. This Ordinance shall take effect upon its passage.

Ad Date(s): _____

Publication Source: Jamestown Press

Hearing Date: _____

Action: _____

Certified: _____

Exhibit A

CHAPTER 42. - PARKS AND RECREATION

Section Number	Description	Fee
42-58(c)	Parking fee at Mackerel Cove Beach, daily	\$15.00
	<u>Residents 65 years of age and older</u>	<u>No Fee</u>
42-62	Annual Permit for Jamestown Shores Beach	
	Bona fide resident or taxpayer	\$15.00
	<u>Residents 65 of age and older</u>	<u>No Fee</u>
	Nonresident	\$30.00

**PUBLIC HEARING NOTICE
TOWN OF JAMESTOWN**

Notice is hereby given that the Town Council of the Town of Jamestown will conduct a public hearing on Monday, June 17, 2019 at 6:30 p.m. at the Jamestown Town Hall, 93 Narragansett Avenue on the following proposed amendment to the Code of Ordinances regarding Chapter 22 – Article IIIA - Construction and Landscape. Opportunity shall be given to all persons interested to be heard upon the matter at the public hearing. The following proposed ordinance amendment is under consideration and may be adopted and/or altered or amended prior to the close of the public hearing without further advertising, as a result of further study or because of the views expressed at the public hearing. Any alteration or amendment must be presented for comment in the course of the public hearing. The proposed amendment is available for review and/or purchase at the Town Clerk’s Office between the hours of 8:30 a.m. and 4:30 p.m., Monday through Friday, excluding Holidays and on the Town’s web site at www.jamestownri.gov.

Section 1. Be it hereby ordained by the Town Council of the Town of Jamestown that the Jamestown Code Of Ordinances, Chapter 22 – Article IIIA - Construction and Landscape, as the same may have been heretofore amended, is hereby amended by changing the text of the Chapter, as follows:

NOTE: words set as ~~striketrough~~ are to be deleted from the ordinance; words underlined are to be added to the ordinance.

See Exhibit A, attached hereto and incorporated herein by reference.

Section 2. The Town Clerk is hereby authorized to cause said changes to be made to Chapter 22 – Article IIIA - Construction and Landscape of the Town of Jamestown’s Code of Ordinances.

Section 3. This Ordinance shall take effect upon its passage.

Ad Date(s): _____

Publication Source: Jamestown Press

Hearing Date: _____

Action: _____

Certified: _____

Exhibit A

ARTICLE III.A. – CONSTRUCTION, HOME AND LANDSCAPE MAINTENANCE
ACTIVITIES

Sec. 22-69. – ~~Construction activities.~~ Activities related to building and landscape construction, home and landscape maintenance.

No person shall operate or permit the operation of any tools, vehicles or equipment involved or related to any construction or demolition work during the following hours: Monday through ~~Thursday~~ Friday between 8:00 p.m. to 7:00 a.m. the following day; Friday between 7 p.m. and 8 a.m. the following day; Saturday from 6:00 p.m. to 7:00 a.m. the following day; and Sunday from 7:00 a.m. to 7:00 a.m. the following day. Such activities are also prohibited from 7:00 a.m. to 7:00 a.m. the following day on all federal and state holidays.

Sec. 22-70. - Definitions.

The following words, terms and phrases, when used in this chapter, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

Construction means any and all outside activity necessary or incidental to the erection, assembling, altering, installing, repair or equipping of buildings, landscape and landscaping features, roadways, infrastructure, or utilities including drilling, blasting, mining, land clearing, grading, excavating and filling.

Demolition means any dismantling, intentional destruction or removal of structures, infrastructure, earth, trees, shrubs, or hardscape elements in the landscape such as patios or pools utilities, public or private right-of-way surfaces, or similar property.

Home maintenance means the activities required to preserve, repair, or ensure functioning of a residential structure.

Landscape maintenance means the activities required to keep the yard or landscape surrounding a residence in clean and orderly appearance and functioning in service to the home and neighborhood.

Sec. 22-71. - Exemptions.

The provisions of this article shall not apply to:

(1) The operation of snow removal equipment at any time provided that such equipment shall be maintained in good repair so as to minimize noise. Noise discharged from exhausts shall be adequately muffled so as to prevent loud and/or explosive sounds.

~~(2) Lawn care and grounds maintenance equipment in normal daytime use if used and maintained in accordance with the manufacturer's specifications.~~

~~(2~~ 3) Public emergency activities required to ensure the health, safety and welfare of the citizenry.

~~(3~~ 4) The normal day to day agricultural activities associated with the raising of livestock and crops.

(4 5) Ordinary or routine maintenance and/or repair performed by the owner or resident of a property; which shall include repair or replacement of building features but not the construction of new structures or additions. Renovations that take place within a residence itself shall be exempt from the restrictions of this ordinance.

(5) Ordinary or routine maintenance of lawns, yards, and gardens by the owner or resident of a property but not the construction or demolition of any landscape feature that requires the use of heavy equipment or other mechanical power or power equipment other than a lawnmower, weed whacker or residential (non-commercial) grade leaf blowers.

Sec. 22-72. - Enforcement.

This article shall be implemented, administered and enforced by the town police department.

Sec. 22-73. - Penalties.

Any person found to be in violation of this article shall be punished as follows:

(1) The first offense shall be punished by the issuance of a written warning to cease and desist the violation.

(2) The second offense shall be punished by a fine of \$250.00 and a notice to cease and desist the violation.

(3) The third offense and each subsequent offense shall be punished by a fine of \$500.00 and a notice to cease and desist the violation.

Sec. 22-74. - ~~Sunset clause.~~

~~The provisions of this article shall expire on December 14, 2010, unless the town council takes affirmative action to extend this article.~~

Secs. 22-~~74~~ 75—22-85. - Reserved.

**PUBLIC HEARING NOTICE
TOWN OF JAMESTOWN**

Notice is hereby given that the Town Council of the Town of Jamestown will conduct a public hearing on Monday, June 17, 2019 at 6:30 p.m. at the Jamestown Town Hall, 93 Narragansett Avenue on the following proposed amendment to the Code of Ordinances regarding Chapter 70 – Traffic and Vehicles. Opportunity shall be given to all persons interested to be heard upon the matter at the public hearing. The following proposed ordinance amendment is under consideration and may be adopted and/or altered or amended prior to the close of the public hearing without further advertising, as a result of further study or because of the views expressed at the public hearing. Any alteration or amendment must be presented for comment in the course of the public hearing. The proposed amendment is available for review and/or purchase at the Town Clerk’s Office between the hours of 8:30 a.m. and 4:30 p.m., Monday through Friday, excluding Holidays and on the Town’s web site at www.jamestownri.gov.

Section 1. Be it hereby ordained by the Town Council of the Town of Jamestown that the Jamestown Code Of Ordinances, Chapter 70, as the same may have been heretofore amended, is hereby amended by changing the text of the Chapter, as follows:

NOTE: words set as ~~striketrough~~ are to be deleted from the ordinance; words underlined are to be added to the ordinance.

See Exhibit A, attached hereto and incorporated herein by reference.

Section 2. The Town Clerk is hereby authorized to cause said changes to be made to Chapter 70 of the Town of Jamestown’s Code of Ordinances.

Section 3. This Ordinance shall take effect upon its passage.

Ad Date(s): _____

Publication Source: Jamestown Press

Hearing Date: _____

Action: _____

Certified: _____

EXHIBIT A

ARTICLE III. SPECIFIC STREET REGULATIONS

Sec. 70-87 Prohibited or restricted parking on specified streets.

Fort Getty Road, no parking on either side from the intersection of the existing boat ramp north 500 feet to the beginning of the Fort Getty Dock, except by special permit as issued by the Recreation Department. No parking on ~~north~~ either side or within the median beginning at the intersection with Beavertail Road and continuing to the entrance of the park.

**TOWN COUNCIL MEETING
May 6, 2019**

I. ROLL CALL

Town Council Members present:

Michael G. White, President
Mary E. Meagher, Vice President
Nancy A. Beye
Randall White
William J. Piva, Jr.

Also in attendance:

Andrew E. Nota, Town Administrator
Christina D. Collins, Finance Director
Edward A. Mello, Police Chief
Peter D. Ruggiero, Town Solicitor
Cheryl A. Fernstrom, Town Clerk

II. CALL TO ORDER, PLEDGE OF ALLEGIANCE

Town Council President White called the regular meeting of the Jamestown Town Council to order at 6:30 p.m. in the Jamestown Town Hall Rosamond A. Tefft Council Chambers at 93 Narragansett Avenue, and led the Pledge of Allegiance.

**III. TOWN COUNCIL SITTING AS THE BOARD OF
WATER AND SEWER COMMISSIONERS**

None.

**IV. ACKNOWLEDGEMENTS, ANNOUNCEMENTS, PRESENTATIONS,
RESOLUTIONS AND PROCLAMATIONS**

- A) Proclamation
 - 1) No. 2019-07 National Mental Health Month; review, discussion and/or potential action and/or vote

Councilor Piva read the Proclamation.

A motion was made by Vice President Meagher with second by Councilor Piva to approve this Proclamation. President White, Aye; Vice President Meagher, Aye; Councilor Beye, Aye; Councilor White, Aye; Councilor Piva, Aye.

V. PUBLIC HEARINGS, LICENSES AND PERMITS

- A) Public Hearing:
 - 1) Amendment of the Jamestown Code of Ordinances Chapter 70

Traffic and Vehicles, Article II. Administration and Enforcement, Sec. 70-25 Notice of Violation; Admission of Truth and Payment of Fines at Police Station; Amounts; Article III. Specific Street Regulations, Sec. 70-52 Stop Intersections; Article IV. Stopping, Standing and Parking, Sec. 70-81 Parking Area, Lots 172 and 173 (former ambulance barn); Sec. 70-82 Two-hour Parking Limit Located upon Lot 573 Plat 8; Sec. 70-83 Standing or Parking on Steel Pier and Bulkhead; Sec. 70-86 Standing or Parking on East Ferry Wharf; and Sec. 70-87 Prohibited or Restricted Parking on Specified Streets; duly advertised in the April 25, 2019 edition of the *Jamestown Press*; review, discussion and/or potential action and/or vote

A motion was made by Vice President Meagher with second by Councilor Piva to open the Public Hearing at 6:32 p.m. President White, Aye; Vice President Meagher, Aye; Councilor Beye, Aye; Councilor White, Aye; Councilor Piva, Aye.

Councilor Meagher reports the Traffic Committee recommends no parking on both sides of Fort Getty Road. Another public hearing should be scheduled and advertised on the more restrictive ordinance amendments. Restrictions on Melrose Avenue are back before the Traffic Committee this month, which may also require advertising and a public hearing. The Traffic Committee also recommends holding off on Sec. 70-83 Standing or Parking on Steel Pier and Bulkhead. For Sec. 70-87 Prohibited or Restricted Parking *Conanicus Avenue* the Traffic Committee recommends further review of changing parking from 8 hour parking to 2 hour parking. The Traffic Committee was in favor of the remaining ordinance amendments.

Police Chief Mello noted the ordinance amendment was before the Traffic Committee at the last meeting, and their request to Council is to revert the two items back to Traffic Committee (Steel Pier and Bulkhead) for their deliberation and process. Chief Mello spoke before the Chamber of Commerce on parking in the village and the ordinance amendment.

Councilor Beye asked about chalking of tires to keep track of elapsed time for parked cars. Chief Mello stated JPD is looking at hand held computers to keep track of parking issues to streamline the process.

Councilor Piva commented on Chief Mello's presentation before the Chamber of Commerce. Concern was expressed for competing interests and having too many different parking restriction signs. Chief Mello's goal is to streamline the parking regulations and not confuse the issues.

Public Comments.

Christian Infantolino of Morneau & Murphy is in attendance representing families who own property along Ft. Getty Road (Steven & Daphne Meredith, Jeff & Abby Bolt, Noreen Drexel, Loretta Robin, Christian & Jennifer Andrews, Jean McMillan) who object to

parking on Ft. Getty Road for public safety and environmental safety concerns, and proposed amendments would be in opposition to the Comprehensive Plan.

Vice President Meagher noted the Council would vote to eliminate parking on the north side of Ft. Getty Road and re-advertise for public hearing to consider parking restrictions on the south side of Ft. Getty Road.

Bill Munger of Cole Street, Town tenant and resident, commented on waterfront, Steel Pier, and East Ferry parking, and proposed parking between the bus stop and Pier. For full economic benefit there needs to be diverse parking for the best economic impact. Mr. Munger commented waterfront parking should be 8 hours, 2 hour parking at the Steel Pier would be disastrous for Conanicut Marine, and he supports overnight parking but requests an exemption for the crane. Concern was expressed for local businesses who depend on a healthy village for their livelihood, and increasing 2 hour parking and diminishing 8 hour parking is wrong. Mr. Munger requests no overnight and no boat parking at the Steel Pier and Bulkhead, no parking on the south side of the Bulkhead, temporary crane parking, and the Council pause on going forward with the proposed amendments.

Clayton Carlisle of West Passage Drive commented on Sec. 70-52 Stop Intersections. A four-way stop is proposed for Watson and Pemberton Avenues, and he doesn't see the necessity for it, as there are other steps worthy of trying first.

Vice President Meagher and President White noted area residents requested the four-way stop for safety purposes and to slow traffic on Watson due to concern for school children. Chief Mello noted numerous traffic violations in the area.

A motion was made by Vice President Meagher with second by Councilor Beye to approve this, with the exception of on Sec. 70-83, and we would eliminate all but the piece that says no overnight parking, no boat trailer parking, and no parking on the south side of the Bulkhead.

Discussion. There would be no limitations for parking on the Bulkhead or Steel Pier. For parking, the Ambulance Barn lot will be opened for parking. Previously there were 41 spaces in the area, now down to 15, and using the Ambulance Barn brings it back up to 30. For Sec.70-83 the only provisions to be kept are no overnight parking, no boat trailer parking, and no parking on the south side of the Bulkhead. For Sec. 70-87 Conanicut Avenue there will parking for no more than 8 hours. Fort Getty Road will remain as is until the next public hearing. This will come back before the Town Council for review and a vote to proceed to advertise for public hearing.

Back to the vote on the motion. **President White, Aye; Vice President Meagher, Aye; Councilor Beye, Aye; Councilor White, Aye; Councilor Piva, Aye.**

President White commended the Traffic Committee for their extensive review.

- B) Licenses and Permits
 - 1) One Day Event/Entertainment License Applications; review, discussion and/or potential action and/or vote
 - a) Applicant: Clean Ocean Access
 - Event: Swim Jamestown
 - Date: August 5, 2019
 - Location: Sheffield Cove

Discussion ensued of access to Sheffield Cove. Chief Mello stated there would be one person for the swim, with spectators at various viewpoints. Coast Guard approval is also required for the event.

A motion was made by Vice President Meagher with second by Councilor Piva to approve the license. President White, Aye; Vice President Meagher, Aye; Councilor Beye, Aye; Councilor White, Aye; Councilor Piva, Aye.

- b) Applicant: Blue Wheeler (Saunderstown Yacht Club)
- Event: Boat Launching for Bullseye National Regatta
- Date: September 8, 2019
- Location: Dutch Harbor Pier

Blue Wheeler, on behalf of Saunderstown Yacht Club, has rescinded the application.

A motion was made by Vice President Meagher with second by Councilor Piva to close the Public Hearing at 7:08 p.m. President White, Aye; Vice President Meagher, Aye; Councilor Beye, Aye; Councilor White, Aye; Councilor Piva, Aye.

VI. OPEN FORUM

- A) Scheduled request to address. None.
- B) Non-scheduled request to address

Charlotte Zarlengo states she is an advocate for preservation of the lots in the Shores, asked if she could speak during the agenda discussion, and was informed yes, she could.

VII. COUNCIL, ADMINISTRATOR, SOLICITOR, COMMISSION/COMMITTEE COMMENTS & REPORTS

- A) Town Administrator's Report: Andrew E. Nota; review, discussion and/or potential action and/or vote

The Town Administrator's Report addressed the following:

- 1) Cell Tower Engineering Assessment and Site Review

Town staff is assessing multiple Town sites for consideration for a North end cell tower and site development. The Town received a viable consultant application from Dewberry Engineers, Inc. of Boston, MA.

- 2) AT&T Equipment Relocation – Howland Avenue Tower

AT&T prepared an equipment update and relocation on the Howland Avenue Water Tower, and an enhancement to the existing lease, with the hope it will attract additional tenants on the towers. Discussion ensued of the bid process and Council was informed the cost for the consultant is about \$4,000.

3) Draft State of Rhode Island Debt Affordability Study

Part 3 of the Debt Affordability State Study on Municipalities is part of this meeting packet. Jamestown is one of five municipalities in RI with AA rating.

4) Report of the 2019 Advisory Commission on Locally Administered Pension Plans

An updated version of this report is forthcoming. The Police Pension is the only private pension for the Town. Discussion ensued of the required ARC payment, and the Police Pension is 100% funded. Washington Trust is the investor for the Pension Plan.

5) League of Cities and Towns Legislative Update

The Legislature continues to be very active, with two Bills approved regarding Contract Continuation and Firefighter Overtime. The Bills will proceed to the Governor and it is hoped she will consider a veto for both of them.

B) Town Solicitor's Report – Review and Discussion of Open Meetings Act Ruling: Spodnik v. West Warwick Town Council

Solicitor Ruggiero reports on the Attorney General's opinion in the case that changes the playing field. The Attorney General's Office determined if a Town Official has a report it must list the specific topics for discussion. Our agendas need to be tightened and this is an evolutionary step. Solicitor Ruggiero noted this evening's agenda was enhanced to comply with this ruling.

Councilor White referenced Charter Review Committee discussions during Open Forum. Discussion ensued of procedure when handling issues brought to the CRC.

VIII. UNFINISHED BUSINESS

A) Town-owned Lots in the Jamestown Shores (33) to be held under a conservation easement with the Conanicut Island Land Trust for preservation, as requested by the Jamestown Conservation Commission; review, discussion and/or potential action and/or vote

- 1) Memorandum of Town Planner Lisa Bryer
- 2) Photographs and Maps of Proposed Conservation Easements in the Jamestown Shores
- 3) 2012 Conservation Easement

Town Planner Lisa Bryer provided an update. In 2012 the Town accumulated 86 lots with a goal to claim the lots through the right of redemption so that they could be protected under the Conanicut Island Land Trust Conservation Easement. An additional 34 lots were proposed for protection in August 2018 by the Conservation Commission and discussion
Town Council Meeting

ensued of potential uses for development of the lots for affordable housing. Only one lot at the corner of Ferry and Beach was determined as potentially developable (map of the lot displayed). Jim Turenne walked all the lots, along with Town Engineer Jean Lambert, and it was determined that 33 lots should be recommended for protection. If Council is in favor of this, Town Administrator Nota could be authorized to work with the Town Solicitor, Conservation Commission and Land Trust to prepare the deeds and Conservation Easement for protection of the 33 lots.

Council discussion ensued. This will come back to Council when all is in order for final Council approval on the 34 lots, with one held for potential use by the Town. There is no harm done by keeping the one lot out of the easement during the investigation process.

A motion was made by Vice President Meagher with second by Councilor White to consign the 33 lots to the Conservation Easement with the Land Trust, reserving Lot 528.

Discussion. Charlotte Zarlengo of Seaside Drive is in favor of protecting the lots and thanked the Council for doing this. Ms. Zarlengo asked if the lots would be protected in perpetuity so we don't have to go through this with future Councils. She hopes when future lots become available they will also go into the Conservation Easement for protection, as there are parties who will buy any lots available for future potential development. These are water recharge lots that protect the water table for the entire Island. She respectfully requests that future lots that become available are added to the Conservation Easement.

Sav Rebecchi of Sail Street stated he is here for the Upper Shores Advocates and expressed concern for lots being placed in the Conservation Easement and whether they could be used for parks for residents to use, or even a bike path for residents. Town Administrator Nota commented the Town can request to use the lots for such purposes. Mr. Rebecchi commented on potential use of the lots and having a 3rd party review them, as there is concern for the relationship between the Land Trust and Conservation Commission and a potential conflict of interest.

Vice President Meagher thanked Town Planner Bryer and Conservation Commission Member Antoniello for the work they have done.

Councilor Piva stated opportunities for affordable housing is a priority of his, but he does not think this lot (528) is appropriate. He feels protecting the water is important and appropriate for this lot. Vice President Meagher noted nothing precludes us from adding this lot to the Conservation Easement in the future. Town Administrator Nota stated there may be another lot that could be evaluated for affordable housing.

Back to the vote on the motion. President White, Aye; Vice President Meagher, Aye; Councilor Beye, Aye; Councilor White, Aye; Councilor Piva, Nay. Motion passes by a majority vote in the affirmative.

- B) Five-Year Lease Agreement, with option for a five-year renewal, for operation and management of the Jamestown Golf Course; Town Council ratification of the Agreement and authorization for signing by the Town Administrator; review, discussion and/or potential action and/or vote, continued from April 15, 2019

Town Administrator Nota reported Joe and Harriet Mistowski and Attorney Christian Infantolino are here this evening. The proposed lease as annotated was referenced and Council consideration to approve the lease and authorization for signing is requested so that we can get down to work for the next ten years.

Councilor Piva questioned the timeframe of seven months of operation at a minimum, and it was noted this was suggested by the Operator.

President White asked about fees for Jamestown residents and whether it should be more specific.

Attorney Infantolino stated with the new Clubhouse there is the chance that greens fees may have to be increased, and the Operator should be given the opportunity to set fees including the discount for residents.

A motion was made by Vice President Meagher with second by Councilor Piva to approve the signing of this lease agreement with great thanks for all involved, and Council is happy to see Joe and Harriet here.

Discussion. Mr. Mistowski thanked the Council for the vote of confidence and the opportunity to continue as the Golf Course Operator, and stated we will do our best.

Back to the vote on the motion. President White, Aye; Vice President Meagher, Aye; Councilor Beye, Aye; Councilor White, Aye; Councilor Piva, Aye.

- C) Upcoming Meetings and Sessions – dates and times
1) Town Council Meeting Schedule: May 20th and June 17th at 6:30 p.m.; Financial Town Meeting: June 3rd at 7:00 p.m.; review, discussion and/or potential action and/or vote

Mr. Nota stated there are only a few meetings left for this fiscal year. Discussion ensued of meeting dates for July and August. Usually there is one meeting for July and August, potentially July 8th and August 19th, and this can be set at a future meeting.

IX. NEW BUSINESS

- A) Town Council discussion of seasonal beach rates for Senior residents of Jamestown, as requested by Councilor Nancy A. Beye; review, discussion, and/or potential action and/or vote

Councilor Beye brought this forward as a Senior Rate is used by neighboring communities on the Bay, ranging from a small percentage discount to a free Beach Pass, even for non-residents. This is a gesture showing respect for our Senior residents, and she requests citizens age 62 and over receive a Beach Pass at no fee.

Councilor Piva commented we all support our Seniors, but a \$15 fee is not insurmountable. There could be a scholarship to provide free passes for Seniors who need it, as removing \$11,000 from Recreation Department revenues wouldn't be appropriate. Discussion ensued of Beach Pass revenues, as tracked through our automated system. For last season 1,900 Beach Passes were issued with revenues of \$29,000. For citizens over 60 Beach Pass revenue was \$12,400, for citizens over 65 it was \$9,400, for citizens over 70 it was \$5,200, and for citizens over 75 about \$5,000.

Councilor Beye stated since the 1930's Senior discounts have been offered to show respect. Vice President Meagher stated this is a symbolic gesture and suggested there be no charge for all residents as part of paying taxes. Councilor White asked if there is a problem with a Senior Council Member speaking to this issue and Solicitor Ruggiero suggested anyone who would qualify seek a determination from the Ethics Commission. Solicitor Ruggiero noted fee schedule change would require an ordinance revision. President White stated this is a good gesture for Seniors, resulting in a loss in revenue, and perhaps a reduced price sticker at \$10 would be better. Many State and National Parks offer reduced or no fee passes for Seniors. Councilor Beye suggests doing this soon, as Beach Passes are being sold. The earliest this could be addressed is June 20th, or it could be reviewed now and adopted next year. This is continued to the next agenda.

- B) Town Council consideration of Amendment of the Jamestown Code of Ordinances, Chapter 22 Environment, Article IIIA. Construction Activities; Sec. 22-69 Construction Activities, Sec. 22-70 Definitions, Sec. 22-71 Exemptions, Sec. 22-72 Enforcement, Sec. 22-73 Penalties and Sec. 22-74 Sunset Clause; as requested by Vice President Mary E. Meagher; review, discussion and/or potential action and/or vote

Vice President Meagher referenced the prior ordinance that had a sunset clause and expired in 2011. A Home and Landscape Maintenance section was added with an 8:00 a.m. start time on Saturdays.

A motion was made by Vice President Meagher with second by Councilor Beye to forward to Solicitor for his review and rewrite as necessary.

Discussion. Modifications to the ordinance can be made as a result of discussion.

Back to the vote on the motion. **President White, Aye; Vice President Meagher, Aye; Councilor Beye, Aye; Councilor White, Aye; Councilor Piva, Aye.**

X. ORDINANCES, APPOINTMENTS, VACANCIES AND EXPIRING TERMS

- A) Appointments, Vacancies, and Expiring Terms; review, discussion and/or potential action and/or vote on each listed appointment, vacancy and/or expiring term
 - 1) Jamestown Affordable Housing Committee (Two vacancies with three-year term ending dates of May 31, 2022); duly advertised
 - a) Letter of interest for reappointment
 - i) Fred F. Pease, III

A motion was made by Vice President Meagher with second by Councilor White to reappoint Fred Pease to the Affordable Housing Committee. President White, Aye; Vice President Meagher, Aye; Councilor Beye, Aye; Councilor White, Aye; Councilor Piva, Aye.

- 2) Jamestown Coastal Resources Management Council Representative (One vacancy with a two-year term ending date of May 31, 2021); duly advertised
 - a) Letter of interest for reappointment
 - i) Hally Beckman

A motion was made by Vice President Meagher with second by Councilor Piva to reappoint Hally Beckman to the Coastal Resources Management Council as our Representative. President White, Aye; Vice President Meagher, Aye; Councilor Beye, Aye; Councilor White, Aye; Councilor Piva, Aye.

- 3) Jamestown Conservation Commission (One vacancy with an unexpired three-year term ending date of December 31, 2020); duly advertised; no applicants
- 4) Jamestown Fire Department Compensation Committee (One Citizen-at-Large vacancy with an unexpired three-year term ending date of May 31, 2021 and One Citizen-at-Large vacancy with a three-year term ending date of May 31, 2022); duly advertised; no applicants
- 5) Jamestown Harbor Commission (One vacancy with an unexpired three-year term ending date of December 31, 2019)
 - a) Letter of resignation
 - i) David Cain

A letter of thanks will be sent to David Cain for his service.

- 6) Jamestown Tax Assessment Board of Review (One Full Member vacancy with a three-year term ending date of May 31, 2022 and One Alternate Member vacancy with a three-year term ending date of May 31, 2022); duly advertised; no applicants
 - a) Letter of resignation
 - i) Frank F. Sallee

A letter of thanks will be sent to Frank Sallee for his service.

- 7) Jamestown Traffic Committee (One Harbor Commission representative vacancy with an unexpired three-year term to December 31, 2019)
 - a) Letter of resignation
 - i) David Cain

A letter of thanks will be sent to David Cain for his service.

XI. CONSENT AGENDA

A motion was made by Vice President Meagher with second by Councilor Beye to approve and accept the Consent Agenda. President White, Aye; Vice President Meagher, Aye; Councilor Beye, Aye; Councilor White, Aye; Councilor Piva, Aye.

The Consent Agenda approved consists of the following:

- A) Adoption of Town Council Minutes
 - 1) April 15, 2019 (interview session)
 - 2) April 15, 2019 (regular meeting)
 - 3) April 22, 2019 (special meeting)
- B) Minutes of Town Boards/Commissions/Committees
 - 1) Jamestown Charter Review Committee (04-18-2019)
 - 2) Jamestown Planning Commission (02-06-2019)
 - 3) Jamestown Planning Commission (03-06-2019)
 - 4) Jamestown Planning Commission (03-20-2019)
 - 5) Jamestown Traffic Committee (04-16-2019)
 - 6) Jamestown Zoning Board of Review (03-26-2019)
- C) CRMC Notices
 - 1) Public Notice of proposed Rulemaking amendment to the Salt Pond Region Special Area Management Plan (650-RICR20-00-3), with Public Hearing on May 14, 2019
 - 2) May 2019 Calendar
- D) Abatements/Addenda of Taxes
Total Abatements: \$41,140.56; Total Addenda: \$41,140.56
 - 1) Real Estate/Tangible Abatements to 2018 Tax Roll

<u>Account/Abatement Amount</u>	
a) 03-1520-25	\$ 6,554.84
b) 07-0126-00	\$ 3,488.76
c) 07-0367-60	\$ 7,114.16
d) 13-1325-00	\$20,878.57
e) 22-0064-25	\$ 3,104.23
 - 2) Addenda to 2018 Tax Roll

<u>Account/Addenda Amount</u>	
a) 03-1623-02	\$ 3,104.23
b) 06-0299-50	\$ 7,114.16

c)	08-0140-00	\$ 6,554.84
d)	11-0119-00	\$ 3,488.76
e)	13-1930-00	\$20,878.57

XII. COMMUNICATIONS, PETITIONS, AND PROCLAMATIONS AND RESOLUTIONS FROM OTHER RHODE ISLAND CITIES AND TOWNS

A motion was made by Vice President Meagher with second by Councilor Piva to receive the Communications, Petitions, and Proclamations and Resolutions from other Rhode Island Cities and Towns. President White, Aye; Vice President Meagher, Aye; Councilor Beye, Aye; Councilor White, Aye; Councilor Piva, Aye.

The Communications, Petitions, and Proclamations and Resolutions from other RI Cities and Towns consists of the following:

- A) Communications
 - 1) Letter of William Munger regarding village parking observations
 - 2) Statewide Planning May 2019 Newsletter
- B) Proclamations and Resolutions from other Rhode Island Cities and Towns
 - 1) Resolution of the Charlestown Town Council in Support of Legislation to Establish an Ocean State Climate Adaptation and Resilience Fund (OSCAR)
 - 2) Proclamation of the Barrington Town Council for Small Business Week, May 5, 2019 to May 11, 2019
 - 3) Resolution of the Barrington Town Council re: Senate Bill 410 and House Bill 5671 on Plastic Bag Bans to amend the language to exclude the Uniformity Clause
 - 4) Resolution of the Burrillville Town Council declaring the Town of Burrillville a “Second Amendment Sanctuary Town”
 - 5) Resolution of the Smithfield School Committee urging the General Assembly to reject House Bill 5266 and allow current career and technical programs to continue

XIII. AGENDA ITEMS FOR THE NEXT MEETING AND FUTURE MEETINGS

- A) Paper streets in Jamestown and water access
- B) Proposed Water Resources Protection Committee discussion (May/June)
- C) Town Council Goals and Objectives for the 2018-2020 Council Term (May/June)
- D) Taxation items: RIGL § 44-3-12 Visually Impaired Persons – Exemption and RIGL § 44-3-5 Golf Star Parents’ Exemption (May/June)
- E) Jamestown Ad Hoc Committee on Public Art Proposal (May 20)
- F) Review of Preliminary Water and Sewer Budget Programs FY2020 (May 20)

Town Administrator Nota stated we are still waiting to hear from the URI group and may need to seek other resources.

The following items were added for future agendas:

- Organizational structure of Fire Department (May 20)

XIV. EXECUTIVE SESSION

- A) Pursuant to RIGL § 42-46-5(a) Subsection (2) Collective Bargaining (Union Contract Negotiations update); review, discussion and/or potential action and/or vote in executive session and/or open session
- B) Pursuant to RIGL § 42-46-5(a) Subsection (1) Personnel (Town Administrator's Performance Review); review, discussion and/or potential action and/or vote in executive session and/or open session

A motion made by Vice President Meagher with second by Councilor Piva to enter into Executive Session at 8:14 p.m. pursuant to RIGL § 42-46-5(a) Subsection (2) to discuss Collective Bargaining and RIGL § 42-46-5(a) Subsection (1) Personnel.

Pursuant to RIGL § 42-46-5(a) Subsection (2) and RIGL § 42-46-5(a) Subsection (1) the following vote was taken to discuss Collective Bargaining and Personnel: President White, Aye; Vice President Meagher, Aye; Councilor Beye, Aye; Councilor White, Aye; Councilor Piva, Aye.

The Town Council reconvened the regular meeting at 8:49 p.m. President White announced that no actions were taken in the Executive Session.

A motion was made by Vice President Meagher with second by Councilor Piva to seal the Minutes of the Executive Session. President White, Aye; Vice President Meagher, Aye; Councilor Beye, Aye; Councilor White, Aye; Councilor Piva, Aye.

XV. ADJOURNMENT

A motion was made by Councilor White with second by Vice President Meagher to adjourn. President White, Aye; Vice President Meagher, Aye; Councilor Beye, Aye; Councilor White, Aye; Councilor Piva, Aye.

The regular meeting was adjourned at 8:50 p.m.

Attest:

Cheryl A. Fernstrom, CMC, Town Clerk

Copies to: Town Council
 Town Administrator
 Town Solicitor
 Finance Director



State of Rhode Island and Providence Plantations
Coastal Resources Management Council
Oliver H. Stedman Government Center
4808 Tower Hill Road, Suite 116
Wakefield, RI 02879-1900

(401) 783-3370
Fax (401) 783-3767

MAY 2019 CALENDAR

(*Amended 05-03-2018)

- Tuesday, May 14** **CRMC Semimonthly Meeting.** Administration Building, Conference Rm A, One Capitol Hill, Providence, RI.
6:00 p.m.
- Friday, May 24** **Administrative Fine Hearings.** CRMC Conference Room, Oliver Stedman Government Center, 4808 Tower Hill Road, Wakefield, RI.
9:30 a.m.
- *Tuesday, May 28** **Policy & Planning Subcommittee Meeting.** Cervenka Green Ducharme Antonelli, LLC; 235 Promenade Street, Suite 475; Providence, RI.
4:00 p.m.
- Tuesday, May 28** **Semimonthly Meeting.** Administration Bldg, Conference Rm A, One Capitol Hill, Providence, RI.
6:00 p.m.

Individuals requesting interpreter services for the hearing impaired for any of the above meetings must notify the Council office at (783-3370) 72-hours in advance of the meeting date.



**Town of Jamestown
Tax Assessor**

**93 Narragansett Avenue
Jamestown, RI 02835**

**Phone: 401-423-9802
Email: cbrochu@jamestownri.net**

To: COUNCIL PRESIDENT WHITE, JAMESTOWN TOWN COUNCIL

From: CHRISTINE BROCHU, JAMESTOWN TAX ASSESSOR

Subject: ABATEMENTS/ADDENDA OF TAXES FOR THE **MAY 20, 2019** MEETING

MOTOR VEHICLE ABATEMENTS TO 2018 TAX ROLL

01-0202-20M Alvarez, Miles G.	Motor Vehicle- soldier / sailor exempt	\$132.16
----------------------------------	--	----------

REAL PROPERTY/TANGIBLE ABATEMENTS TO 2018 TAX ROLL

04-0593-97 DiMauro, Lissa	Plat 7, Lot 80 transferred on 4-5-2019 to Account 12-0440-50	\$1,020.94
18-0856-00 Russell, Christopher & Butola, Andrea	Plat 3, Lot 388 transferred on 5-3-2019 to Account 18-0120-44	\$2,649.34
22-0007-98 Vallee, Donald F	Plat 3, Lot 367 transferred on 4-11-2019 to Account 22-0007-92	\$534.54
22-0008-00 Vallee, Donald F & Jean	Plat 3, Lot 369 transferred on 4-11-2019 to Account 22-0007-91	\$2,366.14
22-0008-01 Vallee, Jean A.	Plat 3, Lot 368 transferred on 4-11-2019 to Account 22-0007-90	\$534.54

ADDENDA TO 2018 TAX ROLL

12-0440-50 Lembo, Christopher & Madelene	Plat 7, Lot 80 transferred on 4-5-2019 from Account 04-0593-97	\$1,020.94
18-0120-44 Regan, Daniel	Plat 3, Lot 388 transferred on 5-3-2019 from Account 18-0856-00	\$2,649.34
22-0007-90 Vallee, John P. & Gianetti, Sherrie L.	Plat 3, Lot 368 transferred on 4-11-2019 from Account 22-0008-01	\$534.54
22-0007-91 Vallee, Paul S. ET AL	Plat 3, Lot 369 transferred on 4-11-2019 from Account 22-0008-00	\$2,366.14
22-0007-92 Vallee, Paul S. & Gianetti, Sherrie L.	Plat 3, Lot 367 transferred on 4-11-2019 from Account 22-0007-98	\$534.54

TOTAL ABATEMENTS	\$ 7,237.66
TOTAL ADDENDA	\$ 7,105.50

RESPECTFULLY SUBMITTED,

Christine Brochu

CHRISTINE BROCHU
TAX ASSESSOR



TOWN OF JAMESTOWN One Day Event/Entertainment Application

\$5.00 Application Fee

Date Rec'd _____
Office will enter date

All licenses are issued subject to the resolution of debts, taxes and appropriate signatures
(This form can be used with or without vendors)

Please complete the following information:

- Seasonal Event
- Parade
- Race:
 - Bicycle/Wheelchair
 - Run/Jog/Walk/Wheelchair
 - Marine Vessel
- Art/Craft Show
- Theatre/Film Production
- Concert
- Miscellaneous Function (please explain)
MILITARY PROMOTION CEREMONY

Name of Event: (if applicable) COL NATHAN RUSIN PROMOTION CEREMONY

Date of Event: 14 JUNE 2019 Hours of Event: 1300 - 1400

Location of Event: VETERAN'S MEMORIAL Number of people attending: ~ 30

Name of Applicant/ Business: NATHAN L. RUSIN

Mailing Address: 18 JUNIPER CIRCLE Business Phone #: _____
JAMESTOWN, RI 02835

Contact Person: NATHAN RUSIN Phone Number: 860 559 5661

List the type of entertainment being requested, if applicable (Band, DJ, etc.) N/A

Who will the event benefit? COL RUSIN, HIS FAMILY & FRIENDS

Type of Operation: (Private, State Sponsored, Non-Profit): PRIVATE

R.I. Show Promoter's Permit Number, per RIGL § 44-19-1, (if applicable): _____

If the applicant is a Non-Profit organization, is it registered with the State? Yes No

RI Tax ID #: _____ Non-Profit ID #: _____

Number of Vendors/Peddlers: (circle one) N/A 1-10 11-20 21-30 31-40 41-50
(\$5.00 each Vendor/Peddler in addition to Application Fee)

A list of vendor/peddler and fee must be submitted to the Town Clerk's Office with this license. Vendor/Peddler list
Must include name, address, phone number, date of birth, type of merchandise to be sold and exact location of sales.

What types of items will be sold at this event? NONE

Will food be sold at the location? *If yes, you must contact the R.I. Department of Health* Yes No

Will alcohol be provided and/or served at this event? *If yes, Alcohol Liability Insurance must be provided* Yes No

Will traffic control or a public facility be needed? *If yes, Please contact the Jamestown Police Department, Public Works Department and/or the Recreation Department for rates and forms for approval.* Yes No




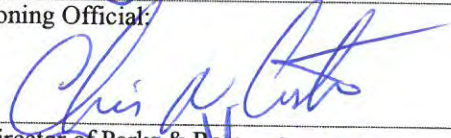
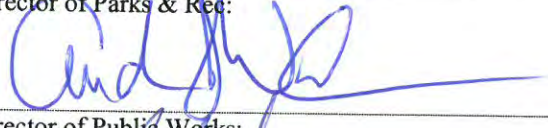



Note: All applicants must submit a liability insurance policy with coverage in the amount of \$1,000,000 (one million dollars) when using Town owned property. Certificate of insurance: Yes No

If there is additional information for the Town Council that you would like to add please attach separate correspondence.

Signature of Applicant: Nathan L. Rusin

Please attend the Town Council meeting on the _____ day of _____, 20____ for Council review.

19 MAY - 7 PM 12:42
TOWN CLERK

Department	Date	Comments
Town Administrator: 	5/14/19	
Chief of Police: 	5/8/19	
Fire Chief: 	5.10.19	
Zoning Official: 	5-13-19	
Director of Parks & Rec: 	5/7/19	
Director of Public Works: 	5-15-19	
Water & Sewer Clerk: 	5/7/19	
Tax Collector: 	5/7/19	



This application has been **GRANTED/DENIED** by the Jamestown Town Council at a meeting held on the _____ day of _____, 20_____ for the event scheduled for: (date) _____ (time) _____ with a location of _____.

Issued: _____
Cheryl A. Fernstrom, CMC, Town Clerk



TOWN OF JAMESTOWN

One Day Event/Entertainment Application

\$5.00 Application Fee

Date Rec'd _____
Office will enter date

All licenses are issued subject to the resolution of debts, taxes and appropriate signatures
(This form can be used with or without vendors)

Please complete the following information:

- Seasonal Event
- Parade
- Race:
 - Bicycle/Wheelchair
 - Run/Jog/Walk/Wheelchair
 - Marine Vessel
- Art/Craft Show
- Theatre/Film Production
- Concert
- Miscellaneous Function (please explain)
June fair

Name of Event: (if applicable) Central Baptist Church June Festival
 Date of Event: June 15, 2019 Hours of Event: 9AM - 2pm
 Location of Event: Central Baptist Church Number of people attending: ~ 300
 Name of Applicant/ Business: Central Baptist Church 99 Narragansett Ave P.O. Box 295
 Mailing Address: P.O. Box 295 Business Phone #: 401-423-1651
Jamestown, RI 02835
 Contact Person: Jill Dolce Phone Number: 401-842-9661

List the type of entertainment being requested, if applicable (Band, DJ, etc.) _____

Who will the event benefit? Central Baptist Church general fund

Type of Operation: (Private, State Sponsored, Non-Profit): non-profit

R.I. Show Promoter's Permit Number, per RIGL § 44-19-1, (if applicable): _____

If the applicant is a Non-Profit organization, is it registered with the State? Yes No

RI Tax ID #: 23-71533056 Non-Profit ID #: _____

Number of Vendors/Peddlers: (circle one) N/A 1-10 11-20 21-30 31-40 41-50
(\$5.00 each Vendor/Peddler in addition to Application Fee)

A list of vendor/peddler and fee must be submitted to the Town Clerk's Office with this license. Vendor/Peddler list Must include name, address, phone number, date of birth, type of merchandise to be sold and exact location of sales.

What types of items will be sold at this event? Assorted flea market, food, crafts

Will food be sold at the location? If yes, you must contact the R.I. Department of Health Yes No

Will alcohol be provided and/or served at this event? If yes, Alcohol Liability Insurance must be provided Yes No



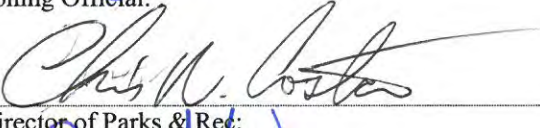
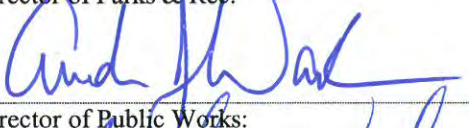
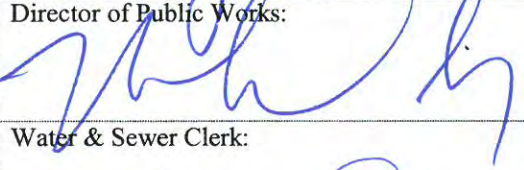

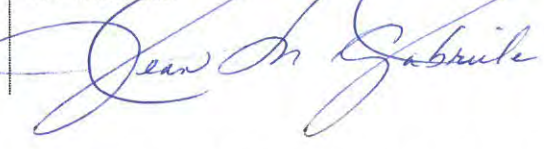
Will traffic control or a public facility be needed? Yes No
If yes, Please contact the Jamestown Police Department, Public Works Department and/or the Recreation Department for rates and forms for approval.

Note: All applicants must submit a liability insurance policy with coverage in the amount of \$1,000,000 (one million dollars) when using Town owned property. Certificate of insurance: Yes No

If there is additional information for the Town Council that you would like to add please attach separate correspondence.

Signature of Applicant: Jill Dolce

Please attend the Town Council meeting on the _____ day of _____, 20____ for Council review.

Department	Date	Comments
Town Administrator:		
Chief of Police: 	5/2/19	
Fire Chief: 	5.3.19	
Zoning Official: 	5-2-19	
Director of Parks & Rec: 	5/2/19	
Director of Public Works: 	5/3/19	
Water & Sewer Clerk: 	5/1/19	
Tax Collector: 	5/1/19	



This application has been **GRANTED/DENIED** by the Jamestown Town Council at a meeting held on the _____ day of _____, 20_____ for the event scheduled for: (date) _____ (time) _____ with a location of _____.

Issued: _____
Cheryl A. Fernstrom, CMC, Town Clerk



TOWN OF JAMESTOWN

One Day Event/Entertainment Application

19 MAY 10 PM 3:46

\$5.00 Application Fee

Date Rec'd _____
Office will enter date

All licenses are issued subject to the resolution of debts, taxes and appropriate signatures
(This form can be used with or without vendors)

Please complete the following information:

- Seasonal Event
- Parade
- Race:
 - Bicycle/Wheelchair
 - Run/Jog/Walk/Wheelchair
 - Marine Vessel
- Art/Craft Show
- Theatre/Film Production
- Concert
- Miscellaneous Function (please explain)

Name of Event: (if applicable) Jamestown Day - Autumn Music & Arts Street Festival

Date of Event: Sunday October 6, 2019 Hours of Event: 1:00pm - 5:00pm

Location of Event: Narragansett Ave/East Ferry (map attached) Number of people attending: 500-1000

Name of Applicant/ Business: Town of Jamestown - Parks & Recreation Department / Chamber of Commerce

Mailing Address: 41 Conanicus Ave. Business Phone #: 423-7260

Contact Person: Andrew Wade Phone Number: 423-7266

List the type of entertainment being requested, if applicable (Band, DJ, etc.) Games, music, living arts.

Who will the event benefit? Jamestown residents, businesses, and visitors.

Type of Operation: (Private, State Sponsored, Non-Profit): Municipal / Non-Profit

R.I. Show Promoter's Permit Number, per RIGL § 44-19-1, (if applicable): _____

If the applicant is a Non-Profit organization, is it registered with the State? Yes X No

RI Tax ID #: 05-6000-202 Non-Profit ID #: _____

Number of Vendors/Peddlers: (circle one) N/A 1-10 11-20 21-30 31-40 41-50
(\$5.00 each Vendor/Peddler in addition to Application Fee)

A list of vendor/peddler and fee must be submitted to the Town Clerk's Office with this license. Vendor/Peddler list Must include name, address, phone number, date of birth, type of merchandise to be sold and exact location of sales.

What types of items will be sold at this event? _____

Will food be sold at the location? *If yes, you must contact the R.I. Department of Health* Yes No

Will alcohol be provided and/or served at this event? *If yes, Alcohol Liability Insurance must be provided* Yes No

Will traffic control or a public facility be needed? Yes No
If yes, Please contact the Jamestown Police Department, Public Works Department and/or the Recreation Department for rates and forms for approval.

Note: All applicants must submit a liability insurance policy with coverage in the amount of \$1,000,000 (one million dollars) when using Town owned property. Certificate of insurance: Yes No

If there is additional information for the Town Council that you would like to add please attach separate correspondence.

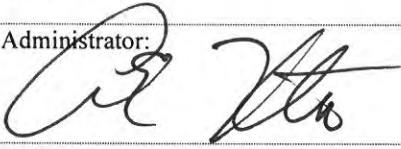

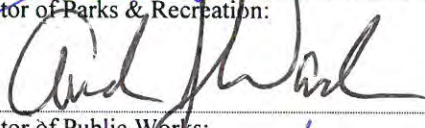

Signature of Applicant: *Andrew Wade*

Please attend the Town Council meeting on the _____ day of _____, 20____ for Council review.

For Office Use Only

License Fee: \$ _____ Ins. Policy: _____ Ft. Getty Rental Permit: _____

For Approval: Please sign, date & provide approximate cost to Town.

Department	Date	Approximate Cost or Comments
Town Administrator: 	5/19/19	
Chief of Police:		
Fire Chief:		
Zoning Official: 	5-13-19	
Director of Parks & Recreation: 	5/10/19	
Director of Public Works: 	5-15-19	
Water & Sewer Clerk		
Tax Collector		



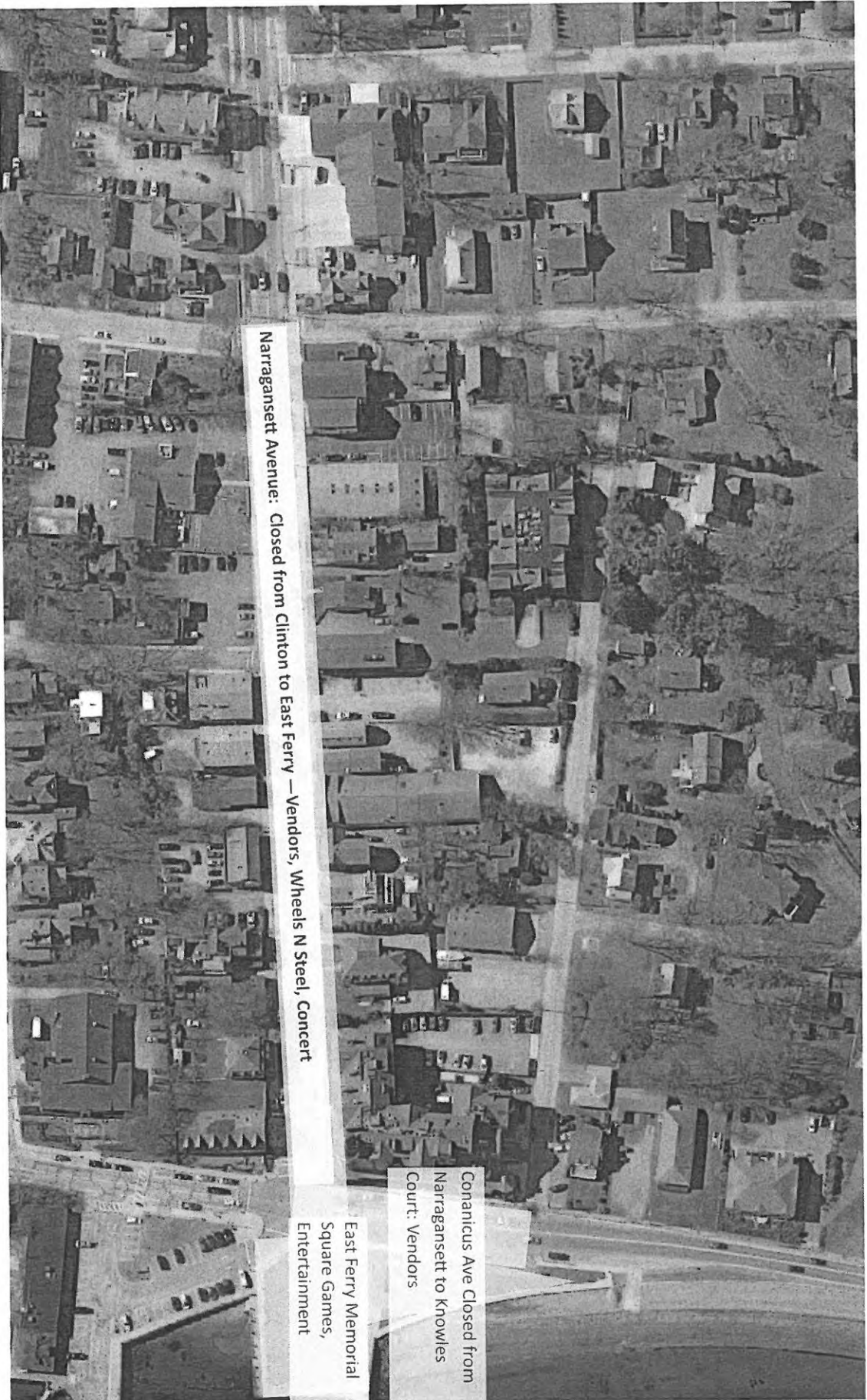
This application has been **GRANTED/DENIED** by the Jamestown Town Council at a meeting held on the _____ day of _____, 20____ for the event scheduled for: (date) _____ (time) _____ with a location of _____.

Issued: _____

Cheryl A. Fernstrom, CMC, Town Clerk

Please keep this license on hand for the day of the event.

Jamestown Day - Music & Arts Street Festival



Narragansett Avenue: Closed from Clinton to East Ferry — Vendors, Wheels N Steel, Concert

Conanicus Ave Closed from
Narragansett to Knowles
Court: Vendors

East Ferry Memorial
Square Games,
Entertainment



TOWN OF JAMESTOWN
93 NARRAGANSETT AVENUE
P.O. Box 377
JAMESTOWN, RHODE ISLAND 02835

TO: HONORABLE TOWN COUNCIL
FROM: ANDREW E. NOTA, TOWN ADMINISTRATOR
SUBJECT: SCHOOL DEPARTMENT BID REVIEW AND AUTHORIZATION
DATE: May 16, 2019

In accordance with the below stipulation in the Bond Resolution previously approved by the Town Council in support of the borrowing of funds to for \$5.9 million dollars in approved school improvements, I present you with the attached bid awards to be approved by the School Committee on May 16, 2019.

A RESOLUTION MAKING AN APPROPRIATION OF \$5,900,000 AND AUTHORIZING THE TOWN OF JAMESTOWN TO FINANCE REPLACEMENTS, RENOVATIONS AND IMPROVEMENTS AND RELATED EQUIPMENT AT THE JAMESTOWN PUBLIC SCHOOLS AND TO ISSUE NOT MORE THAN \$5,900,000 BONDS AND NOTES THEREFOR AND ENTER INTO A FINANCING AGREEMENT WITH THE RHODE ISLAND HEALTH AND EDUCATIONAL BUILDING CORPORATION;

SECTION 1. *The amount of \$5,900,000 is hereby appropriated for replacements, renovations and improvements and related equipment at the Jamestown public schools and all costs incidental thereto.*

SECTION 2. *"All projects utilizing the foregoing appropriation shall be carried out and all contracts made therefor on behalf of the Town shall be awarded by the School Committee with the written approval of the Town Administrator, and ratification by the Town Council. The Town Administrator shall therefor execute any contract or change order to evidence such approval, or as otherwise hereafter directed by the Town Council"*

The Finance Director and the President of the Town Council are hereby authorized to issue the aforesaid \$5,900,000 of bonds and deliver them to the Rhode Island Health and Educational Building Corporation and to execute and deliver a Financing Agreement with respect thereto with said Rhode Island Health and Educational Building Corporation. Said officers are hereby authorized and instructed to take all actions, on behalf of the Town necessary to insure that interest on the bonds and notes will be excludable from gross income for federal income tax purposes; if permissible, to deem bonds and notes, and to the extent not deemed to be, to designate the bonds and notes as "qualified tax-exempt obligations" for the purposes of Section 265 (b) (3) of the Internal Revenue Code of 1986, as amended (the "Code"); and to refrain from all actions which would cause interest on bonds or notes of the Town to become subject to federal income taxes. Furthermore, the Finance Director is hereby authorized his discretion to make any elections as provided under Section 148 (f)(4)(C)(v) and (vii) of the Code with respect to such bonds and notes or any portion thereof. The said officers are hereby authorized and instructed to take such action as to comply with Rule 15c2-12(b)(5) of the Securities

and Exchange Commission as they deem necessary in their sole discretion and are specifically authorized to execute and deliver a Continuing Disclosure Certificate. In addition, said officers are hereby authorized and instructed to take such action as to comply with the provisions of §§16-7-35 to 16-7-47 of the Rhode Island General Laws, 1956, as amended; and any requirements of the Rhode Island Health and Educational Building Corporation with respect to such bonds, including the execution and delivery of agreements and certificates as may be requested by the Rhode Island Health and Educational Building Corporation.

SECTION 6. Pending the issuance of bonds under SECTION 3 hereof and/or notes under SECTION 4 hereof, the Finance Director may expend funds from the general treasury of the Town for the purposes specified in SECTION 1 under contracts awarded pursuant to SECTION 2. Any advances made under this SECTION shall be repaid without interest from the proceeds of bonds or notes issued hereunder or from the proceeds of applicable federal or state assistance or from other available funds.

SECTION 7. The Town hereby declares that it reasonably expects to reimburse the expenditures authorized in SECTION 1 with proceeds of debt to be issued by the Town. This Resolution is a declaration of official intent under Treasury Regulation 1.150-2.

The Town Finance Director and I have thoroughly reviewed the two attached bids dedicated for the roof replacements at both the Melrose Elementary and Lawn Avenue Middle School. The work as outlined is in accordance with the plans as submitted to the Rhode Island Department of Education (RIDE) as part of the School Departments application for School Construction funding. The bids have also been reviewed with recommendations provided by the Superintendent of Schools, Director of School Facilities and Saccoccio and Associates Architects.

The bids as outlined in the attachments, support a recommendation for an award of bid to Colony Roofing for work at the Melrose School, including roofing and HVAC improvements. The award of work for construction and materials at the Lawn Avenue School was recommended to Commercial Roofing and Contracting, Inc.

The Administration is in support of both bids as presented and authorizes the School Department to proceed with the scheduled work as planned.

Should you have any questions regarding this work, please contact me for further information. Thank you.



Jamestown School Department
 76 Melrose Avenue
 Jamestown, Rhode Island 02835

Telephone (401) 423-7020
 Fax (401) 423-7022
 TTY Relay 1-800-745-5555



J

Nathaniel Edmunds
Principal, Lawn School

Carole L. Petersen
Principal, Melrose School

Kenneth A. Duva, Ed.D.
Superintendent

Erica B. Dickson
Director of Student Services

Jane Littlefield
Director of Finance

"Home of Two Commended Schools!"

Date: 5/15/2019

To: Mr. Andrew E. Nota, Town Administrator and Jamestown Town Council

From: Dr. Kenneth Duva, Superintendent of Schools *KD*

RE: Bid Award for Melrose School Re-Roofing and HVAC Upgrades

We have evaluated the bids received on May 14, 2019, for the Melrose School Re-Roofing and HVAC Upgrades project. The bids were reviewed by Peter Anderson, Director of Facilities, Ken Duva, Superintendent, and Steve Guglielmo, Principal Saccoccio and Associates Architects.

These bids consist of construction costs and materials. We have received approval to purchase the roofing system directly through The Garland Company, Incorporated.

Four (4) bids were received as shown below.

Bidder	Base Bid	Unit Price A	Unit Price B	Unit Price C	Unit Price D	Bid Bond
Colony Roofing	\$515,000.00	\$80.00	\$500.00	\$50.00	\$20,000.00	5%
Titan Roofing	\$613,000.00	\$50.00	\$4.00	\$4.00	\$158,400.00	5%
M.Barboza and Sons	\$650,000.00	\$14.50	\$250.50	\$165.00	N/A	5%
Silktown Roofing	\$695,525.00	\$20.00	\$175.00	\$1,000.00	\$20,000.00	5%

Saccoccio's Estimate for Construction and Materials \$1,047,370.00

Jamestown Schools: A School Community Partnership

The Jamestown School Department, in partnership with the community, provides a respectful environment that challenges each child to fulfill his/her unique potential, and to develop the knowledge and skills necessary to become active and engaged 21st century learners and citizens.

The low bid was submitted by Colony Roofing Industries Incorporated in the amount of \$535,000.00. Our evaluation of the experience, reputation, and financial condition of Colony Roofing Industries Incorporated indicates that they are capable of completing the work required. Therefore, we recommend the award of a contract for construction of the Melrose School Re-Roof and HVAC Upgrades to Colony Roofing Industries Incorporated in the amount of \$535,000.00.

Attachments:

1. Bid Form #19027
2. Recommendation Letter from Soccoccio Architects
3. Summary of Cost from Superintendent
4. Proposal for Garland Roofing System

DOCUMENT 00 41 13

BID FORM

Date: 5/13/19
Bid to: Jamestown School Department
76 Melrose Avenue
Jamestown, Rhode Island 02935
Project: Re-roofing of
Melrose School
76 Melrose Avenue
Jamestown, Rhode Island

Submitted by:

Company Name: COLONY ROOFING INDUSTRIES INC.
Address: 916 NOANK LEDYARD RD. MYSTIC, CT. 06355
Telephone: 860-823-7570
Fax: EMAIL: danbalmer12@gmail.com
Contact: DAN BALMER
License Number: _____
(If Applicable)

1. BID

Having examined the Place of The Work and all matters referred to in the Instructions to Bidders, and in the Bidding Documents prepared by Saccoccio & Associates, Inc., Architect for the above mentioned project, we, the undersigned, hereby offer to enter into a Contract to perform the Work for the Sum noted below:

FIVE HUNDRED & ^{FIFTEEN} FIVE THOUSAND AL (\$ 505,000.)
(written, and numerically)

We have included the Bid security as required by the Invitation to Bid.

2. UNIT PRICES

We propose the following Unit Prices for specific portions of the Work as listed. These Unit Prices shall be for additions to or subtractions from the Base Bid work and shall be performed under the Contract during the entire life of the Contract.

Item Description	Unit Quantity	Unit Value
a. Remove existing wood blocking and provide and install new pressure treated wood blocking	2 x 6 x 8'-0" long	\$ <u>80.⁰⁰</u>
b. Remove existing rotted or damaged steel roof deck and install new steel deck to match existing.	25 sq. ft.	\$ <u>500.⁰⁰</u>
c. Remove existing damaged or saturated roofing insulation and replace with minimum of 4.4" of new polyisocyanurate insulation as required to match level with the surrounding surface.	25 sq. ft.	\$ <u>50.⁰⁰</u>
d. Furnish new roof exhaust fans as specified on the Drawing M0.1, Fan Schedule. (The reinstallation of existing exhaust fans is already included in the Base Bid, thus the installation of the new fans is also included in the Base Bid)	20	\$ <u>20,000</u>

3. ACCEPTANCE

This offer shall be open to acceptance and is irrevocable for sixty (60) days from the bid closing date. If the Owner accepts this bid within the time stated above, we will:

- Execute the Agreement subject to compliance with the Invitation to Bid.
- Furnish the required bonds in compliance with amended provisions of the Instructions to Bidders.
- Commence work within seven (7) days after the signing of the Contract.

4. BID SECURITY DEPOSIT

If this bid is accepted within the time stated, and we fail to commence the Work, or we fail to provide the required Bonds, the Bid Security Deposit shall be forfeited as damages to the Owner by reason of our failure, limited in amount to the lesser of the face value of the security deposit or the difference between this bid and the bid upon which a Contract is signed.

In the event our bid is not accepted within the time stated above, the required Bid Security Deposit shall be returned to the undersigned, in accordance with the provisions of the Instructions to Bidders; unless a mutually satisfactory arrangement is made for its retention and validity for an extended period of time.

5. CONTRACT TIME

- Expected award of Contract and delivery of a Notice to Proceed is approximately May 22, 2019.

- Ordering of products, coordination and preparatory work is to commence within seven days after receipt of the Notice to Proceed.
- Construction at the site can commence following the last day of school currently scheduled as June 14, 2019.
- Substantial completion date is August 15, 2019. This is the date to which liquidated damages apply and may only be adjusted as provided for in the Contract Documents.
- Final Completion of all work is to be August 28, 2019.

6. LIQUIDATED DAMAGES


In as much as time is of the essence, if we fail to achieve certification of Substantial Completion at the expiration of the agreed upon Contract Time, we acknowledge we will be assessed Liquidated Damages of five hundred dollars (\$ 500.00) for each calendar day the project continues to be in default past the Substantial Completion date.

7. ADDENDA

The following Addenda (if any) have been received. The modifications to the Bid Documents noted in the Addenda have been considered and all costs are included in the Bid Sum.

- ✓ Addendum No. 1, dated 5/9/19
- Addendum No. 2, dated _____
- Addendum No. 3, dated _____

8. BID FORM SIGNATURE(S)

DANIEL R. BALMER 
(Bidder's name)

Title: PRESIDENT

Corporate Seal:

END OF DOCUMENT

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BID BOND

Travelers Casualty and Surety Company of America

CONTRACTOR:

(Name, legal status and address)

**Colony Roofing Industries Inc
916 Noank Ledyard Road
Mystic, CT 06355**

OWNER:

(Name, legal status and address)

**Jamestown School Department
76 Melrose Avenue
Jamestown, RI 02835**

BOND AMOUNT:

Five Percent (5%) of Total Amount Bid

SURETY:

(Name, legal status and principal place of business)

**Travelers Casualty and Surety Company of America
One Tower Square
Hartford, CT 06183**

PROJECT:

(Name, location or address, and Project number, if any)


Melrose School re-roofing and HVAC upgrades

The Contractor and Surety are bound to the Owner in the amount set forth above, for the payment of which the Contractor and Surety bind themselves, their heirs, executors, administrators, successors and assigns, jointly and severally, as provided herein. The conditions of this Bond are such that if the Owner accepts the bid of the Contractor within the time specified in the bid documents, or within such time period as may be agreed to by the Owner and Contractor, and the Contractor either (1) enters into a contract with the Owner in accordance with the terms of such bid, and gives such bond or bonds as may be specified in the bidding or Contract Documents, with a surety admitted in the jurisdiction of the Project and otherwise acceptable to the Owner, for the faithful performance of such Contract and for the prompt payment of labor and material furnished in the prosecution thereof; or (2) pays to the Owner the difference, not to exceed the amount of this Bond, between the amount specified in said bid and such larger amount for which the Owner may in good faith contract with another party to perform the work covered by said bid, then this obligation shall be null and void, otherwise to remain in full force and effect. The Surety hereby waives any notice of an agreement between the Owner and Contractor to extend the time in which the Owner may accept the bid. Waiver of notice by the Surety shall not apply to any extension exceeding sixty (60) days in the aggregate beyond the time for acceptance of bids specified in the bid documents, and the Owner and Contractor shall obtain the Surety's consent for an extension beyond sixty (60) days.

If this Bond is issued in connection with a subcontractor's bid to a Contractor, the term Contractor in this Bond shall be deemed to be Subcontractor and the term Owner shall be deemed to be Contractor.

When this Bond has been furnished to comply with a statutory or other legal requirement in the location of the Project, any provision in this Bond conflicting with said statutory or legal requirement shall be deemed deleted herefrom and provisions conforming to such statutory or other legal requirement shall be deemed incorporated herein. When so furnished, the intent is that this Bond shall be construed as a statutory bond and not as a common law bond.

Signed and sealed this **14th** day of **May** **2019**



(Witness)

Colony Roofing Industries Inc

(Principal) _____ (Seal)

(Title) *David H. Blum* *pres.*



(Witness)

Travelers Casualty and Surety Company of America

(Surety) _____ (Seal)

(Title) *Kenneth J. Coco*
Kenneth J. Coco, Attorney-in-Fact



**Travelers Casualty and Surety Company of America
Travelers Casualty and Surety Company
St. Paul Fire and Marine Insurance Company**

POWER OF ATTORNEY

KNOW ALL MEN BY THESE PRESENTS: That Travelers Casualty and Surety Company of America, Travelers Casualty and Surety Company, and St. Paul Fire and Marine Insurance Company are corporations duly organized under the laws of the State of Connecticut (herein collectively called the "Companies"), and that the Companies do hereby make, constitute and appoint **Kenneth J. Coco** of Farmington Connecticut, their true and lawful Attorney-in-Fact to sign, execute, seal and acknowledge any and all bonds, recognizances, conditional undertakings and other writings obligatory in the nature thereof on behalf of the Companies in their business of guaranteeing the fidelity of persons, guaranteeing the performance of contracts and executing or guaranteeing bonds and undertakings required or permitted in any actions or proceedings allowed by law.

IN WITNESS WHEREOF, the Companies have caused this instrument to be signed, and their corporate seals to be hereto affixed, this 3rd day of February, 2017.



State of Connecticut

City of Hartford ss.

By:
Robert L. Raney, Senior Vice President

On this the 3rd day of February, 2017, before me personally appeared **Robert L. Raney**, who acknowledged himself to be the Senior Vice President of Travelers Casualty and Surety Company of America, Travelers Casualty and Surety Company, and St. Paul Fire and Marine Insurance Company, and that he, as such, being authorized so to do, executed the foregoing instrument for the purposes therein contained by signing on behalf of the corporations by himself as a duly authorized officer.

In Witness Whereof, I hereunto set my hand and official seal.

My Commission expires the 30th day of June, 2021



Marie C Tetreault
Marie C. Tetreault, Notary Public

This Power of Attorney is granted under and by the authority of the following resolutions adopted by the Boards of Directors of Travelers Casualty and Surety Company of America, Travelers Casualty and Surety Company, and St. Paul Fire and Marine Insurance Company, which resolutions are now in full force and effect, reading as follows:

RESOLVED, that the Chairman, the President, any Vice Chairman, any Executive Vice President, any Senior Vice President, any Vice President, any Second Vice President, the Treasurer, any Assistant Treasurer, the Corporate Secretary or any Assistant Secretary may appoint Attorneys-in-Fact and Agents to act for and on behalf of the Company and may give such appointee such authority as his or her certificate of authority may prescribe to sign with the Company's name and seal with the Company's seal bonds, recognizances, contracts of indemnity, and other writings obligatory in the nature of a bond, recognizance, or conditional undertaking, and any of said officers or the Board of Directors at any time may remove any such appointee and revoke the power given him or her; and it is

FURTHER RESOLVED, that the Chairman, the President, any Vice Chairman, any Executive Vice President, any Senior Vice President or any Vice President may delegate all or any part of the foregoing authority to one or more officers or employees of this Company, provided that each such delegation is in writing and a copy thereof is filed in the office of the Secretary; and it is

FURTHER RESOLVED, that any bond, recognizance, contract of indemnity, or writing obligatory in the nature of a bond, recognizance, or conditional undertaking shall be valid and binding upon the Company when (a) signed by the President, any Vice Chairman, any Executive Vice President, any Senior Vice President or any Vice President, any Second Vice President, the Treasurer, any Assistant Treasurer, the Corporate Secretary or any Assistant Secretary and duly attested and sealed with the Company's seal by a Secretary or Assistant Secretary; or (b) duly executed (under seal, if required) by one or more Attorneys-in-Fact and Agents pursuant to the power prescribed in his or her certificate or their certificates of authority or by one or more Company officers pursuant to a written delegation of authority; and it is

FURTHER RESOLVED, that the signature of each of the following officers: President, any Executive Vice President, any Senior Vice President, any Vice President, any Assistant Vice President, any Secretary, any Assistant Secretary, and the seal of the Company may be affixed by facsimile to any Power of Attorney or to any certificate relating thereto appointing Resident Vice Presidents, Resident Assistant Secretaries or Attorneys-in-Fact for purposes only of executing and attesting bonds and undertakings and other writings obligatory in the nature thereof, and any such Power of Attorney or certificate bearing such facsimile signature or facsimile seal shall be valid and binding upon the Company and any such power so executed and certified by such facsimile signature and facsimile seal shall be valid and binding on the Company in the future with respect to any bond or understanding to which it is attached.

I, **Kevin E. Hughes**, the undersigned, Assistant Secretary of Travelers Casualty and Surety Company of America, Travelers Casualty and Surety Company, and St. Paul Fire and Marine Insurance Company, do hereby certify that the above and foregoing is a true and correct copy of the Power of Attorney executed by said Companies, which remains in full force and effect.

Dated this 14th day of May, 2019



Kevin E. Hughes
Kevin E. Hughes, Assistant Secretary

**To verify the authenticity of this Power of Attorney, please call us at 1-800-421-3880.
Please refer to the above-named Attorney-in-Fact and the details of the bond to which the power is attached.**



SACCOCCIO & ASSOCIATES
ARCHITECTS

May 15, 2019

Mr. Kenneth A. Duva, Ed. D
Superintendent of Schools
Jamestown School Department
76 Melrose Ave
Jamestown RI, 02835

Re: Melrose School Reroofing / HVAC Upgrades: Contractor Recommendation Letter

Dear Superintendent, Duva,

Saccoccio & Associates has reviewed the bids for the Melrose School Reroofing and HVAC Upgrades and has evaluated the low bidder; Colony Roofing Industries Inc. of Mystic CT. Through scope review conversations with Mr. Dan Balmer; President of Colony Roofing Industries Inc., reference checks and recommendations from The Garland Company representative Dan Wall who has worked with Colony Roofing on several roofing projects in the past, we recommend award of the project to Colony Roofing Industries Inc. who is also an approved installer of Garland roofing systems. We base our recommendation on the following bid breakdown.

- Original Budget: \$1,047,370.51 (roofing and HVAC work)
 - Bid price:.....\$515,000.00
 - Exhaust Fans:.....\$20,000.00 (Unit price "D" to be accepted to replace exhaust fans)
 - Garland Materials:..\$317,961.74 (Being Purchased direct by owner through US Communities)
Total Project Cost: **\$852,961.74**
 - Original Budget:..... \$1,047,370.51
 - Total Project Cost:.....(\$852,961.74)
 - Balance Left Over:.....\$194,408.77 (can be used for contingency)

If you have any questions, please contact me at your earliest convenience.

Very truly yours,

Steven Guglielmo, AIA, NCARB, LEED A.P.
Principal



Jamestown School Department
 76 Melrose Avenue
 Jamestown, Rhode Island 02835

Telephone (401) 423-7020
 Fax (401) 423-7022
 TTY Relay 1-800-745-5555



J

Nathaniel Edmunds
Principal, Lawn School

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Kenneth A. Duva, Ed.D.
Superintendent

Erica B. Dickson
Director of Student Services

Jane Littlefield
Director of Finance

"Home of Two Commended Schools!"

Date: 5/15/2019

To: Jamestown School Committee
From: Dr. Kenneth Duva, Superintendent of Schools

RE: Summary Melrose School Re-Roofing and HVAC Construction and Costs

The below breakdown for project costs is for information only.

Company	Items	Cost
Colony Roofing	Construction and Materials	\$535,000.00
The Garland Company	Roofing System	\$317,961.74

Total Cost for Melrose School Re-Roofing and HVAC Upgrade Project - \$852,961.74
 Saccoccio's Estimate for Construction and Materials - \$1,047,370.00
 Balance: \$194,408.77

Jamestown Schools: A School Community Partnership

The Jamestown School Department, in partnership with the community, provides a respectful environment that challenges each child to fulfill his/her unique potential, and to develop the knowledge and skills necessary to become active and engaged 21st century learners and citizens.



THE GARLAND COMPANY, INC.

HIGH PERFORMANCE ROOFING AND FLOORING SYSTEMS

3800 EAST 91ST. STREET • CLEVELAND, OHIO 44105-2197

PHONE: (216) 641-7500 • FAX: (216) 641-0633

NATIONWIDE: 1-800-321-9336

To: Jamestown School Department

From: Dan Wall, Territory Manager – Rhode Island

Date: May 15, 2019

Re: Lawn & Melrose School – Roofing Material Procurement Proposal – USC

Who We Are:

Garland/DBS, Inc. is a leading manufacturer and distributor of high-performance solutions for the commercial building envelope. Founded in 1895, the Garland organization is 100 percent employee owned, ensuring that every Garland employee is vested in the long-term performance outcomes of your roofing projects. We offer public agencies and non-profits a comprehensive selection of roofing material solutions and support services, including:

- Sustainable systems, such as vegetative roofs, rooftop photovoltaic systems, and energy-reducing reflective coatings
- Environmentally responsible, low-odor/low-VOC restoration, maintenance, and repair materials
- High-tensile modified and built-up waterproofing systems
- Architectural and structural standing seam metal roof and wall systems
- Fluid-applied urethane and acrylic systems
- Online roof asset management database services
- Comprehensive engineering services, including wind uplift computations and shop drawings
- Turnkey construction management services

Garland's Track Record of Performance

In the last 35 years alone, Garland materials have weatherproofed the roofs of over 200,000 facilities across North America and the United Kingdom, with warranty

expenses representing less than one percent of sales and 100 percent funded through its financial strength.

Field Support

As Territory Manager, I conduct daily job site inspections and provide inspection reports to the owner and architect, ensuring that the awarded contractor is practicing proper application methods and strict adherence to the specifications. As an employee-owner, I have a vested interest in ensuring that every project is successful, thus protecting the owner's liability.

What is U.S. Communities™?

U.S. Communities is a nonprofit government purchasing cooperative that assists public agencies in reducing the cost of purchased goods and services through pooling the purchasing power of public agencies nationwide. This is accomplished through competitively solicited contracts for quality products and services through lead public agencies.

What are the advantages of participating in U.S. Communities?

- Competitively solicited contracts by a lead public agency
- Most favorable public agency pricing from supplier
- No cost to participate
- Nationally sponsored by leading associations and purchasing organizations
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- Aggregates purchasing power of public agencies nationwide
- Managed by public purchasing professionals nationwide

Does U.S. Communities have professional public purchasing advisors?

Yes. The [Advisory Board](#) consists of public purchasing professionals that provide leadership and overall direction for the U.S. Communities.

Can my public agency use the program without going out for solicitation?

Yes, in most states. All U.S. Communities contracts have been competitively solicited by a lead public agency in accordance with their public purchasing rules and regulations. Each solicitation contains language, which advises all suppliers the subsequent contract may be used by other government agencies throughout the United States. This language is based on the lead jurisdiction "Joint Powers Authority" or "Cooperative Procurement" Authority. Although each government may have different purchasing procedures to follow, applying these competitive principles satisfies the competitive solicitation requirements of most state and local government agencies. You may review the [Legal Authority](#) to use this contract by selecting your state on the map and reading the relevant linked material. Please reference attached letter from the

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What is a Joint Powers or Cooperative Procurement Authority?

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If we become a U.S. Communities participant, may we continue to use other contracts to make our purchases?

Absolutely, all U.S. Communities public agency contracts are non-exclusive. You are under no obligation to use the contract for Roofing Supplies and Related Products and Services or for any of the other products and services available through this cooperative purchasing organization.

Estimated Material Proposal

We are pleased and excited to present the roofing material proposal figures for Garland products (base sheet, cap sheet, edge metal systems, gutters, drip edge, sheet metal) as part of the specified roof assemblies at Lawn & Melrose Schools:

Lawn School

Material Proposal: \$345,950.85
Freight: \$12,407.92
Total: \$358,358.77

Melrose School

Material Proposal: \$308,250.46
Freight: \$9,711.28
Total: \$317,961.74

Quantities were provided by the apparent low bidder(s) at Lawn & Melrose, respectively. Freight quotes are provided by a carrier and are good for seven (7) days.

We thank you for the opportunity to provide this proposal and keep your buildings dry. If we can be of any further assistance, please feel free to reach out via phone (401) 500-2901 or email dwall@garlandind.com.

Respectively Submitted,
Dan Wall
Territory Manager – Rhode Island
The Garland Company, Inc.



Jamestown School Department
 76 Melrose Avenue
 Jamestown, Rhode Island 02835

Telephone (401) 423-7020
 Fax (401) 423-7022
 TTY Relay 1-800-745-5555



J

Nathaniel Edmunds
Principal, Lawn School

Carole L. Petersen
Principal, Melrose School

Kenneth A. Duva, Ed.D.
Superintendent

Erica B. Dickson
Director of Student Services

Jane Littlefield
Director of Finance

"Home of Two Commended Schools!"

Date: 5/15/2019

To: Mr. Andrew E. Nota, Town Administrator and Jamestown Town Council

From: Dr. Kenneth Duva, Superintendent of Schools *AD*

RE: Bid Award for Lawn School Re-Roofing and HVAC Upgrades

We have evaluated the bids received on May 14, 2019, for the Lawn School Re-Roofing and HVAC Upgrades project. The bids were reviewed by Peter Anderson, Director of Facilities, Ken Duva, Superintendent, and Steve Guglielmo, Principal Saccoccio and Associates Architects.

These bids consist of construction costs and materials. We have received approval to purchase the roofing system directly through The Garland Company, Incorporated.

Three (3) bids were received as shown below.

Bidder	Base Bid	Unit Price A	Unit Price B	Unit Price C	Unit Price D	Unit Price E	Bid Bond
Commercial Roofing	\$912,000.00	\$36.00	\$200.00	\$1,600.00	\$250.00	\$12,000.00	5%
Eagle Cornice Company Inc.	\$1,230,000.00	\$30.00	\$250.00	\$2,500.00	\$125.00	\$9,000.00	5%
M.Barboza and Sons	\$1,300,000.00	\$14.50	\$250.50	\$550.00	\$165.00	N/A included in bid	5%

Saccoccio's Estimate for Construction and Materials \$1,314,255.00

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The low bid was submitted by Commercial Roofing in the amount of \$924,000.00. Our evaluation of the experience, reputation, and financial condition of Commercial Roofing indicates that they are capable of completing the work required. Therefore, we recommend the award of a contract for construction of the Lawn School Re-Roof and HVAC Upgrades to Commercial Roofing in the amount of \$924,000.00.

Attachments:

1. Bid Form #19026
2. Recommendation Letter from Soccoccio Architects
3. Summary of Cost from Superintendent
4. Proposal for Garland Roofing System

DOCUMENT 00 41 13

BID FORM

Date: May 13, 2019

Bid to: Jamestown School Department
76 Melrose Avenue
Jamestown, Rhode Island 02835

Project: Re-roofing of
Lawn School
55 lawn Avenue
Jamestown, Rhode Island

Submitted by:

Company Name: Commercial Roofing & Contracting, Inc.

Address: 340 Kennedy Drive, P.O. Box 647, Putnam, CT 06260

Telephone: 960-928-9199

Fax: 860-928-9244

Contact: Christopher Quercia

License Number: RI #58R
(If Applicable)

1. BID

Having examined the Place of The Work and all matters referred to in the Instructions to Bidders, and in the Bidding Documents prepared by Saccoccio & Associates, Inc., Architect for the above mentioned project, we, the undersigned, hereby offer to enter into a Contract to perform the Work for the Sum noted below:

Nine Hundred Twelve Thousand Dollars (\$ 912,000.00)
(written, and numerically)

We have included the Bid security as required by the Invitation to Bid.

2. UNIT PRICES

We propose the following Unit Prices for specific portions of the Work as listed. These Unit Prices shall be for additions to or subtractions from the Base Bid work and shall be performed under the Contract during the entire life of the Contract.

<u>Item Description</u>	<u>Unit Quantity</u>	<u>Unit Value</u>
a. Remove existing wood blocking and provide and install new pressure treated wood blocking	2 x 6 x 8'-0" long	\$ <u>36.00</u>
b. Remove existing rotted or damaged steel roof deck and install new steel deck to match existing.	25 sq. ft.	\$ <u>200.00</u>
c. Remove existing rotted or damaged 3" thick cementitious wood fiber "Tectum" roof deck and install new roof deck to match existing.	100 sq. ft.	\$ <u>1,600.00</u>
d. Remove existing damaged or saturated roofing insulation and replace with minimum of 4.4" of new polyisocyanurate insulation as required to match level with the surrounding surface.	25 sq. ft.	\$ <u>250.00</u>
e. Furnish new roof exhaust fans as specified on the Drawing M0.1, Fan Schedule. (The reinstallation of existing exhaust fans is already included in the Base Bid, thus the installation of the new fans is also included in the Base Bid)	10	\$ <u>12,000.00</u>

3. ACCEPTANCE

This offer shall be open to acceptance and is irrevocable for sixty (60) days from the bid closing date. If the Owner accepts this bid within the time stated above, we will:

- Execute the Agreement subject to compliance with the Invitation to Bid.
- Furnish the required bonds in compliance with amended provisions of the Instructions to Bidders.
- Commence work within seven (7) days after the signing of the Contract.

4. BID SECURITY DEPOSIT

If this bid is accepted within the time stated, and we fail to commence the Work, or we fail to provide the required Bonds, the Bid Security Deposit shall be forfeited as damages to the Owner by reason of our failure, limited in amount to the lesser of the face value of the security deposit or the difference between this bid and the bid upon which a Contract is signed.

In the event our bid is not accepted within the time stated above, the required Bid Security Deposit shall be returned to the undersigned, in accordance with the provisions of the Instructions to Bidders; unless a mutually satisfactory arrangement is made for its retention and validity for an extended period of time.

5. CONTRACT TIME

- Expected award of Contract and delivery of a Notice to Proceed is approximately May 22, 2019.
- Ordering of products, coordination and preparatory work is to commence within seven days after receipt of the Notice to Proceed.
- Construction at the site can commence following the last day of school currently scheduled as June 14, 2019.
- Substantial completion date is August 15, 2019. This is the date to which liquidated damages apply and may only be adjusted as provided for in the Contract Documents.
- Final Completion of all work is to be August 28, 2019.

6. LIQUIDATED DAMAGES

In as much as time is of the essence, if we fail to achieve certification of Substantial Completion at the expiration of the agreed upon Contract Time, we acknowledge we will be assessed Liquidated Damages of five hundred dollars (\$ 500.00) for each calendar day the project continues to be in default past the Substantial Completion date.

7. ADDENDA

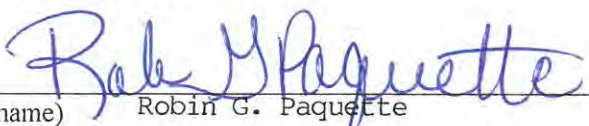
The following Addenda (if any) have been received. The modifications to the Bid Documents noted in the Addenda have been considered and all costs are included in the Bid Sum.

Addendum No. 1, dated May 9, 2019

Addendum No. 2, dated _____

Addendum No. 3, dated _____

8. BID FORM SIGNATURE(S)



(Bidder's name) Robin G. Paquette

Title: Vice President

Corporate Seal:

END OF DOCUMENT



AIA® Document A310™ – 2010

Bid Bond

CONTRACTOR:

(Name, legal status and address)

Commercial Roofing & Contracting, Inc.
340 Kennedy Drive
Putnam, CT 06133-0910

SURETY:

(Name, legal status and principal place of business)

Hartford Fire Insurance Company
One Hartford Plaza
Hartford, CT 06155

OWNER:

(Name, legal status and address)

Jamestown School Department
76 Melrose Avenue
Jamestown, RI 02835

BOND AMOUNT: \$ FIVE PERCENT (5%) OF AMOUNT BID

PROJECT:

(Name, location or address, and Project number, if any)

Lawn School Re-roofing
55 Lawn Avenue
Jamestown, Rhode Island

The Contractor and Surety are bound to the Owner in the amount set forth above, for the payment of which the Contractor and Surety bind themselves, their heirs, executors, administrators, successors and assigns, jointly and severally, as provided herein. The conditions of this Bond are such that if the Owner accepts the bid of the Contractor within the time specified in the bid documents, or within such time period as may be agreed to by the Owner and Contractor, and the Contractor either (1) enters into a contract with the Owner in accordance with the terms of such bid, and gives such bond or bonds as may be specified in the bidding or Contract Documents, with a surety admitted in the jurisdiction of the Project and otherwise acceptable to the Owner, for the faithful performance of such Contract and for the prompt payment of labor and material furnished in the prosecution thereof; or (2) pays to the Owner the difference, not to exceed the amount of this Bond, between the amount specified in said bid and such larger amount for which the Owner may in good faith contract with another party to perform the work covered by said bid, then this obligation shall be null and void, otherwise to remain in full force and effect. The Surety hereby waives any notice of an agreement between the Owner and Contractor to extend the time in which the Owner may accept the bid. Waiver of notice by the Surety shall not apply to any extension exceeding sixty (60) days in the aggregate beyond the time for acceptance of bids specified in the bid documents, and the Owner and Contractor shall obtain the Surety's consent for an extension beyond sixty (60) days.

If this Bond is issued in connection with a subcontractor's bid to a Contractor, the term Contractor in this Bond shall be deemed to be Subcontractor and the term Owner shall be deemed to be Contractor.

When this Bond has been furnished to comply with a statutory or other legal requirement in the location of the Project, any provision in this Bond conflicting with said statutory or

ADDITIONS AND DELETIONS:

The author of this document has added information needed for its completion. The author may also have revised the text of the original AIA standard form. An *Additions and Deletions Report* that notes added information as well as revisions to the standard form text is available from the author and should be reviewed. A vertical line in the left margin of this document indicates where the author has added necessary information and where the author has added to or deleted from the original AIA text.

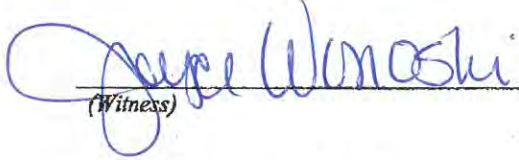
This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

Any singular reference to Contractor, Surety, Owner or other party shall be considered plural where applicable.

legal requirement shall be deemed deleted herefrom and provisions conforming to such statutory or other legal requirement shall be deemed incorporated herein. When so furnished, the intent is that this Bond shall be construed as a statutory bond and not as a common law bond.

Signed and Sealed This 14th Day of May, 2019


Commercial Roofing & Contracting, Inc.




(Witness)



(Witness)

(Contractor as Principal) (Seal)


(Title) Robin G. Paquette, Vice President



(Surety) (Seal)
M. E. Kerin Attorney-In-Fact

(Title)

POWER OF ATTORNEY

Direct Inquiries/Claims to:

THE HARTFORD

BOND, T-12

One Hartford Plaza

Hartford, Connecticut 06155

Bond.Claims@thehartford.com

call: 888-266-3488 or fax: 860-757-5835

KNOW ALL PERSONS BY THESE PRESENTS THAT:

Agency Name: THE KERIN AGENCY INC

Agency Code: 08-087863

- Hartford Fire Insurance Company, a corporation duly organized under the laws of the State of Connecticut
- Hartford Casualty Insurance Company, a corporation duly organized under the laws of the State of Indiana
- Hartford Accident and Indemnity Company, a corporation duly organized under the laws of the State of Connecticut
- Hartford Underwriters Insurance Company, a corporation duly organized under the laws of the State of Connecticut
- Twin City Fire Insurance Company, a corporation duly organized under the laws of the State of Indiana
- Hartford Insurance Company of Illinois, a corporation duly organized under the laws of the State of Illinois
- Hartford Insurance Company of the Midwest, a corporation duly organized under the laws of the State of Indiana
- Hartford Insurance Company of the Southeast, a corporation duly organized under the laws of the State of Florida

having their home office in Hartford, Connecticut, (hereinafter collectively referred to as the "Companies") do hereby make, constitute and appoint, **up to the amount of Unlimited :**

M.E. Kerin of Newington CT, M.A. Kerin of NEWINGTON, Connecticut

their true and lawful Attorney(s)-in-Fact, each in their separate capacity if more than one is named above, to sign its name as surety(ies) only as delineated above by , and to execute, seal and acknowledge any and all bonds, undertakings, contracts and other written instruments in the nature thereof, on behalf of the Companies in their business of guaranteeing the fidelity of persons, guaranteeing the performance of contracts and executing or guaranteeing bonds and undertakings required or permitted in any actions or proceedings allowed by law.

In Witness Whereof, and as authorized by a Resolution of the Board of Directors of the Companies on October 16, 2014 the Companies have caused these presents to be signed by its Senior Vice President and its corporate seals to be hereto affixed, duly attested by its Assistant Secretary. Further, pursuant to Resolution of the Board of Directors of the Companies, the Companies hereby unambiguously affirm that they are and will be bound by any mechanically applied signatures applied to this Power of Attorney.



John Gray

John Gray, Assistant Secretary

M. Ross Fisher

M. Ross Fisher, Senior Vice President

STATE OF CONNECTICUT }
 } ss. Hartford
COUNTY OF HARTFORD }

On this 5th day of January, 2018, before me personally came M. Ross Fisher, to me known, who being by me duly sworn, did depose and say: that he resides in the County of Hartford, State of Connecticut; that he is the Senior Vice President of the Companies, the corporations described in and which executed the above instrument; that he knows the seals of the said corporations; that the seals affixed to the said instrument are such corporate seals; that they were so affixed by authority of the Boards of Directors of said corporations and that he signed his name thereto by like authority.



CERTIFICATE

Kathleen T. Maynard

Kathleen T. Maynard
Notary Public

My Commission Expires July 31, 2021

I, the undersigned, Assistant Vice President of the Companies, DO HEREBY CERTIFY that the above and foregoing is a true and correct copy of the Power of Attorney executed by said Companies, which is still in full force effective as of May 14, 2019
Signed and sealed at the City of Hartford.



Kevin Heckman

Kevin Heckman, Assistant Vice President



SACCOCCIO & ASSOCIATES
ARCHITECTS

May 15, 2019

Mr. Kenneth A. Duva, Ed. D
Superintendent of Schools
Jamestown School Department
76 Melrose Ave
Jamestown RI, 02835

Re: Lawn School Reroofing / HVAC Upgrades: Contractor Recommendation Letter

Dear Superintendent, Duva,

Saccoccio & Associates has reviewed the bids for the Lawn School Reroofing and HVAC Upgrades and has evaluated the low bidder; Commercial Roofing of Putnam CT. Through scope review conversations with Mr. Chris Quercia from Commercial Roofing, reference checks and past experience working with this roofing company, we recommend award of the project to Commercial Roofing who is also an approved installer of Garland roofing systems. We base our recommendation on the following bid breakdown.

- Original Budget: \$1,314,255.46 (roofing, structural work and HVAC work)
 - Bid price:.....\$912,000.00
 - Exhaust Fans:.....\$12,000.00 (Unit price "E" to be accepted to replace exhaust fans)
 - Garland Materials:..\$358,358.77 (Being Purchased direct by owner through US Communities)
-
- Total Project Cost: **\$1,282,358.77**
- Original Budget:.....\$1,314,255.46
 - Total Project Cost:..(**\$1,282,358.77**)
 - Balance Left Over:.....\$31,896.69 (can be used for contingency)

If you have any questions, please contact me at your earliest convenience.

Very truly yours,

Steven Guglielmo, AIA, NCARB, LEED A.P.
Principal



Jamestown School Department
 76 Melrose Avenue
 Jamestown, Rhode Island 02835

Telephone (401) 423-7020
 Fax (401) 423-7022
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Superintendent

Erica B. Dickson
Director of Student Services

Jane Littlefield
Director of Finance

"Home of Two Commended Schools!"

Date: 5/15/2019

To: Jamestown School Committee
From: Dr. Kenneth Duva, Superintendent of Schools

RE: Summary Lawn School Re-Roofing and HVAC Construction and Costs

The below breakdown for project costs is for information only.

Company	Items	Cost
Commercial Roofing	Construction and Materials	\$924,000.00
The Garland Company	Roofing System	\$358,358.77

Total Cost for Lawn School Re-Roofing and HVAC Upgrade Project - \$1,282,358.77
 Saccoccio's Estimate for Construction and Materials - \$1,314,255.00
 Estimated Surplus: \$31,896.23

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Material Proposal: \$345,950.85
Freight: \$12,407.92
Total: \$358,358.77

Melrose School

Material Proposal: \$308,250.46
Freight: \$9,711.28
Total: \$317,961.74

Quantities were provided by the apparent low bidder(s) at Lawn & Melrose, respectively. Freight quotes are provided by a carrier and are good for seven (7) days.

We thank you for the opportunity to provide this proposal and keep your buildings dry. If we can be of any further assistance, please feel free to reach out via phone (401) 500-2901 or email dwall@garlandind.com.

Respectively Submitted,
Dan Wall
Territory Manager – Rhode Island
The Garland Company, Inc.




Town of Jamestown
Finance Department
Town Hall
93 Narragansett Avenue
Jamestown, Rhode Island 02835-1199
401-423-9809 Fax 401-423-7229
Email: ccollins@jamestownri.net

Christina D. Collins
Finance Director

MEMORANDUM

TO: Andrew E. Nota, Town Administrator

FROM: Christina D. Collins, Finance Director 

DATE: May 15, 2019

SUBJECT: Budget to Actual

Attached is Budget to Actual report for the Fiscal Year 2018/2019. The report contains the expenses that have been paid through April 30, 2019.

Please do not hesitate to contact me with any questions or concerns.

Budget vs Actual - Expenditures
TOWN OF JAMESTOWN, RI
For 4/30/2019

Run: 5/14/2019 at 9:58 AM

	Annual Budget	P-T-D Actual	Y-T-D Actual	Remaining \$	% of Budget
1100 7001 70101 00 Salaries	13,800.00	0.00	10,350.00	3,450.00	75.00
1100 7001 70302 00 Fees And Supplies	1,000.00	0.00	0.00	1,000.00	0.00
1100 7001 70305 00 Advertising	1,000.00	0.00	0.00	1,000.00	0.00
Town Council Expenses	15,800.00	0.00	10,350.00	5,450.00	65.51
1100 7002 70101 00 Salaries	120,501.00	9,263.62	104,910.50	15,590.50	87.06
1100 7002 70102 00 Salary, Clerical	67,895.00	4,882.26	58,070.32	9,824.68	85.53
1100 7002 70302 00 Fees And Supplies	2,500.00	71.92	429.66	2,070.34	17.19
1100 7002 70303 00 Travel Expenses	12,000.00	1,227.64	10,005.24	1,994.76	83.38
Town Administrator Expenses	202,896.00	15,445.44	173,415.72	29,480.28	85.47
1100 7003 70101 00 Salaries	5,498.00	422.92	4,017.74	1,480.26	73.08
1100 7003 70302 00 Fees And Supplies	1,600.00	(60.78)	569.60	1,030.40	35.60
Probate Court Expenses	7,098.00	362.14	4,587.34	2,510.66	64.63
1100 7004 70101 00 Salaries	5,300.00	0.00	3,927.00	1,373.00	74.09
1100 7004 70102 00 Salary, Clerical	1,500.00	0.00	805.52	694.48	53.70
1100 7004 70103 00 Salaries, Moderator & Sergeant	1,450.00	0.00	971.04	478.96	66.97
1100 7004 70104 00 Election Supervisors	4,000.00	0.00	4,425.00	(425.00)	110.63
1100 7004 70112 00 Election - OT	0.00	0.00	770.30	(770.30)	0.00
1100 7004 70302 00 Fees And Supplies	3,000.00	40.60	2,140.83	859.17	71.36
1100 7004 70305 00 Advertising And Printing	850.00	0.00	1,357.92	(507.92)	159.76
Election and Town Meeting Expenses	16,100.00	40.60	14,397.61	1,702.39	89.43
1100 7005 70201 00 Professional Services - Legal	115,000.00	7,404.50	78,333.02	36,666.98	68.12
Legal Expenses	115,000.00	7,404.50	78,333.02	36,666.98	68.12
1100 7006 70101 00 Salaries	74,374.00	5,489.58	63,596.78	10,777.22	85.51
1100 7006 70102 00 Salary, Clerical	95,320.00	11,396.46	85,219.58	10,100.42	89.40
1100 7006 70302 00 Fees, Supplies & Dues	30,000.00	4,989.54	21,045.84	8,954.16	70.15
1100 7006 70305 00 Advertising	2,700.00	(18.00)	1,783.71	916.29	66.06
Clerks And Records Expenses	202,394.00	21,857.58	171,645.91	30,748.09	84.81
1100 7007 70101 00 Salaries	84,496.00	5,960.68	72,574.21	11,921.79	85.89
1100 7007 70102 00 Salary, Clerical	40,239.00	2,826.77	34,079.83	6,159.17	84.69
1100 7007 70201 00 Planning Commission	7,150.00	0.00	0.00	7,150.00	0.00
1100 7007 70302 00 Fees, Supplies & Dues	5,500.00	396.24	4,611.87	888.13	83.85
1100 7007 70305 00 Advertising	400.00	0.00	0.00	400.00	0.00
Planning Expenses	137,785.00	9,183.69	111,265.91	26,519.09	80.75
1100 7008 70201 00 Salaries, Zoning Board	8,000.00	0.00	3,025.00	4,975.00	37.81
1100 7008 70302 00 Fees, Supplies & Dues	1,500.00	(72.97)	(204.66)	1,704.66	(13.64)
Zoning Expenses	9,500.00	(72.97)	2,820.34	6,679.66	29.69
1100 7009 70900 00 Social Security Tax	305,000.00	21,101.96	258,615.69	46,384.31	84.79
1100 7009 70901 00 Blue Cross/Delta Dental	686,000.00	47,156.64	477,434.42	208,565.58	69.60
1100 7009 70902 00 Worker's Compensation	85,000.00	0.00	81,788.66	3,211.34	96.22
1100 7009 70903 00 Retirement System	300,000.00	30,267.59	219,949.39	80,050.61	73.32
1100 7009 70906 00 Life Insurance	11,000.00	940.32	9,883.67	1,116.33	89.85
1100 7009 70907 00 General Liability Insurance	112,000.00	1,176.43	107,680.45	4,319.55	96.14
1100 7009 70910 00 Salary Adjustment	12,937.00	0.00	0.00	12,937.00	0.00
1100 7009 70911 00 FICA CLEARING ACCT	0.00	0.00	0.06	(0.06)	0.00
1100 7009 70912 00 OPEB	25,000.00	0.00	0.00	25,000.00	0.00
1100 7009 70920 00 Police Retiree Health	119,642.00	7,399.59	95,688.92	23,953.08	79.98
Personnel Expenses	1,656,579.00	108,042.53	1,251,041.26	405,537.74	75.52
1100 7010 70100 00 Salary, Finance Director	99,720.00	7,005.24	85,709.11	14,010.89	85.95
1100 7010 70101 00 Salaries- Dep. Tax Collector	70,046.00	5,047.72	57,854.87	12,191.13	82.60
1100 7010 70102 00 IT- Consultant	45,000.00	2,800.00	30,585.00	14,415.00	67.97
1100 7010 70201 00 Professional Services	21,000.00	0.00	12,506.83	8,493.17	59.56
1100 7010 70302 00 Fees, Supplies & Dues	21,000.00	465.48	16,443.59	4,556.41	78.30
Finance Expenses	256,766.00	15,318.44	203,099.40	53,666.60	79.10
1100 7011 70101 00 Salaries	70,212.00	5,400.96	59,410.56	10,801.44	84.62
1100 7011 70302 00 Fees, Supplies, Dues	13,000.00	286.30	13,862.18	(862.18)	106.63
1100 7011 70305 00 Advertising	1,100.00	56.00	657.00	443.00	59.73
Tax Assessor Expenses	84,312.00	5,743.26	73,929.74	10,382.26	87.69
1100 7012 70201 00 Professional Services	22,000.00	0.00	24,735.00	(2,735.00)	112.43
Audit of Accounts Expenses	22,000.00	0.00	24,735.00	(2,735.00)	112.43

Budget vs Actual - Expenditures
TOWN OF JAMESTOWN, RI
For 4/30/2019

Run: 5/14/2019 at 9:58 AM

	Annual Budget	P-T-D Actual	Y-T-D Actual	Remaining \$	% of Budget
1100 7030 70302 00 EMA- SUPPLIES	7,500.00	60.00	3,840.69	3,659.31	51.21
EMA Expenses	7,500.00	60.00	3,840.69	3,659.31	51.21
1100 7031 70100 00 Salary, Police Chief	100,107.00	7,440.14	85,226.81	14,880.19	85.14
1100 7031 70101 00 Salaries - Police	793,949.00	57,832.75	629,039.55	164,909.45	79.23
1100 7031 70102 00 Police Longevity	50,928.00	0.00	38,333.90	12,594.10	75.27
1100 7031 70103 00 Police Benefits	47,059.00	0.00	39,557.93	7,501.07	84.06
1100 7031 70104 00 Police - OT	150,000.00	8,886.17	152,821.54	(2,821.54)	101.88
1100 7031 70105 00 Police Retirement	208,159.00	0.00	104,079.50	104,079.50	50.00
1100 7031 70111 00 Salary - Dispatch/Admin/Seasonal	220,094.00	16,314.88	185,720.79	34,373.21	84.38
1100 7031 70112 00 Dispatch, Longevity	11,288.00	0.00	5,837.50	5,450.50	51.71
1100 7031 70113 00 Dispatch - Benefits	10,929.00	840.72	9,161.64	1,767.36	83.83
1100 7031 70114 00 Dispatch - OT	15,000.00	540.93	17,268.76	(2,268.76)	115.13
1100 7031 70302 00 Fees & Supplies	21,000.00	1,064.53	11,908.04	9,091.96	56.70
1100 7031 70303 00 Computer Maintenance	18,500.00	991.86	19,977.32	(1,477.32)	107.99
1100 7031 70307 00 Building Maintenance	5,000.00	0.00	3,568.57	1,431.43	71.37
1100 7031 70308 00 Vehicle Insurance	8,197.00	0.00	8,197.00	0.00	100.00
1100 7031 70309 00 Telephone	14,500.00	981.33	10,436.14	4,063.86	71.97
1100 7031 70310 00 Personal Equipment	8,000.00	205.00	1,735.34	6,264.66	21.69
1100 7031 70311 00 Maintenance Of Uniforms	30,150.00	0.00	25,050.00	5,100.00	83.08
1100 7031 70312 00 Ammunition And Supplies	2,500.00	0.00	833.17	1,666.83	33.33
1100 7031 70313 00 Maintenance Of Police Cars	13,500.00	960.85	11,960.03	1,539.97	88.59
1100 7031 70314 00 Gas & Tires	27,000.00	0.00	19,862.67	7,137.33	73.57
1100 7031 70315 00 Training Of Members	15,000.00	306.54	8,344.23	6,655.77	55.63
1100 7031 70317 00 Maintenance Of Radio System	8,000.00	786.00	2,697.49	5,302.51	33.72
1100 7031 70318 00 Equipment	4,000.00	162.98	693.11	3,306.89	17.33
1100 7031 70322 00 Dispatch Uniforms	2,000.00	0.00	2,000.00	0.00	100.00
Police Protection Expenses	1,784,860.00	97,314.68	1,394,311.03	390,548.97	78.12
1100 7032 70100 00 Fire Chief/Fire Inspector	59,870.00	0.00	25,217.05	34,652.95	42.12
1100 7032 70102 00 Stipend, Deputy Fire Chief	2,000.00	0.00	0.00	2,000.00	0.00
1100 7032 70103 00 Stipend - Fire Inspector	18,633.00	0.00	7,831.25	10,801.75	42.03
1100 7032 70104 00 Fire Dept. Incentive Program	70,000.00	0.00	(1,400.00)	71,400.00	(2.00)
1100 7032 70105 00 Equip/Safety Maint. - Per Diem	20,000.00	1,600.00	15,700.00	4,300.00	78.50
1100 7032 70201 00 Service Cleaning Contract	6,720.00	559.00	5,590.00	1,130.00	83.18
1100 7032 70302 00 Fees And Supplies	5,000.00	180.98	5,800.99	(800.99)	116.02
1100 7032 70308 00 Vehicle Insurance	63,000.00	673.00	55,082.50	7,917.50	87.43
1100 7032 70309 00 Telephone	8,800.00	498.29	7,980.64	819.36	90.69
1100 7032 70313 00 Maintenance Of Fire Apparatus	27,000.00	1,679.14	25,422.18	1,577.82	94.16
1100 7032 70314 00 Gas, Tires & Oil	13,000.00	0.00	10,300.16	2,699.84	79.23
1100 7032 70315 00 Training Of Members	8,000.00	0.00	4,004.50	3,995.50	50.06
1100 7032 70317 00 Maintenance Of Radio System	5,500.00	0.00	2,808.13	2,691.87	51.06
1100 7032 70321 00 Electricity	15,600.00	1,619.46	11,861.01	3,738.99	76.03
1100 7032 70323 00 Oxygen & Air Packs	4,000.00	0.00	3,099.69	900.31	77.49
1100 7032 70324 00 Water	1,400.00	398.84	1,080.52	319.48	77.18
1100 7032 70325 00 Fire Equipment	14,000.00	0.00	8,042.07	5,957.93	57.44
1100 7032 70326 00 Fire Ext. Agent	2,200.00	0.00	1,801.50	398.50	81.89
1100 7032 70343 00 Heating	13,000.00	1,144.44	8,629.51	4,370.49	66.38
1100 7032 70344 00 Repairs And Maintenance	13,000.00	310.82	12,107.50	892.50	93.13
1100 7032 70399 00 Subscriptions & Journals	425.00	0.00	224.00	201.00	52.71
1100 7032 70900 00 Social Security Tax	6,005.00	0.00	1,155.01	4,849.99	19.23
1100 7032 70903 00 Fire Chief - Benefit	5,987.00	0.00	5,987.00	0.00	100.00
Fire Protection Expenses	383,140.00	8,663.97	218,325.21	164,814.79	56.98
1100 7033 70102 00 Salary, EMS Director	30,295.00	0.00	13,051.89	17,243.11	43.08
1100 7033 70103 00 Stipend - Medical Director	5,000.00	0.00	4,887.96	112.04	97.76
1100 7033 70104 00 ALS - Per Diem	192,720.00	14,784.00	155,232.00	37,488.00	80.55
1100 7033 70105 00 EMS Incentive Program	80,000.00	0.00	(1,444.92)	81,444.92	(1.81)
1100 7033 70106 00 EMT INSTRUCTORS	0.00	900.00	8,750.00	(8,750.00)	0.00
1100 7033 70302 00 Fees And Supplies	5,000.00	468.29	3,941.64	1,058.36	78.83
1100 7033 70308 00 Vehicle Insurance	29,650.00	0.00	19,965.00	9,685.00	67.34
1100 7033 70311 00 Maintenance Of Uniforms	8,000.00	0.00	4,163.52	3,836.48	52.04
1100 7033 70313 00 Maintenance of Vehicles	10,000.00	421.87	3,033.97	6,966.03	30.34
1100 7033 70315 00 Training Of Members	22,500.00	509.78	10,996.66	11,503.34	48.87
1100 7033 70330 00 EMS Building	8,000.00	268.05	4,621.17	3,378.83	57.76
1100 7033 70333 00 Ambulance Medical	20,000.00	529.08	13,078.47	6,921.53	65.39
1100 7033 70900 00 Social Security Tax	2,330.00	0.00	2,494.16	(164.16)	107.05
EMS Expenses	413,495.00	17,881.07	242,771.52	170,723.48	58.71
1100 7034 70101 00 Salary - Building Inspector	69,867.00	5,374.40	59,118.40	10,748.60	84.62
1100 7034 70102 00 Salary, Clerical	27,820.00	1,980.33	24,015.70	3,804.30	86.33

Budget vs Actual - Expenditures
TOWN OF JAMESTOWN, RI
For 4/30/2019

Run: 5/14/2019 at 9:58 AM

	Annual Budget	P-T-D Actual	Y-T-D Actual	Remaining \$	% of Budget
1100 7034 70117 00 Salary, Electrical Inspector	10,000.00	208.33	8,819.42	1,180.58	88.19
1100 7034 70118 00 Salary, Plumbing Inspector	5,000.00	0.00	2,083.35	2,916.65	41.67
1100 7034 70119 00 Salary, Mechanical Inspector	5,000.00	0.00	3,750.03	1,249.97	75.00
1100 7034 70302 00 Supplies And Expenses	4,500.00	0.00	4,041.35	458.65	89.81
1100 7034 70328 00 Hydrant Rental	165,000.00	0.00	0.00	165,000.00	0.00
Protection Services Expenses	287,187.00	7,563.06	101,828.25	185,358.75	35.46
1100 7041 70101 00 Salaries	55,839.00	3,822.36	42,045.96	13,793.04	75.30
1100 7041 70302 00 Fees And Supplies	1,000.00	0.00	199.21	800.79	19.92
Public Works Administration Expenses	56,839.00	3,822.36	42,245.17	14,593.83	74.32
1100 7042 70101 00 Salaries	42,204.00	3,246.42	35,671.13	6,532.87	84.52
1100 7042 70103 00 Intern	9,000.00	0.00	6,877.50	2,122.50	76.42
1100 7042 70302 00 Fees And Supplies	1,200.00	47.25	402.85	797.15	33.57
Engineering Expenses	52,404.00	3,293.67	42,951.48	9,452.52	81.96
1100 7043 70100 00 Salary, Highway Supervisor	72,262.00	5,284.84	58,133.24	14,128.76	80.45
1100 7043 70101 00 Salaries - Public Works	696,000.00	52,522.34	546,222.89	149,777.11	78.48
1100 7043 70104 00 Highway -OT	0.00	359.97	14,341.90	(14,341.90)	0.00
1100 7043 70308 00 Vehicle Insurance	14,520.00	0.00	14,520.00	0.00	100.00
1100 7043 70313 00 Upkeep Of Equipment	80,000.00	3,269.64	99,201.11	(19,201.11)	124.00
1100 7043 70314 00 Oil And Gas	65,000.00	140.04	45,041.69	19,958.31	69.29
1100 7043 70330 00 Sand And Gravel	15,000.00	0.00	7,832.31	7,167.69	52.22
1100 7043 70331 00 Cold Patch	17,000.00	0.00	5,085.13	11,914.87	29.91
1100 7043 70333 00 Other Road Supplies	14,500.00	21.34	11,453.52	3,046.48	78.99
1100 7043 70334 00 Equipment Rental	2,500.00	0.00	0.00	2,500.00	0.00
1100 7043 70335 00 License - Contractual	5,100.00	0.00	6,000.00	(900.00)	117.65
1100 7043 70336 00 Clothing	5,500.00	662.75	872.73	4,627.27	15.87
1100 7043 70399 00 Safety And Licensing	3,000.00	305.08	3,981.75	(981.75)	132.73
Highway Expenses	990,382.00	62,566.00	812,686.27	177,695.73	82.06
1100 7044 70101 00 Snow Removal - OT	28,000.00	0.00	16,239.13	11,760.87	58.00
1100 7044 70337 00 Equipment And Supplies	49,000.00	172.70	40,992.81	8,007.19	83.66
Snow Removal Expenses	77,000.00	172.70	57,231.94	19,768.06	74.33
1100 7045 70101 00 Salaries	66,174.00	4,831.24	57,457.38	8,716.62	86.83
1100 7045 70309 00 Telephone	650.00	63.16	480.27	169.73	73.89
1100 7045 70321 00 Electricity	1,100.00	76.30	991.26	108.74	90.11
1100 7045 70340 00 Maintenance And Testing	41,000.00	3,199.46	12,031.81	28,968.19	29.35
1100 7045 70341 00 Transfer And Trucking	335,000.00	27,531.36	270,122.45	64,877.55	80.63
1100 7045 70350 00 Hazardous Waste Recycling	300.00	0.00	0.00	300.00	0.00
Waste Removal Expenses	444,224.00	35,701.52	341,083.17	103,140.83	76.78
1100 7046 70309 00 Telephone	0.00	42.85	42.85	(42.85)	0.00
1100 7046 70321 00 Electricity	67,500.00	5,416.60	49,651.15	17,848.85	73.56
Street Lighting Expenses	67,500.00	5,459.45	49,694.00	17,806.00	73.62
1100 7047 70101 00 Salaries	11,250.00	0.00	3,875.00	7,375.00	34.44
1100 7047 70302 00 Fees And Supplies	1,800.00	0.00	193.49	1,606.51	10.75
1100 7047 70360 00 Tree Pruning	15,000.00	2,200.00	24,789.00	(9,789.00)	165.26
1100 7047 70370 00 Purchase Of Trees	6,000.00	0.00	200.00	5,800.00	3.33
Tree Warden Expenses	34,050.00	2,200.00	29,057.49	4,992.51	85.34
1100 7048 70342 00 Town Cemetery And Parade	2,100.00	0.00	689.65	1,410.35	32.84
Other Public Works Expenses	2,100.00	0.00	689.65	1,410.35	32.84
1100 7049 70101 00 Cleaning Contracts	65,000.00	3,055.57	37,366.70	27,633.30	57.49
1100 7049 70302 00 Supplies	5,000.00	142.77	3,904.08	1,095.92	78.08
1100 7049 70309 00 Telephone	15,500.00	629.76	12,350.91	3,149.09	79.68
1100 7049 70321 00 Electricity	55,000.00	2,931.01	37,545.76	17,454.24	68.27
1100 7049 70324 00 Water	9,000.00	1,874.51	5,299.28	3,700.72	58.88
1100 7049 70343 00 Heating	40,000.00	4,100.43	31,108.63	8,891.37	77.77
1100 7049 70344 00 Repairs And Maintenance	50,000.00	4,859.01	36,023.67	13,976.33	72.05
1100 7049 70375 00 Landscape	7,500.00	0.00	4,659.96	2,840.04	62.13
Public Buildings Expenses	247,000.00	17,593.06	168,258.99	78,741.01	68.12
1100 7060 70456 00 Visiting Nurse/Mental Health	31,500.00	17,500.00	26,500.00	5,000.00	84.13
General Expenses	31,500.00	17,500.00	26,500.00	5,000.00	84.13
1100 7061 70302 00 Fees And Supplies	7,500.00	0.00	933.50	6,566.50	12.45
1100 7061 70306 00 Tick Tack Force	15,000.00	0.00	700.00	14,300.00	4.67

Budget vs Actual - Expenditures
TOWN OF JAMESTOWN, RI
For 4/30/2019

Run: 5/14/2019 at 9:58 AM

	Annual Budget	P-T-D Actual	Y-T-D Actual	Remaining \$	% of Budget
Animal Control Expenses	22,500.00	0.00	1,633.50	20,866.50	7.26
1100 7065 70101 00 Salaries	69,620.00	6,538.20	58,613.79	11,006.21	84.19
1100 7065 70201 00 Cleaning Contract	0.00	425.00	3,825.00	(3,825.00)	0.00
1100 7065 70302 00 Fees, Supplies & Dues	4,000.00	467.00	4,003.13	(3.13)	100.08
1100 7065 70309 00 Telephones	2,500.00	0.00	1,936.89	563.11	77.48
1100 7065 70321 00 Electricity	5,000.00	317.60	3,060.50	1,939.50	61.21
1100 7065 70324 00 Water	1,000.00	242.75	838.17	161.83	83.82
1100 7065 70341 00 Trash Removal	400.00	30.00	303.00	97.00	75.75
1100 7065 70343 00 Heat	4,000.00	647.53	3,711.46	288.54	92.79
1100 7065 70344 00 Repairs & Maintenance	11,100.00	4,220.53	7,917.27	3,182.73	71.33
1100 7065 70380 00 Program	5,000.00	60.38	4,322.23	677.77	86.44
Total Expenses	102,620.00	12,948.99	88,531.44	14,088.56	86.27
1100 7070 70100 00 Salary, Library Director	76,340.00	5,678.42	64,983.28	11,356.72	85.12
1100 7070 70101 00 Salaries	174,940.00	12,899.38	150,206.26	24,733.74	85.86
1100 7070 70104 00 Library-OT	0.00	0.00	472.75	(472.75)	0.00
1100 7070 70302 00 Fees And Supplies	8,250.00	3,677.35	10,723.38	(2,473.38)	129.98
1100 7070 70308 00 Insurance	15,549.00	0.00	15,549.00	0.00	100.00
1100 7070 70309 00 Telephone	1,000.00	0.00	265.31	734.69	26.53
1100 7070 70310 00 Equipment	1,000.00	0.00	1,042.15	(42.15)	104.22
1100 7070 70321 00 Electricity	21,000.00	1,695.90	14,808.36	6,191.64	70.52
1100 7070 70343 00 Heating	17,000.00	2,277.64	11,801.92	5,198.08	69.42
1100 7070 70344 00 Repairs And Maintenance	19,000.00	2,308.16	17,118.60	1,881.40	90.10
1100 7070 70345 00 Computer Repairs And Maintenanc	6,000.00	498.48	6,201.48	(201.48)	103.36
1100 7070 70351 00 Books And Periodicals	15,000.00	1,101.54	16,174.49	(1,174.49)	107.83
1100 7070 70352 00 Books - State Aid	123,716.00	13,849.97	78,119.11	45,596.89	63.14
1100 7070 70353 00 Library State Aid - OT	0.00	538.48	5,582.64	(5,582.64)	0.00
1100 7070 70355 00 CREDITS (LIB SALES & GIFTS)	0.00	4,647.19	246.70	(246.70)	0.00
1100 7070 70375 00 Landscaping	4,700.00	775.00	1,026.75	3,673.25	21.85
Library Expenses	483,495.00	49,947.51	394,322.18	89,172.82	81.56
1100 7080 70101 00 Salary- Recreation Director	69,867.00	5,374.38	59,118.18	10,748.82	84.62
1100 7080 70102 00 Salaries- Recreation Staff	177,046.00	13,219.48	153,308.23	23,737.77	86.59
1100 7080 70104 00 Salaries -Teen Center Support Staff	16,000.00	1,312.00	13,374.88	2,625.12	83.59
1100 7080 70105 00 Seasonal Support Staff	139,500.00	2,150.00	115,762.65	23,737.35	82.98
1100 7080 70112 00 Recreation - OT	0.00	35.95	2,318.13	(2,318.13)	0.00
1100 7080 70115 00 Seasonal - OT	0.00	0.00	336.00	(336.00)	0.00
1100 7080 70302 00 Supplies	6,200.00	51.13	5,885.00	315.00	94.92
1100 7080 70305 00 Advertising	4,000.00	0.00	3,235.00	765.00	80.88
1100 7080 70308 00 Vehicle Insurance	7,830.00	0.00	7,830.00	0.00	100.00
1100 7080 70309 00 Telephone	3,300.00	85.52	1,045.82	2,254.18	31.69
1100 7080 70310 00 Equipment	4,000.00	0.00	2,938.31	1,061.69	73.46
1100 7080 70314 00 Gas And Oil	12,000.00	72.98	6,361.79	5,638.21	53.01
1100 7080 70321 00 Electricity	27,000.00	204.69	17,414.53	9,585.47	64.50
1100 7080 70322 00 Fort Getty Water Removal	9,000.00	0.00	8,412.50	587.50	93.47
1100 7080 70323 00 Shores Beach/Sanitary Faciliti	3,800.00	0.00	1,865.00	1,935.00	49.08
1100 7080 70324 00 Water	14,000.00	0.00	37,683.79	(23,683.79)	269.17
1100 7080 70341 00 Trash Removal	10,000.00	238.00	7,580.00	2,420.00	75.80
1100 7080 70344 00 Repairs, Maintenance And Impro	23,000.00	15.00	20,015.50	2,984.50	87.02
1100 7080 70382 00 Summer Program	3,500.00	0.00	4,135.00	(635.00)	118.14
1100 7080 70383 00 Winter Program	1,200.00	0.00	971.69	228.31	80.97
Parks, Beaches & Recreation Expenses	531,243.00	22,759.13	469,592.00	61,651.00	88.39
1100 7090 70504 00 Payment Of Principal - Town	743,047.00	0.00	743,046.84	0.16	100.00
1100 7090 70505 00 Payment Of Interest - Town	201,475.00	25,675.00	195,974.85	5,500.15	97.27
1100 7090 70506 00 School- Principal	0.00	0.00	249,900.00	(249,900.00)	0.00
1100 7090 70507 00 School - Interest	0.00	0.00	6,590.00	(6,590.00)	0.00
1100 7090 79000 00 Transfer of Capital Budget	971,200.00	0.00	0.00	971,200.00	0.00
Debt Service Expenses	1,915,722.00	25,675.00	1,195,511.69	720,210.31	62.41
1100 7092 70527 00 Incidentals And Emergencies	50,000.00	0.00	3,844.00	46,156.00	7.69
1100 7092 70530 00 Conservation Commission	2,200.00	0.00	150.00	2,050.00	6.82
1100 7092 70533 00 Eastern RI Conservation District	1,000.00	0.00	1,000.00	0.00	100.00
1100 7092 70550 00 CHAMBER OF COMMERCE	4,000.00	0.00	1,028.85	2,971.15	25.72
1100 7092 70570 00 RI Economic Development	5,000.00	0.00	5,000.00	0.00	100.00
Other Expenses	62,200.00	0.00	11,022.85	51,177.15	17.72
Total Department Expenses	10,723,191.00	574,447.38	7,811,709.77	2,911,481.23	72.85

From: Dave COA <dave.mclaughlin@cleanoceanaccess.org>
Lisa Bryer <lbryer@jamestownri.net>
Subject: resolution opposing preemption (Jamestown)

Good evening

If this is your first time seeing this, I apologize for that oversight, and please reach out to me and I will help to get you up to speed

We want to make sure everyone is up to speed, as this can be a time sensitive issue in regards to how the general assembly operates

Please find below a draft resolution to oppose the proposed state plastic bag law that will re-introduce thick plastic bags into our community and will do so by preempting the local law

We need a strong voice from each community opposing these laws. The intent is good, but the reality is that these bills will flood our environment with thick plastic bags

Your help is requested and I am available to assist with any questions. If this email isn't clear, please do reach out to me

As Deborah will note, what we need is a "SUB A" to remove the pre-emption, but at the local level, what we need is a resolution opposing the bills

Thank you!

Dave

Dave McLaughlin
Executive Director
[Clean Ocean Access](#)
23 Johnny Cake Hill
Middletown, RI 02842
Office: 401-236-2561
Mobile: 401-465-0628

Community	Active as of	Counter	Ordinance type	Population
Town of Barrington	January 1, 2013	1	Original and upgraded	16,130
City of Newport	November 1, 2017	2	Similar to Barrington which requires stitched handles, nothing compostable, no fee	24,672
City of Middletown	December 1, 2017	3	Similar to Barrington which requires stitched handles, nothing compostable, no fee	16,150
Town of New Shoreham	January 1, 2018	4	Similar to Barrington which requires stitched handles, nothing compostable, no fee	1,051
Town of Jamestown	April 20, 2018	5	Similar to Barrington which requires stitched handles, nothing compostable, no fee	5,405
Town of Portsmouth	September 1, 2018	6	Similar to Barrington which requires stitched handles, nothing compostable, no fee	17,389
Town of Warren	December 1, 2018	7	Similar to Barrington which requires stitched handles, partially compostable, no fee	10,611
Town of Bristol	January 1, 2019	8	Similar to Barrington which requires stitched handles, nothing compostable, no fee	22,954
Town of South Kingstown	January 1, 2019	9	Similar to Barrington which requires stitched handles, nothing compostable, no fee	30,639
Town of North Kingstown	January 1, 2019	10	Similar to Barrington which requires stitched handles, nothing compostable, no fee	26,486
Town of Westerly	Passed 4/22/2019	11	Similar to Barrington which requires stitched handles, nothing compostable, no fee	22,787
City of Providence	Passed 4/22/2019	12	Similar to Barrington which requires stitched handles, nothing compostable, no fee	178,042
City of Cranston	Passed 4/22/2019	13	Similar to Barrington which requires stitched handles, nothing compostable, no fee	80,529
City of East Providence	pending 2nd final vote on May 7, 2019	14	<i>"Reusable carryout bag means a bag with handles which are stitched and not heat-fused that is specifically designed and manufactured for multiple reuse."</i>	47,037
14 Communities				499,882



Town of Jamestown
Resolution of the Town Council

No. 2019-08

PLASTIC WASTE REDUCTION ACT

WHEREAS, the Town of Jamestown implemented a plastic bag ban on April 20, 2018 and became 1 of the 13 communities in the State of Rhode Island with a uniform and consistent plastic bag ordinance, following the initial efforts by the Town of Barrington that established a robust amended ordinance by 2015, and

WHEREAS, including the City of Providence which is expected to pass the same ordinance on 2nd final reading on May 7, 2019, there will be nearly 500,000 residents of Rhode Island with a uniform and consistent ordinance to eliminate plastics bags that has been quantifiably documented on Aquidneck island by Clean Ocean Access in 2018 and 2019, and

WHEREAS, plastic pollution has been recognized as a global crisis, dangerous to the health of our oceans, ocean species, environment and wildlife, contributes to climate change, puts Rhode Island's fishing industries and aquatic ecosystems at risk, human health at risk, and is the major component of litter, and

WHEREAS, bills proposed in both the RI Senate (SB410) and the House of Representatives (HB5671) called "Plastic Waste Reduction Act" have been proposed to help eliminate single-use plastic bags, and

WHEREAS, we, the Town of Jamestown applaud the intent of these bills to reduce the amount of plastic pollution in our State, in our environment, in our ocean and waterways and in our single landfill, and

WHEREAS, both bills as currently written are weaker than the Town of Jamestown ordinance and will allow for thicker, single-use plastic bags to be reintroduced into our community as well as into the 13 other Rhode Island communities that have uniform and consistent plastic bag bans, and

NOW, THEREFORE, the Council of the Town of Jamestown will support these bills only on the condition that both bills be amended to exclude the uniformity clause, specifically the language that states that this law will supersede all local laws, which would prohibit the Town of Jamestown from continuing to take the lead on this critical issue and set the State on a path backwards, not forwards, in its effort to reduce plastic pollution.

By Order of the Jamestown Town Council

Michael G. White, President

Mary E. Meagher, Vice President

Nancy A. Beye

Randall White

William J. Piva, Jr.

IN WITNESS WHEREOF, I hereby attach my hand and the official seal
of the Town of Jamestown this 20th day of May, 2019.

Cheryl A. Fernstrom, CMC, Town Clerk

Taxpayers Association of Jamestown

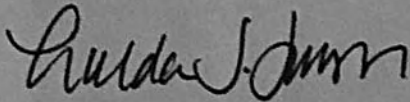
May 13, 2019

Dear Town Council President Michael White and Town Council Members,

Over the past several years (June 2015 – June 2018), many participants attending the annual financial town meeting have indicated the meeting has not been called to order at the 7:00pm start time as posted on the meeting agenda.

Pursuant to our telephone conversation with the RI Ethics Commission, they recommended we notify the Town Council in advance of this year's financial town meeting on June 3, 2019 to ensure the Town Moderator calls the meeting to order on time at 7:00pm. It is the responsibility of the taxpayer to arrive on time and the meeting should not be delayed because of participant tardiness.

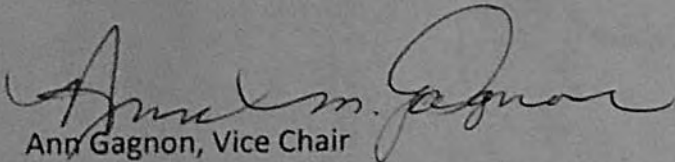
Sincerely yours,



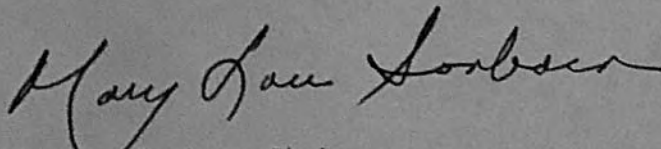
Linda Jamison, Treasurer



Rosemary Forbes-Woodside, Secretary



Amy Gagnon, Vice Chair



Mary Lou Sanborn, Chair

May 11, 2019

Honorable Jamestown Town Council
Andrew Nota, Town Administrator
Conservation Commission
Quentin Anthony, Esq. President, CILT
Jamestown Press: "Opinion"

From: Ann Gagnon, President, Jamestown Shores Association

RE: TOWN COUNCIL'S ACTION PROTECTS WATER SUPPLY OF ALL RESIDENTS

The Jamestown Shores Association expresses our appreciation to the Town Council for officially placing 33 wet and unbuildable lots in the Shores area in the capable hands of the Conanicut Land Trust. These lots are to remain in their "natural state" in perpetuity as water recharge areas.

This action conserves and helps to protect a clean and safe water supply for all Jamestown residents, in all areas of the Island, not just the Shores area. Our underground aquifer must be protected.

Our thanks are also extended to the Land Trust and Conservation Commission for their ongoing dedication to protecting our environment, including our fragile water supply, and for serving as active partners in the Council's efforts.

We trust that the process for final approval of these lots will proceed in a timely fashion, and that new lots acquired by the Town Council be placed under similar protection.

Sincerely,

Ann Gagnon, President
Jamestown Shores Association

School Committee Resolution on Financial Literacy

WHEREAS: Every Rhode Islander deserves the opportunity to achieve financial security and;

WHEREAS: Thirty-six states guarantee access to personal financial education in their public-school curriculum, and it is time for Rhode Island to join them and;

WHEREAS: A decade after the most recent financial crisis, Rhode Islanders continue to struggle and;

WHEREAS: Rhode Island has the second highest student loan debt burden in the country, the ninth highest mortgage delinquency rate in the US, and continues to lag the nation and region in personal retirement savings and;

WHEREAS: Research shows that students who receive high-quality personal finance education in school are more likely to manage their finances effectively as adults, resulting in lower debt, higher credit scores and greater personal income and;

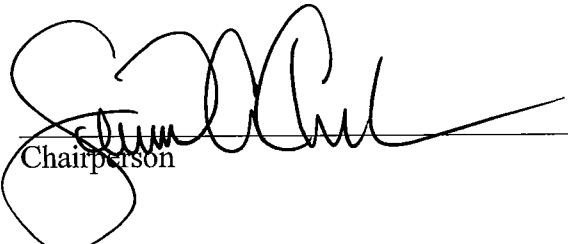
WHEREAS: Most high schools in Rhode Island already offer courses that include personal finance, but not all students have access to these important lessons and;

WHEREAS: 2019 – H 5033 and 2019 – S 112 will ensure that students have the opportunity to receive instruction in personal finance, while also directing the state Department of Education to provide educators with links to professional development and classroom resources to assist in this effort.

NOW, THEREFORE, BE IT RESOLVED: That the Pawtucket School Committee respectfully requests the Rhode Island General Assembly to support 2019 – H 5033 and 2019 – S 112.

RESOLVED: That a copy of this Resolution be forwarded to every Rhode Island Municipality, School Committee, State Senator, State Representative, and the Governor.

WHERETO: The following bear witness:


Chairperson

Date 4/30/19

TOWN OF PORTSMOUTH, RHODE ISLAND
A TOWN COUNCIL PROCLAMATION FOR SMALL BUSINESS
WEEK MAY 5, 2019 - MAY 11, 2019

WHEREAS, every year, our Nation and State set aside a week to honor small business owners, advocates and workers for their important role in ensuring that America remains the economic leader of the world; and

WHEREAS, every day, small businesses help enhance the lives of our citizens and lead the way in our economy by providing jobs and opportunities while being the fastest growth sector; and

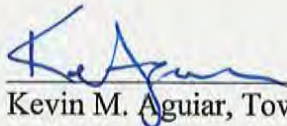
WHEREAS, small businesses are the lifeblood of the cities and towns across the country and state, and continue to be the backbone of the economy; and

WHEREAS, we salute small business owners, entrepreneurs and employees for enhancing our communities and expanding opportunities for all; and

NOW, THEREFORE, BE IT RESOLVED, that the Town Council of Portsmouth does proclaim May 5 - May 11, 2019 as: **Rhode Island Small Business Week** in the Town of Portsmouth;

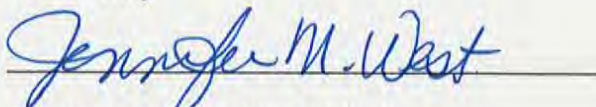
BE IT FURTHER RESOLVED, that, upon passage, copies of this resolution be sent to the Town of Portsmouth's State Senators and State Representatives in the Rhode Island General Assembly, the Senate President, the Speaker of the House, the Executive Director of the Rhode Island League of Cities and Towns, the Governor of the State of Rhode Island and all the Cities and Towns in the State of Rhode Island.

Adopted by the Town Council of the Town of Portsmouth on April 24, 2019.



Kevin M. Aguiar, Town Council President

ATTEST:



Jennifer M. West, Town Clerk