



**TOWN COUNCIL MEETING**  
**Jamestown Town Hall**  
**Rosamond A. Tefft Council Chambers**  
**93 Narragansett Avenue**  
**Monday, April 15, 2019**  
**6:30 PM**

*The public is welcome to participate in this Town Council meeting. Open Forum offers citizens the opportunity to clarify an item on the agenda, address items not on the agenda, or comment on a communication or Consent Agenda item. Citizens are welcome to speak to the subject of a Public Hearing, and are allowed to speak at the discretion of the Council President or a majority of Councilors present, or at other times during the meeting, in particular during New or Unfinished Business.*

*Anyone wishing to speak should use the microphone at the front of the room, stating their name and address for the record; comments must be addressed to the Council, not the audience. It is the Town Council's hope that citizens and Councilors alike will be respectful of each other's right to speak, tolerant of different points of view, and mindful of everyone's time.*

Attachments for items on this meeting agenda are available to the public on the Town website at: <http://www.jamestownri.gov/town-government/town-council/town-council-meetings-minutes/2019-meetings-minutes/2019-meetings>

**I. ROLL CALL**

**II. CALL TO ORDER, PLEDGE OF ALLEGIANCE**

**III. TOWN COUNCIL SITTING AS THE BOARD OF WATER AND SEWER COMMISSIONERS**

- A) Approval of Minutes; review, discussion and/or potential action and/or vote
  - 1) March 18, 2019 (regular meeting)
- B) Open Forum
  - 1) Scheduled request to address
  - 2) Non-scheduled request to address
- C) Report of Town Officials - Status Reports; review, discussion and/or potential action and/or vote
  - 1) Pumping Report
  - 2) Town Projects Reports
    - a) Town Wells
    - b) Water Treatment Plant
    - c) Transfer Pumping/Reservoir
    - d) Distribution System
    - e) Wastewater Treatment Facility
- D) Finance Director's Report: Comparison of Budget to Actuals as of March 31, 2019

Town Council Adjourns from sitting as the Board of Water and Sewer Commissioners

**IV. ACKNOWLEDGEMENTS, ANNOUNCEMENTS, PRESENTATIONS, RESOLUTIONS AND PROCLAMATIONS**

A) Proclamation

- 1) No. 2019-06: Teacher Appreciation Week, May 6 – May 10

**V. PUBLIC HEARINGS, LICENSES AND PERMITS**

*All approvals for licenses and permits are subject to the resolution of debts, taxes and appropriate signatures as well as, when applicable, proof of insurance.*

A) **Town Council Sitting as the Alcoholic Licensing Board**

- 1) Pursuant to Title 3 Chapter 7 of the General Laws of Rhode Island 1956 and as amended the following license application has been received under said Act for September 21, 2019;

**CLASS F (NON-PROFIT)**

Saint Mark Church  
60 Narragansett Avenue  
Jamestown, RI 02835

- a) Approval of the **CLASS F (NON-PROFIT) LIQUOR LICENSE**; review and discussion and/or potential action and/or vote
- b) Request for waiver of the **Class F (Non-Profit) Liquor License Fee (\$15.00)**; review, discussion and/or potential action and/or vote

B) Licenses and Permits

- 1) One Day Event/Entertainment License Application
- a) Applicant: Saint Mark Church  
Event: Saint Mark Summer Festival  
Date: September 21, 2019  
Location: 60 Narragansett Avenue

**VI. OPEN FORUM**

*Please note that, under scheduled requests to address, if the topic of the address is available to be put on the agenda, the Council may discuss the issue*

- A) Scheduled request to address
- B) Non-scheduled request to address

**VII. COUNCIL, ADMINISTRATOR, SOLICITOR, COMMISSION/COMMITTEE COMMENTS & REPORTS**

- A) Town Administrator's Report: Andrew E. Nota
- 1) 2020 Census
- 2) Town Clerk's Position – Advertisement
- 3) RTG Load Evaluation Report – Steel Pile Pier
- 4) Project Updates – East Ferry, Bike Path, North Road

- 5) RI League of Cities and Towns Legislative Update

## **VIII. UNFINISHED BUSINESS**

*For past discussion documentation please visit: <http://www.jamestownri.gov/town-government/town-council/town-council-meetings-minutes/2019-meetings-minutes/2019-meetings>*

- A) Upcoming Meetings and Sessions – dates and times
  - 1) Town Council Meeting Schedule: May 6<sup>th</sup>, May 20<sup>th</sup> and June 17<sup>th</sup> at 6:30 p.m.; Special Meeting with Adoption of FY 2019-2020 Town Budget: April 22<sup>nd</sup> at 5:30 p.m.; Statistical Revaluation Public Information Session: April 22<sup>nd</sup> at 6:00 p.m.; Financial Town Meeting: June 3<sup>rd</sup> at 7:00 p.m.; review, discussion and/or potential action and/or vote
- B) Five-Year Lease Agreement, with option for a five-year renewal, for operation and management of the Jamestown Golf Course; Town Council ratification of the Agreement; and authorization for signing by the Town Administrator; review, discussion and/or potential action and/or vote, continued from April 1, 2019

## **IX. NEW BUSINESS**

- A) Connect Greater Newport Economic Development Initiative, as led by the Newport County Chamber of Commerce, Update Report by Consultant Ashley Medeiros, and Town Council consideration of their request for funding in the amount of \$5,000; review, discussion and/or potential action and/or vote
- B) Appointment to the Jamestown Board of Canvassers (One Member with a six-year term expiring March 2025), pursuant to RIGL § 17-8-1 and RIGL §17-8-2; Democratic or Republican appointment; review, discussion and/or potential action and/or vote
  - 1) Letter of recommendation from Democratic Town Committee Co-Chair Anne Maxwell-Livingston and Co-Chair Melody Drnach
    - a) Board of Canvassers Member
      - i) Kenneth Newman
      - ii) Kitty Wineberg
      - iii) George Newman
      - iv) Marcia Lindsay
      - v) Dennis Webster
  - 2) Letter of recommendation from Republican Town Committee Chair Blake Dickinson
    - a) Board of Canvassers Member
      - i) Tyler Fandetti
      - ii) Linda Jamison
      - iii) Nancy Semco
  - 3) Letter of recommendation from Board of Canvassers Chair Carol Nelson-Lee

- C) Appointment to the Jamestown Board of Canvassers (One Alternate Member with a six-year term expiring March 2025), pursuant to RIGL § 17-8-1 and RIGL §17-8-2; Democratic appointment; review, discussion and/or potential action and/or vote
  - 1) Letter of recommendation from Democratic Town Committee Co-Chair Anne Maxwell-Livingston and Co-Chair Melody Drnach
    - i) Katherine Wineberg
    - ii) Kenneth Newman
    - iii) Marcia Lindsay
    - iv) George Newman
    - v) Dennis Webster
  - 2) Letter of recommendation from Board of Canvassers Chair Carol Nelson-Lee

**X. ORDINANCES, APPOINTMENTS, VACANCIES AND EXPIRING TERMS**

- A) Ordinances
  - 1) Proposed Amendments to the Jamestown Code of Ordinances Chapter 70 Traffic and Vehicles, Article II. Administration and Enforcement, Sec. 70-25 Notice of Violation; Admission of Truth and Payment of Fines at Police Station; Amounts; Article III. Specific Street Regulations, Sec. 70-52 Stop Intersections; Article IV. Stopping, Standing and Parking, Sec. 70-81 Parking Area, Lots 172 and 173 (former ambulance barn); Sec. 70-82 Two-hour Parking Limit Located upon Lot 573 Plat 8; Sec. 70-83 Standing or Parking on Steel Pier and Bulkhead; Sec. 70-86 Standing or Parking on East Ferry Wharf; and Sec. 70-87 Prohibited or Restricted Parking on Specified Streets; review, discussion and/or potential action and/or vote to proceed to advertise in the *Jamestown Press* April 25, 2019 edition for public hearing on May 6, 2019
- B) Appointments, Vacancies, and Expiring Terms; review, discussion and/or potential action and/or vote on each listed appointment, vacancy and/or expiring term
  - 1) Jamestown Conservation Commission (One vacancy with an unexpired three-year term ending date of December 31, 2020);
    - a) Letter of resignation
      - i) Ken Schadegg
  - 2) Jamestown Fire Department Compensation Committee (One Citizen-at-Large vacancy with a three-year term ending date of May 31, 2021); duly advertised; no applicants
  - 3) Jamestown Juvenile Hearing Board (One Alternate Member vacancy with a two-year term ending date of December 31, 2020); duly advertised; interviews conducted
    - a) Letters of interest
      - i) Joseph Cannon
      - ii) Bruce J. Whitehouse



## **XI. CONSENT AGENDA**

*An item on the Consent Agenda need not be removed for simple clarification or correction of typographical errors. Approval of the Consent Agenda shall be equivalent to approval of each item as if it had been acted upon separately.*

- A) Adoption of Town Council Minutes
  - 1) March 29, 2019 (special meeting)
  - 2) April 1, 2019 (regular meeting)
  - 3) April 1, 2019 (executive session)
  - 4) April 2, 2019 (operating budget work session #2)
- B) Minutes of Town Boards/Commissions/Committees
  - 1) Jamestown Housing Authority (01-10-2018)
  - 2) Jamestown Housing Authority (02-14-2018)
  - 3) Jamestown Housing Authority (03-07-2018)
  - 4) Jamestown Housing Authority (05-15-2018)
  - 5) Jamestown Housing Authority (06-13-2018)
  - 6) Jamestown Housing Authority (07-11-2018)
  - 7) Jamestown Housing Authority (09-18-2018)
  - 8) Jamestown Housing Authority (10-10-2018)
  - 9) Jamestown Housing Authority (11-19-2018)
  - 10) Jamestown Housing Authority (12-19-2018)
  - 11) Jamestown Library Board of Trustees (12-11-2018)
  - 12) Jamestown Library Board of Trustees (12-18-2018)
  - 13) Jamestown Library Board of Trustees (01-08-2019)
  - 14) Jamestown Library Board of Trustees (02-12-2019)
  - 15) Jamestown Library Board of Trustees (03-12-2019)
  - 16) Jamestown Tree Preservation and Protection (12-04-2018)
- C) Board/Commission/Committee Attendance Records
  - 1) Jamestown Conservation Commission
  - 2) Jamestown Harbor Commission
  - 3) Jamestown Housing Authority
  - 4) Jamestown Traffic Committee
- D) Finance Director's Report: Comparison of Budget to Actuals as of March 31, 2019

## **XII. COMMUNICATIONS, PETITIONS, AND PROCLAMATIONS AND RESOLUTIONS FROM OTHER RHODE ISLAND CITIES AND TOWNS**

- A) Communications
  - 1) Statewide Planning April 2019 Newsletter
  - 2) Letter of Newport County YMCA announcing Annual Golf Tournament Fundraiser for YMCA Adaptive Physical Activity and Special Olympics Team, June 10<sup>th</sup>, Montaup Country Club, Portsmouth
  - 3) Request of Newport Mental Health for Town Council adoption of a Proclamation for May 2019 as Mental Health Month in Jamestown

- B) Proclamations and Resolutions from other Rhode Island Cities and Towns
- 1) Resolution of the Smithfield School Committee requesting the RI General Assembly Support House Bill 5033 and Senate Bill 0112
  - 2) Resolution of the Smithfield School Committee requesting the RI General Assembly support legislative proposals that ban bringing firearms onto school grounds except by Peace Officers as defined in § 12-7-21
  - 3) Resolution of the Smithfield School Committee requesting the RI General Assembly pass House Bill 5252 and Senate Bill 0042 calling for a referendum amending Article XII before the voters at the November 3, 2020 general election
  - 4) Resolution of the Smithfield School Committee requesting the RI General Assembly oppose House Bill 5437 and any legislative proposals that would mandate expired teacher contracts continue at the existing terms and conditions
  - 5) Resolution of the Smithfield School Committee requesting the RI General Assembly oppose House Bill 5260 calling for binding arbitration for teacher and school employee contracts Resolution of the Charlestown Town Council in Support of additional State Funding for Education
  - 6) Resolution of the Foster Town Council in Support of Additional Funding for Education
  - 7) Resolution of the Pawtucket School Committee requesting the RI General Assembly support House Bill 5252 and Senate Bill 0042 calling for a referendum amending Article XII. at the November 3, 2020 General Election
  - 8) Resolution of the Westerly Town Council in support of House Bill 5383 and Senate Bill 0139 Sub A “Comprehensive Discharge Planning”

### **XIII. AGENDA ITEMS FOR THE NEXT MEETING AND FUTURE MEETINGS**

- A) Paper streets in Jamestown and water access
- B) Review and Discussion of Conservation Easement on Shores Lots (May 6)
- C) Proposed Water Resources Protection Committee discussion (May)
- D) Open Meetings Act Ruling: Spodnik v. West Warwick Town Council
- E) Town Council Goals and Objectives for the 2018-2020 Council Term (May/June)
- F) Taxation items: RIGL § 44-3-12 Visually Impaired Persons – Exemption and RIGL § 44-3-5 Golf Star Parents’ Exemption (May)

### **XIV. EXECUTIVE SESSION**

### **XV. ADJOURNMENT**

***Pursuant to RIGL § 42-46-6(c) Notice of this meeting shall be posted on the Secretary of State's website and at the Town Hall and the Jamestown Philomenian Library. Notice is also posted at the Jamestown Police Station and on the Internet at [www.jamestownri.gov](http://www.jamestownri.gov).***

ALL NOTE: This meeting location is accessible to the physically challenged. If communications assistance is needed or other accommodations to ensure equal participation, please call 1-800-745-5555, or contact the Town Clerk at 401-423-9800, via facsimile to 401-423-7230, or email to cfernstrom@jamestownri.net not less than three (3) business days prior to the meeting.

*Posted on the RI Secretary of State website April 10, 2019*

**TOWN OF JAMESTOWN  
TOWN COUNCIL MEETING  
for  
TOWN, WATER AND SEWER MATTERS**

March 18, 2019

A regular meeting of the Jamestown Town Council sitting as the Board of Water and Sewer Commissioners was called to order at the Jamestown Town Hall, Council Chambers, 93 Narragansett Avenue at 6:34 PM by Commission President Michael G. White.

The following members were present:

Mary E. Meagher, Vice-President  
Nancy A. Beye  
William J. Piva, Jr.  
Randall White

Also present were:

Andrew Nota, Town Administrator  
Peter D. Ruggiero Esq., Town Solicitor  
Michael Gray PE, Public Works Director  
Christina D. Collins, Finance Director  
Cheryl Fernstrom, Town Clerk  
Denise Jennings, Water and Sewer Clerk

**AWARDS, PRESENTATIONS AND ACKNOWLEDGMENTS**

(None)

**READING AND APPROVAL OF MINUTES**

1) 02/19/19 (regular meeting)

Motion was made by Commissioner Meagher, seconded by Commissioner Piva to accept the 02/19/19 regular meeting minutes. So unanimously voted.

**OPEN FORUM**

Commission President White noted that this open forum would be for water and sewer matters only.

1) Scheduled requests to address:

(No scheduled requests)

2) Non-scheduled request to address:

(No non-scheduled requests)

**REPORT OF TOWN OFFICIALS**

1) **Pumping Report:**

The Public Works Director reported the following:

- Pumping was down slightly for the month of February.
- JR-1 remains off for the winter.
- Rainfall was up slightly for the month of February and compared to previous months.
- Transfer pumping remains off for the winter.
- North Reservoir is @ capacity, usable storage-60MG
- South Pond is @ capacity, usable storage-6MG

2) **Town project reports:** *(See attached Project Update Report dated March 2019)*

**Transfer Pumping/Reservoir**

The Public Works Director reported the following:

- He met with a technician from Suez Water Technology, who purchased the water technology side of GE. GE was the original designer and manufacturer of the water treatment system for the plant.
- The water treatment facility was built 11 years ago and the life cycle of the membrane filtration system is approximately 10-15 years.
- Suez Water Technology inspected the membranes and discussion was had regarding their life cycle and replacement in the future.
- Town staff has begun work on the bike path which runs along the south side of North Reservoir. The path will run through the reservoir property from North Road to East Shore Road.

**Distribution System**

The Public Works Director reported the following:

- Hydrant flushing will begin the week of March 25<sup>th</sup> and will run through April.
- Flushing removes sediment from the system and improves water quality.

Following clarification on a few items, it was the consensus of the Commission to accept the Public Works Director's report, as presented.

**LETTERS AND COMMUNICATIONS**

(None)

**UNFINISHED BUSINESS**

(None)

**NEW BUSINESS**

(None)

**TOWN BUSINESS**

(None)

**ADJOURNMENT**

There being no further business before the Commission, motion was made by Commissioner Meagher, seconded by Commissioner Beye to adjourn the Water and Sewer meeting at 6:42 PM. So unanimously voted.

Attest:



Denise Jennings  
Water and Sewer Clerk

xc: Commission Members (5)  
Town Administrator  
Town Solicitor  
Public Works Director  
Town Clerk

## **Project Update March 2019**

### **WELLS**

JR-1, JR-3

- JR-1 is turned off for winter conditions to protect equipment and piping from freezing.

### **TREATMENT PLANT**

- Staff have been working on equipment and building maintenance within the treatment plant. The flooring was replaced in the laboratory/office, bathroom, and vestibule with tile. Staff have also repainted the rooms.
- We had a meeting with a technician from Suez Water Technology. Suez purchased the water technology side from GE, the original designer and manufacturer of our water treatment equipment at the plant. The purpose of our meeting was to inspect our membranes and discuss the life cycle for replacement. The plant has been operating for 11 years since construction and the membrane life cycle has a range between 10 and 15 years.

### **TRANSFER PUMPING/RESERVOIR**

- The piping for our transfer pump has been disconnected to protect equipment from freezing during the winter months.
- Work on the south pond dam was postponed until the 2019 summer season.

### **DISTRIBUTION SYSTEM**

South Pond @ 6 MG

Usable Storage, 6 Million Gallons

North Pond @ 60 MG

Usable Storage 60 Million Gallons

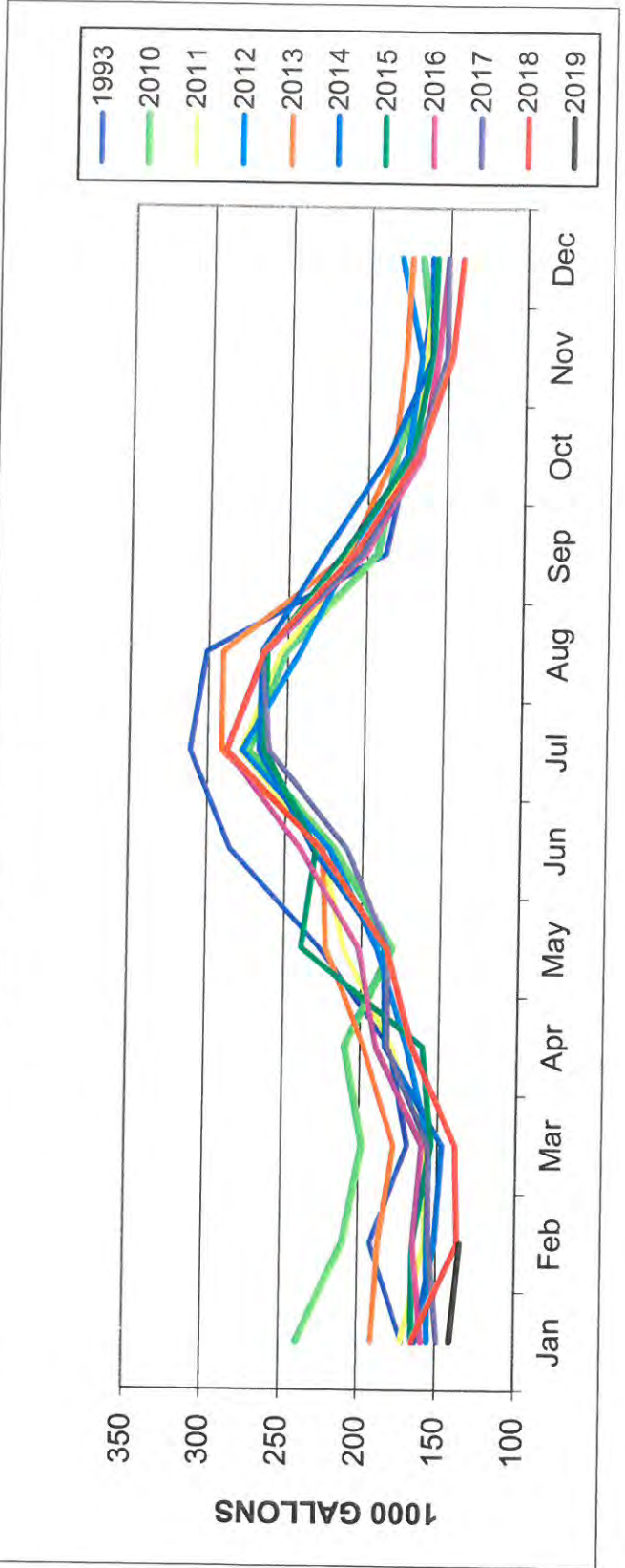
- There were no leaks reported for February.
- Water Department has schedule hydrant flushing to begin the week of March 25<sup>th</sup>.

### **WASTEWATER TREATMENT PLANT**

- The monthly average daily flow at the treatment plant for February was 0.59 million gallons per day. The peak daily flow was 0.95 million gallons. The permitted monthly average is 0.73 million gallons per day as a condition of our discharge permit. There were no sanitary sewer overflows for the month of February. Rain and groundwater continue to have an impact on the sewer collection system due to I/I (Inflow & infiltration).

	1993	2008	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019
Jan	171	172	173	239	172	155	191	163	165	159	149	165	141
Feb	192	154	173	210	158	156	187	151	165	165	155	137	135
Mar	169	155	165	198	157	155	178	147	154	160	156	139	
Apr	181	174	196	210	180	170	198	184	160	190	183	167	
May	227	202	195	180	212	190	223	185	239	202	183	184	
Jun	285	246	215	218	226	221	226	232	230	240	210	227	
Jul	311	296	277	274	279	278	291	267	264	288	261	288	
Aug	301	256	290	251	254	242	291	266	263	264	266	265	
Sep	188	210	245	193	205	210	212	227	215	201	203	208	
Oct	175	187	259	182	175	175	184	187	172	166	170	168	
Nov	166	175	226	160	164	167	177	160	160	157	151	148	
Dec	158	192	230	167	158	180	174	161	158	151	151	142	

### PUMPING REPORT



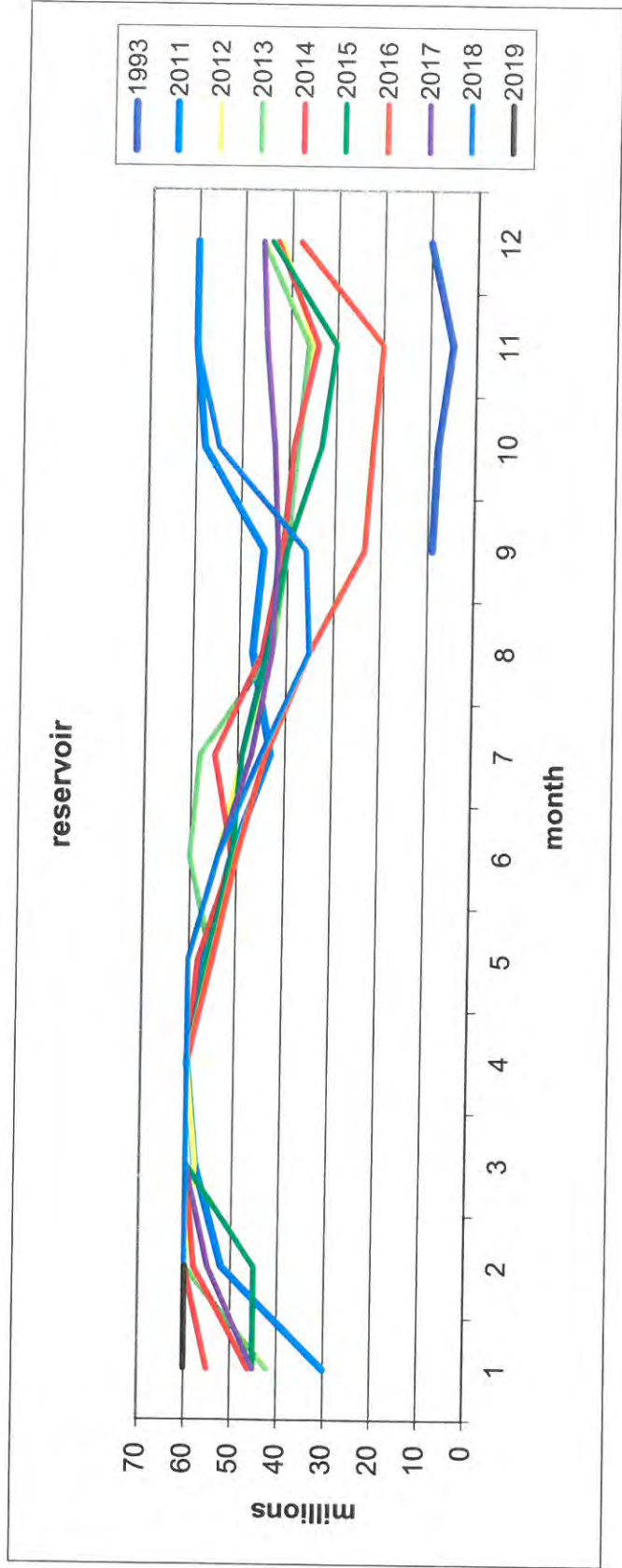






# RESERVOIR LEVEL

	1993	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019
Jan		60	30	60	42	55	45	46	45	60	60
Feb		60	52	60	60	60	45	58	55	60	60
Mar		60	58	58	60	60	60	60	60	60	60
Apr		60	60	60	60	60	60	60	60	60	60
May		60	57	60	55	58	56	55	60	60	60
Jun		51	51	54	60	51	51	50	54	54	60
Jul		43	43	49	58	55	49	44	47	45	60
Aug		40	47	43	43	45	44	35	43	35	60
Sep	9	35	45	40	40	41	40	23.5	42	36	60
Oct	8	30	58	38	38	39	33	22	43	55	60
Nov	5	28	60	35	36	34	30	20	45	60	60
Dec	10	29	60	42	46	43	44	38	46	60	60





## Project Update April 2019

### WELLS

JR-1, JR-3

- JR-1 has been turned off for winter conditions to protect equipment and piping from freezing.

### TREATMENT PLANT

- The RIDOH has scheduled a sanitary survey with the staff of the water department for April 23<sup>rd</sup>. A sanitary survey is conducted every 3 years by the RIDOH as required by the EPA. The survey is a review of all components of our water system from raw water sources, pumps, treatment, storage, distribution and the management of our water systems. Staff from the RIDOH will be onsite for a day or two to complete the survey.
- I have been working on the proposed budget for water and sewer. There are three projects that will have an impact on the budget for water within the next 1-2 years; Repainting the water tower, watermain replacement project on Narragansett Avenue in West Ferry, and the replacement of the membrane filters. For the sewer side of the budget we need to address the siding on the waste water treatment plant building.

### TRANSFER PUMPING/RESERVOIR

- The piping for our transfer pump has been disconnected to protect equipment from freezing during the winter months.
- Work on the south pond dam was postponed until the 2019 summer season.
- The RIDEM Dam Safety Program completed a visual inspection of the North Reservoir Dam on April 4<sup>th</sup>. The earthen Dam has experienced erosion due to wind and wave action along the face of the dam. Our engineering consultant at Pare has provided a plan to address the erosion using filter fabric and rip-rap stone. The improvements will be completed when the water level drops in the summer season and while the DPW is working on the path.

### DISTRIBUTION SYSTEM

South Pond @ 6 MG

Usable Storage, 6 Million Gallons

North Pond @ 60 MG

Usable Storage 60 Million Gallons

- There were no leaks reported for March.
- Water Department has been flushing hydrants since the week of March 25<sup>th</sup>. Work should be complete the week of April 15<sup>th</sup>.

### WASTEWATER TREATMENT PLANT

- Attached is a new monthly report provided by the staff at the wastewater department. The monthly average daily flow at the treatment plant for March was 0.62 million gallons per day. The peak daily flow was 1.12 million gallons. The permitted monthly average is 0.73 million gallons per day as a condition of our discharge permit. There were no sanitary sewer overflows for the month of March.



TOWN OF JAMESTOWN WWTF  
MONTHLY REPORT  
MARCH 2019

Douglas Ouellette, Superintendent

## **Parameters**

	<u>Monthly Avr.</u>	<u>Permit Limit</u>	<u>Notes</u>
Flow	0.6155 MGD	.73 MGD	
Daily Max	1.124 MGD		
BOD Removal	100.00%	85%	% Removed
TSS Removal	98.07%	85%	% Removed
Fecal Coliform	1.2	No limit, report only	
Enterococci	1.1	(<35 cfu/100ml Monthly)	(<276 cfu/100ml Daily)

## **Environmental Compliance (Violations)**

There were 0 violations to report for March 2019

## **Complaints**

There were 0 complaints received for March 2019

## **Alarms**

There were 0 alarms for March 2019

## **Septage**

The facility received 2,500 gallons for March 2019

## **Sludge Production**

The facility processed 54,000 gallons of sludge through Wastewater Services Incorporated.

## **Maintenance Management**

Our Isco All-weather Effluent sampler required a replacement power unit (\$750.00). 58 work orders completed.

## **Chemical Use**

The facility used 563.8 gallons of Sodium hypochlorite and 450 pounds of lime for process control.

## **Collection System**

31 pump station inspections were completed. All stations are operating as designed. Removed top blanket (grease and rags) from wet wells of stations 1, 2 and 3 with Inland Waters.

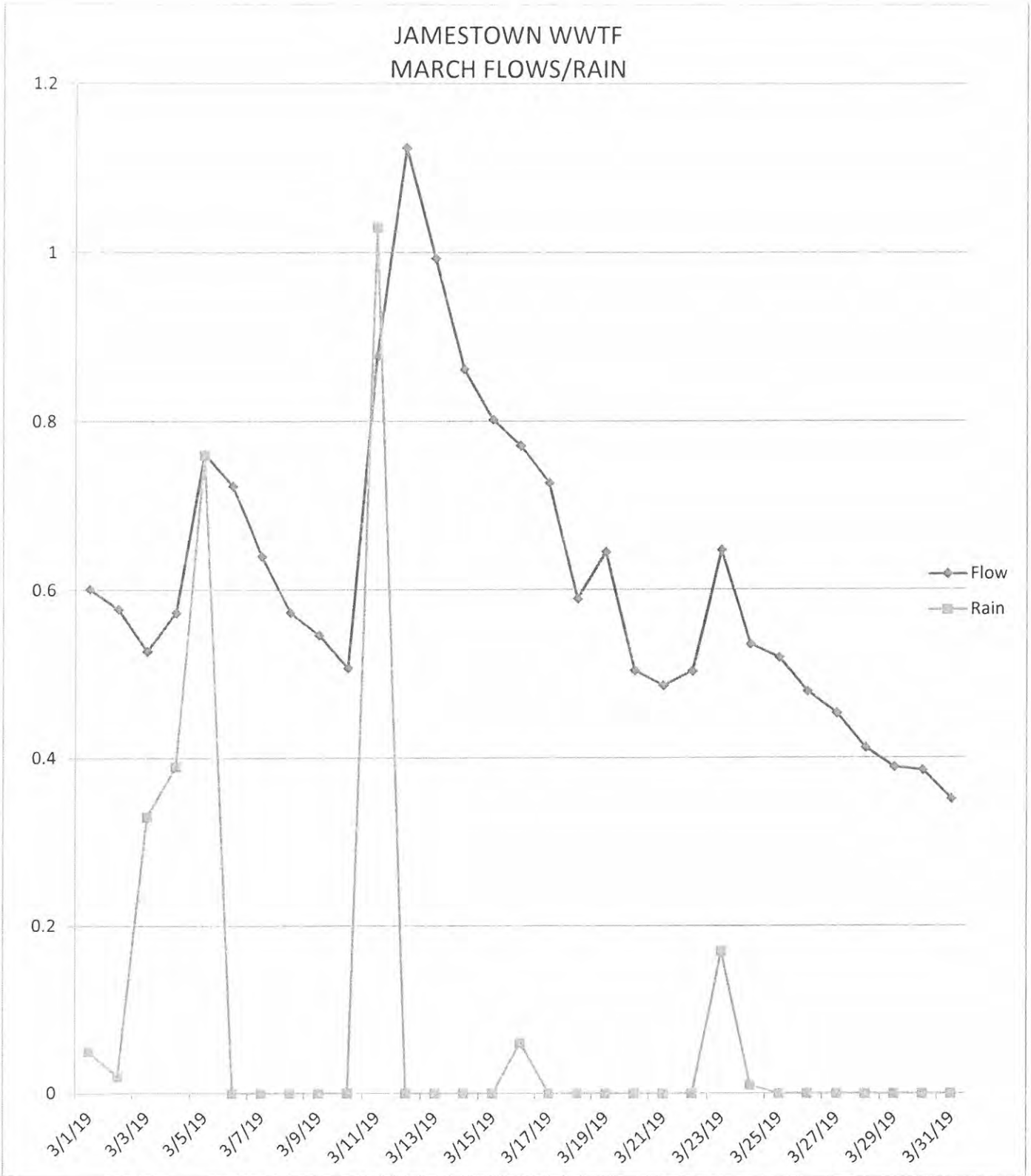
## **Energy Use**

Energy use for March 2019 was: 217 Kwh

## **Precipitation**

Precipitation for March was 2.84"

# Graphs















**Budget vs Actual - Water  
TOWN OF JAMESTOWN, RI  
For 3/31/2019**

Run: 4/10/2019 at 4:11 PM

	Annual Budget	P-T-D Actual	Y-T-D Actual	Remaining \$	% of Budget
2102 7000 70100 00 Salary- Public Works Director	24,845.00	2,866.77	19,111.80	5,733.20	76.92
2102 7000 70102 00 Salary- Accounting	40,571.00	4,356.84	31,407.57	9,163.43	77.41
2102 7000 70103 00 Salary - Treatment Plant Operator	69,548.00	8,024.72	53,432.85	16,115.15	76.83
2102 7000 70104 00 Ass't Plant Operator w/longevity	69,155.00	7,452.71	54,936.50	14,218.50	79.44
2102 7000 70105 00 Salary - Plant Operator	57,725.00	6,660.57	33,117.03	24,607.97	57.37
2102 7000 70513 00 Treatment Plant Operator - OT	13,000.00	1,956.02	17,437.83	(4,437.83)	134.14
2102 7000 70514 00 Ass't Treatment Plant Operator OT	11,000.00	1,251.83	14,035.30	(3,035.30)	127.59
2102 7000 70515 00 Plant Operator- OT	8,000.00	1,040.72	3,850.64	4,149.36	48.13
<b>7000 Salaries</b>	<b>293,844.00</b>	<b>33,610.18</b>	<b>227,329.52</b>	<b>66,514.48</b>	<b>77.36</b>
2102 7001 70900 00 SOCIAL SECURITY TAX	22,480.00	2,562.24	17,738.44	4,741.56	78.91
2102 7001 70901 00 Blue Cross/Delta Dental	44,036.00	5,089.65	23,055.57	20,980.43	52.36
2102 7001 70902 00 Worker's Compensation	32,000.00	0.00	30,000.00	2,000.00	93.75
2102 7001 70903 00 Retirement System	27,065.00	1,836.00	16,186.67	10,878.33	59.81
2102 7001 70906 00 Life Insurance	780.00	55.80	427.80	352.20	54.85
2102 7001 70910 00 Clothing	1,500.00	0.00	200.98	1,299.02	13.40
<b>7001 Benefits</b>	<b>127,861.00</b>	<b>9,543.69</b>	<b>87,609.46</b>	<b>40,251.54</b>	<b>68.52</b>
<b>7000/7001 Salaries &amp; Benefits</b>	<b>421,705.00</b>	<b>43,153.87</b>	<b>314,938.98</b>	<b>106,766.02</b>	<b>74.68</b>
2102 7005 70601 00 Maintenance	6,000.00	0.00	4,512.33	1,487.67	75.21
2102 7005 70606 00 ALARM LINES	2,000.00	0.00	1,205.91	794.09	60.30
<b>7005 Reservoirs/Rights of Way</b>	<b>8,000.00</b>	<b>0.00</b>	<b>5,718.24</b>	<b>2,281.76</b>	<b>71.48</b>
2102 7006 70601 00 Maintenance	1,000.00	0.00	5,020.90	(4,020.90)	502.09
2102 7006 70636 00 Wells-- Electricity	7,000.00	0.00	5,820.09	1,179.91	83.14
<b>7006 Wells</b>	<b>8,000.00</b>	<b>0.00</b>	<b>10,840.99</b>	<b>(2,840.99)</b>	<b>135.51</b>
2102 7010 70008 00 Lab Supplies - Water	0.00	533.13	5,786.33	(5,786.33)	0.00
2102 7010 70631 00 Chemicals	47,000.00	1,885.16	30,596.00	16,404.00	65.10
2102 7010 70632 00 Heat	13,500.00	695.46	8,080.13	5,419.87	59.85
2102 7010 70633 00 Equip. Maintenance	30,000.00	2,286.13	26,275.24	3,724.76	87.58
2102 7010 70634 00 Professional Services	5,000.00	495.00	5,460.71	(460.71)	109.21
2102 7010 70635 00 Telephone	2,500.00	251.76	1,671.56	828.44	66.86
2102 7010 70636 00 Wells-- Electricity	38,000.00	0.00	21,922.04	16,077.96	57.69
2102 7010 70637 00 Bldg Maint	8,000.00	214.05	6,080.07	1,919.93	76.00
2102 7010 70638 00 State Testing	20,824.00	312.00	6,781.27	14,042.73	32.56
2102 7010 70639 00 License Fees	2,000.00	0.00	1,200.00	800.00	60.00
2102 7010 70643 00 PUMP OUT TREATMENT PLANT	2,000.00	780.00	2,340.00	(340.00)	117.00
2102 7010 70645 00 WATER SLUDGE DISPOSAL	16,000.00	1,165.50	13,438.79	2,561.21	83.99
<b>7010 Pump Station &amp; Treatment Plant</b>	<b>184,824.00</b>	<b>8,618.19</b>	<b>129,632.14</b>	<b>55,191.86</b>	<b>70.14</b>
2102 7011 70636 00 Wells-- Electricity	1,650.00	0.00	1,182.06	467.94	71.64
2102 7011 70637 00 Bldg Maint	3,300.00	0.00	75.00	3,225.00	2.27
<b>7011 South Pond Pre-Treatment Bldg</b>	<b>4,950.00</b>	<b>0.00</b>	<b>1,257.06</b>	<b>3,692.94</b>	<b>25.40</b>
2102 7012 70636 00 Water Tower- Electricity	3,000.00	0.00	720.34	2,279.66	24.01
2102 7012 70643 00 Water Tower - Maintenance	500.00	0.00	0.00	500.00	0.00
<b>7012 Water Tower</b>	<b>3,500.00</b>	<b>0.00</b>	<b>720.34</b>	<b>2,779.66</b>	<b>20.58</b>
2102 7013 70644 00 Vehicles Gas & Oil	1,500.00	0.00	470.50	1,029.50	31.37
2102 7013 70645 00 Repair and Maintenance	4,000.00	0.00	704.63	3,295.37	17.62
<b>7013 Vehicles</b>	<b>5,500.00</b>	<b>0.00</b>	<b>1,175.13</b>	<b>4,324.87</b>	<b>21.37</b>
2102 7020 70651 00 Clamps	1,000.00	0.00	561.54	438.46	56.15
2102 7020 70652 00 Pipe	5,000.00	0.00	3,756.16	1,243.84	75.12
2102 7020 70653 00 Backfill & Excavation	2,000.00	0.00	0.00	2,000.00	0.00
<b>7020 Maintenance &amp; Laterials</b>	<b>8,000.00</b>	<b>0.00</b>	<b>4,317.70</b>	<b>3,682.30</b>	<b>53.97</b>
2102 7030 70661 00 Service Repairs	8,000.00	0.00	5,484.89	2,515.11	68.56
2102 7030 70663 00 New Services	3,000.00	0.00	121.17	2,878.83	4.04
<b>7030 Water Division Services</b>	<b>11,000.00</b>	<b>0.00</b>	<b>5,606.06</b>	<b>5,393.94</b>	<b>50.96</b>
2102 7040 70672 00 Supplies/Expenses	14,000.00	4,855.80	11,151.14	2,848.86	79.65
<b>7040 Meters</b>	<b>14,000.00</b>	<b>4,855.80</b>	<b>11,151.14</b>	<b>2,848.86</b>	<b>79.65</b>
2102 7050 70681 00 Hydrants- Maintenance	8,000.00	0.00	0.00	8,000.00	0.00
<b>7050 Hydrants</b>	<b>8,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>8,000.00</b>	<b>0.00</b>
2102 7060 70923 00 Billing	6,500.00	0.00	2,234.53	4,265.47	34.38
2102 7060 70924 00 Insurance	7,200.00	0.00	7,200.00	0.00	100.00

**Budget vs Actual - Water**  
**TOWN OF JAMESTOWN, RI**  
**For 3/31/2019**

	Annual Budget	P-T-D Actual	Y-T-D Actual	Remaining \$	% of Budget
2102 7060 70925 00 Audit	4,000.00	0.00	0.00	4,000.00	0.00
2102 7060 70926 00 Supplies	6,000.00	690.72	7,278.28	(1,278.28)	121.30
<b>7060 Administration</b>	<b>23,700.00</b>	<b>690.72</b>	<b>16,712.81</b>	<b>6,987.19</b>	<b>70.52</b>
2102 7070 70300 00 Water Debt	434,901.00	0.00	0.00	434,901.00	0.00
2102 7070 70350 00 Dam Repair - Interest	10,000.00	0.00	0.00	10,000.00	0.00
2102 7070 70940 00 Interest	0.00	0.00	126,900.90	(126,900.90)	0.00
<b>7070 Debt Service</b>	<b>444,901.00</b>	<b>0.00</b>	<b>126,900.90</b>	<b>318,000.10</b>	<b>28.52</b>
2102 7080 70800 00 Water- Capital	100,000.00	0.00	0.00	100,000.00	0.00
<b>7080 Capital</b>	<b>100,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>100,000.00</b>	<b>0.00</b>
2102 7081 70602 00 PLC FOR FILTERS	0.00	0.00	6,873.00	(6,873.00)	0.00
2102 7081 70603 00 Control Panel SCADA	0.00	821.00	19,642.00	(19,642.00)	0.00
<b>Total Expenses</b>	<b>0.00</b>	<b>821.00</b>	<b>26,515.00</b>	<b>(26,515.00)</b>	<b>0.00</b>
<b>Total Expenses</b>	<b>1,246,080.00</b>	<b>58,139.58</b>	<b>655,486.49</b>	<b>590,593.51</b>	<b>52.60</b>

**Budget vs Actual - Sewer  
TOWN OF JAMESTOWN, RI  
For 3/31/2019**

Run: 4/10/2019 at 4:11 PM

	Annual Budget	P-T-D Actual	Y-T-D Actual	Remaining \$	% of Budget
2103 7000 70100 00 Salary, Public Works Director	24,844.00	2,866.77	19,111.80	5,732.20	76.93
2103 7000 70101 00 Salary- Superintendent	74,763.68	13,240.80	58,815.61	15,948.07	78.67
2103 7000 70102 00 Salary, Clerical	40,571.00	4,356.84	31,407.51	9,163.49	77.41
2103 7000 70103 00 Salaries, Ass't Superintendent	69,434.46	7,452.73	55,298.83	14,135.63	79.64
2103 7000 70104 00 Salaries- Plant Operator	60,899.86	6,660.57	47,639.63	13,260.23	78.23
2103 7000 70336 00 Clothing	1,500.00	0.00	175.00	1,325.00	11.67
2103 7000 70511 00 Wastewater Superintendent - OT	9,000.00	431.33	4,038.44	4,961.56	44.87
2103 7000 70513 00 Ass't Superintendent - OT	9,000.00	1,201.75	10,806.01	(1,806.01)	120.07
2103 7000 70514 00 Plant Operator - OT	9,000.00	1,229.74	5,960.07	3,039.93	66.22
2103 7000 70639 00 License Fees	0.00	0.00	1,800.00	(1,800.00)	0.00
2103 7000 70900 00 Social Security Tax	22,899.00	2,281.09	13,900.03	8,998.97	60.70
2103 7000 70901 00 Blue Cross/Delta Dental	47,571.00	6,566.77	29,566.08	18,004.92	62.15
2103 7000 70902 00 Worker'S Compensation	9,000.00	0.00	10,000.00	(1,000.00)	111.11
2103 7000 70903 00 Retirement System	30,042.00	1,836.02	17,641.36	12,400.64	58.72
2103 7000 70906 00 Life Insurance	670.00	55.80	502.24	167.76	74.96
<b>7000 Salaries</b>	<b>409,195.00</b>	<b>48,180.21</b>	<b>306,662.61</b>	<b>102,532.39</b>	<b>74.94</b>
<b>7000/7001 Salaries &amp; Benefits</b>	<b>409,195.00</b>	<b>48,180.21</b>	<b>306,662.61</b>	<b>102,532.39</b>	<b>74.94</b>
2103 7002 70001 00 Power- Electricity	38,000.00	0.00	23,331.10	14,668.90	61.40
2103 7002 70002 00 Chemicals	2,500.00	0.00	1,437.05	1,062.95	57.48
2103 7002 70003 00 Heat	9,500.00	1,656.23	6,264.84	3,235.16	65.95
2103 7002 70004 00 Water	2,200.00	0.00	1,296.56	903.44	58.93
2103 7002 70005 00 Chlorine	7,000.00	0.00	4,684.86	2,315.14	66.93
2103 7002 70006 00 Equipment Maintenance	22,000.00	3,306.03	19,973.12	2,026.88	90.79
2103 7002 70007 00 Misc. Supplies, Office, Cleani	5,000.00	700.24	4,646.96	353.04	92.94
2103 7002 70008 00 Lab Supplies	4,500.00	175.00	582.52	3,917.48	12.94
2103 7002 70009 00 Telephone	750.00	87.13	416.78	333.22	55.57
2103 7002 70010 00 Alarm Line- N.E.T.	5,500.00	316.47	4,233.47	1,266.53	76.97
2103 7002 70011 00 Sludge Composting	39,400.00	1,822.87	24,030.18	15,369.82	60.99
2103 7002 70012 00 Truck Operation & Maintenance	1,000.00	0.00	0.00	1,000.00	0.00
2103 7002 70013 00 Gas- Truck	2,500.00	601.60	717.32	1,782.68	28.69
2103 7002 70014 00 State Mandated Testing	22,400.00	1,265.00	16,351.97	6,048.03	73.00
2103 7002 70201 00 Professional Services - Legal	2,500.00	0.00	0.00	2,500.00	0.00
2103 7002 70315 00 Training Of Members	1,000.00	50.00	1,125.00	(125.00)	112.50
2103 7002 70600 00 Professional Services	2,000.00	0.00	0.00	2,000.00	0.00
<b>7002 Wastewater Treatment Facility</b>	<b>167,750.00</b>	<b>9,980.57</b>	<b>109,091.73</b>	<b>58,658.27</b>	<b>65.03</b>
2103 7003 70017 00 Pumping Station #3	4,000.00	0.00	1,802.52	2,197.48	45.06
2103 7003 70018 00 Pumping Station #1	15,000.00	1,490.97	13,624.48	1,375.52	90.83
2103 7003 70019 00 Pumping Station #2	10,000.00	1,783.62	7,580.89	2,419.11	75.81
2103 7003 70020 00 Pumping Station #4	750.00	74.85	435.95	314.05	58.13
<b>7003 Pumping Stations</b>	<b>29,750.00</b>	<b>3,349.44</b>	<b>23,443.84</b>	<b>6,306.16</b>	<b>78.80</b>
2103 7004 70598 00 Equipment Insurance	4,000.00	0.00	4,000.00	0.00	100.00
<b>7004 Insurance</b>	<b>4,000.00</b>	<b>0.00</b>	<b>4,000.00</b>	<b>0.00</b>	<b>100.00</b>
2103 7005 70021 00 Maintenance Sewer Mains	6,500.00	0.00	0.00	6,500.00	0.00
2103 7005 70504 00 Payment Of Principal - Town	21,892.00	0.00	10,096.79	11,795.21	46.12
2103 7005 70505 00 Payment Of Interest - Town	41,625.00	0.00	921.15	40,703.85	2.21
2103 7005 70605 00 Interest Payments	5,580.00	0.00	88,284.21	(82,704.21)	1,582.15
<b>7005 Sanitary Sewers, Laterials &amp; Mains</b>	<b>75,597.00</b>	<b>0.00</b>	<b>99,302.15</b>	<b>(23,705.15)</b>	<b>131.36</b>
2103 7081 70801 00 Sewer Capital	50,000.00	0.00	30,225.00	19,775.00	60.45
<b>7081 Capital Improvements</b>	<b>50,000.00</b>	<b>0.00</b>	<b>30,225.00</b>	<b>19,775.00</b>	<b>60.45</b>
<b>Total Expenses</b>	<b>736,292.00</b>	<b>61,510.22</b>	<b>572,725.33</b>	<b>163,566.67</b>	<b>77.79</b>



# Town of Jamestown



## PROCLAMATION OF THE TOWN COUNCIL

No. 2019-06

JAMESTOWN TEACHER APPRECIATION WEEK

MAY 6 – 10, 2019

- WHEREAS,** The Town of Jamestown supports our teachers in their mission to educate the children of our community; and
- WHEREAS,** Jamestown teachers motivate and encourage our students' academic, artistic, athletic and social development, providing a rigorous and relevant curriculum that prepares them to be lifelong learners, problem solvers and decision makers; and
- WHEREAS,** Jamestown teachers are committed to high standards of personal performance and continually seek to improve their own skills for the benefit of our students; and
- WHEREAS,** Jamestown teachers strive daily to provide a healthy, stable learning environment for our children; and
- WHEREAS,** Jamestown teachers should be accorded high public esteem reflecting the value our community places on public education.

**NOW, THEREFORE, We,** the Town Council of the Town of Jamestown, Rhode Island, hereby proclaim May 6<sup>th</sup> through May 10<sup>th</sup> **TEACHER APPRECIATION WEEK** in Jamestown and urge all citizens to pay tribute to our teachers.

By Order of the Jamestown Town Council

\_\_\_\_\_  
Michael G. White, President

\_\_\_\_\_  
Mary E. Meagher, Vice President

\_\_\_\_\_  
Nancy A. Beye

\_\_\_\_\_  
Randall White

\_\_\_\_\_  
William J. Piva, Jr.

IN WITNESS WHEREOF, I hereby attach my hand and the Official Seal of the Town of Jamestown this 15<sup>th</sup> day of April, 2019.

\_\_\_\_\_  
Cheryl A. Fernstrom, CMC, Town Clerk



State of Rhode Island

Board of Licensing Commissioners

Application for License by Corporation, Independent or Caterer

Retailer Class:

F (beer/wine) -or- F1 \_\_\_\_\_ (full bar)  
Liability Insurance Policy **MUST** accompany this form upon submission\*

RECEIVED  
TOWN OF JAMESTOWN  
19 MAR 28 PM 3:57

Date of Event: September 21, 2019 Hours of Event: 11:00AM - 6:30 PM  
(19 hour Maximum)

Address of Requested Premise: 60 Narraquansett Ave Jamestown,

Name of Applicant: St Mark Church

DBA: St Mark Festival Applicants Phone #: 423-1421

Address of Applicant: 60 Narraquansett Avenue Jamestown, R.I

Does applicant have a draft system? (YES) -or- NO

Will Food be provided? (YES) -or- NO If yes, you must contact the R.I. Department of Health

Will Entertainment be provided? (YES) -or- NO

Has an Entertainment License been requested and/or applied for? (YES) -or- NO

Does Applicant Own Premise? (YES) -or- NO Is Property Mortgaged? YES -or- NO

Is Property Leased? YES -or- (NO) Is Property Town Owned? YES -or- (NO)

\*\*\*\*\*

Caterer Name: N/A Address of Caterer: N/A

RI Tax ID Number: 85-8269032 Non Profit ID Number: 332

State - Incorporated: YES Date of Incorporation: 1909

Name Address, Phone # and Date of Birth of all Corporation Officers:

President: N/A Vice President: N/A

Secretary: N/A Treasurer: N/A

Classes of Stock: (attach additional sheet if necessary)

Amount of Each Authorized: N/A Amount of Each Issued: \_\_\_\_\_

Names and Addresses of All Registered Owners of Each Class and Amount Owned:

N/A

N/A

If any of the above stock is hypothecated or pledged provide details:

N/A

If application is on behalf of undisclosed principal or party in interest, give details:

N/A

Have any Officers, Board Members or Stockholders ever been arrested or convicted of a crime? YES -or- NO (if Yes explain):

Is any other business to be carried on in Licensed Premises? YES -or- NO

(if Yes explain): CRAFTS, RAFFLES, BAKEGOODS, TOY TABLE, FARMER'S MARKET, ETC

Is any Officer, Board Member or Stockholder engaged in any manner as a Law Enforcement Officer? YES -or- NO (if Yes explain):

Is Applicant or any of its Officers, Board Members or Stockholders interested directly or indirectly, as principle or associate, or in any manner whatsoever, in any retail license issued under Chapter 3-7 of the General Laws of Rhode Island, 1956, as amended? If yes, explain.

N/A

Is Applicant the owner or operator of any other business? YES -or- NO If yes, explain:

N/A

State amount of capital invested in the business: N/A

\*\*\*\*\*

I hereby certify that the above statements are true to the best of my knowledge and belief.

Stephen P. Amarel  
Applicant

3/28/2019  
Date

Corporation Owner/Caterer

Date

Carol X. Gerstein  
Witness of Licensing Board or Notary Public

March 28 2019  
Date of Witness or Notary Expiration

**Instructions for Corporation Applicants**

1. Every question on the Application Form must be answered. Any false statement made by the Applicant will be sufficient grounds for the denial of the application or the revocation of the license in case one has been granted.
2. Corporations having 25 or more stockholders need not file a list of the names and addresses of stockholders (question #8).
3. Attention is called to the requirements of the 1963 amendment of Section 3-5-10 of the General Laws.
  - a. All newly elected officers or directors must be reported to the Board of License Commissioners within 30 days.
  - b. Any acquisition by any person of more than 10% of any class of corporate stock must be reported within 30 days.
  - c. Any transfer of 50% or more of any class of corporate stock can be made only by written application to the licensing board subject to the procedures for a transfer license.

(Copy Shall Be Forwarded To Liquor Control Administration By Town Clerk)



# Town of Jamestown, Rhode Island

## Board of License Commissioners

### Alcoholic Beverage License Application

As part of the application process for a liquor license in the Town of Jamestown, the Alcoholic Beverage Licensing Commission of said town conducts an investigation to determine if the applicant has ever been convicted of any crime in this state or any other state. The applicant acknowledges the same, and consents to the investigation by the Commission or its designee, including the Jamestown Police Department, and the release of any information relating to a past criminal conviction of the applicant by any federal, state or municipal source to the Commission or its designee.

**Signature of Applicant:** \_\_\_\_\_

**For Office Use Only**

**Certificate of Liability Insurance:** \_\_\_\_\_

**F License Fee (Beer/Wine):** \$15.00

**Date Paid:** \_\_\_\_\_

**F1 License Fee (Full):** \$35.00

**Date Paid:** \_\_\_\_\_

*Approval: Please Sign & Date*

**Chief of Police:** *E. Adelle* *4/2/19 - defined service and consumption areas - tips certified servers.* \_\_\_\_\_

**Fire Chief:** *JM* *3-29-19* \_\_\_\_\_

**Fire Marshall:** *JM* *3-29-19* \_\_\_\_\_

**Zoning Official:** \_\_\_\_\_

**Water & Sewer Clerk:** *James J. J.* *3/28/19* \_\_\_\_\_

**Tax Collector:** *Jean M. Gibrule* *3/28/19* \_\_\_\_\_

**Parks & Recreation Director:** \_\_\_\_\_

**Public Works Director:** \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

This application has been **GRANTED/DENIED** by the Jamestown Town Council at a meeting held on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_ for the day of the event to be held on: \_\_\_\_\_ ;

**Location:** \_\_\_\_\_

**Issued:** \_\_\_\_\_

\_\_\_\_\_

Cheryl A. Fernstrom, CMC, Town Clerk

***Please keep this license on hand for the duration of the event***



# TOWN OF JAMESTOWN

## One Day

## Event/Entertainment Application

### \$5.00 Application Fee

Date Rec'd \_\_\_\_\_  
Office will enter date \_\_\_\_\_

19 MAR 28 PM 3:07

All licenses are issued subject to the resolution of debts, taxes and appropriate signatures  
(This form can be used with or without vendors)

Please complete the following information:

- Seasonal Event
- Parade
- Race:
  - Bicycle/Wheelchair
  - Run/Jog/Walk/Wheelchair
  - Marine Vessel
- Art/Craft Show
- Theatre/Film Production
- Concert
- Miscellaneous Function (please explain)

Name of Event: St. Mark Summer Festival

Date of Event: 9/21/2019 Hours of Event: 11:00 AM - 6:30 PM

Location of Event: 60 Managorath Avenue Number of people attending: 100+

Name of Applicant/ Business: St. Mark Church

Mailing Address: 60 Managorath Avenue Business Phone #: 423-1421

Jamestown, R.I.

Contact Person: Fr. Stephen Amaral Phone Number: 423-1421

List the type of entertainment being requested, if applicable (Band, DJ, etc.): BAND + LIVE MUSIC

Who will the event benefit? ST. MARK CHURCH

Type of Operation: (Private, State Sponsored, Non-Profit): NON-PROFIT

R.I. Show Promoter's Permit Number, per RIGL § 44-19-1, (if applicable): N/A

If the applicant is a Non-Profit organization, is it registered with the State? Yes No

RI Tax ID #: 05-0259032 Non-Profit ID #: 332

What types of items will be sold at this event? FOOD CRAFTS, GAMES OF CHANCE DRINK

Will food be sold at the location? If yes, you must contact the R.I. Department of Health Yes No

Will alcohol be provided and/or served at this event? If yes, Alcohol Liability Insurance must be provided Yes No

Will traffic control or a public facility be needed? Yes No  
If yes, Please contact the Jamestown Police Department, Public Works Department and/or the Recreation Department for rates and forms for approval.

Note: All applicants must submit a liability insurance policy with coverage in the amount of \$1,000,000 (one million dollars) when using Town owned property. Certificate of insurance: Yes No

If there is additional information for the Town Council that you would like to add please attach separate correspondence.

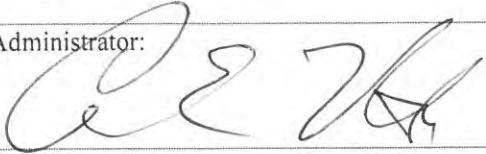

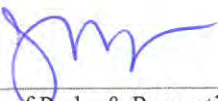

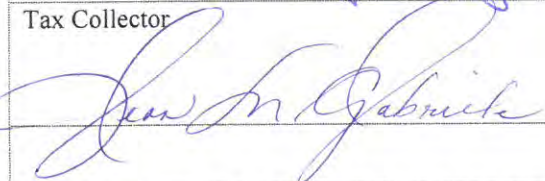
Signature of Applicant: Stephen P Amaral

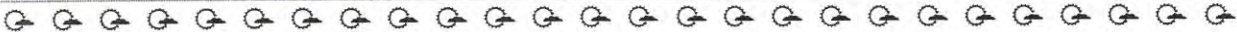
Please attend the Town Council meeting on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_ for Council review.

**For Office Use Only**

License Fee: \$ \_\_\_\_\_ Ins. Policy: \_\_\_\_\_ Ft. Getty Rental Permit: \_\_\_\_\_

*For Approval: Please sign, date & provide approximate cost to Town.*

Department	Date	Approximate Cost or Comments
Town Administrator: 	4/5/19	
Chief of Police: 	4/2/19	
Fire Chief: 	3.29.19	
Director of Parks & Recreation:		
Director of Public Works:		
Water & Sewer Clerk 	3/28/19	
Tax Collector 	3/28/19	



This application has been **GRANTED/DENIED** by the Jamestown Town Council at a meeting held on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_ for the event scheduled for: (date) \_\_\_\_\_ (time) \_\_\_\_\_ with a location of \_\_\_\_\_.

Issued: \_\_\_\_\_  
Cheryl A. Fernstrom, CMC, Town Clerk

***Please keep this license on hand for the day of the event.***





## TOWN OF JAMESTOWN

93 NARRAGANSETT AVENUE

P.O. Box 377

JAMESTOWN, RHODE ISLAND 02835

**TO:** HONORABLE TOWN COUNCIL  
**FROM:** ANDREW E. NOTA, TOWN ADMINISTRATOR  
**SUBJECT:** APRIL 15, 2019 - PROJECT AND BUSINESS UPDATE  
**DATE:** April 11, 2019

The following business items are provided as part of the April 15, 2019 – Interim Administrators Report. These items reflect ongoing projects and initiatives that are under review and in various stages of development with the Town staff and some that may require further Town Council direction.

A) **2020 Census:**

Included for your review are some of the initial materials being released by the Census in anticipation of the 2020 Census drive to count all Rhode Islanders. Our State has much at stake during this Census as the population count will determine if we continue to have two Congressional seats and will impact how much Federal Funding we are eligible for in support of various state and municipal initiatives. Information includes details on the first ever on-line application, and other ways to register, Early Operations and Recruiting for Census jobs that will range in the hourly wage from \$22.50 to \$38.50 per hour and a focus on the many Undercounted segments of our statewide population. Ongoing discussion are continuing with the actual wording of the Census and whether a question regarding citizenship will be included. This matter is supposed to be resolved later this spring, before the application is finalized.

B) **Town Clerks Position – Advertisement:**

The Senior Management position of Town Clerk has been officially posted as we are in search of a replacement to fill this position in the coming months. The updated position description is attached for your review.

C) **RTG Load Evaluation Report – Steel Pile Pier:**

This spring the Town was made aware of a change in crane type and size by CMS for use on the Town's steel pile pier. The previously used crane was a Link-Belt HSP-80285 rubber tired crane with maximum estimated pick and outrigger loads of 16 and 35 kips. A new Grove RT760E Rough Terrain Crane has been purchased with loads of 20 and 55 kips respectively. The Town was unaware of this change until the crane arrived this spring.

In order to utilize a larger crane with the ability to handle heavier loads, the RTG Group was secured by the Town to perform an engineering assessment of the Steel Pier to assess its

structural integrity and ability to handle the estimated loads of the new crane. A report is included that proves significant detail on this matter with short, mid-term and long-term recommendations of needed enhancements to the pier. In addition, use and storage recommendations are also made that are proposed to relieve some of the stress on the structure from the Crane being positioned on the pier for the entire boating season.

**D) Project Updates – East Ferry, Bike Path, North Road:**

Several ongoing projects of interest will be coming to a close during the summer of 2019.

**East Ferry:** The Public Works Department is in coordination with Cardi. Corp. to complete the finish paving, stripping and installation of curb stops during the month of May/June. At the same time, the planned bench and receptacle installation will occur by Town staff, along with the finish landscaping and signage.

**Bike/Shared Pedestrian Path:** Significant work has been completed by Town staff this past winter with the installation of the path gravel base from Eldred Avenue to the spillway of the North Reservoir. The block to be used in the construction of the bridge abutments has been ordered, as well as the 50' ft. wooden bridge that will be installed to span the dam spillway. Public Works staff are continuing to work on this project and will be seen working on the shoulder of North Main Rd. as they complete the installation of the path base, that will run on the east side of the roadway, from the spillway to west passage. This work along with the paving of the pathway is expected to be completed this summer.

**North Road:** The final phase of North Road construction is anticipated to be completed in the spring/summer of 2019. The final series of steel drain pipes will be installed in the coming months in anticipation of scheduling Cardi. Corp. to fully restore and pave the final section of roadway. This four-year project will conclude with activating the newly constructed filter basins that will be used to filter the stormwater generated from runoff on North road before it enters the Reservoir. This water will be captured for recharge purposes and with any overflow amount being allowed to enter the reservoir to supplement the towns potable water supply.

**E) Rhode Island League of Cities and Towns Legislative Update:**

The Leagues main focus this past week was the firefighter overtime bills, that have since passed a House floor vote. All League municipal members were encouraged to contact their representatives in opposition to H5662 and H5663. Letters were also sent to each House member on Friday, and the Providence Journal has run two op-eds (from Brian Daniels, <https://www.providencejournal.com/opinion/20190406/my-turn-brian-m-daniels-labor-interests-dig-into-your-wallet> and Justin Katz, <https://www.providencejournal.com/opinion/20190407/my-turn-justin-katz-assembly-works-against-local-leaders>).

TUESDAY, APRIL 9

- House floor vote on firefighter overtime bills (H5662 and H5663) – League strongly opposes
- Senate Finance hearing on several pension-related bills, including:
- Sen. DiPalma's bill to increase state share of teacher's retirement (S0419) – League supports

- Sen. Pearson's bill to withhold state aid for communities that underfund locally administered pensions (S0555) – League has concerns
- Treasurer's bill requiring cities and towns to make pension contribution payments to the retirement system within three days (S0563)
- Full agenda at <http://status.rilin.state.ri.us/documents/agenda-16253.aspx>
- Senate Judiciary hearing on several criminal justice bills, including:
- AG's bill to make possession of numerous controlled substances a misdemeanor (S0472)

NOTE: Based on feedback from the League and solicitors, the AG will propose an amendment to retain prosecution of those cases and not shift them to cities and towns

- Sen. Metts's bill on asset forfeiture (S0229)

#### WEDNESDAY, APRIL 10

- Numerous election and campaign finance-related bills, including early voting bills, in House Judiciary – full list at <http://status.rilin.state.ri.us/documents/agenda-16247.aspx>
- Clerks Association is encouraged to testify on bills of interest; please share talking points with the League to coordinate efforts
- Woodland Preservation and Stewardship Act (S0663) in Senate Environment – of likely interest to Planners Association
- Joint Senate Finance/Education hearing on Governor's RI Promise proposal  
League does not have a position, but some members have expressed interest

#### THURSDAY, APRIL 11

- Numerous zoning and building code bills in Senate Housing & Muni Govt – full list at <http://status.rilin.state.ri.us/documents/agenda-16254.aspx>
- Planners Association is encouraged to testify on bills of interest; please share talking points with the League to coordinate efforts

A much more exhaustive list of municipal related legislation is attached for your review.





# 2020 Census

*Everyone counts, so everyone must be counted*

## WHAT TO KNOW

- ✓ Census data serve as baseline for the number of state legislative seats and districts. An undercount will leave portions of the state underrepresented.

*And: If an undercount occurs, key populations of Rhode Islanders will not receive appropriate political representation.*

- ✓ At the federal level, Census planning and outreach is underfunded and this is the first year that the Census Bureau is asking households to respond online.

*And: Providence County was the site of the only trial run for the 2020 Census but it too **was inadequately funded and resourced** which resulted in **barely more than a 50% participation rate**.*

## WHAT TO DO

- ✓ **Encourage** friends, family, and constituents to **spread the word** about Census 2020 - and encourage them to be counted.
- ✓ **Follow** along and **support** the work of the Rhode Island Complete Count Committee, find more information at <http://www.planning.ri.gov/planning-areas/Census/census-2020.php>.
- ✓ **Support state funding** allocations for outreach and communications efforts around the 2020 Census - so that more Rhode Islanders know that everyone counts, so everyone must be counted.

EVERYBODY  
-TODOS  
-COUNTS.  
-CUENTAN.

# 2020 Census

*Everyone counts, so everyone must be counted*

## WHAT TO KNOW

- ✓ The Census is a required, once-in-a-decade count of every person living in the United States - and it must be fair and accurate.
- ✓ Government relies on Census data to guide planning around public education, public assistance, housing, health care, business development, and infrastructure.

*And: Rhode Island receives **over \$3 BILLION** in federal funding every year based on Census estimates. This is equal to  $\frac{1}{3}$  of the state's annual budget.*

- ✓ Past Censuses have **undercounted communities** of color, people living in poverty, young children, and people living in rural communities decreasing access to federal funding and accurate Congressional representation.

**24%** of Rhode Islanders are "Hard-to-Count"

Rhode Island has **61** hard-to-count Census Tracts

Census data will impact R.I.'s **\$3 Billion** in federal funds

Undercounted Populations	Representation of R.I. Population	
Hispanic or Latino	15%	157,342 people
Black or African American	8%	84,491
Asian	4%	42,246
Am. Indian or Alaska Native	1%	10,561
Children under 5	5%	52,807
Foreign-Born Individuals	14%	144,210
Limited English Households	6%	22,702



Dear Municipal Officials,

I am writing to invite you to the **"Rally for Rhode Islanders to be Counted in the 2020 Census" at the State House Rotunda from 3:00 pm to 4:00 pm on April 2nd (next Tuesday).**

As you may know I am co-chairing [the Rhode Island Complete Count Committee](#) alongside Dr. Nicole Alexander Scott of the Rhode Island Department of Health. The state-wide Complete Count Committee is responsible for developing, recommending, and assisting the administration of a census outreach strategy to encourage full participation in the 2020 census.

***Why is this so critical for our communities?***

The census will decide the future of our government's representation and billions in federal funding. Local municipalities must act NOW in making sure all Rhode Islanders are counted. The 2020 Census will decide the distribution of roughly \$700 billion in federal dollars - including over \$3.1 billion annually to Rhode Island. Inaccurate representation of our cities and towns will disrupt funding for our police and fire departments, housing, education and veterans. An inaccurate count would be the basis for inaccurate redistricting. And, we are at risk of losing one of our congressional seats if we are under counted in this upcoming Census.

With today's political climate, some of our constituents may be wary about the addition of an untested citizenship question to the Census, amongst other problems such as the 2020 Census will be the first one held online and not on paper (causing problems in urban and rural communities alike). In an effort to overcome these barriers I have compiled a few ways we can work together to make sure everyone is counted.

***How can your city/town take the lead in the 2020 Census?***

1. Attend the "Rally for Rhode Islanders to be Counted in the 2020 Census," at the State House Rotunda from 3:00 pm to 4:00 pm on April 2nd, 2019. Click [HERE](#) for the event's Facebook page, please share with all your networks. Flyer for the event attached
2. Attend the Rhode Island League of Cities and Town's board meeting on April 9th, 2019 to take part in a special presentation regarding the census
3. Utilizing the attached template, consider passing a resolution in support of the statewide Census 2020 efforts.
4. Join the Rhode Island Complete Count Committee's government strategies sub-committee to share your thoughts on municipal action by emailing co-chairs [Matt Jerzyk](#) and [Jeff Dana](#).
5. Create your own municipal Complete Count Committee by joining efforts with local businesses, school representatives, and faith leaders in your community to make sure your city has an accurate count. Click [HERE](#) to view a webinar on establishing Complete Count Committees.
6. For a comprehensive list of resources from the Rhode Island Complete Count Committee Click [HERE](#)

Thank you for your consideration. Together we can ensure everyone in our communities is counted.

Sincerely,  
James A. Dioisa  
Mayor  
City of Central Falls

## RESOLUTION

### **Encouraging all Rhode Islanders to Participate in Census 2020 and be Counted**

Sponsored by:

WHEREAS, Article I, Section 2 of the United States Constitution requires every man, woman, and child in America be counted every ten years for purposes of allocating seats in Congress; and

WHEREAS, April 1, 2019 marks one year until the next decennial census of the population must be conducted; and

WHEREAS, In December 2018, the United States Census Bureau ranked Rhode Island's second congressional seat number 388, with only the top 385 districts to be seated; and

WHEREAS An undercount of the population in 2020 will likely result in the loss of fair representation for Rhode Island in the United States House of Representatives; and

WHEREAS, the Census will not only be the basis for drawing congressional, state and local voting districts, but also the allocation of \$700 billion dollars in federal funds for the next decade; and

WHEREAS, one third of Rhode Island's state budget, approximately \$3 billion, is comprised of these federal dollars, including funding for police and fire departments, small business owners, housing, healthcare, education, Medicaid, clean water, waste disposal, and other services; and

WHEREAS, the federal government allocated \$157 million to Rhode Island's elementary and secondary schools in 2017; and

WHEREAS, local jurisdictions across Rhode Island use Census data to determine social and economic characteristics of its populations, funding needs for infrastructure projects, economic development programs, job trainings and other activities; and

WHEREAS, obtaining a fair and accurate count from both rural and urban communities across Rhode Island has historically proven to be difficult in the 61 Census tracts known to be Hard-to-Count, spanning from north to south and east to west, encompassing such communities as Woonsocket, West Warwick, South Kingstown, and Newport; and

WHEREAS, the late proposal by the Secretary of Commerce to add an untested citizenship question puts the ability to achieve an accurate count at serious risk throughout the United States, leading the American Sociological Association, 6 former Census Bureau Directors from both Republican and Democrat administrations, more than 161 Mayors, and 19 State Attorneys General to all come out publicly against inclusion of a citizenship question; and

WHEREAS, for the first time in United States history the Census Bureau will be launching its survey response through electronic means, creating a risk to communities with limited internet access; and

WHEREAS, the United States Government Accountability Office has sounded the alarm in a series of reports that budget cuts, cyber-security weakness and the ongoing legal battle regarding the citizenship question may impede the accuracy of the agency's critical work; and

WHEREAS, it will take the united action of all Rhode Island towns and cities to ensure a complete and accurate count and, furthermore, it will be vitally important for local governments to support census outreach and education efforts to ensure that every Rhode Islander is counted in the 2020 Census; and

WHEREAS, The Rhode Island Complete Count Committee, ordered by the Governor, shall develop, recommend and assist in the administration of a census outreach strategy to encourage full participation in the 2020 federal decennial census of population.

**NOW, THEREFORE, BE IT RESOLVED**, that this Council recognizes the critical importance of Census 2020 for the future of Rhode Island and encourages all residents to participate in the 2020 Census and to become involved in peer education and outreach; and

**BE IT FURTHER RESOLVED**, that we support the effort of the Rhode Island Complete Count Committee to raise at least \$1.2 million to build a community outreach campaign to ensure that all of Rhode Island is counted in 2020; and

**BE IT FURTHER RESOLVED**, that a copy of this resolution be sent to the Co-Chairs of Rhode Island Complete Count Committee, the Governor, the Speaker of the House, and the President of the Senate.



## Rhode Island Hard-to-Count Communities

Rhode Island's Count Risk Factors	
Total Population	1,056,138
Population in HTC areas	255,037
Percentage in HTC areas	24%
Population in Tracts NOT receiving census by mail	830
Percentage households NO internet/ dial-up only	17.3%

The goal of the census is to count "count everyone once, only once, and in the right place." But some areas and population groups are "hard to count", because they have low self-response rates, forcing the Census Bureau to send personnel to each non-responding household. This "non-response follow-up" can be difficult, time-consuming, and cost the state vital political representation and resources.

There are other enumeration operations that can also cause certain populations to be Hard to Count. Those enumeration operations include:

- **"Internet Choice"**: The 2020 census will be the first high-tech decennial count, using an online system to collect responses. Areas with low internet coverage or connectivity may experience greater difficulty in participating in the count.
- **Update/ Leave & Update/ Enumerate**: Areas without city-style addresses, in remote locations, or that have been affected by major disasters will not be mailed a census form. Instead, the Census Bureau will apply alternative enumeration practices that have previously resulted in more pronounced undercounts of up to 8%.

Traditionally Undercounted Populations	Representation in Rhode Island's Population
Hispanic or Latino	15% or 157,342 people
Black or African American	8% or 84,491 people
Asian	4% or 42,246 people
American Indian or Alaska Native	1% or 10,561 people
Children under age 5	5% or 52,807 people
Foreign-Born Individuals	14% or 144,210 people
Limited English Proficient Households	6% or 22,702 households <ul style="list-style-type: none"> <li>▪ 61% speak Spanish (13,795 households).</li> <li>▪ 26% speak Indo-European languages (5,986 households).</li> <li>▪ 10% speak Asian/ Pacific Islander languages (2,245 households).</li> <li>▪ 3% speak other languages (676 households).</li> </ul>

### Limited English Proficiency Populations

Source: <https://datausa.io/profile/geo/providence-ri/#demographics>

For the 2020 census, the U.S. Census Bureau plans to provide the Internet Self-Response Instrument and Census Questionnaire Assistance in 12 non-English languages; enumerator instrument, bilingual paper questionnaire, bilingual mailing, and field enumeration materials in Spanish; and language guides, language glossaries, and language identification card in 59 non-English languages.



The Census Bureau will provide language guides, language glossaries, and a language identification card in the following languages:

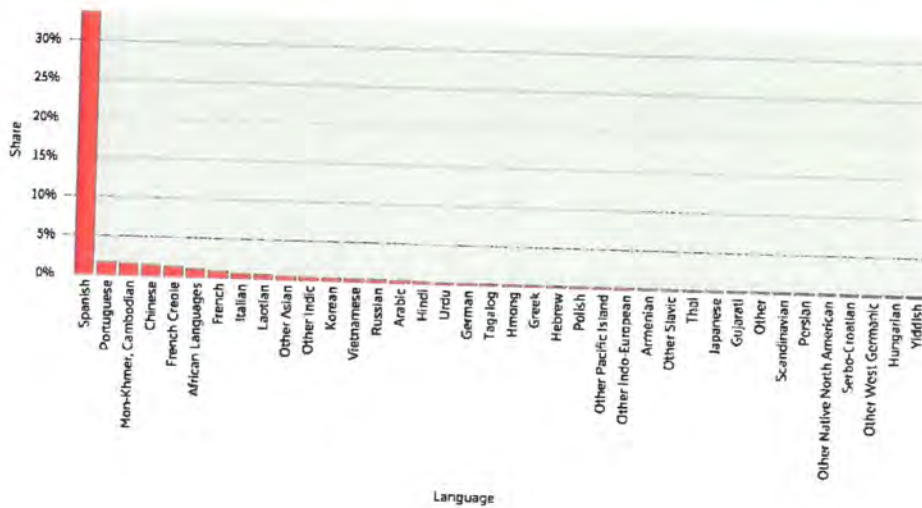
Albanian	Amharic	<b>Arabic</b>	<b>Armenian</b>	Bengali	Bosnian	Bulgarian
Burmese	<b>Chinese</b>	Croatian	Czech	Dutch	Farsi	<b>French</b>
<b>German</b>	<b>Greek</b>	<b>Gujarati</b>	Haitian Creole	<b>Hebrew</b>	<b>Hindi</b>	<b>Hmong</b>
Hungarian	Igbo	Ilocano	Indonesia	<b>Italian</b>	<b>Japanese</b>	Khmer
<b>Korean</b>	<b>Laotian</b>	Lithuanian	Malayalam	Marathi	Navajo	American Sign Language
Nepali	<b>Polish</b>	<b>Portuguese</b>	Punjabi	Romanian	<b>Russian</b>	
Serbian	Sinhala	Slovak	Somali	<b>Spanish</b>	Swahili	
<b>Tagalog</b>	Tamil	Telugu	<b>Thai</b>	Tigrinya	Turkish	
Twi	Ukrainian	<b>Urdu</b>	<b>Vietnamese</b>	Yiddish	Yoruba	

The Census Bureau will translate the Internet Self-Response and Census Questionnaire Assistance into the following 12 non-English languages: Spanish, Chinese, Vietnamese, Korean, Russian, Arabic, Tagalog, Polish, French, Haitian Creole, Portuguese, and Japanese.

In Rhode Island, the most common languages besides English are Spanish, Portuguese, and Mon-Khmer, Cambodian. Languages spoken at higher than national average include Mon-Khmer, Cambodian; Laotian; and Portuguese.

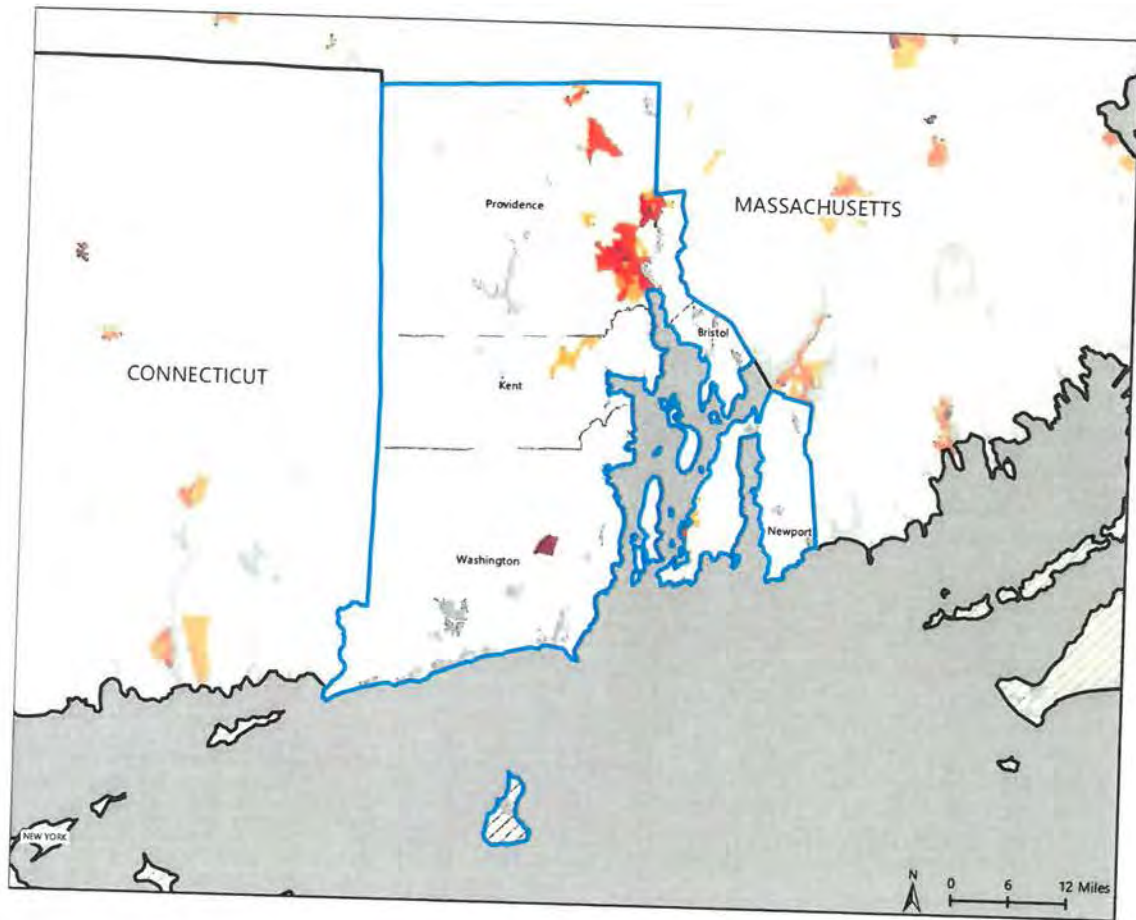
### Non-English Speakers in Providence, RI

The closest comparable data for the census place of Providence, RI is from the public use microdata area of Providence City PLUMA, RI



Dataset: ACS 5 year Estimate  
Source: Census Bureau

DATA USA:



019.  
Data: U.S. Census Bureau

### Hard to Count Census Tracts in Rhode Island

Census Tracts with return rates of 75% or less are considered Hard to Count census tracts. Source:

<https://www.censushardtocountmaps2020.us/>

Cities/Towns with Large HTC Populations	HTC Census Tract	Total Population	Percent Households Return Census Form	Percent Latino	Percent Black	Percent Asian	Percent American Indian or Alaska Native	Percent Children Under Age 5	Percent Foreign-Born	% Households WITHOUT adequate internet service
Central Falls	0111.00	4,071	63.4%	65%	20%	-	-	6%	52%	30.1%
	0110.00	5,439	70.3%	71%	18%	-	3%	10.5%	41%	35.4%
	0109.00	5,071	70.8%	59%	19%	4%	2%	11%	27%	29.3%
	0108.00	4,814	66.6%	60%	27%	2%	3%	9%	35%	32.6%
Cranston	0135.00	4,693	72.9%	27%	9%	5%	1%	4%	18%	14.2%
	0137.01	4,071	68.8%	21%	6%	9%	2%	8%	21%	10.2%
Kingston	0514.00	5,620	48.8%	10%	-	5%	1%	-	7%	9.6%
Lincoln	0115.00	6,768	69.8%	2%	1%	4%	-	7%	7%	14.5%
Middletown	0402.00	1,308	70.2%	11%	19%	13%	-	10%	25%	8.4%
Newport	0412.00	2,218	64.1%	9%	19%	4%	3%	7%	7%	27.3%
	0410.00	1,674	71.5%	4%	4%	2%	2%	-	19%	25.2%
New Shoreham	0415.00	791	100% U/L	2%	2%	2%	1%	-	-	8.8%
North Providence	0121.04	4,358	72.8%	6%	14%	3%	1%	5%	13%	20.0%
Pawtucket	0160.00	3,611	66.1%	33%	28%	2%	7%	9%	31%	18.3%
	0153.00	2,190	67.3%	32%	27%	-	2%	12%	23%	28.6%
	0154.00	2,548	64.4%	38%	30%	2%	3%	7%	43%	25.0%
	0167.00	3,828	64.6%	23%	30%	2%	1%	9%	30%	19.9%
	0166.00	2,011	64.3%	30%	30%	-	2%	4%	31%	16.8%
	0164.00	4,588	60.6%	30%	36%	2%	2%	10%	34%	29.2%
	0161.00	4,769	57.4%	26%	39%	2%	2%	8%	31%	22.6%
	0151.00	4,860	60.4%	37%	38%	2%	4%	8%	35%	28.1%
	0152.00	2,820	72.5%	50%	22%	-	1%	6%	38%	49.7%
Providence	The entire city of Providence is Hard to Count, with 31 census tracts with response rates ranging from 70.7% to 55.6%, and a diverse population that includes many of the Hard to Count populations: people of color, children under 5 years old, immigrants, low-income households, renters, and young adult "Millennials".									
West Warwick	0202.00	4,341	70.7%	3%	5%	6%	-	8%	2%	19.6%
	0223.00	4,055	72.6%	5%	1%	7%	1%	6%	17%	29.2%
Woonsocket	0176.00	2,855	69.1%	26%	25%	8%	7%	7%	12%	25.8%
	0178.00	2,332	71%	24%	11%		1%	5%	16%	32.1%
	0179.00	3,026	69.7%	13%	15%	3%	-	6%	5%	36.1%
	0183.00	1,884	67.5%	17%	23%	4%	1%	6%	14%	22.6%
	0182.00	2,660	72.4%	17%	12%	18%	-	8%	19%	24.0%
	0181.00	2,917	71%	28%	12%	3%	-	14%	11%	24.8%



# The 2020 Census and Confidentiality

*Your responses to the 2020 Census are safe, secure, and protected by federal law. Your answers can only be used to produce statistics—they cannot be used against you in any way. By law, all responses to U.S. Census Bureau household and business surveys are kept completely confidential.*

## Respond to the 2020 Census to shape the future.

Responding to the census helps communities get the funding they need and helps businesses make data-driven decisions that grow the economy. Census data impact our daily lives, informing important decisions about funding for services and infrastructure in your community, including health care, senior centers, jobs, political representation, roads, schools, and businesses. More than \$675 billion in federal funding flows back to states and local communities each year based on census data.



## Your census responses are safe and secure.

The Census Bureau is required by law to protect any personal information we collect and keep it strictly confidential. The Census Bureau can only use your answers to produce statistics. In fact, every Census Bureau employee takes an oath to protect your personal information for life. Your answers cannot be used for law enforcement purposes or to determine your personal eligibility for government benefits.

## By law, your responses cannot be used against you.

By law, your census responses cannot be used against you by any government agency or court in any way—not by the Federal Bureau of Investigation (FBI), not by the Central Intelligence Agency (CIA), not by the Department of Homeland Security (DHS), and not by U.S. Immigration and Customs Enforcement (ICE). The law requires the Census Bureau to keep your information confidential and use your responses only to produce statistics.



## The law is clear—no personal information can be shared.

Under Title 13 of the U.S. Code, the Census Bureau cannot release any identifiable information about individuals, households, or businesses, even to law enforcement agencies.

The law states that the information collected may only be used for statistical purposes and no other purpose.

To support historical research, Title 44 of the U.S. Code allows the National Archives and Records Administration to release census records only after 72 years.

All Census Bureau staff take a lifetime oath to protect your personal information, and any violation comes with a penalty of up to \$250,000 and/or up to 5 years in prison.



## There are no exceptions.

The law requires the Census Bureau to keep everyone's information confidential. By law, your responses cannot be used against you by any government agency or court in any way. The Census Bureau will not share an individual's responses with immigration enforcement agencies, law enforcement agencies, or allow that information to be used to determine eligibility for government benefits. Title 13 makes it very clear that the data we collect can only be used for statistical purposes—we cannot allow it to be used for anything else, including law enforcement.

## It's your choice: you can respond securely online, by mail, or by phone.

You will have the option of responding online, by mail, or by phone. Households that don't respond in one of these ways will be visited by a census taker to collect the information in person. Regardless of how you respond, your personal information is protected by law.

## Your online responses are safe from hacking and other cyberthreats.

The Census Bureau takes strong precautions to keep online responses secure. All data submitted online are encrypted to protect personal privacy, and our cybersecurity program meets the highest and most recent standards for protecting personal information. Once the data are received, they are no longer online. From the moment the Census Bureau collects responses, our focus and legal obligation is to keep them safe.

## We are committed to confidentiality.

At the U.S. Census Bureau, we are absolutely committed to keeping your responses confidential. This commitment means it is safe to provide your answers and know that they will only be used to paint a statistical portrait of our nation and communities.

Learn more about the Census Bureau's data protection and privacy program at [www.census.gov/privacy](http://www.census.gov/privacy).



## Laws protecting personal census information have withstood challenges.

In 1982, the U.S. Supreme Court confirmed that even addresses are confidential and cannot be disclosed through legal discovery or the Freedom of Information Act (FOIA). In 2010, the U.S. Justice Department determined that the Patriot Act does not override the law that protects the confidentiality of individual census responses. No court of law can subpoena census responses.



# Counting for Dollars 2020

## The Role of the Decennial Census in the Geographic Distribution of Federal Funds

REPORT

### COUNTING FOR DOLLARS 2020:

# RHODE ISLAND

Allocation of Funds from 55 Large Federal Spending Programs  
Guided by Data Derived from the 2010 Census (Fiscal Year 2016)

Total Program Obligations: **\$3,801,279,399**

Program	Dept.	Obligations	Program	Dept.	Obligations
<b>Financial Assistance Programs</b>		<b>\$3,733,373,364</b>			
Medical Assistance Program (Medicaid)	HHS	\$1,533,540,000	Community Facilities Loans/Grants	USDA	\$5,634,005
Federal Direct Student Loans	ED	\$487,158,624	Supporting Effective Instruction State Grants	ED	\$10,640,020
Supplemental Nutrition Assistance Program	USDA	\$271,959,596	Crime Victim Assistance	DOJ	\$7,618,402
Medicare Suppl. Medical Insurance (Part B)	HHS	\$220,161,252	CDBG Entitlement Grants	HUD	\$10,208,726
Highway Planning and Construction	DOT	\$215,231,118	Public Housing Capital Fund	HUD	\$15,930,000
Federal Pell Grant Program	ED	\$96,500,000	Block Grants for the Prevention and Treatment of Substance Abuse	HHS	\$7,598,476
Section 8 Housing Choice Vouchers	HUD	\$84,113,000	Water and Waste Disposal Systems for Rural Communities	USDA	\$8,089,000
Temporary Assistance for Needy Families	HHS	\$95,021,587	Social Services Block Grant	HHS	\$5,213,857
Very Low to Moderate Income Housing Loans	USDA	\$23,004,324	Rural Rental Assistance Payments	USDA	\$3,569,557
Title I Grants to LEAs	ED	\$50,810,547	Business and Industry Loans	USDA	\$0
State Children's Health Insurance Program	HHS	\$65,427,000	Career and Technical Education - Basic Grants to States	ED	\$5,496,906
National School Lunch Program	USDA	\$30,893,000	Homeland Security Grant Program	DHS	\$3,661,609
Special Education Grants	ED	\$44,818,637	WIOA Dislocated Worker Grants	DOL	\$5,473,951
Section 8 Housing Assistance Payments Program	HUD	\$156,946,539	HOME	HUD	\$732,518
Federal Transit Formula Grants	DOT	\$26,786,000	State CDBG	HUD	\$4,974,585
Head Start	HHS	\$29,760,333	WIOA Youth Activities	DOL	\$3,879,607
WIC	USDA	\$18,364,000	WIOA Adult Activities	DOL	\$3,700,958
Title IV-E Foster Care	HHS	\$10,763,224	Employment Service/Wagner-Peyser	DOL	\$2,354,472
Health Care Centers	HHS	\$24,905,169	Community Services Block Grant	HHS	\$3,963,409
School Breakfast Program	USDA	\$10,036,000	Special Programs for the Aging, Title III, Part C, Nutrition Services	HHS	\$3,348,608
Rural Electrification Loans and Loan Guarantees	USDA	\$0	Cooperative Extension Service	USDA	\$1,701,595
Public and Indian Housing	HUD	\$32,658,000	Native Amer. Employment & Training	DOL	\$1,603,439
Low Income Home Energy Assistance	HHS	\$26,009,725			
Child and Adult Care Food Program	USDA	\$9,600,000	<b>Federal Tax Expenditures</b>		<b>\$59,519,344</b>
Vocational Rehabilitation Grants to the States	ED	\$12,910,845	Low Income Housing Tax Credit	Treas	\$28,384,499
Child Care Mandatory and Matching Funds	HHS	\$11,341,000	New Markets Tax Credit	Treas	\$31,134,845
Unemployment Insurance Administration	DOL	\$15,039,000			
Federal Transit - Capital Investment Grants	DOT	\$510,350	<b>Federal Procurement Programs</b>		<b>\$8,386,691</b>
Child Care and Development Block Grant	HHS	\$6,438,000	HUBZones Program	SBA	\$8,386,691
Adoption Assistance	HHS	\$7,272,794			

Prepared by Andrew Reamer, the George Washington Institute of Public Policy, the George Washington University. Spending data analysis provided by Sean Moulton, Open Government Program Manager, Project on Government Oversight. | January 30, 2019

**Note:** The sequence of the above programs is consistent with U.S. rank order by program expenditures. (See U.S. sheet in series.)

Counting for Dollars 2020 publications and spreadsheet with above data available at <https://gwipp.gwu.edu/counting-dollars-2020-role-decennial-census-geographic-distribution-federal-funds>

# RHODE ISLAND

In FY2016, Rhode Island received

**\$3,801,279,399**

through 55 federal spending programs  
guided by data derived from the 2010 Census.



The **Counting for Dollars 2020 Project** aims to understand 1) the extent to which the federal government will rely on data from the 2020 Census to guide the distribution of federal funding to states, localities, and households across the nation and 2) the impact of the accuracy of the 2020 Census on the fair, equitable distribution of these funds.

**The project has analyzed spending by state for 55 federal programs (\$883,094,826,042 in FY2016). Three types of programs are analyzed:**

- **Domestic financial assistance programs** provide financial assistance – including direct payments to individuals, grants, loans, and loan guarantees – to non-federal entities within the U.S. – such as individuals and families, state and local governments, companies, and nonprofits – in order to fulfill a public purpose.
- **Tax credit programs** allow a special exclusion, exemption, or deduction from gross income or provide a special credit, a preferential rate of tax, or a deferral of tax liability.
- **Procurement programs** award a portion of Federal prime contract dollars to small businesses located in areas selected on the basis of census-derived data.

**The four uses of census-derived datasets to geographically allocate funding are:**

- **Define eligibility criteria** – that is, identify which organizations or individuals can receive funds.
- **Compute formulas** that geographically allocate funds to eligible recipients.
- **Rank project applications** based on priorities (e.g., smaller towns, poorer neighborhoods).
- **Set interest rates** for federal loan programs.

**The two categories of census-derived datasets are:**

- **Geographic classifications** – the characterization (e.g., rural), delineation (e.g., Metropolitan Areas), or designation (e.g., Opportunity Zones) of specific geographic areas.
- **Variable datasets**
  - **Annual updates** of population and housing variables collected in the Decennial Census.
  - **Household surveys** collecting new data elements (e.g., income, occupation) by using the Decennial Census to design representative samples and interpret results.

## Reports of the Counting for Dollars 2020 Project:

- **Report #1:** Initial Analysis: 16 Large Census-guided Financial Assistance Programs (August 2017)\*
- **Report #2:** Estimating Fiscal Costs of a Census Undercount to States (March 2018)\*
- **Report #3:** Role of the Decennial Census in Distributing Federal Funds to Rural America (December 2018)\*
- **Report #4:** Census-derived Datasets Used to Distribute Federal Funds (December 2018)
- **Report #5:** Analysis of 55 Large Census-guided Federal Spending Programs (forthcoming)\*\*
- **Report #6:** An Inventory of 320 Census-guided Federal Spending Programs (forthcoming)

\* **Data available by state**

\*\* **Source for this state sheet**



CENSUS 2020

# MAKE SURE YOUR COMMUNITY COUNTS. *And is counted.*

EACH YEAR, OVER \$3 BILLION IN  
FEDERAL FUNDING  
TO RHODE ISLAND  
IS DETERMINED BY  
CENSUS-DERIVED DATA,  
PROVIDING SUPPORT FOR

MEDICAID  
SNAP (FOOD STAMPS)  
MEDICARE PART B  
SECTION 8 HOUSING SUPPORT  
CHILDREN'S HEALTH INSURANCE  
SCHOOL LUNCH PROGRAM  
FOSTER CARE  
SPECIAL EDUCATION  
WIC  
HEAD START  
HEALTH CENTERS  
ENERGY ASSISTANCE  
CHILD CARE







IN CENSUS 2020,  
COMMUNITY-BASED ORGANIZATIONS WILL PLAY A  
CRITICAL ROLE IN EDUCATING  
AND ENGAGING THEIR NEIGHBORS,  
PARTICIPANTS AND PARTNERS  
IN ENSURING  
THAT EVERY RHODE ISLANDER COUNTS,  
AND IS COUNTED.

CHILDREN, PEOPLE OF COLOR,  
IMMIGRANTS, LOW INCOME RESIDENTS  
AND THE HOMELESS HAVE  
HISTORICALLY BEEN UNDERCOUNTED.

A DECADE'S WORTH OF FEDERAL FUNDING  
FOR THE OCEAN STATE'S  
MOST VULNERABLE RESIDENTS AND  
COMMUNITIES  
WILL BE DETERMINED BY  
OUR SHARED COMMITMENT TO  
ACCURATELY COUNT EVERY  
RHODE ISLANDER.

NOW IS THE TIME TO PREPARE.  
FOR RESOURCES ON CENSUS OUTREACH AND  
ENGAGEMENT, VISIT  
[WWW.GRANTMAKERSRI.ORG/CENSUS-2020/](http://WWW.GRANTMAKERSRI.ORG/CENSUS-2020/)





# Why We Ask

*The 2020 Census is easy. The questions are simple.*

The census asks questions that provide a snapshot of the nation. Census results affect your voice in government, how much funding your community receives, and how your community plans for the future.

When you fill out the census, you help:

- Determine how many seats your state gets in Congress.
- Guide how **more than \$675 billion** in federal funding is distributed to states and communities each year.
- Create jobs, provide housing, prepare for emergencies, and build schools, roads and hospitals.

## **Population Count (Number of People Living or Staying)**

We ask this question to collect an accurate count of the number of people at each address on Census Day, April 1, 2020. Each decade, census results determine how many seats your state gets in Congress. State and local officials use census counts to draw boundaries for districts like congressional districts, state legislative districts and school districts.

## **Any Additional People Living or Staying**

Our goal is to count people once, only once and in the right place according to where they live on Census Day. Keeping this goal in mind, we ask this question to ensure that everyone living at an address is counted.

## **Owner/Renter**

We ask about whether a home is owned or rented to create statistics about homeownership and renters. Homeownership rates serve as an indicator of the nation's economy and help in administering housing programs and informing planning decisions.

## **Phone Number**

We ask for a phone number in case we need to contact you. We will never share your number and will only contact you if needed for official Census Bureau business.

## **Name**

We ask for names to ensure everyone in the house is counted. Listing the name of each person in the household helps respondents include all members, particularly in large households where a respondent may forget who was counted and who was not.





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## Sex

We ask about the sex of each person to create statistics about males and females. Census data about sex are used in planning and funding government programs, and in evaluating other government programs and policies to ensure they fairly and equitably serve the needs of males and females. These statistics are also used to enforce laws, regulations and policies against discrimination in government programs and in society.

## Age and Date of Birth

We ask about age and date of birth to understand the size and characteristics of different age groups and to present other data by age. Local, state, tribal and federal agencies use age data to plan and fund government programs that provide assistance or services for specific age groups, such as children, working-age adults, women of childbearing age, or the older population. These statistics also help enforce laws, regulations and policies against age discrimination in government programs and in society.

## Hispanic, Latino or Spanish Origin

We ask about whether a person is of Hispanic, Latino or Spanish origin to create statistics about this ethnic group. The data collected in this question are needed by federal agencies to monitor compliance with anti-discrimination provisions, such as under the Voting Rights Act and the Civil Rights Act.

## Race

We ask about a person's race to create statistics about race and to present other statistics by race groups. The data collected in this question are needed by federal agencies to monitor compliance with anti-discrimination provisions, such as under the Voting Rights Act and the Civil Rights Act. State governments use the data to determine congressional, state and local voting districts.

## Whether a Person Lives or Stays Somewhere Else

Our goal is to count people once, only once and in the right place according to where they live on Census Day. Keeping this goal in mind, we ask this question to ensure individuals are not included at multiple addresses.

## Relationship

We ask about the relationship of each person in a household to one central person to create estimates about families, households and other groups. Relationship data are used in planning and funding government programs that provide funds or services for families, people living or raising children alone, grandparents living with grandchildren, or other households that qualify for additional assistance.

## Citizenship

A question about a person's citizenship is used to create statistics about citizen and noncitizen populations. These statistics are essential for enforcing the Voting Rights Act and its protections against voting discrimination. Knowing how many people reside in the community and how many of those people are citizens, in combination with other information, provides the statistical information that helps the government enforce Section 2 of the Voting Rights Act and its protections against discrimination in voting.





# How the 2020 Census will invite everyone to respond



## What to Expect in the Mail

When it's time to respond, most households will receive an invitation in the mail.

Every household will have the option of responding online, by mail, or by phone.

Depending on how likely your area is to respond online, you'll receive either an invitation encouraging you to respond online or an invitation along with a paper questionnaire.

### Letter Invitation

- Most areas of the country are likely to respond online, so most households will receive a letter asking you to go online to complete the census questionnaire.
- We plan on working with the U.S. Postal Service to stagger the delivery of these invitations over several days. This way we can spread out the number of users responding online, and we'll be able to serve you better if you need help over the phone.

### Letter Invitation and Paper Questionnaire

- Areas that are less likely to respond online will receive a paper questionnaire along with their invitation. The invitation will also include information about how to respond online or by phone.

WHAT WE WILL SEND IN THE MAIL	
On or between	You'll receive:
March 12-20	An invitation to respond online to the 2020 Census. (Some households will also receive paper questionnaires.)
March 16-24	A reminder letter.
	<b>If you haven't responded yet:</b>
March 26-April 3	A reminder postcard.
April 8-16	A reminder letter and paper questionnaire.
April 20-27	A final reminder postcard before we follow up in person.

We understand you might miss our initial letter in the mail.

- Every household that hasn't already responded will receive reminders and will eventually receive a paper questionnaire.
- It doesn't matter which initial invitation you get or how you get it—we will follow up in person with all households that don't respond.

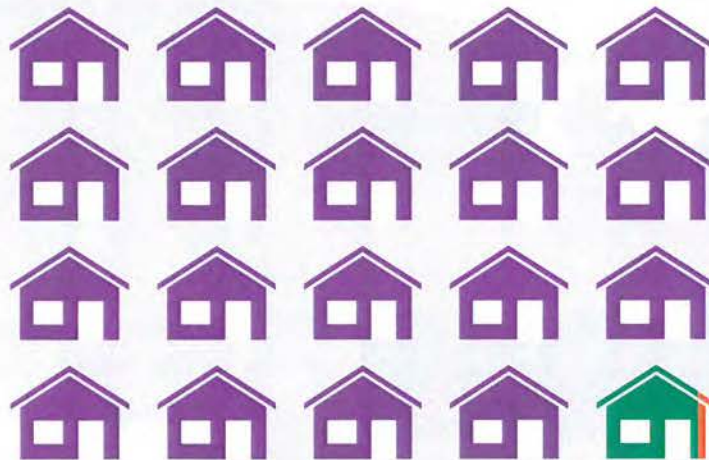
# How the 2020 Census will invite everyone to respond





Every household will have the option of responding online, by mail, or by phone.

Nearly every household will receive an invitation to participate in the 2020 Census from either a postal worker or a census worker.

 **95%** of households will receive their census invitation in the mail.



 **Almost 5%** of households will receive their census invitation when a census taker drops it off. In these areas, the majority of households may not receive mail at their home's physical location (like households that use PO boxes or areas recently affected by natural disasters).

 **Less than 1%** of households will be counted in person by a census taker, instead of being invited to respond on their own. We do this in very remote areas like parts of northern Maine, remote Alaska, and in select American Indian areas that ask to be counted in person.

Note: We have special procedures to count people who don't live in households, such as students living in university housing or people experiencing homelessness.



WE CAN

# BE CENSUS TAKERS

**APPLY ONLINE!**

**[2020census.gov/jobs](https://2020census.gov/jobs)**

**2020 Census jobs provide:**

- ✓ Great pay
- ✓ Flexible hours
- ✓ Weekly pay
- ✓ Paid training

*\$22<sup>50</sup> per hr*

For more information or help applying, please call  
**1-855-JOB-2020**

Federal Relay Service:  
1-800-877-8339 TTY/ASCII  
[www.gsa.gov/fedrelay](http://www.gsa.gov/fedrelay)

The U.S. Census Bureau is an Equal Opportunity Employer.

United States  
**Census  
2020**





## 2020 Early Operations Recruiting

- Area Census Office Manager
- Census Field Manager
- Administrative Manager
- Information Technology Manager
- Recruiting Manager

Visit [USAjobs.gov](https://www.usajobs.gov) for announcements, positions will be posted through Spring 2019

- Office Operations Supervisor
- Clerical Support
- Recruiting Assistant\*
- Census Field Supervisors\*
- Enumerators\*

\* Work from home positions

Visit [2020census.gov/jobs](https://2020census.gov/jobs) now to be considered for outreach and field positions

- You must be a U.S. citizen, at least 18 years old and have a valid Social Security number.
  - You must complete the necessary skills assessments.
  - For most jobs, you need a valid driver's license and a vehicle.
  - You also need access to a computer with internet and an email account to complete training. You will be paid for training.
  - Candidates that receive a tentative offer from the Census Bureau will be required to have their fingerprints taken and required to fill out a background questionnaire.
- 
- Fall 2018 – Begin recruitment for 2020 Census, hire Recruiting Managers and Recruiting Assistants
  - Early 2019 – Initial Area Census Offices Open, hire office staff including managers and clerical staff
  - Spring 2019 - Hire thousands of temporary workers throughout the region to help validate the nation's list of addresses
  - Early 2020 - Hire hundreds of thousands of census takers to follow up with households that don't respond to the census

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PROVIDENCE ACO RECRUITMENT AND HIRING FOR THE 2020 CENSUS

Expected Pay Rate Ranges for ACO and Field Positions:

ACO and Field Pay Rates by Position		RI Hourly Rate
Area Census Office Manager	\$32.50 - \$42.50	\$38.50
Recruiting Manager	\$24.00 - \$31.50	\$28-
IT Manager	\$24.00 - \$31.50	\$28-
Admin Manager	\$24.00 - \$31.50	\$28-
Lead Census Field Manager	\$27.50 - \$36.50	\$32.50
Census Field Manager	\$24.00 - \$31.50	\$28-
Office Operations Supervisor	\$19.50 - \$26.00	\$25-
Office Clerks/Support Staff	\$15.00 - \$20.00	\$18-
Census Field Supervisor*	\$20.00 - \$27.50	\$25-
Recruiting Assistant*	\$20.00 - \$27.50	\$25-
Enumerators/Census Takers*	\$19.00 - \$25.00	\$20.50
*Work at Home position		

\*Mileage reimbursement

Recruiting Goals for Wave 1 Address Canvassing:

Wave 1 Recruiting Goals	
	Recruiting Goal
All of Connecticut	1,856
All of Rhode Island	985
Norfolk, Bristol, Plymouth, Barnstable, Dukes, Nantucket and Suffolk counties in Massachusetts	1,238

Recruiting Goals for Wave 2 Non-Response Follow-up are TBD.

Recruitment and Hiring Timeline on Back

Note: Timeline dates and Recruiting Goals are subject to change



PROVIDENCE ACO RECRUITMENT AND HIRING FOR THE 2020 CENSUS

Timeline for Recruiting and Hiring - 2020 Census	
<b>Wave 1 - Address Canvassing Operation</b>	
Recruitment and Hiring Overall	July 30, 2018 - June 7, 2019
Select Recruiting Managers	July 30, 2018 - August 20, 2018
Recruiting Kick-off	September 7, 2018
Select Recruiting Assistants	October 22, 2018 - October 26, 2018
Select ACO Managers	January 1, 2019 - March 31, 2019
Select ACO Staff	January 1, 2019 - March 31, 2019
Train Recruiting Assistants	January 1, 2019 - January 31, 2019
Recruiting for Address Canvassing Operation	January 7, 2019 - June 7, 2019
Select Census Field Managers	May 20, 2019 - May 31, 2019
Train Census Field Managers	July 22, 2019
Select Listers	June 10, 2019 - June 19, 2019
Train Listers	August 9, 2019
Start Address Canvassing Operation	August 19, 2019
<b>Wave 2 - Non-Response Follow-up Operation</b>	
Recruitment and Hiring Overall	June 2019 - February 2020
Select Recruiting Managers	June 2019
Select Recruiting Assistants	June 2019
Select ACO Managers	July 2019
Select ACO Staff	July 2019
Train Recruiting Assistants	August 2019
Recruiting for Non-Response Follow-up Operation	September 2019 - February 2020
Select Census Field Managers	February 2020
Train Census Field Managers	March 2020
Select Enumerators/Census Takers	March 2020 - April 2020
Train Enumerators/Census Takers	May 2020 - June 2020
Start Non-Response Follow-up Operation	May 2020 - July 2020

Wave 1 ACO: Providence, RI. Opened: March 2017

Wave 2 ACOs: Taunton, MA; Boston, MA; Quincy, MA; Hartford, CT; New Haven, CT; Danbury, CT. Expected to Open: July 2019 – September 2019

Note: Timeline dates and Recruiting Goals are subject to change

## **TOWN OF JAMESTOWN POSITION DESCRIPTION**

### **Class Title: Town Clerk**

#### **GENERAL PURPOSE**

The Town Clerk is a member of the Town's Senior Management team. This employee serves as the secretary of the municipal corporation, as well as the keeper of the entire recorded history of the community and its people. The legal duties and responsibilities of the Town Clerk are defined by the Rhode Island General Laws, Division of Vital Statistics, the State Constitution, the Town Charter and local ordinances. By virtue of the office, the Town Clerk is also an ex officio member of the Board of Canvassers.

#### **SUPERVISION RECEIVED**

The Town Clerk works under the general direction and supervision of the Town Administrator.

#### **ESSENTIAL DUTIES AND RESPONSIBILITIES**

Attends regular and special meetings of the Town Council, as well as Financial Town Meetings, and maintains accurate records of the proceedings of same;

Prepares Town Council meeting agendas and packets of information for Councilors;

Provides legislative assistance to Town Council with regard to ordinances and public hearings;

Assists the Town Council in compliance with Open Meeting Laws and serves as the Open Meeting Filing Coordinator of the Town

Act as parliamentarian at Town Council meetings in absence of Town Solicitor;

Prepares warrants for Elections and Financial Town Meetings and coordinates with the Town Sergeant and Town Moderator;

Administers oaths to appointed personnel; maintains appointment records for board/commission members and provides annual reports on same to the Rhode Island Ethics Commission;

Oversees recording of land evidence documents pertaining to Jamestown real estate along with appropriate fees;

Establishes and maintains a process for microfilming, storage and retrieval of Land Evidence Records

Coordinates assistance to the general public and real estate professionals in utilizing land evidence records;

## **Town Clerk - Position Description Continued**

Maintains vital records for community's inhabitants;

Issues marriage licenses;

Maintains record of all burials in the community;

Insures restricted access to vital records;

Issues certified copies of records of vital records to those duly authorized to receive them;

Issues dog licenses in accordance with Rhode Island General Laws and local ordinances;

Issues various business licenses upon approval of Council (alcoholic beverage, private investigator, victualing, peddling,, holiday, mechanical devices, etc.), monitors compliance and reports violations to Chief of Police;

Issues trade name certificates.;

Notarizes documents, and attests to validity of documents and signatures;

Perform and/or supervise duties of Probate Court:

- Receive and file petitions

- Advertise and schedule hearings

- Prepare probate docket

- Maintain records of Probate Court proceedings

- Issue decrees and certified copies of records

- Request police background checks for change of name petitions

- Issue citations and arrange for service by Town Constable

- Oversee all regular and special sessions of Probate Court Provide background data to Probate Judge

Certify voter lists;

Preside over elections;

Act as Clerk, of all elections and files paperwork in accordance with Rhode Island General Laws and Board of Elections regulations;

Certifies the conduct and results of elections and Financial Town Meetings;



## **Town Clerk - Position Description Continued**

Register voters, issue voter registration cards, issue certificates of residency, assist voters with absentee and emergency ballot applications and mail ballots;

Prepare and submit payroll for the Town Clerks staff and election personnel;

Maintains payroll and attendance records for the Town Clerks office

Testify in court as the keeper of the records whenever legally called upon to do so;

Train and supervise Deputy Town Clerk/Canvasser Clerk and Clerk/Probate Clerk and any additional staff as may be provided to the department;

Provide on-going assistance to all other Town Departments as it relates to Town Clerk functions;

Promote preservation and restoration of community's records;

Seek alternate sources of funding for projects of historical significance;

Prepare annual department budgets for Town Council, Probate Court, Elections and Town meetings and Town Clerks Office, as well as capital improvements plan;

### **RECOMMENDED MINIMUM QUALIFICATIONS**

Bachelor's Degree from an accredited college or university is preferred or the equivalent combination of education, experience, and certification. Successful candidate must have a minimum of five (5) years of direct supervisory experience. Successful candidate for this position is required to be a member of the Town Clerks Association or be able to become a Certified Municipal Clerk within three (3) years from hire.

### **PHYSICAL AND WORKING ENVIRONMENTS**

The work environment is typically within an office setting, although the employee may meet with other employees and agencies in an outside environment.

The working conditions include those synonymous with an indoor work setting, for lighting, noise level, temperature, etc.

The employee may occasionally lift and/or move objects up to twenty-five (25) pounds. Specific physical abilities include close vision and the ability to use a computer monitor for long periods of time, as well as the ability to communicate verbally in person and on the telephone and other communication devices.

March 29, 2019

Mr. Michael C. Gray, P.E.  
Public Works Director/Town Engineer  
Town Offices  
93 Narragansett Avenue  
Jamestown, RI 02835-1120

**RE: Crane Loading Evaluation  
Existing Steel Pier  
East Ferry Marina, Jamestown, RI  
RTG Project No. 19103.00**

Dear Mike:

About 13 years ago, RT Group, Inc. (RTG) prepared a *Load Evaluation Report* (RTG, July 19, 2006) for the existing Steel Pier (the Pier) located at the East Ferry Marina (Figure 1 and Photo Nos. 1 and 2). The subject report evaluated several load conditions, including but not limited to (1) a crane trafficking the pier without making a pick, (2) a crane supported by outriggers making a pick, and (3) a loaded boat handler.

At the time the above subject report was prepared, the crane being utilized was a Link-Belt HSP-8028S rubber tired mounted crane, and the maximum estimated pick and outrigger loads were estimated at about 16 and 35 kips, respectively. We understand that a new Grove RT760E Rough Terrain Crane has been purchased for use at the Pier, and the maximum estimated pick and outrigger loads are currently estimated at about 20 and 55 kips, respectively<sup>1</sup>.

## Purpose and Scope

The estimated outrigger load for the new Grove RT760E is about 60 percent higher than that assumed for the existing crane. Based on this, and because it has been about 13 years since the Pier was last evaluated, RTG recommended and was subsequently retained by the Town to visually assess the Pier, analyze the proposed crane loading, and assess whether or not the Pier can structurally support the new Grove RT760E crane.

## Background

The original Pier (ca. 1970s assumed) was constructed of interlocking MZ-27 (equivalent to a PZ-27) steel sheet piles that formed the north, south, and east sides of the Pier. The steel sheet piles were anchored to each other using a steel wale mounted on the inboard side of the sheet piles and steel tie rods buried about 2 to 3 feet below the top of the Pier. We are assuming that a pair of steel channels was used for the wale, but there is no

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<sup>1</sup> The estimated outrigger load is based on a pick radius of 35 feet with the outriggers extended 50 percent. While the outriggers cannot be fully extended without hitting the concrete curbs, it may be possible to extend them more than 50 percent. Therefore, the actual pick and outrigger loads are expected to vary.

information available on this structural component. Likewise, no information on the tie rods exists, except that the tie rod spacing was reportedly about 6 feet on center.

Based on the available data, it was assumed that the steel sheet piles were driven to practical refusal within the shale and/or the hard-packed silt/clay, gravel, and shale immediately above it. After the sheet pile wall was completed, earth fill (assumed granular) was placed between the sheet pile walls, and a 6-inch-thick concrete slab was placed over the earth fill to provide a working/driving surface. We are assuming that the concrete slab was reinforced with welded wire fabric (WWF), but that no other structural reinforcing was installed (e.g., rebar).

In the 1990s, the Town and the Jamestown Harbor Commission began to evaluate repair options for the Pier. Repair options were needed based on the deteriorated condition of the steel sheet piles and to prevent the loss of the earth fill that supports the Pier. By the late 1990s, the steel sheet piles reportedly had small holes (from one to several inches) at the water line. While we were not able to obtain a copy of any inspection reports that were completed at that time, we are assuming that the steel sheet piles had experienced extensive corrosion within the tidal zone.

Sometime around 1996/1997, the north and south sides of the Pier were "reconstructed". Based on the 90 percent plans provided to RTG by the Town (SAI, September 13, 1996), this reconstruction included installing new galvanized WT12x52 soldier piles at about 10 feet on center along the north and south sides of the Pier, directly in front of the MZ-27 steel sheet pile walls. The soldier piles were driven about 6 feet below the existing mudline per the plans. Based on the available data, it appears that the WT12x52 soldier piles were driven to practical refusal, similar to the MZ-27 steel sheet piles.

After the soldier piles were installed, they were reportedly anchored to each other using #9 epoxy coated steel tie rods which are located about 1.5 feet below the top of the Pier. Pre-cast reinforced concrete panels were then placed between the individual soldier piles from about 2 feet below the existing mudline to the top of the Pier. Tremie concrete fill was then placed in 4-foot-lifts between the existing steel sheet pile walls and the soldier pile panel walls. Rebar hooks that were cast directly into the back of the pre-cast panels "locked" the panels and tremie pour together.

In 2003, vinyl sheets were installed directly in front of the existing steel sheet pile wall on the east end of the Pier. The vinyl sheets were reportedly about 28-feet-long and were driven to practical refusal per our discussions with the Contractor, Specialty Diving Services, Inc. (SDS), that installed them. At the time the vinyl sheets were installed, the steel sheet piles on this end of the Pier had reportedly experienced about 80 percent section loss within the tidal zone due to corrosion. Reportedly, there were also several large holes in the sheet piles, some large enough to put a person's arm through.

In 2006, cast-in-place concrete curbing and steel railing was installed along the north and south sides of the Pier. In addition, 4-inch by 8-inch pressure treated timber chaffing blocks were installed over the existing 6-inch by 8-inch timber chaffing blocks that were installed in 1996/1997. Pressure treated timber ladders were also installed at selected locations along the face of the Pier, as well as new utility lines.



A typical section through the Pier, illustrating its assumed geometry and construction, is presented in Figure 2.

## Existing Conditions

On March 23, 2019, RTG completed a visual assessment of the Pier from the concrete deck and from a kayak to assess its general condition and determine if there were any obvious signs of movement or distress. Based on the assessment, the WT12x52's, pre-cast concrete panels, and existing concrete deck appeared to be in fair condition.

While some corrosion was observed at the flanges of the WT12x52s, it appeared to be surficial in nature, and the measured flange thickness was about  $\frac{3}{4}$ -inch above the water line (Photo Nos. 3 and 4). The pre-cast concrete panels appeared to be plumb and no significant cracking or spalling was observed (Photo Nos. 5 through 7). While the concrete deck is cracked and is showing signs of wear and tear, there were no signs of significant settlement or that soil was being lost below the deck (Photo Nos. 8 and 9).

Pier components that were observed to be in poor condition included the timber chaffing blocks and timber ladders. Many of the timber chaffing blocks that were installed in 1996/1997 are severely rotted (Photo Nos. 10 and 11). The timber chaffing blocks that were installed in 2006, and that are attached to the 1996/1997 chaffing blocks using galvanized lag bolts, are also beginning to rot (Photo No. 12).

In addition to the above, some of the timber ladders were missing their lower rungs and also exhibited signs of rot (Photo No. 11). Concrete spalling was also observed along the concrete curb (Photo No. 13) on the north side of the Pier, and cracking was observed in the outer face of the vinyl sheets on the east side of the Pier (Photo No. 14).

## Limitations

RTG has prepared this letter report for the new Grove RT760E crane, based on information provided by the Town, and in accordance with the Limitations and Recommendations presented in the original *Load Evaluation Report* (RTG, July 19, 2006). Information on the Pier's original construction is limited, as is the condition of structural components that are buried and are no longer visible (e.g., the MZ-27 sheet piles, the wale and tie rods for the MZ-27 sheets, the WT12x52s, the No. 9 tie rods). Accordingly, several simplifying assumptions were made, including but not limited to the following:

1. That at the waterline, the original MZ-27 steel sheet piles experienced up to about 80 percent section loss at the time the north and south faces of the Pier were reconstructed in 1996/1997, and that minimal section loss has occurred since that time because the sheet piles are buried/encapsulated in tremie concrete (less section loss was assumed below the mudline);

2. That the original MZ-27 sheet piles, the pre-cast concrete panels, and the tremie concrete in-fill work together additively to resist the estimated bending moments induced by the crane loading;
3. That the original wale and tie rods for the MZ-27 sheets were severely corroded, damaged, and/or removed at the time the Pier was reconstructed in 1996/1997, and have been ignored for the purposes of our analyses (assumed conservative);
4. That the existing WT12x52 soldier piles, which are galvanized, have experienced about 10 to 20 percent section loss at the waterline (less section loss was assumed below the mudline);
5. That the existing No. 9 tie-rods, that are reportedly epoxy coated and encased in concrete, have experienced minimal section loss since they were installed ( $F_y = 60$  ksi assumed);
6. That the No. 9 tie rods resist 100 percent of the lateral wale load induced by the crane loading (i.e., the original wales and tie rods for the MZ-27 sheet piles have been ignored);
7. That the crane could operate under MLW conditions, which produces the greatest load on the Pier walls;
8. That the Pier surcharge loading outside the footprint of the crane is about 250 pounds per square foot (psf); and
9. That cranes will not operate east of the Dock House and/or where vinyl sheets were reportedly installed in 2003.

## Analysis of Proposed Loading

Based on our analyses, the outrigger loads from the new Grove RT760E crane are expected to induce a bending moment of about 16,000 ft-pounds/foot in the existing Pier side walls<sup>2</sup>. Assuming that the above wall system acts additively (rather than compositely, assumed conservative), we estimate that the allowable bending moment to be about 23,000 ft-pounds/foot. Based on this, the induced bending moment is less than the allowable bending moment, and the side walls appear capable of supporting the anticipated crane loading.

While our analyses indicate that the Pier side walls can support the bending moment induced by the outrigger loads of the new crane, we estimate that the tension load induced in the No. 9 tie rods will be about 55 kips, which will produce a tension stress in the tie rods of about 56 ksi. This represents an overstress of about 87 percent, which is

---

<sup>2</sup> To help account for slight variations in the placement of the outriggers, RTG assumed a maximum outrigger load about 60 kips, applied directly behind the concrete curbs. It was assumed that the outriggers were placed on 4-foot by 4-foot by ½-inch-thick steel plates to help distribute the load, similar to the original *Load Evaluation Report* (RTG, July 19, 2006).

much greater than the tie rod overstress estimated previously for the Link Belt crane (about 15 percent) (RTG, July 19, 2006). Based on this, the estimated tie rod stress is approaching the yield stress of the steel<sup>3</sup>.

## Conclusions

The operation of the new Grove RT760E crane is expected to induce excessive tension stresses in the No. 9 tie rods that connect the WT12x52 soldier piles together. The estimated tension stress is approaching the yield stress of the steel, which could result in unacceptable lateral movement and/or the failure of the Pier side walls. This overstress was found to exist even if larger/thicker steel plates or timber dunnage was placed below the outriggers.

While operational restrictions were considered to help reduce the estimated overstress, these restrictions would limit picks to MHW conditions only and the crane would need to be set-up where the existing mudline was shallower. This would unrealistically restrict operations at the Pier to two (2) high tide cycles per day and would not eliminate the risk of overstressing the tie rods.

## Repair/Improvement Alternatives

Per the Town's request, we have evaluated both short-, intermediate-, and long-term repair/improvement alternatives for continued crane operations at the Pier. The short-term alternative that was developed is intended to be used on an interim basis for this boating season only (i.e., spring-summer 2019).

The intermediate-term alternatives that were developed are intended to be used for no more than about 3 to 5 years, at which time the Town should consider more long-term improvements since the reconstructed Pier components would be approaching 30 years old and the original Pier components would be approaching 60 years old.

If intermediate-term repairs are implemented in lieu of long-term repairs, it is recommended that the Pier be inspected by a Professional Engineer at least annually and/or after every major storm event to check for damage and to allow operating adjustments to be made if required.

### Short-Term

Under this alternative, cranes would be operated such that the maximum outrigger load is limited to 35 kips or less. The outriggers would be supported on 4-foot by 4-foot x ½-inch-thick steel plates that are in turn supported on 4-foot by 8-foot by 12-inch thick timber crane mats. The edge of the crane mats would be placed at least 6 inches from the back of

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<sup>3</sup> For this report, an allowable tension stress of  $0.5F_y$  or 30 ksi was assumed for the tie rods, which is slightly less than the  $0.6F_y$  assumed for the original *Load Evaluation Report* (RTG, July 19, 2006).



the concrete curb and no other surcharge load would be allowed on the concrete deck below or within 10 feet of the crane when making a pick (Figure 3).

The maximum recommended outrigger load is the same as that presented in the original *Load Evaluation Report* (RTG, July 19, 2006). However, we added crane mats and offset them from the edge of the Pier to help account for the fact that the Pier is 13 years older, its geometry is slightly less favorable than that utilized previously (e.g., the exposed face is higher), and there are unknowns inherent in the analyses completed (the actual condition of some Pier components is unknown).

The crane owner will need to consult with the crane manufacturer in order to determine the maximum pick weight and operating radius that will limit the outrigger loads to 35 kips or less. Assuming that the outrigger loads are limited to 35 kips, and steel plates and timber crane mats are utilized as recommended above, we estimate that the tension load induced in the No. 9 tie rods will be about 34.7 kips, which will produce a tension stress in the tie rods of about 35 ksi. This represents an overstress of about 17 percent, which is comparable to the loading induced previously by the Link-Belt crane, and is considered acceptable for a short-duration loading.

### **Intermediate-Term**

For the intermediate-term, we evaluated three (3) alternatives to help mitigate the risk associated with operating the new Grove RT760E crane with outrigger loads of up to 60 kips. These alternatives included (1) conducting a detailed subsurface investigation to determine if the MZ-27 steel sheet piles, wales and tie-rods are in better condition than assumed, (2) constructing new pile supported outrigger pads, and (3) constructing a dedicated crane pad, including new outboard wales and internal tie rods.

Alternative No. 1 would require that the existing concrete deck be removed at selected locations and that test pits be completed to expose the structural components of interest, including ultrasonic thickness measurements. This would take time, cost upwards of \$3,000.00/DAY, and may not change the results of RTG's analyses (i.e., the investigation could indicate that the subject components are in the same condition assumed).

It may be possible to forgo some or all of the above work if the Town were able to find plans and specifications for the original MZ-27 sheet pile wall system, as well as photographs that document the condition of the wale and tie rods when the Pier was reconstructed in 1996/1997. Barring the receipt of this information, and/or the completion of a subsurface investigation as discussed above, RTG has ignored the wales and tie rods of the MZ-27 sheets.

Alternative No. 2 would require that the existing concrete deck be saw-cut and selectively removed in order to drive new steel or timber support piles at new cast-in-place concrete outrigger pads. The pile supported pads would be utilized to transfer the outrigger loads directly to the till/shale layer, thus reducing the lateral load on the Pier walls and tie rods. While this alternative would be effective at reducing the tie rod loads, it would be expensive to implement.

Alternative No. 3 would require that the existing concrete deck be removed in order to construct a new dedicated crane pad, just west of the existing Dock House. At the dedicated crane pad, new wales would be installed on the existing WT12x52s and concrete panel wall, and new tie rods would be installed below the dedicated crane pad to connect the wales together (Figures 4 and 5). The wales and tie-rods would be sized to resist 100 percent of the estimated lateral load induced by the crane.

## **Long-Term**

For the long-term, we believe that driving a new steel sheet pile wall around the perimeter of the Pier and anchoring it with new wales and tie rods offers many advantages. These advantages include, but are not limited to (1) providing a new independent wall system that can support the anticipated design loads, (2) providing a means to widen the Pier, and (3) providing a means to allow other marina enhancements to be made (e.g., revised Pier configuration, integral boat ramp). In conjunction with this or the previously mentioned intermediate-term alternatives, we recommend that the existing timber chaffing blocks and existing timber ladders be repaired/replaced as required; that the spalling observed along the north face of the Pier be repaired; and cracked vinyl sheets be assessed and repaired as required.

## **Moving Forward**

We recommend that the Town perform a detailed alternatives evaluation, including the preparation of detailed cost estimates, in order to assess its options and determine the best course of action for continued operations at the Pier. Following this alternatives evaluation, Plans & Specifications for bidding and construction could be prepared for the selected alternative. Given that the short-term alternative that was presented is only intended for this boating season, we recommend that the Town begin this work as soon as possible.

Please do not hesitate to contact us if you have any comments or require any additional assistance.

Sincerely,

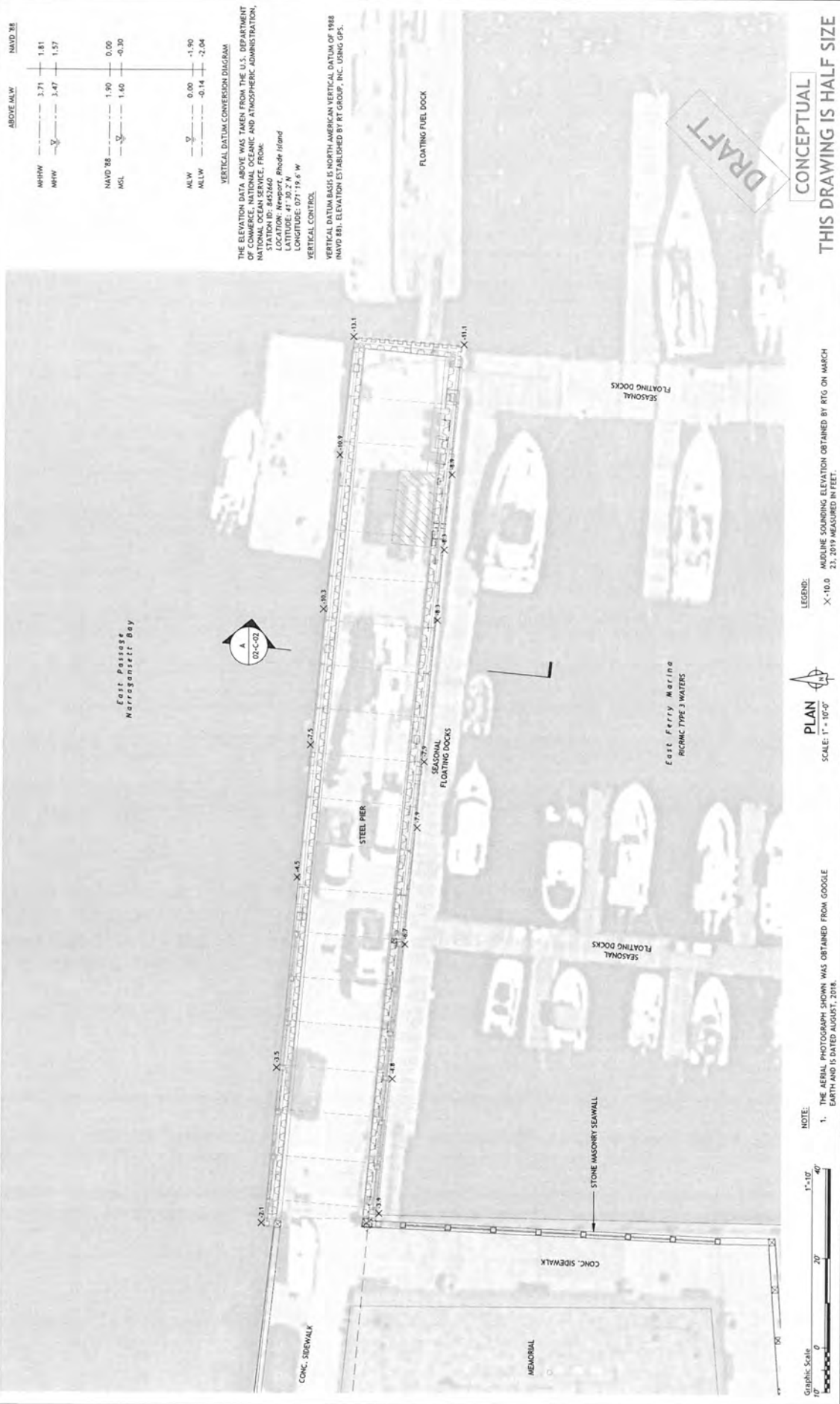
James B. Russell, P.E.  
Principal / Senior Project Manager

Attachments  
    Figures  
    Photographs

DRAFT

**Figures**





ABOVE MLLW NAVD 88

MHHW	3.71	1.81
MHW	3.47	1.57
MSL	1.90	0.00
MLW	1.60	-0.30
MLLW	0.00	-1.90
	-0.14	-2.04

VERTICAL DATUM CONVERSION DIAGRAM  
 THE ELEVATION DATA ABOVE WAS TAKEN FROM THE U.S. DEPARTMENT OF COMMERCE, NATIONAL OCEANIC AND ATMOSPHERIC ADMINISTRATION, NATIONAL OCEAN SERVICE, FROM:  
 STATION ID: 8452660  
 LOCATION: East Ferry Marina, Rhode Island  
 DATUM: NAVD 88  
 LATITUDE: 41° 39' 2.1"  
 LONGITUDE: 071° 19' 6" W  
 VERTICAL CONTROL  
 VERTICAL DATUM BASIS IS NORTH AMERICAN VERTICAL DATUM OF 1988 (NAVD 88). ELEVATION ESTABLISHED BY RT GROUP, INC. USING GPS.

CONCEPTUAL  
 THIS DRAWING IS HALF SIZE

SHEET	1 OF 5
DWG No.	C-01
DATE	MAR 2019
PROJ No.	19103.00

CRANE LOADING EVALUATION  
 STEEL PIER  
 EAST FERRY MARINA  
 TOWN OF JAMESTOWN  
 Jamestown, Rhode Island



BY: JRP/D  
 REVISIONS

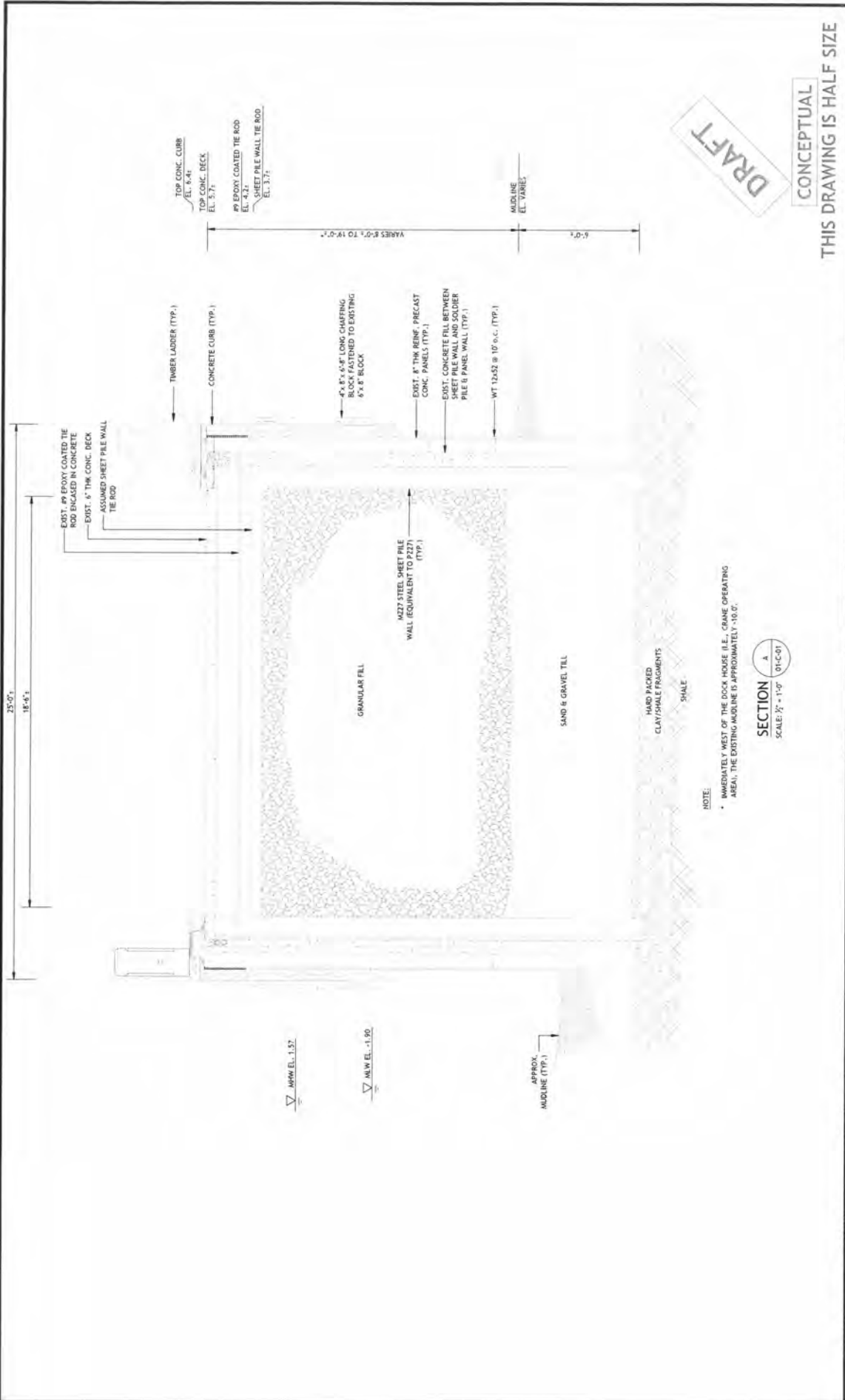
PLAN  
 SCALE: 1" = 100'  
 LEGEND:  
 X-10.0 MIDLINE SOUNDING ELEVATION OBTAINED BY RTG ON MARCH 23, 2019 MEASURED IN FEET.

NOTE:  
 1. THE AERIAL PHOTOGRAPH SHOWN WAS OBTAINED FROM GOOGLE EARTH AND IS DATED AUGUST, 2018.

Graphic Scale: 1" = 10'  
 0 20 40

RT Group, Inc.  
 79 Newport Avenue, Suite 214  
 North Kingstown, Rhode Island 02881  
 T 401 518 1100 F 401 294 1806  
 www.rtg.com

DR	DJA
CHK	JBR
APP'D	



DRAFT

CONCEPTUAL  
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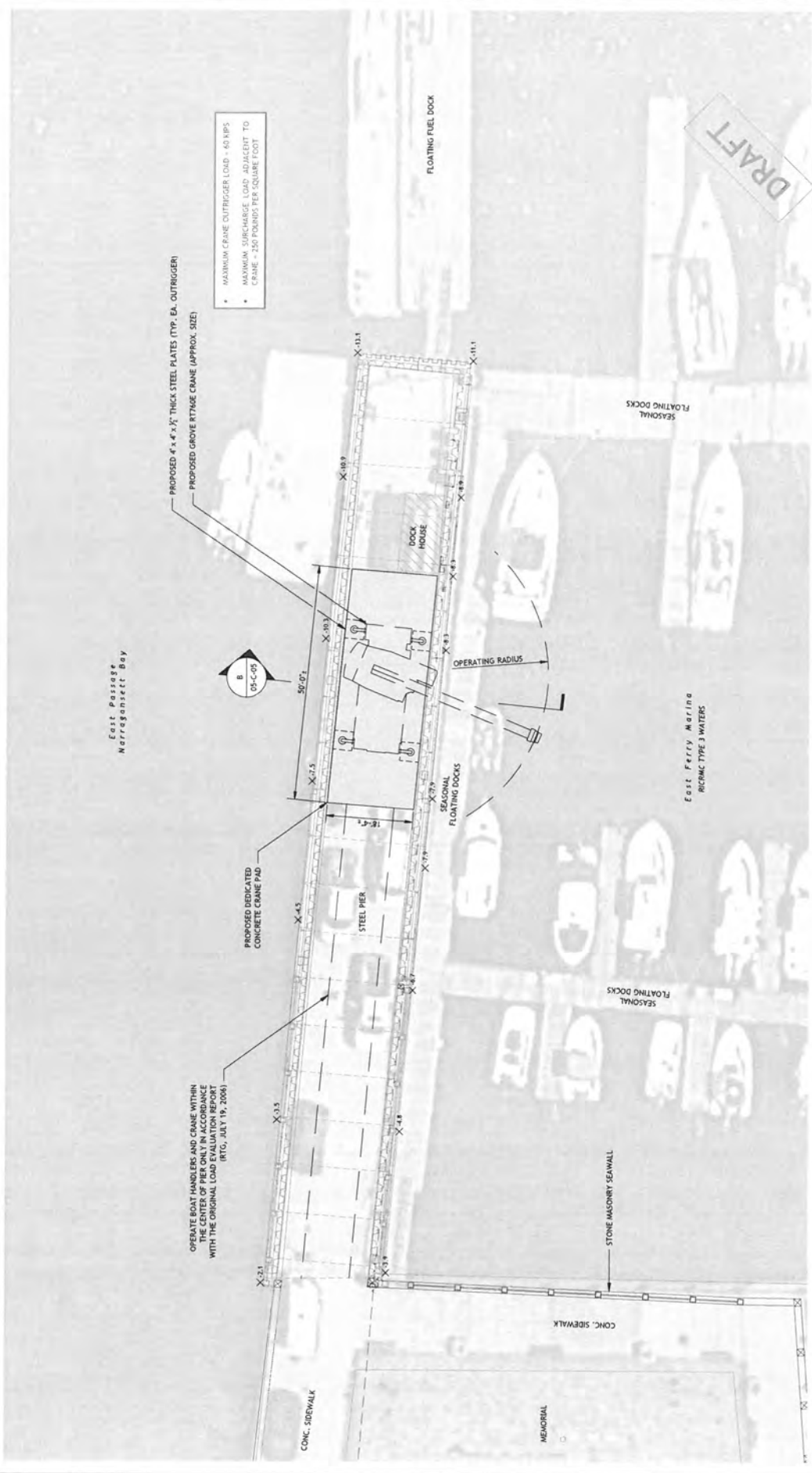
		BSGN TR CHK JBYD		D/A D/A BR		No. DATE BEJUSONS		RT JBYD	
Crane Loading Evaluation STEEL PIER EAST FERRY MARINA TOWN of JAMESTOWN Jamestown, Rhode Island									
FIGURE 2 EXISTING PIER SECTION									
SHEET 2 OF 5 DWG No: C-02 DATE MAR 2019 PROJ No: 19103.00									

SCALE: 1/2" = 1'-0" 01-C-01  
 SECTION A-A

NOTE:  
 • IMMEDIATELY WEST OF THE DOCK HOUSE (I.E., CRANE OPERATING AREA), THE EXISTING ANDLINE IS APPROXIMATELY 10'-0".







Graphic Scale: 0 20' 40' 1"=16'

NOTE: 1. THE AERIAL PHOTOGRAPH SHOWN WAS OBTAINED FROM GOOGLE EARTH AND IS DATED AUGUST, 2018.

<p><b>RT Group, Inc.</b>          Engineering Inc. 100          700 North Main Street, Suite 114          North Attleboro, Massachusetts 01937          401.438.1000 F 401.794.8800          www.rtginc.com</p>		<p>BY: JAP/D</p>
<p>PROJECT: <b>CRANE LOADING EVALUATION</b>  <b>STEEL PIER</b>  <b>EAST FERRY MARINA</b>          TOWN OF JAMESTOWN          Jamestown, Rhode Island</p>		<p>DATE: 08/15/18</p>
<p>PROJECT NO.: 18-001</p>		<p>DATE: 08/15/18</p>
<p>PROJECT NO.: 18-001</p>		<p>DATE: 08/15/18</p>
<p>PROJECT NO.: 18-001</p>		<p>DATE: 08/15/18</p>
<p>PROJECT NO.: 18-001</p>		<p>DATE: 08/15/18</p>

CONCEPTUAL

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FIGURE 4  
 INTERMEDIATE-TERM ALTERNATIVE

LEGEND:  
 X-10.0 MIDDLE SOUNDING ELEVATION OBTAINED BY RTG ON MARCH 23, 2019 MEASURED IN FEET.

PLAN SCALE: 1" = 10'0"

BY: JAP/D

DATE: 08/15/18

PROJECT NO.: 18-001

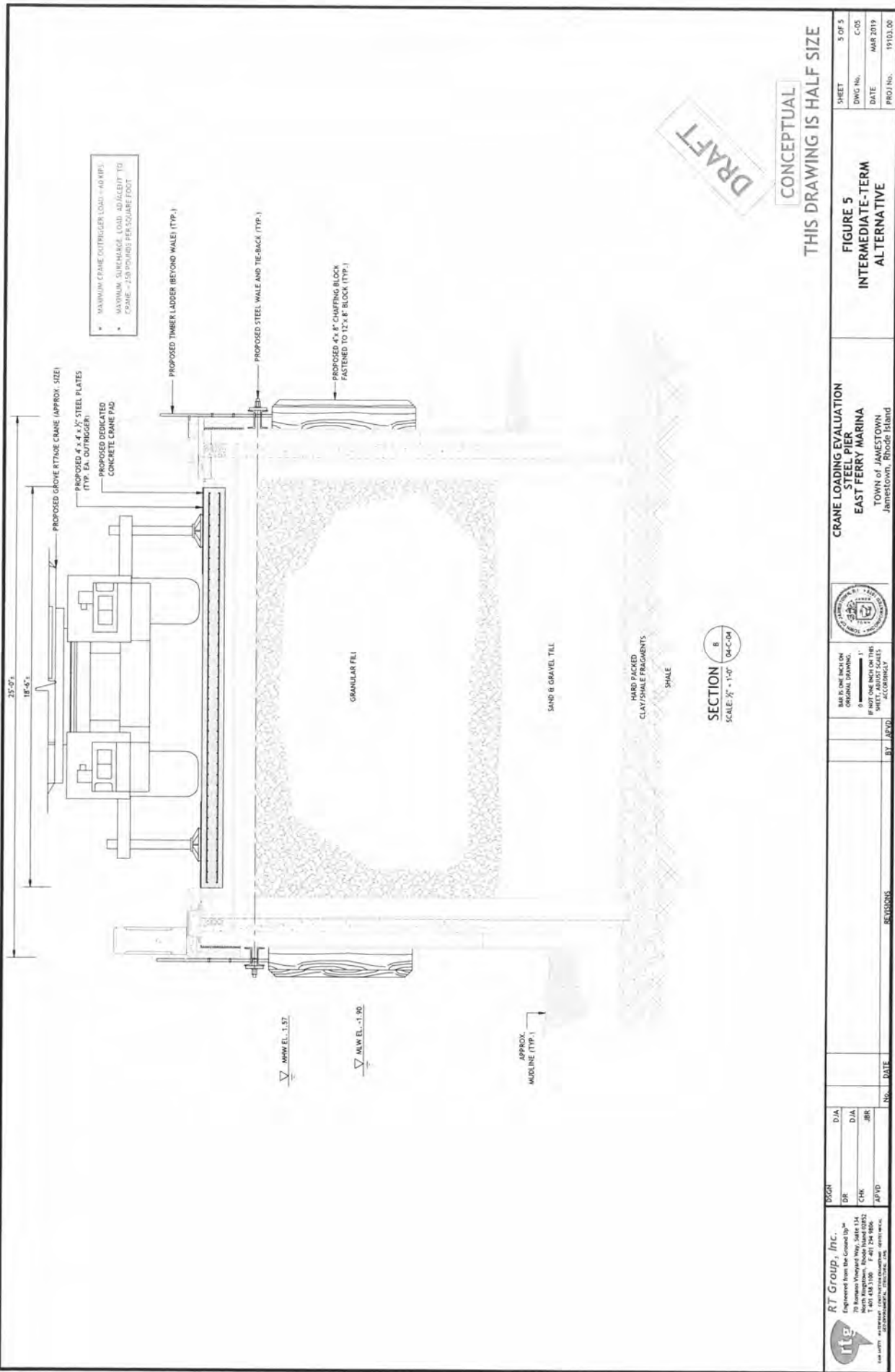
PROJECT NO.: 18-001

PROJECT NO.: 18-001

PROJECT NO.: 18-001

PROJECT NO.: 18-001

PROJECT NO.: 18-001



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CONCEPTUAL  
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SHEET	5 OF 5
DWG. NO.	C-05
DATE	MAR 2019
PROJ. NO.	19101.00

**FIGURE 5**  
INTERMEDIATE-TERM  
ALTERNATIVE

CRANE LOADING EVALUATION  
STEEL PIER  
EAST FERRY MARINA  
TOWN OF JAMESTOWN  
Jamestown, Rhode Island



BAR IS ONE INCH ON  
ORIGINAL DRAWING.  
0" = 1'  
SCALE: 1/2" = 1'-0"  
SEE SHEET JAM-01 FOR THE  
SHEET ADJUST ON THIS  
DRAWING ACCORDINGLY.

BY: JRP/D

REVISIONS

NO. DATE

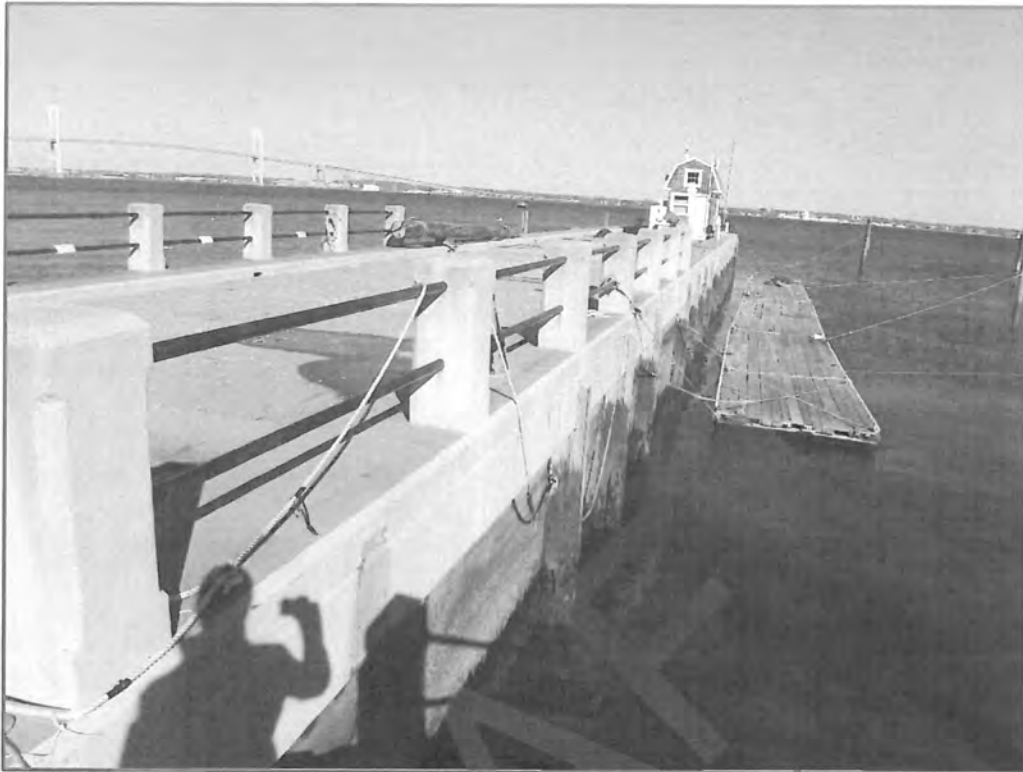
**RT Group, Inc.**  
Engineered Structures, Inc.  
79 North Main Street, Suite 114  
North Jamestown, Rhode Island 02882  
T: 401.538.1100 F: 401.734.9806  
www.rtginc.com

DIA  
DIA  
CHK  
APP'D

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**Photographs**

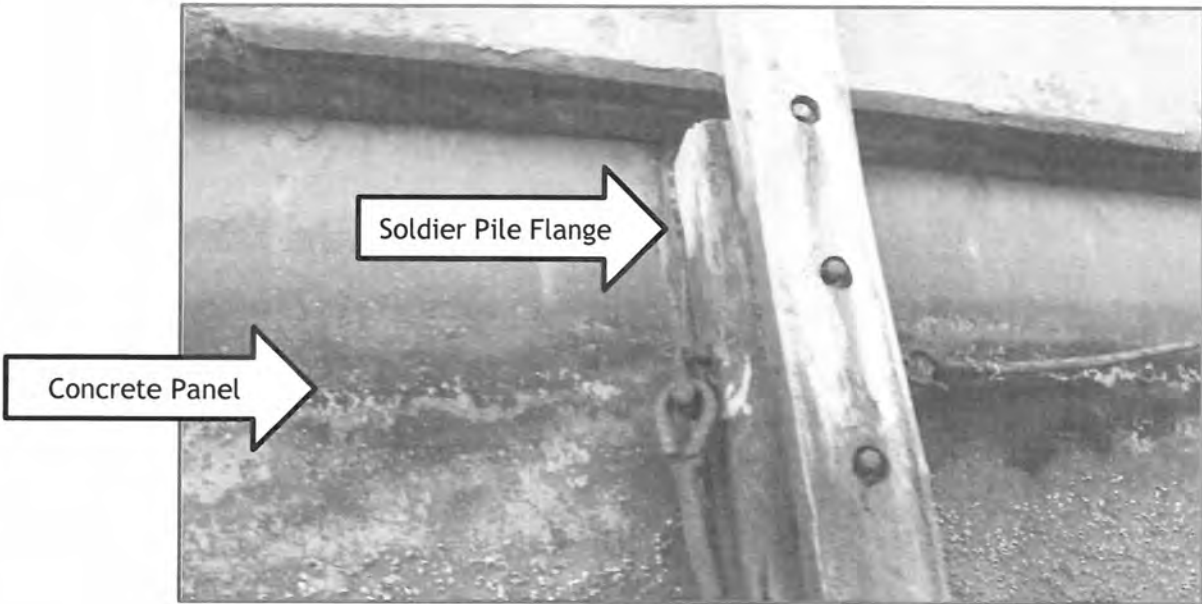




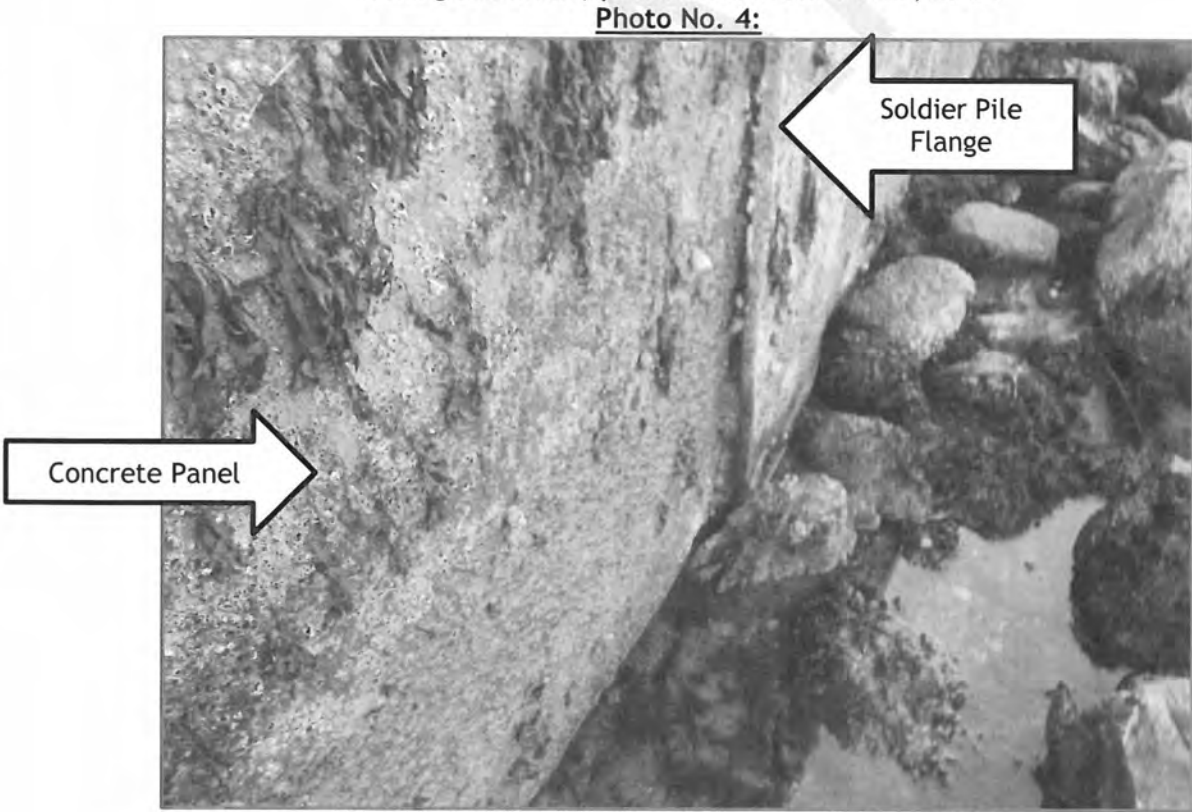
**Photo No. 1:**  
East Ferry Marina Pier,  
looking northeast, photo taken on March 23, 2019.



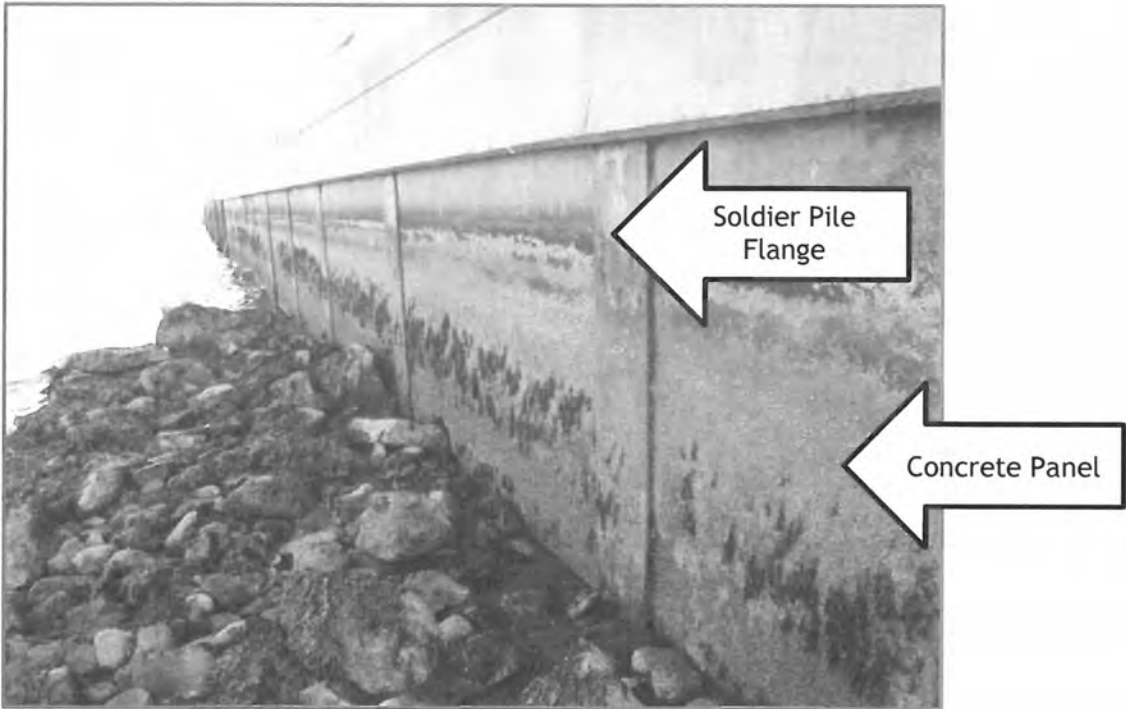
**Photo No. 2:**  
East Ferry Marina Pier,  
looking northwest, photo taken on March 23, 2019.



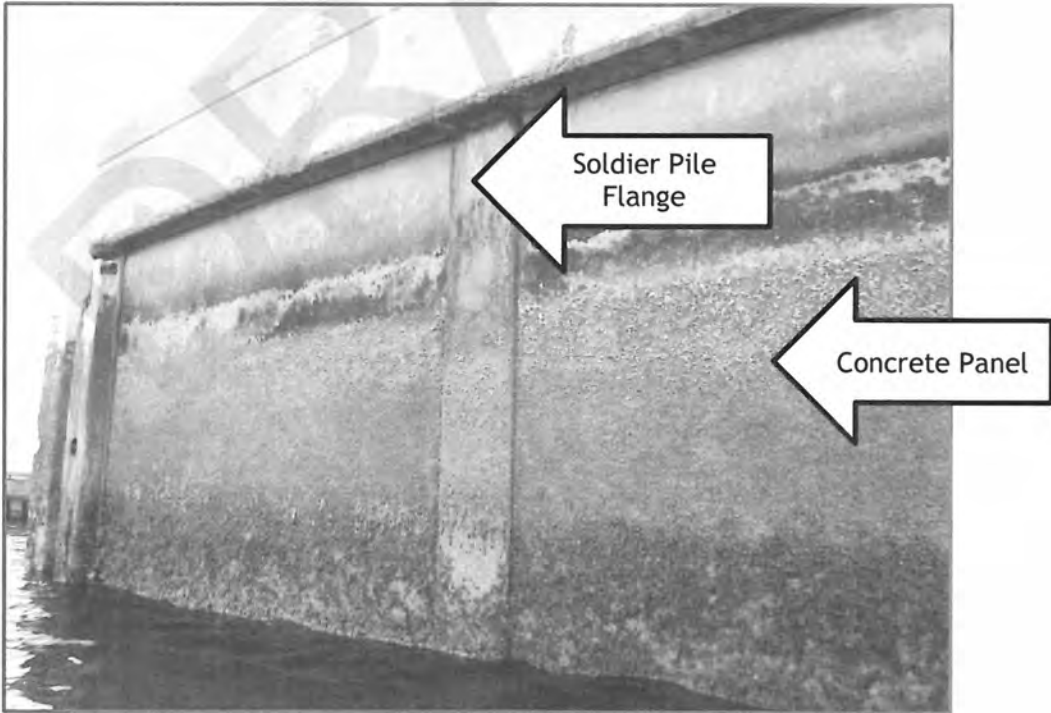
**Photo No. 3:**  
WT12X52 Soldier Pile Flange along North Face of Pier,  
looking southwest, photo taken on March 23, 2019.



**Photo No. 4:**  
WT12X52 Soldier Pile Flange along North Face of Pier,  
looking southwest, photo taken on March 23, 2019.

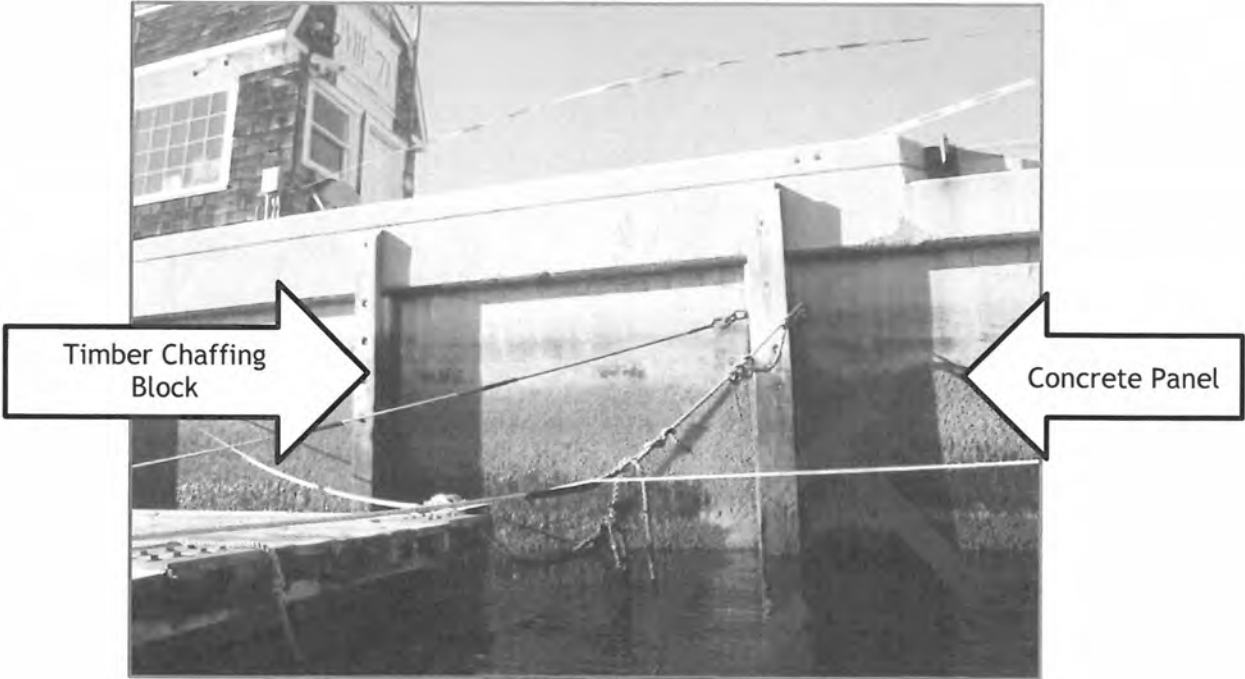


**Photo No. 5:**  
Pre-Cast Concrete panel along North Face of Pier, looking east,  
photo taken on March 23, 2019.



**Photo No. 6:**  
Pre-Cast Concrete panel along North Face of Pier, looking southeast,  
photo taken on March 23, 2019.

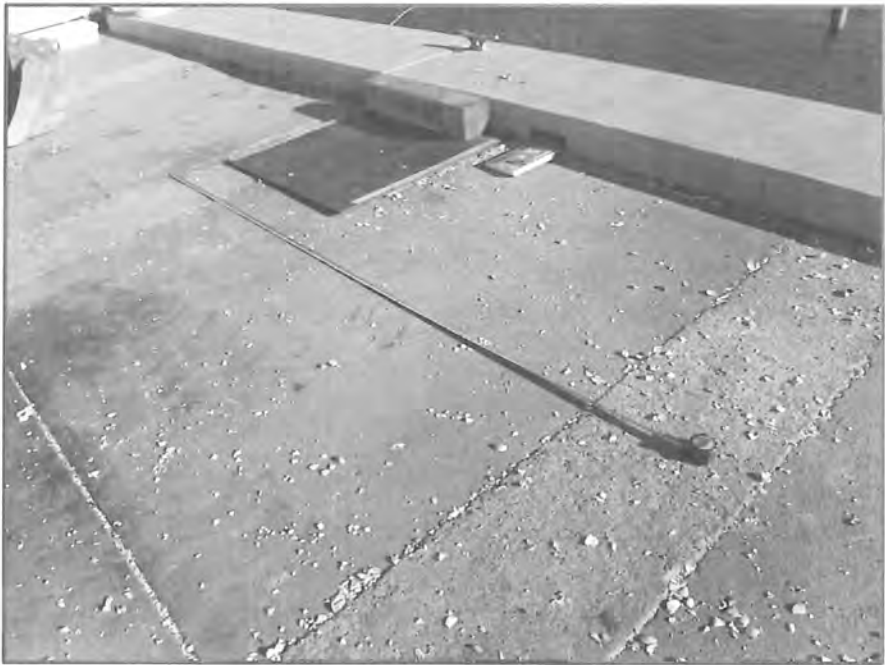




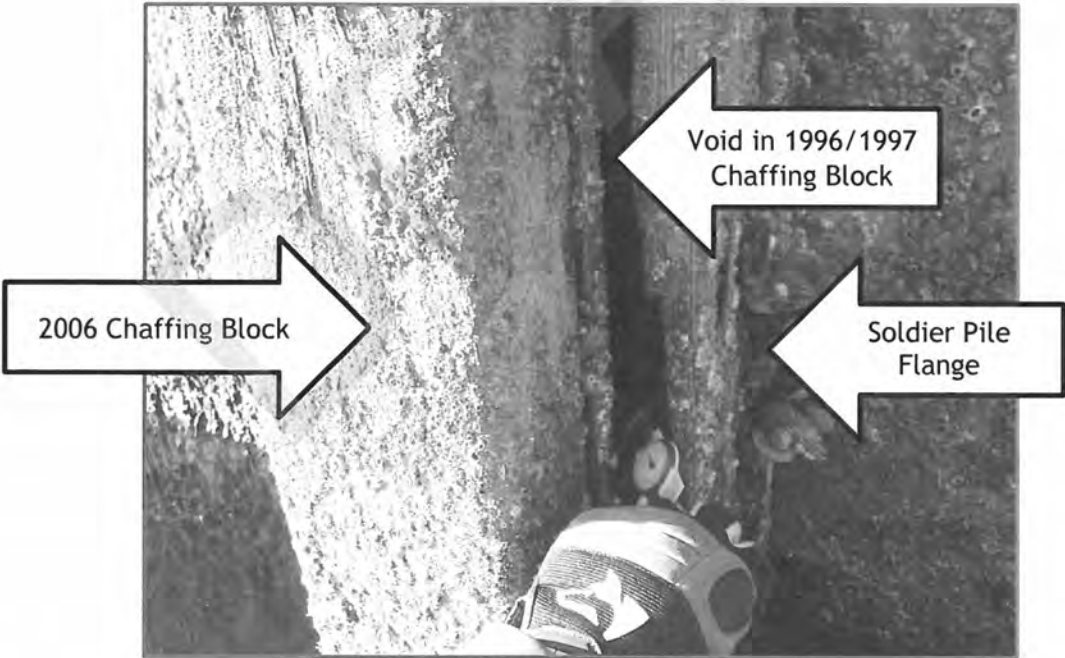
**Photo No. 7:**  
Pre-Cast Concrete panel along South Face of Pier, looking north,  
photo taken on March 23, 2019.



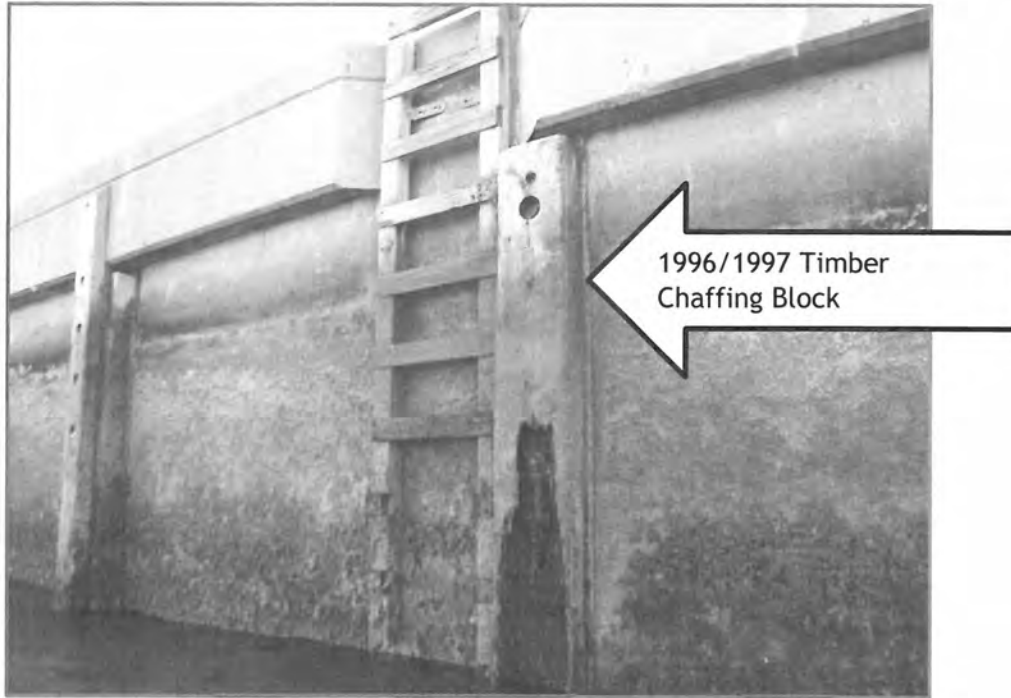
**Photo No. 8:**  
Concrete Pier Deck, looking east, photo taken on March 23, 2019.



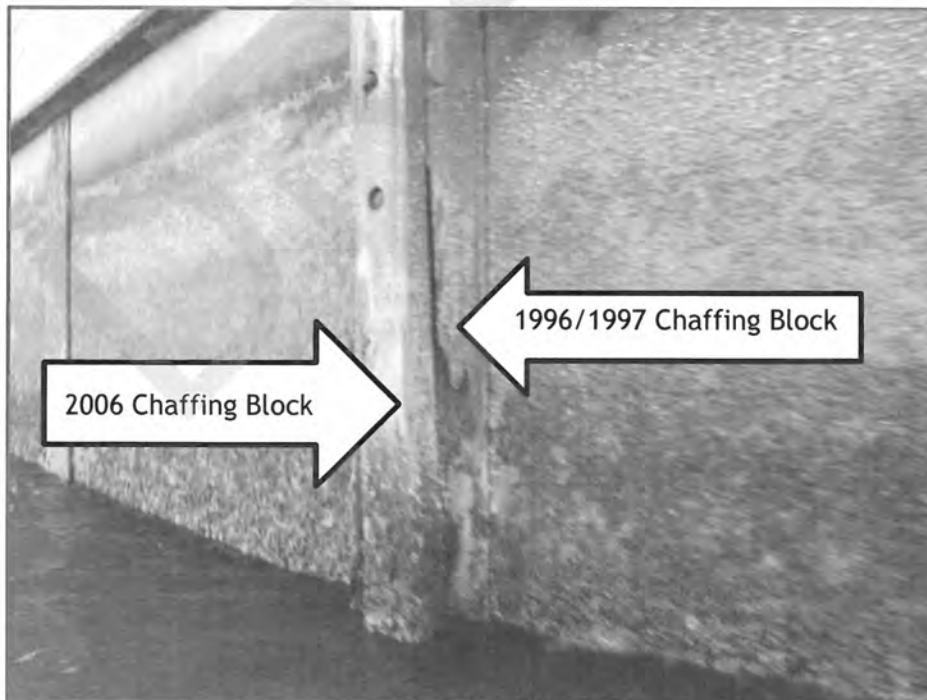
**Photo No. 9:**  
Concrete Pier Deck,  
looking southeast, photo taken on March 23, 2019.



**Photo No. 10:**  
Voids within the 1996/1997 Timber Chaffing Blocks along the South Face of Pier,  
looking north, photo taken on March 23, 2019.



**Photo No. 11:**  
Deteriorated 1996/1997 Timber Chaffing Block and Timber Ladder along North Face of Pier,  
looking south, photo taken on March 23, 2019.



**Photo No. 12:**  
Deterioration in the 2006 and 1996/1997 Timber Chaffing Blocks along the North Face of Pier,  
looking southeast, photo taken on March 23, 2019.





**Photo No. 13:**  
Concrete spalling along curb on North face of Pier,  
looking south, photo taken on March 23, 2019.



**Photo No. 14:**  
Cracking in Vinyl Sheeting at Northeast Corner of Pier,  
looking southwest, photo taken on March 23, 2019.

**Testimony from Brian M. Daniels, Executive Director  
In Opposition to H5437, Continuing Contract Legislation  
House Committee on Labor  
February 27, 2019**

Thank you, Madam Chair and members of the committee, for the opportunity to testify. On behalf of the League of Cities and Towns, I would like to reiterate our strong opposition to any legislation mandating contract continuation for municipal employees. As I said in the hearing in January for police and firefighters, contract continuation would limit the control of municipal leaders over their budgets and ultimately lead to higher property taxes. With personnel costs as much as 75% of municipal expenditures in some communities, the General Assembly should not be making it harder for local officials to balance their budgets.

To underscore those earlier points – contract continuation legislation would tie the hands of local elected officials when negotiating in the best interests of their taxpayers. The expiration date of collective bargaining agreements is important – it motivates the parties to come together and resolve their issues prior to the close of the contract. In nearly all cases in Rhode Island, when the parties do not complete negotiations prior to the contract expiration, they mutually agree to extend the existing contracts temporarily – a gesture by both sides to maintain dialogue and good working relations. Supporters have cherry-picked a few high-profile examples in the last decade to justify the need for this bill, but it is worth reiterating that these are the exceptions and not the rule. In the vast majority of municipal contract negotiations, management and employee unions mutually agree to extend the existing agreement for a limited period of time to complete negotiations.

If employee unions are concerned that they do not have the legal authority to extend contracts voluntarily, then we support legislation that allows temporary contract continuation at the agreement of all parties. Two years ago, the League supported legislation allowing that voluntary extension authority for firefighter contracts (H5973 / S0288). The Governor signed those bills into law, and we would support similar legislation for municipal employees and teachers.

Supporters have cited a decision by the East Providence School Committee to reduce employee compensation during the Great Recession as a justification for this bill. However, that decision was made when the school district was facing a massive deficit – which is prohibited by state law – and the city was in dire fiscal straits. The Superior Court later upheld that decision because of the unique circumstances. If the General Assembly expects cities and towns to live within their

budgets and not to exceed the property tax cap – particularly during a recession – then it needs to allow communities to make difficult decisions when necessary.

In the Governor's veto message of this same bill in 2017, she noted the adverse impact of perpetual contract continuation in places like New York. During the Great Recession, a majority of labor contracts expired but were not renegotiated, with labor unions deciding to stall negotiations instead of making concessions. This impasse forced municipalities to cut services and raise taxes. Rhode Island already has one of the highest property tax burdens in the country, and local leaders have been working to use taxpayer dollars responsibly. Statewide, property taxes have grown at just around 2% annually for the last five years, even while personnel and health care costs have grown. However, when the next recession comes, if current contract provisions are locked in indefinitely, municipal leaders will have very few options to control costs. Again, with personnel costs totaling as much as 75% of municipal budgets, perpetual contracts leave precious few options for local officials other than service cuts or property tax increases.

It is worth reiterating that most municipal leaders have good working relationships with their employees and support harmonious labor negotiations. We understand that contract negotiations often need additional time, which is why the League supports temporary contract continuation when agreed to by both sides. Unfortunately, the bill today would go too far and provide an advantage to employees at the expense of taxpayers. We urge the committee to oppose H5437.





# RHODE ISLAND LEAGUE OF CITIES AND TOWNS

*Distinctive Communities  
Powerful Alliance*

## This week's agendas (21 total), with tracked bills.

Generated Monday, April 8th, 2019 at 2:33pm

Tuesday, April 9th, 2019 - SENATE Calendar (Senate Chamber) PDF

7 Bills (1 Tracked)

- SB57 ★ An Act Relating To State Affairs And Government -- Micro Zone Economic Revitalization Act PDF  
*Sen. Satchell (D)* - Creates micro-zones in distressed areas to stimulate economic revitalization employment opportunities business development through redevelopment of abandoned industrial/commercial structures  
04/03/2019 Placed on Senate Calendar (04/09/2019)  
Tracks: Economic Development

Tuesday, April 9th, 2019 - *Rise of the Senate* - SENATE Finance (Room 211 - State House) PDF

8 Bills (5 Tracked) Posted: 4/5/2019 4:20pm

- SB212 ★ An Act Relating To Education - Teachers Retirement [see Title 16 Chapter 97-The Rhode Island Board Of Education Act] PDF  
*Sen. Sosnowski (D)* - Provides for a stipend to be paid to certain retired state employees, municipal employees, and teachers or their beneficiaries during years when a cost of living adjustment is not scheduled.  
04/05/2019 Scheduled for hearing and/or consideration (04/09/2019)  
Tracks: Retirement & OPEB
- SB419 ★ An Act Relating To Education -- Teachers' Retirement PDF  
*Sen. DiPalma (D)* - Gradually increases the state's contribution to the teachers' retirement system while reducing the municipal contribution, eventually resulting in the contributions being shared equally.  
04/05/2019 Scheduled for hearing and/or consideration (04/09/2019)  
Tracks: Retirement & OPEB; Education; State Aid
- SB555 ★ An Act Relating To Towns And Cities - Retirement Security Act For Locally Administered Pension Funds PDF  
*Sen. Pearson (D)* - Authorizes the general treasurer to withhold state aid to municipalities which do not meet certain requirements regarding locally-administered pension plans and, if applicable, funding improvement plans.  
04/05/2019 Scheduled for hearing and/or consideration (04/09/2019)  
Tracks: Municipal Finance; Labor & Personnel; Retirement & OPEB; State Aid
- SB563 ★ An Act Relating To Public Officers And Employees -- Retirement System Contributions And Benefits PDF  
*Sen. Pearson (D)* - Requires that retirement contributions be deposited or remitted to the retirement system within three (3) days.  
04/05/2019 Scheduled for hearing and/or consideration (04/09/2019)  
Tracks: Retirement & OPEB; Municipal Finance
- HB5151 ★ An Act Relating To Making Appropriations In Support Of Fy 2020 PDF  
*Rep. Abney (D)*  
02/26/2019 Committee heard  
Tracks: Labor & Personnel; Planning & Zoning; Public Safety; School Aid; Tax Assessment; Code Enforcement; Liquor & Marijuana; Public Works & Transportation; Tax Payments; Education; Human Services (incl. Seniors); State Aid

Tuesday, April 9th, 2019 - *Rise of the Senate* - SENATE Judiciary (Room 313 - State House) PDF

20 Bills (3 Tracked) Posted: 4/5/2019 4:17pm

- SB229 ★ An Act Relating To Criminal Procedure -- Asset Forfeiture PDF  
<https://ri.advocacyhub.us> 2019 AdvocacyHub LLC

*Sen. Metts (D)* - Streamlines procedures for asset forfeiture for all law-enforcement agencies and increases court-ordered fines.

04/05/2019 Scheduled for hearing and/or consideration (04/09/2019)

Tracks: Public Safety

SB335 ★ An Act Relating To Criminal Procedure -- Search Warrants PDF

*Sen. Sheehan (D)* - Authorizes detectives and any rank above in the town of Pawtucket police department to sign warrants, under oath, for the issuance of search warrants.

04/05/2019 Scheduled for hearing and/or consideration (04/09/2019)

Tracks: Local Bills; Public Safety

SB472 ★ An Act Relating To Food And Drugs -- Uniform Controlled Substances Act PDF

*Sen. McCaffrey (D)* - Makes the possession of schedule 1 through 5 controlled substances possession of more than an ounce of marijuana misdemeanor punishable by one-year imprisonment and/or a five hundred dollar (\$500) fine or both.

04/05/2019 Scheduled for hearing and/or consideration (04/09/2019)

Tracks: Liquor & Marijuana; Public Safety

Tuesday, April 9th, 2019 - HOUSE Calendar (House Chamber) PDF

2 Bills (2 Tracked)

HB5662 ★ An Act Relating To Labor And Labor Relations - Minimum Wages PDF

*Rep. Edwards (D)* - Removes the overtime exemption for firefighters unless they are paid at the rate of one and one-half (1 1/2) times their regular rate for all hours worked in excess of forty-two (42) hours.

04/05/2019 Placed on House Calendar (04/09/2019)

Tracks: Labor & Personnel; Public Safety

HB5663 ★ An Act Relating To Labor And Labor Relations PDF

*Rep. Edwards (D)* - Removes the overtime exemption for firefighters and rescue service personnel employed by the cities and towns.

04/05/2019 Placed on House Calendar (04/09/2019)

Tracks: Labor & Personnel; Public Safety

Tuesday, April 9th, 2019 - 3:00pm - HOUSE Finance (Room 35 - State House) PDF

1 Bill (1 Tracked) Posted: 3/29/2019 3:42pm Revised: 3/25/2019 12:55pm

Governor's FY 2019 revised, FY 2020 and Capital Budgets

HB5151 ★ An Act Relating To Making Appropriations In Support Of Fy 2020 PDF

*Rep. Abney (D)*

02/26/2019 Committee heard

Tracks: Labor & Personnel; Planning & Zoning; Public Safety; School Aid; Tax Assessment; Code Enforcement; Liquor & Marijuana; Public Works & Transportation; Tax Payments; Education; Human Services (incl. Seniors); State Aid

Tuesday, April 9th, 2019 - Rise of the House - HOUSE Corporations (Room 203 - State House) PDF

7 Bills (2 Tracked) Posted: 4/5/2019 2:34pm

SB630 ★ An Act Validating And Ratifying An Amendment To The Home Rule Charter Of The City Of Central Falls PDF

*Sen. Crowley (D)* - Validates and ratify amendments to the Home Rule Charter of the city of Central Falls which were adopted and approved by the electors of the city on November 6, 2018.

04/05/2019 Scheduled for consideration (04/09/2019)

Tracks: Local Bills; Charters

HB5895 ★ An Act Relating To Public Utilities And Carriers -- Rhode Island Public Transit Authority PDF

*Rep. Hull (D)* - Increases the number of members of the transit authority from eight to nine and makes the mayor of Providence or designee an ex officio member with voting privileges.

04/05/2019 Scheduled for hearing and/or consideration (04/09/2019)

Tracks: Public Works & Transportation

Tuesday, April 9th, 2019 - Rise of the House - HOUSE Finance (Room 35 - State House) PDF

1 Bill (1 Tracked) Posted: 3/22/2019 3:46pm

Governor's FY 2019 revised, FY 2020 and Capital Budgets

HB5151 ★ An Act Relating To Making Appropriations In Support Of Fy 2020 PDF

*Rep. Abney (D)*

02/26/2019 Committee heard

Tracks: Labor & Personnel; Planning & Zoning; Public Safety; School Aid; Tax Assessment; Code Enforcement; Liquor & Marijuana; Public Works & Transportation; Tax Payments; Education; Human Services (incl. Seniors); State Aid

Wednesday, April 10th, 2019 - SENATE Calendar (Senate Chamber) PDF

7 Bills (1 Tracked)

- SB741 ★ An Act Relating To The General Assembly -- Permanent Joint Committee On Naming All New Buildings, Bridges, Edifices And Other State Constructions PDF  
*Sen. Lombardo (D)* Names the intersection of Franklin and Pleasant Avenues in Providence, Rhode Island "The Edward Francis Jr. Corner"  
04/04/2019 Placed on Senate Calendar (04/10/2019)  
Tracks: Public Works & Transportation; Local Bills

Wednesday, April 10th, 2019 - *Rise of the Senate*- SENATE Education (Room 313 - State House) PDF

1 Bill (1 Tracked) Posted: 4/5/2019 1:45pm

Article 11: RELATING TO RHODE ISLAND PROMISE

Article 6: RELATING TO DEBT MANAGEMENT ACT JOINT RESOLUTIONS

House Bill No. 5151(Governor)BY AbneyENTITLED, AN ACT RELATING TO MAKING APPROPRIATIONS INSUPPORT OF FY 2020 Article11- Relating to Rhode Island Promise Article6, Sections 2-4- Relating to Debt Management Act Joint Resolutions.University of Rhode Island FY2019 Supplemental and FY2020 Budgets – Public

HigherEducationDepartmental testimony andcommittee inquiry will focus on, but not be limited to, the following issues:· PerformanceIncentive Funding· RI Promise –update of current program at CCRI· URI-Online DegreeProgram Expansion· No Student HungryCollege Provisions · Higher EducationIndustry Centers Update· Dual/ConcurrentEnrollment Program Update · New England Boardof Higher Education Membership· Other BudgetPriorities/Operational Issues Debbie Hayden

- HB5151 ★ An Act Relating To Making Appropriations In Support Of Fy 2020 PDF  
*Rep. Abney (D)*  
02/26/2019 Committee heard  
Tracks: Labor & Personnel; Planning & Zoning; Public Safety; School Aid; Tax Assessment; Code Enforcement; Liquor & Marijuana; Public Works & Transportation; Tax Payments; Education; Human Services (incl. Seniors); State Aid

Wednesday, April 10th, 2019 - *Rise of the Senate*- SENATE Environment & Agriculture (Senate Lounge - State House) PDF

5 Bills (1 Tracked) Posted: 4/5/2019 9:23am

- SB663 ★ An Act Relating To Agriculture And Forestry - Woodland Preservation And Stewardship Act PDF  
- Establishes and implements woodland stewardship and preservation programs managed by the department of environmental management administered by cities and towns through local comprehensive planning and zoning.  
04/05/2019 Scheduled for hearing and/or consideration (04/10/2019)  
Tracks: Environment; Planning & Zoning

Wednesday, April 10th, 2019 - *Rise of the Senate*- SENATE Finance (Room 313 - State House) PDF

1 Bill (1 Tracked) Posted: 4/5/2019 1:45pm

Article 11: RELATING TO RHODE ISLAND PROMISE

Article 6: RELATING TO DEBT MANAGEMENT ACT JOINT RESOLUTIONS

House Bill No. 5151(Governor)BY AbneyENTITLED, AN ACT RELATING TO MAKING APPROPRIATIONS INSUPPORT OF FY 2020 Article11- Relating to Rhode Island Promise Article6, Sections 2-4- Relating to Debt Management Act Joint Resolutions.University of Rhode Island FY2019 Supplemental and FY2020 Budgets – Public

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- HB5151 ★ An Act Relating To Making Appropriations In Support Of Fy 2020 PDF  
*Rep. Abney (D)*  
02/26/2019 Committee heard  
Tracks: Labor & Personnel; Planning & Zoning; Public Safety; School Aid; Tax Assessment; Code Enforcement; Liquor & Marijuana; Public Works & Transportation; Tax Payments; Education; Human Services (incl. Seniors); State Aid



Wednesday, April 10th, 2019 - HOUSE Calendar (House Chamber) PDF

3 Bills (1 Tracked)

- HB5520 ★ An Act Relating To Education – Mayoral Academies PDF  
*Rep. Barros (D)* - Requires any mayoral academy which is part of, or which is established or expanded to provide evidence that its additional or special programming and program costs are within reasonable amounts.  
04/05/2019 Placed on House Calendar (04/10/2019)  
Tracks: Education

Wednesday, April 10th, 2019 - 3:00pm - HOUSE Finance (Room 35 - State House) PDF

1 Bill (1 Tracked) Posted: 04/08/2019 3:45pm

Governor's FY 2019 Revised, FY 2020 and Capital Budget

- HB5151 ★ An Act Relating To Making Appropriations In Support Of Fy 2020 PDF  
*Rep. Abney (D)*  
02/26/2019 Committee heard  
Tracks: Labor & Personnel; Planning & Zoning; Public Safety; School Aid; Tax Assessment; Code Enforcement; Liquor & Marijuana; Public Works & Transportation; Tax Payments; Education; Human Services (incl. Seniors); State Aid

Wednesday, April 10th, 2019 - Rise of the House - HOUSE Finance (Room 35 - State House) PDF

1 Bill (1 Tracked) Posted: 04/08/2019 3:50pm

Governor's FY 2019 Revised, FY 2020 and Capital Budget

- HB5151 ★ An Act Relating To Making Appropriations In Support Of Fy 2020 PDF  
*Rep. Abney (D)*  
02/26/2019 Committee heard  
Tracks: Labor & Personnel; Planning & Zoning; Public Safety; School Aid; Tax Assessment; Code Enforcement; Liquor & Marijuana; Public Works & Transportation; Tax Payments; Education; Human Services (incl. Seniors); State Aid

Wednesday, April 10th, 2019 - Rise of the House - HOUSE Health, Education & Welfare (Room 101 - State House) PDF

24 Bills (3 Tracked) Posted: 04/05/2019 3:50pm / Revised: 04/08/2019 11:20am

- HB5538 ★ An Act Relating To Education - Health And Safety Of Pupils PDF  
*Rep. Mattiello (D)* - School boards to establish threat assessment policy and team. Overlap committee for the teams is established.  
04/05/2019 Scheduled for consideration (04/10/2019)  
Tracks: Education
- HB5737 ★ An Act Relating To Education - Children With Disabilities [see Title 16 Chapter 97 - The Rhode Island Board Of Education Act] PDF  
*Rep. Caldwell (D)* - Requires the installation of video surveillance cameras and equipment in any classroom which has an enrolled child with a disability, who on a regular basis is unable to communicate.  
04/05/2019 Scheduled for hearing and/or consideration (04/10/2019)  
Tracks: Education
- HB5878 ★ An Act Relating To Education - School Committees And Superintendents - Beginning Of School Year PDF  
*Rep. Ucci (D)* - Requires public schools, including charter schools, to begin the school year on the day after Labor Day commencing in the school year 2020-2021.  
04/05/2019 Scheduled for hearing and/or consideration (04/10/2019)  
Tracks: Education

Wednesday, April 10th, 2019 - Rise of the House - HOUSE Judiciary (Room 205 - State House) PDF

13 Bills (8 Tracked) Posted: 04/05/2019 2:25pm

- HB5292 ★ An Act Relating To Elections -- Conduct Of Election And Voting Equipment, And Supplies PDF  
*Rep. Solomon (D)* - Creates a process for in-person early voting to be conducted at locations determined by local boards and approved by the state board and would amend provisions related to

mail ballot

04/05/2019 Scheduled for hearing and/or consideration (04/10/2019)

Tracks: Clerks; Elections

- HB5700 ★ An Act Relating To Elections - Registration Of Voters PDF  
*Rep. Craven (D)* - Allows voters to file state form designating party affiliation rather than in person and change affiliation within 30 days prior to primary election with local canvasser (new)

04/05/2019 Scheduled for hearing and/or consideration (04/10/2019)

Tracks: Elections

- HB5712 ★ An Act Relating To Elections -- Mail Ballots PDF  
*Rep. Marszalkowski (D)* - Permits emergency mail ballots at any time prior to any election and would require that electors sign an electronic poll book containing a certificate of vote relating to the circumstances necessitating the emergency application

04/05/2019 Scheduled for hearing and/or consideration (04/10/2019)

Tracks: Elections

- HB5714 ★ An Act Relating To Elections -- Conduct Of Election And Voting Equipment, And Supplies PDF  
*Rep. Maldonado (D)* - Provides that a voter may use proof of identity when expired for postal ballots (6) months prior to voting

04/05/2019 Scheduled for hearing and/or consideration (04/10/2019)

Tracks: Elections

- HB5758 ★ An Act Relating To Elections -- Conduct Of Election And Voting Equipment, And Supplies PDF  
*Rep. Slater (D)* - Allows voters making a mark rather than signature to vote with proof of identity by affirming their mark to the electronic pollbook without need for an affidavit by election supervisor

04/05/2019 Scheduled for hearing and/or consideration (04/10/2019)

Tracks: Elections

- HB5765 ★ An Act Relating To Elections - Elective Meetings PDF  
*Rep. Jacquard (D)* - Mandates that polls in all cities and towns except New Shoreham open at 7 am and provides time for receipt of ballots cast outside the US.

04/05/2019 Scheduled for hearing and/or consideration (04/10/2019)

Tracks: Elections

- HB5864 ★ An Act Relating To Elections - Voting Districts And Officials PDF  
*Rep. Phillips (D)* - Allows local boards of canvassers to combine voting districts in special elections for approval/rejection of questions or when officials will be elected or in primary elections only with board of election approval.

04/05/2019 Scheduled for hearing and/or consideration (04/10/2019)

Tracks: Elections

- HB5925 ★ An Act Relating To Elections -- Secretary Of State PDF  
Provides that lists of registered voters be made available to the general public by the secretary of state and would repeal the requirement that the request be made under oath.

04/05/2019 Scheduled for hearing and/or consideration (04/10/2019)

Tracks: Elections

Thursday, April 11th, 2019 - *Rise of the Senate* - SENATE Finance (Senate Lounge - State House) PDF

6 Bills (1 Tracked) Posted 4/5/2019 4:23pm

#### Article 6: RELATING TO DEBT MANAGEMENT ACT JOINT RESOLUTIONS

- HB5151 ★ An Act Relating To Making Appropriations In Support Of Fy 2020 PDF  
*Rep. Abney (D)*  
02/26/2019 Committee heard  
Tracks: Labor & Personnel; Planning & Zoning; Public Safety; School Aid; Tax Assessment; Code Enforcement; Liquor & Marijuana; Public Works & Transportation; Tax Payments; Education; Human Services (incl. Seniors); State Aid

Thursday, April 11th, 2019 - *Rise of the Senate* - SENATE Housing & Municipal Government (Room 310 - State House) PDF

7 Bills (7 Tracked) Posted 4/5/2019 4:15pm

- SB687 ★ An Act Relating To Health And Safety - State Building Code - New Buildings And Structures PDF  
*Sen. Ruggiero (D)* - Allows a contractor or builder to hire a qualified third-party assistant or state inspector to perform an inspection if a building official fails to perform an inspection within forty-eight (48) hours after notification

04/05/2019 Scheduled for hearing and/or consideration (04/11/2019)

Tracks: Code Enforcement

- SB689 ★ An Act Relating To Towns And Cities -- Zoning Ordinances PDF

*Sen. Euer (D)* - Extends the effective date for the repeal of the new minimum zoning ordinance and would also extend the current definition of zoning ordinance. 04/05/2019 Scheduled for hearing and/or consideration (04/11/2019)

Tracks: Planning & Zoning

SB690 ★ An Act Relating To Health And Safety - State Building Code PDF

*Sen. Crowley (D)* - Amends the number of committees who may recommend a building official and prohibits requiring a building official to prepare a report of nonconforming code or building code dates are pending.

04/05/2019 Scheduled for hearing and/or consideration (04/11/2019)

Tracks: Code Enforcement; Housing

SB751 ★ An Act Relating To Towns And Cities -- Local Planning Board Or Commission-- Zoning Ordinances PDF

*Sen. McCaffrey (D)* - Provides that notices of amendments to zoning ordinances be sent to all members of the zoning board or review shall be a majority of the authorized members, including alternates.

04/05/2019 Scheduled for hearing and/or consideration (04/11/2019)

Tracks: Planning & Zoning; Clerks

SB752 ★ An Act Relating To Towns And Cities - Subdivision Of Land PDF

*Sen. McCaffrey (D)* - Provides that planning board votes for approval require a majority of the members present at the time of the vote, and that members absent at any meeting on a matter may, upon the consent of the applicant, vote on such matter.

04/05/2019 Scheduled for hearing and/or consideration (04/11/2019)

Tracks: Planning & Zoning; Open Meetings

SB451 ★ An Act Relating To Health And Safety -- State Building Code PDF

*Sen. Morgan (R)* - Requires state/city/town to install solar panels supplying at least 50% of the electrical needs within five (5) years of the completion date for any new public buildings, including schools, prior to the issuance of a construction permit.

04/05/2019 Scheduled for hearing and/or consideration (04/11/2019)

Tracks: Energy

SB452 ★ An Act Relating To State Affairs And Government -- Housing Resources PDF

*Sen. Sosnowski (D)* - Allows the residency of New Shoreham who earn up to one hundred forty percent (140%) of area median income to qualify for affordable housing.

04/05/2019 Scheduled for hearing and/or consideration (04/11/2019)

Tracks: Local Bills; Housing

Thursday, April 11th, 2019 - 3:00pm - HOUSE Finance (Room 35 - State House) PDF

1 Bill (1 Tracked) Posted: 3/28/2019 3:50pm

Governor's FY 2019 Revised, FY 2020 and Capital Budget

HB5151 ★ An Act Relating To Making Appropriations In Support Of Fy 2020 PDF

*Rep. Abney (D)*

02/26/2019 Committee heard

Tracks: Labor & Personnel; Planning & Zoning; Public Safety; School Aid; Tax Assessment; Code Enforcement; Liquor & Marijuana; Public Works & Transportation; Tax Payments; Education; Human Services (incl. Seniors); State Aid

Thursday, April 11th, 2019 - Rise of the House - HOUSE Finance (Room 35 - State House) PDF

1 Bill (1 Tracked) Posted: 3/22/2019 3:58pm

Governor's FY 2019 Revised, FY 2020 and Capital Budget

HB5151 ★ An Act Relating To Making Appropriations In Support Of Fy 2020 PDF

*Rep. Abney (D)*

02/26/2019 Committee heard

Tracks: Labor & Personnel; Planning & Zoning; Public Safety; School Aid; Tax Assessment; Code Enforcement; Liquor & Marijuana; Public Works & Transportation; Tax Payments; Education; Human Services (incl. Seniors); State Aid

Thursday, April 11th, 2019 - Rise of the House - HOUSE Municipal Government (Room 101 - State House) PDF

4 Bills (4 Tracked) Posted: 4/5/2019 12:44pm - Revised: 4/8/2019 11:16am

HB5450 ★ An Act Relating To Public Utilities And Carriers - Transportation Network Company Service PDF

*Rep. Filippi (I)* - Allows New Shoreham to regulate transportation network company services.

04/05/2019 Scheduled for hearing and/or consideration (04/11/2019)



- Tracks: Public Works & Transportation; Miscellaneous; Local Bills
- HB5451 ★ An Act Relating To State Affairs And Government -- New Shoreham Affordable Housing Eligibility PDF  
*Rep. Filippi (I)* - Incorporates the percentage of gross median income from the fiscal year 2017 and one hundred forty percent (140%) only for New Shoreham residents to make housing eligible for affordable housing.  
 04/05/2019 Scheduled for hearing and/or consideration (04/11/2019)  
 Tracks: Housing; Local Bills
- HB5946 ★ An Act Authorizing The Town Of North Kingstown To Finance Construction, Renovations, Demolition, Remediation, Alterations, Additions And Other Improvements And/or Related Equipment For The Town Hall At 80 Boston Neck Road And At Memorial Park PDF  
*Rep. Casimiro (D)* - PLAT 96 LOT 23) AND TO ISSUE NOT MORE THAN \$7,500,000 BONDS AND NOTE THEREFOR (Authorizes the town of North Kingstown to issue not more than seven million five hundred dollars (\$7,500,000) in bonds and notes to finance improvements and/or related equipment for the town hall).  
 04/05/2019 Scheduled for hearing and/or consideration (04/11/2019)  
 Tracks: Bonds; Local Bills
- HB5958 ★ An Act Relating To Consolidation Of The Albion And Saylesville Fire Districts Into The New Lincoln Fire District PDF  
*Rep. Costantino (D)* - Effectuates the consolidation of the Albion and Saylesville Fire Districts into a newly created Lincoln Fire District.  
 04/05/2019 Scheduled for hearing and/or consideration (04/11/2019)  
 Tracks: Local Bills; Fire Districts

March 4, 2019

Mr. Andrew Nota  
Town Administrator  
93 Narragansett Ave.  
Jamestown, RI 02835

Dear Mr. Andy Nota,

I would like to request the opportunity to make a short presentation to the Council on the Regional Economic Development initiative, Connect Greater Newport, that is being led by the Newport County Chamber of Commerce at an upcoming Town Council meeting.

Connect Greater Newport was established in 2018 as a regional economic development partnership to address barriers reducing our region's economic strength and stability. The initiative seeks to support the growth of existing businesses and serve as a resource to attract new companies, while developing strategic recommendations to improve the overarching economic development ecosystem. Since inception, one year ago, Connect Greater Newport has developed a five-year strategy and delivered upon early action items, which will be presented to the council. Of note, we have also called on over 100 regional businesses to assist them in maintaining their economic competitiveness and support growth.

The Town of Jamestown joined this initiative and is one of seven communities in Bristol and Newport Counties that are actively participating. The initiative has been established with a public-private partnership funding model. We are hopeful that the town will continue to join us in this partnership and consider supporting this effort in the amount of \$5,000.

I look forward to formally presenting the progress of Connect Greater Newport to the Council, along with the plans moving forward for this initiative and the positive impact this project will have on the Town of Jamestown.

Please do not hesitate to contact me if you have any questions at 401-855-2214.

Sincerely,



Ashley Medeiros  
Business Consultant

Jamestown Democratic Town Committee  
P.O. Box 111  
Jamestown, RI. 02835

April 1, 2019

RECEIVED  
TOWN OF JAMESTOWN  
19 APR -2 AM 10:33

Michael White, President  
Jamestown Town Council  
Town Hall  
93 Narragansett Avenue  
Jamestown, RI 02835

Dear Town Council President:

Pursuant to RIGL 17-8-1, The Jamestown Democratic Town Committee nominates the following candidates to fill the regular member vacancy on the Jamestown Board of Canvassers:

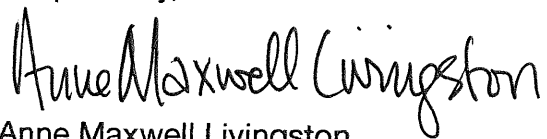
Kenneth Newman  
Kitty Wineberg  
George Newman  
Marcia Lindsay  
Dennis Webster

The Jamestown Democratic Town Committee nominates the following candidates for the position of alternate member on the Jamestown Board of Canvassers:

Katherine Wineberg  
Kenneth Newman  
Marcia Lindsay  
George Newman  
Dennis Webster

Thank you for your assistance.

Respectfully,



Anne Maxwell Livingston  
Co-chair  
Jamestown Democratic Town Committee



Melody Drnach  
Co-chair  
Jamestown Democratic Town Committee





Jamestown Republican Town Committee

P.O. Box 224

Jamestown, Rhode Island 02835

***"Balance and Common Sense: Empower Local Governments to Make Local Decisions"***

April 4, 2019

Jamestown Town Council Members  
Town of Jamestown  
93 Narragansett Avenue  
Jamestown, RI 02835

Dear Town Council Members:

In response to the March 19<sup>th</sup> letter to Blake Dickinson, Chair of the JRTC, received from Karen Montoya indicating a term expiration on the Jamestown Board of Canvassers, we are submitting the following names to be considered for this position:

Tyler Fandetti  
Linda Jamison  
Nancy Semko

In addition, we are requesting that you not re-appoint Mr. Newman to the Jamestown Board of Canvassers nor Ms. Wineberg. Mr. Newman has several outstanding Open Meeting Act (OMA) complaints filed against him with the Rhode Island Attorney General's Office for alleged actions related to Jamestown Board of Canvassers meetings. Ms. Wineberg is part of an ongoing complaint with the RI Board of Elections for her alleged actions during a recent JBOC meeting.

We thank you for your consideration.

Sincerely,

Blake Dickinson  
Chair

The Jamestown Republican Town Committee

RECEIVED  
TOWN OF JAMESTOWN R.I.  
19 APR -8 AM 10:17

23 Buoy Street  
Jamestown, Rhode Island 02835

April 8, 2019

Jamestown Town Council  
93 Narragansett Avenue  
Jamestown, Rhode Island 02835

Dear Councilors:

As you know, the Jamestown Board of Canvassers is a bipartisan committee responsible for registering voters, maintaining voter lists and running our elections on the island. Free and open elections area cornerstone of our democracy.

I strongly recommend the Jamestown Town Council reappoint to the Board of Canvassers Ken Newman as a full member and Katherine Wineberg as an alternate member. Both have knowledge and experience in the increasingly complex electoral process that encompasses epoll books, photo ID, mail and emergency ballots, and Risk Limiting Audits.

Both have been conscientious and energetic in participating in our elections, helping voters navigate the process of mail ballots, emergency ballots and Election Day ballots. They do so with a cheerfulness that makes voters feel welcome and appreciated.

Unfortunately, the Jamestown Republican Town Committee has chosen to play politics with the Jamestown Board of Canvassers by filing partisan complaints against Mr. Newman and Ms. Wineberg with the Rhode Island Board of Elections and the Rhode Island Attorney General's office. The Jamestown Republican Town Committee has filed these complaints based on distorted and inaccurate information. To use these skewed complaints to miscast Mr. Newman's and Ms. Wineberg's character is, at best, disingenuous.

Please reappoint Mr. Newman and Ms. Wineberg to the Board of Canvassers.

Thank you.

Sincerely,



Carol Nelson-Lee  
Chairwoman  
Jamestown Board of Canvassers

RECORDED  
TOWN OF JAMESTOWN  
19 APR 10 AM 9:51

# **TITLE 17**

## **Elections**

### **CHAPTER 17-8**

#### **Local Canvassing Authorities**

##### **SECTION 17-8-1**

###### **§ 17-8-1. Appointment of bipartisan authority.**

The legislative body of each city and town shall appoint a bipartisan canvassing authority of three (3) qualified electors of the city or town, not more than two (2) of whom shall belong to the same political party, and may appoint two (2) alternate members, not more than one of whom shall belong to the same political party. At any meeting of the canvassing authority at which a member is to be absent, the member may request that an alternate replace him or her for that meeting; provided, that the alternate member must be of the same political party as the member. The mayor or the president of the town council shall nominate the members of the canvassing authority from lists of party voters submitted by the respective chairpersons of the city or town political committee, which lists shall contain the names of five (5) times the number of persons to be appointed. If the legislative body refuses to approve the nomination of any person to the canvassing authority, the mayor or the president shall submit to the legislative body another person named on one of the lists, and so on until a person is appointed. If the chairperson of the city or town committee of a political party entitled to an appointment fails or refuses to submit a list, the mayor or the president shall nominate any party voter of the political party entitled to the appointment.

###### **History of Section.**

(P.L. 1956, ch. 3754, § 1; G.L. 1956, § 17-8-2; G.L. 1956, § 17-8-1; P.L. 1958, ch. 18, § 1; P.L. 1988, ch. 151, § 1.)

# **TITLE 17**

## **Elections**

### **CHAPTER 17-8**

#### **Local Canvassing Authorities**

##### **SECTION 17-8-2**

###### **§ 17-8-2. Term and qualifications for office.**

Each member of a local canvassing authority shall be appointed to serve for a term of six (6) years beginning on the first Monday of March succeeding the date of his or her appointment and until his or her successor is elected and qualified. No person shall be appointed or serve as a member of the authority who is an officer or employee of the United States or of this state, or who is an officer or employee of the authority's city or town; provided, that in any city a member of the authority may be employed as its clerk. Any member of the authority who becomes a candidate for election to any public office and who fails to file a declination of the candidacy within the time allowed by law shall be disqualified from holding membership upon the authority and his or her successor shall be immediately elected.

###### **History of Section.**

(P.L. 1951 (s.s.), ch. 2870, § 18; G.L. 1956, § 17-8-15; G.L. 1956, § 17-8-2; P.L. 1958, ch. 18, § 1; P.L. 1988, ch. 84, § 74; P.L. 2007, ch. 301, § 1; P.L. 2007, ch. 436, § 1.)





## **Town of Jamestown**

Town Clerk's Office  
Town Hall  
93 Narragansett Avenue  
Jamestown, Rhode Island 02835-1199  
401-423-9800 Fax 401-423-7230  
Email: cfernstrom@jamestownri.net

**Cheryl A. Fernstrom, CMC**  
Town Clerk/Probate Clerk

### **PUBLIC HEARING NOTICE TOWN OF JAMESTOWN**

Notice is hereby given that the Town Council of the Town of Jamestown will conduct a public hearing on **Monday, May 6, 2019 at 6:30 p.m.** at the Jamestown Town Hall, 93 Narragansett Avenue on the following proposed amendment to the Code of Ordinances regarding Chapter 70 Traffic and Vehicles. Opportunity shall be given to all persons interested to be heard upon the matter at the public hearing. The following proposed ordinance amendment is under consideration and may be adopted and/or altered or amended prior to the close of the public hearing without further advertising, as a result of further study, or because of the views expressed at the public hearing. Any alteration or amendment must be presented for comment in the course of the public hearing. The proposed amendment is available for review and/or purchase at the Town Clerk's Office between the hours of 8:30 a.m. and 4:30 p.m., Monday through Friday, excluding Holidays.

**Section 1. The Town Council of the Town of Jamestown hereby ordains that the Jamestown Code of Ordinances, Chapter 70 Traffic and Vehicles Article II. Administration and Enforcement Sec. 70-25 Notice of Violation; Admission of Truth and Payment of Fines at Police Station; Amounts; Article III. Specific Street Regulations Sec. 70-52 Stop Intersections; Article IV. Stopping, Standing and Parking Sec. 70-81 Parking Area, Lots 172 and 173 (former ambulance barn); Sec. 70-82 Two-hour Parking Limit Located upon Lot 573 Plat 8; Sec. 70-83 Standing or Parking on Steel Pier and Bulkhead; Sec. 70-86 Standing or Parking on East Ferry Wharf; and Sec. 70-87 Prohibited or Restricted Parking on Specified Streets; as the same may have been heretofore amended, is hereby amended.**

The following is a summary description of the proposed amendments:

To revise the schedules of fines for violations, set parking hour limits, set parking area restrictions and parking restrictions on specified streets for enforcement of Chapter 70 of the Jamestown Code of Ordinances.

**Section 2. This amendment shall take effect upon its passage.**

A copy of the entire amendment as proposed is available for review at the Jamestown Philomenian Library, 26 North Road; Jamestown Town Hall, 93 Narragansett Avenue; and online at <http://www.jamestownri.gov/town-government/town-council/town-council-meetings-minutes/2019-meetings-minutes/2019-meetings>.

This meeting location is accessible to the physically challenged. If communications assistance is needed or other accommodations to ensure equal participation, please call 1-800-745-5555, facsimile to 401-423-7230, or email to [cfernstrom@jamestownri.net](mailto:cfernstrom@jamestownri.net) not less than three (3) business days prior to the meeting.

**Advertisement in the Jamestown Press April 25, 2019 edition**

**PUBLIC HEARING NOTICE  
TOWN OF JAMESTOWN**

Notice is hereby given that the Town Council of the Town of Jamestown will conduct a public hearing on **Monday, May 6, 2019, 6:30 p.m.**, at the Jamestown Town Hall, 93 Narragansett Avenue on the following proposed amendment to the Code of Ordinances regarding Chapter 70 – Traffic and Vehicles. Opportunity shall be given to all persons interested to be heard upon the matter at the public hearing. The following proposed ordinance amendment is under consideration and may be adopted and/or altered or amended prior to the close of the public hearing without further advertising, as a result of further study or because of the views expressed at the public hearing. Any alteration or amendment must be presented for comment in the course of the public hearing. The proposed amendment is available for review and/or purchase at the Town Clerk’s Office between the hours of 8:30 a.m. and 4:30 p.m., Monday through Friday, excluding Holidays and on the Town’s web site at [www.jamestownri.gov](http://www.jamestownri.gov).

**Section 1.** Be it hereby ordained by the Town Council of the Town of Jamestown that the Jamestown Code Of Ordinances, Chapter 70, as the same may have been heretofore amended, is hereby amended by changing the text of the Chapter, as follows:

NOTE: words set as ~~striketrough~~ are to be deleted from the ordinance; words underlined are to be added to the ordinance.

See Exhibit A, attached hereto and incorporated herein by reference.

**Section 2.** The Town Clerk is hereby authorized to cause said changes to be made to Chapter 70 of the Town of Jamestown’s Code of Ordinances.

**Section 3.** This Ordinance shall take effect upon its passage.

Ad Date(s): \_\_\_\_\_

Publication Source: Jamestown Press

Hearing Date: \_\_\_\_\_

Action: \_\_\_\_\_

Certified: \_\_\_\_\_

## EXHIBIT A

### ARTICLE II. ADMINISTRATION AND ENFORCEMENT

#### **Sec. 70-25. Notice of violation; admission of truth and payment of fines at police station; amounts.**

Each such police officer shall attach to such vehicle or tender to the operator of such vehicle written notice that such vehicle has violated a certain provision of such traffic or parking ordinance or of such parking regulations, notifying such person to appear on a day and hour stated in such notice, to answer such charge before the district court of the second division and, except as otherwise provided in this chapter or state law, instead of personally appearing in court, such person may, in person or by mail admit the truth of such charge and pay to the officer in charge of such police station \$15.00 for parking over the posted time, \$75.00 for parking within eight feet of a fire hydrant, \$100.00 for parking within an area designated as handicap parking and \$25.00 for all other offenses.

~~Notwithstanding anything to the contrary contained in this section, any violation of [section 70-87](#), with respect to vehicular parking in the East Ferry Wharf, West Ferry Wharf, on Conanicus Avenue between the intersection with High Street and the intersection with Hawthorne Road, and boat trailer parking on Conanicus Avenue, Walcott Avenue and Knowles Court, shall be punishable by a fine of \$25.00 for the first violation, \$50.00 for the second violation, and \$75.00 for the third violation.~~

If an appeal or payment is not made within 14 days, an additional fine of \$25 shall be imposed ~~fine shall double~~. If an appeal or payment is not made with 30 days, an additional fine of \$25 shall be imposed ~~fine shall triple~~.

Five dollars of every parking fine shall be placed in a segregated account maintained by the finance department. This account shall be maintained exclusively for the purpose of establishing and maintaining municipal parking.

### ARTICLE III. SPECIFIC STREET REGULATIONS

#### **Sec. 70-52. Stop intersections.**

Watson Avenue and Pemberton Avenue      ~~Pemberton Avenue~~      4-way stop

### ARTICLE IV. STOPPING, STANDING AND PARKING

#### **Sec. 70-81. Parking area, lots 172 and 173. (former ambulance barn)**

~~No person shall allow, permit or suffer any vehicle registered in such person's name to stand or park in the parking area located on the south side of Knowles Court and defined as lots 172 and 173 on the tax assessor's plat 8, as presently constituted, in violation of the provisions of this section.~~

~~The provisions of this section shall be in effect during the time period from May 15 to September 30 annually.~~

~~All boat trailers are prohibited from being stored or placed in the parking area except for an area in such parking area designated by the town administrator.~~

~~All vehicles in the parking area must be registered.~~

~~No vehicle may be placed or kept in the parking area continually for more than 48 hours.~~

~~The police department is hereby authorized to remove and tow away, or have removed and towed away, by commercial towing service, any car or other vehicle illegally parked in the parking area. Cars so towed away for illegal parking shall be stored in a safe place and shall be restored to the owner or operator of such car upon payment of fee for towing and storage.~~

~~The town administrator shall reserve parking in a clearly designated area for the exclusive use of ambulances and personnel associated with the ambulance service.~~

~~No parking for more than eight hours. No boat trailer parking. No overnight parking.~~

### **Sec. 70-82. Two-hour parking limit located upon lot 573 plat 8**

~~No person shall allow, permit or suffer any vehicle registered in such person's name to stand or park in the parking area located on Narragansett Avenue and defined as lot 573 on the tax assessor's plat 8, as presently constituted, for a period in excess of two continuous hours between the hours of 8:00 a.m. and 6:00 p.m.; four hours between the hours of 6:00 p.m. and 8:00 a.m. (no overnight parking), in violation of the provisions of this section.~~

~~Parking of any vehicle in such lot shall be limited to private passenger cars, pickup trucks, motorcycles and passenger vans, with no vehicle having more than two axles.~~

~~All boat trailers are prohibited from being parked in the parking area.~~

~~No parking for more than two hours between 10:00 a.m. and 6:00 p.m. No boat trailer parking. No overnight parking.~~

~~The police department is hereby authorized to remove and tow away, or have removed and towed away, by commercial towing service, any car or other vehicle illegally parked in the parking area for a continuous time in excess of two hours between the hours of 8:00 a.m. and 6:00 p.m.; four~~



~~hours between the hours of 6:00 p.m. and 8:00 a.m. (no overnight parking). Cars so towed away for illegal parking shall be stored in a safe place and shall be restored to the owner or operator of such car upon payment of the fine provided in subsection (e) of this section and upon payment of a fee for towing and storage.~~

~~Any violation of this section with respect to vehicles parked illegally in such parking area shall be punishable by a fine of \$25.00 for the first violation, \$50.00 for the second violation, and \$75.00 for the third violation, committed within the consecutive period of 12 months next preceding the date of such violation all in accordance with the provisions of G.L. 1956, § 12-14-10.~~

~~(Code 1982, § 18-27.1; Code 2003, § 70-82)~~

### **Sec. 70-83. Standing or parking on Steel Pier and Bulkhead**

~~No person shall allow, permit or suffer any vehicle registered in such person's name to stand or park on the Steel Pier, which extends easterly from Conanicus Avenue to the waters of Narragansett Bay, being southerly 11 feet of such Steel Pier extending 315 feet easterly from the easterly line of Conanicus Avenue.~~

#### Steel Pier-No parking

Bulkhead-North side in designated areas, no parking for more than two hours between 10:00 a.m. and 6:00 p.m. No overnight parking. No boat trailer parking. No parking on south side.

Notwithstanding anything to the contrary contained in this section, it shall be permissible for cranes to park temporarily in such area on the condition that such vehicles are used in marine related activity and are attended by an operator.

The police department is hereby authorized to remove and tow away, or have removed and towed away, by commercial towing service, any car or other vehicle illegally parked in the area described in ~~subsection (a)~~ of this section. Cars so towed away for illegal parking shall be stored in a safe place and shall be restored to the owner or operator of such vehicle upon the payment of the fine, towing and storage fee.

All Town owned and emergency vehicles are exempt from all time restrictions.

### **Sec. 70-86. Standing or parking on East Ferry Wharf.**

~~*Prohibited generally; description of wharf area.* No person shall allow, permit or suffer any vehicle registered in such person's name to stand or park on the portion of East Ferry Wharf in that certain area immediately south of the sidewalk extending to the Wood Pier and particularly described as follows:~~

~~Commencing at the westerly terminus of such sidewalk and running easterly 61 feet, bounded northerly by the described sidewalk in this subsection; thence turning and running southerly 20~~

~~feet; thence turning and running westerly 61 feet; thence turning and running northerly to the point or place of beginning.~~

~~*Towing of vehicles.* The police department is authorized to remove and tow away, or have removed and towed away, by commercial towing service, any car or other vehicle illegally parked in the area described in subsection (a) of this section. Cars so towed away for illegal parking shall be stored in a safe place and shall be restored to the owner or operator of such vehicle upon the payment of the towing and storage fee.  
(Code 2003, § 70-86; Ord. of 9-14-1998)~~

~~*East Ferry, town's public parking areas, no parking of any boat trailer at any time.*~~

~~*East Ferry Wharf, no parking on the easterly side and southerly side for more than two hours between 8:00 a.m. and 6:00 p.m. daily with the exception of two parking spaces at the southwesterly corner of East Ferry Wharf, where there shall be no parking for more than 15 minutes between the hours of 8:00 a.m. and 9:00 p.m. daily, and five parking spaces on the southeasterly corner where there shall be no parking for more than 30 minutes between 8:00 a.m. and 6:00 p.m. daily.*~~

~~*East Ferry Wharf, no parking on the westerly side for more than two hours between 8:00 a.m. and 6:00 p.m. of any day.*~~

~~*East Ferry Wharf, parking only for the loading and unloading of vehicles and, in no event, for more than 30 minutes, in the area designated and posted as such by the town council in the general area of the so-called "Old Ferry Dock" as more particularly described on that certain plan entitled, "Marine Perimeter Plan," prepared for Jamestown Harbor Commission, dated December 5, 1994, and filed at the office of the town clerk in Hanging File No. 126B.*~~

Southerly side, no parking for more than 30 minutes between the hours of 10:00 AM and 6:00 PM daily with the exception of two parking spaces at the southwesterly where there shall be no parking for more 15 minutes.

All other areas within the lot; no parking for more than two hours between the hours of 10:00 AM and 6:00 PM.

No boat trailer parking. No overnight parking.

All Town owned and emergency vehicles are exempt from all time restrictions.

**Sec. 70-87. Prohibited or restricted parking on specified streets.**

*Conanicus Avenue, no parking for more than eight two hours in designated parking area from 6:00-10:00 a.m. to 6:00 p.m. on east side from Narragansett Avenue north to "Boat Ramp." No boat trailer parking. No overnight parking.*

Fort Getty Road, no parking on either side from the intersection of the existing boat ramp north 500 feet to the beginning of the Fort Getty Dock, except by special permit as issued by the Recreation Department. No parking on north side or within the median beginning at the intersection with Beavertail Road and continuing to the entrance of the park.

Mackerel Cove Beach Parking Area, as permitted pursuant to [section 70-90](#) or daily pass as required beginning at the eastern most end and continuing west for a distance of 660 feet. From this point continuing west for distance of 590 feet shall be restricted to resident only pass pursuant to [section 70-90](#).

No double parking entire area. No boat trailer parking. No overnight parking.

Narragansett Avenue, no parking for more than two hours between 10:00 a.m. and 6:00 p.m. on the north side from Coronado Street east to Conanicus Avenue, except as otherwise posted.

Narragansett Avenue, no parking for more than two hours between 10:00 a.m. to 6:00 p.m. on the south side from Clinton Avenue east to Conanicus Avenue, except as otherwise posted.

Narragansett Avenue, no parking for more than 30 minutes on the south side of Narragansett Avenue between New England Telephone Pole Number 2 easterly to New England Telephone Pole Number 1.

Narragansett Avenue, no parking of any boat trailer on either side for its entire length, at any time

Southwest Avenue, no parking on either side from intersection with Hamilton Avenue southwesterly along Mackerel Cove Beach to land of W. Paul O'Neill, Jr. except on the west side from the intersection of West Street to the intersection with Narragansett Avenue.

Seaside Drive, no parking on either side from Hull Street north to Spindrift Street. No parking even numbered side. Overnight parking permit required 11:00 p.m. to 6:00 a.m. in accordance with [section 70-91](#).

Seaside Drive, no parking on either side from Hull Street north to Spindrift Street. No parking even numbered side, south of Hull Street. Overnight parking permit required 11:00 p.m. to 6:00 a.m. in accordance with [section 70-91](#).

Valley Street, no parking on the south side of Valley Street from North Main Road to Douglas Street.

Valley Street, no parking for more than two-hours on south side from North Road to Douglas Street.

*Walcott Avenue*, no parking on ~~west~~ east side from Brook Street to High Street.

~~*Weeden Lane*, no parking on either side of its intersection with East Shore Road westerly a distance of 800 feet.~~

*West Ferry*, a 15-minute loading zone shall be designated by signage at the west most portion of the wharf. Restricted parking for Harbor Master only as designated. No parking of any boat trailer, at any time.



**TOWN COUNCIL SPECIAL MEETING  
March 29, 2019**

**I. ROLL CALL**

Town Council Members present:

Michael G. White, President  
Mary E. Meagher, Vice President  
Nancy A. Beye  
Randall White  
William J. Piva, Jr.

**II. CALL TO ORDER, PLEDGE OF ALLEGIANCE**

Town Council President White called the special meeting of the Jamestown Town Council to order at 10:03 a.m. in the Rosamond A. Tefft Council Chambers of the Jamestown Town Hall at 93 Narragansett Avenue and led the Pledge of Allegiance.

**III. UNFINISHED BUSINESS**

- A) Town Council review, discussion and/or possible action and/or vote to Authorize the Town Administrator to sign a Lease Agreement for operation and management of the Jamestown Golf Course

Town Administrator Nota reviewed Golf Course discussions/negotiations with Mr. Mistowski's legal counsel Christian Infantolino. Discussion ensued of the terms to be expedited in a formal lease agreement in the coming weeks. Articulated is a five-year lease at \$125,000 per year, with a five-year renewal option at \$180,000 per year for years six through ten.

Town Administrator Nota reviewed the Operator's obligations, Town's obligations, and General Lease Provisions in detail including:

Operator Obligations

- Provide labor to rebuild 10 USGA Greens
- Expand existing practice green and construct secondary green (working with Architect Burgin)
- Provide labor to install irrigation system
- Remove 54,000 tons soils from existing greens; expansion of existing pond on 2<sup>nd</sup> fairway to generate 38,000 tons material to be used to expand approximately 17 tees
- Expand current irrigation system in rough areas (8 heads); areas to be cultivated and seeded
- Install aeration system in effluent pond
- Face of select bunkers to be constructed and sodded with tall fescue

- Sliding doors on maintenance barn to be replace and building washed and stained
- Application of 54,000 lbs. of gypsum to be applied over five-year term
- Construct a 10' x 14' shelter on the 7<sup>th</sup> Tee
- Reconstruct 12 bunkers and sod with fescue.

#### Town Obligations

- Supply materials for irrigation system
- Supply materials to rebuild 10 greens
- Permitting, engineering and construction of fresh water ponds
- Responsible for effluent pump (per existing lease); Operator responsible for damage to pumps caused by proven negligence
- Provide permit, if necessary, for electrical cable for new irrigation system.

#### General Lease Provisions to be Discussed and Agreed Upon

- Provision that work agreed to be completed by Operator during the five-year lease not completed an Operator does not exercise option for five-year renewal, Operator to complete agreed upon work
- Provision if Golf Course is able to function without effluent water the \$8,000 charge for effluent water would go away
- Possible second five-year option to be exercised by Tenant with terms agreed upon by both parties (exercisable as early as Year 9).

Open communications will continue to achieve goals outlined for the agreement. Discussion ensued of freshwater for irrigation, use of effluent water to remain in place at this time, projects articulated in the lease to be contracted during the five-year period, and mechanism for a third five-year lease included in the Agreement.

Attorney Infantolino stated his client's agreement with the terms of the Lease Agreement that provides for longevity and continuity of operations going forward.

Councilor Piva asked for a timeline. Solicitor Ruggiero stated upon authorization for the Town Administrator to sign the Lease Term Sheet, there would be a one-week to two-week time period to prepare the full Lease Agreement to go before the Town Council for ratification at the 2<sup>nd</sup> meeting in April.

**A motion was made by Councilor White with second by Vice President Meagher to authorize Andy Nota on behalf of the Town to enter into this term sheet agreement with the hope and expectation that by the second meeting in April we will have the full lease itself for our review and/or approval.**

Discussion. Vice President Meagher would like to open the discussion to the public.

Public Comment.

Sterling Dintersmith of Emerson Road commented as a twenty-year-old resident she hears this decision by the older generation and wishes to advocate for use of the golf course site for open space recreational activities that are more inclusive to all residents of Jamestown, as golf is diminishing nationwide, and a sensitive salt marsh environment exists there. She asked the Council not to sign any agreement that restricts the use as a golf course for fifteen years under one type of management, as five years would be a good time to review alternatives for future generations.

Vice President Meagher thanked Sterling for expressing her point of view. She feels this lease provides us that bridge from one use to another so that we can take a look at future uses. She feels strongly a golf course is a good use at this time, is appropriate, and she will vote that way.

Steve Heath of Columbia Avenue stated he doesn't hear anything in the lease that addresses recreation options for future use of the Golf Course. He feels there is a way to integrate recreational use along with the operation of a golf course, including a walking path, bike path or other options.

President White stated the Town is always looking at options and alternatives and we have committed to the Golf Course. The effluent has been used successfully for many years and saved money, and perhaps its use can continue in another format. The pathway could be used, and the Town is not forgetting there are alternatives for use of Town properties. We need more young people to come forward to volunteer, become involved, attend meetings, and serve on Town boards/commissions/committees.

Mel Whittaker of Friendship Street stated he plays golf and it is a great pastime. The Operator should be given an opportunity to continue, based on their willingness to make improvements to the Golf Course. He would like to see the revenue derived from the golf operation.

Councilor White noted his appreciation for efforts put into the negotiations. He noted the second five-year option described on Page 2 of the terms, and suggests it be eliminated.

Attorney Infantolino explained that option must be agreed upon by both parties and there is no obligation to continue. Lengthy discussion ensued.

Solicitor Ruggiero stated there is no obligation to continue for the second five-year lease option, neither party is required to give a reason for not continuing, but to avoid any entanglement that phrase could be removed.

Town Administrator Nota gave further explanation of the lease and the option for renewal. The Operator will know in Year 9 if the Town is looking in a different direction for the future.

Councilor White asked if this would be a deal breaker to remove the option.

Attorney Infantolino stated the intent was to provide a mechanism for discussion, was never to bind either party, and if either party is not comfortable, it would not continue. Councilor Piva stated he has no problem with the renewal options. Vice President Meagher noted this gives an option for both parties and would facilitate an easy transition.

Councilor White stated the second five-year option would be an incentive for the tenant to make the golf operation work, and if it didn't, the lease could be terminated by the Town. Vice President Meagher commented it gives the Town the opportunity to think about other options and uses.

Councilor White noted alternate uses that could be negotiated during the lease that do not interfere with golf operations.

Attorney Infantolino stated leases can be amended at any time, the lessee is open to discussions and working together, and language could be included to allow collaboration and mutual agreement.

Councilor Piva asked why such language needs to be included. Councilor White stated he would like language that allows for negotiation. Lengthy discussion ensued of language that allows discussions/negotiations for other uses.

Town Administrator Nota stated such flexible language could be included in the final Lease Agreement. President White feels this should go forward.

Back to the vote on the motion. **President White, Aye; Vice President Meagher, Aye; Councilor Beye, Aye; Councilor White, Aye; Councilor Piva, Aye.**

#### **IV. OPEN FORUM**

- A) Scheduled request to address. None.
- B) Non-scheduled request to address.

John Plowden of Calvert Place, an abutter for over 20 years, stated the Operator has had very generous contracts in the past with no oversight by the Town over day-to-day operations with no benefits for us as citizens of Jamestown. Often you are denied golf privileges as golf leagues have tee times reserved, and other municipal golf courses give a preference to residents. Vice President Meagher stated the Golf Course was purchased for open space by a unanimous vote at a cost of \$1.7 million, as the prior owner threatened to divide the property into house lots. Any concerns should be addressed with Town Administration.

Town Administrator Nota explained this is not a municipally-run golf course, this is a commercial lease, the Operator maintains insurance, the liability is on the Operator not the Town, and past legal actions were covered by the Operator's insurance carrier. Past leases have paid for the property. Since 2007 the Town has generated net income of \$150,000 per



year that goes into the general fund. If there are issues they can be brought to Town Administration to be addressed with the Operator. The new building will have non-golf related access for Town residents. Discussion continued.

Steve Heath asked what happens in Year 5 or Year 10. Is this rubber stamped? Vice President Meagher stated no, and other visions for the Golf Course need to be brought to the attention of the Town. Town Administrator Nota explained the renewal option following Year 5, and unless there are significant issues, the lease will be renewed. That is not the case with Year 10, where the Town or Operator can option not to continue without explanation.

Sterling Dinkersmith asked that the lease language be clear the Town is not bound to renew at Year 10.

## V. ADJOURNMENT

**A motion was made by Vice President Meagher with second by Councilor Piva to adjourn. President White, Aye; Vice President Meagher, Aye; Councilor Beye, Aye; Councilor White, Aye; Councilor Piva, Aye.**

The special meeting was adjourned at 10:58 a.m.

Attest:

---

Cheryl A. Fernstrom, CMC, Town Clerk

Copies to:     Town Council Members  
                  Town Administrator  
                  Town Solicitor  
                  Finance Director

**TOWN COUNCIL MEETING**  
**April 1, 2019**

**I. ROLL CALL**

Town Council Members present:

Michael G. White, President  
Mary E. Meagher, Vice President  
Nancy A. Beye  
Randall White  
William J. Piva, Jr.

Also in attendance:

Andrew E. Nota, Town Administrator  
Christina D. Collins, Finance Director  
Edward A. Mello, Police Chief  
Peter D. Ruggiero, Town Solicitor  
Cheryl A. Fernstrom, Town Clerk

**II. CALL TO ORDER, PLEDGE OF ALLEGIANCE**

Town Council President White called the regular meeting of the Jamestown Town Council to order at 6:35 p.m. in the Jamestown Town Hall Rosamond A. Tefft Council Chambers at 93 Narragansett Avenue, and led the Pledge of Allegiance.

**III. TOWN COUNCIL SITTING AS THE BOARD OF  
WATER AND SEWER COMMISSIONERS**

None.

**IV. ACKNOWLEDGEMENTS, ANNOUNCEMENTS, PRESENTATIONS,  
RESOLUTIONS AND PROCLAMATIONS**

A) Proclamations

- 1) No. 2019-04: April 26, 2019 as Arbor Day in the Town of Jamestown

President White read the Proclamation.

**A motion was made by Vice President Meagher with second by Councilor Beye to approve this Proclamation. President White, Aye; Vice President Meagher, Aye; Councilor Beye, Aye; Councilor White, Aye; Councilor Piva, Aye.**

**V. PUBLIC HEARINGS, LICENSES AND PERMITS**

A) Public Hearing

- 1) Amendment of the Jamestown Code of Ordinances, Chapter 78

Waterways, Article II. Harbor Management Ordinance, Sec. 78-22 Definitions; Sec. 78-23 Areas Under Jurisdiction; Sec. 78-24 Harbor and Mooring Area Boundaries; Sec. 78-34 Appendix A; duly advertised in the March 21, 2019 edition of the *Jamestown Press*; review, discussion and/or potential action and/or vote

**A motion was made by Vice President Meagher with second by Councilor Piva to open the Public Hearing at 6:38 p.m. President White, Aye; Vice President Meagher, Aye; Councilor Beye, Aye; Councilor White, Aye; Councilor Piva, Aye.**

The legal advertisement for the Public Hearing was read by President White. Harbor Executive Director/Police Chief Mello provided background information for the proposed ordinance revision that began in February 2018 with five-year approval of the Town's Harbor Management Plan and Ordinance by CRMC and their directive to remove moorings within the Conservation Zone. Conforming the Town Conservation Zone to the State Conservation Zone (500 ft. perimeter) resolved 98% of the moorings in question. Language clean up removed Mackerel Cove as a Harbor, leaving East Harbor and West Harbor. Appendix A that defines jurisdiction is cross-referenced in the Comprehensive Harbor Management Plan and is geographically defined.

Town Council comments. Appendix A was reviewed for content and clarification.

Public comments. None.

**A motion was made by Vice President Meagher with second by Councilor Piva to approve this change to the Harbor Ordinance. President White, Aye; Vice President Meagher, Aye; Councilor Beye, Aye; Councilor White, Aye; Councilor Piva, Aye.**

**A motion was made by Vice President Meagher with second by Councilor Piva to close the Public Hearing at 6:44 p.m. President White, Aye; Vice President Meagher, Aye; Councilor Beye, Aye; Councilor White, Aye; Councilor Piva, Aye.**

## VI. OPEN FORUM

- A) Scheduled request to address. None.
- B) Non-scheduled request to address

Chris Museler of Westwind Drive asked Council how enforcement in the Conservation Zone will be handled with adoption of this amendment. Town Administrator Nota will confer with Chief Mello and follow-up with Mr. Museler.

## VII. COUNCIL, ADMINISTRATOR, SOLICITOR, COMMISSION/COMMITTEE COMMENTS & REPORTS

- A) Town Administrator's Report: Andrew E. Nota  
The Town Administrator's Report covered the following:  
Town Council Meeting Agenda

04-01-2019

Page 2 of 10

1) RI League of Cities and Towns Legislative Update

Mr. Nota referenced the update of Legislative issues provided by the League of special interest to municipalities. Updates will continue during the 2019 legislative session. Discussion ensued of storefront retail sales of marijuana, EMS and Fire Services, evergreen clauses in Collective Bargaining agreements and proposed fee increases by RIDEM and how that may affect Jamestown.

2) Parks and Recreation Department Staffing

Mr. Nota reported on Parks and Recreation Department staffing realignment based on current demands and the hiring of two full-time Laborers. Two qualified candidates have accepted the Town's offer and will be joining the staff, with additional information on the two new employees in the coming weeks. Town Council members commented this is a terrific decision and long overdue.

3) Jamestown Shores Association Meeting

Mr. Nota reported on the March 27, 2019 meeting he attended at the Senior Center highlighting ongoing issues and initiatives, including topics specific to the Jamestown Shores. A lot of good discussion and questions came from the productive two-hour session. Ann Gagnon was thanked for coordinating the session.

4) Parks and Recreation Success Stories

Mr. Nota reported on the National Parks and Recreation Association Newsletter article "Active Living comes to the Seaside Community of Jamestown" written by Senior Services Director Betsey Anderson and Parks and Recreation Department Program Director Deb Hagie. Kudos to Betsey and Deb.

B) Ad Hoc Committee on Public Art Report: Town Planner Lisa Bryer

Mr. Nota reviewed the report. The Ad Hoc Committee is meeting twice monthly to develop an overall Public Art Policy and a comprehensive list of sites appropriate for public art. Chair Duncan Pendlebury acts as the Committee Spokesperson and will attend an upcoming meeting. Discussion ensued of the placement of the gift of the Whale's Tail sculpture.

## VIII. UNFINISHED BUSINESS

A) Upcoming Meetings and Sessions – dates and times

- 1) Town Council Meeting Schedule: April 15<sup>th</sup>, May 6<sup>th</sup>, and May 20<sup>th</sup> at 6:30 p.m.; review, discussion and/or potential action and/or vote
- 2) Budget Work Sessions for FY 2019-2020: Operating Budget Hearing and Work Session #2 April 2<sup>nd</sup>; Budget Review Hearings, if needed, April 4<sup>th</sup>, April 8<sup>th</sup> and April 11<sup>th</sup>; Town Council Budget Adoption April 15<sup>th</sup> (tentative); review, discussion and/or potential action and/or vote



The second Operating Budget Work Session is tomorrow at 6:00 p.m. An additional session may be needed and can be scheduled for next week, with budget adoption slated for the April 15<sup>th</sup> regular meeting.

- B) Town Council Rules and Procedures for the 2018-2020 term; review, discussion and/or potential action and/or vote

Vice President Meagher highlighted the Rules and Procedures revised in March 2017 and how the agenda is developed. Discussion involved the agenda development, posting, meeting packet preparation, and revising the schedule so that the agenda is finalized on Wednesday and packets prepared on Thursday. This would give Council additional time for review and preparation for meetings. Discussion involved the two business meetings held monthly and board/commission/committee appointments and annual attendance records for Council. Discussion ensued of formalizing a Town Administrator's performance review in the Rules and Procedures (late summer or early fall), as this is appropriate for both sides.

Councilor White commented on amending the Rules and Procedures. Solicitor Ruggiero stated the Council has the ability to revise the Rules at any time and can waive them in various situations as needed.

**A motion was made by Vice President Meagher with second by Councilor White to approve these Rules and Procedures as amended. President White, Aye; Vice President Meagher, Aye; Councilor Beye, Aye; Councilor White, Aye; Councilor Piva, Aye.**

- C) Golf Course Status Update; review, discussion and/or potential action and/or vote

Mr. Nota reported on the March 29, 2019 special meeting and the terms for a five-year Agreement term sheet signed today. Legal Counsel Infantolino and Solicitor Ruggiero are working to finalize the Agreement for approval at April 15<sup>th</sup> meeting. The five-year lease agreement articulates responsibilities for the Operator and Town. Jon Mistowski in attendance stated the golf course is slated to open May 1<sup>st</sup>.

## **IX. NEW BUSINESS**

- A) Floating Tidal-Powered Upweller Proposal by Joseph and Antonio Pinheiro to construct a 4' by 20' floating platform with attached upweller system at Fort Getty Pier, as supported by the Jamestown Harbor Commission with the conditions outlined; review, discussion and/or potential action and/or vote
  - 1) Memorandum of Police Chief/Harbor Executive Director Edward A. Mello
  - 2) Harbor Commission recommended conditions for granting of the Pinheiro Upweller Proposal at Fort Getty Pier

Chief Mello referenced his memorandum and discussions with the Harbor Commission and Facilities Sub Committee. The Pinheiro's have permits for two vessels at the Fort Getty pier and propose to construct a 4' by 20' foot floating platform with attached upweller system. This would facilitate the raising of oysters to a sufficient size for placement at their oyster farm. The Harbor Commission recommended approval with conditions as follows:

- One-year pilot program with reassessment in December 2019
- No equipment shall be left on the pier deck outside of designated work area
- Sorter and equipment to be removed from pontoon boat and deck when not in use
- Insurance and/or Bond requirement to be established by Town
- Harbormaster shall have full authority to remove equipment at any time
- Required removal of equipment based on predicted inclement weather conditions
- Rate shall be consistent with current vessel rate, subject to reassessment in December 2019
- Vessels and all equipment when not in use shall be removed from Town property.

Council comments.

Councilors asked about space allowed for vessels at the pier, monitoring by the Harbormaster and Town staff, year-round operation, and seeding of shellfish. Antonio Pinheiro noted the seeding period will vary depending on water flow and temperature, and the growth is quicker than using the nursery process prior to placement in the oyster farm. Most of the seeding will be transferred to their farm and some will be sold to other oyster farmers. As the equipment is portable it can be removed easily during weather emergencies. This is the first part of the permitting process, and if the Town approves the pilot program, they can go before CRMC for their approval. Town Administrator Nota affirmed oversight by Harbormaster Campbell and Town staff and CRMC will be notified of Town support. Chief Mello noted no electrical service is required for the proposed upweller system.

**A motion Councilor White with second by Vice President Meagher to approve and support the proposal as laid out in the documents we have in our packages, subject to the conditions expressed by the Chief tonight that had been previously laid out by the Harbor Commission. President White, Aye; Vice President Meagher, Aye; Councilor Beye, Aye; Councilor White, Aye; Councilor Piva, Aye.**

- B) Approval of an Appropriation of \$5,900,000 and Authorization for the Town of Jamestown to Finance Replacements, Renovations and Improvements and Related Equipment at the Jamestown Public Schools and to Issue not more than \$5,900,000 Bonds and Notes and enter into a Financing Agreement with the Rhode Island Health and Educational Building Corporation; review, discussion and/or potential action and/or vote
- 1) Adoption of Resolution No. 2019-05

Town Administrator Nota explained the borrowing process through RIHBEC and the required Resolution prepared by the Town's Bond Counsel. This will be authorized by the School Committee and will be back on a future agenda for final approval of financing.

**A motion was made by Vice President Meagher with second by Councilor White to waive reading of the Resolution. President White, Aye; Vice President Meagher, Aye; Councilor Beye, Aye; Councilor White, Aye; Councilor Piva, Aye.**

**A motion was made by Vice President Meagher with second by Councilor White to approve the appropriation as described in this Resolution. President White, Aye; Vice President Meagher, Aye; Councilor Beye, Aye; Councilor White, Aye; Councilor Piva, Aye.**

Finance Director Collins noted the Resolution is required prior to moving forward. The School Committee can now begin the process to go out to Bond and seek the lowest rate available.

## **X. ORDINANCES, APPOINTMENTS, VACANCIES AND EXPIRING TERMS**

### **A) Ordinances**

- 1) Proposed Amendments to the Jamestown Code of Ordinances Chapter 70 Traffic and Vehicles, Article II. Administration and Enforcement, Sec. 70-25 Notice of Violation; Admission of Truth and Payment of Fines at Police Station; Amounts; Article III. Specific Street Regulations, Sec. 70-52 Stop Intersections; Article IV. Stopping, Standing and Parking, Sec. 70-81 Parking Area, Lots 172 and 173 (former ambulance barn); Sec. 70-82 Two-hour Parking Limit Located upon Lot 573 Plat 8; Sec. 70-83 Standing or Parking on Steel Pier and Bulkhead; Sec. 70-86 Standing or Parking on East Ferry Wharf; and Sec. 70-87 Prohibited or Restricted Parking on Specified Streets; review, discussion and/or potential action and/or vote to proceed to advertise in the *Jamestown Press* April 4, 2019 edition for public hearing on April 15, 2019

Vice President Meagher noted concern that some provisions did not go before the Traffic Committee. The Melrose Avenue revision restricts parking on the west side and would prohibit residents from parking in front of their homes. Perhaps there are options for summer parking at Ft. Getty Road, including road closure, non-resident parking, two-way traffic, and parking attendants collecting fees.

Chief Mello stated this is a starting point for discussion and any portion can be referred to the Traffic Committee for an opinion. Town staff determined a majority of the issues were related to parking lots and didn't belong before the Traffic Committee. Revisions were proposed to clean up outdated language and streamline the process. Lengthy review and discussion ensued.

Vice President Meagher suggested tabling this to the next Town Council Meeting to allow further review and input from the Traffic Committee. Chief Mello stated if the Traffic Committee could act quickly it would be appropriate so that signage could be prepared for the season. Lengthy discussion ensued.

The proposed Ordinance amendment will be revised by Chief Mello based on this evening's discussions and brought back before Council for review and possible vote to proceed to advertise for public hearing at the May 6<sup>th</sup> Town Council Meeting. The Traffic Committee can review the revised ordinance amendment to be prepared by Chief Mello and submit their recommendations for review at the Public Hearing.

- B) Appointments, Vacancies, and Expiring Terms; review, discussion and/or potential action and/or vote on each listed appointment and/or vacancy
  - 1) Jamestown Affordable Housing Committee (One vacancy with a three-year term ending date of May 31, 2021; duly advertised;
    - a) Letter of interest
      - i) Nicholas Radesca

Mr. Radesca interviewed for the Harbor Commission.

**A motion was made by Vice President Meagher with second by Councilor Beye to appoint Nicholas Radesca to Affordable Housing. President White, Aye; Vice President Meagher, Aye; Councilor Beye, Aye; Councilor White, Aye; Councilor Piva, Aye.**

- 2) Jamestown Fire Department Compensation Committee (One Citizen-at-Large vacancy with a three-year term ending date of May 31, 2021); duly advertised; no applicants
- 3) Jamestown Juvenile Hearing Board (One Alternate Member vacancy with a two-year term ending date of December 31, 2020); duly advertised;
  - b) Letters of interest
    - ii) Joseph Cannon
    - iii) Bruce J. Whitehouse

Interviews will be scheduled prior to the next meeting.

## **XI. CONSENT AGENDA**

**A motion was made by Vice President Meagher with second by Councilor Piva to approve and accept the Consent Agenda. President White, Aye; Vice President Meagher, Aye; Councilor Beye, Aye; Councilor White, Aye; Councilor Piva, Aye.**

The Consent Agenda approved consists of the following:

- A) Adoption of Town Council Minutes
  - 1) March 18, 2019 (interview session)
  - 2) March 18, 2019 (regular meeting)
  - 3) March 19, 2019 (capital budget work session)
  - 4) March 21, 2019 (school budget work session)
  - 5) March 25, 2019 (operating budget work session #1)
  - 6) March 26, 2019 (golf course tour/site visit)



- B) Minutes of Town Boards/Commissions/Committees
- 1) Jamestown Ad Hoc Committee on Public Art (11-28-2019)
  - 2) Jamestown Ad Hoc Committee on Public Art (12-10-2018)
  - 3) Jamestown Ad Hoc Committee on Public Art (12-14-2018)
  - 4) Jamestown Ad Hoc Committee on Public Art (01-04-2019)
  - 5) Jamestown Ad Hoc Committee on Public Art (01-23-2019)
  - 6) Jamestown Ad Hoc Committee on Public Art (02-13-2019)
  - 7) Jamestown Ad Hoc Committee on Public Art (03-13-2019)
  - 8) Jamestown Harbor Commission (12-12-2018)
  - 9) Jamestown Harbor Commission (01-09-2019)
  - 10) Jamestown Harbor Commission (02-13-2019)
  - 11) Jamestown Traffic Committee (02-21-2019)
  - 12) Jamestown Zoning Board of Review (02-26-2019)
- C) Abatements/Addenda of Taxes
- Total Abatements: \$3,406.90 Total Addenda: \$3,406.90
- 1) Real Estate/Tangible Abatements to 2018 Tax Roll
 

<b><u>Account/Abatement Amount</u></b>	
a) 06-0500-20	\$3,406.90
  - 2) Addenda to 2018 Tax Roll
 

<b><u>Account/Abatement Amount</u></b>	
a) 03-0480-60	\$3,406.90
- D) One Day Event/Entertainment License Applications
- 1) Applicant: Jamestown Baseball League  
 Event: Opening Day Parade  
 Date: April 27, 2019  
 Location: Jamestown Recreation Center to Baseball Field
  - 2) Applicant: Jamestown Historical Society  
 Event: Battery Day  
 Date: May 4, 2019  
 Location: Conanicut Battery
  - 3) Applicant: Jamestown Community Band  
 Event: Spring Band Concert  
 Date: May 14, 2019  
 Location: Jamestown Recreation Center
  - 4) Applicant: Arnold-Zweir Post 22, American Legion and  
 Jamestown VFW, Post 9447  
 Events: May 2019-January 2020 Events and Activities  
 Dates: May 27, July 4, August 12, October 8, and December  
 7, 2019; January 15, 2020  
 Locations: Watson Avenue/Lawn Avenue/North Road/Narragansett  
 Avenue/Conanicut Avenue/Veterans Square
  - 5) Applicant: Jan Washburn  
 Event: Jamestown Seaside Family Cruise  
 Date: September 1, 2019  
 Location: Fort Getty

## **XII. COMMUNICATIONS, PETITIONS, AND PROCLAMATIONS AND RESOLUTIONS FROM OTHER RHODE ISLAND CITIES AND TOWNS**

**A motion was made by Vice President Meagher with second by Councilor Piva to receive the Communications, Petitions, and Proclamations and Resolutions from other Rhode Island Cities and Towns, noting none of them will go on our next agenda. President White, Aye; Vice President Meagher, Aye; Councilor Beye, Aye; Councilor White, Aye; Councilor Piva, Aye.**

The Communications, Petitions, and Proclamations and Resolutions from other Rhode Island Cities and Towns consists of the following:

- A) Communications
  - 1) Letter of RIDEM Office of Water Resources Principal Sanitary Engineer Jay Manning re: Project Priority List Request for Project for Fiscal Year 2020
  - 2) State Planning Council Transportation Advisory Committee Public Notice of RI Metropolitan Planning Organization Public Participation Plan 2019 public hearing on April 25, 2019, 5:30 p.m., RI Department of Administration, One Capitol Hill, Conference Room A, Providence
  - 3) Letter of the Armenian National Committee of RI re: Observance of April 24, 2019 as Armenian Genocide Remembrance Day
- B) Proclamations and Resolutions from other Rhode Island Cities and Towns
  - 1) Resolution of the Glocester Town Council in Support of stabilization and equity in the distribution of State Aid to all RI Communities
  - 2) Resolution of the Charlestown Town Council in Support of additional State Funding for Education

## **XIII. AGENDA ITEMS FOR THE NEXT MEETING AND FUTURE MEETINGS**

- A) Paper streets in Jamestown and water access
- B) Proposed Water Resources Protection Committee Discussion (April/May)
- C) Review and Discussion of Conservation Easement on Shores Lots (April)
- D) Town Council Goals and Objectives for the 2018-2020 Council term (May/June)

Conservation Easements in the Shores will be on the next agenda

## **XIV. EXECUTIVE SESSION**

- A) Pursuant to RIGL § 42-46-5(a) Subsection (5) Real Estate (acquisition of property for open space); review, discussion and/or potential action and/or vote in executive session and/or open session

**A motion made by Vice President Meagher with second by Councilor Beye to enter into Executive Session at 7:56 p.m. pursuant to RIGL § 42-46-5(a) Subsection (5) to discuss Real Estate.**

**Pursuant to RIGL § 42-46-5(a) Subsection (5) the following vote was taken to discuss Real Estate: President White, Aye; Vice President Meagher, Aye; Councilor Beye, Aye; Councilor White, Aye; Councilor Piva, Aye.**

The Town Council reconvened the regular meeting at 8:07 p.m. President White reaffirmed the actions taken in Executive Session to accept the donation of the parcel of land in the Jamestown Shores and authorize the Town Administrator to sign an agreement in order to proceed with the acquisition.

**A motion was made by Councilor Piva with second by Vice President Meagher to seal the Minutes of the Executive Session. President White, Aye; Vice President Meagher, Aye; Councilor Beye, Aye; Councilor White, Aye; Councilor Piva, Aye.**

#### **XV. ADJOURNMENT**

**A motion was made by Vice President Meagher with second by Councilor White to adjourn. President White, Aye; Vice President Meagher, Aye; Councilor Beye, Aye; Councilor White, Aye; Councilor Piva, Aye.**

The regular meeting was adjourned at 8:08 p.m.

Attest:

---

Cheryl A. Fernstrom, CMC, Town Clerk

Copies to:     Town Council  
                  Town Administrator  
                  Town Solicitor  
                  Finance Director

## TOWN COUNCIL BUDGET WORK SESSION

April 2, 2019

### I. ROLL CALL

Town Council Members present:

Michael G. White, President  
Mary E. Meagher, Vice President  
Nancy A. Beye  
Randall White  
William J. Piva, Jr.

Also in attendance:

Andrew E. Nota, Town Administrator  
Christina D. Collins, Finance Director  
Edward Mello, Police Chief  
Donna Fogarty, Librarian  
James Bryer, Fire Chief  
Howard Tighe, Deputy Fire Chief  
Andrew Wade, Director of Parks and Recreation

### II. CALL TO ORDER

The Town Council Operating Budget Work Session Part II was called to order at 6:00 p.m. in the Rosamond A. Tefft Council Chambers of the Jamestown Town Hall at 93 Narragansett Avenue by President White.

### III. TOWN COUNCIL WORK SESSION

A) Town Operating Budget Part II and Outside Agency Contribution Requests. President White announced that public health agencies would be addressed first and formal requests will be addressed this evening. Town Administrator Nota gave a PowerPoint Presentation to review the Operating Budget continuation and Outside Agency Contribution requests.

1) Public Health and Outside Agencies	
Visiting Nurses	\$ 4,000
South County Home Health	\$ 7,000
Prevention Coalition	\$ 4,000
East Bay Community Action	\$ 5,000
Thundermist	\$ 4,000
Housing Hotline	\$ 1,500
Church Community Housing	\$ 5,000
Miscellaneous	<u>\$ 1,000</u>
	\$31,500



Several representatives explained about the programs that they have including Flu clinics, social services, home care programs, hospice, fuel and food assistance, and medical and dental services among other programs.

Jennifer Fairbank of Visiting Nurses thanked the Council for their continued support. In 2018 Visiting Nurses provided over 135 services to Jamestown residents.

Susan Jameson of South County Home Health thanked the Council for their help in funding their services to Jamestown residents. SCHH offers skilled home health intervention to residents in Jamestown, from nursing, rehabilitation services, nutritionists, medical social worker, telemedicine and home health aides.

Jessica Null of Thundermist thanked the Council for their continued funding to Thundermist's programs. In 2018 they served nearly 140 Jamestown residents, a 28% increase from the previous year.

Senior Project Manager, Christian Belden, of Church Community Housing has requested and is very grateful to have received funding from the Town.

District Manager, Sara Churgin, of Eastern RI Conservation District thanked the Council for their support these last few years. This agency works to promote a healthy environment and sustainable use of natural resources in coordination with partners and the community, to provide technical, educational and financial resources.

Chamber of Commerce Board Member Claudine Charron appreciates the ongoing support from the Town.

## 2) Library Services

Recommended is an annual adjustment to the insurance line item, and a reduction in recommended Books & Periodicals of (\$9,000) as the balance is funded with state grant-in-aid funding. In FY2020 the Library is projected to receive an increase of \$6,175 in aid or \$104,748, after the FY2019 overstatement, that in FY2019 lowered the grant amount by (\$25,143) to \$98,573 in resetting the base amount for this category of aid.

## 3) Parks and Recreation

Proposed increase of \$11,197 or 2.11%

## 4) Senior Services

Proposed increase of \$34,356 of 33.48%

5) Public Safety

- a) Fire Department  
Proposed increase of \$22,726 or 5.93%
- b) EMS Division  
Proposed increase of \$53,663 or 12.98%
- c) Police Department  
Proposed increase of \$53,444 or 2.99%
- Animal Control  
Proposed decrease of \$1,500 or -6.67%

6) Debt Services

- Overall increase in debt service line item of 18.93% or \$180,053.50;
- Increase of \$145,813 in new year 7 – year capital equipment lease;
- Increase of \$6,875 (interest only) on PV solar installations;
- Increase of \$51,959 (interest only) for Golf Course Clubhouse project.

7) Capital Budget Review

Town Council Vice President Meagher is interested in increasing the Affordable Housing allocation. Her recommendation is \$75,000.

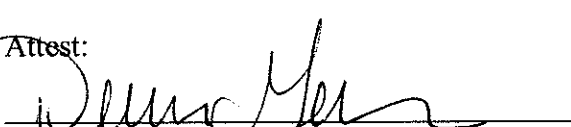
Open Forum

- 1) Scheduled to address. None
- 2) Non-scheduled to address. None

**IV. ADJOURNMENT**

There being no further business to address, the work session was adjourned at 7:05

Attest:

  
Denise Gamon, Assistant Clerk

Copies to: Town Council  
Town Administrator  
Finance Director  
Town Solicitor

MEETING MINUTES            January 10, 2018  
REGULAR MEETING

**1. CALL TO ORDER**

The regular meeting of the Board of Commissioners of the Jamestown Housing Authority was called to order at 10:20 A.M. by Chairman Gromada

**ROLL CALL:**

Commissioner Valerie Molloy ,  
Commissioner Carroll Geary Pruell  
Commissioner Barbara Szepatowski  
Commissioner Powell

Also, present: Executive Director Richard Leco, Louis Marcus Esq

**2. READING AND APPROVAL OF MINUTES:** December 13, 2017

Motion by Commissioner Szepatowski second by Commissioner Pruell

Approved 4-0-1

**3. APPROVAL OF FINANCIALS: December financial were not available due to bank statements.**

**4. COMMUNICATIONS: no communications**

**5. UNFINISHED BUSINESS: REAC report, Executive director reported that HUD has once again designated the JHA as a high performer.**

**NEW BUSINESS:**

**Following reports were presented**

CDBG update regarding fire escape and re-bid with new specifications will be back out to bid

Vacancy report: 100% occupancy

Resident activity: Commissioner Powers discussed her plan to meet and interact with residents that may have any concerns and to act as a liaison with tenant activities and concerns. Discussion followed regarding civil/criminal issues that may arise between residents. Chairperson Gromada directed legal counsel to review any liability the JHA and or board of commissioners may or may not have in those situations.

Public Comment: None

Motion to close regular meeting made by commissioner Szepatowski second Commissioner Powers 11:43 p.m.

Approved 5-0

Adjourned 4:34 P.M.

**Next Meeting to be scheduled February 14, 2018 10:00 A.M.**

MEETING MINUTES            February 14, 2018  
REGULAR MEETING

**1. CALL TO ORDER**

The regular meeting of the Board of Commissioners of the Jamestown Housing Authority was called to order at 10:12 A.M. by Chairman Gromada

**ROLL CALL:**

Commissioner Valerie Molloy ,  
Commissioner Carroll Geary Pruell  
Commissioner Powell

Also, present: Executive Director Richard Leco, Operations manager Brian Anthony, Louis Marcus Esq

Absent: Commissioner Barbara Szepatowski

**2. READING AND APPROVAL OF MINUTES:** January 10, 2018

Motion by Commissioner Powers second by Commissioner Pruell

Approved 4-0

**3. APPROVAL OF FINANCIALS: December 2017 and January 2018 financial were presented and reviewed.**

Motion by Commissioner Powers second by Commissioner Pruell

Approved 4-0

**4. COMMUNICATIONS: no communications**

**5. UNFINISHED BUSINESS: CDBG contract for fire escape replacement was presented by executive director and recommended for approval.**

**Motion by Commissioner Pruell and second by Vice-Chair Molloy to approve and accept contract as presented.**

**Approved 4-0**

**6. NEW BUSINESS:**

**Following reports were presented**

Vacancy report: 100% occupancy

Resident activity: Commissioner Powers acknowledged the residents in the audience and that she is holding a series of meetings for resident input

Public Comment: Public comment was opened by the chair and a plethora of items were discussed and addressed.; As these items are public comment and not agenda items no action was taken.



Motion to adjourn meeting made by commissioner Pruell second Commissioner Powers 11:30  
p.m.  
Approved 4-0

Adjourned 11:30 P.M.

**Next Meeting to be scheduled March 7 ,2018 10:00 A.M.**

MEETING MINUTES            March 7, 2018  
REGULAR MEETING

**1. CALL TO ORDER**

The regular meeting of the Board of Commissioners of the Jamestown Housing Authority was called to order at 10:14 A.M. by Vice Chairman Molloy

**ROLL CALL:**

Commissioner Barbara Szepatowski

Commissioner Carroll Geary Pruell

Commissioner Powers

Also, present: Executive Director Richard Leco, Operations manager Brian Anthony, Louis Marcus Esq

Absent: Chairman Gromada

**2. READING AND APPROVAL OF MINUTES:** February 14, 2018

Motion by Commissioner Szepatowski second by Commissioner Powers

Approved 4-0

**3. APPROVAL OF FINANCIALS: no report**

**4. COMMUNICATIONS: no communications**

**5. UNFINISHED BUSINESS:** CDBG contract for 2017 waiting for approval. Meeting on fire escapes for pre-construction was held. Construction to begin asap.

**6. NEW BUSINESS:** Commissioner Szepatowski reported that she had spoken with Senior center director and she will be attending a future meeting. Commissioner Szepatowski also spoke on the JPD holding self defense program at the local rec center and also bullying classes to be held in the future.

**Following reports were presented**

Vacancy report: 100% occupancy

Resident activity: Commissioner Powers acknowledged the residents in the audience and that she continues to listen and work with residents. Soup kitchen continues on Mondays.

Public Comment: Public comment was opened by the vice-chair and a plethora of items were discussed and addressed.; As these items are public comment and not agenda items no action was taken.

Motion to adjourn meeting made by commissioner Szepatowski second Commissioner Pruell  
11:00 a.m.

Approved 4-0

Adjourned 11:00 A.M.

*Next Meeting to be scheduled April 18 ,2018 10:00 A.M.*

MEETING MINUTES            May 15, 2018  
REGULAR MEETING

**1. CALL TO ORDER**

The regular meeting of the Board of Commissioners of the Jamestown Housing Authority was called to order at 3:00 P.M. by

**ROLL CALL:**

Chairman Gromada

Commissioner Barbara Szepatowski

Commissioner Powers

Also, present: Executive Director Richard Leco, Operations manager Brian Anthony, Louis Marcus Esq

Absent: Vice Chairman Molloy Commissioner Carroll Geary Pruell

**2. READING AND APPROVAL OF MINUTES**

Motion by Commissioner Szepatowski second by Commissioner Powers

Approved 3-0

**3. APPROVAL OF FINANCIALS**

Motion by Commissioner Szepatowski second by Commissioner Powers

Approved 3-0

**4. COMMUNICATIONS: no communications**

**5. UNFINISHED BUSINESS:**

Belcourp Construction held their price on the roofing cap fund program.

Motion to approve change order #2 made by Com Szepatowski, second by Com. Powers

Passed 3-0

**6. NEW BUSINESS:**

CDBG 2018 approved by town. Waiting State approval. 2015 contract received.

**7. Following reports were presented**

50<sup>th</sup> anniversary cookout, Senator Reed to attend. Date to be set accordingly.

Vacancy report: 100% occupancy

Resident activity: Commissioner Powers acknowledged the residents in the audience and that she continues to listen and work with residents.

Public Comment: Public comment was opened by the vice-chair and a plethora of items were discussed and addressed.; As these items are public comment and not agenda items no action was taken.

Motion to adjourn meeting made by commissioner Szepatowski second Commissioner Powers

Approved 4-0 Adjourned . 4:28 P.M.

**Next Meeting to be scheduled June 13 ,2018 10:00 A.M.**

MEETING MINUTES      June 13, 2018  
REGULAR MEETING

**1. CALL TO ORDER**

The regular meeting of the Board of Commissioners of the Jamestown Housing Authority was called to order at 10:09 A.M. by

**ROLL CALL:**

Chairman Ed Gromada

Vice Chairman Valery Molloy

Commissioner Kathy Powers

Also, present: Executive Director Richard Leco, Operations manager Brian Anthony, Louis Marcus Esq., Robert Counihan Accountant

Absent: Carroll Geary Pruell, Commissioner Barbara Szepatowski

**2. READING AND APPROVAL OF MINUTES**

Motion by Commissioner Powers second by Commissioner Molloy  
Approved 3-0

**3. APPROVAL OF FINANCIALS**

Reviewed and tabled

**4. COMMUNICATIONS: no communications**

**5. UNFINISHED BUSINESS:**

Belcorp Construction will complete the roofing by end of month.

Fire escape final invoice was also received and will be submitted for approval.

**NEW BUSINESS:**

**6. Following reports were presented**

50<sup>th</sup> anniversary cookout, Senator Reed to attend. Date was set for Friday August 24, 2018 at 12:00 noon. Chairperson requested Kathe Powers set up a committee of residents to make recommendations for cookout.

**Chairman also reported that he had been approached by individuals in town regarding issues at Pemberton Apartments. He asked that staff provide two policy proposals for outside garden use by residents. He also asked Kathe Powers to work with residents to also develop a proposal for outdoor use by residents.**

Vacancy report: 100% occupancy

Resident activity: Commissioner Powers acknowledged the residents in the audience and that she continues to listen and work with residents.



Public Comment: Public comment was opened by the vice-chair and a plethora of items were discussed and addressed.; As these items are public comment and not agenda items no action was taken.

Motion to adjourn meeting made by commissioner Powers second Commissioner Molloy  
Approved 3-0 Adjourned 11:15 A.M..

*Next Meeting to be scheduled July 11 ,2018 10:00 A.M.*



MEETING MINUTES            July 11, 2018  
REGULAR MEETING

**1. CALL TO ORDER**

The regular meeting of the Board of Commissioners of the Jamestown Housing Authority was called to order at 10:03 A.M. by Chairman Gromada

**ROLL CALL:**

Chairperson Gromada

Commissioner Carroll Geary Pruell

Commissioner Power

Commissioner Molloy

Also, present: Executive Director Richard Leco, Operations manager Brian Anthony, Louis Marcus Esq

Absent: Commissioner Barbara Szepatowski

**2. READING AND APPROVAL OF MINUTES: June, 2018**

Motion by Commissioner Molloy second by Commissioner Pruell

Approved 4-0

**3. APPROVAL OF FINANCIALS:**

Motion by Commissioner Molloy second by Commissioner Pruell

Approved 4-0

**4. COMMUNICATIONS: no communications**

**5. UNFINISHED BUSINESS:**

**6. NEW BUSINESS**

**7. Following reports were presented**

Vacancy report: 100% occupancy

50<sup>th</sup> anniversary cookout:

1. Press release and invitations: office will complete
2. Mugs tables and banners: ordered and completed by office
3. Sheet cake: Commissioner Pruell
4. Decorations: Resident Commissioner Powers and tenants

Resident activity:

Resident Commissioner Powers wants to start meeting to discuss tenant association and development of formalizing use of outside areas.

Public Comment: Public comment was opened by the vice-chair and a plethora of items were discussed and addressed.; As these items are public comment and not agenda items no action was taken.

Motion to adjourn meeting made by commissioner Molloy second Commissioner Pruell 11:18 a.m.

Approved 4-0

Adjourned 11:18 A.M.

**Next Meeting to be scheduled August 24 ,2018 10:00 A.M.**

MEETING MINUTES            September 18, 2018  
REGULAR MEETING

**1. CALL TO ORDER**

The regular meeting of the Board of Commissioners of the Jamestown Housing Authority was called to order at 10:13 A.M. by Vice Chair Molloy

**ROLL CALL:**

Commissioner Carroll Geary Pruell

Commissioner Power

Vice Chair Molloy

Also, present: Executive Director Richard Leco, Operations manager Brian Anthony, Louis Marcus Esq

Absent: Commissioner Barbara Szepatowski, Chairperson Gromada

**2. READING AND APPROVAL OF MINUTES: July, 2018**

Motion by Commissioner Pruell second by Commissioner Powers

Approved 3-0

**3. APPROVAL OF FINANCIALS:**

Motion by Commissioner Pruell second by Commissioner Powers

Approved 3-0

**4. COMMUNICATIONS: no communications**

**5. UNFINISHED BUSINESS:**

**6. NEW BUSINESS**

**7. Following reports were presented**

Vacancy report: 100% occupancy

50<sup>th</sup> anniversary cookout:

A wrap up review was presented. All agreed it was a successful event

Resident activity:

Resident Commissioner Powers discussed the success of the cookout

Public Comment: Public comment was opened by the vice-chair and a just a few items were discussed and addressed.as there was only one resident in attendance.; As these items are public comment and not agenda items no action was taken.

Motion to adjourn meeting made by commissioner Pruell second Commissioner Powers 10:57 a.m.

Approved 3-0



Adjourned 10:57 A.M.

**Next Meeting to be scheduled October 10 ,2018 10:00 A.M.**

MEETING MINUTES            October 10, 2018  
REGULAR MEETING

**1. CALL TO ORDER**

The regular meeting of the Board of Commissioners of the Jamestown Housing Authority was called to order at 10:25 A.M. by Chairperson Gromada

**ROLL CALL:**

Commissioner Carroll Geary Pruell

Vice Chair Molloy

Chairperson Gromada

Also, present: Executive Director Richard Leco, Operations manager Brian Anthony, Louis Marcus Esq

Absent: Commissioner Barbara Szepatowski, Commissioner Kathy Powers

**2. READING AND APPROVAL OF MINUTES:** September, 2018

Motion by Commissioner Pruell second by Commissioner Powers

Approved 3-0

**3. APPROVAL OF FINANCIALS:**

Motion by Commissioner Pruell second by Vice Chair Molloy

Approved 3-0

**4. COMMUNICATIONS: no communications**

**5. UNFINISHED BUSINESS:** no unfinished business

**6. NEW BUSINESS-** Heating system on for heating season

**7. Following reports were presented**

Vacancy report: 100% occupancy

Resident activity: No Resident Commissioner report

Public Comment: Public comment was opened by the chair and a just a few items were discussed and addressed.; As these items are public comment and not agenda items no action was taken.

Motion to adjourn meeting made by commissioner Pruell second Vice Chair Molloy 11:16a.m.

Approved 3-0

Adjourned 11:16 A.M.

**Next Meeting to be scheduled November ,14<sup>th</sup> 2018 10:00 A.M.**

MEETING MINUTES            November 14, 2018  
REGULAR MEETING

**1. CALL TO ORDER**

The regular meeting of the Board of Commissioners of the Jamestown Housing Authority was called to order at 10:13 A.M. by Vice Chair Molloy

**ROLL CALL:**

Chairperson Gromada

Commissioner Carroll Geary Pruell

Commissioner Power

Vice Chair Molloy

Also, present: Operations manager Brian Anthony, Louis Marcus Esq, Robert Counihan fee accountant

Absent: Commissioner Barbara Szepatowski,

**2. READING AND APPROVAL OF MINUTES:** October, 2018

Motion by Commissioner Pruell second by Commissioner Molloy

Approved 3-0-1

**3. APPROVAL OF FINANCIALS:**

Motion by Commissioner Pruell second by Commissioner Molloy

Approved 4-0

**4. COMMUNICATIONS: no communications**

**5. UNFINISHED BUSINESS:**

Flu Clinic was held on October 23. Fliers will be distributed evenly among both properties.

**6. NEW BUSINESS**

**Medical pod program for emergency disasters was presented by Chairman Gromada. Discussion ensued. It was directed that if implemented this program be mandatory for all residents. Concern was voiced by tenant Jim Anderson as to mandatory requirement. Issue should be placed on agenda for December meeting and a board resolution and policy.**

**Snow contract removal awarded to Atlantic lawn and garden.**

**Thanksgiving breakfast is scheduled November 21**

**7. Following reports were presented**

Vacancy report: 100% occupancy

Resident activity:

Resident Commissioner Powers discussed issues and concerns from residents.

Public Comment: Public comment was opened by the chair and a just a few items were discussed including crafts December 8.

Motion to adjourn meeting made by Commissioner Powers second by commissioner Pruell  
11:15 a.m.

Approved 4-0

Adjourned 10:57 A.M.

**Next Meeting to be scheduled December 19 ,2018 4:00 p.m.**

MEETING MINUTES            December 19, 2018  
REGULAR MEETING

**1. CALL TO ORDER**

The regular meeting of the Board of Commissioners of the Jamestown Housing Authority was called to order at 4:17 P.M. by Chairman Gromada

**ROLL CALL:**

Chairperson Gromada

Commissioner Power

Vice Chair Molloy

Commissioner Barbara Szepatowski (4:37)

Also, present: Executive Director Rick Leco, Operations manager Brian Anthony, Louise Marcus Esq,

**2. READING AND APPROVAL OF MINUTES:** November, 2018

Motion by Commissioner Molloy, second Commissioner Powers

Approved 3-0

**3. APPROVAL OF FINANCIALS:**

Motion by Commissioner Molloy, second by Commissioner Powers

Approved 3-0

4. **COMMUNICATIONS:** Executive director gave a brief update on CDBG funding. Chair asked for CDBG previous report on funding at next meeting.

5. **UNFINISHED BUSINESS:** MED POD was discussed and forms for distribution to residents were approved by the board

6. **NEW BUSINESS:** Operations Manager gave an update on the boiler room flood and the process for repair.

**7. Following reports were presented**

Vacancy report: 100% occupancy

Resident activity:

Resident Commissioner Powers had no pressing issues to report.

Public Comment: Public comment was opened by the chair and a just a few items were discussed.



Commissioner Szepatowski spoke to the development of a special pet fund for JHA residents and Pemberton Place residents and asked that the idea of a separate fund be placed on the agenda for next meeting.

Motion to adjourn meeting made by Commissioner Powers second by Commissioner Szepatowski

Approved 4-0

Adjourned 4:58 P.M.

**Next Meeting to be scheduled January 16, 2019 10:00 A.M.**

**JAMESTOWN PHILOMENIAN LIBRARY**  
**26 North Main Road, Jamestown, RI 02835**  
**Board of Trustees Meeting Minutes**  
**Tuesday, December 11, 2018**

Residents of Jamestown and visitors to the library are informed, connected to the community, culturally enriched, and supported as life-long learners in a safe and welcoming environment

**A. Call to Order:**

The meeting was called to order at 5:01 pm by board chair Sanborn. In attendance were Jennifer Cloud, Donna Fogarty, Paul Housberg, Mary Lou Sanborn, Christian Infantalino, Marianne Kirby and Chris Walsh.

**B. Executive Session** - The Library Board of Trustees may seek to go into Executive Session to discuss the following item:

1 Pursuant to RIGL §42-46-5(a) Subsection (10) - Any discussion of the personal finances of a prospective donor to a library.

A motion by Cloud to move into executive session at 5:02; seconded by Housberg. Motion passed unanimously.

A motion by Kirby to move out executive session and return to open meeting at 5:53; seconded by Housberg. Motion passed unanimously.

**C. Chair's Report:** Chair Sanborn recognized Marianne Kirby as her terms draws to a close. Compliments to staff for holiday book sale. It was well attended and well done. Compliments also to Lisa Sheeley for library game article that appeared in the Jamestown Press. It was good PR for the library. Donna and Mary Lou have been working on preliminary operating budget for 2019-2020.

**C. Consent Agenda:** An item on the Consent Agenda need not be removed for simple clarification or correction of typographical errors. Approval of the Consent Agenda shall be equivalent to approval of each item as if it had been acted upon separately.

1. Minutes from November 13, 2018 LBOT Monthly Meeting Minutes and November 8<sup>th</sup> Building Committee Meeting Minutes
2. Financial Reports:
  - a. Library
  - b. Trustee
3. Progress and service report of the Library Director

A motion was made by Cloud to approve consent agenda, seconded Kirby. The motion passed unanimously.

**D. Friends of Library Report:** Finalizing winter music and film series. Membership drive in spring. Collaboration with JAC for poetry event in April. Board member Walsh attending the January 2nd meeting.

**E. Unfinished Business:**

1. Board of Trustees sub-committees update:

a. Finance/Budget: no report

b. Policy: Kirby made a motion to approve policy B4, seconded by Infantalino; passed 5 to 1, Sanborn opposing. Walsh made a motion to approve policy B5, seconded by; passed 5 to 1, Sanborn opposing. Infantalino made a motion to approve policy B6 with revisions (removal of number 3), Housberg seconded by; passed 5 to 1, Sanborn opposing. Return to B7, C1, C2, C3 and C4 for January meeting.

c. Facilities: no report

2. Library Renovation Project:

a. Building Committee: Housberg reviewed changes to building design based on December 4<sup>th</sup> meeting. December 21st is the projected date of the completion of design development stage. Next meeting January 14th at 5:00 in meeting room. Board is invited.

b. Fundraising: On January 15th at 5:00 a volunteer event is planned. Goal is to add to ranks for fundraising efforts.

c. Project Outline: Based on reapplication of Champlin Grant and application of Van Bureun grant, spring 2020 is projected start date. At December 5<sup>th</sup> Town Council Meeting, Sanborn asked new town council members to tour library and review renovation plans.

3. Board Process Review: Everyone's okay.

4. Playground Renovation Committee: Cloud will contact Andy Wade to follow up on facilities for playground in the 2019-2010 Park and Rec Operational Budget.

5. Jamestown Philomenian Library Foundation: Meeting in January.

6. Letter to Town Council Regarding LBOT Vacancies: Cloud made a motion to accept letter to council with revisions, seconded by Infantalino. Passed unanimously. Board Chair Sanborn will email letter to Town Council for review.

7. JPL Debit/Credit Card: Remove from agenda.

8. 2018 - 2019 State Grant in Aid/Operating Budget: Errors in previous budget that were submitted to OLIS which were brought to light by OLIS and reported to LBOT at November meeting were discussed. Procedures that should have been followed by

Town Administrator and Town Council to maintain transparency were not. The library director will be working with town financial director for future budgeting.

**F. New Business:** JPL Christmas Gathering. Infantalino made a motion to dispense \$ 200 dollars for staff luncheon. Seconded by Cloud. Passed unanimously.

**G. Future Agenda Items:** None.

**H. Public Comment:** None

**I. Adjournment**

A motion was made by Kirby, seconded by Cloud to adjourn the meeting at 7:56 p.m. The motion passed unanimously.

Date of next meeting: Tuesday, January 8, 2018.

Respectfully submitted,  
Marianne Kirby  
Secretary

JAMESTOWN PHILOMENIAN LIBRARY  
26 North Main Road, Jamestown, RI 02835  
Board of Trustees Meeting Minutes  
Tuesday, December 18, 2018

A. Call to Order

The meeting was called to order at 5:00 pm by Paul Housberg. All members present: Peter Carson, Jennifer Cloud, Donna Fogarty, Paul Housberg, Christian Infantalino, Eugene Mihaly, and Chris Walsh. Eugene Mihaly officially welcomed back to the Board.

B. Discussion of Board Governance Process

1. Policy D3: Governance Process - **Chair's Role** was discussed by the Board. A new sub-policy was introduced and another policy re-worded for clarification.

a. Sub-policy 3 introduced:

*The Chair shall share with the Board in a timely manner all communications related to Board business including written, oral, or electronic.*

A motion was proposed to adopt the policy. Motion passed.

b. Sub-policy 2.b. addressed for clarification:

*The Chair has no authority to make decisions about policies created by the Board within Ends and Library Director Limitations policy areas. Therefore, the Chair has no authority to supervise or direct the Library Director.*

Dialogue ensued to clarify who is accountable and who is responsible for particular actions by the Board, the Chair, and the Director. Sub-policy re-worded to:

*2b. The Chair has no authority to make decisions about policies created by the Board within Ends and Library Director Limitations policy areas. Therefore, the Chair has no authority to independently supervise or direct the Library Director with regards to policy.*

A motion was made to adopt the policy. Motion passed.

2. **Trustee gifts for outgoing Board members - A motion was made to adopt the policy which states that outgoing Board members are invited to recommend book (or other collection materials) donations to the library not to exceed \$100.**

A motion was made to adopt the policy. Motion passed.



3. The letter to the Town Council, addressed at the Monday, December 17 council meeting, was discussed. This letter is in regards to the Board's role in having a say about who gets voted to the Library Board of Trustees.

4. Conversation ensued of Trustee vacancies and potential future members.

D. Public Comment

Peter Carson praised Mary Lou Sanborn's dedication to the library, highlighting the amount of time and work she put in.

E. Adjournment and date of next meeting:

A motion was made to adjourn the meeting at 6:00 pm. The motion passed.

Date of next meeting: Tuesday, January 8, 2019 at 5:00 p.m.

Building committee meeting: Monday, January 14, 2019 at 5:00 p.m.

Fundraising committee meeting: Tuesday, January 15, 2019 at 5:00 p.m.

Respectfully submitted,

Lisa Sheley

**Children's & YA Librarian, JPL**

**JAMESTOWN PHILOMENIAN LIBRARY**  
**26 North Main Road, Jamestown, RI 02835**  
**Board of Trustees Meeting Minutes**  
**Tuesday, January 8, 2019**

*Residents of Jamestown and visitors to the library are informed, connected to the community, culturally enriched, and supported as life-long learners in a safe and welcoming environment.*

**A. Call to Order:**

The meeting was called to order at 5:01 pm by Paul Housberg, Vice Chair. In attendance were Jennifer Cloud, Donna Fogarty, Paul Housberg, Christian Infantalino, Eugene Mihaly and Chris Walsh.

**B. Executive Session:** The Library Board of Trustees may go into Executive Session to discuss the following item:

1 Pursuant to RIGL §42-46-5(a) Subsection (10) - Any discussion of the personal finances of a prospective donor to a library.

A motion was made to move into executive session at 5:02; motion seconded. Motion passed unanimously.

A motion was made to move out of executive session and return to open meeting at 5:15; motion seconded. Motion passed unanimously.

**C. Vice Chair's Report:** Vice Chair Housberg introduced policy governance. Discussion ensued. Meeting minutes were approved by board. Motion was made to move Consent Agenda to end of evening's Agenda. Motion approved.

**D. Unfinished Business:**

1. Board of Trustees sub-committees update:

- a. Governance Policies:
  - i. Policy B7-Asset Protection
  - ii. Policy C4-Accountability and Monitoring of Library Director

A motion was made to approve policy B7, with additional defining language; motion seconded; passed unanimously. A motion was made to approve policy C4. Motion passed.

- b. Library Renovation Building Committee: Update of design/timeframe/public forum review: At 100% of design phase. The following items were discussed:
    - i. Construction documents
    - ii. Timeline for going out to bid with contractors
    - iii. Breaking ground potential date
    - iv. Funds granted timeline/expiration
  - c. Fundraising/Capital Campaign Committee:
    - i. Fogarty stated that the Board will be starting up calls again, now that the holidays are over.
2. Public Relations Campaign: project funding and management, grant applications, media.
    - a. Walsh presented on how the committee will move forward with educating the public about the plan.
    - b. How willing is the committee is to cultivate relationships with potential donors?
    - c. The importance of keeping the town informed of our progress was highlighted.
    - d. The necessity of keeping the process transparent, for both patrons and possible stakeholders, was discussed.
  3. Formation of Library Renovation Fundraising/Capital Campaign Volunteers

#### **E. Board Process Review:**

Checking in with all members regarding any concerns. No concerns.

#### **F. New Business:**

1. Meeting Hall Operational Procedure: Operating hours and capacity issues are under the purview of the Library Director.
2. 2019-2020 Operating Budget: Proposed budget was reviewed. Chair and Treasurer will accompany Director to present final budget proposal.
3. Election of 2019 Board of Trustee Officers: Nominated officers-
  - a. Eugene Mihaly: Chair
  - b. Paul Housberg: Vice Chair
  - c. Peter Carson: Treasurer
  - d. Chris Walsh: (Mister) Secretary
  - e. A motion to accept the slate of officers as described by Mr. Walsh. Motion passed.

4. Friends of the Library report: Membership drive anticipated for spring. Issue invitation to President of Friends to present at February BOT meeting.
5. Playground Renovation Committee report postponed to February.

**G. Consent Agenda:** An item on the Consent Agenda need not be removed for simple clarification or correction of typographical errors. Approval of the Consent Agenda shall be equivalent to approval of each item as if it had been acted upon separately.

1. Minutes from December 11, 2018 LBOT Monthly Meeting Minutes
2. Financial Reports:
  - a. Trustee
  - b. Library
3. Progress and service report of the Library Director

A motion was made to approve Consent Agenda. Motion passed.

**H. Future Agenda Items:**

1. Meeting Hall Operational Procedure

**I. Public Comment:** None

**J. Adjournment and date of next meeting**

A motion was made to adjourn meeting at 6:34 p.m. Motion passed.

Date of next meeting: Tuesday, February 12, 2019.

Respectfully submitted,  
Lisa Sheley  
Children's and Young Adult Librarian

**JAMESTOWN PHILOMENIAN LIBRARY**  
**26 North Main Road, Jamestown, RI 02835**  
**Board of Trustees Meeting Minutes**  
**Tuesday, February 12, 2019**

*Residents of Jamestown and visitors to the library are informed, connected to the community, culturally enriched, and supported as life-long learners in a safe and welcoming environment.*

**A. Call to Order:**

Chair, Eugen Mihaly called the meeting to order at 5:01 pm: In attendance were Jennifer Cloud, Donna Fogarty, Paul Housberg, Catherine Kaiser, Christian Infantalino, and Chris Walsh.

**B. Executive Session:** The Library Board of Trustees may go into Executive Session to discuss the following item:

A. Pursuant to RIGL § 42-46-5(a) Subsection (1) Personnel (work environment and job performance); review, discussion and/or potential action and/or vote in executive session and/or open session:

Carson made a motion to move into executive session at 5:02; motion seconded by Chris Walsh. Motion passed unanimously.

Housberg made a motion to move out of executive session and return to open meeting at 5:15; motion seconded by Cloud. Motion passed unanimously.

**A. Treasurer's Report**

Transfer of Foundation Funds to Town Trustee Account.

**B. Chair's Report**

If Boards move to approve Building Committee recommended Renovation Design. Chair request the design be presented to the Jamestown Town Council

**D. Unfinished Business:**

- A. Gifts to former Trustees acknowledged.
- B. Letter to Town Council RE: Participating Interview process of future. Trustees positions.



**F. New Business:**

A. Library Renovation Design and Cost Estimate; review, discussion and/or potential action and/or vote

Review and Discussion: Approval, Motion to approve by Paul Housberg. Seconded by: Chris Walsh

Approval: All in favor

B. Designation of Assistant Director of the Library; review, discussion and/or potential action and/or vote.

Discussion ensued: Re: designation Lateral move vs. open position.

Tabled to next meeting

**G. Consent Agenda:** An item on the Consent Agenda need not be removed for simple clarification or correction of typographical errors. Approval of the Consent Agenda shall be equivalent to approval of each item as if it had been acted upon separately.

1. Minutes from January 8 LBOT Monthly Meeting Minutes
2. Financial Reports:
  - a. Trustee
  - b. Library
3. Progress and service report of the Library Director

A motion was made to approve Consent Agenda. Motion passed.

**I. Public Comment:** None

**J. Adjournment and date of next meeting**

A motion was made to adjourn meeting at 6:34 p.m. Motion passed.

Date of next meeting: Tuesday, March 12, 2019.

Respectfully submitted,  
Donna Fogarty  
Library Director

**JAMESTOWN PHILOMENIAN LIBRARY**  
**26 North Main Road, Jamestown, RI 02835**  
**Board of Trustees Meeting Minutes**  
**Tuesday, March 12, 2019**

**A. Call to Order:**

The monthly meeting of the Jamestown Philomenian Library Board of Trustees was called to order at 5:04 pm in the Sydney Wright Room by Eugene Mihaly. In attendance were Jennifer Cloud, Paul Housberg, Christian Infantalino, Kathy Kaiser, Chris Walsh and Donna Fogarty.

**B. Report of the Chair:**

The Monday, March 18 Town Council meeting presentation was discussed after an introduction to the topic by Mihaly.

Mihaly and Fogarty met with representatives from the Jamestown Historical Society, addressing their concerns regarding the placement of JHS items and artifacts in the renovated library.

**C. Treasurer's Report:**

Mihaly spoke with Ed Gromada of the Jamestown Library Foundation members about the three Jamestown Library Foundation accounts, which is anticipated to be consolidated into two. Approved through the Consent Agenda.

**D. Designation of Assistant Director of the Library:**

Lisa Sheley has been designated Assistant Director of the Library by Donna Fogarty. The Trustees have given their blessing.

**E. Governance Policies:**

1. Policy C2: Unity of Control
  - a. The overview is that no individual shall have undue influence over the Director.
  - b. Kaisier made a motion to approve. Walsh seconded. Motion passed unanimously.
  
2. Policy C3: Delegation to the Library Director
  - a. Sub-policy 1. "at a specified cost" will change to "not to exceed Town approved budget"
  - b. Sub-policy 4: The wording of this was discussed.
  - c. Infantolino moved to adopt the policy as amended. Walsh seconded. Motion passed unanimously.

**F. Letter to Town Council Regarding LBOT Participation in Trustee Appointment Interviews:**

Fogarty stated that this has been sent to the Town Council.

**G. Gifts to Former Trustees:**

The former trustees have been notified of the gift policy.

**H. Evaluation Process of Library Director:**

The Library Director must send out her evaluation checklist in order to be assessed by the Trustees.

**I. Board Process Review:** No comments

**J. Public Art and Donated Art Policy**

The Committee has designated JPL as one of the potential outside sites for future donated art. A donated art policy for JPL will be drafted.

**K. Consent Agenda: An item on the Consent Agenda need not be removed for simple clarification or correction of typographical errors. Approval of the Consent Agenda shall be equivalent to approval of each item as if it had been acted upon separately.**

1. Approval of Minutes: February 12, 2019

2. Approval of Financial Reports

a. Library Board of Trustees

b. Jamestown Philomenian Library

c. Progress and Service Report of the Director: The library's book budget was discussed. The information technology budget was discussed as well.

Walsh moved to approve the Consent Agenda. Housberg seconded. Motion passed unanimously.

**L. Public Comment:** None

**M. Date of Next Meeting and Adjournment:**

Tuesday, April 9 is the next Trustee Meeting at 5:00 p.m.

The Town Council meeting, featuring the library renovation, is on Monday, March 18 at 7:00 p.m. at Town Hall.

The Public Forum is on Thursday, March 28 at 7:00 p.m. at the library.

Mihaly moved to adjourn the meeting at 6:32 p.m. Housberg seconded. The motion passed unanimously.

Respectfully submitted,

Lisa Sheley

Children's and Young Adult Librarian

Jamestown Tree Preservation and Protection Committee  
Jamestown Philomenian Library  
26 North Road, Jamestown, RI  
Tuesday, December 04, 2018

### **Minutes**

**Call to Order:** The meeting was called to order @ 6:48 PM.

**Roll Call: Present:** Elaine Peterson, Lois Migneault, Mark Girard, and George Souza (Conservation Committee Liaison)

**Absent:** Peter Kallman, Andrew Hunter, Roger Birn, Steve Saracino (Tree Warden)

**Reading of Minutes:** Minutes for October: Mark Girard moved to approve the minutes; Elaine Peterson seconded the motion, all approved.

**Correspondence:** none

**Tree Warden Report:** none

### **Old Business**

**Memorial tree for Maggie (Magnolia) Potter:** This tree planting is waiting for a planting location to be approved by Mike Gray.

**Invasive Trees on Jamestown:** Roger Birn still working on this

### **New Business:**

**Membership on the committee:** Elaine will consider continuing as head of the committee. Mark is leaving the committee because it is not more active in protecting trees from aggressive plants. Elaine and Lois will write a description of the duties of members of the committee. It will be used to inform potential applicants.

**DEM-America the Beautiful (ATB) 2019 Grant Application:** Two possibilities were discussed. Planting along North Road just north of Round Marsh and planning native trees at Taylor Point in support of the Restoration

**Liaison and Other Reports:** none

**Open Forum-** none

**Adjourn:** The meeting was adjourned at 7:30 PM. Lois Migneault moved to adjourn the meeting. Mark Girard seconded the motion, all approved.

*Next Meeting is Tuesday, Jan 15, 2018*

STEVEN SARACINO

TREE WARDEN REPORT

November/December 4, 2018

### **FORT GETTY PLANTING PROJECT**

Additional plantings appear to be on hold till Spring of 2019. A meeting will be set up with Jeff Boal to discuss continuing a Spring 2019 Planting Plan.

### **TRANSFER STATION**

Additional plantings on hold till Spring 2019, any further planting plans moving forward will be discussed at that time.

### **JAMESTOWN TREE NURSERY**

General clean-up and maintenance work as well as work on irrigation lines and deer fencing will begin in Spring 2019. A request has been made to Mike Gray and the DPW for assistance with the deer fence and irrigation line repairs. Selected existing trees in nursery will be relocated to the Transfer Station as part of a phase 2 planting and an assortment of new trees will be selected and planted at the nursery for future use. Tagging and selection of some remaining trees in nursery to be completed with residents through the tree planting program in Spring 2019.

### **Tree City USA**

Application to be completed and submitted.

### **AMERICA THE BEAUTIFUL GRANT 2019**

Subjects up for discussion for potential grant submission.

2018 Attendance Log



## Jamestown Conservation Commission 2018 Meetings-Attendance

January 9, 2018:

In attendance: D. Reardon, G. Souza, J. Antonello and A. Kuhn-Hines

Absent: P. Larson, K. Schadeegg

February 13, 2018

In attendance: D. Reardon, G. Souza, J. Antonello, B. Lundy, K. Schadeegg, A. Kuhn-Hines

Absent: P. Larson

March 20, 2018

In attendance: P. Larson, D. Reardon, G. Souza, B. Lundy, A. Kuhn-Hines

Absent: K. Schadeegg, J. Antonello

April 3, 2018

In attendance: P. Larson, D. Reardon, K. Schadeegg, B. Lundy, J. Antonello, A. Kuhn-Hines

Absent: G. Souza

May 8, 2018

In attendance: G. Souza, D. Reardon, J. Antonello, A. Kuhn-Hines

Absent: K. Schadeegg, B. Lundy, P. Larson

June 12, 2018

In attendance: J. Antonello, A. Kuhn-Hines, P. Larson, B. Lundy, D. Reardon, K. Schadeegg, G. Souza.

August 14, 2018

In attendance: J. Antonello, A. Kuhn-Hines, B. Lundy, G. Souza.

Absent: D. Reardon, K. Schadeegg, P. Larson.

September 11, 2018

In attendance: J. Antonello, A. Kuhn-Hines, P. Larson B. Lundy, K. Schadeegg, G. Souza, D. Reardon.

November 15, 2018

In attendance: J. Antonello, A. Kuhn-Hines, P. Larson B. Lundy, G. Souza, D. Reardon.

Absent: K. Schadeegg

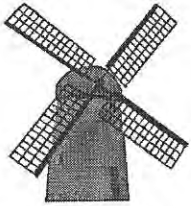
November 29, 2018: Special Meeting

In attendance: J. Antonello, A. Kuhn-Hines, B. Lundy, and D. Reardon.

Absent: P. Larson, G. Souza, K. Schadeegg

## 2018 Harbor Commission Attendance

	1/10	2/14	3/14	4/11	5/9	6/13	7/11	8/9	9/12	10/10	11/14
<b><u>Commissioners</u></b>											
Banks, Wayne	√	√	√	√	√	√	√	√	√	A	√
Bois, Steven	N/A	√	√	√	√	√	√	√	A	A	√
Cain, David (Chairman)	√	√	√	√	A	√	√	√	√	√	√
Harsch, William (Vice-Chairman)	√	A	A	A	√	√	√	√	A	A	A
Heagney, James	√	A	√	√	√	√	√	√	√	√	√
Lexow, Eric	N/A	√	A	√	√	√	√	√	√	√	√
Wurzbacher, Dan	√	A	√	√	√	√	√	A	√	√	√
<b><u>Liaisons</u></b>											
Souza, George	√	√	√	√	√	√	√	√	√	√	√
<b><u>Administrative</u></b>											
Devlin, Kimberly	√	√	√	√	√	√	√	√	√	√	√
Campbell, Mark	√	√	√	√	√	√	√	√	√	√	√
Mello, Chief Edward	√	√	√	√	√	√	√	A	√	√	A



# JAMESTOWN HOUSING AUTHORITY

45 PEMBERTON AVENUE JAMESTOWN, RI 02835

TELEPHONE (401) 423-1561/ FAX (401) 423-3715



Edward Gromada- *Chairman*  
Valerie Molloy – *Chairperson*  
Carroll Geary-Pruell – *Commissioner*

Barbara Szepatowski- *Commissoner*  
Kathy Powers- *Resident Commisioner*  
Richard Leco-*Executive Director*

## Jamestown Housing Authority 2018 Board Meeting attendance

JAN 10 2018	Ed Gromada Valerie Molloy Carroll Geary Pruell Barbarba Szepatowski Kathy Powers
FEB 14 2018	Ed Gromada Valerie Molloy Carroll Geary Pruell Kathy Powers <i>absent</i> Barbarba Szepatowski
MARCH 7 2018	Valerie Molloy Carroll Geary Pruell Barbarba Szepatowski Kathy Powers <i>absent</i> Ed Gromada
Apr-18	NO MEETING
MARCH 15 2018	Ed Gromada Barbarba Szepatowski Kathy Powers <i>absent</i> Valerie Molloy Carroll Geary Pruell
JUNE 13 2018	Ed Gromada Valerie Molloy Kathy Powers

*absent*  
Barbarba Szepatowski (medical leave)  
Carroll Geary Pruell

JULY 11 2018  
Ed Gromada  
Valerie Molloy  
Carroll Geary Pruell  
Kathy Powers  
*absent*  
Barbarba Szepatowski (medical leave)

Aug-18  
50TH ANNIVERSARY COOKOUT- NO  
MEETING

SEPTEMBER 18  
2018  
Valerie Molloy  
Carroll Geary Pruell  
Kathy Powers  
*absent*  
Ed Gromada  
Barbarba Szepatowski (medical leave)

OCTOBER 10 2018  
Ed Gromada  
Valerie Molloy  
Carroll Geary Pruell  
*absent*  
Barbarba Szepatowski (medical leave)  
Kathy Powers

NOVEMBER 14  
2018  
Ed Gromada  
Valerie Molloy  
Carroll Geary Pruell  
Kathy Powers  
*absent*  
Barbarba Szepatowski (medical leave)

DECEMBER 19  
2018  
Ed Gromada  
Valerie Molloy-  
Barbarba Szepatowski  
Kathy Powers  
*absent*  
Carroll Geary Pruell

## 2018 Traffic Committee Attendance

	3/15	4/19	5/17	9/20	11/15	12/20
<b><u>Members</u></b>						
Tighe, Thomas	√	√	√	A	√	√
Meagher, Mary	√	√	√	√	√	√
Moretti, Vincent	√	√	√	√	√	√
Yentsch, Tim	√	√	√	√	√	√
Munger, Bill	√	√	√	√	√	√
Cain, David	A	√	A	√	A	√
Mastrostefano, Melissa	A	A	A	N/A	N/A	N/A
Southern, Valerie	N/A	N/A	N/A	N/A	N/A	√
<b><u>Administrative</u></b>						
Mello, Chief Edward	√	A	√	√	√	√
Devlin, Kim	√	√	√	√	√	√



P: Present A: Absent X: Resigned C: Canceled	Jan 16	Feb 20	March 20	April 17	May 15	June 19	July 17	Aug 21	Sept 18	Oct 16	Dec 4
Roger Birn	P	A	P	P	P	P	A	P	P	P	A
Mark Girard	P	P	A	P	P	C	P	P	P	P	P
Peter Kallman	A	A	P	P	A	A	A	A	A	A	A
Andrew Hunter	A	P	P	P	A	P	P	P	P	P	A
Lois Migneault	P	P	P	P	P	P	P	P	P	P	P
Elaine Peterson	P	P	A	P	P	P	P	P	P	P	P
Dick Lynn	A	P	A	A	A	A	A	A	X	X	X
Tree Warden Steve Saracino	P	P	P	P	A	P	A	P	P	P	A
JT CC Liaison George Souza	A	P	A	P	P	P	P	P	A	P	P



**Town of Jamestown**  
Finance Department  
Town Hall  
93 Narragansett Avenue  
Jamestown, Rhode Island 02835-1199  
401-423-9809 Fax 401-423-7229  
Email: [ccollins@jamestownri.net](mailto:ccollins@jamestownri.net)

**Christina D. Collins**  
Finance Director

## MEMORANDUM

**TO:** Andrew E. Nota, Town Administrator

**FROM:** Christina D. Collins, Finance Director

**DATE:** April 11, 2019

**SUBJECT:** Budget to Actual

Attached is Budget to Actual report for the Fiscal Year 2018/2019. The report contains the expenses that have been paid through March 31, 2019.

Please do not hesitate to contact me with any questions or concerns.

**Budget vs Actual - Expenditures**  
**TOWN OF JAMESTOWN, RI**  
**For 3/31/2019**

Run: 4/11/2019 at 10:26 AM

	Annual Budget	P-T-D Actual	Y-T-D Actual	Remaining \$	% of Budget
1100 7001 70101 00 Salaries	13,800.00	3,450.00	10,350.00	3,450.00	75.00
1100 7001 70302 00 Fees And Supplies	1,000.00	0.00	0.00	1,000.00	0.00
1100 7001 70305 00 Advertising	1,000.00	0.00	0.00	1,000.00	0.00
<b>Town Council Expenses</b>	<b>15,800.00</b>	<b>3,450.00</b>	<b>10,350.00</b>	<b>5,450.00</b>	<b>65.51</b>
1100 7002 70101 00 Salaries	120,501.00	16,906.11	95,646.88	24,854.12	79.37
1100 7002 70102 00 Salary, Clerical	67,895.00	7,323.38	53,188.06	14,706.94	78.34
1100 7002 70302 00 Fees And Supplies	2,500.00	62.98	357.74	2,142.26	14.31
1100 7002 70303 00 Travel Expenses	12,000.00	750.00	8,777.60	3,222.40	73.15
<b>Town Administrator Expenses</b>	<b>202,896.00</b>	<b>25,042.47</b>	<b>157,970.28</b>	<b>44,925.72</b>	<b>77.86</b>
1100 7003 70101 00 Salaries	5,498.00	634.38	3,594.82	1,903.18	65.38
1100 7003 70302 00 Fees And Supplies	1,600.00	459.30	582.08	1,017.92	36.38
<b>Probate Court Expenses</b>	<b>7,098.00</b>	<b>1,093.68</b>	<b>4,176.90</b>	<b>2,921.10</b>	<b>58.85</b>
1100 7004 70101 00 Salaries	5,300.00	1,309.00	3,927.00	1,373.00	74.09
1100 7004 70102 00 Salary, Clerical	1,500.00	0.00	805.52	694.48	53.70
1100 7004 70103 00 Salaries, Moderator & Sergeant	1,450.00	323.68	971.04	478.96	66.97
1100 7004 70104 00 Election Supervisors	4,000.00	0.00	4,425.00	(425.00)	110.63
1100 7004 70112 00 Election - OT	0.00	0.00	770.30	(770.30)	0.00
1100 7004 70302 00 Fees And Supplies	3,000.00	160.60	2,015.99	984.01	67.20
1100 7004 70305 00 Advertising And Printing	850.00	0.00	1,357.92	(507.92)	159.76
<b>Election and Town Meeting Expenses</b>	<b>16,100.00</b>	<b>1,793.28</b>	<b>14,272.77</b>	<b>1,827.23</b>	<b>88.65</b>
1100 7005 70201 00 Professional Services - Legal	115,000.00	12,035.00	70,928.52	44,071.48	61.68
<b>Legal Expenses</b>	<b>115,000.00</b>	<b>12,035.00</b>	<b>70,928.52</b>	<b>44,071.48</b>	<b>61.68</b>
1100 7006 70101 00 Salaries	74,374.00	11,445.77	58,107.20	16,266.80	78.13
1100 7006 70102 00 Salary, Clerical	95,320.00	10,697.18	73,823.12	21,496.88	77.45
1100 7006 70302 00 Fees, Supplies & Dues	30,000.00	1,783.59	16,406.00	13,594.00	54.69
1100 7006 70305 00 Advertising	2,700.00	(244.49)	1,801.71	898.29	66.73
<b>Clerks And Records Expenses</b>	<b>202,394.00</b>	<b>23,682.05</b>	<b>150,138.03</b>	<b>52,255.97</b>	<b>74.18</b>
1100 7007 70101 00 Salaries	84,496.00	8,941.02	66,613.53	17,882.47	78.84
1100 7007 70102 00 Salary, Clerical	40,239.00	4,240.14	31,253.06	8,985.94	77.67
1100 7007 70201 00 Planning Commission	7,150.00	0.00	0.00	7,150.00	0.00
1100 7007 70302 00 Fees, Supplies & Dues	5,500.00	113.42	2,767.54	2,732.46	50.32
1100 7007 70305 00 Advertising	400.00	0.00	0.00	400.00	0.00
<b>Planning Expenses</b>	<b>137,785.00</b>	<b>13,294.58</b>	<b>100,634.13</b>	<b>37,150.87</b>	<b>73.04</b>
1100 7008 70201 00 Salaries, Zoning Board	8,000.00	650.00	3,025.00	4,975.00	37.81
1100 7008 70302 00 Fees, Supplies & Dues	1,500.00	(741.70)	(1,061.60)	2,561.60	(70.77)
<b>Zoning Expenses</b>	<b>9,500.00</b>	<b>(91.70)</b>	<b>1,963.40</b>	<b>7,536.60</b>	<b>20.67</b>
1100 7009 70900 00 Social Security Tax	305,000.00	37,330.73	237,513.73	67,486.27	77.87
1100 7009 70901 00 Blue Cross/Delta Dental	686,000.00	95,253.62	434,554.96	251,445.04	63.35
1100 7009 70902 00 Worker's Compensation	85,000.00	0.00	81,788.66	3,211.34	96.22
1100 7009 70903 00 Retirement System	300,000.00	20,785.57	185,935.34	114,064.66	61.98
1100 7009 70906 00 Life Insurance	11,000.00	1,002.63	8,943.35	2,056.65	81.30
1100 7009 70907 00 General Liability Insurance	112,000.00	0.00	106,504.02	5,495.98	95.09
1100 7009 70910 00 Salary Adjustment	12,937.00	0.00	0.00	12,937.00	0.00
1100 7009 70911 00 FICA CLEARING ACCT	0.00	0.06	0.06	(0.06)	0.00
1100 7009 70912 00 OPEB	25,000.00	0.00	0.00	25,000.00	0.00
1100 7009 70920 00 Police Retiree Health	119,642.00	16,919.32	86,638.56	33,003.44	72.41
<b>Personnel Expenses</b>	<b>1,656,579.00</b>	<b>171,291.93</b>	<b>1,141,878.68</b>	<b>514,700.32</b>	<b>68.93</b>
1100 7010 70100 00 Salary, Finance Director	99,720.00	10,507.86	78,703.87	21,016.13	78.92
1100 7010 70101 00 Salaries- Dep. Tax Collector	70,046.00	7,571.56	52,807.15	17,238.85	75.39
1100 7010 70102 00 IT- Consultant	45,000.00	4,925.00	29,860.00	15,140.00	66.36
1100 7010 70201 00 Professional Services	21,000.00	3,475.49	12,506.83	8,493.17	59.56
1100 7010 70302 00 Fees, Supplies & Dues	21,000.00	219.00	17,840.10	3,159.90	84.95
<b>Finance Expenses</b>	<b>256,766.00</b>	<b>26,698.91</b>	<b>191,717.95</b>	<b>65,048.05</b>	<b>74.67</b>
1100 7011 70101 00 Salaries	70,212.00	8,101.44	54,009.60	16,202.40	76.92
1100 7011 70302 00 Fees, Supplies, Dues	13,000.00	100.00	13,551.30	(551.30)	104.24
1100 7011 70305 00 Advertising	1,100.00	0.00	601.00	499.00	54.64
<b>Tax Assessor Expenses</b>	<b>84,312.00</b>	<b>8,201.44</b>	<b>68,161.90</b>	<b>16,150.10</b>	<b>80.84</b>
1100 7012 70201 00 Professional Services	22,000.00	0.00	24,735.00	(2,735.00)	112.43
<b>Audit of Accounts Expenses</b>	<b>22,000.00</b>	<b>0.00</b>	<b>24,735.00</b>	<b>(2,735.00)</b>	<b>112.43</b>

**Budget vs Actual - Expenditures**  
**TOWN OF JAMESTOWN, RI**  
**For 3/31/2019**

Run: 4/11/2019 at 10:26 AM

	Annual Budget	P-T-D Actual	Y-T-D Actual	Remaining \$	% of Budget
1100 7030 70302 00 EMA- SUPPLIES	7,500.00	0.00	3,780.69	3,719.31	50.41
<b>EMA Expenses</b>	<b>7,500.00</b>	<b>0.00</b>	<b>3,780.69</b>	<b>3,719.31</b>	<b>50.41</b>
1100 7031 70100 00 Salary, Police Chief	100,107.00	11,160.21	77,786.67	22,320.33	77.70
1100 7031 70101 00 Salaries - Police	793,949.00	87,322.33	571,206.80	222,742.20	71.95
1100 7031 70102 00 Police Longevity	50,928.00	21,254.22	38,333.90	12,594.10	75.27
1100 7031 70103 00 Police Benefits	47,059.00	3,615.31	39,557.93	7,501.07	84.06
1100 7031 70104 00 Police - OT	150,000.00	13,141.91	143,935.37	6,064.63	95.96
1100 7031 70105 00 Police Retirement	208,159.00	104,079.50	104,079.50	104,079.50	50.00
1100 7031 70111 00 Salary - Dispatch/Admin/Seasonal	220,094.00	24,072.40	169,405.91	50,688.09	76.97
1100 7031 70112 00 Dispatch, Longevity	11,288.00	0.00	5,837.50	5,450.50	51.71
1100 7031 70113 00 Dispatch - Benefits	10,929.00	840.72	8,320.92	2,608.08	76.14
1100 7031 70114 00 Dispatch - OT	15,000.00	3,211.79	16,727.83	(1,727.83)	111.52
1100 7031 70302 00 Fees & Supplies	21,000.00	707.53	10,811.89	10,188.11	51.49
1100 7031 70303 00 Computer Maintenance	18,500.00	50.00	18,635.46	(135.46)	100.73
1100 7031 70307 00 Building Maintenance	5,000.00	1,163.56	3,568.57	1,431.43	71.37
1100 7031 70308 00 Vehicle Insurance	8,197.00	0.00	8,197.00	0.00	100.00
1100 7031 70309 00 Telephone	14,500.00	1,560.41	9,454.81	5,045.19	65.21
1100 7031 70310 00 Personal Equipment	8,000.00	0.00	1,530.34	6,469.66	19.13
1100 7031 70311 00 Maintenance Of Uniforms	30,150.00	25,050.00	25,050.00	5,100.00	83.08
1100 7031 70312 00 Ammunition And Supplies	2,500.00	294.00	833.17	1,666.83	33.33
1100 7031 70313 00 Maintenance Of Police Cars	13,500.00	2,453.63	10,999.18	2,500.82	81.48
1100 7031 70314 00 Gas & Tires	27,000.00	0.00	17,971.14	9,028.86	66.56
1100 7031 70315 00 Training Of Members	15,000.00	736.59	8,037.69	6,962.31	53.58
1100 7031 70317 00 Maintenance Of Radio System	8,000.00	59.95	1,911.49	6,088.51	23.89
1100 7031 70318 00 Equipment	4,000.00	0.00	530.13	3,469.87	13.25
1100 7031 70322 00 Dispatch Uniforms	2,000.00	0.00	2,000.00	0.00	100.00
<b>Police Protection Expenses</b>	<b>1,784,860.00</b>	<b>300,774.06</b>	<b>1,294,723.20</b>	<b>490,136.80</b>	<b>72.54</b>
1100 7032 70100 00 Fire Chief/Fire Inspector	59,870.00	0.00	25,217.05	34,652.95	42.12
1100 7032 70102 00 Stipend, Deputy Fire Chief	2,000.00	0.00	0.00	2,000.00	0.00
1100 7032 70103 00 Stipend - Fire Inspector	18,633.00	0.00	7,831.25	10,801.75	42.03
1100 7032 70104 00 Fire Dept. Incentive Program	70,000.00	0.00	(1,400.00)	71,400.00	(2.00)
1100 7032 70105 00 Equip/Safety Maint. - Per Diem	20,000.00	2,400.00	14,100.00	5,900.00	70.50
1100 7032 70201 00 Service Cleaning Contract	6,720.00	1,118.00	5,031.00	1,689.00	74.87
1100 7032 70302 00 Fees And Supplies	5,000.00	793.06	5,530.05	(530.05)	110.60
1100 7032 70308 00 Vehicle Insurance	63,000.00	18,395.00	54,409.50	8,590.50	86.36
1100 7032 70309 00 Telephone	8,800.00	1,500.76	7,482.35	1,317.65	85.03
1100 7032 70313 00 Maintenance Of Fire Apparatus	27,000.00	20.00	23,743.04	3,256.96	87.94
1100 7032 70314 00 Gas, Tires & Oil	13,000.00	0.00	9,131.89	3,868.11	70.25
1100 7032 70315 00 Training Of Members	8,000.00	679.50	4,004.50	3,995.50	50.06
1100 7032 70317 00 Maintenance Of Radio System	5,500.00	2,512.87	2,808.13	2,691.87	51.06
1100 7032 70321 00 Electricity	15,600.00	1,745.32	10,241.55	5,358.45	65.65
1100 7032 70323 00 Oxygen & Air Packs	4,000.00	1,615.09	3,099.69	900.31	77.49
1100 7032 70324 00 Water	1,400.00	0.00	681.68	718.32	48.69
1100 7032 70325 00 Fire Equipment	14,000.00	29.98	8,042.07	5,957.93	57.44
1100 7032 70326 00 Fire Ext. Agent	2,200.00	0.00	1,801.50	398.50	81.89
1100 7032 70343 00 Heating	13,000.00	1,757.67	7,485.07	5,514.93	57.58
1100 7032 70344 00 Repairs And Maintenance	13,000.00	157.97	11,796.68	1,203.32	90.74
1100 7032 70399 00 Subscriptions & Journals	425.00	0.00	224.00	201.00	52.71
1100 7032 70900 00 Social Security Tax	6,005.00	0.00	1,155.01	4,849.99	19.23
1100 7032 70903 00 Fire Chief - Benefit	5,987.00	0.00	5,987.00	0.00	100.00
<b>Fire Protection Expenses</b>	<b>383,140.00</b>	<b>32,725.22</b>	<b>208,403.01</b>	<b>174,736.99</b>	<b>54.39</b>
1100 7033 70102 00 Salary, EMS Director	30,295.00	0.00	13,051.89	17,243.11	43.08
1100 7033 70103 00 Stipend - Medical Director	5,000.00	0.00	4,887.96	112.04	97.76
1100 7033 70104 00 ALS - Per Diem	192,720.00	22,176.00	140,448.00	52,272.00	72.88
1100 7033 70105 00 EMS Incentive Program	80,000.00	0.00	(1,444.92)	81,444.92	(1.81)
1100 7033 70106 00 EMT INSTRUCTORS	0.00	825.00	7,850.00	(7,850.00)	0.00
1100 7033 70302 00 Fees And Supplies	5,000.00	833.45	3,457.62	1,542.38	69.15
1100 7033 70308 00 Vehicle Insurance	29,650.00	0.00	19,965.00	9,685.00	67.34
1100 7033 70311 00 Maintenance Of Uniforms	8,000.00	2,191.98	4,163.52	3,836.48	52.04
1100 7033 70313 00 Maintenance of Vehicles	10,000.00	299.00	2,612.10	7,387.90	26.12
1100 7033 70315 00 Training Of Members	22,500.00	500.00	10,486.88	12,013.12	46.61
1100 7033 70330 00 EMS Building	8,000.00	1,017.19	4,353.12	3,646.88	54.41
1100 7033 70333 00 Ambulance Medical	20,000.00	1,240.47	12,549.39	7,450.61	62.75
1100 7033 70900 00 Social Security Tax	2,330.00	0.00	2,494.16	(164.16)	107.05
<b>EMS Expenses</b>	<b>413,495.00</b>	<b>29,083.09</b>	<b>224,874.72</b>	<b>188,620.28</b>	<b>54.38</b>
1100 7034 70101 00 Salary - Building Inspector	69,867.00	8,061.60	53,744.00	16,123.00	76.92
1100 7034 70102 00 Salary, Clerical	27,820.00	2,925.48	22,035.37	5,784.63	79.21



**Budget vs Actual - Expenditures**  
**TOWN OF JAMESTOWN, RI**  
**For 3/31/2019**

Run: 4/11/2019 at 10:26 AM

	Annual Budget	P-T-D Actual	Y-T-D Actual	Remaining \$	% of Budget
1100 7034 70117 00 Salary, Electrical Inspector	10,000.00	833.33	8,611.09	1,388.91	86.11
1100 7034 70118 00 Salary, Plumbing Inspector	5,000.00	416.67	2,083.35	2,916.65	41.67
1100 7034 70119 00 Salary, Mechanical Inspector	5,000.00	416.67	3,750.03	1,249.97	75.00
1100 7034 70302 00 Supplies And Expenses	4,500.00	55.00	3,987.32	512.68	88.61
1100 7034 70328 00 Hydrant Rental	165,000.00	0.00	0.00	165,000.00	0.00
<b>Protection Services Expenses</b>	<b>287,187.00</b>	<b>12,708.75</b>	<b>94,211.16</b>	<b>192,975.84</b>	<b>32.80</b>
1100 7041 70101 00 Salaries	55,839.00	5,733.54	38,223.60	17,615.40	68.45
1100 7041 70302 00 Fees And Supplies	1,000.00	25.00	199.21	800.79	19.92
<b>Public Works Administration Expenses</b>	<b>56,839.00</b>	<b>5,758.54</b>	<b>38,422.81</b>	<b>18,416.19</b>	<b>67.60</b>
1100 7042 70101 00 Salaries	42,204.00	4,869.65	32,424.71	9,779.29	76.83
1100 7042 70103 00 Intern	9,000.00	0.00	6,877.50	2,122.50	76.42
1100 7042 70302 00 Fees And Supplies	1,200.00	0.00	355.60	844.40	29.63
<b>Engineering Expenses</b>	<b>52,404.00</b>	<b>4,869.65</b>	<b>39,657.81</b>	<b>12,746.19</b>	<b>75.68</b>
1100 7043 70100 00 Salary, Highway Supervisor	72,262.00	7,927.26	52,848.40	19,413.60	73.13
1100 7043 70101 00 Salaries - Public Works	696,000.00	76,701.56	493,700.55	202,299.45	70.93
1100 7043 70104 00 Highway -OT	0.00	1,086.05	13,981.93	(13,981.93)	0.00
1100 7043 70308 00 Vehicle Insurance	14,520.00	0.00	14,520.00	0.00	100.00
1100 7043 70313 00 Upkeep Of Equipment	80,000.00	4,213.51	95,931.47	(15,931.47)	119.91
1100 7043 70314 00 Oil And Gas	65,000.00	11,226.54	44,389.34	20,610.66	68.29
1100 7043 70330 00 Sand And Gravel	15,000.00	5,235.19	7,832.31	7,167.69	52.22
1100 7043 70331 00 Cold Patch	17,000.00	0.00	5,085.13	11,914.87	29.91
1100 7043 70333 00 Other Road Supplies	14,500.00	623.54	11,432.18	3,067.82	78.84
1100 7043 70334 00 Equipment Rental	2,500.00	0.00	0.00	2,500.00	0.00
1100 7043 70335 00 License - Contractual	5,100.00	0.00	6,000.00	(900.00)	117.65
1100 7043 70336 00 Clothing	5,500.00	0.00	209.98	5,290.02	3.82
1100 7043 70399 00 Safety And Licensing	3,000.00	257.67	3,676.67	(676.67)	122.56
<b>Highway Expenses</b>	<b>990,382.00</b>	<b>107,271.32</b>	<b>749,607.96</b>	<b>240,774.04</b>	<b>75.69</b>
1100 7044 70101 00 Snow Removal - OT	28,000.00	13,273.92	16,239.13	11,760.87	58.00
1100 7044 70337 00 Equipment And Supplies	49,000.00	14,892.42	40,820.11	8,179.89	83.31
<b>Snow Removal Expenses</b>	<b>77,000.00</b>	<b>28,166.34</b>	<b>57,059.24</b>	<b>19,940.76</b>	<b>74.10</b>
1100 7045 70101 00 Salaries	66,174.00	11,183.31	52,626.14	13,547.86	79.53
1100 7045 70309 00 Telephone	650.00	61.84	417.11	232.89	64.17
1100 7045 70321 00 Electricity	1,100.00	256.67	914.96	185.04	83.18
1100 7045 70340 00 Maintenance And Testing	41,000.00	0.00	8,832.35	32,167.65	21.54
1100 7045 70341 00 Transfer And Trucking	335,000.00	22,522.09	242,591.09	92,408.91	72.42
1100 7045 70350 00 Hazardous Waste Recycling	300.00	0.00	0.00	300.00	0.00
<b>Waste Removal Expenses</b>	<b>444,224.00</b>	<b>34,023.91</b>	<b>305,381.65</b>	<b>138,842.35</b>	<b>68.74</b>
1100 7046 70321 00 Electricity	67,500.00	5,385.08	44,234.55	23,265.45	65.53
<b>Street Lighting Expenses</b>	<b>67,500.00</b>	<b>5,385.08</b>	<b>44,234.55</b>	<b>23,265.45</b>	<b>65.53</b>
1100 7047 70101 00 Salaries	11,250.00	3,375.00	3,875.00	7,375.00	34.44
1100 7047 70302 00 Fees And Supplies	1,800.00	54.99	193.49	1,606.51	10.75
1100 7047 70360 00 Tree Pruning	15,000.00	2,355.00	22,589.00	(7,589.00)	150.59
1100 7047 70370 00 Purchase Of Trees	6,000.00	0.00	200.00	5,800.00	3.33
<b>Tree Warden Expenses</b>	<b>34,050.00</b>	<b>5,784.99</b>	<b>26,857.49</b>	<b>7,192.51</b>	<b>78.88</b>
1100 7048 70342 00 Town Cemetery And Parade	2,100.00	0.00	689.65	1,410.35	32.84
<b>Other Public Works Expenses</b>	<b>2,100.00</b>	<b>0.00</b>	<b>689.65</b>	<b>1,410.35</b>	<b>32.84</b>
1100 7049 70101 00 Cleaning Contracts	65,000.00	3,055.57	34,311.13	30,688.87	52.79
1100 7049 70302 00 Supplies	5,000.00	413.05	3,761.31	1,238.69	75.23
1100 7049 70309 00 Telephone	15,500.00	1,005.41	11,671.15	3,828.85	75.30
1100 7049 70321 00 Electricity	55,000.00	4,964.31	34,614.75	20,385.25	62.94
1100 7049 70324 00 Water	9,000.00	50.50	3,424.77	5,575.23	38.05
1100 7049 70343 00 Heating	40,000.00	5,915.68	27,008.20	12,991.80	67.52
1100 7049 70344 00 Repairs And Maintenance	50,000.00	3,952.19	31,164.66	18,835.34	62.33
1100 7049 70375 00 Landscape	7,500.00	0.00	4,659.96	2,840.04	62.13
<b>Public Buildings Expenses</b>	<b>247,000.00</b>	<b>19,356.71</b>	<b>150,615.93</b>	<b>96,384.07</b>	<b>60.98</b>
1100 7060 70456 00 Visiting Nurse/Mental Health	31,500.00	0.00	9,000.00	22,500.00	28.57
<b>General Expenses</b>	<b>31,500.00</b>	<b>0.00</b>	<b>9,000.00</b>	<b>22,500.00</b>	<b>28.57</b>
1100 7061 70302 00 Fees And Supplies	7,500.00	650.00	650.00	6,850.00	8.67
1100 7061 70306 00 Tick Tack Force	15,000.00	0.00	700.00	14,300.00	4.67
<b>Animal Control Expenses</b>	<b>22,500.00</b>	<b>650.00</b>	<b>1,350.00</b>	<b>21,150.00</b>	<b>6.00</b>



**Budget vs Actual - Expenditures**  
**TOWN OF JAMESTOWN, RI**  
**For 3/31/2019**

Run: 4/11/2019 at 10:26 AM

	Annual Budget	P-T-D Actual	Y-T-D Actual	Remaining \$	% of Budget
1100 7065 70101 00 Salaries	69,620.00	9,298.36	52,075.59	17,544.41	74.80
1100 7065 70201 00 Cleaning Contract	0.00	0.00	3,400.00	(3,400.00)	0.00
1100 7065 70302 00 Fees, Supplies & Dues	4,000.00	6.85	3,536.13	463.87	88.40
1100 7065 70309 00 Telephones	2,500.00	217.65	1,936.89	563.11	77.48
1100 7065 70321 00 Electricity	5,000.00	0.00	2,242.90	2,257.10	54.86
1100 7065 70324 00 Water	1,000.00	0.00	595.42	404.58	59.54
1100 7065 70341 00 Trash Removal	400.00	30.00	273.00	127.00	68.25
1100 7065 70343 00 Heat	4,000.00	444.53	3,063.93	936.07	76.60
1100 7065 70344 00 Repairs & Maintenance	11,100.00	840.53	3,696.74	7,403.26	33.30
1100 7065 70380 00 Program	5,000.00	100.00	4,261.85	738.15	85.24
<b>Total Expenses</b>	<b>102,620.00</b>	<b>10,937.92</b>	<b>75,582.45</b>	<b>27,037.55</b>	<b>73.65</b>
1100 7070 70100 00 Salary, Library Director	76,340.00	8,517.63	59,304.86	17,035.14	77.69
1100 7070 70101 00 Salaries	174,940.00	21,865.80	137,306.88	37,633.12	78.49
1100 7070 70104 00 Library-OT	0.00	0.00	472.75	(472.75)	0.00
1100 7070 70302 00 Fees And Supplies	8,250.00	788.29	7,509.11	740.89	91.02
1100 7070 70308 00 Insurance	15,549.00	0.00	15,549.00	0.00	100.00
1100 7070 70309 00 Telephone	1,000.00	56.05	265.31	734.69	26.53
1100 7070 70310 00 Equipment	1,000.00	483.80	1,042.15	(42.15)	104.22
1100 7070 70321 00 Electricity	21,000.00	1,812.41	13,112.46	7,887.54	62.44
1100 7070 70343 00 Heating	17,000.00	1,586.31	9,524.28	7,475.72	56.03
1100 7070 70344 00 Repairs And Maintenance	19,000.00	4,144.24	14,810.44	4,189.56	77.95
1100 7070 70345 00 Computer Repairs And Maintenanc	6,000.00	750.00	5,703.00	297.00	95.05
1100 7070 70351 00 Books And Periodicals	15,000.00	1,591.55	15,072.95	(72.95)	100.49
1100 7070 70352 00 Books - State Aid	123,716.00	6,813.81	64,269.14	59,446.86	51.95
1100 7070 70353 00 Library State Aid - OT	0.00	1,394.20	5,404.16	(5,044.16)	0.00
1100 7070 70355 00 CREDITS (LIB SALES & GIFTS)	0.00	(45.48)	(4,400.49)	4,400.49	0.00
1100 7070 70375 00 Landscaping	4,700.00	0.00	251.75	4,448.25	5.36
<b>Library Expenses</b>	<b>483,495.00</b>	<b>49,758.61</b>	<b>344,837.75</b>	<b>138,657.25</b>	<b>71.32</b>
1100 7080 70101 00 Salary- Recreation Director	69,867.00	8,061.57	53,743.80	16,123.20	76.92
1100 7080 70102 00 Salaries- Recreation Staff	177,046.00	15,905.22	140,088.75	36,957.25	79.13
1100 7080 70104 00 Salaries -Teen Center Support Staff	16,000.00	2,852.00	12,062.88	3,937.12	75.39
1100 7080 70105 00 Seasonal Support Staff	139,500.00	3,922.00	113,612.65	25,887.35	81.44
1100 7080 70112 00 Recreation - OT	0.00	323.57	2,282.18	(2,282.18)	0.00
1100 7080 70115 00 Seasonal - OT	0.00	0.00	336.00	(336.00)	0.00
1100 7080 70302 00 Supplies	6,200.00	508.25	5,738.83	461.17	92.56
1100 7080 70305 00 Advertising	4,000.00	0.00	3,235.00	765.00	80.88
1100 7080 70308 00 Vehicle Insurance	7,830.00	0.00	7,830.00	0.00	100.00
1100 7080 70309 00 Telephone	3,300.00	140.95	960.30	2,339.70	29.10
1100 7080 70310 00 Equipment	4,000.00	833.05	2,938.31	1,061.69	73.46
1100 7080 70314 00 Gas And Oil	12,000.00	0.00	5,963.26	6,036.74	49.69
1100 7080 70321 00 Electricity	27,000.00	188.41	17,209.84	9,790.16	63.74
1100 7080 70322 00 Fort Getty Water Removal	9,000.00	0.00	8,412.50	587.50	93.47
1100 7080 70323 00 Shores Beach/Sanitary Faciliti	3,800.00	0.00	1,865.00	1,935.00	49.08
1100 7080 70324 00 Water	14,000.00	0.00	37,683.79	(23,683.79)	269.17
1100 7080 70341 00 Trash Removal	10,000.00	238.00	7,342.00	2,658.00	73.42
1100 7080 70344 00 Repairs, Maintenance And Impro	23,000.00	648.83	20,000.50	2,999.50	86.96
1100 7080 70382 00 Summer Program	3,500.00	0.00	4,135.00	(635.00)	118.14
1100 7080 70383 00 Winter Program	1,200.00	0.00	971.69	228.31	80.97
<b>Parks, Beaches &amp; Recreation Expenses</b>	<b>531,243.00</b>	<b>33,621.85</b>	<b>446,412.28</b>	<b>84,830.72</b>	<b>84.03</b>
1100 7090 70504 00 Payment Of Principal - Town	743,047.00	440,000.00	743,046.84	0.16	100.00
1100 7090 70505 00 Payment Of Interest - Town	201,475.00	64,050.00	170,299.85	31,175.15	84.53
1100 7090 70506 00 School- Principal	0.00	0.00	249,900.00	(249,900.00)	0.00
1100 7090 70507 00 School - Interest	0.00	0.00	6,590.00	(6,590.00)	0.00
1100 7090 79000 00 Transfer of Capital Budget	971,200.00	0.00	0.00	971,200.00	0.00
<b>Debt Service Expenses</b>	<b>1,915,722.00</b>	<b>504,050.00</b>	<b>1,169,836.69</b>	<b>745,885.31</b>	<b>61.07</b>
1100 7092 70527 00 Incidentals And Emergencies	50,000.00	0.00	3,844.00	46,156.00	7.69
1100 7092 70530 00 Conservation Commission	2,200.00	0.00	150.00	2,050.00	6.82
1100 7092 70533 00 Eastern RI Conservation District	1,000.00	0.00	1,000.00	0.00	100.00
1100 7092 70550 00 CHAMBER OF COMMERCE	4,000.00	0.00	1,028.85	2,971.15	25.72
1100 7092 70570 00 RI Economic Development	5,000.00	0.00	5,000.00	0.00	100.00
<b>Other Expenses</b>	<b>62,200.00</b>	<b>0.00</b>	<b>11,022.85</b>	<b>51,177.15</b>	<b>17.72</b>
<b>Total Department Expenses</b>	<b>10,723,191.00</b>	<b>1,471,417.68</b>	<b>7,233,489.45</b>	<b>3,489,701.55</b>	<b>67.46</b>



April 2019

## Census Solutions Workshop

The RI Division of Statewide Planning, along with the RI Office of Library & Information Services and the RI Complete Count Committee, is holding a free half-day workshop to help educate local government officials and community leaders about strategies they can use to ensure that every

resident is counted during the 2020 Census. Rhode Island receives over \$3 billion in federal funding every year based on Census estimates: this is equal to one-third of the State's annual budget. Attend this workshop and help raise awareness about the Census in our communities, starting now. See "Events," below, for more details and registration.



## Planning Our Next UPWP



Staff at the Division of Statewide Planning are currently working on our annual UPWP, or "Unified Planning Work Program," which is a statement of work identifying the planning priorities and activities to be carried out within a given year. As Rhode Island's only Metropolitan Planning Organization (MPO), we are required to develop a UPWP to govern work programs for the expenditure of Federal Highway Administration (FHWA) and Federal Transit Administration (FTA) planning funds, according to the FHWA Policy Guide (23 CFR 450.308)(b)). A UPWP includes a description of the planning work and resulting

products, who will perform the work, time frames for completing the work, the cost of the work, and the source(s) of funds. When completed, the UPWP must be approved by the [RI State Planning Council](#); the approved work program will then be posted on our RI Planning [website](#).

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## Providence Freight Field Trip

On March 27, a group from State and local government and the private-sector participated in a half-day field trip in Providence to learn about the impact freight movements have on the City and Rhode Island. The group took a bus trip through the Port of Providence, which handles cargoes such as cement, used cars, heavy machinery, petroleum, and scrap metal. Participants then toured the Central Post Office on Corliss Street (the first automated post office in the US), and saw how the facility handles between three-and-a-half to four million letters and packages *per day*.



More municipal freight field trips will be scheduled in the future and are open to anyone interested in understanding freight and goods movement and issues within their community. If you want to hold a freight field trip in your community, please contact Supervising Planner Josh O'Neill at [joshua.oneill@doa.ri.gov](mailto:joshua.oneill@doa.ri.gov). Also check out our [freight planning webpage](#) for more information.



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## From the Associate Director

Delegation: the act of empowering to act for another. A simple definition, and yet I struggle with the actual act. My to-do list keeps growing and it gets harder and harder to limit my hours of work, get through the essential items on the list, and triage what is less important to subsequent days. I feel a little like I'm mid-avalanche, rolling along, stuck in the middle of a giant cartoon snowball. You get the picture. It's times like these that I recognize the need to slow down, step back, and take a deep breath. Just because one

employee is retiring one is out on medical leave, one is going on maternity leave, and there are six vacancies...

I believe it is evident where my next push is going to have to be, after budget hearings, EFSB, legislation, census, and keeping everything else rolling. Most important, we're going to be hiring several staff members, and finally announcing our reorganization, and looking forward to bringing new staff on board.

So, this month, I'm delegating to all of you and looking for your help: what are your best tips for bringing new staff on board, and handing them responsibilities without micromanaging them? Please send me an e-mail - [meredith.brady@doa.ri.gov](mailto:meredith.brady@doa.ri.gov), and I'll compile and share next month. I can't be alone here in trying to improve my processes. What do you want to suggest?

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## RI Planner Spotlight



**David Westcott** currently serves as the Town Planner in North Providence. He is an AICP-certified professional planner, an environmental scientist, and an educator. Employed by Mason & Associates of Scituate, RI, he provides planning and natural resource consulting services to clients throughout Southern New England. He previously worked at CE Maguire in Providence for over thirty-two years, managing environmental compliance for public works and private development projects throughout the U.S. and U.S. territories. Dave is an adjunct instructor at New England Institute of Technology in East Greenwich, teaching courses in science, civil engineering technology, and construction management technology. In his spare time, he is the President of Rhode Island "Envirothon," an annual national and international student competition in the environmental sciences. When he isn't working, he relaxes by spinning wool and other fibers to make yarns with which he weaves textiles. Asked why he's still working at age sixty-five, Dave said, "I guess I've been doing it for so long, I don't know how to stop!" Contact Dave at [planner@northprovidenceri.gov](mailto:planner@northprovidenceri.gov).

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## Upcoming Meetings

### [State Planning Council](#)

**April 11 at 9AM**

DOA Conference Room 2A  
One Capitol Hill, Providence

### PHOTO TRIVIA:

Do you know where this building  
is located?



See the answer at the bottom of the newsletter.

[Transportation Advisory Committee](#)

**April 25 at 5:30PM**

DOA Conference Room 2C  
One Capitol Hill, Providence

[Technical Committee](#)

**April 5 at 9AM**

DOA Conference Room 2A  
One Capitol Hill, Providence

All meetings are open to the public.



## Events

**April 2 [Rally for the 2020 Census](#).** Join top business, community, government and labor leaders from across Rhode Island for a rally to urge everyone to be counted in the 2020 Census, which begins in just one year on April 1, 2020.

- Location: State House Rotunda, 82 Smith Street, Providence.

**April 5 ["The Future of Transportation Funding: 2019."](#)** Speaker: Terrance J. Regan, Adjunct Professor, City Planning & Urban Affairs- Boston University. Time: 12:15PM-1:15PM. For more information and to RSVP, contact [Roberta.Groch@doa.ri.gov](mailto:Roberta.Groch@doa.ri.gov). Sponsored by the RI Division of Statewide Planning and APA-RI (1.0 CM).

- Location: DOA Conference Room 2A, 1 Capitol Hill, Providence.

**April 6 ["Preservation, Recreation and Sport: The 34th Annual RI Statewide Historic Preservation Conference"](#).** All conference updates, registration and information are on the conference website. For more information, contact [ripresconf@gmail.com](mailto:ripresconf@gmail.com) or call Janet Balletto at 401-222-2078.

- Location: East Providence, multiple locations (see website for [details](#)).

**April 8 [RI Transit Master Plan update](#).** Join RI Transit Riders (formerly RIPTA Riders Alliance) for a presentation and discussion of progress to date on the State's first-ever Transit Master Plan, *Transit Forward RI 2040*. Representatives from RIPTA, RIDOT, and the Division of Statewide Planning will share their research and ideas and invite feedback as they continue to envision how the State's passenger transportation network should look and operate in the future. Time: 4:30P-6:30P.

- Location: The Providence Foundation, 1 Union Station, Providence.



**April 10 ["Census Solutions" Workshop](#).** Join community leaders, planners and other government officials to learn about strategies for counting every person in your community during the 2020 US Census in RI. Time: 9AM-1PM. Free, but [registration](#) is requested.

- Location: Warwick Public Library, 600 Sandy Lane.

**April 11 [Aquidneck Island Legislative Forum](#).** A conversation with Aquidneck Island's State elected officials, focusing on issues important to Aquidneck Island. Moderated by Neil D. Steinberg, President & CEO of the Rhode Island Foundation. Time: 8AM-10AM. RSVP [online](#).

- Location: CCRI- Newport campus, 1 John H. Chafee Boulevard, Newport..

#### **[URI Landscape Architecture Lectures:](#)**

**April 11 "Resilient Landscapes: Rethinking Urban Open Space in an Era of Rapid Climate Change."** Pippa Brashear, Director of Planning and Resilience of Scape, NYC. Time: 7P

**April 25 Anne Spirn, Professor, MIT. Lecture Title: "This Garden is a Town." Time: 7P.**

- Location of lectures: The Richard E. Beaupre Center for Chemical & Forensic Sciences, Room 105A, 140 Flagg Road, Kingston.

**April 30 [Rhode Island Flood Mitigation Association Conference](#).** 8AM to 4:30PM. Join floodplain management, hazard mitigation, and other professionals to learn and share experiences. This year's theme is "What Works? Implementing Lessons Learned."

- Location: Fidelity Investments, 900 Salem Street, Smithfield.

**May 3 [RI Planners' Round-table Discussion](#).** Presentation by RIDEM on RI's new wetlands regulations, to be followed by discussion (and adjournment to Duffy's Tavern for networking?!?)

Time: 2:30-4PM. For more information and to RSVP, contact [Roberta.Groch@doa.ri.gov](mailto:Roberta.Groch@doa.ri.gov)

- Location: North Kingstown Public Library, 100 Boone Street.

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## Grant Opportunities

**April 11 [Archives Collaboratives: Planning Grant](#) deadline.** The National Historical Publications and Records Commission seeks projects that will make collections from small and under-represented archives more readily available for public discovery and use. The grant program will fund best practices, tools, and techniques among member organizations; assess institutional strengths and opportunities; and develop plans and management structures for long-term sustainability and growth.

**April 11 [National Endowment for the Arts' Challenge America](#) grant deadline.** offers support primarily to small and mid-sized organizations for projects that extend the reach

of the arts to under-served populations -- those whose opportunities to experience the arts are limited by geography, ethnicity, economics, or disability. Grants are for a fixed amount of \$10,000 and require a minimum \$10,000 match.

**April 17 [AARP Community Challenge](#)** grant deadline. The program funds community-based "quick-action" projects related to housing, transportation, smart cities and public spaces. The goal is to spark change and build momentum to improve livability for people of all ages. Grants can range from several hundred dollars for smaller short-term activities to several thousand for larger projects. All projects must be completed by November 4, 2019.

**April 19 [NRCS Agricultural Land Easement Program](#)** (ACEP) deadline. The Natural Resources Conservation Service (NRCS) provides financial assistance to eligible partners for purchasing Agricultural Land Easements. Cropland, rangeland, grassland, pastureland and industrial private forest land private forestland are eligible. State and local governments, non-governmental organizations and Native American Tribes that have farmland or grassland protection programs are eligible to partner with NRCS to purchase conservation easements. For more information, contact [Diane Petit](#), NRCS-RI Public Affairs Officer, at 401/822-8843.

**May 1 [Arts, Culture and Transportation Fellowship](#)** application deadline. Transportation for America- a program of Smart Growth America— announces a year-long Arts, Culture, and Transportation Fellowship. Between ten and fifteen professionals will be selected who are looking to increase their knowledge of the transportation planning and design process and develop creative placemaking skills to serve as fellows. Fellows must apply in teams composed of a minimum of two and a maximum of four persons and must represent the same city or town.

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## Planning Articles of Interest

[Pawtucket 'lifestyle center' proceeding on Newport Ave.](#)

[SK Council sets new building height limits](#)

[Pedestrian deaths in US driven to highest number in three decades](#)

[How abandoned big-box stores can bring communities together](#)

[Woonsocket City Council approves controversial zoning change](#)

[From video game to day job: how 'Sim City' inspired a generation of city planners](#)

Check out our website for plans, events, news, and more!  
[www.planning.ri.gov](http://www.planning.ri.gov)

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**PHOTO TRIVIA ANSWER:**  
Arkansas State Capitol building (April Fools)!  
Little Rock, AR  
Photo: *Arkansas Business* website



**FOR YOUTH DEVELOPMENT  
FOR HEALTHY LIVING  
FOR SOCIAL RESPONSIBILITY**

April 2019

We are writing on behalf of the Newport County YMCA Adaptive Physical Activity (APA) and Special Olympics team. Our team is starting its ninth season. Over the past nine years, we served the needs of over one hundred Newport County children and adults athletes with special needs. Without the support of our community, this would not have been possible.

Our major fundraiser is the Newport County APA Golf Tournament. This event will be held on Monday, June 10<sup>th</sup> at Montaup Country Club in Portsmouth, RI. All proceeds support our athletes. The monies enable us to support new and innovative adaptive programs for our athletes, paying for needed equipment, lane fees for the bowling team and uniforms. All of this gives our athletes a sense of pride and goes towards building a successful team. Please consider playing in our tournament, donating an auction item or becoming a sponsor. Any help you can give will be greatly appreciated.

If you have any questions please call Megan Leonard, Special Olympics Director, at 631-766-8639 or [meganl@newportymca.org](mailto:meganl@newportymca.org)

Thank you for your generosity.

Megan Leonard  
Special Olympics Director  
631-766-8639  
[meganl@newportYMCA.org](mailto:meganl@newportYMCA.org)

Dan Glenning  
Boosters Club  
401-849-0258  
[dmgjjq@gmail.com](mailto:dmgjjq@gmail.com)



**Tax ID #: 050258916**

Newport County YMCA \* 792 Valley Road \* Middletown, RI 02842  
Tel: 401-847-9200 \* Fax: 401-848-7521 \* Email: [newportymca.org](http://newportymca.org)



# Newport County YMCA APA Golf Tournament Sponsorship Pledge Form

Company Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Telephone: \_\_\_\_\_ Email: \_\_\_\_\_

\_\_\_\_ Yes, I/We would be pleased to support YMCA APA Golf Tournament at the following level:

- \_\_\_\_ \$2,000 Team Sponsor
- \_\_\_\_ \$1,500 Athlete Sponsor
- \_\_\_\_ \$1,000 Unified Sponsor
- \_\_\_\_ \$500 Cart Sponsor
- \_\_\_\_ \$500 Beverage Cart Sponsor
- \_\_\_\_ \$500 Lunch Sponsor
- \_\_\_\_ \$500 Gift Bag Sponsor
- \_\_\_\_ \$400 Coach Sponsor
- \_\_\_\_ \$250 Volunteer Sponsor
- \_\_\_\_ \$150 Hole Sponsor (please designate your hole of choice \_\_\_\_\_)

\_\_\_\_ I/We cannot attend but would like to contribute \$ \_\_\_\_\_ in support of YMCA APA Program.

Credit Card # \_\_\_\_\_ Expires \_\_\_\_\_ VISA / MC / AMEX

Name on Card: \_\_\_\_\_ Address \_\_\_\_\_

Email: \_\_\_\_\_ Receipt: YES NO

You may also send a check made out to: Newport County YMCA APA Program

Please Mail To:  
Newport County YMCA  
Attn: Megan Leonard  
792 Valley Road  
Middletown RI 02842

"Let me win. But if I cannot win, let me be brave in the attempt"



**From:** [Sandra Oxx](#)  
**To:** [Cheryl Fernstrom](#)  
**Subject:** May Mental Health Month Proclamation  
**Date:** Friday, April 5, 2019 10:57:40 AM  
**Attachments:** [MENTAL HEALTH proclamation 2019 JAMESTOWN.docx](#)

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Hi Cheryl,

I am writing to request to acknowledge May as National Mental Health Month, and I was wondering if we could get on May's council agenda. Could you let me know as soon as you know, if we would be able to announce/read this proclamation?

Thanks in advance.

Sincerely,

*Sandy Oxx*

Marketing and Communications Director  
401-846-1213 ext 109 (office)  
127 Johnny Cake Hill Rd.  
Middletown, RI 02842  
[www.newportmentalhealth.org](http://www.newportmentalhealth.org)





**SMITHFIELD**  
PUBLIC SCHOOLS

## *Smithfield School Department*

Administration Office  
49 Farnum Pike  
Smithfield, RI 02917  
(401) 231-6606 / Fax (401) 232-0870  
www.smithfield-ps.org

**Judith Paolucci, Ph. D.**  
*Superintendent*

**Sara Monaco, Ed. D.**  
*Assistant Superintendent*

### **School Committee Resolution on Financial Literacy**

**WHEREAS:** Every Rhode Islander deserves the opportunity to achieve financial security and;

**WHEREAS:** Thirty-six states guarantee access to personal financial education in their public-school curriculum, and it is time for Rhode Island to join them and;

**WHEREAS:** A decade after the most recent financial crisis, Rhode Islanders continue to struggle and;

**WHEREAS:** Rhode Island has the second highest student loan debt burden in the country, the ninth highest mortgage delinquency rate in the US, and continues to lag the nation and region in personal retirement savings and;

**WHEREAS:** Research shows that students who receive high-quality personal finance education in school are more likely to manage their finances effectively as adults, resulting in lower debt, higher credit scores and greater personal income and;

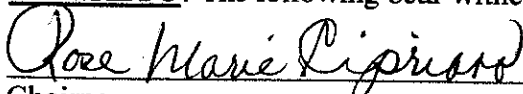
**WHEREAS:** Most high schools in Rhode Island already offer courses that include personal finance, but not all students have access to these important lessons and;

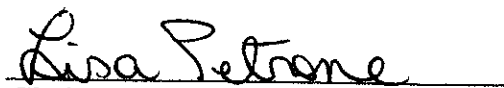
**WHEREAS:** 2019 – H 5033 and 2019 – S 112 will ensure that students have the opportunity to receive instruction in personal finance, while also directing the state Department of Education to provide educators with links to professional development and classroom resources to assist in this effort.

**NOW, THEREFORE, BE IT RESOLVED:** That the Smithfield School Committee respectfully requests the Rhode Island General Assembly to support 2019 – H 5033 and 2019 – S 112.

**RESOLVED:** That a copy of this Resolution be forwarded to every Rhode Island Municipality, School Committee, State Senator, State Representative, and the Governor.

**WHERETO:** The following bear witness:

  
\_\_\_\_\_  
Chairperson

  
\_\_\_\_\_  
Clerk



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PUBLIC SCHOOLS

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**Judith Paolucci, Ph. D.**  
*Superintendent*

**Sara Monaco, Ed. D.**  
*Assistant Superintendent*

## Smithfield School Committee Resolution On Gun Free Schools

**WHEREAS:** Forty states do not permit firearms on school grounds, including persons with permits to carry and conceal a weapon; and

**WHEREAS:** The Executive Board of the Rhode Island Association of School Committees believes that students must have a safe and supportive climate and learning environment that support their opportunities to learn and that is free from abuse, violence, bullying, weapons, and harmful substances including alcohol, tobacco, and other drugs; and

**WHEREAS:** The Rhode Island Association of School Committees' Executive Board have voted to support banning concealed weapons on school grounds, except by Peace Officers as defined in § 12-7-21; and

**WHEREAS:** The Rhode Island School Superintendents' Association has adopted the School Superintendents Association "AASA Position Paper on School Safety: A response to the Tragedy at Sandy Hook Elementary"; and

**WHEREAS:** The Rhode Island Association of School Principals Executive Board has voted to endorse and support the ban on weapons on school grounds, except for authorized members of law enforcement, holding to its core belief that school environments should be devoid of all conditions that may compromise the safety of students and staff; and

**WHEREAS:** Rhode Island education leadership has carefully considered and implemented regularly audited school and district-wide building safety plans and emergency protocols inclusive of first-responders, local law enforcement, and the school community; and

**WHEREAS:** Rhode Island General Law § 16-2-17 (a) guarantees "Each student, staff member, teacher, and administrator has a right to attend and/or work at a school which is safe and secure, and which is free from the threat, actual or implied"; and

**WHEREAS:** Rhode Island General Law § 16-2-9.1 (11) entitled, Code of basic management principles and ethical school standards, states that School Committees must "Recognize that the first and greatest concern must be the educational welfare of the students attending public schools"; and

**WHEREAS:** Rhode Island General Law § 16-2-9 (a) provides that the entire care, control, and management of all public school interests of the several cities and towns shall be vested in the school committees of the several cities and towns, including the right to ban any and all weapons in public schools and on public school grounds, except by Peace Officers as defined in § 12-7-21

**NOW, THEREFORE, BE IT RESOLVED:** That the Smithfield School Committee respectfully requests the Rhode Island General Assembly to support any and all legislative proposals that would ban bringing firearms onto school grounds, except by Peace Officers as defined in § 12-7-21.

**RESOLVED:** That a copy of this Resolution be forwarded to every Rhode Island Municipality, School Committee, State Senator, State Representative and the Governor.

**WHERE TO:** The following bear witness:

Rose Marie Cipriano  
Chairperson

Lisa Petrone  
Clerk

Introduced by: \_\_\_\_\_

Passed: 4-1-19  
Date



# Smithfield School Department

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Judith Paolucci, Ph. D.  
Superintendent

Sara Monaco, Ed. D.  
Assistant Superintendent

## Amend Article XII Resolution

WHEREAS: Article XII, entitled Of Education, was first adopted in 1842 and;

WHEREAS: In 1993, the Massachusetts Supreme Court found that the Commonwealth had a constitutional duty *"to ensure the education of its children in the public schools."* Shortly thereafter the Massachusetts Legislature passed and then Governor Weld signed into law the Education Reform Act. Massachusetts also provided an additional \$2 billion in school aid over several years. The Reform Act ushered in an era of accountability and the increase in funding significantly narrowed the achievement gap.

WHEREAS: In 1995, the Rhode Island Supreme Court overturned Justice Needham's decision and contended that the language in Article XII...*"the education clause did not intend to guarantee on "equal, adequate, and meaningful" education because both at the time article 12 was adapted, and for decades afterward, there was no requirement that public education be provided at all in this state."*

WHEREAS: In 2014 the Rhode Island Supreme Court reaffirmed their 1995, ruling, in a suit again brought by the Cities of Pawtucket and Woonsocket, but stated that *"We emphasize that we are deeply concerned by the conditions of the schools in Pawtucket and Woonsocket..."* and;

WHEREAS: We believe education should be fundamental right for all Rhode Island residents and;

WHEREAS: Representative Mary Messier and Senator Roger Picard have introduced 2019 – H 5252 and 2019 – S 0042 House and Senate Resolutions that would amend Article XII...*"to guarantee on equitable, adequate and meaningful education to each child."* and;

WHEREAS: Amending Article XII would make education the paramount duty of the General Assembly and recognize that public education is a fundamental right.

NOW THEREFORE BE IT RESOLVED: That the Smithfield School Committee respectfully requests the Rhode Island General Assembly to pass 2019 – H 5252 and 2019 – S 0042 and cause a referendum amending Article XII to be placed before voters at the November 3, 2020, general election; and be it further;

RESOLVED: That a copy of this Resolution be forwarded to every Rhode Island Municipality, School Committee, State Senator, State Representative and the Governor.

WHERETO: The following bear witness:

Rose Marie Cipriano  
Chairperson/President

4-1-19  
Date



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**Judith Paolucci, Ph. D.**  
*Superintendent*

**Sara Monaco, Ed. D.**  
*Assistant Superintendent*

### School Committee Resolution Contract Continuation

WHEREAS: Current state law does not provide for the mandatory continuation of an existing teacher collective bargaining agreement; and

WHEREAS: Whereas a Superior Court justice recently ruled that state statute, defining when a contract ends, obviates any clause, agreed to, allowing for a continuation of a public employee contract and;

WHEREAS: School districts and cities and towns have seen an increase in employee health care benefits and retirement costs and;

WHEREAS: The state is facing an estimated budget gap of over \$200 million in FY 2020 and;

WHEREAS: School districts and cities & towns must comply with RIGL §44-5-2, that caps the property tax levy, for FY 2013 at 4%, and;

WHEREAS: According to § 16-2-9 (d) "The school committee of each school district shall be responsible for maintaining a school budget which does not result in debt." and;

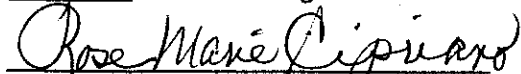
WHEREAS: School committees are required to implement mandated Rhode Island Department of Education's regulations, including the Basic Education Plan, teacher evaluations, the Common Core, assessments, and other RIDE rules and regulations and;


WHEREAS: Contract continuation would serve as a disincentive for unions to bargain in good faith and allow existing employee wages and benefits to continue unchanged indefinitely forcing districts to possibly violate state-mandated property tax caps and RIDE's rules and regulations; now, therefore, be it

RESOLVED: That the Smithfield School Committee respectfully requests the Rhode Island General Assembly to oppose 2019 – H 5437 and any and all legislative proposals, that would mandate expired teacher contracts must continue at the existing terms and conditions; and be it further

RESOLVED: That a copy of this Resolution be forwarded to every Rhode Island Municipality, School Committee, State Senator, State Representative and the Governor.

WERETO: The following bear witness:

  
Chairperson

  
Clerk





**SMITHFIELD**  
PUBLIC SCHOOLS

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**Judith Paolucci, Ph. D.**  
Superintendent

**Sara Monaco, Ed. D.**  
Assistant Superintendent

## School Committee Resolution on Binding Arbitration

**WHEREAS:** The Binding Arbitration legislation proposed by Representative Camille Vella-Wilkinson, 2019 -- 5260 would not take into account the needs of students and taxpayers; and

**WHEREAS:** Management would have to honor a binding decision by an arbitrator and unions would not, and could continue to work to rule or stage sickouts; and

**WHEREAS:** Current state law does not provide for mandatory binding arbitration on monetary matters for school teachers and other school employees; and

**WHEREAS:** Payroll cost is the largest single expenditure in school budgets; and

**WHEREAS:** School districts and cities and towns have seen a calamitous reduction of state aid and;

**WHEREAS:** It is projected that an over \$200 million dollar shortfall in the projected FY 2020 Budget and;

**WHEREAS:** Taxpayers are already burdened by some of the highest property taxes nationally and;

**WHEREAS:** School districts and cities & towns must comply with RIGL §44-5-2, that caps the property tax levy imposed by municipalities and;

**WHEREAS:** According to § 16-2-9 (d) "The school committee of each school district shall be responsible for maintaining a school budget which does not result in debt." and;

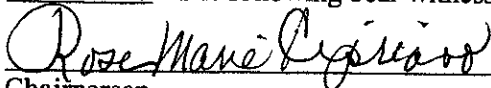
**WHEREAS:** Mandatory binding arbitration would take away from locally elected officials the ability to control the biggest component of local budgets; and


**WHEREAS:** The proposed mandatory binding arbitration legislation being advanced by its proponents does not take in to account student welfare, adheres to existing property tax caps (R.I.G.L. 44-5-2), recognizes management's responsibilities to students, the cost of implementing the Common Core, the BEP, the RIDE's new assessments and other unfunded mandates; now, therefore be it

**RESOLVED:** That the Smithfield School Committee respectfully requests the Rhode Island General Assembly to oppose and reject 2019 – H 5260 and all binding arbitration legislation currently being considered for teacher and other school employee contracts; and be it further

**RESOLVED:** That a copy of this Resolution be forwarded to every Rhode Island Municipality, School Committee, State Senator, State Representative, and the Governor.

**WHERETO:** The following bear witness:

  
Chairperson

  
Clerk

**TOWN OF FOSTER, RHODE ISLAND**

**RESOLUTION IN SUPPORT OF ADDITIONAL STATE FUNDING FOR EDUCATION**

**Resolution #2019-04**

**WHEREAS**, education is the cornerstone of our society, the rights and liberties of all citizens, our various levels of government and the multitude social programs available to all citizens; and

**WHEREAS**, the Rhode Island Constitution provides for, in relevant part, as Article XII, Section 1 that it is the duty of the General Assembly to promote public schools and to secure to the people the advantages and opportunities of education; and

**WHEREAS**, over time, the General Assembly and the Rhode Island Department of Education have passed an assortment of laws and regulations mandating minimum education curriculum requirements for all public schools without providing for associated funding from state revenues; and

**WHEREAS**, the General Assembly and the Rhode Island Department of Education have provided less and less state revenue funds to assist regional and local community organized public school programs to meet the mandated educational curriculum requirements; and

**WHEREAS**, regional and local community organized public school programs have, by law, been required to cover the funding gap created by the insufficient state funding for mandated educational curriculum programs; and

**WHEREAS**, local governments have had to increase local property and tangible tax revenues to raise additional revenue to fulfill their legal obligations for minimum public education curriculum requirements imposed on them by the State; and

**WHEREAS**, the Foster community has been forced to unfairly and disproportionately tax their residents and businesses to make up the State funding shortfalls for State required public education programs.

**NOW, THEREFORE, BE IT RESOLVED** that the Town Council of the Town of Foster hereby requests that the General Assembly, the Office of the Governor and the Rhode Island Department of Education initiate a statewide dialogue to address the issue of public education curriculum requirements and state sponsored funding for these requirements to establish a fair, equitable and sustainable state funded program to support public education.

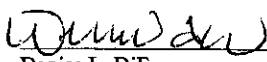
**BE IT FURTHER RESOLVED** that a reduction in local tax burdens will reduce a regressive tax burden and provide local property owners with much needed tax relief.

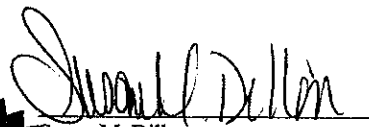
**AND BE IT FURTHER RESOLVED** that the Town Clerk is hereby instructed to submit a copy of this resolution to the Town of Foster's State Senator and State Representative in the Rhode Island General Assembly, all the Cities and Towns in the State of Rhode Island, all of the School Committees in the State of Rhode Island and all Superintendents of Schools in the State of Rhode Island in consideration of their support of additional State Funding for Education.

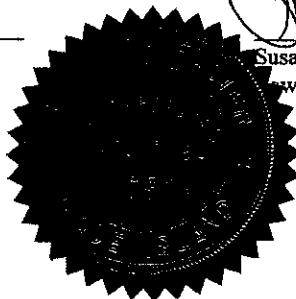
The RESOLUTION shall take effect upon passage.

By resolution of the Foster Town Council at a meeting held on March 28, 2019.

Attest:

  
Denise L. DiFranco  
Town Council President

  
Susan M. Dillon  
Town Clerk



## Amend Article XII Resolution

WHEREAS: Article XII, entitled Of Education, was first adopted in 1842 and;

WHEREAS: In 1993, the Massachusetts Supreme Court found that the Commonwealth had a constitutional duty *"to ensure the education of its children in the public schools."* Shortly thereafter the Massachusetts Legislature passed and then Governor Weld signed into law the Education Reform Act. Massachusetts also provided an additional \$2 billion in school aid over several years. The Reform Act ushered in an era of accountability and the increase in funding significantly narrowed the achievement gap.

WHEREAS: In 1995, the Rhode Island Supreme Court overturned Justice Needham's decision and contended that the language in Article XII *"... the education clause did not intend to guarantee an "equal, adequate, and meaningful" education because both at the time article 12 was adopted, and for decades afterward, there was no requirement that public education be provided at all in this state."*

WHEREAS: In 2014 the Rhode Island Supreme Court reaffirmed their 1995, ruling, in a suit again brought by the Cities of Pawtucket and Woonsocket, but stated that *"We emphasize that we are deeply concerned by the conditions of the schools in Pawtucket and Woonsocket..."* and;

WHEREAS: We believe education should be fundamental right for all Rhode Island residents and;

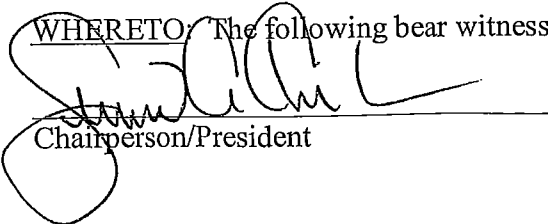
WHEREAS: Representative Mary Messier and Senator Roger Picard have introduced 2019 – H 5252 and 2019 – S 0042 House and Senate Resolutions that would amend Article XII *"...to guarantee an equitable, adequate and meaningful education to each child."* and;

WHEREAS: Amending Article XII would make education the paramount duty of the General Assembly and recognize that public education is a fundamental right.

NOW THEREFORE BE IT RESOLVED: That the Pawtucket School Committee respectfully requests the Rhode Island General Assembly to pass 2019 – H 5252 and 2019 – S 0042 and cause a referendum amending Article XII to placed before voters at the November 3, 2020, general election; and be it further;

RESOLVED: That a copy of this Resolution be forwarded to every Rhode Island Municipality, School Committee, State Senator, State Representative and the Governor.

WHERETO: The following bear witness:

  
Chairperson/President

4/9/2019  
Date

RESOLUTION IN SUPPORT OF AN AMENDMENT TO RHODE ISLAND  
GENERAL LAW CHAPTER 23-17-26 ENTITLED  
"COMPREHENSIVE DISCHARGE PLANNING"

WHEREAS, two bills have been introduced in the General Assembly relating to health and safety, namely H 5383 and S 0139 Substitute A; and

WHEREAS, the enactment of the aforesaid bills would amend the current law so that, as part of a comprehensive discharge plan, a hospital or an emergency care facility would be allowed to attempt to contact the patient's emergency contact and the certified peer recovery specialist, in accordance with federal law; now therefore, be it hereby

RESOLVED: That the Westerly Town Council supports H 5383 and S 0139 Substitute A and urges our local legislators to seek passage of same; and be it further

RESOLVED: That this resolution be forwarded to our local legislators and to the Town Councils of the several cities and towns in Rhode Island requesting support.

ADOPTED: April 8, 2019