



TOWN COUNCIL MEETING
Jamestown Town Hall
Rosamond A. Tefft Council Chambers
93 Narragansett Avenue
Monday, February 4, 2019
6:30 PM

The public is welcome to participate in this Town Council meeting. Open Forum offers citizens the opportunity to clarify an item on the agenda, address items not on the agenda, or comment on a communication or Consent Agenda item. Citizens are welcome to speak to the subject of a Public Hearing, and are allowed to speak at the discretion of the Council President or a majority of Councilors present, or at other times during the meeting, in particular during New or Unfinished Business.

Anyone wishing to speak should use the microphone at the front of the room, stating their name and address for the record; comments must be addressed to the Council, not the audience. It is the Town Council's hope that citizens and Councilors alike will be respectful of each other's right to speak, tolerant of different points of view, and mindful of everyone's time.

Attachments for items on this meeting agenda are available to the public on the Town website at: <http://www.jamestownri.gov/town-government/town-council/town-council-meetings-minutes/2019-meetings-minutes/2019-meetings>

I. ROLL CALL

II. CALL TO ORDER, PLEDGE OF ALLEGIANCE

III. TOWN COUNCIL SITTING AS THE BOARD OF WATER AND SEWER COMMISSIONERS

IV. ACKNOWLEDGEMENTS, ANNOUNCEMENTS, PRESENTATIONS, RESOLUTIONS AND PROCLAMATIONS

A) Presentation

- 1) Fiscal Year 2018 Audit Report: Paul Dansereau, CPA, Baxter Dansereau & Associates

V. PUBLIC HEARINGS, LICENSES AND PERMITS

All approvals for licenses and permits are subject to the resolution of debts, taxes and appropriate signatures as well as, when applicable, proof of insurance.

A) Town Council Sitting as the Alcoholic Beverage Licensing Board

- 1) **NOTICE:** Is hereby given by the Town Council of the Town of Jamestown, being the Licensing Board in said Town as provided under Title 3, Chapters 1-12 of the General Laws of Rhode Island 1956, and as amended, that the following **TRANSFER** application has been received by the Town Council under said Act, for the period February 4, 2019 to November 30, 2019; duly advertised in the January 17th and January 24th editions of the *Jamestown Press*; review, discussion and/or potential action and/or vote:

TRANSFER OF CORPORATE STOCK:

CLASS B – VICTUALER

ESJ, Inc.
dba: Simpatico Jamestown
13 Narragansett Avenue
Benjamin L. Brayton 100%

NEW CORPORATE STOCK HOLDERS:

CLASS B - VICTUALER

ESJ, Inc.
dba: Simpatico Jamestown
13 Narragansett Avenue
Benjamin L. Brayton 50%
Amy Barclay de Tolly 50%

- 2) **NOTICE:** Is hereby given by the Town Council of the Town of Jamestown, being the Licensing Board in said Town as provided under Title 3, Chapters 1-12 of the General Laws of Rhode Island 1956, and as amended, that the following **NEW** application has been received by the Town Council under said Act, for the period February 4, 2019 to November 30, 2019; duly advertised in the January 17th and January 24th editions of the *Jamestown Press*; review, discussion and/or potential action and/or vote:

NEW LICENSE:

CLASS B – VICTUALER – LIMITED

Johnny Angels Clam Shack LLC
dba: Angel's Kitchen
23 Narragansett Avenue
Jamestown, RI 02835

VI. OPEN FORUM

Please note that, under scheduled requests to address, if the topic of the address is available to be put on the agenda, the Council may discuss the issue

- A) Scheduled request to address
- B) Non-scheduled request to address

VII. COUNCIL, ADMINISTRATOR, SOLICITOR, COMMISSION/COMMITTEE COMMENTS & REPORTS

- A) Town Administrator's Report: Andrew E. Nota
 - 1) FY 2020 Budget Process
 - 2) Upcoming Job advertisements
 - a) Jamestown Police Officer
 - b) Parks Department Laborer
 - c) Town Clerk

VIII. UNFINISHED BUSINESS

For past discussion documentation please visit <http://www.jamestownri.gov/town-government/town-council/town-council-meetings-minutes/2018-meetings-minutes/2018-meetings> and <http://www.jamestownri.gov/town-government/town-council/town-council-meetings-minutes/2019-meetings-minutes/2019-meetings>

- A) Upcoming Meetings and Sessions – dates and times
 - 1) Town Council Meeting Schedule – February 19th, March 4th and March 18th at 6:30 p.m.; review, discussion and/or potential action and/or vote
 - 2) Budget Work Sessions for FY 2019-2020; review, discussion and/or potential action and/or vote

IX. NEW BUSINESS

- A) Request of M. Katherine O’Neill to the Members of the Jamestown Town Council for an investigation of the Members of the Jamestown Board of Canvassers, pursuant to their powers as outlined in the Jamestown Town Charter Article II. The Town Council Section 211. Investigations; review, discussion and/or potential action and/or vote
 - 1) Letter of M. Katherine O’Neill
 - 2) Jamestown Town Charter Section 211

X. ORDINANCES, APPOINTMENTS, VACANCIES AND EXPIRING TERMS

- A) Appointments, Vacancies, and Expiring Terms; review, discussion and/or potential action and/or vote on each listed appointment and/or vacancy
 - 1) Jamestown Affordable Housing Committee (One vacancy with a three-year term ending date of May 31, 2021; duly advertised; no applicants
 - 2) Jamestown Fire Department Compensation Committee (One Citizen-at-Large vacancy with a three-year term ending date of May 31, 2021); duly advertised
 - a) Letter of interest for appointment
 - i) Sydney Keen
 - 3) Jamestown Juvenile Hearing Board (One Alternate Member vacancy with a two-year term ending dates of December 31, 2020); duly advertised; no applicants
 - 4) Jamestown Tree Preservation and Protection Committee (Three vacancies with One unexpired three-year term ending date of December 31, 2019 and Two three-year term ending dates of December 31, 2021); duly advertised; no applicants
 - 5) Jamestown Zoning Board of Review – Alternate Member (One vacancy with a one-year term ending date of December 31, 2019); duly advertised; no applicants

XI. CONSENT AGENDA

An item on the Consent Agenda need not be removed for simple clarification or correction of typographical errors. Approval of the Consent Agenda shall be equivalent to approval of each item as if it had been acted upon separately.

- A) Adoption of Town Council Minutes
 - 1) January 22, 2019 (interview session 1)
 - 2) January 22, 2019 (interview session 2)
 - 3) January 22, 2019 (regular meeting)
- B) Minutes of Town Boards/Commissions/Committees
 - 1) Jamestown Zoning Board of Review (12-18-2018)
- C) Abatements and Addenda of Taxes

Total Abatements: \$32,539.77 Total Addenda: \$32,539.77

 - 1) Real Property/Tangible Abatements to 2018 Tax Roll

<u>Account/Abatement Amount</u>	
a) 01-0696-85	\$6,892.03
b) 02-0116-74	\$3,281.07
c) 02-0614-01	\$5,206.37
d) 03-0980-30	\$2,486.85
e) 08-0273-54	\$7,721.76
f) 15-0359-50	\$3,296.27
g) 16-0526-50	\$3,655.42
 - 2) Addenda to 2018 Tax Roll

<u>Account/Abatement Amount</u>	
a) 01-0001-32	\$2,486.85
b) 02-1338-80	\$7,721.76
c) 03-1522-30	\$3,281.07
d) 04-0255-70	\$5,206.37
e) 13-1555-08	\$3,296.27
f) 14-0373-45	\$6,892.03
g) 20-0235-50	\$3,655.42
- D) CRMC Notices
 - 1) Public Notice of application for Assent by 602 East Shore Road Trust to restack existing stones, add stones to provide protection and install 12" diameter coir logs, stabilize bank with Rosa rugosa, bay berry and arrowood shrubs, and install 6" x 6" treads for access over bank to shoreline at Plat 2 Lot 83 at Narragansett Bay/East Passage
 - 2) Public Notice of modification of Assent application by Antonio and Joseph Pinheiro to grow hard shell clams Mercenaria mercenaria on an existing aquaculture site in already permitted floating cages followed by bottom plant for growth at Narragansett Bay/Dutch Island Harbor

XII. COMMUNICATIONS, PETITIONS, AND PROCLAMATIONS AND RESOLUTIONS FROM OTHER RHODE ISLAND CITIES AND TOWNS

- A) Communications
 - 1) Letter of the Hopkinton Town Council re: Financial Support for Education and Jamestown's ideas on what we should expect and demand from the State in additional financial support for local schools

- B) Proclamations and Resolutions from other Rhode Island Cities and Towns
 - 1) Resolution of the Burrillville Town Council “Supporting Amendments to Chapter § 42-98 Energy Facility Siting Act” and request for support for the proposed legislation

XIII. AGENDA ITEMS FOR THE NEXT MEETING AND FUTURE MEETINGS

- A) Water Resources Protection Committee (February/March)
- B) Paper streets in Jamestown and water access
- C) Road abandonment petition discussions (February/March)
- D) Sustainability Plan presentation by Horsley Witten Group (February 19)
- E) Fort Getty Gatehouse and Restrooms project recommendation (February 19)
- F) Amendments of Code of Ordinances to Article IV. Stopping, Standing and Parking for parking restrictions
- G) Town Council Goals and Objectives and Rules and Procedures

XIV. EXECUTIVE SESSION

XV. ADJOURNMENT

Pursuant to RIGL § 42-46-6(c) Notice of this meeting shall be posted on the Secretary of State’s website and at the Town Hall and the Jamestown Philomenian Library. In addition, notice also may be posted at the Jamestown Police Station and on the Internet at www.jamestownri.gov.

ALL NOTE: This meeting location is accessible to the physically challenged. If communications assistance is needed or other accommodations to ensure equal participation, please call 1-800-745-5555, or contact the Town Clerk at 401-423-9800, via facsimile to 401-423-7230, or email to cfernstrom@jamestownri.net not less than three (3) business days prior to the meeting.

Posted on the RI Secretary of State website January 31, 2019



Jamestown, Rhode Island
NOTICE

It is hereby given by the Town Council of the Town of Jamestown, being the Licensing Board in said Town as provided under Title 3, Chapters 1-12 of the General Laws of the Town Council for the license **TRANSFER** under said Act:

TRANSFER OF CORPORATE STOCK:

CLASS B – VICTUALER

ESJ, Inc.

dba: Simpatico Jamestown
13 Narragansett Avenue
Benjamin L. Brayton 100%

NEW CORPORATE STOCK HOLDERS:

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ESJ, Inc.

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13 Narragansett Avenue
Benjamin L. Brayton 50%
Amy Barclay de Tolly 50%

The above application will be in order for hearing at a meeting of said Licensing Board on **Monday, February 4, 2019 at 6:30 p.m.** at the Jamestown Town Hall, Rosamond A Tefft Council Chambers, 93 Narragansett Avenue, in said Jamestown, at which time and place all remonstrants may make their objections against granting this license.

By Order of the Town Council
Cheryl A. Fernstrom, CMC, Town Clerk

This meeting location is accessible to the physically challenged. If communications assistance is needed or other accommodations to ensure equal participation, please call 1-800-745-5555, or contact the Town Clerk at 401-423-9800, via facsimile to 401-423-7230, or email to cfernstrom@jamestownri.net not less than three (3) business days prior to the meeting.

Advertisement in the January 17th and January 24th editions of the *Jamestown Press*



Jamestown, Rhode Island
NOTICE

It is hereby given by the Town Council of the Town of Jamestown, being the Licensing Board in said Town as provided under Title 3, Chapters 1-12 of the General Laws of Rhode Island 1956, and as amended, that the following application has been received by the Town Council for the **NEW** license under said Act, for the period February 5, 2019 to November 30, 2019.

NEW LICENSE:

CLASS B VICTUALER – LIMITED LIQUOR LICENSE

Johnny Angels Clam Shack LLC
dba: Angel's Kitchen
23 Narragansett Avenue
Jamestown, RI 02835

The above application will be in order for hearing at a meeting of said Licensing Board on **Monday, February 4, 2019 at 6:30 p.m.** at the Jamestown Town Hall, Rosamond A Tefft Council Chambers, 93 Narragansett Avenue, in said Jamestown, at which time and place all remonstrants may make their objections against granting this license.


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Advertisement in the January 17th and January 24th editions of the *Jamestown Press*



TOWN OF JAMESTOWN
93 NARRAGANSETT AVENUE
P.O. Box 377
JAMESTOWN, RHODE ISLAND 02835

TO: HONORABLE TOWN COUNCIL
FROM: ANDREW E. NOTA, TOWN ADMINISTRATOR 
SUBJECT: FEBRUARY 4, 2019 - PROJECT AND BUSINESS UPDATE
DATE: February 1, 2019

The following business items are provided as part of the February 4, 2019 - Administrators Report. These items reflect ongoing projects and initiatives that are under review and in various stages of development with the Town staff and some that may require further Town Council direction.

A) **FY2019-2020 Budget Process Update:**

As the budget process for the FY2019-2020 year is progressing, several important elements in the process have recently been completed. As of Jan. 31st, all initial departmental budget meetings have been completed with subsequent meetings to be scheduled on an as-needed basis, stemming from the need for additional information in certain cases. All preliminary state aid information has been released by the State and the monitoring is continuing on important programs like the Motor Vehicle Phase out.

The School Administration released its preliminary budget proposal on Thursday, Jan. 31st in which it is requesting a Town appropriation increase of 7.42% or \$865,196 with an overall budget increase of 4.82% or \$611,717. I will be continuing to work on the Towns Capital program and individual department requests during the next two-week period, as we also continue to refine projected revenue, debt service and specific cost information. Tina Collins and I will be meeting the RIHEBC, (Health & Education Building Corporation) to discuss options for scheduling the issuance of the \$5.9 million school bond associated with RIDE's School Construction program. We are also anticipating receiving updated information from the RIIRMT (Interlocal Risk Management Trust) regarding the Towns projected insurance rates for the next year. In the coming months, I will be engaged in negotiating two collective bargaining contracts that expire on June 30, 2019, including the NAGE 68 and NAGE 69 agreements. The result of the negotiations will influence compensation for bargaining unit members in the coming 2-3 year period. These results also traditionally guide decision making for annual compensation adjustments for the non-union full-time members of the Town staff. The Town Administrators budget must be delivered to the Town Council no later than the regular monthly meeting scheduled for Monday, March 4, 2019.

The upcoming budget hearing schedules will be discussed with dates selected on Monday, February 4th Town Council meeting. It is anticipated that there will be at least (1) Capital Program hearing, two Operating Budget hearings and (1) joint Town /School budget hearing. In addition, there will be a minimum of (2-3) additional dates set-aside as tentative hearings dates, to address remaining questions surrounding, the Capital Program, Town Operating

budget program, or the School Budget. These dates would be scheduled in March and April and prior to the Town Council adopting a budget proposal for submittal no later than thirty-days in advance of the FTM, scheduled for Monday, June 3, 2019.

B) Pending and Future Position Vacancies:

A) Jamestown Patrol Officer:

The Jamestown Police Department is seeking individuals for the full-time position of Patrol Officer. The professional modern police officer must be prepared for a variety of work assignments and challenges. Policing today requires that you be part of the community and work at resolving real world problems and meeting people. If this describes what you are seeking in a career, the department is encouraging you to apply. Applications and additional information can be found at www.policeapp.com. The application deadline is midnight, March 1, 2019.

B) Parks Department Laborer:

The Jamestown Parks and Recreation Department is seeking a qualified professional to fill a full-time vacancy for a Parks Department Laborer. The is a semi-skilled position, under the general supervision of the Parks Division Maintenance Foreman and ultimately the Parks and Recreation Director. This position is responsible for manual work in the maintenance of all municipal park facilities, including grounds and buildings in the Town including ball fields, playgrounds, buildings, beaches, campgrounds, public ROW's and various miscellaneous sites and amenities throughout the community. This position has not yet been posted, although additional information will be available shortly.

C) Town Clerk:

The Town Clerk serves as the secretary of the municipal corporation, as well as the keeper of the entire recorded history of the community. The legal duties and responsibilities of the Town Clerk are defined by hundreds of sections of the Rhode Island General Laws, 43 rules and regulations of the Rhode Island Department of Health – Division of Vital Statistics, the State Constitution, the Town Charter and local ordinances. This person is generally responsible to attend all regular and special meetings of the Town Council, as well as Financial Town Meetings, and is responsible to maintain accurate records of the proceedings. Prepares Council meeting agendas and packets of information for Councilors. Provides legislative assistance to Council with regard to ordinances and public hearings. Assists Council with compliance with Open Meeting Laws. Act as parliamentarian at Council meetings in absence of solicitor. Prepares warrants for Financial Town Meetings and coordinates duties of the Town Sergeant and Town Moderator. Administers oaths to appointed personnel; maintains appointment records for over 100 board/commission members and provides annual reports on same to the Rhode Island Ethics Commission. Receives and records land evidence documents pertaining to Jamestown real estate along with appropriate fees. As well as provides various support to the Town Administrators Office and other Town Departments as-needed. The town Clerk also supervises all functions emanating for nth Clerks inclusive office, including m but not limited to the function of the Deputy Clerk

and Probate Court Clerk and all canvassing functions. This position has not yet been posted, although additional information will be available shortly.

C) **RI League of Cities and Towns Legislative and Program Update:**

Thursday, January 31, House Labor

- H5143 -- Continues all provisions of firefighter's collective bargaining agreements until a successor agreement has been reached or an interest arbitration award has been rendered. (Bennett)
- H5144 -- Extends provisions of an existing collective bargaining agreement for municipal police arbitration purposes until a successor agreement is reached or an interest arbitration award is rendered. (Bennett)

Other bills of interest:

Tuesday, January 29, House Corporations

- H5028 -- Creates "The Rhode Island Utility Fair Share Roadway Repair Act" which requires public utilities to properly repair and repave roadways affected by the actions of the utility. (McNamara)
- H5183 -- Requires the DOT to establish a schedule of all maintenance, including landscaping and mowing of lawns on state roads, and provide a copy of said schedule to the department of public works in any city or town where the state road is located. (Fogarty)

Wednesday, January 30, House Health, Education & Welfare

- Several bills pertaining to curriculum standards, student absenteeism and transportation. Full list at <http://status.rilin.state.ri.us/documents/agenda-14921.aspx>

Wednesday, January 30, House Health, Education & Welfare

- H5139 -- Allows individuals, who have not reached the age of eighteen (18) years, to vote in a primary election, as long as the voter will be eighteen (18) as of the date of the general or special election. (Amore)
- H5195 -- Requires conservation and preservation restrictions to be liberally interpreted in favor of the grants awarded. (Blazejewski)

Thursday, January 31, House Municipal Government

- H5175 -- Amends the definition of public works so that it would include any public works projects performed for any city or town or quasi-municipal entity and the state and any quasi-state entity. (Edwards)
- H5209 -- Allows local tax assessment to be based on last revaluation or current FMV, whichever is greater. (Chippendale)
 - NOTE: The League has been working with Rep. Cortvriend and Sen. Seveney on related legislation, resulting from an unfavorable Supreme Court case last year (*Balmuth, et al v. Portsmouth*). We have proposed amendments based on conversations with tax assessors and legal counsel. Please contact Peder Schaefer (peder@rileague.org) with any questions on this topic.

RIDE Guidance on Statewide School Construction Bond: Incentives and pay-as-you-go

The School Building Authority (SBA) at RIDE has prepared and posted draft guidance document regarding the Statewide School Construction Bond. The guidance document includes information about applicability of and requirement for each of the six temporary bonus incentives and the one

permanent bonus incentive, as well as an overview of the disbursement mechanism for the upfront funding associated with the \$250 million School Construction Bond approved by voters in November 2018.

The SBA is seeking feedback on the draft guidance by **Friday, February 8**. SBA will continue to use the field memo to send updated guidance documents and additional information about the School Construction Bond.

Please contact Christine Lopes Metcalfe, Chief Executive Officer of the School Building Authority, at christine.lopesmetcalfe@ride.ri.gov with any questions.

Upcoming Training Sessions

- | | |
|--|---|
| Saturday, 2/2/19
9:30 a.m. – 11:00 a.m.
Barrington Public Library
Registration: | Advocating your Cause at the State House
Lead sponsor: <i>Rhode Island League of Cities and Towns</i>
Collis Family Auditorium, 281 County Rd. Barrington, RI
<u>Online</u> or email: jslattery@rileague.org |
| Tuesday, 2/12/19
8:15 a.m. – 10:30 a.m.
Bryant University
Registration: | Economic Data Literacy Seminar
Lead sponsor: <i>Hassenfeld Institute for Public Leadership</i>
1150 Douglas Pike, Smithfield, RI
www.hassenfeld.bryant.edu or email: celder@bryant.edu |
| Saturday, 2/23/19
8:30 a.m. – 12:00 p.m.
Marriott Providence
Registration: | Collective Bargaining in the Public Sector
Lead sponsor: <i>RI Association of School Committees</i>
1 Orms Street, Providence, RI
Email: jspremulli@ri-asc.org |
| Saturday, 3/2/19
10:00 a.m. – 12:00 p.m.
Jamestown Public Library
Registration: | Introduction to Municipal Budgeting
Lead sponsor: <i>Rhode Island League of Cities and Towns</i>
Community Room, 26 North Road, Jamestown, RI
Online at www.rileague.org or email: jslattery@rileague.org |
| Thursday, 4/11/19
Time: TBA
For more info: | Strategic Collaboration for Shared Services
Lead sponsor: <i>RI Interlocal Risk Management Trust</i>
Online at www.ritrust.com |
| Wednesday, 5/8/19
Time: TBA
For more info: | Conflict Prevention for an Inclusive Workplace
Lead sponsor: <i>RI Interlocal Risk Management Trust</i>
Online at www.ritrust.com |

Date: January 13, 2019

To: William Piva, Mary Meagher, Nancy Beye, Michael White, Randall White

Jamestown Town Council
93 Narragansett Avenue
Jamestown, Rhode Island 02835

I request that the members of the Jamestown Town Council pursuant to their powers in Jamestown Town Code Sec 211, immediately investigate irregularities and questionable conduct, up to and including violations of the RI General Laws by certain members of the Town of Jamestown Board of Canvassers.

During a Town Council hearing on December 13, 2018 held for public discussion of the proposed Conanicut Sanctuary ordinance, Mr. Murphy of the Board of Canvassers spoke and revealed that a false and fabricated total number of signatures were approved and submitted for certification by two members of the Jamestown Board of Canvassers. He then disclosed the actual number of signatures which were matched as identifying qualified voter signatures of record. Also present and a speaker at that hearing was Jamestown Board of Canvassers member Nelson Lee who admitted that printed names were voted to be accepted as qualified voter signatures based solely on her determination of "intent".

Documents available for public examination indicate that on or about November 27, 2018 and thereafter, printed names which were not signatures were referred to as qualified signatures in documents distributed to Jamestown town officials. As a number certain of the signatures of registered voters of Jamestown are required to support a petition initiated ordinance and related referendum, an investigation must be undertaken to determine if, in fact, there was any misrepresentation, miscalculation or manipulation of the actual number of matched qualified signatures on the signature collection documents to those signatures of qualified Jamestown electors of record.

Sincerely,

M, Katherine O'Neill
930 North Main Road
Jamestown. RI 02835

JAMESTOWN TOWN CHARTER

Sec. 211. - Investigations.

The town council may make investigations into the affairs of the town and the conduct of any town department, office or agency and for this purpose may subpoena witnesses, administer oaths, take testimony and require the production of evidence.

**TOWN COUNCIL BOARD/COMMISSION/COMMITTEE
INTERVIEW SESSION
January 22, 2019**

I. CALL TO ORDER

The Town Council interview session for Board/Commission/Committee vacancies was called to order at 4:15 p.m. on Tuesday, January 22, 2019, in the Conference Room of the Jamestown Town Hall at 93 Narragansett Avenue.

II. ROLL CALL

Town Council members present:

Michael G. White, President
Mary E. Meagher, Vice President
Nancy A. Beye
Randall White
William J. Piva, Jr.

III. INTERVIEW SESSION

The following candidates were interviewed for Town Board/Commission/Committee vacancies:

Erik Brine	Planning Commission/Zoning Board
Cathy Kaiser	Library Board of Trustees
Jessica Wurzbacher	Conservation Commission
Michael Lichtenstein	Library Board of Trustees
Susan Gorelick	Conservation Commission
Richard Lynn	Planning Commission

IV. ADJOURNMENT

Town Council interviews were concluded at 5:30 p.m.

Attest:

Cheryl A. Fernstrom, CMC, Town Clerk

Copies to: Town Council
 Town Administrator
 Town Solicitor
 Finance Director

**TOWN COUNCIL PROBATE JUDGE
INTERVIEW SESSION
January 22, 2019**

I. CALL TO ORDER

The Town Council interview session for the Probate Judge vacancy was called to order at 5:30 p.m. on Tuesday, January 22, 2019, in the Conference Room of the Jamestown Town Hall at 93 Narragansett Avenue.

II. ROLL CALL

Town Council members present:

Michael G. White, President
Mary E. Meagher, Vice President
Nancy A. Beye
Randall White
William J. Piva, Jr.

III. INTERVIEW SESSION

The following candidates were interviewed for the Probate Judge vacancy:

Christine W. Ariel, Esq.
Mark E. Liberati, Esq.
Gregory F. Fater, Esq.

IV. ADJOURNMENT

Town Council interviews were concluded at 6:29 p.m.

Attest:

Cheryl A. Fernstrom, CMC, Town Clerk

Copies to: Town Council
 Town Administrator
 Town Solicitor
 Finance Director

TOWN COUNCIL MEETING
January 22, 2019

I. ROLL CALL

Town Council Members present:

Michael G. White, President
Mary E. Meagher, Vice President
Nancy A. Beye
Randall White
William J. Piva, Jr.

Also in attendance:

Andrew E. Nota, Town Administrator
Christina D. Collins, Finance Director
Edward A. Mello, Police Chief
Michael C. Gray, Public Works Director
Lisa W. Bryer, Town Planner
Andrew J. Wade, Parks and Recreation Director
Betsey Anderson, Senior Coordinator
Christine Brochu, Tax Assessor
James Bryer, Fire Chief
Howard Tighe, Deputy Fire Chief
Peter D. Ruggiero, Town Solicitor
Cheryl A. Fernstrom, Town Clerk

II. CALL TO ORDER, PLEDGE OF ALLEGIANCE

Town Council President White called the regular meeting of the Jamestown Town Council to order at 6:35 p.m. in the Jamestown Town Hall Rosamond A. Tefft Council Chambers at 93 Narragansett Avenue, and led the Pledge of Allegiance.

**III. TOWN COUNCIL SITTING AS THE BOARD OF
WATER AND SEWER COMMISSIONERS**

The Town Council convened as the Board of Water and Sewer Commissioners at 6:36 p.m. and adjourned from sitting as the Board of Water and Sewer Commissioners at 6:56 p.m. See Board of Water and Sewer Commissioners Meeting Minutes.

**IV. ACKNOWLEDGEMENTS, ANNOUNCEMENTS, PRESENTATIONS,
RESOLUTIONS AND PROCLAMATIONS**

None.

V. PUBLIC HEARINGS, LICENSES AND PERMITS

- A) Licenses and Permits
 - 1) One Day Event/Entertainment License Application
 - a) Applicant: Payton Elizabeth Watson Memorial Foundation
 - Event: Payton's Pace 5K Run/Walk
 - Date: June 2, 2019
 - Location: Fort Getty Pavilion/streets of Jamestown/
Fort Getty Pavilion
 - i) Request for waiver of Pavilion Rental Fee

A motion was made by Councilor Piva with second by Vice President Meagher to approve the One Day Event License for the Payton Elizabeth Watson Memorial Foundation, including waiver of the rental fee for the Pavilion. President White, Aye; Vice President Meagher, Aye; Councilor Beye, Aye; Councilor White, Aye; Councilor Piva, Aye.

VI. OPEN FORUM

- A) Scheduled request to address. None.
- B) Non-scheduled request to address.

John Doty of Union Street asked when the limbs will be removed from trees on Green Lane. Fire Chief has expressed concern for damage to the ladder truck by the low-hanging limbs. Town Administrator Nota stated Public Works Director Gray is coordinating with Town staff to have the troubling limbs removed. Discussions are ongoing with Town property owners where the subject trees are located.

VII. COUNCIL, ADMINISTRATOR, SOLICITOR, COMMISSION/COMMITTEE COMMENTS & REPORTS

- A) Town Administrator's Report: Andrew E. Nota

Town Administrator Nota reported on the following:

- 1) Fort Getty Building Improvement Bid Status Update

The Public Works, Parks and Recreation and Planning Departments opened bids focused on replacement of the Gatehouse and lower restroom rehabilitation initiated by the last Council. Bids came in higher than the \$250,000 to \$350,000 anticipated at \$490,000 to over \$600,000. Town staff confer with the six contractors who bid to determine if there are potential cost savings, with results brought back to Council. Discussion ensued of cost savings, a new building rather than rehabbing the historical structure, and review of the location and project process. Discussion ensued of work that could be performed by Town staff and grant funding.

- 2) Streetlight RFP Development and PUC Hearing regarding lights on State Roads Status Update

Jamestown has been working with Middletown, Portsmouth, Lincoln and Smithfield on the RFP for replacement and upgrading of street lights in Town. The process ended when a settlement was reached between the Town of Johnston and National Grid to take full Town Council Meeting

responsibility for all streets lights on state roads. Jamestown is in the last one-third of communities that have not purchased their street lights. The City of Pawtucket will address street lighting with the PUC and we may come back to Council to join with them and other entities to seek relief. Updates will continue.

3) RI League of Cities and Towns Update

Updates include the Governor's budget and projected State Aid recently released, with a slight erosion to Library Aid of \$19,000. Motor vehicle reimbursement, hotel tax, and meal and beverage increases result in a loss of \$12,500 in revenue. This may be modified before budget adoption. Education aid will be known in the near future. Information can be found on the Department of Revenue website.

Vice President Meagher referenced the Department of Commerce search for large scale business locations and asked if Jamestown had any appropriate sites. Town Administrator Nota stated Jamestown does not have the large-scale locations suitable for commercial businesses being sought.

B) Jamestown Police Department 2018 Final Report: Chief Edward A. Mello
Chief Mello noted the 2018 Report will be provided to Council and posted on the Police Department website. The Department is short one officer and proceeding with a recruitment process for the July Municipal Police Academy. The list of staff and their years of service were noted.

Community Policing activities were highlighted, including the National Coffee with a Cop Day hosted at East Ferry. A comparison of crimes for 2017 and 2018 were reviewed as Part A - crimes against persons and society, and Part B - disorderly crimes. Adult arrests for 2018 were up by 24 over 2017, and overall arrest rates increased 31% for 2018. Breaking and entering crimes for 2018 were noted, with suspects identified and taken into custody. Traffic enforcement continues, with Jamestown being 4th in the State in total traffic stops based on population, with citations issued citations for 22% of traffic stops as most traffic stops result in warnings.

Lieutenant Deneault joined the HOPE Initiative Task Force, a collaborative of treatment professionals and Police to meet with known heroin users to assist them in seek treatment for their addiction. Animal control continues to be a high volume activity, with 356 complaints in 2018. All light fixtures at the Police Station were replaced with LED fixtures for efficiency and cost savings.

JPD is seeking accreditation this year, and assessors will be onsite tomorrow conducting the in-house assessment, with completion expected in the next 30 days. Chief Mello noted he is available to provide additional information and answer questions for the Council.

VIII. UNFINISHED BUSINESS

- A) Appointment of Probate Judge; review, discussion and/or potential action and/or vote
 - 1) Letters of interest and resumes; interviews conducted
 - a) Christine W. Ariel
 - b) Mark E. Liberati
 - c) Gregory F. Fater

Council members noted the qualifications of all twelve applicants for Probate Judge and the three outstanding candidates interviewed.

A motion was made by Councilor Piva with second by Vice President Meagher to appoint Mark E. Liberati as the Probate Judge. President White, Aye; Vice President Meagher, Aye; Councilor Beye, Aye; Councilor White, Aye; Councilor Piva, Aye.

- B) Golf Course Clubhouse Project presentation by Architect Bill Burgin and Authorization to proceed to 100% design and bid document development; review, discussion and/or potential action and/or vote

Town Planner Lisa Bryer gave a presentation on the history of the project beginning in 1986 with purchase of golf course, 2012 Buildings and Facilities Committee Report, engagement of Burgin Lambert Architects to develop options for replacement of the golf course building, 2016 space needs analysis to determine costs to refurbish and replace the building, determination it would be more prudent to replace the building, and in voter approval November 2018 the voters approved a Bond for \$2.9 million to replace the golf course building.

Architect Bill Burgin displayed the latest rendering of the golf course building based on suggestions of Town staff members. Elevation views for the east, north, west and south were displayed and explained, including handicapped accessibility. Cart storage, elevator, restrooms, terraces, decks, tees, putting green, practice green, bar, kitchen, catering kitchen, pro shop, lobby, multi-purpose space, storage area, and parking lot were reviewed. The parking area has 3 additional spaces for a total of 104 parking spaces. The 1100 sq. ft. multi-purpose upstairs room will seat 80 people, with a 2nd floor capacity of 150 people, and the entire building will have sprinklers. Sub-surface exploration by Public Works Director Gray revealed bedrock, requiring excavation for the storage area.

Council members commented on the beautiful building, the fine job done by Mr. Burgin, the 1st floor design conducive to golf course operations, the second floor access, and the facility is what is needed and will work for the Town.

A motion was made by Vice President Meagher with second by Councilor Piva to approve the design and authorize proceeding to 100% design and bid document development. President White, Aye; Vice President Meagher, Aye; Councilor Beye, Aye; Councilor White, Aye; Councilor Piva, Aye.

- C) Veterans Exemptions in the Town of Jamestown – request for review by Dennis Webster; review, discussion and/or potential action and/or vote

1) Adoption of Resolution No. 2019-01: A Resolution Relative to Veterans' Exemptions in the Town of Jamestown, RIGL § 44-3-4

Town Administrator Nota gave an introduction on what was before the prior Council, the current exemption, what is proposed, and trending by other communities to a tax credit. Tax Assessor Brochu has provided information for this discussion. Jamestown's exemptions are low compared to other communities, are cumulative, and applied to all veterans. Discussion ensued of exemption categories and totals. The cost of exemptions to the community for veterans exemptions was previously \$25,000, grew to just under \$60,000, and increasing it from \$150 to \$175 would cost approximately \$10,000; to raise it to \$200 would cost \$20,000; and a \$25,000 increase would result in an additional 1 cent on the tax rate.

Tax Assessor Brochu referenced her memo and comparisons contained in the Town Council packet that outline the proposed exemptions and comparisons. Review of real estate, motor vehicles, and service related exemptions were reviewed. Statewide analysis is attached as follows:

<u>Comparison 1</u>	<u>Real Estate</u>	<u>Motor Vehicles</u>
Veteran, Widow or Widower – Average	\$197.75	\$192.11
Veteran, Widow or Widower – Median	\$170.00	\$141.90
<u>Comparison 2</u>	<u>Real Estate</u>	<u>Motor Vehicles</u>
100% Disabled Veteran – Average	\$328.02	\$232.90
100% Disabled Veteran – Median	\$300.00	\$197.52

Per State law exemptions go to real estate first and then to personal property (motor vehicles). In RI real estate and motor vehicles rates are different. Jamestown gives exemptions to all veterans with discharges other than dishonorable. Comparison 1 and Comparison 2 do not reflect a cumulative total for veterans. Discussion ensued of the cumulative totals resulting from the proposed revisions. As written the proposed revisions will give the Town the ability to change the exemptions by ordinance and will not require enabling legislation and amendment of State law. Town Council questions and comments proceeded, with explanation of current State law and revised language for Jamestown.

Discussion ensued of the motor vehicle tax that may be reduced or eliminated by the General Assembly. Discussion ensued of the exemptions for Gold Star Parents that is reflected in a different section of State law that will be addressed in the future. The Town needs to address exemption revisions for budgeting purposes. The steps include adoption of a Resolution to go forward for approval of enabling legislation by the General Assembly, followed by drafting of an ordinance and a public hearing for ordinance adoption. Discussion ensued of the housekeeping issues addressed in the proposed revisions.

President White read Resolution No. 2019-01 “A Resolution Relative to the Veterans’ Exemption, RIGL § 44-3-4”. Discussion ensued of Resolution language and specially adapted housing that refers to real estate only.

A motion was made by Councilor White with second by Vice President Meagher to adopt this Resolution as read excluding the \$500 that is in the printed version we have. President White, Aye; Vice President Meagher, Aye; Councilor Beye, Aye; Councilor White, Aye; Councilor Piva, Aye.

A motion was made by Vice President Meagher with second by Councilor Piva to increase the tax credit for veterans from \$150 to \$250, noting this is cumulative and recognizing that it costs about \$40,000. President White, Aye; Vice President Meagher, Aye; Councilor Beye, Aye; Councilor White, Aye; Councilor Piva, Aye.

Discussion involved the 100% disabled category and Ethics Commission advisories allowing Town Council members to vote on this issue. There are 14 100% disabled veterans in Jamestown. The cumulative effect would be \$750.

A motion was made by Vice President Meagher with second by Councilor Piva to double the 100% disabled credit to be \$500 from \$300. President White, Aye; Vice President Meagher, Aye; Councilor Beye, Aye; Councilor White, Aye; Councilor Piva, Aye.

Ray Dunlevy of Bay Street thanked the Council for recognizing our veterans with the proposed revisions to the tax exemptions, as a veteran and member of the Veterans of Foreign Wars.

A motion was made by Vice President Meagher with second by Councilor White to raise the widow and widower tax credit to \$250. President White, Aye; Vice President Meagher, Aye; Councilor Beye, Aye; Councilor White, Aye; Councilor Piva, Aye.

Council members note the Ethics Commission determination they can vote on the Veterans' Exemption and thanked Town staff for their efforts.

- D) Town Council Rules and Procedures; review, discussion and/or potential action and/or vote

Vice President stated this may be too extensive to discuss this evening. This has been rewritten several times and it governs how the agenda is created. This could be reviewed along with Goals and Objectives at a work session.

- E) Upcoming Meetings and Sessions – dates and times
 - 1) Town Council Meeting Schedule – February 4th, February 19th and March 4th at 6:30 p.m.; review, discussion and/or potential action and/or vote
 - 2) Town Council Interviews – scheduling additional interview session, as needed; review, discussion and/or potential action and/or vote
 - 3) Town Council Tour of Town Facilities (Part 2) – January 25th

The tour begins at 9:00 a.m. at Town Hall.

IX. NEW BUSINESS

- A) Proposed Town Department for Senior Services; review, discussion and/or potential action and/or vote

Town Administrator Nota introduced Heidi Moon, representing the Friends of the Jamestown Seniors. Ms. Moon read the statement prepared by the Friends of the Jamestown Seniors highlighting the history of the 501(c)3 Friends organization formed in 1989, the Senior Center at 6 West Street, senior activities, providing meals, field trips, enhancing the Senior Center décor, funding, and their substantial contributions over the years. Since 2018 the Friends organization recognized the need for a Department of Senior Services. They support Senior Coordinator Betsey Anderson as the ideal person to provide this transition. They support Town Administrator Nota, his recognition of the importance of a department dedicated to seniors, and his proposal for a Department of Senior Services. The Friends of Jamestown Seniors look forward to working with and supporting the Town of Jamestown as we create a place where seniors can continue to thrive and be a model for other communities as we demonstrate how seniors and town government work together to provide an ideal community for aging in place.

Town Administrator Nota stated the Council, Friends and Jamestown community have reviewed the issues and information, and we are ready to have a Department of Senior Services. 50% of Jamestown's population is 50 or over. Meal Site participation has quadrupled, demonstrating the need for expanded services and a separate department to manage services on a full time basis, with collaboration of all Town departments to make the entire senior operation successful. The Town is not looking to increase staff, but in the future staff, funding, and facility development may be needed. It is time to move forward, job descriptions are needed, and recommendation for a director, with Council approval, during the budget approval process.

Council discussion included budget changes, seniors are the largest population demographic in Jamestown, and as we age there will be more seniors needing core services. Council members are supportive and happy to see the two groups working together.

A motion was made by Councilor Beye with second by Councilor Piva to accept the Town Administrator Nota's MOU. President White, Aye; Vice President Meagher, Aye; Councilor Beye, Aye; Councilor White, Aye; Councilor Piva, Aye. (Applause)

- B) Public Artwork Gift Policy, as developed by the Jamestown Ad Hoc Committee for Public Art; review, discussion and/or potential action and/or vote

Duncan Pendlebury of Wright Lane, Chair of the Ad Hoc Committee for Public Art addressed the Council regarding their proposed policy for accepting public art as a gift. Public art policies of other communities were researched and a policy developed that conformed to what is important to Jamestown. The goal is to place art in public places that has relationship to the Town, in compliance with the Comprehensive Plan, and any donation not cost the town money and born by the donor. All costs would be reviewed by

the Council. If this policy is approved, it will be used for review of the proposed gift. The Ad Hoc Committee is meeting tomorrow night and will be discussing location and reviewing public spaces that may affect the placement and come back to Council for long-term locations for the future, including review with the Planning Department.

Council members commented on the need for a policy in order to evaluate the current gift and its placement and the location recommendation for the current gift. Mr. Pendlebury stated their recommendation is there would be no conditions by any donor, only suggestions for review by the Committee. The donor committee did not lose any support with the revised deadline and have indicated they prefer East Ferry, with the exact location not pinned down. The Committee would review locations including necessary easements that may be needed. The donor committee requested a three to five-year duration guarantee for placement of the current gift, but the Committee leaves that decision to the Town. The current art would require CRMC approval. The Council noted their appreciation for the efforts of the Ad Hoc Committee. Discussion continued.

A motion was made by Vice President Meagher with second by Councilor Piva to approve the Public Artwork Gift Policy. President White, Aye; Vice President Meagher, Aye; Councilor Beye, Aye; Councilor White, Aye; Councilor Piva, Aye.

- C) Jamestown Fire Department Call Box Replacement Program: Chief James Bryer and Deputy Chief Howard Tighe; review, discussion and/or potential action and/or vote

Town Administrator referenced funding for the call box replacement project in the 2018-2019 capital budget (\$50,000) and provided background details for the program. JFD would like to provide time for local businesses to convert due to costs and required maintenance fee. They would like to have an RFP process to keep costs low and deal with one vendor. JFD would like the Town to consider a payment plan for local businesses that could be addressed by ordinance. Chief Bryer and Deputy Chief Tighe are here to answer questions so that we know what to expect, with implementation beginning in July.

Deputy Chief Tighe explained the current system installed in 1903 and updated in 1950, the difficult in getting repair parts, and the personnel to do this type of work. The current telegraph system would be replaced with a radio Controlled system. They would like an RFP process so that they can work with one vendor. Discussion ensued. Prior to going to business owners they need Town Council adoption of a program and structuring of a time table. The next step is to speak with business owners by mid-March. The estimated cost for each business is \$2,500 to \$3,000. The proposed system would eliminate the street boxes.

Town Administrator Nota reviewed potential financing options for local businesses in the event it is needed. JFD prefers one vendor, which will be efficient and keep costs down. Of the 63 call box locations the Town owns 14. Lengthy discussion ensued.

A motion was made by Councilor Beye with second by Councilor Piva to approve the conversion of the current system to a radio call box program, as well as the
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development and implementation of funding options for individual applicants, and allow the Fire Department to utilize one RFP for the acquisition and installation of the units. President White, Aye; Vice President Meagher, Aye; Councilor Beye, Aye; Councilor White, Aye; Councilor Piva, Aye.

X. ORDINANCES, APPOINTMENTS, VACANCIES AND EXPIRING TERMS

- A) Appointments, Vacancies, and Expiring Terms; review, discussion and/or potential action and/or vote on each listed appointment and/or vacancy
 - 1) Jamestown Affordable Housing Committee (Two vacancies with One vacancy with a three-year term ending date of May 31, 2021, One vacancy with an unexpired three-year term ending date of May 31, 2020); duly advertised
 - a) Letter of interest for appointment
 - i) Sydney Keen

A motion was made by Vice President Meagher with second by Councilor Piva to appoint Sydney Keen to the Affordable Housing Committee. President White, Aye; Vice President Meagher, Aye; Councilor Beye, Aye; Councilor White, Aye; Councilor Piva, Aye.

- 2) Jamestown Conservation Commission (One vacancy with a three-year term ending date of December 31, 2021); duly advertised
 - a) Letters of interest for appointment
 - i) Jessica Wurzbacher
 - ii) Sydney Keen
 - iii) Susan Gorelick

Council members noted we had terrific applicants. Susan Gorelick would be great fit for the Water Resources Protection Committee that will be organized after coordination with URI to formulate a committee charge.

A motion was made by Councilor White with second by Councilor Beye to appoint Jessica Wurzbacher to the Conservation Commission.

Discussion. We need to let candidates know their credentials are impressive and we want to use them on other committees.

Back to the vote on the motion. **President White, Aye; Vice President Meagher, Aye; Councilor Beye, Aye; Councilor White, Aye; Councilor Piva, Aye. So voted.**

- 3) Jamestown Fire Department Compensation Committee (One vacancy with a three-year term ending date of May 31, 2021); duly advertised
 - a) Letter of interest for appointment
 - i) Sydney Keen

This appointment will be postponed.

- 4) Jamestown Harbor Management Commission (Three vacancies with three-year term ending dates of December 31, 2021); duly advertised
 - a) Letters of interest for reappointment
 - i) Eric Lexow
 - ii) Wayne Banks
 - iii) Daniel Wurzbacher
 - b) Letters of interest for appointment
 - i) Nicholas Radesca
 - ii) Stephen Murphy

Council members commented all candidates are extremely qualified, one candidate withdrew, the current group of members work well together, the new applicants are impressive.

A motion was made by Councilor White with second by Vice President Meagher to reappoint current members Eric Lexow, Wayne Banks and Daniel Wurzbacher. President White, Aye; Vice President Meagher, Aye; Councilor Beye, Aye; Councilor White, Aye; Councilor Piva, Aye.

- 5) Jamestown Juvenile Hearing Board (Two Alternate Member vacancies with two-year term ending dates of December 31, 2020); duly advertised
 - a) Letter of interest for appointment
 - i) Sydney Keen

Sidney made a good case for having a younger member

A motion was made by Vice President Meagher with second by Councilor Piva to appoint Sydney Keen as Alternate to the Juvenile Hearing Board. President White, Aye; Vice President Meagher, Aye; Councilor Beye, Aye; Councilor White, Aye; Councilor Piva, Aye.

- 6) Jamestown Philomenian Library Board of Trustees (One vacancy with a three-year term ending date of December 31, 2021); duly advertised
 - a) Letters of interest for appointment
 - i) Michael Lichtenstein
 - ii) Cathy Kaiser

We had excellent, skillful candidates, and this is a difficult choice.

A motion was made by Vice President Meagher with second by Councilor White to appoint Cathy Kaiser to the Library Board of Trustees. President White, Aye; Vice President Meagher, Aye; Councilor Beye, Aye; Councilor White, Aye; Councilor Piva, Aye.

- 7) Jamestown Planning Commission (One vacancy with a four-year term ending date of December 31, 2022); duly advertised
 - a) Letter of interest for reappointment
 - i) Dana Prestigiacommo
 - b) Letters of interest for appointment
 - i) Richard Lynn
 - ii) Sydney Keen
 - iii) Erik Brine

A motion was made by Councilor Piva with second by Vice President Meagher to reappoint Dana Prestigiacommo to the Planning Commission. President White, Aye; Vice President Meagher, Aye; Councilor Beye, Aye; Councilor White, Aye; Councilor Piva, Aye.

- 8) Jamestown Tree Preservation and Protection Committee (Three vacancies with One unexpired three-year term ending date of December 31, 2019 and Two three-year term ending dates of December 31, 2021); duly advertised (no applicants)
- 9) Jamestown Zoning Board of Review – Alternate Member (Two vacancies with one-year term ending dates of December 31, 2019); duly advertised
 - a) Letter of resignation
 - i) Lisa Hough – 2nd Alternate
 - b) Letter of interest for appointment
 - i) Erik Brine

A letter of thanks should be sent to Lisa Hough.

A motion was made by Vice President Meagher with second by Councilor Piva to appoint Erik Brine as 2nd Alternate to the Zoning Board of Review. President White, Aye; Vice President Meagher, Aye; Councilor Beye, Aye; Councilor White, Aye; Councilor Piva, Aye.

XI. CONSENT AGENDA

A motion was made by Vice President Meagher with second by Councilor White to approve and accept the Consent Agenda. President White, Aye; Vice President Meagher, Aye; Councilor Beye, Aye; Councilor White, Aye; Councilor Piva, Aye.

The Consent Agenda approved consists for the following:

- A) Adoption of Town Council Minutes
 - 1) January 7, 2019 (interview session)

- 2) January 7, 2019 (regular meeting)
- 3) January 14, 2019 (interview session)
- B) Abatements and Addenda of Taxes
 - Total Abatements: \$15,224.57 Total Addenda: \$14,933.16
 - 1) Motor Vehicle Abatements to 2018 Tax Roll

	<u>Account/Abatement Amount</u>	
a)	01-0120-00M	\$ 7.92
b)	01-0471-06M	\$ 3.65
c)	03-0749-25M	\$ 11.40
d)	04-0843-78M	\$ 40.77
e)	08-0957-05M	\$ 61.00
f)	12-0447-75M	\$ 13.01
g)	13-1359-00M	\$ 7.52
h)	14-0046-00M	\$ 8.43
i)	14-0430-50M	\$ 8.43
j)	18-0864-01M	\$ 2.52
k)	19-0008-75M	\$ 15.56
l)	19-0763-15M	\$ 1.02
 - 2) Real Property/Tangible Abatements to 2018 Tax Roll

	<u>Account/Abatement Amount</u>	
a)	04-0255-70	\$3,091.68
b)	13-1396-45	\$4,813.16
c)	16-0688-00	\$ 110.18
d)	19-0268-00	\$7,028.32
 - 3) Addenda to 2018 Roll

	<u>Account/Addenda Amount</u>	
a)	04-0255-70	\$3,091.68
b)	13-1396-45	\$4,813.16
c)	16-0688-00	\$ 110.18
d)	19-0268-00	\$7,028.32
- C) Abutter Notification
 - 1) NOTICE is hereby given that the Jamestown Zoning Board of Review will hold a Public Hearing on January 29, 2019, at the Jamestown Town Hall, 93 Narragansett Avenue, Jamestown, RI upon the following: Application of Jon A. Fredette, whose property is located at 16 Court St., and further identified as Assessor's Plat 2, Lot 22 for a variance from Article 3, Section 82-302, Table 3-2 Setbacks and Article 6, Section 82-605 Variances Granted to construct a covered roof over existing deck with a north rear setback of 22'.5" where 40' is required. Said property is located in a R80 zone and contains 15,000 sq. ft.
- D) CRMC Notices
 - 1) January 2019 Amended Calendar
- E) Finance Director's Report

XII. COMMUNICATIONS, PETITIONS, AND PROCLAMATIONS AND RESOLUTIONS FROM OTHER RHODE ISLAND CITIES AND TOWNS

A motion was made by Vice President Meagher with second by Councilor Piva to receive the Communications. President White, Aye; Vice President Meagher, Aye; Councilor Beye, Aye; Councilor White, Aye; Councilor Piva, Aye.

The Communications, Petitions, and Resolutions and Proclamations from other RI cities and towns received consists of the following:

- A) Communications
 - 1) Public Notice of the Transportation Advisory Committee for Transportation Conformity Determination for the 1997 Ozone NAAQS FFY 2018-2027 State Transportation Improvement Program
 - 2) Letter of Discover Newport with a copy of their consolidated audit for the fifteen-month period ended June 30, 2018

Councilor Piva referenced the letter of M. Katherine O'Neill. It was noted the letter was sent directly to Council members only via email.

XIII. AGENDA ITEMS FOR THE NEXT MEETING AND FUTURE MEETINGS

- A) Town Council Goals and Objectives (work session to be scheduled)
- B) Water Resources Protection Committee (February/March)
- C) Budget Work Sessions for FY 2019-2020 (February 4)
- D) Paper streets in Jamestown and water access
- E) Liquor License Public Hearings – Transfer of Stock and New License (February 4)
- F) Road Abandonments petition discussion (February 4)

The following items will be added to upcoming agendas:

- Sustainability Plan presentation by Horsely Witten Group
- FY 2018 Town Audit presentation by Baxter Dansereau & Associates

XIV. EXECUTIVE SESSION

None.

XV. ADJOURNMENT

A motion was made by Vice President Meagher with second by Councilor White to adjourn. President White, Aye; Vice President Meagher, Aye; Councilor Beye, Aye; Councilor White, Aye; Councilor Piva, Aye.

The Jamestown Town Council adjourned the regular meeting at 9:24 p.m.

Attest:

Cheryl A. Fernstrom, CMC, Town Clerk

Copies to: Town Council
 Town Administrator
 Finance Director
 Town Solicitor

JAMESTOWN ZONING BOARD OF REVIEW

Minutes of the December 18, 2018 Meeting

A regular meeting of the Jamestown Zoning Board of Review was held at the Jamestown Town Hall, 93 Narragansett Avenue. The Chairman called the meeting to order at 7:00 p.m. The clerk called the roll and noted the following members present:

Richard Boren, Chair
Dean Wagner, Vice-Chair
Terence Livingston, Member
Edward Gromada, Member
Marcy Coleman, Member
Lisa Hough, 2nd Alt.

Also present: Brenda Hanna, Stenographer
Chris Costa, Zoning Officer
Pat Westall, Zoning Clerk
Wyatt Brochu, Counsel

MINUTES

Minutes of November 27, 2018

A motion was made by Marcy Coleman and seconded by Edward Gromada to accept the minutes of the November 27, 2018 meeting as presented.

The motion carried by a vote of 5 -0.

Richard Boren, Dean Wagner, Terence Livingston, Edward Gromada, Marcy Coleman voted in favor of the motion.

Lisa Hough was not seated and Judith Bell was absent.

CORRESPONDENCE

A letter from Christian Infantolino, Esq. requesting a one year extension for the variance granted August 24, 2016 to Alfred & Tiffany Mattera for Plat 12, Lot 218. The applicants were previously granted a one year extension on July 26, 2017, however, due to conditions outside of their control they require more time in order

to properly insure the project is completed correctly. The applicants respectfully request that this extension be granted until September 28, 2019; review, discussion and/or potential action and/or vote

Mattera

A motion was made by Terence Livingston and seconded by Richard Boren to grant the request of a one year extension for the variance granted August 24, 2016 to Alfred & Tiffany Mattera for Plat 12, Lot 218. This extension is granted until September 28, 2019.

The motion carried by a vote of 5 -0.

Richard Boren, Dean Wagner, Terence Livingston, Edward Gromada, Marcy Coleman voted in favor of the motion.

Lisa Hough was not seated and Judith Bell was absent.

OLD BUSINESS

Barber

A motion was made by Terence Livingston and seconded by Edward Gromada to grant the request of Donata & Neill Barber, whose property is located at 108 Howland Ave., and further identified as Assessor's Plat 9, Lot 516 for a variance & special use permit from Article 3, Section 82-302, Table 2 - setback requirements, Article 14, Section 82-1403-H-Detached AFDU, Article 6, Section 82-601 & 606 Special Use Permits, conditions for granting a variance. Request minimum relief per articles to allow for an existing approved AFDU that is .8 ft. from the rear lot line instead of the required 30 ft.

Regarding this request, this Board has determined that this application does satisfy the requirements of ARTICLE 6, SECTION 600

Regarding the request for a Variance, this Board has determined that this application does satisfy the requirements of ARTICLE 6, SECTION 606, PARAGRAPHS 1 through 4, and SECTION 607, PARAGRAPH 2.

Regarding the request for a Special Use Permit, this Board has determined that this application does satisfy the requirements of ARTICLE 6, SECTION 602.

This Variance is granted with the following restriction(s):

This project must be constructed in strict accordance with the site and building plans duly approved by this Board.

This motion is based on the following findings of fact:

1. Said property is located in a R20 zone and contains 16,500 sq. ft.
2. The project will utilize the existing garage footprint.
3. Party is requesting both a special use and dimensional variance.
4. The applicant will raise the roof line 7' and add 2 dormers for family sleeping loft.

The motion carried by a vote of 5 -0.

Richard Boren, Dean Wagner, Terence Livingston, Edward Gromada, Marcy Coleman voted in favor of the motion.

Lisa Hough was not seated and Judith Bell was absent.

NEW BUSINESS

Hamilton & Young

A motion was made by Terence Livingston and seconded by Dean Wagner to sustain the appeal of Paul Hamilton and Patricia Young whose property is located at 260 Beavertail Road, Jamestown, RI, and further identified as Tax Assessor's Plat 12, Lots 42 and 212, for an appeal pursuant to the Zoning Ordinance, Article 82, Section 408 ("Appeal of a decision of the zoning enforcement officer"). Mr. Hamilton and Ms. Young appeal the Zoning Enforcement Officer's decision not to take action on their formal, written request that he take action with respect to their neighboring property owner's (Geoffrey Hamlin and Kristan Peters Hamlin, together, the "Hamlins") tennis court structure (located at 0 Battery Lane, Tax Assessor's Plat 11, Lot 38), specifically to:

1. require complete removal of the tennis court structure and regrading of the area to preconstruction elevations as reflected in the existing plans;
2. formally deny the November 6, 2017 Northeast Engineers & Consultants, Inc. drainage plan (entitled "Proposed Improvements in the Vicinity of Tennis Court") submitted by the Hamlins, because, for one, it is an "after-the-fact" plan

that is not appropriate under the soil erosion and sedimentation provisions of the Town Code; and

3. require the Hamlins to submit an appropriate drainage plan, if still necessary for the work proposed on the whole of the Hamlin's' property.

Paul Hamilton and Patricia Young's property is located in an RR-80 zone and contains approximately 45.195 acres.

The Board sustains the appeal based on the following findings of fact:

1. The Building Official, Mr. Costa, did not take any enforcement action on the appellant about 3 requests.
2. In the previous hearing, appellants have presented extensive evidence of the harm the illegal tennis court foundation has caused and continues to cause on their property.
3. Mr. Costa has issued a violation notice in the form of a stop work order in connection with the "patio" tennis court he has failed to require corrective action.
4. Upon appellants specific request following the Board's delegation of authority to him to take action and resolve the existing zoning violation he has failed to do so or even articulate a reason not to do so.
5. The Board finds Mr. Costa's testimony credible.
6. The Board finds Ms. Hamlin's testimony not credible.
7. The Board finds that the tennis court is an accessory structure that was constructed without a primary structure on the property in violation of the Zoning Ordinance.
8. The Hamlins unilaterally and regarded the area around the tennis court in violation of the Zoning Ordinance.

The motion carried by a vote of 4 -1.

Dean Wagner, Terence Livingston, Edward Gromada, Marcy Coleman voted in favor of the motion.

Richard Boren voted against the motion.

Lisa Hough was not seated and Judith Bell was absent.

ADJOURNMENT

A motion was made and seconded to adjourn at 9:35 p.m.
The motion carried unanimously.



**Town of Jamestown
Tax Assessor**

**93 Narragansett Avenue
Jamestown, RI 02835**

**Phone: 401-423-9802
Email: cbrochu@jamestownri.net**

To: COUNCIL PRESIDENT WHITE, JAMESTOWN TOWN COUNCIL

From: CHRISTINE BROCHU, JAMESTOWN TAX ASSESSOR

Subject: ABATEMENTS/ADDENDA OF TAXES FOR THE **February 4, 2019** MEETING

REAL PROPERTY/TANGIBLE ABATEMENTS TO 2018 TAX ROLL

01-0696-85 Atwood, Christopher & Sheryl	Plat 7, Lot 7 transferred on 1-8- 2019 to Account 14-0373-45	\$6,892.03
02-0116-74 Bank of New York Mellon	Plat 8, Lot 607 transferred on 1-7- 2019 to Account 03-1522-30	\$3,281.07
02-0614-01 Berry, Seth & Julie	Plat 8, Lot 465, Unit B transferred on 1-2- 2019 to Account 04-0255-70	\$5,206.37
03-0980-30 Clingstone Realty Inc.	Plat 10, Lot 154 transferred on 1-23-2019 to Account 01-0001-32	\$2,486.85
08-0273-54 Hauke, Richard Thomas	Plat 8, Lot 368 transferred on 1-16-2019 to Account 02-1338-80	\$7,721.76
15-0359-50 Owens, Dennis & Deborah	Plat 3, Lot 373 transferred on 1-18-2019 to Account 13-1555-08	\$3,296.27
16-0526-50 Peppas, Dimitrios	Plat 8, Lot 100 transferred on 1-15-2019 to Account 20-0235-50	\$3,655.42

ADDENDA TO 2018 TAX ROLL

01-0001-32 0 Delray LLC	Plat 10, Lot 154 transferred on 1-23-2019 from Account 03-0980-30	\$2,486.85
02-1338-80 Brookes, Mark D & Swett, Hannah M.	Plat 8, Lot 368 transferred on 1-16-2019 from Account 08-0273-54	\$7,721.76
03-1522-30 Creed, Joseph F Jr.	Plat 8, Lot 607 transferred on 1-7- 2019 from Account 02-0116-74	\$3,281.07
04-0255-70 Deacon, Kevin & Sherri	Plat 8, Lot 465, Unit B transferred on 1-2- 2019 from Account 02-0614-01	\$5,206.37
13-1555-08 Meyer, Petra & Kenneth Lee	Plat 3, Lot 373 transferred on 1-18-2019 from Account 15-0359-50	\$3,296.27
14-0373-45 Nieboer, Richard & Dianne	Plat 7, Lot 7 transferred on 1-8- 2019 from Account 01-0696-85	\$6,892.03
20-0235-50 Terry, Christopher & Diane	Plat 8, Lot 100 transferred on 1-15-2019 from Account 16-0526-50	\$3,655.42

TOTAL ABATEMENTS	\$ 32,539.77
TOTAL ADDENDA	\$ 32,539.77

RESPECTFULLY SUBMITTED,

Christine Brochu

CHRISTINE BROCHU
TAX ASSESSOR



State of Rhode Island and Providence Plantations
Coastal Resources Management Council
 Oliver H. Stedman Government Center
 4808 Tower Hill Road, Suite 3
 Wakefield, RI 02879-1900

(401) 783-3370
 Fax (401) 783-2069

PUBLIC NOTICE

File Number: 2018-05-124 Date: January 24, 2019

This office has under consideration the application of:

**602 East Shore Road Trust
 c/o Steve Tilley
 117 Mourning Dove Drive
 Saunderstown, RI 02874-2205**

for a State of Rhode Island Assent to construct and maintain:

Restack existing stones, add stones to provide toe protection and install 12” diameter coir logs, stabilize bank with *Rosa rugosa*, bay berry and arrowwood shrubs, install 6” x 6” treads (wood) for access over bank to shoreline.

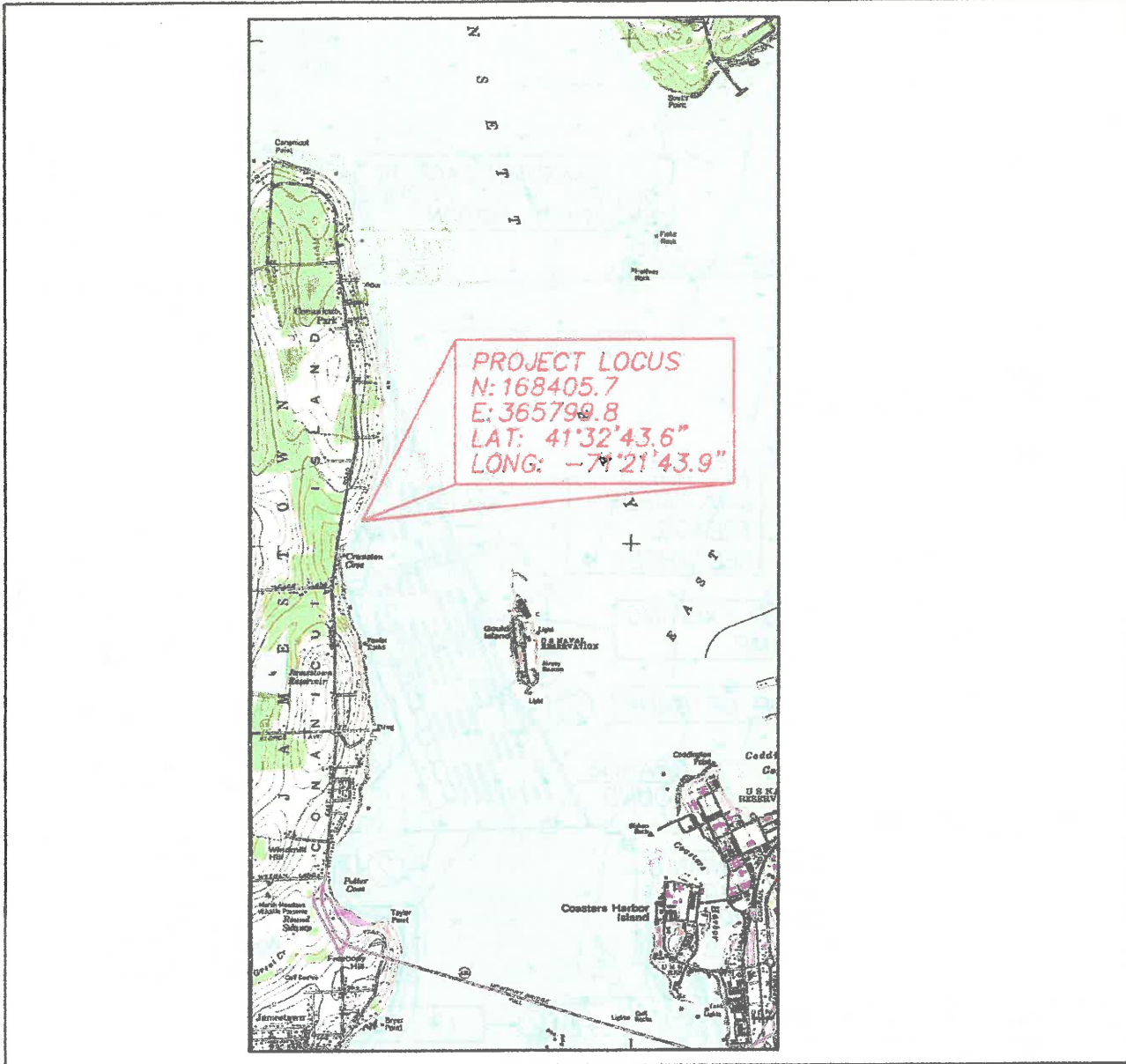
Project Location:	602 East Shore Road
City/Town:	Jamestown
Plat/Lot:	2 / 83
Waterway:	Narraganset Bay/East Passage

Plans of the proposed work may be seen at the CRMC office in Wakefield.

In accordance with the Administrative Procedures Act (Chapter 42-35 of the Rhode Island General Laws) you may request a hearing on this matter.

You are advised that if you have good reason to enter protests against the proposed work it is your privilege to do so. It is expected that objectors will review the application and plans thoroughly, visit site of proposed work if necessary, to familiarize themselves with the conditions and cite what law or laws, if any, would in their opinion be violated by the work proposed.

If you desire to protest, you must attend the scheduled hearing and give sworn testimony. A notice of the time and place of such hearing will be furnished you as soon as possible after receipt of your request for hearing. If you desire to request a hearing, to receive consideration, it should be in writing (**with your correct mailing address, e-mail address and valid contact number**) and be received at this office on or before February 24, 2019.

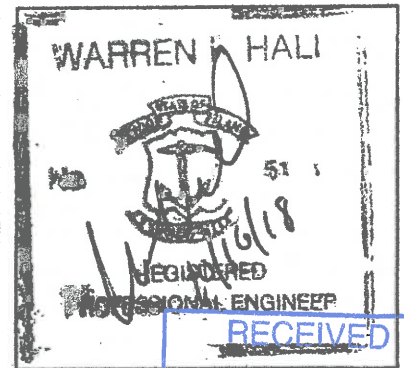


LOCUS PLAN
1" = 1 MILE

BANK STABILIZATION LOCUS PLAN

602 EAST SHORE ROAD TRUST
602 EAST SHORE ROAD
AP 2, LOT 83
JAMESTOWN, RI 02835

BY: WARREN HALL, CIVIL ENGINEER
9-29-18 SHEET 1 OF 4



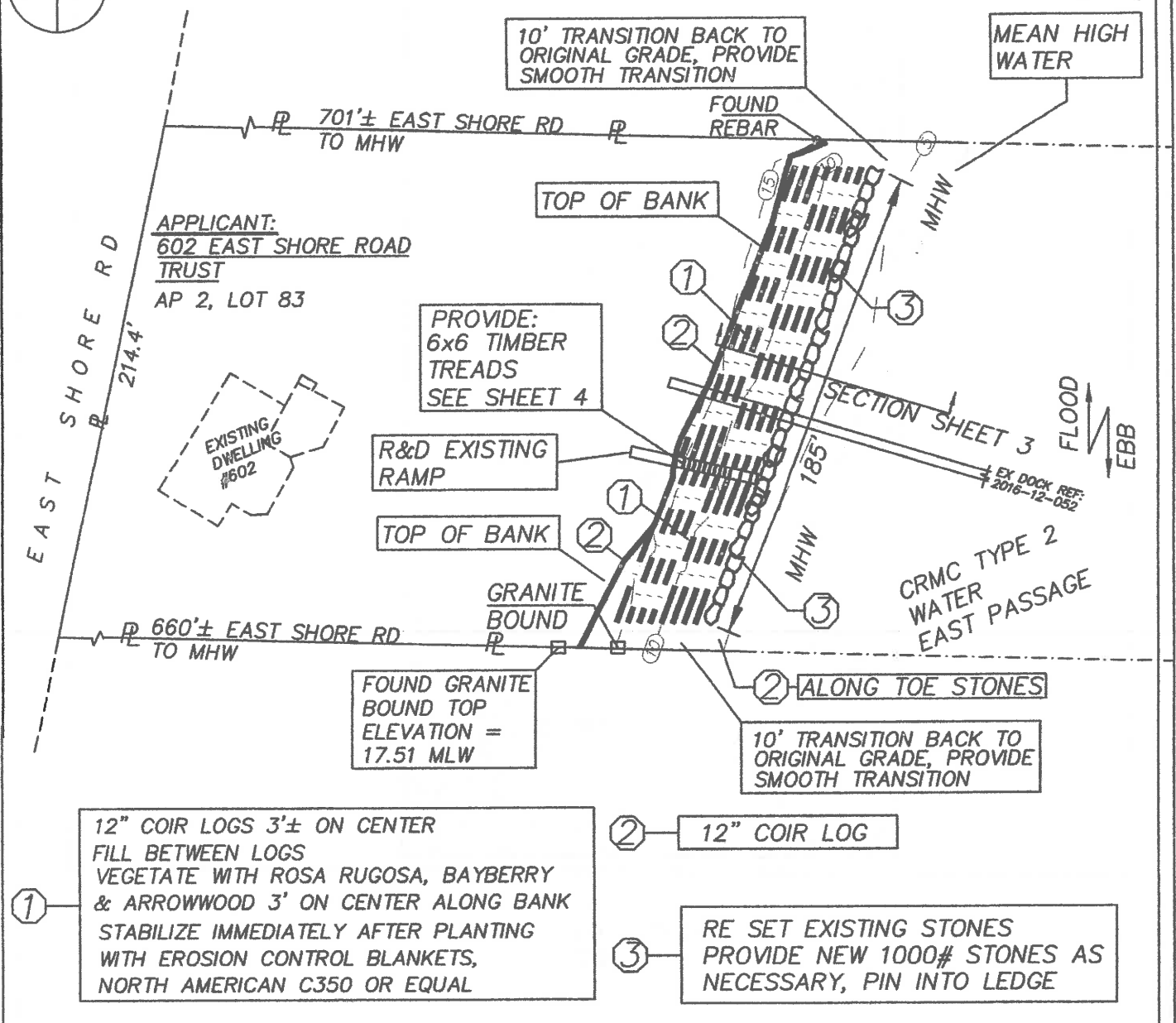
RECEIVED
OCT 17 2018
COASTAL RESOURCES
MANAGEMENT COUNCIL



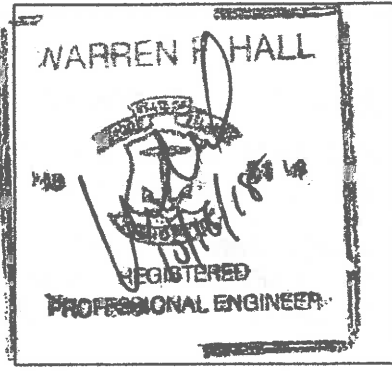
Scale 1" = 60'



LEGEND
 PL PROPERTY LINE
 MHW MEAN HIGH WATER
 MLW MEAN LOW WATER



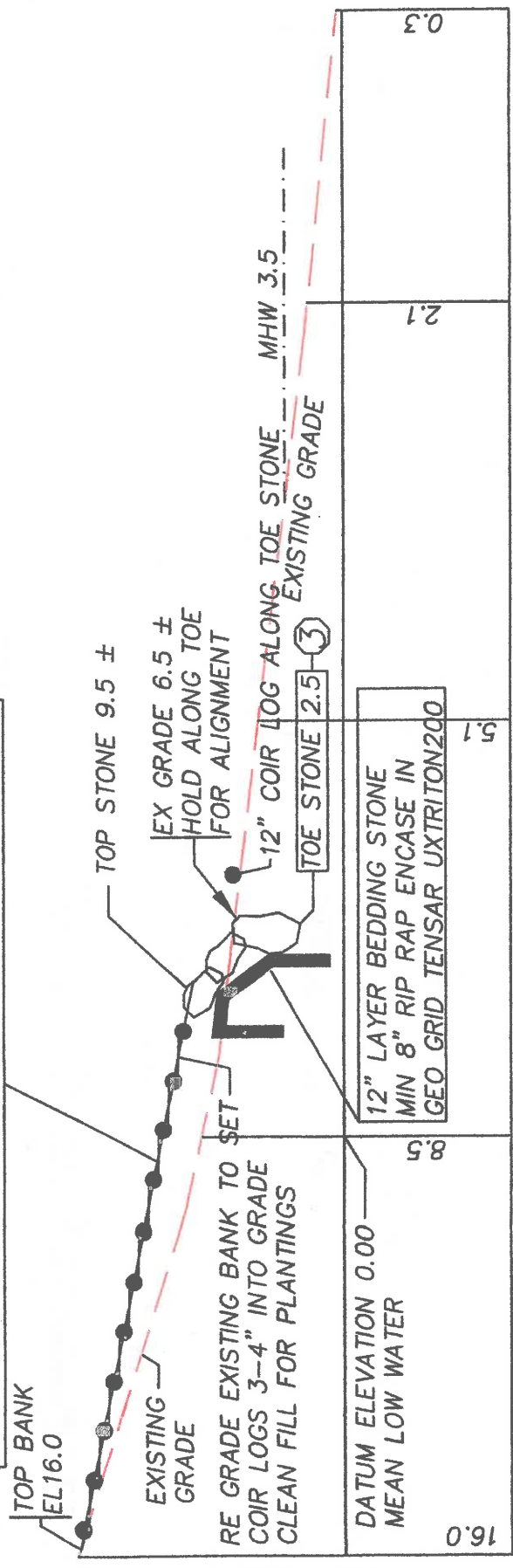
PROPOSED BANK STABILIZATION
 602 EAST SHORE ROAD TRUST
 602 EAST SHORE ROAD
 AP 2, LOT 83
 JAMESTOWN, RI 02835
 BY: WARREN HALL, CIVIL ENGINEER
 9-29-18 1"=60' SHEET 2 OF 4





12" COIR LOGS 3'± ON CENTER
 FILL BETWEEN LOGS
 VEGETATE WITH ROSA RUGOSA, BAYBERRY
 & ARROWWOOD 3' ON CENTER ALONG BANK
 ALL PLANTS TO BE MINIMUM 5 GALLON CONTAINER SIZE
 STABILIZE IMMEDIATELY AFTER PLANTING
 WITH EROSION CONTROL BLANKETS,
 NORTH AMERICAN C350 OR EQUAL

NOTE: IF LEDGE IS ENCOUNTERED
 REMOVE MECHANICALLY TO
 GRADE OR DRILL & PIN



SECTION THRU BANK (TYPICAL) 0+50
 1"=10'

PROPOSED BANK STABILIZATION
 602 EAST SHORE ROAD TRUST
 602 EAST SHORE ROAD
 MAP 2, LOT 83
 JAMESTOWN, RI 02835
 BY: WARREN HALL, CIVIL ENGINEER
 9-29-18 1"=60' SHEET 3 OF 4



RECEIVED
 OCT 17 2018
 COASTAL RESOURCES
 MANAGEMENT COUNCIL

TOP BANK
EL16.0

6x6 PT TIMBER x 4'
SET 2"± INT GRADE
FILL TO PROVIDE 1'
LEVEL TREAD AREA
SATBILIZE WITH NETTING

HAND PICK STONES TO PROVIDE
SMOOTH TREAD FOR ACCESS
AT BOTTOM OF PATH

NOTE: IF LEDGE IS ENCOUNTERED
REMOVE MECHANICALLY TO
GRADE OR DRILL & PIN

EX GRADE 6.5 ±
HOLD ALONG TOE
FOR ALIGNMENT

12" COIR LOG ALONG TOE STONE

EXISTING GRADE

TOE STONE 2.5

DATUM ELEVATION 0.00
MEAN LOW WATER

12" LAYER BEDDING STONE
MIN 8" RIP RAP ENCASE IN
GEO GRID TENSAR UXTRITON200

16.0

15.0

15.1

2.1

0.3

MHW 3.5

0+00

0+50

SECTION THRU 4' WALKWAY
1"=10'



Scale 1" = 10'

PROPOSED BANK STABILIZATION
602 EAST SHORE ROAD TRUST
602 EAST SHORE ROAD
AP 2, LOT 83
JAMESTOWN, RI 02835
BY: WARREN HALL, CIVIL ENGINEER
9-29-18 1"=60' SHEET 4 OF 4





State of Rhode Island and Providence Plantations
Coastal Resources Management Council
Oliver H. Stedman Government Center
4808 Tower Hill Road, Suite 3
Wakefield, RI 02879-1900

(401) 783-3370
Fax (401) 783-2069

PUBLIC NOTICE

File Number: 2014-12-056 Date: January 29, 2019

This office has under consideration the modification of assent application of:

Antonio & Joseph Pinheiro
161 Beacon Avenue
Jamestown, RI 02835

for a modification of a State of Rhode Island Assent to: grow hard shell clams *Mercenaria mercenaria* on an existing aquaculture site. The spat would be raised in already permitted floating cages, followed by bottom plant for grow out. Please see the attached map for location.

Project Location:	Narragansett Bay
City/Town:	Jamestown
Waterway:	Dutch Island Harbor

Plans of the proposed work may be seen at the CRMC office in Wakefield.

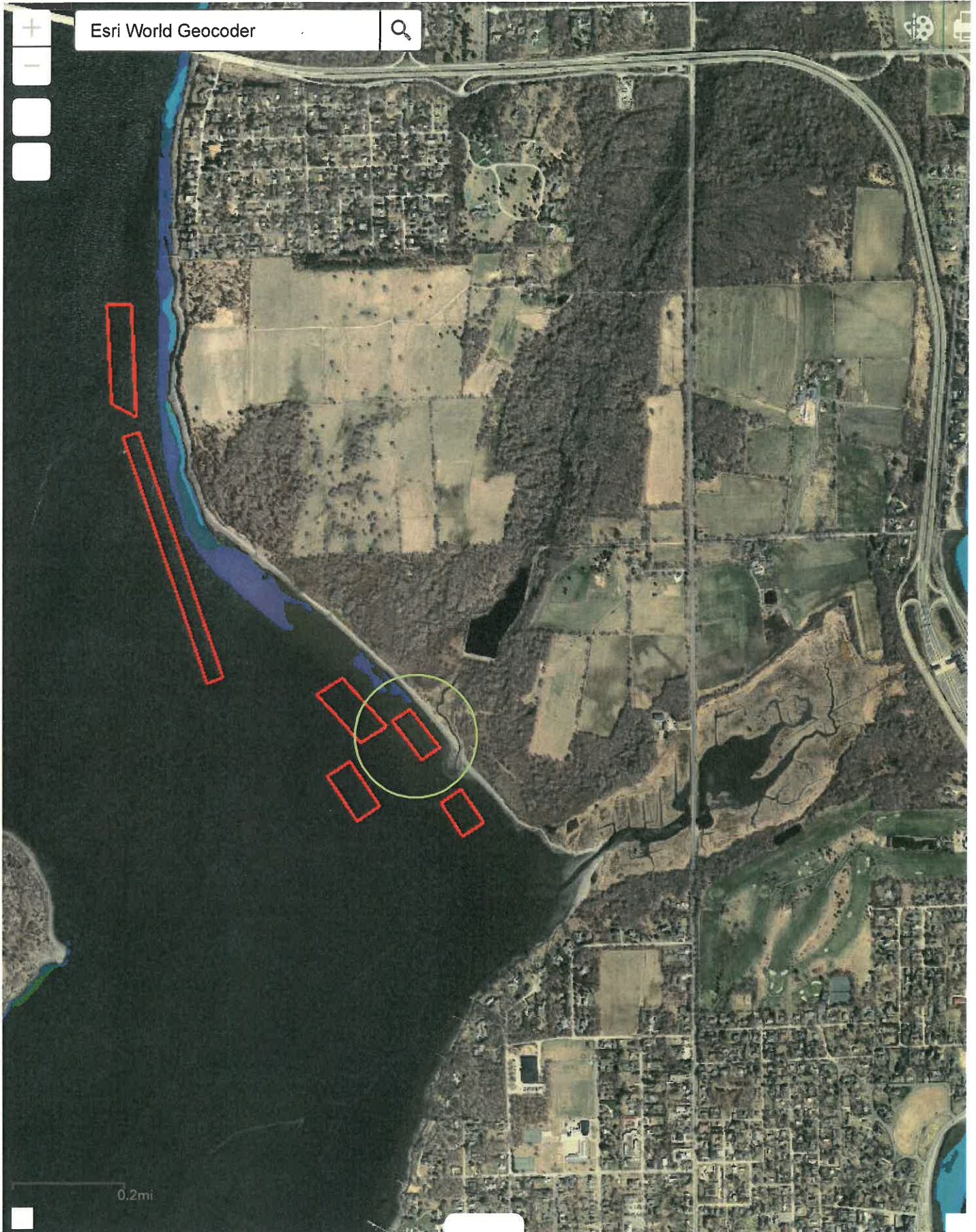
In accordance with the Administrative Procedures Act (Chapter 42-35 of the Rhode Island General Laws) you may request a hearing on this matter.

You are advised that if you have good reason to enter protests against the proposed work it is your privilege to do so. It is expected that objectors will review the application and plans thoroughly, visit site of proposed work if necessary, to familiarize themselves with the conditions and cite what law or laws, if any, would in their opinion be violated by the work proposed.

If you desire to protest, you must attend the scheduled hearing and give sworn testimony. A notice of the time and place of such hearing will be furnished you as soon as possible after receipt of your request for hearing. If you desire to request a hearing, to receive consideration, it should be in writing (**with your correct mailing address, e-mail address and valid contact number**) and be received at this office on or before March 1, 2019.

Approved Aquaculture Leases in Rhode Island

Need Help?





Incorporated 1757

Town of Hopkinton

HOPKINTON, RHODE ISLAND 02833

January 4, 2019

To: Rhode Island City and Town Councils

In re: State Financial Support to Education

Dear Honorable Council Members,

The continued concern of municipal leaders and others dealing with state financial support for local schools are everybody's concern. It impacts not only education funding but the ability of local government to address general government better. We continue to see the state spend money and focus on items that are not as relevant as education, such as private entities, as well as state government itself.

The ability of the various cities and towns to focus on education and general government deserves far better understanding and co-operation from the state. Our cities and towns do vary in household incomes, demographics and access to state services among other factors. However, Rhode Island's children come from all backgrounds.

The "grass roots" of Rhode Island, the cities and towns, need to hold the state government accountable to the spirit of the Rhode Island State Constitution, in regards to Article XII, dealing with education. The Rhode Island General Assembly needs to promote education better for all students regardless of where they are from.

Please advise as to your ideas on what we should expect and demand from the state in additional financial support for local schools and whether you would participate in such an effort to promote the future of Rhode Island.

Local government principally is funded by property taxes, which does not take in account the ability of taxpayers to pay them. Maintaining homes is crucial to Rhode Island families and is a housing issue as well.

The Hopkinton Town Council would be interested in hearing from you on these subjects. We look forward to your response.

Very truly yours,

Frank T. Landolfi
President, Hopkinton Town Council
1 Town House Road
Hopkinton, RI 02833

Enclosure: Article XII, Rhode Island State Constitution

Cc: RI League of Cities and Towns
RI City and Town Mayors, Managers & Administrators
RI Association of School Committees
RI Association of Department of Education
RI Superintendent's Association
RI School Committee's
American Federation of Teachers

CONSTITUTION OF THE STATE OF RHODE ISLAND AND PROVIDENCE PLANTATIONS

PREAMBLE

We, the people of the State of Rhode Island and Providence Plantations, grateful to Almighty God for the civil and religious liberty which He hath so long permitted us to enjoy, and looking to Him for a blessing upon our endeavors to secure and to transmit the same, unimpaired, to succeeding generations, do ordain and establish this Constitution of government.

ARTICLE XII OF EDUCATION

Section 1. Duty of general assembly to promote schools and libraries.

The diffusion of knowledge, as well as of virtue among the people, being essential to the preservation of their rights and liberties, it shall be the duty of the general assembly to promote public schools and public libraries, and to adopt all means which it may deem necessary and proper to secure to the people the advantages and opportunities of education and public library services.

Section 2. Perpetual school fund.

The money which now is or which may hereafter be appropriated by law for the establishment of a permanent fund for the support of public schools, shall be securely invested and remain a perpetual fund for that purpose.

Section 3. Donations.

All donations for the support of public schools, or for other purposes of education, which may be received by the general assembly, shall be applied according to the terms prescribed by the donors.

Section 4. Implementation of article — Diversion of funds prohibited.

The general assembly shall make all necessary provisions by law for carrying this article into effect. It shall not divert said money or fund from the aforesaid uses, nor borrow, appropriate, or use the same, or any part thereof, for any other purpose, under any pretence whatsoever.

TOWN OF BURRILLVILLE

Office of Town Clerk

Louise R. Phaneuf
Town Clerk



TOWN BUILDING
HARRISVILLE, R.I.

Telephone: (401) 568-4300 ext. 124
FAX: (401) 568-0490
E-mail: townclerk@burrillville.org
RI Relay 1-800-745-5555 (TTY)

Burrillville Town Council Resolution Supporting Amendments to Chapter §42-98. Energy Facility Siting Act

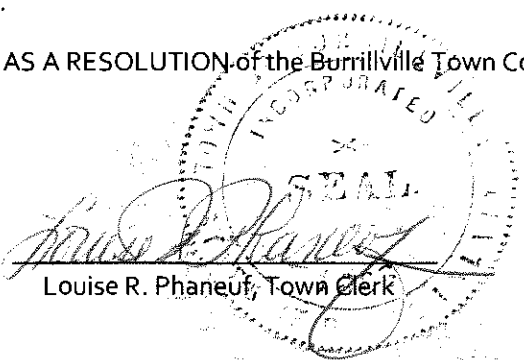
- Whereas, the Energy Facility Siting Act was enacted in 1986; and
- Whereas, the legislative findings of the Act, that "... the evaluation of proposals must recognize and consider the need for these facilities in relation to the overall impact of the facilities upon public health and safety, the environment and the economy of the state" are more true today than ever, having significant impact on all Rhode Islanders; and
- Whereas, the host community for proposed energy facilities is uniquely impacted by the law and related process; and
- Whereas, after over 30 years of utilization, the Energy Facility Siting Act requires global review and revision; and
- Whereas, the Burrillville Town Council initially requested amendment to the Act by Resolution in February 2017; and
- Whereas, in 2017, the General Assembly convened a Special Commission to Review the Energy Facility Siting Act; and
- Whereas, the Burrillville Town Council has developed proposed changes to the Energy Facility Siting Act based upon the Town's experience and the findings of the Special Commission; and
- Whereas, the proposed amendments to the Energy Facility Siting Act would provide greater protection and consideration to the concerns of host communities; and
- Whereas, the proposed amendments would also streamline the siting procedure and safeguards the need for reliable and affordable sources of energy while simultaneously protecting the state's environmental resources.

NOW THEREFORE BE IT RESOLVED that we, the Town Council of the Town of Burrillville, respectfully request that our legislative delegation submit the town's proposal for amendments Chapter §42-98. Energy Facility Siting Act.

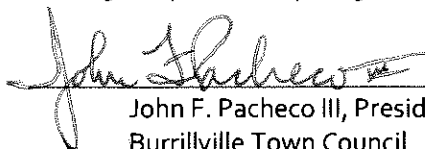
BE IT FURTHER RESOLVED that the town clerk is hereby instructed to submit a copy of this resolution to various City and Town Councils of the State of Rhode Island seeking their consideration and support of this proposal.

PASSED AS A RESOLUTION of the Burrillville Town Council this 9th day of January 2019

ATTEST:



Louise R. Phaneuf, Town Clerk


John F. Pacheco III, President
Burrillville Town Council