



TOWN COUNCIL MEETING
Jamestown Town Hall
Rosamond A. Tefft Council Chambers
93 Narragansett Avenue
Tuesday, January 22, 2019
6:30 PM

The public is welcome to participate in this Town Council meeting. Open Forum offers citizens the opportunity to clarify an item on the agenda, address items not on the agenda, or comment on a communication or Consent Agenda item. Citizens are welcome to speak to the subject of a Public Hearing, and are allowed to speak at the discretion of the Council President or a majority of Councilors present, or at other times during the meeting, in particular during New or Unfinished Business.

Anyone wishing to speak should use the microphone at the front of the room, stating their name and address for the record; comments must be addressed to the Council, not the audience. It is the Town Council's hope that citizens and Councilors alike will be respectful of each other's right to speak, tolerant of different points of view, and mindful of everyone's time.

Attachments for items on this meeting agenda are available to the public on the Town website at: <http://www.jamestownri.gov/town-government/town-council/town-council-meetings-minutes/2018-meetings-minutes/2018-meetings>

I. ROLL CALL

II. CALL TO ORDER, PLEDGE OF ALLEGIANCE

III. TOWN COUNCIL SITTING AS THE BOARD OF WATER AND SEWER COMMISSIONERS

- A) Approval of Minutes; review, discussion and/or potential action and/or vote
 - 1) December 17, 2018 (regular meeting)
- B) Open Forum
 - 1) Scheduled request to address
 - 2) Non-scheduled request to address
- C) Report of Town Officials - Status Reports; review, discussion and/or potential action and/or vote
 - 1) Pumping Report
 - 2) Town Projects Reports
 - a) Town Wells
 - b) Water Treatment Plant
 - c) Transfer Pumping/Reservoir
 - d) Distribution System
 - e) Wastewater Treatment Facility
 - 3) Finance Director's Report

Town Council Adjourns from sitting as the Board of Water and Sewer Commissioners

IV. ACKNOWLEDGEMENTS, ANNOUNCEMENTS, PRESENTATIONS, RESOLUTIONS AND PROCLAMATIONS

V. PUBLIC HEARINGS, LICENSES AND PERMITS

All approvals for licenses and permits are subject to the resolution of debts, taxes and appropriate signatures as well as, when applicable, proof of insurance.

- A) Licenses and Permits
 - 1) One Day Event/Entertainment License Application
 - a) Applicant: Payton Elizabeth Watson Memorial Foundation
 - Event: Payton's Pace 5K Run/Walk
 - Date: June 2, 2019
 - Location: Fort Getty Pavilion/streets of Jamestown/Fort Getty Pavilion
 - i) Request for waiver of Pavilion Rental Fee

VI. OPEN FORUM

Please note that, under scheduled requests to address, if the topic of the address is available to be put on the agenda, the Council may discuss the issue

- A) Scheduled request to address
- B) Non-scheduled request to address

VII. COUNCIL, ADMINISTRATOR, SOLICITOR, COMMISSION/COMMITTEE COMMENTS & REPORTS

- A) Town Administrator's Report: Andrew E. Nota
 - 1) Fort Getty Building Improvement Bid Status Update
 - 2) Streetlight RFP Development and PUC Hearing regarding lights on State Roads Status Update
 - 3) RI League of Cities and Towns Update
- B) Jamestown Police Department 2018 Final Report: Chief Edward A. Mello

VIII. UNFINISHED BUSINESS

For past discussion documentation, please visit <http://www.jamestownri.gov/town-government/town-council/town-council-meetings-minutes/2018-meetings-minutes/2018-meetings>

- A) Appointment of Probate Judge; review, discussion and/or potential action and/or vote
 - 1) Letters of interest and resumes; interviews conducted
 - a) Christine W. Ariel
 - b) Mark E. Liberati
 - c) Gregory F. Fater
- B) Golf Course Clubhouse Project presentation by Architect Bill Burgin and Authorization to proceed to 100% design and bid document development; review, discussion and/or potential action and/or vote
- C) Veterans Exemptions in the Town of Jamestown – request for review by Dennis Webster; review, discussion and/or potential action and/or vote
 - 1) Adoption of Resolution No. 2019-01: A Resolution Relative to Veterans' Exemptions in the Town of Jamestown, RIGL § 44-3-4

- D) Town Council Rules and Procedures; review, discussion and/or potential action and/or vote
- E) Upcoming Meetings and Sessions – dates and times
 - 1) Town Council Meeting Schedule – February 4th, February 19th and March 4th at 6:30 p.m.; review, discussion and/or potential action and/or vote
 - 2) Town Council Interviews – scheduling additional interview session, as needed; review, discussion and/or potential action and/or vote
 - 3) Town Council Tour of Town Facilities (Part 2) – January 25th

IX. NEW BUSINESS

- A) Proposed Town Department for Senior Services; review, discussion and/or potential action and/or vote
- B) Public Artwork Gift Policy, as developed by the Jamestown Ad Hoc Committee for Public Art; review, discussion and/or potential action and/or vote
- C) Jamestown Fire Department Call Box Replacement Program: Chief James Bryer and Deputy Chief Howard Tighe; review, discussion and/or potential action and/or vote

X. ORDINANCES, APPOINTMENTS, VACANCIES AND EXPIRING TERMS

- A) Appointments, Vacancies, and Expiring Terms; review, discussion and/or potential action and/or vote on each listed appointment and/or vacancy
 - 1) Jamestown Affordable Housing Committee (Two vacancies with One vacancy with a three-year term ending date of May 31, 2021, One vacancy with an unexpired three-year term ending date of May 31, 2020); duly advertised
 - a) Letter of interest for appointment
 - i) Sydney Keen
 - 2) Jamestown Conservation Commission (One vacancy with a three-year term ending date of December 31, 2021); duly advertised
 - a) Letters of interest for appointment
 - i) Jessica Wurzbacher
 - ii) Sydney Keen
 - iii) Susan Gorelick
 - 3) Jamestown Fire Department Compensation Committee (One vacancy with a three-year term ending date of May 31, 2021); duly advertised
 - a) Letter of interest for appointment
 - i) Sydney Keen
 - 4) Jamestown Harbor Management Commission (Three vacancies with three-year term ending dates of December 31, 2021); duly advertised
 - a) Letters of interest for reappointment
 - i) Eric Lexow
 - ii) Wayne Banks

- iii) Daniel Wurzbacher
 - b) Letters of interest for appointment
 - i) Nicholas Radesca
 - ii) Stephen Murphy
- 5) Jamestown Juvenile Hearing Board (Two Alternate Member vacancies with two-year term ending dates of December 31, 2020); duly advertised
 - a) Letter of interest for appointment
 - i) Sydney Keen
- 6) Jamestown Philomenian Library Board of Trustees (One vacancy with a three-year term ending date of December 31, 2021); duly advertised
 - a) Letters of interest for appointment
 - i) Michael Lichtenstein
 - ii) Cathy Kaiser
- 7) Jamestown Planning Commission (One vacancy with a four-year term ending date of December 31, 2022); duly advertised
 - a) Letter of interest for reappointment
 - i) Dana Prestigiacommo
 - b) Letters of interest for appointment
 - i) Richard Lynn
 - ii) Sydney Keen
 - iii) Erik Brine
- 8) Jamestown Tree Preservation and Protection Committee (Three vacancies with One unexpired three-year term ending date of December 31, 2019 and Two three-year term ending dates of December 31, 2021); duly advertised (no applicants)
- 9) Jamestown Zoning Board of Review – Alternate Member (Two vacancies with one-year term ending dates of December 31, 2019); duly advertised
 - a) Letter of resignation
 - i) Lisa Hough – 2nd Alternate
 - b) Letter of interest for appointment
 - i) Erik Brine

XI. CONSENT AGENDA

An item on the Consent Agenda need not be removed for simple clarification or correction of typographical errors. Approval of the Consent Agenda shall be equivalent to approval of each item as if it had been acted upon separately.

- A) Adoption of Town Council Minutes
 - 1) January 7, 2019 (interview session)
 - 2) January 7, 2019 (regular meeting)
 - 3) January 14, 2019 (interview session)
- B) Abatements and Addenda of Taxes

Total Abatements: \$15,224.57 Total Addenda: \$14,933.16

1) Motor Vehicle Abatements to 2018 Tax Roll

Account/Abatement Amount

a)	01-0120-00M	\$ 7.92
b)	01-0471-06M	\$ 3.65
c)	03-0749-25M	\$ 11.40
d)	04-0843-78M	\$ 40.77
e)	08-0957-05M	\$ 61.00
f)	12-0447-75M	\$ 13.01
g)	13-1359-00M	\$ 7.52
h)	14-0046-00M	\$ 8.43
i)	14-0430-50M	\$ 8.43
j)	18-0864-01M	\$ 2.52
k)	19-0008-75M	\$ 15.56
l)	19-0763-15M	\$ 1.02

2) Real Property/Tangible Abatements to 2018 Tax Roll

Account/Abatement Amount

a)	04-0255-70	\$3,091.68
b)	13-1396-45	\$4,813.16
c)	16-0688-00	\$ 110.18
d)	19-0268-00	\$7,028.32

3) Addenda to 2018 Roll

Account/Addenda Amount

a)	04-0255-70	\$3,091.68
b)	13-1396-45	\$4,813.16
c)	16-0688-00	\$ 110.18
d)	19-0268-00	\$7,028.32

C) Abutter Notification

1) NOTICE is hereby given that the Jamestown Zoning Board of Review will hold a Public Hearing on January 29, 2019, at the Jamestown Town Hall, 93 Narragansett Avenue, Jamestown, RI upon the following: Application of Jon A. Fredette, whose property is located at 16 Court St., and further identified as Assessor's Plat 2, Lot 22 for a variance from Article 3, Section 82-302, Table 3-2 Setbacks and Article 6, Section 82-605 Variances Granted to construct a covered roof over existing deck with a north rear setback of 22' .5" where 40' is required. Said property is located in a R80 zone and contains 15,000 sq. ft.

D) CRMC Notices

1) January 2019 Amended Calendar

E) Finance Director's Report

XII. COMMUNICATIONS, PETITIONS, AND PROCLAMATIONS AND RESOLUTIONS FROM OTHER RHODE ISLAND CITIES AND TOWNS

A) Communications

- 1) Public Notice of the Transportation Advisory Committee for Transportation Conformity Determination for the 1997 Ozone NAAQS FFY 2018-2027 State Transportation Improvement Program
- 2) Letter of Discover Newport with a copy of their consolidated audit for the fifteen-month period ended June 30, 2018

XIII. AGENDA ITEMS FOR THE NEXT MEETING AND FUTURE MEETINGS

- A) Town Council Goals and Objectives (work session to be scheduled)
- B) Water Resources Protection Committee (February/March)
- C) Budget Work Sessions for FY 2019-2020 (February 4)
- D) Paper streets in Jamestown and water access
- E) Liquor License Public Hearings – Transfer of Stock and New License (February 4)
- F) Road Abandonments petition discussion (February 4)

XIV. EXECUTIVE SESSION

XV. ADJOURNMENT

Pursuant to RIGL § 42-46-6(c) Notice of this meeting shall be posted on the Secretary of State's website and at the Town Hall and the Jamestown Philomenian Library. In addition, notice also may be posted at the Jamestown Police Station and on the Internet at www.Jamestownri.gov.

ALL NOTE: This meeting location is accessible to the physically challenged. If communications assistance is needed or other accommodations to ensure equal participation, please call 1-800-745-5555, or contact the Town Clerk at 401-423-9800, via facsimile to 401-423-7230, or email to cfernstrom@jamestownri.net not less than three (3) business days prior to the meeting.

Posted on the RI Secretary of State website January 17, 2019

**TOWN OF JAMESTOWN
TOWN COUNCIL MEETING**
for
TOWN, WATER AND SEWER MATTERS

Monday, December 17, 2018

A regular meeting of the Jamestown Town Council sitting as the Board of Water and Sewer Commissioners was called to order at the Jamestown Town Hall, Council Chambers, 93 Narragansett Avenue at 7:01 PM by Commission President Vice-President Mary E. Meagher.

The following members were present:

Nancy A. Beye
William J. Piva, Jr.
Randall White

Also present were:

Andrew Nota, Town Administrator
Peter D. Ruggiero Esq., Town Solicitor
Michael Gray PE, Public Works Director
Christina D. Collins, Finance Director
Cheryl Fernstrom, Town Clerk
Andy Wade, Parks and Recreation Director
Edward A. Mello, Police Chief
Denise Jennings, Water and Sewer Clerk

Absent:

Michael G. White, Commission President

AWARDS, PRESENTATIONS AND ACKNOWLEDGMENTS

(None)

READING AND APPROVAL OF MINUTES

1) 10/15/18 (regular meeting)

Commission consensus: To accept the 10/15/18 regular meeting minutes.

OPEN FORUM

Commission Vice-President Meagher noted that this open forum would be for water and sewer matters only.

1) Scheduled requests to address:

(No scheduled requests)

2) Non-scheduled request to address:

(No non-scheduled requests)

REPORT OF TOWN OFFICIALS

1) **Pumping Report:**

The Public Works Director reported the following:

- Pumping was down slightly for the months of October and November.
- JR-1 was turned off for the winter to protect the equipment and piping from freezing.
- Rainfall was up for the months of October and November (had 24 inches of rain over the past two months).
- Transfer pumping has been disconnected to protect the equipment and piping from freezing.
- North Reservoir is @ capacity, usable storage-60MG
- South Pond is @ capacity, usable storage-6MG

2) **Town project reports: (See attached Project Update Report dated December 2018)**

Water Treatment Plant:

The Public Works Director briefly outlined the membrane filtration annual maintenance process and stated that he has included photographs of the membrane filters and the staff completing this maintenance task at the Water Treatment Plant.

North Reservoir:

The Public Works Director stated that North Reservoir is currently full and overflowing, which is earlier than usual. The Public Works Director further stated that this overflow usually happens in the spring.

Public Facilities:

The Public Works Director stated that he is working with the Town Administrator to set up a tour for the incoming Town Council/Commission to view the Town owned facilities.

The Public Works Director stated that along with his monthly report, he has included a detailed report for the incoming Town Council/Commission to provide them with information for the major components of the water system consisting of wells, treatment plant, transfer pumping to the reservoir, the distribution system and general information on the Wastewater Treatment Plant operation.

Following clarification on a few items, it was the consensus of the Commission to accept the Public Works Director's report, as presented.

LETTERS AND COMMUNICATIONS

1) Letter of Joseph McGrady of Dutch Harbor Boatyard to Public Works Director Michael Gray re: request for relief from his 10/2018 Water and Sewer bill (Account #11-021010, Plat 8 Lot 463, 252 Narragansett Avenue)

Joseph McGrady of owner of 252 and 244 Narragansett Avenue stated that the water meter for 252 Narragansett Avenue supplies water to one sink in the shack and to the hose at the end of the dock for boat washing and that a leak was discovered in the hose to the dock. Mr. McGrady stated that since the Water and Sewer Bills are mailed to Ridgefield, CT to his partner and where the accountant is located, he was not aware of the issue.

Commission Vice-President Meagher stated that Michael Gray, Public Works Director had provided the Commission a memorandum regarding the situation, noting the following:

- Mr. McGrady is requesting relief from the sewer portion of the 10/18 Water and Sewer Bill as the water did not enter the sewer system.
- Historically, the Commission has granted relief, if it is determined that that the discharge was outside of the dwelling or into the ground.
- The Commission has not granted relief to a property owner for the water portion of the bill, since there is a cost associated with treating and delivering the water to the property.
- Water staff confirmed that the leak did not enter the municipal sewer system.

The Finance Director suggested that if relief was given on the sewer charges, that an average is taken on previous usage and that the adjustment be made accordingly.

Following brief discussion and clarification by the Commission, motion was made by Commissioner Randall White, seconded by Commissioner Beye to grant the request from Joseph McGrady of Dutch Harbor Boatyard located at 252 Narragansett Avenue (Plat 8, Lot 463) for relief on sewer charges, as prorated by an average of usage, as suggested by the Public Works Director and the Finance Director. So unanimously voted.

UNFINISHED BUSINESS

(None)

NEW BUSINESS

(None)

TOWN BUSINESS

(None)

ADJOURNMENT

There being no further business before the Commission, motion was made by Commissioner Piva, seconded by Commissioner Beye to adjourn the Water and Sewer meeting at 7:27 PM. So unanimously voted.

Attest:



Denise Jennings
Water and Sewer Clerk

xc: Commission Members (5)
Town Administrator
Town Solicitor
Public Works Director
Town Clerk

Project Update December 2018

WELLS

JR-1, JR-3

- JR-1 is turned off for winter conditions to protect equipment and piping from freezing.

TREATMENT PLANT

- Water department staff removed the membranes filters from the steel tanks to perform maintenance on the system. Individual membranes cartridges are placed in a tray of water and inspected for leaks. Strands that are found with a leak are cut-out and the membrane termination is injected with a silicone-based material and sealed. Over the past two weeks both filters were removed for inspection. I have included photos of the filter and of the staff performing maintenance on one membrane cartridge.

TRANSFER PUMPING/RESERVOIR

- The piping for our transfer pump has been disconnected to protect equipment from freezing during the winter months.
- Work on the south pond dam was postponed until the 2019 summer season.
- The improvements of the dam at south pond include a precast concrete system that will be installed on the surface of the earthen dam to protect it from erosion. The precast concrete mats have been delivered and were off loaded and stacked at the transfer station until we begin the project next year.

DISTRIBUTION SYSTEM

South Pond @ 6 MG

Usable Storage, 6 Million Gallons

North Pond @ 60 MG

Usable Storage 60 Million Gallons

- The water department, with the assistance of the highway department, completed the installation of a new 8" PVC watermain in Conanicus Avenue between East Ferry and Union Street. This pipe replaces a 6" cast iron main and provides the connection to loop two dead ends in the system. In 2019 the water department will complete the Conanicus Avenue watermain replacement project by extending the 8" main to Lincoln Street eliminating another dead-end piping segment.

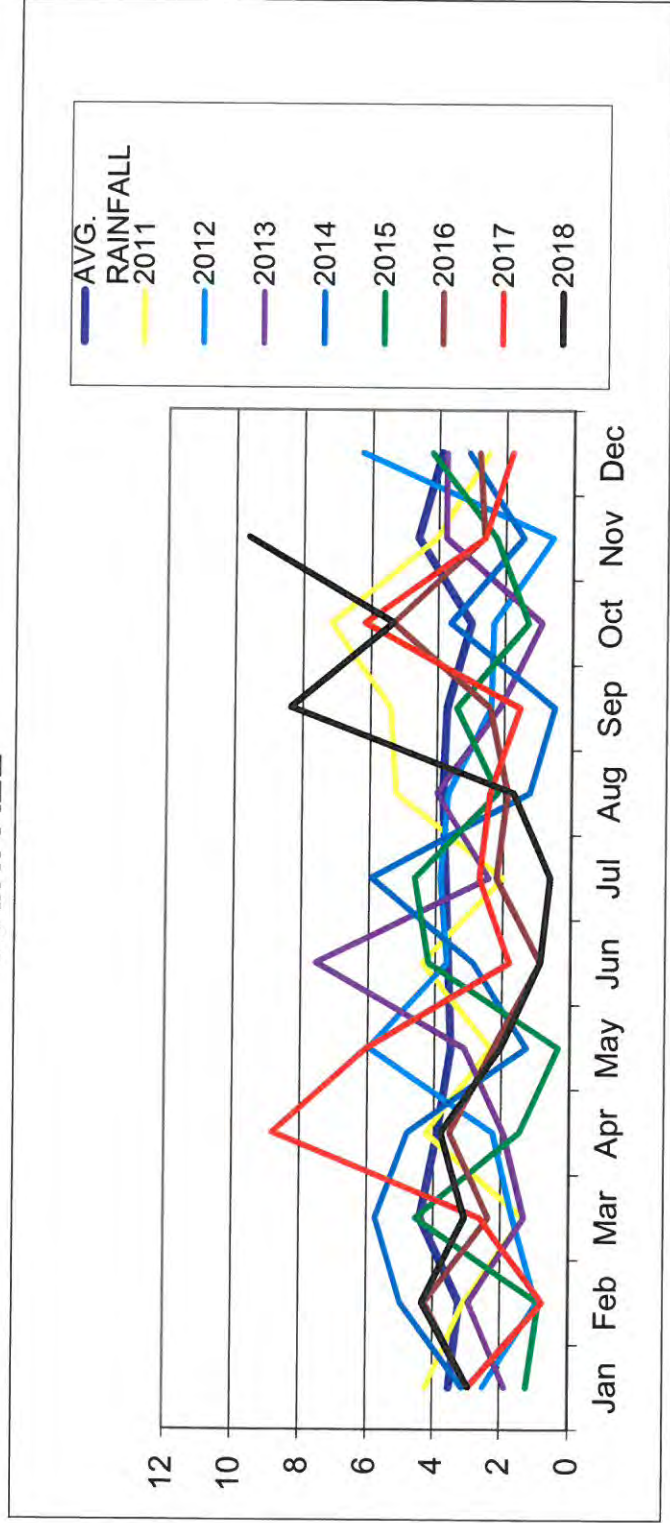
WASTEWATER TREATMENT PLANT

- The monthly average daily flow at the treatment plant for November was 1.09 million gallons per day. The peak daily flow was 2.10 million gallons. The permitted monthly average flow is 0.73 million gallons per day. The average monthly flow for November exceeded our discharge permit but the wastewater plant still met our treatment standards for the sewer effluent discharged to the bay. Many wastewater plants experienced higher than normal flows due to the rain received over the past few months.

- Over the past three months Jamestown has received close to 2 feet of rainfall. Rain continues to have an impact on the sewer collection system due to I/I (Inflow & infiltration). There were no sanitary sewer discharges from the collection system during this period of heavy rain due to improvements made to our system and the work of our wastewater staff. Rain events in November resulted in almost 40 hours of overtime to monitor and maintain our pumping stations and treatment plant.
- Wolfe Construction has completed the sewer main replacement project on Grinnell Street. This project included the replacement of 900 linear feet of clay sewer piping with 8" PVC and the installation of new services within the Town Right of Way.

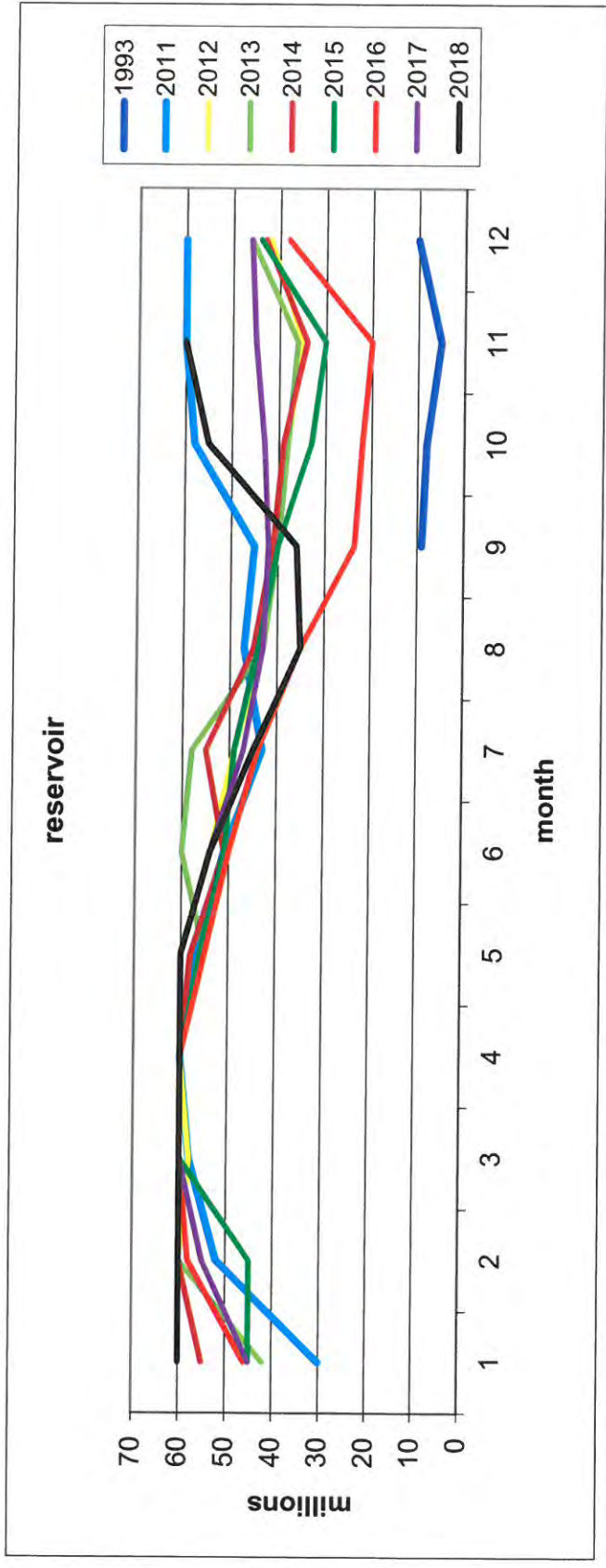
	2010	2011	2012	2013	2014	2015	2016	2017	2018
Jan	3.5	4.22	2.49	1.85	3.1	1.22	2.94	2.94	2.94
Feb	3.2	3.09	0.93	2.94	4.98	0.86	4.25	0.76	4.33
Mar	4.4	1.32	1.64	1.32	5.74	4.53	2.36	2.62	3.07
Apr	3.9	4.25	2.24	1.92	4.8	1.47	3.53	8.8	3.79
May	3.5	2.32	5.97	3.11	1.27	0.32	2.24	6.03	2.03
Jun	3.6	4.11	3.64	7.55	2.86	4.2	0.89	1.79	0.89
Jul	3.7	2.01	3.86	2.42	5.93	4.63	2.19	2.7	0.61
Aug	3.8	5.23	3.64	3.98	1.23	2.17	1.88	2.4	1.73 Defecit-10.2"
Sep	3.7	5.41	2.39	2.13	0.5	3.41	2.42	1.54	8.35
Oct	3	7.18	2.33	0.9	3.61	1.31	5.33	6.18	5.34
Nov	4.6	4.05	0.58	3.76	1.47	2.27	2.63	2.61	9.61 1.79" above
Dec	3.9	2.51	6.28	3.76	3.1	4.2	2.79	1.81	
Total	44.8	45.99	35.99	35.64	38.59	30.59	33.45	40.18	

RAINFALL



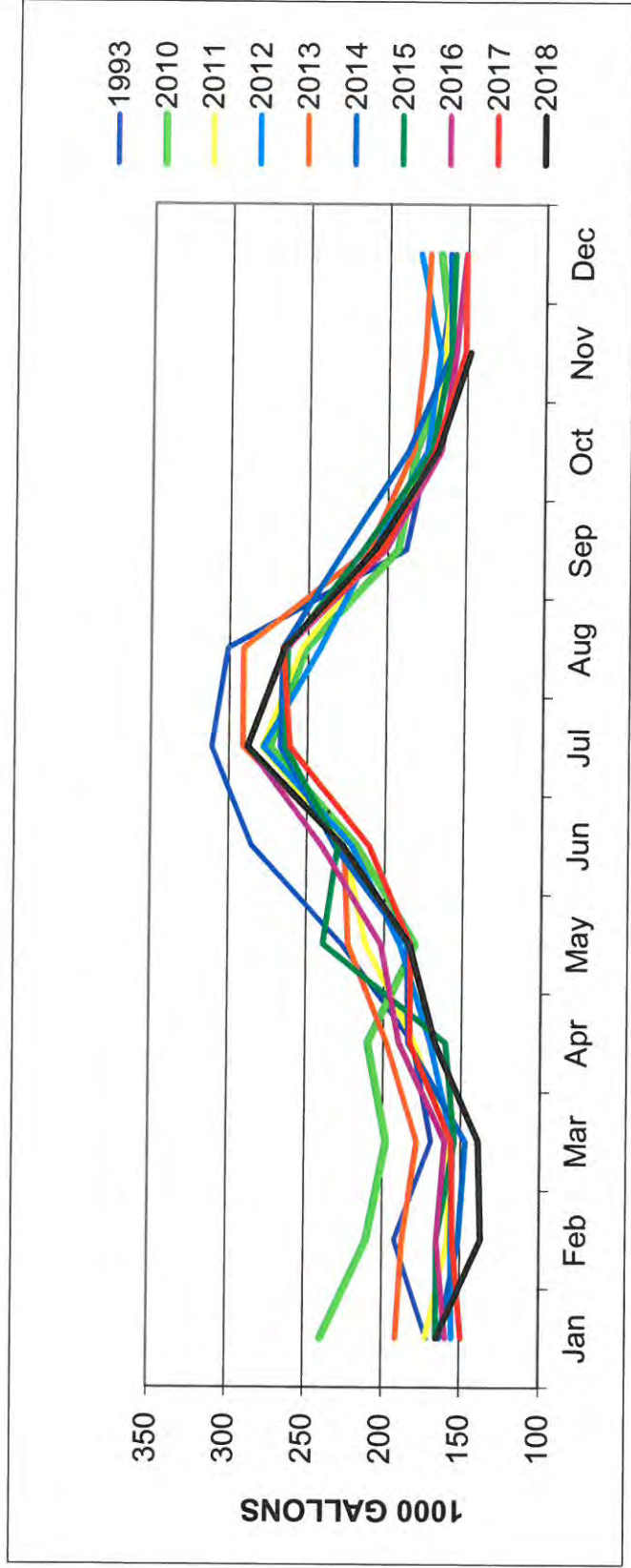
RESERVOIR LEVEL

	1993	2010	2011	2012	2013	2014	2015	2016	2017	2018
Jan		60	30	60	42	55	45	46	45	60
Feb		60	52	60	60	60	45	58	55	60
Mar		60	58	58	60	60	60	60	60	60
Apr		60	60	60	60	60	60	60	60	60
May		60	57	60	55	58	56	55	60	60
Jun		51	51	54	60	51	51	50	54	60
Jul		43	43	49	58	55	49	44	47	45
Aug	9	40	47	43	43	45	44	35	43	35
Sep	8	35	45	40	40	41	40	23.5	42	36
Oct	5	30	58	38	38	39	33	22	43	55
Nov	10	28	60	35	36	34	30	20	45	60
Dec		29	60	42	46	43	44	38	46	

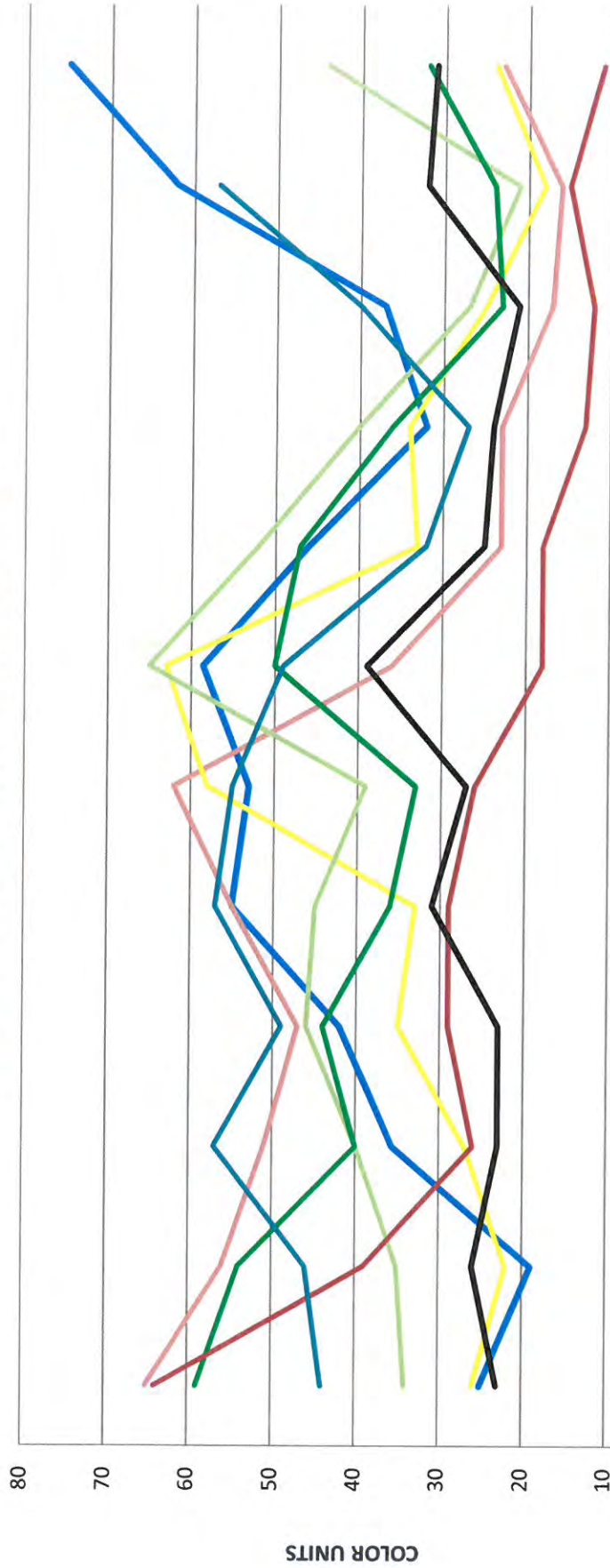


	1993	2008	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018
Jan	171	172	173	239	172	155	191	163	165	159	149	165
Feb	192	154	173	210	158	156	187	151	165	165	155	137
Mar	169	155	165	198	157	155	178	147	154	160	156	139
Apr	181	174	196	210	180	170	198	184	160	190	183	167
May	227	202	195	180	212	190	223	185	239	202	183	184
Jun	285	246	215	218	226	221	226	232	230	240	210	227
Jul	311	296	277	274	279	278	291	267	264	288	261	288
Aug	301	256	290	251	254	242	291	266	263	264	266	265
Sep	188	210	245	193	205	210	212	227	215	201	203	208
Oct	175	187	259	182	175	175	184	187	172	166	170	168
Nov	166	175	226	160	164	167	177	160	160	157	151	148
Dec	158	192	230	167	158	180	174	161	158	151	151	

PUMPING REPORT



Transfer Pumping NORTH POND WATER QUALITY



	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
2011	25	18.97	35.62	42	55	53	58.6	46	32	37	62	75
2012	65	56	51	47	55	62	36	23	23	17	16	23
2013	26	22	27	35	33	58	63	33	34	25	18	24
2014	34	35	40	46	45	39	65	52	40	27	21	44
2015	59	54	40	44	36	33	50	47	36	23	24	32
2016	64	39	26	29	29	26	18	18	13	12	15	11
2017	23	26	23	23	31	27	39	25	24	21	32	31
2018	44	46	57	49	57	55	49	32	27	40	57	





Project Update January 2019

WELLS

JR-1, JR-3

- JR-1 is turned off for winter conditions to protect equipment and piping from freezing.

TREATMENT PLANT

- To provide safe drinking water to our customers, the water is disinfected with chlorine as the last step in treatment before distribution. Disinfectants can react with naturally occurring materials in the water to form byproducts that can pose health risks. The water department is responsible for monitoring water from the distribution system once every quarter for disinfection byproducts that include Total Trihalomethanes (TTHMs) and Total Haloacetic Acids (HAAs).

The Stage 2 Disinfection by-products rule requires us to collect and analyze a sample taken from the Town Hall each quarter. The fourth quarter testing results were 53.2 ppb for TTHMs and 15.2 ppb for HAAs. The EPA has set a maximum level of 80 ppb for TTHMs and 60 ppb for HAAs. The EPA determines maximum levels of contaminants in drinking water at which no adverse health effects are likely to occur. As the results show we are below the levels set by EPA.

TRANSFER PUMPING/RESERVOIR

- The piping for our transfer pump has been disconnected to protect equipment from freezing during the winter months.
- Work on the south pond dam was postponed until the 2019 summer season.
- We have completed our second round of E. Coli monitoring of the reservoir. We were required by the RI Department of Health to collect a sample from the reservoir every two weeks to be analyzed for E. Coli. I will be submitting a report to the RIDOH summarizing our analytical results. Based upon these results the RIDOH may require cryptosporidium monitoring for the next 12 months.

DISTRIBUTION SYSTEM

South Pond @ 6 MG

Usable Storage, 6 Million Gallons

North Pond @ 60 MG

Usable Storage 60 Million Gallons

- There were no leaks reported in the system for the month of December.

WASTEWATER TREATMENT PLANT

- The monthly average daily flow at the treatment plant for December was 0.66 million gallons per day. The peak daily flow was 1.3 million gallons. The permitted monthly average flow is 0.73 million gallons per day. There were no sanitary sewer overflows for the month of December. Rain and groundwater continue to have an impact on the sewer collection system due to I/I (Inflow & infiltration).

The RIDEM Office of Water Resources completed their annual compliance evaluation of the wastewater treatment facility in December. I am currently working on a response to comments received regarding this inspection. There are two items that I would like to note:

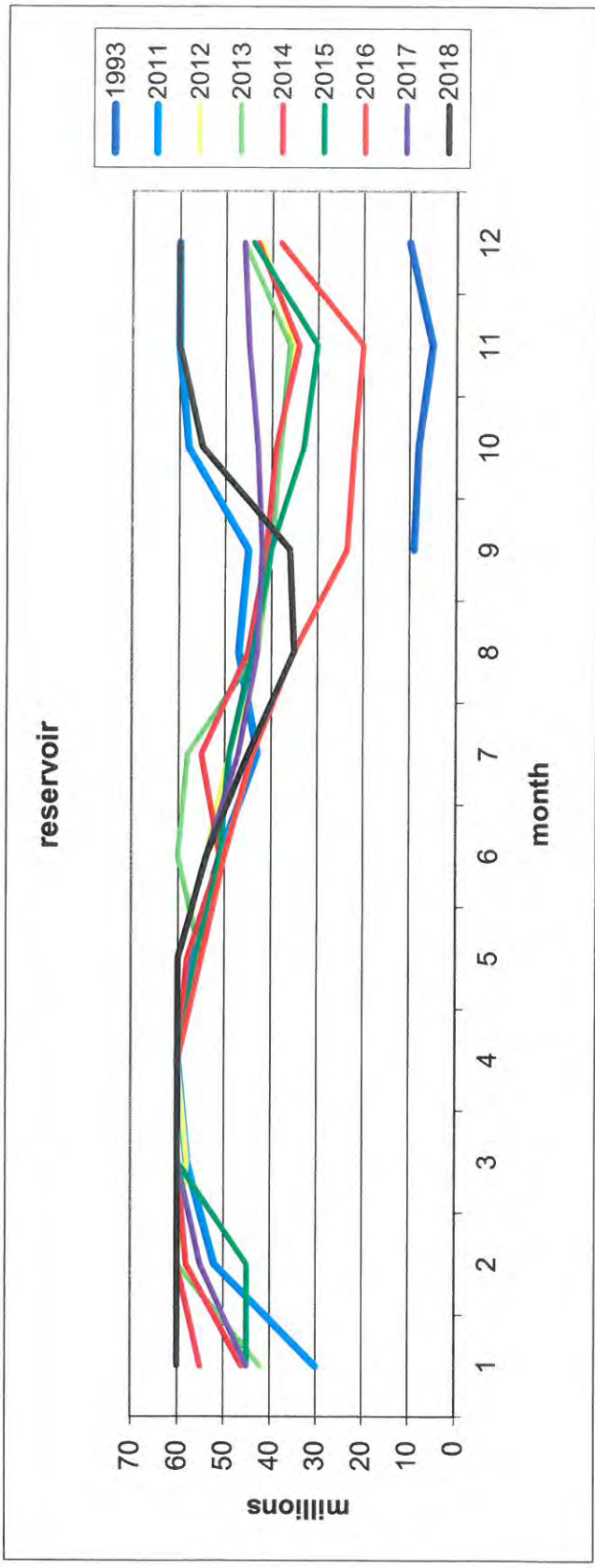
1. The RIDEM is requiring a more robust program to remove Inflow and Infiltration (I/I) from our collection system. They have concerns with the recent sanitary flows received at the plant that have exceeded the permitted discharge of 0.73 million gallons per day and the Sanitary Sewer Overflow (SSO) to the Bay that occurred in March 2018.
 - o In March 2018 the Staff at the Wastewater Treatment Facility dealt with excessive flows with the rains received and the groundwater levels in the village. During the weekend of March 2nd through the 4th the staff at the wastewater department had to deal with high flows at all 4 pump stations and power outages due to the coastal storm that dumped 2.47 inches of rain and winds in excess of 50 MPH. Flows recorded at 6:00 am on March 2nd before the storm were at 0.6 million by 8:00 pm flows were in excess of 2 million gallons at the wastewater plant. Staff worked around the clock for three days manning the pump stations, responding to alarms, dealing with pump and electrical issues and keeping generators running and fueled. Sanitary sewer overflows (SSOs) were logged at Conanicus, Knowles Court, and Mackerel Cove due to the event.

I am working with our Wastewater superintendent to develop a plan to address issues of I/I in the sewer collection system. Elements of the plan will include sump pump inspections, collection system cleaning, TV inspection of piping, and developing a long-term capital investment plan for improvements to the collection system with pipe lining and/or replacement.

2. The second item of importance to the Board is the requirement of the RIDEM for additional staffing within the wastewater department. We currently have 3 full time operators at the facility. The operation and maintenance manual approved by the RIDEM list's a fourth position of seasonal laborer. This laborer position was not filled after sludge processing was eliminated at the treatment facility. Sludge is now hauled offsite in tanker trucks for disposal.

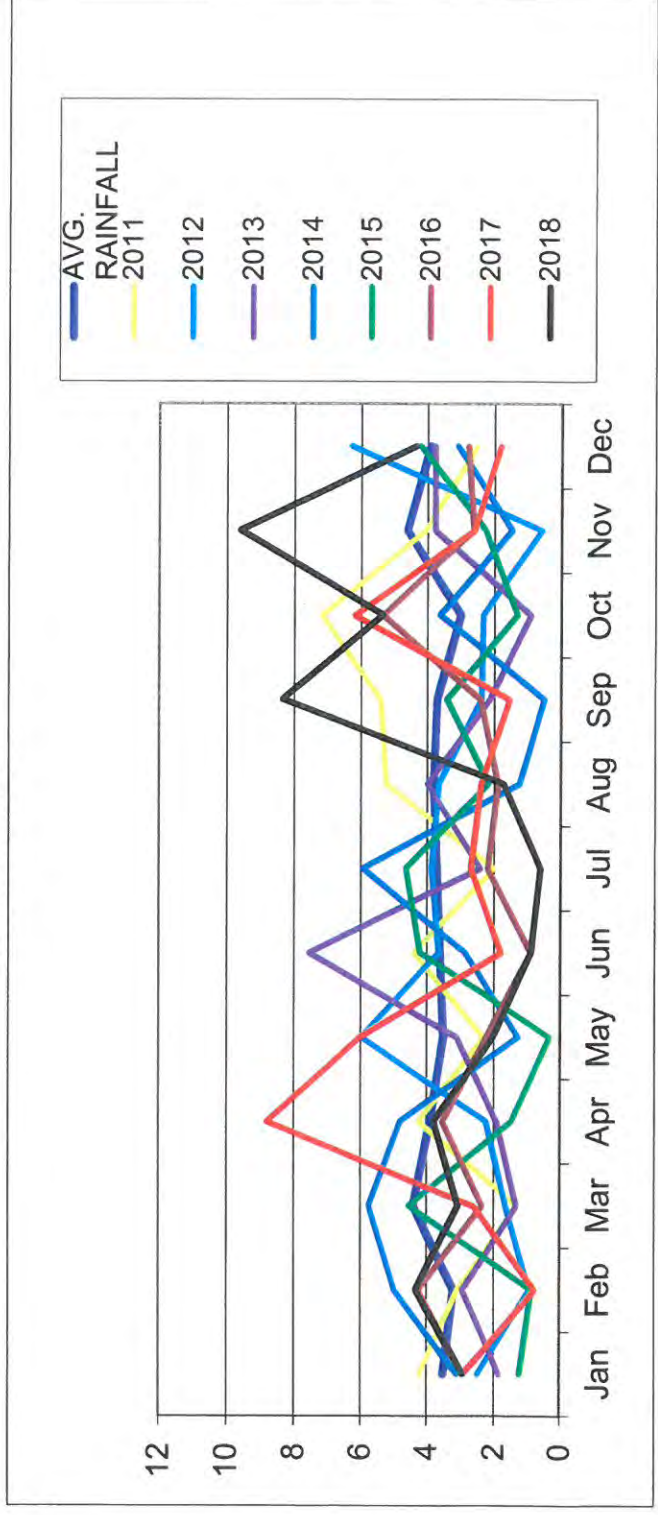
RESERVOIR LEVEL

	1993	2010	2011	2012	2013	2014	2015	2016	2017	2018
Jan	9	60	30	60	42	55	45	46	45	60
Feb		60	52	60	60	60	45	58	55	60
Mar		60	58	58	60	60	60	60	60	60
Apr		60	60	60	60	60	60	60	60	60
May		60	57	60	55	58	56	55	60	60
Jun		51	51	54	60	51	51	50	54	54
Jul		43	43	49	58	55	49	44	47	45
Aug		40	47	43	43	45	44	35	43	35
Sep	8	35	45	40	40	41	40	23.5	42	36
Oct	5	30	58	38	38	39	33	22	43	55
Nov	10	28	60	35	36	34	30	20	45	60
Dec		29	60	42	46	43	44	38	46	60



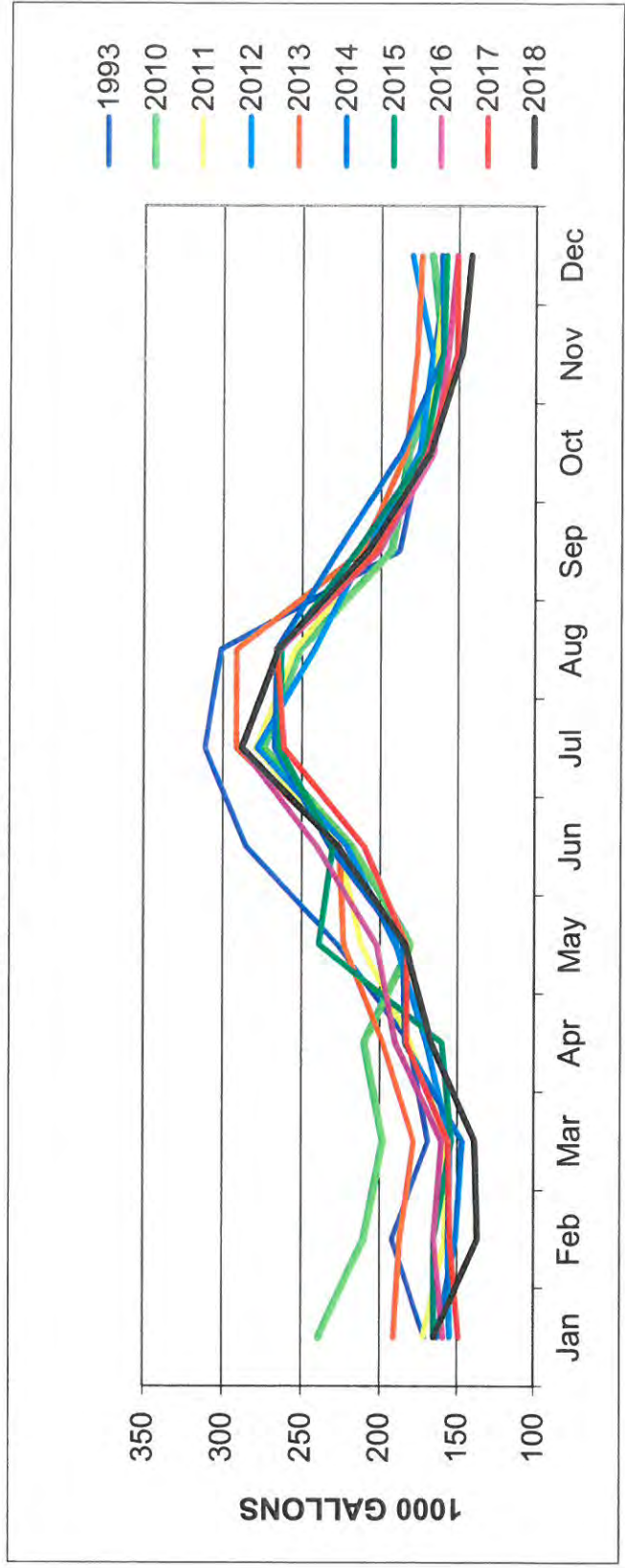
	2010	2011	2012	2013	2014	2015	2016	2017	2018
Jan	3.5	4.22	2.49	1.85	3.1	1.22	2.94	2.94	2.94
Feb	3.2	3.09	0.93	2.94	4.98	0.86	4.25	0.76	4.33
Mar	4.4	1.32	1.64	1.32	5.74	4.53	2.36	2.62	3.07
Apr	3.9	4.25	2.24	1.92	4.8	1.47	3.53	8.8	3.79
May	3.5	2.32	5.97	3.11	1.27	0.32	2.24	6.03	2.03
Jun	3.6	4.4	3.64	7.55	2.86	4.2	0.89	1.79	0.89
Jul	3.7	2.01	3.86	2.42	5.93	4.63	2.19	2.7	0.61
Aug	3.8	5.23	3.64	3.98	1.23	2.17	1.88	2.4	1.73 Defecit-10.2"
Sep	3.7	5.41	2.39	2.13	0.5	3.41	2.42	1.54	8.35
Oct	3	7.18	2.33	0.9	3.61	1.31	5.33	6.18	5.34
Nov	4.6	4.05	0.58	3.76	1.47	2.27	2.63	2.61	9.61
Dec	3.9	2.51	6.28	3.76	3.1	4.2	2.79	1.81	4.33
Total	44.8	45.99	35.99	35.64	38.59	30.59	33.45	40.18	47.02

RAINFALL

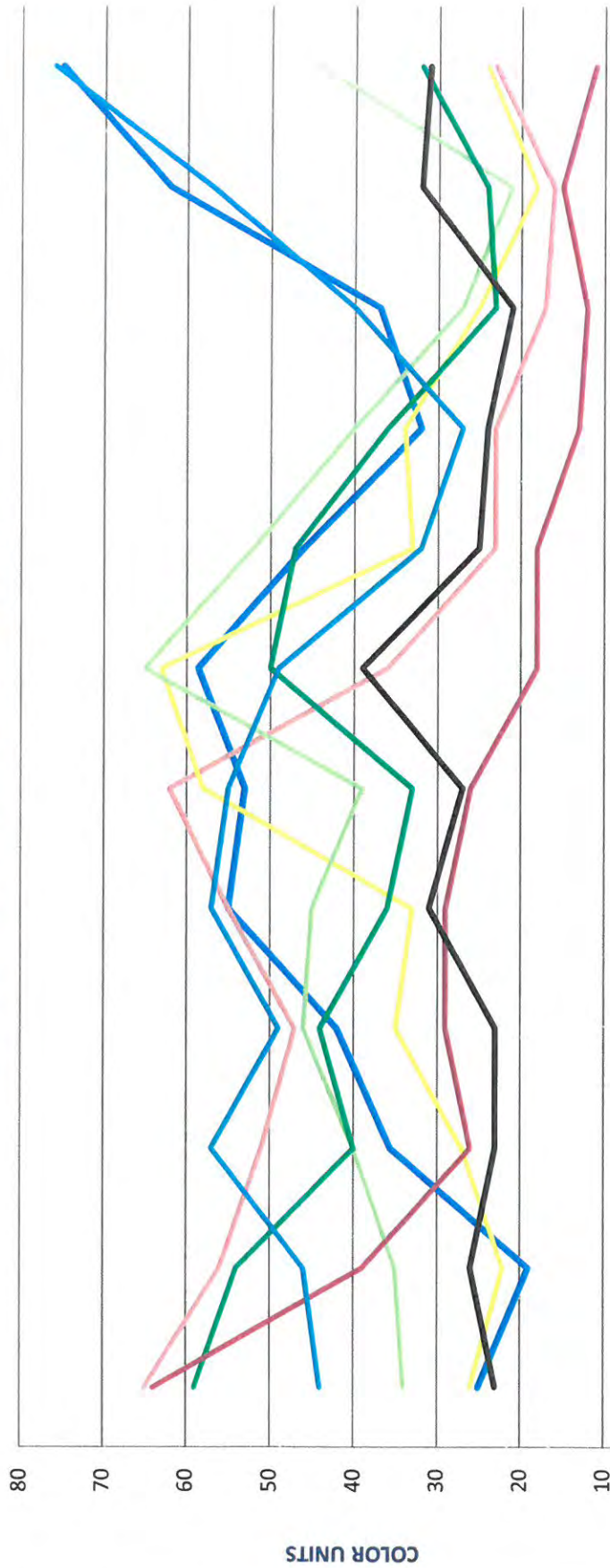


	1993	2008	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018
Jan	171	172	173	239	172	155	191	163	165	159	149	165
Feb	192	154	173	210	158	156	187	151	165	165	155	137
Mar	169	155	165	198	157	155	178	147	154	160	156	139
Apr	181	174	196	210	180	170	198	184	160	190	183	167
May	227	202	195	180	212	190	223	185	239	202	183	184
Jun	285	246	215	218	226	221	226	232	230	240	210	227
Jul	311	296	277	274	279	278	291	267	264	288	261	288
Aug	301	256	290	251	254	242	291	266	263	264	266	265
Sep	188	210	245	193	205	210	212	227	215	201	203	208
Oct	175	187	259	182	175	175	184	187	172	166	170	168
Nov	166	175	226	160	164	167	177	160	160	157	151	148
Dec	158	192	230	167	158	180	174	161	158	151	151	142

PUMPING REPORT



Transfer Pumping NORTH POND WATER QUALITY



	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
2011	25	18.97	35.62	42	55	53	58.6	46	32	37	62	75
2012	65	56	51	47	55	62	36	23	23	17	16	23
2013	26	22	27	35	33	58	63	33	34	25	18	24
2014	34	35	40	46	45	39	65	52	40	27	21	44
2015	59	54	40	44	36	33	50	47	36	23	24	32
2016	64	39	26	29	29	26	18	18	13	12	15	11
2017	23	26	23	23	31	27	39	25	24	21	32	31
2018	44	46	57	49	57	55	49	32	27	40	57	76

Budget vs Actual - Water
TOWN OF JAMESTOWN, RI
For 12/31/2018

Run: 1/18/2019 at 1:36 PM

	Annual Budget	P-T-D Actual	Y-T-D Actual	Remaining \$	Remaining %
2102 7000 70100 00 Salary- Public Works Director	24,845.00	0.00	8,600.31	16,244.69	34.62
2102 7000 70102 00 Salary- Accounting	40,571.00	0.00	14,095.64	26,475.36	34.74
2102 7000 70103 00 Salary - Treatment Plant Operator	69,548.00	0.00	24,008.89	45,539.11	34.52
2102 7000 70104 00 Ass't Plant Operator w/longevity	69,155.00	0.00	28,106.73	41,048.27	40.64
2102 7000 70105 00 Salary - Plant Operator	57,725.00	0.00	8,694.94	49,030.06	15.06
2102 7000 70513 00 Treatment Plant Operator - OT	13,000.00	0.00	8,134.19	4,865.81	62.57
2102 7000 70514 00 Ass't Treatment Plant Operator OT	11,000.00	0.00	7,988.96	3,011.04	72.63
2102 7000 70515 00 Plant Operator- OT	8,000.00	0.00	291.40	7,708.60	3.64
7000 Salaries	293,844.00	0.00	99,921.06	193,922.94	34.00
2102 7001 70900 00 SOCIAL SECURITY TAX	22,480.00	0.00	7,910.51	14,569.49	35.19
2102 7001 70901 00 Blue Cross/Delta Dental	44,036.00	2,149.03	15,437.97	28,598.03	35.06
2102 7001 70902 00 Worker's Compensation	32,000.00	0.00	30,000.00	2,000.00	93.75
2102 7001 70903 00 Retirement System	27,065.00	2,754.01	9,969.74	17,095.26	36.84
2102 7001 70906 00 Life Insurance	780.00	37.20	260.40	519.60	33.38
2102 7001 70910 00 Clothing	1,500.00	0.00	0.00	1,500.00	0.00
7001 Benefits	127,881.00	4,940.24	63,578.62	64,282.38	49.72
7000/7001Salaries & Benefits	421,705.00	4,940.24	163,499.68	258,205.32	38.77
2102 7002 70006 00 Equipment Maintenance	0.00	(3,057.98)	0.00	0.00	0.00
2102 7002 70014 00 State Mandated Testing	0.00	(854.00)	0.00	0.00	0.00
Town Administrator Expenses	0.00	(3,911.98)	0.00	0.00	0.00
2102 7005 70601 00 Maintenance	6,000.00	127.33	4,512.33	1,487.67	75.21
2102 7005 70606 00 ALARM LINES	2,000.00	179.95	846.01	1,153.99	42.30
7005 Reservoirs/Rights of Way	8,000.00	307.28	5,358.34	2,641.66	66.98
2102 7006 70601 00 Maintenance	1,000.00	0.00	5,020.90	(4,020.90)	502.09
2102 7006 70636 00 Wells-- Electricity	7,000.00	13.86	3,433.80	3,566.20	49.05
7006 Wells	8,000.00	13.86	8,454.70	(454.70)	105.68
2102 7010 70008 00 Lab Supplies - Water	0.00	77.89	2,729.21	(2,729.21)	0.00
2102 7010 70631 00 Chemicals	47,000.00	9,072.95	24,472.76	22,527.24	52.07
2102 7010 70632 00 Heat	13,500.00	1,360.40	2,787.24	10,712.76	20.65
2102 7010 70633 00 Equip. Maintenance	30,000.00	3,223.45	21,155.22	8,844.78	70.52
2102 7010 70634 00 Professional Services	5,000.00	1,000.00	4,532.71	467.29	90.65
2102 7010 70635 00 Telephone	2,500.00	309.01	866.11	1,633.89	34.64
2102 7010 70636 00 Wells-- Electricity	38,000.00	0.00	12,797.18	25,202.82	33.68
2102 7010 70637 00 Bldg Maint	8,000.00	481.99	4,426.40	3,573.60	55.33
2102 7010 70638 00 State Testing	20,824.00	425.00	5,310.27	15,513.73	25.50
2102 7010 70639 00 License Fees	2,000.00	0.00	1,200.00	800.00	60.00
2102 7010 70643 00 PUMP OUT TREATMENT PLANT	2,000.00	390.00	1,170.00	830.00	58.50
2102 7010 70645 00 WATER SLUDGE DISPOSAL	16,000.00	0.00	8,794.97	7,205.03	54.97
7010 Pump Station & Treatment Plant	184,824.00	16,340.69	90,242.07	94,581.93	48.83
2102 7011 70636 00 Wells-- Electricity	1,650.00	0.00	137.02	1,512.98	8.30
2102 7011 70637 00 Bldg Maint	3,300.00	0.00	0.00	3,300.00	0.00
7011 South Pond Pre-Treatment Bldg	4,950.00	0.00	137.02	4,812.98	2.77
2102 7012 70636 00 Water Tower- Electricity	3,000.00	0.00	203.47	2,796.53	6.78
2102 7012 70643 00 Water Tower - Maintenance	500.00	0.00	0.00	500.00	0.00
7012 Water Tower	3,500.00	0.00	203.47	3,296.53	5.81
2102 7013 70644 00 Vehicles Gas & Oil	1,500.00	0.00	267.27	1,232.73	17.82
2102 7013 70645 00 Repair and Maintenance	4,000.00	0.00	704.63	3,295.37	17.62
7013 Vehicles	5,500.00	0.00	971.90	4,528.10	17.67
2102 7020 70651 00 Clamps	1,000.00	0.00	0.00	1,000.00	0.00
2102 7020 70652 00 Pipe	5,000.00	1,177.65	3,756.16	1,243.84	75.12
2102 7020 70653 00 Backfill & Excavation	2,000.00	0.00	0.00	2,000.00	0.00
7020 Maintenance & Laterials	8,000.00	1,177.65	3,756.16	4,243.84	46.95
2102 7030 70661 00 Service Repairs	8,000.00	1,187.00	2,840.43	5,159.57	35.51
2102 7030 70663 00 New Services	3,000.00	0.00	0.00	3,000.00	0.00
7030 Water Division Services	11,000.00	1,187.00	2,840.43	6,159.57	25.82
2102 7040 70672 00 Supplies/Expenses	14,000.00	0.00	6,295.34	7,704.66	44.97
7040 Meters	14,000.00	0.00	6,295.34	7,704.66	44.97
2102 7050 70681 00 Hydrants- Maintenance	8,000.00	0.00	0.00	8,000.00	0.00

Budget vs Actual - Water
TOWN OF JAMESTOWN, RI
For 12/31/2018

Run: 1/18/2019 at 1:36 PM

	<u>Annual Budget</u>	<u>P-T-D Actual</u>	<u>Y-T-D Actual</u>	<u>Remaining \$</u>	<u>Remaining %</u>
7050 Hydrants	8,000.00	0.00	0.00	8,000.00	0.00
2102 7060 70923 00 Billing	6,500.00	53.14	524.04	5,975.96	8.06
2102 7060 70924 00 Insurance	7,200.00	0.00	7,200.00	0.00	100.00
2102 7060 70925 00 Audit	4,000.00	0.00	0.00	4,000.00	0.00
2102 7060 70926 00 Supplies	6,000.00	532.92	4,494.81	1,505.19	74.91
7060 Administration	23,700.00	586.06	12,218.85	11,481.15	51.56
2102 7070 70300 00 Water Debt	434,901.00	0.00	0.00	434,901.00	0.00
2102 7070 70350 00 Dam Repair - Interest	10,000.00	0.00	0.00	10,000.00	0.00
7070 Debt Service	444,901.00	0.00	0.00	444,901.00	0.00
2102 7080 70800 00 Water- Capital	100,000.00	0.00	0.00	100,000.00	0.00
7080 Capital	100,000.00	0.00	0.00	100,000.00	0.00
2102 7081 70005 00 SOUTH POND DAM REPAIRS	0.00	0.00	5,760.00	(5,760.00)	0.00
2102 7081 70602 00 PLC FOR FILTERS	0.00	0.00	6,873.00	(6,873.00)	0.00
2102 7081 70603 00 Control Panel SCADA	0.00	3,139.00	8,324.00	(8,324.00)	0.00
Total Expenses	0.00	3,139.00	20,957.00	(20,957.00)	0.00
Total Expenses	1,246,080.00	23,779.80	314,934.96	931,145.04	25.27

Budget vs Actual - Sewer
TOWN OF JAMESTOWN, RI
For 12/31/2018

Run: 1/18/2019 at 1:36 PM

	Annual Budget	P-T-D Actual	Y-T-D Actual	Remaining \$	Remaining %
2103 7000 70100 00 Salary, Public Works Director	24,844.00	0.00	8,600.31	16,243.69	34.62
2103 7000 70101 00 Salary- Superintendent	74,763.68	0.00	24,175.52	50,588.16	32.34
2103 7000 70102 00 Salary, Clerical	40,571.00	0.00	14,095.62	26,475.38	34.74
2103 7000 70103 00 Salaries, Ass't Superintendent	69,434.46	0.00	23,127.91	46,306.55	33.31
2103 7000 70104 00 Salaries- Plant Operator	60,899.86	0.00	23,217.52	37,682.34	38.12
2103 7000 70336 00 Clothing	1,500.00	0.00	175.00	1,325.00	11.67
2103 7000 70511 00 Wastewater Superintendent - OT	9,000.00	0.00	1,073.05	7,926.95	11.92
2103 7000 70513 00 Ass't Superintendent - OT	9,000.00	0.00	4,997.54	4,002.46	55.53
2103 7000 70514 00 Plant Operator - OT	9,000.00	0.00	2,797.92	6,202.08	31.09
2103 7000 70639 00 License Fees	0.00	0.00	1,800.00	(1,800.00)	0.00
2103 7000 70900 00 Social Security Tax	22,899.00	0.00	6,119.47	16,779.53	26.72
2103 7000 70901 00 Blue Cross/Delta Dental	47,571.00	3,300.26	19,732.80	27,838.20	41.48
2103 7000 70902 00 Worker'S Compensation	9,000.00	0.00	10,000.00	(1,000.00)	111.11
2103 7000 70903 00 Retirement System	30,042.00	3,259.28	11,852.50	18,189.50	39.45
2103 7000 70906 00 Life Insurance	670.00	55.80	334.84	335.16	49.98
7000 Salaries	409,195.00	6,615.34	152,100.00	257,095.00	37.17
7000/7001 Salaries & Benefits	409,195.00	6,615.34	152,100.00	257,095.00	37.17
2103 7002 70001 00 Power- Electricity	38,000.00	1,854.91	13,822.02	24,177.98	36.37
2103 7002 70002 00 Chemicals	2,500.00	0.00	787.25	1,712.75	31.49
2103 7002 70003 00 Heat	9,500.00	407.58	2,316.98	7,183.02	24.39
2103 7002 70004 00 Water	2,200.00	0.00	780.65	1,419.35	35.48
2103 7002 70005 00 Chlorine	7,000.00	0.00	3,066.36	3,933.64	43.81
2103 7002 70006 00 Equipment Maintenance	22,000.00	5,414.63	14,891.35	7,108.65	67.69
2103 7002 70007 00 Misc. Supplies, Office, Cleani	5,000.00	109.93	3,103.81	1,896.19	62.08
2103 7002 70008 00 Lab Supplies	4,500.00	194.58	407.52	4,092.48	9.06
2103 7002 70009 00 Telephone	750.00	38.25	151.32	598.68	20.18
2103 7002 70010 00 Alarm Line- N.E.T.	5,500.00	240.73	2,796.55	2,703.45	50.85
2103 7002 70011 00 Sludge Composting	39,400.00	0.00	17,771.60	21,628.40	45.11
2103 7002 70012 00 Truck Operation & Maintenance	1,000.00	0.00	0.00	1,000.00	0.00
2103 7002 70013 00 Gas- Truck	2,500.00	0.00	53.27	2,446.73	2.13
2103 7002 70014 00 State Mandated Testing	22,400.00	1,342.00	10,688.97	11,711.03	47.72
2103 7002 70201 00 Professional Services - Legal	2,500.00	0.00	0.00	2,500.00	0.00
2103 7002 70315 00 Training Of Members	1,000.00	0.00	775.00	225.00	77.50
2103 7002 70600 00 Professional Services	2,000.00	0.00	0.00	2,000.00	0.00
7002 Wastewater Treatment Facility	167,750.00	9,602.61	71,412.65	96,337.35	42.57
2103 7003 70017 00 Pumping Station #3	4,000.00	321.43	1,074.27	2,925.73	26.86
2103 7003 70018 00 Pumping Station #1	15,000.00	0.00	6,027.10	8,972.90	40.18
2103 7003 70019 00 Pumping Station #2	10,000.00	0.00	1,661.07	8,338.93	16.61
2103 7003 70020 00 Pumping Station #4	750.00	0.00	183.00	567.00	24.40
7003 Pumping Stations	29,750.00	321.43	8,945.44	20,804.56	30.07
2103 7004 70598 00 Equipment Insurance	4,000.00	0.00	4,000.00	0.00	100.00
7004 Insurance	4,000.00	0.00	4,000.00	0.00	100.00
2103 7005 70021 00 Maintenance Sewer Mains	6,500.00	0.00	0.00	6,500.00	0.00
2103 7005 70504 00 Payment Of Principal - Town	21,892.00	0.00	0.00	21,892.00	0.00
2103 7005 70505 00 Payment Of Interest - Town	41,625.00	0.00	0.00	41,625.00	0.00
2103 7005 70605 00 West Ferry Extension Notes	5,580.00	0.00	52,096.14	(46,516.14)	933.62
7005 Sanitary Sewers, Laterials & Mains	75,597.00	0.00	52,096.14	23,500.86	68.91
2103 7081 70801 00 Sewer Capital	50,000.00	0.00	8,690.00	41,310.00	17.38
7081 Capital Improvements	50,000.00	0.00	8,690.00	41,310.00	17.38
Total Expenses	736,292.00	16,539.38	297,244.23	439,047.77	40.37



TOWN OF JAMESTOWN

One Day Event/Entertainment Application

\$5.00 Application Fee

Date Rec'd _____
Office will enter date

All licenses are issued subject to the resolution of debts, taxes and appropriate signatures
(This form can be used with or without vendors)

Please complete the following information:

- Seasonal Event
- Parade
- Race:
 - Bicycle/Wheelchair
 - Run/Jog/Walk/Wheelchair
 - Marine Vessel
- Art/Craft Show
- Theatre/Film Production
- Concert
- Miscellaneous Function (please explain)

19 JAN 11 AM 11:48

Name of Event: (if applicable) Payton's Pace 5K + Family Fun Day
 Date of Event: 6/2/19 Hours of Event: _____
 Location of Event: Ed Getty Pavilion Number of people attending: ± 500
 Name of Applicant/ Business: Payton Elizabeth Watson Memorial Foundation (Elizabeth Watson)
 Mailing Address: 25 Shady Cove Rd. Business Phone #: 401-692-0027
N. Kingstown RI 02882
 Contact Person: Elizabeth Watson Phone Number: 401-692-0027

List the type of entertainment being requested, if applicable (Band, DJ, etc.) DJ
 Who will the event benefit? Payton Elizabeth Watson Memorial Foundation
 Type of Operation: (Private, State Sponsored, Non-Profit): Non-Profit

R.I. Show Promoter's Permit Number, per RIGL § 44-19-1, (if applicable): _____
 If the applicant is a Non-Profit organization, is it registered with the State? Yes No
 RI Tax ID #: 27-2169410 Non-Profit ID #: 001646181

Number of Vendors/Peddlers: (circle one) N/A 1-10 11-20 21-30 31-40 41-50
 (\$5.00 each Vendor/Peddler in addition to Application Fee)
 A list of vendor/peddler and fee must be submitted to the Town Clerk's Office with this license. Vendor/Peddler list
 Must include name, address, phone number, date of birth, type of merchandise to be sold and exact location of sales.

What types of items will be sold at this event? Payton's Pace Race Gear

Will food be sold at the location? If yes, you must contact the R.I. Department of Health Yes No
 Will alcohol be provided and/or served at this event? If yes, Alcohol Liability Insurance must be provided Yes No
 Will traffic control or a public facility be needed? Yes No
 If yes, Please contact the Jamestown Police Department, Public Works Department and/or the Recreation Department
 for rates and forms for approval.

Note: All applicants must submit a liability insurance policy with coverage in the amount of \$1,000,000 (one
 million dollars) when using Town owned property. Certificate of insurance: Yes No

If there is additional information for the Town Council that you would like to add please attach separate
 correspondence.
 Signature of Applicant: Elizabeth Watson

Please attend the Town Council meeting on the 27 day of January 19 for Council review.

PAYTON'S PACE



Payton Elizabeth Watson Memorial Foundation
25 Shady Cove Road
North Kingstown, RI 02852

January 8, 2019

Jamestown Town Council
Town of Jamestown
93 Narragansett Avenue
Jamestown, RI 02835

We thank you for your support of Payton's Pace and Payton Elizabeth Watson Memorial Foundation over the last seven years. We respectfully request your consideration to waive the rental fee for Ft. Getty Pavilion for the 8th and Final Payton's Pace 5K and Family Fun Day to be held on June 2, 2019.

Our event is a fundraiser to bring awareness to childhood cancer and support local organizations that help children fighting cancer, as well as, local youth arts, athletic and educational programs. Some of the organizations we continue to support are Ryan Bourque Playground, Jamestown Soccer, Jamestown Baseball, Jamestown Teen Center, NKHS Drama, NK Recreation Drama, NKHS Payton Elizabeth Watson Scholarship, PAYTON Beads at Hasbro Children's Hospital, The Tomorrow Fund and The Hole in the Wall Gang Camp.

Your approval of this fee will help us in our goals to continue to Pay It Forward in Payton's memory.

Sincerely

A handwritten signature in black ink, appearing to read 'Elizabeth Watson', written over a horizontal line.

Elizabeth Watson
President

Payton's Pace

5K

Jamestown, RI



KEY	
	RACE ROUTE
	MILE MARKERS
	WATER STATIONS
	MEDICAL TENT

USATF CERTIFIED COURSE - R112014RN
 MEASURED BY RAY NELSON



TOWN OF JAMESTOWN
93 NARRAGANSETT AVENUE
P.O. Box 377
JAMESTOWN, RHODE ISLAND 02835

TO: HONORABLE TOWN COUNCIL
FROM: ANDREW E. NOTA, TOWN ADMINISTRATOR
SUBJECT: JANUARY 22, 2019 - PROJECT AND BUSINESS UPDATE
DATE: January 17, 2019

The following business items are provided as part of the January 22, 2019 - Administrators Report. These items reflect ongoing projects and initiatives that are under review and in various stages of development with the Town staff and some that may require further Town Council direction.

A) Fort Getty Building Improvement Bid Status Update:

The Request for Proposals (RFP) for the replacement of the Fort Getty Gate House and Lower Restroom facility were developed by the Parks and Recreation, Planning and Public Works Department's with the professional assistance of Union Studio, Don Powers, Architect. The bid results ranged between six qualified bidders, (Advanced Building Concepts, Tower Construction, Martone Service Co., The Damon Company, J.G. Edwards Construction, and Marino Construction LLC.), from a low of \$488,588 to a high of \$606,000. The spread of the top five companies amounted to only \$57,412 which tells us that the bids represent good estimates based on the overall consistency in each submittal.

These figures are beyond what was anticipated as a total cost for this scope of work, which seems to be more common in today's economic climate. This result has prompted the revisiting of the project and cost drivers with the six bidders of record. In a similar process used in other major community projects that have faced higher than anticipated costs, the professional staff will reach out to the pool of bidders to engage them in an open dialogue regarding a possible modified rebid to allow for value engineering practices to be used in order to assess where acceptable cost reductions may be possible.

In speaking with the Parks and Recreation Director, Andy Wade, the most important element of this project with the greatest impact heading into the 2019 season, is the proposed upgrade to the lower restroom facility. It remains our hope that a series of adjustments to this aspect of the project, along with funding to be budgeted in FY2020 will be sufficient in order to complete this work in the upcoming months. Should it become necessary, the Town staff may consider taking on aspects of the Gate House project internally for implementation for the 2020 season.

This agenda item will reappear on a future agenda in February/March once updated cost estimates are available to discuss with the Council.

B) Streetlight RFP Development and PUC Hearing regarding lights on State Roads Status Update:

In a recent settlement with National Grid, the Town of Johnston will no longer pay for electricity and maintenance costs for streetlights on state roads. Instead, the State of Rhode Island will be responsible for all expenses associated with those fixtures. The Town had previously ceased paying

the costs for these fixtures over an eight-year period, that eventually totaled in excess of \$3 million, and recently made payment as part of this settlement, although will no longer pay them going forward.

Mayor Joseph Polisena based his actions to cut off the payments when the state was facing budget difficulty and Cities and Towns were losing state aid in and around 2010. In assessing the lights in that community and finding many too close together, he initiated the process to significantly modify the system and he chose to cease payment in the interim.

There remains a handful of communities in Rhode Island that have not yet purchased its streetlights from National Grid and modernized them with new LED lighting and modern cost saving controls. As previously reported to the Council during this past year, the Town has been working with a group of communities, including Middletown, Smithfield, Lincoln and Portsmouth along with a consultant provided by National Grid, in developing a comprehensive Request for Proposals (RFP). The work associated with the RFP has come to a conclusion and the group was prepared to move forward until such time that the Johnston settlement was publicly released. As communities that do not yet have an ownership interest in the lights located on state roads, there may be options available to the group to engage National Grid in a similar conversation regarding payment, and upkeep of these fixtures in each community.

The process forward for this group of communities remains unclear, with research being conducted into a City of Pawtucket complaint filed with the RIPUC on this matter, which is set to be heard on January 23, 2019 while other communities are considering seeking relief in Superior Court. Until clarity can be brought to this matter, we continue to gather information in seeking the best course of possible legal action that we may/may not want to consider regarding this issue.

C) **RI League of Cities and Towns Status Update:**

- a. RILCT 2018 Accomplishments: (Attached)
- b. Status Update:
 - 1) **Registration for League's Annual Conference** – Registration is open for the League of Cities and Towns' Annual Convention – Thursday, January 24, from 8:30 to 4:00, at the Crowne Plaza in Warwick. There are planned eighteen training sessions/workshops scheduled and approximately 100 exhibitors with services tailored to municipal needs. Registration is free for all municipal officials and staff. Additional information about the convention, including a link to register, is available on our website at <http://ri-rileague.civicplus.com/index.aspx?NID=100>.
 - 2) **Ideas for Education Long-Range Planning Commission** – Brian Daniels will serve as the League's representative on the RI Foundation's Long-Term Education Planning Committee (<https://www.wpri.com/news/dan-mcgowan/group-to-craft-10-year-plan-for-improving-ri-schools/1640047439>). The goal is to come up with recommendations for a 10-year vision and goals for education in Rhode Island. We'll be looking at finance, governance, accountability, curriculum, interaction with employers/workforce needs, etc. Our goal is to make sure cities' and towns' perspectives are heard, so a request has been made to all League members for any ideas they would like to have conveyed to the Commission.
 - 3) **MERS Valuation Reports** – The Employees' Retirement System of Rhode Island has released its FY 2018 valuation reports for municipal pension plans in the MERS system. The report includes the employer contribution rates for FY 2021. Details are available at <http://www.ersri.org/actuarial-valuations/mers-actuarial-valuations/#gsc.tab=0>.
 - 4) **Amicus Brief Opportunity on Local Tobacco Enforcement** – The Department of Health alerted us to an *amicus curiae* brief that the Public Health Law Center is preparing in support of the Town of Johnston's efforts to pass local ordinances governing tobacco sales. Other

communities are invited to sign on. I have attached the PHLC summary and request for signatures and an example of sign-on language. If you have any questions or would like to sign on, please contact Hudson Jackson with PHLC at HUDSON.KINGSTON@MITCHELLHAMLINE.EDU.

- 5) **Commerce Request – Available Property** – The League has received the request below from the RI Commerce Corporation (Commerce RI), which is looking to establish a list of land available for development. You may use the attached spec sheet to collect the information, and send it to SHREYAS.REGUNATHAN@COMMERCE-RI.COM.

In an ongoing effort to promote Rhode Island as a notable opportunity for new or expanding companies, CommerceRI is reaching out to request real estate information from all municipalities across the state. They are looking for up to 3 submissions per municipality, focusing on development districts or large facilities/parcels. With Rhode Island vacancy rates at low levels (i.e. approximately 2% RI Industrial, and approximately 10% Providence Office) we would like to fully understand facility availability and priority development areas and opportunities in your jurisdictions.

Rhode Island League of Cities and Towns 2018 Accomplishments

Legislation & Advocacy

- Bills tracked of interest to cities and towns – 572
- Number of letters and testimony submitted to General Assembly on legislation – 95
 - Successfully opposed contract continuation and binding arbitration bills
 - Advocated legislative passage of \$250 million school construction bond
- Negotiated changes to draft EMS regulations to maintain local control of management services and save cities and towns over \$900,000 per year
- Meetings with Congressional Leaders & staff on Federal policy and law – 5

Training & Education

- Hosted 18th Annual Convention in January 2018
 - 331 Attendees from all 39 cities and towns; 97 Exhibitors
 - 18 Informational Workshops
 - Positive survey feedback – 98.9% (attendees), 100% (exhibitors)
- Hired new Membership Services Coordinator and began ongoing training sessions
 - Total trainings (in addition to convention): 9
 - Attendees at League trainings: 227
 - Communities with staff trained by League: 38
 - Designed new sessions for Newly Elected Leaders Orientation (Jan. 7-8, 2019), cohosted with RI Association of School Committees & Hassenfeld Institute
- Number of new affiliate members – 3 (Clerks, Managers and Planners Associations)
- Prepared research reports and guidance to members on health care benefits, retiree benefits and implementation of the Supreme Court's *Janus* decision. Collaborated with other organizations to develop reports on short-term rentals and funding for municipal resilience infrastructure projects.

Governance & Operations

- Celebrated 50th anniversary (1968 -2018) at September annual dinner with keynote speaker, Clarence Anthony, Executive Director, National League of Cities
- Mayor James Diossa of Central Falls, selected as President of League Executive Board
- Undertook Executive Board strategic planning initiative with Hassenfeld Institute
- Conducted RFP to select new electricity provider under the RI Energy Aggregation Program
- Completed rebranding initiative

**TOWN OF JAMESTOWN
NOTICE OF VACANCY
PROBATE JUDGE**

The Town of Jamestown seeks a qualified attorney to serve in the capacity of Probate Judge for the two year period 2018-2020. The Probate Judge must be admitted to practice as an attorney before the Rhode Island Supreme Court and engaged in the active practice of law in this State pursuant to Rhode Island General Law § 8-9-2.1 and Section 1302 of the Jamestown Town Charter. A letter of interest and resume should be submitted to Town Administrator Andrew E. Nota, Town of Jamestown, 93 Narragansett Avenue, Jamestown, RI 02835-1199 on or before Thursday, December 20, 2018. For more information contact the Town Administrator at 401-423-9805.

12

ARIEL LAW ASSOCIATES LTD.

Legal Representation and Conflict Resolution Services

CHRISTINE W. ARIEL, ESQ.

70 Romano Vineyard Way, Suite 147
North Kingstown, RI 02852
Tel: 401.295.2922
Fax: 401.295.9410
Email: cwariel@ariellawassociates.com

18 DEC 27 PM 12:25

December 27, 2018

Andrew E. Nota, Town Administrator
Town of Jamestown
93 Narragansett Avenue
Jamestown, RI 02835

RE: Letter of Interest – Jamestown Probate Judge


Dear Andy:

Enclosed please find my resume for your review and the Council's consideration regarding the appointment of a new Probate Judge. I am ready, willing and able to assume those duties.

Briefly, I have lived in Jamestown since 1989 and I have been actively engaged in the private practice of law since 1992. A large portion of my current practice involves matters relating to Probate Court administration and I am thoroughly familiar with the statutes, rules of practice and procedure, and case law.

I look forward to hearing from you. If you need any additional information, please do not hesitate to contact me. Thank you.

Very truly yours,


Christine W. Ariel, Esq.

CHRISTINE W. ARIEL, ESQ.

70 Romano Vineyard Way, Suite 147, North Kingstown, RI 02852
401.295.2922 / 401.295.9410 fax / 401.741.5443 cellular

- Experience:** Private practice, Ariel Law Associates Ltd., North Kingstown, RI (*estab. March 1992*). Provide legal representation and conflict resolution services to businesses, nonprofit organizations and individuals in areas of : wills, trusts, guardianships, estate and asset protection planning, special needs, Medicaid planning, and probate administration; land use, zoning and environmental; condominiums; general contract negotiation and enforcement; business and corporate organization and litigation; domestic relations law.
- Special Assistant Attorney General, Rhode Island Department of Attorney General, Providence, RI (*1987 - 1992*). Served as state's attorney in the Civil Division and then as prosecutor in the Criminal Division-District Court, Family Court and Superior Court.
- Assistant to General Counsel, Vermont National Education Association, Montpelier, VT (*1985 - 1987*). Assisted corporate in-house counsel in public sector employment, labor and civil rights litigation. Handled grievance arbitrations, mediations and collective bargaining activities.
- Clerkships Vermont Bar Association; Vermont Dept. of Education, *1987*
University of Rhode Island Coastal Resources Center, *1984*
Vermont Law School Legal Clinic, *1983-84*
Warwick City Planning Department, *1983*
- Prior Experience:** Regulatory Compliance Officer, Rhode Island Department of Environmental Management, Division of Land Resources, Freshwater Wetlands Section, Providence, RI (*1979 - 1982*)
Evaluated construction projects for impact on wetlands and administered state permit program. Negotiated resolution of violations and testified as expert at trial and hearings.
- Education:** Vermont Law School, Juris Doctor *1985*
University of Rhode Island, Bachelor of Arts *1976*
- Professional Licenses:** United States Court of Appeals for the First Circuit, *1990*
United States District Court for the District of Rhode Island, *1988*
Rhode Island Supreme Court, *1987*
- Professional Associations:** American and Rhode Island Bar Associations-Past Chair, RI Bar Alternate Dispute Resolution Committee 1999-2007; Past Chair – RI Supreme Court Alternate Dispute Resolution Task Force 2000-2001
RI Bar Association Committee Member - Probate & Trust
Approved Panel of Arbitrators & Mediators, RI Superior Court & RI Family Court
National Academy of Elder Law Attorneys, RI Chapter
RI Mediators Association

1535 WESTMINSTER STREET
PROVIDENCE, RI 02909-1602
☎ 401 273 7747
FAX 401 421 3818

MARK E. LIBERATI
ROBERT A. PERETTI



December 18, 2018

91-16-111 01-530-01

Mr. Andrew Nota, Town Administrator
Town of Jamestown
Via: Hand Delivery

Dear Mr. Nota:

I am confirming my interest being appointed to the probate judgeship recently vacated by Judge Peter McGuirl.

I have lived in Jamestown for close to forty years, have raised four children here, and am now interested in serving my community by serving as Probate Judge.

I have been a practicing attorney in this state since 1977. I have represented people in multiple probate courts in Rhode Island, and am very familiar with probate statutes and rules of practice. In addition, I am very familiar with how probate affects land titles, as the bulk of my practice involves title examinations and closings.

I served on the Town Council of the Town of Jamestown when my children were very young. Now that they are grown and I am nearing retirement, I would like to again commit some time to giving back my community.

Sincerely,

Mark E. Liberati, Esq.

MARK E. LIBERATI, ESQUIRE

Business Address: 1536 Westminster Street, Providence, RI 02909

Home Address: 2 Old Walcott Avenue, Jamestown, RI 02835

Phone: In Providence: (401) 273-7747 Fax: (401) 421-4818
In Jamestown: (401) 447-5021 Email: mark@lp.legal

Date of Birth: 10/19/52 **Graduate of:** Boston College Magna Cum Laude 1974
Suffolk University Law School 1977

Licensed to practice law in the State of Rhode Island since 1977.

Experience:

1. Have represented borrowers and banks in various commercial loan closings.
2. Have represented various developers with regard to construction of commercial and residential developments, including condominiums and condominium document preparation.
3. Have represented clients in contract disputes with contractors and subcontractors.
4. Have represented clients in litigation concerning Title Clearing, Partition actions, Mechanic's Liens, Zoning, Tax Appeals and Contract Disputes, both in the Superior Court, and on appeal to the Rhode Island Supreme Court.
5. Have conducted hundreds of real estate closings as closing officer and title attorney.
6. Agent for Chicago Title Insurance Company, First American Title Insurance Company, and CATIC.
7. Have represented developers with regard to multifamily loans insured by the U.S. Department of Housing and Urban Development.
8. Have participated as an attorney for executors, administrators, guardians and beneficiaries in dozens of probate court proceedings throughout the State of Rhode Island.

Rated AV by Martindale-Hubbell.

Served as Town Moderator and Town Council Member of the Town of Jamestown.

Gregory F. Fater

PROBATE JUDGE

City of Newport

43 Broadway, Newport, Rhode Island 02840

Office at 55 Memorial Blvd

Newport, RI 02840

Telephone 401-848-7777 Email: g.f.faterlaw@verizon.net

December 17, 2018

Andrew E. Nota, Town Administrator
Town of Jamestown
93 Narragansett Avenue
Jamestown, RI 02835

Re: Probate Judge - Town of Jamestown

Dear Mr. Nota:

I have enclosed my Resume in support of my application for the Judicial position in the Probate Court for the Town of Jamestown for the 2018-2020 term.

I held the position of Probate Judge for the City of Newport in 1981-1982, while filling out the term of Matthew Faerber who was the previous Probate Judge. I was again appointed in 2011 as the Probate Judge and have been re-appointed through 2020. Having had prior experience in the job and also extensive experience with Wills, Trusts and the Probate Practice, I would readily accept the responsibilities of the Probate Judge for the Town of Jamestown.

The Probate Court deals with sensitive lifetime issues in dealing with death in families or a person who has lost their ability to understand and needs a Guardian. In my Court sessions, I acknowledge the proposed Executor and Administrator and offer my sympathy for the death of the Town Citizen. In Guardianship Estates, I thank the proposed Guardian for accepting the responsibility to care for the Ward and request they follow the guidelines and if they have any questions, to ask their legal counsel. At their appointment, I also give them a booklet on how to be a Guardian which is published by the Federal Consumer Protection Bureau. These are small items but make a big difference in our citizens in dealing with crisis situations in their lives.

Additionally, I start Court at the time it is scheduled for a prompt and efficient hearing of the Court docket. In other Courts, it always perturbed me that the Judge would be late in starting the session, which is why I choose to be prompt with the start of all of my Court sessions.

18 DEC 17 PM 1:04

Page 2 of 2

Andrew E. Nota, Town Administrator

December 17, 2018

My experience has included being a Secretary and Member of the Rhode Island Probate Judges Association. I am also a Member of the National College of Probate Judges and hold their position as the Rhode Island State Representative in the College. There are several other Judges that handle more than one jurisdiction. Judge Paula Cucalo (North Providence & Foster), Judge Richard D'Addario (Tiverton & Little Compton) and Judge Christine J. Engustian (East Providence & Richmond).

I am looking forward to speaking to you and the Council member through the interview process concerning my application for appointment of Probate Judge for the Town of Jamestown.

Thank you in advance for your consideration.

Very truly yours,



GREGORY F. FATER
Probate Judge, City of Newport

RESUME

GREGORY F. FATER, ESQUIRE

THE MEMORIAL BOULEVARD PROFESSIONAL BUILDING
55 MEMORIAL BOULEVARD, NEWPORT, RHODE ISLAND 02840

TELEPHONE: 401-848-7777

FASCIMILE: 401-848-7733

E-mail: gf@faterlaw.net

General Practice, Real Estate, Business, Corporate, Zoning,
Probate, Wills, Trusts, Estate Planning, Elder Law, Health and Hospital Law.

PROBATE JUDGE, CITY OF NEWPORT – 1981-1982 and 2011-present.

***National College of Probate Judges, appointed R.I. State Representative
2015-present***

Rhode Island Probate Judge's Association elected Secretary 2016-present

Gregory F. Fater, born January 12, 1950

Admitted to bar, 1975, Rhode Island

Admitted to bar, 1980, New York.

Education: Villanova University (B.A., 1972)

New York Law School (J.D., 1975)

***Instructor, Salve Regina College Legal Assistant Program,
Real Property Division, 1977-1978.***

***Adjunct Professor, Salve Regina College, Legal Applications
Of Nursing Law, 1983-1994.***

Historic District Commission, City of Newport- Member 1976-1982.

Sports Hall of Fame- City of Newport – Chairman 2001-2006

Sports Advisory Commission – City of Newport- Chairman 2001-2006

***Member of the Newport County, Rhode Island and
New York State Bar Associations.***

COMMUNITY ACTIVITY

- * ***Newport Gulls Baseball Club, Inc., Director & Co-Owner, 2002- to present***
- * ***DISCOVER NEWPORT Newport County Convention and Visitors
Bureau, Board Member 2005-2015***
- * ***Edward King Senior Center, Director, 1994-2000; 2002-2010***
- * ***Edward King House Champion for Seniors Award 2018***

- * *Visiting Nurse Health Services, Inc.*, Director, 1977 to 2016 and President, 1984-1990
- * *Robert B. Cranston & Theophilus T. Pitman Fund*, Trustee, 2004- present
- * *Long Wharf Trust*, Trustee, 1999 to present
- * *Newport Little League*, Coach, Director & Sponsor, 1976-to present
- * *Rogers High Student-Athlete Boosters Association*, Life Member 1994- to present. President, 1995-2001
- * *Ancient Order of Hibernians* 1985 to present
- * *Newport Yacht Club*, Life Member 1976-present
- * *Newport Recreation Department Tennis Court Committee* Member, 1994-1999
- * *Project On-Ramp-Newport School Department*, Board Member, 1995-2001
- * *International Yacht Restoration School (IRYS)* Charter Board of Director, 1993-2001
- * *Redwood Library*, Shareholder Member, 1980-to present
- * *Newport Historical Society*, Member, 1983- to present
- * *Preservation Society of Newport*, Member, 1979-to present
- * *Knights of Columbus*, Member, 1975- to present
- * *Rhode Island Hospitality Association*, Member, 1979-to present
- * *Lower Thames Street Business Association-* Member
- * *Instructor, Salve Regina College Legal Assistant Program, Real Property Division, 1977-1978*
- * *Adjunct Professor, Salve Regina University, Legal Applications of Nursing Law, 1983-1994*
- * *Historic District Commission, City of Newport- Member 1976-1982*
- * *Sports Hall of Fame – City of Newport – Chairman 2001-2006*
- * *Sports Advisory Commissioner – City of Newport- Chairman 2001-2006*
- * *Governor – Newport Hospital Foundation – 1998 to present*

LEGAL AFFILIATIONS:

Advisory Board, Chicago Title Insurance Company, Elder Law, Will & Probate Committees; Rhode Island Lawyers Conveyances Association; Real Estate Committee and Division; Rhode Island Bar Association; American Bar Association.

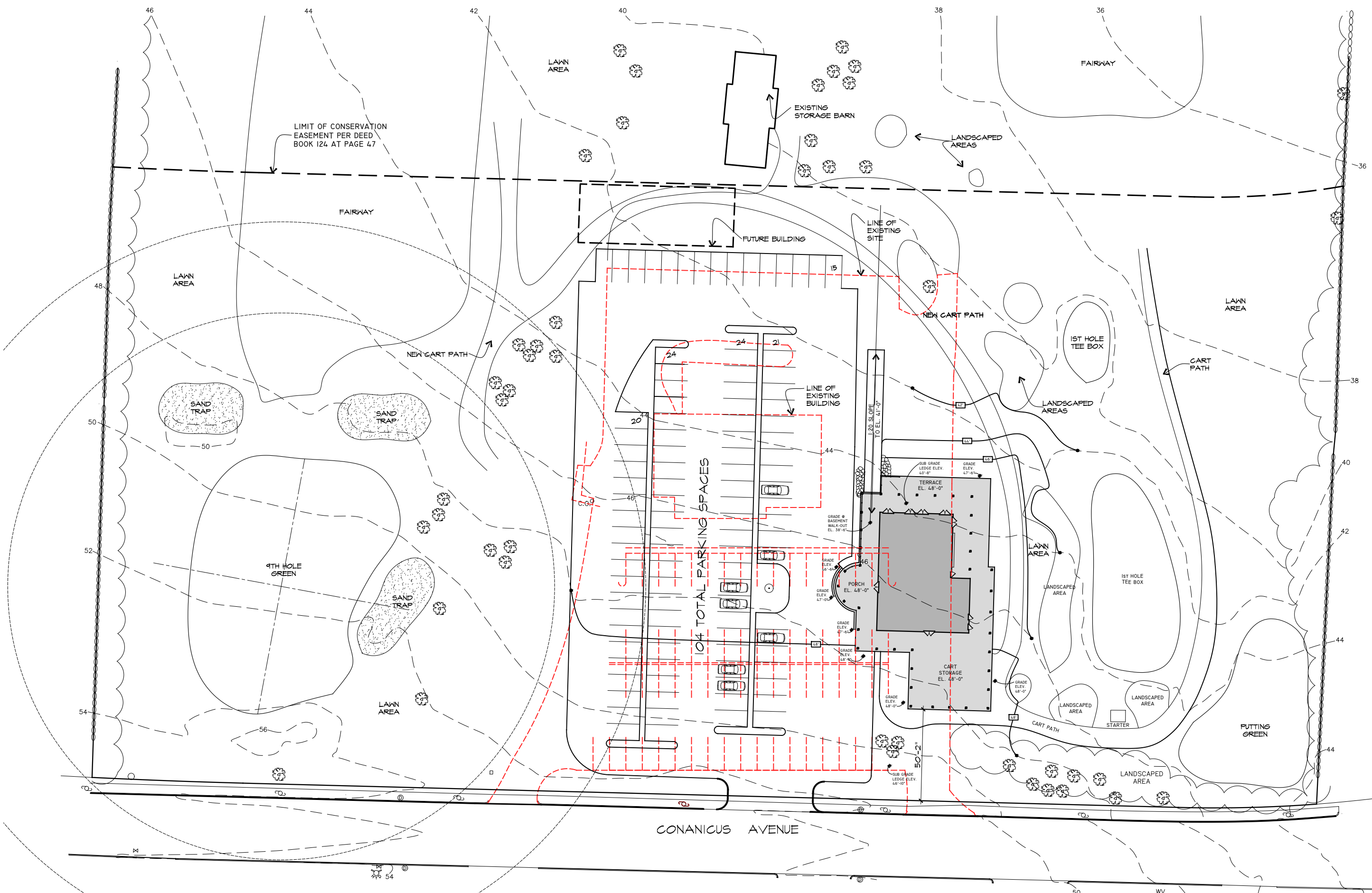
REFERENCES:

Envision Bank; Citizens Savings Bank; Savings Institute Bank & Trust; BankNewport.



JAMESTOWN GOLF COURSE CLUBHOUSE

BURGIN LAMBERT ARCHITECTS



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 www.burginlambert.com

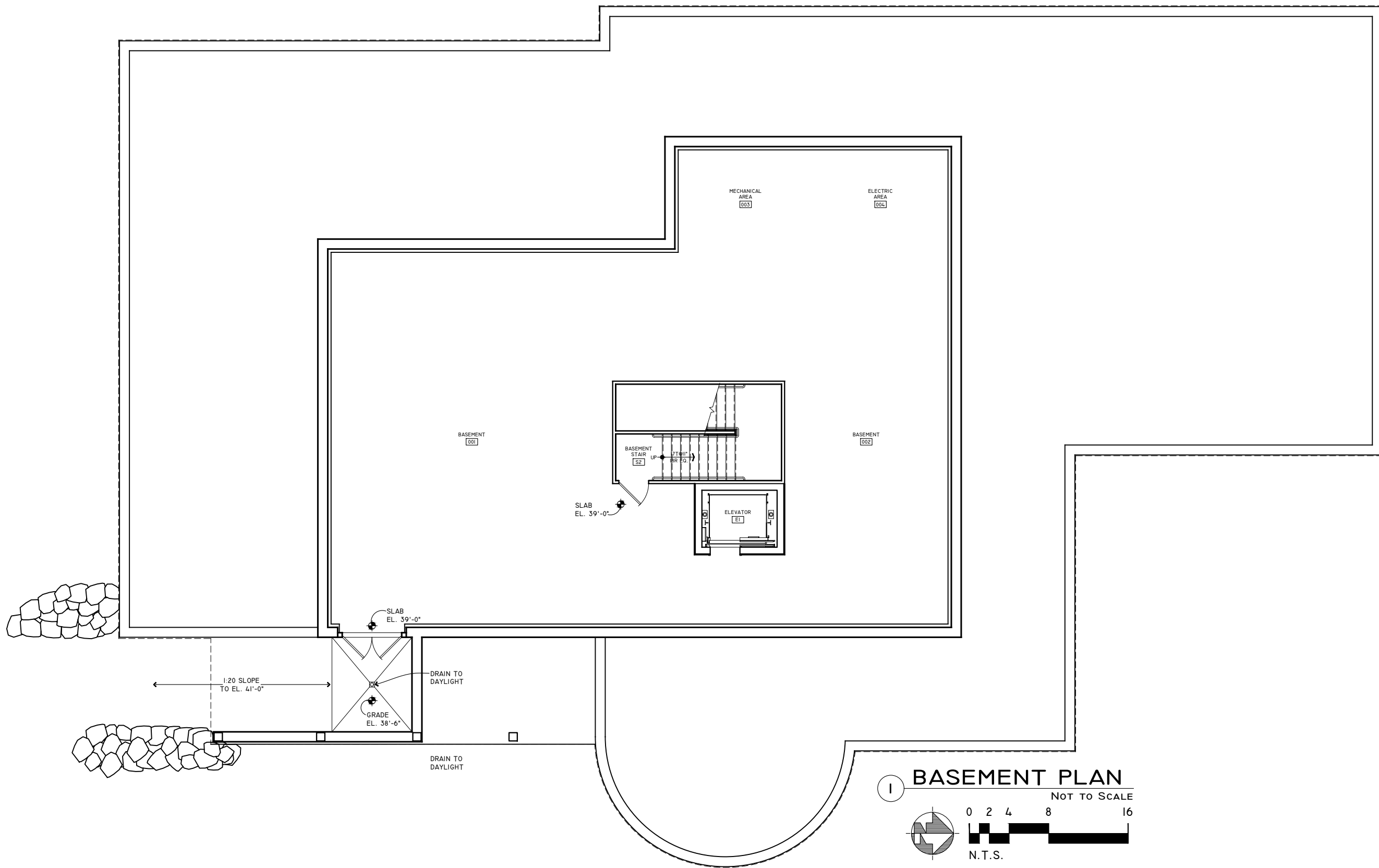
Jamestown Golf Course Clubhouse
95 Walcott Avenue
Jamestown, RI

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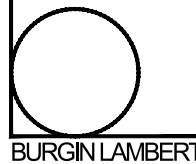
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SITE PLAN
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SCALE 1"=50'



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Jamestown Golf Course Clubhouse
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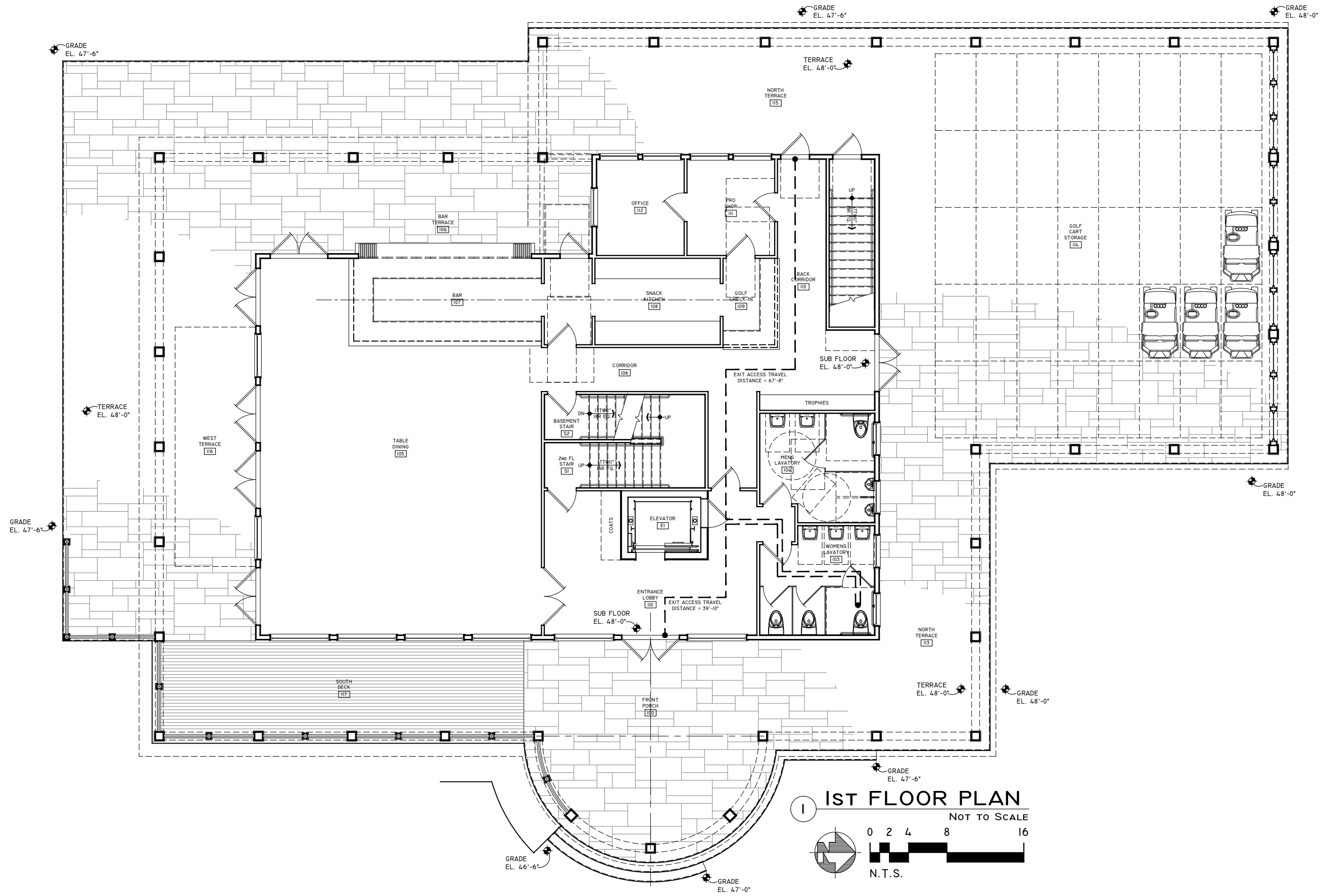
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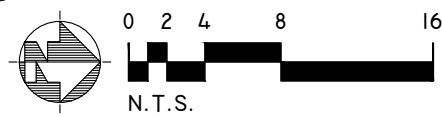
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1ST FLOOR PLAN

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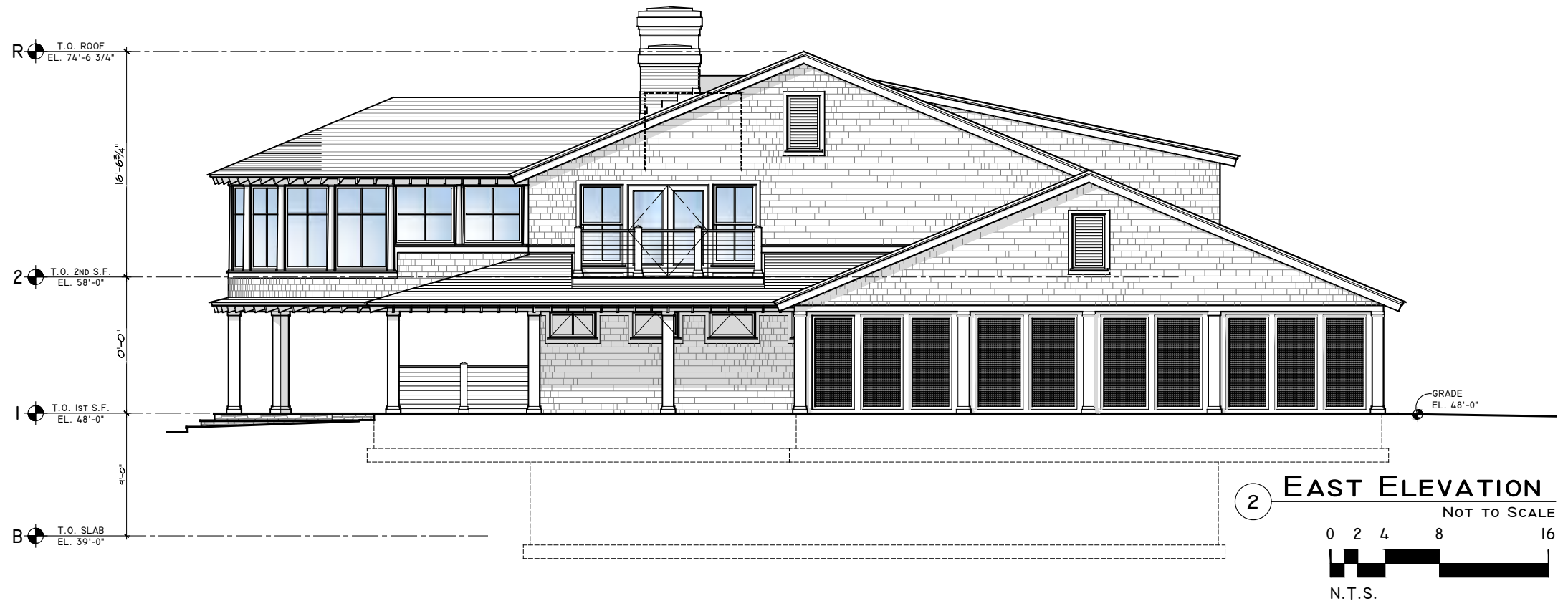
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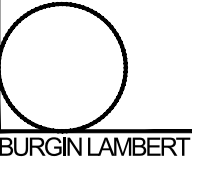
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1 SOUTH ELEVATION
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2 EAST ELEVATION
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0 2 4 8 16
N.T.S.



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02840
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Jamestown Golf Course Clubhouse
95 Walcott Avenue
Jamestown, RI

DATE: 1/16/2019

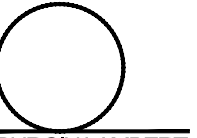
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SOUTH & EAST
EXTERIOR
ELEVATIONS

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Fax: 401.847.3392
www.burginlambert.com

Jamestown Golf Course Clubhouse
Jamestown, RI
95 Walcott Avenue

DATE: 1/16/2019

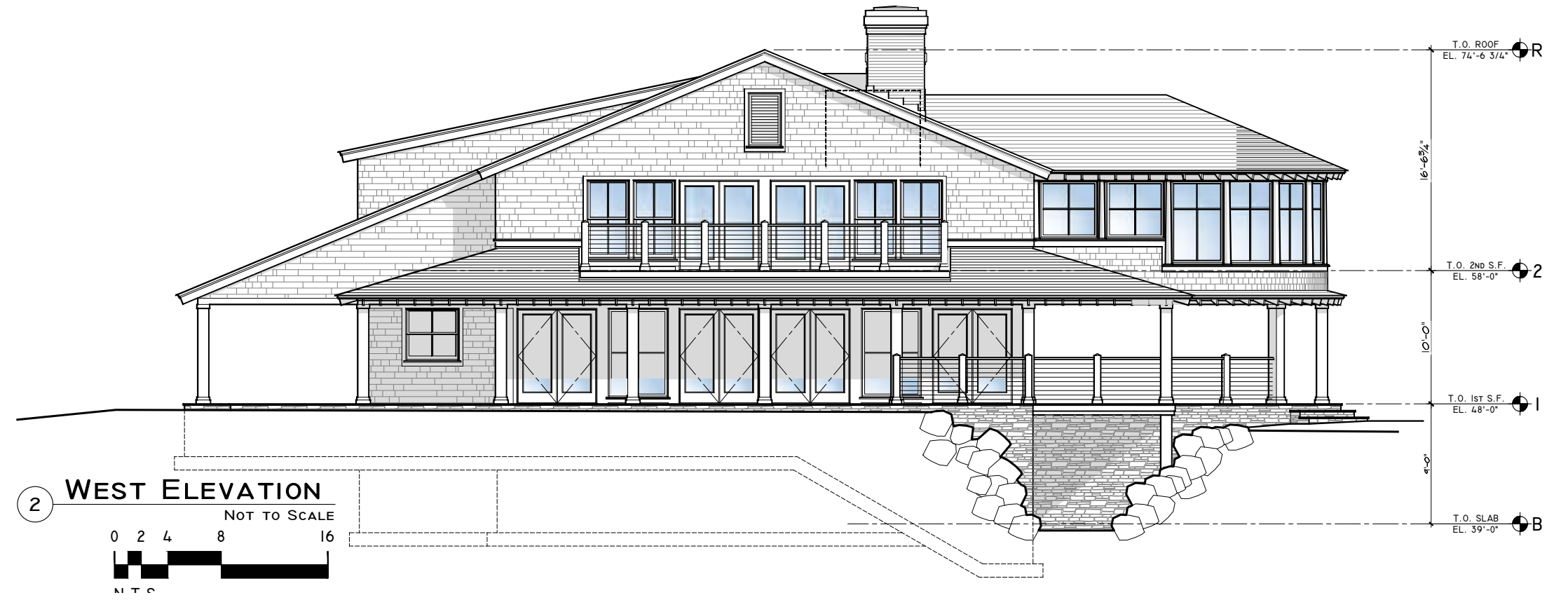
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TITLE:
NORTH & WEST
EXTERIOR
ELEVATIONS

A6

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Town of Jamestown

Tax Assessor

93 Narragansett Ave ♦ Jamestown, RI 02835 – 1509

Phone: (401) 423-9802

Fax: (401) 423-7230

cbrochu@jamestownri.net

To: Honorable Town Council
From: Christine Brochu, Tax Assessor
Subject: Veteran exemption details
Date: January 22, 2019

Good Evening,

Tonight in your packages you have a detailed comparison of the Veteran, Widow/Widower and 100% Service-related Veteran exemptions. I would like to go over these comparisons and answer any questions. I will also discuss making some updates to the Rhode Island General Law regarding all the veteran related exemptions.

A statewide analysis of Veteran and Widow/Widower exemptions on Real Estate and Motor Vehicle is on the attached Comparison #1 and the 100% Disabled Veteran exemption analysis is on the attached Comparison #2. They are listed with the largest tax credit on the top to the lowest tax credit on the bottom. The average is the sum of all tax credits divided by the total number of cities and towns. There are 39 cities and towns in Rhode Island. The mean is the value midway between the two extremes. Since there are 39 cities and towns, the mean would be the 20th line. (This is between the 19th from the top and the 19th from the bottom). When a Veteran's exemption is applied to an account, it is first applied to real estate and if the veteran does not own real estate then it will be applied to a motor vehicle account.

The Veterans' exemption law (RIGL 44-3-4) is very specific on qualifying dates, conflicts and types of medals received in order to qualify for any of the Veteran exemptions. Charlestown is the only town cited in the law to allow this exemption to ALL veterans of the United States armed services regardless of their qualified service dates and who was honorably discharged. I have worked in other towns and you would be surprised how many veterans do not qualify for these exemptions because they were not enlisted during a qualifying event. Historically, Jamestown has recognized all veterans to receive the veterans exemption regardless of their qualified service dates and who was honorably discharged. I am proposing in the attached updates to request that the Veterans' exemption law reflect that Jamestown may grant the exemption to all veterans of the United States armed services regardless of their qualified service dates and who was honorably discharged. Jamestown's recognition of all veterans allows more taxpayers to receive this exemption. In comparison, other towns will have fewer veterans because they utilize the qualifying dates outlined in the law. Because fewer applicants qualify, these towns may be able to give a greater exemption.

I have completed a review of Jamestown's Veteran's exemptions and noticed the Rhode Island General Law will need some updating. During the May 15, 2017, meeting the town council approved the recommendations set forth by the tax assessor and town administrator, which allows for our current tax credits:

<u>Exemption Category:</u>	<u>Amount (tax credit)</u>
Veteran	\$150.00
Widow/Widower of a Veteran	\$150.00
100% Totally Disabled Service Connected	\$300.00

Specially Adapted Housing	\$500.00
Prisoner of War	\$500.00

The following updates will insure the councils wishes are fully executed within the Rhode Island General Law:

- 1) Veteran and Widow or Widower Exemption as it applies to real estate. The benefit is currently a \$150.00 credit. The updated language is worded to include all veterans not just the veterans that served in one of the required qualifying events prescribed in the law, or to the unmarried widow or widower of that person who is not currently receiving this statutory exemption.. Replace 44-3-4 (a) (1) (iv) with the following: Jamestown, where the town council may, by ordinance, provide for a tax credit or exemption to any veteran of the United States armed services regardless of their qualified service dates, who was honorably discharged or who was discharged under conditions other than dishonorable.
- 2) Veteran and Widow or Widower Exemption as it applies to personal property. This is considered the motor vehicle section of the law and it only allows for a value exemption, not a tax credit. Currently this benefit is equivalent to a credit up to \$150.00. This section of the law is typically used if a veteran does not own real estate, then the exemption will be applied to motor vehicles. The updated language is worded to include all veterans not just the veterans that served in one of the required qualifying events prescribed in the law or to the unmarried widow or widower of that person who is not currently receiving this statutory exemption. Add to 44-3-4 (a) (2) with the following: Jamestown, where the town council may, by ordinance, provide for an exemption to any veteran of the United States armed services regardless of their qualified service dates, who was honorably discharged or who was discharged under conditions other than dishonorable, or to the unmarried widow or widower of that person who is not currently receiving this statutory exemption.
- 3) Historically if someone qualifies for the 100% disabled veteran exemption they will receive the regular veteran exemption (which is \$150.00 credit) and the 100% disabled veteran exemption (which is a \$300.00 credit) in Jamestown. In short the 100% disabled veteran receives a \$450.00 tax credit. All of the cities and towns interpret this part of the law differently. Some only give either the veteran exemption or the 100% disabled veteran exemption. Add to 44-3-4-(a)(3) with the following: Jamestown, where the town council may, by ordinance, provide for an additional tax credit or exemption on real or personal property to any veteran of the United States armed services, who is considered 100% totally disabled through a service connected disability and who was honorably discharged or who was discharged under conditions other than dishonorable, or to the unmarried widow or widower of that person who is not currently receiving this statutory exemption.
- 4) The section of the law for specially adapted housing requires each municipality to offer a \$10,000 exemption (or \$88.50 credit) on real estate accounts only for the Veteran or the unmarried Widow or Widower. Jamestown has historically allotted for this exemption to be a tax credit of \$500.00. We currently do not have any qualified veterans utilizing this section, but we would like for the Rhode Island law to be updated to add to 44-3-4-(b) with the following: Jamestown, where the town council may, by ordinance provide a tax credit of \$500.00.
- 5) The law also specifies that the real estate or personal property of any veteran who has been classified or determined to be a prisoner of war by the Veterans' Administration or the unmarried Widow or Widower may receive an exemption of \$15,000 (or \$132.75 credit) Jamestown has historically allotted for this exemption to be a tax credit of \$500.00. We currently do not have any qualified veterans utilizing this section, but we would like for the Rhode Island law to be updated to Add to 44-3-4-(e) with the following: Jamestown, where the town council may, by ordinance provide a tax credit or exemption on real or personal property.

Comparison #1

Veteran and Widow or Widower of a Veteran Exemption Analysis

Community	Real Estate
New Shoreham	\$998.29
Middletown	\$397.48
Westerly	\$359.08
Cumberland	\$348.07
Barrington	\$300.00
Glocester	\$267.10
Bristol	\$250.00
Portsmouth	\$240.89
Newport	\$239.89
North Kingstown	\$232.38
Burrillville	\$225.00
Lincoln	\$219.00
Narragansett	\$211.20
Tiverton	\$200.00
Warren	\$191.39
Coventry	\$188.82
Pawtucket	\$188.35
Cranston	\$183.88
South Kingstown	\$180.00
West Warwick	\$170.00
East Providence	\$161.06
Woonsocket	\$158.76
Providence	\$152.99
Jamestown	\$150.00
Charlestown	\$150.00
Richmond	\$141.96
Warwick	\$138.40
Johnston	\$136.63
Hopkinton	\$134.47
North Providence	\$130.70
East Greenwich	\$110.00
Smithfield	\$105.36
Little Compton	\$105.12
Central Falls	\$100.00
Exeter	\$81.15
West Greenwich	\$50.00
Scituate	\$46.10
North Smithfield	\$45.50
Foster	\$23.25

All tax credits in high to low order

Real Estate		Motor Vehicle
\$197.75	Average	\$192.11
\$170.00	Median	\$141.90

Jamestown exemption is \$150.00

Real Estate = 39 communities, we are 24th
 Motor Vehicle=39 communities, we are 17th

Community	Motor Vehicle
New Shoreham	\$1,660.97
Newport	\$501.83
Cumberland	\$454.71
Middletown	\$413.72
Westerly	\$359.24
Glocester	\$267.10
Bristol	\$250.00
Smithfield	\$234.00
Burrillville	\$225.00
North Kingstown	\$220.40
North Providence	\$209.75
Tiverton	\$200.00
Narragansett	\$197.52
South Kingstown	\$180.00
Woonsocket	\$158.76
Richmond	\$154.52
Jamestown	\$150.00
Charlestown	\$150.00
Warren	\$143.00
Hopkinton	\$141.91
Warwick	\$138.40
Cranston	\$127.32
Barrington	\$126.00
Johnston	\$124.38
East Providence	\$111.30
East Greenwich	\$110.00
Pawtucket	\$106.60
Lincoln	\$91.98
West Greenwich	\$50.00
Scituate	\$46.10
North Smithfield	\$45.50
Foster	\$36.95
Portsmouth	\$31.50
Providence	\$31.50
West Warwick	\$28.47
Little Compton	\$13.90
Coventry	\$0.00
Central Falls	\$0.00
Exeter	\$0.00

Comparison #2

100% Disabled Veteran Exemption Analysis

Community	Real Estate
Cranston	\$2,110.12
New Shoreham	\$998.29
Glocester	\$641.04
Charlestown	\$500.00
Westerly	\$411.74
Tiverton	\$400.00
Middletown	\$397.50
Woonsocket	\$396.90
Warren	\$385.24
Pawtucket	\$378.74
Cumberland	\$348.05
Warwick	\$346.00
Lincoln	\$328.50
Bristol	\$323.50
East Providence	\$322.13
Portsmouth	\$309.09
Providence	\$307.00
Jamestown	\$300.00
East Greenwich	\$300.00
Barrington	\$300.00
Johnston	\$274.35
North Kingstown	\$271.41
Hopkinton	\$270.95
North Providence	\$261.40
Narragansett	\$211.20
Richmond	\$208.00
Newport	\$201.78
West Warwick	\$200.00
Smithfield	\$175.60
West Greenwich	\$150.00
South Kingstown	\$125.00
Central Falls	\$100.00
Burrillville	\$75.00
Scituate	\$46.10
North Smithfield	\$45.50
Foster	\$23.50
Coventry	\$20.97
Little Compton	Variable*
Exeter	\$0.00

All tax credits in high to low order

Real Estate		Motor Vehicle
\$328.02	Average	\$232.90
\$300.00	Median	\$197.52

Jamestown exemption is \$300.00

Real Estate=39 Communities-we are 18th
Motor V= 39 Communities-we are 13th

*income based

Community	Motor Vehicle
New Shoreham	\$1,660.97
Cumberland	\$454.68
Newport	\$422.25
North Providence	\$419.50
Johnston	\$413.77
Middletown	\$413.74
Westerly	\$412.47
Tiverton	\$400.00
Woonsocket	\$396.90
Smithfield	\$390.00
Warwick	\$346.00
Bristol	\$332.50
Jamestown	\$300.00
East Greenwich	\$300.00
Hopkinton	\$285.93
North Kingstown	\$242.44
Richmond	\$226.40
East Providence	\$222.60
Pawtucket	\$213.20
Narragansett	\$197.52
West Greenwich	\$150.00
Cranston	\$127.32
Barrington	\$126.00
South Kingstown	\$125.00
Lincoln	\$91.98
West Warwick	\$85.41
Burrillville	\$75.00
Portsmouth	\$63.00
Providence	\$60.00
Scituate	\$46.10
North Smithfield	\$45.50
Foster	\$36.95
Glocester	\$0.00
Charlestown	\$0.00
Warren	\$0.00
Central Falls	\$0.00
Coventry	\$0.00
Little Compton	\$0.00
Exeter	\$0.00

TITLE 44

Taxation

CHAPTER 44-3

Property Subject to Taxation

SECTION 44-3-4

§ 44-3-4. Veterans' exemptions.

(a)(1) The property of each person who served in the military or naval service of the United States in the war of the rebellion, the Spanish-American war, the insurrection in the Philippines, the China-relief expedition, or World War I, and the property of each person who served in the military or naval service of the United States in World War II at any time during the period beginning December 7, 1941, and ending on December 31, 1946, and the property of each person who served in the military or naval services of the United States in the Korean conflict at any time during the period beginning June 27, 1950, and ending January 31, 1955, or in the Vietnam conflict at any time during the period beginning February 28, 1961, and ending May 7, 1975, or who actually served in the Grenada or Lebanon conflicts of 1983-1984, or the Persian Gulf conflict, the Haitian conflict, the Somalian conflict, and the Bosnian conflict, at any time during the period beginning August 2, 1990, and ending May 1, 1994, or in any conflict or undeclared war and who was honorably discharged from the service, or who was discharged under conditions other than dishonorable, or who, if not discharged, served honorably, or the property of the unmarried widow or widower of that person, is exempted from taxation to the amount of one thousand dollars (\$1,000), except in:

(i) Burrillville, where the exemption is four thousand dollars (\$4,000);

(ii) Cumberland, where the town council may, by ordinance, provide for an exemption of a maximum of twenty-three thousand seven hundred seventy-two dollars (\$23,772);

(iii) Cranston, where the exemption shall not exceed three thousand dollars (\$3,000);

(iv) Jamestown, where the town council may, by ordinance, provide for an exemption for veterans, and a tax credit for one hundred percent (100%) service-related disabled veterans at the discretion of the council;

(v) Lincoln, where the exemption shall not exceed ten thousand dollars (\$10,000); and where the town council may also provide for a real estate tax exemption not exceeding ten thousand dollars (\$10,000) for those honorably discharged active duty veterans who served in Operation Desert Storm;

(vi) Newport, where the exemption is four thousand dollars (\$4,000);

(vii) New Shoreham, where the town council may, by ordinance, provide for an exemption of a maximum of thirty-six thousand four hundred fifty dollars (\$36,450);

(viii) North Kingstown, where the exemption is ten thousand dollars (\$10,000);

(ix) North Providence, where the town council may, by ordinance, provide for an exemption of a maximum of five thousand dollars (\$5,000);

(x) [As amended by P.L. 2015, ch. 168, § 1]. Smithfield, where the exemption is ten thousand dollars (\$10,000);

(x) [As amended by P.L. 2015, ch. 179, § 1]. Smithfield, where the exemption is four thousand dollars (\$4,000). Provided, effective July 1, 2016, the Smithfield town council may, by ordinance, provide for an exemption of a maximum of ten thousand dollars (\$10,000);

(xi) Warren, where the exemption shall not exceed five thousand five hundred dollars (\$5,500) on motor vehicles, or ten thousand one hundred seventy-five dollars (\$10,175) on real property;

(xii) Westerly, where the town council may, by ordinance, provide an exemption of the total value of the veterans' real and personal property to a maximum of forty thousand five hundred dollars (\$40,500);

(xiii) Barrington, where the town council may, by ordinance, provide for an exemption of six thousand dollars (\$6,000) for real property;

(xiv) Exeter, where the exemption is five thousand dollars (\$5,000);

(xv) Gloucester, where the exemption shall not exceed thirty thousand dollars (\$30,000);

(xvi) West Warwick, where the city council may, by ordinance, provide for an exemption of up to ten thousand dollars (\$10,000);

(xvii) Warwick, where the city council may, by ordinance, provide for an exemption of a maximum of four thousand dollars (\$4,000);

(xviii) [As added by P.L 2016, ch. 238, § 1]. Charlestown, where the town council may, by ordinance, provide for an additional exemption to any veteran of the United States armed services, regardless of the veteran's qualified service dates, who was honorably discharged, or to the unmarried widow or widower of that person who is not currently receiving this statutory exemption;

(xix) [As added by P.L 2016, ch. 268, § 1]. Charlestown, where the town council may, by ordinance, provide for an additional tax credit to any veteran of the United States armed services, regardless of the veteran's qualified service dates, who was honorably discharged, or to the unmarried widow or widower of that person who is not currently receiving this statutory exemption;

(xx) Narragansett, where the town council may, by ordinance, provide for an exemption of a maximum of twenty thousand dollars (\$20,000) from the assessed value of real property, or twelve thousand dollars (\$12,000) from the assessed value of a motor vehicle; and

(xxi) Tiverton, where the town council may provide, by ordinance as may be amended from time to time, a tax credit of two hundred dollars (\$200) or greater.

(2) The exemption is applied to the property in the municipality where the person resides, and if there is not sufficient property to exhaust the exemption, the person may claim the balance in any other city or town where the person may own property; provided, that the exemption is not allowed in favor of any person who is not a legal resident of the state, or unless the person entitled to the exemption has presented to the assessors, on or before the last day on which sworn statements may be filed with the assessors for the year for which exemption is claimed, evidence that he or she is entitled, which evidence shall stand so long as his or her legal residence remains unchanged; provided, however, that in the town of South Kingstown, the person entitled to the exemption shall present to the assessors, at least five (5) days prior to the certification of the tax roll, evidence that he or she is entitled to the exemption; and, provided, further, that the exemption provided for in this subdivision to the extent that it applies in any city or town, shall be applied in full to the total value of the person's real and tangible personal property located in the city or town; and, provided, that there is an additional exemption from taxation in the amount of one thousand dollars (\$1,000), except in:

(i) Central Falls, where the city council may, by ordinance, provide for an exemption of a maximum of seven thousand five hundred dollars (\$7,500);

- (ii) Cranston, where the exemption shall not exceed three thousand dollars (\$3,000);
- (iii) Cumberland, where the town council may, by ordinance, provide for an exemption of a maximum of twenty-two thousand five hundred dollars (\$22,500);
- (iv) Lincoln, where the exemption shall not exceed ten thousand dollars (\$10,000);
- (v) Newport, where the exemption is four thousand dollars (\$4,000);
- (vi) New Shoreham, where the town council may, by ordinance, provide for an exemption of a maximum of thirty-six thousand four hundred fifty dollars (\$36,450);
- (vii) North Providence, where the town council may, by ordinance, provide for an exemption of a maximum of five thousand dollars (\$5,000);
- (viii) Smithfield, where the exemption is four thousand dollars (\$4,000);
- (ix) Warren, where the exemption shall not exceed eleven thousand dollars (\$11,000);
- (x) Barrington, where the town council may, by ordinance, provide for an exemption of six thousand dollars (\$6,000) for real property; of the property of every honorably discharged veteran of World War I or World War II, Korean or Vietnam, Grenada or Lebanon conflicts, the Persian Gulf conflict, the Haitian conflict, the Somalian conflict and the Bosnian conflict at any time during the period beginning August 2, 1990, and ending May 1, 1994, or in any conflict or undeclared war who is determined by the Veterans Administration of the United States of America to be totally disabled through service-connected disability and who presents to the assessors a certificate from the veterans administration that the person is totally disabled, which certificate remains effectual so long as the total disability continues; and
- (xi) Charlestown, where the town council may, by ordinance, create a tax dollar credit reduction to replace the tax assessment exemption, as so stated in all sections herein.

(3) Provided, that:

- (i) Burrillville may exempt real property of the totally disabled persons in the amount of six thousand dollars (\$6,000);
- (ii) Cumberland town council may, by ordinance, provide for an exemption of a maximum of twenty-two thousand five hundred dollars (\$22,500);
- (iii) Little Compton may, by ordinance, exempt real property of each of the totally disabled persons in the amount of six thousand dollars (\$6,000);
- (iv) Middletown may exempt the real property of each of the totally disabled persons in the amount of five thousand dollars (\$5,000);
- (v) New Shoreham town council may, by ordinance, provide for an exemption of a maximum of thirty-six thousand four hundred fifty dollars (\$36,450);
- (vi) North Providence town council may, by ordinance, provide for an exemption of a maximum of five thousand dollars (\$5,000);
- (vii) The Tiverton town council may, by ordinance which may be amended from time to time, provide for a four-hundred-dollar (\$400) tax credit or greater on the real property of each of the totally disabled persons;
- (viii) West Warwick town council may exempt the real property of each of the totally disabled persons in an amount of two hundred dollars (\$200); and

(ix) Westerly town council may, by ordinance, provide for an exemption on the total value of real and personal property to a maximum of forty-six thousand five hundred dollars (\$46,500).

(4) There is an additional exemption from taxation in the town of:

Warren, where its town council may, by ordinance, provide for an exemption not exceeding eight thousand two hundred fifty dollars (\$8,250), of the property of every honorably discharged veteran of World War I or World War II, or Vietnam, Grenada or Lebanon conflicts, the Persian Gulf conflict, the Haitian conflict, the Somalian conflict and the Bosnian conflict, at any time during the period beginning August 2, 1990, and ending May 1, 1994, or in any conflict or undeclared war who is determined by the Veterans' Administration of the United States of America to be partially disabled through a service-connected disability and who presents to the assessors a certificate that he or she is partially disabled, which certificate remains effectual so long as the partial disability continues. Provided, however, that the Barrington town council may exempt real property of each of the above named persons in the amount of three thousand dollars (\$3,000); Warwick city council may, by ordinance, exempt real property of each of the above-named persons and to any person who served in any capacity in the military or naval service during the period of time of the Persian Gulf conflict, whether or not the person served in the geographical location of the conflict, in the amount of four thousand dollars (\$4,000).

(5) Lincoln . There is an additional exemption from taxation in the town of Lincoln for the property of each person who actually served in the military or naval service of the United States in the Persian Gulf conflict and who was honorably discharged from the service, or who was discharged under conditions other than dishonorable, or who, if not discharged, served honorably, or of the unmarried widow or widower of that person. The exemption shall be determined by the town council in an amount not to exceed ten thousand dollars (\$10,000).

(b) In addition to the exemption provided in subsection (a) of this section, there is a ten-thousand dollar (\$10,000) exemption from local taxation on real property for any veteran and the unmarried widow or widower of a deceased veteran of the military or naval service of the United States who is determined, under applicable federal law by the Veterans Administration of the United States, to be totally disabled through service-connected disability and who, by reason of the disability, has received assistance in acquiring "specially adopted housing" under laws administered by the veterans' administration; provided, that the real estate is occupied as his or her domicile by the person; and, provided, that if the property is designed for occupancy by more than one family, then only that value of so much of the house as is occupied by the person as his or her domicile is exempted; and, provided, that satisfactory evidence of receipt of the assistance is furnished to the assessors except in:

(1) Cranston, where the exemption shall not exceed thirty thousand dollars (\$30,000);

(2) Cumberland, where the town council may provide for an exemption not to exceed seven thousand five hundred dollars (\$7,500);

(3) Newport, where the exemption is ten thousand dollars (\$10,000) or ten percent (10%) of assessed valuation, whichever is greater;

(4) New Shoreham, where the town council may, by ordinance, provide for an exemption of a maximum of thirty-six thousand four hundred fifty dollars (\$36,450);

(5) North Providence, where the town council may, by ordinance, provide for an exemption not to exceed twelve thousand five hundred dollars (\$12,500);

(6) Westerly, where the town council may, by ordinance, provide for an exemption of a maximum of forty thousand five hundred dollars (\$40,500);

(7) Lincoln, where the town council may, by ordinance, provide for an exemption of a maximum of fifteen thousand dollars (\$15,000);

(8) Narragansett, where the town council may, by ordinance, provide for an exemption of a maximum of fifty thousand dollars (\$50,000); and

(9) Tiverton, where the town council may, by ordinance, provide for a tax credit of two hundred dollars (\$200) or greater, as may be amended from time to time.

(c) In addition to the previously provided exemptions, any veteran of the military or naval service of the United States who is determined, under applicable federal law by the Veterans' Administration of the United States to be totally disabled through service-connected disability may, by ordinance, passed in the city or town where the veteran's property is assessed, receive a ten thousand dollar (\$10,000) exemption from local taxation on his or her property whether real or personal and if the veteran owns real property may be exempt from taxation by any fire and/or lighting district; provided, that in the town of: North Kingstown, where the amount of the exemption shall be eleven thousand dollars (\$11,000) commencing with the December 31, 2002, assessment; and for the town of Westerly, where the amount of the exemption shall be thirty-nine thousand dollars (\$39,000) commencing with the December 31, 2005, assessment; and in the town of Cumberland, where the amount of the exemption shall not exceed forty-seven thousand five hundred forty-four dollars (\$47,544); and the town of Narragansett, where the amount of the exemption shall not exceed twenty thousand dollars (\$20,000) from the assessed value of real property or twelve thousand dollars (\$12,000) from the assessed value of a motor vehicle; and in the city of Cranston, commencing with the December 31, 2016, assessment, where the exemption will not exceed two hundred fifty thousand dollars (\$250,000) and be extended to the unmarried widow or widower of such veteran, and in the town of Tiverton, where, by ordinance, a tax credit of two hundred dollars (\$200) or greater shall be applied to the qualified veteran's property assessment tax bill.

(d) In determining whether or not a person is the widow or widower of a veteran for the purposes of this section, the remarriage of the widow or widower shall not bar the furnishing of the benefits of the section if the remarriage is void, has been terminated by death, or has been annulled or dissolved by a court of competent jurisdiction.

(e) In addition to the previously provided exemptions, there may by ordinance passed in the city or town where the person's property is assessed, be an additional fifteen thousand dollars (\$15,000) exemption from local taxation on real and personal property for any veteran of military or naval service of the United States or the unmarried widow or widower of person who has been or shall be classified as, or determined to be, a prisoner of war by the Veterans' Administration of the United States, except in:

(1) Westerly, where the town council may, by ordinance, provide for an exemption of a maximum of sixty-eight thousand dollars (\$68,000);

(2) Cumberland, where the town council may by ordinance provide for an exemption of a maximum of forty-seven thousand five hundred forty-four dollars (\$47,544);

(3) Narragansett, where the town council may, by ordinance, provide for an exemption of a maximum of forty thousand dollars (\$40,000); and

(4) Tiverton, where the town council may, by ordinance, provide for a tax credit of six hundred dollars (\$600) or greater.

(f) Cities and towns granting exemptions under this section shall use the eligibility dates specified in this section.

(g) The several cities and towns not previously authorized to provide an exemption for those veterans who actually served in the Persian Gulf conflict may provide that exemption in the amount authorized in this section for veterans of other recognized conflicts.

(h) Bristol, where the town council of Bristol may, by ordinance, provide for an exemption for any veteran and the unmarried widow or widower of a deceased veteran of military or naval service of the United States who is

determined, under applicable federal law by the Veterans' Administration of the United States to be partially disabled through service-connected disability.

(i) In addition to the previously provided exemption, any veteran who is discharged from the military or naval service of the United States under conditions other than dishonorable, or an officer who is honorably separated from military or naval service, who is determined, under applicable federal law by the Veterans Administration of the United States to be totally and permanently disabled through a service-connected disability, who owns a specially adapted homestead that has been acquired or modified with the assistance of a special adaptive housing grant from the Veteran's Administration and that meets Veteran's Administration and Americans with disability act guidelines from adaptive housing or that has been acquired or modified using proceeds from the sale of any previous homestead that was acquired with the assistance of a special adaptive housing grant from the veteran's administration, the person or the person's surviving spouse is exempt from all taxation on the homestead. Provided, that in the town of Westerly where the amount of the above referenced exemption shall be forty-six thousand five hundred dollars (\$46,500).

(j) The town of Coventry may provide, by ordinance, a one-thousand-dollar (\$1,000) exemption for any person who is an active member of the armed forces of the United States.

(k) The town of Scituate may provide, by ordinance, in lieu of a tax exemption that grants to all disabled veterans with a one hundred percent (100%) service-connected disability, a tax credit in an amount to be determined from time to time by the town council.

History of Section.

(P.L. 1989, ch. 542, § 92; P.L. 1989, ch. 509, § 1; P.L. 1992, ch. 160, § 1; 1992, ch. 195, § 1; P.L. 1993, ch. 157, § 1; P.L. 1993, ch. 163, § 1; P.L. 1993, ch. 252, § 1; P.L. 1993, ch. 334, § 1; P.L. 1993, ch. 337, § 1; P.L. 1994, ch. 33, § 1; P.L. 1994, ch. 51, § 1; P.L. 1994, ch. 124, § 1; P.L. 1994, ch. 159, § 1; P.L. 1994, ch. 219, § 1; P.L. 1994, ch. 252, § 1; P.L. 1994, ch. 320, § 1; P.L. 1994, ch. 360, § 1; P.L. 1994, ch. 406, § 1; P.L. 1995, ch. 284, § 1; P.L. 1995, ch. 305, § 3; P.L. 1995, ch. 351, § 1; P.L. 1995, ch. 362, § 1; P.L. 1996, ch. 23, § 1; P.L. 1996, ch. 25, § 1; P.L. 1996, ch. 71, § 1; P.L. 1996, ch. 80, § 1; P.L. 1996, ch. 376, § 1; P.L. 1997, ch. 182, § 1; P.L. 1997, ch. 246, § 1; P.L. 1997, ch. 277, § 1; P.L. 1997, ch. 335, § 1; P.L. 1998, ch. 357, § 1; P.L. 1999, ch. 9, § 1; P.L. 1999, ch. 19, § 1; P.L. 2000, ch. 475, § 1; P.L. 2001, ch. 308, § 1; P.L. 2001, ch. 348, § 1; P.L. 2002, ch. 27, § 1; P.L. 2002, ch. 31, § 1; P.L. 2002, ch. 93, § 1; P.L. 2002, ch. 98, § 1; P.L. 2003, ch. 21, § 1; P.L. 2003, ch. 27, § 1; P.L. 2003, ch. 93, § 1; P.L. 2003, ch. 428, § 1; P.L. 2004, ch. 161, § 1; P.L. 2004, ch. 176, § 1; P.L. 2005, ch. 15, § 1; P.L. 2005, ch. 30, § 1; P.L. 2005, ch. 170, § 1; P.L. 2005, ch. 423, § 1; P.L. 2006, ch. 89, § 1; P.L. 2006, ch. 151, § 1; P.L. 2006, ch. 257, § 1; P.L. 2006, ch. 279, § 1; P.L. 2007, ch. 91, § 1; P.L. 2007, ch. 184, § 1; P.L. 2007, ch. 216, § 1; P.L. 2007, ch. 352, § 1; P.L. 2007, ch. 398, § 1; P.L. 2007, ch. 461, § 1; P.L. 2007, ch. 465, § 1; P.L. 2008, ch. 79, § 1; P.L. 2008, ch. 83, § 1; P.L. 2010, ch. 199, § 1; P.L. 2010, ch. 241, § 1; P.L. 2013, ch. 161, § 1; P.L. 2013, ch. 207, § 1; P.L. 2013, ch. 259, § 1; P.L. 2013, ch. 348, § 1; P.L. 2014, ch. 225, § 1; P.L. 2014, ch. 330, § 1; P.L. 2015, ch. 168, § 1; P.L. 2015, ch. 179, § 1; P.L. 2016, ch. 238, § 1; P.L. 2016, ch. 248, § 1; P.L. 2016, ch. 268, § 1; P.L. 2016, ch. 279, § 1; P.L. 2016, ch. 312, § 1; P.L. 2016, ch. 320, § 1; P.L. 2017, ch. 75, § 1; P.L. 2017, ch. 99, § 1; P.L. 2017, ch. 183, § 1; P.L. 2017, ch. 457, § 1; P.L. 2017, ch. 472, § 1; P.L. 2018, ch. 48, § 1; P.L. 2018, ch. 53, § 1; P.L. 2018, ch. 65, § 1; P.L. 2018, ch. 68, § 1; P.L. 2018, ch. 185, § 1; P.L. 2018, ch. 209, § 1.)



TOWN OF JAMESTOWN
 93 NARRAGANSETT AVENUE
 P.O. Box 377
 JAMESTOWN, RHODE ISLAND 02835

TO: HONORABLE TOWN COUNCIL
FROM: ANDREW E. NOTA, TOWN ADMINISTRATOR *AEN*
SUBJECT: VETERAN EXEMPTION MATERIALS
DATE: April 12, 2018

In accordance with the continuing review of the Towns Veteran Exemption program by the Town Council, the following information is provided for your use in anticipation of future discussions on this topic. The three main categories of exemptions with eligible recipients, include financial information resulting from the participation of 308 taxpayers receiving the Veteran's exemption, 77 taxpayers receiving the widow/widower and 14 taxpayers receiving the 100% service related disabled.

The below list provides for an added perspective of this data, that has not previously been discussed due to its limited and/or lack of impact on the overall program or any specific individual. These figures will draw your attention to the cumulative impact of certain qualifying categories of veteran recipients. This revised spreadsheet is structured to allow for an easier assessment for any future change that you should recommend for any of the base exemption totals.

Current Exemptions Types	Veteran	Widow	100% disabled	Specially adapted housing (SAH)	Prisoner of War (POW)	Gold Star Parent	Total possible exemptions
Current Exemption Amounts	\$150.00	\$150.00	\$300.00	\$500.00	\$500.00	\$500.00	
Qualification Scenarios							Max. Total
Veteran	\$150.00						\$150.00
Widow/Widower		\$150.00					\$150.00
Veteran- 100% Disabled	\$150.00		\$300.00				\$450.00
Veteran-100% Disabled-SAH	\$150.00		\$300.00	\$500.00			\$950.00
Veteran-100% Disabled-SAH-POW	\$150.00		\$300.00	\$500.00	\$500.00		\$1,450.00
Widow-SAH		\$150.00		\$500.00			\$650.00
Widow-SAH-POW		\$150.00		\$500.00	\$500.00		\$1,150.00
Gold Star Parent who is not a veteran						\$500.00	\$500.00

100% disabled through service connected disability and received a special adaptive housing grant from the VA (according to 44-3-4 (i)) could be exempt from Real Estate tax.

Please review the attached materials and should you have any questions please contact me directly.

VETERANS' EXEMPTION PROGRAMS

<u>Community</u>	<u>Regular Exemption/ Tax Credit</u>	<u>Unmarried Widow/ Widower</u>	<u>Totally Disabled Service Connected</u>	<u>Partially Disabled Service Connected</u>	<u>Gold Star Parents</u>	<u>Prisoner of War</u>	<u>Specially Adapted Housing</u>	<u>Application Deadline</u>
Barrington	<u>\$13,900¹</u> \$ 3,000 ²	<u>\$13,900¹</u> \$ 3,000 ²	<u>\$13,900¹</u> \$ 3,000 ²	None	<u>\$13,900¹</u> \$ 3,000 ²	None	100%	March 15
Bristol	\$250.00	\$250.00	\$325.00	\$66.00	\$227.00	\$340.00	Variable	March 15
Burrillville	\$225.00⁵	\$225.00⁵	\$300.00⁵	None	\$225.00	\$900.00	Variable	December 31
Central Falls	\$100.00	\$100.00	\$100.00	None	\$100.00	\$100.00	Variable	March 15
Charlestown*	\$150.00	\$150.00⁶	\$500.00⁶	\$66.00	\$5,100	\$500.00⁶	\$500.00	January 31
Coventry	\$8,000	\$8,000	\$ 1,000	None	\$3,000	\$15,000	\$10,000	December 31
Cranston	<u>\$7,972¹</u> \$3,000 ²	<u>\$7,972¹</u> \$3,000 ²	<u>\$50,000^{**}</u> \$ 3,000 ²	None	<u>\$12,131¹</u> \$ 3,000 ²	<u>\$39,852¹</u> \$15,000 ²	\$79,705 ¹	March 15
Cumberland	\$22,884	\$22,884	\$45,767	None	\$22,884	\$22,884	\$10,000	March 15
East Greenwich	\$110.00⁵	\$110.00⁵	\$300.00⁵	None	\$150.00	<u>\$745.00¹</u> <u>\$743.60²</u>	<u>100%¹</u> \$297.44²	March 15
East Providence	<u>\$7,200¹</u> \$3,000 ²	<u>\$7,200¹</u> \$3,000 ²	<u>\$14,400¹</u> \$6,000 ²	None	<u>\$10,900¹</u> \$4,500 ²	None	<u>\$14,400¹</u> \$4,500 ²	March 15
Exeter	\$5,000	\$5,000	None	None	\$3,000	None	\$10,000	March 15

Bold print represents tax credit rather than exemption off of assessment.

*Credit available for all honorably discharged veterans including those not eligible under prescribed service dates

**Assessor is authorized to grant an exemption of \$50,000 a year aggregated for 5 years up to \$250,000 of the real property

<u>Community</u>	<u>Regular Exemption/ Tax Credit</u>	<u>Unmarried Widow/ Widower</u>	<u>Totally Disabled Service Connected</u>	<u>Partially Disabled Service Connected</u>	<u>Gold Star Parents</u>	<u>Prisoner of War</u>	<u>Specially Adapted Housing</u>	<u>Application Deadline</u>
Foster	\$1,000	\$1,000	\$2,000	None	\$3,000	None	\$10,000	January 31
Glocester	\$267.10	\$267.10	\$641.04	None	\$63.72	\$318.60	\$10,000	March 15
Hopkinton	\$6,700	\$6,700	\$13,500	None	\$21,500	None	\$30,000	March 15
Jamestown~*	\$150.00	\$150.00	\$300.00⁶	None	\$300.00	\$500.00	\$500.00	March 15
Johnston	<u>\$4,970¹</u> <u>\$3,000²</u>	<u>\$4,970¹</u> <u>\$3,000²</u>	\$9,980	None	\$7,450	\$24,850	\$16,580	March 15
Lincoln	<u>\$10,000¹</u> <u>\$ 3,000²</u>	<u>\$10,000¹</u> <u>\$ 3,000²</u>	<u>\$15,000¹</u> <u>\$ 3,000²</u>	None	<u>\$5,000¹</u> <u>\$ 3,000²</u>	\$11,000	\$11,000	April 15
Little Compton ⁷	<u>\$18,000¹</u> <u>\$ 1,000²</u>	<u>\$18,000¹</u> <u>\$ 1,000²</u>	Based on Income	<u>None</u> <u>\$1,000²</u>	None	<u>\$30,000¹</u> <u>\$ 1,000²</u>	\$10,000	February 15
Middletown	\$25,777 ⁵	\$25,777 ⁵	\$51,555 ⁵	None	\$38,676	\$31,290	\$106,083	March 15
Narragansett	<u>\$20,000¹</u> <u>\$12,000²</u>	<u>\$20,000¹</u> <u>\$12,000²</u>	<u>\$20,000¹</u> <u>\$12,000²</u>	None	<u>\$20,000¹</u> <u>\$12,000²</u>	<u>\$20,000¹</u> <u>\$24,000²</u>	\$50,000	March 15
New Shoreham	\$170,356 ⁵	\$170,356 ⁵	\$170,356 ⁵	None	None	None	\$10,000	December 31
Newport	\$21,400 ⁵	\$21,400 ⁵	\$18,000 ⁵	None	\$3,000 ⁵	\$52,000 ⁵	\$10,000 or 10%	March 15
N. Kingstown	<u>\$12,500¹</u> <u>\$10,000²</u>	<u>\$12,500¹</u> <u>\$10,000²</u>	<u>\$14,600¹</u> <u>\$11,000²</u>	None None	<u>\$11,000¹</u> <u>\$ 8,750²</u>	<u>\$54,700¹</u> <u>\$26,993²</u>	\$21,040	March 15

Bold print represents tax credit rather than exemption off of assessment. ~ Volunteer – Fire/Rescue Exemption \$700

<u>Community</u>	<u>Regular Exemption/ Tax Credit</u>	<u>Unmarried Widow/ Widower</u>	<u>Totally Disabled Service Connected</u>	<u>Partially Disabled Service Connected</u>	<u>Gold Star Parents</u>	<u>Prisoner of War</u>	<u>Specially Adapted Housing</u>	<u>Application Deadline</u>
N. Providence	\$5,000 ⁵	\$5,000 ⁵	\$10,000 ⁵	None	\$5,000 ⁵	\$5,000 ⁵	\$15,000	December 31
N. Smithfield	\$45.50⁵	\$45.50⁵	\$91.00⁵	None	\$136.50⁵	\$15,000 ⁵	\$10,000	December 31
Pawtucket	<u>\$8,290¹</u> \$2,000 ²	<u>\$8,290¹</u> \$2,000 ²	<u>\$16,670¹</u> \$ 4,000 ²	None	<u>\$12,475¹</u> \$ 3,000 ²	<u>\$16,670¹</u> \$ 4,000 ²	<u>\$16,670¹</u> See Assessor	March 15
Portsmouth	<u>\$15,080¹</u> \$ 1,400 ²	<u>\$15,080¹</u> \$ 1,400 ²	<u>\$20,045¹</u> \$ 2,800 ²	None	\$7,550 ⁵	\$74,230 ⁵	\$19,085	January 31
Providence	<u>\$8,138¹</u> \$1,000 ²	<u>\$8,138¹</u> \$1,000 ²	<u>\$16,330¹</u> \$ 1,000 ²	None	<u>\$24,468¹</u> \$ 3,000 ²	<u>\$40,780¹</u> \$40,780 ²	100% to \$45,000	March 15
Richmond	\$6,825 ⁵	\$6,825 ⁵	\$10,000 ⁵	None	\$1,500 ⁵	\$15,000 ⁵	\$10,000	April 15
Scituate	\$46.10⁵	\$46.10⁵	\$92.20⁵	None	\$112.11⁵	\$112.11⁵	\$373.70	March 15
Smithfield	\$4,000 ⁵	\$4,000 ⁵	\$10,000 ⁵	None	\$6,000 ⁵	\$15,000 ⁵	\$20,000	March 15
S. Kingstown	\$168.00⁵	\$168.00⁵	\$272.00⁵	None	\$378.00⁵	\$430.00⁵	\$710.00	June 7
Tiverton	\$10,225 ⁵	\$10,225 ⁵	\$20,460 ⁵	None	\$6,140 ⁵	\$30,690 ⁵	\$10,225	March 15
Warren	<u>\$ 10,175¹</u> \$ 5,500 ²	<u>\$10,175¹</u> \$ 5,500 ²	\$20,480 ⁵	None	\$9,783 ⁵	None	\$10,000	December 31
Warwick	\$138.40⁵	\$138.40⁵	\$346.00⁵	None	\$207.60⁵	\$519.00⁵	\$20,000 ⁷	March 15
W. Greenwich	\$50.00⁵	\$50.00⁵	\$150.00⁵	Pro-Rated	\$75.00⁵	\$100.00⁵	\$10,000	March 15

<u>Community</u>	<u>Regular Exemption/ Tax Credit</u>	<u>Unmarried Widow/ Widower</u>	<u>Totally Disabled Service Connected</u>	<u>Partially Disabled Service Connected</u>	<u>Gold Star Parents</u>	<u>Prisoner of War</u>	<u>Specially Adapted Housing</u>	<u>Application Deadline</u>
W. Warwick	<u>\$ 170.00</u> ¹ \$1,000. ²	<u>\$ 170.00</u> ¹ \$1,000. ²	<u>\$ 200.00</u> ¹ \$ 3,000. ²	None	<u>\$225.00</u> ⁵	<u>\$190.00</u> ⁵	<u>\$190.00</u>	March 15
Westerly	<u>\$30,982</u> ¹ \$12,108 ²	<u>\$30,982</u> ¹ \$12,108 ²	<u>\$35,525</u> ¹ \$13,902 ²	None	<u>\$35,525</u> ¹ \$13,902 ²	<u>\$52,018</u> ¹ \$20,329 ²	\$35,525	April 15
Woonsocket	<u>\$158.76</u> ⁵	<u>\$158.76</u> ⁵	<u>\$396.90</u> ⁵	None	<u>\$238.14</u> ⁵	None	\$10,000	January 31

1 - Exemption for real estate

2 - Exemption for motor vehicle

3 - Only on real estate, not on motor vehicle

4 - Or 10% of assessed valuation, whichever is greater

5 - Can be applied to Motor Vehicle if no real estate

6- In addition to veteran's exemption

7 - In addition to the previously provided exemption, any veteran who is discharged from the military or naval service of the United States under conditions other than dishonorable, or an officer who is honorably separated from military or naval service, who is determined, under applicable federal law by the veterans administration of the United States to be totally and permanently disabled through a service connected disability, who owns a specially-adapted homestead, which has been acquired or modified with the assistance of a special adaptive housing grant from the Veteran's Administration and that meets Veteran's Administration and Americans with disability act guidelines from adaptive housing or which has been acquired or modified, using proceeds from the sale of any previous homestead, which was acquired with the assistance of a special adaptive housing grant from the veteran's administration, the person or the person's surviving spouse is exempt from all taxation on the homestead.

8 - Paraplegic Veteran

Bold print represents tax credit rather than exemption off of assessment.



TOWN OF JAMESTOWN
93 NARRAGANSETT AVENUE
P.O. Box 377
JAMESTOWN, RHODE ISLAND 02835

TO: HONORABLE TOWN COUNCIL
FROM: ANDREW E. NOTA, TOWN ADMINISTRATOR
SUBJECT: VETERAN EXEMPTION MATERIALS
DATE: April 6, 2018

In accordance with the continuing review of the Towns Veteran Exemption program by the Town Council, the following information is provided for your use in anticipation of the upcoming discussion scheduled for Tuesday, April 10th at 6:00pm. The attached spreadsheets include information previously provided to the Town Council in a different format. This information includes a listing of the three main categories of veteran exemptions used in the community that routinely have the greatest financial impact on the overall program. This list is provided in descending order from the highest to lowest exemption amounts as calculated and reflected by the Town's Tax Assessor. The three categories include financial information resulting from the participation of 308 taxpayers receiving the Veteran's exemption, 77 taxpayers receiving the widow/widower and 14 taxpayers receiving the 100% service related disabled.

Please review the attached materials and should you have any questions please contact me directly. Hard copies of this material will be provided in your packets in anticipation of Tuesday's meeting.

Veteran and Widow or Widower of a Veteran Exemption Analysis

Community	Real Estate
New Shoreham	\$998.29
Middletown	\$397.48
Westerly	\$359.08
Cumberland	\$348.07
Barrington	\$278.22
Glocester	\$267.10
Bristol	\$250.00
Newport	\$239.89
Portsmouth	\$232.53
North Kingstown	\$232.38
Burrillville	\$225.00
Lincoln	\$219.00
Narragansett	\$211.20
Tiverton	\$194.79
Warren	\$191.39
Pawtucket	\$188.35
Cranston	\$183.88
West Warwick	\$170.00
South Kingstown	\$168.00
Coventry	\$167.82
East Providence	\$161.06
Woonsocket	\$158.76
Providence	\$152.99
Jamestown	\$150.00
Charlestown	\$150.00
Richmond	\$141.96
Warwick	\$138.40
Johnston	\$136.63
Hopkinton	\$134.47
North Providence	\$130.70
East Greenwich	\$110.00
Little Compton	\$105.12
Central Falls	\$100.00
Exeter	\$81.15
Smithfield	\$70.24
West Greenwich	\$50.00
Scituate	\$46.10
North Smithfield	\$45.50
Foster	\$23.25

- All tax credits in high to low order

Real Estate	Average	Motor Vehicle
\$195.10	\$172.60	
\$167.82	Median	\$126.00

Jamestown exemption is \$150.00

Real Estate = 39 communities - Town is 24th

Motor V. = 39 communities - Town is 15th

Community	Motor Vehicle
New Shoreham	\$1,660.97
Newport	\$501.83
Cumberland	\$454.71
Middletown	\$413.72
Westerly	\$359.24
Burrillville	\$225.00
North Kingstown	\$220.40
North Providence	\$209.75
Narragansett	\$197.52
Tiverton	\$195.71
South Kingstown	\$168.00
Woonsocket	\$158.76
Smithfield	\$156.36
Richmond	\$154.52
Jamestown	\$150.00
Warren	\$143.00
Hopkinton	\$141.91
Warwick	\$138.40
Cranston	\$127.32
Barrington	\$126.00
Johnston	\$124.38
East Providence	\$111.30
East Greenwich	\$110.00
Pawtucket	\$106.60
Lincoln	\$91.98
West Greenwich	\$50.00
Scituate	\$46.10
North Smithfield	\$45.50
Foster	\$36.95
Portsmouth	\$31.50
Providence	\$31.50
West Warwick	\$28.47
Little Compton	\$13.90
Glocester	\$0.00
Bristol	\$0.00
Coventry	\$0.00
Charlestown	\$0.00
Central Falls	\$0.00
Exeter	\$0.00

100% Service related Disabled Veteran

Community	Real Estate
Cranston	\$1,147.00
New Shoreham	\$998.29
Middletown	\$794.98
Cumberland	\$696.12
Glocester	\$641.04
Charlestown	\$500.00
Westerly	\$411.74
Woonsocket	\$396.90
Tiverton	\$389.76
Warren	\$385.24
Pawtucket	\$378.74
Warwick	\$346.00
Lincoln	\$328.50
Bristol	\$325.00
East Providence	\$322.13
Portsmouth	\$309.09
Providence	\$307.00
Jamestown	\$300.00
Burrillville	\$300.00
East Greenwich	\$300.00
Barrington	\$278.22
Johnston	\$274.35
South Kingstown	\$272.00
North Kingstown	\$271.41
Hopkinton	\$270.95
North Providence	\$261.40
Narragansett	\$211.20
Richmond	\$208.00
Newport	\$201.78
West Warwick	\$200.00
Smithfield	\$175.60
West Greenwich	\$150.00
Central Falls	\$100.00
Scituate	\$92.20
North Smithfield	\$91.00
Foster	\$46.50
Coventry	\$20.97
Little Compton	\$0.00
Exeter	\$0.00

All tax credits in high to low order

Real Estate	Motor Vehicle
\$325.72 Average	\$259.80
\$300.00 Median	\$213.20

Jamestown exemption is \$300.00

Real Estate = 39 Communities - Town is 18th
 Motor V = 39 Communities - Town is 12th

Community	Motor Vehicle
New Shoreham	\$1,660.97
Cumberland	\$909.39
Middletown	\$827.46
Newport	\$422.25
North Providence	\$419.50
Johnston	\$413.77
Westerly	\$412.47
Woonsocket	\$396.90
Tiverton	\$391.60
Smithfield	\$390.00
Warwick	\$346.00
Jamestown	\$300.00
Burrillville	\$300.00
East Greenwich	\$300.00
Hopkinton	\$285.93
South Kingstown	\$272.00
North Kingstown	\$242.44
Richmond	\$226.40
East Providence	\$222.60
Pawtucket	\$213.20
Narragansett	\$197.52
West Greenwich	\$150.00
Cranston	\$127.32
Barrington	\$126.00
Scituate	\$92.20
Lincoln	\$91.98
North Smithfield	\$91.00
West Warwick	\$85.41
Foster	\$73.90
Portsmouth	\$63.00
Providence	\$60.00
Coventry	\$20.97
Glocester	\$0.00
Charlestown	\$0.00
Warren	\$0.00
Bristol	\$0.00
Central Falls	\$0.00
Little Compton	\$0.00
Exeter	\$0.00



TOWN OF JAMESTOWN
93 NARRAGANSETT AVENUE
P.O. Box 377
JAMESTOWN, RHODE ISLAND 02835

TO: HONORABLE TOWN COUNCIL
FROM: ANDREW E. NOTA, TOWN ADMINISTRATOR
SUBJECT: VETERANS TAX EXEMPTION PROGRAM
DATE: March 13, 2018

The Veterans' exemptions are prescribed by Title 44, Chapter 3 Sections 4, 5 and 24 of the Rhode Island General Laws. As noted in the exemption eligibility requirements, a veteran must have served or been discharged under conditions other than dishonorable and served during a war time period as specified by law. The eligible war time periods are included in the attached Exemption Eligibility Table Information. It should be noted that according to the present and past Tax Assessors, the benefits of this program have been offered to all Veterans residing in the community, with the above restriction of service during a war-time period with qualifying dates, not having been applied as noted in the R.I.G.L.

As noted in the RI General Laws, Veteran exemptions shall be applied on property in the municipality where the person resides, and if there is not sufficient property to exhaust the exemption, depending on the exemption format used, the person may claim the balance in any other town where the person may own property. An exemption shall not be allowed to persons who are not legal residents of the State of Rhode Island. To qualify for an exemption, appropriate documentation is required by the Town at the time of application.

According to records provided by the Towns Tax Assessor, Christine Brochu for the period encompassing the calendar year 2016 (Real Property \$8.58/per thousand and Motor Vehicle \$14.42 per thousand) and in 2017 (Real Property \$8.66/per thousand and Motor Vehicle \$14.42 per thousand), Jamestown accommodated the following veterans' exemptions by category:

2017-2018 Veteran Exemptions			
Type of Exemption	Number of Recipients	Tax Dollar Amount	Total Program Cost
Veteran	310	\$150	\$39,969.10
Widow/Widower	77	150	10,500
Disabled Veteran	14	150	3,600
Soldier / Sailor	44	Varies with vehicle	10,119
Gold Star Parents	0	300	0
Prisoner of War	0	500	0
Specially Adapted Housing	0	500	0
Total Program Cost			\$64,188.11
2016-2017 Veteran Exemptions			
Type of Exemption	Number of Recipients	Exemption Value	Total Program Cost
Veteran	304	\$5,000	\$11,282.70
Widow/Widower	77	5,000	2,960
Disabled Veteran	11	2,000	172
Soldier / Sailor	35	Varies with vehicle	10,509
Gold Star Parents	0	300	0
Prisoner of War	0	500	0
Specially Adapted Housing	0	500	0
Total Program Cost			\$24,923.40

The attached spreadsheets, including the data as provided by the Tax Assessor, reflect a comparison of exemption amounts and program format with nine of our neighboring Rhode Island communities. In addition, the Rhode Island Exemption Report developed by the Department of Revenue provides significant detail on all Rhode Island communities in terms of the individual exemption amounts and program format by assessed value or direct tax credit.

Based on the information provided from the 2016 schedule in May 2017, a series of recommended changes were offered in format and exemption amounts, designed generally on building into the program a new level of simplification and added equity in the award of exemptions and tax credit values that are in line or above the average in some cases, with our neighboring communities. A refresher as to the changes that were recommended in 2017 are included below.

Exemption Category

Regular Exemption/Credit	Change from \$5,000 Exemption to:	\$150 Tax Credit
Unmarried Widow/Widower	Change from \$5,000 Exemption to:	\$150 Tax Credit
Totally Disabled Service Connected	Change from \$2,000 Exemption to:	\$300 Tax Credit
Gold Star Parents:	Change from \$5,000 Exemption to:	\$300 Tax Credit
Specially Adapted Housing	Change from \$10,000 Exemption to:	\$500 Tax Credit
Prisoner of War	Change from No Exemption to:	\$500 Tax Credit

The impact of the above changes are noted in the spreadsheet on the first page, in the column highlighting Total Program Cost. The change to Tax Credit model and the specific dollar amount change resulted in an increase in exemption totals, from \$24,923.40 in FY2017 to \$64,188.11 in FY2018.

Should you require any additional information from me or the Tax Assessor regarding this program, please so advise.



Town of Jamestown

Resolution of the Town Council

No.: 2019-01

Town of Jamestown

**“A RESOLUTION RELATIVE TO THE
VETERANS EXEMPTION, RIGL § 44-3-4”**

WHEREAS, the Town Council of the Town of Jamestown (the “Town”) has been desirous to make the Town a welcome and desirous place for veterans of the armed forces to make their homes; and

WHEREAS, if the Town were able to provide an additional adjustment of the property tax exemption or provide a tax credit for veterans, it would ease the property tax burden on veterans; and

WHEREAS, under current state law, the Town is unable to exempt any further amount of property tax from local taxation other than is already provided in RIGL § 44-3-4; and

WHEREAS, the Town Council desires that the General Assembly authorize the Town to provide additional property tax adjustments to the following:

44-3-4 (a) (1) (iv) Jamestown, where the town council may, by ordinance, provide for a tax credit or exemption to any veteran of the United States armed services regardless of their qualified service dates, who was honorably discharged or who was discharged under conditions other than dishonorable.

44-3-4 (a) (2) Jamestown, where the town council may, by ordinance, provide for an exemption to any veteran of the United States armed services regardless of their qualified service dates, who was honorably discharged or who was discharged under conditions other than dishonorable, or to the unmarried widow or widower of that person who is not currently receiving this statutory exemption.

44-3-4 (a) (3) Jamestown, where the town council may, by ordinance, provide for an additional tax credit or exemption on real and personal property to any veteran of the United States armed services regardless of their qualified service dates, who is considered 100% totally disabled through a service connected disability and who was honorably discharged or who was discharged under conditions other than dishonorable, or to the unmarried widow or widower of that person who is not currently receiving this statutory exemption.

44-3-4 (b) Jamestown, where the town council may, by ordinance provide a tax credit of \$500.00.

44-3-4 (e) Jamestown, where the town council may, by ordinance provide a tax credit or exemption on real or personal property.

THEREFORE, BE IT RESOLVED, that the Town Clerk is hereby instructed to submit a copy of this Resolution to the Town of Jamestown’s State Senator and State Representative in the Rhode Island General Assembly in consideration of their support to submit an act to pass an amendment to become part of the Rhode Island General Laws.

By Order of the Jamestown Town Council

Michael G. White, President

Mary E. Meagher, Vice President

William J Piva, Jr.

Nancy A. Beye

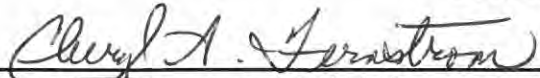
Randall White

IN WITNESS WHEREOF, I hereby attach my hand and the official
Seal of the Town of Jamestown this 22nd day of January, 2019.

Cheryl A. Fernstrom, CMC, Town Clerk

As adopted by the Jamestown Town Council
At a meeting held March 20, 2017

Attest:


Cheryl A. Fernstrom, CMC, Town Clerk

JAMESTOWN TOWN COUNCIL RULES & PROCEDURES

Upon adoption, this document supercedes all other existing resolutions regarding Town Council procedures.

RULE 1

Charter Requirements

- 1.1 All requirements of the Town Charter with respect to the proceedings of the Town Council are to be strictly followed, and no rules shall be adopted by the Town Council that are in conflict with the Charter requirements.

RULE 2

Presiding Officer

- 2.1 The Town Council President is elected pursuant to section 204 of the Charter. In the event of the absence or the disability of the President, the Vice President shall perform such duties during such absence or disability.
- 2.2 The President shall take the chair at the hour designated for the meeting of the Council and shall promptly call the members to order. The President shall enforce, on all occasions, the observance and decorum among the members and people in attendance. The President shall decide all questions and points of order, subject to an appeal to the Town Council by one member. No other business shall be in order until the question or appeal on the point of order shall have been decided by a majority of the members present. The President may speak on points of order in preference to other members and may speak on general questions. The President shall distinctly state and put to a vote all ordinances, resolutions and questions.

RULE 3

Meetings

- 3.1 The first meeting of a newly elected Council shall be held on the first Monday following certification of the election of its members by the canvassing authority; thereafter the Town Council shall meet according to section 205 of the Charter.

- 3.2 All meetings of the Council, including special and emergency meetings and work sessions, shall be open to the public, except those exempted under the Rhode Island Open Meetings Law, G.L. 1956 § 42-46-1 et seq. All matters shall be voted upon by the Council at an open regular meeting or at an open, special or emergency meeting consistent with the State Open Meetings Act and section 207 of the Charter.

The regular meeting of the Town Council shall be held on the first Monday of the month. This shall be understood to be the meeting during which the council conducts its business. On the third Monday of the month, the council will meet to propose items for the agenda of the next monthly meeting. The council may also use the third Monday to conduct either a meeting or workshop reviewing particular, specific issues or the work or concerns of a specific town commission. Additional meetings or workshops may be arranged as necessary.

- 3.3 All regular and special meetings and their agenda must be posted in advance in accordance with the requirements of the State Open Meetings Act. Such advance notice is not required when an emergency meeting is called. Such emergencies would be those affecting public peace, health, safety, comfort and welfare of the inhabitants of the Town and for protections of persons and property. An emergency meeting must comply with the requirements described in the Open Meetings Act, as amended.

Rule 4

Developing the Agenda

- 4.1 The agenda is the mechanism by which the Town Council as a group or body communicates with the town, making evident the Council's priorities and policy initiatives as well as the administration's efforts to promote and support those priorities. In anticipation of the first meeting of the month, *understood to be the Town Council's regular meeting during which most of its business is conducted*, the Clerk of the Town Council shall prepare and/or cause to be prepared a docket or agenda on which there will be a definite statement or summary of all ordinances, resolutions, orders, reports, communications and other business to be considered at each meeting of the Town Council.

On the *third Monday* of a month, the Town Council may also meet for which a docket or agenda as described above shall also be prepared. This meeting shall include the agenda of the Town Council sitting as the Board of Water and Sewer Commissioners.

Town Councilors may also propose items for the agenda, but must do so to the Town Clerk and Town Administrator, at least five (5) days prior to the next meeting.

Should a Town Councilor object to an item that another Councilor has placed on the agenda a vote may be taken by the Council to determine if there should be discussion of the item. To prevent or inhibit discussion requires a minimum of a 4 to 1 vote in opposition to the item if a full Council is seated or 3 to 1 vote in opposition to the item if only 4 Councilors are seated. If less than 4 Councilors are seated, the Council should delay discussion of items that have provoked such controversy.

The Town Administrator shall place items on the agenda, which are the responses or plans of action for council initiatives, under Unfinished or Old Business. The Town Administrator shall propose new items or initiatives not previously discussed by the Council first by communicating them through his report and then, if the item warrants a Council vote, at a future Council meeting under Unfinished Business. This also applies to staff initiatives which should be presented or noted in either the Administrator's Report or a staff report first then at a subsequent meeting as Unfinished Business.

A citizen may seek to place an item on the agenda by putting the request in writing, where it will be placed under Communications. The Council will then vote whether to place the item on a future agenda. When a citizen appears in front of the Council under Open Forum, without any notice described on the agenda, and requests an item to be placed on the agenda, that request shall be transformed into a communication on the next agenda that can be voted on by the Council.

If possible Councilors, the Administrator and staff should note the policy initiative or goal or action plan described by the Council in their Goals and Objectives to which the agenda item is most closely aligned. This provides a clear connection between the goals and their successful fruition. If possible Councilors should note their authorship of any item they propose for New Business.

- 4.2 Memos for Town Council review or requests for action from any Board, Committee, or Commission of the Town or from any Department Head shall be listed under New or Unfinished business to be distinguished from simple correspondence or minutes. These items are subject to the deadlines described below.
- 4.3 Letter from constituents (*residents of Jamestown*) shall be the first items of correspondence included under the agenda heading of Correspondence, followed

by requests for action from other communities in Rhode Island or state agencies or officials.

- 4.4 No ordinance, resolution, order, report, communication, and other business shall be considered as having been introduced unless notice has been filed with the Clerk, and said ordinance, resolution, order, report, communication or other business appears on the prepared docket. The Clerk shall cause a copy of the docket to be posted in accordance with the RIGL §42-46-6 governing the Open Meetings Act Requirements for meeting postings.

RULE 5

Order of Business for Regular Meetings

- 5.1 The Order of Business at each meeting shall be:
1. Call to Order;
 2. Roll Call;
 3. Town Council Sitting as the Board of Water and Sewer Commissioners
 4. Acknowledgements, Announcements and Resolutions;
 5. Public Hearings, Licenses and Permits
 6. Open Forum
 7. Administrator, Department, Solicitor Reports
 8. Unfinished Business
 9. New Business
 10. Ordinances and Appointments
 11. Consent Agenda
 12. Communications and Petitions
 13. Executive Session
 14. Adjournment.
- 5.2 Attached to the agenda (electronically through the town website and physically in the packets provided to the Town Council) are the support materials relevant to the particular items listed on the agenda or the items (license applications, proposed ordinances, minutes, communications) themselves. It shall be listed on the agenda that “attachments are available to view on our website at <http://www.jamestownri.gov/town-government/town-council/town-council-meetings-minutes/2017-meetings-minutes-agendas>. It is recommended that the Town Council should not vote on any issue in New or Unfinished Business that may appear on the docket but lacks support information. Any and/or all agenda item(s) requiring or potentially requiring action by the Town Council should include, at the end of the listed item of business, the language “review and discussion and/or potential action and/or vote.” For agenda items that are continued or have additional and/or a larger volume of attachments, the language “for discussion documentation, please visit <http://www.jamestownri.gov/town-government/town-council/town-council-meetings-minutes/2017-meetings-minutes/2017-meetings->”

RULE 6

Public Hearings

- 6.1 The public hearing portion of the agenda shall be conducted as follows. The Town Council President will invite the applicant or applicant's representative to give a brief explanation of the item for the benefit of the Council and the public. Members of the public may then be permitted to speak on the item until all who wish to speak have had an opportunity to do so. Members of the Council shall reserve their questions and comments until after the public has spoken. The Council President may allow brief, clarifying questions by the Council or brief discussion when such will be likely to expedite the business of the Council. After the public discussion is finished and the Council has had discussion, the Council President will close the public hearing. At this point, a motion is made for a decision to approve, deny or table the item.

- 6.2 The Council shall not enact any ordinance or resolution that shall in any way affect the Zoning Ordinance; the physical development plan of the Town; the existing and proposed location and arrangement of the uses of the land; transportation routes; plans of streets and revisions of such plans; public facilities; public utility systems; deteriorating or blighting neighborhoods planned for redevelopment, rehabilitation, or other improvement; natural resources and historic sites to be preserved; disaster survival proposals; and land subdivision plans, without first submitting any such ordinance or resolution to the Town Planning Commission for its recommendation. Nothing, however, shall be construed to restrict or prevent the Council from acting on any ordinance or resolution contrary to or in the absence of a recommendation of the Commission. The Council must further adhere to the relevant and applicable requirements of State law in implementing this Rule.

- 6.3 It is recommended that the Town Council should not grant any license or permit that lacks either the signature or affirmation by the clerk that the signature is forthcoming of any town official required to sign the application for license or permit.

Rule 7

Open Forum

- 7.1 Open Forum offers citizens the opportunity to clarify any item on the agenda, to address items not on the agenda or to comment on any communication or item listed on the consent agenda.

Persons who wish to be heard on the agenda shall present such requests in writing to the Town Clerk no later than five (5) days prior to the Council meeting for which they wish their request to be considered. In preparing the meeting agenda, a

determination shall be made by the Town Clerk in conjunction with the Town Council President as to whether the request is an appropriate subject/topic for inclusion on the final agenda. There will be a 10-minute time limit for such requests. Extensions will be granted at the discretion of the Council President. Other persons wishing to speak without prior arrangement will be given an opportunity to do so during the “Open Forum.”

- 7.2 If the subject of a scheduled request to address is provided on the agenda, Town Councilors may respond to that subject. Otherwise, Town Councilors may only respond to citizens in open forum to provide information or schedule the subject for another meeting. Comments from the floor under “Open Forum” on any subject not within the purview of the Town Council should not be discussed extensively, but rather, should be considered for inclusion as an agenda item at a subsequent meeting.
- 7.3 Town Councilors may not use open forum to bring up items themselves. If a town councilor wishes to present a subject to the Council and community, it must be listed on the agenda under New Business.

Rule 8 Reports

- 8.1 The Town Administrator’s report shall be in writing and submitted in advance of the Town Council meeting.
- 8.2 On a revolving schedule, at least once a year, each Department head will provide a written report for their department.

Rule 9 New and Unfinished Business

- 9.1 Each item tabled or postponed by the Council at any regular meeting shall appear on the agenda of the next succeeding regular meeting, or on a subsequent date set by the Council as unfinished business, until acted upon or removed from the agenda.
- 9.2 Citizens may speak at the discretion of the Council President or a majority of Councilors during New or Unfinished Business.

RULE 10 Appointments to Boards & Commissions

- 10.1 The Town Council will consider all requests for appointment and will continue to urge interested residents to obtain and complete the volunteer application available at the Clerk’s Office (also available at the Library and town website at

www.jamestownri.gov). Appointments of members to commissions, boards and committees shall be by a majority vote of the Council.

- 10.2 The Council will continue the practice of appointing the best qualified persons to boards, commissions and committees without regard to personal or political affiliations, except as may be otherwise required by State law. Once appointed to a board or commission, citizens shall conduct themselves in a manner respectful of fellow committee members and the public. Failure to do so may prompt the Council to remove the person who, by virtue of a majority vote of the other committee members, is alleged to have violated decorum and propriety appropriate for committees and boards in Jamestown. Committees shall be conducted in accordance with the Open Meetings Act and all other relevant legal and procedural requirements.
- 10.3 The chairperson of each individual board, commission or committee shall keep a record of the terms of its members, as provided by the Town Clerk, and shall notify the Clerk within 45 days prior to the expiration of any member's term. Said notification shall include meeting location and schedule for that board, commission or committee.
- 10.4 The Town Clerk will announce upcoming vacancies for 30 days prior to the term expiration dates, or date set for filling vacancies.
- 10.5 The Town Clerk will communicate with individuals whose terms will be expiring by letter to determine if the person wishes to be reappointed, if applicable. The Town Clerk will also request a two-year attendance record from the Chair of the applicable board, commission or committee.
- 10.6 Application for the vacancy shall be by letter from the applicant to the Town Clerk's office stating qualifications of the applicant. Persons wishing to be reappointed shall follow the same procedure.
- 10.7 The Council Members shall make nominations from the files of applicants provided by the Town Clerk.
- 10.8 Individuals seeking appointment or reappointment must be qualified electors of the Town of Jamestown and residents of the Town of Jamestown.
- 10.9 In the event a special advisory committee is formed, a written charge will be given to the committee by the President of the Town Council. The Town Council shall have the authority to discharge the committee or to recall the committee as necessary.

RULE 11

Consent Agenda

- 11.1 Consent Agenda. In order to expedite the public business and provide additional time for deliberation by the Town Council on matters requiring such deliberation, Consent Agenda items are those items of business that are of a routine and non-controversial nature.
- 11.2 If the Town Council President, Town Administrator or Town Clerk determines that any item of business which requires action by the Town Council is of a routine and non-controversial nature, they shall cause it to be presented at a regular meeting of the Council as part of the Consent Agenda.
- 11.3 Upon objection by any member of the Council to inclusion of any item on the Consent Agenda, that item shall be removed from the Consent Agenda forthwith. Such objection may be recorded at any time prior to the taking of a vote on the motion to approve the Consent Agenda. Any item removed from the Consent Agenda shall be considered at the conclusion of the Consent Agenda to take the necessary action required.
- 11.4 The Consent Agenda shall be introduced by a motion “To approve the following listed items as the Consent Agenda” and shall be considered by the Council as a single item. There shall be a roll call vote after this motion.
- 11.5 There shall be no debate or discussion by any member of the Council regarding any item on the Consent Agenda beyond correcting typographical errors or asking questions for simple clarification.
- 11.6 Approval of the motion to approve the Consent Agenda shall be fully equivalent to approval, adoption or enactment of each motion, resolution or other item of business thereon exactly as if it had been acted upon separately.

RULE 12

Parliamentary Law

- 12.1 If there are any parliamentary practices, procedures, customs and rules not covered within these rules, the current edition of Robert’s Rules of Order, Newly Revised, shall govern where it does not conflict with the applicable State or Town laws, ordinances, or the Home Rule Charter.

Rule 13

Participation in Discussion

- 13.1 The heads of Departments or Divisions thereof and members of Boards and Commissions, in matters relating to the functions of their offices, and any other

elected officials, shall have the right to appear before the Council for the purposes of expressing their views on matters pending before it. Any citizen or group of citizens shall have the right to petition the Council with regard to any matter within the jurisdiction of the Council, setting forth specifically the purpose of the petition and relief desired. The press shall be allowed on the floor of the Town Council chambers.

- 13.2 With the objective of facilitating prompt attention to Council Member concerns, any member of the Town Council who knows in advance of a meeting that the member wishes to obtain certain data, or have a question or questions answered, or wishes specific figures or expenditures, or budget balances, etc., should, insofar as possible, inform the Administrator in writing of the nature of the inquiry so that the Administrator will have the opportunity to have the answer available at such meeting.
- 13.3 The Town Council requests that members of the public follow a similar procedure wherever possible.
- 13.4 The Town Administrator shall submit reports to members of the Town Council in advance of a Town Council meeting.

RULE 14

Motions

- 14.1 When a motion is made and seconded it shall be stated by the Town Council President.
- 14.2 No motion shall be debated until it is seconded. Any motion may be withdrawn by the mover at any time before the taking of a vote thereon or before an amendment is made to such motion.

RULE 15

Motions of Precedence

- 15.1 When a question is before the Town Council, no motion shall be received, except to:
 1. Fix the time at which to adjourn;
 2. Adjourn;
 3. Take a recess;
 4. Raise a question of privilege;
 5. Call for the orders of the day;
 6. Lay on the table;
 7. Previous question;
 8. Limit or extend the limits of debate;

9. Postpone to a certain time;
10. Commit or refer;
11. Amend;
12. Postpone indefinitely;
13. Main motion

The last motion on the list ranks lowest and the first on the list ranks highest. When any of the above motions are immediately pending, the motions before it on the said list shall be acted on first, and the ones below shall be acted on in order. Motion #s 13, 12, 11, 10, and 9 are debatable. Motion #s 13, 11, 10, 9, 8, 3 and 1 are amendable. Motion #s 13, 11, 10, 9, 7 and 1 are subject to reconsideration.

RULE 16

Actions of Members of the Town Council

- 16.1 Any Council member wishing to speak shall address the President, and after the right to speak has been recognized, the member shall not be interrupted while speaking except by a call to order, or for the correction of a mistake, or yield to a member. The member shall confine remarks to the question under debate and refrain from personal comments. *No member shall speak more than once on the same question until all members desiring to speak thereon shall have done so.* There shall be no conversation among members while another member is speaking or while anyone else is speaking, while a roll call is being taken, while a paper is being read or while the President is stating a question.
- 16.2 The affirmative roll call vote of three (3) Council members shall be necessary for the passage of any ordinance. The vote upon any matter shall, upon the request of two Council members, be taken by roll call which shall be called for by the President. The “yeas” and “nays” of the Council members shall be called for individually by the Town Council President or presiding officer, in the event of a conflict, and shall be recorded on the records of the Town Council by the Clerk. After a roll call vote has been ordered, said roll call shall not be interrupted, delayed or stopped by the President or any member of the Council for any reason whatsoever, including points of order, personal privilege or for a member to explain his or her vote. After the roll call and before the President announces the result, any member may change his or her vote. All roll calls shall be taken alphabetically, except that the name of the President of the Council shall be called last. In case of a tie vote, the motion is not carried or passed. A member may explain the vote only with the consent of the Council.
- 16.3 After the result of a vote is announced, a motion to reconsider is in order. A member who voted with the prevailing side must make the motion. Any member may second the motion. No ordinance, resolution, question or vote can be twice reconsidered.

- 16.4 Any member who realizes or anticipates a conflict of interest with respect to a matter before the Town Council for consideration should announce the intent to recuse themselves and to abstain from voting on the matter as soon as the conflict becomes apparent, and should thereafter refrain from further discussion of the matter.
- 16.5 Any member who believes they lack the information to make a proper vote may abstain from voting.

These rules and procedures shall take effect upon passage. The foregoing rules shall not be altered, amended, suspended or repealed at any time, except by a vote of the majority of the whole number of members elected to the Town Council.

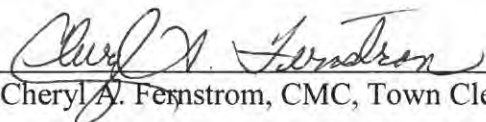
Adopted by the Jamestown Town Council at a meeting held February 4, 2013

Attest: _____
Cheryl A. Fernstrom, CMC, Town Clerk

Revised and Adopted by the Jamestown Town Council at a meeting held March 22, 2016

Attest: _____
Cheryl A. Fernstrom, CMC, Town Clerk

Revised and Adopted by the Jamestown Town Council at a meeting held March 20, 2017

Attest:  _____
Cheryl A. Fernstrom, CMC, Town Clerk



TOWN OF JAMESTOWN
93 NARRAGANSETT AVENUE
P.O. Box 377
JAMESTOWN, RHODE ISLAND 02835

TO: HONORABLE TOWN COUNCIL
FROM: ANDREW E. NOTA, TOWN ADMINISTRATOR
SUBJECT: DEPARTMENT OF SENIOR SERVICES
DATE: January 17, 2019

In accordance with the Town Charter language under, **Article IV. - Administrative Departments, Sec. 401. - Creation of Departments and Sec. 402. Direction by Administrator**, it states:

Sec. 401: *"The town council may establish town departments, offices or agencies in addition to those created by this Charter and may prescribe the functions of all departments, offices and agencies, except that no function assigned by this Charter to a particular department, office or agency may be discontinued or, unless this Charter specifically so provides, assigned to any other."*

Sec. 402: *"All departments, offices and agencies under the direction and supervision of the town administrator shall be administered by an officer appointed by and subject to the direction and supervision of the town administrator. With the annual consent of the town council, the town administrator may serve as the head of one or more such departments, offices or agencies or may appoint one person as the head of two or more of them. "*

I present the following recommendation to the Town Council in support of the creation of a new **Department of Senior Services** with the creation and appointment of a Director of Senior Services.

In recent years, as the Town Council has refined its focus on specific Goals and Objectives within the community, a focal point of these community priorities has targeted those specific needs in the area of, ***Supporting Cultural, Civic and Recreational Opportunities that Promote a Sense of Community***. In the broad context of this objective and the corresponding direction provided to the Administration, two important community priorities were established:

- 1) *Provide expanded, accessible and diversified program offerings for Jamestown's seniors;*
- 2) *Ensure Senior Citizen program, facility, transportation and funding needs are being met;*

In addressing these priorities within the community, the Jamestown Senior Center and Senior program provides for opportunities for people of eligible age, (with over 25% of the total population being 60 years or older) to maintain and improve their physical, mental social and emotional well-being so that life is stimulating, full and enjoyable. Senior members of the community are involved in a variety of creative, educational, recreational, and social activities through local and extended program offerings, community interactions and an improved quality of life.

At the end of 2015, a community discussion began to expand the role of the Towns professional staff through the Towns Parks & Recreation Department, as a conduit to be utilized to enhance the professional

nature, quality and delivery of the broad spectrum of senior services within the community. These focused services were revised in such a way as to allow for a planned diversification and expansion of programs and services provided to the community's local senior-age population. This program is presently being managed as a division of the Recreation Department, in similar fashion with other community population segments. During this time, the part-time Senior Coordinator role was expanded from a 20 to a 30-hour position and integrated within the Recreation Department in the area of Recreation Programming as this was the area of greatest need at the time. The Senior Coordinator working with the Towns Recreation Director and other professional staff, along with support provided by the Friends of Jamestown Seniors (FOJS) has been responsible for a significant expansion and improvement of community services in this area.

Another area discussed and supported by the Town Council during this time, based on community and professional input, has been the need for facility enhancements at the Senior Center and other program spaces within the community. The Senior Center is a 3,800 sq/ft leased facility owned by the Conanicut Island Grange 21, located at 6 West Street, at which the Town and FOJS have established a 50-year lease arrangement to support senior and community-based programming. This facility has been utilized as the Towns base of operations for the community's senior program, congregate meal site and has provided support to various community organizations for many decades. From the time the facility was first utilized for community-type services, the FOJS has managed several improvements to the core building, providing for improved kitchen facilities, improved accessibility, general facility upkeep and many other equipment, fixture and smaller building improvements. With increased and diversified use of the facility still continuing today, a long-term capital improvement plan was established to address long-term infrastructure and equipment needs within the facility. This plan was developed through the joint efforts of the Town professional staff with input from the FOJS and coordination with Conanicut Grange representatives. In lacking a one-stop multi-purpose Senior Center facility capable of addressing all program needs, the senior service program utilizes other town assets including the Recreation Center, Library, Fort Getty Pavilion and is anticipating program use at the future Golf Course Clubhouse facility.

The Town Administration, supported by the Town Council and community during the period from FY2013-2014 and now looking at budget development for FY2019-2020, has more than doubled its investment in the Senior Program from approximately \$55,000, to a combined operational and capital annual investment in excess of \$130,000. It must be pointed out, that this figure does not include other in-kind services offered by other Town Departments and agencies, nor the significant contributions, financial, volunteer and otherwise from the FOJS. It is estimated that with these combined added resources, that the overall program investment is in the range of \$200,000 annually.

During the period which the program format and delivery was transitioning, it became clear that there existed unrecognized and counted demand for an expanded program and that the demographic of age-eligible senior residents represented a growing percentage of our local population. It was also clear based on trending census projections, that this segment of our population and service need would continue to expand for the foreseeable future. This fact has become evident through the following more recent program observations:

Meal Site Participation:

- Significant increases in participation in congregate meal program. In 2014, 1299 meals were served at the meal site, while in 2018, a total of 6,738 meals were served. This reflects an increase of 418%.

- This increase in attendance has required hiring of additional support staff persons and volunteers to maintain an appropriate level of service.
- The increase in staff levels requires a higher level of administrative management to hire, select, train, schedule, and manage employees.

Programmatic Offerings continue to increase since consolidation of Senior Services in December of 2015:

- 2016 – Average quarterly Session - 7 Programs were held, 1 seminar, 1 trip
- 2018 – Average quarterly session – 12 Programs, 5 informational Seminars, 2 trips, 2 Special large group meals
- Since April of 2017, 582 individuals over the age of 50 have participated in at least one program offered by the Recreation Department.
- Due to a steady increase of program offerings and their continued attendance, increased hours by the Senior Coordinator have been needed to continue meeting public expectations for this program.

Direct Coordination with Friends of Jamestown Seniors:

- The FOJS continue to be valuable and important resource in this process and instrumental in maintaining communication between the senior population and the Town when determining how to best meet resident expectations and needs.
- As a department, decision making and communication regarding program services can be streamlined and improved through the new Director position and in serving as a direct liaison with the FOJS Board.

Department Staffing:

The professional staffing of the Department is recommended to initially include, a Department Director, Meal Site Supervisor and meal support staff, along with various part-time program and transportation personnel. As many of our other Town Departments are managed, I am anticipating that significant administrative program and facility support will be provided by the Finance, Public Works, and Parks and Recreation Departments, along with other Town staff, on an as-needed basis. Should overall program expansion and facility demands continue to increase, the future broadening of the part-time and full-time workforce along with available volunteer resources within the Department should be anticipated. Should such anticipated growth not materialize in a timely fashion, then a revised staffing model would be implemented to address an appropriate level of service.

As the Towns Senior Program continues to change in adapting to diversified resident and community need, it is anticipated that the staffing, program structure and scope will also change to adequately address prioritized needs. Some of these areas of future need and program focus that have surfaced in local, state, regional and national discussions as priorities within the senior population include, Community and Health and Wellness Services, Health Screening and Education Services, General Educational Seminars, Fitness and Nutrition Programming, Communication, Technology-based Education and Training, Entertainment and Special Events, Intergenerational Programs, Creative Arts and Enrichment, Trips and Travel, Outdoor Environmental Spaces, Outreach Services, Social Inclusion focus, Transportation Services, Volunteer

Development, Social Services, Building and Support Facilities, active state representation and a commitment to adapting the community to address issues related to Livability as a long-term public policy.

The enhancements sought by community residents in terms of the Livability of a community in many cases relate to those services and amenities that affect people's lives the most. These issues mainly impact the broad categories of, housing options, neighborhood vitality and safety, transportation, environment, health, engagement and opportunity.

As the community embarks on the next stage in this process and in maintaining a quality of life that serves and protects the well-being of all residents, the Town will need to become a place synonymous with safe, walkable streets, affordable and accessible housing and transportation options, access to needed services and opportunities for residents to participate in all aspects of community life.

To achieve this expanded level of service for our senior residents will require an investment in the professional staff, program, facilities and infrastructure of the Town. In order to be successful to this end, will require a planned expansion in the professional staff of a dedicated department, that is focused on specific community-based senior priorities on a full-time and dedicated basis. It is my expectation that this transition will take several years to achieve in total, with key elements to be implemented by the end of the present, FY2018-2019 fiscal year in June. The timeliness of the full implementation of this recommendation will be driven by community demand and available resources, realized through program participation, community engagement and facility investment in determining and addressing specific population needs. The Town staff and I are looking to taking on this challenge in the coming months.

Should you have questions regarding this recommendation, please contact me at your convenience.



Office of the Town Planner MEMORANDUM

TO: The Honorable Town Council
Mr. Michael White, President

FROM: Duncan Pendlebury, Chair, Ad-Hoc Committee for Public Art
Lisa W. Bryer, AICP, Town Planner

RE: **Public Artwork Gift Policy**

DATE: January 16, 2019

The Ad-Hoc Committee for Public Art met again on January 4 and finalized their recommended changes to the Public Artwork Gift Policy for the Town of Jamestown. The Committee is please to transmit the Gift Policy for the Town Council's consideration.

C: Andy Nota, Town Administrator
Cheryl Fernstrom, Town Clerk
The Jamestown Whale Tail Committee

Attachments: Public Artwork Gift Policy



PUBLIC ARTWORK GIFT POLICY

As recommended by the Ad-Hoc
Committee for Public Art on
January 4, 2019

Adopted by the Town Council _____

Introduction

It is the goal of the Town of Jamestown to contribute to the cultural enrichment of the community by adding to its collection public art that is of the highest quality, visually stimulating and of enduring value. The Town adopted an artwork gift policy to achieve this goal.

Definition of public artwork

A public artwork may include any combination of art permanently affixed to a structure and/or its grounds that will be displayed at a public place or within a public space or building.

Gifts of public artwork considered

The Town will consider a donor's offer of an existing public artwork, commission of an artwork by a specific artist or artists, or to commission an artwork through a competitive public process. "Artist" means a person who has an established reputation of artistic excellence in the visual, performance, literary and/or media arts, as judged by peers, through a record of exhibitions, public commissions, sale of artworks, and/or educational attainment. Alternatively, the Town will consider a gift that is monetary for the purpose of acquiring public art for the community.

The Town will consider proposed gifts only with the understanding that no Town funds will be required for fabrication, siting or installation of the artwork. Donors shall provide a maintenance program for the proposed gift, including estimated costs. Excessive maintenance costs may be grounds for rejection of the gift.

Review process for proposed gifts

All proposed gifts will be referred by the Town Council to the Town of Jamestown Public Art Committee. The Committee's recommendation on the acceptance, ~~or~~ rejection or modifications of proposed gifts will be referred to the Town Council for final action.

If the Town Council approves the acceptance of a gift, it shall execute a formal agreement between the Town and the donor and/or artist. This agreement will include the costs, responsibilities, and schedule of all aspects of the project, including project funding, design, fabrication, site preparation, installation, maintenance and budget requirements, transfer of title, donor's and/or artist's rights, project supervision, documentation, an identification plaque, Town's rights (including deaccessioning), and other requirements established by the Town Council.

Review Criteria and Standards for Acceptance

The proposed artwork will be reviewed by the Public Art Committee based on, but not limited to, the following criteria:

Relationship to the community: The proposed artwork will be assessed and evaluated for its reflection, understanding and enhancement of the cultural, historical, social, community, and aesthetic qualities of the town.

- ♦ Aesthetic quality. The foremost consideration will be the inherent quality of the proposed artwork as assessed by the critical review of the Committee. The history, reputation, and/or promise of the artist may also be key considerations.
- ♦ Relationship to the collection and to the community. The proposed artwork will be analyzed for its potential relationship to the Town's present public art collection and whether it will enhance the aesthetic quality of the community.
- ♦ Compatibility. Conceptual compatibility and appropriateness of the proposed artwork to the surrounding built and/or natural environment will be factors for consideration, and will include scale, form, content and design.
- ♦ Materials, fabrication and installation. The Committee will evaluate the existing artwork's materials or the artist's proposed materials and their appropriateness as regards structural and surface integrity, protection against theft, vandalism, public safety, and weathering, and an analysis of long-term maintenance needs. The Committee will also evaluate the proposed method of permanent or temporary installation and an evaluation of safety and structural factors involved in the installation.
- ♦ Budget and time schedule: Consideration will include an evaluation of the donor's proposed budget and the artist's ability to successfully complete the project within the proposed time schedule and budget, and review to assess realistic estimates and comprehensiveness of the budget and schedule as it addresses all costs of the proposal.
- ♦ Terms. Proposed gifts to the Town will be clear and unrestricted. In the event of suggested terms, they must be reviewed by the committee and referred to the Town Council for action and recommended in an agreement between both parties.

- ♦ Unique artworks. Only one-of-a-kind or numbered limited-edition artworks will be considered.
- ♦ Cost of artwork. Acceptance of the gift is contingent upon receipt by the Town of payment from the donor or artist for all costs associated with the gift not covered by the donor or artist directly, such as transportation and installation.
- ♦ Alterations to proposed artwork design. Any significant change to the design or concept made by the artist or donor after approval of the gift proposal must be reviewed and recommended by the Committee and approved by the Town Council.
- ♦ Review of fabrication and installation. Artworks accepted from maquettes or drawings will be subject to committee review and Town Council action throughout design, fabrication and installation. Specific plans for site design, installation, maintenance and protection will be submitted to the committee for review and recommendation to the Town Council for approval and action.

Ownership of accepted artwork

Gifts of public artwork that are accepted by the Town will be owned by the Town as part of its collection.

In accepting an artwork into its collection, the Town will not be bound by any agreement with a donor of artwork that restricts its ability to act in the Town's best interests. Nothing in the acceptance of an artwork will prevent the Town from approving subsequent disposal (removal, relocation, and/or sale) of such artwork if it serves the Town's best interest to do so. If disposal is proposed, the Committee will review the proposal and make a recommendation to the Town Council for final action. The Town will deaccession and sell or otherwise dispose of artworks in its collection in consultation with the following as it may apply Rhode Island Antiquities Act. RIGL 4-45. 1 et seq and the Rhode Island historic preservation and heritage commission, powers and duties, RIGL 42-45.5 (a) and (b) and the Visual Artists Rights Act of 1990 (17 U.S.C. 106A and 113(d)).



PROPOSAL FOR PUBLIC ARTWORK GIFT TO THE TOWN OF JAMESTOWN

To propose an artwork gift to the Town of Jamestown, please complete the following information and provide your signature at the bottom of the form. The completed form and other information should be submitted to:

Cheryl Fernstrom, Town Clerk

Town of Jamestown • 93 Narragansett Avenue • Jamestown, RI 02835 Email:
cfernstrom@jamestownri.net

Questions: 401-423-9800

Donor Information

Name: _____

Address: _____

Phone: _____ Email: _____

If the artwork is existing:

Title of artwork: _____

Artist: _____

Artwork medium/materials: _____

Date of artwork: _____ Size of artwork: _____

Current owner of artwork: _____

Current location of artwork: _____

Please attach photographs of the artwork. Attach any other information that you would like the Town to know about the artwork and the artist (for example, artist resume, examples of other artworks, artworks in other collections, press clippings, history of artwork).

If the artwork will be commissioned:

Please provide a proposal with the following information:

- ♦ Resume of the artist and photographs of his/her work
- ♦ Details about the artwork that would be commissioned, including subject of the artwork, medium/materials, approximate size
- ♦ Sketch or maquette of the artwork

I have read the Town of Jamestown Public Artwork Gift Policy.

Signature: _____ Date: _____



Jamestown Fire Department

Fire Alarm Replacement Project

FY 2018

Conversion to Radio Call Boxes

- The Town of Jamestown currently utilizes a coded wire 100 milli-amp telegraph Master Box system powered by a Digitize Form Four (installed 1983) regulated power supply installed at the Fire Station.
- The Fire Alarm system throughout the Town is 100% aerial cable, using 2 conductor rural “C” wire and IMSA cable. There is currently 17 (square miles) of cable in the air connected to utility poles.
- There are currently (63) Master Boxes connected to various businesses and buildings throughout Town. There are an additional (33) Street Boxes connected to Utility Poles throughout Town.
- We currently have an additional (33) businesses or buildings with Local (not-municipally connected) Fire Alarm systems in Town.

AES Wireless Radio Fire Alarm System

- The proposed Wireless Radio Fire Alarm system would create a private wireless mesh radio network to transmit Fire Alarm signals from a location to the receiving equipment in the Fire Station.
- Numerous communities in Rhode Island have discontinued their “Telegraph” reporting systems and converted to Wireless Radio systems over the past 25 years due to the long-term advantages of reduced cost and lack of trained personnel to maintain cable plants.
- The Town would no longer have to maintain the cable plant, the infrastructure and receiving equipment at the Fire Station would be replaced to current day technology.

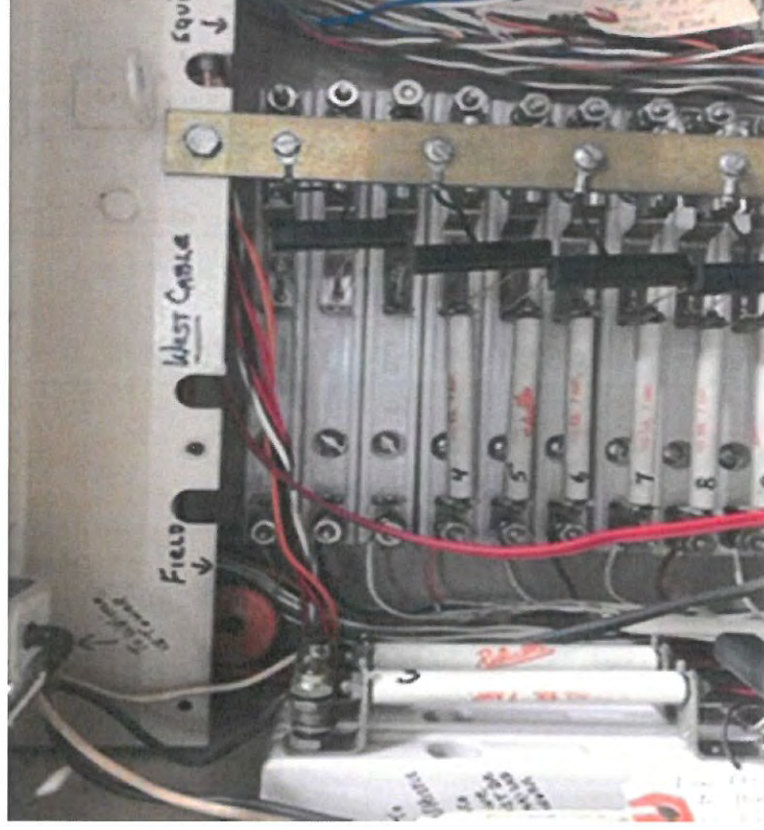
Disadvantages of Current system

- System is almost 68 years old. To maintain the system a significant capital outlay will be needed over the next 5-10 year period to replace the cable plant, the receiving equipment and the infrastructure in the Fire Station.
- One significant weather event could result in significant damage to the cable plant. Though the system is operating, it is showing significant wear and tear.
- We no longer have “volunteer” personnel to maintain the cable plant. No maintenance work has been done on the cable plant in several years. If a cable issue or problem occurred today we would have to hire an outside contractor to complete the work.

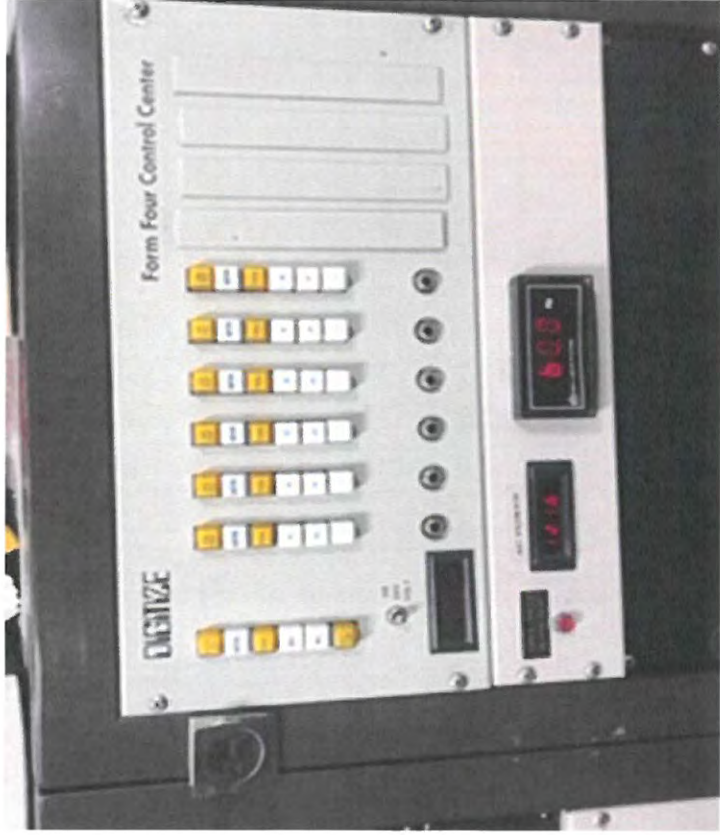
Current Fire Alarm Master Box's
Cable Plant Box's in Town



Current Infrastructure -
Connects into Fire Station



Form Four Fire Alarm Controller
Equipment at JFD - Installed 1983



Aerial Fire Alarm Cabling



Project Cost: FY2018-2019 - \$50,000

- This initial investment would purchase and install the new AES multinet Wireless Radio Box receiving system in the Fire Station. It would also address the cost to interface and connect to the Police Station dispatch center and address the technical configuration, programming and testing of the System.
- The FY 2019/20 request of \$ 25,000 would purchase and install an additional Digitize 3505 alarm receiver and decoder so the system would be redundant. The current Digitize 3505 receiver was installed in 2009.

Project Cost – continued

- Several communities who have switched over to the Radio Call box systems have offered some assistance to business/property owners, some options include:
 - Municipality addressed initial cost of the Radio Boxes and installation and offers a payment program over a 3-5 year period for property/business owners to repay the expense. The potential for bulk and coordinated pricing agreement with installation could potentially generate cost savings for all parties;
 - Extended notification timeline for installation offered - a one or two year notification period is provided and the property/business owners have a hard operation date where the Town switches over to the new system, with all required costs paid by property owner;
 - Once a decision is made several educational meetings will be scheduled with local business and property owners as to why it is important to make this transition;
 - Business/property owners maybe able to receive a trade-in credit or sell their current Gamewell Master Box at an estimated value of \$ 200-\$300.

Box #	Location/Address	Town	Private N/R	44 Jamestown Hardware - 5 Narragansett Ave.	Yes	521 James Duvin Peltiers - 28 Narragansett Ave	No
12	Senior Center - 6 West Street	Yes		45 Dentist Office - 49 Narragansett Avenue	No	522 James Duvin EMS - 11 Knowles Court	No
13	St. Matthews Church - 87 Narragansett Ave	Yes	Yes	61 Jamestown Fish - 14 Narragansett Avenue	No	523 Isaac Carr House - 16 Narragansett Avenue	No
14	Town Hall - 93 Narragansett Avenue	Yes		117 Bakers Pharmacy - 53 Narragansett Ave.	Yes	324 Conant out Marine - 20 Narragansett Avenue	Yes
15	Daptist Church - 99 Narragansett Avenue	Yes	Yes	121 Murphys Law Office - / Narragansett Ave.	No	331 Bay View Condos - 35 Conanicus Avenue	Yes
16	Hammell Court - Bridgess, Inc.	Yes	Yes	132 Liquor Store - 30 Southwest Avenue	Yes	332 HarborView Condos - 73 Conanicus Avenue	No
17	McQuades Market - 5 Clarke Street	Yes	Yes	212 St. Mark Church - 60 Narragansett Avenue	Yes	333 Park Ferry Apartments - 110 Narragansett	Yes
18	Jamestown Fitness - 36 Southwest Ave.		No	221 Jamestown Library - 26 North Road	Yes	335 Rosa Manor - 171 Conanicus Avenue	Yes
19	The Chemical Company - 44 Southwest Ave		No	224 Jamestown Art Center - 18 Valley Street	Yes	344 Bay Voyage Inn - 150 Conanicus Avenue	Yes
24	PAC Condos - 138A Narragansett Avenue	Yes	Yes	233 Shochan Way, LLC 49 North Main Road	Yes	346 Police Department - 250 Conanicus Avenue	No
27	PAC Condos - 138D Narragansett Avenue	Yes	Yes	235 Early Learning Center - 87 North Road	Yes	347 Conant out Marine - Taylor Point Facility	Yes
31	Jamestown Plaza Condos - 35 Knowles Cir	Yes	Yes	241 Jamestown Village - 21 Pemberton Avenue	Yes	348 Conant out Marine - 41 Bay View Drive	Yes
34	Fire Station - 50 Narragansett Avenue	Yes	Yes	242 Island Rubbish Service - 14 Watson Ave.	No	411 Central Garage - 35 Narragansett Avenue	No
36	Country Club - 245 Conanicus Avenue	Yes	Yes	243 Pemberton Apartments - 45 Pemberton Ave	Yes	412 Jacks Electric Inc. - 14 Clinton Avenue	No
37	Wastewater Treatment Plant - Freebody Dr	Yes	Yes	245 Verizon - 38 Watson Avenue	No	413 Lionel Champin House - 20 Lincoln Street	No
38	Public Works Garage - Freebody Lane	Yes	Yes	246 Pemberton Place - 57 Pemberton Avenue	Yes	431 East Ferry Condos - 47 Conanicus Avenue	Yes
41	Dolos Building - 23 Narragansett Avenue	Yes	Yes	245 Verizon - 38 Watson Avenue	Yes	433 Harmony Villa Condos - 9 Union Street	Yes
47	Narragansett Café - 25 Narragansett Ave.	Yes	Yes	246 Pemberton Place - 57 Pemberton Avenue	Yes	441 Community Center - 41 Conanicus Avenue	Yes
43	Treatment Plant - 13 Narragansett Ave	Yes	Yes	245 Jamestown School - 55 Lawn Avenue	Yes	442 Ferry Wharf Condos - 1 Ferry Wharf	Yes
				264 Jamestown School - 76 Melrose Avenue	Yes	451 Clark Boat Yard - 120 Robert Road	Yes
				311 Perotti Building - 38 Narragansett Avenue	Yes	454 Jamestown Wharf - 111 Dumping Trap	Yes
				312 Bomes Mall - 34 Narragansett Avenue	Yes	461 State DDM Office - Ft. Wetherill Road	Yes
						613 Gidding Garage - 645 North Main Road	No
						711 North Pond - North Road	No
						712 Water Treatment Plant - 235 North Main Rd	Yes



aes-corp.com

7707 Fire Subscribers **IntelliNet 2.0**

Introducing a Newer, Smarter Alarm Communications Platform

New Feature Highlights

- Leverages state of the art technology
- Applies advanced security protection
- Offers flexible power and configuration options
- Engineered for backward compatibility with legacy systems
- Enables future ready capabilities
- Provides instant subscriber status through front panel with Power and Trouble LEDs, a backlit LCD display, and Mute/Silence buttons
- Improves functionality with an adaptive Graphic User Interface (GUI) for programming via smartphone, tablet and PC.
- Plus many more...



Key Benefits that Make 2.0 the Best Alarm Monitoring Solution Ever

- Built upon the solid foundation of AES IntelliNet patented mesh radio technology for use in private licensed wireless networks
- Protects subscriber information against unauthorized access and eavesdropping with a password protected Dealer Code
- Makes programming and streamlining troubleshooting easy with user friendly Interface
- Adds integrated supervision of AES IntelliNet full alarm module
- Provides versatile power options:
 - (1) Direct from the Fire Alarm Control Panel (FACP) without requiring an electrician onsite and without subscriber backup battery
 - (2) Directly from the FACP with Subscriber Backup Battery, or
 - (3) Traditional installation with plug in Class 2 low power transformer
- Allows for enhancement upgrades and an expanded number of new features to be added easily with highly flexible and scalable alarm communications infrastructure
- Rigorously tested to the highest industry standards and future ready to meet emerging NFPA code and UL standards

Link Multiple AES-IntelliNet Networks

AES-MultiNet System



The AES MultiNet System consists of (2) 220S Receivers and (2) 2170 IP Units.

Technical Specifications

DIMENSIONS
 1.0 in W x 3.2 in H
 6.0 in W x 0.0 in H
 0.0 in D x 0.0 in D x 0.0 in D
 (AES / 100) in (AES / 100) in (AES / 100) in

APPROXIMATE RECEIVER WEIGHT
 8.2 lb / 3.7 kg

STANDARD FREQUENCY RANGE
 144-470 MHz
 VHF-UHF 144-470 MHz

STANDARD OUTPUT POWER
 2 Watts

OPERATING VOLTAGE
 120/240 VAC, 50/60 Hz

OPERATING TEMPERATURE RANGE
 0° to 50° C (32° to 122° F)

STORAGE TEMPERATURE RANGE
 -10° to 60° C (14° to 140° F)

LISTINGS
 UL 6041 - Edition D
 UL 2055
 UL 1410
 UL 484

FCC PART 73 COMPLIANT

The AES-MultiNet system is a UL Listed unit with a 2200mah internal and wireless-to-internet receiver designed to support multiple AES-IntelliNet wireless mesh networks from your Central Monitoring Station.

AES-MultiNet 2202 Release available now!

AES is offering a new software release for all current AES Receivers currently installed in your MultiNet network. Packed with many new features and enhancements you've been asking for, contact AES Technical Support for details on your upgrade or call (800) 472-2662 or support@aes.com.

Features

- Automatic Database Backup and restore capability
- Display log on malfunctioned IP Link packets on Admin GUI
- New tools for easier installation of your Receivers by AES Technical Support
- Connect Multiple AES-IntelliNet Radios Networks to Central Monitoring Facilities
- Increase Capacity of Existing AES-IntelliNet Networks
- Central Communications Network from Central Station
- Wireless Alarm Communications Network Replaces Telephone Lines for Enhanced Emergency Monitoring

Enhancements

- Handle multiple Pulse 4-2 messages that arrive in a single RF packet
- Allow more than 600 messages to be in the Queue
- Record all Check-ins even when the Automatic Test Supervision is enabled
- Option to disable the reporting of Subscriber Check-in Failures
- Improved handling of corrupt data packets
- Improved handling of malicious packets

TOWN COUNCIL INTERVIEW SESSION
January 7, 2019

I. CALL TO ORDER

The interview session for the Jamestown Town Council was called to order at 5:32 p.m. on Monday, January 7, 2019, in the Rosamond A. Tefft Council Chambers of the Jamestown Town Hall at 93 Narragansett Avenue.

II. ROLL CALL

Town Council members present:

Michael G. White, President
Mary E. Meagher, Vice President
Nancy A. Beye
Randall White
William J. Piva, Jr.

III. INTERVIEW SESSION

The following candidates were interviewed for Town Solicitor and Prosecutor:

Archer & Foppert
Ruggiero, Brochu & Petrarca

IV. ADJOURNMENT

Town Council interviews were concluded at 6:29 p.m.

Attest:

Cheryl A. Fernstrom, CMC, Town Clerk

Copies to: Town Council
 Town Administrator
 Town Solicitor
 Finance Director

**TOWN COUNCIL MEETING
January 7, 2019**

I. ROLL CALL

Town Council Members present:

Michael G. White, President
Mary E. Meagher, Vice President
Nancy A. Beye
Randall White
William J. Piva, Jr.

Also in attendance:

Andrew E. Nota, Town Administrator
Christina D. Collins, Finance Director
Edward A. Mello, Police Chief
Andrew J. Wade, Parks and Recreation Director
Peter D. Ruggiero, Town Solicitor
Cheryl A. Fernstrom, Town Clerk

II. CALL TO ORDER, PLEDGE OF ALLEGIANCE

President White called the regular meeting of the Jamestown Town Council to order at 6:35 p.m. in the Jamestown Town Hall Rosamond A. Tefft Council Chambers at 93 Narragansett Avenue, and led the Pledge of Allegiance.

**III. TOWN COUNCIL SITTING AS THE BOARD OF
WATER AND SEWER COMMISSIONERS**

None.

**IV. ACKNOWLEDGEMENTS, ANNOUNCEMENTS, PRESENTATIONS,
RESOLUTIONS AND PROCLAMATIONS**

None.

V. PUBLIC HEARINGS, LICENSES AND PERMITS

A) Town Council Sitting as the Alcoholic Beverage Licensing Board

A motion was made by Vice President Meagher with second by Councilor Piva to convene as the Alcoholic Beverage Licensing Board at 6:36 p.m. President White, Aye; Vice President Meagher, Aye; Councilor Beye, Aye; Councilor White, Aye; Councilor Piva, Aye.

1) **REQUEST** that the application listed below will be in order for hearing at a meeting of said Licensing Board on Monday, February

4, 2019 at 6:30 p.m. and advertised in the *Jamestown Press*.
NOTICE: Is hereby given by the Town Council of the Town of Jamestown, being the Licensing Board in said Town as provided under Title 3, Chapters 1-12 of the General Laws of Rhode Island 1956, and as amended, that the following **TRANSFER** application has been received by the Town Council under said Act, for the period February 4, 2019 to November 30, 2019; review, discussion and/or potential action and/or vote:

TRANSFER OF CORPORATE STOCK:

CLASS B – VICTUALER

ESJ, Inc.

dba: Simpatico Jamestown
13 Narragansett Avenue
Benjamin L. Brayton 100%

NEW CORPORATE STOCK HOLDERS:

CLASS B - VICTUALER

ESJ, Inc.

dba: Simpatico Jamestown
13 Narragansett Avenue
Benjamin L. Brayton 50%
Amy Barclay de Tolly 50%

A motion was made by Vice President Meagher with second by Councilor Beye to proceed to advertise for Public Hearing on February 4, 2019. President White, Aye; Vice President Meagher, Aye; Councilor Beye, Aye; Councilor White, Aye; Councilor Piva, Aye.

- 2) **REQUEST** that the application listed below will be in order for hearing at a meeting of said Licensing Board on Monday, February 4, 2019 at 6:30 p.m. and advertised in the *Jamestown Press*.
NOTICE: Is hereby given by the Town Council of the Town of Jamestown, being the Licensing Board in said Town as provided under Title 3, Chapters 1-12 of the General Laws of Rhode Island 1956, and as amended, that the following **NEW** application has been received by the Town Council under said Act, for the period February 4, 2019 to November 30, 2019; review, discussion and/or potential action and/or vote:

NEW LICENSE:

CLASS B – VICTUALER – LIMITED

Johnny Angels Clam Shack LLC

dba: Angel's Kitchen

23 Narragansett Avenue

A motion was made by Vice President Meagher with second by Councilor White to proceed to advertise for Public Hearing on February 4, 2019. President White, Aye; Vice President Meagher, Aye; Councilor Beye, Aye; Councilor White, Aye; Councilor Piva, Aye.

A motion was made by Vice President Meagher with second by Councilor Piva to adjourn as the Alcoholic Beverage Licensing Board at 6:39 p.m. President White, Aye; Vice President Meagher, Aye; Councilor Beye, Aye; Councilor White, Aye; Councilor Piva, Aye.

VI. OPEN FORUM

- A) Scheduled request to address. None.
- B) Non-scheduled request to address.

Charlotte Zarlengo of Seaside Drive addressed the 32 lots in the Jamestown Shores proposed for protection. A 2006 Workshop centered on protecting as many lots in the Shores as possible to protect the water supply was referenced. Ms. Zarlengo noted water issues in the Shores, the need to protect lots located in the wetlands in perpetuity, the water supply is challenged, and the need for protection so that we don't have to come back to Council again to promote water supply protection in the Shores.

Town Administrator Nota stated Town Planner Lisa Bryer is developing a report on the Shores lots that should be ready within the next month for presentation to Council. It is expected the majority of the lots will be recommended for protection. There is no separate funding source for property acquisition, and the Shores lots acquired by the Town for protection were determined as non-buildable. The Land Trust Easement or other easement would be the focus of conversation.

Ms. Zarlengo asked that the lots be protected in perpetuity by placing them under the Conanicut Island Land Trust Easement.

Town Administrator Nota stated the Town doesn't have enough data to render an opinion and a more comprehensive study is needed so that Council can make an informed decision going forward. An internal meeting with URI faculty is proposed to review this important issue.

Richard Boren of Intrepid Lane noted he attended the 2006 workshop referenced and Richard Pastore gave a thorough analysis of the Jamestown Shores that resulted in development and adoption of the Groundwater Overlay District ordinance. As a member of the Zoning Board for 19 years, he has encountered residents from the Shores at eight or nine meetings every year for the very issues discussed this evening.

Vice President White noted the lots are safe under Town ownership, was on the Planning Commission in 2006, and recognizes the importance. If the lots are protected it is still not all that the Town needs to do to protect the water recharge area. He shares these concerns, and that is why a comprehensive plan is in order to make the right decisions.

VII. COUNCIL, ADMINISTRATOR, SOLICITOR, COMMISSION/COMMITTEE COMMENTS & REPORTS

None.

VIII. UNFINISHED BUSINESS

- A) Appointment of Town Solicitor and Prosecutor; review, discussion and/or potential action and/or vote
 - 1) Letters of interest and resumes
 - a) Archer & Foppert; interview conducted
 - b) Ruggiero, Brochu & Petrarca; interview conducted

A motion was made by Vice President Meagher with second by Councilor Piva to appoint Ruggiero, Brochu & Petrarca to be the Town Solicitor again.

Discussion. Vice President Meagher thanked Eric Archer, Deb Foppert and Charles Beal for the interview and interest in serving the Town. The interview strengthened her thinking the current Solicitor should be reappointed. President White was happy to see another firm come forward. Based on his years of experience on the Council and the long relationship with Ruggiero, Brochu & Petrarca, he would like them to continue. Councilor Beye agreed. Councilor White stated he was pleased to have the opportunity to interview Archer, Foppert and Beal. The contrast of experience of our current Solicitor distinguishes them in the field and they should continue.

Back to the vote on the motion. **President White, Aye; Vice President Meagher, Aye; Councilor Beye, Aye; Councilor White, Aye; Councilor Piva, Aye.**

Solicitor Ruggiero thanked the Council.

A motion was made by Vice President Meagher with second by Councilor Piva to move up Item X. A) Appointments and Vacancies 9) a) and b) in the agenda. President White, Aye; Vice President Meagher, Aye; Councilor Beye, Aye; Councilor White, Aye; Councilor Piva, Aye.

IX. ORDINANCES, APPOINTMENTS, VACANCIES AND EXPIRING TERMS

- A) Appointments, Vacancies, and Expiring Terms; review, discussion and/or potential action and/or vote on each listed appointment and/or vacancy
 - 9) Jamestown Zoning Board of Review – Member (One vacancy with

a five-year term ending date of December 31, 2023); duly advertised

- a) Term limit reached
 - i) Richard A. Boren
- b) Letter of interest for reappointment (per Charter Section 1002 Subsection (3))
 - i) Richard A. Boren

President White noted Alternate Member Lisa Hough resigned today and is not seeking reappointment. Mr. Boren is seeking reappointment per Town Charter Section 1002 Subsection (3).

A motion was made by Vice President Meagher with second by Councilor White to reappoint Richard Boren to the Zoning Board of Review, as he is very skilled, there are three letters of recommendation from his fellow Zoning Board members, and as Mr. Boren has qualifications that recommend him to be reappointed to exceed the term limit.

Discussion. Vice President Meagher noted Mr. Boren should be reappointed with the loss of members Hough and Logan and with only one Alternate. President White noted it is important to have a sufficient number of members. Councilor White noted he is aware of Mr. Boren's professional qualifications, his associates reached out to him to retain him, and this would be the situation the Charter provision calls for.

Back to the vote on the motion. **President White, Aye; Vice President Meagher, Aye; Councilor Beyo, Aye; Councilor White, Aye; Councilor Piva, Aye.**

VIII. UNFINISHED BUSINESS, continued

- A) Appointment of Probate Judge; review, discussion and/or potential action and/or vote
 - 1) Letters of interest and resumes
 - a) Peter M. Cosel
 - b) Richard P. D'Addario
 - c) Stephen M. Miller
 - d) James P. Howe
 - e) Anthony F. Amalfetano
 - f) Gregory F. Fater
 - g) Mark E. Liberati
 - h) Jeffrey M. Liptrot
 - i) Richard A. Boren (removed his name)
 - j) Stephen P. Levesque
 - k) Matthew M. Mannix
 - l) Christine W. Ariel

Council members noted we are blessed to have such talented applicants with varied experiences as probate judges and attorneys; it is appropriate to interview a short list of candidates following the same format used for determining members for the Ad Hoc Town Council Meeting

Committee for Public Art; and it would be appropriate to interview three or four candidates with Probate experience, with preference to Jamestown residents.

Council voted by a showing of hands as follows:

Peter M. Cosel	2
Richard P. D’Addario	2
Stephen M. Miller	0
James P. Howe	1
Anthony F. Amalfetano	2
Gregory F. Fater	4
Mark E. Liberati	3
Jeffrey M. Liptrot	0
Stephen P. Levesque	2
Matthew M. Mannix	0
Christine W. Ariel	3

Top vote getters: Gregory Fater (4), Mark Liberati (3) and Christine Ariel (3).

A motion was made by Vice President Meagher with second by Councilor Beye to interview Christine Ariel, Gregory Fater and Mark Liberati for the position of Probate Judge. President White, Aye; Vice President Meagher, Aye; Councilor Beye, Aye; Councilor White, Aye; Councilor Piva, Aye.

Interviews will be scheduled for February 22nd prior to the regular meeting.

- B) Upcoming Meetings and Sessions – dates and times
 - 1) Town Council Meeting Schedule – January 22nd, February 4th, and February 19th at 6:30 p.m.; review, discussion and/or potential action and/or vote
 - 2) Council Tour of Town Facilities, Interview sessions for Probate Judge and Board/Commission/Committee vacancies; review, discussion and/or potential action and/or vote

Town Administrator Nota outlined available dates for the tour, suggested two mornings on January 17th, 18th, 23rd and 25th based on availability of the Recreation Department vehicle. January 18th and January 25th are the dates chosen, beginning at 9:00 a.m. Mr. Nota suggested scheduling a Goal and Objectives work session prior to budget season.

X. NEW BUSINESS

- A) Jamestown Tree Warden, pursuant to RIGL §2-14-2; annual appointment; review, discussion and/or potential action and/or vote
 - 1) Letter of interest for reappointment
 - a) Steve Saracino
 - 2) Letter of recommendation for reappointment
 - b) Jamestown Tree Preservation and Protection Committee

A motion was made by Councilor Piva with second by Vice President Meagher to reappoint Steve Saracino as the Tree Warden.

Discussion. Steve has done a fine job.

Back to the vote on the motion. **President White, Aye; Vice President Meagher, Aye; Councilor Beye, Aye; Councilor White, Aye; Councilor Piva, Aye.**

- B) Town Council Liaison Positions; review, discussion and/or potential action and/or vote
- 1) School Committee
 - 2) Library Board of Trustees
 - 3) Conservation Commission
 - 4) Harbor Commission
 - 5) Tree Preservation and Protection Committee
 - 6) Senior Services
 - 7) Chamber of Commerce/Business Community
 - 8) Gould Island Restoration Advisory Board
 - 9) Planning Commission/Affordable Housing Committee
 - 10) Zoning Board of Review

The list for liaisons was created as a guide. Lengthy discussion ensued of the need for liaisons to facilitate communication between Boards/Commissions/Committees and Council.

- Councilor Piva will serve as Affordable Housing Committee Liaison.
- Vice President Meagher will continue as Library Board Liaison.
- President White will continue as School Committee Liaison.
- Councilor Beye noted she serves on the Board of Fire Wardens and Senior Board, volunteers at the Lighthouse, and is going to join the Connect Greater Newport economic development group.
- Councilor White will serve as Harbor Commission Liaison.
- Vice President Meagher will serve as Conservation Commission Liaison.

- C) Parking at Mackerel Cove; review, discussion and/or potential action and/or vote

Parks & Recreation Director Andrew Wade gave an update on Mackerel Cove Beach parking issues. Increased use in recent summers resulted in citizen requests for a solution to the lack of parking spaces for Jamestown residents. The task is to create a policy to handle the challenges. There are 75 to 80 parking spots regulated and enforced by the Recreation Department May 15 to Oct 15 when the beach is open and staffed. The current cost is \$15 per year for residents and \$15 for a day pass for non-residents. Some people try to avoid the pass cost, and the Police Department assists with ticketing violators. Three options were proposed as follows:

- Rate Increase - \$30 for non-resident parking at Mackerel Cove; annual revenue is currently \$20,000

- Resident Only Parking/Non-Residents Prohibited - for 75 to 80 spaces during the season; the \$25 violation fee is less than the proposed daily rate
- Resident Only/Non-Resident Hybrid – Monday through Thursday and Non-holiday parking keep as \$15; reduce parking area for non-residents; parking spaces at Mackerel Cove to require Resident Parking Passes.

Discussion ensued of informing the public of new restrictions enacted, resulting traffic issues with drop-offs and pick-ups due to increased fees, and restrictions. Council asked if there are figures defining the ratio of residents to visitors, and Mr. Wade noted this information is difficult to track. Of the 1,600 day passes issued, \$9,000 of the \$20,000 annual revenue is for weekend parking. Discussion ensued of resident parking passes, number of passes issued per household, and parking pass use by guests. Discussion ensued of resident-only parking to noon or 1:00 p.m., use of sandwich board signs rather than permanent signs for weekend and holiday restrictions, and parking issues along Fort Getty Road. The Town only owns the road surface and Fort Getty Road property owners expressed concern that people make their own parking spaces on private property. Chief Mello noted ordinance revision is required for enforcement of resident-only and non-resident parking provisions. Discussion involved the potential to add 6 to 8 parking spots along the guardrail for residents-only, proper signage to help prevent unauthorized parking on private property, and an additional Community Service Officer in the next budget for regulation and enforcement. Town Administrator Nota commented a \$25 parking violation fee is not a deterrent for a day at the beach. Town Council comments included adding additional resident parking for Saturday, Sunday and holidays, portable signage, fair rates, and adjusting parking regulations as needed.

XI. ORDINANCES, APPOINTMENTS, VACANCIES AND EXPIRING TERMS

- A) Appointments, Vacancies, and Expiring Terms; review, discussion and/or potential action and/or vote on each listed appointment and/or vacancy
- 1) Jamestown Affordable Housing Committee (Two vacancies with One vacancy with a three-year term ending date of May 31, 2021, One vacancy with an unexpired three-year term ending date of May 31, 2020 and One vacancy with an unexpired three-year term ending date of May 31, 2019); duly advertised
 - a) Letter of interest for appointment
 - i) Sydney Keen
 - 2) Jamestown Conservation Commission (Two vacancies with three-year term ending dates of December 31, 2021); duly advertised
 - a) Letter of resignation
 - i) Bill Reardon
 - b) Letter of interest for reappointment
 - i) Phil Larson
 - c) Letters of interest for appointment

Ms. Keen has applied for several vacancies and an interview should be scheduled.

- i) Jessica Wurzbacher
- ii) Sydney Keen
- iii) Susan Gorelick

A letter of thanks should be sent to Bill Reardon and the other applicants should be interviewed. Mr. Larson is well known by Council members.

A motion was made by Councilor Piva with second by Vice President Meagher to reappoint Phil Larson to the Jamestown Conservation Commission. President White, Aye; Vice President Meagher, Aye; Councilor Beye, Aye; Councilor White, Aye; Councilor Piva, Aye.

- 3) Jamestown Fire Department Compensation Committee (One vacancy with a three-year term ending date of May 31, 2021); duly advertised
 - a) Letter of resignation
 - i) Jerome Scott
 - b) Letter of interest for appointment
 - ii) Sydney Keen
- 4) Jamestown Harbor Management Commission (Three vacancies with three-year term ending dates of December 31, 2021); duly advertised
 - a) Letters of interest for reappointment
 - i) Eric Lexow
 - ii) Wayne Banks
 - iii) Daniel Wurzbacher
 - b) Letters of interest for appointment
 - i) John Primiano
 - ii) Nicholas Radesca
 - iii) Stephen Murphy
- 5) Jamestown Juvenile Hearing Board (Two Alternate Member vacancies with two-year term ending dates of December 31, 2020); duly advertised
 - a) Letter of resignation
 - i) Cheryl Petrosinelli
 - b) Letter of interest for appointment
 - i) Sydney Keen
- 6) Jamestown Philomenian Library Board of Trustees (One vacancy with a three-year term ending date of December 31, 2021); duly advertised (no applicants)
 - a) Letters of resignation
 - i) Marianne Kirby
 - ii) Mary Lou Sanborn
- 7) Jamestown Planning Commission (One vacancy with a four-year term ending date of December 31, 2022); duly advertised
 - a) Letter of interest for reappointment

- i) Dana Prestigiacommo
 - b) Letters of interest for appointment
 - i) Richard Lynn
 - ii) Sydney Keen
 - iii) Eric Brine
- 8) Jamestown Tree Preservation and Protection Committee (Three vacancies with One unexpired three-year term ending date of December 31, 2019 and Two three-year term ending dates of December 31, 2021); duly advertised (no applicants)
 - a) Letter of resignation (unexpired term)
 - i) Richard Lynn
 - b) Letters of resignation (full terms)
 - i) Peter Kallman
 - ii) Mark Girard
- 10) Jamestown Zoning Board of Review – Alternate Member (Three vacancies with one-year term ending dates of December 31, 2019); duly advertised
 - a) Letter of interest to remain as Alternate Member
 - i) Judy Bell – 1st Alternate
 - b) Letter of interest for appointment
 - i) Erik Brine

A motion was made by Vice President Meagher with second by Councilor Piva to reappoint Judy Bell as Zoning Board 1st Alternate. President White, Aye; Vice President Meagher, Aye; Councilor Beye, Aye; Councilor White, Aye; Councilor Piva, Aye.

Discussion ensued of scheduling interviews for Harbor and Planning, including current members and applicants, Conservation Commission, and scheduling an additional interview session on January 14th beginning at 3:00 p.m. Vice President Meagher noted she will attend the Library Trustees meeting on January 14th at 5:00 p.m.

XII. CONSENT AGENDA

A motion was made by Vice President Meagher with second by Councilor Piva to approve and accept the Consent Agenda. President White, Aye; Vice President Meagher, Aye; Councilor Beye, Aye; Councilor White, Aye; Councilor Piva, Aye.

The Consent Agenda approved consists for the following:

- A) Adoption of Town Council Minutes
 - 1) December 3, 2018 (regular meeting)
 - 2) December 13, 2018 (public hearing)
 - 3) December 17, 2018 (work session)
 - 4) December 17, 2018 (regular meeting)

- 5) December 17, 2018 (executive session)
- B) Minutes of Town Boards/Commissions/Committees
 - 1) Jamestown Library Board of Trustees Building Committee (11/8/2018)
 - 2) Jamestown Library Board of Trustees (11/13/2018)
 - 3) Jamestown Traffic Committee (11/15/2018)
 - 4) Jamestown Zoning Board of Review (11/27/2018)
- C) CRMC Notices
 - 1) January 2019 Calendar
 - 2) Notice of application for Assent by Anthony J. Abbiati and Alicia J. Collins to construct a residential boating facility at Plat 2 Lot 95 East Passage of Narragansett Bay
 - 3) Notice of application for Assent by William C. and Virginia Prichett to construct a residential boating facility at Plat 2 Lot 82 East Passage of Narragansett Bay

XIII. COMMUNICATIONS, PETITIONS, AND PROCLAMATIONS AND RESOLUTIONS FROM OTHER RHODE ISLAND CITIES AND TOWNS

A motion was made by Councilor Piva with second by Vice President Meagher to receive the Communications. President White, Aye; Vice President Meagher, Aye; Councilor Beye, Aye; Councilor White, Aye; Councilor Piva, Aye.

The Communications, Petitions, and Resolutions and Proclamations from other RI cities and towns received consists of the following:

- A) Communications
 - 1) Letter of CRMC and Save the Bay re: ensuring Rights-of-Way are maintained and available for public use
 - 2) Letter of Constance P. Rainone requesting reduction of interest charged for late payment of taxes
 - 3) RI League of Cities & Towns brochure for 2019 Annual Convention on Thursday, January 24, 2018 from 8:30 a.m. to 4:00 p.m., The Crowne Plaza Hotel, 801 Greenwich Avenue, Warwick, RI

XIII. AGENDA ITEMS FOR THE NEXT MEETING AND FUTURE MEETINGS

- A) Town Council Rules and Procedures (January 22)
- B) Town Council Goals and Objectives (January 22)
- C) Veterans' Exemptions (January 22)
- D) Proposed Department of Seniors (January 22)
- E) Water Resources Protection Committee (January/February)
- F) Conanicut Island Sanctuary Trail improvements (February)
- G) Authorization to proceed to 100% design and bid document development for Golf Course Clubhouse project (January/February)
- H) Budget Work Sessions for FY 2019-2020 (March)
- I) Future Improvements to East Ferry boat ramp

- J) Paper streets in Jamestown and water access
- K) Fire Alarm Box Replacement Program (January 22)

Discussion involved the following:

- Rules and Procedures – January 22nd for review with potential revision/adoption.
- Goals and Objectives – a separate work session between now and February, to be coordinated with the Clerk.
- Veterans Exemptions – to be scheduled after the Ethics Commission makes a ruling. There is a hearing tomorrow morning at 9:00 a.m. and a decision may be made. This information is important for budgeting purposes and setting the tax rate.
- Department of Seniors – Mr. Nota will have a presentation at the next meeting.
- Water Resources Protection Committee – Mr. Nota recommends waiting until we have information from the URI group to better understand the scope of any future study that would be used in developing the charge for this committee.
- Conanicut Island Sanctuary Trail improvements – Chris Powell is working with an Eagle Scout and will come back to Council in March or April.
- Authorization to proceed to 100% design and bid document development for Golf Course Clubhouse project – Architect Bill Burgin will be at the next meeting for a presentation on the final design and bid documents in order to proceed to go out to bid in the spring, award the contract, and begin construction in late fall. The project will take a year to complete, with the current building operational during that time.
- Budget Work Session dates – on the February 4th agenda.
- East Ferry boat ramp – to be postponed for Harbor Commission review.
- Paper Streets in Jamestown – Mr. Nota highlighted two requests for road abandonment of Nautilus Street and Orient Avenue that will be on the next agenda for a vote to proceed to advertise for public hearing. Parts of the roads are approved and parts are undeveloped, and Town staff research will commence.
- Fire Department Alarm Box Replacement – on the next agenda. Many of the boxes are no longer needed and the project needs to go out to RFP. This would be a \$2,000 to \$3,000 investment for businesses, and a potential payment program is being developed by Finance Director Collins.

Charlotte Zarlengo asked if paper streets are owned by the Town or the neighborhoods. Mr. Nota will provide pertinent information for Ms. Zarlengo.

XIV. EXECUTIVE SESSION

None.

XV. ADJOURNMENT

A motion was made by Councilor Piva with second by Vice President Meagher to adjourn. President White, Aye; Vice President Meagher, Aye; Councilor Beye, Aye; Councilor White, Aye; Councilor Piva, Aye.

The Jamestown Town Council adjourned the regular meeting at 8:04 p.m.

Attest:

Cheryl A. Fernstrom, CMC, Town Clerk

Copies to: Town Council
 Town Administrator
 Finance Director
 Town Solicitor

TOWN COUNCIL INTERVIEW SESSION
January 14, 2019

I. CALL TO ORDER

The interview session for the Jamestown Town Council was called to order at 3:02 p.m. on Monday, January 14, 2019, in the Conference Room of the Jamestown Town Hall at 93 Narragansett Avenue.

II. ROLL CALL

Town Council members present:

Michael G. White, President
Mary E. Meagher, Vice President
Nancy A. Beye
Randall White
William J. Piva, Jr.

III. INTERVIEW SESSION

The following candidates were interviewed for Town Board/Commission/Committee vacancies:

Stephen Murphy	Harbor Commission
Nicholas Radesca	Harbor Commission
Richard Lynn	Planning Commission
Daniel Wurzbacher	Harbor Commission
Eric Lexow	Harbor Commission
Wayne Banks	Harbor Commission
Dana Prestigiocomo	Planning Commission

IV. ADJOURNMENT

Town Council interviews were concluded at 4:50 p.m.

Attest:

Cheryl A. Fernstrom, CMC, Town Clerk

Copies to: Town Council
 Town Administrator
 Town Solicitor
 Finance Director



**Town of Jamestown
Tax Assessor**

**93 Narragansett Avenue
Jamestown, RI 02835**

**Phone: 401-423-9802
Email: cbrochu@jamestownri.net**

To: COUNCIL PRESIDENT WHITE, JAMESTOWN TOWN COUNCIL

From: CHRISTINE BROCHU, JAMESTOWN TAX ASSESSOR

Subject: ABATEMENTS/ADDENDA OF TAXES FOR THE **January 22, 2019** MEETING

MOTOR VEHICLE ABATEMENTS TO 2018 TAX ROLL

01-0120-00M Alfonso, Peter J	Per RIGL 44-34.1-1(c)(6), Hold Harmless	\$7.92
01-0471-06M Andreozzi, Rocco J III	Per RIGL 44-34.1-1(c)(6), Hold Harmless	\$3.65
03-0749-25M Cipolla, Catherine A.	Per RIGL 44-34.1-1(c)(6), Hold Harmless	\$11.40
04-0843-78M Dransfield, Joseph A	Motor Vehicle- soldier / sailor exempt	\$40.77
08-0957-05M Hund, Matthew	Motor Vehicle- soldier / sailor exempt	\$61.00
12-0447-75M Lennon, Marc A.	Per RIGL 44-34.1-1(c)(6), Hold Harmless	\$13.01
13-1359-00M Medeiros, Joseph N.	Per RIGL 44-34.1-1(c)(6), Hold Harmless	\$7.52
14-0046-00M Neale, Martha S.	Per RIGL 44-34.1-1(c)(6), Hold Harmless	\$8.43
14-0430-50M Nordstrom, Deborah S.	Per RIGL 44-34.1-1(c)(6), Hold Harmless	\$8.43
18-0864-01M Rutherford, Michael S.	Per RIGL 44-34.1-1(c)(6), Hold Harmless	\$2.52
19-0008-75M Sakovits, Carl A.	Per RIGL 44-34.1-1(c)(6), Hold Harmless	\$15.56
19-0763-15M Shoreline Electrical Services Inc.	Per RIGL 44-34.1-1(c)(6), Hold Harmless	\$1.02

REAL PROPERTY/TANGIBLE ABATEMENTS TO 2018 TAX ROLL

04-0255-70 Deacon, Kevin & Sherri	Plat 8, Lot 101 transferred on 12-11- 2018 to Account 04-0913-50	\$3,091.68
13-1396-45 Mendelsberg, Maria L.	Plat 12, Lot 63 transferred on 12-31- 2018 to Account 06-0211-95	\$4,813.16
16-0688-00 Phelan, Jack F Jr.	Plat 3, Lot 269, transferred on 12-10-2018, to Conanicut Island Land Trust, Account #28-0025-00 (tax exempt)	\$110.18
19-0268-00 Schadegg, Kenneth et al	Plat 7, Lot 32 transferred on 11-29- 2018 to Account 06-0445-35	\$7,028.32

ADDENDA TO 2018 TAX ROLL

04-0913-50 DTS Jamestown LLC	Plat 8, Lot 101 transferred on 12-11- 2018 from Account 04-0255-70	\$3,091.68
06-0211-95 Finkelman, Alex & Denise	Plat 12, Lot 63 transferred on 12-31- 2018 from Account 13-1396-45	\$4,813.16
06-0445-35 French, John & Meryl Trustees	Plat 7, Lot 32 transferred on November 29, 2018 from Account #19-0268-00	\$7,028.32

TOTAL ABATEMENTS	\$ 15,224.57
TOTAL ADDENDA	\$ 14,933.16

RESPECTFULLY SUBMITTED,

Christine Brochu

CHRISTINE BROCHU
TAX ASSESSOR

Town of Jamestown as an abutter.

Town Property: Plat 2, Lot 23

TOWN OF JAMESTOWN
ZONING BOARD OF REVIEW
NOTICE OF PUBLIC HEARING

NOTICE IS HEREBY GIVEN THAT THE JAMESTOWN ZONING BOARD OF REVIEW WILL HOLD A PUBLIC HEARING JANUARY 29, 2019, AT THE JAMESTOWN TOWN HALL 93 NARRAGANSETT AVENUE, JAMESTOWN, RHODE ISLAND AT **7:00** P.M. UPON THE FOLLOWING:

Application of Jon A. Fredette, whose property is located at 16 Court St., and further identified as Assessor's Plat 2, Lot 22 for a variance from Article 3, Section 82-302, Table 3-2 Setbacks and Article 6, Section 82-605 Variances Granted to construct a covered roof over existing deck with a north rear setback of 22'.5" where 40' is required. Said property is located in a R80 zone and contains 15,000 sq. ft.

BY ORDER OF THE ZONING BOARD OF REVIEW
RICHARD BOREN, CHAIRMAN
CHRIS COSTA, ZONING OFFICER

This meeting location is accessible to the physically challenged. Hearing or speech impaired individuals requiring the services of an interpreter should call 1-800-745-5555 not less than 3 business days prior to the meeting.



State of Rhode Island and Providence Plantations
Coastal Resources Management Council
Oliver H. Stedman Government Center
4808 Tower Hill Road, Suite 116
Wakefield, RI 02879-1900

(401) 783-3370
Fax (401) 783-3767

JANUARY 2019 CALENDAR (*amended 01-16-2019)

- Thursday, January 3** **CRMC Fishermen's Advisory Board Meeting.** URI Coastal Institute
- Hazards Room; 215 South Ferry Rd, Narragansett, RI.
5:00 p.m.
- Tuesday, January 8** **Policy & Planning Subcommittee Meeting.** Cervenka Green
Ducharme Antonelli, LLC; 235 Promenade Street, Suite 475;
Providence, RI.
4:00 p.m.
- Tuesday, January 8** **CRMC Semimonthly Meeting.** Administration Building, Conference
Rm A, One Capitol Hill, Providence, RI.
6:00 p.m.
- Tuesday, January 15** **CRMC Fishermen's Advisory Board Meeting.** URI Coastal Institute
- Large Conference Room; 215 South Ferry Rd, Narragansett, RI.
5:00 p.m.
- ~~**Tuesday, January 22** **ROW Subcommittee Meeting.** Administration Building,
Conference Room A, One Capitol Hill, Providence, RI.
5:45 p.m.~~
Cancelled
- ~~**Tuesday, January 22** **Semimonthly Meeting.** Administration Bldg, Conference Rm A;
One Capitol Hill, Providence, RI.
6:00 p.m.~~
Cancelled
- Friday, January 25** **Administrative Fine Hearings.** CRMC Conference Room,
Oliver Stedman Government Center, 4808 Tower Hill Road,
Wakefield, RI.
9:30 a.m.
- *Monday, January 28** **CRMC Fishermen's Advisory Board Meeting.** URI Coastal
Institute Auditorium -- 215 South Ferry Rd, Narragansett, RI.
5:00 p.m.
- *Tuesday, January 29** **CRMC Semimonthly Meeting.** URI Bay Campus – Corless
Auditorium; 215 South Ferry Rd, Narragansett, RI.
6:00 p.m.


Individuals requesting interpreter services for the hearing impaired for any of the above meetings must notify the Council office at (783-3370) 72-hours in advance of the meeting date.



Town of Jamestown
Finance Department
Town Hall
93 Narragansett Avenue
Jamestown, Rhode Island 02835-1199
401-423-9809 Fax 401-423-7229
Email: ccollins@jamestownri.net

Christina D. Collins
Finance Director

MEMORANDUM

TO: Andrew E. Nota, Town Administrator 
FROM: Christina D. Collins, Finance Director
DATE: January 18, 2019
SUBJECT: Budget to Actual

Attached is Budget to Actual report for the Fiscal Year 2018/2019. The report contains the expenses that have been paid through December 31, 2018.

Please do not hesitate to contact me with any questions or concerns.

Budget vs Actual - Expenditures
TOWN OF JAMESTOWN, RI
For 12/31/2018

Run: 1/18/2019 at 1:36 PM

	Annual Budget	P-T-D Actual	Y-T-D Actual	Remaining \$	% of Budget
1100 7001 70101 00 Salaries	13,800.00	363.46	3,813.46	9,986.54	27.63
1100 7001 70302 00 Fees And Supplies	1,000.00	0.00	0.00	1,000.00	0.00
1100 7001 70305 00 Advertising	1,000.00	0.00	0.00	1,000.00	0.00
Town Council Expenses	15,800.00	363.46	3,813.46	11,986.54	24.14
1100 7002 70101 00 Salaries	120,501.00	0.00	41,686.29	78,814.71	34.59
1100 7002 70102 00 Salary, Clerical	67,895.00	0.00	26,335.64	41,559.36	38.79
1100 7002 70302 00 Fees And Supplies	2,500.00	115.36	251.67	2,248.33	10.07
1100 7002 70303 00 Travel Expenses	12,000.00	750.00	6,198.60	5,801.40	51.66
Town Administrator Expenses	202,896.00	865.36	74,472.20	128,423.80	36.70
1100 7003 70101 00 Salaries	5,498.00	0.00	1,903.14	3,594.86	34.62
1100 7003 70302 00 Fees And Supplies	1,600.00	(395.50)	(565.86)	2,165.86	(35.37)
Probate Court Expenses	7,098.00	(395.50)	1,337.28	5,760.72	18.84
1100 7004 70101 00 Salaries	5,300.00	0.00	1,309.00	3,991.00	24.70
1100 7004 70102 00 Salary, Clerical	1,500.00	0.00	478.51	1,021.49	31.90
1100 7004 70103 00 Salaries, Moderator & Sergeant	1,450.00	0.00	323.68	1,126.32	22.32
1100 7004 70104 00 Election Supervisors	4,000.00	0.00	2,150.00	1,850.00	53.75
1100 7004 70112 00 Election - OT	0.00	0.00	296.27	(296.27)	0.00
1100 7004 70302 00 Fees And Supplies	3,000.00	247.30	1,561.75	1,438.25	52.06
1100 7004 70305 00 Advertising And Printing	850.00	63.29	936.92	(86.92)	110.23
Election and Town Meeting Expenses	16,100.00	310.59	7,056.13	9,043.87	43.83
1100 7005 70201 00 Professional Services - Legal	115,000.00	6,554.00	40,802.02	74,197.98	35.48
Legal Expenses	115,000.00	6,554.00	40,802.02	74,197.98	35.48
1100 7006 70101 00 Salaries	74,374.00	0.00	24,703.11	49,670.89	33.21
1100 7006 70102 00 Salary, Clerical	95,320.00	0.00	35,080.17	60,239.83	36.80
1100 7006 70302 00 Fees, Supplies & Dues	30,000.00	2,003.07	8,781.97	21,218.03	29.27
1100 7006 70305 00 Advertising	2,700.00	(93.71)	1,708.75	991.25	63.29
Clerks And Records Expenses	202,394.00	1,909.36	70,274.00	132,120.00	34.72
1100 7007 70101 00 Salaries	84,496.00	0.00	26,823.06	57,672.94	31.74
1100 7007 70102 00 Salary, Clerical	40,239.00	0.00	16,177.00	24,062.00	40.20
1100 7007 70201 00 Planning Commission	7,150.00	0.00	0.00	7,150.00	0.00
1100 7007 70302 00 Fees, Supplies & Dues	5,500.00	0.01	1,576.41	3,923.59	28.66
1100 7007 70305 00 Advertising	400.00	0.00	0.00	400.00	0.00
Planning Expenses	137,785.00	0.01	44,576.47	93,208.53	32.35
1100 7008 70201 00 Salaries, Zoning Board	8,000.00	650.00	2,050.00	5,950.00	25.63
1100 7008 70302 00 Fees, Supplies & Dues	1,500.00	229.64	(884.08)	2,384.08	(58.94)
Zoning Expenses	9,500.00	879.64	1,165.92	8,334.08	12.27
1100 7009 70900 00 Social Security Tax	305,000.00	0.00	111,338.16	193,661.84	36.50
1100 7009 70901 00 Blue Cross/Delta Dental	686,000.00	44,976.23	289,632.03	396,367.97	42.22
1100 7009 70902 00 Worker's Compensation	85,000.00	0.00	79,306.66	5,693.34	93.30
1100 7009 70903 00 Retirement System	300,000.00	29,913.77	119,743.06	180,256.94	39.91
1100 7009 70906 00 Life Insurance	11,000.00	1,021.23	5,935.46	5,064.54	53.96
1100 7009 70907 00 General Liability Insurance	112,000.00	0.00	106,504.02	5,495.98	95.09
1100 7009 70910 00 Salary Adjustment	12,937.00	0.00	0.00	12,937.00	0.00
1100 7009 70911 00 FICA CLEARING ACCT	0.00	0.00	(0.08)	0.08	0.00
1100 7009 70912 00 OPEB	25,000.00	0.00	0.00	25,000.00	0.00
1100 7009 70920 00 Police Retiree Health	119,642.00	10,707.43	61,060.58	58,581.42	51.04
Personnel Expenses	1,656,579.00	86,618.66	773,519.89	883,059.11	46.69
1100 7010 70100 00 Salary, Finance Director	99,720.00	0.00	31,523.58	68,196.42	31.61
1100 7010 70101 00 Salaries- Dep. Tax Collector	70,046.00	0.00	25,044.72	45,001.28	35.75
1100 7010 70102 00 IT- Consultant	45,000.00	4,837.50	18,967.50	26,032.50	42.15
1100 7010 70201 00 Professional Services	21,000.00	1,116.27	6,292.80	14,707.20	29.97
1100 7010 70302 00 Fees, Supplies & Dues	21,000.00	3,514.69	9,470.37	11,529.63	45.10
Finance Expenses	256,766.00	9,468.46	91,298.97	165,467.03	35.56
1100 7011 70101 00 Salaries	70,212.00	0.00	24,304.32	45,907.68	34.62
1100 7011 70302 00 Fees, Supplies, Dues	13,000.00	2,295.37	12,969.81	30.19	99.77
1100 7011 70305 00 Advertising	1,100.00	0.00	336.00	764.00	30.55
Tax Assessor Expenses	84,312.00	2,295.37	37,610.13	46,701.87	44.61
1100 7012 70201 00 Professional Services	22,000.00	3,463.00	24,735.00	(2,735.00)	112.43
Audit of Accounts Expenses	22,000.00	3,463.00	24,735.00	(2,735.00)	112.43

Budget vs Actual - Expenditures
TOWN OF JAMESTOWN, RI
For 12/31/2018

Run: 1/18/2019 at 1:36 PM

	Annual Budget	P-T-D Actual	Y-T-D Actual	Remaining \$	% of Budget
1100 7030 70302 00 EMA- SUPPLIES	7,500.00	495.00	3,780.69	3,719.31	50.41
EMA Expenses	7,500.00	495.00	3,780.69	3,719.31	50.41
1100 7031 70100 00 Salary, Police Chief	100,107.00	0.00	36,865.90	63,241.10	36.83
1100 7031 70101 00 Salaries - Police	793,949.00	0.00	266,025.43	527,923.57	33.51
1100 7031 70102 00 Police Longevity	50,928.00	0.00	0.00	50,928.00	0.00
1100 7031 70103 00 Police Benefits	47,059.00	0.00	14,040.93	33,018.07	29.84
1100 7031 70104 00 Police - OT	150,000.00	0.00	77,238.10	72,761.90	51.49
1100 7031 70105 00 Police Retirement	208,159.00	0.00	0.00	208,159.00	0.00
1100 7031 70111 00 Salary - Dispatch/Admin/Seasonal	220,094.00	0.00	75,511.58	144,582.42	34.31
1100 7031 70112 00 Dispatch, Longevity	11,288.00	0.00	5,837.50	5,450.50	51.71
1100 7031 70113 00 Dispatch - Benefits	10,929.00	0.00	2,457.48	8,471.52	22.49
1100 7031 70114 00 Dispatch - OT	15,000.00	0.00	7,982.74	7,017.26	53.22
1100 7031 70302 00 Fees & Supplies	21,000.00	449.28	7,482.44	13,517.56	35.63
1100 7031 70303 00 Computer Maintenance	18,500.00	62.50	17,404.74	1,095.26	94.08
1100 7031 70307 00 Building Maintenance	5,000.00	50.57	1,098.38	3,901.62	21.97
1100 7031 70308 00 Vehicle Insurance	8,197.00	0.00	8,197.00	0.00	100.00
1100 7031 70309 00 Telephone	14,500.00	963.98	5,086.01	9,413.99	35.08
1100 7031 70310 00 Personal Equipment	8,000.00	0.00	339.00	7,661.00	4.24
1100 7031 70311 00 Maintenance Of Uniforms	30,150.00	0.00	100.00	30,050.00	0.33
1100 7031 70312 00 Ammunition And Supplies	2,500.00	293.00	539.17	1,960.83	21.57
1100 7031 70313 00 Maintenance Of Police Cars	13,500.00	267.08	3,452.98	10,047.02	25.58
1100 7031 70314 00 Gas & Tires	27,000.00	0.00	9,768.63	17,231.37	36.18
1100 7031 70315 00 Training Of Members	15,000.00	150.00	2,961.30	12,038.70	19.74
1100 7031 70317 00 Maintenance Of Radio System	8,000.00	0.00	1,843.29	6,156.71	23.04
1100 7031 70318 00 Equipment	4,000.00	(38,947.95)	392.02	3,607.98	9.80
1100 7031 70322 00 Dispatch Uniforms	2,000.00	0.00	2,000.00	0.00	100.00
Police Protection Expenses	1,784,860.00	(36,711.54)	546,624.62	1,238,235.38	30.63
1100 7032 70100 00 Fire Chief/Fire Inspector	59,870.00	0.00	25,217.05	34,652.95	42.12
1100 7032 70102 00 Stipend, Deputy Fire Chief	2,000.00	0.00	0.00	2,000.00	0.00
1100 7032 70103 00 Stipend - Fire Inspector	18,633.00	0.00	7,831.25	10,801.75	42.03
1100 7032 70104 00 Fire Dept. Incentive Program	70,000.00	0.00	0.00	70,000.00	0.00
1100 7032 70105 00 Equip/Safety Maint. - Per Diem	20,000.00	1,460.00	8,900.00	11,100.00	44.50
1100 7032 70201 00 Service Cleaning Contract	6,720.00	0.00	3,354.00	3,366.00	49.91
1100 7032 70302 00 Fees And Supplies	5,000.00	473.32	3,894.31	1,105.69	77.89
1100 7032 70308 00 Vehicle Insurance	63,000.00	673.00	34,680.50	28,319.50	55.05
1100 7032 70309 00 Telephone	8,800.00	1,248.56	4,299.59	4,500.41	48.86
1100 7032 70313 00 Maintenance Of Fire Apparatus	27,000.00	3,849.42	19,556.70	7,443.30	72.43
1100 7032 70314 00 Gas, Tires & Oil	13,000.00	0.00	5,911.34	7,088.66	45.47
1100 7032 70315 00 Training Of Members	8,000.00	1,400.00	2,800.00	5,200.00	35.00
1100 7032 70317 00 Maintenance Of Radio System	5,500.00	0.00	0.00	5,500.00	0.00
1100 7032 70321 00 Electricity	15,600.00	1,239.06	5,350.08	10,249.92	34.30
1100 7032 70323 00 Oxygen & Air Packs	4,000.00	0.00	1,484.60	2,515.40	37.12
1100 7032 70324 00 Water	1,400.00	0.00	399.67	1,000.33	28.55
1100 7032 70325 00 Fire Equipment	14,000.00	597.07	7,027.74	6,972.26	50.20
1100 7032 70326 00 Fire Ext. Agent	2,200.00	0.00	1,801.50	398.50	81.89
1100 7032 70343 00 Heating	13,000.00	906.41	2,187.91	10,812.09	16.83
1100 7032 70344 00 Repairs And Maintenance	13,000.00	1,677.70	7,516.94	5,483.06	57.82
1100 7032 70399 00 Subscriptions & Journals	425.00	0.00	224.00	201.00	52.71
1100 7032 70900 00 Social Security Tax	6,005.00	0.00	0.00	6,005.00	0.00
1100 7032 70903 00 Fire Chief - Benefit	5,987.00	0.00	5,987.00	0.00	100.00
Fire Protection Expenses	383,140.00	13,524.54	148,424.18	234,715.82	38.74
1100 7033 70102 00 Salary, EMS Director	30,295.00	0.00	13,051.89	17,243.11	43.08
1100 7033 70103 00 Stipend - Medical Director	5,000.00	0.00	0.00	5,000.00	0.00
1100 7033 70104 00 ALS - Per Diem	192,720.00	14,784.00	88,704.00	104,016.00	46.03
1100 7033 70105 00 EMS Incentive Program	80,000.00	0.00	(44.92)	80,044.92	(0.06)
1100 7033 70106 00 EMT INSTRUCTORS	0.00	1,925.00	4,325.00	(4,325.00)	0.00
1100 7033 70302 00 Fees And Supplies	5,000.00	365.35	1,235.79	3,764.21	24.72
1100 7033 70308 00 Vehicle Insurance	29,650.00	0.00	19,965.00	9,685.00	67.34
1100 7033 70311 00 Maintenance Of Uniforms	8,000.00	0.00	612.94	7,387.06	7.66
1100 7033 70313 00 Maintenance of Vehicles	10,000.00	860.08	1,873.10	8,126.90	18.73
1100 7033 70315 00 Training Of Members	22,500.00	1,590.36	9,385.00	13,115.00	41.71
1100 7033 70330 00 EMS Building	8,000.00	42.05	1,619.88	6,380.12	20.25
1100 7033 70333 00 Ambulance Medical	20,000.00	857.67	9,868.97	10,131.03	49.34
1100 7033 70900 00 Social Security Tax	2,330.00	0.00	3,649.17	(1,319.17)	156.62
EMS Expenses	413,495.00	20,424.51	154,245.82	259,249.18	37.30
1100 7034 70101 00 Salary - Building Inspector	69,867.00	0.00	24,184.80	45,682.20	34.62
1100 7034 70102 00 Salary, Clerical	27,820.00	0.00	11,188.62	16,631.38	40.22

Budget vs Actual - Expenditures
TOWN OF JAMESTOWN, RI
For 12/31/2018

Run: 1/18/2019 at 1:36 PM

	Annual Budget	P-T-D Actual	Y-T-D Actual	Remaining \$	% of Budget
1100 7034 70117 00 Salary, Electrical Inspector	10,000.00	833.33	4,999.98	5,000.02	50.00
1100 7034 70118 00 Salary, Plumbing Inspector	5,000.00	416.67	833.34	4,166.66	16.67
1100 7034 70119 00 Salary, Mechanical Inspector	5,000.00	416.67	833.34	4,166.66	16.67
1100 7034 70302 00 Supplies And Expenses	4,500.00	0.00	3,218.33	1,281.67	71.52
1100 7034 70328 00 Hydrant Rental	165,000.00	0.00	0.00	165,000.00	0.00
Protection Services Expenses	287,187.00	1,666.67	45,258.41	241,928.59	15.76
1100 7041 70101 00 Salaries	55,839.00	0.00	17,200.62	38,638.38	30.80
1100 7041 70302 00 Fees And Supplies	1,000.00	0.00	174.21	825.79	17.42
Public Works Administration Expenses	56,839.00	0.00	17,374.83	39,464.17	30.57
1100 7042 70101 00 Salaries	42,204.00	0.00	14,569.35	27,634.65	34.52
1100 7042 70103 00 Intern	9,000.00	0.00	5,032.50	3,967.50	55.92
1100 7042 70302 00 Fees And Supplies	1,200.00	0.16	217.45	982.55	18.12
Engineering Expenses	52,404.00	0.16	19,819.30	32,584.70	37.82
1100 7043 70100 00 Salary, Highway Supervisor	72,262.00	0.00	23,781.78	48,480.22	32.91
1100 7043 70101 00 Salaries - Public Works	696,000.00	0.00	222,467.12	473,532.88	31.96
1100 7043 70104 00 Highway -OT	0.00	0.00	5,117.20	(5,117.20)	0.00
1100 7043 70308 00 Vehicle Insurance	14,520.00	0.00	14,520.00	0.00	100.00
1100 7043 70313 00 Upkeep Of Equipment	80,000.00	8,423.46	70,191.55	9,808.45	87.74
1100 7043 70314 00 Oil And Gas	65,000.00	9,514.40	24,500.10	40,499.90	37.69
1100 7043 70330 00 Sand And Gravel	15,000.00	2,379.52	2,379.52	12,620.48	15.86
1100 7043 70331 00 Cold Patch	17,000.00	0.00	0.00	17,000.00	0.00
1100 7043 70333 00 Other Road Supplies	14,500.00	0.00	6,410.24	8,089.76	44.21
1100 7043 70334 00 Equipment Rental	2,500.00	0.00	0.00	2,500.00	0.00
1100 7043 70335 00 License - Contractual	5,100.00	0.00	6,000.00	(900.00)	117.65
1100 7043 70336 00 Clothing	5,500.00	0.00	0.00	5,500.00	0.00
1100 7043 70399 00 Safety And Licensing	3,000.00	756.99	1,518.67	1,481.33	50.62
Highway Expenses	990,382.00	21,074.37	376,886.18	613,495.82	38.05
1100 7044 70101 00 Snow Removal - OT	28,000.00	0.00	0.00	28,000.00	0.00
1100 7044 70337 00 Equipment And Supplies	49,000.00	4,304.81	12,038.82	36,961.18	24.57
Snow Removal Expenses	77,000.00	4,304.81	12,038.82	64,961.18	15.63
1100 7045 70101 00 Salaries	66,174.00	0.00	22,428.70	43,745.30	33.89
1100 7045 70309 00 Telephone	650.00	60.02	231.02	418.98	35.54
1100 7045 70321 00 Electricity	1,100.00	133.85	363.15	736.85	33.01
1100 7045 70340 00 Maintenance And Testing	41,000.00	7,821.00	8,642.35	32,357.65	21.08
1100 7045 70341 00 Transfer And Trucking	335,000.00	35,023.62	172,637.93	162,362.07	51.53
1100 7045 70350 00 Hazardous Waste Recycling	300.00	0.00	0.00	300.00	0.00
Waste Removal Expenses	444,224.00	43,038.49	204,303.15	239,920.85	45.99
1100 7046 70321 00 Electricity	67,500.00	5,326.72	26,457.39	41,042.61	39.20
Street Lighting Expenses	67,500.00	5,326.72	26,457.39	41,042.61	39.20
1100 7047 70101 00 Salaries	11,250.00	0.00	500.00	10,750.00	4.44
1100 7047 70302 00 Fees And Supplies	1,800.00	0.00	95.00	1,705.00	5.28
1100 7047 70360 00 Tree Pruning	15,000.00	0.00	18,194.00	(3,194.00)	121.29
1100 7047 70370 00 Purchase Of Trees	6,000.00	0.00	200.00	5,800.00	3.33
Tree Warden Expenses	34,050.00	0.00	18,989.00	15,061.00	55.77
1100 7048 70342 00 Town Cemetery And Parade	2,100.00	161.65	689.65	1,410.35	32.84
Other Public Works Expenses	2,100.00	161.65	689.65	1,410.35	32.84
1100 7049 70101 00 Cleaning Contracts	65,000.00	3,055.57	19,798.42	45,201.58	30.46
1100 7049 70302 00 Supplies	5,000.00	1,014.23	2,719.56	2,280.44	54.39
1100 7049 70309 00 Telephone	15,500.00	1,273.75	7,380.99	8,119.01	47.62
1100 7049 70321 00 Electricity	55,000.00	3,106.58	21,285.92	33,714.08	38.70
1100 7049 70324 00 Water	9,000.00	45.50	1,882.53	7,117.47	20.92
1100 7049 70343 00 Heating	40,000.00	3,185.00	7,363.33	32,636.67	18.41
1100 7049 70344 00 Repairs And Maintenance	50,000.00	4,181.89	18,715.92	31,284.08	37.43
1100 7049 70375 00 Landscape	7,500.00	943.98	4,559.96	2,940.04	60.80
Public Buildings Expenses	247,000.00	16,806.50	83,706.63	163,293.37	33.89
1100 7060 70456 00 Visiting Nurse/Mental Health	31,500.00	0.00	9,000.00	22,500.00	28.57
General Expenses	31,500.00	0.00	9,000.00	22,500.00	28.57
1100 7061 70302 00 Fees And Supplies	7,500.00	0.00	0.00	7,500.00	0.00
1100 7061 70306 00 Tick Tack Force	15,000.00	0.00	560.00	14,440.00	3.73
Animal Control Expenses	22,500.00	0.00	560.00	21,940.00	2.49

Budget vs Actual - Expenditures
TOWN OF JAMESTOWN, RI
For 12/31/2018

Run: 1/18/2019 at 1:36 PM

	Annual Budget	P-T-D Actual	Y-T-D Actual	Remaining \$	% of Budget
1100 7065 70101 00 Salaries	69,620.00	0.00	20,932.92	48,687.08	30.07
1100 7065 70201 00 Cleaning Contract	0.00	2,550.00	2,550.00	(2,550.00)	0.00
1100 7065 70302 00 Fees, Supplies & Dues	4,000.00	352.65	2,370.55	1,629.45	59.26
1100 7065 70309 00 Telephones	2,500.00	0.00	1,063.91	1,436.09	42.56
1100 7065 70321 00 Electricity	5,000.00	0.00	1,612.32	3,387.68	32.25
1100 7065 70324 00 Water	1,000.00	0.00	352.70	647.30	35.27
1100 7065 70341 00 Trash Removal	400.00	30.00	183.00	217.00	45.75
1100 7065 70343 00 Heat	4,000.00	0.00	664.27	3,335.73	16.61
1100 7065 70344 00 Repairs & Maintenance	11,100.00	(1,260.86)	1,954.84	9,145.16	17.61
1100 7065 70380 00 Program	5,000.00	2,290.00	3,404.89	1,595.11	68.10
Total Expenses	102,620.00	3,961.79	35,089.40	67,530.60	34.19
1100 7070 70100 00 Salary, Library Director	76,340.00	0.00	25,552.89	50,787.11	33.47
1100 7070 70101 00 Salaries	174,940.00	0.00	63,819.82	111,120.18	36.48
1100 7070 70104 00 Library-OT	0.00	0.00	118.20	(118.20)	0.00
1100 7070 70302 00 Fees And Supplies	8,250.00	370.41	2,404.16	5,845.84	29.14
1100 7070 70308 00 Insurance	15,549.00	0.00	15,549.00	0.00	100.00
1100 7070 70309 00 Telephone	1,000.00	0.00	89.78	910.22	8.98
1100 7070 70310 00 Equipment	1,000.00	0.00	462.01	537.99	46.20
1100 7070 70321 00 Electricity	21,000.00	1,921.38	8,308.98	12,691.02	39.57
1100 7070 70343 00 Heating	17,000.00	1,912.52	3,391.33	13,608.67	19.95
1100 7070 70344 00 Repairs And Maintenance	19,000.00	2,082.93	7,163.17	11,836.83	37.70
1100 7070 70345 00 Computer Repairs And Maintenanc	6,000.00	750.00	4,263.00	1,737.00	71.05
1100 7070 70351 00 Books And Periodicals	15,000.00	1,292.18	11,309.15	3,690.85	75.39
1100 7070 70352 00 Books - State Aid	123,716.00	1,930.72	39,978.90	83,737.10	32.32
1100 7070 70355 00 CREDITS (LIB SALES & GIFTS)	0.00	7.35	(4,177.07)	4,177.07	0.00
1100 7070 70375 00 Landscaping	4,700.00	0.00	251.75	4,448.25	5.36
Library Expenses	483,495.00	10,267.49	178,485.07	305,009.93	36.92
1100 7080 70101 00 Salary- Recreation Director	69,867.00	0.00	24,184.71	45,682.29	34.62
1100 7080 70102 00 Salaries- Recreation Staff	177,046.00	0.00	66,821.33	110,224.67	37.74
1100 7080 70104 00 Salaries -Teen Center Support Staff	16,000.00	0.00	3,416.75	12,583.25	21.35
1100 7080 70105 00 Seasonal Support Staff	139,500.00	0.00	127,895.33	11,604.67	91.68
1100 7080 70112 00 Recreation - OT	0.00	0.00	587.27	(587.27)	0.00
1100 7080 70115 00 Seasonal - OT	0.00	0.00	336.00	(336.00)	0.00
1100 7080 70302 00 Supplies	6,200.00	1,085.65	4,038.68	2,161.32	65.14
1100 7080 70305 00 Advertising	4,000.00	0.00	1,200.00	2,800.00	30.00
1100 7080 70308 00 Vehicle Insurance	7,830.00	0.00	7,830.00	0.00	100.00
1100 7080 70309 00 Telephone	3,300.00	88.26	529.51	2,770.49	16.05
1100 7080 70310 00 Equipment	4,000.00	805.01	13,160.06	(9,160.06)	329.00
1100 7080 70314 00 Gas And Oil	12,000.00	311.52	4,333.08	7,666.92	36.11
1100 7080 70321 00 Electricity	27,000.00	370.90	15,961.88	11,038.12	59.12
1100 7080 70322 00 Fort Getty Water Removal	9,000.00	0.00	8,412.50	587.50	93.47
1100 7080 70323 00 Shores Beach/Sanitary Faciliti	3,800.00	0.00	1,865.00	1,935.00	49.08
1100 7080 70324 00 Water	14,000.00	0.00	0.00	14,000.00	0.00
1100 7080 70341 00 Trash Removal	10,000.00	798.00	6,468.00	3,532.00	64.68
1100 7080 70344 00 Repairs, Maintenance And Impro	23,000.00	3,884.03	21,035.64	1,964.36	91.46
1100 7080 70382 00 Summer Program	3,500.00	0.00	4,135.00	(635.00)	118.14
1100 7080 70383 00 Winter Program	1,200.00	0.00	971.69	228.31	80.97
Parks, Beaches & Recreation Expenses	531,243.00	7,343.37	313,182.43	218,060.57	58.95
1100 7090 70504 00 Payment Of Principal - Town	743,047.00	0.00	271,143.61	471,903.39	36.49
1100 7090 70505 00 Payment Of Interest - Town	201,475.00	0.00	103,339.25	98,135.75	51.29
1100 7090 70506 00 School- Principal	0.00	0.00	249,900.00	(249,900.00)	0.00
1100 7090 70507 00 School - Interest	0.00	0.00	6,590.00	(6,590.00)	0.00
1100 7090 79000 00 Transfer of Capital Budget	971,200.00	0.00	0.00	971,200.00	0.00
Debt Service Expenses	1,915,722.00	0.00	630,972.86	1,284,749.14	32.94
1100 7092 70527 00 Incidentals And Emergencies	50,000.00	675.00	3,844.00	46,156.00	7.69
1100 7092 70530 00 Conservation Commission	2,200.00	0.00	150.00	2,050.00	6.82
1100 7092 70533 00 Eastern RI Conservation District	1,000.00	0.00	1,000.00	0.00	100.00
1100 7092 70550 00 CHAMBER OF COMMERCE	4,000.00	630.00	1,028.85	2,971.15	25.72
1100 7092 70570 00 RI Economic Development	5,000.00	0.00	5,000.00	0.00	100.00
Other Expenses	62,200.00	1,305.00	11,022.85	51,177.15	17.72
Total Department Expenses	10,723,191.00	225,321.94	4,007,572.75	6,715,618.25	37.37



STATE OF RHODE ISLAND AND PROVIDENCE PLANTATIONS

Department of Administration
STATE PLANNING COUNCIL
Division of Statewide Planning
One Capitol Hill
Providence, RI 02908-5870

Office: (401) 222-7901
Fax: (401) 222-2083

**TRANSPORTATION ADVISORY COMMITTEE
PUBLIC NOTICE**

**Transportation Conformity Determination for the 1997 Ozone NAAQS
FFY 2018 – 2027 State Transportation Improvement Program**

The State Planning Council's Transportation Advisory Committee (TAC) is accepting comments on the proposed Transportation Conformity Determination Report for the 1997 ozone National Ambient Air Quality Standard (NAAQS).

On February 16, 2018, the United States Court of Appeals for the District of Columbia Circuit in *South Coast Air Quality Mgmt. District v. EPA* ("South Coast II," 882 F.3d 1138) held that transportation conformity determinations must be made in areas that were either nonattainment or maintenance for the 1997 ozone National Ambient Air Quality Standards (NAAQS) and attainment for the 2008 ozone NAAQS when the 1997 ozone NAAQS was revoked. These conformity determinations are required in these areas after February 16, 2019. The Providence 1997 ozone NAAQS area (all of Rhode Island) was classified as nonattainment at the time of the 1997 ozone NAAQS revocation on April 6, 2015 and was designated attainment for the 2008 ozone NAAQS on May 21, 2012. Therefore, per the *South Coast II* decision, this conformity determination is being made for the 1997 ozone NAAQS on the FFY 2018-2027 State Transportation Improvement Program (STIP).

The conformity determination was completed consistent with Clean Air Act requirements, existing associated regulations at 40 CFR Parts 51.390 and 93, and the *South Coast II* decision, according to the U.S. Environmental Protection Agency's *Transportation Conformity Guidance for the South Coast II Court Decision* issued on November 29, 2018. The conformity determination applies to the Providence (all of Rhode Island) "orphan" area for the FFY 2018-2027 STIP's conformity determination for the 1997 ozone standard.

Transportation conformity is required under CAA Section 176(c) to ensure that Federally-supported transportation activities are consistent with ("conform to") the purpose of a State Implementation Plan (SIP). Transportation conformity establishes the framework for improving air quality to protect public health and the environment. Conformity to the purpose of the SIP means Federal Highway Administration (FHWA) and Federal Transit Administration (FTA) funding and approvals are given to highway and transit activities that will not cause new air quality violations, worsen existing air quality violations, or delay timely attainment of the relevant air quality standard, or any interim milestone.

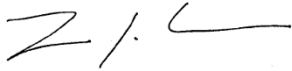
The draft Transportation Conformity Determination Report for the 1997 Ozone NAAQS is available for review at www.planning.ri.gov or at the R.I. Division of Statewide Planning's Office between 8:30 a.m. and 4:00 p.m., Monday through Friday. A copy may also be obtained by calling (401) 222-2177.

The TAC will be accepting public comments on the proposed Transportation Conformity Determination at its meeting scheduled for:

Thursday, January 24, 2019 at 5:30 p.m.
RI Department of Administration
One Capitol Hill, Providence RI
Conference Room A, 2nd Floor

All persons may present their views on this Transportation Conformity Determination in person or through a representative at the TAC meeting referenced above. Written statements may also be filed with the Secretary of the Transportation Advisory Committee and mailed to Michael D'Alessandro, RI Dept. of Administration, Division of Statewide Planning, One Capitol Hill, Providence, RI 02908 or email to Michael.DAlessandro@doa.ri.gov. All comments on the Transportation Conformity Determination must be received prior or during the TAC's meeting on January 24, 2019 at 5:30 p.m.

The public meeting location is accessible to individuals with disabilities. Any individual requiring a reasonable accommodation in order to participate in this meeting should contact Thomas Mannock, Ph.D. at 401-222-6377 (voice) as soon as possible. Individuals requesting foreign language translation services should contact Mr. Benny Bergantino at (401) 222-1755 at least five (5) business days prior to the scheduled start of a meeting. Public transit schedule information for the workshops is available from RIPTA at (401) 781-9400 or www.ripta.com



Linsey J. Callaghan
Secretary, Transportation Advisory Committee
January 10, 2019



January 10, 2019

Offices of the Town Council
Town Hall
93 Narragansett Ave
Jamestown, RI 02835

Dear Council Members,

In accordance with RI State Statute 42-105-11, we have enclosed a copy of our consolidated fifteen-month period ended June 30, 2018 annual audit report. I am pleased to report that we received an unmodified opinion and had no significant deficiencies or material weaknesses.

If you would like an electronic copy of the audit report, please contact me at aadkins@discovernewport.org.

Sincerely,

A handwritten signature in black ink, appearing to read "Alyson C Adkins". The signature is fluid and cursive, with a large loop at the end.

Alyson C Adkins
VP of Finance and Human Resources

Enclosures

** on file in the Town Clerk's office*