



TOWN COUNCIL MEETING
Jamestown Town Hall
Rosamond A. Tefft Council Chambers
93 Narragansett Avenue
Monday, December 17, 2018
7:00 PM

The public is welcome to participate in this Town Council meeting. Open Forum offers citizens the opportunity to clarify an item on the agenda, address items not on the agenda, or comment on a communication or Consent Agenda item. Citizens are welcome to speak to the subject of a Public Hearing, and are allowed to speak at the discretion of the Council President or a majority of Councilors present, or at other times during the meeting, in particular during New or Unfinished Business.

Anyone wishing to speak should use the microphone at the front of the room, stating their name and address for the record; comments must be addressed to the Council, not the audience. It is the Town Council's hope that citizens and Councilors alike will be respectful of each other's right to speak, tolerant of different points of view, and mindful of everyone's time.

Attachments for items on this meeting agenda are available to the public on the Town website at: <http://www.jamestownri.gov/town-government/town-council/town-council-meetings-minutes/2018-meetings-minutes/2018-meetings>

I. ROLL CALL

II. CALL TO ORDER, PLEDGE OF ALLEGIANCE

III. TOWN COUNCIL SITTING AS THE BOARD OF WATER AND SEWER COMMISSIONERS

- A) Approval of Minutes; review, discussion and/or potential action and/or vote
 - 1) October 15, 2018 (regular meeting)
- B) Open Forum
 - 1) Scheduled request to address
 - 2) Non-scheduled request to address
- C) Report of Town Officials - Status Reports; review, discussion and/or potential action and/or vote
 - 1) Pumping Report
 - 2) Town Projects Reports
 - a) Town Wells
 - b) Water Treatment Plant
 - c) Transfer Pumping/Reservoir
 - d) Distribution System
 - e) Wastewater Treatment Facility
- D) Communications
 - 1) Letter of Joseph McGrady of Dutch Harbor Boatyard to Public Works Director Michael Gray re: request for relief from his 10/2018 Water and Sewer bill (Account #11-021010, Plat 8 Lot 463, 252 Narragansett Avenue)

Town Council Adjourns from sitting as the Board of Water and Sewer Commissioners

IV. ACKNOWLEDGEMENTS, ANNOUNCEMENTS, PRESENTATIONS, RESOLUTIONS AND PROCLAMATIONS

V. PUBLIC HEARINGS, LICENSES AND PERMITS

All approvals for licenses and permits are subject to the resolution of debts, taxes and appropriate signatures as well as, when applicable, proof of insurance.

A) Licenses

- 1) One Day Event/Entertainment Licenses; review, discussion and/or potential action and/or vote
 - a) Applicant: Rhode Races & Events, Inc.
Event: Jamestown Rhode Race
Date: September 21, 2018
Location: Fort Getty/streets of Jamestown/Fort Getty
 - b) Applicant: Conanicut Island Art Association
Event: CIAA Art Opening Receptions
Dates: February 14, March 28, May 30, September 12, and November 14, 2018
Location: Jamestown Town Hall
- 2) Bingo License Application; review, discussion and/or potential action and/or vote
 - a) Applicant: Friend of Jamestown Seniors, Inc.
Event: Bingo Games
Dates: 12-1-2018 to 11-30-2019
Location: 6 West Street
 - i) RI State Police Certificate of Approval to conduct Senior Center bingo until August 31, 2019
- 3) Holiday License Application (new); review, discussion and/or potential action and/or vote
 - a) Young Beauty Corp. dba: Young Nails and Spa
23 Narragansett Avenue

VI. OPEN FORUM

Please note that, under scheduled requests to address, if the topic of the address is available to be put on the agenda, the Council may discuss the issue

- A) Scheduled request to address
- B) Non-scheduled request to address

VII. COUNCIL, ADMINISTRATOR, SOLICITOR, COMMISSION/COMMITTEE COMMENTS & REPORTS

- A) Town Administrator's Report: Andrew E. Nota
 - 1) Town Council Transition and Onboarding Program
 - 2) Rhode Island League of Cities and Towns – Energy Aggregation Program
 - 3) Connect Greater Newport
 - 4) Rhode Island League of Cities and Towns Legislative Preliminary Agenda

VIII. UNFINISHED BUSINESS

For past discussion documentation, please visit <http://www.jamestownri.gov/town-government/town-council/town-council-meetings-minutes/2018-meetings-minutes/2018-meetings>

- A) Review, discussion and/or potential action and/or vote regarding a Grant of Easement by and between the Town of Jamestown and the Narragansett Electric Company through a portion of Town property located on Battery Lane designated as Plat 11 Lot 11 to provide electrical service to property located on Battery Lane designated as Plat 11 Lot 38, and authorization for signing by the Town Administrator, continued from December 3, 2018
- B) Donation of Diepenbrock Sculpture to the Town of Jamestown for placement at East Ferry, continued from September 17, 2018
 - 1) Report of Jamestown Ad Hoc Committee for Public Art Chair Duncan Pendlebury
 - 2) Review, discussion and/or potential action and/or vote on the recommendations of the Jamestown Ad Hoc Committee for Public Art as outlined in their memorandum
 - a) Memorandum of Ad Hoc Committee for Public Art
 - 3) Review, discussion and/or potential action and/or vote on the recommendations of the Whale's Tail Donor Committee as outlined in their letter
 - a) Letter of Whale's Tail Donor Committee
- C) Upcoming Meetings and Sessions – dates and times
 - 1) Town Council Meeting Schedule – Monday, January 7th and Tuesday, January 22nd; review, discussion and/or potential action and/or vote
 - 2) Town Council Tour of Town Facilities; review, discussion and/or potential action and/or vote
 - 3) Interview Sessions for Town Solicitor, Probate Judge, and Board/Commission/Committee vacancies and expiring terms; review, discussion and/or potential action and/or vote

IX. NEW BUSINESS

- A) Appointment of Interim Probate Judge; (for January 2, 2019 Probate Court session); review, discussion and/or potential action and/or vote
 - a) Ruggiero, Brochu and Petrarca
- B) Proposed Fort Getty Fee Schedule for 2019 Season, presented by Parks and Recreation Director Andrew J. Wade; review, discussion and/or potential action and/or vote

- C) Award of Bid: Floating Dock and Pile Replacement Project at East Ferry to Regan Construction Corporation for an amount not to exceed \$80,000.00, as recommended by Public Works Director Michael C. Gray; review, discussion and/or potential action and/or vote

X. ORDINANCES, APPOINTMENTS, VACANCIES AND EXPIRING TERMS

- A) Appointments, Vacancies, and Expiring Terms; review, discussion and/or potential action and/or vote
 - 1) Jamestown Affordable Housing Committee (Three vacancies with One vacancy with a three-year term ending date of May 31, 2021, One vacancy with an unexpired three-year term ending date of May 31, 2020 and One vacancy with an unexpired three-year term ending date of May 31, 2019); duly advertised
 - a) Letters of resignation
 - i) Edie Flynn
 - ii) Lydia Thomas
 - iii) William J. Piva, Jr.
 - b) Letters of interest for appointment
 - i) Sydney Keen – for full term
 - ii) Fred Pease – for unexpired term
 - 2) Jamestown Conservation Commission (Two vacancies with three-year term ending dates of December 31, 2021); duly advertised
 - a) Letter of resignation
 - i) Bill Reardon
 - b) Letter of interest for reappointment
 - i) Phil Larson
 - c) Letters of interest for appointment
 - i) Jessica Wurzbacher
 - ii) Sydney Keen
 - iii) Susan Gorelick
 - 3) Jamestown Fire Department Compensation Committee (One vacancy with a three-year term ending date of May 31, 2021); duly advertised
 - a) Letter of resignation
 - i) Jerome Scott
 - b) Letter of interest for appointment
 - i) Sydney Keen
 - 4) Jamestown Harbor Management Commission (Three vacancies with three-year term ending dates of December 31, 2021); duly advertised
 - a) Letters of interest for reappointment
 - i) Eric Lexow
 - ii) Wayne Banks
 - iii) Daniel Wurzbacher
 - b) Letters of interest for appointment
 - i) John Primiano

- ii) Nicholas Radesca
 - iii) Stephen Murphy
- 5) Jamestown Juvenile Hearing Board – Member (Two vacancies with three-year term ending dates of December 21, 2021); duly advertised
 - a) Letter of resignation
 - i) Richard Mulcahey
 - b) Letter of interest for reappointment
 - i) Barbara Szepatowski
 - c) Letter of interest for appointment to full Member from Alternate Member position
 - i) Michael Lichtenstein
- 6) Jamestown Juvenile Hearing Board (Two Alternate Member vacancies with two-year term ending dates of December 31, 2020); duly advertised
 - a) Letter of resignation
 - i) Cheryl Petrosinelli
 - b) Letter of interest for appointment
 - i) Sydney Keen
- 7) Jamestown Philomenian Library Board of Trustees (Two vacancies with three-year term ending dates of December 31, 2021); duly advertised
 - a) Letters of resignation
 - i) Marianne Kirby
 - ii) Mary Lou Sanborn
 - b) Letter of interest for appointment
 - i) Eugene Mihaly
- 8) Jamestown Planning Commission (One vacancy with a four-year term ending date of December 31, 2022); duly advertised
 - a) Letter of interest for reappointment
 - i) Dana Prestigiacomio
 - b) Letters of interest for appointment
 - i) Richard Lynn
 - ii) Sydney Keen
 - iii) Eric Brine
- 9) Jamestown Traffic Committee – Member-at-Large (Two vacancies with three-year term ending dates of December 31, 2021); duly advertised
 - a) Letter of resignation
 - i) Melissa Mastrostefano
 - b) Letter of interest for reappointment
 - i) Vincent Moretti
 - c) Letter of interest for appointment
 - i) Valerie Southern
- 10) Jamestown Tree Preservation and Protection Committee (Four vacancies with One unexpired three-year term ending date of

December 31, 2019 and Three three-year term ending dates of December 31, 2021); duly advertised

- a) Letter of resignation (unexpired term)
 - i) Richard Lynn
 - b) Letters of resignation (full terms)
 - i) Peter Kallman
 - ii) Mark Girard
 - c) Letter of interest for reappointment
 - i) Elaine Peterson
- 11) Jamestown Zoning Board of Review – Member (One vacancy with a five-year term ending date of December 31, 2023); duly advertised
- a) Term limit reached
 - i) Richard Boren
 - b) Letter of interest to be reappointed and to serve as full Member from Alternate Member
 - i) Lisa Hough – 2nd Alternate
- 12) Jamestown Zoning Board of Review – Alternate Member (Three vacancies with one-year term ending dates of December 31, 2019); duly advertised
- a) Letter of interest to remain as Alternate Member
 - i) Judy Bell – 1st Alternate
 - b) Letter of interest for appointment
 - i) Erik Brine

XI. CONSENT AGENDA

An item on the Consent Agenda need not be removed for simple clarification or correction of typographical errors. Approval of the Consent Agenda shall be equivalent to approval of each item as if it had been acted upon separately.

- A) Adoption of Town Council Minutes
 - 1) December 3, 2018 (regular meeting)
- B) Minutes of Town Boards/Commissions/Committees
 - 1) Harbor Commission (11-14-2018)
- C) CRMC Notices
 - 1) December 2018 Calendar
- D) One Day Event/Entertainment License Application
 - 1) Applicant: Jamestown Community Band
 - Event: Annual Holiday Concert
 - Date: December 18, 2018
 - Location: Recreation Center
- E) Finance Director's Report

XII. COMMUNICATIONS, PETITIONS, AND PROCLAMATIONS AND RESOLUTIONS FROM OTHER RHODE ISLAND CITIES AND TOWNS

- A) Communications

- 1) Letter of Friends of Jamestown Rights-of-Way requesting the Town Council rescind the vote to relinquish its rights to the paper street known as Bell Lane
- 2) Letter of Jamestown Philomenian Library Board of Trustees requesting to participate in the reviewing, vetting, and interviewing of applicants for the Library Board of Trustees
- 3) Statewide Planning December 2018 Newsletter

XIII. AGENDA ITEMS FOR THE NEXT MEETING AND FUTURE MEETINGS

- A) Veterans' Exemptions (January 22)
- B) Beavertail Lighthouse Property "Excess" Classification and future State and local interest (January)
- C) Water Resources Protection Committee (January)
- D) Conanicut Island Sanctuary Trail proposed parking area (January)
- E) Authorization to proceed to 100% design and bid document development for Golf Course Clubhouse project (January)
- F) Parking at Mackerel Cove (January 7)
- G) Proposed Department of Seniors (January 22)
- H) Budget Work Sessions for FY 2019-2020
- I) Future Improvements to East Ferry boat ramp
- J) Paper streets in Jamestown and water access

XIV. EXECUTIVE SESSION

- A) Pursuant to RIGL § 42-46-5(a) Subsection (1) Personnel (employment status, settlement approval, and authorization to sign agreement by Town Administrator Nota); review, discussion and/or potential action and/or vote in executive session and/or open session
- B) Pursuant to § RIGL 42-46-5(a) Subsection (2) Collective Bargaining (NAGE 68 and NAGE 69 announcement of union contract negotiations); review, discussion and/or potential action and/or vote in executive session and/or open session

XV. ADJOURNMENT

Pursuant to RIGL § 42-46-6(c) Notice of this meeting shall be posted on the Secretary of State's website and at the Town Hall and the Jamestown Philomenian Library. In addition, notice also may be posted at the Jamestown Police Station and on the Internet at www.jamestownri.gov.

ALL NOTE: This meeting location is accessible to the physically challenged. If communications assistance is needed or other accommodations to ensure equal participation, please call 1-800-745-5555, or contact the Town Clerk at 401-423-9800, via facsimile to 401-423-7230, or email to cfernstrom@jamestownri.net not less than three (3) business days prior to the meeting.

Posted on the RI Secretary of State website on Thursday, December 13, 2018

**TOWN OF JAMESTOWN
TOWN COUNCIL MEETING**
for
TOWN, WATER AND SEWER MATTERS

Monday, October 15, 2018

A regular meeting of the Jamestown Town Council sitting as the Board of Water and Sewer Commissioners was called to order at the Jamestown Town Hall, Council Chambers, 93 Narragansett Avenue at 7:01 PM by Commission President Kristine S. Trocki.

The following members were present:

Michael White, Vice -President
Blake A. Dickinson
Mary E. Meagher
Eugene B. Mihaly

Also present were:

Andrew Nota, Town Administrator
Peter D. Ruggiero Esq., Town Solicitor
Michael Gray PE, Public Works Director
Christina D. Collins, Finance Director
Cheryl Fernstrom, Town Clerk
Andy Wade, Parks and Recreation Director
Edward A. Mello, Police Chief
Denise Jennings, Water and Sewer Clerk

AWARDS, PRESENTATIONS AND ACKNOWLEDGMENTS

(None)

READING AND APPROVAL OF MINUTES

1) 09/17/18 (regular meeting)

Motion was made by Commissioner Mihaly, seconded by Commissioner Dickinson to accept the 09/17/18 regular meeting minutes. So unanimously voted.

OPEN FORUM

Commission President Trocki noted that this open forum would be for water and sewer matters only.

1) Scheduled requests to address:

(No scheduled requests)

2) Non-scheduled request to address:

(No non-scheduled requests)

REPORT OF TOWN OFFICIALS

1) **Pumping Report:**

The Public Works Director reported the following:

- Pumping was average for the month of September.
- JR-1 was turned off when groundwater levels dropped due to dry conditions.
- Rainfall was up for the month of September and compared to the previous few months.
- Transfer pumping is in service and will be used on an as needed basis.
- North Reservoir @ 36MG, usable storage-60MG
- South Pond is @ capacity, usable storage-6MG

2) **Town project reports: (See attached Project Update Report dated October 2018)**

Commission consensus: To accept the Public Works Director's report, as presented.

LETTERS AND COMMUNICATIONS

1) Letter of Gay Herud Green to the Jamestown Technical Review Committee requesting administrative review and consideration of separate metering for Accessory Family Dwelling Units. The Commission briefly discussed the letter of Gay Herud Green to the Jamestown Technical Review Committee requesting administrative review and consideration of separate metering for Accessory Family Dwelling Units, specifically pertaining to the application of Donata Barber. Commission consensus: To accept the communication from Gay Herud Green.

UNFINISHED BUSINESS

(None)

NEW BUSINESS


(None)

TOWN BUSINESS

(None)

ADJOURNMENT

There being no further business before the Commission, motion was made by Commissioner Mihaly, seconded by Commissioner Dickinson to adjourn the Water and Sewer meeting at 7:17 PM. So unanimously voted.

Attest: 
Denise Jennings
Water and Sewer Clerk

xc: Commission Members (5)
Town Administrator
Town Solicitor
Public Works Director
Town Clerk

Project Update October 2018

WELLS

JR-1, JR-3

- JR-1 was turned off when groundwater levels dropped due to the dry conditions we are experiencing.

TREATMENT PLANT

- Over the past several weeks the water department has been investigating the source for high turbidity in the raw water from the reservoir. The raw water transmission main that runs through the dam was turned off and water was siphoned over the dam using our emergency bypass piping. Turbidity levels dropped within hours. The transmission main was flushed for an extended period of time using the bypass piping. Sam Paterson provided diving services to install a new connection on the entrance to the transmission main. The transmission main was placed back on line and has been in use for the past week. Raw water entering the plant has improved since that time. We are working on a permanent pipe and connection to eliminate future problems at the entrance to the main at the reservoir.
- John Salafia was hired as the third operator within the water department. He has 5 years of experience within the water industry and has a Grade II treatment plant license.

TRANSFER PUMPING/RESERVOIR

- Transfer pumping has been placed into service and will be used as needed to pump water to North Reservoir.
- The recent rains have impacted the construction area at South Pond. Work has been postponed.

DISTRIBUTION SYSTEM

South Pond @ 6 MG

Usable Storage, 6 Million Gallons

North Pond @ 36 MG

Usable Storage 60 Million Gallons

WASTEWATER TREATMENT PLANT

- The monthly average daily flow at the treatment plant for September was 0.1503 million gallons per day. The peak daily flow was 0.362 million gallons. The permitted monthly average flow is 0.73 million gallons per day.
- The sewer main replacement project on Grinnell Street began the week of September 17th. This project includes the replacement of 900 linear feet of sewer main and installation of new services within the Town Right of Way. The project is approximately 50% complete.

Project Update December 2018

WELLS

JR-1, JR-3

- JR-1 is turned off for winter conditions to protect equipment and piping from freezing.

TREATMENT PLANT

- Water department staff removed the membranes filters from the steel tanks to perform maintenance on the system. Individual membranes cartridges are placed in a tray of water and inspected for leaks. Strands that are found with a leak are cut-out and the membrane termination is injected with a silicone-based material and sealed. Over the past two weeks both filters were removed for inspection. I have included photos of the filter and of the staff performing maintenance on one membrane cartridge.

TRANSFER PUMPING/RESERVOIR

- The piping for our transfer pump has been disconnected to protect equipment from freezing during the winter months.
- Work on the south pond dam was postponed until the 2019 summer season.
- The improvements of the dam at south pond include a precast concrete system that will be installed on the surface of the earthen dam to protect it from erosion. The precast concrete mats have been delivered and were off loaded and stacked at the transfer station until we begin the project next year.

DISTRIBUTION SYSTEM

South Pond @ 6 MG

Usable Storage, 6 Million Gallons

North Pond @ 60 MG

Usable Storage 60 Million Gallons

- The water department, with the assistance of the highway department, completed the installation of a new 8" PVC watermain in Conanicus Avenue between East Ferry and Union Street. This pipe replaces a 6" cast iron main and provides the connection to loop two dead ends in the system. In 2019 the water department will complete the Conanicus Avenue watermain replacement project by extending the 8" main to Lincoln Street eliminating another dead-end piping segment.

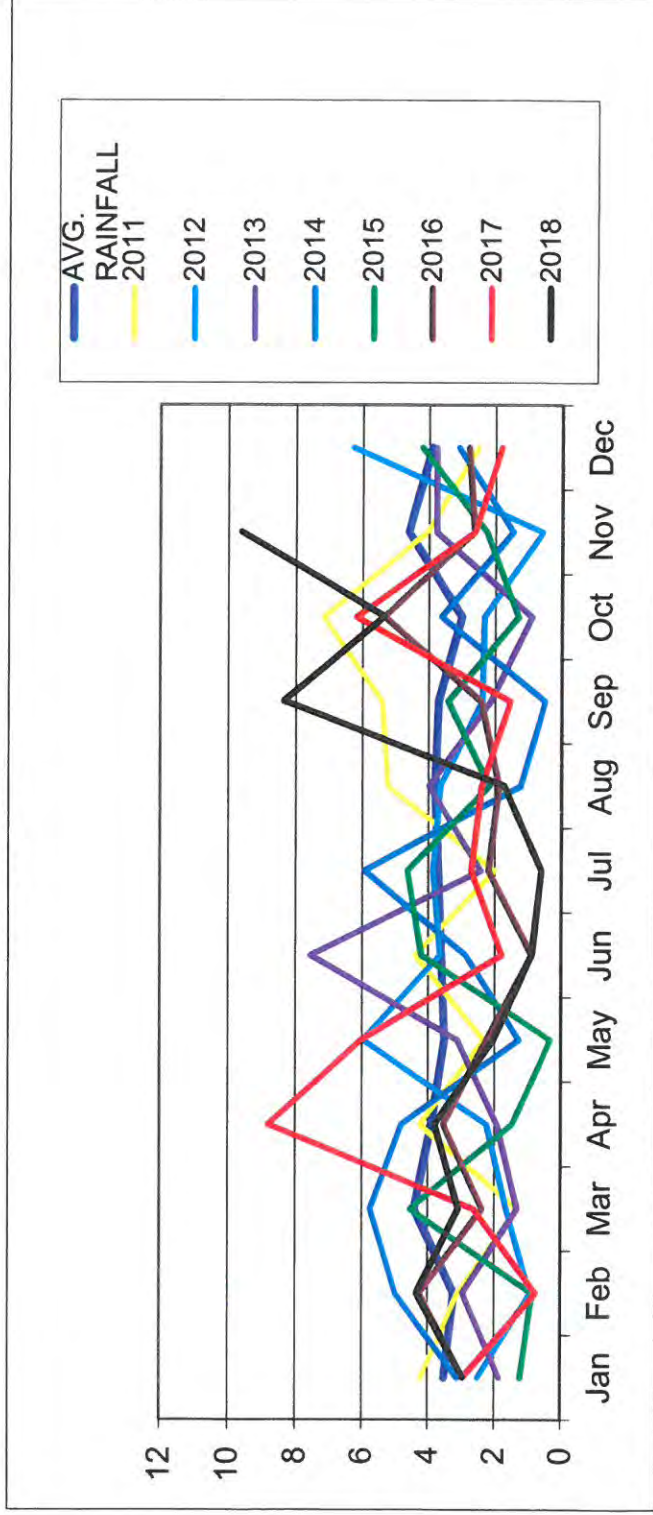
WASTEWATER TREATMENT PLANT

- The monthly average daily flow at the treatment plant for November was 1.09 million gallons per day. The peak daily flow was 2.10 million gallons. The permitted monthly average flow is 0.73 million gallons per day. The average monthly flow for November exceeded our discharge permit but the wastewater plant still met our treatment standards for the sewer effluent discharged to the bay. Many wastewater plants experienced higher than normal flows due to the rain received over the past few months.

- Over the past three months Jamestown has received close to 2 feet of rainfall. Rain continues to have an impact on the sewer collection system due to I/I (Inflow & infiltration). There were no sanitary sewer discharges from the collection system during this period of heavy rain due to improvements made to our system and the work of our wastewater staff. Rain events in November resulted in almost 40 hours of overtime to monitor and maintain our pumping stations and treatment plant.
- Wolfe Construction has completed the sewer main replacement project on Grinnell Street. This project included the replacement of 900 linear feet of clay sewer piping with 8" PVC and the installation of new services within the Town Right of Way.

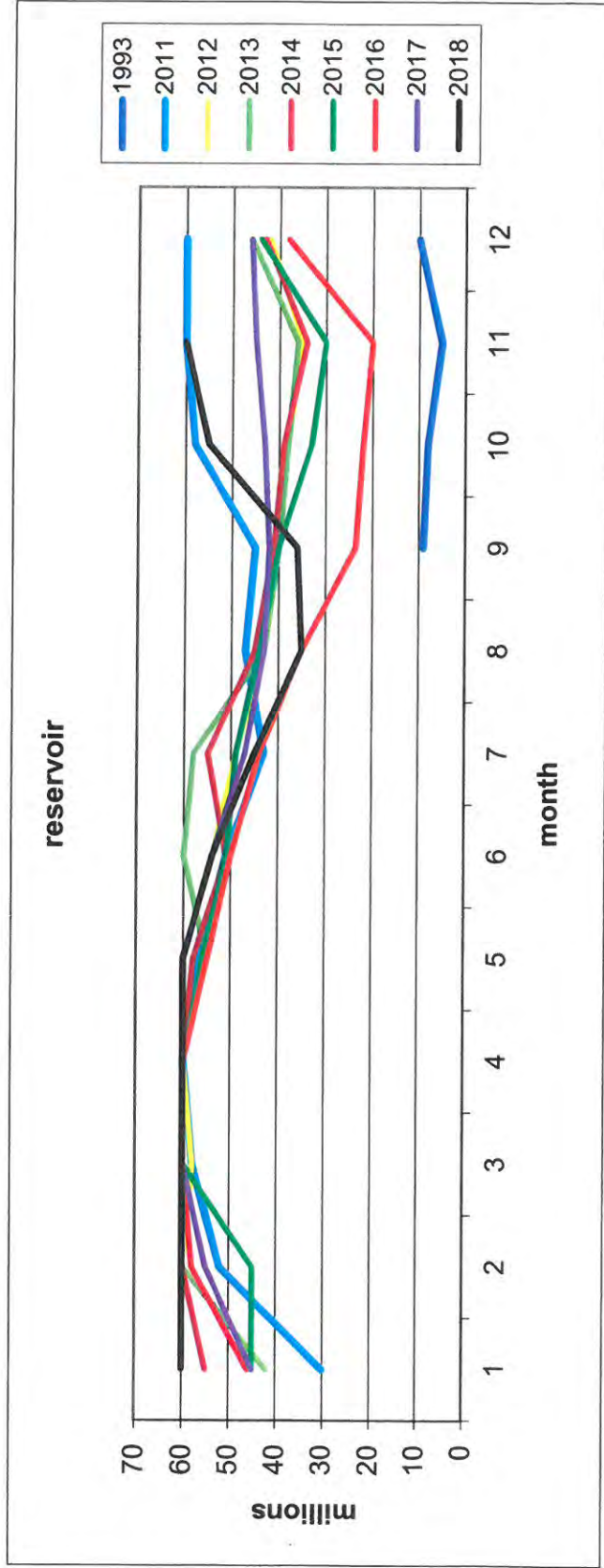
	2010	2011	2012	2013	2014	2015	2016	2017	2018
Jan	3.5	1.1	4.22	1.85	3.1	1.22	2.94	2.94	2.94
Feb	3.2	2.2	3.09	2.94	4.98	0.86	4.25	0.76	4.33
Mar	4.4	12.2	1.32	1.32	5.74	4.53	2.36	2.62	3.07
Apr	3.9	1.77	4.25	1.92	4.8	1.47	3.53	8.8	3.79
May	3.5	1.69	2.32	3.11	1.27	0.32	2.24	6.03	2.03
Jun	3.6	4.11	4.4	7.55	2.86	4.2	0.89	1.79	0.89
Jul	3.7	2.4	3.64	2.42	5.93	4.63	2.19	2.7	0.61
Aug	3.8	2	3.86	3.98	1.23	2.17	1.88	2.4	1.73 Defecit-10.2"
Sep	3.7	2.4	3.64	2.13	0.5	3.41	2.42	1.54	8.35
Oct	3	4	2.33	0.9	3.61	1.31	5.33	6.18	5.34
Nov	4.6	3.4	0.58	3.76	1.47	2.27	2.63	2.61	9.61 1.79" above
Dec	3.9	1.76	6.28	3.76	3.1	4.2	2.79	1.81	
Total	44.8	39.03	45.99	35.64	38.59	30.59	33.45	40.18	

RAINFALL



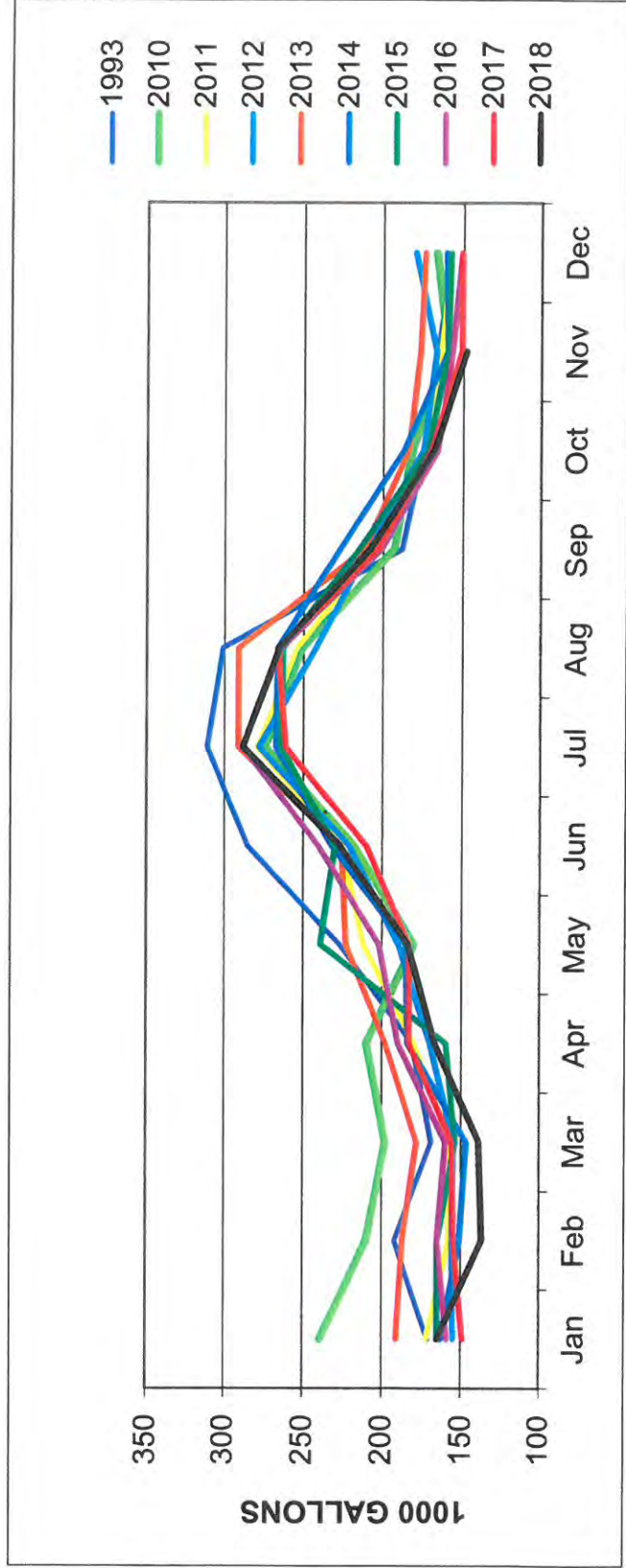
RESERVOIR LEVEL

	1993	2010	2011	2012	2013	2014	2015	2016	2017	2018
Jan	9	60	30	60	42	55	45	46	45	60
Feb		60	52	60	60	60	45	58	55	60
Mar		60	58	58	60	60	60	60	60	60
Apr		60	60	60	60	60	60	60	60	60
May		60	57	60	55	58	56	55	60	60
Jun		51	51	54	60	51	51	50	54	54
Jul		43	43	49	58	55	49	44	47	45
Aug	9	40	47	43	43	45	44	35	43	35
Sep	8	35	45	40	40	41	40	23.5	42	36
Oct	5	30	58	38	38	39	33	22	43	55
Nov	10	28	60	35	36	34	30	20	45	60
Dec		29	60	42	46	43	44	38	46	

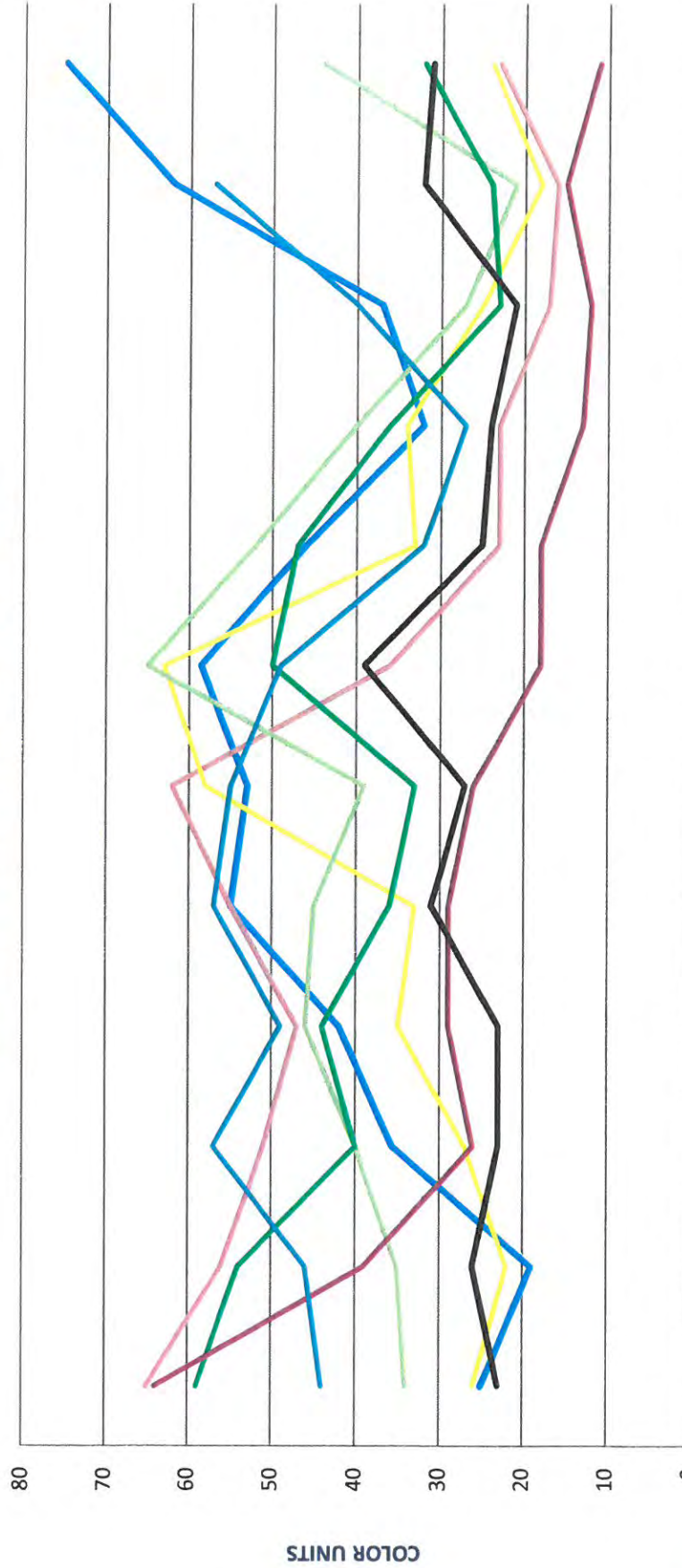


	1993	2008	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018
Jan	171	172	173	239	172	155	191	163	165	159	149	165
Feb	192	154	173	210	158	156	187	151	165	165	155	137
Mar	169	155	165	198	157	155	178	147	154	160	156	139
Apr	181	174	196	210	180	170	198	184	160	190	183	167
May	227	202	195	180	212	190	223	185	239	202	183	184
Jun	285	246	215	218	226	221	226	232	230	240	210	227
Jul	311	296	277	274	279	278	291	267	264	288	261	288
Aug	301	256	290	251	254	242	291	266	263	264	266	265
Sep	188	210	245	193	205	210	212	227	215	201	203	208
Oct	175	187	259	182	175	175	184	187	172	166	170	168
Nov	166	175	226	160	164	167	177	160	160	157	151	148
Dec	158	192	230	167	158	180	174	161	158	151	151	

PUMPING REPORT

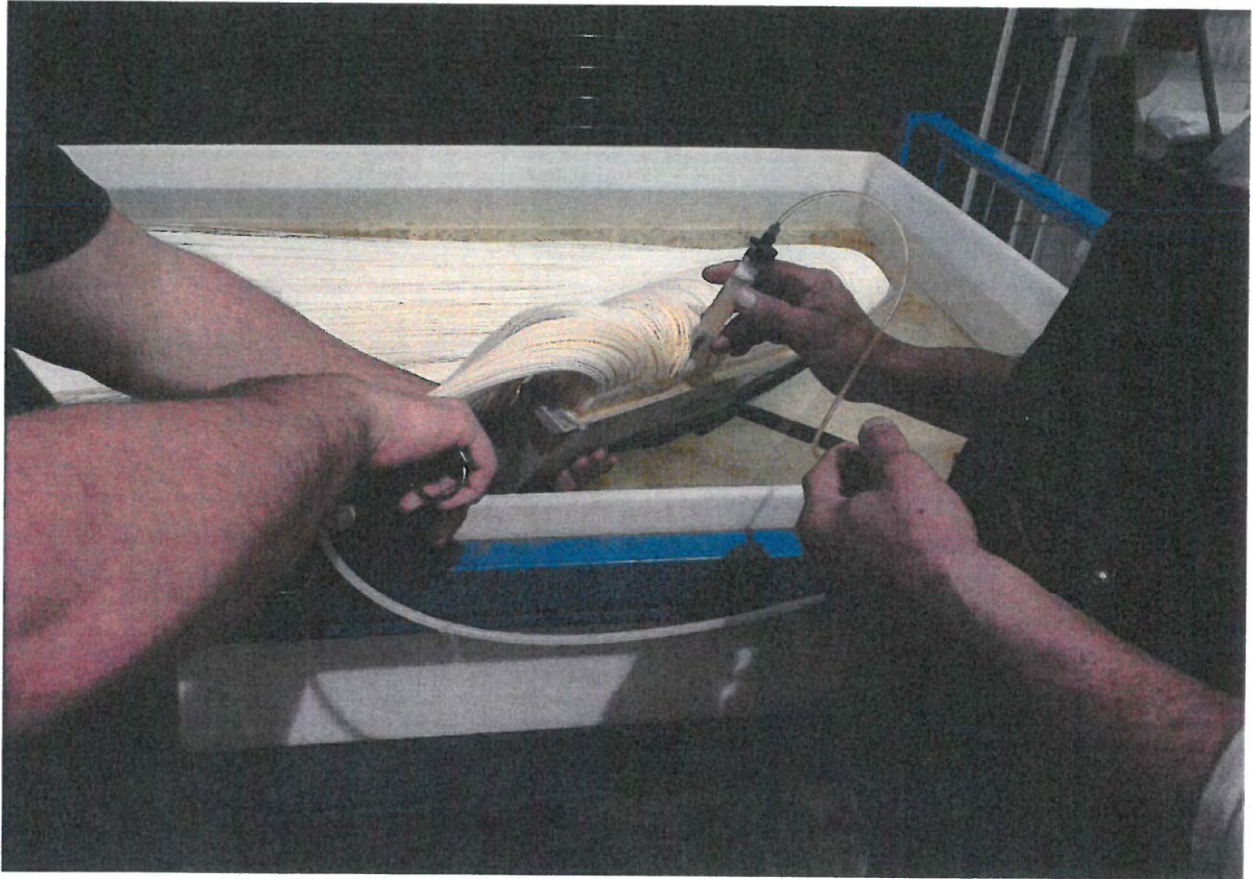


Transfer Pumping NORTH POND WATER QUALITY



	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
2011	25	18.97	35.62	42	55	53	58.6	46	32	37	62	75
2012	65	56	51	47	55	62	36	23	23	17	16	23
2013	26	22	27	35	33	58	63	33	34	25	18	24
2014	34	35	40	46	45	39	65	52	40	27	21	44
2015	59	54	40	44	36	33	50	47	36	23	24	32
2016	64	39	26	29	29	26	18	18	13	12	15	11
2017	23	26	23	23	31	27	39	25	24	21	32	31
2018	44	46	57	49	57	55	49	32	27	40	57	





**Town of
Jamestown, Rhode Island**

PO Box 377
Jamestown, RI 02835- 1509
Phone: (401) 423-7220
Fax: (401) 423-7229



Date: December 13, 2018

To: Board of Water and Sewer Commissioners

From: Michael Gray
Public Works Director

RE: Water and Sewer Department

Attached is my monthly report to the Commission entitled Project Update December 2018. These reports will update the Commission by providing information for the major components of our water system consisting of Wells, Treatment Plant, Transfer pumping/Reservoir, Distribution, and general information on the Wastewater Treatment Plant operation. Attached to the report are graphs showing trends in rainfall, reservoir storage, daily average pumping from the water treatment plant, and north pond water quality in color units.

I thought it might be helpful to provide some general information on the water system and wastewater system for new members of the Council. On Monday I will spend a few minutes to review this information and answer any questions. Attached you will find the following:

1. **Water System Map** – The Map shows the location of the North and South Reservoir, Treatment Plant, Water Storage standpipes at Howland Avenue, and the distribution piping network. There are two districts within the Town regulated by the Commission: Urban and Rural. The Urban District is the Village area bound to the north by a line running from the West Passage or Narragansett Bay extending across Arnold Avenue through Shoreby Hill and Mount Hope Avenue to the East Passage and bounded to the south by a line across the island through Hamilton Avenue. In the Urban District water is available to the property owners and they are allowed to tie-in. The Rural District is essentially any areas outside of the Urban District. There are watermains within the Rural District in the Wetherill and Beavertail areas and also a short section of main within East Shore Road servicing a few properties located north of the Toll Plaza. In the Rural District property owners who are seeking a new connection to an existing watermain are required to apply to the

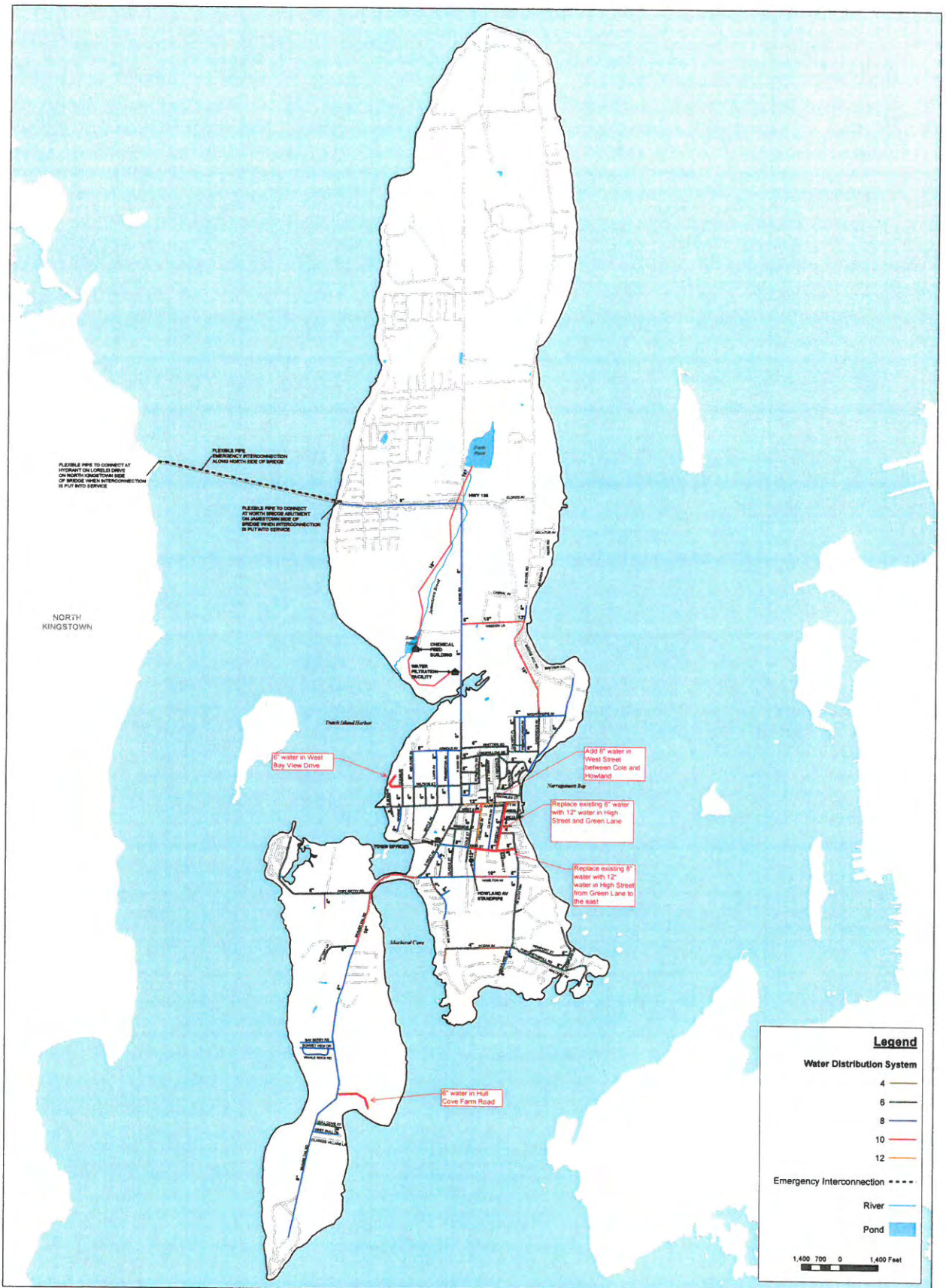
Commission for approval. The rules and regulations prohibit any watermain extensions in the Rural District.

2. **Executive Summary – Water Supply System Management Plan** – The attached summary provides an overview of our Water System, population served, projected future demands, water consumption, water system management, and financials. The entire water supply management plan is posted on the Towns Website. The Plan is required to be updated and submitted to the RI Water Resources Board every 5 years.
3. **Water Supply System Management Plan Powerpoint** – This presentation was given to the RI Water Resources Board (WRB) this past year providing a summary of the Water Supply Management Plan update for Jamestown Water.
4. Figures showing the Jamestown Sewer System and the Sewer Collection System

The sewer service area is approximately 650 acres consisting of the village area in Jamestown (Urban Sewer) as shown on the attached figures. The sewer collection system contains approximately 80,000 linear feet of sewer main piping and four pump stations. Properties outside of the service area shown are considered the Rural Sewer District.

5. **Wastewater System overview** – The attached summary provides general information on the wastewater treatment plant process at our facility. Every drop of wastewater collected in the sewer system must be pumped to the treatment plant at Taylor Point. Daily flows to the plant fluctuate during the year. During dry periods or summer months the plant receives between 100,000 and 200,000 gallons per day. During spring and periods of heavy rain the treatment plant can experience a daily flow above 2 million gallons due to inflow/infiltration (I/I) from groundwater or sump pump discharges to the system. Over the past several years we have been slip-lining the old sewer piping to seal joints and eliminate excess flows into the system.

Treated wastewater is discharged to Narragansett Bay through an outfall pipe beneath the water north of the Newport Bridge. The discharge is regulated by a permit approved by the RIDEM. During the Golf season treated wastewater is pumped from the plant to a storage lagoon located on the Course to be used for irrigation purposes. This allows the Town to reuse millions of gallons of wastewater that would otherwise be discharged and lost to Narragansett Bay.



Legend

Water Distribution System

- 4 ———
- 6 ———
- 8 ———
- 10 ———
- 12 ———

Emergency Interconnection - - - -

River ———

Pond ■■■■

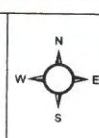
1,400 700 0 1,400 Feet

PROJECT NO.: 1606A.00
 DATE: JANUARY 2014
 SCALE: AS SHOWN
 DRAWN BY: J.P. SMITH
 CHECKED BY: J.P. SMITH
 APPROVED BY: J.P. SMITH
 DRAWING TITLE:
 SYSTEM MAP
 DRAWING NO.: 1

SOURCES:

REVISIONS:

**TOWN OF JAMESTOWN
 WATER SYSTEM
 SYSTEM MAP**



PARE CORPORATION
 8 BLACKSTONE VALLEY PLACE
 LINCOLN, RI 02841
 401-334-4100



**TOWN OF JAMESTOWN
DEPARTMENT OF PUBLIC WORKS
WATER DEPARTMENT**

**WATER SUPPLY SYSTEM MANAGEMENT PLAN
5-YEAR UPDATE**

EXECUTIVE SUMMARY

PREPARED FOR:

RHODE ISLAND
WATER RESOURCES BOARD
1 CAPITOL HILL, 3RD FLOOR
PROVIDENCE, RI 02908

PREPARED BY:

PARE CORPORATION
8 BLACKSTONE VALLEY PLACE
LINCOLN, RI 02865

REVISED MARCH 2018
ORIGINAL SUBMISSION MAY 2017

EXECUTIVE SUMMARY

This Water Supply System Management Plan (WSSMP) has been prepared as required under Rhode Island General Laws 46-15.3, as amended and titled “The Water Supply System Management Planning Act” (Act). The legislative authority to effectuate the goals and policies of this Act has been conferred to the Rhode Island Water Resources Board (RIWRB). To this end, the RIWRB has promulgated the Rules and Regulations for Water Supply System Management Planning (Rules) last revised in October 2002, as amended to implement the provisions of the Act.

The Jamestown Water District (JWD), as a water purveyor supplying over 50 million gallons (MG) of water a year, is responsible for updating its WSSMP every 5 years. This WSSMP update has been prepared to be consistent with the goals of the Rules as well as the strategies and goals articulated in the RIWRB’s 2012 Strategic Plan and the RIWRB’s Water Use and Efficiency Rule for Major Water Suppliers. It is also consistent with the goals of State Guide Plan Element No. 721 – RI Water 2030 and the goals stipulated in the Comprehensive Plan for the Town of Jamestown.

Background

The JWD was established by legislation of the General Assembly of the State of Rhode Island in March 1969. The original system, privately developed and owned, dated back to 1890. The source of supply was derived from two surface water storage impoundments, the North and South Ponds, constructed in 1901 and 1909, respectively. North Pond was expanded to increase overall capacity in the early 1900s. The JWD, to this day, continues to derive its primary source of supply from North Pond.

A conventional water treatment plant was originally installed in 1920 and upgraded periodically over time. By the 1950s, the system served approximately 2,000 year-round residents and up to 4,000 seasonal residents. A distribution system and storage tank were in place to serve the southern portion of the island south of Rhode Island Route 138. In 1991, the Town constructed a new pretreatment facility and main treatment plant. The Town has since constructed a new treatment plant to replace the prior facility, which was put into service in 2010.

The main service area for the public water supply is the Village area of Jamestown. The urban district is the area which has historically served as the commercial and residential focus for the island. Public services and facilities have traditionally been located in the Village area. Water service is also supplied to the rural water district, the area to the south of the Village area. Water service connections in the rural water district area are subject to the approval of the Town’s Board of Water and Sewer Commissioners and must be consistent with the Comprehensive Community Plan.

Water System Description

The JWD supply and distribution system is classified by the Rhode Island Department of Health as a “Community” Public Water Supply System. As such, the system is required to conform to applicable rules and regulations of the RIDOH and the Federal Safe Drinking Water Act (SDWA). The water system currently maintains full compliance with the stipulations of these rules and regulations.

The existing JWD system was developed primarily from the original water supply system that originated in the 1890’s. Improvements to the infrastructure have been implemented over the years to maintain and upgrade the system to keep pace with increasingly stringent water quality regulations. The water quality has consistently been rated as good to excellent with occasional



exceedances of secondary water quality standards for color and turbidity from the surface water supply of the reservoirs.

The water supply consists of two reservoirs that capture surface water runoff and two supply wells. The North Pond reservoir has a watershed of approximately 192 acres and a water body of 28 acres with a net usable water volume of 51 million gallons. The South Pond reservoir has a watershed of approximately 448 acres and a water body of 7.3 acres with a net useable volume of 8 million gallons. The two reservoirs are interconnected and deliver water to the treatment facility through a 10-inch PVC main. The total maximum safe day yield for North Pond is 194,000 gpd and it is 89,000 gpd for South Pond. Two supply wells, JR-1 (installed 1996) and JR-3 (installed 2004), are each rated for 50,000 gpd though only one can be used at a given time. The JWD also maintains an emergency interconnection (6-inch flexible water line) with the Town of North Kingstown water system across the Jamestown Verrazano Bridge. The interconnection has the capability of supplying the JWD with up to 200,000 gallons daily but is only used for emergencies. It has not been used since 2002.

The system employs a pretreatment facility located at South Pond. This facility pretreats between 180,000 to 350,000 gpd. Pretreatment consists of pH adjustment, chlorine dioxide (ClO₂) bleaching for odor, color, and taste, and flow monitoring. The main water treatment plant is a new facility that was constructed in 2010, replacing a facility that had been in service since 1991. The new facility was designed to treat up to 500,000 gpd, including raw water from South Pond. It also produces higher quality finished water and reduces backwash water discharges to Great Creek.

Raw water enters the clearwell of the 1991 treatment plant before passing through a screener and then into a chemical mixing tank where it undergoes pH adjustment and coagulant addition. Flow then splits into parallel treatment trains consisting of coagulation basins and membrane filtration basins. Finished water is pumped to the system's two storage tanks by a pump station with two 350 gpm pumps.

The transmission and distribution system consists of upwards of 20.5 miles of asbestos cement, cast iron, and polyvinyl chloride (PVC) pipeline, the majority of which is less than 20 years in age and ranges in size from 6-inch to 12-inch. New and replacement main sections consist predominantly of PVC pipe. The service area is operated as a single pressure zone that is controlled by the overflow elevation (204.0 feet MSL) of two one million gallon storage standpipes. The original standpipe was constructed in 1974 and a second standpipe was constructed in 2007. These tanks establish the hydraulic grade and maintain system pressure in the range of 30 to 60 psi. The tanks are located alongside one another and the useable storage capacity of each tank is estimated at 0.7 million gallons but there is a transfer pump station between the two tanks which effectively increases the usable storage of the two-tank system.

The source and distribution system is 100% metered. The water department staff is responsible for the daily operation and maintenance of the water system that also includes metering and billing of customers. The JWD is operated as an "Enterprise Fund Agency" within the municipal corporation of the Town of Jamestown. The Town has established enterprise funds for operations that are organized to be self-supporting through user charges. It is the intent that all costs of providing the services to the public on a continuing basis be financed or recovered fully through user charges.

The service population is comprised of residential, commercial, and government uses and there are approximately 1,493 metered accounts as of 2016. The service population is approximately 3,184 people, of the roughly 5,472 residents in Town. The remaining residents not serviced by the



public water system are served via private individual wells. Current average day demand (ADD), based on measured water withdrawals from the JWD's supply sources in 2016, is approximately 215,000 gallons per day. Total water withdrawals were 78.65 million gallons in 2016, primarily from North Pond with supplemental withdrawals from well JR-1. On this basis, the maximum day demand (MDD) is estimated to be 430,000 gallons per day using an assumed MDD to ADD multiplier of 2.0.

Actual metered water use in the system was estimated to be 55.42 million gallons in 2016, representing an ADD of 0.152 MGD. The vast majority of total water use, approximately 48.13 million gallons or 87%, was residential water use. Per capita residential water use for 2016 was estimated at approximately 41.3 gallons per capita per day (gpcd) on average, consistent with recent prior years.

Water Quality Protection Component

Water quality protection is an important aspect to the JWD as the source of supply continues to be affected by growth, potential pollution sources, and increases in demand. The Source Water Assessment Plan (SWAP) prepared for Jamestown identified North Pond to be at LOW RISK and South Pond to be at MODERATE RISK. These risk ratings were evaluated and appear to remain applicable to the JWD supply.

The Town currently employs zoning ordinances, site plan reviews, and has made numerous land purchases within the watershed and wellhead protection area. It has also created conservation easements for parcels within the wellhead protection area and an overlay district has been established for the Center Island Watershed. The Town also instituted a wastewater management ordinance which specifically addresses onsite wastewater treatment systems (OWTS) in the Jamestown Shores area. The intent of this ordinance is to increase inspection and maintenance requirements on existing OWTS to help protect water resources in order to reduce potential future pressures to extend water service to this area of Town. The Town does not believe extension of water service to Jamestown Shores is feasible based on current available supply.

Anticipated Future Demands

The population in Jamestown is expected to rise gradually but modestly over time, and it is anticipated that the population changes in the JWD service area will generally mirror population changes throughout the Town. Future estimates of population for 5-year and 20-year planning periods were made using available US Census data and projections made by the RI Division of Planning. These population projections, as well as their anticipated impacts on future demand, are summarized in the following table.

**Table 1
CURRENT AND PROJECTED WATER CONSUMPTION RATES**

Year	Total Population in Jamestown	Population Projected in Service Area	Metered/Projected Water Usage			Average Day Demand*
			Residential	Commercial	Government	
2016	5,451	3,184	48.13 MG	5.45 MG	1.84 MG	0.152 MGD
2021	5,487	3,268	49.22 MG	5.90 MG	2.0 MG	0.156 MGD
2036	5,675	3,456	52.10 MG	7.26 MG	2.3 MG	0.169 MGD

* Based on consumption alone (i.e. non-account water not included)



Residential water use for the 5-year period was projected based on a service area population of 3,268 people and an average per capita residential water use of 41.3 gallons per capita per day (gpcd), equivalent to the average per capita residential water use for 2016. Only modest population growth is expected over this timeframe and residential water use is anticipated to remain relatively consistent. Similarly, residential water use for the 20-year planning period was projected based on a service area population of 3,456 and 41.3 gpcd. This assumes that efficient residential water use continues to be a priority in Jamestown.

Commercial and governmental water usage for the 20-year planning period was projected to be equivalent to the highest use rates over the previous 10 years. Commercial water use was 7.26 MG in 2005 and governmental water use was 2.30 MG in 2009. Estimates for the 5-year planning period were made assuming a steady, constant increase from 2016 to 2036. Water use by the commercial and government sector in Jamestown has declined over time, and relatively little commercial and governmental development is expected in the JWD service area or in Jamestown as a whole.

The JWD has traditionally used a maximum day to average day peaking factor of 2.0 to estimate maximum day demand (MDD) in the system. Table 2 shows the current ADD and MDD as well as projections for the 5-year and 20-year planning periods, based on consumption.

Table 2
CURRENT AND PROJECTED AVERAGE DAY & MAXIMUM DAILY DEMANDS

YEAR	AVERAGE DAY DEMAND*	MAXIMUM DAY DEMAND**
2016	0.152 MGD	0.304 MGD
2021	0.156 MGD	0.312 MGD
2036	0.169 MGD	0.338 MGD

* Based on consumption along (i.e. non-account water excluded)

** Estimated using MDD to ADD ration of 2.0

Projected estimates for water produced have been made assuming 15% non-account water, consistent with State goals. Therefore, the ADD and MDD based on water production are estimated to be 0.18 MGD and 0.36 MGD, respectively, for the 5-year planning period. Similarly, the ADD and MDD are estimated to be 0.19 MGD and 0.39 MGD, respectively, for the 20-year planning period. It is noted that non-account water currently exceeds 15% but it has met the State's goal of 15% in the past.

Available Water

The primary supply for the JWD is surface water from North Pond, supplemented with water from South Pond. The capacity and safe yield of North and South Ponds, based on the most recent safe yield analysis performed in 2000, is as follows:

<u>Reservoir</u>	<u>Area</u>	<u>Capacity</u>	<u>Safe Yield</u>
North Pond	27.5 Acres	70 MG	194,000 gallons/day
South Pond	7.3 Acres	8 MG	89,000 gallons/day



South Pond has not been used for a number of years due to water quality concerns. The new treatment plant was designed with the ability to treat water from South Pond, but the treatment process is inefficient due to the amount of sludge generated.

The JWD also has two supply wells, JR-1 and JR-3, which have a 50 gpm pumping capacity and safe yield of 50,000 gallons per day. Only one well is used at a given time, typically JR-1. Well JR-1 is generally only used during the summer months when demand is high and at or exceeding the safe yield of North Pond. The JWD's emergency interconnection with North Kingstown has a capacity of 200,000 gallons per day but this is reserved for use during emergencies and has not been used since 2002.

The current and projected future MDD, as well as the ADD during the peak summer season, exceed the safe yield of North Pond and often exceeds the combined safe yield of North Pond and JR-1. The JWD has taken a number of actions to manage demand, which is reflected by the decreases in water use when compared to previous versions of this WSSMP. However, it is imperative that the JWD continue to promote efficient water use, monitor land use and development within the service area, reduce leakage, improve their understanding and accounting of non-account water, and implement other demand management strategies to reduce pressures on the supply sources currently available to the JWD.

Demand Management

The *Rules and Procedures Governing the Water Use and Efficiency Act for Major Public Water Suppliers*, adopted May 16, 2011, established efficient water use targets for major public water suppliers, which includes the JWD. The JWD's 2012 Demand Management Strategy, and this update of the WSSMP, showed that the JWD is in general compliance with the residential average per capita water use goal of 65 gpcd, which was most recently estimated at 41.4 gpcd for 2016.

The JWD estimates non-billed water from various uses, such as firefighting, system flushing, and use at the treatment plant and meets the metering and billing requirements stipulated in the Act, including quarterly billing for the entire system and the use of radio-read meters. The JWD has also promoted efficient indoor and outdoor water use through offering residential retrofit kits, rebates for use of water efficient appliances, and providing educational materials to the customer base.

The 2012 Demand Management Strategy estimated average leakage in the distribution system to be approximately 8.6% of system-wide water use, meeting the State's goal of 10%. However, recent estimates of leakage as reported in this WSSMP are significantly higher, estimated at about 17.4% for 2016 based on 13.7 MG of estimated leakage. This drastic change in estimated leakage suggests that there may be other sources of non-account water that are not being adequately accounted for and estimated. The JWD will perform a leakage study, will continue to assess leakage rates, and will review their accounting of non-billed water as a whole.

System Management

The major goals of system management include the following:

- Maintaining non-account water use to below 15% of total system demand, in accordance with State Guide Plan Element 721;
- Reducing leakage to below 10% of system demand;
- Establishing a preventive maintenance program; and
- Maintaining compliance with the applicable requirements of the *Rules and Procedures Governing the Water Use and Efficiency Act for Major Public Water Suppliers*.



The JWD shall continue to employ proper system management procedures including programs for meter management (source and distribution), leak detection and repair, implementation of their preventive maintenance plan, infrastructure rehabilitation, and a billing rate schedule which promotes efficient and non-wasteful water use. It is intended that the financial management of the system will be one in which normal operation, maintenance, and rehabilitation will be funded through operating revenue from the customer base. Where possible, the JWD shall seek alternate funding sources such as State and Federal grants, for major improvement projects.

Emergency Management

The Emergency Response Section of this WSSMP was reviewed and modified accordingly as part of this WSSMP Update. The Emergency Response section generally establishes the following:

- Responsibilities and authority within the JWD for responding to most probable emergencies;
- Most probable causes for emergencies and their potential impacts to the system;
- System components that are vulnerable to damage or incapacitation based on the most likely causes for emergency; and
- Specific tasks for carrying out functional and constructive solutions based on a review of the potential emergencies and the associated system risks.

The procedures outlined are believed to be consistent with the goals of the State Emergency Water Supply System Management Plan. In addition to emergency response, it is also intended that this section of the WSSMP provide guidance to ensure that the primary aspects of recovery from an emergency are addressed in an organized manner to aid in an efficient response and in maintaining drinking water quality and quantity.

Drought Management

The JWD recognizes the Drought Watch/Warning System of the National Weather Service, as follows:

1. Normal;
2. Advisory;
3. Watch;
4. Warning; and
5. Emergency

The Water Resources Board administers these phases with aid from the Drought Steering Committee. The JWD takes a variety of demand and supply management actions based on the various stages of drought. The JWD also monitors the water levels in their own supply sources and takes a series of actions in the distribution system based on these measurements, as follows:

- | | |
|--------|--|
| Step 1 | <u>Capacity to -6" below capacity</u>
No restrictions |
| Step 2 | <u>-6" to -1' below capacity</u>
Public notification – voluntary conservation. |
| Step 3 | <u>-1' to -2' below capacity</u>
Restrict outside water use to odd/even days for residential use. |



-
- | | |
|--------|---|
| Step 4 | <u>-2' to -3' below capacity</u>
Reduce water pressure 5 psi.
Continue public notification for voluntary conservation. |
| Step 5 | <u>-3' to -3.5' below capacity</u>
Reduce pressure 5 psi.
Establish a residential ban on car washing and lawn watering.
Restrict swimming pool filling. |
| Step 6 | <u>-3.5' to -5' below capacity</u>
Ban outside water use entirely. |
| Step 7 | <u>-5' to -6' below capacity</u>
Reduce pressure 5 psi.
Restrict water use at marinas to potable water use only.
Begin commercial carwash and other non-essential commercial use restrictions. |
| Step 8 | <u>-6' to -7' below capacity</u>
Restrict all non-essential water use. |
| Step 9 | <u>-7' to -8' below capacity</u>
Reduce pressure 5 psi.
Continue restrictions on all non-essential water use. |

Implementation and Financial Management

The JWD has undertaken two projects in an effort to increase supply, which is the most significant challenge facing the JWD system. One of these projects was a pumping system that recirculates treatment plant backwash water as opposed to dumping it to Great Creek. It is anticipated to be completed soon and is estimated to save the JWD approximately 8 million gallons annually once completed. A second project, which is currently in the preliminary evaluation stage, would include modifications to a stormwater pump station operated by the Rhode Island Bridge and Turnpike Authority (RIBTA) on North Road and Route 138 that may allow for recharge of the watershed to North Pond.

The JWD is operated as an Enterprise Fund, with annual operating revenue of approximately \$1.2 Million and annual expenses typically around \$1.0 Million. Remaining revenue is used for debt service. The JWD bills residential and commercial customers quarterly. Current rates, which went into effect in October 2015, are as follows:



Table 3
WATER RATES - MINIMUM IN ADVANCE CHARGES

Meter Size	Quarterly Billing Rates	Seasonal Billing Rates	Miscellaneous Charges
5/8"	\$76.13	304.51	Turn-on/off \$30.00
3/4"	\$114.27	\$457.07	Install/Remove \$100.00
1"	\$141.92	\$567.64	Early Install/Remove \$50.00
1-1/2"	\$174.81	\$698.46	Sprinkler Charge/unit \$0.18
2"	\$227.71	\$910.84	Frozen meter charge \$125.00
3"	\$419.82	\$1,679.23	Special Reading \$20.00
4"	\$631.91	\$2,527.68	Call Out \$150.00

Table 4
CURRENT EXCESS WATER RATES

Gallon Tier Structure		Rate per 1,000 Gallons
0	5,000	\$0.00
5,000	9,999	\$6.40
10,000	14,999	\$6.89
15,000	19,999	\$8.74
20,000	49,999	\$12.16
50,000	99,999	\$14.90
100,000	199,999	\$19.08
200,000	999,999,999	\$24.27

Coordination

The 2014 Jamestown Comprehensive Plan, which was adopted by the Jamestown Planning Commission and Jamestown Town Council on June 18, 2014, was reviewed while updating this WSSMP and it is the intent that this WSSMP be consistent with the goals and policies of the Town's Comprehensive Plan.

The Preamble to the Comprehensive Plan identifies that the driving theme of the plan is to promote the protection of the town's rural character. The Comprehensive Plan also indicates that the "Center Island Watershed should continue to be protected. Development should not exceed on-island natural supplies of water. Conservation of existing water supplies should continue to be emphasized, as well as finding new methods to supplement the existing yield." The Comprehensive Plan lays out a number of goals and recommended actions in order to protect the quality and quantity of the potable water resources on the Island. The JWD acknowledges and supports these goals and recommended actions.

The JWD has an emergency interconnection with the Town of North Kingstown and maintains a close working relationship with the Town with regard to the maintenance of the emergency interconnection. The JWD will approach the Town of North Kingstown to request that both

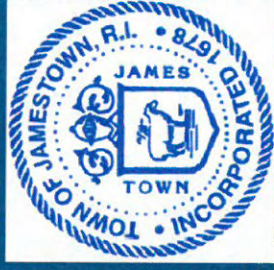


systems pursue an update to the current emergency interconnection agreement. The updated emergency interconnection agreement will be appended to the WSSMP once available. The JWD also coordinates with the local fire department to track water usage for fire-fighting and training exercises. The JWD estimates that approximately 200,000 gallons of water is used annually by the fire department.

Municipal wastewater collection and treatment, in addition to water supply, is provided by the water and sewer division of the town's Department of Public Works. The Jamestown Town Council sits as the Board of Water and Sewer Commissioners. Joint billing is not currently in place but may be a future consideration in Jamestown.



Town of Jamestown Water Supply System Management Plan



Presented by:
Brandon M. Blanchard, P.E.
Managing Engineer
March 16, 2018

Town of Jamestown WSSMP

- WSSMP Update submitted May '17
- WSSMP Revised March '18

Pare Project No. 15050.00

TOWN OF JAMESTOWN
DEPARTMENT OF PUBLIC WORKS
WATER DEPARTMENT

WATER SUPPLY SYSTEM MANAGEMENT PLAN
5-YEAR UPDATE

PREPARED FOR:
RHODE ISLAND
WATER RESOURCES BOARD
1 CAPITOL HILL, 3RD FLOOR
PROVIDENCE, RI 02808

PREPARED BY:
PARE CORPORATION
8 BLACKSTONE VALLEY PLACE
LINCOLN, RI 02865

ORIGINAL SUBMISSION MAY 2017
REVISED MARCH 2018



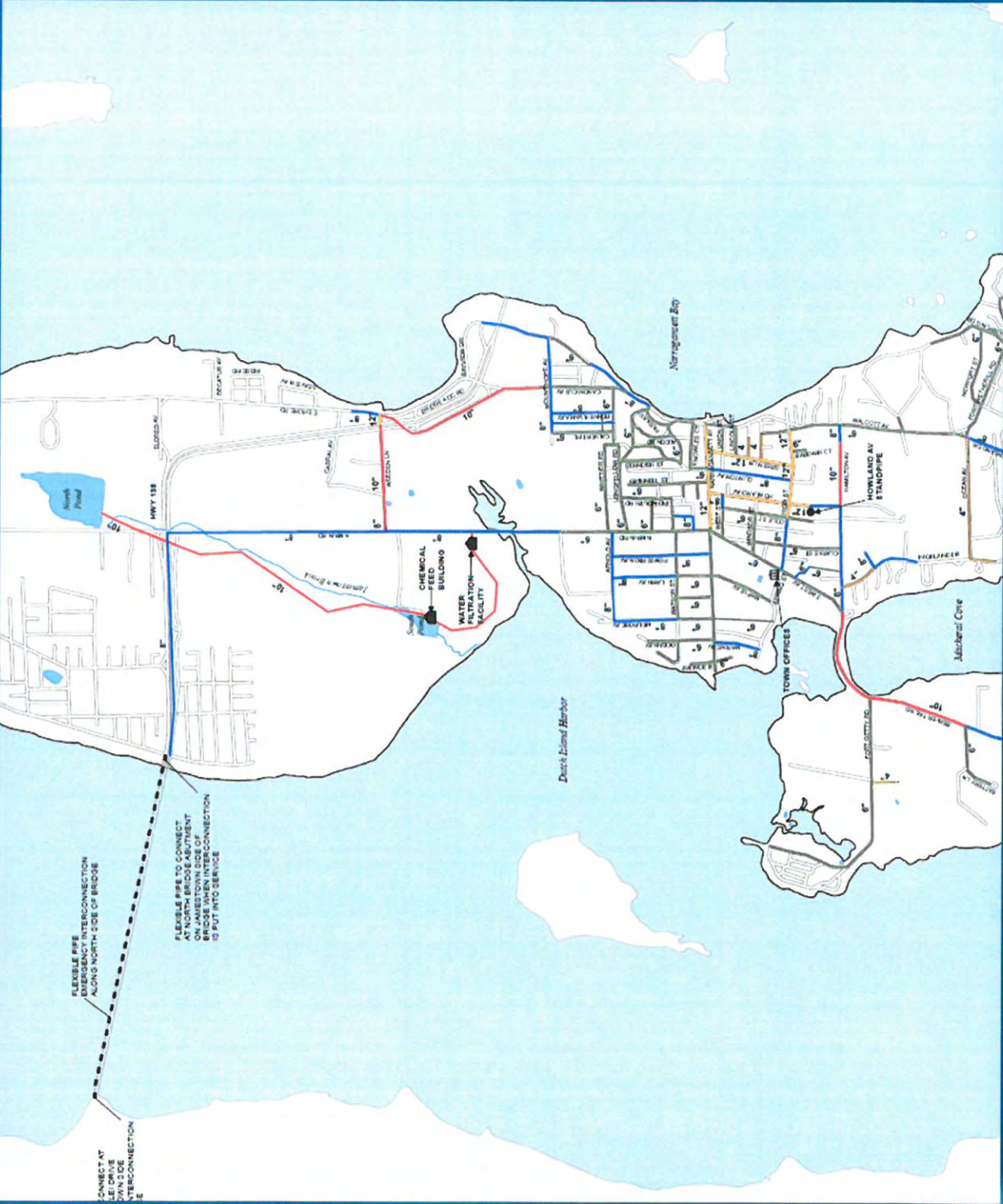
Water System Description

- Original water system in Jamestown dates to 1890.
- An initial conventional water treatment plant installed in 1920.
- New pretreatment process and main treatment plant constructed in 1991.
- Current treatment plant constructed in 2010.



Water System Description

- Village area of Jamestown is main service area (urban water district).
- Water service is also supplied to the rural water district, south of the Village area (Beavertail).
- Distribution system upwards of 20.5 miles of pipe:
 - Primarily 6” – 12” pipe
 - Most piping < 20-years old



CONNECT AT THE EAST SIDE OF INTERCONNECTION

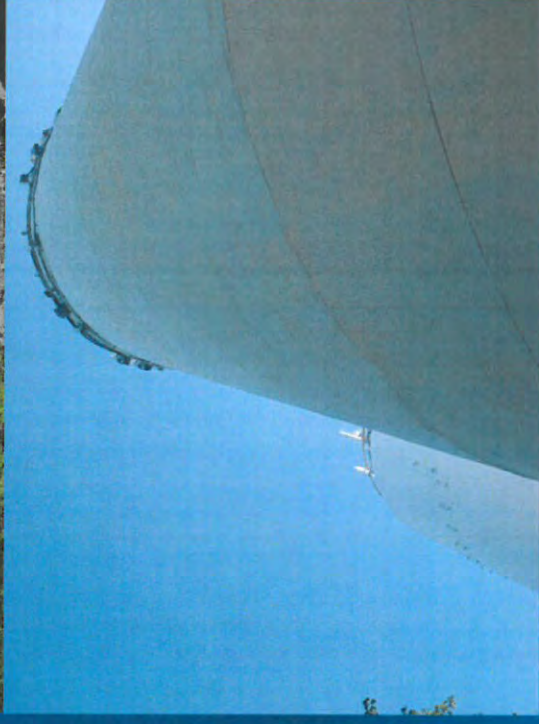
FLEXIBLE PIPE ALONG NORTH SIDE OF BRIDGE

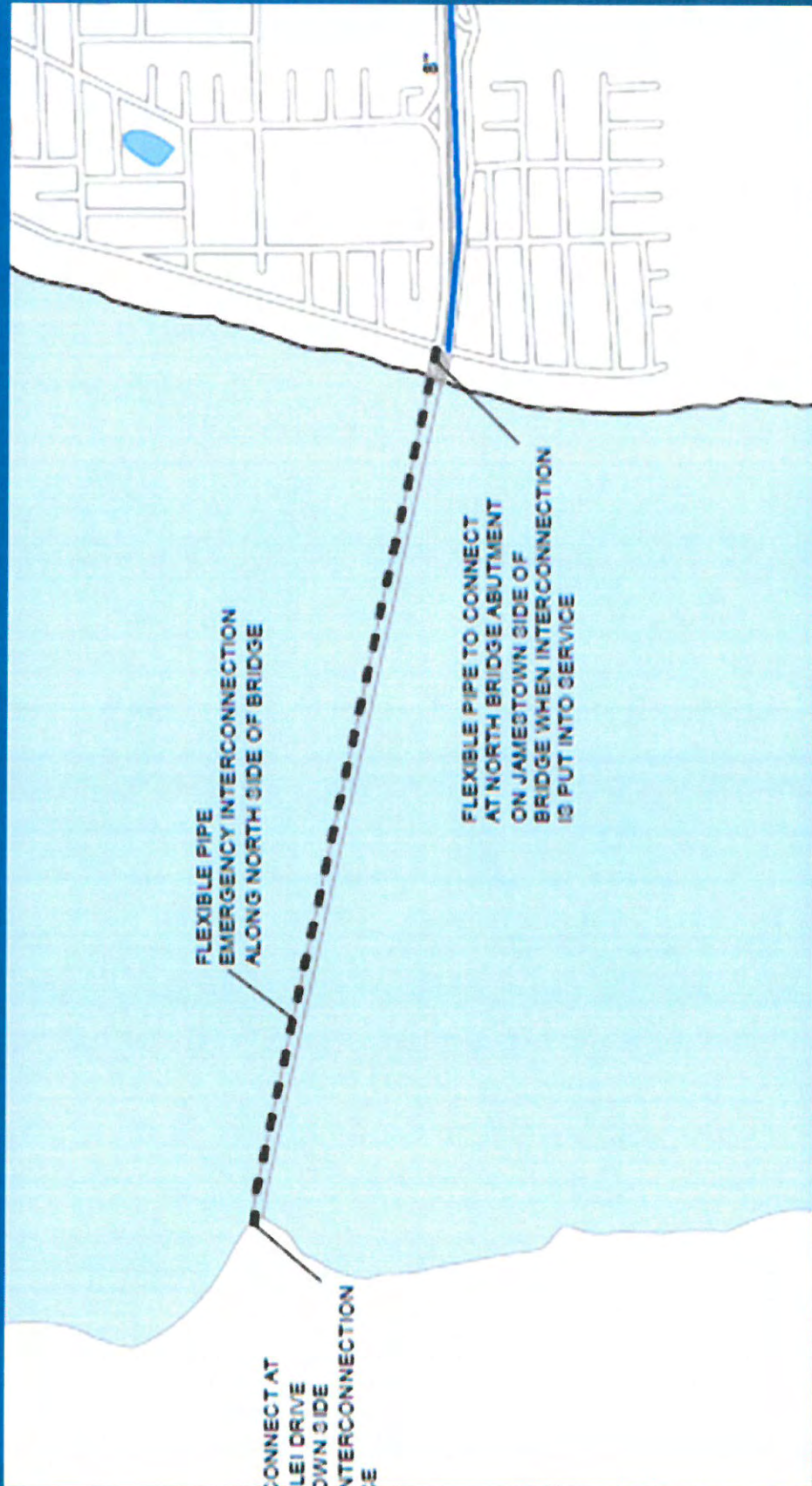
LEADERS PIPE TO CONNECT AT JUNCTION WITH INTERCONNECTION ON EAST SIDE OF BRIDGE WHEN INTERCONNECTION IS PUT INTO SERVICE



Water System Description

- Primary supply is North Pond
- Supplemental supply from South Pond, wells JR-1 & JR-3
- 2 - 1.0 MG Standpipes
- Emergency Interconnection with Town of North Kingstown
 - 6" flex line
 - 200,000 gpd capacity





Water Quality Protection Component

- Source Water Assessment Plan (SWAP)
 - North Pond, JR-1/JR-3: LOW RISK
 - South Pond: MODERATE RISK.
- Overlay District in Center Island Watershed
- Wastewater Management Ordinance: Jamestown Shores

Current Water Use

- Approximately 1,493 metered accounts
- Service population ~3,184 of 5,472 total residents
- Total withdrawals: 78.56 MG in 2016
 - ADD: 0.215 MGD (based on withdrawals)
- Metered water use: 55.42 MG in 2016
 - ADD of 0.152 MGD (based on metered use)
- Average per capita residential demand: 41.3 gpcd

Anticipated Future Demands

- Population in Jamestown expected to rise modestly
- Service area to mirror population changes for Town
- Future population projections cite RI Division of Planning

Year	Town Population	Service Area Population
2016	5,451	3,184
2021	5,487	3,268
2036	5,675	3,456

Current/Projected Water Use

Year	Metered/Projected Water Usage			Average Day Demand
	Residential	Commercial	Government	
2016 (Current)	48.13 MG	5.45 MG	1.84 MG	0.152 MGD
2021 (5-YR)	49.22 MG	5.90 MG	2.0 MG	0.156 MGD
2036 (20-YR)	52.10 MD	7.26 MG	2.3 MG	0.169 MGD

1. Estimated ADD excludes non-account water
2. Residential water use projections use 41.3 gpcd

Current/Projected ADD & MDD

Year	Average Day Demand	Maximum Day Demand
2016 (Current)	0.152 MGD	0.304 MGD
2021 (5-YR)	0.156 MGD	0.312 MGD
2036 (20-YR)	0.169 MGD	0.338 MGD

1. Estimated water use excludes non-account water
2. MDD/ADD Peak Factor of 2.0 is assumed

Available Water

- Primary supply is surface water from North Pond, supplemented with water from South Pond.
- Capacity/safe yield of Supply Reservoirs based on analysis performed in 2000

Reservoir	Area	Capacity	Safe Yield
North Pond	27.5 Acres	70 MG	194,000 gpd
South Pond	7.3 Acres	8 MG	89,000 gpd

Available Water

- South Pond supplements North Pond – capacity of reservoir system effectively North Pond.
- Wells: 50 gpm pump capacity, 50,000 gpd safe yield
- Combined Safe Yield ~ 0.25 MGD
- Current/projected MDD exceeds safe yield



August 17, 2016

NOTICE

MUNICIPAL WATER USE RESTRICTIONS

Effective immediately: No customer shall use water furnished by the municipal water system for outdoor use. This restriction also includes no boat washing, housing washing or car washing.

These restrictions will be in effect until further notification.

Supply/Demand Management

- Town has acted to manage supply and demand:
 - Promote efficient water use
 - Incentives for energy efficient appliances
 - Outdoor water use bans
 - Issue notices and fliers
 - Tiered/excess water use rates
 - Residential use ~ 41.3 gpcd
 - Protect Water Supply

System Management

- Monitor land use and development
 - Restrict types of commercial use (car wash)
 - Enforce Center Island Watershed Overlay District
 - Enforce Wastewater Management Ordinance
 - Restrict expansion of water supply system
- Lower non-account water
 - Improve tracking of non-account water (Goal: 15%)
 - Perform leak studies, associated repairs (Goal: 10%)
 - Implement system management, preventative maintenance

Emergency Management

- Emergency Management Plan updated
- Jamestown recognizes Drought Watch/Warning
- 9-Step Process to monitor drought and act
 - Public notification, voluntary action
 - Outdoor water use restrictions
 - Lower water supply pressure
 - Restrict non-essential water use
 - Request emergency supply/assistance

Implementation Plan

- Recover Treatment Plant Backwash
 - Currently waste ~12 MG annually to Great Creek
 - Can recover ~ 8 MG of this at plant headworks
 - Construction expected in 2018
- Update Emergency Interconnection Agreement
- Supplement North Pond Supply
 - RIDOT Stormwater PS discharges to Bay
 - Evaluate redirecting discharge to North Pond watershed

Financial Management & Coordination

- Water Department operates as enterprise fund
 - ~\$1.2 Million Annual Revenue
 - ~\$1.0 Million Annual Expenses
- Quarterly billing, higher rates for excess use
- Joint water/sewer billing future consideration
- WSSMP consistent with Town of Jamestown Comprehensive Community Plan

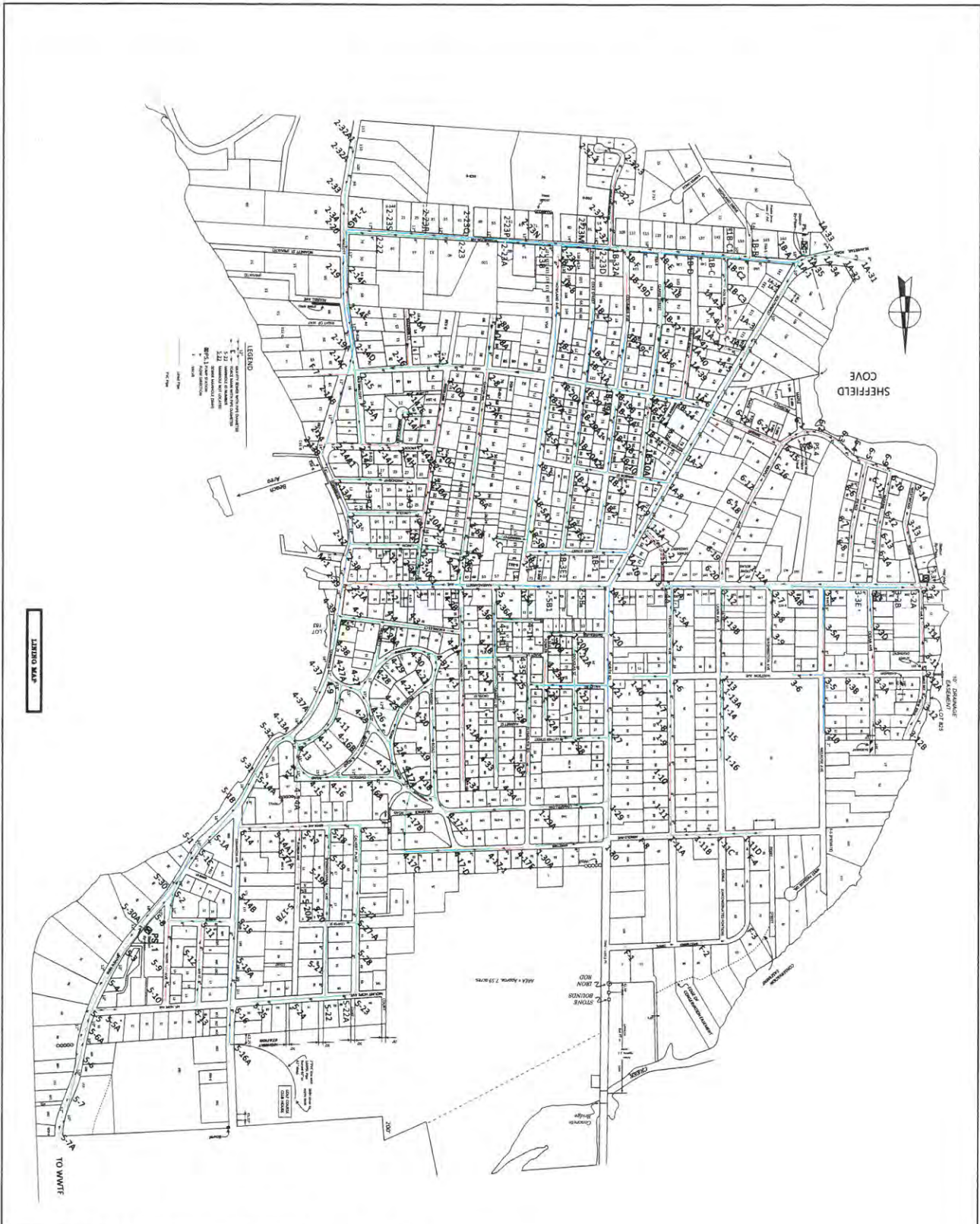
Questions?



Brandon Blanchard, P.E.
Managing Engineer
Pare Corporation
8 Blackstone Valley Place
Lincoln, RI 02865
401.334.4100
bblanchard@parecorp.com

Michael Gray, P.E.
DPW Director
Town of Jamestown
93 Narragansett Avenue, 2nd Floor
Jamestown, RI 02835
401.425.7255
mgray@jamestownri.net





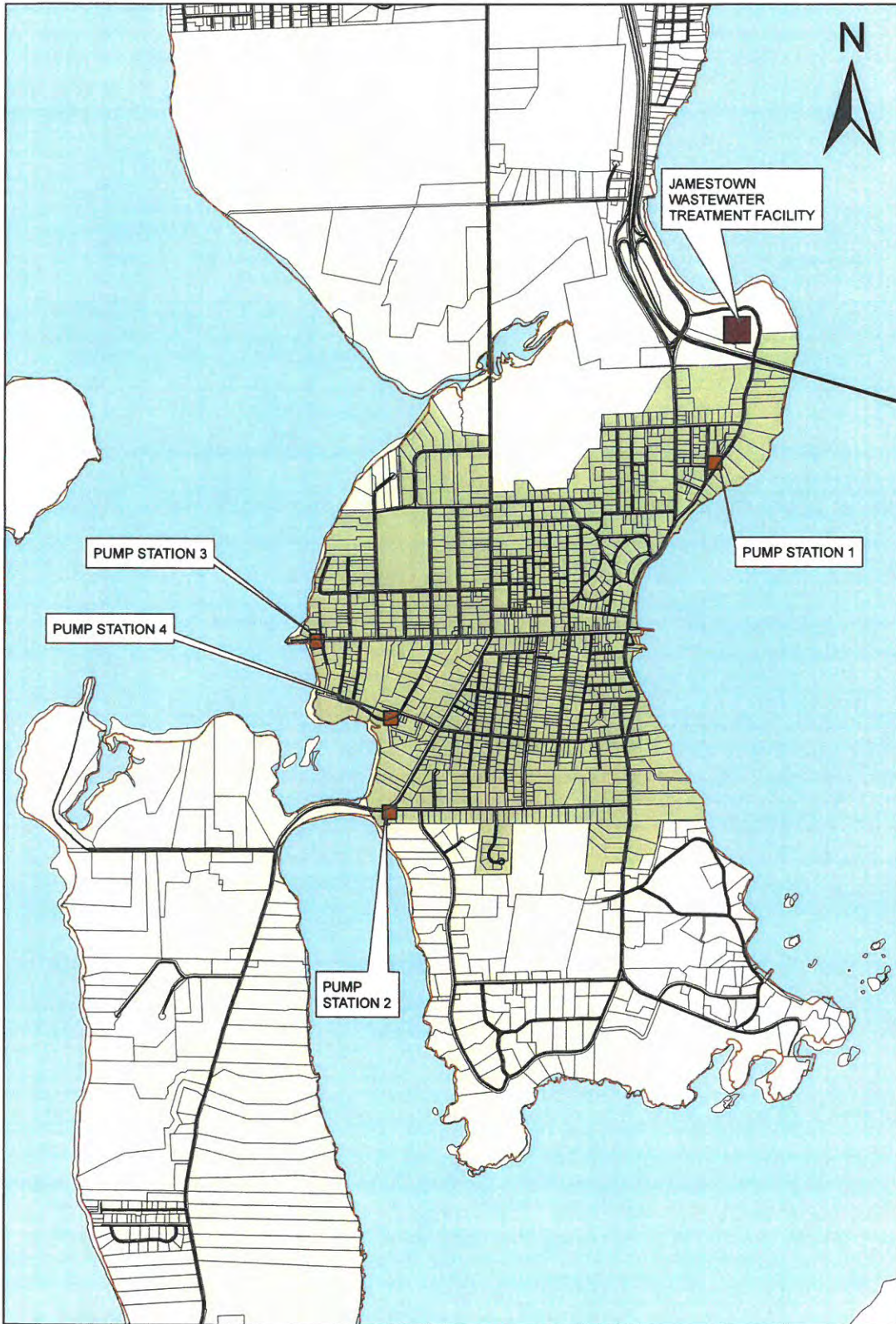
DATE: 01/21/2011

**SANITARY SEWER
COLLECTION SYSTEM**



JAMESTOWN WWT
1 FREEBODY LANE
JAMESTOWN RI 02835
(401) 423-7296

MAP FOR SEWER DET
USE ONLY
MAP NOT TO SCALE



JAMESTOWN SEWER SYSTEM OVERVIEW

3,000 1,500 0 3,000 Feet



1 inch = 1,500 feet

DECEMBER 2018

WASTEWATER SYSTEM

PLANT DESCRIPTION

The Jamestown water pollution control facility employs the extended aeration modification of the activated sludge process. This process is particularly applicable for plants serving small communities because of its ability to handle variations in the daily flow as well as momentary shock loadings. In addition, economy in operation is achieved because the plant operation is relatively simple.

Operating results over the years have shown that consistent BOD (Bio-chemical Oxygen Demand) removals in the range of 80-90% are obtainable. Furthermore, when a reasonable degree of control has been exercised, it has been the rule, rather than the exception, to achieve BOD removals in excess of 90%. Commensurate reductions in suspended solids have likewise been obtained.

Flow to the treatment facility is pumped from the Bay View Drive pump station. This station serves the Jamestown Village Area. Provisions have also been made in the design of the treatment facility to accept flow from a future pump station which will serve the Jamestown Shores area and East Shore Road area. Refer to Plate 1 for a diagram of the wastewater flow through the treatment facility. Flow through the plant is by gravity with an approximate 11' drop in water level from the head works to the chlorine contact tank.

Principal Design Criteria

The following criteria were used in the design of the treatment facility. Refer to the Appendix for further information.

Sewered Population (Residential)	2127
Per Capita Flow, gpd	100
Commercial Flow, mgd	0.03
Infiltration, mgd	0.22
Septage, gpd	4,000
Total Design Flow (Year 2000), mgd	0.73
Total BOD load, lbs/day	1,165
Total SS load, lbs/day	1,340

1-2

Aeration Tanks BOD loading, lbs/1000 c.f.	13.0
Oxygenation Supplied, lbs. O ₂ /lb BOD applied	5.0
Clarifier Overflow Rate, gal/sf/day	520
Sludge Holding Tank Capacity, cf/capita	1.4
Chlorine Contact Time @ Peak Flow, min.	30

Principal Design Criteria

The following criteria were used in the design of the treatment facility. Refer to the Appendix for further information.

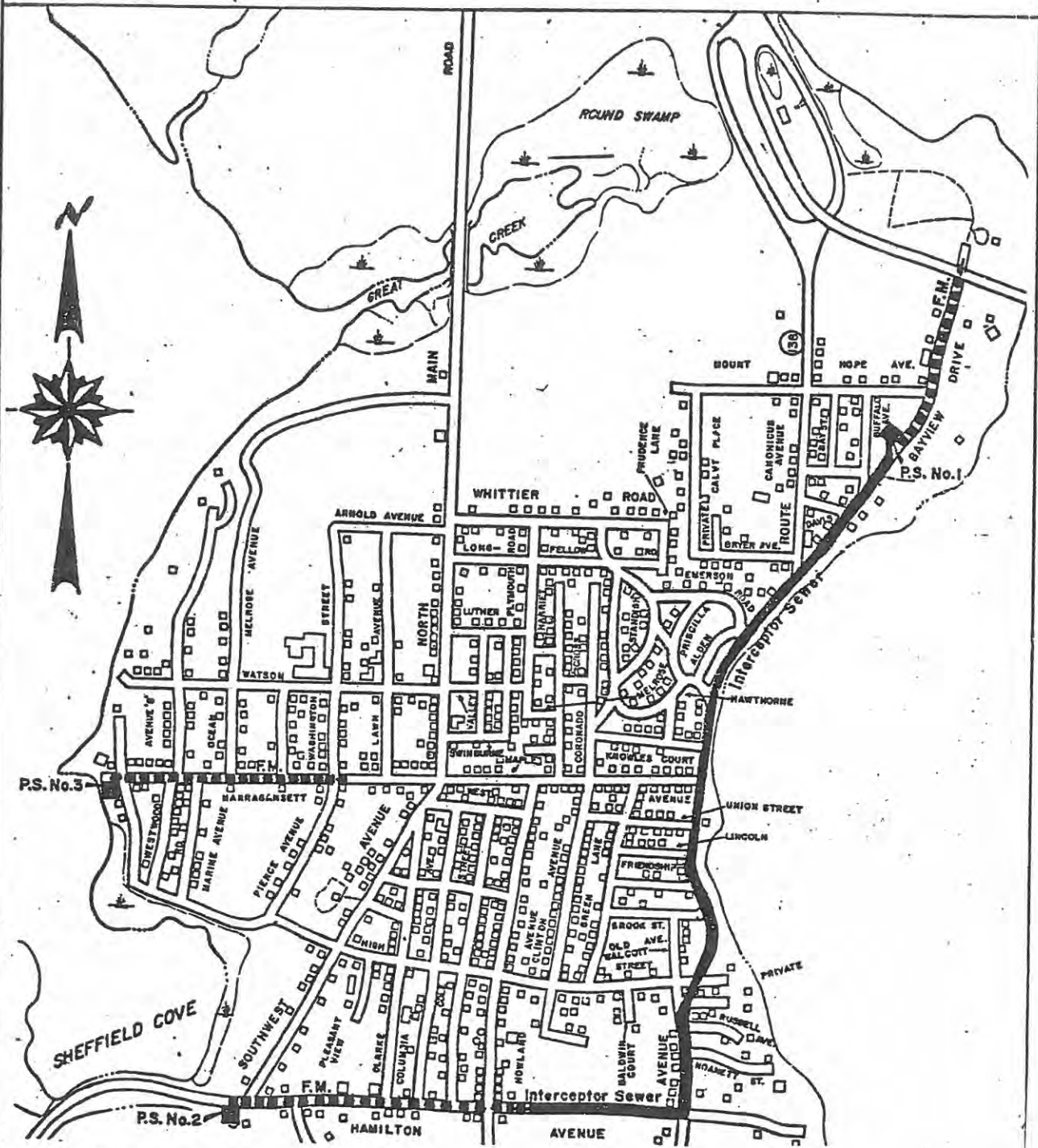
Sewered Population (Residential)	2,127
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Commercial Flow, mgd	0.03
Infiltration, mgd	0.22
Septage, gpd	4,000
Total Design Flow (Year 2000), mgd	0.73
Total BOD load, lbs/day	1,165
Total SS load, lbs/day	1,340
Aeration Tanks BOD loading, lbs/1000 c.f.	13.0
Oxygenation Supplied, lbs. O ₂ /lb BOD applied	5.0
Clarifier Overflow Rate, gal/sf/day	520
Sludge Holding Tank Capacity, cf/capita	1.4
Chlorine Contact Time @ Peak Flow, min.	30

Discharge Permit

Federal laws were enacted in October, 1972, (P.L. 92-500, Title IV) which amended the federal Water Pollution Control Act in such a way that a license or permit must be obtained and be complied with in order to discharge wastewater treatment plant effluent into navigable waters. If the State from which the discharge originates has a license or permit program approved by the EPA, the discharge license or permit will be issued by the State. If no such approved State program exists, the license or permit is issued by the EPA. The State of Rhode Island presently participates in the EPA discharge permit program. (The permit must be renewed at least every five years).

The permit stipulates the minimum quality of the effluent to be discharged. The laboratory test procedures required to establish effluent quality (and compliance with the permit requirements) are listed in Federal Register pages 28758-28760 (Vol. 38, No. 199, Tues. Oct. 16, 1973). (the State may petition for and receive waivers and variations on prescribed laboratory test procedures). The number of tests, type of sample tested and reporting/record-keeping formats will be in accordance with the State's approved program. Refer to the Appendix for a copy of the Permit.

INTERCEPTOR SEWERS, FORCE MAINS & PUMPING STATIONS JAMESTOWN, RHODE ISLAND



LEGEND

FORCE MAIN - - - - -
GRAVITY INTERCEPTOR —————

NOTE: FORCE MAIN FROM P.S. #3
JOINS EXISTING SYSTEM.

WHITMAN & HOWARD, INC.

ENGINEERS & ARCHITECTS

WELLESLEY, MASS.

PLATE No. 2

II. PROCESS DESCRIPTION

Wastewater Pumping

Because of the topography of the service area, four pump stations are required at various locations within the collection system (See Plate 2). The locations of these pump stations are as follows:

- Pump Station No. 1 – Bay View Drive
- Pump Station No. 2 – Hamilton Avenue
- Pump Station No. 3 – Narragansett Avenue
- Pump Station No. 4 – Maple Avenue

Raw wastewater is collected by gravity sewers and carried to a wet well after passing through a coarse bar screen in the influent channel at each station. Each pump station contains two pumps that draw from the wet well and discharge the raw wastewater through a force main to its point of discharge. Since Pump Station No. 1 pumps the entire wastewater flow directly to the treatment facility, variable speed control is utilized in order to minimize fluctuations in flow rate. Constant speed (on/off) pump controls are used at Pump Stations No. 2, No. 3 and No. 4.

Pretreatment

Initial treatment will take place at the pre-treatment facilities. Upon entering the structure, the raw sewage passes through a coarse bar screen which will retain any large objects, then flows through an aerated grit chamber where inorganic material such as sand, gravel and cinders settle out. Grit removal is necessary to prevent abrasive damage to mechanical plant equipment and reduce the possibility of clogging plant units. The grit chamber can be by-passed by operating the slide gates in the inlet channel. The influent then passes through a fine bar screen to remove finer debris.

Aeration

A 20 HP aerator in each of the four aeration tanks provides oxygen for the bacteria which feed on and decompose the organic material in the sewage. The aerators also mix the incoming sewage with the tank contents and with return activated sludge pumped from the clarifiers. Detention time in these tanks will range from 1 to 1 ½ days. The overflow from the aeration tanks passes over a weir and flows to the clarifiers.

Sedimentation

The mixed liquor overflow from the aeration tanks contains active bacteria which have absorbed and adsorbed material from the sewage. In the clarifiers these bacteria flocculate and settle out as sludge, allowing clear effluent to pass over the weirs. These tanks will provide approximately 6 to 8 hours detention time throughout the design period.

252 Narragansett Ave.
Jamestown, RI 02835



Dutch Harbor Boat Yard

Phone: (401) 423-0630

Fax: (401) 423-3834

To: Michael Gray

From: Joseph McGrady

Subject: Dutch Harbor Boatyard Water Meter 89536116

Mr. Gray,

This letter is in reference to a bill we received for \$13,931.60 for water and sewer usage at 252 Narragansett Ave. The associated account number is 11-021010. The amount was staggering and approximately \$12,000.00 more than what we expected to pay based on our four plus year history since owning the Boatyard. This amount of money owed puts a very difficult strain on our small business.

We immediately investigated and found a leak in a water line attached to our dock that supplies the single garden hose at the end of our dock. Even though the leak had most probably been active for 2-3 months, we did not notice since there was still pressure to the hose. The only other item to be supplied by this water meter is the single sink of our small building that the Shack restaurant operates from just two months a year. That sink drains (water only) into a small tank with a pump that gets pumped to the sewer system. The line to the dock does not use any sewer. All of the leak went directly into the ocean.

We are requesting to be relieved from the sewer portion of this very high bill since the leak went into the ocean. We request the charges of \$4100.04 and \$1921.25 be taken off of our bill since we did not use the sewer. Additionally, if there is any relief that could be given to the excess water charge that would be greatly appreciated.

If you have any questions, please contact me at joe@dutchharborboatyard.com or at 508-280-4789. Thank you for your attention to this unfortunate matter.

Sincerely,

Joe McGrady
Dutch Harbor Boatyard

**Town of
Jamestown, Rhode Island**

PO Box 377
Jamestown, RI 02835- 1509
Phone: (401) 423-7220
Fax: (401) 423-7229



Date: December 14, 2018

To: Board of Water and Sewer Commissioners

From: Michael Gray
Public Works Director

RE: Water and Sewer Bill
Dutch Harbor Boat Yard

I am in receipt of a letter from Mr. Joe McGrady, the owner of the Dutch Harbor Boat Yard, regarding a quarterly bill received from the water and sewer department. The letter is in reference to excessive water use at his facility that was discovered during a meter read for the account. An investigation determined that the cause of the excess use was from a leaking hose on the dock.

Mr. McGrady is requesting relief from the sewer portion of his bill since the water did not enter a sewer. Historically the Commission has granted this request if it is determined that the discharge was outside of the dwelling or into the ground. The Commission has not given relief to a property owner for the water side of the bill since there is a cost of treating and delivering water to the property. Staff from the water department did confirm that the leak did not enter the sewer.



TOWN OF JAMESTOWN

One Day Event/Entertainment Application

\$5.00 Application Fee

Date Rec'd _____
Office will enter date

All licenses are issued subject to the resolution of debts, taxes and appropriate signatures
(This form can be used with or without vendors)

Please complete the following information:

- Seasonal Event
- Parade
- Race:
 - Bicycle/Wheelchair
 - Run/Jog/Walk/Wheelchair
 - Marine Vessel
- Art/Craft Show
- Theatre/Film Production
- Concert
- Miscellaneous Function (please explain) _____

RECEIVED
18 OCT 10 AM 9:44

Name of Event: (if applicable) Jamestown Rhode Race

Date of Event: Saturday, September 21st, 2019 Hours of Event: 7 am -10:30 am

Location of Event: Fort Getty & town roads-map attached Number of people attending: 650

Name of Applicant/ Business: Rhode Races & Events, Inc.

Mailing Address: 3 Mayo Drive Business Phone #: (401) 427-7764
Warren, Rhode Island 02885

Contact Person: Karen Zyons Phone Number: (401) 427-1488

List the type of entertainment being requested, if applicable (Band, DJ, etc.) DJ

Who will the event benefit? Various local organizations

Type of Operation: (Private, State Sponsored, Non-Profit): Private

R.I. Show Promoter's Permit Number, per RIGL § 44-19-1, (if applicable): _____

If the applicant is a Non-Profit organization, is it registered with the State? Yes No

RI Tax ID #: 47-5412470 Non-Profit ID #: _____

Number of Vendors/Peddlers: (circle one) N/A 1-10 11-20 21-30 31-40 41-50
(**\$5.00 each Vendor/Peddler in addition to Application Fee**)

A list of vendor/peddler and fee must be submitted to the Town Clerk's Office with this license. Vendor/Peddler list Must include name, address, phone number, date of birth, type of merchandise to be sold and exact location of sales.

What types of items will be sold at this event? _____

Will food be sold at the location? *If yes, you must contact the R.I. Department of Health* Yes No **X**

Will alcohol be provided and/or served at this event? *If yes, Alcohol Liability Insurance must be provided* Yes No **X**

Will traffic control or a public facility be needed? **X** Yes No

If yes, Please contact the Jamestown Police Department, Public Works Department and/or the Recreation Department for rates and forms for approval.

Note: All applicants must submit a liability insurance policy with coverage in the amount of \$1,000,000 (one million dollars) when using Town owned property. Certificate of insurance: Yes No

If there is additional information for the Town Council that you would like to add please attach separate correspondence. **Will provide upon renewal**

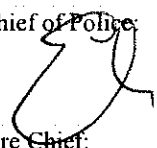
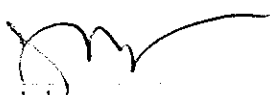
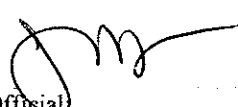

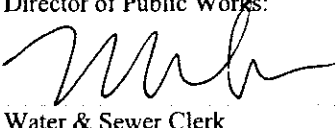
Signature of Applicant:

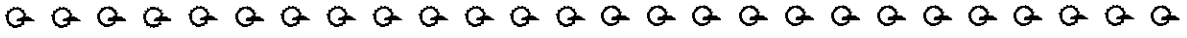
Please attend the Town Council meeting on the 5 day of Nov, 2018 for Council review.

For Office Use Only

License Fee: \$ _____ Ins. Policy: _____ Ft. Getty Rental Permit: _____

For Approval: Please sign, date & provide approximate cost to Town.

Department	Date	Approximate Cost or Comments
Town Administrator:		
Chief of Police: 		DOT Police Reg'd details
Fire Chief: 	10.31.18	
Fire Marshal: 	10.31.18	
Zoning Official:		
Director of Parks & Recreation: N/A 	9/8/18	
Director of Public Works: 	10/12/18	
Water & Sewer Clerk		
Tax Collector		



This application has been **GRANTED/DENIED** by the Jamestown Town Council at a meeting held on the _____ day of _____, 20____ for the event scheduled for: (date) _____ (time) _____ with a location of _____.

Issued: _____

Cheryl A. Fernstrom, CMC, Town Clerk

Please keep this license on hand for the day of the event.

RHODE RACES



MILE MARKERS



WATER STATION



RESTROOMS

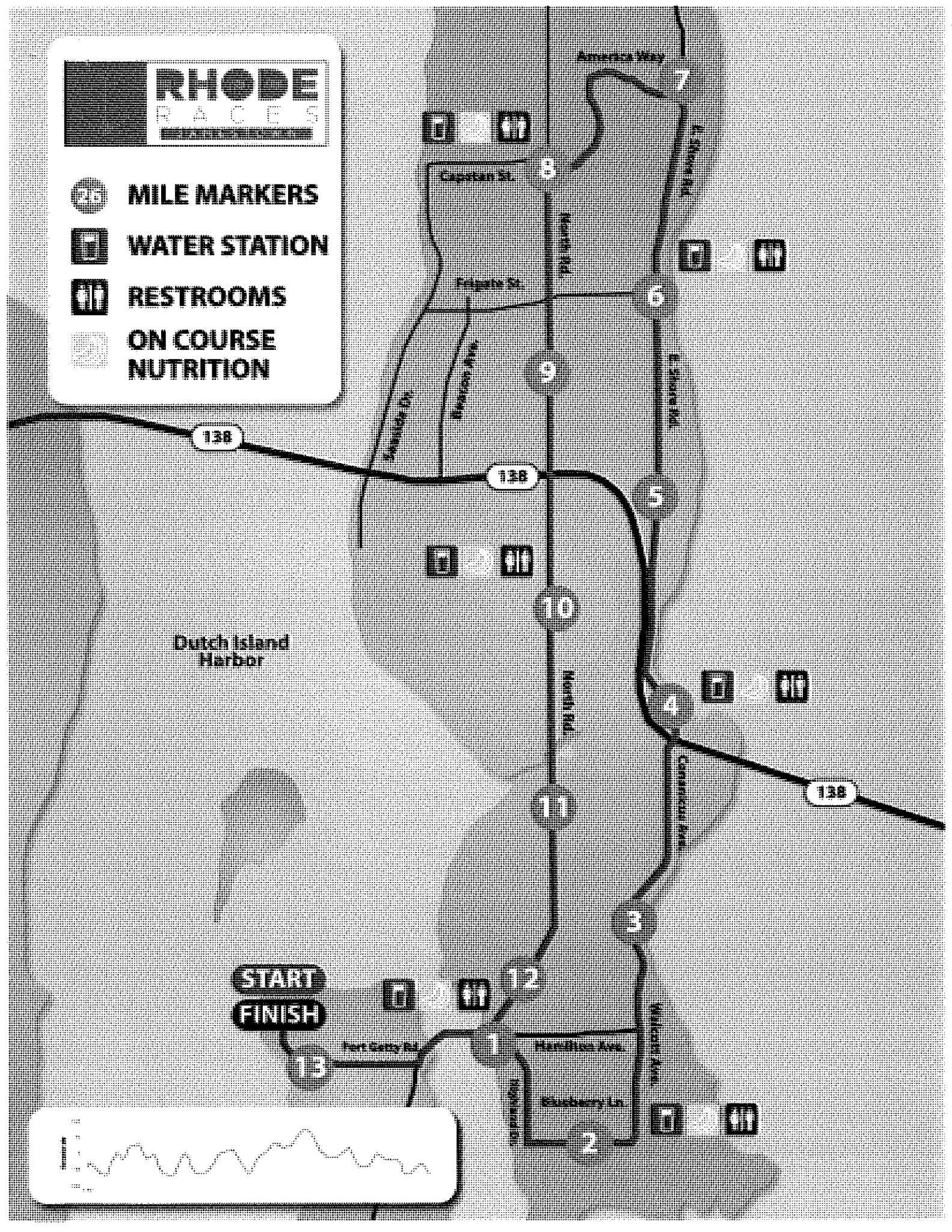


ON COURSE NUTRITION

Dutch Island Harbor

**START
FINISH**

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13
14





TOWN OF JAMESTOWN

One Day Event/Entertainment Application

\$5.00 Application Fee

Date Rec'd _____
Office will enter date

18 DEC -5 AM 11:26
RECEIVED
TOWN OF JAMESTOWN

All licenses are issued subject to the resolution of debts, taxes and appropriate signatures
(This form can be used with or without vendors)

Please complete the following information:

- Seasonal Event
- Parade
- Race:
 - Bicycle/Wheelchair
 - Run/Jog/Walk/Wheelchair
 - Marine Vessel
- Art/Craft Show
- Theatre/Film Production
- Concert
- Miscellaneous Function (please explain)

Name of Event: (if applicable) CIAA ART OPENING

Date of Event: SEE ATTACHED Hours of Event: 5:00 - 7:00 PM

Location of Event: Town Council Chambers Number of people attending: 10 - 30

Name of Applicant/ Business: Conanicut Island Art Association

Mailing Address: PO Box 229 Business Phone #: _____
Jamestown, RI 02835

Contact Person: Rick Meli Phone Number: 401-368-5530

List the type of entertainment being requested, if applicable (Band, DJ, etc.) _____

Who will the event benefit? The Community and Art Association

Type of Operation: (Private, State Sponsored, Non-Profit): Non Profit

R.I. Show Promoter's Permit Number, per RIGL § 44-19-1, (if applicable): _____

If the applicant is a Non-Profit organization, is it registered with the State? Yes No

RI Tax ID #: 203272833--00 Non-Profit ID #: _____

Number of Vendors/Peddlers: (circle one) N/A 1-10 11-20 21-30 31-40 41-50
(\$5.00 each Vendor/Peddler in addition to Application Fee)

A list of vendor/peddler and fee must be submitted to the Town Clerk's Office with this license. Vendor/Peddler list Must include name, address, phone number, date of birth, type of merchandise to be sold and exact location of sales.

What types of items will be sold at this event? Original Art Work

Will food be sold at the location? *If yes, you must contact the R.I. Department of Health* Yes No

Will alcohol be provided and/or served at this event? *If yes, Alcohol Liability Insurance must be provided* Yes No

Will traffic control or a public facility be needed? Yes No
If yes, Please contact the Jamestown Police Department, Public Works Department and/or the Recreation Department for rates and forms for approval.


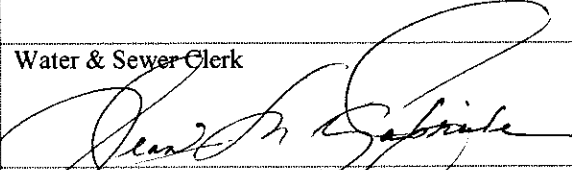

Note: All applicants must submit a liability insurance policy with coverage in the amount of \$1,000,000 (one million dollars) when using Town owned property. Certificate of insurance: Yes No

If there is additional information for the Town Council that you would like to add please attach separate correspondence.

Signature of Applicant: *Rick Meli*

Please attend the Town Council meeting on the _____ day of _____, 20____ for Council review.

For Approval: Please sign and date

Department	Date	Approximate Cost or Comments
Town Administrator:		
Chief of Police:		
Fire Chief: 	12.6.18	
Director of Public Works:		
Water & Sewer Clerk 	12/5/18	
Tax Collector 	12/5/18	

This application has been **GRANTED/DENIED** by the Jamestown Town Council at a meeting held on the _____ day of _____, 20_____ for the event scheduled for: (date) _____ (time) _____ with a location of _____.

Issued: _____ Cheryl A. Fernstrom, CMC, Town Clerk

Please keep this license on hand for the day of the event.

January 12

CIAA Town Hall Gallery 2019

> **First Show 2019.**

January 10 - March 14

The Works CIAA Board Members Past and Present

Intake January 10 1:00-6:00 pm

Artist Reception. Feb. 14, 5 - 7:00 pm

Artist Reception?

> **2nd Show** *March 14th - May 23*

Intake March 14th 1:00- 6:00

Opening March 28 5:00 - 7:00

March 17

> **3rd Show** *May 23 - September 5*

Intake May 23 1:00- 6:00 pm

Opening May 30, 5:00-7:30 pm

> **4th Show** *September 5 - November 7th*

Intake September 5th 1:00 - 6:00 pm **Opening** Sept 12th (one week later) 5:00-7:00

> **5th Show** - November 7th - *Jan 9*

Winters Edge ✓

Intake November 7, 1:30/ 6:30

Opening. November 14, 5-7pm ✓

Other Events

45th Annual Summer Members Show

*Check Website for Date

GREAT BIG Holiday Arts and Craft Fair

* Check Website for Date

read center

TOWN OF JAMESTOWN

Town Clerk's Office
93 Narragansett Avenue
Jamestown, RI 02835
423-7200 ~ fax: 423-7230

Bingo License Application

18 NOV 14 PM 4: 21

RECEIVED
TOWN CLERK'S OFFICE

Please supply the Town Clerk's Office with the following:

State Permit

License Fee \$100.00

Name and Address of Applying Organization:

*Friends of Jamestown Seniors Inc
6 West Street, (P.O. Box 184) Jamestown, R.I. 02835*

Organization Phone #: *1-401-423-2658*

Full Name, Address and Phone # of Person Applying:

*Thomas P. Tighe 4 West Street, Jamestown, R.I.
423-1713*

Address where drawing will be held:

6 West Street, Jamestown, R.I.

Date of Drawing: *December 1, 2018 - November 30, 2018*

Signature of Applicant:

Thomas P. Tighe

All Tax & Water Assessments must be PAID TO DATE prior to any Town Council action.
Your application will not be acted upon should payment of these be in arrears.

Town of Jamestown, Rhode Island

For Office Use Only

Approval: Please Sign & Date

Chief of Police: *E. All* 11/16/18

Fire Chief: *JMP* 11.19.18

Zoning *Cheryl A. Fernstrom* 12-3-18

Water & Sewer Clerk: *Joseph Gabrielle* 11/14/18

Tax Collector: *Joseph Gabrielle* 11/14/18



This application has been **GRANTED/DENIED** by the Jamestown Town Council at a meeting held on the _____ day of _____, 2018 for the period of **December 1, 2018 to November 30, 2019**

Issued: _____

Cheryl A. Fernstrom, CMC, Town Clerk

Please display this license in a prominent place in your establishment



RHODE ISLAND STATE POLICE

Charitable Gaming Unit

**311 Danielson Pike
North Scituate, RI 02857**

Telephone: (401) 764-5568

10/4/2018

AUTHORIZATION TO CONDUCT SENIOR CENTER BINGO

Friends of Jamestown Seniors
c/o Mr. Thomas Tighe
4 West Street
Jamestown, RI 02835

File No. 673 (18RIX1-1278-OF)

Dear Mr. Tighe:

This certificate of approval authorizes the above individual of **Friends of Jamestown Seniors**, located at 6 West Street, Jamestown, RI 02835, to conduct senior center bingo for its members/residents, with total daily prizes not to exceed \$400, at **6 West Street, Jamestown**, Rhode Island, on **Wednesday**.

Your organization has been assigned **File No. 673**. All correspondence with the Division of State Police must include your designated file number.

This authorization is granted under Sections 11-19-30 through 11-19-41 of the General Laws of Rhode Island, 1956 as amended. No one under the age of eighteen (18) shall be allowed to participate in the game of bingo. The game, which is for recreational purposes, shall be open only to members/residents of the complex and their guests, clarified as follows: EACH RESIDENT IS ALLOWED TO PURCHASE OR REQUEST AN ADMISSION TICKET FOR ONE GUEST, WHICH MUST CLEARLY INDICATE THAT THE HOLDER IS A GUEST AND MUST BE PURCHASED AT LEAST THREE HOURS PRIOR TO THE START OF THE GAME.

It is understood that your organization will comply with the bingo laws and the Rules and Regulations set forth by the Rhode Island State Police pertaining to the game of bingo. The proceeds of the game shall be used for bona fide charitable purposes. Detailed financial records of gross and net receipts for each bingo occasion, as well as expenses and use of bingo funds must be kept by your organization for a period of at least three years. Said records shall be made available to the State Police, upon request.

This certificate of approval is valid until **August 31, 2019**. You must present this certificate of approval to your local licensing authority (Town/City Hall), if required, so that a license may be issued for the particular bingo game or games.

If you have any questions, you may contact the Charitable Gaming Unit at (401) 764-5568.

Sincerely,

Captain Gerald M. McKinney
Charitable Gaming Unit

Cc: Jamestown Police Department & State Fire Marshal

We Are Not Open on Holidays

TOWN OF JAMESTOWN

Town Clerk's Office
93 Narragansett Avenue
Jamestown, RI 02835
423-7282 ~ Fax: 423-7230

RECEIVED
TOWN OF JAMESTOWN, RI
18 NOV 30 PM 1:06

Holiday License Application

Please provide the following:

- Application Fee: \$20.00 Retail Sales Tax Permit
 Department of Health Certificate (if applicable)

License Holder:

Permit for the Period of: December 1, 2018 to November 30, 2019

Corporate Name: Young Beauty Corp.

Doing Business As: (dba) Young Nails & Spa

Location of Business: 23 Narragansett Ave. Jamestown, RI 02835

Business Phone: 401-560-0355 RI Retail Tax ID #: 2-0953-3562

Hours of Operation: Mon-Fri 9:30am-7:00pm, Sat: 9:30am-6:00pm, Sun:10am-5:30pm

Business Address/Mailing Address & Phone Number (if different from above):

Partnerships & Corporations: Please list names, addresses & dates of birth for all partners and principal officers/stockholders:

<u>Name</u>	<u>Address</u>	<u>Date of Birth</u>
<u>Jinghua Jin</u>	<u>23 Narragansett Ave. Jamestown, RI 02835</u>	<u>01/04/1978</u>

Type of Operation: (restaurant, bakery, gift shop, etc.)

Nail Salon

Signature of Applicant: 


All Tax & Water Assessments must be paid to date prior to any known Town Council Action.
Your application will not be acted upon should payment of these be in arrears.

For Office Use Only

Application Fee: \$20.00

Paid/Date: _____

Approval: Please Sign & Date

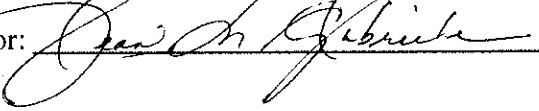
Chief of Police:  12/3/18

Fire Chief:  12.3.18

Fire Marshall:  12.3.18

Zoning Official:  12.3.18

Water & Sewer Clerk: _____

Tax Collector:  12/3/18



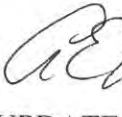
This application has been **GRANTED/DENIED** by the Jamestown Town Council at a meeting held on the _____ day of _____, 2018 for the period of _____

Issued: _____

Cheryl A. Fernstrom, CMC, Town Clerk



TOWN OF JAMESTOWN
93 NARRAGANSETT AVENUE
P.O. Box 377
JAMESTOWN, RHODE ISLAND 02835

TO: HONORABLE TOWN COUNCIL
FROM: ANDREW E. NOTA, TOWN ADMINISTRATOR 
SUBJECT: DECEMBER 17, 2018 - PROJECT AND BUSINESS UPDATE
DATE: December 13, 2018

The following business items are provided as part of the December 17, 2018 - Administrators Report. These items reflect ongoing projects and initiatives that are under review and in various stages of development with the Town staff and some that may require further Town Council direction.

A) **Town Council Transition and Onboarding Program:**

Included for the Town Council's review is an introductory onboarding binder made up of important documents and departmental updates on various local activities and initiatives. The success of many local initiatives and the implementation of various goals and objectives of the Town Council relies heavily on the working relations of the Council and staff, communication, professional familiarity of issues, public outreach and engagement and the ability to work collaboratively. The Town staff will be available to answer any questions the Council may have or provide additional information for you on any of the activities noted within the Department specific updates. As noted previously, Town staff will be reaching out to coordinate any departmental meetings you may be interested in scheduling and in organizing time for a tour of the various town facilities.

B) **Rhode Island League of Cities and Towns – Energy Aggregation Program:**

Included for the Council's review is the first of many future POWERLINE Newsletters, sponsored by the non-profit, Power Options, the RILCT new Rhode Island Energy Aggregation Program (REAP) partner under our new energy agreement with Constellation. The Town is presently locked into a three-year contract with Direct Energy that ends in 2019 and will plan to reassess our electricity needs and develop various options to best serve the community in the coming years. The (attached) newsletter refers to many of Power Options programs and various member services being offered to municipalities in Massachusetts, Connecticut and Rhode Island. The Rhode Island League of Cities and Towns new (REAP) Agreement extends through 2022.

C) **Connect Greater Newport:** County-Wide Business Retention and Expansion Efforts

Included for the Council's background is a summary report on the inaugural strategy for regional economic development efforts in Newport County during 2018-2023. Also provided is a Business Retention and Attraction Summary Report and information from our most recent Steering Committee meeting held earlier this month.

D) **Rhode Island League of Cities and Towns Legislative Preliminary Agenda:**

The Legislative Committee of the RILCT has begun meeting to review and recommend legislative priorities for the 2019 General Assembly session. The list below includes the top priorities identified by the member legislative survey and other topics that we expect to consider in 2019. These priorities are being refined by the Executive Board in developing the final proposals for January.

1) State Aid to Municipalities – FY 2020 will be the third year of motor vehicle excise tax phase-out and the most expensive from a state reimbursement perspective. For communities to remain whole for the lost revenue, the state will need to contribute approximately an additional \$37.6 million for reimbursement, up from \$20.2 million in FY 2019. With the state facing a projected deficit of approximately \$110 million in FY 2020, we have heard that the Governor may propose delaying or extending the implementation schedule to reduce the state obligation in FY 2020. The RILCT is not expecting significant changes to other state aid programs such as Distressed Communities or Payment In Lieu of Taxes (PILOT).

2) Collective Bargaining / Binding Arbitration – After the Governor's veto of contract continuation legislation in 2017, labor groups are expected to revisit the issue in the 2019 legislative session. There may also be a push for binding arbitration for teachers. The Governor's office seems to be opposed to contract continuation legislation in its earlier form but has expressed interest in compromise language if all parties can agree. The League Executive Board has also approved a legislative effort for 2019 to narrow the scope of binding arbitration decisions, with outside counsel retained to research and draft legislation.

3) School Aid Funding & School Construction – FY 2020 marks the ninth year of the school funding formula implementation. Numerous communities received increasing state aid for the first seven years (a net annual increase of ~\$30 million) but are now seeing state aid plateau -- placing greater pressure on municipalities to fund the growing costs of school operations. With policymakers likely reluctant to reopen calculations on the school funding formula, legislative advocacy would likely need to be focused on specific programs. In FY 2020, some school districts will also face increased maintenance costs to comply with the new spending targets (the FY 2020 target is 1.5% of operating budget -- up from 1.0% in FY 2019 -- though many communities will likely attain the higher target with no new outlays).

Further, RIDE's School Building Authority will develop processes and policies to distribute the \$250 million in school construction bond funds. Construction trades groups may request mandatory Project Labor Agreements (PLA) for any school construction project. With numerous items still unresolved, the League and its members should monitor this process carefully.

- Continue to advocate for legislation and initiatives that provide additional funding for targeted cost drivers (e.g., special education, English Language Learners, regional school districts, etc.).
- Monitor implementation of new school construction and maintenance statutes. If regulations do not provide appropriate local control or flexibility (e.g., allowing contributions to capital reserve

funds to count toward the maintenance spending target, even if not expended in a fiscal year), be prepared to advocate for changes in the FY 2020 budget or separate legislation.

4) **Transportation & Infrastructure** – In the 2018 legislative session, the League supported successful legislation to create a municipal infrastructure program similar to MassWorks in Massachusetts. The legislation, supported by GrowSmartRI and the RI Builders Association, creates a new competitive grant program, administered by the Department of Administration, to fund projects “in areas or districts that communities have determined are best suited to efficiently accommodate future growth and redevelopment, largely in previously developed areas with some level of existing or planned infrastructure.” However, no funding source was identified in the legislation, and efforts to capitalize the fund with a 2018 bond were unsuccessful.

5) **Tipping Fees** – On November 28, 2018, the board of the RI Resource Recovery Corporation (RIRRC) approved a proposal not to increase municipal tipping fees in FY 2020 and FY 2021. The decision not to change fees followed two consecutive increases -- from \$32 per ton to \$39.50 in FY 2018 and to \$47 in FY 2019.

6) **Affordable Housing / Housing Development** – The Governor’s Administration and Senate Policy Office are both looking into legislation or initiatives to promote housing availability and affordability in Rhode Island. Broader than the standard conversations about affordable housing, these discussions include evaluating the factors contributing to slow housing starts in the state. The development community has expressed concern with the permitting process in many cities and towns, but the League has also explained the financial and operational challenges that some communities face with new development (e.g., lack of infrastructure, costs of services exceeding property tax revenue, inconsistency with comprehensive plan, etc.).

- Establish League’s principles on the role of cities and towns in residential, multifamily and commercial housing development, emphasizing local control and decision-making. Determine League position on Accessory Dwelling Units by right. Determine what obstacles exist to desired development from the municipal perspective and advocate for appropriate resources or legislation to address those concerns, if requested.

Also, some affordable housing groups have expressed interest in reviewing current affordable housing requirements and incentives to see if revisions would improve the rate of affordable housing development. Representative Maldonado chairs a House Study Commission on Low- and Moderate-Income Housing (LMIH), which is expected to issue legislative recommendations in 2019.

- Work with members to determine what revisions to the LMIH Act would be useful to municipalities in an effort to shape the Study Commission’s recommendations. For example, numerous League members appeared before the Maldonado Commission and objected to the 10% threshold applied to every community.

(Other Topics)

Additionally, the League and member communities have been considering other areas for legislation, including the following:

- **EMS Regulations** – This year, the Department of Health issued new draft regulations for Emergency Medical Services and ambulances. The EMS regulations were shaped by an EMS Advisory Committee, which has no municipal representatives. The draft regulations would have interfered with local control of EMS services and presented a substantial unfunded mandate. League member advocacy appears to have caused DOH to revise the regulation to address our concerns.
- **Short-Term Rentals** – Numerous communities are looking into registering, permitting and monitoring short-term rentals (AirBnB, HomeAway, etc.). Representative Lauren Carson chairs a House Study Commission on Tourism that is exploring this policy area, and Newport and Warwick have been active with their own enforcement efforts. Also, Providence is developing an ordinance that would require licensing of short-term rentals when the landlord is absent from the premises. The League is working with URI Master of Public Policy students on a research project to develop policy options for cities and towns. Several bills to regulate short-term rentals were introduced last session but not enacted; we expect similar bills to resurface this year.
- **Tax Assessment & Appeals** – An adverse decision by the RI Supreme Court (*Balmuth/Qua/Antle v. Town of Portsmouth*) opens the door for property owners to appeal tax assessments on an annual basis, which could increase legal costs for cities and towns and reduce revenues. There have been periodic meetings with the Lieutenant Governor, RIPEC and the Assessors Association focusing on whether Rhode Island should move to annual valuation updates – the current practice in Massachusetts. Several options include:
 - Work with stakeholders to determine an appropriate legislative response to the Supreme Court decision. Approaches could include one or more of the following provisions: permit annual updates -- likely with the request that the state cover a portion of the costs, as with the three-year statistical revaluations; clarify that assessment appeals must be limited to once per three-year assessment period; reduce the interest that municipalities pay on tax judgments (currently 12%) to a lower level, such as the prime rate plus 3%, thereby reducing the incentive for plaintiffs to delay the process;
- **Injured on Duty** – The Governor’s FY 2019 budget request included language that would have limited the time that state public safety employees could remain on Injured on Duty status, most notably by ending IOD status during appeals of adverse decisions on disability pensions by the Retirement Board or other relevant body. The proposal was limited to state employees, and the League testified in support of the proposal with a recommended expansion to apply to municipal employees. Both efforts were unsuccessful, but the Raimondo Administration will likely revisit the issue in the FY 2020 budget. The League has been invited to a state IOD legislative working group, and the Administration may want some indication that the League and its members would support a broader IOD reform.
- **Medical Marijuana / Legalization** – The Governor’s FY 2019 budget request included a major expansion of compassion centers, which the General Assembly did not accept. The Governor’s proposal did not have a defined role for cities and towns in siting the new facilities, with Administration officials noting that municipal concerns would be heard through the Department of Business Regulation’s regular permitting process. Also, though the General Assembly leadership has

been reluctant to endorse marijuana legalization, a persistent deficit and Massachusetts' recent legalization may prompt policy makers to revisit this issue.

- **Land Use and Renewable Energy** -- Generic land use issues, including time frames for permitting, have been an annual challenge for the League. Some advocates have pushed changes to local land use authority under the argument of supporting jobs and construction activity, and we expect to see similar proposals this year (see #6 above). On renewable energy, the Office of Energy Resources had convened a broad stakeholder group, including the League and municipal planners, to encourage consistency and clarity in the siting of solar projects while maintaining local oversight. We expect that effort to yield legislation on solar siting in the 2019 session.
- **Energy Facility Siting Act** – Former House Judiciary Chair Cale Keable introduced legislation giving municipalities greater input into decisions of the Energy Facility Siting Act. (The League was represented on an EFSA Study Commission in 2018 and supported the resulting legislation.) Following Chairman Keable's reelection loss, it is unclear whether other representatives or senators will continue this effort. If so, the League may be asked to provide feedback or support on the Keable bill or other similar legislation.
- **Local Tobacco Ordinances and Pending Lawsuits** – Several communities have established ordinances regulating the sale of certain tobacco products. Tobacco companies have successfully challenged these ordinances because state law does not explicitly grant local government this authority.
- **Local Permitting**
 - *Class P Liquor Licenses* – Providence has noted that some caterers with Class P liquor licenses have begun serving liquor and offering entertainment in their establishments. Providence has proposed legislation in 2018 to tighten the usage of Class P licenses, and other communities may be interested in supporting that effort when it returns in 2019.
 - *Building Inspector Certification* – Several communities have noted the challenges of recruiting and retaining building inspectors, with stringent professional certification requirements identified as one contributing factor. The League or its members may wish to propose alternative certification standards or allow a greater timeframe for a new employee to gain required certifications. The Senate Policy Office has considered legislation to
 - *Stay of Proceedings for Development* -- In Providence, any person or entity can appeal any decision of the Department of Inspections and Standards and/or any of its zoning, planning, building boards at any step in the process – examples, grant of a variance, or decision by DIS that certain installation meets code. The filing or notice of appeal institutes a stay, which stops all work until the appeal is heard, which can typically take 30-45 days.

The League is also prepared to develop/update/reiterate its positions on **tangible taxes, local pension issues** and other perennial topics.

PROVIDING FOR TODAY

POSITIONED FOR TOMORROW

POWERING THE FUTURE



PowerOptions was proud to sponsor—and to ride with—the MetroWest YMCA team at the 27th Annual Rodman Ride for Kids

The MetroWest YMCA, a recipient of PowerOptions' 20 For 20 awards, allocated a portion of their \$10,000 donation to sponsoring their Rodman Rides team, thereby leveraging the support to raise additional funds for Y programs and services in the community.

The Rodman for Kids is a matching gift charity that raises funds for youth-focused social services agencies that support at-risk children in Massachusetts. Each fall, they and their affiliated charities host a 25-, 50-, and 100-mile noncompetitive cycling tour—the #1 single-day athletic fundraiser in the nation supporting at-risk kids.

In addition to the Rodman Rides sponsorship, the MetroWest YMCA will use the 20 For 20 donation to help support local children and families in need throughout their eight-town service area.

"We are grateful for the thoughtful and generous support of PowerOptions and for our partnership with them," said Rick MacPherson, President & CEO of the MetroWest YMCA. "Their grant will help us provide after-school programming, summer camp experiences, and quality early education for local children and families in need."

Three-Year Energy Efficiency Plan Favorable to Nonprofits

On October 31, the Commonwealth's gas and electric utilities and the Cape Light Compact (together, the Program Administrators) filed the plans for the 2019-2021 Three-Year Energy Efficiency Plans at the Department of Public Utilities. The plans represent an evolution of Massachusetts' energy efficiency programs and are intended to deliver deeper savings from new initiatives, especially in traditionally underserved populations, such as nonprofits. PowerOptions is proud to support these plans.

Cindy Arcate, PowerOptions President and CEO, provided crucial input on the development of the plan as a voting member of the Energy Efficiency Advisory Council representing Massachusetts nonprofits. She advocated relentlessly for the interests of Massachusetts nonprofits, and believes that the final plans represent a step forward to achieving greater energy efficiency for PowerOptions members.

When the Program Administrators filed their original plans back in April, PowerOptions was concerned that they were not aggressive enough and would not continue Massachusetts' nation-leading investment. However, through significant negotiation between the Program Administrators, the Energy Efficiency Advisory Council, and numerous outside stakeholders, all of whom contributed to the final, innovative plans, PowerOptions is now eager for the plans to be approved and operational.

The energy efficiency plans have a budget of nearly \$2.8 billion over the three years, with expected benefits of over \$8.5 billion.



This represents a savings of 2.70% and 1.25% of retail sales for the electric and gas programs, respectively. The gas savings are the largest in the program's history.

Program Administrators have committed to addressing barriers that inhibit participation in the energy efficiency programs by traditionally underserved populations, such as small businesses and nonprofits. PowerOptions looks forward to helping the Program Administrators address the nonprofit barriers.

Now that the plans have been filed at the Department of Public Utilities, they must be ruled on by December 31, in order to take effect on January 1, 2019. PowerOptions will keep you apprised of the final results.

BUDGETING MADE EASY WITH BUDGET POWER

Wednesday, December 5, 2018 | 11AM-11:45AM

No more wasted time, no more hassle, and no more guessing.

Preparing an accurate budget of your energy costs is time-consuming and complicated. While the supply components may be fixed, predicting the constantly changing transmission and distribution charges can be like throwing a dart at a moving target. Now PowerOptions takes the hassle and guesswork out of budgeting with **Budget Power**.

Our free service gives you a customized dashboard of your energy budget for electricity and natural gas, broken down by month, account by account or combined, for calendar year or fiscal year—you decide and we deliver. Budget Power shows your supply costs, usage and demand charges, and the utility delivery charges.

And best of all, this service is free for any PowerOptions member on our energy supply.

Join us for this 45-minute webinar to learn how the PowerOptions team can prepare an accurate annual energy budget just for you.

Register now at: www.poweroptions.org/budgetpower or contact **Allyson Cartter** at acartter@poweroptions.org or 617-904-7502.

A free webinar for
PowerOptions members.

Please join us in welcoming Frederic Lee Klein of Pullman & Comley, LLC to the PowerOptions Board of Directors



The first board member from Connecticut since our expansion there in 2015, Klein is a prominent energy attorney with experience in both wholesale and retail energy markets, formerly Assistant General Counsel and Chief Regulatory Counsel at Northeast Utilities (now Eversource).

Klein, who chairs the Energy and Utilities Section of his firm's Regulatory, Energy and Telecommunications practice group, will be able to use his more than 30 years' experience in energy, water and utility matters to support the goals of PowerOptions.

"Fred Klein adds a great depth of experience to the PowerOptions board and we're thrilled to have him join us," said Board Chair Christine C. Schuster, president and CEO of Emerson Hospital. "Our board is, like the PowerOptions team, constantly looking for new ways to innovate and better deliver on our mission to support nonprofits and government institutions throughout New England."

"In addition to Fred's expertise in energy, he also works with many nonprofits as part of his law practice," said President and CEO Cindy Arcate. "He knows first-hand many of the issues and challenges our members face in procuring reliable, competitively priced energy supply."

Klein has litigated cases involving regulation of electric utilities, natural gas distribution companies and pipelines, and water companies. Additionally, he has provided legislative support on energy and water related issues and has negotiated and drafted numerous power purchase and sale agreements, host agreements and general contract templates for buyers and sellers of electricity, natural gas and renewable energy products.

Prior to joining Pullman & Comley, Klein was a regulator, a customer advocate and represented utilities and other industries in regulatory and transactional matters, as well as in the development of energy and water projects. Klein holds a B.S. in Power Systems Engineering from Northeastern University and a J.D. from Boston College Law School.

"The work of PowerOptions is so vitally important to ensuring that nonprofits can deliver on their missions and I'll be glad to do all I can to help this innovative effort better succeed in Connecticut and beyond," said Klein.

Important Information about Electricity Pricing Beyond June 2022

Many members have locked in pricing or are considering pricing beyond June 1, 2022, either under the PowerOptions program or through other suppliers and brokers. We want to make sure that members understand what is and is not in those prices so there are no surprises or misunderstandings as those dates approach.

The Exelon Mystic power plants have been approved to run for two years (June 1, 2022 - June 1, 2024) to ensure the reliability of the electric grid system. Exelon wanted to shut them down because they could not run them economically in the competitive market. So, under an arrangement with the ISO, they will be paid their actual cost of operation, and those costs will be recovered from all customers in the region.

ISO has proposed to the Federal Energy Regulation Commission (FERC) that the costs be recovered from the suppliers—all suppliers, not just PowerOptions' supplier, Constellation (beginning June 2019). We have presented arguments at FERC to have the costs recovered through the transmission charges so that customers can get fixed electricity supply prices that are certain and predictable. Flowing the costs through suppliers will make it very difficult for suppliers to reasonably estimate those costs, so they will either have to put a premium on the prices to protect themselves or pass the costs through as a surcharge.

The prices Constellation has been providing for this period do not include these costs, nor should they. But, if we are not successful at FERC, these costs will be flowed through when the charges start in June 2022.

While it is good to lock in reasonable prices in this time frame, we want you to know that there could be additional supply costs in those years. If FERC rules that the costs are to be included in supply, then, again, this issue affects all suppliers. So even if you do not participate in the PowerOptions electricity program, you will incur these costs.

If you contract with another supplier, be sure to ask whether they included any of these costs, and look closely at the contract provisions that will allow them to pass them through in the future. Based on the facts today, the PowerOptions contract allows the pass-through of these costs as a change in law but requires our review and approval. We have already been in conversation with Constellation about the treatment of these costs. In the meantime, we are advocating aggressively at FERC to keep the costs out of the supply portion of your electricity costs.

We do not know when FERC will act on this issue. We will keep you apprised. Know that we are keeping a watchful eye on your behalf. Do not hesitate to reach out to us if you have any questions.

Rhode Island League of Cities and Towns Selects PowerOptions

The competitive prices and benefits of PowerOptions have been recognized by the Rhode Island League of Cities and Towns (RILCT), which recently selected PowerOptions to provide electricity supply to their Rhode Island Energy Aggregation Program (REAP) under its program with Constellation. The League's RFP was structured to allow for responses from brokers, suppliers and other aggregations. PowerOptions jointly submitted a comprehensive proposal with Constellation. This represents a major success for PowerOptions, both because it confirms the value that we bring to our members, but also because it gives us a footprint and market share in Rhode Island.

PowerOptions expanded into Connecticut and Rhode Island to grow our membership and gain more leverage in negotiations with suppliers. A bigger and stronger PowerOptions benefits all of our members, and the 39 members of the League expands our membership base and increases our clout in the market.

The agreement with the League goes through 2022, and in addition to electricity supply includes our solar offering and all of the other products and services we provide members: preferred pricing on electric vehicle charging stations, energy efficiency with on-bill project financing, Budget Power, and a team of energy experts always available to answer any energy question or issue.



Please join us in welcoming our new members from Rhode Island!

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 Town of Jamestown
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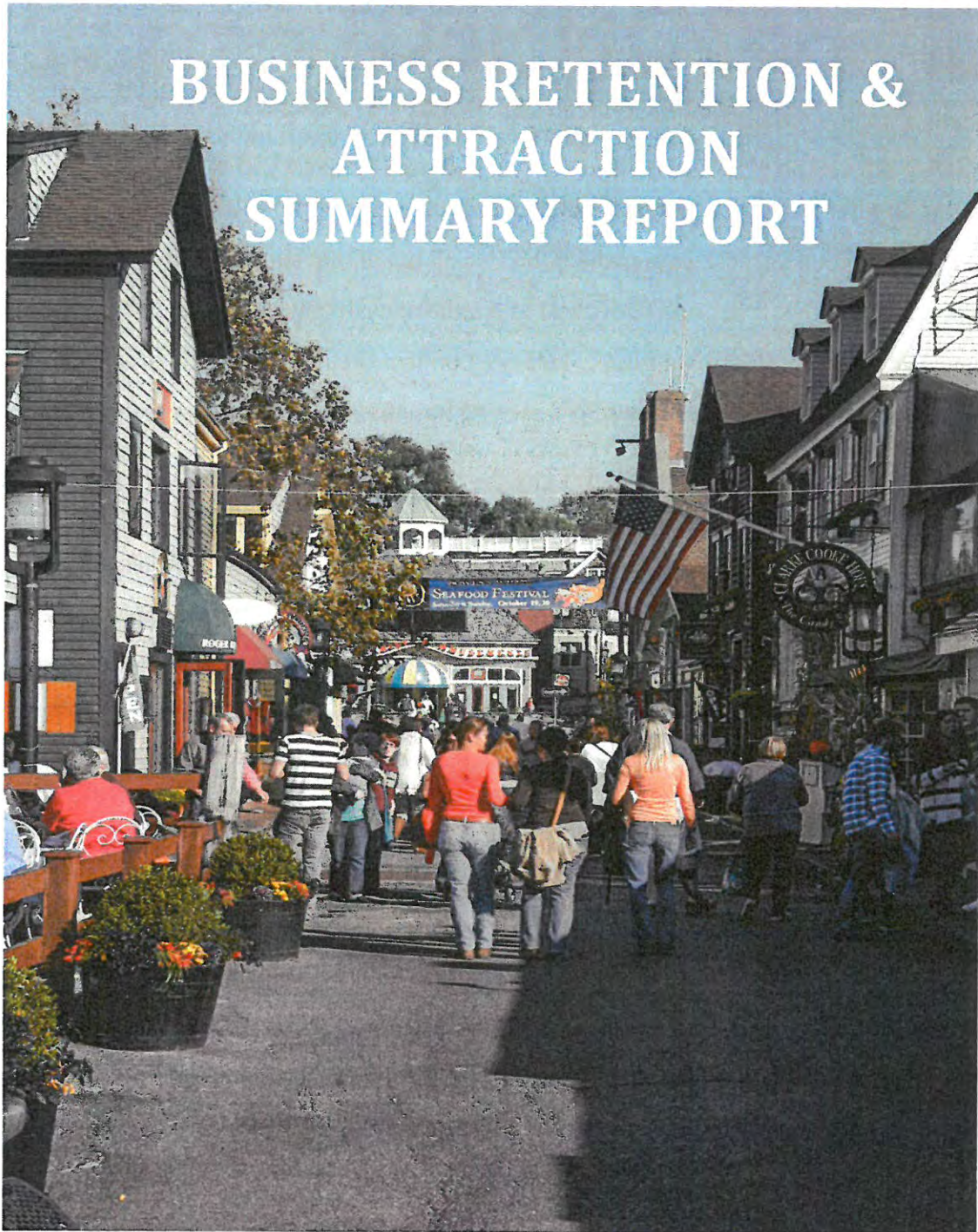
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BUSINESS RETENTION & ATTRACTION SUMMARY REPORT



CONNECT 
GREATER NEWPORT
Coastal Communities, Boundless Opportunities

JUNE 2018 – NOVEMBER 2018



Connect Greater Newport is the regional economic development division of the Newport County Chamber of Commerce and the public facing brand that serves Newport and Bristol County communities. It has been designed as a public-private partnership in collaboration with municipalities and business community leaders. Connect Greater Newport's mission is to support the growth of Greater Newport's existing businesses and serve as a resource to attract new companies to the region.

The nine communities in our region have faced a slow erosion of their economic strength and a future that is more cloudy than bright. Connect Greater Newport was developed to respond to the changing needs of our existing business community and to chart a course for future success. Greater Newport's leaders understand that no single community can support the range of resources and expertise needed for economic stability and agree that the responsibility must be shared.

The communities that Connect Greater Newport serves includes Newport, Bristol, Portsmouth, Barrington, Middletown, Tiverton, Warren, Little Compton, and Jamestown.

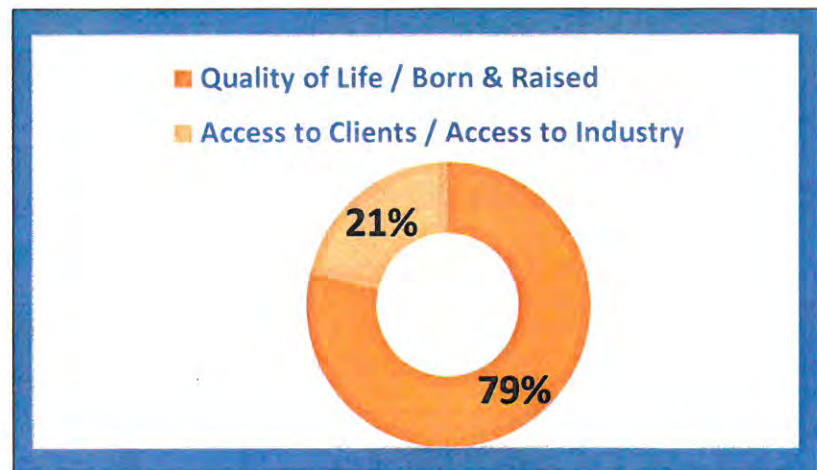
A main function of Connect Greater Newport is to provide businesses with retention and expansion services. This is achieved through a business calling program and interview process. Since inception earlier this year, Connect Greater Newport has completed 70 Business Retention and Expansion interviews. These interviews provided valuable insight into the needs and challenges of the local business community.

The following report is comprised of data and feedback obtained through interviews from June 2018-November 2018. This data has been used to inform and educate our municipal and state leaders and guide Connect Greater Newport's strategy.

QUALITY OF LIFE

Greater Newport has 265 miles of coastline, amazing views, hiking, biking and entertainment; offering residents a wonderful quality of life. The quality of life in the region has played a significant role in economic development and entrepreneurship. 79% of business owners report that they started a business within the region because they wanted to live locally. Many business owners were born and raised in the area and began their businesses to fill a gap in the market. Others realized they could run their business from anywhere in the world and Greater Newport offered the lifestyle they wanted.

Greater Newport has become home to a number of homebased businesses and remote workers. With many advances in technology businesses can be run virtually from anywhere. Since Greater Newport can offer wonderful amenities it is attracting a significant number of professionals looking for the for the perfect work life balance.

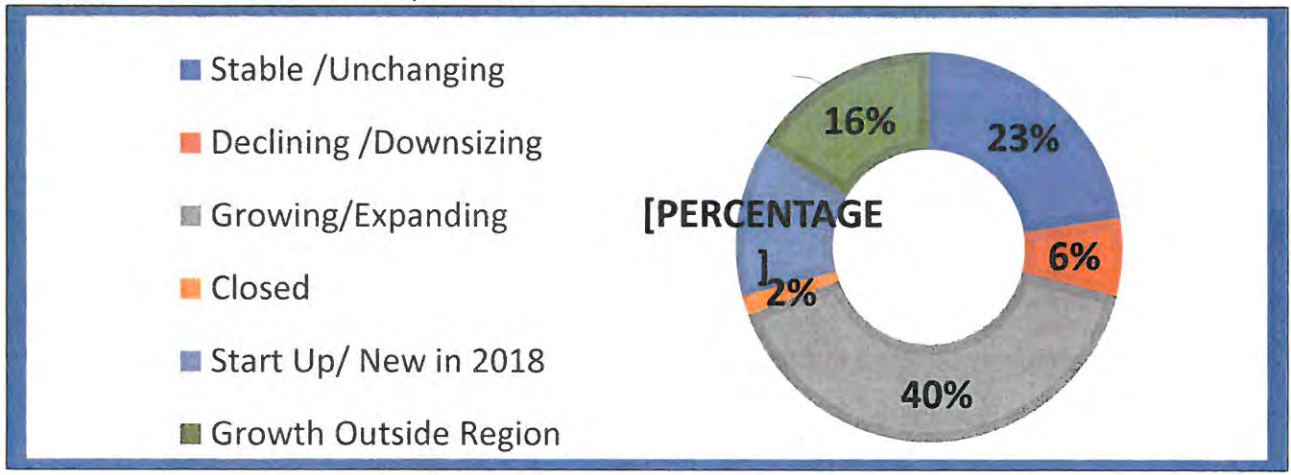


Although, lifestyle considerations have played a role in driving the regional economy it is not the only driver. 21% of businesses are located within Greater Newport because they have access to clients, industry or resources. This is particularly the case for the defense and hospitality industries. It also seems to be a driver of professional and financial services, that are growing in the region. Additionally, it is important to recognize that Greater Newport is in close proximity to New York and Boston, which is appealing to many.

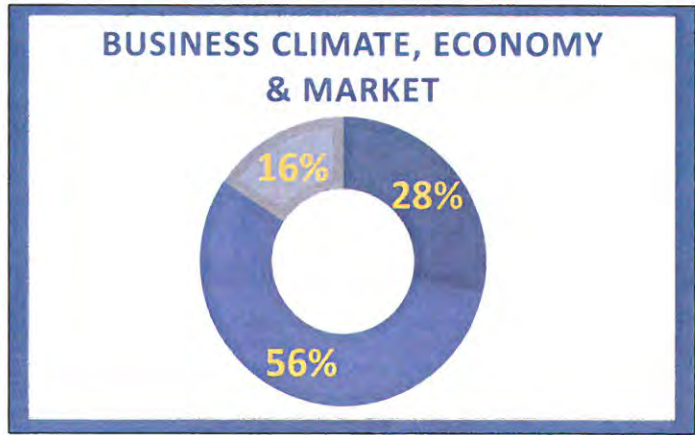




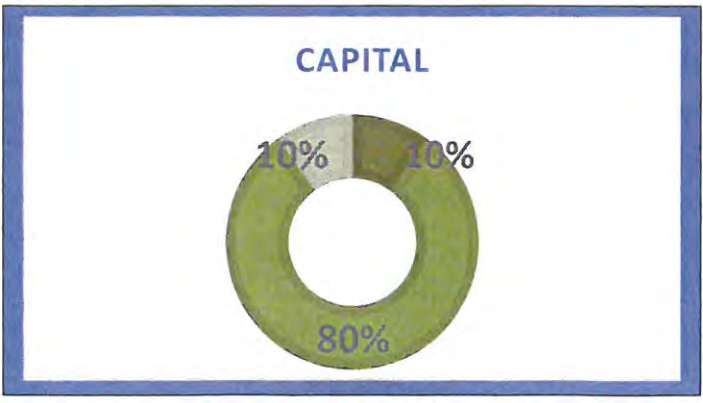
94% of Greater Newport businesses report a positive future outlook. 63% reported stability or future growth and 13% opened in 2018 or plan to open in the region. 16% reported growth outside of the region. Of the 16%, 40% have headquarters in the region and plan to remain locally, and the other 60% will maintain their local business presence.



Business leaders feel that the climate, economy and market conditions in the region are positive, with only 28% currently experiencing challenges. Additionally, 56% of businesses report that they have never had any challenges related to the Greater Newport business climate, economy and market. 16% report previous concerns but are no longer experience these challenges.



With so many businesses in the region projecting growth and expansion, it is important to assess financial stability. 80% of businesses report being fiscally sound and able to achieve their business goals. 10% of businesses are actively working with state resources or financial institutions to access capital to grow and only 10% reporting limitations.





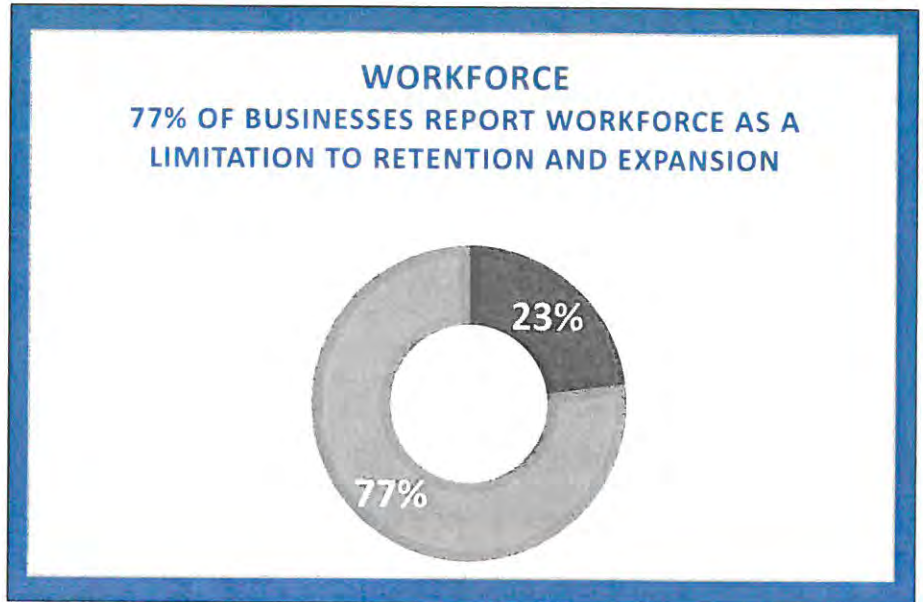
Workforce is the most cited barrier for businesses in Greater Newport. Business leaders report that the region has an inadequate pipeline of talent to fill open positions. This barrier seems to span all industries and has been sighted as a reason for decline or inability to grow.

Reports show Newport and Bristol Counties are some of the most educated in all of New England with multiple educational institutions. These reports would seem to contradict this data, however, a closer look revealed it is contributing to the barrier. Many of the leading industries in the region, which include hospitality and tourism, manufacturing and marine trades, do not require a highly educated workforce but rather a highly skilled workforce.

In addition to the educational divide, unattainable housing and a lack of accessible transportation also contributes to the barrier. The quality of life offered in the region makes the area extremely desirable, driving up the cost of living. The wages being paid by the business community do not meet the threshold for home ownership or rent. To make matters worse, limited transportation options make it difficult to commute into the region. Although, there are buses that run from Providence to the region, they are not frequent or efficient enough to meet the needs of the area's workforce.



There are more affordable housing options in neighboring Massachusetts, but public transportation does not crossover the state line, which again, possess a significant limitation. For those fortunate to find affordable local housing, a car continues to be a necessity as many areas are not pedestrian or bike friendly.

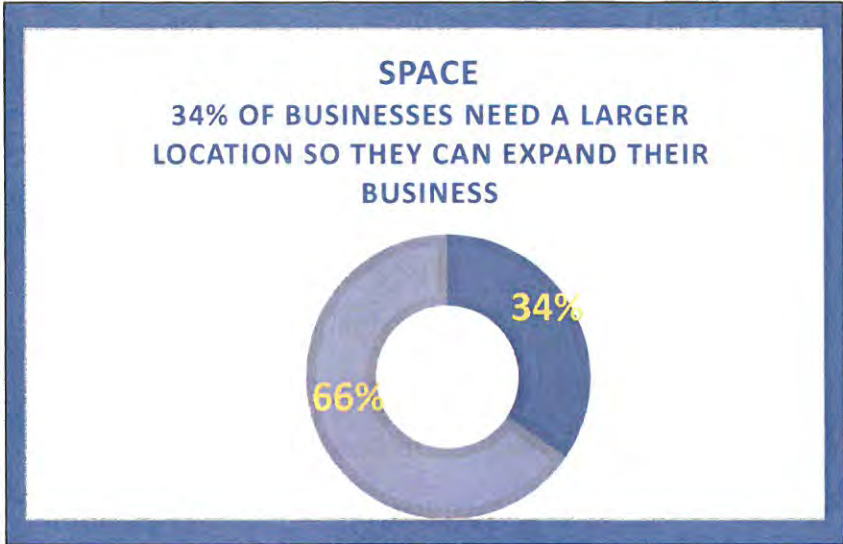




INFRASTRUCTURE & SPACE

40% of businesses interviewed throughout the Greater Newport region report projected growth and expansion within the next 3 to 5 years. Additionally, another 6% of businesses are in the startup stages and looking to establish a location within the region. Our local business community and entrepreneurs see the value of operating a business in Greater

Newport. However, one concern among businesses looking to grow is space. 34% report needing more space to operate, but many express concerns that space is not available. Concerns regarding available commercial property vary and include cost, leasing restrictions, landlord concerns, inadequate knowledge of the market, unattainable capital and poorly maintained properties.



Infrastructure is inclusive of many areas that can have an effect on business retention, expansion attraction. Although, transportation, broadband and higher education can be categorized under infrastructure these challenges are accounted for independently or within the workforce data. Businesses in Greater Newport

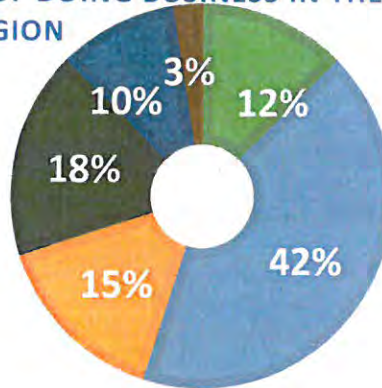
have very few concerns regarding infrastructure, with only 19% reporting challenges. Reports of infrastructure concerns are typically regarding traffic and roadways, inadequate walkways, sidewalks, bus stops, bike routes and utilities. Additionally, we have categorized reports of inadequate school systems under infrastructure, which is predominately a challenge for the City of Newport.

COST OF DOING BUSINESS AND BROADBAND

COST OF DOING BUSINESS

42% REPORT HIGH COST OF DOING BUSINESS IN THE REGION

- Labor
- Utilities
- Permitting
- Taxes
- Lease
- Other



Fixed costs associated with doing business in New England are higher than other parts of the country. Unfortunately, Greater Newport businesses feel the same cost burden as other areas in the Northeast.

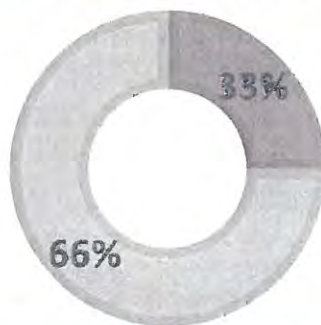
The most cited expense by businesses in the region is the cost of utilities, which include electricity, water and sewage, gas and internet. Additionally, businesses are feeling the constraints of a limited workforce, particularly in the labor and trades fields. Businesses in Greater Newport report feeling the added burden of tangible property tax and costs associated with permitting.

BROADBAND

The Greater Newport region is also burdened by insufficient and costly internet service. The region has one internet provider with the capability of providing high speed broadband to the business community, as a result, Greater Newport businesses are paying a higher rate for service. Adding to the problem, the last mile of fiberoptic infrastructure is not in place. In order to access high speed broadband service businesses must pay

BROADBAND

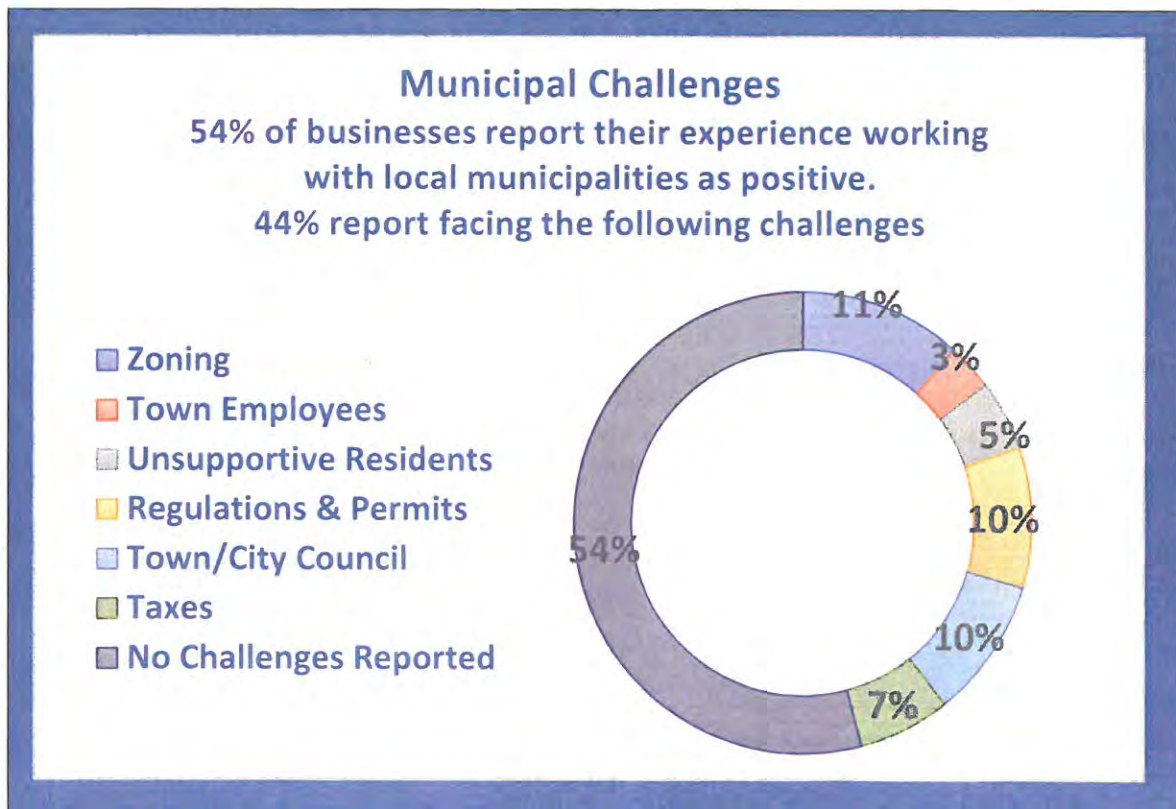
33% OF BUSINESS WOULD LIKE TO SEE IMPROVE INTERNET CONNECTIVITY



for the added infrastructure and connectivity to their business. Making matters worse, the high cost of service does not guarantee reliability. Although, Greater Newport has thousands of businesses and there is a proven need, past attempts to remedy this problem have been unsuccessful.

MUNICIPALITIES

The Greater Newport region is made up of nine municipalities, each of which is governed by its own town or city council. State laws and regulations provide parameters and offer guidance, but cities and towns in Rhode Island are largely governed at the municipal level. Though cities and towns are small in size and in close proximity, the state does not have a regional or county government structure, creating a system where municipalities work independent of one another. This structure is extremely costly, which reduces capacity to address the needs of the business community and inevitably limits economic strength and stability. This was evident in Business Retention and Expansion interviews; 44% of business leaders reported that local municipal governments made doing businesses more challenging. Respondents had positive feedback about municipal employees but felt volunteer boards and council members place unnecessary restrictions on the business community. Some respondents believe that these restrictions create an unfriendly business environment. However, it is important to note that some of the challenges could have been prevented had the businesses sought help or advice. It is also important to note that some of the restrictions and ordinances were made to maintain the highly desirable quality of life in the region.





The Connect Greater Newport Advisory Committee developed a plan for intervention based on the feedback from the business community. Throughout 2019 Connect Greater Newport will complete the following:

- ◆ Continue to interface with the business community through Business Retention and Expansion interviews.
- ◆ Provide one-on-one retention and expansion services and resources to businesses.
- ◆ Organize the first regional “Business Walk” to connect business leaders with community leaders, civic decisionmakers and business support organizations.
- ◆ Collaborate with local colleges, universities and educational institutions to bridge the gap between education and the business community.
- ◆ Collaborate with organizations that provides services and resources to businesses and enhance local economic development and infrastructure.
- ◆ Convene a broadband advisory committee to address the concern and develop a regional plan for improvement.
- ◆ Work with regional organizations and municipalities to develop a plan to address workforce housing limitations.
- ◆ Market Greater Newport as a wonderful place to live, work and play, to attract new business and talent to the region.

CONNECT

GREATER NEWPORT

Coastal Communities, Boundless Opportunitie

*Connect Greater Newport is a public-private partnership and an initiative of the
Newport County Chamber of Commerce*



Municipal Partners:

Town of Bristol

Town of Jamestown

Town of Middletown

City of Newport

Town of Portsmouth

Town of Tiverton

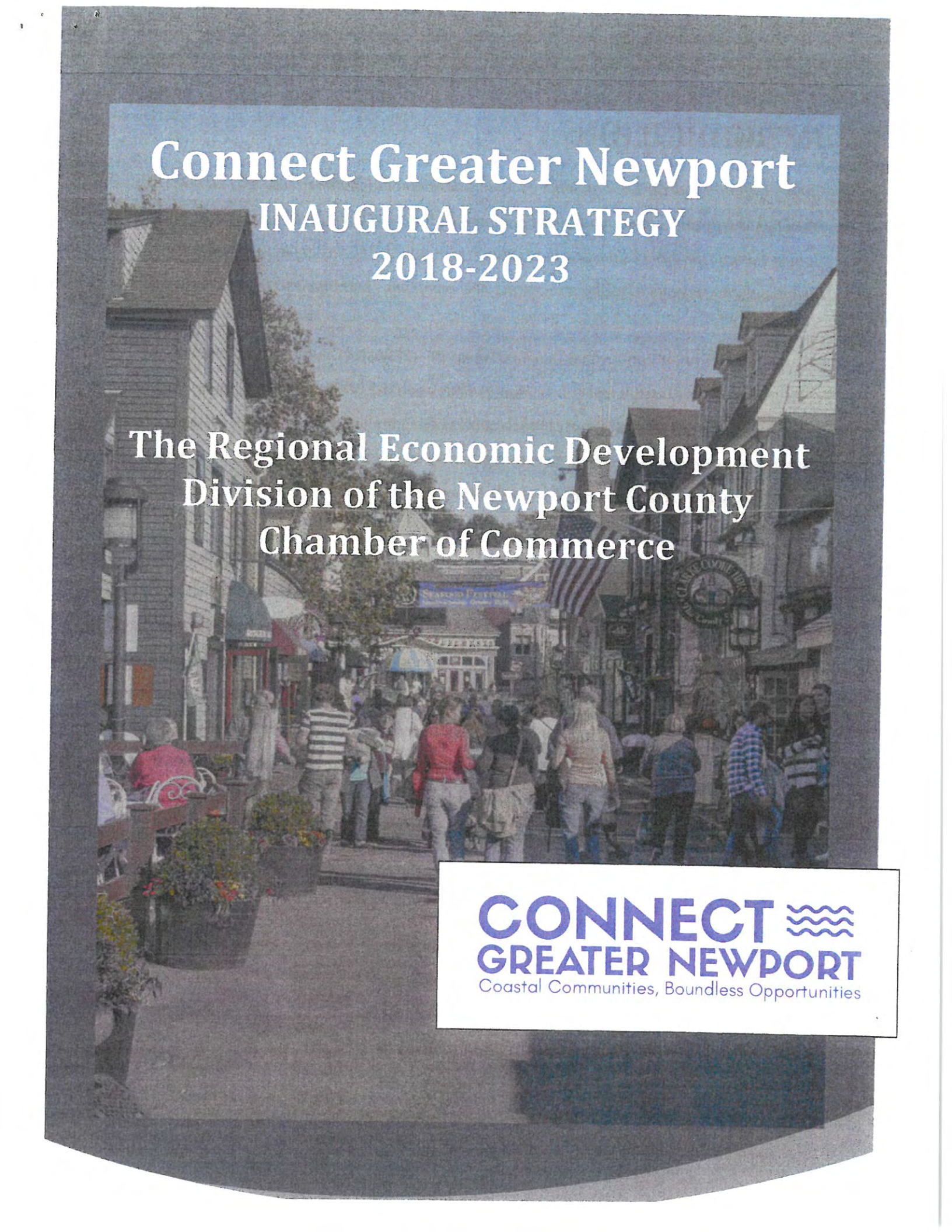
Town of Warren

Thank you to our Inaugural Investors

vbcf



35 Valley Rd
Middletown, RI 02842
Tel: 401-314-0329
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Connect Greater Newport INAUGURAL STRATEGY 2018-2023

The Regional Economic Development
Division of the Newport County
Chamber of Commerce

CONNECT 
GREATER NEWPORT
Coastal Communities, Boundless Opportunities

INTRODUCTION

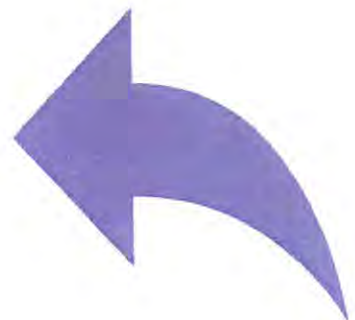
Connect Greater Newport is a regional economic development initiative that was launched in 2018 by the Newport County Chamber of Commerce to serve the region's business community. Connect Greater Newport's mission is to support the growth of Greater Newport's existing businesses and serve as a resource to attract new companies and talent to the region.

The nine coastal communities that make up Newport and Bristol Counties have long been recognized for their beauty and charm. Tourism has been the backbone of the region since the early 1900's when New York's most elite socialites began building their summer cottages on the shorelines of Newport. The Defense sector has also played a significant role in the economic base of the region. Today the region is experiencing a slow erosion of its economic strength.

In 2015, the Newport County Chamber of Commerce and its Board of Directors took on this challenge and initiated the implementation of a regional economic development division operating under the brand Connect Greater Newport. Connect Greater Newport was developed to respond to the changing needs of our existing business community and to chart a course for future success. Greater Newport's leaders understand that no single community can support the range of resources and expertise needed for economic stability and agree that the responsibility must be shared. A collaboration of civic and government leaders from the communities of Bristol, Jamestown, Middletown, Newport, Portsmouth, Tiverton and Warren formed to establish this public-private partnership focused on economic development.

PROCESS

The following plan maps out the first five years of Connect Greater Newport. The first two years are designed with more clarity and consumer informed direction while the next three build on the results of that experience. The recommendations that follow are based on discussions with an advisory board, trade associations in the region, interviews with individual companies and a review of key regional indicators.



REGIONAL PROFILE

The Greater Newport region consists of Newport and Bristol Counties, anchored by cities of the same name, and seven other coastal communities that provide a range of character and quality of life. The region offers high quality of life and coastal living within 70 miles of Boston. The region's population of 131,942 boasts a workforce that is more educated than 92% of counties in the U.S.



ASSETS & OPPORTUNITIES



High Educational Attainment

Bristol County in RI has the 4th-most adults of age 25+ with a bachelor's degree or higher (46.4%) among the 70 New England counties. That compares to an average of 32.9% across the 70 counties. Bristol ranks 7th out of all counties in the U.S.

Newport County in RI has the 6th-most adults of age 25+ with a bachelor's degree or higher (45.5%) among the 70 New England counties. That compares to an average of 32.9% across the 70 counties. Newport ranks 8th out of all counties in the U.S.

Good Student-Teacher Ratio



An educated workforce demands good schools. The educational system in the region is an asset in attracting families to the region. The regional public schools have a student to teacher ratio comparable to private schools.



High Health Indicators

The region ranks in the top ten percent on many health indicators. Bristol County and Newport County score among the top ten percent for all counties in the U.S. In fact, US News and World Report ranked Bristol County #30 and Newport #188 in their ranking of the top 500 healthy counties in America.

Strong Recreational Assets and Opportunities



The region provides excellent recreational opportunities that contribute to a healthy lifestyle with 239 miles of coastline and a well-developed network of bike paths.



Strong Defense Cluster

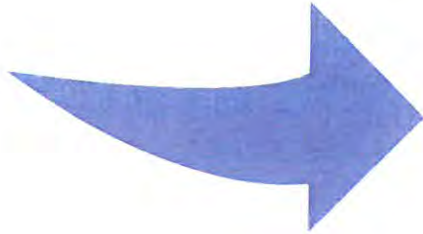
Newport is home to the largest Department of Defense presence in the state of Rhode Island, Naval Station Newport. The Defense Cluster, which includes jobs directly attributed to the facility, and those that support it, was responsible for 29,196 jobs, with 16,686 total contract civilian and military personnel.

Maritime Assets and Industries



Rhode Island's Marine Industry is comprised of 1712 firms that make up \$2.649 billion in annual gross salaries and employ 13,337 people. The statewide marine-trades sector makes up about 4.7% of firms in the Rhode Island economy. With 239 miles of coastline, Greater Newport is a major hub for the industry.

CHALLENGES & BARRIERS

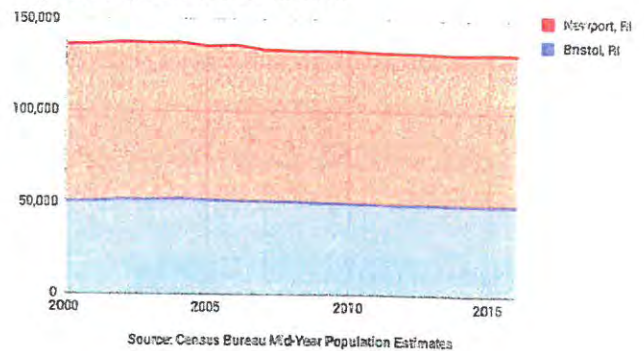


The following barriers are areas of concern that need to be considered in the implementation of the regional strategy. The strategy was developed to consider mechanisms to improve these conditions or work around them.

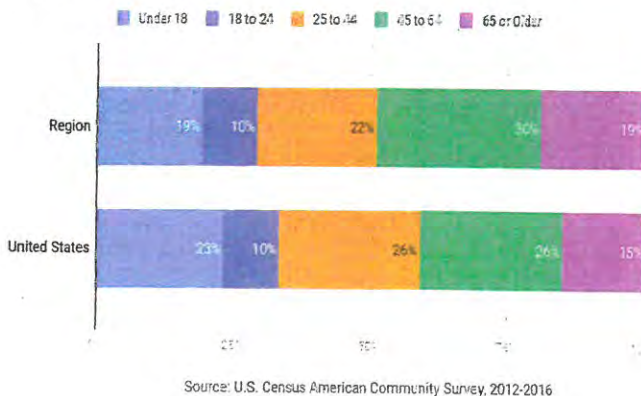
Declining Population

The regional population in 2016 was estimated at 131,851, with 49,067 in Bristol County and 82,784 in Newport County. The region has been losing an average of 286 people each year. Addressing the population loss while it is at a manageable scale is important. Population loss has repercussions for employers, taxing bodies, school districts, and social service delivery.

Regional Population 2000 to 2016



Population by Age, 2016



Aging population

A large senior population increases the demands on certain social services. Residents on a fixed income are more vulnerable to increases in property taxes. Nearly half of the region's residents aged 45 or older, compared to 41 percent for the United States.



STRATEGIES & ACTIONS

The concept that a region is the scale at which economic development should operate is a more recent perspective and is a recognition that the assets needed to support vibrant businesses are significant. It recognizes that the mantra of creating live, work, play communities cannot be done at a municipal scale and requires the focus and resources of connected communities. As the preceding data indicates there is room for improvement in the Greater Newport region and there are opportunities that we are not fully leveraging.

What is unique about the Greater Newport region is the opportunity and threat that is provided by being a coastal community. As much of economic development these days is driven more by quality of life considerations and less by incentives and taxes, it is a place like Greater Newport that can 'win' the location decision. The natural beauty and related amenities (trails, water recreation, sunshine) that the region provides is what can drive economic competitiveness. What stands in the way is a lack of capacity, a lack of resources, a decentralized view of labor force, and housing.

Connect Greater Newport adds the capacity and is being designed to help communities think differently to get beyond the identified weaknesses. If we can start working together as community leaders, institutions, and regional organizations, we can make this the strongest region in the country.

The Greater Newport region is among a group of pioneers that is working to develop this approach to economic development.

APPROACH



Add Capacity for Local Economic Development

- ◆ Establish a proactive and responsive business calling program
- ◆ Add capacity to support projects of regional significance
- ◆ Support Higher Education Efforts to Engage Businesses and Serve as a Resources for Business Community
- ◆ Enhance Planning and Zoning Capacity to support Economic Development
- ◆ Inform and Advocate on Infrastructure
- ◆ Engage the Business Community on K-12

Market the Region's Business Opportunities

- ◆ Build out ConnectGreaterNewport.com and Provide Marketing Materials
- ◆ Partner with Commerce RI on Business Attraction

Retain and Attract Talent

- ◆ Support Employers and Municipalities in Attracting Talent
- ◆ Support Development of Missing Middle Housing

Support and Leverage Existing Industry Strengths

- ◆ Support and Leverage Emerging and Growth Clusters
- ◆ Support and Leverage Marine Trades and Manufacturing
- ◆ Leverage Tourism

Add Capacity for Local Economic Development



Establish a Proactive and Responsive Business Calling Program

Currently, town managers, local planning administrators and local elected officials are often asked to respond to requests for assistance from businesses. Despite their best efforts, most lack the capacity and infrastructure to serve more than the

basic zoning and permitting requests. Furthermore, industry associations and colleges and universities have various programs and opportunities to engage and support local businesses. Commerce RI also undertakes its own business retention and expansion efforts.

There is currently no dedicated capacity in the Greater Newport region to regularly meet with businesses to understand their needs, connect them to resources, and identify opportunities to develop new resources to support common needs. The Newport County Chamber of Commerce staff have provided some capacity to serve inbound requests for assistance and Connect Greater Newport will leverage those efforts.



Existing and planned developments, such as Tiverton Industrial Park, the Newport Resilience Innovation District, and decommissioned Navy properties all offer significant opportunities for economic development.

Communities lack consensus on desired uses (e.g. commercial, residential, recreational, etc.).

Furthermore, conversations about desired uses often occur without regional consideration.

The scale of these sites means that the impacts will likely be regional in scale, and therefore should be developed at least with consideration for regional needs and opportunities.

Furthermore, the scale of work load, from a project management perspective, of these developments is such that additional capacity may be necessary to ensure timely advancement.



Add Capacity to Advance Projects of Regional Significance



**Support Higher
Education Efforts to Engage
Businesses and Serve as
Resources for Business
Community**

The Greater Newport region is fortunate to have a number of excellent higher education institutions who are interested in increasing their connection to the business community. Currently, each institution coordinates its own engagement of businesses, and this is often

siloes within the institution. Many programs and departments could potentially engage businesses, but simply lack the capacity to identify opportunities and the relationships to the appropriate businesses. For instance, IYRS is looking to build new educational programs and could utilize support for recruitment around partnerships with businesses.



Planning and zoning are critical to creating a positive business environment, enabling the growth of local businesses, and preserving the quality of place needed to maintain the region as an attractive place to live and work.



**Enhance Planning and
Zoning Capacity to support
Economic Development**

Currently, there is not a strong relationship between economic development goals and most planning and zoning decision-making; neither local businesses nor under-resourced planning and zoning administrators are equipped with the information or resources they need to facilitate. The Aquidneck Island Planning Commission has recently announced new leadership, and this will be an area where collaboration will be critical to leverage capacity.

Capacity is needed to help businesses stay abreast of infrastructure issues and to advocate on their behalf. Currently identified issues include:



Inform and Advocate on Infrastructure

- ◆ In Newport County, Newport is the only community with sewer and at capacity. The idea of a regional sewer district has been suggested.
- ◆ Additional fiber capacity has not been lit and no one is currently leading the charge on pushing findings forward.
- ◆ Need a plan to mitigate impact on businesses from infrastructure enhancements (e.g. bridge work).
- ◆ Need to understand changes in and possible solutions to tipping fees.
- ◆ Recent weather-related power outages have underscored the need for a more reliable power grid.
- ◆ Need to advocate for workforce transportation - tourism, defense, other. Four bordering counties account for almost all of the region's employment inflow and outflow—i.e., the region is significantly dependent on its neighbors for both jobs and workers, making regional transportation links critical.



Engage the Business Community on K-12

Ideas around enhancing the region's K-12 system range from mainstream (e.g. enhancing STEM education) to bold (e.g. regional consolidation). From developing the talent pipeline to retaining and attracting existing

talent, K-12 plays a critical role in economic growth. However, to date, the business community (at large) has not been actively engaged as a whole in issues around K-12 education. Other regions provide models for how the business community can proactively support K-12 enhancements. For instance, the Nashville Chamber of Commerce provides analysis of the region's educational system and its performance that goes beyond the standard graduation rates and looks at the overall health of the system. Meanwhile, even basic data on school performance is hard to come by for site selectors interested in the Greater Newport region. The State of RI is proposing a significant new investment in school buildings, and a baseline of information on the Greater Newport region's schools would help to inform these investments.

Market the Region's Business Opportunities



Build out ConnectGreaterNewport.com and Provide Marketing Materials

Greater Newport is competing for employers, investment, and talent with communities across the region, the country, and even the globe. To be successful, the region must have a central website dedicated to promoting its strengths and assets. These websites are often the first stop for site selectors, and a first impression can go a long way. In the short-term it is also an important tool for the region's business community and local officials. By providing up to date information and connection to resources we will be able to streamline the process for businesses looking to invest and grow in the region.

Commerce RI has dedicated staff and resources to both respond to site selector inquiries and proactively promote the State to businesses looking to relocate or expand. Connect Greater Newport is supporting existing businesses, ensuring a more strategic relationship with Commerce RI on business attraction is a relatively easy way to increase opportunities for investment and jobs in the Greater Newport region.



Partner with Commerce RI on Business Attraction

Retain and Attract Talent



Support Employers and Municipalities in Attracting Talent

The region has lost population in recent years and is aging without any clear sign of an influx of replacement workforce. The region has been losing an average of 286 people each year. Addressing the population loss while it is at a manageable scale is important. Population loss has repercussions for employers, taxing bodies, school districts, and social service delivery. For existing employers this trend can weaken their ability to be competitive as they struggle to find new talent for both growth and their replacement workforce.

Connect Greater Newport will work with the Newport County Chamber team to identify a new approach to hosting a regional Job Board. The region can also benefit by attracting tele-commuters and sole proprietors who can live and work anywhere. Attracting these types of individuals can both add to the population base and over a period of time choose to grow their enterprise.



As noted in the regional profile, the region needs to attract new population in order to maintain its economic and quality of life base. One clear approach to doing so is to retain students that

are graduating from local colleges and universities. Between Salve Regina University, Roger Williams University, CCRI Newport, and IYRS, the region is home to roughly 9,500 students. Many of these graduates are in careers that can align with existing industry base and are also in emerging areas. Giving students opportunities to engage in the community as they visit and live here impacts their likelihood to stay after graduation. Communities that have successfully improved their retention rates have done so by providing an increased amount of student/family and community interaction.



Retain More College & University Graduates



Support Development of Missing Middle Housing

A lack of middle-income price range housing was cited by almost every stakeholder. This was something also noted by Brookings for the entire state. In Newport County, households making \$3,703 or less per month are overburdened when renting an apartment at or above the median rent. 45% of renters are overburdened in Newport County. This poses a challenge for employers of all types, including the service industry, the Newport Hospital, and the Navy as they are recruiting talent. Commuting data shows what most employers know, that many people are forced to live outside of the region and commute into the region for work. Though there are some new developments underway and some communities within the region more affordable than others, without intentionally addressing this issue at the regional level, a shortage of housing for the region's workforce will continue to hamper efforts to attract talent and grow the region.

Support and Leverage Existing Industry Strengths

The defense cluster is by far the largest concentrated economic interest. General Dynamics (Electric Boat) and Raytheon are the two largest employers, and both are growing through NUWC contracts. On the other hand

a Base Realignment and Closure process is one of the biggest threats to the region. The Newport County Chamber of Commerce continues to lead in partnership with groups in the region to provide a strong Advocacy message regarding the value and impact of the bases and to prepare for possible BRAC activity. The Chamber is also a member of the Defense Economy Planning Commissions and has traditionally provided staffing support to that committee. NUWC Industry Days, Small Business Days, Advanced Naval Technology Exercises, and new OTA contracting approach, all represent opportunities to attract businesses to the region and connect existing businesses to contracting opportunities.



Support and Leverage Naval Base and Defense Industry


Support and Leverage Emerging and Growth Clusters

Other clusters are not as well-organized and/or established and will require different strategies. Professional, Scientific, and Technical Services has had significant growth since 2006, largely related to Defense.

This is also an area where you usually see growth in self-employed/ 1099 workers who choose to live where they want. There are opportunities to identify unique, emerging strengths, e.g. Salve Regina University offers a degree in medical technology, and IYRS graduates are working in medical device field, upon which to build. SRU also offers cyber-security- and resilience-related degrees. The Arts & Entertainment sector is both an opportunity and a key part of the quality of life experience that could be further developed.

Over 1,700 marine-related businesses employ over 13,300 people in Rhode Island, according to the RI Marine Trades Association. A majority of those businesses are located in the Greater Newport region. Over 4,000 people employed in manufacturing in the region as of 2016, though this represents a 30% decline from 2006 (versus a decline of 15% nationally). Together, these sectors represent major job creators and engines of economic growth for the region.

Support and Leverage Marine Trades and Manufacturing

 Leverage Tourism

3.5 million people visit Newport and the region each year. While the majority come for leisure they also may be open to messages focused on 'investing' in the region. In addition, there are business conferences held year-round in the hotels and convention spaces that bring in business leaders and potential talent. Finally, there are also events such as the Newport Folk Festival that attract an international audience. Other regions have developed specific messaging programs to build interest from these three types of audiences.



RETURN ON INVESTMENT

Connect Greater Newport will measure Return on Investment via the following metrics



Business Services

- ◆ Number of businesses surveyed for retention and expansion purposes
- ◆ Number of jobs created and/or retained through direct assistance
- ◆ Number of businesses assisted via partner services
- ◆ Number of business 'issues' resolved through direct assistance
- ◆ Value of new building permits associated with Connect Greater Newport support of businesses
- ◆ Number of regional jobs created by out of region firms



Municipal Services

- ◆ Connection to resources to support economic development activities within the community
- ◆ Support and measured progress of designated projects of regional significance
- ◆ Number of business referrals received from municipal sources



Organizational Measures

- ◆ Regular information sharing
- ◆ Successful pursuit of grants to support the organization or municipal partners
- ◆ Business community awareness measured by web traffic and newsletter 'clicks'
- ◆ Marketing materials developed and estimated 'impressions' associated with views

CONNECT GREATER NEWPORT

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Town of Jamestown

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City of Newport

Town of Portsmouth

Town of Tiverton

Town of Warren

Thank you to our Inaugural Investors

vbcf



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Connect Greater Newport 2019 Regional Business Walk

What is a Business Walk?

A “Business Walk” is a day dedicated to learning about the business community through face-to-face interviews. Local community leaders visit each business with the hopes of gathering the knowledge that they need to help their community and strengthen relationships.

Why Participate in a Business Walk?

- To educate leaders on issues facing the business community.
- To build working relationships between decision makers and local businesses.
- To celebrate and promote our local businesses.
- To be connected to educational resources.

How Does a Business Walk Work?

- Volunteer teams of no more than two to three people are organized.
- Each team is given a designated area and a list of businesses to visit.
- Businesses are given a timeframe in which they should expect their visit.
- Volunteers will ask prepared questions, which are developed to collect key data.
- Visits are short, 15 minutes or less, to respect your time.

Who are we Visiting?

We will be visiting a variety of businesses in participating Connect Greater Newport municipalities (Bristol, Jamestown, Middletown, Newport, Portsmouth, Tiverton, Warren). Only registered businesses will receive a visit from a walking team.

What is the Anticipated Outcome and Follow Up?

Following the Business Walk the information and data collected will be compiled into a comprehensive report and used to educate key decision makers. Connect Greater Newport will follow up with businesses who report needing support and assistance to provide them with resources and services to be successful.

Connect Greater Newport

Steering Committee Meeting

December 5, 2018

Agenda

- ❖ Projects of Regional Significance Updates
 - Housing
 - Broadband
- ❖ Aquidneck Corporate Park follow up
- ❖ Communications Follow up
 - BRE Report
 - Strategy Doc
 - Business Walk Communications
- ❖ Municipal Updates and Committee Agenda

Projects of Regional Significance

Workforce Housing

- Research and Data Review
 - Key stats from 2018 Fact Book
 - Existing Housing Gap
 - Future Housing Needs
- Next steps

Workforce Housing

According to the HousingWorksRI 2018 Housing Fact Book:

- In the CGN region, 28% of homeowners and 49% of renters spend more than 30% of their income on housing; defined as “cost burdened”
- In the CGN region, 13% of homeowners and 24% of renters spend more than 50% of their income on housing, defined as “severely cost burdened”
- In Rhode Island, there is no municipality where the median renter income of \$31,519 is sufficient to afford an average 2-bedroom apartment without becoming cost burdened.
- In the CGN region, a 2-bedroom apartment rents for \$1,332-\$1,932 per month. The income needed to rent this apartment without being cost burdened is \$53,280-\$77,280

Demographics: School-aged population

- Since 2001, RI public and charter school-aged population (0-17 yo) has decreased by 10%: 158,218 → 142,949
- In the last 10 years, enrollment in public and charter schools has decreased in the following CGN communities: Newport (-3.7%), Barrington (-3.9%), Middletown (-9.3%), Tiverton (-13.3%), Portsmouth (-18.8%), Little Compton (-21.9%)
- Numbers affected by:
 - Low birth numbers: Rhode Island ranks #48 for fertility rate
 - Local housing policies: E.g. Portsmouth - “Impact Fees” - per-bedroom fee calculated by multiplying the estimated capital cost per student of new or expanded educational facilities. Can discourage the development of multi-bedroom housing.

Workforce Housing and School-aged demographics are linked. How can planning help?

- Birth rates may stay low: towns and cities should be doing everything possible to attract families to their communities. From Roberta Groch, AICP:
 - Increase density of residential zones near retail areas.
 - Require/incentivize that a certain percentage of units have 2+ BRs in buildings with over a determined number of units.
- E.g.: New Hampshire Workforce Housing Law, 2010
 - Defined Workforce Housing and gave a regulatory framework for development. Law values flexibility, and communities apply different strategies to meet requirements.
 - These including multi-family housing, inclusionary zoning, or accessory dwelling units, matching the local real estate market and existing patterns of development.

Existing Housing Gap in CGN Region

- There are 35,000 owner units and 19,000 rental units in CGN region
- 73% of households cannot afford the median home price of \$347,500
- Modeled Housing Gap by comparing:
 - Number of Owner-occupied and Renter-occupied housing units to
 - Household income of Owners and Renters
- Key findings
 - Owner-occupied: current demand for units under \$150,000 is underserved
 - Renter-occupied: current demand for units under \$750/month is underserved

Existing Housing Gap in CGN Region: Owner-occupied

Home Value	Actual Number of Units - Owners	Household Income Would Support w/o Cost Burden	Demand - Underserved	Surplus - Overserved
Less than \$50,000	1409	3391	1982	0
\$50,000 to \$99,999	840	3294	2454	0
\$100,000 to \$149,999	2256	4762	2506	0
\$150,000 to \$199,999	4572	1291	0	3281
\$200,000 to \$249,999	5075	1368	0	3707
\$250,000 to \$499,999	12308	9898	0	2410
\$500,000 or more	8587	11238	2651	0

- Many owners purchasing homes above \$150K are overreaching

Existing Housing Gap in CGN Region: Renter-occupied

Monthly Rent	Actual Number of Units - Renters	Household Income Would Support w/o Cost Burden	Demand - Underserved	Surplus - Overserved
Less than \$750	4310	6582	2272	0
\$750 to \$999	3490	1884	0	1607
\$1,000 to \$1,249	4279	1578	0	2701
\$1,250 to \$1,499	2216	1332	0	884
\$1,500 to \$1,999	2496	2421	0	75
\$2,000 or more	2159	4829	2670	0

- Many renters cannot afford even the lowest cost apartments; they need a subsidy to income to afford

Current Housing Needs

“Current, persistent gap in affordable housing”

- Because of the gaps in housing, some owners and many renters have to seek out housing that is not affordable at their income level
- In the CGN region, 28% of homeowners and 49% of renters spend more than 30% of their income on housing; defined as “cost burdened”

Future Housing Needs

“Much of the new projected housing unit demand will need to be affordable to moderate and lower income households” - *Future Housing Needs Report, Housing Works RI*

- By 2025, 94% of all new households, 43,355 statewide, are projected to earn less than 120% area median income.
- By 2025, the CGN region is projected to need 1,235-1,514 multi family units and 0-46 single family units.
- Future housing needs for the CGN region are primarily for multi family units; the majority should be developed for households earning less than 120% area median income.

Workforce Housing: Next Steps

- Build on work of Housing Works RI
- Leverage partnerships with Grow Smart RI and Rhode Builders Association
- Work with employers to identify the range of workforce needs
- Use workforce and industry data for the region to place monetary values on the term workforce housing
- Develop a model that quantifies workforce housing needs
- Partner with AICP and Housing Works in hosting a regional Workforce Housing symposium

Broadband

Current status (review from the last meeting):

- ❖ Only 1 ISP providing business level speeds (Cox)
- ❖ Average download speed for Newport is 41.40 Mbps - this is **16.2% slower than the average speed in RI** but 1.8% faster than the national average
- ❖ Rhode Island (overall) has one of fastest internet and download speeds in the country
- ❖ Passing of the “**Small Cell Siting Act**” in 2017 specifying how local authorities may regulate collocation of small wireless facility networks will help Rhode Island adapt to 5G

Broadband: Next Steps

- ❖ Form CGN Broadband Needs - Advisory Committee
- ❖ Conversation that occurred with PUC - following up
- ❖ Explore how to work with defense industries' needs to leverage funding/other development options
- ❖ Call with Neighborly Broadband Accelerator yesterday
- ❖ Broadband assessment - working on parts of survey

Aquidneck Corporate Park Meeting

- ❖ November 29th: Lunch meeting
- ❖ Attendance: 20
- ❖ Collaboration
- ❖ Future Meetings
- ❖ Broadband Project Support

Communications Follow Up

- ❖ Hired Intern
- ❖ End of year Newsletter
- ❖ Strategy
- ❖ Business Report Findings
- ❖ Business Walk

Committee Agenda and Updates

- ❖ Municipal Updates
- ❖ Organization Updates
- ❖ Committee Agenda
- ❖ Additional Support Needed from CGN

GRANT OF EASEMENT

THE TOWN OF JAMESTOWN, a Municipal corporation with a usual place of business at 93 Narragansett Ave, Jamestown, RI 02835 (“Grantor”) for consideration paid, grants to THE NARRAGANSETT ELECTRIC COMPANY, a Rhode Island corporation having a principal place of business at 280 Melrose Street, Providence, Rhode Island 02907, (“Grantee”), its successors and assigns, with Quitclaim Covenants, a perpetual right and easement as described in Section 1 below (“Easement”) in, under, through, over, across, and upon the Grantor’s land, as described in Section 2 below (“Grantor’s Land”).

Section 1 – Description of Easement

The “Easement” granted by the Grantor to the Grantee consists of the perpetual right and easement:

- a) To install, construct, reconstruct, repair, replace, add to, maintain and operate an underground distribution system (“Distribution System”) for the distribution of electric current to include an Underground Conduit, together with all the necessary wires, cables, conduits, transformers, handholes, pedestals, switches, anchors, guys, equipment, fixtures and appurtenances installed therein and attached thereto, in, under, through, over, across and upon the Grantor’s land, as may from time to time be required for the purpose of supplying residential electric service to Jamestown Assessor’s Plat 11, Lot 38.
- b) To clear and keep cleared from time to time the portions of the Grantor’s Land wherein the Distribution System is located of such trees, shrubs, bushes, above ground and below ground structures, objects and surfaces as may in the opinion and judgment of the Grantee, its successors and assigns, interfere with the safe and proper operation of the Distribution System;
- c) To make such excavation or excavations as may be reasonable and necessary to construct, reconstruct, repair and remove the Distribution System. But the Grantee shall properly backfill any excavation and restore the surface of the Grantor’s Land in as good condition as before the excavation was made; and
- d) To pass over and across the Grantor’s Land as reasonable and necessary for all the purposes described in this Section.

Section 2 – Description of Grantor’s Land

The “Grantor’s Land” consists of a portion of land situated on the southerly side of Battery Lane in the Town of Jamestown, County of Newport, State of Rhode Island, designated as a portion Lot 11, Jamestown Tax Assessor’s Map 11, that certain tract or parcel of land conveyed to the Grantor by deed duly recorded with the Records of Land Evidence in Jamestown on October 9, 1963, in Book 54, Page 531 and said easement area being more particularly described in Section 3 below.

WR#26118114

Address of Grantee:
Narragansett El., 280 Melrose Street, Providence, RI 02907

After recording return to:
Christina Klein
National Grid USA
Service Company, Inc.
280 Melrose St.
Providence, RI 02907

Section 3 – Location of the Distribution System

The “Distribution System” shall be located within that certain portion of Grantors’ Land further described as “Driveway” in that Easement Maintenance Agreement recorded with the Jamestown Land Evidence Records in Book 856, Page 127, with an easement area around the conduit Ten (10) feet wide, and shall extend in a general southerly direction through the “Driveway” to Land of Geoffrey and Kristan Hamlin, as approximately shown on a sketch entitled “Easement Sketch; Date: 9/24/18; Drawn By: RJN; WR26118114,” a reduced copy of said sketch is attached hereto as “Exhibit A” and recorded herewith, copies of which are in the possession of the Grantor and the Grantee herein. Final definitive locations of said “Distribution System” shall become established by the installation and erection thereof by the Grantee. Said Distribution System shall be located in a location on the Grantor’s Land mutually satisfactory to the Grantor and to the Grantee and such location shall become established by and upon the installation thereof by the Grantee. The Grantor, for itself, its successors and assigns, and the Grantee, for itself, its successors and assigns, covenant that this Grant of Easement and the location of the Underground System may not be changed, expanded, enlarged, or modified without the mutual consent of the Grantor and the Grantee, their successors and assigns, which consent may be withheld by the Grantor or the Grantee each in their sole discretion.

Section 4 – Distribution System Ownership

It is agreed that the Distribution System shall remain the property of the Grantee, its successors and assigns, and that the Grantee, its successors and assigns shall pay all taxes assessed thereon.

IN WITNESS WHEREOF, THE TOWN OF JAMESTOWN has caused these presents to be signed by its proper officer for that purpose duly authorized this ____ day of _____, 2018.

In the presence of:

TOWN OF JAMESTOWN

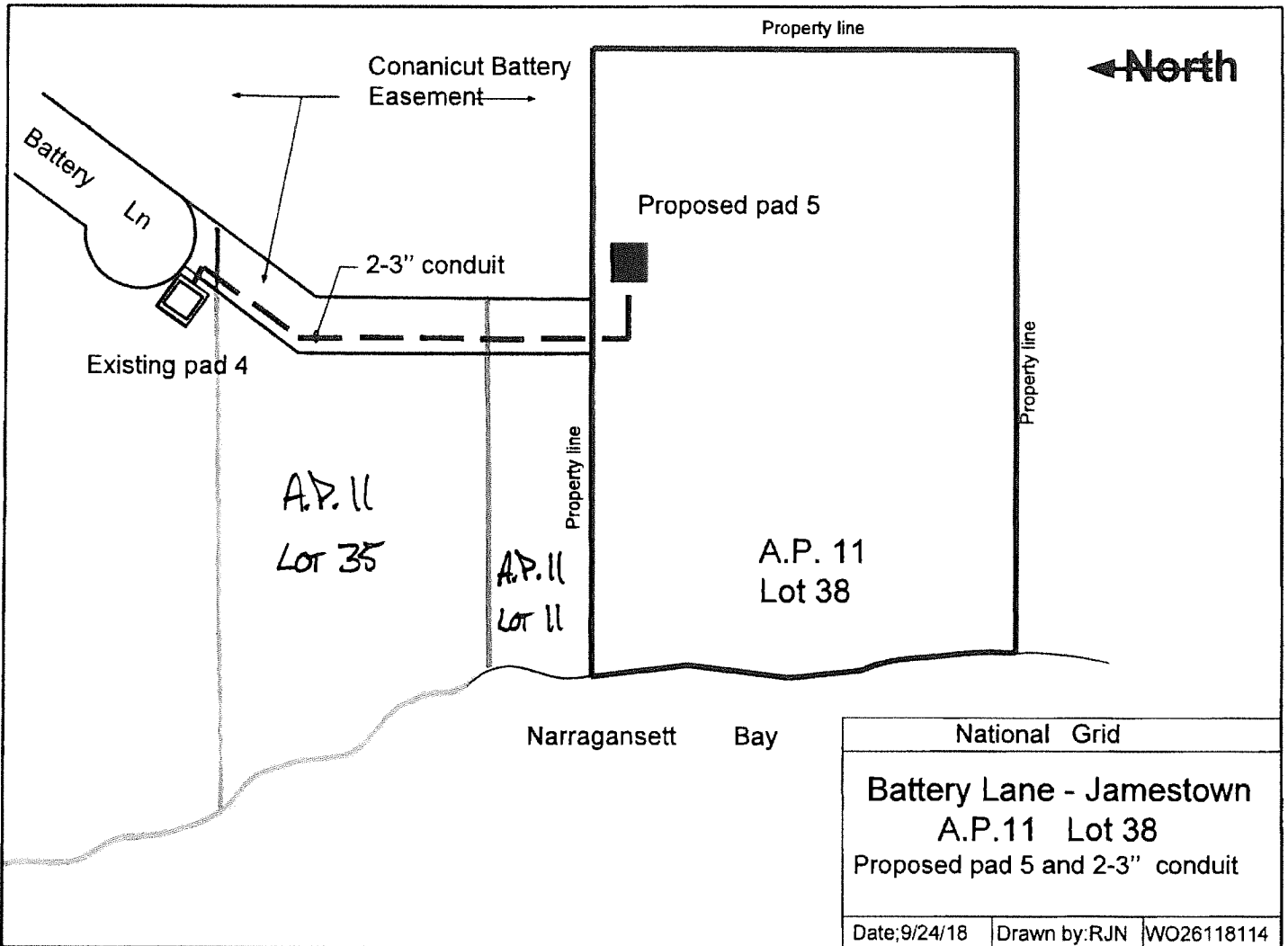
By: Andrew E. Nota
Its: Town Administrator

STATE OF _____
COUNTY OF _____

In _____ in said County on the _____ day of _____, 20__, before me personally appeared the above named Andrew E. Nota, to me known and known by me to be the party executing the foregoing instrument, and he acknowledged said instrument, by him executed, to be his free act and deed, individually and in said capacity, and the free act and deed of THE TOWN OF JAMESTOWN.

Notary Public
Printed Name: _____
My Commission expires: _____

EXHIBIT 'A'
NOT TO SCALE
 The exact location of said Facilities to be established by and upon the installation and erection thereof.



EASEMENT MAINTENANCE AGREEMENT

This Agreement is made this 4th day of October, 2015, by and between DAN CIAMPA and ELAINE CIAMPA (hereinafter the "Ciampas") and the TOWN OF JAMESTOWN, a municipality existing under the laws of the State of Rhode Island (hereinafter the "Town").

WHEREAS, The Ciampas are owners of certain property located off Battery Lane in the town of Jamestown, state of Rhode Island, designated as Lot 38 on Jamestown Tax Assessor's Plat 11 (hereinafter the "Ciampa Property"). See Exhibit A-legal description.

WHEREAS, The Town is the owner of certain property abutting the northerly boundary of the Ciampa Property, designated as Lot 11 on said Tax Assessor's Plat No. 11 (hereinafter the "Town Property"). See Exhibit B-legal description.

WHEREAS, Foot and vehicular access to the Ciampa Property is provided over a 50 foot wide easement crossing certain property owned by The Washington Trust Company and Archibald B. Kenyon, Jr., as Co-Trustees of the Gladys G. Geib Trust dated April 7, 1989 (hereinafter the "Trustees"), which property is designated as Lot 35 on Tax Assessor's Plat No. 11 (hereinafter the "Geib Property") and Town Property. This Agreement (hereinafter the "Town Agreement") is entered into to provide for the improvement, use and maintenance of the easement as it crosses the Town Property. See Exhibit C-HPF 315 A.

WHEREAS, The location of the easement extends from the southerly terminus of Battery Lane, crossing the Geib Property and the Town Property, to the Ciampa Property (the "Easement Area"). The location of said Easement Area is set forth in the recorded deed to the Ciampas in Book 362 at Page 255 of the Jamestown Land Evidence Records. The Easement Area is also set forth and referenced in the deeds to Frederick J. Geib and Gladys G. Geib (Book 71, Page 1082) and to the Town (Book 54, Page 531).

WHEREAS, The Town desires to preserve the structure and historical context of the Revolutionary War earthwork known as the Conanicut Battery and listed on the National Register of Historical Places (hereinafter "Battery"), which includes maintaining a clear view of the West Passage of Narragansett Bay across the Town-owned land west of the Battery.

WHEREAS, The Town desires to screen the driveway from the view of visitors to the Conanicut Battery Historic Park (hereinafter "Park") with native vegetation while maintaining a clear view of the West Passage of Narragansett Bay from the interior of the Battery.

WHEREAS, The Town desires to have the eastern side of the vegetative screen maintained to appear natural, not manicured or landscaped.

WHEREAS, The Town desires to provide for future access to the portion of the Park west of the driveway (a designated right-of-way to the waterfront) by visitors to the Park.

WHEREAS, The Ciampas, as owners of Plat 11, Lot 38 are desirous of clarifying their rights and obligations in connection with the use of the Easement Area, at least in so far as it crosses the Town Property and being adjacent to Town Property. The Town is in agreement with the following terms and conditions of the Ciampas' use and maintenance of the Easement Area.

Therefore, for good and valuable consideration, the receipt of which is hereby acknowledged, the Ciampas and the Town agree as follows:

1. The driveway laid out across the Easement Area shall be located in the approximate location as shown on the plan attached hereto (Exhibit D), and shall maintain a width not more than fifteen (15) feet within the Easement Area. The driveway shall be laid out and maintained using permeable materials that will be appropriate for utility, durability, maintenance and attractiveness within the context of a Historic Park setting, which materials shall be acceptable to the Town as well as the Jamestown Fire Department for the purposes of emergency vehicle access. Any cut and fill shall be approved by the Town, , said approval not to be unreasonably withheld, and shall not have a negative impact or degrade the integrity of the Battery. No excavation east of the current driveway cut shall take place, either for the driveway or for the "grass driveway edge". However, if excavation is needed for the installation of utilities, such excavation will be allowed with Town approval, said approval not to be unreasonably withheld.. Minimum disturbance required for planting approved vegetation shall be permitted. With regards to the Easement, the Ciampas agree to preserve the structure and historical context of the Battery and to maintain a clear view of the West Passage of Narragansett Bay across the Town-owned land west of the Battery from the interior of the battery with respect to the additional plantings. Additionally, the Ciampas agree to utilize native vegetation in landscaping and planting and to design and maintain the eastern side of the vegetative screen so that is has a natural appearance and does not appear manicured or landscaped.
2. There shall be no lighting located on or directed at any portion of the driveway crossing the Town Property. Any installation of low-level lighting on the remainder of the easement area from the southerly end of the paved portion of Battery Lane to the northerly boundary of the Town Property shall be "dark sky" compatible. The intensity of such lighting shall be maintained at a low level and shielded away from Town Property so as not to disturb the Town Property.
3. The Ciampas shall be entitled to erect a suitable low height wood safety barrier, no more than 27" high, of acceptable design and location agreeable to the Town along the west side of the driveway within the Easement Area for vehicular safety. Any portion of Town Property that is fenced off shall have a gate or access point no less than 4'6" wide to allow for passage through the Easement Area to Town Property west of the easement, of acceptable design and location agreeable to the Town.
4. The Ciampas shall be entitled to improve the Easement Area along the easterly side of the driveway with landscaping and plantings, in accordance with the Town approved landscape plan attached hereto, from the southerly end of the paved portion of Battery Lane to the northerly boundary of the Ciampa Property delineating the easterly line of the

driveway, and to ensure privacy and safety. All landscaping, plantings, and vegetation shall be maintained free of weeds and invasive species, by the Ciampas, and at a height not to exceed six (6) feet from the base of the vegetation, in order to preserve and protect the view shed of the Battery. The easternmost 4 feet of plantings shall be maintained with a natural appearance, avoiding a sharp or manicured appearance. A temporary wood or wire fence shall be permitted around or in between the plantings until the plantings are established; no longer than two growing seasons. The Town hereby agrees that the Town or any of its employees, agents, or assignees shall not undertake any maintenance or revisions to any of the above mentioned landscaping, plantings, and vegetation without providing the Ciampas ten (10) days' written notice and an opportunity to be heard. The Town of Jamestown has the ability to maintain the planting area until such time as the plantings are installed. The plantings along the Town property from the southerly end of the paved portion of Battery Lane to the northerly boundary of the Town Property shall not at any time extend beyond the easement area onto Town Property. The stone wall in the easement area shall not be disturbed, and the stones immediately north of the wall may only be moved to repair or extend the wall.

5. The Ciampas shall have the sole right and responsibility for all costs and expenses for installation and maintenance of the driveway area improvements, landscaping, plantings, and any and all required permits. No other persons using the driveway within the Easement Area shall have any right or obligation in connection with installation or maintenance of the driveway area, improvements, landscaping, or plantings.
6. This Agreement shall be binding upon the parties hereto, and their heirs, successors, and assigns in perpetuity, shall run with the Ciampa land, and may be amended only in writing and as agreed to by all parties hereto or their heirs, successors, and assigns, and shall be recorded in the Jamestown Land Evidence Records.

IN WITNESS WHEREOF the undersigned have hereunto set their hands and seals this 4th day of OCTOBER, 2015.

Dan Ciampa
Dan Ciampa

Andrew E. Nota
The Town of Jamestown
BY:

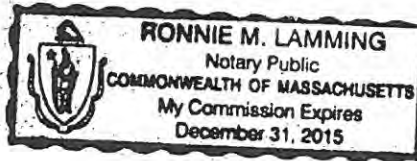
Elaine Ciampa
Elaine Ciampa

Andrew E. Nota, Town Administrator

STATE OF MASSACHUSETTS
COUNTY OF SUFFOLK

On this 4th day of October, 2015, before me, the undersigned notary public, personally appeared Dan Ciampa and Elaine Ciampa, personally known to the notary or proved to the notary through satisfactory evidence of identification which was MA. DRIV. LIC, to be the parties whose names are signed on the preceding or attached document and they acknowledged to the notary that they signed it voluntarily for its stated purpose.

Ronnie M. Lamming
NOTARY PUBLIC
Print name: Ronnie Lamming
My Commission Expires: 12-31-15



STATE OF RHODE ISLAND
COUNTY OF Newport

On this 4 day of Oct, 2015, before me, the undersigned notary public, personally appeared Andrew E Nota of The Town of Jamestown, a municipality existing under the laws of the State of Rhode Island, personally known to the notary or proved to the notary through satisfactory evidence of identification which was RI License, to be the person whose name is signed on the preceding or attached document and he acknowledged to the notary that he signed it voluntarily for its stated purpose.

Karen Montoya
NOTARY PUBLIC
Print name: Karen Montoya
My Commission Expires: 07-01-2018

KAREN MONTOYA
NOTARY PUBLIC-RHODE ISLAND
ID #43174
MY COMMISSION EXPIRES 07-01-2018

EXHIBIT A

PARCEL 1

All that certain lot or parcel of land located in the Town of Jamestown, County of Newport, State of Rhode Island, bounded and described as follows:

commencing at a bound set in the northeasterly corner of the hereinafter described parcel;

thence running southerly a distance of 383.43' to a point, bounded easterly by land now or formerly of Robert M. Clarke;

thence turning an interior angle of 90°-06'-20" and running westerly a distance of 578' more or less to the mean high water line of Narragansett Bay, bounded southerly by land now or formerly of Beavertail Real Estate Corp.;

thence running northerly in the mean high water line of Narragansett Bay a distance of 385' more or less;

thence running easterly a distance of 600' more or less to the point and place of beginning, bounded northerly by land now or formerly of the Town of Jamestown;

the first and last courses forming an interior angle of 90°; said parcel containing 5.19 acres.

Be all said measurements more or less, or however otherwise the same may be bounded or described.

Being Lot No. 7 on that certain plat entitled "Plan of land of ROBERT M. CLARKE, Lots 7 and 8 at Conanicut Reserve, a portion of Lot 5, AP 11, Jamestown, R.I., Scale 1"= 100', December 1980, by Island Engineering, 2 Narragansett Ave., Jamestown, R.I. 02835", which said plan is on file in the office of the Town Clerk of the Town of Jamestown.

PARCEL 2

Together with the non-exclusive, permanent right, privilege and easement appurtenant to the above-described Parcel 1 for ingress and egress by foot or motor vehicle, including construction equipment, and for the purpose of using, installing, operating, repairing, reconstructing, replacing and maintaining electric, water, sewer, telephone, gas and other utilities, conduits, pipes below the land located off Battery Lane, Jamestown, Rhode Island, and more particularly described as follows:

Commencing at a concrete bound set at the intersection of the northerly line of Battery Lane and the easterly line of property of the Town of Jamestown;

thence running easterly in said northerly line of Battery Lane a distance of 170.00' to a point;

thence turning an interior angle of $64^{\circ}-53'-51''$ and running northwesterly a distance of 259.29' to a point, bounded northeasterly by land now or formerly of Thomas Collins;

thence turning an interior angle of $115^{\circ}-06'-09''$ and running westerly a distance of 278.93' to a point bounded northerly by land now or formerly of Catherine M. Wright;

thence turning an interior angle of $127^{\circ}-00'-00''$ and running southwesterly a distance of 275.47' to a point, bounded northwesterly by land now or formerly of Ernest Ardente;

thence turning an interior angle of $182^{\circ}-45'-18''$ and continuing southwesterly a distance of 520.30' to a point, bounded northwesterly in part by land now or formerly of said Ardente and in part by land now or formerly of Donald Salmanson;

thence turning an interior angle of $177^{\circ}-14'-42''$ and continuing southwesterly a distance of 138.28' to a point, bounded northwesterly by land now or formerly of Frank DiZoglio;

thence running southwesterly and southeasterly in a curved line a distance of 130.09' to a point, said curved line having a radius of 50.00', and an interior angle of $149^{\circ}-04'-20''$, bounded westerly by land now or formerly of said DiZoglio;

thence running southwesterly a distance of 128.91' to a point, bounded northwesterly by land now or formerly of Frederick Geib;

thence turning an interior angle of $143^{\circ}-00'-00''$ and running southerly a distance of 152.73' to a point, bounded westerly by land now or formerly of said Geib;

thence turning an interior angle of $180^{\circ}-00'-00''$ and continuing southerly a distance of 110.00', bounded westerly by land of the Town of Jamestown;

thence turning an interior angle of $90^{\circ}-00'-00''$ and running easterly a distance of 50.00' to a point, bounded southerly by Parcel 1;

thence turning an interior angle of $90^{\circ}-00'-00''$ and running northerly a distance of 246.00' to a point, bounded easterly by land of the Town of Jamestown;

thence turning an interior angle of $217^{\circ}-00'-00''$ and running northeasterly a distance of 1114.00' to a point, bounded southeasterly by land of the Town of Jamestown;

thence turning an interior angle of 233°-00'-00" and running easterly a distance of 194.00' to a point, bounded southerly by land of the Town of Jamestown;

thence turning an interior angle of 270°-00'-00" and running southerly a distance of 184.80' to the point and place of beginning;

the first and last courses forming an interior angle of 90°-00'-00".

Subject to and together with all rights, easements, restrictions, covenants, agreements and charges of record.

Meaning and intending to convey the same premises conveyed to these grantors by deed of Elizabeth D'Amico, dated October 27, 1993 and recorded in Book 220 at Page 298.

Received for record in Jamestown, R.I.
On Aug 20 at 2:35 P.M.
Salvo D. Kaloniki Town Clerk
30

Exhibit B

A certain tract of land with the buildings and improvements thereon situated in the Town of Jamestown, County of Newport and State of Rhode Island, more particularly bounded and described as follows:

Beginning at a concrete monument in the northeasterly corner of the herein described parcel of land, 50 feet southerly from the south line of land now or formerly of the Estate of Thomas Sherman and 580 feet westerly from the west line of land now or formerly of the Estate of J. Bertram Lippincott;

Thence south, 1018.0 feet to a concrete monument; thence s 46° 35' 23.00" w, 401.15 feet to a concrete monument; thence west, 344.0 feet to a concrete monument; thence north, 158.0 feet, more or less, to the high water line of Narragansett Bay, passing through an intermediate concrete monument located 229.0 feet west of the point of beginning of this course; thence in a general northerly direction along the line of mean high water of Narragansett Bay, 110 feet, more or less, to a point; thence east, 343 feet, more or less, to a concrete monument, said monument bearing north, and beginning 110 feet distant from the intermediate concrete monument described in the second next above-described course; thence north, 136.0 feet to a concrete monument; thence N 37° E, 114.0 feet to a concrete monument; thence east, parallel with the said south line of land now or formerly of the Estate of Thomas Sherman, 194.0 feet to the point of beginning.

Containing 17.971 acres of land;

The above described tract of land comprises Parcels I and II on a plan entitled "Prospect Hill, Jamestown Portion of Conanicut Reserve Land Proposed to be acquired by the United States", prepared by the U.S. Engineer's Office, Providence, Rhode Island, and bearing No. G-4, Case A, Drwg. 2 is attached hereto as Exhibit A and made a part hereof.

Together with a right of way to be used for travel on foot or vehicles, lines of communication, water, sewer or other pipes in and through the following described parcel of land, 20 feet in width, extending from the east line of the above-described tract of land to the west line of Beavertail Road, the centerline of said right of way being described as follows:

Beginning at a point in the westerly line of said Beavertail Road 10 feet south of and measured at right angles to the south line of land now or formerly of the Estate of J. Bertram Lippincott; thence west parallel with the south line of said land now or formerly of the Estate of J. Bertram Lippincott and with the southerly line of land now or formerly of the Estate of Thomas Sherman, 1000 feet, more or less, to the east boundary line of the above described tract of land. Containing 0.459 acres of land, more or less.

SCALE: 1" = 40' Horiz.
1" = 4' Vert.

PETER L. RYAN
 REGISTERED
 PROFESSIONAL ENGINEER
 NO. 3372



N/2 TOWN OF JAMESTOWN

Doc# 00049612
Bk: 856 Pg: 135

Lot 5
AP 11

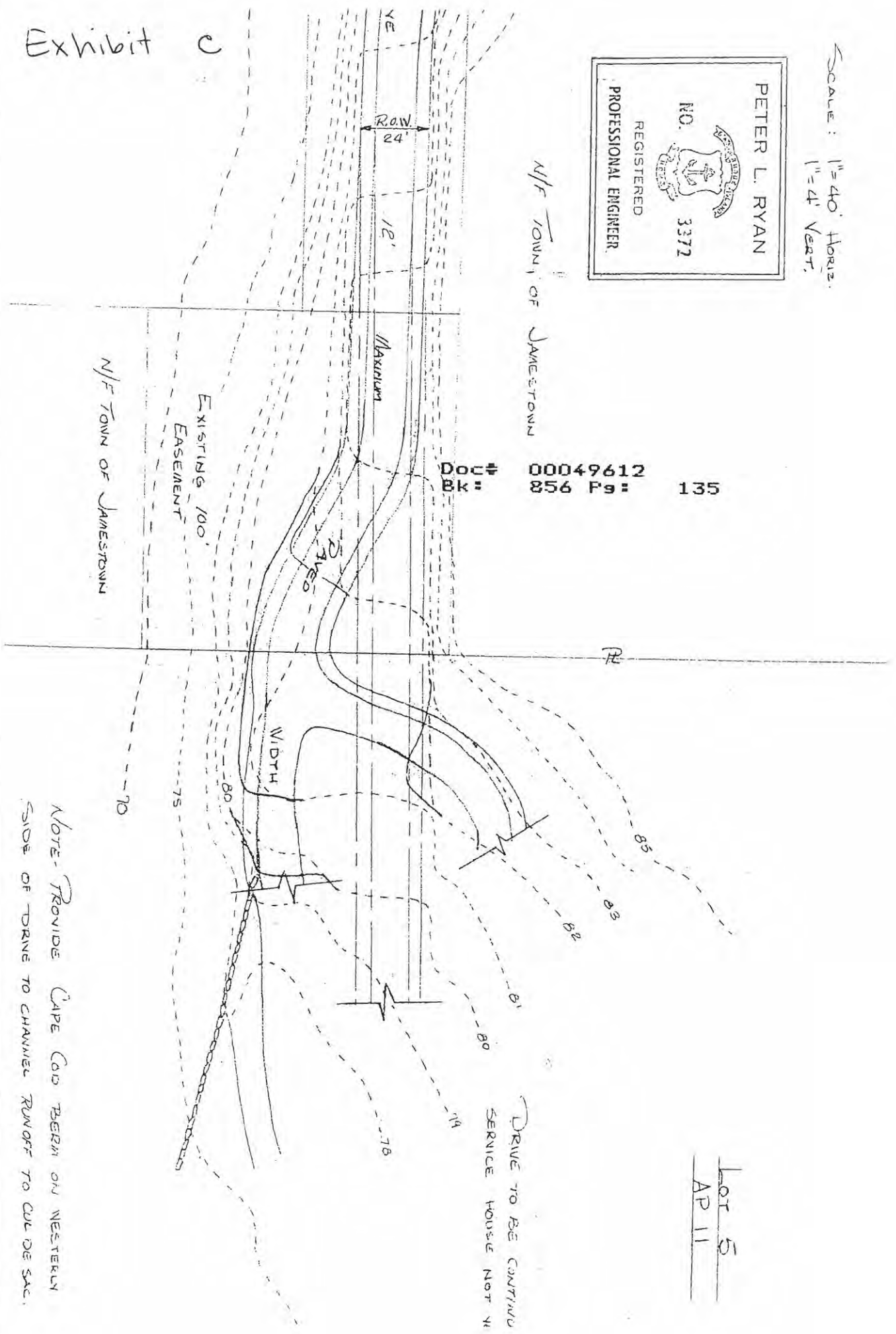
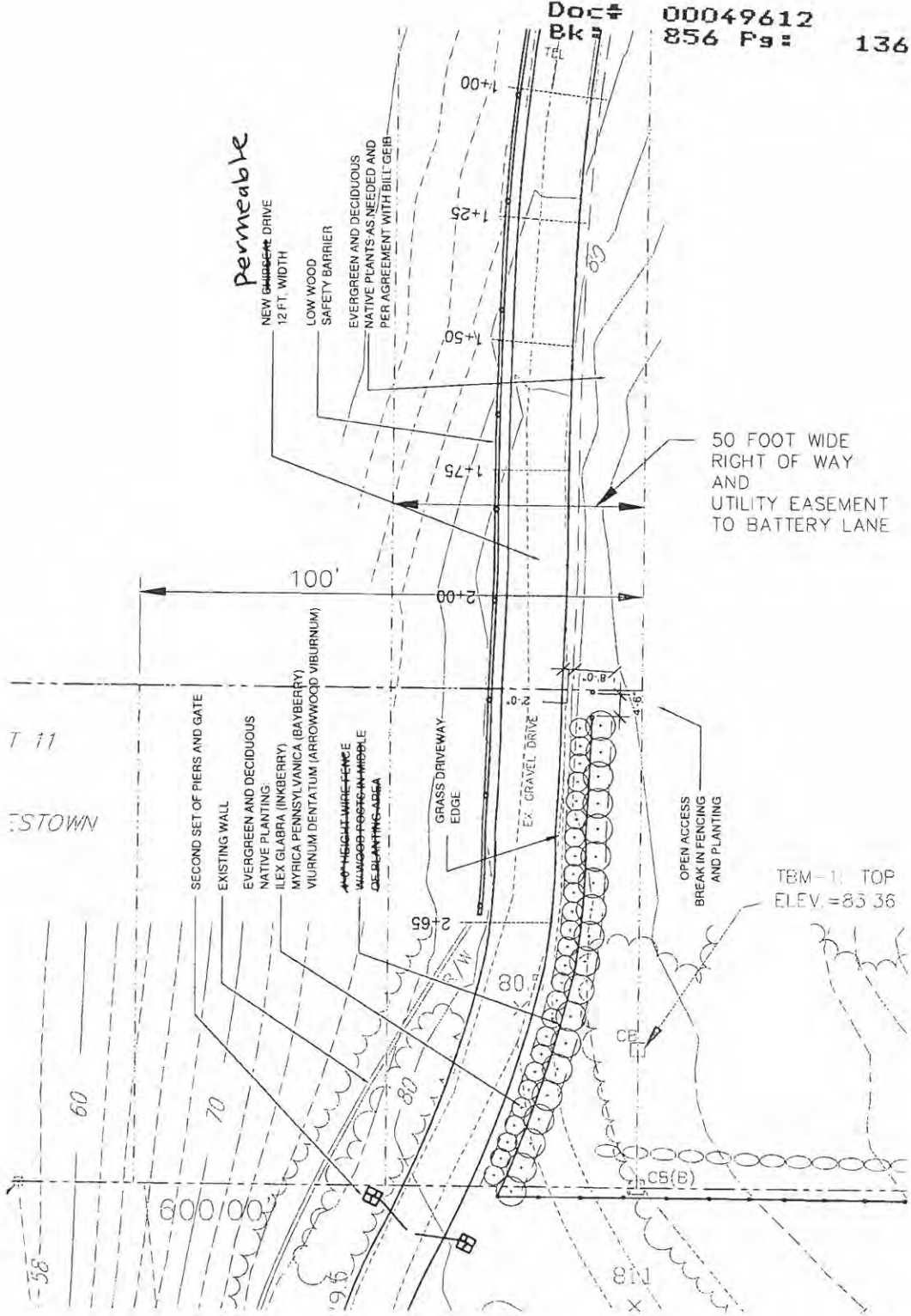


Exhibit C

NOTE: PROVIDE CAPE COD TERN ON WESTERN SIDE OF DRIVE TO CHANNEL RUNOFF TO CUT DE SAC.

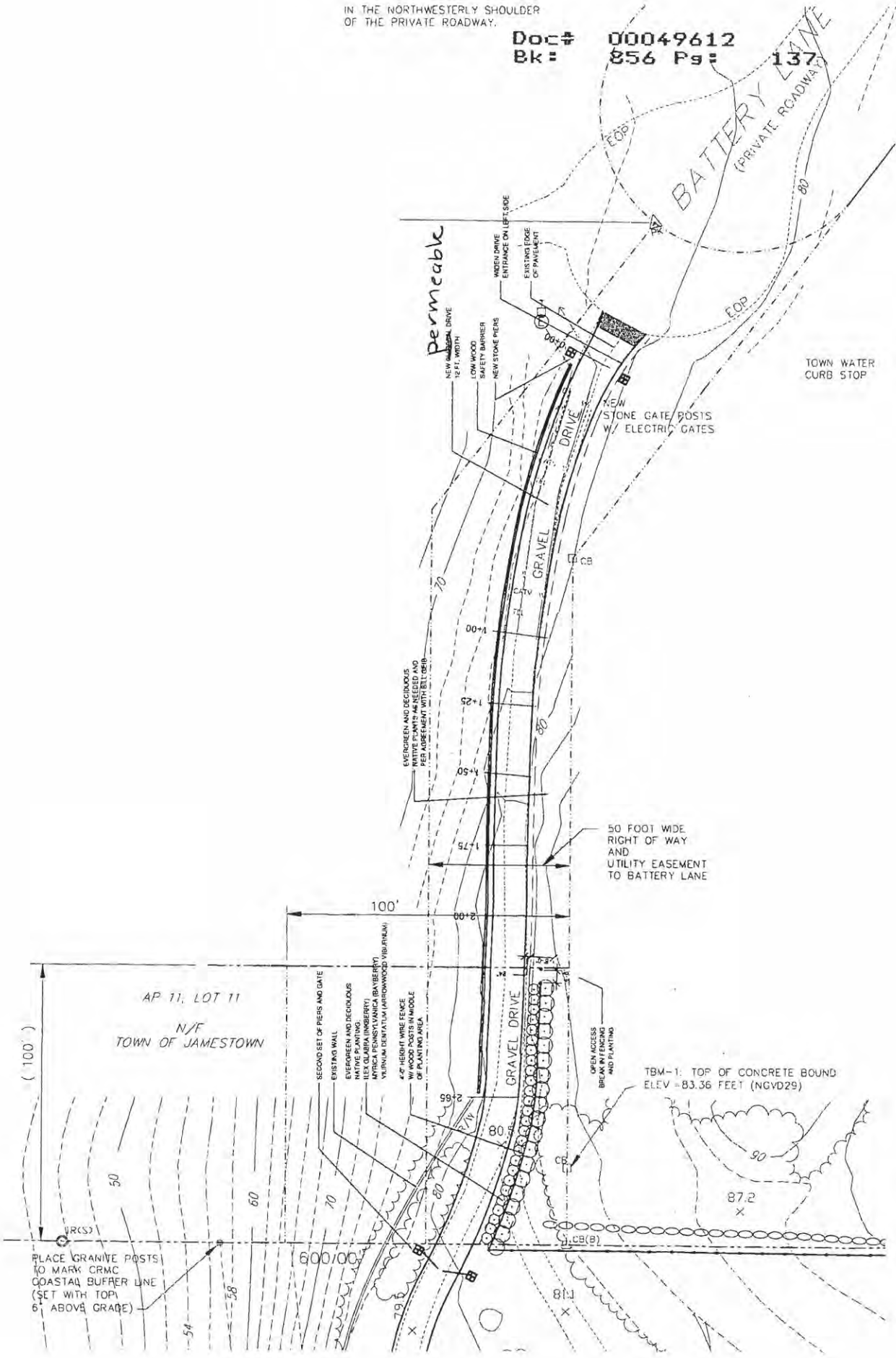
Exhibit D

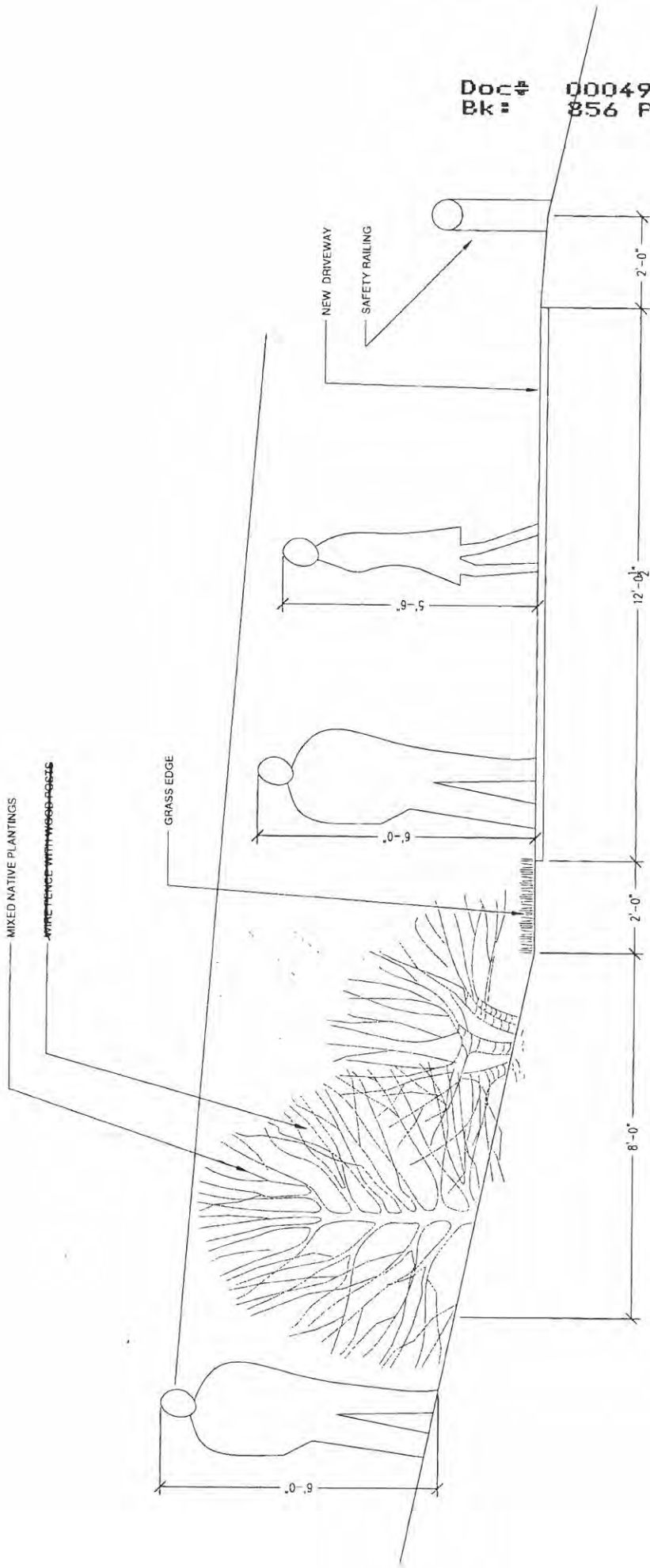
Doc# 00049612
Bk # 856 Pg: 136

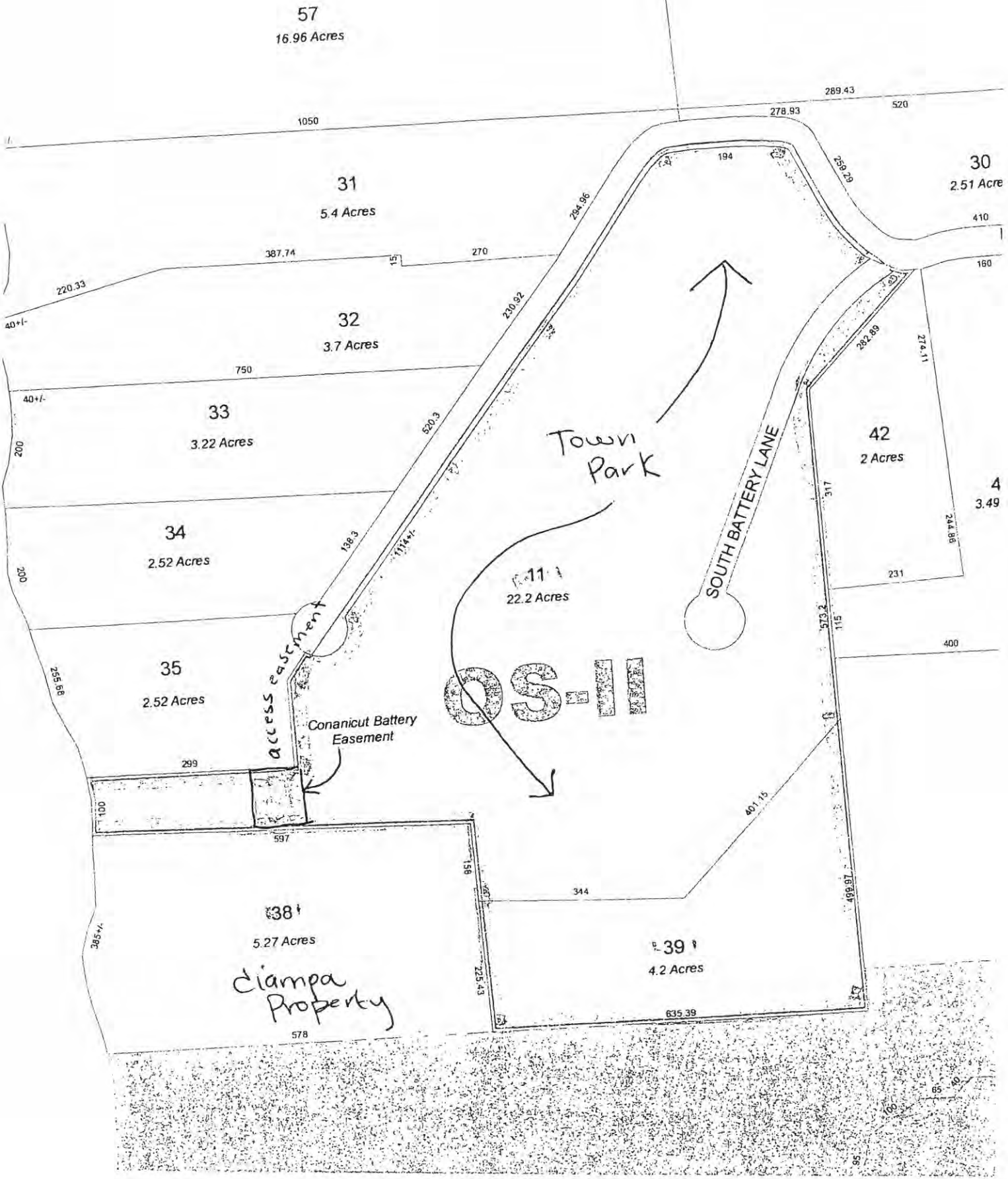


IN THE NORTHWESTERLY SHOULDER
OF THE PRIVATE ROADWAY.

Doc# 00049612
Bk: 856 Pg: 137









Office of the Town Planner MEMORANDUM

TO: The Honorable Town Council
Mr. Michael White, President
FROM: Lisa W. Bryer, AICP, Town Planner
RE:
DATE: November 29, 2018

The Ad-Hoc Committee for Public Art had their inaugural meeting last night at 6pm and had discussions on the current “Whale Tail” proposal as well as development of future policy and guidelines for public art. In an effort to comply with the Town Council’s deadline of December 15, they offer the following unanimous supported motion:

The Ad-Hoc Committee for Public Art has reviewed the donation offer for public art for the proposed whale tale sculpture dated 11/20/18 (attached) including the terms outlined in that letter. The Committee recommends that the Town Council accept the gift with no terms or strings attached, pending development of long-term specific policy with criteria for accepting public art.

The Committee will continue to meet to further discuss the Town Council’s charge, as further described in the attached document.

C: Andy Nota, Town Administrator
Cheryl Fernstrom, Town Clerk
The Jamestown Whale Tail Committee

Attachments: Letter dated 11/20/18 from The Jamestown Whale Tail Committee
Ad-Hoc Committee for Public Art – Committee Charge



•Whale's Tail Donor Committee•

December 5, 2018

Dear Lisa;

In response to recent communication regarding the Whale's Tail proposal, we thought it appropriate to address the following points.

First, thank you for your email of November 29 providing the Memorandum and motion describing the Ad Hoc Committee's recommendation to the Council. Our donor committee was very pleased to read of the Committee's support for the proposed gift.

Next, in Andy Nota's email to you of the same date, on which we were copied, he suggested you and we communicate regarding the window of time available on our end while the Committee determines its recommendations on the location for placement of the sculpture. On this point we request that the Committee conclude its review of siting options for the Whale's Tail at its next meeting (December 10) and be willing to submit its recommendation to the Council at its December 17 meeting.

We ask this because, in all sincerity, we believe the project becomes less viable the longer this process takes. With a protracted time frame for a decision on the sculpture's location, we know we risk losing donor support and jeopardize our ability to fund this gift to the Town. There is also the challenge of working into Peter Diepenbrock's production schedule. While he has committed to holding open a work window that would allow for completion of the sculpture in the Spring and installation at the beginning of the summer season, a decision on acceptance by the Council later than December removes any certainty that we could have the Whale's Tail completed for next year.

To maintain momentum of support and viability for this project, we hope that the Ad Hoc Committee will be prepared to recommend to the Council at its December 17 meeting: acceptance of the sculpture, its placement for a 3-5 year period at the waterfront location we have discussed, and the separation of this decision from the outcome of the committee's considerations of a long-term policy regarding public art in Jamestown. We appreciate the efforts of the Ad Hoc Committee in addressing its task and believe our request is entirely consistent with the language of the Committee Charge described in the document

dated November 28 that you forwarded to us. Thank you in advance for the work this responsibility entails.

All recognize the significance of the location for the Whale's Tail - to the donors, to other community members and to the Town government. We and our donors feel strongly that the waterfront location we've identified is an ideal and optimal site for placement of this sculpture. However, we believe we made a constructive concession in suggesting that the sculpture's placement there could be temporary, for a period of 3-5 years, rather than require commitment for its permanent placement at that location. What we do hope to earn in exchange is the opportunity to approve, in advance, one or more sites for a subsequent relocation of the Whale's Tail, if move were to be necessary. We look forward to discussing those options when appropriate but before a gift agreement is completed between our donor committee and the Town of Jamestown.

Thank you again for the work you and your Committee have taken on. Please let us know if there is any additional information you would like from us to support your discussions at your meeting on December 10. We will have two representatives, Wendy Ross and Peter Diepenbrock, in attendance on December 17 and available for any questions by the Council.

Sincerely,

Pat Tuff
Wendy Ross
Joan Swift
Peter Diepenbrock



TOWN OF JAMESTOWN
Parks & Recreation Office
P.O. Box 377
41 Conanicus Ave.
JAMESTOWN, RHODE ISLAND 02835

Recreation Office (401) 423-7260
 Teen Center (401) 423-7261
 Fort Getty (401) 423-7211
 Fax (401) 423-7229

TO: Andrew E. Nota, Town Administrator
 FROM: Andrew J. Wade, Parks & Recreation Director
 SUBJECT: 2019 Fort Getty Seasonal Rates – Director Recommendation
 DATE: December 15, 2018

Please find attached to this memorandum my recommended changes to the existing fee schedule for the Fort Getty Park & Campground for the calendar year 2019. As per the FY19 budget approved by the voters at last May's Financial Town Meeting, the projected annual revenue from the Parks & Recreation Department was increased from \$475,000 to \$510,000. The proposed changes to user rates inside the park reflect both the need to meet projected revenues as well as compensating for the increase in the costs of goods and services to the park such as utilities, supplies and repairs.

Current Fee Schedule for Fort Getty Park & Campground:

Facility	Residency Type	Description	Rate
Campground	Non-Resident	Seasonal RV	\$4,700.00
Campground	Resident	Seasonal RV	\$3,700.00
Campground	NA	Transient RV	\$40.00
Campground	NA	Tenting	\$27.00
Fort Getty Park	Non-Resident	Season Pass	\$100.00
Fort Getty Park	Non-Resident	Daily Entry	\$20.00
Fort Getty Park	Non-Resident	Entry Fee with Trailer	\$30.00
Campground	NA	Boat Slip	\$600.00

Proposed Fee Schedule for Fort Getty Park & Campground 2019: (effective January 1, 2019)

Facility	Residency Type	Description	Rate
Campground	Non-Resident	Seasonal RV	\$4950.00
Campground	Resident	Seasonal RV	\$3,700.00
Campground	NA	Transient RV	\$50.00
Campground	NA	Tenting	\$30.00
Tent	NA	Folk Fest Rate (4 Day Rental)	\$200.00
RV Sites	NA	2wks + \$70/night during fest	\$780.00
Tent	NA	Holiday Rate (3 nights)	\$150.00
RV Sites	NA	2wks + \$70 per Holiday Nights	\$760.00
Fort Getty Park	Non-Resident	Season Pass	\$125.00
Fort Getty Park	Non-Resident	Daily Entry	\$20.00
Fort Getty Park	Non-Resident	Entry Fee with Trailer	\$30.00
Campground	NA	Boat Slip	\$600.00

2018 Fort Getty Campground Statistics

During the 2018 camping season at Fort Getty, 67 of the 83 RV sites were rented as seasonal sites. Of the 67 seasonal campers, 6 were Jamestown residents and 61 were non-residents. The total number of seasonal campers has remained fairly consistent in the past 3 seasons. In 2017, the campground hosted 71 seasonal sites, up from 57 in 2016.

Sites that are not reserved for the season are opened to the public for shorter stays. Initially a two-week minimum stay is required for all transient sites at a rate of \$40/night. After the initial requests for transient stays have been satisfied, we do allow shorter stays to fill in the gaps to maximize revenue. Reservations shorter than the 2 week minimum are at a rate of \$50/night. In 2018, the 15 transient sites were reserved 1064 nights of the possible 1984 potential "tent nights" available.

Summary of Proposed Fee Changes

Non-Resident Seasonal RV – \$250 increase per site.

Transient RV – Increased \$10 per night. Minimum two weeks per reservation.

NEW Folk Fest weekend – Flat Fee \$280 for 4 Nights plus \$50/night until 2 week minimum met.

NEW Holiday Weekends – Flat Fee \$150 for 3 Nights plus \$50/night until 2 week minimum met.

Tenting - \$3.00 increase per night.

NEW Folk Fest weekend – Flat Fee \$200 for 4 Nights

NEW Holiday Weekends – Flat Fee \$150 for 3 Nights

Non-Resident - Fort Getty Season Pass - \$25 increase.

Projected 2019 Fort Getty Seasonal Revenue Increase: \$36,500.00

Colonel John C. Rembijas Pavilion

After the significant upgrades to the Pavilion were completed, rental fees were reevaluated and increased early in 2016. Rates were increased to compensate for the installation of dedicated restroom facilities to the site as well as the need to provide additional staffing inside the park to support the growing number of functions held per season. During the 2018 summer, a total of 70 events were held at the pavilion. This total is up from 59 event the summer prior, and 53 during 2016.

When the fees were adopted in 2016, a concerted effort was made to protect the Jamestown resident's ability to reserve the facility for family events and celebrations of all types. Prior to 2016, residents would have to wait until January to reserve a date for the summer of the same year. After the changes adopted by council, beginning each January, Jamestown residents would be able to reserve the pavilion for events during the following summer as well. Non-residents may only book for the summer of the same year beginning January 1st.

USER FEE SCHEDULE

PLEASE NOTE*** *Fee schedule includes both Peak and Non Peak Season rates. Peak Season runs from the 3rd Saturday In June through the 3rd Sunday in September.*

Facility User Fee	Monday-Thursday		Friday & Sunday		Saturdays	
	Non-Peak	Peak	Non-Peak	Peak	Non-Peak	Peak
Jamestown Resident	\$250	\$400	\$400	\$600	\$400	\$750
Non-Resident	\$600	\$800	\$800	\$1200	\$800	\$1500
Local Non-Profit	\$400	\$500	\$400	\$600	\$400	\$750
Out of Town Non-Profit	\$500	\$600	\$500	\$700	\$600	N/A

*Weekday Holiday Rates - Same as Friday and Sunday Rates

To properly manage the multitude of events held each summer at the pavilion, additional staff has been hired seasonally to assist in all phases of the facility rental process. Prior to events, coordination staff reviews all submitted materials ensuring the lessee has met all requirements of the Town to have a successful event. Onsite during the day of, an event attendant is assigned to assist the client with day of access to the restrooms, electricity, water, and access for vendors such as caterers and DJ's. Post event, despite most clients being very respectful of the space, maintenance is required to service all the restrooms and pavilion area so that it will be ready to receive the next event.

Currently, the revenue generated through pavilion rentals (Avg. \$31,500) since the last rate increase in 2016, is sufficient to meet the needs to cover utility costs, added staffing, incidental repairs, and minor site improvements. At this time I do not recommend any changes to the Lt. Col. John C. Rembijas Pavilion Fee Schedule. The current fees meet the needs of covering costs to operate the Pavilion within the Parks & Recreation Department.

However, one issue that I wish to report out on is in regards to the increasing number of "resident" pavilion rentals that are potentially rented on behalf of an out of town resident. According to the information reported from event personnel it is believed that during the summer of 2018 that as many as 33% of all "resident" rentals of the space were on the behalf of non-resident friends or family members. Currently, the Parks & Recreation Department manages this by requiring the original applicant to be the sole representative of the rental, including being the source of all payments, and acquiring liability certificate in their name. Please advise if this process should be amended.

**Town of
Jamestown, Rhode Island**

PO Box 377
Jamestown, RI 02835- 1509
Phone: (401) 423-7220
Fax: (401) 423-7229



Date: December 13, 2018

To: Andrew Nota
Town Administrator

From: Michael Gray
Public Works Director

RE: Bid –Floating Dock & Pile Replacement Project
East Ferry

During a storm in October of 2017 the steel piles for the easterly facing Touch and Go on the wooden pier at East Ferry failed and severed into two pieces damaging the wooden float. The Town has been working with the RI Interlocal Trust through an insurance claim for damages to the Town Asset to replace the Touch & Go.

Plans were prepared and a Bid was advertised for the installation of new steel piles and a 10'x40' Touch & Go float. One Bid was received on April 4, 2018 from Reagan Construction Corporation for an amount of \$137,650. We have been working with Reagan Construction Corp. and our Engineer RT Group to reduce the overall construction costs for the project. Based upon changes in the method to install the steel piles recommended by the contractor, the total construction cost has been reduced to \$80,000 for the project.

The Harbor Commission has reviewed the plans for replacing the Touch & Go Float. The Commission has approved changing the orientation from easterly facing to a northeasterly facing floating dock that is parallel to the existing Touch & Go float on the wooden pier. I have attached a sketch depicting the new Touch & Go orientation that has been approved by the Harbor Commission.

I recommend that the Town Council award the East Ferry Floating Dock & Pile Replacement Project to **Reagan Construction Corporation for an amount not to exceed \$80,000.**

**TOWN COUNCIL MEETING
December 3, 2018**

I. ROLL CALL

Town Council Members present:

Michael G. White, President
Mary E. Meagher, Vice President
Nancy A. Beye
Randall White
William J. Piva, Jr.

Also in attendance:

Andrew E. Nota, Town Administrator
Christina D. Collins, Finance Director
Michael C. Gray, Public Works Director
Edward A. Mello, Police Chief
Lisa W. Bryer, Town Planner
Andrew J. Wade, Parks and Recreation Director
Donna Fogarty, Library Director
Mary Lou Sanborn, Library Trustees Chair
Peter D. Ruggiero, Town Solicitor
Cheryl A. Fernstrom, Town Clerk

II. CALL TO ORDER, PLEDGE OF ALLEGIANCE

President White called the regular meeting of the Jamestown Town Council to order at 7:04 p.m. in the Jamestown Town Hall Rosamond A. Tefft Council Chambers at 93 Narragansett Avenue and led the Pledge of Allegiance.

A Moment of Silence was observed in memory of President “41” George H. W. Bush.

**III. TOWN COUNCIL SITTING AS THE BOARD OF
WATER AND SEWER COMMISSIONERS**

None.

**IV. ACKNOWLEDGEMENTS, ANNOUNCEMENTS, PRESENTATIONS,
RESOLUTIONS AND PROCLAMATIONS**

A) Proclamation; review, discussion and/or potential action and/or vote

1) No. 2018-09: Honoring Probate Judge J. Peter McGuirl

The Proclamation was read by President White.

A motion was made by Vice President Meagher with second by Councilor Beye to adopt the Proclamation.

Discussion. Vice President Meagher noted she was on the Council in 1991 and made the motion to appoint Peter McGuirl as Probate Judge. When Peter served on the RI Turnpike and Bridge Authority as Chair he led RITBA into adopting the highway between the two bridges, which is part of the reason the highway is so well landscaped and maintained.

Back to the vote on the motion. **President White, Aye; Vice President Meagher, Aye; Councilor Beye, Aye; Councilor White, Aye; Councilor Piva, Aye.**

V. PUBLIC HEARINGS, LICENSES AND PERMITS

None.

VI. OPEN FORUM

A) Scheduled request to address.

- 1) Mary Lou Sanborn – congratulations to Members of the Town Council

Mary Lou Sanborn of Bay View Drive, Library Board of Trustees Chair, congratulated the new Town Council on behalf of the Library Board of Trustees and invited them to tour the Library and view the current building renovation plans. The annual report and updated strategic plan can be viewed on the Library website. The renovation plans are in the final stage of design development, and upon approval will be presented to the Council.

B) Non-scheduled request to address.

Charlotte Zarlengo of Seaside Drive congratulated the new Town Council and stated she is in attendance on behalf of Jamestown Shores President Ann Gagnon and all Shores Association members regarding the 34 lots they thought were protected in perpetuity. Their area sought for high development is no longer a summer community, leaving less room for groundwater protection. This is a crisis that will continue until there is protection, and water problems in the Shores adversely affects the entire Town. She urges the Council to protect the 34 Shores lots and put aside funds for future purchase of lots for groundwater protection. The Water Resources Protection Committee is under review, and the Shores Association would like one of their members appointed to the Committee. Thank you.

Vice President Meagher suggested Communication 4) from Ann Gagnon be addressed at this time. At the request of the Council, Town Planner Lisa Breyer reviewed the 34 lots proposed for protection for possible affordable housing lots. Planner Bryer will report on this at a future meeting.

Sav Rebecchi of Sail Street wants to recognize the advocacy group Upper Shores Advocates. There are 900 homes in the Shores, and 700 to 800 of them are not represented by the Shores Association and do not speak for all residents of the Shores. The Upper Shores Advocates would like their issues to be heard as well. Thank you.

**VII. COUNCIL, ADMINISTRATOR, SOLICITOR,
COMMISSION/COMMITTEE COMMENTS & REPORTS**

A) Town Administrator's Report: Andrew E. Nota

1) East Ferry Project Review

Town Administrator Nota provided a two-page status update focusing on Phases 1, 2 and 3. Discussion involved the funding element, which includes:

- State of RI Commerce Corporation Grant \$ 65,000
- RIDEM Grant For Pump-out Renovations \$ 10,000
- Waterfront Reserve Funds \$325,000-\$350,000
- Harbor Commission Capital Funds \$ 30,000
- Total Project costs \$400,000-\$450,000

The East Ferry Project is not funded with taxpayer dollars.

Public Works Director Michael Gray gave an update on the work performed by Cardi Corporation and Town staff over the spring and fall. The goal was to complete the project by Thanksgiving, but it was held up by heavy rains. Work included removal of the old concrete sidewalks and installation of crosswalks; the parking lot was left with binder material and temporary striping for winter and with guardrails installed to protect the benches; and the project will resume in the spring. A Grant received through the Harbor Office will fund rebuilding the pump-out, with work by Town staff. The sidewalk along the condo building by Grapes and Gourmet, Island Realty, and CMS was repaired along with the Town project and paid for by the business owners. Cardi should be commended for the work completed prior to the Tree Lighting.

President White thanked the Town Administrator for the new set-up for the Christmas Tree Lighting and additional space provided. Vice President Meagher noted the new sidewalks look great. It has been 40 years since the sidewalks, paving and landscaping were done and the new northern sidewalk behind the bus stop should be completed later this week. Discussion ensued of the interest for a dedicated brick or paver program at East Ferry.

2) Town Council On-boarding Program

Town staff is putting together a more formal program with binders, with an update of activities by department that should be ready in the coming weeks. A tour of Town facilities will be coordinated for December or January. Professional staff is here to answer questions.

3) Preliminary Budget Work Session Schedule

Mr. Nota stated the budget development process has commenced, and the FY 2019-2020 capital and operating budget memorandum to Town staff dated November 14th is attached to this report. Town department heads meet with the Town Administrator to review their budgets beginning in January and the proposed Town Administrator's budget is submitted to the Council 90 days prior to the FTM, followed by public budget work sessions for the capital, operating, and school budgets, with Town Council budget adoption required 30 days prior to the FTM. Discussion ensued.

VIII. UNFINISHED BUSINESS

None.

IX. NEW BUSINESS

- A) Upcoming meetings, work sessions, budget work sessions, workshops, and other sessions; review and discussion and/or potential action and/or vote
- 1) Town Council Meeting date and time
 - 2) Board of Water and Sewer Commissioners Meeting date and time

President White noted meetings can be changed as needed and have been the first and third Monday of the month, with Water and Sewer on the third Monday as part of the regular meeting. Councilor White proposed the July meeting be on the first Monday. Discussion ensued.

A motion was made by Vice President Meagher with second by Councilor Piva to continue with the current schedule of the first and third Monday of the month. President White, Aye; Vice President Meagher, Aye; Councilor Beye, Aye; Councilor White, Aye; Councilor Piva, Aye.

- 3) Annual Budget Work Session with Jamestown School Committee and School Department, pursuant to RIGL §16-2-21

This takes place in December and is tentatively scheduled for December 17th at 6:00 p.m. prior to the next scheduled meeting.

- 4) Town Council Tour of Town Facilities

President White would like the tour, using the Parks and Recreation bus for transportation, and can be done on multiple days if needed. Councilor Piva would like the Ambulance Barn and the Fort Wetherill Barn included in the tour.

- B) Town Council Liaison positions; review, discussion and/or potential action and/or vote
- 1) Jamestown School Department Liaison
 - 2) Jamestown Philomenian Library Liaison
 - 3) Jamestown Conservation Commission Liaison

The three liaison positions were appointed by the last Council and other liaison positions can be included on a future agenda for review and/or vote. The intent of the liaison positions is to facilitate communication and share information prior to receipt of approved board/commission/committee Minutes. This will be addressed at a future meeting with a full list of committees.

Sav Rebecchi of Sail Street stated meeting videos began in 2009, and liaisons were not used as much as the videos were available.

- C) Town Council Appointed positions:
 - 1) Town Solicitor/Prosecutor; review, discussion and/or potential action and/or vote
 - a) Letter of request from Peter D. Ruggiero of Ruggiero, Brochu & Petrarca for reappointment as Town Solicitor and Prosecutor, with background information

Vice President Meagher would like to continue with current Solicitor Ruggiero, Brochu & Petrarca. They have been terrific, serve as Solicitors for other RI communities, are a great resource, and have served the Town admirably. This position serves at the pleasure of the Council and can be revisited at any time.

Councilor Piva noted his agreement with Vice President Meagher; however, we have a letter of interest and resume from Jamestown firm Archer & Foppert and they should be given them the opportunity for an interview. Councilor White agreed. Their prosecution experience was not outlined in their (unsolicited) letter of interest and resume.

A motion was made by Councilor White with second by Councilor Piva to interview Archer & Foppert. President White, Aye; Vice President Meagher, Aye; Councilor Beye, Aye; Councilor White, Aye; Councilor Piva, Aye.

- 2) Probate Judge; review, discussion and/or potential action and/or vote
- 3) Town Sergeant; review, discussion and/or potential action and/or vote

Fred Pease has verbally confirmed his interest to continue as Town Sergeant.

A motion was made by Councilor Piva with second by Vice President Meagher to accept Fred Pease as our Town Sergeant. President White, Aye; Vice President Meagher, Aye; Councilor Beye, Aye; Councilor White, Aye; Councilor Piva, Aye.

- 4) Bond Counsel; review, discussion and/or potential action and/or vote

David Ferrara on behalf of Taft & McSally submitted a letter of interested to continue. The firm has served as Bond Counsel for over twenty years and does an excellent job. Their services are utilized as needed with no retainer.

A motion was made by Vice President Meagher with second by Councilor Beye to retain David Ferrara and Taft & McSally as bond counsel. President White, Aye; Vice President Meagher, Aye; Councilor Beye, Aye; Councilor White, Aye; Councilor Piva, Aye.

- D) Town Council Rules and Procedures; review, discussion and/or potential action and/or vote

- E) Town Council Goals and Objectives; review, discussion and/or potential action and/or vote

President White recommends we carry the Rules and Procedures and Goals and Objectives to a future agenda at a regular meeting or special session in January after Council review.

- F) Review of the Open Meetings Act, Access to Public Records Act, and Code of Ethics by Town Solicitor Peter D. Ruggiero

Solicitor Ruggiero explained the Open Meetings Act including:

- What is a quorum
- Conducting business outside of a duly called meeting
- Consensus the same as a vote
- Emails and what is allowed
- Use of electronic media
- Subcommittees
- Meeting postings and what is required

Solicitor Ruggiero referenced Title 42 Chapter 46 of the RI General Laws, Open Meetings (provided in the meeting packet), guidebooks available on the Attorney General's website, and Open Government Forums in January and August of each year. Notice of the sessions will be forwarded to Council by the Clerk. The Solicitor and Town Clerk are available to assist with any questions on Open Meetings.

Solicitor Ruggiero referenced Title 36 Chapter 14 of the RI General Laws, Code of Ethics. The RI Ethics Commission has publications on their website, and the regulations have doubled. Conflict of Interest and when to recuse were explained. A conflict exists if there is a financial benefit or loss affiliated with an issue for you or a member of your family, and a question of a conflict can be opined by the Solicitor. The only binding opinion is a written advisory opinion from the RI Ethics Commission, which may take four to six weeks. Discussion ensued of the Veterans Exemption issue before the previous Council. Solicitor Ruggiero explained the recusal procedure (forms are available at all meetings on the Council table). The reasons for an abstention and how that differs from recusal were explained. The Ethics Commission also conducts trainings and could do a workshop at Town Hall for Council and/or board/commission/committee members. Discussion ensued.

Solicitor Ruggiero referenced Title 38 Chapter 2 of the RI General Laws, Access to Public Records. Discussion ensued of documents and communications exempt from disclosure and subject to disclosure. Most correspondence and documents are subject to disclosure, except for the 27 exemptions listed in the Act (38-2-2. Definitions (4)). The Access to Public Records Act is also available on the Attorney General's website (included in the meeting packet).

Sav Rebecchi of Sail Street asked if Democratic Committee Meetings can be attended by three or more Council members. Solicitor Ruggiero noted political party meetings are exempt, but cannot be used to usurp the law, and discussion of Town business by Town Council members at such meetings would be a violation.

- G) Review, discussion and/or potential action and/or vote regarding a Grant of Easement by and between the Town of Jamestown and The Narragansett Electric Company through a portion of Town property located on Battery Lane designated as Plat 11 Lot 11 to provide electrical service to property located on Battery Lane designated as Plat 11 Lot 38, and authorization for signing by the Town Administrator

Town Administrator Nota explained the Easement and its development by Solicitor Wyatt Brochu in conjunction with National Grid. Language was modified to reflect that no aerial equipment will be used. Councilor White referenced Dennis Webster's concerns, appreciates the revisions, and asked if additional language should be included that any reconsiderations must come back to the Town for review and approval.

Jeff Hamlin, Battery Lane property owner, asked if this was the only change to the Easement language. Mr. Nota stated yes, and there can only be an underground connection. With the approval this evening, the Town Administrator can sign the Easement, it will be final, and connection can proceed. Mr. Hamlin asked if this could be continued to the next meeting so that he can review this further.

Councilor White noted the Waterfront Easement the Battery has and asked if this agreement would affect that. Town Planner Bryer displayed a map of the area and noted the Battery accesses their property through Town property. The strip of land referenced was originally used for underground communication cables by the Federal government. The subject area is overgrown. Discussion ensued.

A motion was made by Vice President Meagher with second by Councilor Piva to continue this to the next meeting. President White, Aye; Vice President Meagher, Aye; Councilor Beye, Aye; Councilor White, Aye; Councilor Piva, Aye.

X. ORDINANCES, APPOINTMENTS, VACANCIES AND EXPIRING TERMS

A) Ordinances

- 1) Presentation of certified initiative petition from Town Clerk concerning proposed adoption of Jamestown Sanctuary Ordinance, submitted pursuant to the relevant requirements of Sec. 219 of the Town of Jamestown Charter; review, discussion, and/or possible action to notice for public hearing and/or set down for submission to the electors for their approval or rejection, no less than 30 days nor more than one year from the date the town council takes its final vote thereon. The town council may, and if no regular election is to be held within such period shall, provide for a special election.

Solicitor Ruggiero summarized the Petition submitted to the Town Clerk that met the eligibility requirements of 454 signatures, with 455 certified signatures, with a proposed ordinance. Does the Council want to schedule a public hearing or go to a referendum? The Clerk provided a schedule of available dates for public hearing, noting conflicts. Solicitor

Ruggiero summarized actions that the Council can go to public hearing or referendum and an actual decision must be made within 30 days.

A motion was made by Councilor White with second by Vice President Meagher to schedule a public hearing on the earliest date available, the 13th.

Discussion. Councilor Piva noted this should go directly to referenda, as this has already taken a lot of the past Council's time. The Solicitor noted once the Canvassers certify signatures it triggers Council action. Councilor White stated the purpose of the public hearing would be to gain information why we are at this stage. The original ordinance that accompanied the signed petition was revised by the Working Group based on the Chicago Welcoming Ordinance. He asked why the petitioners went back to the original ordinance. He concurs with many of the sentiments contained in the initiative and the original ordinance and agrees with Conanicut Sanctuary's concern the current Federal administration is over-reaching on undocumented immigration. As a Prosecutor for 32 years he experienced first-hand the reluctance of undocumented victims of crime to come forward for fear of deportation. He is not persuaded that the proposed element relates to this community, and it is a solution in search of a problem. The JPD is bound by the US Constitution, it is difficult to be a police officer, and use of their discretion is one of their greatest tools. This proposed ordinance is directed at local police officers, does nothing about the over-reach of the Feds, and does nothing about the victimization of a vulnerable population. The local police have no interest in being deputized, as their responsibility is to our Town, and they don't want people hiding from them in fear of deportation. He feels there is no problem, and if there is a public hearing he would like to know of any incident in which a Jamestown Police officer conducted themselves in a way would have been in conflict with the proposed ordinance. The Federal government and the lack of a proper immigration policy is the problem. To direct police how to enforce the law is not proper. What is wrong with a resolution? Vice President Meagher noted many of her concerns were articulated by Councilor White. A public hearing would be advertised and the concerns of the community could be aired at the public hearing.

Public comment.

Sav Rebecchi of Sail Street noted he served on three Charter Commissions and Section 219 was reviewed at length. It is his opinion this would appear on a referendum ballot as a question "Shall the Town Council adopt an Immigration Protection Ordinance?" Many people who signed the petition stated they never saw the proposed ordinance.

Solicitor Ruggiero noted the Charter provision is ambiguous. The proponents of the petition represented orally to him and others in a meeting the proposed ordinance was provided with the petition. They gave the Clerk a written directive they were filing the signatures with the ordinance under the provisions of this Charter section. There are no pre-filing requirements, standards or criteria for acceptance or review of such provisions, and the Charter is silent in this area. The entire ordinance would appear on a referenda ballot as that is what was submitted. The Municipal Protection Ordinance for RI Cities and Town submitted was prepared by the ACLU. Vice President Meagher noted the Working Town Council Meeting

Group formed and options presented. This is the ordinance that would go forward as petitioned by Conanicut Sanctuary. Councilor White noted Section 219 is silent regarding discontinuation of a petition. Does that leave the legal possibility for withdrawal of the petition if signers of the petition rescinded their signatures? Solicitor Ruggiero stated as he reads it once this starts, it cannot be stopped. President White stated it is important for the Town to have a public hearing. Conanicut Sanctuary stressed if you do not agree with an ordinance, you are anti-immigrant, and he disagrees with that.

Back to the vote on the motion. **President White, Aye; Vice President Meagher, Aye; Councilor Beye, Aye; Councilor White Aye; Councilor Piva, Nay. Motion passes by a majority vote in the affirmative.**

The public hearing will be advertised for Thursday, December 13, 2018 at 6:00 p.m. Based on the Charter provision, if the ordinance is not approved, a referendum must be scheduled no less than 30 days nor more than a year from the date of the vote. The Board of Elections requires a minimum 50 days to prepare for a referendum. Councilor White asked if we know the cost of a special election. Town Administrator stated it would be between \$2,000 and \$3,000, based on one polling place.

Mr. Hamlin asked if the Battery Easement issue could be revisited this evening, and was informed there was a vote to continue to the next meeting, and it cannot be revisited at this time.

- B) Vacancies; review, discussion and/or potential action and/or vote
 - 1) Jamestown Affordable Housing Committee (Three Vacancies - One vacancy with a three-year term ending date of May 31, 2021, One vacancy with an unexpired three-year term ending date of May 31, 2020, and One vacancy with an unexpired three-year term ending date of May 31, 2019); duly advertised
 - a) Letters of resignation
 - i) Edie Flynn
 - ii) Lydia Thomas
 - iii) William J. Piva, Jr. – elected to Town Council
 - b) Letters of interest for appointment
 - i) Sydney Keen – for full term
 - ii) Fred Pease – for unexpired term
 - 2) Jamestown Fire Department Compensation Committee (One vacancy with a three-year term ending date of May 31, 2021); duly advertised
 - a) Letter of resignation
 - i) Jerome Scott
 - b) Letter of interest for appointment
 - i) Sydney Keen
 - C) Expiring Terms; review discussion and/or potential action and/or vote
 - 1) Beavertail State Park Advisory Board (One vacancy with a three-
- Town Council Meeting 12-03-2018 Page 9 of 17

- year term ending date of December 31, 2021); duly advertised
 - a) Term limit reached
 - i) Neil Blitz
 - b) Letter of interest for appointment
 - i) Linda Warner
- 2) Jamestown Conservation Commission (Two vacancies with three-year term ending dates of December 31, 2021); duly advertised
 - a) Letter of resignation
 - i) Bill Reardon
 - b) Letter of interest for reappointment
 - i) Phil Larson
 - c) Letters of interest for appointment
 - i) Jessica Wurzbacher
 - ii) Sydney Keen
 - iii) Susan Shim Gorelick
- 3) Jamestown Harbor Management Commission (Three vacancies with three-year term ending dates of December 31, 2021); duly advertised
 - a) Letters of interest for reappointment
 - i) Eric Lexow
 - ii) Wayne Banks
 - iii) Daniel Wurzbacher
 - b) Letter of interest for appointment
 - i) John Primiano
 - ii) Nicholas Radesca
- 4) Jamestown Housing Authority – Resident Commissioner (One vacancy with a five-year term ending date of December 31, 2023; duly advertised
 - a) Letter of interest for reappointment
 - i) Kathy Powers
- 5) Jamestown Juvenile Hearing Board – Member (Two vacancies with three-year term ending dates of December 21, 2021); duly advertised
 - a) Letter of resignation
 - i) Richard Mulcahey
 - b) Letter of interest for reappointment
 - i) Barbara Szepatowski
 - c) Letter of interest for appointment – to move up to Member from Alternate Member
 - i) Michael Lichtenstein
- 6) Jamestown Juvenile Hearing Board (Two alternate member vacancies with two-year term ending dates of December 31, 2020); duly advertised
 - a) Letter of resignation
 - i) Cheryl Petrosinelli

- b) Letter of interest for appointment
 - i) Sydney Keen
- 7) Jamestown Philomenian Library Board of Trustees (Two vacancies with three-year term ending dates of December 31, 2021); duly advertised
 - a) Letter of resignation
 - i) Marianne Kirby
 - b) Letter of interest for reappointment
 - i) Mary Lou Sanborn
- 8) Jamestown Planning Commission (One vacancy with a four-year term ending date of December 31, 2022); duly advertised
 - a) Letter of interest for reappointment
 - i) Dana Prestigiacommo
 - b) Letter of interest for appointment
 - i) Richard Lynn
 - ii) Sydney Keen
 - iii) Erik Brine
- 9) Jamestown Traffic Committee – Member-at-Large (Two vacancies with three-year term ending dates of December 31, 2021); duly advertised
 - a) Letter of resignation
 - i) Melissa Mastrostefano
 - b) Letter of interest for reappointment
 - i) Vincent Moretti
 - c) Letter of interest for appointment
 - i) Valerie Southern
- 10) Jamestown Tree Preservation and Protection Committee (Four vacancies with One unexpired three-year term ending date of December 31, 2019 and Three three-year term ending dates of December 31, 2021); duly advertised
 - a) Letter of resignation (unexpired term)
 - i) Richard Lynn
 - b) Letters of resignation (full terms)
 - i) Peter Kallman
 - ii) Mark Girard
 - c) Letter of interest for reappointment
 - i) Elaine Peterson
- 11) Jamestown Zoning Board of Review – Member (One vacancy with a five-year term ending date of December 31, 2023); duly advertised
 - a) Term limit reached
 - i) Richard Boren
 - b) Letter of interest to be appointed to full Member
 - i) Lisa Hough – 2nd Alternate
- 12) Jamestown Zoning Board of Review – Alternate Member (Three vacancies with one-year term ending dates of December 31, 2019);

duly advertised

- a) Letter of interest to remain as Alternate Member
 - i) Judy Bell – 1st Alternate
- b) Letter of interest for appointment
 - i) Erik Brine

Vice President Meagher asked if this could be continued. We do not have information on present committee members and new applicants, and in the past we have conducted interviews, which is most helpful.

Discussion ensued of making an appointment under X. C) Expiring Terms 1) Beavertail State Park Advisory Committee.

A motion was made by Councilor Piva with second by Vice President Meagher to have Linda Warner appointed to the Beavertail State Park Advisory Board. President, White, Aye; Vice President Meagher, Aye; Councilor Beye, Aye; Councilor White, Aye; Councilor Piva, Aye.

Under C) Expiring Terms 4) Housing Authority – Resident Commissioner. This position must be filled by a resident of a Housing Authority property.

A motion was made by Councilor Piva with second by Vice President Meagher to reappoint Kathy Powers to the Jamestown Housing Authority. President, White, Aye; Vice President Meagher, Aye; Councilor Beye, Aye; Councilor White, Aye; Councilor Piva, Aye.

Under C) Expiring Terms 7) Jamestown Philomenian Library Board of Trustees.

A motion was made by Councilor Piva with second by Vice President Meagher to reappoint Mary Lou Sanborn to the Library Board of Trustees. President, White, Aye; Vice President Meagher, Aye; Councilor Beye, Aye; Councilor White, Aye; Councilor Piva, Aye.

A motion was made by Vice President Meagher with second by Councilor Beye to move the rest of these to the December 17th meeting. President, White, Aye; Vice President Meagher, Aye; Councilor Beye, Aye; Councilor White, Aye; Councilor Piva, Aye.

XI. CONSENT AGENDA

Explanation of the Consent Agenda proceeded. Exceptions are removed by request of a Council Member. Councilor White asked about the Zoning abutter notifications on the agenda after the public hearing has taken place. He was informed the notifications are on the agenda for Council information.

A motion was made by Vice President Meagher with second by Councilor Beye to approve and accept the Consent Agenda. President White, Aye; Vice President Meagher, Aye; Councilor Beye, Aye; Councilor White, Aye; Councilor Piva, Aye.

The Consent Agenda approved consists for the following:

- A) Adoption of Town Council Minutes
 - 1) November 19, 2018 (special meeting)
- B) Minutes of Town Boards/Commissions/Committees
 - 1) Jamestown Harbor Commission (05/09/2018)
 - 2) Jamestown Harbor Commission (06/13/2018)
 - 3) Jamestown Harbor Commission (07/11/2018)
 - 4) Jamestown Harbor Commission (08/08/2018)
 - 5) Jamestown Harbor Commission (09/12/2018)
 - 6) Jamestown Library Board of Trustees (10/09/2018)
 - 7) Jamestown Library Building Renovation (10/02/2018)
 - 8) Jamestown Planning Commission (09/19/2018)
 - 9) Jamestown Planning Commission (10/03/2018)
 - 10) Jamestown Planning Commission (10/17/2018)
 - 11) Jamestown Zoning Board of Review (10/23/2018)
- C) CRMC Notices
 - 1) Semi-Monthly Meeting Agenda for November 27, 2018
 - 2) Official Finding and of Violation to Makenzie and Brittany Richards for mowing an emergent wetland for the property located at Arnold Avenue described as Plat 8 Lot 890
- D) Zoning Board of Review Abutter Notifications: Notice is hereby given that the Jamestown Zoning Board of Review will hold a Public Hearing on November 27, 2018, at the Jamestown Town Hall, 93 Narragansett Avenue, Jamestown, RI, at 7:00 p.m. upon the following:
 - 1) Application of Angels Kitchen, whose property is located at 23 Narragansett Ave., and further identified as Assessor's Plat 9, Lot 568 for a special use permit from Article 6, Section 82-601, Special Use Permits authorized by this ordinance, Article 3, Table 3.1 Restaurant with Alcohol, to serve beer & wine. Said property is located in a CL zone
 - 2) Application of Donata & Neill Barber, whose property is located at 108 Howland Ave., and further identified as Assessor's Plat 9, Lot 516 for a variance & special use permit from Article 3, Section 82-302, Table 2 – setback requirements, Article 14, Section 82-1403-H-Detached AFDU, Article 6, Section 82-601 & 606 Special Use Permits, conditions for granting a variance. Request minimum relief per articles to allow for an existing approved AFDU that is .8 ft. from the rear lot line instead of the required 30 ft. Said property is located in a R20 zone and contains 16,500 sq. ft.
 - 3) Application of Jamestown Beer Holdings LLC (Okema Prop. LLL, owner) whose property is located at 34 Narragansett Ave., and

further identified as Assessor’s Plat 8, Lot 453 for a special use permit from Article 3, Section 82-301, Table 3-1 VIB Tavern/Bar, Article 6, Section 82-601 special use permit to operate a nano-brewery and taproom. Said property is located in a CD zone and contains 1,373 sq. ft.

4) Application of Paul Hamilton and Patricia Young whose property is located at 260 Beavertail Road, Jamestown, RI, and further identified as Tax Assessor’s Plat 12, Lots 42 and 212, for an appeal pursuant to the Zoning Ordinance, Article 82, Section 408 (“Appeal of a decision of the zoning enforcement officer”). Mr. Hamilton and Ms. Young appeal the Zoning Enforcement Officer’s decision not to take action on their formal, written request that he take action with respect to their neighboring property owner’s (Geoffrey Hamlin and Kristan Peters Hamlin, together, the “Hamlins”) tennis court structure (located at 0 Battery Lane, Tax Assessor’s Plat 11, Lot 38), specifically to:

1. Require complete removal of the tennis court structure and regrading of the area to preconstruction elevations as reflected in the existing plans;
2. Formally deny the November 6, 2017 Northeast Engineers & Consultants, Inc. drainage plan (entitled “Proposed Improvements in the Vicinity of Tennis Court”) submitted by the Hamlins, because, for one, it is an “after-the-fact” plan that is not appropriate under the soil erosion and sedimentation provisions of the Town Code; and
3. Require the Hamlins to submit an appropriate drainage plan, if still necessary for the work proposed on the whole of the Hamlins’ property.

Paul Hamilton and Patricia Young’s property is located in an RR-80 zone and contains approximately 45.195 acres.

E) Abatements/Addenda of Taxes

Total Abatements: \$69,626.87 Total Addenda: \$73,966.00

1) Motor Vehicle Abatements to 2018 Tax Roll

Account/Abatement Amount

- | | | |
|----|-------------|-----------|
| a) | 07-1131-01M | \$ 35.50 |
| b) | 07-1131-02M | \$ 167.59 |

2) Real Estate/Tangible Property Abatements to 2018 Tax Roll

Account/Abatement Amount

- | | | |
|----|------------|-------------|
| a) | 01-0696-97 | \$ 3,498.94 |
| b) | 02-0317-50 | \$17,087.06 |
| c) | 03-1105-80 | \$11,291.53 |
| d) | 03-1302-52 | \$ 6,711.49 |
| e) | 03-1496-00 | \$ 6,723.88 |
| f) | 04-0035-00 | \$ 106.20 |

	g)	08-0095-50	\$10,794.44
	h)	08-0862-00	\$ 3,394.96
	i)	16-0680-05	\$ 5.31
	j)	19-0009-10	\$ 7,697.83
	k)	20-0505-75	\$ 2,112.14
3)		Addenda to 2018 Tax Roll	
		<u>Account/Abatement Amount</u>	
	a)	03-0590-60	\$ 612.76
	b)	04-0015-52	\$ 1,566.34
	c)	04-0668-30	\$ 6,723.88
	d)	06-0302-70	\$ 1,750.18
	e)	07-0592-73	\$ 3,544.96
	f)	07-1034-00	\$17,087.06
	g)	10-0364-10	\$11,291.53
	h)	10-0410-10	\$ 2,112.14
	i)	12-0901-85	\$10,944.44
	j)	13-1734-00	\$ 274.45
	k)	13-1780-55	\$ 7,847.83
	l)	13-1965-50	\$ 3,498.94
	m)	23-0556-00	\$ 6,711.49

XII. COMMUNICATIONS, PETITIONS, AND PROCLAMATIONS AND RESOLUTIONS FROM OTHER RHODE ISLAND CITIES AND TOWNS

Vice President Meagher noted Ann Gagnon’s letter was addressed previously. The first three Communications are from the Conservation Commission: 1) deals with the Water Resources Protection Committee and should be agenda item at a future meeting; 2) regards the proposed parking area for the Conanicut Island Sanctuary Trail and it would be helpful to see a plan; 3) paper streets sounds like a big discussion and should be an item on a future agenda; 6) the Veterans Exemption letter submitted by Denis Webster should be on the second meeting in January; and 7) email from Ken Nelson requesting a stop sign should be forwarded to the Traffic Committee.

Dennis Webster speaks to the veterans exemption and requests the Town Administrator and Tax Assessor present recommendations for enabling legislation and forwarded to Representative Ruggiero as early as possible as recommended. Once submitted there is time to review the amount of the exemptions. It is important for Council members to request an advisory opinion from Ethics Commission right away.

A motion was made by Vice President Meagher with second by Councilor Piva to receive the Communications. President White, Aye; Vice President Meagher, Aye; Councilor Beye, Aye; Councilor White, Aye; Councilor Piva, Aye.

The Communications, Petitions, and Resolutions and Proclamations from other RI cities and towns received consists of the following:

- A) Communications
- 1) Memorandum of Jamestown Conservation Commission re: Water Resource Protection Board and proposing WRPB operate independently from the Conservation Commission
 - 2) Memorandum of Jamestown Conservation Commission re: proposed parking area for the Conanicut Island Sanctuary Trail, as developed by Trail Steward Chris Powell
 - 3) Memorandum of Jamestown Conservation re: Jamestown Paper Streets and Citizen's access to water
 - 4) Letter of Ann Gagnon requesting the Town move immediately to protect the remaining 34 lots in the Shores for groundwater protection and over development
 - 5) Letter of the Barrington Town Council to the Middletown Town Council re: Superior Court decision concerning Flavored Tobacco Control Ordinance
 - 6) Letter of Arnold-Zweir Post 22 American Legion and Veterans of Foreign Wars Post 9447 requesting the Town Council review the tax credit initiated by the previous Town Council
 - 7) Email of Kenneth Nelson to Police Chief Mello requesting installation of a stop sign at the east/west intersection of Lawn Avenue and Watson Avenue to reduce vehicle speeding

XIII. AGENDA ITEMS FOR THE NEXT MEETING AND FUTURE MEETINGS

- A) Budget Work Sessions for FY 2019-2020
- B) Veterans Exemption Review
- C) Discussion on Future Improvements to the public East Ferry boat ramp
- D) Discussion regarding formation of a separate Water Resources Protection Committee
- E) Discussion regarding "Excess" classification of the Beavertail Lighthouse Property and future State and Local interest in the property
- F) Authorization to proceed to 100% design and bid document development on the Golf Course Clubhouse project.

Discussion involved the following:

- Veterans' Exemptions should be on an agenda as soon as possible.
- The Beavertail "excess" classification should be on a January agenda, with members of the Beavertail Museum Group invited. The process was stalled due to lead remediation, and once this is rectified, the process will be accelerated.
- Complaint of a resident regarding parking at Mackerel Cove should be kept in the fore front.
- Fort Getty fees will be on the next agenda prior to sending renewals to campers.
- The proposed Department of Seniors will be on an upcoming agenda.

XIV. EXECUTIVE SESSION

None.

XV. ADJOURNMENT

A motion was made by Councilor Beye with second by Councilor White to adjourn. President White, Aye; Vice President Meagher, Aye; Councilor Beye, Aye; Councilor White, Aye; Councilor Piva, Aye.

The Jamestown Town Council adjourned the regular meeting at 9:18 p.m.

Attest:

Cheryl A. Fernstrom, CMC, Town Clerk

Copies to: Town Council
 Town Administrator
 Finance Director
 Town Solicitor



Jamestown Harbor Office
250 Conanicus Avenue
Jamestown, RI 02835
401-423-7190

**TOWN OF JAMESTOWN
HARBOR COMMISSION**

Minutes of the November 14, 2018 Meeting of the Jamestown Harbor Commission
Approved: 12/12/2018

A meeting of the Jamestown Harbor Commission (JHC) was held Wednesday, November 14, 2018 at the Jamestown Town Hall, 93 Narragansett Avenue, Jamestown, Rhode Island.

I. CALL TO ORDER AND ROLL CALL

Chairman Cain called the meeting to order at 6:30 PM with roll call:

Present:

David Cain, Chairman
James Heagney, Commissioner
Eric Lexow, Commissioner
Dan Wurzbacher, Commissioner
Wayne Banks, Commissioner
Steven Bois, Commissioner

Absent:

Chief Mello, Executive Director
William Harsch, Vice-Chairman

Also in attendance:

Mark Campbell, Harbormaster
Conservation Commission Liaison Souza
Kim Devlin, Harbor Clerk

Chairman Cain asked for a motion to amend the agenda to add an item under New Business; Jamestown Harbor Commission meeting time.

Commissioner Lexow moved to amend the agenda and add item "A. Jamestown Harbor Commission meeting time" under New Business; Chairman Cain seconded. So voted; 6 ayes, 0 nays.

II. APPROVAL OF MEETING MINUTES - Review, discussion and/or potential action and/or vote

A. Wednesday, October 10, 2018

Chairman Cain moved to approve the minutes; Commissioner Lexow seconded. So voted; 6 ayes, 0 nays.

III. OPEN FORUM

A. Scheduled Requests to Address

There were no Scheduled requests to address.

B. Non-scheduled Requests to Address- Review, discussion and/or potential action and/or vote

There were no Non-Scheduled requests to address.

IV. EXECUTIVE DIRECTOR MELLO'S REPORT- Review, discussion and/or potential action and/or vote

Executive Director Chief Mello was not in attendance.

V. HARBORMASTER REPORT- Review, discussion and/or potential action and/or vote

Harbormaster Campbell reported that the boats have been put to bed for the winter, the pumpouts are decommissioned and the only thing left to do to close the season is for the floating docks at West Ferry to be removed and that Dutch Harbor Boat Yard will pull them, per their lease with the town.

Chairman Cain asked Harbormaster Campbell about the repairs needed on the Freedom vessel.

Harbormaster Campbell stated that the engine needed some electronic work and the repairs have been done and the boat is ready to go for next season.

VI. MARINE DEVELOPMENT FUND BUDGET

A. 2017/2018

MDF YTD Budget- Review, discussion and/or potential action and/or vote

The budget was not available.

VII. SUB-COMMITTEE REPORTS

A. Budget - Review, discussion and/or potential action and/or vote

Commissioner Heagney had nothing to report.

B. Facilities - Review, discussion and/or potential action and/or vote

Commissioner Wurzbacher stated that a meeting is being scheduled to discuss the installation of upwellers on the Ft. Getty Pier and that he will report on that at the next meeting.

C. Mooring Implementation - Review, discussion and/or potential action and/or vote

Chairman Cain had nothing to report.

D. Traffic Committee - Review, discussion and/or potential action and/or vote

Chairman Cain had nothing to report.

E. Gould Island Restoration Committee - Review, discussion and/or potential action and/or vote

Chairman Cain reported that there is a meeting of the Gould Island Committee tomorrow.

VIII. LIAISON REPORTS

A. Conservation Commission Liaison- Review, discussion and/or potential action and/or vote

Conservation Commission Liaison Souza thanked Executive Director Chief Mello and the Jamestown Harbor Commission for taking eelgrass beds into consideration when siting moorings.

IX. OLD BUSINESS

A. Appeal – Mr. Chris Museler; re: Mooring location; 5/8/2018 – Review, discussion and/or potential vote; Continued from October 10, 2018

The appeal was continued until the December meeting.

X. CORRESPONDENCE

There was no Correspondence.

XI. NEW BUSINESS

A. Jamestown Harbor Commission meeting time

Chairman Cain moved to set the meeting time to start at 6:00 PM through April and then move the meeting time back to 6:30 PM; Commissioner Heagney seconded. So voted; 6 ayes, 0 nays.

XII. OPEN FORUM – CONTINUED- Review, discussion and/or potential action and/or vote

There was no Open Forum discussions continued.

XIII. ADJOURNMENT- Review, discussion and/or potential action and/or vote

Commissioner Wurzbacher moved to adjourn at 6:37 PM, Commissioner Lexow seconded. So voted; (6 ayes, 0 nays).

Respectfully submitted,



Kim Devlin
Jamestown Harbor Clerk



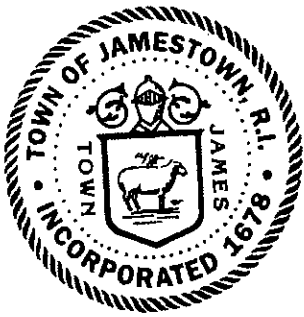
State of Rhode Island and Providence Plantations
Coastal Resources Management Council
Oliver H. Stedman Government Center
4808 Tower Hill Road, Suite 116
Wakefield, RI 02879-1900

(401) 783-3370
Fax (401) 783-3767

DECEMBER 2018 CALENDAR

- Tuesday, December 11** **Policy & Planning Subcommittee Meeting.** Cervenka Green Ducharme Antonelli, LLC; 235 Promenade Street, Suite 475; Providence, RI.
4:00 p.m.
- Tuesday, December 11** **Semimonthly Meeting.** Administration Building, Conference Rm A, One Capitol Hill, Providence, RI.
6:00 p.m.
- Friday, December 28** **Administrative Fine Hearings.** CRMC Conference Room, Oliver Stedman Government Center, 4808 Tower Hill Road, Wakefield, RI.
9:30 a.m.

Individuals requesting interpreter services for the hearing impaired for any of the above meetings must notify the Council office at (783-3370) 72-hours in advance of the meeting date.



TOWN OF JAMESTOWN

One Day Event/Entertainment Application

\$5.00 Application Fee

Date Rec'd _____
Office will enter date _____

TOWN OF JAMESTOWN
RECEIVED
18 DEC 18 9:10 AM

All licenses are issued subject to the resolution of debts, taxes and appropriate signatures
(This form can be used with or without vendors)

Please complete the following information:

- Seasonal Event
- Parade
- Race:
 - Bicycle/Wheelchair
 - Run/Jog/Walk/Wheelchair
 - Marine Vessel
- Art/Craft Show
- Theatre/Film Production
- Concert
- Miscellaneous Function (please explain) _____

Name of Event: (if applicable) Jamestown Community Band Holiday Concert

Date of Event: 18 December 18 Hours of Event: 5:00 - 9:00 (concert 7:00-8:30)

Location of Event: Recreation Center Number of people attending: 150

Name of Applicant/ Business: Jamestown Community Band (Tom Wiggins, President)

Mailing Address: 521 E. Shore Rd Business Phone #: _____
Jamestown, RI 02835

Contact Person: Tom Wiggins Phone Number: 401-423-2538

List the type of entertainment being requested, if applicable (Band, DJ, etc.) Band

Who will the event benefit? the audience

Type of Operation: (Private, State Sponsored, Non-Profit): community

R.I. Show Promoter's Permit Number, per RIGL § 44-19-1, (if applicable): _____

If the applicant is a Non-Profit organization, is it registered with the State? Yes No

RI Tax ID #: _____ Non-Profit ID #: _____

Number of Vendors/Peddlers: (circle one) N/A 1-10 11-20 21-30 31-40 41-50
(**\$5.00 each Vendor/Peddler in addition to Application Fee**)

A list of vendor/peddler and fee must be submitted to the Town Clerk's Office with this license. Vendor/Peddler list Must include name, address, phone number, date of birth, type of merchandise to be sold and exact location of sales.

What types of items will be sold at this event? none

Will food be sold at the location? *If yes, you must contact the R.I. Department of Health* Yes No

Will alcohol be provided and/or served at this event? *If yes, Alcohol Liability Insurance must be provided* Yes No

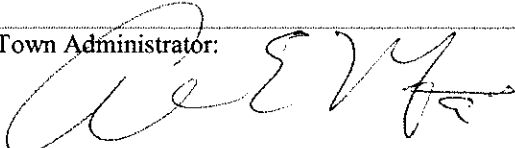
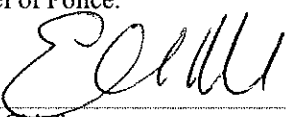
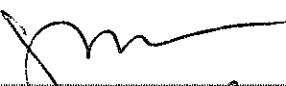

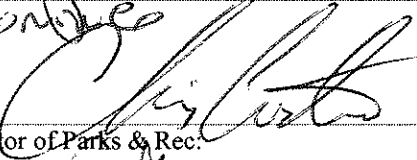


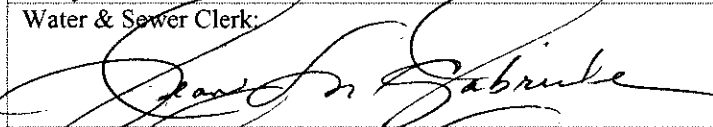
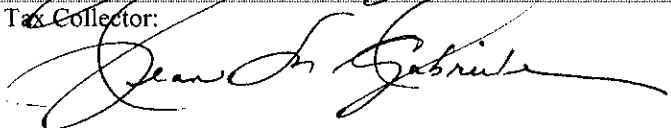
Will traffic control or a public facility be needed? Yes No
If yes, Please contact the Jamestown Police Department, Public Works Department and/or the Recreation Department for rates and forms for approval.

Note: All applicants must submit a liability insurance policy with coverage in the amount of \$1,000,000 (one million dollars) when using Town owned property. Certificate of insurance: Yes No

If there is additional information for the Town Council that you would like to add please attach separate correspondence.

Signature of Applicant: Tom Wiggins President TCB

Please attend the Town Council meeting on the _____ day of _____, 20____ for Council review.

Department	Date	Comments
Town Administrator: 	11/16/18	
Chief of Police: 	11/16/18	
Fire Chief: 	11.19.18	
 Director of Parks & Rec.: 	11-3-18	
 Director of Public Works:	11/28/18	
 Water & Sewer Clerk:	11-15-18	
 Tax Collector:	11/9/18	
	11/9/18	



This application has been **GRANTED/DENIED** by the Jamestown Town Council at a meeting held on the _____ day of _____, 20_____ for the event scheduled for: (date) _____ (time) _____ with a location of _____.

Issued: _____

Cheryl A. Fernstrom, CMC, Town Clerk



Friends of Jamestown Rights-of-Way

for working to improve shoreline access on the island

November 19, 2018

Jamestown Town Council
Town of Jamestown
93 Narragansett Avenue
Jamestown, RI 02835

Dear Councillors:

You may recall that at the candidate forum held this fall all town council candidates agreed with the statement that the town should protect its interests in rights-of-way and paper roads by opposing encroachment by abutters.

I am writing to request the council rescind its vote to relinquish its rights to Bell Lane, a paper road. Prior to the vote the town should have held a public hearing on the matter; the hearing needed to be properly advertised and the abutters notified. The Friends of Jamestown Rights-of-Way stands with the Jamestown Conservation Commission in support of the Bell Lane residents in their challenge to shutting down the paper road that many use to reach the shore. This right-of-way to the shore has been used for many years by Bell Lane residents.

Abandoning paper roads that have been used for years by neighbors as a path to the water harms the entire neighborhood and the social fabric of the neighborhood. Also a nose thumb to the Rhode Island constitution which guarantees shoreline access.

Furthermore, in the interests of transparency, good planning and fair decision making, the Friends of Jamestown Rights-of-Way still strongly advocate a board of 5 to 7 volunteers (with different backgrounds) to review all paper roads on the island. This board could advise and support the council regarding paper road matters and could be enlisted for research and opinions when the council finds itself being pressured for on the spot decisions.

Sincerely,

Friends of Jamestown Rights-of-Way

JtownROWS@gmail.com

18 DEC -3 PM 14



Board of Trustees
The Jamestown Philomenian Library
26 North Road, Jamestown, RI 02835

December 11, 2018

Trustees
Chairperson
Mary Lou Sanborn

Vice-Chair
Paul Housberg

Treasurer
Peter Carson

Secretary
Marianne Kirby

Jennifer Cloud

Christian Infantolino

Christopher Walsh

Library Director
Donna Fogarty
401-423-7281

Jamestown Town Council
Jamestown Town Hall
93 Narragansett Avenue
Jamestown, RI 02835

Dear Town Council Members,

In the spirit of collaboration, the library board would like to propose a revision to current practice to appoint a trustee to the Library Board of Trustees when a vacancy occurs.

To that end, the trustees would like to participate in the reviewing, vetting, and interviewing of applicants with the council.

We feel this will allow for the trustees to take a more active role and preserve the council's authority to appoint.

Please let us know if the council is amenable to this arrangement and we can determine particulars to move forward.

Regards,

The Board of Trustees,
Mary Lou Sanborn
Chairperson



December 2018 - January 2019

Round Table Round-up



On November 1st, planners from twenty-one Rhode Island municipalities gathered to discuss the issues and challenges they are facing during Statewide Planning's third annual Planning Directors' Round Table. Planners were asked to highlight issues in their local communities and then vote on the most critical issue for in-depth discussion. "Affordable housing" took the top spot and generated a lively debate about the difficulties that planners face in reaching the

State-mandated ten percent affordable housing goal.

Statewide Planning is going to start convening these round table discussions quarterly, with a different topic and featured speaker at each. The location of the discussion will rotate around the State to allow planners from all communities to have the opportunity to attend. For more information on future round table discussions, or to volunteer your community as a host location, please contact Roberta Groch, Assistant Chief, at Roberta.Groch@doa.ri.gov.

Imagery for Rhode Island

Recently, the Rhode Island Department of Transportation (RIDOT), in collaboration with the Rhode Island Department of Environmental Management (RIDEM), contracted with a consultant for a state-wide orthogonal imagery flight three times a year for the next three

years. The sub-3-inch resolution "captures" will occur in spring (leaf-off), summer (leaf-on) and fall (leaf-off) for 2018, 2019 and 2020, with an option to pick up two additional years. Data distribution of each orthophoto flight imagery will be integrated into the online Rhode Island GIS -RIGIS catalog for free public use and shared among all state agencies through the RI State GIS Enterprise system.

At the same time (and in conjunction with the Fall 2018 orthogonal imagery flight) Rhode Island's Department of Public Safety has also contracted with EagleView to capture a full state-wide oblique imagery capture at three inches this Fall in leaf-off conditions. Pictometry oblique aerial imagery is captured at an angle of 40 to 45 degrees, designed to provide a more natural perspective and make objects easier to recognize and interpret. This imagery will be made available to each municipality in a variety of ways, including external hard drive delivery.

To learn how Pictometry Imagery can help municipalities and agencies assess properties accurately and efficiently plan projects with GIS data and imagery, attend the RIDOT-sponsored [December 19 workshop](#) at Rhode Island College (see "Events," below) or contact Vin Flood, Supervising Planner, at Vincent.Flood@doa.ri.gov.



Long-Range Transportation Plan Update



The *Long Range Transportation Plan* (LRTP) initiative is an update to *Transportation 2037*, the current LRTP – a key element of the State Guide Plan and an important federal transportation planning requirement. The purpose of the LRTP is to

available over the time-frame of the LRTP. In addition, the LRTP team has been refining the Plan's performance measure list and setting long range targets to achieve the State's overall transportation vision. Consistent with new federal requirements, the LRTP will be performance-based and data-driven. As we move transportation planning forward in Rhode Island and work to develop an e-STIP and project evaluation criteria, the LRTP

develop a vision for transportation in the state over a twenty-year planning horizon

Since the spring, the LRTP team has been busy completing several components of the plan, including a list of transportation projects, concepts, and ideas that will support LRTP stakeholders (municipalities, State agencies, and others) in achieving their individual goals and objectives.

Revenue projections were also completed for transportation funding through 2040, using the 2018-2027 State Transportation Improvement Program (STIP) as a starting point. The projections report provides an understanding of how much anticipated state and federal funding is expected to be

performance measures (which are closely tied to the plan's adopted goals and objectives) will be used to assess progress toward meeting the objectives laid out in the LRTP.

Please visit PlanRI.com, where you can review work or leave a comment; or

Send an email to: Planning@doa.ri.gov; or

Like us/follow us on social media:

- On Facebook: Rhode Island Moving Forward
- Twitter: @RIMovingForward

For additional information, please contact Michael D'Alessandro, Principal Planner, at Michael.Dalessandro@doa.ri.gov.

TAC Says 'Goodbye' to Longtime Member

The Transportation Advisory Committee (TAC) celebrated the tenure of its longest-serving member, Everett Stuart, at its November 29 meeting. Mr. Stuart (pictured left, with TAC Chairman Michael Cassidy) has been a member of the TAC for an astonishing twenty-four years! He has been the representative of the RI Rail Passengers Association, and most recently acted as the Committee's Vice-Chairman. Statewide Planning is grateful for his dedicated service to transportation in Rhode Island and wishes him the best of luck.



From the Associate Director

This time of year, as we move toward the shortest days, is full of an odd mixture of joyful moments and remembrances, tasks that need to be completed and family gatherings, traditions and discoveries. Six years ago, on this day, I was preparing to staff the first of

the Sakonnet Bridge tolling public forums. Instead, I ended up at my mother's bedside, holding her hand while she passed away.

Life's funny that way: in everything, there is a lesson. Unsurprisingly, no matter how carefully we plan, no matter what we take into consideration, there will always be something we don't expect. Those who are resilient and adaptable will be able to take on these challenges, bending without breaking. Others may need some additional resiliency resources, a helping hand. This is true of our plans, our land use regulations, our infrastructure, and ourselves.

I've made the first of my appointments to get out to the communities and hope to lay out a schedule over the coming week to visit all of our municipal planners in their natural habitat. I will also be assigning staff to touch base with each community on a regular basis, beginning in January. We're looking to add value for our local staff and meet the needs of the communities. We'll be at the League of Cities and Towns annual convention (see below), and we will be setting up our next round table (see above!).

I want to leave you with the thought that has been foremost in my mind lately: kindness matters. Connection matters. Material goods truly don't mean much, in the end. It's the friendships we grow and the relationships we nurture. Tell those you love how much they mean to you and do the things that always get put off until tomorrow. Take care of yourselves (see the doctor, get the test) and each other (a little kindness goes a long way). Put down the cell phone, invite an old friend to lunch, spend a few more minutes with your spouse, your kids, your pets. It all goes by in the blink of an eye, and we are not on this planet in isolation.

Statewide Planning Employee Spotlight

Josh O'Neill, AICP is a Supervising Planner who has been with the Division since January of 2018. Josh's duties include providing staff support to the Transportation Advisory Committee (TAC) and the Freight Advisory Committee, overseeing community freight planning projects, and implementing performance-based planning and programming for the MPO. Prior to joining the Division, Josh worked for the Town of Cumberland, the City of Providence and the Windham (VT) Regional Planning



Commission. Josh holds a Bachelor's Degree in American History and a Master's Degree in Public Administration, both earned at the University of New Hampshire. In his free time, he enjoys bringing his two-year-old daughter to the 9th Street Tot Lot in Providence and cycling the East Bay and Blackstone River Bike Paths. Josh is

also the current Treasurer of the RI Chapter of the American Planning Association. Contact Josh at Joshua.Oneill@doa.ri.gov.

Upcoming Meetings

Technical Committee

December 7 at 9AM

DOA Conference Room 2A
One Capitol Hill, Providence

State Planning Council

December 13 at 9AM

DOA Conference Room 2A
One Capitol Hill, Providence

Transportation Advisory Committee

January 24 at 5:30PM

There is no December TAC meeting

DOA Conference Room 2A
One Capitol Hill, Providence

All meetings are open to the public.

PHOTO TRIVIA:

Do you know where in RI this historic structure is located?

See the answer at the bottom of the newsletter.



Events

December 5 "[Making Transit-Oriented Development A Reality.](#)" Time: 2-3:30PM. This Grow Smart RI workshop will explore the potential for Transit-Oriented Development (TOD) in communities across Rhode Island, as well as current projects fitting this description and efforts coordinated by the State to encourage and support various types of TOD projects. Sponsored by Grow Smart RI and the RI Division of Statewide Planning. Free, but [registration](#) is required. AICP and AIA credits pending. Co-sponsored by the RI Division of Statewide Planning.

- Location: Warwick Public Library, 600 Sandy Lane (near RIPTA stops, routes 3 & 29).

December 6 "[Increasing Community Resiliency as Planning/Zoning Officials.](#)" Time: 5:30-7:30PM. This workshop (presented by Grow Smart RI) will present information about the effect of flooding and sea-level rise on land use and transportation systems to meet the requirements for planning board members to participate in two hours of training concerning the effect of flooding and sea-level rise every two years. Free, but [registration](#)

is required. AICP and AIA credits pending. Co-sponsored by the RI Division of Statewide Planning

- Location: East Providence Public Library, 41 Grove Ave.

December 11 & 12 Congestion Management Process Workshop. Time: 9AM-3:30PM. Planners for bicycle, pedestrian and transit should attend this RI Division of Statewide Planning/FHWA workshop to learn about information, background and tools for developing RI's multimodal congestion management process. Free. For more information, please contact Caitlin Greeley, Principal Planner, at Caitlin.Greeley@doa.ri.gov.

- Location: Veterans Memorial Auditorium (6th floor), 1 Avenue of the Arts, Providence.

December 11 & 12 Open house events for the [Transit Master Plan](#). The State's first transit Plan will identify both near and long-term investments to achieve a collective vision for transit in Rhode Island, as well as a strategy for implementation. Project staff will be available at the open houses to answer questions and solicit public input on project goals, gaps in today's network, and opportunities for enhancement. The plan is being undertaken by RIPTA, Statewide Planning, and RIDOT.

- December 11 Time: 11AM-12:30PM. Location: Providence Chamber of Commerce, 30 Exchange Terrace, Providence.
- December 11 Time: 5:30PM -7PM. Location: Museum of Work & Culture, 42 South Main Street, Woonsocket.
- December 12 Time: 5:30PM-7PM. Location Gateway Transportation Center, 23 America's Cup Avenue, Newport.

December 13 [Round table discussion about the RI outdoor recreation network](#) to help to inform the Rhode Island Statewide Comprehensive Outdoor Recreation Plan ("SCORP"). Time: 6:15-7:45PM.

- Location: Jesse M. Smith Memorial Library, 100 Tinkham Lane, Harrisville. Focus topics: Camping, Winter Recreation.

December 19 Pictometry User Group workshop (see article, above). Time: 12P-3:45PM. Lunch is included. Afterward, join us for "Mappy Hour" at 4PM at Trinity Brewhouse, 186 Fountain Street, Providence. Free, but [registration](#) is required.

- Location: Rhode Island College- Gaige Hall Auditorium, 600 Mount Pleasant Ave. Providence.

January 10 [APA-RI Post-Holiday and Awards Party](#). Time: 6-9PM. Tickets are \$35 and can be purchased at www.rhodeislandapa.org. All are welcome. For more information, please contact events@riapa.org.

- Location: Pump House Music Works, 1464 Kingstown Road, South Kingstown.

January 18 [Rhode Island Food System Summit](#). Join government, business, and community partners to discuss the implementation of the Rhode Island Food Strategy and

how we can support the food sector and our state into the future. Schedule: 8AM-2:30PM formal program, lunch provided; 2:30–5PM optional tours of food-related businesses. [Registration](#) required.

- Location: URI Center for Biotechnology and Life Sciences, 120 Flagg Road, Kingston.

January 24 [RI League of Cities and Towns Conference](#). Time: 8:30A-4:30PM. The League's Annual Convention is its showcase event featuring eighteen workshops and seminars for local government officials. Over one hundred private companies, government agencies, and nonprofit corporations showcase their products and services, which are designed exclusively for city and town government.

- Location: Crowne Plaza Hotel, Warwick.

January 25 Deadline for proposals for the [Cranston Street Armory](#) in Providence: the State of RI seeks expressions of interest from businesses and organizations interested in utilizing the historic building. Read the Request For Information (RFI) [here](#). Proposals are due at 11AM. For more information, please contact Jonathan DePault at the RI Division of Capital Asset Management and Maintenance: jonathan.depault@doa.ri.gov or (401) 222-8216.

January 31 "How to Bring Livable and Complete Streets to Your Community." Speaker: Steven Miller- Founder, Livable Streets Alliance. Time: 12P-1P. Join us for lunch and learn about what it takes to bring complete streets to your town. Pizza will be served: 1.0 CM credit pending. Part of the RI Division of Planning Speaker Series, co-sponsored by APA-RI. This is a free event, but registration is requested to Roberta.Groch@doa.ri.gov or 401/222-4720.

- Location: DOA Conference Room 2A, 1 Capitol Hill, Providence

January 31 "Books and Beer" Planning Book Club. Time: 5:30P. Book: "The Divided City: Poverty and Prosperity in Urban America" by Allan Mallach. All are welcome, but please RSVP to Thom Deller at tdeller@centralfallsri.us.

- Location: Whiskey Republic, 15 Bridge Street, Providence

Grant Opportunities

December 31 Deadline for [Home Depot Foundation Community Impact grants](#). The Home Depot Foundation offers grant awards up to \$5,000 to 501c-designated organizations and tax-exempt public service agencies in the U.S. that are using the power of volunteers to improve the community. Grants are given in the form of The Home Depot gift cards for the purchase of tools, materials, or services and are required to be complete within six months of approval date.

December 31 Deadline for [Walmart Foundation Community Grant Program](#). Grants range from \$250 to \$5,000. Organizations applying must be an organization holding a current

tax-exempt status under Section 501(c)(3) or (19) organizations; a recognized government entity: state, county, or city agencies, including law enforcement or fire departments, that are requesting funds exclusively for public purposes; and others. See the [grant guidelines](#) for more details.

January 17 Deadline for [Access to Historical Records: Major Initiatives Grant](#) (preliminary). The National Historical Publications and Records Commission seeks projects that will significantly improve public discovery and use of major historical records collections. The Commission is especially interested in collections of America's early legal records, such as the records of colonial, territorial, county, and early statehood and tribal proceedings that document the evolution of the nation's legal history. All types of historical records are eligible, including documents, photographs, born-digital records, and analog audio and moving images. A grant is for one to three years and awards will be between \$100,000 and \$350,000.

January 18 Deadline for [Cities of Service Engaged Cities Award](#). Is your city engaged in problem-solving, world-changing work with citizens? This is a recognition program, designed to elevate tested solutions that have been shown to successfully address public problems through citizen engagement: this is not an implementation grant program. Prize money can be used at the discretion of the winning cities to support their efforts to engage citizens to solve critical public problems. To be eligible, cities must have 30,000 or more residents.

January 18 Deadline for [Smart Cities Council Readiness Challenge](#). Funding for smart city projects that are cross-cutting, impactful, and inclusive. Winners receive mentoring, an outcome-oriented Readiness workshop, a Readiness road map based on priorities, plus regular progress calls and follow-up workshops. The Challenge is open to all levels of government, regardless of size, including townships, cities, counties, and states. Also eligible are regional authorities (transit, ports, airports) and regional collaborations, such as utility-city and university-city partnerships.

January 31 Deadline for [Sustaining Cultural Heritage Collections](#) planning and implementation grants. The Sustaining Cultural Heritage Collections (SCHC) program helps local and state cultural institutions meet the complex challenge of preserving large and diverse holdings of humanities materials by supporting sustainable conservation measures that mitigate deterioration, prolong the useful life of collections, and support institutional resilience. Maximum award amount for planning: \$40,000; maximum award for implementation: \$350,000.

Planning Articles of Interest

[Coming train station changes the game for Pawtucket and Central Falls](#)

[Are single-use spaces becoming obsolete?](#)

[How state and local agencies are financing infrastructure fixes](#)

[Food insecurity growing in Rhode Island](#)

[Why cities must tackle single-family zoning](#)

[The future of aging just might be in Margaritaille](#)

Check out our website for plans, maps, publications, and more!
www.planning.ri.gov

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PHOTO TRIVIA ANSWER:

Stone Arch Bridge (1855)

Slatersville (North Smithfield)

Photo: U.S. Advisory Council on Historic Preservation