

**TOWN OF JAMESTOWN
TOWN COUNCIL MEETING
for
TOWN, WATER AND SEWER MATTERS**

Monday, August 20, 2018

A regular meeting of the Jamestown Town Council sitting as the Board of Water and Sewer Commissioners was called to order at the Jamestown Town Hall, Council Chambers, 93 Narragansett Avenue at 6:36 PM by Commission President Kristine S. Trocki.

The following members were present:

Michael White, Vice -President
Blake A. Dickinson
Mary E. Meagher
Eugene B. Mihaly

Also present were:

Andrew Nota, Town Administrator
Peter D. Ruggiero Esq., Town Solicitor
Michael Gray PE, Public Works Director
Christina D. Collins, Finance Director
Cheryl Fernstrom, Town Clerk
Denise Jennings, Water and Sewer Clerk

AWARDS, PRESENTATIONS AND ACKNOWLEDGMENTS

(None)

READING AND APPROVAL OF MINUTES

1) 07/16/18 (regular meeting)

Motion was made by Commissioner Meagher, seconded by Commissioner White to accept the 07/16/18 regular meeting minutes. So unanimously voted.

OPEN FORUM

Commission President Trocki noted that this open forum would be for water and sewer matters only.

1) Scheduled requests to address:

(No scheduled requests)

2) Non-scheduled request to address:

(No non-scheduled requests)

REPORT OF TOWN OFFICIALS

1) **Pumping Report:**

The Public Works Director reported the following:

- Pumping was average for the month of July.
- JR-1 is in service for the season.
- Rainfall was down for the month of July and it has been extremely dry over the past two months but he is not concerned as we have already met our peak usage period, which is the time around the 4th of July.
- Transfer pumping is in service and will be used on an as needed basis.
- North Reservoir @ 45MG, usable storage-60MG, which is quite well for this time of the year.
- South Pond is @ capacity, usable storage-6MG

2) **Town project reports: (See attached Project Update Report dated August 2018)**

The Public Works Director stated that since the weather is dry he may suspend activity on the North Main Road project and move over to the South Pond project. The Public Works Director briefly described the work to be done at the South Pond Dam and the dike and further stated that the work would take approximately 4-5 weeks.

The Public Works Director reported that there was a water main break on Highland Drive this past Saturday, which was stressful, but all staff pulled together and were able to get the work done. Commission President Trocki and Commissioner Meagher asked the Public Works Director to thank all that came out to get this done.

Commission consensus: To accept the Public Works Director's reports, as presented.

4) Finance Director's Report

Commission consensus: To accept the Finance Director's Report, as presented.

LETTERS AND COMMUNICATIONS

(None)

UNFINISHED BUSINESS

1) **Water Resources Protection Committee**-membership and focus, as requested by Councilor Meagher; review, discussion and/or potential action and/or vote.

Commissioner Meagher stated that she asked that this be placed on the agenda to raise a discussion on the importance of water usage, island wide. Discussion ensued regarding the reactivation of the Water Resources Protection Committee, its membership and the charge/focus of the Committee.

Saverio Rebecchi of 13 Sail Street stated that he reviewed the videos of Town Council meeting and reported that the Water Resources Protections Committee was disbanded in 2012.

Anne Kuhn-Hines of 222 Narragansett Avenue and a member of the Conservation Commission stated that water usage is an island wide issue and the Town needs more authority over this. Ms. Kuhn-Hines further stated that there needs to be more discussion on this matter. Discussion ensued regarding the disbanded Water Resources Protection Committee focus and why the Committee was disbanded. Ms. Kuhn-Hines suggested putting this matter on the Conservation Commission agenda and then meeting with the Town Council to discuss further.

Administrator Nota stated that he had met with the Town Planner to discuss the scope of water usage in the rural district verses the urban district and that discussion was also had with the Town Solicitor. Administrator Nota suggested that the Conservation Commission put together a scope for a group to be created, to discuss water usage in the rural district verses the urban district and report back the Town Council.

Commission consensus: To ask the Conservation Commission through its member Anne Kuhn-Hines to put together a scope for a group to be created, to discuss water usage in the rural district verses the urban district and report back the Town Council.

NEW BUSINESS

- 1) **Fort Getty Campground:** Metering of water usage a campsites, as requested by Councilor Dickinson; review, discussion and /or potential action/or vote.

Commissioner Dickinson referred the Memorandum submitted by the Finance Director, specifically the 6 seasonal accounts billed at the Fort Getty Campground. Commissioner Dickinson stated that annually, his bill is more than the annual bill for the Fort Getty account with the 83 campsites.

The Finance Director briefly outlined her memorandum and stated that the campsite bill is for water only and that Commissioner Dickinson's bill is for water and sewer service. Commissioner Dickinson asked for clarification as to why each campsite could not be metered individually. Commissioner Meagher stated that to provide a meter to each campsite would be very costly. Brief discussion ensued regarding the tiered rate structure, how much revenue would be created (if any) and the feasibility of campsite metering.

Commission consensus: To ask staff to provide additional information pertaining to the costs associated with metering each of the campsites and to continue this matter to a later date.

TOWN BUSINESS

(None)

ADJOURNMENT

There being no further business before the Commission, motion was made by Commissioner White, seconded by Commissioner Meagher to adjourn the Water and Sewer meeting at 7:11 PM. So unanimously voted.

Attest:



Denise Jennings

Water and Sewer Clerk

xc: Commission Members (5)
Town Administrator
Town Solicitor
Public Works Director
Town Clerk

Project Update August 2018

WELLS

JR-1, JR-3

- JR-1 has been in service since May.

TREATMENT PLANT

- The water department Staff have been working on start-up and SCADA systems between South Pond and the water treatment plant building. We are waiting on an upgrade to our software and will be ready to have system operational in the next month.

TRANSFER PUMPING/RESERVOIR

- Transfer pumping has been placed into service and will be used as needed to pump water to North Reservoir.
- Staff have been completing maintenance of the grounds at both reservoir properties.
- I met with our engineering consultant from Pare Corporation at South Pond to review conditions at in the area of the proposed dam improvements. The DPW will mobilize equipment and materials to complete the improvement project if weather patterns continue to be dry. I have a bid advertised for the concrete armor system that will be installed on top of the completed earthen dike to protect it from erosion and scour if it were to be overtopped.

DISTRIBUTION SYSTEM

South Pond @ 6 MG

Usable Storage, 6 Million Gallons

North Pond @ 45 MG

Usable Storage 60 Million Gallons

- There was a watermain break on Saturday July 28th on Highland Drive. A crew from the highway department assisted the water department in repairing the break.

WASTEWATER TREATMENT PLANT

- The monthly average daily flow at the treatment plant for July was 0.114 million gallons per day. The peak daily flow was 0.20 million gallons. The permitted monthly average flow is 0.73 million gallons per day.