



**TOWN COUNCIL MEETING**  
**Jamestown Town Hall**  
**Rosamond A. Tefft Council Chambers**  
**93 Narragansett Avenue**  
**Monday, June 18, 2018**  
**6:30 PM**

*The public is welcome to participate in this Town Council meeting. Open Forum offers citizens the opportunity to clarify an item on the agenda, address items not on the agenda, or comment on a communication or Consent Agenda item. Citizens are welcome to speak to the subject of a Public Hearing, and are allowed to speak at the discretion of the Council President or a majority of Councilors present, or at other times during the meeting, in particular during New or Unfinished Business.*

*Anyone wishing to speak should use the microphone at the front of the room, stating their name and address for the record; comments must be addressed to the Council, not the audience. It is the Town Council's hope that citizens and Councilors alike will be respectful of each other's right to speak, tolerant of different points of view, and mindful of everyone's time.*

*Attachments for items on this meeting agenda are available to the public on the Town website at: <http://www.jamestownri.gov/town-government/town-council/town-council-meetings-minutes/2018-meetings-minutes/2018-meetings>*

**I. ROLL CALL**

**II. CALL TO ORDER, PLEDGE OF ALLEGIANCE**

**III. TOWN COUNCIL SITTING AS THE BOARD OF WATER AND SEWER COMMISSIONERS**

- A) Approval of Minutes; review, discussion and/or potential action and/or vote
  - 1) May 21, 2018 (regular meeting)
- B) Open Forum
  - 1) Scheduled request to address
  - 2) Non-scheduled request to address
- C) Report of Town Officials - Status Reports; review, discussion and/or potential action and/or vote
  - 1) Pumping Report
  - 2) Town Projects Reports
    - a) Town Wells
    - b) Water Treatment Plant
    - c) Transfer Pumping/Reservoir
    - d) Distribution System
    - e) Wastewater Treatment Facility
  - 3) Water Supply Management Plan Five-Year Update, as revised March 2018 by Pare Engineering (continued from 05/21/2018) – for future meeting review and discussion
  - 4) Consumer Confidence Report 2017

- 5) Report on Proposed Rule Changes Pertaining to Public Drinking Water (216-RICR-50-05-1)
  - a) Letter to Paula Pullano, RIDOH Division of Policy, Information and Communications, from Public Works Director Michael C. Gray, P.E.
- 6) Finance Director's Report
- D) Communications
  - 1) Memorandum of Katherine Maxwell re: Initiative to create or modify a line item to effect a transfer of funds from the General Fund to the Water and Sewer Fund, continued from May 21, 2018
- E) New Business
  - 1) Adoption of Proposed Water Budget for FY2018/2019 (July 1, 2018 to June 30, 2019); review, discussion and/or potential action and/or vote
  - 2) Adoption of Proposed Sewer Budget for FY2018/2019 (July 1, 2018 to June 30, 2019); review, discussion and/or potential action and/or vote
  - 3) Award of Bid: for Grinnell Street Sanitary Sewer Replacement Project to Wolfe Construction for an amount not to exceed \$66,800.00, as recommended by Public Works Director Michael C. Gray; review, discussion and/or potential action and/or vote

Town Council Adjourns from sitting as the Board of Water and Sewer Commissioners

**IV. ACKNOWLEDGEMENTS, ANNOUNCEMENTS, PRESENTATIONS, RESOLUTIONS AND PROCLAMATIONS**

**V. PUBLIC HEARINGS, LICENSES AND PERMITS**

*All approvals for licenses and permits are subject to the resolution of debts, taxes and appropriate signatures as well as, when applicable, proof of insurance.*

**A) TOWN COUNCIL SITTING AS THE ALCOHOLIC BEVERAGE LICENSING BOARD**

- 1) Pursuant to Title 3 Chapter 7 of the General Laws of Rhode Island 1956 and as amended the following license application has been received under said Act for June 23, 2018:

**CLASS F (NON-PROFIT)**  
 Conanicut Island Sailing Foundation  
 7 Felucca Avenue  
 Jamestown, RI 02835

- a) Recommendations of Police Chief Mello for Licensing Conditions; review, discussion and/or potential action and/or vote

- b) Approval of the **CLASS F (NON-PROFIT) LIQUOR LICENSE**; review, discussion and/or potential action and/or vote
  - c) Request for waiver of Class F (Non-Profit) Liquor License Fee (\$15.00); review, discussion and/or potential action and/or vote
- 2) **NOTICE** is hereby given by the Town Council of the Town of Jamestown, being the Licensing Board in said Town as provided under Title 3 Chapters 1-12 of the General Laws of Rhode Island 1956, and as amended, that the following **NEW** application has been received by the Town Council under said Act, for the period June 18, 2018 to November 30, 2018 (duly advertised in the *Jamestown Press* May 31<sup>st</sup> and June 7<sup>th</sup> editions; duly noticed); review, discussion and/or potential action and/or vote

**CLASS B – VICTUALER – LIMITED**

Village Hearth Bakery, Inc.  
 dba: Village Hearth Bakery  
 2 Watson Avenue  
 Jamestown, RI 02835

- a) Zoning Board of Review decision dated May 23, 2018
  - b) Approval of Liquor License application for **CLASS B – VICTUALER – LIMITED**, upon resolution of debts, taxes, State approval and appropriate signatures for the period June 18, 2018 to November 30, 2018; review, discussion and/or potential action and/or vote
  - c) Set the **CLASS B – VICTUALER – LIMITED** Liquor License Cap at **THREE (3)**; review, discussion and/or potential action and/or vote
- B) Licenses and Permits
- 1) Victualing and Holiday License Application (New); review, discussion and/or potential action and/or vote
    - a) Applicant: Johnny Angels Clam Shack LLC  
 dba: Angels Kitchen  
 Address: 23B Narragansett Avenue

**VI. OPEN FORUM**

*Please note that, under scheduled requests to address, if the topic of the address is available to be put on the agenda, the Council may discuss the issue*

- A) Scheduled request to address
- B) Non-scheduled request to address

**VII. COUNCIL, ADMINISTRATOR, SOLICITOR,  
COMMISSION/COMMITTEE COMMENTS & REPORTS**

- A) Town Administrator's Report: Andrew E. Nota
  - 1) Employee Recognition Acknowledgements
    - a) Police Chief Ed Mello
    - b) Detective Derek Carlino
    - c) Senior Coordinator Betsey Anderson
    - d) Parks Department Foreman Ron Parfitt
  - 2) Golf Course RFP – Grounds Improvements
  - 3) Town Projects Update
    - a) Playground
    - b) East Ferry
  - 4) Legislation
    - a) School Construction – Legislation and State Budget
  - 5) Non-Legislative – EMS Proposed Rules Changes
- B) Planning Department/Planning Commission/Affordable Housing Committee Reports: Town Planner Lisa Bryer and Planning Commission Chair Michael Swistak

**VIII. UNFINISHED BUSINESS**

*For past discussion documentation, please visit <http://www.jamestownri.gov/town-government/town-council/town-council-meetings-minutes/2018-meetings-minutes/2018-meetings>*

- A) Request of Jamestown Sanctuary for Municipal Immigrant Protection Ordinance; review, discussion and/or potential action and/or vote, continued from May 21, 2018
- B) Fort Getty Gate House and Restroom Project Update and approval of revised Phase 1 design: Parks and Recreation Director Andrew Wade, Town Planner Lisa Bryer and Architect Don Powers of Union Studios; review, discussion and/or potential action and/or vote, continued from May 21, 2018
- C) RFP Development with Town of Middletown for Street Lighting Replacement Program; review, discussion and/or potential action and/or vote, continued from May 21, 2018
- D) Upcoming Meetings and Sessions – dates and times
  - 1) Town Council Meeting Schedule for Summer 2018; review, discussion and/or potential action and/or vote

**IX. NEW BUSINESS**

- A) Proposal for Temporary Placement of “Whales Tail” Sculpture on town-owned property in the downtown marina area by Jamestown artist and resident Peter Diepenbrock; review, discussion and/or potential action and/or vote
- B) Status Report on Gould Island Restoration Project: David Sommers, Community Co-Chair, Gould Island Restoration Advisory Board
  - 1) Request for RIDEM Commitment and Coordination for Restoration



of Gould Island; review, discussion and/or potential action and/or vote

- C) Cell phone use at Town Council meetings by Council, Staff, Public; review, discussion and/or potential action and/or vote

**X. ORDINANCES, APPOINTMENTS, VACANCIES AND EXPIRING TERMS**

A) Appointments, Vacancies and Expiring Terms

- 1) Jamestown School Committee Member, to November 6, 2018 General Election (to fill the elected School Committee position created by resignation of Member Dorothy Strang); vacancy duly advertised; interviews conducted; review, discussion and/or potential action and/or vote
  - a) Letters of interest
    - i) Cheryl Petrosinelli
    - ii) Keith Roberts
    - iii) Kristine LaPierre
    - iv) Gary Cournoyer
    - v) Michelle Bush
- 2) Jamestown Affordable Housing Committee (Two vacancies with three-year term ending dates of May 31, 2021); duly advertised; review, discussion and/or potential action and/or vote
  - a) Letter of resignation
    - i) Edith Flynn
- 3) Jamestown Fire Department Compensation Committee (Three vacancies with three-year term ending dates of May 31, 2021); duly advertised; review, discussion and/or potential action and/or vote
  - a) Term limit reached
    - i) Ron Barber (Fire Department Representative)
  - b) Letter of Resignation
    - i) Jerome Scott (Citizen-at-Large Representative)
  - c) Letter of interest for reappointment
    - i) Patricia Perry (Fire Department Representative)
- 4) Jamestown Juvenile Hearing Board – Alternate Member (One vacancy with an unexpired two-year term ending date of December 31, 2018); review, discussion and/or potential action and/or vote
  - a) Letter of resignation
    - i) Susan Heffner
  - b) Letter of interest for appointment
    - i) Cheryl Petrosinelli
- 5) Jamestown Tax Assessment Board of Review (One vacancy with a three-year term ending date of May 31, 2021) review, discussion and/or potential action and/or vote
  - a) Letter of interest for reappointment
    - i) William Dawson

## **XI. CONSENT AGENDA**

*An item on the Consent Agenda need not be removed for simple clarification or correction of typographical errors. Approval of the Consent Agenda shall be equivalent to approval of each item as if it had been acted upon separately.*

- A) Adoption of Town Council Minutes
  - 1) May 21, 2018 (regular meeting)
  - 2) June 4, 2018 (financial town meeting)
  - 3) June 6, 2018 (interview session)
- B) Minutes of Town Boards/Commissions/Committees
  - 1) Jamestown Library Board of Trustees (04/30/2018)
  - 2) Jamestown Library Board of Trustees 1 (05/01/2018)
  - 3) Jamestown Library Board of Trustees 2 (05/01/2018)
  - 4) Jamestown Library Board of Trustees (05/03/2018)
  - 5) Jamestown Library Board of Trustees (05/29/2018)
  - 6) Jamestown Library Building Renovation (03/06/2018)
  - 7) Jamestown Planning Commission (04/04/2018)
  - 8) Jamestown Planning Commission (04/18/2018)
  - 9) Jamestown Planning Commission (05/02/2018)
  - 10) Jamestown Traffic Committee (04/19/2018)
  - 11) Jamestown Zoning Board of Review (04/24/2018)
- C) CRMC Notices
  - 1) June 2018 Calendar
- D) Abutter Notifications: Notice is hereby given that the Jamestown Zoning Board of Review will hold a Public Hearing on June 26, 2018 at the Jamestown Town Hall, 93 Narragansett Avenue, Jamestown, RI at 7:00 p.m. upon the following:
  - 1) Application of Geoffrey Hamlin, whose property is located at 0 Battery Lane, and further identified as Assessor's Plat 11, Lot 38 pursuant to Article 5, Section 503 to appeal Zoning Director's illegal denial of right to build a small portion of patio within 20 feet of setback, despite the fact that 82-306 allows patios to be built in any part of the yard. Said property is located in a RR80 zone and contains 5.28 acres.
  - 2) Application of Geoff & Kris Hamlin, whose property is located at 0 Battery Lane, and further identified as Assessor's Plat 11, Lot 38 pursuant to Article 5, Section 503 to appeal Zoning Enforcement Officer's erroneous interpretation of Sec. 82-103(5) & 82 1208 B-2 & arbitrary and capricious & retaliatory applications of fines & stop work orders. Said property is located in a RR80 zone and contains 5.28 acres.
- E) Finance Director's Report

## **XII. COMMUNICATIONS, PETITIONS, AND PROCLAMATIONS AND RESOLUTIONS FROM OTHER RHODE ISLAND CITIES AND TOWNS**

- A) Communications



***addition, notice also may be posted at the Jamestown Police Station and on the Internet at [www.jamestownri.gov](http://www.jamestownri.gov).***

ALL NOTE: This meeting location is accessible to the physically challenged. If communications assistance is needed or other accommodations to ensure equal participation, please call 1-800-745-5555, or contact the Town Clerk at 401-423-9800, via facsimile to 401-423-7230, or email to cfernstrom@jamestownri.net not less than three (3) business days prior to the meeting.

*Posted on the RI Secretary of State website June 14, 2018*

**TOWN OF JAMESTOWN  
TOWN COUNCIL MEETING**  
for  
**TOWN, WATER AND SEWER MATTERS**

Monday, May 21, 2018

A regular meeting of the Jamestown Town Council sitting as the Board of Water and Sewer Commissioners was called to order at the Jamestown Town Hall, Council Chambers, 93 Narragansett Avenue at 6:39 PM by Commission President Kristine S. Trocki.

The following members were present:

Michael White, Vice-President  
Blake A. Dickinson  
Mary E. Meagher  
Eugene B. Mihaly

Also present were:

Andrew Nota, Town Administrator  
Peter D. Ruggiero Esq., Town Solicitor  
Michael Gray PE, Public Works Director  
Christina D. Collins, Finance Director  
Cheryl Fernstrom, Town Clerk  
Denise Jennings, Water and Sewer Clerk

**READING AND APPROVAL OF MINUTES**

1) 04/16/18 (regular meeting)

Motion was made by Commissioner White, seconded by Commissioner Meagher to accept the 04/16/18 regular meeting minutes. So unanimously voted.

**OPEN FORUM**

1) Scheduled requests to address:

(No scheduled requests)

2) Non-scheduled request to address:

(No non-scheduled requests)

**REPORT OF TOWN OFFICIALS**

1) **Pumping Report:**

The Public Works Director reported the following:

- Pumping was down for the month of April, compared to previous years and is at its lowest since 2008.
- JR-1 has been tested and placed into service for the season.
- Rainfall was average for the month of April.
- Transfer pumping has been placed into service and will be used on an as needed basis.

- North Reservoir @ capacity, usable storage-60MG
- South Pond is @ capacity, usable storage-6MG

2) **Town project reports: (See attached Project Update Report dated May 2018)**

**Distribution System:**

The Public Works Director reported that the Water Department in conjunction with the Highway Department worked to replace the 6" cast iron piping water main along East Ferry project on Conanicus Avenue and the 4" cast iron piping in the Town parking lot.

**Wastewater Treatment Plant:**

The Public Works Director reported the following:

- A bid was advertised to replace 900 linear feet of sewer main on Grinnell Street. This portion of Grinnell Street could not be slip lined.
- He is reviewing the bids and will make recommendation at the next water and sewer meeting in June.

3) **Water Supply System Management Plan Five-Year Update**, as revised March 2018 by Pare Engineering.

The Public Works Director stated that he was prepared to make a brief presentation on the Water Supply System Management Plan Five-Year update, but due to time constraints he stated that he would like to continue his presentation to the next scheduled water and sewer meeting in June.

**AWARDS, PRESENTATIONS AND ACKNOWLEDGMENTS**

- 1) Presentation by David Bebyn of B & E Consulting  
 a) **General Rate Study 2018** for the Jamestown Water Division

David Bebyn of B & E Consulting, LLC made a short presentation on the General Rate Study 2018 for the Jamestown Water Division, submitted May 17, 2018

Mr. Bebyn stated that his company is a Certified Public Accounting firm that specializes in utility rate design and rate consulting work and that they represent water and sewer utilities, the electric company and the State of RI ferries.

Mr. Bebyn further stated that he was charged with reviewing and updating the rate study and that during this time he reviewed the following:

- Current usage trends
- Past usage activity
- Fire Protection charges
- FY 2019 Water Budget needs for the operating expenses and future capital project needs

Mr. Bebyn reported that upon his review, B & E noted that consumption during the FY 2017 had dropped from the previous rate study projections by approximately 9%. Mr. Bebyn stated that this drop in consumption is very important and is an approximate \$50,000 drop in revenue and that following B & E's review, a 2% increase was recommended for the FY 2019 Water budget, which is a minor increase to the excess water rates. B & E also recommended relabeling the Minimum in Advance charge as a Customer Service Charge and continuing the tiered rate structure starting with no charge for usage from 0 to 5000 gallons.

Brief discussion ensued regarding sharing/shifting of funds and future funding for capital projects.

Commission President Trocki thanked Mr. Bebyn for his presentation.

### LETTERS AND COMMUNICATIONS

- 1) Memorandum of Katherine Maxwell re: Initiative to Create or Modify a Line Item to Effect a Transfer of Funds from the General Fund to the Water and Sewer Fund  
Commission President Trocki stated that Ms. Maxwell was not able to attend this evening's meeting due to a family matter. Commission consensus: To continue this matter to the next scheduled water and sewer meeting in June.

### NEW BUSINESS

- 1) **Proposed FY 2019 Water and Sewer Commission Budgets** (July 1, 2018 to June 30, 2019); review and discussion and /or potential action and/or vote
- a) Proposed FY 2019 Water Budget
  - b) Proposed FY 2019 Sewer Budget

The Public Works Director reported that the proposed Water and Sewer Budgets for FY2018/2019 are pretty straight forward and he outlined the details as follows:

- There is an increase in the proposed Water Budget due to additional expenses in the amount of \$14,973., which includes personnel, operating expenses and equipment maintenance. This increase is slightly offset by additional revenue with the Minimum in advance charge from the additional hookups this year.
- The proposed Water Budget will require an increase of 2% on the metered excess water charges for the upcoming fiscal year.
- There is an increase in the proposed Sewer Budget due to additional expenses in the amount of \$14,275., which includes personnel and operating expenses.
- The proposed Sewer Budget will require an increase of 5% on the sewer usage rate (\$13.19 to \$13.85) for the upcoming fiscal year.

The Public Works Director stated the following:

He is currently working on an update to the Town's Clean Water Infrastructure Replacement Plan and an asset plan for the Water Department and that the infrastructure replacement plan will include a 5-year and a 20-year plan for proposed improvements. *(For details, see attached Memorandum from Michael Gray, Public Works Director dated 05/21/18)*

The Public Works Director further stated that the proposed Water Budget includes \$100,000 for capital improvements and the projects identified for the next fiscal year are as follows:

- Additional improvements at the South Pond pretreatment facility with roof replacement, trim and doors
- Inspection and cleaning of the water towers
- Replacement of the Finial Vent on water tank #1
- Design/Permitting for tank, pump and controls for recycling and reclaiming discharge water from plant operations
- Purchase of a sludge transfer pump
- Permitting for eradication of phragmites at North and South reservoir.



The Public Director also stated that the proposed Sewer Budget includes \$50,000 for capital improvements and the projects identified for the next fiscal year are as follows:

- Rebuilding of the second pump at pump station #1
- Replace aerator paddle that has been in place since the plant was constructed

The Public Works Director stated that these are under-funded, as many capital projects need attention.

Administrator Nota briefly outlined the current water and sewer debt and their retirement dates, specifically 2028 for water and 2023 for sewer. Administrator Nota stated that he is currently working with the Public Works Director and the Finance Director on investigating funding options for the upcoming capital improvement projects, for both the Water and Sewer Departments.

Commissioner President Trocki asked the Public Works Director, if the Commission could review the proposed budgets and continue discussion to the next water and sewer meeting in June. The Public Works Director and the Finance Director stated that this was fine and discussion could be continued to the next meeting in June. Commission consensus: To continue discussion on the proposed FY 2019 Water and Sewer Commission Budgets (July 1, 2018 to June 30, 2019) to the next water and sewer meeting on 06/18/18.

### **UNFINISHED BUSINESS**

(None)

### **TOWN BUSINESS**

(None)

### **ADJOURNMENT**

There being no further business before the Commission, motion was made by Commissioner White seconded by Commissioner Meagher to adjourn the Water and Sewer meeting at 7:29 PM. So unanimously voted.

Attest:



Denise Jennings  
Water and Sewer Clerk

xc: Commission Members (5)  
Town Administrator  
Town Solicitor  
Public Works Director  
Town Clerk



## Project Update May 2018

### WELLS

JR-1, JR-3

- JR-1 has been tested and placed into service for the season. The well provides 50 gpm of flow directly into the transmission main below the dam to supplement our water supply from the reservoir. The 50 gpm withdrawal rate is the maximum allowed by the RIDEM Freshwater wetlands permit.

### TREATMENT PLANT

- The water department Staff have been working on general equipment maintenance at the plant.
- A field trip of the treatment facility and reservoir has been scheduled for June 1<sup>st</sup> with the 5<sup>th</sup> grade class at Melrose School.

### TRANSFER PUMPING/RESERVOIR

- Transfer pumping has been placed into service and will be used as needed to pump water to North Reservoir.
- Staff have been completing maintenance of the grounds at both reservoir properties.

### DISTRIBUTION SYSTEM

South Pond @ 6 MG

Usable Storage, 6 Million Gallons

North Pond @ 60 MG

Usable Storage 60 Million Gallons

- Staff completed hydrant flushing for our annual maintenance program
- The water department worked with the highway department to replace the 6" cast iron water main along the East Ferry project on Conanicus Avenue and the 4" cast iron piping in the Town parking lot. The main was completed before the May 4<sup>th</sup> deadline on the East Ferry Project. The watermain has been tested and approved for use. Two services from the building at East Ferry will be connected to the new main next week before Memorial Day weekend so that we can remove the temporary piping and steel plates from the parking lot. In the fall the water department will replace the main between East Ferry and Lincoln Street to complete the project.

### WASTEWATER TREATMENT PLANT

- The monthly average daily flow at the treatment plant for April was 0.45 million gallons per day. The peak daily flow was 0.83 million gallons. The permitted monthly average flow is 0.73 million gallons per day.
- A Bid was advertised to replace 900 linear feet of sewer main on Grinnell Street that could not be slip lined with our last project. I am currently reviewing the bids and will have a recommendation at our next meeting.

**2017 CONSUMER CONFIDENCE REPORT**  
**Jamestown Water Department**  
**Jamestown, RI**  
**PWSID# RI1858419**

We are very pleased to provide you with this year's Consumer Confidence Report. This report provides you with information on the water and services that we delivered to you in 2017. Included are details about where your water comes from, what it contains, and how it compares to standards set by regulatory agencies.

We want our valued customers to be informed about their water utility. There are no regularly scheduled meetings, therefore; if after reviewing this report you have any questions, or would like to know more about the Jamestown Water Department water system, please call Michael Gray, Public Works Director, at 401-423-7225.

**The Quality of Your Drinking Water**

Our goal is to provide you with a safe and dependable supply of drinking water. We're proud to inform you that your drinking water meets all Federal and State requirements. We are committed to ensuring the quality of your water.

**The Source of Your Drinking Water**

The two primary sources of water are North Pond and South Pond. One groundwater well, designated JR-1, is used as a supplemental water source during periods of the year when the water level in the reservoirs is lower. We disinfect our water and treat it for pH and corrosion control. Our treatment plant can produce 500,000 gallons of clean water a day.

The RI Department of Health, in cooperation with other state and federal agencies, has assessed the threats to Jamestown Water Department water supply sources. The assessment considered the intensity of development, the presence of businesses and facilities that use, store or generate potential contaminants, how easily contaminants may move through the soils in the Source Water Protection Area (SWPA), and the sampling history of the water.

Our monitoring program continues to assure that the water delivered to your home is safe to drink. However, the assessment found that the water source is at LOW RISK of contamination. This does NOT mean that the water cannot become contaminated. Protection efforts are necessary to assure continued water quality. The complete Source Water Assessment Report is available from Jamestown Water Department or the Department of Health at (401) 222-6867.

**Why Are There Contaminants in My Drinking Water?**

Drinking water, including bottled water, may reasonably be expected to contain at least small amounts of some contaminants. The presence of contaminants does not necessarily indicate that water poses a health risk. More information about contaminants and potential health effects can be obtained by calling the Environmental Protection Agency's (EPA) Safe Drinking Water Hotline (800-426-4791).

In order to ensure that tap water is safe to drink, EPA prescribes regulations that limit the amount of certain contaminants in water provided by public water systems. Food and Drug Administration (FDA) regulations establish limits for contaminants in bottled water which must provide the same protection for public health.

The sources of drinking water (both tap water and bottled water) include rivers, lakes, streams, ponds, reservoirs, springs, and wells. As water travels over the surface of the land or through the ground, it dissolves naturally occurring minerals and, in some cases, radioactive material, and can pick up substances resulting from the presence of animals or from human activity:

- **Microbial contaminants**, such as viruses and bacteria, which may come from sewage treatment plants, septic systems, agricultural livestock operations, and wildlife.
- **Inorganic contaminants**, such as salts and metals, which can be naturally occurring or result from urban stormwater runoff, industrial or domestic wastewater discharges, oil and gas production, mining, or farming.
- **Pesticides and herbicides**, which may come from a variety of sources such as agriculture, urban stormwater runoff, and residential uses.
- **Organic chemical contaminants**, including synthetic and volatile organic chemicals, which are by-products of industrial processes and petroleum production, and can also come from gas stations, urban stormwater runoff, and septic systems.
- **Radioactive contaminants**, which can be naturally occurring or the result of oil and gas production and mining activities.

**Water Quality Test Results**

The following table lists all of the drinking water contaminants that were detected through our water quality monitoring and testing. The presence of contaminants in the water does not necessarily indicate that the water poses a health risk. Unless otherwise noted, the data presented in this table is from the January – December 2017 monitoring period. For those contaminants that are monitored less frequently the most recent test results are listed.

Maximum Contaminant Levels (MCL's) are set at very stringent levels. The Maximum Contaminant Level Goal (MCLG) is set at a level where no health effects would be expected, and the MCL is set as close to that as possible, considering available technology and cost of treatment. A person would have to drink 2 liters of water every day, as recommended by health professionals, at the MCL level for a lifetime to have a one-in-a-million chance of having the described health effect.

2017 TEST RESULTS									
Microbial Contaminants	Violation Y/N	Level Detected (Range)				Unit Measurement	MCLG	MCL	Likely Source of Contamination
		North Pond	South Pond	Well JR-1	Treat. Plant				
Total Organic Carbon Removal Ratio (TOC) (2017)	N	Ave: 8.44 (7.1-10.2)	ND	ND	Ave: 3.03 (1.1-4.0)	ppm	n/a	TT	Soil Runoff
Inorganic Contaminants	Violation Y/N	Level Detected (Range: single samples)				Unit Measurement	MCLG	MCL	Likely Source of Contamination
		North Pond	South Pond	Well JR-1	Treat. Plant				
Barium (2017)	N	0.013	0.014	0.002	ND	ppm	2	2	Discharge of drilling wastes; discharge from metal refineries; erosion of natural deposits
Nitrate (as Nitrogen) (2017)	N	0.11	0.33	0.42	ND	ppm	10	10	Runoff from fertilizer use; leaching from septic tanks, sewage; Erosion of natural deposits

\*The average presented is the running annual average. In order to comply with the EPA standard, the TOC removal ratio must be greater than 1.0 ppm. Total organic carbon (TOC) has no health effects. However, total organic carbon provides a medium for the formation of disinfection byproducts like TTHMs and HAAs. ND = Not Detected

DISTRIBUTION SYSTEM TEST RESULTS						
Microbial Contaminants	Violation Y/N	Level Detected (Range)	Unit Measurement	MCLG	MCL	Likely Source of Contamination
Total Coliform Bacteria (July 2016)	N	1 Positive	Highest # of monthly positive samples	0	1 positive	Naturally present in the environment
Turbidity (2017)	N	Max: 0.093 (0.00-0.093)	NTU	n/a	TT	Soil runoff
Inorganic Contaminants	Violation Y/N	Level Detected (Range)	Unit Measurement	MCLG	MCL	Likely Source of Contamination
Copper* (2016)	N	0.063 (0.02-0.066)	ppm	1.3	AL=1.3	Corrosion of household plumbing systems; erosion of natural deposits; leaching from wood preservatives
Lead* (2016)	N	2.0 (0.0-2.0)	ppb	0	AL=15	Corrosion of household plumbing systems, erosion of natural deposits
*All sampling results represented at the 90 <sup>th</sup> Percentile						
Volatile Organic Contaminants	Violation Y/N	Level Detected (Range)	Unit Measurement	MCLG	MCL	Likely Source of Contamination
Chlorine (2017)	N	RAA: 1.23 (0.70-1.5)	ppm	MRDLG = 4	MRDL = 4	Water additive used to control microbes
Chlorite (2017)	N	Max: 0.051 (0.0-0.14)	ppm	0.8	1	By-product of drinking water chlorination
Total Haloacetic Acids [HAA5] (2017)	N	LRAA: 36.25 (29.5-41.9)	ppb	0	60	By-product of drinking water chlorination
[Total Trihalomethanes [TTHM]] (2017)	N	LRAA: 61.78 (44.9-72)	ppb	0	80	By-product of drinking water chlorination

**Parts per million (ppm) or Milligrams per liter (mg/L)** - One part per million corresponds to one minute in two years or a single penny in \$10,000.  
**Parts per billion (ppb) or Micrograms per liter (ug/L)** - One part per billion corresponds to one minute in 2,000 years, or a single penny in \$10,000,000.

**Picocuries per liter (pCi/L)** - Picocuries per liter is a measure of the radioactivity in water.

**Action Level (AL)** - The concentration of a contaminant which if exceeded, triggers treatment or other requirements which a water system must follow.  
**Maximum Contaminant Level (MCL)** - The MCL is the highest level of a contaminant that is allowed in drinking water. MCLs are set as close to the MCLGs as feasible using the best available treatment technology.

**Maximum Contaminant Level Goal (MCLG)** - The MCLG is the level of a contaminant in drinking water below which there is no known or expected risk to health. MCLGs allow for a margin of safety.

The State of Rhode Island requires testing for other contaminants not regulated by the US EPA. The following contaminant was detected in our well water:

**Alkalinity, Total:** In 2017, Total Alkalinity was detected in the North Pond Entry Point at an annual average of 9.25 ppm, with a range of 5.0 ppm to 13.0 ppm.

**Sodium:** In 2017, Sodium was detected in Entry Point Well JR-1 at 9.57 ppm (single sample) and in the Treatment Plant at 21.3 ppm, with a range of 19.1 ppm – 23.1 ppm.

#### Consumer Confidence Report Reporting Violation

Our system failed to submit our 2016 Consumer Confidence Report (CCR) to the Rhode Island Department of Health's Center for Drinking Water Quality by July 1<sup>st</sup>, 2017 as required by State and Federal regulations, and thus were issued this violation. Since this violation, the report was submitted on August 7, 2017 to the Department of Health and we have been found to be in compliance and the matter closed. This does not pose a threat to the quality of our water.

#### Total Trihalomethanes (TTHM) and Total Haloacetic Acids (HAA5) Monitoring/Reporting Violation

During the January 1 to March 31, 2017 monitoring period, our water system failed to test and report TTHM and HAA5 results to the state Drinking Water Program within the required dates. Our samples were collect, analyzed, and submitted late. Our samples were found to be satisfactory. Testing has since resumed as scheduled and we will abide by said schedule.

#### SWTR & IESWTR Monitoring/Reporting Violation

During the January 1 to March 31, 2017 monitoring period, our water system failed to report all required routine disinfection byproduct test result to the Rhode Island Department of Health's Center for Drinking Water Quality as required by State and Federal regulations. The Jamestown Water Department also failed to report all required routine Surface Water Treatment Rule Treatment & Turbidity test results on time as required by State and Federal regulations for the compliance period of March 1 to March 31, 2017. Results must be reported to the Center for Drinking Water Quality by the 10<sup>th</sup> day of the month after the end of the compliance period or by the next business day if the 10<sup>th</sup> falls on a weekend or holiday. This failure results in violations of the regulations. Because the violations are for late reporting only, no public notice is required.

For most people, the health benefits of drinking plenty of water outweigh any possible health risk from these contaminants. However, some people may be more vulnerable to contaminants in drinking water than the general population. Immuno-compromised persons such as persons with cancer undergoing chemotherapy, persons who have undergone organ transplants, people with HIV/AIDS or other immune system disorders, some elderly, and infants can be particularly at risk from infections. These people should seek advice about drinking water from their health care providers. EPA/Centers for Disease Control (CDC) guidelines on appropriate means to lessen the risk of infection by Cryptosporidium and other microbial contaminants are available from the Safe Water Drinking Hotline (800-426-4791).

If present, elevated levels of lead can cause serious health problems, especially for pregnant women and young children. Lead in drinking water is primarily from materials and components associated with service lines and home plumbing. Jamestown Water Department is responsible for providing high quality drinking water, but cannot control the variety of materials used in plumbing components. When your water has been sitting for several hours, you can minimize the potential for lead exposure by flushing your tap for 30 seconds to 2 minutes before using water for drinking or cooking. If you are concerned about lead in your water, you may wish to have your water tested. Information on lead in drinking water, testing methods, and steps you can take to minimize exposure is available from the Safe Drinking Water Hotline or at <http://www.epa.gov/safewater/lead>.

We at Jamestown Water Department work to provide top quality water to every tap. We encourage all of our customers to conserve and use water efficiently and remind you to help us protect our water sources, which are the heart of our community, our way of life and our children's future. Please do not hesitate to call our office with any questions.



**Town of Jamestown**  
*Public Works Department*

93 Narragansett Ave ♦ Jamestown, RI 02835

Phone: (401) 423-7225

Fax: (401) 423-7226

June 11, 2018

Ms. Paula Pullano  
Rhode Island Department of Health  
Division of Policy, Information, and Communications  
3 Capitol Hill  
Providence, RI 02908

[Paula.pullano@health.ri.gov](mailto:Paula.pullano@health.ri.gov)

RE: Proposed Rule Changes Pertaining to Public Drinking Water (216-RICR-50-05-1)

Dear Ms. Pullano,

Jamestown Water submits the following comments relative to the State of Rhode Island Department of Health (RIDOH) Public Notice of proposed rules and regulation changes dated May 9, 2018.

1.9.6 Minimum Pressure Requirements

*All PWS must sustain minimum pressure of at least (20) pounds per square inch at street level, in all parts of the distribution network, under all required flow conditions. Any pressure below 20 psi must be reported to the Director within twenty-four (24) hours. When there is any break in a line, repair, and/or pressure below twenty (20) psi at street level, a precautionary boil water advisory must be issued to the consumers that may be affected. The precautionary boil water advisory must remain in effect until appropriate disinfection has occurred, and sampling demonstrates the absence of total coliform bacteria.*

Jamestown Water understands the importance for protecting public health and to minimize disruption to our water supply. The proposed rule change for issuing a precautionary boil water advisory anytime there is a drop-in pressure below 20 psi appears to be excessive. Loss of pressure does occur during emergency repairs and scheduled maintenance and construction. Pressure drops are also experienced routinely on our water system during hydrant flushing and fire protection drills and emergencies. We do not have the means to verify or to determine whether each loss in pressure is below the threshold therefore our operators will be required to make a judgement to comply with the rule.

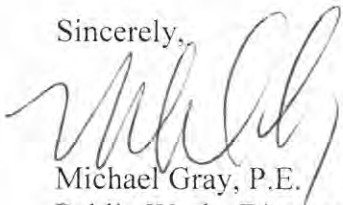


Regulations should be based upon the severity of the incident where there is a significant potential to cause serious adverse health effects. Appropriate procedures for the sanitary repair, disinfection and flushing of watermains must be followed in accordance with the American Water Works Association Standard for Disinfecting Watermains – AWWA C651-14. Watermain shutdowns, leaks, breaks, and repairs can result in the loss of pressure. However, under controlled conditions and utilizing procedures in the AWWA Standard, public health can be protected.

There are a number of situations that may prompt the issuance of a precautionary boil water advisory. These situations need to be assessed on a case-by-case basis. Boil water advisories are an important tool in protecting public health, but they also have some possible negative consequences, which need to be taken into consideration when determining the application and extent. Repeated notifications to the public would erode public trust and confidence in our water system.

Thank you for the opportunity to comment on the proposed rules and regulation changes.

Sincerely,



Michael Gray, P.E.  
Public Works Director

CC: Jamestown Board of Water and Sewer Commissioners

**Initiative to Create or Modify a Line Item to Effect a Transfer of Funds From The General Fund to The Water and Sewer Fund.**

**Presented To Jamestown Town Council, May 21, 2018**

By Katherine Maxwell, AICP

In addition to my presentation of April 16, 2018 which outlined a host of indirect benefits provided by the water and sewer systems that are enjoyed by the entire community, I offer the following suggestions to the Town Council regarding this initiative to share the costs as well as the benefits of having abundant clean water in Jamestown.

General Obligation Bond or Revenue Bond?

Historically, the town's intent has been to finance water and sewer debt through general obligation bonds. The backing of the full credit of the municipal government by virtue of its taxing authority underlies the low risk classification of GO municipal bonds. Revenue bonds differ from general obligation bonds in that a specific stream of municipal income, for example a water rate, is used to repay the bond investors. Because revenue bonds rely on a smaller stream of payers, they are perceived by the market as higher risk and therefore the cost of borrowing is higher.

There is no doubt Jamestown would certainly repay the investors even in the case of a large failure of water users to pay their bills. But the narrow revenue stream provided by Jamestown water users (<1500 users) on its face seems risky from an investor standpoint. I applaud the town's efforts to keep borrowing costs low by using lower cost GO bond financing. But any resolution approving a bond for which water users only are on the hook should have very clear language. Conversely, if low cost GO financing is desired, a combination of fees and assessments should be used to repay the bond, in keeping with the legal expectations of investors. Taxpayers favor lower borrowing costs. The path to lower borrowing costs is spreading out the payment of future general obligation bonds in a fair way among all resident taxpayers.

The Fire Protection Charge As Tax Contribution?

The fire protection charge reimburses the water fund for the cost of providing fire protection. While it is collected by the town from non-customers, it is a charge which is closely related to and derived from actual water use and other related needs the Fire Department. The Fire Protection revenue, is historically about 13% of the water revenue. If we focus only on the municipal debt and repayment, what fraction of the fire protection revenue is spent on actual Fire Department needs and what portion is left over to repay bond investors?

## **Proposed Initiatives for Further Consideration**

### Rhode Island Infrastructure Bank

The Council has expressed an interest helping low income residents finance septic system repairs. Failing septic systems are a hazard to homeowners, neighbors and the environment. The Rhode Island Infrastructure Bank may not be the lender of choice when looking only at costs of municipal borrowing for infrastructure projects. But participation in the Infrastructure Bank has an added benefit. Participation may help qualify low income Jamestown residents for “no income limit” loans for the purpose of septic system repairs. Loans with these terms are not available to low income homeowners in the open market.

### Maximum Year over Year Water Rate Increases

The Council may wish to set a rate ceiling above which yearly water rate increases may not rise. For Example, if the Water Department need a 3% budget increase to operate and the rate increase ceiling were set at 2%, the remaining one per cent of operating costs would be absorbed by the municipal general budget. This smooths out rate increases for customers and recognizes the numerous clean water benefits the whole community enjoys, such as economic development, enhanced tourism, recreation opportunities, scenic beauty, public events and wildlife habitat.

### Impervious Surface Assessments

These assessments charge all property owners based on the impervious surfaces of their combined roof building and paved surface calculations. Proceeds are used for water quality related work based on the fact that impervious surfaces runoff contributes to water quality degradation.

## Town of Jamestown

Finance Department

Town Hall

93 Narragansett Avenue

Jamestown, Rhode Island 02835-1199

401-423-9809 Fax 401-423-7229

Email: [ccollins@jamestownri.net](mailto:ccollins@jamestownri.net)



To: Honorable Council Members

From: Christina D. Collins, Finance Director

Date: May 18, 2018

Subject: 2018/2019 Water & Sewer Budget

Attached please find the Town Administrator's proposed Water & Sewer budgets for fiscal year 2018/2019.

The Water budget as presented includes additional expenses of \$14,973.00 or a 1.22% increase in the operating costs for the water department. Proposed increases include costs for personnel, operating expenses, and equipment maintenance. We do recognize a slight increase in revenue with the Minimum charge from the additional hookups this year. The proposed budget will require an increase of 2.00%, on the metered excess water for the next fiscal year.

The Sewer budget as presented includes additional expenses of \$14,275 or a 1.97% increase in the operating cost for the sewer department. Proposed increases include costs for personnel and operating costs. The proposed budget will require an increase of 5% (\$13.19 to \$13.85) in the rate for customers for the next fiscal year.

Attached is a summary of rates for water and sewer for the existing fiscal year and the proposed 2018/2019 year which shows an increase between 1.14 % and 2.58% based on the tiered structure for gallons used.

The increase for the Water and Sewer Fund is needed to continue to operate the Facilities in accordance with State and Federal guidelines.



**TOWN OF JAMESTOWN - WATER DIVISION**

**Proposed Budget**

**July 1, 2018 - June 30, 2019**

<b>ACCOUNT NUMBER &amp; DESCRIPTION</b>	<b>Actual FY16.17 6/30/2017</b>	<b>BUDGET FY17.18</b>	<b>PROPOSED FY18.19</b>	<b>FY17.18 YTD 4/30/2018</b>	<b>\$ Change Prev. Yr.</b>	<b>% Chang Prev. Yr.</b>
<b>OPERATING REVENUES</b>						
0000 40101 Metered Excess Water	333,337.99	320,418.00	326,826.00	252,091.67	6,408.00	2.00%
0000 40402 Minimum Charge	521,278.22	521,108.00	529,673.00	529,673.68	8,565.00	1.64%
0000 40403 Fire Protection Charges	165,000.00	165,000.00	165,000.00	0.00	0.00	0.00%
0000 40408 Income From New Services	41,150.00	45,000.00	45,000.00	58,041.75	0.00	0.00%
0000 40409 Miscellaneous Income	12,753.27	17,000.00	17,000.00	13,073.75	0.00	0.00%
0000 40415 Interest Income	4,127.04	3,500.00	3,500.00	2,688.68	0.00	0.00%
0000 40420 Rental Water Tower	141,098.31	159,081.00	159,081.00	131,721.95	0.00	0.00%
<b>40100 TOTAL REVENUES</b>	<b>1,218,744.83</b>	<b>1,231,107.00</b>	<b>1,246,080.00</b>	<b>987,291.48</b>	<b>14,973.00</b>	<b>1.22%</b>
<b>OPERATING SALARIES</b>						
7000 70100 Public Works Director	23,648.27	24,239.00	24,845.00	20,510.38	606.00	2.50%
7000 70101 Utility Foreman- Labor w/Long	65,616.02	63,082.00	0.00	57,141.98	-63,082.00	-100.00%
7000 70102 Accounting w/Long	41,379.44	39,595.00	40,571.00	36,710.94	976.00	
7000 70103 Treatment Plant Oper	70,294.31	67,851.00	69,548.00	57,348.97	1,697.00	2.50%
70000504 Asst. Treatment Plant w/Long	43,029.80	0.00	69,155.00	0.00	69,155.00	#DIV/0!
7000 70105 Plant Operator	12,309.45	56,317.00	57,725.00	46,253.72	1,408.00	2.50%
7000 70511 Utility Foreman - Labor (OT)	13,216.66	11,000.00	0.00	13,169.21	-11,000.00	-100.00%
7000 70513 Treatment Plant Oper (OT)	11,815.10	13,000.00	13,000.00	15,906.82	0.00	0.00%
70000514 Assist Treatment Plant Oper (OT)	12,471.92	0.00	11,000.00	0.00	11,000.00	#DIV/0!
7000 70515 Plant Operator (OT)	0.00	8,000.00	8,000.00	2,649.27	0.00	0.00%
<b>7000 Salaries</b>	<b>293,780.97</b>	<b>283,084.00</b>	<b>293,844.00</b>	<b>249,691.29</b>	<b>10,760.00</b>	<b>3.80%</b>
7001 70900 Social Security	22,407.47	21,540.00	22,480.00	17,264.50	940.00	4.36%
7001 70901 Health & Dental	28,191.48	46,332.00	44,036.00	28,529.14	-2,296.00	-4.96%
7001 70902 Worker's Compensation	27,500.00	27,500.00	32,000.00	32,353.00	4,500.00	16.36%
7001 70906 Life Insurance	651.00	780.00	780.00	558.00	0.00	0.00%
7000 70904 Retirement Fund/Pension	-1,720.90	27,065.00	27,065.00	20,456.39	0.00	0.00%
Salary Adjustment	0.00	0.00	0.00	0.00	0.00	#DIV/0!
70020910 Clothing Allowance	154.99	1,500.00	1,500.00	247.42	0.00	0.00%
<b>7001 Benefits</b>	<b>77,184.04</b>	<b>124,717.00</b>	<b>127,861.00</b>	<b>99,408.45</b>	<b>3,144.00</b>	<b>2.52%</b>
<b>7000/7001/7002 SALARIES/BENEFITS</b>	<b>370,965.01</b>	<b>407,801.00</b>	<b>421,705.00</b>	<b>349,099.74</b>	<b>13,904.00</b>	<b>3.41%</b>
7005 70601 Maintenance	9,290.00	6,000.00	6,000.00	4,100.00	0.00	0.00%
7005 70606 Alarm Lines	1,637.60	2,000.00	2,000.00	1,445.24	0.00	0.00%
<b>7005 Reservoirs/Rights of Way</b>	<b>10,927.60</b>	<b>8,000.00</b>	<b>8,000.00</b>	<b>5,545.24</b>	<b>0.00</b>	<b>0.00%</b>
7006 70601 Maintenance	0.00	1,000.00	1,000.00	0.00	0.00	0.00%
7006 70636 Electricity	9,086.49	7,000.00	7,000.00	7,117.04	0.00	0.00%
7006 70934 Depreciation Expense	200,504.91	0.00	0.00	0.00	0.00	#DIV/0!
<b>7006 Wells</b>	<b>209,591.40</b>	<b>8,000.00</b>	<b>8,000.00</b>	<b>7,117.04</b>	<b>0.00</b>	<b>0.00%</b>
7010 70631 Chemicals	42,653.49	47,000.00	47,000.00	39,372.08	0.00	0.00%
7010 70632 Heat	7,748.18	14,500.00	13,500.00	10,293.51	-1,000.00	-6.90%
7010 70633 Equipment Maintenance	47,892.65	30,000.00	30,000.00	29,232.02	0.00	0.00%
7010 70634 Professional Services	6,185.00	5,000.00	5,000.00	6,185.00	0.00	0.00%
7010 70635 Telephone	2,329.92	2,500.00	2,500.00	2,046.46	0.00	0.00%
7010 70636 Electricity	37,959.37	38,000.00	38,000.00	26,689.49	0.00	0.00%
7010 70637 Building Maintenance	5,810.74	8,000.00	8,000.00	3,853.86	0.00	0.00%
7010 70638 State Testing	20,345.26	18,000.00	20,824.00	19,699.43	2,824.00	15.69%
7010 70639 License Fees	3,909.05	3,000.00	2,000.00	1,500.00	-1,000.00	-33.33%
7010 70643 Pump Out Treatment Plant	3,100.00	2,000.00	2,000.00	2,030.00	0.00	0.00%
7010 70645 Sludge Remonal	16,739.10	16,000.00	16,000.00	11,947.55	0.00	0.00%
<b>7010 Pump Station &amp; Treatment Plant</b>	<b>194,672.76</b>	<b>184,000.00</b>	<b>184,824.00</b>	<b>152,849.40</b>	<b>824.00</b>	<b>0.45%</b>
7011 70636 South Pond - Electricity	1,126.77	1,650.00	1,650.00	1,423.59	0.00	0.00%
7011 70637 South Pond - Transfer Pump	4,840.55	3,300.00	3,300.00	1,177.56	0.00	0.00%
<b>7011 South Pond Pre-Treatment Bldg</b>	<b>5,967.32</b>	<b>4,950.00</b>	<b>4,950.00</b>	<b>2,601.15</b>	<b>0.00</b>	<b>0.00%</b>
7012 70636 Water Tower - Electricity	2,087.63	3,000.00	3,000.00	1,447.27	0.00	0.00%
7012 70643 Water Tower - Maintenance	0.00	500.00	500.00	0.00	0.00	0.00%
<b>7012 Water Tower</b>	<b>2,087.63</b>	<b>3,500.00</b>	<b>3,500.00</b>	<b>1,447.27</b>	<b>0.00</b>	<b>0.00%</b>

## TOWN OF JAMESTOWN - WATER DIVISION

## Proposed Budget

July 1, 2018 - June 30, 2019

<u>ACCOUNT NUMBER &amp; DESCRIPTION</u>	<u>Actual FY16.17 6/30/2017</u>	<u>BUDGET FY17.18</u>	<u>PROPOSED FY18.19</u>	<u>FY17.18 YTD 4/30/2018</u>	<u>\$ Change Prev. Yr.</u>	<u>% Change Prev. Yr.</u>
7013 70644 Gasoline/Oil	755.45	1,500.00	1,500.00	730.57	0.00	0.00%
7013 70645 Repairs/Maintenance	3,495.49	4,000.00	4,000.00	1,975.48	0.00	0.00%
<b>7013 Vehicles</b>	<b>4,250.94</b>	<b>5,500.00</b>	<b>5,500.00</b>	<b>2,706.05</b>	<b>0.00</b>	<b>0.00%</b>
7020 70651 Clamps	-1,180.05	1,000.00	1,000.00	0.00	0.00	0.00%
7020 70652 Pipe	1,671.88	5,000.00	5,000.00	1,931.49	0.00	0.00%
7020 70653 Backfill & Excavation	0.00	2,000.00	2,000.00	270.00	0.00	0.00%
<b>7020 Maintenance &amp; Laterals</b>	<b>491.83</b>	<b>8,000.00</b>	<b>8,000.00</b>	<b>2,201.49</b>	<b>0.00</b>	<b>0.00%</b>
7030 70661 Service Repairs	7,603.79	8,000.00	8,000.00	5,344.08	0.00	0.00%
7030 70663 New Services	2,646.24	3,000.00	3,000.00	3,724.60	0.00	0.00%
<b>7030 Water Division Services</b>	<b>10,250.03</b>	<b>11,000.00</b>	<b>11,000.00</b>	<b>9,068.68</b>	<b>0.00</b>	<b>0.00%</b>
7040 70672 Supplies/Expenses	5,790.25	14,000.00	14,000.00	12,047.93	0.00	0.00%
<b>7040 Meters</b>	<b>5,790.25</b>	<b>14,000.00</b>	<b>14,000.00</b>	<b>12,047.93</b>	<b>0.00</b>	<b>0.00%</b>
7050 70681 Maintenance	555.00	8,000.00	8,000.00	31.00	0.00	0.00%
<b>7050 Hydrants</b>	<b>555.00</b>	<b>8,000.00</b>	<b>8,000.00</b>	<b>31.00</b>	<b>0.00</b>	<b>0.00%</b>
7060 70923 Billing	4,070.85	6,500.00	6,500.00	4,841.95	0.00	0.00%
7060 70924 Insurance	7,200.00	7,200.00	7,200.00	7,200.00	0.00	0.00%
7060 70925 Audit	3,000.00	4,000.00	4,000.00	0.00	0.00	0.00%
7060 70926 Supplies & Training	7,135.55	6,000.00	6,000.00	5,165.42	0.00	0.00%
<b>7030 Administration</b>	<b>21,406.40</b>	<b>23,700.00</b>	<b>23,700.00</b>	<b>17,207.37</b>	<b>0.00</b>	<b>0.00%</b>
70700350 Principal	0.00	0.00	0.00	0.00	0.00	#DIV/0!
70700940 Interest	144,597.34	0.00	0.00	0.00	0.00	#DIV/0!
Dam Repair (Interest Only)	0.00	10,000.00	10,000.00	0.00	0.00	0.00%
70700300 Transfer to \$6.2 Water Debt	0.00	434,656.00	434,901.00	0.00	245.00	0.06%
<b>7070 Debit Service</b>	<b>144,597.34</b>	<b>444,656.00</b>	<b>444,901.00</b>	<b>0.00</b>	<b>245.00</b>	<b>0.06%</b>
70800000 Infrastructure Replacement Fund/Capital Improvements	74,237.05	100,000.00	100,000.00	49,848.54	0.00	0.00%
<b>7080 Total</b>	<b>74,237.05</b>	<b>100,000.00</b>	<b>100,000.00</b>	<b>49,848.54</b>	<b>0.00</b>	<b>0.00%</b>
<b>TOTAL EXPENSES</b>	<b>1,055,790.56</b>	<b>1,231,107.00</b>	<b>1,246,080.00</b>	<b>611,770.90</b>	<b>14,973.00</b>	<b>1.22%</b>
<b>TOTAL REVENUES</b>	<b>1,218,744.83</b>	<b>1,231,107.00</b>	<b>1,246,080.00</b>	<b>987,291.48</b>	<b>14,973.00</b>	<b>1.22%</b>

## TOWN OF JAMESTOWN - SEWER DIVISION

## Proposed Budget

July 1, 2018 - June 30, 2019

ACCOUNT NUMBER & DESCRIPTION	Actual	BUDGET FY17.18	PROPOSED FY18.19	FY17.18	\$ Change Prev. Yr.	% Change Prev. Yr.
	FY16.17 6/30/2017			YTD 4/30/2018		
<b>OPERATING REVENUES</b>						
0000 40400 Sewer Line Frontage Assessment	79,501.00	80,042.00	80,042.00	0.00	0.00	0.00%
0000 40405 Inspection Fees	250.00	250.00	250.00	75.00	0.00	0.00%
0000 40406 Sewer Use Sales	555,000.00	585,525.00	614,800.00	320,178.01	29,275.00	5.00%
0000 40408 New Service Connection Fees	30,000.00	45,000.00	30,000.00	54,000.00	-15,000.00	-33.33%
0000 40414 Dumping Fees	5,000.00	5,000.00	5,000.00	2,345.00	0.00	0.00%
0000 40850 Golf Course Allocation	8,000.00	8,000.00	8,000.00	0.00	0.00	0.00%
<b>40100 TOTAL REVENUES</b>	<b>677,751.00</b>	<b>723,817.00</b>	<b>738,092.00</b>	<b>376,598.01</b>	<b>14,275.00</b>	<b>1.97%</b>
<b>OPERATING EXPENSES</b>						
7000 70100 Public Works Director	23,648.05	24,239.00	24,844.00	20,510.17	605.00	2.50%
7000 70101 Wastewater Super w/Long	72,023.70	72,940.00	74,763.68	62,445.80	1,823.68	2.50%
7000 70102 Accounting w/Long	41,379.22	39,595.00	40,571.00	36,710.85	976.00	2.46%
7000 70103 Asst. Superintendent w/Long	66,997.62	67,741.00	69,434.46	58,061.10	1,693.46	2.50%
7000 70104 Plant Operator w/Long	58,776.64	59,415.00	60,899.86	50,697.45	1,484.86	2.50%
7000 70511 Wastewater Super OT	1,693.49	9,000.00	9,000.00	6,838.13	0.00	0.00%
7000 70513 Asst. Superintendent OT	15,132.06	9,000.00	9,000.00	13,082.71	0.00	0.00%
7000 70514 Plant Operator OT	10,116.10	9,000.00	9,000.00	8,087.42	0.00	0.00%
<b>7000 Salaries</b>	<b>289,766.88</b>	<b>290,930.00</b>	<b>297,513.00</b>	<b>256,433.63</b>	<b>6,583.00</b>	<b>2.26%</b>
7000 70900 Social Security	19,548.28	22,256.00	22,899.00	17,604.77	643.00	2.89%
7000 70901 Health & Dental	36,801.44	44,841.00	47,571.00	32,014.80	2,730.00	6.09%
7000 70902 Worker's Compensation	9,000.00	9,000.00	9,000.00	10,860.78	0.00	0.00%
7000 70904 Retirement	28,646.32	30,042.00	30,042.00	20,598.73	0.00	0.00%
7000 70906 Life Insurance	669.60	550.00	670.00	279.07	120.00	21.82%
7000 70336 Clothing Allowance	158.13	1,500.00	1,500.00	344.99	0.00	0.00%
7000 70339 License Fees	0.00	0.00	1,800.00	1,800.00	1,800.00	#DIV/0!
<b>7000 Benefits</b>	<b>94,823.77</b>	<b>108,189.00</b>	<b>113,482.00</b>	<b>83,503.14</b>	<b>5,293.00</b>	<b>4.89%</b>
<b>7000 TOTAL SALARY &amp; BENEFITS</b>	<b>384,590.65</b>	<b>399,119.00</b>	<b>410,995.00</b>	<b>339,936.77</b>	<b>11,876.00</b>	<b>2.98%</b>
7002 70001 Power - Electricity	38,251.51	38,000.00	38,000.00	26,576.11	0.00	0.00%
7002 70002 Chemicals	2,365.47	2,500.00	2,500.00	2,152.25	0.00	0.00%
7002 70003 Heat	9,846.86	9,000.00	9,500.00	10,649.81	500.00	5.56%
7002 70004 Water	2,370.42	2,200.00	2,200.00	1,570.99	0.00	0.00%
7002 70005 Chlorine	5,097.96	7,000.00	7,000.00	1,403.22	0.00	0.00%
7002 70006 Equipment Maintenance	21,034.02	22,000.00	22,000.00	17,690.06	0.00	0.00%
7002 70007 Misc Supplies, Office Cleaning	9,812.55	5,000.00	5,000.00	7,062.32	0.00	0.00%
7002 70008 Laboratory Supplies	2,120.07	4,500.00	4,500.00	1,065.09	0.00	0.00%
7002 70009 Telephone	551.52	750.00	750.00	620.43	0.00	0.00%
7002 70010 Alarm Lines	6,725.10	5,500.00	5,500.00	4,571.01	0.00	0.00%
7002 70011 Sludge Composting	36,650.70	39,400.00	39,400.00	33,593.63	0.00	0.00%
7002 70012 Truck Operation & Maintenance	439.07	1,000.00	1,000.00	329.68	0.00	0.00%
7002 70013 Gas - Truck	127.68	2,500.00	2,500.00	78.79	0.00	0.00%
7002 70014 State Mandated Testing	21,939.44	20,000.00	22,400.00	19,832.02	2,400.00	12.00%
7002 70201 Audit	1,500.00	2,500.00	2,500.00	0.00	0.00	0.00%
7002 70315 Training	471.00	1,000.00	1,000.00	357.00	0.00	0.00%
7002 70600 Professional Services	2,000.00	2,000.00	2,000.00	205.00	0.00	0.00%
<b>7002 Wastewater Treatment Facility</b>	<b>161,303.37</b>	<b>164,850.00</b>	<b>167,750.00</b>	<b>127,757.41</b>	<b>2,900.00</b>	<b>1.76%</b>
7003 70017 Pumping Station #3 (W Ferry)	4,354.07	4,000.00	4,000.00	2,685.27	0.00	0.00%
7003 70018 Pumping Station #1 (Bayview)	20,384.48	15,000.00	15,000.00	14,215.90	0.00	0.00%
7003 70019 Pumping Station #2 (Hamilton)	10,028.22	10,000.00	10,000.00	7,722.85	0.00	0.00%
7003 70020 Pumping Station #4 (Maple)	569.63	750.00	750.00	461.10	0.00	0.00%
<b>7003 Pumping Stations</b>	<b>35,336.40</b>	<b>29,750.00</b>	<b>29,750.00</b>	<b>25,085.12</b>	<b>0.00</b>	<b>0.00%</b>
7004 70598 Equipment Insurance	4,000.00	4,000.00	4,000.00	4,000.00	0.00	0.00%
<b>7004 Insurance</b>	<b>4,000.00</b>	<b>4,000.00</b>	<b>4,000.00</b>	<b>4,000.00</b>	<b>0.00</b>	<b>0.00%</b>
7005 70021 Maintenance and Cleaning	4,733.40	6,500.00	6,500.00	100.00	0.00	0.00%
70050xxx Jet Vac Truck Lease	10,916.83	21,793.00	21,892.00	0.00	99.00	0.45%
70050xxx Slip Lining	0.00	42,225.00	41,625.00	0.00	-600.00	-1.42%
7005 70605 West Ferry Extension Notes	17,548.59	5,580.00	5,580.00	58,478.51	0.00	0.00%
<b>7005 Sanitary Sewers, Laterals&amp;Mains</b>	<b>33,198.82</b>	<b>76,098.00</b>	<b>75,597.00</b>	<b>58,578.51</b>	<b>-501.00</b>	<b>-0.66%</b>
<b>7081 70801 Capital Expense</b>	<b>12,094.29</b>	<b>50,000.00</b>	<b>50,000.00</b>	<b>1,130.31</b>	<b>0.00</b>	<b>0.00%</b>
<b>TOTAL EXPENSES</b>	<b>630,523.53</b>	<b>723,817.00</b>	<b>738,092.00</b>	<b>556,488.12</b>	<b>14,275.00</b>	<b>1.97%</b>

**CURRENT WATER RATES 2017/2018**

**PROPOSED WATER RATES 2018/2019**

	Unit	Rate	Qtrly Amount	Yrly.	Unit	Rate	Qtrly Amount	Yrly.	Yrly \$ inc.	Yrly % inc.
<b>3,000 gallons</b>										
Minimum in Advance	1	\$76.13	\$76.13	\$304.52	1	\$76.13	\$76.13	\$304.52	\$0.00	
Excess Water	0		\$0.00	\$0.00	0		\$0.00	\$0.00	\$0.00	
State Surcharge 1	3	\$0.11	\$0.32	\$1.26	3	\$0.11	\$0.32	\$1.26	\$0.00	
State Surcharge 2	3	\$0.17	\$0.50	\$2.00	3	\$0.17	\$0.50	\$2.00	\$0.00	
Sewer Charge- usage	3	\$13.19	\$39.57	\$158.28	3	<b>\$13.85</b>	\$41.55	\$166.20	\$7.92	
Sewer Debt Flat Fee	1	\$38.02	\$38.02	\$152.08	1	\$38.02	\$38.02	\$152.08	\$0.00	
Sewer Debt Usage Fee	3	\$6.49	\$19.47	\$77.88	3	\$6.49	\$19.47	\$77.88	\$0.00	
			\$174.01	\$696.02			\$175.99	\$703.94	\$7.92	1.14%

	Unit	Rate	Qtrly Amount	Yrly.	Unit	Rate	Qtrly Amount	Yrly.	Yrly \$ inc.	Yrly % inc.
<b>8,000 gallons</b>										
Minimum in Advance	1	\$76.13	\$76.13	\$304.52	1	\$76.13	\$76.13	\$304.52	\$0.00	
Excess Water	3	\$6.40	\$19.20	\$76.80	3	<b>\$6.52</b>	\$19.56	\$78.24	\$1.44	
State Surcharge 1	8	\$0.11	\$0.84	\$3.37	8	\$0.11	\$0.84	\$3.37	\$0.00	
State Surcharge 2	8	\$0.17	\$1.33	\$5.32	8	\$0.17	\$1.33	\$5.32	\$0.00	
Sewer Charge- Usage	8	\$13.19	\$105.52	\$422.08	8	<b>\$13.85</b>	\$110.80	\$443.20	\$21.12	
Sewer Debt Flat Fee	1	\$38.02	\$38.02	\$152.08	1	\$38.02	\$38.02	\$152.08	\$0.00	
Sewer Debt Usage Fee	8	\$6.49	\$51.92	\$207.68	8	\$6.49	\$51.92	\$207.68	\$0.00	
			\$292.96	\$1,171.86			\$298.60	\$1,194.42	\$22.56	1.93%

	Unit	Rate	Qtrly Amount	Yrly.	Unit	Rate	Qtrly Amount	Yrly.	Yrly \$ inc.	Yrly % inc.
<b>13,000 gallons</b>										
Minimum in Advance	1	\$76.13	\$76.13	\$304.52	1	\$76.13	\$76.13	\$304.52	\$0.00	
Excess Water	8	\$6.89	\$55.12	\$220.48	8	<b>\$7.03</b>	\$56.24	\$224.96	\$4.48	
State Surcharge 1	13	\$0.11	\$1.37	\$5.48	13	\$0.11	\$1.37	\$5.48	\$0.00	
State Surcharge 2	13	\$0.17	\$2.16	\$8.65	13	\$0.17	\$2.16	\$8.65	\$0.00	
Sewer Charge- usage	13	\$13.19	\$171.47	\$685.88	13	<b>\$13.85</b>	\$180.05	\$720.20	\$34.32	
Sewer Debt Flat Fee	1	\$38.02	\$38.02	\$152.08	1	\$38.02	\$38.02	\$152.08	\$0.00	
Sewer Debt Usage Fee	13	\$6.49	\$84.37	\$337.48	13	\$6.49	\$84.37	\$337.48	\$0.00	
			\$428.64	\$1,714.57			\$438.34	\$1,753.37	\$38.80	2.26%

	Unit	Rate	Qtrly Amount	Yrly.	Unit	Rate	Qtrly Amount	Yrly.	Yrly \$ inc.	Yrly % inc.
<b>16,000 gallons</b>										
Minimum in Advance	1	\$76.13	\$76.13	\$304.52	1	\$76.13	\$76.13	\$304.52	\$0.00	
Excess Water	11	\$8.74	\$96.14	\$384.56	11	<b>\$8.92</b>	\$98.12	\$392.48	\$7.92	
State Surcharge 1	16	\$0.11	\$1.69	\$6.75	16	\$0.11	\$1.69	\$6.75	\$0.00	
State Surcharge 2	16	\$0.17	\$2.66	\$10.65	16	\$0.17	\$2.66	\$10.65	\$0.00	
Sewer Charge- usage	16	\$13.19	\$211.04	\$844.16	16	<b>\$13.85</b>	\$221.60	\$886.40	\$42.24	
Sewer Debt Flat Fee	1	\$38.02	\$38.02	\$152.08	1	\$38.02	\$38.02	\$152.08	\$0.00	
Sewer Debt Usage Fee	16	\$6.49	\$103.84	\$415.36	16	\$6.49	\$103.84	\$415.36	\$0.00	
			\$529.52	\$2,118.08			\$542.06	\$2,168.24	\$50.16	2.37%



	Unit	Rate	Qtrly Amount	Yrly.	Unit	Rate	Qtrly Amount	Yrly.	Yrly \$ inc.
<b>32,000 gallons</b>									
Minimum in Advance	1	\$76.13	\$76.13	\$304.52	1	\$76.13	\$76.13	\$304.52	\$0.00
Excess Water	27	\$12.16	\$328.32	\$1,313.28	27	<b>\$12.40</b>	\$334.80	\$1,339.20	\$25.92
State Surcharge 1	32	\$0.11	\$3.37	\$13.49	32	\$0.11	\$3.37	\$13.49	\$0.00
State Surcharge 2	32	\$0.17	\$5.32	\$21.30	32	\$0.17	\$5.32	\$21.30	\$0.00
Sewer Charge- usage	32	\$13.19	\$422.08	\$1,688.32	32	<b>\$13.85</b>	\$443.20	\$1,772.80	\$84.48
Sewer Debt Flat Fee	1	\$38.02	\$38.02	\$152.08	1	\$38.02	\$38.02	\$152.08	\$0.00
Sewer Debt Usage Fee	32	\$6.49	\$207.68	\$830.72	32	\$6.49	\$207.68	\$830.72	\$0.00
			\$1,080.93	\$4,323.71			\$1,108.53	\$4,434.11	2.55%

	Unit	Rate	Qtrly Amount	Yrly.	Unit	Rate	Qtrly Amount	Yrly.	Yrly \$ inc.
<b>68,000 gallons</b>									
Minimum in Advance	1	\$76.13	\$76.13	\$304.52	1	\$76.13	\$76.13	\$304.52	\$0.00
Excess Water	63	\$14.90	\$938.70	\$3,754.80	63	\$15.20	\$957.60	\$3,830.40	\$75.60
State Surcharge 1	68	\$0.11	\$7.17	\$28.67	68	\$0.11	\$7.17	\$28.67	\$0.00
State Surcharge 2	68	\$0.17	\$11.32	\$45.26	68	\$0.17	\$11.32	\$45.26	\$0.00
Sewer Charge- usage	68	\$13.19	\$896.92	\$3,587.68	68	<b>\$13.85</b>	\$941.80	\$3,767.20	\$179.52
Sewer Debt Flat Fee	1	\$38.02	\$38.02	\$152.08	1	\$38.02	\$38.02	\$152.08	\$0.00
Sewer Debt Usage Fee	68	\$6.49	\$441.32	\$1,765.28	68	\$6.49	\$441.32	\$1,765.28	\$0.00
			\$2,409.57	\$9,638.29			\$2,473.35	\$9,893.41	2.65%

	Unit	Rate	Qtrly Amount	Yrly.	Unit	Rate	Qtrly Amount	Yrly.	Yrly \$ inc.
<b>169,000 gallons</b>									
Minimum in Advance	1	\$76.13	\$76.13	\$304.52	1	\$76.13	\$76.13	\$304.52	\$0.00
Excess Water	164	\$19.08	\$3,129.12	\$12,516.48	164	<b>\$19.46</b>	\$3,191.44	\$12,765.76	\$249.28
State Surcharge 1	169	\$0.11	\$17.81	\$71.25	169	\$0.11	\$17.81	\$71.25	\$0.00
State Surcharge 2	169	\$0.17	\$28.12	\$112.49	169	\$0.17	\$28.12	\$112.49	\$0.00
Sewer Charge- usage	169	\$13.19	\$2,229.11	\$8,916.44	169	<b>\$13.85</b>	\$2,340.65	\$9,362.60	\$446.16
Sewer Debt Flat Fee	1	\$38.02	\$38.02	\$152.08	1	\$38.02	\$38.02	\$152.08	\$0.00
Sewer Debt Usage Fee	169	\$6.49	\$1,096.81	\$4,387.24	169	\$6.49	\$1,096.81	\$4,387.24	\$0.00
			\$6,615.12	\$26,460.50			\$6,788.98	\$27,155.94	2.63%

	Unit	Rate	Qtrly Amount	Yrly.	Unit	Rate	Qtrly Amount	Yrly.	Yrly \$ inc.
<b>210,000 gallons</b>									
Minimum in Advance	1	\$76.13	\$76.13	\$304.52	1	\$76.13	\$76.13	\$304.52	\$0.00
Excess Water	205	\$24.27	\$4,975.35	\$19,901.40	205	<b>\$24.76</b>	\$5,075.80	\$20,303.20	\$401.80
State Surcharge 1	210	\$0.11	\$22.13	\$88.54	210	\$0.11	\$22.13	\$88.54	\$0.00
State Surcharge 2	210	\$0.17	\$34.94	\$139.78	210	\$0.17	\$34.94	\$139.78	\$0.00
Sewer Charge- usage	210	\$13.19	\$2,769.90	\$11,079.60	210	<b>\$13.85</b>	\$2,908.50	\$11,634.00	\$554.40
Sewer Debt Flat Fee	1	\$38.02	\$38.02	\$152.08	1	\$38.02	\$38.02	\$152.08	\$0.00
Sewer Debt Usage Fee	210	\$6.49	\$1,362.90	\$5,451.60	210	\$6.49	\$1,362.90	\$5,451.60	\$0.00
			\$9,279.38	\$37,117.51			\$9,518.43	\$38,073.71	2.58%

**Town of  
Jamestown, Rhode Island**

PO Box 377  
Jamestown, RI 02835- 1509  
Phone: (401) 423-7220  
Fax: (401) 423-7229



**Date:** June 14, 2018

**To:** Andrew Nota  
Town Administrator

**From:** Michael Gray  
Public Works Director

**RE:** Bid Award  
Grinnell Street Sanitary Sewer Replacement Project

---

Approximately 900 linear feet of sanitary sewer main within Grinnell Street between Shady Lane and the northern terminus could not be slip-lined due to the size and poor condition of the pipe. A Bid was prepared and advertised for the replacement of this main with new 8" PVC pipe.

Bids were received on May 17, 2018 from 6 contractors that included the following:

- |   |              |
|---|--------------|
| • Wolfe Construction                      | \$66,800     |
| • JML Excavation                          | \$154,067.50 |
| • D'Ambra Construction Co.                | \$155,000    |
| • R.P.Iannuccillo & Sons Construction Co. | \$157,200    |
| • Key Corporation                         | \$174,750    |
| • C.B. Utility Co.                        | \$180,300    |

**I have reviewed the bids received and recommend the bid be awarded to the lowest bidder, Wolfe Construction for an amount not to exceed \$66,800.**

The work involves excavating the road to replace the main and house services, which could take month to complete. Now that we are in the summer season I have discussed the project schedule with the owner of Wolf Construction and we may postpone the work until after Labor Day in September.

State of Rhode Island

Board of Licensing Commissioners

Application for License by Corporation, Independent or Caterer

Retailer Class:

F [check] (beer/wine) -or- F1 (full bar)
Liability Insurance Policy MUST accompany this form upon submission\*

Date of Event: August 3rd 2018 Hours of Event: 4-7pm

(19 hour Maximum)

Address of Requested Premise: The USF tent at Fort Getty

Name of Applicant: Conanicut Island Sailing Foundation

DBA: Applicants Phone #: 401 855-6643

Address of Applicant: 7 Felucca Ave

Does applicant have a draft system? YES -or- NO possibly?

Will Food be provided? YES -or- NO If yes, you must contact the R.I. Department of Health

Will Entertainment be provided? YES -or- NO

Has an Entertainment License been requested and/or applied for? YES -or- NO

Does Applicant Own Premise? YES -or- NO Is Property Mortgaged? YES -or- NO

Is Property Leased? YES -or- NO Is Property Town Owned? YES -or- NO

Y Y Y Y Y Y Y Y

\* We will have a Tips certified bartender.

Caterer Name: Address of Caterer:

RI Tax ID Number: Non Profit ID Number: 05-0513580

State - Incorporated: RI Date of Incorporation: 9/21/2000

Name Address, Phone # and Date of Birth of all Corporation Officers:

President: Hannah Sweet 1185 Park Ave 5/16/1969 Vice President: Suzy Leech 49 Whittier St. 12-28-1966
Secretary: Milce Marshall 44 Ft. Wetherill Rd 5/4/1989 Treasurer: Robert Salk 20 Seaview Dr. Jamestown 6/85/57

Classes of Stock: (attach additional sheet if necessary)

Amount of Each Authorized: Amount of Each Issued:

Names and Addresses of All Registered Owners of Each Class and Amount Owned:

If any of the above stock is hypothecated or pledged provide details:

RECEIVED TOWN OF JAMESTOWN 18 MAY 24 AM 2:29



If application is on behalf of undisclosed principal or party in interest, give details:

Have any Officers, Board Members or Stockholders ever been arrested or convicted of a crime? YES -or- NO (if Yes explain): \_\_\_\_\_

Is any other business to be carried on in Licensed Premises? YES -or- NO  
(if Yes explain): \_\_\_\_\_

Is any Officer, Board Member or Stockholder engaged in any manner as a Law Enforcement Officer? YES -or- NO (if Yes explain): \_\_\_\_\_

Is Applicant or any of its Officers, Board Members or Stockholders interested directly or indirectly, as principle or associate, or in any manner whatsoever, in any retail license issued under Chapter 3-7 of the General Laws of Rhode Island, 1956, as amended?  
If yes, explain. No

Is Applicant the owner or operator of any other business? YES -or- NO If yes, explain:

State amount of capital invested in the business: N/A



I hereby certify that the above statements are true to the best of my knowledge and belief.

[Signature] \_\_\_\_\_ Date 5/24/18  
Applicant Susan Matthews board member

\_\_\_\_\_  
Corporation Owner/Caterer Date

[Signature] \_\_\_\_\_  
Witness of Licensing Board or Notary Public Date of Witness or Notary Expiration

**Instructions for Corporation Applicants**

1. Every question on the Application Form must be answered. Any false statement made by the Applicant will be sufficient grounds for the denial of the application or the revocation of the license in case one has been granted.
2. Corporations having 25 or more stockholders need not file a list of the names and addresses of stockholders (question #8).
3. Attention is called to the requirements of the 1963 amendment of Section 3-5-10 of the General Laws.
  - a. All newly elected officers or directors must be reported to the Board of License Commissioners within 30 days.
  - b. Any acquisition by any person of more than 10% of any class of corporate stock must be reported within 30 days.
  - c. Any transfer of 50% or more of any class of corporate stock can be made only by written application to the licensing board subject to the procedures for a transfer license.

*(Copy Shall Be Forwarded To Liquor Control Administration By Town Clerk)*



**Town of Jamestown, Rhode Island**  
**Board of License Commissioners**  
**Alcoholic Beverage License Application**

As part of the application process for a liquor license in the Town of Jamestown, the Alcoholic Beverage Licensing Commission of said town conducts an investigation to determine if the applicant has ever been convicted of any crime in this state or any other state. The applicant acknowledges the same, and consents to the investigation by the Commission or its designee, including the Jamestown Police Department, and the release of any information relating to a past criminal conviction of the applicant by any federal, state or municipal source to the Commission or its designee.

**Signature of Applicant:** \_\_\_\_\_

For Office Use Only

**Certificate of Liability Insurance:** \_\_\_\_\_

**F License Fee (Beer/Wine):** \$15.00

**Date Paid:** \_\_\_\_\_

**F1 License Fee (Full):** \$35.00

**Date Paid:** \_\_\_\_\_

*Approval: Please Sign & Date*

**Chief of Police:** EC Mull 6-5-18 see memo

**Fire Chief:** [Signature] 5-25-18

**Fire Marshal:** [Signature] 5-25-18

**Zoning Official:** [Signature] 6-7-18

**Water & Sewer Clerk:** [Signature] 5/24/18

**Tax Collector:** [Signature] 5/24/18

**Parks & Recreation Director:** [Signature] 6/7/18

**Public Works Director:** [Signature] 6-3-18



This application has been **GRANTED/DENIED** by the Jamestown Town Council at a meeting held on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_ for the day of the event to be held on: \_\_\_\_\_;

**Location:** \_\_\_\_\_

**Issued:** \_\_\_\_\_

Cheryl A. Fernstrom, CMC, Town Clerk

***Please keep this license on hand for the duration of the event***



## JAMESTOWN POLICE DEPARTMENT

250 Conanicus Avenue, Jamestown, RI 02835

Tel: (401) 423-1212 Fax: (401) 423-3710

[www.jamestownri.net/police](http://www.jamestownri.net/police)



Edward A. Mello  
Chief of Police

### MEMORANDUM

---

**TO:** Cheryl Fernstrom, Town Clerk  
**FROM:** Chief Edward A. Mello  
**DATE:** June 5, 2018  
**SUBJECT:** CISF Class F Liquor Permit

---

Cheryl;

Regarding the application by CISF for the Class F liquor license at Fort Getty, I recommend the following conditions:

In advance, CISF provide name and TIPS certification of server

Limited to Beer and wine

Service area be limited to the tented area at CSIF/Ft. Getty

No alcoholic beverage beyond tented area

Note: Open Bar is not permitted

Chief Edward Mello

Please run the following ad in the *Jamestown Press* editions of May 31<sup>st</sup> and June 7<sup>th</sup> :



**Jamestown, Rhode Island**  
**NOTICE**

It is hereby given by the Town Council of the Town of Jamestown, being the Licensing Board in said Town as provided under Title 3, Chapters 1-12 of the General Laws of Rhode Island 1956, and as amended, that the following application has been received by the Town Council for the **NEW** license under said Act, for the period June 18, 2018 to November 30, 2018.

**NEW LICENSE:**

**CLASS B VICTUALER – LIMITED LIQUOR LICENSE**

Village Hearth Bakery  
dba: Village Hearth Bakery  
2 Watson Ave.  
Jamestown, RI 02835

The above application will be in order for hearing at a meeting of said Licensing Board on **Monday, June 18, 2018 at 7:00 p.m.** at the Jamestown Town Hall, Rosamond A Tefft Council Chambers, 93 Narragansett Avenue, in said Jamestown, at which time and place all remonstrants may make their objections against granting this license.

By Order of the Town Council  
Cheryl A. Fernstrom, CMC, Town Clerk

This meeting location is accessible to the physically challenged. If communications assistance is needed or other accommodations to ensure equal participation, please call 1-800-745-5555, or contact the Town Clerk at 401-423-9800, via facsimile to 401-423-7230, or email to [cfernstrom@jamestownri.net](mailto:cfernstrom@jamestownri.net) not less than three (3) business days prior to the meeting.

STATE OF RHODE ISLAND

Jamestown

Board of Licensing Commissioners

Application for License by Individual or Partnership

Retailer Class:

A BT BV BV-L C

18 MAR -5 AM 9:30

RECEIVED TOWN OF JAMESTOWN

Name of Applicant (Corporation Name): VILLAGE HEARTH BAKERY inc

DBA: THE VILLAGE HEARTH BAKERY

Business Address: 2 WATSON AVE, JAMESTOWN

Business Phone: 401 4239282

Hours of Operation: CURRENTLY FRIDAY, SATURDAY 7-4 SUNDAY 7am-8pm (OPENING MORE DAYS DURING SEASON)

Name, Address, Phone # and Date of Birth of each applicant:

ANDREA COLOGNESE TEL 603 9172 35 GONDOLA AVE 10/9/70

DORIANA CAPELLA TEL 603 6269 35 GONDOLA AVE 2/17/64

Citizen of United States? YES If Naturalized, date and court where admitted:

Name and Address of each person interested or to become interested in business for which application is being made (state nature of interest):

N/A

Is application for the benefit of another? NO If so, please explain:

Has applicant obtained a loan or arranged to do so from other than a bank? NO If so, please explain:

If application is in behalf of undisclosed principal or party in interest, give details:

Does Applicant Own Premise? YES Is Property Mortgaged? NO

Is Property Leased? NO

Give Name and Address of Mortgage or Lessee Amount of Extent:



Have any of the applicants ever been arrested or convicted of a crime? If yes, explain:  
NO

Is any other business to be carried on in the Licensed Premises? If yes, explain:  
NO

Is any Officer, Board Member or Stockholder engaged in any manner as a Law Enforcement Officer? If yes, explain:  
NO

Do any applicants have any interest direct or indirect, as principle or associate, or in any manner whatsoever, in any retail license issued under Chapter 3-7 of the General Laws of Rhode Island, 1956, as amended? If yes, explain:  
NO

Is Applicant the owner or operator of any other business: If yes, explain:  
NO

State amount of capital invested in the business: \$400.000

Does applicant have a draft system? NO

*I hereby certify that the above statements are true to the best of my knowledge and belief.*

[Signature] 3/5/18  
Applicant Date

[Signature] March 5, 2018  
Witness of Licensing Board or Notary Public Date of Witness or Notary Expiration

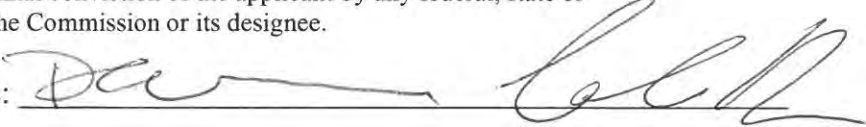
**Instructions of Applicants**

1. Every question on the Application Form must be answered. Any false statement made by the Applicant will be sufficient grounds for the denial of the application or the revocation of the license in case one has been granted.
2. Submit with this application a copy of the proposed menu – Class BV;BVL.
3. Submit with this application a copy of Pharmacist's Dept. of Health Licenses. (Class E)

*(Copy Shall Be Forwarded To Liquor Control Administration By Town Clerk)*

**Town of Jamestown, Rhode Island**  
**Board of License Commissioners**  
**Alcoholic Beverage License Application**

As part of the application process for a liquor license in the Town of Jamestown, the Alcoholic Beverage Licensing Commission of said town conducts an investigation to determine if the applicant has ever been convicted of any crime in this state or any other state. The applicant acknowledges the same, and consents to the investigation by the Commission or its designee, including the Jamestown Police Department, and the release of any information relating to a past criminal conviction of the applicant by any federal, state or municipal source to the Commission or its designee.

Signature of Applicants: 

For Office Use Only

**Advertising Fee:** \$ \_\_\_\_\_ **License Fee:** \$200.00 **Paid/Date:** \_\_\_\_\_

**Postage Fee:** \$8.93

*Approval: Please Sign & Date*

Chief of Police:  3/19/18

Fire Chief:  3.14.18

Zoning Official:  3-19-18

Water & Sewer Clerk:  3/12/18

Tax Collector:  3/12/18



This application has been **GRANTED/DENIED** by the Jamestown Town Council at a meeting held on the \_\_\_\_\_ day of \_\_\_\_\_, 2018 for the period of **April \_\_\_\_\_ 2018 to November 30, 2018**

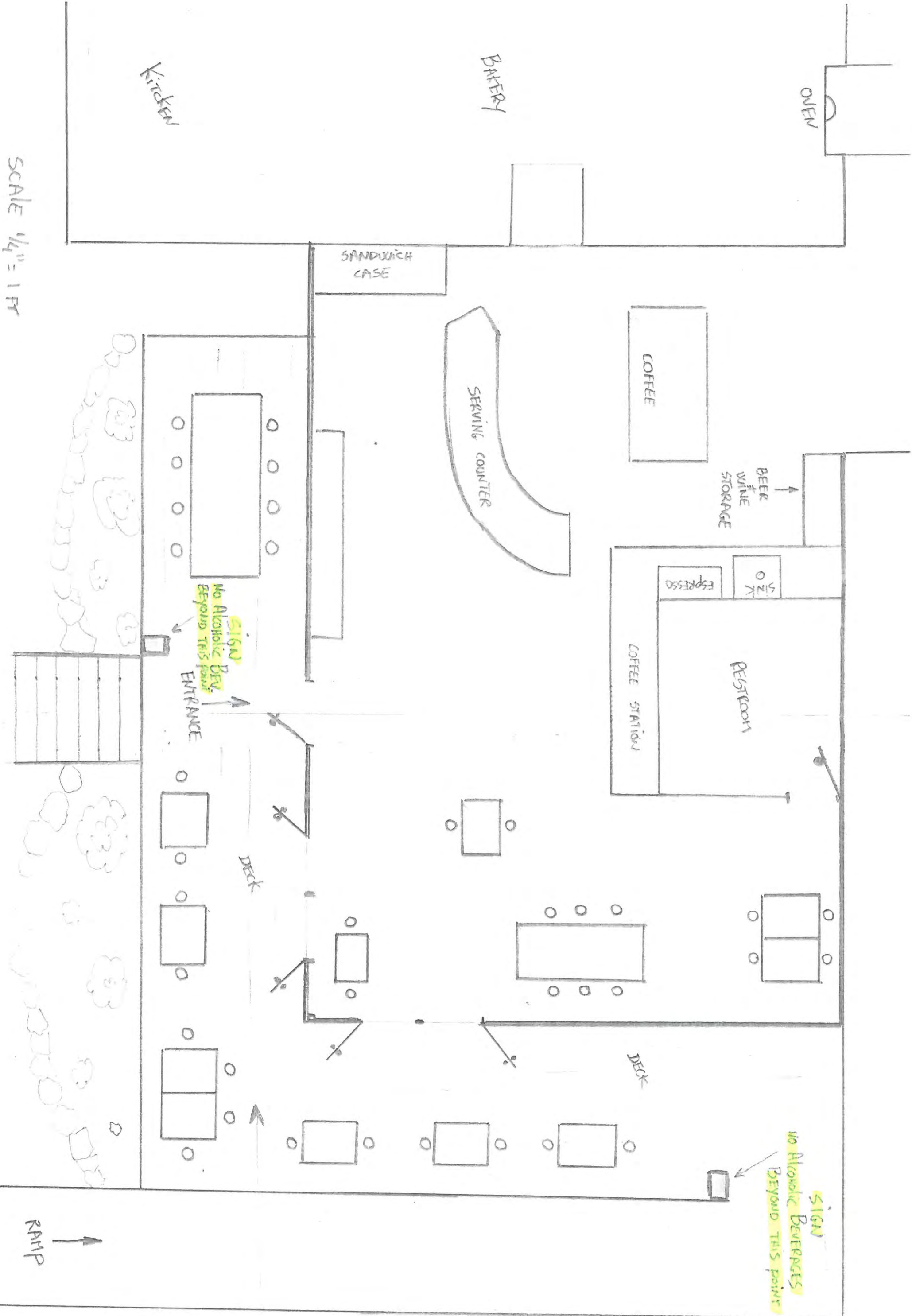
Issued: \_\_\_\_\_

Cheryl A. Fernstrom, CMC, Town Clerk

***Please display this license in a prominent place in your establishment***



SCALE 1/4" = 1 FT



8 OUTDOOR TABLES  
22 CAPACITY

RAMP



ZONING BOARD OF REVIEW  
**Town of Jamestown**

93 Narragansett Avenue  
401-423-7200

Jamestown, Rhode Island  
02835-1199

May 23, 2018

Andrea Colognese  
Et Doriana Carella  
2 Watson Avenue  
Jamestown, RI 02835

Dear Mr. Colognese & Ms. Carella,

The following is the decision on your Petition heard by the Town of Jamestown Zoning Board of Review on May 22, 2018.

After testimony was completed at the public hearing for which due notice was given and a record kept, the Town of Jamestown Zoning Board of Review, after taking into consideration all of the testimony and exhibits at the public hearing, makes the following determination:

A motion was made by Richard Boren and seconded by Joseph Logan to grant the request of Andrea Colognese et Doriana Cerella, whose property is located at 2 Watson Ave., and further identified as Assessor's Plat 8, Lot 774 for a Special Use Permit from Article 6, Section 82-601, Special use permits authorized by this ordinance to serve beer & wine indoors & on the deck, subject to all conditions previously imposed by the Jamestown Zoning Board of Review, and to put on evidence of why we believe allowing customers to enjoy beer & wine on the deck meets the standards for a special use permit.

This Board has determined that this application does satisfy the requirements of ARTICLE 6, SECTIONS 600 and 602.

This Special Use Permit is granted with the following restriction/condition(s):

1. This project must be constructed in strict accordance with the site and building plans duly approved by this Board.



2. There will be no alcohol service and consumption on the patio.
3. There will be signage installed on any exits from the deck that no alcoholic beverages off the deck and beyond that point.
4. The seating on the deck will not be greater than the present for seating in doors - maximum number of 8 tables.
5. Servers will monitor the deck service of alcohol.
6. A site plan is to be submitted to the Town Council for its approval.

This motion is based on the following findings of fact:

1. Said property is located in a CL zone and contains 7000 sq. ft.
2. The facts set forth in the prior decision are incorporated by reference and made a part hereof. (Recorded in the Town Clerk's Office Mar. 28, 2018, Doc. #00054424, and Bk: 918, Pg: 219 & 220).

The motion carried by a vote of 5 -0.

Richard Boren, Joseph Logan, Dean Wagner, Terence Livingston, and Edward Gromada voted in favor of the motion.

Marcy Coleman and Lisa Hough were not seated and Judith Bell was absent.

This variance/special use permit shall expire one year from the date of granting unless the applicant exercises the permission granted.

Very truly yours,



Richard Boren, Chairman  
Jamestown Zoning Board of Review  
RB/pw

Called June 11  
re: outstanding

### TOWN OF JAMESTOWN

Town Clerk's Office  
93 Narragansett Avenue  
Jamestown, RI 02835  
423-7282 ~ fax: 423-7230

December 1, - November 30,

### Victualing & Holiday License

RECEIVED  
TOWN OF JAMESTOWN, R.I.  
18 JUN -8 PM 2:48

*Please provide the Town Clerk's office with the following:*

Copy of Valid State Health Certificate ✓	Victualing Fee	\$20.00 ✓
Retail Sales Tax Permit ✓	Holiday License Fee	\$20.00 ✓

Name of Applicant ( Corporation Name): Johnny Angels Clam Shack LLC

DBA: Angels Kitchen

Business Address: 23B Narragansett Ave

Business Phone: \_\_\_\_\_

Hours of Operation: Monday-Sunday 7am - 10pm

Owner's Name & Address: \_\_\_\_\_ Owner's Phone: 401-419-6732

Casa DiMarino 621 Wakefield St. West Warwick RI 02893

Seating Capacity: 26 Number of Kitchens: 1

Number of Dining areas (including outdoor service): 1

Signature of Applicant: Lisa DiMarino

All Tax & Water Assessments must be **PAID TO DATE** prior to any Town Council Action.  
Your application will not be acted upon should payment of these be in arrears.

# TOWN OF JAMESTOWN

Town Clerk's Office  
93 Narragansett Avenue  
Jamestown, RI 02835  
423-7200 ~ fax: 423-7230

## For Office Use Only

License Fee: \$ \_\_\_\_\_

Paid/Date: \_\_\_\_\_

*Approval: Please Sign & Date*

Chief of Police: EL 6-11-18

Fire Chief: [Signature] 6-13-18

Zoning Official: [Signature] 6-11-18

Water & Sewer Clerk: [Signature] 6/13/18

Tax Collector: [Signature] 6/13/18



This application has been **GRANTED/DENIED** by the Jamestown Town Council at a meeting held on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_ for the period of **December 1, 20\_\_\_\_\_ to November 30, 20\_\_\_\_\_**.

Issued: \_\_\_\_\_

\_\_\_\_\_  
Cheryl A. Fernstrom, CMC, Town Clerk





**TOWN OF JAMESTOWN**  
93 NARRAGANSETT AVENUE  
P.O. Box 377  
JAMESTOWN, RHODE ISLAND 02835

**TO:** HONORABLE TOWN COUNCIL  
**FROM:** ANDREW E. NOTA, TOWN ADMINISTRATOR  
**SUBJECT:** JUNE 2018 – PROJECT AND BUSINESS UPDATE  
**DATE:** June 15, 2018

The following business items are provided as part of the June 18, 2018 - Administrators Report. These items reflect ongoing projects and initiatives that are under review and in various stages of development with the Town staff and some that may require further Town Council direction during the various stages of development.

A) **Employee Recognition and Acknowledgements:**

**RIDOT Safety Awards:**

In recent weeks I was notified by the Rhode Island Department of Transportation regarding the honoring of two members of the Towns Police Department. The attached correspondence outlines the award of the 2018 Highway Safety Leadership Award, to Police Chief Edward Mello, for his outstanding highway safety effort in the community and statewide. In addition, I received notice that Detective Derek Carlino is being honored with the 2018 Highway Safety Champion Award for his input and action on highway safety efforts in the community. Both members of the Department have been praised for their professionalism in this area in that it has been an inspiration to all law enforcement officers throughout the state. I would like to congratulate the Chief and Detective on this well-deserved recognition. I attended an award ceremony on Friday, June 15<sup>th</sup> at the Amica Corporate Headquarters in Lincoln, R.I. where law enforcement and civilian recipients were recognized for their contributions.

**RI Interlocal Trust Risk Management Institute:**

The attached background material provide some brief information on the Supervisors Management Institute (SMI) offered by the RI Interlocal Risk Management Trust in partnership with Roger Williams University. This program is designed to enhance the job perfume of front line supervisors so they can bring greater value their local governmental entity and reduce organizational risk in all forms. This comprehensive program was attend and completed by Betsey Anderson the Towns Senior Program Coordinator. I would like to congratulate Ms. Anderson on completing this rigorous program and acknowledgment of her professional commitment to advancing the Towns Senior Program.

**Eppley Institute Playground Maintenance Technician Training:**

This training program focusses on practical playground maintenance and inspection practices and principles and best practices in the industry. With the installation of the Towns new and more modernized play apparatus, a heightened level of maintenance sophistication is required in addressing the many maintenance challenges that surface with a high level of public use. I would like to congratulate Ron Parfitt, the Towns Parks Department Foreman, for successfully completing the program requirements and for his commitment to pursuing this advanced level of professional training.

**B) Golf Course RFP – Ground Improvements:**

In an effort to prepare for necessary work on both the golf course clubhouse and other capital work on the golf course grounds, preparation has begun on a specialized RFP to review and provide objective professional alternatives for the Town Council to consider in their prioritization of future capital investment in the course. This research will also seek to provide clarity and perspective on the general roles and responsibilities for the course operator and owner in such cases. Mike Gray and I will be developing the RFP with input secured from professional staff, professionals in the industry and from those directly involved in managing our local course. Our goal is to have a recommendation to the Town Council late summer/early fall at the latest, regarding an award of contract, so a thorough evaluation of the course can be conducted and recommendations can be discussed and considered as we enter the FY2020 budget period.

**C) Playground Installation:**

Progress at the playground has been steady due to the professional work of town staff over the last two months. Recently, the Playground surfacing has been delivered and spread, the poured in place pathways have been laid, and the perimeter fencing is currently being erected. After the fencing setup is completed, the crews will be meticulously reviewing their work to pre-inspect the playground construction prior to our inspection from a Certified Playground Safety Inspector is completed. With this, we are drawing near to the conclusion of Phase 1 construction and will have a “soft” opening to the site any day now. To date, our fundraising efforts have been very successful, and we are continuing to receive funds on a weekly basis from our generous donors. We will continue to raise funds after the completion of Phase 1 as we have not met our funding goal for the future planned phases. To date the selling of bricks has raised over \$62,000.00. The “Memory Brick Walk” is scheduled to be constructed in the late summer/early fall to be timed with the unveiling of a new playground sign that will be honored by a “re-dedication ceremony” honoring Ryan and the efforts of the Playground Committee after students have been returned to school in the fall.

**D) East Ferry:** As work was completed by Cardi Corp, on several important elements in Phase 1, the Town staff aware also able to complete an important project involving the replacement of the main water line that services the east ferry waterfront and adjacent businesses. Work has continued on the construction of stone walls and completion of in-ground electrical improvements, This work should be fully completed in the coming days, providing the opportunity to remove the safety fencing and barrels for the remainder of the active summer period. The major work planned in Phase 2 includes the replacement of all sidewalks with a raised aggregate type surface to match those on Narragansett Avenue, the complete reconstruction of the asphalt parking area, installation of curb stops, site amenities, including benches, receptacles, signage and landscaping. In conjunction with the sidewalk installation, the East Ferry businesses have also decided to replace



the sidewalk in for their businesses which abut the parking lot. This work will be completed in the fall.

E) **Legislative Review: School Construction –**

In Legislative review of the proposed changes to the SBA - School Construction Program, several amendments were made to the Governor's proposal by House Finance Committee in its presentation to the House. While the version that was approved includes the proposed \$250 million bond question in November, and continues to rely on the \$80 million per year in capital along with a 5-year commitment of \$350 million from Cities and Towns, it does add select financial burdens to Cities and Towns while removing local oversight and some areas of flexibility. The following represent the main areas that Cities and Towns are monitoring closely during budget deliberations. These areas include, 1) Annual Maintenance funding requirement, change in funding allocation of the Project Managers and Commissioning agents with the shift of a percentage these expenses from the state to the cities and towns. 3) Removal of a proposed seat on the RIDE SBA Advisory Board for the RILCT, the removal of the Education Commissioner and removal of Governor appointed representatives, 4) the addition of a non-infrastructure related program included partial funding for school resources offices, and 5) the possible elimination of certain legislative incentives for energy efficiency projects. This does not include those regulatory energy incentives that already exist.

F) **Non-Legislative Proposed EMS Rule Changes:**

Town staff along with Fire Department Command staff members are monitoring this item along with departments around the state for possible impacts on EMS operations on a state-wide basis. The attached memorandum from the RILCT outlines the issues specific to this proposed regulation change and the potential financial burden that could result impacting the creation of staff positions, purchase of certain equipment, significant expansion of responsibilities for the Medical Director and sets minimum standards for vehicles and equipment. We will continue to monitor this proposal and report back when new information is available.

Should you have any questions or require additional information on these projects or other matters of importance, please so advise.

## Leadership Award

### Chief Edward A. Mello

Chief of the Jamestown Police Department since 2011. Chief Edward A. Mello retired from the Westerly Police Department after serving 23 years. Chief Mello chairs the Police Officer Standard and Training (POST) and is past Treasurer and President of the Rhode Island Police Chiefs Association. He is a founding executive board member of the Rhode Island Police Accreditation Commission. Chief Mello holds a Bachelor's degree from Roger Williams University and a Master's degree from Boston University. He is a graduate of the FBI National Academy. In 2016, Patrolman Ryan J. Bourque of the Jamestown Police Department was killed by an impaired driver. In 2018, Chief Mello participated in the nationally recognized "Ripple Effect" highlighting the need for impaired driving enforcement. Chief Mello continues to provide leadership in the Rhode Island Police Chiefs Association and is the catalyst for developing and implementing a new Records Management System (RMS) for all police and state agencies in Rhode Island. The new system will enhance data collection in Rhode Island and will ensure the state's ability to realize Zero Fatalities more quickly. Chief Mello is overwhelmingly noted for creating an all-inclusive process to ensure that goal.

## Agency Award

### Warwick Police Department

The Warwick Police Department has participated in the Highway Safety Champion Award program every year since its inception. They are being recognized today for reaching or exceeding their performance efforts in all categories of Impaired Driving, Occupant Protection, Pedestrian and Bicycle Safety, Distracted Driving and Speed enforcement. Because of their commitment to highway safety coupled with their high visibility enforcement efforts, crashes have decreased, especially the serious injury and fatal collisions. We applaud the leadership of Colonel Stephen M. McCartney and his ability to motivate his officers with the energy and passion they possess to create positive change in driver's behavior. Leadership is important but the officers of the Warwick Police Department have made the personal choice to make traffic safety a priority. Fortunately for the city of Warwick their officer's passion to work toward zero-fatalities and serious bodily injury continues to make our roadways safe. For their continued efforts in highway safety initiatives on the local level, the Warwick Police Department is receiving the Highway Safety Champion Agency Award.



The Rhode Island  
Department of Transportation  
welcomes you to the 2018

# Highway Safety Champion Award Ceremony

Friday, June 15, 2018

9:00 AM

AMICA Insurance

Building 100

100 AMICA Way, Lincoln, Rhode Island 02865



## Highway Safety Champions Award Recipients

### Introduction

Colonel Richard T. Sullivan, (Retired)

Law Enforcement Highway Safety Training Coordinator

### Highway Safety Champion Award

The Highway Safety Champion Award is a traffic safety award program that focuses on three (3) major highway safety priorities: occupant protection, impaired driving and speed management

These awards provide agencies with a great opportunity to recognize individual officers within their departments who make a significant difference in the communities they serve through traffic safety activities, ultimately reducing injuries, saving lives and detecting and deterring crime.

### Speakers

Gabrielle M. Abbate

Chief, Office on Highway Safety

Gabriel J. Cano

Deputy Regional Administrator, NHTSA, Region 1

Colonel Ann C. Assumpico

Director, Department of Public Safety

Superintendent, Rhode Island State Police

Colonel James J. Mendonca

Chief, Central Falls Police Department

President, Rhode Island Police Chiefs Association

Ryan M. Donohue	Richmond Police
Derek H. Carlino	Jamestown Police
Kyle R. Genereux	Burrillville Police
Shawn P. Clayton	Scituate Police
Joseph D. Tougas	Central Falls Police
Lauren E. Antrop	Narragansett Police
Timothy R. Brady	Middletown Police
Michael G. Quinn	Portsmouth Police
Michael C. Chappell	South Kingstown Police
David J. Marler	South Kingstown Police
Stephen R. Vishino	Coventry Police
Melvin S. Jimmy	Coventry Police
Nicholas D. Gannon	North Providence Police
Michael A. Gawel	North Providence Police
Michael A. Colucci Jr.	North Providence Police
Russell C. Henry III	Cranston Police
Ali M. Jaafar	Warwick Police
Derek Mourato*	Warwick Police
Joseph M. Amoroso	Providence Police
Francisco J. Furtado	Providence Police
Fernando Lopez	Providence Police
Lisa M. Hanley	Rhode Island State Police
Brendan P. Degan	Rhode Island State Police
Dimitrius J. Palmer	Rhode Island State Police
Chief Edward A. Mello	Leadership Award
Colonel Stephen M. McCartney	Agency Award
James R. Needham	Grant Manager Award
Robert P. Feltz	Civilian Achievement Award
Hugh A. Peltz	Civilian Achievement Award
Joseph B. Starnes	Civilian Achievement Award
Diane A. Duhaime	Civilian Achievement Award
Dana L. DeVerna	Civilian Achievement Award
Big Bug Solutions	Business Leadership Award

\* Denotes Overall 2018 Highway Safety Champion

# 2018 Highway Safety Champion Awards

June 15, 2018

AMICA Insurance

Building 100

100 Amica Way, Lincoln, Rhode Island 02865



R. I. POLICE CHIEFS





## 2018 Highway Safety Champion Award Recipients

### Class 1: 1-15 Sworn Officers

Patrolman Ryan M. Donohue – Richmond Police Department  
Speed Enforcement Award

**Patrolman Ryan M. Donohue joined the Richmond Police Department in 2014.** Patrolman Donohue is receiving the Highway Safety Champion Award in the category of **Speed Enforcement**. Since 2015, Patrolman Donohue had: 28 impaired driving arrests, issued over 800 citations and completed 268 arrests. Patrolman Donohue has established himself as one of Richmond Police's most productive officers in enforcing traffic laws and arresting impaired drivers. He is a Field Training Officer (FTO) and a certified Physical Assessment Instructor. Patrolman Donohue has completed several training courses, many on his off-duty time including Criminal Procedure and Drug Investigations. He has consistently volunteered his time with community events, such as our recent "Stuff a Cruiser" toy drive in December of 2017. He, along with his wife Laura, are the parents of Colton Ryan Donohue, and are expecting another child, Brooke Rose Donohue. He is very conscientious and deserves this recognition because he has undoubtedly saved lives in our community.  
Congratulations Patrolman Ryan M. Donohue!

Detective Derek H. Carlino – Jamestown Police Department  
Impaired Driving Enforcement Award

**Detective Derek H. Carlino joined the Jamestown Police Department in 2004.** Detective Carlino is receiving the Highway Safety Champion Award in the category of **Impaired Driving Enforcement**. Detective Carlino holds a Master's degree from Salve Regina University. In 2010, Detective Carlino was assigned to the Detective Division and is currently assigned to first shift. Detective Carlino serves as the Department's armorer and firearms instructor, as well as a Crisis Negotiator. He is responsible for managing all misdemeanor criminal cases presented to the District and Family Courts and manages all felony cases which are prosecuted by the Rhode Island Attorney General. Detective Carlino is a Commissioned FDA Investigator and a graduate of the University of Rhode Island's Bureau of Criminal Investigation school.  
Congratulations Detective Derek H. Carlino!

### Class 2: 16-30 Sworn Officers

Sergeant Kyle R. Genereux – Burrillville Police Department  
Occupant Protection Enforcement Award

**Sergeant Kyle R. Genereux joined the Burrillville Police Department in 2008.** Sergeant Genereux is receiving the Highway Safety Champion Award in the category of **Occupant Protection Enforcement**. Sergeant Genereux holds a Bachelor's degree from Rhode Island College. He is a certified Pistol Instructor, Patrol Rifle Instructor, Glock armorer, AR-15 armorer, Active Shooter Instructor, ATV Operator, Field Training Officer (FTO) and member of the Active Shooter Team. In 2014, Sergeant Genereux was awarded the Overall Highway Safety Champion award as well as the AAA Traffic Safety Hero of the Year. In 2015, he was awarded a Highway Safety Champion award. Sergeant



Genereux has fifteen (15) commendations with the Burrillville Police Department and three (3) lifesaving awards. Kyle was promoted to the rank of Sergeant in 2016.  
Congratulations Sergeant Kyle R. Genereux!

Patrolman Shawn P. Clayton – Scituate Police Department  
Speed Enforcement Award

**Patrolman Shawn P. Clayton joined the Scituate Police Department in 2016.** Patrolman Clayton is receiving the Highway Safety Champion Award in the category of **Speed Enforcement**. Patrolman Clayton holds a Bachelor's degree from Salve Regina University and is working toward his Master's degree. While attending Salve Regina University, Patrolman Clayton served as an intern for the Cranston Police Department and the Warwick Police Department. Upon graduating from Salve Regina University, Patrolman Clayton entered the Rhode Island Municipal Police Academy, where he finished in the top ten (10) of his class.

Congratulations Patrolman Shawn P. Clayton!

**Class 3: 31-43 Sworn Officers**

Lieutenant Joseph D. Tougas – Central Falls Police Department  
Speed Enforcement Award

**Lieutenant Joseph D. Tougas joined the Central Falls Police Department in December 2004.**

Lieutenant Tougas is receiving the Highway Safety Champion Award in the category of **Speed Enforcement**. He was promoted to Lieutenant in 2018. Lieutenant Tougas holds a Bachelor's degree from Roger Williams University and a Master's degree from Anna Maria College. Lieutenant Tougas is a Field Training Officer (FTO), a crash Reconstructionist, a Child Passenger Safety Technician (CPST) and a Drug Recognition Expert (DRE). He is also a certified instructor for: Drug Recognition Expert (DRE), Standardized Field Sobriety Testing (SFST), Advanced Roadside Impaired Driving Enforcement (ARIDE) Drug Impairment Training for Education Professionals (DITEP), and Naloxone (NARCAN). Lieutenant Tougas has advanced training in Crash Reconstruction and Criminalists. He teaches at the Community College of Rhode Island and Johnson and Wales University. Lieutenant Tougas serves as the Traffic Safety Manager, Detail Officer, Highway Safety Grant coordinator and Accreditation Manager for the Central Falls Police Department. His commendations include the AAA Hero Award for 2012, 2013 and 2016, the Highway Safety Champion Awards for Impaired Driving in 2013, Speed Enforcement in 2017 and Overall 2016 Highway Safety Champion Award recipient.

Congratulations Lieutenant Joseph D. Tougas!

Patrolwoman Lauren E. Antrop – Narragansett Police Department  
Speed Enforcement Award

**Patrolwoman Lauren E. Antrop joined the Narragansett Police Department in 2014.** Patrolwoman Antrop is receiving the Highway Safety Champion Award in the category of **Speed Enforcement**. Lauren Antrop grew up on a dairy farm in Scituate, Rhode Island. Lauren holds a Bachelor's degree from the University of Rhode Island and will receive her Master's degree at the end of the year from Salve Regina University. During her time with Narragansett Police, Lauren obtained her ARIDE certification and became a certified Drug Recognition Expert (DRE) in 2016. In 2017, Lauren became a certified Standardized Field Sobriety Testing (SFST) instructor. Lauren is a member of the Narragansett

Police traffic safety team and has led the department with traffic citations and Driving Under the Influence (DUI) arrests since 2015. In addition to her interests in traffic, Lauren is a member of the Narragansett Police Department warrant service team and instructs active shooter and women's self-defense classes to members of the community.

Congratulations Patrolwoman Lauren E. Antrop!

Officer Timothy R. Brady – Middletown Police Department  
Occupant Protection Enforcement Award

**Officer Timothy R. Brady was appointed to the Middletown Police Department in 2011.** Officer Brady is receiving the Highway Safety Champion Award in the Category of **Occupant Protection Enforcement**. Officer Brady holds a Bachelor's and Master's Degree from Salve Regina University. Officer Brady serves as a Field Training Officer (FTO), and coordinates the department's Rhode Island Special Olympics efforts and he also volunteers during his off-duty time with the Special Olympics. Officer Brady is an Emergency Vehicle Operator Course (EVOC) instructor and has served as a Class Training Officer for the Rhode Island Municipal Police Training Academy. Officer Brady was the 2016 Highway Safety Champion Award recipient in Occupant Protection Enforcement.

Congratulations Officer Timothy R. Brady!

Officer Michael G. Quinn – Portsmouth Police Department  
Impaired Driving Enforcement Award

**Officer Michael G. Quinn was appointed to the Portsmouth Police Department in 2016.** Officer Quinn is receiving the Highway Safety Champion Award in the category of **Impaired Driving Enforcement**. Officer Quinn holds a Bachelor's degree from Roger Williams University and is currently working toward his Master's degree. In 2018, Officer Quinn received the Mothers Against Drunk Driving (MADD) Hero Award and he also received a Chiefs Commendation Award for outstanding dedication to traffic safety.

Congratulations Officer Michael G. Quinn!

**Class 4: 44-60 Sworn Officers**

Patrolman Michael C. Chappell – South Kingstown Police Department  
Child Passenger Safety

**Patrolman Michael C. Chappell was appointed to the South Kingstown Police Department in 1997.** Patrolman Chappell is receiving the Highway Safety Champion Award in the Category of **Child Passenger Safety**. Patrolman Chappell is a Field Training Officer (FTO). He has been a Child Passenger Safety Technician (CPST) for sixteen (16) years and Child Passenger Safety Instructor for four (4) years. In 2015, Patrolman Chappell was named the Technician of the Year from Safe Kids Rhode Island, and in 2016 and 2018 he was nominated for the National Child Passenger Safety Technician Instructor of the Year. In 2018, he became a board member for the National Child Passenger Safety Board as a Child Passenger Safety Advocate in 2018 for a three (3) year term. In 2017, he began a local and regional Occupant Protection effort by implementing the Washington County Car Seat Coalition. The purpose of the Coalition was to unite car seat technicians in Washington County to share information, and educate more child caregivers on how to install car seats. Officer Chappell has organized outreach efforts with four local daycares and nursery schools to assist parents and caregivers



with installing or inspecting their car seats. Additionally, the team also schedules car seat checkpoints at the Wakefield Mall, a centralized section of the town. The center of town is a location where all cross sections of the population in South Kingstown meet and is publicized with the use of the three (3) variable message boards police department regularly deploys throughout the community as well as on the departments social media page. The South Kingstown Police Department's Occupant Protection Program installed or inspected over 600 child safety seats of which Officer Chappell installed 161 seats. Congratulations Patrolman Michael C. Chappell!

Patrolman David J. Marler – South Kingstown Police Department  
Occupant Protection Enforcement

**Patrolman David J. Marler was appointed to the South Kingstown Police Department in 2001.**

Patrolman Marler is receiving the Highway Safety Champion Award in the Category of **Occupant Protection Enforcement**. Patrolman Marler is currently assigned to the Patrol Division and serves as a Field Training Officer (FTO). Patrolman Marler is a certified instructor in the following areas: taser, patrol rifle, patrol rifle armorer and L.O.C.K.U.P. He also serves as a member of the department's crash reconstruction unit and as a member of the Union Fire District/SKPD dive team. He also served as a member of the bicycle patrol unit for over a decade and as a member of the emergency services unit both as an entry team member and as a team leader. Throughout his career, David has attended numerous trainings in all facets of law enforcement, including graduation from the Rhode Island State Crime Laboratory Bureau of Criminal Investigations School. Patrolman Marler has received several departmental commendations and numerous letters of gratitude from the citizens he serves. David is a father of three (3) children: Deanna, age 24, a recent graduate of the University of Rhode Island, works full time for Perspectives Corporation and just started working as a part time dispatcher for the South Kingstown Police Department. Brent, age 17, is a junior in high school and has aspirations of attending MIT upon graduation. Cody, age 13, is entering high school next year and has been accepted to the Chariho Career and Tech carpentry program. Congratulations Patrolman David J. Marler!

Officer Stephen R. Vishino – Coventry Police Department  
Impaired Driving Enforcement

**Officer Stephen R. Vishino was appointed to the Coventry Police Department in 2015.** Officer Vishino is receiving the Highway Safety Champion Award in the Category of **Impaired Driving Enforcement**. Officer Vishino holds a Bachelor's Degree from the University of Rhode Island. Officer Vishino is assigned to the Patrol Division. In 2018, he became certified in Advanced Roadside Impaired Driving Enforcement (ARIDE) and he is a certified Drug Recognition Expert (DRE). Prior to joining the Coventry Police, Officer Vishino worked at the Bradley School as a Behavior Specialist. Congratulations Officer Stephen R. Vishino!

Officer Melvin S. Jimmy – Coventry Police Department  
Speed Enforcement

**Officer Melvin S. Jimmy was appointed to the Coventry Police Department in 2016.** Officer Jimmy is receiving the Highway Safety Champion Award in the Category of **Speed Enforcement**. Officer Jimmy was born in the Republic of Liberia and moved to the United States in 1998. He graduated from Williams Davis Career and Technology High School and attended the Community College of Rhode Island. Officer Jimmy is assigned to the Patrol Division. He has two sons, Kingston and Kameron. Congratulations Officer Melvin S. Jimmy!

**Class 5: 61-100 Sworn Officers**

Patrolman Nicholas D. Gannon – North Providence Police Department  
Impaired Driving Enforcement Award

**Patrolman Nicholas D. Gannon joined the North Providence Police Department in 2012.** Patrolman Gannon is receiving the Highway Safety Champion Award in the category of **Impaired Driving Enforcement**. In 2017, Patrolman Gannon led his department in impaired driving arrests. He holds an Associate's degree from Roger Williams University. His police trainings include: Active Shooter, Identify Theft, Auto Theft & Fraud, Performing Effective Traffic Stops, Gang Recognition, Advanced Roadside Impaired Driving Enforcement (ARIDE), Field Training Officer (FTO), and certified Drug Recognition Expert (DRE). In 2017, he became a Standardized Field Sobriety Testing (SFST) instructor. In 2014, his motor vehicle stops resulted in the clearance of several larcenies in Norwood, Massachusetts. He received the Highway Safety Champion Award for Impaired Driving in 2015, 2016 and 2017 as well as the 2017 AAA Hero Award.

Congratulations Patrolman Nicholas D. Gannon!

Lieutenant Michael A. Gawel – North Providence Police Department  
Speed Enforcement Award

**Lieutenant Michael A. Gawel joined the North Providence Police Department in 2010.** Lieutenant Gawel is receiving the Highway Safety Champion Award in the category of **Speed Enforcement**. Lieutenant Gawel's great grandfather and great-great grandfather were both Boston Police Officers in the late 1800's. Lieutenant Gawel started his law enforcement career with the Gloucester Police Department as a dispatcher in 1985 and then joined the Foster Police Department. After a 20-year career, he retired from the Foster Police Department as Chief of Police. In 2005, he joined the North Providence Police Department as a Patrolman and now serves as a Patrol Lieutenant. He holds a Bachelor's degree from Roger Williams University. Over the years, he has attended several trainings: University of Rhode Island State Crime Laboratory for Bureau of Criminal Investigations, Vermont State Police Academy, National Fire Academy for Fire Cause Determination Program, Federal Bureau of Investigation B.C.I. Training, Plymouth Massachusetts County Sheriff's Department K-9 Narcotics Training with K-9 "Falk", Rhode Island Law Enforcement Trainers Association in Traffic Crash Reconstruction Certification, Babson's New England Institute of Law Enforcement Management Command Training, Commission on Accreditation for Law Enforcement (CALEA) Training, I.P.M.B.A. - Police Cyclist Training and Training for Intervention Procedures (TIPS) - Trainer Certification. Lieutenant Gawel and his wife Toni have a daughter, Ariana, who will be in her senior year at Rhode Island College.

Congratulations Lieutenant Michael A. Gawel!



Patrolman Michael A. Colucci Jr. – North Providence Police Department  
Occupant Protection Enforcement Award

**Patrolman Michael A. Colucci Jr. joined the North Providence Police Department in 2014.** Patrolman Colucci Jr. is receiving the Highway Safety Champion Award in the category of **Occupant Protection Enforcement**. Patrolman Colucci holds a Bachelor's degree from Rhode Island College. Officer Colucci has attended and received recognition for trainings throughout his career including Work Zone Safety, Incident Command System, National Incident Management System, Traffic Occupant Protection Strategies (TOPS), Taser, Domestic Extremism and Terrorism, Proper Use of Force and Police Cyclist. Patrolman Colucci is a 2016 recipient of the Highway Safety Champion Award. Congratulations Patrolman Michael A. Colucci Jr.!

**Class 6: 101 + Sworn Officers**

Officer Russell C. Henry III – Cranston Police Department  
Occupant Protection Enforcement Award

**Officer Russell C. Henry III joined the Cranston Police Department in 2014.** Officer Henry is receiving the Highway Safety Champion Award in the category of **Occupant Protection Enforcement**. Officer Henry is currently assigned to the Special Investigations Unit. Officer Henry holds Bachelor degrees from Assumption College and Roger Williams University and is working toward his Master's degree at the University of Rhode Island. Officer Henry has several commendations for outstanding police work involving narcotics and firearms violations. He is certified in Advanced Roadside Impaired Driving Enforcement (ARIDE) and in 2018, became a certified Drug Recognition Expert (DRE). Officer Henry's father is a Captain on the Cranston Police Department and Officer Henry is planning a wedding later this year with his fiancé Danielle Giorgi. Congratulations Officer Russell C. Henry III!

Patrolman Ali M. Jaafar – Warwick Police Department  
Impaired Driving Enforcement Award

**Patrolman Ali M. Jaafar joined the Warwick Police Department in 2016.** Patrolman Jaafar is receiving the Highway Safety Champion Award in the category of **Impaired Driving Enforcement**. Patrolman Jaafar holds a Bachelor's degree from the University of Windsor, in Ontario. Prior to joining the Warwick Police Department, he served as a Special Constable with the London Police Service in Ontario and was a residential counselor at the Windsor Youth Detention Center. Patrolman Jaafar is certified in Advanced Roadside Impaired Driving Enforcement (ARIDE) and certified as a Drug Recognition Expert (DRE). His additional trainings include special interdiction techniques, outlaw motorcycle gangs as well as Rhode Island gang intelligence. He is a certified Cooper Institute Standards tester and is fluent in Arabic. He is a recipient of the 2017 Mothers Against Drunk Driving (MADD) Rookie Officer of the Year Award and the 2016 Police Academy Use of Force Warrior Award. Congratulations Patrolman Ali M. Jaafar!



Patrolman Joseph M. Amoroso – Providence Police Department  
Distracted Driving Enforcement Award

**Patrolman Joseph M. Amoroso joined the Providence Police Department in 1991.** Patrolman Amoroso is receiving the Highway Safety Champion Award in the category of **Distracted Driving Enforcement**. Patrolman Amoroso has served in several Divisions over the past 27 years, and presently serves as the lead investigator for fatal crashes within the Traffic Division. He is an Emergency Vehicle Operator Course (EVOC) instructor. Patrolman Amoroso is a certified Crash Reconstructionist and a member of the National Association of Traffic Crash Reconstructionists and Investigator (NATARI). Patrolman Amoroso's Primary duties include; Commercial Vehicle Enforcement where is he a certified Inspector for the Federal Motor Carrier Safety Administration (FMCSA), crash investigator, Highway Safety grant manager and Executive Officer for the Rhode Island Breath Alcohol Testing (BAT) Vehicle. He is the recipient of the following awards: Outside Police Agency, Mayor's, Rhode Island Attorney General's, Rhode Island Department of Health and Mothers Against Drunk Driving (MADD).  
Congratulations Patrolman Joseph M. Amoroso!

Patrolman Francisco J. Furtado – Providence Police Department  
Distracted Driving Enforcement Award

**Patrolman Francisco J. Furtado joined the Providence Police Department in 1992.** Patrolman Furtado is receiving the Highway Safety Champion Award in the category of **Distracted Driving Enforcement**. Patrolman Furtado is currently assigned to the Traffic Bureau. He is the Recipient of numerous awards of Merit and recognition from the Providence Police Department and Providence City Council. Patrolman Furtado's primary duties include Traffic Investigator and Accident Reconstruction Unit. He is a certified collision and vehicular homicide investigator. Over the past fifteen (15) years, he has investigated over 100 fatal crashes and arrested over 400 impaired drivers. He is a certified Lidar and Radar speed measurement instructor. He was born in Portugal and holds a Bachelor's degree from Rhode Island College. He and his wife Tricia have three (3) children and two (2) grandchildren.  
Congratulations Patrolman Francisco Furtado!

Patrolman Fernando Lopez – Providence Police Department  
Speed Enforcement Award

**Patrolman Fernando Lopez joined the Providence Police Department in 2000.** Patrolman Lopez is receiving the Highway Safety Champion Award in the category of **Speed Enforcement**. Patrolman Lopez is currently assigned to the Traffic Bureau where his primary duties include: crash investigations, impaired driving and speed enforcement. Patrolman Lopez is the recipient of the Providence Police Chief's Award as well as numerous commendations and department recognitions. He was born in New York City and attended the Community College of Rhode Island. He and his wife Carleen have four (4) children and four (4) grandchildren.  
Congratulations Patrolman Fernando Lopez!

## **Class 7: Rhode Island State Police**

Trooper Lisa M. Hanley – Rhode Island State Police  
Speed Enforcement Award

**Trooper Lisa M. Hanley joined the Rhode Island State Police in 2009.** Trooper Hanley is receiving the Highway Safety Champion Award in the category of **Speed Enforcement**. Trooper Lisa Hanley graduated from the 2009 Rhode Island State Police Academy and is currently assigned to the Patrol Division at the Scituate Barracks. Trooper Hanley has been a member of the Canine Unit for the past five (5) years. Her K-9 partner “Annie” is an explosives detection dog. Trooper Hanley is also an Emergency Vehicle Operations Instructor. Prior to becoming a member with the Rhode Island State Police, she was a patrol officer with the Middletown Police Department from 2005 to 2009. In 2009, she received the Exceptional Duty Medal by the Middletown Police Department. Trooper Hanley holds a Master’s degree from Salve Regina University. She is married to Sergeant Joseph Hanley of the Providence Police Department.

Congratulations Trooper Lisa M. Hanley!

Trooper Brendan P. Degnan – Rhode Island State Police  
Impaired Driving Enforcement Award

**Trooper Brendan P. Degnan joined the Rhode Island State Police in 2011.** Trooper Degnan is receiving the Highway Safety Champion Award in the category of **Impaired Driving Enforcement**. Trooper Degnan is a graduate of the 2013 Rhode Island State Police Training Academy and assigned to the Lincoln Wood Barracks. He holds a Bachelor’s degree from Wheaton College and a Master’s degree from the University of Rhode Island. He has been a member of the Rhode Island State Police Crisis Negotiation Unit since 2016.

Congratulations Trooper Brendan P. Degnan!

Trooper Dimitrius J. Palmer – Rhode Island State Police  
Occupant Protection Enforcement Award

**Trooper Dimitrius J. Palmer joined the Rhode Island State Police in 2013.** Trooper Palmer is receiving the Highway Safety Champion Award in the category of **Occupant Protection Enforcement**. Trooper Dimtrius Palmer is assigned to the Lincoln Woods Barracks. Trooper Palmer is a Field Training Officer (FTO) as well as a member of the Rhode Island State Police Recruitment Unit and Marine Unit. He is a graduate of Bishop Hendricken High School and is currently pursuing his Bachelor’s degree from Roger Williams University. In the past three (3) years, Trooper Palmer has issued over 800 occupant protection violations.

Congratulations Trooper Dimitrius J. Palmer!

## **Overall 2018 Highway Safety Champion Award**

**Patrolman Derek Mourato of the Warwick Police Department** was selected as the overall winner of the **2018 Highway Safety Champion Award** where he led all applicants in total violations and arrests covering all three (3) emphasis areas which result in crashes, injuries and death as set forth by the Office on Highway Safety. Patrolman Mourato holds an Associate’s degree from the Community College of Rhode Island. Patrolman Mourato began his law enforcement career at the Wyatt Detection Center and



the Adult Correctional System. In 2013, he joined the North Smithfield Police Department and in 2016, he joined the Warwick Police Department. Patrolman Mourato received certification as a Drug Recognition Expert (DRE), Advanced Roadside Impaired Driving Enforcement (ARIDE), and Standardized Field Sobriety Testing (SFST), Child Safety Seat Technician (CPST), and a L.O.C.K.U.P. and ELETE Use of Force Instructor. He is the recipient of several Awards to include; Chiefs Awards, Attorney General's, Traffic Enforcement, DUI Enforcement, Employee of the month and Mothers Against Drunk Drivers' Hero Award. Patrolman Mourato is receiving this award for his exemplary service, leadership and his ability to motivate officers on the behalf of the general public's safety.

### **Achievement Awards**

#### Sergeant James R. Needham – Cranston Police Department Grant Manager Achievement Award

**Sergeant James R. Needham joined the Cranston Police in 2003.** Sergeant James R. Needham is receiving the Highway Safety Champion Award for Achievement as the **Grant Manager of the year.** Sergeant Needham is in charge of the Cranston Police Traffic Unit since 2014. Sergeant Needham holds a Bachelor's degree from Roger Williams University. He has attended several trainings throughout his career including: Defensive Tactics Instructor, Underwater Recovery/DIVE Team, Cooper Certified Law Enforcement Fitness Specialist, Certified Crash Reconstructionist, with Pedestrian/Bicycle Crash Investigation, CSI Crash Data Retrieval Technician, Motorcycle Crash, and CSI Crash Data Retrieval Analyst endorsements. Sergeant Needham is a Child Passenger Safety Technician (CPST) and an instructor for AAA's Driver Improvement Program. Sergeant Needham served four (4) years in the United States Marine Corps, and two (2) years in the Marine Corps Reserve attaining the rank of Sergeant. Sergeant Needham worked (and continues to be active) in the Fitness Industry acquiring numerous certifications and awards. His Certifications and Awards include AFFA (Aerobics & Fitness Association of America) 1995, ACE (American Council on Exercise) 1998, NSCA (National Strength & Conditioning Association) 1999, CrossFit Level 1 Coach 2010, Crossfit Olympic Lifting Coach 2011, USA Weightlifting Sports Performance Coach 2014, Crossfit Level 2 Coach 2015, Fittest Crossfit Athlete (45-50) in Rhode Island 2016, and 2<sup>nd</sup> place at USA Weightlifting Open Series Grand Rapids MI. Master's Division 2017. He was the Class Valedictorian of the Cranston Police Recruit Academy in 2003; and promoted to his present rank in 2008.

Congratulations Sergeant James R. Needham!

#### Ms. Diane A. Duhaime – Rhode Island Department of Transportation Office on Highway Safety Civilian Achievement Award

**Ms. Diane A. Duhaime.** Ms. Diane Duhaime is receiving the **Highway Safety Civilian Achievement Champion Award.** Ms. Duhaime has been the Supervising Accountant within the Office on Highway Safety for the last six (6) years. She joined the Rhode Island Department of Transportation Financial Management Office eleven (11) years ago. Diane has been instrumental in the changes to our financial system to track and report on a project basis instead of program basis in order to comply with MAP 21 and FAST act requirements. Ms. Duhaime ensures appropriate handling of all Office on Highway Safety requisitions, purchase orders, vendor payments, Oracle draft invoices for revenue and corresponding cash receipt vouchers through RIFANS, fund transfers, tracking of liquidation rates, reconciliation of

the accounts, and revenue. Diane handles the Federal reimbursement vouchers processed with National Highway Safety Traffic Administration (NHTSA). Ms. Duhaime also assists the office staff in the development of the annual budget and tracking of the financial portion of the Highway Safety Plan (HSP) and Annual Report (AR). She works diligently to ensure that all Highway Safety funding is spent directly on programs and efforts directed to ZERO Fatalities.  
Congratulations Ms. Diane Duhaime!

Robert P. Feltz – Traffic Safety Coalition  
Civilian Achievement Award

**Mr. Robert P. Feltz.** Mr. Robert P. Feltz is receiving the **Highway Safety Civilian Achievement Champion Award** for outstanding community service. Robert “Bob” Feltz was employed with Metlife Auto & Home from for 34 years. He was a member of the Chartered Property Casualty Underwriter (CPCU) serving as the president in 2006. During Bob’s tenure, Metlife, began hosting the annual Mothers Against Drunk Driving (MADD) Mocktail event. Bob has served on the MADD Board of Directors for nine years. He has served as the recording secretary for the Rhode Island Traffic Safety Coalition committee since 2011 and has testified before the Senate and House Judiciary committees on highway safety issues. Bob is presently a board member for the Oceanwoods Condo Association and served as president for 5 years as well as a member of Bishop Tobin's Providence Diocesan Council for the past 4 years.

Congratulations Robert P. Feltz!

Hugh A. Peltz – Citizens Bank  
Civilian Achievement Award

**Mr. Hugh A. Peltz, Citizens Bank.** Mr. Hugh Peltz is receiving the **Highway Safety Civilian Achievement Champion Award** for outstanding community service. Hugh Peltz is the Senior Vice President of Procurement and Property Corporate Services for Citizens Bank. One of his key areas of responsibility is defining and advancing the health and safety program for the bank. Mr. Peltz joined Citizens Bank in 2009 and has worked in a variety of management roles across the Business Services division. Prior to joining Citizens, Peltz spent a decade building and running companies across a variety of industries in New England. Hugh holds a Bachelor’s degree from the University of Wyoming.

Congratulations Mr. Hugh Peltz!

Joseph B. Starnes – Citizens Bank  
Civilian Achievement Award

**Mr. Joseph B. Starnes, Citizens Bank.** Mr. Joseph B. Starnes is receiving the **Highway Safety Civilian Achievement Champion Award** for outstanding community service. Joe Starnes is the Head of Health and Safety for Citizens Bank. He is responsible for managing programs that maintain or improve colleague health, safety, and wellness. Pedestrian safety and accident prevention is part of these programs. Mr. Starnes joined Citizens Bank in 2009, as a Project Business Analyst. Most recently, he partnered with the Rhode Island State Police to deliver a safety seminar at Citizens Bank. He subsequently moved to various roles before joining the Health and Safety team as a Program Manager. Prior to joining Citizens Bank, Mr. Starnes worked at Fidelity Investments for ten (10) years in various roles including Incident Management and serving as an Inside Wholesaler for the Advisor Funds division. Mr. Starnes holds a Bachelor’s degree from Rhode Island College.

Congratulations Mr. Joseph B. Starnes!



Dana L. DeVerna – Cranston’s Comprehensive Community Action Program  
Civilian Achievement Award

**Ms. Dana L. DeVerna**. Ms. Dana L. DeVerna is receiving the **Highway Safety Civilian Achievement Champion Award** for outstanding community service. Ms. Dana DeVerna is the Substance Abuse Task Force Coordinator for CCAP (Comprehensive Community Action Program) in Cranston. In 2017, Dana reached out to the Cranston Police Department requesting police officers to team up with community action workers to conduct “Party Patrols” in an effort to combat Underage Drinking. CCAP provided over \$6,000 to fund extra overtime patrol details to check for underage drinking. These checks were conducted at local liquor establishments, neighborhood parties, and various locations throughout the City of Cranston where juveniles were likely to congregate. Some of these locations were secluded from the patrol areas that police officers would usually patrol. Officers also conducted numerous traffic stops utilizing their traffic safety skills searching for impaired operators. Additional funding led to increased presence of police officers who were dedicated to detecting and stopping underage drinking and problems associated with under 21 consumption of alcohol. The additional funds provided to the Cranston Police Department by Dana greatly assisted us in this area.  
Congratulations Ms. Dana DeVerna!

Stephan and Brian Goldman – Big Blue Bug Solutions  
Business Leadership Achievement Award

**Mr. Stephan and Brian Goldman**. Mr. Stephan and Brian Goldman are receiving the **Highway Safety Champion Award for Business Leadership**. The Goldman family began investing in Traffic Safety many years ago. They have made it a standard of their family business to support multiple advertising campaigns that demonstrate support for law enforcement and all safe road initiatives. Fourteen years ago, Stephan Goldman warned people that impaired driving and aggressive driving were unacceptable and that those behaviors “bugged” him. He told people that we could do a lot better. Steve and the entire Goldman family are still supporting that message today. Each year they invite law enforcement and safety specialists to meet their Big Blue Bug employees to discuss strategies that keep people safe and alive. When Rhode Island businesses were asked to team up with local traffic safety experts to increase public awareness, Big Blue Bug Solutions was the first Rhode Island Company to raise their hand. Each year they encourage their drivers to spread the knowledge and tips they are offered to their families, friends, and co-workers to ensure that everyone is part of the roadway solution. As Nibbles watches over Route 95, the Goldman family and Big Blue Bug Solutions spread their safety message across the state.  
Congratulations Mr. Stephan and Brian Goldman!

## *Special Recognition Awards*

Chief Edward A. Mello – Chief, Jamestown Police Department  
Leadership Award

**Chief Edward A. Mello – Chief of the Jamestown Police Department since 2011.** Chief Edward A. Mello is receiving the 2018 **Highway Safety Champion Award for Leadership**. Chief Mello retired from the Westerly Police Department after serving 23 years and became Chief in Jamestown. Chief Mello chairs the Police Officer Standard and Training (POST) and is past Treasurer and President of the Rhode Island Police Chiefs Association. He is a founding executive board member of the Rhode Island Police Accreditation Commission. Chief Mello holds a Bachelor's degree from Roger Williams University and a Master's degree from Boston University. He is a graduate of the FBI National Academy. In 2016, Patrolman Ryan J. Bourque of the Jamestown Police Department was filled by an impaired driver. In 2018, Chief Mello participated in the nationally recognized "Ripple Effect" highlighting the need for impaired driving enforcement. Chief Mello continues to provide leadership in the Rhode Island Police Chiefs Association and is the catalyst for developing and implementing a new Records Management System (RMS) for all police and state agencies in Rhode Island. The new system will enhance data collection in Rhode Island and will ensure the state's ability to reach Zero Fatalities more quickly. Chief Mello is overwhelmingly noted for creating an all-inclusive process to ensure that goal. Congratulations Chief Edward A. Mello!

Chief Stephen M. McCartney and the Warwick Police Department  
Agency Award

**Agency Award to the Warwick Police Department.** The Warwick Police Department has participated in the Highway Safety Champion Award program every year since its inception. They are being recognized today for reaching or exceeding their performance efforts in all categories of Impaired Driving, Occupant Protection, Pedestrian and Bicycle Safety, Distracted Driving and Speed enforcement. Because of their commitment to highway safety coupled with their high visibility enforcement efforts crashes have decreased, especially the serious injury and fatal collisions. We applaud the leadership of Colonel Stephen M. McCartney and his ability to motivate his officers with the energy and passion they possess to create positive change in driver's behavior. Leadership is important but the officers of the Warwick Police Department have made the personal choice to make traffic safety a priority. Fortunately for the city of Warwick, their officer's passion to work toward zero-fatalities and serious bodily injury continues to make our roadways safe. For their continued efforts in highway safety initiatives on the local level, the Warwick Police Department is receiving the Highway Safety Champion Agency Award.

Congratulations to All our recipients!



**Betsey Anderson completed the RI Inter-local Trust's Supervisor Management Institute training earlier this spring.**

*The Supervisor's Management Institute (SMI) is designed to enhance the job performance of front-line supervisors so that they can bring greater value to their local governmental entity and reduce organizational risk in all forms. Offered in partnership with Roger Williams University, SMI assists supervisors in learning how to effectively deal with the daily challenges that they face through a variety of comprehensive training programs. The classes are interactive, with both individual and group exercises, designed to enhance supervisor's skills and reduce the risk exposures to public sector employers.*



**Ron Parfitt completed the Eppley Institute Playground Maintenance Technician training hosted by the City of Providence Parks and Recreation Department at Roger Williams Park Casino.**

*The two-day Playground Maintenance Technician Program (PMT) focuses on practical playground maintenance practices, inspection principles and best practices in making repairs. This program does not focus on play theory or memorizing standards. Course modules explore the maintenance challenges associated with the common materials found in playgrounds, including concrete, metal, wood, plastics, fasteners and various surfacing materials. Through videos and case studies, participants learn about the types of playground inspections, how to repair damaged equipment and associated legal considerations. A virtual playground offers participants the opportunity to apply newly learned skills.*





# Rhode Island League of Cities and Towns

June 12, 2018

The Honorable Nicholas A. Mattiello  
Speaker  
Rhode Island House of Representatives  
State House, Room 323  
Providence, RI 02903

Dear Speaker Mattiello:

Today the Executive Board of the Rhode Island League of Cities and Towns met to discuss the FY2019 appropriations act (H7200 SUB A), which is scheduled for a House vote this Friday. We deeply appreciate that the budget includes many priorities of cities and towns – fully funding the school funding formula, PILOT payments and motor vehicle tax repeal reimbursement, as well as reversing the Resource Recovery funds transfer and the Governor's proposal to charge tuition and fees for the municipal police training academy. However, our members have serious concerns with some of the new school construction provisions, as they represent an unfunded mandate and limit local authority.

The League Executive Board endorsed the Governor's school construction proposal earlier this year because it represented a much-needed investment in our schools and recognized the importance of local input in the process. Of the \$1.0 billion expected to be invested in school construction in the coming five years, \$350.0 million would be contributed by cities and towns. Historically, the local share of school construction has been even greater – approximately 50% of total school construction funding has come from cities and towns. While the Finance Committee-passed version includes the \$250.0 million school construction bond, it adds new fiscal burdens on cities and towns while removing local oversight and flexibility. Specifically, we ask that you address the following issues prior to House passage:

- **Address the unfunded mandate for school maintenance** – The House bill requires school districts to meet certain school maintenance spending targets. While we generally support maintenance spending to ensure that public investments are protected, we estimate that the bill's provisions would cost \$32.6 million to implement in the next five years with no new state funding to help cover those costs (see enclosed tables). We believe that school maintenance spending should be based on individual facility needs instead of specific statewide spending targets. We are concerned that, without local flexibility or additional state support, increased maintenance spending will result in cuts to other education programs or the need for property tax increases.

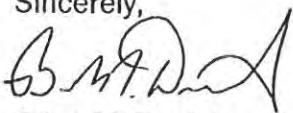


- **Support full state funding for Owners Program Managers and Commissioning Agents** – The School Building Task Force and the Governor’s budget recommended the use of owners’ program managers and commissioning agents for large projects, based on the best practices of Massachusetts. Massachusetts fully funds those costs because they promote project timeliness and efficiency, as well as to avoid an unfunded local mandate. As in the Governor’s budget, we recommend that the state cover the full cost of those two positions for any community receiving enhanced state incentives for a school construction project.
- **Authorize a municipal seat on School Building Authority Advisory Board** – The School Building Authority has new authority and responsibilities in this proposal, including prequalifying contractors, prioritizing projects, tracking school projects and associated costs, and preparing school construction regulations. As cities and towns represent a significant funding source and are subject to the processes and regulations established by the School Building Authority, we support language in the Governor’s budget request assigning one Advisory Board position to a municipal representative of the League of Cities and Towns
- **Allow all communities to receive state funding for school resource officers** – Numerous communities use school resource officers in their middle and high schools. The House proposal would provide state funding for 50% of the cost of new school resource officers. However, because state funding would not be available officers are already in place, our members believe this language penalizes communities that have already taken action to promote school safety.

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The state has historically been a key partner with cities and towns on school facilities through the education housing aid program. Unfortunately, despite that partnership, our cities and towns have not been able to keep up with pressing needs. The state’s nearly four-year funding moratorium on new school housing projects during the Great Recession exacerbated the problem, creating a backlog of school projects that needs to be addressed, with \$2.2 billion in immediate project needs. We deeply appreciate the House’s increased commitment to our school facilities in the House budget, and we hope that the language can be revised to reduce the fiscal impact on cities and towns and support local authority.

Sincerely,



Brian M. Daniels  
Executive Director

Encl.

CC: The Honorable K. Joseph Shekarchi, House Majority Leader  
The Honorable Marvin L. Abney, Chair, House Finance Committee



# Rhode Island League of Cities and Towns

May 24, 2018

Ms. Paula Paulano  
Rhode Island Department of Health  
Division of Policy, Information and Communications  
3 Capitol Hill  
Providence, RI 02908-5097

RE: Proposed Rule: Emergency Medical Services (216-RICR-20-10-2), ERLID #9704

Dear Ms. Paulano:

I understand that the Department of Health plans to extend its rulemaking on Emergency Medical Services (216-RICR-20-10-2) while additional information is collected. The League of Cities and Towns believes that the proposed rule will affect the operations and finances of cities and towns and therefore requires a fiscal note pursuant to Rhode Island General Laws § 22-12-1.1. We are prepared to assist the Division of Municipal Finance in the effort to quantify municipal costs; we have already shared the proposed regulation with our membership and encouraged them to provide comment regarding local fiscal impact.

We appreciate the Department of Health's efforts to understand the potential municipal impact of the proposed regulation. Below is a summary of the concerns we have heard from our members.

***§ 2.7(B)(4): Creates requirements for administrative staff positions, including continuous quality improvement coordinator, physician medical director, and pediatric emergency care coordinator.***

The proposed regulation specifies qualifications and responsibilities for an Emergency Medical Service Physician Medical Director [§ 2.7(B)(4)(h)], including providing input on operational and budget issues, providing onsite medical consultation, and overseeing staffing and EMS certifications. Currently, many communities' EMS Medical Directors are part-time positions or consultants – often doctors in local hospitals – who provide guidance and support as necessary. The rule as currently drafted would be a substantial expansion of the role of EMS Medical Directors in some communities, possibly necessitating the creation of full-time positions. Some of the recommended budget, operational and personnel responsibilities for the EMS Medical Director are now handled by other EMS positions (such as the Chief of Service) or other public safety staff. We request that the Department revisit the scope of the Physician Medical Director to ensure that



proper medical oversight is provided without the need for new personnel or consulting expenditures.

Additionally, several of our members have requested clarification that one person may fill one or more positions in the eight EMS roles specified in §2.7(B)(4).

**§ 2.8(C)(1): Requires newly manufactured ambulance vehicles to conform to the NFPA standard for automotive ambulances incorporated by reference at § 2.2(C).**

The proposed regulation states that any “newly manufactured ambulance vehicle must confirm to the National Fire Protection Agency (NFPA) 1917 Standard for Automotive Ambulances, 2016 edition, [...] as of the date of the purchase order.” We have heard from members that the new NFPA standard will increase the cost of an ambulance by approximately \$20,000. Because there are alternative standards for ambulances, including the Commission on Accreditation of Ambulance Services’ (CAAS) Ground Vehicle Standard (GVS) from 2016, we hope that any cost-benefit analysis addresses the rationale for any additional costs specific to the NFPA mandate versus alternatives.

**§ 2.8(C)(5): Creates requirements for marking of ambulance vehicles.**

This section and subsequent sections specify requirements for marking new and existing ambulances. We expect some fiscal impact if the lettering and insignia of existing ambulances and rescue vehicles must be revised.

**§ 2.12: Creates minimum equipment requirements for ambulance vehicles**

This section specifies the required and optional equipment for each class of ambulance. It would be helpful to understand what the new/additional items are and what the estimated cost would be for procurement across an entire fleet of ambulances and rescue vehicles.

We thank you for considering the impact of this proposed rule on municipal operations and finances, and we are ready to assist you and the Division of Municipal Finance in any way we can. If you have questions, please do not hesitate to contact me.

Sincerely,

Brian M. Daniels  
Executive Director

CC: Kenny Alston, Chief Legal Counsel, Department of Health  
Susanne Greschner, Chief, Division of Municipal Finance, Department of Revenue  
Erik Godwin, Director, Office of Regulatory Reform, Office of Management & Budget

## Memo

**To:** Jamestown Town Council  
**From:** Peter D. Ruggiero, Town Solicitor  
**cc:** Town Clerk  
**Date:** June 8, 2018  
**Re:** Immigration Protection Ordinance Proposal

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The Jamestown Town Council has asked me, in my capacity as the Town Solicitor for the Town of Jamestown, to review and comment from a legal perspective on an ordinance submitted to the Town Council on May 21, 2018, entitled “Municipal Immigrant Protection Ordinance For Rhode Island Cities and Towns” (the “Immigrant Protection Ordinance”). The genesis of this and other similar efforts of municipal authorities to limit their cooperation with federal government authorities to enforce immigration laws is defined as a colloquial phrase referred to as “Sanctuary Cities”.

Local efforts to limit local cooperation with federal authorities to enforce immigration laws takes a variety of forms including such platforms as official statements, resolutions, standard operating procedures for public officials, including law enforcement personnel, ordinance adoption and, in some instances, state legislative action to adopt general laws. Rhode Island has no statutory framework which enables or authorizes municipal governments to adopt ordinances which specifically limit local official from cooperating with federal government officials to enforce immigration laws. Likewise, no decisional law exists from Rhode Island courts



which shed light on the legal authority or sustainability of municipal government to enact and/or enforce an ordinance directing local officials and personnel to limit their cooperation with federal government authorities to enforce immigration laws. As such, this initiative for the Town to enact the Immigrant Protection Ordinance lacks binding or reliable authority in Rhode Island statutory or decisional law.

In March of this year, the U.S. Department of Justice filed a lawsuit against the State of California seeking a declaration invalidating and enjoining the enforcement of certain California laws which purportedly seek to unconstitutionally and illegally limit and constrain enforcement of immigration laws.<sup>1</sup> The U.S. Department of Justice asserts in this lawsuit that the State of California is legally barred from enacting the specific statutes at issue which purportedly limit state and local cooperation with federal government authorities to enforce immigration laws under the relevant provisions of the Supremacy Clause of the U.S. Constitution and the Pre-emption Doctrine.<sup>2</sup> Although extensive decisional law exists which explains these legal doctrines upon which the U.S. Department bases its case, the facts of this case have not previously been presented for judicial consideration. In addition, this case presently is pending in the U.S. District Court for the Eastern District of California. Regardless of the outcome of this case, it is likely appeals will be filed to the U.S. Circuit Court of Appeals, and perhaps the U.S. Supreme Court – which is to say that a reliable outcome for evaluative and predictive assessment is a long time away.

In summary, based on the aforementioned circumstances and nature of legal action presently pending, the law concerning whether municipal government can

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<sup>1</sup> The United States Of America V. The State Of California, et al.; C.A. 2:18-00264 (Mar. 3, 2018).

<sup>2</sup> Id.; see also, Plaintiff's Motion For Preliminary Injunction and memorandum of Law in Support (Mar. 3, 2018).

legally limit their cooperation with federal government authorities to enforce immigration laws is unsettled and remains. Under these circumstances, entering the arena by adopting a local ordinance based upon or similar to the Immigration Protection Ordinance will expose the Town to unknown and uncertain liability.

If the Town Council wishes to make a policy statement given the compelling social and political concerns regarding this issue, a legally sustainable approach would be to adopt a resolution and request the Jamestown Police Department to conduct themselves in a manner consistent with the values espoused by the Town Council in any such resolution. This approach will avoid the liabilities and legal uncertainties involved should the Town adopt an ordinance directing Town officials actions to limit their cooperation with federal government authorities to enforce immigration laws.

MUNICIPAL IMMIGRANT PROTECTION ORDINANCE  
FOR RHODE ISLAND CITIES AND TOWNS

PREAMBLE

WHEREAS, the Town of Jamestown is dedicated to providing all of its residents fair and equal access to services, opportunities and protections; and

WHEREAS, the Town of Jamestown respects, upholds, and values equal protection and equal treatment for all of our residents, regardless of immigration status; and

WHEREAS, fostering a relationship of trust, respect, and open communication between municipal employees and municipal residents is essential to the Town of Jamestown's core mission; and

WHEREAS, public safety in the Town of Jamestown is best promoted when victims and witnesses of crime feel safe in cooperating with law enforcement officials; and

WHEREAS, the purpose of this Ordinance is to foster respect and trust between law enforcement and residents, to protect limited resources, to encourage cooperation between residents and town officials, especially law enforcement, and to ensure community security and due process for all,

The Town of Jamestown Hereby Ordains:

1. Limitation on activities solely for the purpose of enforcing federal immigration laws.

(a) The Jamestown Police Department shall not stop, question, interrogate, investigate, or arrest an individual based solely on any of the following:

(1) Actual or suspected immigration or citizenship status; or

(2) A civil immigration warrant (as defined in section 14), administrative warrant (as defined in section 14), or an immigration detainer (as defined in section 14) in the individual's name, including those identified in the National Crime Information Center (NCIC) database.

(b) The Jamestown Police Department shall not inquire about the immigration status of an individual, including a crime victim, a witness, or a person who calls or approaches the police



seeking assistance, unless necessary to investigate criminal activity that is unrelated to the enforcement of civil immigration law.

(c) Neither the Town of Jamestown nor the Jamestown Police Department shall enter into any agreements to enforce, or otherwise voluntarily engage in the enforcement of, federal immigration law or to perform federal immigration functions pursuant to 8 U.S.C. §1357g or any other federal law, regulation, or policy.

## 2. Conditions for honoring ICE or CBP detainer requests.

(a) Except as provided in subsection (b), the Jamestown Police Department may respond affirmatively to a civil immigration detainer from ICE (as defined in section 14) or CBP (as defined in section 14) to detain or transfer an individual for immigration enforcement or investigation purposes for up to 48 hours, only if the request is supported by a judicial warrant (as defined in section 14).

(b) Notwithstanding subsection (a), the Jamestown Police Department may detain a person for up to 48 hours on a civil immigration detainer in the absence of a judicial warrant if there are exigent circumstances preventing ICE or CBP from obtaining a warrant and there is probable cause to believe that the individual has or is engaged in terrorist activity as defined in 8 U.S.C. §1182(A) (3)(B).

## 3. Limitations on honoring ICE or CBP requests for certain non-public, sensitive information.

(a) Except as provided in subsection (b), the Jamestown Police Department may respond affirmatively to an ICE or CBP request for non-public information about an individual, including but not limited to non-public information about an individual's release, home address, or work address, only if the request is accompanied by a judicial warrant or a court order enforcing a subpoena.

(b) Notwithstanding subsection (a), nothing in this ordinance limits the Town of Jamestown or the Jamestown Police Department from:

(1) disclosing information about an individual's criminal arrests or convictions, where disclosure of such information about the individual is otherwise authorized by state law or required by court order; or

(2) disclosing information about an individual's juvenile arrests or delinquency or youthful offender adjudications, where disclosure of such information about the individual is otherwise authorized by state law or required by court order.

(c) The Jamestown Police Department shall limit the information collected from individuals concerning immigration or citizenship status to that necessary to perform the Jamestown Police Department's agency duties.

4. Limitations on ICE or CBP access to individuals in custody for immigration enforcement questioning purposes.

The Jamestown Police Department shall not provide ICE or CBP with access to an individual in their custody or the use of agency facilities to question or interview such individual if ICE or CBP's sole purpose is enforcement of federal civil immigration law, unless such enforcement is pursuant to a federal judicial order.

5. Due process for persons about whom federal immigration enforcement requests have been made.

(a) The Jamestown Police Department shall not delay bail and/or release from custody upon posting of bail solely because of

(1) an individual's immigration or citizenship status,

(2) a civil immigration warrant, or

(3) an ICE detainer request or any other ICE or CBP request for the purposes of immigration enforcement, or for notification about, transfer of, detention of, or interview or interrogation of that individual.

(b) Upon receipt of an ICE or CBP detainer, transfer, notification, interview or interrogation request, the Jamestown Police Department shall provide a copy of that request to the individual named therein and inform the individual whether the Jamestown Police Department will comply with the request before communicating its response to the requesting agency.

(c) Individuals in the custody of the Jamestown Police Department shall be subject to the same booking, processing, release, and transfer procedures, policies, and practices of that agency, regardless of actual or suspected citizenship or immigration status.

6. Ban on use of resources to facilitate a federal registry based on race, gender, sexual orientation, gender identity or expression, religion, ethnicity, or national origin. The Town of Jamestown shall not use agency or department monies, facilities, property, equipment, or personnel to investigate, enforce, or assist in the establishment, maintenance or enforcement of any federal program requiring registration of individuals on the basis of race, gender, sexual orientation, gender identity or expression, religion, ethnicity, or national origin.

7. Limitation on the collection of immigration-related information; provision of nondiscriminatory access to benefits and services.

(a) The Town of Jamestown personnel shall not inquire about or request proof of immigration status or citizenship when providing services or benefits, except where the receipt of such services or benefits is contingent by law upon verification of one's immigration or citizenship status or where inquiries are otherwise lawfully required by federal, state, or local laws.

(b) The Town of Jamestown and the Jamestown Police Department shall have a formal Language Assistance Policy for individuals with Limited English Proficiency and provide interpretation or translation services at no cost consistent with that policy.

8. Limits on Political Surveillance. Jamestown Police Department shall not collect or maintain information about the political, religious or social views, associations or activities of any individual, group, association, corporation, business or partnership or other entity unless such information directly relates to an investigation of criminal activities, and there are reasonable grounds to suspect that the particular subject of the information, whether an individual or other entity, is involved in criminal conduct.

#### 9. Protecting Immigrant Victims of Crime.

(a) On request from an individual whom a law enforcement officer or agent thereof reasonably believes is a victim who is or has been subjected to a qualifying criminal activity for a nonimmigrant T or U visa under 8 U.S.C. §1101(a)(15)(T) or 8 U.S.C. §1101(a)(15)(U), or for continued presence under 22 U.S.C. §7105(c)(3), the law enforcement officer, as soon as practicable after receiving the request, shall, subject to the presumption in subsection (b), provide to the individual a signed certification Form I-914B or Form I-918B.

(b) There shall be a rebuttable presumption that a victim is helpful, has been helpful, or is likely to be helpful to the detection, investigation, or prosecution of qualifying criminal activity if the victim has not unreasonably refused or failed to assist with the investigation as requested by Jamestown Police Department.

(c) The Jamestown Police Department shall process the appropriate form under this section within 45 days of the request, unless the noncitizen is in removal proceedings, in which case the certification shall be processed within fourteen (14) days of the request.

(d) If the Jamestown Police Department determines that an individual does not meet the requirements for the issuance of a certification under this section, the Jamestown Police Department shall inform the individual in writing of the specific reasons. The written denial shall also advise the individual that he or she may make another request under subsection (a) of this section by submitting additional evidence that he or she has been subjected to a qualifying criminal activity and/or that the presumption established by subsection (b) has been satisfied or not properly rebutted. The denial shall also include a list of organizations that provide services to immigrants whom the individual may contact for additional assistance.



(e) The Jamestown Police Department shall provide an annual report to the Jamestown Town Council of how many requests were made to the Jamestown Police Department under subsection (a) and how many were denied.

#### 10. Protecting the Rights of Students.

In order to protect the rights of students, the school district shall, within 120 days of enactment of this ordinance, adopt a policy establishing procedures for handling interactions with immigration officials seeking information about, or requesting to talk with any student about, their immigration status; providing for cooperating with such requests only to the extent required by law; and barring the collection and disclosure of students' citizenship status except to the extent required by federal law.

#### 11. Collection of aggregate data regarding ICE and CBP requests.

(a) The Jamestown Police Department shall record, solely to create the reports described in subsection (b) below, the following for each immigration detainer, notification, transfer, interview, or interrogation request received from ICE or CBP:

- (1) The subject individual's race, gender, and place of birth;
- (2) Date and time that the individual was taken into the Jamestown Police Department custody, the location where the individual was held, and the arrest charges;
- (3) Date and time of the Jamestown Police Department's receipt of the request;
- (4) The requesting agency;
- (5) Immigration or criminal history indicated on the request form, if any;
- (6) Whether the request was accompanied by any documentation regarding immigration status or proceedings, e.g., a judicial warrant;
- (7) Whether a copy of the request was provided to the individual and, if yes, the date and time of notification;
- (8) Whether the individual consented to the request;
- (9) Whether the individual requested to confer with counsel regarding the request;
- (10) The Jamestown Police Department's response to the request, including a decision not to fulfill the request;
- (11) If applicable, the date and time that ICE or CBP took custody of, or was otherwise given access to, the individual; and

(12) The date and time of the individual's release from the Jamestown Police Department's custody.

(b) The Jamestown Police Department shall provide semiannual reports to the Jamestown Town Council regarding the information collected in subsection (a) above in an aggregated form that is stripped of all personal identifiers. The reports shall be a public record.

## 12. Enforcement.

An aggrieved individual or an organization that is chartered for the purpose of combating discrimination, promoting the rights of immigrants, or safeguarding civil rights shall be entitled to seek and obtain injunctive and declaratory relief, damages and attorneys' fees for any violation of this ordinance.

## 13. Affirmation of Compliance with Federal Law.

Pursuant to 8 U.S.C. §1373 or 8 U.S.C. §1644, nothing in this ordinance is intended, or shall be construed, to prohibit or restrict in any way the Jamestown Police Department or the Town of Jamestown from maintaining, exchanging, sending, or receiving information regarding the citizenship or immigration status, lawful or unlawful, of any individual with any federal, State or local government entity.

## 14. Definitions.

(a) "CBP" means United States Customs and Border Protection.

(b) "Civil immigration detainer" or "civil immigration warrant" means a detainer issued pursuant to 8 C.F.R. § 287.7 or any similar request from ICE or CPB for detention of a person suspected of violating federal immigration law.

(c) "ICE" means United States Immigration and Customs Enforcement.

(d) "Judicial warrant" means a warrant based on probable cause and issued by an Article III federal judge or a federal magistrate judge that authorizes federal immigration authorities to take into custody the person who is the subject of the warrant. A judicial warrant does not include a civil immigration warrant, administrative warrant, or other document signed only by ICE or CBP officials.

## 15. Severability.

If any provision of this ordinance or the application thereof to any person or circumstances is held invalid, such invalidity shall not affect other provisions or applications of the ordinance which can be given effect without the invalid provision or application, and to this end the provisions of this ordinance are declared to be severable.

**MUNICIPAL IMMIGRANT PROTECTION ORDINANCE FOR THE  
TOWN OF SOUTH KINGSTOWN**

**PREAMBLE**

**WHEREAS**, The Town of South Kingstown is dedicated to providing all of its residents fair and equal access to services, opportunities and protections; and

**WHEREAS**, The Town of South Kingstown respects, upholds, and values equal protection and equal treatment for all of our residents, regardless of immigration status; and

**WHEREAS**, Fostering a relationship of trust, respect, and open communication between municipal employees and municipal residents is essential to South Kingstown's core mission; and

**WHEREAS**, Public safety in South Kingstown is best promoted when victims and witnesses of crime feel safe in cooperating with law enforcement officials; and

**WHEREAS**, the Town is appreciative of and commends the Police Department for its commitment to and history of implementing nondiscriminatory policies in the treatment of all individuals regardless of their immigration status; and

**WHEREAS**, The purpose of this Ordinance is to foster respect and trust between law enforcement and residents, to protect limited resources, to encourage cooperation between residents and city officials, especially law enforcement, and to ensure community security and due process for all,

**IT IS HEREBY ENACTED AS FOLLOWS:**

**1. Definitions.**

(a) "CBP" means United States Customs and Border Protection.

(b) "Civil immigration detainer" or "civil immigration warrant" means a detainer issued pursuant to 8 C.F.R. § 287.7 or any similar request from ICE or CBP for detention of a person suspected of violating federal immigration law.

(c) "ICE" means United States Immigration and Customs Enforcement.

(d) "Judicial warrant" means a warrant based on probable cause and issued by an Article III federal judge or a federal magistrate judge that authorizes federal immigration authorities to take into custody the person who is the subject of the warrant. A judicial warrant does not include a civil immigration warrant, administrative warrant, or other document signed only by ICE or CBP officials.

(e) "SKPD" means the South Kingstown Police Department

(f) The "Town" means the Town of South Kingstown

## **2. Limitation on activities solely for the purpose of enforcing federal immigration laws.**

(a) The SKPD shall not stop, question, interrogate, investigate, or arrest an individual based solely on actual or suspected immigration or citizenship status.

(b) The SKPD shall not inquire about the immigration status of an individual, including a crime victim, a witness, or a person who calls or approaches the police seeking assistance, unless necessary to investigate criminal activity that is unrelated to the enforcement of civil immigration law.

(c) Neither the Town, nor the SKPD shall enter into any agreements to enforce, or otherwise voluntarily engage in the enforcement of, federal immigration law or to perform federal immigration functions pursuant to 8 U.S.C. § 1357g or regulation, or policy, except to the extent required by Federal or State law.

## **3. Qualifications for honoring ICE or CBP detainer requests.**

(a) Except as provided in subsection (b), the SKPD may respond affirmatively to a civil immigration detainer from ICE or CBP to detain or transfer an individual for immigration enforcement or investigation purposes for up to 48 hours, excluding weekends and holidays, only if the request is supported by a judicial warrant.

(b) Notwithstanding subsection (a), the SKPD may detain a person for up to 48 hours on a civil immigration detainer in the absence of a judicial warrant if there are exigent circumstances preventing ICE or CBP from obtaining a warrant and there is probable cause to believe that the individual has or is engaged in terrorist activity as defined in 8 U.S.C. §1182(A)(3)(B).

## **4. Qualifications for honoring ICE or CBP requests for certain non-public, sensitive information.**

(a) Except as provided in subsection (b), the SKPD may respond affirmatively to an ICE or CBP request for non-public information about an individual, including but not limited to non-public information about an individual's release, home address, or work address as permitted by law.

(b) Notwithstanding subsection (a), nothing in this ordinance limits the Town or SKPD from:

(1) disclosing information about an individual's criminal arrests or convictions, where disclosure of such information about the individual is otherwise authorized by state law or required by court order; or

(2) disclosing information about an individual's juvenile arrests, delinquency or youthful offender adjudications, where disclosure of such information about the individual is otherwise authorized by state law or required by court order.

(c) The SKPD shall limit the information collected from individuals concerning immigration or citizenship status to that necessary to perform the SKPD's agency duties.

## **5. Limitations on ICE or CBP access to individuals in custody for immigration enforcement questioning purposes.**

The SKPD shall not provide ICE or CBP with access to an individual in their custody or the use of agency facilities to question or interview such individual if ICE or CBP's sole purpose is enforcement of federal civil immigration law, unless such enforcement is pursuant to a federal judicial order.



**6. Due process for persons about whom federal immigration enforcement requests have been made.**

(a) The SKPD shall not delay bail and/or release from custody upon posting of bail solely because of an individual's immigration or citizenship status unless there is a judicial warrant outstanding.

(b) Upon receipt of an ICE or CBP detainer, transfer, notification, interview or interrogation request, the SKPD shall provide a copy of that request to the individual named therein.

(c) Individuals in the custody of the SKPD shall be subject to the same booking, processing, release, and transfer procedures, policies, and practices of that agency, regardless of actual or suspected citizenship or immigration status.

**7. Ban on use of resources to facilitate a federal registry based on race, gender, sexual orientation, gender identity or expression, religion, ethnicity, or national origin.**

South Kingstown shall not use agency or department monies, facilities, property, equipment, or personnel to investigate, enforce, or assist in the establishment, maintenance or enforcement of any federal program requiring registration of individuals on the basis of race, gender, sexual orientation, gender identity or expression, religion, ethnicity, or national origin.

**8. Limitation on the collection of immigration-related information; provision of nondiscriminatory access to benefits and services.**

South Kingstown personnel shall not inquire about or request proof of immigration status or citizenship when providing services or benefits, except where the receipt of such services or benefits is contingent by law upon verification of one's immigration or citizenship status or where inquiries are otherwise lawfully required by federal, state, or local laws.

**9. Protecting the Rights of Students.**

In order to protect the rights of students, the school district is requested to adopt a policy establishing procedures for handling interactions with immigration officials seeking information about, or requesting to talk with any student about, their immigration status; providing for cooperating with such requests only to the extent required by law; and barring the collection and disclosure of students' citizenship status except to the extent required by federal law.

**10. Affirmation of Compliance with Federal Law.**

Pursuant to 8 U.S.C. §1373 or 8 U.S.C. §1644, nothing in this ordinance is intended, or shall be construed, to prohibit or restrict in any way the SKPD or South Kingstown from maintaining, exchanging, sending, or receiving information regarding the citizenship or immigration status, lawful or unlawful, of any individual with any federal, state or local government entity.

**11. Severability.**

If any provision of this ordinance or the application thereof to any person or circumstances is held invalid, such invalidity shall not affect other provisions or applications of the ordinance which can be given effect without the invalid provision or application, and to this end the provisions of this ordinance are declared to be severable.

Adopted October 23, 2017



## Town of Jamestown

# Resolution of the Town Council

No. 2017-05

## Town of Jamestown

### **RESOLUTION OF SUPPORT FOR HOUSE BILL 5515 "AN ACT RELATING TO CRIMINAL PROCEDURE - IMMIGRATION DETAINEES"**

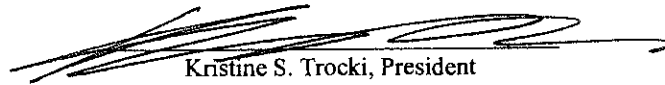
- WHEREAS,** Roger Williams fled the Massachusetts Bay Colony in 1636 for fear of being deported as a religious radical because he advocated the separation of religion from the governing structure of that colony; and
- WHEREAS,** He sought refuge by the shores of the Moshassuck River, creating a settlement he was later to name Providence; and
- WHEREAS,** Soon after his arrival in this territory controlled by the Narragansett tribe, the senior sachem of the Narragansett, Canonicus, welcomed Roger Williams and sold him a large tract of land that ultimately became the colony and then the State of Rhode Island; and
- WHEREAS,** It is noted by historians, that the two men developed an abiding relationship based upon mutual respect; and
- WHEREAS,** The Town of Jamestown is located on Conanicut Island, named after that venerable and admirable sachem of the Narragansett tribe; and
- WHEREAS,** Jamestown, Rhode Island has a tradition of promoting tolerance, hospitality and fellowship in its secular, religious and governmental institutions, welcoming people of all religions, races and ethnicities to live here, work here or simply visit and enjoy our parks, beaches and the bounty that Narragansett Bay provides; and
- WHEREAS,** The Town Council of Jamestown, Rhode Island respects the rule of law, the Constitution of the State of Rhode Island and the Constitution of the United States; and
- WHEREAS,** The Town Council believes in the importance of the Fourteenth Amendment to the Constitution which, as described by Judge Neil M. Gorsuch, "guarantees equal protection of the laws to all persons; this guarantee is replicated in Article 14 of the European Convention and in the constitutions and declarations of rights of many other countries. This profound social and political commitment to human equality is grounded on and an expression of the belief that all persons innately have dignity and are worthy of respect, without regard to their perceived value, based on some instrumental scale of usefulness or merit. We treat people as worthy of equal respect because of their status as human beings and without regard to their looks, gender, race, creed, or any other incidental trait - because in the words of the Declaration of Independence, we hold it as 'self-evident' that 'all men (and women) are created equal' and enjoy 'certain unalienable Rights....'"

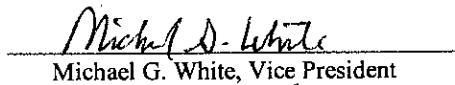
**THEREFORE, BE IT RESOLVED:** That the Town Council of Jamestown, Rhode Island urges our State legislators to **OPPOSE** House Bills 5093, 5195 and 5394, and to **SUPPORT** House Bill 5515: An Act RELATING TO CRIMINAL PROCEDURE - IMMIGRATION DETAINEES, and further urge our Governor to sign House Bill 5515 after its passage in the Rhode Island House and Senate. House Bill 5515 will provide clarity to the municipalities and

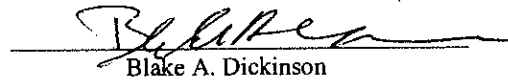
law enforcement agencies of the State of Rhode Island in their interactions with Federal agencies responsible for immigration enforcement. It will promote responsible and humane interactions between local law enforcement and documented and undocumented immigrants, and it will ensure that municipalities like Jamestown are not left to bear the financial burdens of immigration regulation, which has been determined by the United States Supreme Court to be the sole responsibility of the Federal government.

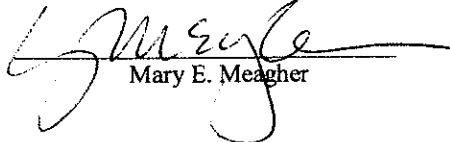
**THEREFORE, WE FURTHER RESOLVE:** To urge Rhode Island's Congressional Representatives and Members of Congress throughout the United States to support and produce comprehensive immigration reform that will create immigration regulations with clear procedures and honorable enforcement methods, so that law abiding people who wish to become citizens of the United States of America may do so in keeping with the history and spirit of this great country.

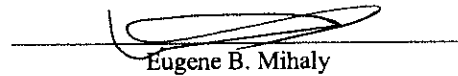
By Order of the Jamestown Town Council

  
Kristine S. Trocki, President

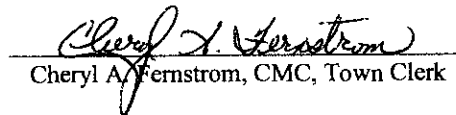
  
Michael G. White, Vice President

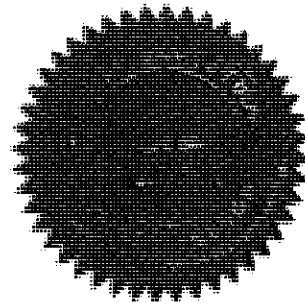
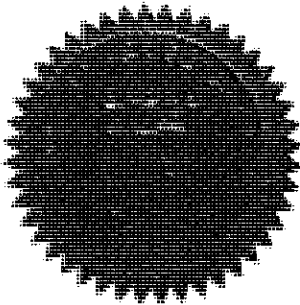
  
Blake A. Dickinson

  
Mary E. Meagher

  
Eugene B. Mihaly

IN WITNESS WHEREOF, I hereby attach my hand and the official Seal of the Town of Jamestown this 6<sup>th</sup> day of March, 2017.

  
Cheryl A. Fernstrom, CMC, Town Clerk



# FORT GETTY

Jamestown Rhode Island

June 18, 2018



UNION STUDIO

ARCHITECTURE & COMMUNITY DESIGN

FORT GETTY









# SITE PLAN

UNION STUDIO  
ARCHITECTURE & COMMUNITY DESIGN

FORT GETTY





## BATH HOUSE LOCATION





**GATE HOUSE**

**UNION STUDIO**

ARCHITECTURE & COMMUNITY DESIGN

FORT GETTY





# BATH HOUSE

UNION STUDIO

ARCHITECTURE & COMMUNITY DESIGN

FORT GETTY

EDITION OF JAN'Y. 2, 1914.

REVISIONS: DEC. 7, 1913; MAR. 27, 1916.

MAR. 1, 1920; MAR. 23, 1921.

JAN. 26, 1925.

DEC. 10, 1926.

OCT. 25, 1934.

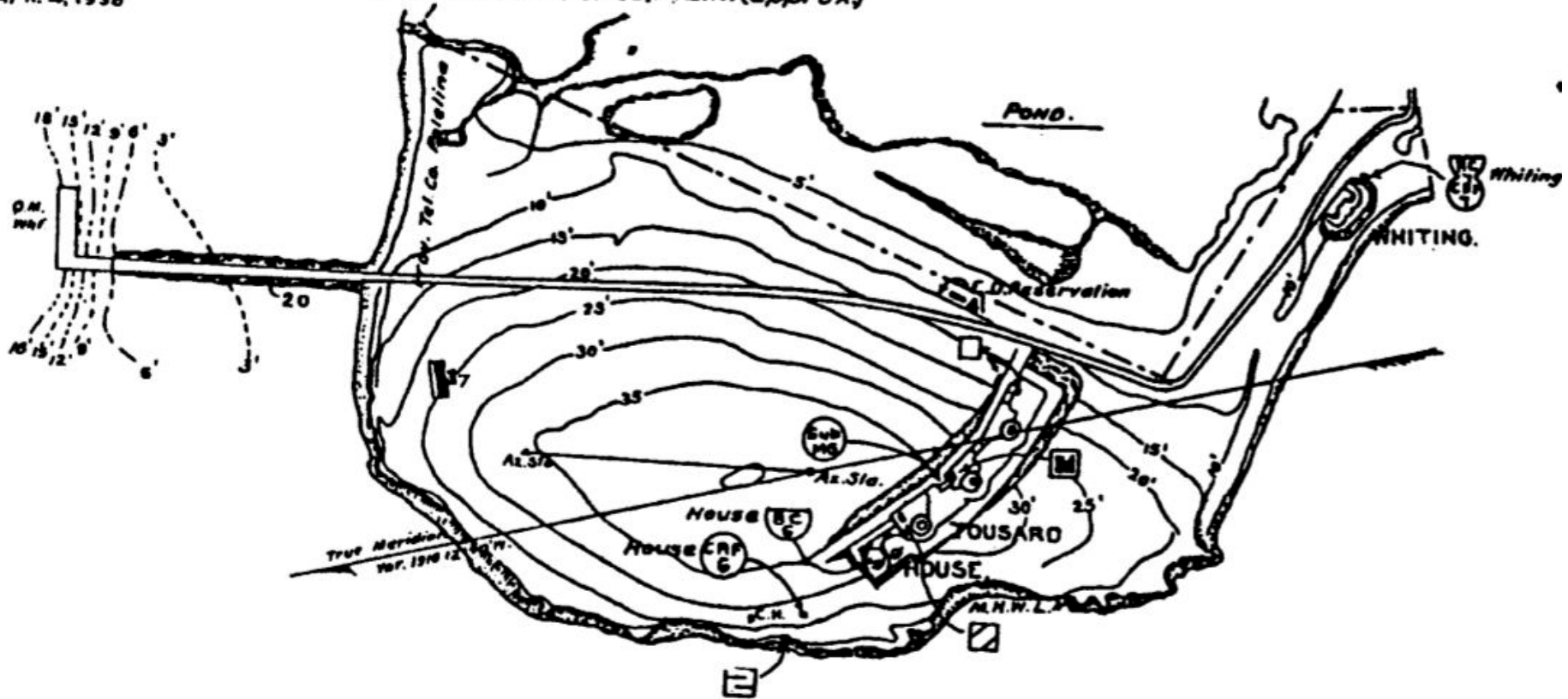
APR. 4, 1938

SERIAL NUMBER

NARRAGANSETT BAY, R.I.  
FORT GETTY:



Plane of Reference, M. L. W. (approx.)



# HISTORICAL SITE PLAN - 1914



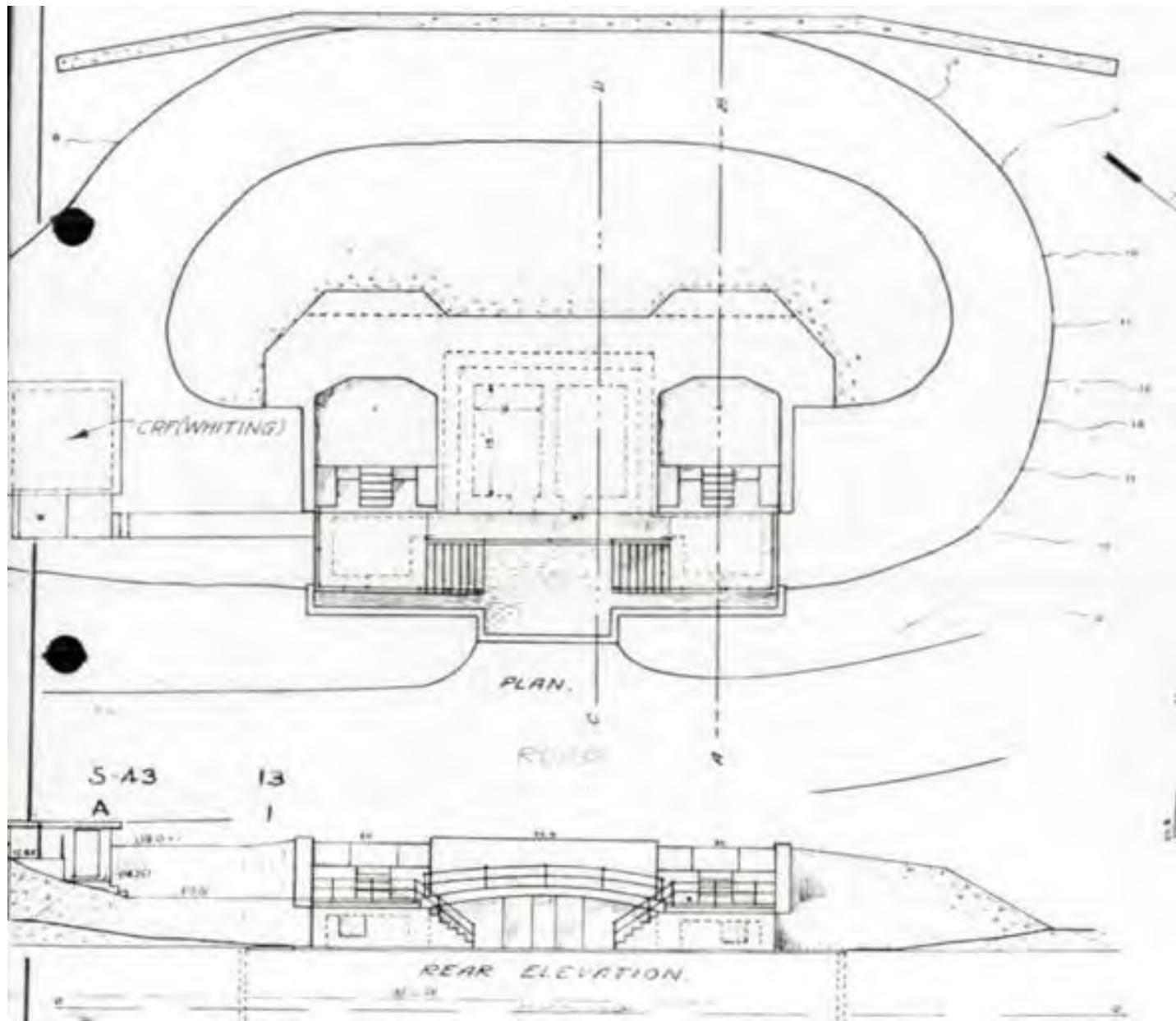


1930's FORT GETTY

UNION STUDIO  
ARCHITECTURE & COMMUNITY DESIGN

FORT GETTY





# BATTERY WHITING

UNION STUDIO  
ARCHITECTURE & COMMUNITY DESIGN

FORT GETTY

REPORT OF COMPLETED WORKS

(Battery Plan)

Corrected to Dec 1, 1925

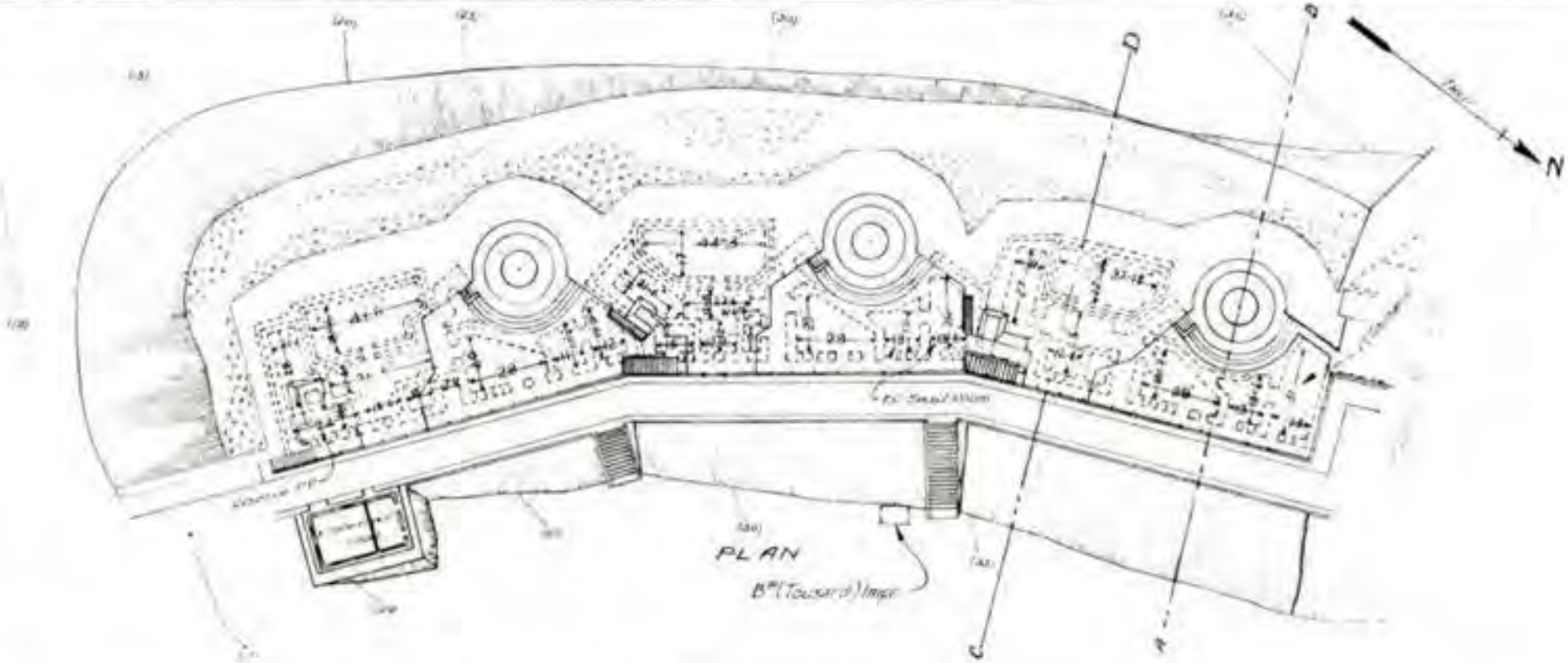
FORM NO. 7

HARBOR DEFENSES OF NARRAGANSETT BAY

FORT GETTY RI

BATTERY TOUSARD

No of Guns - 3 Caliber - 12 in Carriage Dis



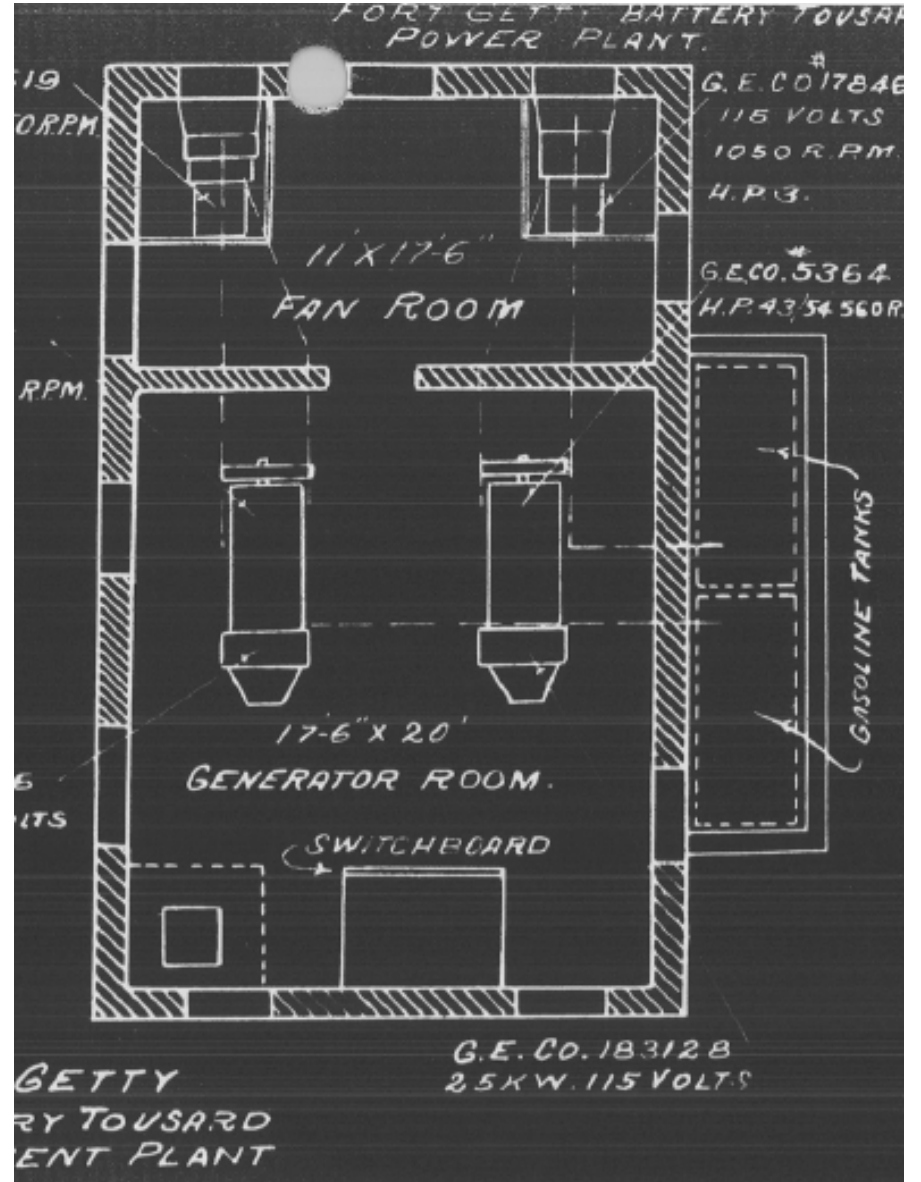
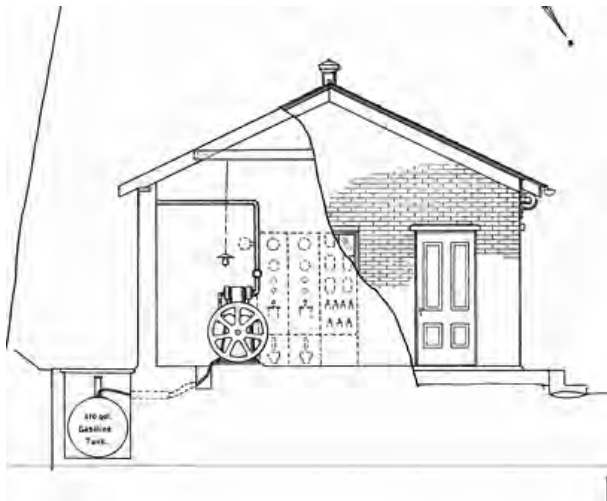
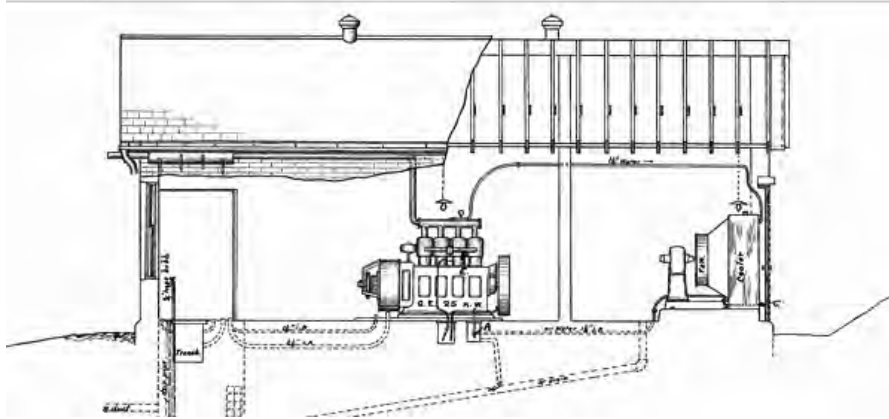
REAR ELEVATION

BATTERY TOUSARD

UNION STUDIO

ARCHITECTURE & COMMUNITY DESIGN

FORT GETTY



# BATTERY TOUSARD POWER PLANT





## FORT GETTY DETACHMENT BARRACKS - 1909

UNION STUDIO  
ARCHITECTURE & COMMUNITY DESIGN

FORT GETTY



## FORT KEARNY BARRACKS

UNION STUDIO  
ARCHITECTURE & COMMUNITY DESIGN

FORT GETTY





## FORT KEARNY TEMP BARRACKS - 1941

UNION STUDIO  
ARCHITECTURE & COMMUNITY DESIGN

FORT GETTY

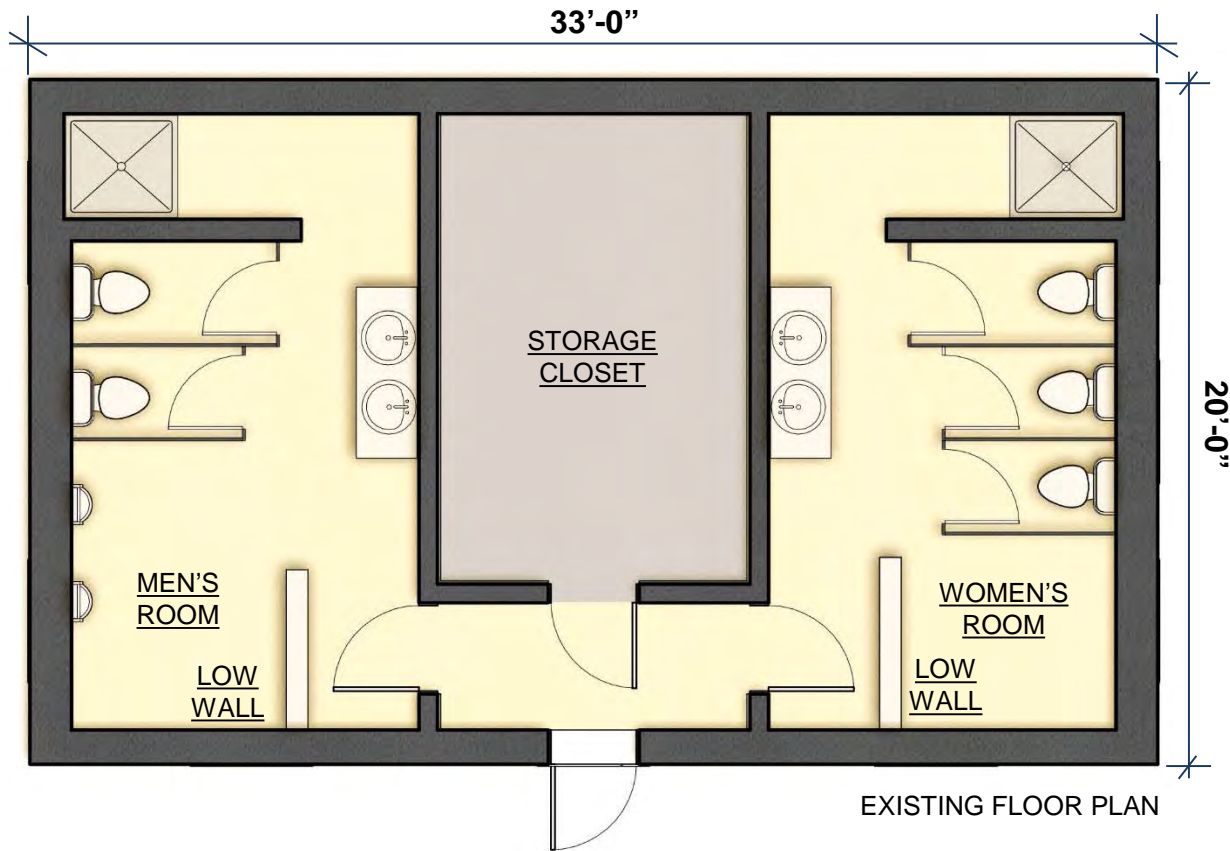




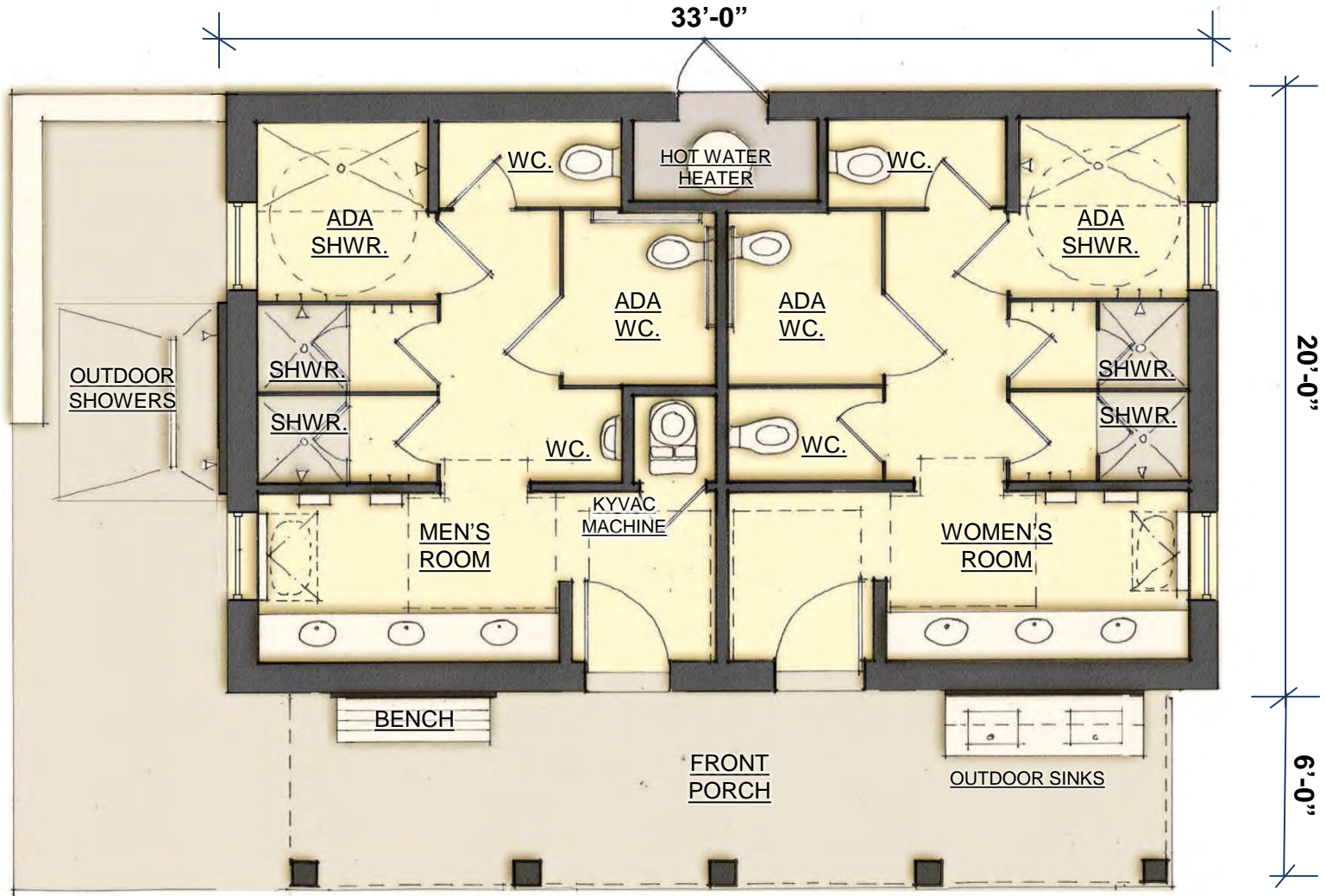
## FORT BURNSIDE (BEAVERTAIL)

UNION STUDIO  
ARCHITECTURE & COMMUNITY DESIGN

FORT GETTY



# EXISTING BATH HOUSE



PROPOSED FLOOR PLAN

# PROPOSED BATH HOUSE





**BATH HOUSE**  
UNION STUDIO  
ARCHITECTURE & COMMUNITY DESIGN

FORT GETTY



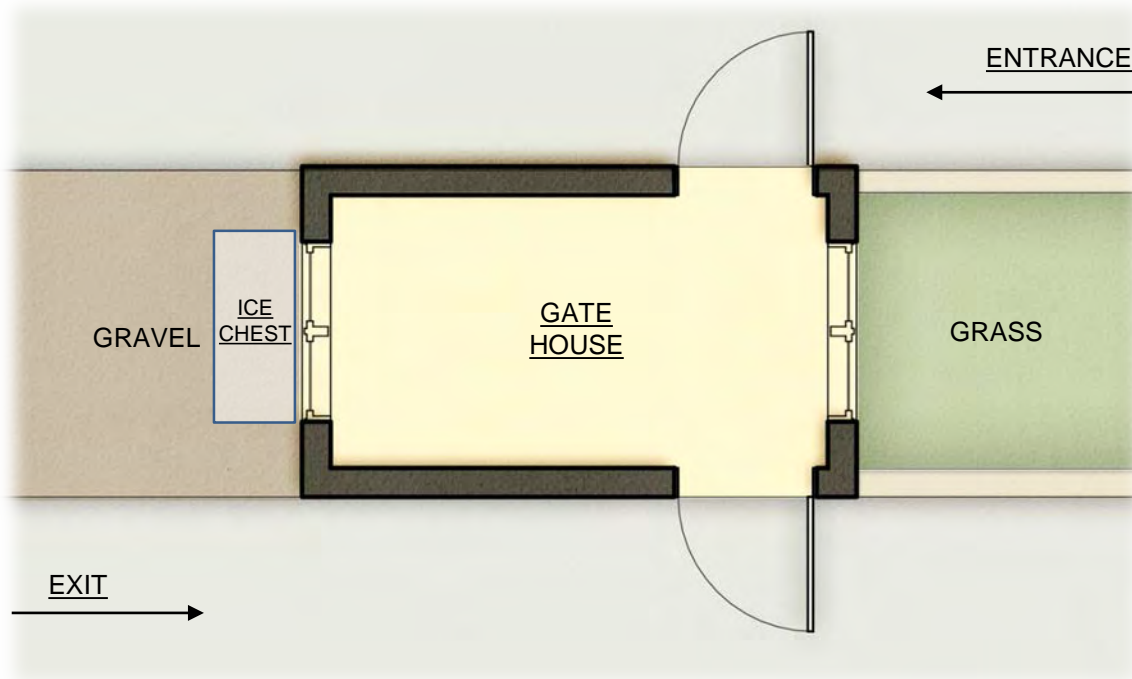


# BATH HOUSE

UNION STUDIO

ARCHITECTURE & COMMUNITY DESIGN

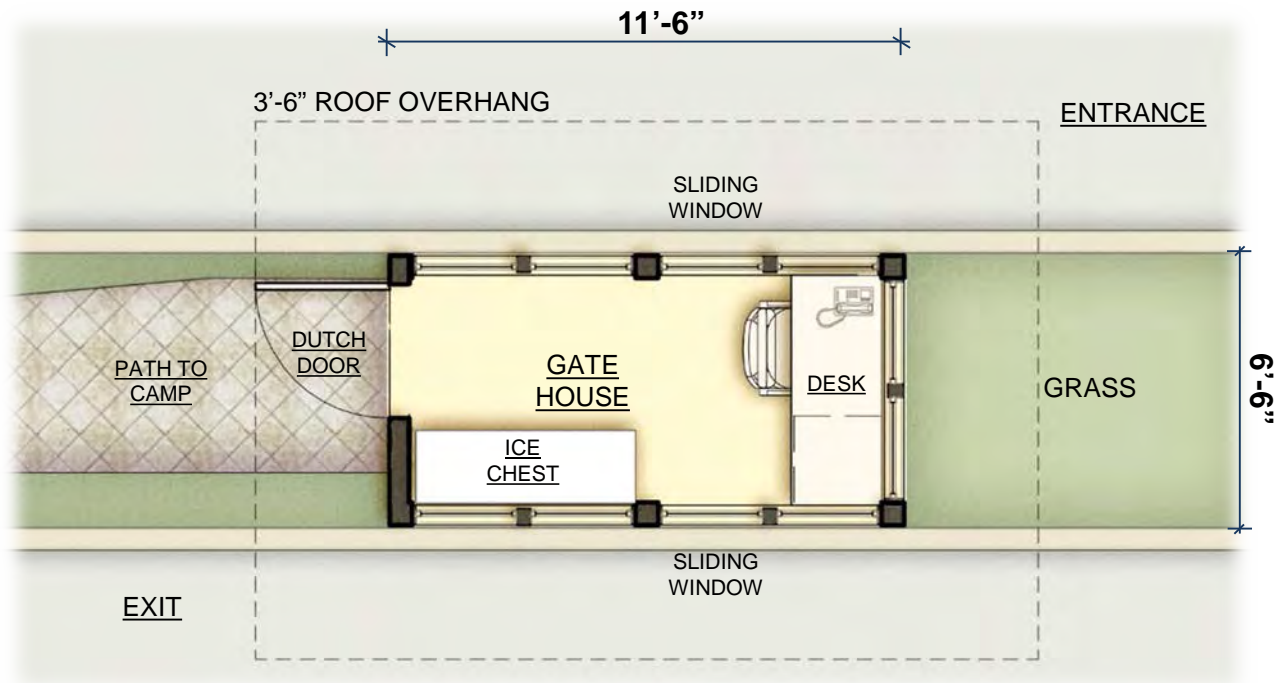
FORT GETTY



EXISTING FLOOR PLAN

## EXISTING GATE HOUSE





PROPOSED FLOOR PLAN

## PROPOSED GATE HOUSE



**GATE HOUSE**  
UNION STUDIO  
ARCHITECTURE & COMMUNITY DESIGN

FORT GETTY

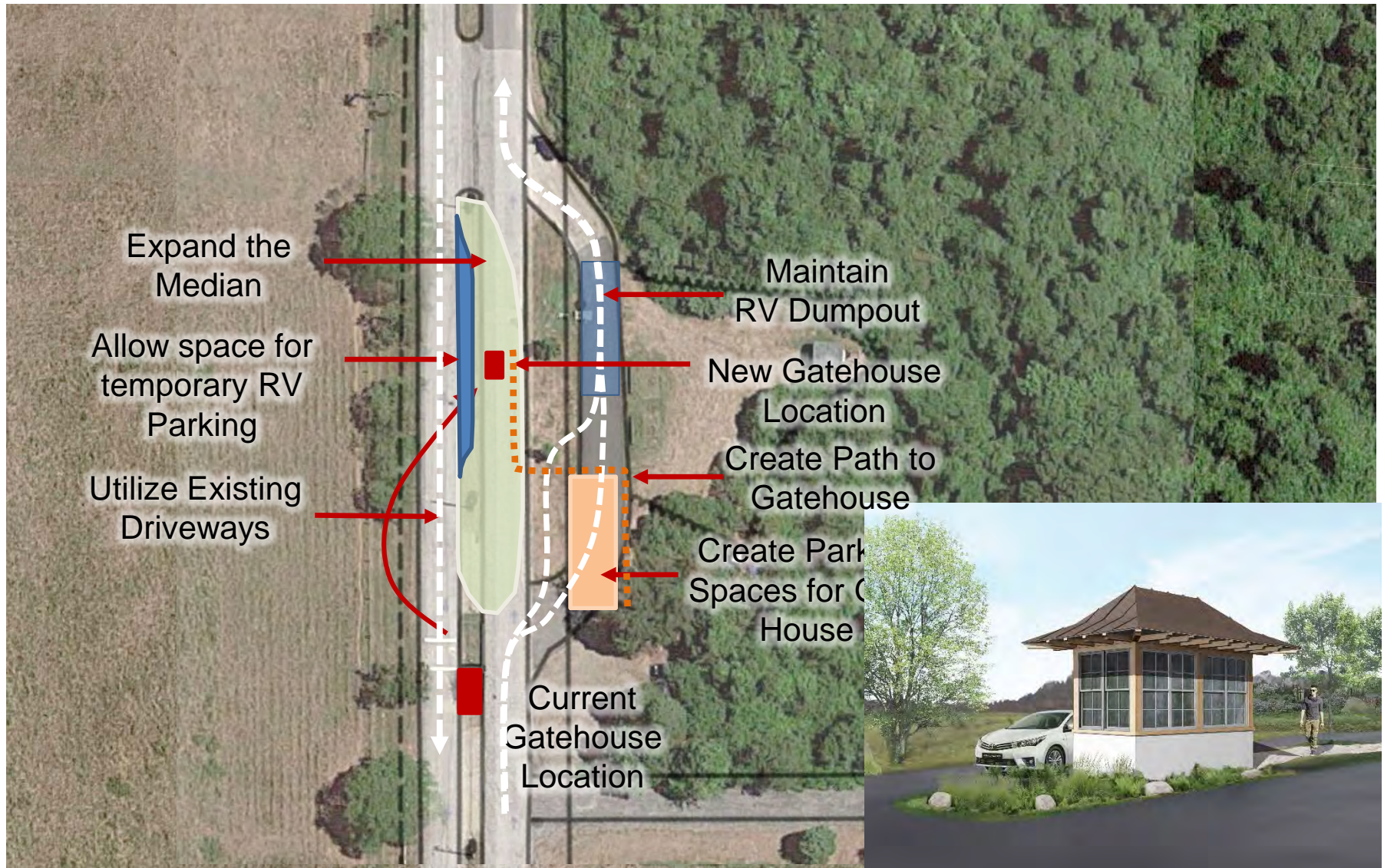


How could the current Gate House location be reconfigured to suit the design?



## GATE HOUSE LOCATION





## GATE HOUSE LOCATION





# GATE HOUSE LOCATION

UNION STUDIO  
ARCHITECTURE & COMMUNITY DESIGN

FORT GETTY







# FORT GETTY

Jamestown, Rhode Island

June 18, 2018

## THANK YOU



UNION STUDIO

ARCHITECTURE & COMMUNITY DESIGN

FORT GETTY



**TOWN OF JAMESTOWN**  
93 NARRAGANSETT AVENUE  
P.O. Box 377  
JAMESTOWN, RHODE ISLAND 02835

**TO:** HONORABLE TOWN COUNCIL  
**FROM:** ANDREW E. NOTA, TOWN ADMINISTRATOR  
**SUBJECT:** STREET LIGHT REPLACEMENT PROGRAM  
**DATE:** June 15, 2018

Since the last discussion on this topic before the Council on May 21<sup>st</sup>, Town staff have been gathering additional information regarding the recommended next steps. Included in these materials is several correspondence from Fritzi Piper from Rethinking Power Management and a basic outline of information that has been discussed and shared amongst Middletown and Jamestown in considering streetlight options in each community. An initial discussion was held on May 23<sup>rd</sup> at the Middletown Town Hall with a follow up meeting before several lighting and controller manufacturers, held on Friday, June 15<sup>th</sup>.

In the interim period I contacted Prism (one of the competing firms) as they were raised in conversation at our last discussion before the Council. I had raised concerns about my prior interaction with this firm and I engaged officials from Prism on these concerns and they satisfactorily addressed these points in building my confidence in their ability. We worked through my questions and talked at length about changes in the industry and the work of Prism on various projects. The 23 member list referred to on the Prism site is not a true representation of 23 cities and towns that have presently engaged Prism, versus other companies. I am working to secure an accurate figure for those communities that have engaged and installed fixtures, at this time, that I believe that figure is in the range of (4-8) as there are only 16 communities in RI that are noted as members. Included in that list are several that are using different companies, including Siemans and Rise Engineering and some others on that list, like Jamestown that are included although have not engaged the service beyond a preliminary assessment. Prism officials noted they would provide me with a breakdown of what companies are involved in actual installations and who they are doing business with. I have not yet received that breakdown. This level of research is part of the normal investigatory process in anticipation of developing an RFP for public distribution.

I spoke at length about an RFP process with Prism officials, in that many communities have initiated a similar process to evaluate potential firms for this work. We covered any past concerns when RFP's were being used and a few subtle concerns about NGRID to be aware of during the process. I explained to Prism, that I have two goals in this process: 1) providing the Town Council with a wide array of information on this topic, allowing them the greatest flexibility in making what will be a long lasting decision and investment, and 2) efficient and successful collaboration with a neighboring community that growing more and more important in municipal government today. Prism made it very clear that they want Jamestown's business although fully understand the process and is comfortable that they will be a strong candidate in the end.

Prism had previously conducted an initial assessment of Jamestown's lights early in the process. They will be forwarding me the Executive Summary that provides for the initial inventory assessment, used in comparison NGRIDS inventory of record and some projected cost savings to be generated from the conversion. The staff has not released any information on this topic as of yet, as we are still at a very preliminary stage in our research although once sufficient information is available subsequent reports and presentations will follow.

I am seeking a consensus of the Council to continue with our research on this topic and to continue to work with the Town of Middletown in a collaborative effort in using our joint personnel resources and proving for an opportunity to secure a multi-town discounts later in the process should the bids of both communities align, when each Council makes their final decisions.





**TOWN OF JAMESTOWN**  
93 NARRAGANSETT AVENUE  
P.O. Box 377  
JAMESTOWN, RHODE ISLAND 02835

**TO:** HONORABLE TOWN COUNCIL  
**FROM:** ANDREW E. NOTA, TOWN ADMINISTRATOR *AE*  
**SUBJECT:** NATIONAL GRID STREETLIGHTING REPLACEMENT SUPPORT SERVICES  
**DATE:** May 17, 2018

The Town has recently been engaged in conversations with the Town of Middletown and City of Newport pertaining to the joint development of an RFP for the future installation of new LED streetlights in each community. This initial step involves seeking support of the Town Council to join with the Town of Middletown that is now prepared to move forward in taking advantage of National Grids offer to provide each community with professional services through their consultant, Ilene Mason of Rethinking Power Management, LLC.

As part of this program, each Town will receive support in the areas of, RFP preparation, Review of proposals, and a formal analysis of viable options. Any decisions made regarding the scope of the program, type and number of lights purchased and installed and type of LED lights used, will be determined later in the process as part of the RFP process and presentation to the Town Council for your review and consideration.

As part of this or any other future effort to replace the lights, the Town will need to commit to purchase the existing lights from National Grid, who is the owner of the fixtures. The last figures provided by National Grid reflect a total purchase price for all streetlights in the Town of \$5,061.52. This amount represents the unamortized value for 367 luminaires, 29 non-distribution poles and the supporting equipment. The Town will verify these figures with National Grid as part of this review process.

The Town staff is seeking your approval to proceed in working with the Town of Middletown and National Grid in this initial phase.

Should you require any additional information, please so advise.

6-5-2018

Middletown and Jamestown  
Kick-Off Meeting re Streetlight Conversion and Maintenance  
May 23, 2018

**In Attendance:**

Sean Brown, Warren Hall, Marc Tanguay – Middletown  
Andrew Nota, Michael Gray – Jamestown  
Ilene Mason, Steve Murphy, Fritzi Pieper – RPM

**Objective:** Meet town officials, introduce RPM and determine goals for RFP development.

**General Notes:**

1. Discussed goals for the project
  - a. Include a GIS inventory and design plan. The design plan should address over-lit and under-lit areas, as appropriate
  - b. Standardize streetlight and decorative fixtures to meet IES standards and streamline inventory
  - c. Improve wifi signals throughout the Towns
  - d. Include dark sky compliance
  - e. Additional comments
    - Middletown
      - Reduce amount of light where needed, provide control in specific areas such as the industrial areas and waterfront.
      - A few hundred decorative lights that should be standardized and converted
      - Ability to send public safety signals via street lights
    - Jamestown
      - Consider Options for cell phone tower installation and use street lights to strengthen cell signals in remote areas particularly the commercial waterfront.
      - Increase light levels (with adjustable lights) on roadways, higher light levels helpful for aging population
      - Maintain simple, rural character in design and quantity of lighting
2. Town defined bidding processes. Middletown has mandatory pre-bid meeting requirement. Need to reach agreement on one process.
3. Both Towns have pricing but have not yet purchased street lights from National Grid. Looking into financing options. Interested in multi-town discounts and/or economies of scale pricing advantages.
4. Process steps
  - Develop preliminary inventories and ballpark price estimates
  - Hold discussions and secure NTP from Town Councils
  - Develop and bid
  - Make recommendation to Council
  - Award

6-5-2018

**Next Steps**

1. Set up information sessions with lighting and control manufacturers (June 12 or 15) – RPM.
2. Confirm that Middletown bidding process will meet Jamestown requirements – Shawn and Andy.
3. Develop costs analyses to support discussions with each Town Council – Shawn, Andy and RPM.



## Andrew Nota

---

**From:** Fritzi Pieper <fpieper@rpmpowerllc.com>  
**Sent:** Tuesday, June 12, 2018 2:15 PM  
**To:** mtanguay@middletownri.com; Andrew Nota; jerry.drummond@nationalgrid.com; Michael Gray; sbrown@middletownri.com; whall@middletownri.com  
**Cc:** Ilene Mason; Steve Murphy  
**Subject:** Agenda and Topics for discussion for Manufacturer Show & Tell on Friday 6/15/18  
**Attachments:** Questions for Lighting and Controls Mfgs.docx

Hello All,

We have confirmed three vendors to come to Middletown for a show and tell this Friday. We are looking forward to their presentations and have put together a list of questions and talking points (attached). Please review and let me know if you would like to add anything.

Here is the updated schedule for Friday June 15th:

10:00-12:00 pm	Acuity presentation with Q&A (includes fixtures and controls)
12:00 - 1:30 pm	Debrief and Lunch
1:30 - 2:30 pm	CREE (fixtures only) presentation with Q&A
2:30 - 3:30 pm	GE (controls only) presentation with Q&A
3:30 - 4:30 pm	Debrief and wrap up

So far, I've heard from Andrew Nota and Marc Tanguay - is anyone else planning to attend?

Also, would you please confirm the room location so we can let the vendors know?

Thank you,

--

**Fritzi Pieper**  
*Sustainability Manager*  
Rethinking Power Management, LLC



cell: 339.545.1232

email: [fpieper@rpmpowerllc.com](mailto:fpieper@rpmpowerllc.com)

website: [www.rpmpowerllc.com](http://www.rpmpowerllc.com)

## Potential Topic Areas for Lighting and Control Manufacturer Meetings on June 15<sup>th</sup>, 2018

### Lights

1. Please educate us about the components incorporated into typical streetlight fixtures.
2. What distinguishes your products from others in the market?
3. How do you identify product criteria such as lumen output, housing and optics materials, fusing requirements, etc. for a particular application?
4. What is the value of doing a lighting survey at the beginning of a project?

### Controls

1. Please explain the structure and equipment requirements for your mesh network. For a fiber network? How do they differ?
2. Is your network proprietary or open source? Please explain how software licensing fees and monthly access charges apply?
3. What about connecting industrial or other large users to the network? Are there special billing practices that commonly apply to these users? What about reaching remote areas?
4. Can other systems share the same mesh network infrastructure, i.e. wireless water meter readings?
5. What applications require a trip back to the pole (e.g. security camera install)?
1. What are the unique capabilities of your network?

# P E T E R D I E P E N B R O C K

32 Hamilton Ave, Jamestown, RI 02835 401-575-1218

[peter@peterdiepenbrock.com](mailto:peter@peterdiepenbrock.com) [www.peterdiepenbrock.com](http://www.peterdiepenbrock.com)

6/1/18

Andy Nota  
Jamestown Town Council

## **Proposal**

### **Temporary Placement of a Whales Tail Sculpture in the marina area, downtown Jamestown.**

Material: Stainless steel  
Structure: An extensive internal armature constructed in 3/8" solid rod, with an external cladding of several thousand 4"x6" stainless plates.  
Size: 9'8"h x 9'w x 8'd  
Weight: 1800 pounds  
Base: 1/2" thick stainless disc, 58" diameter (6 bolt hole locations)  
Built By: Peter Diepenbrock  
Current location: 32 Hamilton Ave  
Completion targeted for July 1, 2018

## **Proposed Outline**

Monday July 2, 8-10 am: Move the sculpture from 32 Hamilton Ave to the in-town designated location. Add temporary 2"x10" planks (or other method) to the base for added stability.

Allow temporary placement through till the morning of Friday July 6 / or Monday July 9.

Friday July 6, or Monday July 9, 8-10 am, sculpture will be shrink wrapped by a Conanicut Marine crew on site. Once wrapped. The sculpture will be loaded on a transport trailer, and delivered to the final destination in Tarrytown New York. The pick-up schedule will need to be confirmed once the transportation arrangements have been finalized.

## **Back Story**

Beginning with a chance encounter at the Jamestown Art Center gala last August, Joe Cotter, a part time Jamestown resident, and New York developer, has commissioned a series of six sculptures for his various developments currently under construction in the New York area. This Whales Tail is the 5<sup>th</sup> in the series, with the prior four, already delivered. The image provided (w/ blue sky) is of an earlier version commissioned in 2002 by a Little Compton resident, and is very similar in size and style.

Joe Cotter, is very enthusiastic about the idea of sharing this sculpture with our community before it heads to its final destination. He plans to then gift the sculpture to the town of Tarrytown NY, for a park adjacent to the Hudson River.

## **Safety**

Although the sculpture is free standing, We intend to add planking to extend the foot print of the sculpture, to ensure complete stability. Given the nature of the form, climbing will not be possible, and all surfaces are smooth to the touch.

## **Sighting**

Ideally the best visual placement would be in the center of the green at the base of Narragansett. If that location is deemed 'off limits', then another well considered location can be discussed. It is my request that if a temporary placement is supported by the Town Council, that the site provides a reasonably respectful condition for the placement of the sculpture.

I will be away until June 15<sup>th</sup>, then will be working full time on completing the sculpture in time for this proposed schedule. If the July 4<sup>th</sup> week is considered not ideal for general logistics, then perhaps the following week can be considered.

Thank you for your consideration,  
Peter Diepenbrock





# Gould Island South RAB Status

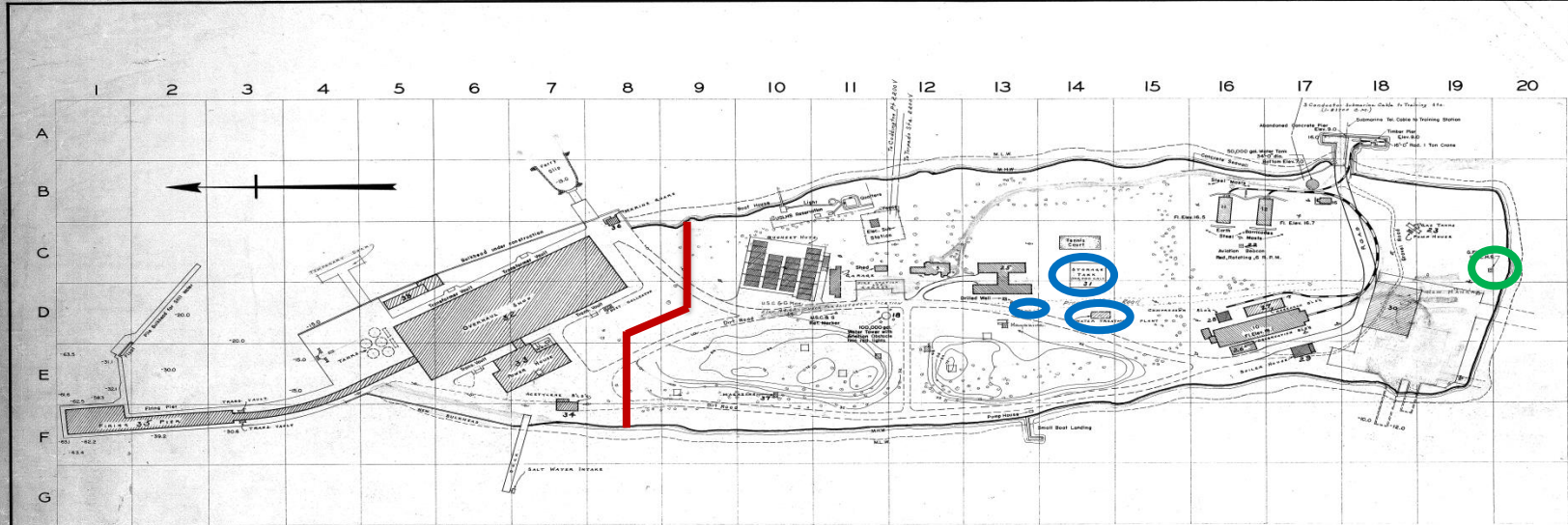
- Army Corps of Engineers “restoring” South Gould
  - Formerly Used Defense Site (FUDS)
  - Under 1980 CERCLA Federal legislation (Superfund)
  - One time Federal funding for cleaning up Gould
- Community RAB formed by USACE
  - RAB only to advise USACE on FUDS project
  - First meeting August 7, 2018, Town Council Chamber
- Initial survey performed – Winter 2017-18
  - Preliminary results to be presented to RAB Aug 7
- Excluded sites identified (not RAB issue)
- Level of cleanup depends on planned future use
  - USACE Future Use Presumption – Little human access (not RAB issue)

# History of Gould Property Transfers

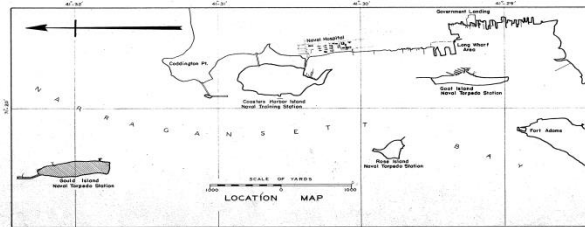
- 39 acres transferred from Fed Government to RI
  - South 2/3 of Gould
  - Deed restriction for conservation of wildlife
  - RIDEM is “owner” for State
- 4 South Gould parcels excluded from transfer
- North 17 acres held by Navy for NUWC
  - Cleanup on-going for 20 years
  - Demolition, re-construction of pier building planned



# 1942 Navy Site Map



DEPT	NO.	LOC.	DESIGNATION	LEGEND
NA	1	CH	Water Barracks	Water Barracks
NA	2	CH	Naval Armory	Naval Armory
NA	3	CH	Signal Station	Signal Station
NA	4	CH	Signal Station	Signal Station
NA	5	CH	Signal Station	Signal Station
NA	6	CH	Signal Station	Signal Station
NA	7	CH	Signal Station	Signal Station
NA	8	CH	Signal Station	Signal Station
NA	9	CH	Signal Station	Signal Station
NA	10	CH	Signal Station	Signal Station
NA	11	CH	Signal Station	Signal Station
NA	12	CH	Signal Station	Signal Station
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NA	99	CH	Signal Station	Signal Station
NA	100	CH	Signal Station	Signal Station



U. S. NAVAL OPERATING BASE—NEWPORT R. I.  
 OFFICIAL USE ONLY  
 MAP OF  
 GOULD ISLAND  
 U. S. NAVAL TORPEDO STATION  
 NEWPORT R. I.  
 SHOWING CONDITIONS ON  
 DEC 31, 1942

SCALE OF FEET

*Johnson*  
 CAPTAIN U. S. NAVY  
 PUBLIC WORKS OFFICER

Corrected to April 1, 1943

P.W.D. NO. G285-69

# 4 Excluded Parcels

- Still owned by Federal Government for Navy/CG
  - 3 Navy sites now abandoned
  - CG navigation beacon on south tip in use
- Excluded parcels not part of FUDS
  - Not restorable by USACE
  - Contamination not sampled
- Navy willing to transfer 3 sites to RIDEM w/o cleanup
- CG plans to retain south beacon w/o cleanup
- Need RIDEM engagement

# Level of Cleanup

- Depends on planned future use
  - Town Zoning
  - Owner's intention (RIDEM)
- Environmental Cleanup
  - USACE assumption wildlife sanctuary only, little/no human access
  - Clean up only for the birds & the Bay
- Physical cleanup
  - USACE view: only structures/material unsafe at time of transfer (1975-1986)
  - No building/other debris safety hazard removal (RIDEM responsibility)
  - May be too hazardous for human presence
- Current RIDEM access policy
  - April – August: Human access prohibited during bird nesting season
  - September – March: Human access not prohibited
- Need alignment of future use plans: RIDEM, Town
  - USACE will reconsider environmental cleanup level, but needs to be done now
  - RIDEM/Town meeting planned





## Town of Jamestown

Town Clerk's Office

Town Hall

93 Narragansett Avenue

Jamestown, Rhode Island 02835-1199

401-423-9800 Fax 401-423-7230

Email: cfernstrom@jamestownri.net

**Cheryl A. Fernstrom, CMC**

Town Clerk/Probate Clerk

### MEMORANDUM

---

**TO:** Andrew E. Nota, Town Administrator  
**COPIES TO:** Town Council  
**FROM:** Cheryl Fernstrom, Town Clerk  
**DATE:** June 12, 2018  
**SUBJECT:** Appointments, Vacancies and Expiring Terms

---

The following is a list of Boards/Commissions/Committees with terms that expire on May 31, 2018 and an update on applications and reapplications, including the School Committee vacancy created by the resignation of Dorothy Strang. All Board/Commission/Committee members were initially contacted by mail with mail, email and telephone follow-ups.

Name	Term	Responses
<u>Jamestown Affordable Housing Committee</u> <u>2 Vacancies – terms expiring 5/31/2018</u>		
Edith Flynn	Serving Unexpired Term	Resigned
Heather Lopes	2 <sup>nd</sup> Term	No response to date
<u>Jamestown Fire Department Compensation Committee</u> <u>3 Vacancies – terms expiring 5/31/2018</u>		
Ron Barber	3 <sup>rd</sup> Term	Term limit reached
Jerome Scott	2 <sup>nd</sup> Term	Resigned
Patricia Perry	1 <sup>st</sup> Term	Reapplied for term
<u>Jamestown Juvenile Hearing Board</u> <u>1 Vacancy – term expiring 12/31/2018</u>		
Susan Heffner (Alternate)	1 <sup>st</sup> Term	Resigned
Memorandum	6-12-2018	Page 1 of 2

Cheryl Petrosinelli

New applicant\*

\*applied and interviewed for School Committee Vacancy

Jamestown Tax Board of Review  
1 Vacancy – term expiring 5/31/2018

William Dawson

1<sup>st</sup> Term

Reapplied

Jamestown School Committee  
1 Vacancy – term expiring 11/6/2018; 2 year term on November ballot

Dorothy Strang

Resigned

Cheryl Petrosinelli

Applied

Keith Roberts

Applied

Kristine LaPierre

Applied

Gary Cournoyer

Applied

Michelle Bush

Applied

School Committee. There are five (5) applicants for the vacancy on the School Committee. Four candidates were interviewed June 6<sup>th</sup> and one interview is scheduled to June 18<sup>th</sup> prior to the regular meeting. The appointment is to the November 6, 2018 General Election, and the remaining unexpired term to 2020 will be on the Ballot, along with two School Committee Member positions to 2022. This appointment is on the June 18<sup>th</sup> agenda.

Affordable Housing. There are two expiring three-year terms. Current member Edith Flynn resigned and member Heather Lopes has not reapplied to date. Heather Lopes will be contacted again and vacancy posting will continue.

Fire Department Compensation. Current Member (Fire Department Representative) Patricia Perry reapplied for another term. Member Ron Barber reached his term limit and Member Jerome Scott resigned. Vacancy posting will continue.

Juvenile Hearing Board Alternate. Current Alternate Susan Heffner resigned, and Cheryl Petrosinelli applied for the unexpired term (applied for and interviewed June 6<sup>th</sup> for School Committee Vacancy). Vacancy posting will continue.

Tax Assessment Board. Current member William Dawson reapplied for the position.

Appointments, Vacancies and Expiring Terms are listed on the June 18<sup>th</sup> Town Council Meeting agenda for review, discussion and/or potential action and/or vote. The Council may wish to review/discuss vacancies and applicants and/or make appointments/reappointments.

Thank you.

**TOWN COUNCIL MEETING**  
**May 21, 2018**

**I. ROLL CALL**

Town Council Members present:

Kristine S. Trocki, President  
Michael G. White, Vice President  
Blake A. Dickinson  
Mary E. Meagher  
Eugene B. Mihaly

Also in attendance:

Andrew E. Nota, Town Administrator  
Christina D. Collins, Finance Director  
Michael C. Gray, Public Works Director  
Lisa W. Bryer, Town Planner  
Edward A. Mello, Police Chief  
Andrew J. Wade, Parks and Recreation Director  
B. J. Whitehouse, School Committee Chair  
Peter D. Ruggiero, Town Solicitor  
Denise Jennings, Water Clerk  
Cheryl A. Fernstrom, Town Clerk

**II. CALL TO ORDER, PLEDGE OF ALLEGIANCE**

President Trocki called the regular meeting of the Jamestown Town Council to order at 6:37 p.m. in the Jamestown Town Hall Rosamond A. Tefft Council Chambers at 93 Narragansett Avenue, and Councilor Dickinson led the Pledge of Allegiance.

**III. TOWN COUNCIL SITTING AS THE BOARD OF  
WATER AND SEWER COMMISSIONERS**

The Town Council convened as the Board of Water and Sewer Commissioners at 6:38 p.m. and adjourned from sitting as the Board of Water and Sewer Commissioners at 7:29 p.m. See Board of Water and Sewer Commissioners Meeting Minutes.

**IV. ACKNOWLEDGEMENTS, ANNOUNCEMENTS, PRESENTATIONS,  
RESOLUTIONS AND PROCLAMATIONS**

- A) Resolutions and Proclamations
- 1) No. 2018-15: "Joshua Neronha, Eagle Scout Court of Honor"
- President Trocki noted the work done by Joshua Neronha at the Battery and read the Proclamation.



**A motion was made by Councilor Meagher with second by Councilor Mihaly to adopt the Proclamation. President Trocki, Aye; Vice President White, Aye; Councilor Dickinson, Aye; Councilor Meagher, Aye; Councilor Mihaly, Aye.**

- 2) No. 2018-16: “Graduates Week in the Town of Jamestown” June 17<sup>th</sup> to June 23<sup>rd</sup>

President Trocki read the Proclamation.

**A motion was made by Councilor Meagher with second by Councilor White to adopt the Proclamation. President Trocki, Aye; Vice President White, Aye; Councilor Dickinson, Aye; Councilor Meagher, Aye; Councilor Mihaly, Aye.**

## **V. PUBLIC HEARINGS, LICENSES AND PERMITS**

**A motion was made by Councilor Meagher with second by Councilor Mihaly to convene as the Alcoholic Beverage Licensing Board and open the public hearing at 7:35 p.m. President Trocki, Aye; Vice President White, Aye; Councilor Dickinson, Aye; Councilor Meagher, Aye; Councilor Mihaly, Aye.**

### **A) TOWN COUNCIL SITTING AS THE ALCOHOLIC BEVERAGE LICENSING BOARD**

- 1) Pursuant to Title 3 Chapter 7 of the General Laws of Rhode Island 1956 and as amended the following license application has been received under said Act for June 23, 2018:

#### **CLASS F (NON-PROFIT)**

Jamestown Historical Society  
92 Narragansett Avenue  
P. O. Box 156  
Jamestown, RI 02835

Jamestown Historical Society Director Suzy Andrews was in attendance. Solicitor Ruggiero advised that any Council vote to approve the license should include language to waive Code of Ordinance Sec. 38-91(b) as the function location is a Town building.

Town Council Comments. None.

Public Comments: None.

- a) Approval of the **CLASS F (NON-PROFIT) LIQUOR LICENSE**; review, discussion and/or potential action and/or vote
- b) Request for waiver of Class F (Non-Profit) Liquor License Fee (\$15.00); review, discussion and/or potential action and/or vote

**A motion was made by Councilor Mihaly with second by Vice President White to approve the CLASS F (NON-PROFIT) LIQUOR LICENSE pursuant to Sec. 38-91(b) of the Code of Ordinances and waiver the \$15.00 fee. President Trocki, Aye; Vice President White, Aye; Councilor Dickinson, Aye; Councilor Meagher, Aye; Councilor Mihaly, Aye.**

**A motion was made by Councilor Meagher with second by Vice President White to adjourn as the Alcoholic Beverage Licensing Board at 7:39 p.m. President Trocki, Aye; Vice President White, Aye; Councilor Dickinson, Aye; Councilor Meagher, Aye; Councilor Mihaly, Aye.**

B) Licenses and Permits

- 1) One Day Event/Entertainment License Applications; review, discussion and/or potential action and/or vote
  - a) Applicant: Jamestown Historical Society  
Event: Jamestown Historical Society Museum Opening Reception  
Date: June 23, 2018  
Location: Jamestown Historical Society Museum

**A motion was made by Councilor Mihaly with second by Councilor Meagher to approve the One Day Event License. President Trocki, Aye; Vice President White, Aye; Councilor Dickinson, Aye; Councilor Meagher, Aye; Councilor Mihaly, Aye.**

- b) Applicant: Conanicut Island Sailing Foundation  
Event: CISF Summer Fundraiser  
Date: August 3, 2018  
Location: CISF Tent at Fort Getty

**A motion was made by Councilor Meagher with second by Vice President White to approve the One Day Event License. President Trocki, Aye; Vice President White, Aye; Councilor Dickinson, Aye; Councilor Meagher, Aye; Councilor Mihaly, Aye.**

CISF President Meg Myles of Falucca Avenue explained the proposed event for this year's annual fundraiser showcasing their sailing activities at Fort Getty. The ticket cost is \$50 and they wish to provide beer and wine for attendees. CISF will pay for extra restrooms and clean-up and members will provide parking control. CISF wants the Council to be comfortable with their fundraiser running concurrently with the Pavilion event and camping activities. Chief Mello noted a Class F Liquor License and TIPS certified servers are required. CISF was advised to complete a Class F Liquor License application and come back next month for final approval.

## VI. OPEN FORUM

- C) Scheduled request to address.

- 1) Helen O'Grady: Request of Conanicut Sanctuary
  - a) Municipal Immigrant Protection Ordinance
  - b) Petition of Jamestown residents

Helen O'Grady of Schooner Avenue thanked the Council for this opportunity. The sample ordinance was noted and a petition with 500 signatures submitted. Conanicut Sanctuary is grateful for Council's Resolution of support last year for legislation before the General Assembly (not adopted). Jamestowners agree with Conanicut Sanctuary that immigrants are productive members of our society. Fear of deportation keeps them from reporting crimes and makes them targets of crime. The Jamestown Police Department should be commended for their award winning achievements in community policing, and we want Jamestown to be a welcoming and safe place. Conanicut Sanctuary calls on the Council to adopt a local Municipal Immigration Protection Ordinance.

Discussion ensued of other municipalities and agencies who have endorsed and/or adopted immigrant protection ordinances.

Chief Mello commented on past discussions with Conanicut Sanctuary, the public forum and sample ordinance, and expressed concerns for some of the ordinance language that may hinder local police. He would be happy to review the ordinance with them to find common ground.

Vice President White commented further review and vetting is needed prior to proceeding. President Trocki requested further discussion with the Town Administrator, Chief Mello and Town Solicitor so that issues can be reviewed prior to coming back before Council. Solicitor Ruggiero requested a timeline to address this topic. Discussion ensued. Helen O'Grady will contact Chief Mello.

- D) Non-scheduled request to address.

Frank Meyer of Southwest Avenue noted this is an issue close to his heart and read a prepared statement. No other nation is as welcoming as the United States, with 86.4 million immigrants. He passed the immigration test, became a naturalized citizen at age 17, and entered the Armed Forces. He and his family became citizens legally, followed the law, and feels the ordinance proposed by Conanicut Sanctuary is wrong.

Dennis Webster of Mt. Hope Avenue thanked the Council for adopting the Proclamation for Josh Neronha. The French drains installed at the Battery were done well and holding up in all of this rain. On Memorial Day the Veterans will begin flying the POW and MIA flags at Veterans Square and that will become a permanent memorial to the 82,000 missing service men from World War II to present. The Council was reminded to gather at the Lawn School at 9:30 a.m. to line up for the Memorial Day Parade that begins at 10:00 a.m. on Monday.

Roseanne Pawelec of Seaside Drive asked if there will be opportunity comment on the kayak issue when it is addressed on the agenda, and was informed yes.



## **VII. COUNCIL, ADMINISTRATOR, SOLICITOR, COMMISSION/COMMITTEE COMMENTS & REPORTS**

### **A) Town Administrator's Report: Andrew E. Nota**

Town Administrator Nota reported on ongoing projects, initiatives, and events.

#### **1) Employee Recognition**

Mr. Nota acknowledged the hard work, efforts, and achievement of Town staff member and Water Department Foreman Mark Robertson, who has achieved his Grade 3 Distribution Certification. The stringent licensing and certification requirements and its importance were noted and deserving of recognition. Mark is the second member of the Water Department to achieve this Certification. Congratulations.

#### **2) 2018 National League of Cities Risk Information Sharing Consortium**

Mr. Nota reported on the conference he attended and noted information included in the meeting packet regarding three significant sessions on Cultivating a Workplace of Civility and Respect, Transforming Conflict into Collaboration, and Technology in the Workplace.

#### **3) Financial Report on the Fire Station Rehabilitation Project**

Mr. Nota gave a summary report on the Fire Station Rehabilitation Project, which first appeared on a Council agenda three years ago. The project included a Bond approved by the voters in the amount of \$2.2 million, capital funding in the amount of \$125,000, and funding by JFD in the amount of \$31,953 and other services provided by members, including Chief Bryer as Project Manager. The project summary on Page 4 of the report was noted. \$15,100 in retainage is being held while final payments to sub-contractors is rectified.

Councilor Dickinson commended all those involved with the Fire Station. Council members commend JFD members for their efforts in completing the building that is a beautiful addition to the community.

Mr. Nota announced that an appraiser for the EMS barn has been secured and a property appraisal will be before Council this summer.

#### **4) Summary of Grant Awards Received by the Town**

Mr. Nota reported this is an evolving list, noting \$1,974,600 in grant funding secured between 2015 and 2018. Kudos to Town staff. Council members thank all department heads for finding these opportunities that help taxpayers.

## **VIII. UNFINISHED BUSINESS**

### **A) Fort Getty Gatehouse and Restrooms Project Update and approval of Phase 1 Design: Parks and Recreation Director Andrew J. Wade, Town Planner Lisa Bryer and Donald Powers of Union Studios; review, discussion and/or potential action and/or vote**

Mr. Wade introduced Mr. Powers who gave a PowerPoint presentation on Fort Getty, highlighting the process that led to this evening's presentation. A review of the timeline of Town Council Meeting

improvements at Fort Getty proceeded, with the Gatehouse and Bathhouse as the next step in the improvement process. Review of the functional deficiencies, design solutions, local and surrounding buildings and architecture, and maintaining the asset of Fort Getty that led to the conceptual designs followed.

To meet future needs as Fort Getty improvements proceed, the Gatehouse is proposed as a moveable structure (like the bathhouse at Mackerel Cove). Bathhouse current conditions were displayed, noting insufficient light and room; the building is not ADA compliant. The project proposes to establish a style guide for consistency for future projects. Discussion ensued of moving the Gatehouse to create a better circulation pattern.

Parks and Recreation would like a design approval in order to proceed to bid. Mr. Powers noted the design could be refined based on Council input. Council members comments include: they like the process, how the two buildings relate to the Pavilion, moving the gatehouse is a good idea, are there plans for a bathroom facility for staff, the need for a future storage facility and facilities for increased tent camping. Councilors comment we need to keep thinking about the larger park, we owe this to the citizens of Jamestown, this needs to move forward, the designs should be more rustic and the vision needs to be reaffirmed. Lengthy discussion ensued.

Public comment.

Frank Meyer of Southwest Avenue noted the proposed buildings will be a great addition to the park and the Battery Whiting (former observatory) should be preserved as a landmark.

Jeff Boal of Fox Hill Farm on Fort Getty Road commented favorably on the aesthetics of the proposed design for the Gatehouse and Bathhouse. He feels the simplicity and integrity of the Park should be preserved.

Chris Powell of Mt. Hope Avenue complimented the Council for their proposed improvements to Fort Getty, but feels the proposed white structures are a little too “Nantuckety” and he prefers the rustic idea suggested by Councilor Meagher.

Mike Egan of Champlin Way stated this is long overdue and we need to get the ball rolling.

Dennis Webster of Mt. Hope Avenue commented we need to determine the age of the original bathhouse building and keep the flavor of the old fort.

Don Powers stated we have a clear direction and will bring back a revised design set for Council review.

Meg Myles of Felucca Avenue commented the CISF offers its services and support for this process.

Barbara Szepatowski requests a workshop to review other activities at Fort Getty as this is a park for the whole island. At the June meeting she will request a dog park in memory of

Will Kitts as suggested by an 8-year old student at Melrose School.

B) Resignation of School Committee Member Dorothy S. Strang and Town Council appointment of new Member to fill the Vacancy, pursuant to Jamestown Town Charter Article V. Schools, Sec. 503. Vacancies; review, discussion and/or potential action and/or vote, continued from May 7, 2018 President Trocki reviewed the resignation and next steps. Town Administrator Nota referenced options, and based on review of the Charter language by Solicitor Ruggiero, the Council would make the appointment and the November ballot will include the remaining two year term, in addition to the two four-year terms. To date no applicants who have submitted their names to the Town Council. BJ Whitehouse commented on the process to fill the vacancy and stated he needs a School Committee member soon and urges expediency for the process.

Solicitor Ruggiero explained Town Charter Section 503 that is very specific what Council should do. As there was no next highest vote getter, the write-ins were contacted, but they declined.

A special meeting could be scheduled for interviews. June 18<sup>th</sup> is tentatively scheduled for the School Committee appointment.

C) Request of the Friends of the Jamestown Rights-of-Way to install Kayak Racks at Potters Cove, Park Dock, Fort Wetherill and Buccaneer Way shore access points; review, discussion and/or potential action and/or vote Carol Nelson-Lee and Samira Hakki are here for FJROW. Carol explained the process to date, including the Harbor Commission's opinion. Samira Hakki noted waitlists and adding kayak racks will help meet the need that exists. The meeting with Parks and Recreation Director Wade, Town Administrator Nota and Police Chief Mello was noted. A PowerPoint presentation proceeded, showing permitted kayak racks and waitlists. The four proposed locations were noted on the map:

- Fort Wetherill
- Potters Cove
- Park Dock
- Buccaneer Way

The Harbor Commission would take responsibility for the kayak racks. Installation of bike racks was suggested so that residents could bike to the kayak racks to help alleviate the need for additional parking. FJROW will work with the Town on CRMC permitting, pursue fundraising, and seek help from local Scouts.

Wayne Turner of Seaside Drive expressed concern for the Buccaneer Way location as it is narrow and sandwiched between two houses, and he has observed trespassing, vandalism, drinking and littering there, and noted parking issues on Seaside Drive for people accessing Buccaneer Way for clamming. He supports opening kayak racks, but it would be unfair to area residents at Buccaneer Way.



Carol Nelson-Lee noted the proposed kayak racks will help up-lander residents who do not have access to the shore. Mr. Turner noted the location is not appropriate and will invite the public to Heads Beach, which is for neighborhood access. President Trocki noted this is for public access, not private access.

Roseanne Pawelec of Seaside Drive noted parking difficulties in the Buccaneer Way area and any plan that provides a recreational amenity will upset a delicate balance and affect all of us. She feels for people who must carry their kayaks, but the Town must use common sense. No one wants to prohibit the activity, but it is a quality of life issue for residents.

Chris Powell of Mt. Hope Avenue stated CRMC designated Buccaneer Way as a public Right-of-Way to the shore and it is open to anyone.

Joyce Antoniello of Columbia Avenue, Conservation Commission Member, noted this is a public right of way for all members of the public.

Samira Hakki noted a kayak rack for fewer kayaks would be proposed for Buccaneer Way.

Chief Mello clarified what transpired when the FJROW group came before the Harbor Commission. Harbor agreed to issue kayak permits and maintain kayak racks, but not to install them, and there was no discussion of specific locations. There is no way to monitor permittees' use of the kayak racks. Harbor informed FJROW that parking and vetting of locations was a Town Council function. Discussion ensued of the impact on the Buccaneer Way neighborhood, monitoring the wait list and permits are issued on a first-come first-served basis.

Councilor Dickinson commented on issues that will require more time to solve. Discussion ensued of the Ft. Wetherill location.

Mark Liberati noted parking concerns at the Ft. Wetherill location, and their proposed lease extension (later in the agenda) did not address this issue.

Councilor Mihaly noted parking shouldn't be an issue. Chief Mello noted parking concerns for the Buccaneer Way location.

Dennis Webster of Mount Hope Avenue commented on the sensitivity of Potters Cove and a more detailed plan is needed before the Taylor Point Group can offer an opinion.

Carol Nelson-Lee of Buoy Street (FJROW) asked if this is similar to moorings wait lists, and Chief Mello stated it is not the same, there is no electronic system.

Samira Hakki of Gondola Avenue commented there are 116 names on the four kayak wait lists, and removing duplicates leaves 95 wait-listers.

Mike Egan of Champlin Way asked if the wait lists were site specific. He was informed a person can be on multiple lists but issued permits are site specific. Mike suggested installing racks to accommodate 40 additional kayaks on the west side at Ft Getty across from Sheffield Cove as there is sufficient parking.

Town Administrator Nota explained Parks and Recreation oversees many of the properties where kayak racks are located, Harbor has offered to manage the kayak racks, and Public Works maintains them. He recommends continuing for a month as the issues need proper vetting. Vice President White would like to see a priority list as not all locations can be constructed at the same time.

Carol Nelson-Lee stated we need to consider those residents who live upland.

Mike Egan stated he put his name on a wait list and has not been contacted to date.

**A motion was made by Councilor Meagher with second by Councilor Mihaly to do precisely what the Town Administrator said in terms of vetting the issue and developing a list of priorities and develop a budget so that we can hire a carpenter to build the kayak racks. President Trocki, Aye; Vice President White, Aye; Councilor Dickinson, Aye; Councilor Meagher, Aye; Councilor Mihaly, Aye.**

- D) Upcoming Meetings and Sessions – dates and times
  - 1) Financial Town Meeting - Monday, June 4, 2018, 7:00 pm
  - 2) Town Council Meeting - Monday, June 18, 2018, 6:30 pm
  - 3) Tentative Meeting dates:
    - a) Town Council Meeting - Monday, July 16, 2018, 6:30 pm
    - b) Town Council Meeting - Monday, August 20, 2018, 6:30 pm

President Trocki highlighted the FTM on June 4<sup>th</sup> at 7:00 p.m. and is in favor of continuing the trend of one meeting in July and August.

## IX. NEW BUSINESS

**A motion was made by Councilor Meagher with second by Vice President White to move up F) under New Business the Lease, followed by C) the Osprey Nest at Mackerel Cove. President Trocki, Aye; Vice President White, Aye; Councilor Dickinson, Aye; Councilor Meagher, Aye; Councilor Mihaly, Aye.**

- F) Approval of Fort Wetherill Boat Owners Association lease extension and authorization for signing by the Town Administrator; review, discussion and/or potential action and/or vote

President Trocki stated this issue was reviewed by the Town Administrator and Town Solicitor. Discussion ensued of the terms of the lease extension (expiring in 2020) with terms as amended and agreed to by the Fort Wetherill Boat Owners Association, with a 10-year lease extension and a five-year renewal extension.

**A motion was made by Councilor Mihaly with second by Councilor Meagher to approve the lease extension at Fort Wetherill and authorize the Town Administrator to sign it. President Trocki, Aye; Vice President White, Aye; Councilor Dickinson, Aye; Councilor Meagher, Aye; Councilor Mihaly, Aye.**

- C) Osprey Nest at Mackerel Cove Beach; review, discussion and/or potential action and/or vote

Councilor Dickinson noted the osprey nest and expressed his disappointment this did not have public input and Town Council approval. Town Administrator Nota explained the scenario of events regarding the osprey nest. The ospreys chose to build a nest across from Mackerel Cove, and the Town wanted to move the nest out of concern for power loss and harm to the birds. Before action could be taken the eggs hatched, and the birds could not be relocated. Public Works Director Gray consulted National Grid and environmentalists.

Chris Powell, former Conservation Commission member, explained the situation, noted a CRMC permit was secured, and why the location of the pole can't be moved in order to protect the nesting birds. Lengthy discussion ensued. This will be reviewed and updated at the July Town Council meeting.

- A) Award of Bid: Phase 1 Archaeological Identification for the Lawn Avenue Recreation Complex to Public Archaeological Lab for an amount not to exceed \$9,065, as recommended by Town Planner Lisa W. Bryer; review, discussion and/or potential action and/or vote

Town Planner Bryer explained the process and the need for Native American consultation on this project.

**A motion was made by Councilor Meagher with second by Councilor Dickinson to move the award. President Trocki, Aye; Vice President White, Aye; Councilor Dickinson, Aye; Councilor Meagher, Aye; Councilor Mihaly, Aye.**

- B) Award of Bid: Land Evidence Recording and Cashiering System for the Town Clerk's Office to Kofile Technologies, Inc. as follows:  
Per Instrument Cost: \$5.95  
Online Copies Reimbursement: \$1.50 per copy with \$50.00 Annual Subscription, with Revenue Split 50/50 between the Town and Kofile for both Copies and Subscription; \$2.50 per Copy without Annual Subscription, with Revenue split 50/50 between the Town and Kofile, as recommended by Town Clerk Cheryl A. Fernstrom; review, discussion and/or potential action and/or vote

**A motion was made by Councilor Meagher with second by Vice President White to move this award as outlined. President Trocki, Aye; Vice President White, Aye; Councilor Dickinson, Aye; Councilor Meagher, Aye; Councilor Mihaly, Aye.**



- C) National Grid Street Lighting Program and consolidation of services with other neighboring communities; review, discussion and/or potential action and/or vote

Town Administrator Nota explained the consolidated RFP process for future installation of new LED streetlights. By proceeding with an RFP, the Town would secure the best vendor for the project. Discussion ensued of the Town's needs and dependability and reliability of the potential vendors, including Prism. Mr. Nota will be meeting with National Grid on the program Wednesday and will report back to Council. This agenda item is continued.

- D) Playground Update and Dedication request for Jamestown Community Playground; review, discussion and/or potential action and/or vote

Parks and Recreation Director Wade gave an update on Playground construction that commenced on April 2<sup>nd</sup>, highlighting the collaborative effort between Parks and Recreation and Public Works staff, with special recognition to Steve Bonner and Ramone Ibarlucea. The major equipment has been installed, with finishing and regrading of pathways to begin soon, with an opening expected by July 1<sup>st</sup>.

Dedication. The Playground Renovation Committee felt the name should remain the Jamestown Community Playground. Without the \$75,000 plus from the Ryan J. Bourque Community Playground Fund, the Playground could not be replaced so soon. It is therefore the recommendation of the Committee, with the Town Council's approval, the official name of the playground be amended from the "Jamestown Community Playground" to the "Jamestown Community Playground in Honor of Officer Ryan J. Bourque.

**A motion was made by Councilor Meagher with second by Vice President White to name it as described "Jamestown Community Playground in Honor of Officer Ryan J. Bourque". President Trocki, Aye; Vice President White, Aye; Councilor Dickinson, Aye; Councilor Meagher, Aye; Councilor Mihaly, Aye.**

Memory bricks are still available at a cost of \$125 each, 3 or more \$100 each, an 8" x 8" granite stone \$500 each, and a 12" x 12" granite stone \$1,000 each. Chief Mello noted this rededication is very fitting as we approach the 2<sup>nd</sup> anniversary of the loss of Officer Bourque.

**X. ORDINANCES, APPOINTMENTS, VACANCIES AND EXPIRING TERMS**  
None.

## **XI. CONSENT AGENDA**

**A motion was made by Councilor Mihaly with second by Councilor Meagher to approve and accept the Consent Agenda. President Trocki, Aye; Vice President White, Aye; Councilor Dickinson, Aye; Councilor Meagher, Aye; Councilor Mihaly, Aye.**

The Consent Agenda approved consists of the following:

- A) Adoption of Town Council Minutes
  - 1) May 7, 2018 (regular meeting)
  - 2) May 7, 2018 (executive session)
- B) Minutes of Town Boards/Commissions/Committees
  - 1) Jamestown Harbor Commission (10-11-2017)
  - 2) Jamestown Harbor Commission (11-07-2017)
  - 3) Jamestown Harbor Commission (12-13-2017)
  - 4) Jamestown Harbor Commission (01-10-2018)
  - 5) Jamestown Harbor Commission (02-14-2018)
  - 6) Jamestown Harbor Commission (03-14-2018)
  - 7) Jamestown Harbor Commission (04-11-2018)
  - 8) Jamestown Philomenian Library Board of Trustees (04-10-2018)
- C) Abatements/Addenda of Taxes
 

Total Abatements: \$5,682.89                      Total Addenda: \$5,682.89

  - 1) Real Estate Abatements to 2017 Tax Roll
 

<u>Account/Abatement Amount</u>	
a) 02-1361-75	\$5,682.89
  - 2) Addenda to 2017 Tax Roll
 

<u>Account/Addenda Amount</u>	
b) 02-1035-80	\$5,682.89
- D) CRMC Notices
  - 1) May 2018 amended Calendar
  - 2) Notice for rescheduled Public Hearing for Shoreline Change Special Area Management Plan (Beach SAMP) to June 12, 2018 at 6:00 pm, Conference A, Department of Administration, One Capitol Hill, Providence
- E) One Day/Event Entertainment License Application
  - 1) Applicant: Central Baptist Church
    - Event: Annual June Festival
    - Date: June 16, 2018
    - Location: West Street Parking Lot
  - 2) Applicant: Jamestown Rocket Hogs
    - Event: Annual Independence Day Fireworks
    - Date: July 1, 2018
    - Location: East Ferry/Veterans Square
- F) Finance Director's Report

**XII. COMMUNICATIONS, PETITIONS, AND PROCLAMATIONS AND RESOLUTIONS FROM OTHER RHODE ISLAND CITIES AND TOWNS**

President Trocki noted the invitation to the Lawn School Graduation on June 22<sup>nd</sup>.

**A motion was made by Councilor Meagher with second by Councilor Dickinson to receive the Communications, Proclamations and Resolutions from other RI cities and**

**towns. President Trocki, Aye; Vice President White, Aye; Councilor Dickinson, Aye; Councilor Meagher, Aye; Councilor Mihaly, Aye.**

The Communications, Resolutions and Proclamations from other RI cities and towns received consists of the following:

- A) Communications
  - 1) Invitation to the Lawn School Commencement Ceremony on Friday, June 22, 2018, 6:30 – 7:30 pm, Lawn School Gymnasium, 55 Lawn Avenue
- C) Proclamations and Resolutions from other Rhode Island Cities and Towns
  - 1) Resolution of the Barrington Town Council Opposing School Construction Referendum in Article 9 of the Proposed RI State Budget for FY 2019
  - 2) Resolution of the Barrington Town Council Supporting School Construction Referendum in Article 5 of the Proposed RI State Budget for FY 2019
  - 3) Resolution of the Barrington Town Council Supporting Senate Bill 2464 Raising the Age for Purchase of Tobacco Products to 21
  - 4) Resolution of the Barrington Town Council Supporting Senate Bill 2331 Amending Section 39-2-15 of the RI General Laws Chapter 39-2 “Duties of Utilities Carriers”
  - 5) Resolution of the Barrington Town Council Urging Attorney General Peter Kilmartin to distribute Google Funds to Barrington Schools
  - 6) Resolution of the Foster Town Council in Opposition to the Governor’s FY 2019 Budget Request, Article 1 Sections 15-16 and Article 10 Sections 5-9
  - 7) Resolution of the Charlestown Town Council in Opposition to the Governor’s FY 2019 Budget Request, Article 1 Sections 15-16 and Article 10 Sections 5-9
  - 8) Resolution of the Charlestown Town Council in Support of the Recommendations submitted by the Town of Glocester to the Special Legislative Commission to study the Low and Moderate Income Housing Act
- B) Petitions
  - 1) Pole Petition: National Grid and Verizon to locate and maintain new Joint Pole at Grey Gull Road; review, discussion and/or potential action and/or vote
    - a) Recommendation for approval by Public Works Director Michael C. Gray

**A motion was made by Councilor Meagher with second by Vice President White to approve Mike Gray’s recommendation for the moving of the pole. President Trocki,**



**Aye; Vice President White, Aye; Councilor Dickinson, Aye; Councilor Meagher, Aye; Councilor Mihaly, Aye.**

### **XIII. AGENDA ITEMS FOR THE NEXT MEETING AND FUTURE MEETINGS**

- A) Planning Department/Planning Commission/Affordable Housing Committee Reports (June)
- B) Cell Tower development in the north end (June)
- C) Cell phone use at Town Council meetings by Council, Staff, Public (June)
- D) Veterans' Exemptions

Town Administrator Nota referenced the Gould Island Restoration Advisory Board, made up of 30 community members. The Federal government plans to construct a new facility for military research on Gould Island. It is important the Town weigh-in their preference on remediation. This will be on the June agenda. The request for a public art installation proposed by sculptor Peter Diepenbrock, the "whale's tail", will be on the next agenda. Town Administrator Nota will contact the Ethics Commission regarding the advisory opinion sought by Council members on the Veterans Exemption issue.

### **XIV. EXECUTIVE SESSION**

None.

### **XV. ADJOURNMENT**

**A motion was made by Councilor Meagher with second by Councilor Mihaly to adjourn. President Trocki, Aye; Vice President White, Aye; Councilor Dickinson, Aye; Councilor Meagher, Aye; Councilor Mihaly, Aye.**

The Jamestown Town Council adjourned the regular meeting at 11:01 p.m.

Attest:

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Cheryl A. Fernstrom, CMC, Town Clerk

Copies to: Town Council  
Town Administrator  
Finance Director  
Town Solicitor

**FINANCIAL TOWN MEETING**  
**June 4, 2018**

**Call to Order**

Moderator John Murphy calls the Annual Financial Town Meeting to order at 7:30 p.m. in the Lawn Avenue School Gymnasium, 55 Lawn Avenue, Jamestown, and led the Pledge of Allegiance. A moment of silence was observed for Jamestown residents who passed away since our last Financial Town Meeting.

Town Council members present:

Kristine S. Trocki, President  
Michael G. White, Vice President  
Blake A. Dickinson  
Mary E. Meagher  
Eugene B. Mihaly

Also in attendance:

John A. Murphy, Town Moderator  
Andrew E. Nota, Town Administrator  
Christina D. Collins, Finance Director  
Howard Tighe, Deputy Fire Chief  
Donna J. Fogarty, Library Director  
Edward A. Mello, Police Chief  
Angela Deneault, Police Lieutenant  
Fred F. Pease, Town Sergeant  
Steven J. Tiexiera, Deputy Fire Chief  
Andrew J. Wade, Parks and Recreation Director  
Wyatt A. Brochu, Town Solicitor  
Cheryl A. Fernstrom, Town Clerk

School Committee members present:

Bruce J. Whitehouse, Chair  
Sarah Baines, Vice Chair  
Sally Schott  
Agnes Filkins

Also in attendance:

Kenneth Duva, Superintendent  
Jane Littlefield, Director of Finance  
Peter Anderson, Director of Buildings and Grounds  
Carole Peterson, Melrose School Principal  
Nate Edmunds, Lawn School Principal  
Erika Dickson, Director of Student Services

**Budget Process, Meeting Procedures and Voting Overview**

Town Moderator Murphy thanked the staff of the Lawn Avenue School and members of the Jamestown Fire Department for setting up a comfortable and safe place for so many voters in attendance. Moderator Murphy alerted those in attendance to the location of all the exits and which exit to use in case of an emergency. Our objective is to have a fair and open meeting, and the rules we follow are designed to achieve that. This FTM operates under State law and Town Charter.

Moderator Murphy stated the Town Council President and School Committee Chair will describe their budgets and what you will be asked to vote on. Voters seated in the main body of this room should have a green wristband, which they may be asked to show when they vote. Voters who wish to speak should use the microphone in the center of the room. People seated behind the yellow chain in the bleachers are non-voters and have purple wristbands.

### **Voting on Motions**

Moderator Murphy commented on efficiency at the FTM. Moderator Murphy explained voting on motions as follows: the first method is to have a voice vote; if that is not decisive, I will ask you to vote by standing; it is possible we may have a paper ballot on an issue if 20% of those eligible to vote are in favor of that, which takes some time to accomplish. The Board of Canvassers assists with counting votes. You are not permitted to make a motion to add \$10,000 or more to the budget unless a warrant has been filed in writing to the Town Clerk. We have no such filings, so there will be no such motions of that type. When a motion is made, it must be seconded, and then we will proceed with discussion on that motion.

### **Town Council President Kristine Trocki**

Moderator Murphy introduced President Trocki, who thanked Moderator Murphy and addressed the assembled voters. President Trocki noted she will be leaving after her address as her husband has a medical emergency.

Good evening everyone. I'm Kristine Trocki, your President of the Jamestown Town Council for the past 6 years. This is very likely my last time before you at an FTM. It has been my honor to serve you and this amazing community for all of these years. On behalf of the Town Council and B. J. Whitehouse, Chair of the School Committee, I would like to thank you all for joining us this evening.

Simply put, tonight's Financial Town Meeting is a process that gives us an opportunity to present to you an outline of our community priorities and costs. An outline that the Town Council, School Committee, and more importantly, we the community, believe will support our many quality of services and infrastructure in order to make improvements throughout the Island for all of our residents.

Hopefully, by the end of our presentations, and after an opportunity for your questions and comments, together we as a community will vote Yes and Yes, thereby approving both our Town and School budgets. I do want to make it abundantly clear that despite the Financial Town Meeting June 4, 2018



circulation of misinformation, both budgets have already been unanimously approved by all 5 of your elected Town Councilors. Both the Town and School Budgets have been exhaustively vetted line item by line item by us, by your Town Administrator, by the School Committee, as well as by all Town and School Departments during more than a dozen meetings throughout the course of this past winter and spring. Now it is your turn.

By way of background, although the Fiscal Year 2018-2019 Budget is a year-round process, the formal structure began back in November. It is at this time that our Town Administrator, Andy Nota, lays out the process and timeline. In addition, individual Town Departments and Staff develop recommendations, and these recommendations are used in the development of the Administrator's Proposed Budget. This budget offers insight, scale, scope and costs to local priorities, while balancing the Town's most immediate needs and noting the financial impact to Town residents.

In order to provide as much community input as possible, the Town Council itself held a total of ten (10) budget related public discussions to allow for sufficient time to discuss and review the Town Administrator's and School Department's budget recommendations. As the weeks progressed, and more information was provided by the Town Departments and the public, the budget was continuously updated and refined by the Town Council, School Committee and the Town Administrator.

A challenge this year, more so than in the past, was an ongoing need to continue to engage the public not only to elicit your input but to also address the misinformation out there in various forms - whether it be print, social media, or local conversations. Town and School officials spent a great deal of time, as they should, to educate, and sometimes re-educate folks, as to how all of this information was impacting the budget and local projects. Thus, it is our hope that you can now feel comfortable relying on the Town's professional staff, consultants and guidance for this year's budget and for future Town Councils to move these initiatives forward.

The great news is that Jamestown continues to offer its residents one of the lowest residential, commercial and motor vehicle tax rates in Rhode Island, while maintaining high quality municipal services and an amazing community-based quality of life. In FY 2018, Jamestown was able to again offer the third lowest residential tax rate, third lowest commercial rate and fourth lowest motor vehicle rate in Rhode Island.

In spite of what you may have heard around town in comparing us with our neighboring communities regarding overall financial health and fiscal management practices, we are different in many respects from our neighbors. I'm very glad we are and I hope you are too. In a brief comparison with Newport, Middletown, East Greenwich, North Kingstown and Narragansett, we maintain considerably lower residential, commercial and motor vehicle tax rates. The only two communities in Rhode Island able to achieve a lower residential tax rate than Jamestown are Little Compton and Block Island. In 2017, thirty (30) other Rhode Island communities had a tax rate above \$15.00 with most in the \$20-

\$25 range per thousand. This statistic does not outline the other pension and OPEB liability, debt capacity limits and community challenges these cities/towns are also facing. Many of these concerns can influence a communities' bond rating, population trends, employment recruitment practices and whether or not they can maintain professional continuity and service levels in their local community. Jamestown does not have these problems.

The facts are that: since FY 2013, the Town has realized a tax rate reduction totaling \$.50 over the prior six-year period from \$9.35 in FY2013 to the proposed rate of \$8.85 for FY2019. The budget proposal is for a \$.19 rate increase for next year, while a \$.20 tax rate reduction occurred in FY2017 - with no increase over the prior two years. This, also following a \$.60 rate reduction in FY2014. This year's proposed 2.98% increase in the net levy keeps us in a stable financial situation and allows important priorities to be addressed in the community and the School Department, while still allowing us to maintain one of the lowest overall tax rates in Rhode Island.

The Capital Program over the past five years has been targeted at improving the community's infrastructure through one-time investments in the Town's roads, sidewalks, drainage systems, buildings, schools, parks and various shoreline improvements. We are continuing to address a portion of this work through the efforts of in-house personnel, thus greatly reducing project cost and expanding the scope of work for many of our town projects. A few of these projects include the Mackerel Cove restroom/storage facility, various park improvement projects including the Playground and Lawn Avenue Playfields, Taylor Point, improvements at Fort Getty, and the North Road improvements. These are all important projects for our community and when combined with the quality and scope of municipal services that we also enjoy, these are all achievements that our community can take great pride in.

The Town's recognized financial stability, leadership in the areas of preservation and environmental stewardship, sustainability, elementary and secondary education, agricultural pursuits, the arts, marine services, and preserving what is unique about our community are all accomplishments that we have grown accustomed to as part of our local culture. The Town's Aa1 Bond rating remains a significant achievement, in that we continue to be one of only five communities in Rhode Island with a rating this high and by far the smallest community (with a heavily seasonal commercial) district to do so. With various infrastructure improvements, and the 3 bonds of the School, Golf Course and Library scheduled to come before the community for consideration on the November ballot, this rating and fiscal strength is poised to save the Town hundreds of thousands of dollars during the payback term of any long-term borrowing that is required.

On a side note, with respect to the three (3) Bonds that will be on your November Ballot (the School, Golf Course and Library), you can look forward to upcoming educational sessions and information this Fall about all three of these important projects that are not only necessary, but vital to maintaining our infrastructure and community standards. I, and at least three of my fellow Councilors, fully support each project independently and

Financial Town Meeting June 4, 2018 Page 4 of 14

together and strongly encourage you to learn more about them so that you too can vote yes to all three in November. However, these decisions are not budgetary matters before us this evening and will be addressed in the next fiscal year or years.

In addition, the Town and School Department successfully launched a joint initiative to enter into an Irrevocable Trust program to manage the existing and future Other Post Employment Benefit Liability or better known as (OPEB). As of the end of 2017, the Town and School has already invested with earnings, a total of \$1.28 million dollars to address retiree benefit costs, a program managed by the Rhode Interlocal Risk Management Trust, the Town's insurer. This investment has provided an affordable and comprehensive way for the Town to manage this liability and its Trust investments in the years to come.

Priorities in the Operating Program for this year worthy of special comment include overall service stability in recommending a 1.18% increase of \$97,060.00 in municipal operations. In this proposal, you will see minimal cost increases in Public Safety services, Public Works, Parks and Recreation, Public Health services, Library services and Debt Service - yet you will continue to experience the existing service levels that we all expect. The increase in the School Budget Program is \$476,140.00 or a 4.32% increase, which B. J. will address shortly. I, too, want to mention and applaud the recent accomplishments of our school system. Some major highlights include:

1. Both Melrose and Lawn Schools have received Top Ranking Commended Status by the Rhode Island Department of Education;
2. The recent Teacher of the Year award for all of Rhode Island was given to our 6<sup>th</sup> grade science teacher at Lawn, Charlene Tuttle;
3. The Susan B. Wilson Civic Education Merit Award was given to our 5<sup>th</sup> grade teacher, Christine Bernardo; and
4. Melrose School has been nominated as a United States Department of Education Blue Ribbon School.

These amazing accomplishments really say it all and are frankly in my opinion, priceless. In spite of these awards and the many other successes, when you look at the school department over time, they have managed themselves using a very frugal and efficient approach in delivering one of our most important services. I will let B. J. further address the figures and accomplishments with respect to the schools.

Just so you are aware, the Town's contribution to the Schools fluctuates based on many factors, including volatility in revenues and expenditures, the issuance of debt, capital investments, as well as program and contractual requirements. We stand with our School Officials in acknowledging the great work being conducted in our schools and in addressing the needs of a consistent enrollment and their collaborative approach in working hand in hand with Town Officials on joint initiatives. It is with great confidence that I can state that our community's educational system is sound, well managed, and

provides leadership both inside and outside of Jamestown. Jamestown is a prime example of what a successful public education program should be.

With respect to personnel within the General Fund, we are anticipating very little change in the full-time and part-time categories. There are no full-time positions recommended to be added or deleted from the Town's workforce in FY2019. We are very excited to have included investment in two important areas – the Town's Senior Program and an investment in rooftop solar panels on several Town buildings to help curb our electricity costs in the future. The Senior Program investment includes an expansion of the Senior Coordinator position in providing necessary program and social service support, along with additional program, transportation and facility improvement funding.

The Town and School Combined Capital Program in FY2019 recommends a decrease of \$93,650.00 following a decrease of \$101,070.00 from last year. In spite of this reduction, this year's Capital Program again targets numerous areas of need within the community, including:

1. A continued commitment to the Pavement Management Program to improve our road network and sidewalks; including the fourth and final phase of North Road improvements, beginning with an improved drainage system, paving of Phase II and the installation of a Shared Pedestrian/Bicycle Path from West Passage to the North Reservoir;
2. Continuation of Fort Getty improvements that is self-funded by park operations to complete much of the ongoing work, with the replacement of the Gatehouse structure and the rehabilitation of the lower restroom building, along with other needed improvements;
3. Continued support for Affordable Funding initiatives;
4. The final phase of funding for the installation of Vault Shelving in the Town Clerks Office;
5. Information Technology projects including Fiber Network Expansion and further work on the viability of a North End Cell Tower Installation;
6. Communication Replacements and Radio Call Box Equipment System and Equipment Upgrades for Fire and EMS Services; and
7. Parks and Recreation projects including, needed interior work at the Senior Center, enhancements to our Public ROW's and the replacement of aging Parks Equipment.

These community priorities as proposed, as well as others listed within the Town and School Operating and Capital Programs, address our community's needs in a fair, thoughtful and fiscally responsible fashion and deserve your support.

*With these efforts, the recommended Annual Town budget for Fiscal Year 2018-2019 \$10,735,066.00.*



*The recommended Jamestown School Department budget is \$13,567,492.00.*

*The total recommended Town and School Department budget for fiscal year 2018-2019 totals, \$24,302,558.00.*

On behalf of the Town Council, I respectfully request your support for the Fiscal Year 2018-2019 Budget as it is presented.

Thank you. (Applause)

Moderator Murphy thanked President Trocki for sharing that information.

7:54 pm

**School Committee Chair Bruce J. Whitehouse**

Moderator Murphy introduced Chairman Whitehouse, who thanked Moderator Murphy and addressed the assembled voters:

Thank you for your ongoing support.

The proposed school budget is \$12,678,360 which represents an increase of 4.43% over last year's budget. The town contribution is \$11,665,624 or an increase of 4.14%

The School Committee keeps a sharp eye on the bottom line. But, we also recognize that excellence comes with a cost.

Tax rate changes over the years – average of 1.24% school budget from FY08 to FY19– this year we are asking for 4.43% increase or 4.19% town appropriation.

- Budget drivers:
  - net increase of high school students
  - SPED costs
  - Contracts with all personnel
  - Unknowns – student needs, staffing needs, energy costs, tuitions
  - Transportation cost

A few factoids:

- Student population has been steady for the past five years
- We have very good relationships with the high schools in NK and Narragansett
- We service 673 students, grades pre-K through 12

So, what do you get in return for your tax dollars?

In the past few years Jamestown Schools have achieved:

- Commended Status (the Highest Ranking) from the Rhode Island Department of Education for the last three years (Melrose) and the last two years (Lawn)
- Melrose School Nominated for a United States Department of Education Blue Ribbon School
- Recognized by Rhode Island Governor Gina Raimondo and Commissioner Ken Wagner as a leader in STEAM (Science, Technology, Engineering, Arts and Mathematics) Education
- Award-winning robotics teams coached by community members and parent volunteers
- Top standardized test scores in Rhode Island
- Creative and innovative Makerspace labs in each school are visited by teachers from around New England
- Vibrant music and athletic programs
- Exciting community support through Island Treasures
- Extraordinary support through parent/community groups such the PTO, Jamestown Educational Foundation, SELAC and the School Improvement Teams
- Christine Bernardo
- And if that isn't enough, Charlene Tuttle, Sixth Grade Science teacher is the RHODE ISLAND TEACHER OF THE YEAR FOR 2019!! CONGRATULATIONS, CHARLENE!! WE ARE SO PROUD!!!!

And if you are interested in participating in upcoming events please subscribe to the school's electronic newsletter, The Howl. Here are a few of the latest entries:

- The eighth grade has just returned from their Washington DC trip
- The 5<sup>th</sup> grade recess committee will present to the SC on Thursday.
- National Junior honor Society induction is Wednesday at 5PM
- NKHS graduation is Monday, June 11
- 5/6 grade chorus and band concert is 6/12
- 7/8 grade band/chorus concert is 6/13
- June 14 in Narragansett High School graduation
- Friday, 6/22 is the 8<sup>th</sup> grade graduation
- Check out the Midnight Moon, a GPS sailboat created by the students that was launched off of George's Banks and is, presently, 462 miles off of the Azores
- And, lastly, the Green Thumb Club is holding a plant sale in the Melrose greenhouse, June 7 and 8 from 2:30-4PM.

I'll never try to tell you what a buck is worth, but this is the cost of excellence.

On behalf of the School Committee and the Children, thank you. (Applause)

### **Voting on the Budget**

Moderator Murphy stated we will continue with this exercise in civics and get to the business of the meeting, which is to act upon the request made by the Town Council and

School Committee to adopt the budget. Moderator Murphy entertained a motion to adopt the town general budget.

**A motion was made by Town Council Member Mary Meagher with second by Town Council Member Eugene Mihaly to approve the general Town Budget for the fiscal year 2018-2019 in the amount of \$10,735,066.**

Moderator Murphy asked for any discussion, directing voters to treat others as you would like to be treated, and to use the microphone, stating your name and street address.

Valerie Southern of Clinton Avenue stated she is here on behalf of herself and her family and has discussed the budget with her family. This is a good budget but there are concerns she would like to raise tonight. What she finds disturbing due to its impact on all our budgets are the increases in salaries for public service employees; please do not take it personally. The Town Administrator salary includes a \$3,000 increase and an additional \$3,000 for longevity. Legal Professional Services in the Legal category increased by \$30,000. The salary for the Town Planner increases in one year by \$4,000. The Salary Study Adjustment increased from \$0 to \$12,900. The Other Post-Employment Benefits increased by \$25,000. The salary for the Finance Director increased by \$3,000. The salary for the Assessor increased \$5,000 for one year. Professional Services for the Audit of Accounts increased by \$5,000. The salary for the Police Chief increased by \$8,000 in one year. The Longevity for Police Officers increased by \$51,000 for one year. The Salaries for Dispatch and Others increased by \$220,000 in one year. Police Retirement increased by \$30,000. Uniforms for Police increased by \$6,000 in one year. Police Incentive increased by \$3,000. Fire Protection increased by \$12,000. Cleaning contract for fire protection increased by \$7,000. Fees, Supplies and Dues increased by \$5,000.

Moderator Murphy notified Ms. Southern the time limit per citizen is three minutes.

Ms. Southern noted she will speak faster. The salary for the Building Inspector increased \$3,000. The Engineering Salary for Environmental Services increased by \$6,000. The Salaries for Highway increased \$40,000 plus. The Salary for the Operator Waste Removal increased \$11,000. The Salary for Public Buildings increased \$13,000. The part-time Salaries for the Senior Center increased \$26,000, but I think I can understand that. The Miscellaneous, Incidentals and Emergencies looks like \$27,000, but I won't go on as that was three minutes. I see the Town Council as a steward. Who among us has \$2,000, \$4,000, \$5,000 salary increases in one year? Why can't you incrementally increase them; I understand the need for increases for inflation, etc. I see the Town Council as a steward in this and if we pass the budget we are setting a precedent, which means we don't go back and change the increase in these numbers over time. Unless I hear an explanation of why all these increases are included, I have to vote no on this budget.

Town Council Member Meagher responded, noting some of the amounts quoted were incorrect, and I will ask the Town Administrator to respond as well. Legal Services went up by \$20,000, and this is the first increase in 11 years. Salary adjustments are made when

we are negotiating salaries and the salaries studies line item is put in for this purpose. Our staff is terrific and in times of trouble (2007, 2008, 2010) they didn't take raises. Pay raises right now are about 2.5%. In some cases longevity is included in the salaries where it did not appear in last year's budget, so some of the numbers quoted are not correct. Department heads and staff brought in over the last two years \$2 million in grant funding - the Recreation Department alone brought in \$590,000. In terms of salary pay raises, they deserve the 2.5% now, in light of the fact they did not take raises when times were bad.

Moderator Murphy asked if there is anyone else who would like to speak to the general town budget.

**A motion was made by Linda Jamison of Ocean Avenue with a second by a voter in attendance to vote on the Town general budget by paper ballot.**

Moderator Murphy explained to have a paper ballot we must have 20% of eligible voters present vote in favor of a paper ballot. He asked for a standing count of those in favor of a paper ballot, raising their hand with the green wristband, and asked the Canvassers to count people standing.

#### **Count of Voters Present**

The Board of Canvassers inform the Moderator there are 285 voters in attendance at 8:11 p.m.

The Canvassers count the voters standing (wearing green wristbands). The count of voters in favor of a paper ballot is given to the Moderator at 8:15 p.m.

Moderator Murphy announced the motion for a paper ballot fails. **Motion fails by a majority vote in the negative.** (Applause)

Linda Jamison of Ocean Avenue asked what the fail number was. Moderator Murphy stated 44 votes in favor of it (285 voters present).

Valerie Southern of Clinton Avenue stated (to Councilor Meagher) that what she quoted was based on the numbers provided in the flyer we received (in the *Jamestown Press*). It would probably be best to discuss this after the meeting. She doesn't like what she said being characterized as inaccurate. She noted there is a little sensitivity here by people who work in public service. The statement we have great staff she is sure is true, and she doesn't dispute that. Her issue is we have to continue to be vicious and look at our budget, whether we are the lowest or the highest in the state every year, and one of the reasons for this meeting is to discuss and make sure our budget is as appropriate as possible for the taxpayers who have to pay for that budget every year. Thank you. (Applause)

Moderator Murphy stated unless there is more discussion, we will now vote by a voice vote. All those in favor of the budget vote yes in a clear voice, don't yell. **"Yes"**. All those



opposed will say no. **“No”**. Moderator Murphy stated the **“Yesses”** have it. **Motion passes by a majority vote in the affirmative.** (Applause)

Moderator Murphy stated at this time he entertains a motion to support the school department budget.

**A motion was made by Town Council Member Mary Meagher with second by Town Council Vice President Michael White to support the recommended school department budget in the amount of \$13,567,492.00.**

Moderator Murphy asks if there is any discussion.

Valerie Southern of Clinton Avenue stated her only question on the budget is why we don't have a line item or some other indication that we are protecting our children and our schools against the latest trend of violence, people walking into public schools and just causing so much pain. Is there something in the budget I am missing, as I don't see an indication in 2018. (Applause)

School Committee Chair B. J. Whitehouse stated following the tragedy at Sandy Hook the School Committee took this job very seriously. When you enter one of our schools, you must be buzzed in by somebody in the office, and there is a holding section before you can go any further. Then you must have a pass that has been entered into the computer with a photo ID sticker before you can come into the building. Some of the upgrades made at that time, which we subsequently continue to improve, include new doors, and bullet resistant, not bullet proof, glass. If you are buzzed into the Melrose School, you go into the vestibule and if there is suspicious behavior, you can be locked into the vestibule as you walk in. If you are an intruder you can also be locked into the elevator in that area. There are certain security designs that we are not at liberty to discuss. We are in constant contact with the Police Department, they have held active shooter drills in our schools, and there is nobody who takes it more seriously than I do, making sure your children are safe, making sure your grandchildren are safe. We do everything we can to protect children, and it started well before that and even now. We hope our schools are inviting, we hope you want to visit our schools, but there are procedures and you have to walk through it, just as I had to do today, to ensure that our most precious commodity on the planet, our children, are safe. Thank you. (Applause)

Moderator Murphy asked if there is further discussion on the motion to support the school department budget.

Linda Jamison of Ocean Avenue commented on the school department budget and the accolades she has heard regarding our schools and how great our town is. She realized she had no idea what was involved in the budget process. She thanked Town Administrator Nota, Finance Director Collins, and Superintendent Duva for the information they graciously gave her in answer to her questions. She appreciates all the hard work that goes into the budget. She asks if the school budget does not pass tonight, what happens.

Moderator Murphy stated if a person wanted to present an alternate budget they could have submitted to the Town Clerk prior to this meeting a warrant with the budget they would like to suggest. That did not happen. People can also participate in the budget hearings. If this budget fails tonight, the town government, including the Town Council and the School Committee, would have to go back and consider their positions, as they would be operating under the old budget.

Ms. Jamison stated so they would be operating under last year's budget, and if there was a shortfall the town has the ultimate responsibility for the school, and the town would have to make up the difference in the budget. She was under the impression it reverts back to last year, but she learned at a Council meeting the town has the ultimate responsibility for the school department and would have to cover it. She brings this up as in emails and newsletters sent to the parents in support of the budget, to ensure the children get a quality education, what she heard is it would have to be made up and we can never take it away and the children will continue to receive a high quality education. If we vote down this budget, who is responsible for the difference between last year's budget?

Moderator Murphy stated if the money is not allocated in the budget it cannot be spent.

Ms. Jamison stated so the town is not responsible for the school?

Moderator Murphy stated they are responsible but they are governed by the former budget.

School Committee Chair Whitehouse stated if the school budget fails, at our last meeting 11 teachers were laid off. We hope to call them back. We would not do our job if we didn't have a budget that could pass. If this budget did not pass this evening, up to 11 teachers would be laid off.

Ms. Jamison stated so the \$476,000 additional that is requested is to ensure the 11 teachers are called back?

Mr. Whitehouse stated yes.

Ms. Jamison asked if we approve the budget for \$12.6 million, it was circulated that is the budget we start with next year, so that even though this is a big increase we can never go back?

Moderator Murphy stated that is not correct, each year is treated on its individual merits.

Mr. Whitehouse explained in FY2008 there was a 5.48% increase, the largest he can remember, the next year it was a .5% increase, the next year a 1.37% decrease, in FY2012 it was 1.86% increase, in FY2013 a .85% increase, in FY2014 a 2.39% decrease, in FY2015 a .47% increase, in FY2016 a .59% increase, in FY2017 a 1.7% increase, and last year a 2.37% increase. If we don't need the money we don't spend it. If we can cut in some place

we do. If this budget doesn't pass, we have to take that option, and that which he has been through before as a teacher, and we would not be doing our job if we came to you expecting you to pass this budget, we can expect that we would have last year's budget, and that is the 11 positions we are talking about. Mr. Whitehouse explained that the school department engages zero base budgeting, and every year each line item starts at zero. We do not just add a percentage increase. We look at what we need. This starts every year in this manner and it is the best way to do it as we have an accurate number he feels comfortable with putting before the voters that he is confident about.

Ms. Jamison thanked him for the information.

Moderator Murphy stated discussion has ended and we will now vote.

All those in favor please say yes. **"Yes"**. All those opposed please say no. **"No"**. The yesses have it. **Motion passes by a majority vote in the affirmative.** (Applause)

#### **Voting on the Resolutions**

Moderator Murphy stated the first three Resolutions are housekeeping Resolutions and we will take them together. He entertains a motion to approve them as described in the brochure.

#### **Resolution Number 1 – Sewer Line Frontage Tax Rate**

#### **Resolution Number 2 – Borrowing in Anticipation of Taxes**

#### **Resolution Number 3 – Disposition of Collected Back Taxes**

**A motion was made by Town Council Member Mary Meagher with second Town Council Vice President White to approve the Resolutions.** There was no discussion.

Moderator Murphy called for all those in favor to say yes. **"Yes."** All those opposed say no. **(no response).** **The motion passes unanimously.**

#### **Resolution Number 4 – Setting the Tax Rate**

Moderator Murphy announced we will now set the tax rate.

**A motion was made by Town Council Member Mary Meagher with second by Town Council Vice President Michael White to set the Tax Rate at not more than \$8.85 per \$1,000.00.**

Moderator Murphy called for all those in favor to say yes. **"Yes"**. All those opposed please say no. **"No"**. **Motion passes by a majority vote in the affirmative.**

#### **Adjournment**

Moderator Murphy entertains a motion to adjourn.

**A motion was made by Town Council Member Blake Dickinson with second by Vice President Michael White to adjourn.**

Moderator Murphy called for all those in favor to say yes. **“Yes”**. All those opposed say no. **“No”**. (no response). **Motion passes unanimously.**

Moderator Murphy thanks all those in attendance.

The Financial Town Meeting was adjourned at 8:31 p.m.

Attest:

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Cheryl A. Fernstrom, CMC, Town Clerk

Copies to:     Town Council  
                  Town Administrator  
                  Finance Director  
                  Town Solicitors  
                  Town Moderator



**TOWN COUNCIL INTERVIEW SESSION**  
**June 6, 2018**

**I. CALL TO ORDER**

The interview session for the Jamestown Town Council was called to order at 6:00 p.m. on Wednesday, June 6, 2018, in the Conference Room of the Jamestown Hall at 93 Narragansett Avenue.

**II. ROLL CALL**

Town Council members present:

Kristine S. Trocki, President  
Michael G. White, Vice President  
Blake A. Dickinson  
Mary E. Meagher  
Eugene B. Mihaly

**III. INTERVIEW SESSION**

The following candidate was interviewed:

<u>Name</u>	<u>Committee</u>
Cheryl Petrosinelli	School Committee
Keith Roberts	School Committee
Kristine LaPierre	School Committee
Gary Cournoyer	School Committee

**IV. ADJOURNMENT**

Town Council interviews were concluded at 6:20 p.m.

Attest:

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Cheryl A. Fernstrom, CMC, Town Clerk

Copies to:   Town Council  
                  Town Administrator  
                  Town Solicitor  
                  Finance Director

MEETING MINUTES  
JAMESTOWN PHILOMENIAN LIBRARY  
Board of Trustees Public Forum  
Meeting Room  
26 North Road  
Jamestown, RI 02835  
Monday, April 30, 2018

The mission of the Jamestown Philomenian Library is to anticipate the needs of our island community and provide for people of all ages, relevant and appropriate library materials, services and centers for meeting and learning. The library seeks to educate, inform, entertain and enlighten through traditional and new technologies.

- A. Welcome and thank you:** Board chair Sanborn welcomed and thanked participants for attending the Strategic Plan Public Forum. She introduced Pat Wagner, who facilitated the forum.
- B. Discussion and public input of the Jamestown Philomenian Library Strategic Plan:** Pat Wagner reviewed the Strategic Plan planning process and asked participants to provide Input to various questions/statements related to the Jamestown Philomenian Library. The responses were then reviewed and discussed.
- C. Adjournment:** Participants were thanked again and were encouraged to contact either the board chair or library director if they had any further input to provide. The session was adjourned at 7:55PM.

Respectfully submitted,

Mary Lou Sanborn

MEETING MINUTES  
JAMESTOWN PHILOMENIAN LIBRARY  
Board of Trustees Public Forum  
Meeting Room  
26 North Road  
Jamestown, RI 02835  
Tuesday, May 1, 2018

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- C. Adjournment:** Participants were thanked again and were encouraged to contact either the board chair or library director if they had any further input to provide. The session was adjourned at 11:55PM.

Respectfully submitted,

Mary Lou Sanborn

MEETING MINUTES  
JAMESTOWN PHILOMENIAN LIBRARY  
Board of Trustees Work Session  
Sydney Wright Museum Room  
26 North Road  
Jamestown, RI 02835  
Tuesday, May 1, 2018

The mission of the Jamestown Philomenian Library is to anticipate the needs of our island community and provide for people of all ages, relevant and appropriate library materials, services and centers for meeting and learning. The library seeks to educate, inform, entertain and enlighten through traditional and new technologies.

**A. Call to order: roll call:** Board chair Sanborn called the meeting to order at 5:02PM. In attendance were Peter Carson, Jennifer Cloud, Donna Fogarty, Marianne Kirby, Mary Lou Sanborn, Chris Walsh and Strategic Plan Facilitator, Pat Wagner.

**B. Review, discussion, and summary of public forums of the Jamestown Philomenian Library Strategic Plan:** Board chair Sanborn thanked Pat Wagner for facilitating the two Sessions of the Strategic Plan Public Forum. In total 32 people attended the two sessions not including LBOT members. It was discussed and agreed to send thank you notes to each person who attended the public forum as well as include an ad in the Jamestown Press and poster in the library. Next steps were discussed as follows:

1. Input from community members and library staff was good and will help to develop a relationship with JPL customers and will provide a good basis for an updated JPL Strategic Plan.
2. Leadership (where are we going and why) – Operating plan versus a Strategic Plan was discussed: where do we want to be in the next 3-5 years?: changing needs of the library: set priorities
3. Management - How do we get there? Priorities/goals
4. Task/tactics – how are we doing to do them.... Library Director and staff
5. Feedback – evaluate how well we have done: what is physical evidence?

The LBOT will review/analyze the input from the attendees at the public forum at a future Planning Session to initiate the development of an updated Strategic Plan .

**C. Adjournment:** A motion was made by board member Marianne Kirby, seconded by Peter Carson to adjourn the meeting at 6:05PM

Respectfully submitted,  
Mary Lou Sanborn



JAMESTOWN PHILOMENIAN LIBRARY  
26 North Main Road, Jamestown, RI 02835  
Board of Trustees Meeting Minutes  
Thursday, May 3, 2018

A. Call to Order:

The meeting was called to order at 5:03 pm by board chair Sanborn. In attendance were Jennifer Cloud, Chris Walsh, Donna Fogarty, Peter Carson, Mary Lou Sanborn, Paul Housberg and Marianne Kirby, and Christian Infantolini.

B. **Chair's Report:** No report

C. Consent Agenda: An item on the Consent Agenda need not be removed for simple clarification or correction of typographical errors. Approval of the Consent Agenda shall be equivalent to approval of each item as if it had been acted upon separately

1. Minutes from April 10, 2018
2. Financial Reports:
  - a. Library
  - b. Trustee

3. Progress and service report of the Library Director

A motion was made by Carson to approve consent agenda as presented, seconded Kirby. The motion passed unanimously.

D. Friends of Library Report: **Chair Sanborn attended meeting. Fundraiser themed "A Novel Idea" to be held on Saturday June 9th 5:00 - 8:00 at \$75.00 per ticket; June 24th annual meeting will feature Senator Jack Reed.**

E. Unfinished Business:

1. Board of Trustees sub-committees update:

- a. Finance/Budget: No report.
- b. Policy: No report. Review of Policy deferred to next meeting. First read of JPL Service and Interlibrary loan policy.
- c. Facilities: No report.

2. Library Renovation:

a. Building Committee: Donna Fogarty, board member Housberg, and board chair Sanborn spoke with Karen Mellor regarding OLIS application and reimbursement changes that may be forthcoming in August. On May 15 at 5:00 Building Committee will meet to further conversation around renovation and needs of furniture.

b. Fundraising: Confirmation from Champlin on grant request. Hannah Street to meet with board on May 29th to determine next steps.

c. Project Outline: No report.

3. Board Process Review: No comments.

4. Playground Renovation Committee: No report.

5. Jamestown Philomenian Library Foundation: Carson to send along bank statements to Kirby to submit to accountant.

6. Strategic Plan: **Copies of participants' comments from strategic planning meetings shared** with trustees. LBOT to review and discuss on May 29th meeting. June 11 meeting at 5:00 tentatively scheduled.

7. Mission Statement: Once strategic plan is completed, board will review.

8. 2018 -2019 Preliminary Operational and Capital Improvement Budgets: No update from Town Administrator

#### F. New Business:

1. Combined Town Bond Referendum: Discussion around what role the Trustees could or should have in the town discussion of combined referendum. The trustees efforts should be in support of the bond regardless of how it appears on ballot.

#### G. Future Agenda Items:

1. Letter to Town Council regarding LBOT vacancies

#### H. Public Comment: none

#### I. Adjournment

A motion was made by board member Infantolino , seconded by board member Carson to adjourn the meeting at 7:32 pm. The motion passed unanimously.

Date of next meeting: Tuesday, June 12, 2018.

Respectfully submitted,  
Marianne Kirby  
Secretary

JAMESTOWN PHILOMENIAN LIBRARY

Board of Trustees Planning Session Meeting Minutes  
Tuesday, May 29, 2018

Executive Session - The Library Board of Trustees may seek to go into Executive Session to discuss the following item: Pursuant to RIGL §42-46-5(a) Subsection (1) Personnel - Library Board of Trustees/Town of Jamestown Communication and Memorandum of Understanding

A. In attendance: Donna Fogarty, Chris Walsh, Mary Lou Sanborn, Jenny Cloud, and Marianne Kirby.

Board chair Sanborn called to order at 5:02. Board member Cloud made a motion to move into executive session seconded by Member Kirby. The motion passed unanimously.

B. Executive Session - The Library Board of Trustees may seek to go into Executive Session to discuss the following:

Pursuant to RIGL §42-46-5(a) Subsection (10) - Any discussion of the personal finances of a prospective donor to a library.

**No votes were taken during Executive Session**

C. Review, discussion, and summary of public forum of the Jamestown Library Strategic Plan.

Discussion focused on feedback from strategic plan sessions. For next meeting on June 11, board members will bring three goals to next meeting.

D. Adjournment

A motion was made by Member Kirby to adjourn executive session at 6:55; seconded by Member Walsh. The motion passed unanimously. No votes were taken in executive session.

Respectfully Submitted,  
Marianne Kirby  
Secretary

MEETING MINUTES  
JAMESTOWN PHILOMENIAN LIBRARY  
Library Building Renovation Committee  
26 North Main Street, Jamestown RI 02835  
Sydney Wright Museum Room  
Tuesday, March 6, 2018

**Call to order:** Building Committee Chair, Paul Housberg, called the meeting to order at 4:11PM.  
In attendance were: Lisa Bryer, Jennifer Cloud, Jack Evans, Mohamad Farzan, Bob Flath, Donna Fogarty, Mike Gray, Paul Housberg, Mary Lou Sanborn

**Approval of minutes:** A motion was made by committee member Cloud, seconded by committee member Bryer to approve the minutes from the February 12, 2018 meeting. The motion passed unanimously.

**Update on interior schematic design:** Mohamad Farzan and Jack Evans reviewed the schematic design based on discussion at the February 12<sup>th</sup> meeting. The interior renovation cost was determined to be approximately \$167.00 per square foot. The design was approved by the Building Renovation Committee and will be recommended to the Library Board of Trustees. If the plan is approved by the Library Board of Trustees, the plan will be presented to the Town Council at its March 19<sup>th</sup> meeting. Detailed renovation costs and maintenance/repair costs will be provided to the Town Council.

**Schedule future meetings:** No future meetings were scheduled at this time.

**Public comment:** None

**Adjournment:** A motion was made by committee member Flath, seconded by committee chair Housberg to adjourn the meeting at 5:00PM. The motion passed unanimously.

Respectfully submitted,  
Mary Lou Sanborn



**Approved As Amended**  
**PLANNING COMMISSION MINUTES**  
**April 4, 2018**  
**7:00 PM**  
**Jamestown Town Hall**  
**93 Narragansett Ave.**

**I. Call to Order and Roll Call**

The meeting was called to order at 7:00 p.m. and the following members were present:

Michael Swistak – Chair                      Duncan Pendlebury – Vice Chair  
Rosemary Enright – Secretary              Mick Cochran  
Bernie Pfeiffer  
Michael Smith

Not present: Dana Prestigiacomo

Also present:

Lisa Bryer, AICP – Town Planner  
Wyatt Brochu – Town Solicitor  
Cynthia Reppe – Planning Assistant  
Richard Pastore, PE – RP Engineering  
Douglas DeSimone – Douglas Properties  
Michael Darveau, PLS – Darveau Land Surveying  
Mark Liberati, ESQ – Attorney

**II. Approval of Minutes March 7, 2018;** review, discussion and/or action and/or vote  
A motion was made by Commissioner Enright and seconded by Commissioner Cochran to accept the minutes as written. So unanimously voted. Commissioner Pendlebury, Abstain.

**III. Correspondence**

1. FYI – Statement of Completion. Received

**IV. Citizen’s Non-Agenda Item – nothing at this time**

**V. Reports**

1. Town Planner’s Report – Lisa Bryer said at the next meeting Horsley Witten will be here to begin discussing the Zoning Ordinance update and will discuss the use table, definitions and signage.
2. Chairpersons report
3. Town Committees
4. Sub Committees

## VI. Old Business

## VII. New Business

### 1. **Douglas Properties – Plat 14 Lot 115 - Section 82-314, High Groundwater Table and Impervious Overlay District -Sub-District A – recommendation to Zoning Board; review, discussion and/or action and/or vote**

Mr. Richard Pastore is a PE in Ma., Ct. and RI. Several years ago he helped to write the High Groundwater Table Ordinance along with Lisa Bryer's recommendations for the Town of Jamestown. He has been an engineer for the last 30+ years. Commissioner Enright made a motion seconded by Commissioner Pfeiffer to accept Mr. Pastore as an expert witness. So unanimously voted.

Mr. Pastore said this is a typical 7200 sq ft lot in the shores. The house has a 720 sq ft footprint. Commissioner Enright asked about a 200 foot radius map that shows the wells in the area. He has the 200 foot radius for the well with him. He showed the board the plan with the well radius. Commissioner Cochran asked about the DEM approval. It is from when? The construction permit is from 2014. The DEM soil evaluations are from 2006. Commissioner Enright asked about the amount of fill and is it part of our purview? Yes, it is Lisa said.

She asked him about the fill on the plan the revised topography in some cases it is fill. He moved the topo and the water flow is still in the same direction. Will the way in which you have done the topo drive the water into the rain garden? No, the rain garden was sized to handle the roof runoff for the 10yr storm and to handle the difference between pre and post development.

Regarding fill, the ordinance address minimizing fill. In the past the planning commission has tried to minimize to less than a foot. However sometimes lots have to be contoured to accommodate the rain garden. Jean Lambert works with the applicant before it gets to you. ~~Diek~~ **Mr. Pastore** explained the difference between our ordinance and the state stormwater manual. Commissioner Cochran asked if the abutters were notified. Yes, for the variance from DEM they were. The Zoning Board notifies them before the zoning meeting.

Commissioner Swistak said let's talk about the foundation square footage and roof square footage.

Lisa noted that we generally take the foundation footprint as the "impervious cover". This applicant happened to put that figure as well as the impervious cover from the roof, which was a standard 1 foot overhang. So Lisa said we should review this the same way we have been looking at the other applications but we should discuss it when we look at the ordinance. Jean is your guide and she is looking at these applications very conservatively protecting you, the Planning Commission.

Commissioner Swistak made a motion seconded by Commissioner Enright to recommend to the Jamestown Zoning Board, approval of the application of Douglas Properties: AP 14,

Lot 115; P-6, Stern Street, Jamestown, RI; being reviewed under Zoning Ordinance Section 314 - High Groundwater Table and Impervious Overlay District Sub-district A review in accordance with the plan entitled **Drainage Details, Stern Street, Plat 14, Lot 115, Jamestown, RI Sheets 1 and 2. Dated, revised 03/2/18, by Richard L. Pastore, RP Engineering, Inc., 112 Suffolk Drive, North Kingstown, RI 02852.** The recommendation for approval is based on the following findings of facts as amended:

Findings of Fact Section 314

1. Property is 7,200 sf in area.
2. The applicant is proposing to construct a 720-square foot footprint dwelling with a crushed stone driveway.
3. The existing site is undeveloped. Existing impervious cover is 0 sf.
4. Two (2) soil evaluations were conducted on the property. The results indicate a 17 inch seasonal high water table and 96" inches to category 9 soils. The site falls under Sub-district "A" requirements of the High Groundwater Table and Impervious Overlay District. The maximum impervious cover allowed is 10%.
5. The proposed impervious cover is proposed to be 10 percent.
6. The applicant's representative Dick Pastore, PE, recognized as an expert witness, represented the applicant before the Planning Commission on 4/4/18.
7. The applicants engineer has calculated the Water Volume Calculations which addresses stormwater treatment by a rain garden (formerly by leach field under driveway as stated on application) with an approximate area of 390 square feet and a storage volume of approximately 261 cubic feet. The proposed rain garden exceed the required storage volume of 255 cubic feet. The rain gardens provide treatment for the 1" water quality volume and provides storage for the increased storm water runoff associated with a 10-year frequency storm event.
8. Jamestown Engineer Jean Lambert provided correspondence to Chris Costa, Building Official and Lisa Bryer, Town Planner dated March 2, 2018 regarding the Douglas Properties application with respect to Zoning Section 314 (attached) which notes that, the proposal, in her professional judgement, the requirements for development within 82-314 of the Zoning Ordinance have been met.
9. The site includes fill and topographical reconfiguration. The applicant has attempted to minimize the impact of fill on runoff.
10. The applicant was granted a variance by RI DEM in 2014 for the water table. The standard is 24" and the actual depth in 17". Soil evaluations are good in perpetuity according to Mr. Pastore, PE.

**Recommended Conditions of Approval**

1. A Special Use Permit for Section 314 is required from the Zoning Board of Review;
2. An as-built plan should be provided at the completion of construction to the Building Official depicting the size and location of the house, size and location of the rain gardens, and verifying the elevations and grading shown on the proposed site plan.

3. The OWTS must be inspected and maintained as required by the Town Onsite Wastewater Management Program. A maintenance contract must be recorded in the land evidence records and a copy of the recorded document shall be submitted to the Planning Department.
4. The Operation and Maintenance (O & M) Plan (reproduced in 8.5" x 11" for the stormwater mitigation (rain gardens) shall be recorded in the Office of the Town Clerk with the Zoning Approval and evidence of such shall be provided to the Zoning Enforcement Officer. A copy of the recorded Operation and Maintenance requirements shall be submitted to the Planning Department.
5. An erosion and sediment control permit will be required from the building official prior to commencement of construction. Erosion and sediment controls shall be installed at the down gradient limit of disturbance as shown on the site plans. Erosion controls shall be maintained until final stabilization is achieved on the site.

So unanimously voted:

Michael Swistak – Aye

Rosemary Enright – Aye

Bernie Pfeiffer - Aye

Duncan Pendlebury – Aye

Mick Cochran - Aye

Michael Smith - Aye

**2. Ronald E. and Mary G. Long Plat 2 Lot 86, 840 East Shore Rd. and Collins Terrace – Minor two lot Subdivision without street creation - review, discussion and/or action and/or vote**

Attorney Mark Liberati presented the case for the Longs and Mr. Darveau represented the applicant. This lot was subdivided in 1969.

A motion to accept Mr. Darveau as an expert witness was made by Commissioner Cochran and seconded by Commissioner Enright. So unanimously voted.

Mr. Darveau said the lot is located at 840 East Shore Rd. and the lot goes down to Narragansett Bay. He showed the planning commission the plan and explained it. They moved the lot line over the stone wall so the lot can have the required frontage of 60 feet on the cul-de-sac. Shown on parcel B is a 3200 square foot house that will fit within the setbacks without CRMC variances. There is an approved septic from CRMC within the CRMC setback area but they will have to go back to CRMC and DEM if they decide to utilize that plan. We are showing the septic outside of CRMC jurisdiction. Commissioner Pendlebury asked about the easement but it is on the neighbors property Mr. Darveau explained.

Commissioner Enright was on the TRC we all looked at the property and she asked about the stonewall. The owners have agreed to put an easement on the new lot and they will maintain the stonewall. What does this do to the 60 ft frontage? Mr. Liberati said it does not impact the frontage and that there is sufficient frontage.

Commissioner Swistak made a motion seconded by Commissioner Cochran to Grant Preliminary Plan approval in accordance with the Town of Jamestown Subdivision Regulations, RIGL 45-23-37 and the plans entitled "**Minor Subdivision Property Line Plan and Minor Subdivision Site Plan for Ronald E. and Mary G. Long, for Plat 2 Lot 86, 840 East Shore Road, Jamestown, Rhode Island;** prepared by **Darveau Land Surveying, Inc., P.O. Box 7918, Cumberland, RI 02864, 401-475-5700; dated Feb. 27,**



**2018** based on the following Findings of Fact and subject to the following Conditions of Approval:

**A. Findings of Fact**

The Planning Commission makes the following findings:

1. The subdivision is consistent with the requirements of the Jamestown Comprehensive Plan;
2. Each lot in the subdivision conforms to the standards and provisions of the Jamestown Zoning Ordinance. The property is zoned RR-80 and both lots will be over 80,000 square feet in size and the existing dwelling will meet the required setbacks for that zone. The new lot was formerly a separate lot, created by the subdivision of Land of Gray, Inc. in 1968. No building lot is designed and located in such a manner as to require relief from Article 3, Section 308 of the Zoning Ordinance as long as the proposed OWTS is not located within 150 feet from the edge of any freshwater wetland. General note number 6 states that No freshwater wetlands are present on site, or within 200 feet of the subdivision property;
3. There will be no significant negative environmental impacts from the proposed development as shown on the plans, with all required conditions for approval. The CRMC Coastal Feature and jurisdictional limit have been identified on the Subdivision Site Plan;
4. The subdivision as proposed will not result in the creation of individual lots with such physical constraints to development that building on those lots according to pertinent regulations and buildings standards would be impracticable. The Subdivision Site Plan depicts a large dwelling is able to exist on the lot even with the CRMC restriction and setbacks;
5. All subdivision lots have adequate and permanent physical access to a public street, namely, East Shore Road and Collins Terrace;
6. The subdivision provides for safe circulation of pedestrian and vehicular traffic, for adequate surface water runoff, for suitable building sites and for preservation of natural, historical, or cultural features that contribute to the attractiveness of the community. The applicant has agreed to preserve all the stone walls on the site, in particular on the west and east side of the new lot;
7. The design and location of streets, building lots, utilities, drainage improvements, and other improvements in the subdivision minimize flooding and soil erosion. There is evidence of siltation behind the stone walls on the upslope side. The slope of the new lot is significant and erosion control will be important on the new lot during site work and development;
8. All lots in the subdivision have access to sufficient potable water for the intended use. The existing house is serviced by private well and the new lot will also be serviced by private well.
9. The applicants were represented by Attorney Mark Liberati and Professional Land Surveyor Michael Darveau who were accepted as expert witnesses.
10. Mr. Darveau testified that the site will accommodate at least a 3200 sq. ft. (80'x40') dwelling without encroachment into the CRMC jurisdictional setback including sufficient area for a well and OWTS.

**B. Conditions of Approval**

1. Two lots are being created with this subdivision;
2. That payment of a fee in-lieu-of land dedication shall be required for this subdivision for the new lot only in the amount required by Article IIID of the Jamestown Subdivision

- Regulations. This fee shall be determined at the time of filing of the final plat and paid prior to recording of the final plan;
3. The stone walls on and at the property line of parcel B shall be protected and maintained by easement, as offered by the applicant which will be reviewed by town staff and solicitor prior to final approval;
  4. The applicant shall be diligent with erosion control during site work and construction and the Building Official may require a higher degree of control due to the evidence of siltation behind both stone walls;
  5. The Coastal Resource Management Council shall be notified if any clearing of vegetation or disturbance is to occur within the 200-foot jurisdictional limit of the CRMC;
  6. Granite monuments or where granite monument are not suitable, other suitable survey markers other than concrete, shall be placed at all corner points at the new property line;
  7. The Planning Commission delegates final plan review to the Town Planner with the signature of the Planning Chair to appear on the Final Record Plat;
  8. This approval shall be recorded with the Town Clerk within 30 days of signature; and,
  9. This approval shall expire one year from the date of approval by the Planning Commission unless within that year final approval is granted as noted above.

So unanimously voted:


Michael Swistak – Aye  
Rosemary Enright – Aye  
Bernie Pfeiffer - Aye

Duncan Pendlebury – Aye  
Mick Cochran - Aye  
Michael Smith - Aye

### VIII. Adjournment

A motion was made by Commissioner Enright and seconded by Commissioner Cochran to adjourn the meeting at 8:00 pm. So unanimously voted.

Attest:

  
Cynthia L. Reppe

Approved As Written  
**PLANNING COMMISSION MINUTES**  
April 18, 2018  
**7:00 PM**  
**Jamestown Town Hall**  
**93 Narragansett Ave.**

**I. Call to Order and Roll Call**

The meeting was called to order at 7:00 p.m. and the following members were present:

Michael Swistak – Chair	Duncan Pendlebury – Vice Chair
Rosemary Enright – Secretary	Mick Cochran
Bernie Pfeiffer	Dana Prestigiacomio
Michael Smith	

Also present:

Lisa Bryer, AICP – Town Planner  
Cinthia Reppe – Planning Assistant  
Jeff Davis – Horsley Witten  
Nate Kelley – Horsley Witten

**II. Approval of Minutes April 4, 2018;** review, discussion and/or action and/or vote

A motion was made by Commissioner Cochran and seconded by Commissioner Enright to accept the minutes with the following change:

Page 2, 4<sup>th</sup> paragraph - ~~Diek~~ **Mr. Pastore** explained the difference between our ordinance and the state stormwater manual.

So unanimously voted.

**III. Correspondence**

1. FYI – Memo to Zoning Board Douglas Properties. Received

**IV. Citizen’s Non-Agenda Item – nothing at this time**

**V. Reports – nothing at this time**

1. Town Planner’s Report
2. Chairpersons report
3. Town Committees
4. Sub Committees

**VI. Old Business**

1. **Zoning Ordinance Update with Horsley Witten**

Jeff Davis reviewed the Definitions Section and the Table of permitted uses.

- Section 103 – Definitions – they added definitions and consolidated some of the uses that were similar. Transient Rental (AirBnB) will need to be defined tonight in addition to other things. Commissioner Smith asked why is a B&B only allowed to provide one meal to guests daily? Commissioner Smith said as long as they are only serving their clientele why does it matter. Change to food for guests only. Commissioner Pendlebury asked when the commercial kitchens kick in? That is regulated by the Dept of Health.

Buildings of Value-what is this? Jeff Davis asked. It is from smart code, a place holder identifying buildings of value, Lisa Bryer said

Building envelope? It is not used anywhere in the zoning ordinance. If it is not used we may want to get rid of the definition.

Building height – A discussion ensued regarding the new regulations for coastal areas that allowed an additional 5 feet of height in flood zones. Proposed legislation this year being worked on to allow additional height. You may want to consider putting a 25 ft height limit for some of the coastal areas. We can discuss this later.

Home occupation and home professional should only be one definition.

Guest house is a separate structure.

- Table 3-1 – Permitted Uses

Discussed a few things in the use table for instance multi family dwelling unit vs. multi family dwelling structure.

Transient rentals was added

- Article 13 – Signage

A discussion ensued regarding signage and several suggestions were made to incorporate into our zoning regulations. Pendlebury said he does not know if this is a draft of the article he does not want to use color and he does not want the cartoon type pictures. Smith wants the page numbers and the article on each page.

- Parking and General Zoning Discussion

Nate Kelly said they want to introduce a little of where we think they should be headed.

Background – it is talked about in 3 different categories, Supply (zoning involved in), Parking Design (spaces, landscaping etc), and Parking Management which is enforcement. Zoning is not very active in the management aspect. It should be clear whether private lot owners can lease for parking; such as the special event parking category.

Regarding supply: it is worth mentioning historically parking minimums have been around for decades. In the planning world traffic engineers started compiling information on the maximum parking needs. This has somehow translated into a minimum parking requirement over the years. Jamestown has attempted to do what they should in reducing the requirements for older structures in the CD district. You also have shared parking provisions in your code.



The burden moving forward is a policy decision, should we continue this practice of shared parking? We don't want to lose any of the parking we have. Anytime you have a variance or special use applications they can be conditioned to say you will need a variance but you should never have fewer than 8 parking spaces.

Outside of zoning issues some of the things looked at in the community is, are we are doing the right thing. Good practice in terms of parking is we have standards for older non-conforming buildings and signage. They made some recommendations for signage.

Commissioner Swistak asked if we are headed in the direction of throwing away all the existing parking? Nate Kelly stated that the existing is a valuable resource and he does not recommend getting rid of what you have but having a zero-reduction policy is a good idea. Swistak stated that parking has been shrinking because of setbacks to corners and the new fire station. What about shuttles and free parking away from town? They will get draft together. Commissioner Smith said he has seen 2 lots disappear and 1 created.

Commissioner Swistak asked Lisa Bryer if there was anything she wanted to report before we closed the meeting and she said the council approved the budget Monday night. She is going to the National Planning Conference on Friday.

## VII. New Business

## VIII. Adjournment

A motion was made by Commissioner Cochran and seconded by Commissioner Enright to adjourn the meeting at 9:02 pm So unanimously voted.

Attest:



Cinthia L. Reppe

Approved as Written  
**PLANNING COMMISSION MINUTES**  
May 2, 2018  
**7:00 PM**  
**Jamestown Town Hall**  
**93 Narragansett Ave.**

**I. Call to Order and Roll Call**

The meeting was called to order at 7:03 and the following members were present:

Michael Swistak – Chair	Duncan Pendlebury – Vice Chair
Rosemary Enright – Secretary	Mick Cochran
Bernie Pfeiffer	Dana Prestigiacomio

Not present:

Michael Smith

Also present:

Lisa Bryer, AICP – Town Planner  
Wyatt Brochu – Town Solicitor  
Cynthia Reppe – Planning Assistant  
Dan Cotta – American Engineering  
Thomas Kelly

**II. Approval of Minutes April 18, 2018; review, discussion and/or action and/or vote**

A motion was made by Commissioner Enright and seconded by Commissioner Cochran to accept the minutes as written. So unanimously voted.

**III. Correspondence**

1. FYI – Letter to Ronald E. and Mary G Long – Minor Subdivision. Received

**IV. Citizen’s Non-Agenda Item – nothing at this time**

**V. Reports**

1. Town Planner’s Report
2. Chairpersons report
3. Town Committees
4. Sub Committees

**VI. Old Business – nothing at this time**

## VII. New Business

### 1. **Thomas Kelly, Plat 5 Lot 219 Neptune St. - Section 82-314, High Groundwater Table and Impervious Overlay District -Sub-District A – recommendation to Zoning Board; review, discussion and/or action and/or vote**

Dan Cotta American Engineering is the engineer for this project. A motion to accept Mr. Cotta as an expert witness was made by Commissioner Cochran and seconded by Commissioner Enright. All in favor.

This is a vacant lot and they received a variance from DEM. They are allowed 13% lot coverage, they are proposing 12.3%. The well was put in several months ago. The variance they received from DEM was for the groundwater being less than 24 inches. The groundwater level is at 19 inches so they received a 5-inch variance from DEM they need 24 inches from existing grade. Deed restriction are a condition of approval and they have been recorded.

A motion was made by Commissioner Swistak and second by Commissioner Pendlebury to recommend to the Jamestown Zoning Board, approval of the application of Thomas Kelly: AP 5, Lot 219; Neptune Street Pole 12, Jamestown, RI; being reviewed under Zoning Ordinance Section 314 - High Groundwater Table and Impervious Overlay District Sub-district A review in accordance with the plan entitled **Town Submission for Thomas Kelly, located at Neptune Street - Pole #12, Jamestown, RI Sheet 1 of 1. Dated, 03/27/2018, by American Engineering, Inc., Daniel R. Cotta, Professional Engineer/Professional Land Surveyor, 400 South County Trail – Suite A 201, Exeter, Rhode Island 02822.** The recommendation for approval is based on the following findings of facts as amended:

#### Findings of Fact Section 314

1. Property is 7,200 sf in area.
2. The applicant is proposing to construct a 884-square foot footprint, 2 bedroom dwelling with a gravel driveway.
3. The existing site is undeveloped. Existing impervious cover is 0 sf.
4. Four (4) soil evaluations were conducted on the property. The results indicate a 19 inch seasonal high water table and 32-37” inches to category 9 soils. The site falls under Sub-district “A” requirements of the High Groundwater Table and Impervious Overlay District. The maximum impervious cover allowed is 13%.
5. The proposed impervious cover is proposed to be 12.3 percent.
6. The applicant’s representative Dan Cotta, PLS, PE, recognized as an expert witness represented the applicant before the Planning Commission on 5/2/18.

The applicants engineer has submitted a Water Volume Calculations Report dated March 21, 2018 which addresses stormwater treatment by a rain garden. The runoff from the new rooftop will be directed to a rain garden with an approximate area of 574 square feet (top of garden dimension) and a storage volume of approximately 326 cubic feet. The proposed rain garden exceeds the required storage volume of 315 cubic feet. The rain gardens provide treatment for the 1” water quality volume and provides storage for the increased storm water runoff associated with a 10-year frequency storm event.

7. The applicant received a variance from RI DEM for the groundwater being less than 24 inches. The groundwater level is at 19 inches so they received a 5 inch variance.
8. A 2-bedroom OWTS design consisting of a Septi-Tech Advanced Treatment System disposing to a bottomless sand filter has been approved by RIDEM (application No. 1715-

0192. The required declaration of restrictions has been recorded in Jamestown Land Evidence records in Book 899 Page 189.

9. Jamestown Engineer Jean Lambert provided correspondence to Chris Costa, Building Official and Lisa Bryer, Town Planner dated April 6, 2018 regarding the Kelly application with respect to Zoning Section 314 (attached) which notes that, the proposal, in her professional judgement, the requirements for development within 82-314 of the Zoning Ordinance have been met.

### **Recommended Conditions of Approval**

1. A Special Use Permit for Section 314 is required from the Zoning Board of Review;
2. An as-built plan should be provided at the completion of construction to the Building Official depicting the size and location of the house, size and location of the rain gardens, and verifying the elevations and grading shown on the proposed site plan.
3. The OWTS must be inspected and maintained as required by the Town Onsite Wastewater Management Program. A maintenance contract must be recorded in the land evidence records and a copy of the recorded document shall be submitted to the Planning Department.
4. The Operation and Maintenance (O & M) Plan (reproduced in 8.5" x 11" for the stormwater mitigation (rain gardens) shall be recorded in the Office of the Town Clerk with the Zoning Approval and evidence of such shall be provided to the Zoning Enforcement Officer. A copy of the recorded Operation and Maintenance requirements shall be submitted to the Planning Department.
5. An erosion and sediment control permit will be required from the building official prior to commencement of construction. Erosion and sediment controls shall be installed at the down gradient limit of disturbance as shown on the site plans. Erosion controls shall be maintained until final stabilization is achieved on the site.

So unanimously voted:

Michael Swistak – Aye

Rosemary Enright – Aye

Bernie Pfeiffer - Aye

Duncan Pendlebury – Aye

Mick Cochran - Aye

Dana Prestigiacomo – Aye

Motion carries 6-0

## **2. CDBG Endorsement of Application PY 2017**

Lisa Bryer said this is the same application grant that the town applies for every year. This application is for the program 2017 because the state fell behind this past year due to the federal audit. Some things have changed. Instead of a funding cap we are now limited to 2 public service applications and 3 public facilities applications. The housing hotline will be paid out of prior funding for administration or out of town funds.

The Women's Resource Center was regionally funded the last few years through regional applications and this year Newport will be the applying agency. Housing development they used to fund once a year and if you did not have a P&S you have to wait to the next round. Now you can put 0 in as a placeholder and apply at any time throughout the year. Administration is a standard percentage. It will be adjusted for the amount we receive. You will notice that Church Community Housing Corporation has not applied and we are talking to them about utilizing our



administration funds to support their participation in Jamestown. They run our housing programs and do our quarterly reports and put together our application for CDBG.

A motion was made by Commissioner Enright and seconded by Commissioner Cochran that the Jamestown Planning Commission hereby certifies that the proposed PY 2017 Community Development Block Grant activities are in compliance with local development policy as set forth in the 2015 Jamestown Comprehensive Community Plan and with the Jamestown Subdivision and Land Development Regulations and Jamestown Zoning Ordinance.

1) Public Facility: Funding to install a new high efficiency hot water system, and 11 new high efficiency HVAC systems at Bayside Apartments, an 11 unit Affordable Housing development located at 169 Bayside Avenue.

Amount: \$ 102,000

2) Public Facility: Funding for the Jamestown Housing Authority to make renovations to the affordable housing development at 45 Pemberton Place including a new ADA ramp, new curbing, paving and entryway ramp.

Amount: \$ 66,417.18

3) Public Services: Provide funding for the Jamestown Housing Authority for a part time intern to provide assistance with social, educational and medical needs of their residents.

Amount: \$ 18,000

4) Public Services: Support for the Women's Resource Center to provide services for battered women and children.

Amount: \$ 4,000

5) Housing Development: Provide funding to acquire single family homes or other properties to then be resold to home buyers under CCHC's Land Trust program.

Amount: \$ 0

6) Administration:

Amount: \$ 28,563

So unanimously voted.

## VIII. Adjournment

A motion to adjourn was made by Commissioner Enright and seconded by Commissioner Cochran at 7:23 p.m. So unanimously voted.

Attest:

Planning Commission Minutes

May 2, 2018

Page 5

A handwritten signature in cursive script that reads "Cinthia L. Reppe".

Cinthia L. Reppe  
Planning Assistant

**JAMESTOWN TRAFFIC COMMITTEE**

**Meeting Minutes**

**Thursday, April 19, 2018**

*Approved: 5/17/2018*

**I. A regular meeting of the Jamestown Traffic Committee was called to order at the Jamestown Town Hall, Council Chambers, 93 Narragansett Avenue at 6:04 PM by Chairman Tighe.**

**II. The following members were present:**

Thomas Tighe, Chairman  
Mary E. Meagher, Vice-Chairman  
William Munger  
Timothy Yentsch  
Vincent Moretti  
David Cain

**The following members were absent:**

Melissa Mastrostefano

**Also present:**

Kim Devlin, Clerk

**III. READING AND APPROVAL OF MIUNTES**

**A) March 15, 2018 (regular meeting)**

Member Cain moved to approve the minutes; Vice-Chairman Meagher seconded. So voted; 6 ayes, 0 nays.

**IV. OPEN FORUM**

**A) Scheduled Requests to Address**

There were no Scheduled Requests to Address.

**B) Non-Scheduled Requests to Address**

There were no Non-Scheduled requests to address.

**V. UNFINISHED BUSINESS**

**A) Crosswalk at Watson Avenue and North Road; obstructed view caused by hedges; review and discussion and/or potential action and/or vote (continued from 3/15/2018)**

Chairman Tighe stated that the Building Official (Chris Costa) forwarded the Traffic Committee a copy of the letter he sent to the property owner and that the Traffic Committee thanks Chris Costa for keeping the committee informed.

**B) Update on request for meeting with Director of DOT - reference letter to State Traffic Commission re: Conanicus Avenue Crosswalk; review and discussion and/or potential action and/or vote (continued from 3/15/2018)**

Member Munger stated that he can provide an update on this matter. He reminded the Traffic Committee that, at the last meeting, the committee voted to have him represent the Traffic Committee at the meeting Chief Mello has scheduled with the Director of DOT. Member Munger stated that he was unable to attend; however, he provided Chief Mello with a diagram for a compromise on the location of the crosswalk, which also includes a bump out. Member Munger asked the Traffic Committee to take action and consider voting on the compromise location of the crosswalk as presented.

Chairman Tighe stated that in Chief Mello's letter he mentions that there are other options besides Member Munger's proposal that may be taken to improve visibility in the area, such as removal of hedges and eliminating parking spaces.

A discussion ensued.

Vice-Chairman Meagher stated that it seems like DOT is considering moving the crosswalk if we meet the criteria.

Vice-Chairman Meagher moved to support Member Munger's proposed compromise position and send a letter of support to the DOT; Chairman Cain seconded. So voted; 6 ayes, 0 nays.

#### **VI. NEW BUSINESS**

##### **A) Communications; review, discussion and/or potential action and/or vote**

- 1) Notification letter of Building/Zoning Official Chris N. Costa to Tyrone C. Sutton of 31 North Road informing property owner measures to improve visibility at street corners has not met compliance.**

Chairman Tighe discussed this agenda item under Unfinished Business.

- 2) Letter of State Traffic Commission with approval for Pedestrian Crossing sign within State Highway Right-of-Way on Conanicus Avenue at the intersection with Bryer Avenue**

Chairman Tighe stated that Chief Mello may start implementing traffic calming measures.

##### **B) Petition for Crosswalk on Conanicus Avenue at the intersection of Mt. Hope Avenue; review and discussion and/or potential action and/or vote**

Chairman Tighe stated that the petition is for the official record.

##### **C) Meeting schedule; review and discussion and/or potential action and/or vote**

Chairman Tighe stated that the next meeting is on May 17<sup>th</sup>.

#### **VIII. ADJOURNMENT**

There being no further business before the Committee, a motion was made by Member Munger and seconded by Member Yentsch to adjourn the meeting at 6:28 PM. So unanimously voted.

Attest:

Kim Devlin  
Clerk



JAMESTOWN ZONING BOARD OF REVIEW

Minutes of the April 24, 2018 Meeting

A regular meeting of the Jamestown Zoning Board of Review was held at the Jamestown Town Hall, 93 Narragansett Avenue. The Chairman called the meeting to order at 7:00 p.m. The clerk called the roll and noted the following members present:

Richard Boren, Chair  
Joseph Logan, Vice-Chair  
Dean Wagner, Member  
Terence Livingston, Member  
Edward Gromada, Member  
Marcy Coleman, 1st Alt.  
Judith Bell, 2nd Alt.  
Lisa Hough, 3<sup>rd</sup> Alt.

Also present: Brenda Hanna, Stenographer  
Chris Costa, Zoning Officer  
Pat Westall, Zoning Clerk  
Wyatt Brochu, Counsel

MINUTES

Minutes of March 27, 2018

A motion was made by Terence Livingston and seconded by Edward Gromada to accept the minutes of the March 27, 2018 meeting as presented.

The motion carried by a vote of 5 -0.

Richard Boren, Joseph Logan, Dean Wagner, Terence Livingston, and Edward Gromada voted in favor of the motion.

Marcy Coleman, Judith Bell, and Lisa Hough were not seated.

CORRESPONDENCE

An e-mail dated April 12, 2018 from Kris Hamlin requesting the variance for Plat 11, Lot 38 be withdrawn.

Hamlin

A motion was made by Joseph Logan and seconded by Judith Bell to grant the request to **withdraw** the application of Geoffrey Hamlin, whose property is located at Battery Lane and further identified as Assessor's Plat 11, Lot 38 for a Variance from Article 3, Section 82-316 Pools and tennis courts and 82-302 table 3-2 accessory setbacks, to allow a portion of the tennis court that is impinging on side setback to be 11' where a 20' side setback is required.

The motion carried by a vote of 5 -0.

Richard Boren, Joseph Logan, Terence Livingston, Marcy Coleman, and Judith Bell voted in favor of the motion.

Dean Wagner was recused and Edward Gromada and Lisa Hough were not seated.

OLD BUSINESS

Clancy

A motion was made by Richard Boren and seconded by Terence Livingston to **deny** the request of David A. & Jennifer R. Clancy, whose property is located at 382 North Rd., and further identified as Assessor's Plat 7, Lot 22 for a variance from Article 82-300 (Regulations of Structures and Land), Table 3-2 to construct an addition to an existing dwelling which adds living space and a garage 33 ft. from the westerly property line (50 ft. required) and 6 ft. from the southerly line (40 ft. required).

This Board has determined that this application does not satisfy the requirements of ARTICLE 6, SECTION 600, SECTION 606, and SECTION 607, PARAGRAPH 2.

**FINDINGS OF FACT.**

**I. The Property.**

1. The Clancy property is located in an R200 zone and contains 65,340 square feet.
2. The subject property is in the Windmill Hill Historic District, which consists of six historic farmsteads, an 18<sup>th</sup> century burying ground, the meeting house, the windmill, and the

millers cottage.

3. **The subject property is the miller's cottage, which dates from 1787.**
4. The unattached garage on the subject property was built in approximately 1970.
5. The closest structure not on the Clancy property is the historic windmill.
6. The Jamestown Historical Society owns the adjacent property where the windmill is located and is opposed to the application.
7. The windmill is open to the public. There are docents that volunteer to explain to visitors **about the windmill and the former miller's cottage.**
8. Most of the property in the immediate vicinity consists of farmland.

## **II. The Application.**

9. David and Jennifer Clancy have filed an application for dimensional variance from Article 82-300 **to construct an addition to the miller's cottage which adds living space and a garage 33 feet from the westerly property line (50 feet required) and 6 feet from the southerly line (40 feet required).**

## **III. The Existing Miller's Cottage and Garage.**

10. The applicants have owned the subject property for 22 years.
11. **The miller's cottage has a footprint of 878 square feet and is approximately 31 feet x 22 feet, and with a smaller attachment 14 feet x 14 feet.**
12. The first floor consists of two different spaces. There is a staircase, a flue, wood burning stove, and a small storage area less than 24 inches deep, constituting one space. The 14 feet x 14 feet attachment is the kitchen/living space.
13. On the second floor, which is 22 feet x 31 feet, there is a single bedroom used by three people and a washer and dryer. Because of the eaves, not all of the 22 feet x 31 feet is usable.
14. **The Clancy's' 8 year old daughter has a bed on the second floor that is separated from her parents' bedroom by a screen. The daughter's space is 4 feet x 8 feet.**
15. **Tax Assessor's records dating back to 1984 reflect that the miller's cottage was a 2 bedroom when sold to the Clancys and the Clancys converted it to a 1 bedroom house.**

16. **The miller's cottage does not contain** a basement.
17. The garage on the property is 19 feet deep x 21 ½ feet wide. Current standard for the depth of a garage is 23 feet.
18. There is a shed attached to the garage, which holds the oil tank. The shed is presently 3 feet from the stone wall property line.

#### **IV. The April 23, 2003 Zoning Variance**

19. The Zoning Board of Review issued a zoning variance to the Clancys that stipulated that any future additions to the house would extend easterly and not north or south.

#### **V. The Proposed Detailed Plan.**

20. The applicants are seeking the following goals:
  - a) provide a sleeping area for their daughter.
  - b) a bedroom for applicants.
  - c) more adequate storage space.
  - d) more living space.
  
  - e) a new garage deep enough to park a vehicle and store farm equipment.
  
21. The methodology:
  - a) a new addition with a footprint of 720 square feet to the east of the existing cottage.
  - b) a connector that is a sunroom.
  - c) a staircase to a new bedroom.
  - d) space for utility equipment and a separate storage area below parents bedrooms.
  - e) existing bedroom area in **cottage to be the daughter's room.**
  - f) **the addition is set back 5 feet from the miller's cottage.**
  - g) new garage 1 foot farther away from the south property line and 396 square feet versus present 410 square feet, i.e., narrower, but deeper.
  - h) the total proposed additional space is about 706 square feet.
  - i) the proposed addition is a different building material than the cottage in order to differentiate the old and new.

#### **V. The Testimony.**



22. David Clancy, owner of the subject property, testified that he has owned the home for 22 years. Mr. Clancy described the unusual and cramped layout of the home - - - the very little storage space, the upstairs bedroom being used by two adults and their daughter.
23. Mr. Clancy testified that moving the proposed addition north and east away from the property line would not be possible because of the septic system and the desire not to remove a 200 year old chestnut tree.
24. Mr. Clancy testified that to move the location of the proposed garage from its present location would turn the backyard into a driveway.
25. Mr. Clancy testified that there is a separate AIRBNB space on the property that that will no longer be rented out until any necessary permits are obtained.
26. Shahin Barzin, a practicing and licensed architect for approximately 30 years, testified on behalf of the Clancys.
27. Mr. Barzin described the neighborhood, the farmland, the windmill property, and the existing home and its unique configuration on both the first and second floors - - - and the lack of living space. Mr. Barzin further testified that the present garage does not meet present-day standards for a motor vehicle.
28. Mr. Barzin testified that the goal of his plan is to provide a proper sleeping area bedroom for the daughter, a separate bedroom for the parents, a more adequate storage space for the family, storage space for farm equipment, a garage deep enough to park a vehicle, and additional living space.
29. Mr. Barzin testified that his plan adds a connector addition, set in about 5 feet. Above the connector is a new master bedroom, space for utility equipment and a storage area in the **millers cottage, the existing 2<sup>nd</sup>** floor bedroom will be used by their daughter.
30. **According to Mr. Barzin, the connector addition is of a different material than the miller's cottage "and we're just putting an addition, but we are using different material so that it will be very apparent for the viewer that is the old, this is the new". "The main purpose was to maintain the integrity of the existing old building and not try to pretend this is part of the old building". "There will be a differentiation".**
31. Mr. Barzin then addressed R.I.G.L. § 45-24-41 (d) **(1-4) and €(2), the statutory provisions** that govern the requirements for the issuance of a dimensional variance. Mr. Barzin told the board that the application satisfied all requirements for the issuance of a dimensional variance.
  - a) the present location of the house.

- b) the house has been on the property since the 18<sup>th</sup> century.
  - c) general character of the surrounding area is farmland, and single family homes.
  - d) his plan is the least relief necessary.
  - e) the present living conditions amount to more than a mere inconvenience.
32. Jason Iacobucci, a licensed architect with Robinson, Green & Beretta Corp. testified on behalf of the Clancys.
33. Mr. Iacobucci and his firm have been engaged in the past to provide design and consulting services in historic districts.
34. Mr. Iacobucci testified that in his opinion the requested relief is consistent with the Jamestown Comprehensive Plan and the impact on the watershed is minimal.
35. Ross Cann, a licensed and practicing architect and architectural historian, testified on behalf of the Jamestown Historical Society.
36. **Mr. Cann testified that the existing floor plan of the miller's cottage identifies that the internal stair occupies almost half of the house. The efficiency of the internal space is being compromised by the location of the stair.**
37. Mr. Cann testified that by moving the stair, you have more space for the living area; an opportunity to do a master suite; a bedroom and small bathroom on the second level so that the parents and child can be in the same building instead of adjacent structures. This is accomplished by adding 2 Nantucket-style dormers to the north side; dormers similar to those on the south side. The new proposed dormers on the north side mimic the size and slopes of the existing dormers on the south side.
38. **Mr. Cann testified that in his opinion the applicants' proposal changes the character of this 18<sup>th</sup> century building, giving it a more modern appearance, something more suburban in its massing and character.**
39. Mr. Cann testified that on behalf of the Jamestown Historical Society, his testimony **concerns the miller's cottage and not the garage "they could change the garage somewhat".**
40. Mr. Cann testified that his proposal would require a new stair to be built. It is not an easy **proposal and less impacted than building the addition to the east of the miller's cottage.**
41. Mr. Cann testified that in his opinion, his counter-proposal would serve the needs

**requested by the applicants and be less expensive than the applicants' proposal.**

42. Mr. Cann summarized his view of historic structures that they are rare and a precious resource. Jamestown owes itself to protect the view and surrounding character of the **historic windmill and historic miller's cottage.**

43. In cross-examination, Mr. Cann testified that with respect to his proposal, the proposed upstairs closet is somewhat smaller than the existing closet, the kitchen size remains, the bathroom is a little larger, a first floor coat closet is eliminated, the current upstairs bedroom is a little larger, and there would be a second bedroom approximately 10 feet x 12 feet.

44. Mr. Cann conceded that his plan is conceptual and is not necessarily a finalized alternative **to the applicants' plan.**

45. There were 18 letters of correspondence in favor of the application. The letters of correspondence generally spoke highly of the applicants in the community and their need for relief.

46. Nine residents spoke in opposition to the application.

47. James Buttrick, a Jamestown resident and member of the Society of Architectural Historians, testified that the Windmill Historic District consists of 10 contributing entities, **including the windmill and the miller's cottage. It is Mr. Buttrick's opinion that if the proposed project goes forward, the miller's cottage would no longer be considered a contributing entity.**

48. Beatrice Hutcheson, a Jamestown resident and docent, commented on seeing the children go up to the top of the windmill and look out the windows and see what it all might have looked like when first built.

## **V. Decision.**

49. The hardship from which the applicants seek relief is not due to the unique characteristics of the subject land or structure and not to the general characteristics of the surrounding area; and is not due to a physical or economic disability of the applicant.

50. The hardship is not the result of any prior action of the applicants and does not result primarily from the desire of the applicants to realize greater financial gain.

51. The granting of the requested variance will alter the general character of the surrounding area or impair the intent or purpose of the zoning ordinance or the comprehensive plan upon which the ordinance is based.

52. The relief to be granted is not the least relief necessary.

53. The hardship suffered by the applicants if the dimensional variance is not granted does not amount to more than a mere inconvenience.

The motion carried by a vote of 4 -1.

Richard Boren, Dean Wagner, Terence Livingston, and Marcy Coleman voted in favor of the motion.

Edward Gromada voted against the motion to deny.

Joseph Logan and Judith Bell were recused.

Lisa Hough was not seated.

#### Lager

A motion was made by Richard Boren and seconded by Joseph Logan to **deny** request of Patricia J. Lager, Trustee of The Patricia J. Lager Trust-2016, whose property is located at 75 Longfellow Road, and further identified as Tax Assessor's Plat 8, Lot 601 for a Variance, pursuant to Article 6, Sections 82-600 and 82-605, from Article 3 Section 82-302, Table 3-2, District dimensional regulations, to construct an addition on the property where the front setback is proposed to be 24.0 feet where 30 feet is required, the side setback is proposed to be 1' 10" where 15 feet is required, and the Lot Coverage is proposed to be 26% where 25.% is required. The application also seeks a Variance from Article 7, Section 82-705, Alteration of a nonconforming structure, in order to construct the addition as the current setbacks are: Front 24.6 feet where 30 feet is required.

This Board has determined that this application does not satisfy the requirements of ARTICLE 6, SECTION 600, SECTION 606, and SECTION 607, PARAGRAPH 2.

This motion is based on the following findings of fact:

1. Said property is located in a R20 Zone and contains 12,917 square feet.
2. The applicant purchased the property 6/28/2007.
3. The existing structure is 2444 sq. ft. and contains a single family residence.



4. The current structure is nonconforming. It is located 24.6 feet off the front property line, where 30 feet is required. It is located 19.5 feet off the corner side property line where 15 feet is required.
5. The applicant seeks to construct an addition to the property that would include a garage with a handicap accessible ramp and mudroom area.
6. The addition will make the property more nonconforming.
7. The addition will increase the structure by about 31% to 3416 sq. ft. This increase would bring the lot coverage to 26%, where the maximum allowed is 25%.
8. The proposed garage and mudroom will be approximately 18 feet in width by 28 feet 8 inches in length.
9. This addition will be located 1 foot 10 inches from the property line where 15 feet is required.
10. The RI Building Code, which the Zoning Board takes judicial notice, identifies a single car garage as approximately 12 feet wide by 22 feet in length.
11. The proposed garage appears to be 18 feet in width by 18 feet in length. The mudroom addition, which continues from the proposed garage, is 18 feet in width by 10 feet in length, for the total addition in length of 28 feet, 8 inches.
12. Before the applicant purchased the property a prior owner(s) transformed a garage, constructed an addition to the rear of the structure, and other outside additions.
13. The lot in question appears to be the smallest lot on Longfellow Rd.
14. Adjacent to the proposed addition, which is proposed to be 1 foot, 10 inches from the property line, are a number of fully grown arborvitae trees.
15. A letter from Atlantic Landscaping opines that the arborvitae can be saved.
16. Presently there is a circular driveway in front of the house where the applicant parks her vehicles.
17. The applicant testified that the large extra sized of the proposed garage is to accommodate a handicap ramp for her elderly mother.
18. Susan Zwick, a neighbor, testified in favor of the application. She also testified that the former owner transformed a garage into a family room.
19. James Buttrick, a neighbor and architectural historian who has written about Jamestown architecture, testified in opposition to the application. Me. Buttrick testified that the proposed addition is incompatible with the lot and continuity of setbacks in Shoreby Hill.

20. Joan Caley, a neighbor, testified in opposition to the garage setback which may cause a problem with the sight lines.
21. Charles Beal, a neighbor, and lawyer sent a letter in opposition on behalf of he and his wife and the Caley's. The main thrust of the opposition is that the proposed renovation will substantially and detrimentally alter the general character of the surrounding area and the proposed addition is disproportionate to the lot size.
22. The proposed addition will increase the nonconformity of the already nonconforming structure.
23. The hardship from which the applicant seeks relief is partially due to the unique characteristics of the property; but not totally.
24. The hardship is not the result of any prior action of the applicant.
25. The granting of the requested variance will alter the general character of the surrounding area.
26. The relief requested is not the least relief necessary.
27. The hardship to the proposal by the applicant if the relief is not granted does not amount to more than a mere inconvenience which has been defined in *Lischio v. Zoning Board of North Kingstown* as no other reasonable alternative to enjoy a legally permitted beneficial use of one's property.

The motion carried by a vote of 4 -1.

Richard Boren, Joseph Logan, Marcy Coleman, and Judith Bell voted in favor of the motion.

Terence Livingston voted against the motion to deny.

Dean Wagner was recused.

Edward Gromada and Lisa Hough were not seated.

#### NEW BUSINESS

##### Melroy

A motion was made by Terence Livingston and seconded by Dean Wagner to grant the request of Kayleigh E. Melroy, whose property is located at 76 Nautilus St., and further identified as Assessor's

Plat 5, Lot 325 for a Special use permit from Article 82, Section 314.C & 82-601 Special Use Permits to construct an 8'x 16' addition as an extension of kitchen & bath in sub district A, high groundwater district.

This Board has determined that this application does satisfy the requirements of ARTICLE 6, SECTIONS 600 and 602.

This Special Use Permit is granted with the following restriction/condition(s):

This project must be constructed in strict accordance with the site and building plans duly approved by this Board.

The project must be in continuity with the Planning Board recommendations.

This motion is based on the following findings of fact:

1. Said property is located in a R40 zone and contains 14,374 sq. ft
2. The applicant's proposal will be 8.2% under the allowable coverage, constructing an 8 x 16 addition to the back required lot coverage is 1090.
3. All other setbacks are o.k. and no dimensional variance is needed.
4. A 10 year storm rain garden will be constructed.
5. The slab will be elevated above the water table.

The motion carried by a vote of 5 -0.

Richard Boren, Joseph Logan, Dean Wagner, Terence Livingston, and Edward Gromada voted in favor of the motion.

Marcy Coleman, Judith Bell, and Lisa Hough were not seated.

#### Parent

A motion was made by Joseph Logan and seconded by Edward Gromada to grant the request of Roland and Barbara Parent, whose property is located at 77 Standish Road, and further identified as Tax Assessor's Plat 8, Lot 414 for a Variance, pursuant to Article 6, Sections 82-600 and 82-605, from Article 3 Section 82-302, Table 3-2, District dimensional regulations, for a West side yard

setback of 2.0 feet and a South yard side setback of 2.2 feet where 10 feet is required to repair and reconstruct the existing garage in its existing location. This application also seeks relief from Article 7 section 82-705, Alteration of a nonconforming structure where the current structure has a West side yard setback of 0.2 feet and a South yard side setback of 2.2 feet where 10 feet is required.

This Board has determined that this application does satisfy the requirements of ARTICLE 6, SECTION 600, SECTION 606, and SECTION 607, PARAGRAPH 2.

This Variance is granted with the following restriction/condition(s):

This project must be constructed in strict accordance with the site and building plans duly approved by this Board.

This motion is based on the following findings of fact:

1. Said property is located in a R20 Zone and contains 16,266 sq. ft.
2. The new structure will mimic the present footprint, but moved slightly to increase west side setback from 0.2 ft. to 2.0 ft.
3. Many garages in this vicinity are located very close to the lot lines, so this is in keeping with the area history.
4. Relocating to meet setback requirements would destroy two mature trees and require rebuilding the driveway.
5. No neighbors spoke in favor of the application.
6. There were no objectors.

The motion carried by a vote of 5 -0.

Richard Boren, Joseph Logan, Terence Livingston, Edward Gromada, And Marcy Coleman voted in favor of the motion.

Dean Wagner was recused and Judith Bell and Lisa Hough were not seated.

#### Mains'1

A motion was made by Edward Gromada and seconded by Dean Wagner to grant the request of Mains'1 Properties, LLC, whose property is located at 244 & 252 Narragansett Ave., and further identified as

Assessor's Plat 8, Lots 2 & 463 for a variance from Article 6, Section 82-607, Article 7, Section 82-705, and Article 3, Section 82-302 Table 3-2 to change lot line resulting in relief of rear yard setback of 1.4' on lot 683 housing boat yard boat barn and increase lot coverage by 6%. Construct 14'x 22'6" sunroom on lot 2 with 15' front setback where 30' is required.

This Board has determined that this application does satisfy the requirements of ARTICLE 6, SECTION 600, SECTION 606, and SECTION 607, PARAGRAPH 2.

This Variance is granted with the following restriction/condition(s):

This project must be constructed in strict accordance with the site and building plans duly approved by this Board and enclosed herein.

This motion is based on the following findings of fact:

1. Said property is located in a CW zone and contains 17590 sq. ft., lot 2, 6255 sf., and lot 463, 11,335 sf.
2. The addition to the property is to the west and abuts Mr. McGrady owned property lot 463.
3. No one spoke in opposition to the variance.

The motion carried by a vote of 5 -0.

Richard Boren, Joseph Logan, Dean Wagner, Terence Livingston, and Edward Gromada voted in favor of the motion.

Marcy Coleman, Judith Bell, and Lisa Hough were not seated.

#### Mariorenzi

A motion was made by Joseph Logan and seconded by Terence Livingston to continue the request of A. Louis Moriorenzi, whose property is located at 216 East Shore Rd., and further identified as Assessor's Plat 7, Lot 97 for a variance, to the May 22, 2018 meeting.

The motion carried by a vote of 5 -0.

Richard Boren, Joseph Logan, Dean Wagner, Terence Livingston, and Edward Gromada voted in favor of the motion.



Marcy Coleman, Judith Bell, and Lisa Hough were not seated.

ADJOURNMENT

A motion was made and seconded to adjourn at 8:25 p.m.

The motion carried unanimously.



State of Rhode Island and Providence Plantations  
**Coastal Resources Management Council**  
Oliver H. Stedman Government Center  
4808 Tower Hill Road, Suite 116  
Wakefield, RI 02879-1900

(401) 783-3370  
Fax (401) 783-3767

## **JUNE 2018 CALENDAR**

- Tuesday, June 12**    **Policy & Planning Subcommittee Meeting.** Cervenka Green Ducharme Antonelli, LLC; 235 Promenade Street, Suite 47; Providence, RI.  
**4:30 p.m.**
- Tuesday, June 12**    **Semimonthly Meeting.** Administration Building, Conference Room A, One Capitol Hill, Providence, RI.  
**6:00 p.m.**
- Friday, June 22**    **Administrative Fine Hearings.** CRMC Conference Room, Oliver Stedman Government Center, 4808 Tower Hill Road, Wakefield, RI.  
**9:30 a.m.**
- Tuesday, June 26**    **ROW Subcommittee Meeting.** Administration Building, Conference Room A, One Capitol Hill, Providence, RI.  
**5:45 p.m.**
- Tuesday, June 26**    **Semimonthly Meeting.** Administration Building, Conference Room A, One Capitol Hill, Providence, RI.  
**6:00 p.m.**

*Individuals requesting interpreter services for the hearing impaired for any of the above meetings must notify the Council office at (783-3370) 72-hours in advance of the meeting date.*

/lat

Town of Jamestown as an abutter.

Town Property: Plat 11, Lots 11 & 39

TOWN OF JAMESTOWN  
ZONING BOARD OF REVIEW  
NOTICE OF PUBLIC HEARING

NOTICE IS HEREBY GIVEN THAT THE JAMESTOWN ZONING BOARD OF REVIEW WILL HOLD A PUBLIC HEARING June 26, 2018 AT THE JAMESTOWN TOWN HALL 93 NARRAGANSETT AVENUE, JAMESTOWN, RHODE ISLAND AT **7:00** P.M. UPON THE FOLLOWING:

Application of Geoffrey Hamlin, whose property is located at 0 Battery Lane, and further identified as Assessor's Plat 11, Lot 38 pursuant to Article 5, Section 503 to appeal Zoning Director's illegal denial of right to build a small portion of patio within 20 feet of setback, despite the fact that 82-306 allows patios to be built in any part of the yard. Said property is located in a RR80 zone and contains 5.28 acres.

BY ORDER OF THE ZONING BOARD OF REVIEW  
RICHARD BOREN, CHAIRMAN  
CHRIS COSTA, ZONING OFFICER

This meeting location is accessible to the physically challenged. Hearing or speech impaired individuals requiring the services of an interpreter should call 1-800-745-5555 not less than 3 business days prior to the meeting.

Town of Jamestown as an abutter.

Town Property: Plat 11, Lots 11 & 39

TOWN OF JAMESTOWN  
ZONING BOARD OF REVIEW  
NOTICE OF PUBLIC HEARING

NOTICE IS HEREBY GIVEN THAT THE JAMESTOWN ZONING BOARD OF REVIEW WILL HOLD A PUBLIC HEARING June 26, 2018 AT THE JAMESTOWN TOWN HALL 93 NARRAGANSETT AVENUE, JAMESTOWN, RHODE ISLAND AT **7:00** P.M. UPON THE FOLLOWING:

Application of Geoff & Kris Hamlin, whose property is located at 0 Battery Lane, and further identified as Assessor's Plat 11, Lot 38 pursuant to Article 5, Section 503 to appeal Zoning Enforcement Officer's erroneous interpretation of Sec. 82-103(5) & 82 1208 B-2 & arbitrary and capricious & retaliatory applications of fines & stop work orders. Said property is located in a RR80 zone and contains 5.28 acres.

BY ORDER OF THE ZONING BOARD OF REVIEW  
RICHARD BOREN, CHAIRMAN  
CHRIS COSTA, ZONING OFFICER

This meeting location is accessible to the physically challenged. Hearing or speech impaired individuals requiring the services of an interpreter should call 1-800-745-5555 not less than 3 business days prior to the meeting.



**Town of Jamestown**  
Finance Department  
Town Hall  
93 Narragansett Avenue  
Jamestown, Rhode Island 02835-1199  
401-423-9809 Fax 401-423-7229  
Email: [ccollins@jamestownri.net](mailto:ccollins@jamestownri.net)

**Christina D. Collins**  
Finance Director

### MEMORANDUM

**TO:** Andrew E. Nota, Town Administrator  
**FROM:** Christina D. Collins, Finance Director  
**DATE:** June 13, 2018  
**SUBJECT:** Budget to Actual

Attached is the Budget to Actual report for the Fiscal Year 2017/2018. The report contains the expenses that have been paid through May 31, 2018.

Please do not hesitate to contact me with any questions or concerns.



**Budget vs Actual - Expenditures**  
**TOWN OF JAMESTOWN, RI**  
**For 5/31/2018**

Run: 6/13/2018 at 2:20 PM

	Annual Budget	P-T-D Actual	Y-T-D Actual	Remaining \$	% of Budget
1100 7001 70101 00 Salaries	13,800.00	0.00	10,350.00	3,450.00	75.00
1100 7001 70302 00 Fees And Supplies	1,000.00	0.00	50.21	949.79	5.02
1100 7001 70305 00 Advertising	1,250.00	0.00	0.00	1,250.00	0.00
<b>Town Council Expenses</b>	<b>16,050.00</b>	<b>0.00</b>	<b>10,400.21</b>	<b>5,649.79</b>	<b>64.80</b>
1100 7002 70101 00 Salaries	114,625.00	9,037.68	108,452.16	6,172.84	94.61
1100 7002 70102 00 Salary, Clerical	66,346.00	4,763.20	61,525.25	4,820.75	92.73
1100 7002 70302 00 Fees And Supplies	2,500.00	48.25	1,648.57	851.43	65.94
1100 7002 70303 00 Travel Expenses	12,000.00	750.00	10,108.96	1,891.04	84.24
<b>Town Administrator Expenses</b>	<b>195,471.00</b>	<b>14,599.13</b>	<b>181,734.94</b>	<b>13,736.06</b>	<b>92.97</b>
1100 7003 70101 00 Salaries	5,364.00	412.60	4,951.20	412.80	92.30
1100 7003 70302 00 Fees And Supplies	1,600.00	208.19	466.50	1,133.50	29.16
<b>Probate Court Expenses</b>	<b>6,964.00</b>	<b>620.79</b>	<b>5,417.70</b>	<b>1,546.30</b>	<b>77.80</b>
1100 7004 70101 00 Salaries	7,865.00	0.00	3,927.00	3,938.00	49.93
1100 7004 70102 00 Salary, Clerical	600.00	115.62	880.05	(280.05)	146.68
1100 7004 70103 00 Salaries, Moderator & Sergeant	1,450.00	0.00	971.04	478.96	66.97
1100 7004 70104 00 Election Supervisors	2,700.00	0.00	2,775.00	(75.00)	102.78
1100 7004 70302 00 Fees And Supplies	2,500.00	71.94	1,234.96	1,265.04	49.40
1100 7004 70305 00 Advertising And Printing	1,100.00	155.00	531.17	568.83	48.29
<b>Election and Town Meeting Expenses</b>	<b>16,215.00</b>	<b>342.56</b>	<b>10,319.22</b>	<b>5,895.78</b>	<b>63.64</b>
1100 7005 70201 00 Professional Services - Legal	95,000.00	6,500.00	68,550.70	26,449.30	72.16
<b>Legal Expenses</b>	<b>95,000.00</b>	<b>6,500.00</b>	<b>68,550.70</b>	<b>26,449.30</b>	<b>72.16</b>
1100 7006 70101 00 Salaries	71,996.00	5,355.28	66,640.58	5,355.42	92.56
1100 7006 70102 00 Salary, Clerical	92,951.00	6,840.44	87,316.85	5,634.15	93.94
1100 7006 70302 00 Fees, Supplies & Dues	31,000.00	3,025.86	16,150.96	14,849.04	52.10
1100 7006 70305 00 Advertising	2,800.00	247.87	2,180.76	619.24	77.88
<b>Clerks And Records Expenses</b>	<b>198,747.00</b>	<b>15,469.45</b>	<b>172,289.15</b>	<b>26,457.85</b>	<b>86.69</b>
1100 7007 70101 00 Salaries	82,606.00	5,815.30	76,790.33	5,815.67	92.96
1100 7007 70102 00 Salary, Clerical	38,825.00	2,757.83	36,033.33	2,791.67	92.81
1100 7007 70201 00 Planning Commission	7,150.00	0.00	0.00	7,150.00	0.00
1100 7007 70302 00 Fees, Supplies & Dues	5,500.00	1,938.65	4,207.77	1,292.23	76.50
1100 7007 70305 00 Advertising	500.00	0.00	385.00	115.00	77.00
<b>Planning Expenses</b>	<b>134,581.00</b>	<b>10,511.78</b>	<b>117,416.43</b>	<b>17,164.57</b>	<b>87.25</b>
1100 7008 70201 00 Salaries, Zoning Board	8,000.00	325.00	3,025.00	4,975.00	37.81
1100 7008 70302 00 Fees, Supplies & Dues	700.00	(813.61)	(1,578.97)	2,278.97	(225.57)
<b>Zoning Expenses</b>	<b>8,700.00</b>	<b>(488.61)</b>	<b>1,446.03</b>	<b>7,253.97</b>	<b>16.62</b>
1100 7009 70900 00 Social Security Tax	293,223.00	22,305.02	277,592.38	15,630.62	94.67
1100 7009 70901 00 Blue Cross/Delta Dental	672,600.00	46,754.49	516,973.80	155,626.20	76.86
1100 7009 70902 00 Worker's Compensation	70,000.00	32.37	93,874.37	(23,874.37)	134.11
1100 7009 70903 00 Retirement System	296,425.00	19,603.47	226,271.04	70,153.96	76.33
1100 7009 70906 00 Life Insurance	10,000.00	1,034.04	10,826.79	(826.79)	108.27
1100 7009 70907 00 General Liability Insurance	110,000.00	3,305.95	105,091.68	4,908.32	95.54
1100 7009 70910 00 Salary Adjustment	45,000.00	0.00	0.00	45,000.00	0.00
1100 7009 70912 00 OPEB	25,000.00	0.00	0.00	25,000.00	0.00
1100 7009 70920 00 Police Retiree Health	119,700.00	10,412.14	112,055.50	7,644.50	93.61
<b>Personnel Expenses</b>	<b>1,641,948.00</b>	<b>103,447.48</b>	<b>1,342,685.56</b>	<b>299,262.44</b>	<b>81.77</b>
1100 7010 70100 00 Salary, Finance Director	96,215.00	6,834.38	92,047.24	4,167.76	95.67
1100 7010 70101 00 Salaries- Dep. Tax Collector	68,445.00	4,924.61	61,386.67	7,058.33	89.69
1100 7010 70102 00 IT- Consultant	44,000.00	5,960.00	43,512.45	487.55	98.89
1100 7010 70201 00 Professional Services	21,000.00	2,043.18	18,833.96	2,166.04	89.69
1100 7010 70302 00 Fees, Supplies & Dues	21,000.00	1,445.70	16,075.23	4,924.77	76.55
<b>Finance Expenses</b>	<b>250,660.00</b>	<b>21,207.87</b>	<b>231,855.55</b>	<b>18,804.45</b>	<b>92.50</b>
1100 7011 70101 00 Salaries	55,000.00	5,269.22	67,184.73	(12,184.73)	122.15
1100 7011 70102 00 Salary, Clerical	2,000.00	0.00	0.00	2,000.00	0.00
1100 7011 70302 00 Fees, Supplies, Dues	12,750.00	699.09	16,201.04	(3,451.04)	127.07
1100 7011 70305 00 Advertising	1,100.00	0.00	660.06	439.94	60.01
1100 7011 70380 00 Field Inspections	2,000.00	0.00	0.00	2,000.00	0.00
<b>Tax Assessor Expenses</b>	<b>72,850.00</b>	<b>5,968.31</b>	<b>84,045.83</b>	<b>(11,195.83)</b>	<b>115.37</b>
1100 7012 70201 00 Professional Services	22,000.00	0.00	19,395.00	2,605.00	88.16
<b>Audit of Accounts Expenses</b>	<b>22,000.00</b>	<b>0.00</b>	<b>19,395.00</b>	<b>2,605.00</b>	<b>88.16</b>

**Budget vs Actual - Expenditures**  
**TOWN OF JAMESTOWN, RI**  
**For 5/31/2018**

Run: 6/13/2018 at 2:20 PM

	Annual Budget	P-T-D Actual	Y-T-D Actual	Remaining \$	% of Budget
1100 7030 70302 00 EMA- SUPPLIES	5,000.00	0.00	4,135.69	864.31	82.71
<b>EMA Expenses</b>	<b>5,000.00</b>	<b>0.00</b>	<b>4,135.69</b>	<b>864.31</b>	<b>82.71</b>
1100 7031 70100 00 Salary, Police Chief	96,664.00	7,258.68	87,104.16	9,559.84	90.11
1100 7031 70101 00 Salaries - Police	762,956.00	56,303.51	719,798.56	43,157.44	94.34
1100 7031 70102 00 Police Longevity	46,476.00	0.00	17,939.64	28,536.36	38.60
1100 7031 70103 00 Police Benefits	47,160.00	0.00	39,196.15	7,963.85	83.11
1100 7031 70104 00 Police - OT	150,000.00	12,468.98	221,819.41	(71,819.41)	147.88
1100 7031 70105 00 Police Retirement	183,064.00	0.00	91,532.00	91,532.00	50.00
1100 7031 70111 00 Salary - Dispatch/Admin/Seasonal	210,883.00	15,331.01	191,110.14	19,772.86	90.62
1100 7031 70112 00 Dispatch, Longevity	11,228.00	2,825.00	11,287.50	(59.50)	100.53
1100 7031 70113 00 Dispatch - Benefits	10,345.00	0.00	9,698.57	646.43	93.75
1100 7031 70114 00 Dispatch - OT	15,000.00	1,253.38	16,600.96	(1,600.96)	110.67
1100 7031 70302 00 Fees & Supplies	21,000.00	454.61	14,984.75	6,015.25	71.36
1100 7031 70303 00 Computer Maintenance	18,500.00	603.92	21,502.57	(3,002.57)	116.23
1100 7031 70307 00 Building Maintenance	5,000.00	0.00	8,467.60	(3,467.60)	169.35
1100 7031 70308 00 Vehicle Insurance	8,197.00	0.00	8,197.00	0.00	100.00
1100 7031 70309 00 Telephone	14,500.00	918.64	11,718.88	2,781.12	80.82
1100 7031 70310 00 Equipment	8,000.00	862.26	12,067.11	(4,067.11)	150.84
1100 7031 70311 00 Maintenance Of Uniforms	25,850.00	0.00	23,850.00	2,000.00	92.26
1100 7031 70312 00 Ammunition And Supplies	4,000.00	1,269.00	4,711.41	(711.41)	117.79
1100 7031 70313 00 Maintenance Of Police Cars	13,500.00	1,766.02	13,705.64	(205.64)	101.52
1100 7031 70314 00 Gas & Tires	30,000.00	2,403.70	20,543.53	9,456.47	68.48
1100 7031 70315 00 Training Of Members	18,500.00	208.49	12,908.36	5,591.64	69.77
1100 7031 70317 00 Maintenance Of Radio System	9,000.00	0.00	4,215.08	4,784.92	46.83
1100 7031 70318 00 Equipment	5,000.00	620.69	7,282.07	(2,282.07)	145.64
1100 7031 70322 00 Dispatch Uniforms	2,000.00	0.00	2,030.00	(30.00)	101.50
<b>Police Protection Expenses</b>	<b>1,716,823.00</b>	<b>104,547.89</b>	<b>1,572,271.09</b>	<b>144,551.91</b>	<b>91.58</b>
1100 7032 70100 00 Fire Chief/Fire Inspector	58,410.00	0.00	0.00	58,410.00	0.00
1100 7032 70102 00 Stipend, Deputy Fire Chief	2,000.00	0.00	0.00	2,000.00	0.00
1100 7032 70103 00 Stipend - Fire Inspector	18,179.00	0.00	0.00	18,179.00	0.00
1100 7032 70104 00 Fire Dept. Incentive Program	70,000.00	0.00	0.00	70,000.00	0.00
1100 7032 70105 00 Equip/Safety Maint. - Per Diem	20,800.00	1,360.00	15,540.00	5,260.00	74.71
1100 7032 70201 00 Service Cleaning Contract	0.00	0.00	559.00	(559.00)	0.00
1100 7032 70302 00 Fees And Supplies	5,000.00	336.32	9,596.20	(4,596.20)	191.92
1100 7032 70308 00 Vehicle Insurance	60,500.00	692.00	50,714.75	9,785.25	83.83
1100 7032 70309 00 Telephone	8,800.00	839.82	8,430.39	369.61	95.80
1100 7032 70313 00 Maintenance Of Fire Apparatus	28,000.00	1,915.54	36,358.75	(8,358.75)	129.85
1100 7032 70314 00 Gas, Tires & Oil	14,000.00	611.02	9,989.51	4,010.49	71.35
1100 7032 70315 00 Training Of Members	10,000.00	0.00	9,230.95	769.05	92.31
1100 7032 70317 00 Maintenance Of Radio System	6,000.00	0.00	4,963.97	1,036.03	82.73
1100 7032 70321 00 Electricity	12,000.00	1,104.86	10,615.07	1,384.93	88.46
1100 7032 70323 00 Oxygen & Air Packs	4,000.00	1,673.49	5,848.84	(1,848.84)	146.22
1100 7032 70324 00 Water	1,400.00	0.00	1,260.52	139.48	90.04
1100 7032 70325 00 Fire Equipment	14,000.00	4,055.70	18,587.35	(4,587.35)	132.77
1100 7032 70326 00 Fire Ext. Agent	2,400.00	0.00	1,232.20	1,167.80	51.34
1100 7032 70343 00 Heating	13,000.00	1,130.92	9,533.49	3,466.51	73.33
1100 7032 70344 00 Repairs And Maintenance	12,000.00	1,016.53	15,004.59	(3,004.59)	125.04
1100 7032 70399 00 Subscriptions & Journals	425.00	0.00	399.00	26.00	93.88
1100 7032 70900 00 Social Security Tax	4,468.00	0.00	0.00	4,468.00	0.00
1100 7032 70903 00 Fire Chief - Benefit	5,840.00	0.00	5,840.00	0.00	100.00
<b>Fire Protection Expenses</b>	<b>371,222.00</b>	<b>14,736.20</b>	<b>213,704.58</b>	<b>157,517.42</b>	<b>57.57</b>
1100 7033 70103 00 Stipend - Medical Director	3,000.00	0.00	0.00	3,000.00	0.00
1100 7033 70104 00 ALS - Per Diem	175,200.00	13,440.00	155,440.00	19,760.00	88.72
1100 7033 70105 00 EMS Incentive Program	80,000.00	0.00	0.00	80,000.00	0.00
1100 7033 70302 00 Fees And Supplies	5,000.00	0.00	6,558.66	(1,558.66)	131.17
1100 7033 70308 00 Vehicle Insurance	28,000.00	0.00	20,650.00	7,350.00	73.75
1100 7033 70311 00 Maintenance Of Uniforms	9,000.00	4,419.22	5,413.39	3,586.61	60.15
1100 7033 70313 00 Maintenance of Vehicles	11,000.00	5,034.48	5,582.98	5,417.02	50.75
1100 7033 70315 00 Training Of Members	23,000.00	4,822.35	24,006.80	(1,006.80)	104.38
1100 7033 70330 00 EMS Building	16,000.00	814.16	14,798.55	1,201.45	92.49
1100 7033 70333 00 Ambulance Medical	20,000.00	457.78	14,736.65	5,263.35	73.68
1100 7033 70900 00 Social Security Tax	2,318.00	0.00	0.00	2,318.00	0.00
<b>EMS Expenses</b>	<b>372,518.00</b>	<b>28,987.99</b>	<b>247,187.03</b>	<b>125,330.97</b>	<b>66.36</b>
1100 7034 70101 00 Salary - Building Inspector	68,163.00	5,243.32	62,919.84	5,243.16	92.31
1100 7034 70102 00 Salary, Clerical	56,615.00	1,934.20	25,952.92	30,662.08	45.84
1100 7034 70117 00 Salary, Electrical Inspector	10,000.00	833.33	9,166.63	833.37	91.67
1100 7034 70118 00 Salary, Plumbing Inspector	5,000.00	416.67	4,583.37	416.63	91.67

**Budget vs Actual - Expenditures**  
**TOWN OF JAMESTOWN, RI**  
**For 5/31/2018**

Run: 6/13/2018 at 2:20 PM

	Annual Budget	P-T-D Actual	Y-T-D Actual	Remaining \$	% of Budget
1100 7034 70119 00 Salary, Mechanical Inspector	5,000.00	416.67	4,583.37	416.63	91.67
1100 7034 70302 00 Supplies And Expenses	4,500.00	999.90	4,409.71	90.29	97.99
1100 7034 70328 00 Hydrant Rental	165,000.00	0.00	0.00	165,000.00	0.00
<b>Protection Services Expenses</b>	<b>314,278.00</b>	<b>9,844.09</b>	<b>111,615.84</b>	<b>202,662.16</b>	<b>35.52</b>
1100 7041 70101 00 Salaries	54,627.00	3,729.12	44,749.44	9,877.56	81.92
1100 7041 70302 00 Fees And Supplies	1,100.00	0.00	75.17	1,024.83	6.83
<b>Public Works Administration Expenses</b>	<b>55,727.00</b>	<b>3,729.12</b>	<b>44,824.61</b>	<b>10,902.39</b>	<b>80.44</b>
1100 7042 70101 00 Salaries	41,174.00	3,167.24	37,968.26	3,205.74	92.21
1100 7042 70103 00 Intern	10,000.00	0.00	9,045.00	955.00	90.45
1100 7042 70302 00 Fees And Supplies	1,200.00	109.64	443.02	756.98	36.92
<b>Engineering Expenses</b>	<b>52,374.00</b>	<b>3,276.88</b>	<b>47,456.28</b>	<b>4,917.72</b>	<b>90.61</b>
1100 7043 70100 00 Salary, Highway Supervisor	70,586.00	8,714.59	64,900.96	5,685.04	91.95
1100 7043 70101 00 Salaries - Public Works	671,192.00	49,116.02	575,151.68	96,040.32	85.69
1100 7043 70308 00 Vehicle Insurance	14,520.00	0.00	14,520.00	0.00	100.00
1100 7043 70313 00 Upkeep Of Equipment	80,000.00	3,470.79	83,062.58	(3,062.58)	103.83
1100 7043 70314 00 Oil And Gas	65,000.00	5,759.44	57,504.33	7,495.67	88.47
1100 7043 70330 00 Sand And Gravel	15,000.00	3,038.82	19,231.15	(4,231.15)	128.21
1100 7043 70331 00 Cold Patch	17,000.00	2,766.40	7,924.45	9,075.55	46.61
1100 7043 70333 00 Other Road Supplies	14,500.00	1,977.29	7,469.63	7,030.37	51.51
1100 7043 70334 00 Equipment Rental	2,500.00	285.00	2,785.00	(285.00)	111.40
1100 7043 70336 00 Clothing	5,500.00	0.00	0.00	5,500.00	0.00
1100 7043 70399 00 Safety And Licensing	6,300.00	175.00	9,065.72	(2,765.72)	143.90
<b>Highway Expenses</b>	<b>962,098.00</b>	<b>75,303.35</b>	<b>841,615.50</b>	<b>120,482.50</b>	<b>87.48</b>
1100 7044 70101 00 Snow Removal - OT	28,000.00	0.00	27,151.00	849.00	96.97
1100 7044 70337 00 Equipment And Supplies	49,000.00	113.62	48,434.07	565.93	98.85
<b>Snow Removal Expenses</b>	<b>77,000.00</b>	<b>113.62</b>	<b>75,585.07</b>	<b>1,414.93</b>	<b>98.16</b>
1100 7045 70101 00 Salaries	65,199.00	4,586.73	61,644.73	3,554.27	94.55
1100 7045 70309 00 Telephone	650.00	59.64	626.45	23.55	96.38
1100 7045 70321 00 Electricity	1,100.00	86.93	970.21	129.79	88.20
1100 7045 70340 00 Maintenance And Testing	41,000.00	7,726.00	26,980.00	14,020.00	65.80
1100 7045 70341 00 Transfer And Trucking	335,000.00	28,337.52	279,882.68	55,117.32	83.55
1100 7045 70350 00 Hazardous Waste Recycling	300.00	0.00	0.00	300.00	0.00
<b>Waste Removal Expenses</b>	<b>443,249.00</b>	<b>40,796.82</b>	<b>370,104.07</b>	<b>73,144.93</b>	<b>83.50</b>
1100 7046 70321 00 Electricity	67,500.00	5,665.41	56,007.28	11,492.72	82.97
<b>Street Lighting Expenses</b>	<b>67,500.00</b>	<b>5,665.41</b>	<b>56,007.28</b>	<b>11,492.72</b>	<b>82.97</b>
1100 7047 70101 00 Salaries	11,250.00	0.00	5,725.00	5,525.00	50.89
1100 7047 70302 00 Fees And Supplies	1,800.00	0.00	138.49	1,661.51	7.69
1100 7047 70360 00 Tree Pruning	15,000.00	2,555.00	14,121.32	878.68	94.14
1100 7047 70370 00 Purchase Of Trees	6,000.00	435.32	4,100.32	1,899.68	68.34
<b>Tree Warden Expenses</b>	<b>34,050.00</b>	<b>2,990.32</b>	<b>24,085.13</b>	<b>9,964.87</b>	<b>70.73</b>
1100 7048 70342 00 Town Cemetery And Parade	2,100.00	0.00	478.91	1,621.09	22.81
<b>Other Public Works Expenses</b>	<b>2,100.00</b>	<b>0.00</b>	<b>478.91</b>	<b>1,621.09</b>	<b>22.81</b>
1100 7049 70101 00 Cleaning Contracts	80,000.00	3,480.57	46,416.27	33,583.73	58.02
1100 7049 70302 00 Supplies	5,000.00	403.12	4,257.55	742.45	85.15
1100 7049 70309 00 Telephone	15,500.00	1,425.73	17,151.11	(1,651.11)	110.65
1100 7049 70321 00 Electricity	55,000.00	3,396.03	34,548.58	20,451.42	62.82
1100 7049 70324 00 Water	9,000.00	216.86	6,400.82	2,599.18	71.12
1100 7049 70343 00 Heating	40,000.00	5,130.91	35,013.87	4,986.13	87.53
1100 7049 70344 00 Repairs And Maintenance	50,000.00	1,386.73	33,755.95	16,244.05	67.51
1100 7049 70375 00 Landscape	7,500.00	1,652.00	6,316.42	1,183.58	84.22
<b>Public Buildings Expenses</b>	<b>262,000.00</b>	<b>17,091.95</b>	<b>183,860.57</b>	<b>78,139.43</b>	<b>70.18</b>
1100 7060 70456 00 Visiting Nurse/Mental Health	31,500.00	1,500.00	21,500.00	10,000.00	68.25
<b>General Expenses</b>	<b>31,500.00</b>	<b>1,500.00</b>	<b>21,500.00</b>	<b>10,000.00</b>	<b>68.25</b>
1100 7061 70302 00 Fees And Supplies	5,000.00	0.00	6,359.71	(1,359.71)	127.19
1100 7061 70306 00 Tick Tack Force	15,000.00	2,256.44	3,869.39	11,130.61	25.80
<b>Animal Control Expenses</b>	<b>20,000.00</b>	<b>2,256.44</b>	<b>10,229.10</b>	<b>9,770.90</b>	<b>51.15</b>
1100 7065 70101 00 Salaries	47,703.00	4,641.90	38,819.12	8,883.88	81.38
1100 7065 70302 00 Fees, Supplies & Dues	3,000.00	3,677.78	8,846.77	(5,846.77)	294.89
1100 7065 70309 00 Telephones	1,850.00	431.33	2,474.01	(624.01)	133.73



**Budget vs Actual - Expenditures**  
**TOWN OF JAMESTOWN, RI**  
**For 5/31/2018**

Run: 6/13/2018 at 2:20 PM

	Annual Budget	P-T-D Actual	Y-T-D Actual	Remaining \$	% of Budget
1100 7065 70321 00 Electricity	5,500.00	0.00	2,639.74	2,860.26	48.00
1100 7065 70324 00 Water	900.00	0.00	488.76	411.24	54.31
1100 7065 70341 00 Trash Removal	400.00	30.00	328.00	72.00	82.00
1100 7065 70343 00 Heat	4,000.00	538.49	4,482.44	(482.44)	112.06
1100 7065 70344 00 Repairs & Maintenance	6,000.00	303.14	4,758.22	1,241.78	79.30
1100 7065 70380 00 Program	4,000.00	173.79	3,125.05	874.95	78.13
<b>Total Expenses</b>	<b>73,353.00</b>	<b>9,796.43</b>	<b>65,962.11</b>	<b>7,390.89</b>	<b>89.92</b>
1100 7070 70100 00 Salary, Library Director	74,540.00	5,539.92	68,999.70	5,540.30	92.57
1100 7070 70101 00 Salaries	169,503.00	10,862.63	161,910.62	7,592.38	95.52
1100 7070 70302 00 Fees And Supplies	8,250.00	65.26	8,535.20	(285.20)	103.46
1100 7070 70308 00 Insurance	14,135.00	0.00	14,135.00	0.00	100.00
1100 7070 70309 00 Telephone	1,000.00	90.52	991.71	8.29	99.17
1100 7070 70310 00 Equipment	1,000.00	0.00	811.50	188.50	81.15
1100 7070 70321 00 Electricity	21,000.00	1,364.53	14,271.10	6,728.90	67.96
1100 7070 70343 00 Heating	17,000.00	790.34	12,018.77	4,981.23	70.70
1100 7070 70344 00 Repairs And Maintenance	19,000.00	25.00	19,250.63	(250.63)	101.32
1100 7070 70345 00 Computer Repairs And Maintenan	6,000.00	290.00	6,290.00	(290.00)	104.83
1100 7070 70351 00 Books And Periodicals	15,000.00	0.00	14,476.22	523.78	96.51
1100 7070 70352 00 Books - State Aid	126,828.00	11,374.58	103,948.72	22,879.28	81.96
1100 7070 70355 00 CREDITS (LIB SALES & GIFTS)	0.00	(301.25)	1,379.70	(1,379.70)	0.00
<b>Library Expenses</b>	<b>473,256.00</b>	<b>30,101.53</b>	<b>427,018.87</b>	<b>46,237.13</b>	<b>90.23</b>
1100 7080 70101 00 Salary- Recreation Director	68,163.00	9,978.93	67,640.23	522.77	99.23
1100 7080 70102 00 Salaries- Recreation Staff	134,275.00	10,528.10	131,688.37	2,586.63	98.07
1100 7080 70103 00 Salary- Teen Program Coordinator	38,582.00	2,895.44	35,650.98	2,931.02	92.40
1100 7080 70104 00 Salaries -Teen Center Support Staff	15,000.00	2,362.50	18,451.25	(3,451.25)	123.01
1100 7080 70105 00 Seasonal Support Staff	139,208.00	3,482.01	120,043.75	19,164.25	86.23
1100 7080 70302 00 Supplies	6,255.00	115.69	6,576.07	(321.07)	105.13
1100 7080 70305 00 Advertising	4,000.00	0.00	3,497.75	502.25	87.44
1100 7080 70308 00 Vehicle Insurance	7,117.00	0.00	7,117.00	0.00	100.00
1100 7080 70309 00 Telephone	3,840.00	239.84	2,697.21	1,142.79	70.24
1100 7080 70310 00 Equipment	4,500.00	2,592.19	4,324.10	175.90	96.09
1100 7080 70314 00 Gas And Oil	12,500.00	810.17	6,224.92	6,275.08	49.80
1100 7080 70321 00 Electricity	27,000.00	537.03	14,040.74	12,959.26	52.00
1100 7080 70322 00 Fort Getty Water Removal	11,000.00	0.00	5,670.00	5,330.00	51.55
1100 7080 70323 00 Shores Beach/Sanitary Faciliti	3,000.00	0.00	2,610.00	390.00	87.00
1100 7080 70324 00 Water	14,000.00	0.00	11,905.08	2,094.92	85.04
1100 7080 70341 00 Trash Removal	10,000.00	318.00	6,898.00	3,102.00	68.98
1100 7080 70344 00 Repairs, Maintenance And Impro	23,000.00	4,184.09	16,318.27	6,681.73	70.95
1100 7080 70382 00 Summer Program	3,825.00	0.00	2,460.00	1,365.00	64.31
1100 7080 70383 00 Winter Program	1,200.00	0.00	1,158.32	41.68	96.53
<b>Parks, Beaches &amp; Recreation Expenses</b>	<b>526,465.00</b>	<b>38,043.99</b>	<b>464,972.04</b>	<b>61,492.96</b>	<b>88.32</b>
1100 7090 70504 00 Payment Of Principal - Town	721,528.00	255,000.00	690,383.71	31,144.29	95.68
1100 7090 70505 00 Payment Of Interest - Town	227,732.00	7,650.00	225,812.06	1,919.94	99.16
1100 7090 70506 00 School- Principal	0.00	0.00	244,792.00	(244,792.00)	0.00
1100 7090 70507 00 School - Interest	0.00	0.00	16,590.00	(16,590.00)	0.00
<b>Debt Service Expenses</b>	<b>949,260.00</b>	<b>262,650.00</b>	<b>1,177,577.77</b>	<b>(228,317.77)</b>	<b>124.05</b>
1100 7092 70527 00 Incidentals And Emergencies	50,000.00	0.00	28,391.03	21,608.97	56.78
1100 7092 70530 00 Conservation Commission	2,200.00	251.76	1,081.76	1,118.24	49.17
1100 7092 70533 00 Eastern RI Conservation District	1,000.00	0.00	1,000.00	0.00	100.00
1100 7092 70550 00 CHAMBER OF COMMERCE	4,000.00	0.00	1,875.30	2,124.70	46.88
1100 7092 70570 00 RI Economic Development	5,000.00	0.00	0.00	5,000.00	0.00
<b>Other Expenses</b>	<b>62,200.00</b>	<b>251.76</b>	<b>32,348.09</b>	<b>29,851.91</b>	<b>52.01</b>
<b>Total Department Expenses</b>	<b>9,531,159.00</b>	<b>829,862.55</b>	<b>8,238,095.95</b>	<b>1,293,063.05</b>	<b>86.43</b>

May 16, 2018

Cheryl A. Fernstrom  
Town Clerk, Jamestown  
93 Narragansett Avenue  
Jamestown, Rhode Island 02835

Dear Ms. Fernstrom:

Thank you for contacting me with your opposition to offshore oil and gas development along Rhode Island's coastline and for sharing Jamestown's recent resolution with me. I share your concerns, and I have cosponsored several bills that would block oil and gas development in our oceans.

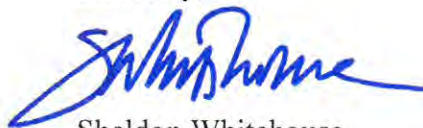
As you well know, offshore drilling brings with it the risk of accidents that could devastate the clean beaches and vibrant ocean habitats on which the economies of coastal states like Rhode Island rely. For these reasons, I strongly oppose Secretary Zinke's proposed five-year offshore leasing plan, which would open the North Atlantic and other U.S. waters to offshore drilling.

In response to Secretary Zinke's announcement, I introduced the bipartisan New England Coastal Protection Act, which would prohibit offshore oil and gas development off the coasts of Rhode Island, Connecticut, Massachusetts, New Hampshire, and Maine. I also joined my colleagues in sending a letter to Secretary Zinke calling on him to continue implementing the current five-year plan, which excludes drilling in the Atlantic Ocean. Finally, I am pleased to report that I cosponsored the Clean Ocean and Safe Tourism (COAST) Anti-Drilling Act (S. 999), which would ban offshore drilling in the Atlantic Ocean.

It is heartening to see Rhode Islanders standing in firm opposition to Secretary Zinke's proposal at all levels of government. You can be sure I will keep fighting in D.C. to protect our oceans and coasts.

Once again, thank you for contacting me and for Jamestown's leadership in this fight.

Sincerely,



Sheldon Whitehouse  
United States Senator



May 21, 2018

Town administrator Lota Box 377 Jamestown Ri 02835

Dear Town administrator Lota,

I was told by my seaside drive neighbors that you have scheduled a meeting regarding the use of the Buccaneer right of way for May 21. At the meeting you had last year you collected the email addresses of concerned parties to notify them about subsequent meetings. The Buccaneer ROW is directly adjacent to my property and I am disappointed I was not notified of this meeting.

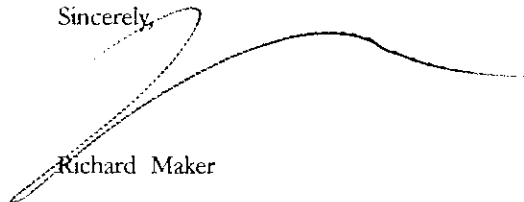
My concerns regarding adding a kayak storage rack to the buccaneer ROW are:

- 1 Security of my property. During 2015 while I was involved in NJ with my mothers passing 2 kayaks were left on my property, the owners had been using my property for some time without permission, had left about 40 bottles beer, water, etc. and had a camp fire on my lawn. I locked up the kayaks and left a note for their owner to contact me. I received a call from the brother of the offender wanting the kayaks back, I agreed to meet him. during the meeting I brought up that the people involved had vandalized my property and was subsequently threatened, I ordered them off my property and they called Jamestown Pd. The officer insisted that I had no recourse against them and if I didn't return their kayaks I would be charged with theft. After much discussion via the officer I agreed to return the kayaks if the officer would issue no trespassing orders against the parties involved. I have installed video security around my house to help deter future vandalism.
- 2 Human waste; over the years many have used the Row s on more than 1 occasion I have seen people defecating along the hedge line within view of my kitchen window. When the Jamestown Pd was called they said that unless they witnessed the act they could take no action.
- 3 Garbage; I cannot estimate how many bottles, cans, and debris, I have cleaned up and disposed of which were cast away onto my property.
- 4 General access and parking; several years ago one of the neighbors put two boulders along seaside drive to block access to cars as teenagers were using the ROW as a pot smoking and hunny spot which became an issue with the neighbors because it involved kids viewing the acts and aftermath. I have also had several incidences with people parking on my property or blocking my street access with their cars, Jamestown Pd was not helpful with this either.

In conclusion all of these objections have already been addressed at the boat launch at the Jamestown shores beach. Only 1 house abuts the area and it is away from the launch area where the portapotty is. There is off street parking for many cars, and there are garbage cans that hopefully people use. The launch is less than a half a mile from the Buccaneer ROW making it redundant.

I don't believe that the Buccaneer ROW has the space required or the necessary parking and sanitary needs to be used as kayak storage and launch area. Its conversion will detrimentally affect my property as an abutter and my family's quiet enjoyment of our property that we have held for generations.

Sincerely,



Richard Maker

**From:** Nessa Richman <[nessa@rifoodcouncil.org](mailto:nessa@rifoodcouncil.org)>  
**Sent:** Wednesday, May 23, 2018 9:36 PM  
**To:** Ken Ayars <[ken.ayars@dem.ri.gov](mailto:ken.ayars@dem.ri.gov)>  
**Subject:** 2018 LASA Grant Program Notification

Dear LASA Grant Program applicant:

Thank you for your application to the 2018 Local Agriculture and Seafood Act Grants Program. This year's application pool was extremely competitive, with 70+ applications totaling over \$900,000 in funds requested. The LASA Grants Advisory Committee, made up of stakeholders with a diversity of expertise across the food system (including agriculture, aquaculture, and seafood) reviewed and scored all applications using the scoring rubric for the LASA Grants Program, with 21 applications ultimately recommended for LASA awards. We regret to inform you that your application was not selected for funding.

The LASA Grants Program was established by the *Local Agriculture and Seafood Act of 2012* to support the growth, development and marketing of local food and seafood in Rhode Island. It was made possible through a unique public-private partnership, with funds from the State of Rhode Island as well as the Henry P. Kendall Foundation, the Rhode Island Foundation, and the van Beuren Charitable Foundation.

Grant awards for the 2018 LASA grants program will be publicly announced on Wednesday, May 30th, during the afternoon speaking program of Rhode Island Agriculture Day starting at 2 pm. The event is open to the public and you are welcome to join if you are able.

Thank you again for the time and effort you put into the application process. The RIDEM Division of Agriculture and the RI Food Policy Council were impressed by the level of hard work, good thinking, and creativity that exists within Rhode Island, and we are available to provide some information regarding advisory committee feedback on your application upon request.

Sincerely,

Ken Ayars  
Chief, Division of Agriculture, RI Department of Environmental Management

Nessa Richman  
Network Director, RI Food Policy Council

Nessa Richman  
Network Director  
[Rhode Island Food Policy Council](http://RhodeIslandFoodPolicyCouncil.org)  
[nessa@rifoodcouncil.org](mailto:nessa@rifoodcouncil.org)

**From:** [sufiot@aol.com](mailto:sufiot@aol.com)  
**To:** [Cheryl Fernstrom](#)  
**Subject:** Re: Getty improvements  
**Date:** Monday, May 21, 2018 7:11:11 PM

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Hello. I would suggest that the structures about to be built at Fort Getty be in keeping with the aesthetic of the pavilion and the rustic vibe of the surrounding environment. Please nix the faux Victorian look.  
Thank you.

Susan Finn  
26 Ocean Avenue  
Jamestown

## STATE OF RHODE ISLAND AND PROVIDENCE PLANTATIONS

## CITY OF EAST PROVIDENCE

## RESOLUTION NO. 48

**RESOLUTION SUPPORTING SCHOOL CONSTRUCTION REFERENDUM IN ARTICLES 5 AND 9 OF THE PROPOSED RHODE ISLAND STATE BUDGET (FY 2019)**

**WHEREAS**, in 2017, the Rhode Island Department of Elementary and Secondary Education released the "State of Rhode Island Schoolhouses" report which contains detailed information regarding the condition of Rhode Island's school facilities; and

**WHEREAS**, this report "identified more than \$2.2 billion in facility deficiency costs to meet aspirational standards," \$627.6 million of which is required to make Rhode Island's school buildings warm, safe, and dry; and

**WHEREAS**, conditions that exist currently in some of Rhode Island's school buildings result in facilities that are drafty, have poor indoor air quality, are inefficient in their energy usage, and pose a serious health and safety risk to the students, teachers, staff, and community members who enter these buildings; and

**WHEREAS**, when such conditions exist in school buildings, they cause disruptions, distractions, and illness, all of which can have a negative impact on academic performance, health, and the economy; and

**WHEREAS**, according to Rhode Island General Law §16-2-17(a), "Each student, staff member, teacher, and administrator has a right to attend and/or work at a school which is safe and secure, and which is conducive to learning;" and

**WHEREAS**, repairing Rhode Island's school infrastructure will have a significant and positive impact on our community; and

**WHEREAS**, the Governor, in January 2018, proposed a school construction plan in Articles 5 and 9 of the Rhode Island State Budget for fiscal year 2019 (H-7200) that would place a \$250M bond on the ballot, and provide assistance, guidance, and incentives to cities, towns, and school districts as they work to invest in much-needed school facility construction and renovation projects; and

**WHEREAS**, this plan includes funding that will ensure projects are developed, executed, completed, and maintained in a proper, efficient, and timely manner, in order to encourage immediate action toward making facility repairs and to protect these substantial community investments; and

**WHEREAS**, the East Providence City Council deems this proposal to be in the best interest of its citizens, teachers, students and all of Rhode Island.

**NOW, THEREFORE, BE IT RESOLVED** that the East Providence City Council strongly supports Articles 5 and 9 of H-7200 and urges its members of the General Assembly to work diligently for its passage.

**BE IT FURTHER RESOLVED** that the City Clerk send a copy of this Resolution to the Governor of the State of Rhode Island, the Lieutenant Governor of the State of Rhode Island, the President of the Rhode Island Senate, the Speaker of the Rhode Island House of Representatives, the

Senators and Representatives from the City of East Providence, every Rhode Island Municipality, and School Committee.

This resolution shall become effective upon its passage.

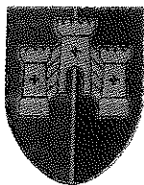
Adopted by the City Council: June 5, 2018

Attest:

  
\_\_\_\_\_  
City Clerk of East Providence, Rhode Island

Requested by: Councilman Britto





# TOWN OF EXETER, RI

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**TOWN COUNCIL**

Kevin P. McGovern, President  
Daniel W. Patterson, Vice President  
Calvin A. Ellis  
Francis T. Maher, Jr.  
Raymond A. Morrissey, Jr.

675 Ten Rod Road  
Exeter, R.I. 02822  
Ph: (401) 294-3891  
Fax: (401) 295-1248  
clerk@town.exeter.ri.us

**STATE OF RHODE ISLAND  
TOWN OF EXETER**

**RESOLUTION**

**NO. 2018-03**

**IN OPPOSITION TO**  
**THE GOVERNOR'S FY2019 BUDGET REQUEST**  
**ARTICLE 1 – QUASI-PUBLIC RESERVE TRANSFERS (Sections 15-16)**  
**ARTICLE 10 – QUASI-PUBLIC RESERVE TRANSFERS (Sections 5-9)**

**WHEREAS:** The Governor's budget, Articles 1 and 10 of H7200 proposes a transfer of \$6 million from the Rhode Island Resource Recovery Corporation ("RIRRC) for a deficit reduction (\$3 million in FY2018 and \$3 million in FY 2019); and

**WHEREAS:** In 2016, RIRRC enacted an increase to the municipal tipping fee ( the amount that cities and towns pay to dispose of solid waste at the Central Landfill); and

**WHEREAS:** RIRRC approved raising the tipping fee from the rate of \$32.00/ton to \$39.50/ton in FY2018 and then \$47.00/ton in FY2019 (an increase of 47% over two years); and

**WHEREAS:** Cities and towns are paying approximately \$2.1 million more in FY2018 than in FY2017, making the Town of Exeter's increase approximately \$14,692.50 in FY2018; and

**WHEREAS:** In FY2019, the cities and towns will have an additional increase of \$4.1 million, which will increase the Town of Exeter's fee by approximately an additional \$19,627.50; and

**WHEREAS:** The RIRRC's leadership previously stated that fee increases are needed for capital improvements in order to enhance operational efficiency; and

**NOW, THEREFORE, BE IT RESOLVED:** That the Town of Exeter is opposed to the Governor's FY2019 Budget Request of Article 1 – Quasi-Public Reserve Transfers (Section 15-16) and Article 10 – Quasi-Public Reserve Transfers (Section 5-9) proposal to "scoop" \$6 million from the RIRRC in order to close the State budget deficit; and


**BE IT FURTHER RESOLVED:**

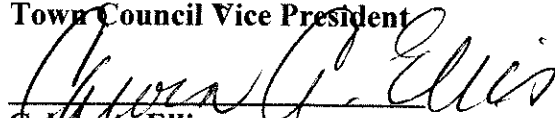
That a copy of this resolution be sent to Governor Gina Raimondo, Senate President Domenic Ruggiero, Speaker of the House Nicholas Mattiello, State Senator Elaine Morgan, and State Representatives Justin Price and Julie Casmiro, the Executive Director of the Rhode Island League of Cities and Towns, and to each municipality in Rhode Island requesting their support in opposing the request in the Governor's Budget FY2019.

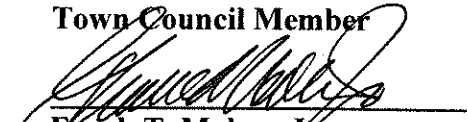
**ADOPTED BY VOTE OF THE EXETER TOWN COUNCIL THIS 4<sup>th</sup> DAY OF JUNE, 2018.**


*ABSENT FROM MEETING*

**Kevin P. McGovern**  
Town Council President


  
**Daniel W. Patterson**  
Town Council Vice President

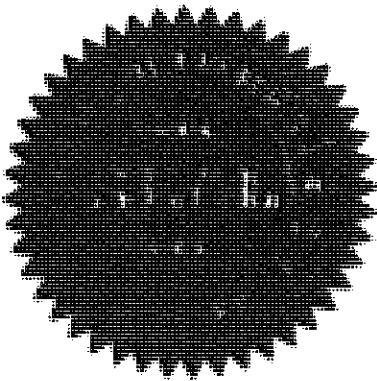
  
**Calvin A. Ellis**  
Town Council Member

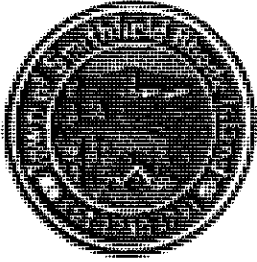
  
**Frank T. Maher, Jr.**  
Town Council Member

  
**Raymond A. Morrissey, Jr.**  
Town Council Member

**IN WITNESS WHEREOF, I HEREBY SET MY HAND AND THE OFFICIAL SEAL OF THE TOWN OF EXETER THIS 4TH DAY OF JUNE, 2018.**

  
**Lynn M. Hawkins, CMC**  
Town Clerk





# Smithfield School Department

Administration Building  
49 Farnum Pike  
Smithfield, RI 02917  
(401) 231-6606 / Fax (401) 232-0870  
www.smithfield-ps.org

**Judith Paolucci, Ph.D.**  
Superintendent

**Sara Monaco, Ed.D.**  
Assistant Superintendent

## School Committee Resolution Contract Continuation

WHEREAS: Current state law does not provide for mandatory continuation of an existing teacher collective bargaining agreement; and

WHEREAS: Whereas a Superior Court justice recently ruled that state statute, defining when a contract ends, obviates any clause, agreed to, allowing for a continuation of a public employee contract and;

WHEREAS: School districts and cities and towns have seen a calamitous reduction of state aid and;

WHEREAS: There is a 237 million dollar revenue/expenditure gap predicted for the FY 2019 budget and municipal taxpayers are already burdened by some of the highest property taxes nationally and;

WHEREAS: School districts and cities & towns must comply with RIGL §44-5-2, that caps the property tax levy, for FY 2013 at 4%, and;

WHEREAS: According to § 16-2-9 (d) "The school committee of each school district shall be responsible for maintaining a school budget which does not result in debt." and;

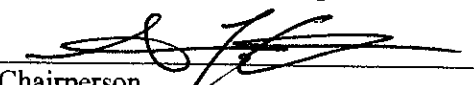
WHEREAS: School committees are required to implement mandated Rhode Island Department of Education's regulations, including the Basic Education Plan, teacher evaluations, the Common Core, assessments and other RIDE rules and regulations and;

WHEREAS: Contract continuation would serve as a disincentive for unions to bargain in good faith and allow existing employee wages and benefits to continue unchanged indefinitely forcing districts to possibly violate state-mandated property tax caps and RIDE's rules and regulations; now, therefore, be it

RESOLVED: That the Smithfield School Committee respectfully requests the Rhode Island General Assembly to oppose any and all legislative proposals, that would mandate expired teacher contracts must continue at the existing terms and conditions; and be it further

RESOLVED: That a copy of this Resolution be forwarded to every Rhode Island Municipality, School Committee, State Senator, State Representative and the Governor.

WERETO: The following bear witness:

  
Chairperson

  
Clerk

THE CITY OF NEWPORT

RESOLUTION  
OF THE  
COUNCIL  
No. 2018-53

WHEREAS, in 2017, the Rhode Island Department of Elementary and Secondary Education released the "State of Rhode Island Schoolhouses" report, which contains detailed information regarding the condition of Rhode Island's school facilities; and identified more than \$2.2 billion in facility deficiency costs to meet standards, for conditions that exist, resulting in facilities that are drafty, have poor indoor air quality, are inefficient in their energy usage, and pose a serious health and safety risk; AND

WHEREAS, repairing Rhode Island's school infrastructure will have a significant and positive impact on our community; and the Governor, in January 2018, proposed a school construction plan in Articles 5 and 9 of the Rhode Island State Budget for fiscal year 2019 (H-7200) that would place a \$250M bond on the ballot, and provide assistance, guidance, and incentives to cities, towns, and school districts as they work to invest in much-needed school facility construction and renovation projects; and

WHEREAS, the Newport City Council deems this proposal to be in the best interest of its citizens and all of Rhode Island; and the Newport City Council strongly supports Articles 5 and 9 of H-7200 and urges members of the General Assembly to work diligently for its passage; NOW, THEREFORE BE IT

RESOLVED, that the Newport City Council supports legislation that will put the Rhode Island school bond issue on the November ballot for approval by the citizens of RI and be it further resolved that the Newport City Council fully endorses this legislation and initiative; BE IT FURTHER,

THE CITY OF NEWPORT

RESOLUTION  
OF THE  
COUNCIL  
No. 2018-53

RESOLVED, that upon execution, copies of this resolution be delivered to every Rhode Island Municipality, School Committee, the House Speaker, the Senate President, the city's local delegation and the Governor.

JAMIE BOVA  
HENRY F. WINTRHOP  
LYNN UNDERWOOD CEGLIE  
MARCO T. CAMACHO  
JEANNE-MARIE NAPOLITANO  
KATHRYN E. LEONARD  
SUSAN D. TAYLOR

IN COUNCIL  
READ AND PASSED  
JUNE 13, 2018



Laura C. Swistak  
City Clerk