



**TOWN COUNCIL MEETING**  
**Jamestown Town Hall**  
**Rosamond A. Tefft Council Chambers**  
**93 Narragansett Avenue**  
**Monday, May 21, 2018**  
**6:30 PM**

*The public is welcome to participate in this Town Council meeting. Open Forum offers citizens the opportunity to clarify an item on the agenda, address items not on the agenda, or comment on a communication or Consent Agenda item. Citizens are welcome to speak to the subject of a Public Hearing, and are allowed to speak at the discretion of the Council President or a majority of Councilors present, or at other times during the meeting, in particular during New or Unfinished Business.*

*Anyone wishing to speak should use the microphone at the front of the room, stating their name and address for the record; comments must be addressed to the Council, not the audience. It is the Town Council's hope that citizens and Councilors alike will be respectful of each other's right to speak, tolerant of different points of view, and mindful of everyone's time.*

*Attachments for items on this meeting agenda are available to the public on the Town website at: <http://www.jamestownri.gov/town-government/town-council/town-council-meetings-minutes/2018-meetings-minutes/2018-meetings>*

**I. ROLL CALL**

**II. CALL TO ORDER, PLEDGE OF ALLEGIANCE**

**III. TOWN COUNCIL SITTING AS THE BOARD OF WATER AND SEWER COMMISSIONERS**

- A) Approval of Minutes; review, discussion and/or potential action and/or vote
  - 1) April 16, 2018 (regular meeting)
- B) Open Forum
  - 1) Scheduled request to address
  - 2) Non-scheduled request to address
- C) Report of Town Officials - Status Reports; review, discussion and/or potential action and/or vote
  - 1) Pumping Report
  - 2) Town Projects Reports
    - a) Town Wells
    - b) Water Treatment Plant
    - c) Transfer Pumping/Reservoir
    - d) Distribution System
    - e) Wastewater Treatment Facility
  - 3) Water Supply System Management Plan Five-Year Update, as revised March 2018 by Pare Engineering, continued from April 16, 2018
- D) Awards, Presentations and Acknowledgements
  - 1) Presentation by David Bebyn of B & E Consulting
    - a) General Rate Study 2018 for the Jamestown Water Division

- E) Communications
  - 1) Memorandum of Katherine Maxwell re: Initiative to Create or Modify a Line Item to Effect a Transfer of Funds from the General Fund to the Water and Sewer Fund
- F) New Business
  - 1) Proposed Water Budget for FY2018/2019 (July 1, 2018 to June 30, 2019); review, discussion and/or potential action and/or vote
  - 2) Proposed Sewer Budget for FY2018/2019 (July 1, 2018 to June 30, 2019); review, discussion and/or potential action and/or vote

Town Council Adjourns from sitting as the Board of Water and Sewer Commissioners

**IV. ACKNOWLEDGEMENTS, ANNOUNCEMENTS, PRESENTATIONS, RESOLUTIONS AND PROCLAMATIONS**

- A) Resolutions and Proclamation
  - 1) No. 2018-15: “Joshua Neronha, Eagle Scout Court of Honor”
  - 2) No. 2018-16: “Graduates Week in the Town of Jamestown” June 17<sup>th</sup> to June 23<sup>rd</sup>

**V. PUBLIC HEARINGS, LICENSES AND PERMITS**

*All approvals for licenses and permits are subject to the resolution of debts, taxes and appropriate signatures as well as, when applicable, proof of insurance.*

**A) TOWN COUNCIL SITTING AS THE ALCOHOLIC BEVERAGE LICENSING BOARD**

- 1) Pursuant to Title 3 Chapter 7 of the General Laws of Rhode Island 1956 and as amended the following license application has been received under said Act for June 23, 2018:

**CLASS F (NON-PROFIT)**

Jamestown Historical Society  
 92 Narragansett Avenue  
 P. O. Box 156  
 Jamestown, RI 02835

- a) Approval of the **CLASS F (NON-PROFIT) LIQUOR LICENSE**; review, discussion and/or potential action and/or vote
  - b) Request for waiver of Class F (Non-Profit) Liquor License Fee (\$15.00); review, discussion and/or potential action and/or vote
- B) Licenses and Permits**
- 1) One Day Event/Entertainment License Applications; review, discussion and/or potential action and/or vote
    - a) Applicant: Jamestown Historical Society
    - Event: Jamestown Historical Society Museum Opening Reception
    - Date: June 23, 2018
    - Location: Jamestown Historical Society Museum

- b) Applicant: Conanicut Island Sailing Foundation  
Event: CISF Summer Fundraiser  
Date: August 3, 2018  
Location: CISF Tent at Fort Getty

## **VI. OPEN FORUM**

*Please note that, under scheduled requests to address, if the topic of the address is available to be put on the agenda, the Council may discuss the issue*

- A) Scheduled request to address
  - 1) Helen O'Grady: Request of Conanicut Sanctuary
    - a) Municipal Immigrant Protection Ordinance
    - b) Petition of Jamestown residents
- B) Non-scheduled request to address

## **VII. COUNCIL, ADMINISTRATOR, SOLICITOR, COMMISSION/COMMITTEE COMMENTS & REPORTS**

- A) Town Administrator's Report: Andrew E. Nota
  - 1) Employee Recognition
  - 2) 2018 National League of Cities Risk Information Sharing Consortium
  - 3) Financial Report on the Fire Station Rehabilitation Project
  - 4) Summary of Grant Awards Received by the Town

## **VIII. UNFINISHED BUSINESS**

*For past discussion documentation, please visit <http://www.jamestownri.gov/town-government/town-council/town-council-meetings-minutes/2018-meetings-minutes/2018-meetings>*

- A) Fort Getty Gatehouse and Restrooms Project Update and approval of Phase 1 Design: Parks and Recreation Director Andrew J. Wade and Don Powers of Union Studios; review, discussion and/or potential action and/or vote
- B) Resignation of School Committee Member Dorothy S. Strang and Town Council appointment of new Member to fill the Vacancy, pursuant to Jamestown Town Charter Article V. Schools, Sec. 503. Vacancies; review, discussion and/or potential action and/or vote, continued from May 7, 2018
- C) Request of the Friends of the Jamestown Rights-of-Way to install Kayak Racks at Potters Cove, Park Dock, Fort Wetherill and Buccaneer Way shore access points; review, discussion and/or potential action and/or vote
- D) Upcoming Meetings and Sessions – dates and times
  - 1) Financial Town Meeting - Monday, June 4, 2018, 7:00 pm
  - 2) Town Council Meeting - Monday, June 18, 2018, 6:30 pm
  - 3) Tentative Meeting dates:
    - a) Town Council Meeting - Monday, July 16, 2018, 6:30 pm
    - b) Town Council Meeting - Monday, August 20, 2018, 6:30 pm

## **IX. NEW BUSINESS**

- A) Award of Bid: Phase 1 Archaeological Identification for the Lawn Avenue Recreation Complex to Public Archaeological Lab for an amount not to exceed \$9,065, as recommended by Town Planner Lisa W. Bryer; review, discussion and/or potential action and/or vote

- B) Award of Bid: Land Evidence Recording and Cashiering System for the Town Clerk's Office to Kofile Technologies, Inc. as follows:  
Per Instrument Cost: \$5.95  
Online Copies Reimbursement: \$1.50 per copy with \$50.00 Annual Subscription, with Revenue Split 50/50 between the Town and Kofile for both Copies and Subscription; \$2.50 per Copy without Annual Subscription, with Revenue split 50/50 between the Town and Kofile, as recommended by Town Clerk Cheryl A. Fernstrom; review, discussion and/or potential action and/or vote
- C) Osprey Nest at Mackerel Cove Beach; review, discussion and/or potential action and/or vote
- D) National Grid Street Lighting Program and consolidation of services with other neighboring communities; review, discussion and/or potential action and/or vote
- E) Playground Update and Dedication request for Jamestown Community Playground; review, discussion and/or potential action and/or vote
- F) Approval of Fort Wetherill Boat Owners Association lease extension and authorization for signing by the Town Administrator; review, discussion and/or potential action and/or vote

**X. ORDINANCES, APPOINTMENTS, VACANCIES AND EXPIRING TERMS**

**XI. CONSENT AGENDA**

*An item on the Consent Agenda need not be removed for simple clarification or correction of typographical errors. Approval of the Consent Agenda shall be equivalent to approval of each item as if it had been acted upon separately.*

- A) Adoption of Town Council Minutes
  - 1) May 7, 2018 (regular meeting)
  - 2) May 7, 2018 (executive session)
- B) Minutes of Town Boards/Commissions/Committees
  - 1) Jamestown Harbor Commission (10-11-2017)
  - 2) Jamestown Harbor Commission (11-07-2017)
  - 3) Jamestown Harbor Commission (12-13-2017)
  - 4) Jamestown Harbor Commission (01-10-2018)
  - 5) Jamestown Harbor Commission (02-14-2018)
  - 6) Jamestown Harbor Commission (03-14-2018)
  - 7) Jamestown Harbor Commission (04-11-2018)
  - 8) Jamestown Philomenian Library Board of Trustees (04-10-2018)
- C) Abatements/Addenda of Taxes
 

Total Abatements: \$5,682.89	Total Addenda: \$5,682.89
1) Real Estate Abatements to 2017 Tax Roll	
<b><u>Account/Abatement Amount</u></b>	
a) 02-1361-75	\$5,682.89
2) Addenda to 2017 Tax Roll	
<b><u>Account/Addenda Amount</u></b>	
a) 02-1035-80	\$5,682.89
- D) CRMC Notices
  - 1) May 2018 amended Calendar

- 2) Notice for rescheduled Public Hearing for Shoreline Change Special Area Management Plan (Beach SAMP) to June 12, 2018 at 6:00 pm, Conference A, Department of Administration, One Capitol Hill, Providence
- E) One Day/Event Entertainment License Application
  - 1) Applicant: Central Baptist Church  
Event: Annual June Festival  
Date: June 16, 2018  
Location: West Street Parking Lot
  - 2) Applicant: Jamestown Rocket Hogs  
Event: Annual Independence Day Fireworks  
Date: July 1, 2018  
Location: East Ferry/Veterans Square
- F) Finance Director's Report

**XII. COMMUNICATIONS, PETITIONS, AND PROCLAMATIONS AND RESOLUTIONS FROM OTHER RHODE ISLAND CITIES AND TOWNS**

- A) Communications
  - 1) Invitation to the Lawn School Commencement Ceremony on Friday, June 22, 2018, 6:30 – 7:30 pm, Lawn School Gymnasium, 55 Lawn Avenue
- B) Petitions
  - 1) Pole Petition: National Grid and Verizon to locate and maintain new Joint Pole at Grey Gull Road; review, discussion and/or potential action and/or vote
    - a) Recommendation for approval by Public Works Director Michael C. Gray
- C) Proclamations and Resolutions from other Rhode Island Cities and Towns
  - 1) Resolution of the Barrington Town Council Opposing School Construction Referendum in Article 9 of the Proposed RI State Budget for FY 2019
  - 2) Resolution of the Barrington Town Council Supporting School Construction Referendum in Article 5 of the Proposed RI State Budget for FY 2019
  - 3) Resolution of the Barrington Town Council Supporting Senate Bill 2464 Raising the Age for Purchase of Tobacco Products to 21
  - 4) Resolution of the Barrington Town Council Supporting Senate Bill 2331 Amending Section 39-2-15 of the RI General Laws Chapter 39-2 "Duties of Utilities Carriers"
  - 5) Resolution of the Barrington Town Council Urging Attorney General Peter Kilmartin to distribute Google Funds to Barrington Schools
  - 6) Resolution of the Foster Town Council in Opposition to the Governor's FY 2019 Budget Request, Article 1 Sections 15-16 and Article 10 Sections 5-9
  - 7) Resolution of the Charlestown Town Council in Opposition to the Governor's FY 2019 Budget Request, Article 1 Sections 15-16 and

Article 10 Sections 5-9

- 8) Resolution of the Charlestown Town Council in Support of the Recommendations submitted by the Town of Glocester to the Special Legislative Commission to study the Low and Moderate Income Housing Act

**XIII. AGENDA ITEMS FOR THE NEXT MEETING AND FUTURE MEETINGS**

- A) Planning Department/Planning Commission/Affordable Housing Committee Reports (June)
- B) Cell Tower development in the north end (June)
- C) Cell phone use at Town Council meetings by Council, Staff, Public (June)
- D) Veterans' Exemptions

**XIV. EXECUTIVE SESSION**

**XV. ADJOURNMENT**

*Pursuant to RIGL § 42-46-6(c) Notice of this meeting shall be posted on the Secretary of State's website and at the Town Hall and the Jamestown Philomenian Library. In addition, notice also may be posted at the Jamestown Police Station and on the Internet at [www.jamestownri.gov](http://www.jamestownri.gov).*

ALL NOTE: This meeting location is accessible to the physically challenged. If communications assistance is needed or other accommodations to ensure equal participation, please call 1-800-745-5555, or contact the Town Clerk at 401-423-9800, via facsimile to 401-423-7230, or email to cfernstrom@jamestownri.net not less than three (3) business days prior to the meeting.

*Posted on the RI Secretary of State website May 17, 2018*

**TOWN OF JAMESTOWN  
TOWN COUNCIL MEETING**  
for  
**TOWN, WATER AND SEWER MATTERS**

Monday, April 16, 2018

A regular meeting of the Jamestown Town Council sitting as the Board of Water and Sewer Commissioners was called to order at the Jamestown Town Hall, Council Chambers, 93 Narragansett Avenue at 6:34 PM by Commission Vice-President Michael G. White.

The following members were present:

Blake A. Dickinson  
Mary E. Meagher

Also present were:

Andrew Nota, Town Administrator  
Peter D. Ruggiero Esq., Town Solicitor  
Michael Gray PE, Public Works Director  
Christina D. Collins, Finance Director  
Cheryl Fernstrom, Town Clerk  
Denise Jennings, Water and Sewer Clerk

Absent at roll call were:

Kristine S. Trocki, Commission President (arrived at 6:47 PM)  
Eugene B. Mihaly, Commissioner (arrived at 6:47 PM)

**AWARDS, PRESENTATIONS AND ACKNOWLEDGMENTS**

(None)

**READING AND APPROVAL OF MINUTES**

1) 03/19/18 (regular meeting)

Motion was made by Commissioner Dickinson, seconded by Commissioner White to accept the 03/19/18 regular meeting minutes. Motion so voted, 3 in favor; Commissioners Mihaly and Meagher abstained. Commissioners Mihaly and Meagher were absent at said meeting.

**OPEN FORUM**

1) **Scheduled requests to address:**

a) Katherine Maxwell of 70 Narragansett Avenue; discussion of Water and Sewer Rates in Jamestown (continued from 03/19/18)

Ms. Maxwell suggested that the Commission listen to the report from the Public Works Director and the Application of Patrick Vieira prior to her presentation.

Motion was made by Commissioner Dickinson, seconded by Commissioner Meagher to discuss the **Report of**

**Town Officials** and the **Application of Patrick Vieira**, which is currently scheduled under **NEW BUSINESS**, as the next items of business. So unanimously voted.

2) **Non-scheduled request to address:**

(None scheduled)

### REPORT OF TOWN OFFICIALS

1) **Pumping Report:**

The Public Works Director reported the following:

- Pumping was down for the month of March.
- JR-1 remains out of service for the season. He anticipates that it will be back online by the beginning of May.
- Rainfall was average for the month of March.
- Transfer pumping remains out of service for the season, but will resume on an as needed basis.
- North Reservoir @ capacity, usable storage-60MG
- South Pond is @ capacity, usable storage-6MG

2) **Town project reports:** (See attached Project Update Report dated April 2018)

3) **Water Supply System Management Plan** Five-Year Update, as revised March 2018 by Pare Engineering.

The Public Works Director stated that he was prepared to make a brief presentation on the Water Supply System Management Plan Five-Year update, but apparently the equipment is not working. He stated that he would like to continue his presentation to the next scheduled water and sewer meeting in May.

The Public Works Director reported that the Consumer Confidence Report which goes out annually; will be sent out to all water customers in May and will include two public notices, as required by the RI Department of Health.

### NEW BUSINESS

1) **Application of Patrick Vieira (Plat 8, Lot 875; North Road) for utility service connection** (water only); review, discussion and/or potential action and/or vote

Patrick Vieira owner of property located on North Road stated that he would like to get Town approval for a water service connection for his property located on North Road, for his new home. Mr. Vieira further stated that he has received previous approval from the Town for a sewer service connection along with two of his other family members.

Commissioner Meagher stated that surrounding properties have water service connections. Commissioner Dickinson noted that a service line goes right by Mr. Vieira's property on North Road and that he is always eager to support new customers. Mr. Vieira stated that his cousin, who owns property just north of his property, has a private well and that his cousin had to drill 600 feet to obtain water. Commissioner Meagher asked the Public Work Director for his comments regarding Mr. Vieira's application.

The Public Works Director reported that the applicant's property is outside the Urban Water District and must provide need and obtain permission from the Board for a service connection in the Rural Water District. The Public Works Director stated that he had provided a map to the Board, which indicates surrounding properties in the area of the applicant, which have municipal water or sewer service connections. The Public Works Director



further stated that if the application is approved by the Board, the applicant will have to obtain state permitting as the property is located on a state road.

**6:47 PM:** Commission President Trocki and Commissioner Mihaly arrived.

Following clarification of a few items, motion was made by Commissioner Meagher, seconded by Commissioner Dickinson to approve the application of Patrick Vieira (Plat 8, Lot 875; North Road) for utility service connection (water only), as presented. Motion so voted, 4 in favor; Commissioner Mihaly abstained. Commissioner Mihaly stated that he was a client of Mr. Vieira.

### **OPEN FORUM cont.**

1) **Scheduled requests to address:**

- a) Katherine Maxwell of 70 Narragansett Avenue; discussion of Water and Sewer Rates in Jamestown (continued from 03/19/18)

Katherine Maxwell of 70 Narragansett Avenue stated that she was present this evening in an attempt to convince the Town Council sitting as the Board of Water and Sewer Commission, to stabilize water and sewer rates. Ms. Maxwell stated that she is water and sewer customer and she briefly summarized her qualifications as a previous planner for the State of RI and as a former employee of the Newport Water Division. Ms. Maxwell briefly outlined her written request/proposal (See attached 4 page document submitted by Katherine Maxwell). Ms. Maxwell stated that all of the public facilities and reservoir assets benefit the whole community and suggested that all share the cost.

Commission President Trocki stated that the Commission understands Ms. Maxwell's concerns and then asked the Commission if they would like to move forward with reviewing Ms. Maxwell's request/proposal.

Administrator Nota reported that the Rate Study is currently being reviewed by the town's consultant and will be before the Board in May and if the Commission so chooses, he and the Public Works Director could meet with Ms. Maxwell to review her proposal. Commissioner Mihaly and Meagher both agreed that the proposal presented by Ms. Maxwell was interesting.

Administrator Nota reported that there are currently two major funding sources in place from the General Fund to the Water Fund, specifically Fire Protection Charges in the amount of \$165,000 and 25% of the Public Works Director's salary. Administrator Nota further reported that water and sewer rates are changing drastically statewide and Jamestown being one of the lower ones. Commissioner White reported that all previous Councils/Commissions that he has served on, have discussed the whole town sharing in the cost of the municipal water and sewer systems. Although the question always comes up, who is going to help those on private wells and septic systems?

Commission President Trocki thanked Ms. Maxwell for her time.

### **LETTERS AND COMMUNICATIONS**

(None)

### **UNFINISHED BUSINESS**

(None)

**NEW BUSINESS cont.**

- 1) Application of Patrick Vieira (Plat 8, Lot 875; North Road) for utility service connection (water only); review, discussion and/or potential action and/or vote

Previously discussed.

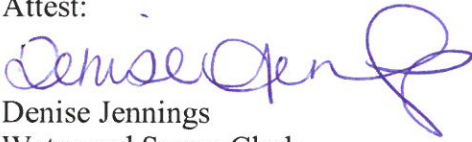
**TOWN BUSINESS**

(None)

**ADJOURNMENT**

There being no further business before the Commission, motion was made by Commissioner White seconded by Commissioner Meagher to adjourn the Water and Sewer meeting at 7:12 PM. So unanimously voted.

Attest:



Denise Jennings  
Water and Sewer Clerk

xc: Commission Members (5)  
Town Administrator  
Town Solicitor  
Public Works Director  
Town Clerk

## Project Update April 2018

### WELLS

JR-1, JR-3

- JR-1 has been taken out of service for the winter. We are anticipating that it will be on line the beginning of May.

### TREATMENT PLANT

- The water department Staff have been working on the South Pond pretreatment upgrades.
- On March 16<sup>th</sup> Pare Corporation and I presented the 5-year update to the Jamestown Water Supply System Management Plan to the RI Water Resources Board. Following our presentation at their meeting the WRB approved our plan. I have provided a copy of the executive summary of the plan and will present the update to the commission at this month's meeting. The full document has been posted on the Town's website along with the attachments.
- The Consumer Confidence Report that will be sent next month will include 2 public notices as required by the Department of Health. The first was due to a sampling error that occurred for the first quarter of 2017 for the disinfection byproducts rule. We collected a sample from our distribution system on February 7, 2017 where it should have been collected before February 3<sup>rd</sup>. The second notice was due to a lab report error for a raw water sample collected from the reservoir in October 2017. The laboratory referenced an incorrect method for E. Coli analysis on their report. The report has since been revised and corrected however the notice must still be provided to the public as required by the DOH regulations.

### TRANSFER PUMPING/RESERVOIR

- Transfer pumping has been taken out of service until it is needed.

### DISTRIBUTION SYSTEM

South Pond @ 6 MG

Usable Storage, 6 Million Gallons

North Pond @ 60 MG

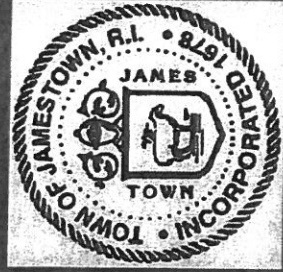
Usable Storage 60 Million Gallons

- Staff have been flushing hydrants for the past 2 weeks. Flushing should be complete the week of April 16<sup>th</sup>.
- Staff will be flushing and sampling Fort Getty to prepare for the opening of the campground next month.

### WASTEWATER TREATMENT PLANT

- The monthly average daily flow at the treatment plant for March was 0.92 million gallons per day. The peak daily flow was 1.93 million gallons. The monthly average flow exceeded our permitted flow of 0.73 million gallons per day due to the Inflow/Infiltration into the collection system.
- There were SSO's during the weekend of March 2<sup>nd</sup> due to a coastal storm that we experienced over 3 days. RIDEM was notified of the SSOs from the system as required.

# Town of Jamestown Water Supply System Management Plan



Presented by:  
Brandon M. Blanchard, P.E.  
Managing Engineer  
March 16, 2018

# Town of Jamestown WSSMP

- WSSMP Update submitted May '17
- WSSMP Revised March '18

Pare Project No. 16060.00

TOWN OF JAMESTOWN  
DEPARTMENT OF PUBLIC WORKS  
WATER DEPARTMENT

WATER SUPPLY SYSTEM MANAGEMENT PLAN  
5-YEAR UPDATE

PREPARED FOR:  
RHODE ISLAND  
WATER RESOURCES BOARD  
1 CAPITOL HILL, 3<sup>RD</sup> FLOOR  
PROVIDENCE, RI 02908

PREPARED BY:  
PARE CORPORATION  
8 BLACKSTONE VALLEY PLACE  
LINCOLN, RI 02865

ORIGINAL SUBMISSION MAY 2017  
REVISED MARCH 2018



**TOWN OF JAMESTOWN  
DEPARTMENT OF PUBLIC WORKS  
WATER DEPARTMENT**

**WATER SUPPLY SYSTEM MANAGEMENT PLAN  
5-YEAR UPDATE**

**EXECUTIVE SUMMARY**

PREPARED FOR:

RHODE ISLAND  
WATER RESOURCES BOARD  
1 CAPITOL HILL, 3<sup>RD</sup> FLOOR  
PROVIDENCE, RI 02908

PREPARED BY:

PARE CORPORATION  
8 BLACKSTONE VALLEY PLACE  
LINCOLN, RI 02865

**REVISED MARCH 2018**  
ORIGINAL SUBMISSION MAY 2017

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## EXECUTIVE SUMMARY

This Water Supply System Management Plan (WSSMP) has been prepared as required under Rhode Island General Laws 46-15.3, as amended and titled “The Water Supply System Management Planning Act” (Act). The legislative authority to effectuate the goals and policies of this Act has been conferred to the Rhode Island Water Resources Board (RIWRB). To this end, the RIWRB has promulgated the Rules and Regulations for Water Supply System Management Planning (Rules) last revised in October 2002, as amended to implement the provisions of the Act.

The Jamestown Water District (JWD), as a water purveyor supplying over 50 million gallons (MG) of water a year, is responsible for updating its WSSMP every 5 years. This WSSMP update has been prepared to be consistent with the goals of the Rules as well as the strategies and goals articulated in the RIWRB’s 2012 Strategic Plan and the RIWRB’s Water Use and Efficiency Rule for Major Water Suppliers. It is also consistent with the goals of State Guide Plan Element No. 721 – RI Water 2030 and the goals stipulated in the Comprehensive Plan for the Town of Jamestown.

### ***Background***

The JWD was established by legislation of the General Assembly of the State of Rhode Island in March 1969. The original system, privately developed and owned, dated back to 1890. The source of supply was derived from two surface water storage impoundments, the North and South Ponds, constructed in 1901 and 1909, respectively. North Pond was expanded to increase overall capacity in the early 1900s. The JWD, to this day, continues to derive its primary source of supply from North Pond.

A conventional water treatment plant was originally installed in 1920 and upgraded periodically over time. By the 1950s, the system served approximately 2,000 year-round residents and up to 4,000 seasonal residents. A distribution system and storage tank were in place to serve the southern portion of the island south of Rhode Island Route 138. In 1991, the Town constructed a new pretreatment facility and main treatment plant. The Town has since constructed a new treatment plant to replace the prior facility, which was put into service in 2010.

The main service area for the public water supply is the Village area of Jamestown. The urban district is the area which has historically served as the commercial and residential focus for the island. Public services and facilities have traditionally been located in the Village area. Water service is also supplied to the rural water district, the area to the south of the Village area. Water service connections in the rural water district area are subject to the approval of the Town’s Board of Water and Sewer Commissioners and must be consistent with the Comprehensive Community Plan.

### ***Water System Description***

The JWD supply and distribution system is classified by the Rhode Island Department of Health as a “Community” Public Water Supply System. As such, the system is required to conform to applicable rules and regulations of the RIDOH and the Federal Safe Drinking Water Act (SDWA). The water system currently maintains full compliance with the stipulations of these rules and regulations.

The existing JWD system was developed primarily from the original water supply system that originated in the 1890’s. Improvements to the infrastructure have been implemented over the years to maintain and upgrade the system to keep pace with increasingly stringent water quality regulations. The water quality has consistently been rated as good to excellent with occasional



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exceedances of secondary water quality standards for color and turbidity from the surface water supply of the reservoirs.

The water supply consists of two reservoirs that capture surface water runoff and two supply wells. The North Pond reservoir has a watershed of approximately 192 acres and a water body of 28 acres with a net usable water volume of 51 million gallons. The South Pond reservoir has a watershed of approximately 448 acres and a water body of 7.3 acres with a net useable volume of 8 million gallons. The two reservoirs are interconnected and deliver water to the treatment facility through a 10-inch PVC main. The total maximum safe day yield for North Pond is 194,000 gpd and it is 89,000 gpd for South Pond. Two supply wells, JR-1 (installed 1996) and JR-3 (installed 2004), are each rated for 50,000 gpd though only one can be used at a given time. The JWD also maintains an emergency interconnection (6-inch flexible water line) with the Town of North Kingstown water system across the Jamestown Verrazano Bridge. The interconnection has the capability of supplying the JWD with up to 200,000 gallons daily but is only used for emergencies. It has not been used since 2002.

The system employs a pretreatment facility located at South Pond. This facility pretreats between 180,000 to 350,000 gpd. Pretreatment consists of pH adjustment, chlorine dioxide (ClO<sub>2</sub>) bleaching for odor, color, and taste, and flow monitoring. The main water treatment plant is a new facility that was constructed in 2010, replacing a facility that had been in service since 1991. The new facility was designed to treat up to 500,000 gpd, including raw water from South Pond. It also produces higher quality finished water and reduces backwash water discharges to Great Creek.

Raw water enters the clearwell of the 1991 treatment plant before passing through a screener and then into a chemical mixing tank where it undergoes pH adjustment and coagulant addition. Flow then splits into parallel treatment trains consisting of coagulation basins and membrane filtration basins. Finished water is pumped to the system's two storage tanks by a pump station with two 350 gpm pumps.

The transmission and distribution system consists of upwards of 20.5 miles of asbestos cement, cast iron, and polyvinyl chloride (PVC) pipeline, the majority of which is less than 20 years in age and ranges in size from 6-inch to 12-inch. New and replacement main sections consist predominantly of PVC pipe. The service area is operated as a single pressure zone that is controlled by the overflow elevation (204.0 feet MSL) of two one million gallon storage standpipes. The original standpipe was constructed in 1974 and a second standpipe was constructed in 2007. These tanks establish the hydraulic grade and maintain system pressure in the range of 30 to 60 psi. The tanks are located alongside one another and the useable storage capacity of each tank is estimated at 0.7 million gallons but there is a transfer pump station between the two tanks which effectively increases the usable storage of the two-tank system.

The source and distribution system is 100% metered. The water department staff is responsible for the daily operation and maintenance of the water system that also includes metering and billing of customers. The JWD is operated as an "Enterprise Fund Agency" within the municipal corporation of the Town of Jamestown. The Town has established enterprise funds for operations that are organized to be self-supporting through user charges. It is the intent that all costs of providing the services to the public on a continuing basis be financed or recovered fully through user charges.

The service population is comprised of residential, commercial, and government uses and there are approximately 1,493 metered accounts as of 2016. The service population is approximately 3,184 people, of the roughly 5,472 residents in Town. The remaining residents not serviced by the





public water system are served via private individual wells. Current average day demand (ADD), based on measured water withdrawals from the JWD's supply sources in 2016, is approximately 215,000 gallons per day. Total water withdrawals were 78.65 million gallons in 2016, primarily from North Pond with supplemental withdrawals from well JR-1. On this basis, the maximum day demand (MDD) is estimated to be 430,000 gallons per day using an assumed MDD to ADD multiplier of 2.0.

Actual metered water use in the system was estimated to be 55.42 million gallons in 2016, representing an ADD of 0.152 MGD. The vast majority of total water use, approximately 48.13 million gallons or 87%, was residential water use. Per capita residential water use for 2016 was estimated at approximately 41.3 gallons per capita per day (gpcd) on average, consistent with recent prior years.

***Water Quality Protection Component***

Water quality protection is an important aspect to the JWD as the source of supply continues to be affected by growth, potential pollution sources, and increases in demand. The Source Water Assessment Plan (SWAP) prepared for Jamestown identified North Pond to be at LOW RISK and South Pond to be at MODERATE RISK. These risk ratings were evaluated and appear to remain applicable to the JWD supply.

The Town currently employs zoning ordinances, site plan reviews, and has made numerous land purchases within the watershed and wellhead protection area. It has also created conservation easements for parcels within the wellhead protection area and an overlay district has been established for the Center Island Watershed. The Town also instituted a wastewater management ordinance which specifically addresses onsite wastewater treatment systems (OWTS) in the Jamestown Shores area. The intent of this ordinance is to increase inspection and maintenance requirements on existing OWTS to help protect water resources in order to reduce potential future pressures to extend water service to this area of Town. The Town does not believe extension of water service to Jamestown Shores is feasible based on current available supply.

***Anticipated Future Demands***

The population in Jamestown is expected to rise gradually but modestly over time, and it is anticipated that the population changes in the JWD service area will generally mirror population changes throughout the Town. Future estimates of population for 5-year and 20-year planning periods were made using available US Census data and projections made by the RI Division of Planning. These population projections, as well as their anticipated impacts on future demand, are summarized in the following table.

**Table 1  
CURRENT AND PROJECTED WATER CONSUMPTION RATES**

Year	Total Population in Jamestown	Population Projected in Service Area	Metered/Projected Water Usage			Average Day Demand*
			Residential	Commercial	Government	
2016	5,451	3,184	48.13 MG	5.45 MG	1.84 MG	0.152 MGD
2021	5,487	3,268	49.22 MG	5.90 MG	2.0 MG	0.156 MGD
2036	5,675	3,456	52.10 MG	7.26 MG	2.3 MG	0.169 MGD

\* Based on consumption alone (i.e. non-account water not included)



Residential water use for the 5-year period was projected based on a service area population of 3,268 people and an average per capita residential water use of 41.3 gallons per capita per day (gpcd), equivalent to the average per capita residential water use for 2016. Only modest population growth is expected over this timeframe and residential water use is anticipated to remain relatively consistent. Similarly, residential water use for the 20-year planning period was projected based on a service area population of 3,456 and 41.3 gpcd. This assumes that efficient residential water use continues to be a priority in Jamestown.

Commercial and governmental water usage for the 20-year planning period was projected to be equivalent to the highest use rates over the previous 10 years. Commercial water use was 7.26 MG in 2005 and governmental water use was 2.30 MG in 2009. Estimates for the 5-year planning period were made assuming a steady, constant increase from 2016 to 2036. Water use by the commercial and government sector in Jamestown has declined over time, and relatively little commercial and governmental development is expected in the JWD service area or in Jamestown as a whole.

The JWD has traditionally used a maximum day to average day peaking factor of 2.0 to estimate maximum day demand (MDD) in the system. Table 2 shows the current ADD and MDD as well as projections for the 5-year and 20-year planning periods, based on consumption.

**Table 2**  
**CURRENT AND PROJECTED AVERAGE DAY & MAXIMUM DAILY DEMANDS**

YEAR	AVERAGE DAY DEMAND*	MAXIMUM DAY DEMAND**
2016	0.152 MGD	0.304 MGD
2021	0.156 MGD	0.312 MGD
2036	0.169 MGD	0.338 MGD

\* Based on consumption along (i.e. non-account water excluded)

\*\* Estimated using MDD to ADD ration of 2.0

Projected estimates for water produced have been made assuming 15% non-account water, consistent with State goals. Therefore, the ADD and MDD based on water production are estimated to be 0.18 MGD and 0.36 MGD, respectively, for the 5-year planning period. Similarly, the ADD and MDD are estimated to be 0.19 MGD and 0.39 MGD, respectively, for the 20-year planning period. It is noted that non-account water currently exceeds 15% but it has met the State's goal of 15% in the past.

***Available Water***

The primary supply for the JWD is surface water from North Pond, supplemented with water from South Pond. The capacity and safe yield of North and South Ponds, based on the most recent safe yield analysis performed in 2000, is as follows:

<u>Reservoir</u>	<u>Area</u>	<u>Capacity</u>	<u>Safe Yield</u>
North Pond	27.5 Acres	70 MG	194,000 gallons/day
South Pond	7.3 Acres	8 MG	89,000 gallons/day



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South Pond has not been used for a number of years due to water quality concerns. The new treatment plant was designed with the ability to treat water from South Pond, but the treatment process is inefficient due to the amount of sludge generated.

The JWD also has two supply wells, JR-1 and JR-3, which have a 50 gpm pumping capacity and safe yield of 50,000 gallons per day. Only one well is used at a given time, typically JR-1. Well JR-1 is generally only used during the summer months when demand is high and at or exceeding the safe yield of North Pond. The JWD's emergency interconnection with North Kingstown has a capacity of 200,000 gallons per day but this is reserved for use during emergencies and has not been used since 2002.

The current and projected future MDD, as well as the ADD during the peak summer season, exceed the safe yield of North Pond and often exceeds the combined safe yield of North Pond and JR-1. The JWD has taken a number of actions to manage demand, which is reflected by the decreases in water use when compared to previous versions of this WSSMP. However, it is imperative that the JWD continue to promote efficient water use, monitor land use and development within the service area, reduce leakage, improve their understanding and accounting of non-account water, and implement other demand management strategies to reduce pressures on the supply sources currently available to the JWD.

#### ***Demand Management***

The *Rules and Procedures Governing the Water Use and Efficiency Act for Major Public Water Suppliers*, adopted May 16, 2011, established efficient water use targets for major public water suppliers, which includes the JWD. The JWD's 2012 Demand Management Strategy, and this update of the WSSMP, showed that the JWD is in general compliance with the residential average per capita water use goal of 65 gpcd, which was most recently estimated at 41.4 gpcd for 2016.

The JWD estimates non-billed water from various uses, such as firefighting, system flushing, and use at the treatment plant and meets the metering and billing requirements stipulated in the Act, including quarterly billing for the entire system and the use of radio-read meters. The JWD has also promoted efficient indoor and outdoor water use through offering residential retrofit kits, rebates for use of water efficient appliances, and providing educational materials to the customer base.

The 2012 Demand Management Strategy estimated average leakage in the distribution system to be approximately 8.6% of system-wide water use, meeting the State's goal of 10%. However, recent estimates of leakage as reported in this WSSMP are significantly higher, estimated at about 17.4% for 2016 based on 13.7 MG of estimated leakage. This drastic change in estimated leakage suggests that there may be other sources of non-account water that are not being adequately accounted for and estimated. The JWD will perform a leakage study, will continue to assess leakage rates, and will review their accounting of non-billed water as a whole.

#### ***System Management***

The major goals of system management include the following:

- Maintaining non-account water use to below 15% of total system demand, in accordance with State Guide Plan Element 721;
- Reducing leakage to below 10% of system demand;
- Establishing a preventive maintenance program; and
- Maintaining compliance with the applicable requirements of the *Rules and Procedures Governing the Water Use and Efficiency Act for Major Public Water Suppliers*.



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The JWD shall continue to employ proper system management procedures including programs for meter management (source and distribution), leak detection and repair, implementation of their preventive maintenance plan, infrastructure rehabilitation, and a billing rate schedule which promotes efficient and non-wasteful water use. It is intended that the financial management of the system will be one in which normal operation, maintenance, and rehabilitation will be funded through operating revenue from the customer base. Where possible, the JWD shall seek alternate funding sources such as State and Federal grants, for major improvement projects.

#### ***Emergency Management***

The Emergency Response Section of this WSSMP was reviewed and modified accordingly as part of this WSSMP Update. The Emergency Response section generally establishes the following:

- Responsibilities and authority within the JWD for responding to most probable emergencies;
- Most probable causes for emergencies and their potential impacts to the system;
- System components that are vulnerable to damage or incapacitation based on the most likely causes for emergency; and
- Specific tasks for carrying out functional and constructive solutions based on a review of the potential emergencies and the associated system risks.

The procedures outlined are believed to be consistent with the goals of the State Emergency Water Supply System Management Plan. In addition to emergency response, it is also intended that this section of the WSSMP provide guidance to ensure that the primary aspects of recovery from an emergency are addressed in an organized manner to aid in an efficient response and in maintaining drinking water quality and quantity.

#### ***Drought Management***

The JWD recognizes the Drought Watch/Warning System of the National Weather Service, as follows:

1. Normal;
2. Advisory;
3. Watch;
4. Warning; and
5. Emergency

The Water Resources Board administers these phases with aid from the Drought Steering Committee. The JWD takes a variety of demand and supply management actions based on the various stages of drought. The JWD also monitors the water levels in their own supply sources and takes a series of actions in the distribution system based on these measurements, as follows:

- |        |                                                                                                      |
|--------|------------------------------------------------------------------------------------------------------|
| Step 1 | <u>Capacity to -6" below capacity</u><br>No restrictions                                             |
| Step 2 | <u>-6" to -1' below capacity</u><br>Public notification – voluntary conservation.                    |
| Step 3 | <u>-1' to -2' below capacity</u><br>Restrict outside water use to odd/even days for residential use. |



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- Step 4      -2' to -3' below capacity  
Reduce water pressure 5 psi.  
Continue public notification for voluntary conservation.
- Step 5      -3' to -3.5' below capacity  
Reduce pressure 5 psi.  
Establish a residential ban on car washing and lawn watering.  
Restrict swimming pool filling.
- Step 6      -3.5' to -5' below capacity  
Ban outside water use entirely.
- Step 7      -5' to -6' below capacity  
Reduce pressure 5 psi.  
Restrict water use at marinas to potable water use only.  
Begin commercial carwash and other non-essential commercial use restrictions.
- Step 8      -6' to -7' below capacity  
Restrict all non-essential water use.
- Step 9      -7' to -8' below capacity  
Reduce pressure 5 psi.  
Continue restrictions on all non-essential water use.

***Implementation and Financial Management***

The JWD has undertaken two projects in an effort to increase supply, which is the most significant challenge facing the JWD system. One of these projects was a pumping system that recirculates treatment plant backwash water as opposed to dumping it to Great Creek. It is anticipated to be completed soon and is estimated to save the JWD approximately 8 million gallons annually once completed. A second project, which is currently in the preliminary evaluation stage, would include modifications to a stormwater pump station operated by the Rhode Island Bridge and Turnpike Authority (RIBTA) on North Road and Route 138 that may allow for recharge of the watershed to North Pond.

The JWD is operated as an Enterprise Fund, with annual operating revenue of approximately \$1.2 Million and annual expenses typically around \$1.0 Million. Remaining revenue is used for debt service. The JWD bills residential and commercial customers quarterly. Current rates, which went into effect in October 2015, are as follows:



**Table 3**  
**WATER RATES - MINIMUM IN ADVANCE CHARGES**

Meter Size	Quarterly Billing Rates	Seasonal Billing Rates	Miscellaneous Charges
5/8"	\$76.13	304.51	Turn-on/off \$30.00
3/4"	\$114.27	\$457.07	Install/Remove \$100.00
1"	\$141.92	\$567.64	Early Install/Remove \$50.00
1-1/2"	\$174.81	\$698.46	Sprinkler Charge/unit \$0.18
2"	\$227.71	\$910.84	Frozen meter charge \$125.00
3"	\$419.82	\$1,679.23	Special Reading \$20.00
4"	\$631.91	\$2,527.68	Call Out \$150.00

**Table 4**  
**CURRENT EXCESS WATER RATES**

Gallon Tier Structure		Rate per 1,000 Gallons
0	5,000	\$0.00
5,000	9,999	\$6.40
10,000	14,999	\$6.89
15,000	19,999	\$8.74
20,000	49,999	\$12.16
50,000	99,999	\$14.90
100,000	199,999	\$19.08
200,000	999,999,999	\$24.27

**Coordination**

The 2014 Jamestown Comprehensive Plan, which was adopted by the Jamestown Planning Commission and Jamestown Town Council on June 18, 2014, was reviewed while updating this WSSMP and it is the intent that this WSSMP be consistent with the goals and policies of the Town's Comprehensive Plan.

The Preamble to the Comprehensive Plan identifies that the driving theme of the plan is to promote the protection of the town's rural character. The Comprehensive Plan also indicates that the "Center Island Watershed should continue to be protected. Development should not exceed on-island natural supplies of water. Conservation of existing water supplies should continue to be emphasized, as well as finding new methods to supplement the existing yield." The Comprehensive Plan lays out a number of goals and recommended actions in order to protect the quality and quantity of the potable water resources on the Island. The JWD acknowledges and supports these goals and recommended actions.

The JWD has an emergency interconnection with the Town of North Kingstown and maintains a close working relationship with the Town with regard to the maintenance of the emergency interconnection. The JWD will approach the Town of North Kingstown to request that both



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systems pursue an update to the current emergency interconnection agreement. The updated emergency interconnection agreement will be appended to the WSSMP once available. The JWD also coordinates with the local fire department to track water usage for fire-fighting and training exercises. The JWD estimates that approximately 200,000 gallons of water is used annually by the fire department.

Municipal wastewater collection and treatment, in addition to water supply, is provided by the water and sewer division of the town's Department of Public Works. The Jamestown Town Council sits as the Board of Water and Sewer Commissioners. Joint billing is not currently in place but may be a future consideration in Jamestown.



## **REQUEST TO THE TOWN COUNCIL TO TRANSFER \$100,000 FROM THE GENERAL FUND BUDGET TO THE WATER AND SEWER FUND in FY 19.**

**Objective:** *To stabilize water and sewer rates and control rate increases in the next Fiscal year. General funds are requested as a line item to support the water and sewer enterprise fund.*

**Reasons for this request:** Water and Sewer rates have become burdensome for many customers. Rates have risen dramatically in the past few years. (See Attached Table A). While charge increases are numerically justified in the Water and sewer budget, out of pocket increases for customers are unreasonable, hard to predict, not adopted at the Financial Town Meeting and do not reflect the numerous indirect benefits the water systems give to the whole town. The Water and Sewer Funds are currently collected solely from service customers. In reality, many water system benefits are enjoyed by the whole town. Therefore, sources of support for its budget need to be broadened across the tax base.

### **The problems this request addresses:**

1. Currently only about 1300 residential and business customers pay all the costs for the water and sewer systems. About 40% of households and nearly all businesses connect to town water. But the existing infrastructure is aging, challenging, and extremely expensive to maintain, monitor and operate. Labor, parts, equipment and energy costs keep rising. Some cost efficiencies may help but overall, supplying water and sewer in this town simply costs what it costs.
2. The water system is at capacity and nearly exceeds safe capacity when rainfall is insufficient.
3. There are too few potential customers to justify the expense of extending water mains. Adding more customers could exceed available water supply.
4. Water conservation is extremely important. But the lion's share of operation costs would be largely unchanged by conservation-based flow reduction. Less water usage does not translate into lower system operating costs. System operating costs remain.
5. The sewage treatment plant is at or near capacity. The capital cost to replace it is unsupportable.

In summary, we can't conserve our way out of the rising costs for maintaining and operating aging infrastructure.

### **Why the time to act is now**

The town has not updated or modified policies around the Water and Sewer Enterprise Fund in nearly 20 years. In the face of how much water system budget costs have risen during that time, it is beyond time to make some changes that reflect the importance of the water systems to the entire Jamestown community.



## **Water and Sewer System Benefits Entire Jamestown Community**

Water and sewer connection customers must continue to pay the greatest share of the costs through paying for the cost to run these systems. But town water systems also provide clear and important benefits to all community members.

**Economic Development:** The Public Water and Sewer systems provide the foundation of the Waterfront Business District. Without water and sewer utilities there would be fewer business choices and far less commercial appeal downtown. Restaurants, cafes, personal services and offices depend on public water and sewer. Densities needed for a downtown district can't be achieved without public water and sewer. The business district is used and enjoyed by the whole town.

**Tourism.** The lively harbor brings many tangible and intangible benefits to the town. It would be a lot less lively, beautiful and productive if the sewer treatment plant was not doing its job. The plant's contribution may be unseen by most residents, but the staff makes sure the water is clean. That is vital for tourism. Tourism benefits all of Jamestown.

**Emergency Water Supply.** The water system provides safe potable water to all in case of emergencies.

**Public Buildings.** Schools, the library, the Rec Center, Town Hall serve all Jamestown. Currently, the Water and Sewer Fund funds the service to these public facilities that serve the entire community.

## **Reservoir Assets Benefit Entire Jamestown Community**

### **Pond Open Space Benefits to Jamestown**

1. Protection from overdevelopment and pollution.
2. Preservation of scenic beauty and views
3. Future Bike Path
4. Passive recreation including walking and photography.

### **Pond Wildlife Management Benefits to Jamestown:**

1. Coyote control studies.
2. Lyme prevention wildlife studies
3. Migrating bird counts, birding watching
4. Osprey habitat and study
5. Kids Fishing Events

**A modest and proportional transfer from the General Fund to the Enterprise Fund will help stabilize bill increases for rate payers. It will also recognize these benefits and others (See Table B.) which the water systems provide to the whole town.**

**Table B. Benefits of the Jamestown Water and Sewer Systems**

<b>Benefits of the Water System</b>	<b>Customers</b>	<b>Entire Community</b>		
Clean water, domestic and business	Y	N		
Economic Dsevelopment	Y	Y		
Wildlife Habitat	Y	Y		
Scenic Views	Y	Y		
Passive Recreation	Y	Y		
Reduced Disease Risk	Y	Y		
Public Buildings and Facilities	Y	Y		
Open Space Protection	Y	Y		
Village Business and Services	Y	Y		
Emergency Water Supply	Y	Y		
<b>Benefits of the Sanitary Sewer System</b>	<b>Customers</b>	<b>Entire Community</b>		
Treated effluent from homes and business	Y	N		
Beach	Y	Y		
Marine Business	Y	Y		
Swimming	Y	Y		
Fishing	Y	Y		
Scenic Village Center	Y	Y		
Waterfront Events	Y	Y		
Recreational Boating	Y	Y		
Enhanced Tourism	Y	Y		
Clean Harbor	Y	Y		
Public Buildings and Facilities	Y	Y		
Compact Development	Y	Y		

## Additional Policies to Further Reduce Water and Sewer Rate Increases for Jamestown Household and Business Customers

Staff : Realign proportion of staff time charged between enterprise fund and public works budgets so that more costs are charged to public works and finance departments, not to the enterprise fund.

Rates: Increase per gallon rates significantly for public buildings, so that public buildings pay more of the total costs of service proportionally than they do currently. Potential current year department budget shortfalls may be made up from budget surpluses, or carried over into next fiscal year.

Debt: Transfer cost of all municipal debt currently charged to the enterprise fund to municipal general debt obligations line items.

Transparency: Include Water and Sewer Enterprise Fund in Financial Town Meeting budget processes.



## **Project Update May 2018**

### **WELLS**

JR-1, JR-3

- JR-1 has been tested and placed into service for the season. The well provides 50 gpm of flow directly into the transmission main below the dam to supplement our water supply from the reservoir. The 50 gpm withdrawal rate is the maximum allowed by the RIDEM Freshwater wetlands permit.

### **TREATMENT PLANT**

- The water department Staff have been working on general equipment maintenance at the plant.
- A field trip of the treatment facility and reservoir has been scheduled for June 1<sup>st</sup> with the 5<sup>th</sup> grade class at Melrose School.

### **TRANSFER PUMPING/RESERVOIR**

- Transfer pumping has been placed into service and will be used as needed to pump water to North Reservoir.
- Staff have been completing maintenance of the grounds at both reservoir properties.

### **DISTRIBUTION SYSTEM**

South Pond @ 6 MG

Usable Storage, 6 Million Gallons

North Pond @ 60 MG

Usable Storage 60 Million Gallons

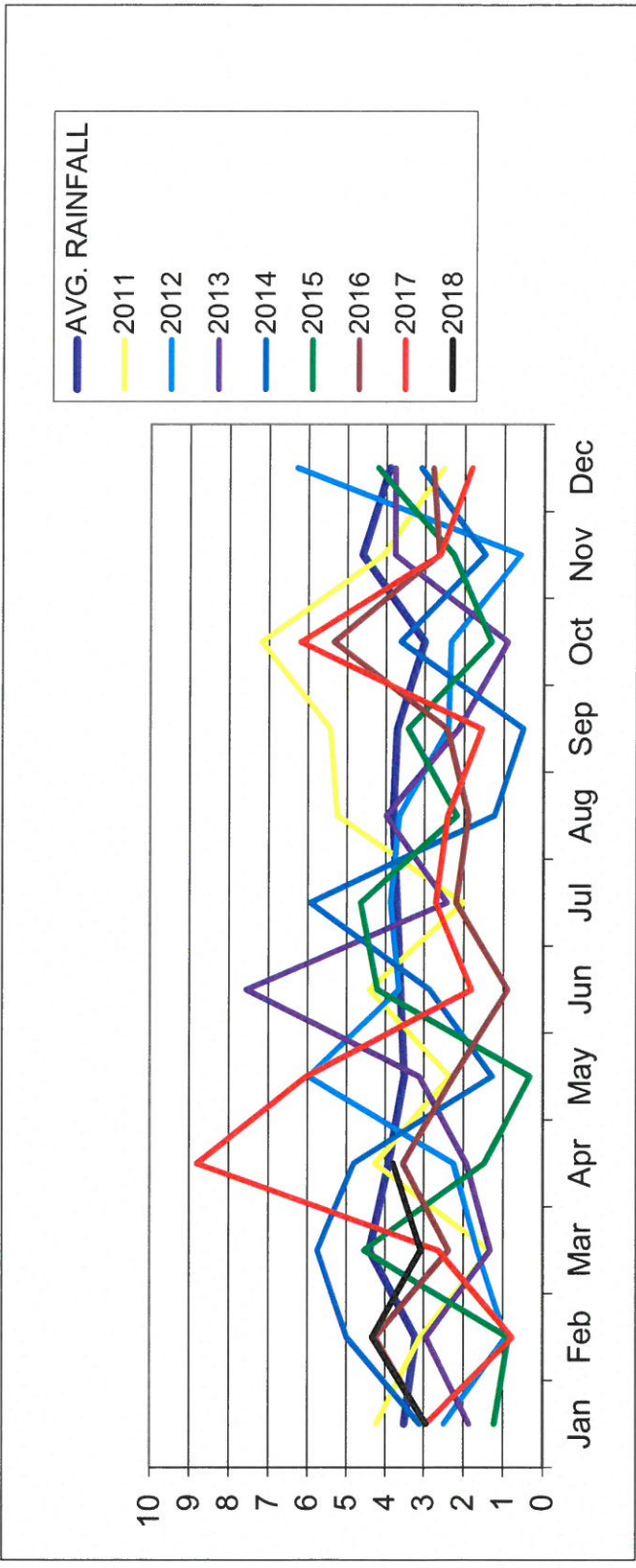
- Staff completed hydrant flushing for our annual maintenance program
- The water department worked with the highway department to replace the 6" cast iron water main along the East Ferry project on Conanicus Avenue and the 4" cast iron piping in the Town parking lot. The main was completed before the May 4<sup>th</sup> deadline on the East Ferry Project. The watermain has been tested and approved for use. Two services from the building at East Ferry will be connected to the new main next week before Memorial Day weekend so that we can remove the temporary piping and steel plates from the parking lot. In the fall the water department will replace the main between East Ferry and Lincoln Street to complete the project.

### **WASTEWATER TREATMENT PLANT**

- The monthly average daily flow at the treatment plant for April was 0.45 million gallons per day. The peak daily flow was 0.83 million gallons. The permitted monthly average flow is 0.73 million gallons per day.
- A Bid was advertised to replace 900 linear feet of sewer main on Grinnell Street that could not be slip lined with our last project. I am currently reviewing the bids and will have a recommendation at our next meeting.

	2010	2011	2012	2013	2014	2015	2016	2017	2018
<b>AVG. RAINFALL</b>									
Jan	3.5	4.22	2.49	1.85	3.1	1.22	2.94	2.94	2.94
Feb	3.2	3.09	0.93	2.94	4.98	0.86	4.25	0.76	4.33
Mar	4.4	1.32	1.64	1.32	5.74	4.53	2.36	2.62	3.07
Apr	3.9	4.25	2.24	1.92	4.8	1.47	3.53	8.8	3.79
May	3.5	2.32	5.97	3.11	1.27	0.32	2.24	6.03	
Jun	3.6	4.4	3.64	7.55	2.86	4.2	0.89	1.79	
Jul	3.7	2.01	3.86	2.42	5.93	4.63	2.19	2.7	
Aug	3.8	5.23	3.64	3.98	1.23	2.17	1.88	2.4	
Sep	3.7	5.41	2.39	2.13	0.5	3.41	2.42	1.54	
Oct	3	7.18	2.33	0.9	3.61	1.31	5.33	6.18	
Nov	4.6	4.05	0.58	3.76	1.47	2.27	2.63	2.61	
Dec	3.9	2.51	6.28	3.76	3.1	4.2	2.79	1.81	
<b>Total</b>	<b>44.8</b>	<b>45.99</b>	<b>35.99</b>	<b>35.64</b>	<b>38.59</b>	<b>30.59</b>	<b>33.45</b>	<b>40.18</b>	

## RAINFALL











**Budget vs Actual - Water  
TOWN OF JAMESTOWN, RI  
For 4/30/2018**

Run: 5/18/2018 at 9:38 AM

	Annual Budget	P-T-D Actual	Y-T-D Actual	Remaining \$	Remaining %
2102 7000 70100 00 Salary- Public Works Director	24,239.00	1,864.58	20,510.38	3,728.62	84.62
2102 7000 70101 00 Salary - Utility Foreman	63,082.00	4,673.91	57,141.98	5,940.02	90.58
2102 7000 70102 00 Salary- Accounting	39,595.00	4,590.18	36,710.94	2,884.06	92.72
2102 7000 70103 00 Salary - Treatment Plant Operator	67,851.00	5,219.33	57,348.97	10,502.03	84.52
2102 7000 70105 00 Salary - Plant Operator	56,317.00	4,332.08	46,253.72	10,063.28	82.13
2102 7000 70511 00 Utility Foreman- OT	11,000.00	1,527.23	13,169.21	(2,169.21)	119.72
2102 7000 70513 00 Treatment Plant Operator - OT	13,000.00	1,419.01	15,906.82	(2,906.82)	122.36
2102 7000 70515 00 Plant Operator- OT	8,000.00	0.00	2,649.27	5,350.73	33.12
<b>7000 Salaries</b>	<b>283,084.00</b>	<b>23,626.32</b>	<b>249,691.29</b>	<b>33,392.71</b>	<b>88.20</b>
2102 7001 70900 00 SOCIAL SECURITY TAX	21,540.00	1,920.66	17,264.50	4,275.50	80.15
2102 7001 70901 00 Blue Cross/Delta Dental	46,332.00	3,296.83	28,529.14	17,802.86	61.58
2102 7001 70902 00 Worker's Compensation	27,500.00	0.00	32,353.00	(4,853.00)	117.65
2102 7001 70903 00 Retirement System	27,065.00	3,702.29	20,456.39	6,608.61	75.58
2102 7001 70906 00 Life Insurance	780.00	111.60	558.00	222.00	71.54
2102 7001 70910 00 Clothing	1,500.00	175.00	247.42	1,252.58	16.49
<b>7001 Benefits</b>	<b>124,717.00</b>	<b>9,206.38</b>	<b>99,408.45</b>	<b>25,308.55</b>	<b>79.71</b>
<b>7000/7001 Salaries &amp; Benefits</b>	<b>407,801.00</b>	<b>32,832.70</b>	<b>349,099.74</b>	<b>58,701.26</b>	<b>85.61</b>
2102 7005 70601 00 Maintenance	6,000.00	0.00	3,350.00	2,650.00	55.83
2102 7005 70606 00 ALARM LINES	2,000.00	153.08	1,445.24	554.76	72.26
<b>7005 Reservoirs/Rights of Way</b>	<b>8,000.00</b>	<b>153.08</b>	<b>4,795.24</b>	<b>3,204.76</b>	<b>59.94</b>
2102 7006 70601 00 Maintenance	1,000.00	750.00	750.00	250.00	75.00
2102 7006 70636 00 Wells-- Electricity	7,000.00	332.79	7,117.04	(117.04)	101.67
<b>7006 Wells</b>	<b>8,000.00</b>	<b>1,082.79</b>	<b>7,867.04</b>	<b>132.96</b>	<b>98.34</b>
2102 7010 70631 00 Chemicals	47,000.00	1,583.91	39,372.08	7,627.92	83.77
2102 7010 70632 00 Heat	14,500.00	2,065.85	10,293.51	4,206.49	70.99
2102 7010 70633 00 Equip. Maintenance	30,000.00	1,600.90	29,155.45	844.55	97.18
2102 7010 70634 00 Professional Services	5,000.00	0.00	1,120.00	3,880.00	22.40
2102 7010 70635 00 Telephone	2,500.00	405.17	2,243.66	256.34	89.75
2102 7010 70636 00 Wells-- Electricity	38,000.00	2,754.94	25,474.87	12,525.13	67.04
2102 7010 70637 00 Bldg Maint	8,000.00	225.00	3,853.86	4,146.14	48.17
2102 7010 70638 00 State Testing	18,000.00	995.38	19,178.43	(1,178.43)	106.55
2102 7010 70639 00 License Fees	3,000.00	0.00	1,500.00	1,500.00	50.00
2102 7010 70643 00 PUMP OUT TREATMENT PLANT	2,000.00	0.00	2,030.00	(30.00)	101.50
2102 7010 70645 00 WATER SLUDGE DISPOSAL	16,000.00	0.00	11,947.55	4,052.45	74.67
<b>7010 Pump Station &amp; Treatment Plant</b>	<b>184,000.00</b>	<b>9,631.15</b>	<b>146,169.41</b>	<b>37,830.59</b>	<b>79.44</b>
2102 7011 70636 00 Wells-- Electricity	1,650.00	206.22	1,423.59	226.41	86.28
2102 7011 70637 00 Bldg Maint	3,300.00	483.37	1,177.56	2,122.44	35.68
<b>7011 South Pond Pre-Treatment Bldg</b>	<b>4,950.00</b>	<b>689.59</b>	<b>2,601.15</b>	<b>2,348.85</b>	<b>52.55</b>
2102 7012 70636 00 Water Tower- Electricity	3,000.00	114.14	1,447.27	1,552.73	48.24
2102 7012 70643 00 Water Tower - Maintenance	500.00	0.00	0.00	500.00	0.00
<b>7012 Water Tower</b>	<b>3,500.00</b>	<b>114.14</b>	<b>1,447.27</b>	<b>2,052.73</b>	<b>41.35</b>
2102 7013 70644 00 Vehicles Gas & Oil	1,500.00	95.04	730.57	769.43	48.70
2102 7013 70645 00 WATER SLUDGE DISPOSAL	4,000.00	844.84	1,975.48	2,024.52	49.39
<b>7013 Vehicles</b>	<b>5,500.00</b>	<b>939.88</b>	<b>2,706.05</b>	<b>2,793.95</b>	<b>49.20</b>
2102 7020 70651 00 Clamps	1,000.00	0.00	0.00	1,000.00	0.00
2102 7020 70652 00 Pipe	5,000.00	796.00	1,931.49	3,068.51	38.63
2102 7020 70653 00 Backfill & Excavation	2,000.00	0.00	270.00	1,730.00	13.50
<b>7020 Maintenance &amp; Laterials</b>	<b>8,000.00</b>	<b>796.00</b>	<b>2,201.49</b>	<b>5,798.51</b>	<b>27.52</b>
2102 7030 70661 00 Service Repairs	8,000.00	0.00	5,344.08	2,655.92	66.80
2102 7030 70663 00 New Services	3,000.00	3,724.60	3,724.60	(724.60)	124.15
<b>7030 Water Division Services</b>	<b>11,000.00</b>	<b>3,724.60</b>	<b>9,068.68</b>	<b>1,931.32</b>	<b>82.44</b>
2102 7040 70672 00 Supplies/Expenses	14,000.00	0.00	12,047.93	1,952.07	86.06
<b>7040 Meters</b>	<b>14,000.00</b>	<b>0.00</b>	<b>12,047.93</b>	<b>1,952.07</b>	<b>86.06</b>
2102 7050 70681 00 Hydrants- Maintenance	8,000.00	31.00	31.00	7,969.00	0.39
<b>7050 Hydrants</b>	<b>8,000.00</b>	<b>31.00</b>	<b>31.00</b>	<b>7,969.00</b>	<b>0.39</b>
2102 7060 70923 00 Billing	6,500.00	44.19	4,841.95	1,658.05	74.49
2102 7060 70924 00 Insurance	7,200.00	0.00	7,200.00	0.00	100.00
2102 7060 70925 00 Audit	4,000.00	0.00	0.00	4,000.00	0.00

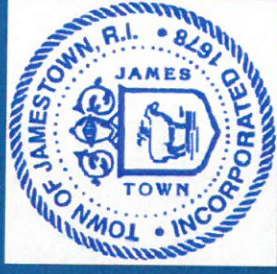
**Budget vs Actual - Water**  
**TOWN OF JAMESTOWN, RI**  
**For 4/30/2018**

	Annual Budget	P-T-D Actual	Y-T-D Actual	Remaining \$	Remaining %
2102 7060 70926 00 Supplies	6,000.00	2,168.34	5,059.69	940.31	84.33
<b>7060 Administration</b>	<b>23,700.00</b>	<b>2,212.53</b>	<b>17,101.64</b>	<b>6,598.36</b>	<b>72.16</b>
2102 7070 70300 00 Water Debt	434,656.00	0.00	0.00	434,656.00	0.00
2102 7070 70350 00 Dam Repair - Interest	10,000.00	0.00	0.00	10,000.00	0.00
<b>7070 Debt Service</b>	<b>444,656.00</b>	<b>0.00</b>	<b>0.00</b>	<b>444,656.00</b>	<b>0.00</b>
2102 7080 70800 00 Water Capital	100,000.00	0.00	8,600.00	91,400.00	8.60
<b>7080 Capital</b>	<b>100,000.00</b>	<b>0.00</b>	<b>8,600.00</b>	<b>91,400.00</b>	<b>8.60</b>
2102 7081 70005 00 SOUTH POND DAM REPAIRS	0.00	1,310.59	15,464.62	(15,464.62)	0.00
2102 7081 70602 00 PLC FOR FILTERS	0.00	0.00	13,511.42	(13,511.42)	0.00
2102 7081 71303 00 WATER MANAGEMENT PLAN	0.00	0.00	12,272.50	(12,272.50)	0.00
<b>Total Expenses</b>	<b>0.00</b>	<b>1,310.59</b>	<b>41,248.54</b>	<b>(41,248.54)</b>	<b>0.00</b>
<b>Total Expenses</b>	<b>1,231,107.00</b>	<b>53,518.05</b>	<b>604,985.18</b>	<b>626,121.82</b>	<b>49.14</b>

## Budget vs Actual - Sewer TOWN OF JAMESTOWN, RI For 4/30/2018

	Annual Budget	P-T-D Actual	Y-T-D Actual	Remaining \$	Remaining %
2103 7000 70100 00 Salary, Public Works Director	24,239.00	1,864.56	20,510.17	3,728.83	84.62
2103 7000 70101 00 Salary- Superintendent	72,940.00	5,219.33	62,445.80	10,494.20	85.61
2103 7000 70102 00 Salary, Clerical	39,595.00	4,590.18	36,710.85	2,884.15	92.72
2103 7000 70103 00 Salaries, Ass't Superintendent	67,741.00	4,847.28	58,061.10	9,679.90	85.71
2103 7000 70104 00 Salaries- Plant Operator	59,415.00	4,332.08	50,697.45	8,717.55	85.33
2103 7000 70336 00 Clothing	1,500.00	0.00	344.99	1,155.01	23.00
2103 7000 70511 00 Wastewater Superintendent - OT	9,000.00	420.81	6,838.13	2,161.87	75.98
2103 7000 70513 00 Ass't Superintendent - OT	9,000.00	781.62	13,082.71	(4,082.71)	145.36
2103 7000 70514 00 Plant Operator - OT	9,000.00	856.94	8,087.42	912.58	89.86
2103 7000 70639 00 License Fees	0.00	0.00	1,800.00	(1,800.00)	0.00
2103 7000 70900 00 Social Security Tax	22,256.00	1,239.20	17,604.77	4,651.23	79.10
2103 7000 70901 00 Blue Cross/Delta Dental	44,841.00	3,164.73	32,014.80	12,826.20	71.40
2103 7000 70902 00 Worker'S Compensation	9,000.00	0.00	10,860.78	(1,860.78)	120.68
2103 7000 70903 00 Retirement System	30,042.00	4,264.91	20,598.73	9,443.27	68.57
2103 7000 70906 00 Life Insurance	550.00	111.67	279.07	270.93	50.74
<b>7000 Salaries</b>	<b>399,119.00</b>	<b>31,693.31</b>	<b>339,936.77</b>	<b>59,182.23</b>	<b>85.17</b>
<b>7000/7001 Salaries &amp; Benefits</b>	<b>399,119.00</b>	<b>31,693.31</b>	<b>339,936.77</b>	<b>59,182.23</b>	<b>85.17</b>
2103 7002 70001 00 Power- Electricity	38,000.00	1,508.36	26,576.11	11,423.89	69.94
2103 7002 70002 00 Chemicals	2,500.00	0.00	2,152.25	347.75	86.09
2103 7002 70003 00 Heat	9,000.00	5,558.47	10,649.81	(1,649.81)	118.33
2103 7002 70004 00 Water	2,200.00	532.18	1,570.99	629.01	71.41
2103 7002 70005 00 Chlorine	7,000.00	0.00	1,403.22	5,596.78	20.05
2103 7002 70006 00 Equipment Maintenance	22,000.00	1,082.28	17,690.06	4,309.94	80.41
2103 7002 70007 00 Misc. Supplies, Office, Cleani	5,000.00	580.59	7,142.32	(2,142.32)	142.85
2103 7002 70008 00 Lab Supplies	4,500.00	0.00	1,065.09	3,434.91	23.67
2103 7002 70009 00 Telephone	750.00	63.50	620.43	129.57	82.72
2103 7002 70010 00 Alarm Line- N.E.T.	5,500.00	558.96	4,571.01	928.99	83.11
2103 7002 70011 00 Sludge Composting	39,400.00	1,586.70	33,593.63	5,806.37	85.26
2103 7002 70012 00 Truck Operation & Maintenance	1,000.00	0.00	329.68	670.32	32.97
2103 7002 70013 00 Gas- Truck	2,500.00	30.15	108.94	2,391.06	4.36
2103 7002 70014 00 State Mandated Testing	20,000.00	2,576.12	19,954.02	45.98	99.77
2103 7002 70201 00 Professional Services - Legal	2,500.00	0.00	0.00	2,500.00	0.00
2103 7002 70315 00 Training Of Members	1,000.00	20.00	357.00	643.00	35.70
2103 7002 70600 00 Professional Services	2,000.00	0.00	205.00	1,795.00	10.25
<b>7002 Wastewater Treatment Facility</b>	<b>164,850.00</b>	<b>14,097.31</b>	<b>127,989.56</b>	<b>36,860.44</b>	<b>77.64</b>
2103 7003 70017 00 Pumping Station #3	4,000.00	490.95	2,685.27	1,314.73	67.13
2103 7003 70018 00 Pumping Station #1	15,000.00	0.00	14,215.90	784.10	94.77
2103 7003 70019 00 Pumping Station #2	10,000.00	1,967.04	7,722.85	2,277.15	77.23
2103 7003 70020 00 Pumping Station #4	750.00	49.16	461.10	288.90	61.48
<b>7003 Pumping Stations</b>	<b>29,750.00</b>	<b>2,507.15</b>	<b>25,085.12</b>	<b>4,664.88</b>	<b>84.32</b>
2103 7004 70598 00 Equipment Insurance	4,000.00	0.00	4,000.00	0.00	100.00
<b>7004 Insurance</b>	<b>4,000.00</b>	<b>0.00</b>	<b>4,000.00</b>	<b>0.00</b>	<b>100.00</b>
2103 7005 70021 00 Maintenance Sewer Mains	6,500.00	0.00	100.00	6,400.00	1.54
2103 7005 70504 00 Payment Of Principal - Town	21,793.00	0.00	0.00	21,793.00	0.00
2103 7005 70505 00 Payment Of Interest - Town	42,225.00	0.00	0.00	42,225.00	0.00
2103 7005 70605 00 West Ferry Extension Notes	5,580.00	6,122.50	58,478.51	(52,898.51)	1,048.00
<b>7005 Sanitary Sewers, Laterials &amp; Mains</b>	<b>76,098.00</b>	<b>6,122.50</b>	<b>58,578.51</b>	<b>17,519.49</b>	<b>76.98</b>
2103 7081 70801 00 Sewer Capital	50,000.00	0.00	1,130.31	48,869.69	2.26
<b>7081 Capital Improvements</b>	<b>50,000.00</b>	<b>0.00</b>	<b>1,130.31</b>	<b>48,869.69</b>	<b>2.26</b>
<b>Total Expenses</b>	<b>723,817.00</b>	<b>54,420.27</b>	<b>556,720.27</b>	<b>167,096.73</b>	<b>76.91</b>

# Town of Jamestown Water Supply System Management Plan



Presented by:  
Brandon M. Blanchard, P.E.  
Managing Engineer  
March 16, 2018

**TOWN OF JAMESTOWN  
DEPARTMENT OF PUBLIC WORKS  
WATER DEPARTMENT**

**WATER SUPPLY SYSTEM MANAGEMENT PLAN  
5-YEAR UPDATE**

**EXECUTIVE SUMMARY**

PREPARED FOR:

RHODE ISLAND  
WATER RESOURCES BOARD  
1 CAPITOL HILL, 3<sup>RD</sup> FLOOR  
PROVIDENCE, RI 02908

PREPARED BY:

PARE CORPORATION  
8 BLACKSTONE VALLEY PLACE  
LINCOLN, RI 02865

**REVISED MARCH 2018**  
ORIGINAL SUBMISSION MAY 2017

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exceedances of secondary water quality standards for color and turbidity from the surface water supply of the reservoirs.

The water supply consists of two reservoirs that capture surface water runoff and two supply wells. The North Pond reservoir has a watershed of approximately 192 acres and a water body of 28 acres with a net usable water volume of 51 million gallons. The South Pond reservoir has a watershed of approximately 448 acres and a water body of 7.3 acres with a net useable volume of 8 million gallons. The two reservoirs are interconnected and deliver water to the treatment facility through a 10-inch PVC main. The total maximum safe day yield for North Pond is 194,000 gpd and it is 89,000 gpd for South Pond. Two supply wells, JR-1 (installed 1996) and JR-3 (installed 2004), are each rated for 50,000 gpd though only one can be used at a given time. The JWD also maintains an emergency interconnection (6-inch flexible water line) with the Town of North Kingstown water system across the Jamestown Verrazano Bridge. The interconnection has the capability of supplying the JWD with up to 200,000 gallons daily but is only used for emergencies. It has not been used since 2002.

The system employs a pretreatment facility located at South Pond. This facility pretreats between 180,000 to 350,000 gpd. Pretreatment consists of pH adjustment, chlorine dioxide (ClO<sub>2</sub>) bleaching for odor, color, and taste, and flow monitoring. The main water treatment plant is a new facility that was constructed in 2010, replacing a facility that had been in service since 1991. The new facility was designed to treat up to 500,000 gpd, including raw water from South Pond. It also produces higher quality finished water and reduces backwash water discharges to Great Creek.

Raw water enters the clearwell of the 1991 treatment plant before passing through a screener and then into a chemical mixing tank where it undergoes pH adjustment and coagulant addition. Flow then splits into parallel treatment trains consisting of coagulation basins and membrane filtration basins. Finished water is pumped to the system's two storage tanks by a pump station with two 350 gpm pumps.

The transmission and distribution system consists of upwards of 20.5 miles of asbestos cement, cast iron, and polyvinyl chloride (PVC) pipeline, the majority of which is less than 20 years in age and ranges in size from 6-inch to 12-inch. New and replacement main sections consist predominantly of PVC pipe. The service area is operated as a single pressure zone that is controlled by the overflow elevation (204.0 feet MSL) of two one million gallon storage standpipes. The original standpipe was constructed in 1974 and a second standpipe was constructed in 2007. These tanks establish the hydraulic grade and maintain system pressure in the range of 30 to 60 psi. The tanks are located alongside one another and the useable storage capacity of each tank is estimated at 0.7 million gallons but there is a transfer pump station between the two tanks which effectively increases the usable storage of the two-tank system.

The source and distribution system is 100% metered. The water department staff is responsible for the daily operation and maintenance of the water system that also includes metering and billing of customers. The JWD is operated as an "Enterprise Fund Agency" within the municipal corporation of the Town of Jamestown. The Town has established enterprise funds for operations that are organized to be self-supporting through user charges. It is the intent that all costs of providing the services to the public on a continuing basis be financed or recovered fully through user charges.

The service population is comprised of residential, commercial, and government uses and there are approximately 1,493 metered accounts as of 2016. The service population is approximately 3,184 people, of the roughly 5,472 residents in Town. The remaining residents not serviced by the



Residential water use for the 5-year period was projected based on a service area population of 3,268 people and an average per capita residential water use of 41.3 gallons per capita per day (gpcd), equivalent to the average per capita residential water use for 2016. Only modest population growth is expected over this timeframe and residential water use is anticipated to remain relatively consistent. Similarly, residential water use for the 20-year planning period was projected based on a service area population of 3,456 and 41.3 gpcd. This assumes that efficient residential water use continues to be a priority in Jamestown.

Commercial and governmental water usage for the 20-year planning period was projected to be equivalent to the highest use rates over the previous 10 years. Commercial water use was 7.26 MG in 2005 and governmental water use was 2.30 MG in 2009. Estimates for the 5-year planning period were made assuming a steady, constant increase from 2016 to 2036. Water use by the commercial and government sector in Jamestown has declined over time, and relatively little commercial and governmental development is expected in the JWD service area or in Jamestown as a whole.

The JWD has traditionally used a maximum day to average day peaking factor of 2.0 to estimate maximum day demand (MDD) in the system. Table 2 shows the current ADD and MDD as well as projections for the 5-year and 20-year planning periods, based on consumption.

**Table 2  
CURRENT AND PROJECTED AVERAGE DAY & MAXIMUM DAILY DEMANDS**

YEAR	AVERAGE DAY DEMAND*	MAXIMUM DAY DEMAND**
2016	0.152 MGD	0.304 MGD
2021	0.156 MGD	0.312 MGD
2036	0.169 MGD	0.338 MGD

\* Based on consumption along (i.e. non-account water excluded)

\*\* Estimated using MDD to ADD ration of 2.0

Projected estimates for water produced have been made assuming 15% non-account water, consistent with State goals. Therefore, the ADD and MDD based on water production are estimated to be 0.18 MGD and 0.36 MGD, respectively, for the 5-year planning period. Similarly, the ADD and MDD are estimated to be 0.19 MGD and 0.39 MGD, respectively, for the 20-year planning period. It is noted that non-account water currently exceeds 15% but it has met the State's goal of 15% in the past.

***Available Water***

The primary supply for the JWD is surface water from North Pond, supplemented with water from South Pond. The capacity and safe yield of North and South Ponds, based on the most recent safe yield analysis performed in 2000, is as follows:

<u>Reservoir</u>	<u>Area</u>	<u>Capacity</u>	<u>Safe Yield</u>
North Pond	27.5 Acres	70 MG	194,000 gallons/day
South Pond	7.3 Acres	8 MG	89,000 gallons/day





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The JWD shall continue to employ proper system management procedures including programs for meter management (source and distribution), leak detection and repair, implementation of their preventive maintenance plan, infrastructure rehabilitation, and a billing rate schedule which promotes efficient and non-wasteful water use. It is intended that the financial management of the system will be one in which normal operation, maintenance, and rehabilitation will be funded through operating revenue from the customer base. Where possible, the JWD shall seek alternate funding sources such as State and Federal grants, for major improvement projects.

### ***Emergency Management***

The Emergency Response Section of this WSSMP was reviewed and modified accordingly as part of this WSSMP Update. The Emergency Response section generally establishes the following:

- Responsibilities and authority within the JWD for responding to most probable emergencies;
- Most probable causes for emergencies and their potential impacts to the system;
- System components that are vulnerable to damage or incapacitation based on the most likely causes for emergency; and
- Specific tasks for carrying out functional and constructive solutions based on a review of the potential emergencies and the associated system risks.

The procedures outlined are believed to be consistent with the goals of the State Emergency Water Supply System Management Plan. In addition to emergency response, it is also intended that this section of the WSSMP provide guidance to ensure that the primary aspects of recovery from an emergency are addressed in an organized manner to aid in an efficient response and in maintaining drinking water quality and quantity.

### ***Drought Management***

The JWD recognizes the Drought Watch/Warning System of the National Weather Service, as follows:

1. Normal;
2. Advisory;
3. Watch;
4. Warning; and
5. Emergency

The Water Resources Board administers these phases with aid from the Drought Steering Committee. The JWD takes a variety of demand and supply management actions based on the various stages of drought. The JWD also monitors the water levels in their own supply sources and takes a series of actions in the distribution system based on these measurements, as follows:

- |        |                                                                                                      |
|--------|------------------------------------------------------------------------------------------------------|
| Step 1 | <u>Capacity to -6" below capacity</u><br>No restrictions                                             |
| Step 2 | <u>-6" to -1' below capacity</u><br>Public notification – voluntary conservation.                    |
| Step 3 | <u>-1' to -2' below capacity</u><br>Restrict outside water use to odd/even days for residential use. |



**Table 3  
WATER RATES - MINIMUM IN ADVANCE CHARGES**

Meter Size	Quarterly Billing Rates	Seasonal Billing Rates	Miscellaneous Charges
5/8"	\$76.13	304.51	Turn-on/off \$30.00
3/4"	\$114.27	\$457.07	Install/Remove \$100.00
1"	\$141.92	\$567.64	Early Install/Remove \$50.00
1-1/2"	\$174.81	\$698.46	Sprinkler Charge/unit \$0.18
2"	\$227.71	\$910.84	Frozen meter charge \$125.00
3"	\$419.82	\$1,679.23	Special Reading \$20.00
4"	\$631.91	\$2,527.68	Call Out \$150.00

**Table 4  
CURRENT EXCESS WATER RATES**

Gallon Tier Structure		Rate per 1,000 Gallons
0	5,000	\$0.00
5,000	9,999	\$6.40
10,000	14,999	\$6.89
15,000	19,999	\$8.74
20,000	49,999	\$12.16
50,000	99,999	\$14.90
100,000	199,999	\$19.08
200,000	999,999,999	\$24.27

***Coordination***

The 2014 Jamestown Comprehensive Plan, which was adopted by the Jamestown Planning Commission and Jamestown Town Council on June 18, 2014, was reviewed while updating this WSSMP and it is the intent that this WSSMP be consistent with the goals and policies of the Town's Comprehensive Plan.

The Preamble to the Comprehensive Plan identifies that the driving theme of the plan is to promote the protection of the town's rural character. The Comprehensive Plan also indicates that the "Center Island Watershed should continue to be protected. Development should not exceed on-island natural supplies of water. Conservation of existing water supplies should continue to be emphasized, as well as finding new methods to supplement the existing yield." The Comprehensive Plan lays out a number of goals and recommended actions in order to protect the quality and quantity of the potable water resources on the Island. The JWD acknowledges and supports these goals and recommended actions.

The JWD has an emergency interconnection with the Town of North Kingstown and maintains a close working relationship with the Town with regard to the maintenance of the emergency interconnection. The JWD will approach the Town of North Kingstown to request that both



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systems pursue an update to the current emergency interconnection agreement. The updated emergency interconnection agreement will be appended to the WSSMP once available. The JWD also coordinates with the local fire department to track water usage for fire-fighting and training exercises. The JWD estimates that approximately 200,000 gallons of water is used annually by the fire department.

Municipal wastewater collection and treatment, in addition to water supply, is provided by the water and sewer division of the town's Department of Public Works. The Jamestown Town Council sits as the Board of Water and Sewer Commissioners. Joint billing is not currently in place but may be a future consideration in Jamestown.





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May 17, 2018

Jamestown Town Council  
Town of Jamestown  
Jamestown, RI 02835

To the Jamestown Town Council:

The following schedules are presented to assist the Town of Jamestown in evaluating the FY 2019 rates and budget based upon the findings regarding a review to the prior Jamestown Water Rate Study. The prior study covered the periods of FY 2014 thru FY 2018. During the last study, B&E observed that the “day-to-day” operations of JWD are efficient and well run. JWD assets are in reasonably good condition however many capital projects have been postponed due to revenue shortfalls. The financial position of JWD as of June 30, 2013 was inadequate and not at the level preferred by industry standards for a water utility its size. As a result, B&E had recommended that the JWD increases in FY 2015 the public fire protection to \$160,000 charge to the Town. Second it recommended an 8% increase to both the Metered Excess and the Minimum Charge in FY 2014 followed by a 4% in FY 2015 and 8% in FY 2016. JWD did enact the 8% increase for FY 2014, however has postponed increasing the fire protection charge due to timing of General Fund budget. JWD will however increase the Metered Excess and the Minimum Charge in FY 2015 by 8% which is reflected in this review.

During this review, B&E noted that consumption during FY 2017 had dropped from study projections by approximately 9%. Budget reductions to capital expenditures were made to cover much of the shortfall. While this helps in the short-term this may contribute to higher increase later on. For the purposes of projecting FY 2019, B&E considered that current pumping data supports the budget reduction from FY 2017 to FY 2018. As a result, B&E maintained the FY 2018 usage levels for FY 2019 as well. B&E however recommends for FY 2019 that minor increase in excess water rate of 2% along with keeping the capital expenditure budget to \$100,000 instead of the \$150,000 that the prior Jamestown Water Rate Study had recommended.

The following is the list of assumptions that were agreed upon by B&E and the Jamestown Water Division.

1. No increases in fire protection rates will be projected for 2019.
2. The projected water consumption for excess water was set by using current FY 2018 projections.
3. FY 2019 labor costs were prepared by management to reflect full staffing.
4. The remaining expenses were estimated from 2014, 2015, 2016 and 2017 actual expenses along with the know increase and decreases in costs. All expenses were synchronized with the proposed FY 2019 budget.
5. The dam project was delayed until after fiscal year 2019. The projected cost of this project would be around \$500,000 and will be financed by debt. The FY 2018 and FY 2019 additional costs of \$50,000 in capital for pipe replacement have been postponed until after FY 2019.
6. Principal and interest payments are projected to cover actual current debt service and projected debt service for future borrowing.
7. Depreciation was not projected to put the model on proper ratemaking basis. Proper ratemaking basis reflects a cash flow basis where depreciation is removed and principal payments are included.

The above steps resulted in the preparation of numerous schedules and models. Many of these sub-schedules are not attached but can be furnished upon request. Attached to this letter are necessary supporting summary schedules which reflect certain statistical data plus actual and projected financial information for the Town Water Fund. The Schedules are as follows:

**Schedule 1** - shows an analysis of the prior four fiscal years, the budget for the current year and the budget for FY 2019. This schedule shows the FY 2019 budget both at current rates as presented on Schedule 2 and at proposed rates as presented on Schedule 5. Please note that terminology for the "Minimum Charge" has been changed to reflect the proper industry terminology for the fixed customer charge. This is further explained in the Schedule 3 analysis presented later in this letter.

**Schedule 2** - contains a summary of current rates for the past five years. Please note that rates themselves may not support the increase or decrease in metered excess revenue presented on Schedule 1. The metered excess revenue presented on Schedule 1 are also impacted by the increase or decrease in water usage presented on Schedule 4.

**Schedule 3** contains cost allocation summary to support the proper revenue stream of income for fixed customer service, variable water usage and fixed fire protection. In the past there has been much discussion regarding what is an appropriate rate for Fire Service. Realizing that only two allocation phases in performing a full cost allocation study are required to justify the revenue required from Public Fire, the last study included

a cost allocation study to calculated revenues required from Public Fire. This study incorporated allocating costs associated with public fire service and costs associated with water usage and customer service. The focus of the prior study allocation was mainly on fire protection and not so much allocations between the “Minimum Charge” and the “Metered Excess Water” charge. There appear now to be a desire by the ratepayers for reducing the “Minimum Charge” and that the “Metered Excess Water” charge be calculated on gallon one.

It should be first stated before proceeding that the current description and understanding of “Minimum Charge” and the “Metered Excess Water” charge has led to much confusion of what these two rates are accomplishing. The “Minimum Charge” is understood as a flat rate for the first 5,000 gallons (regardless of how much of the first 5,000 gallons is used) and the “Metered Excess Water” charge is understood as a rate which increase for every block of water usage. Furthermore the “Minimum Charge” is charge at different rates based on the size of service. Water usage has noting to do with the size of the service. A true minimum would charge the same rate for all ratepayers. The problem with a minimum charge is it discourages conservation. Proper conservation rates increase for each block of usage like what is done for the gallons after the 1<sup>st</sup> 5,000-gallon block. If this was truly recovering variable water expenses the 5/8-meter size rate would be the equivalent of a \$15.20 per thousand-gallon rate. Before it assuming the entire block structure is wrong one must consider what the proper rate making factors are.

Proper ratemaking principals allocate to all metered customers at least two charges. One of those charges is a water usage charge which is based on metered water usage. This charge can be just a flat rate for all gallons or may implement a tier block rate where more usage is charged higher and higher rates. Part of the purpose is also to recover additional revenues from those causing additional expenses based upon their additional demands to the system. In addition to a tier block system a utility may implement a consumer class-based system where similar customer classes have rates which are supported by their unique demands to the system.

The other charge is made up of a customer service which includes two combined components. One component recovers the cost of meter reading, billing, accounting and collections. This charge is flat charged to every bill generated. The other component recovers directly costs associated with serving customers irrespective of the amount of water used. Many of these costs have little to do with the production and or storage of water. Furthermore, these costs also some factor regarding the demand to the system which has more of a relationship to the size of service and not the overall usage of a given service. These costs are charging different rates to each service based upon size. This Customer service charge looks very similar to the current “Minimum” charge.

Now that the proper classifications are assigned the cost allocation model can be utilized to see if the Proposed Water charge (old “Metered Excess Water” charge) and the Customer Service charge (old “Minimum” charge) are generating the correct cost recovery. It should be repeated the focus of the allocation in the last study was mainly on fire protection. That study allocated debt service to the various costs centers based upon

asset investment. This had skewed debt service costs to water usage and overstated the fixed nature of debt service to a variable cost center. If the Meter Excess Water rates had been set with the prior allocation (something which B&E was not recommending at the time) the shortfall in projected Meter Excess Water for FY 2018 would have been \$100,000 instead of the approximately \$40,000. Due to the size of and mixed of the customer base, extreme caution should be taken before attempting any shift to more variable rates. B&E would recommend at least a 10% operating reserve before any shift is undertaken. This however would just lead to an increase rates just for a coverage allowance.

Lastly, after running the cost allocation study with this new consideration for the fixed nature of debt service the revenue streams came very close to what the current structure is generating. There is a little room for an increase for fire service and water usage and a decrease for customer service. Since increase fire protection is not available until next year that increase should be included with the FY 2020 budget. While revenue streams appear appropriate, there is still the issue of charging from gallon one. This issue will be addressed in the next section.

**Schedule 4** contains a review Water usage and meter counts by year. It should be noted that this schedule does not further breakdown consumption to the various blocks after the first block. This would have double the cost of the study for very little value since this schedule also supports the facts this overall mix of the Jamestown water customer base is rather homogeneous. Furthermore, setting a lower 1<sup>st</sup> block would have increased the costs quadrupled the cost of the study and inserted more risk of revenue shortfalls if the consumption for the new blocks did not materialize. As a result, further calculations perform by B&E, which are not presented in this report, resulted in very little change a small residential user by shifting fixed rates into the tier block water usage rates.

**Schedule 5** contains a calculation of Water Rates with projected increase in rates. Based upon my analysis of the functional cost allocation presented in Schedule 4, B&E is only recommending a 2% increase to the water usage rate. The overall impact to the average ratepayer however would be less since since the water usage rate only accounts for a third of the bill.

## RECOMMENDATIONS AND CONCLUSIONS

The following recommendations are presented to assist the JWD to improve its overall operations. They are intended to be helpful and not critical. B&E is prepared to assist the JWD in the implementation of any or all of the following recommendations.

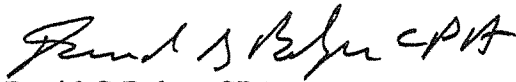
The following recommendations are presented to assist the JWD to improve its overall operations. They are intended to be helpful and not critical. B&E is prepared to assist the JWD in the implementation of any or all of the following recommendations.



1. B&E recommends that JWD rename its old "Minimum" charge to "Customer Service" charge and also rename its old "Metered Excess Water" charge to "Water" "Water Usage" charge to avoid any further confusion with the purpose of each rate.
2. Because the JWD is a stand-alone enterprise fund, it is important that each ratepayer pay all of the cost incurred in providing them with potable water. B&E recommends that the JWD adopt the proposed rate presented on Schedule 5. Please note that the total fire protection charges presented are on an annual basis on schedule 1.

One of the most important goals of this engagement was to maintain the financial independence and strength of the JWD. Therefore it is very important to this engagement to identify what level of rate increase and restructuring of rates would be needed to provide for the JWD needs through FY 2019. Schedule 1 show that there would be sufficient revenues to meet the JWD needs by implementing the increases on Schedule 5.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "David G. Bebyn CPA".

David G Bebyn CPA  
President

Summary of Proforma Projections at New Rates  
Jamestown Water Division

Schedule - 1

	FY 2014	FY 2015	FY 2016	FY 2017	Budget FY 2018	Current Rates Rate Year 2019	at new rate FY 2019
<b>Water Revenues</b>							
Metered Excess Water	\$ 288,185	\$ 336,719	\$ 361,465	\$ 333,338	\$ 320,418	\$ 320,418	\$ 326,826
Minimum Charges	452,239	491,397	518,260	521,278	521,108	529,673	529,673
Public Fire Protection	125,000	125,000	160,000	165,000	165,000	165,000	165,000
Other Revenues	215,879	189,598	169,789	199,129	224,581	224,581	224,581
Use of Prior Year Surplus	-	-	-	-	-	-	-
<b>Total Water Revenues</b>	<b>\$ 1,081,303</b>	<b>\$ 1,142,714</b>	<b>\$ 1,209,514</b>	<b>\$ 1,218,745</b>	<b>\$ 1,231,107</b>	<b>\$ 1,239,672</b>	<b>\$ 1,246,080</b>
<b>Water Expenses</b>							
Personnel	\$ 401,385	\$ 364,972	\$ 390,474	\$ 370,965	\$ 407,801	\$ 421,705	\$ 421,705
Treatment & Pumping	177,859	182,687	187,108	222,742	208,450	214,774	214,774
Services	36,301	70,690	39,724	21,338	46,500	41,000	41,000
Administration	28,923	23,332	21,679	21,406	23,700	23,700	23,700
Debt Service (Int+Prin)	438,860	435,088	432,071	432,597	444,656	444,901	444,901
Capital Projects (IFR)	83,624	73,682	65,105	74,237	100,000	100,000	100,000
Net Operating Reserve	-	-	-	-	-	-	-
<b>Total Water Expenses</b>	<b>\$ 1,166,952</b>	<b>\$ 1,150,451</b>	<b>\$ 1,136,161</b>	<b>\$ 1,143,285</b>	<b>\$ 1,231,107</b>	<b>\$ 1,246,080</b>	<b>\$ 1,246,080</b>
<b>Water Net Operating Income</b>	<b>\$ (85,649)</b>	<b>\$ (7,737)</b>	<b>\$ 73,353</b>	<b>\$ 75,460</b>	<b>\$ -</b>	<b>\$ (6,408)</b>	<b>\$ 0</b>

Summary of Water Rates  
Jamestown Water Division

Schedule - 2

	FY 2014	FY 2015	FY 2016	FY 2017	Budget FY 2018
<b>Water Revenues</b>					
<b>Minimum Charges</b>					
<u>Quarterly</u>					
5/8"	\$ 68.44	\$ 73.92	\$ 76.13	\$ 76.13	\$ 76.13
3/4"	\$ 102.72	\$ 110.94	\$ 114.27	\$ 114.27	\$ 114.27
1"	\$ 127.58	\$ 137.79	\$ 141.92	\$ 141.92	\$ 141.92
1 1/2"	\$ 157.15	\$ 169.72	\$ 174.81	\$ 174.81	\$ 174.81
2"	\$ 204.70	\$ 221.08	\$ 227.71	\$ 227.71	\$ 227.71
3"	\$ 377.40	\$ 407.59	\$ 419.82	\$ 419.82	\$ 419.82
4"	\$ 568.06	\$ 613.50	\$ 631.91	\$ 631.91	\$ 631.91
<u>Seasonal</u>					
5/8"	\$ 273.76	\$ 295.68	\$ 304.52	\$ 304.52	\$ 304.52
3/4"	\$ 410.88	\$ 443.76	\$ 457.08	\$ 457.08	\$ 457.08
1"	\$ 510.32	\$ 551.16	\$ 567.68	\$ 567.68	\$ 567.68
1 1/2"	\$ 628.60	\$ 678.88	\$ 699.24	\$ 699.24	\$ 699.24
2"	\$ 818.80	\$ 884.32	\$ 910.84	\$ 910.84	\$ 910.84
3"	\$ 1,509.60	\$ 1,630.36	\$ 1,679.28	\$ 1,679.28	\$ 1,679.28
4"	\$ 2,272.24	\$ 2,454.00	\$ 2,527.64	\$ 2,527.64	\$ 2,527.64

**Metered Excess Water**  
\*per 1,000 gallons

Minimum	Maximum	FY 2014	FY 2015	FY 2016	FY 2017	Budget FY 2018
0	5,000	\$ -	\$ -	\$ -	\$ -	\$ -
5,000	9,999	\$ 5.75	\$ 6.21	\$ 6.40	\$ 6.40	\$ 6.40
10,000	14,999	\$ 6.19	\$ 6.69	\$ 6.89	\$ 6.89	\$ 6.89
15,000	19,999	\$ 7.89	\$ 8.49	\$ 8.74	\$ 8.74	\$ 8.74
20,000	49,999	\$ 10.93	\$ 11.80	\$ 12.16	\$ 12.16	\$ 12.16
50,000	99,999	\$ 13.39	\$ 14.46	\$ 14.90	\$ 14.90	\$ 14.90
100,000	199,999	\$ 17.15	\$ 18.52	\$ 19.08	\$ 19.08	\$ 19.08
200,000	999,999,999	\$ 21.82	\$ 23.57	\$ 24.27	\$ 24.27	\$ 24.27

**Seasonal** \*per 1,000 gallons

Minimum	Maximum	FY 2014	FY 2015	FY 2016	FY 2017	Budget FY 2018
0	20,000	\$ -	\$ -	\$ -	\$ -	\$ -
20,000	49,999	\$ 10.93	\$ 11.80	\$ 12.16	\$ 12.16	\$ 12.16
50,000	99,999	\$ 13.39	\$ 14.46	\$ 14.90	\$ 14.90	\$ 14.90
100,000	199,999	\$ 17.15	\$ 18.52	\$ 19.08	\$ 19.08	\$ 19.08
200,000	999,999,999	\$ 21.82	\$ 23.57	\$ 24.27	\$ 24.27	\$ 24.27

Cost Allocation to Revenue Source  
Jamestown Water Division

Schedule - 3

	at new rate FY 2019	Supply/ Treatment	Trans & Distribution	Pumping/ Storage	Meter/ Service	Billing Collection	Direct Fire	General/ Administration
<b><u>1ST ALLOCATION TO FUNCTIONAL COST CENTERS</u></b>								
<b><u>Water Expenses</u></b>								
Personnel	\$ 421,705	\$ 228,147	\$ 71,880	\$ 10,269	\$ 10,269	\$ 33,401	\$ 5,134	\$ 62,606
Treatment & Pumping Services	214,774	182,470	-	30,422	-	-	-	1,882
Administration	41,000	-	7,540	-	22,621	189	7,540	3,110
Debt Service (Int+Prin)	23,700	-	-	-	-	6,786	-	16,914
Capital Projects (IFR)	444,901	-	-	-	427,105	-	17,796	-
Net Operating Reserve	100,000	-	-	-	100,000	-	-	-
	-	-	-	-	-	-	-	-
<b>Total Water Expenses</b>	<b>\$ 1,246,080</b>	<b>\$ 410,617</b>	<b>\$ 79,421</b>	<b>\$ 40,691</b>	<b>\$ 559,994</b>	<b>\$ 40,376</b>	<b>\$ 30,471</b>	<b>\$ 84,511</b>
<b>Other Revenues</b>	<b>\$ 224,581</b>	<b>\$ 74,005</b>	<b>\$ 14,314</b>	<b>\$ 7,334</b>	<b>\$ 100,928</b>	<b>\$ 7,277</b>	<b>\$ 5,492</b>	<b>\$ 15,231</b>
<b>Revenue requirement</b>	<b>\$ 1,021,499</b>	<b>\$ 336,611</b>	<b>\$ 65,107</b>	<b>\$ 33,357</b>	<b>\$ 459,067</b>	<b>\$ 33,099</b>	<b>\$ 24,979</b>	<b>\$ 69,280</b>

**2ND ALLOCATION TO RATE CLASSES**

		Retail Base	Fire Protection	Meter/ Service	Billing
Supply/ Treatment	\$ 336,611	\$ 255,825	\$ 80,787	\$ -	\$ -
Transmission & Distribution	65,107	32,553	32,553	-	-
Pumping/ Storage	33,357	13,343	20,014	-	-
Meter/ Service	459,067	-	-	459,067	-
Billing Collection	33,099	-	-	-	33,099
Direct Fire	24,979	-	24,979	-	-
Sub-total	952,219	301,721	158,333	459,067	33,099
General/ Administration	\$ 69,280	\$ 21,952	\$ 11,520	\$ 33,400	\$ 2,408
<b>Total</b>	<b>1,021,499</b>	<b>323,673</b>	<b>169,853</b>	<b>492,466</b>	<b>35,507</b>

RATES

	Per above Allocation	(See Sch-1) Proposed	
<u>Water Usage</u>	\$ 323,673	\$ 326,826	Increase this year to cover shortfall
<u>Customer Service Charge</u>	527,973	529,673	No change in rate but new accounts
<u>Fire Protection</u>	169,853	165,000	No increase this cycle due to Town Budget already approved
	<u>1,021,499</u>	<u>1,021,499</u>	

Units of Service  
Jamestown Water Division

Schedule - 4

<u>WATER USEAGE</u>	1ST Block	Remaining	<u>Total Useage</u>
	Useage	Block Useage	
	<u>0 - 5,000</u>	<u>5,000 +</u>	
2014	24,447,017	28,760,617	53,207,634
2015	24,401,203	30,914,787	55,315,990
2016	23,226,865	32,188,477	55,415,342
2017	24,064,384	29,678,775	53,743,159
2018	useage to date is less than Fy 2017 at same point		

44%                      56%

METER COUNTS

	<u>Quarterly</u>	<u>Seasonal</u>	<u>Total</u>	
5/8"	1,186	47	1,233	81%
3/4"	162	15	177	
1"	74	5	79	
1 1/2"	11	-	11	
2"	12	-	12	
3"	1	-	1	
4"	-	-	-	
			1,513	

Proposed FY 2019 Water Rates  
Jamestown Water Division

Schedule - 5

FY 2019

**Water Revenues**

Customer Service Charge

All general metered water service customers are charged a fixed service charge based on the size of each meter installed by the Water Division. This charge recovers the cost factors.

One factor is for the recovery of costs associated with the meter reading, billing, accounting and collections. The other factor recovers directly associated with serving customers irrespective of the amount of water used.

Quarterly

5/8"	\$	77.38
3/4"	\$	116.14
1"	\$	144.25
1 1/2"	\$	177.68
2"	\$	231.44
3"	\$	426.71
4"	\$	642.27

Seasonal

5/8"	\$	309.51
3/4"	\$	464.58
1"	\$	576.99
1 1/2"	\$	710.71
2"	\$	925.78
3"	\$	1,706.82
4"	\$	2,569.09

WATER CHARGE

In addition to the Fixed Service Charge set forth above, a charge will be made for all water used as registered by the meter.

\*per 1,000 gallons

Minimum	Maximum		
0	5,000	\$	-
5,000	9,999	\$	6.53
10,000	14,999	\$	7.03
15,000	19,999	\$	8.91
20,000	49,999	\$	12.40
50,000	99,999	\$	15.20
100,000	199,999	\$	19.46
200,000	999,999,999	\$	24.76

Seasonal \*per 1,000 gallons

Minimum	Maximum		
0	20,000	\$	-
20,000	49,999	\$	12.40
50,000	99,999	\$	15.20
100,000	199,999	\$	19.46
200,000	999,999,999	\$	24.76

**Initiative to Create or Modify a Line Item to Effect a Transfer of Funds From The General Fund to The Water and Sewer Fund.**

**Presented To Jamestown Town Council, May 21, 2018**

By Katherine Maxwell, AICP

In addition to my presentation of April 16, 2018 which outlined a host of indirect benefits provided by the water and sewer systems that are enjoyed by the entire community, I offer the following suggestions to the Town Council regarding this initiative to share the costs as well as the benefits of having abundant clean water in Jamestown.

General Obligation Bond or Revenue Bond?

Historically, the town's intent has been to finance water and sewer debt through general obligation bonds. The backing of the full credit of the municipal government by virtue of its taxing authority underlies the low risk classification of GO municipal bonds. Revenue bonds differ from general obligation bonds in that a specific stream of municipal income, for example a water rate, is used to repay the bond investors. Because revenue bonds rely on a smaller stream of payers, they are perceived by the market as higher risk and therefore the cost of borrowing is higher.

There is no doubt Jamestown would certainly repay the investors even in the case of a large failure of water users to pay their bills. But the narrow revenue stream provided by Jamestown water users (<1500 users) on its face seems risky from an investor standpoint. I applaud the town's efforts to keep borrowing costs low by using lower cost GO bond financing. But any resolution approving a bond for which water users only are on the hook should have very clear language. Conversely, if low cost GO financing is desired, a combination of fees and assessments should be used to repay the bond, in keeping with the legal expectations of investors. Taxpayers favor lower borrowing costs. The path to lower borrowing costs is spreading out the payment of future general obligation bonds in a fair way among all resident taxpayers.

The Fire Protection Charge As Tax Contribution?

The fire protection charge reimburses the water fund for the cost of providing fire protection. While it is collected by the town from non-customers, it is a charge which is closely related to and derived from actual water use and other related needs the Fire Department. The Fire Protection revenue, is historically about 13% of the water revenue. If we focus only on the municipal debt and repayment, what fraction of the fire protection revenue is spent on actual Fire Department needs and what portion is left over to repay bond investors?

## **Proposed Initiatives for Further Consideration**

### Rhode Island Infrastructure Bank

The Council has expressed an interest helping low income residents finance septic system repairs. Failing septic systems are a hazard to homeowners, neighbors and the environment. The Rhode Island Infrastructure Bank may not be the lender of choice when looking only at costs of municipal borrowing for infrastructure projects. But participation in the Infrastructure Bank has an added benefit. Participation may help qualify low income Jamestown residents for “no income limit” loans for the purpose of septic system repairs. Loans with these terms are not available to low income homeowners in the open market.

### Maximum Year over Year Water Rate Increases

The Council may wish to set a rate ceiling above which yearly water rate increases may not rise. For Example, if the Water Department need a 3% budget increase to operate and the rate increase ceiling were set at 2%, the remaining one per cent of operating costs would be absorbed by the municipal general budget. This smooths out rate increases for customers and recognizes the numerous clean water benefits the whole community enjoys, such as economic development, enhanced tourism, recreation opportunities, scenic beauty, public events and wildlife habitat.

### Impervious Surface Assessments

These assessments charge all property owners based on the impervious surfaces of their combined roof building and paved surface calculations. Proceeds are used for water quality related work based on the fact that impervious surfaces runoff contributes to water quality degradation.



# Town of Jamestown

Finance Department

Town Hall

93 Narragansett Avenue

Jamestown, Rhode Island 02835-1199

401-423-9809 Fax 401-423-7229

Email: [ccollins@jamestownri.net](mailto:ccollins@jamestownri.net)



To: Honorable Council Members

From: Christina D. Collins, Finance Director

Date: May 18, 2018

A handwritten signature in black ink, appearing to be "C. Collins", is written over the "From:" line.

Subject: 2018/2019 Water & Sewer Budget

Attached please find the Town Administrator's proposed Water & Sewer budgets for fiscal year 2018/2019.

The Water budget as presented includes additional expenses of \$14,973.00 or a 1.22% increase in the operating costs for the water department. Proposed increases include costs for personnel, operating expenses, and equipment maintenance. We do recognize a slight increase in revenue with the Minimum charge from the additional hookups this year. The proposed budget will require an increase of 2.00%, on the metered excess water for the next fiscal year.

The Sewer budget as presented includes additional expenses of \$14,275 or a 1.97% increase in the operating cost for the sewer department. Proposed increases include costs for personnel and operating costs. The proposed budget will require an increase of 5% (\$13.19 to \$13.85) in the rate for customers for the next fiscal year.

Attached is a summary of rates for water and sewer for the existing fiscal year and the proposed 2018/2019 year which shows an increase between 1.14 % and 2.58% based on the tiered structure for gallons used.

The increase for the Water and Sewer Fund is needed to continue to operate the Facilities in accordance with State and Federal guidelines.

**TOWN OF JAMESTOWN - WATER DIVISION**

**Proposed Budget**

**July 1, 2018 - June 30, 2019**

<b>ACCOUNT NUMBER &amp; DESCRIPTION</b>	<b>Actual FY16.17 6/30/2017</b>	<b>BUDGET FY17.18</b>	<b>PROPOSED FY18.19</b>	<b>FY17.18 YTD 4/30/2018</b>	<b>\$ Change Prev. Yr.</b>	<b>% Chang Prev. Yr.</b>
<b>OPERATING REVENUES</b>						
0000 40101 Metered Excess Water	333,337.99	320,418.00	326,826.00	252,091.67	6,408.00	2.00%
0000 40402 Minimum Charge	521,278.22	521,108.00	529,673.00	529,673.68	8,565.00	1.64%
0000 40403 Fire Protection Charges	165,000.00	165,000.00	165,000.00	0.00	0.00	0.00%
0000 40408 Income From New Services	41,150.00	45,000.00	45,000.00	58,041.75	0.00	0.00%
0000 40409 Miscellaneous Income	12,753.27	17,000.00	17,000.00	13,073.75	0.00	0.00%
0000 40415 Interest Income	4,127.04	3,500.00	3,500.00	2,688.68	0.00	0.00%
0000 40420 Rental Water Tower	141,098.31	159,081.00	159,081.00	131,721.95	0.00	0.00%
<b>40100 TOTAL REVENUES</b>	<b>1,218,744.83</b>	<b>1,231,107.00</b>	<b>1,246,080.00</b>	<b>987,291.48</b>	<b>14,973.00</b>	<b>1.22%</b>
<b>OPERATING SALARIES</b>						
7000 70100 Public Works Director	23,648.27	24,239.00	24,845.00	20,510.38	606.00	2.50%
7000 70101 Utility Foreman- Labor w/Long	65,616.02	63,082.00	0.00	57,141.98	-63,082.00	-100.00%
7000 70102 Accounting w/Long	41,379.44	39,595.00	40,571.00	36,710.94	976.00	
7000 70103 Treatment Plant Oper	70,294.31	67,851.00	69,548.00	57,348.97	1,697.00	2.50%
70000504 Asst. Treatment Plant w/Long	43,029.80	0.00	69,155.00	0.00	69,155.00	#DIV/0!
7000 70105 Plant Operator	12,309.45	56,317.00	57,725.00	46,253.72	1,408.00	2.50%
7000 70511 Utility Foreman - Labor (OT)	13,216.66	11,000.00	0.00	13,169.21	-11,000.00	-100.00%
7000 70513 Treatment Plant Oper (OT)	11,815.10	13,000.00	13,000.00	15,906.82	0.00	0.00%
70000514 Assist Treatment Plant Oper (OT)	12,471.92	0.00	11,000.00	0.00	11,000.00	#DIV/0!
7000 70515 Plant Operator (OT)	0.00	8,000.00	8,000.00	2,649.27	0.00	0.00%
<b>7000 Salaries</b>	<b>293,780.97</b>	<b>283,084.00</b>	<b>293,844.00</b>	<b>249,691.29</b>	<b>10,760.00</b>	<b>3.80%</b>
7001 70900 Social Security	22,407.47	21,540.00	22,480.00	17,264.50	940.00	4.36%
7001 70901 Health & Dental	28,191.48	46,332.00	44,036.00	28,529.14	-2,296.00	-4.96%
7001 70902 Worker's Compensation	27,500.00	27,500.00	32,000.00	32,353.00	4,500.00	16.36%
7001 70906 Life Insurance	651.00	780.00	780.00	558.00	0.00	0.00%
7000 70904 Retirement Fund/Pension	-1,720.90	27,065.00	27,065.00	20,456.39	0.00	0.00%
Salary Adjustment	0.00	0.00	0.00	0.00	0.00	#DIV/0!
70020910 Clothing Allowance	154.99	1,500.00	1,500.00	247.42	0.00	0.00%
<b>7001 Benefits</b>	<b>77,184.04</b>	<b>124,717.00</b>	<b>127,861.00</b>	<b>99,408.45</b>	<b>3,144.00</b>	<b>2.52%</b>
<b>7000/7001/7002 SALARIES/BENEFITS</b>	<b>370,965.01</b>	<b>407,801.00</b>	<b>421,705.00</b>	<b>349,099.74</b>	<b>13,904.00</b>	<b>3.41%</b>
7005 70601 Maintenance	9,290.00	6,000.00	6,000.00	4,100.00	0.00	0.00%
7005 70606 Alarm Lines	1,637.60	2,000.00	2,000.00	1,445.24	0.00	0.00%
<b>7005 Reservoirs/Rights of Way</b>	<b>10,927.60</b>	<b>8,000.00</b>	<b>8,000.00</b>	<b>5,545.24</b>	<b>0.00</b>	<b>0.00%</b>
7006 70601 Maintenance	0.00	1,000.00	1,000.00	0.00	0.00	0.00%
7006 70636 Electricity	9,086.49	7,000.00	7,000.00	7,117.04	0.00	0.00%
7006 70934 Depreciation Expense	200,504.91	0.00	0.00	0.00	0.00	#DIV/0!
<b>7006 Wells</b>	<b>209,591.40</b>	<b>8,000.00</b>	<b>8,000.00</b>	<b>7,117.04</b>	<b>0.00</b>	<b>0.00%</b>
7010 70631 Chemicals	42,653.49	47,000.00	47,000.00	39,372.08	0.00	0.00%
7010 70632 Heat	7,748.18	14,500.00	13,500.00	10,293.51	-1,000.00	-6.90%
7010 70633 Equipment Maintenance	47,892.65	30,000.00	30,000.00	29,232.02	0.00	0.00%
7010 70634 Professional Services	6,185.00	5,000.00	5,000.00	6,185.00	0.00	0.00%
7010 70635 Telephone	2,329.92	2,500.00	2,500.00	2,046.46	0.00	0.00%
7010 70636 Electricity	37,959.37	38,000.00	38,000.00	26,689.49	0.00	0.00%
7010 70637 Building Maintenance	5,810.74	8,000.00	8,000.00	3,853.86	0.00	0.00%
7010 70638 State Testing	20,345.26	18,000.00	20,824.00	19,699.43	2,824.00	15.69%
7010 70639 License Fees	3,909.05	3,000.00	2,000.00	1,500.00	-1,000.00	-33.33%
7010 70643 Pump Out Treatment Plant	3,100.00	2,000.00	2,000.00	2,030.00	0.00	0.00%
7010 70645 Sludge Remonal	16,739.10	16,000.00	16,000.00	11,947.55	0.00	0.00%
<b>7010 Pump Station &amp; Treatment Plant</b>	<b>194,672.76</b>	<b>184,000.00</b>	<b>184,824.00</b>	<b>152,849.40</b>	<b>824.00</b>	<b>0.45%</b>
7011 70636 South Pond - Electricity	1,126.77	1,650.00	1,650.00	1,423.59	0.00	0.00%
7011 70637 South Pond - Transfer Pump	4,840.55	3,300.00	3,300.00	1,177.56	0.00	0.00%
<b>7011 South Pond Pre-Treatment Bldg</b>	<b>5,967.32</b>	<b>4,950.00</b>	<b>4,950.00</b>	<b>2,601.15</b>	<b>0.00</b>	<b>0.00%</b>
7012 70636 Water Tower - Electricity	2,087.63	3,000.00	3,000.00	1,447.27	0.00	0.00%
7012 70643 Water Tower - Maintenance	0.00	500.00	500.00	0.00	0.00	0.00%
<b>7012 Water Tower</b>	<b>2,087.63</b>	<b>3,500.00</b>	<b>3,500.00</b>	<b>1,447.27</b>	<b>0.00</b>	<b>0.00%</b>

## TOWN OF JAMESTOWN - WATER DIVISION

## Proposed Budget

July 1, 2018 - June 30, 2019

<u>ACCOUNT NUMBER &amp; DESCRIPTION</u>	<u>Actual FY16.17 6/30/2017</u>	<u>BUDGET FY17.18</u>	<u>PROPOSED FY18.19</u>	<u>FY17.18 YTD 4/30/2018</u>	<u>\$ Change Prev. Yr.</u>	<u>% Chang Prev. Yr.</u>
7013 70644 Gasoline/Oil	755.45	1,500.00	1,500.00	730.57	0.00	0.00%
7013 70645 Repairs/Maintenance	3,495.49	4,000.00	4,000.00	1,975.48	0.00	0.00%
<b>7013 Vehicles</b>	<b>4,250.94</b>	<b>5,500.00</b>	<b>5,500.00</b>	<b>2,706.05</b>	<b>0.00</b>	<b>0.00%</b>
7020 70651 Clamps	-1,180.05	1,000.00	1000.00	0.00	0.00	0.00%
7020 70652 Pipe	1,671.88	5,000.00	5,000.00	1,931.49	0.00	0.00%
7020 70653 Backfill & Excavation	0.00	2,000.00	2,000.00	270.00	0.00	0.00%
<b>7020 Maintenance &amp; Laterals</b>	<b>491.83</b>	<b>8,000.00</b>	<b>8,000.00</b>	<b>2,201.49</b>	<b>0.00</b>	<b>0.00%</b>
7030 70661 Service Repairs	7,603.79	8,000.00	8,000.00	5,344.08	0.00	0.00%
7030 70663 New Services	2,646.24	3,000.00	3,000.00	3,724.60	0.00	0.00%
<b>7030 Water Division Services</b>	<b>10,250.03</b>	<b>11,000.00</b>	<b>11,000.00</b>	<b>9,068.68</b>	<b>0.00</b>	<b>0.00%</b>
7040 70672 Supplies/Expenses	5,790.25	14,000.00	14,000.00	12,047.93	0.00	0.00%
<b>7040 Meters</b>	<b>5,790.25</b>	<b>14,000.00</b>	<b>14,000.00</b>	<b>12,047.93</b>	<b>0.00</b>	<b>0.00%</b>
7050 70681 Maintenance	555.00	8,000.00	8,000.00	31.00	0.00	0.00%
<b>7050 Hydrants</b>	<b>555.00</b>	<b>8,000.00</b>	<b>8,000.00</b>	<b>31.00</b>	<b>0.00</b>	<b>0.00%</b>
7060 70923 Billing	4,070.85	6,500.00	6,500.00	4,841.95	0.00	0.00%
7060 70924 Insurance	7,200.00	7,200.00	7,200.00	7,200.00	0.00	0.00%
7060 70925 Audit	3,000.00	4,000.00	4,000.00	0.00	0.00	0.00%
7060 70926 Supplies & Training	7,135.55	6,000.00	6,000.00	5,165.42	0.00	0.00%
<b>7030 Administration</b>	<b>21,406.40</b>	<b>23,700.00</b>	<b>23,700.00</b>	<b>17,207.37</b>	<b>0.00</b>	<b>0.00%</b>
70700350 Principal	0.00	0.00	0.00	0.00	0.00	#DIV/0!
70700940 Interest	144,597.34	0.00	0.00	0.00	0.00	#DIV/0!
Dam Repair (Interest Only)	0.00	10,000.00	10,000.00	0.00	0.00	0.00%
70700300 Transfer to \$6.2 Water Debt	0.00	434,656.00	434,901.00	0.00	245.00	0.06%
<b>7070 Debit Service</b>	<b>144,597.34</b>	<b>444,656.00</b>	<b>444,901.00</b>	<b>0.00</b>	<b>245.00</b>	<b>0.06%</b>
70800000 Infrastructure Replacement Fund/Capital Improvements	74,237.05	100,000.00	100,000.00	49,848.54	0.00	0.00%
<b>7080 Total</b>	<b>74,237.05</b>	<b>100,000.00</b>	<b>100,000.00</b>	<b>49,848.54</b>	<b>0.00</b>	<b>0.00%</b>
<b>TOTAL EXPENSES</b>	<b>1,055,790.56</b>	<b>1,231,107.00</b>	<b>1,246,080.00</b>	<b>611,770.90</b>	<b>14,973.00</b>	<b>1.22%</b>
<b>TOTAL REVENUES</b>	<b>1,218,744.83</b>	<b>1,231,107.00</b>	<b>1,246,080.00</b>	<b>987,291.48</b>	<b>14,973.00</b>	<b>1.22%</b>

## TOWN OF JAMESTOWN - SEWER DIVISION

## Proposed Budget

July 1, 2018 - June 30, 2019

ACCOUNT NUMBER & DESCRIPTION	Actual	BUDGET FY17.18	PROPOSED FY18.19	FY17.18	\$ Change Prev. Yr.	% Change Prev. Yr.
	FY16.17 6/30/2017			YTD 4/30/2018		
<b>OPERATING REVENUES</b>						
0000 40400 Sewer Line Frontage Assessment	79,501.00	80,042.00	80,042.00	0.00	0.00	0.00%
0000 40405 Inspection Fees	250.00	250.00	250.00	75.00	0.00	0.00%
0000 40406 Sewer Use Sales	555,000.00	585,525.00	614,800.00	320,178.01	29,275.00	5.00%
0000 40408 New Service Connection Fees	30,000.00	45,000.00	30,000.00	54,000.00	-15,000.00	-33.33%
0000 40414 Dumping Fees	5,000.00	5,000.00	5,000.00	2,345.00	0.00	0.00%
0000 40850 Golf Course Allocation	8,000.00	8,000.00	8,000.00	0.00	0.00	0.00%
<b>40100 TOTAL REVENUES</b>	<b>677,751.00</b>	<b>723,817.00</b>	<b>738,092.00</b>	<b>376,598.01</b>	<b>14,275.00</b>	<b>1.97%</b>
<b>OPERATING EXPENSES</b>						
7000 70100 Public Works Director	23,648.05	24,239.00	24,844.00	20,510.17	605.00	2.50%
7000 70101 Wastewater Super w/Long	72,023.70	72,940.00	74,763.68	62,445.80	1,823.68	2.50%
7000 70102 Accounting w/Long	41,379.22	39,595.00	40,571.00	36,710.85	976.00	2.46%
7000 70103 Asst. Superintendent w/Long	66,997.62	67,741.00	69,434.46	58,061.10	1,693.46	2.50%
7000 70104 Plant Operator w/Long	58,776.64	59,415.00	60,899.86	50,697.45	1,484.86	2.50%
7000 70511 Wastewater Super OT	1,693.49	9,000.00	9,000.00	6,838.13	0.00	0.00%
7000 70513 Asst. Superintendent OT	15,132.06	9,000.00	9,000.00	13,082.71	0.00	0.00%
7000 70514 Plant Operator OT	10,116.10	9,000.00	9,000.00	8,087.42	0.00	0.00%
<b>7000 Salaries</b>	<b>289,766.88</b>	<b>290,930.00</b>	<b>297,513.00</b>	<b>256,433.63</b>	<b>6,583.00</b>	<b>2.26%</b>
7000 70900 Social Security	19,548.28	22,256.00	22,899.00	17,604.77	643.00	2.89%
7000 70901 Health & Dental	36,801.44	44,841.00	47,571.00	32,014.80	2,730.00	6.09%
7000 70902 Worker's Compensation	9,000.00	9,000.00	9,000.00	10,860.78	0.00	0.00%
7000 70904 Retirement	28,646.32	30,042.00	30,042.00	20,598.73	0.00	0.00%
7000 70906 Life Insurance	669.60	550.00	670.00	279.07	120.00	21.82%
7000 70336 Clothing Allowance	158.13	1,500.00	1,500.00	344.99	0.00	0.00%
7000 70339 License Fees	0.00	0.00	1,800.00	1,800.00	1,800.00	#DIV/0!
<b>7000 Benefits</b>	<b>94,823.77</b>	<b>108,189.00</b>	<b>113,482.00</b>	<b>83,503.14</b>	<b>5,293.00</b>	<b>4.89%</b>
<b>7000 TOTAL SALARY &amp; BENEFITS</b>	<b>384,590.65</b>	<b>399,119.00</b>	<b>410,995.00</b>	<b>339,936.77</b>	<b>11,876.00</b>	<b>2.98%</b>
7002 70001 Power - Electricity	38,251.51	38,000.00	38,000.00	26,576.11	0.00	0.00%
7002 70002 Chemicals	2,365.47	2,500.00	2,500.00	2,152.25	0.00	0.00%
7002 70003 Heat	9,846.86	9,000.00	9,500.00	10,649.81	500.00	5.56%
7002 70004 Water	2,370.42	2,200.00	2,200.00	1,570.99	0.00	0.00%
7002 70005 Chlorine	5,097.96	7,000.00	7,000.00	1,403.22	0.00	0.00%
7002 70006 Equipment Maintenance	21,034.02	22,000.00	22,000.00	17,690.06	0.00	0.00%
7002 70007 Misc Supplies, Office Cleaning	9,812.55	5,000.00	5,000.00	7,062.32	0.00	0.00%
7002 70008 Laboratory Supplies	2,120.07	4,500.00	4,500.00	1,065.09	0.00	0.00%
7002 70009 Telephone	551.52	750.00	750.00	620.43	0.00	0.00%
7002 70010 Alarm Lines	6,725.10	5,500.00	5,500.00	4,571.01	0.00	0.00%
7002 70011 Sludge Composting	36,650.70	39,400.00	39,400.00	33,593.63	0.00	0.00%
7002 70012 Truck Operation & Maintenance	439.07	1,000.00	1,000.00	329.68	0.00	0.00%
7002 70013 Gas - Truck	127.68	2,500.00	2,500.00	78.79	0.00	0.00%
7002 70014 State Mandated Testing	21,939.44	20,000.00	22,400.00	19,832.02	2,400.00	12.00%
7002 70201 Audit	1,500.00	2,500.00	2,500.00	0.00	0.00	0.00%
7002 70315 Training	471.00	1,000.00	1,000.00	357.00	0.00	0.00%
7002 70600 Professional Services	2,000.00	2,000.00	2,000.00	205.00	0.00	0.00%
<b>7002 Wastewater Treatment Facility</b>	<b>161,303.37</b>	<b>164,850.00</b>	<b>167,750.00</b>	<b>127,757.41</b>	<b>2,900.00</b>	<b>1.76%</b>
7003 70017 Pumping Station #3 (W Ferry)	4,354.07	4,000.00	4,000.00	2,685.27	0.00	0.00%
7003 70018 Pumping Station #1 (Bayview)	20,384.48	15,000.00	15,000.00	14,215.90	0.00	0.00%
7003 70019 Pumping Station #2 (Hamilton)	10,028.22	10,000.00	10,000.00	7,722.85	0.00	0.00%
7003 70020 Pumping Station #4 (Maple)	569.63	750.00	750.00	461.10	0.00	0.00%
<b>7003 Pumping Stations</b>	<b>35,336.40</b>	<b>29,750.00</b>	<b>29,750.00</b>	<b>25,085.12</b>	<b>0.00</b>	<b>0.00%</b>
7004 70598 Equipment Insurance	4,000.00	4,000.00	4,000.00	4,000.00	0.00	0.00%
<b>7004 Insurance</b>	<b>4,000.00</b>	<b>4,000.00</b>	<b>4,000.00</b>	<b>4,000.00</b>	<b>0.00</b>	<b>0.00%</b>
7005 70021 Maintenance and Cleaning	4,733.40	6,500.00	6,500.00	100.00	0.00	0.00%
70050xxx Jet Vac Truck Lease	10,916.83	21,793.00	21,892.00	0.00	99.00	0.45%
70050xxx Slip Lining	0.00	42,225.00	41,625.00	0.00	-600.00	-1.42%
7005 70605 West Ferry Extension Notes	17,548.59	5,580.00	5,580.00	58,478.51	0.00	0.00%
<b>7005 Sanitary Sewers, Laterals&amp;Mains</b>	<b>33,198.82</b>	<b>76,098.00</b>	<b>75,597.00</b>	<b>58,578.51</b>	<b>-501.00</b>	<b>-0.66%</b>
<b>7081 70801 Capital Expense</b>	<b>12,094.29</b>	<b>50,000.00</b>	<b>50,000.00</b>	<b>1,130.31</b>	<b>0.00</b>	<b>0.00%</b>
<b>TOTAL EXPENSES</b>	<b>630,523.53</b>	<b>723,817.00</b>	<b>738,092.00</b>	<b>556,488.12</b>	<b>14,275.00</b>	<b>1.97%</b>

**CURRENT WATER RATES 2017/2018**

**PROPOSED WATER RATES 2018/2019**

	Unit	Rate	Qtrly Amount	Yrly.	Unit	Rate	Qtrly Amount	Yrly.	Yrly \$ inc.	Yrly % inc.
<b>3,000 gallons</b>										
Minimum in Advance	1	\$76.13	\$76.13	\$304.52	1	\$76.13	\$76.13	\$304.52	\$0.00	
Excess Water	0	\$0.00	\$0.00	\$0.00	0	\$0.00	\$0.00	\$0.00	\$0.00	
State Surcharge 1	3	\$0.11	\$0.32	\$1.26	3	\$0.11	\$0.32	\$1.26	\$0.00	
State Surcharge 2	3	\$0.17	\$0.50	\$2.00	3	\$0.17	\$0.50	\$2.00	\$0.00	
Sewer Charge- usage	3	\$13.19	\$39.57	\$158.28	3	<b>\$13.85</b>	\$41.55	\$166.20	\$7.92	
Sewer Debt Flat Fee	1	\$38.02	\$38.02	\$152.08	1	\$38.02	\$38.02	\$152.08	\$0.00	
Sewer Debt Usage Fee	3	\$6.49	\$19.47	\$77.88	3	\$6.49	\$19.47	\$77.88	\$0.00	
			\$174.01	\$696.02			\$175.99	\$703.94	\$7.92	1.14%

	Unit	Rate	Qtrly Amount	Yrly.	Unit	Rate	Qtrly Amount	Yrly.	Yrly \$ inc.	Yrly % inc.
<b>8,000 gallons</b>										
Minimum in Advance	1	\$76.13	\$76.13	\$304.52	1	\$76.13	\$76.13	\$304.52	\$0.00	
Excess Water	3	\$6.40	\$19.20	\$76.80	3	<b>\$6.52</b>	\$19.56	\$78.24	\$1.44	
State Surcharge 1	8	\$0.11	\$0.84	\$3.37	8	\$0.11	\$0.84	\$3.37	\$0.00	
State Surcharge 2	8	\$0.17	\$1.33	\$5.32	8	\$0.17	\$1.33	\$5.32	\$0.00	
Sewer Charge- Usage	8	\$13.19	\$105.52	\$422.08	8	<b>\$13.85</b>	\$110.80	\$443.20	\$21.12	
Sewer Debt Flat Fee	1	\$38.02	\$38.02	\$152.08	1	\$38.02	\$38.02	\$152.08	\$0.00	
Sewer Debt Usage Fee	8	\$6.49	\$51.92	\$207.68	8	\$6.49	\$51.92	\$207.68	\$0.00	
			\$292.96	\$1,171.86			\$298.60	\$1,194.42	\$22.56	1.93%

	Unit	Rate	Qtrly Amount	Yrly.	Unit	Rate	Qtrly Amount	Yrly.	Yrly \$ inc.	Yrly % inc.
<b>13,000 gallons</b>										
Minimum in Advance	1	\$76.13	\$76.13	\$304.52	1	\$76.13	\$76.13	\$304.52	\$0.00	
Excess Water	8	\$6.89	\$55.12	\$220.48	8	<b>\$7.03</b>	\$56.24	\$224.96	\$4.48	
State Surcharge 1	13	\$0.11	\$1.37	\$5.48	13	\$0.11	\$1.37	\$5.48	\$0.00	
State Surcharge 2	13	\$0.17	\$2.16	\$8.65	13	\$0.17	\$2.16	\$8.65	\$0.00	
Sewer Charge- usage	13	\$13.19	\$171.47	\$685.88	13	<b>\$13.85</b>	\$180.05	\$720.20	\$34.32	
Sewer Debt Flat Fee	1	\$38.02	\$38.02	\$152.08	1	\$38.02	\$38.02	\$152.08	\$0.00	
Sewer Debt Usage Fee	13	\$6.49	\$84.37	\$337.48	13	\$6.49	\$84.37	\$337.48	\$0.00	
			\$428.64	\$1,714.57			\$438.34	\$1,753.37	\$38.80	2.26%

	Unit	Rate	Qtrly Amount	Yrly.	Unit	Rate	Qtrly Amount	Yrly.	Yrly \$ inc.	Yrly % inc.
<b>16,000 gallons</b>										
Minimum in Advance	1	\$76.13	\$76.13	\$304.52	1	\$76.13	\$76.13	\$304.52	\$0.00	
Excess Water	11	\$8.74	\$96.14	\$384.56	11	<b>\$8.92</b>	\$98.12	\$392.48	\$7.92	
State Surcharge 1	16	\$0.11	\$1.69	\$6.75	16	\$0.11	\$1.69	\$6.75	\$0.00	
State Surcharge 2	16	\$0.17	\$2.66	\$10.65	16	\$0.17	\$2.66	\$10.65	\$0.00	
Sewer Charge- usage	16	\$13.19	\$211.04	\$844.16	16	<b>\$13.85</b>	\$221.60	\$886.40	\$42.24	
Sewer Debt Flat Fee	1	\$38.02	\$38.02	\$152.08	1	\$38.02	\$38.02	\$152.08	\$0.00	
Sewer Debt Usage Fee	16	\$6.49	\$103.84	\$415.36	16	\$6.49	\$103.84	\$415.36	\$0.00	
			\$529.52	\$2,118.08			\$542.06	\$2,168.24	\$50.16	2.37%

	Unit	Rate	Qtrly Amount	Yrly.	Unit	Rate	Qtrly Amount	Yrly.	Yrly \$ inc.
<b>32,000 gallons</b>									
Minimum in Advance	1	\$76.13	\$76.13	\$304.52	1	\$76.13	\$76.13	\$304.52	\$0.00
Excess Water	27	\$12.16	\$328.32	\$1,313.28	27	<b>\$12.40</b>	\$334.80	\$1,339.20	\$25.92
State Surcharge 1	32	\$0.11	\$3.37	\$13.49	32	\$0.11	\$3.37	\$13.49	\$0.00
State Surcharge 2	32	\$0.17	\$5.32	\$21.30	32	\$0.17	\$5.32	\$21.30	\$0.00
Sewer Charge- usage	32	\$13.19	\$422.08	\$1,688.32	32	<b>\$13.85</b>	\$443.20	\$1,772.80	\$84.48
Sewer Debt Flat Fee	1	\$38.02	\$38.02	\$152.08	1	\$38.02	\$38.02	\$152.08	\$0.00
Sewer Debt Usage Fee	32	\$6.49	\$207.68	\$830.72	32	\$6.49	\$207.68	\$830.72	\$0.00
			\$1,080.93	\$4,323.71			\$1,108.53	\$4,434.11	2.55%

	Unit	Rate	Qtrly Amount	Yrly.	Unit	Rate	Qtrly Amount	Yrly.	Yrly \$ inc.
<b>68,000 gallons</b>									
Minimum in Advance	1	\$76.13	\$76.13	\$304.52	1	\$76.13	\$76.13	\$304.52	\$0.00
Excess Water	63	\$14.90	\$938.70	\$3,754.80	63	\$15.20	\$957.60	\$3,830.40	\$75.60
State Surcharge 1	68	\$0.11	\$7.17	\$28.67	68	\$0.11	\$7.17	\$28.67	\$0.00
State Surcharge 2	68	\$0.17	\$11.32	\$45.26	68	\$0.17	\$11.32	\$45.26	\$0.00
Sewer Charge- usage	68	\$13.19	\$896.92	\$3,587.68	68	<b>\$13.85</b>	\$941.80	\$3,767.20	\$179.52
Sewer Debt Flat Fee	1	\$38.02	\$38.02	\$152.08	1	\$38.02	\$38.02	\$152.08	\$0.00
Sewer Debt Usage Fee	68	\$6.49	\$441.32	\$1,765.28	68	\$6.49	\$441.32	\$1,765.28	\$0.00
			\$2,409.57	\$9,638.29			\$2,473.35	\$9,893.41	2.65%

	Unit	Rate	Qtrly Amount	Yrly.	Unit	Rate	Qtrly Amount	Yrly.	Yrly \$ inc.
<b>169,000 gallons</b>									
Minimum in Advance	1	\$76.13	\$76.13	\$304.52	1	\$76.13	\$76.13	\$304.52	\$0.00
Excess Water	164	\$19.08	\$3,129.12	\$12,516.48	164	<b>\$19.46</b>	\$3,191.44	\$12,765.76	\$249.28
State Surcharge 1	169	\$0.11	\$17.81	\$71.25	169	\$0.11	\$17.81	\$71.25	\$0.00
State Surcharge 2	169	\$0.17	\$28.12	\$112.49	169	\$0.17	\$28.12	\$112.49	\$0.00
Sewer Charge- usage	169	\$13.19	\$2,229.11	\$8,916.44	169	<b>\$13.85</b>	\$2,340.65	\$9,362.60	\$446.16
Sewer Debt Flat Fee	1	\$38.02	\$38.02	\$152.08	1	\$38.02	\$38.02	\$152.08	\$0.00
Sewer Debt Usage Fee	169	\$6.49	\$1,096.81	\$4,387.24	169	\$6.49	\$1,096.81	\$4,387.24	\$0.00
			\$6,615.12	\$26,460.50			\$6,788.98	\$27,155.94	2.63%

	Unit	Rate	Qtrly Amount	Yrly.	Unit	Rate	Qtrly Amount	Yrly.	Yrly \$ inc.
<b>210,000 gallons</b>									
Minimum in Advance	1	\$76.13	\$76.13	\$304.52	1	\$76.13	\$76.13	\$304.52	\$0.00
Excess Water	205	\$24.27	\$4,975.35	\$19,901.40	205	<b>\$24.76</b>	\$5,075.80	\$20,303.20	\$401.80
State Surcharge 1	210	\$0.11	\$22.13	\$88.54	210	\$0.11	\$22.13	\$88.54	\$0.00
State Surcharge 2	210	\$0.17	\$34.94	\$139.78	210	\$0.17	\$34.94	\$139.78	\$0.00
Sewer Charge- usage	210	\$13.19	\$2,769.90	\$11,079.60	210	<b>\$13.85</b>	\$2,908.50	\$11,634.00	\$554.40
Sewer Debt Flat Fee	1	\$38.02	\$38.02	\$152.08	1	\$38.02	\$38.02	\$152.08	\$0.00
Sewer Debt Usage Fee	210	\$6.49	\$1,362.90	\$5,451.60	210	\$6.49	\$1,362.90	\$5,451.60	\$0.00
			\$9,279.38	\$37,117.51			\$9,518.43	\$38,073.71	2.58%

# Town of Jamestown



## PROCLAMATION OF THE TOWN COUNCIL No. 2018-15

### JOSHUA NERONHA EAGLE SCOUT

**WHEREAS:** Joshua Neronha has successfully achieved the rank of Eagle Scout, the highest rank in scouting; and

**WHEREAS:** Joshua Neronha has continuously exhibited the highest ideals in scouting by faithful adherence to the scout oath, motto and law; and

**WHEREAS:** Joshua Neronha has exhibited the highest ideals and dedication to his community; and

**WHEREAS:** The Council of the Town of Jamestown wishes to recognize this outstanding achievement and to publicly emphasize the benefits of a career in scouting towards the development of leadership skills and the highest ideals of citizenship; and

**LET IT HEREBY BE RESOLVED:** that the Council of the Town of Jamestown, on behalf of all its citizens, offers its heartiest congratulations and thanks to **Joshua Neronha**. May he wear his badge with pride throughout his lifetime and continue to foster the ideals of scouting so that others may benefit as he did from this excellent program.

By Order of the Town Council

\_\_\_\_\_  
Kristine S. Trocki, President

\_\_\_\_\_  
Michael G. White, Vice President

\_\_\_\_\_  
Blake A. Dickinson

\_\_\_\_\_  
Mary E. Meagher

\_\_\_\_\_  
Eugene B. Mihaly

IN WITNESS WHEREOF, I hereby attach my hand and the official seal  
of the Town of Jamestown this 21<sup>st</sup> day of May, 2018

\_\_\_\_\_  
Cheryl A. Fernstrom, CMC, Town Clerk

# Town of Jamestown



## PROCLAMATION OF THE TOWN COUNCIL No. 2018-16 “GRADUATES WEEK”

**WHEREAS:** The Town Council of the Town of Jamestown recognizes the effort and perseverance that are necessary in the search for knowledge and excellence, and applauds the achievements of all students associated with this community; and

**WHEREAS:** Graduation heralds not only the accomplishment of one level of that search, but the commencement of the next; and

**WHEREAS:** This community, like all communities across the nation, will one day reap the harvest of the educational seeds of knowledge that are now being sown, when our students reappear as informed, involved, community minded citizens ready to take up the mantle of leadership in every field of endeavor; then

**LET IT HEREBY BE RESOLVED** that the week beginning Sunday, June 17, 2018 through Saturday, June 23, 2018 be proclaimed **JAMESTOWN GRADUATES WEEK**, and that the Town Council of the Town of Jamestown joins with all members of our community in extending sincere congratulations to those Jamestown students at every level of achievement who are the members of the **CLASS OF 2018**; and

**BE IT FURTHER RESOLVED** that deep and sincere appreciation and recognition are hereby extended to all of those in the teaching community who have dedicated their lives and ambitions to the accomplishments and achievements of their respective students.

By Order of the Jamestown Town Council

\_\_\_\_\_  
Kristine S. Trocki, President

\_\_\_\_\_  
Michael G. White, Vice President

\_\_\_\_\_  
Blake A. Dickinson

\_\_\_\_\_  
Mary E. Meagher

\_\_\_\_\_  
Eugene B. Mihaly

IN WITNESS WHEREOF, I hereby attach my hand and the official seal of the Town of Jamestown this 21<sup>st</sup> day of May, 2018.

\_\_\_\_\_  
Cheryl A. Fernstrom, CMC, Town Clerk



State of Rhode Island

Board of Licensing Commissioners

Application for License by Corporation, Independent or Caterer

RECEIVED  
TOWN OF JAMESTOWN, R.I.  
18 APR 30 PM 1:37

Retailer Class:

F  (beer/wine) -or- F1 \_\_\_\_\_ (full bar)  
Liability Insurance Policy **MUST** accompany this form upon submission\*

Date of Event: June 23, 2018 Hours of Event: 5 to 7 pm  
(19 hour Maximum)

Address of Requested Premise: 92 Narragansett Av

Name of Applicant: Jamestown Historical Society

DBA: \_\_\_\_\_ Applicants Phone #: 401.423.0784

Address of Applicant: 92 Narragansett Av

Does applicant have a draft system? YES -or-  NO

Will Food be provided? YES -or- NO *If yes, you must contact the R.I. Department of Health*

Will Entertainment be provided? YES -or-  NO

Has an Entertainment License been requested and/or applied for?  YES -or-  NO

Does Applicant Own Premise? YES -or-  NO Is Property Mortgaged? YES -or-  NO

Is Property Leased?  YES -or- NO Is Property Town Owned?  YES -or- NO



Caterer Name: \_\_\_\_\_ Address of Caterer: \_\_\_\_\_

RI Tax ID Number: \_\_\_\_\_ Non Profit ID Number: \_\_\_\_\_

State -- Incorporated: \_\_\_\_\_ Date of Incorporation: \_\_\_\_\_

Name Address, Phone # and Date of Birth of all Corporation Officers:

President: \_\_\_\_\_ Vice President: \_\_\_\_\_

Secretary: \_\_\_\_\_ Treasurer: \_\_\_\_\_

**Classes of Stock:** (attach additional sheet if necessary)

Amount of Each Authorized: \_\_\_\_\_ Amount of Each Issued: \_\_\_\_\_

Names and Addresses of All Registered Owners of Each Class and Amount Owned:

\_\_\_\_\_  
\_\_\_\_\_

If any of the above stock is hypothecated or pledged provide details:

\_\_\_\_\_

If application is on behalf of undisclosed principal or party in interest, give details:

Have any Officers, Board Members or Stockholders ever been arrested or convicted of a crime? YES -or- NO (if Yes explain): \_\_\_\_\_

Is any other business to be carried on in Licensed Premises? YES -or- NO (if Yes explain): \_\_\_\_\_

Is any Officer, Board Member or Stockholder engaged in any manner as a Law Enforcement Officer? YES -or- NO (if Yes explain): \_\_\_\_\_

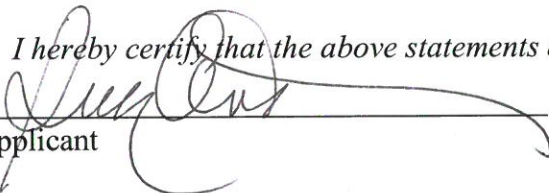
Is Applicant or any of its Officers, Board Members or Stockholders interested directly or indirectly, as principle or associate, or in any manner whatsoever, in any retail license issued under Chapter 3-7 of the General Laws of Rhode Island, 1956, as amended? If yes, explain.

Is Applicant the owner or operator of any other business? YES -or- NO If yes, explain:

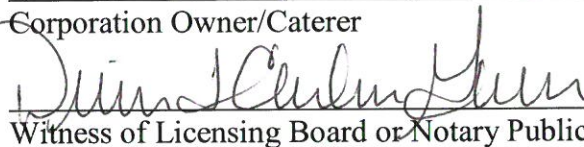
State amount of capital invested in the business: \_\_\_\_\_



*I hereby certify that the above statements are true to the best of my knowledge and belief.*

  
Applicant

4/30/18  
Date

Corporation Owner/Caterer  
  
Witness of Licensing Board or Notary Public

Date  
4/30/2018  
Date of Witness or Notary Expiration

**Instructions for Corporation Applicants**

1. Every question on the Application Form must be answered. Any false statement made by the Applicant will be sufficient grounds for the denial of the application or the revocation of the license in case one has been granted.
2. Corporations having 25 or more stockholders need not file a list of the names and addresses of stockholders (question #8).
3. Attention is called to the requirements of the 1963 amendment of Section 3-5-10 of the General Laws.
  - a. All newly elected officers or directors must be reported to the Board of License Commissioners within 30 days.
  - b. Any acquisition by any person of more than 10% of any class of corporate stock must be reported within 30 days.
  - c. Any transfer of 50% or more of any class of corporate stock can be made only by written application to the licensing board subject to the procedures for a transfer license.

*(Copy Shall Be Forwarded To Liquor Control Administration By Town Clerk)*

# Town of Jamestown, Rhode Island

## Board of License Commissioners

### Alcoholic Beverage License Application

As part of the application process for a liquor license in the Town of Jamestown, the Alcoholic Beverage Licensing Commission of said town conducts an investigation to determine if the applicant has ever been convicted of any crime in this state or any other state. The applicant acknowledges the same, and consents to the investigation by the Commission or its designee, including the Jamestown Police Department, and the release of any information relating to a past criminal conviction of the applicant by any federal, state or municipal source to the Commission or its designee.

Signature of Applicant: \_\_\_\_\_

*[Handwritten Signature]*  
For Office Use Only

Certificate of Liability Insurance: \_\_\_\_\_

F License Fee (Beer/Wine): \$15.00

Date Paid: \_\_\_\_\_

F1 License Fee (Full): \$35.00

Date Paid: \_\_\_\_\_

Approval: Please Sign & Date

Chief of Police: *[Signature]* 5-10-18

Fire Chief: *[Signature]* 5.4.18

Fire Marshall: *[Signature]* 5.4.18

Zoning Official: *[Signature]* 5-9-18

Water & Sewer Clerk: *[Signature]* 4/30/18

Tax Collector: *[Signature]* 4/30/18

Parks & Recreation Director: *[Signature]* 5/9/18

Public Works Director: *[Signature]* 5-9-18



This application has been **GRANTED/DENIED** by the Jamestown Town Council at a meeting held on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_ for the day of the event to be held on: \_\_\_\_\_;

Location: \_\_\_\_\_

Issued: \_\_\_\_\_

Cheryl A. Fernstrom, CMC, Town Clerk  
**Please keep this license on hand for the duration of the event**

Members of the Town Council,

Please except the Jamestown Historical Society application for a museum opening party.

We had a similar event last year and members enjoyed being the first to see the new exhibit. Attendance will be approximately 50-75 attendees. Wine and simple snacks will be served. There will be no charge. It will take place on June 23, 2018 from 5:00- 7:00pm.

If you need any addition information please feel free to contact me, at [856-296-4110](tel:856-296-4110).

Thank you for you attention to this.

Respectfully,



Suzi Andrews

Sent from my iPhone

*Can the Council please waive the fee.*

RECEIVED  
TOWN OF JAMESTOWN, R.I.  
18 APR 30 PM 1:39



# TOWN OF JAMESTOWN

## One Day Event/Entertainment Application

**\$5.00 Application Fee**

Date Rec'd \_\_\_\_\_  
Office will enter date \_\_\_\_\_

RECEIVED  
TOWN OF JAMESTOWN, R.I.  
APR 30 PM 1:37

All licenses are issued subject to the resolution of debts, taxes and appropriate signatures  
(This form can be used with or without vendors)

Please complete the following information:

- Seasonal Event
- Parade
- Race:
  - Bicycle/Wheelchair
  - Run/Jog/Walk/Wheelchair
  - Marine Vessel
- Art/Craft Show
- Theatre/Film Production
- Concert
- Miscellaneous Function (please explain)  
Museum Opening

Name of Event: (if applicable) MUSEUM OPENING

Date of Event: June 23, 2018 Hours of Event: 5-7

Location of Event: Jamestown Museum Number of people attending: 50-75

Name of Applicant/ Business: Jamestown Historical Society

Mailing Address: P.O. Box 156 Business Phone #: 401-423-0789  
Jamestown, RI 02835

Contact Person: SUZI ANDREWS Phone Number: 856-296-4110

List the type of entertainment being requested, if applicable (Band, DJ, etc.) \_\_\_\_\_

Who will the event benefit? Jamestown Historical Society

Type of Operation: (Private, State Sponsored, Non-Profit): Non-Profit

R.I. Show Promoter's Permit Number, per RIGL § 44-19-1, (if applicable): \_\_\_\_\_

If the applicant is a Non-Profit organization, is it registered with the State?  Yes  No

RI Tax ID #: H/H 1145 Non-Profit ID #: 05-6017148

Number of Vendors/Peddlers: (circle one)  N/A 1-10 11-20 21-30 31-40 41-50  
(\$5.00 each Vendor/Peddler in addition to Application Fee)

A list of vendor/peddler and fee must be submitted to the Town Clerk's Office with this license. Vendor/Peddler list Must include name, address, phone number, date of birth, type of merchandise to be sold and exact location of sales.

What types of items will be sold at this event? N/A

Will food be sold at the location? If yes, you must contact the R.I. Department of Health  Yes  No

Will alcohol be provided and/or served at this event? If yes, Alcohol Liability Insurance must be provided  Yes  No

Will traffic control or a public facility be needed?  Yes  No  
If yes, Please contact the Jamestown Police Department, Public Works Department and/or the Recreation Department for rates and forms for approval.

Note: All applicants must submit a liability insurance policy with coverage in the amount of \$1,000,000 (one million dollars) when using Town owned property. Certificate of insurance:  Yes  No

If there is additional information for the Town Council that you would like to add please attach separate correspondence.




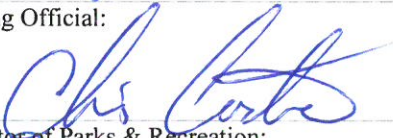
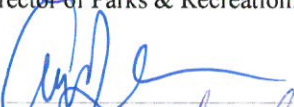
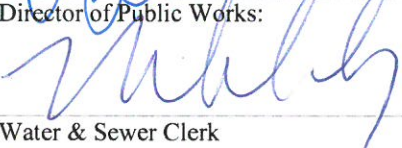


Signature of Applicant: \_\_\_\_\_  
*[Handwritten Signature]*

Please attend the Town Council meeting on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_ for Council review.

**For Office Use Only**

License Fee: \$ \_\_\_\_\_ Ins. Policy: \_\_\_\_\_ Ft. Getty Rental Permit: \_\_\_\_\_

*For Approval: Please sign, date & provide approximate cost to Town.*

Department	Date	Approximate Cost or Comments
Town Administrator:		
Chief of Police: 	5-10-16	
Fire Chief: 	5.4.16	
Fire Marshal: 	5.4.16	
Zoning Official: 	5-9-18	
Director of Parks & Recreation: 	5-9-18	
Director of Public Works: 	5-9-18	
Water & Sewer Clerk: 	4/30/18	
Tax Collector: 	4/30/18	

This application has been **GRANTED/DENIED** by the Jamestown Town Council at a meeting held on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_ for the event scheduled for: (date) \_\_\_\_\_ (time) \_\_\_\_\_ with a location of \_\_\_\_\_.

Issued: \_\_\_\_\_  
Cheryl A. Fernstrom, CMC, Town Clerk

***Please keep this license on hand for the day of the event.***



# TOWN OF JAMESTOWN

## One Day Event/Entertainment Application

\$5.00 Application Fee

Date Rec'd \_\_\_\_\_  
Office will enter date

All licenses are issued subject to the resolution of debts, taxes and appropriate signatures  
(This form can be used with or without vendors)

Please complete the following information:

- Seasonal Event
- Parade
- Race:
  - Bicycle/Wheelchair
  - Run/Jog/Walk/Wheelchair
  - Marine Vessel
- Art/Craft Show
- Theatre/Film Production
- Concert
- Miscellaneous Function (please explain)  
nonprofit friend and fundraiser

RECEIVED  
TOWN OF JAMESTOWN, R.I.  
18 MAY 15 PM 3:20

Name of Event: (if applicable) CISF Summer Fundraiser  
 Date of Event: Aug 3 2018 Hours of Event: 4-7 pm  
 Location of Event: CISF hut @ Ft Betty + Number of people attending: @ 200  
 Name of Applicant/ Business: CISF (Conant Island Sailing Foundation)  
 Mailing Address: 7 Felucca ave Business Phone #: 401-855-6643  
Jamestown 02835  
 Contact Person: SUSIE MATTHEWS Phone Number: 401 595 4273

List the type of entertainment being requested, if applicable (Band, DJ, etc.) \_\_\_\_\_

Who will the event benefit? CISF

Type of Operation: (Private, State Sponsored, Non-Profit): non profit

R.I. Show Promoter's Permit Number, per RIGL § 44-19-1, (if applicable): \_\_\_\_\_

If the applicant is a Non-Profit organization, is it registered with the State? Yes No

RI Tax ID #: \_\_\_\_\_ Non-Profit ID #: 05-0513580

Number of Vendors/Peddlers: (circle one) N/A 1-10 11-20 21-30 31-40 41-50  
(**\$5.00 each Vendor/Peddler in addition to Application Fee**)

A list of vendor/peddler and fee must be submitted to the Town Clerk's Office with this license. Vendor/Peddler list Must include name, address, phone number, date of birth, type of merchandise to be sold and exact location of sales.

What types of items will be sold at this event? none. (Donated items will be auctioned to raise \$)

Will food be sold at the location? If yes, you must contact the R.I. Department of Health Yes No *Food will be given to parkgoers*

Will alcohol be provided and/or served at this event? If yes, Alcohol Liability Insurance must be provided Yes No

Will traffic control or a public facility be needed? If yes, Please contact the Jamestown Police Department, Public Works Department and/or the Recreation Department for rates and forms for approval. we will provide traffic/parking direction with volunteers. but we are happy to work with the police dept 1 rec dept as you see fit. Yes No

Note: All applicants must submit a liability insurance policy with coverage in the amount of \$1,000,000 (one million dollars) when using Town owned property. The CISF insurance policy is already on file w/ the town. Certificate of insurance: Yes No

If there is additional information for the Town Council that you would like to add please attach separate correspondence.

Signature of Applicant: [Signature]

Please attend the Town Council meeting on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_ for Council review.





Town of Jamestown, R.I.  
93 Narragansett Ave  
Jamestown RI 02835

May 15<sup>th</sup>, 2018

To Whom it May Concern,

We hope you will approve the attached application to hold a fundraising party at the Conanicut Island Sailing Foundation (CISF) tent at Ft. Getty from 4-7pm on August 3rd. The purpose of this party is not only to raise money to support our programs; it is also to introduce people to CISF. There is no better place to demonstrate what CISF does than at the site of CISF's Sea Adventure Camp.

We would like to work with the Town to anticipate and prevent any problems from occurring at this event. We will create parking and safety plans and coordinate people to enforce these plans, but if the town determines we need a police presence we would be happy to hire one. We will also monitor the bathroom facility nearest the CISF tent and will pay for an extra cleaning of that facility if the town finds that necessary.

Please contact me with any questions you may have.

Sincerely,

A handwritten signature in black ink, appearing to be 'SM', with a long horizontal line extending to the right.

Susie Matthews, board member  
Conanicut Island Sailing Foundation  
smeadm@gmail.com  
401 423 0130  
7 Felucca Dr.  
Jamestown RI 02835



**From:** [Conanicut Sanctuary](#)  
**To:** [Cheryl Fernstrom](#)  
**Subject:** Agenda request  
**Date:** Monday, May 7, 2018 7:44:49 AM  
**Attachments:** [MUNICIPAL IMMIGRANT PROTECTION ORDINANCE - edited.pdf](#)  
[Petiton.pdf](#)

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Dear Ms. Fernstrom:

Conanicut Sanctuary requests to be placed on the May 21, 2018 Town Council meeting agenda under Open Forum--Scheduled request to address. We will introduce the Municipal Immigrant Protection Ordinance along with our signed petitions to the Council to adopt the ordinance.

Spokesperson: Ms. Helen O'Grady  
Organization: Conanicut Sanctuary

Attached is a copy of the ordinance and the petition.

Sincerely,

Helen O'Grady  
Facilitator, Conanicut Sanctuary

MUNICIPAL IMMIGRANT PROTECTION ORDINANCE  
FOR RHODE ISLAND CITIES AND TOWNS

PREAMBLE

WHEREAS, the Town of Jamestown is dedicated to providing all of its residents fair and equal access to services, opportunities and protections; and

WHEREAS, the Town of Jamestown respects, upholds, and values equal protection and equal treatment for all of our residents, regardless of immigration status; and

WHEREAS, fostering a relationship of trust, respect, and open communication between municipal employees and municipal residents is essential to the Town of Jamestown's core mission; and

WHEREAS, public safety in the Town of Jamestown is best promoted when victims and witnesses of crime feel safe in cooperating with law enforcement officials; and

WHEREAS, the purpose of this Ordinance is to foster respect and trust between law enforcement and residents, to protect limited resources, to encourage cooperation between residents and town officials, especially law enforcement, and to ensure community security and due process for all,

The Town of Jamestown Hereby Ordains:

1. Limitation on activities solely for the purpose of enforcing federal immigration laws.

(a) The Jamestown Police Department shall not stop, question, interrogate, investigate, or arrest an individual based solely on any of the following:

(1) Actual or suspected immigration or citizenship status; or

(2) A civil immigration warrant (as defined in section 14), administrative warrant (as defined in section 14), or an immigration detainer (as defined in section 14) in the individual's name, including those identified in the National Crime Information Center (NCIC) database.

(b) The Jamestown Police Department shall not inquire about the immigration status of an individual, including a crime victim, a witness, or a person who calls or approaches the police

seeking assistance, unless necessary to investigate criminal activity that is unrelated to the enforcement of civil immigration law.

(c) Neither the Town of Jamestown nor the Jamestown Police Department shall enter into any agreements to enforce, or otherwise voluntarily engage in the enforcement of, federal immigration law or to perform federal immigration functions pursuant to 8 U.S.C. §1357g or any other federal law, regulation, or policy.

## 2. Conditions for honoring ICE or CBP detainer requests.

(a) Except as provided in subsection (b), the Jamestown Police Department may respond affirmatively to a civil immigration detainer from ICE (as defined in section 14) or CBP (as defined in section 14) to detain or transfer an individual for immigration enforcement or investigation purposes for up to 48 hours, only if the request is supported by a judicial warrant (as defined in section 14).

(b) Notwithstanding subsection (a), the Jamestown Police Department may detain a person for up to 48 hours on a civil immigration detainer in the absence of a judicial warrant if there are exigent circumstances preventing ICE or CBP from obtaining a warrant and there is probable cause to believe that the individual has or is engaged in terrorist activity as defined in 8 U.S.C. §1182(A) (3)(B).

## 3. Limitations on honoring ICE or CBP requests for certain non-public, sensitive information.

(a) Except as provided in subsection (b), the Jamestown Police Department may respond affirmatively to an ICE or CBP request for non-public information about an individual, including but not limited to non-public information about an individual's release, home address, or work address, only if the request is accompanied by a judicial warrant or a court order enforcing a subpoena.

(b) Notwithstanding subsection (a), nothing in this ordinance limits the Town of Jamestown or the Jamestown Police Department from:

(1) disclosing information about an individual's criminal arrests or convictions, where disclosure of such information about the individual is otherwise authorized by state law or required by court order; or

(2) disclosing information about an individual's juvenile arrests or delinquency or youthful offender adjudications, where disclosure of such information about the individual is otherwise authorized by state law or required by court order.

(c) The Jamestown Police Department shall limit the information collected from individuals concerning immigration or citizenship status to that necessary to perform the Jamestown Police Department's agency duties.

4. Limitations on ICE or CBP access to individuals in custody for immigration enforcement questioning purposes.

The Jamestown Police Department shall not provide ICE or CBP with access to an individual in their custody or the use of agency facilities to question or interview such individual if ICE or CBP's sole purpose is enforcement of federal civil immigration law, unless such enforcement is pursuant to a federal judicial order.

5. Due process for persons about whom federal immigration enforcement requests have been made.

(a) The Jamestown Police Department shall not delay bail and/or release from custody upon posting of bail solely because of

(1) an individual's immigration or citizenship status,

(2) a civil immigration warrant, or

(3) an ICE detainer request or any other ICE or CBP request for the purposes of immigration enforcement, or for notification about, transfer of, detention of, or interview or interrogation of that individual.

(b) Upon receipt of an ICE or CBP detainer, transfer, notification, interview or interrogation request, the Jamestown Police Department shall provide a copy of that request to the individual named therein and inform the individual whether the Jamestown Police Department will comply with the request before communicating its response to the requesting agency.

(c) Individuals in the custody of the Jamestown Police Department shall be subject to the same booking, processing, release, and transfer procedures, policies, and practices of that agency, regardless of actual or suspected citizenship or immigration status.

6. Ban on use of resources to facilitate a federal registry based on race, gender, sexual orientation, gender identity or expression, religion, ethnicity, or national origin. The Town of Jamestown shall not use agency or department monies, facilities, property, equipment, or personnel to investigate, enforce, or assist in the establishment, maintenance or enforcement of any federal program requiring registration of individuals on the basis of race, gender, sexual orientation, gender identity or expression, religion, ethnicity, or national origin.

7. Limitation on the collection of immigration-related information; provision of nondiscriminatory access to benefits and services.

(a) The Town of Jamestown personnel shall not inquire about or request proof of immigration status or citizenship when providing services or benefits, except where the receipt of such services or benefits is contingent by law upon verification of one's immigration or citizenship status or where inquiries are otherwise lawfully required by federal, state, or local laws.

(b) The Town of Jamestown and the Jamestown Police Department shall have a formal Language Assistance Policy for individuals with Limited English Proficiency and provide interpretation or translation services at no cost consistent with that policy.

8. Limits on Political Surveillance. Jamestown Police Department shall not collect or maintain information about the political, religious or social views, associations or activities of any individual, group, association, corporation, business or partnership or other entity unless such information directly relates to an investigation of criminal activities, and there are reasonable grounds to suspect that the particular subject of the information, whether an individual or other entity, is involved in criminal conduct.

#### 9. Protecting Immigrant Victims of Crime.

(a) On request from an individual whom a law enforcement officer or agent thereof reasonably believes is a victim who is or has been subjected to a qualifying criminal activity for a nonimmigrant T or U visa under 8 U.S.C. §1101(a)(15)(T) or 8 U.S.C. §1101(a)(15)(U), or for continued presence under 22 U.S.C. §7105(c)(3), the law enforcement officer, as soon as practicable after receiving the request, shall, subject to the presumption in subsection (b), provide to the individual a signed certification Form I-914B or Form I-918B.

(b) There shall be a rebuttable presumption that a victim is helpful, has been helpful, or is likely to be helpful to the detection, investigation, or prosecution of qualifying criminal activity if the victim has not unreasonably refused or failed to assist with the investigation as requested by Jamestown Police Department.

(c) The Jamestown Police Department shall process the appropriate form under this section within 45 days of the request, unless the noncitizen is in removal proceedings, in which case the certification shall be processed within fourteen (14) days of the request.

(d) If the Jamestown Police Department determines that an individual does not meet the requirements for the issuance of a certification under this section, the Jamestown Police Department shall inform the individual in writing of the specific reasons. The written denial shall also advise the individual that he or she may make another request under subsection (a) of this section by submitting additional evidence that he or she has been subjected to a qualifying criminal activity and/or that the presumption established by subsection (b) has been satisfied or not properly rebutted. The denial shall also include a list of organizations that provide services to immigrants whom the individual may contact for additional assistance.

(e) The Jamestown Police Department shall provide an annual report to the Jamestown Town Council of how many requests were made to the Jamestown Police Department under subsection (a) and how many were denied.

#### 10. Protecting the Rights of Students.

In order to protect the rights of students, the school district shall, within 120 days of enactment of this ordinance, adopt a policy establishing procedures for handling interactions with immigration officials seeking information about, or requesting to talk with any student about, their immigration status; providing for cooperating with such requests only to the extent required by law; and barring the collection and disclosure of students' citizenship status except to the extent required by federal law.

#### 11. Collection of aggregate data regarding ICE and CBP requests.

(a) The Jamestown Police Department shall record, solely to create the reports described in subsection (b) below, the following for each immigration detainer, notification, transfer, interview, or interrogation request received from ICE or CBP:

- (1) The subject individual's race, gender, and place of birth;
- (2) Date and time that the individual was taken into the Jamestown Police Department custody, the location where the individual was held, and the arrest charges;
- (3) Date and time of the Jamestown Police Department's receipt of the request;
- (4) The requesting agency;
- (5) Immigration or criminal history indicated on the request form, if any;
- (6) Whether the request was accompanied by any documentation regarding immigration status or proceedings, e.g., a judicial warrant;
- (7) Whether a copy of the request was provided to the individual and, if yes, the date and time of notification;
- (8) Whether the individual consented to the request;
- (9) Whether the individual requested to confer with counsel regarding the request;
- (10) The Jamestown Police Department's response to the request, including a decision not to fulfill the request;
- (11) If applicable, the date and time that ICE or CBP took custody of, or was otherwise given access to, the individual; and



(12) The date and time of the individual's release from the Jamestown Police Department's custody.

(b) The Jamestown Police Department shall provide semiannual reports to the Jamestown Town Council regarding the information collected in subsection (a) above in an aggregated form that is stripped of all personal identifiers. The reports shall be a public record.

## 12. Enforcement.

An aggrieved individual or an organization that is chartered for the purpose of combating discrimination, promoting the rights of immigrants, or safeguarding civil rights shall be entitled to seek and obtain injunctive and declaratory relief, damages and attorneys' fees for any violation of this ordinance.

## 13. Affirmation of Compliance with Federal Law.

Pursuant to 8 U.S.C. §1373 or 8 U.S.C. §1644, nothing in this ordinance is intended, or shall be construed, to prohibit or restrict in any way the Jamestown Police Department or the Town of Jamestown from maintaining, exchanging, sending, or receiving information regarding the citizenship or immigration status, lawful or unlawful, of any individual with any federal, State or local government entity.

## 14. Definitions.

(a) "CBP" means United States Customs and Border Protection.

(b) "Civil immigration detainer" or "civil immigration warrant" means a detainer issued pursuant to 8 C.F.R. § 287.7 or any similar request from ICE or CPB for detention of a person suspected of violating federal immigration law.

(c) "ICE" means United States Immigration and Customs Enforcement.

(d) "Judicial warrant" means a warrant based on probable cause and issued by an Article III federal judge or a federal magistrate judge that authorizes federal immigration authorities to take into custody the person who is the subject of the warrant. A judicial warrant does not include a civil immigration warrant, administrative warrant, or other document signed only by ICE or CBP officials.

## 15. Severability.

If any provision of this ordinance or the application thereof to any person or circumstances is held invalid, such invalidity shall not affect other provisions or applications of the ordinance which can be given effect without the invalid provision or application, and to this end the provisions of this ordinance are declared to be severable.



# Cultivating a Workplace of Civility and Respect – *It Starts at the Top!*



Sheila Krejci, M.Ed. HRD, Author, Coach and Chief Storyteller inspires business owners, leaders, teams and other professionals to ACTION! Integrating foundational adult learning theory with practical application is the hallmark of Sheila's engaging style with individuals and audiences. Author of "*Networking is a Lifetime Skill*," co-author of "*The Engaging Expert: Best Practices for Occasional Presenters and Accidental Trainers*," and *Leaders are Responsible for Civility in the Workplace*. Sheila has been an adjunct staff member of the University of Minnesota, the University of St. Thomas, the University of Arizona and the Partners in Education in Minnesota as well as award winning authorized partner of Wiley Publishing's Everything DiSC® and Five Behaviors of a Cohesive Team professional development tools.

Her courses "Cultivating a Respectful Workplace" and "Your Role (Supervisors and Leaders) in Cultivating a Respectful Workplace" have been applauded by audiences including Public Safety audiences like police and fire officers, municipal utilities, maintenance and administrative professionals as well as corporate audiences.

**Sheila Krejci, M.Ed. HRD**  
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## Respectful Behaviors-Supervisor's Reality Check

*How often do you exhibit these behaviors in your workplace?*

*Who handles these behaviors more appropriately? What can you learn from observing those you admire?*

Behavior	Rarely	Often	I can do better!	Who in my workplace handles this better? What can I learn?
Actively encourage the difference strengths of each of my direct reports				
Tend not to give constructive feedback to someone on my team who is a high performer or well liked as an informal leader				
Use my authority to control decisions made for the entire team				
Encourage conflict with my staff when I know they have different perspectives.				
Provide overly harsh or critical feedback				
Yell at someone in front of others				
Take credit for the work of others				
Use sarcasm inappropriately				
Speak to my staff more harshly than my manager				
Interrupt others during conversation				
Passionately debate others during meetings				
Neglect to thank others for their contributions to the team's results				
Alter staff's assignments, schedules or even; desks to avoid inappropriate behavior				
Neglect to get intervene with direct reports who I believe should work out their own issues				
Help individuals who are "targets" of others' disrespect to see their value to the workplace				

## Documentation Guide to Encourage Organizational Values of Civility and Respect During Performance Conversations

Provides feedback in a timely, constructive way with potential solutions or options

Demonstrates inclusion and listening for understanding when others' offer diverse perspectives in meetings

Includes others in planning then executing projects where they can contribute specific expertise

Listens to others' objections or challenges fully before responding

Provides support to other team members when time allows

Arrives on time and prepared to contribute fully at meetings and appointments

Shares information and resources to others whose success relies on these contributions

Documents experiences with colleagues and customers

Acknowledges others with words like "please" and "thank you" often with colleagues and customers

Helps the team meet its goals and action steps even at the cost of individual actions

Accepts constructive criticism while making behavioral changes based on the feedback

Uses affirming language when working with colleagues and customers

Speaks clearly, using uncomplicated words and avoiding slang when talking with colleagues, vendors and customers

Separates the person from the issue when working to resolve differences with others

Shows interest and takes the time to learn how people who are different, want to be treated

Attends to building skills to hold others accountable for workplace respect through professional development activities like Respectful Workplace Training and Coaching



**Add your ideas here:**

<b>Risk Factor</b>	<b>Risk Factor Indicia</b>	<b>Why This is a Risk Factor for Harassment</b>	<b>Risk Factor-Specific Strategies to Reduce Harassment</b>
<b>Young workforces</b>	Significant number of teenage and young adult employees	<p>Employees in their first or second jobs may be less aware of laws and workplace norms.</p> <p>Young employees may lack the self-confidence to resist unwelcome overtures or challenge conduct that makes them uncomfortable.</p> <p>Young employees may be more susceptible to being taken advantage of by coworkers or superiors, particularly those who may be older and more established in their positions.</p> <p>Young employees may be more likely to engage in harassment because they lack the maturity to understand or care about consequences.</p>	<p>Provide targeted outreach about harassment in high schools and colleges.</p> <p>Provide orientation to all new employees with emphasis on the employer's desire to hear about all complaints of unwelcome conduct.</p> <p>Provide training on how to be a good supervisor when youth are promoted to supervisory positions.</p>
<b>Workplaces with "high value" employees</b>	<p>Executives or senior managers</p> <p>Employees with high value (actual or perceived) to the employer, <i>e.g.</i>, the "rainmaking" partner or the prized, grant-winning researcher</p>	<p>Management is often reluctant to jeopardize high value employee's economic value to the employer.</p> <p>High value employees may perceive themselves as exempt from workplace rules or immune from consequences of their misconduct.</p>	<p>Apply workplace rules uniformly, regardless of rank or value to the employer.</p> <p>If a high-value employee is discharged for misconduct, consider publicizing that fact (unless there is a good reason not to).</p>
<b>Workplaces with significant power disparities</b>	<p>Low-ranking employees in org hierarchy</p> <p>Employees with positions usually directed by others, <i>e.g.</i>, administrative support staff, nurses, janitors. Gender power disparities.</p>	<p>Supervisors feel emboldened to exploit low-ranking employees.</p> <p>Low-ranking employees are less likely to understand complaint channels (language/education/training insufficiencies).</p> <p>Undocumented workers may be especially vulnerable to exploitation or the fear of retaliation.</p>	<p>Apply workplace rules uniformly, regardless of rank or value to the employer.</p> <p>Pay attention to relations among and within work groups with significant power disparities.</p>

Risk Factor	Risk Factor Indicia	Why This is a Risk Factor for Harassment	Risk Factor-Specific Strategies to Reduce Harassment
			<p>where alcohol is consumed. Intervene promptly when customers or clients who have consumed too much alcohol act inappropriately.</p>
<p><b>Decentralized workplaces</b></p>	<p>Corporate offices far removed physically and/or organizationally from front-line employees or first-line supervisors</p>	<p>Managers may feel (or may actually be) unaccountable for their behavior and may act outside the bounds of workplace rules. Managers may be unaware of how to address harassment issues and may be reluctant to call headquarters for direction.</p>	<p>Ensure that compliance training reaches all levels of the organization, regardless of how geographically dispersed workplaces may be. Ensure that compliance training for area managers includes their responsibility for sites under their jurisdiction. Develop systems for employees in geographically diverse locations to connect and communicate.</p>

*The strategies outlined in Part Three of this report (e.g., exercising leadership, holding people accountable for their actions, developing and enforcing effective policies and procedures, and conducting training) will help address all the risk factors listed in this chart. The strategies outlined in the last column of this chart are designed to address specific risk factors.*

3. Submit the documented complaints to your supervisor, Administrator or a member of the Board. Employees are strongly encouraged to put the complaint in writing.
4. Document any further harassment or reprisals that occur after the initial complaint is made.

\_\_\_\_\_ urges that conduct which is viewed as offensive be reported immediately to allow for corrective action to be taken through education and immediate counseling, if appropriate.

Management has the obligation to provide an environment free of sexual harassment. \_\_\_\_\_ is obligated to prevent and correct unlawful harassment in a manner which does not abridge the rights of the accused. To accomplish this task, the cooperation of all employees is required.

\_\_\_\_\_ will take action to correct any and all reported harassment to the extent evidence is available to verify the alleged harassment and any related retaliation. All allegations will be investigated. Strict confidentiality is not possible in all cases of sexual harassment as the accused has the right to answer charges made against them; particularly if discipline is a possible outcome. Reasonable efforts will be made to respect the confidentiality of the individuals involved, to the extent possible.

Any employee who makes a false complaint or provides false information during an investigation may be subject to disciplinary action, up to and including termination.

#### Retaliation

\_\_\_\_\_ will not tolerate retaliation or intimidation directed towards anyone who makes a complaint. Retaliation includes, but is not limited to, any form of intimidation, reprisal or harassment. Any individual who retaliates against a person who testifies, assists, or participates in an investigation may be subject to disciplinary action up to and including termination.

Examples of retaliatory behavior include but aren't limited to withholding needed information or resources from coworkers, excluding someone from a network or team, refusing to work with a former colleague or modifying their work environment needlessly.



**Sexual harassment includes, but is not limited to, the following:**

- Unwelcome or unwanted sexual advances. This means stalking, patting, pinching, brushing up against, hugging, cornering, kissing, fondling or any other similar physical contact considered unacceptable by another individual.
- Verbal or written abuse, kidding, or comments that are sexually-oriented and considered unacceptable by another individual. This includes comments about an individual's body or appearance where such comments go beyond mere courtesy, telling "dirty jokes" or any other tasteless, sexually oriented comments, innuendos or actions that offend others.
- Requests or demands for sexual favors. This includes subtle or obvious expectations, pressures, or requests for any type of sexual favor, along with an implied or specific promise of favorable treatment (or negative consequence) concerning one's current or future job.

**Possession and Use of Dangerous Weapons**

Possession or use of a dangerous weapon (see attached definitions) is prohibited on company property, in company vehicles, or in any personal vehicle, which is being used for company business. This includes employees with valid permits to carry firearms.

The following exceptions to the dangerous weapons prohibition are as follows:

Employees legally in possession of a firearm for which the employee holds a valid permit, if required, and said firearm is secured within an attended personal vehicle or concealed from view within a locked unattended personal vehicle while that person is working on city property.

**Employee Response to Disrespectful Workplace Behavior**

Employees who believe that disrespectful behavior is occurring are encouraged to deal with the situation in one of the ways listed below. However, if the allegations involve violent behavior, sexual harassment, or discriminatory behavior, then the employee is responsible for taking one of the actions below. If employees see or overhear a violation of this policy, they are encouraged to follow the steps below.

1. Politely, but firmly, tell whoever is engaging in the disrespectful behavior how you feel about their actions. Politely request the person to stop the behavior because you feel intimidated, offended, or uncomfortable. If practical, bring a witness with you for this discussion.
2. If you fear adverse consequences could result from telling the offender or if the matter is not resolved by direct contact, go to your supervisor or administrator. The person to whom you speak is responsible for documenting the issues and for giving you a status report on the matter no later than ten business days after your report.
3. In the case of violent behavior, all employees are required to report the incident immediately to their supervisor, administrator, or local Police Department. Any employee who observes sexual harassment or discriminatory behavior, or receives any reliable information about such conduct, must report it within two business days to a supervisor or the administrator.
4. If, after what is considered to be a reasonable length of time (for example, 30 days), you believe inadequate action is being taken to resolve your complaint/concern, the next step is to report the incident to the administrator or a member of the Board.

**Supervisor's Response to Allegations of Disrespectful Workplace Behavior**

Employees who have a complaint of disrespectful workplace behavior will be taken seriously.

In the case of sexual harassment or discriminatory behavior, a supervisor must report the allegations within two business days to the city administrator, and an investigation will be conducted. A supervisor must act upon such a report even if requested otherwise by the victim. In situations other than sexual harassment and discriminatory behavior, supervisors will use the following guidelines when an allegation is reported:

1. If the nature of the allegations and the wishes of the victim warrant a simple intervention, the supervisor may choose to handle the matter informally. The supervisor may conduct a coaching session with the



## Discussion Starters for Your Team or Organization

1. What do civility and incivility look like on our team/in our department or organization? How has that changed?
2. How does civility affect individuals/employees/our team? What about our Board/Clients/Customers/Investors?
3. How am I acting? Am I civil? What am I doing and saying that may spread less than civil behaviors?
4. What are the strengths of each of us on this team in order to spread a message of courtesy/respect/trust?
5. What might be our individual blind spots around respect in this workplace?
6. How do our potential biases affect this team/department/organization?
7. Are there certain people in our workplace that are at a disadvantage?
8. What can we do to be more inclusive or diverse in our organization?
9. What do our current policies and processes say about behavioral expectations around respect?
10. What is our current reporting procedure for those who are feeling uncomfortable or intimidated by others in the workplace?
11. What is retaliation and how are we addressing this for our staffs?
12. How are we holding one another accountable for our vision and values? During daily operations? During performance discussions?
13. How can we build skills around providing appropriate feedback to one another?

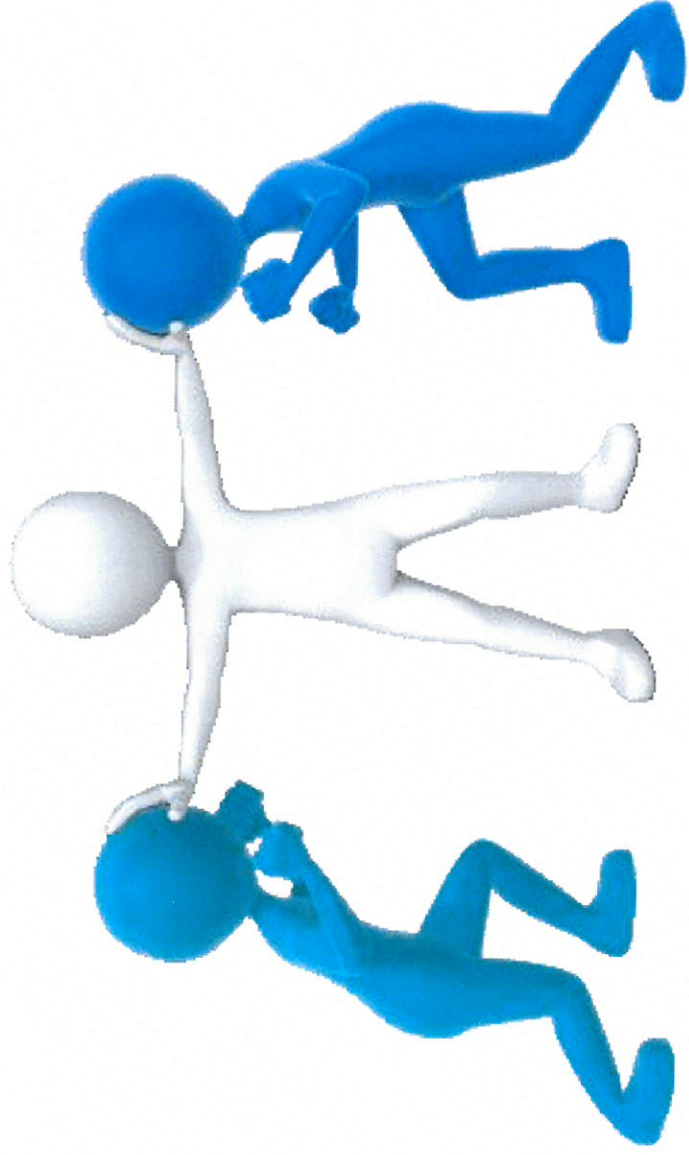


# Transforming Conflict into Collaboration

NLC-RISC Trustees Conference

May 10, 2018

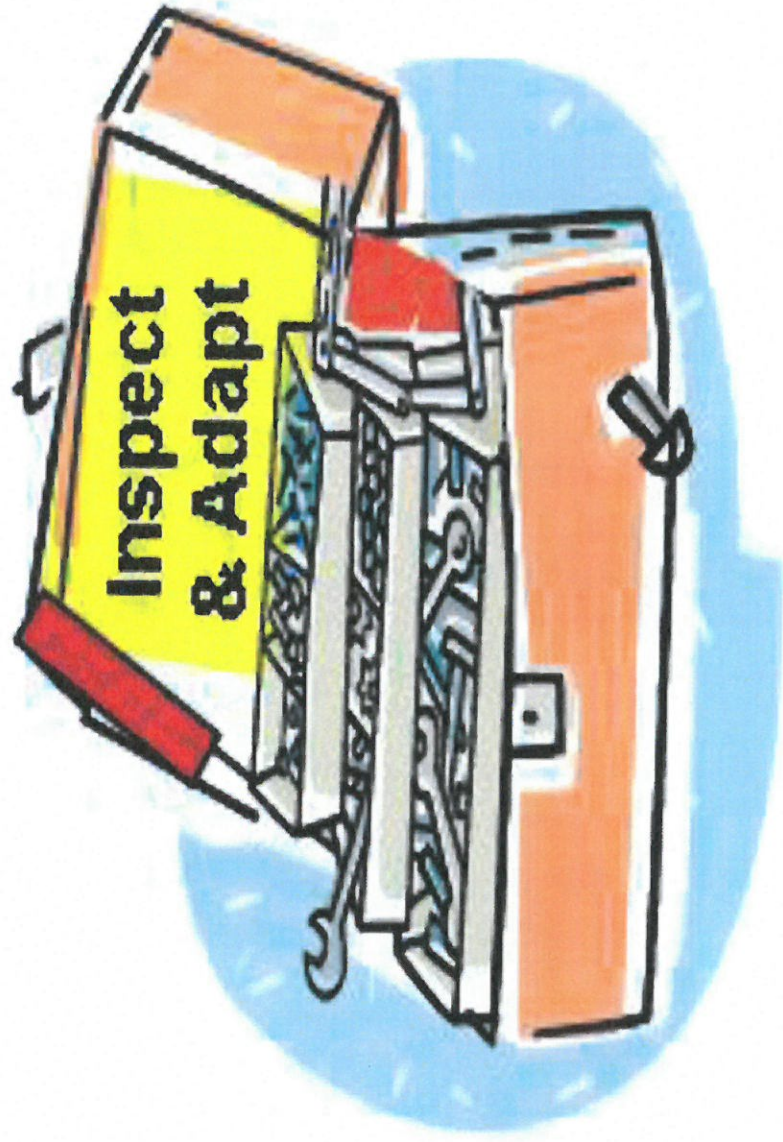
# Conflict



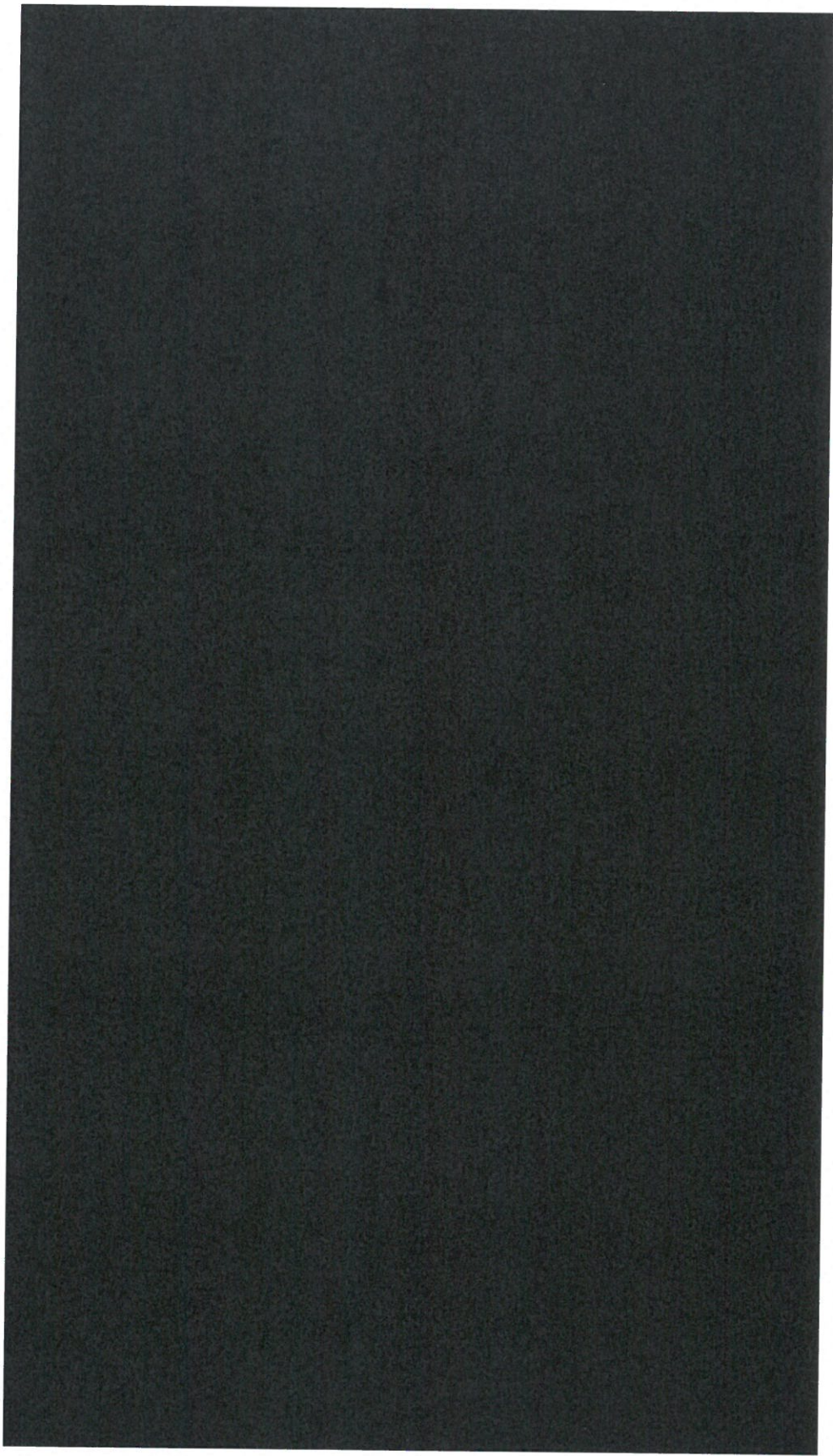
# How Conflict Can Disrupt



# How it Works



Jay



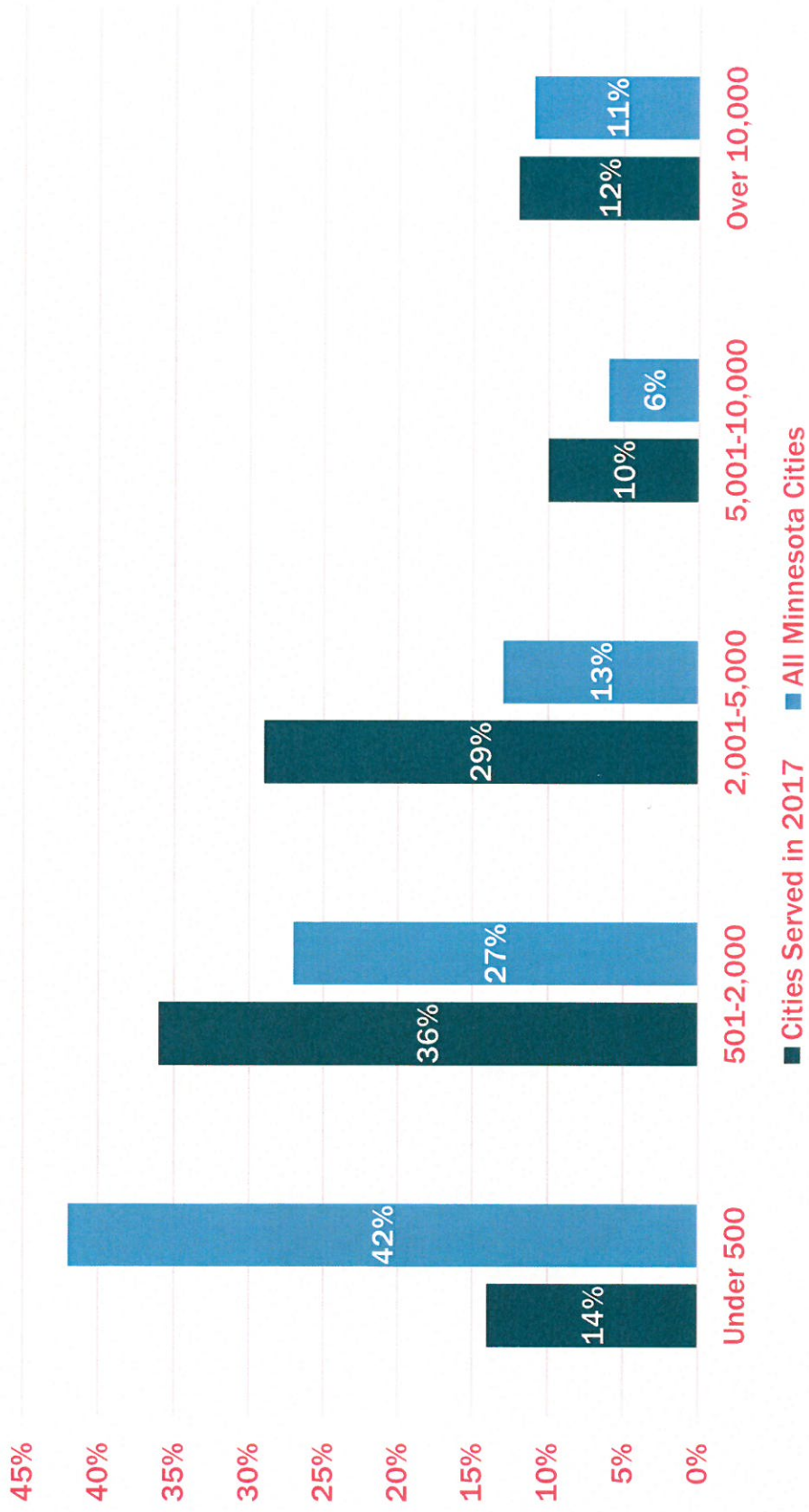
# Number of Touches 2017





# Cities Served: Demographics

Cities by Population



# Impact (Cost Savings)

## Administrative

## Employment

\$12,059  
average  
claim cost  
(2008-2017)

1  
potential  
claims  
avoided



\$12,059  
estimated cost  
savings

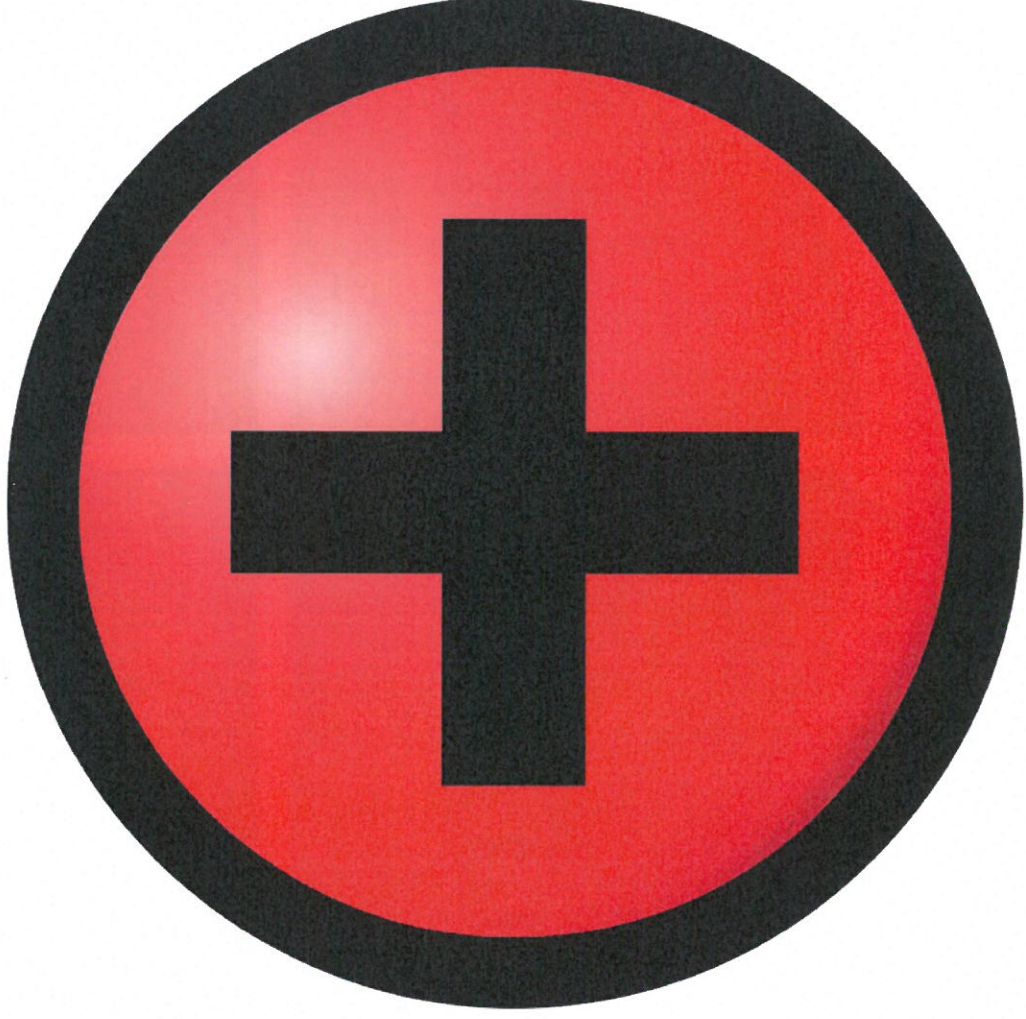
\$47,999  
average  
claim cost  
(2008-2017)

16  
potential  
claims  
avoided



\$767,983  
estimated cost  
savings

# Non-Monetary Benefits



# Global Satisfaction

97%

Found service to be extremely or somewhat valuable

97%  
Would recommend this service to other city officials

91%  
Were extremely or somewhat satisfied with overall experience

The vast majority of participants were satisfied with and found value in the service.

# What participants said

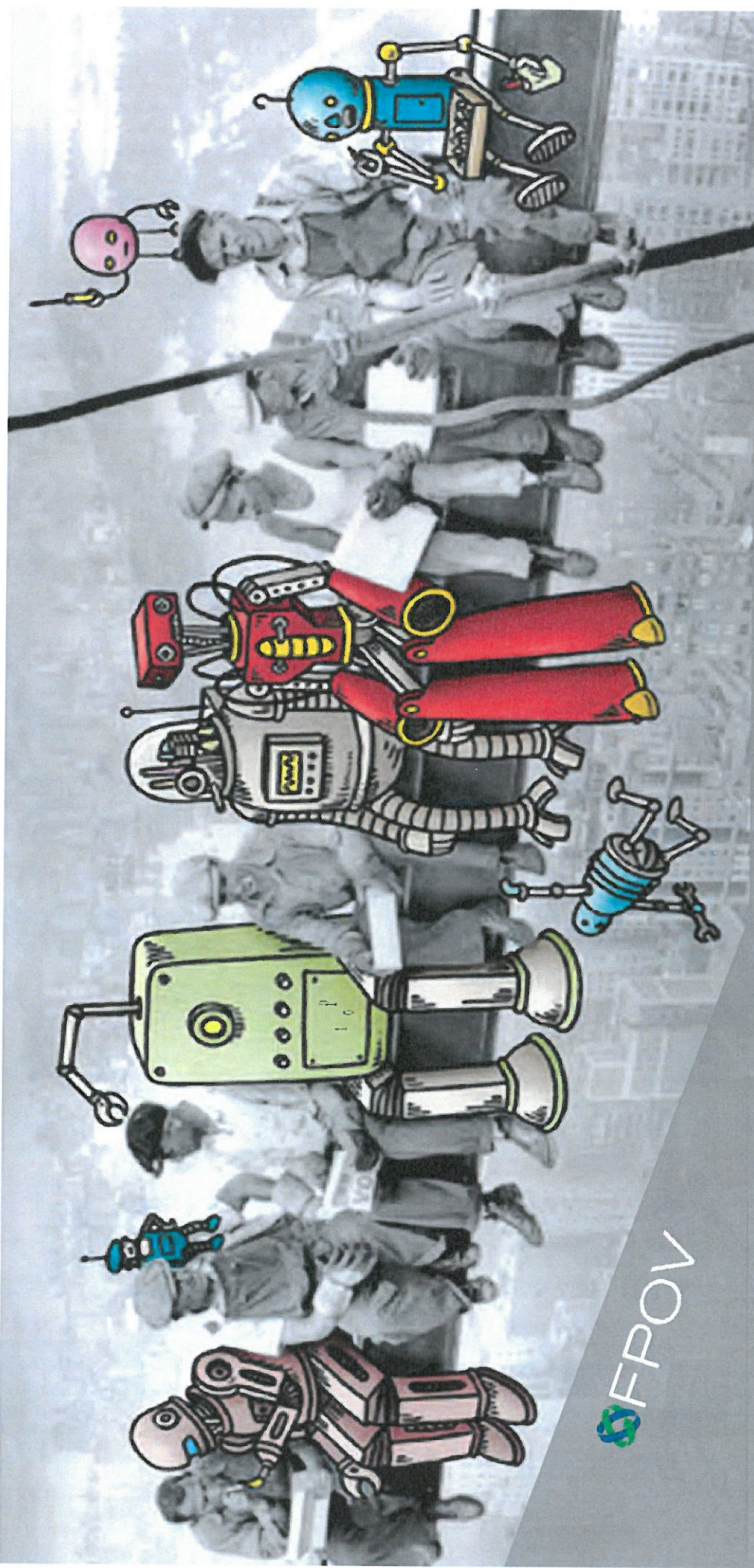
I believe the LMC service helped everyone look at things we can do better for council and staff interaction.

I think the organization and the representatives from the League bring valuable experience and knowledge that needs to be shared and learned from.

I think it has been helpful in regard to open meeting laws and how procedures work.

# Next Steps?





Scott Klososky  
Phillip Seawright

## Smart Cities: Risks & Real Opportunities

# Digital Transformation

## 2000 to 2050

A historically significant change in humanity...

Gerd



**Disconnected**  
*The Dark Ages*

Using  
Digital

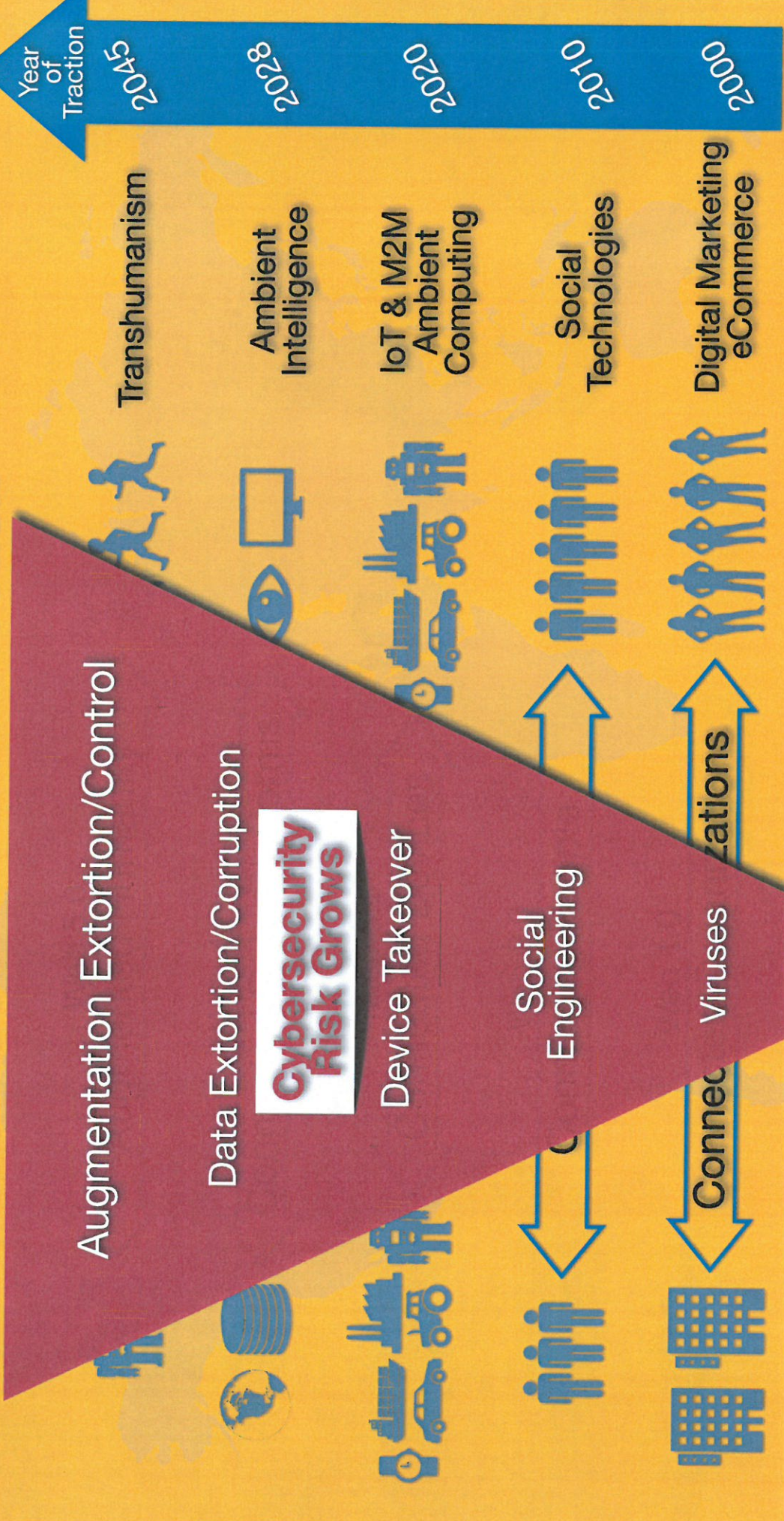
Wearing  
Digital

Implanting  
Digital

The Hive  
Mind



# The Transformation of Connection



# HUMALOGY SCALE



H5 H4 H3 H2 H1 0 T1 T2 T3 T4 T5



HUMAN INVOLVEMENT

TECHNOLOGY INVOLVEMENT

**HEARTS** - intuition, discernment, creativity, inspiration, emotions, curiosity, trust, love, joy, peacefulness, forgiving, grace, and mercy

**Funeral Homes  
Churches**

**Events, Networking  
Instinct & Experience**

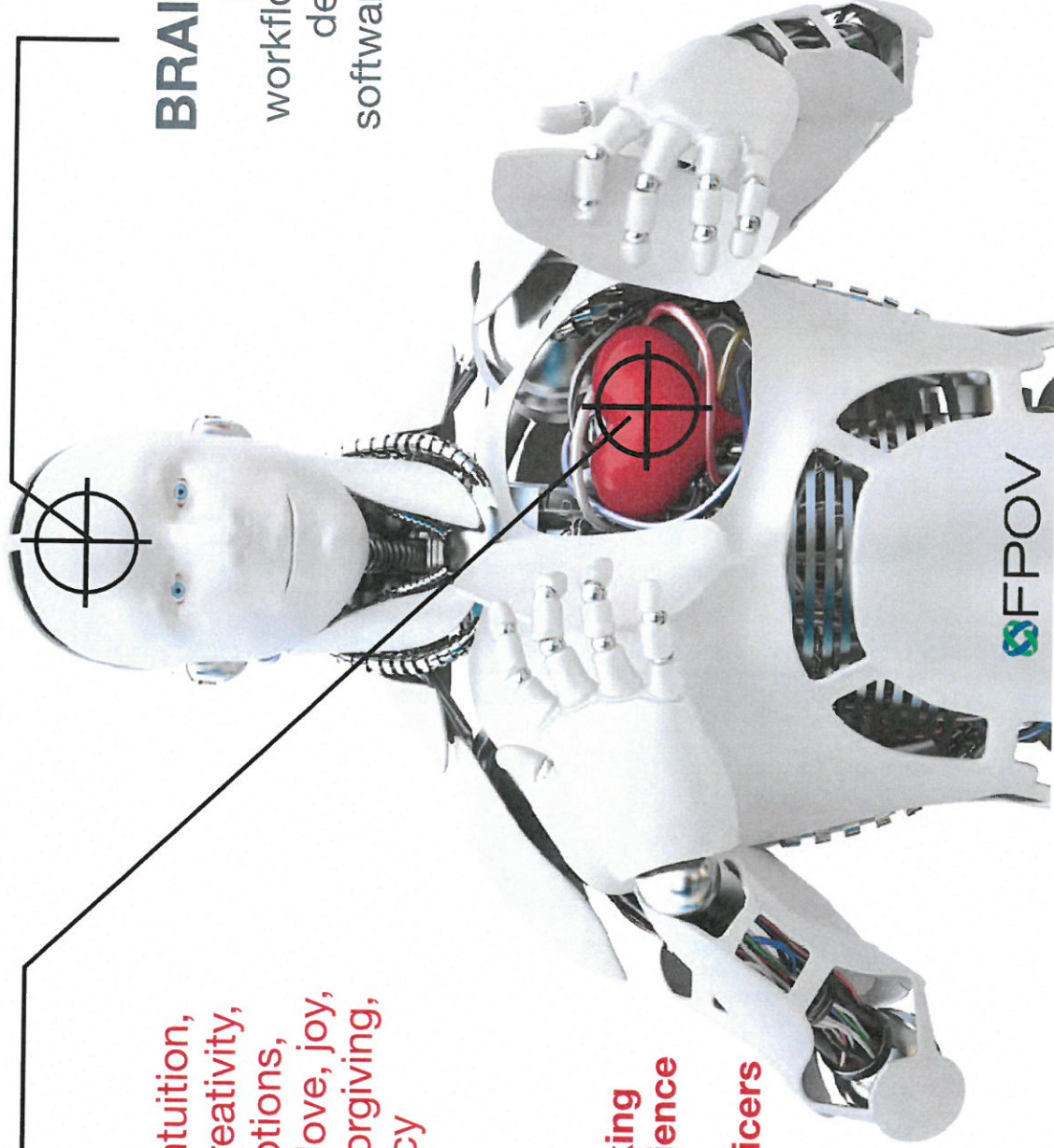
**Tellers, Loan Officers  
A Rock Concert**

**BRAINS** - the Internet, processing power, workflows, data storage, devices, equipment, software, and computers

**Amazon  
YouTube**

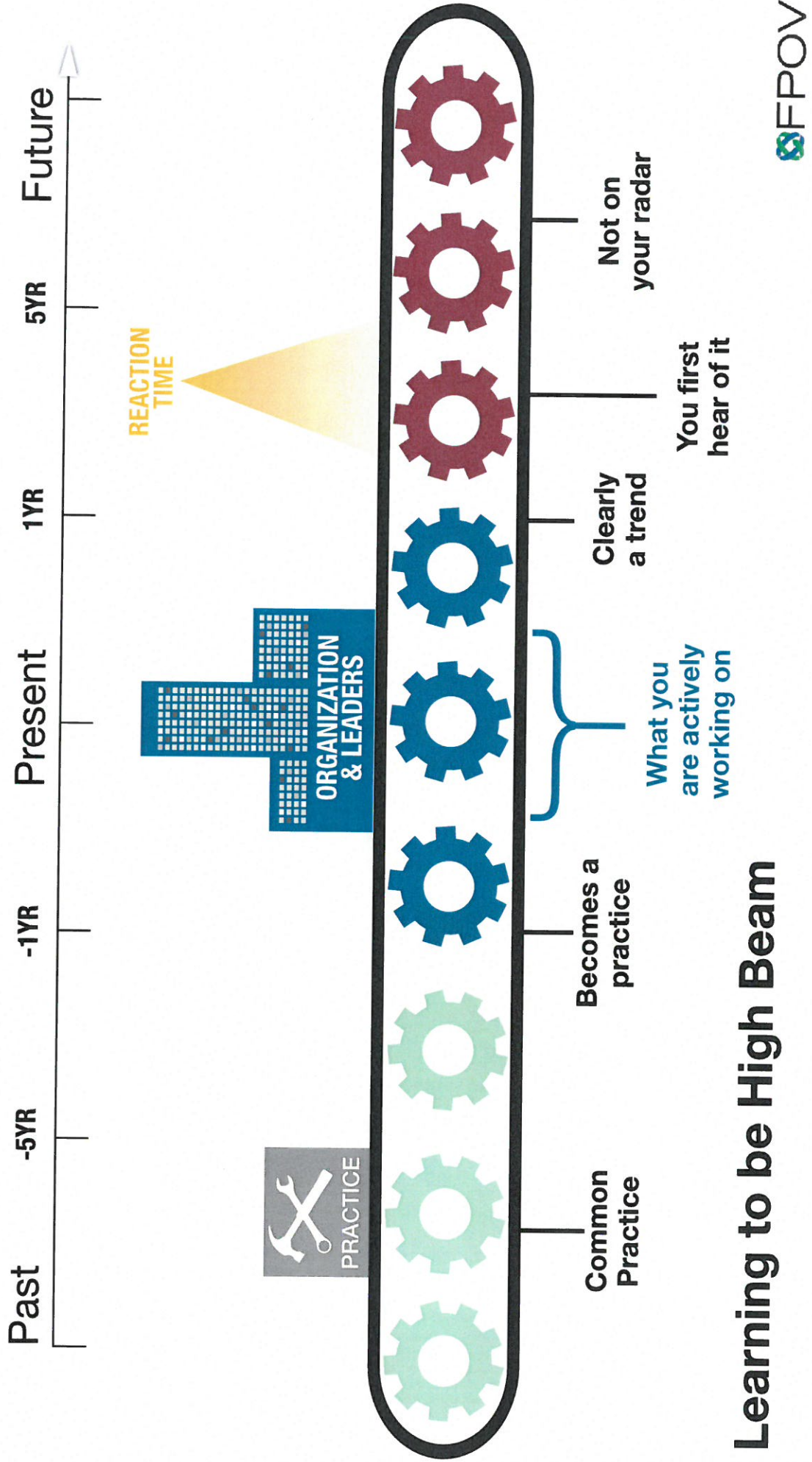
**Digital Marketing  
AI & Robotics**

**Online Banking  
Digital Music**



# The Transformation Dilemma





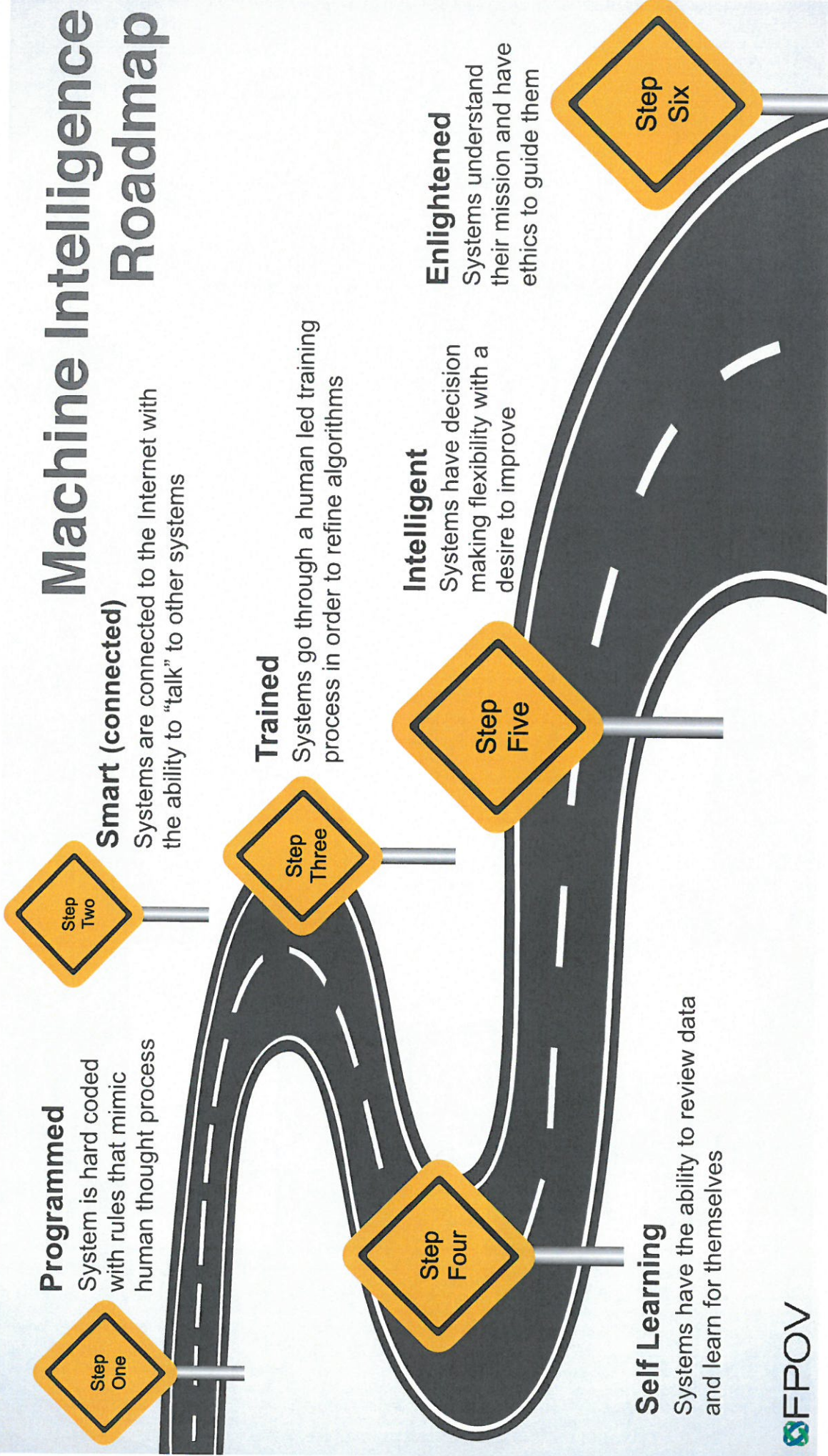
# Machine Intelligence



David Ferrucci, the developer of IBM Watson,  
was asked if the system can think....

*He answered, "Watson can think like a  
submarine can swim"*

# Machine Intelligence Roadmap



# Overview of the Smart City Concept

## **FPOV DEFINITION:**

A city with pervasive digital architecture that optimizes the efficiency of operation, citizen safety, and convenience, with a high level of automation.

Like many terms in the technology world (e.g., cloud computing, social media, or big data), the moniker of 'Smart City' is simply a placeholder for a concept that cannot be fully explained by the title alone.

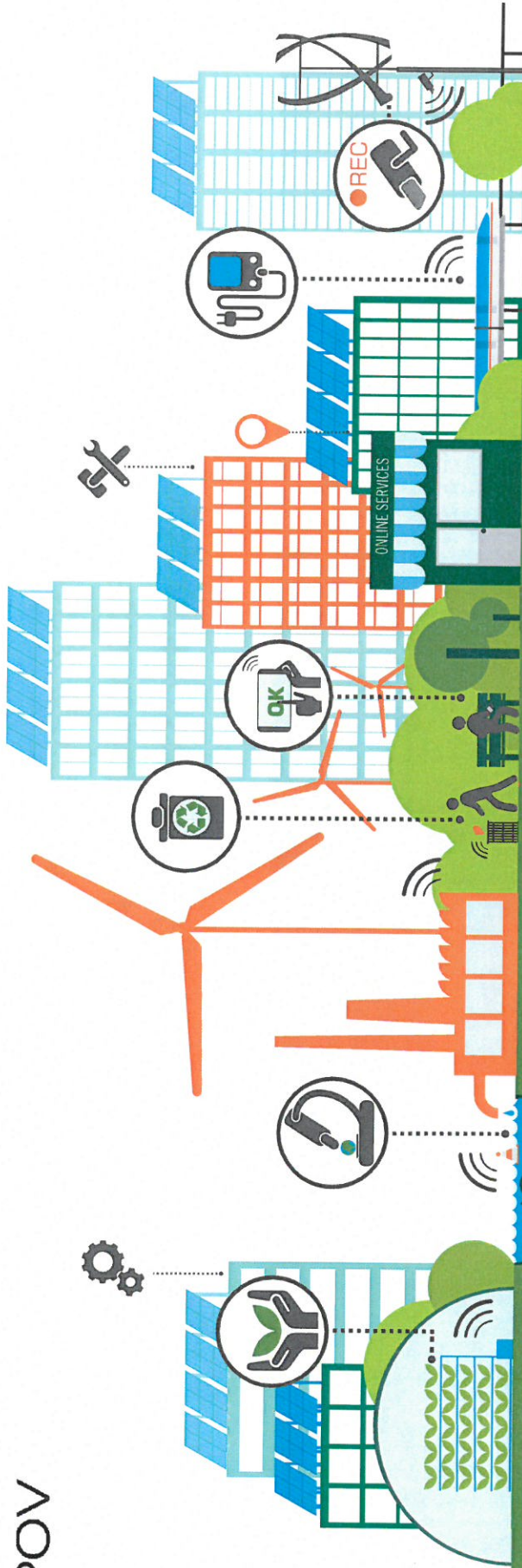
Every city is already on a path to being "smart."

The current definition of a smart city is that it uses digital tools to automate and control services and provide a higher level of convenience to residents through the use of digital connections.

The only question is how fast, and how smart!





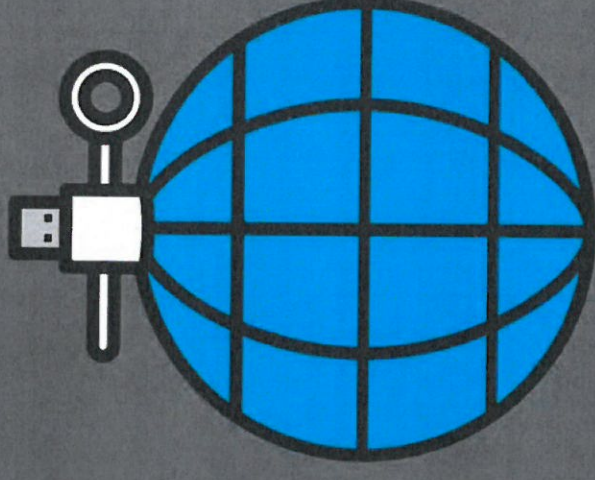


# ADVANTAGES OF SMART CITY

PRODUCTION	CONTROL	UTILITY	SERVICES	TRANSIT	PUBLIC SAFETY
ORGANIC FOOD	WATER TREATMENT	SMART WASTE MANAGEMENT	MOBILE PAYMENTS	INTELLIGENT RAIL AND TRANSIT SOLUTIONS	VIDEO SURVEILLANCE
SAFE PRODUCTS	WATER MANAGEMENT	RECYCLING	REMOTE OUTAGE NOTIFICATION	FLEET MANAGEMENT	REMOTE SECURITY MONITORING
REDUCE THE COST OF DELIVERY	ENVIRONMENTAL CONTROL	REUSE	ONLINE ORDERING	ASSET TRACKING	EMERGENCY RESPONSE
HAZARDOUS MATERIALS EMERGENCY RESPONSE	CONSERVATION OF ANIMAL POPULATIONS	EQUIPMENT MONITORING/CONTROL	REMOTE CONTROL	MOBILE PAYMENTS	SMART STREET LIGHT
			24 HOUR ACCESS	SMART ROADS	MASS NOTIFICATIONS

# New and Growing Risks in Cities

- Cyber security - internal & external
- Complexity of systems risks
- Disfranchising older or younger generations
- Autonomous or automated systems failures
- New regulatory controls
- Hiring the needed talent for new systems



# EIGHT CRITICAL AREAS OF FUNCTIONALITY

## Smart Government

Increasing the connection between citizens and their city services

## Smart Healthcare

Using big data, wearable technologies, and intelligent diagnostics to provide optimal healthcare

## Smart Education

Enhanced learning environments and personalized education for each student

## Smart Transportation

Reducing the time it takes to get to a destination, having a lower environmental impact, and lessening the costs of transportation

## Smart Security (fire/police)

Innovations for community monitoring and helping to keep citizens safe

## Smart Homes (Living & Waste)

Using technology to save people time and automate aspects of their life.

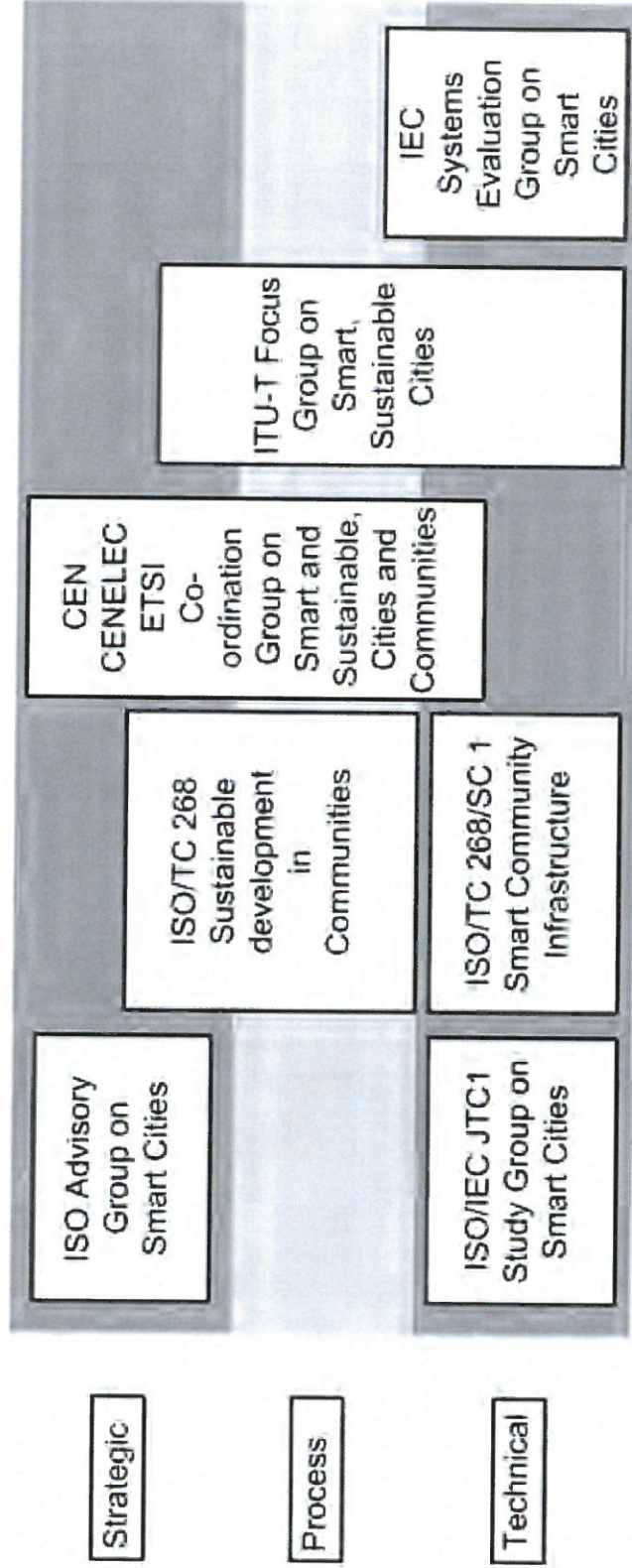
## Smart Buildings

Using technology to minimize the negative energy and environmental impacts of structures and spaces.

## Smart Integration

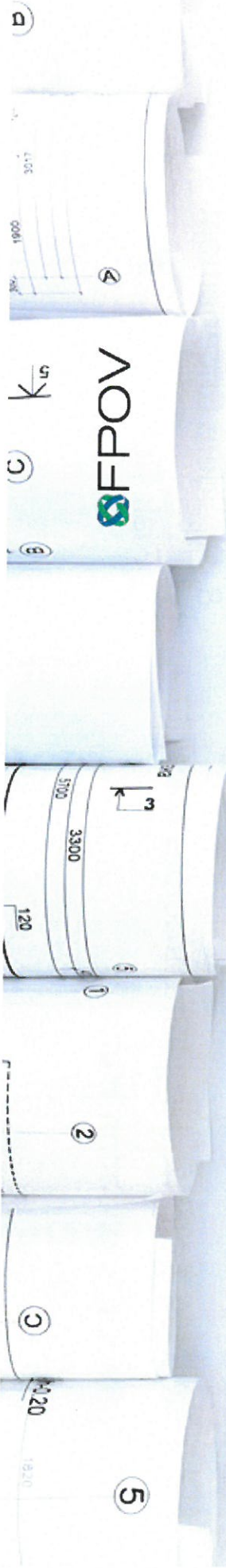
An ability to integrate to existing or legacy systems for data sharing and collaboration

# Areas of Focus: International Standards Bodies



Placing major worldwide standards activities in BSI framework (Copyright BSI 2015)





# THE MASTER PLAN

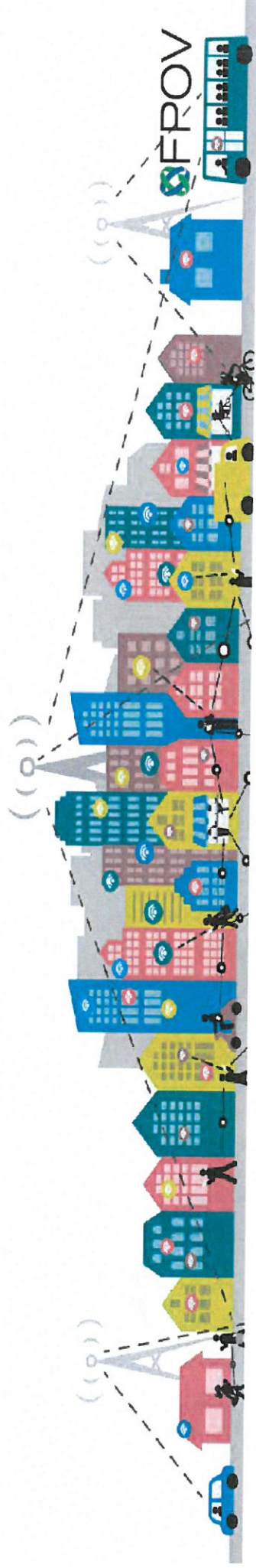
Without a compelling and complete vision for a city becoming a smart city, there will be many mistakes and much wasted money along the way

Self Service Ordering of City Services	Blueprinting
Data to Augment Decision Making	Project Management Excellence
Prioritize Investments Quarterly or Monthly	Smart City Cross Functional Meetings
Long Term Planning Across Departments	Tie Technology to Long Term Plans
Vendor Management	Integrated Security

# What Risk Pools Can Provide for Smart Cities

- 1) There is much more data available to help manage risk. You are also able to gather it in real time which improves risk mitigation options
- 2) There are new components of risk to consider (cybersecurity, system uptime, innovation risk, internal staffing risks)
- 3) As new types of risks and policies are created, loss controls can be improved through education, assessments and governance

*\*\*\*\*If risk pools do not integrate much more deeply into the smart city data stream, competitors will find ways to do it better than you*

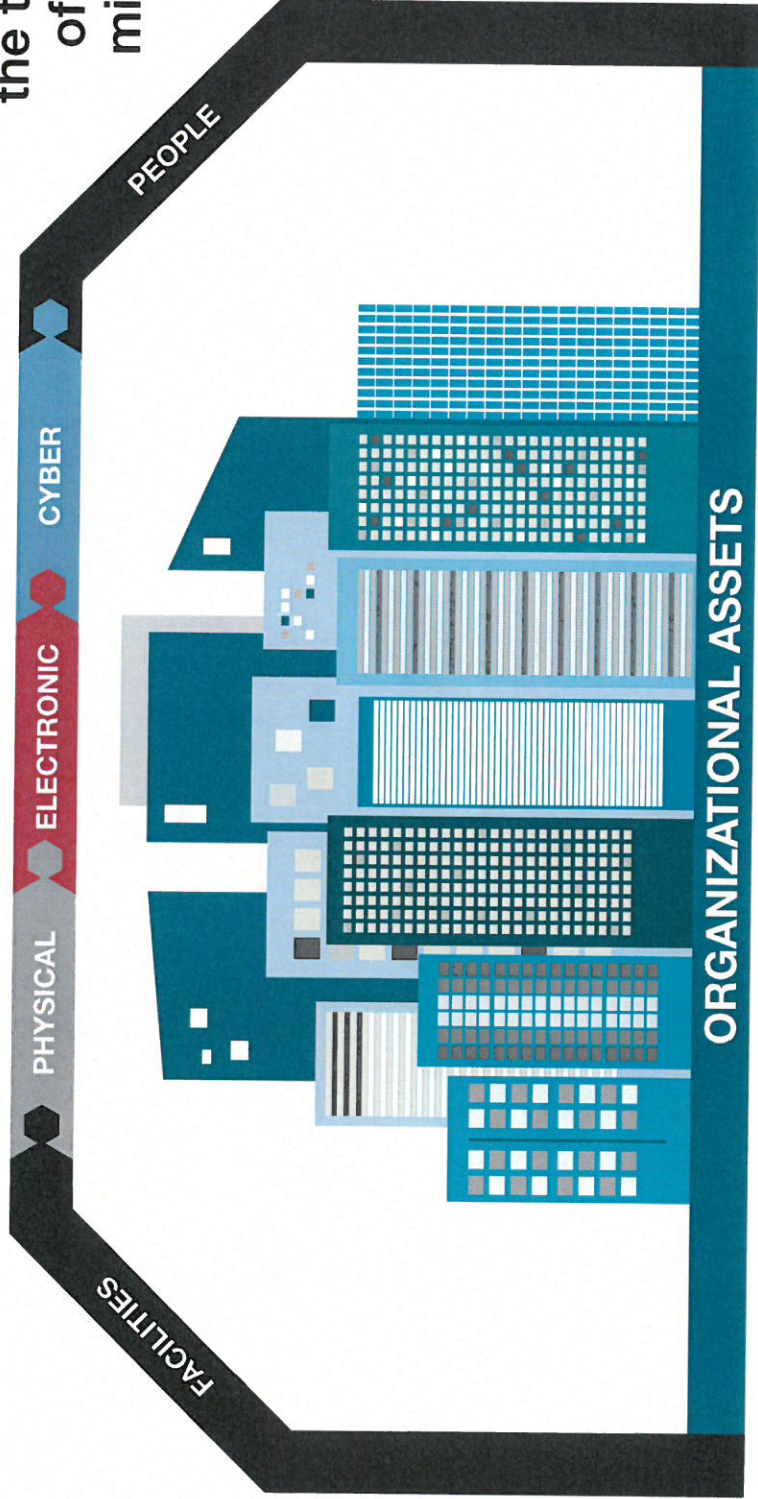


# AN INTEGRATED SECURITY MODEL

TRIGORPS  
CYBERSECURITY



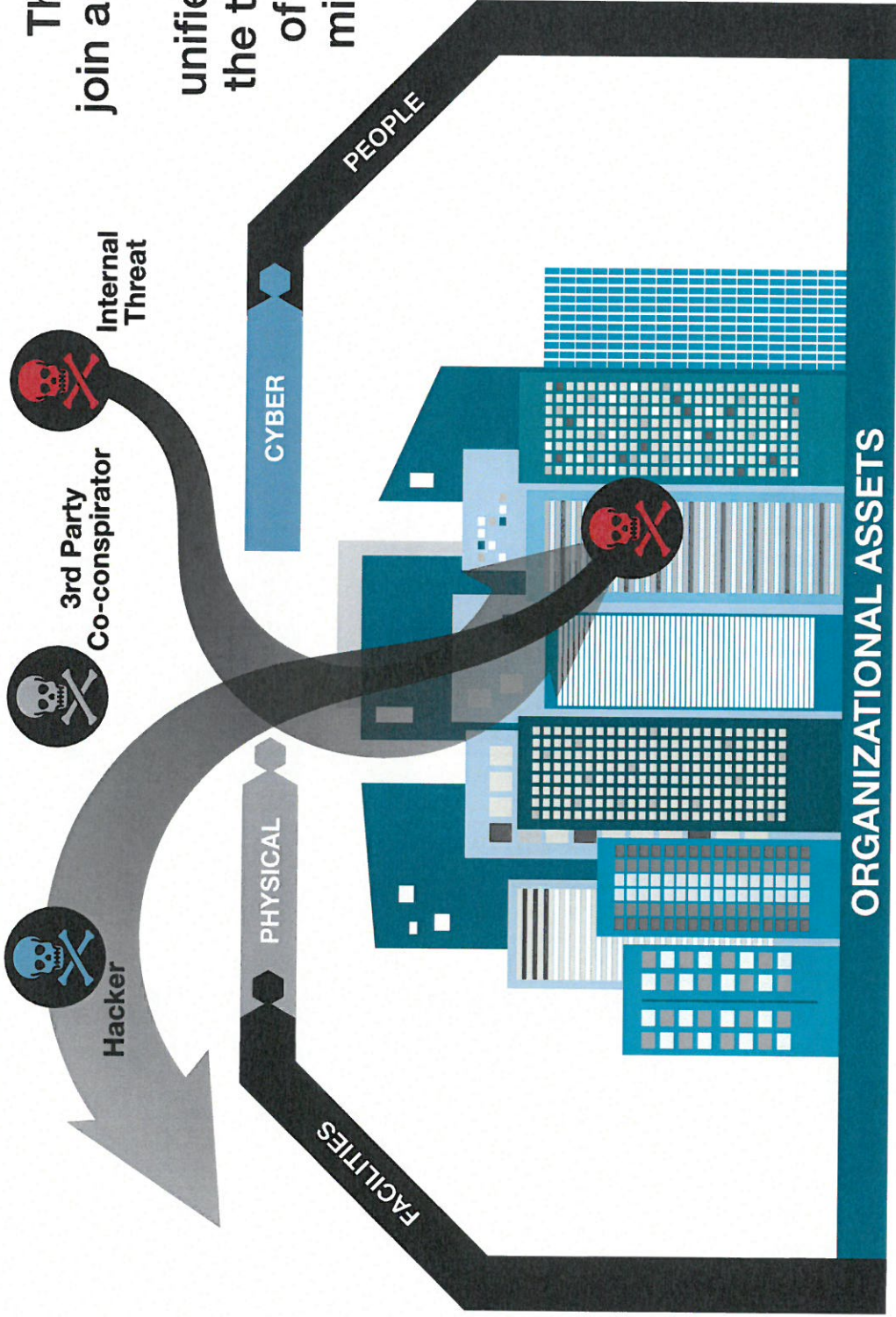
The ability to join and manage as a single unified platform the three pillars of security to mitigate risks



# AN INTEGRATED SECURITY MODEL

TRIGORPS  
CYBERSECURITY

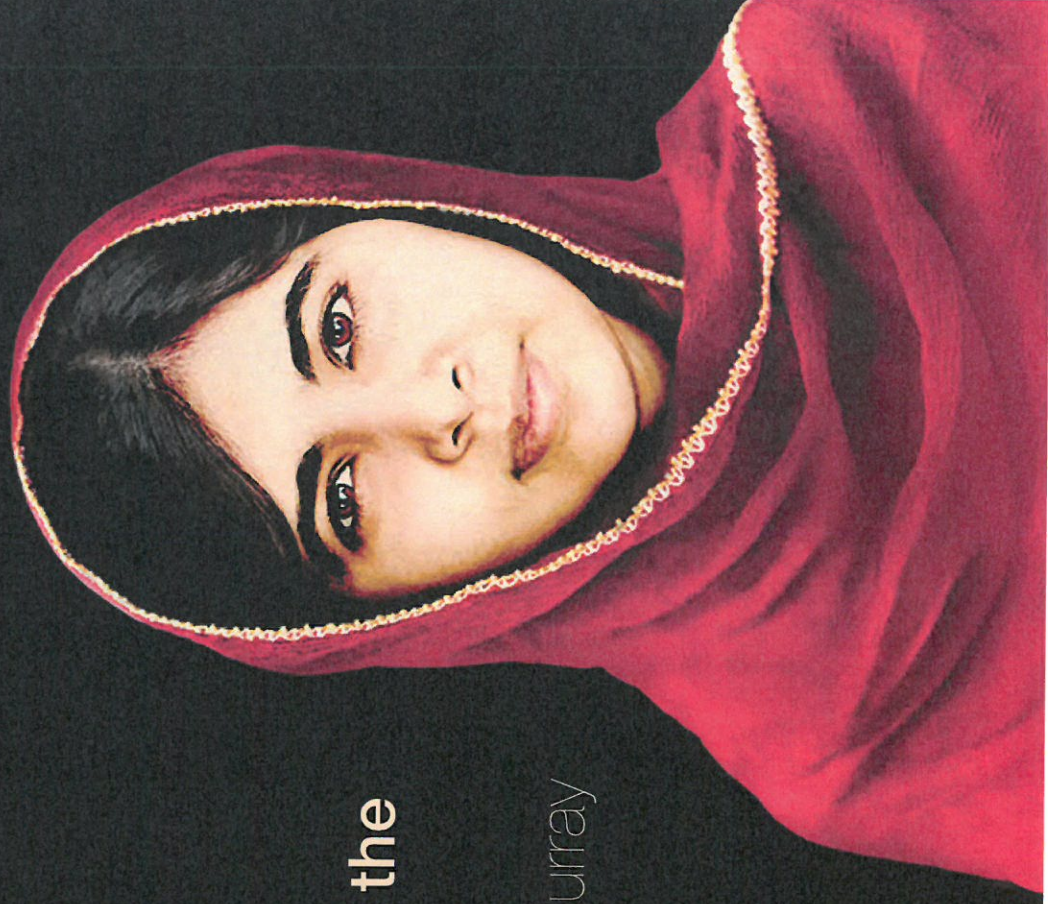
The ability to  
join and manage  
as a single  
unified platform  
the three pillars  
of security to  
mitigate risks





“There are many who want to ride the train but few willing to lay track.”

-Donald Murray







**TOWN OF JAMESTOWN**  
93 NARRAGANSETT AVENUE  
P.O. Box 377  
JAMESTOWN, RHODE ISLAND 02835

**TO:** HONORABLE TOWN COUNCIL  
**FROM:** ANDREW E. NOTA, TOWN ADMINISTRATOR  
**SUBJECT:** FIRE STATION REHABILITATION PROJECT SUMMARY REPORT  
**DATE:** May 18, 2018

Project Summary

The Fire Station Rehabilitation project up until the time of construction in 2016 had been an element of the Town's Capital Improvement Program since the budget development process for the FY2014-2015 fiscal year. The concept of an improved facility, consolidation options, the possible relocation of the station or development of a second north-end station/storage facility, has been discussed at various times within the community on an informal basis over the years. In 2014, a working group was formed inclusive of Town and Fire Department personnel and an architectural consultant in the development of a conceptual design plan and probable construction costs for this project. The next phase including, design and development of construction documents, was completed as of February 2016. The third and final phase for construction of the facility was proposed to begin during the summer of 2016, with substantial completion originally expected in the spring/summer 2017.

The planned facility was designed to address the lack of interior space sufficient to accommodate standardized fire apparatus and also to consolidate all Fire Department/EMS operations within one facility under one centralized management structure. The overarching need for this enhancement project was based on achieving improved efficiencies within the Fire/EMS operations for the community and future consolidated operations through its improved design, ability to offer expanded training opportunities, accommodate required staffing needs, improved ADA and general public accessibility and most importantly to provide the space to house standardized fire apparatus, and improving the department's water carrying capacity. Also, the existing facility along with the EMS Barn was in dire need of upgrading and this was deemed to be the most cost effective approach in addressing these needed enhancements and in minimizing overall cost.

A conceptual design of the 11,710 sf. project area was presented at several public presentations inclusive of multiple capital and operating budget public hearings since FY2014-2015. The proposed new addition includes 7,970 sf. and renovation work on the existing building of approximately 3,740 sf., leaving a building total of 16,550 sf. upon the projects' completion. At the time the conceptual model was developed an estimated average cost of \$178.00 sf. was used, although costs ranged from \$100 - \$350 sf., resulting in a cost estimate, before changes and/or contingency funds, totaling \$2,084,380.

The conceptual design targeted important project elements including the addition of three new full size truck bays to accommodate standardized fire apparatus, two additional vehicle bays, additional storage,

laundry area, elevator/lift, lobby, stairway mechanical room, attic storage, day room/training, multi-purpose meeting room, relocation of fire offices, EMS suite area including offices, EMS storage, restrooms/showers, bunk rooms for EMS personnel and other facility and utility improvements needed due to the age and configuration of the existing building.

**Bid Process and Award**

A request for bids was released on February 25, 2016 on the Newport eprocurement website, with a submittal deadline of March 28, 2016. A mandatory pre-bid meeting was held of all interested bidders on March 3, 2016. Questions regarding the RFP were accepted until March 8, 2016. At that time, there were 39 questions submitted. The responses for those questions were reflected as addendums to the RFP and posted to the site on March 7, 11, 15 and 16<sup>th</sup>, 2016. The final bids were opened and recorded on March 28, 2016 at 2:00pm with five (5) qualified companies having submitted a formal bid.

Due to all five (5) initial bid results having exceeded the bond authorization amount of \$2.2 million, a decision was made to conduct follow-up interviews with each bidder and establish a dialogue regarding options for the use of value engineering practices on various segments of the project. This process was utilized in an effort to reduce the projects overall cost as estimated by the pool of bidders. Interviews were conducted on April 13 and 14, 2016 which resulted in an addendum outlining specific changes to the base bid requirements and additional changes to the add/alternate options. This rebid was opened at Town Hall in a public bid opening on May 19, 2016.

The project was ultimately awarded to the Iron Construction Group in the amount of \$2,129,500 for construction of the enhanced main station. The initial recommendation supported a 7% contingency be added to the project in the amount of \$149,065 for a not-to-exceed total of \$2,278,565. This recommendation was not supported, and the contract was awarded for the total bid amount of \$2,129,500,

In addition, the Town decided to purchase certain equipment directly from the designated suppliers at a cost savings, including the 1) elevator/lift and 2) vehicle exhaust system extension at the combined cost of \$64,668. By purchasing this equipment directly, the Town was positioned to achieve an additional savings of \$15,332, from the contractors original cost of \$80,000.

**Bid Results: Original Bid Submittals**

March 28, 2016 Bid Submittal							
Bidder	Base Bid	Alt 1 (add)	Alt 2 (deduct)	Alt 3 (deduct)	Alt 4 (deduct)	Alt 5 (add)	Alt 6 (deduct)
Iron Construction	\$2,968,000	\$29,000	(\$6,200)	(\$47,000)	(\$20,000)	\$7,000	(\$5,000)
Coletta Contracting	\$2,698,500	\$32,700	(\$6,800)	(\$32,800)	(\$32,000)	\$5,000	\$0
Urbane	\$2,974,000	\$23,000	(\$2,000)	(\$25,400)	(\$5,000)	\$6,000	(\$2,000)
EW Berman	\$2,569,000	\$27,000	(\$10,000)	(\$15,000)	(\$20,000)	\$5,000	(\$25,000)
Bailey Group	\$2,775,000	\$25,500	(\$5,500)	(\$40,000)	(\$15,000)	\$9,000	(\$7,300)

Alt 1: Remove and replace four(4) existing apparatus doors to match new doors.  
 Alt 2: Substitute red cedar shingle siding to white cedar shingle siding.  
 Alt 3: Remove all trim and siding from existing structure remaining. Existing siding and trim to remain. Paint existing trim.  
 Alt 4: Remove all new roof shingles from existing roof to remain. Weave in new additional roof shingles to existing roof.  
 Alt 5: Design build - new 2000 gallon cistern and all underground plumbing associated with tying in new drains to tank and overflow to storm drain. Provide pump and piping to supply source to owner.  
 Alt 6: Substitute Contech Construction Products, Inf. Urban Green Pavers and grass for specified stamped concrete parking areas.

**Re-Bid May 19, 2016**

May 19, 2016 Re-Bid Submittal								
Bidder	Base Bid	Alt 1	Alt 2	Alt 3	Alt4	Alt 5	Alt 6	Alt 7
Iron Construction	\$2,295,000	\$24,000	(\$7,000)	(\$29,000)	(\$20,000)	\$7,000	(\$6,000)	(\$6,500)
EW Berman	\$2,469,000	\$27,000	(\$10,000)	(\$15,000)	(\$20,000)	\$5,000	(\$25,000)	(\$5,000)

Bidder	Alt 8	Alt 9	Alt 10	Alt 11	Alt 12	Alt 13
Iron Construction	(\$2,000)	(\$41,000)	(\$6,000)	(\$17,000)	(\$28,000)	(\$39,000)
EW Berman	\$0	(\$40,000)	\$0	(\$20,000)	(\$3,000)	(\$30,000)

Project Progression:

Subsequent project updates were provided during the construction phase which noted the various stages of progress. As the winter construction season approached for 2016/2017, the priority was to maintain a workable construction timeline by securing the building envelop for the winter season and to avoid potential winter condition delays. As the building envelope was secured in December and early January, assisted by generally mild and dry conditions, the project was able to progress in achieving significant benchmarks. While achieving this progress, the project was at times faced with anticipated winter conditions, including not only periodic snowfall, but extreme cold, rain, and wind which has hampered the project. Even with extreme weather, interior work was able to be conducted especially after the building was fully enclosed and weather tight. During this period, the new overhead doors were installed along Narragansett Avenue and Grinnell Street along with the windows and the exterior wood trim.

During the following winter months the Fire Department was able to begin to temporarily utilize some of the interior space for storage of several emergency response vehicles. The upgraded and expanded vehicle exhaust system was installed which was a deduct alternate to the contract, with all site and underground utility work having been completed and exterior site work remaining until the spring. This work was to include final grading, installation of concrete pads in front of all exterior doors, and asphalt parking. Several contributions worth noting relate to the Fire Department securing a \$5,000 donation from the PAC to extend the section of roof shingles that was scheduled to be replaced and the Department donated \$20,000 to replace the four older green garage doors with new doors to match those in new addition, the painting and epoxy sealing of the new garage area, and funding the replacement of an older section of the existing roof. The Department continued throughout the project in raising added funds to address other improvements not included in the original scope of work. The Department also invested hundreds of volunteer hours, in rebuilding the kitchen area, painting the interior of the building, installation of rerouting of communication wiring, completing several woodworking projects, continually relocating equipment and furnishings inside and outside of the building and working hand in hand with the General contractor in addressing issues as they arose. This effort was greatly appreciated by all involved in the project and supported the successful completion of the overall project in an extremely efficient and cost effective manner.

Much of the interior wall framing was soon completed along with all electrical, mechanical, and plumbing rough work in the new addition during the early portion of the winter. The Building Inspector and structural engineer conducted all inspections regarding the steel and framing elements. All fire protection sprinkler pipe was hung in the large gathering room and office area on the second floor. The mechanical duct work is substantially completed except for spiral duct which is exposed and installed below the

finished acoustical ceiling. Once the interior inspections were conducted, the installation of ceiling insulation commenced near the end of March 2017.

Upon completion of the ceiling insulation being installed, the remainder of fire protection sprinkler on the second floor of the new addition was completed. All other fire protection sprinkler piping in the new and existing building had been installed. Once the insulation was completed on the second level of the new addition, the installation of the wallboard system and acoustical ceiling commenced. After that work was completed, ICG coordinated the remaining finish work with the Town and any additional interior elements that required Department involvement to complete. Once the ceiling was installed, primary finishes and work on the flooring began. The adjusted timeline for the project reflected an estimated completion date of May 2017.

The following items were furnished and installed by the Town and JFD due to the value engineering process conducted during the project rebid. The completion of these items was coordinated between the Town/JFD and General Contractor for final completion.

- Painting
- Vehicle Exhaust System
- All kitchen, millwork, casework, cabinets, countertops.
- Chairlift Elevator
- Tele-Data
- Site Drainage (Completed)

The below spreadsheet provides for a summary financial worksheet as of May 2018.

Jamestown Fire Department Renovation Project Summary as of 5/17/2018			
Bond Amount		Capital Funds	
Bond amount	\$2,200,000.00	Capital- FD Renovations FY15	\$100,000.00
Premium \$'s	\$55,322.11	Capital- FD Renovations FY18	\$25,000.00
Total \$'s	<u>\$2,255,322.11</u>		<u>\$125,000.00</u>
Iron Contract (\$15,100 retainage due)	\$2,129,500.00	Fundware	\$89,492.64
Balance	<u>\$125,822.11</u>	Accufund	\$20,260.96
Wheelchair Lift	\$32,908.00	Balance	\$15,246.40
Mike Gorman roofing	\$14,250.00		
Exhaust System	\$28,498.00	<u>JFD Funded Elements:</u>	
Siding - KR Remodeling	\$5,760.00	Overhead Door- Front Garage Doors	\$20,000.00
Siding - KR Remodeling	\$35,619.95	Iron Construction - Old Roof Section	\$6,379.00
Cupola - KR remodeling	\$8,786.16	Epoxy Flooring	\$5,574.90
		Total	\$31,953.90

Should you require any additional information regarding the project please advise.



## TOWN OF JAMESTOWN

93 NARRAGANSETT AVENUE

P.O. Box 377

JAMESTOWN, RHODE ISLAND 02835

### Summary of Town Grant Awards

#### RIDEM Open Space and Recreation Development:

Playground – North Rd.	\$100,000	(2016) (equipment acquisition)
Lawn Avenue Recreation Complex	\$400,000	(2016) (equipment and construction)
Taylor Point	\$ 90,000	(2018) (equipment and construction)
Bay & Watershed Restoration Grant - North Rd. RIDEM	\$265,000	(2017) (stormwater abatement)
Southeast New England Program Water Quality-Sheffield Cove:	\$118,200	(innovative stormwater and pathogen control project)
Open Space Acquisition - Housing:	\$153,750	(Carr Lane)
Green Economy Bond		
Bike Path Development – cross island shared path	\$400,000	(2017-2018) Bike/Pedestrian Path
Ferry Dock Services- East Ferry		
CMS Applicant – Town Owner	\$200,000	(2017-2018) East Ferry Floating Docks
Clean Vessel Act Grant Fund	\$ 9,375	(2017) Pump Out Systems
Clean Vessel Act Grant Fund	\$ 2,160	(2017) Pump Out systems
Main Street Grant – RI Office of Economic Development	\$ 65,000	(2017) East Ferry Project Grant
RIDOH MEDs POD	\$ 3,000	(2017) Emergency Planning
BYRNE/Justice Assistance Grant	\$ 6,955	(2016) Justice Assistance Program
BYRNE/Justice Assistance Grant	\$ 6,310	(2015) Justice Assistance Program
Hazard Mitigation Planning Grant (HMPG)	\$ 9,500	(2016) Hazard Mitigation Planning
STORM Ready Grant	\$ 2,500	(2017) Storm Preparations
Town Hall Generator (EMPG Grant)	\$ 22,500	(2015) Emergency Preparedness
Fuel Tanks Expansion (EMPG Grant)	\$ 27,500	(2015) Emergency Preparedness
Stand-by Generator Police Station	\$ 17,500	(2014) Emergency Preparedness
Radios in all DPW Vehicles (EMPG Grant)	\$ 4,000	(2014) Communications
800 MHz radios for school/police (SHSP Grant)	\$ 29,500	(2015) Communications
RIDOH Meds Pods Grant	\$ 3,000	(2017) Emergency Planning
CDBG Program	\$109,000	(2016) Statewide Planning
	\$194,850	(2015) Statewide Planning

Total: \$1,974,600

This list will be updated in summary form as additional grants are added in the future.

# FORT GETTY

Jamestown Rhode Island

May 21, 2018



UNION STUDIO

ARCHITECTURE & COMMUNITY DESIGN

FORT GETTY





# SITE PLAN

UNION STUDIO  
ARCHITECTURE & COMMUNITY DESIGN

FORT GETTY



# SITE PLAN

UNION STUDIO  
ARCHITECTURE & COMMUNITY DESIGN

FORT GETTY





**Stone Walls**



**Pedestrian Access & Public Space**



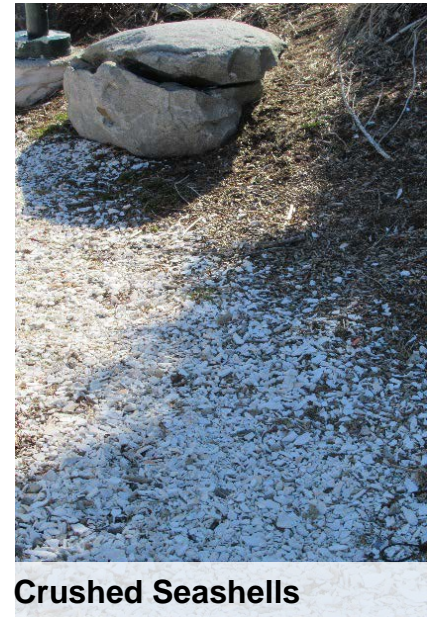
**Boat Storage & Public Boat Ramp**



**Beach Access**



**Board-formed Pavers**



**Crushed Seashells**

# SITE CHARACTER

UNION STUDIO  
ARCHITECTURE & COMMUNITY DESIGN

FORT GETTY

**Rembijas Pavilion**



**Rembijas Pavilion**



**Bathrooms**



**Portable Restrooms**



**Lifeguard Station**

**EXISTING STRUCTURES**



**East Ferry Deli**



**Horsehead - Marbella**



**Conanicut Island Lighthouse**



**Shingle Style**



**Classic Cedar Siding**



**Wrap Around Front Porch**



**Vernacular Shingle Style**



**Modest Slatbox**

# TIMELINE & PROCESS

1  
↓

**OCTOBER 16, 2017**

PARKS & RECREATION REQUEST FOR  
FORT GETTY IMPROVEMENTS & RFP

*AUTHORIZED 10/16/2017*

*RFP SENT OUT XX/XX/2017*

2  
↓

**FEBRUARY 5, 2018**

AWARD OF BID

*BID AWARDED TO UNION STUDIO 2/5/2017*

3

**TODAY**

DESIGN PRESENTATION

*PRESENTATION BY ANDREW WADE 10/16/2017*

**TIMELINE & PROCESS**

UNION STUDIO  
ARCHITECTURE & COMMUNITY DESIGN

FORT GETTY





## GATE HOUSE LOCATION

UNION STUDIO  
ARCHITECTURE & COMMUNITY DESIGN

FORT GETTY



**No drive-up window for cars.**



**Poor visibility for attendant.**

**Lacks architectural character.**



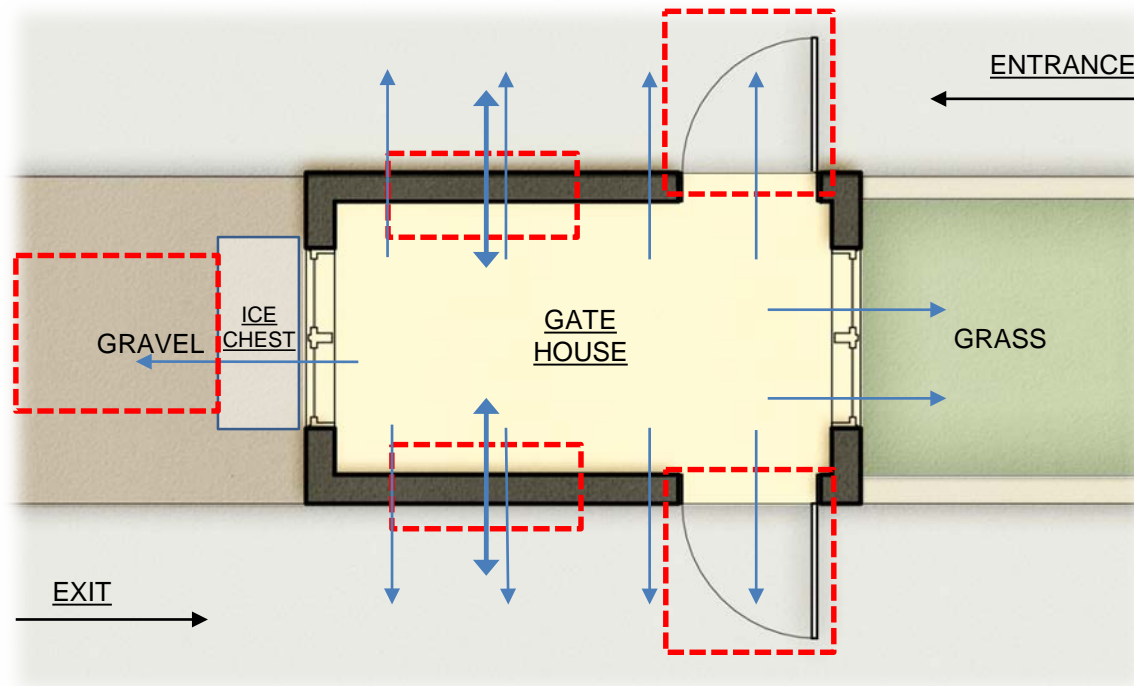
**Doors open onto the road.**



**EXISTING GATE HOUSE**

UNION STUDIO  
ARCHITECTURE & COMMUNITY DESIGN

FORT GETTY



EXISTING FLOOR PLAN

## CURRENT PROBLEMS

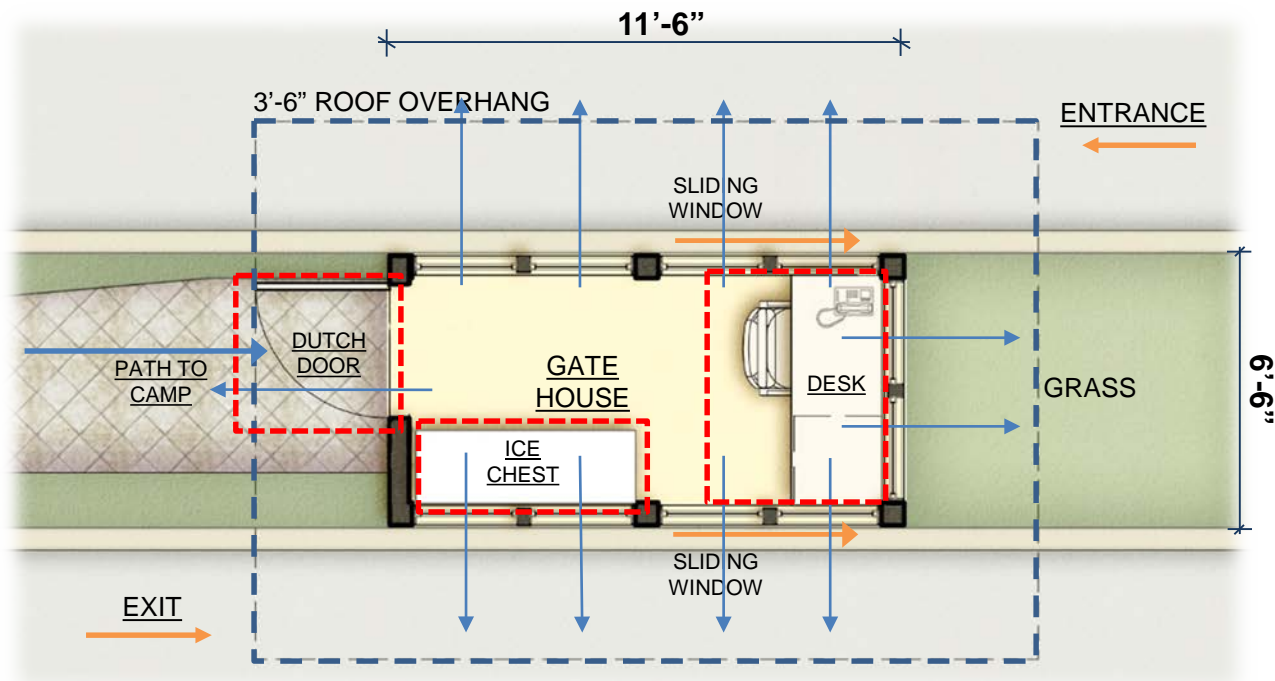
### Interior

- Rented ice chest is temporarily placed outside.
- Doors dangerously open out onto the road.
- There is no operable window for a car to pull up and speak with the attendant.
- Lack of visibility to the outside.

### Exterior

- No path to the gate house for pedestrians to speak with the attendant.

## EXISTING GATE HOUSE



PROPOSED FLOOR PLAN

## DESIGN SOLUTIONS

### Interior

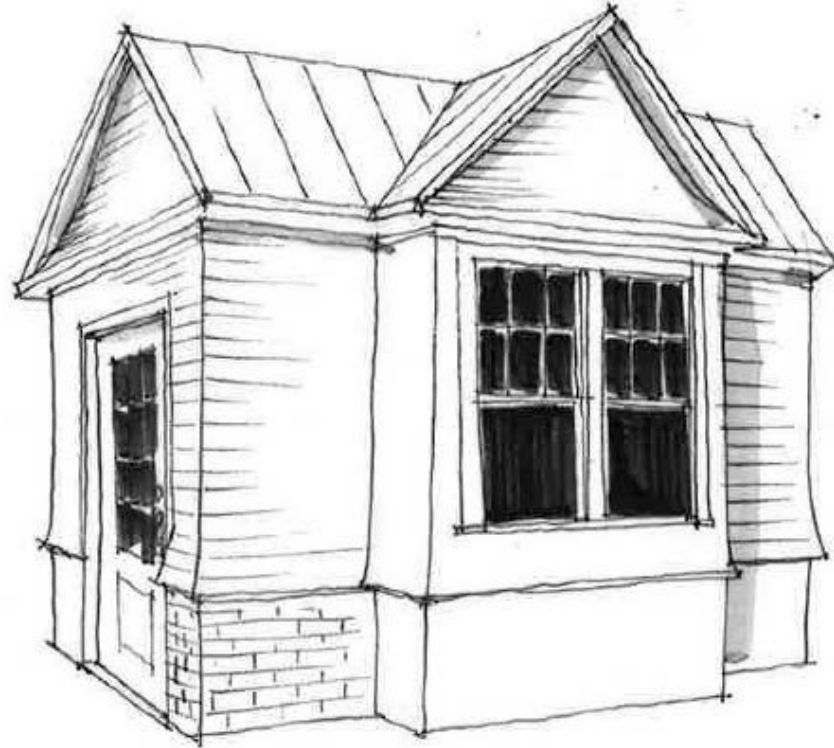
- Windows on all sides for visibility.
- Operable windows on entry and exit side for cars to speak with attendant.
- One Dutch door for entry and for pedestrians to talk to attendant.
- Desk and chair for gate attendant.
- Ice chest in the gatehouse.

### Exterior

- Substantial roof overhang for shading and inclement weather.
- Exterior path up to the entry door for pedestrians.

## PROPOSED GATE HOUSE

# STYLE EXPLORATIONS



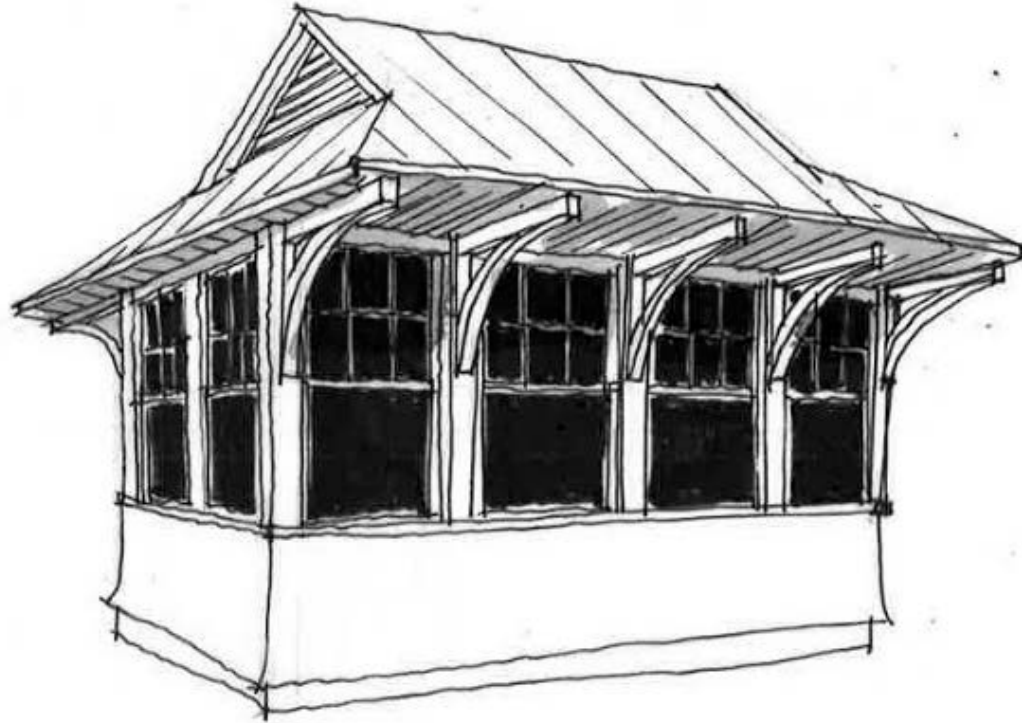
HIGH CLASSICAL

**GATE HOUSE STUDIES**

UNION STUDIO  
ARCHITECTURE & COMMUNITY DESIGN

FORT GETTY

# STYLE EXPLORATIONS



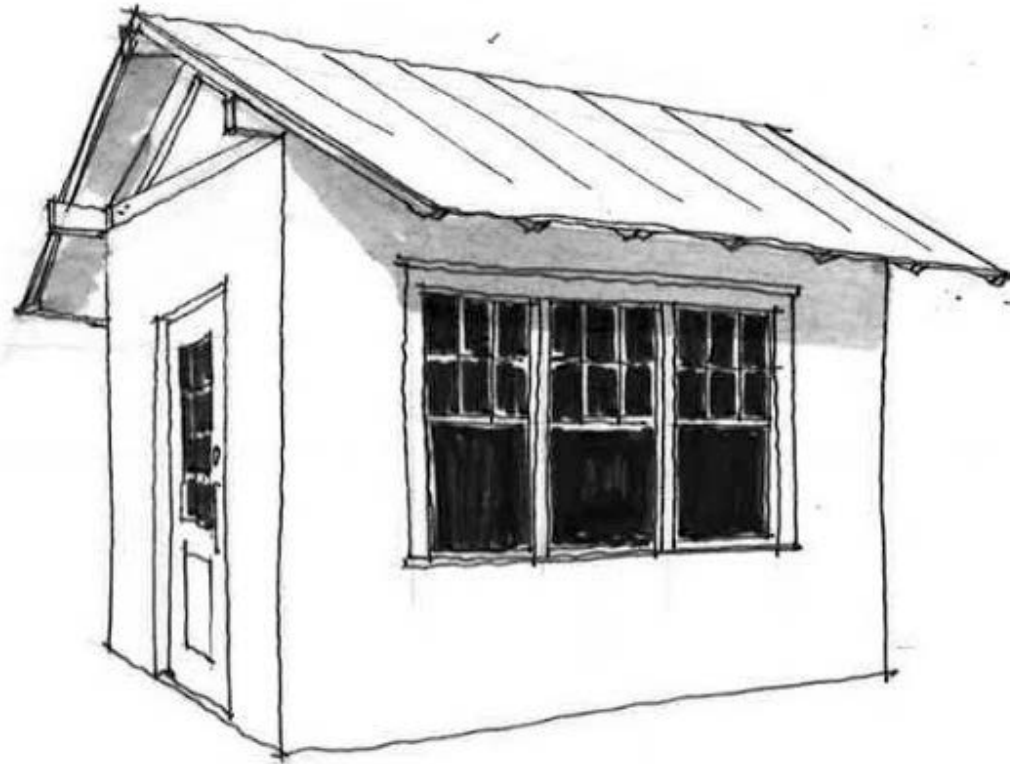
CRAFTSMAN

**GATE HOUSE STUDIES**

UNION STUDIO  
ARCHITECTURE & COMMUNITY DESIGN

FORT GETTY

# STYLE EXPLORATIONS



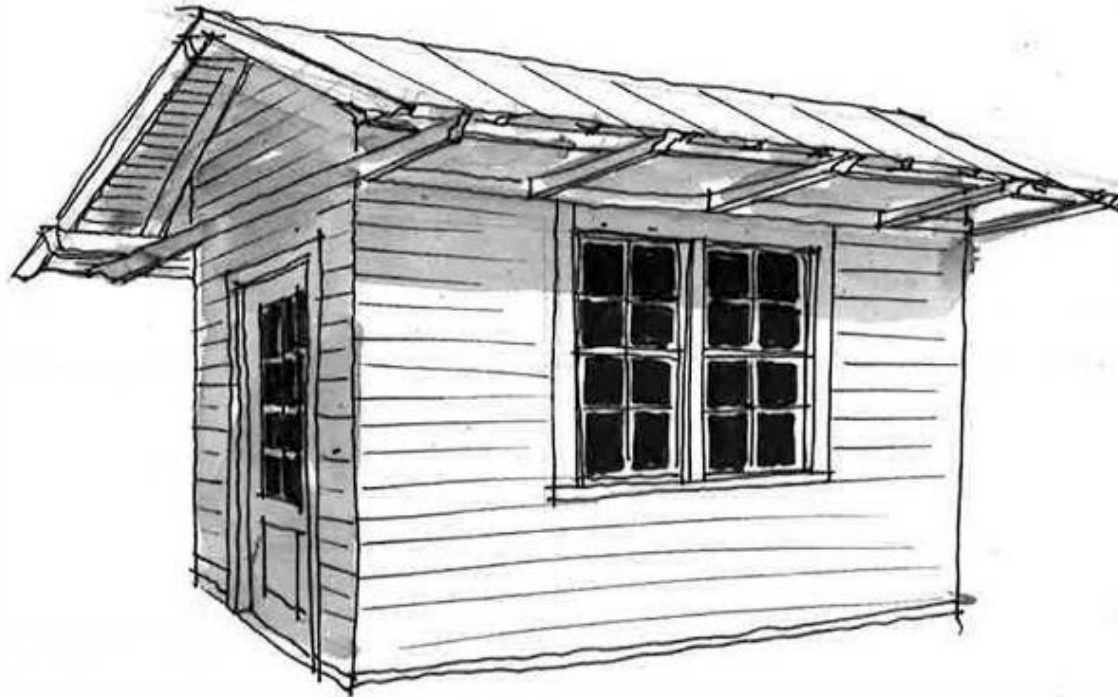
VERNACULAR EXAMPLE #1

**GATE HOUSE STUDIES**

UNION STUDIO  
ARCHITECTURE & COMMUNITY DESIGN

FORT GETTY

# STYLE EXPLORATIONS



VERNACULAR EXAPLE #2

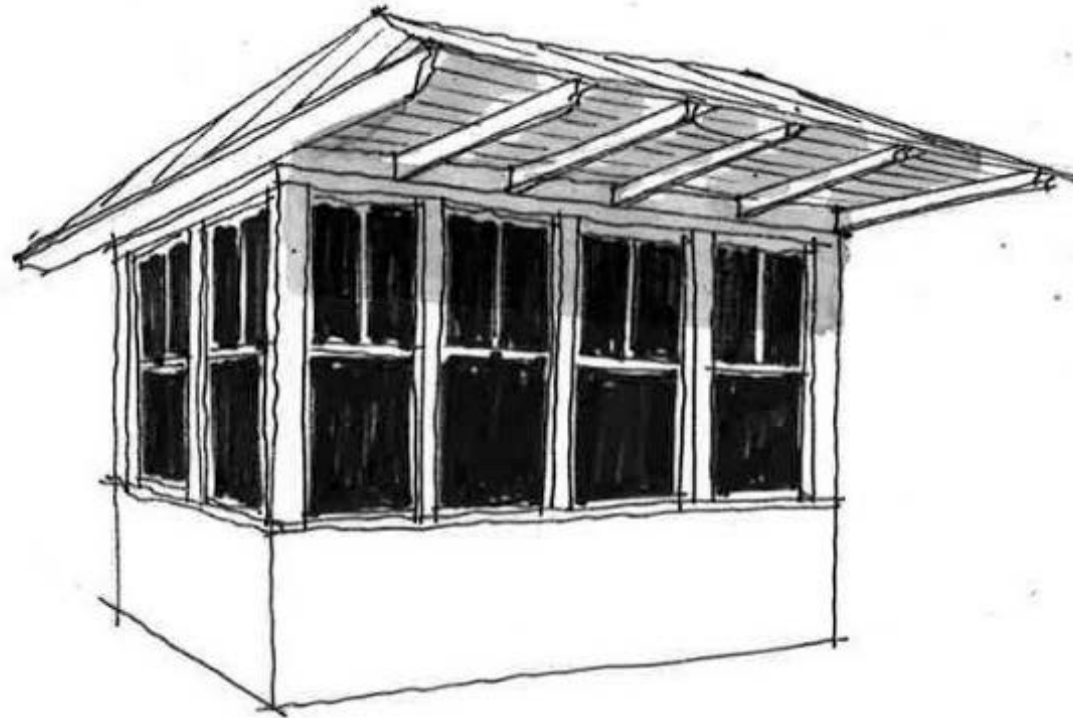
**GATE HOUSE STUDIES**

UNION STUDIO  
ARCHITECTURE & COMMUNITY DESIGN

FORT GETTY



# STYLE EXPLORATIONS

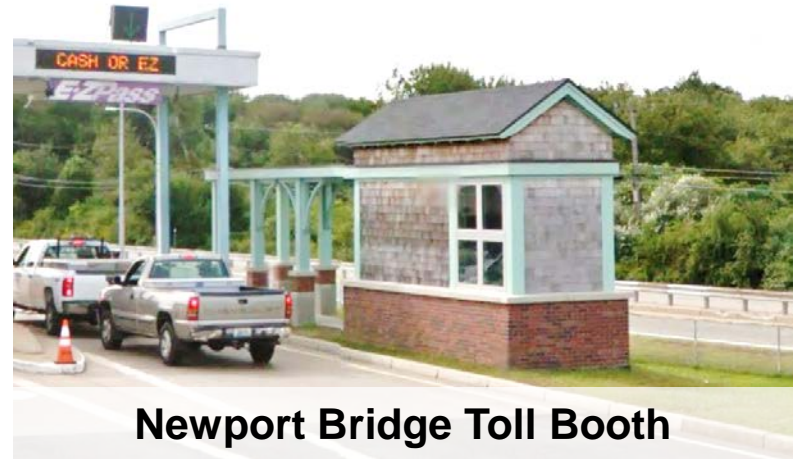


CONTEMPORARY

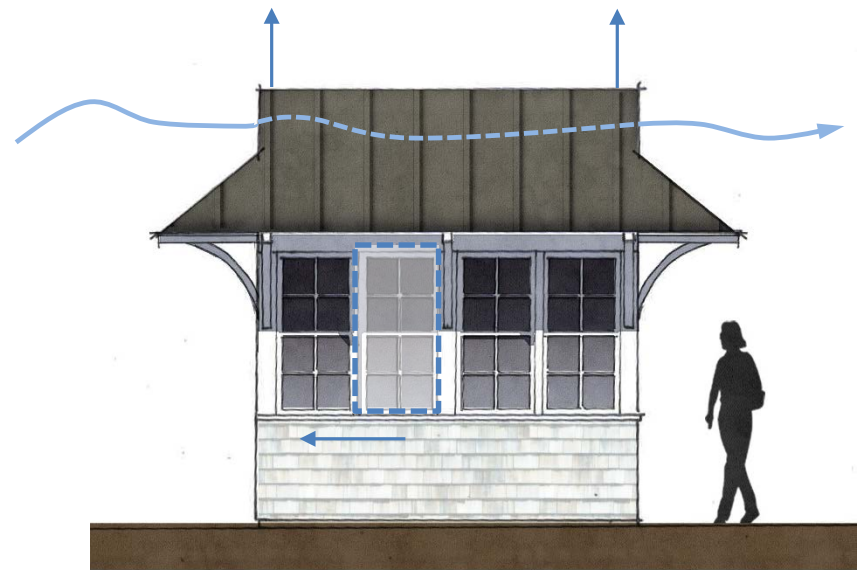
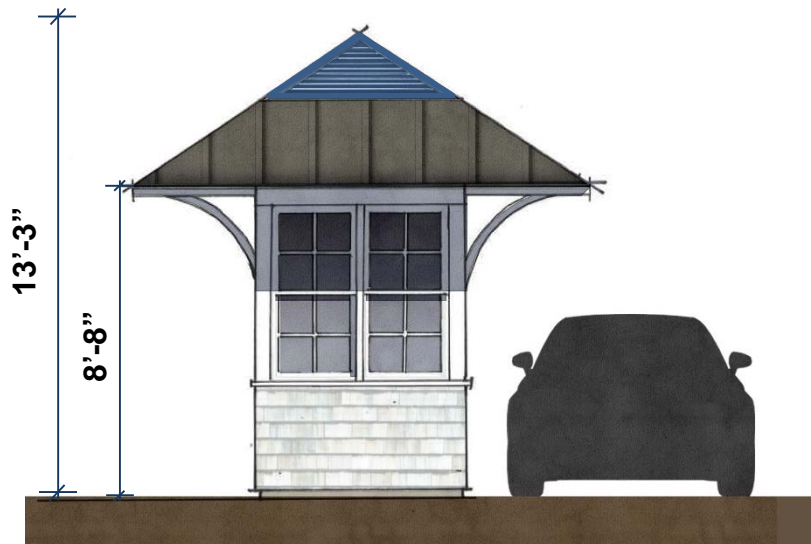
**GATE HOUSE STUDIES**

UNION STUDIO  
ARCHITECTURE & COMMUNITY DESIGN

FORT GETTY



Newport Bridge Toll Booth







BATH HOUSE

# BATH HOUSE LOCATION

UNION STUDIO  
ARCHITECTURE & COMMUNITY DESIGN

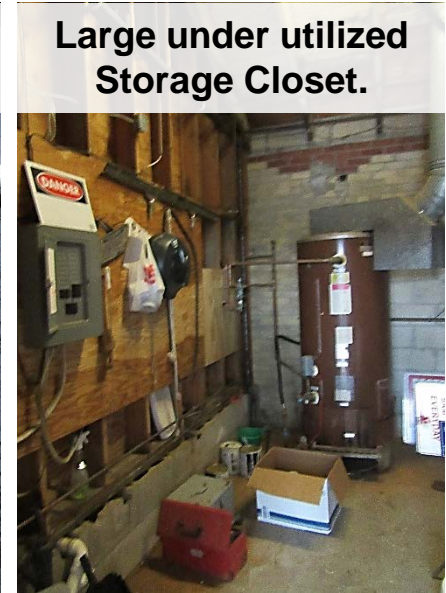
FORT GETTY



**Old utilitarian structure.  
Unwelcoming Entrance.**



**Existing Brick  
Structure**



**Large under utilized  
Storage Closet.**



**Not enough  
counterspace.**

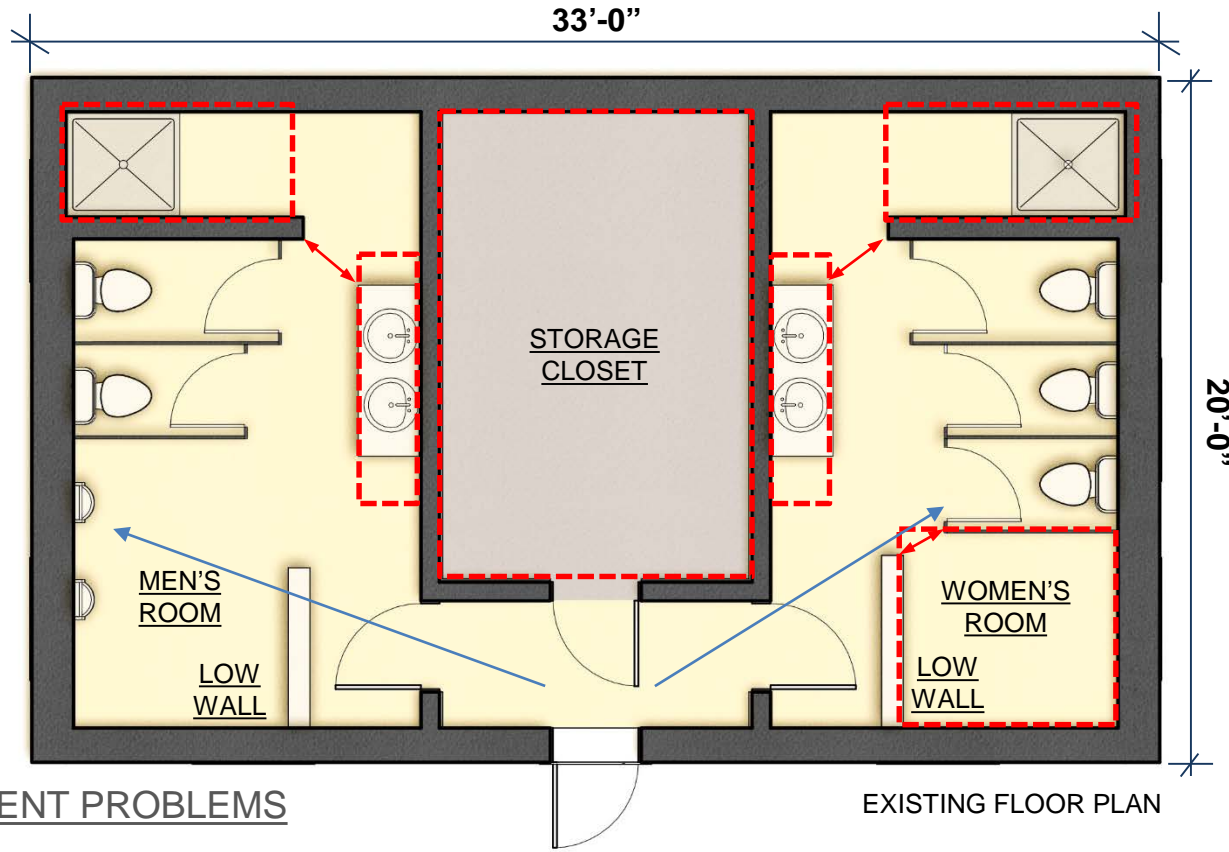


**Inadequate Showers.**



**No Natural Light.**

## EXISTING BATH HOUSE



## CURRENT PROBLEMS

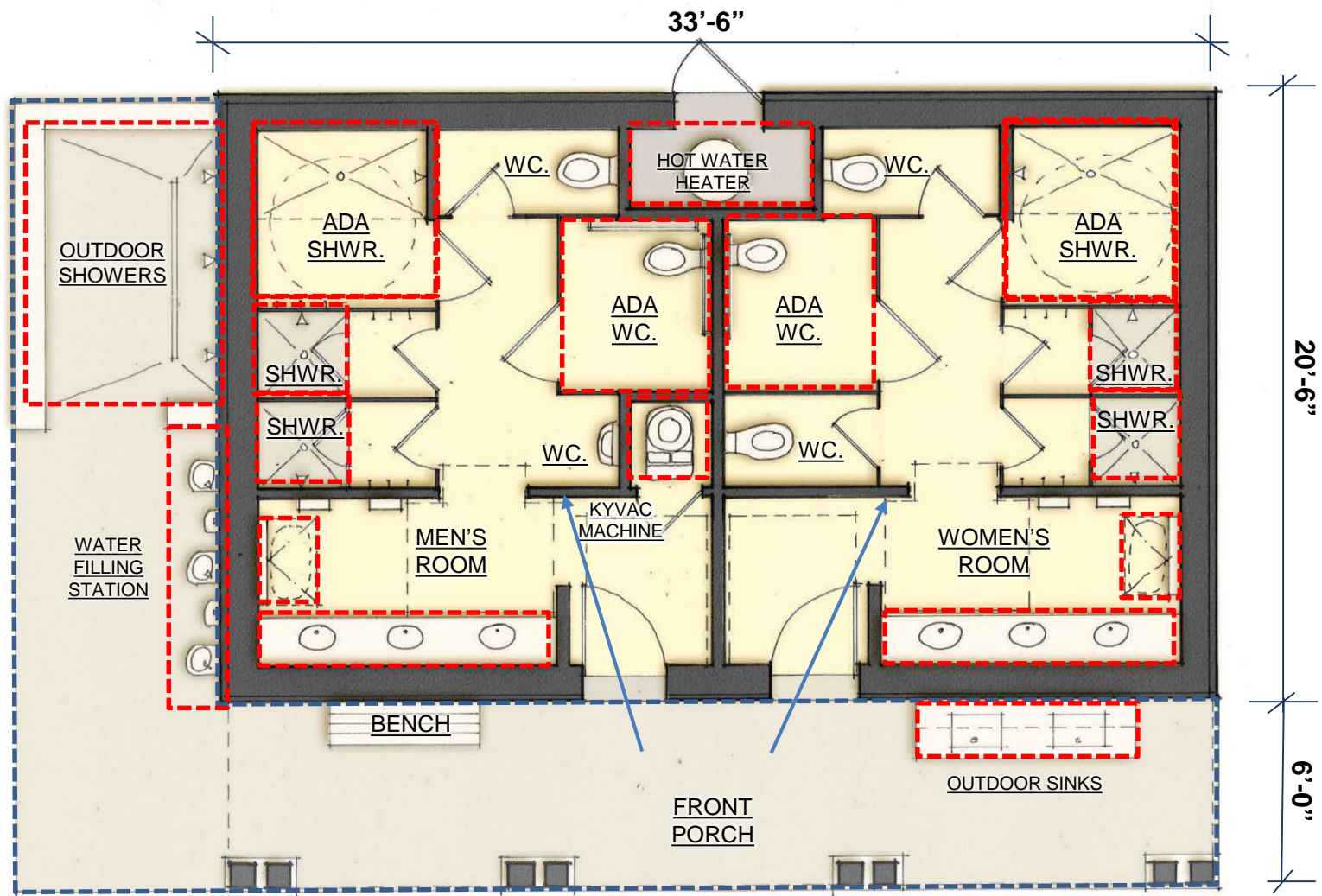
### Interior

- Needs more showers for campers.
- Need more sinks and counter space.
- The storage closet is too large.
- The space is awkward and tight.
- The woman's room has an unutilized corner.
- The space is not ADA accessible.
- Sightlines right into the bathrooms.

### Exterior

- There is no place to fill up water bottles.
- There are no outdoor showers.
- Sand is tracked into bathrooms from the beach.

## EXISTING BATH HOUSE



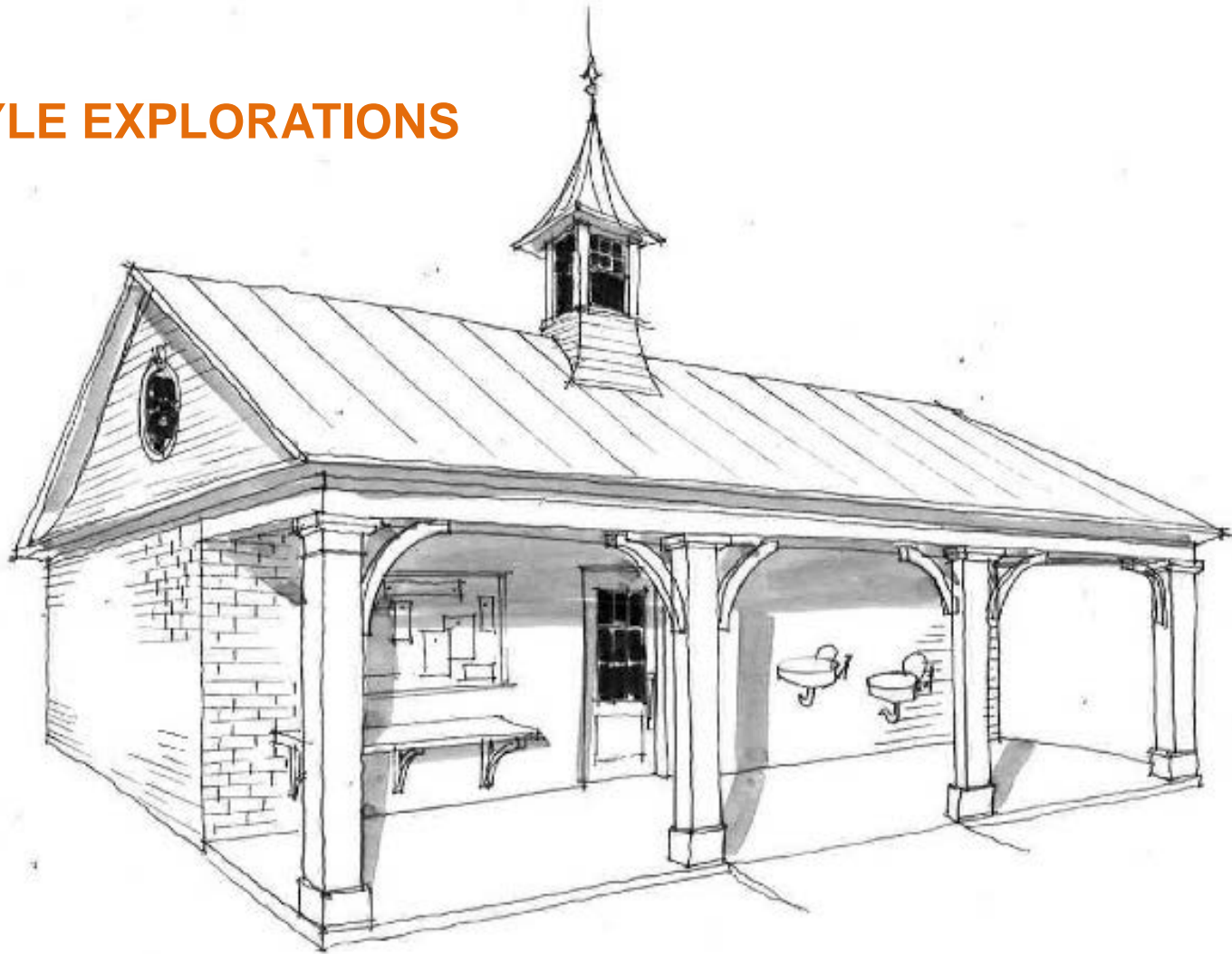
## DESIGN SOLUTIONS

## PROPOSED FLOOR PLAN

- 3 showers and 3 sinks with more counter space.
- Improved sight lines.
- ADA accessible shower and toilet.
- Baby changing stations in each bathroom.
- 2 Storage closets, one janitorial with a Kyvac cleaning machine and one for a hot water heater.
- New Front Porch with camping amenities: outdoor sinks, showers, & water filling station.

## PROPOSED BATH HOUSE

# STYLE EXPLORATIONS



HIGH CLASSICAL

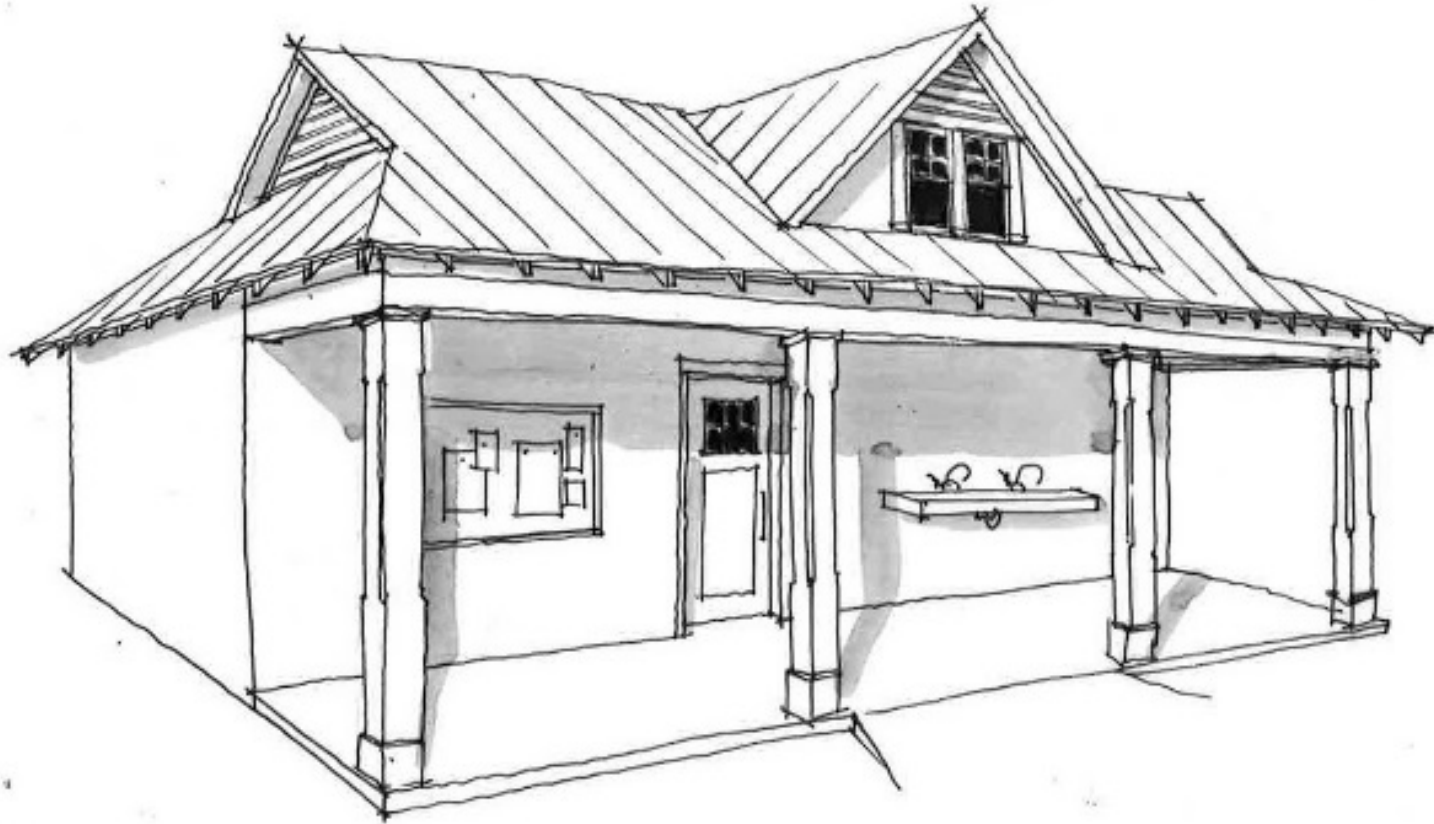
BATH HOUSE STUDIES

UNION STUDIO  
ARCHITECTURE & COMMUNITY DESIGN

FORT GETTY



# STYLE EXPLORATIONS



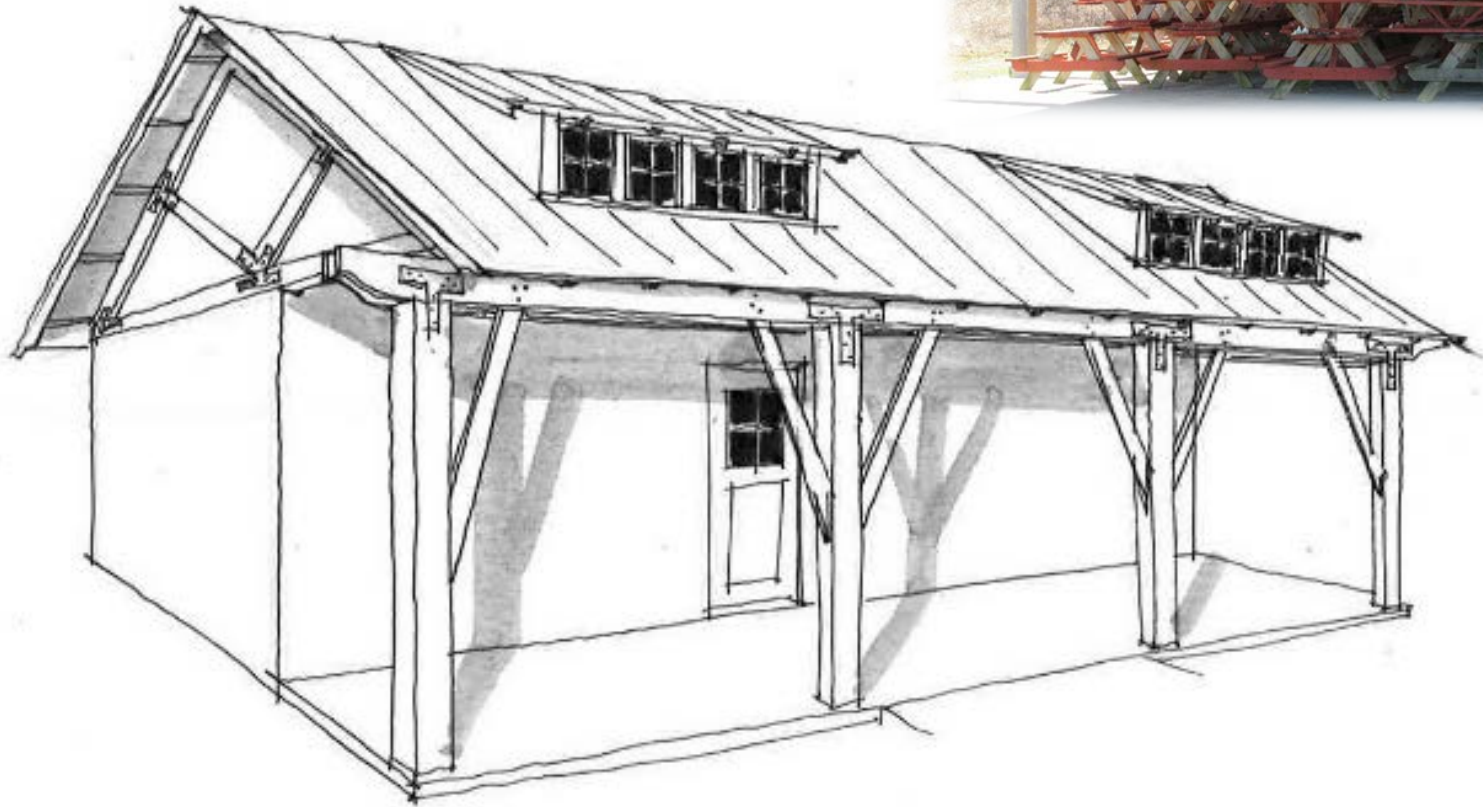
CRAFTSMAN

BATH HOUSE STUDIES

UNION STUDIO  
ARCHITECTURE & COMMUNITY DESIGN

FORT GETTY

# STYLE EXPLORATIONS



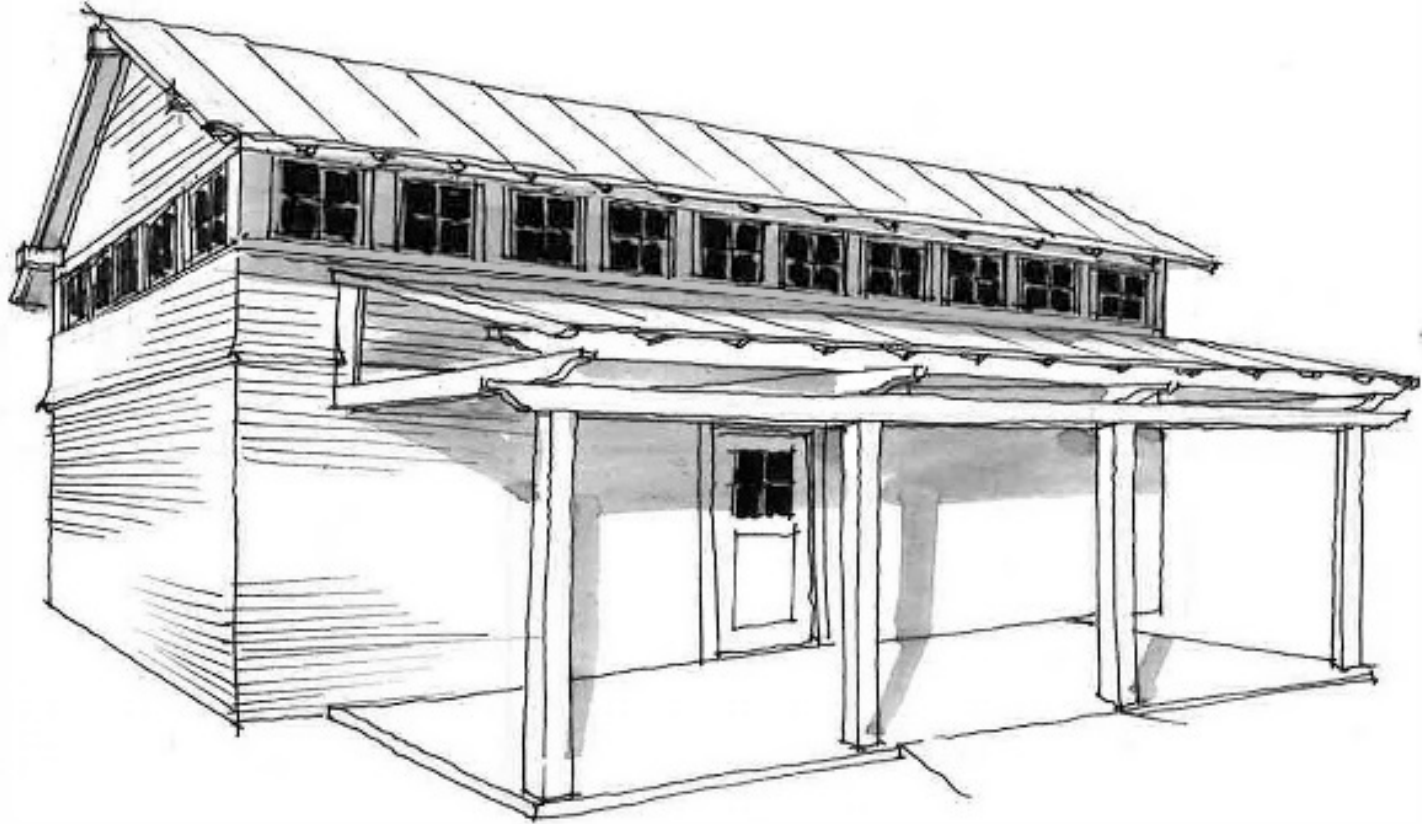
TIMBER FRAMED

BATH HOUSE STUDIES

UNION STUDIO  
ARCHITECTURE & COMMUNITY DESIGN

FORT GETTY

# STYLE EXPLORATIONS



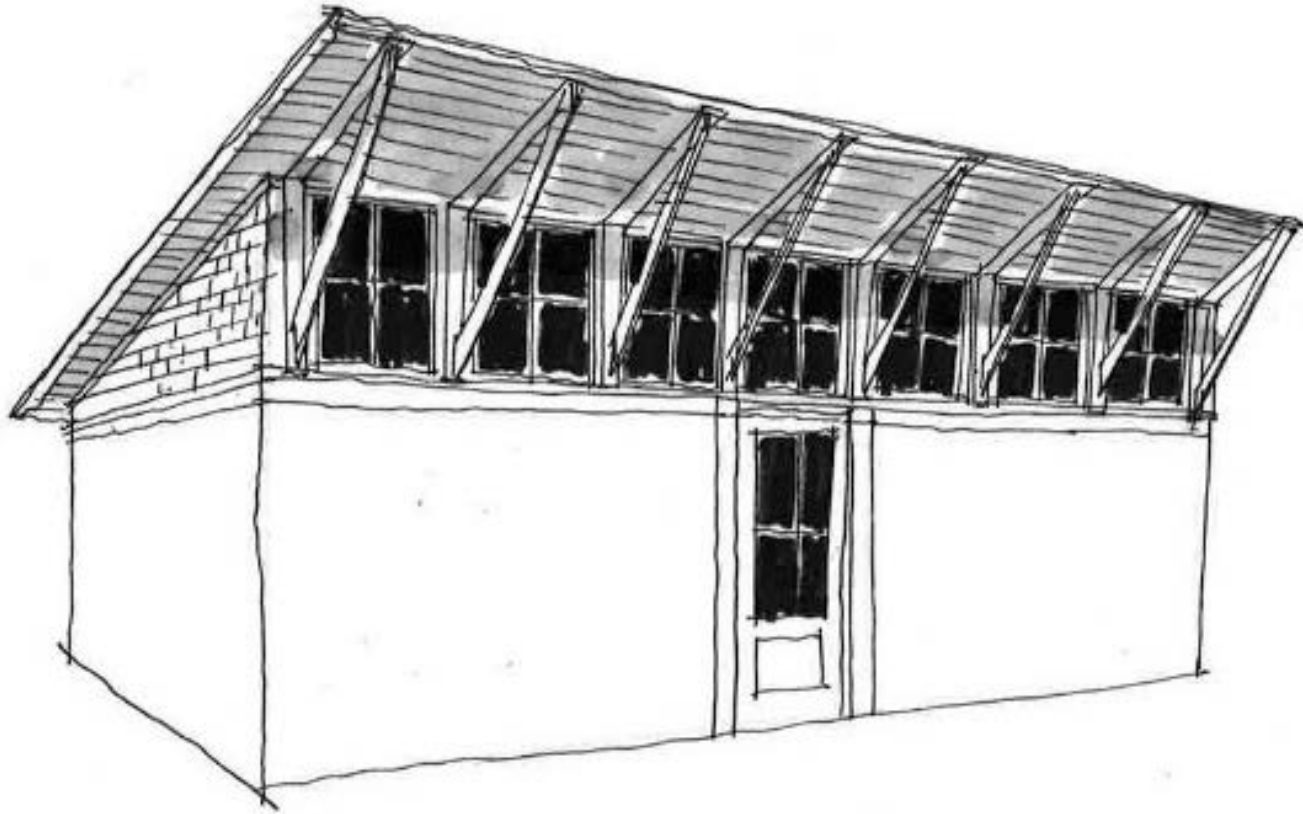
CRAFTSMAN CLEARSTORY

**BATH HOUSE STUDIES**

UNION STUDIO  
ARCHITECTURE & COMMUNITY DESIGN

FORT GETTY

# STYLE EXPLORATIONS



CONTEMPORARY

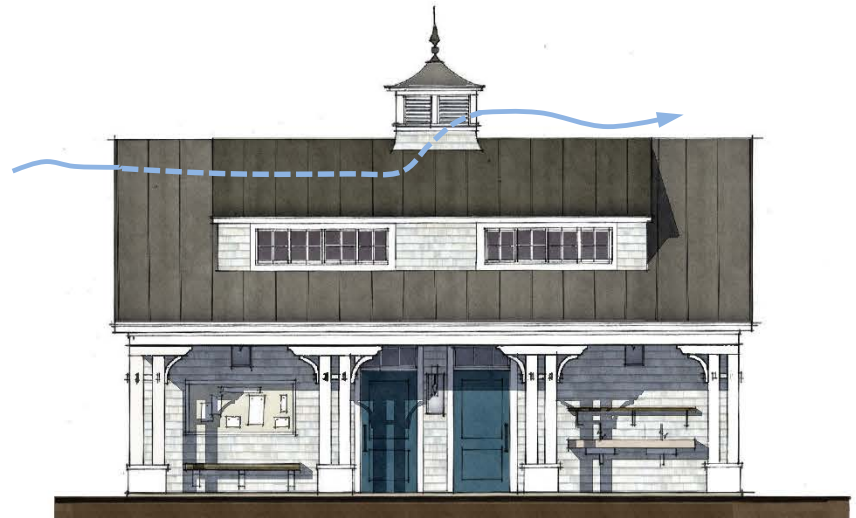
**BATH HOUSE STUDIES**

UNION STUDIO  
ARCHITECTURE & COMMUNITY DESIGN

FORT GETTY



LEFT ELEVATION



FRONT ELEVATION



# BATH HOUSE

UNION STUDIO

ARCHITECTURE & COMMUNITY DESIGN

FORT GETTY

## ROOF



**METAL ROOFING**



**CEDAR SHINGLES & FLARED EAVES**



**CUPOLAS**



## WALLS



**CEDAR SHINGLES**



**STONE PIERS AND WALLS**



## WINDOWS

### WINDOWS WITH DIVIDED LITES



## TRIM





## PORCH & COLUMNS



**COVERED PORCHES**



**CORBELLED COLUMNS**



## TRELLIS



**ATTACHED TRELLIS**



**CURVED BRACKET**



How could the current Gate House location be reconfigured to suit the design?



Gate House



## GATE HOUSE LOCATION





## GATE HOUSE LOCATION

UNION STUDIO  
ARCHITECTURE & COMMUNITY DESIGN

FORT GETTY

# FORT GETTY

Jamestown, Rhode Island

May 21, 2018



## THANK YOU

# TITLE 16

## Education

### CHAPTER 16-2

#### School Committees and Superintendents [See Title 16 Chapter 97 – The Rhode Island Board of Education Act]

#### SECTION 16-2-5

##### **§ 16-2-5. Composition of city or town school committees – Election and terms of members – Vacancies.**

The school committee of each city or town shall consist of three (3) residents of the city or town, or of any number as at the present time constitute the committee. In cities or towns having annual elections of city or town officers the committee shall be divided as equally as may be into three (3) classes whose several terms of office shall expire at the end of three (3) years from the dates of their respective elections. In cities or towns having biennial elections the committee shall be divided as equally as may be into two (2) classes whose several terms of office shall expire at the end of four (4) years from the dates of their respective elections. As the office of each class shall become vacant, the vacancy or vacancies shall be filled by the city or town at its regular city or town meeting for the election of state or city or town officers, or by the city or town council at its next meeting after this. In case of a vacancy by death, resignation, or otherwise than as is provided in this section, the vacancy shall be filled by the city or town council until the next regular city or town meeting for the election of state or city or town officers, when it shall be filled for the unexpired term as is provided in this section. This section shall not apply to the cities of Providence, Central Falls, Woonsocket, or the Town of North Smithfield.

##### History of Section.

(G.L. 1896, ch. 54, § 7; G.L. 1909, ch. 66, § 4; G.L. 1923, ch. 69, § 4; P.L. 1925, ch. 680, § 16; P.L. 1926, ch. 889, § 15; G.L. 1938, ch. 179, § 4; G.L. 1956, § 16-2-5; P.L. 1988, ch. 84, § 71; P.L. 2015, ch. 1, § 3; P.L. 2015, ch. 4, § 3.)

*Current Code as posted on  
Town Website 5-15-2018*

- 
- **Sec. 501. - School committee membership.**

There shall be a school committee of five members, each of whom shall be elected at large from the town by the electors of the town of Jamestown at the regular town election to serve for a term of four years and until the successor is elected and qualified. The names of all candidates for the school committee who shall have qualified to appear on the ballot shall be listed under their respective party designation (in the order determined by the board of canvassers by the drawing of lots). Those persons receiving the greatest number of votes for an office, not exceeding the number of persons to be chosen for the office, shall be declared elected to office. All members of the school committee in office at the time this Charter is adopted shall continue to hold office until their normal terms have expired.

(Amend. of 11-5-2002, § V; Amend. of 11-3-2009, prop. 1)

**State Law reference**— School committees and superintendents, G.L. 1956, § 16-2-1 et seq.

- **Sec. 502. - Qualifications.**

School committee members shall be qualified electors and residents of the Town of Jamestown and shall hold no other paid office, or employment in the service of said town, except that of notary public, justice of the peace, town constable, volunteer firefighter, volunteer ambulance members or special police officer. If a committee member shall cease to possess any of these qualifications or shall be convicted of crime involving moral turpitude, the office shall immediately become vacant.

(Amend. of 11-5-2002, § V)

- **Sec. 503. - Vacancies.**

Any vacancy in the membership of the school committee shall be filled by the town council by the next highest vote getter from the most recent election and so on until someone fills the vacancy until the next regular town election, when the office shall be filled for the unexpired term thereof. Should none of the vote getters be willing to serve then the council shall appoint a member, pursuant to the laws of the State of Rhode Island.

(Amend. of 11-3-1992, § XV; Amend. of 11-5-2002, § V)

**ARTICLE V. SCHOOLS**

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(Amend. of 11-3-1992, § XV; Amend. of 11-5-2002, § V)

**Sec. 504. Conflict of interest.**

Refer to Section 105 Conflict of Interest and Ethics.

(Amend. of 11-5-2002, § V)

**Sec. 505. Organization.**

The school committee shall determine its own rules and order of business and the time of its meetings consistent with Rhode Island General Laws Title 42, Chapter 46 (Open Meetings) [G.L. 1956, § 42-36-1 et seq.].

(Amend. of 11-3-1992, § II)

**Sec 506. Powers and duties.**

The school committee, in addition to its other powers and duties, shall have the power to inquire into the conduct of any office, department or activity of the public schools and make investigations as to school affairs. It shall prepare a complete report of its finances and activities at the close of the fiscal year. Such reports shall be included, as a separate section, in the annual town report.

**Sec. 507. Appointments and removals.**

The appointment and removal of all school employees shall be made by the school committee upon recommendation of the superintendent of schools, except as may otherwise be provided by law. Except for the purpose of inquiry, the school committee and its members shall deal with the administration of the public schools solely through the superintendent of schools and neither the school committee nor any member thereof shall give orders to any subordinates of the superintendent of schools, either publicly or privately.

**Sec. 508. Budget.**

The school committee shall submit line item budget estimates in the same manner as other departments, but the budget estimates and ap-



- (f) Such temporary seasonal workers paid on an hourly basis as the personnel board may determine;
- (g) Persons who in times of public emergency may be appointed special employees;
- (h) All members of boards, commissions and committees.

The town council may grant further powers and duties to the personnel board.

#### **Sec. 421. Town planner.**

There may be a town planner nominated by the town administrator with the approval of the town council. He shall be responsible for the direction of the Jamestown planning program and for the development, coordination and implementation of programs relating to the physical and economic development of the town.

(Amend. of 11-3-92, § XIII)

#### **Sec. 422. Library trustees.**

There shall be a board of trustees of the Jamestown Philomenian Library, the governance and powers of which shall be in accordance with Rhode Island General Laws Title 29, Chapter 4 [G.L. 1956, § 29-4-1 et seq.] (Free Public Libraries).

(Amend. of 11-3-92, § XIV)

### **ARTICLE V. SCHOOLS**

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There shall be a school committee of five (5) members, each of whom shall be elected at large from the town by the electors of the town of Jamestown at the regular town election to serve for a term of four (4) years and until the successor is elected and qualified. Except that in the election of 1975, the two (2) candidates with the greatest number of votes will be elected for a six (6) year term. Thereafter the candidates elected at subsequent elections shall serve for a term of four (4) years. The names of all candidates for the school committee who shall have qualified to appear on the ballot shall be listed under their respective party designation (in the order deter-

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#### **Sec. 504. Conflict of interest.**

No member of the school committee shall vote on any proposition through which the member, directly or indirectly, could personally benefit.

**State law reference**—Code of ethics, G.L. 1956, § 36-14-1 et seq.

#### **Sec. 505. Organization.**

The school committee shall determine its own rules and order of business and the time of its meetings, consistent with Rhode Island General Laws Title 42, Chapter 46 (Open Meetings) [G.L. 1956, § 42-46-1 et seq.]. (Amend. of 11-3-92, § II)

*Code of Ordinances adopted May 1982*  
*Supplement 11 adopted November 3, 1992*

CHARTER

§ 501

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# Recommended Sites for additional small boat racks

Friends of Jamestown Rights of Way.





# Permits/Waiting List\*

Ft. Getty - 29/36

Maple Ave - 52/52

Head's Beach - 24/35

East Ferry - 27/15

\*As of 6/12/17



ROW #37 Ft. Getty



ROW #37 Ft. Getty





BOAT  
STICKER  
REQUIRED

KAYAKS ONLY

ROW #38 Maple Ave



PERMITTED  
BOATS  
ONLY

ROW #38 Maple Ave



ROW #8 Shores/Head's Beach



**2013  
SHORELINE ACCESS:  
Existing and Potential  
Rights-of-Way**

TOWN OF  
JAMESTOWN  
RHODE ISLAND

**Map Legend**

**Features**

- ⚡ Highways
- ⚡ Roads

**Boundaries**

- 🏘 Jamestown
- 🏘 RI Municipal
- 🏘 Other States

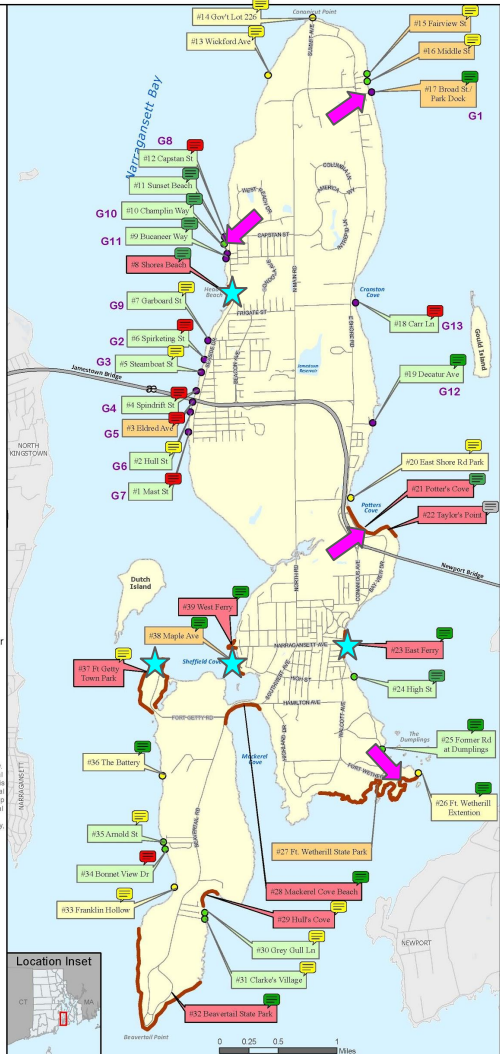
**Rights-of-Way**

- 🟫 No 1 Priority Sites
- 🟡 No 2 Priority Sites
- 🟢 No 3 Priority Sites
- 🟡 No recommendation until further review
- 🟡 C RMC ROW Designation

This map is not the product of a Professional Land Survey. It was created by Jamestown GIS Dept for general reference, informational, planning or guidance use and is not a legally authoritative source as to location of natural or man-made features. Proper interpretation of this map may require the assistance of appropriate professional services. The Town of Jamestown makes no warranty, express or implied, related to the spatial accuracy, reliability, completeness, or currentness of this map.



Justin Jobin, Erin McKinley,  
Marianne Cliftin  
Jamestown GIS Dept  
March 2013



Existing Racks ★

Proposed Racks ➡

ROW #26 Ft. Wetherill Extension



Fort Wetherill Rd

Fort Wetherill Rd

Fort Wetherill Rd

Google



Shore Rd

E Shore Rd

E Shore Rd

Freebody Drive

Freebody Dr

Freebody Dr

Bay View Dr

Bay View Dr

Freebody Dr

Bay



Broad St

Broad St

Broad St

Orient Ave

Orient Ave

Google

ROW #17 Broad Street/Park Dock





de Dr

Seaside Dr

Seaside Dr

Seaside Dr

Buccaneer Way

Ullian Way

ROW #9 Buccaneer Way



Rogue River 16

**2013  
SHORELINE ACCESS:  
Existing and Potential  
Rights-of-Way**

TOWN OF  
JAMESTOWN  
RHODE ISLAND

**Map Legend**

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- ⚡ Highways
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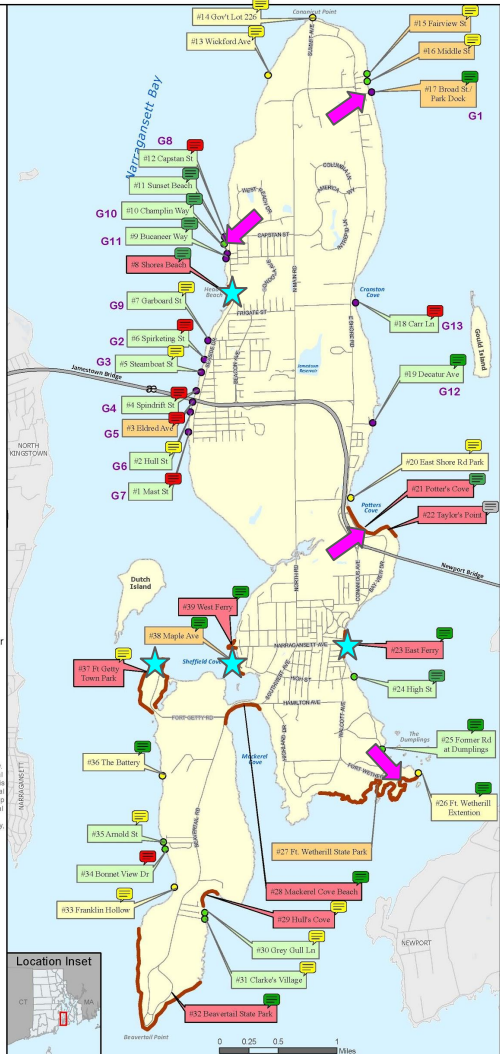
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Justin Jobin, Erin McKinley,  
Marianne Cliftin  
Jamestown GIS Dept  
March 2013



Existing Racks ★

Proposed Racks ➡



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## JAMESTOWN CONSERVATION COMMISSION

# MEMO

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To: Jamestown Town Council  
From: Anne Kuhn-Hines, Chair *Anne Kuhn-Hines*  
cc: Andrew Nota, Town Administrator  
Date: May 17, 2018  
Subject: Conservation Commission Support for Additional Small Boat racks

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The Jamestown Conservation Commission respectfully requests the Town Council's support for the Friends of Jamestown Rights of Ways' proposal to add 4 locations around the island for additional small boat racks.

At the last Jamestown Conservation Commission meeting on May 8, 2018, Samira Hakki, of the Friends of Jamestown Rights of Way, presented a proposal to add four small boat/kayak rack locations around the island. Samira highlighted the need for additional small boat/kayak racks to ease the burden on existing locations and to give opportunities for storage to those on the four waiting lists for the existing locations. Samira described the criteria and pragmatic process they used for selecting the new additional locations in the proposal. This careful review process has led them to propose four additional locations, all on town recognized rights of ways, specifically, #26 Ft. Wetherill Extension, #21 Potters Cove, #17 Broad Street/Park Dock and #9 Buccaneer Way.

The Jamestown Conservation Commission agrees with the proposed recommendations for locating the much-needed additional small boat/kayak racks. The locations are strategic in that they are in areas where parking should not be problematic, and in areas popular for recreational kayaking and small boat water access. Additionally, Samira presented potential small boat/kayak rack designs with small footprints made of durable eco-friendly materials, that will allow for easy maintenance. The Jamestown Conservation Commission applauds the Friends of Jamestown Rights of Way for all of their efforts in planning and researching locations, and for reaching out and contacting appropriate stakeholders, town departments, town commissions and interested parties associated with each location.





## Office of the Town Planner MEMORANDUM

**TO:** The Honorable Town Council  
Ms. Kristine S. Trocki, Esq., President  
**FROM:** Lisa W. Bryer, AICP, Town Planner  
**RE:** Approval of Scope of Work for Archaeological  
Consultation on the Lawn Avenue Recreation  
Improvement project  
**DATE:** May 16, 2018

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The Recreation, Planning and Public Works Department have been working with Weston and Sampson on the recreation improvements to the Lawn Avenue School which are being paid for by the RIDEM Recreation Grant received last year. Regarding impacts to the Native American features on-site, the project design approach has been to avoid first and minimize second. That strategy has been successful, however there are some instances where excavation may be necessary. For this reason, Native American coordination is necessary. The Public Archaeological Labs in Pawtucket have a long-standing relationship with the Town of Jamestown and the Narragansett Indian Tribe. And in our last two projects needing Native American consultation, the Tribe has accepted PAL's recommendations. Given their former research, familiarity and connection with the site we met with PAL to discuss the project. The attached scope outlines the steps recommended by PAL to approach this project which includes the following tasks:

- Task 1 – Consultation/Coordination with NITHPO and RIHPHC
- Task 2 – Site Files Search and Research Review
- Task 3 – Field Investigation
- Task 4 – Laboratory Processing and Analysis
- Task 5 – Project Documentation
- Project Schedule
- Cost Proposal

We are recommending that the Town Council allow the use of the Recreation Grant funds as part of the contract with Weston and Sampson for the attached scope of work at a cost not to exceed \$9,065 which is within the grant amount.

C: Andy Nota, Town Administrator  
Cheryl Fernstrom, Town Clerk



# Scope of Services Lawn Avenue Recreation Complex Jamestown, Rhode Island

## *Phase I Site Identification*

*May 15, 2018*

Submitted to:

**Town of Jamestown Planning Department**  
93 Narragansett Avenue  
Jamestown, Rhode Island 02835

---

Weston & Sampson is assisting the Town of Jamestown with improvements to the Lawn Avenue Recreation Complex on Lawn Avenue between Watson and Arnold Avenues in Jamestown, Rhode Island (Figure 1). Proposed improvements include a fitness path; home and visitor dugout constructions at each of the baseball fields; planting and landscaping; parking, and drainage improvements around the Jamestown Elementary School (Figure 2). The Lawn Avenue Recreation Complex project (The Project) is within the Jamestown Archaeological District, an area of historical and archaeological sensitivity. The large West Ferry (RI 84/RI 401) Narragansett Indian burial ground is on the Jamestown Elementary school grounds and isolated or clustered burials are reported nearby. The limits of the West Ferry Narragansett burials have never been delineated and there is reason to suspect that additional grave sites could be located within the Project area.

The Town of Jamestown has requested that The Public Archaeology Laboratory, Inc. (PAL) prepare a scope of work for a Phase I site identification archaeological survey for the proposed recreation improvements project. This document addresses this request. PAL's proposed survey methodology follows the Secretary of Interior's *Standards and Guidelines for Archaeology and Historic Preservation* (48FR44716 1983) and the RIHPHC's (2015) *Performance Standards and Guidelines for Archaeology in Rhode Island* and is being conducted in compliance with the Antiquities Act of Rhode Island (Rhode Island General Law 42-45.1), the Rhode Island Cemeteries Act (R.I.G.L. 23-18-11), and Jamestown's Code of Ordinances Chapter 30 – Historic and Archaeological Preservation.

### **Task 1: Consultation/Coordination**

PAL will coordinate all project tasks with the Town of Jamestown. The archaeological survey will be conducted under an archaeological permit issued by the Rhode Island Historical Preservation and Heritage Commission (RIHPHC) and in consultation with the Narragansett Indian Tribal Historic Preservation Office (NITHPO). Upon authorization to proceed, PAL will submit this scope of services and an archaeological permit application to the RIHPHC and notify the NITHPO that PAL has been retained to conduct the archaeological survey and solicit the tribe for information. PAL will attend a project "kickoff" meeting with the Town of Jamestown and their engineers prior to the commencement of fieldwork.

### **Task 2: Site Files Search and Research Review**

Archaeological site files maintained by the Rhode Island Historical Preservation and Heritage Commission (RIHPHC) will be reviewed for updated information on archaeological sites, Native

American burials, and historic properties located in or in proximity to the Jamestown Archaeological District. Cultural resource management (CRM) reports salient to the cemetery property will be examined and town histories, historic maps, and historic aerial photographs will be reviewed. Specific sources to be reviewed include The Public Archaeology Survey Team (PAST) *Phase I and II Investigations, West Ferry Site, RI 84, Jamestown Elementary School* (McBride 1989), Williams Simmons (1970) *Cautantowwit's House: An Indian Burial Ground on the Island of Conanicut in Narragansett Bay*, and PAL's *Archaeological Assessment and Cultural Resources Evaluation Jamestown School Grounds and Neighborhood Project Area FHWA Safe Routes to School Program* (Waller and Leveillee 2010).

### **Task 3: Field Investigations**

Prior to the commencement of fieldwork, PAL will coordinate and conduct a field review and walkover of the Project with the NITHPO. PAL will document existing site conditions and information provided or concerns raised by the NITHPO. During the field review, PAL will discuss with NITHPO potential subsurface archaeological sampling to include augers and/or the excavation of 50-x 50 cm test pits. Such testing would only be used to document existing conditions and/or verify depths of fills in areas of proposed Project improvements (e.g. fitness path, drainage improvements, baseball dugouts, plantings), not to identify potential graves. PAL will relay the results of its discussions with the NITHPO to the Town of Jamestown and provide the Town with a revised effort and cost estimate to include archaeological hand sampling, as necessary. Additional subsurface archaeological sampling will be scheduled after the field review.

It is PAL's understanding that the project has been designed to minimize subsurface impacts. A proposed drainage improvement feature within the southern Project area would require excavation of up to 1.98 feet (ft) below the existing grade. Plans also include proposed excavations up to 3.95 feet (ft) below current grade at the northwest corner of the Lawn School on Watson Avenue (Figure 3). PAL recommends machine-assisted topsoil remove to identify any unmarked graves that may be located in these areas of proposed Project excavation.

PAL will direct and monitor machine-assisted topsoil removal within the area of proposed subsurface ground disturbances to search for unmarked Narragansett Indian graves. The Town of Jamestown will provide a backhoe or small excavator equipped with a flat bladed scraping edge or grading bucket and machine operator to conduct the topsoil removal. Topsoils will be removed to the topsoil and subsoil junction in parallel machine trenches within proposed drainage improvement areas. PAL staff will clean exposed subsoil surfaces with flat shovels and masonry trowels and inspect the exposed ground surface for evidence of unmarked graves. Identified grave shafts or other cultural features will be cleaned, photographed, and mapped in the field using a submeter Global Positioning System (GPS) handheld receiver. No cultural features will be excavated under this scope of work. Native American cultural materials collected from fills or natural A or B Horizon topsoils and subsoils will be bagged and labeled with provenience information and returned to PAL for processing. PAL will coordinate with the Town and NITHPO to establish an appropriate means of documenting and protecting any cultural materials associated with Native American burial or other Native American features identified during the investigation. Color digital photographs will be taken of the general project area, identified cultural features and artifacts, and fieldwork.



PAL will provide the Town of Jamestown and their engineers with the locations of identified grave sites, if any, so that this information might be registered with the town and overlaid on project plans. All machine trenches will be filled in following excavation to restore the ground surface to its original surface contour. Any asphalt topped surfaces (walkways, driveways, topped recreational surfaces, etc.) requiring removal during this effort will be stockpiled onsite for removal and disposal by Town of Jamestown maintenance crews.

#### **Task 4: Laboratory Processing and Analyses**

With the exception of cultural materials associated with graves, artifacts will be brought to PAL's laboratory facility in Pawtucket for processing and analyses. These activities will include cleaning, identification, and cataloging of recovered cultural materials; as well as preliminary analyses of spatial distributions of artifacts; and map and graphics production. Artifacts will be cataloged by unique artifact grouping in PAL's relational database system. Recorded fields include an artifact's material, function, manufacturing techniques, and date ranges.

Following laboratory processing and cataloging activities, all cultural materials will be stored in acid-free Hollinger boxes with box content lists and labels printed on acid-free paper. These boxes will be curated at PAL in accordance with the Secretary of the Interior's standards 36 CFR79 *Curation of Federally-Owned and Administered Archeological Collections* and the RIHPHC's *Performance Standards and Guidelines for Archaeology in Rhode Island* (2015). Collected cultural materials will be temporarily curated at PAL until the Town of Jamestown designates a permanent repository or such time as the cultural materials are repatriated to the NITHPO.

#### **Task 5: Project Documentation**

Upon completion of the fieldwork, PAL will prepare a detailed technical memorandum that summarizes the results of the Phase I survey, describes any cultural deposits that were identified, and makes recommendations about the significance of any identified deposits and the need for additional archaeological investigations, if any. The memorandum will follow the guidelines established by the National Park Service in the *Recovery of Scientific, Prehistoric, Historic, and Archeological Data* (36 CFR Part 66, Appendix A) and by the RIHPHC and will be submitted to the project proponents for review. The report will then be submitted to the RIHPHC and the NITHPO. Archaeological site forms will be completed and/or updated and submitted to the RIHPHC, as necessary.

#### **Project Schedule**

PAL is prepared to submit the RIHPHC archaeological permit application and coordinate the field review with the NITHPO upon receipt of a notice-to-proceed from the Town of Jamestown. The NITHPO field review can be scheduled within two weeks of receipt of the RIHPHC archaeological permit. Adjustments to the field review schedule may be needed based on NITHPO availability. Phase I machine-assisted topsoil removal will follow the field review. The field review is expected to take one-half day to complete. Machine-assisted topsoil removal is expected to take up to two days to complete. The technical memorandum will be submitted within two weeks of the completion of fieldwork.

## Project Personnel

A PAL Principal Investigator will coordinate all project tasks. Archaeological fieldwork will be conducted by the Principal Investigator assisted by a Field Archaeologist. All PAL personnel meet the qualifications set by the National Park Service (36 CFR Part 66, Appendix C) for the direction and completion of archaeological projects.

## References Cited

McBride, Kevin A.

1989 *Phase I and II Investigations, West Ferry Site, RI 84, Jamestown Elementary School*. The Public Archaeology Survey Team Inc. Report submitted to Jamestown School Committee, Jamestown, RI.

Rhode Island Historical Preservation and Heritage Commission (RIHPHC)

2015 *Performance Standards and Guidelines for Archaeology in Rhode Island*. Rhode Island Historical Preservation and Heritage Commission, Providence, RI.

Simmons, William Scranton

1970 *Cautantowwit's House: An Indian Burial Ground on the Island of Conanicut in Narragansett Bay*. Brown University Press, Providence, RI.

Waller, Jr., Joseph N. and Alan Leveillee

2010 *Archaeological Assessment and Cultural Resources Evaluation Jamestown School Grounds and Neighborhood Project Area, Jamestown, Rhode Island*. PAL Report No. 2441, Submitted to the Town of Jamestown, Jamestown, Rhode Island.

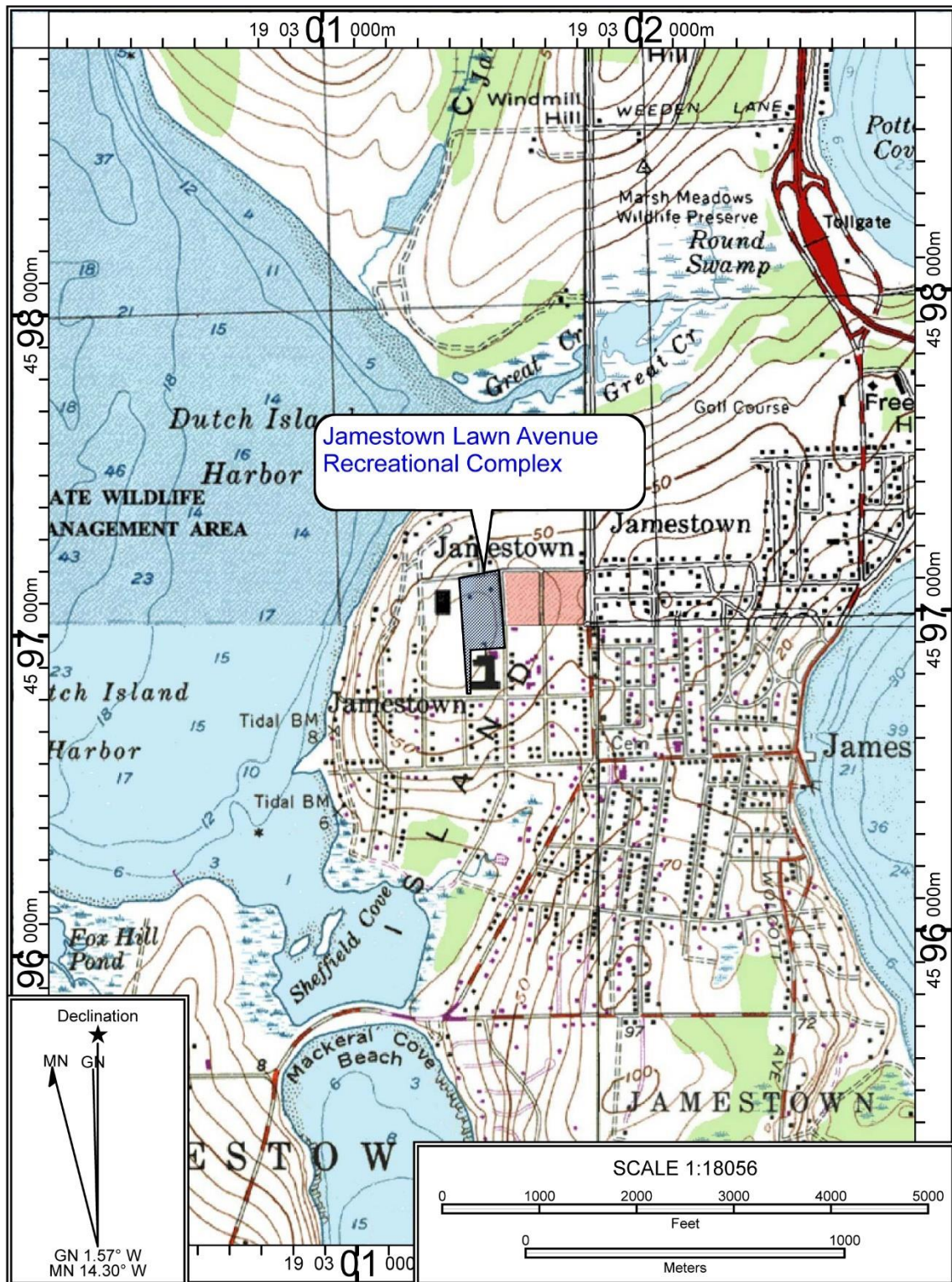


Figure 1. Jamestown Lawn Avenue Recreation Complex on the Wickford and Narragansett Pier, USGS topographic quadrangles.



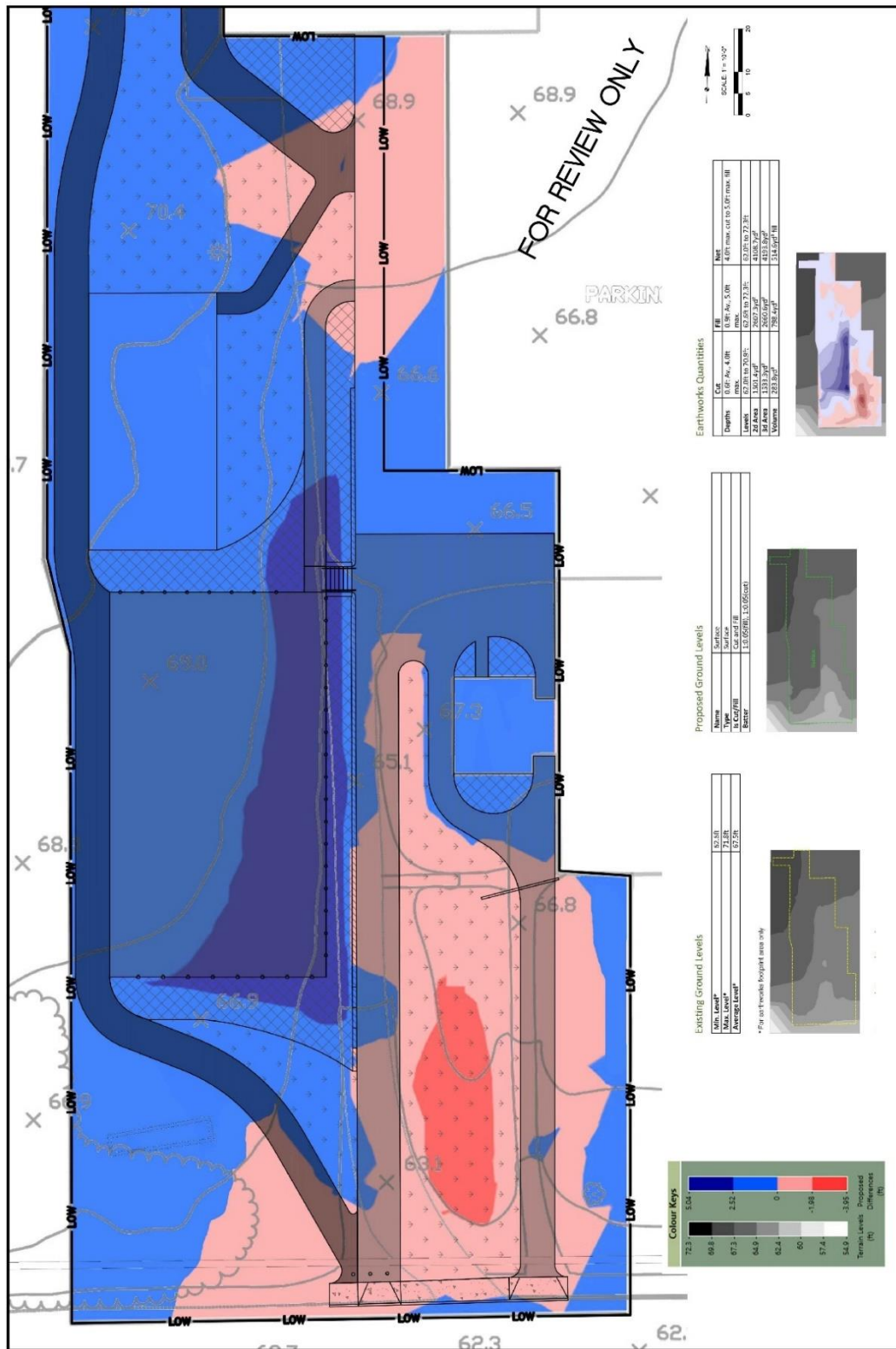


Figure 3. Jamestown Lawn Avenue Recreation Complex Drainage Improvement Detail.



## PUBLIC ARCHAEOLOGY LABORATORY

- COST PROPOSAL -

PREPARED FOR **Town of Jamestown**  
 DATE **May 15, 2018**  
 PROJECT **Lawn Avenue Recreation Complex**  
 SERVICES **Phase I Site Identification**

PERSONNEL	TASK	HOURS	RATE	COST
Project Manager	Coordination	4	114.40	458
Principal Investigator	Consultation	2	114.40	229
	Kickoff Meeting	4	114.40	458
Project Archaeologist	THPO Walkover	4	114.40	458
	Machine Survey	16	114.40	1,830
	Technical Memorandum	24	114.40	2,746
	Research	2	72.60	145
	Kickoff Meeting	4	72.60	290
	THPO Walkover	4	72.60	290
	Machine Survey	16	72.60	1,162
Laboratory Manager	Laboratory Coordination	1	81.40	81
Laboratory Analyst	Cataloging	2	66.00	132
Laboratory Assistant	Processing/Curation	2	52.80	106
Production Specialist	Formatting	2	81.40	163
GIS Specialist	Technical Maps	2	81.40	163
CAD Specialist	Technical Graphics	2	66.00	132
<b>TOTAL PERSONNEL COSTS</b>		<b>91</b>		<b>8,842</b>
OTHER EXPENSES	DESCRIPTION			COST
Communication	Express Mail			25
Expendable Supplies	Archival Paper + Field Supplies			25
Curation Supplies	1	Boxes @ \$	85.00	43
Mileage	240	Miles @ \$	0.545	131
<b>TOTAL OTHER EXPENSES</b>				<b>223</b>
<b>TOTAL PAL COST PROPOSAL</b>				<b>9,065</b>
<p><i>* This quote is valid for 120 days from date listed above.</i></p>				





**Town of Jamestown**  
Town Clerk's Office  
Town Hall  
93 Narragansett Avenue  
Jamestown, Rhode Island 02835-1199  
401-423-9800 Fax 401-423-7230  
Email: cfernstrom@jamestownri.net

**Cheryl A. Fernstrom, CMC**  
Town Clerk/Probate Clerk

## MEMORANDUM

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**TO:** Andrew E. Nota, Town Administrator  
**FROM:** Cheryl Fernstrom, Town Clerk  
**DATE:** May 17, 2018  
**SUBJECT:** Recommendation of Bid Award: Land Evidence Recording System

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An Invitation to Bid was issued soliciting proposals for a Land Evidence Recording and Cashiering System for the Town of Jamestown. The Invitation to bid was posted on the Town website and the Newport Cooperative website. Bidders were directed to bid using the following cost bases: Per Instrument Cost Basis, Monthly Rate Cost Basis, and Reimbursement for Copies Printed by Online Users.

A Bid Opening was held on Thursday, May 10, 2018 at 11:00 a.m. and the following bids were opened and read:

Kofile Technologies:

Per Instrument Bid:	\$5.95
Monthly Rate Bid:	\$1,065.00
Online Copies Reimbursement:	\$1.50 per Page to print with \$50.00 annual subscription or \$2.50 per Page to print without annual subscription, with Revenue for both Subscriptions and Copies split 50/50 between the Town and Kofile

Info Quick Solutions, Inc.

Per Instrument Bid:	\$6.50
Monthly Rate Bid:	\$1,200.00
Online Copies Reimbursement:	Per copy basis to be determined by Town, with Revenue split 50/50 between the Town and IQS




The current vendor, Conduent Enterprise Solutions did not submit a bid.

The bids have been reviewed with the assistance of IT Consultant Michael Glier, and the recommendation for the award for the **Town of Jamestown Land Evidence Recording System is Kofile Technologies of 6300 Cedar Springs Road, Dallas, TX 75235, on the Per Instrument Bid Price of \$5.95 and Revenue for Online Copies split 50/50, as submitting the lowest qualified bid.**

Thank you.



**TOWN OF JAMESTOWN**  
**93 NARRAGANSETT AVENUE**  
**P.O. Box 377**  
**JAMESTOWN, RHODE ISLAND 02835**

**TO:** HONORABLE TOWN COUNCIL  
**FROM:** ANDREW E. NOTA, TOWN ADMINISTRATOR   
**SUBJECT:** NATIONAL GRID STREETLIGHTING REPLACEMENT SUPPORT SERVICES  
**DATE:** May 17, 2018

The Town has recently been engaged in conversations with the Town of Middletown and City of Newport pertaining to the joint development of an RFP for the future installation of new LED streetlights in each community. This initial step involves seeking support of the Town Council to join with the Town of Middletown that is now prepared to move forward in taking advantage of National Grids offer to provide each community with professional services through their consultant, Ilene Mason of Rethinking Power Management, LLC.

As part of this program, each Town will receive support in the areas of, RFP preparation, Review of proposals, and a formal analysis of viable options. Any decisions made regarding the scope of the program, type and number of lights purchased and installed and type of LED lights used, will be determined later in the process as part of the RFP process and presentation to the Town Council for your review and consideration.

As part of this or any other future effort to replace the lights, the Town will need to commit to purchase the existing lights from National Grid, who is the owner of the fixtures. The last figures provided by National Grid reflect a total purchase price for all streetlights in the Town of \$5,061.52. This amount represents the unamortized value for 367 luminaires, 29 non-distribution poles and the supporting equipment. The Town will verify these figures with National Grid as part of this review process.

The Town staff is seeking your approval to proceed in working with the Town of Middletown and National Grid in this initial phase.

Should you require any additional information, please so advise.



## *Narragansett Electric Co. Guidelines for Customer-Owned Street Lighting Installation and Maintenance*

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The general safety and welfare of the public and all workers are of paramount concern to Narragansett Electric Co., d/b/a National Grid (hereinafter “Company”). These concerns are particularly salient as street lights are installed within the designated electric space on a distribution pole and/or provided service from underground electric distribution enclosures. To perform work on street lights, workers must often be within established electrical clearances above the communication space and in close proximity to electric distribution lines with voltages as high as 34.5KV. Therefore, the Company requires that anyone working above the communication space on Company poles or within electric distribution enclosures are electrically qualified as defined by OSHA 1910.269 (hereinafter “Qualified Electrical Worker”). Customer personnel or Qualified Electrical Workers are never allowed to enter a Company manhole, handhole, or other enclosed electrical equipment for any reason without the Company’s safety supervision personnel being present on site.

### **Maintenance of Overhead Customer-Owned Street and Area Lighting Equipment**

Once the street lighting purchase process and the transfer of ownership of the unmetered street lights or the attachment of customer-owned unmetered street and area lighting as available under the S-05 tariff (new requests) is complete, the customer is responsible for maintaining all customer-owned street and area lighting equipment, including but not limited to: luminaires, standards, foundations, conduits and conductors. The Company will allow the customer to perform all maintenance activities on customer-owned equipment provided they are in compliance with the following provisions:

- The customer shall ensure that only Qualified Electrical Workers perform work on the street lighting system. This assurance will be provided to the Company through the execution of the Company’s Acknowledgment for the Use of Qualified Electrical Workers document (hereinafter “Acknowledgment”) by an appropriately authorized municipal or governmental official. This Acknowledgment is currently located in the Agreement for Customer-Owned Street and Area Lighting Attachments as Appendix Form G.
- If the customer’s workers do not meet the qualifications stated above, or the Company is not in receipt of a valid Acknowledgment, the customer shall request that the Company make all connections and/or disconnections of the customer’s street lighting system to the Company’s secondary distribution conductors to facilitate certain maintenance or equipment replacement in a de-energized condition. If this occurs, the Company will assess the appropriate service charges per the Company’s Terms and Conditions for Distribution Service.<sup>1</sup>

### **Maintenance of Underground Customer-Owned Street and Area Lighting Equipment**

Customer personnel or Qualified Electrical Workers are never allowed to enter a Company manhole, handhole, or other enclosed electrical equipment for any reason without the Company’s safety supervision personnel being present on site.

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<sup>1</sup> R.I.P.U.C. No. 2130.

## *Narragansett Electric Co. Guidelines for Customer-Owned Street Lighting Installation and Maintenance*

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However:

- At the sole discretion of the Company, the customer's Qualified Electrical Workers may be allowed supervised access to perform maintenance or equipment replacement functions of customer-owned equipment within enclosed Company facilities.
- When supervised access is denied, the Company shall schedule and perform the required customer work and be reimbursed for all time and expenses, including materials, in accordance with the Company's Attachment Agreement.

The Company will allow the customer to perform all routine maintenance activities on customer-owned underground fed equipment provided compliance with the following provisions:

- The customer shall ensure that only Qualified Electrical Workers work on its street and area lighting system by having an appropriately authorized municipal or governmental official execute the Acknowledgment.
- The Company will permit a customer's Qualified Electrical Worker to install the fused disconnect device through the access point at the pole base of the first street light from the source while the street and area lights are energized.
- As mentioned previously, if the customer's workers do not meet the qualifications stated above, or the Company is not in receipt of a valid Acknowledgment, the customer must request that the Company make all connections and/or disconnections of the customer's street lighting system to the Company's secondary distribution conductors to facilitate certain maintenance or equipment replacement in a de-energized condition. If this occurs, the Company will assess the appropriate service charges per the Company's Terms and Conditions for Distribution Service as referenced in the Company's Attachment Agreement.

### **Electric System Separation**

Per the Company's Attachment Agreement, the customer is responsible for creating a physical electrical separation between the Company's secondary conductors and the customer-owned street and area light conductors. This separation is accomplished by installing a fused disconnect device (e.g., an in-line fuse holder capable of utilizing a midget cartridge style fuse on every street and area light supply located as near as possible to the connection to the Company-owned secondary conductors). The Company will permit the customer to install the disconnect devices on existing street light locations in an energized condition using Qualified Electrical Workers, which will include the disconnecting of the existing energized supply conductor source to the street light luminaire. This should not require a visit from the Company to de-energize or re-energize the street light source at the service connection.

- The fused disconnect device, in addition to providing electrical protection, shall serve as a disconnect point for the customer-owned street light. Once installed, the customer's Qualified Electrical Worker may disconnect or reconnect a customer-owned street light(s) using the fuse device to perform maintenance or other equipment

## *Narragansett Electric Co. Guidelines for Customer-Owned Street Lighting Installation and Maintenance*

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replacement. The disconnect device must be installed prior to or during any major maintenance/equipment replacement of an existing light (luminaire replacement, arm/bracket replacement, etc.) or within a period not greater than 10 years following the purchase date, and must be installed at the time of any new customer-owned lighting attachment. Further, in the event a customer plans to purchase the Company's street lights and convert to LED or other light source, this fused disconnect device is required to be installed at the time of conversion.

- For underground customer circuit applications, the customer shall locate the disconnect device within an enclosure installed and owned by the customer and located in close proximity to the designated service connection location within the enclosed Company facility. However, optimum location for the disconnect device is within an enclosure installed and owned by the customer and located in close proximity to the designated service connection location within the enclosed company facility. However, at a minimum for existing street lighting installations only, the disconnect device can be located within the base of the first street light standard closest to the circuit's service connection.
- If it is found that the existing street light conductors or circuits are insufficient, the Company will allow the customer to install a #10 AWG wire of sufficient length, and will allow the customer to make the permanent connections to the Company's secondary using the appropriately sized connectors per the Company's Customer-Owned Municipal Lighting Standards.

### **New or Relocation Lighting Requests - Overhead**

For new customer-owned street lighting attachments or the relocation of existing street lights sourced by overhead equipment, the customer must submit the appropriate Company forms provided in the Attachment Agreements prior to a required field survey by the Company personnel or agent. The field survey is performed to ensure all NESC clearances and loading conditions of the distribution structure or pole are acceptable. If existing clearances and load capacity are sufficient, the Company shall approve the customer's installation or relocation of street lighting equipment. If existing clearances and load capacity are not sufficient to accommodate the requested attachment, the make-ready terms and provisions of the Attachment Agreement will become applicable.

Once the appropriate conditions for installing or relocating the equipment are met, the customer shall:

1. Install the equipment per the Company's Customer-Owned Lighting Standards using Qualified Electrical Workers;
2. Leave a recommended #10 AWG Black wire and a #10 AWG White wire of sufficient length for the Company to perform the final connections to the company's secondary network;
3. Provide a #4 AWG stranded copper conductor with sufficient length to connect to the pole mounting equipment grounding conductor (when available) or to the secondary system neutral.



## ***Narragansett Electric Co. Guidelines for Customer-Owned Street Lighting Installation and Maintenance***

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4. Install the physical disconnect device to be installed and ready prior to making the final connection to the secondary conductors on new or relocated lights.

For new customer-owned street lighting attachments or the relocation of existing street lights sourced by overhead equipment, the Company personnel shall perform the final service connections. The Company will assess the applicable Lighting Service Charge per the Company's Terms and Conditions for Distribution Service and referenced in the Company's Attachment Agreements.

### **New or Relocation Lighting Requests - Underground**

For new customer-owned street lighting attachments or the relocation of existing street lights sourced by underground equipment, the customer must submit the appropriate Company forms provided in the Attachment Agreements prior to the Company personnel performing the required field survey to locate and provide an applicable electrical service point. Following the customer's installation of the equipment per the Company's Customer-Owned Lighting Standards, which recommends #10 AWG Black and White wire of adequate length and a required #4 AWG stranded copper conductor to be installed to the specified ground assembly provided by the customer, the Company would perform the supply connections at the service point.

For new customer-owned street lighting attachments or the relocation of existing street lights sourced by underground equipment, Company personnel shall perform the final service connections. The Company will assess the applicable Lighting Service Charge per the Company's Terms and Conditions for Distribution Service as referenced in the Company's Attachment Agreements.

### **Lighting Removal Requests**

In the event a customer determines a light is no longer needed, the customer may remove the lighting equipment from the pole or other Company facility. The customer will be responsible for disconnecting the existing source and neutral conductors to the light and making the circuit electrically and physically safe. Given that the appropriate notification and timeframes are provided to the Company by the customer per the Attachment Agreement, and upon notification of the customer's removal of all street lighting equipment, the Company will visit the location and remove the remaining connections from the secondary network. At that point, electric service billing for that location will be terminated following the billing of the applicable Lighting Service Charge per the Company's Terms and Conditions for Distribution Service for removal of the connection per each service connection location.

### **Contact Us**

In the event that a Qualified Electrical Worker performing work on behalf of the customer is presented with a situation that may require the Company's assistance, please do not hesitate to contact a Company representative before performing or continuing the work. Be advised, however, that the Company shall perform work requests in accordance with the applicable provisions of the Company's Terms and Conditions for Distribution Service.





**TOWN OF JAMESTOWN**  
**Parks & Recreation Office**  
**P.O. Box 377**  
**41 Conanicus Ave.**  
**JAMESTOWN, RHODE ISLAND 02835**

Recreation Office (401) 423-7260  
Teen Center (401) 423-7261  
Fort Getty (401) 423-7211  
Fax (401) 423-7229

**TO: ANDREW E. NOTA, TOWN ADMINISTRATOR**

**FROM: ANDREW J. WADE, PARKS & RECREATION DIRECTOR**

**SUBJECT: Jamestown Community Playground – Redevelopment Update**

**DATE: May 17, 2018**

**Playground Construction:**

The construction on the new playground structures at the Community Playground commenced on April 2<sup>nd</sup> by NELM Corporation. This private firm was brought in erect the signature piece of the playground, the 30ft tall light house structure.

Since that time Town staff members from both the Public Works and Parks & Recreation Departments have collaborated in the construction onsite successfully placing the support posts for all the stand alone items within the play space. Inclement weather has hindered the progression within the park; however it has not dampened the spirits of staff who have diligently worked through constant wet conditions onsite.

Remaining elements of construction:

- Hanging of slides and climbing structures on the light house extension and RJ Bourque ship structure.
- Re-grading the subsurface to prepare for the installation of the playground safety surfacing.
- Install “Poured in Place” pathways and surfacing under slides and swings.
- Repaint and re-install fencing.
- Sign to be installed at the corner of Valley and North Roads.

Based upon current progress, I am confident to say that the playground will be open to the public by July 1<sup>st</sup>. At the time of completion, an official “ribbon cutting” ceremony and celebration will be planned to honor the occasion.

**Rededication of the playground:**

The completion of this project has occurred swiftly since the Town first began putting aside CIP Funds in FY15. In total \$85,000 of Capital money was paired with a \$100,000 RIDEM Recreation Grant. However, without the outpouring of support for the Ryan J. Bourque Community Playground Fund, the playground would not have been able to have been replaced so soon, nor would it have been as grand of a play space as it will be when it is completed in the next month. As of September of 2017, over \$75,000 had been donated in honor of Ryan to the Playground Fund. Since that time, close to another \$70,000 has been raised through individual donations, proceeds from the Ryan Bourque Neon Night 5K, and purchases of bricks in the soon to be installed “Memory Walk”. Because of the outpouring of support displayed by many residents and businesses of Jamestown to this project, it is the recommendation of the Playground Renovation Committee that with the Town Council’s approval, the official name of the playground be amended from “Jamestown Community Playground” to “Jamestown Community Playground in Honor of Officer Ryan J. Bourque”.







**TOWN OF JAMESTOWN**  
93 NARRAGANSETT AVENUE  
P.O. Box 377  
JAMESTOWN, RHODE ISLAND 02835

**TO:** HONORABLE TOWN COUNCIL  
**FROM:** ANDREW E. NOTA, TOWN ADMINISTRATOR  
**SUBJECT:** FWBOA LEASE NEGOTIATION AND EXTENSION  
**DATE:** MAY 18, 2018

Included is the final version of the extended lease agreement that was developed in a recent meeting held on Wednesday, April 18<sup>th</sup> with Mark Liberati and Karl Seelig, in their respective capacities representing the interests of the Fort Wetherill Boat Owners Association, (FWBOA). The lease document has also been reviewed by the Town Solicitor in anticipation of this discussion.

The FWBOA is preparing to initiate a major investment in the marina infrastructure that supports approximately 42 individual boat slips for local residents. The Association presently has three remaining seasons on their present lease agreement with the Town and is seeking a longer-term commitment from the Town in order to justify this level of investment. This extension will also allow the FWBOA to recover their investment through annual use of the facility over a sufficient period of time in order to justify the member investment.

The discussions regarding the lease extension moved forward with all parties coming to an amicable agreement in a very timely fashion. The following points represent a summary of the lease elements discussed and final recommendation of all parties:

- The Association presently has an existing lease through the 2020 season, and as part of this proposed extension, this lease will remain in place.
- The new base lease will extend for a 10 – year period beginning in 2021 and extending through 2030. The terms of the lease include an escalator of 2% for the first 5 - years or 2021-2025 season, and then increases to a 3% escalator for the remaining 5 - years or 2026-2030.
- In addition to the base 10 - year lease, will be the option for one 5 - year renewal, covering the period 2031 – 2035, including a 3% escalator during that time period.
- All other terms and conditions of the present lease are acceptable to the Town and FWBOA and will remain in place through the duration of the revised lease, unless agreed to by both parties.

Existing Lease

The final three years of the present lease include total lease payments amounting to \$31,827 in 2018, 32,782 in 2019 and \$33,765 in 2020.

Included below is the anticipated annual cost for the 10 - year base lease and 5 – year renewal option as proposed.

**Base Lease Extension**

<u>(2% escalator)</u>		<u>(3% escalator)</u>	
2021	\$34,440	2026	\$38,398
2022	\$35,129	2027	\$39,550
2023	\$35,832	2028	\$40,736
2024	\$36,549	2029	\$41,958
2025	\$37,280	2030	\$43,217

**Renewal Option Period**

(3% escalator)

2031	\$44,514
2032	\$45,849
2033	\$47,224
2034	\$48,641
2035	\$50,100

Should you have any questions please advise. A representative of the FWBOA will be present at your meeting should the Council have any specific questions about the lease itself, use of the property or planned improvements.

**LEASE OF PROPERTY AT FORT WETHERILL BY THE TOWN OF JAMESTOWN  
TO THE FORT WETHERILL BOAT OWNERS' & OPERATORS' ASSOCIATION**

THIS INDENTURE OF LEASE, made and executed as of \_\_\_\_ day of \_\_\_\_ 2018, by and between the Town of Jamestown, a Rhode Island municipal corporation, hereinafter called the "Lessor) and Fort Wetherill Boat Owners' & Operators' Association, a Rhode Island non-profit corporation, hereinafter called the "Lessee".

That in consideration of the rent and covenants herein reserved and contained, and subject to the conditions hereinafter set forth, the Lessor does hereby demise and lease unto the Lessee the following described premises:

Those parcels of land situated in the Town of Jamestown, County of Newport, State of Rhode Island, more particularly delineated on Exhibit A-1, attached hereto and made a party hereof.

TERMS OF LEASE

TO HAVE AND TO HOLD the same unto said Lessee, for its use as a recreational marine facility, for and during the term of ten (10) years, said term to commence on the 1<sup>st</sup> day of January 2021 and to terminate on the 31<sup>st</sup> day of December, 2030. Annual payments during this ten (10) year extension period will be in accordance with the rate schedule as outlined below with a two (2%) and three (3%) escalator applied annually.

The Lessee covenants and agrees to pay rent as follows:

Existing Lease Agreement (2015-2020)

The initial annual rent in 2015 shall be Thirty thousand dollars (\$30,000.00) payable on February 15, 2016 with subsequent annual payments made by February 15<sup>th</sup> of each year. The rent shall be payable at the office of the Lessor or at such other place as the Lessor may designate in writing. In each successive year during the base 5-year period, the annual rent payment shall increase with the application of a three (3%) percent escalator, as reflected in the schedule below:

<u>Year</u>	<u>Amount</u>	<u>Period</u>
Year 1:	\$30,000	October 1, 2015 - December 31, 2016
Year 2:	\$30,900	January 1, 2017 - December 31, 2017
Year 3:	\$31,827	January 1, 2018 - December 31, 2018
Year 4:	\$32,782	January 1, 2019 - December 31, 2019
Year 5:	\$33,765	January 1, 2020 - December 31, 2020



Operators Association in a location in proximity to the dock area, as determined by the Town. The Town may also require the Lessee to screen the Porta Johns from public view.

- h. The Lessee agrees to offer membership to the owner of the house lot on the west side of Ft. Wetherill Road that may be created through subdivision of plat 10 lot 145 (i.e. the 3.6 acre Old Highway Barn parcel). Further, membership shall also place the house lot owner in First position of the waiting list.
- i. The Lessee shall agree to cooperate with both the Town and any new owner or lessee of Plat 10 lot 145. However, cooperation shall not be construed in any way to cause the Association to forfeit or relinquish any rights and privileges provided by this lease Agreement.
- j. That winter dock storage will be limited to the designated areas as depicted in diagram of leased premises (see Exhibit 1B) or in another approved area as designated by the Lessor.

#### OBLIGATIONS AND OPERATIONS OF LESSEE

The Lessee covenants and agrees that during the term hereof, and for any further time as it shall hold said premises, or any part thereof:

- a. That it shall operate the Marina located on the premises pursuant to CRMC Permit No. B00-11-73 under the jurisdiction of the Lessor's and the Town Harbormaster.
- b. That its membership shall be restricted to residents of the Town of Jamestown, Rhode Island, whether full-time or transient short-term members. Use of the facility by non-Jamestown residents will be deemed a violation of the terms of this agreement.
- c. That it shall maintain a current membership roster, boat registrations for current annual dock assignments (it is understood that temporary dock assignments may take place from time to time) and a waiting list at Lessor's Town Hall and Harbor Office.
- d. That of the 42 boat slips, 38 slips are to be occupied by boats of 26 feet in length and under, with the remaining 4 slips to be occupied by member boats over 26 feet in length.
- e. That in the event of severe inclement weather, Lessee agrees to allow the Town of Jamestown to seek safe harbor for two (2) town boats during the duration of any such Storm(s).
- f. Town Water: The FWBOA will be subject to all local regulations and charges associated with being a Jamestown Water District customer.

#### ALTERATIONS BY LESSEE

Other than the docks, ramps and pilings, which are considered to the sole property of the Lessee, the Lessee shall make no structural alterations to the Lessor's leased premises without the written consent of the Lessor. The Lessee shall save the Lessor harmless on account of any claim of mechanics or

material men, or any liens in connection with any alterations, additions or improvements, and at the termination or expiration of this Lease will peaceably yield said premises and all additions thereto to the Lessor, and leave the same clean and in such repair, order and condition as the same are in at the commencement of the lease term.

#### MAINTENANCE BY LESSEE

It is understood by the parties herein that the docks, ramps and piling are considered the sole property of the Lessee. Therefore, Lessee shall, at its sole cost and expense, keep and maintain the subject docks, ramps, and pilings as owned by the Lessee in good order during the term of this Lease, except for reasonable wear and tear and damages by or negligence of the Lessor, or any person or persons for which it is legally responsible. In addition, Lessee shall be responsible for maintaining any and all changes to the demised premises and equipment installed as leasehold improvements. Lessee agrees that in the event it should vacate the demised premises and/or decline to renew its Lease with the Lessor, that it shall remove any and all docks, ramps and piling located within the demised premises. Lessee shall otherwise, not be obligated to maintain or repair any and all other property deemed to be owned by Lessor.

#### GOVERNMENTAL REGULATIONS

The Lessee shall not use or occupy, or permit the leased premises to be used or occupied, in any unlawful manner, for any illegal purpose, in such manner as to constitute a nuisance, or for any use which is incompatible with Lessor's present adjacent business operations and, further, comply with the covenants and conditions attached hereto and made a part hereof. The lessee shall comply with all municipal, state or federal regulations concerning the conduct of its business, shall procure, at its own expense, all permits, licenses, etc., required by it, and shall hold harmless the Lessor from penalties and fines imposed upon the Lessor pursuant to any law, ordinance or governmental requirement by reason of the conduct by the Lessee of its business in the demised premises.

#### PUBLIC LIABILITY INSURANCE

Lessee shall, at its own expense, obtain and maintain in continuous effect during the term of this lease, a policy or policies of insurance with such company or companies satisfactory to Lessor, insuring against public liability on the demised premises, in amounts not less than one million (\$1,000,000.00) dollars per person, and two million (\$2,000,000.00) dollars per accident, and against property damage in an amount of not less than one hundred thousand (\$100,000.00) dollars. The Lessor shall be named as an insured in such insurance. Said insurance shall not be cancelable, except upon thirty (30) days' written notice to the Lessor. Lessee shall provide a copy of the approved policy to the Lessor on an annual basis.

#### INDEMNIFICATION BY LESSEE

The Lessee agrees to indemnify and defend the Lessor against, and to save it harmless from, any and all claims of whatever nature, for injury or damage to persons or property, in or about the demised premises, or arising from any accident, injury, or damage arising within the parking area as deemed leased to Lessee, resulting from any act, default or omission on the part of the Lessee, its employees, agents, contractors, invitees, or licensees. However, Lessee shall not indemnify and defend the Lessor against, and to save it harmless from, any and all claims of whatever nature, for injury or damage to

persons or property arising from the use by a non-member or non-business invitee of any common areas shared between the Lessee, Lessor or any third party, where Lessee is not at fault.

#### INSPECTION BY LESSOR

Lessee agrees to permit Lessor, its agents or contractors, to inspect the demised premises at any reasonable time, upon providing reasonable notice thereof and to permit Lessor to make such repairs to the demised premises which Lessor may deem desirable or necessary, and which Lessee has not covenanted herein to do, or has failed so to do.

#### RISK OF LOSS

All personal property, of every kind and description, which Lessee causes to be placed upon the demised premises, or upon other premises of the Lessor, shall be the sole risk of the Lessee, and Lessee hereby indemnifies and holds harmless the Lessor, its agents, servants and employees, from any loss or damage to said property, including loss of use.

#### DAMAGE BY FIRE OR OTHER CASUALTY

In the event that at any time the demised premises are damaged or destroyed, or otherwise rendered unfit for accustomed use and occupation to an extent which exceeds fifty (50%) percent of the sound insurable value thereof, then the Lessor or the Lessee may, by written notice to the other party given thirty (30) days after occurrence of such casualty, cancel this lease; but if this Lease is not cancelled, the Lessor shall, with reasonable diligence, repair, rebuild and restore the premises and make the same fit and available for Lessee's use and occupancy.

#### ABATEMENT OF RENT

In the event that the demised premises or any part thereof shall be taken for any purpose, or should access be denied or restricted in any manner by the Lessor or the interior of the premises shall be destroyed or damaged by fire or other cause beyond the control of the Lessor, or the exterior of the demised premises shall be damaged or out of repair during the term of this Lease, or any extension thereof, a just proportion of the rent reserved according to the nature, location and extent of the injuries sustained by the demised premises, or their lack of repair, shall put them in proper condition and made available for the Lessee's use and occupation, and in case of a taking as aforesaid, a just proportion of said rent, according to the size, location and use of the space taken, shall be abated during the remainder of the term of this Lease.

#### ASSIGNMENT AND SUBLEASE

Notwithstanding any other provisions contained herein, the Lessee may not assign this Lease, nor sublet the whole or any part of the demised premises. It is understood that Lessee may from time to time assign temporary dock space to its temporary members and that such an assignment shall not be considered a sublease under this Lease in accordance with Paragraph 2(c) above.



#### LESSOR'S REMEDIES IN CASE OF DEFAULT

If Lessee defaults in the payment of rent, or any additional fees, or defaults in the performance of any of the other covenants or conditions hereof, Lessor shall give Lessee notice of such default and, if Lessee does not cure any such default within thirty (30) days, after the giving of such notice (or if such other default is of such nature that it cannot be completely cured within that period, if Lessee does not commence such curing within such thirty (30) days and thereafter proceed with reasonable diligence and in good faith to cure such default), then Lessor may terminate this lease. On the date specified in such notice the term of this Lease shall be terminated and Lessee shall then quit and surrender the demised premises to Lessor. If this Lease shall have been so terminated by Lessor, Lessor may at any time thereafter resume possession of the demised premises by any lawful means and remove Lessee or other occupants and their effects. If the Lessee shall be declared insolvent according to law, or if a receiver or other similar officer shall be appointed to take charge of the Lessee's property, or a substantial part thereof, then, and in each of the said cases, the Lessor lawfully may (notwithstanding any license of any former breach of covenant or waiver of the benefit hereof or consent in a former instance) immediately or at any time thereafter while such default or other situation as aforesaid continues, and without further demand or notice, enter into and upon the demised premises or any part thereof in the name of the whole and repossess the same and expel the Lessee and those claiming through or under the Lessee and remove its effects, at Lessee's expense, without being deemed guilty of any manner of trespass, and without prejudice to any remedies which might otherwise be used for arrears of rent or preceding breach of covenant; and upon entry as aforesaid, this Lease shall terminate, and the Lessee shall remain obligated for all rental monies due for the remainder of the term.

No failure to enforce any term of this Lease shall be deemed a waiver.

#### LESSEE'S REMEDIES ON DEFAULT

If Lessor defaults in the performance of any of the covenants or conditions hereof, Lessee shall give Lessor notice of such default and, if Lessor does not cure any such default within thirty (30) days, after the giving of such notice (or if such other default is of such nature that it cannot be completely cured within that period, if Lessor does not commence such curing within such thirty (30) days and thereafter proceed with reasonable diligence and in good faith to cure such default), then Lessee may withhold rent payments and apply the same to the same for repairs and maintenance to the pilings, revetments and bulkheads that are the responsibility of Lessor hereunder.

#### HOLDING OVER

If Lessee holds over or continues in possession of the premises after the expiration of this Lease and without the execution of a new lease, the tenancy thus created shall be one from month to month. All covenants, obligations, conditions, and agreements herein contained shall so far as applicable, apply to all extensions of the terms hereof and to all holdings over by the Lessee as Lessee by will.

## RENEWAL

- a. The Town and the FWBOA shall at any time during the lease period consider a lease extension beyond the final extension period on December 31, 2035.

## LESSEE'S RISK

The Lessee acknowledges that the Lessor does not enjoy any title, legal or equitable, or any rights or privileges of possession of occupancy with respect to the property described in Exhibit B attached hereto. Pursuant thereto, the Lessee acknowledges that it has assumed all risks associated with its use and/or improvement of said property and agrees to hereby remise, release and forever quitclaim unto said Lessor, its successors and assigns, all and all manner of actions, causes of action, debts, due, claims and demands, both in law and equity, arising from its use of improvement of said property. Notwithstanding anything to the contrary contained herein, the Lessor and Lessee agree that, should the Lessee be disturbed in its use of enjoyment of the premises described in Exhibit B, the Lessee's sole remedy shall be that provided for in Paragraph 10 hereof.

## NOTICES

All notices that may be given hereunder by Lessee or Lessor shall be by registered or certified mail, addressed in the case of the Lessor to Town Administrator, Town of Jamestown, Rhode Island 02835; and, in the case of the Lessee, to c/o Mark Liberati, 2 Old Walcott Avenue, Jamestown, Rhode Island 02835; or to such other address as the parties may, from time to time, designate by written notice previously sent.

## ATTORNEY'S FEES

In case suit should be brought for the recovery of the demised premises, or for any sum due hereunder, or because of any act which may arise out of the possession of the demised premises, by either party, the prevailing party shall be entitled to all costs incurred in connection with such action, including a reasonable attorney's fee.

## SUCCESSORS AND ASSIGNS

All the covenants, conditions and provisions of this Lease shall apply to and inure to the benefit of and be binding upon the heirs, executors, administrators, successors, and assigns of the said Lessor and the said Lessee, both as to rights and as to duties and liabilities.

## ENTIRE AGREEMENT

The foregoing constitutes the entire agreement between the parties and may be modified only by a writing signed by both parties.

## JURISDICTION

The parties agree that this Lease shall be deemed a Rhode Island contract and shall be governed by the laws of the State of Rhode Island.

IN WITNESS WHEREOF, the parties have caused this Lease to be executed, in duplicate, by their respective officers thereunto duly authorized, on the day and year first above written.

TOWN OF JAMESTOWN

By: \_\_\_\_\_  
Andrew E. Nota, Town Administrator

STATE OF RHODE ISLAND  
COUNTY OF NEWPORT

In Jamestown in said County, on this \_\_\_\_ day of \_\_\_\_\_, before me personally appeared the above-named Andrew E. Nota, executing the foregoing instrument for and in behalf of said Town of Jamestown; to me known and known by me to be the party described in and who executed the foregoing instrument; and he acknowledged the same, by him so executed, to be his free act as Town Administrator, as aforesaid, and his free act and deed individually as well.

\_\_\_\_\_  
NOTARY PUBLIC

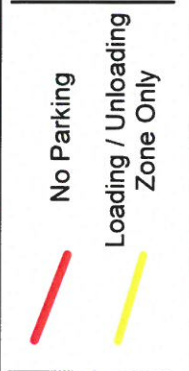
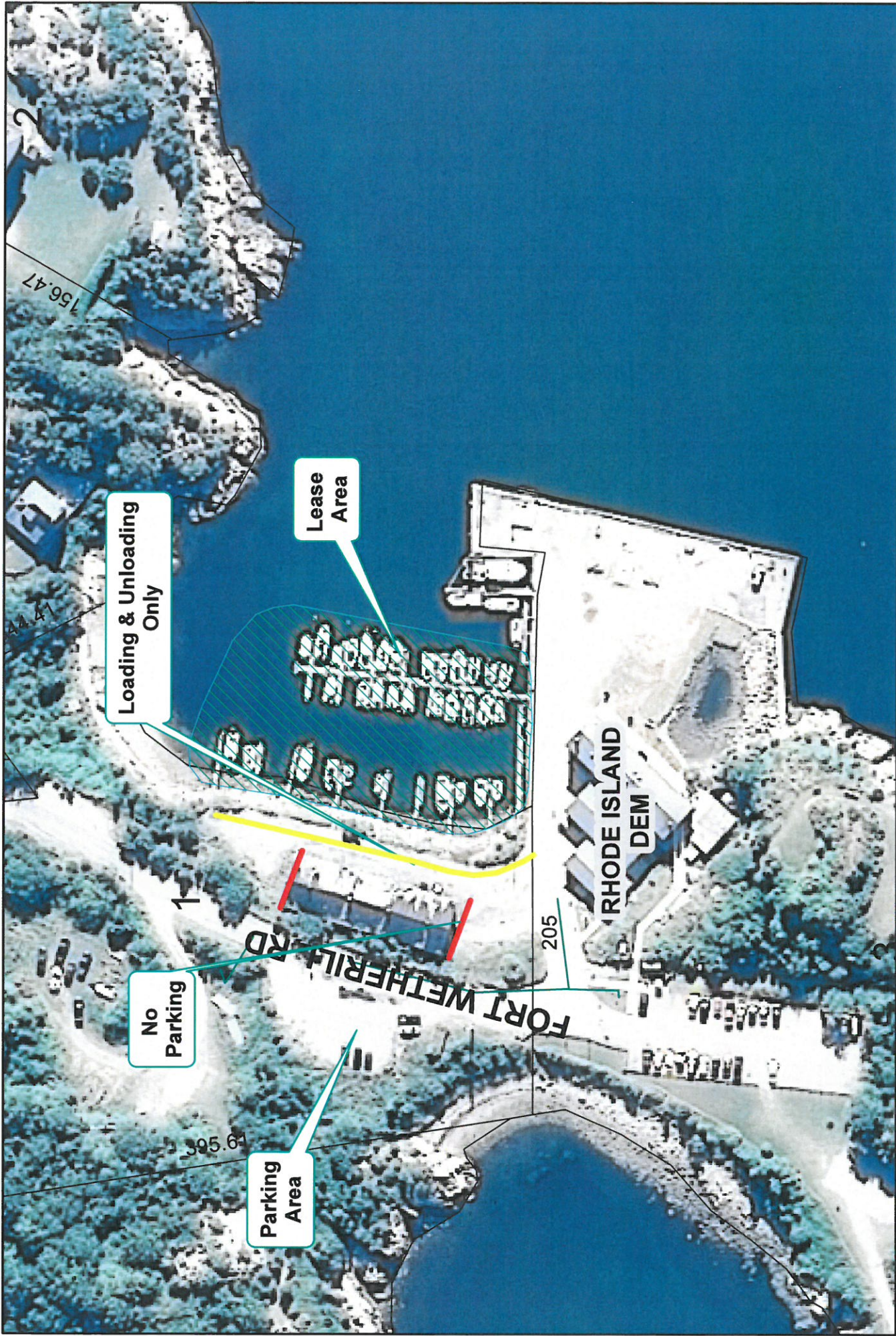
FORT WETHERILL BOAT OWNERS,  
& BOAT OPERATORS' ASSOCIATION

By: \_\_\_\_\_  
Mark Liberati, President - FWBOA

STATE OF RHODE ISLAND  
COUNTY OF NEWPORT

\_\_\_\_\_, in said County, on this \_\_\_\_\_ day of \_\_\_\_\_, before me personally appeared the above-named Mark Liberati, executing the foregoing instrument for and in behalf of the said Fort Wetherill Boat Owners' & Boat Operators' Association; to me known and known by me to be the party described in and who executed the foregoing instrument; and he acknowledged the same, by him so executed, to be his free act as President of the Fort Wetherill Boat Owners' & Boat Operators' Association, as aforesaid, and his free act and deed individually as well.

\_\_\_\_\_  
NOTARY PUBLIC



**Exhibit 1 - A**  
**Fort Wetherill**



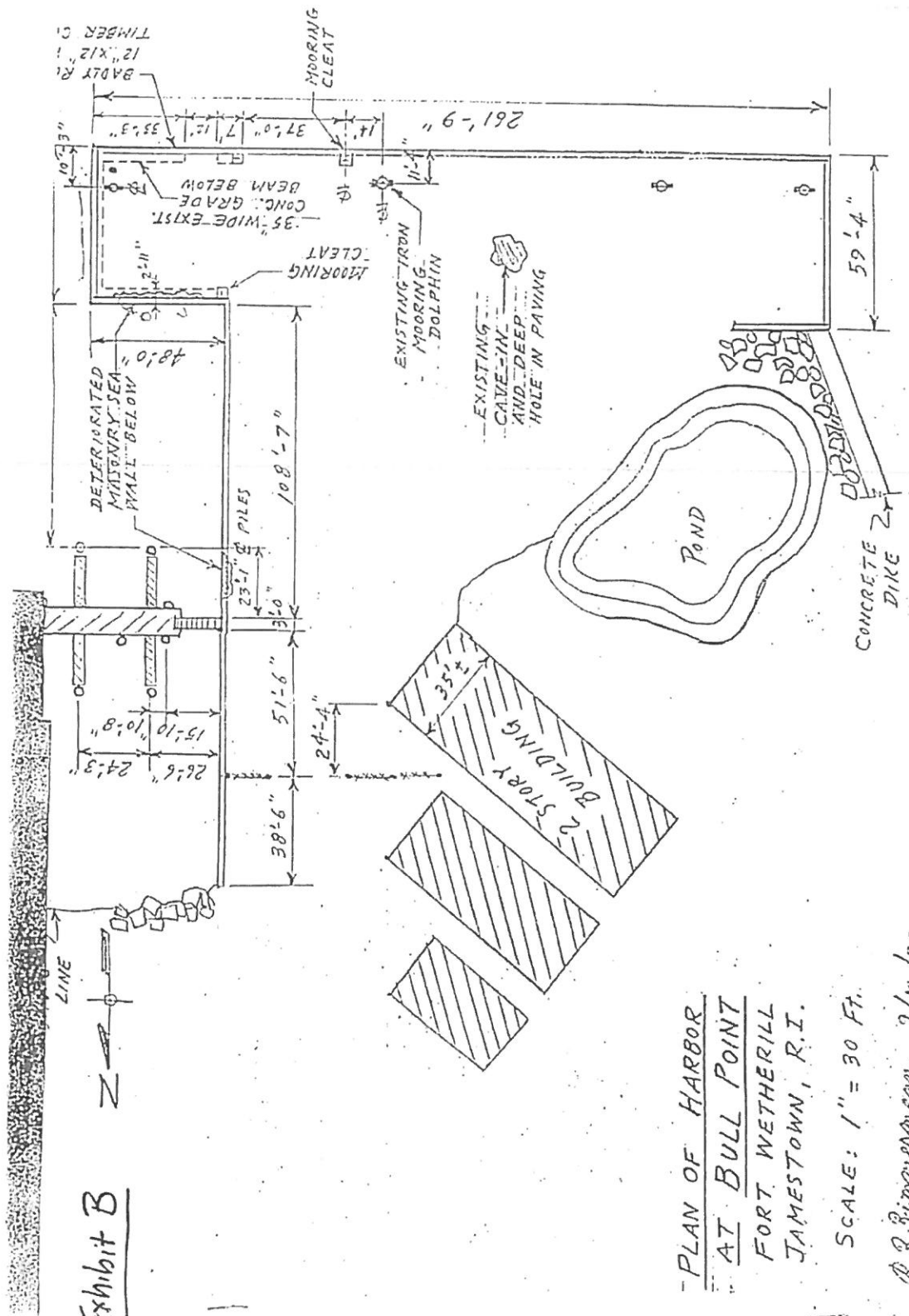


Exhibit B

PLAN OF HARBOR  
 AT BULL POINT  
 FORT WETHERILL  
 JAMESTOWN, R.I.

SCALE: 1" = 30 FT.

R. P. Binneman 7/10/100



**TOWN COUNCIL MEETING  
May 7, 2018**

**I. ROLL CALL**

Town Council Members present:

Kristine S. Trocki, President  
Michael G. White, Vice President  
Blake A. Dickinson  
Mary E. Meagher  
Eugene B. Mihaly

Also in attendance:

Andrew E. Nota, Town Administrator  
Christina D. Collins, Finance Director  
Edward A. Mello, Police Chief  
Lisa W. Bryer, Town Planner  
Michael C. Gray, Public Works Director  
John A. Murphy, Town Moderator  
Mary Lou Sanborn, Library Trustees Chair  
Kenneth Duva, School Superintendent  
Dorothy Strang, School Committee Member  
Deborah Ruggiero, District 74 Representative  
David H. Ferrara, Bond Counsel  
Peter D. Ruggiero, Town Solicitor  
Cheryl A. Fernstrom, Town Clerk

**II. CALL TO ORDER, PLEDGE OF ALLEGIANCE**

Council President Trocki called the regular meeting of the Jamestown Town Council to order at 7:07 p.m. in the Jamestown Town Hall Rosamond A. Tefft Council Chambers at 93 Narragansett Avenue, and Councilor Dickinson led the Pledge of Allegiance.

**III. TOWN COUNCIL SITTING AS THE BOARD OF  
WATER AND SEWER COMMISSIONERS**

None.

**IV. ACKNOWLEDGEMENTS, ANNOUNCEMENTS, PRESENTATIONS,  
RESOLUTIONS AND PROCLAMATIONS**

- A) Resolutions and Proclamations
  - 1) No. 2018-09: In Support of Early Voting; review, discussion and/or potential action and/or vote

**A motion was made by Councilor Mihaly with second by Councilor Meagher to waive**



**reading of the Resolution. President Trocki, Aye; Vice President White, Aye; Councilor Dickinson, Aye; Councilor Meagher, Aye; Councilor Mihaly, Aye.**

President Trocki gave a synopsis of the Resolution and its intent.

**A motion was made by Councilor Meagher with second by Vice President White to adopt the Resolution. President Trocki, Aye; Vice President White, Aye; Councilor Dickinson, Aye; Councilor Meagher, Aye; Councilor Mihaly, Aye.**

- 2) No. 2018-10: Teacher Appreciation Week in Jamestown; review, discussion and/or potential action and/or vote

President Trocki read the Proclamation.

**A motion was made by Vice President White with second by Councilor Meagher to adopt the Proclamation. President Trocki, Aye; Vice President White, Aye; Councilor Dickinson, Aye; Councilor Meagher, Aye; Councilor Mihaly, Aye.**

## **V. PUBLIC HEARINGS, LICENSES AND PERMITS**

### **A) Public Hearing**

- 1) 2017 Community Development Block Grant Program Application in the amount of \$218,980.18 in addition to housing development funds (amount TBD); duly advertised in the April 26, 2018 edition of the *Jamestown Press*; review, discussion and/or potential action and/or vote
  - a) Approval of 2017 Priority List
  - b) Adoption of Authorizing Resolution
  - c) Approval of Regional Assignment to City of Newport

**A motion was made by Councilor Meagher with second by Councilor Dickinson to open the public hearing at 7:12 p.m. President Trocki, Aye; Vice President White, Aye; Councilor Dickinson, Aye; Councilor Meagher, Aye; Councilor Mihaly, Aye.**

Town Planner Bryer explained the CDBG Application for program year 2017, including changes for this year. There is no funding cap for the current application (formerly \$200,000), which is for an annual competitive grant process for Federal money administered through the State. The application is limited to three public facility improvement applications and two public service applications. Newport is applying on our behalf for the Women's Resource Center as a regional agency. The Housing Development segment is a place holder so that an application can go forward when an available property with a purchase and sales agreement is found. The application was reviewed and endorsed by the Jamestown Planning Commission and Affordable Housing Committee on May 2, 2018, and will be submitted on May 17, 2018.

The 2017 Community Development Block Grant Application Priority List is as follows:

1. Public Facility: Funding to install a new high efficiency hot water system, and 11 new high efficiency HVAC systems at Bayside Apartments, an 11 unit Affordable Housing development located at 169 Conanicus Avenue.  
Amount: \$102,000.00
2. Public Facility: Funding for the Jamestown Housing Authority to make renovations to the affordable housing development at 45 Pemberton Place including a new ADA ramp, new curbing, paving and entryway ramp.  
Amount: \$ 66,417.18
3. Public Services: Provide funding for the Jamestown Housing Authority for a part time intern to provide assistance with social, educational and medical needs of their residents.  
Amount: \$ 18,000.00
4. Public Services: Support for the Women's Resource Center to provide services for battered women and children.  
Amount: \$ 4,000.00
5. Housing Development: Provide funding to acquire single family homes or other properties to then be resold to home buyers under CCHC's Land Trust program.  
Amount: \$ 0 (TBD)
6. Administration  
Amount: \$ 28,563.00

Council Comments.

Discussion ensued of the Administration funding to cover costs for the Planning Clerk's services and training for the Town Planner.

Public Comments.

Jerry Scott of Walcott Avenue commented on the Administration amount and asked where it goes. He was informed the Administration funding is not reflected in the Town budget. The Town receives reimbursement for approved expenses through the program.

**A motion was made by Councilor Mihaly with second by Councilor Meagher to approve the 2017 Priority List as outlined by the Community Development Block Grant. President Trocki, Aye; Vice President White, Aye; Councilor Dickinson, Aye; Councilor Meagher, Aye; Councilor Mihaly, Aye.**

**A motion was made by Councilor Meagher with second by Vice President White to adopt the Authorizing Resolution. President Trocki, Aye; Vice President White, Aye; Councilor Dickinson, Aye; Councilor Meagher, Aye; Councilor Mihaly, Aye.**

**A motion was made by Councilor Meagher with second by Vice President White to approve the regional assignment to the City of Newport. President Trocki, Aye; Vice President White, Aye; Councilor Dickinson, Aye; Councilor Meagher, Aye; Councilor Mihaly, Aye.**

The Public Hearing was concluded at 7:21 p.m.

## VI. OPEN FORUM

President Trocki read her prepared statement:

Next is Open Forum. Before Mr. Tighe speaks as the scheduled speaker under Open Forum, as the President of the Council, I would like to take this opportunity to quickly state my current position with respect to this issue. As you know, we received in our packet a lengthy petition with what appears to have roughly 750 signatures requesting that we unbundle the 3 bonds of the golf course, school and library for a total of 9.8 million dollars.

This Petition is exactly what the community should do when they feel passionate about an issue that may need to be re-examined. This is truly an example of the democratic process. As I hope all or most of you know, I very much believe in an open, democratic, transparent and respectful process when dealing with the community, regardless of whether you share my position or not. I have taken my role as Town Council President very seriously in what is now my 6th year. I want you to know that based on these signatures, I am willing to consider unbundling the bond. I am willing to do so because I believe that the goals of transparency and democracy are more important than any political position. That said, I am willing to admit when I am wrong, but I will not change my vote based on politics.

What I very much don't want is a community of folks who feel that they are not being heard or that their vote is somehow being diminished. This is very different from people thinking or being told that somehow the Town Council is being "Sneaky and Underhanded." This assertion is completely untrue and inappropriate. All decisions, including the decision to bundle the bond, were made in Open Public Meetings, with full transparency, and with a Council that is doing their very best every single meeting to do the right thing. Suggesting or acting otherwise, especially for political gain, is completely unacceptable to me.

Combining bonds is a routinely exercised practice by the State, as well as in plenty of cities and towns here in Rhode Island, particularly for wide sweeping infrastructure projects such as these. For those that vote in Jamestown, we have all voted for combined infrastructure bonds before - albeit on the State level. That said, I still very much believe in each of the three projects, whether they are bundled or independent. I believe that they all have merit on their own, but frankly they all need to be done, *regardless* of how the bonds are structured. Tonight is not about the substance of these projects, but rather about methodology and form. I want to be abundantly clear, that I, along with my 3 other Democratic Town Council Members, made this 4-1 decision based on what I believed was the smart and best decision for the entire community and only after I conferred with legal counsel, bond counsel, town administration and staff.

A bundled bond was the financially and fiscally sound thing to do because it was a cost saving measure. It frankly still is. However, what I have learned from our *specific community* here in Jamestown and with this Petition is that this may not be the right thing to do.

That is where I find myself right now and why I am willing to re-consider my position.

A) Scheduled request to address.

1) Thomas Tighe: Submission of Petition asking the Council to consider rescinding their vote on bundling the three Bond Issues

Thomas Tighe of West Street addressed the Council stating he doesn't like to give long speeches or short ones. When the Council made the decision to bundle the three bond issues, his rights, as well as some 767, plus another page and a half of signatures tonight, close to 800, concerned voters to choose how we would vote and the right to decide how to spend our tax dollars, was taken away from us by the Council. A petition was circulated and the perception by the people signing the petition was the Council bundling the issues because there was one issue that the Council didn't think would pass, and by bundling you were hoping it would pass on the back of the two others. That was the perception that people had when they signed the petition. We were given only one way to vote – either pass the bond or deny all three. Our way or the highway? That's what it sounds like, regardless of the Jamestown voters' right to choose what they wanted to vote for. Without a doubt the people who heard there was a petition asking the Council to separate the bond issue into three separate issues, came out looking for us. Their frustration was very clear – the Council, by their actions, had taken away the right to vote their conscience on the issue. He asks the Council to have respect for fellow Town people and rescind the April 2<sup>nd</sup> vote and separate the bond into three individual bonds, and let the people decide, and that is their right and we shouldn't forget. He thanked the Council for the opportunity to speak. (Applause)

President Trocki thanked him for his remarks.

**A motion was made by Councilor Meagher with second by Vice President White to bring Item A) from Unfinished Business up in the agenda to right now. President Trocki, Aye; Vice President White, Aye; Councilor Dickinson, Aye; Councilor Meagher, Aye; Councilor Mihaly, Aye.**

Councilor Meagher stated she has some things to say and read her prepared statement: First of all I want to welcome you all here. It is good to see you. I have been where you are now, with a petition in front of a town council, and I appreciate the effort you have made to bring it to us.

For the past few weeks, I've been having this inner debate with myself about what Tom just said, about the rights of individuals, which are at the very foundation of our country, and the responsibilities we all share, by living together, in community with each other. The community that is the United States of America and in this instance, the community that is Jamestown. I have been going back and forth with myself about what it means to live in a democracy, and about my responsibilities as a town councilor, and what I would say today if this petition came before us. If you've seen me walking my dog you may have witnessed me going back and forth about this with her too.

And then on Friday, I got my town council packet, and I saw all these signatures. I counted 29 sheets, of signatures, most of them double sided. And though you might not believe me when I tell you this, I just started to smile. Because this is democracy at its most direct, and it is right smack part of the tradition of the founding of this country. It is a very impressive list of signatures. It is impressive because it includes people from all parts of the island, all ages, and all walks of life. It includes many people I know, some I don't, a lot of people I call friends. People of all political persuasions and viewpoints, who probably have many different opinions about the issues posed in this referendum question. All of whom took the time to sign a petition, to tell me that I had made a mistake in my motion to bundle all three projects into one referendum question.

I think part of my inner debate was prompted by some of what has been written in letters and editorials, including what I wrote myself. There's been criticism of course but that is to be expected and frankly is welcome. Some of it's been caustic, some angry and reactionary, that comes with the territory. Some of it has been just inflammatory, borrowed from other political fights. No one sitting up here believes the citizens of this town are in any way deplorable or dimwits. And the characterizations offered by my colleague Councilor Dickinson are not just unfair but also untrue. Unfortunately that too comes with the territory that is politics.

This is not the time for me to make a speech about my wholehearted support for these projects. I will have time for that over the coming months. I will say today, to you who wonder what we were thinking, something that Mike White has said on more than one occasion: as elected officials in a representative democracy, it is our job to make decisions that we believe are in the best interest of the whole community. That's what I tried to do and what all 4 of us were trying to do when we voted for this bond question. When Kristine talks of the many meetings we have had, in reviewing and discussing these issues and these projects, she is trying to convey to you that we are trying to do our job. We have had many meetings. We have gathered information from a variety sources, including listening to citizens with different views. We have recommendations from the school, the library and town staff. All of this has informed us as we reviewed solutions. And I believe the decisions we made, supporting each and all of these projects, move this community forward, in a financially responsible way. I believe they not only resolve the specific problems of roofs and heating systems and an unsafe clubhouse but also benefit the whole community, by supporting our school system, our library, an improved clubhouse and new public space to serve our community's needs.

In making my motion to bundle these projects together, I was focused on the fact that the issues before us, the problems before us, are not going to go away because we wish they would. In making my decision I was focused on my responsibility as a town councilor. But what your petition makes clear to me, somebody who strives to solve problems, is that I had created one. This lively experiment, to borrow Roger Williams' phrase from our colonial charter, is still that. It is a constant calibration, a fragile balancing of the rights of individuals and the needs of the community in which those individuals live. The self-governance that the founders of this country fought for, was the right to determine just what

they would be responsible for.

I want to acknowledge the efforts of all those of you who sought these signatures to make that important point clear to me. And I appreciate the opportunity you have provided me today to recover my balance. And so madam president I'd like to make a motion:

**A motion was made by Councilor Meagher with second by Vice President White to unbundle these three projects and to put before the voters in November three referendum questions, each as separate questions. As I understand it, we will pass four Resolutions:**

- **A Resolution Requesting the Withdrawal of Local Bond Act by the General Assembly (Schools, Golf Course and Library), which bundled the three projects;**

**A motion was made by Councilor Mihaly with second by Vice President White to waive the reading of the resolutions. President Trocki, Aye; Vice President White, Aye; Councilor Dickinson, Aye; Councilor Meagher, Aye; Councilor Mihaly, Aye.**

Back to the original motion:

- **A Resolution Requesting Passage of the Local Bond Act by the General Assembly (Schools) to approve issuance of up to \$5,900,000 in bonds and notes to finance the costs of replacements, renovations and improvements at the Jamestown public schools;**
- **A Resolution Requesting Passage of the Local Bond Act by the General Assembly (Library) to approve issuance up to \$1,000,000 in bonds and notes to finance the costs of renovations, repairs and expansion and related equipment at the Jamestown Philomenian Library;**
- **A Resolution Requesting Passage of the Local Bond Act by the General Assembly (Golf Course) to approve issuance of up to \$2,900,000 in bonds and notes to finance the costs of new construction, demolition, renovations and/or improvements to the Jamestown Golf Course and facilities at 245 Conanicus Avenue.**

Discussion. Councilor Mihaly referenced the *Jamestown Press* article and stated his reasons for combining the three projects into one bond question, noting other combined bond questions for municipalities and the State. He congratulated the citizens for expressing their feelings, and he is delighted to have his vote reflect what this community wants and feels.

Councilor Dickinson commented he understands the sensitivity of the comments he made in print. When he voted against the issue for a combined referenda question, he did so as a personal public statement based on his understanding of the feeling in town. He appreciates the direction the Council is going. He supports pushing any project to the voter, whether

he agrees with it or not, as they will tell us how they feel. Everyone has their opinion, they have expressed it, and he hopes the Town can move forward. (Applause)

Councilor White commented he was very impressed by the petition and noted he was quoted by Councilor Meagher. He had no intention of taking any voters' rights away. All three are wonderful bond issues and they are all needed and necessary and were put in one bundle for that reason. If not done now, they may cost us more in the future. He thanks people for their time and energy. This is democracy.

Public Comment.

Richard Murphy of North Main Road commented he was charmed by the Council's speeches of democracy and the importance of having a vote. However, he doesn't like the November ballot idea as we have an FTM where these issues should be dealt with.

Back to the vote on the motion. **President Trocki, Aye; Vice President White, Aye; Councilor Dickinson, Aye; Councilor Meagher, Aye; Councilor Mihaly, Aye.**

B) Non-scheduled request to address.

Peter Coble of Narragansett Avenue stated he is passionate about the golf course and noted the two options for the golf course – one for \$2.1 million for one floor and one for \$2.9 million with a second floor. He asked the Council to give the voters the opportunity to vote on the options, as we don't need two stories.

Joseph Andrade of Lawn Avenue asked if the golf course clubhouse is not sound, is that only for use of the second floor? Could the second floor be removed and put a roof on and then be safe?

Public Works Director Gray noted the Buildings and Facilities Committee report and the structural engineer's determination the second floor could not support public assembly and could not exceed 25 people. It could possibly support a one-story building, but the estimate provided to repair and renovate was \$2 million. In addition there are problems with the foundation and too many unknowns, making renovation unadvisable. Mr. Andrade asked if there are detailed reports to support the decision, and he was informed yes and the reports were available through the Town Administrator's Office.

Linda Jamison of Ocean Avenue asked about the current rates for A, AA, and AAA bonds. Bond Counsel David Ferrara noted the difference is approximately ½ point between AA and AAA for a 20 year bond. Ms. Jamison commented on the Town's high reserve and what it should be for AA and AAA. It was explained the lack of diversity in the Town's tax base means the reserve needs to be larger to be eligible for the AAA bond. Discussion ensued. Ms. Jamison was directed to contact the Town Administrator for more information.

Derek Blackman of Lincoln Street stated he is speaking on behalf of the golf course committee. This has been a long discussion and it is refreshing to see it moving to a separate vote. He proceeded to review the history of the project, commenting on a 2011 report that

the clubhouse floors could be reinforced for a one floor structure for \$600,000 that would last 25 years, and a reinforced two story building for \$1.2 million with a lifespan of 25 years. What is proposed is a \$2.9 million community center imposed on a golf club.

President Trocki addressed misinformation that has been circulated, including the 60% use of the clubhouse for community, non-golf activities. The prime objective has always been the golf course operation. The three infrastructure projects were combined as they all needed to be done, and delaying the projects will result in increased costs. All three projects are needed, and she believes they will all pass and should pass. There will be public information sessions in the coming months to provide correct information on costs, what they mean, and what will be achieved. Citizens need to attend the sessions to get the right information for an informed vote.

Alma Davenport of Clinton Avenue requests the Council address the issue of an all-day referenda instead of the FTM on an agenda, as people are unable to attend the FTM who would like to vote on referenda questions. President Trocki noted this issue was vetted previously at a public session and the determination was to leave the FTM the way it is, as expressed by the voters, and it will go forward this year. The Warrant language will be approved later in the agenda, and Moderator Murphy made revisions and clarifications to the FTM packet with updated language for the Moderator's rules.

Carol Crafts of North Main Road noted in the past issues were addressed at the FTM, and bond issues bundled or not should be voted at an FTM so that people can address their concerns in open discussion so all members of the community can come and speak to the issues.

Councilor Meagher noted she is a fan of the FTM where people can have the discussion and change minds, and she believes it is the most direct form of democracy. We heard Linda Jamison who felt it should be on November ballot to reach the most people and let them choose. Discussion ensued of having a meeting where views can be expressed openly. President Trocki noted this has been her goal since she was elected to the Council in 2012.

Councilor Dickinson commented on the FTM and began this process in 2008. Our neighbors don't always feel comfortable speaking and voting at the FTM, letting others know their vote, and have difficulty attending the FTM and staying for the whole meeting.

Ray Ianetta of Maple Avenue asked for clarification of the original bond to purchase the golf course and whether there was a restriction that the facility could only be used as a golf course and could only be used for other purposes if the golf course operation was terminated. He hopes that information would be part of the public forum discussion.

John Doty of Union Street stated the people want to have a choice whether the golf course should be a one or two story building. The biggest problem is the lack of maintenance in this town. President Trocki noted this is not the case now as Town Administrator Nota is committed to proper maintenance. Discussion ensued.



Mary Lou Sanborn of Bayview Drive asked for clarification of the recommendation by the Charter Review Committee to consider an all-day referenda for voting on the town budget. Councilor Meagher clarified the recommendation of the CRC was to have a public discussion that included all-day referenda and FTM options. A public session was held and Minutes of that session are available.

## **VII. COUNCIL, ADMINISTRATOR, SOLICITOR, COMMISSION/COMMITTEE COMMENTS AND REPORTS**

- A) Town Administrator's Report: Andrew E. Nota  
1) 2018 Farmer's Market

Mr. Nota reported the Recreation Department is working with the organizers of the Farmers Market to relocate to the Community Center to promote the village commercial district and to determine if this location is more accessible. The Farmer's Market runs Monday, June 11<sup>th</sup> through Monday, September 3<sup>rd</sup>, 4-7 p.m.

Councilor Meagher commented on the event and potential parking issues. Organizer Alex Kent proposed the Recreation Center location in an effort to increase participation and promote local business. The Farmer's Market at the Grange (October to April) was noted.

- 2) East Ferry Project update

Mr. Nota reported Phase 1 is completed. The remaining work has been rescheduled for the fall so that the area is accessible for the summer season. Completion of the sidewalk, parking area reconstruction, signage, and landscaping will be completed during November.

- 3) Coyote Management update

Chief Mello provided an update for the Council, noting increased coyote sightings in town. RIDEM issued a statewide notice on coyotes, as many communities have similar experiences. Two coyotes were dispatched, one at the golf course by a police officer and one at an adjacent property by a resident. The local notice to reduce the coyote food source and protect domestic pets continues. Signage will be installed at public access points outlining proper behavior regarding coyotes, and RIDEM adopted the Jamestown signs for use at State parks. The No-Feed ordinance is being enforced with violators cited and fined and proceeding to District Court. The large coyote seen in the Narragansett Avenue area was noted. Citizens were urged to report coyote sightings to the Police Department and continue to be proactive. Chief Mello and the JPD were thanked for their efforts.

- 4) 2018 National League of Cities – Risk Information Sharing Consortium

Mr. Nota reported he will be attending the Consortium May 9-11 on behalf of The Trust and will provide an update upon his return.

- 5) Dedication in Memory of William Kitts

Mr. Nota referenced the Community invitation to the dedication at the Melrose School at 9:00 a.m. on Friday, May 11<sup>th</sup> with a tree planting in memory of Will, a beloved School

Department employee and community member.

6) 2018 RIDEM Recreation Grant

Mr. Nota congratulated the Parks and Recreation Department on their \$90,000 RI Open Space and Recreation Grant Program award for restoration work and restrooms at Taylor Point. The Town will provide a 20% in kind match of eligible project expenses, with the State reimbursing 80% of eligible project expenses. Parks and Recreation Director Wade, Taylor Point Project Member Dennis Webster, and Town staff were noted for their efforts to secure grants.

**IX. NEW BUSINESS**

- A) Award of Bid: Water Quality Basin Construction for Phase II of the North Main Road Improvement Project to Cobble Hill Landscape & Construction, Inc. as follows:

Water Quality Basin BMP-5	\$12,700
Water Quality Basin BMP-6	\$12,700
Loam and Hydroseed Water Quality Basins BMP-5 & BMP-6	\$12,600
Planting of 200 shrubs BMP-5 & BMP-6	\$ <u>1,500</u>
Total Bid Price	\$39,500

as recommended by Public Works Director Michael C. Gray; review, discussion and/or potential action and/or vote

**A motion was made by Councilor Meagher with second by Vice President White to approve the bid. President Trocki, Aye; Vice President White, Aye; Councilor Dickinson, Aye; Councilor Meagher, Aye; Councilor Mihaly, Aye.**

**A motion was made by Councilor Meagher with second by Councilor Mihaly to move up Item D) under New Business. President Trocki, Aye; Vice President White, Aye; Councilor Dickinson, Aye; Councilor Meagher, Aye; Councilor Mihaly, Aye.**

- D) Resignation of School Committee Member Dorothy S. Strang, effective May 17, 2018; review, discussion and/or potential action and/or vote

Council members noted the Council's appreciation for Dorothy, regret that she is leaving us, and referenced her outstanding service and support for our schools. They are grateful she is returning to Chicago to join her family.

Dorothy Strang of Riptide Street stated her resignation is effective May 17<sup>th</sup>. She would like pay tribute to the Town of Jamestown. She is returning to the Hyde Park section of Chicago where she lived for 35 years. The many lessons learned in this fine democratic community will form how she reengages with the city community of Hyde Park. She thanks Jamestown for the last 10 years. (Applause)

President Trocki noted the next two highest vote getters (write-in candidates) from the 2016 election do not wish to fulfill the School Committee term of Ms. Strang. It is therefore

under the purview of the Town Council to appoint a new member, per Town Charter. Discussion ensued of the process to advertise the School Committee vacancy and conduct interviews.

**A motion was made by Councilor Meagher with second by Councilor Mihaly to advertise for this position as we do other positions. President Trocki, Aye; Vice President White, Aye; Councilor Dickinson, Aye; Councilor Meagher, Aye; Councilor Mihaly, Aye.**

Discussion ensued of the need to fill the vacancy in June if possible.

- E) Award of Bid: Supply of Drainage Materials for Phase II of the North Road Improvement Project as follows:
- 1) Precast Drainage Structures to Scituate Precast for a Total Bid Price of \$24,147.50, as recommended by Public Works Director Michael C. Gray; review, discussion and/or potential action and/or vote

**A motion was made by Councilor Mihaly with second by Councilor Meagher to approve the bid. President Trocki, Aye; Vice President White, Aye; Councilor Dickinson, Aye; Councilor Meagher, Aye; Councilor Mihaly, Aye.**

- 2) Precast Concrete Pipe to Scituate Concrete Pipe Corporation for a Total Bid Price of \$54,719.75, as recommended by Public Works Director Michael C. Gray; review, discussion and/or potential action and/or vote

**A motion was made by Councilor Meagher with second by Vice President White to approve the bid. President Trocki, Aye; Vice President White, Aye; Councilor Dickinson, Aye; Councilor Meagher, Aye; Councilor Mihaly, Aye.**

- 3) Ductile Iron Pipe to Warwick Winwater Works for a Total Bid Price of \$22,310.00, as recommended by Public Works Director Michael C. Gray; review, discussion and/or potential action and/or vote

**A motion was made by Vice President White with second by Councilor Meagher to approve the bid. President Trocki, Aye; Vice President White, Aye; Councilor Dickinson, Aye; Councilor Meagher, Aye; Councilor Mihaly, Aye.**

- 4) Drainage Covers and Grates to Warwick Winwater Works for a Total Bid Price of \$9,454.00, as recommended by Public Works Director Michael C. Gray; review, discussion and/or potential action and/or vote

**A motion was made by Vice President White with second by Councilor Mihaly to approve the bid. President Trocki, Aye; Vice President White, Aye; Councilor**

**Dickinson, Aye; Councilor Meagher, Aye; Councilor Mihaly, Aye.**

- F) 2018 Financial Town Meeting Warrant: Approval of language; review, discussion and/or potential action and/or vote  
Finance Director Collins reviewed the four Town Warrants:
1. Sewer Line Frontage Tax Rate
  2. Borrowing in Anticipation of Taxes
  3. Disposition of Collected Back Taxes
  4. Setting the Tax Rate

The deadline for submission of any Resolution to amend the proposed budget by \$10,000 or more is 20 days prior to the FTM (May 15).

**A motion was made by Councilor Dickinson with second by Councilor Meagher to approve the Warrant language for the FTM. President Trocki, Aye; Vice President White, Aye; Councilor Dickinson, Aye; Councilor Meagher, Aye; Councilor Mihaly, Aye.**

Moderator John Murphy asked if the word “Warning” was correct on the Warrant, and he was informed it is correct. Moderator Murphy asked the Council to reopen Open Forum.

**A motion was made by Councilor Meagher with second by Vice President White to reopen Open Forum. President Trocki, Aye; Vice President White, Aye; Councilor Dickinson, Aye; Councilor Meagher, Aye; Councilor Mihaly, Aye.**

Moderator Murphy noted the comments made by John Doty regarding the Town’s maintenance history and stated Town infrastructure is in better shape than it’s ever been and maintenance is good. He recently visited the Transfer Station and the place is wonderful. He commended Mike Gray and Public Works for what they have done.

## **X. ORDINANCES, APPOINTMENTS, VACANCIES AND EXPIRING TERMS**

- A) Appointments, Vacancies, and Expiring Terms; review, discussion and/or potential action and/or vote
- 1) Jamestown Traffic Committee (One vacancy with an unexpired three-year term ending date of December 31, 2018)
    - a) Letter of resignation
      - i) Melissa Mastrostefano

The vacancy will be advertised, a thank you will be sent to Ms. Mastrostefano for her services, and a new appointment will be on a future agenda.

## **XI. CONSENT AGENDA**

**A motion was made by Councilor Meagher with second by Vice President White to approve and accept the Consent Agenda. President Trocki, Aye; Vice President White, Aye; Councilor Dickinson, Aye; Councilor Meagher, Aye; Councilor Mihaly, Aye.**

The Consent Agenda approved consists of the following:

- A) Adoption of Town Council Minutes
  - 1) April 16, 2018 (regular meeting)
  - 2) April 16, 2018 (executive session)
- B) Minutes of Town Boards/Commissions/Committees
  - 1) Jamestown Planning Commission (01/03/2018)
  - 2) Jamestown Planning Commission (01/17/2018)
  - 3) Jamestown Planning Commission (02/07/2018)
  - 4) Jamestown Planning Commission (02/21/2018)
  - 5) Jamestown Planning Commission (03/07/2018)
  - 6) Zoning Board of Review (02/27/2018)
- C) Abatements/Addenda of Taxes
  - Total Abatements: \$11,450.56      Total Addenda: \$11,600.56
  - 1) Real Estate Abatements to 2017 Tax Roll
    - Account/Abatement Amount**
    - b) 06-0465-00    \$3,746.40
    - c) 19-1196-00    \$3,898.19
    - d) 20-0127-01    \$3,805.97
  - 2) Real Estate Addenda to 2017 Tax Roll
    - Account/Abatement Amount**
    - e) 01-0471-18    \$3,955.97
    - f) 13-2283-00    \$3,746.40
    - g) 18-0006-10    \$3,898.19
- D) Abutter Notifications: Notice is hereby given that the Jamestown Zoning Board of Review will hold a Public Hearing on May 22, 2018 at the Jamestown Town Hall, 93 Narragansett Avenue, Jamestown, RI at 7:00 p.m. upon the following:
  - 1) Application of Andrea Colognese et Doriana Cerella, whose property is located at 2 Watson Ave., and further identified as Assessor's Plat 8, Lot 774 for a Special Use Permit from Article 6, Section 82-601, Special use permits authorized by this ordinance to serve beer & wine indoors & on the deck, subject to all conditions previously imposed by the Jamestown Zoning Board of Review, and to put on evidence of why we believe allowing customers to enjoy beer & wine on the deck meets the standards for a special use permit. Said property is located in a CL zone and contains 7,000 sq. ft.
  - 2) Application of Michael Cabral (David & Janice Martin, owner), whose property is located at Garboard St. & Stanchion Ave., and further identified as Assessor's Plat 15, Lot 268 for a special use permit from Article 3, Section 82-314C, High Groundwater Sub-district "A" Article 6, Section 82-600, & 602 A & B, Special Use Permit to construct a single family dwelling with detached garage. Install OWTS and well. Said property is located in a R40 zone and

contains 14,400 sq. ft.

Application of Michael Cabral (David & Janice Martin, owner), whose property is located at Backstay St. & Stanchion Ave., and further identified as Assessor's Plat 15, Lot 278 for a special use permit from Article 3, Section 82-314C, High Groundwater Sub-district "A" Article 6, Section 82-600, & 602 A & B, Special Use Permit to construct a single family dwelling with detached garage. Install OWTS and well. Said property is located in a R40 zone and contains 14,400 sq. ft.

- E) CRMC Notices
  - 1) May 2018 Calendar
  - 2) Public Notice of application for Assent (1018-03-038) to construct and maintain a residential boating facility filed by Ronald E. and Mary G. Long for the property described as Plat 2 Lot 86, East Sore Road, East Passage of Narragansett Bay
- F) Private Investigator License Renewal Application
  - 1) Santino Campo, Jr. dba: Santino Campo, Jr.  
Address: 9 Lawn Avenue

## **XII. COMMUNICATIONS, PETITIONS, AND PROCLAMATIONS AND RESOLUTIONS FROM OTHER RHODE ISLAND CITIES AND TOWNS**

None.

## **XIII. AGENDA ITEMS FOR THE NEXT MEETING AND FUTURE MEETINGS**

- A) Planning Department/Planning Commission/Affordable Housing Committee Reports (May)
- B) Final report on the Fire Station Rehabilitation Project (May)
- C) Friends of the Jamestown Rights of Way Report (May)
- D) Cell Tower development in the north end (May)

Council members requested the following agenda topics appear on the next or a future agenda:

- Councilor Meagher requests Fort Getty on the next agenda
- Councilor Dickinson noted the private sector is willing to pay for eradication of coyotes and a proposal will come to the Town in the near future

Town Administrator Nota reported on other upcoming topics:

- Veterans Exemptions (no Ethics Commission decision)
- Preliminary Water and Sewer Budget and Water Rate Study
- Proclamation for Eagle Scout Josh Nehrona
- Proclamation for Graduates Week
- National Grid Street Lighting Program and consolidation of services with other communities
- Bed and Breakfast establishments and Short Term Rentals

#### **XIV. EXECUTIVE SESSION**

- A) Pursuant to RIGL §42-46-5(a) Subsection (5) Real Estate (Fort Wetherill Boat Owners Association lease extension); review, discussion and/or potential action and/or vote in executive session and/or open session

**A motion was made by Councilor Meagher with second by Vice President White to enter into Executive Session pursuant to RIGL §42-46-5(a) Subsection (5) Real Estate at 8:53 p.m. President Trocki, Aye; Vice President White, Aye; Councilor Dickinson, Aye; Councilor Meagher, Aye; Councilor Mihaly, Aye.**

**Pursuant to RIGL §42-46-5(a) Subsection (5) Real Estate the following vote was taken: President Trocki, Aye; Vice President White, Aye; Councilor Dickinson, Aye; Councilor Meagher, Aye; Councilor Mihaly, Aye.**

The Town Council reconvened the regular meeting at 9:01 p.m. President Trocki announced that no votes were taken in Executive Session.

**A motion was made by Councilor Dickinson with second by Vice President White to seal the Minutes of Executive Session. President Trocki, Aye; Vice President White, Aye; Councilor Dickinson, Aye; Councilor Meagher, Aye; Councilor Mihaly, Aye.**

#### **XV. ADJOURNMENT**

**A motion was made by Councilor Dickinson with second by Councilor Meagher to adjourn. President Trocki, Aye; Vice President White, Aye; Councilor Dickinson, Aye; Councilor Meagher, Aye; Councilor Mihaly, Aye.**

The Jamestown Town Council adjourned the regular meeting at 9:02 p.m.

Attest:

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Cheryl A. Fernstrom, CMC, Town Clerk

Copies to:     Town Council  
                  Town Administrator  
                  Finance Director  
                  Town Solicitor



Jamestown Harbor Office  
250 Conanicus Avenue  
Jamestown, RI 02835  
401-423-7190

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**TOWN OF JAMESTOWN  
HARBOR COMMISSION**

Minutes of the October 11, 2017 Meeting of the Jamestown Harbor Commission  
*Approved: November 8, 2017*

A meeting of the Jamestown Harbor Commission (JHC) was held Wednesday, October 11, 2017 at the Jamestown Town Hall, 93 Narragansett Avenue, Jamestown, Rhode Island.

**I. CALL TO ORDER AND ROLL CALL**

Chairman Cain called the meeting to order at 7:00 PM with roll call:

Present:

Dan Wurzbacher, Commissioner  
Clifford Kurz, Commissioner  
James Heagney, Commissioner  
David Cain, Chairman

Absent:

William Harsch, Vice-Chairman  
Joseph McGrady, Commissioner  
Wayne Banks, Commissioner

Also in attendance:

Mark Campbell, Harbormaster  
Kim Devlin, Harbor Clerk

**II. APPROVAL OF MEETING MINUTES - Review, discussion and/or potential action and/or vote**

**A. Wednesday, August 9, 2017**

Chairman Cain moved to approve the minutes of the August 9, 2017 Jamestown Harbor Commission meeting; Commissioner Wurzbacher seconded. So voted; 4 ayes, 0 nays.

**A. Wednesday, September 13, 2017**

Commissioner Wurzbacher moved to approve the minutes of the September 13, 2017 Jamestown Harbor Commission meeting; Commissioner Kurz seconded. So voted; 4 ayes, 0 nays.

Chairman Cain moved to advance item IX. Appeals to precede open forum.

**XI. NEW BUSINESS- Review, discussion and/or potential action and/or vote**

**A. Michael Rocchio – Appeal of late fees; 8/28/2017 - Review, discussion and/or potential action and/or vote**

Mr. Michael Rocchio first thanked the Jamestown Harbor Commission for volunteering their time. Mr. Rocchio stated he is appealing the fine for not paying his mooring permit fee on time. He missed the renewal and incurred \$300 in late fees. Mr. Rocchio is asking the Jamestown Harbor Commission to consider reimbursing him for the fines.

Chairman Cain moved to reduce Mr. Rocchio's late fee to \$50 and asked the Jamestown Harbor Commission to discuss.

Commissioner Kurz asked MR. Rocchio if this is the first time he was late.

Mr. Rocchio stated that yes, it is the first time he was ever late renewing his mooring permit.



Commissioner Heagney asked how the late fees are added up.

Harbor Clerk Devlin stated that renewals are due May 15 and the grace period ends on June 15. On June 16 \$100 in late fees are applied to the account an on the 16<sup>th</sup> every month after.

Commissioner Heagney asked what Mr. Rocchio's permit fee would have been without the late fees.

Harbor Clerk Devlin stated the fees would have been \$98.

Commissioner Wurzbacher stated that 20 years of good standing warrants some leniency and Commissioner Heagney agreed.

Commissioner Wurzbacher seconded Chairman Cain's motion. So voted; 4 ayes, 0 nays.

**B. Stephen Murphy – Appeal of late fees; 9/5/2017 - Review, discussion and/or potential action and/or vote**

Harbor Clerk Devlin stated that Mr. Murphy will be out of town until June 2018

Chairman Cain moved to continue the item until the June 2018 meeting, Commissioner Wurzbacher seconded. So voted; 4 ayes, 0 nays.

**III. OPEN FORUM**

**A. Scheduled Requests to Address**

There were no Scheduled requests to address.

**B. Non-scheduled Requests to Address- Review, discussion and/or potential action and/or vote**

There were no Non-Scheduled requests to address.

**IV. EXECUTIVE DIRECTOR MELLO'S REPORT- Review, discussion and/or potential action and/or vote**

Executive Director Chief Mello was not in attendance, but presented the Jamestown Harbor Commission with a memo regarding storm damage to a town floating dock at East Ferry.

Chairman Cain moved to continue the matter until the next meeting; Commissioner Kurz seconded. So voted; 4 ayes, 0 nays.

**V. HARBORMASTER REPORT- Review, discussion and/or potential action and/or vote**

Harbormaster Campbell reported that the boats were pulled for Tropical Storm Jose and the made it through fine. Most of the damage was at the East Ferry touch and go dock. One boat broke free from the Conanicut Yacht Club, but was quickly secures. Another boat at Clark's Boat Yard took on water.

Harbormaster Campbell reported that the boats were re-launched on September 26<sup>th</sup> and were pulled for the season on October 10<sup>th</sup>. The boats are at Snug Harbor to be winterized and when they are back they will be shrink wrapped.

Harbormaster Campbell stated that he is almost done for the season and that he has about three weeks left. He will write one more Waypoint to be published on the town website to wrap up the season.

**VI. MARINE DEVELOPMENT FUND BUDGET**

**A. 2016/2017 MDF YTD Budget- Review, discussion and/or potential action and/or vote**

There was no budget update to present to the Jamestown Harbor Commission.

**VII. SUB-COMMITTEE REPORTS**

**A. Budget- Review, discussion and/or potential action and/or vote**

Commissioner Kurz had nothing to report.

**B. Facilities- Review, discussion and/or potential action and/or vote**

Commissioner Wurzbacher had nothing to report.

**C. Mooring Implementation- Review, discussion and/or potential action and/or vote**

Chairman Cain had nothing to report.

**D. Traffic Committee- Review, discussion and/or potential action and/or vote**

Chairman Cain had nothing to report, but stated that there may be a discussion in the future regarding parking at Head's Beach.

**VIII. LIAISON REPORTS**

**A. Conservation Commission Liaison- Review, discussion and/or potential action and/or vote**

Conservation Commission Liaison Souza had nothing to report.

**IX. OLD BUSINESS- Review, discussion and/or potential action and/or vote**

There were no Old Business items to discuss.

**X. CORRESPONDENCE**

There was no Correspondence to discuss.

**XII. OPEN FORUM – CONTINUED- Review, discussion and/or potential action and/or vote**

Chairman Cain asked the Jamestown Boat Yard representative, Brendan Crawford, if he had anything he wanted to say to the Jamestown Harbor Commission.

Mr. Crawford stated he was in attendance in case the Jamestown Harbor Commission had any questions about the mooring placement in JBY's mooring field, as he is aware that the topic was mentioned at the last meeting.

Harbormaster Campbell stated that he checked the placement of about 20 random JBY moorings and they were all placed where JBY reported they would be located.

**XIII. ADJOURNMENT- Review, discussion and/or potential action and/or vote**

Commissioner Wurzbacher moved to adjourn at 7:30 PM, Commissioner Heagney seconded. So voted; (4 ayes, 0 nays).

Respectfully submitted,



Kim Devlin  
Jamestown Harbor Clerk



Jamestown Harbor Office  
250 Conanicus Avenue  
Jamestown, RI 02835  
401-423-7190

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**TOWN OF JAMESTOWN  
HARBOR COMMISSION**

Minutes of the November 8, 2017 Meeting of the Jamestown Harbor Commission  
*Approved: 12/13/2017*

A meeting of the Jamestown Harbor Commission (JHC) was held Wednesday, November 8, 2017 at the Jamestown Town Hall, 93 Narragansett Avenue, Jamestown, Rhode Island.

**I. CALL TO ORDER AND ROLL CALL**

Vice-Chairman Harsch called the meeting to order at 7:11 PM with roll call:

Present:

William Harsch, Vice-Chairman  
Clifford Kurz, Commissioner  
James Heagney, Commissioner  
Wayne Banks, Commissioner

Absent:

David Cain, Chairman  
Joseph McGrady, Commissioner  
Dan Wurzbacher, Commissioner

Also in attendance:

Chief Mello, Executive Director  
Mark Campbell, Harbormaster  
Kim Devlin, Harbor Clerk

**II. APPROVAL OF MEETING MINUTES - Review, discussion and/or potential action and/or vote**

**A. Wednesday, October 11, 2017**

Commissioner Banks moved to approve the minutes of the October 11, 2017 Jamestown Harbor Commission meeting; Commissioner Heagney seconded. So voted; 3 ayes, 0 nays (1 abstention (Harsch)).

**III. OPEN FORUM**

**A. Scheduled Requests to Address**

There were no Scheduled requests to address.

**B. Non-scheduled Requests to Address- Review, discussion and/or potential action and/or vote**

There were no Non-Scheduled requests to address.

**IV. EXECUTIVE DIRECTOR MELLO'S REPORT- Review, discussion and/or potential action and/or vote**

Executive Director Chief Mello stated that a touch and go at East Ferry was damaged during the storm and it is listed as a New Business item, but after an assessment is now a replacement item, not a repair item. There was no other damage to the facilities during the storm.

**V. HARBORMASTER REPORT- Review, discussion and/or potential action and/or vote**

Harbormaster Campbell reported that the boats are winterized and stored and the service providers are starting to winterize moorings. Harbormaster Campbell reported that his season has officially ended, but he will still be around and present at Jamestown Harbor Commission meetings.

## **VI. MARINE DEVELOPMENT FUND BUDGET**

### **A. 2016/2017 MDF YTD Budget- Review, discussion and/or potential action and/or vote**

There was no budget update to present to the Jamestown Harbor Commission.

Executive Director Chief Mello reported that we are waiting on the last fiscal year financials, which we should have by the December meeting.

## **VII. SUB-COMMITTEE REPORTS**

### **A. Budget- Review, discussion and/or potential action and/or vote**

Commissioner Kurz had nothing to report.

### **B. Facilities- Review, discussion and/or potential action and/or vote**

Commissioner Banks had nothing to report.

### **C. Mooring Implementation- Review, discussion and/or potential action and/or vote**

Chairman Cain was absent.

### **D. Traffic Committee- Review, discussion and/or potential action and/or vote**

Chairman Cain was absent.

Vice-Chairman Harsch asked about the Memorial Square project.

Executive Director Chief Mello stated that project will be going out to bid shortly, but the railing replacement will be funded by the Harbor Budget. The pumpout shed at East Ferry will also have to be moved and it will be placed on a new slab and covered with a metal cover. That will not be paid for out of the Harbor budget, it will be covered by a grant and the the east ferry project funds.

## **VIII. LIAISON REPORTS**

### **A. Conservation Commission Liaison- Review, discussion and/or potential action and/or vote**

Conservation Commission Liaison Souza was not in attendance.

## **IX. OLD BUSINESS- Review, discussion and/or potential action and/or vote**

There were no Old Business items to discuss.

## **X. CORRESPONDENCE**

### **A. Clifford Kurz; 10/11/2017 – Re: Harbor Commission term ending - Review, discussion and/or potential action and/or vote**

Executive Director Chief Mello stated that Commissioner Kurz is not seeking reappointed at the end of his term.

### **B. Joe McGrady; 11/1/2017 – Re: Harbor Commission resignation - Review, discussion and/or potential action and/or vote**

Executive Director Chief Mello reported that Commissioner McGrady has resigned from the Jamestown Harbor Commission effective November 3<sup>rd</sup>.

Executive Director Chief Mello reported that the Town Clerk's office was notified of those vacancies and will work to appoint new members to fill the vacancies.

Vice-Chairman Harsch thanked Commissioner Kurz and Commissioner McGrady for their service and wished the outgoing members good luck.

Commissioner Banks moved to recognize Commissioner McGrady and Commissioner Kurz for their service; Commissioner Heagney seconded So voted; 4 ayes, 0 nays.

## **XI. NEW BUSINESS- Review, discussion and/or potential action and/or vote**

### **A. 2018 Qualified Mooring Service Provider List - Review, discussion and/or potential action and/or vote**

Executive Director Chief Mello stated that the suggested qualified mooring service provider list is attached and most of the service providers have returned their applications. We are trying to have these approved before the calendar year. The following mooring service providers have submitted their application and their applications have been reviewed by Kim and Mark, and Harbormaster Campbell suggests they be approved by the Jamestown Harbor Commission: Aquidneck

Mooring Company, Conanicut Marine, Dutch Harbor Boat Yard, Jamestown Boat Yard, The Mooring Man, Sam Paterson, Rhode Island Mooring Services, and Shoreline Diving Services.

Commissioner Heagney asked about the two service providers not on the list.

Executive Director Chief Mello stated that we are waiting for the proper documents.

Commissioner Kurz moved to approve the qualified mooring service provider list, Commissioner Heagney seconded. So voted; 4 ayes, 0 nays.

**B. Vehicle Purchase – Harbormaster vehicle - Review, discussion and/or potential action and/or vote**

Executive Director Chief Mello stated that when he started in Jamestown, the Harbormaster vehicle was an old Ford Taurus. Three years ago the department purchased a used Ford F-150 with 200,000 miles on it because we were in a time crunch, it suited our needs and it was under \$5,000. Executive Director Chief Mello stated that vehicle is no longer serviceable. The town has never purchased a Harbormaster vehicle and it is appropriate that the Harbormaster has the right equipment to do his job effectively. Executive Director Chief Mello stated that right now the Recreation Department has been helping us by towing the boats, which happened more often than one would think due to servicing the boats and storm threats. Mark needs a vehicle that is capable of towing the boats.

Executive Director Chief Mello stated that he is seeking permission of the Jamestown Harbor Commission to go through the process of obtaining a bid to bring to the Town Council to allow the purchase of a Ford F-250 that would be the Harbormaster's vehicle.

Commissioner Banks asked if the vehicle would be new or used.

Executive Director Chief Mello stated that he would be seeking the purchase of a new vehicle at a municipal rate, which we have the capital to purchase. It will be straight from the factory with no bells and whistles, just a bare-bones vehicle capable of performing the tasks the Harbormaster needs it to.

Commissioner Banks asked how much the vehicle will cost.

Executive Director Chief Mello stated between \$29,000 and \$32,000.

Commissioner Banks moved to approve Executive Director Chief Mello acquiring a new Harbormaster vehicle; Commissioner Kurz seconded. So voted; 4 ayes, 0 nays.

**C. East Ferry Touch and Go Dock Replacement - Review, discussion and/or potential action and/or vote**

Executive Director Chief Mello stated that the railings at East Ferry will be replaced as a part of the parking lot renovation project. Executive Director Chief Mello also stated that two sets of stairs at the West Ferry outfalls will be replaced soon. The town will do some of the work and a private contractor will do some of the work at a total cost of approximately \$5,000. The work done by the town will be as an in kind service.

Executive Director Chief Mello reported that Commissioner Wurzbacher and Commissioner Banks looked at the East Ferry dock damage. The damaged happened to the eastward facing dock at the end of the wood pile pier, where there was an approximately 30' gangway leading to a 7'x30' float.

Executive Director Chief Mello stated that during the storm one piling snapped off and fell into the water and a second one snapped but did not fall. The gangway fell into the water and will be able to be repaired. The gangway was recovered and the four pilings were removed. All of the pilings were in poor condition and were poorly engineered when they were installed. The cost to remove the pilings and recover the gangway was \$7,000. Insurance coverage did pay for some of the work and, minus the deductible, the net cost was \$4,500.

Executive Director Chief Mello stated the quoted cost for the repair of the gangway and floating dock and to replace the pilings is \$28,000 and insurance will cover all but \$2,500. It may not be worth the cost to put the dock back the way it was, as the dock was primarily used for fishing and not as a touch and go. Executive Director Chief Mello spoke to Public Works Director Mike Gray and he is willing to have his department build a bigger floating dock with a larger, more usable surface.

Executive Director Chief Mello stated there are three options; the first is to put the old dock back in the way it was, the second is to build a larger touch and go float and the third is to build a concrete float like the ones Conanicut Marine uses.

The concrete floating docks stay in year round and are not transportable over land. They are brought in by a barge and never move. They are also significantly more costly than the type of touch and go docks the town uses.

Commissioner Kurz stated that the touch and go dock in question is a popular fishing spot and questioned if that would change.

Executive Director Chief Mello stated that is a discussion that will need to happen and that there are options to limit the fishing.

Vice-Chairman Harsch stated that he is in favor of option 2.

Executive Director Chief Mello clarified that option 2 is to build a more stable floating dock with the possibility of an ADA accessible ramp.

Commissioner Heagney asked Executive Director Chief Mello if other communities allow fishing from docks.

Executive Director Chief Mello stated that he cannot speak to what other communities allow without researching the topic.

Vice-Chairman Harsch moved to approve option 2 in terms of guidance for Executive Director Chief Mello replacing the damaged float at East Ferry; Commissioner Banks seconded. So voted; 4 ayes, 0 nays.

**XII. OPEN FORUM – CONTINUED- Review, discussion and/or potential action and/or vote**

Joe McGrady, resident and owner of Dutch Harbor Boat Yard, stated that he goes to Wickford often and when there are people fishing off of the dock they move out of his way when they see him pull up.

**XIII. ADJOURNMENT- Review, discussion and/or potential action and/or vote**

Commissioner Kurz moved to adjourn at 7:45 PM, Commissioner Heagney seconded. So voted; (4 ayes, 0 nays).

Respectfully submitted,



Kim Devlin  
Jamestown Harbor Clerk



Jamestown Harbor Office  
250 Conanicus Avenue  
Jamestown, RI 02835  
401-423-7190

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**TOWN OF JAMESTOWN  
HARBOR COMMISSION**

Minutes of the December 13, 2017 Meeting of the Jamestown Harbor Commission  
*Approved: 1/10/2018*

A meeting of the Jamestown Harbor Commission (JHC) was held Wednesday, December 13, 2017 at the Jamestown Town Hall, 93 Narragansett Avenue, Jamestown, Rhode Island.

**I. CALL TO ORDER AND ROLL CALL**

Chairman Cain called the meeting to order at 7:00 PM with roll call:

Present:

David Cain, Chairman  
William Harsch, Vice-Chairman  
Wayne Banks, Commissioner  
Dan Wurzbacher, Commissioner

Absent:

James Heagney, Commissioner  
Clifford Kurz, Commissioner

Also in attendance:

Chief Mello, Executive Director  
Andy Nota, Town Administrator  
Mark Campbell, Harbormaster  
Kim Devlin, Harbor Clerk

**II. APPROVAL OF MEETING MINUTES - Review, discussion and/or potential action and/or vote**

**A. Wednesday, November 8, 2017**

Vice-Chairman Harsch moved to approve the minutes of the November 8, 2017 Jamestown Harbor Commission meeting; Commissioner Wurzbacher seconded. So voted; 3 ayes, 0 nays (1 abstention (Cain)).

**III. OPEN FORUM**

**A. Scheduled Requests to Address**

There were no Scheduled requests to address.

**B. Non-scheduled Requests to Address- Review, discussion and/or potential action and/or vote**

There were no Non-Scheduled requests to address.

**IV. EXECUTIVE DIRECTOR MELLO'S REPORT- Review, discussion and/or potential action and/or vote**

Executive Director Chief Mello reported that the Town Council approved the purchase of a new Harbormaster vehicle and the truck was ordered today.

Executive Director Chief Mello also reported to the commission that he met with Mr. Ryan Marsh regarding a water quality project Mr. Marsh is working on near Ft. Getty. We have an informal agreement with Mr. Marsh to allow him to install data collection equipment on the dock and have asked Mr. Marsh for an agreement holding the town harmless.

Executive Director Chief Mello stated that we will begin working on the budget to present to the Jamestown Harbor Commission at the January meeting and asked for a volunteer from the commission to meet with him to review the budget before it is presented to the commission. Chairman Cain volunteered.

**V. HARBORMASTER REPORT- Review, discussion and/or potential action and/or vote**

Harbormaster Campbell had nothing to report but thanked the Jamestown Harbor Commission and the Town Council for approving the purchase of a new Harbormaster truck.

**VI. MARINE DEVELOPMENT FUND BUDGET  
A. 2017/2018**

**MDF YTD Budget- Review, discussion and/or potential action and/or vote**

There was no budget update to present to the Jamestown Harbor Commission.

**VII. SUB-COMMITTEE REPORTS**

**A. Budget- Review, discussion and/or potential action and/or vote**

Commissioner Kurz was absent.

**B. Facilities- Review, discussion and/or potential action and/or vote**

Commissioner Banks had nothing to report.

**C. Mooring Implementation- Review, discussion and/or potential action and/or vote**

Chairman Cain had nothing to report.

**D. Traffic Committee- Review, discussion and/or potential action and/or vote**

Chairman Cain had nothing to report.

**VIII. LIAISON REPORTS**

**A. Conservation Commission Liaison- Review, discussion and/or potential action and/or vote**

Conservation Commission Liaison Souza had nothing to report.

**IX. OLD BUSINESS- Review, discussion and/or potential action and/or vote**

There were no Old Business items to discuss.

**X. CORRESPONDENCE**

There was no correspondence to review.

**XI. NEW BUSINESS- Review, discussion and/or potential action and/or vote**

**A. Conanicut Marine improvement proposal at East Ferry; Plat 9 Lot 355, property of the Town of Jamestown Review and Recommendation to the Town Council related to the reconfiguration of the ferry access dockage, including construction of a new 130' floating dock to replace the existing 30' dock - Review, discussion and/or potential action and/or vote**

Mr. Christian Infantolino addressed the commission on behalf of Mr. Bill Munger and Conanicut Marine Services regarding proposed plans East Ferry and handed out copies of the proposed plan. Mr. Infantolino stated that he is asking the Jamestown Harbor Commission to pass along a recommendation on the plan, either supporting or opposing the plan to the Town Council and Mr. Andy Nota, Town Administrator.

The first phase of the proposed plan involves replacing the fuel tanks, which were installed in 1977, and relocating the fuel dock to the north side of the steel pier. Another component of phase one of the proposed plan is to shift the finger docks farther south and to increase the length of the docks.

Executive Director Chief Mello requested more detailed dimensions between where the Coastal Queen vessel is berthed and the northeast facing touch and go docks.

Mr. Munger shifted the discussion to phase two of the proposed project, which includes the reconfiguration of the inboard touch and go dock to support the addition of a privately owned 130' dock to be used as a ferry berth. The new ferry that is owned and operated by Conanicut Marine is being outfitted to be ADA (Americans with Disabilities Act) complaint. Mr. Munger is proposing the current touch and go dock be replaced by a concrete ADA complaint touch and go dock to allow access to the new ADA complaint ferry.

Mr. Munger stated the goal is to improve wheelchair access in Jamestown and that he has a federal grant to fund the project and to bring Jamestown up to ADA standards. The new concrete dock would be more stable and have a longer and wider gangway.

A discussion on the touch and go dock reconfiguration ensued.



Executive Director Chief Mello asked the Jamestown Harbor Commission to keep in mind that what Mr. Munger is proposing is to reconfigure and replace the town dock with a concrete float.

Commissioner Wurzbacher asked why the proposed reconfiguration of the town dock has to dog-leg.

Mr. Munger stated that the new ferry is stern loading so that is where the ferry will back in to load passengers.

Executive Director Chief Mello clarified that the angled space of the reconfigured and rebuilt touch and go dock will be town property and the 130' new dock along the wood pile pier will be private.

Town Administrator Andy Nota stated that the wood pile pier is town property and in the Harbor Management Ordinance and Comprehensive Harbor Management Plan it is stated that commercial fishing will be the priority use of the pier. If the Jamestown Harbor Commission is in support of the plan to dedicate the south side of the wood pile pier to a ferry dock the ordinance and plan will need to be revised to include the reprioritization of that space.

Mr. Infantolino stated that there are no commercial or recreational vessels that are being denied dock space due to the proposed dock addition.

Mr. Munger stated that 40 years ago the entire wood pile pier was filled with fishing vessels, but that now there are no commercial fishing vessels that live their year round. There may be some transient fishing vessels that come and go, but they come in with their catch and when it moves out of the area, so does the vessel.

Commissioner Wurzbacher stated that it seems pretty clear that there will not be any push back from commercial fishermen.

Chairman Cain stated that he would like to have some time to review the plan and digest all of the information presented to the commission before making a decision or recommendation to the council and the town administrator.

A discussion on the time frame of the proposed project ensued.

Chairman Cain asked Harbormaster Campbell if there are any issues that he sees with the proposal.

Harbormaster Campbell stated that the channel between the finger dock and the wood pile pier will be narrowed and some boats may have trouble accessing their slips. Harbormaster Campbell also stated that there will be a reduction of public touch and go space.

Executive Director Chief Mello stated that the addition of the new ferry dock would eliminate the need for the ferry to use the public touch and go docks at the end of the wood pile pier for passenger transport, and Chief wondered about the ownership and maintenance of the new touch and go dock.

Executive Director Chief Mello stated that he would like to see a more detailed plan for the area so everyone can have a better idea of the proposed configuration and dimensions, and also a plan for signage at the docks would be helpful.

Mr. Infantolino and Mr. Munger agreed to provide the additional information requested.

Vice-Chairman Harsch moved to continue the item until the next meeting, Commissioner Wurzbacher seconded. So voted; 4 ayes, 0 nays.

## **XII. OPEN FORUM – CONTINUED- Review, discussion and/or potential action and/or vote**

There was no continued open forum.

## **XIII. ADJOURNMENT- Review, discussion and/or potential action and/or vote**

Commissioner Wurzbacher moved to adjourn at 8:30 PM, Commissioner Banks seconded. So voted; (4 ayes, 0 nays).

Respectfully submitted,



Kim Devlin  
Jamestown Harbor Clerk



Jamestown Harbor Office  
250 Conanicus Avenue  
Jamestown, RI 02835  
401-423-7190

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**TOWN OF JAMESTOWN  
HARBOR COMMISSION**

Minutes of the January 10, 2018 Meeting of the Jamestown Harbor Commission  
*Approved: 2/14/2018*

A meeting of the Jamestown Harbor Commission (JHC) was held Wednesday, January 10, 2018 at the Jamestown Town Hall, 93 Narragansett Avenue, Jamestown, Rhode Island.

**I. CALL TO ORDER AND ROLL CALL**

Chairman Cain called the meeting to order at 7:00 PM with roll call:

Present:

David Cain, Chairman  
William Harsch, Vice-Chairman  
Wayne Banks, Commissioner  
Dan Wurzbacher, Commissioner  
James Heagney, Commissioner

Also in attendance:

Chief Mello, Executive Director  
Mark Campbell, Harbormaster  
Kim Devlin, Harbor Clerk

**II. APPROVAL OF MEETING MINUTES - Review, discussion and/or potential action and/or vote**  
**A. Wednesday, December 13, 2017**

Vice-Chairman Harsch moved to approve the minutes of the December 13, 2017 Jamestown Harbor Commission meeting; Commissioner Heagney seconded. So voted; 4 ayes, 0 nays.

Commissioner Wurzbacher arrived.

**III. OPEN FORUM**

**A. Scheduled Requests to Address**

There were no Scheduled requests to address.

**B. Non-scheduled Requests to Address- Review, discussion and/or potential action and/or vote**

There were no Non-Scheduled requests to address.

**IV. EXECUTIVE DIRECTOR MELLO'S REPORT- Review, discussion and/or potential action and/or vote**

Executive Director Chief Mello had nothing to report.

**V. HARBORMASTER REPORT- Review, discussion and/or potential action and/or vote**

Harbormaster Campbell had nothing to report.

**VI. MARINE DEVELOPMENT FUND BUDGET**

**A. 2017/2018**

**MDF YTD Budget- Review, discussion and/or potential action and/or vote**

There was no budget update to present to the Jamestown Harbor Commission.

**VII. SUB-COMMITTEE REPORTS**

**A. Budget- Review, discussion and/or potential action and/or vote**

Chairman Cain reported that he met with Executive Director Chief Mello and reviewed the budget.

**B. Facilities- Review, discussion and/or potential action and/or vote**

Commissioner Banks had nothing to report.

**C. Mooring Implementation- Review, discussion and/or potential action and/or vote**

Chairman Cain had nothing to report.

**D. Traffic Committee- Review, discussion and/or potential action and/or vote**

Chairman Cain had nothing to report.

**VIII. LIAISON REPORTS**

**A. Conservation Commission Liaison- Review, discussion and/or potential action and/or vote**

Conservation Commission Liaison Souza had nothing to report.

**IX. OLD BUSINESS- Review, discussion and/or potential action and/or vote**

**A. Conanicut Marine improvement proposal at East Ferry; Plat 9 Lot 355, property of the Town of Jamestown Review and Recommendation to the Town Council related to the reconfiguration of the ferry access dockage, including construction of a new 130' floating dock to replace the existing 30' dock - Review, discussion and/or potential action and/or vote**

The Jamestown Harbor Commission continued their discussion with Mr. Bill Munger and Mr. Christian Infantolino regarding the proposed plans for East Ferry.

Commissioner Heagney asked Mr. Munger what is the beam of the new ferry.

Mr. Munger stated the beam of the ferry is 18'.

Commissioner Heagney also asked Mr. Munger if he was planning on docking a vessel on the outer pier, just south of where the ferry will be docked.

Mr. Munger stated that, yes, he plans on docking a vessel in that location but plans on leaving 85' for the channel.

A discussion on the south basin ensued.

Chairman Cain asked Mr. Munger if he plans on docking a vessel of the south side of the easternmost finger pier.

Mr. Munger stated that he is planning on docking a vessel in that location.

Commissioner Banks stated he is concerned about the reduced touch and go space on the south side of the wood pile pier if the dock is reconfigured the way Mr. Munger is proposing. Commissioner Banks suggested that if the proposed concrete float were extended and enlarged it would create more touch and go space.

A discussion ensued.

Executive Director Chief Mello stated that the expectation of the Jamestown Harbor Commission would be that the length of the touch and go is increased by 5' or 6' and the gangway would not exceed 5' measured from the outside.

Executive Director Chief Mello also mentioned that on the proposed plan, the southernmost finger dock is not planned to have a vessel berthed on the south side; however, Mr. Munger has indicated verbally that he plans to berth a vessel in that location.

Commissioner Heagney asked Mr. Munger about the ferry schedule, and also the amount of time it will take for the ferry to dock, presumably taking up the entire channel and stopping traffic.

Mr. Munger stated that the ferry is planned to run every 90 minutes and that it will take 3-4 minutes to dock.

Executive Director Chief Mello asked the Jamestown Harbor Commission to pause for a moment to review the scope of the proposed project and the 4 phases of the project that were identified at the last Jamestown Harbor Commission meeting and the view of the Jamestown Harbor Commission based on the discussions from the last meeting:

Phase 1 was identified as the fuel tank replacement. The consensus of the Jamestown Harbor Commission is that they have no opinion on this phase of the project and support moving forward as planned.

Phase 2 was identified as the reconfiguration and relocation of the existing fuel dock, located at the north end of

the basin, as shown in the attachments. The consensus of the Jamestown Harbor Commission is that they have no opinion on this phase of the project and support moving forward as planned.

Phase 3 was identified as the reconfiguration of the finger docks as shown in the attachments. The Jamestown Harbor Commission generally supports this phase of the project. During discussions it became clear that Conanicut Marine Services plans on docking a vessel of the south side of the easternmost finger dock, which is contrary to what is shown in the plan that was presented to the Jamestown Harbor Commission. The Jamestown Harbor Commission has concerns that the distance between said finger dock and the town owned touch and go float will not be sufficient and could be an issue.

Phase 4 was identified as the relocation, replacement and reconfiguration of the town owned touch and go dock on the south side of the wood pile pier as shown in the attachments. Based on discussions, the Jamestown Harbor Commission has concerns over the loss of touch and go space and requested the town owned touch and go dock be extended from 29' to 35' and that the ramp to the touch and go be limited to a maximum of 5' in width, measured from the outside and positioned as far to the north side of the float as possible.

Vice-Chairman Harsch moved to approve the project, as stated by Executive Director Chief Mello; Chairman Cain seconded. So voted; 5 ayes, 0 nays.

Chairman Cain moved to amend the agenda to include item XI (D). Meeting Time; Commissioner Heagney seconded. So voted; 5 ayes, 0 nays.

## **X. CORRESPONDENCE**

There was no correspondence to review.

### **XI. NEW BUSINESS- Review, discussion and/or potential action and/or vote**

#### **A. 2016/2017 MDF Audited Budget - Review, discussion and/or potential action and/or vote**

Executive Director Chief Mello detailed the 2016/2017 financial report to the Jamestown Harbor Commission and concluded that there was a net of \$5,000 for the fiscal year.

Chairman Cain moved to accept the report; Commissioner Banks seconded. So voted; 5 ayes, 0 nays.

#### **B. 2018/2019 MDF Budget - Review, discussion and/or potential action and/or vote**

Executive Director Chief Mello presented the 2018/2019 operating budget to the Jamestown Harbor Commission and stated that he reviewed the budget with Chairman Cain prior to the meeting.

Chairman Cain stated that the budget is modest and reasonable.

Chairman Cain moved to approve the 2018/2019 operating budget; Commissioner Heagney seconded. So voted; 5 ayes, 0 nays.

#### **C. 2018 Harbor Permit Rates - Review, discussion and/or potential action and/or vote**

Executive Director Chief Mello stated that, based on the proposed budget, we are proposing the harbor rates remain the same.

Chairman Cain moved to approve the harbor rates; Commissioner Banks seconded. So voted; 5 ayes, 0 nays.

#### **D. Jamestown Harbor Commission meeting time - Review, discussion and/or potential action and/or vote**

Chairman Cain moved to commence the February, March and April Jamestown Harbor Commission meetings at 6PM; Vice-Chairman Harsch seconded. So voted; 5 ayes, 0 nays.

### **XII. OPEN FORUM – CONTINUED- Review, discussion and/or potential action and/or vote**

There was no continued open forum.

### **XIII. ADJOURNMENT- Review, discussion and/or potential action and/or vote**

Vice-Chairman Harsch moved to adjourn at 7:43 PM, Commissioner Banks seconded. So voted; (5 ayes, 0 nays).

Respectfully submitted,



Kim Devlin  
Jamestown Harbor Clerk



Jamestown Harbor Office  
250 Conanicus Avenue  
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**TOWN OF JAMESTOWN  
HARBOR COMMISSION**

Minutes of the February 14, 2018 Meeting of the Jamestown Harbor Commission  
*Approved: 3/14/2018*

A meeting of the Jamestown Harbor Commission (JHC) was held Wednesday, February 14, 2018 at the Jamestown Town Hall, 93 Narragansett Avenue, Jamestown, Rhode Island.

**I. CALL TO ORDER AND ROLL CALL**

Chairman Cain called the meeting to order at 6:02 PM with roll call:

Present:

David Cain, Chairman  
Wayne Banks, Commissioner  
Eric Lexow, Commissioner  
Steven Bois, Commissioner

Absent:

William Harsch, Vice-Chairman  
Dan Wurzbacher, Commissioner  
James Heagney, Commissioner

Also in attendance:

Chief Mello, Executive Director  
Mark Campbell, Harbormaster  
Kim Devlin, Harbor Clerk

**II. APPROVAL OF MEETING MINUTES - Review, discussion and/or potential action and/or vote**

**A. Wednesday, January 10, 2018**

Commissioner Banks moved to approve the minutes of the January 10, 2018 Jamestown Harbor Commission meeting; Commissioner Lexow seconded. So voted; 4 ayes, 0 nays.

**III. OPEN FORUM**

**A. Scheduled Requests to Address**

There were no Scheduled requests to address.

**B. Non-scheduled Requests to Address- Review, discussion and/or potential action and/or vote**

There were no Non-Scheduled requests to address.

**IV. EXECUTIVE DIRECTOR MELLO'S REPORT- Review, discussion and/or potential action and/or vote**

Executive Director Chief Mello reported that the Town Council approved the 2018/2019 Harbor budget and rates for the 2018 season.

Executive Director Chief Mello also reported that a small portion of the East Ferry project, the railings and seawall, is the responsibility of the Harbor Department and will come out of the Harbor budget. Public Works Director Mike Gray opened up the bids yesterday and his recommendation will be brought to the Town Council on February 20<sup>th</sup>.

Executive Director Chief Mello reported that part of the project is to move the location of the pumpout pump, and we have received a considerable amount of grant funding for that part of the project. We would also like to reconnect the pumpout stanchion on the far eastern end of the wood pile pier.

**V. HARBORMASTER REPORT- Review, discussion and/or potential action and/or vote**

Harbormaster Campbell had nothing to report.

## **VI. MARINE DEVELOPMENT FUND BUDGET**

### **A. 2017/2018**

#### **MDF YTD Budget- Review, discussion and/or potential action and/or vote**

Executive Director Chief Mello presented the new monthly budget statement format to the Harbor Commission.

## **VII. SUB-COMMITTEE REPORTS**

### **A. Budget- Review, discussion and/or potential action and/or vote**

Chairman Cain stated that the budget sub-committee point person is currently vacant and we will solicit members to fill the vacant positions at a meeting where all of the members are present.

### **B. Facilities- Review, discussion and/or potential action and/or vote**

Commissioner Banks had nothing to report.

### **C. Mooring Implementation- Review, discussion and/or potential action and/or vote**

Chairman Cain had nothing to report.

### **D. Traffic Committee- Review, discussion and/or potential action and/or vote**

Chairman Cain had nothing to report.

## **VIII. LIAISON REPORTS**

### **A. Conservation Commission Liaison- Review, discussion and/or potential action and/or vote**

Conservation Commission Liaison Souza had nothing to report.

## **IX. OLD BUSINESS**

### **A. East Ferry Touch and Go replacement - Review, discussion and/or potential action and/or vote**

Executive Director Chief Mello distributed plans to the Jamestown Harbor Commission for the replacement of the East Ferry floating dock and summarized the plans for the new members.

Executive Director Chief Mello reported that he and Public Works Director Mike Gray met with Mr. Bill Munger regarding the plans, and Mr. Munger stated he would be able to transport the floating dock, per his lease with the town, to commission and de-commission the floating docks at East Ferry. The old floating dock was 30'x8' and it was not very stable and it was not used as much as it would have been if it were larger and more stable. The proposed floating dock is 40'x10' and will provide a better platform for touch and go use.

Executive Director Chief Mello stated that a larger touch and go dock will also recoup some of the public touch and go space that will be lost with the reconfiguration of the town touch and go dock. The public touch and go space will be reduced from the reconfiguration of the town's inboard touch and go dock to accommodate Mr. Munger's proposed ferry dock.

Executive Director Chief Mello stated that when he met with Mr. Munger he and Public Works Director Mike Gray left the meeting with the impression that Mr. Munger was ok with the size of the dock, but Mr. Munger later emailed Executive Director Chief Mello stating that he would prefer an 8' wide dock, but did not provide reasoning for the statement.

Executive Director Chief Mello reported that the insurance company quoted a \$28,000 assessed value to the pilings, gangway and floating dock that were either damaged or lost in the storm, but he hopes they might reassess that value and increase the amount.

Executive Director Chief Mello stated that he would like the Jamestown Harbor Commission's approval to move forward with the project. Commissioner Banks moved to approve moving forward with the project and Commissioner Lexow seconded. So voted; 4 ayes, 0 nays.

## **X. CORRESPONDENCE**

### **A. Letter of Appeal from Mr. Chris Museler - Review, discussion and/or potential action and/or vote**

### **B. Letter from Executive Director Chief Mello to Town Administrator Andy Nota regarding Mr. Bill Munger's proposed projects for East Ferry; 1/15/2018**

Commissioner Banks moved to accept Correspondence items A and B; Commissioner Lexow seconded. So voted; 4 ayes, 0 nays.



**XI. NEW BUSINESS- Review, discussion and/or potential action and/or vote**

**A. Appeal – Mr. Chris Museler – Denial of riparian mooring - Review, discussion and/or potential action and/or vote**

Mr. Quentin Anthony addressed the Jamestown Harbor Commission on behalf of Mr. Chris Museler. Mr. Anthony began by stating that he was not familiar with the Harbor Management Ordinance and asked how many members had to be present to hear an appeal.

Chairman Cain stated that if there is a quorum of commission members, meaning at least four of the seven members are present, they are able to hold a meeting and hear an appeal.

Mr. Anthony stated that the ordinance says that if your property borders the waters of the town you are a riparian. The decision denying the Muselers' application states that the language in the Muselers' deed does not qualify them as riparian property owners.

Mr. Anthony referred to Exhibit D in his information packet which states that the Muselers' have 550' of water frontage on the Great Creek. If that isn't sufficient qualification as a riparian property owner then the proper course of action would be to ask the Town Council to change the ordinance so the Muselers' can be issued a mooring permit.

Mr. Anthony provided a copy of the original plat map for the Jamestown Harbor Commission to review.

Executive Director Chief Mello stated that if at any time the Jamestown Harbor Commission would like to have some background on the appeal he is ready to provide them with that information.

Chairman Cain stated that the background information would be helpful at this time.

Executive Director Chief Mello stated that in September 2017 Mr. Museler applied for a riparian mooring permit after purchasing the property. Executive Director Chief Mello stated that he spoke to Mr. Museler at one point because Mr. Museler was trying to expedite the process to obtain a mooring, instead of going through the proper channels. Executive Director Chief Mello stated that he reviewed the application and discussing the application with Harbor staff, and because the Harbormaster was off duty, he made the decision to deny the riparian permit.

Executive Director Chief Mello stated that the definition of riparian property in the Harbor Management Ordinance is a freehold estate of land within the town having shorefront property. The property adjacent to Mr. Museler's property to the east is described as the Great Creek. The property west of Mr. Museler's is described as the Great Creek and Narragansett Bay. The property east of Mr. Museler's is described as the Great Creek. The property to the east does not have a mooring and is not classified as waterfront property.

Executive Director Chief Mello stated that the rest of the property owners in the development are true riparian property owners, all with property adjacent to Narragansett Bay. The area where the moorings are set is a designated Conservation area and the Harbor Management Ordinance does not allow moorings in Conservation areas, other than riparian moorings. The implication of granting a mooring to Mr. Museler is that we would be granting a non-riparian mooring in a Conservation area where they do not have a right to have a mooring.

Commissioner Bois asked how the property is classified in the tax records and stated he would like that information.

Executive Director Chief Mello presented a map of the area produced by the Harbor Department showing the properties and moorings in the area.

Executive Director Chief Mello stated that riparian moorings are supposed to lie within an extension on the property lines of the applicant. For right or wrong, in the past some riparian property owners have been granted moorings outside of their property lines. The only reason they were allowed a mooring was because they are riparian property owners, with property bordering Narragansett Bay.

Mr. Anthony stated that the waters that border Mr. Museler's property are coastal waters and that this property is riparian.

Commissioner Bois asked if the moorings are paid for and if the Museler's have a right to apply for a mooring whether or not they have water frontage.

Executive Director Chief Mello cautioned the Jamestown Harbor Commission that, if they do decide to grant the Museler's a mooring, there are three things to consider setting a precedent for:

- 1 – The Museler’s property does not border Narragansett Bay, which has been the criteria used for determining if a property is riparian for harbor purposes;
- 2 – The mooring will be placed outside of the Museler’s property lines; and
- 3 - The mooring will be placed within a Conservation area.

Chairman Cain stated he would like the opinion of the town attorney on this matter.

Chairman Cain moved to continue this matter until the next meeting.

Commissioner Banks stated he would also like to hear the opinion of the town attorney.

Commissioner Bois stated he would like more information and to review the information further.

Chairman Cain amended his motion to continue the matter until the second Wednesday in March or April; Commissioner Lexow seconded. So voted; 4 ayes, 0 nays.

**B. Sub-Committee vacancies - Review, discussion and/or potential action and/or vote**

Chairman Cain moved to continue this item until the next meeting when all of the members are present; Commissioner Banks seconded. So voted; 4 ayes, 0 nays.

**C. Capital Improvement Plan - Review, discussion and/or potential action and/or vote**

Executive Director Chief Mello asked the Jamestown Harbor Commission to review the projects on the Capital Improvement Plan. Executive Director Chief Mello stated that these projects are a priority list in the event funding is available.

Chairman Cain moved to approve the Capital Improvement Plan; Commissioner Banks seconded. So voted; 4 ayes, 0 nays.

**XII. OPEN FORUM – CONTINUED- Review, discussion and/or potential action and/or vote**

There was no continued open forum.

**XIII. ADJOURNMENT- Review, discussion and/or potential action and/or vote**

Chairman Cain moved to adjourn at 7:15 PM, Commissioner Banks seconded. So voted; (4 ayes, 0 nays).

Respectfully submitted,



Kim Devlin  
Jamestown Harbor Clerk



Jamestown Harbor Office  
250 Conanicus Avenue  
Jamestown, RI 02835  
401-423-7190

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**TOWN OF JAMESTOWN  
HARBOR COMMISSION**

Minutes of the March 14, 2018 Meeting of the Jamestown Harbor Commission  
*Approved: 4/11/2018*

A meeting of the Jamestown Harbor Commission (JHC) was held Wednesday, March 14, 2018 at the Jamestown Town Hall, 93 Narragansett Avenue, Jamestown, Rhode Island.

**I. CALL TO ORDER AND ROLL CALL**

Chairman Cain called the meeting to order at 6:03 PM with roll call:

Present:

David Cain, Chairman  
Wayne Banks, Commissioner  
Dan Wurzbacher, Commissioner  
James Heagney, Commissioner  
Steven Bois, Commissioner

Absent:

William Harsch, Vice-Chairman  
Eric Lexow, Commissioner

Also in attendance:

Chief Mello, Executive Director  
Mark Campbell, Harbormaster  
Kim Devlin, Harbor Clerk

**II. APPROVAL OF MEETING MINUTES - Review, discussion and/or potential action and/or vote**

**A. Wednesday, February 14, 2018**

Commissioner Banks asked Executive Director Chief Mello for clarification on the width of the new dock being constructed for the end of the wood pile pier.

Executive Director Chief Mello confirmed the dock will be 10' in width.

Commissioner Banks moved to approve the minutes of the February 14, 2018 Jamestown Harbor Commission meeting; Commissioner Heagney seconded. So voted; 5 ayes, 0 nays.

**III. OPEN FORUM**

**A. Scheduled Requests to Address**

There were no Scheduled requests to address.

**B. Non-scheduled Requests to Address- Review, discussion and/or potential action and/or vote**

There were no Non-Scheduled requests to address.

**IV. EXECUTIVE DIRECTOR MELLO'S REPORT- Review, discussion and/or potential action and/or vote**

Executive Director Chief Mello reported that the engineering for the East Ferry float project is complete. A 10' x 40' float will be constructed and five piling will be installed. The public works department is building the float and the materials have been purchased.

Executive Director Chief Mello reported that the engineering for the pilings is complete and is out to bid currently. Several vendors have contacted Public Works Director Mike Gray stating that it will take six to eight weeks for the pilings to arrive after they have been ordered. The pilings will not be able to be installed until July or August. A new gangway

will be purchased and, if the pitch is ADA compliant, we will invest in an ADA approved gangway that is handicap accessible. The ADA approved gangway will cost \$1500 more than a normal gangway.

Executive Director Chief Mello reported that we are ordering signage for the floating dock area to make sure it is visible and to encourage the public to use the floating docks.

Executive Director Chief Mello stated he will provide the Jamestown Harbor Commission with the total estimated cost of the project when the piling bids come in.

Executive Director Chief Mello reported on the East Ferry parking lot project, specifically the relocation of the pump for the pumpouts. The town is working with LA Management to move the pump and to make sure all of the town owned stanchions are operational. The outboard stanchion at West Ferry will be relocated to the inboard side.

Executive Director Chief Mello informed the Jamestown Harbor Commission that there may be groups approaching the Jamestown Harbor Commission regarding the installation of additional kayak racks at certain rights-of-ways. The Jamestown Harbor Commission did commit to managing the kayak racks but did not agree to fund the construction of the racks. Executive Director Chief Mello stated that with all of the other projects going on right now – the East Ferry floating dock, the pumpout work, the West Ferry stairs and the purchase of the new Harbormaster truck for example, he is not comfortable committing to going through with the kayak rack installations this year.

Commissioner Heagney asked Executive Director Chief Mello if the large ferry that Conanicut Marine is purchasing is scheduled to launch this year.

Executive Director Chief Mello stated that the projects Mr. Munger proposed are divided into four smaller projects. The fuel tank replacement and the fuel dock relocation are scheduled for this spring, and the new ferry dock and the relocation of the finger docks will most likely happen in 2019.

**V. HARBORMASTER REPORT- Review, discussion and/or potential action and/or vote**

Harbormaster Campbell reported that in two weeks he will be back to work on a limited basis.

**VI. MARINE DEVELOPMENT FUND BUDGET**

**A. 2017/2018**

**MDF YTD Budget- Review, discussion and/or potential action and/or vote**

There was no budget to present.

**VII. SUB-COMMITTEE REPORTS**

**A. Budget- Review, discussion and/or potential action and/or vote**

Chairman Cain stated that Commissioner Heagney has volunteered to work on the budget committee.

**B. Facilities- Review, discussion and/or potential action and/or vote**

Commissioner Banks and Commissioner Wurzbacher had nothing to report.

**C. Mooring Implementation- Review, discussion and/or potential action and/or vote**

Chairman Cain mentioned that the CRMC approval letter mentions the, where there is eelgrass present, there is a requirement of replacing traditional mooring tackle with conservation moorings.

**D. Traffic Committee- Review, discussion and/or potential action and/or vote**

Chairman Cain had nothing to report, but stated the Traffic Committee meets tomorrow.

**VIII. LIAISON REPORTS**

**A. Conservation Commission Liaison- Review, discussion and/or potential action and/or vote**

Conservation Commission Liaison Souza was absent.

**IX. OLD BUSINESS**

**A. B. Sub-Committee vacancies - Review, discussion and/or potential action and/or vote**

Chairman Cain moved that Commissioner Heagney is nominated to the Budget sub-committee; Commissioner Banks seconded. So voted; 5 ayes, 0 nays.

**X. CORRESPONDENCE**

**A. Letter from Coastal Resources Management Council (CRMC); re: Harbor Management Plan five year approval – 2/26/2018**

Commissioner Wurzbacher moved to accept Correspondence item A; Commissioner Banks seconded. So voted; 5 ayes, 0 nays.

#### **XI. NEW BUSINESS- Review, discussion and/or potential action and/or vote**

##### **A. Harbor Management Plan – CRMC five year approval - Review, discussion and/or potential action and/or vote**

Executive Director Chief Mello stated that the good news is that we have our five year approval from CRMC. However, there are stipulations to the approval that are not insignificant. The first stipulation is that any moorings that are located within an eelgrass bed must be replaced with a conservation mooring that uses a screw as an anchor. This is not feasible in the waters around Jamestown due to the shallow ledge, as some commercial operators have discovered while they were trying to install those type of moorings. We will go to CRMC and ask if there are any other options.

Executive Director Chief Mello stated that the second CRMC stipulation is that all of the moorings located within Zeek's Creek Conservation area must be relocated outside of the conservation area, but gives no direction as to where the moorings should be relocated. If we move them to the west a few yards they will not be in a mooring area and will not be adjacent to their riparian property and that is in conflict with our ordinance that CRMC just approved.

Executive Director Chief Mello stated that when he spoke with Kevin Cute at CRMC Kevin stated that all riparian property owners have a right to a mooring and that we must accommodate them. In addition to Mr. Museler and the other property bordering Zeek's Creek that includes all of the southern end of the island, which is 73 properties. We are going to have to go back to CRMC and seek clarification on that.

Chairman Cain asked Executive Director Chief Mello if these stipulations will require ordinance changes.

Executive Director Chief Mello stated that the third stipulation is the only one that will require an ordinance change, and that is the definition for "Conservation Zone."

Commissioner Bois stated that he spoke to Kevin Cute at CRMC to educate himself on the definition of riparian property and that Kevin stated that any tidal property is considered riparian and that the riparian designation is not associated with the tax code designation. Commissioner Bois questioned whether the Museler's property tax would increase if they are issued a mooring permit.

Executive Director Chief Mello answered yes, that is a possibility. CRMC is also requiring us to relocate 15 moorings in the same area that Mr. Museler is requesting a mooring and we have no plan to relocate those moorings and now we are supposed to add another mooring, but we have no idea where that mooring should be located.

Executive Director Chief Mello stated that there are some things that CRMC will have to clarify for us before we move forward.

#### **XII. OPEN FORUM – CONTINUED- Review, discussion and/or potential action and/or vote**

Commissioner Banks asked if the Gould Island project is of any interest to the Jamestown Harbor Commission.

Chairman Cain stated that he has been in contact with the organization in charge of the project, as a citizen – not as a representative of the Jamestown Harbor Commission, and has volunteered to be involved in the project.

Executive Director Chief Mello asked Chairman Cain if they have involved the town, based on his knowledge.

Dc stated that they have not, to his knowledge.

Executive Director Chief Mello stated that if the Jamestown Harbor Commission chooses he is willing to suggest that the Jamestown Harbor Commission be involved, at a town council meeting, and ask that the town council appoint a commission member to work with the Army Corps of Engineers (ACOE) on the project.

A discussion regarding the projects at Dutch Island and Gould Island ensued.

Chairman Cain moved to ask Executive Director Chief Mello to talk to the town council about representation for the Dutch Island project; Commissioner Wurzbacher seconded. So voted; 5 ayes, 0 nays.

#### **XIII. ADJOURNMENT- Review, discussion and/or potential action and/or vote**

Chairman Cain moved to adjourn at 6:30 PM, Commissioner Banks seconded. So voted; (5 ayes, 0 nays).

Respectfully submitted,

A handwritten signature in black ink, appearing to be 'K. Devlin', with a small dot at the end.

Kim Devlin  
Jamestown Harbor Clerk



Jamestown Harbor Office  
250 Conanicus Avenue  
Jamestown, RI 02835  
401-423-7190

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**TOWN OF JAMESTOWN  
HARBOR COMMISSION**

Minutes of the April 11, 2018 Meeting of the Jamestown Harbor Commission  
*Approved: 5/9/2018*

A meeting of the Jamestown Harbor Commission (JHC) was held Wednesday, April 11, 2018 at the Jamestown Town Hall, 93 Narragansett Avenue, Jamestown, Rhode Island.

**I. CALL TO ORDER AND ROLL CALL**

Chairman Cain called the meeting to order at 6:03 PM with roll call:

Present:

David Cain, Chairman  
Wayne Banks, Commissioner  
Dan Wurzbacher, Commissioner  
James Heagney, Commissioner  
Steven Bois, Commissioner  
Eric Lexow, Commissioner

Absent:

William Harsch, Vice-Chairman

Also in attendance:

Chief Mello, Executive Director  
Mark Campbell, Harbormaster  
Kim Devlin, Harbor Clerk  
Wyatt Brochu, Town Solicitor

**II. APPROVAL OF MEETING MINUTES - Review, discussion and/or potential action and/or vote**

**A. Wednesday, March 14, 2018**

Commissioner Banks moved to approve the minutes of the March 14, 2018 Jamestown Harbor Commission meeting; Commissioner Wurzbacher seconded. So voted; 6 ayes, 0 nays.

**III. OPEN FORUM**

**A. Scheduled Requests to Address**

There were no Scheduled requests to address.

**B. Non-scheduled Requests to Address- Review, discussion and/or potential action and/or vote**

Mr. Bill Munger addressed the Jamestown Harbor Commission regarding the replacement floating dock at the end of the Wood Pile Pier that the Jamestown Harbor Commission voted to move forward with constructing. Mr. Munger stated that he was under the impression that the dock was going to be the same size as the old dock and that he has concerns about the larger dock.

Commissioner Bois asked Mr. Munger what his concerns are.

Mr. Munger stated that the dock will be too heavy to haul and that it will shorten the width of the fairway.

Commissioner Banks moved to add the item to the next agenda; Commissioner Lexow seconded. So voted; 6 ayes, 0 nays.

**IV. EXECUTIVE DIRECTOR MELLO'S REPORT- Review, discussion and/or potential action and/or vote**

Executive Director Chief Mello reported that he and Mark picked up the new Harbormaster truck.

Executive Director Chief Mello stated, regarding the East Ferry parking lot project, part of the plan is to relocate the pumpout pump into a smaller housing unit and footprint. The easternmost pumpout station will also be operational. 75% of the cost of the project will be funded by a DEM grant. The West Ferry pumpout stanchion will be relocated to the inside of the touch and go, as it offers more protection.

Executive Director Chief Mello reported that the docks are in the water at West Ferry but the gangways are not.

Executive Director Chief Mello stated that this is the busiest time of year for the Harbor Department, processing permits and getting things ready for the season and that will continue until July.

Executive Director Chief Mello reminded the Jamestown Harbor Commission that the discussion for additional kayak racks is ongoing and that the Jamestown Harbor Commission agreed that the staff would handle the permitting for the new racks. The group that is pushing for the additional racks is trying to push that forward and will begin to look at the funding of those racks.

**V. HARBORMASTER REPORT- Review, discussion and/or potential action and/or vote**

**VI. MARINE DEVELOPMENT FUND BUDGET  
A. 2017/2018**

**MDF YTD Budget- Review, discussion and/or potential action and/or vote**

There was no budget to present.

**VII. SUB-COMMITTEE REPORTS**

**A. Budget- Review, discussion and/or potential action and/or vote**

Commissioner Heagney had nothing to report.

**B. Facilities- Review, discussion and/or potential action and/or vote**

Commissioner Banks and Commissioner Wurzbacher had nothing to report.

**C. Mooring Implementation- Review, discussion and/or potential action and/or vote**

Chairman Cain had nothing to report.

**D. Traffic Committee- Review, discussion and/or potential action and/or vote**

Chairman Cain had nothing to report.

**VIII. LIAISON REPORTS**

**A. Conservation Commission Liaison- Review, discussion and/or potential action and/or vote**

Conservation Commission Liaison Souza was absent.

**IX. OLD BUSINESS**

**A. Appeal – Mr. Chris Museler – Denial of riparian mooring - Review, discussion and/or potential action and/or vote**

Chairman Cain stated that he would like to open this part of the meeting with a brief discussion among the members of the Jamestown Harbor Commission on whether or not the property in question is riparian, because if we agree that the property is riparian the appellant can go back to the Executive Director and pursue his options.

Town Solicitor Wyatt Brochu reviewed the material and stated the property is riparian and that it is clearly bounded by tidal waters.

Commissioner Bois stated that the property is tidal in his opinion, but that it is not being taxed as riparian property.

Town Solicitor Brochu advised the Jamestown Harbor Commission not to base their decision on tax records.

Chairman Cain asked the members of the Jamestown Harbor Commission if everyone is familiar with the area in question and if the members of the Jamestown Harbor Commission can form an opinion on whether or not the property is in tidal waters.

Chairman Cain moved that the Jamestown Harbor Commission finds the waters adjacent to the appellant's property riparian; Commissioner Wurzbacher seconded. So voted; 6 ayes, 0 nays.



Chairman Cain stated that the appellant can take up his application with the Executive Director.

Mr. Quentin Anthony, attorney for the appellant, asked if his client's property is riparian under the ordinance.

Town Solicitor Brochu stated that, based on the conclusion of the Jamestown Harbor Commission, the property is in tidal waters and that it is also riparian.

Chairman Cain moved that the appellant's property is riparian under the ordinance; Commissioner Heagney seconded. So voted; 6 ayes, 0 nays.

**X. CORRESPONDENCE**

**A. Clark's Boat Yard – Installer and Inspector Application; 4-2-2018**

Commissioner Lexow moved to accept the mooring installer and inspector list as correspondence; Commissioner Banks seconded. So voted; 6 ayes, 0 nays.

**XI. NEW BUSINESS- Review, discussion and/or potential action and/or vote**

**A. Updated Mooring Installer and Inspector List**

Chairman Cain moved to accept the mooring installer and inspector list as correspondence; Commissioner Banks seconded. So voted; 6 ayes, 0 nays.

**XII. OPEN FORUM – CONTINUED- Review, discussion and/or potential action and/or vote**

**XIII. ADJOURNMENT- Review, discussion and/or potential action and/or vote**

Chairman Cain moved to adjourn at 6:26 PM, Commissioner Banks seconded. So voted; (6 ayes, 0 nays).

Respectfully submitted,



Kim Devlin  
Jamestown Harbor Clerk

**JAMESTOWN PHILOMENIAN LIBRARY**  
**26 North Main Road, Jamestown, RI 02835**  
**Board of Trustees Meeting Minutes**  
**Tuesday, April 10, 2018**

**A. Call to Order:**

The meeting was called to order at 5:02 pm by board chair Sanborn. In attendance were Jennifer Cloud, Chris Walsh, Donna Fogarty, Peter Carson, Mary Lou Sanborn, Paul Housberg and Marianne Kirby. Board member Infantolin was absent.

**B. Executive Session** - The Library Board of Trustees may seek to go into Executive Session to discuss the following item:

Pursuant to RIGL §42-46-5(a) Subsection (10) - Any discussion of the personal finances of a prospective donor to a library.

A motion by Carson to move into executive session at 5:03; seconded by Walsh. Motion passed unanimously.

A motion by Kirby to move out executive session at 6:10; seconded by Carson. Motion passed unanimously.

No votes were taken during Executive Session

**C. Chair's Report:** Trustees are reminded to complete the ethics paperwork for the state.

**D. Consent Agenda:** An item on the Consent Agenda need not be removed for simple clarification or correction of typographical errors. Approval of the Consent Agenda shall be equivalent to approval of each item as if it had been acted upon separately

1. Minutes from February 6, 2018 Meeting and February 1, 2018 Work Session
2. Financial Reports:
  - a. Library
  - b. Trustee
3. Progress and service report of the Library Director

A motion was made by Walsh to approve consent agenda, Carson seconded. The motion passed unanimously.

**E. Friends of Library Report:** Member Walsh attended March 7th meeting. Discussion was around fundraising efforts and programs that were in the near future. Chair Sanborn attended the April 4th meeting; discussion continued on fundraiser on June 9th and programs.

**F. Unfinished Business:**

1. Board of Trustees sub-committees update:

- a. Finance/Budget: Member Carson reported on the LBOT's endowment fund with Rhode Island Foundation.
- b. Policy: Housberg gave to trustees copies of current policies to review for May meeting.
- c. Facilities: Kaiser Tree Company has pruned trees, parking lights are attached, exterior lights underway. Carpeting RFPs and quotes (Ruggeri \$ 30,800 and Factory Carpet Outlet \$ 15,784) are under review by Mike Gray. After discussion, Trustees decided that carpeting could wait until renovations are completed. Painting RFP specifications will be adjusted for areas that are in need only - hallway. RISE is changing light fixtures and lamps.

2. Library Renovation:

a. Library Building Program Report: Report was sent to Karen Mellor, who suggested that board should write to OLIS and address the renovation changes. Chair Sanborn will contact OLIS Consultant, Kathryn Taylor, to amend report with Donna Fogarty as necessary.

b. Building Committee: Housberg to speak to architect firm about cost, schematic, and furnishing and fixtures. Housberg may reconvene building committee to address fully formed schematic and cost.

c. Fundraising: Walsh suggested that we need to look to furnishing library as part of fundraising effort. Once schematic, furniture and fixtures and landscaping are determined, we can determine final need for fundraiser. Trustees will invite Betsy Grenier to May meeting to continue her work with fundraising campaign.

d. Project Outline: see above

3. Board Process Review: No Comments

4. Playground Renovation Committee: The playground committee is looking to a Van Buren Trust grant for landscaping.

5. Jamestown Library Foundation: Foundation met to review final documents of 501(c)(3).

6. Evaluation of Library Director: In May meeting in executive session board will review of goals and progress on goals. Board member Kirby to finalize conversation with Town Administrator Nota regarding goals and objectives for library director.

7. Strategic Plan: Pat Wagner's costs have been reduced as we are sharing cost with another community. Community meetings are set for April 30, 6 - 8 and May 1, 10 - 12. Chair Sanborn has sent emails to stakeholders.

8. Mission Statement: Kirby submitted other members drafts statements and will gather more and submit to Board for review at May meeting.

**H. New Business:**

- 1. 2018-2019 Preliminary Operational and Capital Improvement Budgets: Chair Sanborn indicated that the budget was submitted to town council; no vote has been taken.

**I. Future Agenda Items:**

1. Letter to Town Council regarding LBOT vacancies

**J. Public Comment:** none

**K. Adjournment**

A motion was made by board member Cloud, seconded by board member Carson to adjourn the meeting at 7:36 pm. The motion passed unanimously.

Date of next meeting: Thursday, May 3, 2018

Respectfully submitted,  
Marianne Kirby  
Secretary





**Town of Jamestown  
Tax Assessor**

**93 Narragansett Avenue  
Jamestown, RI 02835**

**Phone: 401-423-9802  
Email: cbrochu@jamestownri.net**

To: COUNCIL PRESIDENT TROCKI, JAMESTOWN TOWN COUNCIL

From: CHRISTINE BROCHU, JAMESTOWN TAX ASSESSOR

Subject: ABATEMENTS/ADDENDA OF TAXES FOR THE **May 21, 2018** MEETING

**REAL PROPERTY/TANGIBLE ABATEMENTS TO 2017 TAX ROLL**

#02-1361-75 Gary & Catherine Brophy	Plat 8, Lot 334 transferred on 05-03-2018 to Account #02-1035-80	\$5,682.89
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**ADDENDA TO 2017 TAX ROLL**

#02-1035-80 Catherine Bowen	Plat 8, Lot 334 transferred on 05-03-2018 from Account #02-1361-75	\$5,682.89
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<b>TOTAL ABATEMENTS</b>	<b>\$ \$5,682.89</b>
<b>TOTAL ADDENDA</b>	<b>\$ \$5,682.89</b>

RESPECTFULLY SUBMITTED,

*Christine Brochu*

CHRISTINE BROCHU,  
TAX ASSESSOR





State of Rhode Island and Providence Plantations  
**Coastal Resources Management Council**  
Oliver H. Stedman Government Center  
4808 Tower Hill Road, Suite 116  
Wakefield, RI 02879-1900

(401) 783-3370  
Fax (401) 783-3767

## MAY 2018 CALENDAR

~~**Tuesday, May 8** — **Policy & Planning Subcommittee Meeting.** Cervenka Green Ducharme Antonelli, LLC; 235 Promenade Street, Suite 47; Providence, RI.  
**4:30 p.m.**~~  
**CANCELLED**

**Tuesday, May 8**      **Shoreline Change Special Area Management Plan (Beach SAMP) Subcommittee Meeting.** Cervenka Green Ducharme Antonelli, LLC; 235 Promenade Street, Suite 47; Providence, RI.  
**4:45 p.m.**

~~**Tuesday, May 8** — **Semimonthly Meeting.** Administration Building, Conference Room A, One Capitol Hill, Providence, RI.  
**6:00 p.m.**~~  
**CANCELLED**

~~**Tuesday, May 22** — **ROW Subcommittee Meeting.** Administration Building, Conference Room A, One Capitol Hill, Providence, RI.  
**5:45 p.m.**~~  
**CANCELLED**

~~**Tuesday, May 22** — **Semimonthly Meeting.** Administration Building, Conference Room A, One Capitol Hill, Providence, RI.  
**6:00 p.m.**~~  
**CANCELLED**

**Friday, May 25**      **Administrative Fine Hearings.** CRMC Conference Room, Oliver Stedman Government Center, 4808 Tower Hill Road, Wakefield, RI.  
**9:30 a.m.**

*Individuals requesting interpreter services for the hearing impaired for any of the above meetings must notify the Council office at (783-3370) 72-hours in advance of the meeting date.*







State of Rhode Island and Providence Plantations  
**Coastal Resources Management Council**  
Oliver H. Stedman Government Center  
4808 Tower Hill Road, Suite 3  
Wakefield, RI 02879-1900

(401) 783-3370  
Fax (401) 783-3767

## **PUBLIC NOTICE**

Pursuant to the provisions of R.I. Gen. Laws Chapter 46-23, as amended, the Rhode Island Coastal Resources Management Council (CRMC) hereby gives notice of its intention to afford the public an opportunity to offer written comment and attend a public hearing at which oral and written comments may be offered concerning the CRMC's intention to adopt the following chapters (1, 2, 6 and 7) for the **Shoreline Change Special Area Management Plan (Beach SAMP)**. Please click on the hyperlinks below to download a .PDF file copy of each individual chapter.

### **[Chapter 1 – Introduction](#)**

### **[Chapter 2 – Trends and Status: Current and Future Impacts of Coastal Hazards in Rhode Island](#)**

### **[Chapter 6 – State and Municipal Considerations](#)**

### **[Chapter 7 - Adaptation Strategies and Techniques for Coastal Properties](#)**

The CRMC intends to adopt these 4 chapters above as part of the Shoreline Change Special Area Management Plan (Beach SAMP). Once fully completed and following approval by NOAA the Beach SAMP will then become part of the CRMC's federally-approved Coastal Resources Management Program (CRMP). The Beach SAMP will be a guidance document and it will not be adopted pursuant to the state Administrative Procedures Act. Accordingly the Beach SAMP will not be assigned a RI Code of Regulations (RICR) number.

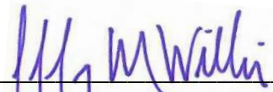
The **public hearing** has been rescheduled to **June 12, 2018 at 6:00 p.m.** in Conference Room A at the Department of Administration, One Capitol Hill, Providence, RI. The room is accessible to the disabled and persons requesting interpreter services for the hearing impaired must notify the Council office at 401-783-3370 or RI 711 at least three (3) business days in advance of the hearing date so that such assistance can be provided at no cost to the person requesting.

All interested persons are invited to **submit written comments** on the proposed Beach SAMP chapters 1, 2, 6 and 7 **by May14, 2018** to provide advance notice to the Council prior to the public hearing. Comments may be submitted via email to [cstaff1@crmc.ri.gov](mailto:cstaff1@crmc.ri.gov) or by letter directed to Grover J. Fugate, Executive Director, at the

CRMC address above. Additionally, oral and written comments may be submitted at the public hearing.

Due to the large number of pages the proposed Beach SAMP chapters are not attached to this public notice. However, electronic .PDF file copies of the subject chapters listed above are available on the CRMC web site by clicking on the chapter hyperlinks above or by [clicking here](#). Further information may be obtained by contacting the Coastal Resources Management Council offices at 783-3370.

Signed this 17th day of May, 2018.



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Jeffrey M. Willis, Deputy Director  
Coastal Resources Management Council



# TOWN OF JAMESTOWN

## One Day Event/Entertainment Application

**\$5.00 Application Fee**

Date Rec'd \_\_\_\_\_  
Office will enter date

All licenses are issued subject to the resolution of debts, taxes and appropriate signatures  
(This form can be used with or without vendors)

Please complete the following information:

- Seasonal Event
- Parade
- Race:
  - Bicycle/Wheelchair
  - Run/Jog/Walk/Wheelchair
  - Marine Vessel
- Art/Craft Show
- Theatre/Film Production
- Concert
- Miscellaneous Function (please explain)  
June fair

RECEIVED  
TOWN OF JAMESTOWN, R.I.  
18 MAY 10 AM 11:44

Name of Event: (if applicable) Central Baptist Church June festival

Date of Event: June 16, 2018 Hours of Event: 9 Am - 1:30 pm

Location of Event: Central Baptist Church Number of people attending: ~ 300

Name of Applicant/ Business: Central Baptist Church 99 Narragansett Ave PO Box 295

Mailing Address: P.O. Box 295 Business Phone #: 401-423-1651

Jamestown RT. 02835

Contact Person: Jill Dolce Phone Number: 401-842-9661

List the type of entertainment being requested, if applicable (Band, DJ, etc.) N/A

Who will the event benefit? Central Baptist Church general fund

Type of Operation: (Private, State Sponsored, Non-Profit): Non profit

R.I. Show Promoter's Permit Number, per RIGL § 44-19-1, (if applicable): \_\_\_\_\_

If the applicant is a Non-Profit organization, is it registered with the State?  Yes  No

RI Tax ID #: 23-71533056 Non-Profit ID #: \_\_\_\_\_

Number of Vendors/Peddlers: (circle one) N/A  1-10  11-20  21-30  31-40  41-50  
(**\$5.00 each Vendor/Peddler in addition to Application Fee**)

A list of vendor/peddler and fee must be submitted to the Town Clerk's Office with this license. Vendor/Peddler list Must include name, address, phone number, date of birth, type of merchandise to be sold and exact location of sales.

What types of items will be sold at this event? Assorted Flea Market, Food

Will food be sold at the location? *If yes, you must contact the R.I. Department of Health*  Yes  No

Will alcohol be provided and/or served at this event? *If yes, Alcohol Liability Insurance must be provided*  Yes  No

Will traffic control or a public facility be needed?  Yes  No

*If yes, Please contact the Jamestown Police Department, Public Works Department and/or the Recreation Department for rates and forms for approval.*

Note: All applicants must submit a liability insurance policy with coverage in the amount of \$1,000,000 (one million dollars) when using Town owned property. Certificate of insurance:  Yes  No

If there is additional information for the Town Council that you would like to add please attach separate correspondence.

Signature of Applicant: Jill Dolce for Central Baptist Church

Please attend the Town Council meeting on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_ for Council review.





# TOWN OF JAMESTOWN

## One Day Event/Entertainment Application

**\$5.00 Application Fee**

Date Rec'd \_\_\_\_\_  
Office will enter date \_\_\_\_\_

RECEIVED  
TOWN OF JAMESTOWN, R.I.  
18 JULY 16 PM 1:14

All licenses are issued subject to the resolution of debts, taxes and appropriate signatures  
(This form can be used with or without vendors)

Please complete the following information:

- Seasonal Event
- Parade
- Race:
  - Bicycle/Wheelchair
  - Run/Jog/Walk/Wheelchair
  - Marine Vessel
- Art/Craft Show
- Theatre/Film Production
- Concert
- Miscellaneous Function (please explain) \_\_\_\_\_

Name of Event: (if applicable) Jamestown Rocket 'Hogs Annual Independence Day fireworks

Date of Event: JULY 1<sup>ST</sup> 2018 Hours of Event: 7pm - 10pm

Location of Event: EAST FERRY/VETERAN SQ Number of people attending: 1500 +

Name of Applicant/ Business: JAMESTOWN ROCKET 'HOGS

Mailing Address: 897 EAST Shore Rd Business Phone #: 401-413-6928 Bob Bailey  
PO Box 1776 JAMESTOWN RI 02835

Contact Person: BOB BAILEY Phone Number: 401 413 6928

List the type of entertainment being requested, if applicable (Band, DJ, etc.) BAND

Who will the event benefit? Residents of Jamestown, and neighboring towns

Type of Operation: (Private, State Sponsored, Non-Profit): Non-Profit / Town

R.I. Show Promoter's Permit Number, per RIGL § 44-19-1, (if applicable): \_\_\_\_\_

If the applicant is a Non-Profit organization, is it registered with the State? Yes No

RI Tax ID #: \_\_\_\_\_ Non-Profit ID #: \_\_\_\_\_

Number of Vendors/Peddlers: (circle one) N/A (1-10) 11-20 21-30 31-40 41-50  
(**\$5.00 each Vendor/Peddler in addition to Application Fee**)

A list of vendor/peddler and fee must be submitted to the Town Clerk's Office with this license. Vendor/Peddler list Must include name, address, phone number, date of birth, type of merchandise to be sold and exact location of sales.

What types of items will be sold at this event? T-shirts, hats, possible food truck vendor

Will food be sold at the location? If yes, you must contact the R.I. Department of Health Yes No

Will alcohol be provided and/or served at this event? If yes, Alcohol Liability Insurance must be provided Yes No

Will traffic control or a public facility be needed? Yes No  
If yes, Please contact the Jamestown Police Department, Public Works Department and/or the Recreation Department for rates and forms for approval.

Note: All applicants must submit a liability insurance policy with coverage in the amount of \$1,000,000 (one million dollars) when using Town owned property. Certificate of insurance: Yes No

If there is additional information for the Town Council that you would like to add please attach separate correspondence.




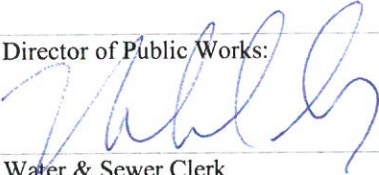

Signature of Applicant: Bob Bailey

Please attend the Town Council meeting on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_ for Council review.

**For Office Use Only**

License Fee: \$ \_\_\_\_\_ Ins. Policy: \_\_\_\_\_ Ft. Getty Rental Permit: \_\_\_\_\_

*For Approval: Please sign, date & provide approximate cost to Town.*

Department	Date	Approximate Cost or Comments
Town Administrator:		
Chief of Police: 	5/16/18	Police detail req'd
Fire Chief: 	5.17.18	
Fire Marshal: 	5.17.18	
Zoning Official:		
Director of Parks & Recreation:		
Director of Public Works: 	5-16-18	
Water & Sewer Clerk		
Tax Collector: 	5/16/18	

This application has been **GRANTED/DENIED** by the Jamestown Town Council at a meeting held on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_ for the event scheduled for: (date) \_\_\_\_\_ (time) \_\_\_\_\_ with a location of \_\_\_\_\_.

Issued: \_\_\_\_\_  
Cheryl A. Fernstrom, CMC, Town Clerk


***Please keep this license on hand for the day of the event.***



**Town of Jamestown**  
Finance Department  
Town Hall  
93 Narragansett Avenue  
Jamestown, Rhode Island 02835-1199  
401-423-9809 Fax 401-423-7229  
Email: [ccollins@jamestownri.net](mailto:ccollins@jamestownri.net)

**Christina D. Collins**  
Finance Director

**MEMORANDUM**

**TO:** Andrew E. Nota, Town Administrator  
**FROM:** Christina D. Collins, Finance Director  
**DATE:** May 16, 2018   
**SUBJECT:** Budget to Actual

Attached is the Budget to Actual report for the Fiscal Year 2017/2018. The report contains the expenses that have been paid through April 30, 2018.

Please do not hesitate to contact me with any questions or concerns.



**Budget vs Actual - Expenditures**  
**TOWN OF JAMESTOWN, RI**  
**For 4/30/2018**

Run: 5/17/2018 at 1:54 PM

	Annual Budget	P-T-D Actual	Y-T-D Actual	Remaining \$	% of Budget
1100 7001 70101 00 Salaries	13,800.00	0.00	10,350.00	3,450.00	75.00
1100 7001 70302 00 Fees And Supplies	1,000.00	0.00	50.21	949.79	5.02
1100 7001 70305 00 Advertising	1,250.00	0.00	0.00	1,250.00	0.00
<b>Town Council Expenses</b>	<b>16,050.00</b>	<b>0.00</b>	<b>10,400.21</b>	<b>5,649.79</b>	<b>64.80</b>
1100 7002 70101 00 Salaries	114,625.00	11,241.88	99,414.48	15,210.52	86.73
1100 7002 70102 00 Salary, Clerical	66,346.00	4,763.20	56,762.05	9,583.95	85.55
1100 7002 70302 00 Fees And Supplies	2,500.00	939.92	1,600.32	899.68	64.01
1100 7002 70303 00 Travel Expenses	12,000.00	750.00	9,358.96	2,641.04	77.99
<b>Town Administrator Expenses</b>	<b>195,471.00</b>	<b>17,695.00</b>	<b>167,135.81</b>	<b>28,335.19</b>	<b>85.50</b>
1100 7003 70101 00 Salaries	5,364.00	412.60	4,538.60	825.40	84.61
1100 7003 70302 00 Fees And Supplies	1,600.00	(138.00)	258.31	1,341.69	16.14
<b>Probate Court Expenses</b>	<b>6,964.00</b>	<b>274.60</b>	<b>4,796.91</b>	<b>2,167.09</b>	<b>68.88</b>
1100 7004 70101 00 Salaries	7,865.00	0.00	3,927.00	3,938.00	49.93
1100 7004 70102 00 Salary, Clerical	600.00	0.00	764.43	(164.43)	127.41
1100 7004 70103 00 Salaries, Moderator & Sergeant	1,450.00	0.00	971.04	478.96	66.97
1100 7004 70104 00 Election Supervisors	2,700.00	0.00	2,775.00	(75.00)	102.78
1100 7004 70302 00 Fees And Supplies	2,500.00	0.00	1,163.02	1,336.98	46.52
1100 7004 70305 00 Advertising And Printing	1,100.00	0.00	376.17	723.83	34.20
<b>Election and Town Meeting Expenses</b>	<b>16,215.00</b>	<b>0.00</b>	<b>9,976.66</b>	<b>6,238.34</b>	<b>61.53</b>
1100 7005 70201 00 Professional Services - Legal	95,000.00	7,040.00	62,050.70	32,949.30	65.32
<b>Legal Expenses</b>	<b>95,000.00</b>	<b>7,040.00</b>	<b>62,050.70</b>	<b>32,949.30</b>	<b>65.32</b>
1100 7006 70101 00 Salaries	71,996.00	5,355.28	61,285.30	10,710.70	85.12
1100 7006 70102 00 Salary, Clerical	92,951.00	11,045.45	80,476.41	12,474.59	86.58
1100 7006 70302 00 Fees, Supplies & Dues	31,000.00	1,802.69	13,125.10	17,874.90	42.34
1100 7006 70305 00 Advertising	2,800.00	318.00	1,932.89	867.11	69.03
<b>Clerks And Records Expenses</b>	<b>198,747.00</b>	<b>18,521.42</b>	<b>156,819.70</b>	<b>41,927.30</b>	<b>78.90</b>
1100 7007 70101 00 Salaries	82,606.00	5,815.30	70,975.03	11,630.97	85.92
1100 7007 70102 00 Salary, Clerical	38,825.00	2,757.83	33,275.50	5,549.50	85.71
1100 7007 70201 00 Planning Commission	7,150.00	0.00	0.00	7,150.00	0.00
1100 7007 70302 00 Fees, Supplies & Dues	5,500.00	1,020.04	2,269.12	3,230.88	41.26
1100 7007 70305 00 Advertising	500.00	385.00	385.00	115.00	77.00
<b>Planning Expenses</b>	<b>134,581.00</b>	<b>9,978.17</b>	<b>106,904.65</b>	<b>27,676.35</b>	<b>79.44</b>
1100 7008 70201 00 Salaries, Zoning Board	8,000.00	325.00	2,700.00	5,300.00	33.75
1100 7008 70302 00 Fees, Supplies & Dues	700.00	(1,080.94)	(765.36)	1,465.36	(109.34)
<b>Zoning Expenses</b>	<b>8,700.00</b>	<b>(755.94)</b>	<b>1,934.64</b>	<b>6,765.36</b>	<b>22.24</b>
1100 7009 70900 00 Social Security Tax	293,223.00	21,589.51	255,287.36	37,935.64	87.06
1100 7009 70901 00 Blue Cross/Delta Dental	672,600.00	46,295.12	470,897.90	201,702.10	70.01
1100 7009 70902 00 Worker's Compensation	70,000.00	0.00	93,842.00	(23,842.00)	134.06
1100 7009 70903 00 Retirement System	296,425.00	38,087.70	206,667.57	89,757.43	69.72
1100 7009 70906 00 Life Insurance	10,000.00	2,142.71	9,792.75	207.25	97.93
1100 7009 70907 00 General Liability Insurance	110,000.00	0.00	101,785.73	8,214.27	92.53
1100 7009 70910 00 Salary Adjustment	45,000.00	0.00	0.00	45,000.00	0.00
1100 7009 70912 00 OPEB	25,000.00	0.00	0.00	25,000.00	0.00
1100 7009 70920 00 Police Retiree Health	119,700.00	10,014.14	101,643.36	18,056.64	84.92
<b>Personnel Expenses</b>	<b>1,641,948.00</b>	<b>118,129.18</b>	<b>1,239,916.67</b>	<b>402,031.33</b>	<b>75.51</b>
1100 7010 70100 00 Salary, Finance Director	96,215.00	6,834.38	85,212.86	11,002.14	88.57
1100 7010 70101 00 Salaries- Dep. Tax Collector	68,445.00	4,924.60	56,462.06	11,982.94	82.49
1100 7010 70102 00 IT- Consultant	44,000.00	3,430.00	37,552.45	6,447.55	85.35
1100 7010 70201 00 Professional Services	21,000.00	998.59	16,790.78	4,209.22	79.96
1100 7010 70302 00 Fees, Supplies & Dues	21,000.00	4,530.43	14,629.53	6,370.47	69.66
<b>Finance Expenses</b>	<b>250,660.00</b>	<b>20,718.00</b>	<b>210,647.68</b>	<b>40,012.32</b>	<b>84.04</b>
1100 7011 70101 00 Salaries	55,000.00	5,269.22	61,915.51	(6,915.51)	112.57
1100 7011 70102 00 Salary, Clerical	2,000.00	0.00	0.00	2,000.00	0.00
1100 7011 70302 00 Fees, Supplies, Dues	12,750.00	159.00	15,501.95	(2,751.95)	121.58
1100 7011 70305 00 Advertising	1,100.00	108.50	660.06	439.94	60.01
1100 7011 70380 00 Field Inspections	2,000.00	0.00	0.00	2,000.00	0.00
<b>Tax Assessor Expenses</b>	<b>72,850.00</b>	<b>5,536.72</b>	<b>78,077.52</b>	<b>(5,227.52)</b>	<b>107.18</b>
1100 7012 70201 00 Professional Services	22,000.00	0.00	19,395.00	2,605.00	88.16
<b>Audit of Accounts Expenses</b>	<b>22,000.00</b>	<b>0.00</b>	<b>19,395.00</b>	<b>2,605.00</b>	<b>88.16</b>

**Budget vs Actual - Expenditures**  
**TOWN OF JAMESTOWN, RI**  
**For 4/30/2018**

Run: 5/17/2018 at 1:54 PM

	Annual Budget	P-T-D Actual	Y-T-D Actual	Remaining \$	% of Budget
1100 7030 70302 00 EMA- SUPPLIES	5,000.00	0.00	4,135.69	864.31	82.71
<b>EMA Expenses</b>	<b>5,000.00</b>	<b>0.00</b>	<b>4,135.69</b>	<b>864.31</b>	<b>82.71</b>
1100 7031 70100 00 Salary, Police Chief	96,664.00	7,258.68	79,845.48	16,818.52	82.60
1100 7031 70101 00 Salaries - Police	762,956.00	55,008.93	663,495.05	99,460.95	86.96
1100 7031 70102 00 Police Longevity	46,476.00	0.00	17,939.64	28,536.36	38.60
1100 7031 70103 00 Police Benefits	47,160.00	3,406.82	39,196.15	7,963.85	83.11
1100 7031 70104 00 Police - OT	150,000.00	8,597.44	209,350.43	(59,350.43)	139.57
1100 7031 70105 00 Police Retirement	183,064.00	0.00	91,532.00	91,532.00	50.00
1100 7031 70111 00 Salary - Dispatch/Admin/Seasonal	210,883.00	15,526.10	175,779.13	35,103.87	83.35
1100 7031 70112 00 Dispatch, Longevity	11,228.00	0.00	8,462.50	2,765.50	75.37
1100 7031 70113 00 Dispatch - Benefits	10,345.00	1,591.54	9,698.57	646.43	93.75
1100 7031 70114 00 Dispatch - OT	15,000.00	1,319.55	15,347.58	(347.58)	102.32
1100 7031 70302 00 Fees & Supplies	21,000.00	1,090.16	14,250.14	6,749.86	67.86
1100 7031 70303 00 Computer Maintenance	18,500.00	1,229.30	20,898.65	(2,398.65)	112.97
1100 7031 70307 00 Building Maintenance	5,000.00	3,753.00	8,467.60	(3,467.60)	169.35
1100 7031 70308 00 Vehicle Insurance	8,197.00	0.00	8,197.00	0.00	100.00
1100 7031 70309 00 Telephone	14,500.00	930.82	10,800.24	3,699.76	74.48
1100 7031 70310 00 Equipment	8,000.00	0.00	11,204.85	(3,204.85)	140.06
1100 7031 70311 00 Maintenance Of Uniforms	25,850.00	0.00	23,850.00	2,000.00	92.26
1100 7031 70312 00 Ammunition And Supplies	4,000.00	371.55	3,442.41	557.59	86.06
1100 7031 70313 00 Maintenance Of Police Cars	13,500.00	2,030.66	11,939.62	1,560.38	88.44
1100 7031 70314 00 Gas & Tires	30,000.00	2,187.11	18,139.83	11,860.17	60.47
1100 7031 70315 00 Training Of Members	18,500.00	360.00	12,699.87	5,800.13	68.65
1100 7031 70317 00 Maintenance Of Radio System	9,000.00	0.00	4,215.08	4,784.92	46.83
1100 7031 70318 00 Equipment	5,000.00	2,741.91	6,661.38	(1,661.38)	133.23
1100 7031 70322 00 Dispatch Uniforms	2,000.00	0.00	2,030.00	(30.00)	101.50
<b>Police Protection Expenses</b>	<b>1,716,823.00</b>	<b>107,403.37</b>	<b>1,467,443.20</b>	<b>249,379.80</b>	<b>85.47</b>
1100 7032 70100 00 Fire Chief/Fire Inspector	58,410.00	0.00	0.00	58,410.00	0.00
1100 7032 70102 00 Stipend, Deputy Fire Chief	2,000.00	0.00	0.00	2,000.00	0.00
1100 7032 70103 00 Stipend - Fire Inspector	18,179.00	0.00	0.00	18,179.00	0.00
1100 7032 70104 00 Fire Dept. Incentive Program	70,000.00	0.00	0.00	70,000.00	0.00
1100 7032 70105 00 Equip/Safety Maint. - Per Diem	20,800.00	1,460.00	14,180.00	6,620.00	68.17
1100 7032 70201 00 Service Cleaning Contract	0.00	0.00	559.00	(559.00)	0.00
1100 7032 70302 00 Fees And Supplies	5,000.00	1,731.21	9,259.88	(4,259.88)	185.20
1100 7032 70308 00 Vehicle Insurance	60,500.00	17,400.00	50,022.75	10,477.25	82.68
1100 7032 70309 00 Telephone	8,800.00	844.27	7,590.57	1,209.43	86.26
1100 7032 70313 00 Maintenance Of Fire Apparatus	28,000.00	6,921.94	34,443.21	(6,443.21)	123.01
1100 7032 70314 00 Gas, Tires & Oil	14,000.00	468.31	9,378.49	4,621.51	66.99
1100 7032 70315 00 Training Of Members	10,000.00	8,270.95	9,230.95	769.05	92.31
1100 7032 70317 00 Maintenance Of Radio System	6,000.00	0.00	4,963.97	1,036.03	82.73
1100 7032 70321 00 Electricity	12,000.00	0.00	9,510.21	2,489.79	79.25
1100 7032 70323 00 Oxygen & Air Packs	4,000.00	0.00	4,175.35	(175.35)	104.38
1100 7032 70324 00 Water	1,400.00	399.13	1,260.52	139.48	90.04
1100 7032 70325 00 Fire Equipment	14,000.00	278.12	13,913.22	86.78	99.38
1100 7032 70326 00 Fire Ext. Agent	2,400.00	0.00	1,232.20	1,167.80	51.34
1100 7032 70343 00 Heating	13,000.00	1,593.03	8,402.57	4,597.43	64.64
1100 7032 70344 00 Repairs And Maintenance	12,000.00	2,804.01	13,988.06	(1,988.06)	116.57
1100 7032 70399 00 Subscriptions & Journals	425.00	0.00	399.00	26.00	93.88
1100 7032 70900 00 Social Security Tax	4,468.00	0.00	0.00	4,468.00	0.00
1100 7032 70903 00 Fire Chief - Benefit	5,840.00	0.00	5,840.00	0.00	100.00
<b>Fire Protection Expenses</b>	<b>371,222.00</b>	<b>42,170.97</b>	<b>198,349.95</b>	<b>172,872.05</b>	<b>53.43</b>
1100 7033 70103 00 Stipend - Medical Director	3,000.00	0.00	0.00	3,000.00	0.00
1100 7033 70104 00 ALS - Per Diem	175,200.00	13,440.00	142,000.00	33,200.00	81.05
1100 7033 70105 00 EMS Incentive Program	80,000.00	0.00	0.00	80,000.00	0.00
1100 7033 70302 00 Fees And Supplies	5,000.00	94.73	6,558.66	(1,558.66)	131.17
1100 7033 70308 00 Vehicle Insurance	28,000.00	0.00	20,650.00	7,350.00	73.75
1100 7033 70311 00 Maintenance Of Uniforms	9,000.00	445.95	994.17	8,005.83	11.05
1100 7033 70313 00 Maintenance of Vehicles	11,000.00	300.00	548.50	10,451.50	4.99
1100 7033 70315 00 Training Of Members	23,000.00	56.14	19,184.45	3,815.55	83.41
1100 7033 70330 00 EMS Building	16,000.00	529.18	13,552.82	2,447.18	84.71
1100 7033 70333 00 Ambulance Medical	20,000.00	1,366.38	14,278.87	5,721.13	71.39
1100 7033 70900 00 Social Security Tax	2,318.00	0.00	0.00	2,318.00	0.00
<b>EMS Expenses</b>	<b>372,518.00</b>	<b>16,232.38</b>	<b>217,767.47</b>	<b>154,750.53</b>	<b>58.46</b>
1100 7034 70101 00 Salary - Building Inspector	68,163.00	5,243.32	57,676.52	10,486.48	84.62
1100 7034 70102 00 Salary, Clerical	56,615.00	1,934.20	24,018.72	32,596.28	42.42
1100 7034 70117 00 Salary, Electrical Inspector	10,000.00	833.33	8,333.30	1,666.70	83.33
1100 7034 70118 00 Salary, Plumbing Inspector	5,000.00	416.67	4,166.70	833.30	83.33

**Budget vs Actual - Expenditures**  
**TOWN OF JAMESTOWN, RI**  
**For 4/30/2018**

Run: 5/17/2018 at 1:54 PM

	Annual Budget	P-T-D Actual	Y-T-D Actual	Remaining \$	% of Budget
1100 7034 70119 00 Salary, Mechanical Inspector	5,000.00	416.67	4,166.70	833.30	83.33
1100 7034 70302 00 Supplies And Expenses	4,500.00	74.72	3,409.81	1,090.19	75.77
1100 7034 70328 00 Hydrant Rental	165,000.00	0.00	0.00	165,000.00	0.00
<b>Protection Services Expenses</b>	<b>314,278.00</b>	<b>8,918.91</b>	<b>101,771.75</b>	<b>212,506.25</b>	<b>32.38</b>
1100 7041 70101 00 Salaries	54,627.00	3,729.12	41,020.32	13,606.68	75.09
1100 7041 70302 00 Fees And Supplies	1,100.00	30.68	75.17	1,024.83	6.83
<b>Public Works Administration Expenses</b>	<b>55,727.00</b>	<b>3,759.80</b>	<b>41,095.49</b>	<b>14,631.51</b>	<b>73.74</b>
1100 7042 70101 00 Salaries	41,174.00	3,167.24	34,801.02	6,372.98	84.52
1100 7042 70103 00 Intern	10,000.00	0.00	9,045.00	955.00	90.45
1100 7042 70302 00 Fees And Supplies	1,200.00	0.00	333.38	866.62	27.78
<b>Engineering Expenses</b>	<b>52,374.00</b>	<b>3,167.24</b>	<b>44,179.40</b>	<b>8,194.60</b>	<b>84.35</b>
1100 7043 70100 00 Salary, Highway Supervisor	70,586.00	5,155.94	56,186.37	14,399.63	79.60
1100 7043 70101 00 Salaries - Public Works	671,192.00	47,468.74	526,035.66	145,156.34	78.37
1100 7043 70308 00 Vehicle Insurance	14,520.00	0.00	14,520.00	0.00	100.00
1100 7043 70313 00 Upkeep Of Equipment	80,000.00	7,180.08	79,591.79	408.21	99.49
1100 7043 70314 00 Oil And Gas	65,000.00	4,923.91	51,744.89	13,255.11	79.61
1100 7043 70330 00 Sand And Gravel	15,000.00	3,168.01	16,192.33	(1,192.33)	107.95
1100 7043 70331 00 Cold Patch	17,000.00	1,383.45	5,158.05	11,841.95	30.34
1100 7043 70333 00 Other Road Supplies	14,500.00	538.82	5,492.34	9,007.66	37.88
1100 7043 70334 00 Equipment Rental	2,500.00	0.00	2,500.00	0.00	100.00
1100 7043 70336 00 Clothing	5,500.00	0.00	5,100.00	400.00	92.73
1100 7043 70399 00 Safety And Licensing	6,300.00	214.97	3,790.72	2,509.28	60.17
<b>Highway Expenses</b>	<b>962,098.00</b>	<b>70,033.92</b>	<b>766,312.15</b>	<b>195,785.85</b>	<b>79.65</b>
1100 7044 70101 00 Snow Removal - OT	28,000.00	0.00	27,151.00	849.00	96.97
1100 7044 70337 00 Equipment And Supplies	49,000.00	3,572.84	48,320.45	679.55	98.61
<b>Snow Removal Expenses</b>	<b>77,000.00</b>	<b>3,572.84</b>	<b>75,471.45</b>	<b>1,528.55</b>	<b>98.01</b>
1100 7045 70101 00 Salaries	65,199.00	4,715.38	57,058.00	8,141.00	87.51
1100 7045 70309 00 Telephone	650.00	60.01	566.81	83.19	87.20
1100 7045 70321 00 Electricity	1,100.00	84.77	883.28	216.72	80.30
1100 7045 70340 00 Maintenance And Testing	41,000.00	285.00	19,254.00	21,746.00	46.96
1100 7045 70341 00 Transfer And Trucking	335,000.00	29,539.12	251,545.16	83,454.84	75.09
1100 7045 70350 00 Hazardous Waste Recycling	300.00	0.00	0.00	300.00	0.00
<b>Waste Removal Expenses</b>	<b>443,249.00</b>	<b>34,684.28</b>	<b>329,307.25</b>	<b>113,941.75</b>	<b>74.29</b>
1100 7046 70321 00 Electricity	67,500.00	5,280.26	50,341.87	17,158.13	74.58
<b>Street Lighting Expenses</b>	<b>67,500.00</b>	<b>5,280.26</b>	<b>50,341.87</b>	<b>17,158.13</b>	<b>74.58</b>
1100 7047 70101 00 Salaries	11,250.00	0.00	5,725.00	5,525.00	50.89
1100 7047 70302 00 Fees And Supplies	1,800.00	0.00	138.49	1,661.51	7.69
1100 7047 70360 00 Tree Pruning	15,000.00	118.48	11,566.32	3,433.68	77.11
1100 7047 70370 00 Purchase Of Trees	6,000.00	0.00	3,665.00	2,335.00	61.08
<b>Tree Warden Expenses</b>	<b>34,050.00</b>	<b>118.48</b>	<b>21,094.81</b>	<b>12,955.19</b>	<b>61.95</b>
1100 7048 70342 00 Town Cemetery And Parade	2,100.00	0.00	478.91	1,621.09	22.81
<b>Other Public Works Expenses</b>	<b>2,100.00</b>	<b>0.00</b>	<b>478.91</b>	<b>1,621.09</b>	<b>22.81</b>
1100 7049 70101 00 Cleaning Contracts	80,000.00	3,480.57	42,935.70	37,064.30	53.67
1100 7049 70302 00 Supplies	5,000.00	172.99	3,854.43	1,145.57	77.09
1100 7049 70309 00 Telephone	15,500.00	1,633.70	15,725.38	(225.38)	101.45
1100 7049 70321 00 Electricity	55,000.00	2,433.93	31,152.55	23,847.45	56.64
1100 7049 70324 00 Water	9,000.00	1,966.36	6,183.96	2,816.04	68.71
1100 7049 70343 00 Heating	40,000.00	4,905.40	29,882.96	10,117.04	74.71
1100 7049 70344 00 Repairs And Maintenance	50,000.00	3,006.77	32,369.22	17,630.78	64.74
1100 7049 70375 00 Landscape	7,500.00	1,200.00	4,664.42	2,835.58	62.19
<b>Public Buildings Expenses</b>	<b>262,000.00</b>	<b>18,799.72</b>	<b>166,768.62</b>	<b>95,231.38</b>	<b>63.65</b>
1100 7060 70456 00 Visiting Nurse/Mental Health	31,500.00	7,000.00	20,000.00	11,500.00	63.49
<b>General Expenses</b>	<b>31,500.00</b>	<b>7,000.00</b>	<b>20,000.00</b>	<b>11,500.00</b>	<b>63.49</b>
1100 7061 70302 00 Fees And Supplies	5,000.00	23.48	6,359.71	(1,359.71)	127.19
1100 7061 70306 00 Tick Tack Force	15,000.00	220.88	1,612.95	13,387.05	10.75
<b>Animal Control Expenses</b>	<b>20,000.00</b>	<b>244.36</b>	<b>7,972.66</b>	<b>12,027.34</b>	<b>39.86</b>
1100 7065 70101 00 Salaries	47,703.00	4,880.75	34,177.22	13,525.78	71.65
1100 7065 70302 00 Fees, Supplies & Dues	3,000.00	2,173.11	5,168.99	(2,168.99)	172.30
1100 7065 70309 00 Telephones	1,850.00	215.76	2,042.68	(192.68)	110.42

**Budget vs Actual - Expenditures**  
**TOWN OF JAMESTOWN, RI**  
**For 4/30/2018**

Run: 5/17/2018 at 1:54 PM

	Annual Budget	P-T-D Actual	Y-T-D Actual	Remaining \$	% of Budget
1100 7065 70321 00 Electricity	5,500.00	722.06	2,639.74	2,860.26	48.00
1100 7065 70324 00 Water	900.00	238.63	488.76	411.24	54.31
1100 7065 70341 00 Trash Removal	400.00	30.00	298.00	102.00	74.50
1100 7065 70343 00 Heat	4,000.00	561.92	3,943.95	56.05	98.60
1100 7065 70344 00 Repairs & Maintenance	6,000.00	503.14	4,455.08	1,544.92	74.25
1100 7065 70380 00 Program	4,000.00	508.35	2,951.26	1,048.74	73.78
<b>Total Expenses</b>	<b>73,353.00</b>	<b>9,833.72</b>	<b>56,165.68</b>	<b>17,187.32</b>	<b>76.57</b>
1100 7070 70100 00 Salary, Library Director	74,540.00	5,539.92	63,459.78	11,080.22	85.14
1100 7070 70101 00 Salaries	169,503.00	12,587.93	151,047.99	18,455.01	89.11
1100 7070 70302 00 Fees And Supplies	8,250.00	1,941.22	8,469.94	(219.94)	102.67
1100 7070 70308 00 Insurance	14,135.00	0.00	14,135.00	0.00	100.00
1100 7070 70309 00 Telephone	1,000.00	98.05	901.19	98.81	90.12
1100 7070 70310 00 Equipment	1,000.00	0.00	811.50	188.50	81.15
1100 7070 70321 00 Electricity	21,000.00	764.22	12,906.57	8,093.43	61.46
1100 7070 70343 00 Heating	17,000.00	2,429.14	11,228.43	5,771.57	66.05
1100 7070 70344 00 Repairs And Maintenance	19,000.00	2,579.13	19,225.63	(225.63)	101.19
1100 7070 70345 00 Computer Repairs And Maintenanc	6,000.00	3,690.40	6,000.00	0.00	100.00
1100 7070 70351 00 Books And Periodicals	15,000.00	0.00	14,476.22	523.78	96.51
1100 7070 70352 00 Books - State Aid	126,828.00	10,536.70	92,574.14	34,253.86	72.99
1100 7070 70355 00 CREDITS (LIB SALES & GIFTS)	0.00	527.56	1,680.95	(1,680.95)	0.00
<b>Library Expenses</b>	<b>473,256.00</b>	<b>40,694.27</b>	<b>396,917.34</b>	<b>76,338.66</b>	<b>83.87</b>
1100 7080 70101 00 Salary- Recreation Director	68,163.00	5,243.30	57,661.30	10,501.70	84.59
1100 7080 70102 00 Salaries- Recreation Staff	134,275.00	10,279.63	121,160.27	13,114.73	90.23
1100 7080 70103 00 Salary- Teen Program Coordinator	38,582.00	2,895.43	32,755.54	5,826.46	84.90
1100 7080 70104 00 Salaries -Teen Center Support Staff	15,000.00	1,890.00	16,088.75	(1,088.75)	107.26
1100 7080 70105 00 Seasonal Support Staff	139,208.00	1,749.50	116,561.74	22,646.26	83.73
1100 7080 70302 00 Supplies	6,255.00	278.66	6,460.38	(205.38)	103.28
1100 7080 70305 00 Advertising	4,000.00	762.75	3,497.75	502.25	87.44
1100 7080 70308 00 Vehicle Insurance	7,117.00	0.00	7,117.00	0.00	100.00
1100 7080 70309 00 Telephone	3,840.00	259.51	2,457.37	1,382.63	63.99
1100 7080 70310 00 Equipment	4,500.00	0.00	1,731.91	2,768.09	38.49
1100 7080 70314 00 Gas And Oil	12,500.00	552.11	5,414.75	7,085.25	43.32
1100 7080 70321 00 Electricity	27,000.00	53.70	13,503.71	13,496.29	50.01
1100 7080 70322 00 Fort Getty Water Removal	11,000.00	0.00	5,670.00	5,330.00	51.55
1100 7080 70323 00 Shores Beach/Sanitary Faciliti	3,000.00	0.00	2,610.00	390.00	87.00
1100 7080 70324 00 Water	14,000.00	0.00	11,905.08	2,094.92	85.04
1100 7080 70341 00 Trash Removal	10,000.00	238.00	6,580.00	3,420.00	65.80
1100 7080 70344 00 Repairs, Maintenance And Impro	23,000.00	1,937.90	12,134.18	10,865.82	52.76
1100 7080 70382 00 Summer Program	3,825.00	0.00	2,460.00	1,365.00	64.31
1100 7080 70383 00 Winter Program	1,200.00	0.00	1,158.32	41.68	96.53
<b>Parks, Beaches &amp; Recreation Expenses</b>	<b>526,465.00</b>	<b>26,140.49</b>	<b>426,928.05</b>	<b>99,536.95</b>	<b>81.09</b>
1100 7090 70504 00 Payment Of Principal - Town	721,528.00	0.00	435,383.71	286,144.29	60.34
1100 7090 70505 00 Payment Of Interest - Town	227,732.00	(30,611.25)	218,162.06	9,569.94	95.80
1100 7090 70506 00 School- Principal	0.00	0.00	244,792.00	(244,792.00)	0.00
1100 7090 70507 00 School - Interest	0.00	7,840.00	16,590.00	(16,590.00)	0.00
<b>Debt Service Expenses</b>	<b>949,260.00</b>	<b>(22,771.25)</b>	<b>914,927.77</b>	<b>34,332.23</b>	<b>96.38</b>
1100 7092 70527 00 Incidentals And Emergencies	50,000.00	1,063.03	28,391.03	21,608.97	56.78
1100 7092 70530 00 Conservation Commission	2,200.00	400.00	830.00	1,370.00	37.73
1100 7092 70533 00 Eastern RI Conservation District	1,000.00	0.00	1,000.00	0.00	100.00
1100 7092 70550 00 CHAMBER OF COMMERCE	4,000.00	0.00	1,875.30	2,124.70	46.88
1100 7092 70570 00 RI Economic Development	5,000.00	0.00	0.00	5,000.00	0.00
<b>Other Expenses</b>	<b>62,200.00</b>	<b>1,463.03</b>	<b>32,096.33</b>	<b>30,103.67</b>	<b>51.60</b>
<b>Total Department Expenses</b>	<b>9,531,159.00</b>	<b>573,883.94</b>	<b>7,407,581.99</b>	<b>2,123,577.01</b>	<b>77.72</b>





*Jamestown Lawn School Graduation  
Class of 2018*



Please join faculty and administration for our  
commencement ceremony on

Friday, June 22, 2018

6:30 – 7:30 pm

Lawn School Gymnasium

55 Lawn Avenue

Jamestown, RI

RSVP to Debra at [saul.debra@jamestownschoools.org](mailto:saul.debra@jamestownschoools.org)

***Congratulations Graduates!***



Town Council



PETITION OF THE NATIONAL GRID FOR  
JOINT OR IDENTICAL POLE LOCATION

TO THE HONORABLE TOWN COUNCIL

OF JAMESTOWN RHODE ISLAND  
THE NATIONAL GRID

Respectfully asks permission to locate and maintain poles, wires and fixtures, including the necessary sustain and protecting fixtures to be owned and used in common by you petitioner along and across the following public ways:

**GREY GULL ROAD PROPOSE NEW JOINT OWNED POLE LOCATION**

Wherefore your petitioners pray that they be granted joint of identical location for existing poles and permission to erect and maintain poles and wires together with such sustaining and protecting fixtures as the may find necessary, said poles erected or to erected substantially in accordance with the plan filed herewith marked: **261083692**

DATED **04/25/2018**

Your petitioner agrees to reserve or provide space for one cross arm at a suitable point on each of said poles for the fire, police, telephone signal wires belonging to the municipality and used by it exclusively for municipal purposes.

THE NATIONAL GRID

BY: John Carey  
John Carey, Engineering

THE VERIZON NEW ENGLAND, INC.

BY: Daryl Crossin  
ORDER

The foregoing petition been read, it was voted that the consent at the

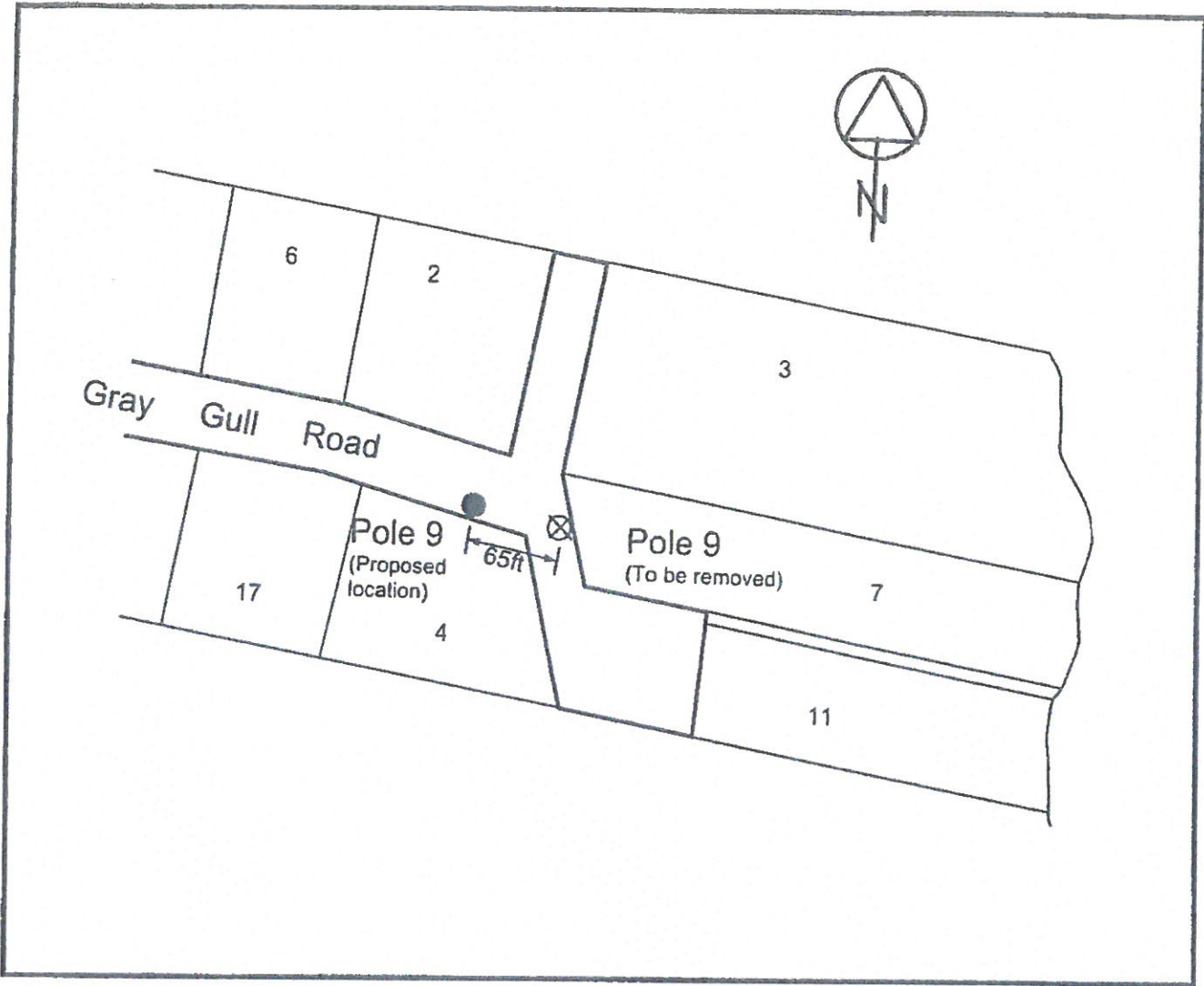
For the use of public ways named for the purposes stated in said petition be and it hereby is granted-----  
work to be done subject to the supervision of

A true copy of the vote at the \_\_\_\_\_

Adopted \_\_\_\_\_ and recorded in Records Book# \_\_\_\_\_ Page# \_\_\_\_\_

CLERK





**THE NARRANGANSETT ELECTRIC COMPANY  
AND  
VERIZON**

PLAN TO ACCOMPANY PETITION DATED 4/25/2018

TO THE TOWN OF Jamestown FOR

JOINT POLE LOCATION ON Grey Gull Road

DATE OF PLAN 4/25/2018

PLAN # 26183692

**SYMBOL KEY**

- Proposed New JO Pole Location
- ⊗ Existing JO Pole Location to be Abandoned
- Existing JO Pole Location
- ⚡ Proposed JO Anchor

MAP # 26183692

DATE OF EXISTING GRANT

**Town of  
Jamestown, Rhode Island**

---

PO Box 377  
Jamestown, RI 02835- 1509  
Phone: (401) 423-7220  
Fax: (401) 423-7229



**Date:** May 18, 2018

**To:** Andrew Nota  
Town Administrator

**From:** Michael Gray  
Public Works Director

**RE:** Narragansett Electric and Verizon Pole Petition  
Grey Gull Road

---

I have reviewed the request from Verizon and Narragansett Electric and recommend that the Town Council approve the pole petition to relocate utility pole #9 on Grey Gull Road as requested.



**TOWN OF BARRINGTON, RI**  
**Resolution Opposing School Construction Referendum in**  
**Article 9 of the Proposed Rhode Island State Budget (FY 2019)**

*Whereas*, in 2017, the Rhode Island Department of Elementary and Secondary Education released the “State of Rhode Island Schoolhouses” report, which contains detailed information regarding the condition of Rhode Island’s school facilities; and

*Whereas*, this report “identified more than \$2.2 billion in facility deficiency costs to meet aspirational standards,” \$627.6 million of which is required to make Rhode Island’s school buildings warm, safe, and dry; and

*Whereas*, conditions that exist currently in some of Rhode Island’s school buildings result in facilities that are drafty, have poor indoor air quality, are inefficient in their energy usage, and pose a serious health and safety risk to the students, teachers, staff, and community members who enter these buildings; and

*Whereas*, when such conditions exist in school buildings, they cause disruptions, distractions, and illness, all of which can have a negative impact on academic performance, health, and the economy; and

*Whereas*, according to Rhode Island General Law § 16-2-17(a), “Each student, staff member, teacher, and administrator has a right to attend and/or work at a school which is safe and secure, and which is conducive to learning;” and

*Whereas*, repairing Rhode Island’s school infrastructure will have a significant and positive impact on our community; and

*Whereas*, the Governor, in January 2018, proposed a school construction plan in Article 9 of the Rhode Island State Budget for fiscal year 2019 (H-7200) that would provide assistance, guidance, and incentives to cities, towns, and school districts as they work to invest in much-needed school facility construction and renovation projects; and

*Whereas*, this plan includes funding that will ensure projects are developed, executed, completed, and maintained in a proper, efficient, and timely manner, in order to encourage immediate action toward making facility repairs and to protect these substantial community investments; and

*Whereas*, the Barrington Town Council believes that Article 9 negatively impacts the taxpayers of Barrington;

*Whereas*, the Town of Barrington should not be penalized for being shovel ready after the State’s construction moratorium was lifted;

*Whereas*, that all communities should have the opportunity to benefit from this legislation with the eligibility for twenty (20) incentive bonus points upon meeting defined criteria;

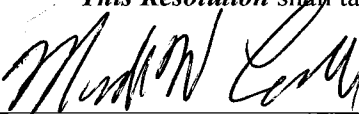
*Whereas*, that the cost of the program manager and commissioning agent should be borne by the School Building Authority;


*Whereas*, environmental site remediation, as defined by the School Building Authority, should be a reimbursable expense up to one million dollars (\$1,000,000) per project;

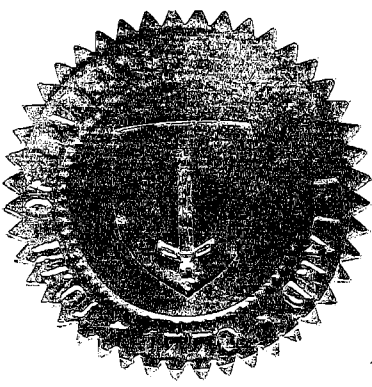
**Therefore, be it resolved** that the Barrington Town Council strongly opposes Article 9 of H-7200 as currently written and recommends that the budget be amended to provide the same benefits for all projects that began construction on or after January 1, 2018.

**Be it further resolved** that upon execution, copies of this resolution be delivered to every Rhode Island Municipality, School Committee, State Senator, State Representative, and the Governor.

**This Resolution shall take effect upon execution.**

  
\_\_\_\_\_  
Michael W. Carroll, President  
Barrington Town Council

  
\_\_\_\_\_  
Attested to by  
Meredith J. DeSisto, CMC  
Barrington Town Clerk



TOWN OF BARRINGTON, RI

**Resolution Supporting School Construction Referendum in  
Article 5 of the Proposed Rhode Island State Budget (FY 2019)**

*Whereas*, in 2017, the Rhode Island Department of Elementary and Secondary Education released the "State of Rhode Island Schoolhouses" report, which contains detailed information regarding the condition of Rhode Island's school facilities; and

*Whereas*, this report "identified more than \$2.2 billion in facility deficiency costs to meet aspirational standards," \$627.6 million of which is required to make Rhode Island's school buildings warm, safe, and dry; and

*Whereas*, conditions that exist currently in some of Rhode Island's school buildings result in facilities that are drafty, have poor indoor air quality, are inefficient in their energy usage, and pose a serious health and safety risk to the students, teachers, staff, and community members who enter these buildings; and

*Whereas*, when such conditions exist in school buildings, they cause disruptions, distractions, and illness, all of which can have a negative impact on academic performance, health, and the economy; and

*Whereas*, according to Rhode Island General Law § 16-2-17(a), "Each student, staff member, teacher, and administrator has a right to attend and/or work at a school which is safe and secure, and which is conducive to learning;" and

*Whereas*, repairing Rhode Island's school infrastructure will have a significant and positive impact on our community; and

*Whereas*, the Governor, in January 2018, proposed a school construction plan in Article 5 of the Rhode Island State Budget for fiscal year 2019 (H-7200) that would provide assistance, guidance, and incentives to cities, towns, and school districts as they work to invest in much-needed school facility construction and renovation projects; and

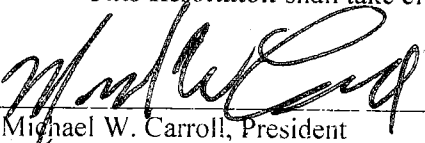
*Whereas*, this plan includes funding that will ensure projects are developed, executed, completed, and maintained in a proper, efficient, and timely manner, in order to encourage immediate action toward making facility repairs and to protect these substantial community investments; and


*Whereas*, the Barrington Town Council deems this proposal to be in the best interest of its citizens and all of Rhode Island;

*Therefore, be it resolved* that the Barrington Town Council strongly supports Article 5 of H-7200 and urges members of the General Assembly to work diligently for its passage.

*Be it further resolved* that upon execution, copies of this resolution be delivered to every Rhode Island Municipality, School Committee, State Senator, State Representative, and the Governor.

*This Resolution* shall take effect upon execution.

  
\_\_\_\_\_  
Michael W. Carroll, President  
Barrington Town Council

  
\_\_\_\_\_  
Attested to by  
Meredith J. DeSisto, CMC  
Barrington Town Clerk

TOWN OF BARRINGTON, RI

**Resolution Supporting S 2464 Raising the Age for Purchase and Sale of Tobacco Products to 21**

*Whereas*, the use of tobacco and nicotine products by Rhode Island children and youth is a serious health and addiction problem; and

*Whereas*, in 2015, the overall use of tobacco among youth rose, exposing dangerous new trends; and

*Whereas*, every year, four hundred (400) children under the age of eighteen (18) in Rhode Island become daily smokers; and

*Whereas*, there are sixteen thousand (16,000) children in Rhode Island today who will ultimately die prematurely from smoking; and

*Whereas*, Rhode Island's annual health care costs due to smoking are six hundred forty million dollars (\$640,000,000); and

*Whereas*, ninety-five percent (95%) of adult smokers began smoking before they turned age twenty-one (21); and

*Whereas*, in July 2015, the CDC reported that seventy-five percent (75%) of adults favored raising the tobacco sale age to twenty-one (21) years and if adopted throughout the United States, it would prevent four million two hundred thousand (4,200,000) years of lives lost to smoking for those born in the years 2000-2019; and

*Whereas*, the Rhode Island Department of behavioral healthcare, developmental disabilities and hospitals shall, coordinate and promote the enforcement of underage individual's access to tobacco products and electronic nicotine-delivery systems, provide signs concerning the prohibition of sales to persons under twenty-one (21) years of age, utilize unannounced statewide compliance checks of tobacco product sales and/or electronic-delivery system sales, that no cigarettes shall be sold in packs that contain less than twenty (20) cigarettes and that a prohibition on the sale or distribution of tobacco products or electronic nicotine-delivery system products through the mail to persons under twenty-one (21); and

*Whereas*, a minimum fine of one thousand dollars (\$1,000) shall be assessed against any distributor, or seller or conveyer convicted of distributing, or selling or conveying tobacco products or electronic-delivery system products to a person under twenty-one (21); and

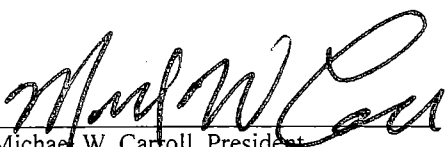
*Whereas*, no person shall sell tobacco products and/or electronic-delivery system products at retail without first being trained; and

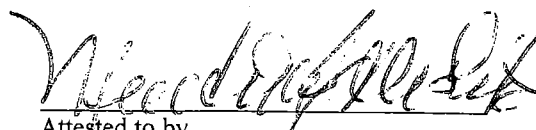
*Whereas*, the Barrington Town Council deems that Senate Bill 2464 to be in the best interest of its citizens and all of Rhode Island; and

*Therefore, be it resolved* that the Barrington Town Council strongly supports Senate Bill 2464 and urges members of the General Assembly to work diligently for its passage.

*Be it further resolved* that upon execution, copies of this resolution be delivered to every Rhode Island Municipality, School Committee, State Senator, State Representative, and the Governor.

*This Resolution* shall take effect upon execution.

  
Michael W. Carroll, President  
Barrington Town Council

  
Attested to by  
Meredith J. DeSisto, CMC  
Barrington Town Clerk

**TOWN OF BARRINGTON, RHODE ISLAND**

**A RESOLUTION SUPPORTING S 2331 WHICH AMENDS SECTION 39-2-15 OF THE GENERAL LAWS IN CHAPTER 39-2 ENTITLED "DUTIES OF UTILITIES AND CARRIERS" TO EXTEND THOSE PROTECTIONS CURRENTLY GRANTED TO STATE CONTRACT WORK TO MUNICIPAL AND QUASI-GOVERNMENTAL AGENCIES WITHIN THE STATE OF RHODE ISLAND.**

**Whereas**, roads and rights of ways belonging to the Town are used by numerous utility carriers, both public and private, to locate infrastructure; and,

**Whereas**, the Town utilizes those same roads and rights of ways to locate Town owned utilities such as sewer and drainage; and,

**Whereas**, the Town has the legal responsibility to properly maintain its roads and rights of ways; and,


**Whereas**, the installation of new and replacement infrastructure without proper planning and engineering will restrict the Town's future use of its roads and rights of ways; and,

**Whereas**, encroachment on Town utilities by private utilities will increase the future costs of maintaining Town utilities; and,

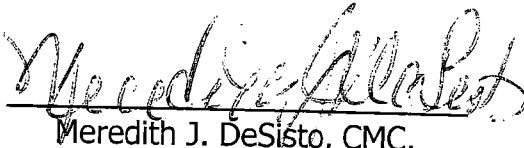
**Whereas**, cooperation and open lines of communication are vital to preventing and resolving conflicts which may arise;

**NOW, THEREFORE, BE IT RESOLVED**, that the Barrington Town Council recommends passage of the proposed legislation S 2331.

**BE IT FURTHER RESOLVED** that the Town Clerk is hereby instructed to submit a copy of this resolution to the Town of Barrington's State Senators and State Representatives in the Rhode Island General Assembly, the Senate President, the Speaker of the House, the Executive Director of the Rhode Island League of Cities and Towns, all the Cities and Towns in the State of Rhode Island and the Governor in consideration of their support of this proposed amendment to the General Laws.



Michael W. Carroll  
Town Council President



Meredith J. DeSisto, CMC,  
Town Clerk

Dated this 7<sup>th</sup> day of May 2018

**TOWN OF BARRINGTON, RI**

**A RESOLUTION URGING RHODE ISLAND ATTORNEY GENERAL PETER KILMARTIN  
TO DISTRIBUTE GOOGLE FUNDS TO THE BARRINGTON SCHOOLS**

**WHEREAS**, the Office of Attorney General did reach a settlement agreement with Google Inc. in the amount of approximately \$230 million; and

**WHEREAS**, the terms of the settlement required the state of Rhode Island Office of Attorney General to use said settlement funds for general law enforcement purposes; and

**WHEREAS**, the Office of Attorney General has spent a significant sum of said settlement funds on items such as police pension plans, renovations of nine buildings in the control of the Attorney General and their ongoing utility bills, new police vehicles, hundreds of desktops, laptops, high end surface computers and accessories, tasers, purchase of the opioid antidote known as NARCAN, a new firing range, two boxing rings, a trip for two to Las Vegas for a police convention, and multiple other purchases; and

**WHEREAS**, there remains approximately \$23 million in unspent Google Settlement funds; and

**WHEREAS**, the safety of school children should be the highest priority for all law enforcement; and

**WHEREAS**, there are 306 public schools in Rhode Island; and

**WHEREAS**, the Town of Barrington desires to provide security upgrades to its schools in order to provide for the safety of its school children by undertaking modifications and other capital improvement projects necessary to provide increased security at the Barrington schools. Required security upgrades include vehicle bollards, upgraded security cameras, entrance vestibules to control access and a full-time School Resource Officer.

**NOW, THEREFORE BE IT RESOLVED**, that the Town of Barrington requests that Peter Kilmartin, in his capacity as Attorney General, develop a plan to distribute funds to the 306 schools in Rhode Island. By dividing the remaining \$23 million by the number of schools in Rhode Island, each school would receive \$75,163; and

**BE IT FURTHER RESOLVED**, that the Town Clerk is hereby instructed to submit a copy of this resolution to the Attorney General for the State of Rhode Island, the Governor, the Senate President, the Speaker of the House and the Town of Barrington's State Senator and State Representatives in the Rhode Island General Assembly for consideration of their support.

Approved by the Barrington Town Council May 7, 2018.



Michael W. Carroll, President  
Barrington Town Council

ATTEST:



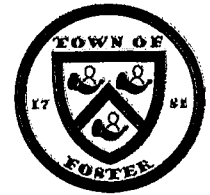
Meredith J. DeSisto, CMC  
Town Clerk







# TOWN OF FOSTER RHODE ISLAND



## RESOLUTION 2018-03

### A RESOLUTION IN OPPOSITION TO THE GOVERNOR'S FY2019 BUDGET REQUEST ARTICLE 1- QUASI-PUBLIC RESERVE TRANSFERS (Sections 15-16) ARTICLE 10- QUASI-PUBLIC RESERVE TRANSFERS (Sections 5-9)

**WHEREAS**, the Governor's budget, Article 1 and 10 of H7200 proposes a transfer of \$6 million from the Rhode Island Resource Recovery Corporation (RIRRC) for a deficit reduction (\$3 million in FY2018 and \$3 million in FY2019); and

**WHEREAS**, in 2016 RIRRC enacted an increase to the municipal tipping fee (the amount that cities and towns pay to dispose of solid waste at the Central Landfill); and

**WHEREAS**, RIRRC approved raising the tipping fee from the rate of \$32/ton to \$39.50/ton in FY2018 and then \$47/ton in FY2019 (an increase of 47% over two (2) years); and

**WHEREAS**, cities and towns are paying approximately \$2.1 million more in FY2018 than in FY2017 making the Town of Foster's increase approximately \$13,500 in FY2018; and

**WHEREAS**, in FY2019 the cities and towns will have an additional increase of \$4.1 million which will increase Foster's fee to approximately \$91,988; and


**WHEREAS**, the RIRRC's leadership previously stated that fee increases are needed for capital improvements in order to enhance operational efficiency; and

**NOW, THEREFORE, BE IT RESOLVED**, that the Town of Foster is opposed to the Governor's FY2019 Budget Request of Article 1-Quasi-Public Reserve Transfers (Section 15-16) and Article 10-Quasi-Public Reserve Transfers (Section 5-9) proposal to "scoop" \$6 million from the RIRRC in order to close the state budget deficit; and

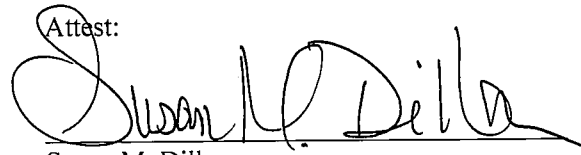
**BE IT FURTHER RESOLVED** that the Town Clerk is hereby instructed to submit a copy of this resolution to the Town of Foster's State Senators and State Representatives in the Rhode Island General Assembly, the Senate President, the Speaker of the House, the Executive Director of the Rhode Island League of Cities and Towns, all the Cities and Towns in the State of Rhode Island and the Governor in consideration of their support to oppose the request in the Governor's Budget FY2019.

The **RESOLUTION** shall take effect on April 26, 2018,

Signed:

  
Denise L. DiFranco  
Town Council President

Attest:

  
Susan M. Dillon  
Town Clerk





**TOWN OF CHARLESTOWN, RI**

**A RESOLUTION IN OPPOSITION TO THE GOVERNOR'S FY2019 BUDGET REQUEST**

**ARTICLE 1 – QUASI-PUBLIC RESERVE TRANSFERS (Sections 15-16)**

**ARTICLE 10 – QUASI-PUBLIC RESERVE TRANSFERS (Sections 5-9)**

**WHEREAS**, the Governor's budget, Articles 1 and 10 of H7200, proposes a transfer of \$6 million from the Rhode Island Resource Recovery Corporation (RIRRC) for a deficit reduction (\$3 million in FY 2018 and \$3 million in FY 2019); and

**WHEREAS**, in 2016 RIRRC enacted an increase to the municipal tipping fee (the amount that cities and towns pay to dispose of solid waste at the Central Landfill); and

**WHEREAS**, RIRRC approved raising the tipping fee from the rate of \$32/ton to \$39.50/ton in FY2018 and then \$47/ton in FY2019 (an increase of 47% over two (2) years); and

**WHEREAS**, cities and towns are paying approximately \$2.1 million more in FY2018 than in FY2017 making the Town of Charlestown's increase approximately \$2,550.00 in FY 2018; and

**WHEREAS**, in FY2019 the cities and towns will have an additional increase of \$4.1 million which will increase Charlestown's fee to approximately \$5,100.00; and

**WHEREAS**, the RIRRC's leadership previously stated that fee increases are needed for capital improvements in order to enhance operational efficiency.

**NOW, THEREFORE, BE IT RESOLVED**, that the Town of Charlestown is opposed to the Governor's FY2019 Budget Request of Article 1 – Quasi-Public Reserve Transfers (Section 15-16) and Article 10 – Quasi-Public Reserve Transfers (Section 5-9) proposal to "scoop" \$6 million from the RIRRC in order to close the state budget deficit; and

**BE IT FURTHER RESOLVED** that the Town Clerk is hereby instructed to submit a copy of this resolution to the Town of Charlestown's State Senators and State Representative in the Rhode Island General Assembly, the Senate President, the Speaker of the House, the Executive Director of the Rhode Island League of Cities and Towns, all the Cities and Towns in the State of Rhode Island and the Governor in consideration of their support to oppose the request in the Governor's Budget FY2019.

By resolution of the Charlestown Town Council at a meeting held on May 14, 2018.

Amy Rose Weinreich, CMC  
Amy Rose Weinreich, CMC Town Clerk



**TOWN OF CHARLESTOWN, RI**

**RESOLUTION  
IN SUPPORT OF RECOMMENDATIONS SUBMITTED BY THE TOWN OF GLOCESTER  
TO THE SPECIAL LEGISLATIVE COMMISSION TO STUDY THE LOW AND MODERATE  
INCOME HOUSING ACT**

**WHEREAS:** A special legislative commission was created by resolution No. 207 passed by the House of Representatives at its January session, 2016, and approved May 4, 2016, entitled "House Resolution Creating a Special Legislative Commission To Study the Low and Moderate Income Housing Act"; and

**WHEREAS:** The special legislative commission has specifically asked for input from municipalities that have not met the legislative mandates of RIGL 45-53; and

**WHEREAS:** The Town of Charlestown sponsored a detailed report on the performance of the LMIH Act in the Charlestown towns and Exeter, and

**WHEREAS:** This report prompted the president and vice president of the Charlestown Town Council to subsequently testify before the State Legislature to urge adoption of more appropriate goals for LMIH in rural towns (municipalities outside the Urban Services Boundary), and

**WHEREAS:** The Town of Glocester has proposed changes to the current law that would be realistic for rural municipalities to achieve and make progress toward achieving the goals of RIGL 45-53; and

**WHEREAS:** The Town of Charlestown supports the recommendations outlined by the Town of Glocester as they would assist in the realistic implementation of RIGL 45-53; and

**WHEREAS:** The current definition of low and moderate income housing in RIGL 45-53 which only allows municipalities to count housing units that are subsidized and deed restricted is too narrow and drastically undercounts the affordable units that actually exist within a municipality; this definition should take into consideration the overall assessed value of the housing stock and include mobile homes, in law apartments, and units receiving an income-based tax exemption in the count towards low and moderate income housing; and

**WHEREAS:** The Town of Charlestown objects to the one size fits all definition that this law applies to municipalities as it does not take into consideration key differences across municipal borders such as access to public water, public sewer, public transportation, land capacity, local growth rates and the diversity of low income housing actually used.

**NOW THEREFORE BE IT RESOLVED** that the Charlestown Town Council views the current Low and Moderate Income Housing Act as unrealistic in its requirements, particularly as they relate to the more rural areas of the State and provides it full support to the issues and recommendations outlined in the written testimony submitted to the Special Legislative Commission to Study the Low and Moderate Income Housing Act by the Town of Glocester.

**BE IT FURTHER RESOLVED** that the Town Clerk is hereby instructed to submit a copy of this resolution to the Town of Charlestown's State Senators and State Representative in the Rhode Island General Assembly, the Senate President, the Speaker of the House, the Executive Director of the Rhode Island League of Cities and Towns, all the Cities and Towns in the State of Rhode Island and the Governor in consideration of their support.

By resolution of the Charlestown Town Council at a meeting held on May 14, 2018.

  
Amy Rose Weinreich, CMC Town Clerk

