



Jamestown Harbor Office
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**TOWN OF JAMESTOWN
HARBOR COMMISSION**

Minutes of the January 10, 2018 Meeting of the Jamestown Harbor Commission
Approved: 2/14/2018

A meeting of the Jamestown Harbor Commission (JHC) was held Wednesday, January 10, 2018 at the Jamestown Town Hall, 93 Narragansett Avenue, Jamestown, Rhode Island.

I. CALL TO ORDER AND ROLL CALL

Chairman Cain called the meeting to order at 7:00 PM with roll call:

Present:

David Cain, Chairman
William Harsch, Vice-Chairman
Wayne Banks, Commissioner
Dan Wurzbacher, Commissioner
James Heagney, Commissioner

Also in attendance:

Chief Mello, Executive Director
Mark Campbell, Harbormaster
Kim Devlin, Harbor Clerk

II. APPROVAL OF MEETING MINUTES - Review, discussion and/or potential action and/or vote
A. Wednesday, December 13, 2017

Vice-Chairman Harsch moved to approve the minutes of the December 13, 2017 Jamestown Harbor Commission meeting; Commissioner Heagney seconded. So voted; 4 ayes, 0 nays.

Commissioner Wurzbacher arrived.

III. OPEN FORUM

A. Scheduled Requests to Address

There were no Scheduled requests to address.

B. Non-scheduled Requests to Address- Review, discussion and/or potential action and/or vote

There were no Non-Scheduled requests to address.

IV. EXECUTIVE DIRECTOR MELLO'S REPORT- Review, discussion and/or potential action and/or vote

Executive Director Chief Mello had nothing to report.

V. HARBORMASTER REPORT- Review, discussion and/or potential action and/or vote

Harbormaster Campbell had nothing to report.

VI. MARINE DEVELOPMENT FUND BUDGET

A. 2017/2018

MDF YTD Budget- Review, discussion and/or potential action and/or vote

There was no budget update to present to the Jamestown Harbor Commission.

VII. SUB-COMMITTEE REPORTS

A. Budget- Review, discussion and/or potential action and/or vote

Chairman Cain reported that he met with Executive Director Chief Mello and reviewed the budget.

B. Facilities- Review, discussion and/or potential action and/or vote

Commissioner Banks had nothing to report.

C. Mooring Implementation- Review, discussion and/or potential action and/or vote

Chairman Cain had nothing to report.

D. Traffic Committee- Review, discussion and/or potential action and/or vote

Chairman Cain had nothing to report.

VIII. LIAISON REPORTS

A. Conservation Commission Liaison- Review, discussion and/or potential action and/or vote

Conservation Commission Liaison Souza had nothing to report.

IX. OLD BUSINESS- Review, discussion and/or potential action and/or vote

A. Conanicut Marine improvement proposal at East Ferry; Plat 9 Lot 355, property of the Town of Jamestown Review and Recommendation to the Town Council related to the reconfiguration of the ferry access dockage, including construction of a new 130' floating dock to replace the existing 30' dock - Review, discussion and/or potential action and/or vote

The Jamestown Harbor Commission continued their discussion with Mr. Bill Munger and Mr. Christian Infantolino regarding the proposed plans for East Ferry.

Commissioner Heagney asked Mr. Munger what is the beam of the new ferry.

Mr. Munger stated the beam of the ferry is 18'.

Commissioner Heagney also asked Mr. Munger if he was planning on docking a vessel on the outer pier, just south of where the ferry will be docked.

Mr. Munger stated that, yes, he plans of docking a vessel in that location but plans on leaving 85' for the channel.

A discussion on the south basin ensued.

Chairman Cain asked Mr. Munger if he plans on docking a vessel of the south side of the easternmost finger pier.

Mr. Munger stated that he is planning on docking a vessel in that location.

Commissioner Banks stated he is concerned about the reduced touch and go space on the south side of the wood pile pier if the dock is reconfigured the way Mr. Munger is proposing. Commissioner Banks suggested that if the proposed concrete float were extended and enlarged it would create more touch and go space.

A discussion ensued.

Executive Director Chief Mello stated that the expectation of the Jamestown Harbor Commission would be that the length of the touch and go is increased by 5' or 6' and the gangway would not exceed 5' measured from the outside.

Executive Director Chief Mello also mentioned that on the proposed plan, the southernmost finger dock is not planned to have a vessel berthed on the south side; however, Mr. Munger has indicated verbally that he plans to berth a vessel in that location.

Commissioner Heagney asked Mr. Munger about the ferry schedule, and also the amount of time it will take for the ferry to dock, presumably taking up the entire channel and stopping traffic.

Mr. Munger stated that the ferry is planned to run every 90 minutes and that it will take 3-4 minutes to dock.

Executive Director Chief Mello asked the Jamestown Harbor Commission to pause for a moment to review the scope of the proposed project and the 4 phases of the project that were identified at the last Jamestown Harbor Commission meeting and the view of the Jamestown Harbor Commission based on the discussions from the last meeting:

Phase 1 was identified as the fuel tank replacement. The consensus of the Jamestown Harbor Commission is that they have no opinion on this phase of the project and support moving forward as planned.

Phase 2 was identified as the reconfiguration and relocation of the existing fuel dock, located at the north end of

the basin, as shown in the attachments. The consensus of the Jamestown Harbor Commission is that they have no opinion on this phase of the project and support moving forward as planned.

Phase 3 was identified as the reconfiguration of the finger docks as shown in the attachments. The Jamestown Harbor Commission generally supports this phase of the project. During discussions it became clear that Conanicut Marine Services plans on docking a vessel of the south side of the easternmost finger dock, which is contrary to what is shown in the plan that was presented to the Jamestown Harbor Commission. The Jamestown Harbor Commission has concerns that the distance between said finger dock and the town owned touch and go float will not be sufficient and could be an issue.

Phase 4 was identified as the relocation, replacement and reconfiguration of the town owned touch and go dock on the south side of the wood pile pier as shown in the attachments. Based on discussions, the Jamestown Harbor Commission has concerns over the loss of touch and go space and requested the town owned touch and go dock be extended from 29' to 35' and that the ramp to the touch and go be limited to a maximum of 5' in width, measured from the outside and positioned as far to the north side of the float as possible.

Vice-Chairman Harsch moved to approve the project, as stated by Executive Director Chief Mello; Chairman Cain seconded. So voted; 5 ayes, 0 nays.

Chairman Cain moved to amend the agenda to include item XI (D). Meeting Time; Commissioner Heagney seconded. So voted; 5 ayes, 0 nays.

X. CORRESPONDENCE

There was no correspondence to review.

XI. NEW BUSINESS- Review, discussion and/or potential action and/or vote

A. 2016/2017 MDF Audited Budget - Review, discussion and/or potential action and/or vote

Executive Director Chief Mello detailed the 2016/2017 financial report to the Jamestown Harbor Commission and concluded that there was a net of \$5,000 for the fiscal year.

Chairman Cain moved to accept the report; Commissioner Banks seconded. So voted; 5 ayes, 0 nays.

B. 2018/2019 MDF Budget - Review, discussion and/or potential action and/or vote

Executive Director Chief Mello presented the 2018/2019 operating budget to the Jamestown Harbor Commission and stated that he reviewed the budget with Chairman Cain prior to the meeting.

Chairman Cain stated that the budget is modest and reasonable.

Chairman Cain moved to approve the 2018/2019 operating budget; Commissioner Heagney seconded. So voted; 5 ayes, 0 nays.

C. 2018 Harbor Permit Rates - Review, discussion and/or potential action and/or vote

Executive Director Chief Mello stated that, based on the proposed budget, we are proposing the harbor rates remain the same.

Chairman Cain moved to approve the harbor rates; Commissioner Banks seconded. So voted; 5 ayes, 0 nays.

D. Jamestown Harbor Commission meeting time - Review, discussion and/or potential action and/or vote

Chairman Cain moved to commence the February, March and April Jamestown Harbor Commission meetings at 6PM; Vice-Chairman Harsch seconded. So voted; 5 ayes, 0 nays.

XII. OPEN FORUM – CONTINUED- Review, discussion and/or potential action and/or vote

There was no continued open forum.

XIII. ADJOURNMENT- Review, discussion and/or potential action and/or vote

Vice-Chairman Harsch moved to adjourn at 7:43 PM, Commissioner Banks seconded. So voted; (5 ayes, 0 nays).

Respectfully submitted,



Kim Devlin
Jamestown Harbor Clerk