



**TOWN COUNCIL MEETING**  
**Jamestown Town Hall**  
**Rosamond A. Tefft Council Chambers**  
**93 Narragansett Avenue**  
**Monday, February 5, 2018**  
**7:00 PM**

*The public is welcome to participate in this Town Council meeting. Open Forum offers citizens the opportunity to clarify an item on the agenda, address items not on the agenda, or comment on a communication or Consent Agenda item. Citizens are welcome to speak to the subject of a Public Hearing, and are allowed to speak at the discretion of the Council President or a majority of Councilors present, or at other times during the meeting, in particular during New or Unfinished Business.*

*Anyone wishing to speak should use the microphone at the front of the room, stating their name and address for the record; comments must be addressed to the Council, not the audience. It is the Town Council's hope that citizens and Councilors alike will be respectful of each other's right to speak, tolerant of different points of view, and mindful of everyone's time.*

*Attachments for items on this meeting agenda are available to the public on the Town website at: <http://www.jamestownri.gov/town-government/town-council/town-council-meetings-minutes/2018-meetings-minutes/2018-meetings>*

**I. ROLL CALL**

**II. CALL TO ORDER, PLEDGE OF ALLEGIANCE**

**III. TOWN COUNCIL SITTING AS THE BOARD OF WATER AND SEWER COMMISSIONERS**

**IV. ACKNOWLEDGEMENTS, ANNOUNCEMENTS, PRESENTATIONS, RESOLUTIONS AND PROCLAMATIONS**

**V. PUBLIC HEARINGS, LICENSES AND PERMITS**

*All approvals for licenses and permits are subject to the resolution of debts, taxes and appropriate signatures as well as, when applicable, proof of insurance.*

**VI. OPEN FORUM**

*Please note that, under scheduled requests to address, if the topic of the address is available to be put on the agenda, the Council may discuss the issue*

- A) Scheduled request to address
- B) Non-scheduled request to address

**VII. COUNCIL, ADMINISTRATOR, SOLICITOR, COMMISSION/COMMITTEE COMMENTS & REPORTS**

- A) Town Administrator's Report: Andrew E. Nota
  - 1) Coyote Update
  - 2) Dutch Island Update
  - 3) School Department Budget Update

- 4) State Transportation Improvement Program Update

## **VIII. UNFINISHED BUSINESS**

*For past discussion documentation, please visit <http://www.jamestownri.gov/town-government/town-council/town-council-meetings-minutes/2018-meetings-minutes/2018-meetings>*

- A) Jamestown Town Council/Jamestown Philomenian Library Board of Trustees Letter of Understanding – approval by Town Council; review, discussion and/or potential action and/or vote
- B) Upcoming Meetings and Sessions – dates and times
  - 1) Preliminary Schedule for budget hearings; review and discussion

## **IX. NEW BUSINESS**

- A) School Infrastructure Project Application Stage 2 - approval by the Town Council; review, discussion and/or potential action and/or vote
- B) Award of Bid: Architectural Services contract for Fort Getty improvements to Union Studio for an amount not to exceed \$18,000.00 as recommended by Parks and Recreation Director Andrew J. Wade; review, discussion and/or potential action and/or vote
- C) Adoption of 2018-2019 Marine Development Fund Operating Budget; review, discussion and/or potential action and/or vote
- D) Adoption of 2018 Harbor Permit Rates; review, discussion and/or potential action and/or vote
- E) Appointment of Town Solicitor Wyatt A. Brochu as Assistant Probate Judge due to a conflict for Probate Judge J. Peter McGuirl; review, discussion and/or potential action and/or vote

## **X. ORDINANCES, APPOINTMENTS, VACANCIES AND EXPIRING TERMS**

- A) Appointments, Vacancies, and Expiring Terms; review, discussion and/or potential action and/or vote
  - 1) Jamestown Conservation Commission Member (one vacancy with a three-year term expiring December 31, 2020)
    - a) Letter of interest for appointment; interview conducted
      - i) Barbara Lundy
  - 2) Jamestown Harbor Commission Member (one vacancy with a three-year term expiring December 31, 2020 and one vacancy with an unexpired three-year term expiring December 31, 2018)
    - a) Letters of interest for appointment; interviews conducted
      - i) Eric Lexow
      - ii) Steven Bois
  - 3) Jamestown Zoning Board of Review 3<sup>rd</sup> Alternate (one unexpired one-year term expiring December 31, 2018)
    - a) Letters of interest for appointment; interviews conducted
      - i) Steven Ceceri
      - ii) James King
      - iii) Lisa Hough

**XI. CONSENT AGENDA**

*An item on the Consent Agenda need not be removed for simple clarification or correction of typographical errors. Approval of the Consent Agenda shall be equivalent to approval of each item as if it had been acted upon separately.*

- A) Adoption of Town Council Minutes
  - 1) January 16, 2018 (interview session)
  - 2) January 16, 2018 (regular meeting)
- B) Minutes of Town Boards/Commissions/Committees
  - 1) Jamestown Zoning Board of Review (11/28/2017)
- C) Abatements/Addenda of Taxes
  - Total Abatements: \$26,361.42      Total Addenda: \$26,361.42
  - 1) Real Property/Motor Vehicle/Tangible Abatements to 2017 Tax Roll

	<u>Account/Abatement Amount</u>	
a)	01-0262-00	\$ 1,607.30
b)	03-0681-05	\$ 3,851.18
c)	06-0275-42	\$ 2,160.75
d)	13-0558-00	\$ 3,000.77
e)	19-0762-50	\$11,105.14
f)	23-0109-25	\$ 4,636.28
  - 2) Real Property/Motor Vehicle/Tangible Addenda to 2017 Tax Roll

	<u>Account/Addenda Amount</u>	
a)	04-0968-60	\$ 4,636.28
b)	07-0850-80	\$ 3,851.18
c)	12-0739-99	\$ 2,160.75
d)	13-0555-05	\$ 3,000.77
e)	16-0210-20	\$ 1,607.30
f)	20-0110-50	\$11,105.14
- D) Abutter Notification
  - 1) An application for modification has been submitted to the Zoning Enforcement Officer, pursuant to Article 6, Section 609 of the Jamestown Zoning Ordinance. The Zoning Enforcement Officer has decided that the request is consistent with the requirements of 609. You have the right to file a written objection to this determination and, if timely filed, the request for modification shall be denied. If no written objections are received within thirty (30) days of January 18, 2018, the modification shall be granted. Application of George and Lisa Cadwalader, whose property is located at 23 Reservoir Circle, Jamestown, Rhode Island, and further identified as Tax Assessor’s Plat 4, Lot 70 for a Variance, pursuant to Article 6, Sections 82-600 and 82-605, from Article 3 Section 82-302, Table 3-2, District dimensional regulations, for a front yard setback of 31 feet where 40 feet is required to construct an addition. Said property is located in a RR80 Zone and contains 18,028 sq. ft. This application and notice is provided pursuant to Article 6 Section 82-609, Modifications granted by building official.
- E) Holiday License Renewal Application

- 1) **Island Rubbish Service, Inc.** dba: Island Rubbish Service  
Address: 8 Swinburne Street
- F) Event/Entertainment License Application
  - 1) Applicant: Conanicut Island Art Association
  - Event: CIAA Opening Receptions for 2018
  - Dates: February 22; April 5; June 7; September 13; and  
November 8
  - Location: Jamestown Town Hall

**XII. COMMUNICATIONS, PETITIONS, AND PROCLAMATIONS AND RESOLUTIONS FROM OTHER RHODE ISLAND CITIES AND TOWNS**

- A) Communications
  - 1) Letter of Quonset Development Corporation with Audited Financial Statements for the year ended March 31, 2017

**XIII. AGENDA ITEMS FOR THE NEXT MEETING AND FUTURE MEETINGS**

- A) FY 2017 Audit Report (February 20)
- B) Conanicut Marine Services Waterfront Projects (February 20)
- C) Discover Newport Report (February 20)
- D) Award of Bid: East Ferry Renovation Project parking lot and paving contract (February 20)
- E) Planning Department/Planning Commission/Affordable Housing Committee Reports (March)
- F) RI Turnpike and Bridge Authority Solar Array Project
- G) Review of Legal Services Agreement for the Opioid Epidemic Litigation (February 20)
- H) Interviews/Appointments/Reappointments/Vacancies for Town Boards/Commissions/Committees
- I) Final report on the Fire Station Rehabilitation Project
- J) Legislative Delegation Update (March 5)

**XIV. EXECUTIVE SESSION**

**XV. ADJOURNMENT**

***Pursuant to RIGL § 42-46-6(c) Notice of this meeting shall be posted on the Secretary of State's website and at the Town Hall and the Jamestown Philomenian Library. In addition, notice also may be posted at the Jamestown Police Station and on the Internet at [www.jamestownri.gov](http://www.jamestownri.gov).***

ALL NOTE: This meeting location is accessible to the physically challenged. If communications assistance is needed or other accommodations to ensure equal participation, please call 1-800-745-5555, or contact the Town Clerk at 401-423-9800, via facsimile to 401-423-7230, or email to cfernstrom@jamestownri.net not less than three (3) business days prior to the meeting.

*Posted on the RI Secretary of State website February 1, 2018*