



TOWN COUNCIL MEETING
Jamestown Town Hall
Rosamond A. Tefft Council Chambers
93 Narragansett Avenue
Monday, December 11, 2017
6:30 PM
Revised

The public is welcome to participate in this Town Council meeting. Open Forum offers citizens the opportunity to clarify an item on the agenda, address items not on the agenda, or comment on a communication or Consent Agenda item. Citizens are welcome to speak to the subject of a Public Hearing, and are allowed to speak at the discretion of the Council President or a majority of Councilors present, or at other times during the meeting, in particular during New or Unfinished Business.

Anyone wishing to speak should use the microphone at the front of the room, stating their name and address for the record; comments must be addressed to the Council, not the audience. It is the Town Council's hope that citizens and Councilors alike will be respectful of each other's right to speak, tolerant of different points of view, and mindful of everyone's time.

Attachments for items on this meeting agenda are available to the public on the Town website at: <http://www.jamestownri.gov/town-government/town-council/town-council-meetings-minutes/2017-meetings-minutes/2017-meetings>

I. ROLL CALL

II. CALL TO ORDER, PLEDGE OF ALLEGIANCE

III. TOWN COUNCIL SITTING AS THE BOARD OF WATER AND SEWER COMMISSIONERS

- A) Approval of Minutes; review, discussion and/or potential action and/or vote
 - 1) November 20, 2017 (regular meeting)
- B) Open Forum
 - 1) Scheduled request to address
 - 2) Non-scheduled request to address
- C) Report of Town Officials - Status Reports; review, discussion and/or potential action and/or vote
 - 1) Pumping Report
 - 2) Town Projects Reports
 - a) Town Wells
 - b) Water Treatment Plant
 - c) Transfer Pumping/Reservoir
 - d) Distribution System
 - e) Wastewater Treatment Facility

Town Council Adjourns from sitting as the Board of Water and Sewer Commissioners

IV. ACKNOWLEDGEMENTS, ANNOUNCEMENTS, PRESENTATIONS, RESOLUTIONS AND PROCLAMATIONS

- A) Acknowledgements
 - 1) David J. Long, Jamestown Town Council Member 1999-2007; Town Council President 1999-2001, 2005-2007
 - 2) Letter of Appreciation for Rhode Island Turnpike and Bridge Authority; review, discussion and/or potential action and/or vote
- B) Resolutions and Proclamations
 - 1) No. 2017-17: Honoring the Jamestown Fire Department; review, discussion and/or potential action and/or vote

V. PUBLIC HEARINGS, LICENSES AND PERMITS

All approvals for licenses and permits are subject to the resolution of debts, taxes and appropriate signatures as well as, when applicable, proof of insurance.

- A) Public Hearings
 - 1) Proposed Amendment of the Jamestown Code of Ordinances, Chapter 82 Zoning, Article 3. Application of District Regulations, Sec. 82-308 Setback from Freshwater Wetlands; duly advertised in the *Jamestown Press* November 16th, November 23rd and November 30th editions; review, discussion and/or potential action and/or vote
 - 2) Proposed Amendment of the Jamestown Code of Ordinances, Chapter 82 Zoning, Article 3. Application of District Regulations, Sec. 82-301 Uses and Districts, Table 3-1 Permitted Uses, VI. Commercial Retail; Miscellaneous Retail No. 14 (new); duly advertised in the *Jamestown Press* November 16th, November 23rd and November 30th editions; review, discussion and/or potential action and/or vote

VI. OPEN FORUM

Please note that, under scheduled requests to address, if the topic of the address is available to be put on the agenda, the Council may discuss the issue

- A) Scheduled request to address
- B) Non-scheduled request to address

VII. COUNCIL, ADMINISTRATOR, SOLICITOR, COMMISSION/COMMITTEE COMMENTS & REPORTS

- A) Town Administrator's Report: Andrew E. Nota
- B) Jamestown Traffic Committee Report: Chair Thomas P. Tighe and Vice Chair Mary E. Meagher

VIII. UNFINISHED BUSINESS

For past discussion documentation, please visit <http://www.jamestownri.gov/town-government/town-council/town-council-meetings-minutes/2017-meetings-minutes/2017-meetings>

- A) License Renewal updates
- B) Upcoming Meetings and Sessions – dates and times

IX. NEW BUSINESS

- A) Award of Bid: For one (1) new 2018 Ford F250 Truck for the Harbor Master for an amount not to exceed \$31,237.65 as recommended by Police Chief Edward A. Mello; review, discussion and/or potential action and/or vote
- B) RI Department of Environmental Management development of a management plan to outline the future use and public access to Dutch Island: Town of Jamestown's potential roll and involvement in the process and future shared management role; review, discussion and/or potential action and/or vote (requested by Councilor Mihaly)

X. ORDINANCES, APPOINTMENTS, VACANCIES AND EXPIRING TERMS

- A) Appointments, Vacancies, and Expiring Terms; review, discussion and/or potential action and/or vote
 - 1) Beavertail State Park Advisory Board Member (one vacancy with a three-year term expiring December 31, 2020)
 - a) Term expiring for Suzann Andrews
 - i) No applicants
 - 2) Jamestown Conservation Commission Member (two vacancies with three-year terms expiring December 31, 2020)
 - a) Terms expiring for Bruce DiGennaro and Ken Schadegg
 - b) Letter of interest for reappointment
 - i) Ken Schadegg
 - 3) Jamestown Harbor Commission Member (two vacancies with three-year terms expiring December 31, 2020)
 - a) Terms expiring for J. William W. Harsch and Clifford Kurz
 - b) Letter of interest for reappointment
 - i) J. William W. Harsch
 - c) Letter of resignation
 - i) Clifford Kurz
 - 4) Jamestown Housing Authority Commissioner (one vacancy with a five-year term expiring December 31, 2022)
 - a) Term expiring for Barbara Szepatowski
 - b) Letter of interest for reappointment
 - i) Barbara Szepatowski
 - c) Letter of interest for appointment
 - i) Steven Ceceri
 - 5) Jamestown Juvenile Hearing Board (two vacancies with three-year terms expiring December 31, 2020)
 - a) Terms expiring for Gary Conoyer and Susan Earley
 - b) Letter of interest for reappointment
 - i) Gary Conoyer
 - c) Letter of interest for appointment
 - i) Jill Harrison
 - 6) Jamestown Philomenian Library Board of Trustees (three vacancies

- with three-year terms expiring December 31, 2020)
- a) Terms expiring for Jennifer Cloud, Christian Infantolino and Christopher Walsh
 - b) Letters of interest for reappointment
 - i) Jennifer Cloud
 - ii) Christian Infantolino
 - iii) Christopher Walsh
- 7) Jamestown Planning Commission (three vacancies with four-year terms expiring December 31, 2021)
- a) Terms expiring for Michael Cochran, Bernd Pfeiffer and Michael Smith
 - b) Letters of interest for reappointment
 - i) Michael Cochran
 - ii) Bernd Pfeiffer
 - iii) Michael Smith
 - c) Letters of interest for appointment
 - i) Ken Schadeegg
 - ii) Richard Lynn
 - iii) Steven Ceceri
- 8) Jamestown Traffic Committee (two vacancies with three-year terms expiring December 31, 2020)
- a) Terms expiring for Mary Meagher and Thomas Tighe
 - b) Letters of interest for reappointment
 - i) Mary Meagher
 - ii) Thomas Tighe
- 9) Jamestown Tree Preservation and Protection Committee (two vacancies with three-year terms expiring December 31, 2020)
- a) Terms expiring for Roger Birn and Lois Migneault
 - b) Letters of interest for reappointment
 - i) Roger Birn
 - ii) Lois Migneault
- 10) Jamestown Zoning Board of Review Alternates (three vacancies with one-year terms expiring December 31, 2018)*
- a) Terms expiring for Edward Gromada (1st Alternate), Marcy Coleman (2nd Alternate) and Judy Bell (3rd Alternate)
 - b) Letters of interest for reappointment
 - i) Judy Bell (3rd Alternate)
 - ii) Marcy Coleman (2nd Alternate)
 - iii) Edward Gromada (1st Alternate)
 - c) Letters of interest for appointment
 - i) Steven Ceceri
 - ii) James King

*No Zoning Board of Review Member term expiring; no Alternate moving up to Member

XI. CONSENT AGENDA

An item on the Consent Agenda need not be removed for simple clarification or correction of typographical errors. Approval of the Consent Agenda shall be equivalent to approval of each item as if it had been acted upon separately.

- A) Adoption of Town Council Minutes
 - 1) November 20, 2017 (regular meeting)
 - 2) November 27, 2017 (special meeting)
- B) Minutes of Boards/Commissions/Committees
 - 1) Jamestown Library Board of Trustees (10/10/2017)
 - 2) Jamestown Library Building Committee (05/23/2017)
 - 3) Jamestown Zoning Board of Review (10/24/2017)
- C) CRMC Notices
 - 1) December 2017 Calendar
 - 2) Semi-Monthly meeting agenda for November 28, 2017
 - 3) Semi-Monthly meeting agenda for December 12, 2017
- D) Abatements/Addenda of Taxes
 - Total Abatements: \$55,857.23 Total Addenda: \$53,718.73
 - 1) Real Property/Motor Vehicle/Tangible Abatements to 2017 Tax Roll

	<u>Account/Abatement Amount</u>	
a)	01-0565-50	\$ 4,451.21
b)	02-0129-00	\$ 4,213.17
c)	03-1036-52	\$ 3,756.29
d)	03-1610-00	\$ 4,421.01
e)	04-0775-75	\$ 940.48
f)	06-0500-30	\$ 2,721.92
g)	07-0960-00	\$ 2,609.34
h)	10-0250-00	\$10,348.78
i)	13-0971-01	4 9,033.33
j)	19-0305-15	\$10,687.33
k)	23-1090-04	\$ 2,634.37
 - 2) Real Property/Motor Vehicle/Tangible Addenda to 2017 Tax Roll

	<u>Account/Abatement Amount</u>	
a)	04-0166-77	\$ 2,609.34
b)	04-0755-00	\$ 2,721.92
c)	04-0775-76	\$ 980.48
d)	06-0168-63	\$ 4,213.17
e)	10-0140-12	\$ 4,421.01
f)	11-0577-73	\$ 495.87
g)	13-1200-44	\$ 3,756.29
h)	18-0745-55	\$ 4,451.21
i)	19-1330-90	\$10,687.33
j)	20-0407-00	\$10,348.78
k)	21-1307-00	\$ 9,033.33
- E) One Day Event/Entertainment License Application

- 1) Applicant: Jamestown First Day Plunge Committee/Town of Jamestown
Event: Jamestown Annual First Day Plunge
Date: January 1, 2018
Location: East Ferry Square/East Ferry Beach

XII. COMMUNICATIONS, PETITIONS, AND PROCLAMATIONS AND RESOLUTIONS FROM OTHER RHODE ISLAND CITIES AND TOWNS

- A) Communications
 - 1) Letter of Burrillville Town Council re: EFSB disregard for resolutions and letters from RI communities opposing the proposed Invenergy Power Plant in Burrillville
 - 2) Letter of Discover Newport with FY 2017 Annual Audit Report
 - 3) Letter of Secretary of State Nellie Gorbea announcing that all 39 cities and towns will conduct the 2018 elections using e-poll pads
 - 4) Letter of Quentin Anthony requesting release of past Town Council executive session minutes

XIII. AGENDA ITEMS FOR THE NEXT MEETING AND FUTURE MEETINGS

- A) Town Council Goals and Objectives Update (January)
- B) Interviews/Appointments/Reappointments/Vacancies for Town Boards/Commissions/Committees
- C) Public Works Department Update (January)
- D) FY 2017 Audit Report (January)

XIV. EXECUTIVE SESSION

- A) Executive Session Minutes of November 6, 2017; review, discussion and/or potential action and/or vote in executive session and/or open session

XV. ADJOURNMENT

Pursuant to RIGL § 42-46-6(c) Notice of this meeting shall be posted on the Secretary of State's website and at the Town Hall and the Jamestown Philomenian Library. In addition, notice also may be posted at the Jamestown Police Station and on the Internet at www.jamestownri.gov.

ALL NOTE: This meeting location is accessible to the physically challenged. If communications assistance is needed or other accommodations to ensure equal participation, please call 1-800-745-5555, or contact the Town Clerk at 401-423-9800, via facsimile to 401-423-7230, or email to cfernstrom@jamestownri.net not less than three (3) business days prior to the meeting.

Posted on the RI Secretary of State website December 8, 2017

**TOWN OF JAMESTOWN
TOWN COUNCIL MEETING
for
TOWN, WATER AND SEWER MATTERS**

Monday, November 20, 2017

A regular meeting of the Jamestown Town Council sitting as the Board of Water and Sewer Commissioners was called to order at the Jamestown Town Hall, Council Chambers, 93 Narragansett Avenue at 6:38 PM by Commission President Kristine S. Trocki.

The following members were present:

Michael G. White, Vice-President
Blake A. Dickinson
Mary E. Meagher
Eugene B. Mihaly

Also present were:

Andrew Nota, Town Administrator
Peter D. Ruggiero, Esq., Town Solicitor
Michael Gray PE, Public Works Director
Christina D. Collins, Finance Director
Cheryl Fernstrom, Town Clerk
Denise Jennings, Water and Sewer Clerk

AWARDS, PRESENTATIONS AND ACKNOWLEDGMENTS

(None)

READING AND APPROVAL OF MINUTES

1) 10/16/17 (regular meeting)

Motion was made by Commissioner Mihaly, seconded by Commissioner White to accept the 10/16/17 regular meeting minutes. So unanimously voted.

OPEN FORUM

1) Scheduled requests to address:

(None scheduled)

2) Non-scheduled request to address

(None)

REPORT OF TOWN OFFICIALS

1) **Pumping Report:**

The Public Works Director reported the following:

- Pumping was average for the month of October.
- JR-1 continues to be in service for the season.
- Rainfall was up for the month of October.
- North Reservoir was @ 43MG, usable storage-60MG
- South Pond is @ 6MG, usable storage-6MG

2) **Town project reports: (See attached Project Update Report dated October 2017)**

The Public Works Director apologized for not getting his report into the Commission's packets and that he did not realize that they were processed earlier than usual.

Treatment Plant:

The Public Works Director reported the following:

- Water Department Staff have been working on upgrading the equipment at the South Pond pretreatment station. The Public Works Director briefly described the pretreatment process and the installation of the fiber cables between the treatment plant and the building at South Pond for the integration of the equipment, with the SCADA communication system for the trending of data. The Public Works Director stated that there will also be an alarm, which will contact staff via a telephone line if there is an intrusion or chlorine gas in the building.

Transfer Pumping/Reservoir:

The Public Works Director reported the following:

- He was approached by a general contractor working at a large residential construction project on the island and he stated that he has stockpiled an excess amount of soil, due to the excavation for the building foundation.
- He and the towns geotechnical engineer went to the construction site and it was determined that the soil at the site meets the design parameters and it could be used for the South Pond improvements and also for the structural enhancements to the North Reservoir. The Public Works Director stated that this would be at no cost to the Town.

Distribution System:

The Public Works Director stated that Water Department Staff has completed a survey of all commercial connections to determine if the property is protected with a backflow device. Property owners, who are not in compliance with the Towns Cross-Connection Control Plan and State regulations, will be informed via a letter.

Following clarification of a few items, it was the consensus of the Commission to accept the report, as presented by the Public Works Director.

LETTERS AND COMMUNICATIONS

(None)

UNFINISHED BUSINESS

- 1) Email from **Mark D'Andrea of 100 Longfellow Road** re: request for relief from his 10/17 Water and Sewer Bill (cont. from 10/16/17)

Commission President Trocki reported that there was no issue or water break at this location.

Mark D'Andrea of 100 Longfellow Road reported the following:

- In the spring he purchased a newly construction house on Longfellow Road
- Since it was new construction, the property had a new lawn and landscaping that needed watering.
- He did not realize how much water had been used and also how much it was going to cost to maintain the new landscape.
- He does not believe that consumption will be high again in the future.

Commission President Trocki stated that she is happy that his lawn looks nice, but the Commission could not grant relief on his 10/17 Water and Sewer Bill, although he could make arrangements with the Finance Department to work out a payment plan. Commissioner Meagher noted that there are annual water restrictions that pertain to lawn irrigation. Commission consensus: To deny Mr. D'Andrea's request for relief.

NEW BUSINESS

(None)

TOWN BUSINESS

(None)

ADJOURNMENT

There being no further business before the Commission, motion was made by Commissioner Meagher, seconded by Commissioner White to adjourn the Water and Sewer meeting at 6:53 PM. So unanimously voted.

Attest:



Denise Jennings
Water and Sewer Clerk

xc: Commission Members (5)
Town Administrator
Town Solicitor
Public Works Director
Town Clerk

Project Update October 2017

WELLS

JR-1, JR-3

- JR-1 has been placed into service for the season. The well pumps at a rate of 50 gallons per minute directly into the transmission main that flows to the water plant.

TREATMENT PLANT

- Water department staff have been working on upgrading the equipment at the South Pond pretreatment station. This station was installed in 1988 to treat the raw water flowing from North Reservoir to the Treatment plant with chlorine dioxide for primary disinfection. Chlorine Dioxide is metered into the transmission main based upon the flow. The injection point at South Pond provides 30 minutes of contact time in the main for disinfection, oxidation of dissolved iron and manganese, and control of taste and odor before it reaches the treatment facility.

Over the next two weeks staff will be installing a fiber cable between the plant and the station building at south pond for integrating the equipment with the SCADA system to trend data. Last year we installed a probe and meter at the plant to measure the residual concentration of chlorine dioxide for the water entering the treatment plant. Installing the fiber cable will allow direct communication between the meter at the plant and the pump at South Pond to automatically turn the chlorine dioxide off to prevent an exceedance of the threshold set by the Department of Health.

TRANSFER PUMPING/RESERVOIR

- Transfer pumping has been suspended until needed.
- I was contacted by a general contractor working on a large residential construction project on the island regarding excess soil that is stockpiled on their property from the foundation excavation. I visited the site with our geotechnical engineer who designed the improvements to the South Pond and the structural enhancements to the North Reservoir Dam as part of the shared use path design. He agreed that the soils meet the design parameters and could be used for both projects. I will be coordinating with the contractor so that we can transport the material and stockpile on our site for use on the dam projects. The contractor is interested in donating the soils at no cost to the Town.

DISTRIBUTION SYSTEM

South Pond @ 6 MG

Usable Storage, 6 Million Gallons

North Pond @ 60 MG

Usable Storage 43 Million Gallons

- Transfer pumping has been suspended until necessary.
- Staff from the water department completed a survey of all commercial connections in the district to determine if the property is protected with a backflow device. There are 109 accounts for 89 commercial buildings within the district. Fifty-nine services were found with no backflow device. These property owners will be receiving a notice to install a backflow device on the water service as required by our Cross-Connection Control Plan and State Regulations.

WASTEWATER TREATMENT PLANT

- The monthly average daily flow at the treatment plant for October was 0.167 million gallons per day. The peak daily flow was 0.44 million gallons. The permitted flow for the monthly average is 0.73 million gallons per day.
- There were no SSO's for the month of October.
- The Golf Course has received 5.11 million gallons of effluent from the wastewater treatment facility for irrigation this season

Project Update November 2017

WELLS

JR-1, JR-3

- JR-1 has been taken out of service for the season. The piping is shallow and is prone to freezing.

TREATMENT PLANT

- Water department staff have installed 2900 linear feet of conduit and fiber wiring between the water treatment plant and the South Pond pretreatment station. We are waiting on the delivery of the programmable logic control (PLC) equipment. Once installed at South Pond we will have direct communication between the chlorine dioxide station and the treatment plant Supervisory Control and Data Acquisition (SCADA) system.
- To provide safe drinking water to our customers, the water is disinfected with chlorine as the last step in treatment before distribution. Disinfectants can react with naturally occurring materials in the water to form byproducts that can pose health risks. The water department is responsible for monitoring water from the distribution system once every quarter for disinfection byproducts that include Total Trihalomethanes (TTHMs) and Total Haloacetic Acids (HAAs).

The Stage 2 Disinfection by-products rule requires us to collect and analyze a sample taken from the Town Hall each quarter. The second quarter testing results were 44.9 ppb for TTHMs and 29.5 ppb for HAAs. The EPA has set a maximum level of 80 ppb for TTHMs and 60 ppb for HAAs. The EPA determines maximum levels of contaminants in drinking water at which no adverse health effects are likely to occur. As the results show we are below the levels set by EPA.

TRANSFER PUMPING/RESERVOIR

- Transfer pumping has been suspended until needed.

DISTRIBUTION SYSTEM

South Pond @ 6 MG

Usable Storage, 6 Million Gallons

North Pond @ 60 MG

Usable Storage 45 Million Gallons

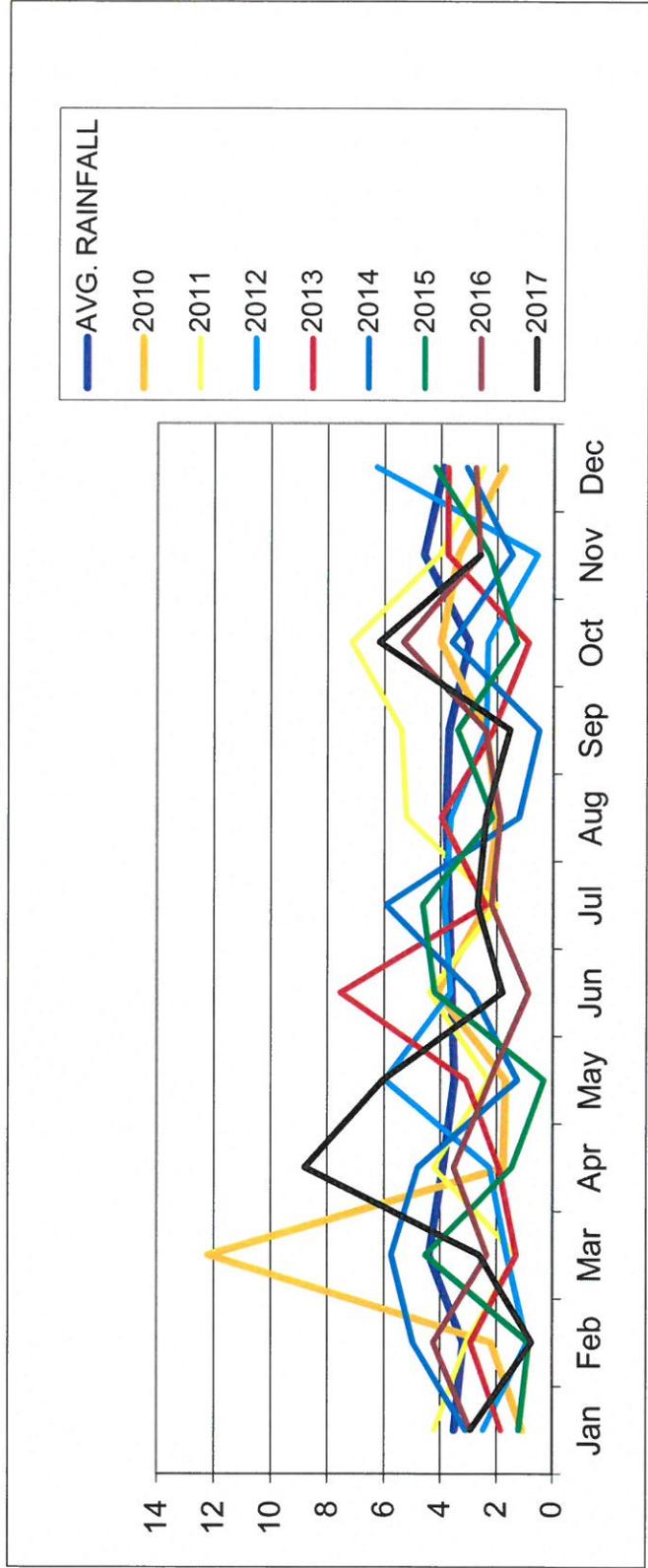
- Transfer pumping has been suspended until necessary.

WASTEWATER TREATMENT PLANT

- The monthly average daily flow at the treatment plant for November was 0.29 million gallons per day. The peak daily flow was 0.53 million gallons. The permitted flow for the monthly average is 0.73 million gallons per day.
- There were no SSO's for the month of November.

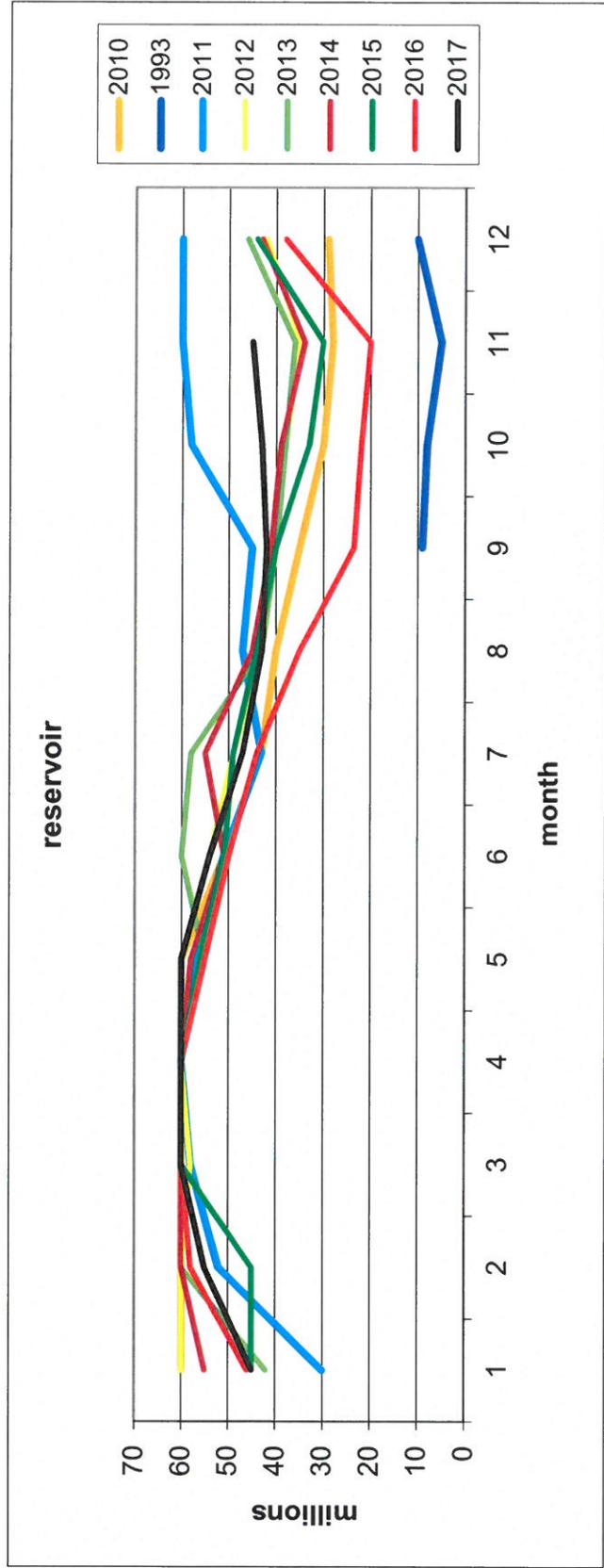
	2010	2011	2012	2013	2014	2015	2016	2017
Jan	3.5	1.1	2.49	1.85	3.1	1.22	2.94	2.94
Feb	3.2	2.2	0.93	2.94	4.98	0.86	4.25	0.76
Mar	4.4	13.2	1.64	1.32	5.74	4.53	2.36	2.62
Apr	3.9	1.77	2.24	1.92	4.8	1.47	3.53	8.8
May	3.5	1.69	5.97	3.11	1.27	0.32	2.24	6.03
Jun	3.6	4.11	3.64	7.55	2.86	4.2	0.89	1.79
Jul	3.7	2.4	3.86	2.42	5.93	4.63	2.19	2.7
Aug	3.8	2	3.64	3.98	1.23	2.17	1.88	2.4
Sep	3.7	2.4	2.39	2.13	0.5	3.41	2.42	1.54
Oct	3	4	2.33	0.9	3.61	1.31	5.33	6.18
Nov	4.6	3.4	0.58	3.76	1.47	2.27	2.63	2.61
Dec	3.9	1.76	6.28	3.76	3.1	4.2	2.79	
Total	44.8							

RAINFALL



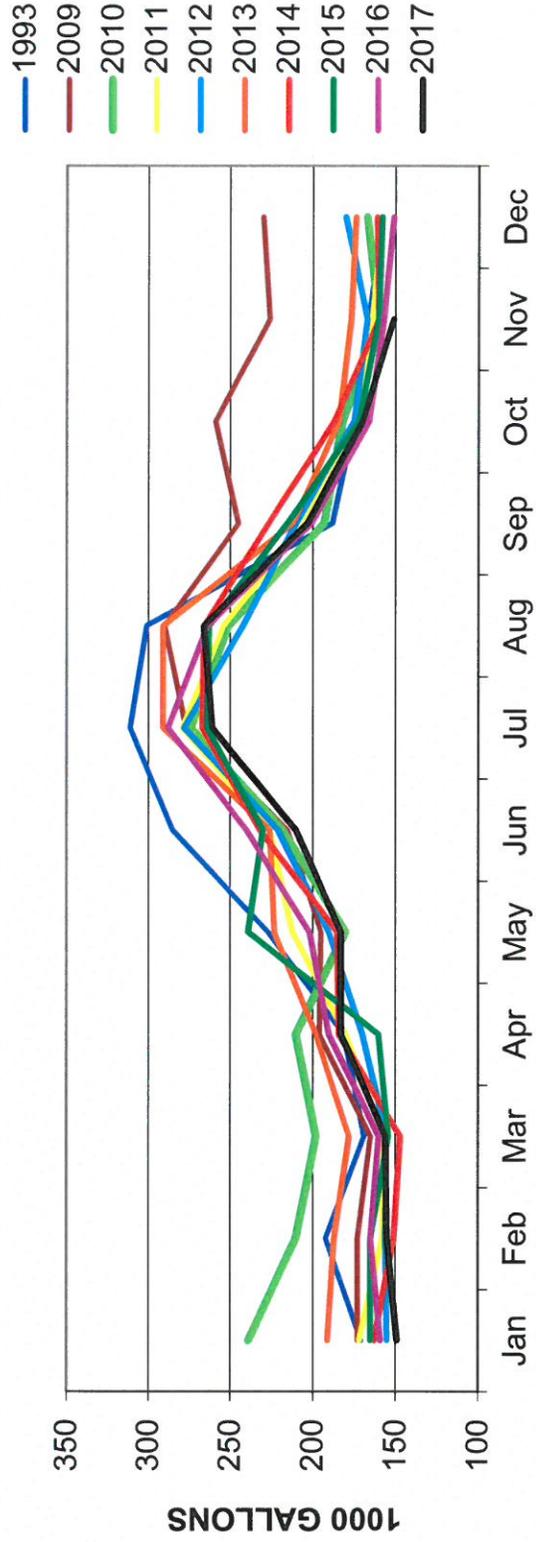
RESERVOIR LEVEL

	1993	2010	2011	2012	2013	2014	2015	2016	2017
Jan		60	30	60	42	55	45	46	45
Feb		60	52	60	60	60	45	58	55
Mar		60	58	58	60	60	60	60	60
Apr		60	60	60	60	60	60	60	60
May		60	57	60	55	58	56	55	60
Jun		51	51	54	60	51	51	50	54
Jul		43	43	49	58	55	49	44	47
Aug	9	40	47	43	43	45	44	35	43
Sep	8	35	45	40	40	41	40	23.5	42
Oct	5	30	58	38	38	39	33	22	43
Nov	10	28	60	35	36	34	30	20	45
Dec		29	60	42	46	43	44	38	

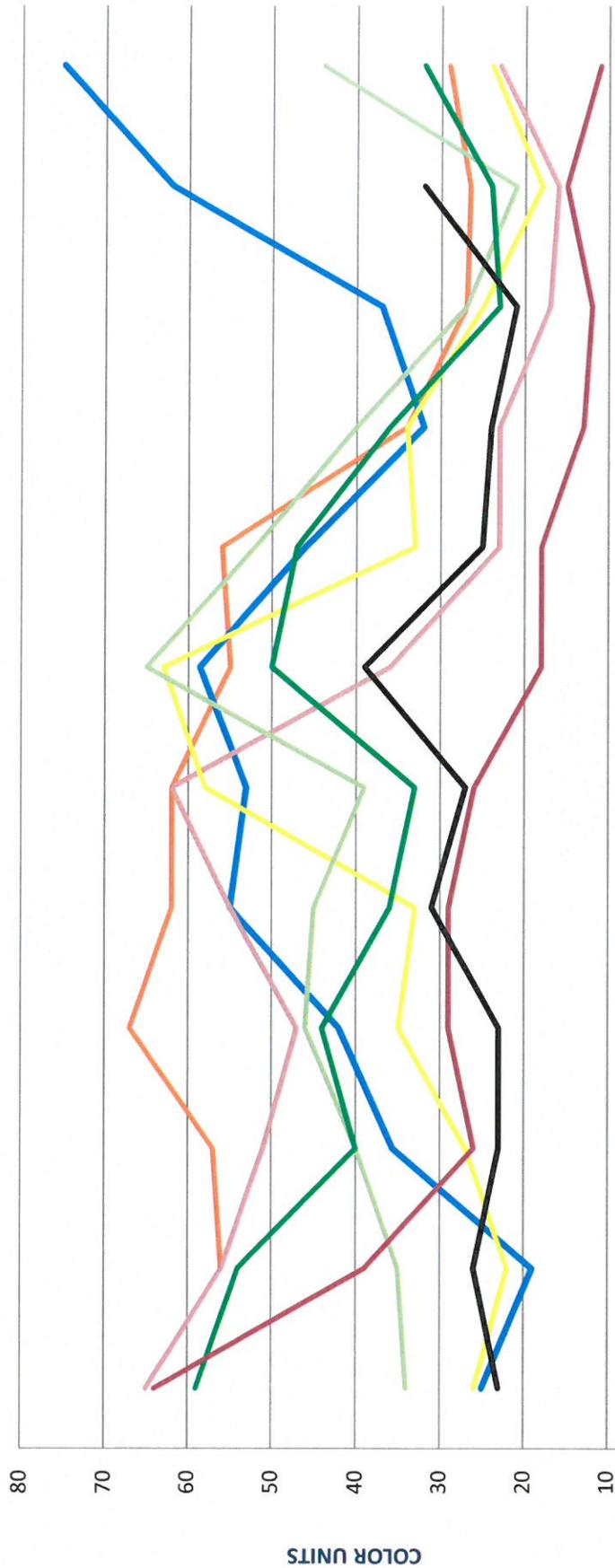


	1993	2008	2009	2010	2011	2012	2013	2014	2015	2016	2017
Jan	171	172	173	239	172	155	191	163	165	159	149
Feb	192	154	173	210	158	156	187	151	165	165	155
Mar	169	155	165	198	157	155	178	147	154	160	156
Apr	181	174	196	210	180	170	198	184	160	190	183
May	227	202	195	180	212	190	223	185	239	202	183
Jun	285	246	215	218	226	221	226	232	230	240	210
Jul	311	296	277	274	279	278	291	267	264	288	261
Aug	301	256	290	251	254	242	291	266	263	264	266
Sep	188	210	245	193	205	210	212	227	215	201	203
Oct	175	187	259	182	175	175	184	187	172	166	170
Nov	166	175	226	160	164	167	177	160	160	157	151
Dec	158	192	230	167	158	180	174	161	158	151	151

PUMPING REPORT



Transfer Pumping NORTH POND WATER QUALITY



	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
2010	65	56	57	67	62	62	55	56	34	27	26.6	29.07
2011	25	18.97	35.62	42	53	53	58.6	46	32	37	62	75
2012	65	56	51	47	55	62	36	23	23	17	16	23
2013	26	22	27	35	33	58	63	33	34	25	18	24
2014	34	35	40	46	45	39	65	52	40	27	21	44
2015	59	54	40	44	36	33	50	47	36	23	24	32
2016	64	39	26	29	29	26	18	18	13	12	15	11
2017	23	26	23	23	31	27	39	25	24	21	32	

December , 2017

Dear Governor Raimondo, House Speaker Mattiello and Senate President Ruggiero,

Jamestown residents have depended upon the Newport Pell Bridge for most of our eastward travels since 1969. We have faithfully paid the toll and appreciate the local discount we receive. We have enjoyed the presence of the Rhode Island Turnpike and Bridge Authority's headquarters located near Taylor Point. They have been good neighbors.

Given our reliance on the bridge, the prospect of many years of construction/renovation/restoration prompted worry among Jamestowners. How many years would it take? How long would traffic be snarled? How many minutes or hours would we be delayed? How could we plan our commutes, our travel, our days, with this main artery so disturbed?

As the elected representatives of the citizens of Jamestown, we recognize that our proximity to the Turnpike and Bridge Authority sometimes puts us at odds, as two government entities concerned with doing what we believe is best for our constituencies. While we worry about Jamestown and the well-being of our citizens, RITBA's considerations include the broad array of all who travel across the bridge and the specific experience of their safety as they do so.

Well, we have lived through at least two cycles of construction. And while we know not every commute or travel experience was worry-free or perfect, we wish to thank RITBA for communicating with residents and town officials so clearly, frequently, and well. And we congratulate them on completing the construction effort of this most recent cycle not just on time, but early. In this effort, it was clear to us that RITBA took special care in serving those users, like the residents of Jamestown, who use the bridge the most. We thank Director Buddy Croft and his team for a job well done.

Sincerely,

Kristine S. Trocki, President

Michael G. White, Vice President

Blake A. Dickinson

Mary E. Meagher

Eugene B. Mihaly

Copies to: Buddy Croft, Executive Director
Eric Offenber, P.E., Director of Engineering



Town of Jamestown

Town Clerk's Office

Town Hall

93 Narragansett Avenue

Jamestown, Rhode Island 02835-1199

401-423-9800 Fax 401-423-7230

Email: cfernstrom@jamestownri.net

Cheryl A. Fernstrom, CMC

Town Clerk/Probate Clerk

PUBLIC HEARING NOTICE TOWN OF JAMESTOWN

Notice is hereby given that the Town Council of the Town of Jamestown will conduct a public hearing on **December 11, 2017 at 6:30 p.m.** at the Jamestown Town Hall, 93 Narragansett Avenue on the following proposed amendment to the Jamestown Code of Ordinances. Opportunity shall be given to all persons interested to be heard upon the matter at the public hearing. The following proposed ordinance amendment is under consideration and may be adopted and/or altered or amended prior to the close of the public hearing without further advertising, as a result of further study, or because of the views expressed at the public hearing. Any alteration or amendment must be presented for comment in the course of the public hearing. The proposed amendment, Exhibit A, is available for review and/or purchase at the Town Clerk's Office between the hours of 8:30 a.m. and 4:30 p.m., Monday through Friday, excluding Holidays.

Section 1. The Town Council of the Town of Jamestown hereby ordains that the Jamestown Zoning Ordinance, as the same may have been heretofore amended, is hereby amended.

The following is a summary description of the proposed amendment:

To amend Chapter 82 Zoning Ordinance Article 3. Application of District Regulations, Sec. 82-308 Setback from Freshwater Wetlands to ensure Zoning Ordinance compliance with amended State law and upcoming regulations.

Section 2. This amendment shall take effect upon its passage.

A copy of the entire amendment, Exhibit A, as proposed, is available for review at the Jamestown Philomenian Library, 26 North Road; Jamestown Town Hall, 93 Narragansett Avenue; and online at www.jamestownri.gov.

This meeting location is accessible to the physically challenged. Hearing or speech impaired individuals requiring the services of an interpreter should call the Town Clerk at 401-423-9800 or facsimile at 401-423-7230 not less than 3 business days prior to the meeting.

FOR ADVERTISEMENT IN THE JAMESTOWN PRESS: November 16th, November 23rd, and November 30th editions.

**PUBLIC HEARING NOTICE
TOWN OF JAMESTOWN**

Notice is hereby given that the Town Council of the Town of Jamestown will conduct a public hearing on **December 11, 2017 at 6:30 p.m.** at the Jamestown Town Hall, 93 Narragansett Avenue on the following proposed amendment to the Code of Ordinances regarding Chapter 82 - Zoning. Opportunity shall be given to all persons interested to be heard upon the matter at the public hearing. The following proposed ordinance amendment is under consideration and may be adopted and/or altered or amended prior to the close of the public hearing without further advertising, as a result of further study or because of the views expressed at the public hearing. Any alteration or amendment must be presented for comment in the course of the public hearing. The proposed amendment is available for review and/or purchase at the Town Clerk's Office between the hours of 8:30 a.m. and 4:30 p.m., Monday through Friday, excluding Holidays.

Section 1. The Jamestown Code of Ordinances, Chapter 82, Zoning, as the same may have been heretofore amended, is hereby amended by changing the text of the Chapter, as follows:

NOTE: words set as ~~striketrough~~ are to be deleted from the ordinance; words underlined are to be added to the ordinance.

See Exhibit A, attached hereto and incorporated herein by reference.

Section 2. The Town Clerk is hereby authorized to cause said changes to be made to Chapter 82 of the Town of Jamestown's Code of Ordinances.

Section 3. This Ordinance shall take effect upon its passage.

Ad Date(s): November 16, 23 & 30, 2017

Publication Source: Jamestown Press

Hearing Date: December 11, 2017

Action: _____

Certified: _____

EXHIBIT A

Sec. 82-308. – Setback from freshwater wetlands.

Add the following language to Sec. 82-308.

A. Unless authorized and permitted by the Department of Environmental Management Office of Water Resources through the RIDEM permitting process, No sewage disposal trench, drain field, bottomless effluent filter, nor any component of a system designed to leach liquid wastes into the soil shall be located within 150 feet from a freshwater wetland edge, excluding the state designated perimeter wetland and riverbank wetland. For the purposes of this section, the freshwater wetland edge shall be the RIDEM verified edge of wetland. If the wetland is not on the subject property and in the absence of RIDEM verified wetland mapping on the adjacent property, then best available mapping should be utilized, as determined by the building official.



Town of Jamestown

Town Clerk's Office

Town Hall

93 Narragansett Avenue

Jamestown, Rhode Island 02835-1199

401-423-9800 Fax 401-423-7230

Email: cfernstrom@jamestownri.net

Cheryl A. Fernstrom, CMC

Town Clerk/Probate Clerk

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Section 1. The Town Council of the Town of Jamestown hereby ordains that the Jamestown Zoning Ordinance, as the same may have been heretofore amended, is hereby amended.

The following is a summary description of the proposed amendment:

To amend Chapter 82 Zoning Ordinance Article 3 Application of District Regulations, Sec. 82-301 Uses and Districts, Table 3-1 Permitted Uses, VI. Commercial, Retail; Miscellaneous Retail No. 14 (new) to regulate marijuana growing, processing, cultivating, testing and sales.

Section 2. This amendment shall take effect upon its passage.

A copy of the entire amendment, Exhibit A, as proposed, is available for review at the Jamestown Philomenian Library, 26 North Road; Jamestown Town Hall, 93 Narragansett Avenue; and online at www.jamestownri.net/council.

This meeting location is accessible to the physically challenged. Hearing or speech impaired individuals requiring the services of an interpreter should call the Town Clerk at 401-423-9800 or facsimile at 401-423-7230 not less than 3 business days prior to the meeting.

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Ad Date(s): November 16, 23 & 30, 2017

Publication Source: Jamestown Press

Hearing Date: December 11, 2017

Action: _____

Certified: _____

TO: HONORABLE TOWN COUNCIL
FROM: ANDREW E. NOTA, TOWN ADMINISTRATOR
SUBJECT: DECEMBER 2017 – PROJECT AND MISCELLANEOUS UPDATE
DATE: December 11, 2017

The following business items are provided as part of the December 2017 Administrators Report. These items reflect ongoing projects and initiatives that are under review and in various stages of development with the Town staff and some that will require further Town Council direction during the various stages of development.

1) RI School Infrastructure Taskforce:

The Rhode Island School Building Infrastructure Taskforce held its most recent meeting on Thursday, December 7th at the Department of Administration. At this meeting, as review of a preliminary set of draft recommendations was conducted. The final meeting of the Taskforce is scheduled. This draft included the following key program elements:

Goals: 1.) All schools will be safe, warm and dry. 2) All schools will have 21st century learning environments and 3) Every school district will see meaningful improvements to the condition of its public school buildings.

A) Recommendations:

- 1) State Share Bonuses: A series of bonuses have been recommended that the state and its municipalities and districts invest more, invest smarter, and invest more efficiently to achieve the stated goals.
 - a. Asbestos remediation
 - b. ADA compliance
 - c. Energy efficiency

A maximum of an 20 additional bonus points can be added to the communities base eligibility rate, although this amount is capped at being reduced by no more than 50%. In using Jamestown as an example, which has a base rate of 35%, we could earn a maximum of an additional 17.5% in incentive bonuses.

Some bonuses are considering expiring bonuses to incentivize quicker action on the part of cities/towns. These include:

- 1) 5 point bonus for all Priority 1 and 2 projects, no later than December 2022.
- 2) 5 bonus points for STEAM (Science Technology, Engineering, Art, Math) related projects – no later than December 2022.
- 3) 5 bonus points for “newer and fewer” projects that address cost effectiveness and space utilization – no later than December 2023.

Bonuses will apply to projects that were previously approved within the past 5-year but have not broken ground.

Bonuses will shall be applied to the full cost of the project as long as a minimum of 25% or \$250,000 of the total project cost consists of the factor eligible for the bonus.

B) Cost Controls and Asset Protection:

1. Owner Project Managers will be required on all projects;
2. Commissioning Agents will be required on all projects;
3. General contractors will first be vetted and certified by the state to ensure reputable and qualified vendors. This process will be managed through RIDOA office of procurement.

Maintenance Element:

1. Require minimal annual spending of 3% of building replacement value on an annual basis in accordance with national best practices.
2. Raise threshold from 50% to 66.7% that could trigger loss of state aid based on non-compliance.
3. Establish maintenance checklist, minimum facility standards that do not exist today, to be phased in over time.

C) Other Recommendations:

1. Strengthening RIHBEC Intercept Program
2. Women and Minority Owned Contractors
3. Construction Swing Space
4. Community Facility Use
5. Streamlined review Process

2) CMS East Ferry Improvements:

The planning department has scheduled CMS to present several proposed projects before the Planning Commission and Harbor Commission to gain additional insight as to potential water and/or landside impacts. The projects include, a slight relocation of the fuel dock, removal of the fuel tanks in Veterans Square, replacement of finger piers in the North Basin, and installation of floating docks and ADA accessible ramp system to support ferry service along the southern side of the wood pile pier.

Some of the noted projects will require a lease amendment, ultimately prompting an Administrative recommendation from me to the Council and Council review and authorization later in the process. There will also be a proposal to amend the lease to provide for exclusive use of the commercial dock space alongside the wood pile pier for use by CMS under their RIPUC license. Any such action may also restrict use of this commercial space by any other commercial operator licensed under the RIPUC, although that has yet to be legally determined. Support will also be required for the refile of CRMC assents and a federal grant application for the ferry dock enhancements. These applications were previously submitted without owner (Town) authorization and thus are invalid in the eyes of CRMC. In addition, the Town as part of this process will re-confirm any existing approvals and/or limitations on parking use and capacity at the Boatyard property.

There remains information pertinent to this discussion regarding the RIPUC impacts and potential US Department of Administration Federal Highway Administration Grant influences on the Town property that will require additional review. The majority of the proposed enhancements I would refer to as, "maintenance in nature" and will only require an administrative approval for CMS to proceed. The potential long-term impacts of the Ferry Dock enhancements, the RIPUC regulations, Grant and landside parking, use impacts and potential negotiation of revised financial terms, will warrant further review on these items before a formal recommendation can be made to the Council.

3) Sheffield Cove Innovative Stormwater and Pathogen Control Project:

The Public Works Department is continuing installation work associated with the experimental water filtering system on Maple Avenue that has been mainly funded through a grant in the amount of \$118,200 from the Southeast England Water Quality Grant Program. A local match of in-kind services amounting to \$40,010 is also included. This project is designed to target the removal of natural and storm water pollutants that are limiting use of the Cove due to poor water quality. This project involves the installation of an Innovative Stormwater and Pathogen Control system. The project should wind down with the final stage including the concrete panel installation reestablishing the road surface at some point late next week, once the complete drain and filtering system has been installed.

4) Finish Paving Schedule:

The final road paving for the season was scheduled and completed last week, The revised schedule has Jamestown scheduled for this work to be completed next Thursday, December 7th, based on the weather and plant operations. This work included the completion of the playground parking area and the finish surfacing of all roadways in town that had previously been reclaimed and had an initial binder coarse layer installed.

5) Jamestown Tax Payer Association: State Inquiry regarding possible Legislative change in Budget Process:

The Town received an official inquiry from a representative of the State Department of Revenue that has been prompted by a call from the Jamestown Tax Payer Association regarding information pertinent to the Town Charter and Legislation that regulates the process by which the Town approves of its annual budget. My understanding is that the inquiry was made in seeking alternatives as to how an individual or organization could potentially seek independent legislative action to alter the town budget approval process through independent legislative action. The Town staff, provided the RIDOR representative with the legislative information and they in turn will forward it to the appropriate party. As we have discussed in the past, any such change would require legislative approval to alter the specific section of the public laws relevant to this discussion. To move such a legislative question forward technically would not require Town Council or community support, although the reality is that the Towns Legislative delegation and the State Legislature would not consider or act on such a request without Town Council and community support through a referendum question, before even considering moving this type of question.

During the Town Council's last discussion on this topic, it was recommended that the Administration work with the Town Moderator to improve and clarify the process guidelines used by the Moderator in managing the FTM. This will entail a review of the existing meeting rules and the development of a broader and more simplified process that will comply with rules generally used in this setting. I have reached out to John Murphy on this matter in terms of scheduling such discussions this winter. Whatever modifications may be made to the meeting guidelines, they remain just that "guidelines", as the residents present at a given meeting have the ability to modify such rules by a floor motion(s) at the time of the meeting.

6) State TIP Inquiry:

Lisa Bryer and I met last week with a member of the RIDOT Division of Planning and consultant Fuss & O'Neill hired by RIDOT to discuss the future design study of the Jamestown Bridge and Ice Road Bike Path projects as included in the Statewide Transportation and Improvement Program (TIP). We have no commitment to fund either of these projects although a financial commitment has been made to further develop plans

associated with a network of cross island paths that may eventually link with Newport. At this meeting we discussed the ongoing plans of the Town regarding the shared path along North Road and the cross island shared path on the Reservoir property.

7) Business Licensing:

As of November 30th, all business licensing in the town was deemed to be in good standing. We received the final releases from the Division of Taxation on several local operations that cleared the way for all to continue operations as of today, December 1st. We do have one remaining Holiday license to address, although this will not presented an obstacle for the business in the coming weeks.

8) Municipal Police Academy Graduation:

I am happy to announce that the Town's three Police candidates are scheduled to graduate from the Municipal Police Training Academy at a ceremony scheduled on Friday, December 15th, at the Flanagan Campus of CCRI in Lincoln. We will soon have these new additions to the JPD force in the community after partnering with fellow officers for the last phase of their local training.

9) National Grid Programs:

Town staff and I will be meeting with National Grid representatives this week to review several of their energy efficiency and street lighting replacement programs. We remain hopeful that this conversation will lead us to a favorable recommendation for the Town Council in the coming months in both program areas.

Should you have any questions on the above items or any other local matter, please contact me at your convenience. Thank you.



JAMESTOWN POLICE DEPARTMENT

250 Conanicus Avenue, Jamestown, RI 02835

Tel: (401) 423-1212 Fax: (401) 423-3710

www.jamestownri.net/police



Edward A. Mello
Chief of Police

MEMORANDUM

TO: Andy Nota, Town Administrator and Tina Collins, Finance Director
FROM: Chief Edward A. Mello
DATE: November 30, 2017
SUBJECT: vehicle replacement-harbor master

Please see the attached bid and supporting documents for the purchase of a new FORD F250 which will replace the existing harbor master vehicle. The total purchase price is not to exceed \$31,237.65 and was received from MHQ under the Massachusetts Operational Service Bid Contract.

The existing vehicle to be replaced is a 2005 F150 with nearly 200,000 miles. The vehicles motor and transmission have failed and is not serviceable. This vehicle will be traded.

The Jamestown Harbor Commission has authorized this purchase from harbor capital reserve funds. This is contingent upon Town Council approval.

The proposed vehicle is assigned to the Harbor Master during the season and is used to move the two Town owned vessels during commissioning, decommissioning, removal during storm events and service. The vehicle is also used in moving abandoned kayaks and dinghies, relocating racks and moving Town owned buoys.

This vehicle is frequently used by police staff in moving Department owned trailers and equipment. It further serves as a four wheel drive emergency vehicle during storm events.

TOWN COUNCIL MEETING
November 20, 2017

I. ROLL CALL

Town Council Members present:

Kristine S. Trocki, President
Michael G. White, Vice President
Blake A. Dickinson
Mary E. Meagher
Eugene B. Mihaly

Also in attendance:

Andrew E. Nota, Town Administrator
Christina D. Collins, Finance Director
Michael C. Gray, Public Works Director
Edward A. Mello, Police Chief
Andrew J. Wade, Parks and Recreation Director
Peter D. Ruggiero, Town Solicitor
Denise Jennings, Water Clerk
Cheryl A. Fernstrom, Town Clerk

II. CALL TO ORDER, PLEDGE OF ALLEGIANCE

Council President Trocki called the regular meeting of the Jamestown Town Council to order at 6:37 p.m. in the Jamestown Town Hall Rosamond A. Tefft Council Chambers at 93 Narragansett Avenue, and Councilor Dickinson led the Pledge of Allegiance.

III. TOWN COUNCIL SITTING AS THE BOARD OF WATER AND SEWER COMMISSIONERS

The Town Council convened as the Board of Water and Sewer Commissioners at 6:38 p.m. and adjourned from sitting as the Board of Water and Sewer Commissioners at 6:53 p.m. See Board of Water and Sewer Commissioners Meeting Minutes.

IV. ACKNOWLEDGEMENTS, ANNOUNCEMENTS, PRESENTATIONS, RESOLUTIONS AND PROCLAMATIONS

None.

V. PUBLIC HEARINGS, LICENSES AND PERMITS

None.

VI. OPEN FORUM

- A) Scheduled to address. None.
- B) Non-scheduled to address. None

**VII. COUNCIL, ADMINISTRATOR, SOLICITOR,
COMMISSION/COMMITTEE COMMENTS & REPORTS**

- A) Town Administrator's Report: Andrew E. Nota
 - 1) Coyote Management Program: Police Chief Edward Mello

Chief Mello reported since the last update there have been coyote sightings but no incidents of concern. Coyote Smarts (headed by Dr. Numi Mitchell of Jamestown), a cooperative that includes the Narragansett Bay Coyote Study, Potter League, Norman Bird Sanctuary and Aquidneck Land Trust, is received a substantial RIDEM Grant to conduct a statewide five-year coyote study (with official announcement in the near future) on coyote management and best practices to manage food sources. To date Dr. Mitchell has been conducting camera tracking with nothing unusual to report, with one collar to be deployed for coyote tracking. The management program will continue.

Councilor Dickinson inquired about data to be collected as part of the Grant and was informed the data should be available to the Town.

- 2) RIDEM 2017 Bay and Watershed Restoration Fund Grant Award: up to \$265,000 for Non-Point Source and Stormwater Pollution Control and Flood Prevention and Mitigation for the North Road Improvement Project

Mr. Nota reported on the grant application submitted by Public Works prepared by Director Michael Gray and GIS Coordinator Jean Lambert. The Town received a notification letter they are the recipient of a \$265,000 RIDEM Grant for Phase 2 of the North Road Project. This is a major achievement and Mike and Jean should be commended for a job well done. The Grant will help fund materials and equipment rental for the excavator. The labor performed by Town staff will be the Town's in-kind match for the project.

Councilor Dickinson asked about funding of the project and was informed \$590,000 was set aside in Capital Improvements, and the project cost was just over \$900,000. With the Capital funding and this grant the project is funded. Mr. Nota reported staff time including benefits and man hours are reflected as the in-kind portion of the grant in the amount of \$390,000. Councilor Dickinson noted he asks this question to determine if the Town over extends for projects. Director Gray stated he likes having control over a project to keep costs down and all aspects are weighed before proceeding with any project.

Councilor Meagher referenced an upcoming OPEB Conference sponsored by The Trust. Finance Director Collins noted OPEB seminars are offered several times per year and Town staff will be in attendance. Discussion continued.

- B) Jamestown Housing Authority Report: Edward Gromada, Chairman. Executive Director Richard Leco also in attendance.

Mr. Gromada reported the Housing Authority had a very good year receiving a High Performer rating from HUD, achieved by only 29% of housing authorities across the country. Operating and Capital subsidies have declined over the years, with 84% of true funding for operations and 75% funding for Capital, derived through Community Development Block Grants. The Housing Authority cornerstone reflects the 1968 construction, which is 50 years. The buildings are kept in good shape, but kitchens and bathrooms will need review followed by heating systems in the near future for the 35 units.

Gardens and rain barrels were introduced at the request of residents with positive success, championed by Director Leco. The Shelter-in-Place Emergency Program provided magnetic signs that alerts residents what to do 72, 24, and 12 hours prior to a weather emergency. Focal Upright of East Greenwich provided activity supplies and special gifts for residents every year and the Jamestown Seniors assist with Visiting Nurses and Flu Clinics. The Housing Authority has three activities per year - the annual Thanksgiving breakfast (prepared Rick and Operations Manager Brian Anthony) this Wednesday, a Holiday Party in December, and a Commissioners Cookout during the summer, which will be special for 2018 as we celebrate our 50th anniversary.

Ed and Rick were thanked for their thorough report and Council members were invited to attend Wednesday's Thanksgiving breakfast.

VIII. UNFINISHED BUSINESS

A) License Renewal updates

Mr. Nota referenced the memorandum prepared by the Town Clerk. Two Victualing Licenses are of concern as they were not submitted in a timely manner for processing by the December 1st deadline. As the next meeting is December 11th the options are to schedule a special meeting with proper notice prior to December 1st to approve them or close the businesses until they are addressed at the December 11th meeting. Discussion ensued of the importance of having the businesses open. Council members schedule a special meeting for Monday, November 27th at 5:00 p.m. with only the two license renewals on the agenda. President Trocki thanked Council members for their accommodation and noted the importance of filing license applications on time.

B) Upcoming Meetings and Sessions – dates and times

Mr. Nota reports the next Council meeting is December 11th at 6:30 p.m. preceded by a Joint Work Session with the School Committee for pre-budget review at 5:30 p.m.

IX. NEW BUSINESS

- A) Request for Town Council approval for 2018 RIDEM Recreation Acquisition and Development Small Grant Application for Taylor Point Improvements in the amount of \$90,000; review, discussion and/or potential action and/or vote**
- B) Request for Town Council approval for 2018 RIDEM Recreation**

Acquisition and Development Large Grant Application for Eldred Avenue Field Renovations in the amount of \$300,000; review, discussion and/or potential action and/or vote

Presentation by Recreation Director Andrew Wade proceeded for the 2018 RIDEM Open Space Recreation Development Grants. The Small Recreation Development Grant application seeks \$90,000 for the Taylor Point Nature Preserve for renovation of the Park and trailhead entrance including solar powered composting toilet, installation of park entry signs, wooden guardrails and pedestrian gates, designated public access points, and parking area drainage improvements. The Large Recreation Development Grant application seeks \$300,000 for renovations and additions to the Eldred Avenue Field including removal and regrading of play surface, well for field irrigation and irrigation system, ADA accessible solar powered restrooms, ADA accessible pathway connecting parking lot with restrooms and field area, and clearing undergrowth in the Beechwood forest for a family picnic area. Both Grants seek 80% of project funding with a 20% match (which may be in-kind funding) by the Town. The Grant application deadline is December 1st with awards announced in the spring. Council members comment on the excellent drawing and report.

A motion was made by Councilor Mihaly with second by Councilor Meagher to support both grants - \$90,000 for Taylor Point and \$300,000 for the soccer fields at Eldred Avenue. President Trocki, Aye; Vice President White, Aye; Councilor Dickinson, Aye; Councilor Meagher, Aye; Councilor Mihaly, Aye.

Councilor Dickinson asked if the fill from the East Shore Road Project could be used for soccer field drainage. Public Works Director Gray stated that material is not good for drainage. Town Administrator Nota stated the Town is partnering with the Soccer League to balance the project in conjunction with the Lawn Avenue project. The field may be out of service for a time during renovation. Council members thank the members of the Taylor Point Restoration Group in attendance for their efforts.

X. ORDINANCES, APPOINTMENTS, VACANCIES AND EXPIRING TERMS
None.

XI. CONSENT AGENDA

A motion was made by Councilor Meagher with second by Vice President White to continue Item A) 2) November 6th Executive Session Minutes and approve and accept the Consent Agenda as amended. President Trocki, Aye; Vice President White, Aye; Councilor Dickinson, Aye; Councilor Meagher, Aye; Councilor Mihaly, Aye.

The Consent Agenda approved consists of the following:

- A) Adoption of Town Council Minutes
 - 1) November 6, 2017 (special meeting)
 - 3) November 6, 2017 (regular meeting)
- B) Minutes of Boards/Commissions/Committees
 - 1) Jamestown Traffic Committee (10/19/2017)

- C) CRMC Notices
- 1) Notice of Application for Assent by JBL Realty, LLC c/o Jack Civic for Plat 8 Lot 772 Melrose Avenue to construct and maintain a 4' x 142' fixed pier with 10,000 lb. boat lift extending 75' beyond mean low water (variance to RICRMP 50' length standard required)
- D) Abatements/Addenda of Taxes
- Total Abatements: \$20,080.37 Total Addenda: \$21,872.48
- 1) Real Property/Motor Vehicle/Tangible Abatements to 2017 Tax Roll
- | <u>Account/Abatement Amount</u> | |
|---------------------------------|-------------|
| a) 04-0696-06M | \$ 46.58 |
| b) 08-0267-97M | \$ 38.36 |
| c) 03-1237-59 | \$ 2,454.33 |
| d) 03-1550-12 | \$ 192.25 |
| e) 07-0216-25 | \$11,319.59 |
| f) 18-0845-02 | \$ 3,458.89 |
| g) 21-2549-50 | \$ 2,570.37 |
- 2) Real Property/Motor Vehicle/Tangible Addenda to 2017 Tax Roll
- | <u>Account/Abatement Amount</u> | |
|---------------------------------|-------------|
| a) 06-0040-35M | \$ 108.34 |
| b) 04-0775-75 | \$ 1,960.96 |
| c) 08-0844-25 | \$ 2,454.33 |
| d) 12-0406-25 | \$11,319.59 |
| e) 14-0060-20 | \$ 2,570.37 |
| f) 18-0035-80 | \$ 3,458.89 |
- E) One Day Event/Entertainment License Application
- 1) Applicant: Friends of the Jamestown Seniors
 Event: Farmer's Market
 Date: Fridays, December 2017, January-April 2018
 Location: Grange Building, 6 West Street

XII. COMMUNICATIONS, PETITIONS, AND PROCLAMATIONS AND RESOLUTIONS FROM OTHER RHODE ISLAND CITIES AND TOWNS

Councilor Meagher thanked Bob Sutton for his letter. She does not agree with all points made in the letter, as issues raised were addressed by the Buildings and Facilities Committee regarding building size and foundation and recommendations made by Golf Course operator Mistowski to move the site. Mr. Nota also thanked Mr. Sutton for his letter.

A motion was made by Councilor Meagher with second by Vice President White to receive the Communications. President Trocki, Aye; Vice President White, Aye; Councilor Dickinson, Aye; Councilor Meagher, Aye; Councilor Mihaly, Aye.

The Communications and Resolutions and Proclamations from other RI cities and towns received consists of the following:

- A) Communications; review, discussion and/or potential action and/or vote

- 1) Letter of Robert Sutton re: proposed design of a new building at the Jamestown Golf Course
- 2) National Highway Traffic Safety Administration Region 1 November/ December Newsletter

XIII. AGENDA ITEMS FOR THE NEXT MEETING AND FUTURE MEETINGS

- A) Annual Joint Town Council/School Committee Pre-Budget Work Session (December 11)
- B) Zoning Ordinance Amendment Public Hearings, Sec. 82-301 Uses and Districts, Table 3-1 Marijuana sales and uses and Sec. 82-308 Setback from Freshwater Wetlands (December 11)
- C) Town Council Goals and Objectives Update
- D) Interviews/Appointments/Reappointments for Town Boards/Commissions/Committees

Councilor Meagher would like to add a Proclamation for the Fire Department on the new building opening and a letter of thanks to the RITBA for getting their work done ahead of schedule and the way they communicated with the Town and citizens.

Ellie Chase of the Friends of the Jamestown Seniors asked if their license application for the Farmers Market was approved and was informed it was approved under the Consent Agenda. Ms. Chase reported the indoor Farmers Market will begin in January in the upstairs room at the Grange on Fridays from 2:00 to 7:00 p.m. until the outdoor Farmers Market commences.

XIV. EXECUTIVE SESSION

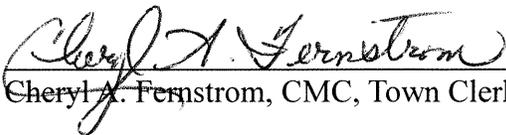
None.

XIV. ADJOURNMENT

A motion was made by Councilor Meagher with second by Vice President White to adjourn. President Trocki, Aye; Vice President White, Aye; Councilor Dickinson, Aye; Councilor Meagher, Aye; Councilor Mihaly, Aye.

The Jamestown Town Council adjourned the regular meeting at 7:39 p.m.

Attest:


Cheryl A. Fernstrom, CMC, Town Clerk

Copies to: Town Council
Town Administrator
Finance Director
Town Solicitor

TOWN COUNCIL SPECIAL MEETING

November 27, 2017

I. ROLL CALL

Town Council Members present:

Michael G. White, Vice President
Blake A. Dickinson
Mary E. Meagher
Eugene B. Mihaly

Town Council Members absent:

Kristine S. Trocki, President

Also in attendance:

Christina D. Collins, Acting Town Administrator
David R. Petrarca, Jr., Town Solicitor
Cheryl A. Fernstrom, Town Clerk

II. CALL TO ORDER, PLEDGE OF ALLEGIANCE

Vice President White called the special meeting of the Jamestown Town Council to order at 5:03 p.m. in the Rosamond A. Tefft Council Chambers of the Jamestown Town Hall at 93 Narragansett Avenue and Councilor Dickinson led the Pledge of Allegiance.

III. PUBLIC HEARINGS, LICENSES AND PERMITS

All approvals for licenses and permits are subject to the resolution of debts, taxes and appropriate signatures as well as, when applicable, proof of insurance.

A motion was made by Councilor Meagher with second by Councilor Mihaly to open the Public Hearing at 5:03 p.m. President Trocki, Absent; Vice President White, Aye; Councilor Dickinson, Aye; Councilor Meagher, Aye; Councilor Mihaly, Aye.

- A) Licenses
 - 1) Multi-License renewal application – Victualing and Holiday (December 1, 2017-November 30, 2018)
 - a) Ace's Pizza, Inc. dba: **Ace's Pizza, 1 Clarke Street**; review, discussion and/or potential action and/or vote

Proprietor Joy Vieira was in attendance.

A motion was made by Councilor Mihaly with second by Councilor Meagher to approve the Multi-License renewal application for Ace's Pizza. President Trocki, Absent; Vice President White, Aye; Councilor Dickinson, Aye; Councilor Meagher, Aye; Councilor Mihaly, Aye.

- 2) Virtualing License renewal application
(December 1, 2017-November 30, 2018)
 - a) Live & Learn LLC dba: **Live & Learn, 34 Narragansett Avenue**; review, discussion and/or potential action and/or vote

Proprietor Gina Malloy was in attendance.

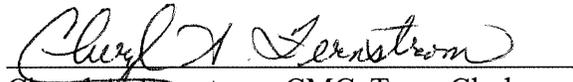
A motion was made by Councilor Meagher with second by Councilor Dickinson to approve the Virtualing License renewal application for Live & Learn LLC. President Trocki, Absent; Vice President White, Aye; Councilor Dickinson, Aye; Councilor Meagher, Aye; Councilor Mihaly, Aye.

IV. ADJOURNMENT

A motion was made by Councilor Meagher with second by Councilor Mihaly to adjourn. President Trocki, Absent; Vice President White, Aye; Councilor Dickinson, Aye; Councilor Meagher, Aye; Councilor Mihaly, Aye.

The special meeting was adjourned at 5:07 p.m.

Attest:


Cheryl A. Fernstrom, CMC, Town Clerk

Copies to: Town Council
 Town Administrator
 Finance Director
 Town Solicitor

JAMESTOWN PHILOMENIAN LIBRARY
Board of Trustees Meeting Minutes
Tuesday, October 10, 2017

The mission of the Jamestown Philomenian Library is to anticipate the needs of our island community and provide for people of all ages, relevant and appropriate library materials, services and centers for meeting and learning. The library seeks to educate, inform, entertain and enlighten through traditional and new technologies.

A. Call to order: roll call of members: Board Chair Sanborn called the meeting to order at 5:05 p.m. In attendance were: Jennifer Cloud, Paul Housberg, Christian Infantolino, Marianne Kirby, Mary Lou Sanborn, Donna Fogarty, and Chris Walsh.

B. Executive Session - The Library Board of Trustees may seek to go into Executive Session to discuss the following items:

1. Pursuant to RIGL §42-46-5(a) Subsection (1) Personnel - Library Board of Trustees/Town of Jamestown Communication and Memorandum of Understanding:
2. Pursuant to RIGL §42-46-5(a) Subsection (1) Personnel - Library Director's Evaluation
3. Pursuant to RIGL §42-46-5(a) Subsection (10) - Any discussion of the personal finances of a prospective donor to a library

A motion by board member Kirby to adjourn the open meeting at 5:06 and move into executive session at seconded by board member Cloud. The motion passed unanimously.

A motion was made by board member Walsh to adjourn executive session and return to open meeting at 6:11; board member Housberg seconded. The motion passed unanimously. No votes were taken in executive session.

C. Chair's Report: Three board members coming up for reappointment and we will have to nominate a new slate of officers. Board member Housberg to take on nominee procedure.

D. Consent Agenda: Board member Cloud moved to pull financial trustees report; board member Infantolino seconded. Motion passed unanimously. Board member Housberg moved to accept the consent agenda, board member Walsh seconded; motion passed unanimously.

E. Friends of the Library Report: Annette Tonti from the "Friends" joined the meeting. Flu clinic upcoming on October 21. Concern was discussed that board members should become "Friends of library". Director Fogarty indicted that membership drive is lacking and maybe use new approach to fundraiser. Letter writing campaign will be underway soon. Next meeting Wednesday, November 1 - Chair Sanborn to attend.

F. Unfinished Business

1. Board of Trustees sub-committees update:

- a. Finance/Budget: RI Foundation money can be moved to our funds for access. Member Kirby made the motion to leave funds in RI foundation, seconded by Member Walsh. Motion passed unanimously.

b. Policy: Chair Sanborn spoke to RI Foundation and they do have the service to meet with board to help facilitate the board in looking to ends and/or strategic planning. Director Fogarty distributed guidelines for tutoring to LBOT to review and discuss at next meeting.

c. Facilities: Chair Sanborn said town is combining carpeting, lighting and painting in one RFP and numbers need to be reviewed to ensure it is in budget. Concern over plaques and painting; should plaques relocated on single wall to accommodate painting. Member Housberg moved Plaques will be removed, identified, labelled and preserved for future display. Member Walsh seconded. Motion passed unanimously.

2. Library Renovation Project

a. Library Building Change Report: Member Kirby will send revisions to Director Fogarty for author's review and resubmission to board.

b. Building Committee: Housberg to speak to Mohamad Farzan and report back to board in November meeting.

c. Fundraising/Capital Campaign Committee/Public Relations: Suspended for now. Board discussed the use of the of feasibility study.

d. Project update: On Target.

3. Board Process Review: We are doing okay.

4. Playground Renovation Committee: Member Cloud reported the Town Council approved plan

5. Jamestown Philomenian Library Foundation: No report

6. Library Director Evaluation: delayed

G. New Business: None

1. Memorial gift – to be discussed at November meeting

2. JPL Annual Report - JPL annual report is in new format and has been submitted to OLIS. LBOT has summary of report. Question of operating expenditures and revenue are showing a negative. What is not accounted for is CIP and book sale monies. Suggestion is to add addendum to reflect other sources of revenue.

3. Strategic Plan - Chair Sanborn mentioned that strategic plans can be of varying types and length. She also indicated that since a survey and Building Needs Assessment had recently been completed, a new strategic plan may not be much different from the current one. Board member Cloud commented that the Strategic Plan should be a collective effort by board. This agenda item will be further discussed at the November meeting.

H. Future Agenda Items:

1. Letter to Town Council regarding LBOT vacancies

I. Public Comment: none

J. Adjournment: A motion was made by board member Infantolino to adjourn open meeting at 7:05; seconded by board member Walsh. The motion passed unanimously.

Date of next meeting: Tuesday, November 14, 5:00.

Respectfully Submitted,
Marianne Kirby
Secretary

Library Renovation Building Committee
Meeting Minutes
May 23, 2017

Call to order: roll call: Building Committee chair, Paul Housberg, called the meeting to order at 5:02PM. In attendance were: Jennifer Cloud, Mohamad Farzan, Donna Fogarty, Paul Housberg, Duncan Pendlebury, Mary Lou Sanborn

Approval of May 2, 2017 Meeting Minutes: A motion was made by Duncan Pendlebury, seconded by Jennifer Cloud to accept the minutes as presented. The motion passed unanimously.

Review of total project costs: Paul Housberg and Mohamad Farzan initiated discussion of the total project costs based on the estimator's report. These costs are based on the drawings dated December 5, 2016. These costs will be presented to the LBOT at their next meeting.

Schedule of future meetings: No future meetings were scheduled at this time.

Adjournment: A motion was made by Duncan Pendlebury, seconded by Jennifer Cloud to adjourn the meeting at 5:27PM. The motion passed unanimously.

JAMESTOWN ZONING BOARD OF REVIEW

Minutes of the October 24, 2017 Meeting

A regular meeting of the Jamestown Zoning Board of Review was held at the Jamestown Town Hall, 93 Narragansett Avenue. The Chairman called the meeting to order at 7:00 p.m. The clerk called the roll and noted the following members present:

Richard Boren, Chair
Joseph Logan, Vice-Chair
Dean Wagner, Member
Richard Cribb, Member
Terence Livingston, Member
Edward Gromada, 1st Alt.

Also present: Brenda Hanna, Stenographer
Chris Costa, Zoning Officer
Pat Westall, Zoning Clerk
Wyatt Brochu, Counsel

MINUTES

Minutes of September 26, 2017

A motion was made by Joseph Logan and seconded by Richard Cribb to accept the minutes of the September 26, 2017 meeting as presented.

The motion carried by a vote of 5 -0.

Richard Boren, Joseph Logan, Dean Wagner, Richard Cribb and Terence Livingston voted in favor of the motion.

Edward Gromada was not seated and Judith Bell and Marcy Coleman were absent.

CORRESPONDENCE

Nothing at this time.

NEW BUSINESS

Lager

Christian Infantolino, attorney for the applicant, requested the application be continued to the November 28, 2017 meeting as a revised application is being submitted.

A motion was made by Terence Livingston and seconded by Joseph Logan to continue the to request of Patricia J. Lager to the November 28, 2017 meeting.

The motion carried by a vote of 5 -0.

Richard Boren, Joseph Logan, Richard Cribb, Terence Livingston, and Edward Gromada voted in favor of the motion.

Dean Wagner was recused and Judith Bell and Marcy Coleman were absent.

Johnson

Mark Liberati, attorney for the applicant, requested the application be continued to the November 28, 2017 meeting as revisions may be made to the Zoning Ordinance by the Planning Department pertaining to wetlands that may change the request submitted.

A motion was made by Joseph Logan and seconded by Richard Boren to continue the request of Robert Johnson to the November 28, 2017 meeting.

The motion carried by a vote of 5 -0.

Richard Boren, Joseph Logan, Dean Wagner, Richard Cribb and Terence Livingston voted in favor of the motion.

Edward Gromada was not seated and Judith Bell and Marcy Coleman were absent.

Taylor

A motion was made by Richard Cribb and seconded by Joseph Logan to grant the request of Betsy Taylor, whose property is located at 45 Dory St., and further identified as Assessor's Plat 3, Lot 147 for a special use permit from Article 82, Section 314-C Any construction within subdistrict "A" requires a special use permit 82-601 to construct a 11'6" x 16'2" one story addition in rear.

This Board has determined that this application does satisfy the requirements of ARTICLE 6, SECTIONS 600 and 602.

This Special Use Permit is granted with the following restriction/condition(s):

This project must be constructed in strict accordance with the site and building plans duly approved by this Board.

This motion is based on the following findings of fact:

1. Said property is located in a R40 zone and contains 7200 sq. ft.
2. The applicant is proposing to enclose an existing deck for additional living area. There is only a modest increase in the footprint which consists of a bump out for a bench.
3. The Planning Commission voted unanimously to recommend approval of the application and their conditions of approval are hereby incorporated in this approval.
4. There were no objectors.

The motion carried by a vote of 5 -0.

Richard Boren, Joseph Logan, Dean Wagner, Richard Cribb and Terence Livingston voted in favor of the motion.

Edward Gromada was not seated and Judith Bell and Marcy Coleman were absent.

Reppe

Richard Boren is going to write the decision for the Reppe application and will present it at the November 28, 2017 meeting.

Stamp

A motion was made by Terence Livingston and seconded by Richard Cribb to grant the request of Kenneth & Dianna Stamp, whose property is located at Frigate St., and further identified as Assessor's Plat 16, Lot 185 for a special use permit from Article 6, Section 82-601, and Article 3, Section 82-314 to construct a single family residence in a Subsection "A" High groundwater table & Impervious layer overlay district, with associated well, OWTS & storm water control systems.

This Board has determined that this application does satisfy the requirements of ARTICLE 6, SECTIONS 600 and 602.

This Special Use Permit is granted with the following restriction/condition(s):

This project must be constructed in strict accordance with the site and building plans duly approved by this Board.

This motion is based on the following findings of fact:

1. Said property is located in a R40 zone and contains 9505 sq. ft.
2. The Zoning Board approved a prior application in November 2016, with input by the neighbors.
3. The new application is still in conformance with the November 2016 agreement with the neighbors.
4. The current application has a minor increase in size.
5. Impervious coverage is 11.6% where 12% is allowed.
6. There were no objectors.

The motion carried by a vote of 5 -0.

Richard Boren, Joseph Logan, Dean Wagner, Richard Cribb and Terence Livingston voted in favor of the motion.

Edward Gromada was not seated and Judith Bell and Marcy Coleman were absent.

ADJOURNMENT

A motion was made and seconded to adjourn at 8:25 p.m.

The motion carried unanimously.



State of Rhode Island and Providence Plantations
Coastal Resources Management Council
Oliver H. Stedman Government Center
4808 Tower Hill Road, Suite 116
Wakefield, RI 02879-1900

(401) 783-3370
Fax (401) 783-3767

DECEMBER 2017 CALENDAR

(*Amended November 29, 2017)

- Tuesday, December 12** **Semimonthly Meeting.** Administration Building, *Cafeteria, One Capitol Hill, Providence, RI.
5:00 p.m.
- Tuesday, December 19** **Policy and Planning Subcommittee Meeting.** CRMC Conference Room, Oliver Stedman Government Center, 4808 Tower Hill Road, Wakefield, RI.
8:30 a.m.
- Tuesday, December 19** **Shoreline Change (BEACH) SAMP Subcommittee Meeting.** CRMC Conference Room, Oliver Stedman Government Center, 4808 Tower Hill Road, Wakefield, RI.
9:30 a.m.

Individuals requesting interpreter services for the hearing impaired for any of the above meetings must notify the Council office at (783-3370) 72-hours in advance of the meeting date.

/lat



State of Rhode Island and Providence Plantations
Coastal Resources Management Council
Oliver H. Stedman Government Center
4808 Tower Hill Road, Suite 116
Wakefield, RI 02879-1900

(401) 783-3370
Fax (401) 783-3767

AGENDA

Semi-Monthly Meeting – Full Council
Tuesday, November 28, 2017; 5:00 p.m.
Administration Building; Cafeteria
One Capitol Hill, Providence, RI 02908

Approval of the minutes of the previous meeting – November 14, 2017
Subcommittee Reports/Staff Reports

FEDERAL CONSISTENCY FOR CONSIDERATION BY THE COUNCIL:

Continuation of:

2016-10-099 National Grid LNG, LLC (NGLNG): Construct and maintain a new natural gas liquefaction facility ancillary to the existing liquefied natural gas (LNG) tank and associated vaporization plant and truck station located at 121 Terminal Road, Providence, RI. The proposed natural gas liquefaction facility (Project) will be constructed on a portion of the 42 acre property owned by Narragansett Electric Company (TNEC) d/b/a National Grid, and leased to NGLNG. The Project will be constructed adjacent to National Grid's existing LNG storage tank and vaporization plant. Nine to eleven (9-11) feet of clean fill will be placed on the Project site to elevate the proposed liquefaction facility to an elevation 21 feet (NAVD88) to avert inundation during a 100-year storm event. The fill slope constructed to support the Project will be protected by a riprap slope armoring (revetment). The natural gas supply for the Project will be provided by an existing natural gas pipeline, which runs beneath the Providence River to the site. Liquefied natural gas will be stored in the existing LNG tank that is connected to existing tank fill lines as part of the existing LNG truck station. Stormwater runoff from the Project will be directed to a sand filter for treatment before discharge to the Providence River. A variance is required from CRMP Section 140.B.1 for construction of the proposed revetment protected slope and placement of clean fill material within the 50-foot coastal feature setback.

National Grid LNG, LLC is seeking a federal license, permit or authorization from the Federal Energy Regulatory Commission (FERC) pursuant to Section 7(c) of the Natural Gas Act (U.S. Code 15 § 717). Federal actions, including the issuance of federal licenses, permits or authorizations that are reasonably likely to affect any land or water use or natural resources of a coastal zone must be consistent with the enforceable policies and standards of the federally approved state coastal management plan. While FERC's jurisdiction in this matter preempts state law, it does not impact the CRMC's federal consistency authority and jurisdiction of the Project pursuant to the federal Coastal Zone Management Act (CZMA), 16 USC §§ 1451-1464, and the CZMA's implementing regulations at 15 C.F.R. Part 930 Subpart D – Consistency for Activities Requiring a Federal License or Permit.

Therefore, the Council will not be issuing an Assent for this Project; rather the CRMC will be issuing a determination as to whether the Project is consistent with the enforceable policies and standards of the Rhode Island Coastal Resources Management Program (CRMP) in accordance with the applicable federal regulations of 15 C.F.R. Part 930 Subpart D.

Located at Port of Providence, 121 Terminal Avenue, Providence, RI.



State of Rhode Island and Providence Plantations
Coastal Resources Management Council
Oliver H. Stedman Government Center
4808 Tower Hill Road, Suite 116
Wakefield, RI 02879-1900

(401) 783-3370
Fax (401) 783-3767

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Located at Port of Providence, 121 Terminal Avenue, Providence, RI.



**Town of Jamestown
Tax Assessor**

**93 Narragansett Avenue
Jamestown, RI 02835**

**Phone: 401-423-9802
Email: cbrochu@jamestownri.net**

To: COUNCIL PRESIDENT TROCKI, JAMESTOWN TOWN COUNCIL

From: CHRISTINE BROCHU, JAMESTOWN TAX ASSESSOR

Subject: ABATEMENTS/ADDENDA OF TAXES FOR THE **DECEMBER 11, 2017** MEETING

REAL PROPERTY/TANGIBLE ABATEMENTS TO 2017 TAX ROLL

#01-0565-50 Archer, Eric & Foppert, Deborah	Plat 8, Lot 41 transferred on 11-20-2017 to Account #18-0745-55	\$4,451.21
#02-0129-00 Barclay de Tolly, Amy S.	Plat 5, Lot 33 transferred on 11-15-2017 to Account #06-0168-63	\$4,213.17
#03-1036-52 Coffman, Karen E.	Plat 8, Lot 72 transferred on 11-28-2017 to Account #13-1200-44	\$3,756.29
#03-1610-00 Crowley, Daniel & Margaret	Plat 12, Lot 117 transferred on 11-30-2017 to Account #10-0140-12	\$4,421.01
#04-0775-75 Douglas Enterprises LTD	Plat 8, Lot 79, Unit 9, tax exempt per RIGL 44-5- 12(6).	\$980.48
#06-0500-30 Furtado, Jared P.	Plat 3, Lot 152 transferred on 11-17-2017 to Account #04-0755-00	\$2,721.92
#07-0960-00 Greiser, Mary L. (est.)	Plat 14, Lot 393 transferred on 11-14-2017 to Account #04-0166-77	\$2,609.34
#10-0250-00 Johnson, Phyllis L. Bedard	Plat 1, Lot 308 transferred on 11-14-2017 to Account #20-0407-00	\$10,348.78
#13-0971-01 McCaffrey, William & Glenna	Plat 16, Lot 23 transferred on 12-1-2017 to Account #21-1307-00	\$9,033.33
#19-0305-15 Schieffelin, Peter & Lindsey	Plat 8, Lot 66 transferred on 11-30-2017 to Account #19-1330-90	\$10,687.33
#23-1090-04 Worden, Katharine C. Trust (estate)	Plat 9, Lot 834, updated field card.	\$2,634.37

ADDENDA TO 2017 TAX ROLL

#04-0166-77 Davis, Nancy M.	Plat 14, Lot 393 transferred on 11-14-2017 from Account #07-0960-00	\$2,609.34
#04-0755-00 Dory St LLC	Plat 3, Lot 152 transferred on 11-17-2017 from Account #06-0500-30	\$2,721.92
#04-0775-76 Douglas Enterprises LTD	Plat 8, Lot 79, Unit 14 –New Construction Prorated 87 days. New Value \$475,000	\$980.48
#06-0168-63 Ferry St LLC	Plat 5, Lot 33 transferred on 11-15-2017 from Account #02-0129-00	\$4,213.17
#10-0140-12 Jensen, Dwight & Donna	Plat 12, Lot 117 transferred on 11-30-2017 from Account #03-1610-00	\$4,421.01
#11-0577-73 Kurz, Clifford & Susan West	Plat 8, Lot 79, Unit 11 –New Construction Prorated 44 days. New Value \$475,000	\$495.87
#13-1200-44 McKay, Morgan A.	Plat 8, Lot 72 transferred on 11-28-2017 from Account #03-1036-52	\$3,756.29

#18-0745-55 Ross, Ernest & Devaroti	Plat 8, Lot 41 transferred on 11-20-2017 from Account #01-0565-50	\$4,451.21
#19-1330-90 Sperry, Thomas & Christi	Plat 8, Lot 66 transferred on 11-30-2017 from Account #19-0305-15	\$10,687.33
#20-0407-00 TIG Realty LLC	Plat 1, Lot 308 transferred on 11-14-2017 from Account #10-0250-00	\$10,348.78
#21-1307-00 Uustal, Matt & Karen	Plat 16, Lot 23 transferred on 12-1-2017 from Account #13-0971-01	\$9,033.33

TOTAL ABATEMENTS	\$ 55,857.23
TOTAL ADDENDA	\$ 53,718.73

RESPECTFULLY SUBMITTED,

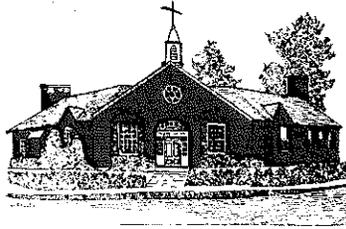
Christine Brochu

CHRISTINE BROCHU,
TAX ASSESSOR

TOWN OF BURRILLVILLE

Office of Town Clerk

Louise R. Phaneuf
Town Clerk



TOWN BUILDING
HARRISVILLE, R.I.

Telephone: (401) 568-4300 ext. 124
FAX: (401) 568-0490
E-mail: townclerk@burrillville.org
RI Relay 1-800-745-5555 (TTY)

November 9, 2017

The Honorable Kristine S. Trocki
Jamestown Council President
36 Maple Avenue
Jamestown, RI 02835

Dear Ms. Trocki:

As you may know the Energy Facility Siting Board in its ruling on October 17, 2017 moved to suppress the resolution from your municipality along with 33 others that stated your opposition to the proposed Invenergy power plant.

Invenergy, in arguing for the suppression, declared the resolutions were "irrelevant" and to have them fully considered by the EFSB would be "a waste of time". Not only are we disappointed in the EFSB's ruling in support of Invenergy's position, we are also outraged by the disregard and trivialization of the voices from the leadership of most cities and towns in Rhode Island. We know your resolution was carefully considered and voted on and specifically pointed out the concern of your constituents about the risk to our state's environment.

On behalf of the 35 Cities and Towns that passed opposition resolutions, we will be:

- Sending a letter to the Governor and other elected officials to protest the EFSB ruling
- Sharing the letter, the opposition resolutions and a follow-up statement with the media
- Facilitating media interviews and/or an news conference on the issue

We would like to include statements from you in the letter and the media statement and would like to include you with other City and Town officials at a news conference and as a resource for media interviews. Please let us know by November 28, 2017, your availability.

In the meantime, there are other opportunities to speak out. The EFSB has scheduled two more hearings for public comment: one in Charlestown on December 5, 2017 and another in Burrillville on December 6, 2017. It is important that we utilize these opportunities to make sure the EFSB understands what is at stake for the entire state - and to discount the assertion that this is a NIMBY issue.

I remain at your disposal to answer any questions you may have and welcome your input.

Sincerely,

A handwritten signature in black ink that reads "John F. Pacheco III". The signature is written in a cursive style.

John F. Pacheco III, President
Burrillville Town Council

JFP/lrp

**STATE OF RHODE ISLAND AND PROVIDENCE PLANTATIONS
ENERGY FACILITY SITING BOARD**

IN RE: INVENERGY THERMAL DEVELOPMENT LLC'S APPLICATION TO CONSTRUCT THE CLEAR RIVER ENERGY CENTER IN BURRILLVILLE, RHODE ISLAND – DOCKET NO. SB-2015-06

NOTICE OF HEARINGS

Pursuant to the provisions of R.I. Gen. Laws §§ 42-98 and 42-35, in particular § 42-98-9.1(b), and Rule 1.8(h) of its Rules of Practice and Procedure (Rules), **the Energy Facility Siting Board (Board) will conduct public hearings on the following dates in the following locations:**

- **Tuesday, December 5, 2017 from 6:00 PM to 10:00 PM in the Charlestown Elementary School Gymnasium, 363 Carolina Back Road, Charlestown, Rhode Island**
- **Wednesday, December 6, 2017 from 6:00 PM to 10:00 PM in the Burrillville High School Auditorium, 425 East Avenue, Harrisville, Rhode Island**

The hearings may continue thereafter from day to day and time to time as required. Doors to the hearing spaces will open at 5:00 PM. The purpose of the hearings is to hear public comment. Both hearings will begin with a presentation by the applicant of the current application before the Board.

In an application filed with the Board on October 29, 2015, Invenergy Thermal Development LLC (Invenergy) seeks approval to site and construct the Clear River Energy Center, a combined-cycle electric power generating facility of approximately 850 to 1000 MW, and associated facilities and structures, on Wallum Lake Road in Burrillville, Rhode Island. The plant is intended to fire natural gas as a primary fuel and ultra-low sulfur diesel fuel as a backup fuel. The facility's intended use and size meet the definition of a "major energy facility" pursuant to Rule 1.2(p). The application and docket materials are on file and available for public review at the offices of the Board at the Public Utilities Commission, 89 Jefferson Boulevard, Warwick, Rhode Island, and online at www.ripuc.org/efsb.

Pursuant to R.I. Gen. Laws § 42-98-9.1(b), the Board is required to "have at least one public hearing in each town or city affected prior to holding its own hearings and prior to taking final action on the application. All details of acceptance for filing in § 42-98-8(a)(1) – (a)(6) shall be presented at town or city hearings for public comment." Pursuant to § 42-98-9.1(e), public input is specifically included as "a part of the decision making process." The Board has scheduled these additional hearings for the purpose of accepting public comment before making a final decision on the application.

The Charlestown Elementary School gymnasium, the Burrillville High School auditorium, and the Public Utilities Commission office building are accessible to the handicapped. Requests for interpreter services for the hearing impaired must be made to the Coordinator at 89 Jefferson Boulevard, Warwick, Rhode Island 02888, 401-780-2106, todd.bianco@puc.ri.gov at least 72 hours in advance of the hearing.

Todd Anthony Bianco, Coordinator
Energy Facility Siting Board
October 24, 2017



November 16, 2017

Offices of the Town Council
Town Hall
93 Narragansett Ave
Jamestown, RI 02835

RECEIVED
TOWN OF JAMESTOWN
17 NOV 20 AM 11:09

Dear Council Members,

In accordance with RI State Statute 42-105-11, we have enclosed a copy of our fiscal year ended March 31, 2017 annual audit report. I am pleased to report that we received an unmodified opinion and had no significant deficiencies or material weaknesses.

If you would like an electronic copy of the audit report, please contact me at aadkins@discovernewport.org.

Sincerely,

Alyson C Adkins
VP of Finance and Human Resources

Enclosures

**on file in Town Clerks Office*



State of Rhode Island and Providence Plantations
Department of State | Elections Division
Nellie M. Gorbea, *Secretary of State*

November 29, 2017

Dear Local Boards of Canvassers,

I am excited to inform you that through a strong partnership with the Governor, General Assembly, the Board of Elections and all of you, all 39 cities/towns will conduct the 2018 elections using electronic poll books (e-poll books)! Many of you have used e-poll books already and can attest to the improvement in elections administration. Your hard work and dedication on this issue was critical to the successful acquisition of this election technology.

We will work with the Board of Elections and all of you to ensure a smooth transition to this new technology and we are looking forward to the election year ahead. It is because of you and your teams that we conduct fair, fast, and accurate elections in Rhode Island. Thank you for all your hard work.

Sincerely,

+Congratulations!

Nellie M. Gorbea
Secretary of State

Quentin Anthony
Attorney at Law
41 Long Wharf Mall
Newport, Rhode Island 02840

Telephone: (401) 847-1008

Telefax: (401) 847-0018

Email: qanthony@verizon.net

November 29, 2017

Jamestown Town Council
c/o President Christine Trocki
93 Narragansett Avenue
Jamestown, RI 02835

RE: Open Meeting Law

Dear President Trocki and members of the Council,

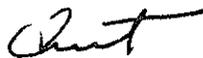
Many years ago, I was asked by the Town Council to review minutes of executive session meetings and recommend those that could be released to the public. To my surprise, it had been years since this review had been done. As a direct result of participating in the process, my pre-existing aversion to executive sessions grew stronger. Out of curiosity, I asked the Town when the minutes of executive session meetings had been last released. I was told that a preliminary review indicated that they were last released in 2004. This leads me to believe that the Town may have minutes of executive sessions spanning a 13 year period which have never been available for public review. I believe this unavailability is inconsistent with transparency in government, the purpose of the open meetings law, and the law itself.

R.I.G.L. 42-46-7 states that the votes of public bodies shall be available for the public within 2 weeks of the date of the vote. Minutes of a public body shall be available within 35 days of the meeting or at the next regularly scheduled meeting, whichever is earlier, except when that disclosure would be inconsistent with R.I.G.L. 42-46-4. The exception to the disclosure rule relates to whenever the disclosure of a "vote" would "jeopardize any strategy, negotiation, or investigation"

I urge the Town Council to begin the process of releasing to the public those

minutes of executive sessions which would not at this point jeopardize any strategy, negotiation, or investigation of a matter which would have been a proper subject for an executive session. There must be many minutes in this period which can be safely released.

Respectfully,

A handwritten signature in black ink, appearing to read "Quentin", written in a cursive style.

Quentin Anthony

CC: Town Administrator Andrew Notta
Town Solicitor Peter Ruggiero, Esq.
Town Clerk Cheryl Fernström

TITLE 42

State Affairs and Government

CHAPTER 42-46

Open Meetings

SECTION 42-46-7

§ 42-46-7 Minutes.

(a) All public bodies shall keep written minutes of all their meetings. The minutes shall include, but need not be limited to:

- (1) The date, time, and place of the meeting;
- (2) The members of the public body recorded as either present or absent;
- (3) A record by individual members of any vote taken; and
- (4) Any other information relevant to the business of the public body that any member of the public body requests be included or reflected in the minutes.

(b)(1) A record of all votes taken at all meetings of public bodies, listing how each member voted on each issue, shall be a public record and shall be available, to the public at the office of the public body, within two (2) weeks of the date of the vote. The minutes shall be public records and unofficial minutes shall be available, to the public at the office of the public body, within thirty-five (35) days of the meeting or at the next regularly scheduled meeting, whichever is earlier, except where the disclosure would be inconsistent with §§ 42-46-4 and 42-46-5 or where the public body by majority vote extends the time period for the filing of the minutes and publicly states the reason.

(2) In addition to the provisions of subdivision (b)(1), all volunteer fire companies, associations, fire district companies, or any other organization currently engaged in the mission of extinguishing fires and preventing fire hazards, whether it is incorporated or not, and whether it is a paid department or not, shall post unofficial minutes of their meetings within twenty-one (21) days of the meeting, but not later than seven (7) days prior to the next regularly scheduled meeting, whichever is earlier, on the secretary of state's website.

(c) The minutes of a closed session shall be made available at the next regularly scheduled meeting unless the majority of the body votes to keep the minutes closed pursuant to §§ 42-46-4 and 42-46-5.

(d) All public bodies within the executive branch of the state government and all state public and quasi-public boards, agencies and corporations, and those public bodies set forth in subdivision (b)(2), shall keep official and/or approved minutes of all meetings of the body and shall file a copy of the minutes of all open meetings with the secretary of state for inspection by the public within thirty-five (35) days of the meeting; provided that this subsection shall not apply to public bodies whose responsibilities are solely advisory in nature.

(e) All minutes and unofficial minutes required by this section to be filed with the secretary of state shall be electronically transmitted to the secretary of state in accordance with rules and regulations which shall be promulgated by the secretary of state. If a public body fails to transmit minutes or unofficial minutes in accordance with this subsection, then any aggrieved person may file a complaint with the attorney general in accordance with § 42-46-8.

History of Section.

(P.L. 1976, ch. 330, § 2; P.L. 1984, ch. 372, § 1; P.L. 1985, ch. 373, § 1; P.L. 1989, ch. 431, § 1; P.L. 1995, ch. 165, § 1; P.L. 2003, ch. 305, § 1; P.L. 2003, ch. 362, § 1; P.L. 2013, ch. 333, § 1; P.L. 2013, ch. 359, § 1.)

TITLE 42

State Affairs and Government

CHAPTER 42-46

Open Meetings

SECTION 42-46-4

§ 42-46-4 Closed meetings.

(a) By open call, a public body may hold a meeting closed to the public upon an affirmative vote of the majority of its members. A meeting closed to the public shall be limited to matters allowed to be exempted from discussion at open meetings by § 42-46-5. The vote of each member on the question of holding a meeting closed to the public and the reason for holding a closed meeting, by a citation to a subdivision of § 42-46-5(a), and a statement specifying the nature of the business to be discussed, shall be recorded and entered into the minutes of the meeting. No public body shall discuss in closed session any public matter which does not fall within the citations to § 42-46-5(a) referred to by the public body in voting to close the meeting, even if these discussions could otherwise be closed to the public under this chapter.

(b) All votes taken in closed sessions shall be disclosed once the session is reopened; provided, however, a vote taken in a closed session need not be disclosed for the period of time during which its disclosure would jeopardize any strategy, negotiation or investigation undertaken pursuant to discussions conducted under § 42-46-5(a).

History of Section.

(G.L. 1956, § 42-46-4; P.L. 1976, ch. 330, § 2; P.L. 1988, ch. 84, § 29; P.L. 1988, ch. 659, § 1, P.L. 1990, ch. 201, § 1; P.L. 1998, ch. 379, § 1; P.L. 2007, ch. 340, § 37.)

TITLE 42

State Affairs and Government

CHAPTER 42-46

Open Meetings

SECTION 42-46-5

§ 42-46-5 Purposes for which meeting may be closed – Use of electronic communications – Judicial proceedings – Disruptive conduct.

(a) A public body may hold a meeting closed to the public pursuant to § 42-46-4 for one or more of the following purposes:

(1) Any discussions of the job performance, character, or physical or mental health of a person or persons provided that such person or persons affected shall have been notified in advance in writing and advised that they may require that the discussion be held at an open meeting.

Failure to provide such notification shall render any action taken against the person or persons affected null and void. Before going into a closed meeting pursuant to this subsection, the public body shall state for the record that any persons to be discussed have been so notified and this statement shall be noted in the minutes of the meeting.

(2) Sessions pertaining to collective bargaining or litigation, or work sessions pertaining to collective bargaining or litigation.

(3) Discussion regarding the matter of security including, but not limited to, the deployment of security personnel or devices.

(4) Any investigative proceedings regarding allegations of misconduct, either civil or criminal.

(5) Any discussions or considerations related to the acquisition or lease of real property for public purposes, or of the disposition of publicly held property wherein advanced public information would be detrimental to the interest of the public.

(6) Any discussions related to or concerning a prospective business or industry locating in the state of Rhode Island when an open meeting would have a detrimental effect on the interest of the public.

(7) A matter related to the question of the investment of public funds where the premature disclosure would adversely affect the public interest. Public funds shall include any investment plan or matter related thereto, including, but not limited to, state lottery plans for new promotions.

(8) Any executive sessions of a local school committee exclusively for the purposes: (i) of conducting student disciplinary hearings; or (ii) of reviewing other matters which relate to the privacy of students and their records, including all hearings of the various juvenile hearing boards of any municipality;

provided, however, that any affected student shall have been notified in advance in writing and advised that he or she may require that the discussion be held in an open meeting.

Failure to provide such notification shall render any action taken against the student or students affected null and void. Before going into a closed meeting pursuant to this subsection, the public body shall state for the record that any students to be discussed have been so notified and this statement shall be noted in the minutes of the meeting.

(9) Any hearings on, or discussions of, a grievance filed pursuant to a collective bargaining agreement.

(10) Any discussion of the personal finances of a prospective donor to a library.

(b) No meeting of members of a public body or use of electronic communication, including telephonic communication and telephone conferencing, shall be used to circumvent the spirit or requirements of this chapter; provided, however, these meetings and discussions are not prohibited.

(1) Provided, further however, that discussions of a public body via electronic communication, including telephonic communication and telephone conferencing, shall be permitted only to schedule a meeting.

(2) Provided, further however, that a member of a public body may participate by use of electronic communication or telephone communication while on active duty in the armed services of the United States.

(3) Provided, further however, that a member of that public body, who has a disability as defined in chapter 87 of title 42 and:

(i) Cannot attend meetings of that public body solely by reason of his or her disability; and

(ii) Cannot otherwise participate in the meeting without the use of electronic communication or telephone communication as reasonable accommodation, may participate by use of electronic communication or telephone communication in accordance with the process below.

(4) The governor's commission on disabilities is authorized and directed to:

(i) Establish rules and regulations for determining whether a member of a public body is not otherwise able to participate in meetings of that public body without the use of electronic communication or telephone communication as a reasonable accommodation due to that member's disability;

(ii) Grant a waiver that allows a member to participate by electronic communication or telephone communication only if the member's disability would prevent him/her from being physically present at the meeting location, and the use of such communication is the only reasonable accommodation; and

(iii) Any waiver decisions shall be a matter of public record.

(c) This chapter shall not apply to proceedings of the judicial branch of state government or probate court or municipal court proceedings in any city or town.

(d) This chapter shall not prohibit the removal of any person who willfully disrupts a meeting to the extent that orderly conduct of the meeting is seriously compromised.

History of Section.

(G.L. 1956, § 42-46-5; P.L. 1976, ch. 330, § 2; P.L. 1982, ch. 352, § 1; P.L. 1988, ch. 659, § 1; P.L. 1995, ch. 265, § 1; P.L. 1998, ch. 379, § 1; P.L. 2000, ch. 330, § 1; P.L. 2000, ch. 463, § 1; P.L. 2005, ch. 91, § 1; P.L. 2005, ch. 98, § 1; P.L. 2005, ch. 103, § 1; P.L. 2005, ch. 134, § 1; P.L. 2006, ch. 602, § 1; P.L. 2007, ch. 433, § 1.)